

Juneau Commission on Sustainability (JCOS)

Wednesday, May 1, 2024, noon

Minutes

A. CALL TO ORDER

Ms. Keiser called the meeting to order at 12:03 pm.

B. LAND ACKNOWLEDGEMENT

C. ROLL CALL

Present: Jessica Barker, Steve Behnke, Gretchen Keiser, Duff Mitchell, Jim Powell, David Teal, Nick Waldo

Absent: Laura Achee, Marian Call,

A quorum was present.

Staff & Others Present: Assembly Liaison Ella Adkinson, Planning Commission Liaison Nina Keller, CBJ Staff Dianna Robinson, CBJ Chief Architect Jeanne Rynne, Lisa EaganLagerquist

D. APPROVAL OF AGENDA

Approved with rearrangement of the Centennial Hall update due to time constraints.

E. APPROVAL OF MINUTES

Minutes for the following meeting were approved without objection.

April 3, 2024 - JCOS Regular Meeting Minutes

F. PUBLIC PARTICIPATION

None

G. AGENDA TOPICS

1. Who can speak on behalf of JCOS and when? – Nick Waldo

There have been a few incidents regarding speaking/writing on JCOS business before formal approval by JCOS.

OMA Requirements from the Clerk's Office:

- The Chair also is the official representative/spokesperson of the board to the Assembly and any other groups/agencies. The Chair, as the body's representative, conveys only those recommendations the board has approved by majority vote.
- In addition to the annual report presented to the Assembly Human Resources Committee, the Chair of a CBJ board, committee or commission may submit written communication to the Assembly on a topic as long as the communication has been approved by a majority vote.
- Communications should be submitted via email at BoroughAssembly@juneau.gov.
- Unless directed otherwise by the Assemblymember chairing a meeting, the communication will not be included in a published packet.

Suggested guidelines:

Written and emails: Chair only.

Meetings: attend with permission of chair.

Comments: with chair's authorization (or member should mention membership but speaking for self).

Mr. Powell suggested that 1) these guidelines be written and made available to members, 2) members get notice of speaking engagements in advance, 3) a summary of comments be provided to members. There was agreement that the guidelines have merit, but the discussion was deemed sufficient corrective/instructive action—no motion on the topic was made.

2. Energy Transitions Initiative Partnership Project (ETIPP) – Steve Behnke & Dianna Robinson

Grants offer financial assistance (perhaps \$50,000) to remote and island communities to help them address energy issues. Grants could be used to address most (if not all) of the city's energy goals and could fund some staff time or to contract for assistance. **Mr. Behnke moved** that JCOS authorize him to draft a letter supporting the grant (for the Chair's signature) and offering JCOS assistance in preparing a grant application. Assistance may include the chair and/or Mr. Benke participating in meetings with CBJ staff. After discussion of CBJ's position on the grant and availability of staff time, **the motion was approved without objection.**

3. Clean Ports Grant Program letter of support – Dianna Robinson & Nick Waldo

This is a grant opportunity to fund electrification of cruise ship docks. Ms. Robinson is confident of CBJ's chances of a successful application. CBJ would like a letter of support and sent suggested language to the chair. **Mr. Mitchell made a motion** to authorize a letter of strong support, which was **approved without objection.**

4. Sustainability Session Debrief – Marian Call & Nick Waldo

The event was well attended and went well.

H. INFORMATION ITEMS

1. Staff Update – Dianna Robinson (attached)
 - o Correction to report: CBJ did not install a heat pump.
2. Centennial Hall Sustainability Success – CBJ Architecture (attached from Jeanne Rynne, Chief Architect)

Now heat pumps are independently controlled and the building should achieve significant energy savings. Diverted 83% of construction waste from the landfill—which is really good. A report on the project will come out later and will be given to

JCOS. Mr. Mitchell and Mr. Powell made comments regarding a report that leans toward the type just provided rather than the technical information in the written material we received. The landfill information and energy saving could apply to other projects.

3. Grant update – (attached from Ashley Heimbigner, Grant Manager)

I. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Ms. Keiser will step down at the end of her term in June.

J. NEXT MEETING DATES

1. Outreach Subcommittee Meeting – May 7, 2024, at 12-1 PM on Zoom.
2. Regular Meeting – June 5, 2024, at 12-1 PM on Zoom

Mr. Waldo canceled the Outreach subcommittee meeting.

Mr. Behnke will schedule a meeting of the Energy subcommittee.

K. ADJOURNMENT

The meeting adjourned at 1:15 pm.

Submitted by David Teal, Secretary