

ASSEMBLY CITY ATTORNEY SEARCH COMMITTEE MINUTES

June 26, 2024 at 12:00 PM

Zoom Webinar



This meeting will be conducted via Zoom Webinar only.

https://juneau.zoom.us/j/81158628414?pwd=PoBQHv63t-F3wTfMwwxgx4SuNFEurw.Zb_IITktN5W5vKqB or call 1-253-205-0468, Meeting ID: 811 5862 8414, Passcode: 812657

A. CALL TO ORDER

Chair Woll called the City Attorney Search Committee meeting to order via Zoom Webinar at 12:00 p.m.

B. ROLL CALL

Assemblymembers Present: Chair Christine Woll, Wade Bryson, Michelle Hale and Ella Adkison

Staff/Others: Deputy Municipal Clerk Di Cathcart, Assistant City Attorneys Sherri Lanye and Emily Wright

C. APPROVAL OF AGENDA – agenda approved as presented

D. RECRUITMENT UPDATE

Human Resources/Risk Management Director Dallas Hargrave gave an update on recruitment. The position remains posted, and Mr. Hargrave checks every few days to see if any new applicants have applied. Since the committee last met, he's done more screening interviews and has additional applicants to discuss with the committee during executive session. Mr. Hargrave noted that in addition to scheduling interviews with previously identified candidates he would like the committee to discuss and give direction to him on the interview, finalists, and reference checks process.

Chair Woll thanked Mr. Hargrave for the update and asked for one of the committee members to make a motion to bring the committee into executive session.

E. EXECUTIVE SESSION

City Attorney Selection Criteria and Applicant Discussion.

MOTION: by Mr. Bryson to recess into executive session at 12:03pm to discuss matters that the immediate knowledge of which would defame or prejudice the character or reputation of any person, and to discuss recruitment examination materials that are confidential and asked for unanimous consent. **Hearing no objections, the committee moved into executive session at 12:03pm.**

The committee reconvened from executive session into open session at 1:02 p.m.

F. ADJOURNMENT

With no further business to come before the committee, meeting adjourned at 1:03 p.m.