

# BIDDING REVIEW BOARD MINUTES

February 19, 2025 at 12:00 PM

City Hall Assembly Chambers/Zoom Webinar



<https://juneau.zoom.us/j/86803231327> or call in: 1-253-215-8782 Webinar ID: 868 0323 1327

City Hall Assembly Chambers, 155 Heritage Way, Juneau, AK 99801

To view the Bidding Review Board Hearing: [https://youtu.be/xM\\_SkpHEV7M?si=5AjKQom6OueUabt0](https://youtu.be/xM_SkpHEV7M?si=5AjKQom6OueUabt0)

## A. CALL TO ORDER

*The Bidding Review Board was called to order at 12:00 p.m. in the Assembly Chambers and via Zoom.*

## B. ROLL CALL

**BRB Members Present:** Jason Soza, Roger Healy, and Stephen Sorensen

**BID Protestors:** Snowcloud Services Mark Luchini & Chris Ruschmann (in-person), Devon Kibby (Zoom)

**Low Bidder:** Northriver IT Jonathan Kidwell & Kristina Derr (in-person), Chaz Hager (Zoom)

**Staff/Others Present:** Deputy City Clerk Di Cathcart, Assistant City Attorneys Nicole Lynch (for BRB) & Clinton Mitchell (for Finance), Purchasing Officer Renee Loree, Bid Specialist Kim Campbell, and IT Director Chris Murray

## C. SELECTION OF PRESIDING OFFICER

**MOTION:** by Mr. Soza to appoint Stephen Sorensen as the Presiding Officer. *Hearing no objection, motion passed.*

**D. APPROVAL OF AGENDA** – *agenda approved as presented.*

## E. CBJ CODE & BIDDING REVIEW BOARD CODE FOR REFERENCE

1. Bidding Review Board Procedures
2. Chapter\_53.50\_\_\_PURCHASING\_OF\_SUPPLIES\_AND\_SERVICES
3. CBJ Code 53.50.062 Protests

Presiding Officer Sorensen outlined the Bidding Review Board procedures for all present and asked if there were any questions related to process. Hearing none, the board moved into discussion with each party allotted 30 minutes to present.

## F. BID PROTEST

### 1. RFP 25-190 Provision of Internet Services for CBJ Juneau MIZ

1. RFP 25-190 Provision of Internet Services for CBJ Juneau MIZ-Complete File (28 pgs)

### 2. Responses from Interested Parties in RFP 25-190

1. Alaska Communications Response (45 pgs)
2. Boldyn Networks Response (37 pgs)
3. ICE Services Response (99 pgs)
4. NorthRiver IT Response (88 pgs)
5. Snowcloud Services Inc. Response (44 pgs)

### 3. RFP 25-190 Evaluation Score Sheets

1. Evaluator 1 Scoresheets

2. Evaluator 2 Scoresheets
3. Evaluator 3 Scoresheets
- 4. Posting Notice of Successful Proposer for RFP 25-190 Posted 12/30/2024**
  1. December 30, 2024 Posting Notice of Successful Proposer
- 5. RFP- 25-190 Records Request by Snowcloud Services Inc. - 12/31/2024**
  1. Records Request for RFP 25-190 from Snowcloud Services Inc.
- 6. Notice of Intent to Protest RFP 25-190 - email from Snowcloud Services Inc.**
  1. Email from Snowcloud Services Inc. - Notice of Intent to Protest
- 7. 2025-01-21 Protest Response from Purchasing Officer for RFP 25-190**
  1. Email - RFP 25-190 Protest Response from the Purchasing Officer 01.21.25
  2. RFP 25-190 Protest Response from the Purchasing Officer 01.21.25
- 8. Notice of Intent to Request Review RFP 25-190 dated 1/22/2025**
  1. Email - RE\_Notice of intent to request review-RFP 25-190 Provision of Internet Services 01.22.25
  2. Ruschmann Notice of intent to request review - RFP 25-190 01.22.25
- 9. Snowcloud Services Inc. Formal Protest 01/07/2025**
  1. January 7, 2025 Letter from Snowcloud Services Inc. formal protest
- 10. Request to forward this protest of RFP 25-190 to the Bidding Review Board**
  1. Email from Snowcloud Services Inc. - request to forward protest to Bidding Review Board
  2. January 28, 2025 Letter from Snowcloud Services Inc. - request to forward protest to Bidding Review Board

**Presiding Officer Sorensen moved the board into Executive Session for deliberation and ended the hearing.**

**G. ADJOURNMENT**

*There being no further hearing matters, the Bidding Review Board adjourned the hearing at 1:00 p.m. and entered into Executive Session.*