

ASSEMBLY PUBLIC WORKS AND FACILITIES COMMITTEE MINUTES- **DRAFT**



July 15, 2024 at 12:10 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/91849897300> or 1-669-900-6833 Webinar ID: 918 4989 7300

A. CALL TO ORDER - 12:20 PM

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Members Present In-Person: Chair Bryson; Mr. Kelly; Ms. Hughes-Skandijs

Members Present Via Zoom: Ms. Adkison

CBJ Staff Present In-Person: Denise Koch, EPW Director, Breckan Hendricks, Admin Officer; Robert Barr, Deputy City Manager; Brian McGuire, Utilities Superintendent; John Bohan, Chief CIP Engineer; Ashley Heimbigner, Grants Manager; Mayor Weldon; Beth McEwen, City Clerk; Cristian Crabtree, Tech; Kevin Allen, Tech

D. APPROVAL OF AGENDA - No changes or comments

E. APPROVAL OF MINUTES

1. June 3, 2024 - Regular Meeting - Approved with no changes

F. ITEMS FOR ACTION

2. Funds Transfer of \$125,000 to Drinking Water Pipeline Assessment CIP (W75-071)

Ms. Koch spoke to the Funds Transfer Memo. No questions from the Committee.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee forward the transfer to the full Assembly of \$25,000 from W75-068 Douglas Water System Assessment CIP and \$100,000 from W75-077 Aurora Vault Removal CIP to W75-071 (Water Pipeline Assessment CIP) and asked for unanimous consent.

3. Transit Mobile Fare Technology App & Fee

Ms. Koch presented on the Token App. She provided examples that Ketchikan successfully uses this app. She highlighted the service fee. It is a low expense to install, but it is an ongoing expense. Ms. Koch shared that this program allows for fare capping (e.g., enough individual purchases were made to equate to a monthly pass). CBJ Transit is looking to discontinue physical tokens. Tokens are lost, tokens are difficult to replace, and are being phased out.

Mr. Kelly asked about a daily pass. Ms. Koch responded that the cash fares were set in a fare resolution (Resolution 2614 adopted 6/04/2012). The Assembly could decide to go back to that resolution if desired.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee approves the use of the app, the City will subsidize the service fee for the app, and the replacement of the physical tokens is approved

to digital tokens and moved that the committee forward it on to the full Assembly and asked for unanimous consent.

No objections. Motions passed.

4. Floyd Dryden and Marie Drake Proposed Uses

Ms. Koch spoke to the recent committee work since the June 3, 2024 ,PWFC meeting.

Mr. Kelly expressed concerns about Marie Drake's parking. He referenced the memo included in the Assembly COW (Committee of the Whole) meeting packet drafted by the Deputy City Manager, Robert Barr.

Mr. Barr confirmed that parking is a limiting factor at the Marie Drake facility. He confirmed that the CBJ office space is temporary and should not last more than a year.

Mr. Barr shared with the Committee that the childcare proposal submitted by AEYC may need to be considered as two proposals. One for staff office space and one for a childcare center.

Discussion continued on parking.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee passes on the current list as they are currently ranked with the deletions, still showing the Assembly the full ranking including deletions, with the space diagram, be forwarded to the Assembly and asked for unanimous consent.

No objections. Motion passed.

5. Compost Facility Procurement

Ms. Koch presented. Summarized that JCOS did not want to make a recommendation on procurement methodology. The Federal SWIFR (Solid Waste Infrastructure for Recycling) Grant was not received. CBJ will not be building a new building at this time.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee recommend CBJ go forward with an Request-for-Proposals (RFP) process and asked for unanimous consent.

Mr. Kelly objected, noting concerns about waste control and instead expressed support for a Request-for -Qualifications (RFQ).

Ms. Adkison objected. She expressed support for a lease for now with the idea that later, when we are more ready, we can move (an RFP/RFQ) forward.

Ms. Hughes-Skandijs asked Ms. Koch to clarify if doing a competitive lease would require more staff time and if they are both about who has the best price.

Ms. Koch responded that it would take more time to do a competitive lease. To the price point, she explained that the price component was actually reverse of an RFP, whereas they will both be proposing who will pay more for the land.

Chair Bryson stated that going with a lease would be saying they are going with what they are doing now and would have the exact same level of composting. He voiced that as long as they expect the customer to pay \$20 per 5-gallon bucket of composting, they would have a very limited customer base. He suggested going with an RFP.

Mr. Kelly moved to amend Ms. Hughes-Skandijs's motion so that the Public Works and Facilities directed EPW staff to move forward with an RFQ process and asked for unanimous consent.

Chair Bryson objected.

Ms. Hughes Skandijs objected.

Ms. Adkison objected.

A vote was called. Mr. Kelly voted yes, Ms. Hughes-Skandijs voted no, Chair Bryson voted no, and Ms. Adkison voted no. The amended motion did not pass.

A vote was called for Ms. Hughes-Skandijs' original motion to direct EPW staff to move forward with an RFP process.

Mr. Kelly voted no, Ms. Hughes-Skandijs voted yes, Chair Bryson voted yes, and Ms. Adkison voted yes. Motion passed.

6. USDOT Reconnecting Communities and Neighborhoods Planning Grant Appropriation (Lemon Creek Multimodal)

Ms. Koch presented on the Lemon Creek Multimodal Path and reminded the group that this was an additional grant just for planning dollars, not construction dollars.

Ms. Hughes-Skandijs moved that the Public Works and Facilities Committee forward an appropriation ordinance for \$653,520 as match for the Reconnecting Communities Grant and asked for unanimous consent.

No objections. Motion passed.

G. INFORMATION ITEMS

7. CBJ Grant Strategy Update - Q1 FY2025

Ms. Koch updated the group on grants and directed members to Ms. Heimbigner's memo. Ms. Koch highlighted the major \$11,855,112 grant announcement from the Bus and Bus Facilities program to acquire 6 new electric buses and associated bus charging infrastructure.

H. PWFC 2023 ASSEMBLY GOALS

8. PWFC Milestones - None

I. CONTRACTS DIVISION ACTIVITY REPORT

9. May 21, 2024 to July 5, 2024 - None

J. NEXT MEETING DATE

10. August 5, 2024 at 12:10PM

K. ADJOURNMENT - 1:28 PM

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.