

# REGULAR ASSEMBLY MEETING 2024-14 MINUTES

July 01, 2024, at 7:00 PM



## Assembly Chambers/Zoom Webinar

Meeting 2024-14: the Regular Assembly Meeting of the City and Borough of Juneau Assembly, held in the Assembly Chambers and online, was called to order by Mayor Beth Weldon at 7:00pm.

### A. FLAG SALUTE

### B. LAND ACKNOWLEDGEMENT

Assemblymember Smith provided the following land acknowledgement: "We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!"

### B. ROLL CALL

**Assemblymembers present:** Greg Smith, Wade Bryson, Christine Woll, 'Wáahlaal Gídaag, Paul Kelly, Ella Adkison, Mayor Beth Weldon

**Assemblymembers absent:** Alicia Hughes-Skandijs, Deputy Mayor Michelle Hale

**Staff present:** City Manager Katie Koester, Deputy City Manager Robert Parr, Assistant Municipal Attorney Emily Wright, City Clerk Beth McEwen, Clerk Assistant Kevin Allen, Airport Manager Patty Wahto, Parks and Recreation Director George Schaaf, Assistant Municipal Attorney Sherri Layne, Human Resources Manager Dallas Hargrave, Senior Planner Irene Gallion

### D. APPROVAL OF MINUTES

#### 1. December 11, 2023, Regular Assembly Meeting 2023-26 DRAFT Minutes

**MOTION** by Ms. Woll to adopt the December 11, 2023, Regular Meeting Minutes and asked for unanimous consent. *Hearing no objection, motion passed by unanimous consent.*

### E. MANAGER'S REQUEST FOR AGENDA CHANGES

Ms. Koester said there was an additional staff report under "red folder" items.

### F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS *(Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)*

**Dorene Lorenz**, a Valley resident, said 2026 will be the 250th anniversary of the signing of the Declaration of Independence. She said Alaskans need to start thinking about how to celebrate in a way that is meaningful, memorable, inclusive, and fun. She said the rest of the states have already begun to plan, but that Juneau and Alaska have not. She asked the Assembly to share creative ideas on ways that Alaska can participate and to get those concepts to her so she could bring them to a meeting in Washington DC the next week. She asked the Assembly to create a Juneau 250 commission to work out the details of the celebration.

**Connor Chaney**, a downtown resident, speaking on behalf of Perseverance Theatre, thanked the Assembly for increasing the CBJ arts grant budget to \$266,000. He said for every dollar of local government funding received the theatre brings in 5 to 10 times that amount in private donations and federal grants, with 90% of the money staying in Juneau. He said ticket sales cover 50% of the production costs compared to a national average of 35-40% but noted that audience numbers and subscriptions remain below pre-pandemic numbers. He said their

greatest expense is payroll for the 13 full and part-time staff members. He said they provide pay-as-you-can nights and free tickets to make sure that Perseverance Theatre was accessible to all members of the community. He said the theatre still needs operating support and asked the Assembly to take that into consideration for future grants.

**Karla Hart**, a back loop resident, thanked the community and volunteers for their work on the Ship-Free Saturday petition. She said they secured almost 3000 signatures which will allow Juneau residents to vote on the proposition at the October 2024 election. She urged the Assembly to lead objective and respectful discussions in the community about tourism. She analyzed the 2024 and 2025 cruise ship schedule and said the lower berth capacity had a reduction of 563 passengers between those two years. She said this schedule was developed before the voluntary 16,000 passenger limit was in place or citizen’s initiative process was begun. She said Carnival and Royal Caribbean brands have reduced passenger amounts by about 50,000 between them, but Norwegian Cruise Line increased their capacity by almost the same amount, effectively offsetting the reductions of the other two brands.

**G. CONSENT AGENDA**

**Public Request for Consent Agenda Changes, Other than Ordinances for Introduction** - None

**Assembly Request for Consent Agenda Changes** - None

**Assembly Action**

**MOTION** by Mr. Bryson to adopt the consent agenda and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

**H. Resolutions**

**2. Resolution 3067 A Resolution Amending the City and Borough of Juneau Personnel Rules.**

This resolution would approve “housekeeping” changes to the personnel rule that the Assembly approved in 2023 providing an employer matching contribution to voluntary PERS Tier 4 employee contributions to the deferred compensation plan.

**The City Manager recommends this resolution be adopted.**

**I. Bid Awards**

**J. Liquor License Actions**

3. These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

**Liquor License - Renewal**

**Licensee: Alaskan Hotel & Bar Inc. d/b/a Alaskan Hotel**

License Type: Beverage Dispensary Tourism Liquor License: #1378

Location: 167 S. Franklin St., Juneau

**Licensee: Carr-Gottstein Foods Co., d/b/a Oaken Keg Spirit Shops #1820**

License Type: Package Store, Liquor License: #3507

Location: 3011 Vintage Blvd., Juneau

**Licensee: The Odom Corporation, d/b/a The Odom Corporation (Shaune Dr.)**

License Type: General Wholesale, Liquor License: #3166

Location: 5452 Shaune Dr., Bay 1, Juneau

**Licensee: The Odom Corporation, d/b/a The Odom Corporation (Channel Dr.)**

License Type: Wholesale Malt Beverage & Wine, Liquor License: #4715

Location: 3143 Channel Dr., Bay 1, Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's Office.

**The City Manager recommends the Assembly waive its right to protest the above-listed liquor license actions.**

**K. PUBLIC HEARING**

**4. Ordinance 2024-25 An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$12,750,000 to Finance Public Safety Communication Infrastructure within the City and Borough, and Submitting a Proposition to the Voters at the Election to Be Held Therein on October 1, 2024.**

This ordinance would send one general obligation bond proposition of up to \$12.75 million for the improvement of public safety communication infrastructure, including, but not limited to, replacing the outdated communication system with a system that will be Alaska Land Mobile Radio compliant. The current system is beyond its useful life and is experiencing dead zones and limited interoperability with other agencies. The total project cost is currently estimated between \$24 and \$25 million, of which the Assembly has already appropriated \$8.7 million of general funds and sales tax. An additional \$3.5 million is secured for this project via Congressionally Directed Spending and 1% sales tax.

The Assembly requested staff introduce an ordinance to submit a proposition to the voters on the October 1, 2024, election ballot during the June 3, 2024, Committee of the Whole meeting. The Assembly Finance committee reviewed this request at its May 1, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Public Comment:**

**Frank Bergstrom**, from the valley area, said while this item is up for public hearing there is no public proposal on how the money will be spent. He said he asked the police department for publicly available information on this project, and they are in the process of redacting information to share with him. He asked again how this could be a public hearing when there are no public details.

**Assembly Action:**

**MOTION** by Mr. Bryson to adopt Ordinance 2024-25 An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$12,750,000 to Finance Public Safety Communication Infrastructure within the City and Borough, and Submitting a Proposition to the Voters at the Election to Be Held Therein on October 1, 2024 and asked for unanimous consent.

**OBJECTION** by Ms. Woll for purposes of a question. She asked what components of a public safety communication infrastructure this would fund. Ms. Koester said this would replace the current analog VHS system with an Alaska Land Mobile Radio compliant system and would include building towers, installing infrastructure, handheld radio units, and radio units in vehicles. Mr. Barr added that this information would be included in the Voter Guide sent to all Juneau residences in advance of the election. She removed her objection.

**OBJECTION** by Mr. Kelly for purposes of a question. He asked a procedural question about appropriations and received an answer from the manager. Mr. Kelly said he participated in a JPD ride-along and saw some of the difficulties of the community. He removed his objection.

Mr. Bryson noted that a 2020 study showed many communications dead zones in the Valley. He said when they were first discussing the project it was estimated at \$17 to \$18 million and due to delay and inflation it was now estimated at \$25 million. He urged the Assembly to approve this without further delay.

*Hearing no objections, Ordinance 2024-25 passed by unanimous consent.*

**5. Ordinance 2024-26 An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$10,000,000 to Finance Wastewater Utility Infrastructure within the City and Borough, and Submitting a Proposition to the Voters at the Election to Be Held Therein on October 1, 2024.**

This ordinance would send one general obligation bond proposition of up to \$10 million for the replacement of the wastewater clarifier building at the Juneau Douglas Wastewater Treatment Plant that services Thane, Downtown, and Douglas. The total project cost is currently potentially estimated to be as high as \$14 million. Project costs exceeding the bond amount will be funded from Wastewater fund balance.

The Assembly requested staff introduce an ordinance to submit a proposition to the voters on the October 1, 2024, election ballot during the June 3, 2024, Committee of the Whole meeting. The Assembly Finance committee reviewed this request at its May 1, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Public Comment:**

**Nano Brooks**, from Auke Bay, asked why bonds are being proposed after the service life of specific systems instead of earlier when issues first began presenting themselves.

**Assembly Action:**

**MOTION** by Ms. Woll to adopt Ordinance 2024-26 An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$10,000,000 to Finance Wastewater Utility Infrastructure within the City and Borough and Submitting a Proposition to the Voters at the Election to Be Held Therein on October 1, 2024, and asked for unanimous consent.

*Hearing no objection, Ordinance 2024-26 passed by unanimous consent.*

**6. Ordinance 2023-14(b)(AK) An Ordinance Appropriating \$1,446,827 to the Manager for the Power Upgrades for Electric Buses Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.**

This ordinance would appropriate \$1,446,827 to the Power Upgrades for Electric Buses Capital Improvement Project (CIP). The funds would be used to purchase and install two Pantograph Chargers and supporting infrastructure at the Valley Transit Center. The chargers would provide backup charging for the Bus Barn and enable mid-route bus charging capabilities, promoting EV bus route expansion while upholding schedule availability. Grant funding is comprised of Federal Transit Administration funds passed through the Alaska Department of Transportation and Public Facilities. The local match requirement of \$160,759 is being met by previously appropriated funds in the Power Upgrades for Electric Buses CIP.

The Public Works and Facilities Committee reviewed this at its June 3, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Assembly Action:**

**MOTION** by 'Wáahlaal Gídaag to adopt Ordinance 2023-14(b)(AK) An Ordinance Appropriating \$1,446,827 to the Manager for the Power Upgrades for Electric Buses Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities and asked for unanimous consent.

*Hearing no objection, Ordinance 2023-14(b)(AK) passed by unanimous consent.*

**7. Ordinance 2023-14(b)(AL) An Ordinance Transferring \$400,000 from CIP H51-113 Waterfront Seawalk to CIP P41-107 Homestead Park.**

This ordinance would transfer \$400,000 from the Waterfront Seawalk CIP to the Homestead Park CIP. Homestead Park is a prime location for cruise ship passengers to view and photograph their cruise ship with Mt. Juneau, the Gastineau Channel, and downtown as the backdrop. The Homestead Park project is reconstructing failing and outdated infrastructure at the park, constructing larger viewing areas, and improving ADA accessibility. This transfer would provide funding for unanticipated cost increases resulting from the most recent project estimate. Sufficient funds will remain in the Waterfront Seawalk CIP for anticipated work in the current and next phase of the project. The Homestead Park CIP is an eligible use of marine passenger fees.

The Public Works and Facilities Committee reviewed this at its June 3, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Assembly Action:**

**MOTION** by Ms. Adkison to adopt Ordinance 2023-14(b)(AL) An Ordinance Transferring \$400,000 from CIP H51-113 Waterfront Seawalk to CIP P41-107 Homestead Park and asked for unanimous consent.

*Hearing no objection, Ordinance 2023-14(b)(AL) passed by unanimous consent.*

**8. Ordinance 2023-14(b)(AM) An Ordinance Appropriating \$36,712 to the Manager for the Construction Phase of the Float Pond Improvements Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.**

The Airport has been awarded an additional \$36,712 in grant funding from the Federal Aviation Administration for the Float Pond Improvements CIP. This award will increase the previously awarded \$2,254,418 under Ordinance 2022-06(b)(N) to a total award amount of \$2,291,130. This funding would contribute toward the construction of raising the existing roadbed, introducing a drainage ditch, armoring the pond bank with rock, and reconstructing fourteen floatplane dock headwalls. The local match requirement will be provided by previously appropriated funds in the Float Pond Improvements CIP.

The Airport Board reviewed this request at its June 13, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Assembly Action:**

**MOTION** by Mr. Kelly to adopt Ordinance 2023-14(b)(AM) An Ordinance Appropriating \$36,712 to the Manager for the Construction Phase of the Float Pond Improvements Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant and asked for unanimous consent.

*Hearing no objection, Ordinance 2023-14(b)(AM) passed by unanimous consent.*

**9. Ordinance 2023-14(b)(AN) An Ordinance Appropriating \$170,660 to the Manager for the Airport Snow Removal Equipment Building Capital Improvement Project; Funding Provided by Passenger Facility Charge Fees.**

This ordinance would appropriate \$170,660 of Airport Passenger Facility Charge (PFC) fees to the Airport Snow Removal Equipment Building (SREB) CIP. The SREB CIP constructed a large open-design garage to provide heated, indoor storage space for the airport's snow removal fleet. These PFC funds will reimburse

amounts that were forward funded from other sources, which is typical for PFC collections that are appropriated upon receipt.

The Airport Board reviewed this request at its June 13, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Assembly Action**

**MOTION** by Mr. Smith to adopt Ordinance 2023-14(b)(AN) An Ordinance Appropriating \$170,660 to the Manager for the Airport Snow Removal Equipment Building Capital Improvement Project; Funding Provided by Passenger Facility Charge Fees and asked for unanimous consent.

*Hearing no objection, Ordinance 2023-14(b)(AN) passed by unanimous consent.*

**10. Ordinance 2023-14(b)(AO) An Ordinance Appropriating \$222,066 to the Manager for the Ramp Improvement Capital Improvement Project; Funding Provided by Airport Funds.**

This ordinance would appropriate \$222,066 to the Ramp Improvement CIP. This project is constructing a new remain overnight (RON) large aircraft parking ramp, rehabilitating deteriorating pavement for large and commercial aircraft parking ramps, repairing failing ramp drainage and catch basins, and upgrading ramp lighting. This appropriation will allocate local match funds for FAA grant funding.

The Airport Board reviewed this request at its June 13, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Assembly Action**

**MOTION** by Mr. Bryson to adopt Ordinance 2023-14(b)(AO) An Ordinance Appropriating \$222,066 to the Manager for the Ramp Improvement Capital Improvement Project; Funding Provided by Airport Funds and asked for unanimous consent.

**OBJECTION** by Mayor Weldon for purposes of a question. She asked if this was a current project that will result in a new jetway. Ms. Wahto said this was a current project but was unrelated to the new jet bridge. Ms. Wahto said a new jet bridge was a different project happening concurrently. Mayor Weldon removed her objection.

*Hearing no objection, Ordinance 2023-14(b)(AO) passed by unanimous consent.*

**11. Ordinance 2023-14(b)(AP) An Ordinance Appropriating \$34,367 to the Manager for the Airport Master Plan Capital Improvement Project; Funding Provided by Sales Tax Funds.**

This ordinance would appropriate \$34,367 of 1% sales tax funds to the Airport Master Plan CIP. This funding will contribute toward the preparation of an updated airport master plan, which will include updates for air traffic, cargo, and passenger data and forecasts; changes to proposed aircraft servicing the airport; and layout plans for future expansion of runway, taxiway, and approach corridors. The 1% sales tax funds appropriated in this ordinance were allocated to the Airport in FY18 but weren't appropriated until federal grant match was needed. This ordinance appropriates the remaining amount from the Airport's FY18 1% sales tax allocation.

This appropriation is consistent with the intent of the 2017 1% Sales Tax initiative approved by voters in the October 3, 2017, municipal election.

The Airport Board reviewed this request at its June 13, 2024, meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024, meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**Assembly Action**

**MOTION** by Ms. Woll to adopt Ordinance 2023-14(b)(AP) An Ordinance Appropriating \$34,367 to the Manager for the Airport Master Plan Capital Improvement Project; Funding Provided by Sales Tax Funds and asked for unanimous consent.

*Hearing no objection, Ordinance 2023-14(b)(AP) passed by unanimous consent.*

**L. STAFF REPORTS**

**12. New Parking System Update from Parks & Recreation Director George Schaaf**

*[Clerk's Note: Presentation materials was presented as a Red Folder item and published under Supplemental Materials.]*

Mr. Schaaf provided a brief presentation on the downtown parking system update. He said the goals were to reduce the number of vehicles parked all day in short-term places, make sure that both downtown parking garages were utilized at or near capacity year-round, and to ensure that on-street parking spaces were available near all destinations for use by visitors who only needed short-term parking. He said they have transitioned to a more modern system with electronic pay stations, an app, and license plate recognition. He said this will allow JPD to enforce the two hour on-street parking rule for the downtown area that has been in ordinance since 2010. He said the project was funded with \$300,000 from a parking management CIP. He said it will cost about \$52,000 per year in annual operating costs, with half of that being credit card fees that are passed on to the customer. In the first two months of operation, they have issued 622 warnings and 800 citations. He said in FY23 they issued about 900 citations for the full year. He noted that 20% of all citations are for repeat offenders and said one rental car company was using the downtown garage to deliver vehicles to customers which resulted in 54 citations in three weeks; he said the company was happy to pay it because it was cheaper than buying a parking permit for all their vehicles. He said they are proposing going to an escalated fine structure where after each offense within one year the amount of the ticket increases.

Mr. Smith asked how many people received multiple tickets. Mr. Schaaf estimated about 20 cars have received four or more tickets in the last two months and that less than 10 cars have received more than 10 tickets.

Mr. Kelly asked if the ticket goes to the driver or the car. Mr. Schaaf said the ticket goes to the registered owner of the vehicle. He said there is an appeal process for people who want to dispute.

Mr. Smith asked about the deterrence effect and people's ability to contest a ticket. Mr. Schaaf said the new system allows CBJ to take multiple photos of the vehicle receiving the citation which are visible to the person who receives the citation. He said this has reduced the number of appeals they have been getting. He said citations sent by mail are more common now, as that is how tolls and red-light cameras also provide citations. He said people will receive their citation promptly and retain their opportunity to appeal it.

Mr. Bryson asked if people can still pay with cash. Mr. Schaaf said coins are accepted in the downtown meters and that coins and bills are accepted at the docks and harbors meters. He noted that only 4% of the transactions use cash.

Ms. Woll asked if this was a different system than the airport. Mr. Schaaf said yes.

**M. NEW BUSINESS**

**13. Ordinance 2024-09 An Ordinance Amending the Parking Notice Requirements, Parking Management Advisory Committee, and Penalties Related to Parking Violations.**

With the new parking management system installed in the CBJ parking garages, CBJ staff has identified a need for parking code amendments that would do three things. First, this ordinance would repeal the requirement to have a Parking Management Advisory Committee, which has not met for a number of years.

Second, this ordinance would repeal an outdated and inconsistent 1971 law (CBJC 72.22.045) that requires parking tickets to be placed on a car. Since 1971, Alaska law (Civil Rule 4(h)) and CBJC 03.30.075(b) have been amended to allow parking tickets to be served via certified mail or by placing the ticket on the vehicle. Third, this ordinance would create a tiered parking penalty structure in the parking garages because the existing \$25 parking penalty is not enough of a deterrent for rental car companies illegally occupying spaces.

**The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.**

**Assembly Action**

**MOTION** by Mr. Bryson to introduce Ordinance 2024-09 An Ordinance Amending the Parking Notice Requirements, Parking Management Advisory Committee, and Penalties Related to Parking Violations and set it for Public Hearing at the next regular Assembly meeting and asked for unanimous consent.

**MOTION** by Mayor Weldon to amend Ordinance 2024-09 so that the first and second parking tickets are \$35 dollars, with renumbering the rest of the tiered violations up to a sixth ticket at \$300 and asked for unanimous consent.

**OBJECTION** by 'Wáahlaal Gídaag to receive clarification on the motion. 'Wáahlaal Gídaag removed her objection.

*Hearing no objection, the motion to introduce Ordinance 2024-09 as amended passed.*

**N. ASSEMBLY REPORTS**

**Mayor's Report**

Mayor Weldon said she was excited to see the Jimmy Manning ball fields being officially named in his honor. She said the Fourth of July was coming up and asked everyone to be courteous with their firework usage.

**Committee and Liaison Reports**

Finance Committee – Chair Woll said they talked about how the budget process went and provided feedback to staff and heard about their audit. She said the next Finance meeting was cancelled.

Public Works and Facilities Committee – Chair Bryson said the members have the Floyd Dryden and Marie Drake surveys to turn into staff. He said there is a water line survey that has been mailed to every home to check for lead pipes.

Human Resources – Chair Smith said they interviewed applicants for the Docks and Harbors Board and that they will be meeting tomorrow to interview applicants for the Eaglecrest and Airport boards.

Mr. Bryson reported that he met with the Arctic Energy Office (US Department of Energy) when they were in town. He attended the funeral service for Fred Parady.

Ms. Woll said she missed the last Chamber of Commerce meeting, but they have board applications due soon. She said the Eaglecrest board asked for the resignation of the general manager prior to the last meeting, and they are focused on recruiting for their next general manager.

'Wáahlaal Gídaag said the local Native Youth Olympics team is competing in Whitehorse and wished them luck. She said the Alaska Federation of Natives announced their new president is Ben Mallott.

Ms. Adkison said Juneau Economic Development Council talked about American Rescue Plan ending and Covid Loan details. She said Docks and Harbors met and talked about new board member applications and Title 85 changes.

Mr. Kelly said the Planning Commission voted to forward a recommendation to the Assembly to upzone a residential property and to allow Ridgeview Condos to adjust their plan due to soil conditions. He said the School Board Finance Committee met and reviewed special education, revenue and expenses, and a letter received from



the Alaska Department of Education and Early Development (DEED) about potential changes to the funding outside the cap. He attended the community Pride picnic. He thanked the Clerks for their hard work with the recall, referendum, and initiative petitions.

Mr. Smith said the School Board discussed how to use the additional approved funding from the State of Alaska to restore programs and reduce the pupil teacher ratio. He hoped everyone had a good Juneteenth.

**Presiding Officer Reports**

**14. APL 2023-AA01 Hart v. Planning Commission & Huna Totem Corporation**

In the summer of 2023, the Planning Commission issued a conditional use permit for a new cruise ship dock at the Juneau Subport. Ms. Hart filed a timely appeal, which was assigned to the State Office of Administrative Hearings. The Hearing Officer held the oral argument hearing on January 24, 2024. The Hearing Officer issued a draft decision to the parties. Huna Totem Corp. filed an objection and Ms. Hart filed a letter of support. A status hearing was held and the parties submitted additional briefing. The Hearing Officer issued an amended proposed decision, which the Assembly is scheduled to consider at a Special Assembly meeting on July 22.

**There is no action at this time.**

Ms. Wright said the hearing officer issued a proposed decision which the Assembly will discuss on July 22.

**O. ASSEMBLY COMMENTS & QUESTIONS**

**P. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**Q. EXECUTIVE SESSION**

**15. City Attorney Search Committee Recommendations**

The City Attorney Search Committee has been conducting meetings/interviews the week of June 24 and may have recommendations on next steps for consideration by the Assembly in Executive Session.

**MOTION** by Mr. Bryson, to recess into executive session to discuss matters that the immediate knowledge of which would defame or prejudice the character or reputation of any person, and to discuss recruitment examination materials that are confidential and asked for unanimous consent.

The Assembly recess into executive session at 8:16pm.

*The Assembly came out of executive session at 8:50pm.*

**R. SUPPLEMENTAL MATERIALS**

**16. [Red Folder] Staff Report: Certification of "Ship-Free Saturday" Initiative Petition**

CBJ Charter §7.10 states in part: "(a) When an initiative or referendum petition has been determined sufficient, the clerk immediately shall submit it to the Assembly. If the Assembly fails to adopt a proposed initiative measure without any change in substance within forty-five days... after the date the petition was determined sufficient, it shall submit the proposed initiative or referred measure to the electorate of the municipality."

By forwarding this certification to the Assembly during this meeting, the Assembly has until August 15 to adopt a substantially similar ordinance. This question will appear on the October 1, 2024, Regular Municipal Election ballot unless the Assembly chooses to adopt the proposed measure, without any change in substance, by August 15.

Ms. Koester said this was informational for the Assembly.

**17. [Red Folder] Frequently Asked Questions (FAQs) for Ship-Free Saturday Initiative**

Ms. Koester said staff proposed to have a FAQ posted on the website for this initiative and in the Voter Information pamphlet, similar to what they did for the previous citizen initiative ballot question.

**18. [Red Folder] New Parking System Presentation from Parks & Recreation Director George Schaaf**

**S. ADJOURNMENT**

*Having no more business to come before the Assembly, the meeting adjourned at 8:51pm.*

Signed: \_\_\_\_\_

Elizabeth J. McEwen,  
Municipal Clerk

Signed: \_\_\_\_\_

Beth A. Weldon  
Mayor