



# DOCKS AND HARBORS BOARD MEETING AGENDA

December 19, 2024 at 5:00 PM

Port Director's Office /Zoom Webinar

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<https://juneau.zoom.us/j/89673334765> or (253)215-8782 Webinar ID: 896 7333 4765 Passcode: 103622

**A. CALL TO ORDER: (5:00pm in Port Director's Conference Room & via Zoom)**

**B. ROLL CALL: (James Becker, Tyler Emerson, Clayton Hamilton, Debbie Hart, Matthew Leither, Nick Orr, Annette Smith, Shem Sooter, and Don Etheridge)**

**C. PORT DIRECTOR REQUESTS FOR AGENDA CHANGES**

MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.

**D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS** (not to exceed five minutes per person, or twenty minutes total time)

**E. APPROVAL OF MINUTES**

1. November 21st, 2024 Board Meeting Minutes

**F. CONSENT AGENDA**

- A. Public Requests for Consent Agenda Changes
- B. Board Members Requests for Consent Agenda Changes
- C. Items for Action

2. FY26 Capital Improvement Projects (CIP) List  
Presentation by Harbormaster

RECOMMENDATION: TO APPROVE THE CAPITAL IMPROVEMENT PROJECTS LIST AS PRESENTED.

3. FY26 Marine Passenger Fee (MPF) Request List  
Presentation by Harbormaster

RECOMMENDATION: TO APPROVE THE FY26 MARINE PASSENGER FEE REQUEST LIST AS PRESENTED.

**MOTION: TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

**G. NEW BUSINESS**

4. Additional Charges for Cruise Ships without Electronic ID Verification  
Presentation by Harbormaster

Board Questions

Public Comment

Board Discussion/Action:

MOTION: TO SUPPORT STAFF PROPOSAL TO ENCOURAGE LARGE CRUISE SHIP ADOPTION OF ELECTRONIC ID VERIFICATION WITH OPTION TO ADD A SURCHARGE ACCOUNTING FOR STAFF PERSONNEL COSTS.

**H. COMMITTEE AND MEMBER REPORTS**

1. Operations Committee Meeting Report
2. Assembly Lands Committee Liaison Report
3. South Douglas/West Juneau Liaison Report
4. Member Reports

**I. PORT ENGINEER'S REPORT**

**J. HARBORMASTER'S REPORT**

**K. ASSEMBLY LIAISON REPORT**

**L. BOARD ADMINISTRATIVE MATTERS**

- a. Ops/Planning Committee Meeting - Wednesday January 22nd, 2025.
- b. Board Meeting - Thursday January 30th, 2025.

**M. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).