



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

December 11, 2023 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

F. AGENDA TOPICS

1. Juneau Economic Development Council (JEDC) Board Appointment

(JEDC) Board Members serve staggered three-year terms and may serve two consecutive terms. Article Four, Section 2, Paragraph E, of JEDC Bylaws, states:

"The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members."

The three JEDC applicants are included in the Human Resources Committee packet along with a memo from JEDC Executive Director Brian Holst outlining the process and recommendation.

Recommended Motion: to forward to the full Assembly for approval, reappointments and appointment to the Juneau Economic Development Council Board as outlined in the memo presented by the Juneau Economic Development Council: reappointment of Marc Guevarra to the At-Large Seat and Jill Weitz to the Nonprofit Environmental Organization Seat and the appointment of Brian Kleinhenz to the At-Large Seat; all for terms beginning immediately and ending October 31, 2026.

2. Local Emergency Planning Committee (LEPC) Appointments

Per [Resolution 2974](#), the LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission. **A memo from Deputy Clerk Cathcart in the HRC packet outlines which LEPC seats are requiring action as well as a recommended motion.**

3. Douglas Advisory Board (DAB) Appointments

Per [Resolution 2331](#), the Douglas Advisory Board is a seven member board appointed by the Assembly; and to be appointed to the DAB must reside on Douglas Island. The purposes of the board shall be to

advise Assembly and the City and Borough administration on matters which affect Douglas Island and its facilities and residents.

Recommended Motion for New DAB Applicant: to forward to the full Assembly for appointment to the Douglas Advisory Board, Shannon Crossley to a term beginning immediately and ending September 30, 2024.

G. STAFF REPORTS

H. STANDING COMMITTEE TOPICS - *for discussion as meeting time allows*

4. Continued Committee Discussion on State of AK Title 4 Rewrite - Changes Effective January 1, 2024

SOA/Alcohol & Marijuana Control Office (AMCO) Title 4 [Rewrites](#)

SOA/AMCO [website](#) as a resource

Chair Smith would like the Human Resources Committee to discuss one of the significant changes in the Title 4 rewrite impacting local communities, the ability of local governments to petition for additional Restaurant or Eating Place Licenses (REPLs).

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS

J. NEXT MEETING DATE

Full Assembly as HRC for PC & BRH Board Interviews December 13 & 14, 2023 at 5:30pm via Zoom
may use 12/14 only depending on amount of applicants.

Regular HRC Meeting January 8, 2024 at 6pm Assembly Chambers/Zoom Webinar

K. SUPPLEMENTAL MATERIALS

L. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.