



AIRPORT BOARD AGENDA

June 08, 2023 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/82856995400?pwd=YUNld2p1OFI3TnY3NUpKa3BRQmFidzO9>

or Dial: 1-833-548-0276,

Meeting ID: 828 5699 5400, Passcode: 697369

TO TESTIFY: CONTACT PAM CHAPIN, 907-586-0962

BY 3:00 PM ON JUNE 7, 2023

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES: May 11, 2023

D. APPROVAL OF AGENDA

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

F. UNFINISHED BUSINESS

1. **TEMSCO Helicopters Request for Wastewater Tie-in (Attachment #1).** This is a continuation from the May 11, 2023, Airport Board meeting in which the Board tabled it pending further information and discussion. TEMSCO has formally requested to have wastewater extended to their lease lots. When the Airport developed the Northeast Development Area (NEDA), the plan was to bring utilities in and allow TEMSCO to stub-in. The work on the NEDA would be extensive over a very flat area, and this area has yet to be developed. TEMSCO has been on septic which is now failing. Cost and permitting to continue with a septic drain field is prohibitive; continuing as they are is untenable and unsanitary. TEMSCO has received quotes for tying into the City wastewater at the Honsinger Pond development area. This is a shorter distance and is still on Airport property. TEMSCO requests assistance with the on-airport tie-in to the City system. They would still be required to pay for the stub-in to their building and inspection costs. Additional information is attached. Eric Main, TEMSCO, will be available at the time of the Board meeting for further questions or information. Staff supports assisting TEMSCO with cost of tie-in to the City wastewater system.

Attached is back up information for TEMSCO's request:

Coogan Construction Contract

Admiralty Bid

2019 Septic Pumping Invoices

2022 Septic pumping Invoices

2023 septic pumping Invoices

Respec Engineering Costs

Sewer Stub Installation to Connect to Honsinger Pond Development Property

Board Discussion: *Discuss approval to assist with the on-Airport costs of wastewater tie-in or allow rent credits for TEMSCO to pay for this system upfront. TEMSCO is requesting a decision as soon as possible due to septic back-up.*

G. NEW BUSINESS

2. **CARES Funding for Ramp CIP Match.** The Airport has received updated costs for the 121/135/Remain Overnight (RON) ramps projects (see Project Manager Report for more detail). This is much higher than originally programmed and approximately \$300K of additional matching funds are required for the entire project. More importantly, there were rumblings that unspent/unappropriated Federal Aviation Administration (FAA) CARES funds could be returned to the FAA despite the actual grant sunset date. The Airport wants to make sure that the money is appropriated and used timely. Additionally, there is a June 1, 2023, deadline to put in CARES grant development amendments for FFY23 or wait until after October 1, 2023, at which time it may be too late. Staff submitted an application on the last day (May 31) to request a CARES grant amendment for \$312,500 of CARES money to be used for the ramp project match. Knowing that this needs to be drawn down by April 27, 2024, a reasonable amount representing total project costs that could be spent by that date was estimated (fall paving, mobilization and materials ordered) at \$5M, representing a local 6.25% match of \$312,500. Staff requests that the Board support this decision and approve the use of \$312,500 in CARES funding as a partial match for the Ramp project. The FAA has since informed the Airport that a grant amendment is not required for the project match and the money could simply be used for this purpose. Additional CARES money could be used for the project design match as well.

Board Motion: *"Approve the use of \$312,500 in CARES funding as partial project match for the Ramp CIP project."*

3. **135 Ramp Operations and Layout (Attachment #2).** In recent discussions with DOWL, Alaska Seaplanes and United States Customs and Border Protection (USCBP), there are questions on the safety of the Vehicle Service Road (VSR) in-use near passenger loading operations, as well as the location of the USCBP parking space on the Part 135 Ramp. After some stalemate discussions, it is recommended that the Operations Committee convene to consider the best operations and layout with all parties. While this information is needed for the ramp project design to go to bid, it was decided that this could go to bid as currently designed and changes could be made to a contract via amendment. Kent Craford, Alaska Seaplanes, requests that the Airport Board weigh into the discussions (see Attachment #2). *Staff recommends that the Operations Committee meet to discuss the 135 ramp including VSR and USCBP parking.*
4. **Airport Manager's Report**
5. **Airport Projects Report - Ke Mell**
6. **Airport Projects Report - Mike Greene**

H. CORRESPONDENCE**I. COMMITTEE REPORTS**

7. Finance Committee
8. Operations Committee

J. ASSEMBLY LIAISON**K. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS****L. BOARD MEMBER COMMENTS****M. ANNOUNCEMENTS****N. NEXT MEETING DATE: July 13, 2023, 6:00 p.m., Alaska Room/Zoom****O. EXECUTIVE SESSION**

P. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.