



# ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

November 18, 2024 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

**A. CALL TO ORDER**

**B. LAND ACKNOWLEDGEMENT**

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

**C. ROLL CALL**

**D. APPROVAL OF AGENDA**

**E. APPROVAL OF MINUTES**

**1. 2024-09-16 Assembly Human Resources Committee Meeting Minutes - Draft**

**F. AGENDA TOPICS**

**2. Juneau Economic Development Council (JEDC) Board Appointments**

Per [Resolution 2136](#) (JEDC) Board Members serve staggered three-year terms and may serve two consecutive terms. Article Four, Section 2, Paragraph E, of JEDC Bylaws, states:

*“The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members.”*

The three JEDC applicants are included in the Human Resources Committee packet along with a memo from JEDC Executive Director Brian Holst outlining the process and recommendation.

**Recommended Motion:** to forward to the full Assembly for approval, reappointments and appointment to the Juneau Economic Development Council Board as outlined in the memo presented by the Juneau Economic Development Council; *the reappointment of Melissa Kookesh, and Aaron Morrison, and the appointment of Todd Schur, all to At-Large Seats for terms beginning immediately and ending October 31, 2027 and ask for unanimous consent.*

**3. Local Emergency Planning Committee (LEPC) Appointments**

Per [Resolution 2974](#), the LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission. ***A memo from Deputy Clerk Cathcart in the HRC packet outlines which LEPC seats are requiring action as well as a recommended motion.***

**4. Resolution 3064 A Resolution Approving Amendments to the Bylaws of the City and Borough of Juneau International Airport Board.**

5. **Resolution 3066 A Resolution Approving Amendments to the Bylaws of the Eaglecrest Ski Area Board of Directors**

**G. STAFF REPORTS**

The Clerk's Office requests that Assembly HRC pick some tentative dates in December to hold Empowered Board interviews & appointments for the following:

**Bartlett Regional Hospital Board** - 1 general public seat for an unexpired term, 2 general public seats & 1 public/physician seat for terms beginning January 1, 2025.

**Planning Commission** - 3 general public seats for terms beginning January 1, 2025.

**Clerk Staff recommends looking at the following possible dates/times to hold those interviews; Tues 12/17, Wed 12/18 or Thurs 12/19 starting at 5:30 p.m.**, committee to decide if they would like to continue to hold these interviews/appointments via Zoom or shift to a hybrid option.

**H. STANDING COMMITTEE TOPICS - *yet to be determined***

**I. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

**J. NEXT MEETING DATE**

December 16, 2024 at 6:00 p.m. in Assembly Chambers & via Zoom

**K. SUPPLEMENTAL MATERIALS**

**L. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).