



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

March 20, 2023 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

C. ROLL CALL

D. APPROVAL OF AGENDA

E. AGENDA TOPICS

1. Local Emergency Planning Committee (LEPC) Appointments

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission. A *memo from Deputy Clerk Cathcart in the HRC packet outlines which LEPC seats are requiring action as well as a recommended motion.*

2. Personnel Board Appointments

Per 44.05.060; the Personnel Board is composed of five members appointed by the Assembly. All appointments shall be for staggered three-year terms. Two seats shall be designated for members with a background in labor, two designated for members with a background in management, and one for a member of the general public. No member of the Personnel Board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly Human Resources Committee. Per email

Both Labor Representative Seats are for terms beginning immediately (February 1, 2023) and ending January 31, 2026.

F. STANDING COMMITTEE TOPICS

3. Assembly Goal - Specific to Human Resources Committee

Goal 4: Community, Wellness and Public Safety - Juneau is safe and welcoming for all citizens

A. Acknowledge and honor Juneau's indigenous culture, place names, naming policy and recognize Elizabeth Peratrovich Day.

4. CBJ Board & Committee Outreach & Diversity

G. STAFF REPORTS

The "new" Parks & Recreation Advisory Committee - Clerk's Office and Parks & Recreation are advertising and reaching out to members of the various consolidated Parks & Recreation boards and encouraging interested people in submitting an application via: <https://juneau.org/clerk/boards-committees>

The HRC should discuss how they would like to proceed with reviewing applications and if the HRC wishes to hold interviews or not; if they do, they will need to come up with advanced interview questions as well as a schedule. If the HRC does not plan on holding interviews then Clerk staff recommends reviewing applications

and forwarding recommendations to the full Assembly during the regularly scheduled Assembly Human Resources Committee Meeting on April 17, 2023 with a start time of 5:30pm. PRAC appointments would most likely be the only thing on the agenda.

H. COMMITTEE MEMBER COMMENTS AND QUESTIONS

I. NEXT MEETING DATE

Monday, April 17, 2023

J. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.