



AIRPORT BOARD AGENDA

December 14, 2023 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/82856995400?pwd=YUNLd2p1OFI3TnY3NUpKa3BRQmFidz09>

or Dial: 1-833-548-0276 Meeting ID: 828 5699 5400 Passcode: 697369

TO TESTIFY: CONTACT PAM CHAPIN, 907-586-0962

BY 3:00 PM ON DECEMBER 13, 2023

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. November 9, 2023
2. November 30, 2023

D. APPROVAL OF AGENDA

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

F. UNFINISHED BUSINESS

3. **Parking Lot Improvements Update.** Funds approved to date do not include any construction contingency (to cover unanticipated changes during construction). Any project of this size will have changes during construction, but JNU staff, DOWL, and Secon have been working closely to keep changes to a minimum. Three change orders (CO) have been drafted: Change Order #1 is a 45 day time extension with no change in contract sum. Change Order #2 is a list of necessary changes which could not have reasonably been foreseen in advance. The total is \$97,611.18. (see Project Manager summary; Ke Mell). Change Order #3 is the quantities reconciliation. In most construction projects items (asphalt, base course, sub-base, excavation, etc.) are paid by installed quantity, which is not known until actual quantities are reconciled with those in the bid documents at the end of the project. According to DOWL, the total for CO #3 is less than \$500K, although the actual amount is being resolved. JNU requests the Board approve a not-to-exceed amount of \$600,000, however, JNU staff will have the final amount before the Board meeting and may adjust this amount down at the time of the meeting.

Board Action: "Approve an increase to Secon's construction contract for the JNU Parking Lot project at an amount not-to-exceed \$600,000. Funding provided by Airport CARES funding."

G. NEW BUSINESS

4. **Aircraft Rescue and Fire Fighting (ARFF) Truck A-2 Permanently Out of Service.** During the annual certification inspection, FAA Inspectors noted that A-2, a 1500 gallon ARFF truck still flowed water, however, due to its age (1993), parts were no longer available that allowed for the mandatory chemical testing using the closed-system ecological cart. Refractometer testing would be the only way which is essentially free-flow; the City is not approved for this. This means that if either of the other ARFF trucks (A-1, a 3,000 gallon truck; A-3, a 1,500 gallon truck) goes out of service, JNU will not meet the ARFF Index required by Alaska and Delta for the 737-800/900 (of five flights or more per day). JNU is scheduled to replace an ARFF truck this year using FAA AIP funds, but delivery will take time. Staff is working with Capital City Fire and Rescue to obtain/lease another truck for the interim until a new truck

is in JNU. This is mandatory to keep scheduled jet service. Airport staff wanted the Airport Board to know about this matter of importance and will continue to update the Board and air carriers.

5. Airport Manager's Report

6. Airport Projects Report - Mike Greene

7. Airport Projects Report - Ke Mell

H. CORRESPONDENCE

I. COMMITTEE REPORTS

8. Finance Committee

9. Operations Committee

J. ASSEMBLY LIAISON

K. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

L. BOARD MEMBER COMMENTS

M. ANNOUNCEMENTS

N. NEXT MEETING DATE: January 11, 2024

O. EXECUTIVE SESSION

P. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.