



REGULAR ASSEMBLY MEETING 2024-21 AGENDA

September 16, 2024 at 7:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted By:

Katie Koester, City Manager

A. FLAG SALUTE

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. SPECIAL ORDER OF BUSINESS

E. APPROVAL OF MINUTES

1. February 5, 2024 Regular Assembly Meeting 2024-04 Draft Minutes

F. MANAGER'S REQUEST FOR AGENDA CHANGES

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS *(Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)*

H. CONSENT AGENDA

Public Request for Consent Agenda Changes, Other than Ordinances for Introduction

Assembly Request for Consent Agenda Changes

Assembly Action

I. Ordinances for Introduction

2. **Ordinance 2023-14(b)(AR): An Ordinance Appropriating \$2,809,082 to the Manager to Fund the City and Borough of Juneau and Bartlett Regional Hospital's Fiscal Year 2024 Public Employees' Retirement System (PERS) Contribution; Funding Provided by the Alaska Department of Administration.**

This ordinance would appropriate \$2,809,082 for the State of Alaska's FY2024 3.10% PERS benefit rate paid on-behalf of the CBJ and BRH, distributed as follows:

Bartlett Regional Hospital	\$1,483,217
City & Borough of Juneau	\$1,325,865

Funding is provided by the Alaska Department of Administration, authorized by passage of HB39 during the 2024 legislative session.

This is a housekeeping ordinance to properly account for these on-behalf contributions to the state-managed retirement fund and has no impact on the CBJ or BRH's finances.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

3. **Ordinance 2024-01(b)(C): An Ordinance Appropriating \$500,000 to the Manager for Bartlett Regional Hospital's Rainforest Recovery Center; Funding Provided by General Funds.**

This ordinance would appropriate \$500,000 of general funds for the Rainforest Recovery Center (RRC) at Bartlett Regional Hospital (BRH). This one-time funding will contribute toward RRC's operational deficit in the current fiscal year and ensure BRH can continue providing these services through June 30, 2025. BRH is actively working to transition services historically provided by RRC to Gastineau Human Services effective in FY26.

The Bartlett Regional Hospital Board of Directors reviewed this request at the June 25, 2024 and July 23, 2024 meetings. The Committee of the Whole reviewed this request at the July 15, 2024 meeting. The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

4. **Ordinance 2024-01(b)(G): An Ordinance Appropriating \$200,000 to the Manager for Bartlett Regional Hospital's Home Health and Hospice Services; Funding Provided by General Funds.**

This ordinance would appropriate \$200,000 for home health and hospice services provided by Bartlett Regional Hospital (BRH). This funding will contribute to these programs' operational deficits in the current fiscal year and ensure BRH can continue providing these services through June 30, 2025. The total anticipated current fiscal year operational deficit totals approximately \$386,000, which will be funded by \$200,000 of general funds and \$186,000 of hospital funds. The BRH funding portion was already appropriated in their FY25 budget.

The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting. The Bartlett Regional Hospital Board of Directors reviewed this request at the June 25, 2024 and July 23, 2024 meetings.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

5. **Ordinance 2024-01(b)(H): An Ordinance Appropriating \$240,000 to the Manager for the Transit Fare Technology Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.**

This ordinance would appropriate \$240,000 to the Transit Fare Technology CIP. The funds would be used for the purchase and installation of Automated Passenger Counters (APCs). The APCs will improve the accuracy of ridership reports, provide detailed data on passenger boarding and alighting locations, and enable data-drive decision-making for route planning and optimization. The local match requirement of \$60,000 will be met through funds transferred in FY25 Transfer Request T-2503 from the Electronic Fare Boxes CIP. This project's work has been abandoned with minimal costs incurred, and the project is ready to be closed.

The Public Works and Facilities Committee reviewed this at the August 05, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

6. **Ordinance 2024-01(b)(I): An Ordinance Appropriating \$8,900,000 to the Manager for the Bartlett Regional Hospital Emergency Department Addition Capital Improvement Project; Funding Provided by Hospital Funds.**

This ordinance would appropriate \$8.9 million of hospital funds for the Emergency Department Addition Capital Improvement Project. This appropriation is required to move the project forward to meet the desired spring 2025 construction start date. This funding is considered restricted until a Certificate of Need (CON) is obtained from the Alaska Department of Health, which is a requirement for renovation and new construction projects expected to exceed \$1.5 million. A determination by the Alaska Department of Health on the CON is expected within the next month. Funding is provided by Hospital Funds.

The Hospital Board approved this request at the July 23, 2024 meeting. The Public Works and Facilities Committee reviewed this request at the August 5, 2024 meeting. The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

7. **Ordinance 2024-01(b)(K): An Ordinance Deappropriating up to \$505,000 of General Funds and Appropriating up to \$505,000 of Restricted Budget Reserves for the August 2024 Glacier Outburst Flood Response.**

This ordinance would deappropriate up to \$505,000 of General funds previously appropriated under Emergency Resolution 3072 and appropriate up to \$505,000 of Restricted Budget Reserve funds for the August 2024 Glacier Outburst Flood Response. The requested change in funding source only applies to the portion of the appropriation under Emergency Resolution 3072 that is considered reimbursable from State or Federal sources, which includes \$150,000 for debris and waste removal and \$355,000 for stormwater system repairs. The Restricted Budget Reserve will be repaid upon reimbursement from State or Federal sources.

The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

8. **Ordinance 2024-01(b)(L): An Ordinance Appropriating \$938,324 to the Manager for the Planning Phase of the Airport Master Plan Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant and Airport Revolving Funds.**

This ordinance would appropriate \$911,897 of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant funds and \$26,427 in local Airport matching funds to the Airport Master Plan CIP. The remaining required local match of \$34,367 is met with previously appropriated sales tax funds in the Airport Master Plan CIP. This appropriation would provide for plan updates for air traffic, cargo, and passenger data and forecasts; changes to proposed aircraft servicing the airport; and layout plans for future expansion of runway, taxiway, and approach corridors.

The Public Works and Facilities Commission reviewed this at the February 26, 2024 meeting. The Airport Board reviewed this request at the September 12, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

9. **Ordinance 2024-01(b)(M): An Ordinance Appropriating \$3,000,000 to the Manager as Local Matching Funds for a United States Army Corps of Engineers Glacier Outburst Flooding General Investigation Study; Funding Provided by General Funds.**

This ordinance would appropriate \$3,000,000 as local matching funds for a United States Army Corps of Engineers (USACE) glacier outburst flooding investigation study. In August 2024, the Mendenhall Vally was flooded by a glacier outburst flood caused by Suicide Basin. The 2024 flood levels exceeded previous flooding events, damaging over 300 residences in the area. This funding would contribute toward a study with the USACE to determine flood mitigation solutions when the Suicide Basin ice dam releases water in the future.

The Committee of the Whole reviewed this request at the September 9, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the Special Assembly meeting scheduled for September 23.

10. **Ordinance 2024-01(b)(N) An Ordinance Appropriating \$100,000 to the Manager for Expanded Inundation Maps and Hydrological Modeling of the Mendenhall River; Funding Provided by General Funds.**

This ordinance would appropriate \$100,000 of general funds for expanded inundation maps and hydrological modeling of the Mendenhall River. In August 2024, the Mendenhall Vally was flooded by a glacier outburst flood caused by Suicide Basin. The 2024 flood levels exceeded previous flooding events, damaging over 300 residences in the area. This funding would contribute toward detailed mapping and hydrological modeling of the Mendenhall River to determine potential flood impacts in the future, with data collected to be used for mitigation solutions.

The Committee of the Whole reviewed this request at the September 9, 2024 meeting.

The City Manager recommends this ordinance be introduced and set for public hearing at the Special Assembly meeting scheduled for September 23.

11. **Ordinance 2024-31: An Ordinance Amending the Official Zoning Map of the City and Borough by Rezoning 12400 and 12410 Glacier Highway from D1(T)D3 to D3.**

At the Regular Planning Commission meeting on June 25, 2024, the Commission voted to recommend approval of a rezone of 1.96 acres from D1(T)D3 to D3 on Glacier Highway west of Auke Bay (12400 & 12410 Glacier Highway). This is an expansion of the D3 zoning district directly south across Glacier Highway. Transition zones are intended for higher density development after public water and sewer have been provided in accordance with CBJC 49.70.700(a). These properties have public water, but not public sewer. The Commission determined that the upzone is in character with parcels in the area that are of comparable size and use that are zoned D3. If zoned D3, these properties could not be subdivided under current code (CBJC 49.35.210(b)(3)). However given the D3 dimensional standards, the properties could accommodate two single-family dwelling units.

The Lands, Housing and Economic Development Committee reviewed this ordinance at its meeting on September 9, 2024.

The City Manager recommends this ordinance be introduced and set for public hearing at the next Assembly meeting.

J. Resolutions

12. **Resolution 3069: A Resolution Deappropriating \$50,000 from the Hut to Hut Capital Improvement Project; Funding was Provided by Sales Tax.**

\$50,000 was appropriated in FY18 via Resolution 2791(d) for the Hut to Hut Capital Improvement Project. This project's scope of work has been abandoned with no costs incurred, and the project is ready to be closed. This resolution would deappropriate these funds back to the Sales Tax Fund.

The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting.

The City Manager recommends the Assembly adopt this resolution.

13. Resolution 3070: A Resolution Deappropriating \$25,000 from the Airport Runway Safety Area Shoulder Grading Capital Improvement Project; Funding was Provided by Airport Revolving Funds.

\$25,000 was transferred in FY24 via Transfer Request T-1081 to the Airport Runway Safety Area Shoulder Grading Capital Improvement Project. Airport revolving funds were temporarily transferred to this project as local grant match to cover initial project costs, but are now being replaced with Passenger Facility Charge (PFC) fees via Ordinance 2024-01(b)(E), which is typical for PFC collections that are appropriated upon receipt. This resolution would deappropriate funds back to Airport fund balance in a Capital Improvement Project reserve.

The Airport Board reviewed this request at the August 8, 2024 meeting.

The City Manager recommends the Assembly adopt this resolution.

14. Resolution 3074: A Resolution Authorizing the City and Borough of Juneau to Participate in the Community Development Block Grant Program from the Alaska Department of Community and Economic Development, with Douglas Indian Association for the Anax Yaa Andagan Ye Daakahidi: Where the Sun Rays Touch First Cultural Historic Education and Language Preservation Center.

Each year, the City and Borough of Juneau is eligible to sponsor a local project for the U.S. Department of Housing and Urban Development Community Development Block Grant Program (CDBG) facilitated through the State of Alaska Department of Commerce, Community, and Economic Development (DCEED). CDBG competitive grants are single-purpose project grants with a maximum of \$850,000 per community.

Project ideas for the CDBG program were solicited from the general public. This year one proposal was received from the Douglas Indian Association to use CDBG funds to construct a new cultural historic education and language preservation center for Elders, Families and Youth.

The Assembly Lands Housing and Economic Development Committee reviewed the proposal at the meeting on September 9, 2024, and made a recommendation to the Assembly to support the Douglas Indian Association application for the CDBG grant.

Printed grant applications, with original signatures must be received in Fairbanks by 4:30 p.m. December 6, 2024.

The City Manager recommends the Assembly adopt this resolution.

K. Transfers

15. Transfer Request 2502 A Transfer of \$600,000 from Various CIPs to CIP P41-114 Dimond Park Riverbank Armoring.

This request would transfer \$600,000 of Sales Tax funds and General funds from the Sports Field Repairs CIP, Treadwell Arena Roof Replacement CIP, and Sports Field Resurfacing and Repairs CIP to the Dimond Park Fieldhouse Riverbank Armoring CIP. This funding would contribute to riverbank stabilization and armoring after significant erosion occurred during the 2024 glacial outburst flood. During the flooding event, 40 feet of riverbank was scoured away, leaving the riverbank within 50 feet of the building. If the riverbank is not stabilized and armored, the remaining riverbank would

most likely be compromised during the next flooding event. The Sport Field CIP and Treadwell Arena Roof Replacement CIP are ready to be closed and do not require the remaining funds. The Sports Field Resurfacing and Repairs CIP will retain sufficient funding for current project work. Once the riverbank armoring is complete, any remaining funds would be returned to the Sports Field Repair and Resurfacing CIP.

The Public Works and Facilities Committee reviewed this request at the September 9, 2024 meeting.

The City Manager recommends approval of this transfer.

16. Transfer Request T-2503 A Transfer of \$152,876 from CIP D71-090 Electronic Fare Boxes to CIP D71-094 Transit Fare Technology.

This request would transfer \$152,876 from the Electronic Fare Boxes CIP to the Transit Fare Technology CIP. \$60,000 of this funding would fulfill the required local match for the Fare Technology grant that is introduced as Ordinance 2024-01(b)(H) at tonight’s Assembly meeting. The remaining funds will be used for future transit fare technology projects. The scope of work under the Electronic Fare Boxes CIP has been abandoned with minimal costs incurred, and the project is ready to be closed.

This transfer of project funding is consistent with the intent of the 2012 1% Sales Tax initiative approved by voters in the October 2, 2012 municipal election

The Public Works and Facilities Committee reviewed this request at the July 15, 2024 meeting.

The City Manager recommends approval of this transfer.

L. Liquor/Marijuana Licenses

17. Liquor & Marijuana License Actions

These liquor and marijuana license actions are before the Assembly to either protest or waive its right to protest the license actions.

Liquor License – RENEWAL

Licensee: South of the Bridge LLC d/b/a Louie’s Douglas Inn

License Type: Beverage Dispensary, Liquor License: #3695 Location: 915 3rd St., Douglas

Licensee: Up the Creek, Inc. d/b/a Twisted Fish Company

License Type: Beverage Dispensary, Liquor License: #4842 Location: 550 S. Franklin St., Juneau

Licensee: Tailwind, Inc. d/b/a Hanger on the Wharf

License Type: Beverage Dispensary, Liquor License: #3755 Location: 2 Marine Way Suite 106, Juneau

Licensee: Hospitality Group LLC d/b/a Frontier Suites Hotel

License Type: Beverage Dispensary Tourism, Liquor License: #3824 Location: 9400 Glacier Hwy, Juneau

Licensee: Tailwind JNU LLC d/b/a Tailwind Concessions (at Juneau International Airport)

License Type: Beverage Dispensary Tourism

Liquor License: #5631 Location: 1873 Shell Simmons Dr. Suite 220 AREA B, Juneau

Liquor License: #5649 Location: 1873 Shell Simmons Dr. Suite 220 AREA A, Juneau

Licensee: Gfa Corporation d/b/a Co-Ho Imports

License Type: General Wholesale, Liquor License: #5924 Location: 2092 Jordan Ave. Suite 550, Juneau

Licensee: Triangle Club, Inc. d/b/a Triangle Club

License Type: Beverage Dispensary, Liquor License: #1166 Location: 251 Front St., Juneau

Licensee: Juneau's Waterfront Restaurants LLC d/b/a Alaskan Brewing Public House

License Type: Beverage Dispensary, Liquor License: #673 Location: 406 S. Franklin St. Suite Retail B & Adjoining Pier, Juneau

Licensee: V's Grinders LLC d/b/a V's Cellar Door

License Type: Restaurant Eating Place, Liquor License: #848 Location: 222 Seward St., Juneau

Licensee: The Valley Restaurant LLC d/b/a The Valley Restaurant

License Type: Restaurant/Eating Place, Liquor License: #3049 Location: 9320 Glacier Hwy., Juneau

Marijuana License - NEW

Licensee: The Mason Jar LLC d/b/a The Mason Jar LLC

License Type: Retail Marijuana Store, License: #38398, Location: 5690 Glacier Hwy Unit 19, Juneau

CBJ's Community Development Department is in communication with The Mason Jar LLC to make sure they are compliant with requirements for receiving a CBJ marijuana business license prior to opening. Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's Office.

The City Manager recommends the Assembly waive its right to protest the above-listed liquor and marijuana license actions.

M. PUBLIC HEARING

18. Ordinance 2024-20: An Ordinance Amending the Parking Requirements of the Land Use Code by Extending the No Parking Requirements Area to Include the Telephone Hill Area.

In 2022, the Assembly adopted a No Parking Required Area in downtown Juneau to support residential and commercial development efforts. This ordinance would continue that policy and extend the no parking requirement to the Telephone Hill area for multiple reasons including the following: construction cost of underground parking, availability of an adjacent parking garage, and the walkability of downtown Juneau.

The Assembly Committee of the Whole supported this ordinance on April 15 and August 5, 2024. The Lands Housing and Economic Development Committee supported this ordinance on July 15, 2024.

The Systemic Racism Review Committee reviewed this ordinance at its August 20, 2024 meeting.

The City Manager recommends the Assembly hold public testimony and adopt this ordinance.

19. **Ordinance 2024-04(b)(D) An Ordinance Appropriating \$50,000 to the Manager for a Civic Engagement and Communications Strategy; Funding Provided by General Funds.**

This ordinance would appropriate \$50,000 of general funds for City and Borough of Juneau communication strategy planning. Upon appropriation of funds, an RFP will be issued seeking a qualified consultant to provide professional Strategic Civic Engagement and Communications planning services.

The Systemic Racism Review Committee (SRRC) reviewed this ordinance at its August 20, 2024 meeting and provided the following comments with respect to Ordinance 2024-04(b)(D): *As the city moves forward with the creation of a civic engagement/communications strategy, the SRRC strongly encourages staff and contractors to specifically and clearly include a strategy directed at traditionally marginalized communities in Juneau. The SRRC intends to do its own review of CBJ protocols surrounding outreach to the various marginalized communities about optimizing boards and commission vacancies/involvement.*

The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting.

The City Manager recommends the Assembly hold public testimony and adopt this ordinance.

20. **Ordinance 2024-01(b)(E): An Ordinance Appropriating \$547,353 to the Manager for the Airport Runway Safety Area Shoulder Grading Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant and Passenger Facility Charge Fees.**

This ordinance would appropriate \$574,353 for the design phase of the Runway Safety Area (RSA) Shoulder Grading CIP. This CIP is intended to regrade existing runway areas to Federal Aviation Administration (FAA) specifications. Funding for this ordinance is provided by an FAA Airport Improvement Program (AIP) grant in the amount of \$422,353, and Passenger Facility Charge (PFC) fees funds in the amount of \$125,000. The PFC funds will reimburse amounts that were forward funded from other sources, which is typical for PFC collections that are appropriated upon receipt.

The Public Works and Facilities Committee reviewed this request at the February 26, 2024 meeting. The Airport Board reviewed this request at the August 8, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its August 20, 2024 meeting.

The City Manager recommends the Assembly hold public testimony and adopt this ordinance.

21. **Ordinance 2024-01(b)(F): An Ordinance Appropriating \$1,017,116 to the Manager for the Airport Rescue and Fire Fighting Truck Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant, Airport Revolving Funds, and Airport Funds.**

This ordinance would appropriate \$1,007,116 of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grant funds and \$10,000 in local Airport matching funds for the Airport Rescue and Fire Fighting (ARFF) Truck Capital Improvement Project. This funding provides for the replacement of a 1993 ARFF truck that was permanently taken out of service last year.

The Public Works and Facilities Committee reviewed this request at the February 26, 2024 meeting. The Airport Board reviewed this request at the August 8, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its August 20, 2024 meeting.

The City Manager recommends the Assembly hold public testimony and adopt this ordinance.

22. **Ordinance 2024-01(b)(J): An Ordinance Appropriating \$35,025 to the Manager for a Grant to St. Vincent de Paul; Funding Provided by General Funds.**

St. Vincent de Paul’s low-income housing at 345 Gastineau Ave, 1801 Douglas Hwy, 8619 Teal Street and 231 Gastineau Ave do not qualify for CBJ’s low-income housing property tax exemption in 2024 because they did not submit their exemption application timely. As a result, property taxes cannot be exempted for 2024, and must be paid by St. Vincent de Paul. This is an unanticipated financial burden for St. Vincent de Paul. This grant would, in effect, acknowledge the intended low-income housing purpose of the 345 Gastineau Ave, 1801 Douglas Hwy, 8619 Teal Street and 231 Gastineau Ave properties, even though it did not meet the strict legal criteria to be exempted.

The Systemic Racism Review Committee reviewed this ordinance at its August 20, 2024 meeting.

The Assembly Finance Committee reviewed this request at the September 4, 2024 meeting.

The City Manager recommends the Assembly hold public testimony and adopt this ordinance.

N. NEW BUSINESS

23. Hardship and Senior Citizen/Disabled Veteran/Non-Profit Late-Filed Real Property Tax Exemption Applications

There are 13 property owners that have requested the Assembly authorize the Assessor to consider a late-filed exemption for their property assessment.

The Assembly should consider each request separately and determine whether the property owner was unable to comply with the April 30 filing requirement. A.S. 29.45.030(f); CBJC 69.10.021(d). The burden of proof is upon the property owner to show the inability to file a timely exemption request. If the Assembly decides to accept one or more late-filed exemption requests, those applications will be referred to the Assessor for review and action.

The City Manager recommends the Assembly act on each of these applications individually.

24. Notice of Appeal #2024-AA01 Hali Duran v. Planning Commission re: PWP2004-0003

The Clerk’s Office received a timely filed appeal from Hali Duran regarding the Planning Commission’s decision on PWP 2024-0003 related to a parking waiver request.

In accordance with CBJ 01.50 - Appeal Procedures, the Assembly must decide whether to accept or reject the appeal. If you determine, after liberally construing the notice of appeal in order to preserve the rights of the appellant, that there has been a failure to comply with the appellate rules, or if the notice of appeal does not state grounds upon which any of the relief requested may be granted, you may reject the appeal. If the Assembly rejects the appeal the Assembly may consider returning the filing fee.

If the appeal is accepted, you must decide whether the Assembly will hear the appeal itself or if it will assign the appeal to a hearing officer. If you decide to hear the appeal yourselves, a presiding officer should be appointed. In hearing an appeal, the Assembly would sit in its quasi-judicial capacity and must avoid discussing the case outside of the hearing process. (See CBJ 01.50.230, Impartiality.)

The City Attorney recommends the Assembly reject the appeal as it does not state grounds upon which any of the relief requested may be granted. Ms. Duran has failed to provide information that meets any of the three stated grounds for appeal. Even taking the information provided by Ms. Duran in the light most favorable to her, there are no legal or factual errors presented by Ms. Duran. If the Assembly rejects the appeal, I recommend that the Assembly return Ms. Duran’s filing fee.

O. STAFF REPORTS

25. Municipal Clerk reminder about Election timing and voting options/locations (verbal report)

Complete Election details are available online at <https://juneau.org/clerk/elections>

26. Title 49 – Land Use Code Rewrite

P. ASSEMBLY REPORTS

Mayor's Report

Committee and Liaison Reports

Q. ASSEMBLY COMMENTS & QUESTIONS

R. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

S. EXECUTIVE SESSION

T. SUPPLEMENTAL MATERIALS

27. Red Folder Item: CBJ Short Term Rental Task Force

28. Red Folder Item: CBJ Ad Hoc Title 29 Rewrite Advisory Committee

U. INSTRUCTION FOR PUBLIC PARTICIPATION

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. ***Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.*** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

V. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.