



AIRPORT BOARD AGENDA

March 09, 2023 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/82856995400?pwd=YUNLd2p1OFI3TnY3NUpKa3BRQmFidzO9>

or Dial: 1-833-548-0276, Meeting ID: 828 5699 5400, Passcode 697369

TO TESTIFY: CONTACT PAM CHAPIN, 907-586-0962

BY 3:00 PM ON MARCH 8, 2023

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES: February 9, 2023

D. APPROVAL OF AGENDA

E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

F. UNFINISHED BUSINESS

1. **Airport Rates and Fees Regulation** (Addendum A (to be posted Tuesday, March 7, 2023)). At the February 9, 2023, Airport Board meeting, the Board passed three motions: 1) the budget as presented with increases to the Airport Rates and Fees; 2) the increases to the Airport Rates and Fees Regulation; and 3) continue with the aviation commercial rent abatement into FY24. The 21-day public comment period to increase the Airport Rates and Fees Regulation began February 12, 2023, and ends close of business March 6, 2023. An addendum will be provided prior the Board meeting to present the comments received, as well as the summary of the Airport Rates and Fees Regulation for Board consideration; and prior to submitting to the Assembly for consideration.
2. **Outgoing Baggage Belt Repair/Replacement** (Addendum B (to be posted March 8, 2023)). The bids for this project will be opened on Tuesday, March 7. The estimate for the construction was \$1.5M. An addendum to the Board Agenda is expected prior to March 9 Board meeting to award, pending protest period.
3. **Gate K Culvert Replacement.** Bid opening for this project was March 1, 2023. The Airport received one bid from SECON. The original estimate was at \$523,100, and engineer's estimate after design was \$488,827. These repairs are necessary for the ingress/egress from Gate K to the airfield. Staff recommends acceptance of the bid; funding through the Airport budget and provided by the CARES grant.

Gate K Culvert Replacement Contract No. BE23-223

Engineer's Estimate: \$ 488,827.00

Colaska dba SECON: \$ 555,213.00

Board Motion: "Accept the bid of \$555,213 from Colaska dba SECON for the Gate K Culvert Replacement; funding through the Airport operations budget and provided by CARES grant."

G. NEW BUSINESS

4. **Unfunded Mandates:** There have been several mandates passed down from the Federal Aviation Administration (FAA) and Transportation Security Administration (TSA) recently that have added a significant workload to Airport staff pertaining to compliance documentation. The following is a list of the current mandates and proposed mandates from the last six months:

- TSA Airport Security Program (ASP) Amendment - Cybersecurity Upgrades - staff training, annual exercise, reporting, and record keeping.
- TSA Security Directive – Random screening at sterile and secure area access points – reporting and record keeping.
- FAA Part 139 update – Airport Safety Management System (SMS) Program – Staff and stakeholder training, manual updates, annual risk assessment, reporting and record keeping.
- City and Borough of Juneau (CBJ) – Cybersecurity Updates – training and reporting.
- (Proposed) TSA ASP Amendment – Employee Screening – training, reporting, and record keeping.

These new and proposed mandates are in addition to the current trainings, exercises, reporting, and record keeping currently required by the FAA, TSA, Environmental Protection Agency (EPA), Department of Environmental Conservation (DEC), and other federal, state, and local agencies. Staff is currently looking at options to efficiently manage the increased workload.

5. **Airport Manager's Report**

6. **Airport Project Report - Mike Greene**

7. **Airport Project Report - Ke Mell**

H. CORRESPONDENCE

I. COMMITTEE REPORTS

8. Finance Committee

9. Operations Committee

J. ASSEMBLY LIAISON

K. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

L. BOARD MEMBER COMMENTS

M. ANNOUNCEMENTS

N. NEXT MEETING DATE: April 13, 2023

O. EXECUTIVE SESSION

P. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.