



# AIRPORT BOARD AGENDA

November 09, 2023 at 6:00 PM

Airport Alaska Room/Zoom

<https://juneau.zoom.us/j/82856995400?pwd=YUNld2p1OFI3TnY3NUpKa3BRQmFidz09>

or Dial: 1-833-548-0276, Meeting ID: 828 5699 5400, Passcode: 697369

**TO TESTIFY: CONTACT PAM CHAPIN, 586-0962**

**BY 3:00 PM ON NOVEMBER 8, 2023**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES:** October 12, 2023

**D. APPROVAL OF AGENDA**

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**F. UNFINISHED BUSINESS**

**G. NEW BUSINESS**

1. **Title VI Plan (Attachment # 1).** 49 CFR Part 21 provides the requirements for Federal financial assistance programs of the Department of Transportation to comply with the Title VI of the Civil Rights Act of 1964. As such, airports are required to have a plan in place which details the provision: *'to assure that no person shall on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex (including sexual orientation and gender identity), creed, or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program to which this part applies'*. This applies to contracts, agreements, solicitation, leases; and tenants, subtenants, subcontractors, etc., and included as part of the Federal Aviation Administration (FAA) grant assurances. The Airport was under a transition plan and now ready to implement the Title VI plan which is detailed to the demographics of Juneau and the Airport. The plan must also be reviewed/presented to the Airport's governing body (Airport Board) and provide the public platform for introducing the Title VI Plan. The attached plan is provided for the Board to review within the public forum and post JNU's plan on non-discrimination.

Board Motion: *"Concur with JNU's Title VI plan on non-discrimination, as presented."*

2. **Airport Wash Station (Attachment #2).** The attached email was received to request the status of the airfield wash station (this was also questioned by Airport Board Member Dennis Bedford at the October 12, 2023, meeting under Board Member comments). The wash station was installed with the intent to set up a payment system for tenants to wash aircraft. The collection system has not been established, but other issues have come up. The discharge of soaps, chemicals and petroleum products (fuel, oil, hydraulics) has not been addressed in the Airport's Storm Water Pollution Prevention Plan (SWPPP). Additionally, during the short time that the wash station was open, more non-aviation (trucks, boats, toys) were being washed than aircraft. The airport will have to come up with a solution for both use and discharge.
3. **Airport Manager's Report**
4. **Airport Projects Report - Mike Greene**

**5. Airport Projects Report - Ke Mell**

**H. CORRESPONDENCE**

**I. COMMITTEE REPORTS**

**6. Finance Committee**

**7. Operations Committee**

**J. ASSEMBLY LIAISON**

**K. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**L. BOARD MEMBER COMMENTS**

**M. ANNOUNCEMENTS**

**N. NEXT MEETING DATE:** December 14, 2023

**O. EXECUTIVE SESSION**

**P. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org).