



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

January 08, 2024 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. **December 14, 2023 Full Assembly as HRC Meeting Minutes - Draft**

F. AGENDA TOPICS

2. **DRAFT Resolution 3051 re: Alaska Beverage Control (ABC) Board petition for additional Restaurant Eating Place Licenses**

Your packet contains a memo and draft Resolution 3051 from City Manager Katie Koester and Assistant Attorney Sherri Layne regarding the question of whether or not CBJ wishes to petition the ABC Board to allow for additional Restaurant Eating Place Licenses (REPLs) within the City and Borough of Juneau. If the committee is supportive of requesting additional REPLs, it should:

- Decide how many to request and amend lines 10, 45 and 59 of Resolution 3051 accordingly.
- Recommend Resolution 3051, as amended, for introduction to the Assembly.

See links under Standing Committee Topics for more information.

3. **Board of Equalization (BOE) Appointments**

Per [Ordinance 2022-21\(b\)](#) The Board of Equalization shall comprise a pool of no fewer than five, and up to nine, members, not Assemblymembers, appointed by the Assembly. The board shall hear appeals in panels consisting of three members and shall be appointed on the basis of their general business expertise and knowledge or experience with quasi-judicial proceedings. General business expertise may include, but is not limited to, real and personal property appraisal, the real estate market, the personal property market, and other similar fields. Terms of office shall be for three years and shall be staggered so that approximately one-third of the terms shall expire each year. No member of the board of equalization who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered. Compensation for members shall be \$100.00 per meeting. Board members may decline compensation by providing written notice to the municipal clerk.

All four (4) incumbents have applied for reappointment as well as new applicants for the currently vacant seats.

Suggested Motion for Incumbents:

to forward to the full Assembly for approval, reappointments to the Board of Equalization of Kenny Solomon-Gross to a term beginning immediately and ending December 31, 2025, as well as David Epstein, Gary Sonnenberg and Raymond 'Thor' Williams all to full terms beginning immediately and ending December 31, 2026.

Suggested Motion for New BOE Members:

to forward to the full Assembly for approval the appointments of _____ and _____ to the Board of Equalization for terms beginning immediately and ending December 31, 2024; and the appointments of _____ and _____ to the Board of Equalization for terms beginning immediately and ending December 31, 2025.

4. **Building Code Advisory Committee (BCAC) Appointment**

Per Resolutions 1116 and 1130; the Building Code Advisory Committee (BCAC) is a five member committee with staggered 3-year terms. Committee members, to the extent possible, shall represent the following fields: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers and Contractors. **There are currently two seats up for renewal with a term beginning immediately and ending November 30, 2026.** The incumbent has applied for reappointment, no other applicants have applied for the currently vacant seat.

Suggested Motion:

to forward to the full Assembly for approval, the reappointment of Armando Deguzman to the Building Code Advisory Committee for a term beginning immediately and ending November 30, 2026.

5. **Historic Resources Advisory Committee (HRAC) Appointments**

Per [CBI Code 49.10.410](#) The Historic Resources Advisory Committee consists of nine members appointed by the Assembly. Members shall be appointed for a term of three years. The Assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the general public.

There are two (2) vacant seats with terms beginning immediately and ending June 30, 2026. The Clerk's Office has received three applications for the vacant seats.

Suggested Motion for New HRAC Members:

to forward to the full Assembly for approval the appointments of _____ and _____ to the Historic Resources Advisory Committee for terms beginning immediately and ending June 30, 2026.

6. **Juneau Commission on Aging (JCOA) Appointments**

Per [Resolution 2944](#); the JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered **two-year terms**. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

There are currently three (3) 65+ seats and two (2) general public seats all with terms running January 1, 2024 through December 31, 2025.

Suggested Motion:

to forward to the full Assembly for approval, the reappointment of Linda Kruger and the (re)appointment of Emily Kane to the Juneau Commission on Aging Public/65+ Seats and the reappointment Ann Stepetin and the appointment of Kimberly Adkinson to the Juneau Commission on Aging General Public Seat, all for terms beginning immediately and ending December 31, 2025.

7. Systemic Racism Review Committee (SRRRC) Appointment

Per [Ordinance 2023-20b](#), the Systemic Racism Review Committee is a seven-member committee appointed by the Assembly. Members shall be selected to provide the most balanced representation possible. Members shall have experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices.

There is currently one vacant seat on the SRRRC up for action with a term beginning immediately and ending June 30, 2025. The Clerk's office has received applications and question responses from two individuals as found in your packets.

Suggested Motion for New SRRRC Members:

to forward to the full Assembly for approval the appointment of _____ to the Systemic Racism Review Committee for a term beginning immediately and ending June 30, 2025.

G. STAFF REPORTS

H. STANDING COMMITTEE TOPICS - *for discussion as meeting time allows*

- 8. Review of Empowered Boards Advanced Interview Questions & CNBJ Board Application**
- 9. Continued Committee Discussion on State of AK Title 4 Rewrite - Changes Effective January 1, 2024**

SOA/Alcohol & Marijuana Control Office (AMCO) Title 4 Rewrites can be found at: <https://www.commerce.alaska.gov/web/amco/Title4Rewrite.aspx> (*copy/paste link into browser*)

SOA/AMCO website as a resource (*copy/paste link into browser*)
<https://www.commerce.alaska.gov/web/amco/OtherAlcoholResources.aspx>

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS

J. NEXT MEETING DATE

February 5, 2024 at 6pm, Assembly Chambers/Zoom Webinar

K. SUPPLEMENTAL MATERIALS

L. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.