



# REGULAR ASSEMBLY MEETING 2024-14

## AGENDA

July 01, 2024 at 7:00 PM

Assembly Chambers/Zoom Webinar

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<https://juneau.zoom.us/j/91515424903> or 1-253-215-8782 Webinar ID: 915 1542 4903

Submitted By:

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Katie Koester, City Manager

**A. FLAG SALUTE**

**B. LAND ACKNOWLEDGEMENT**

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

**C. ROLL CALL**

**D. APPROVAL OF MINUTES**

1. December 11, 2023 Regular Assembly Meeting 2023-26 DRAFT Minutes

**E. MANAGER'S REQUEST FOR AGENDA CHANGES**

**F. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (Limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed three minutes.)**

**G. CONSENT AGENDA**

**Public Request for Consent Agenda Changes, Other than Ordinances for Introduction**

**Assembly Request for Consent Agenda Changes**

**Assembly Action**

**H. Resolutions**

2. **Resolution 3067 A Resolution Amending the City and Borough of Juneau Personnel Rules.**

This resolution would approve “housekeeping” changes to the personnel rule that the Assembly approved in 2023 providing an employer matching contribution to voluntary PERS Tier 4 employee contributions to the deferred compensation plan.

**The City Manager recommends this resolution be adopted.**

**I. Bid Awards**

**J. Liquor License Actions**

3. These liquor license actions are before the Assembly to either protest or waive its right to protest the license actions.

**Liquor License - Renewal**

**Licensee: Alaskan Hotel & Bar Inc. d/b/a Alaskan Hotel**

License Type: Beverage Dispensary Tourism Liquor License: #1378

Location: 167 S. Franklin St., Juneau

**Licensee: Carr-Gottstein Foods Co., d/b/a Oaken Keg Spirit Shops #1820**

License Type: Package Store, Liquor License: #3507

Location: 3011 Vintage Blvd., Juneau

**Licensee: The Odom Corporation, d/b/a The Odom Corporation (Shaune Dr.)**

License Type: General Wholesale, Liquor License: #3166

Location: 5452 Shaune Dr, Bay 1, Juneau

**Licensee: The Odom Corporation, d/b/a The Odom Corporation (Channel Dr.)**

License Type: Wholesale Malt Beverage & Wine, Liquor License: #4715

Location: 3143 Channel Dr., Bay 1, Juneau

Staff from Police, Finance, Fire, Public Works (Utilities) and Community Development Departments reviewed the above licenses and recommended the Assembly waive its right to protest these applications. Copies of the documents associated with these licenses are available in hardcopy upon request to the Clerk's Office.

**The City Manager recommends the Assembly waive its right to protest the above-listed liquor license actions.**

**K. PUBLIC HEARING**

4. **Ordinance 2024-25 An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$12,750,000 to Finance Public Safety Communication Infrastructure within the City and Borough, and Submitting a Proposition to the Voters at the Election to Be Held Therein on October 1, 2024.**

This ordinance would send one general obligation bond proposition of up to \$12.75 million for the improvement of public safety communication infrastructure, including, but not limited to, replacing the outdated communication system with a system that will be Alaska Land Mobile Radio compliant. The current system is beyond its useful life and is experiencing dead zones and limited interoperability with other agencies. The total project cost is currently estimated between \$24 and \$25 million, of which the Assembly has already appropriated \$8.7 million of general funds and sales tax. An additional \$3.5 million is secured for this project via Congressionally Directed Spending and 1% sales tax.

The Assembly requested staff introduce an ordinance to submit a proposition to the voters on the October 1, 2024 election ballot during the June 3, 2024 Committee of the Whole meeting. The Assembly Finance committee reviewed this request at its May 1, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

5. **Ordinance 2024-26 An Ordinance Authorizing the Issuance of General Obligation Bonds in the Principal Amount of Not to Exceed \$10,000,000 to Finance Wastewater Utility Infrastructure within the City and Borough, and Submitting a Proposition to the Voters at the Election to Be Held Therein on October 1, 2024.**

This ordinance would send one general obligation bond proposition of up to \$10 million for the replacement of the wastewater clarifier building at the Juneau Douglas Wastewater Treatment Plant, that services Thane, Downtown, and Douglas. The total project cost is currently potentially estimated to

be as high as \$14 million. Project costs exceeding the bond amount will be funded from Wastewater fund balance.

The Assembly requested staff introduce an ordinance to submit a proposition to the voters on the October 1, 2024 election ballot during the June 3, 2024 Committee of the Whole meeting. The Assembly Finance committee reviewed this request at its May 1, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

6. **Ordinance 2023-14(b)(AK) An Ordinance Appropriating \$1,446,827 to the Manager for the Power Upgrades for Electric Buses Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.**

This ordinance would appropriate \$1,446,827 to the Power Upgrades for Electric Buses Capital Improvement Project (CIP). The funds would be used to purchase and install two Pantograph Chargers and supporting infrastructure at the Valley Transit Center. The chargers would provide backup charging for the Bus Barn and enable mid-route bus charging capabilities, promoting EV bus route expansion while upholding schedule availability. Grant funding is comprised of Federal Transit Administration funds passed through the Alaska Department of Transportation and Public Facilities. The local match requirement of \$160,759 is being met by previously appropriated funds in the Power Upgrades for Electric Buses CIP.

The Public Works and Facilities Committee reviewed this at its June 3, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

7. **Ordinance 2023-14(b)(AL) An Ordinance Transferring \$400,000 from CIP H51-113 Waterfront Seawalk to CIP P41-107 Homestead Park.**

This ordinance would transfer \$400,000 from the Waterfront Seawalk CIP to the Homestead Park CIP. Homestead Park is a prime location for cruise ship passengers to view and photograph their cruise ship with Mt. Juneau, the Gastineau Channel, and downtown as the backdrop. The Homestead Park project is reconstructing failing and outdated infrastructure at the park, constructing larger viewing areas, and improving ADA accessibility. This transfer would provide funding for unanticipated cost increases resulting from the most recent project estimate. Sufficient funds will remain in the Waterfront Seawalk CIP for anticipated work in the current and next phase of the project. The Homestead Park CIP is an eligible use of marine passenger fees.

The Public Works and Facilities Committee reviewed this at its June 3, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

8. **Ordinance 2023-14(b)(AM) An Ordinance Appropriating \$36,712 to the Manager for the Construction Phase of the Float Pond Improvements Capital Improvement Project; Funding Provided by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant.**

The Airport has been awarded an additional \$36,712 in grant funding from the Federal Aviation Administration for the Float Pond Improvements CIP. This award will increase the previously awarded \$2,254,418 under Ordinance 2022-06(b)(N) to a total award amount of \$2,291,130. This funding would contribute toward the construction of raising the existing roadbed, introducing a drainage ditch, armoring the pond bank with rock, and reconstructing fourteen floatplane dock headwalls. The local

match requirement will be provided by previously appropriated funds in the Float Pond Improvements CIP.

The Airport Board reviewed this request at its June 13, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

9. **Ordinance 2023-14(b)(AN) An Ordinance Appropriating \$170,660 to the Manager for the Airport Snow Removal Equipment Building Capital Improvement Project; Funding Provided by Passenger Facility Charge Fees.**

This ordinance would appropriate \$170,660 of Airport Passenger Facility Charge (PFC) fees to the Airport Snow Removal Equipment Building (SREB) CIP. The SREB CIP constructed a large open-design garage to provide heated, indoor storage space for the airport's snow removal fleet. These PFC funds will reimburse amounts that were forward funded from other sources, which is typical for PFC collections that are appropriated upon receipt.

The Airport Board reviewed this request at its June 13, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

10. **Ordinance 2023-14(b)(AO) An Ordinance Appropriating \$222,066 to the Manager for the Ramp Improvement Capital Improvement Project; Funding Provided by Airport Funds.**

This ordinance would appropriate \$222,066 to the Ramp Improvement CIP. This project is constructing a new remain overnight (RON) large aircraft parking ramp, rehabilitating deteriorating pavement for large and commercial aircraft parking ramps, repairing failing ramp drainage and catch basins, and upgrading ramp lighting. This appropriation will allocate local match funds for FAA grant funding.

The Airport Board reviewed this request at its June 13, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

11. **Ordinance 2023-14(b)(AP) An Ordinance Appropriating \$34,367 to the Manager for the Airport Master Plan Capital Improvement Project; Funding Provided by Sales Tax Funds.**

This ordinance would appropriate \$34,367 of 1% sales tax funds to the Airport Master Plan CIP. This funding will contribute toward the preparation of an updated airport master plan, which will include updates for air traffic, cargo, and passenger data and forecasts; changes to proposed aircraft servicing the airport; and layout plans for future expansion of runway, taxiway, and approach corridors. The 1% sales tax funds appropriated in this ordinance were allocated to the Airport in FY18 but weren't appropriated until federal grant match was needed. This ordinance appropriates the remaining amount from the Airport's FY18 1% sales tax allocation.

This appropriation is consistent with the intent of the 2017 1% Sales Tax initiative approved by voters in the October 3, 2017 municipal election.

The Airport Board reviewed this request at its June 13, 2024 meeting.

The Systemic Racism Review Committee reviewed this ordinance at its June 18, 2024 meeting.

**The City Manager recommends the Assembly take public testimony and adopt this ordinance.**

**L. STAFF REPORTS**

12. **New Parking System Update from Parks & Recreation Director George Schaaf**  
*[Clerk's Note: Presentation materials will be presented as a Red Folder item and published under Supplemental Materials in the online packet no later than Monday, July 1, 2024.]*

**M. NEW BUSINESS**

13. **Ordinance 2024-09 An Ordinance Amending the Parking Notice Requirements, Parking Management Advisory Committee, and Penalties Related to Parking Violations.**

With the new parking management system installed in the CBJ parking garages, CBJ staff has identified a need for parking code amendments that would do three things. First, this ordinance would repeal the requirement to have a Parking Management Advisory Committee, which has not met for a number of years. Second, this ordinance would repeal an outdated and inconsistent 1971 law (CBJC 72.22.045) that requires parking tickets to be placed on a car. Since 1971, Alaska law (Civil Rule 4(h)) and CBJC 03.30.075(b) have been amended to allow parking tickets to be served via certified mail or by placing the ticket on the vehicle. Third, this ordinance would create a tiered parking penalty structure in the parking garages because the existing \$25 parking penalty is not enough of a deterrent for rental car companies illegally occupying spaces.

**The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.**

**N. ASSEMBLY REPORTS**

**Mayor's Report**

**Committee and Liaison Reports**

**Presiding Officer Reports**

14. **APL 2023-AA01 Hart v. Planning Commission & Huna Totem Corporation**

In the summer of 2023, the Planning Commission issued a conditional use permit for a new cruise ship dock at the Juneau Subport. Ms. Hart filed a timely appeal, which was assigned to the State Office of Administrative Hearings. The Hearing Officer held the oral argument hearing on January 24, 2024. The Hearing Officer issued a draft decision to the parties. Huna Totem Corp. filed an objection and Ms. Hart filed a letter of support. A status hearing was held and the parties submitted additional briefing. The Hearing Officer Issued an amended proposed decision, which the Assembly is scheduled to consider at a Special Assembly meeting on July 22.

**There is no action at this time.**

**O. ASSEMBLY COMMENTS & QUESTIONS**

**P. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

**Q. EXECUTIVE SESSION**

15. **City Attorney Search Committee Recommendations**

The City Attorney Search Committee has been conducting meetings/interviews the week of June 24 and may have recommendations on next steps for consideration by the Assembly in Executive Session.

*Proposed Motion: Motion by \_\_\_\_, to recess into executive session to discuss matters that the immediate knowledge of which would defame or prejudice the character or reputation of any person, and to discuss recruitment examination materials that are confidential.*

**R. SUPPLEMENTAL MATERIALS**

**S. ADJOURNMENT**

**T. INSTRUCTION FOR PUBLIC PARTICIPATION**

The public may participate in person or via Zoom webinar. Testimony time will be limited by the Mayor based on the number of participants. **Members of the public that want to provide oral testimony via remote participation must notify the Municipal Clerk prior to 4pm the day of the meeting by calling 907-586-5278 and indicating the topic(s) upon which they wish to testify.** For in-person participation at the meeting, a sign-up sheet will be made available at the back of the Chambers and advance sign-up is not required. Members of the public are encouraged to send their comments in advance of the meeting to BoroughAssembly@juneau.gov.

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.gov.