



**AGENDA  
CITY COUNCIL REGULAR MEETING  
COUNCIL CHAMBERS  
MAY 19, 2022  
6:30 PM**

The Joshua City Council will hold a Work Session at 6:30 pm. A Regular Meeting will be held immediately following the Work Session in the Council Chambers at the Joshua City Hall, located at 101 S. Main St., Joshua, Texas, on May 19, 2022. This meeting is subject to the open meeting laws of the State of Texas.

Individuals may attend the meeting in person or access the meeting via videoconference or telephone conference call.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/86239399140?pwd=4OJnYU9kUWpMAHhAa0ZlR89WJ1K3R.1>

Meeting ID: 86239399140 Passcode: 426878 or dial 1346287799

**A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:**

**Online:** An online speaker card is located on the City's website ([cityofjoshuatx.us](http://cityofjoshuatx.us)) on the Agenda/Minutes/Recordings page. Speaker cards received by 5:00 pm on or before the day of the meeting will be read during open session by the City Secretary.

**By phone:** Please call 817/558-7447 ext. 2003 by 5:00 pm on or before the day of the meeting and provide your name, address, and question. The City Secretary will read all questions in the order they are received.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. PLEDGE OF ALLEGIANCE**

1. United States of America
2. Texas Flag

**C. INVOCATION**

**D. WORK SESSION**

1. Review and discuss questions related to the budget report and financial statement for April 2022.
2. Discuss and give direction on revising the current contract with Waste Connections.

**E. PUBLIC FORUM, PRESENTATION, AND RECOGNITION:**

*The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. Therefore, no Council deliberation is permitted. Each person will have 3 minutes to speak.*

- [1.](#) Proclamation recognizing Miller Quinn on his accomplishments for winning District 14-5A Cross Country meet in October 2021.
2. Recognition of Council Member Rick DePriest for his service and dedication to the City of Joshua.
3. Recognition of Mayor Joe Hollarn for his service and dedication to the City of Joshua.
4. Presentation of Certificates of Election and administer the Oath of Office to the newly elected official(s).

#### **F. CONSENT AGENDA**

- [1.](#) Discuss, consider, and possible action on approving meeting minutes from the April 21, 2022.

#### **G. REGULAR AGENDA**

- [1.](#) Discuss, consider, and possible action on appointment of a Mayor Pro-Tem for a term of one year. (Staff Resources: A. Holloway)
- [2.](#) Public hearing on a request for a zoning change regarding approximately 60.19 acre of land in the McKinney & Williams Survey, Abstract No. 636, County of Johnson, Texas, located at 1280 Stadium Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District to allow for the construction of a residential subdivision. (Staff Resources: A. Maldonado)

Staff Presentation

Owner's Presentation

Those in Favor

Those Against

Owner's Rebuttal

- [3.](#) Discuss, consider, and possible action on approving a zoning change regarding approximately 60.19 acre of land in the McKinney & Williams Survey, Abstract No. 636, County of Johnson, Texas, located at 1280 Stadium Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District to allow for the construction of a residential subdivision. (Staff Resources: A. Maldonado)
- [4.](#) Discuss, consider, and possible action regarding a request to authorize the painting of the business name on the front of the building located at 107 N. Main-Suite A. (Staff Resources: A. Maldonado)
5. Discuss, consider, and possible action on approving an agreement for IT Services.

#### **H. STAFF REPORT- April 2022**

- [1.](#) Police Department
- [2.](#) Municipal Court
- [3.](#) Public Works Department
- [4.](#) Utility Billing Department
- [5.](#) Parks Department

[6.](#) Development Services Department

[7.](#) Fire Department

[8.](#) City Secretary's Office

**I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCIL MEMBERS TO BE ON THE NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. However, any Councilmember may state an issue and request to place the item on a future agenda.*

**J. ADJOURNMENT**

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including 551.071 (private consultation with the attorney for the City); 551.072 (discussing purchase, exchange, lease or value of real property); 551.074 (discussing personnel or to hear complaints against personnel); and 551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

**CERTIFICATE:**

I hereby certify that the above agenda was posted on or before the 13th day of May 2022 by 1:00 pm on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

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Alice Holloway  
City Secretary

**City of Joshua**  
**Financial Statement (General Fund, Departmental Summary, Unaudited)**  
**As of April 30, 2022**

% OF YEAR COMPLETED: 58.31

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
<b>REVENUE SUMMARY</b>							
<b>Non-Departmental</b>							
Tax Revenue	224,858.06	190,261.78	(34,596.28)	3,471,450.60	4,294,980.00	80.83%	823,529.40
Charges for Services	45,343.29	42,665.37	(2,677.92)	306,536.81	512,000.00	59.87%	205,463.19
Licenses, Permits & Fees	75,834.90	78,767.63	2,932.73	495,437.82	914,815.00	54.16%	419,377.18
Grants & Contributions	(252.96)	395.23	648.19	2,964.84	3,600.00	82.36%	635.16
Intergovernmental Revenues	0.00	13,860.34	13,860.34	108,436.23	166,370.00	65.18%	57,933.77
Investment Earnings	15.04	249.90	234.86	69.97	3,000.00	2.33%	2,930.03
Miscellaneous	24,118.28	4,165.00	(19,953.28)	143,412.62	50,000.00	286.83%	(93,412.62)
Transfers In	0.00	28,333.33	28,333.33	4,172.70	782,200.00	0.53%	778,027.30
<b>TOTAL REVENUES</b>	<b>369,916.61</b>	<b>358,698.58</b>	<b>(11,218.03)</b>	<b>4,532,481.59</b>	<b>6,726,965.00</b>	<b>67.38%</b>	<b>2,194,483.41</b>
<b>EXPENDITURE SUMMARY</b>							
<b>Community Service</b>							
Utilities	4,227.23	3,415.30	(811.93)	25,847.04	41,000.00	63.04%	15,152.96
Community Events	0.00	1,714.28	1,714.28	18,492.09	37,000.00	49.98%	18,507.91
Contract & Professional Services	27,605.80	27,405.70	(200.10)	191,152.28	329,000.00	58.10%	137,847.72
Miscellaneous	1,775.00	11,086.46	9,311.46	24,912.60	80,715.00	30.86%	55,802.40
<b>TOTAL Community Service</b>	<b>33,608.03</b>	<b>43,621.74</b>	<b>10,013.71</b>	<b>260,404.01</b>	<b>487,715.00</b>	<b>53.39%</b>	<b>227,310.99</b>
<b>Non-departmental</b>							
Personnel	396.27	100.00	(296.27)	2,262.90	4,200.00	53.88%	1,937.10
Contract & Professional Services	3,245.88	5,718.64	2,472.76	65,080.25	114,750.00	56.71%	49,669.75
Debt Service	0.00	0.00	0.00	2,650.00	4,000.00	66.25%	1,350.00
Miscellaneous	34,005.00	27,880.33	(6,124.67)	132,379.54	183,804.00	72.02%	51,424.46
<b>TOTAL Non-departmental</b>	<b>37,647.15</b>	<b>33,698.97</b>	<b>(3,948.18)</b>	<b>202,372.69</b>	<b>306,754.00</b>	<b>65.97%</b>	<b>104,381.31</b>

**City of Joshua**  
**Financial Statement (General Fund, Departmental Summary, Unaudited)**  
**As of April 30, 2022**

% OF YEAR COMPLETED: 58.31

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
<b>Mayor &amp; Council</b>							
Personnel	0.00	0.00	0.00	0.00	2,000.00	0.00%	2,000.00
Supplies	0.00	254.10	254.10	500.63	3,050.00	16.41%	2,549.37
TOTAL Octoberor & Council	0.00	254.10	254.10	500.63	5,050.00	9.91%	4,549.37
<b>Administration</b>							
Personnel	44,711.37	52,527.61	7,816.24	340,254.71	651,990.00	52.19%	311,735.29
Supplies	1,578.90	3,212.90	1,634.00	22,413.84	44,570.00	50.29%	22,156.16
Repair & Maintenance	1,811.53	2,563.14	20,225.58	20,225.58	30,770.00	65.73%	10,544.42
Contract & Professional Services	13,935.00	13,934.62	(0.38)	92,495.70	176,340.00	52.45%	83,844.30
Utilities	1,064.96	2,713.17	1,648.21	13,467.20	32,570.00	41.35%	19,102.80
Miscellaneous	0.00	958.28	958.28	4,924.03	11,500.00	42.82%	6,575.97
TOTAL Administration	63,101.76	75,909.72	32,281.93	493,781.06	947,740.00	52.10%	453,958.94
<b>Police Department</b>							
Personnel	90,061.64	128,079.22	38,017.58	791,800.05	1,480,810.00	53.47%	689,009.95
Supplies	240.10	3,177.80	2,937.70	22,763.97	32,250.00	70.59%	9,486.03
Repair & Maintenance	4,835.13	7,688.97	2,853.84	40,654.13	73,000.00	55.69%	32,345.87
Contract & Professional Services	2,650.87	1,739.30	(911.57)	101,586.80	136,880.00	74.22%	35,293.20
Utilities	1,124.29	1,999.20	874.91	8,635.35	24,000.00	35.98%	15,364.65
Capital Outlay	0.00	1,416.67	1,416.67	17,780.82	33,400.00	53.24%	15,619.18
Debt Service	35,333.90	1,570.00	(33,763.90)	42,666.97	18,840.00	226.47%	(23,826.97)
Miscellaneous	0.00	33.33	33.33	56.00	400.00	14.00%	344.00
TOTAL Police Department	134,245.93	145,704.49	11,458.56	1,025,944.09	1,799,580.00	57.01%	773,635.91

**City of Joshua**  
**Financial Statement (General Fund, Departmental Summary, Unaudited)**  
**As of April 30, 2022**

% OF YEAR COMPLETED: 58.31

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
<b>Public Works</b>							
Personnel	22,341.72	30,972.40	8,630.68	150,831.37	364,510.00	41.38%	213,678.63
Supplies	12,643.98	79,309.75	66,665.77	154,067.55	773,355.00	19.92%	619,287.45
Repair & Maintenance	7,400.43	10,100.07	2,699.64	65,313.60	99,800.00	65.44%	34,486.40
Contract & Professional Services	1,730.56	1,685.99	(44.57)	3,404.99	20,240.00	16.82%	16,835.01
Utilities	386.59	641.41	254.82	2,752.76	7,700.00	35.75%	4,947.24
Micellaneous	0.00	833.33	833.33	0.00	10,000.00	0.00%	10,000.00
Capital Outlay	0.00	0.00	0.00	103,876.58	103,885.00	99.99%	8.42
Debt Service	0.00	3,671.25	3,671.25	0.00	44,055.00	0.00%	44,055.00
<b>TOTAL Public Works</b>	<b>44,503.28</b>	<b>127,214.20</b>	<b>82,710.92</b>	<b>480,246.85</b>	<b>1,423,545.00</b>	<b>33.74%</b>	<b>943,298.15</b>
<b>Municipal Court</b>							
Personnel	4,971.06	5,709.32	738.26	39,851.12	71,046.00	56.09%	31,194.88
Supplies	76.85	154.10	77.25	836.72	1,850.00	45.23%	1,013.28
Repair & Maintenance	140.15	166.60	26.45	1,282.33	2,000.00	64.12%	717.67
Contract & Professional Services	3,005.00	2,951.36	(53.64)	16,791.00	35,420.00	47.41%	18,629.00
Miscellaneous	58.28	83.30	25.02	291.40	1,000.00	29.14%	708.60
<b>TOTAL Municipal Court</b>	<b>8,251.34</b>	<b>9,064.68</b>	<b>813.34</b>	<b>59,052.57</b>	<b>111,316.00</b>	<b>53.05%</b>	<b>52,263.43</b>
<b>Development Services</b>							
Personnel	23,093.70	21,177.70	(1,916.00)	145,492.37	265,955.00	54.71%	120,462.63
Supplies	1,018.91	433.16	(585.75)	4,882.16	5,200.00	93.89%	317.84
Repair & Maintenance	675.08	2,016.60	1,341.52	1,651.74	24,200.00	6.83%	22,548.26
Contract & Professional Services	2,265.50	15,711.75	13,446.25	59,896.60	188,545.00	31.77%	128,648.40
Utilities	291.79	442.45	150.66	1,073.69	5,310.00	20.22%	4,236.31
Debt Service	16,328.94	472.08	(15,856.86)	19,569.36	5,665.00	345.44%	(13,904.36)
<b>TOTAL Development Services</b>	<b>43,673.92</b>	<b>40,253.74</b>	<b>(3,420.18)</b>	<b>232,565.92</b>	<b>494,875.00</b>	<b>46.99%</b>	<b>262,309.08</b>

**City of Joshua**  
**Financial Statement (General Fund, Departmental Summary, Unaudited)**  
**As of April 30, 2022**

% OF YEAR COMPLETED: 58.31

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
<b>Animal Control</b>							
Personnel	10,042.05	11,845.45	1,803.40	79,650.78	138,064.00	57.69%	58,413.22
Supplies	3,029.68	1,530.20	(1,499.48)	10,908.57	18,370.00	59.38%	7,461.43
Repair & Maintenance	1,075.08	10,500.44	9,425.36	27,734.58	126,055.00	22.00%	98,320.42
Contract & Professional Services	575.43	754.81	179.38	5,028.62	9,060.00	55.50%	4,031.38
Utilities	955.98	1,349.46	393.48	6,751.32	16,200.00	41.67%	9,448.68
<b>TOTAL Animal Control</b>	<b>15,678.22</b>	<b>25,980.36</b>	<b>10,302.14</b>	<b>130,073.87</b>	<b>307,749.00</b>	<b>42.27%</b>	<b>177,675.13</b>
<b>Fire Department</b>							
Personnel	40,891.27	49,518.15	8,626.88	274,706.03	579,530.00	47.40%	304,823.97
Supplies	4,337.90	6,546.75	2,208.85	46,893.31	78,575.00	59.68%	31,681.69
Repair & Maintenance	4,556.66	9,266.03	4,709.37	63,409.35	96,580.00	65.65%	33,170.65
Contract & Professional Services	1,723.00	2,965.47	1,242.47	18,574.00	35,600.00	52.17%	17,026.00
Utilities	2,888.68	2,865.52	(23.16)	20,197.74	34,400.00	58.71%	14,202.26
Debt Service	0.00	6,020.83	6,020.83	0.00	72,250.00	0.00%	72,250.00
Miscellaneous	1,890.06	2,292.81	402.75	13,429.74	23,950.00	56.07%	10,520.26
<b>TOTAL Fire Department</b>	<b>56,287.57</b>	<b>79,475.56</b>	<b>23,187.99</b>	<b>437,210.17</b>	<b>920,885.00</b>	<b>47.48%</b>	<b>483,674.83</b>
<b>Park Maintenance</b>							
Personnel	14938.28	16,257.26	1,318.98	105,790.13	189,730.00	55.76%	83,939.87
Supplies	823.18	1,199.52	376.34	11,072.07	14,400.00	76.89%	3,327.93
Repair & Maintenance	1,332.14	1,978.42	646.28	8,470.61	23,750.00	35.67%	15,279.39
Contract & Professional Services	170.00	169.93	(0.07)	1,190.00	2,040.00	58.33%	850.00
Utilities	2,868.27	627.24	(2,241.03)	15,625.43	87,530.00	17.85%	71,904.57
Debt Service	16,412.47	0.00	(16,412.47)	19,813.44	0.00	#DIV/0!	(19,813.44)
Capital Outlay	15,000.00	1,990.87	(13,009.13)	15,000.00	23,900.00	62.76%	8,900.00
<b>TOTAL Park Maintenance</b>	<b>51,544.34</b>	<b>22,223.24</b>	<b>(29,321.10)</b>	<b>176,961.68</b>	<b>341,350.00</b>	<b>51.84%</b>	<b>164,388.32</b>

**City of Joshua**  
**Financial Statement (General Fund, Departmental Summary, Unaudited)**  
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% OF YEAR COMPLETED: 58.31

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fire Marshal							
Personnel	7576.71	9,265.24	1,688.53	55,636.08	109,040.00	51.02%	53,403.92
Supplies	344.70	1,083.34	738.64	1,489.23	13,000.00	11.46%	11,510.77
Contract & Professional Services	0.00	396.67	396.67	3,856.25	4,760.00	81.01%	903.75
Utilities	23.08	65.00	41.92	173.10	780.00	22.19%	606.90
Miscellaneous	0.00	41.67	41.67	0.00	500.00	0.00%	500.00
TOTAL Fire Marshal	<u>7,944.49</u>	<u>10,851.92</u>	<u>2,907.43</u>	<u>61,154.66</u>	<u>128,080.00</u>	<u>47.75%</u>	<u>66,925.34</u>
TOTAL EXPENDITURES	<u>496,486.03</u>	<u>614,252.72</u>	<u>137,240.66</u>	<u>3,560,268.20</u>	<u>7,274,639.00</u>	<u>48.94%</u>	<u>3,714,370.80</u>
TOTAL REVENUES OVER/UNDER EXPENDITURES	<u>(126,569.42)</u>	<u>(255,554.14)</u>	<u>(148,458.69)</u>	<u>972,213.39</u>	<u>(547,674.00)</u>		<u>(1,519,887.39)</u>





## **AUTOMATION and CART CONTENT ONLY SERVICES**

# Introduction to Automation



Many cities across the country are making the change to Automated Trash Service. It is quickly becoming the preferred method of Residential Waste pickup. Automation is a faster and more efficient way to collect residential solid waste. In addition to time and cost-savings, the program will help keep your neighborhoods neat and clean, improve safety on residential streets, and provide safer working conditions for residents & other drivers.



# Pro's

- Safety of our employees and other drivers on the street
- Less likely to cancel operations due to inclement weather
- Neat and Cleaner looking City
- 96 Gal Cart provided which holds roughly 3 times the volume of a typical trash container.
- Carts have attached lids that keep water and animals out. They are also designed to remain standing even during storms or higher wind speed.
- Carts that are damaged due to normal wear and tear will be fixed or replaced by WC at no charge.





# Con's

- Only Waste Connections Provided 96 Gal containers will be serviced.
- Only household trash inside the container will be picked up on the regular service day(s). Bulk items will still be serviced as normal.
- Change

# Transition

- Town Hall Meeting
- Fliers or billing inserts
- Instructions for residents on top of the lids when carts are delivered

# Automated Pricing

## COST impact to WCN

- 1 – 96 Gal Trash Cart Provided to every resident for 4000 residents approximately \$240,000
- 2x/week cart only service
- New ASL (automated side load) approximately \$370K each



# Automated Pricing

- Current contract ends 2024
- With a contract extension 5 years Waste Connections picks up the Capital expense
- Lock in CPI for rest of the contract. Cap at 4%. If it's less than 4% it's less, but never over 4%. Once signed, the 1<sup>st</sup> year there is NO increase.
- This is soft pricing (not approved) but for \$2 per home increase we can look at including a bulk truck for 1x per month bulk with a new claw truck. Similar to Cleburne/Burleson.





**City Council Agenda  
May 19, 2022**

**Minutes Resolution**

**Discussion Item**

**Agenda Description:**

Discuss and give direction on revising our current contract with Waste Connections.

**Background Information:**

Currently under contract until 2024.

**Financial Information:**

Would like to discuss the possibility to change to a fully automated trash and recycling service at no additional cost with the agreement to extend the current contract by five (5) years.

**City Contact and Recommendations:**

Staff recommends changing to automated trash and recycling services with the extension of the current contract. We, the City, had been happy with the services provided by Waste Connections.

**Attachments:** PowerPoint presentation

# Proclamation

**WHEREAS**, it has been brought to the attention of the City of Joshua that **Miller Quinn**, a Joshua High School student, exhibits astounding athletic abilities which have earned his recognition and elite awards; and,

**WHEREAS**, the University Interscholastic League, the main governing body for academic, athletic, and music competition among public schools in the state of Texas, sanctions many events for students.

**WHEREAS Miller** worked tirelessly to represent the Joshua Independent School District and the City of Joshua during the Texas High School Cross Country Association state meet.

**WHEREAS Miller's** hard work and dedication has rendered service to this community which deserves special recognition and appreciation; and

**WHEREAS Miller** on October 14, 2021, won the District 14-5A Cross Country meet, becoming the first runner in JHS history to win the individual championship.

**NOW, THISEFORE, I, Joe Hollarn, Mayor, of the City of Joshua, Texas**, by the authority vested in me, do hereby on proclaim May 19, 2022, as

## Miller Quinn Day

**IN TESTIMONY WHISEOF**, I have hereunto set my hand and caused the Seal of the City of Joshua to be affixed this 19<sup>th</sup> day of May 2022.

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Joe Hollarn, Mayor  
City of Joshua, Texas



**MINUTES  
CITY COUNCIL REGULAR MEETING  
COUNCIL CHAMBERS  
APRIL 21, 2022  
6:30 PM**

The Joshua City Council will hold a Work Session at 6:30 pm. A regular meeting will be held immediately following the Work Session in the Council Chambers at the Joshua City Hall, located at 101 S. Main St., Joshua, Texas, on April 21, 2022. This meeting is subject to the open meeting laws of the State of Texas.

Individuals may attend the meeting in person or access the meeting via videoconference or telephone conference call.

**PRESENT**

Mayor Joe Hollarn  
Place 1 Rick DePriest  
Place 2 Mike Kidd  
Place 3 Angela Nichols  
Place 4 Merle Breitenstein  
Place 5 Robert Fleming  
Place 6 Scott Kimble

**Staff**

City Manager Mike Peacock  
City Secretary Alice Holloway  
City Attorney Jeremy Morris  
Police Chief David Gelsthorpe  
Dev. Services Director Aaron Maldonado

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/88607298835?pwd=UmpRT2s3RU1BM0tKVfZoZGNESlh1QT09>

Meeting ID: 88607298835 Passcode: 268959 or dial 3462487799

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Hollarn announced a quorum and called the meeting to order at 6:30 pm.

**B. PLEDGE OF ALLEGIANCE**

Council Member Kidd led the Pledge of Allegiance to the United States of America and the Texas flag.

1. United States of America
2. Texas flag

**C. INVOCATION**

Dale Wilbanks, Pastor of Methodist Church, gave the invocation.

**D. WORK SESSION**

1. Review and discuss questions related to the budget report and financial statement for March 2022. (Staff Resource: M. Peacock)

City Manager Peacock presented the financial statement for March 2022. Councilmember Kimble questioned the \$106,000 in the miscellaneous field. City Manager Peacock stated that is pass through income.

2. Discuss and receive traffic impact update on the FM 917 underpass project.

City Manager Peacock gave a brief update on the FM 917 underpass project. City Manager Peacock stated that the traffic count shows a 1.98% increase from 2015 to 2020 on Eddy and a 58.01% increase on Caddo Street.

3. Questions regarding regular session agenda items.

No discussion on this item.

#### **E. PUBLIC FORUM, PRESENTATION, AND RECOGNITION:**

*The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. Therefore, no Council deliberation is permitted. Each person will have 3 minutes to speak.*

1. Proclamation recognizing May 5, 2022, as National Day of Prayer.

Mayor Hollarn read out loud and presented the National Day of Prayer proclamation to Pastor Joshua Burns.

2. Proclamation recognizing Abby Mitchell for being ranked #1 in the State for Class 5A Small School Texas High School Women's Powerlifting Association 198 lb. Class.

Mayor Hollarn stated that the proclamation was given to the school earlier this week so it will not be presented at the council meeting.

3. Proclamation recognizing Hannah Willis for being ranked #1 in the State for Class 5A Small School Texas High School Women's Powerlifting Association 123 lb. Class.

Mayor Hollarn stated that the proclamation was given to the school earlier this week so it will not be presented at the council meeting.

#### **F. CONSENT AGENDA**

1. Consider approval of minutes from the City Council Meeting held on February 21, 2022, and March 17, 2022. (Staff Resource: A. Holloway)

Motion made to approve the Consent Agenda by Place 6 Kimble, Seconded by Place 3 Nichols.

Voting Yea: Mayor Hollarn, Place 1 DePriest, Place 2 Kidd, Place 3 Nichols, Place 4 Breitenstein, Place 5 Fleming, Place 6 Kimble.

#### **G. REGULAR AGENDA**

1. Public hearing on a request for a rezone regarding approximately 1.106-acre tract of land in the Christopher Chaney Survey, TR 22C, Abstract No. 175, County of Johnson, Texas, located at 235 Trailwood Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District to allow for the construction of a home. (Staff Resource: A. Maldonado)

Staff Presentation

## Owner's Presentation

Those in Favor

Those Against

Owner's Rebuttal

Mayor Hollarn opened the public hearing at 6:45 pm regarding the request for a rezone regarding approximately 1.106-acre tract of land in the Christopher Chaney Survey, TR 22C, Abstract No. 175, County of Johnson, Texas, located at 235 Trailwood Dr.

Staff Presentation- Aaron Maldonado read the following statement:

The vacant property has never been platted and will be required to do so. The property is zoned Agricultural District. This development will be required to submit engineered building plans and will also be required to final plat. The City has agreed that building plans may be submitted after approval of the final plat and before a building permit is issued.

Mayor Hollarn closed the public hearing at 6:45 pm.

2. Discuss, consider, and possible action approving an ordinance for a zoning change regarding approximately 1.106-acre tract of land in the Christopher Chaney Survey, TR 22C, Abstract No. 175, County of Johnson, Texas, located at 235 Trailwood Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District to allow for the construction of a home. (Staff Resource: A. Maldonado)

Motion made to approve an Ordinance for a zoning change regarding approximately 1.106-acre tract of land in the Christopher Chaney Survey, TR 22C, Abstract No. 175, County of Johnson, Texas, located at 235 Trailwood Dr. by Place 5 Fleming, Seconded by Place 2 Kidd.

Voting Yea: Mayor Hollarn, Place 1 DePriest, Place 2 Kidd, Place 3 Nichols, Place 4 Breitenstein, Place 5 Fleming, Place 6 Kimble

3. Discuss, consider, and possible action on awarding a bid for the East 4th Street and Caddo Road Improvements Project. (Staff Resource: M. Peacock)

Motion made to award the bid for the East 4th Street and Caddo Road Improvements Project to Jay Mills Contracting, Inc. with the base bid of \$1,145,389.75 by Place 1 DePriest, seconded by Place 4 Breitenstein.

Voting Yea: Mayor Hollarn, Place 1 DePriest, Place 2 Kidd, Place 3 Nichols, Place 4 Breitenstein, Place 5 Fleming, Place 6 Kimble

4. Discuss, consider, and possible action on ratifying the purchase of a 2022 International HV607 dump truck for public works and authorizing the mayor to execute all necessary documents. (Staff Resource: A. Bransom)

Motion made to ratify the purchase of a 2022 International HV607 dump truck by Place 2 Kidd, Seconded by Place 3 Nichols.

Voting Yea: Mayor Hollarn, Place 1 DePriest, Place 2 Kidd, Place 3 Nichols, Place 4 Breitenstein, Place 5 Fleming, Place 6 Kimble

Item 1.

5. Discuss, consider, and possible action on appointment to the Zoning Board of Adjustment. (Staff Resource: A. Holloway)

Mayor Hollarn stated that we currently have two openings on the Zoning Board of Adjustment and there is an upcoming meeting scheduled.

Motion made by Place 6 Kimble to appoint Jerry Moore and Glen Walden, seconded by Place 3 Nichols.

Voting Yea: Mayor Hollarn, Place 1 DePriest, Place 2 Kidd, Place 3 Nichols, Place 4 Breitenstein, Place 5 Fleming, Place 6 Kimble

## **H. STAFF REPORT-MARCH 2022**

1. Police Department Report
2. Fire Department Report
3. Municipal Court Report
4. Utility Report
5. Public Works Report
6. Parks Report
7. Development Services Report
8. City Secretary Report

## **I. FUTURE AGENDA ITEMS/REQUESTS BY COUNCIL MEMBERS TO BE ON THE NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. However, any Councilmember may state an issue and request to place the item on a future agenda.*

## **J. EXECUTIVE SESSION**

1. The City Council of the City of Joshua will recess into Executive Session (Closed Meeting) pursuant to the provisions of chapter 551, Subchapter D, Texas Government Code, to discuss the following:
  1. Consultation with the City Attorney relative to legal issues associated with a contract and all matters incident and related thereto.

Mayor Hollarn announced that the City Council will recess into Executive Session at 7:08 pm.

## **K. RECONVENE INTO REGULAR SESSION**

Mayor Hollarn reconvened the meeting into a regular session at 7:35 pm.

No action taken as a result of the Executive Session.

Item 1.

1. In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in executive session.

## **L. ADJOURNMENT**

Mayor Hollarn adjourned the meeting at 7:48 pm.

The City Council reserves the right to meet in executive session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including 551.071 (private consultation with the attorney for the City); 551.072 (discussing purchase, exchange, lease or value of real property); 551.074 (discussing personnel or to hear complaints against personnel); and 551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

## **CERTIFICATE:**

I hereby certify that the above agenda was posted on or before the April 14, 2022, by 5:00 pm on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

---

Alice Holloway  
City Secretary



**City Council Agenda  
May 16, 2022**

**Ordinance**

**Action Item**

**Agenda Description:**

Discuss, consider, and possible action on appointment of a Mayor Pro Tem for a term of one year.  
(Staff Resources: A. Holloway)

**Background Information:**

Joshua City Charter Section 3.03 states that the City Council shall elect one of its members Mayor Pro Tem to serve a one (1) year term. The Mayor Pro Tem shall act as Mayor in the absence of the mayor and shall have the same duties and powers as the Mayor when doing so.

**Financial Information:**

None

**City Contact and Recommendations:**

Alice Holloway, City Secretary

No recommendation from staff.

**Attachments:**

Proposed Ordinance





**City Council Agenda  
May 19, 2022**

**Minutes Resolution**

**Action Item**

**Agenda Description:**

Public hearing on a request for a zoning change regarding approximately 60.19 acre of land in the McKinney & Williams Survey, Abstract No. 636, County of Johnson, Texas, located at 1280 Stadium Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District to allow for the construction of a residential subdivision.

- A. Staff Presentation
- B. Owner's Presentation
- C. Those in Favor
- D. Those Against
- E. Owner's Rebuttal

**Background Information:**

**HISTORY:** The vacant property has never been platted and was originally zoned as the Agricultural District.

**ZONING:** This property is zoned (A) Agricultural District.

**ANALYSIS:** The proposed development of this property is to allow for the property to be subdivided for the construction of a residential subdivision containing a minimum of 10,000 square feet lots and follow all of the (R1) Single Family Residential District regulations.

**ENGINEERING RELATED ISSUES:** This development will be required to submit engineered construction plans and will also be required to preliminary plat and final plat, the City has agreed that these matters may be part of the construction and platting review process.

**Financial Information:**

Only cost associated with the zoning change request is the publication expense and mailing of public hearing notices to property owners within 200 ft. as required by law. Public written notices sent out not less than 10 days before the P&Z public hearing and at least 15 days before the City Council public hearing.

**City Contact and Recommendations:**

Aaron Maldonado, Development Services Director

The proposed request complies with the Future Land Use Plan and staff recommends approval.

**Attachments:**

- 1) Rezone Application
- 2) Legal Description
- 3) Vicinity Map
- 4) Letter
- 5) Publication Notice

# City of Joshua Development Services Universal Application

Please check the appropriate box below to indicate the type of application you are requesting provide all information required to process your request.

Item 2.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Pre-Application Meeting | <input type="checkbox"/> Comprehensive Plan Amendment     | <input checked="" type="checkbox"/> Zoning Change          |
| <input type="checkbox"/> Conditional Use Permit  | <input type="checkbox"/> Zoning Variance (ZBA)            | <input type="checkbox"/> Subdivision Variance              |
| <input type="checkbox"/> Preliminary Plat        | <input type="checkbox"/> Final Plat                       | <input type="checkbox"/> Amending Plat                     |
| <input type="checkbox"/> Replat                  | <input type="checkbox"/> Planned Development Concept Plan | <input type="checkbox"/> Planned Development Detailed Plan |
| <input type="checkbox"/> Minor Plat              | <input type="checkbox"/> Other _____                      |  |

## PROJECT INFORMATION

Project Name: Owl's Roost Subdivision

Project Address (Location): 1075 Stadium Dr

Existing Zoning: A-1 Proposed Zoning: R-1

Existing Use: Agriculture Proposed Use: Single Family Homes

Existing Comprehensive Plan Designation: \_\_\_\_\_ Gross Acres: 60.14

**Application Requirements:** The applicant is required to submit sufficient information that describes and justifies the proposal. See appropriate checklist located within the applicable ordinance and fee schedule for minimum requirements. Incomplete applications will not be processed.

## APPLICANT INFORMATION

Applicant: Hulsey Engineering Company: \_\_\_\_\_

Address: Po Box 477 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

City: Lillian State: TX ZIP: 76061 Email: Zach@HulseyEngineering.com

Property Owner: Robert Smith Company: RES No 1 Trust

Address: 935 Pollard St Tel: (214)236-5700 Fax: \_\_\_\_\_

City: Dallas State: TX ZIP: 75208 Email: Resmith1@airmail.net

Key Contact: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

SIGNATURE OF PROPERTY OWNER OR APPLICANT (SIGN AND PRINT OR TYPE NAME)

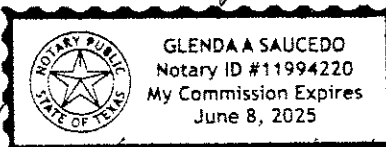
SIGNATURE: [Signature]  
(Letter of authorization required if signature is other than property owner)

Print or Type Name: Robert E. Smith

Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office on this 15<sup>th</sup> day of April 2022

Glenda A. Saucedo  
Notary Public



Signature: [Signature] Date: 4/15/22

## For Departmental Use Only

Case No.: PZ22-00299-01

Project Manager: \_\_\_\_\_

Total Fee(s): 2500 DEPOSIT + 500

Check No.: 8103

Date Submitted: 4-18-2022

Accepted By: C. Austin

Date of Complete Application: \_\_\_\_\_

# **HULSEY ENGINEERING**

Mechanical / Electrical / Civil

PO Box 477, 300 Thomas Lane  
Lillian, Texas 76061  
Ph. (817) 790-7740  
Email: [clint@hulseyengineering.com](mailto:clint@hulseyengineering.com)  
Website: [www.hulseyengineering.com](http://www.hulseyengineering.com) Firm #: F-1255

Item 2.

Note: this text was extracted from the property boundary legal description from the Sealed survey dated December 14, 2021 from Forrest c. Nance

## PROPERTY DESCRIPTION

BEING A TRACT OF LAND SITUATED IN THE McKINNEY & WILLIAMS SURVEY, ABSTRACT NO. 636, CITY OF JOSHUA, JOHNSON COUNTY, TEXAS AND BEING ALL OF A CALLED 60.19 ACRE TRACT DESCRIBED IN DEED TO RES NO. 1 TRUST, AS RECORDED IN VOLUME 3806, PAGE 554 OF THE DEED RECORDS OF JOHNSON COUNTY, TEXAS (D.R.J.C.T.), AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT IN STADIUM DRIVE AT THE NORTHERNMOST NORTHWEST CORNER OF SAID 60.19 ACRE TRACT AND THE NORTHEAST CORNER OF A CALLED 5.5 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 1214, PAGE 312, D.R.J.C.T.;  
THENCE NORTH 89°40'20" EAST, WITH THE NORTH LINE OF SAID 60.19 ACRE TRACT, A DISTANCE OF 450.10 FEET TO A POINT IN SAID STADIUM DRIVE AT THE NORTHERNMOST NORTHEAST CORNER OF SAID 60.19 ACRE TRACT AND THE NORTHWEST CORNER OF A CALLED 38.757 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 1367, PAGE 321, D.R.J.C.T.;  
THENCE SOUTH 02°13'00" WEST, WITH AN EAST LINE OF SAID 60.19 ACRE TRACT AND THE WEST LINE OF SAID 38.757 ACRE TRACT, PASSING A 1/2" IRON ROD WITH CAP STAMPED "TOPOGRAPHIC" SET AT A DISTANCE OF 22.75 FEET AND CONTINUING FOR A TOTAL DISTANCE OF 2,086.52 FEET TO A 3" METAL FENCE POST FOUND AT AN ELL CORNER OF SAID 60.19 ACRE TRACT AND THE SOUTHWEST CORNER OF SAID 38.757 ACRE TRACT; THENCE NORTH 89°06'29" EAST, WITH A NORTH LINE OF SAID 60.19 ACRE TRACT AND THE SOUTH LINE OF SAID 38.757 ACRE TRACT, A DISTANCE OF 853.05 FEET TO A 1/2" IRON ROD FOUND AT THE EASTERNMOST NORTHEAST CORNER OF SAID 60.19 ACRE TRACT AND AT THE SOUTHEAST CORNER OF SAID 38.757 ACRE TRACT, ALSO BEING ON THE WEST LINE OF A CALLED 132.547 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 3393, PAGE 369, D.R.J.C.T.;  
THENCE SOUTH 01°31'00" EAST, WITH THE EASTERNMOST EAST LINE OF SAID 60.19 ACRE TRACT AND SAID WEST LINE OF 132.547 ACRE TRACT, A DISTANCE OF 752.74 FEET TO A 1/2" IRON ROD FOUND AT THE SOUTHEAST CORNER OF SAID 60.19 ACRE TRACT AND AT AN ANGLE POINT ON SAID WEST LINE OF 132.547 ACRE TRACT, ALSO BEING AT THE NORTHEAST CORNER OF A CALLED 12.5 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 476, PAGE 55, D.R.J.C.T. FROM WHICH A 1/2" IRON ROD FOUND BEARS SOUTH 89°16'46" EAST, A DISTANCE OF 15.43 FEET;

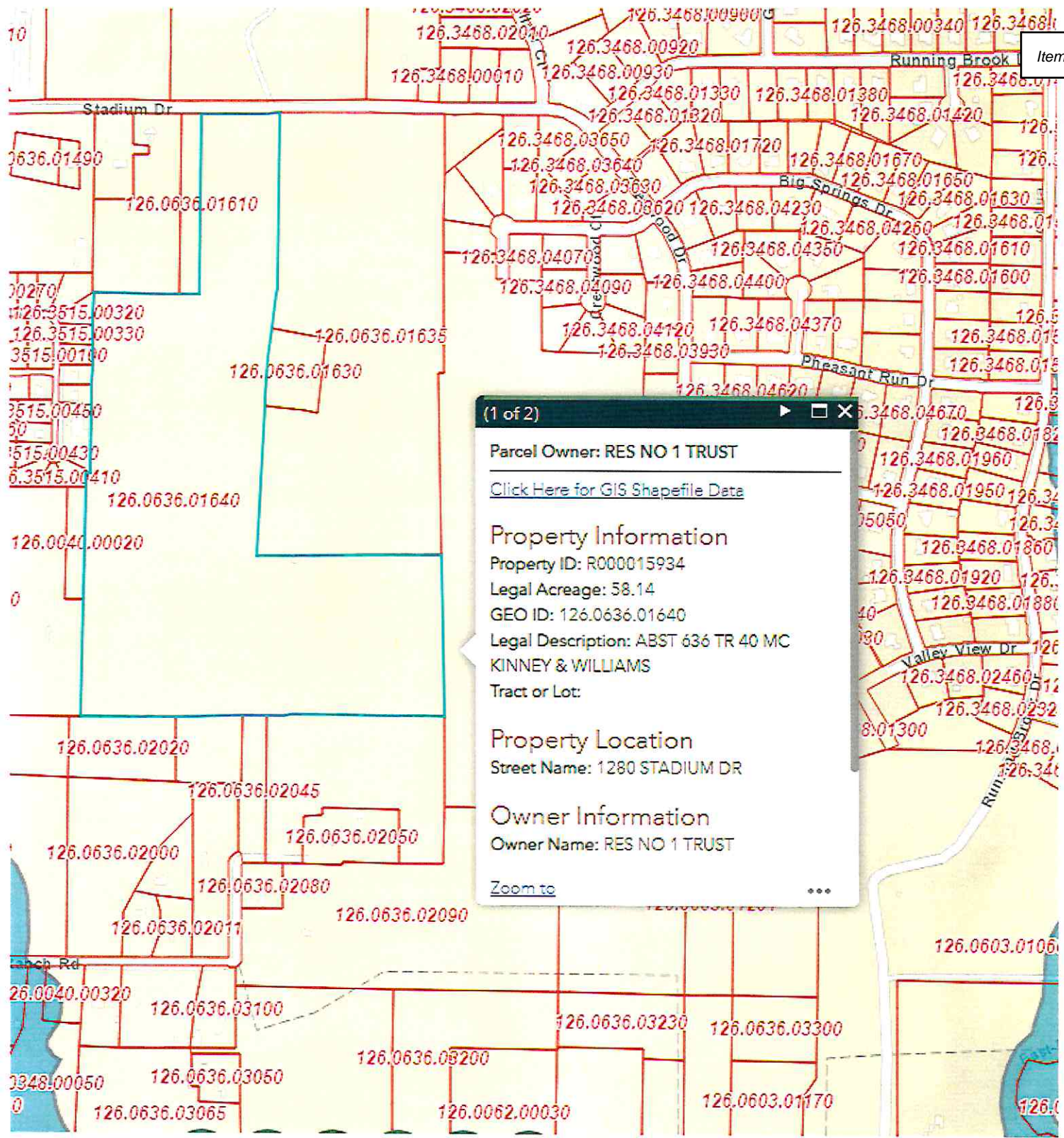
THENCE SOUTH 89°04'05" WEST, WITH THE SOUTH LINE OF SAID 60.19 ACRE TRACT AND THE NORTH LINE OF SAID 12.5 ACRE TRACT, TO AND WITH THE NORTH LINE OF A CALLED 2.113 ACRE TRACT DESCRIBED IN DEED RECORDED IN INSTRUMENT NO. 201100028348 OF THE OFFICIAL PUBLIC RECORDS OF JOHNSON COUNTY, TEXAS (O.P.R.J.C.T.), TO AND WITH THE NORTH LINE OF A CALLED 2-1/8 ACRE TRACT DESCRIBED IN DEED RECORDED IN INSTRUMENT NO. 2018-29834, O.P.R.J.C.T., TO AND WITH THE NORTH LINE OF A CALLED 25.761 ACRE TRACT DESCRIBED IN DEED RECORDED IN VOLUME 2485, PAGE 199, D.R.J.C.T., A DISTANCE OF 1,682.62 FEET TO A 27" OAK TREE (DEAD) FOUND AT THE SOUTHWEST CORNER OF SAID 60.19 ACRE TRACT AND AT THE SOUTHEAST CORNER OF A CALLED 35.283 ACRE TRACT DESCRIBED IN DEED RECORDED IN INSTRUMENT NO. 2019-34152, O.P.R.J.C.T.; THENCE NORTH 0°27'00" EAST, WITH THE WESTERNMOST WEST LINE OF SAID 60.19 ACRE TRACT AND THE EAST LINE OF SAID 35.283 ACRE TRACT, PASSING A 1/2" IRON ROD WITH CAP STAMPED "FORT WORTH SURVEYING" FOUND AT THE SOUTHEAST CORNER OF A CALLED 1.000 ACRE TRACT DESCRIBED IN DEED RECORDED IN INSTRUMENT NO. 2016-25556, O.P.R.J.C.T., AT A DISTANCE OF 547.05 FEET, CONTINUING WITH THE EAST LINE OF SAID 1.000 ACRE TRACT, A TOTAL DISTANCE OF 1,065.20 FEET TO A 1/2" IRON ROD FOUND AT AN ANGLE POINT ON SAID WESTERNMOST WEST LINE OF 60.19 ACRE TRACT AND AT THE NORTHEAST CORNER OF SAID 1.000 ACRE TRACT, ALSO BEING THE SOUTHEAST CORNER OF LOT 20, BLOCK 2 OF ORCHARD GROVE ESTATES, AN ADDITION TO THE CITY OF JOSHUA, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 5, PAGE 78 OF THE PLAT RECORDS OF JOHNSON COUNTY, TEXAS (P.R.J.C.T.); THENCE WITH SAID WESTERNMOST WEST LINE OF 60.19 ACRE TRACT AND EAST LINE OF SAID BLOCK 2 THE FOLLOWING;  
 NORTH 3°23'12" EAST, A DISTANCE OF 68.64 FEET TO A 5/8" IRON ROD FOUND;  
 SOUTH 89°19'29" EAST, A DISTANCE OF 15.48 FEET TO A 8" WOOD FENCE POST FOUND;  
 THENCE NORTH 0°56'04" EAST, CONTINUING WITH SAID WESTERNMOST WEST LINE OF 60.19 ACRE TRACT AND SAID EAST LINE OF BLOCK 2, TO AND WITH THE EAST LINE OF LOT 17-R, BLOCK 2 OF ORCHARD GROVE ESTATES, AN ADDITION TO THE CITY OF JOSHUA, JOHNSON COUNTY, TEXAS ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 8, PAGE 16, P.R.J.C.T., TO AND WITH SAID BLOCK 2, A DISTANCE OF 844.16 FEET TO A 1/2" IRON ROD FOUND AT THE WESTERNMOST NORTHWEST CORNER OF SAID 60.19 ACRE TRACT AND ON THE SOUTH LINE OF SAID 5.5 ACRE TRACT, ALSO AT THE NORTHEAST CORNER OF LOT 12 OF SAID BLOCK 2 FROM WHICH A 1/2" IRON ROD FOUND AT THE NORTHERNMOST CORNER OF SAID LOT 12 AND THE SOUTHEAST CORNER OF LOT 11 OF SAID BLOCK 2 BEARS NORTH 86°45'04" WEST, A DISTANCE OF 6.30 FEET;  
 THENCE NORTH 89°37'55" EAST, WITH THE WESTERNMOST NORTH LINE OF SAID 60.19 ACRE TRACT AND SAID SOUTH LINE OF 5.5 ACRE TRACT, A DISTANCE OF 393.92 FEET TO A 3/8" IRON ROD FOUND AT AN ELL CORNER OF SAID 60.19 ACRE TRACT AND THE SOUTHEAST CORNER OF SAID 5.5 ACRE TRACT;  
 THENCE NORTH 0°18'03" EAST, WITH THE NORTHERNMOST WEST LINE OF SAID 60.19 ACRE TRACT AND THE EAST

LINE OF SAID 5.5 ACRE TRACT, PASSING A 1/2" IRON ROD FOUND AT A DISTANCE OF 847.84 FEET AND CONTINUING FOR A TOTAL DISTANCE OF 868.87 FEET TO THE PLACE OF BEGINNING AND CONTAINING 60.141 ACRES OF LAND.

EASEMENT NOTES:

1. EASEMENT TO LONE STAR GAS COMPANY RECORDED IN VOLUME 210, PAGE 589, D.R.J.C.T. THE TRACT OF LAND DESCRIBED IN SAID EASEMENT DOES INCLUDE THE SUBJECT PROPERTY.
2. EASEMENT TO LONE STAR GAS COMPANY RECORDED IN VOLUME 272, PAGE 319, D.R.J.C.T. THE TRACT OF LAND DESCRIBED IN SAID EASEMENT DOES INCLUDE THE SUBJECT PROPERTY.
3. EASEMENT TO JOHNSON COUNTY ELECTRIC COOPERATIVE ASSOCIATION RECORDED IN VOLUME 1930, PAGE 270, D.R.J.C.T. SURVEYOR IS UNABLE TO ACCURATELY DEFINE THE LOCATION OF THE EASEMENT AS DESCRIBED. THE TRACT OF LAND DESCRIBED IN SAID EASEMENT DOES INCLUDE SUBJECT PROPERTY.
4. EASEMENT TO SOUTHWESTERN GAS PIPELINE INC. RECORDED IN VOLUME 3614, PAGE 11, D.R.J.C.T. SURVEYOR IS UNABLE TO ACCURATELY DEFINE THE LOCATION OF THE EASEMENT AS DESCRIBED. THE TRACT OF LAND DESCRIBED IN SAID EASEMENT DOES INCLUDE THE SUBJECT PROPERTY.





Item 2.

(1 of 2) ▶ □ ×

Parcel Owner: RES NO 1 TRUST

[Click Here for GIS Shapefile Data](#)

Property Information

Property ID: R000015934

Legal Acreage: 58.14

GEO ID: 126.0636.01640

Legal Description: ABST 636 TR 40 MC KINNEY & WILLIAMS

Tract or Lot:

Property Location

Street Name: 1280 STADIUM DR

Owner Information

Owner Name: RES NO 1 TRUST

[Zoom to](#) ...

***HULSEY ENGINEERING***

Mechanical / Electrical / Civil

PO Box 477, 300 Thomas Lane  
Lillian, Texas 76061  
Ph. (817) 790-7740  
Email: [clint@hulseyengineering.com](mailto:clint@hulseyengineering.com)  
Website: [www.hulseyengineering.com](http://www.hulseyengineering.com) Firm #: F-1255

2021.04.18

Job #: 20 3925

Attn: Aaron Maldonado  
101 South Main Street  
Joshua, Texas 76058

**REF: Owl's Roost Subdivision**

To Mr. Maldonado,

I am writing today to request a zoning change regarding 1075 Stadium Dr which is a parcel of land consisting of 60.14 acers situated in the McKinney & Williams survey. Currently this parcel of land is zoned and used as agriculture production. We would request that the zoning for the parcel in question be changed for use as single family residential, R-1.

The reason for this change would be to create a new subdivision under the name "Owl's roost". This new subdivision, upon completion, would consist of 145 new brick homes. Each lot would be between 10,000 and 13,000 square foot on typically. These one and two story homes would be expected to be priced between 450 and 500K.

This subdivision would include approximately 2,000 foot of the linear park that is a part of the Joshua city parks plan. Portions of the linear park will be over 100 foot wide and would be a welcomed addition to the area.

Sincerely, Clint Hulsey, P.E.



## Notice of Public Hearing

Notice is hereby given that the City of Joshua's Planning and Zoning Commission and City Council will conduct public hearings to consider the request for a zoning change from the (A) Agricultural District to the (R1) Single Family Residential District, on approximately 60.19 acre tract of land in the McKinney & Williams Survey, Abstract No. 636, County of Johnson, Texas, located at 1280 Stadium Dr. The purpose of this request is to allow for the construction of a residential subdivision.

The Planning and Zoning Commission will conduct its public hearing on May 10, 2022, at 6:30 PM, and the City Council will conduct its public hearing and consideration on May 19, 2022, at 6:30 PM. Both meetings will be held in the City Council Chambers at Joshua City Hall, 101 South Main Street, Joshua, TX 76058.



**City Council Agenda  
May 19, 2022**

**Minutes Resolution**

**Action Item**

**Agenda Description:**

Discuss, consider, and possible action on approving a zoning change regarding approximately 60.19 acre of land in the McKinney & Williams Survey, Abstract No. 636, County of Johnson, Texas, located at 1280 Stadium Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District to allow for the construction of a residential subdivision.

- A. Staff Presentation
- B. Owner's Presentation
- C. Those in Favor
- D. Those Against
- E. Owner's Rebuttal

**Background Information:**

**HISTORY:** The vacant property has never been platted and was originally zoned as the Agricultural District.

**ZONING:** This property is zoned (A) Agricultural District.

**ANALYSIS:** The proposed development of this property is to allow for the property to be subdivided for the construction of a residential subdivision containing a minimum of 10,000 square feet lots and follow all of the (R1) Single Family Residential District regulations.

**ENGINEERING RELATED ISSUES:** This development will be required to submit engineered construction plans and will also be required to preliminary plat and final plat, the City has agreed that these matters may be part of the construction and platting review process.

**Financial Information:**

Only cost associated with the zoning change request is the publication expense and mailing of public hearing notices to property owners within 200 ft. as required by law. Public written notices sent out not less than 10 days before the P&Z public hearing and at least 15 days before the City Council public hearing.

**City Contact and Recommendations:**

Aaron Maldonado, Development Services Director

The proposed request complies with the Future Land Use Plan and staff recommends approval.

**Attachments:**

- 1) Ordinance

## CITY OF JOSHUA, TEXAS

### ORDINANCE NO.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF JOSHUA, TEXAS, BY CHANGING THE ZONING ON PROPERTY LOCATED AT 1280 STADIUM DR. IN THE CITY OF JOSHUA, TEXAS, CONSISTING OF APPROXIMATELY 60.19 ACRES OF LAND MORE PARTICULARLY DESCRIBED AS MCKINNEY & WILLIAMS SURVEY, ABSTRACT NO. 636 IN THE CITY OF JOSHUA, JOHNSON COUNTY, TEXAS, FROM THE (A), AGRICULTURAL DISTRICT, TO (R-1), SINGLE FAMILY RESIDENTIAL DISTRICT; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, after public notice and public hearing as required by law, the Planning and Zoning Commission of the City of Joshua, Texas, has recommended a change in zoning classification on the property described herein and has recommended amending the City's official zoning map regarding the granting of a Zone Change; and

**WHEREAS**, all legal requirements, conditions and prerequisites have been complied with prior to this case coming before the City Council of the City of Joshua, Texas; and

**WHEREAS**, the City Council of the City of Joshua, Texas, after a public notice and public hearing as required by law, and upon due deliberation and consideration of the recommendation of said Planning and Zoning Commission and of all testimony and information submitted during said public hearing, has determined that, in the public's best interest and support of the health, safety, morals and general welfare of the citizens of the City, the zoning of the property described herein shall be changed to allow for a Zone Change on said property, and that the official zoning map of the City of Joshua, Texas, shall be amended to reflect the rezoning of the property herein described.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:**

#### **SECTION 1**

All of the above premises are found to be true and correct legislative and factual determinations of the City of Joshua, Texas, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

#### **SECTION 2**

From and after the effective date of this Ordinance, the property described herein shall be rezoned as set forth in this section, and the official zoning map of the City of

Joshua, Texas, is hereby amended and changed in the following particulars to reflect the action taken herein, in order to create a change in the zoning classification of the property described herein, as follows:

That the property located at 1280 Stadium Dr., more particularly described as McKinney & Williams Survey, Abstract No. 636, in the City of Joshua, Johnson County, Texas, presently zoned as Agricultural District (A) is hereby changed to Residential Single Family District (R-1), subject to the terms and provisions of the City's Zoning Ordinance, contained in Exhibit A to Chapter 14 of the City's Code of Ordinances, as amended.

### **SECTION 3**

This Ordinance shall be cumulative of all provisions of ordinances of the City of Joshua, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

### **SECTION 4**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section, and said remaining portions shall remain in full force and effect.

### **SECTION 5**

Any person, firm or corporation who violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished by fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall constitute a separate offense.

### **SECTION 6**

This Ordinance shall take effect and be in full force from and after its passage and publication, as provided by the Revised Civil Statutes of the State of Texas.

**DULY PASSED AND APPROVED** by the City Council of the City of Joshua, Texas, this the 19<sup>th</sup> day of May, 2022.

---

Joe Hollarn, Mayor

**ATTEST:**

---

Alice Holloway, City Secretary

**APPROVED AS TO FORM:**

---

Terrence S. Welch, City Attorney



**City Council Agenda  
May 19, 2022**

**Minutes Resolution**

**Action Item**

**Agenda Description:**

Discuss, consider, and possible action regarding a request to authorize the painting of the business name on the front of the building located at 107 N. Main-Suite A.

**Background Information:**

**6.16.9 DESIGN STANDARDS.**

D. Signage Requirements. All signage for new buildings/uses or change in use shall comply with these requirements at the time of sign permit:

1. Attached or Building Mounted Signage.
  - a. Attached signage may be internally or externally illuminated.
  - b. A sign permit shall be required for all signage.
  - c. Only one attached sign shall be allowed per business per public street frontage.
  - d. Projecting signs shall be allowed provided that they do not extend more than three feet (3') from the wall surface. If projecting signs are used, a detached monument sign shall not be allowed. Vertically oriented (projection sign) signage in height shall not exceed four feet (4') in height and two feet (2') in width and shall be placed ten feet (10') above grade.
  - e. All attached signage shall not exceed thirty-six (36) square feet in total surface area.
  - f. Horizontally oriented signage shall not exceed thirty-six inches (36") in total height for buildings with one primary use. Buildings with multi-tenants may have signs for tenants, which shall not exceed fourteen inches (14").

g. Letters and graphics shall be allowed on awnings or canopies provided that they do not exceed nine inches (9") in height. Total advertising area on awnings shall not exceed twenty (20) square feet.

Item 4.

h. Sign materials shall consist of wood, metal, material that resembles wood or metal, or masonry with painted, engraved, or mounted letters.

i. Signs must be located on the facade in areas designated for this function; for example, a recessed or framed area or a parapet panel between shop-front and roofline.

j. Color, materials, sizes, shapes, and lighting of signs must be compatible with the architecture of the building, the business it identifies and the character of the surrounding area.

k. Sign shapes must be simple and straightforward to communicate well. Signs as symbols are permitted and encouraged because they are easily read and add to the vitality of a storefront.

l. Portable signs such as menu boards for restaurants or to direct customers to parking areas shall be allowed provided they are stored indoors after hours of operation.

m. Wall murals shall be considered on a case-by-case basis and approved by the Heritage Preservation Committee or the City Council as an element of a site plan application.

n. Each building shall be allowed to display one temporary parking directional sign only on weekends until the City installs permanent parking directional signs. These temporary parking directional signs shall be no taller than three feet (3') in height and six (6) square feet in total surface area.

#### **Financial Information:**

None

#### **City Contact and Recommendations:**

Aaron Maldonado  
Director of Development Services  
Staff recommends approval.



**Attachments:**

- 1.** Element of a site plan application
- 2.** Applicant Letter
- 3.** Site Plan

## City of Joshua Development Services Universal Application

Please check the appropriate box below to indicate the type of application you are requesting and provide all information required to process your request.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Pre-Application Meeting | <input type="checkbox"/> Comprehensive Plan Amendment                   | <input type="checkbox"/> Zoning Change                     |
| <input type="checkbox"/> Conditional Use Permit  | <input type="checkbox"/> Zoning Variance (ZBA)                          | <input type="checkbox"/> Subdivision Variance              |
| <input type="checkbox"/> Preliminary Plat        | <input type="checkbox"/> Final Plat                                     | <input type="checkbox"/> Amending Plat                     |
| <input type="checkbox"/> Replat                  | <input type="checkbox"/> Planned Development Concept Plan               | <input type="checkbox"/> Planned Development Detailed Plan |
| <input type="checkbox"/> Minor Plat              | <input checked="" type="checkbox"/> Other <u>Element of a site plan</u> |  |

### PROJECT INFORMATION

Project Name: Three Rivers Coffee Co  
 Project Address (Location): 107 N Main St Suite A  
 Existing Zoning: C1 Proposed Zoning: C1  
 Existing Use: \_\_\_\_\_ Proposed Use: Coffee / wine lounge  
 Existing Comprehensive Plan Designation: \_\_\_\_\_ Gross Acres: \_\_\_\_\_

**Application Requirements:** The applicant is required to submit sufficient information that describes and justifies the proposal. See appropriate checklist located within the applicable ordinance and fee schedule for minimum requirements. Incomplete applications will not be processed.

### APPLICANT INFORMATION

Applicant: Christopher Richie Company: Richie Tech Solutions LLC  
 Address: 1103 Pampuna Tel: 907-752-8733 Fax: \_\_\_\_\_  
 City: Wahalahe State: TX ZIP: 75165 Email: Chris@richietechSolutions.com  
 Property Owner: Kris Maddox Company: \_\_\_\_\_  
 Address: PO Box 516 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 City: Joshua State: TX ZIP: 76058 Email: maddox.kristopher@the-maddoxagency.net  
 Key Contact: Christopher Richie Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

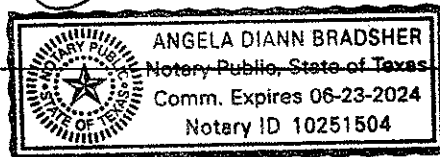
SIGNATURE OF PROPERTY OWNER OR APPLICANT (SIGN AND PRINT OR TYPE NAME)

SIGNATURE: \_\_\_\_\_  
(Letter of authorization required if signature is other than property owner)

Print or Type Name: \_\_\_\_\_  
 Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration expressed and in the capacity therein stated  
 Given under my hand and seal of office on this 18 day of April 2022

Angela Diann Bradsher  
 Notary Public

Signature: Angela Diann Bradsher Date: 4-18-22



### For Departmental Use Only

Case No.: 22-00300

Project Manager: \_\_\_\_\_

Total Fee(s): 150.00

Check No.: Card

Date Submitted: 4-18-22

Accepted By: C. Austin

Date of Complete Application: \_\_\_\_\_



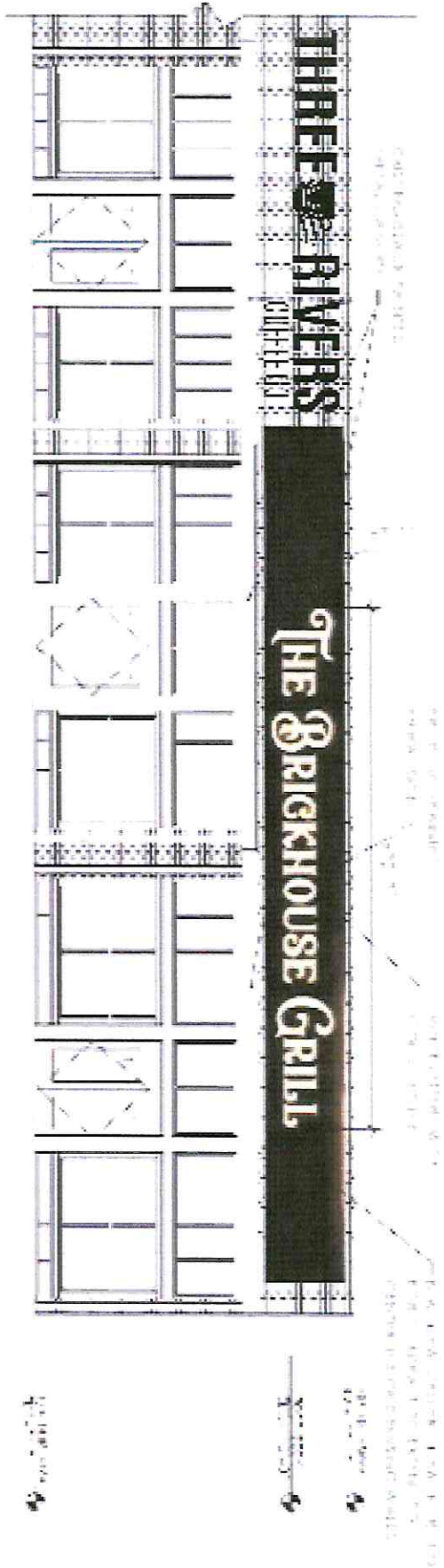
To whom it may concern,

I am seeking approval to paint signage on the building located at 107 N Main Street Suite A Joshua, TX 76058, for Three River Coffee Co.

Thank you for your time and consideration,

Christopher Richie

1 ELEVATION



## April 2022

The department began actively recruiting candidates for police officer and sergeant positions. Recruitment was conducted at area police academies and resulted in the identification of multiple candidates. In addition, the department received applications from several candidates currently employed by other agencies. The reputation of the department has allowed us to recruit certified officers who bring police experience to the City of Joshua.

Approximately one dozen applications were received for the Administrative Sergeant position. These candidates represented various disciplines within law enforcement, to include a Chief of Police, current sergeants, and officers with upwards of 35 years of experience. It is anticipated several conditional offers of employment will be made in May for the police officer positions and a tentative date for the sergeant assessment will be in June.

The police department, in conjunction with the Joshua Citizen Police Academy Alumni Association, conducted a graduation ceremony for our latest citizen police academy. The latest academy graduates were able to participate in an expanded program, to include firearms training.

The month of April showed an increase in arrests related to self-initiated activity, despite officer vacancies. The arrests are a result of aggressive traffic enforcement and proactive patrol tactics by officers.

## Patrol

Category	April 2022	April 2021	2022 year to date
Dispatched Calls	276	279	949
Arrests	13	5	53
Crash Reports	6	4	16
Traffic Stops	560	154	2,343
Citations	150	143	805
Outside LE Agency Assist	5	14	48
Reports	59	60	213

## K9

K9 Camo was deployed twice in the month of April. The deployments resulted in arrests for narcotics and the unlawful possession of a firearm by a convicted felon.



## Investigations

Detectives with the criminal investigations division issued six arrest warrants as a result of their investigations.

Category	April 2022	April 2021	2022 year to date
Crimes Against Persons	4	6	19
Property Crime (Thefts, Damage)	14	6	33
Other (Drug or Alch/Missing/Deceased)	41	2	161

## Training

Captain Peters and Chief Gelsthorpe attended the Texas Police Chief Association Conference in April. The conference provided continuing education and an opportunity to network with police administrators from around the state.

The department also transitioned to new sidearms for its members. The department took delivery of new Glock 9mm pistols and conducted training and qualifications with the new pistols. The older 40 caliber pistols will be retired from duty use. The 9mm round offers greater control and accuracy over the 40 caliber and a higher capacity for each officer. In addition, the 9mm round is less expensive and more readily available. This will allow the department to provide enhanced firearms training for its members.

## Community Outreach

In April, the department hosted an event for residents at Mariposa focusing on scams aimed at senior citizens and how to avoid becoming a victim of fraud and theft. In addition, members of the department participated in the monthly Tarrant Area Food Bank, First United Methodist Church Easter Egg Hunt, and the Project Hero bicycle ride for injured military service members.

City of Joshua  
Municipal Court Council Report  
From 4/1/2022 to 4/30/2022

5/2/2022 11:01

Item 2.

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
125	1	16	0	8	150

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$10,164.91	\$6,616.43	\$14,690.97	\$521.89	\$622.72	\$32,616.92

**Warrants**

Issued	Served	Closed	Total
19	0	10	29

**FTAs/VPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
99	0	64	23	41	227

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	1	0	1

**Omni/Scofflaw/Collection**

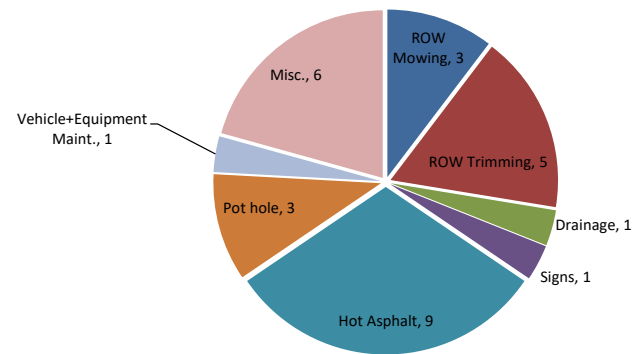
Omni	Scofflaw	Collections	Total
134	0	134	268

**City of Joshua**  
**Public Works Monthly Activity Report**  
**For the Month of April 2022**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Row Mowing																			1		1							1				3
ROW Trimming	1				1	1	1														1											5
Drainage														1																		1
Signs													1																			1
Hot Asphalt				1							1	1						1		1	1	1				1	1					9
Pot hole								1					1	1																		3
Building Maint.																																0
Concrete																																0
Emergency Services																																0
Crack Seal																																0
Safety Meeting																																0
Supporting other Dept.																																0
Vehicle+Equipment Maint.																				1												1
Misc.													1												2			1	1	1		6

Chart reflects one per daily occurrence

ROW Mowing	3
ROW Trimming	5
Drainage	1
Signs	1
Hot Asphalt	9
Pot hole	3
Building Maint.	0
Concrete	0
Emergency Services	0
Crack Seal	0
Safety Meeting/Classes	0
Supporting other Dept.	0
Vehicle+Equipment Maint.	1
Misc.	6





# Public Works Monthly Team Status Report

For The Month Of April 2022

## Completed Items

[illegible]

In Progress
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Year Round	City Wide		Reconditioning drainage easements
Year Round	City Wide		Street sign repairs
Year Round	City Wide		Asphalt street repairs
Year Round	City Wide		Repair potholes with Duramaxx
Year Round	City Wide		Set out traffic counter and gather data
Year Round	Development		SW3P Inspections

Assigned But Not Yet Started	
1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24
25	26
27	28
29	30
31	32
33	34
35	36
37	38
39	40
41	42
43	44
45	46
47	48
49	50
51	52
53	54
55	56
57	58
59	60
61	62
63	64
65	66
67	68
69	70
71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100

[illegible]

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5/9/2022 1:30:32 PM

	Billing Period	Council Report 4/1/2022 - 4/30/2022	
Utility Bills Disbursed	Count	Amount	
Active	1891	\$33,735.44	
First Bill	23	\$320.30	
Final Bill	10	\$3.57	
Backdated Move In Date	45	\$784.96	
Total	1969	\$34,844.27	
Payments Received	Count	Amount	
CreditCard	677	\$19,182.53	
Cash	31	\$1,044.94	
Check	513	\$10,617.33	
Other	6	\$142.72	
MoneyOrder	1	\$53.04	
AchDraft	96	\$2,379.24	
Total	1324	\$33,419.80	
Service Orders Completed	Count		
Total	0		
Service Categories	Count	Amount	
Garbage/Recycling	3936	\$29,336.45	
General	3936	\$2,929.75	
Total	0	\$32,266.20	

**City of Joshua**  
**Parks & Recreation**  
**Status Report**  
**For the month of April 2022**

**City of Joshua**  
**Parks & Recreation**  
**Status Report**  
**For the month of April 2022**

Grounds Maintenance	City Park	Baseball Complex	City Facilities	Entry Way Signs	Activity	Total
Mowing	24	48	33		Mowing	105
Weed Eating, Edging, Blowing	12	12	24		Weed Eating, Edging, Blowing	48
Hedge & Tree Trimming					Hedge & Tree Trimming	
Flower Beds/Landscaping					Flower Beds/Landscaping	
Fertilizing/Over Seeding					Fertilizing/Over Seeding	
Irrigation					Irrigation	
Trash Removal	60		25		Trash Removal	85
Field Maintenance	Field One	Field Two	Field Three		Field Mowing	48
Mowing	16	16	16		Field Weed Eating	12
Weed Eating	4	4	4		Infield Edging	
Infield Edging					Striping	9
Striping	3	3	3		Infield Draging	27
Infield Draging	9	9	9		Infield Repair	
Infield Repair					Fertilizing/Over Seeding	
Fertilizing/Over Seeding					Infield Watering	16
Infield Watering	6	6	4		Trash Removal	
Trash Removal					Custodail Duties	83
Building Maintenance	City Park	Baseball Complex	City Facilities		General Repairs	78
Custodail Duties	52	6	25		Toddler Playground	
General Repairs	30	8	40		Equipment Maintenance	51
Toddler Playground					Special Events	39
Equipment Maintenance	11	20	20		Remodeling	100
Special Events			39		Total Man Hours	701
Remodeling			100			

## Building Inspection Report

### April 2022

April	2022	2021	YTD 2022	YTD 2021
Building	26	77	165	216
Electrical	35	52	124	156
Plumbing	25	48	101	136
Mechanical	7	24	35	62
Re-Inspections	42	1	77	8
Certificate of Occupancy	4	2	12	7
Certificate of Occupancy Re-Inspection	2	0	4	0
<b>Total # of Inspections</b>	<b>141</b>	<b>204</b>	<b>518</b>	<b>585</b>
Plan Review	13	27	29	87

## Building Permit Report

### April 2022

April	2022	2021	YTD 2022	YTD 2021
Building	23	74	59	156
Electrical	19	23	48	71
Plumbing	17	24	41	73
Mechanical	7	16	21	52
Permanent Sign	1	0	4	3
Temporary Sign	3	1	7	9
Certificate of Occupancy	3	2	12	5
Swimming Pool	3	3	8	9
Sprinkler System	6	13	12	48
Solicitor	0	0	2	0
Contractor Registration	49	24	88	59
MHP Registration	0	2	0	3
<b>Total # of Permits</b>	<b>131</b>	<b>144</b>	<b>301</b>	<b>306</b>

## New Businesses Report April 2022

New Businesses (Certificate of Occupancy Issued)	Address
Future New Businesses (Applied for Certificate of Occupancy not completed)	Address
Joshua Food Store	401 N. Broadway
Wildflowers Wellness Spa and Salon	100 N. Main "B"
New CO Issued for existing Business (New Owner, New Location, Name change, etc)	Address
North Texas Lawn & Sprinkler	310 S. Broadway



## Joshua Fire Department Monthly Activity Report

April 2022

### PERSONNEL

Volunteer participation has increased significantly with total hours for April calculated at 595. Three of our volunteer personnel are enrolled in either basic fire academy or basic emergency medical technician. Tuition is paid by the County ESD scholarship program through Training Division.

### CODE COMPLIANCE

Code Compliance is targeting high grass in addition to other nuisance issues

VIOLATION	2021		APRIL 2022		2022	
	OPEN	CLOSED IN APRIL	OPENED	CLOSED	OPEN YTD	CLOSED YTD
Accessory Building	1					
High Grass and Weeds	10	1			2	8
Junk and Debris	19		4	3	22	17
Junk Vehicle	5			2	6	6
Parking Violation	6				2	1
No Permit	2		1		4	2
Open Storage	1				1	
Substandard Structure	2					
swimming pool Barrier	1				2	1
Solid waste violation	2					
Health and sanitation					1	1
No CO					1	1
prohibited occupancy			1	1	3	2
Public safety S&S			2	2	2	2

### TRAINING

New hire orientation for Firefighter Briggs was completed in April. Orientation consists of 80 hours designed to prepare a new full-time firefighter for 24 hour shift work.

DATE	TOPIC	HOURS	ATTENDANCE
04/01	NFA ICS 300	21	2
04/06	Water Supplies, Hydrant	4	9
04/09	NFA ICS 400	15	2
04/13	CAFS use and BlitzFire OPS	4	6
04/20	Garden Load deployment and flowing	3	5
04/26	EMS CE's MCI Transportation Group	3	2
04/27	EMS CE's MCI Transportation Group	3	11

**EMERGENCY RESPONSE**

Emergency response totals for April are up slightly to 132, over 124 in March.

<b>JOSHUA FIRE DEPARTMENT</b>							
<b>EMERGENCY RESPONSE STATISTICS</b>							
<b>YEAR:</b>	2022						
<b>MONTH:</b>	April						
<b>EMERGENCY RESPONSES</b>							
<b>CITY INCIDENTS</b>			<b>April</b>	<b>YTD</b>	<b>COUNTY INCIDENTS</b>		
Building Fires				2	Building Fires		1
Rail Vehicle Fire			1	1			3
Arcing,Shorted Electrical Equipment			2	3	Chimney or Flu Fire		1
Cooking Fire				1	Grass Fires		2
Dumpster Fire			1	1			6
Grass Fires				11	Outside Equip Fire		1
Outside Equip				1	EMS - Except MVA with Injuries		19
Outside Rubbish				1	MVA with Injuries		120
EMS - Exclude vehicle acc W/Inj			46	171	MVA no Injuries		1
MVA with Injuries			3	11	Flammable Liquid spill		8
MVA no Injuries			8	15	Natural Gas or LPG Leak		2
Lock-out			2	5	Power Line Down		1
Assist Inva-lid			8	25	Assist Invalid		3
Power Line Down			5	7	Unauthorized Burning		4
Unauthorized Burn			2	13	Dispatch & Cancelled Enroute		5
Good Intent				1	HazMat Invest - No HazMat		10
Dispatched/Cancelled			2	6	Smoke Det No Fire - Unintended		2
No Incident on Arrival			1	2	Fire Det No Fire - Unintended		1
Authorized Controlled Burn				2	CO Detector Activation - No CO		1
HazMat Invest - No HazMat			1	1	<b>TOTAL COUNTY</b>		<b>35</b>
Wind Storm/Tornado Assesment			5	5			<b>192</b>
Smoke Scare/Odor of Smoke			1	3			
Water Leak			1	1			
Mutual Aid Given			8	71			
<b>TOTAL CITY</b>			<b>97</b>	<b>360</b>	<b>TOTAL INCIDENTS</b>		<b>132</b>
<b>MUTUAL &amp; AUTO AID RECEIVED</b>				<b>RESPONSE TIMES</b>	<b>April</b>	<b>March</b>	
	<b>April</b>	<b>YTD</b>		JOSHUA	6:21	5:54	
MA RE-CEIVED	2	8		COUNTY	9:50	10:06	
AA RE-CEIVED	9	25					
<b>STAFFING</b>	<b>April</b>	<b>YTD</b>			<b>April</b>	<b>YTD</b>	
INADE-QUATE	0	0		<b>NO-RESP 2nd CALL</b>	3	15	





## **City Secretary's Office**

### **Monthly Report**

**April 2022**

The City Secretary, or Municipal Clerk, is the oldest public servant role in recorded history. The earliest Clerks appeared around 5,000 B.C. with the invention of writing. Biblical reference to the Town Clerk is found in the Book of Acts chapter 19, verse 35. In ancient Greece, the Town Clerk read official documents publicly at the opening of each meeting and pronounced a curse upon anyone who sought to deceive the people. Although City Secretaries no longer pronounce curses at meetings (well, most of us don't), we are still the Keepers of the Archives as we record, maintain, and safeguard the history of our City government. Every city in Texas is required to have a City Secretary as soon as it is formed. Although the duties are different for every city, there are core duties that all City Secretaries perform, some of which are required by the Texas Local Government Code. These duties include administering elections, managing records, coordinating public information requests, preparing agendas, recording minutes, facilitating City Council meetings, swearing-in municipal officers, and codifying ordinances approved by City Council.

### **Agenda Summary:**

City Council Meeting Agenda Summary Items: prepared, certified, published, and processed.

The Mayor and City Council approved the following items in April 2022 and was processed immediately after the meeting:

- City Council Meeting held on February 21, 2022, and March 17, 2022.
- Ordinance for a zoning change regarding approximately 1.106-acre tract of land in the Christopher Chaney Survey, TR 22C, Abstract No. 175, County of Johnson, Texas, located at 235 Trailwood Dr. to change from (A) Agricultural District to the (R1) Single Family Residential District.
- Award the bid for the East 4th Street and Caddo Road Improvements Project to Jay Mills Contracting, Inc. with the base bid of \$1,145,389.75
- Ratify the purchase of a 2022 International HV607 dump truck
- Appointed Jerry Moore and Glen Walden to the ZBA.

### **Meeting Minutes prepared and approved:**

- City Council – February 21, 2022
- City Council – March 17, 2022
- Type A EDC – January 10, 2022
- Type A EDC - January 27, 2022
- Type B EDC – January 10, 2022
- Planning & Zoning – February 07, 2022

### **City Secretary attended the following meetings:**

- April 4, 2022- Planning & Zoning Meeting
- April 11, 2022- Type A EDC Meeting
- April 11, 2022- Type B EDC Meeting
- April 18, 2022- Type A EDC Meeting
- April 21, 2022- City Council Meeting
- March 24, 2022- North Texas Municipal Clerks Assoc. Meeting

### **Secretary of State – Elections-Webinars-Live Meetings**

- April 7, 2022
- April 12, 2022
- April 14, 2022
- April 19, 2022

### **Census Monthly Reporting**

Report of Building Permits for new residential structures –

There were six (6) new single-family homes with the total valuation of \$2,126,666

### **Code of Ordinance**

The Code of Ordinance Vault is updated, and Supplement No. 17.1 has been uploaded to the website. All ordinances as of March 17, 2022, have been codified.

### **Records Management**

City Secretary has gathered 84 Agreements from different City departments. Each agreement has been scanned for easy access to everyone, labeled, and filed in red folders. All agreements/contracts are now stored in the City Secretary's Office. City Secretary working with the Parks Department has created a secure room in the Parks Building for City records. City Secretary has created the following process to move the archive files:

- Created an online form for each department to inventory and enter their records. Once they input the information into the online form, it will automatically go to the City Secretary. At that time, it will be merged into an archive form that will be inserted in a pocket sleeve attached to the box of records. The new forms will be color-coded by department and all necessary information will be listed. See example below:

SAMPLE ONLY

Department: Administration	State Record Number: SE 2023-5874
Description: Election Records	Retention Period: 10 Years
Date Series: 2015-2016	Department Box Number: 0606
Today's Date (Monday, Day, Year, ex. January 01, 2021): 10/14/2021	Eligible Destruction Year (1st January after retention period): 2026

Once all records are entered and processed, the boxes will be moved. Once located in the new area, the City Secretary will process another complete inventory to confirm all boxes are in the correct location. **Update-** This project will be processed and completed after the May 2022 election.

### **Training / Certifications**

City Secretary currently holds the following certifications:

- Texas Municipal Clerk Association: Texas Registered Municipal Clerk
- International Institute of Municipal Clerk: Certified Municipal Clerk
- International Institute of Municipal Clerk: Master Municipal Clerk
- International Institute of Municipal Clerk: Athenian Leadership Fellow
- University of North Texas: Paralegal

The recertification program (every five years) for the TMCA requires the City Secretary to maintain continuous membership throughout the recertification process, attend several seminars hosted by TMCCP and accumulate a minimum of 60 points of educational training.

The City Secretary is in the process of completing the following six (6) webinars that must be followed up with assessments.

- How to Deliver an Unforgettable Presentation
- Council Relations
- Personnel Management
- Effective & Strategic Communication
- Leading with Love and Laughter
- Records Management

The last seminar I am required to have this year to finish the requirements to recertify is the Advanced Institute that will be held in Georgetown October 20-21, 2022.

### **Election**

City of Joshua- Uniform Election Day- May 7, 2022, for the following places:

- Mayor
- Place 1
- Place 3

The Mayor and Place 1 position is uncontested. Place 3 has two candidates. Regarding the special election, there is only one candidate, so it has been cancelled.

Early voting will be April 25<sup>th</sup> through May 29<sup>th</sup> and May 2<sup>nd</sup> -3<sup>rd</sup>. Early voting will be at city hall and election day will be at the community room located at the high school.

### **Special Projects**

**Website Update-** City Secretary's Office is currently working with the website host to upgrade the current City website. This process will take a few months. **Update:** City Secretary will be presenting a proposal to the City Manager to change website host to CivicPlus. CivicPlus is one of the largest website hosts for municipalities in the US.

City Secretary has planned for a professional photography company who is experienced working with municipalities to spend one day in Joshua (after the election). They will photoshoot each councilmember, department heads, and take pictures through the city. This will allow professional pictures to be updated and uniform on the website as we make changes.

**Movies in the Park-** City Secretary Holloway and the Parks Administrative Assistant, Amber Amaya has volunteered to take on the project of holding a Movies in the Park on June 3, 2022.

EDC Type B/Parks Board has approved the project. The license has been purchased and the movie will be Encanto. After much research, that is the most popular movie currently.

**It's Your Park Day-** City Secretary Holloway has been part of a volunteer program in the past called "It's Your Park Day. After talking to Parks Administrative Assistant, Amber Amaya and the City Manager, we discussed the idea with the EDC Type B/Parks Board, and they authorized staff to move forward with the project. This project will take place on June 2, 2022.

**Development Agreements-** City Secretary's Office is in the process of working with citizens regarding development agreements. The goal is to have all completed by the June 2022 meeting.

### **Alcoholic Beverage Permits**

Annual permits issued for 2022:

- 309 E. 12<sup>th</sup> St.            Family Dollar Store
- 1001 Joshua Station    Brookshires
- 1003 Country Club      Mountain Valley Country Club
- 525 S. Broadway        Napoli Pasta
- 336 N. Broadway        K & S Bar-B-Q
- 100 S. Broadway        Valero
- 321 N. Broadway        Dollar General Store
- 103 S. Broadway        7-Eleven
- 420 N. Broadway        Joshua Food Mart
- 101 N. Main St.         Hickory Tree
- 401 N. Broadway        Joshua Food Mart
- 500 S. Broadway        Quick Mart

All businesses are currently up to date on the Alcohol permits for 2022.

### **Liens**

The list below are active liens held by the City of Joshua. –

CITY OF JOSHUA  
OUTSTANDING PROPERTY LIENS  
AS OF  
4/14/2022

Property Address	Work Date	Description	Document Number	Filing Date	Filing Amount	Filing Fee	Total (w/o Interest)
<b>Bentley, 203</b>	<b>Lot 13, Block 3 of the Bentley Addition</b>						<b>\$ 192.56</b>
	9/8/2017	Mowing/clean-up	2017-30662	12/11/2017	\$ 166.56	\$ 26.00	
<b>Broadway, 1525 S.</b>	<b>Lot 1, Block 1, J-4-M Oaks Addition</b>						<b>\$ 18,550.00</b>
	10/7/2014	Declaratory Judgment - fine	2015-175	10/8/2014	\$ 2,500.00		
	10/7/2014	Declaratory Judgment - court fees	2015-175	10/8/2014	\$ 16,000.00	\$ 50.00	
<b>Caddo Road (126.0827.00730)</b>	<b>Tract 21B, E M Thompson Survey, Abs 827</b>						<b>\$ 407.74</b>
	10/18/2016	Mowing/clean-up	2017-1811	1/20/2017	\$ 381.74	\$ 26.00	
<b>Caddo Road (126.0827.01990)</b>	<b>Tract 37, E M Thompson Survey, Abs 827</b>						<b>\$ 934.50</b>
	8/1/2018	Contractor Fees - Ramos Sub.	2018-21711	8/3/2018	\$ 908.50	\$ 26.00	
<b>Conveyor, 115</b>	<b>Unit H, Bently Plaza</b>						<b>\$ 175.75</b>
	4/12/2013	Mowing/clean-up	2013-14021	6/10/2013	\$ 155.75	\$ 20.00	
<b>CR 909, 801</b>	<b>Tract 20, G Cassaland Survey, Abs 173</b>						<b>\$ 632.74</b>
	6/24/2016	Mowing/clean-up	2016-25336	10/14/2016	\$ 606.74	\$ 26.00	
<b>CR 913 (126.827.00740)</b>	<b>Tract 21C, E M Thompson Survey, Abs 827</b>						<b>\$ 232.74</b>
	10/18/2016	Mowing/clean-up	2017-1812	1/20/2017	\$ 206.74	\$ 26.00	
<b>Lakeview Dr. (126.3505.00360)</b>	<b>Lot 36, Oak Haven Addition</b>						<b>\$ 282.74</b>
	8/27/2016	Mowing/clean-up	2016-28699	11/21/2016	\$ 256.74	\$ 26.00	
<b>Main, 200 N.</b>	<b>Lots 7-10, Block 4, Original Town Joshua Addition</b>						<b>\$ 192.74</b>
	5/25/2016	Mowing/clean-up	2016-17727	7/26/2016	\$ 166.74	\$ 26.00	
<b>Stadium Dr (126.0636.01640)</b>	<b>Tract 40, McKinney &amp; Williams Survey, Abs 636</b>						<b>\$ 682.74</b>
	10/17/2016	Mowing/clean-up	2017-1810	1/20/2017	\$ 656.74	\$ 26.00	
<b>Yvonne Dr, 1004</b>	<b>Lot 2, Block 1 of the Purselley Addition</b>						<b>\$ 482.79</b>
	8/1/2018	Contractor Fees - Purselley Add.	2018-21714	8/3/2018	\$ 456.79	\$ 26.00	
<b>4th Street, 523</b>	<b>Tract 19 &amp; 20, H G Cason Survey, Abs 156</b>						<b>\$ 275.75</b>
	11/9/2012	Mowing/clean-up	2013-3547	2/12/2013	\$ 255.75	\$ 26.00	
<b>6th Street (126.0029.03440)</b>	<b>Tract 11, W W Byers Survey, Abs 29</b>						<b>\$ 232.74</b>
	10/14/2016	Mowing/clean-up	2016-25339	10/14/2016	\$ 206.74	\$ 26.00	
<b>6th Street &amp; Santa Fe</b>	<b>Tract 1, W W Byers Survey, Abs 29</b>						<b>\$ 337.74</b>
	10/14/2016	Mowing/clean-up	2016-25342	10/14/2016	\$ 311.74	\$ 26.00	
<b>14th Street, 201 E.</b>	<b>Tract 68A, W W Byers Survey, Abs 29</b>						<b>\$ 192.74</b>
	6/15/2016	Mowing/clean-up	2016-17733	7/26/2016	\$ 166.74	\$ 26.00	
<b>TOTAL OUTSTANDING PROPERTY LIENS</b>							<b>\$ 23,806.01</b>