



**AGENDA**  
**TYPE B ECONOMIC DEVELOPMENT CORPORATION & PARKS BOARD**  
**COUNCIL CHAMBERS**  
**APRIL 08, 2024**  
**4:00 PM**

The Joshua Type B Economic Development Corporation & Parks Board will hold a Regular Meeting in the City Hall Council Chambers, located at 101 S. Main St., Joshua, Texas.. This meeting is subject to the open meeting laws of the State of Texas.

Individuals may attend the meeting in person or access the meeting via videoconference or telephone conference call.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/84247188821?pwd=cVNNT054R1ViVIRKVVEM3SHozV09XZz09>

Meeting ID: 84247188821 Passcode: 644529

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. CITIZENS FORUM**

*The Economic Development Corporation - Parks Board invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the Economic Development Corporation - Parks Board is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Corporation deliberation is permitted. Each person will have 3 minutes to speak.*

**C. REGULAR AGENDA**

1. Review and discuss questions related to the budget report and financial statement for March 2024.
2. Discuss, consider, and possible action on the March 11, 2024, meeting minutes.
3. Discuss and receive an update regarding the Parks Department.

**D. FUTURE AGENDA ITEMS/REQUESTS BY DIRECTORS TO BE ON THE NEXT AGENDA**

*(Members shall not comment upon, deliberate, or discuss any item that is not on the agenda. Members shall not make routine inquiries about operations or project status on an item that is not posted. However, any Members may state an issue and a request that this issue is placed on a future agenda.)*

**E. ADJOURN**

The Economic Development Corporation reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.071 for private consultation with the attorney for the City.

Pursuant to Section 551.127, Texas Government Code, one or more Directors may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. In addition, a quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/556-0603.

**CERTIFICATE:**

I hereby certify that the above agenda was posted on the 4th day of April 2024, by 5:00 p.m. on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

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Alice Holloway, TRMC, MMC  
City Secretary



City of Joshua  
 Financial Statement  
 As of March 31, 2024

4/2/2024 4

Item 1.

<b>300 - 4B Economic Development</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Tax Revenue	51,458.53	58,310.00	(6,851.47)	350,393.08	700,000.00	50.06%	349,606.92
Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Investment Earnings	4,336.04	5,535.21	(1,199.17)	24,952.76	45,000.00	55.45%	20,047.24
Grants & Contributions	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Licenses, Permits & Fees	0.00	1,166.23	(1,166.23)	6,576.00	14,000.00	46.97%	7,424.00
Miscellaneous	0.00	416.50	(416.50)	1,425.00	5,000.00	28.50%	3,575.00
Transfers In	0.00	105,416.67	(105,416.67)	0.00	1,265,000.00	0.00%	1,265,000.00
Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Revenue Totals	<u>55,794.57</u>	<u>170,844.61</u>	<u>(115,050.04)</u>	<u>383,346.84</u>	<u>2,029,000.00</u>	<u>18.89%</u>	<u>1,645,653.16</u>
<b>Expense Summary</b>							
Personnel	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Debt Service	0.00	11,889.75	(11,889.75)	0.00	142,677.00	0.00%	142,677.00
Capital Outlay	0.00	3,037.00	(3,037.00)	36,444.00	36,444.00	100.00%	0.00
Park Planning & Maintenance	0.00	105,416.67	(105,416.67)	0.00	1,265,000.00	0.00%	1,265,000.00
Special Events	2,100.00	1,666.67	433.33	2,745.78	20,000.00	13.73%	17,254.22
Miscellaneous	0.00	3,583.23	(3,583.23)	4,102.45	43,000.00	9.54%	38,897.55
Economic Development	20.00	1,250.00	(1,230.00)	120.00	15,000.00	0.80%	14,880.00
Not Categorized	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Transfers Out	0.00	115,167.25	(115,167.25)	120,128.13	460,669.00	26.08%	340,540.87
Repair & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Expense Totals	<u>2,120.00</u>	<u>242,010.57</u>	<u>(239,890.57)</u>	<u>163,540.36</u>	<u>1,982,790.00</u>	<u>8.25%</u>	<u>1,819,249.64</u>

City of Joshua  
 Financial Statement  
 As of March 31, 2024

4/2/2024 4

Item 1.

<b>300 - 4B Economic Development</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Tax Revenue</b>							
300-4003 Sales Tax	51,458.53	58,310.00	(6,851.47)	350,393.08	700,000.00	50.06%	349,606.92
300-4004 Appropriation of Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-4009 Type B Tax Penalty	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Tax Revenue Totals	<u>51,458.53</u>	<u>58,310.00</u>	<u>(6,851.47)</u>	<u>350,393.08</u>	<u>700,000.00</u>	<u>50.06%</u>	<u>349,606.92</u>
<b>Intergovernmental Revenues</b>							
300-4403 HUD Grant - Park Construction	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Intergovernmental Revenues Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
<b>Investment Earnings</b>							
300-4600 Interest Income	4,336.04	5,535.21	(1,199.17)	24,952.76	45,000.00	55.45%	20,047.24
Investment Earnings Totals	<u>4,336.04</u>	<u>5,535.21</u>	<u>(1,199.17)</u>	<u>24,952.76</u>	<u>45,000.00</u>	<u>55.45%</u>	<u>20,047.24</u>
<b>Grants &amp; Contributions</b>							
300-4650 Park Donations	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Grants & Contributions Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
<b>Licenses, Permits &amp; Fees</b>							
300-4660 Park Pavilion Rental Fees	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
300-4670 JBA Use Fees	0.00	1,082.90	(1,082.90)	6,576.00	13,000.00	50.58%	6,424.00
Licenses, Permits & Fees Totals	<u>0.00</u>	<u>1,166.23</u>	<u>(1,166.23)</u>	<u>6,576.00</u>	<u>14,000.00</u>	<u>46.97%</u>	<u>7,424.00</u>
<b>Miscellaneous</b>							
300-4901 Misc. Revenue	0.00	416.50	(416.50)	1,425.00	5,000.00	28.50%	3,575.00
Miscellaneous Totals	<u>0.00</u>	<u>416.50</u>	<u>(416.50)</u>	<u>1,425.00</u>	<u>5,000.00</u>	<u>28.50%</u>	<u>3,575.00</u>
<b>Transfers In</b>							
300-4902 Proceeds From Debt	0.00	105,416.67	(105,416.67)	0.00	1,265,000.00	0.00%	1,265,000.00
300-4915 Transfer From General Fund	0.00	0.00	0.00	0.00	0.00	0.00%	0.00

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Item 1.

<b>300 - 4B Economic Development</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Transfers In</b>							
300-4916 Transfer From Debt Service Fnd	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-4917 Transfer From Type A Economic	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-4919 Transfer From Capital Imprvmnt	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Transfers In Totals	<u>0.00</u>	<u>105,416.67</u>	<u>(105,416.67)</u>	<u>0.00</u>	<u>1,265,000.00</u>	<u>0.00%</u>	<u>1,265,000.00</u>
<b>Sale of Assets</b>							
300-4904 Proceeds from Disposal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Sale of Assets Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Revenue Totals	<u><u>55,794.57</u></u>	<u><u>170,844.61</u></u>	<u><u>(115,050.04)</u></u>	<u><u>383,346.84</u></u>	<u><u>2,029,000.00</u></u>	<u><u>18.89%</u></u>	<u><u>1,645,653.16</u></u>

City of Joshua  
 Financial Statement  
 As of March 31, 2024

4/2/2024 4:33:

Item 1.

<b>300 - 4B Economic Development Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	3,037.00	(3,037.00)	36,444.00	36,444.00	100.00%	0.00
Debt Service	0.00	11,889.75	(11,889.75)	0.00	142,677.00	0.00%	142,677.00
Economic Development	20.00	1,250.00	(1,230.00)	120.00	15,000.00	0.80%	14,880.00
Miscellaneous	0.00	3,583.23	(3,583.23)	4,102.45	43,000.00	9.54%	38,897.55
Not Categorized	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Park Planning & Maintenance	0.00	105,416.67	(105,416.67)	0.00	1,265,000.00	0.00%	1,265,000.00
Personnel	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Repair & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
Special Events	2,100.00	1,666.67	433.33	2,745.78	20,000.00	13.73%	17,254.22
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
<b>Non-Departmental Totals</b>	<u>2,120.00</u>	<u>126,843.32</u>	<u>(124,723.32)</u>	<u>43,412.23</u>	<u>1,522,121.00</u>	<u>2.85%</u>	<u>1,478,708.77</u>

<b>300 - 4B Economic Development General Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Transfers Out	<u>0.00</u>	<u>115,167.25</u>	<u>(115,167.25)</u>	<u>120,128.13</u>	<u>460,669.00</u>	<u>26.08%</u>	<u>340,540.87</u>
<b>General Non-Departmental Totals</b>	<u>0.00</u>	<u>115,167.25</u>	<u>(115,167.25)</u>	<u>120,128.13</u>	<u>460,669.00</u>	<u>26.08%</u>	<u>340,540.87</u>
<b>Expense Total</b>	<u><u>2,120.00</u></u>	<u><u>242,010.57</u></u>	<u><u>(239,890.57)</u></u>	<u><u>163,540.36</u></u>	<u><u>1,982,790.00</u></u>	<u><u>8.25%</u></u>	<u><u>1,819,249.64</u></u>

City of Joshua  
 Financial Statement  
 As of March 31, 2024

4/2/2024 4:

Item 1.

<b>300 - 4B Economic Development Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
300-00-5160 Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5581 2023 CO Bonds Type B -	0.00	3,139.75	(3,139.75)	0.00	37,677.00	0.00%	37,677.00
300-00-5581 2023 CO Bonds Type B -	0.00	8,750.00	(8,750.00)	0.00	105,000.00	0.00%	105,000.00
300-00-5600 Capital Outlay > \$5,000	0.00	3,037.00	(3,037.00)	36,444.00	36,444.00	100.00%	0.00
300-00-5611 Principal Payments	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5685 Park Improvements	0.00	105,416.67	(105,416.67)	0.00	1,265,000.00	0.00%	1,265,000.00
300-00-5800 Community Events	2,100.00	1,666.67	433.33	2,745.78	20,000.00	13.73%	17,254.22
300-00-5830 Park Electricity	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park R & M	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park Vehicle	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park Equipment	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park Improvements	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Reserve For Park Land &	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Part Time Park Maintenance	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Design & Engineering	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park Construction O & M	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park Maintenance Worker	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Park Water & Sewer	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5830 Grant Matching Funds	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5840 380 Agreement Expenses	0.00	2,500.00	(2,500.00)	4,102.45	30,000.00	13.67%	25,897.55
300-00-5850 Business Development	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5851 Economic Dev Consultant	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5852 Johnson County EDC	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5853 Joshua Area Chamber Of	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5854 YMCA Feasibility Study	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5855 Transfer To Bond Acct YMCA	0.00	0.00	0.00	0.00	0.00	0.00%	0.00

City of Joshua  
 Financial Statement  
 As of March 31, 2024

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Item 1.

<b>300 - 4B Economic Development Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
300-00-5856 Parks & Open Space Master	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5901 City Entryway Sign	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5902 Banners For Entryway Signs	0.00	249.90	(249.90)	0.00	3,000.00	0.00%	3,000.00
300-00-5909 Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5910 Traffic & Demographics	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5920 Downtown Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5930 Advertising	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
300-00-5951 Park Planning	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5952 Expansion Of Commuter Rail	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5953 Business Development	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 ICSC Membership & Training	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Promotional	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Electronic Agenda	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 TRTC Membership	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Supplies	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Staff Time	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Legal	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Training	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-00-5955 Type B Administrative	20.00	1,250.00	(1,230.00)	120.00	15,000.00	0.80%	14,880.00
<b>Non-Departmental Totals</b>	<b>2,120.00</b>	<b>126,843.32</b>	<b>(124,723.32)</b>	<b>43,412.23</b>	<b>1,522,121.00</b>	<b>2.85%</b>	<b>1,478,708.77</b>

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 As of March 31, 2024

4/2/2024 4:

Item 1.

<b>300 - 4B Economic Development General Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
300-02-5975 Transfer To GF-Legal	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-02-5975 Transfer To GF-Staff Time	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-02-5975 Transfer To General Fund	0.00	115,167.25	(115,167.25)	0.00	460,669.00	0.00%	460,669.00
300-02-5976 Transfer To Debt Service	0.00	0.00	0.00	120,128.13	0.00	0.00%	(120,128.13)
300-02-5977 Transfer To Type A Ecnmc	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
300-02-5979 Transfer To Capital	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
General Non-Departmental Totals	<u>0.00</u>	<u>115,167.25</u>	<u>(115,167.25)</u>	<u>120,128.13</u>	<u>460,669.00</u>	<u>26.08%</u>	<u>340,540.87</u>
Expense Totals	<u><u>2,120.00</u></u>	<u><u>242,010.57</u></u>	<u><u>(239,890.57)</u></u>	<u><u>163,540.36</u></u>	<u><u>1,982,790.00</u></u>	<u><u>8.25%</u></u>	<u><u>1,819,249.64</u></u>



**MINUTES**  
**TYPE B ECONOMIC DEVELOPMENT CORPORATION & PARKS BOARD**  
**COUNCIL CHAMBERS**  
**MARCH 11, 2024**  
**4:00 PM**

**PRESENT**

President Dustin Dees  
 Director Glen Walden  
 Director Bill Funderburk  
 Director Kim Carter  
 Director Kim Henderson

**STAFF PRESENT**

EDC Director Molly Martin  
 Park Manager Stephen Gill  
 City Secretary Alice Holloway

**ABSENT**

Director Merle Breitenstein  
 Director Brittany Lawson

The Joshua Type B Economic Development Corporation & Parks Board will hold a Regular Meeting in the City Hall Council Chambers located at 101 S. Main St., Joshua, Texas. This meeting is subject to the open meeting laws of the State of Texas.

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**Join Zoom Meeting:**

<https://us02web.zoom.us/j/89840623625?pwd=Zm1hV2lBSXRCY2RGOG1WcGVkeFZPQT09>

Meeting ID: 89840623625 Passcode: 693472

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Director Dees announced a quorum and called the meeting to order at 4:00 pm.

**B. CITIZENS FORUM**

*The Economic Development Corporation - Parks Board invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the Economic Development Corporation - Parks Board is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Corporation deliberation is permitted. Each person will have 3 minutes to speak.*

NA

**C. REGULAR AGENDA**



- 1. Discuss, consider, and possible action on the February 12, 2024, meeting minutes.

Motion made by Director Funderburk to approve the meeting minutes as presented. Seconded by Director Henderson.

Voting Yea: President Dees, Director Walden, Director Funderburk, Director Carter, Director Henderson

- 2. Discuss, consider, and possible action on the approval of new City Park Signs

Park Manager Gill presented the proposed park signs. Director Walden and City Manager Peacock asked if the signs should be in Spanish. The board agreed. It was suggested that a QR code be added to the main signs for access to rules in Spanish.

Motion made by Director Walden to approve the new park signs with a QR Code added for access to rules in Spanish. Seconded by Director Carter.

Voting Yea: President Dees, Director Walden, Director Funderburk, Director Carter, Director Henderson

- 3. Discuss and receive updates on the City Park.

- Park Manager Gill gave the following update:
• The splash pad is completed.
• Some of the shade structures are in,
• The field use agreement has been approved.
• Grass seed has been added to field 1.
• Park opening day may be around mid-April.
• Fencing will start on the 18th of March.
• Security cameras are up and running.

D. FUTURE AGENDA ITEMS/REQUESTS BY DIRECTORS TO BE ON THE NEXT AGENDA

(Members shall not comment upon, deliberate, or discuss any item that is not on the agenda. Members shall not make routine inquiries about operations or project status on an item that is not posted. However, any Members may state an issue and a request that this issue is placed on a future agenda.)

NA

E. ADJOURN

Director Dees adjourned the meeting at 4:22 pm.

Dustin Dees, President

ATTEST:

Alice Holloway, City Secretary

# City of Joshua

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## PARKS AND RECREATION

Steven Gill, Parks Manager City of Joshua  
March 2024



# AGENDA

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- Our Mission
- The Team
- Inventory
- Projects and Tasks
- Impacts Parks Have on a Community
- Our Customers
- Future Plans
- Questions



# OUR MISSION

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To foster a vibrant and connected community by creating and maintaining safe outdoor spaces where families can play, learn, gather, and grow together.



# MEET THE TEAM



*Parks Manager*  
**Steven Gill**

Steven has been in the Parks and Rec. industry for 6 years

Certifications:

- CPSI
- TDA Pesticide Applicator
- TRAPS Membership
- NRPA Membership



*Crew Leader*  
**Vacant**



*Crew Member*  
**Thomas Beasley**

Thomas has been with the City of Joshua for over 3 years



*Crew Member*  
**Dustin Salisbury**



# INVENTORY

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## Equipment *In Operation*

- (2) F150 Trucks
- (2) Gravely Zero-Turn mowers
- Buffalo Turbine Zero-Turn Bower
- North Star Commercial Power Washer
- John Deer Tractor with Loader
- ABI Zero-Turn Infield Groomer
- 18ft Utility Trailer
- 16ft Utility Trailer
- 15ft PJ Dump Trailer
- 15ft Enclosed Trailer
- (2) John Deer Gators
- Air Compressor
- String Trimmers, Edgers, Backpack Blowers. Chainsaws, etc.
- ATV Tank Sprayer, Backpack Sprayer
- Small Generator
- Chemical Cabinet
- Welder
- Plasma Cutter
- Misc. Hand Tools (Drills, Wrenches, Saws, Etc.)
- Shop-built Seed Spreader

## Wish List *Needed*

- Box Blade for Tractor
- Rotary Cutter for Tractor
- Broom Attachment for Tractor
- 4 inch Core Aerator for Infield Groomer
- Box Blade for Groomer
- Zero-Turn Sprayer/Spreader
- Laser Grader for Groomer
- 3/4 Ton Truck
- 20ft Equipment Trailer
- Skid Steer



# INVENTORY

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## Facilities

### *Shop/Offices*

The parks building is approximately 4844 sq ft housing:

- 3 Offices
- Kitchen Area
- City Records Storage
- Small Training Room
- Restroom
- 2 Storage Closets
- 5 Bay Shop Area
- 2 Loft Areas
- 2 Storage Rooms in Bay Area
- Limited Outdoor Parking for City Trucks
- Chain Link Fenced Yard

## Operations

### *Areas of Operation*

- City Park (20 acres)
- City Hall (.2 acres)
- Fire Dept (2 acres)
- Police Dept (.2 acres )
- Animal Services (1 acre)
- Parks Office (1 acre)
- Park and Ride (trash only)
- Future City Hall Site (4 acres)

**(28.4 Acres Total Mowing Area)**





# PROJECTS AND TASKS

## *Daily Tasks*

- Clean restrooms
- Empty 20+ trash cans
- Prep splash pad
- Clean pavilion
- Blow off playgrounds
- Weed removal from granite beds
- Pick up loose trash in the park and pond
- Pull trash at the park and ride
- Mow park and ballfields
- Mow municipal buildings
- Irrigation audits and repair
- Treat for wasps
- Treat for ants
- Repair damaged or worn park amenities
- Treat for weeds
- Remove dirt or mud from trails
- Inspect parks for damage

## *Inspections*

- Playground safety inspections
- Park certifications
- Irrigation audits
- Park lighting audits





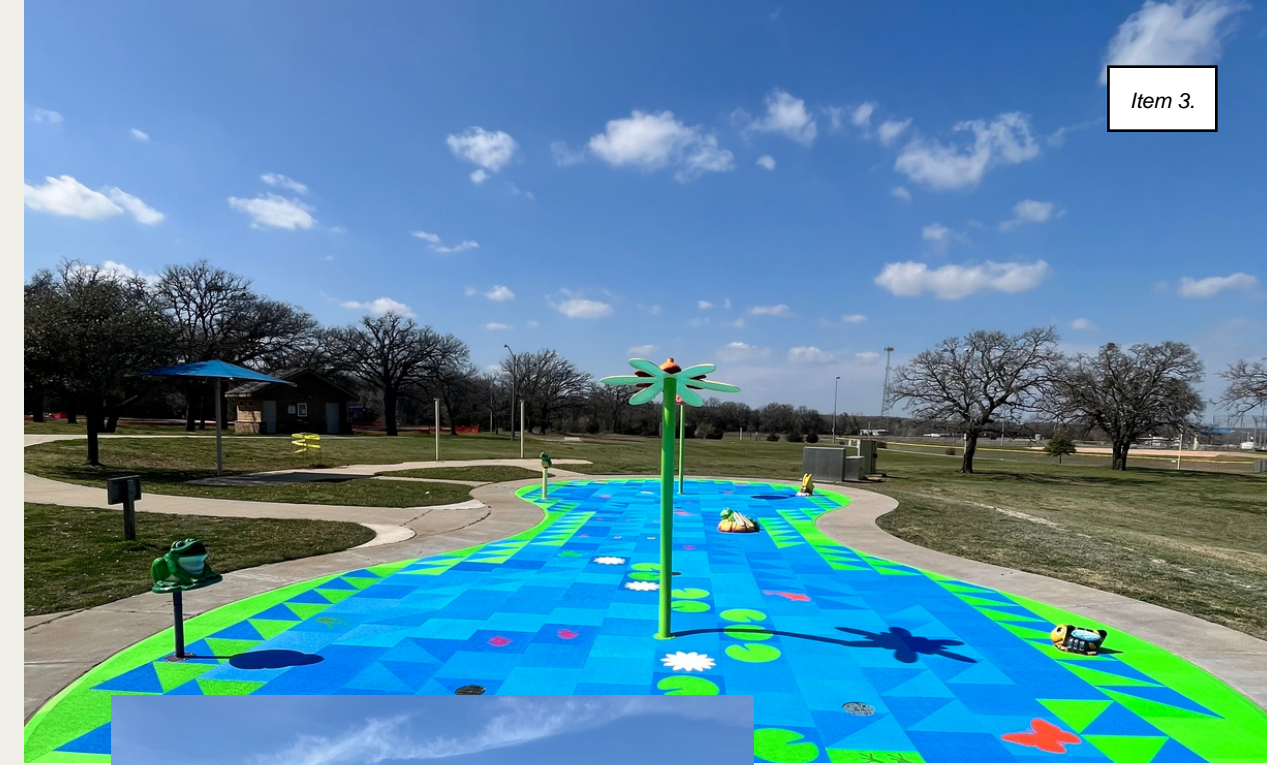
# PROJECTS AND TASKS

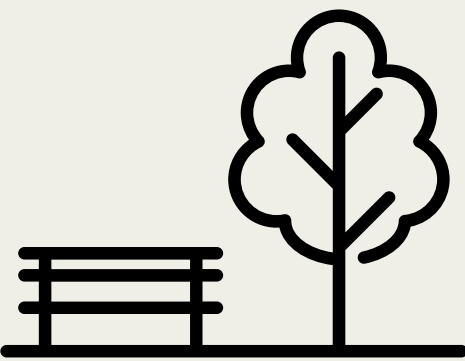
## *Contracted Projects*

- *Playground install*
- *Shade structures*
- *Splash pad and surface*
- *Basketball surface*
- *Disk golf*
- *Picnic tables*
- *Benches*
- *Park fencing*
- *Concrete installation*

## *In-House Projects*

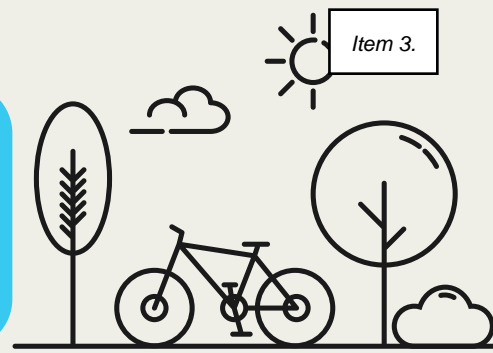
- Drinking fountains install
- Park signage
- Install grills
- Assemble and install 20 trash cans
- Repair reusable benches and trash cans and install at ball park
- Turf grass renovation
- Ballfield improvements
- Chain-link fence repairs
- Pesticide applications
- Weed control
- Power washing
- Tree care/trimming
- Painting concession building
- Installing parking lot bollards
- Installing split rail fencing
- Brush clearing and ground prep for wild flower area
- Military memorial renovation
- Planting wild flower areas
- Building maintenance
- Parking lot re-stripe





# WEEKLY AGENDA

TOPIC: 3 PERSON  
CREW - WORKWEEK



## MONDAY

- Clean park restrooms
- Pull trash at parks and fields
- Prep splash pad
- Pick up loose trash
- Park and ride trash

(Hours total 3-4)

### Mow, Edge, String-Trim

- City Hall
- Fire
- Police Dept.
- Animal control
- Parks

(hours total 3-4)

- Drag ballfields

(hours total 1-2)

## TUESDAY

- Clean park restrooms
- Pull trash at parks and fields
- Prep splash pad
- Pick up loose trash
- Park and ride trash

(Hours total 3-4)

### Mow, Edge, String-Trim

- City Park

(hours total 4)

## WEDNESDAY

- Clean park restrooms
- Pull trash at parks and fields
- Prep splash pad
- Pick up loose trash
- Park and ride trash

(Hours total 3-4)

### Mow, Edge, String-Trim

- Baseball fields
- Drag ballfields

(hours total 4)

(hours total 1-2)

## THURSDAY

- Clean park restrooms
- Pull trash at parks and fields
- Prep splash pad
- pick up loose trash
- Park and ride trash

(Hours total 3-4)

### Mow, Edge, String-Trim

- New City Hall location
- Drag ballfields

(hours total 2)

(hours total 1-2)

- Mowing makeup, or special projects.

## FRIDAY

- Clean park restrooms
- Pull trash at parks and fields
- Prep splash pad
- Pick up loose trash
- Park and ride trash

(Hours total 3-4)

- Maintain equipment
- Clean shop building
- Clean vehicles
- Work on special projects

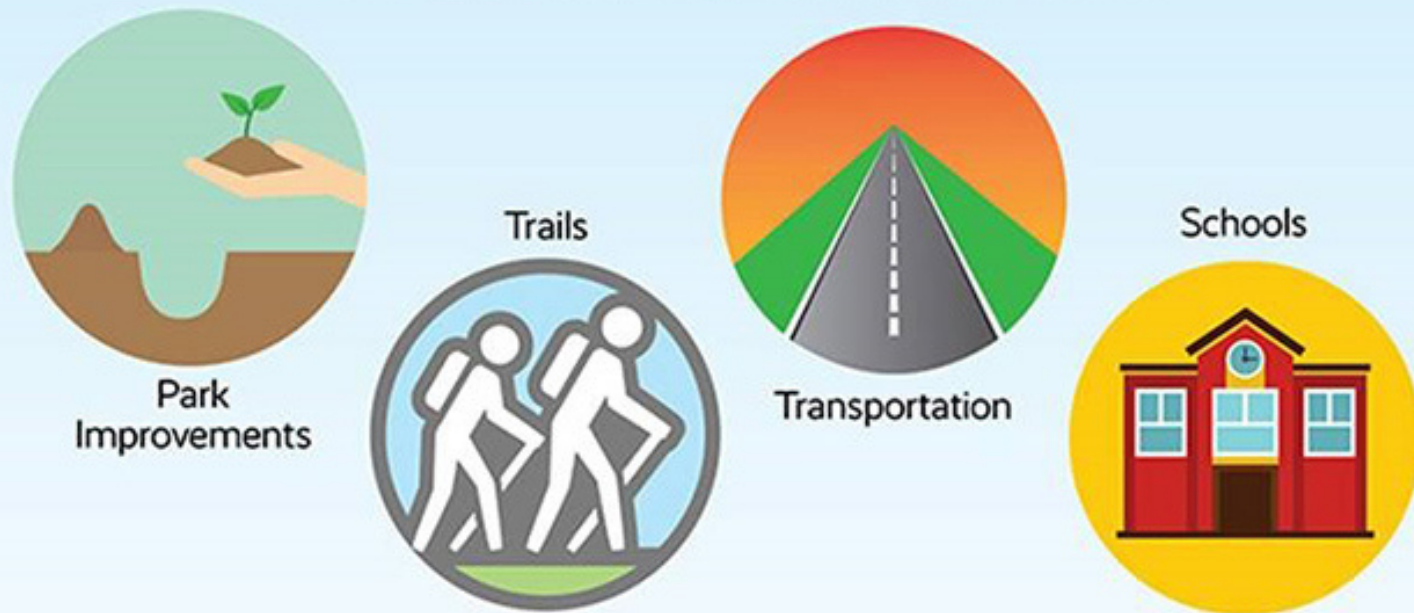


# NRPA PARK PULSE

## Parks and Recreation: A Powerful Economic Driver in Communities Nationwide

**94%** of U.S. adults want their local government to make infrastructure investments that promote economic activity in their community.

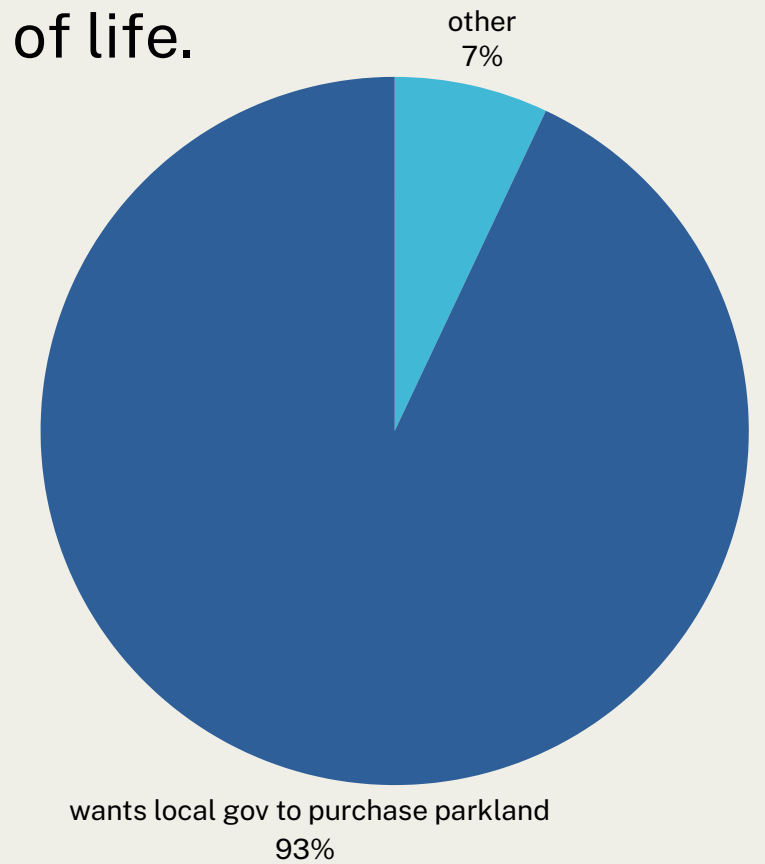
3/4 of survey respondents say it is *very or extremely* important to invest in the following infrastructure elements:



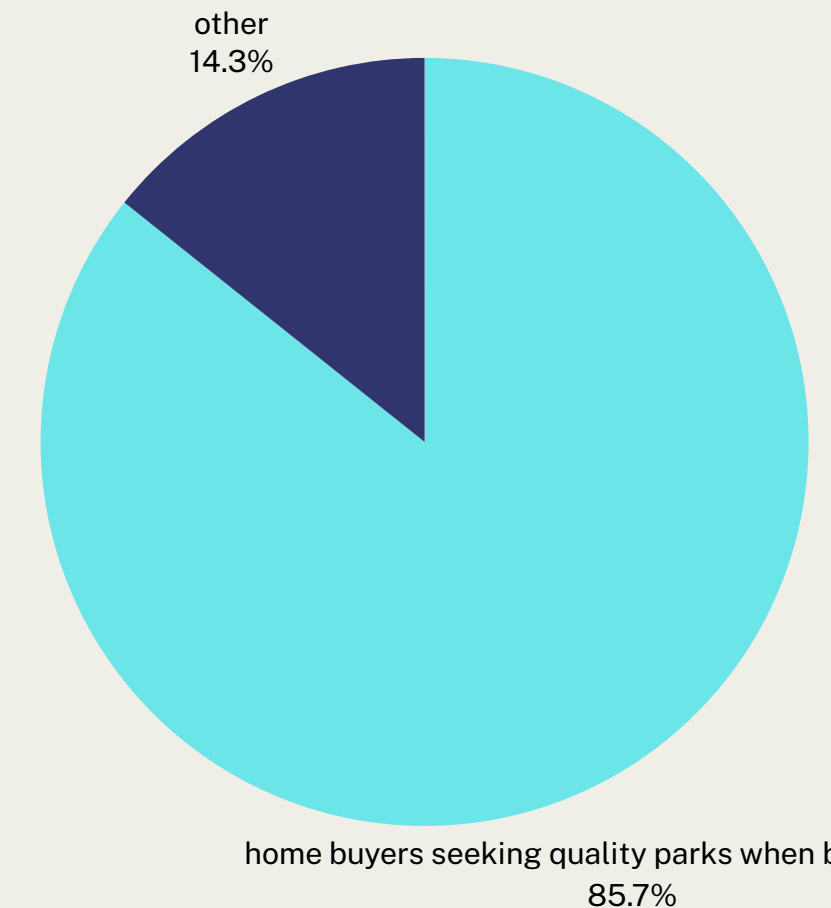
Park and recreation professionals and their agencies spark economic activity in a variety of ways, including direct and indirect employment, on-site transactions, increased property values, increased physical activity, and effective land management methods and green infrastructure investments. Learn more at [nrpa.org/ParkEconReport](http://nrpa.org/ParkEconReport).

**Health and Wellness:** Parks and Rec. agencies provide spaces, programs, and services that are essential to a communities vitality. They also serve as key factors in advancing heath equity and enhancing quality of life.

**Conservation and Resiliency:** **93%** of people who responded to NRPA's 2019 engagement with parks survey indicated it is essential that their local government acquire, construct, and maintain local parks, trails, and green spaces near bodies of water to protect natural resources in their communities.



**Property Values:** **6/7** respondents to the 2023 engagement with parks survey indicated that they seek high quality parks and rec. amenities when choosing a place to live.

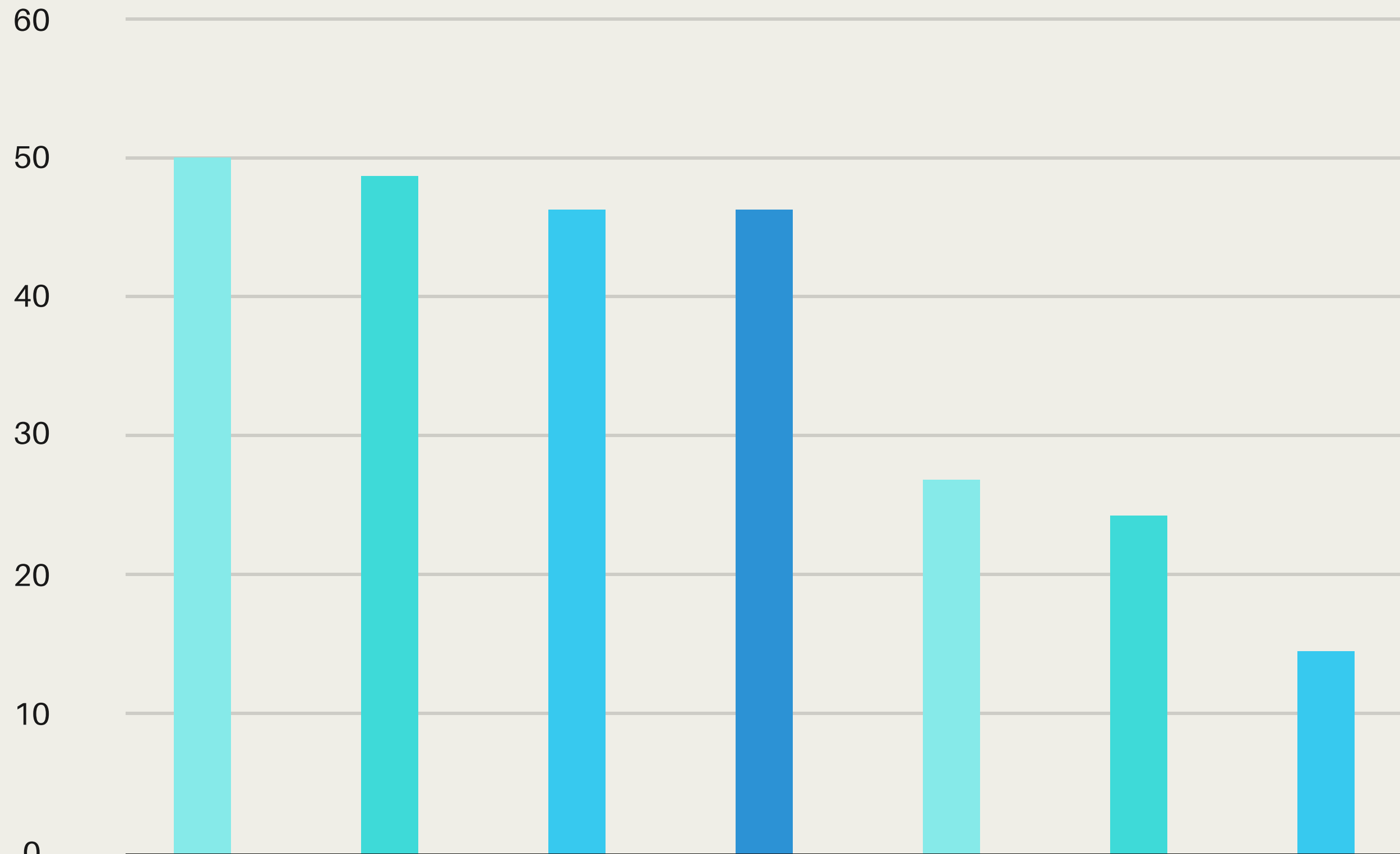


Each month, through a poll of 1,000 U.S. residents focused on park and recreation issues, NRPA Park Pulse helps tell the park and recreation story. Questions span from the serious to the more lighthearted. The survey was conducted by Wakefield Research ([www.wakefieldresearch.com](http://www.wakefieldresearch.com)).

Visit [nrpa.org/ParkPulse](http://nrpa.org/ParkPulse) for more information.



# 2023 NRPA Engagement with Parks Report



Percent of respondents who have personally, or have a household member, who has visited a local Parks & Rec. facility during the past year.

**Key Reasons People Go to Parks**

To be with family and friends 50%  
To take a break from stress 47%  
To exercise or stay fit 46%  
To be close to nature 46%  
To experience adventure 26%  
To connect with community 23%  
To learn a skill or craft 14%



# TOP 5 ECONOMICAL BENEFITS OF PARKS AND REC FACILITIES

1. Parks attract homebuyers



3. Parks attract tourism



5. Open space can reduce costs of pollution



2. Parks attract business



4. Parks lowers public health costs

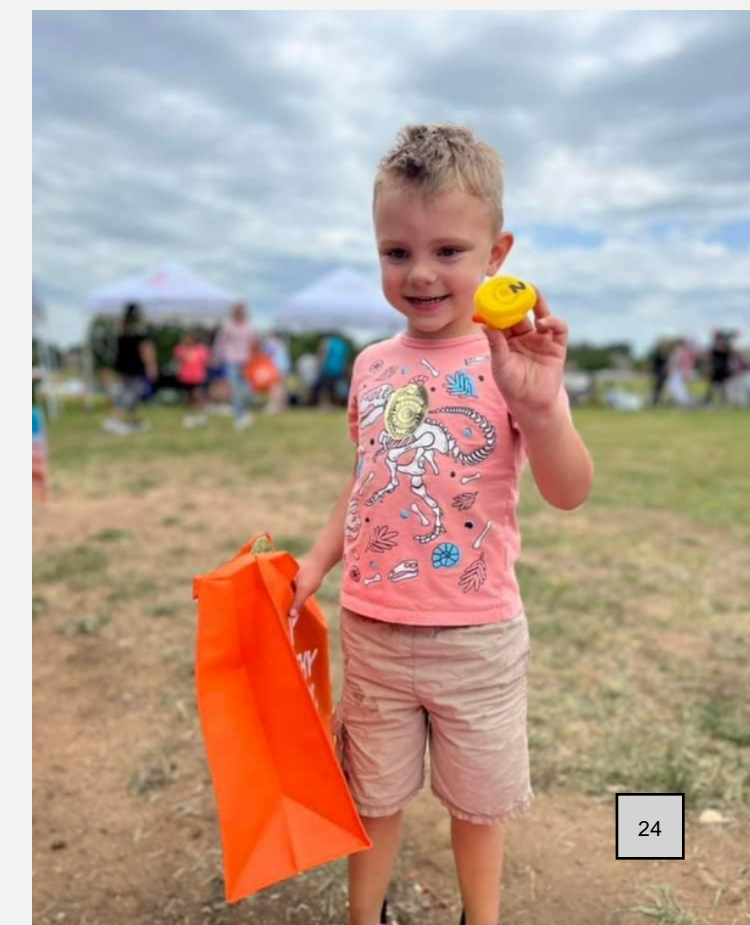






Item 3.

# OUR COMMUNITY





# Future Planning

## Restructure the Department

- Add a second crew to focus on mowing
- Add additional equipment and vehicles for additional staff
- Add Social Media/Programs Manager

## Grow the Parks Community

- Build new parks on existing parkland
- Acquire additional properties for new parks
- Acquire additional property for Recreation Facilities focusing on fitness
- Create education programs
- Provide outdoor recreational classes and activities





# Questions?



