



**AGENDA**  
**TYPE B ECONOMIC DEVELOPMENT CORPORATION & PARKS BOARD**  
**COUNCIL CHAMBERS**  
**SEPTEMBER 11, 2023**  
**6:30 PM**

The Joshua Type B Economic Development Corporation & Parks Board will hold a Regular Meeting in the council chambers, located at 101 S. Main St., Joshua, Texas, on September 11, 2023. This meeting is subject to the open meeting laws of the State of Texas.

Individuals may attend the meeting in person or access the meeting via videoconference or telephone conference call.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/84647102935?pwd=Nk1mRlhMbFM5N2RUU1VVTW9nanhWdz09>

Meeting ID: 846 4710 2935 Passcode:809355

**A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:**

**Online:** An online speaker card may be found on the City's website ([cityofjoshuatx.us](http://cityofjoshuatx.us)) on the Agenda/Minutes/Recordings page. Speaker cards received will be read during the meeting in the order received by the City Secretary.

**By phone:** Please call 817/558-7447 ext. 2003 no later than 5:00 pm on the meeting day and provide your name, address, and question. The City Secretary will read your question in the order they are received.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. CITIZENS FORUM**

*The Economic Development Corporation - Parks Board invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the Economic Development Corporation - Parks Board is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Corporation deliberation is permitted. Each person will have 3 minutes to speak.*

**C. REGULAR AGENDA**

1. Review and discuss questions related to the budget report and financial statement for August 2023. (Staff Resource: M. Peacock)
2. Discuss, consider, and possible action on the August 14, 2023, meeting minutes. (Staff Resource: A. Holloway)
3. Discuss, consider and possible action on the approval of the proposed FY 2023-24 Annual Budget. (Staff Resource: M. Peacock)

**D. EXECUTIVE SESSION**

- 1. Pursuant to Section 551.072 of the Texas Government Code: to discuss or deliberate the purchase, exchange, lease, or value of real property.

**E. RECONVENE INTO REGULAR SESSION**

- 1. In accordance with Texas Government Code, Section 551, the Type A Economic Development Corporation will reconvene into regular session and consider action, if any, on matters discussed in executive session.

**F. FUTURE AGENDA ITEMS/REQUESTS BY DIRECTORS TO BE ON THE NEXT AGENDA**

*(Members shall not comment upon, deliberate, or discuss any item that is not on the agenda. Members shall not make routine inquiries about operations or project status on an item that is not posted. However, any Members may state an issue and a request that this issue is placed on a future agenda.)*

**G. ADJOURN**

The Economic Development Corporation reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.071 for private consultation with the attorney for the City

Pursuant to Section 551.127, Texas Government Code, one or more Directors may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. In addition, a quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

**CERTIFICATE:**

I hereby certify that the above agenda was posted on the 8th day of September 2023 by 12:00 p.m. on the official bulletin board at the Joshua City Hall, 101 S. Main, Joshua, Texas.

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Alice Holloway, TRMC, MMC  
City Secretary

City of Joshua  
 Financial Statement  
 As of August 31, 2023

9/5/2023 1

Item 1.

<b>300 - 4B Economic Development</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Tax Revenue	68,361.38	52,062.50	16,298.88	635,018.08	625,000.00	101.60%	(10,018.08)
Investment Earnings	2,600.86	41.65	2,559.21	14,454.11	500.00	2890.82%	(13,954.11)
Licenses, Permits & Fees	8,317.00	1,166.23	7,150.77	8,413.00	14,000.00	60.09%	5,587.00
Miscellaneous	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
Revenue Totals	<u>79,279.24</u>	<u>53,686.88</u>	<u>25,592.36</u>	<u>657,885.19</u>	<u>644,500.00</u>	<u>102.08%</u>	<u>(13,385.19)</u>
<b>Expense Summary</b>							
Miscellaneous	1,874.30	3,416.66	(1,542.36)	9,698.80	41,000.00	23.66%	31,301.20
Economic Development	20.00	0.00	20.00	19,874.25	0.00	0.00%	(19,874.25)
Transfers Out	264,524.91	12,500.00	252,024.91	264,524.91	569,561.00	46.44%	305,036.09
Expense Totals	<u>266,419.21</u>	<u>15,916.66</u>	<u>250,502.55</u>	<u>294,097.96</u>	<u>610,561.00</u>	<u>48.17%</u>	<u>316,463.04</u>

City of Joshua  
 Financial Statement  
 As of August 31, 2023

9/5/2023 1

Item 1.

<b>300 - 4B Economic Development</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Tax Revenue</b>							
300-4003 Sales Tax	68,361.38	52,062.50	16,298.88	635,018.08	625,000.00	101.60%	(10,018.08)
Tax Revenue Totals	68,361.38	52,062.50	16,298.88	635,018.08	625,000.00	101.60%	(10,018.08)
<b>Investment Earnings</b>							
300-4600 Interest Income	2,600.86	41.65	2,559.21	14,454.11	500.00	2890.82%	(13,954.11)
Investment Earnings Totals	2,600.86	41.65	2,559.21	14,454.11	500.00	2890.82%	(13,954.11)
<b>Licenses, Permits &amp; Fees</b>							
300-4660 Park Pavilion Rental Fees	1,405.00	83.33	1,321.67	1,501.00	1,000.00	150.10%	(501.00)
300-4670 JBA Use Fees	6,912.00	1,082.90	5,829.10	6,912.00	13,000.00	53.17%	6,088.00
Licenses, Permits & Fees Totals	8,317.00	1,166.23	7,150.77	8,413.00	14,000.00	60.09%	5,587.00
<b>Miscellaneous</b>							
300-4901 Misc. Revenue	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
Miscellaneous Totals	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
Revenue Totals	79,279.24	53,686.88	25,592.36	657,885.19	644,500.00	102.08%	(13,385.19)

City of Joshua  
 Financial Statement  
 As of August 31, 2023

9/5/2023 1:55:

Item 1.

<b>300 - 4B Economic Development Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Economic Development	20.00	0.00	20.00	19,874.25	0.00	0.00%	(19,874.25)
Miscellaneous	1,874.30	3,416.66	(1,542.36)	9,698.80	41,000.00	23.66%	31,301.20
<b>Non-Departmental Totals</b>	<u>1,894.30</u>	<u>3,416.66</u>	<u>(1,522.36)</u>	<u>29,573.05</u>	<u>41,000.00</u>	<u>72.13%</u>	<u>11,426.95</u>

<b>300 - 4B Economic Development General Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Transfers Out	264,524.91	12,500.00	252,024.91	264,524.91	569,561.00	46.44%	305,036.09
<b>General Non-Departmental Totals</b>	<u>264,524.91</u>	<u>12,500.00</u>	<u>252,024.91</u>	<u>264,524.91</u>	<u>569,561.00</u>	<u>46.44%</u>	<u>305,036.09</u>
<b>Expense Total</b>	<u>266,419.21</u>	<u>15,916.66</u>	<u>250,502.55</u>	<u>294,097.96</u>	<u>610,561.00</u>	<u>48.17%</u>	<u>316,463.04</u>

City of Joshua  
 Financial Statement  
 As of August 31, 2023

9/5/2023 1

Item 1.

<b>300 - 4B Economic Development Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
300-00-5840 380 Agreement Expenses	1,874.30	2,500.00	(625.70)	9,678.80	30,000.00	32.26%	20,321.20
300-00-5856 Parks & Open Space Master	0.00	0.00	0.00	8,750.00	0.00	0.00%	(8,750.00)
300-00-5902 Banners For Entryway Signs	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
300-00-5909 Miscellaneous Expense	0.00	0.00	0.00	20.00	0.00	0.00%	(20.00)
300-00-5930 Advertising	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
300-00-5955 Type B Administrative	20.00	0.00	20.00	11,124.25	0.00	0.00%	(11,124.25)
<b>Non-Departmental Totals</b>	<b>1,894.30</b>	<b>3,416.66</b>	<b>(1,522.36)</b>	<b>29,573.05</b>	<b>41,000.00</b>	<b>72.13%</b>	<b>11,426.95</b>

City of Joshua  
 Financial Statement  
 As of August 31, 2023

9/5/2023 11:00 AM

Item 1.

<b>300 - 4B Economic Development General Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
300-02-5975 Transfer To General Fund	264,524.91	0.00	264,524.91	264,524.91	419,561.00	63.05%	155,036.09
300-02-5979 Transfer To Capital	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
General Non-Departmental Totals	<u>264,524.91</u>	<u>12,500.00</u>	<u>252,024.91</u>	<u>264,524.91</u>	<u>569,561.00</u>	<u>46.44%</u>	<u>305,036.09</u>
Expense Totals	<u>266,419.21</u>	<u>15,916.66</u>	<u>250,502.55</u>	<u>294,097.96</u>	<u>610,561.00</u>	<u>48.17%</u>	<u>316,463.04</u>



**MINUTES**  
**TYPE B ECONOMIC DEVELOPMENT CORPORATION & PARKS BOARD**  
**COUNCIL CHAMBERS**  
**AUGUST 14, 2023**  
**7:15 PM**

**PRESENT**

Director Glen Walden  
 Director Merle Breitenstein  
 Director Bill Funderburk  
 Director Dustin Dees  
 Director Kim Carter  
 Director Kim Henderson

**STAFF**

City Manager Mike Peacock  
 EDC Director Molly Martin  
 City Secretary Alice Holloway

**ABSENT**

Director Courtney Hewett

The Joshua Type B Economic Development Corporation & Parks Board held a Regular Meeting in the council chambers, located at 101 S. Main St., Joshua, Texas, on August 14, 2023. This meeting is subject to the open meeting laws of the State of Texas.

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<https://us02web.zoom.us/j/89153837891?pwd=RlNwNVErNWJFZGNEMmNHb3N4ak11UT09>

Meeting ID: 89153837891 Passcode: 418173

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**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Director Dees announced a quorum and called the meeting to order at 7:15 pm.

**B. CITIZENS FORUM**

*The Economic Development Corporation - Parks Board invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the Economic Development Corporation - Parks Board is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with*



City Staff about the issue. No Corporation deliberation is permitted. Each person will have 3 minutes speak.

Item 2.

NA

**C. REGULAR AGENDA**

1. Review and discuss questions related to the budget report and financial statement for July 2023. (Staff Resource: M. Peacock)

City Manager Peacock presented the budget and financial reports. He noted that there are a few items that needs to be corrected and will report back to the corporation when corrections are made.

2. Discuss, consider, and possible action on meeting minutes of July 10, 2023, and July 24, 2023. (Staff Resource: A. Holloway)

Motion made by Director Henderson to approve the meeting minutes. Seconded by Director Funderburk.

Voting Yea: President Dees, Director Walden, Director Breitenstein, Director Funderburk, Director Carter, Director Henderson

3. Discuss and receive recommendations on amendments to the EDC Bylaws. (Staff Resource: A. Holloway)

Motion made by Director Walden to approve the amendment to section 10 in the bylaws to add the verbiage of "if required by state law". Seconded by Director Henderson.

Voting Yea: President Dees, Director Walden, Director Breitenstein, Director Funderburk, Director Carter, Director Henderson

4. Discuss, consider, and possible action on the proposed FY 2023-24 Budget. (Staff Resource: M. Peacock)

City Manager presented the proposed budget. He stated this is a living document and will be on the September agenda for final approval. In addition, he stated that the City Council will approve as part of their complete budget.

5. Discuss and receive an update on the City Park Project. (Staff Resource: A. Holloway)

City Secretary stated that the final thing to do to get the park equipment ordered is picking the colors. She presented a draft plan with the colors. The corporation gave direction to move forward with the proposed colors.

**D. FUTURE AGENDA ITEMS/REQUESTS BY DIRECTORS TO BE ON THE NEXT AGENDA**

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Update on current projects

**E. ADJOURN**

Director Dees adjourned the meeting at 7:49 pm.

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Dustin Dees, President

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Alice Holloway, City Secretary

Approved: September 11, 2023

## TYPE B ECONOMIC DEVELOPMENT

	2021-2022	2022-2023
	Audited	Amended Budget
<b>REVENUES</b>		
300-4003 Sales Tax	\$ 685,900	\$ 625,000
300-4600 Interest Income	\$ 768	\$ 500
300-4660 Pavillion Rental Fees	\$ 945	\$ 1,000
300-4670 JBA Use Fees	\$ 11,872	\$ 13,000
300-4901 Miscellaneous Revenue	\$ 1,200	\$ 5,000
300-4902 Proceeds from Debt	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 700,685</b>	<b>\$ 644,500</b>
<b>EXPENDITURES</b>		
<b>Administrative</b>		
300-00-5955 Administrative	\$ 10,508	\$ -
	<b>\$ 10,508</b>	<b>\$ -</b>
<b>Business Development</b>		
300-00-5600 Capital Outlay	\$ 34,208	\$ -
300-00-5840 380 Agreement Expenses	\$ 6,334	\$ 30,000
300-00-5902 Banners for Entryway Signs	\$ -	\$ 1,000
300-00-5920 Downtown Infrastructure	\$ 1	\$ -
300-00-5930 Advertising	\$ 6,992	\$ 10,000
	<b>\$ 47,535</b>	<b>\$ 41,000</b>
<b>Community Events</b>		
300-00-5800 Community Events	\$ -	\$ -
	<b>\$ -</b>	<b>\$ -</b>
<b>Debt Service</b>		
300-00-5581.01 2023 CO Bonds - Principal	\$ -	\$ -
300-00-5581.02 2023 CO Bonds - Interest	\$ -	\$ -
	<b>\$ -</b>	<b>\$ -</b>
<b>Park Planning &amp; Maintenance</b>		
300-00-5685 Park Improvements	\$ -	\$ -
	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers</b>		
300-02-5975 Transfer to General Fund	\$ 383,338	\$ 419,561
300-02-5976 Transfer to Debt Service	\$ 155,038	\$ -
300-02-5979 Transfer to CIP	\$ -	\$ 150,000
	<b>\$ 538,376</b>	<b>\$ 569,561</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 596,418</b>	<b>\$ 610,561</b>
<b>REV OVER (UNDER) EXP</b>	<b>\$ 104,266</b>	<b>\$ 33,939</b>

<b>2023-2024 Proposed Budget</b>	<b>Variance Proposed to Amended</b>
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\$ 700,000	\$ 75,000
\$ 15,000	\$ 14,500
\$ 1,000	\$ -
\$ 13,000	\$ -
\$ 5,000	\$ -
\$ 1,265,000	\$ -
<b>\$ 1,999,000</b>	<b>\$ 89,500</b>

\$ 15,000	\$ 15,000
<b>\$ 15,000</b>	<b>\$ 15,000</b>

\$ 36,444	\$ 36,444
\$ 30,000	\$ -
\$ 3,000	\$ 2,000

\$ 10,000	\$ -
<b>\$ 79,444</b>	<b>\$ 38,444</b>

\$ 20,000	\$ 20,000
<b>\$ 20,000</b>	<b>\$ 20,000</b>

\$ 105,000	\$ 105,000
\$ 37,677	\$ 37,677
<b>\$ 142,677</b>	<b>\$ 142,677</b>

\$ 1,265,000	\$ 1,265,000
<b>\$ 1,265,000</b>	<b>\$ 1,265,000</b>

\$ 465,791	\$ 46,230
\$ -	\$ -
\$ -	\$ (150,000)
<b>\$ 465,791</b>	<b>\$ (103,770)</b>

<b>\$ 1,987,912</b>	<b>\$ (50,326)</b>
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<b>\$ 11,088</b>	<b>\$ 139,826</b>
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