



**AGENDA  
ANIMAL CONTROL ADVISORY BOARD  
COUNCIL CHAMBERS  
SEPTEMBER 16, 2025  
6:30 PM**

The Joshua Animal Control Advisory Board will hold a Regular Meeting in the Council Chambers in Joshua City Hall, located at 101 S. Main, Joshua, Texas. This meeting is open to the public and subject to the Open Meeting Laws of the State of Texas.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. REGULAR AGENDA**

- [1.](#) Discuss, consider, and possible action on the May 27, 2025, meeting minutes.
- [2.](#) Discuss the Animal Shelter Funraising Campaign for kennel and enrichment area improvements.
- [3.](#) Discussion on the Animal Control Fee Schedule.
- [4.](#) Discuss Animal Control Operations and Statistics through August 2025.

**C. FUTURE AGENDA ITEMS/REQUESTS BY BOARD MEMBERS TO BE PLACED ON THE NEXT AGENDA**

Board members shall not make routine inquiries about operations or project status on an item that is not posted. However, any board member may state an issue and request that this issue be placed on a future agenda.

**D. ADJOURN**

Pursuant to Section 551.127, Texas Government Code, one or more Board Members may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/556-0603.

**CERTIFICATE:**

I hereby certify that the above agenda was posted on September 09, 2025, at 5:00 pm on the official bulletin board at Joshua City Hall, 101 S. Main Street, Joshua, Texas.

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Alice Holloway, City Secretary



**MINUTES  
ANIMAL CONTROL ADVISORY BOARD  
COUNCIL CHAMBERS  
MAY 27, 2025  
6:30 PM**

The Joshua Animal Control Advisory Board will hold a Regular Meeting in the Council Chambers in Joshua City Hall, located at 101 S. Main, Joshua, Texas. This meeting is opened to the public and subject to the Open Meeting Laws of the State of Texas.

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

President Kidd announced a quorum and called the meeting to order at 6:30 pm.

**B. REGULAR AGENDA**

1. Discuss, consider, and possible action on the September 17, 2024, meeting minutes.

Motion made by Seat 3 Weldon to approve as presented. Seconded by Alt 2 Rayburn.

Voting Yea: Seat 1 Stewart, Seat 2 Kidd, Seat 3 Weldon, Seat 4 Reinier, Alt 2 Rayburn

2. Discussion on the Animal Services Report, including Operational Overview and Statistical Report.

Tommy Miller, Animal Services Manager, introduced himself to the Council. He stated that he began his position in December and provided background information regarding his role and responsibilities.

Mr. Miller reported that there are currently 76 pets in inventory, with 42 housed in the shelter. He advised that all three cat areas experienced ringworm, and corrective steps have been taken, including adjustments to inventory control and changes in shelter room management. He noted that active patrols have been reinstated, as they had not previously been conducted. Mr. Miller also presented the monthly statistics report.

Mr. Miller explained that staff are currently trapping cats in several areas of town. He further reported on a fire in Ranchettes, where over 40 cats were discovered in a single residence. He explained that cats testing positive for certain conditions are euthanized, while those testing negative are placed into the barn cat program at no charge.

Mr. Miller advised that adoptions are trending lower and return-to-owner numbers remain flat. He stated that the shelter continues to transfer healthy animals to Michigan. He also noted that euthanasia numbers are up, but emphasized that this is not always a negative outcome, as decisions are made with animal welfare and community safety in mind.

Mr. Miller presented the Five Freedoms of Animal Welfare:

- Freedom from hunger and thirst
- Freedom from discomfort
- Freedom from pain, injury, or disease
- Freedom to express normal behavior
- Freedom from fear and distress

Dr. Suzy asked how long the shelter works with animals suffering from fear and distress. Mr. Miller

responded that decisions may be made immediately, but in some cases, staff may work with animals for up to nine months.

Item 1.

Mr. Miller stressed that human safety is always the top priority.

Average length of stay: 28 days

Education & training: Staff participated in Career Day at a local school

Donations received to date: Over \$8,000

3. Discussion on Capital Improvement Plan (CIP) and the Fiscal Year 2025–2026 Proposed Budget.

Tommy Miller presented the proposed Animal Services budget, highlighting line items for vaccines, software support, and staff footwear.

He also reviewed the Capital Improvement Program (CIP) requests, which include:

Installation of 16 outdoor kennels

Removal of existing gravel and pouring of new concrete

Estimated cost: \$40,000+

The Board expressed support for the proposed budget and CIP request.

4. Discussion on the Johnson County Bond and Potential Impact with Joshua Animal Services.

Tommy Miller reported that Johnson County recently passed a \$ 60 million bond election. One of the approved projects includes the construction of the underpass near the Animal Shelter.

He informed the Board that a meeting with the County Judge is scheduled for June 10 to discuss the possibility of accelerating the land acquisition process. Mr. Miller stated that the City is requesting the purchase be advanced now due to the significant time required to construct a new animal shelter.

**C. FUTURE AGENDA ITEMS/REQUESTS BY BOARD MEMBERS TO BE PLACED ON THE NEXT AGENDA**

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- Bond Meeting Update – Provide updates regarding the Johnson County bond meeting.
- CIP Items – Review CIP items and discuss what staff can do in relation to those projects.
- Mission Statement, Vision Statement, and Volunteer Programs – Begin discussion and development.

**D. ADJOURNMENT**

Board Member Kidd adjourned the meeting at 8:00 pm.

Approved: September 16, 2025

\_\_\_\_\_  
Mike Kidd, President

ATTEST:

\_\_\_\_\_  
Alice Holloway, City Secretary



**Animal Control Advisory  
Board Agenda  
September 16, 2025**

**Minutes Resolution**

**Discussion Item**

**Agenda Description:**

Discuss Animal Control fundraising opportunities for kennel and enrichment area improvements

**Background Information:**

Partial funding through 2025-2026 budget

**Financial Information:**

Initial Goal of \$25,000

**City Contact and Recommendations:**

Tommy Miller

**Attachments:**



**Animal Control Advisory  
Board Agenda  
September 16, 2025**

**Minutes Resolution**

**Discussion Item**

**Agenda Description:**

Discuss Animal Control Fee Schedule

**Background Information:**

Discuss changing fees to help offset costs that are occurred with services provided.

**Financial Information:**

**City Contact and Recommendations:**

Tommy Miller

**Attachments:**



**Animal Control Advisory  
Board Agenda  
September 16, 2025**

**Minutes Resolution**

**Discussion Item**

**Agenda Description:**

Discuss Animal Control operations and statistics through August 2025

**Background Information:**

Review Animal Control Statistics through August 2025

**Financial Information:**

NA

**City Contact and Recommendations:**

Tommy Miller

**Attachments:**

Aug YTD 2025

# Animal Services Monthly Snapshot

Month	Visitors	Phone calls	Volunteer Hours	Community Service	Total Animal Intake	Dog	Cat	Other	Total Animal Outcome	Adoption	Return to Owner	Transfer/Relocate	Died in Care	Euthanized	Patrol Hours	Calls for Service/Case	Trap Service	Notices/Warnings	Citations	Community Outreach	Education/Training
October	162	300	58	128	57	22	34	1	35	21	4	0	4	5	7	18	0	3	0	0	0
November	195	191	8	280	32	14	18	0	27	9	4	0	0	14	10	12	0	4	0	0	0
December	200	272	0	421	32	15	17	0	59	38	4	12	0	5	7.5	11	0	4	0	0	0
January	215	408	0	355	34	19	15	0	36	29	2	2	1	2	7.5	23	0	4	0	0	0
February	195	604	64	360	39	28	10	1	57	16	9	15	2	15	36	36	0	13	0	0	0
March	186	649	240	444	55	19	32	4	62	18	7	4	2 (DOA)	28	38	48	14	13	0	1	14
April	213	581	164	496	79	36	41	2	64	24	9	4	3/1DOA	21	46	62	32	15	4	0	0
May	226	582	181	420	107	32	70	5	78	24	5	18	4	27	42	76	21	9	2	2	14
June	164	530	143	227	100	20	76	4	109	22	9	5	6/2DOA	64	58	54	38	4	2	1	28
July	310	519	162	336	100	43	54	3	119	33	7	14	4	60	66	59	23	7	2	1	0
August	174	436	148	460	58	28	26	3	60	23	3	7	2	21	60	44	8				
September																					
YTD	2240	5072	1168	3927	693	276	393	23	706	257	63	81	22	262	378	443	136	76	10	5	56
23/24 total	772	3850	392.5	2501	561	279	261	21	573	339	71	70	17	74	102	359	1	23	94	3	6
Annual % vs 23/24	290.16%	131.74%	297.58%	157.02%	123.53%	98.92%	150.57%	109.52%	123.21%	75.81%	88.73%	115.71%	129.41%	354.05%	370.59%	123.40%	13600.00%	330.43%	10.64%	166.67%	933.33%

Revenue	Total Revenue	Adoptions	City Licenses	Surrenders	Microchips	Reclaim Fees	Quarantine Fees	Rabies Vouchers	Vaccinations	Impound Fees	Donations/Other	Permit Applications	Permit Fees	Sterilization and/or Vouchers	Trap Deposit	Trap Service	Refunds
October	\$ 1,415	\$ 380		\$ 115	\$ 265	\$ 80	\$ -	\$ -	\$ 370	\$ -	\$ -	\$ -	\$ -	\$ 205	\$ -	\$ -	\$ -
November	\$ 955	\$ 140		\$ 25	\$ 120	\$ 175	\$ -	\$ -	\$ 160	\$ -	\$ 75	\$ -	\$ -	\$ 220	\$ -	\$ 40	\$ -
December	\$ 1,795	\$ 350		\$ 25	\$ 240	\$ 150	\$ -	\$ -	\$ 320	\$ -	\$ 425	\$ -	\$ -	\$ 285	\$ -	\$ -	\$ -
January	\$ 2,305	\$ 595		\$ 95	\$ 405	\$ 50	\$ -	\$ -	\$ 520	\$ -	\$ 555	\$ -	\$ -	\$ 85	\$ -	\$ -	\$ -
February	\$ 2,055	\$ 240		\$ 250	\$ 195	\$ 525	\$ -	\$ 10	\$ 240	\$ -	\$ 275	\$ -	\$ -	\$ 290	\$ -	\$ -	\$ -
March	\$ 2,820	\$ 290		\$ 375	\$ 215	\$ 150	\$ 675	\$ -	\$ 200	\$ -	\$ 500	\$ -	\$ -	\$ 435	\$ -	\$ -	\$ -
April	\$ 2,705	\$ 440		\$ 425	\$ 260	\$ 325	\$ -	\$ 5	\$ 380	\$ -	\$ 390	\$ -	\$ -	\$ 480	\$ -	\$ -	\$ -
May	\$ 1,885	\$ 320		\$ 170	\$ 280	\$ 100	\$ 100	\$ 20	\$ 340	\$ -	\$ 330	\$ -	\$ -	\$ 175	\$ 50	\$ -	\$ -
June	\$ 2,335	\$ 220		\$ 195	\$ 330	\$ 200	\$ 20	\$ 5	\$ 340	\$ -	\$ 560	\$ -	\$ -	\$ 85	\$ 150	\$ -	\$ -
July	\$ 2,403	\$ 395		\$ 320	\$ 225	\$ 200	\$ -	\$ -	\$ 200	\$ -	\$ 983	\$ -	\$ -	\$ 85	\$ (50)	\$ -	\$ -
August	\$ 3,450	\$ -		\$ 150	\$ 300	\$ 25	\$ 140	\$ -	\$ 220	\$ -	\$ 2,370	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ 20
September	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
YTD	\$ 24,123	\$ 3,370	\$ -	\$ 2,145	\$ 2,835	\$ 1,980	\$ 935	\$ 40	\$ 3,290	\$ -	\$ 6,463	\$ -	\$ -	\$ 2,345	\$ 200	\$ 40	\$ 20
23/24 total	\$ 21,622	\$ 7,000	\$ 375	\$ 3,106	\$ 1,160	\$ -	\$ -	\$ -	\$ 3,730	\$ -	\$ 3,656	\$ -	\$ -	\$ 2,540	\$ 40	\$ -	\$ -
Annual % vs 23/24	111.57%	48.14%	0.00%	69.06%	244.40%	0.00%	0.00%	0.00%	88.20%	0.00%	176.78%	0.00%	0.00%	92.32%	500.00%	0.00%	0.00%