



**AGENDA**  
**CITY COUNCIL REGULAR MEETING**  
**COUNCIL CHAMBERS**  
**JULY 18, 2024**  
**6:30 PM**

The Joshua City Council will hold a Work Session at 6:30 pm. A Regular Meeting will be held immediately following the Work Session in the Council Chambers at Joshua City Hall, located at 101 S. Main St., Joshua, Texas, on July 18, 2024. This meeting is subject to the open meeting laws of the State of Texas.

Individuals may attend the meeting in person or access the meeting via videoconference or telephone conference call.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/85331266972?pwd=8V0behArMboIVfXQS4xtH3j4IC2BoO.1>

Meeting ID: 85331266972 Passcode: 980617

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

**B. PLEDGE OF ALLEGIANCE**

1. United States of America
2. Texas Flag

**C. INVOCATION**

**D. MOMENT OF SILENCE**

**E. WORK SESSION**

1. Review and discuss questions related to the budget report and financial statement for June 2024. (Staff Resource: M. Peacock)
2. Presentation from the Interim Fire Chief regarding the Joshua Fire Department.

**F. UPDATES FROM MAYOR AND COUNCIL MEMBERS, UPDATES FROM CITY STAFF MEMBERS:**

*Pursuant to Texas Government Code Section 551.0415, the Mayor and Members of the City Council may report on the following items of community interest, including (1) expressions of thanks, congratulations, or condolences; (2) information about holiday schedules, (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving any imminent threat to public health and safety. Staff Updates will address operational issues in various City departments. No deliberation is authorized under the Texas Open Meetings Act.*

**G. PUBLIC FORUM, PRESENTATION, AND RECOGNITION:**

*The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding*

*with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. Therefore, no Council deliberation is permitted. Each person will have 3 minutes to speak.*

#### **H. CONSENT AGENDA**

- [1.](#) Discuss, consider, and possible action on the June 27, 2024, meeting minutes. (Staff Resource: A. Holloway)
- [2.](#) Discuss, consider, and possible action on a resolution approving the City of Joshua Investment Report for the Quarter Ending June 30, 2024. (Staff Resource: M. Freelen)

#### **I. REGULAR AGENDA**

- [1.](#) Discuss, consider, and possible action on an Ordinance terminating the Tax Increment Financing Reinvestment Zone Number One. (Staff Resource: A. Holloway)

#### **J. STAFF REPORT**

- [1.](#) Police Department
- [2.](#) Fire Department
- [3.](#) Municipal Court
- [4.](#) Public Works
- [5.](#) Development Services
- [6.](#) Animal Services
- [7.](#) City Secretary's Office

#### **K. EXECUTIVE SESSION**

The City Council of the City of Joshua will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. In accordance with the Texas Government Code, Section 551.074; To deliberate regarding the appointment, employment, and evaluation of a public officer or employee
  - a. City Manager
  - b. City Secretary

#### **L. RECONVENE INTO REGULAR SESSION**

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in the executive session.

#### **M. FUTURE AGENDA ITEMS/REQUESTS BY COUNCIL MEMBERS TO BE ON THE NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. However, any Councilmember may state an issue and request to place the item on a future agenda.*

## **N. ADJOURN**

The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.071 for private consultation with the attorney for the City.

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

### **CERTIFICATE:**

I hereby certify that the above agenda was posted on or before the July 11, 2024, by 5:00 pm on the official bulletin board at Joshua City Hall, 101 S. Main, Joshua, Texas.

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Alice Holloway  
City Secretary



**City Council Agenda  
July 18, 2024**

**Work Session Item**

**Agenda Description:**

Review and discuss questions related to the budget report and financial statement for June 2024.

**Background Information:**

**Financial Information:**

**City Contact and Recommendations:**

Mike Peacock, City Manager

**Attachments:**

1. Financial Report for June 2024

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2 Item 1.

<b>100 - General Fund</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Tax Revenue	128,907.14	147,793.91	(18,886.77)	4,675,231.63	4,858,307.00	96.23%	183,075.37
Charges for Services	39,506.13	19,030.46	20,475.67	353,737.14	228,453.00	154.84%	(125,284.14)
Licenses, Permits & Fees	23,881.78	63,697.85	(39,816.07)	263,231.34	814,600.00	32.31%	551,368.66
Fines & Forfeitures	28,460.43	17,285.00	11,175.43	227,781.13	207,500.00	109.77%	(20,281.13)
Grants & Contributions	0.00	291.66	(291.66)	3,266.10	3,500.00	93.32%	233.90
Intergovernmental Revenues	0.00	35,491.35	(35,491.35)	248,143.58	712,505.00	34.83%	464,361.42
Investment Earnings	9,816.04	6,189.14	3,626.90	79,427.78	60,000.00	132.38%	(19,427.78)
Miscellaneous	28,109.77	21,330.28	6,779.49	237,423.38	170,156.97	139.53%	(67,266.41)
Transfers In	0.00	147,500.58	(147,500.58)	0.00	973,955.00	0.00%	973,955.00
Sale of Assets	0.00	0.00	0.00	57,685.11	0.00	0.00%	(57,685.11)
Revenue Totals	<u>258,681.29</u>	<u>458,610.23</u>	<u>(199,928.94)</u>	<u>6,145,927.19</u>	<u>8,028,976.97</u>	<u>76.55%</u>	<u>1,883,049.78</u>
<b>Expense Summary</b>							
Utilities	18,800.58	31,360.26	(12,559.68)	136,980.33	242,450.00	56.50%	105,469.67
Special Events	(567.87)	15,988.10	(16,555.97)	23,090.69	39,000.00	59.21%	15,909.31
Supplies	19,642.27	17,913.15	1,729.12	241,577.51	344,007.33	70.22%	102,429.82
Miscellaneous	105,640.10	19,586.90	86,053.20	406,541.95	374,247.00	108.63%	(32,294.95)
Personnel	348,200.89	389,077.90	(40,877.01)	3,634,994.95	5,144,256.75	70.66%	1,509,261.80
Contract & Professional Services	28,329.03	39,248.11	(10,919.08)	436,296.62	596,419.00	73.15%	160,122.38
Debt Service	16,646.59	23,786.17	(7,139.58)	319,290.23	370,569.00	86.16%	51,278.77
Capital Outlay	0.00	43,026.36	(43,026.36)	131,283.54	380,792.00	34.48%	249,508.46
Transfers Out	0.00	(4,169.00)	4,169.00	0.00	0.00	0.00%	0.00
Repair & Maintenance	20,931.31	37,434.15	(16,502.84)	336,104.68	418,576.00	80.30%	82,471.32
Expense Totals	<u>557,622.90</u>	<u>613,252.10</u>	<u>(55,629.20)</u>	<u>5,666,160.50</u>	<u>7,910,317.08</u>	<u>71.63%</u>	<u>2,244,156.58</u>

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:14: Item 1.

<b>100 - General Fund Community Services</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Miscellaneous	0.00	1,535.66	(1,535.66)	28,382.78	50,603.00	56.09%	22,220.22
Special Events	0.00	14,642.86	(14,642.86)	10,256.82	15,000.00	68.38%	4,743.18
Supplies	0.00	(11.90)	11.90	1,818.68	2,000.00	90.93%	181.32
Utilities	5,163.17	4,748.10	415.07	39,582.43	57,000.00	69.44%	17,417.57
<b>Community Services Totals</b>	<u>5,163.17</u>	<u>20,914.72</u>	<u>(15,751.55)</u>	<u>80,040.71</u>	<u>124,603.00</u>	<u>64.24%</u>	<u>44,562.29</u>

<b>100 - General Fund General Non-Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	31,660.14	(31,660.14)	0.00	221,621.00	0.00%	221,621.00
Contract & Professional Services	7,985.58	18,290.25	(10,304.67)	106,709.26	132,135.00	80.76%	25,425.74
Debt Service	0.00	2,600.00	(2,600.00)	2,850.00	4,000.00	71.25%	1,150.00
Miscellaneous	102,122.74	15,831.66	86,291.08	341,527.61	288,424.00	118.41%	(53,103.61)
Personnel	0.00	0.00	0.00	2,885.43	3,000.00	96.18%	114.57
Special Events	(567.87)	1,345.24	(1,913.11)	12,833.87	24,000.00	53.47%	11,166.13
Transfers Out	0.00	(4,169.00)	4,169.00	0.00	0.00	0.00%	0.00
<b>General Non-Departmental Totals</b>	<u>109,540.45</u>	<u>65,558.29</u>	<u>43,982.16</u>	<u>466,806.17</u>	<u>673,180.00</u>	<u>69.34%</u>	<u>206,373.83</u>

<b>100 - General Fund Mayor/Council/City Secretary</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	5,817.73	4,209.58	1,608.15	35,998.82	50,520.00	71.26%	14,521.18
Miscellaneous	350.25	451.94	(101.69)	2,612.19	9,000.00	29.02%	6,387.81
Personnel	11,922.10	19,209.60	(7,287.50)	149,155.13	198,532.75	75.13%	49,377.62
Supplies	1,202.03	(334.74)	1,536.77	10,012.39	10,497.33	95.38%	484.94
<b>Mayor/Council/City Secretary Totals</b>	<u>19,292.11</u>	<u>23,536.38</u>	<u>(4,244.27)</u>	<u>197,778.53</u>	<u>268,550.08</u>	<u>73.65%</u>	<u>70,771.55</u>

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:14: Item 1.

<b>100 - General Fund Administration</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	765.57	(813.82)	1,579.39	7,210.13	17,380.00	41.49%	10,169.87
Miscellaneous	0.00	124.95	(124.95)	1,804.26	1,500.00	120.28%	(304.26)
Personnel	39,973.98	39,182.53	791.45	398,708.20	516,120.00	77.25%	117,411.80
Repair & Maintenance	3,179.48	8,380.96	(5,201.48)	65,681.43	65,754.00	99.89%	72.57
Supplies	435.74	374.64	61.10	4,045.11	7,000.00	57.79%	2,954.89
Utilities	1,356.13	1,725.24	(369.11)	14,338.39	23,570.00	60.83%	9,231.61
<b>Administration Totals</b>	<u>45,710.90</u>	<u>48,974.50</u>	<u>(3,263.60)</u>	<u>491,787.52</u>	<u>631,324.00</u>	<u>77.90%</u>	<u>139,536.48</u>

<b>100 - General Fund Police Department</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	5,729.58	(5,729.58)	67,011.64	77,755.00	86.18%	10,743.36
Contract & Professional Services	1,525.59	(156.79)	1,682.38	96,945.65	160,410.00	60.44%	63,464.35
Debt Service	8,378.60	9,884.23	(1,505.63)	89,203.63	127,712.00	69.85%	38,508.37
Miscellaneous	0.00	(17.89)	17.89	0.00	500.00	0.00%	500.00
Personnel	137,293.08	134,665.46	2,627.62	1,241,083.08	1,804,860.00	68.76%	563,776.92
Repair & Maintenance	5,160.45	10,191.31	(5,030.86)	70,354.70	105,525.00	66.67%	35,170.30
Supplies	3,131.60	4,596.00	(1,464.40)	34,146.06	53,704.00	63.58%	19,557.94
Utilities	1,329.65	1,963.39	(633.74)	12,101.51	25,000.00	48.41%	12,898.49
<b>Police Department Totals</b>	<u>156,818.97</u>	<u>166,855.29</u>	<u>(10,036.32)</u>	<u>1,610,846.27</u>	<u>2,355,466.00</u>	<u>68.39%</u>	<u>744,619.73</u>

<b>100 - General Fund Public Works</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	2,108.46	(2,108.46)	28,016.00	28,100.00	99.70%	84.00
Contract & Professional Services	2,921.45	(242.38)	3,163.83	20,880.55	7,100.00	294.09%	(13,780.55)
Debt Service	2,577.51	2,495.50	82.01	122,089.21	126,012.00	96.89%	3,922.79

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:14:

Item 1.

Miscellaneous	2,735.00	404.76	2,330.24	6,788.60	7,000.00	96.98%	211.40
Personnel	22,856.95	31,433.35	(8,576.40)	278,822.46	426,902.00	65.31%	148,079.54
Repair & Maintenance	5,460.58	4,485.09	975.49	57,129.07	69,250.00	82.50%	12,120.93
Supplies	2,890.16	5,520.09	(2,629.93)	94,311.14	128,691.00	73.28%	34,379.86
Utilities	234.84	641.41	(406.57)	2,322.64	7,700.00	30.16%	5,377.36
<b>Public Works Totals</b>	<u>39,676.49</u>	<u>46,846.28</u>	<u>(7,169.79)</u>	<u>610,359.67</u>	<u>800,755.00</u>	<u>76.22%</u>	<u>190,395.33</u>

<b>100 - General Fund Municipal Court</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	2,656.44	2,631.45	24.99	18,884.46	33,020.00	57.19%	14,135.54
Miscellaneous	139.88	83.30	56.58	909.22	1,000.00	90.92%	90.78
Personnel	5,703.49	5,789.85	(86.36)	60,725.87	78,754.00	77.11%	18,028.13
Repair & Maintenance	0.00	0.00	0.00	349.99	0.00	0.00%	(349.99)
Supplies	244.75	139.81	104.94	2,475.04	1,750.00	141.43%	(725.04)
<b>Municipal Court Totals</b>	<u>8,744.56</u>	<u>8,644.41</u>	<u>100.15</u>	<u>83,344.58</u>	<u>114,524.00</u>	<u>72.77%</u>	<u>31,179.42</u>

<b>100 - General Fund Development Services</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	1,210.39	7,486.51	(6,276.12)	60,463.25	92,722.00	65.21%	32,258.75
Debt Service	837.06	666.48	170.58	7,894.82	8,001.00	98.67%	106.18
Personnel	18,629.03	20,718.57	(2,089.54)	190,631.29	264,833.00	71.98%	74,201.71
Repair & Maintenance	48.57	(475.41)	523.98	476.09	1,800.00	26.45%	1,323.91
Supplies	141.92	387.67	(245.75)	3,954.59	8,050.00	49.13%	4,095.41
Utilities	112.42	228.16	(115.74)	1,014.06	3,810.00	26.62%	2,795.94
<b>Development Services Totals</b>	<u>20,979.39</u>	<u>29,011.98</u>	<u>(8,032.59)</u>	<u>264,434.10</u>	<u>379,216.00</u>	<u>69.73%</u>	<u>114,781.90</u>



City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:14:

Item 1.

<b>100 - General Fund Animal Services</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	1,088.56	1,212.84	(124.28)	10,589.29	14,560.00	72.73%	3,970.71
Debt Service	1,257.61	1,226.59	31.02	11,121.29	14,725.00	75.53%	3,603.71
Personnel	11,521.30	14,860.21	(3,338.91)	141,193.09	205,030.00	68.86%	63,836.91
Repair & Maintenance	1,502.92	8,429.85	(6,926.93)	41,541.82	83,777.00	49.59%	42,235.18
Supplies	878.21	847.53	30.68	9,855.96	25,152.00	39.19%	15,296.04
Utilities	1,246.54	1,377.78	(131.24)	10,603.31	16,540.00	64.11%	5,936.69
<b>Animal Services Totals</b>	<b>17,495.14</b>	<b>27,954.80</b>	<b>(10,459.66)</b>	<b>224,904.76</b>	<b>359,784.00</b>	<b>62.51%</b>	<b>134,879.24</b>

<b>100 - General Fund Fire Department</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	1,845.59	(1,845.59)	0.00	22,156.00	0.00%	22,156.00
Contract & Professional Services	3,382.95	1,980.06	1,402.89	25,457.97	30,920.00	82.33%	5,462.03
Debt Service	1,655.96	5,834.28	(4,178.32)	64,287.34	70,019.00	91.81%	5,731.66
Miscellaneous	162.98	1,148.70	(985.72)	22,315.34	15,220.00	146.62%	(7,095.34)
Personnel	59,216.72	67,907.36	(8,690.64)	646,160.00	909,474.00	71.05%	263,314.00
Repair & Maintenance	3,387.18	4,765.22	(1,378.04)	37,368.17	72,220.00	51.74%	34,851.83
Supplies	9,386.65	4,205.18	5,181.47	50,038.91	78,563.00	63.69%	28,524.09
Utilities	2,795.51	2,615.62	179.89	26,714.31	31,400.00	85.08%	4,685.69
<b>Fire Department Totals</b>	<b>79,987.95</b>	<b>90,302.01</b>	<b>(10,314.06)</b>	<b>872,342.04</b>	<b>1,229,972.00</b>	<b>70.92%</b>	<b>357,629.96</b>

<b>100 - General Fund Parks &amp; Recreation</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	2,457.35	(2,457.35)	36,255.90	29,500.00	122.90%	(6,755.90)
Contract & Professional Services	231.55	159.93	71.62	4,928.73	1,920.00	256.70%	(3,008.73)
Debt Service	1,939.85	1,674.33	265.52	21,843.94	20,100.00	108.68%	(1,743.94)

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:14: Item 1.

Personnel	14,845.67	20,906.89	(6,061.22)	160,216.81	269,320.00	59.49%	109,103.19
Repair & Maintenance	2,192.13	1,645.22	546.91	63,203.41	19,750.00	320.02%	(43,453.41)
Supplies	981.44	1,457.77	(476.33)	17,922.06	17,500.00	102.41%	(422.06)
Utilities	6,562.32	18,077.26	(11,514.94)	29,840.01	76,930.00	38.79%	47,089.99
<b>Parks &amp; Recreation Totals</b>	<u>26,752.96</u>	<u>46,378.75</u>	<u>(19,625.79)</u>	<u>334,210.86</u>	<u>435,020.00</u>	<u>76.83%</u>	<u>100,809.14</u>

<b>100 - General Fund Fire Marshal</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital Outlay	0.00	(774.76)	774.76	0.00	1,660.00	0.00%	1,660.00
Contract & Professional Services	0.00	479.90	(479.90)	0.00	0.00	0.00%	0.00
Debt Service	0.00	(595.24)	595.24	0.00	0.00	0.00%	0.00
Miscellaneous	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Personnel	225.70	3,216.58	(2,990.88)	50,513.13	61,325.00	82.37%	10,811.87
Supplies	0.00	410.27	(410.27)	10,427.00	4,500.00	231.71%	(5,927.00)
Utilities	0.00	11.87	(11.87)	463.67	500.00	92.73%	36.33
<b>Fire Marshal Totals</b>	<u>225.70</u>	<u>2,790.29</u>	<u>(2,564.59)</u>	<u>61,403.80</u>	<u>68,485.00</u>	<u>89.66%</u>	<u>7,081.20</u>

<b>100 - General Fund Human Resources</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	503.22	198.75	304.47	6,129.71	9,990.00	61.36%	3,860.29
Miscellaneous	0.00	(59.52)	59.52	0.00	0.00	0.00%	0.00
Personnel	9,141.20	9,922.07	(780.87)	87,920.49	123,708.00	71.07%	35,787.51
Repair & Maintenance	0.00	(29.76)	29.76	0.00	0.00	0.00%	0.00
Supplies	114.87	74.40	40.47	831.38	1,500.00	55.43%	668.62
Utilities	0.00	(28.57)	28.57	0.00	0.00	0.00%	0.00
<b>Human Resources Totals</b>	<u>9,759.29</u>	<u>10,077.37</u>	<u>(318.08)</u>	<u>94,881.58</u>	<u>135,198.00</u>	<u>70.18%</u>	<u>40,316.42</u>

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:14:

Item 1.

<b>100 - General Fund Finance Department</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contract & Professional Services	240.00	3,811.83	(3,571.83)	42,098.80	45,742.00	92.04%	3,643.20
Miscellaneous	129.25	41.67	87.58	2,201.95	500.00	440.39%	(1,701.95)
Personnel	16,871.67	21,265.43	(4,393.76)	226,979.97	282,398.00	80.38%	55,418.03
Repair & Maintenance	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Supplies	234.90	246.43	(11.53)	1,739.19	5,100.00	34.10%	3,360.81
<b>Finance Department Totals</b>	<u>17,475.82</u>	<u>25,407.03</u>	<u>(7,931.21)</u>	<u>273,019.91</u>	<u>334,240.00</u>	<u>81.68%</u>	<u>61,220.09</u>
<b>Expense Total</b>	<u>557,622.90</u>	<u>613,252.10</u>	<u>(55,629.20)</u>	<u>5,666,160.50</u>	<u>7,910,317.08</u>	<u>71.63%</u>	<u>2,244,156.58</u>

City of Joshua  
Financial Statement  
As of June 30, 2024

7/2/2024 2:11 PM Item 1.

<b>100 - General Fund Community Services</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-01-5711 CS Street Lights	5,163.17	4,748.10	415.07	39,582.43	57,000.00	69.44%	17,417.57
100-01-5800 CS Community Events	0.00	14,642.86	(14,642.86)	10,256.82	15,000.00	68.38%	4,743.18
100-01-5801 CS Christmas Tree & Decor	0.00	(11.90)	11.90	1,818.68	2,000.00	90.93%	181.32
100-01-5900 CS Library Operating	0.00	1,774.29	(1,774.29)	14,200.00	21,300.00	66.67%	7,100.00
100-01-5902 CS Cle-Tran	0.00	0.00	0.00	6,802.44	6,803.00	99.99%	0.56
100-01-5903 CS Clean-Up And Recycling	0.00	0.00	0.00	7,120.58	17,500.00	40.69%	10,379.42
100-01-5905 CS Quarterly City Newsletter	0.00	(179.07)	179.07	259.76	5,000.00	5.20%	4,740.24
100-01-5906 CS Crud Cruiser	0.00	(59.56)	59.56	0.00	0.00	0.00%	0.00
Community Services Totals	5,163.17	20,914.72	(15,751.55)	80,040.71	124,603.00	64.24%	44,562.29



**MINUTES**  
**CITY COUNCIL REGULAR MEETING**  
**COUNCIL CHAMBERS**  
**JUNE 27, 2024**  
**6:30 PM**

**PRESENT**

Mayor Scott Kimble  
 Councilmember Johnny Waldrip  
 Councilmember Merle Breitenstein  
 Councilmember Dakota Marshall  
 Councilmember Shelly Anderson

**STAFF**

City Manager Mike Peacock  
 Asst. City Manager Amber Bransom  
 City Attorney Terry Welch  
 Dev. Services Director Aaron Maldonado  
 City Secretary Alice Holloway

**ABSENT**

Councilmember Mike Kidd  
 Councilmember Angela Nichols

The Joshua City Council held a Work Session at 6:30 pm. A Regular Meeting will be held immediately following the Work Session in the Council Chambers at Joshua City Hall, located at 101 S. Main St., Joshua, Texas. This meeting is subject to the open meeting laws of the State of Texas.

Individuals may attend the meeting in person or access the meeting via videoconference or telephone conference call.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/83416185870?pwd=oq9KyvUTYWIWLmv5fR2fnnDXbyMUb9.1>

Meeting ID: 834 1618 5870 Passcode: 322545

**A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Kimble announced a quorum and called the meeting to order at 6:30 pm.

**B. INVOCATION**

Councilmember Johnny Waldrip gave the invocation.

**C. PLEDGE OF ALLEGIANCE**

1. United States of America
2. Texas Flag

The City Council led the Pledge of Allegiance.

**D. WORK SESSION**

1. Review and discuss questions related to the budget report and financial statement for May 2024. (Staff Resource: M. Peacock)

Item 1.

City Manager Peacock presented the budget report and financial statement for May 2024. Mr. Peacock stated that the budget is at 67% and all but two departments are within budget.

**E. UPDATES FROM MAYOR AND COUNCIL MEMBERS, UPDATES FROM CITY STAFF MEMBERS:**

*Pursuant to Texas Government Code Section 551.0415, the Mayor and Members of the City Council may report on the following items of community interest, including (1) expressions of thanks, congratulations, or condolences; (2) information about holiday schedules, (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information about community events; and (6) announcements involving any imminent threat to public health and safety. Staff Updates will address operational issues in various City departments. No deliberation is authorized under the Texas Open Meetings Act.*

Mayor Kimble stated that he attended the Keene Chamber Luncheon today.

**F. PUBLIC FORUM, PRESENTATION, AND RECOGNITION:**

*The City Council invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the City Council is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. Therefore, no Council deliberation is permitted. Each person will have 3 minutes to speak.*

1. American Medical Response (AMR) presentation of the President's Coin for Outstanding Citizenship.

Vernon Wickliffe, EMS Chief for American Medical Response, presented the President's Coin for Outstanding Citizenship to Officer Justin Cox.

2. Texas Municipal Clerks Association presentation of the Municipal Clerk's Office Achievement of Excellence Award.

Amando Campos, Past President of the Texas Municipal Clerks Association presented the Municipal Clerk's Office Achievement of Excellence Award to City Secretary Alice Holloway.

Speakers:

1. Jameye Jones- Ms. Jones invited everyone to the 132<sup>nd</sup> Johnson County Pioneer Reunion.
2. Gretchen Altaras-Ms. Altaras stated that she is upset regarding the illegal stormwater that runs through her property.
3. Tammie Warner-Ms. Warner stated that the golf course is overgrown and a fire hazard. In addition, she noted that the growth is causing snakes, rats, and more to come on her property. Ms. Warner stated that some parts of the grass are 7 feet tall and, in some areas, 3 feet of water is standing near her property.  
City Attorney Terry Welch stated that the City has encountered ongoing issues with the golf course and the City must follow state statutes.
4. B. J. Denson-Ms. Denson noted that she is thankful for what the City has done so far but agrees with Tammie Warner completely.
5. Roy Carter- Mr. Carter thanked the mayor and council for listening to the citizens. In addition, he stated that he sold a farm in Keller to move next to the golf course. Shortly after, the dam broke. Mr. Carter stated he and the neighbors care about the area and asked that the council step up and help them.

City Manager Mike Peacock stated that staff is trapping and monitoring for West Nile.

**G. CONSENT AGENDA**

1. Discuss, consider, and possible action on May 14, 2024, and May 16, 2024 meeting minutes. (Staff Resource: A. Holloway)
2. Discuss, consider, and possible action on executing the Cyber Liability and Data Breach Response Interlocal Agreement with the Texas Municipal League Intergovernmental Risk Pool. (Staff Resource: M. Freelen)
3. Discuss, consider, and possible action on a Resolution amending Chapter 4, Section 10 of the Personnel Policies and Procedures Manual regarding Interim Premium Pay. (Staff Resource: B. Grounds)

Motion made by Councilmember Waldrip to approve the Consent Agenda. Seconded by Councilmember Anderson.

Voting Yea: Mayor Kimble, Councilmember Waldrip, Councilmember Breitenstein, Councilmember Marshall, Councilmember Anderson

**H. REGULAR AGENDA**

1. Discuss, consider, and possible action on approving an Ordinance amending Ch.4, “Business Regulations,” of the code of ordinances of the City of Joshua, Texas, by adding thereto a new article 4.09, “Donation Boxes.”(Staff Resource: A. Maldonado)

Motion made by Councilmember Anderson to approve an Ordinance amending Chapter 4, Business Regulations of the Code of Ordinances. Seconded by Councilmember Marshall.

Voting Yea: Mayor Kimble, Councilmember Waldrip, Councilmember Breitenstein, Councilmember Marshall, Councilmember Anderson

2. Discuss, consider, and possible action on a Resolution expressing no confidence in the Chief Appraiser and certain members of the Board of Directors of the Johnson County Central Appraisal District. (Staff Resource: Mayor Kimble)

Motion made by Mayor Kimble to approve a Resolution expressing no confidence in the Chief Appraiser and certain members of the Board of Directors of the Johnson County Central Appraisal District. Seconded by Councilmember Waldrip.

Voting Yea: Mayor Kimble, Councilmember Waldrip, Councilmember Breitenstein, Councilmember Marshall, Councilmember Anderson

3. Discuss, consider, and possible action on a service agreement with Tyler Technologies, Inc. for Financial, Human Resources, and Municipal Court Management Software for \$156,779. (Staff Resource: M. Freelen)

Motion made by Councilmember Anderson to approve a service agreement with Tyler Technologies, Inc. for \$156,779. Seconded by Councilmember Breitenstein.

Voting Yea: Mayor Kimble, Councilmember Waldrip, Councilmember Breitenstein, Councilmember Marshall, Councilmember Anderson

4. Discuss, consider, and possible action on approval of the revisions to the City of Joshua Engineering Designed Standards and Specifications (EDSS) Manual. (Staff Resource: K. Hubacek)

Motion made by Councilmember Waldrip to approve the proposed revisions to the City of Joshua Engineering Designed Standards and Specifications. Seconded by Councilmember Anderson.

Voting Yea: Mayor Kimble, Councilmember Waldrip, Councilmember Breitenstein, Councilmember Marshall, Councilmember Anderson

5. Discuss, consider, and possible action regarding possible appointment to the Animal Control Advisory (Staff Resource: A. Holloway) Item 1.

Motion made by Councilmember Waldrip to appoint Elizabeth Webb to the Animal Control Advisory as an alternate. Seconded by Councilmember Breitenstein.

Voting Yea: Mayor Kimble, Councilmember Waldrip, Councilmember Breitenstein, Councilmember Marshall, Councilmember Anderson

## **I. STAFF REPORT**

1. Municipal Court
2. Public Works
3. Animal Services
4. Fire Department
5. Development Services
6. City Secretary's Office

## **J. EXECUTIVE SESSION**

The City Council of the City of Joshua will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. In accordance with the Texas Government Code, Section 551.074; To deliberate regarding the appointment, employment, and evaluation of a public officer or employee
  - a. City Manager
  - b. City Secretary

Mayor Kimble announced that the City Council will recess into Executive Session at 7:36 pm.

## **K. RECONVENE INTO REGULAR SESSION**

In accordance with Texas Government Code, Section 551, the City Council will reconvene into regular session and consider action, if any, on matters discussed in the executive session.

Mayor Kimble announced the City Council is reconvened into regular session at 8:09 pm. No action was taken.

## **L. FUTURE AGENDA ITEMS/REQUESTS BY COUNCIL MEMBERS TO BE ON THE NEXT AGENDA**

*Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. However, any Councilmember may state an issue and request to place the item on a future agenda.*

## **M. ADJOURN**

Mayor Kimble adjourned the meeting at 8:10 pm.



Approved: July 18, 2024

Item 1.

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Scott Kimble, Mayor

ATTEST:

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Alice Holloway, City Secretary



**City Council Agenda  
July 18, 2024**

**Resolution**

**Action Item**

**Agenda Description:**

Discuss, consider, and possible action on a resolution approving the City of Joshua Investment Report for the Quarter Ending June 30, 2024.

**Background Information:**

Chapter 2256.023 of the Texas Government Code states a written quarterly investment report must be prepared by the investment officer and submitted to the governing body. For the quarter ending June 30, 2024, the City invested funds in Local Government Investment Pool(LGIP), TexSTAR in addition to funds held in interst-bearing accounts at the depository bank. Included with the investment report is the newsletter from TexSTAR, providing information on the average yield, net asset value, weighted average maturity, and portfolio composition at the end of the reporting quarter. As of June 30, 2024, there was \$10,386,933.70 invested, with total quarterly interest income of \$118,887.94.

**Financial Information:**

N/A

**City Contact and Recommendations:**

Marcie Freelen, Finance Director

Staff recommends approval of the resolution.

**Attachments:**

1. Investment Report
2. Resolution



**Investment Report**  
**For the Quarter Ending**  
**June 30, 2024**

This report is in compliance with the strategies as approved in the City of Joshua's Investment Policy and the Public Funds Investment Act.

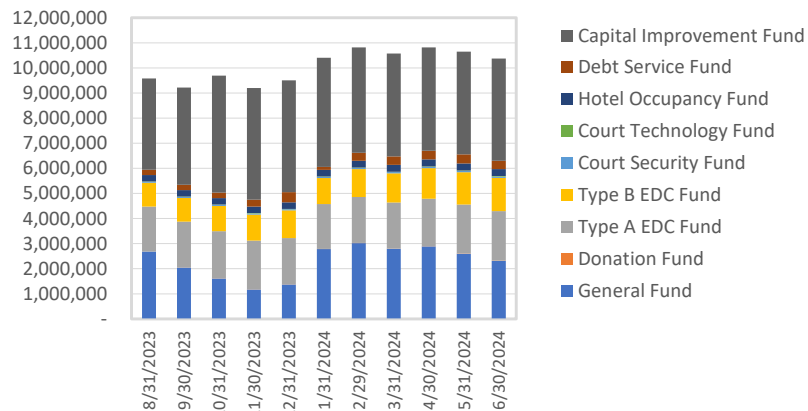
  
Mike Peacock, City Manager

  
Marcie Freelen, Finance Director

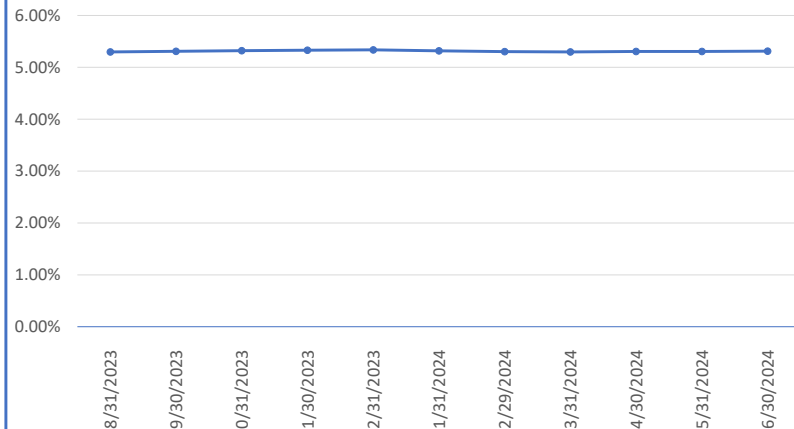
Account Name	Investment Date	Maturity Date	Par	*Ending Market Value 3/31/2024	Net Additions and Withdrawals	*Ending Market Value 6/30/2024	Market Change	Maturity in Days	Weighted Average Maturity	Interest Earned	Average Yield in Percent
Pinnacle-General Revenue	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 7.58	0.10%
Pinnacle-General Revenue-ICS	Daily	Open	\$ 689,836.52	\$ 1,331,711.81	\$ (641,875.29)	\$ 689,836.52	\$ -	1	0.07	\$ 8,128.24	3.00%
Pinnacle-TIF	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 8.72	0.10%
Pinnacle-TIF-ICS	Daily	Open	\$ 149,092.21	\$ 116,095.30	\$ 32,996.91	\$ 149,092.21	\$ -	1	0.01	\$ 1,057.58	3.00%
Pinnacle-Type A EDC	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 8.72	0.10%
Pinnacle-Type A EDC-ICS	Daily	Open	\$ 895,522.57	\$ 811,243.61	\$ 84,278.96	\$ 895,522.57	\$ -	1	0.09	\$ 6,321.36	3.00%
Pinnacle-Type B EDC	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 8.72	0.10%
Pinnacle-Type B EDC-ICS	Daily	Open	\$ 522,688.63	\$ 355,711.70	\$ 166,976.93	\$ 522,688.63	\$ -	1	0.05	\$ 3,287.60	3.00%
Pinnacle-Hotel Occupancy Tax	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 8.72	0.10%
Pinnacle-Hotel Occupancy Tax-ICS	Daily	Open	\$ 243,598.86	\$ 235,430.81	\$ 8,168.05	\$ 243,598.86	\$ -	1	0.02	\$ 1,800.39	3.00%
Pinnacle-2010 GO Bonds	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 8.72	0.10%
Pinnacle-2010 GO Bonds-ICS	Daily	Open	\$ 195,146.43	\$ 211,935.25	\$ (16,788.82)	\$ 195,146.43	\$ -	1	0.02	\$ 1,495.54	3.00%
Pinnacle-2020 GO Bonds	Daily	Open	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	1	0.00	\$ 8.72	0.10%
Pinnacle-2020 GO Bonds-ICS	Daily	Open	\$ 2,603,324.42	\$ 2,570,165.62	\$ 33,158.80	\$ 2,603,324.42	\$ -	1	0.25	\$ 33,209.98	5.15%
TexStar	Daily	Open	\$ 4,842,724.06	\$ 4,779,196.71	\$ 63,527.35	\$ 4,842,724.06	\$ -	1	0.47	\$ 63,527.35	5.31%
Total			\$ 10,386,933.70	\$ 10,656,490.81	\$ (269,557.11)	\$ 10,386,933.70			1.00	\$ 118,887.94	

\* Investments in local government investment pools have beginning and ending general ledger balances that are the same as beginning and ending market values.

Balances By Fund



TexSTAR Average Yield



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS  
ACCEPTING AND APPROVING THE INVESTMENT REPORT FOR THE QUARTER  
ENDING JUNE 30<sup>TH</sup>, 2024; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 2256.023 of the Texas Government Code states a written quarterly investment report must be prepared by the investment officer and submitted to the governing body;  
and

**WHEREAS**, for the quarter ending June 30, 2024, in addition to interest-bearing depository bank accounts, the City invested in one local government investment pool, (TexSTAR) for which a newsletter from the pool provides information on their average yield, net asset value, weighted average maturity, and portfolio composition at the end of the reporting quarter has been provided;  
and

**WHEREAS**, as of June 30, 2024, there was \$10,386,933.70 invested in the depository bank and investment pool, with total quarterly interest income of \$118,887.94.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF JOSHUA, TEXAS that:**

**SECTION 1.** The City Council of the City of Joshua Council hereby accepts and approves the Investment Report for the quarter ending June 30, 2024.

**SECTION 2.** This resolution shall take effect immediately after its passage on the date shown below.

**PASSED AND APPROVED this the 18<sup>th</sup> day of July, 2024 at a regular meeting of the City Council of the City of Joshua, Texas.**

\_\_\_\_\_  
Scott Kimble  
Mayor

ATTEST:

\_\_\_\_\_  
Alice Holloway  
City Secretary



**City Council Agenda  
July 10, 2024**

**Ordinance**

**Action Item**

**Agenda Description:**

Discuss, consider, and possible action on an Ordinance terminating Tax Increment Financing Reinvestment Zone Number One.

**Background Information:**

On April 13, 2004, the City Council adopted an Ordinance creating a Tax Increment Financing Reinvestment Zone Number One.

The termination date for the TIRZ was April 12, 2024.

Since the TIRZ has expired, none of its provisions are effective any longer.

If the City Council approves the proposed Ordinance, the TIRZ will be terminated immediately.

**Financial Information:**

The City will owe one more payment next year for the taxes collected this year. Any funds remaining will go toward water lines on Main Street.

**City Contact and Recommendations:**

Alice Holloway, City Secretary

**Attachments:**

1. Ordinance

**CITY OF JOSHUA, TEXAS****ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, TERMINATING TAX INCREMENT FINANCING REINVESTMENT ZONE NUMBER ONE; MAKING FINDINGS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on or about April 13, 2004, the City of Joshua, Texas ("City"), adopted Ordinance No. 371-2004 ("Ordinance"), which Ordinance created Tax Increment Financing Reinvestment Zone Number One in the City; and

**WHEREAS**, pursuant to the terms of the Ordinance, now codified in Division 2, "Reinvestment Zone Number One," of Article 11.03, "Tax Increment Financing Reinvestment Zones," of Chapter 11, "Taxation," of the Code of Ordinances of the City, Number One Tax Increment Financing Reinvestment Zone Number One had a termination date of April 12, 2024; and

**WHEREAS**, the City Council wishes to adopt this Ordinance declaring that Tax Increment Financing Reinvestment Zone Number One has now expired, and any provisions in the Code of Ordinances related thereto is no longer of any force and effect.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THAT:**

**SECTION 1**

All of the above premises are hereby found to be true and correct and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2**

As of April 12, 2024, Tax Increment Financing Reinvestment Zone Number One in the City has terminated and therefore has expired, and is of no force and effect from said date.

**SECTION 3**

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared to be severable.

**SECTION 4**

This Ordinance shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JOSHUA, TEXAS, THIS 18TH DAY OF JULY, 2024.**

**APPROVED:**

\_\_\_\_\_  
Scott Kimble, Mayor

**ATTEST:**

\_\_\_\_\_  
Alice Holloway, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Terrence S. Welch, City Attorney



## June 2024

The month of June was a hectic month for the Joshua Police Department. Due to various issues such as officers on sick leave or light duty, open positions, summertime vacations, and officers absent for training, statistics diminished proportionally. Morale within the agency remains at a reasonably high level and continues to improve.

A Citizens Police Academy containing nine students finished in June. Detective Leigh Sosebee attended Assisting Individuals in Crisis and Group Crisis Intervention training at the Law Enforcement Management Institute of Texas. These two courses will make her eligible for certification in individual crisis intervention and group crisis intervention through the International Critical Incident Stress Foundation. Joshua PD is working towards building a program within our department to assist officers following a critical incident. We also seek to plug into regional crisis intervention teams not only to bring more resources to Joshua, Texas but assist other agencies through these regional teams.

During June, the Joshua Police Department saw the first positive results of a defensive tactics training program we have been developing. An officer was charged by an aggressive traffic violator during a traffic stop. The officer initially produced a less-than-lethal weapon but then elected to utilize a technique he had learned in our agency's defensive tactics training. The use of the technique prevented any serious injury to both officer and suspect. The defensive tactics training is only now in the implementation phase and is already showing great results. We hope to utilize training and equipment from our defensive tactics program to offer a Women's Self-Defense course to the public in the near future.

## Patrol

Category	June 2024	June 2023	2024 year to date
Dispatched Calls	238	264	1354
Arrests	7	17	93
Crash Reports	3	3	18
Traffic Stops	403	710	3295
Citations	250	327	2067
Outside LE Agency Assist	9	20	59
Reports	37	65	263

## Investigations

Category	June 2024	June 2023	2024 year to date
Crimes Against Persons			26
Property Crime (Thefts, Damage)			58

Other (Drug or Alch/Missing/Deceased) 107  
Total 191

## STOP Special Crimes Unit Agent Stats

Stats since assignment – August 2023 to May 2024

Seizure Type	Seizure Amount	Street Value
Guns	2	?
Marijuana	30.88 oz	\$2,563
THC Products	128.2 gm	\$22,050
Cocaine	6.1 gm	\$384
Methamphetamine	475.2 gm	\$44,193
Prescription Pills	185	\$1,776
Fentanyl	4.2 gm	\$403
GHB	1,055.1	\$101,290
MDMA	2.7 gm	\$259
Mushrooms	217.5 gm	\$1,950
		Total: \$174,868

## Training and Community Outreach

Event	Date
Detective Sosebee attended Individuals/Group Crisis Intervention training	6/3/24 - 6/5/24
Officer Stone attended Intermediate Crime Scene Investigation training	6/10/24 - 6/14/24
Shawn Fullagar e-Grants training to qualify for applying for grants	6/20/24

Filter statement

Filters Alarm Date Range 6/1/24 to 6/30/24 | Is Active true | Is Locked true

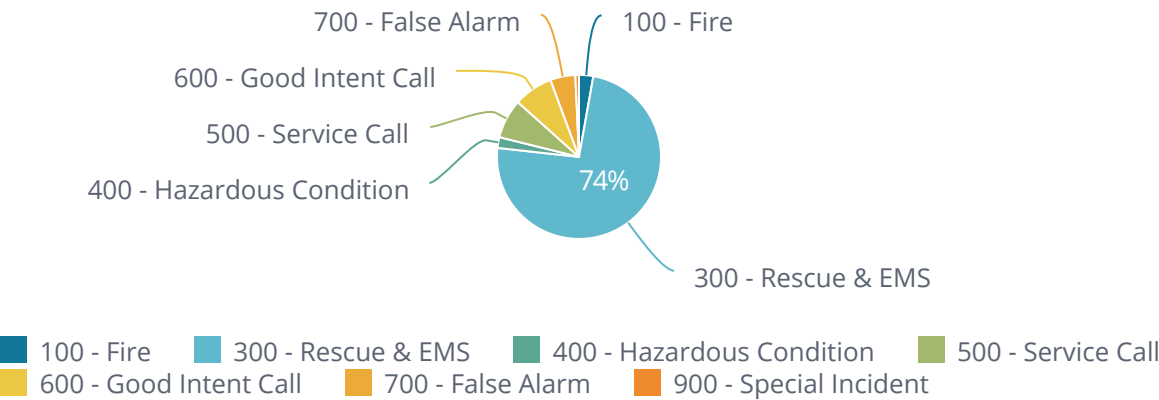
# JFD Monthly Incident Report

City Incidents	County Incidents	Total Incidents for June	Auto Aid Received	Mutual Aid Received
115	27	142	0	5
YTD City Incidents	YTD County Incidents	YTD Total	AA Received YTD	MA Received YTD
663	138	801	1	18
City Response Time: 5m:19s			County Response Time: 8m:18s	

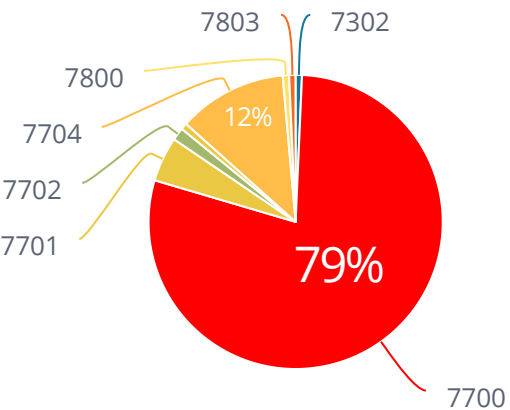
Filter statement

Filters      **Alarm Date Range** 6/1/24 to 6/30/24   |   **Is Active** true   |   **Is Locked** true

Percent of Incident Responses by Incident Type



City (Red) vs. County



Filter statement

Filters

Alarm Date Range6/1/24 to 6/30/24

Is Activetrue

Is Lockedtrue

City Incidents		County Incidents	
Incident Type	Incident Totals	Incident Type	Incident Total
Alarm system activation, no fire - unintentional	1	Assist invalid	3
Alarm system sounded due to malfunction	1	Brush or brush-and-grass mixture fire	1
Assist invalid	5	Dispatched & canceled en route	2
Assist police or other governmental agency	1	EMS call, excluding vehicle accident with injury	16
Building fire	2	False alarm or false call, other	2
Citizen complaint	1	Gas leak (natural gas or LPG)	1
Dispatched & canceled en route	8	Motor vehicle accident with injuries	1
EMS call, excluding vehicle accident with injury	82	Motor vehicle accident with no injuries.	1
Emergency medical service incident, other	2	Incident Total	27
False alarm or false call, other	1		
Hazardous condition, other	1		
Lock-out	1		
Motor vehicle accident with injuries	1		
Motor vehicle accident with no injuries.	2		
Off-road vehicle or heavy equipment fire	1		
Oil or other combustible liquid spill	1		
Smoke scare, odor of smoke	1		
System malfunction, other	1		
Unauthorized burning	1		
Unintentional transmission of alarm, other	1		

On Another Call

0

City of Joshua  
Municipal Court Council Report  
From 6/1/2024 to 6/30/2024

7/1/2024 7:11

Item 3.

**Violations by Type**

Traffic	Penal	City Ordinance	Parking	Other	Total
307	0	1	0	3	311

**Financial**

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$28,151.74	\$9,690.63	\$20,024.98	\$1,197.42	\$1,466.83	\$60,531.60

**Warrants**

Issued	Served	Closed	Total
0	0	29	29

**FTAs/VPTAs**

FTAs	VPTAs	Total
0	0	0

**Dispositions**

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
143	0	110	51	100	404

**Trials & Hearings**

Jury	Bench	Appeal	Total
0	0	0	0

**Omni/Scofflaw/Collection**

Omni	Scofflaw	Collections	Total
137	0	137	274

# Public Works Monthly Team Status Report

## For The Month Of June 2024

### Completed Items

Date Received	Work Order	Finish Date	Notes
6/3/2024	City Wide	6/17/2024	Mow city row's
6/3/2024	City Wide	6/3/2024	Repair/replace traffic signs
6/4/2023	City Wide	6/28/2024	Mow city properties
6/5/2024	CR 1022	6/5/2024	Trim tree lines from street edge
6/6/2024	1200 N Main St and Cobb Dr	6/6/2024	Remove tree from row
6/7/2024	City Wide	6/28/2024	Mow drainage easements
6/12/2024	City Wide	6/13/2024	Collect tree debris from residents
6/13/2024	Spring Valley	6/13/2024	Trim tree line and mow row
6/14/2024	Waterford Way	6/14/2024	Haul dirt to level up low spot on property
6/18/2024	18th St and Sh 174	6/19/2024	Excavate street edge and stabilize with base
6/20/2024	625 Henderson Dr	6/20/2024	Excavate and patch street
6/21/2024	City Wide	6/21/2024	Excavate and repair potholes in city streets
6/24/2024	CR 904 and CR 1023	6/24/2024	Excavate and repair potholes
6/25/2024	Forrest Ln and Fm 917	6/25/2024	Excavate and repair pothole
6/26/2024	5000 Blk Glenwood Dr	6/26/2024	Excavate curb and gutter for repairs
6/27/2024	Greenbriar Dr and Trailwood Dr	6/27/2024	Repair rcp separation at joints with collar

### In Progress

Year Round	City Wide		Tree trimming
Year Round	City Wide		Street sign repairs
Year Round	City Wide		Asphalt street repairs
Year Round	City Wide		Repair potholes with Duramaxx
Year Round	City Wide		Set out traffic counter and gather data
Seasonal	City Wide		Mowing right of ways and drainage easements

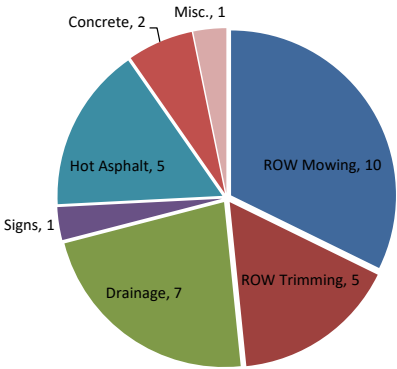
### Assigned But Not Yet Started


City of Joshua  
Public Works Monthly Activity Report  
For the Month of June 2024

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Row Mowing			1	1			1			1		1	1	1			1									1		1				10
ROW Trimming					1	1					1	1	1																			5
Drainage							1			1							1	1	1								1	1				7
Signs			1																													1
Hot Asphalt																				1	2			1	1							5
Pot hole																																0
Building Maint.																																0
Concrete																										2						2
Emergency Services																																0
Crack Seal																																0
Safety Meeting																																0
Supporting other Dept.																																0
Vehicle+Equipment Maint.																																0
Misc.														1																		1

Chart reflects one per daily occurrence

ROW Mowing	10
ROW Trimming	5
Drainage	7
Signs	1
Hot Asphalt	5
Pot hole	0
Building Maint.	0
Concrete	2
Emergency Services	0
Crack Seal	0
Safety Meeting/Classes	0
Supporting other Dept.	0
Vehicle+Equipment Maint.	0
Misc.	1





## Building Inspection Report

JUNE	2024	2023	YTD 2024	YTD 2023
Building	65	52	439	327
Electrical	26	24	236	211
Plumbing	30	40	258	290
Mechanical	7	14	110	100
Re-Inspections	24	48	97	172
Certificate of Occupancy	1	2	6	6
Certificate of Occupancy Re-Inspection	1	1	4	7
<b>Total # of Inspections</b>	<b>154</b>	<b>181</b>	<b>1150</b>	<b>1113</b>
Plan Review	8	13	109	71

## Building Permit Report

JUNE	2024	2023	YTD 2024	YTD 2023
Building	16	18	192	116
Electrical	11	12	99	68
Plumbing	13	9	113	57
Mechanical	8	5	71	35
Permanent Sign	1	1	4	5
Temporary Sign	0	0	5	14
Certificate of Occupancy	1	1	9	7
Swimming Pool	1	1	3	2
Irrigation System	0	3	34	28
Solicitor	1	13	1	13
Contractor Registration	24	26	136	157
MHP Registration	0	0	0	3
<b>Total # of Permits</b>	<b>76</b>	<b>89</b>	<b>667</b>	<b>505</b>

## New Businesses Report JUNE 2024

New Businesses (Certificate of Occupancy Issued)	Address
Joshua Landing Apartments	531 Cooper Street
Future New Businesses (Applied for Certificate of Occupancy not completed)	Address
Premier Commercial Collision	1570 N. Main Street
Crossroads Fellowship	311 Veatch Street
New CO Issued for existing Business (New Owner, New Location, Name change,etc)	Address:
The James Event Center	1524 S Broadway
Four Seasons Cleaners	210 N. Broadway

## Case Report

7/1/24  
Item 5.

Case Number	Violation Description	Case Status	Reported Date	Opened Date
24-00335	Sign Violations	Closed	6/5/2024	6/5/2024
24-00336	Sign Violations	Closed	6/5/2024	6/5/2024
24-00337	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00338	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00339	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00340	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00341	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00342	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00343	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00344	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00345	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00346	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00347	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00348	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00349	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00350	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00351	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00352	HIGH GRASS AND WEEDS	Closed	6/6/2024	6/6/2024
24-00353	HIGH GRASS AND WEEDS	Closed	6/10/2024	6/10/2024
24-00354	Junk and Debris (Nuisance)	Opened	6/11/2024	6/11/2024
24-00356	Zoning Violation - Home Occupation	Closed	6/11/2024	6/11/2024
24-00357	Sign Violations	Closed	6/11/2024	6/11/2024
24-00358	Unapproved Parking Surface	Opened	6/12/2024	6/12/2024
24-00359	Unapproved Parking Surface	Closed	6/12/2024	6/12/2024
24-00360	Junk/Inoperable Motor Vehicle	Closed	6/12/2024	6/12/2024
24-00361	Sign Violations	Closed	6/12/2024	6/12/2024
24-00362	Junk and Debris (Nuisance)	Closed	6/12/2024	6/12/2024
24-00363	HIGH GRASS AND WEEDS	Closed	6/12/2024	6/12/2024
24-00364	HIGH GRASS AND WEEDS	Closed	6/12/2024	6/12/2024
24-00365	HIGH GRASS AND WEEDS	Closed	6/12/2024	6/12/2024
24-00366	HIGH GRASS AND WEEDS	Closed	6/12/2024	6/12/2024
24-00367	HIGH GRASS AND WEEDS	Opened	6/13/2024	6/13/2024
24-00368	Junk and Debris (Nuisance)	Opened	6/13/2024	6/13/2024
24-00369	Unapproved Parking Surface	Opened	6/13/2024	6/13/2024
24-00370	Unapproved Parking Surface	Opened	6/13/2024	6/13/2024
24-00371	Junk and Debris (Nuisance)	Opened	6/13/2024	6/13/2024
24-00372	Junk and Debris (Nuisance)	Closed	6/13/2024	6/13/2024
24-00373	HIGH GRASS AND WEEDS	Opened	6/13/2024	6/27/2024
24-00374	Sign Violations	Closed	6/14/2024	6/14/2024
24-00375	Sign Violations	Closed	6/14/2024	6/14/2024
24-00376	Sign Violations	Closed	6/14/2024	6/14/2024
24-00377	Sign Violations	Closed	6/17/2024	6/17/2024
24-00378	HIGH GRASS AND WEEDS	Closed	6/17/2024	6/17/2024
24-00379	HIGH GRASS AND WEEDS	Closed	6/17/2024	6/17/2024
24-00380	HIGH GRASS AND WEEDS	Closed	6/17/2024	6/17/2024
24-00381	HIGH GRASS AND WEEDS	Opened	6/17/2024	6/17/2024

<b>Closed Date</b>	<b>Location</b>	<b>Violator Name</b>	<b>Reported By</b>
6/5/2024	100 HONEY BEE 102		Akala Murray
6/5/2024	997 Joshua Station Boulevard		Akala Murray
6/13/2024	501 APPLE		Akala Murray
6/17/2024	505 APPLE	Sharon Cooper	Akala Murray
6/17/2024	509 APPLE	Marie Honeycutt	Akala Murray
6/17/2024	511 APPLE	Juan Gutierrez	Akala Murray
6/17/2024	513 APPLE	Luis Martinez	Akala Murray
6/10/2024	601 APPLE Street	Meagan Klein	Akala Murray
6/17/2024	703 PLUM	Donna Davis	Akala Murray
6/17/2024	704 PLUM	Yadhira Lara	Akala Murray
6/17/2024	705 PLUM	Amy Millender	Akala Murray
6/10/2024	707 PLUM	Kevin Keel	Akala Murray
6/14/2024	708 PLUM Street	Rick Curlee	Akala Murray
6/17/2024	804 PLUM	Kelly Bill	Akala Murray
6/17/2024	723 HENDERSON	Jacob Barnes	Akala Murray
6/17/2024	721 HENDERSON	Jason Dolson	Akala Murray
6/17/2024	719 HENDERSON	Mike Hartman	Akala Murray
6/17/2024	110 BENTLEY	James Bender	Akala Murray
6/20/2024	528 N. MAIN Street		Akala Murray
	205 W. 14th Street		Akala Murray
6/20/2024	601 N. MAIN Street	Rosanna Castillo	Akala Murray
6/11/2024	424 N. Broadway Street		Akala Murray
	100 E. 14th Street	Amy Rawlings	Akala Murray
6/21/2024	101 E. 14th Street	Uvaldo Salazar	Akala Murray
6/17/2024	611 E. 4th Street	Christina McClory	Akala Murray
6/12/2024	100 N. Country Club (126.3498.00010) Drive		Akala Murray
6/25/2024	129 Constitution		Akala Murray
6/25/2024	129 Independence Dr		Akala Murray
6/25/2024	317 N MAIN Street	Elder Farrell	Akala Murray
6/25/2024	701 LINDA Drive	Katherine Love	Akala Murray
6/25/2024	703 LINDA Drive	Laura Gloeckler	Akala Murray
	391 CLUBHOUSE Drive	Ling Zeng	Akala Murray
	391 CLUBHOUSE Drive	Ling Zeng	Akala Murray
	209 THOMAS	Brandon Linley	Akala Murray
	209 THOMAS	Brandon Linley	Akala Murray
	209 THOMAS	Brandon Linley	Akala Murray
6/26/2024	208 RANCH Road		Akala Murray
	107 Cr 800A	Deborah Hill	Akala Murray
6/14/2024	100 S. Broadway Street		Akala Murray
6/14/2024	STATE HWY 174		Akala Murray
6/14/2024	501 N. BROADWAY Street		Akala Murray
6/17/2024	1200 CR 905A		Akala Murray
6/27/2024	401 GRAYSON	Charlene Sanchez	Akala Murray
6/27/2024	306 W. 6th Street		Akala Murray
6/27/2024	392 GAVINS WAY		Akala Murray
	317 6Th St		Akala Murray

24-00382	Junk and Debris (Nuisance)	Opened	6/17/2024	6/17/2024
24-00383	HIGH GRASS AND WEEDS	Opened	6/17/2024	6/17/2024
24-00384	HIGH GRASS AND WEEDS	Closed	6/17/2024	6/17/2024
24-00385	HIGH GRASS AND WEEDS	Closed	6/17/2024	6/17/2024
24-00386	Sign Violations	Closed	6/18/2024	6/18/2024
24-00387	No Certificate of Occupancy	Opened	6/19/2024	6/19/2024
24-00388	No Certificate of Occupancy	Opened	6/19/2024	6/19/2024
24-00389	No Certificate of Occupancy	Opened	6/19/2024	6/19/2024
24-00390	RV Parking Regulations	Opened	6/19/2024	6/19/2024
24-00391	Unapproved Parking Surface	Opened	6/19/2024	6/19/2024
24-00392	Junk and Debris (Nuisance)	Opened	6/19/2024	6/19/2024
24-00393	Junk and Debris (Nuisance)	Opened	6/19/2024	6/19/2024
24-00394	Sign Violations	Closed	6/21/2024	6/21/2024
24-00395	Sign Violations	Closed	6/21/2024	6/21/2024
24-00396	Sign Violations	Closed	6/21/2024	6/21/2024
24-00397	Sign Violations	Closed	6/21/2024	6/21/2024
24-00398	Sign Violations	Closed	6/21/2024	6/21/2024
24-00402	Zoning Violation	Opened	6/25/2024	6/25/2024
24-00403	No Sign Permit	Opened	6/25/2024	6/25/2024
24-00404	Sign Violations	Closed	6/26/2024	6/26/2024
24-00405	Junk/Inoperable Motor Vehicle	Opened	6/27/2024	6/27/2024
24-00406	Outside Storage	Opened	6/27/2024	6/27/2024
24-00407	Overgrown Vegetation and Weeds	Opened	6/27/2024	6/27/2024
24-00408	HIGH GRASS AND WEEDS	Opened	6/27/2024	6/27/2024
24-00409	Junk and Debris (Nuisance)	Opened	6/25/2024	6/25/2024
24-00410	Sign Violations	Closed	6/28/2024	6/28/2024
24-00411	Sign Violations	Closed	6/28/2024	6/28/2024

## 2024

Violations	Jun	Totals
Sign Violations	18	18
HIGH GRASS AND WEEDS	31	31
Junk and Debris	9	9
Zoning Violation	1	1
Unapproved Parking Surface	5	5
Junk/Inoperable Motor Vehicle	2	2
No Certificate of Occupancy	3	3
RV Parking Regulations	1	1
Zoning Violation	2	2
No Sign Permit	1	1
Outside Storage	1	1
Overgrown Vegetation and Weeds	1	1
Totals	75	75

	317 6Th St		Akala Murray
	702 STADIUM Drive	Marc Williams	Akala Murray
6/17/2024	100 BENTLEY	Carmen De Gracia	Akala Murray
6/21/2024	101 WOOD OAK	Jenny Stiles	Akala Murray
6/18/2024	105 W. 14TH Street		Akala Murray
	1570 N. Main		Akala Murray
	336 N. BROADWAY Street		Akala Murray
	210 N. Broadway Street		Akala Murray
	109 Oak St	Daniel Sjotvedt	Akala Murray
	109 Oak St	Daniel Sjotvedt	Akala Murray
	109 Oak St	Daniel Sjotvedt	Akala Murray
	508 CONVEYOR Drive	Patricia Williams	Akala Murray
6/21/2024	1509 Conveyor Drive		Akala Murray
6/21/2024	1400 Conveyor Drive		Akala Murray
6/21/2024	101 COBB		Akala Murray
6/21/2024	400 N Main Street		Akala Murray
6/21/2024	500 SANTA FE Street		Akala Murray
	1301 S. Broadway	Pedro Diera	Akala Murray
	200 S BROADWAY	Prime	Akala Murray
6/26/2024	103 S. Broadway Street		Akala Murray
	609 DAKOTA Drive	Kraig Williams	Akala Murray
	609 DAKOTA Drive	Kraig Williams	Akala Murray
	121 N. BROADWAY Street		Akala Murray
	215 THOMAS	Joshua Galbreath	Akala Murray
	391 CLUBHOUSE Drive	Ling Zeng	Akala Murray
6/28/2024	102 LAKEAIRE		Akala Murray
6/28/2024	501 N. BROADWAY Street		Akala Murray

# Montly Shelter Statistics 2023-2024

Shelter Statistics					
2023-2024 General Stats	Visitors	Volunteer Hours	Community Service Hours	Phone Calls	Microchips Given
October	315	52	148	419	32
November	232	66	108	427	24
December	217	64	157	371	25
January	192	73	239	431	32
February	198	40	160	399	38
March	177	44	212	231	31
April	215	37	268	481	31
May	153	6.5	128	262	27
June	154	10	89	160	9
July					
August					
September					
Annual Total	1,853	393	1,509	3,181	249
Annual Average	206	44	168	353	28
2022-2023 General Stats					
October	165	0	60	350	15
November	192	0	95	365	23
December	159	2.5	70	467	24
January	168	0	36	436	25
February	150	0	36	498	22
March	212	5.5	86	512	13
April	221	5	105	401	22
May	229	6	166	532	38
June	222	16	90	652	32
July	208	45	212	510	28
August	293	67	118	437	39
September	236	30	78	448	46
Total	2455	177	1152	5608	327
Average	204.5833333	14.75	96	467.3333333	27.25

## Calls & Citations

ACO Statistics		Field Cases by Officer				Actions Taken by Officer		
	Total Calls (PetPoint)	Calls (Field Call Logs)	H. Braymer	A. Timmons	K. Gelsthorpe	Total Cases	Warnings Written	Citations Issued
October	34	34	18	8	8	71	0	38
November	37	37	13	12	12	58	2	5
December	21	21	3	9	9	61	2	19
January	40	40	22	7	11	82	0	7
February	41	41	9	27	6	75	0	10
March	33	33	18	12	3	81	0	0
April	48	48	20	15	13	72	5	11
May		24	14	10	0	37	0	0
June	13	13	9	4	0	13	2	0
July						0		
August						0		
September						292		
<b>Annual Total</b>	<b>267</b>		<b>126</b>	<b>104</b>	<b>62</b>			<b>90</b>
<b>Annual Average</b>	<b>33.38</b>		<b>14.00</b>	<b>11.56</b>	<b>6.89</b>			<b>10.00</b>
<b>2022-2023 Prior Year</b>								
October	15		0	0	14	15	4	4
November	10		0	0	7	10	0	0
December	23		0	7	16	23	0	0
January	17		0	0	15	17	1	0
February	20		0	2	18	20	6	0
March	40		0	3	17	40	2	33
April	33		0	9	11	33	0	16
May	13		0	1	12	35	0	4
June	22		0	0	22	22	3	4
July	76		19	1	15	76	1	0
August	41		15	9	17	41	1	3
September	60		22	14	24	350	0	0
<b>Annual Total</b>	<b>370</b>		<b>56</b>	<b>46</b>	<b>188</b>			<b>64</b>
<b>Annual Average</b>	<b>30.83</b>		<b>4.67</b>	<b>3.83</b>	<b>15.67</b>			<b>5.33</b>

## Patrol Hours

	H. Braymner	A. Timmons	K. Gelsthorpe
October	3	3	3
November	3	3	3
December	4	4	3
January	2	4	3
February	3	3	2
March	3	3	1
April	0	0	0
May	0	0	0
June	4	3	0
July			
August			
September			
<b>Annual Total</b>	<b>19</b>	<b>20</b>	<b>12</b>
<b>Annual Average</b>	<b>2.375</b>	<b>2.5</b>	<b>1.5</b>
<b>Year Prior</b>			
October	0	0	0
November	0	0	0
December	0	3	4
January	0	0	0
February	0	2	2
March	0	3	3
April	0	0	4
May	1	1	3
June	2	2	2
July	3	2	3
August	3	3	3
September	9	16	24
<b>Annual Total</b>	<b>0.818181818</b>	<b>1.454545455</b>	<b>2.181818182</b>
<b>Annual Average</b>	<b>1.5</b>	<b>2.666666667</b>	<b>4</b>



# Outcome

	Outcome by Type								
2023-2024 Animal Outcome	Total Outcome	Adoption	Died/DOA	Euthanasia	Return to Owner	Transfer Out	Wildlife	Returned in the Field	Total Outcome by Type
October	57	36	0	4	3	14	0	0	57
November	50	34	0	7	7	1	1	0	50
December	50	34	1	7	6	2	0	0	50
January	52	28	0	7	8	9	0	0	52
February	61	39	0	5	6	7	4	0	61
March	30	18	1	7	13	11	0	0	50
April	55	35	0	10	8	2	0	0	55
May	0	28	4	15	10	5	0	0	62
June	29	20	3	4	2	0	0	0	29
July	0								0
August	0								0
September	0								0
Annual Total	355	272	9	66	63	51	5	0	
Annual Average	50.71429	30.22222222	1	7	7	6	1	0	
2022-2023 Animal Outcome									
October	24	15	0	2	5	2	0	0	24
November	32	23	0	0	5	4	0	0	32
December	37	23	0	1	9	4	0	0	37
January	29	24	1	0	2	2	0	0	29
February	32	26	0	1	4	1	0	0	32
March	42	17	0	4	10	11	0	0	42
April	27	16	0	1	6	4	0	0	27
May	60	36	0	3	9	12	0	0	60
June	64	32	1	16	5	10	0	0	64
July	76	27	4	16	12	17	0	0	76
August	59	41	2	10	4	2	0	0	59
September	82	39	0	14	4	25	0	0	82
Annual Total	564	319	8	68	75	94	0	0	
Annual Average	47	26.58333333	1	6	6	8	0	0	

Intake

	Intake by Species															Intake by Type														
2023-2024 Animal Intake	Intake Total	Deceased on Arrival (DOA)	Owner Surrender	Return (Adoption)	Public Drop Off (stray)	Coalition Partner	ACO/Pickup / Drop Off/Abandoned (stray)	Police Pickup / Drop Off (stray)	Seized/Custody	Born in Care (stray)	Service In (Shelter Quarantine)	Home/Vet Quarantine	Stray	Transfer In (rescue/Shelter)	Wildlife															
October	53	0	1	5	31	0	10	4		14	0	2	0	2	0															
November	48	0	4	2	23	0	17	1	0	1	0	0	0	0	0															
December	28	0	2	4	10	2	3	3	0	3	0	0	0	0	1															
January	58	0	8	1	22	4	20	2	0	1	0	0	0		0															
February	46	0	9	0	20	0	7	5	0	0	0	0	0	0	4															
March	59	0	5	1	19	0	16	4	0	9	0	0	0	5	0															
April	82	0	23	1	56	0	0	0	0	0	0	0	0	1	1															
May	57	0	14	3	20	0	20	0	0	0	0	0	0	0	0															
June	16	0	2	0	11	0	2	1	0	0	0	0	0	0	0															
July	0	0																												
August	0	0																												
September	0	0																												
Annual Total	447	0	68	17	212	6	95	20	0	28	0	2	0	8	6															
Annual Average	37	0	8	2	24	1	11	2	0	3	0	0	0	1	1															
2022-2023 Year Intake																														
October	33	0	11	1	13	0	7	1	0	0	0	0	21	0	0															
November	27	0	6	1	11	0	8	1	0	0	0	0	20	0	0															
December	42	0	5	1	6	0	13	7	0	10	0	0	6	0	0															
January	22	0	1	2	7	0	3	9	0	0	0	0	19	0	0															
February	24	0	7	4	6	0	7	0	0	0	0	0	13	0	0															
March	43	0	1	1	15	0	16	2	0	0	0	0	33	8	0															
April	47	0	6	2	27	0	3	7	0	0	1	0	38	1	0															
May	57	0	1	1	31	0	18	2	0	4	0	0	55	0	0															
June	90	0	7	4	35	0	37	4	0	0	3	0		0	0															
July	63	0	2	0	22	0	30	6	0	0	0	0		0	2															
August	52	0	8	3	22	6	12	0	1	0	0	0		0	0															
September	84	0	23	2	35	0	15	8	0	0	0	0		0	1															
Annual Total	584	0	78	22	230	6	169	47	1	14	4	0	205	9	3															
Annual Average	49	0	7	2	19	1	14	4	0	1	0	0	26	1	0															

# Euthanasia

2023-2024 Euthanasia	Euthanasia by Species	Euthanasia Reason										
Month	Total Euthanized	Age	Aggression	Behavior	Feral	Injured	Medical	Rabies Suspect	Sick	Space	Wildlife	Total
October	4	0	1	0	0	3	0	0	0	0	0	4
November	7	0	1	1		0	4	0	1	0	0	7
December	6	0	1	1	0		3	0	1	0	0	6
January	7	0	2	0	0	2	3	0	0	0	0	7
February	5	0	2	0	1	1	1	0	0	0	0	5
March	7	0	1		4	1	1	0	0	0	0	7
April	10	0	6	0	0	0	3	0	0	0	1	10
May	15	0	2	0	0	0	13	0	0	0	0	15
June	4	0	1	0	0	0	2	0	1	0	0	4
July	0											0
August	0											0
September	0											0
Annual Total	65	0	16	2	5	4	30	0	3	0	1	61
Annual Average	5.416666667	0	2	0	1	1	3	0	0	0	0	5
2022-2023 Euthanasia												
October	2	0	0	1	1	0	0	0	0	0	0	2
November	0	0	0	0	0	0	0	0	0	0	0	0
December	1	0	0	0	0	0	0	0	1	0	0	1
January	0	0	0	0	0	0	0	0	0	0	0	0
February	1	0	1	0	0	0	0	0	0	0	0	1
March	4	0	2	0	0	1	0	0	1	0	0	4
April	2	0	0	0	0	2	0	0	0	0		2
May	3	0	3	0	0	0	0	0	0	0	0	3
June	16	0	6	0	2	2	6	0	0	0	0	16
July	16	0	0	0	0	1	2	0	11	0	2	16
August	10	0	3	0	1	0	2	0	4	0	0	10
September	14	0	0	4	1	4	4	0	1	0	0	14
Annual Total	69	0	15	4	4	10	14	0	18	0	2	67
Annual Average	5.75	0	1	0	0	1	1	0	2	0	0	6

Revenue

2023-2024 Revenue																
Revenue Breakdown																
	Total Revenue	Adoptions	Surrenders	Microchips	Reclaim Fees	Quarantine Fees	Rabies Vouchers	Vaccinations/spay neuter	Impound Fees	Donations/Other	Permit Applications	Permit Fees	Sterilization Vouchers	Trap Rentals	Trap Service	Refunds
October	\$ 1,400.00	\$ 1,180.00	\$ 45.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ 75.00	\$ -	\$ -	\$ -
November	\$ 1,051.00	\$ 390.00	\$ -	\$ 226.00	\$ -	\$ -	\$ 5.00	\$ 280.00	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -
December	\$ 1,848.00	\$ 290.00	\$ -	\$ 270.00	\$ -	\$ -	\$ -	\$ 335.00	\$ -	\$ 688.00	\$ -	\$ -	\$ 265.00	\$ -	\$ -	\$ -
January	\$ 1,255.00	\$ 315.00	\$ 90.00	\$ 290.00	\$ -	\$ -	\$ 10.00	\$ 320.00	\$ -	\$ 130.00	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -
February	\$ 2,401.00	\$ 975.00	\$ 25.00	\$ 455.00	\$ 10.00	\$ -	\$ -	\$ 500.00	\$ -	\$ 201.00	\$ -	\$ -	\$ 235.00	\$ -	\$ -	\$ -
March	\$ 2,086.00	\$ 455.00	\$ -	\$ 155.00	\$ 200.00	\$ -	\$ -	\$ 220.00	\$ -	\$ 906.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -
April	\$ 3,662.84	\$ 1,125.00	\$ 165.00	\$ 440.00	\$ 325.00	\$ -	\$ -	\$ 600.00	\$ -	\$ 417.84	\$ -	\$ -	\$ 550.00	\$ 40.00	\$ -	\$ -
May	\$ 2,419.00	\$ 590.00	\$ -	\$ 405.00	\$ 125.00	\$ -	\$ -	\$ 545.00	\$ -	\$ 424.00	\$ -	\$ -	\$ 330.00	\$ -	\$ -	\$ -
June	\$ 770.00	\$ 205.00	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ 290.00	\$ -	\$ 185.00	\$ -	\$ -	\$ -	\$ -		
July	\$ -															
August	\$ -															
September	\$ -															
Annual Total	\$ 16,892.84	\$ 5,525.00	\$ 325.00	\$ 2,331.00	\$ 710.00	\$ -	\$ 15.00	\$ 3,090.00	\$ -	\$3,001.84	\$ -	\$ -	\$ 1,855.00	\$ 40.00	\$ -	\$ -
Annual Average	\$ 1,407.74	\$ 613.89	\$ 36.11	\$ 259.00	\$ 78.89	\$ -	\$ 1.67	\$ 343.33	\$ -	\$ 333.54	\$ -	\$ -	\$ 206.11	\$ 4.44	\$ -	\$ -
2022-2023 Revenue																
October	\$ 1,042.00	\$ 195.00	\$ 40.00	\$ 300.00	\$ 135.00	\$ -	\$ 60.00	\$ -	\$ -	\$ 312.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November	\$ 1,115.00	\$ 380.00	\$ -	\$ 450.00	\$ -	\$ -	\$ 160.00	\$ -	\$ -	\$ 125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	\$ 1,330.00	\$ 645.00	\$ -	\$ 440.00	\$ 60.00	\$ -	\$ 80.00	\$ -	\$ -	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January	\$ 2,085.00	\$ 650.00	\$ 20.00	\$ 360.00	\$ 25.00	\$ -	\$ 100.00	\$ 830.00	\$ -	\$ 25.00	\$ -	\$ -	\$ 75.00	\$ -	\$ -	\$ -
February	\$ 1,450.00	\$ 285.00	\$ 55.00	\$ 320.00	\$ 15.00	\$ -	\$ 90.00	\$ 585.00	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ 1,187.00	\$ 250.00	\$ -	\$ 187.00	\$ 85.00	\$ -	\$ 80.00	\$ 285.00	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ 1,472.00	\$ 280.00	\$ -	\$ 307.00	\$ -	\$ 200.00	\$ 30.00	\$ 615.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -
May	\$ 1,538.50	\$ 445.00	\$ -	\$ 406.00	\$ -	\$ -	\$ 210.00	\$ 395.00		\$ 25.00	\$ -	\$ -	\$ 57.50	\$ -	\$ -	\$ -
June	\$ 1,790.00	\$ 235.00	\$ -	\$ 316.00	\$ 75.00	\$ 500.00	\$ 225.00	\$ 319.00	\$ -	\$ -	\$ -	\$ -	\$ 120.00	\$ -	\$ -	\$ -
July	\$ 1,439.00	\$ 365.50	\$ -	\$ 265.00	\$ 110.00	\$ 250.00	\$ 160.00	\$ 258.50	\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
August	\$ 1,198.00	\$ 100.00	\$ -	\$ 218.00	\$ -	\$ 250.00	\$ 65.00	\$ 175.00	\$ -	\$ 315.00	\$ -	\$ -	\$ 75.00	\$ -	\$ -	\$ -
September	\$ 1,285.00	\$ 470.00	\$ 25.00	\$ 345.00	\$ 25.00	\$ -	\$ 90.00	\$ 330.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Total	\$ 16,931.50	\$ 4,300.50	\$ 140.00	\$ 3,914.00	\$ 530.00	\$ 1,200.00	\$ 1,350.00	\$ 3,792.50	\$ -	\$1,337.00	\$ -	\$ -	\$ 327.50	\$ 40.00	\$ -	\$ -
Annual Average	\$ 1,410.96	\$ 358.38	\$ 11.67	\$ 326.17	\$ 44.17	\$ 100.00	\$ 112.50	\$ 316.04	\$ -	\$ 111.42	\$ -	\$ -	\$ 27.29	\$ 3.33	\$ -	\$ -

**City Secretary's Office**  
**June 2024 Monthly Report**

Item 7.

**AGENDA PROCESSING**

The City Secretary's Office is responsible for preparing agendas and postings for all City Council Regular and Special Meetings, as well as for city boards, commissions, and corporations. The total number of agendas processed for the month:

Animal Advisory Board	0 Agenda Packet
Heritage Preservation Committee	0 Agenda Packet
Planning & Zoning Commission	1 Agenda Packet
Tax Increment Financing Board	0 Agenda Packet
Type A EDC	1 Agenda Packet
Type B EDC	1 Agenda Packet
City Council	1 Agenda Packet

**MINUTES**

The City Secretary is responsible for attending all City Council Regular and Special Meetings, as well as all city boards, commissions, and corporations.

Meetings Attended	Minutes prepared	Minutes Approved
4 meetings	4 sets	5 sets

**RESOLUTIONS & ORDINANCES**

The City Secretary's Office is responsible for the security of all official City records including Resolutions and Ordinances. Additionally, it is the City Secretary's responsibility to ensure those Resolutions and Ordinances are executed, certified, and published, when appropriate. It is also the responsibility of the City Secretary to ensure all City Council Ordinances presented to Council have been certified and made available for review by the public. The City Secretary's Office must coordinate with the local adjudicated newspaper to publish Ordinance summaries when legally required.

Resolutions	Ordinances
Total- 2	Total- 1

**CONTRACTS AND AGREEMENTS PROCESSED:**

The City Secretary works closely with the City Council and is responsible for processing follow-up documentation. Management of these documents include contracts and agreements, and it is the responsibility of the City Secretary's Office to obtain signatures, distribute originals, log, scan, and file.

Agreements/Contracts

3 new agreement

**LEGAL**

The City Secretary works directly with the City Attorney, Bond Attorney, Texas Attorney General's Office, Texas Secretary of State, Texas Ethics Commission, etc.

## COMMITTEES/COMMISSIONS/CORPORATIONS

Item 7.

The City Secretary's Office is responsible for maintaining Appointed Committee/Commission/Corporations Rosters and ensuring that all information is current and up to date for each. Listed below are the number of current Appointed City Committees/Commissions/Corporations, including the number of alternates and vacancies that may exist.

Animal Control Advisory Board	6 Members
Heritage Preservation Committee	5 Members
Planning & Zoning Commission	9 Members
Tax Increment Financing Board	5 Members
Type A Economic Development Corporation	9 Members
Type B Economic Development Corporation	9 Members
Zoning Board of Adjustment	7 Members
Library	4 Members

Total of current members: 54

Total of vacancies: 2

## ELECTION

The city of Joshua currently relies on Johnson County for renting the required election equipment. Recently, the City Secretary has been informed that the county will cease renting out their equipment, prompting the city to explore alternative solutions. In response, the City Secretary has obtained quotes for purchasing election equipment and intends to include the necessary funds in the proposed budget. This proactive step ensures that the city can conduct future elections smoothly and independently, despite the change in rental availability from the county.

## RECORDS

The City Secretary's office is entrusted with maintaining the official records of the city, which encompass ordinances, resolutions, contracts, deeds, easements, and various other legal documents. Additionally, the office oversees the city's records management program, ensuring compliance across all departments. Currently, the City Secretary is actively involved in digitizing documents and integrating them into Laserfiche, a digital document management system. Looking ahead, the City Secretary aims to establish a destruction schedule for outdated records, with the goal of scheduling a destruction date in July 2024. This initiative is part of the office's commitment to efficient records management and maintaining organizational clarity and compliance.

## SPECIAL EVENT APPLICATIONS PROCESSED

1. NA

## FEDERAL AND STATE REPORTS

The City Secretary's Office is responsible for filing monthly and annual reports on behalf of the City. The following reports were filed.

- Monthly Census

## CUSTOMER SERVICE TO THE CITIZENS

The City Secretary's Office staff strives to provide timely and responsible customer service to the citizens of Joshua.

### ADDITIONAL RESPONSIBILITIES:

Other responsibilities include posting of all legal notices and administering the oath of office to city officials and board members. This office also provides administrative support for the Mayor, City Council, City Manager, citizens, and other staff as needed. In addition, responsible for the City's social media page and the city website.

### NEWSLETTER

A weekly E-Newletter is sent out every Friday unless it is a short week.

### PUBLIC INFORMATION REQUEST

Bartholomew-Permitting Records	Mitchell-Police Records
CPS-Police Records	Morazan-Police Records
Crawford-Police Records	Parrott-Permitting Records
Crawford-Police Records Affidavit	Powell-Police Records
Cumins- Records-All Department Records	Riddell-Code Records
Eric-Code Enforcement Records	Subpoena-Building Records
Foytik-Police Records	Tarrant Co So-Police Records
Genson-Fire Records	Texas Attorney General - Christen
Goldsberry-Police Records_001	
Jeter-Police Records	
LexisNexis-Police Records	
LexisNexis-Police Records (2)	
LexisNexis-Police Records (3)	
LexisNexis-Police Records (4)	
LexisNexis-Police Records (5)	
Malson-Police Records	
Malson-Police Records (2)	
Mineer-Police Records	

### Seminar / Training Dates

- The City Board Training Date is tentatively set to be held in November.
- North Texas Municipal Clerks Association Athenian Dialogue- August 16th.
- Texas Municipal Clerks Association Records Management-August 29-30-serving on a **panel to give presentation and answer questions from city secretaries and their staff.**
- Texas Municipal Clerks Association Advanced Institute - October 30 through November 1st

### Additional Information

- TMCA Presentation to the City of Pflugerville - July 9th
- Texas Municipal Clerks Association Board Meeting-July 19th-Ft. Worth
- Texas Municipal Clerks Association Board Meeting-August 28th-Waco

### ADDITIONAL MEETINGS/TRAINING/INFORMATION

#### June

CivicPlus Drupal 10 Migration Training  
 Joshua YMCA Board Meeting  
 City Manager Budget Meeting