



AGENDA
HERITAGE PRESERVATION OVERLAY DISTRICT COMMISSION
JOSHUA CITY HALL - COUNCIL CHAMBERS
MAY 12, 2022
6:30 PM

The Heritage Preservation Overlay District Commission will hold a special meeting on May 12, 2022, at 6:30 pm in the City Hall Council Chambers, 101 S. Main Street, Joshua, Texas.

Individuals may attend the Joshua Heritage Preservation Overlay District Commission Meeting in person, access the meeting via videoconference, or telephone conference call.

Join Zoom Meeting:

<https://us02web.zoom.us/j/87214658555?pwd=UGMvdUpybVUxM0M4VHZrY2liYk9LZz09>

Meeting ID: 87214658555 Passcode: 098608 or dial 3462487799

A member of the public who would like to submit a question on any item listed on this agenda may do so via the following options:

Online: An online speaker card may be found on the city's website (cityofjoshuatx.us) on the Agenda/Minutes/Recordings page. Speaker cards received will be read during the meeting in the order received by the City Secretary.

By phone: Please call 817/558-7447 ext. 2003 no later than 5:00 pm on day of meeting and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

B. CITIZENS FORUM

The Heritage Preservation Overlay District Commission invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the Planning & Zoning Commission is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Commission deliberation is permitted. Each person will have 3 minutes to speak.

C. REGULAR AGENDA

1. Discuss, consider, and possible action on meeting minutes of January 6, 2022.
2. Discuss, consider, and possible action regarding a request to authorize the painting of the business name on the front of the building located at 107 N. Main-Suite A.

D. ADJOURN

The Heritage Preservation Overlay District Commission reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including 551.071 (private consultation with the attorney for the City); 551.072 (discussing purchase, exchange, lease or value of real property); 551.074 (discussing

personnel or to hear complaints against personnel); and 551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Pursuant to Section 551.127, Texas Government Code, one or more Commissioner may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting. A quorum will be physically present at the posted meeting location of City Hall.

In compliance with the Americans with Disabilities Act, the City of Joshua will provide reasonable accommodations for disabled persons attending this meeting. Requests should be received at least 24 hours prior to the scheduled meeting by contacting the City Secretary's office at 817/558-7447.

CERTIFICATE:

I hereby certify that the above agenda was posted on the 9th day of May 2022 by 5:00 p.m. on the official bulletin board at the Joshua City Hall, 101 S. Main, Joshua, Texas.

Alice Holloway, City Secretary



MINUTES
HERITAGE PRESERVATION COMMITTEE
JOSHUA CITY HALL – COUNCIL CHAMBERS
101 SOUTH MAIN STREET, JOSHUA, TX 75058
JANUARY 06, 2022
6:30 PM

The Heritage Preservation Committee held a special meeting on January 06, 2022, at 6:30pm in the City Hall Council Chambers, 101 S. Main Street, Joshua, Texas.

Individuals may attend the Joshua Heritage Preservation Overlay District Commission Meeting in person, access the meeting via videoconference or telephone conference call.

Join Zoom Meeting:

<https://us02web.zoom.us/j/82246878289?pwd=eFBtM29YL1ZBTUpUc3lRNEVOV2gwQT09>

Meeting ID: 822 4687 8289 Passcode: 028320 or dial 1-346-248-7799.

Members Present: Rick DePriest, Place 1; Robbie Rumfield, Place 2; Kristoffer Maddox, Place 3, and John Mauldin, Place 5.

Staff Present: Aaron Maldando, Development Services Director and Alice Holloway, City Secretary.

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- By phone: Please call 817/558-7447 ext. 2003 no later than 5:00 pm on day of meeting and provide your name, address, and question. Your question will be read by the City Secretary in the order they are received.

A. Call to Order and announce a quorum present.

Rick DePriest announced a quorum and called the meeting to order at 6:30 pm.

B. Citizens Forum

The Heritage Preservation Committee invites citizens to speak on any topic. However, unless the item is specifically noted on this agenda, the Planning & Zoning Commission is required under the Texas Open Meetings Act to limit its response to responding with a statement of specific factual information, reciting the City's existing policy, or directing the person making the inquiry to visit with City Staff about the issue. No Commission deliberation is permitted. Each person will have 3 minutes to speak.

NA

City Secretary Holloway stated that Kristoffer Maddox filed a Conflict of Interest Form on item C and will not be participating in the discussion or voting.

- C. Discuss, consider, and possible action regarding a request to authorize the painting of the business name on the front of the building located at 107 N. Main Street-Suite B.

Rick DePriest moved to approve the request for authorization to paint the business name on the front of the building located at 107 N. Main Street-Suite B. John Mauldin seconded the motion. The motion passed unanimously.

- D. Adjourn.

Rick DePriest adjourned the meeting at 6:37 pm.

Rick DePriest

ATTEST:

Alice Holloway, TRMC

City Secretary

Approved: May 12, 2022



**Heritage Preservation
Committee Agenda
May 12, 2022**

Minutes Resolution

Action Item

Agenda Description:

Discuss, consider, and possible action regarding a request to authorize the painting of the business name on the front of the building located at 107 N. Main-Suite A.

Background Information:

6.16.9 DESIGN STANDARDS.

D. Signage Requirements. All signage for new buildings/uses or change in use shall comply with these requirements at the time of sign permit:

1. Attached or Building Mounted Signage.
 - a. Attached signage may be internally or externally illuminated.
 - b. A sign permit shall be required for all signage.
 - c. Only one attached sign shall be allowed per business per public street frontage.
 - d. Projecting signs shall be allowed provided that they do not extend more than three feet (3') from the wall surface. If projecting signs are used, a detached monument sign shall not be allowed. Vertically oriented (projection sign) signage in height shall not exceed four feet (4') in height and two feet (2') in width and shall be placed ten feet (10') above grade.
 - e. All attached signage shall not exceed thirty-six (36) square feet in total surface area.
 - f. Horizontally oriented signage shall not exceed thirty-six inches (36") in total height for buildings with one primary use. Buildings with multi-

tenants may have signs for tenants, which shall not exceed fourteen inches (14").

Item 2.

g. Letters and graphics shall be allowed on awnings or canopies provided that they do not exceed nine inches (9") in height. Total advertising area on awnings shall not exceed twenty (20) square feet.

h. Sign materials shall consist of wood, metal, material that resembles wood or metal, or masonry with painted, engraved, or mounted letters.

i. Signs must be located on the facade in areas designated for this function; for example, a recessed or framed area or a parapet panel between shop-front and roofline.

j. Color, materials, sizes, shapes, and lighting of signs must be compatible with the architecture of the building, the business it identifies and the character of the surrounding area.

k. Sign shapes must be simple and straightforward to communicate well. Signs as symbols are permitted and encouraged because they are easily read and add to the vitality of a storefront.

l. Portable signs such as menu boards for restaurants or to direct customers to parking areas shall be allowed provided they are stored indoors after hours of operation.

m. Wall murals shall be considered on a case-by-case basis and approved by the Heritage Preservation Committee or the City Council as an element of a site plan application.

n. Each building shall be allowed to display one temporary parking directional sign only on weekends until the City installs permanent parking directional signs. These temporary parking directional signs shall be no taller than three feet (3') in height and six (6) square feet in total surface area.

Financial Information:

None

City Contact and Recommendations:

Aaron Maldonado
Director of Development Services
Staff recommends approval.

(Insert Text Here)

Item 2.

Attachments:

- 1.** Element of a site plan application
- 2.** Applicant Letter
- 3.** Site Plan

City of Joshua Development Services Universal Application

Please check the appropriate box below to indicate the type of application you are requesting and provide all information required to process your request.

- | | | |
|--|---|--|
| <input type="checkbox"/> Pre-Application Meeting | <input type="checkbox"/> Comprehensive Plan Amendment | <input type="checkbox"/> Zoning Change |
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Zoning Variance (ZBA) | <input type="checkbox"/> Subdivision Variance |
| <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Final Plat | <input type="checkbox"/> Amending Plat |
| <input type="checkbox"/> Replat | <input type="checkbox"/> Planned Development Concept Plan | <input type="checkbox"/> Planned Development Detailed Plan |
| <input type="checkbox"/> Minor Plat | <input checked="" type="checkbox"/> Other <u>Element of a site plan</u> | |

PROJECT INFORMATION

Project Name: Three Rivers Coffee Co

Project Address (Location): 107 N Main St Suite A

Existing Zoning: C1 Proposed Zoning: C1

Existing Use: _____ Proposed Use: Coffee / wine lounge

Existing Comprehensive Plan Designation: _____ Gross Acres: _____

Application Requirements: The applicant is required to submit sufficient information that describes and justifies the proposal. See appropriate checklist located within the applicable ordinance and fee schedule for minimum requirements. Incomplete applications will not be processed.

APPLICANT INFORMATION

Applicant: Christopher Richie Company: Richie Tech Solutions LLC

Address: 1103 Pampama Tel: 907-752-8737 Fax: _____

City: Wahalahe State: TX ZIP: 75165 Email: Chris@richietechSolutions.com

Property Owner: Kris Maddox Company: _____

Address: PO Box 516 Tel: _____ Fax: _____

City: Joshua State: TX ZIP: 76058 Email: maddox.kristopher@the-maddoxagency.net

Key Contact: Christopher Richie Company: _____

Address: _____ Tel: _____ Fax: _____

City: _____ State: _____ ZIP: _____ Email: _____

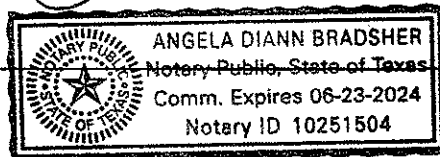
SIGNATURE OF PROPERTY OWNER OR APPLICANT (SIGN AND PRINT OR TYPE NAME)

SIGNATURE: _____
(Letter of authorization required if signature is other than property owner)

Print or Type Name: _____
Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration expressed and in the capacity therein stated
Given under my hand and seal of office on this 18 day of April 2022

Angela Diann Bradsher
Notary Public

Signature: Angela Diann Bradsher Date: 4-18-22



For Departmental Use Only

Case No.: 22-00300

Project Manager: _____

Total Fee(s): 150.00

Check No.: Card

Date Submitted: 4-18-22

Accepted By: C. Austin

Date of Complete Application: _____

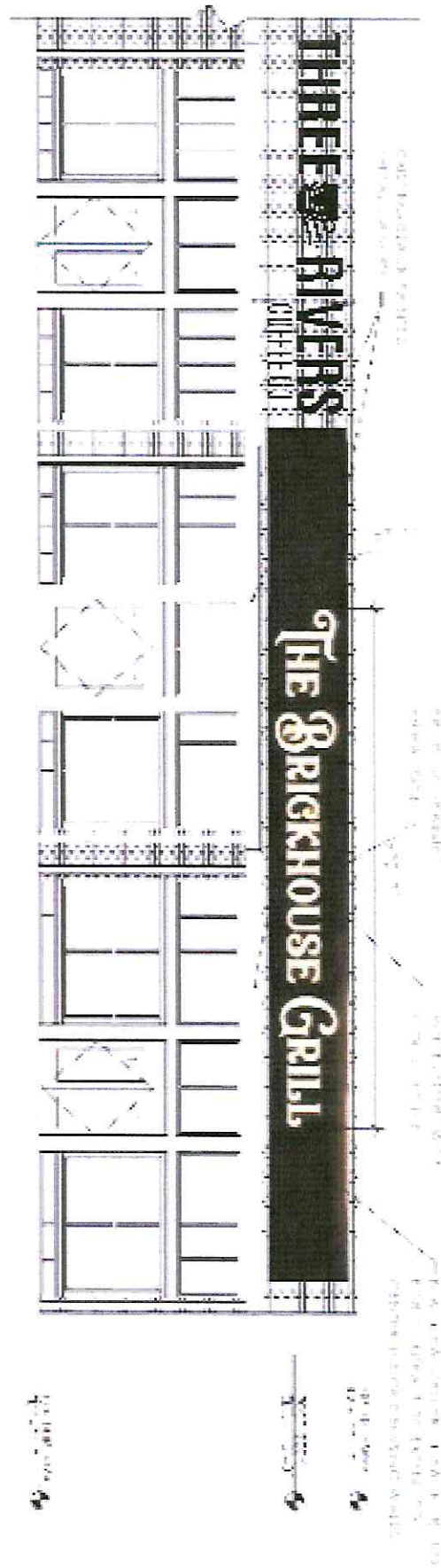


To whom it may concern,

I am seeking approval to paint signage on the building located at 107 N Main Street Suite A Joshua, TX 76058, for Three River Coffee Co.

Thank you for your time and consideration,

Christopher Richie



1 ELEVATION