# CITY COUNCIL WORK SESSION

**FEBRUARY 03, 2025 AT 6:05 PM**

**COUNCIL CHAMBERS - 1859 CITY CENTER WAY, JONESBORO, GA 30236**

# MINUTES

## I. CALLED TO ORDER

The meeting was called to order at 6:12 p.m. by Mayor Sartor.

## II. ROLL CALL

The roll was called by City Manager Miller-Thornton.

Present:

- Mayor Donya L. Sartor
- Mayor Pro-Tem Tracey Messick
- Councilmember Alfred Dixon
- Councilmember Don Dixon
- Councilmember Billy Lester
- Councilmember Asjah Miller
- Councilmember Billy Powell
- City Manager, ChaQuias Miller-Thornton
- City Attorney, David Dreyer
- Interim City Clerk, Shandrella Jewett
- Assistant Chief of Police, Audrey Dunlap
- Finance Director, Cynthia Hammond
- Downtown Main Street Manager, Andrew Simpson
- Public Works Director, Marcus Heard

## III. ADOPTION OF AGENDA

A. The Council adopted and approved the amended Agenda.

Letter D. was added under New Business to include changes to the Personnel Policy.

Executive Session was added regarding a personnel matter.

**RESULT:** **Approved (Vote was unanimous)**
**MOVER:** **Councilmember Miller**
**SECONDER:** **Councilmember A. Dixon**

## IV. PUBLIC COMMENTS (PLEASE LIMIT COMMENTS TO THREE (3) MINUTES)

None

## V. PRESENTATIONS

None

## VI. OLD BUSINESS

A. Council to consider the approval of an Employment Contract between the City of Jonesboro, Georgia and Judge Charles K. Wood - Municipal Court Judge.

**RESULT:** **Approved (Vote was unanimous)**
**MOVER:** **Mayor Pro-Tem Messick**
**SECONDER:** **Councilmember D. Dixon**

## VII. NEW BUSINESS

A. Discussion regarding Alcohol Beverage Pouring License Application #25-ALC-001 to dispense beer, wine & distilled spirits at 265 Jonesboro Road, Jonesboro, Georgia 30236. The legal business name is Ray's Place Where Chicago Meets Atlanta. Kelly J. Epps has requested to be the License Representative. *(Required hearing and consideration set for Monday, February 10, 2025.)*

City Manager Miller-Thornton led the discussion.

B. Council to consider a Proposed Compensation Plan/Incentives for Jonesboro Police Department.

City Manager Miller-Thornton led the discussion regarding the Recruitment and Retention Plan (Part A) that was put together by Chief Coyt. She spoke regarding a proposed $7,500.00 Sign-on Bonus for each of the nine (9) positions remaining vacant. The nine (9) positions x $7,500.00 = $67,500.00 (employer taxes must be considered). The money would be taxable at $72,664.00 as the total.

Option 1 – Half of the payment would be due and payable at six (6) months and the other half would be payable at the conclusion of one (1) year of employment with the City.

Mayor Sartor clarified that the Recruitment Bonus is paid out in its entirety at $500.00 on day 91. Mayor Pro-Tem Messick asked City Manager Miller-Thornton to get benefit information from other surrounding cities. Mayor Sartor asked City Manager to obtain information from the County as well.

The Council agreed to do $1,000.00 recruitment bonus ($500.00 in 90 days and another $500.00 in 90 more days). The employee(s) would have their total by the 181st day. This would be for any employee that does a direct referral to the Police Department.

C. Council to consider a Proposed Revised Fee Schedule for use of the Jonesboro City Center Community Room.

**The item was added to the Consent Agenda.**

D. Council to consider adoption and approval of Ordinance 2025-002 regarding An Ordinance Amending the Jonesboro Personnel Policies and Procedures, Chapter VIII, Section D - Hours of Work.

The Council agreed to discuss the item at a later time.

## VIII. OTHER BUSINESS

A. Executive Session for the purpose of discussing a personnel matter.

At 7:06 p.m., a motion was made to enter into Executive Session regarding a personnel matter.

**RESULT:** **Approved (Vote was unanimous)**
**MOVER:** **Councilmember D. Dixon**
**SECONDER:** **Councilmember A. Dixon**

At 7:38 p.m., a motion was made to reconvened to Work Session.

**RESULT:** **Approved (Vote was unanimous)**
**MOVER:** **Councilmember D. Dixon**
**SECONDER:** **Councilmember A. Dixon**

B. Consider any action(s), if necessary, based on decision(s) made in Executive Session.

None

## IX. ADJOURNMENT

A motion was made to adjourn the Work Session at 7:39 p.m.

**RESULT:** **Approved (Vote was unanimous)**
**MOVER:** **Councilmember D. Dixon**
**SECONDER:** **Councilmember A. Dixon**

Dr. Donya L. Sartor, Mayor

Shandrella Jewett, Interim City Clerk