



# TOWN COUNCIL MEETING AGENDA

July 24, 2024 at 4:00 PM

Council Chambers – 340 Ocean Drive and YouTube

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**NOTICE:** If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. ***Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland-Rodriguez, Town Clerk, at least 48 hours in advance to request such accommodations.***

The meeting will be broadcast live on The Town of Juno Beach YouTube page and can be viewed any time at: <https://www.youtube.com/@townofjuno-beach477/streams>

**HOW CITIZENS MAY BE HEARD:** Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by: Submitting their comments through the Public Comments Webform at: [https://www.juno-beach.fl.us/towncouncil/webform/public-comments#\\_blank](https://www.juno-beach.fl.us/towncouncil/webform/public-comments#_blank) (all comments must be submitted by Noon on day of Meeting). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than three (3) minutes; or make their comment in-person; or participate from a remote location using Zoom – please contact the Town Clerk at [ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us) by Noon on the day of the meeting to receive the Meeting ID and Access Code. (Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called).

***\*Please note that the Zoom meeting will lock for public comments at 5:30pm and no other entries will be permitted.***

*All matters listed under Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**CALL TO ORDER**

**PLEDGE ALLEGIANCE TO THE FLAG**

**ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA**

**PRESENTATIONS**

**COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF**

**COMMENTS FROM THE PUBLIC**

*All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.*

**CONSENT AGENDA**

1. Approval of Town Council Meeting Minutes for June 26, 2024
2. Proclamation – Florida Water Professionals Month
3. Approval of Town Council Goal Planning Report for FY 2024-2025
4. Approval of 5-Year Review of Impact Fees
5. Year to Date (YTD) Financial Statements

**COUNCIL ACTION/DISCUSSION ITEMS**

6. Town Wide Sidewalk & Pavers
7. Strategic Visioning Plan
8. Discussion on Replacement of the Chain Link Fence at JB7
9. Discussion on Regulating the Volume and Massing of Single-Family Dwellings
10. FY 2024-2025 Proposed Ad Valorem Millage Tax Rate and Public Hearing Date
11. Approval of FY 2024-2025 Infrastructure Sales Tax Projects
12. Resolution No. 2024-11: Annual Garbage Assessment Collection (Non-Ad Valorem) FY 2024-2025
13. Resolution No. 2024-10 - First Amendment to Solid Waste and Recyclable Collections Services Agreement
14. Pelican Lake – Cattail Removal
15. Public Hearing & Second Reading on Ordinance No. 787 - Artificial Turf Definition
16. Discussion on Contract Renewal - Building Official, Plan Review, and Inspection Services
17. Discussion on Tower Height
18. Discussion on site plan review by P&Z board
19. Discussion - Professionalism on the dais and in the chambers
20. Discussion on Audit Oversight Committee Recommendations

**COMMENTS FROM THE COUNCIL**

**ADJOURNMENT**



# TOWN COUNCIL MEETING MINUTES

June 26, 2024 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: PEGGY WHEELER, MAYOR  
 DD HALPERN, VICE MAYOR  
 MARIANNE HOSTA, VICE MAYOR PRO TEM  
 JACOB ROSENGARTEN, COUNCILMEMBER  
 DIANA DAVIS, COUNCILMEMBER

ALSO PRESENT: DAVID DYESS, TOWN MANAGER  
 LEONARD RUBIN, TOWN ATTORNEY  
 MICHAEL VENTURA, FINANCE DIRECTOR  
 FRANK DAVILA, DIRECTOR OF PLANNING & ZONING  
 ISABELLA HICKEY, SENIOR PLANNER  
 TIM HANNON, ACTING DIRECTOR OF PUBLIC WORKS  
 CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK

AUDIENCE: 20

## CALL TO ORDER – 5:30PM

## PLEDGE ALLEGIANCE TO THE FLAG

## ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

*Council gave unanimous consensus to move Item #12 up to Item #8; and pull Items #3 and #4 from the consent agenda to discuss.*

## PRESENTATIONS

1. Swearing In New Police Officer
2. Preliminary 2024-2025 Budget Presentation

***MOTION:** Halpern/Rosengarten made a motion to re-bid the landscaping contract utilizing the same scope of work.*

***ACTION:** The motion passed 4-1 with Councilmember Davis opposed.*

## COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

*Council gave consensus to move forward with the Veterans Memorial brick program for Juno Beach Veterans and their families.*

## COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

Public Comments Opened at 6:26pm.

(See attached handout from Pleasant Ridge resident Charles Hollings.)

Public Comments Closed at 6:42pm.

## CONSENT AGENDA

3. ~~Town Council Goal Planning Workshop Minutes – May 20, 2024~~
4. ~~Town Council Meeting Minutes for May 22, 2024~~
5. Proclamation – 13th Annual KidsFit Jamathon
6. Donation from Frenchman's Creek Charities Foundation, Inc.
7. Year to Date (YTD) Financial Statements

**MOTION:** Halpern/Davis made a motion to approve the consent agenda as amended.

**ACTION:** The motion passed unanimously.

## COUNCIL ACTION/DISCUSSION ITEMS (A Public Comment Period was provided for each item below.)

3. Town Council Goal Planning Workshop Minutes - May 20, 2024

*Vice Mayor Halpern, Councilmember Rosengarten, and Councilmember Davis gave consensus to remove the term “unanimous” and add “(not in priority order)” to the end of the introductory sentence; add “and efficiency of council meetings” to item #5; and add “and code review” to item #7.*

**MOTION:** Davis/Halpern made a motion to approve the Goal Planning Workshop Minutes for May 20, 2024 as amended.

**ACTION:** The motion passed unanimously.

4. Town Council Meeting Minutes for May 22, 2024

**MOTION:** Halpern/Rosengarten made a motion to approve the meeting minutes for May 22, 2024 as amended.

**ACTION:** The motion passed 4-1 with Councilmember Davis opposed.

8. Special Event Request – Turtle Fest 2025

**MOTION:** Davis/Rosengarten made a motion to approve the Special Event Request – Turtle Fest 2025.

**ACTION:** The motion passed unanimously.

9. Public Hearing and Second Reading on Ordinance No. 785 - Schedule of Off-Street Parking Requirements Multiple-Family Use (see attached handout from Councilmember Davis)



***MOTION:** Halpern/Davis made a motion to approve Ordinance No. 785 as amended by incorporating additional grandfathering language in Section 7 on second and final reading.*

***ACTION:** The motion passed unanimously.*

*Council gave consensus to have a discussion on underground and subterranean parking on a future agenda.*

10. Public Hearing and Second Reading on Ordinance No. 788 – Electronic Publication of Legal Notices and Advertisements on Palm Beach County’s Website

***MOTION:** Davis/Halpern made a motion to approve Ordinance No. 788 on second and final reading.*

***ACTION:** The motion passed unanimously.*

11. Public Hearing and First Reading on Ordinance No. 786 – Tower Definition

*(See attached handouts from Councilmember Davis and resident Paul Kneeland.)*

*Council took no action on the Ordinance and gave consensus to have a discussion on tower height at a future meeting.*

12. Public Hearing and First Reading on Ordinance No. 787 – Artificial Turf Definition

***MOTION:** Davis/Halpern made a motion to approve Ordinance No. 787 on first reading.*

***ACTION:** The motion passed 3-2 with Mayor Wheeler and Vice Mayor Pro Tem Hosta opposed.*

13. Selection of Planning & Zoning Board Member/Alternate Member

***MOTION:** Halpern/Rosengarten made a motion to approve Erik Zlanabitnig as a regular Planning & Zoning Board member.*

***ACTION:** The motion failed 2-3 with Mayor Wheeler, Vice Mayor Pro Tem Hosta, and Councilmember Davis opposed.*

***MOTION:** Hosta/Davis made a motion to approve Jim Ferguson as a regular member of the Planning & Zoning Board.*

***ACTION:** The motion passed 3-2 with Vice Mayor Halpern and Councilmember Rosengarten opposed.*

***MOTION:** Halpern made a motion to approve Erik Zlanabitnig as an alternate member of the Planning & Zoning Board.*

*Mr. Zlanabitnig declined.*

***ACTION:** The motion failed for lack of a second.*

**Jonathan Butler** was selected as the Alternate Boardmember (see attached ballot sheets).

14. Resolution No. 2024-07 - Modified Donation Policy

*Vice Mayor Halpern, Councilmember Rosengarten, and Councilmember Davis gave consensus to include the term “training” in Section V.1(b) after “items” and lower the dollar amount for Staff approval from \$10,000 to \$5,000; and modify Section V.1(d) to state “all donations” in lieu of “any donation.”*

***MOTION:** Davis made a motion to approve Resolution No. 2024-07 – Modified Donation Policy as amended.*

***ACTION:** The motion failed for lack of a second.*

***MOTION:** Davis/Halpern made a motion to approve Resolution No. 2024-07 – Modified Donation Policy as amended.*

***ACTION:** The motion passed unanimously.*

15. Police Foundation Donation Request

***MOTION:** Hosta/Davis made a motion to approve the Juno Beach Police Foundation’s donation of optical sights and suppressors for all Juno Beach Police Department patrol rifles.*

***ACTION:** The motion passed 4-1 with Councilmember Rosengarten opposed.*

16. Town Wide Sidewalk & Pavers

***MOTION:** Davis/Rosengarten made a motion to move this item to the next meeting agenda.*

***ACTION:** The motion passed unanimously.*

17. Resolution #2024-9 Approving 2023-2024 Budget Amendment

***MOTION:** Halpern/Rosengarten made a motion to approve Resolution No. 2024-07 – Amending the budget for fiscal year 2023-2024.*

***ACTION:** The motion passed unanimously.*

~~18. Town Council Goal Planning Report for FY 2024-2025~~

~~19. Strategic Visioning Plan~~

~~20. Discussion on Replacement of the Chain Link Fence at JB7~~

~~21. Discussion on Regulating the Volume and Massing of Single Family Dwellings~~

**COMMENTS FROM THE COUNCIL**

Mayor Wheeler, Vice Mayor Halpern, Councilmember Rosengarten, and Councilmember Davis gave consensus to have staff proceed with the process of getting the bridge openings changes to on the hour.

*Council gave consensus to proceed with the FRDAP grant application for replacing the Kagan Park equipment.*

***MOTION:** Rosengarten/Hosta made a motion to approve \$3,000 from contingency for the FRDAP application.*

***ACTION:** The motion passed unanimously.*

*Mayor Wheeler, Vice Mayor Halpern, and Councilmember Davis gave consensus to have a discussion on a policy for funding additional training for Council members.*

*Vice Mayor Halpern, Vice Mayor Pro Tem Hosta, and Councilmember Rosengarten gave consensus to have a discussion on the amount of commercial vs. residential on developable and re-developable sites on a future agenda.*

*Council gave consensus to have one on one evaluation meetings with the Town Manager; and have a discussion on the zoning inspection process on a future agenda.*

*Vice Mayor Halpern, Councilmember Rosengarten and Councilmember Davis gave consensus to have a discussion on returning site plan review of single-family residences to the Planning & Zoning Board on a future agenda.*

**ADJOURNMENT**

Mayor Wheeler adjourned the meeting at 9:59pm.

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Peggy Wheeler, Mayor

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Caitlin E. Copeland-Rodriguez, Town Clerk

DRAFT



Caitlin Copeland &lt;ccopeland@juno-beach.fl.us&gt;

## Re: Minutes from Meetings on Consent Agenda for 6-24

1 message

Caitlin Copeland &lt;ccopeland@juno-beach.fl.us&gt;

Mon, Jun 24, 2024 at 8:12 AM

To: Diana Davis &lt;ddavis@juno-beach.fl.us&gt;, David Dyess &lt;ddyess@juno-beach.fl.us&gt;

Good Morning Councilmember Davis:

I reviewed the Town Council meeting/workshop videos/recordings, please see my comments below in red and let me know if you have any additional questions.

### **Caitlin E. Copeland-Rodriguez, MMC** Town Clerk

Town of Juno Beach

340 Ocean Drive

Juno Beach, FL 33408

[ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us)

Phone: (561)656-0316

**Please note:** Florida has a very broad public records law. Most written communications to or from local officials regarding town business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

On Sat, Jun 22, 2024 at 1:14 PM <ddavis@juno-beach.fl.us> wrote:

On page 19, item #3 Town Council Goal Planning Workshop minutes – remove the word “unanimous” I agree that consensus was given but not everyone agreed to all of the goals listed. All agreed to beautification and all agreed to review the building site area regulations of all zoning districts. But the other goals listed were not “unanimous” - *The Council had given consensus as a whole to move forward with the listed items at the end of the workshop.*

On page 41, item #4 number 11, I would delete the “consensus” language, and state that “No Action Taken” I did not agree to move forward with an enforcement warning policy. I did say I was not in favor of locking up bicycles. It was my understanding that no action was taken, please remove my name from stating that I gave a consensus. - *At 1:30:30, You had agreed to a warning system/process/policy as well along with Mayor Wheeler and Councilmember Rosengarten.*

On page 42, Item #4, number 13, third line of consensus needs to include the language that this is for our older original homes, minor changes for equipment installed pursuant to a permit **at our older original homes** that when replaced would now be considered nonconforming. - *Upon review of the video, the consensus itself did not state nor reference older homes specifically.*

On page 42, Item #4, number 15, the last line strike “on the Council’s goals” and changed it to “on their goals for our Town.” I did not understand that the public would have a veto power over the Council’s goals voted on at the goal setting workshop, but there was a failure to survey the residents on what their goals are for our Town. - *No change as they are referenced by Council as “Council’s Goals” during the meeting.*

Thank you for your consideration of these changes.

Diana Davis, Councilmember

Juno Beach Town Council

Email official Town Council : [ddavis@juno-beach.fl.us](mailto:ddavis@juno-beach.fl.us)

Office 561-267-7772

Mobile 561-310-6138

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## **Ordinance 785 Off Street Parking**

- 1. Add Grandfathering Language** so that existing structures are not non-conforming.

Section 7 could be revised to read as follows:

This Ordinance shall be effective immediately upon adoption and shall apply to all new multiple-family dwellings approved after the effective date of this Ordinance. Existing multi-family dwellings approved prior to the effective date of this Ordinance that do not meet the requirements of this Ordinance shall not be rendered non-conforming. Such dwellings shall be grandfathered at the approved number of parking spaces, and the parking areas may be replaced, restored, reconstructed, or relocated without complying with the requirements of this Ordinance.

(Attorney Len Rubin's language)

- 2. Consider adding language for Hotel/ Motels :** proposed new parking requirement mimic Town of Palm Beach, a barrier island.

Town of Juno Beach: **Hotel/ Motel** 1.25 spaces per each occupancy unit plus one space for each three seats offered to the public for restaurant or lounge purposes and one space per 100 sq. ft. of meeting space. Additional spaces may be required for retail shops, beauty shops and barber shops, athletic clubs, et. If expected to attract additional outside traffic.

Town of Palm Beach: **Hotel/Motel**, condo hotels, time-share uses: One and three-fourths per unit with two or fewer rooms, and 2.75 per unit with more than two rooms; plus one for each 2.5 seats of conference capacity including auditorium, ballroom, banquet facilities, convention hall, gymnasiums, meeting rooms, or other similar places of assembly.

- 3. Consider regulating/ limiting underground or subterranean parking.**



**POLICE DEPARTMENT**

**Event Report**

Event ID: 23-160396

Call Ref #: 438

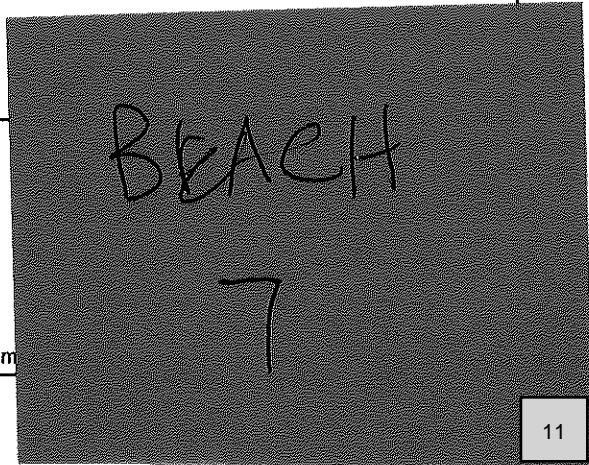
Date/Time Received: 06/16/23 20:53:16

Rpt #: Call Source: PHONE	Prime JUA11 Unit: FRISCIA, JOHN	Services Involved <b>LAW</b>		
Location: 14775 US HIGHWAY 1 X-ST: JUNO OCEAN WALK S US HIGHWAY 1		Jur: CAD	Service: LAW	Agency: JUNO
Business: JUNO BEACH PARK -JUNO PIER		St/Beat:	District:	RA: JBNE
		Phone: (561) 799-0185	GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:				
Caller: ANON Addr: 14775 US HIGHWAY 1	Phone:	Alarm: Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex: Age:
Call Taker: FANDREY543	Console: CAD13			
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:	

Notes: REQUESTED TO BE PATCHED BY DISPATCHED IN REGARDS TO A S2 JUVENILE. JUVENILE WAS WITH JUPITER PD IN THEIR JURISDICTION. I MADE CONTACT WITH THE MOM KARA AND HAD HER FOLLOW ME TO HER DAUGHTER ADRIANA WHO WAS WITH JUPITER APPROXIMATELY 200 YARDS NORTH OF THE PIER. NOTHING ELSE TO REPORT ON THIS INCIDENT. [06/16/23 23:21:58 Unit:JUA11]  
 OFFICERS APPROACHED THE BEACH AND HEARD A LARGE MASS OF PEOPLE. OFFICERS WENT DOWN THE STEPS AND IDENTIFIED OURSELVES AS THAT WAS HAPPENING OVER 100 KIDS RAN IN ALL DIFFERENT DIRECTIONS. A FEW KIDS STAYED AND GAVE THEIR NAMES AS SPARK, FJ, LOGAN AND NICK. NO CRIMINAL ACTIVITY WAS OBSERVED AT THAT TIME. OFFICERS THEN WENT BACK ON THE PIER AND HEARD A LOUD STEREO PLAYING. THE STEREO WAS SHUT OFF ONCE THE KIDS SAW US AGAIN. OFFICERS IDENTIFIED THE PERSON PLAYING THE STEREO AS ANTWAN JOHNSON. OFFICERS ADVISED ANTWAN OF THE JUNO BEACH TOWN ORDINANCES. AS STATED ABOVE NO CRIMINAL ACTIVITY WAS OBSERVED. [06/16/23 21:36:25 Unit:JUA11]  
 UDTS: {JUA10} 10-4 CK [06/16/23 21:23:58 PICO510]  
 UDTS: {JUA10} 10-4 CK [06/16/23 21:08:07 PICO510]  
 KIDS WERE GONE BEFORE OFFICERS ARRIVED. NO COMMOTION OR NOISE COMING FROM THE PIER LOT. EVERYTHING 10-4 HERE. NOTHING ELSE TO REPORT. [06/16/23 21:02:40 Unit:JUA11]  
 LARGE GROUP OF JUV THROWING A PARTY AT THIS 1020 // NO CONTACT [06/16/23 20:53:50 FANDREY543]

**Times**

	Time From Call Received	
Call Received: 06/16/23 20:53:16		Unit Reaction: 000:04:28 (1st Dispatch to 1st Arrive)
Call Routed: 06/16/23 20:53:55	000:00:39	En-Route: 000:02:21 (1st Dispatch to 1st En-Route)
Call Take Finished: 06/16/23 20:53:55	000:00:39	On-Scene: 000:58:10 (1st Arrive to Last Clear)
1st Dispatch: 06/16/23 20:55:16	000:02:00 (Time Held)	
1st En-Route: 06/16/23 20:57:37	000:04:21	
1st Arrive: 06/16/23 20:59:44	000:06:28 (Reaction Time)	
Last Clear: 06/16/23 21:57:54	001:04:38	



Event ID: 23-160396      Call Ref #: 438      22N NOISE OR MUSIC at 14775 US HIGHWAY 1

**Radio Log**

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	310	D	Dispatched	06/16/23 20:55:16	Stat/Beat: JUNO		PICO510
JUA10	309	D	Dispatched	06/16/23 20:55:39	Stat/Beat: JUNO		PICO510
JUA10	309	E	En-Route	06/16/23 20:57:37			Unit:JUA10
JUA10	309	A	Arrived	06/16/23 20:59:44			Unit:JUA10
JUA11	310	E	En-Route	06/16/23 20:59:48			Unit:JUA11
JUA11	310	A	Arrived	06/16/23 20:59:49			Unit:JUA11
JUA11	310	C	Cleared	06/16/23 21:02:44		CAD	FRISCIA310
JUA10	309	104	{JUA10} 10-4 CK	06/16/23 21:08:07			PICO510
JUA10	309	104	{JUA10} 10-4 CK	06/16/23 21:23:58			PICO510
JUA11	310	D	Dispatched	06/16/23 21:29:58	Stat/Beat: JUNO		FRISCIA310
JUA11	310	E	En-Route	06/16/23 21:29:58	Stat/Beat: JUNO		FRISCIA310
JUA11	310	A	Arrived	06/16/23 21:29:58	Stat/Beat: JUNO		FRISCIA310
JUA10	309	C	Cleared	06/16/23 21:46:17		BU	PALACIO30
JUA11	310	C	Cleared	06/16/23 21:57:54		CAD	FRISCIA310

**Event Log**

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	06/16/23 20:53:16	By: PHONE		FANDREY54
		ENT	Entered Street	06/16/23 20:53:21	14775 US HIGHWAY 1		FANDREY54
		ENT	Entered Remarks	06/16/23 20:53:50			FANDREY54
		ENT	Entered CallerName_C	06/16/23 20:53:52	ANON		FANDREY54
		ENT	Entered Nature	06/16/23 20:53:54	22N NOISE OR MUSIC		FANDREY54
		FIN	Finished Call Taking	06/16/23 20:53:55			FANDREY54
		VEV	Viewed Event	06/16/23 20:54:12	User First Viewed Event CAD		PICO510
		ARM	Added Remarks	06/16/23 21:02:40			Unit:JUA11
		VEV	Viewed Event	06/16/23 21:03:13	User First Viewed Event CAD		GOLDBERG
		ARM	Added Remarks	06/16/23 21:08:07			PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:08:07	Units: JUA10 >>> 3Min.		PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:08:14	Units: JUA10 >>> 10Min.		PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:18:41	Units: JUA10 >>> 5Min.		PICO510
		ARM	Added Remarks	06/16/23 21:23:58			PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:23:58	Units: JUA10 >>> 3Min.		PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:24:02	Units: JUA10 >>> 15Min.		PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:33:22	Units: JUA10,JUA11 >>> 5Min.		PICO510
		ARM	Added Remarks	06/16/23 21:36:25			Unit:JUA11
		RSW	Reset Watchdog Timer	06/16/23 21:38:47	Units: JUA10,JUA11 >>> 10Min.		PICO510
		RSW	Reset Watchdog Timer	06/16/23 21:53:53	Units: JUA11 >>> 15Min.		PICO510
		ARM	Added Remarks	06/16/23 23:21:58			Unit:JUA11

# POLICE DEPARTMENT

## Event Report

Event ID: 23-175192

Call Ref #: 465

Date/Time Received: 07/02/23 18:32:41

Rpt #: Call Source: PHONE	Prime JUA10 Unit: BERLINGO, BRIAN	Services Involved <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;">LAW</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>	LAW				
LAW							
Location: 14200 US HIGHWAY 1 X-ST: DONALD ROSS RD OCEAN ROYALE WAY Business: LOGGERHEAD PARK	(S)FRENCHMANS CREEK (N)AZURE Jur: CAD Service: LAW Agency: JUNO St/Beat: District: RA: JBNE Phone: GP: 2001						
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1 Priority: 2	Medical Priority:					
Reclassified Nature:							
Caller: Addr:	Phone:	Alarm: Alarm Type:					
Vehicle #:	St:	Report Only: No Race: Sex: Age:					
Call Taker: ADAMS551	Console: CAD10						
Geo-Verified Addr.: Yes Nature Summary Code: 22 Disposition: GOA Close Comments:							
Notes: GOA [07/02/23 18:53:26 Unit:JUA11] POSB WO18 [07/02/23 18:34:47 ADAMS551] beach area lang barrier with caller loud music [07/02/23 18:33:42 ADAMS551]							

### Times

	Time From Call Received	
Call Received: 07/02/23 18:32:41		Unit Reaction: 000:10:18 (1st Dispatch to 1st Arrive)
Call Routed: 07/02/23 18:33:42	000:01:01	En-Route: (1st Dispatch to 1st En-Route)
Call Take Finished: 07/02/23 18:33:42	000:01:01	On-Scene: 000:10:15 (1st Arrive to Last Clear)
1st Dispatch: 07/02/23 18:35:33	000:02:52 (Time Held)	
1st En-Route: 07/02/23 18:35:33	000:02:52	
1st Arrive: 07/02/23 18:45:51	000:13:10 (Reaction Time)	
Last Clear: 07/02/23 18:56:06	000:23:25	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	309	D	Dispatched	07/02/23 18:35:33			GARCIA444
JUA11	309	E	En-Route	07/02/23 18:35:33			GARCIA444
JUA10	307	D	Dispatched	07/02/23 18:37:03	Stat/Beat: JUNO		BERLINGO3
JUA10	307	E	En-Route	07/02/23 18:37:03	Stat/Beat: JUNO		BERLINGO3
JUA11	309	A	Arrived	07/02/23 18:45:51			Unit:JUA11
JUA10	307	A	Arrived	07/02/23 18:46:11			Unit:JUA10
JUA11	309	X	Canceled	07/02/23 18:53:38	Pre-empted to Event # 472		OSHA432
JUA11	309	D	Dispatched	07/02/23 18:53:52			OSHA432
JUA11	309	E	En-Route	07/02/23 18:53:53			OSHA432

Event ID: 23-175192      Call Ref #: 465      22N NOISE OR MUSIC at 14200 US HIGHWAY 1

JUA11	309	A	Arrived	07/02/23 18:53:57		OSHA432
JUA11	309	C	Cleared	07/02/23 18:54:48		108 PALACIO30
JUA10	307	C	Cleared	07/02/23 18:56:06		GOA BERLINGO3

**Event Log**

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	07/02/23 18:32:41	By: PHONE		ADAMS551
		ENT	Entered Street	07/02/23 18:32:50	2700 DONALD ROSS RD		ADAMS551
		ENT	Entered AddSt	07/02/23 18:32:51	(S)FRENCHMANS CREEK (N)AZURE		ADAMS551
		ENT	Entered Nature	07/02/23 18:32:57	22N NOISE OR MUSIC		ADAMS551
		VEV	Viewed Event	07/02/23 18:33:29	User First Viewed Event CAD		GARCIA444
		ENT	Entered Remarks	07/02/23 18:33:42			ADAMS551
		FIN	Finished Call Taking	07/02/23 18:33:42			ADAMS551
		CHG	Changed Street	07/02/23 18:33:59	2700 DONALD ROSS RD --> B/		ADAMS551
		CHG	Changed Agency	07/02/23 18:33:59	PBG -->		ADAMS551
		CHG	Changed Street	07/02/23 18:34:13	B/ --> 14200 US HIGHWAY 1		ADAMS551
		CHG	Changed Agency	07/02/23 18:34:13	--> JUNO		ADAMS551
		ARM	Added Remarks	07/02/23 18:34:47			ADAMS551
		RSW	Reset Watchdog Timer	07/02/23 18:49:31	Units: JUA11,JUA10 >>> 15Min.		GARCIA444
		VEV	Viewed Event	07/02/23 18:53:18	User First Viewed Event CAD		OSHA432
		ARM	Added Remarks	07/02/23 18:53:26			Unit:JUA11
		CHG	Changed NATURE	07/02/23 18:59:42	22N NOISE OR MUSIC --> 22 DISTUR		OH365
		CHG	Changed NATURE	07/02/23 19:00:56	22 DISTURBANCE NOT NOISE/MUSIC		OH365

# POLICE DEPARTMENT

## Event Report

Event ID: 24-042171

Call Ref #: 6

Date/Time Received: 02/14/24 17:37:09

Rpt #: Call Source: PHONE	Prime JUB11 Unit: PALACIO, SANTIAGO	Services Involved			
		LAW			
Location: 14775 US HIGHWAY 1		Jur: CAD	Service: LAW	Agency: JUNO	
X-ST: JUNO OCEAN WALK S US HIGHWAY 1		St/Beat:	District:	RA: JBNE	
Business: JUNO BEACH PIER PARK GROUP		Phone:	GP: 2001		
Nature: 22N NOISE OR MUSIC		Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:					
Caller: ANON Addr: 14775 US HIGHWAY 1		Phone:	Alarm: Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: BANKES531		Console: CAD5			
Geo-Verified Addr.: Yes Nature Summary Code: 22 Disposition: GOA Close Comments:					

Notes: COMPL CALLED BACK AND ADVISED THE MALES ARE GONE [02/14/24 17:50:03 BANKES531]  
ACROSSFROM THE BATHROOMS IN THE PAVILLION AREA [02/14/24 17:42:00 BANKES531]  
CALLR SAID HE WANTS TO BE ANONYMOUS BUT HE WILL BE WATCHING TO MAKE SURE ITS HANDLED [02/14/24 17:41:13 BANKES531]  
CALLR SAID 7 YEARS AGO SOMEONE CALLED THE POLICE ON HIM FOR BEING LOUD ON HIS PHONE BUT NO ONE HANDLES THESE MALES BEING LOUD AT THE PARK [02/14/24 17:40:46 BANKES531]  
ADVISED OLDER MALES [02/14/24 17:40:15 BANKES531]  
BLASTING FRANK SINATRA [02/14/24 17:38:26 BANKES531]  
6-8 MALES DRINKING ALCOHOL AND PLAYING LOUD MUSIC ADVISED ON GOING ISSUE

CALLR VERY UPSET NOTHING IS BEING DONE ABOUT IT

ADVISED THEY CURSE AND YELL AND NO ONE STOPS THEM.

NO ALCOHOL SHOULD BE IN THE PARK [02/14/24 17:38:12 BANKES531]]

### Times

	Time From Call Received	Unit Reaction:	(1st Dispatch to 1st Arrive)
Call Received: 02/14/24 17:37:09			
Call Routed: 02/14/24 17:38:29	000:01:20	En-Route:	(1st Dispatch to 1st En-Route)
Call Take Finished: 02/14/24 17:42:23	000:05:14	On-Scene:	(1st Arrive to Last Clear)
1st Dispatch: 02/14/24 17:40:46	000:03:37 (Time Held)		
1st En-Route:			
1st Arrive:	(Reaction Time)		
Last Clear: 02/14/24 17:48:34	000:11:25		

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	309	D	Dispatched	02/14/24 17:40:46			SMITH232

Event ID: 24-042171      Call Ref #: 6      22N NOISE OR MUSIC at 14775 US HIGHWAY 1

JUB11 309      C Cleared      02/14/24 17:48:34 GOA      GOA SANFRATEL

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	02/14/24 17:37:09	By: PHONE		BANKES531
		ENT	Entered Street	02/14/24 17:37:10	14775 US HIGHWAY 1		BANKES531
		ENT	Entered AddSt	02/14/24 17:37:10			BANKES531
		ENT	Entered Remarks	02/14/24 17:38:12			BANKES531
		ENT	Entered Nature	02/14/24 17:38:15	22N NOISE OR MUSIC		BANKES531
		ARM	Added Remarks	02/14/24 17:38:26			BANKES531
		FF	Fast Forward to LAW	02/14/24 17:38:29	LAW		BANKES531
		VEV	Viewed Event	02/14/24 17:38:33	User First Viewed Event CAD		OSHA432
		ARM	Added Remarks	02/14/24 17:40:15			BANKES531
		VEV	Viewed Event	02/14/24 17:40:25	User First Viewed Event CAD		SMITH232
		ARM	Added Remarks	02/14/24 17:40:46			BANKES531
		ARM	Added Remarks	02/14/24 17:41:13			BANKES531
		ENT	Entered CallerName_C	02/14/24 17:41:19	ANON		BANKES531
		ARM	Added Remarks	02/14/24 17:42:00			BANKES531
		FIN	Finished Call Taking	02/14/24 17:42:23			BANKES531
		VEV	Viewed Event	02/14/24 17:48:16	User First Viewed Event CAD		SANFRATEL
		ARM	Added Remarks	02/14/24 17:50:03			BANKES531



# POLICE DEPARTMENT

## Event Report

Event ID: 24-073265

Call Ref #: 492

Date/Time Received: 03/19/24 22:05:24

Rpt #: Call Source: PHONE	Prime JUA12 Unit: PALACIO, SANTIAGO	Services Involved		
		LAW		
Location: 14775 US HIGHWAY 1		Jur: CAD	Service: LAW	Agency: JUNO
X-ST: JUNO OCEAN WALK S US HIGHWAY 1		St/Beat:	District:	RA: JBNE
Business: JUNO BEACH PIER PARK GROUP		Phone:	GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:				
Caller: ANON Addr: 14775 US HIGHWAY 1		Phone:	Alarm: Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex: Age:
Call Taker: CLUTTER396		Console: CAD5		
Geo-Verified Addr.: Yes Nature Summary Code: 22 Disposition: CAD Close Comments:				

Notes: JUVENILES IN THE PARKING LOT, PARENTS CALLED AND RESPONDED TO THE SCENE TO PICK THEM UP. [03/20/24 01:16:37 Unit:JUA12]  
 UDTS: {JUA12} 10-4 CK [03/19/24 23:00:02 BANKES531]  
 UDTS: {JUA11} 10-4 CK [03/19/24 22:40:31 BANKES531]  
 UDTS: {JUA11} 10-4 CK [03/19/24 22:22:50 BANKES531]  
 UDTS: {JUA11} 10-4 CK [03/19/24 22:16:28 BANKES531]  
 LRG GROUP OF SUBJS IN THE PARK AREA YELLING AND BEING LOUD - BACKS UP TO CLLR AT 701 SEAVIEW 1054 1025 [03/19/24 22:06:07 CLUTTER396]]

### Times

	Time From Call Received	
Call Received: 03/19/24 22:05:24		
Call Routed: 03/19/24 22:06:08	000:00:44	Unit Reaction: 000:03:53 (1st Dispatch to 1st Arrive)
Call Take Finished: 03/19/24 22:06:08	000:00:44	En-Route: (1st Dispatch to 1st En-Route)
1st Dispatch: 03/19/24 22:06:23	000:00:59 (Time Held)	On-Scene: 000:53:58 (1st Arrive to Last Clear)
1st En-Route: 03/19/24 22:06:23	000:00:59	
1st Arrive: 03/19/24 22:10:16	000:04:52 (Reaction Time)	
Last Clear: 03/19/24 23:04:14	000:58:50	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA12	309	D	Dispatched	03/19/24 22:06:23	Stat/Beat: JUNO		BANKES531
JUA12	309	E	En-Route	03/19/24 22:06:23	Stat/Beat: JUNO		BANKES531
JUA11	312	D	Dispatched	03/19/24 22:09:06	Stat/Beat: JUNO		RICCI312
JUA11	312	E	En-Route	03/19/24 22:09:06	Stat/Beat: JUNO		RICCI312
JUA11	312	A	Arrived	03/19/24 22:10:16			Unit:JUA11
JUA11	312	104	{JUA11} 10-4 CK	03/19/24 22:16:28			BANKES531

Event ID: 24-073265 Call Ref #: 492 22N NOISE OR MUSIC at 14775 US HIGHWAY 1

JUA11	312	104	{JUA11} 10-4 CK	03/19/24 22:22:50		BANKES531
JUA12	309	A	Arrived	03/19/24 22:34:21		BANKES531
JUA11	312	104	{JUA11} 10-4 CK	03/19/24 22:40:31		BANKES531
JUA12	309	104	{JUA12} 10-4 CK	03/19/24 23:00:02		BANKES531
JUA11	312	C	Cleared	03/19/24 23:00:17	BU	RICCI312
JUA12	309	C	Cleared	03/19/24 23:04:14	CAD	PALACIO30

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/19/24 22:05:24	By: PHONE		CLUTTER39
		ENT	Entered Street	03/19/24 22:05:32	14775 US HIGHWAY 1		CLUTTER39
		ENT	Entered Remarks	03/19/24 22:06:07			CLUTTER39
		ENT	Entered Nature	03/19/24 22:06:08	22N NOISE OR MUSIC		CLUTTER39
		FIN	Finished Call Taking	03/19/24 22:06:08			CLUTTER39
		ENT	Entered CallerName_C	03/19/24 22:06:11	ANON		CLUTTER39
		VEV	Viewed Event	03/19/24 22:06:12	User First Viewed Event CAD		PLANT557
		VEV	Viewed Event	03/19/24 22:06:13	User First Viewed Event CAD		BANKES531
		ARM	Added Remarks	03/19/24 22:16:28			BANKES531
		RSW	Reset Watchdog Timer	03/19/24 22:16:28	Units: JUA11 >>> 3Min.		BANKES531
		ARM	Added Remarks	03/19/24 22:22:50			BANKES531
		RSW	Reset Watchdog Timer	03/19/24 22:22:50	Units: JUA11 >>> 3Min.		BANKES531
		ARM	Added Remarks	03/19/24 22:40:31			BANKES531
		RSW	Reset Watchdog Timer	03/19/24 22:40:31	Units: JUA11 >>> 3Min.		BANKES531
		RSW	Reset Watchdog Timer	03/19/24 22:40:35	Units: JUA12,JUA11 >>> 7Min.		BANKES531
		ARM	Added Remarks	03/19/24 23:00:02			BANKES531
		RSW	Reset Watchdog Timer	03/19/24 23:00:02	Units: JUA12 >>> 3Min.		BANKES531
		RSW	Reset Watchdog Timer	03/19/24 23:00:05	Units: JUA12,JUA11 >>> 10Min.		BANKES531
		ARM	Added Remarks	03/20/24 01:16:37			Unit:JUA12

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/29/24 22:21:17	By: PHONE		GOLDBERG
		ENT	Entered Street	03/29/24 22:21:17	14775 US HIGHWAY 1		GOLDBERG
		ENT	Entered AddSt	03/29/24 22:21:17			GOLDBERG
		ENT	Entered Remarks	03/29/24 22:21:41			GOLDBERG
		ENT	Entered Nature	03/29/24 22:21:43	22N NOISE OR MUSIC		GOLDBERG
		FF	Fast Forward to LAW	03/29/24 22:21:45	LAW		GOLDBERG
		VEV	Viewed Event	03/29/24 22:21:49	User First Viewed Event CAD		BANKES531
		ENT	Entered CallerName_C	03/29/24 22:22:45	GLORIOSO		GOLDBERG
		ENT	Entered CallerPhone	03/29/24 22:22:59	9546499470		GOLDBERG
		FIN	Finished Call Taking	03/29/24 22:22:59			GOLDBERG
JUA10	282	CHG	Changed PrimeUnit	03/29/24 22:25:19	JUA11 --> JUA10		GRAHAM28
		ARM	Added Remarks	03/29/24 22:26:43			Unit:JUA10
		VEV	Viewed Event	03/29/24 22:27:17	User First Viewed Event CAD		THERIAUL2

# POLICE DEPARTMENT

## Event Report

Event ID: 24-123260

Call Ref #: 138

Date/Time Received: 05/13/24 22:36:55

Rpt #: Call Source: W911	Prime JUA11 Unit: RICCI, MATTHEW	Services Involved <b>LAW</b>
Location: 14775 US HIGHWAY 1 X-ST: JUNO OCEAN WALK S US HIGHWAY 1 Business: JUNO BEACH PIER PARK GROUP	DIST: 25.63 ft Jur: CAD ST/Beat: Phone:	Service: LAW Agency: JUNO District: RA: JBNE GP: 2001
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1 Priority: 2	Medical Priority:
Reclassified Nature:		
Caller: ANON Addr: 781 SEAVIEW DR	Phone: (561) 532-7179	Alarm: Alarm Type:
Vehicle #:	St: Report Only: No	Race: Sex: Age:
Call Taker: TUCKER411	Console: CAD3	
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD Close Comments:
Notes: MADE 10-25 WITH SUBJECTS (4 W/M AND 1 W/F) AND STATED THEY DID NOT KNOW THE PARK WAS CLOSED, THEY THOUGHT IT WAS 24 HOURS. ADVISED SAME THEY WOULD HAVE TO LEAVE THE PARK AND DID SO WITHOUT INCIDENT. ALL IS 10-4. [05/13/24 22:52:37 Unit:JUA11] UDTS: {JUA11} 10-4 CK [05/13/24 22:50:25 PLANT557]		

54/25 COMPL [05/13/24 22:38:18 TUCKER411]  
 LOUD MUSIC - PARKING LOT - BELIEVES THEY MAY BE SIG 2 - 4-5 PEOPLE - DOG MAY BE 10-12 - VEH DOORS ARE OPEN [05/13/24 22:38:11 TUCKER411]

### Times

	Time From Call Received	
Call Received: 05/13/24 22:36:55		
Call Routed: 05/13/24 22:38:11	000:01:16	Unit Reaction: 000:08:11 (1st Dispatch to 1st Arrive)
Call Take Finished: 05/13/24 22:38:19	000:01:24	En-Route: 000:00:34 (1st Dispatch to 1st En-Route)
1st Dispatch: 05/13/24 22:38:49	000:01:54 (Time Held)	On-Scene: 000:05:48 (1st Arrive to Last Clear)
1st En-Route: 05/13/24 22:39:23	000:02:28	
1st Arrive: 05/13/24 22:47:00	000:10:05 (Reaction Time)	
Last Clear: 05/13/24 22:52:48	000:15:53	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	312	D	Dispatched	05/13/24 22:38:49	Stat/Beat: JUNO		PLANT557
JUA10	309	D	Dispatched	05/13/24 22:39:23	Stat/Beat: JUNO		PLANT557
JUA10	309	E	En-Route	05/13/24 22:39:23	Stat/Beat: JUNO		PLANT557



# POLICE DEPARTMENT

## Event Report

Event ID: 24-119539

Call Ref #: 373

Date/Time Received: 05/09/24 23:24:49

Rpt #: Call Source: PHONE	Prime JUA11 Unit: RICCI, MATTHEW	Services Involved			
		LAW			
Location: 53 UNO LAGO DR X-ST: UNIVERSE BLVD UNIVERSE BLVD		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		St/Beat:	District:	RA: JBSW	
		Phone:	GP: 2001		
Nature: 22N NOISE OR MUSIC		Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:					
Caller: ANON Addr: 300 UNO LAGO DR		Phone:	Alarm: Alarm Type:		
Vehicle #:	St:	Report Only:	No	Race:	Sex: Age:
Call Taker: CLUTTER396		Console: CAD6			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: GOA	Close Comments:	
Notes: ADV THERE WAS A RESIDENT THAT ATTEMPTED TO SPEAK WITH THEM AND THEY BECAME BELLIGERENT [05/09/24 23:28:08 CLUTTER396] subjs at the pool being loud pool at the clubhouse [05/09/24 23:27:16 CLUTTER396]					

### Times

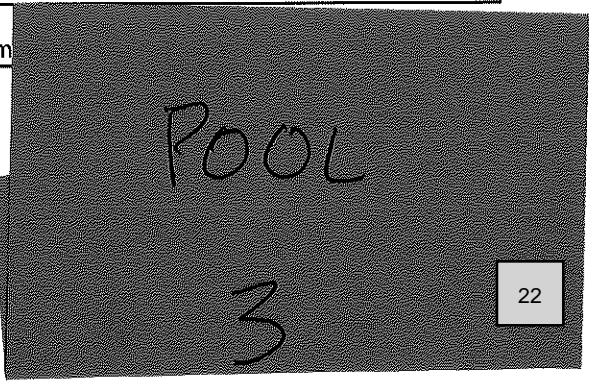
	Time From Call Received	
Call Received: 05/09/24 23:24:49		
Call Routed: 05/09/24 23:27:16	000:02:27	Unit Reaction: 000:04:09 (1st Dispatch to 1st Arrive)
Call Take Finished: 05/09/24 23:27:16	000:02:27	En-Route: 000:04:09 (1st Dispatch to 1st En-Route)
1st Dispatch: 05/09/24 23:28:24	000:03:35 (Time Held)	On-Scene: 000:03:02 (1st Arrive to Last Clear)
1st En-Route: 05/09/24 23:32:33	000:07:44	
1st Arrive: 05/09/24 23:32:33	000:07:44 (Reaction Time)	
Last Clear: 05/09/24 23:35:35	000:10:46	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	312	D	Dispatched	05/09/24 23:28:24	Stat/Beat: JUNO		VALUNTAS3
JUA10	309	D	Dispatched	05/09/24 23:28:41	Stat/Beat: JUNO		VALUNTAS3
JUA10	309	A	Arrived	05/09/24 23:32:33			Unit:JUA10
JUA10	309	C	Cleared	05/09/24 23:35:35		BU	VALUNTAS3
JUA11	312	C	Cleared	05/09/24 23:35:35		GOA	VALUNTAS3

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (m
		TR	Time Received	05/09/24 23:24:49	By: PHONE





Event ID: 24-119539

Call Ref #: 373

22N NOISE OR MUSIC at 53 UNO LAGO DR

ENT	Entered Street	05/09/24 23:24:57	300 UNO LAGO DR	CLUTTER39
CHG	Changed Street	05/09/24 23:26:01	300 UNO LAGO DR -> 801 UNO LAG	CLUTTER39
CHG	Changed Street	05/09/24 23:26:11	801 UNO LAGO DR -> 300 UNO LAG	CLUTTER39
CHG	Changed Street	05/09/24 23:26:31	300 UNO LAGO DR -> 5354 UNO LAG	CLUTTER39
CHG	Changed Street	05/09/24 23:26:42	5354 UNO LAGO -> 5354 UNO	CLUTTER39
CHG	Changed Street	05/09/24 23:26:58	5354 UNO -> 300 UNO LAGO DR	CLUTTER39
ENT	Entered Nature	05/09/24 23:27:01	22N NOISE OR MUSIC	CLUTTER39
ENT	Entered Remarks	05/09/24 23:27:16		CLUTTER39
FIN	Finished Call Taking	05/09/24 23:27:16		CLUTTER39
CHG	Changed Street	05/09/24 23:27:26	300 UNO LAGO DR -> 53 UNO LAGO	CLUTTER39
ENT	Entered CallerName_C	05/09/24 23:27:32	ANON	CLUTTER39
ARM	Added Remarks	05/09/24 23:28:08		CLUTTER39
VEV	Viewed Event	05/09/24 23:28:16	User First Viewed Event CAD	VALUNTAS3
VEV	Viewed Event	05/09/24 23:31:43	User First Viewed Event CAD	GOLDBERG
RSW	Reset Watchdog Timer	05/09/24 23:32:18	Units: JUA10,JUA11 >>> 15Min.	VALUNTAS3

# POLICE DEPARTMENT

## Event Report

Event ID: 23-262205

Call Ref #: 830

Date/Time Received: 10/04/23 20:27:12

Rpt #:	Prime JUA11	Services Involved			
Call Source: PHONE	Unit: FRISCIA, JOHN	LAW			
Location: 1486 VILLAS OF JUNO DR N					
X-ST:	Jur: CAD	Service: LAW	Agency: JUNO		
Business:	St/Beat:	District:	RA: JBSW		
	Phone:	GP: 2001			
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: ANONYMOUS	Alarm:				
Addr: 1486 VILLAS OF JUNO DR N	Phone:	Alarm Type:			
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: OH365	Console: CAD2				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: SPOKE WITH WILLIAM ROBINSON WHO STATED HIS KIDS WERE IN THE POOL AND HE WAS GETTING THEM OUT. WILLIAM AND HIS 2 KIDS LEFT WITHOUT INCIDENT. NOTHING ELSE TO REPORT. [10/04/23 20:59:05 Unit:JUA11] UDTS: {JUA11} 10-4 CK [10/04/23 20:58:13 PICO510] UDTS: {JUA11} 10-4 CK [10/04/23 20:45:45 SANFRATEL470] KIDS BEING LOUD AT THE POOL [10/04/23 20:28:42 OH365]					

### Times

	Time From Call Received	
Call Received: 10/04/23 20:27:12		
Call Routed: 10/04/23 20:28:44	000:01:32	Unit Reaction: 000:04:02 (1st Dispatch to 1st Arrive)
Call Take Finished: 10/04/23 20:28:48	000:01:36	En-Route: 000:01:12 (1st Dispatch to 1st En-Route)
1st Dispatch: 10/04/23 20:29:01	000:01:49 (Time Held)	On-Scene: 000:26:08 (1st Arrive to Last Clear)
1st En-Route: 10/04/23 20:30:13	000:03:01	
1st Arrive: 10/04/23 20:33:03	000:05:51 (Reaction Time)	
Last Clear: 10/04/23 20:59:11	000:31:59	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	310	D	Dispatched	10/04/23 20:29:01	Stat/Beat: JUNO		SANFRATEL
JUA11	310	E	En-Route	10/04/23 20:30:13			Unit:JUA11
JUA11	310	A	Arrived	10/04/23 20:33:03			Unit:JUA11
JUA11	310	104	{JUA11} 10-4 CK	10/04/23 20:45:45			SANFRATEL
JUA11	310	104	{JUA11} 10-4 CK	10/04/23 20:58:13			PICO510
JUA11	310	C	Cleared	10/04/23 20:59:11			CAD FRISCIA310

Event ID: 23-262205

Call Ref #: 830

22N NOISE OR MUSIC at 1486 VILLAS OF JUNO DR N

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	10/04/23 20:27:12	By: PHONE		OH365
		ENT	Entered Street	10/04/23 20:27:35	1486 JUNO VILLA DR N		OH365
		CHG	Changed Street	10/04/23 20:27:44	1486 JUNO VILLA DR N --> 1486 JUN		OH365
		CHG	Changed Street	10/04/23 20:28:06	1486 JUNO VILLA --> 1486 JUNO VILL		OH365
		CHG	Changed Street	10/04/23 20:28:30	1486 JUNO VILLAS --> 1486 VILLAS O		OH365
		ENT	Entered Nature	10/04/23 20:28:33	22N NOISE OR MUSIC		OH365
		ENT	Entered Remarks	10/04/23 20:28:42			OH365
		FF	Fast Forward to LAW	10/04/23 20:28:44	LAW		OH365
		ENT	Entered CallerName_C	10/04/23 20:28:46	ANONYMOUS		OH365
		FIN	Finished Call Taking	10/04/23 20:28:48			OH365
		VEV	Viewed Event	10/04/23 20:28:52	User First Viewed Event CAD		SANFRATEL
		RSW	Reset Watchdog Timer	10/04/23 20:38:00	Units: JUA11 >>> 6Min.		SANFRATEL
		ARM	Added Remarks	10/04/23 20:45:45			SANFRATEL
		RSW	Reset Watchdog Timer	10/04/23 20:45:45	Units: JUA11 >>> 3Min.		SANFRATEL
		RSW	Reset Watchdog Timer	10/04/23 20:45:48	Units: JUA11 >>> 10Min.		SANFRATEL
		VEV	Viewed Event	10/04/23 20:49:03	User First Viewed Event CAD		PICO510
		ARM	Added Remarks	10/04/23 20:58:13			PICO510
		RSW	Reset Watchdog Timer	10/04/23 20:58:13	Units: JUA11 >>> 3Min.		PICO510
		RSW	Reset Watchdog Timer	10/04/23 20:58:18	Units: JUA11 >>> 15Min.		PICO510
		ARM	Added Remarks	10/04/23 20:59:05			Unit:JUA11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-120406

Call Ref #: 253

Date/Time Received: 05/10/24 22:09:20

Rpt #: 24-000296 Call Source: PHONE	Prime JUA10 Unit: GRAHAM, MICHAEL	Services Involved <table border="1" style="width:100%;"><tr><td>LAW</td><td></td><td></td><td></td><td></td></tr></table>	LAW				
LAW							
Location: 120 CELESTIAL WAY							
X-ST: OCEAN DR GALAXY CIR	Jur: CAD St/Beat:	Service: LAW District:					
Agency: JUNO	RA: JBSE	GP: 2001					
Business: BARCLAY CONDO - JUNO	Phone:						
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1 Priority: 2	Medical Priority:					
Reclassified Nature:							
Caller: PRESIDENT OF THE BOARD	Alarm:						
Addr:	Phone:	Alarm Type:					
Vehicle #: JKBK82	St: FL Report Only: No	Race: Sex: Age:					
Call Taker: ADAMS551	Console: CAD11						
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CRPT Close Comments:					
Notes:  <b>See Event Notes Addendum at end of this report</b>							

### Times

	Time From Call Received	
Call Received: 05/10/24 22:09:20		
Call Routed: 05/10/24 22:09:42	000:00:22	Unit Reaction: 000:04:29 (1st Dispatch to 1st Arrive)
Call Take Finished: 05/10/24 22:09:42	000:00:22	En-Route: (1st Dispatch to 1st En-Route)
1st Dispatch: 05/10/24 22:10:11	000:00:51 (Time Held)	On-Scene: 001:05:49 (1st Arrive to Last Clear)
1st En-Route: 05/10/24 22:10:11	000:00:51	
1st Arrive: 05/10/24 22:14:40	000:05:20 (Reaction Time)	
Last Clear: 05/10/24 23:20:29	001:11:09	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA10	282	D	Dispatched	05/10/24 22:10:11	Stat/Beat: JUNO		BANKES531
JUA10	282	E	En-Route	05/10/24 22:10:11	Stat/Beat: JUNO		BANKES531
JUA11	307	D	Dispatched	05/10/24 22:11:23	Stat/Beat: JUNO		BERLINGO3
JUA11	307	E	En-Route	05/10/24 22:11:23	Stat/Beat: JUNO		BERLINGO3
JUA11	307	A	Arrived	05/10/24 22:14:40			Unit:JUA11
JUA10	282	A	Arrived	05/10/24 22:17:15			Unit:JUA10
JUA11	307	104	{JUA11} 10-4 CK	05/10/24 22:19:27			BANKES531
JUA10	282	104	{JUA10} 10-4 CK	05/10/24 22:54:04			BANKES531
JUA11	307	C	Cleared	05/10/24 23:18:46		FIR	BERLINGO3
JUA10	282	C	Cleared	05/10/24 23:20:29		CRPT	GRAHAM28

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	05/10/24 22:09:20	By: PHONE		ADAMS551
		ENT	Entered Street	05/10/24 22:09:21	120 CELESTIAL WAY		ADAMS551
		ENT	Entered AddSt	05/10/24 22:09:21			ADAMS551
		ENT	Entered Nature	05/10/24 22:09:24	22N NOISE OR MUSIC		ADAMS551
		ENT	Entered Remarks	05/10/24 22:09:35			ADAMS551
		ENT	Entered CallerName_C	05/10/24 22:09:39	PRESIDENT OF THE BOARD		ADAMS551
		CHG	Changed CallerAddress	05/10/24 22:09:41	120 CELESTIAL WAY -->		ADAMS551
		FIN	Finished Call Taking	05/10/24 22:09:42			ADAMS551
		VEV	Viewed Event	05/10/24 22:10:04	User First Viewed Event CAD		BANKES531
		ARM	Added Remarks	05/10/24 22:10:05			ADAMS551
		ARM	Added Remarks	05/10/24 22:10:21			ADAMS551
		VEV	Viewed Event	05/10/24 22:16:05	User First Viewed Event CAD		GOLDBERG
		ARM	Added Remarks	05/10/24 22:19:27			BANKES531
		RSW	Reset Watchdog Timer	05/10/24 22:19:27	Units: JUA11 >>> 3Min.		BANKES531
		RSW	Reset Watchdog Timer	05/10/24 22:19:30	Units: JUA10,JUA11 >>> 7Min.		BANKES531
		ARM	Added Remarks	05/10/24 22:25:19			BANKES531
		DLQ	Driver License Query	05/10/24 22:25:29	[REDACTED]		BANKES531
		ARM	Added Remarks	05/10/24 22:26:29			BANKES531
		ENT	Entered VehicleID	05/10/24 22:26:51	[ID: 909272] JKBK82		BANKES531
		ENT	Entered LicenseType	05/10/24 22:26:51	[ID: 909272] PC		BANKES531
		ENT	Entered VehicleState	05/10/24 22:26:51	[ID: 909272] FL		BANKES531
		VHQ	Vehicle Query	05/10/24 22:26:51	Tag:JKBK82 State: FL Type: PC		BANKES531
JUA10	282	NCIC	QRY:	05/10/24 22:26:51	1) UNIT:JUA10 Decal=0, ImageIndicator		BANKES531
JUA10	282	...	QRY:...	05/10/24 22:26:51	2) TagState=FL,		BANKES531
		ARM	Added Remarks	05/10/24 22:28:20			BANKES531
		ARM	Added Remarks	05/10/24 22:28:56			BANKES531
		DLQ	Driver License Query	05/10/24 22:29:15	[REDACTED]		BANKES531
		DLQ	Driver License Query	05/10/24 22:29:29	[REDACTED]		BANKES531
		VEV	Viewed Event	05/10/24 22:29:49	User First Viewed Event CAD		CLUTTER39
		ARM	Added Remarks	05/10/24 22:30:31			BANKES531
		ARM	Added Remarks	05/10/24 22:30:37			BANKES531
		DLQ	Driver License Query	05/10/24 22:31:31	OLN:[REDACTED] State: Name: <U		BANKES531
		ARM	Added Remarks	05/10/24 22:32:37			BANKES531
		RSW	Reset Watchdog Timer	05/10/24 22:32:48	Units: JUA10,JUA11 >>> 7Min.		BANKES531
		ARM	Added Remarks	05/10/24 22:39:18			BANKES531
		RPT	Requested Report#	05/10/24 22:40:01	JUNO Report #24-000296		CLUTTER39
		ARM	Added Remarks	05/10/24 22:44:45			CLUTTER39
		DLQ	Driver License Query	05/10/24 22:53:51	OLN: State: Name: JACKSON, JOHNT		ADAMS551
		ARM	Added Remarks	05/10/24 22:54:00			CLUTTER39
		ARM	Added Remarks	05/10/24 22:54:04			BANKES531
		RSW	Reset Watchdog Timer	05/10/24 22:54:05	Units: JUA10 >>> 3Min.		BANKES531
		RSW	Reset Watchdog Timer	05/10/24 22:54:07	Units: JUA10,JUA11 >>> 7Min.		BANKES531
		ARM	Added Remarks	05/10/24 22:55:20			CLUTTER39
		RSW	Reset Watchdog Timer	05/10/24 23:05:39	Units: JUA10,JUA11 >>> 30Min.		CLUTTER39

Event Notes Addendum

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]





VAL, CLR [05/10/24 22:26:29 BANKES531]  
{JUA11} [REDACTED] [05/10/24 22:25:19 BANKES531]  
UDTS: {JUA11} 10-4 CK [05/10/24 22:19:27 BANKES531]  
54 1025 CALLER [05/10/24 22:10:21 ADAMS551]  
3 SUBJS, UNK DESC, SOUND LIKE MALES [05/10/24 22:10:05 ADAMS551]  
people being loud and in the pool  
supposed to be closed [05/10/24 22:09:35 ADAMS551]

# POLICE DEPARTMENT

## Event Report

Event ID: 24-052439

Call Ref #: 412

Date/Time Received: 02/25/24 23:17:02

Rpt #: Call Source: PHONE	Prime JUA10 Unit: ESPINOSA, ROBERT	Services Involved		
		LAW		
Location: 700-403 UNO LAGO DR		Jur: CAD	Service: LAW	Agency: JUNO
X-ST: UNIVERSE BLVD		ST/Beat:	District:	RA: JBSW
Business: UNIVERSE BLVD		Phone:		GP: 2001
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:				
Caller:		Alarm:		
Addr:	Phone:	Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex: Age:
Call Taker: ADAMS551	Console: CAD11			
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:	

Notes: {JUA10} NO NOISE ON 4TH FL 3RD CAN'T HEAR ANYTHIG FROM OUTSIDE [02/25/24 23:43:02 PLANT557]  
 UDTs: {JUA11} 10-4 CK [02/25/24 23:28:33 PLANT557]  
 CAN 45 CALLER IF NEED BE, IS DISABLED SO WILL BE UNABLE TO 56 IN PERSON [02/25/24 23:20:28 ADAMS551]  
 CALLER BELIEVE OFC MAY BE ABLE TO SEE THE UNIT MAKING THE NOISE FROM THE LIGHTS, VIEWABLE FROM THE BACK SIDE BY THE LAGOON [02/25/24 23:19:40 ADAMS551]  
 caller elderly, lives in unit 403  
 unk which unit with a very loud tv  
 ongoing issue, posb coming from below 403 on the 3rd floor [02/25/24 23:18:15 ADAMS551]]

### Times

	Time From Call Received	
Call Received: 02/25/24 23:17:02		
Call Routed: 02/25/24 23:18:23	000:01:21	Unit Reaction: 000:05:50 (1st Dispatch to 1st Arrive)
Call Take Finished: 02/25/24 23:18:23	000:01:21	En-Route: 000:01:22 (1st Dispatch to 1st En-Route)
1st Dispatch: 02/25/24 23:18:42	000:01:40 (Time Held)	On-Scene: 000:18:35 (1st Arrive to Last Clear)
1st En-Route: 02/25/24 23:20:04	000:03:02	
1st Arrive: 02/25/24 23:24:32	000:07:30 (Reaction Time)	
Last Clear: 02/25/24 23:43:07	000:26:05	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	312	D	Dispatched	02/25/24 23:18:42			PLANT557
JUA10	311	D	Dispatched	02/25/24 23:20:04	Stat/Beat: JUNO		PLANT557
JUA10	311	E	En-Route	02/25/24 23:20:04	Stat/Beat: JUNO		PLANT557
JUA10	311	AET	Auto Enroute Timesta	02/25/24 23:20:10	Current status is:E. Offset of 18 second		ESPINOSA3
JUA10	311	A	Arrived	02/25/24 23:24:32	Auto arriving with offset of 0 seconds		ESPINOSA3
JUA11	312	E	En-Route	02/25/24 23:24:32			Unit:JUA11

Report Generated: 06/13/2024 10:30:42 | User ID: LYNCH339

\\pdvrmiscad.police.pbgfl.local\osload\cad\vpt  
EventHistory\_Event\_Portrait

void truncation.

JUA11	312	A	Arrived	02/25/24 23:24:52		Unit:JUA11
JUA11	312	104	{JUA11} 10-4 CK	02/25/24 23:28:33		PLANT557
JUA11	312	C	Cleared	02/25/24 23:39:13	CAD	CAD PLANT557
JUA10	311	C	Cleared	02/25/24 23:43:07	CAD	CAD PLANT557

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	02/25/24 23:17:02	By: PHONE		ADAMS551
		ENT	Entered Street	02/25/24 23:17:02	700-403 UNO LAGO DR		ADAMS551
		ENT	Entered CallerName_C	02/25/24 23:17:06			ADAMS551
		ENT	Entered Remarks	02/25/24 23:18:15			ADAMS551
		ENT	Entered Nature	02/25/24 23:18:22	22N NOISE OR MUSIC		ADAMS551
		FIN	Finished Call Taking	02/25/24 23:18:23			ADAMS551
		VEV	Viewed Event	02/25/24 23:18:26	User First Viewed Event CAD		PLANT557
		ENT	Entered CallerPhone	02/25/24 23:19:08			ADAMS551
		ARM	Added Remarks	02/25/24 23:19:40			ADAMS551
		VCH	Viewed Call History	02/25/24 23:20:21	Location Information		PLANT557
		ARM	Added Remarks	02/25/24 23:20:28			ADAMS551
		VEV	Viewed Event	02/25/24 23:21:12	User First Viewed Event CAD		VALUNTAS3
		RSW	Reset Watchdog Timer	02/25/24 23:22:18	Units: JUA11 >>> 10Min.		PLANT557
		ARM	Added Remarks	02/25/24 23:28:33			PLANT557
		RSW	Reset Watchdog Timer	02/25/24 23:28:33	Units: JUA11 >>> 3Min.		PLANT557
		RSW	Reset Watchdog Timer	02/25/24 23:28:38	Units: JUA10 >>> 10Min.		PLANT557
		RSW	Reset Watchdog Timer	02/25/24 23:35:28	Units: JUA11 >>> 10Min.		PLANT557
		RSW	Reset Watchdog Timer	02/25/24 23:39:22	Units: JUA10 >>> 10Min.		PLANT557
		ARM	Added Remarks	02/25/24 23:43:02			PLANT557
		CHG	Changed PrimeUnit	02/25/24 23:43:04	JUA11 → JUA10		PLANT557

# POLICE DEPARTMENT

## Event Report

Event ID: 24-018286

Call Ref #: 757

Date/Time Received: 01/21/24 01:20:44

Rpt #:	Prime JUA10	Services Involved		
Call Source: PHONE	Unit: GRAHAM, MICHAEL	LAW		
Location: 700-404 UNO LAGO DR		Jur: CAD	Service: LAW	Agency: JUNO
X-ST: UNIVERSE BLVD		St/Beat:	District:	RA: JBSW
Business:		Phone:		GP: 2001
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:				
Caller:		Phone:		Alarm:
Addr:				Alarm Type:
Vehicle #:	St:	Report Only: No	Race:	Sex: Age:
Call Taker: PLANT557	Console: CAD4			
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: No exterior noise from the unit. No laws or ordinances violated. Refer complainant to building management for resolution. [01/21/24 01:37:24 Unit:JUA10] UDTs: {JUA10} 10-4 CK [01/21/24 01:32:48 FANDREY543] CALLER CALLING FROM UNIT 403... CALLER THINKS IT'S POSS COMING FROM UNIT 404 [01/21/24 01:22:56 PLANT557] 1025 IF NEEDED [01/21/24 01:21:54 PLANT557] UNKN WHICH UNIT NUMBER IT'S COMING FROM [01/21/24 01:21:22 PLANT557] LOUD TV [01/21/24 01:21:12 PLANT557]				

### Times

	Time From Call Received	
Call Received: 01/21/24 01:20:44		Unit Reaction: 000:05:09 (1st Dispatch to 1st Arrive)
Call Routed: 01/21/24 01:21:12	000:00:28	En-Route: 000:00:39 (1st Dispatch to 1st En-Route)
Call Take Finished: 01/21/24 01:21:12	000:00:28	On-Scene: 000:10:14 (1st Arrive to Last Clear)
1st Dispatch: 01/21/24 01:22:10	000:01:26 (Time Held)	
1st En-Route: 01/21/24 01:22:49	000:02:05	
1st Arrive: 01/21/24 01:27:19	000:06:35 (Reaction Time)	
Last Clear: 01/21/24 01:37:33	000:16:49	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	307	D	Dispatched	01/21/24 01:22:10	Out Srv: [1019] at		FANDREY54
JUA10	282	D	Dispatched	01/21/24 01:22:21	Stat/Beat: JUNO		FANDREY54
JUA11	307	X	Canceled	01/21/24 01:22:41			FANDREY54
JUA10	282	E	En-Route	01/21/24 01:22:49			Unit:JUA10
JUA11	307	D	Dispatched	01/21/24 01:26:30	Stat/Beat: JUNO		BERLINGO3
JUA11	307	E	En-Route	01/21/24 01:26:30	Stat/Beat: JUNO		BERLINGO3

Event ID: 24-018286 Call Ref #: 757 22N NOISE OR MUSIC at 700-404 UNO LAGO DR

JUA10	282	A	Arrived	01/21/24 01:27:19		Unit:JUA10
JUA11	307	A	Arrived	01/21/24 01:28:25		Unit:JUA11
JUA11	307	C	Cleared	01/21/24 01:28:33	BU	BERLINGO3
JUA10	282	104	{JUA10} 10-4 CK	01/21/24 01:32:48		FANDREY54
JUA10	282	C	Cleared	01/21/24 01:37:33	CAD	GRAHAM28

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	01/21/24 01:20:44	By: PHONE		PLANT557
		ENT	Entered Street	01/21/24 01:20:45	700 UNO LAGO DR		PLANT557
		ENT	Entered Nature	01/21/24 01:20:58	22N NOISE OR MUSIC		PLANT557
		ENT	Entered Remarks	01/21/24 01:21:12			PLANT557
		FIN	Finished Call Taking	01/21/24 01:21:12			PLANT557
		ARM	Added Remarks	01/21/24 01:21:22			PLANT557
		ENT	Entered CallerName_C	01/21/24 01:21:30			PLANT557
		ENT	Entered CallerPhone	01/21/24 01:21:41			PLANT557
		ARM	Added Remarks	01/21/24 01:21:54			PLANT557
		VEV	Viewed Event	01/21/24 01:22:01	User First Viewed Event CAD		FANDREY54
		CHG	Changed Street	01/21/24 01:22:01	700 UNO LAGO DR -> 700-403 UNO L		PLANT557
		ARM	Added Remarks	01/21/24 01:22:56			PLANT557
		CHG	Changed Street	01/21/24 01:23:00	700-403 UNO LAGO DR -> 700-404 U		PLANT557
		ARM	Added Remarks	01/21/24 01:32:48			FANDREY54
		RSW	Reset Watchdog Timer	01/21/24 01:32:49	Units: JUA10 >>> 3Min.		FANDREY54
		RSW	Reset Watchdog Timer	01/21/24 01:32:52	Units: JUA10 >>> 20Min.		FANDREY54
		ARM	Added Remarks	01/21/24 01:37:24			Unit:JUA10

# POLICE DEPARTMENT

## Event Report

Event ID: 23-322106

Call Ref #: 682

Date/Time Received: 12/11/23 00:32:04

Rpt #: Call Source: PHONE	Prime JUA10 Unit: GRAHAM, MICHAEL	Services Involved			
		LAW			
Location: 700 UNO LAGO DR		Jur: CAD	Service: LAW	Agency: JUNO	
X-ST: UNIVERSE BLVD		ST/Beat:	District:	RA: JBSW	
X-ST: UNIVERSE BLVD		Phone:		GP: 2001	
Business:					
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: JOHN DAMSTRA		Phone: (616) 335-5646		Alarm:	
Addr: 700-403 UNO LAGO DR				Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: MILLS393		Console: CAD11			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: CAD	Close Comments:	

Notes: Complainant is possibly hearing TV from apartment #404. As a courtesy units attempted contact at 404 however resident did not answer the door.

Noise level is not violating any ordinance or laws. [12/11/23 00:53:22 Unit:JUA10]  
 UDTS: {JUA11} 10-4 CK [12/11/23 00:46:07 HARGRAVE558]  
 ONGOING ISSUE [12/11/23 00:35:08 MILLS393]  
 CALLER ADVISED OFC CAN MAKE CONTACT BY PHONE IF NEEDED [12/11/23 00:35:01 MILLS393]  
 CALLER IN UNIT 403  
 SOUNDS LIKE COMING FROM BELOW  
 LOUD TALKING [12/11/23 00:33:39 MILLS393]

### Times

	Time From Call Received	
Call Received: 12/11/23 00:32:04		
Call Routed: 12/11/23 00:33:44	000:01:40	Unit Reaction: 000:03:21 (1st Dispatch to 1st Arrive)
Call Take Finished: 12/11/23 00:33:44	000:01:40	En-Route: 000:01:24 (1st Dispatch to 1st En-Route)
1st Dispatch: 12/11/23 00:37:33	000:05:29 (Time Held)	On-Scene: 000:12:43 (1st Arrive to Last Clear)
1st En-Route: 12/11/23 00:38:57	000:06:53	
1st Arrive: 12/11/23 00:40:54	000:08:50 (Reaction Time)	
Last Clear: 12/11/23 00:53:37	000:21:33	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	307	D	Dispatched	12/11/23 00:37:33	Stat/Beat: JUNO		HARGRAVE
JUA11	307	E	En-Route	12/11/23 00:38:57			Unit:JUA11
JUA10	282	D	Dispatched	12/11/23 00:39:14	Stat/Beat: JUNO		GRAHAM28
JUA10	282	E	En-Route	12/11/23 00:39:14	Stat/Beat: JUNO		GRAHAM28

Event ID: 23-322106 Call Ref #: 682 22N NOISE OR MUSIC at 700 UNO LAGO DR

JUA10	282	A	Arrived	12/11/23 00:40:54		Unit:JUA10
JUA11	307	A	Arrived	12/11/23 00:43:00		Unit:JUA11
JUA11	307	104	{JUA11} 10-4 CK	12/11/23 00:46:07		HARGRAVE
JUA11	307	C	Cleared	12/11/23 00:51:31	BU	BERLINGO3
JUA10	282	C	Cleared	12/11/23 00:53:37	CAD	GRAHAM28

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	12/11/23 00:32:04	By: PHONE		MILLS393
		ENT	Entered Street	12/11/23 00:32:17	700 UNO LAGO DR		MILLS393
		ENT	Entered Remarks	12/11/23 00:33:39			MILLS393
		ENT	Entered Nature	12/11/23 00:33:43	22N NOISE OR MUSIC		MILLS393
		FIN	Finished Call Taking	12/11/23 00:33:44			MILLS393
		VCH	Viewed Call History	12/11/23 00:33:51	Location Information		MILLS393
		ENT	Entered CallerName_C	12/11/23 00:34:27	JOHN DAMSTRA		MILLS393
		ENT	Entered CallerPhone	12/11/23 00:34:39	6163355646		MILLS393
		ARM	Added Remarks	12/11/23 00:35:01			MILLS393
		ARM	Added Remarks	12/11/23 00:35:08			MILLS393
		VCH	Viewed Call History	12/11/23 00:35:20	Location Information		MILLS393
		VCH	Viewed Call History	12/11/23 00:35:22	Location Information		MILLS393
		CHG	Changed CallerAddress	12/11/23 00:35:44	700 UNO LAGO DR --> 700-403 UNO L		MILLS393
		VEV	Viewed Event	12/11/23 00:36:26	User First Viewed Event CAD		HARGRAVE
		VEV	Viewed Event	12/11/23 00:42:30	User First Viewed Event CAD		VALUNTAS3
		ARM	Added Remarks	12/11/23 00:46:07			HARGRAVE
		RSW	Reset Watchdog Timer	12/11/23 00:46:07	Units: JUA11 >>> 3Min.		HARGRAVE
		RSW	Reset Watchdog Timer	12/11/23 00:46:12	Units: JUA10,JUA11 >>> 10Min.		HARGRAVE
		VEV	Viewed Event	12/11/23 00:47:42	User First Viewed Event CAD		ADAMS551
JUA10	282	CHG	Changed PrimeUnit	12/11/23 00:51:06	JUA11 --> JUA10		GRAHAM28
		ARM	Added Remarks	12/11/23 00:53:22			Unit:JUA10

# POLICE DEPARTMENT

## Event Report

Event ID: 23-237091

Call Ref #: 309

Date/Time Received: 09/07/23 22:46:58

Rpt #: Call Source: PHONE	Prime JUA10 Unit: GRAHAM, MICHAEL	Services Involved			
		LAW			
Location: 700 UNO LAGO DR X-ST: UNIVERSE BLVD UNIVERSE BLVD		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		St/Beat:	District:	RA: JBSW	
		Phone:	GP: 2001		
Nature: 22N NOISE OR MUSIC		Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:					
Caller: Addr:		Phone:		Alarm: Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: GOLDBERG504		Console: CAD9			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: UDTS: {JUA10} 10-4 CK [09/07/23 23:27:45 BANKES531] UDTS: {JUA11} 10-4 CK [09/07/23 23:11:31 BANKES531] {JUA10} 10-12 [09/07/23 23:02:13 BANKES531] CALLER 51 OUT TO OFFICERS [09/07/23 23:00:46 GOLDBERG504] {JUA10} TRY INSIDE NUMBER FOR COMPL [09/07/23 22:59:49 BANKES531] CAN MAKE 1025 IF NEEDED [09/07/23 22:48:33 GOLDBERG504] POSS UNIT 404. LOUD TV OR VOICE TALKING. [09/07/23 22:47:28 GOLDBERG504]					

### Times

	Time From Call Received	
Call Received: 09/07/23 22:46:58		
Call Routed: 09/07/23 22:47:31	000:00:33	Unit Reaction: 000:05:58 (1st Dispatch to 1st Arrive)
Call Take Finished: 09/07/23 22:48:35	000:01:37	En-Route: (1st Dispatch to 1st En-Route)
1st Dispatch: 09/07/23 22:48:54	000:01:56 (Time Held)	On-Scene: 000:32:55 (1st Arrive to Last Clear)
1st En-Route: 09/07/23 22:48:54	000:01:56	
1st Arrive: 09/07/23 22:54:52	000:07:54 (Reaction Time)	
Last Clear: 09/07/23 23:27:47	000:40:49	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA10	282	D	Dispatched	09/07/23 22:48:54	Stat/Beat: JUNO		BANKES531
JUA10	282	E	En-Route	09/07/23 22:48:54	Stat/Beat: JUNO		BANKES531
JUA11	307	D	Dispatched	09/07/23 22:48:54	Out Evt: [A] at 12750 US HIGHWAY 1		BANKES531
JUA11	307	E	En-Route	09/07/23 22:48:54	Out Evt: [A] at 12750 US HIGHWAY 1		BANKES531
JUA11	307	A	Arrived	09/07/23 22:54:52			Unit:JUA11
JUA10	282	A	Arrived	09/07/23 22:56:24			Unit:JUA10
JUA11	307	104	{JUA11} 10-4 CK	09/07/23 23:11:31			BANKES531



Event ID: 23-237091 Call Ref #: 309 22N NOISE OR MUSIC at 700 UNO LAGO DR

JUA10	282	104	{JUA10} 10-4 CK	09/07/23 23:27:45		BANKES531
JUA10	282	C	Cleared	09/07/23 23:27:47	CAD	BANKES531
JUA11	307	C	Cleared	09/07/23 23:27:47	BU	BANKES531

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	09/07/23 22:46:58	By: PHONE		GOLDBERG
		ENT	Entered Street	09/07/23 22:46:58	700 UNO LAGO DR		GOLDBERG
		ENT	Entered Remarks	09/07/23 22:47:28			GOLDBERG
		ENT	Entered Nature	09/07/23 22:47:29	22N NOISE OR MUSIC		GOLDBERG
		FF	Fast Forward to LAW	09/07/23 22:47:31	LAW		GOLDBERG
		VEV	Viewed Event	09/07/23 22:47:38	User First Viewed Event CAD		ADAMS551
		ENT	Entered CallerName_C	09/07/23 22:48:11			GOLDBERG
		ENT	Entered CallerPhone	09/07/23 22:48:21			GOLDBERG
		ARM	Added Remarks	09/07/23 22:48:33			GOLDBERG
		FIN	Finished Call Taking	09/07/23 22:48:35			GOLDBERG
		VEV	Viewed Event	09/07/23 22:48:39	User First Viewed Event CAD		PICO510
		VEV	Viewed Event	09/07/23 22:48:46	User First Viewed Event CAD		BANKES531
		CHG	Changed CallerAddress	09/07/23 22:49:05			GOLDBERG
		VEV	Viewed Event	09/07/23 22:50:41	User First Viewed Event CAD		VALUNTAS3
		VEV	Viewed Event	09/07/23 22:55:30	User First Viewed Event CAD		CLUTTER39
		ARM	Added Remarks	09/07/23 22:59:49			BANKES531
		ARM	Added Remarks	09/07/23 23:00:46			GOLDBERG
		ARM	Added Remarks	09/07/23 23:02:13			BANKES531
		RSW	Reset Watchdog Timer	09/07/23 23:02:44	Units: JUA10,JUA11 >>> 7Min.		BANKES531
		ARM	Added Remarks	09/07/23 23:11:31			BANKES531
		RSW	Reset Watchdog Timer	09/07/23 23:11:31	Units: JUA11 >>> 3Min.		BANKES531
		RSW	Reset Watchdog Timer	09/07/23 23:11:34	Units: JUA10,JUA11 >>> 7Min.		BANKES531
		ARM	Added Remarks	09/07/23 23:27:45			BANKES531
		RSW	Reset Watchdog Timer	09/07/23 23:27:45	Units: JUA10 >>> 3Min.		BANKES531

# POLICE DEPARTMENT

## Event Report

Event ID: 23-179455

Call Ref #: 785

Date/Time Received: 07/07/23 03:03:40

Rpt #:	Prime JUA11	Services Involved			
Call Source: PHONE	Unit: KLEIN, JEFFREY	LAW			
Location: 700-BLK UNO LAGO DR		Jur: CAD	Service: LAW	Agency: JUNO	
X-ST: UNIVERSE BLVD		ST/Beat:	District:	RA: JBSW	
X-ST: UNIVERSE BLVD		Phone:		GP: 2001	
Business:					
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller:		Phone:	Alarm:		
Addr:			Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: CROSS355	Console: CAD10				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: WALKED AROUND 700 BUILDING. 54 ANY LOUD NOISES [07/07/23 03:19:16 Unit:JUA11] OFC CAN 45 IF NEEDED BUT CALLER DISABLED IN A WALKER TROUBLE GETTING TO HALLWAY [07/07/23 03:06:24 CROSS355] UDTS: SUP NOTIFIED CALL HOLDING [07/07/23 03:05:18 FANDREY543] 54 10 25 COMPL UNLESS NEEDED [07/07/23 03:05:05 CROSS355] CALLER IS IN HIS 80S AND ADV SOMEONE IN THE BLDG POSS HARD OF HEARING HAS THEIR TV TURNED UP /// UNK EACT UNIT [07/07/23 03:04:42 CROSS355]					

### Times

	Time From Call Received	
Call Received: 07/07/23 03:03:40		
Call Routed: 07/07/23 03:04:42	000:01:02	Unit Reaction: 000:10:39 (1st Dispatch to 1st Arrive)
Call Take Finished: 07/07/23 03:04:42	000:01:02	En-Route: 000:00:22 (1st Dispatch to 1st En-Route)
1st Dispatch: 07/07/23 03:09:41	000:06:01 (Time Held)	On-Scene: 000:00:03 (1st Arrive to Last Clear)
1st En-Route: 07/07/23 03:10:03	000:06:23	
1st Arrive: 07/07/23 03:20:20	000:16:40 (Reaction Time)	
Last Clear: 07/07/23 03:20:23	000:16:43	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	302	D	Dispatched	07/07/23 03:09:41	Stat/Beat: JUNO		FANDREY54
JUA11	302	E	En-Route	07/07/23 03:10:03			Unit:JUA11
JUA10	309	D	Dispatched	07/07/23 03:10:54	Stat/Beat: JUNO		PALACIO30
JUA10	309	E	En-Route	07/07/23 03:10:54	Stat/Beat: JUNO		PALACIO30
JUA11	302	C	Cleared	07/07/23 03:19:19		CAD	KLEIN302
JUA10	309	A	Arrived	07/07/23 03:20:20			Unit:JUA10
JUA10	309	C	Cleared	07/07/23 03:20:23		BU	PALACIO30

Event ID: 23-179455

Call Ref #: 785

22N NOISE OR MUSIC at 700-BLK UNO LAGO DR

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	07/07/23 03:03:40	By: PHONE		CROSS355
		ENT	Entered Street	07/07/23 03:03:44	700-BLK UNO LAGO DR		CROSS355
		ENT	Entered Nature	07/07/23 03:03:50	22N NOISE OR MUSIC		CROSS355
		ENT	Entered CallerName_C	07/07/23 03:03:52			CROSS355
		CHG	Changed CallerAddress	07/07/23 03:03:53			CROSS355
		CHG	Changed CallerName_	07/07/23 03:03:58			CROSS355
		ENT	Entered CallerPhone	07/07/23 03:04:06			CROSS355
		ENT	Entered Remarks	07/07/23 03:04:42			CROSS355
		FIN	Finished Call Taking	07/07/23 03:04:42			CROSS355
		VEV	Viewed Event	07/07/23 03:05:00	User First Viewed Event CAD		FANDREY54
		ENT	Entered CallerAddress	07/07/23 03:05:02			CROSS355
		ARM	Added Remarks	07/07/23 03:05:05			CROSS355
		VEV	Viewed Event	07/07/23 03:05:15	User First Viewed Event CAD		CLUTTER39
		SPV	SUP NOTIFIED CALL	07/07/23 03:05:18			FANDREY54
		ARM	Added Remarks	07/07/23 03:05:18			FANDREY54
		VEV	Viewed Event	07/07/23 03:05:40	User First Viewed Event CAD		GOLDBERG
		VCH	Viewed Call History	07/07/23 03:05:47	Location Information		GOLDBERG
		ARM	Added Remarks	07/07/23 03:06:24			CROSS355
		ARM	Added Remarks	07/07/23 03:19:16			Unit:JUA11

# POLICE DEPARTMENT

## Event Report

Event ID: 23-176568

Call Ref #: 859

Date/Time Received: 07/04/23 04:12:03

Rpt #: Call Source: PHONE	Prime JUA11 Unit: BERLINGO, BRIAN	Services Involved			
		LAW			
Location: 700-403 UNO LAGO DR X-ST: UNIVERSE BLVD UNIVERSE BLVD		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		S/Beat:	District:	RA: JBSW	
		Phone:	GP: 2001		
Nature: 22N NOISE OR MUSIC		Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:					
Caller: Addr:		Phone:	Alarm: Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: OSHA432		Console: CAD1			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: 108	Close Comments:	
Notes: {JUA11} ALL 10-4 [07/04/23 04:25:33 CROSS355] 54 1025 [07/04/23 04:15:01 OSHA432] ONGOING ISSUE, CALLER HAS BEEN UNABLE TO PINPOINT, HAS EVEN OFFERED HEADPHONES TO WHOEVER MAY NEED THEM [07/04/23 04:14:54 OSHA432] CALLER ELDERLY AND DISABLED, LOUD TV OR RADIO IN ONE OF THE APTS, POSS 203 [07/04/23 04:13:32 OSHA432]					

### Times

	Time From Call Received	
Call Received: 07/04/23 04:12:03		Unit Reaction: 000:05:53 (1st Dispatch to 1st Arrive)
Call Routed: 07/04/23 04:15:08	000:03:05	En-Route: 000:00:30 (1st Dispatch to 1st En-Route)
Call Take Finished: 07/04/23 04:15:08	000:03:05	On-Scene: 000:16:25 (1st Arrive to Last Clear)
1st Dispatch: 07/04/23 04:15:28	000:03:25 (Time Held)	
1st En-Route: 07/04/23 04:15:58	000:03:55	
1st Arrive: 07/04/23 04:21:21	000:09:18 (Reaction Time)	
Last Clear: 07/04/23 04:37:46	000:25:43	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	307	D	Dispatched	07/04/23 04:15:28	Stat/Beat: JUNO		CROSS355
JUA11	307	E	En-Route	07/04/23 04:15:58			CROSS355
JUA10	282	D	Dispatched	07/04/23 04:16:36	Stat/Beat: JUNO		GRAHAM28
JUA10	282	E	En-Route	07/04/23 04:16:36	Stat/Beat: JUNO		GRAHAM28
JUA11	307	A	Arrived	07/04/23 04:21:21			Unit:JUA11
JUA10	282	A	Arrived	07/04/23 04:23:43			Unit:JUA10
JUA11	307	C	Cleared	07/04/23 04:37:45		108	BERLINGO3
JUA10	282	C	Cleared	07/04/23 04:37:46		BU	GRAHAM28

Event ID: 23-176568

Call Ref #: 859

22N NOISE OR MUSIC at 700-403 UNO LAGO DR

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	07/04/23 04:12:03	By: PHONE		OSHA432
		ENT	Entered Street	07/04/23 04:12:29	700-403 UNO LAGO DR		OSHA432
		ENT	Entered Nature	07/04/23 04:12:34	22N NOISE OR MUSIC		OSHA432
		ENT	Entered Remarks	07/04/23 04:13:32			OSHA432
		ENT	Entered CallerName_C	07/04/23 04:13:41			OSHA432
		ENT	Entered CallerPhone	07/04/23 04:13:56			OSHA432
		ARM	Added Remarks	07/04/23 04:14:54			OSHA432
		ARM	Added Remarks	07/04/23 04:15:01			OSHA432
		FIN	Finished Call Taking	07/04/23 04:15:08			OSHA432
		VEV	Viewed Event	07/04/23 04:15:13	User First Viewed Event CAD		CROSS355
		RSW	Reset Watchdog Timer	07/04/23 04:25:17	Units: JUA10,JUA11 >>> 15Min.		CROSS355
		ARM	Added Remarks	07/04/23 04:25:33			CROSS355
		VEV	Viewed Event	07/04/23 04:25:37	User First Viewed Event CAD		MILLS393



Event ID: 23-147750      Call Ref #: 578      22N NOISE OR MUSIC at 911-302 OCEAN DR

JUA11	310	A	Arrived	06/04/23 01:02:43	Unit:JUA11
JUA11	310	104	{JUA11} 10-4 CK	06/04/23 01:07:24	GOLDBERG
JUA11	310	104	{JUA11} 10-4 CK	06/04/23 01:18:33	GOLDBERG
JUA10	309	C	Cleared	06/04/23 01:29:24	BU PALACIO30
JUA11	310	C	Cleared	06/04/23 01:32:13	CAD FRISCIA310

**Event Log**

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	06/04/23 00:57:35	By: PHONE		ADAMS551
		ENT	Entered Street	06/04/23 00:57:44	911 OCEAN DR		ADAMS551
		CHG	Changed Street	06/04/23 00:57:50	911 OCEAN DR --> 911-302 OCEAN D		ADAMS551
		ENT	Entered Nature	06/04/23 00:57:52	22N NOISE OR MUSIC		ADAMS551
		ENT	Entered Remarks	06/04/23 00:58:34			ADAMS551
		FIN	Finished Call Taking	06/04/23 00:58:34			ADAMS551
		ENT	Entered CallerName_C	06/04/23 00:58:39			ADAMS551
		VEV	Viewed Event	06/04/23 00:58:42	User First Viewed Event CAD		GOLDBERG
		CHG	Changed CallerAddress	06/04/23 00:58:43			ADAMS551
		VAL	Viewed Alerts	06/04/23 00:59:06	Location Information		ADAMS551
		VCH	Viewed Call History	06/04/23 00:59:13	Location Information		ADAMS551
		VCH	Viewed Call History	06/04/23 00:59:15	Location Information		ADAMS551
		ARM	Added Remarks	06/04/23 00:59:27			ADAMS551
		VEV	Viewed Event	06/04/23 01:00:39	User First Viewed Event CAD		VALUNTAS3
		ARM	Added Remarks	06/04/23 01:07:24			GOLDBERG
		RSW	Reset Watchdog Timer	06/04/23 01:07:24	Units: JUA11 >>> 3Min.		GOLDBERG
		RSW	Reset Watchdog Timer	06/04/23 01:07:28	Units: JUA11,JUA10 >>> 10Min.		GOLDBERG
		ARM	Added Remarks	06/04/23 01:18:33			GOLDBERG
		RSW	Reset Watchdog Timer	06/04/23 01:18:33	Units: JUA11 >>> 3Min.		GOLDBERG
		RSW	Reset Watchdog Timer	06/04/23 01:18:36	Units: JUA11,JUA10 >>> 20Min.		GOLDBERG
		ARM	Added Remarks	06/04/23 01:32:07			Unit:JUA11

# POLICE DEPARTMENT

## Event Report

Event ID: 23-266974

Call Ref #: 686

Date/Time Received: 10/10/23 05:48:54

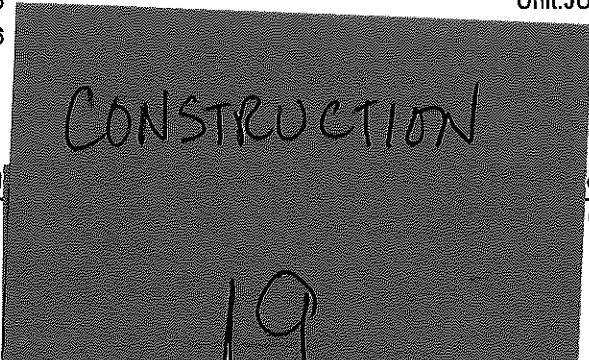
Rpt #: Call Source: PHONE	Prime JUA10 Unit: GRAHAM, MICHAEL	Services Involved			
		LAW			
Location: US HIGHWAY 1/MARS WAY					
X-ST:	Jur: CAD	Service: LAW	Agency: JUNO		
Business:	St/Beat:	District:	RA: JBNE		
	Phone:		GP: 2001		
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller:				Alarm:	
Addr:	Phone:	Alarm Type:			
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: VALUNTAS392	Console: CAD11				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: Made contact with Nick Saikley from Durable Construction, advised that his truck was positioning for the morning concrete pour, not doing any actual work. Stated he would comply and wait until 0700 however, [10/10/23 06:02:49 Unit:JUA10] UDTS: {JUA11} 10-4 CK [10/10/23 05:55:46 MILLS393] UDTS: {JUA10} 10-4 CK [10/10/23 05:55:46 MILLS393] ON US1 [10/10/23 05:50:04 VALUNTAS392] CONTRACTOR BEGINING WORK BEFORE 0700 [10/10/23 05:49:53 VALUNTAS392]					

### Times

	Time From Call Received	
Call Received: 10/10/23 05:48:54		
Call Routed: 10/10/23 05:49:53	000:00:59	Unit Reaction: 000:01:36 (1st Dispatch to 1st Arrive)
Call Take Finished: 10/10/23 05:49:53	000:00:59	En-Route: 000:00:19 (1st Dispatch to 1st En-Route)
1st Dispatch: 10/10/23 05:50:32	000:01:38 (Time Held)	On-Scene: 000:11:06 (1st Arrive to Last Clear)
1st En-Route: 10/10/23 05:50:51	000:01:57	
1st Arrive: 10/10/23 05:52:08	000:03:14 (Reaction Time)	
Last Clear: 10/10/23 06:03:14	000:14:20	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA10	282	D	Dispatched	10/10/23 05:50:32	Out Evt: [A] at 13000 US HIGHWAY 1		MILLS393
JUA10	282	E	En-Route	10/10/23 05:50:51			Unit:JUA10
JUA11	307	D	Dispatched	10/10/23 05:52:08	Stat/Beat: JUNO		BERLINGO3
JUA11	307	E	En-Route	10/10/23 05:52:08	Stat/Beat: JUNO		BERLINGO3
JUA11	307	A	Arrived	10/10/23 05:52:08	Stat/Beat: JUNO		BERLINGO3
JUA10	282	A	Arrived	10/10/23 05:52:36			Unit:JUA10
JUA10	282	104	{JUA10} 10-4 CK	10/10/23 05:55:46			93



Report Generated: 06/13/2024 10:16:04 | User ID: LYNCH339

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Event ID: 23-266974

Call Ref #: 686

22N NOISE OR MUSIC at US HIGHWAY 1/MARS WAY

JUA11	307	104	{JUA11} 10-4 CK	10/10/23 05:55:46		MILLS393
JUA11	307	C	Cleared	10/10/23 06:02:02		BU BERLINGO3
JUA10	282	C	Cleared	10/10/23 06:03:14		CAD GRAHAM28

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	10/10/23 05:48:54	By: PHONE		VALUNTAS3
		DLS	Duplicate List	10/10/23 05:49:02	Potential Duplicate Events Listed (1		VALUNTAS3
		ENT	Entered Street	10/10/23 05:49:04	451 APOLLO DR		VALUNTAS3
		ENT	Entered CallerName_C	10/10/23 05:49:11			VALUNTAS3
		ENT	Entered CallerPhone	10/10/23 05:49:21			VALUNTAS3
		DLS	Duplicate List	10/10/23 05:49:37	Potential Duplicate Events Listed (1		VALUNTAS3
		CHG	Changed Street	10/10/23 05:49:39	451 APOLLO DR --> US HIGHWAY 1/M		VALUNTAS3
		ENT	Entered Nature	10/10/23 05:49:43	22N NOISE OR MUSIC		VALUNTAS3
		ENT	Entered Remarks	10/10/23 05:49:53			VALUNTAS3
		FIN	Finished Call Taking	10/10/23 05:49:53			VALUNTAS3
		ARM	Added Remarks	10/10/23 05:50:04			VALUNTAS3
		VEV	Viewed Event	10/10/23 05:50:15	User First Viewed Event CAD		MILLS393
		ARM	Added Remarks	10/10/23 05:55:46			MILLS393
		RSW	Reset Watchdog Timer	10/10/23 05:55:46	Units: JUA10 >>> 3Min.		MILLS393
		ARM	Added Remarks	10/10/23 05:55:46			MILLS393
		RSW	Reset Watchdog Timer	10/10/23 05:55:46	Units: JUA11 >>> 3Min.		MILLS393
		RSW	Reset Watchdog Timer	10/10/23 05:55:50	Units: JUA11,JUA10 >>> 15Min.		MILLS393
		ARM	Added Remarks	10/10/23 06:02:49			Unit:JUA10

# POLICE DEPARTMENT

## Event Report

Event ID: 23-280482

Call Ref #: 411

Date/Time Received: 10/24/23 20:26:29

Rpt #: Call Source: PHONE	Prime JUA10 Unit: GRAHAM, MICHAEL	Services Involved			
		LAW			
Location: 14661 US HIGHWAY 1					
X-ST: JUNO BEACH MOBILE CT		Jur: CAD	Service: LAW	Agency: JUNO	
JUNO BEACH MOBILE CT		St/Beat:	District:	RA: JBNW	
Business: JUNO BEACH CONDOS		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller:			Alarm:		
Addr:	Phone:		Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: LAWRENCE391	Console: CAD10				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes:					
<b>See Event Notes Addendum at end of this report</b>					
<b>Times</b>					
Call Received: 10/24/23 20:26:29	<u>Time From Call Received</u>				
Call Routed: 10/24/23 20:27:41	000:01:12	Unit Reaction: 000:05:36 (1st Dispatch to 1st Arrive)			
Call Take Finished: 10/24/23 20:27:41	000:01:12	En-Route: (1st Dispatch to 1st En-Route)			
1st Dispatch: 10/24/23 20:32:36	000:06:07 (Time Held)	On-Scene: 000:23:51 (1st Arrive to Last Clear)			
1st En-Route: 10/24/23 20:32:36	000:06:07				
1st Arrive: 10/24/23 20:38:12	000:11:43 (Reaction Time)				
Last Clear: 10/24/23 21:02:03	000:35:34				

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA10	282	D	Dispatched	10/24/23 20:32:36	Stat/Beat: JUNO		GRAHAM28
JUA10	282	E	En-Route	10/24/23 20:32:36	Stat/Beat: JUNO		GRAHAM28
JUA11	307	D	Dispatched	10/24/23 20:33:24	Stat/Beat: JUNO		BERLINGO3
JUA11	307	E	En-Route	10/24/23 20:33:24	Stat/Beat: JUNO		BERLINGO3
JUA10	282	A	Arrived	10/24/23 20:38:12			Unit:JUA10
JUA11	307	A	Arrived	10/24/23 20:46:40			Unit:JUA11
JUA11	307	104	{JUA11} 10-4 CK	10/24/23 20:54:25			FANDREY54
JUA11	307	C	Cleared	10/24/23 21:01:04		BU	BERLINGO3
JUA10	282	C	Cleared	10/24/23 21:02:03		CAD	GRAHAM28

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	10/24/23 20:26:29	By: PHONE		LAWRENCE
		ENT	Entered Street	10/24/23 20:26:37	14661 US HIGHWAY 1		LAWRENCE
		ENT	Entered Nature	10/24/23 20:26:43	22N NOISE OR MUSIC		LAWRENCE
		ENT	Entered CallerName_C	10/24/23 20:26:44			LAWRENCE
		ENT	Entered Remarks	10/24/23 20:27:32			LAWRENCE
		CHG	Changed CallerAddres	10/24/23 20:27:37			LAWRENCE
		ENT	Entered CallerPhone	10/24/23 20:27:41			LAWRENCE
		FIN	Finished Call Taking	10/24/23 20:27:41			LAWRENCE
		VEV	Viewed Event	10/24/23 20:27:46	User First Viewed Event CAD		OSHA432
		VEV	Viewed Event	10/24/23 20:28:00	User First Viewed Event CAD		HARRIS410
		VEV	Viewed Event	10/24/23 20:28:03	User First Viewed Event CAD		STROUD431
		SPV	SUP NOTIFIED CALL	10/24/23 20:28:10			OSHA432
		ARM	Added Remarks	10/24/23 20:28:10			OSHA432
		VEV	Viewed Event	10/24/23 20:30:25	User First Viewed Event CAD		CARA468
		ARM	Added Remarks	10/24/23 20:32:20			LAWRENCE
		ARM	Added Remarks	10/24/23 20:33:16			LAWRENCE
		ARM	Added Remarks	10/24/23 20:33:23			LAWRENCE
		ARM	Added Remarks	10/24/23 20:34:13			LAWRENCE
		ARM	Added Remarks	10/24/23 20:49:18			Unit:JUA10
		VEV	Viewed Event	10/24/23 20:50:47	User First Viewed Event CAD		FANDREY54
		DLQ	Driver License Query	10/24/23 20:51:15	OLN: State: Name: SPRAGG, JEFFRE		FANDREY54
		ARM	Added Remarks	10/24/23 20:51:18			LAWRENCE
		ARM	Added Remarks	10/24/23 20:51:39			FANDREY54
		RSW	Reset Watchdog Timer	10/24/23 20:53:57	Units: JUA11,JUA10 >>> 20Min.		FANDREY54
		ARM	Added Remarks	10/24/23 20:54:25			FANDREY54
		RSW	Reset Watchdog Timer	10/24/23 20:54:25	Units: JUA11 >>> 3Min.		FANDREY54
		RSW	Reset Watchdog Timer	10/24/23 20:57:39	Units: JUA11,JUA10 >>> 30Min.		FANDREY54
		ARM	Added Remarks	10/24/23 21:00:07			Unit:JUA10

## Event Notes Addendum

Notes Made contact with the lot (#13) and trailer owner, Spragg. Spragg stated he had recently purchased a new unit and was finishing up moving some material for the night.

Advised Spragg of the Juno Beach ordinance regarding permitted times for construction activity. Spragg stated he was unaware and would comply in the future.

NOI. [10/24/23 21:00:07 Unit:JUA10]

UDTS: {JUA11} 10-4 CK [10/24/23 20:54:25 FANDREY543]

54 DL/ CLR [10/24/23 20:51:39 FANDREY543]

\*CORR 132 OCEAN BREEZE DR, NOT CIR [10/24/23 20:51:18 LAWRENCE391]

S7102-39316-20908 (Ontario Canada)

Spragg, Jeffrey A (W/M 09/08/1962). [10/24/23 20:49:18 Unit:JUA10]

2ND CALLER ADV SUBJS POSS LEFT - MAKE 1025 AT 132 OCEAN BREEZE CIR - HAS VIDEO [10/24/23 20:34:13 LAWRENCE391]

2ND CALLER WANTS TO REMAIN ANON [10/24/23 20:33:23 LAWRENCE391]

2ND CALLER ADV ONGOING ISSUE WITH REMOVAL AND REPLACEMENT - ALSO ADV THERE IS A BACKHOE ON THE PROPERTY AS WELL [10/24/23 20:33:16 LAWRENCE391]

ANOTHER CALLER ADV A TRAILER WAS REPLACED AND SUBJS ARE WORKING ON IT - ADV THEY DO IT EARLY IN THE MORNING AND LATE AT NIGHT [10/24/23 20:32:20 LAWRENCE391]

UDTS: SUP NOTIFIED CALL HOLDING [10/24/23 20:28:10 OSHA432]

BGE OR TAN RESD INSIDE JUNO BEACH CONDOS

CONSTRUCTION GOING ON

UNK LOT #

ADV LARGE WHT SINGLE CAB SEMI TRUCK WITH NO TRAILER PARKED IN FRONT OF RESD [10/24/23 20:27:32 LAWRENCE391]

# POLICE DEPARTMENT

## Event Report

Event ID: 23-306389

Call Ref #: 719

Date/Time Received: 11/23/23 08:32:45

Rpt #: Call Source: PHONE	Prime JUB11 Unit: NUNEZ, JOSE	Services Involved			
		LAW			
Location: JUPITER LN/OCEAN DR					
X-ST:		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		St/Beat:	District:	RA: JBSE	
		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: ANON	Addr: 410 S JUNO LN			Phone:	Alarm: Alarm Type:
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: MCHONE412	Console: CAD11				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		

Notes: SUBJECT HAD JUST ARRIVED ON SCENE AND STARTED WORK. WAS ADVISED OF THE ORDINANCE REGARDING NO WORK ON HOLIDAYS. SUBJECT APOLOGETIC AND LEFT THE SITE WITHOUT INCIDENT. [11/23/23 08:51:04 Unit:JUB11]  
K&C DEMOLITION (561-767-1318) [11/23/23 08:50:03 Unit:JUB11]



UDTS: {JUB11} 10-4 CK [11/23/23 08:44:08 STROUD431]  
CONSTRUCTION GOING ON ON JUPITER LN  
CALLER WAS QUESTIONING REF IT BEING A HOLIDAY [11/23/23 08:34:33 MCHONE412]

### Times

	Time From Call Received	
Call Received: 11/23/23 08:32:45		
Call Routed: 11/23/23 08:34:44	000:01:59	Unit Reaction: 000:03:25 (1st Dispatch to 1st Arrive)
Call Take Finished: 11/23/23 08:34:44	000:01:59	En-Route: 000:03:25 (1st Dispatch to 1st En-Route)
1st Dispatch: 11/23/23 08:37:33	000:04:48 (Time Held)	On-Scene: 000:10:10 (1st Arrive to Last Clear)
1st En-Route: 11/23/23 08:40:58	000:08:13	
1st Arrive: 11/23/23 08:40:58	000:08:13 (Reaction Time)	
Last Clear: 11/23/23 08:51:08	000:18:23	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	247	D	Dispatched	11/23/23 08:37:33	Stat/Beat: JUNO		STROUD431
JUB11	247	A	Arrived	11/23/23 08:40:58			Unit:JUB11

JUB11 247 104 {JUB11} 10-4 CK 11/23/23 08:44:08 STROUD431  
 JUB11 247 C Cleared 11/23/23 08:51:08 CAD NUNEZ247

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	11/23/23 08:32:45	By: PHONE		MCHONE41
		ENT	Entered Street	11/23/23 08:32:59	410 SOUTH JUNO LN		MCHONE41
		CHG	Changed Street	11/23/23 08:33:04	410 SOUTH JUNO LN --> 410 SJUNO		MCHONE41
		CHG	Changed Street	11/23/23 08:33:06	410 SJUNO LN --> 410 S JUNO LN		MCHONE41
		ENT	Entered Nature	11/23/23 08:33:36	22N NOISE OR MUSIC		MCHONE41
		ENT	Entered CallerName_C	11/23/23 08:33:54	ANON		MCHONE41
		CHG	Changed CallerAddress	11/23/23 08:34:03	410 S JUNO LN --> 410 S JUNO LN		MCHONE41
		ENT	Entered Remarks	11/23/23 08:34:33			MCHONE41
		CHG	Changed Street	11/23/23 08:34:43	410 S JUNO LN --> JUPITER LN/OCEA		MCHONE41
		FIN	Finished Call Taking	11/23/23 08:34:44			MCHONE41
		VEV	Viewed Event	11/23/23 08:36:11	User First Viewed Event CAD		JAVOR390
		VEV	Viewed Event	11/23/23 08:37:06	User First Viewed Event CAD		LAWRENCE
		VEV	Viewed Event	11/23/23 08:37:16	User First Viewed Event CAD		STROUD431
		VEV	Viewed Event	11/23/23 08:37:25	User First Viewed Event CAD		HARGRAVE
		ARM	Added Remarks	11/23/23 08:44:08			STROUD431
		RSW	Reset Watchdog Timer	11/23/23 08:44:08	Units: JUB11 >>> 3Min.		STROUD431
		RSW	Reset Watchdog Timer	11/23/23 08:44:10	Units: JUB11 >>> 30Min.		STROUD431
		ARM	Added Remarks	11/23/23 08:49:36			Unit:JUB11
		DLQ	Driver License Query	11/23/23 08:49:54			STROUD431
		ARM	Added Remarks	11/23/23 08:50:03			Unit:JUB11
		ARM	Added Remarks	11/23/23 08:51:04			Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-013054

Call Ref #: 420

Date/Time Received: 01/15/24 11:06:13

Rpt #: Call Source: SELF	Prime JUB11 Unit: MULLEN, GREGORY	Services Involved <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;">LAW</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>	LAW				
LAW							
Location: OCEAN DR/OLD TOWNE LN							
X-ST:	Jur: CAD St/Beat:	Service: LAW District:	Agency: JUNO RA: JBSE GP: 2001				
Business:	Phone:						
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:				
Reclassified Nature:							
Caller: Addr:	Phone:	Alarm: Alarm Type:					
Vehicle #:	St: FL	Report Only: No	Race: Sex: Age:				
Call Taker: Unit:JUB11	Console: 7912						
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:				
Notes: CONTACT WAS MADE WITH GATOR LAWS LANDSCAPE SERVICES WORKER JACINTO EDY ANDRES PEDRO (H/M DOB 07/06/02). ANDRES PEDRO STATED THE LEAVES WILL BE RAKED UP AND THEY'LL LEAVE THE PROPERTY. VERBAL WARNING. [01/15/24 11:14:18 Unit:JUB11] SAFERWATCH NOISE COMPLAINT REGARDING LAWN CARE MAINTENANCE WORKERS [01/15/2024 11:06:13 Unit:JUB11]							

### Times

Call Received: 01/15/24 11:06:13	<u>Time From Call Received</u>	Unit Reaction:	(1st Dispatch to 1st Arrive)
Call Routed: 01/15/24 11:06:13		En-Route:	(1st Dispatch to 1st En-Route)
Call Take Finished: 01/15/24 11:06:13		On-Scene: 000:08:15	(1st Arrive to Last Clear)
1st Dispatch: 01/15/24 11:06:13	(Time Held)		
1st En-Route: 01/15/24 11:06:13			
1st Arrive: 01/15/24 11:06:13	(Reaction Time)		
Last Clear: 01/15/24 11:14:28	000:08:15		

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	01/15/24 11:06:13	1) Stat/Beat: JUNO;SAFERWATCH NOI		Unit:JUB11
JUB11	298	...	Dispatched...	01/15/24 11:06:13	2) REGARDING LAWN CARE MAINTE		Unit:JUB11
JUB11	298	E	En-Route	01/15/24 11:06:13	1) Stat/Beat: JUNO;SAFERWATCH NOI		Unit:JUB11
JUB11	298	...	En-Route...	01/15/24 11:06:13	2) REGARDING LAWN CARE MAINTE		Unit:JUB11
JUB11	298	A	Arrived	01/15/24 11:06:13	1) Stat/Beat: JUNO;SAFERWATCH NOI		Unit:JUB11
JUB11	298	...	Arrived...	01/15/24 11:06:13	2) REGARDING LAWN CARE MAINTE		Unit:JUB11
JUB11	298	AAT	Auto Arrive Timestamp	01/15/24 11:07:56	Current status is:A. Offset of 0 seconds.		MULLEN298
JUB11	298	C	Cleared	01/15/24 11:14:28		CAD	MULLEN298

Event ID: 24-013054

Call Ref #: 420

22N NOISE OR MUSIC at OCEAN DR/OLD TOWNE LN

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	01/15/24 11:06:13	By: SELF		Unit:JUB11
		ENT	Entered Street	01/15/24 11:06:13	OCEAN DR/OLD TOWNE LN		Unit:JUB11
		ENT	Entered Nature	01/15/24 11:06:13	22N NOISE OR MUSIC		Unit:JUB11
		FIN	Finished Call Taking	01/15/24 11:06:13			Unit:JUB11
		ARM	Added Remarks	01/15/24 11:14:18			Unit:JUB11

2



# POLICE DEPARTMENT

## Event Report

Event ID: 24-031323

Call Ref #: 7

Date/Time Received: 02/03/24 07:33:38

Rpt #:	Prime JUB11	Services Involved			
Call Source: PHONE	Unit: MULLEN, GREGORY	LAW			
Location: 13500 US HIGHWAY 1					
X-ST: MARS WAY	Jur: CAD	Service: LAW	Agency: JUNO		
OLYMPUS DR	ST/Beat:	District:	RA: JBSE		
Business:	Phone:	GP: 2001			
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller:	Phone:			Alarm:	
Addr:				Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: STCHARLES530	Console: CAD14				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: SPOKE TO JEAN REBECCA (B/M DOB 06/01/57) AND INFORMED HIM THE ORDINANCE REGARDING CONSTRUCTION TIMES. UPON ARRIVAL THERE WERE NO SIGNS OF CONSTRUCTION WORK BEING DONE. [02/03/24 07:47:25 Unit:JUB11] CALLER STATES IT'S WORK BEING DONE ON 3 HOUSES IN THIS AREA [02/03/24 07:36:45 STCHARLES530] CONSTRUCTION BEING DONE ON A SATURDAY BEFORE 9AM [02/03/24 07:36:18 STCHARLES530]					

### Times

	Time From Call Received	
Call Received: 02/03/24 07:33:38		
Call Routed: 02/03/24 07:35:53	000:02:15	Unit Reaction: 000:06:02 (1st Dispatch to 1st Arrive)
Call Take Finished: 02/03/24 07:36:14	000:02:36	En-Route: 000:05:00 (1st Dispatch to 1st En-Route)
1st Dispatch: 02/03/24 07:36:32	000:02:54 (Time Held)	On-Scene: 000:04:54 (1st Arrive to Last Clear)
1st En-Route: 02/03/24 07:41:32	000:07:54	
1st Arrive: 02/03/24 07:42:34	000:08:56 (Reaction Time)	
Last Clear: 02/03/24 07:47:28	000:13:50	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	02/03/24 07:36:32	Stat/Beat: JUNO		SALVEMINI4
JUB11	298	E	En-Route	02/03/24 07:41:32	Auto-enrouting with offset of 20 seconds		MULLEN298
JUB11	298	A	Arrived	02/03/24 07:42:34	Auto-arriving with offset of 0 seconds.		MULLEN298
JUB11	298	C	Cleared	02/03/24 07:47:28		CAD	MULLEN298

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	02/03/24 07:33:38	By: PHONE		STCHARLE

Event ID: 24-031323

Call Ref #: 7

22N NOISE OR MUSIC at 13500 US HIGHWAY 1

ENT	Entered Street	02/03/24 07:33:46	US HIGHWAY 1/MARS WAY	STCHARLE
CHG	Changed Street	02/03/24 07:34:52	US HIGHWAY 1/MARS WAY --> 13500	STCHARLE
ENT	Entered CallerName_C	02/03/24 07:35:02		STCHARLE
CHG	Changed CallerAddress	02/03/24 07:35:10		STCHARLE
ENT	Entered CallerPhone	02/03/24 07:35:17		STCHARLE
CHG	Changed Street	02/03/24 07:35:45	13500-BLK US HIGHWAY 1 --> 13500	STCHARLE
ENT	Entered Nature	02/03/24 07:35:52	22N NOISE OR MUSIC	STCHARLE
FF	Fast Forward to LAW	02/03/24 07:35:53	LAW	STCHARLE
VEV	Viewed Event	02/03/24 07:36:13	User First Viewed Event CAD	KENDALL40
FIN	Finished Call Taking	02/03/24 07:36:14		KENDALL40
ENT	Entered Remarks	02/03/24 07:36:18		STCHARLE
VEV	Viewed Event	02/03/24 07:36:21	User First Viewed Event CAD	SALVEMINI4
ARM	Added Remarks	02/03/24 07:36:45		STCHARLE
ARM	Added Remarks	02/03/24 07:47:25		Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-046460

Call Ref #: 358

Date/Time Received: 02/19/24 13:34:11

Rpt #:	Prime JUB10	Services Involved		
Call Source: SELF	Unit: ROSSINI, JOHN	LAW		
Location: 400-BLK OLYMPUS DR		Jur: CAD	Service: LAW	Agency: JUNO
X-ST: OCEAN DR		S/Beat:	District:	RA: JBSE
X-ST: US HIGHWAY 1		Phone:		GP: 2001
Business:				
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:				
Caller:		Alarm:		
Addr:	Phone:	Alarm Type:		
Vehicle #:	St: FL	Report Only: No	Race:	Sex: Age:
Call Taker: Unit: JUB10	Console: 7917			
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: SPOKE WITH LANDSCAPERS ADVISING THEM OF THE ORDINANCE ON HOLIDAYS. WORKERS APOLOGETIC AND PACKING UP. [02/19/2024 13:34:11 Unit: JUB10]				
<b>Times</b>				
Call Received: 02/19/24 13:34:11	<u>Time From Call Received</u>			
Call Routed: 02/19/24 13:34:11		Unit Reaction:	(1st Dispatch to 1st Arrive)	
Call Take Finished: 02/19/24 13:34:11		En-Route:	(1st Dispatch to 1st En-Route)	
1st Dispatch: 02/19/24 13:34:11	(Time Held)	On-Scene: 000:00:39	(1st Arrive to Last Clear)	
1st En-Route: 02/19/24 13:34:11				
1st Arrive: 02/19/24 13:34:11		(Reaction Time)		
Last Clear: 02/19/24 13:34:50	000:00:39			

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB10	308	D	Dispatched	02/19/24 13:34:11	1) Stat/Beat: JUNO;SPOKE WITH LAN		Unit:JUB10
JUB10	308	...	Dispatched...	02/19/24 13:34:11	2) THEM OF THE ORDINANCE ON HO		Unit:JUB10
JUB10	308	...	Dispatched...	02/19/24 13:34:11	3) APOLOGETIC AND PACKING UP.		Unit:JUB10
JUB10	308	E	En-Route	02/19/24 13:34:11	1) Stat/Beat: JUNO;SPOKE WITH LAN		Unit:JUB10
JUB10	308	...	En-Route...	02/19/24 13:34:11	2) THEM OF THE ORDINANCE ON HO		Unit:JUB10
JUB10	308	...	En-Route...	02/19/24 13:34:11	3) APOLOGETIC AND PACKING UP.		Unit:JUB10
JUB10	308	A	Arrived	02/19/24 13:34:11	1) Stat/Beat: JUNO;SPOKE WITH LAN		Unit:JUB10
JUB10	308	...	Arrived...	02/19/24 13:34:11	2) THEM OF THE ORDINANCE ON HO		Unit:JUB10
JUB10	308	...	Arrived...	02/19/24 13:34:11	3) APOLOGETIC AND PACKING UP.		Unit:JUB10
JUB10	308	C	Cleared	02/19/24 13:34:50		CAD	ROSSINI308

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	02/19/24 13:34:11	By: SELF		Unit:JUB10
		ENT	Entered Street	02/19/24 13:34:11	400-BLK OLYMPUS DR		Unit:JUB10
		ENT	Entered Nature	02/19/24 13:34:11	21C BURGLARY CONSTRUCTION SIT		Unit:JUB10
		FIN	Finished Call Taking	02/19/24 13:34:11			Unit:JUB10
		CHG	Changed Nature	02/19/24 13:34:45	1) 21C BURGLARY CONSTRUCTION		Unit:JUB10
		...	Changed Nature...	02/19/24 13:34:45	2) MUSIC		Unit:JUB10

# POLICE DEPARTMENT

## Event Report

Event ID: 24-046474

Call Ref #: 372

Date/Time Received: 02/19/24 13:49:27

Rpt #: Call Source: SELF	Prime JUB10 Unit: ROSSINI, JOHN	Services Involved			
		LAW			
Location: 1093 OCEAN DR X-ST: ERIKSON WAY ERIKSON WAY		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		St/Beat:	District:	RA: JBNE	
		Phone:	GP: 2001		
Nature: 22N NOISE OR MUSIC		Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:					
Caller: Addr:		Phone:	Alarm: Alarm Type:		
Vehicle #:	St: FL	Report Only: No	Race:	Sex:	Age:
Call Taker: Unit:JUB10		Console: 7917			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: SPOKE WITH TERA CON LANDSCAPE CREW REGARDING WORKING ON HOLIDAY. CREW IS PACKING UP AND SHUTTING DOWN IN JUNO FOR THE DAY. [02/19/2024 13:49:27 Unit:JUB10]					

### Times

Call Received: 02/19/24 13:49:27	<u>Time From Call Received</u>	
Call Routed: 02/19/24 13:49:27		Unit Reaction: (1st Dispatch to 1st Arrive)
Call Take Finished: 02/19/24 13:49:27		En-Route: (1st Dispatch to 1st En-Route)
1st Dispatch: 02/19/24 13:49:27	(Time Held)	On-Scene: 000:00:05 (1st Arrive to Last Clear)
1st En-Route: 02/19/24 13:49:27		
1st Arrive: 02/19/24 13:49:27	(Reaction Time)	
Last Clear: 02/19/24 13:49:32	000:00:05	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB10	308	D	Dispatched	02/19/24 13:49:27	1) Stat/Beat: JUNO;SPOKE WITH TER		Unit:JUB10
JUB10	308	...	Dispatched...	02/19/24 13:49:27	2) CREW REGARDING WORKING ON		Unit:JUB10
JUB10	308	...	Dispatched...	02/19/24 13:49:27	3) PACKING UP AND SHUTTING DOW		Unit:JUB10
JUB10	308	...	Dispatched...	02/19/24 13:49:27	4) DAY.		Unit:JUB10
JUB10	308	E	En-Route	02/19/24 13:49:27	1) Stat/Beat: JUNO;SPOKE WITH TER		Unit:JUB10
JUB10	308	...	En-Route...	02/19/24 13:49:27	2) CREW REGARDING WORKING ON		Unit:JUB10
JUB10	308	...	En-Route...	02/19/24 13:49:27	3) PACKING UP AND SHUTTING DOW		Unit:JUB10
JUB10	308	...	En-Route...	02/19/24 13:49:27	4) DAY.		Unit:JUB10
JUB10	308	A	Arrived	02/19/24 13:49:27	1) Stat/Beat: JUNO;SPOKE WITH TER		Unit:JUB10
JUB10	308	...	Arrived...	02/19/24 13:49:27	2) CREW REGARDING WORKING ON		Unit:JUB10

Event ID: 24-046474      Call Ref #: 372      22N NOISE OR MUSIC at 1093 OCEAN DR

JUB10	308	...	Arrived...	02/19/24 13:49:27	3) PACKING UP AND SHUTTING DOW	Unit:JUB10
JUB10	308	...	Arrived...	02/19/24 13:49:27	4) DAY.	Unit:JUB10
JUB10	308	C	Cleared	02/19/24 13:49:32		CAD ROSSINI308

**Event Log**

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	02/19/24 13:49:27	By: SELF		Unit:JUB10
		ENT	Entered Street	02/19/24 13:49:27	1093 OCEAN DR		Unit:JUB10
		ENT	Entered Nature	02/19/24 13:49:27	22N NOISE OR MUSIC		Unit:JUB10
		FIN	Finished Call Taking	02/19/24 13:49:27			Unit:JUB10

# POLICE DEPARTMENT

## Event Report

Event ID: 24-070285

Call Ref #: 476

Date/Time Received: 03/16/24 08:15:51

Rpt #: Call Source: PHONE	Prime JUB11 Unit: MULLEN, GREGORY	Services Involved			
		LAW			
Location: 13115-BLK US HIGHWAY 1					
X-ST: MARS WAY		Jur: CAD	Service: LAW	Agency: JUNO	
OLYMPUS DR		S/Beat:	District:	RA: JBSE	
Business:		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: JIM LYONS		Phone: (561) 308-0842		Alarm:	
Addr: 451 APOLLO DR				Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: JANNAF281	Console: CAD5				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: ON US1 ON EAST SIDE, SOUTH OF NEPTUNE. [03/16/24 08:18:45 JANNAF281] ADV JUB10 [03/16/24 08:18:12 MARKEN275] LOUD CONSTRUCTION NOISES FROM THE 3 HOUSES THAT ARE BEING BUILT ON US1 SOUTH OF NEPTUNE RD COMP STATES THEY ARE NOT ALLOWED TO START TILL 9AM ON SATURDAYS. 54 10-25 COMP [03/16/24 08:17:49 JANNAF281]					

### Times

	Time From Call Received		
Call Received: 03/16/24 08:15:51			
Call Routed: 03/16/24 08:17:49	000:01:58	Unit Reaction:	(1st Dispatch to 1st Arrive)
Call Take Finished: 03/16/24 08:17:49	000:01:58	En-Route:	(1st Dispatch to 1st En-Route)
1st Dispatch: 03/16/24 08:22:55	000:07:04 (Time Held)	On-Scene:	(1st Arrive to Last Clear)
1st En-Route:			
1st Arrive:		(Reaction Time)	
Last Clear: 03/16/24 08:28:51	000:13:00		

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	03/16/24 08:22:55			MARKEN275
JUB11	298	C	Cleared	03/16/24 08:28:51	CAD	CAD	MARKEN275

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/16/24 08:15:51	By: PHONE		JANNAF281
		ENT	Entered Street	03/16/24 08:16:05	13500-BLK US HIGHWAY 1		JANNAF281
		CHG	Changed Street	03/16/24 08:16:50	13500-BLK US HIGHWAY 1 --> 13115-		JANNAF281

ENT	Entered Nature	03/16/24 08:16:57	22N NOISE OR MUSIC	JANNAF281
ENT	Entered CallerName_C	03/16/24 08:17:00	JIM LYONS	JANNAF281
ENT	Entered CallerPhone	03/16/24 08:17:05	5613080842	JANNAF281
ENT	Entered Remarks	03/16/24 08:17:49		JANNAF281
FIN	Finished Call Taking	03/16/24 08:17:49		JANNAF281
VEV	Viewed Event	03/16/24 08:17:56	User First Viewed Event CAD	MARKEN275
VEV	Viewed Event	03/16/24 08:17:57	User First Viewed Event CAD	PAGAN245
ARM	Added Remarks	03/16/24 08:18:12		MARKEN275
ARM	Added Remarks	03/16/24 08:18:45		JANNAF281
CHG	Changed CallerAddress	03/16/24 08:18:58	13500-BLK US HIGHWAY 1 --> 451 AP	JANNAF281



# POLICE DEPARTMENT

## Event Report

Event ID: 24-071088

Call Ref #: 289

Date/Time Received: 03/17/24 08:28:31

Rpt #:

Prime JUB11

Services Involved

Call Source: PHONE

Unit: MULLEN, GREGORY

LAW				
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Location: 13500-BLK US HIGHWAY 1

X-ST: MARS WAY  
OLYMPUS DR

Jur: CAD Service: LAW Agency: JUNO  
St/Beat: District: RA: JBSW  
Phone: GP: 2001

Business:

Nature: 22N NOISE OR MUSIC

Alarm Lvl: 1 Priority: 2

Medical Priority:

Reclassified Nature:

Caller:

Addr:

Phone:

Alarm:

Alarm Type:

Vehicle #:

St:

Report Only: No

Race:

Sex:

Age:

Call Taker: MEANS277

Console: CAD8

Geo-Verified Addr.: Yes Nature Summary Code: 22 Disposition: CAD Close Comments:

Notes: CONSTRUCTION CREW ON SCENE WERE ADVISED NO CONSTRUCTION IS TO BE CONDUCTED ON SUNDAY'S. ALL PARTIES WERE COMPLIANT AND LEFT THE AREA. [03/17/24 08:42:50 Unit:JUB11] ON US1 EAST SIDE JUST SOUTH OF MARS WAY [03/17/24 08:30:59 MEANS277] 54 25 WITH COMPL [03/17/24 08:30:17 MEANS277] CONSTRUCTION NOISE. THREE NEW HOUSES UNDER CONSTRUCTION. THEY ARE NOT SUSPOSED TO BE WORKING TODAY. [03/17/24 08:29:59 MEANS277]

### Times

	Time From Call Received	
Call Received: 03/17/24 08:28:31		
Call Routed: 03/17/24 08:30:18	000:01:47	Unit Reaction: 000:00:53 (1st Dispatch to 1st Arrive)
Call Take Finished: 03/17/24 08:30:18	000:01:47	En-Route: 000:00:21 (1st Dispatch to 1st En-Route)
1st Dispatch: 03/17/24 08:33:19	000:04:48 (Time Held)	On-Scene: 000:08:40 (1st Arrive to Last Clear)
1st En-Route: 03/17/24 08:33:40	000:05:09	
1st Arrive: 03/17/24 08:34:12	000:05:41 (Reaction Time)	
Last Clear: 03/17/24 08:42:52	000:14:21	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	03/17/24 08:33:19	Stat/Beat: JUNO		PAGAN245
JUB11	298	E	En-Route	03/17/24 08:33:40			PAGAN245
JUB11	298	A	Arrived	03/17/24 08:34:12	Auto-arriving with offset of 30 seconds.		MULLEN298
JUB11	298	C	Cleared	03/17/24 08:42:52		CAD	MULLEN298

Item #1.

Event ID: 24-071088

Call Ref #: 289

22N NOISE OR MUSIC at 13500-BLK US HIGHWAY 1

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/17/24 08:28:31	By: PHONE		MEANS277
		ENT	Entered Street	03/17/24 08:28:42	451 APP		MEANS277
		CHG	Changed Street	03/17/24 08:28:44	451 APP --> 451 APOLLO DR		MEANS277
		CHG	Changed Street	03/17/24 08:29:13	451 APOLLO DR --> 13500-BLK US HI		MEANS277
		ENT	Entered Nature	03/17/24 08:29:16	22N NOISE OR MUSIC		MEANS277
		ENT	Entered Remarks	03/17/24 08:29:59			MEANS277
		ENT	Entered CallerName_C	03/17/24 08:30:03			MEANS277
		ENT	Entered CallerPhone	03/17/24 08:30:10			MEANS277
		ARM	Added Remarks	03/17/24 08:30:17			MEANS277
		FIN	Finished Call Taking	03/17/24 08:30:18			MEANS277
		ARM	Added Remarks	03/17/24 08:30:59			MEANS277
		VEV	Viewed Event	03/17/24 08:32:38	User First Viewed Event CAD		PAGAN245
		ARM	Added Remarks	03/17/24 08:42:50			Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-082403

Call Ref #: 728

Date/Time Received: 03/30/24 08:04:23

Rpt #:	Prime JUB11	Services Involved
Call Source: PHONE	Unit: MULLEN, GREGORY	LAW

Location: 13500-BLK US HIGHWAY 1	Jur: CAD	Service: LAW	Agency: JUNO
X-ST: MARS WAY	S/Beat:	District:	RA: JBSW
OLYMPUS DR	Phone:		GP: 2001

Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:
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Reclassified Nature:
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Caller:	Alarm:
Addr:	Alarm Type:
Phone:	

Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
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Call Taker: PAGAN245	Console: CAD5
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Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:
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Notes: {JUB11} ADV'D AND COMPLIED [03/30/24 08:31:49 JANNAF281]  
 UDTs: {JUB11} 10-4 CK [03/30/24 08:31:27 JANNAF281]  
 CALLER IS 451-BLK APOLLO DR [03/30/24 08:06:17 PAGAN245]  
 WEST OF THIS LOCATION ON US 1 / HOME CONSTRUCTION HAS STARTED  
 54 1025 W CALLER [03/30/24 08:04:55 PAGAN245]

### Times

	Time From Call Received	
Call Received: 03/30/24 08:04:23		
Call Routed: 03/30/24 08:05:21	000:00:58	Unit Reaction: 000:06:02 (1st Dispatch to 1st Arrive)
Call Take Finished: 03/30/24 08:05:21	000:00:58	En-Route: 000:03:43 (1st Dispatch to 1st En-Route)
1st Dispatch: 03/30/24 08:06:18	000:01:55 (Time Held)	On-Scene: 000:19:32 (1st Arrive to Last Clear)
1st En-Route: 03/30/24 08:10:01	000:05:38	
1st Arrive: 03/30/24 08:12:20	000:07:57 (Reaction Time)	
Last Clear: 03/30/24 08:31:52	000:27:29	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	03/30/24 08:06:18	Stat/Beat: JUNO		JANNAF281
JUB11	298	E	En-Route	03/30/24 08:10:01	Auto-enrouting with offset of 26 seconds		MULLEN298
JUB11	298	A	Arrived	03/30/24 08:12:20	Auto-arriving with offset of 30 seconds.		MULLEN298
JUB11	298	104	{JUB11} 10-4 CK	03/30/24 08:31:27			JANNAF281
JUB11	298	C	Cleared	03/30/24 08:31:52		CAD	JANNAF281

Event ID: 24-082403

Call Ref #: 728

22N NOISE OR MUSIC at 13500-BLK US HIGHWAY 1

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/30/24 08:04:23	By: PHONE		PAGAN245
		ENT	Entered Street	03/30/24 08:04:30	451 APP		PAGAN245
		CHG	Changed Street	03/30/24 08:04:31	451 APP --> 451 APOLLO DR		PAGAN245
		ENT	Entered Remarks	03/30/24 08:04:55			PAGAN245
		ENT	Entered Nature	03/30/24 08:04:59	22N NOISE OR MUSIC		PAGAN245
		CHG	Changed Street	03/30/24 08:05:07	451 APOLLO DR --> 451-BLK APOLLO		PAGAN245
		ENT	Entered CallerName_C	03/30/24 08:05:15			PAGAN245
		ENT	Entered CallerPhone	03/30/24 08:05:20			PAGAN245
		FIN	Finished Call Taking	03/30/24 08:05:21			PAGAN245
		CHG	Changed Street	03/30/24 08:06:10	451-BLK APOLLO DR --> 13500-BLK U		PAGAN245
		VEV	Viewed Event	03/30/24 08:06:11	User First Viewed Event CAD		JANNAF281
		ARM	Added Remarks	03/30/24 08:06:17			PAGAN245
		VEV	Viewed Event	03/30/24 08:16:17	User First Viewed Event CAD		SALVEMINI4
		RSW	Reset Watchdog Timer	03/30/24 08:20:25	Units: JUB11 >>> 10Min.		JANNAF281
		ARM	Added Remarks	03/30/24 08:31:27			JANNAF281
		RSW	Reset Watchdog Timer	03/30/24 08:31:27	Units: JUB11 >>> 3Min.		JANNAF281
		RSW	Reset Watchdog Timer	03/30/24 08:31:30	Units: JUB11 >>> 15Min.		JANNAF281
		ARM	Added Remarks	03/30/24 08:31:49			JANNAF281

# POLICE DEPARTMENT

## Event Report

Event ID: 24-082747

Call Ref #: 79

Date/Time Received: 03/30/24 17:06:11

Rpt #:	Prime JUB11	Services Involved			
Call Source: PHONE	Unit: MULLEN, GREGORY	LAW			

Location: 351-BLK APOLLO DR	Jur: CAD	Service: LAW	Agency: JUNO
X-ST: OCEAN DR	St/Beat:	District:	RA: JBSE
DIANA LN	Phone:		GP: 2001

Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:
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Reclassified Nature:
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Caller:	Alarm:
Addr:	Alarm Type:
Phone:	

Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
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Call Taker: ADAMS551	Console: CAD14
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Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:
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Notes: REOCCURRING ISSUE, DIFFERENT CREW EACH ENCOUNTER. SUBJECTS WERE ADVISED AND COMPLIED. [03/30/24 17:17:12 Unit:JUB11]  
 AT THE HOME ACROSS THIS 1020 ALONG OCEAN [03/30/24 17:07:25 ADAMS551]  
 caller adv construction on saturday is supposed to stop at 5pm, it is now past 5pm so he would like pd to tell them to stop [03/30/24 17:07:00 ADAMS551]

### Times

	Time From Call Received	
Call Received: 03/30/24 17:06:11		Unit Reaction: 000:05:18 (1st Dispatch to 1st Arrive)
Call Routed: 03/30/24 17:07:04	000:00:53	En-Route: 000:01:04 (1st Dispatch to 1st En-Route)
Call Take Finished: 03/30/24 17:07:04	000:00:53	On-Scene: 000:08:02 (1st Arrive to Last Clear)
1st Dispatch: 03/30/24 17:07:50	000:01:39 (Time Held)	
1st En-Route: 03/30/24 17:08:54	000:02:43	
1st Arrive: 03/30/24 17:13:08	000:06:57 (Reaction Time)	
Last Clear: 03/30/24 17:21:10	000:14:59	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	03/30/24 17:07:50	Stat/Beat: JUNO		SANFRATEL
JUB11	298	E	En-Route	03/30/24 17:08:54	Auto-enrouting with offset of 9 seconds.		MULLEN298
JUB11	298	A	Arrived	03/30/24 17:13:08	Auto-arriving with offset of 15 seconds.		MULLEN298
JUB11	298	C	Cleared	03/30/24 17:21:10		CAD	MULLEN298

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/30/24 17:06:11	By: PHONE		ADAMS551

Event ID: 24-082747

Call Ref #: 79

22N NOISE OR MUSIC at 351-BLK APOLLO DR

ENT	Entered Street	03/30/24 17:06:11	351-BLK APOLLO DR	ADAMS551
ENT	Entered Nature	03/30/24 17:06:17	22N NOISE OR MUSIC	ADAMS551
ENT	Entered Remarks	03/30/24 17:07:00		ADAMS551
ENT	Entered CallerName_C	03/30/24 17:07:03		ADAMS551
FIN	Finished Call Taking	03/30/24 17:07:04		ADAMS551
VEV	Viewed Event	03/30/24 17:07:18	User First Viewed Event CAD	SANFRATEL
ARM	Added Remarks	03/30/24 17:07:25		ADAMS551
VEV	Viewed Event	03/30/24 17:10:01	User First Viewed Event CAD	PLANT557
VEV	Viewed Event	03/30/24 17:13:02	User First Viewed Event CAD	THERIAUL2
ARM	Added Remarks	03/30/24 17:17:12		Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-088575

Call Ref #: 981

Date/Time Received: 04/06/24 07:02:29

Rpt #:	Prime JUB11	Services Involved		
Call Source: PHONE	Unit: CARVAJAL, JORGE	LAW		
Location: 13440 US HIGHWAY 1		Jur: CAD	Service: LAW	Agency: JUNO
X-ST: MARS WAY		St/Beat:	District:	RA: JBSE
X-ST: OLYMPUS DR		Phone:		GP: 2001
Business:				
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:				
Caller: LAURA		Phone: (561) 281-0802	Alarm:	
Addr:			Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex: Age:
Call Taker: SALVEMINI475	Console: CAD13			
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: SPOKE WITH FOREMAN, ADVISED NO CONSTRUCTION ON SATURDAY PRIOR TO 0900 PER TOWN ORDINANCE. [04/06/24 07:09:20 Unit:JUB11] 54 25 [04/06/24 07:03:43 SALVEMINI475] CONSTRUCTION NOISE WOKE THE WHOLE NEIGHBORHOOD UP PER CLLER [04/06/24 07:03:24 SALVEMINI475]				

### Times

	Time From Call Received	
Call Received: 04/06/24 07:02:29		
Call Routed: 04/06/24 07:03:27	000:00:58	Unit Reaction: 000:03:18 (1st Dispatch to 1st Arrive)
Call Take Finished: 04/06/24 07:03:27	000:00:58	En-Route: 000:03:18 (1st Dispatch to 1st En-Route)
1st Dispatch: 04/06/24 07:03:45	000:01:16 (Time Held)	On-Scene: 000:02:20 (1st Arrive to Last Clear)
1st En-Route: 04/06/24 07:07:03	000:04:34	
1st Arrive: 04/06/24 07:07:03	000:04:34 (Reaction Time)	
Last Clear: 04/06/24 07:09:23	000:06:54	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	296	D	Dispatched	04/06/24 07:03:45	Stat/Beat: JUNO		JANNAF281
JUB11	296	A	Arrived	04/06/24 07:07:03			Unit:JUB11
JUB11	296	C	Cleared	04/06/24 07:09:23		CAD	CARVAJAL2

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	04/06/24 07:02:29	By: PHONE		SALVEMINI4
		VER	Verified Street	04/06/24 07:02:34	471 APOLLO DR		SALVEMINI4



CHG	Changed Street	04/06/24 07:02:34	471 APOLLO DR --> 471 APOLLO DR	SALVEMINI4
CHG	Changed Street	04/06/24 07:02:46	471 APOLLO DR --> 13440 US HIGHW	SALVEMINI4
ENT	Entered Nature	04/06/24 07:02:51	22N NOISE OR MUSIC	SALVEMINI4
ENT	Entered CallerName_C	04/06/24 07:02:57	LAURA	SALVEMINI4
CHG	Changed CallerAddress	04/06/24 07:02:57	471 APOLLO DR -->	SALVEMINI4
ENT	Entered CallerPhone	04/06/24 07:03:04	5612810802	SALVEMINI4
ENT	Entered Remarks	04/06/24 07:03:24		SALVEMINI4
FIN	Finished Call Taking	04/06/24 07:03:27		SALVEMINI4
VEV	Viewed Event	04/06/24 07:03:37	User First Viewed Event CAD	JANNAF281
ARM	Added Remarks	04/06/24 07:03:43		SALVEMINI4
VCH	Viewed Call History	04/06/24 07:03:49	Location Information	JANNAF281
VCH	Viewed Call History	04/06/24 07:03:51	Location Information	JANNAF281
VEV	Viewed Event	04/06/24 07:05:29	User First Viewed Event CAD	HARRIS410
ARM	Added Remarks	04/06/24 07:09:20		Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-088599

Call Ref #: 6

Date/Time Received: 04/06/24 08:43:30

Rpt #: Call Source: PHONE	Prime JUB11 Unit: CARVAJAL, JORGE	Services Involved			
		LAW			
Location: 13440 US HIGHWAY 1		Jur: CAD	Service: LAW	Agency: JUNO	
X-ST: MARS WAY		St/Beat:	District:	RA: JBSE	
X-ST: OLYMPUS DR					
Business:		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: ,ANON			Alarm:		
Addr: 13440 US HIGHWAY 1	Phone:		Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: MARKEN275	Console: CAD11				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: ADVISED TO WAIT THE REMAINING 6 MINUTES TO 0900 PRIOR TO ANY FURTHER NAILING OF NAILS. [04/06/24 08:54:19 Unit:JUB11] 10.74 [04/06/24 08:44:32 MARKEN275] CONSTRUCTION GOING ON BEFORE 9AM [04/06/24 08:44:06 MARKEN275]					

### Times

	Time From Call Received	
Call Received: 04/06/24 08:43:30		Unit Reaction: 000:06:36 (1st Dispatch to 1st Arrive)
Call Routed: 04/06/24 08:44:27	000:00:57	En-Route: 000:06:36 (1st Dispatch to 1st En-Route)
Call Take Finished: 04/06/24 08:44:27	000:00:57	On-Scene: 000:04:13 (1st Arrive to Last Clear)
1st Dispatch: 04/06/24 08:44:45	000:01:15 (Time Held)	
1st En-Route: 04/06/24 08:51:21	000:07:51	
1st Arrive: 04/06/24 08:51:21	000:07:51 (Reaction Time)	
Last Clear: 04/06/24 08:55:34	000:12:04	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	296	D	Dispatched	04/06/24 08:44:45	Stat/Beat: JUNO		JANNAF281
JUB11	296	A	Arrived	04/06/24 08:51:21			Unit:JUB11
JUB11	296	C	Cleared	04/06/24 08:55:34		CAD	CARVAJAL2

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	04/06/24 08:43:30	By: PHONE		MARKEN275
		ENT	Entered Street	04/06/24 08:43:41	13440 US HIGHWAY 1		MARKEN275
		ENT	Entered Nature	04/06/24 08:43:44	22N NOISE OR MUSIC		MARKEN275

Event ID: 24-088599

Call Ref #: 6

22N NOISE OR MUSIC at 13440 US HIGHWAY 1

ENT	Entered Remarks	04/06/24 08:44:06	MARKEN275
VHO	Viewed Hot-Spots	04/06/24 08:44:07 Location Information	MARKEN275
FIN	Finished Call Taking	04/06/24 08:44:27	MARKEN275
ARM	Added Remarks	04/06/24 08:44:32	MARKEN275
VEV	Viewed Event	04/06/24 08:44:34 User First Viewed Event CAD	JANNAF281
ENT	Entered CallerName_C	04/06/24 08:44:45 ,ANON	MARKEN275
VEV	Viewed Event	04/06/24 08:46:13 User First Viewed Event CAD	SALVEMINI4
RSW	Reset Watchdog Timer	04/06/24 08:49:04 Units: JUB11 >>> 30Min.	JANNAF281
ARM	Added Remarks	04/06/24 08:54:19	Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-089501

Call Ref #: 918

Date/Time Received: 04/07/24 09:58:51

Rpt #: Call Source: PHONE	Prime JUB11 Unit: CARVAJAL, JORGE	Services Involved <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;">LAW</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>	LAW				
LAW							
Location: 844 OCEAN SIDE DR X-ST: VENUS DR		Jur: CAD    Service: LAW    Agency: JUNO St/Beat:    District:    RA: JBNE Business:    Phone:    GP: 2001					
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1    Priority: 2	Medical Priority:					
Reclassified Nature:							
Caller: CHRIS HUFFMAN Addr: 844 OCEAN SIDE DR		Alarm: Alarm Type:					
Vehicle #:	St:	Report Only: No    Race:    Sex:    Age:					
Call Taker: STCHARLES530		Console: CAD14					
Geo-Verified Addr.: Yes    Nature Summary Code: 22    Disposition: GOA    Close Comments:							
Notes: {JUB11} MADE 25 WITH COMPL - GOA [04/07/24 10:53:12 SALVEMINI475] UDTS: {JUB11} 10-4 CK [04/07/24 10:52:51 SALVEMINI475] JUB10 AWARE [04/07/24 10:02:33 SALVEMINI475] CONSTRUCTION BEING DONE ON A SUNDAY WORKERS 10-12 OUT BACK CALLER ADV HE INFORMED THEM THEY NEEDED TO STOP AND THEY REFUSED [04/07/24 10:00:46 STCHARLES530]							

### Times

	Time From Call Received	
Call Received: 04/07/24 09:58:51		
Call Routed: 04/07/24 10:01:01	000:02:10	Unit Reaction: 000:04:18 (1st Dispatch to 1st Arrive)
Call Take Finished: 04/07/24 10:01:01	000:02:10	En-Route: 000:04:18 (1st Dispatch to 1st En-Route)
1st Dispatch: 04/07/24 10:42:23	000:43:32 (Time Held)	On-Scene: 000:06:40 (1st Arrive to Last Clear)
1st En-Route: 04/07/24 10:46:41	000:47:50	
1st Arrive: 04/07/24 10:46:41	000:47:50 (Reaction Time)	
Last Clear: 04/07/24 10:53:21	000:54:30	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	296	D	Dispatched	04/07/24 10:42:23	Stat/Beat: JUNO		SALVEMINI4
JUB11	296	A	Arrived	04/07/24 10:46:41			Unit:JUB11
JUB11	296	104	{JUB11} 10-4 CK	04/07/24 10:52:51			SALVEMINI4
JUB11	296	C	Cleared	04/07/24 10:53:21	GOA	GOA	SALVEMINI4

Event ID: 24-089501

Call Ref #: 918

22N NOISE OR MUSIC at 844 OCEAN SIDE DR

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	04/07/24 09:58:51	By: PHONE		STCHARLE
		ENT	Entered Street	04/07/24 09:58:58	844 OCEANSIDE\		STCHARLE
		CHG	Changed Street	04/07/24 09:59:02	844 OCEANSIDE --> 844 OCEANSIDE		STCHARLE
		CHG	Changed Street	04/07/24 09:59:13	844 OCEANSIDE --> 844 OCEANSIDE		STCHARLE
		CHG	Changed Street	04/07/24 09:59:45	844 OCEANSIDE DR --> 844 OCEAN S		STCHARLE
		ENT	Entered Nature	04/07/24 09:59:59	22N NOISE OR MUSIC		STCHARLE
		ENT	Entered Remarks	04/07/24 10:00:46			STCHARLE
		ENT	Entered CallerName_C	04/07/24 10:00:51	CHRIS HUFFMAN		STCHARLE
		ENT	Entered CallerPhone	04/07/24 10:01:00	3054091038		STCHARLE
		FIN	Finished Call Taking	04/07/24 10:01:01			STCHARLE
		VEV	Viewed Event	04/07/24 10:02:29	User First Viewed Event CAD		SALVEMINI4
		ARM	Added Remarks	04/07/24 10:02:33			SALVEMINI4
		VEV	Viewed Event	04/07/24 10:08:26	User First Viewed Event CAD		MILLS426
		VEV	Viewed Event	04/07/24 10:12:21	User First Viewed Event CAD		SMITH232
		ARM	Added Remarks	04/07/24 10:52:51			SALVEMINI4
		RSW	Reset Watchdog Timer	04/07/24 10:52:51	Units: JUB11 >>> 3Min.		SALVEMINI4
		RSW	Reset Watchdog Timer	04/07/24 10:52:54	Units: JUB11 >>> 10Min.		SALVEMINI4
		ARM	Added Remarks	04/07/24 10:53:12			SALVEMINI4

# POLICE DEPARTMENT

## Event Report

Event ID: 24-095665

Call Ref #: 164

Date/Time Received: 04/14/24 08:03:36

Rpt #:	Prime JUB11	Services Involved			
Call Source: PHONE	Unit: MULLEN, GREGORY	LAW			
Location: 451-BLK APOLLO DR		Jur: CAD	Service: LAW	Agency: JUNO	
X-ST: OCEAN DR		ST/Beat:	District:	RA: JBSE	
X-ST: DIANA LN		Phone:		GP: 2001	
Business: LYONS, JIM					
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: ANONY		Phone:	Alarm: Alarm Type:		
Addr:					
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: SALVEMINI475	Console: CAD4				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: INFORMED THE INDIVIDUAL THE TOWN ORDINANCE REGARDING CONSTRUCTION TIMES. SUBJECT WAS COMPLIANT AND VACATED THE PROPERTY. [04/14/24 08:22:41 Unit:JUB11] CONSTRUCTION NOISE - POSS COMING FROM US1 [04/14/24 08:03:48 SALVEMINI475]					

### Times

	Time From Call Received	
Call Received: 04/14/24 08:03:36		Unit Reaction: 000:14:55 (1st Dispatch to 1st Arrive)
Call Routed: 04/14/24 08:03:49	000:00:13	En-Route: 000:13:14 (1st Dispatch to 1st En-Route)
Call Take Finished: 04/14/24 08:03:49	000:00:13	On-Scene: 000:03:03 (1st Arrive to Last Clear)
1st Dispatch: 04/14/24 08:04:45	000:01:09 (Time Held)	
1st En-Route: 04/14/24 08:17:59	000:14:23	
1st Arrive: 04/14/24 08:19:40	000:16:04 (Reaction Time)	
Last Clear: 04/14/24 08:22:43	000:19:07	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	04/14/24 08:04:45	Stat/Beat: JUNO		SMITH232
JUB11	298	E	En-Route	04/14/24 08:17:59	Auto-enrouting with offset of 7 seconds.		MULLEN298
JUB11	298	A	Arrived	04/14/24 08:19:40	Auto-arriving with offset of 0 seconds.		MULLEN298
JUB11	298	C	Cleared	04/14/24 08:22:43		CAD	MULLEN298

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	04/14/24 08:03:36	By: PHONE		SALVEMINI4
		ENT	Entered Street	04/14/24 08:03:37	451-BLK APOLLO DR		SALVEMINI4

Event ID: 24-095665      Call Ref #: 164      22N NOISE OR MUSIC at 451-BLK APOLLO DR

ENT	Entered Nature	04/14/24 08:03:39	22N NOISE OR MUSIC	SALVEMINI4
ENT	Entered Remarks	04/14/24 08:03:48		SALVEMINI4
FIN	Finished Call Taking	04/14/24 08:03:49		SALVEMINI4
ENT	Entered CallerName_C	04/14/24 08:03:59	ANONY	SALVEMINI4
CHG	Changed CallerAddress	04/14/24 08:03:59	451-BLK APOLLO DR ->	SALVEMINI4
VEV	Viewed Event	04/14/24 08:04:36	User First Viewed Event CAD	SMITH232
ARM	Added Remarks	04/14/24 08:22:41		Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-100586

Call Ref #: 151

Date/Time Received: 04/19/24 17:27:15

Rpt #:	Prime JUB11	Services Involved			
Call Source: PHONE	Unit: CARVAJAL, JORGE	LAW			
Location: US HIGHWAY 1/DONALD ROSS RD					
X-ST:		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		St/Beat:	District:	RA: JBNW	
		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: ANON	Addr: US HIGHWAY 1/DONALD ROSS RD			Alarm:	
	Phone:	Alarm Type:			
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: GOLDBERG504	Console: CAD8				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: {JUB11} CONSTRUCTION WORK ALLOWED UNTIL 1800 HRS [04/19/24 17:34:38 MILLS426] CALLER ADV IT HAS BEEN GOING ON SINCE 0530 [04/19/24 17:28:27 GOLDBERG504] REF CONSTRUCTION NOISE. CALLER ADV IT IS SHAKING HER HOUSE [04/19/24 17:27:31 GOLDBERG504]					

### Times

	Time From Call Received	
Call Received: 04/19/24 17:27:15		Unit Reaction: 000:04:14 (1st Dispatch to 1st Arrive)
Call Routed: 04/19/24 17:28:07	000:00:52	En-Route: 000:04:14 (1st Dispatch to 1st En-Route)
Call Take Finished: 04/19/24 17:28:31	000:01:16	On-Scene: 000:00:03 (1st Arrive to Last Clear)
1st Dispatch: 04/19/24 17:30:26	000:03:11 (Time Held)	
1st En-Route: 04/19/24 17:34:40	000:07:25	
1st Arrive: 04/19/24 17:34:40	000:07:25 (Reaction Time)	
Last Clear: 04/19/24 17:34:43	000:07:28	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	296	D	Dispatched	04/19/24 17:30:26	Out Evt: [A] at 14200 US HIGHWAY 1		MILLS426
JUB11	296	A	Arrived	04/19/24 17:34:40			MILLS426
JUB11	296	C	Cleared	04/19/24 17:34:43	CAD	CAD	MILLS426

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	04/19/24 17:27:15	By: PHONE		GOLDBERG
		ENT	Entered Street	04/19/24 17:27:15	US HIGHWAY 1/DONALD ROSS RD		GOLDBERG
		ENT	Entered Nature	04/19/24 17:27:17	22N NOISE OR MUSIC		GOLDBERG



ENT	Entered Remarks	04/19/24 17:27:31		GOLDBERG
FF	Fast Forward to LAW	04/19/24 17:28:07	LAW	GOLDBERG
ENT	Entered CallerName_C	04/19/24 17:28:17	ANON	GOLDBERG
ARM	Added Remarks	04/19/24 17:28:27		GOLDBERG
FIN	Finished Call Taking	04/19/24 17:28:31		GOLDBERG
VEV	Viewed Event	04/19/24 17:28:33	User First Viewed Event CAD	ADAMS551
VEV	Viewed Event	04/19/24 17:30:10	User First Viewed Event CAD	LAWRENCE
VEV	Viewed Event	04/19/24 17:30:18	User First Viewed Event CAD	MILLS426
ARM	Added Remarks	04/19/24 17:34:38		MILLS426

# POLICE DEPARTMENT

## Event Report

Event ID: 24-115319

Call Ref #: 97

Date/Time Received: 05/05/24 13:48:33

Rpt #: Call Source: PHONE	Prime JUB11 Unit: CARVAJAL, JORGE	Services Involved			
		LAW			
Location: 844 OCEAN SIDE DR X-ST: VENUS DR		Jur: CAD	Service: LAW	Agency: JUNO	
Business:		ST/Beat:	District:	RA: JBNE	
		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: CHRIS HUFFMAN Addr: 840 OCEANSIDE		Phone: (305) 409-1038	Alarm: Alarm Type:		
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: SALVEMINI475		Console: CAD13			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: MADE 25 WITH ELECTRICIAN ON SITE (COUNTYLINE ELECTRICAL) AND EXPLAINED THAT NO CONSTRUCTION WORK IS PERMITTED ON SUNDAYS PER TOWN ORDINANCE. ELECTRICIAN ADVISED THAT HE WAS UNAWARE AND WOULD CEASE FOR THE DAY. [05/05/24 13:56:57 Unit:JUB11] 54 25 [05/05/24 13:49:06 SALVEMINI475] CONSTRUCTION NOISE [05/05/24 13:48:45 SALVEMINI475]					

### Times

	Time From Call Received	
Call Received: 05/05/24 13:48:33		
Call Routed: 05/05/24 13:48:47	000:00:14	Unit Reaction: 000:03:00 (1st Dispatch to 1st Arrive)
Call Take Finished: 05/05/24 13:50:52	000:02:19	En-Route: 000:03:00 (1st Dispatch to 1st En-Route)
1st Dispatch: 05/05/24 13:50:39	000:02:06 (Time Held)	On-Scene: 000:03:22 (1st Arrive to Last Clear)
1st En-Route: 05/05/24 13:53:39	000:05:06	
1st Arrive: 05/05/24 13:53:39	000:05:06 (Reaction Time)	
Last Clear: 05/05/24 13:57:01	000:08:28	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	296	D	Dispatched	05/05/24 13:50:39	Sta/Beat: JUNO		STCHARLE
JUB11	296	A	Arrived	05/05/24 13:53:39			Unit:JUB11
JUB11	296	C	Cleared	05/05/24 13:57:01		CAD	CARVAJAL2

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	05/05/24 13:48:33	By: PHONE		SALVEMINI4
		ENT	Entered Street	05/05/24 13:48:39	844 OCEAN SIDE DR		SALVEMINI4

Event ID: 24-115319

Call Ref #: 97

22N NOISE OR MUSIC at 844 OCEAN SIDE DR

ENT	Entered Nature	05/05/24 13:48:42	22N NOISE OR MUSIC	SALVEMINI4
ENT	Entered Remarks	05/05/24 13:48:45		SALVEMINI4
FF	Fast Forward to LAW	05/05/24 13:48:47	LAW	SALVEMINI4
ENT	Entered CallerName_C	05/05/24 13:48:56	CHRIS HUFFMAN	SALVEMINI4
CHG	Changed CallerAddress	05/05/24 13:48:59	844 OCEAN SIDE DR --> 840 OCEANS	SALVEMINI4
ENT	Entered CallerPhone	05/05/24 13:49:05	3054091038	SALVEMINI4
ARM	Added Remarks	05/05/24 13:49:06		SALVEMINI4
VEV	Viewed Event	05/05/24 13:50:27	User First Viewed Event CAD	STCHARLE
FIN	Finished Call Taking	05/05/24 13:50:52		STCHARLE
ARM	Added Remarks	05/05/24 13:56:57		Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-128662

Call Ref #: 609

Date/Time Received: 05/19/24 08:58:30

Rpt #: Call Source: PHONE	Prime JUB11 Unit: CARVAJAL, JORGE	Services Involved <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;">LAW</td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table>	LAW				
LAW							
Location: 900-A58 JUNO OCEAN WALK X-ST: US HIGHWAY 1		Jur: CAD Service: LAW Agency: JUNO S/Beat: District: RA: JBNW					
Business: LOT A58 - JAMISON, SHIRLEY		Phone: (561) 694-9540 GP: 2001					
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1 Priority: 2	Medical Priority:					
Reclassified Nature:							
Caller: Addr:	Phone:	Alarm: Alarm Type:					
Vehicle #:	St:	Report Only: No Race: Sex: Age:					
Call Taker: MILLS426		Console: CAD4					
Geo-Verified Addr.: Yes Nature Summary Code: 22 Disposition: CAD Close Comments:							

Notes: SPOKE WITH COMPLAINANT AND INDIVIDUAL WORKING. INDIVIDUAL ADVISED THAT HE HAD SPOKEN W THE NEIGHBORS AND THAT THEY HAD NO ISSUES WITH THE WORK BEING DONE ON A SUNDAY. I EXPLAINED THE TOWN ORDINANCE AND WORK WAS CEASED WITHOUT INCIDENT. [05/19/24 09:54:52 Unit:JUB11]  
 JUB10 AWARE [05/19/24 09:26:52 SALVEMINI475]  
 56 CALLER E18 [05/19/24 08:59:29 MILLS426]  
 CALLER ADV NO CONSTRUCTION ON SUNDAY [05/19/24 08:59:04 MILLS426]  
 CONSTRUCTION GOING ON [05/19/24 08:58:46 MILLS426]]

### Times

Call Received: 05/19/24 08:58:30	Time From Call Received	Unit Reaction:	(1st Dispatch to 1st Arrive)
Call Routed: 05/19/24 08:58:55	000:00:25	En-Route: 000:41:14	(1st Dispatch to 1st En-Route)
Call Take Finished: 05/19/24 08:59:29	000:00:59	On-Scene: (1st Arrive to Last Clear)	
1st Dispatch: 05/19/24 08:59:22	000:00:52 (Time Held)		
1st En-Route: 05/19/24 09:40:36	000:42:06		
1st Arrive:	(Reaction Time)		
Last Clear: 05/19/24 09:54:56	000:56:26		

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	296	D	Dispatched	05/19/24 08:59:22	Stat/Beat: JUNO		SALVEMINI4
JUB11	296	X	Canceled	05/19/24 09:00:18	Pre-empted to Event # 611		SALVEMINI4
JUB11	296	D	Dispatched	05/19/24 09:40:36	Stat/Beat: JUNO		CARVAJAL2
JUB11	296	E	En-Route	05/19/24 09:40:36	Stat/Beat: JUNO		CARVAJAL2
JUB11	296	C	Cleared	05/19/24 09:54:56		CAD	CARVAJAL2

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	05/19/24 08:58:30	By: PHONE		MILLS426
		ENT	Entered Street	05/19/24 08:58:37	900-A58 JUNO OCEAN WALK		MILLS426
		ENT	Entered Remarks	05/19/24 08:58:46			MILLS426
		ENT	Entered Nature	05/19/24 08:58:47	22N NOISE OR MUSIC		MILLS426
		CHG	Changed Nature	05/19/24 08:58:52	22N NOISE OR MUSIC --> 85 CODE E		MILLS426
		CHG	Changed Nature	05/19/24 08:58:54	85 CODE ENFORCEMENT --> 22N NOI		MILLS426
		FF	Fast Forward to LAW	05/19/24 08:58:55	LAW		MILLS426
		ARM	Added Remarks	05/19/24 08:59:04			MILLS426
		VEV	Viewed Event	05/19/24 08:59:06	User First Viewed Event CAD		SALVEMINI4
		ENT	Entered CallerName_C	05/19/24 08:59:09			MILLS426
		ENT	Entered CallerPhone	05/19/24 08:59:14			MILLS426
		CHG	Changed CallerAddres	05/19/24 08:59:23			MILLS426
		ARM	Added Remarks	05/19/24 08:59:29			MILLS426
		FIN	Finished Call Taking	05/19/24 08:59:29			MILLS426
		VEV	Viewed Event	05/19/24 09:06:17	User First Viewed Event CAD		SMITH232
		VEV	Viewed Event	05/19/24 09:06:40	User First Viewed Event CAD		MEANS277
		VEV	Viewed Event	05/19/24 09:11:40	User First Viewed Event CAD		STCHARLE
		VEV	Viewed Event	05/19/24 09:19:06	User First Viewed Event CAD		PAGAN245
		ARM	Added Remarks	05/19/24 09:26:52			SALVEMINI4
		ARM	Added Remarks	05/19/24 09:54:52			Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-134717

Call Ref #: 735

Date/Time Received: 05/25/24 08:41:48

Rpt #: Call Source: PHONE	Prime JUB11 Unit: MULLEN, GREGORY	Services Involved			
		LAW			
Location: US HIGHWAY 1/MARS WAY					
X-ST:	Jur: CAD	Service: LAW	Agency: JUNO		
Business:	S/Beat:	District:	RA: JBNE		
	Phone:		GP: 2001		
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller:				Alarm:	
Addr:	Phone:	Alarm Type:			
Vehicle #: 44ADQC	St: FL	Report Only: No	Race:	Sex:	Age:
Call Taker: MARKEN275	Console: CAD1				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CAD	Close Comments:		
Notes: SUBJECTS WERE INFORMED ABOUT THE CONSTRUCTION ORDINANCE. [05/25/24 08:50:50 Unit:JUB11] JUST S OF MARS WAY [05/25/24 08:42:25 MARKEN275] CONSTRUCTION GOING ON BEFORE 9AM [05/25/24 08:42:15 MARKEN275]					

### Times

	Time From Call Received	
Call Received: 05/25/24 08:41:48		Unit Reaction: 000:03:48 (1st Dispatch to 1st Arrive)
Call Routed: 05/25/24 08:42:15	000:00:27	En-Route: 000:02:50 (1st Dispatch to 1st En-Route)
Call Take Finished: 05/25/24 08:42:15	000:00:27	On-Scene: 000:05:08 (1st Arrive to Last Clear)
1st Dispatch: 05/25/24 08:42:57	000:01:09 (Time Held)	
1st En-Route: 05/25/24 08:45:47	000:03:59	
1st Arrive: 05/25/24 08:46:45	000:04:57 (Reaction Time)	
Last Clear: 05/25/24 08:51:53	000:10:05	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUB11	298	D	Dispatched	05/25/24 08:42:57	Stat/Beat: JUNO		STCHARLE
JUB11	298	E	En-Route	05/25/24 08:45:47	Auto-enrouting with offset of 15 seconds		MULLEN298
JUB11	298	A	Arrived	05/25/24 08:46:45	Auto-arriving with offset of 0 seconds.		MULLEN298
JUB11	298	C	Cleared	05/25/24 08:51:53		CAD	MULLEN298

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	05/25/24 08:41:48	By: PHONE		MARKEN275
		ENT	Entered Street	05/25/24 08:41:53	US HIGHWAY 1/MARS WAY		MARKEN275

Event ID: 24-134717

Call Ref #: 735

22N NOISE OR MUSIC at US HIGHWAY 1/MARS WAY

	ENT	Entered Nature	05/25/24 08:41:56	22N NOISE OR MUSIC	MARKEN275
	ENT	Entered Remarks	05/25/24 08:42:15		MARKEN275
	FIN	Finished Call Taking	05/25/24 08:42:15		MARKEN275
	ARM	Added Remarks	05/25/24 08:42:25		MARKEN275
	VEV	Viewed Event	05/25/24 08:42:44	User First Viewed Event CAD	STCHARLE
	ENT	Entered VehicleID	05/25/24 08:49:25	[ID: 911897] 44AQC	STCHARLE
	ENT	Entered VehicleState	05/25/24 08:49:25	[ID: 911897] FL	STCHARLE
	ENT	Entered LicenseType	05/25/24 08:49:25	[ID: 911897] PC	STCHARLE
	VHQ	Vehicle Query	05/25/24 08:49:25	Tag:44AQC State: FL Type: PC	STCHARLE
JUB11 298	NCIC	QRY:	05/25/24 08:49:25	1) UNIT:JUB11 Decal=0, ImageIndicator	STCHARLE
JUB11 298	...	QRY:...	05/25/24 08:49:25	2) TagState=FL,	STCHARLE
	CHG	Changed VehicleID	05/25/24 08:49:47	[ID: 911897] 44AQC --> 44ADQC	STCHARLE
	VHQ	Vehicle Query	05/25/24 08:49:47	Tag:44ADQC State: FL Type: PC	STCHARLE
JUB11 298	NCIC	QRY:	05/25/24 08:49:47	1) UNIT:JUB11 Decal=0, ImageIndicator	STCHARLE
JUB11 298	...	QRY:...	05/25/24 08:49:47	2) TagState=FL,	STCHARLE
	ARM	Added Remarks	05/25/24 08:50:50		Unit:JUB11

# POLICE DEPARTMENT

## Event Report

Event ID: 23-191284

Call Ref #: 788

Date/Time Received: 07/19/23 22:50:11

Rpt #: Call Source: PHONE	Prime JUA11 Unit: KLEIN, JEFFREY	Services Involved			
		LAW			
Location: 13950 US HIGHWAY 1 X-ST: DONALD ROSS RD FLORAL DR		Jur: CAD	Service: LAW	Agency: JUNO	
Business: HOLIDAY INN EXPRESS		St/Beat:	District:	RA: JBNE	
		Phone: (561) 622-4366	GP: 2001		
Nature: 22N NOISE OR MUSIC		Alarm Lvl: 1	Priority: 2	Medical Priority:	
Reclassified Nature:					
Caller: DENISSE Addr: FRONT DESK		Phone: (561) 702-8529		Alarm: Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: STROUD431		Console: CAD10			
Geo-Verified Addr.: Yes		Nature Summary Code: 22	Disposition: CAD	Close Comments:	
Notes: MADE CONTACT WITH SUBJECTS WHO STATED THEY ARE STAYING HOLIDAY INN AND SHOWED THEIR KEYCARD AND ADVISED ROOM NUMBER. THEY APOLOGIZED FOR BEING TOO LOUD, SHUT OFF THE MUSIC AND WENT INTO HOTEL WITHOUT INCIDENT. [07/19/23 23:01:21 Unit:JUA11]					



SOUNDS LIKE LOUD PARTY [07/19/23 22:51:23 STROUD431]  
 CALLER IS 3RD PARTY, RECING COMPLAINTS BY GUESTS, NO DESC OF VEH [07/19/23 22:51:19 STROUD431]  
 TRYING TO GET FURTHER 14 [07/19/23 22:50:51 STROUD431]  
 CAR W/LOUD MUSIC PLAYING, UNK IF GUESTS THERE [07/19/23 22:50:44 STROUD431]  
 E SIDE OF BLDG C [07/19/23 22:50:35 STROUD431]

### Times

	Time From Call Received	
Call Received: 07/19/23 22:50:11		
Call Routed: 07/19/23 22:50:55	000:00:44	Unit Reaction: 000:01:39 (1st Dispatch to 1st Arrive)
Call Take Finished: 07/19/23 22:50:55	000:00:44	En-Route: 000:01:39 (1st Dispatch to 1st En-Route)
1st Dispatch: 07/19/23 22:51:29	000:01:18 (Time Held)	On-Scene: 000:08:16 (1st Arrive to Last Clear)
1st En-Route: 07/19/23 22:53:08	000:02:57	
1st Arrive: 07/19/23 22:53:08	000:02:57 (Reaction Time)	
Last Clear: 07/19/23 23:01:24	000:11:13	

### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	302	D	Dispatched	07/19/23 22:51:29	Stat/Beat: JUNO		PICO510



Event ID: 23-191284      Call Ref #: 788      22N NOISE OR MUSIC at 13950 US HIGHWAY 1

JUA10	309	D	Dispatched	07/19/23 22:51:32	Stat/Beat: JUNO	PICO510
JUA11	302	A	Arrived	07/19/23 22:53:08		Unit:JUA11
JUA10	309	A	Arrived	07/19/23 22:55:20		PICO510
JUA10	309	C	Cleared	07/19/23 23:00:49		BU PALACIO30
JUA11	302	C	Cleared	07/19/23 23:01:24		CAD KLEIN302

**Event Log**

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	07/19/23 22:50:11	By: PHONE		STROUD431
		ENT	Entered Street	07/19/23 22:50:20	13950 US HIGHWAY 1		STROUD431
		ARM	Added Remarks	07/19/23 22:50:35			STROUD431
		ARM	Added Remarks	07/19/23 22:50:44			STROUD431
		ARM	Added Remarks	07/19/23 22:50:51			STROUD431
		ENT	Entered Nature	07/19/23 22:50:54	22N NOISE OR MUSIC		STROUD431
		FIN	Finished Call Taking	07/19/23 22:50:55			STROUD431
		VEV	Viewed Event	07/19/23 22:51:10	User First Viewed Event CAD		CLUTTER39
		VEV	Viewed Event	07/19/23 22:51:12	User First Viewed Event CAD		PICO510
		ARM	Added Remarks	07/19/23 22:51:19			STROUD431
		ARM	Added Remarks	07/19/23 22:51:23			STROUD431
		CHG	Changed CallerAddress	07/19/23 22:51:28	13950 US HIGHWAY 1 --> FRONT DES		STROUD431
		ENT	Entered CallerName_C	07/19/23 22:51:35	DENISSE		STROUD431
		ENT	Entered CallerPhone	07/19/23 22:51:53	5617028529		STROUD431
		RSW	Reset Watchdog Timer	07/19/23 22:55:23	Units: JUA11,JUA10 >>> 15Min.		PICO510
		ARM	Added Remarks	07/19/23 23:00:36			Unit:JUA11
		ARM	Added Remarks	07/19/23 23:01:21			Unit:JUA11

# POLICE DEPARTMENT

## Event Report

Event ID: 24-100573

Call Ref #: 138

Date/Time Received: 04/19/24 17:10:20

Rpt #: Call Source: PHONE	Prime Unit:	Services Involved			
		LAW			
Location: COCOANUT AVE/FLORAL DR					
X-ST:	Jur: CAD	Service: LAW	Agency: JUNO		
Business:	ST/Beat:	District:	RA: JBNW		
	Phone:	GP: 2001			
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: CYNTHIA	Addr: COCOANUT AVE/FLORAL DR			Phone: (561) 385-1982	
				Alarm Type:	
Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
Call Taker: ADAMS551	Console: CAD11				
Geo-Verified Addr.: Yes	Nature Summary Code: 22	Disposition: CANC	Close Comments:		
Notes: 1066 [04/19/24 17:11:25 ADAMS551] noise [04/19/24 17:11:10 ADAMS551]					
<b>Times</b>					
Call Received: 04/19/24 17:10:20	<u>Time From Call Received</u>				
Call Routed:	Unit Reaction:	(1st Dispatch to 1st Arrive)			
Call Take Finished:	En-Route:	(1st Dispatch to 1st En-Route)			
1st Dispatch:	(Time Held)	On-Scene:	(1st Arrive to Last Clear)		
1st En-Route:	(Reaction Time)				
1st Arrive:					
Last Clear:					

### Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	04/19/24 17:10:20	By: PHONE		ADAMS551
		ENT	Entered Street	04/19/24 17:10:21	COCOANUT AVE/FLORAL DR		ADAMS551
		ENT	Entered Nature	04/19/24 17:10:26	22N NOISE OR MUSIC		ADAMS551
		ENT	Entered CallerName_C	04/19/24 17:10:47	CYNTHIA		ADAMS551
		ENT	Entered CallerPhone	04/19/24 17:10:58	5613851982		ADAMS551
		ENT	Entered Remarks	04/19/24 17:11:10			ADAMS551
		VCH	Viewed Call Hist (Neig	04/19/24 17:11:11	Location Information		ADAMS551
		ARM	Added Remarks	04/19/24 17:11:25			ADAMS551
		CAN	Event Cancelled	04/19/24 17:11:32		CAN	ADAMS551

Event ID: 23-335181 Call Ref #: 969 22N NOISE OR MUSIC at 450-901 OCEAN DR

JUA12	309	C	Cleared	12/25/23 22:36:56	BU	STROUD431
JUA11	312	C	Cleared	12/25/23 22:36:56	UNF	STROUD431

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	12/25/23 22:21:33	By: E911		MILLS393
		ENT	Entered Street	12/25/23 22:21:33	70 US HWY 1 - N Sector		MILLS393
		CHG	Changed Street	12/25/23 22:21:53	444 CELESTIAL WAY --> JUNO OCEA		MILLS393
		CHG	Changed Street	12/25/23 22:22:01	JUNO OCEAN GRANDE --> JUNO OC		MILLS393
		CHG	Changed Street	12/25/23 22:22:05	JUNO OCEAN CLUB --> 950 OCEAN D		MILLS393
		CHG	Changed Street	12/25/23 22:22:18	950 OCEAN DR --> 950-901 OCEAN D		MILLS393
		ENT	Entered Nature	12/25/23 22:22:31	22N NOISE OR MUSIC		MILLS393
		ENT	Entered Remarks	12/25/23 22:23:23			MILLS393
		CHG	Changed Street	12/25/23 22:23:24	950-901 OCEAN DR --> 450-901 OCEA		MILLS393
		FIN	Finished Call Taking	12/25/23 22:23:28			MILLS393
		CHG	Changed CallerName_	12/25/23 22:23:32			MILLS393
		VEV	Viewed Event	12/25/23 22:23:33	User First Viewed Event CAD		STROUD431
		CHG	Changed CallerAdres	12/25/23 22:23:40			MILLS393
		VAL	Viewed Alerts	12/25/23 22:23:57	Location Information		STROUD431
		VCH	Viewed Call History	12/25/23 22:24:01	Location Information		STROUD431
		VCH	Viewed Call History	12/25/23 22:24:03	Location Information		STROUD431
		ARM	Added Remarks	12/25/23 22:24:03			MILLS393
		ARM	Added Remarks	12/25/23 22:24:30			MILLS393
		VEV	Viewed Event	12/25/23 22:32:30	User First Viewed Event CAD		TUCKER411
		ARM	Added Remarks	12/25/23 22:32:41			STROUD431
		RSW	Reset Watchdog Timer	12/25/23 22:32:41	Units: JUA11 >>> 3Min.		STROUD431
		RSW	Reset Watchdog Timer	12/25/23 22:32:45	Units: JUA10,JUA11 >>> 30Min.		STROUD431
		RSW	Reset Watchdog Timer	12/25/23 22:32:51	Units: JUA12 >>> 30Min.		STROUD431
		ARM	Added Remarks	12/25/23 22:36:53			STROUD431

# POLICE DEPARTMENT

## Event Report

Event ID: 24-105920

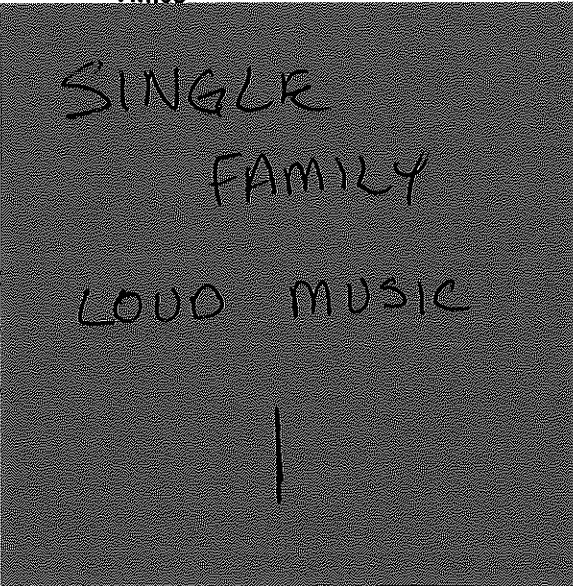
Call Ref #: 562

Date/Time Received: 04/25/24 13:22:02

Rpt #: Call Source: PHONE	Prime JUB10 Unit: ROSSINI, JOHN	Services Involved <b>LAW</b> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Location: 401 S LYRA CIR X-ST: OCEAN DR N LYRA CIR		Jur: CAD    Service: LAW    Agency: JUNO St/Beat:    District:    RA: JBNE Phone:    GP: 2001
Nature: 22N NOISE OR MUSIC    Alarm Lvl: 1    Priority: 2		Medical Priority:
Reclassified Nature:		
Caller: Addr:		Alarm: Alarm Type:
Vehicle #:	St:    Report Only: No	Race:    Sex:    Age:
Call Taker: OSHA432    Console: CAD1		
Geo-Verified Addr.: Yes    Nature Summary Code: 22    Disposition: CAD    Close Comments:		
Notes: MARIA WOULD LIKE A 45 - 954-560-5577 [04/25/24 13:34:52 STCHARLES530] OBSERVED MUSIC COMING FROM THE AREA. NOTHING LOUD OR OBSCENE IN VIOLATION OF TOWN ORDINANCES. [04/25/24 13:31:56 Unit:JUB10] B10/AWARE MAIN [04/25/24 13:25:11 GARCIA444] LOUD MUSIC POSS FROM THIS 1020 [04/25/24 13:23:03 OSHA432]		

### Times

Call Received: 04/25/24 13:22:02    Time F  
Call Routed: 04/25/24 13:23:04  
Call Take Finished: 04/25/24 13:23:04  
1st Dispatch: 04/25/24 13:25:17  
1st En-Route: 04/25/24 13:25:17  
1st Arrive: 04/25/24 13:27:42  
Last Clear: 04/25/24 13:35:08



(1st Dispatch to 1st Arrive)  
(Dispatch to 1st En-Route)  
(Arrive to Last Clear)

Unit	Empl ID	Type	Description	Close Code	User
JUB10	308	D	Dispatched		GARCIA444
JUB10	308	E	En-Route		GARCIA444
JUB11	296	D	Dispatched		CARVAJAL2
JUB11	296	E	En-Route		CARVAJAL2
JUB11	296	AET	Auto Enroute Timesta		CARVAJAL2
JUB11	296	A	Arrived	04/25/24 13:27:42	CARVAJAL2
JUB10	308	A	Arrived	04/25/24 13:31:58	CARVAJAL2
JUB10	308	C	Cleared	04/25/24 13:32:03	Unit:JUB10 CAD ROSSINI308

# POLICE DEPARTMENT

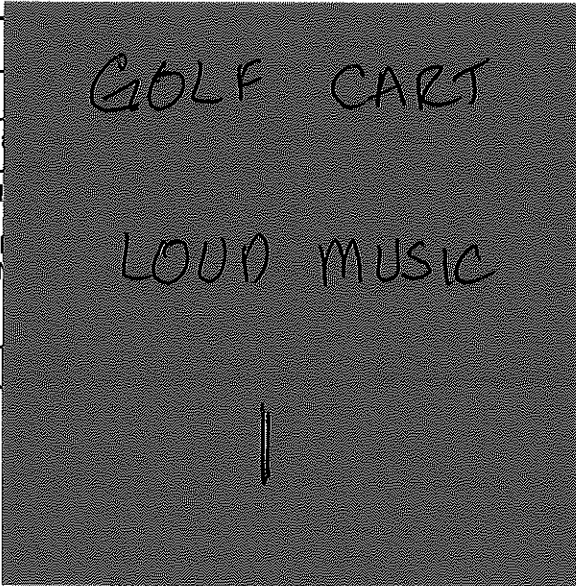
## Event Report

Event ID: 24-064778

Call Ref #: 918

Date/Time Received: 03/09/24 23:51:57

Rpt #:	Prime JUA11	Services Involved			
Call Source: PHONE	Unit: RICCI, MATTHEW	LAW			
Location: 900 JUNO OCEAN WALK		Jur: CAD	Service: LAW	Agency: JUNO	
X-ST: US HIGHWAY 1		St/Beat:	District:	RA: JBNW	
Business:		Phone:		GP: 2001	
Nature: 22N NOISE OR MUSIC	Alarm Lvl: 1	Priority: 2	Medical Priority:		
Reclassified Nature:					
Caller: ANON		Alarm:			
Addr: 900 JUNO OCEAN WALK	Phone:	Alarm Type:			
Vehicle #:	St:		Age:		
Call Taker: PLANT557					
Geo-Verified Addr.: Yes	Nature Summ			Comments:	
Notes: MADE CONTACT WITH MR KING LOUD MUSIC WAS HEARD OR PER CALLER PEOPLE ARE BE LOUD MUSIC, PEOPLE WALKING PLANT557]				WALKING IN THE DRIVEWAY. NO 24 00:08:18 Unit:JUA12] 09/24 23:53:15 PLANT557] TODAY [03/09/24 23:52:40	
Call Received: 03/09/24 23:51:57				0:02:32 (1st Dispatch to 1st Arrive)	
Call Routed: 03/09/24 23:52:40				01:13 (1st Dispatch to 1st En-Route)	
Call Take Finished: 03/09/24 23:52:40				12:48 (1st Arrive to Last Clear)	
1st Dispatch: 03/09/24 23:53:17					
1st En-Route: 03/09/24 23:54:30					
1st Arrive: 03/09/24 23:55:49					
Last Clear: 03/10/24 00:08:37					



### Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
JUA11	312	D	Dispatched	03/09/24 23:53:17	Stat/Beat: JUNO		GOLDBERG
JUA12	309	D	Dispatched	03/09/24 23:53:17	Stat/Beat: JUNO		GOLDBERG
JUA10	311	D	Dispatched	03/09/24 23:54:30	Stat/Beat: JUNO		ESPINOSA3
JUA10	311	E	En-Route	03/09/24 23:54:30	Stat/Beat: JUNO		ESPINOSA3
JUA12	309	A	Arrived	03/09/24 23:55:49			VALUNTAS3
JUA10	311	AET	Auto Enroute Timesta	03/09/24 23:57:47	Current status is:E. Offset of 20 second		ESPINOSA3
JUA10	311	A	Arrived	03/09/24 23:58:08	Auto-arriving with offset of 0 seconds.		ESPINOSA3
JUA10	311	C	Cleared	03/10/24 00:03:52		108	ESPINOSA3

Event ID: 24-064778 Call Ref #: 918 22N NOISE OR MUSIC at 900 JUNO OCEAN WALK

JUA12	309	C	Cleared	03/10/24 00:08:24	CAD	PALACIO30
JUA11	312	C	Cleared	03/10/24 00:08:37	CAD	VALUNTAS3

## Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments (may truncate in portrait)	Close Code	User
		TR	Time Received	03/09/24 23:51:57	By: PHONE		PLANT557
		ENT	Entered Street	03/09/24 23:51:57	900 JUNO OCEAN WALK		PLANT557
		ENT	Entered Nature	03/09/24 23:52:02	22N NOISE OR MUSIC		PLANT557
		ENT	Entered Remarks	03/09/24 23:52:40			PLANT557
		FIN	Finished Call Taking	03/09/24 23:52:40			PLANT557
		ENT	Entered CallerName_C	03/09/24 23:52:49	ANON		PLANT557
		VEV	Viewed Event	03/09/24 23:52:49	User First Viewed Event CAD		GOLDBERG
		ARM	Added Remarks	03/09/24 23:53:15			PLANT557
		VEV	Viewed Event	03/09/24 23:55:04	User First Viewed Event CAD		VALUNTAS3
		RSW	Reset Watchdog Timer	03/10/24 00:01:22	Units: JUA11 >>> 30Min.		VALUNTAS3
		RSW	Reset Watchdog Timer	03/10/24 00:01:26	Units: JUA12,JUA10 >>> 30Min.		VALUNTAS3
		ARM	Added Remarks	03/10/24 00:08:18			Unit:JUA12

6/26/24

Municipal Code changes are intended to be prospective only and do not apply retroactively to existing permitted structures. Suggest all of the changes considered have grandfathering language for structures that were permitted previously.

**Potential issue is that the height of Towers is not limited, in each zoning code they are allowed to be proportional up to 1 ½ the height of the structure within that zoning district. So, for the redevelopment along our ocean front, what is the height of a tower allowed on a 12-story building?**

**Definition in our code:**

**Existing Definition Tower** means an open air or enclosed structural feature which is an integral part of the principal structure, and whose floor area, from outside wall to outside wall, is limited in size. [225 square feet] Such structural feature is intended to provide additional scenic view opportunities.

**Proposal for single family home zoning districts, bolded language added to Staff proposal:**

For towers that are of a height that exceeds the zoning district's maximum building height that are located on or adjacent to a flat roof, only enclosed tower features shall be permitted, and no doors shall be allowed, and all openings and windows shall be fixed and non-opening of a size that cannot be converted into a door.

For towers that are of a height that does not exceed the zoning district's maximum building height and are less than ten feet of the maximum zoning district building height and are located adjacent to a flat roof, such flat roof may be accessible by a door located in the tower.

**For multi-family Zoning Districts, beachfront:** For the purposes of restricting height, one potential solution to consider is that Towers could be defined as "a story," for the purpose of any redevelopment. We could do this now or wait for the master planning suggestions on how to preserve our beachfront in the face of redevelopment.



**TOWN OF JUNO BEACH  
PLANNING & ZONING BOARD  
BALLOT  
June 26, 2024**

APPLICANT(S)	CHECK BOX
Jonathan Butler	<input checked="" type="checkbox"/>
A Marie Ecton	<input type="checkbox"/>
<del>Jim Ferguson</del>	<input type="checkbox"/>
Gloria Kanahale	<input type="checkbox"/>
<del>Erich Zlanabituig</del>	<input type="checkbox"/>

\_\_\_\_\_  
Signature of Council Member

Rosengarten





**TOWN OF JUNO BEACH  
PLANNING & ZONING BOARD  
BALLOT  
June 26, 2024**

APPLICANT(S)	CHECK BOX
Jonathan Butler	<input checked="" type="checkbox"/>
A Marie Ecton	<input type="checkbox"/>
Jim Ferguson	<input type="checkbox"/>
Gloria Kanahale	<input type="checkbox"/>
<del>Erich Zlanabitnig</del>	<input type="checkbox"/>

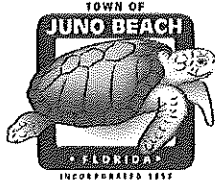
  
\_\_\_\_\_  
Signature of Council Member



**TOWN OF JUNO BEACH  
PLANNING & ZONING BOARD  
BALLOT  
June 26, 2024**

APPLICANT(S)	CHECK BOX
Jonathan Butler	<input checked="" type="checkbox"/>
A Marie Ecton	<input type="checkbox"/>
<del>Jim Ferguson</del>	<input type="checkbox"/>
Gloria Kanahale	<input type="checkbox"/>
<del>Erich Zlanabitnig</del>	<input type="checkbox"/>

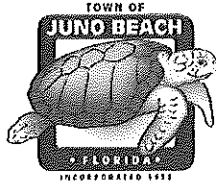
  
\_\_\_\_\_  
Signature of Council Member



**TOWN OF JUNO BEACH  
PLANNING & ZONING BOARD  
BALLOT  
June 26, 2024**

APPLICANT(S)	CHECK BOX
Jonathan Butler	<input type="checkbox"/>
A Marie Ecton	<input checked="" type="checkbox"/>
<del>Jim Ferguson,</del>	<input type="checkbox"/>
Gloria Kanahale	<input type="checkbox"/>
Erich Zlanabitnig	<input type="checkbox"/>

  
\_\_\_\_\_  
Signature of Council Member



**TOWN OF JUNO BEACH  
PLANNING & ZONING BOARD  
BALLOT  
June 26, 2024**

APPLICANT(S)	CHECK BOX
Jonathan Butler	<input type="checkbox"/>
A Marie Ecton	<input checked="" type="checkbox"/>
<del>Jim Ferguson</del>	<input type="checkbox"/>
Gloria Kanahela	<input type="checkbox"/>
<del>Erich Zlanabitnig</del>	<input type="checkbox"/>

  
\_\_\_\_\_  
Signature of Council Member




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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** C. Copeland-Rodriguez, Town Clerk  
**Item Title:** Proclamation – Florida Water Professionals Month

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**DISCUSSION:**

Seacoast Utility Authority invited the Town of Juno Beach to join them in supporting the efforts of water professionals in our community.

**BACKGROUND:**

The Florida Water & Pollution Control Operators Association (FWPCOA) was organized in 1940 as a non-profit trade organization to promote the sustainability of Florida's water utility industry that works to protect our citizens' health and preserve our state's water resources. The FWPCOA offers water and wastewater treatment plant operator and water distribution system operator training courses for state licensing requirements, eight voluntary certification programs, and continuing education programs for license renewal.

Our state's water industry employees work around the clock, 365 days every year, to ensure that safe drinking water is accessible to all Floridians and that our environment and natural resources are protected. To recognize their hard work and dedication, the FWPCOA has celebrated "Florida Water Professionals Month." This year, the FWPCOA seeks to increase community awareness by designating the month of August as "Florida Water Professionals Month."

Like other states, Florida depends on a network of aging underground pipes. The Florida Section of the American Society of Civil Engineers' most recent report card graded our Drinking Water Infrastructure a C and our Wastewater Infrastructure a C. This assessment highlights the importance of recognizing and supporting Florida's water professionals more than ever—out of sight need not be out of mind.

**RECOMMENDATION:**

Staff recommends that the Town Council approve the proposed Proclamation for Florida Water Professionals Month.



**Proclamation**

***Town of Juno Beach of Palm Beach County, Florida***

**WHEREAS**, the Florida Water & Pollution Control Operators Association, organized in 1940, is a non-profit trade organization that promotes the sustainability of Florida’s water utility industry through workforce development to protect the health of Florida’s citizens and to preserve the state’s water resources; and

**WHEREAS**, this organization offers water and wastewater treatment plant operator and water distribution operator training courses required for the state of Florida’s operator licenses, eight voluntary certification programs, and continuing education programs for operator license renewal; and

**WHEREAS**, this organization, in recognizing the importance of the Florida Statutes and Administrative Code that regulate the water industry, acts as liaison between the Florida Department of Environmental Protection and industry personnel and

**WHEREAS**, the Florida Water & Pollution Control Operators Association recognizes all who have played a significant part in operating and maintaining drinking water, wastewater, and stormwater systems in Florida by celebrating *Florida Water Professionals Month*, which applauds their constant efforts to protect our health and environment.

**WHEREAS** water professionals are essential first responders, as defined by Florida Statute 403.865 (b), during storms and other catastrophic events, working to ensure safe drinking water and safe disposal of wastewater for our communities.

**NOW, THEREFORE**, I, *Peggy Wheeler* by the authority vested in me as Mayor of the Town of Juno Beach, Florida, hereby proclaim

August 2024

as

***“Florida Water Professionals Month”***

in the Town of Juno Beach and extend greetings and best wishes to all observing *Florida Water Professionals Month*.

IN WITNESS WHEREOF, I have hereunder set my hand this 24th day of July, 2024.

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**Peggy Wheeler, Mayor**

**ATTEST:**

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Caitlin E. Copeland-Rodriguez, MMC, Town Clerk



**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess, Town Manager  
**Item Title:** Goal Planning Results

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**DISCUSSION:**

Please find attached the outcomes of the goal planning workshop. Review the goals, timelines and bullet points for final approval.

**RECOMMENDATION:**

Consensus to approve goals.



## Council Goals 2024-2025

05/20/2024

### **High Priority:**

1. Develop a plan to increase code compliance and maintenance to enhance the beautification of the town by December 1, 2024, with the upkeep ongoing.
  - US1 median enhancements
  - Town Center and Pelican Lake – evaluate lawn care.
  - Determine responsibilities for upkeep along US1 (private vs public) and enforce.
  - Sidewalk repairs and pavers refurbishment plan and implementation.
  - Website complaint portal
  - Complete Streets status
2. Conduct a review and benchmarking of building site regulations for all zoning districts.
  - Prioritize commercial and multifamily.
  - Consultant versus internal.
  - Select the top 5 items to compare what will best protect the quality of life for Juno Beach residents.

### **Priority:**

3. Continue to pursue the creation of a master plan to be implemented or being developed by May 2025.
  - Evaluate grants for plan.
  - Scope and costs
4. Evaluate the renovation needs of Town Center and pursue action towards implementation of the needs by May 2025.
  - South patio expansion
  - Police department
  - Building department
  - Council Chambers
5. Pursue a strategic plan for the town and if approved have it in place by May 2025.
  - Consultant versus Council/staff
  - New mission and vision
  - Strategic initiatives and action plan



**Low Priority:**

6. Utilize infographics and enhance public presentation of financials to coincide with the upcoming budget and ongoing by October 1, 2024.
  - Evaluate finance software for replacement.
  - Format static data to visual.
  - Enhance financial highlights brochure.
  
7. Improve time management of meetings and professionalism on the dais and in the chambers by September 1, 2024.
  - Revisit decorum resolution.
  - Implement a civility policy.



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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** M. Ventura, Finance Director  
**Item Title:** 5-Year Review of Impact Fees

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**DISCUSSION:**

*Article II, Division 6 of Chapter 34 of the Town Code of Ordinances governs the administration and enforcement of impact fees collected as a result of new construction in the Town of Juno Beach. Among other things, the Code provides for the periodic review of the terms and provisions of the impact fee Division at least every five (5) years.*

Staff annually monitors and implements the following provisions:

- Reviews the authorized index, the Engineering News-Record Construction Cost Index, for the prior year and makes and necessary adjustments. The Code allows for adjustments to be made without any action required by the Town Council.
- On an as-needed basis, Staff requests approval to expend impact fee proceeds, generally as part of the annual budget process.

Staff continue to conduct periodic reviews of all the terms and provisions within this Division. At this time, Staff does not recommend any changes.

**RECOMMENDATION:**

Staff recommends the Town Council consider a motion to approve the continued implementation of the impact fee provisions as outlined in Article II, Division 6 of Chapter 34 of the Town Code of Ordinances.

## DIVISION 6. - IMPACT FEES

Item #4.

## Sec. 34-168. - Imposed.

It is hereby found and determined that the public interest, convenience, health and safety require the establishment of police and general administrative services impact fees for new construction within the town. The construction of publicly owned governmental buildings or facilities shall be exempt from such impact fees.

(Ord. No. 207, § 14.00, 8-8-1979; Ord. No. 398, 9-17-1990; Ord. No. 452, 11-8-1995)

## Sec. 34-169. - Police services.

- (a) *Residential property.* All owners of residential property within the town shall, prior to the issuance of a building permit, pay to the town the sum of \$32.32 per dwelling unit for new construction as a police services impact fee.
- (b) *Nonresidential property.* All owners of nonresidential property within the town, including, but not limited to, hotels, motels, and commercial buildings, shall, prior to the issuance of a building permit, pay to the town the sum of \$0.0824 per square foot for new construction as a police services impact fee.
- (c) *Expenditure of funds.* All funds collected hereunder shall be deposited into an interest-bearing account to be known as the police services fund, with all interest to accrue to the benefit of the town. Funds deposited therein shall be expended only for the purposes of the improvement and expansion of police services and the acquisition of related equipment within the town.

(Ord. No. 207, § 14.19, 8-8-1979; Ord. No. 345, 10-19-1988)

## Sec. 34-170. - General administrative services.

- (a) *Residential property.* All owners of residential property within the town shall, prior to the issuance of building permit, pay to the town the sum of \$298.35 per dwelling unit for new construction as a general administrative services impact fee.
- (b) *Nonresidential property.* All owners of nonresidential property within the town, including, but not limited to, hotels, motels, and commercial buildings, shall, prior to the issuance of a building permit, pay to the town the sum of \$0.5134 per square foot for new construction as a general administrative services impact fee.
- (c) *Expenditure of funds.* All funds collected hereunder shall be deposited into an interest-bearing account to be known as the general administrative services fund with all interest to accrue to the benefit of the town. Funds deposited therein shall be expended only for the purposes of the

improvement and expansion of government services, park and recreation services, maintenance services, code enforcement services and general administrative services and the acquisition of related equipment within the town.

- (d) *Credits or waivers.* The town council may provide the owner of residential or nonresidential property with a credit or a waiver as to said administrative services impact fee for on-site or recreational facilities.

(Ord. No. 207, § 14.20, 8-8-1979; Ord. No. 345, 10-19-1988)

Sec. 34-171. - Automatic adjustment.

The impact fees assessed hereunder shall adjust on January 1 of each year beginning January 1, 1997, by a percentage equal to the percentage change in the Engineering News-Record Construction Cost Index over the 12-month period ending November 30 of the previous year. The adjustment shall occur automatically, without any action required by the town council. In the event the Engineering News-Record Construction Cost Index is no longer published, the town council may, by resolution, substitute an index they determine to be comparable to the Engineering News-Record Construction Cost Index, and such index shall thereupon be the basis for all future adjustments to the impact fees assessed herein.

(Ord. No. 207, § 14.21, 8-8-1979)

Sec. 34-172. - Imposition of increases.

- (a) There are hereby assessed the impact fees stated herein on all development issued a building permit for which a complete application was made on or after January 1, 1996. For those land uses which do not require a building permit, the impact fees stated herein are hereby assessed on the final development order approved for which a complete application was made on or after January 1, 1996.
- (b) For applications which are pending on January 1, 1996, or January 1 of any subsequent year, the building permit must be issued within 30 days of the date the application is approved for issuance of the building permit; and the construction must proceed in good faith or the impact fees stated herein, or as may be automatically adjusted, will be assessed. It is the responsibility of the applicant for the building permit to ensure the permit is issued once the application is approved for issuance. For the purpose of this section, construction shall be presumed to be proceeding in good faith if an inspection is scheduled on completed work prior to 180 days following the issuance of the building permit or the previous approved inspection, as the case may be. For the purpose of this section, the application shall be considered to have been approved for issuance of the building permit when the building official has completed review of the application and the plans and specifications, determined that the Florida Building Code, as amended, is met, and is prepared to issue the building permit upon payment of all fees.

- (c) There are hereby assessed impact fees stated herein, or as may be automatically adjusted, Item #4. development for which the building permit application was made prior to June 1, 1995, or June 1 of any subsequent year, and for which the building permit expired, lapsed, or was abandoned or canceled, and then renewed on or after January 1, 1996, or January 1 of any subsequent year.

(Ord. No. 207, § 14.22, 8-8-1979)

Sec. 34-173. - Encumbrance; expenditure; refund.

- (a) Funds collected hereunder shall be encumbered within six years of the date of payment and spent within nine years of the date of payment or refund shall be made provided the requirements of subsection (b) of this section are met.
- (b) The then-present owner must petition the town for the refund within one year following the end of the sixth or ninth year, as the case may be, from the date on which the impact fee was paid. The petition must contain the following:
- (1) A notarized statement that the petitioner is the current fee simple owner of the property and is entitled to the refund, and the basis for the refund;
  - (2) A copy of the dated receipt issued for payment of the impact fees; or other proof of the date and amount of payment of the fees for the development;
  - (3) A certified copy of the latest recorded deed; and
  - (4) A copy of the most recent ad valorem tax bill.
- (c) Within three months from the date of receipt of a petition for refund, the town shall advise the petitioner of the status of the fee requested for refund. For the purpose of this section, fees collected shall be deemed to be encumbered and spent on the basis of the first fee in shall be the first fee out. In other words, the first money placed in the impact fee fund account shall be deemed to be the first money taken out of that account when withdrawals have been made.
- (d) When the money requested is still in the trust fund after the petition has been made and has not been encumbered by the end of the calendar quarter immediately following six years from the date the fees were paid or has not been spent by the end of the calendar quarter immediately following nine years from the date the fees were paid, the money shall be returned with interest accrued at the rate of six percent per annum.

(Ord. No. 207, § 14.23, 8-8-1979)

Sec. 34-174. - Appeal from provisions.

Any appeal from the application of the town's impact fee provisions shall be made in writing to the town manager within 30 days of the decision or action complained of. An adverse decision by the town manager may be appealed to the town council by filing a written appeal with the town manager stating the basis for

such relief within ten days of the town manager's decision. The town council shall not modify or reject Item #4.  
town manager's decision if it is supported by competent substantial evidence.

(Ord. No. 207, § 14.24, 8-8-1979)

Sec. 34-175. - Periodic review.

As often as the town council may deem necessary, but in any event at least every five years, the terms and provisions of this division shall be reviewed.

(Ord. No. 207, § 14.25, 8-8-1979)

Secs. 34-176—34-203. - Reserved.



## AGENDA ITEM

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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** M. Ventura, Finance Director  
**Item Title:** Year to Date (YTD) Financial Statements

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### **DISCUSSION:**

Please find attached the YTD financial reports for your review.

### **RECOMMENDATION:**

This is an informational report to Town Council only and no action is required.

**TOWN OF JUNO BEACH**  
**MONTH ENDING JUNE 30, 2024**

Item #5.

1						
2	<b>GENERAL FUND</b>	<b>Original</b>	<b>Amended</b>	<b>Actual</b>		
3		<b>FISCAL YEAR</b>	<b>FISCAL YEAR</b>	<b>YTD 6/30/24</b>	<b>Difference</b>	<b>% To Budget</b>
4	<b><u>REVENUES</u></b>	<b><u>2023-2024</u></b>	<b><u>2023-2024</u></b>			
5	Ad Valorem Taxes	\$3,966,863	\$3,966,863	\$3,946,096	\$20,767	99%
6	Local Option, Use & Fuel Taxes	\$57,283	\$57,283	39,036	\$18,247	68%
7	One-Cent Discretionary Surtax	\$305,851	\$305,851	254,660	\$51,191	83%
8	Utility Services Taxes	\$953,364	\$953,364	676,600	\$276,764	71%
9	Local Business Tax	\$70,000	\$70,000	49,995	\$20,005	71%
10	Building Permits	\$1,040,000	\$1,040,000	856,354	\$183,646	82%
11	Franchise Fees	\$100,000	\$100,000	69,325	\$30,675	69%
12	Permits, Fees & Special Assessments	\$159,950	\$159,950	166,364	(\$6,414)	104%
13	Grants	\$274,500	\$499,499		\$499,499	0%
14	Intergovernmental Revenue	\$533,180	\$533,180	380,369	\$152,811	71%
15	Charges for Services	\$40,000	\$40,000	55,734	(\$15,734)	139%
16	Fines and Forfeitures	\$25,500	\$25,500	96,379	(\$70,879)	378%
17	Investment Earnings	\$150,000	\$150,000	416,066	(\$266,066)	277%
18	Miscellaneous	\$97,000	\$232,940	799,203	(\$566,263)	824%
19	From Impact Fees-Restricted	\$75,000	\$75,000	0	\$75,000	0%
23	From One-Cent Surtax-Restricted	\$18,200	\$18,200	0	\$18,200	0%
24	From Assigned Fund Balance	\$705,399	\$705,399	0	\$705,399	0%
25	<u>From Unassigned Fund Balance</u>	\$2,942,500	\$2,942,500	<u>0</u>	\$2,942,500	0%
26						
27	<b>TOTAL REVENUES</b>	<b><u>\$11,514,590</u></b>	<b><u>\$11,875,529</u></b>	<b><u>\$7,806,179</u></b>	<b><u>\$4,069,350</u></b>	<b>68%</b>
28						
29	<b>EXPENDITURES BY DEPARTMENT</b>					
30						
31	<b><u>LEGISLATIVE</u></b>					
32	Salaries	16,200	31,500	\$15,400	\$16,100	95%
33	Employee Benefits	1,239	2,739	1,178	\$1,561	95%
34	Operating Expenses	<u>12,500</u>	<u>12,500</u>	<u>3,891</u>	\$8,609	31%
36	<b>TOTAL LEGISLATIVE</b>	<b>29,939</b>	<b>46,739</b>	<b>20,469</b>	<b>26,270</b>	<b>68%</b>
37						
38	<b><u>FINANCE &amp; ADMINISTRATION</u></b>					
39	Salaries	674,302	674,302	475,660	\$198,642	71%
40	Employee Benefits	187,478	187,478	129,080	\$58,398	69%
41	Professional Fees	87,000	311,999	76,914	\$235,085	88%
42	Operating Expenses	161,650	161,650	126,500	\$35,150	78%
43	Capital Outlay	<u>55,000</u>	<u>55,000</u>	<u>44,562</u>	\$10,438	81%
44						
45	<b>TOTAL FINANCE &amp; ADMINISTRATION</b>	<b>1,165,430</b>	<b>1,390,429</b>	<b>852,716</b>	<b>537,713</b>	<b>73%</b>



**TOWN OF JUNO BEACH  
MONTH ENDING JUNE 30, 2024**

	FISCAL YEAR	FISCAL YEAR	Actual	Difference	
	<u>2023-2024</u>	<u>2023-2024</u>	YTD 6/30/24		
<b>49</b>					
<b>50</b>					
<b>52</b>					
<b>53</b>					
<b>54</b>					
<b>55</b>	<b><u>COMPREHENSIVE PLANNING</u></b>				
<b>56</b>	Salaries	554,981	554,981	368,452	\$186,529 66%
<b>57</b>	Employee Benefits	161,676	161,676	98,799	\$62,877 61%
<b>58</b>	Professional Fees	475,500	775,500	441,854	\$333,646 93%
<b>59</b>	Operating Expenses	67,556	67,556	54,417	\$13,139 81%
<b>60</b>	Capital Outlay	<u>110,000</u>	<u>110,000</u>	<u>0</u>	\$110,000 0%
<b>61</b>					
<b>62</b>	<b>TOTAL COMPREHENSIVE PLANNING</b>	<b>1,369,713</b>	<b>1,669,713</b>	<b>963,522</b>	<b>406,191 70%</b>
<b>63</b>					
<b>64</b>	<b><u>LAW ENFORCEMENT</u></b>				
<b>65</b>	Salaries	1,853,310	1,853,310	1,131,476	\$721,834 61%
<b>66</b>	Employee Benefits	940,979	940,979	712,529	\$228,450 76%
<b>67</b>	Professional Fees	37,700	37,700	13,747	\$23,953 36%
<b>68</b>	Operating Expenses	392,646	392,646	303,888	\$88,758 77%
<b>69</b>	Capital Outlay	<u>375,000</u>	<u>406,940</u>	<u>316,951</u>	\$89,989 85%
<b>70</b>					
<b>71</b>	<b>TOTAL LAW ENFORCEMENT</b>	<b>3,599,635</b>	<b>3,631,575</b>	<b>2,478,591</b>	<b>1,152,984 69%</b>
<b>72</b>					
<b>73</b>	<b><u>PUBLIC WORKS</u></b>				
<b>74</b>	Salaries	344,949	344,949	241,785	\$103,164 70%
<b>75</b>	Employee Benefits	126,543	126,543	87,332	\$39,211 69%
<b>76</b>	Professional Fees	5,000	5,000	3,582	\$1,418 72%
<b>77</b>	Operating Expenses	524,694	666,552	381,530	\$285,022 73%
<b>78</b>	Capital Outlay	<u>3,378,250</u>	<u>3,497,750</u>	<u>1,887,624</u>	\$1,610,126 56%
<b>79</b>					
<b>80</b>	<b>TOTAL PUBLIC WORKS</b>	<b>4,379,436</b>	<b>4,640,794</b>	<b>2,601,853</b>	<b>2,038,941 59%</b>
<b>81</b>					
<b>82</b>	<b><u>GENERAL GOVERNMENT</u></b>				
<b>83</b>	Insurance	332,115	332,115	302,226	\$29,889 91%
<b>84</b>	Town Debt Service	0	0	0	\$0
<b>85</b>	Contingency	<u>638,322</u>	<u>164,164</u>	<u>0</u>	\$164,164 0%
<b>86</b>					
<b>87</b>	<b>TOTAL GENERAL GOVERNMENT</b>	<b>970,437</b>	<b>496,279</b>	<b>302,226</b>	<b>194,053 31%</b>
<b>88</b>					
<b>89</b>					
<b>90</b>	<b>TOTAL EXPENDITURES</b>	<b><u>\$11,514,590</u></b>	<b><u>\$11,875,529</u></b>	<b><u>\$7,219,377</u></b>	<b><u>\$4,356,152 63%</u></b>
<b>91</b>					
<b>92</b>	<b>Net Income YTD</b>	<b><u>(\$0)</u></b>	<b><u>\$0</u></b>	<b><u>\$586,802</u></b>	

# TOWN OF JUNO BEACH



Item #5.

## BALANCE SHEET FOR 2024 9

FUND: 01 GENERAL FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
01	10101	GENERAL FUND CHECKING	-49,038.04	-77,304.78
01	10102	PAYROLL CHECKING	-3,878.10	5,595.30
01	10106	CREDIT CARD ACCOUNT	67,436.55	823,726.84
01	10201	PETTY CASH	.00	600.00
01	10202	PETTY CASH-PD	.00	250.00
01	10410	WELLS FARGO-MM SWEEP	-49,302.08	2,424,904.55
01	10412	MONEY MARKET	.00	2,653,092.11
01	10420	POOLED CASH-STATE BD OF A	.00	664,287.91
01	10421	FL PALM INVESTMENT	.00	3,088,481.00
01	10424	FMIT-0-2 HQ BOND FUND	.00	237,634.39
01	10425	FMIT-SHORT TERM BOND	.00	450,332.44
01	10426	FMIT-INTERMEDIATE TERM BD	.00	542,020.11
01	10435	CERTIFICATES OF DEPOSIT	.00	1,047,760.27
01	11510	ACCOUNTS RECEIVABLE	145.00	610.71
01	11590	AR-RETIREE INSURANCES	48.77	-297.45
01	13310	DUE FROM OTHER GOV'T UNIT	.00	741,771.54
01	13501	ACCRUED INTEREST RECEIVABLE	.00	114,646.61
01	15500	PREPAID EXPENSES	1,128.34	3,741.48
<b>TOTAL ASSETS</b>			<b>-33,459.56</b>	<b>12,721,853.03</b>
<b>LIABILITIES</b>				
01	20200	ACCOUNTS PAYABLE	.00	897.96
01	20205	FRIENDS OF THE ARTS	465.90	-2,138.85
01	20210	PENSION PAYABLE-FRS	-4,228.29	-55,857.80
01	20211	RETIRE-GEN. EMP. PAYABLE	.00	-2,383.79
01	20241	125-CAFE.HEALTH INSURANCE	-.20	-374.22
01	20242	125-CAFE. MEDICAL FSA	3,408.14	25,752.18
01	20245	ALLSTATE VOLUNTARY INSURANCE	-.03	-304.76
01	20250	125-CAFE. VISION CARE	-.09	-3.99
01	20295	PD-TAKE HOME CAR	-580.00	-5,600.00
01	20810	DUE TO PALM BEACH COUNTY	-13,382.54	-20,676.09
01	20830	DUE TO STATE-BLDG PERMIT FEES	-2,270.75	-7,677.94
01	21600	ACCRUED PAYROLL	.00	-40,703.08
01	21700	WITHHOLDING TAXES	.00	7,614.88
01	21720	SOCIAL SECURITY TAXES	-.02	-21,543.86
01	22300	UNEARNED REVENUE	.00	-31,818.70
<b>TOTAL LIABILITIES</b>			<b>-16,587.88</b>	<b>-154,818.06</b>
<b>FUND BALANCE</b>				
01	17100	ESTIMATED REVENUES	360,939.00	11,875,529.00
01	17200	REVENUE CONTROL	-549,142.34	-7,806,179.14
01	24100	APPROPRIATIONS CONTROL	-360,939.00	-11,875,529.00
01	24200	EXPENDITURE CONTROL	599,189.78	7,219,376.93
01	24500	RESERVE FOR ENCUMBRANCE	.00	-87,500.00
01	28000	NON-SPENDABLE PREPAID ITEMS	.00	-76,028.84
01	28100	RESTRICTED-IMPACT FEE	.00	-81,892.60
01	28101	RESTRICTED-IMPACT FEE LAW ENFO	.00	-8,831.01
01	28102	RESTRICTED-CAPITAL PROJECTS	.00	-23,562.39
01	28103	RESTRICTED ONE-CENT SURTAX	.00	-1,304,452.95

# TOWN OF JUNO BEACH



Item #5.

## BALANCE SHEET FOR 2024 9

FUND: 01 GENERAL FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
FUND BALANCE				
01	28115	BUILDING CODE ENFORCEMENT	.00	-2,290,118.45
01	28120	RESTRICTED-LAW ENFORCEMENT	.00	-13,581.25
01	28121	RESTRICTED-STATE/LOCAL FORFEIT	.00	-109,314.40
01	28300	ASSIGNED-SUBSEQUENT YEAR	.00	-2,942,500.00
01	28400	UNASSIGNED-FUND BALANCE	.00	-5,001,879.55
01	28410	UNASSIGNED-CONTRIBUTIONS	.00	-40,571.32
TOTAL FUND BALANCE			50,047.44	-12,567,034.97
TOTAL LIABILITIES + FUND BALANCE			33,459.56	-12,721,853.03

\*\* END OF REPORT - Generated by Michael Ventura \*\*



**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess  
**Item Title:** Town Wide Sidewalk & Pavers

#### **DISCUSSION:**

At the council meeting of January 24, 2024, an agenda item was brought before council on the sidewalk brick paver sections with options to concrete, stamp concrete or leave bricks at different locations throughout the town. It was decided to retain all the bricks and bring back the cost and plan to address the future needs of maintenance.

In the Caretta project a \$70,000 contribution was made for crosswalk improvements or other in that immediate area. The county has turned down the crosswalk improvements and staff is asking to use the contribution towards the first phase of maintenance. This would cover the Donald Ross and US1 North area at the cost of \$51,322. We could quote US1 South as well to use the balance of the \$70,000 if desired.

The \$70,000 was in the budget amendment item, which was approved on June 26, 2024.

We have added an ongoing \$50,000 per year budget item to continue to address the upkeep of the brick sections. Each year staff would identify the next area and complete as many brick and sidewalk sections in that area that can be done for \$50,000.

#### **NOTE:**

We have received a second notice from the county stating that we need to begin work.

A. Dobbins and RMPK have found a grant opportunity. As it turns out the Ocean Dr/A1A corridor through Juno Beach is part of the Florida Greenway Trails. A TRAIL-GO grant is being offered through the DEP Office of Greenways and Trails that allows for the repair of the trail. While no match is required, priority is given to those who match. I suggest leaving next year's \$50,000 in the budget as a match to help get \$200,000 towards repairs along Ocean Dr/A1A.

#### **RECOMMENDATION:**

Staff recommends moving forward with the attached repair on Donald Ross now and authorizing \$2500 from contingency to apply for the TRAIL-GO grant (application due in August).

**WYNN & SONS ENVIRONMENTAL CONSTRUCTION CO. LLC**

Item #6.

7268 BELVEDERE ROAD  
WEST PALM BEACH, FL 33411 US  
+1 5616866077  
rick.wynnandsons@yahoo.com

**Estimate**

ADDRESS  
TOWN OF JUNO BEACH  
340 OCEAN DRIVE  
JUNO BEACH, FL 33408

SHIP TO  
PIGGYBACK PBC ANNUAL 2022-063  
DONAL ROSS BETWEEN OCEAN & AIA  
BRICK/CONCRETE REPLACE

ESTIMATE 9614  
DATE 06/03/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
63-011	4" BASE (INCL PRIME COAT) PER SY	75	8.00	600.00
63-010	FINISH GRADING PER SY	64	3.50	224.00
63-009	FINISH EXISTING ROCK BASE PER SY	75	7.50	562.50
63-125	CONCRETE SIDEWALK (6" THICK) (DRIVEWAY) (35 SY OR GREATER) PER SY	64	63.00	4,032.00
63-132	6" CONCRETE REMOVAL PER SY	64	12.50	800.00
63-034	REMOVE PAVER BRICK PER SY	75	50.00	3,750.00
63-035	RESET PAVER BRICK PER SY	75	156.00	11,700.00
63-130	PUMPING OR HAND PLACEMENT OF CONCRETE (1 DAY)	3	2,000.00	6,000.00
63-168	3 CY LOADER TIME PER DAY	3	2,000.00	6,000.00

TOTAL

*DW*

**\$33,668.50**

Accepted By

Accepted Date

**WYNN & SONS ENVIRONMENTAL CONSTRUCTION CO. LLC**

Item #6.

7268 BELVEDERE ROAD  
WEST PALM BEACH, FL 33411 US  
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**Estimate**

ADDRESS  
TOWN OF JUNO BEACH  
340 OCEAN DRIVE  
JUNO BEACH, FL 33408

SHIP TO  
PIGGYBACK PBC ANNUAL 2022-063  
*- CVS -*

ESTIMATE 9615  
DATE 06/03/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
63-011	4" BASE (INCL PRIME COAT) PER SY	45	8.00	360.00
63-009	FINISH EXISTING ROCK BASE PER SY	45	7.50	337.50
63-132	6" CONCRETE REMOVAL PER SY	5	12.50	62.50
63-034	REMOVE PAVER BRICK PER SY	45	50.00	2,250.00
63-035	RESET PAVER BRICK PER SY	45	156.00	7,020.00
63-130	PUMPING OR HAND PLACEMENT OF CONCRETE (1 DAY)	1	2,000.00	2,000.00
63-150	SOD TO MATCH EXISTING PER SY	100	6.99	699.00
63-103	MISC. CONCRETE PER CY	5	985.00	4,925.00

TOTAL

*DW*

**\$17,654.00**

Accepted By

Accepted Date



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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess, Town Manager  
**Item Title:** Strategic Visioning Plan

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Goal Item: Pursue a Strategic Plan for the Town.

**DISCUSSION:**

During the goal setting workshop, the council discussed and agreed to pursue a strategic plan for the town. After the item was carried over from the last meeting, a facilitator that I have worked with previously reached out to offer his services. Attached is his resume, proposal and examples. I would recommend doing both optional add-ons that he has proposed.

I present this as a good cost-effective option to fulfill the goal set by the council.

**RECOMMENDATION:**

Motion to approve \$18,635 from contingency for strategic planning.

**James E. Karas**, *Community Marine and Water Resource Planning*  
 P.O. Box 592, Port Salerno, FL 34992 [strategicplan2008@gmail.com](mailto:strategicplan2008@gmail.com)

Dear Manager Dyess, Honorable Mayor and Council,

I gravitated toward a strategic plan specialty in the last third of my 35-plus year public and private sector career to deliver more focus, consensus, and savings to coastal and inland communities large and small.

Continuity and **focus** are highly valued, especially recognizing municipalities' many competing and changing desires, election and staff changes, and other local government dynamics. It's no surprise that the ancient art of strategic planning is a recognized municipal management best practice, since it enables creative visioning followed by ranking priority goals and then smart strategies.

Next, seeking **consensus** is sought through patient community engagement, one-on-one interviews, visioning, and strategies using a time-tested, unique group facilitation method. (The Goal Setting already completed in May is a good start.)

The ultimate outcome is striving for financial **savings** through organizational efficiency and consistent leadership. Devoting staff, funding, and other resources to the focused priorities means tangible and measurable success. Difficult as it can be, the favored strategic recipe for success is choosing the fewest high priority actions to do thoroughly and well, instead of trying too many things which are ever-changing and turn out "half-baked."

I welcome the opportunity to put my talents to work for you. My various career successes have led to my referrals by the Florida League of Cities University as a "go to" strategic planning consultant. Along with resume, two work examples are attached as requested.

Also attached is a first draft proposal with scope of work. The schedule and scope are open to refinement; dollar figures are estimated budget not to exceed. Regarding format:

- Typically, clients desire a "nuts and bolts" Strategic Plan document usable mostly for staff direction, work planning and budgeting.
- If a more public-friendly document with enhanced graphics is desired, depending on budget I have worked with clients' in-house staff or partner graphics specialists.
- Other formats, for example the Jupiter Strategic Plan, closely parallel my typical final presentation in PowerPoint format (Task 4).
- Having lived President Eisenhower's old saying "Plans are nothing. Planning is everything," I strive to deliver a plan owned by the community and staff – so its final format is only one of other vital dimensions.

Sincerely,



James E. Karas



Attachments:

A. Resume. References available upon request.

B. Proposal draft.

C. Work Examples:

1. Indiantown Strategic Plan. Indiantown was a multi-year, continuing client from its incorporation until 2023.

2. Stuart Strategic Plan. Stuart has been a continuing client dating back to its prior Plan (adopted in 2013). The final draft produced is attached as requested, while the final published Plan is available through hyperlink here: [Stuart Adopted Strategic Plan](#).



# James E. Karas, Strategic and Community Planning

[www.linkedin.com/in/jeakaras](http://www.linkedin.com/in/jeakaras) [strategicplan2008@gmail.com](mailto:strategicplan2008@gmail.com) 772.341.0524



## Select Projects/ Clients

**Strategic Priorities Plans /** Oviedo, Miami Lakes, Stuart, Indiantown, Miami Beach, Key Biscayne, Opa-Locka; Lincoln Park Mainstreet (Ft. Pierce), Muskogee, OK; in Martin County- County Commission, Business Development Board, Enterprise Zone, Education Foundation and Guardians of Martin County; St. Lucie County Chamber of Commerce; Downtown Business Owners Associations (Stuart and Vero Beach); Florida Emergency Medical Association.

**Strategic Redevelopment & Waterfront Planning /** Stuart CRA, Palm Bay Waterfront CRA, North Miami CRA "Chinatown"

**Best Practices for Citizen Participation in Florida Planning** (Primary Author)/ American Planning Association Florida

**Strategic Planning in Tight Budget Times State Conference seminar leader. #FLCitiesStrong Expert Strategic Plan Webinar Panelist/** Florida League of Cities

**Governor's Commission for a Sustainable South Florida/** South Florida Water Management District

**Strategic Plan Steering Committee for \$250M+ solar-designed future urban prototype/** Cosanti and Arcosanti Foundation, Arizona

**Multi-modal Logistics Centers, Seaports & Railroad-Navigation Planning/**Ft. Lauderdale Marina Mile Coalition; Florida Inland Port, St. Lucie County; Port of Ft. Pierce; Grand Cayman Island

## Professional Synopsis

Versatile, Certified Facilitator and Coach for organizational, community visioning, and strategic action planning. Public engagement specialist. 35 years of accomplishments in local, regional, and state government advocacy and management. Group facilitator using consensus-building techniques to compose strategic plans for local governments, businesses, and not-for-profits.

## Relevant Experience

- **Principal, Community Marine & Water Resource Planning** (15 years and current): Sole Practitioner consultant applying planning, engineering, and design talents to develop, revitalize, or preserve communities, businesses, properties, or organizations. Full suite of planning services in partnership (entitlements, master, comprehensive, visioning, transportation, strategic, LDRs, etc.) for sustainable economic development, jobs centers, marine/waterside redevelopment, conservation and resource management. Diverse strategic plan portfolio from small companies to local governments (8,000-180,000 population), and master planning, engineering solutions, and strategic capital improvements planning up to \$250M in more than 15 Florida Counties, Oklahoma, Arizona, and the Caribbean. VP of Business Development for a \$20M Florida engineering/ urban design firm.
- **Public Engagement & Outreach Specialist/Facilitator** (15 years and current): Apply advanced facilitation, various nominal group workshop, and Charrette-style planning techniques to consensus visions and strategic priorities plans for local governments, not-for-profits, neighborhoods, economic development zones, landowners, and businesses. Develop visions and branding/re-branding. Plan and execute consensus campaigns/outreach strategies ranging from media interviews to opinion surveys and social media interaction.
- **Co-Director of VHB Miller Sellen** \$2M Stuart branch office (5 years). Delivered community and resource planning, civil engineering, and design/full suite of planning services to public and private clients for over 35,000 acres in Florida Treasure Coast region.
- **Director, South Florida Water Management District** (7-1/2 years). Broward County Service Center. Implemented agency policy seeking symmetry between economic development/urban growth and sustainable water resources. Managed land use, utility /water supply planning including over \$50 M water resource partnership contracts. Staff to Governor's Commission for Sustainable South Florida. Ex-Officio Member, South Florida Regional Planning Council. Expert witness defending Everglades Restoration Plan. Timer Powers Efficiency Award.
- **Legislative Manager, Broward County** (4 years). Executed legislative agenda as registered lobbyist to secure multi-millions in appropriations including for regional economic drivers - Port Everglades Seaport, Ft. Lauderdale/Hollywood International Airport, and Tri-Rail (RTA). President, Florida Association for Intergovernmental (City/County) Relations.
- **Policy Coordinator for Speaker of Florida House**, and Growth Management House Subcommittee Chief Analyst, Senior Legislative Aide in the Florida Senate. (8 years) Specialties in growth management, intergovernmental coordination, water and natural resources, and special districts. Assisted with major legislation such as Preservation 2000 and inflation-indexed gas taxation.
- **Adjunct Professor, Environmental Planning**, Florida Atlantic University (3 years).

## Education/ Certifications

- Master of City and Regional Planning, Ohio State University, 1983.
- Certificate, Liberal Arts and Architecture, Oxford University, England, 1981
- Bachelor of Arts, Political Science, Southern Illinois University, 1980
- Certificate, Charrette Planning, National Charrette Institute, 2007.
- Certificate, Advanced Facilitation, Broward County Board of County Commissioners, 2003.
- Merchant Mariner Credential, (Sea Captain) 50 Ton Master, United States Coast Guard (25 years).

## Select Memberships/Activities (past & current)

- Marine Industries Association of the Treasure Coast. Board Member.
- Sustainable Treasure Coast, Inc. Vice Chair.
- Urban Land Institute. Vice Chair, Southeast Florida/Caribbean Advisory Board.
- American Planning Association (Florida). Legislative Policy Committee.
- Chambers of Commerce & Economic Councils. Various affiliations & presentations.
- South Florida Regional Planning Council (Gubernatorial appointee). Ex-officio member.
- Florida Redevelopment Association, Member.

**CONSULTING PROPOSAL FOR FACILITATED STRATEGIC PLANNING SERVICES  
FOR THE TOWN OF JUNO BEACH, FL  
FROM SYNAESTHESIS, LLC dba COMMUNITY MARINE & WATER RESOURCE PLANNING  
(James E. Karas) July 2024**

**Scope of Work, Tasks and Fees**

Strategic planning is a time-tested, valued management tool for municipalities, recognized by the International City/County Management Association and others.<sup>1</sup> Amid many competing priorities and challenges which far outpace resources, choosing the most pressing action strategies tests the capacity of local government leadership- especially for a small town like Juno Beach.

The Consultant (Karas) and client, Town of Juno Beach (TJB), enter into this agreement for professional strategic planning and facilitation services further described below. They are summarized as:

1. Discovery
2. Planning/Plan Synthesis
3. Plan Production and Adoption

The project tasks and deliverables are designed for completion by April 2025, which is useful for next year's budget-writing cycle.

A strategic plan should concisely present a shared vision and mission, narrowly selected goals, prioritized action strategies, and performance measures to pursue the vision. Priorities unique to TJB, a small Atlantic coastal community, may include such issues as: growth pressure and management, urban design, operational efficiencies and professionalism, civility, public safety, land and water resource use and preservation, intergovernmental relations.

To guide the process, Karas draws upon strategic planning expertise recognized by the Florida League of Cities, Group Facilitator Certification, a Master's Degree in City and Regional Planning, and other qualifications at: [www.linkedin.com/in/jeakaras](http://www.linkedin.com/in/jeakaras). In addition, his employment experience includes: Florida Legislature staff and local government lobbyist (12 years), South Florida Water Management District (8 years), marine planning and management (15 years); Adjunct Professor of Environmental Planning (3 years). Mr. Karas also brings local knowledge as a 15-year Treasure Coast Resident and Ex Officio Member of the South Florida Regional Planning Council.

Professional services, workshops, and meetings will observe and comply with any TJB, County, or State applicable COVID guidelines, ordinances, rules, etc. These may affect the workshop formats, location, and layout and may revert to virtual meetings should requirements dictate.

**Task 1- Discovery: Current Conditions and Desires**

Karas will research and assemble key challenges and opportunities (strengths, weaknesses, opportunities and threats) from various sources including public input, interviews, adopted plans, financial outlook, and key data (readily available or provided by TJB). He will correspond with partner or coordinating agencies or

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<sup>1</sup> See #FLCitiesStrong Monthly Webinar Series September 2022 Edition (Webinar explaining applicability of strategic planning, Jim Karas, guest presenter.)

organizations to discern perspectives on strategic action priorities. With such input received, he will recommend agendas/approaches for the workshops which entertain the various ideas, criticisms, constraints and aspirations obtained from the various sources.

Plans and data to consider may include sources such as:

- Council Goals and Priorities (May 2024)
- Census or other demographic, tax and land valuation, or market trends
- Priorities from annual budgets or Capital Improvements Plans, and a budget/financial outlook for at least 5 years (including revenue and debt)
- County and TJB Comprehensive Plan including Evaluation and Appraisal Review, development trends; activity centers and urban designs (master plan)
- Select environmental conditions analyses such as sea level rise modeling, beach and erosion control, regional plans, marine planning or flooding analyses, future agency plans such as Florida Inland Navigation District.
- Intergovernmental relations issues or agreements

Interviews will be structured using a pre-approved outline, however can be freewheeling depending on interviewee desires. Karas will interview:

- Each Council member (one-on-one, preferably in-person scheduled on the same day). Before the interview and during project duration, Council members are encouraged to speak to constituent groups and staff with a focus on strategic plan components ranging from priority opportunities and challenges to vision and action strategies.
- Leadership staff in up to five sessions with key departments as agreed by the Manager and scheduled on the same day.

Public Outreach, as desired, is included in optional services (Task 6 below).

As also enumerated in the Fees and Services section below, deliverables will include:

- Interview outlines for Council members and staff.
- Based on research and interview results, recommended workshop approach including a detailed working agenda.
- Succinct statements of opportunities and challenges distilled and synthesized from plan documents and other research as well as interviews, to derive the strategic plan vision, mission, goals, or action strategies.
- In concert with TJB staff, decide on logistical arrangements for the workshops and hearings which accommodate Karas's desired format. including room layout, audio/visual, etc.

### **Task 2 - Workshop 1: Council (Vision Emphasis)**

Karas will design and facilitate a retreat-style workshop for the TJB Council using a facilitation method known as "Nominal Group" to stimulate a collaborative, consensus-building, creative environment to redefine or validate TJB's shared strategic vision and mission, and ultimately the action strategies and plan. The method will include a version of the popular "Strengths, Weaknesses, Opportunities and Threats" process, and may also include future scenario planning in which key opportunities and challenges are reimaged. The workshop can also include group dynamics, leadership coaching, methods toward reaching consensus, etc.

The event will be conducted on one day following a detailed working agenda and working lunch if desired. The draft working agenda/itinerary will be provided for TJB's prior approval.

Logistics – The retreat-style workshop will be conducted at a suitable location mutually selected by TJB and Karas, which must have certain minimum accommodations for Karas's desired format. TJB will execute meeting announcement logistics including public notice. TJB may assist Karas with conduct of the meeting, meeting room set up and break down and other administrative details. TJB or retreat facility will provide a projector and presentation screen/area. Karas will supply a draft and final workshop agenda and schedule, meeting room desired layout sketch, workshop materials including handouts, ground rules, facilitation cards and supplies, "idea wall" workspace. Some workshop materials may be provided by TJB staff (handouts, office supplies, etc.), and TJB may provide printing or photocopying, graphics such as large-scale mounted maps, other meeting materials as agreed upon by TJB and Karas. In the event additional presentation items (i.e., large scale graphics, etc.) are deemed necessary and authorized by TJB; Karas may produce such items and be reimbursed for expenses.

As also enumerated in the Fees and Services section below, deliverables will include:

- A retreat workshop/session, not anticipated to last more than 6 hours. The venue and refreshments/working lunch if desired will be supplied by TJB.
- Small group visual presentation(s) as needed (i.e. PowerPoint summaries of desired items), exercise props such as idea cards, etc. TJB may provide briefing documents or presentation ready graphics for issues or topics desired.
- Karas will produce a meeting summary with possible follow-up action items and recommendations folded into an emerging plan draft however, will not supply meeting minutes. Therefore, (depending on complexity of final agenda and needs), TJB may assign TJB staff to serve as recorder to produce TJB-compliant meeting summary or minutes. Depending on agenda, TJB's staff person may also be asked to assist Karas during the workshop if rank scoring of goals, objectives, or strategies is conducted using a desired scoring method by tallying results using appropriate spreadsheet software and template supplied by Karas.

### **Task 3 - Workshop 2: Staff "Stand-up" Planning**

Senior staff (Department Managers) will assemble to consider the results of the Council visioning workshop, and other desired inputs, with an emphasis on HOW to best achieve the Council's desired vision and goals through action strategies.

Karas will facilitate this approximately 4-hour session using a modified version of "Stand-up" action planning, thereby analyzing factors such as compliance with law and policy, cost estimates, financing methods and funding sources, ranking with timeline of completion, and staffing or partnerships. Critical analyses should include possible unintended consequences, potential outcomes, timelines, and performance measures (Key Performance Indicators or other desired).

As also enumerated in the Fees and Services section below, deliverables will include:

- Working session meeting agenda, and all other necessary meeting materials.
- Facilitate working session, including set up, recording results, and breakdown.
- Synthesize results into emerging draft plan, with detail including lead responsibility, adequate description of the action strategy adequate to draft a staff work plan, reasonable estimate of cost and if possible, resource/funding source, and schedule of completion.

#### **Task 4 Compose and Present Recommended Strategic Plan at Council Public Hearing**

Karas will assemble and synthesize all inputs including the two workshops to compose a recommended Strategic Plan document (electronic format) and present such plan at a public hearing before the Council. The emerging plan will include research on the various action strategies seeking sufficient background such as staffing needs, cost estimates/funding sources, partnerships, legality, etc. The Public Hearing requirements and logistics, such as announcements and public notice, will be performed by TJB.

The format of such document desired by TJB needs to be conveyed to Karas as soon as possible, and which may affect the estimated project budget, since desktop publishing, enhanced graphics, mapping, etc. are not included in this Proposal unless optional services are desired. An example of a basic format adapting a Gaant-style chart for a useful deliverable is provided in Appendix A, which provides action strategies by goal, and strives to answer the “who, how, how much, and when” of each action. While this format is time-tested among other clients, a simplified style may suffice so long as sufficient detail is presented to derive work plans (schedule, cost estimate, assigned staff or responsible party). The TJB should convey its intent to use the plan as a stand-alone policy document, or whether it would be subsumed within the budget, or Comprehensive Plan, or other mechanisms for implementation and periodic evaluation of progress.

As also enumerated in the Fees and Services section below, deliverables will include:

- Draft recommended Strategic Plan (electronic document); one round of edits which may result from public hearing
- Correspondence with staff, partner agencies, or other interested parties as needed to refine draft
- Presentation summary (PowerPoint format)

#### **Task 5 – Council Adoption of Revised Strategic Plan**

Karas will attend the Council meeting to serve as a resource for questions, clarifications, error/omissions, etc., however the plan presentation and adoption will be composed and led by staff.

#### **Task 6 - Additional Services (Optional)**

**Outreach:** To better discern the perspectives and ideas from residents and other interested parties, TJB will convey its desire to conduct either a group workshop or electronic survey. The input will parallel the strategic plan building blocks sought from Council members and Staff (vision, mission, opportunities and challenges, goals, strategic actions, performance measures).

- a. Workshop: If an in-person workshop is desired, Karas will employ the same “nominal group” technique as described above for other workshops.
- b. Survey: If an opinion survey is employed, Karas will supply the questionnaire as approved by TJB. Software to administer and tally results will be supplied by TJB (for example, Survey Monkey or Constant Contact).

**Publishing:** If a plan document is desired with explanatory graphics and key data, and other enhancements, Karas will collaborate with staff to enhance the final plan document using desktop publishing software (which may need to be acquired at cost); or may subcontract with a partner firm.

As also enumerated in the Fees and Services section below, deliverables will include:

- Lead facilitation of public workshop, or survey design and assistance with administration.
- Strategic Plan document enhanced with graphics and data, in electronic format using desktop publishing software.

### **Fees and Services, Expenses, Payment and Additional Services**

The services and deliverables described in this agreement are limited to the deliverables described. Karas will remain as flexible as possible if services requested well exceed those described; additional services can be performed on an hourly rate basis through an addendum.

Minimal standard expenses such as limited copying and printing, and phone, are included in Professional Fees. Not included in fees are additional or exceptional expenses which are outside of this scope of work or additions to work schedule, such as duplication or printing in quantity, production of graphics (including large scale mapping or displays/mounting for large group viewing). In the event of such additional expenses, reimbursement from TJB is requested.

The professional fee for services is estimated not to exceed the task totals. "Not to exceed" means an estimate of maximum budget based on hours necessary. Karas will make every effort to complete the tasks in less hours to reduce the billed fee. Task budget balances are transferrable to another Task.

A rough estimate of the project schedule is 6-months, dependent upon optional services, client desire and event scheduling. The following table presents fees by task.



<b>Strategic Plan Project Fees by Task</b>		<b>Hours</b>	<b>Fee Budget</b>
	<b>Description</b>		
<b>Task 1</b>	<b>Discovery: Public and interested party input, research, interviews, logistics</b>		
	Staff interviews (including outline preparation and summary results)	8	\$1,040
	One-on-one interviews with five Council members (including outline preparation and summary results)	9	\$1,215
	Research and assemble key challenges and opportunities from various sources including adopted plans, interviews, key interest groups, financial outlook, and key data; arrange meeting logistics.	12	\$1,560
	<b>subtotal</b>	<b>29</b>	<b>\$3,815</b>
<b>Task 2</b>	<b>Council Workshop- Vision and Goal Focus</b>		
	Prepare workshop meeting materials in the form of idea cards for possible posting/discussion, detailed working agenda, PowerPoint meeting guide, possible handouts, graphics and/or maps, etc.	10	\$1,300
	Facilitate one workshop meeting, including set-up of "working blue wall" and materials, photo recording results, and break down	8	\$1,120
	Synthesize workshop results for partial plan drafting and preparation for subsequent staff workshop	7	\$910
	<b>subtotal</b>	<b>25</b>	<b>\$3,330</b>
<b>Task 3</b>	<b>Action Strategies "Stand Up" Working Session with Staff</b>		
	Prepare working session meeting materials in the form of idea cards for possible posting/discussion, detailed working agenda, PowerPoint meeting guide, possible handouts, graphics and/or maps, etc.	9	\$1,170
	Facilitate one working session using "stand up action plan" flipcharts/ table top plan layout and materials, photo recording results, and break down	7	\$980
	Synthesize results into emerging plan draft with detail as enumerated.	10	\$1,300
	<b>subtotal</b>	<b>26</b>	<b>\$3,450</b>
<b>Task 4</b>	<b>Compose Recommended Strategic Plan and Present at Council Public Workshop or Hearing</b>		
	Compose recommended strategic plan document, collaborating with staff for research of action strategies, and compose presentation for a council public workshop or hearing.	12	\$1,560
	Prepare PowerPoint and present the Plan at public workshop or hearing.	9	\$1,215
	Complete one round of relatively minor edits which may result from public workshop or hearing.	8	\$1,040
	<b>subtotal</b>	<b>29</b>	<b>\$3,815</b>
<b>Task 5</b>	<b>Council Adoption of Revised Strategic Plan</b>		
	Attend Council meeting for possible questions (Presentation by staff)	3	\$405
	<b>subtotal</b>	<b>3</b>	<b>\$405</b>
	<b>TOTAL</b>	<b>112</b>	<b>\$14,815</b>
<b>Task 6</b>	<b>Additional Services (optional)</b>		
	Organize and facilitate one public workshop seeking plan input; summarize results, or design a survey and evaluate results.	19	\$2,470
	Final Plan Document production assistance (graphics/desktop publishing with key data/insets)	10	\$1,350



**Contractor Information**

James E. Karas, Synaesthesia, LLC (Florida) dba Community Marine & Water Resource Planning Federal Tax ID (FEIN) - 542155703		Vendor # / Purchase Order # If applicable.
Business Address 5033 SE Bollard Ave. Stuart, FL 34997	Mailing Address P.O. Box 592 Port Salerno, FL 34992	Telephone # 772 341 0524
Contract (Amendment) Start Date: Upon Execution	Contract End Date: April 30, 2025 Termination by either party with 1 week notice	E-mail Address: Strategicplan2008@gmail.com
Fee Budget (not to exceed, excluding expenses)	Per project task	Account #: If applicable
<b>Task and Fee</b>	Timely invoices (electronic only) according to percentage satisfactory completion of each task, and conveyance of deliverables. Please advise if TJB requires particular invoice format or other billing procedures.	
1. \$3,815		
2. \$3,330		
3. \$3,450		
4. \$3,815		
5. \$ 405		
<b>TOTAL \$14,815</b>		
Optional Services		
1. \$2,470		
2. \$1,350		

**Signed Authorization by Client**

Client must convey authorization to proceed on the additional items above as soon as possible in order to allow for timely completion. Authorization to Proceed is granted by the undersigned and authorized TJB representative:

\_\_\_\_\_  
Signature and Printed Name (Town of Juno Beach)

\_\_\_\_\_  
Date



\_\_\_\_\_  
James Karas, Community Marine & Water Resource Planning

\_\_\_\_\_  
15 July 2024  
Date

Appendix A- Example of Strategic Plan Deliverable (Includes estimates of: who, what, when, how much)

<b>Goal: Safe, Healthy, Resilient Riverfront Environment</b>																												
Who	How - Ranked Action Strategy with anticipated cost and schedule.	When	PERCENT COMPLETE	Duration												% Complete	Actual (beyond)											
		YR/QTR		START	DURATION	Calendar Year/ Quarter												26	27	28								
				23	24	25	26	27	28	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	#	21
PS	Expand Police Traffic Unit to meet growing demand, especially around hot spots like Roosevelt Bridge and East Ocean. \$300K annual, increasing to \$500K by Q2 2025	3	7	0%																								
PS	Add 9 personnel to Fire Rescue Units to meet fast-growing demand, meet top level of service and ISO rating. \$750K over 4 years. 2023 thru 2026	3	14	0%																								
PS	Complete Fire Station 3. \$4.5 M. Q2 2025 opening.	3	7	25%																								
UTL, FIN	While finishing the reverse osmosis water plant (Q1 2024), forecast the overall potable water system needs (with costs) through buildout by updating – as required by the SFWMD and comprehensive plan - the required Water Supply Facilities Work Plan; includes injection well and distribution (piping) system reliability. Capital needs discovered by this plan process, plus the demand modeling, design engineering, and capital improvements can be funded through impact fees paid by new development, and a revenue bond (amount to be determined), with costs recovered through water rate payers (refer to prior bonds for precedent). Cost estimates in house. Water plant funded though awarded Federal grant. By Q4 2025	3	9	25%																								
UTL, COM, FIN	Finish the Vulnerability Assessment (Q1 2024 - \$100K received) to formulate Adaptation Strategies (resulting program changes or other infrastructure projects) simultaneous with the Buildout Vision Charrette (Q2 2024- If done separately, outsource at \$30K ); and identify failing or antiquated infrastructure and replacement or retrofit needs (stormwater, water and sewer; lift and pump stations, electric racks and lids). Capital needs discovered by this plan process, plus the demand modeling, design engineering, and capital improvements can be funded through additional grants, impact fees paid by new development, and/or revenue bond (amount to be determined), with costs recovered through water rate payers (refer to prior bonds for precedent).	3	4	20%																								
UTL	Finish undergrounding utilities in downtown-Seminole and Osceola. CRA-\$3.5 M, Q3 2023 thru Q3 2025.	3	9	20%																								
UTL	Finish "Sign up and Save" second half of septic to sewer conversion in remaining neighborhoods, however voluntary so uncertain attainment of objective. Cost estimate \$14 M paid back through user fees over multiple years. Q3 2023 - Q4 2025.	3	9	50%																								
All	Implement Capital Fleet Improvement/Maintenance Plan, with police and fire highest priority, to keep the City's vehicle fleet performing efficiently and meet fast-growing demand. Timely replace a range of outdated, worn equipment including fire apparatus and trucks. \$700K annual Q4 2023 and continuing. PM Maintain top level of service, especially Insurance Services Office (ISO) rating for fire services.	4	25	10%																								
UTL	Update and Implement the Stormwater Master Plan – to design and build infrastructure to mitigate three priority flooding challenges at NW Dixie, Mango Place, and Flamingo Pond; also retrofitting 30 baffle boxes in existing stormwater system. Q4 2023 thru Q 2025 Costs, respectively are \$600K, \$700K, \$400K, + ____?? = \$1.5 M ++ (funding source: ?)	4	5	25%																								
UTL	Connect reclaimed water to serve historic downtown irrigation (Colorado Ave. to Osceola/ Delaware Commons ) or other affordable connections. Cost and schedule TBD.	5	10	10%																								





**VILLAGE COUNCIL**

Mayor Susan Gibbs-Thomas, Vice Mayor Guyton Stone. Carmine Dipaolo, Janet Hernandez, Angelina Perez

Howard W. Brown, Jr., Village Manager

Approved: May 12,2022  
Revised Dec. 8, 2022

**CONSULTANT**

Jim Karas, Community Marine & Water Resource Planning  
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Graphics sources & credits:  
See also footnotes

# Indiantown, FL: “Where Great Things Grow”

## Strategic 2028 Plan Toward a Village Vision

## **Purpose, Summary, Vision, and Mission<sup>1</sup>**

Local governments continually face resource limitations, fiscal constraints, competing and changing priorities to build and sustain communities. Indiantown since its 2017 incorporation smartly uses strategic planning - a recognized best practice - to promote participatory budgeting, pursue a collective vision over a longer-term than Council meetings afford, and choose the highest priority action strategies.

This updated Plan presents a vision and mission for overall direction; with two main goals and thirteen action strategies over the next five years. As the Plan is continually revised, select action strategies are removed once completed, are no longer a preferred priority, or are being implemented in everyday operations. Important actions and policies implemented through day-to-day operations are contained in Guiding Principles. Estimated costs of each strategy are provided if available and are subject to change through annual budgeting or budget amendments. Consistent with Guiding Principles, supplemental funding will actively be sought through grants, fees, partnerships and in-kind services, or other sources.

The strategic vision is a “picture on the mind’s eye” of what a village/municipality wants to be or become in its entirety, while the action strategies provide a guide for refined budgeting and work planning. The Village’s Comprehensive Plan should reflect and implement a complementary vision, with periodic updates as needed.

*Strategic Vision: Find business and learning opportunities plentiful for all in this historic countryside village where you'll warmly greet your neighbor passing on Mainstreet.*

*Strategic Mission: Enabling economic prosperity and new business while building community pride and cohesion through hands-on self-governance.*

---

<sup>1</sup> Cover Images, Sources, Credits: [Multi-use trail](#), Integrated Perspectives, [www.int-per.com](http://www.int-per.com); Warfield streetscape rendering from 2012 Community Redevelopment Plan, Martin County Community Development Agency and Indiantown Neighborhood Advisory Committee, page 26; water utility office. Other approved projects Tractor Supply and Biomedical Industrial plant.

## Guiding Principles

Supporting the Vision and Mission, these principles apply to all Village day-to-day operations.

- *Communicate better with the many customers and publics served, and with each other. Practice active listening, transparency with emphasis on budget disclosure, and consistent branding for public outreach/ service delivery (through business cards, all correspondence, newsletter, Constant Contact, communication consultant, multi-media presentations, website improvements, and smartphone application). Bridge the "digital divide" by using utility bills or other non-internet means for public information dissemination. For greater public expression and courteous meeting flow, use comment cards in Council meetings.*
- *Tell Our Story by continuing to marketing Village attributes through New Year's "State of the Village" address, and using branded (logo, slogan) multi-media collateral, video or graphic testimonials from willing applicants who experienced streamlined approvals.*
- *Celebrate authenticity, tradition and diversity while striving for CommUNITY with real collaboration.*
- *Recognize the limited tools available for local government funding, limited tax base, and opposition to tax increase. Practice fiscal prudence, sustainable investment, and continue to secure partnerships and grants funding through strategic advocacy using local leader influence and professional lobbyists. Secure new revenue sources linked to new development (particularly roads and mobility, water, and wastewater) to ensure a solid Village financial foundation.*
- *Deliver key municipal services (water, sewer, waste, drainage, emergency response/ safety, road maintenance, development review) with timely professionalism, courtesy, efficiency, accountability, and safety. Conduct roundtable forums to achieve greater customer service with: a.) developers/landowners, and b.) staff only.*
- *Advance thoughtful, well-planned, environmentally sustainable growth and development/redevelopment embracing history and heritage, wetland and tree mitigation, and a greenbelt multi-use trail encircling the Village to symbolize and encourage unification.*
- *Promote healthier, family-friendly neighborhoods and recreational activities.*
- *Select local vendors for village projects and administration when possible.*
- *Encourage focused educational access and career training opportunities such as a vocational/technical charter school through agency partnership*

## Goals with Corresponding Action Strategies

<b>GOAL A: Strengthen the Local Economy</b> by accommodating, growing and attracting business, commerce, industry and jobs, thereby attracting new and improved housing and neighborhoods, and increasing property values and tax base.				
<b>ID/ Map</b>	<b>Who</b>	<b>Strategic Actions</b> (Priority determined by schedule)	<b>Estimated Cost</b>	<b>Schedule<sup>2</sup> (completion)</b>
A1	CED/ BDBMC, VC	Advance <b>partnership with Business Development</b> Board of Martin County (BDBMC as lead) by maintaining responsiveness and support whenever possible from the Council, staff, or community; Support, seek and grow Indiantown’s representation or engagement on the BDBMC’s Board of Directors, Partner’s Council and Business Retention-Expansion program. and 1:1 Visitation Strategy. Continue marketing the unmatched business attraction attributes of western Martin County/Indiantown. Execute strategies a and b below:	Staff time. \$10K to \$15K annually.	Q4 2021; ongoing; New marketing video Q1 2023.
	PWU also	a. Respond to investor/developer leads provided by the BDBMC as they ripen. Paralleling “dry run” pre-application approach, explain and interpret development regulations and community goals - sometimes on short notice; participate in the “ <b>Ready Team</b> ” to better showcase the collaborative partnerships and services in place as prospects consider the Village for job creation and capital investments through on-site and virtual visits.	Staff time	Ongoing
	CED, BDBMC	b. Support and/or co-sponsor <b>workforce training</b> . Partner with Career Source and IRSC in target industries and Martin County Hubs of Excellence, namely manufacturing, agribusiness (includes food) and marine industries. Monitor results through Indiantown resident participation, with BDBMC quarterly reports to Council. Support the new charter high school focusing on career and workforce education ( <a href="http://www.indiantownhs.irsc.edu">www.indiantownhs.irsc.edu</a> ).	Cost indeterminate.	Q1 2023; ongoing
A2	PWU	<b>Complete the Water/Wastewater (WW) Plant transition and upgrades while ensuring quality control, top-notch customer service, and transparency.</b> Adopt/Implement a staff succession plan blending outsourcing with training/advancement of existing staff. Modernize water plant and replace or upgrade water and WW mains, including West Farm Road/ SR 710 (Warfield). Complete rate adjustment analysis by on board consultant. Complete required Water Supply Plan and amend it into Comprehensive Plan as required by law. <sup>3</sup>	Water and WW plant upgrades- \$12.6 and \$16.05M, respectively (\$28.65 M total, with \$26.4M funded thru principal loan forgiveness and state appropriation). Future Water and WW desired improvements - \$30M. Supply Plan \$60K.	Water Treatment Plant – Bid and construction commence Q2 2023, finish Q2 2026. WW Plant – Design completion and construction bid Q4 2023, finish Q4 2024. Water main design and construction – Q4 2022, Q4 2023, respectively. Rate analysis Q4 2022. Supply Plan Q1 2023.
A3	CED	With <b>Impact/Mobility Fee Analysis</b> now complete, meet and negotiate with Martin County to agree on shares of new revenue to partially offset traffic impacts thereby ensuring better infrastructure to accommodate multi-modal transportation (sidewalks, shared use paths, complete streets, etc.) enabling community and business growth.	Staff time.	Q1 2022
A4	CED	<b>Form a Village Economic Development Advisory Committee</b> with mission to advocate for new desired development and business, and customer service efficiency. Councilmembers each appoint one person, with liaisons from the Business Development Board of Martin County, Indiantown Chamber, Martin County Economic Council or other key business development agencies. Committee’s mission includes revisions/improvements to the Village Land Development Regulations (zoning code), improvements to marketing the Village’s attributes, and phasing in Enterprise Resource Planning (ERP) software for efficiency and transparency.	Staff time. ERP software \$175 K initial, with additional modules in future as much as \$500 K total.	Q4 2023
A5	CED, PR, PWU	<b>Conduct Development Impact Fee Analyses</b> (parks and water/wastewater feasibility) exploring potential new revenue to offset impacts and adapt facilities and programming according to growing needs.	\$44K	Q4 2023

<sup>2</sup> Completion date by calendar year (not fiscal year) quarters.

<sup>3</sup> Upper East Coast Water Supply Plan by the South Florida Water Management District (November 2021) requires local government Water Supply Facilities Work Plans within 18 months of approval (p. 145).



<b>Goal B: Build/rebuild a More Attractive and Dynamic Village</b> guided by an appealing master vision plan, improved infrastructure and streetscaping, recreational and community center facilities, and hometown feel.				
<b>ID/ Map</b>	<b>Who</b>	<b>Strategic Actions</b> (Priority determined by schedule)	<b>Estimated Cost</b>	<b>Schedule<sup>4</sup> (completion)</b>
B1	PWU CED	<b>Update the 2012 Booker Park Redevelopment Plan</b> to include possible streetscaping on MLK Drive, and other road work, landscaping, lighting, and signage as conceptualized in the 2012 Community Redevelopment Plan (Martin County Community Development Agency and Indiantown Neighborhood Advisory Committee), and Booker Park Charrette (Treasure Coast Regional Planning Council).	\$45K for Plan funded by Brownfield grant thru TCRPC; Construction cost-TBD <sup>5</sup>	Q4 2022 design; Q4 2023 construction
B2	PWU	<b>Complete Seminole Drive roadway drainage engineering design and repair.</b> Road resurfacing, swale improvements, and Magnolia lift station generator, approx. ½ mile section between Osceola and Yalaha.	\$700K CDBG. \$58 K budgeted.	Design 75% complete by Q4 2022; construction by Q4 2023.
B3	CED, VC	<b>Direct desired growth by annexing land</b> if owners voluntarily consent, fiscal impact is beneficial, agricultural land transition is not detrimental, and the Comprehensive Plan policy is applied. <sup>6</sup> Outsource such land analysis (criteria including utility and mobility access, developable land, appropriate land use) with desirable “reserve area” land map amended into the Comprehensive Plan. Entertain annexation discussions with willing landowners, and which include viable means to supply water and wastewater utilities to future annexed lands.	\$9500	Q2 2023
B4	CED, VM, PR	<b>Advance a property use program for the site intended for a future Village Hall.</b> It should integrate the public’s visual preferences and multiple-purpose uses as a CommUNITY Center. It should also complement the Village design including “greenbelt” and integration with Parks/Pedestrian Master Plan, and entertains possible private or not-for-profit partnerships. After selecting design and securing construction funding, solicit RFP for operations/ facility management. If use for Village Hall proves financially unfeasible, consider re-programming to compliment the Village’s forthcoming parks/recreation master plan, some other combination of uses, or sale of the property.	Design \$33K. Construction \$350/sf estimate	Potential design/architecture complete; re-evaluate by Q4 2023 concurrent with Parks Master Plan completion
B5	PR	<b>Compose Parks and Recreation Master Plan</b> to evaluate Village’s parks and recreation system, needs and priorities, resident desires, mix of popular sports mix, Council priorities, and other factors such as strengths and weaknesses including village resources (village-owned land and facilities), and passive and active recreational programming including the Multi-use Trail/Greenbelt, soccer, and possible splash pad; the Plan will frame a long-range vision with detailed implementation strategy with costs and funding sources. Re-evaluate whether a Parks and Recreation Advisory Board is desired, and encourage more community sports team involvement such as parent boosters, and recruitment of coaches.	\$ 50K budget for consultant	Q4 2023
B6	PWU	<b>Complete Uptown Roadway Drainage Design and Improvement</b> to mitigate neighborhood flooding issues (east of SR710), with resurfacing and improved roads, resurfacing, and swales.	\$350K budgeted plus \$350K FDOT match for design. \$7M construction cost estimate – seeking Federal funding	Design Q4 2023, however construction completion unknown since contingent on funding

<sup>4</sup> Completion date by calendar (not fiscal) year quarters.

<sup>5</sup> See [https://www.tcrpc.org/programs\\_services/brownfields\\_program/brownfield\\_assessments.php](https://www.tcrpc.org/programs_services/brownfields_program/brownfield_assessments.php)

<sup>6</sup> Comprehensive Plan Policy IC1.1.26: “The Village of Indiantown shall pursue annexation of lands located within unincorporated Martin County that are contiguous to the Village's boundaries. Emphasis shall be placed upon areas that will produce revenue surplus and ensure future fiscal solvency. Said annexation efforts shall seek to unify the community and improve the quality of life for the new and existing residents of the Village of Indiantown.”

B7	CED, VM	<b>Add Conceptual Village Master Vision Plan to Comprehensive Plan.</b> Based on 2012 Village Redevelopment Plan, integrate Village Center and Village Hall, commercial/retail, industrial, Village Multi-Use Trail/Greenbelt, <sup>7</sup> new housing hub neighborhoods, and historic and environmental heritage (for example, cemeteries and passive parks/preserve areas). Re-establish Village welcome center, inviting partnership on Village Hall property. Secure unprecedented cooperation from Florida Department of Transportation, and developer or landowner partnership to realize parts of the vision.	Planning department to integrate into consulting contract; funding for Greenbelt anticipated through TCRPC.	Q3 2023
B8	PWU	<b>Beautify Village Center Warfield Blvd/710 Corridor</b> through streetscaping to help catalyze Village Center (just north of Post Park and Library on west side of 710, near post office). Integrate Façade Improvement Program, new signage, multi-modal amenities, landscaping and lighting (consistent with 2012 Redevelopment Plan). Seek unprecedented cooperation from Florida Dept. of Transportation (FDOT), as well as developer or landowner partners. Explore new sponsorship of Adopt-a-Road through Keep Martin Beautiful. With anticipated longer-term village growth, the FDOT SR710/Warfield Project Development and Environment study of a Village by-pass/beltway (circa 2009) should be resurrected.	\$3.5 M (2012 estimate)	Engineering design Q2 2024, construct Q2 2025.

Legend	
A1	Strategies on location map (Not all strategies are located.)
BDB	Business Development Board of Martin County
CC	Village Code Compliance
CDBG	Community Development Block Grant (Federal funding program)
CED	Village Community & Economic Development
FIN	Village Finance
FIR	Fire/Rescue (Martin County)
ICH	Indiantown Chamber of Commerce
MC	Martin County
PR	Village Parks & Recreation
PWU	Village Public Works (and Utilities- Water/Wastewater to be incorporated)
SH	Sheriff (Martin County)
TCRPC	Treasure Coast Regional Planning Council
VA	Village Attorney
VC	Village Council
VCL	Village Clerk
VM	Village Manager & Communication

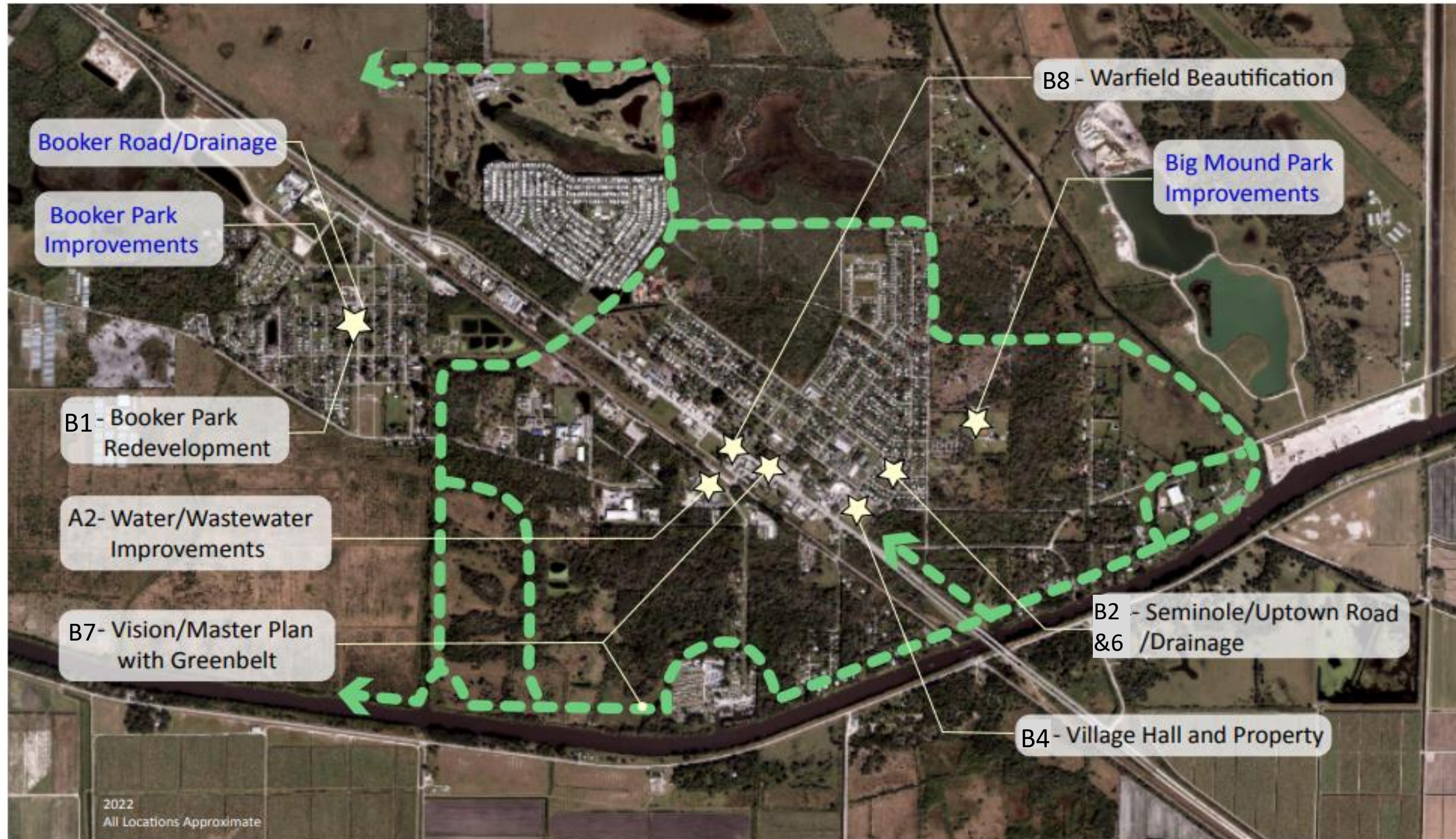
Graphic support by:



<sup>7</sup> The greenbelt layout/location is conceptual and does not imply any development rights or taking of private property.



# Strategic Plan Project Locations







# *Charting Stuart's Strategic 2029 Buildout Vision for a Resilient City*

**Commission**

Insert

**Manager, Attorney Clerk, and Senior Staff**

Insert

Approved by Commission: \_\_\_\_\_ [ date ]

**Strategic Planning Consultant**

Jim Karas, Community Marine & Water Resource Planning, [www.linkedin.com/in/jeakaras](http://www.linkedin.com/in/jeakaras)

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## Preface

Local governments seek to rise to the challenge of maintaining top quality customer service due to a wide range of municipal services with rising expenses and limited resources. Strategic planning and management are accepted best practices for businesses, not-for-profits, and municipalities alike. The approach is not required of municipalities in Florida law. However, a strategic plan serves as an exceptional tool to focus priorities and resources amid many competing requests, demands, and agendas in an ever-changing environment and marketplace.

Over the last four decades, Stuart’s “rebirth” was inspired by generations of plans and visions such as:

- In 1986, - Joan Jefferson initiated Downtown redevelopment and by 1987 Stuart Mainstreet was designated by the Florida Bureau of Historic Preservation <sup>1</sup> which led to a Charrette and the 1988 “Duany Plan.” <sup>2</sup>
- In 2003, the Treasure Coast Regional Planning Council led the East Stuart Community Charrette. <sup>3</sup>
- In 2008 and 2019, the CRA commissioned an extensive CRA Plan evaluation and subsequent updates.
- In 2012, the Treasure Coast Regional Planning Council led the US1 corridor planning process.

The precursor to this Plan, the “Stuart 2024 Strategic Plan” (adopted December 2013), provided four similar goals, and 23 strategic actions which were largely accomplished as reported successful to the City Commission in June 2022. Some of those strategic actions, such as neighborhood identity and branding, are included in the 2029 Strategic Plan.

However, the larger opportunity for the City is to chart its buildout vision, which is the prospective development of vacant, developable land within the City to the maximum standards that code and law provide. This vision includes finalizing several outstanding “big ticket” capital projects and improvements ranging from waterfront redevelopment to mobility and parking, housing, stormwater management, storm and financial resiliency, entertainment, and more. In terms of population, Stuart’s maximum buildout, which is controlled by such factors as density and intensity limits, is projected to yield approximately 24,000 permanent residents by 2029. This projection has not appreciably changed over the recent decade. In 2008, another City planning effort observed that:

*In Martin County and the City of Stuart, town planning, growth management policy, and land and resource planning are passionate topics. It is commendable that many citizens are engaged in shaping the future of the County and City through growth management tools such as comprehensive plans. Often these discussions are polarized as "pro-growth" versus no-growth" debates. However, [...] good planning stems first from a clear and inspirational vision, and [...] redevelopment is a complex process that cannot be simply defined by a "pro-growth/no-growth" paradigm.* <sup>4</sup>

Accordingly, this Plan endeavors to lay the foundation for smart and measured growth toward a legacy vision at buildout.

<sup>1</sup> <https://www.stuartmainstreet.org/history/>

<sup>2</sup> [Stuart, Florida, Charrette Presentation \(1988\) - YouTube](https://www.youtube.com/watch?v=IVEVIYFBajk) <https://www.youtube.com/watch?v=IVEVIYFBajk>. Andres Duany presents the outcomes of the 1988 charrette.

<sup>3</sup> <https://www.cityofstuart.us/DocumentCenter/View/4092/East-Stuart-Charrette-Report>

<sup>4</sup> Preface to Preliminary Evaluation of Stuart Community Redevelopment 2002 Plan by consultant MSCW, Inc., July 2008 )

## Executive Summary

By adopting this Strategic Plan, the City provides a valuable, collective perspective of the highest priority strategic actions to chart its course toward a buildout vision. The Plan contains policy, program, and project guidance, to serve staff and commissioners alike in the allocation of city resources as they carry out the strategic goals and objectives outlined therein.

The Plan reflects a combination of staff research, review and assessment of prior plans, interviews and workshops with Commissioners and staff, and future forecasts and assumptions. Following strategic planning protocol, the Plan further examines the greatest challenges and opportunities (encompassing Strengths, Weaknesses, Opportunities and Threats analysis) which yield a vision and four overarching goals (safety/environment, events/activities, finance, livability/design) and their corresponding objectives, and 26 Action Strategies with corresponding performance measures.

Though not required by law, the Plan is further designed to guide policy decisions and budgeting for the next few years (through 2029). Projects and organizational improvements reflected as strategic actions could total as much as \$58.2 Million in capital costs (not counting the water plant, now funded at \$26M and under construction). Many of the larger actions reflected in the Plan (public safety needs, a downtown parking structure, water management infrastructure, park improvements, and community center expansion) may be potentially financed through a combination of funding strategies including user fees, CRA/TIF funds, bonds, impact fees, grants, or by expanding existing sources of revenue. Financial resiliency remains one of the City's largest challenges to not only maintain municipal services and current needs, but to reconcile backlogged infrastructure needs and meet future demand.

Moreover, in pursuit of the strategic vision, city leadership is guided by a mission and leadership credo provided herein which reflects key community objectives and a high-quality delivery of services.

## How was the Plan composed?

The Plan was derived in late 2022 and through a January 2023 services agreement to combine a variety of inputs, including:

- Research of key plans, including the prior version "Stuart 2024 Strategic Plan" (2013), the City's Sustainability Action Plan, Comprehensive Plan, and Economic Development Strategy.
- Interviews with the City Commission members and staff, followed by collaborative group workshops with each employing advanced group facilitation methods in March and April.
- Synthesis and prioritization of key issues and action strategies.
- Basic forecasts of future revenue and expenses provided by staff; population forecast provided by consultant Metro Forecasting Models and validated by the City.
- Prior knowledge and best professional judgment.
- Commissioners and staff were encouraged to seek and represent the input of key community groups, interested parties, or constituencies.

## Opportunities and Challenges

A strategic planning process typically employs an assessment of “where we are now” by using Strengths, Weaknesses, Opportunities and Challenges analysis. For this planning process a simplified version of this was used to list and select the most important Opportunities and Challenges. There is not a bright line of distinction between opportunities and challenges, as much depends on perspective. For example, a difficult challenge can be approached as a significant opportunity.

Summarizing results, first the challenges:

- Degraded river water and overall environmental quality; our environment is our linchpin.
- Import workers/export jobs and tele/cyber-commute economy.
- Strengthen marine industries economic partnership, including bridge dispute, jobs, recreation, etc.
- Comprehensive Master city plan is lacking (not Complan or CRA) to answer larger questions (relocate City Hall, parking structure, train station, marina waterside redesign, housing, expand downtown, business hubs e.g. medical, etc.)
- Return to ghost town without vision, nimbleness, awareness “from where we’ve come.”
- Losing/converting Industrial land use/zoning Improve Parking and safe mobility to relieve key areas of congestion.
- New housing supply prices out of workforce affordability range, so workers commute thus congesting traffic.
- Lack large public gathering spot (public square, “piazza”, etc.)
- Solidify working relationship with County and not-for-profit organizations to ensure better partnerships.
- Recruit and retain outstanding staff via complete pay, benefits. Encourage an exceptional staff work environment, flex schedules, and support a healthy work-family balance.
- Boost and maintain a top notch workplace reputation.
- Funding City government is difficult, with constant growing needs and expenditures. Adding additional revenue opportunities are limited.

Then, the opportunities:

- Must maintain superior “Quality of Life” (including limiting development intensity/height).
- Achieve new paradigm for parking garage – multi-purpose building w/ new design.
- Must continue feeling safe and secure, a compliment to our public safety professionals.
- Should be symbiotic partnership with Train/Brightline.
- Attract younger demographic to work and raise families.
- Target key industries: Aerospace, Marine, Tourism, Trades.
- Leverage Bahamas as a gateway brand for Stuart.
- Keep an invigorating downtown/expand down Osceola towards the hospital district.
- Finish undergrounding utilities downtown.
- Make the Strategic Plan real, with universal buy-in and partnership with Commission, Staff, and the entire Community.

- Achieve mobility with an expanded Microtransit system.
- Capitalize on Stuart as a desired destination.
- Build Stuart’s reputation as employer of choice attracting talent from dwindling talent pool.
- Exhibit political and leadership stability so the City’s good reputation attracts talent.
- Credentialed staff resulting in longevity.
- Reimagine municipal work emphasizing customer service/efficiency.
- Service and customer focused city administration.
- Efficient and effective governance.
- Continue to cultivate a good internal administrative culture.

## The Plan Pyramid, Stemming from Vision

This Strategic Plan is inspired by the Vision: **“Charting Stuart’s Strategic 2029 Buildout Vision for a Resilient City.”** This vision hinges upon a successful “Citizens Buildout Vision Plan” which is a Charrette to be conducted by the third quarter of 2024. In the meantime, action strategies are provided in the sections below.

As portrayed by the traditional strategic plan pyramid, the Plan is driven by the Vision. The Mission, therefore, is how we conduct ourselves while pursuing the Vision. This plan includes a “Leadership Credo” which is an additional statement of values that guides our leadership team in conduct toward pursuing goals and objectives, which are in turn carried out by Action Strategies, with progress measured by Performance Measures.



### Mission

Delivering exceptional public services and securing a high quality of life for Stuart residents and visitors through:

- Ensuring public safety and welfare by supporting the Police and Fire Rescue mission to achieve complete operational independence via funding for additional equipment and personnel.
- Preserving Stuart’s historic character and community appeal with attractive growth management design standards.
- Conforming commercial investment and enterprise with development standards that achieve the highest and best use of a vibrant urban center.
- Protecting a healthier coastal estuarine environment while enhancing waterfront activities and marine-based recreation and commerce.
- Operating a helpful and courteous public service organizational culture that promotes neighborly friendliness for all residents and guests.

- Promoting the City as an employer of choice through effective talent sourcing, engagement of staff, ongoing learning and development opportunities, competitive wages to bring the City's strategic plan to fruition.
- Promoting the arts to enhance economic vitality which influences urban design of the downtown as the cultural center of Martin County.
- Promoting, preserving, and enhancing the quality of life for all citizens through public recreation while creating a healthy connected community.
- Investing in the latest innovative technologies, policies, educational programs, and training sessions that ensure a high degree of cybersecurity and awareness.
- Adapting to future conditions by implementing the City's Sustainability Action Plan.

The mission is further enhanced by a "**Leadership Credo**", which continues to guide all staff and leadership team through the last decade:

We are committed to always:

1. Treat each other with honesty, dignity, consideration, and respect.
2. Provide the highest quality and efficiency of service while keeping taxes and service charges reasonable.
3. Strive for excellence in operations to accomplish the Vision and Mission of the City.
4. Remain nimble and agile, especially in response to new problems and crises.
5. Remain transparent and accountable, using sound fiscal management techniques.
6. Cultivate partnerships with the broader community as a vital component to success.
7. Highly value & encourage diversity throughout the Community.
8. Excel at customer service; knowing that citizens are our shareholders.
9. Recognize that laws and regulations promote the health, safety and welfare of our community; applying the law fairly helps maintain our high ethical standards.
10. Recognize employees at all levels of the organization are our greatest assets; therefore, select employees with care, treat them fairly, encourage professionalism, and promote wellness and personal development.



# Pursuing Goals through Objectives and Strategic Actions

The Plan revolves around four goals supporting the vision, which are concise, and aspirational.

Summary goal areas are diagrammed below.

## Goal: More Livable CommUNITY

**Integrate and incentivize livable urban design into a buildout vision driven by: quaint feel, beauty and human scale, smart and resilient environmental riverside sustainability, the arts, entertainment and recreation, placemaking and neighborhood distinction, multi-modal mobility, landscape and architectural aesthetic which promotes citywide unity.**

### Objectives

- Re-evaluate potential buildout population (current est. 24,000).
- Investigate opportunities for mixed-use development in the downtown area to enrich and enhance access and mobility to services and infrastructure.
- Promote programs and services that appeal to all ages.
- Promote community pride, service and unification by enriching neighborhood identity that values and cultivates diversity.
- Maintain inventory of industrial or commercial/retail land (jobs base) and accommodate adequate supply of housing types and affordability while preserving single family neighborhoods.
- Improve multimodal circulation, walkability & vehicular parking including downtown peak congestion.
- Maximize greenspace for active and passive recreational activities while protecting the environment.
- Accommodate new transportation modes such as neighborhood electric vehicles, electric bikes, fully autonomous vehicles, microtransit, and new parking structure.
- Strive for attractive infrastructure to enhance urban and natural environments (2024 plan); Seek appropriate scaled priority projects to improve appearance and character, convey small/old town charm, and catalyze infill/redevelopment.
- Increase City’s Public Art Collection in keeping with StuART’s status as county cultural hub.
- Preserve and enhance single family neighborhoods; evaluate workforce housing (such as Accessory Dwelling Units, small, manufactured, RV); observe real estate marketplace trends to supply range of housing type and impact of new state legislation (SB 102, 2023 Session).

### Strategic Actions Pursuing Livable CommUNITY

The corresponding strategic actions selected and ranked to pursue each goal are presented below. Details are available regarding lead department, partners, staffing or outsourcing, with an estimated start and completion from (2-5 years). Performance measures together with the Gaant spreadsheet can be used to track and evaluate progress.



Page Strategic 2029 Buildout Vision 8 May Draft J. Karas

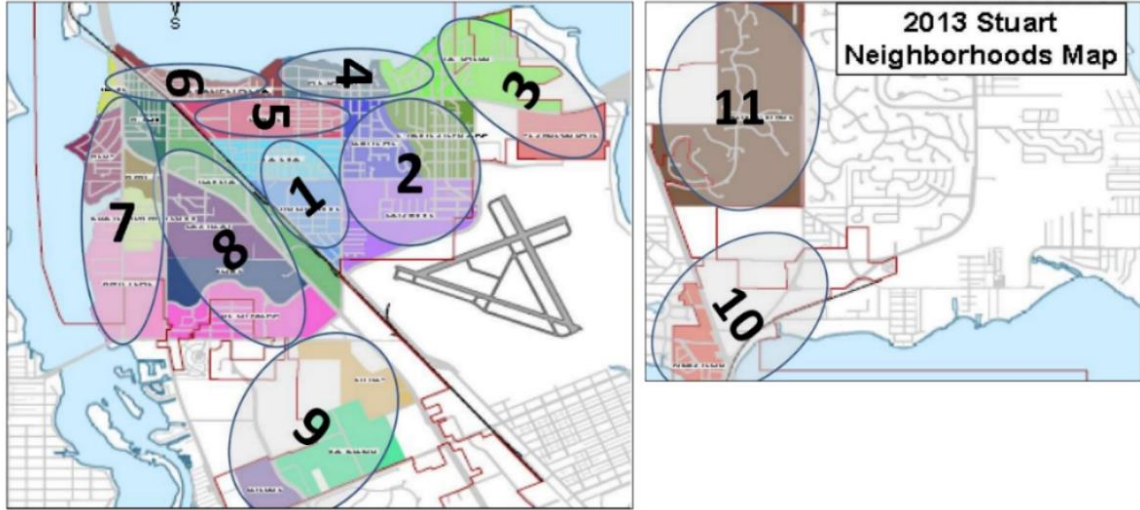
# Goal: More Livable Community.

Who	How - Ranked Strategy with anticipated cost and schedule.	When		PERCENT COMPLETE	Duration		% Complete	Actual (beyond p...)																				
		YR/QTR	DURATION		Calendar Year/ Quarter																							
		START			23	24		25	26	27	28	5 years +																
				3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25		
DEV, CRA, UTL, Partners	<b>Author Citizens' Buildout Vision Plan</b> using a Charrette process to chart a development, redevelopment and preservation course to maintain quaint small town charm, preserve highly-valued waterfront orientation while evaluating, synthesizing, and choosing from a range of desirable design options banded by the community through the last decade or more. Buildout assumes accommodation of adding 4,000 population for a total of 24,000 by 2027), plus seasonal population. Further govern by guidelines as described in text, and a Commission-appointed citizen-based 7-person steering committee to guide the conduct and City boundaries of a traditional Charrette led by a contracted public or private urban design entity, with joint funding by the City and community partners (such as not-for-profits, larger landowners, developers, other constitutional governments, other interested parties). scoping and RFP Q3 2023 for Charrette during Q1 to Q3 2024. Without economic opportunity analysis, \$180-200K for consultant design team.	3	4	20%																								
DEV, CRA, UTL, Partners	Select and <b>name/brand 10-12 existing neighborhoods</b> seeking to simultaneously promote identity and UNITY, pride, placemaking, and safety. (see Stuart 2024 Strategic Plan, map on pg. 21) Promote naming/branding with gateway signage, marketing, beautification and maintenance, clean ups, neighborhood watch and/or national night out programs, and special events/programming (such as street pot luck/BBQ dinners). Build upon recent accomplishments such as Creek district, which complements form-based code revisions now in progress. (See "My Neighborhood, My Community" for additional concepts [not affiliated with video targeted to youth at <a href="https://www.amazon.com/My-Neighborhood-Community/dp/B0754KLJGK">https://www.amazon.com/My-Neighborhood-Community/dp/B0754KLJGK</a> ] and convenient smart phone Apps such as <a href="https://ring.com/neighbors">https://ring.com/neighbors</a> . Compare with Council of Neighborhood Associations, St. Petersburg, FL. ) Partner with residents, informal neighborhood groups, homeowners associations, developers, businesses. Potential grant funding for improvements. \$200-400K. Q2 2023 – Q4 2024	3	6	25%																								
DEV, CRA, UTL, Partners	Prior to a new citywide vision defined by the Charrette, in the short-term improve Downtown multi-modal mobility by <b>implementing downtown vehicle parking improvements including garage</b> and paid parking program from the 2018 recommendations by Walker Consultants. Partner with Stuart Mainstreet, Downtown Business Association, Downtown Merchants, CRA and Advisory Board. Estimate \$200K to implement paid parking program. Q4 2023 – Q2 2024 paid parking. \$15-20M parking structure- CRA bond backed by parking fees and TIF. Q4 2025.	4	9	25%																								
DEV, CRA, UTL, Partners	Separate from the Charrette, <b>adopt a new sub-area plan for US 1 corridor</b> (Roosevelt to Dixie Hwy) to mitigate traffic safety problems, promote sense of arrival, and better accommodate pedestrian/multi-modal mobility. Integrate "road diet" and "complete street" concepts (see 2018-19 Vision by TCRPC – [ <a href="#">insert reference</a> ] ). Partners: CRA, FDOT, MP. \$50K for conceptual plan and design: Q4 2023 – Q3 2024. Advocate project funding through the Long-Range Transportation Plan, est. \$1 M, through Q2 2028.	4	15	15%																								

The **Buildout Vision Plan strategy** is further described by additional guidelines:

1. Recognize previous iterations of vision plans dating to Duany emphasizing waterfront access, core downtown integrity and attractive architecture/landscaping.
2. Evaluate, synthesize, and propose new solutions – choosing from a range of desirable design options identified by the community through the last decade including:
  - a. Wells Fargo Building/City Hall relocation and/or repurposing municipal property.
  - b. Improve and/or reprogram select City recreational facilities, including the new Guy Davis Park.
  - c. Final phase of Memorial Park buildout with amphitheater
  - d. Integrate longer-term mobility improvements (multi-modal transportation hub/train station/new parking structure),
  - e. Extend the downtown urban entertainment corridor to include Osceola and S.E. Ocean Avenues.
  - f. Maintaining or expanding jobs/business hubs such as: Innovation zone, Airport district, Industrial zone, Medical district, Government/Institutional.
  - g. Examine locations where development intensity can be increased, such as US 1 corridor; and with the positive financial impacts.
  - h. Redesign Flagler Park waterfront with a “Living Shoreline” and design improvements to Flagler Park, and finish the riverfront boardwalk.
  - i. Finish final phase of Osceola (Balboa to Kruger Pk).
  - j. Complete Street/ Road improvement (mobility, drainage, sidewalks, lighting, streetscaping).
  - k. Enhance neighborhood identity and safety applying Crime Prevention through Environmental Design principles, while also recognizing need for attainable/workforce housing.
  - l. Integrate the results of the Vulnerability Assessment completed by Q1 2024, formulating adaptation strategies such as infrastructure retrofits/redesign to provide resiliency.
4. In the proposed plan, include corresponding implementation steps such as various land acquisitions or swap strategies, funding campaigns, public-private partnerships, revisions to other city plans, and/or repurposing waterfront property.

The **Neighborhood naming/identity Strategy** is further described by the following map (from the Stuart 2024 Strategic Plan, p. 21):



Performance Measures for this Goal’s strategies are:

- Charrette- An adopted vision with broad community support.
- Neighborhoods - Activate interest in the community, measured via survey.
- Parking - An agreed upon metric for more business activity/economic development supported by relief of parking congestion.
- US 1 corridor - Increase walkable streets; accommodate new housing development on US 1 corridor while accommodating regional traffic flow.

### Goal: Safe, Healthy, Resilient Riverfront Environment

Promote a healthier coastal estuarine and citywide environment, while maintaining exceptional safety.

**OBJECTIVES**

- Continue transforming public safety philosophy credo toward customer service, community service and rapport. Expand neighborhood watch programs and advocate for “Crime Prevention Through Environmental Design” <sup>5</sup>during development, and city parks, open space planning.
- Through best management practices of water infrastructure (potable, waste, and stormwater), improve the water quality and health of the St. Lucie River estuary.
- Preserve water viewsheds through built and landscape environments. <sup>6</sup>
- Pursue legal action or other influence, in alliance with other parties including landowners, to curb or eliminate harmful water discharges through the Okeechobee waterway.
- Emphasize interconnectedness with water resources/ coastal estuarine environment through themed events, activism, environmental awareness, and education.
- Promote storm resilient eco-friendly architecture, urban and landscape designs such as Florida Friendly, energy and transportation efficiency. Maintain LEED incentive and incorporate voluntary blue/green roof policy incentives into LDC/Code of Ordinances.
- Aspire toward clean water and zero harmful discharges , holding the US Army Corp of Engineers and South Florida Water Management District accountable. Provide clean water for our children as a Stuart Commission legacy.

### Strategic Actions Pursuing Safe, Healthy, Resilient Riverfront Environment

The corresponding strategic actions selected and ranked to pursue each goal are presented below with detail regarding lead department, partners, staffing or outsourcing. Estimated start and completion (in calendar quarters, 2-5 years). Performance measures together with the Gaant spreadsheet can be used to track and evaluate progress.

<sup>5</sup> See <https://www.cpted.net>

<sup>6</sup> See Future Land Use Element, Stuart Comprehensive Plan.



### Goal: Vibrant Family Activities; Welcoming Business Climate

Enhance education, wellness, and community engagement by sponsoring and promoting outstanding cultural, arts, recreation, and entertainment programs; continue excelling as County’s business hub.

#### Objectives

- Grow and enhance community programming to make better use of public spaces while creating “sense of place” within urban core. See placemaking principles: <https://www.pps.org/article/what-is-placemaking>
- Manage and produce high quality family events and activities, developing a diverse portfolio that is consistent with the City’s community vision while improving accessibility for all.
- Expand community services, recreation, and programs as new city facilities come online ensuring programmatic offerings reach our diverse community.
- Expand business relationships and collaboration beyond the Downtown to reach business and industry sectors that contribute most to the City’s economic vitality, namely Marine, Government Services, Law and Finance, Retail/entertainment, Medical Services, and Aviation/Aerospace.

### Strategic Actions Pursuing Vibrant Family Activities; Welcoming Business Climate

The corresponding strategic actions selected and ranked to pursue each goal are presented below with detail regarding lead department, partners, staffing or outsourcing. Estimated start and completion (in calendar quarters, 2-5 years). Performance measures together with the Gaant spreadsheet can be used to track and evaluate progress.



# Goal: Vibrant Family Activities and Welcoming Business Climate

Who	How - Ranked Strategy with anticipated cost and schedule.	When		PERCENT COMPLETE	Duration		% Complete	Actual (beyond p...																							
		YR/QTR	DURATION		Calendar Year/ Quarter																										
		START			23 24 25 26 27 28 5 years +	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25																									
COM, UTL, Partners	Complete <b>Memorial Park final phase</b> to establish it as regional event venue with <b>Amphitheatre</b> and dynamic programming in keeping with City brand. Partner with: Friends of Memorial, Arts Council, Veterans Council, and Martin County Clerk/ 19th Judicial Circuit of Florida (Courthouse). \$1.5M for amphitheater through Federal American Rescue Plan Act funding; in process thru Q4 2025 (CS, UTIL) PM: host 12 events/year. Achieve public/private partnerships. Increase community involvement. Opening concert; outside promoter usage.	3	7	20%				3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
COM, UTL, CRA, Partners	Complete <b>Guy Davis Park expansion</b> rebranding it as City's "Guy Davis Central Park" with partners East Stuart Neighborhood, NAACP, athletic organizations, City's CRA, select nonprofit organizations. Funded by \$5M from CRA general fund (TIF) as community underwriters. Consider establishing 501 (c)(3) "Friends of ..." to enable fundraising (\$ and In-kind) for 10th Street, Guy Davis, & related programs. Q4 2026. PM: Increase new participants, diversifying types of recreational play, and community involvement	5	13	10%																											
COM, Partners	Complement downtown activity center, and waterfront/marina re-design as a "Living Shoreline With EcoArt" in Flagler Park demonstrating commitment to riverine water quality restoration. (See <a href="https://floralivingshorelines.com/">https://floralivingshorelines.com/</a> ) Partner with and initiate funding campaign involving various schools and community groups such as Rivers Coalition, Ocean Research & Conservation Association, Inc., US Army Corps of Engineers, South Florida Water Management District, Florida Inland Navigation District, Department of Environmental Protection. Cost \$0.5-1.0M Q4 2028. (CS) PM: Demonstrated mitigation of poor water quality linked to Lake Okeechobee, increase in natural shoreline and littoral habitat, host community education events punctuated by EcoArt.	5	19	10%																											
COM, Partners	Rebuild and program the <b>City's Central Community Center at Guy Davis Park</b> as City's sole community center with wide array of programming to maximize usage and satisfy unmet needs. Pursue funding campaign through partners: Children's Services Council, Cleveland Clinic and funding from various nonprofits for estimated \$7.5M cost of design thru construction; same 501 (c)(3) fundraising potential as Guy Davis Park (above). Q2 2028. PM: Multi-generational activities appealing to the young and young at heart. Increase useable City area. Awards including FFEA, FRPA, etc.	5	19	10%																											

Performance Measures for this Goal's strategies are:

[insert]

### Goal: Financial Security

**Solidify the City's financial future through desired growth and alternative sources.**

#### Objectives

- Improve key infrastructure where possible and affordable; new projects must be funded first (capital and O&M).
- Mitigate constraining legislation like SB 102 (2023) which pre-empts local government authority.
- With the growth of governmental service needs the City must strive to meet the demand for competitive compensation to recruit and keep talented staff.
- Maintain healthy business environment by recognizing business activity does not yield substantial financial benefit to City coffers.
- Increase the size and value of our tax base by increasing opportunity for highest and best use of available lands and through other redevelopment.
- Facilitate Public-Private-Partnership agreements to fund capital improvements, operation and maintenance, or other needs as guided by the model of the International City Managers' Association.

### Strategic Actions Pursuing Financial Security

The corresponding strategic actions selected and ranked to pursue each goal are presented below with detail regarding lead department, partners, staffing or outsourcing. Estimated start and completion (in calendar quarters, 2-5 years). Performance measures together with the Gaant spreadsheet can be used to track and evaluate progress.





## How will the Plan be used?

The Plan is intended primarily for staff as the primary action agenda toward achieving a new City vision. Accordingly, future adopted plans, ordinances and resolutions by this Commission should be consistent with this Plan’s goals, objectives, and priorities. These include, at minimum, the City’s budget, the Comprehensive Plan, the CRA Plan, and the Capital Improvements Plan. This Plan may be adapted or amended from time to time to adjust to changing conditions or priorities.

A cornerstone of strategic planning is to focus effort on the smartest, fundable, and achievable actions which pursue the vision and meet objectives. Action Strategies are to be described and developed further in the annual budget and department work plans. Through annual or bi-annual progress reports, the Commission and Community achieves accountability by gauging success, and re-adjusting the Plan as needed.

[Revise tables- PW primary actions ]

## References, Sources, and Credits

ADM	City Manager/ Administration, Communication, Procurement
BDB	Business Development Board of Martin County
CA	City Attorney
CC	City Commission
CL	City Clerk
CRA	Redevelopment
COM	Community Services (Events, Recreation, Legislative, Environmental)
CT	Martin County Clerk/ 19 <sup>th</sup> Judicial State Circuit Court
DEV	Development (Planning, Zoning, Building)
FIN	Finance
HR	Human Resources/ Employee Retention, Recruitment
MC	Martin County Board of County Commissioners & Staff
MCE	Martin County Board of Education
PS	Public Safety- Police, Fire, Emergency
PW	Public Works, Parks
SFWMD	South Florida Water Management District
TCRPC	Treasure Coast Regional Planning Council
TS	Technology Services
UTL	Utilities, Engineering, Tram

Brightline train; March 10, 2023, <https://www.tcpalm.com/story/opinion/editorials/2023/03/10/brightline-lets-hear-those-plans-for-treasure-coast-rail-station/69982190007/>

Integrated Design Charrettes. <https://www.wbdg.org/resources/planning-and-conducting-integrated-design-id-charrettes#Description>



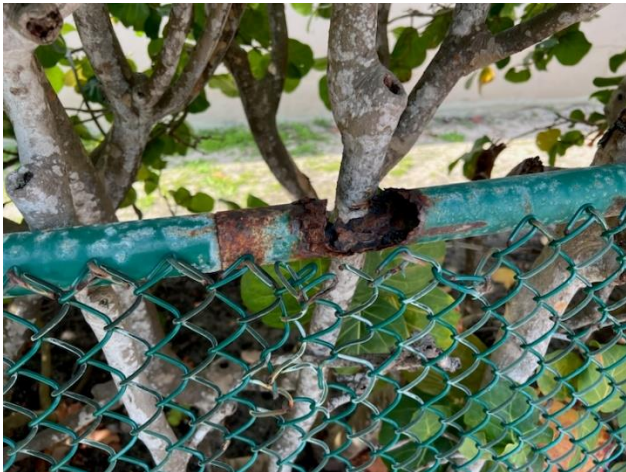
**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess  
**Item Title:** Discussion on Replacement of the Chain Link Fence at JB7

Discussion item requested by Vice Mayor Halpern

**DISCUSSION:**

At the May 22<sup>nd</sup> meeting, a discussion received consensus to be added to the agenda about putting a fence along the north and south side of the JB7 beach access. Over the years staff has repaired and replaced fence sections due to corrosion and eventually removed most of the fence all together. A remaining section is now corroded to a safety hazard point and staff was planning on removing it when this discussion was brought up.

Current fence at JB7:



Staff obtained quotes to put a fence in with a gate at hedge opening on south side of path which would be approximately \$41,300

The path is currently lined with landscaping down both sides.

**RECOMMENDATION:**

Discuss and give staff direction



**Meeting Date:** June 26, 2024

**Item Title:** Replacement of Fence at North Border of JB 7 Beach Access

**Prepared by:** DD Halpern, Vice Mayor

## DISCUSSION:

Several years ago, Town Staff removed the chain-link fence that ran parallel to the north side of the JB7 beach access path. The fence was removed due to being rusted.

Since then, The Colony Condominium has experienced an increase in trespassing vehicles entering their parking lot (which abuts the JB7 path). Trespassers are parking in The Colony's lot and cutting through The Colony's hedge to get to the JB7 path.

The Town's removal of the fence has inadvertently created a two-fold problem for The Colony:

- 1) Trespassers have found The Colony parking lot is a short-cut to the beach.
- 2) Damage to The Colony's hedge by trespassers cutting through to the JB7 path.

Owners at The Colony have asked if the Town can replace the fence.





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**Meeting Name:** Town Council Meeting

**Meeting Date:** July 24, 2024

**Prepared By:** D. Dyess, Town Manager

**Item Title:** Discussion on Regulating the Volume and Massing of Single-Family Dwellings

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Item requested and received consensus by Vice Mayor Halpern

**DISCUSSION:**

One of the top requests from residents is to retain the "charm and character" of our town. Much of this character is created by the small one-story homes on the "ridge" along Ocean Drive. Other factors contributing to the charm and character of our neighborhoods are open space, and that the properties throughout town aren't packed together. The new single-family homes being built (many by developers who do not ultimately occupy the homes) are utilizing our codes to the fullest extent in a way the code was never used before. This is leading to new homes being built closer to the older existing homes, creating a crowded appearance and literally blocking their airflow and natural light. There is also a trend toward increased height, mass and volume of homes. The trend toward modern architecture is resulting in large slab walls and an overall "boxing-in" of the original homes which are one story. Residents have shared with me their concerns regarding the volume and massing of these new single-family homes.

**RECOMMENDATION:**

Discuss item and give staff direction.

ORDINANCE NO. 2024-\_\_

AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, AMENDING APPENDIX C (CHAPTER 45), "ZONING," OF THE VILLAGE CODE OF ORDINANCES TO READOPT CERTAIN REGULATIONS RELATING TO THE VOLUME AND MASSING OF SINGLE-FAMILY DWELLINGS; AMENDING SECTION 45-27, "R-1 SINGLE-FAMILY DWELLING DISTRICT," TO REQUIRE ADDITIONAL SETBACKS FOR SECOND STORIES, LIMIT THE FLOOR AREA OF THE SECOND STORY, AND PROHIBIT BLANK WALLS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, through the adoption of Ordinance No. 2022-18 on October 27, 2022, the Village Council implemented the recommendations of the Ad Hoc Committee and adopted new regulations to address the volume and massing of two-story single-family dwellings, including additional second-story setbacks, building wall articulation requirements, and a limitation on the floor area of the second story; and

WHEREAS, through the enactment of Section 14 of Chapter 2023-304, Laws of Florida (Senate Bill 250), the Florida Legislature prohibited the Village from proposing or adopting more restrictive or burdensome amendments to its land development regulations retroactive to September 28, 2022 and declared any such amendments void ab initio; and

WHEREAS, through the adoption of Ordinance No. 2023-17 on October 12, 2023, the Village Council formally recognized the statutory preemption, repealed the new regulations, and adopted a guidance statement encouraging voluntary compliance; and

WHEREAS, through the enactment of Chapter 2023-349, Laws of Florida (House Bill 1C), the Florida Legislature amended Section 14 of Chapter 2023-14 to remove Palm Beach County from the prohibition against proposing or adopting more restrictive or burdensome amendments to its land development regulations; and

WHEREAS, due to the removal of the statutory preemption, the Village Council wishes to formally readopt the regulations relating to the volume and massing of two-story single-family dwellings with certain modifications; and

WHEREAS, on January 2, 2024, the Planning, Zoning and Adjustment Board, sitting as the Local Planning Agency, conducted a public hearing to review this Ordinance and provided a recommendation to the Village Council; and

WHEREAS, having considered the recommendation of the Planning, Zoning and Adjustment Board and conducted all required advertised public hearings, the Village Council determines that the adoption of this Ordinance is in the interests of the health, safety, and welfare of the residents of the Village of North Palm Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA as follows:

Section 1. The foregoing recitals are ratified as true and correct and are incorporated herein.

Section 2. The Village Council hereby amends Article III, "District Regulations," of Appendix C (Chapter 45), "Zoning," of the Village Code of Ordinances by amending Section 45-27, "R-1 Single-Family District," to read as follows (additional language is underlined and deleted language is ~~stricken through~~):

1  
2 **Sec. 45-27. R-1 single-family dwelling district.**  
3

4 A. *Uses permitted.* Within any R-1 single-family dwelling district no  
5 building, structure, land or water shall be used except for one (1) or more  
6 of the following uses:  
7

- 8 1. Single-family dwellings with accessory buildings customarily  
9 incident thereto, subject to each of the requirements set forth in  
10 this section and throughout this chapter.  
11  
12 2. Public schools.  
13  
14 3. Parks and recreation facilities owned or leased by or operated  
15 under the supervision of the Village of North Palm Beach.  
16  
17 4. Detached fence storage areas.  
18  
19 5. Satellite dish antenna.  
20  
21 6. Community residential homes. Community residential homes of  
22 six (6) or fewer residents which otherwise meet the definition of a  
23 community residential home, provided that such homes shall not  
24 be located within a radius of one thousand (1,000) feet of another  
25 existing such home with six (6) or fewer residents.  
26  
27 7. Family day care home.  
28  
29 8. Lamp post.  
30  
31 9. Decorative post structure.  
32

33 B. *Building height regulations.* All single-family dwellings shall be limited  
34 to two (2) stories and thirty feet (30') in height. For the purposes of this  
35 subsection, height shall be measured from the average elevation of the  
36 existing grade prior to land alteration for properties outside of special flood  
37 hazard areas and from the required design flood elevation for properties  
38 within special flood hazard areas. Height shall be measured to the highest  
39 point of the following:  
40

- 41 1. the coping of a flat roof and the deck lines on a mansard roof;  
42  
43 2. the average height level between the eaves and roof ridges or peak  
44 for gable, hip or gambrel roofs; or  
45  
46 3. the average height between high and low points for a shed roof.  
47

48 Decorative architectural elements, chimneys, mechanical equipment, non-  
49 habitable cupolas, elevator shafts or similar appurtenances shall be  
50 excluded from the foregoing height restrictions. Rooftops shall not be used  
51 for pools, decks, or other spaces to congregate.  
52

1 C. *Building site area regulations.* The minimum lot or building site area for  
 2 each single-family dwelling shall be seven thousand five hundred (7,500)  
 3 square feet and have a width of not less than seventy-five (75) feet,  
 4 measured at the building line.

5  
 6 D. *Yard space regulations.*

7  
 8 1. *Front yard.* There shall be a front yard of not less than twenty-five  
 9 (25) feet for the first story and thirty (30) feet for the second story  
 10 measured from the street line to the front building line.

11  
 12 2. *Rear yard.* There shall be a rear yard of not less than twenty (20)  
 13 feet for the first story and twenty-five (25) feet for the second story  
 14 measured from the rear building line to the rear lot line.

15  
 16 3. *Side yards.* There shall be a side yard on each side of the side  
 17 building line of not less than ten (10) feet for the first story and  
 18 fifteen (15) feet for the second story. In the case of corner lots, no  
 19 building and no addition to any building shall be erected or placed  
 20 nearer than twenty (20) feet to the side street line of any such lot.

21  
 22 (a) For a distance of one block on streets intersecting U.S. #1,  
 23 measured from the right-of-way line of said U.S. #1, side  
 24 yards of at least twenty-five (25) feet in depth shall be  
 25 provided.

26  
 27 4. *Applicability of second story setback.* The second story setback  
 28 shall apply only to the roofed portion of the second story of a two-  
 29 story, single-family dwelling and shall not apply to non-roofed  
 30 second story patios or balconies.

31  
 32 E. *Wall treatment.* All exterior walls shall contain articulation creating visual  
 33 interest utilizing at least four (4) features in accordance with the following:

34  
 35 1. At least two (2) different features listed below must be included;  
 36 however, windows may be used for all four (4) features so long as  
 37 each window meets the requirements of subsection E.4:

38  
 39 (a) Projecting cornice.

40  
 41 (b) Projecting metal canopy.

42  
 43 (c) Opaque, translucent, or transparent glass windows.

44  
 45 (d) Vertical articulation.

46  
 47 (e) Recesses.

48  
 49 2. The following features listed below may also be included and  
 50 count toward the required four (4) features:

51  
 52 (a) Masonry (but not flat concrete block).  
 53



- 1 (b) Concrete or masonry plinth at wall base.  
 2  
 3 (c) Belt courses of a different texture and color.  
 4  
 5 (d) Decorative tile work.  
 6  
 7 (e) Medallions.  
 8  
 9 (f) Lighting fixtures.

- 10  
 11 3. One of the above features may be replaced by an architectural  
 12 element or feature not listed above, as approved by the village,  
 13 that meets the intent of this section.  
 14  
 15 4. Each wall treatment feature must be no less than nine (9) square  
 16 feet.  
 17  
 18 5. If the single-family dwelling is more than one story, at least thirty-  
 19 five percent (35%) of the wall treatment features must be located  
 20 above the first story.  
 21

22 **Figure 1 Building Wall Articulation (Figure Deleted)**

23  
 24 F. Second-story floor area. The floor area of the second story of a single-  
 25 family dwelling shall not exceed seventy-five percent (75%) of the floor  
 26 area of the first story. For the purposes of this subsection, floor area shall  
 27 include all areas lying within the building perimeter established by the  
 28 interior side of the exterior walls of the building, including garages,  
 29 covered patios, and other open-air exterior areas that are under roof. The  
 30 floor area for the second story shall include areas open to below.  
 31

32 ~~E. Guidance on volume and massing of single family dwellings. Due to the~~  
 33 ~~legislature's enactment of Chapter 2023-304, Laws of Florida (Senate Bill~~  
 34 ~~No. 250), the village was required to repeal recently adopted regulations~~  
 35 ~~relating to the volume and massing of single family dwellings. However,~~  
 36 ~~to preserve the character of the village's existing single family~~  
 37 ~~neighborhoods, the village encourages the use of the following guidelines~~  
 38 ~~when constructing or substantially altering single family dwellings:~~  
 39

- 40 1. ~~Second story setbacks should be five (5) feet greater than the~~  
 41 ~~required first story setbacks. These enhanced setbacks should~~  
 42 ~~apply to the roofed portion of the second story of a two-story,~~  
 43 ~~single family dwelling.~~  
 44  
 45 2. ~~Building wall articulation should be provided on all walls with an~~  
 46 ~~unbroken plane in excess of fifteen (15) feet in height and thirty~~  
 47 ~~(30) feet in length. The articulation should be in the form of a wall~~  
 48 ~~perpendicular to the property line at a minimum distance of two~~  
 49 ~~(2) feet, extending parallel to the property line a minimum of ten~~  
 50 ~~(10) feet, and should extend evenly over the entire height of the~~  
 51 ~~building wall (see Figure 1 above).~~  
 52

~~3. The second story of a single family dwelling should not exceed seventy five percent (75%) of the floor area of the first story. Floor area includes all areas lying within the building perimeter established by the interior side of the exterior walls of the building, including garages, covered patios and open air exterior areas under roof. The floor area of the second story should include areas open to below.~~

The village council intends to readopt these regulations as of October 1, 2024.

G.F. *Off street parking regulations.* At least one parking space measuring at least nine (9) feet by eighteen (18) feet (one hundred sixty-two (162) square feet) shall be provided. All parking spaces shall consist of a durable surfaced area as approved by the community development director, and may be enclosed in the dwelling, in an accessory building or in an unenclosed area or a driveway. All vehicles parking on a lot must be parked on a durable surface.

H.G. *Accessory structures.* One detached automobile garage and one open-air pavilion may be constructed on any lot within the R-1 single-family dwelling district provided that all requirements of this chapter are met. Open air pavilions shall be subject to the following additional conditions and restrictions:

1. *Permitting.*

(a) All open-air pavilions must be permitted in accordance with all Florida Building Code and Village Code requirements.

(b) Open-air pavilions meeting the definition of a traditional chickee hut are exempt from the Florida Building Code but shall be subject to consistency review by the village. Consistency shall be demonstrated through the issuance of a zoning permit and shall require the submittal of the following information:

(1) A survey that includes scaled dimensions of the proposed structure, including setbacks;

(2) Proof that the builder of the chickee hut is a member of either the Miccosukee Tribe of Indians of Florida or the Seminole Tribe of Florida (such proof consisting of a copy of the tribal member's identification card); and

(3) Drawings of the proposed structure depicting, at a minimum, the overall design, dimensions, roof materials, and height.

2. *Dimensions.* Open-air pavilions shall not exceed two hundred (200) square feet in floor area. The floor area shall be measured

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from outside the support posts, provided that the roof overhang does not exceed three (3) feet from the support posts. If the roof overhang exceeds three (3) feet, the floor area shall consist of the entire roofed area. For structures supported by a single-pole, i.e., umbrella shape, the floor area shall be measured from the drip line of the roof material.

3. *Height.* Open-air pavilions shall not exceed twelve (12) feet in height or the height of the principal building located on the lot, whichever is more restrictive. For sloped roofs, the height shall be measured at the mean roof height.

4. *Location and Setbacks.*

- (a) No open-air pavilion may be erected within ten (10) feet of the side property line. This side setback shall be increased to twenty (20) feet for corner lots.
- (b) No open-air pavilion may be erected within seven and one-half (7½) feet of the rear property line.
- (c) No open-air pavilion or any portion thereof may be erected between the front line of the principal building and the front property lot line, within a utility or drainage easement, or within a required landscape buffer.

5. *Use restrictions.*

- (a) An open-air pavilion shall be used only for private recreational activities as an accessory use to the principal residential use and shall not be used for habitation, for a tool room, storage room or workshop, or for any commercial purpose whatsoever.
- (b) Open-air pavilions shall not be used for storage of items of personal property, including, but not limited to, the following:
  - (1) Operable or inoperable vehicles, boats, boat trailers, utility trailers or similar items of personal property;
  - (2) Building materials, lawn equipment, tools or similar items; and
  - (3) Ice boxes, refrigerators and other types of food storage facilities with the exception of under-counter units.
- (c) No gas, charcoal or propane grills, stoves or other types of cooking devices may be stored or utilized within a traditional chickee hut.

1                   6.     *Maintenance.* Open-air pavilions shall be maintained in good  
2                   repair and in sound structural condition. Painted or stained  
3                   surfaces shall be free of peeling paint, mold and mildew and void  
4                   of any evidence of deterioration.

5  
6                   7.     *Design.*

7  
8                   (a)    Open-air pavilions, with the exception of traditional  
9                   chickee huts, pergolas and other structures with only  
10                  partial or slatted roofs, shall incorporate the same types of  
11                  building materials and be consistent with the architectural  
12                  theme or style of the main or principal building.

13  
14               (b)    At the request of a property owner, the community  
15               development director may approve the use of different  
16               building materials or alternate architectural themes or  
17               styles when such materials, themes or styles are  
18               complementary to the main or principal building.

19  
20               (c)    Should the community development director deny the  
21               request for different building materials or alternate  
22               architectural themes or styles, a property owner may  
23               appeal this decision to the planning commission by  
24               submitting a written request for a hearing to the  
25               community development director within thirty (30)  
26               calendar days of the date of the determination. The appeal  
27               shall be placed on the next available agenda and the  
28               decision of the planning commission shall be final,  
29               subject only to judicial review by writ of certiorari.

30  
31               I H.   *Mechanical equipment.* All non-roof-mounted mechanical equipment  
32               shall be located behind the front building face of the principal structure in  
33               either the side yard or the rear yard. Such equipment shall be located  
34               adjacent to the principal structure whenever practicable, provided,  
35               however, that all mechanical equipment shall be located at least five (5)  
36               feet from the side property line and at least seven and one-half feet (7½)  
37               from the rear property line.

38  
39               J I.   *Minimum landscaped area.*

40  
41               1.     All single-family dwellings shall have a minimum landscaped  
42               area of thirty percent (30%).

43  
44               2.     All single-family dwellings (both one and two story) shall provide  
45               a minimum landscaped area of fifty percent (50%) in the required  
46               twenty-five-foot (25') front yard setback. Properties with frontage  
47               along urban collector roads (Lighthouse Drive and Prosperity  
48               Farms Road) shall provide a minimum landscaped area of forty  
49               percent (40%) in the required twenty-five-foot (25') front yard  
50               setback. Properties having an irregular lot shape, meaning a lot  
51               which is not close to rectangular or square and in which the width  
52               of the property at the front property line is less than required by  
53               the underlying zoning district, shall provide a minimum

1 landscaped area of twenty-five percent (25%) in the required  
2 twenty-five-foot (25') front yard setback.

3  
4 3. A property owner who meets the overall minimum landscaped  
5 area requirement set forth in subsection (1) above and who does  
6 not meet the minimum landscaped area requirement in the twenty-  
7 five-foot (25') front yard setback set forth in subsection (2) above  
8 may request a waiver of up to five percent (5%) of the minimum  
9 required area by filing a request with the Community  
10 Development Department. The request shall be forwarded to the  
11 Planning Commission for final action. A property owner seeking  
12 such a waiver shall be required to demonstrate to the Planning  
13 Commission that he or she has made a reasonable attempt to  
14 comply with the required minimum landscaped area within the  
15 front yard setback and has mitigated any deficiency through the  
16 installation of enhanced landscaping materials, the use of  
17 permeable hardscape materials or some other acceptable means.

18  
19 For the purposes of this subsection, the term minimum landscaped area  
20 shall mean a pervious landscaped area unencumbered by structures,  
21 buildings, paved parking lots, sidewalks, sports courts, pools, decks, or  
22 any impervious surface. Landscape material shall include, but not be  
23 limited to, grass, ground covers, bushes, shrubs, hedges or similar  
24 plantings, or decorative rock or bark. No landscape material shall be used  
25 for parking. However, pervious surfaces used for the parking of  
26 recreational equipment in side and rear yards shall be included in the  
27 calculation of the minimum landscaped area.

28  
29 With respect to building permits for renovations of existing single-family  
30 dwellings, the minimum landscaped area standards shall apply only to the  
31 extent that the proposed scope of work impacts the applicable standard.

32  
33 I J. *Maximum driveway width in swale.* The total width of driveways from the  
34 edge of the public roadway to the abutting privately-owned property shall  
35 not exceed a total of thirty-two feet (32') in width at the property line,  
36 excluding flares. For lots with ninety (90) or more feet of public roadway  
37 frontage, the total width of driveways from the edge of the public roadway  
38 to the abutting privately-owned private shall not exceed a total of forty feet  
39 (40') in width at the property line, excluding flares. Each side of a flared  
40 driveway shall be no more than three feet (3') wider than the rest of the  
41 driveway.

42  
43 Section 3. The provisions of this Ordinance shall become and be made a part of the Code of the  
44 Village of North Palm Beach, Florida.

45  
46 Section 4. If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any  
47 reason held by a court of competent jurisdiction to be unconstitutional, inoperative, or void, such holding  
48 shall not affect the remainder of this Ordinance.

49  
50 Section 5. All ordinances or parts of ordinances and resolutions or parts of resolutions in conflict  
51 herewith are hereby repealed to the extent of such conflict.

52  
53 Section 6. This Ordinance shall take effect February 9, 2024.

1  
2 PLACED ON FIRST READING THIS 11<sup>th</sup> DAY OF JANUARY, 2024.

3  
4 PLACED ON SECOND, FINAL READING AND PASSED THIS 25<sup>th</sup> DAY OF JANUARY, 2024.

5  
6  
7 (Village Seal) \_\_\_\_\_  
8 MAYOR

9  
10 ATTEST:  
11  
12 \_\_\_\_\_  
13 VILLAGE CLERK

14  
15 APPROVED AS TO FORM AND  
16 LEGAL SUFFICIENCY:  
17  
18 \_\_\_\_\_  
19 VILLAGE ATTORNEY



**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** M. Ventura, Finance Director  
**Item Title:** FY 2024-2025 Proposed Ad Valorem Millage Tax Rate and Public Hearing Date

**DISCUSSION:**

The Town is required to follow the State of Florida Truth in Millage (TRIM) process. TRIM sets guidelines on how taxpayers and the public are informed about the legislative process by which local taxing authorities determine ad valorem (property) taxes. Pursuant to TRIM, the main purpose of the Wednesday, July 24, 2024 Town Council meeting budget agenda item, is to set a proposed ad valorem millage rate and to set the date for the first public hearing for the 2024-2025 Annual Budget. The proposed millage rate must reflect the maximum rate that can be levied during the next fiscal year. The proposed millage rate and public hearing date will be advertised on the Preliminary Tax Notice that is mailed to all Juno Beach property owners.

Attached is the 2024-2025 Proposed Annual Budget. This proposed budget is the first draft for the fiscal year and includes items that staff has compiled to date. Staff is recommending a proposed (maximum) millage rate to be set at 1.8195 mills. This is the same millage rate that is currently imposed and represents an 6.75% tax increase. The rolled back rate is 1.7045.

Included in the budget is a proposed list of Capital Items and projects funded from general fund revenues, grants, impact fee reserves, and One-Cent Surtax. Any additional requests from the Council or staff should be submitted to the Town Manager.

1. Staff is proposing to review and discuss the 2024-2025 Proposed Annual Budget and outstanding items in detail at the Wednesday, August 28 Town Council meeting. Staff will anticipate obtaining consensus from the Town Council concerning all outstanding items to assist with the preparation of the Tentative Millage Rate and Budget.
2. Staff is recommending our first public hearing to be held on Wednesday, September 11 at 5:30pm. At this meeting staff will present the 2024-2025 Tentative Millage Rate and Annual Budget and incorporate the Town Council's recommendations from the previous meetings as well as any additional outstanding revenue and expenditure items.
3. The final public hearing meeting is currently scheduled for Wednesday, September 25 at 5:30pm. Staff will be prepared to review and discuss the Final Annual Budget and Millage Rate at this meeting.

**RECOMMENDATION:**

Staff is recommending setting the General Fund Budget proposed ad valorem millage tax rate for fiscal year 2024-2025 at 1.8195 mills and the date for the first budget public hearing is recommended for Wednesday, September 11, 2024 at 5:30pm.

Request a Motion to approve the proposed Millage Rate of 1.8195 and set the 1<sup>st</sup> Public Hearing Date for September 11, 2024 at 5:30pm.



# 2024-2025 PROPOSED ANNUAL BUDGET

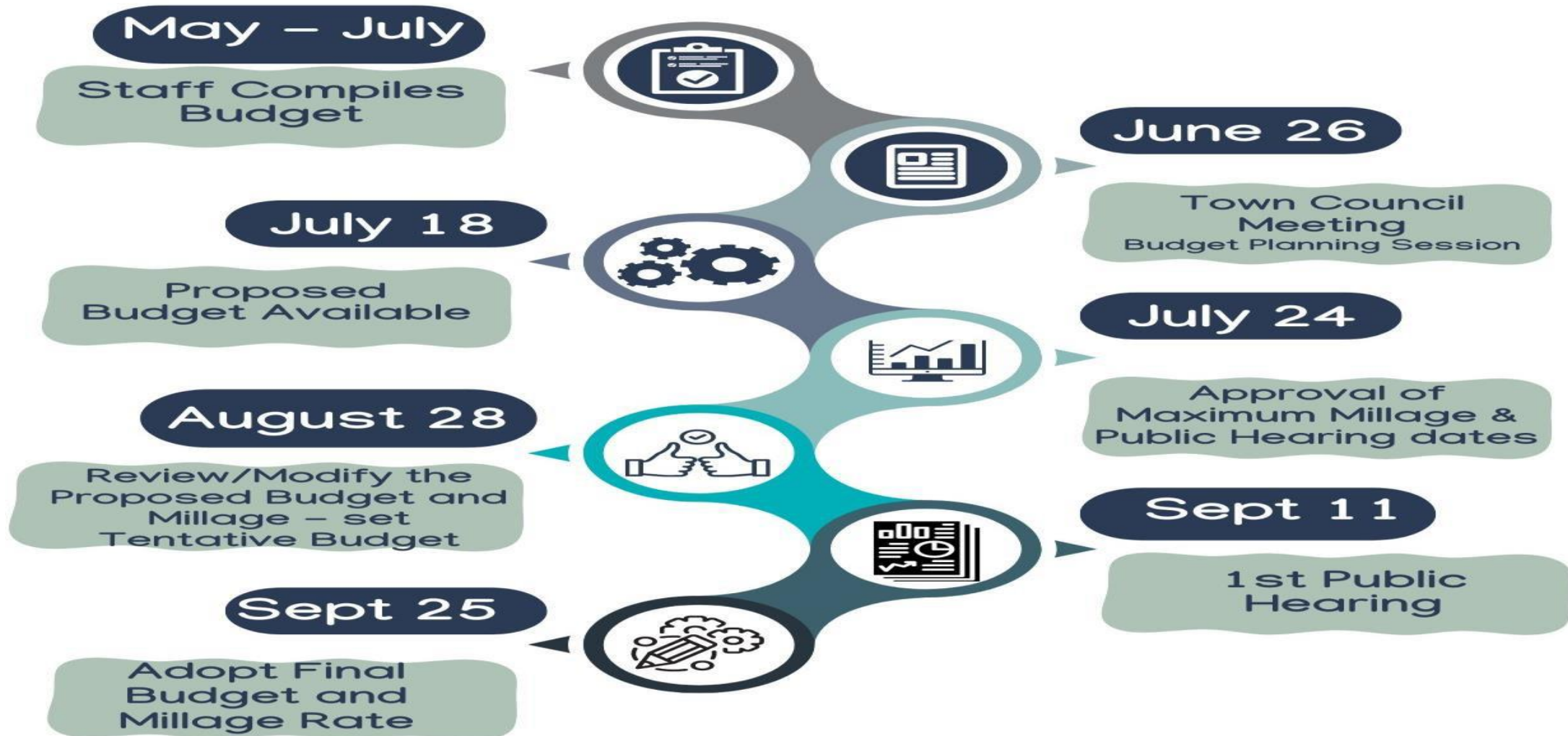


Mayor Peggy L. Wheeler  
Vice-Mayor DD Halpern  
Vice-Mayor Pro Tem Marianne Hosta  
Councilmember Diana Davis  
Councilmember Jacob Rosengarten

Town Manager David Dyess

# BUDGET CALENDAR

Item #10.



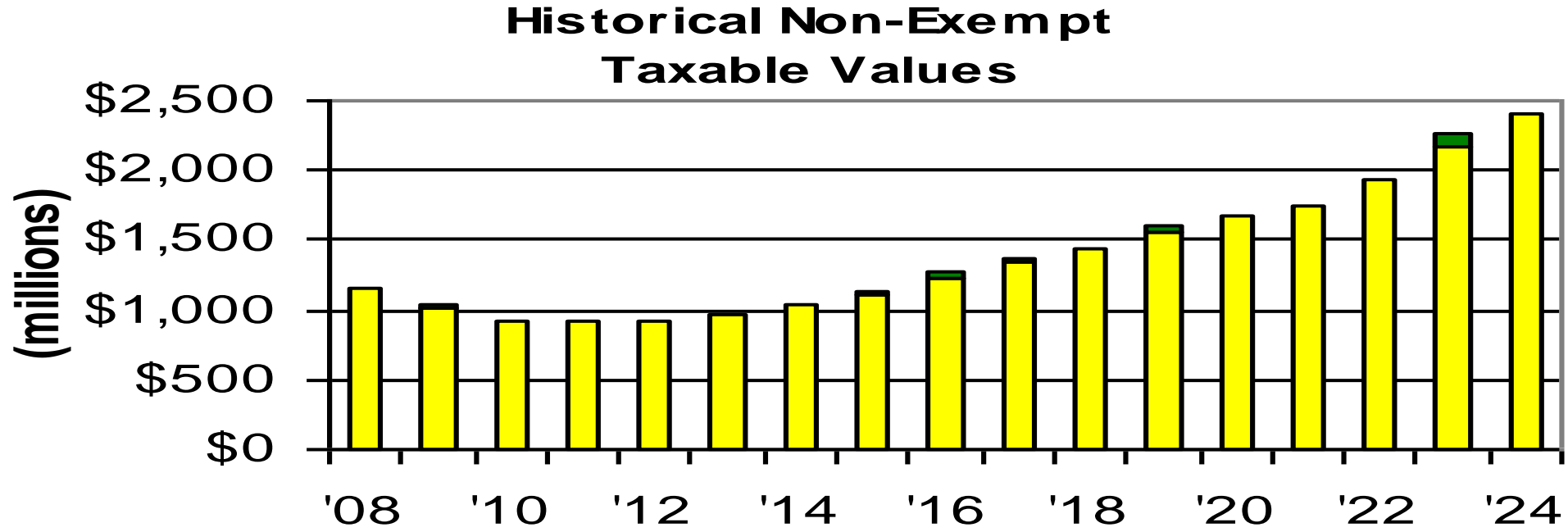
The public hearing dates above must be coordinated with Palm Beach County and the School Board so as not to conflict with their public hearing meetings. As the budget process and reporting requirements are met, the Town Council and Staff will adjust the dates, if necessary.

*(The scheduled public hearing dates for Palm Beach County Board of County Commissioners are September 10 and 17 and for the Palm Beach County School Board, September 4.)*



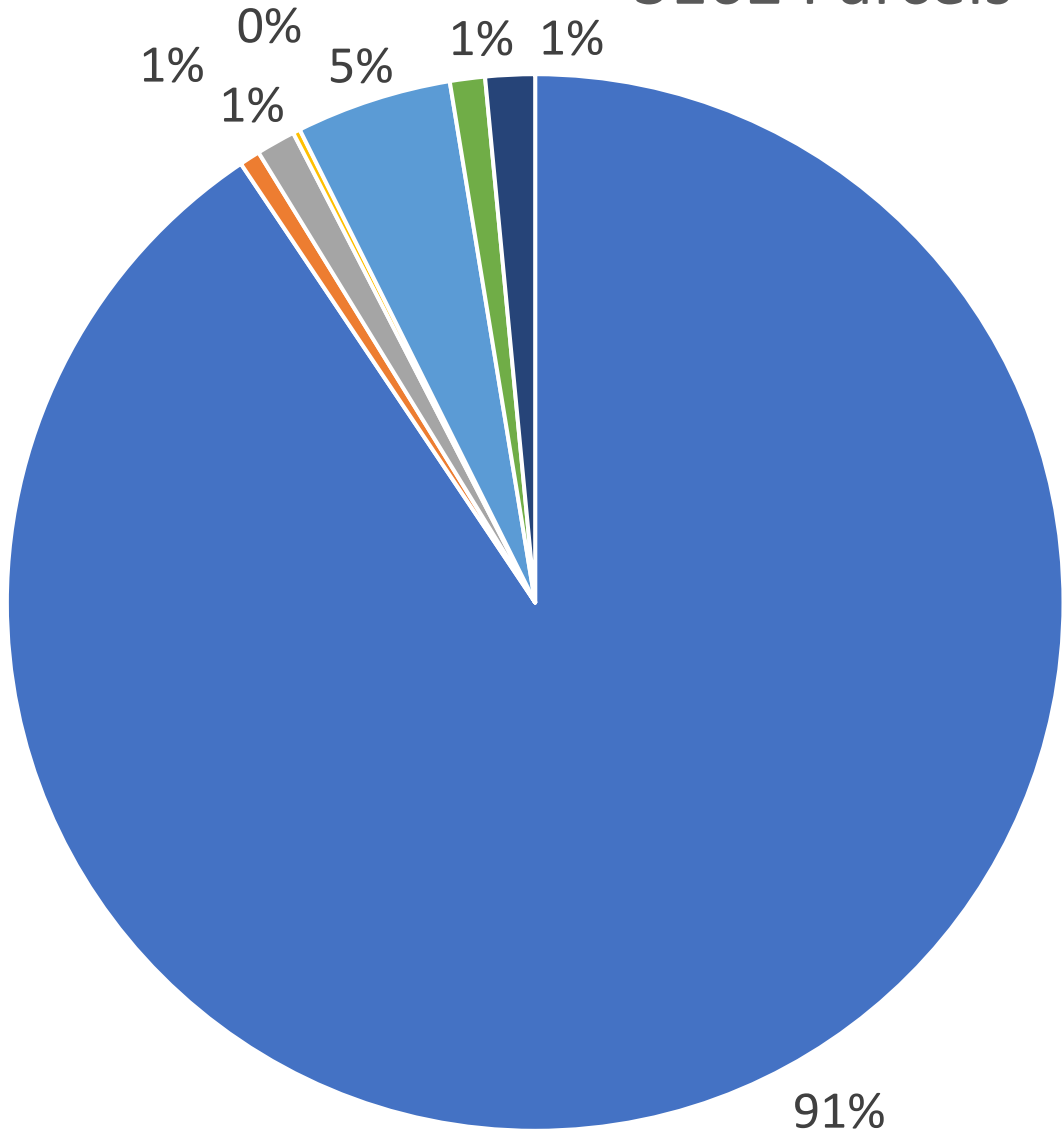
## Town of Juno Beach Proposed Budget Calendar

July 24, 2024	Town Council Meeting – Required to approve the following: 1) Maximum Millage Rate 2) First Public Hearing Date <i>(Items 1 &amp; 2 will be included in the TRIM (Truth in Millage) notice mailed to all property owners.)</i>
August 28, 2024	Town Council Meeting – Review/Modify the Proposed Millage Rate and Budget to establish the Tentative Rate/Budget
September 11, 2024 <i>1<sup>st</sup> Public Hearing</i>	Town Council Meeting – Adopt Tentative Millage Rate and Budget
September 25, 2024 <i>2<sup>nd</sup> Public Hearing</i>	Town Council Meeting – Adopt Final Millage Rate and Budget



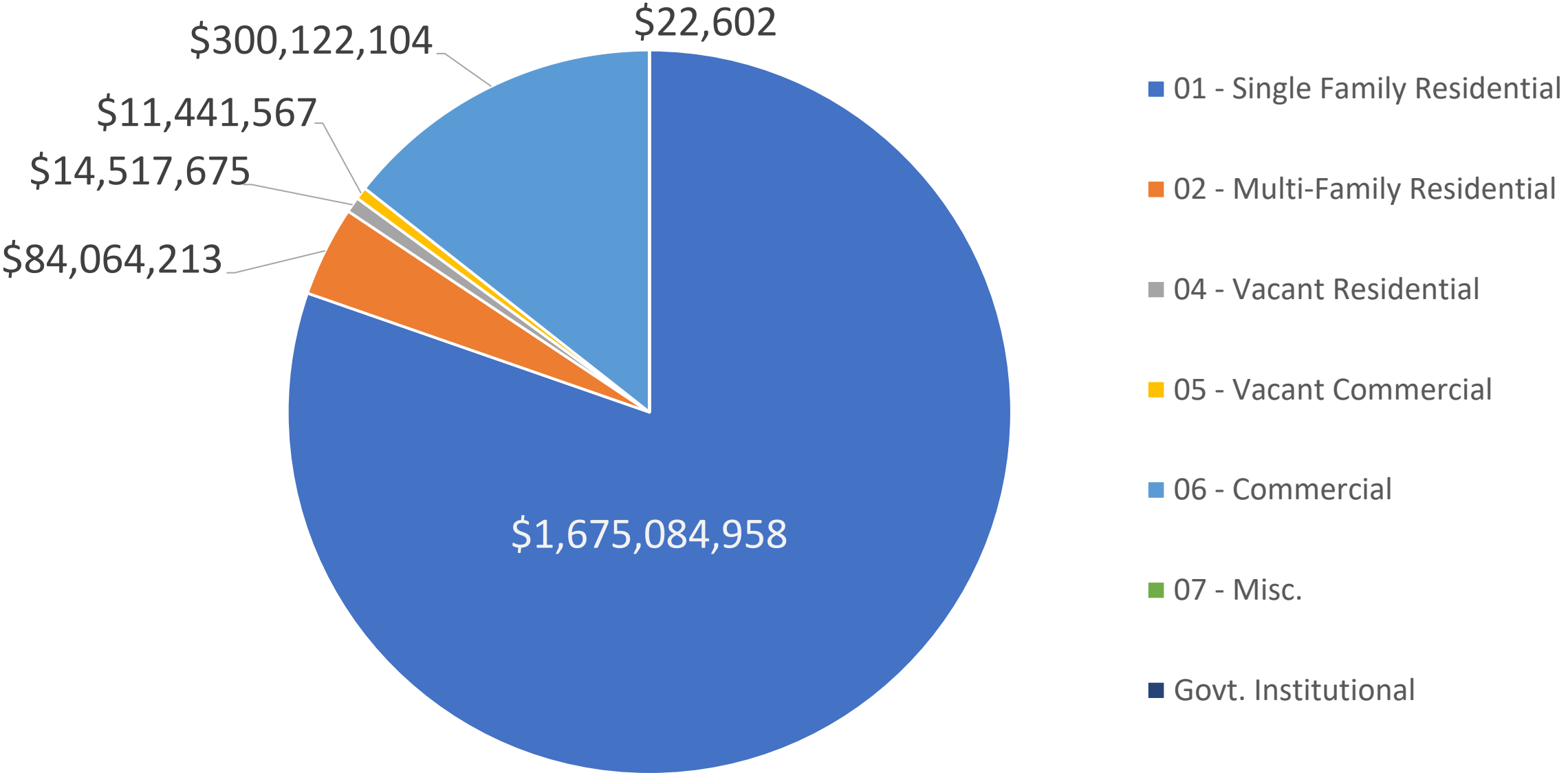
**2024 Taxable Value \$2,414,545,048**  
**2023 Taxable Value \$ 2,268,172,958**  
**\$1,475,437 Net New Construction**  
**6.5% Increase in Taxable Value**

# 3162 Parcels



- 01 - Single Family Residential
- 02 - Multi-Family Residential
- 04 - Vacant Residential
- 05 - Vacant Commercial
- 06 - Commercial
- 07 - Governmental / Institutional
- 13 - Residential Common Area / Elements

### 2024 Preliminary Taxable Parcel Values





# Allocation by Percent of Where Your Tax Dollar Goes



↑  
**SCHOOL**  
35.21



↑  
**P.B. COUNTY**  
24.64



↑  
**FIRE/RESCUE MSTU**  
18.86



↑  
**JUNO BEACH**  
9.92



↑  
**PBC HEALTH**  
3.69



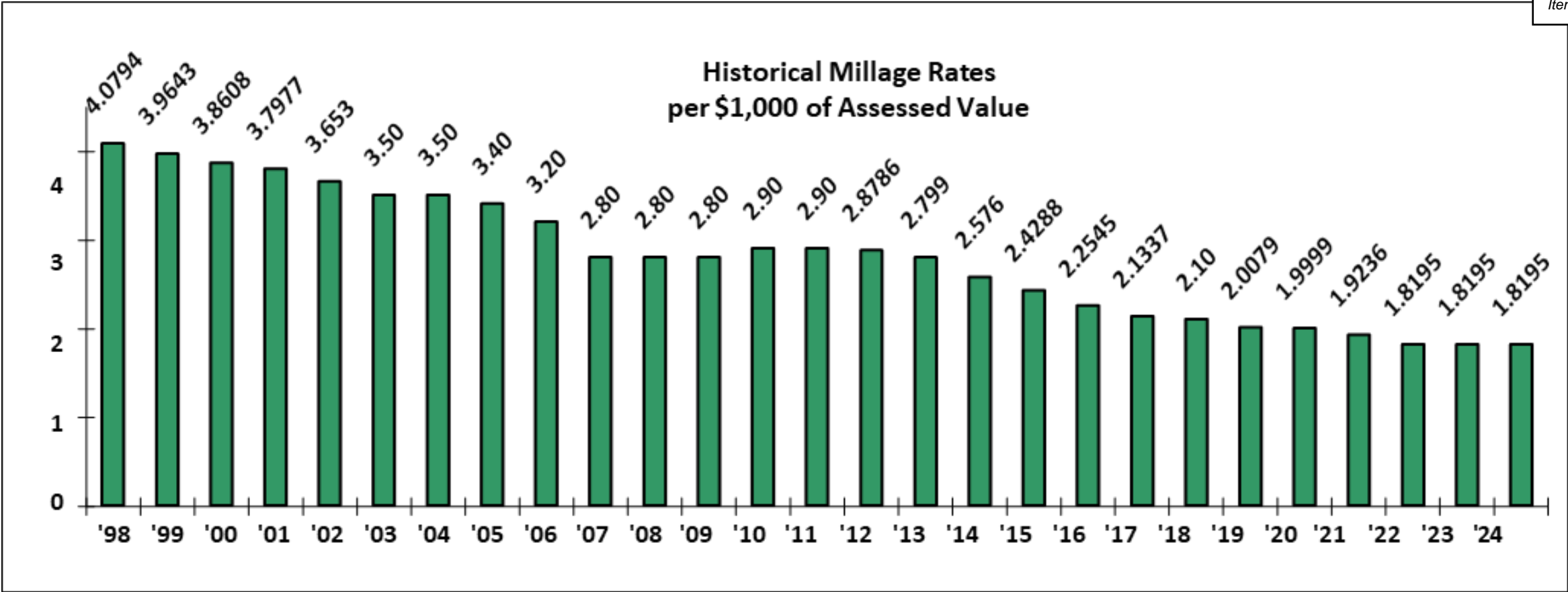
↑  
**LIBRARY**  
3.05



↑  
**CHILDRENS SERVICES**  
2.77



↑  
**OTHER**  
0.60



**Proposed 2024 Ad Valorem Millage Rate is 1.8195**  
**Adopted 2023 Ad Valorem Millage Rate was 1.8195**  
**0 % Change in Millage Rate**



# Homestead Property

- Number of Homesteaded Parcels – 1231
- Average Taxable Value of Homesteaded Property - \$567,000
- 822 (67%) of the 1231 Homestead Property owners will see a small tax increase for Juno Beach of less than \$27.00 for the 2024/2025 Fiscal Year.



2023-2024 Adopted Budget \$11,514,590

2024-2025 Proposed Budget \$10,949,877

Budget Decrease of \$564,713 or 4.9%

# 2024-2025 Projected Revenues

Item #10.

	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
<b><u>REVENUES</u></b>	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
Ad Valorem Taxes	\$3,966,863	\$4,222,534	6.45%	\$255,671
Local Option, Use & Fuel Taxes	57,283	57,283	0.00%	\$0
One-Cent Discretionary Surtax	305,851	305,851	0.00%	\$0
Utility Services Taxes	953,364	953,364	0.00%	\$0
Local Business Tax	70,000	70,000	0.00%	\$0
Building Permits	1,040,000	1,100,000	5.77%	\$60,000
Franchise Fees	100,000	100,000	0.00%	\$0
Permits, Fees & Special Assessments	159,950	159,950	0.00%	\$0
Grants	274,500	377,500	37.52%	\$103,000
Intergovernmental Revenue	533,180	536,079	0.54%	\$2,899
Charges for Services	40,000	40,000	0.00%	\$0
Fines and Forfeitures	25,500	25,500	0.00%	\$0
Investment Earnings	150,000	200,000	33.33%	\$50,000
Miscellaneous	97,000	86,000	-11.34%	(\$11,000)
From Impact Fees-Restricted	75,000	38,840	-48.21%	(\$36,160)
From Contributions-Restricted	18,200	96,581	430.66%	\$78,381
From One-Cent Surtax-Restricted	705,399	936,649	32.78%	\$231,250
From Assigned /Unassigned Fund Balance	2,942,500	1,633,746	-44.48%	(\$1,308,754)
<b>TOTAL REVENUES</b>	<b><u>\$11,514,590</u></b>	<b><u>\$10,949,877</u></b>	<b>-4.90%</b>	<b><u>(\$564,713)</u></b>

# 2024-2025 Proposed Expenditure Budget

	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
<b>TOTAL LEGISLATIVE</b>	\$ 29,939	\$ 57,713	92.77%	27,774
<b>TOTAL FINANCE &amp; ADMINISTRATION</b>	\$ 1,165,430	\$ 1,343,300	15.26%	177,870
<b>TOTAL COMPREHENSIVE PLANNING</b>	\$ 1,369,713	\$ 1,841,794	34.47%	472,080
<b>TOTAL LAW ENFORCEMENT</b>	\$ 3,599,635	\$ 3,720,914	3.37%	121,279
<b>TOTAL PUBLIC WORKS</b>	\$ 4,379,436	\$ 2,946,156	-32.73%	(1,433,280)
<b>TOTAL GENERAL GOVERNMENT</b>	\$ 970,437	\$ 1,040,000	7.17%	69,563
<b>TOTAL EXPENDITURES</b>	\$ 11,514,590	\$ 10,949,877	-4.90%	(564,713)

# 2024-2025 Proposed Expenditure Budget

Item #10.

	FISCAL YEAR <u>2023-2024</u>	FISCAL YEAR <u>2024-2025</u>	PERCENT <u>CHANGED</u>	AMOUNT <u>CHANGED</u>
<b>LEGISLATIVE</b>				
Salaries	16,200	42,000	159.26%	25,800
Employee Benefits	1,239	3,213	159.26%	1,974
Operating Expenses	12,500	12,500	0.00%	0
<b>TOTAL LEGISLATIVE</b>	<b>\$ 29,939</b>	<b>\$ 57,713</b>	<b>92.77%</b>	<b>27,774</b>
<b>FINANCE &amp; ADMINISTRATION</b>				
Salaries	674,302	706,300	4.75%	31,998
Employee Benefits	187,478	231,100	23.27%	43,622
Professional Fees	87,000	130,000	49.43%	43,000
Operating Expenses	161,650	190,900	18.09%	29,250
Capital Outlay	55,000	85,000	54.55%	30,000
<b>TOTAL FINANCE &amp; ADMINISTRATION</b>	<b>\$ 1,165,430</b>	<b>\$ 1,343,300</b>	<b>15.26%</b>	<b>177,870</b>
<b>COMPREHENSIVE PLANNING</b>				
Salaries	554,981	568,300	2.40%	13,319
Employee Benefits	161,676	190,294	17.70%	28,618
Professional Fees	475,500	1,004,000	111.15%	528,500
Operating Expenses	67,556	71,700	6.13%	4,144
Capital Outlay	110,000	7,500	-93.18%	(102,500)
<b>TOTAL COMPREHENSIVE PLANNING</b>	<b>\$ 1,369,713</b>	<b>\$ 1,841,794</b>	<b>34.47%</b>	<b>472,080</b>
<b>LAW ENFORCEMENT</b>				
Salaries	1,853,310	1,969,200	6.25%	115,890
Employee Benefits	940,979	1,027,314	9.18%	86,335
Professional Fees	37,700	53,700	42.44%	16,000
Operating Expenses	392,646	417,700	6.38%	25,054
Capital Outlay	375,000	253,000	-32.53%	(122,000)
<b>TOTAL LAW ENFORCEMENT</b>	<b>\$ 3,599,635</b>	<b>\$ 3,720,914</b>	<b>3.37%</b>	<b>121,279</b>
<b>PUBLIC WORKS</b>				
Salaries	344,949	362,250	5.02%	17,301
Employee Benefits	126,543	145,096	14.66%	18,553
Professional Fees	5,000	20,000	300.00%	15,000
Operating Expenses	524,694	654,810	24.80%	130,116
Capital Outlay	3,378,250	1,764,000	-47.78%	(1,614,250)
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 4,379,436</b>	<b>\$ 2,946,156</b>	<b>-32.73%</b>	<b>(1,433,280)</b>
<b>GENERAL GOVERNMENT</b>				
Insurance	332,115	390,000	17.43%	57,885
Contingency	638,322	650,000	1.83%	11,678
<b>TOTAL GENERAL GOVERNMENT</b>	<b>970,437</b>	<b>1,040,000</b>	<b>7.17%</b>	<b>69,563</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,514,590</b>	<b>\$ 10,949,877</b>	<b>-4.90%</b>	<b>(564,713)</b>

# 2024-2025 Proposed Expenditure Budget By Type

Item #10.

<b><u>EXPENDITURES BY TYPE</u></b>	<b><u>FISCAL YEAR 2023-2024</u></b>	<b><u>FISCAL YEAR 2024-2025</u></b>	<b><u>PERCENT CHANGED</u></b>	<b><u>AMOUNT CHANGED</u></b>
<b>SALARIES</b>	<b>3,443,741</b>	<b>3,648,050</b>	<b>6%</b>	<b>\$ 204,309</b>
<b>EMPLOYEE BENEFITS</b>	<b>1,417,916</b>	<b>1,597,017</b>	<b>13%</b>	<b>\$ 179,101</b>
<b>PROFESSIONAL FEES</b>	<b>605,200</b>	<b>1,207,700</b>	<b>100%</b>	<b>\$ 602,500</b>
<b>OPERATING EXPENSES</b>	<b>1,491,161</b>	<b>1,737,610</b>	<b>17%</b>	<b>\$ 246,449</b>
<b>CAPITAL OUTLAY</b>	<b>3,918,250</b>	<b>2,109,500</b>	<b>-46%</b>	<b>\$ (1,808,750)</b>
<b>CONTINGENCY</b>	<b>638,322</b>	<b>650,000</b>	<b>2%</b>	<b>\$ 11,678</b>
<b>TOTAL EXPENDITURES</b>	<b>11,514,590</b>	<b>10,949,877</b>	<b>-4.9%</b>	<b>(564,713)</b>



## 2025 Proposed Capital Projects

Item #10.

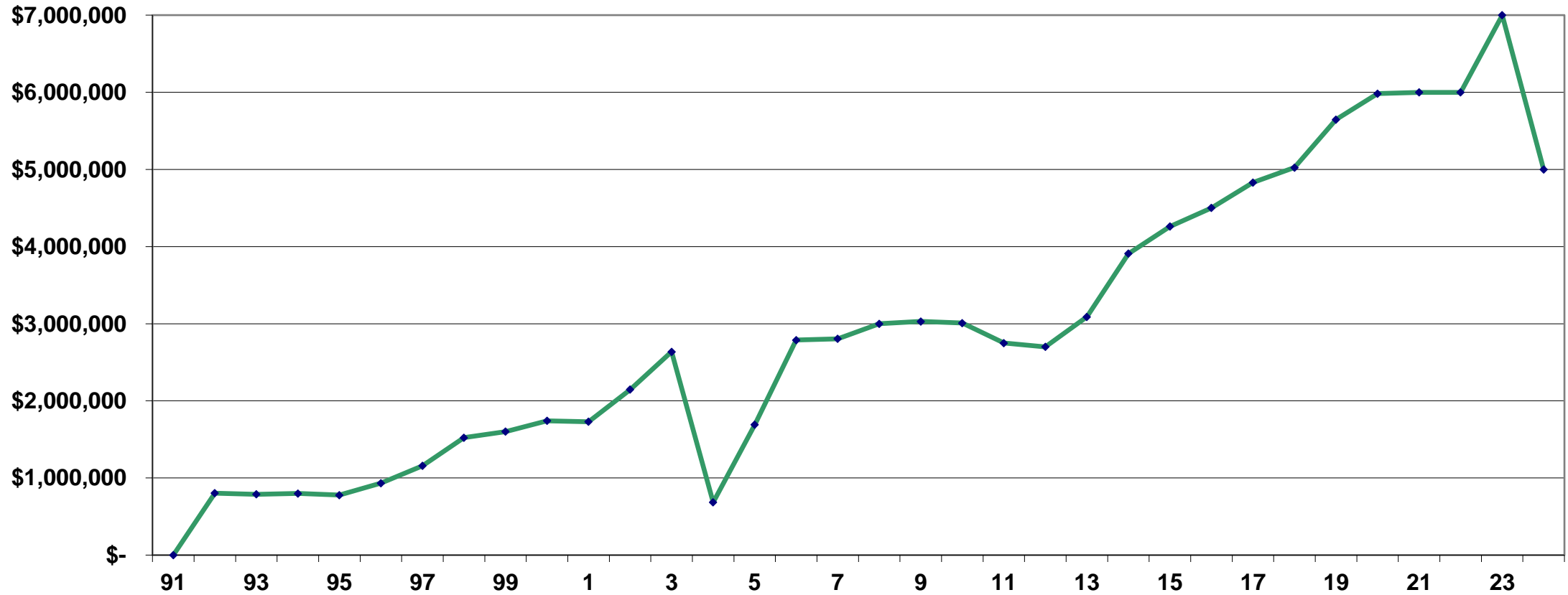
<b>Buildings and Improvements</b>	
<b>Town Center-Restoration &amp; Maintenance - Fascia Replacement - A/C</b>	<b>80,000</b>
<b>Town Center-Building and Police Department Area Remodel (Funding from Restricted Reserves)</b>	<b>250,000</b>
<b>Total Buildings and Improvements</b>	<b>330,000</b>
<b>Stormwater System</b>	
<b>Stormwater Drainage Project - (JB0)</b>	<b>100,000</b>
<b>Total Stormwater System</b>	<b>100,000</b>
<b>Parks &amp; Amenities</b>	
<b>Pelican Lake Gazebo</b>	<b>15,000</b>
<b>Dune Walkover New Roofs</b>	<b>24,000</b>
<b>Hardscape, Landscape, Irrigation, Sidewalks, Etc.</b>	<b>50,000</b>
<b>Total Parks &amp; Landscaping</b>	<b>89,000</b>
<b>Vehicles, Heavy Equipment, Off-Road and Paving</b>	
<b>Police Vehicles (One Cent Surtax)</b>	<b>140,000</b>
<b>Heavy Equipment - Public Works</b>	<b>30,000</b>
<b>Road Improvements-Overlay, Resurfacing (One Cent Surtax)</b>	<b>500,000</b>
<b>Total Vehicles, Heavy Equipment, Off-Road and Paving</b>	<b>670,000</b>
<b>Computers and Electronics</b>	
<b>Electronics-Desktops, Laptops, Printers, Audio, Video, etc. (% from Impact Fees)</b>	<b>27,500</b>
<b>Network-Servers, Storage, Switches, Software, etc. (% from Impact Impact Fees)</b>	<b>90,000</b>
<b>Police - Tasers \$78 and Misc. Equipment \$10</b>	<b>88,000</b>
<b>Total Computers, Electronics and Equipment</b>	<b>205,500</b>
<b>Total Proposed/Projected Capital Expenditures</b>	<b>1,394,500</b>

<b>CAPITAL IMPROVEMENT PLAN</b>													
<b>Fiscal Year 2025 - Fiscal Year 2029</b>													
<b>7/1/2024</b>							Projected	Projected	Projected	Projected	Projected	5-YEAR	Item #10.
<b>(Categorized by Funding Source)</b>							<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>TOTAL</b>	
<b>FUNDED BY: ONE-CENT SURTAX REVENUE</b>													
Kagan Park-Playground, Improvements	225,000											225,000	
Pelican Lake/Community Area	200,000											200,000	
Police Vehicle Marked (2) - Administration (1) - w/ Equipment	140,000	140,000										280,000	
Atlantic Blvd./Ocean Ridge Pedestrian Path-Sidewalk / Improve	90,000											90,000	
Pelican Lake - South Littoral Shelf (Construction)	50,000											50,000	
Donald Ross Dune Walkover (FRDAP Grant \$112.5k 75%-25%)	37,500											37,500	
Road Improvements-Overlay, Resurfacing	500,000	500,000										1,000,000	
<b>ONE-CENT SURTAX PROJECTS &amp; EQUIPMENT TOTAL</b>	<b>1,242,500</b>	<b>640,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,882,500</b>	
<b>FUNDED BY: GENERAL FUND, IMPACT FEES, GRANTS AND OTHER SOURCES</b>													
<b>Buildings and Improvements</b>													
Town Center-Restoration & Maintenance	80,000	10,000	30,000	10,000	10,000	10,000						140,000	
Town Center-Building Department Area Remodel	0	10,000	30,000	10,000	10,000	10,000						60,000	
Town Center-Building and PD Area Improvements (Restricted Funds)	250,000	1,500,000										1,750,000	
Generator Replacement				250,000								250,000	
<b>Total Buildings and Improvements</b>	<b>330,000</b>	<b>1,520,000</b>	<b>60,000</b>	<b>270,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>2,200,000</b>	
<b>Streets and Lighting</b>													
Road Improvements-Overlay, Resurfacing	0	0		40,000	40,000							80,000	
<b>Total Streets and Lighting</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>80,000</b>	
<b>Stormwater System</b>													
Stormwater/Drainage Projects (JBO)	100,000		40,000			40,000						180,000	
Pelican Lake Amenities-Fountains, Aerators		5,000		5,000								10,000	
<b>Total Stormwater System</b>	<b>100,000</b>	<b>5,000</b>	<b>40,000</b>	<b>5,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>190,000</b>	
<b>Parks &amp; Amenities</b>													
Donald Ross Dune Walkover and Drainage (FRDAP Grant \$112.5k)	112,500											112,500	
Pelican Lake Gazebo	15,000											15,000	
Dune Walkover Repairs/Improvements and Shelter Maint.	24,000	5,000	5,000	5,000	5,000	5,000						44,000	
Kagan Park-Playground, Improvements	0											0	
Hardscape, Landscape, Irrigation, Sidewalks, Lights, Etc.	50,000	60,000	60,000	60,000	60,000	60,000						290,000	
<b>Total Parks &amp; Landscaping</b>	<b>201,500</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>461,500</b>	
<b>Vehicles, Heavy Equipment, Off-Road</b>													
P&Z Vehicles										37,000		37,000	
Police Vehicles, including emergency light setup			145,000	145,000	150,000							440,000	
Police ATV, Bikes, Off-Road		15,000										15,000	
Public Works Vehicles		30,000		35,000		35,000						65,000	
Heavy Equipment, Mowers, Tractors, Repairs, 50H-Pump	30,000	30,000	35,000	38,500	40,000							173,500	
<b>Total Vehicles, Heavy Equipment, Off-Road</b>	<b>30,000</b>	<b>75,000</b>	<b>180,000</b>	<b>218,500</b>	<b>227,000</b>	<b>227,000</b>	<b>227,000</b>	<b>227,000</b>	<b>227,000</b>	<b>227,000</b>	<b>227,000</b>	<b>730,500</b>	
<b>Computers, Electronics and Misc. Equipment</b>													
Electronics-Desktops, Laptops, Printers, Audio, Video, etc.	27,500	20,000	20,000	20,000	20,000	20,000						107,500	
Network-Servers, Storage, Switches, Software, etc.	90,000	10,000	10,000	10,000	10,000	50,000						170,000	
Police - Tasers and Misc. Equipment	78,000	25,000	25,000	25,000	25,000	25,000						178,000	
Police - Radios, Radars, Cameras, etc.	10,000	20,000	20,000	20,000	20,000	150,000						220,000	
<b>Total Equipment</b>	<b>205,500</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>245,000</b>	<b>245,000</b>	<b>245,000</b>	<b>245,000</b>	<b>245,000</b>	<b>245,000</b>	<b>675,500</b>	
<b>GENERAL FUND, IMPACT FEES, GRANTS, OTHER SOURCES</b>	<b>867,000</b>	<b>1,740,000</b>	<b>420,000</b>	<b>673,500</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>4,337,500</b>	
<b>Total Proposed/Projected Annual Expenditures for One-Cent Surtax, General Fund, Impact Fees, Grants,</b>	<b>2,109,500</b>	<b>2,380,000</b>	<b>420,000</b>	<b>673,500</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>637,000</b>	<b>6,220,000</b>	
<b>2024 Rollover</b>													



# UNASSIGNED RESERVE FUNDS

(The decrease in 2024 was due to the funding of the Universe Drainage Project.)



# Council Questions or Comments

## Staff Request:

- Motion to set the General Fund Budget proposed ad valorem millage tax rate for Fiscal Year 2024-2025 at 1.8195 mills and to set the date for the 1<sup>st</sup> Public Hearing for Wednesday, September 11, 2024, at 5:30pm.

**TOWN OF JUNO BEACH  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
<b><u>REVENUES</u></b>				
Ad Valorem Taxes	\$3,966,863	\$4,222,534	6.45%	\$255,671
Local Option, Use & Fuel Taxes	57,283	57,283	0.00%	0
One-Cent Discretionary Surtax	305,851	305,851	0.00%	0
Utility Services Taxes	953,364	953,364	0.00%	0
Local Business Tax	70,000	70,000	0.00%	0
Building Permits	1,040,000	1,100,000	5.77%	60,000
Franchise Fees	100,000	100,000	0.00%	0
Permits, Fees & Special Assessments	159,950	159,950	0.00%	0
Grants	274,500	377,500	37.52%	103,000
Intergovernmental Revenue	533,180	536,079	0.54%	2,899
Charges for Services	40,000	40,000	0.00%	0
Fines and Forfeitures	25,500	25,500	0.00%	0
Investment Earnings	150,000	200,000	33.33%	50,000
Miscellaneous	97,000	86,000	-11.34%	(11,000)
From Impact Fees-Restricted	75,000	38,840	-48.21%	(36,160)
From Forfeiture Fund-Restricted	0	10,000	0.00%	10,000
From Contributions-Restricted	18,200	96,581	0.00%	78,381
From One-Cent Surtax-Restricted	705,399	936,649	0.00%	231,250
<u>From Assigned/Unassigned Fund Balance</u>	<u>2,942,500</u>	<u>1,633,746</u>	<u>131.61%</u>	<u>(1,308,754)</u>
<b>TOTAL REVENUES</b>	<b><u>\$11,514,590</u></b>	<b><u>\$10,949,877</u></b>	<b><u>-4.90%</u></b>	<b><u>(\$564,713)</u></b>

**EXPENDITURES BY DEPARTMENT**

**LEGISLATIVE**

Salaries	\$16,200	\$42,000	159.26%	\$25,800
Employee Benefits	1,239	3,213	159.26%	1,974
Operating Expenses	<u>12,500</u>	<u>12,500</u>	<u>0.00%</u>	<u>0</u>

**TOTAL LEGISLATIVE** 29,939 57,713 92.77% 27,774

**FINANCE & ADMINISTRATION**

Salaries	674,302	706,300	4.75%	31,998
Employee Benefits	187,478	231,100	23.27%	43,622
Professional Fees	87,000	130,000	49.43%	43,000
Operating Expenses	161,650	190,900	18.09%	29,250
Capital Outlay	<u>55,000</u>	<u>85,000</u>	<u>54.55%</u>	<u>30,000</u>

**TOTAL FINANCE & ADMINISTRATION** 1,165,430 1,343,300 15.26% 177,870

**TOWN OF JUNO BEACH  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025**

	FISCAL YEAR <u>2023-2024</u>	FISCAL YEAR <u>2024-2025</u>	PERCENT <u>CHANGED</u>	AMOUNT <u>CHANGED</u>
<b><u>COMPREHENSIVE PLANNING</u></b>				
Salaries	554,981	568,300	2.40%	13,319
Employee Benefits	161,676	190,294	17.70%	28,618
Professional Fees	475,500	1,004,000	111.15%	528,500
Operating Expenses	67,556	71,700	6.13%	4,144
Capital Outlay	<u>110,000</u>	<u>7,500</u>	<u>-93.18%</u>	<u>(102,500)</u>
<b>TOTAL COMPREHENSIVE PLANNING</b>	1,369,713	1,841,794	34.47%	472,080
<b><u>LAW ENFORCEMENT</u></b>				
Salaries	1,853,310	1,969,200	6.25%	115,890
Employee Benefits	940,979	1,027,314	9.18%	86,335
Professional Fees	37,700	53,700	42.44%	16,000
Operating Expenses	392,646	417,700	6.38%	25,054
Capital Outlay	<u>375,000</u>	<u>253,000</u>	<u>-32.53%</u>	<u>(122,000)</u>
<b>TOTAL LAW ENFORCEMENT</b>	3,599,635	3,720,914	3.37%	121,279
<b><u>PUBLIC WORKS</u></b>				
Salaries	344,949	362,250	5.02%	17,301
Employee Benefits	126,543	145,096	14.66%	18,553
Professional Fees	5,000	20,000	300.00%	15,000
Operating Expenses	524,694	654,810	24.80%	130,116
Capital Outlay	<u>3,378,250</u>	<u>1,764,000</u>	<u>-47.78%</u>	<u>(1,614,250)</u>
<b>TOTAL PUBLIC WORKS</b>	4,379,436	2,946,156	-32.73%	(1,433,280)
<b><u>GENERAL GOVERNMENT</u></b>				
Insurance	332,115	390,000	17.43%	57,885
Town Debt Service	0	0	0.00%	0
Contingency	<u>638,322</u>	<u>650,000</u>	<u>1.83%</u>	<u>11,678</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<u>970,437</u>	<u>1,040,000</u>	<u>7.17%</u>	<u>69,563</u>
<b>TOTAL EXPENDITURES</b>	<u>\$11,514,590</u>	<u>\$10,949,877</u>	<u>-4.90%</u>	<u>(\$564,713)</u>

**TOWN OF JUNO BEACH  
ANNUAL BUDGET  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025**

<b>GENERAL FUND</b>	FISCAL YEAR <u>2023-2024</u>	FISCAL YEAR <u>2024-2025</u>	PERCENT <u>CHANGED</u>	AMOUNT <u>CHANGED</u>
<b>REVENUES</b>				
Ad Valorem Taxes	3,966,863	4,222,534	6%	\$ 255,671
Other Taxes	1,386,498	1,386,498	0%	\$ -
Permits and Fees	1,299,950	1,359,950	5%	\$ 60,000
Grants	274,500	377,500	38%	\$ 103,000
Intergovernmental Revenue	533,180	536,079	1%	\$ 2,899
Miscellaneous	162,500	151,500	-7%	\$ (11,000)
Investment Earnings	150,000	200,000	33%	\$ 50,000
From Restricted	798,599	1,082,070	35%	\$ 283,471
<u>From Assigned/Unassigned Fund Balanc</u>	<u>2,942,500</u>	<u>1,633,746</u>	<u>-44%</u>	<u>\$ (1,308,754)</u>
<b>TOTAL REVENUES</b>	<b>11,514,590</b>	<b>10,949,877</b>	<b>-4.9%</b>	<b>\$ (564,713)</b>
<b>EXPENDITURES BY TYPE</b>				
	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
<b>SALARIES</b>				
LEGISLATIVE	16,200	42,000	159%	\$ 25,800
FINANCE & ADMINISTRATION	674,302	706,300	5%	\$ 31,998
COMPREHENSIVE PLANNING	554,981	568,300	2%	\$ 13,319
LAW ENFORCEMENT	1,853,310	1,969,200	6%	\$ 115,890
PUBLIC WORKS	344,949	362,250	5%	\$ 17,301
<b>TOTAL SALARIES</b>	<b>3,443,741</b>	<b>3,648,050</b>	<b>6%</b>	<b>\$ 204,309</b>
<b>EMPLOYEE BENEFITS</b>				
LEGISLATIVE	1,239	3,213	159%	\$ 1,974
FINANCE & ADMINISTRATION	187,478	231,100	23%	\$ 43,622
COMPREHENSIVE PLANNING	161,676	190,294	18%	\$ 28,618
LAW ENFORCEMENT	940,979	1,027,314	9%	\$ 86,335
PUBLIC WORKS	126,543	145,096	15%	\$ 18,553
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>1,417,916</b>	<b>1,597,017</b>	<b>13%</b>	<b>\$ 179,101</b>
<b>PROFESSIONAL FEES</b>				
FINANCE & ADMINISTRATION	87,000	130,000	49%	\$ 43,000
COMPREHENSIVE PLANNING	475,500	1,004,000	111%	\$ 528,500
LAW ENFORCEMENT	37,700	53,700	42%	\$ 16,000
PUBLIC WORKS	5,000	20,000	300%	\$ 15,000
<b>TOTAL PROFESSIONAL FEES</b>	<b>605,200</b>	<b>1,207,700</b>	<b>100%</b>	<b>\$ 602,500</b>
<b>OPERATING EXPENSES</b>				
LEGISLATIVE	12,500	12,500	0%	\$ -
FINANCE & ADMINISTRATION	161,650	190,900	18%	\$ 29,250
COMPREHENSIVE PLANNING	67,556	71,700	6%	\$ 4,144
LAW ENFORCEMENT	392,646	417,700	6%	\$ 25,054
PUBLIC WORKS	524,694	654,810	25%	\$ 130,116
GENERAL GOVERNMENT	332,115	390,000	17%	\$ 57,885
<b>TOTAL OPERATING EXPENSES</b>	<b>1,491,161</b>	<b>1,737,610</b>	<b>17%</b>	<b>\$ 246,449</b>
<b>CAPITAL OUTLAY</b>				
FINANCE & ADMINISTRATION	55,000	85,000	55%	\$ 30,000
COMPREHENSIVE PLANNING	110,000	7,500	-93%	\$ (102,500)
LAW ENFORCEMENT	375,000	253,000	-33%	\$ (122,000)
PUBLIC WORKS	3,378,250	1,764,000	-48%	\$ (1,614,250)
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,918,250</b>	<b>2,109,500</b>	<b>-46%</b>	<b>\$ (1,808,750)</b>
<b>CONTINGENCY</b>				
	638,322	650,000	2%	\$ 11,678
<b>TOTAL EXPENDITURES</b>	<b>11,514,590</b>	<b>10,949,877</b>	<b>-4.9%</b>	<b>\$ (564,713)</b>

**CAPITAL IMPROVEMENT PLAN**  
**Fiscal Year 2025 - Fiscal Year 2029**  
**7/1/2024**

(Categorized by Funding Source)

Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	5-YEAR TOTAL
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**FUNDED BY: ONE-CENT SURTAX REVENUE**

Kagan Park-Playground, Improvements	225,000					225,000
Pelican Lake/Community Area	200,000					200,000
Police Vehicle Marked (2) - Administration (1) - w/ Equipment	140,000	140,000				280,000
Atlantic Blvd./Ocean Ridge Pedestrian Path-Sidewalk / Improve	90,000					90,000
Pelican Lake - South Littoral Shelf (Construction)	50,000					50,000
Donald Ross Dune Walkover (FRDAP Grant \$112.5k 75%-25%)	37,500					37,500
Road Improvements-Overlay, Resurfacing	500,000	500,000				1,000,000
<b>ONE-CENT SURTAX PROJECTS &amp; EQUIPMENT TOTAL</b>	<b>1,242,500</b>	<b>640,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,882,500</b>

**FUNDED BY: GENERAL FUND, IMPACT FEES, GRANTS AND OTHER SOURCES**

<b>Buildings and Improvements</b>						
Town Center-Restoration & Maintenance	80,000	10,000	30,000	10,000	10,000	140,000
Town Center-Building Department Area Remodel	0	10,000	30,000	10,000	10,000	60,000
Town Center-Building and PD Area Improvements (Restricted Funds)	250,000	1,500,000				1,750,000
Generator Replacement				250,000		250,000
<b>Total Buildings and Improvements</b>	<b>330,000</b>	<b>1,520,000</b>	<b>60,000</b>	<b>270,000</b>	<b>20,000</b>	<b>2,200,000</b>
<b>Streets and Lighting</b>						
Road Improvements-Overlay, Resurfacing	0	0		40,000	40,000	80,000
<b>Total Streets and Lighting</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>80,000</b>
<b>Stormwater System</b>						
Stormwater/Drainage Projects (JB0)	100,000		40,000		40,000	180,000
Pelican Lake Amenities-Fountains, Aerators		5,000		5,000		10,000
<b>Total Stormwater System</b>	<b>100,000</b>	<b>5,000</b>	<b>40,000</b>	<b>5,000</b>	<b>40,000</b>	<b>190,000</b>
<b>Parks &amp; Amenities</b>						
Donald Ross Dune Walkover and Drainage (FRDAP Grant \$112.5k)	112,500					112,500
Pelican Lake Gazebo	15,000					15,000
Dune Walkover Repairs/Improvements and Shelter Maint.	24,000	5,000	5,000	5,000	5,000	44,000
Kagan Park-Playground, Improvements	0					0
Hardscape, Landscape, Irrigation, Sidewalks, Lights, Etc.	50,000	60,000	60,000	60,000	60,000	290,000
<b>Total Parks &amp; Landscaping</b>	<b>201,500</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>461,500</b>
<b>Vehicles, Heavy Equipment, Off-Road</b>						
P&Z Vehicles					37,000	37,000
Police Vehicles, including emergency light setup			145,000	145,000	150,000	440,000
Police ATV, Bikes, Off-Road		15,000				15,000
Public Works Vehicles		30,000		35,000		65,000
Heavy Equipment, Mowers, Tractors, Repairs, 50H-Pump	30,000	30,000	35,000	38,500	40,000	173,500
<b>Total Vehicles, Heavy Equipment, Off-Road</b>	<b>30,000</b>	<b>75,000</b>	<b>180,000</b>	<b>218,500</b>	<b>227,000</b>	<b>730,500</b>
<b>Computers, Electronics and Misc. Equipment</b>						
Electronics-Desktops, Laptops, Printers, Audio, Video, etc.	27,500	20,000	20,000	20,000	20,000	107,500
Network-Servers, Storage, Switches, Software, etc.	90,000	10,000	10,000	10,000	50,000	170,000
Police - Tasers and Misc. Equipment	78,000	25,000	25,000	25,000	25,000	178,000
Police - Radios, Radars, Cameras, etc.	10,000	20,000	20,000	20,000	150,000	220,000
<b>Total Equipment</b>	<b>205,500</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>245,000</b>	<b>675,500</b>
<b>GENERAL FUND, IMPACT FEES, GRANTS, OTHER SOURCES</b>	<b>867,000</b>	<b>1,740,000</b>	<b>420,000</b>	<b>673,500</b>	<b>637,000</b>	<b>4,337,500</b>
<b>Total Proposed/Projected Annual Expenditures for</b>						
<b>One-Cent Surtax, General Fund, Impact Fees, Grants, Etc.</b>	<b>2,109,500</b>	<b>2,380,000</b>	<b>420,000</b>	<b>673,500</b>	<b>637,000</b>	<b>6,220,000</b>

2024 Rollover

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## GENERAL FUND REVENUES

	FY 23-24	FY 23-24	FY 23-24	FY 24-25	PERCENT
	<i>Budget</i>	TRANSFERS	REVISED	<b>DRAFT BUDGET</b>	CHANGED
31110 PROPERTY TAX	<b>3,961,863</b>	0	<b>3,961,863</b>	<b>4,217,534</b>	6.45%
<b>(REVENUE BASED ON A 1.8195 MILLAGE RATE per \$1,000 APPLIED TO \$2,414,545,048 OF TAXABLE PROPERTY VALUE LESS THIS MILLAGE RATE REPRESENTS A % TAX INCREASE, IT IS ALSO 0.00% LOWER THAN THE FY2024 RATE OF 1.8195.)</b>					
31116 PROPERTY TAX - INTEREST	<b>2,500</b>	0	<b>2,500</b>	<b>2,500</b>	0.00%
31120 DELINQUENT PROPERTY TAX	<b>2,500</b>	0	<b>2,500</b>	<b>2,500</b>	0.00%
31241 LOCAL OPTION GAS TAX	<b>57,283</b>	0	<b>57,283</b>	<b>57,283</b>	0.00%
31260 ONE-CENT SURTAX	<b>305,851</b>	0	<b>305,851</b>	<b>305,851</b>	0.00%
31410 UTILITY TAX (10% - ELECTRICITY, METERED OR BOTTLED GAS, AND FUEL OIL)	<b>515,000</b>	0	<b>515,000</b>	<b>515,000</b>	0.00%
31430 WATER - UTILITY TAX (10% - SEACOAST UTILITY AUTHORITY AND TOWN OF JUPITER WATER SERVICE)	<b>195,000</b>	0	<b>195,000</b>	<b>195,000</b>	0.00%
31510 COMMUNICATION SERV TAX (TELECOMMUNICATIONS AND RELATED, ESTIMATED BY THE FLORIDA DEPARTMENT OF REVENUE, BASED ON POPULATION AND AP	<b>243,364</b>	0	<b>243,364</b>	<b>243,364</b>	0.00%
31600 LOCAL BUSINESS TAX RECEIPTS (TOWN BUSINESS LICENSE FEES)	<b>70,000</b>	0	<b>70,000</b>	<b>70,000</b>	0.00%
32200 BUILDING PERMITS (ESTIMATE BASED ON ACTIVITY. RELATED EXPENSE OF \$550,000, 50% OF PERMIT REVENUE)	<b>1,040,000</b>	0	<b>1,040,000</b>	<b>1,100,000</b>	5.77%
32370 SOLID WASTE - FRANCHISE FEE (10% FEE-RESIDENTIAL AND COMMERCIAL SERVICE THROUGH WASTE MANAGEMENT CONTRACT)	<b>100,000</b>	0	<b>100,000</b>	<b>100,000</b>	0.00%
32400 IMPACT FEES-GEN & ADMIN & POLICE (IMPACTS FEES ASSOCIATED WITH NEW RESIDENTIAL OR COMMERCIAL CONSTRUCTION)	<b>0</b>	0	<b>0</b>	<b>0</b>	
32520 SOLID WASTE ASSESSMENT (BASED ON CONTRACT WITH WASTE MANAGEMENT, LESS 4% DISCOUNT ON TAX BILL, CORRESPONDING EXP	<b>118,500</b>	0	<b>118,500</b>	<b>118,500</b>	0.00%
32920 ZONING PERMITS & FEES (FEES FOR P&Z SPECIAL EXCEPTIONS, VACATION RENTALS, SITE PLAN REVIEWS, EVENTS, ETC. + SITE PLAN PROCES	<b>36,950</b>	0	<b>36,950</b>	<b>36,950</b>	0.00%
32925 SITE PLAN PROCESS	<b>1,000</b>	0	<b>1,000</b>	<b>1,000</b>	0.00%
32950 POLICE PERMITS & FEES (PERMITS & FEES FOR BEACH FIRES AND OTHER POLICE RELATED ACTIVITY, ETC.)	<b>3,500</b>	0	<b>3,500</b>	<b>3,500</b>	0.00%
33000 GRANTS RESILIANCY 225k, FRDAP 112.5k, Historic 20k and Safe Streets 20K	<b>274,500</b>	256,939	<b>531,439</b>	<b>377,500</b>	-28.97%
33512 STATE REVENUE SHARING (ANNUALLY ESTIMATED BY THE FLORIDA DEPARTMENT OF REVENUE BASED ON ECONOMIC ACTIVITY AND POPULATION)	<b>133,079</b>	0	<b>133,079</b>	<b>133,079</b>	0.00%

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## GENERAL FUND REVENUES

	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
33514 MOBILE HOME LICENSES (SHARE OF LICENSES PAID DIRECTLY TO THE STATE AND FORWARDED TO THE TOWN)	<b>1,000</b>	0	<b>1,000</b>	<b>1,000</b>	0.00%
33515 ALCOHOLIC BEVERAGE LIC. (SHARE OF LICENSES PAID DIRECTLY TO THE STATE AND FORWARDED TO THE TOWN)	<b>7,000</b>	0	<b>7,000</b>	<b>7,000</b>	0.00%
33518 1/2 CENT SALES TAX (ANNUALLY ESTIMATED BY THE FLORIDA DEPARTMENT OF REVENUE BASED ON ECONOMIC ACTIVITY AND POPULATION)	<b>376,101</b>	0	<b>376,101</b>	<b>379,000</b>	0.77%
33540 MOTOR FUEL TAX REBATE (RECOUP OF TAXES PAID ON FUEL PURCHASES)	<b>3,500</b>	0	<b>3,500</b>	<b>3,500</b>	0.00%
33820 COUNTY BUSINESS TAX RECEIPTS (SHARE OF BUSINESS LICENSES PAID DIRECTLY TO PALM BEACH COUNTY AND FORWARDED TO THE TOWN)	<b>10,500</b>	0	<b>10,500</b>	<b>10,500</b>	0.00%
33830 SOLID WASTE AUTHORITY (BASED ON REVENUES DERIVED FROM SWA RECYCLING PROGRAM)	<b>2,000</b>	0	<b>2,000</b>	<b>2,000</b>	0.00%
34000 CHARGES FOR SERVICES (CHARGES-RECORD/LIEN SEARCH, COPIES, MAPS & PUBLICATIONS, CODE BOOKS, ORDINANCES, FINGERPRI	<b>5,000</b>	0	<b>5,000</b>	<b>5,000</b>	0.00%
34000 CHARGES FOR SERVICES (CHARGES FOR POLICE AND PUBLIC WORKS SERVICES FOR SPECIAL EVENTS, FESTIVALS, ETC., P/Y-PB SCHI	<b>30,000</b>	0	<b>30,000</b>	<b>30,000</b>	0.00%
34700 COMMUNITY ACTIVITIES (FEES FROM EVENTS)	<b>5,000</b>	0	<b>5,000</b>	<b>5,000</b>	0.00%
35400 VIOLATION OF ORDINANCE (ESTIMATED POLICE \$3,000 & P&Z VIOLATIONS, \$15,000)	<b>18,000</b>	0	<b>18,000</b>	<b>18,000</b>	0.00%
35900 COURT FINES (BASED ON UNIFORM TRAFFIC CITATION (UTC) ACTIVITY AFTER STATE & COUNTY ALLOCATION)	<b>5,000</b>	0	<b>5,000</b>	<b>5,000</b>	0.00%
35910 LAW ENFORCEMENT EDUCAT. (BASED ON TRAFFIC CITATION ACTIVITY AND DISTRIBUTION RECEIVED AFTER STATE & COUNTY ALLOCATION	<b>500</b>	0	<b>500</b>	<b>500</b>	0.00%
35999 FORFEITURES; \$12.50 RADIO INTEROP. (BASED ON ACTIVITY AND DISTRIBUTION IF REQUIRED -STATE & COUNTY;PBC REIMBURSE OF \$12.50 RADIO E	<b>2,000</b>	0	<b>2,000</b>	<b>2,000</b>	0.00%
36110 INVESTMENT EARNINGS (ESTIMATE BASED ON CURRENT AND PROJECTED INTEREST RATE ENVIRONMENT)	<b>150,000</b>	0	<b>150,000</b>	<b>200,000</b>	33.33%
36420 DISPOSITION OF FIXED ASSETS	<b>0</b>	0	<b>0</b>	<b>0</b>	
36600 CONTRIBUTIONS (BASED ON HISTORICAL ACTIVITY, TREES, BENCHES, BRICKS, FMIT SAFETY GRANT-\$5,000)	<b>20,000</b>	104,000	<b>124,000</b>	<b>15,000</b>	-87.90%
36900 MISCELLANEOUS REVENUE (BASED ON HISTORICAL ACTIVITY, FRENCHMAN'S PILOT, CREDIT CARD PROCESSING, HISTORY BOOK, LICENSE PLATES, ETC.)	<b>55,000</b>	0	<b>55,000</b>	<b>55,000</b>	0.00%



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## GENERAL FUND REVENUES

	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
36900 INSURANCE REIMBURSEMENT (FROM CLAIMS, REFUNDS, RETURN OF PREMIUM)	0	0	0	0	
36980 WATER IMPROVEMENT FEES (DERIVED FROM CONSTRUCTION ACTIVITY)	16,000	0	16,000	16,000	0.00%
36981 SEWER IMPROVEMENT FEES (DERIVED FROM CONSTRUCTION ACTIVITY)	6,000	0	6,000	0	-100.00%
38903 RESERVES-IMPACT FEES-ADMIN (FUNDED FROM GEN. & ADMIN. IMPACT FEES-RESTRICTED FB-FOR COMPUTERS AND SOFTWARE)	70,000	0	70,000	30,000	-57.14%
38904 RESERVES-IMPACT FEES-POLICE (FUNDED FROM POLICE IMPACT FEES-RESTRICTED FUND BALANCE - 2025-Tasers)	5,000	0	5,000	8,840	76.80%
38905 RESERVES-FORFEITURE FUND (FUNDED FROM FORFEITURE FUND RESTRICTED FUND BALANCE FOR ACCREDITATION SERVICES)	0	0	0	10,000	
38906 RESERVES-CAPITAL PROJECTS (FUNDED FROM CAPITAL PROJECT RESTRICTED FUNDS)	0	0	0	0	
38902 RESERVES-CONTRIBUTIONS (FUNDED FROM CONTRIBUTIONS RESTRICTED FUND BALANCE-POLICE BUILDING - Caretta)	18,200	0	18,200	96,581	430.66%
38900 RESERVES-ONE-CENT SURTAX (FUNDED FROM ONE-CENT DISCRETIONARY INFRASTRUCTURE SURTAX RESTRICTED RESERVES-NET OF PR	705,399	0	705,399	936,649	32.78%
38910 F/B-ASSIGNED SUBSEQUENT YEAR (RESERVES USED TO FUND CONTINGENCY, EXCESS RESERVES OVER 50% POLICY GUIDELINE) (Reserve From Encumbrance)	2,942,500	0	2,942,500	1,633,746	-44.48%
<b>TOTAL REVENUES</b>	<b>11,514,590</b>	<b>360,939</b>	<b>11,875,529</b>	<b>10,949,877</b>	<b>-4.90%</b>

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LEGISLATIVE FUND/DEPARTMENT #01511	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
11000 EXECUTIVE PAY (\$8400 PER MEMBER AS APPROVED BY COUNCIL)	<b>16,200</b>	15,300	<b>31,500</b>	<b>42,000</b>	33.33%
21000 FICA TAXES (PERCENTAGE OF GROSS SALARIES AS FEDERALLY MANDATED)	<b>1,239</b>	1,500	<b>2,739</b>	<b>3,213</b>	17.29%
40000 TRAVEL & PER DIEM (RELATED EXPENSES FOR CONFERENCES, SEMINARS, MEETINGS, ETC.)	<b>9,000</b>	0	<b>9,000</b>	<b>9,000</b>	0.00%
49000 OTHER CURRENT CHARGES (MISC. EXPENSES, FORUM & ECONOMIC CLUB, CHAMBER MEETINGS, EVENTS, BUSINESS CARDS, PUBLICATIONS, ETC.)	<b>3,500</b>	0	<b>3,500</b>	<b>3,500</b>	0.00%
<b>DEPARTMENT TOTALS</b>	<b>29,939</b>	<b>16,800</b>	<b>46,739</b>	<b>57,713</b>	<b>23.48%</b>

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FINANCE & ADMINISTRATION FUND/DEPARTMENT #01513	FY 23-24 Budget	FY 23-24 TRANSFERS	FY 23-24 REVISED	FY 24-25 DRAFT BUDGET	PERCENT CHANGED
<u>12000 PAYROLL</u>					
SALARY AND WAGES	652,395	0	652,395	695,300	6.58%
<u>OTHER PAYROLL EXPENSES</u>					
Merit Adjustment	11,388	0	11,388	0	-100.00%
Overtime	4,000	0	4,000	4,000	0.00%
Estimated Personal Leave Payout	6,519	0	6,519	7,000	7.38%
<b>SUBTOTAL-SALARIES</b>	<b>674,302</b>	<b>0</b>	<b>674,302</b>	<b>706,300</b>	<b>4.75%</b>
21000 FICA TAXES (PERCENTAGE OF GROSS SALARIES AS FEDERALLY MANDATED)	49,584	0	49,584	54,032	8.97%
22000 RETIREMENT CONTRIBUTION (EMPLOYEE'S PENSION PLANS - JUNO BEACH'S PENSION PLAN)	66,434	0	66,434	79,530	19.71%
23000 INSURANCE BENEFITS (MEDICAL, DENTAL, SHORT AND LONG TERM DISABILITY, LIFE-AD&D AND VISION INSURANCE, INCLUDES FSA)	70,081	0	70,081	96,097	37.12%
24000 WORKERS' COMPENSATION (ESTIMATED AT START OF POLICY YEAR-ACTUAL COSTS DEPEND ON PAYROLL AND CLAIMS)	1,379	0	1,379	1,441	4.50%
<b>SUBTOTAL-EMPLOYEE BENEFITS</b>	<b>187,478</b>	<b>0</b>	<b>187,478</b>	<b>231,100</b>	<b>23.27%</b>
31200 TOWN ATTORNEY FEES (LEGAL CONSULTATION, ATTENDANCE AT TOWN COUNCIL MEETINGS, ETC.)	40,000	0	40,000	40,000	0.00%
31300 CONSULTANTS, & I.T. FEES (CONSULTANT FEES, ENGINEERING, OPEB-ACTUARY, GOAL-SETTING, AND ETC.-INCLUDES I.T.) Cyber Security, Historic Grant 20K	19,500	224,999	244,499	60,000	207.69%
32000 ACCOUNTING & AUDITING (ANNUAL AUDIT FEE)	27,500	0	27,500	30,000	9.09%
<b>SUBTOTAL-PROFESSIONAL FEES</b>	<b>87,000</b>	<b>224,999</b>	<b>311,999</b>	<b>130,000</b>	<b>-58.33%</b>
40000 TRAVEL & PER DIEM (RELATED EXPENSES FOR CONFERENCES, SEMINARS, MEETINGS, MILEAGE REIMBURSEMENT, ETC.)	5,000	0	5,000	6,000	20.00%
40200 CAR ALLOWANCE (TOWN MANAGER'S CAR ALLOWANCE)	6,000	0	6,000	6,000	0.00%
40500 CELL PHONE ALLOWANCE (TOWN MANAGER'S CELLULAR PHONE)	1,200	0	1,200	1,200	0.00%
41000 COMMUNICATION SERVICES (PBC TELEPHONE SERVICE & INTERNET ACCESS, CELLULAR SERVICE, CABLE, ETC.)	6,500	0	6,500	6,500	0.00%

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FINANCE & ADMINISTRATION FUND/DEPARTMENT #01513	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
42000 POSTAGE & FREIGHT (FOR POSTAGE AND SHIPPING CHARGES)	<b>1,800</b>	0	<b>1,800</b>	<b>1,800</b>	0.00%
46600 SERVICE CONTRACTS (CONTRACTUAL SERVICE FOR FINANCE SOFTWARE, Civic Plus, Polco, laserfische, OFFICE EQUIPMENT, EMAIL, E	<b>26,000</b>	0	<b>26,000</b>	<b>41,000</b>	57.69%
47000 PRINTING & BINDING (A/P CHECKS, CASH RECEIPTS, LETTERHEAD, ENVELOPES, MAILOUTS, ETC.)	<b>1,250</b>	0	<b>1,250</b>	<b>1,250</b>	0.00%
47100 ORDINANCE CODIFICATION (PERIODIC CODIFICATION OF ORDINANCES FOR CODE BOOKS)	<b>2,250</b>	0	<b>2,250</b>	<b>5,000</b>	122.22%
47200 NEWSLETTER (2 NEWSLETTERS-PRINTING, POSTAGE, AND LABELS, INCLUDES FLOOD INSURANCE & NPDES INSERTS)	<b>12,500</b>	0	<b>12,500</b>	<b>15,000</b>	20.00%
48000 COMMUNITY ACTIVITIES/PROMOTIONAL (EVENTS-HOLIDAYS, OKTOBERFEST, FOOD TRUCKS, ETC.)	<b>15,000</b>	0	<b>15,000</b>	<b>19,000</b>	26.67%
49000 OTHER CURRENT CHARGES (MISCELLANEOUS MATERIALS AND SUPPLIES, OFFICE EQUIPMENT, ETC. )	<b>11,500</b>	0	<b>11,500</b>	<b>12,000</b>	4.35%
49200 ELECTION EXPENSE (EXPECTED COST SHARE FROM COUNTY ELECTIONS SUPERVISOR, ADVERTISEMENTS, ELECTION WORKERS, ELECTION ASSESSME	<b>25,000</b>	0	<b>25,000</b>	<b>30,000</b>	20.00%
49300 LEGAL NOTICES (POSTING OF LEGAL ADS IN NEWSPAPERS FOR ZONING CHANGES, PUBLIC HEARING NOTICES, CHANGE) (IN LAND USE, COMP PLAN REVISIONS, ORDINANCES, ANNEXATIONS, ETC.: INCLUDES RECORDING FEES)	<b>10,000</b>	0	<b>10,000</b>	<b>8,000</b>	-20.00%
51000 OFFICE SUPPLIES (COMBINED EXPENDITURES FOR FINANCE, ADMINISTRATION, AND P&Z)	<b>1,500</b>	0	<b>1,500</b>	<b>1,500</b>	0.00%
52500 COMPUTER SUPPLIES (FOR COMPUTER HARDWARE, SOFTWARE, SUPPLIES, ETC.)	<b>6,500</b>	0	<b>6,500</b>	<b>6,000</b>	-7.69%
54000 BOOKS & PUBLICATIONS (FOR RELATED PUBLICATIONS, SUBSCRIPTIONS AND PERIODICALS)	<b>1,350</b>	0	<b>1,350</b>	<b>1,350</b>	0.00%
54100 TRAINING (REGISTRATION FOR CONFERENCES, SEMINARS AND MEETINGS; AND COLLEGE TUITION REIMBURSEMENT)	<b>5,000</b>	0	<b>5,000</b>	<b>6,000</b>	20.00%
54300 DUES (PBC LEAGUE OF CITIES, INTERGOVT'L CLEARHOUSE, GFOA-CAFR, NPBC CHAMBER, INSPECTOR GENERAL,) (FLA. SHORE & BEACH, FLC, BUSINESS DEVELOPMENT BOARD, FCCMA, NPB CULTURAL ALLIANCE, ETC.)	<b>13,000</b>	0	<b>13,000</b>	<b>13,000</b>	0.00%
57000 CONTRIBUTIONS (BASED ON HISTORICAL USAGE AND DESIGNATED BY TOWN COUNCIL)	<b>10,300</b>	0	<b>10,300</b>	<b>10,300</b>	0.00%
<b>SUBTOTAL-OPERATING EXPENSES</b>	<b>161,650</b>	0	<b>161,650</b>	<b>190,900</b>	18.09%

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FINANCE & ADMINISTRATION FUND/DEPARTMENT #01513	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
64200 COMPUTER AND EQUIPMENT (COMPUTERS AND SOFTWARE-SYSTEMS ARE ON A 5-YEAR REPLACEMENT CYCLE, AMOUNT BASED ON NEED-FROM IMPACT FEES) ( Finance Software and Cyber Security Analysis)	<b>55,000</b>	0	<b>55,000</b>	<b>75,000</b>	36.36%
64600 FURNITURE & FIXTURES (BASED ON HISTORICAL NEED, MICROPHONES )	<b>0</b>	0	<b>0</b>	<b>10,000</b>	0.00%
<b>SUBTOTAL-CAPITAL OUTLAY</b>	<b>55,000</b>	0	<b>55,000</b>	<b>85,000</b>	54.55%
<b>DEPARTMENT TOTALS</b>	<b>1,165,430</b>	<b>224,999</b>	<b>1,390,429</b>	<b>1,343,300</b>	<b>-3.39%</b>

COMPREHENSIVE PLANNING FUND/DEPARTMENT #01515	FY 23-24 Budget	FY 23-24 TRANSFERS	FY 23-24 REVISED	FY 24-25 DRAFT BUDGET	PERCENT CHANGED
<u>12000 PAYROLL</u>					
SALARY AND WAGES	527,157	0	527,157	555,300	5.34%
<u>OTHER PAYROLL EXPENSES</u>					
Merit Adjustment	9,258	0	9,258	0	-100.00%
Overtime	3,000	0	3,000	3,000	0.00%
Estimated Personal Leave Payout	15,566	0	15,566	10,000	-35.76%
<b>SUBTOTAL-SALARIES</b>	<b>554,981</b>	<b>0</b>	<b>554,981</b>	<b>568,300</b>	<b>2.40%</b>
21000 FICA TAXES (PERCENTAGE OF GROSS SALARIES AS FEDERALLY MANDATED)	42,457	0	42,457	43,475	2.40%
22000 RETIREMENT CONTRIBUTION (EMPLOYEE'S PENSION PLAN - JUNO BEACH DEFINED CONTRIBUTION)	42,913	0	42,913	55,530	29.40%
23000 INSURANCE BENEFITS (MEDICAL, DENTAL, SHORT AND LONG TERM DISABILITY, LIFE-AD&D AND VISION INSURANCE, INCLUDES FSA)	71,280	0	71,280	85,536	20.00%
24000 WORKERS' COMPENSATION (ESTIMATED AT START OF POLICY YEAR-ACTUAL COSTS DEPEND ON PAYROLL AND CLAIMS)	5,026	0	5,026	5,752	14.45%
<b>SUBTOTAL-EMPLOYEE BENEFITS</b>	<b>161,676</b>	<b>0</b>	<b>161,676</b>	<b>190,294</b>	<b>17.70%</b>
31100 ENGINEERING FEES (DRAINAGE, WATER AND WASTE WATER REVIEW AND CONSULTATION OF PLANS AND DOCUMENTS FOR ) (PROPOSED OR CURRENT DEVELOPMENTS AND PROJECTS AND OTHER SPECIAL PROJECT REQUIREMENTS)	30,000	0	30,000	30,000	0.00%
31200 TOWN ATTORNEY FEES (LEGAL CONSULTATION, ATTENDANCE AT PLANNING & ZONING MEETINGS, ETC.)	32,500	0	32,500	36,000	10.77%
31300 CONSULTANTS & I.T. FEES (CONSULTING SERVICES-VACATION RENTAL INSPECTIONS, I.T. SERVICES, COMP PLAN ) Vulnerability Study \$225, Master Plan \$75 and P&Z Regulations \$75	12,000	0	12,000	387,000	3125.00%
31400 CHARETTE (PERIODIC MEETINGS ON TOWN INITIATIVES)	1,000	0	1,000	1,000	0.00%
31600 BUILDING OFFICIAL SERVICES (ESTIMATED CONTRACTED BUILDING OFFICIAL, PERMITTING, INSPECTION SERVICES, 50% OF RELATED \$1.1M REVENU	400,000	300,000	700,000	550,000	37.50%
<b>SUBTOTAL-PROFESSIONAL FEES</b>	<b>475,500</b>	<b>0</b>	<b>775,500</b>	<b>1,004,000</b>	<b>29.46%</b>
40000 TRAVEL & PER DIEM (RELATED EXPENSES FOR CONFERENCES, SEMINARS, MEETINGS, MILEAGE REIMBURSEMENT, ETC.)	2,500	0	2,500	4,000	60.00%
41000 COMMUNICATION SERVICES (PBC TELEPHONE SERVICE & INTERNET ACCESS, CELLULAR SERVICE, CABLE, ETC.)	6,500	0	6,500	6,500	0.00%
42000 POSTAGE & FREIGHT (FOR POSTAGE AND SHIPPING CHARGES, BUSINESS TAX RECEIPT MAILINGS)	1,500	0	1,500	1,500	0.00%

COMPREHENSIVE PLANNING FUND/DEPARTMENT #01515	FY 23-24 Budget	FY 23-24 TRANSFERS	FY 23-24 REVISED	FY 24-25 DRAFT BUDGET	PERCENT CHANGED
46000 REPAIR & MAINTENANCE (EQUIPMENT AND VEHICLE REPAIR AND MAINTENANCE ESTIMATE BASED ON HISTORICAL USAGE)	3,000	0	3,000	3,000	0.00%
46600 SERVICE CONTRACTS (CONTRACTUAL SERVICE-BUILDING PERMIT, BTR & CODE ENFORCE. SOFTWARE, COPIER, EMAIL, GIS SOFT.,	19,400	0	19,400	20,000	3.09%
47000 PRINTING & BINDING (BUILDING PLAN REPRINTS, TOWN MAPS, LETTERHEAD, ENVELOPES, ETC., P/Y INCLUDED OUTSOURCE BUILDING PLAN DIGITIZING)	1,000	0	1,000	2,000	100.00%
49000 OTHER CURRENT CHARGES (MISC. MATERIALS AND SUPPLIES, OFFICE EQUIPMENT NEEDS, ETC.)	3,500	0	3,500	3,500	0.00%
49050 CREDIT CARD PROCESSING FEES (CREDIT CARD PROCESSING FEES HAVE CORRESPONDING REVENUE.)	15,000	0	15,000	15,000	0.00%
51000 OFFICE SUPPLIES (BASED ON HISTORIC NEEDS)	1,500	0	1,500	1,500	0.00%
52200 FUEL (FOR DEPARTMENT VEHICLES, BASED ON CURRENT MARKET CONDITIONS AND 87 OCTANE FUEL)	3,156	0	3,156	3,200	1.39%
52500 COMPUTER SUPPORT (FOR COMPUTER HARDWARE, SOFTWARE, SUPPLIES, ETC.)	3,500	0	3,500	3,500	0.00%
54100 TRAINING (REG. FOR CONFERENCES, SEMINARS AND MEETINGS; AND COLLEGE TUITION REIMBURSEMENT; PUBLICATI	5,500	0	5,500	6,000	9.09%
54300 DUES (APA, FLOODPLAIN MGRS. ASSOC., NOTARY PUBLIC, ETC., INCLUDES P&Z BOARD MEMBER APA)	1,500	0	1,500	2,000	33.33%
<b>SUBTOTAL-OPERATING EXPENSES</b>	<b>67,556</b>	<b>0</b>	<b>67,556</b>	<b>71,700</b>	<b>6.13%</b>
62700 BUILDING DEPARTMENT REMODEL	70,000		70,000	0	
64200 COMPUTER AND EQUIPMENT (COMPUTERS AND SOFTWARE- 5-YEAR REPLACEMENT CYCLE, AMOUNT BASED ON NEED-FROM IMPACT FEE & PERMIT FEES)	5,000	0	5,000	7,500	50.00%
64300 VEHICLES	35,000		35,000	0	
<b>SUBTOTAL-CAPITAL OUTLAY</b>	<b>72,500</b>	<b>0</b>	<b>110,000</b>	<b>7,500</b>	<b>-93.18%</b>
<b>DEPARTMENT TOTALS</b>	<b>1,369,713</b>	<b>300,000</b>	<b>1,669,713</b>	<b>1,841,793</b>	<b>10.31%</b>

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LAW ENFORCEMENT FUND/DEPARTMENT #01521	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
<u>12000 PAYROLL</u>					
SALARY AND WAGES	1,632,206	0	1,632,206	1,725,000	5.69%
<u>OTHER PAYROLL EXPENSES</u>					
Xtra Duty	25,000	0	25,000	32,000	28.00%
Overtime	60,000	0	60,000	60,000	0.00%
Estimated Personal Leave Payout	23,104	0	23,104	23,000	-0.45%
Holiday Pay and Holiday Worked Pay	85,000	0	85,000	101,200	19.06%
Incentive Pay	13,440	0	13,440	13,440	0.00%
Cleaning Allowances	14,560	0	14,560	14,560	0.00%
Take Home Vehicle Stipend	0	0	0	0	0.00%
<b>SUBTOTAL-SALARIES</b>	<b>1,853,310</b>	<b>0</b>	<b>1,853,310</b>	<b>1,969,200</b>	<b>6.25%</b>
21000 FICA TAXES (PERCENTAGE OF GROSS SALARIES AS FEDERALLY MANDATED)	141,778	0	141,778	150,644	6.25%
22000 RETIREMENT CONTRIBUTION (EMPLOYEE'S PENSION PLANS - JUNO BEACH'S PENSION PLAN)	575,019	0	575,019	613,578	6.71%
23000 INSURANCE BENEFITS (MEDICAL, DENTAL, SHORT AND LONG TERM DISABILITY, LIFE-AD&D AND VISION INSURANCE, INCLUDES FSA)	186,917	0	186,917	224,300	20.00%
24000 WORKERS' COMPENSATION (ESTIMATED AT START OF POLICY YEAR-ACTUAL COSTS DEPEND ON PAYROLL AND CLAIMS)	37,265	0	37,265	38,792	4.10%
<b>SUBTOTAL-EMPLOYEE BENEFITS</b>	<b>940,979</b>	<b>0</b>	<b>940,980</b>	<b>1,027,314</b>	<b>9.17%</b>
31200 TOWN ATTORNEY FEES (LEGAL CONSULTATION FOR EMPLOYMENT, FORFEITURE, & RELATED ISSUES)	5,700	0	5,700	5,700	0.00%
31300 CONSULTANTS, ACCREDITATION, I.T. (CONSULTING SERVICES, I.T. AND ACCREDITATION SERVICES-\$10K FROM FORFEITURE) Safe Streets 20K	30,000	0	30,000	43,000	43.33%
31700 MEDICAL/EMPLOYEES (PRE-EMPLOYMENT EXAM, DRUG SCREENING, TESTS, VACCINATIONS, ETC.-MOVED FROM BELOW FOR UNIFC)	2,000	0	2,000	2,000	0.00%
35000 INVESTIGATIONS	0	0		3,000	0.00%
<b>SUBTOTAL-PROFESSIONAL FEES</b>	<b>37,700</b>	<b>0</b>	<b>37,700</b>	<b>53,700</b>	<b>42.44%</b>
40000 TRAVEL & PER DIEM (RELATED EXPENSES FOR CONFERENCES, SEMINARS, MEETINGS, ETC.)	5,500	0	5,500	5,500	0.00%
41000 COMMUNICATION SERVICES (PBC TELEPHONE SERVICE & INTERNET ACCESS, CELLULAR SERVICE, CABLE, ETC.)	17,000	0	17,000	17,000	0.00%



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LAW ENFORCEMENT FUND/DEPARTMENT #01521	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
41500 DISPATCH SERVICES (DISPATCH SERVICES PAID TO THE CITY OF PALM BEACH GARDENS)	<b>154,646</b>	0	<b>154,646</b>	<b>159,000</b>	2.82%
42000 POSTAGE & FREIGHT (FOR POSTAGE AND SHIPPING CHARGES)	<b>1,000</b>	0	<b>1,000</b>	<b>1,000</b>	0.00%
46000 REPAIR & MAINTENANCE (FOR VEHICLES, RADIOS, RADAR UNITS AND OTHER EQUIPMENT)	<b>30,000</b>	0	<b>30,000</b>	<b>30,000</b>	0.00%
46300 MAINT-SPEEDOMETER CALIB. (STATE MANDATED TO BE PERFORMED EVERY 6 MONTHS)	<b>1,000</b>	0	<b>1,000</b>	<b>1,000</b>	0.00%
46400 MAINT-SUPPLIES/TIRES (TIRES & RELATED REPAIRS FOR DEPARTMENT VEHICLES)	<b>6,500</b>	0	<b>6,500</b>	<b>6,500</b>	0.00%
46600 SERVICE CONTRACTS (CONTRACTUAL SERVICES FOR RMS, CAD & POWER DMS SOFTWARE, OFFICE EQUIPMENT, EMAIL, ETC.)	<b>25,000</b>	0	<b>25,000</b>	<b>34,000</b>	36.00%
47000 PRINTING & BINDING (CITATIONS, FORMS, LETTERHEAD, ENVELOPES, BROCHURES, ETC.)	<b>1,000</b>	0	<b>1,000</b>	<b>1,000</b>	0.00%
49000 OTHER CURRENT CHARGES (INVESTIGATIONS, SUPPLIES, EQUIPMENT, FURNISHINGS, BATTERIES, ETC., SPONSOR TOUR DE FORCE)	<b>22,000</b>	0	<b>22,000</b>	<b>15,000</b>	-31.82%
51000 OFFICE SUPPLIES (OFFICE AND PATROL OFFICER NEEDS ESTIMATE BASED ON HISTORICAL USAGE)	<b>2,500</b>	0	<b>2,500</b>	<b>2,700</b>	8.00%
52100 CRIME PREVENTION (CRIME WATCH MATERIALS, COMMUNITY AND CHILDREN AWARENESS PROGRAMS)	<b>5,000</b>	0	<b>5,000</b>	<b>5,000</b>	0.00%
52200 FUEL (FOR DEPARTMENT VEHICLES, BASED ON CURRENT MARKET CONDITIONS AND 87 OCTANE FUEL)	<b>57,000</b>	0	<b>57,000</b>	<b>64,500</b>	13.16%
52300 MATERIALS & SUPPLIES (EVIDENCE BAGS, PEPPER SPRAY, FINGERPRINT SUPPLIES, BARRIER TAPE, ALCOHOL COLLECTION KITS, ETC.)	<b>4,000</b>	0	<b>4,000</b>	<b>4,000</b>	0.00%
52400 UNIFORMS (SHIRTS, PANTS, VESTS, BELTS, BADGES/BARS, HOLSTERS, CUFF HOLDERS, HELMETS, ETC.)	<b>15,000</b>	0	<b>15,000</b>	<b>17,500</b>	16.67%
52500 COMPUTER SUPPORT (FOR COMPUTER HARDWARE, SOFTWARE, SUPPLIES, ETC.)	<b>7,000</b>	0	<b>7,000</b>	<b>10,000</b>	42.86%
54000 BOOKS & PUBLICATIONS (FLORIDA STATE STATUTES, LAW PUBLICATIONS, CROSS REFERENCE STREET GUIDE, ETC.)	<b>1,000</b>	0	<b>1,000</b>	<b>1,500</b>	50.00%
54100 TRAINING (CONFERENCES, SEMINARS, PLI, TRAINING PROGRAMS, ETC. (TUITION REIMBURSEMENT LIMITED TO \$10,000))	<b>16,500</b>	0	<b>16,500</b>	<b>16,500</b>	0.00%
54200 HIGH LIABILITY TRAINING (AMMUNITION, TARGETS, FIRING RANGE SUPPLIES, ETC.)	<b>7,000</b>	0	<b>7,000</b>	<b>7,000</b>	0.00%

LAW ENFORCEMENT FUND/DEPARTMENT #01521	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
54300 DUES (INT'L, FLORIDA AND PBC-CHIEFS OF POLICE, FBINAA, IALEFI, IALEP, FBI-LEEDA, ROCIC, MPSCC-\$16,000, ETC.)	<b>14,000</b>	0	<b>14,000</b>	<b>19,000</b>	35.71%
<b>SUBTOTAL-OPERATING EXPENSES</b>	<b>392,646</b>	0	<b>392,646</b>	<b>417,700</b>	6.38%
64200 COMPUTER AND EQUIPMENT (COMPUTERS AND SOFTWARE, ON A 5-YEAR REPLACEMENT CYCLE \$8.84K FROM IMPACT FEES	<b>5,000</b>	0	<b>5,000</b>	<b>10,000</b>	100.00%
64200 COMPUTER AND EQUIPMENT (SERVERS AND EQUIPMENT, ETC. AS MAY BE REQUIRED DURING THE YEAR-FROM IMPACT FEES)	<b>10,000</b>	0	<b>10,000</b>	<b>15,000</b>	50.00%
64300 VEHICLES (2-VEHICLES (FUNDED FROM ONE CENT SURTAX, \$140k), INCLUDES LIGHTS, SET-UP, INSTALLATION)	<b>230,000</b>	0	<b>230,000</b>	<b>140,000</b>	-39.13%
64900 EQUIPMENT (RADIOS, TASERS \$78, RADARS, CAMERAS, ETC Misc. \$10)	<b>130,000</b>	31,940	<b>161,940</b>	<b>88,000</b>	-45.66%
<b>SUBTOTAL-CAPITAL OUTLAY</b>	<b>375,000</b>	31,940	<b>406,940</b>	<b>253,000</b>	-37.83%
<b>DEPARTMENT TOTALS</b>	<b>3,599,635</b>	<b>31,940</b>	<b>3,631,575</b>	<b>3,720,914</b>	<b>2.46%</b>

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PUBLIC WORKS FUND/DEPARTMENT #01539	FY 23-24 Budget	FY 23-24 TRANSFERS	FY 23-24 REVISED	FY 24-25 DRAFT BUDGET	PERCENT CHANGED
<u>12000 PAYROLL</u>					
SALARY AND WAGES	330,490	0	330,490	347,750	5.22%
<u>OTHER PAYROLL EXPENSES</u>					
Overtime	10,000	0	10,000	10,000	0.00%
Estimated Personal Leave Payout	4,459	0	4,459	4,500	0.93%
<b>SUBTOTAL-SALARIES</b>	<b>344,949</b>	<b>0</b>	<b>344,949</b>	<b>362,250</b>	<b>5.02%</b>
21000 FICA TAXES (PERCENTAGE OF GROSS SALARIES AS FEDERALLY MANDATED)	26,389	0	26,389	27,712	5.02%
22000 RETIREMENT CONTRIBUTION (EMPLOYEE'S PENSION PLANS - FLORIDA RETIREMENT SYSTEM AND JUNO BEACH'S PENSION PLAN)	33,802	0	33,802	39,525	16.93%
23000 INSURANCE BENEFITS (MEDICAL, DENTAL, SHORT AND LONG TERM DISABILITY, LIFE-AD&D AND VISION INSURANCE, INCLUDES FSA)	54,979	0	54,979	65,975	20.00%
24000 WORKERS' COMPENSATION (ESTIMATED AT START OF POLICY YEAR - ACTUAL COSTS DEPEND ON PAYROLL AND CLAIMS)	11,373	0	11,373	11,885	4.50%
<b>SUBTOTAL-EMPLOYEE BENEFITS</b>	<b>126,543</b>	<b>0</b>	<b>126,544</b>	<b>145,096</b>	<b>14.66%</b>
31300 CONSULTANT FEES (CONSULTING SERVICES, I.T., PELICAN LAKE)	5,000	0	5,000	20,000	300.00%
<b>SUBTOTAL-PROFESSIONAL FEES</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>20,000</b>	<b>300.00%</b>
34100 CONTRACT SERVICES-LAKE & BLDG. (FACILITY CLEANING \$28,600, PELICAN LAKE \$4,000, FIRE ALARM \$2,100, ELEVATOR \$2,026, AND EXTERMINATI	48,376	14,972	63,348	48,500	-23.44%
34300 LANDSCAPING MAINTENANCE (CONTRACT LABOR, IRRIGATION MAINT., FERTILIZER, MULCH, SEAGRAPE TRIMMING, PLANTS, RUST CONTRO	32,500		32,500	32,500	0.00%
34400 CONTRACT - LANDSCAPING (U.S. HWY 1, DONALD ROSS, OCEAN DRIVE (N), UNIVERSE BLVD., TOWN HALL PARK, PELICAN LAKE, MERC. RD. & TOWI	78,469	126,886	205,355	177,660	-13.49%
34800 SOLID WASTE ASSESSMENTS (CURBSIDE COLLECTION ASSESSMENT PAYABLE TO WASTE MANAGEMENT, CORRESPONDING REVENUE ITE	121,700	0	121,700	128,500	5.59%
40000 TRAVEL & PER DIEM (RELATED EXPENSES FOR CONFERENCES, SEMINARS, MEETINGS, ETC.)	2,000	0	2,000	2,000	0.00%
41000 COMMUNICATION SERVICES (PBC TELEPHONE SERVICE & INTERNET ACCESS, CELLULAR SERVICE, CABLE, ETC.)	5,500	0	5,500	6,000	9.09%
43000 UTILITY SRV-ELECTRICITY (FOR TOWN CENTER AND MAINTENANCE BUILDINGS)	25,500	0	25,500	26,500	3.92%

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PUBLIC WORKS FUND/DEPARTMENT #01539	FY 23-24 Budget	FY 23-24 TRANSFERS	FY 23-24 REVISED	FY 24-25 DRAFT BUDGET	PERCENT CHANGED
43100 UTILITY SRV-ELECTRICITY (FOR STREET LIGHTS, PELICAN LAKE & OCEAN DRIVE (N) LIGHTS, FOUNTAINS, & IRRIGATION PUMPS & TIMER	61,500	0	61,500	68,000	10.57%
43300 UTILITY SRV-WATER/SEWER (FOR TOWN CENTER AND MAINTENANCE BUILDINGS)	3,150	0	3,150	3,150	0.00%
43400 UTILITY SRV-WATER (DUNE SHOWERS AND PARK IRRIGATION SYSTEMS THROUGHOUT TOWN)	13,750	0	13,750	13,750	0.00%
43800 STORM WATER-NPDES (PROJECTED EXPENSE FOR FEDERAL MANDATE INCLUDING STREET SWEEPING, DISPOSAL, DOG BAGS, CONSULTING, NEWSLETTEI	9,500	0	9,500	9,500	0.00%
43900 WASTE DISPOSAL (TOWN CENTER, MAINTENANCE AND BEACH DEBRIS DISPOSAL, ESTIMATE BASED ON HISTORICAL COSTS)	4,000	0	4,000	4,000	0.00%
44100 RENTALS & LEASES (PERIODIC RENTAL OF SPECIALTY EQUIPMENT, ESTIMATE BASED ON HISTORICAL USAGE)	1,000	0	1,000	1,000	0.00%
46000 REPAIR / MAINTENANCE (FOR DEPARTMENT VEHICLES, BACKHOE, AERIAL LIFT, MOWERS, AND OTHER EQUIPMENT)	18,000	0	18,000	15,000	-16.67%
46100 BUILDING MAINTENANCE (AIR CONDITIONERS, PAINTING, FLOOR CLEANING, ELECTRICAL, PLUMBING & OTHER SERVICES & SERVICE C	20,000	0	20,000	50,000	150.00%
48000 PROMOTIONAL ACTIVITIES (EVENTS & OTHER SUPPORT ACTIVITY, BASED ON HISTORICAL USAGE)	2,000	0	2,000	1,000	-50.00%
49000 OTHER CURRENT CHARGES (MISC. HARDWARE ITEMS, TOOLS, LUMBER, BATTERIES, FILTERS, PARK MAINT. ITEMS, OFFICE NEEDS, ETC.)	12,500	0	12,500	10,000	-20.00%
49340 DONATION EXPENSES (PURCHASE OF BENCHES, TREES, AND PLAQUES FROM DONATED FUNDS)	2,500	0	2,500	2,500	0.00%
49360 AMENITY IMPROVEMENTS (FOR HARDSCAPE, IRRIGATION, DUNE WALKOVERS, SIDEWALKS, ETC. REPAIRS AND REPLACEMENTS)	20,000	0	20,000	12,500	-37.50%
49500 INCIDENT MANAGEMENT (EMERGENCY MANAGEMENT RELATED MATERIALS, SUPPLIES, REPAIRS, GENERATOR FUEL, ETC.)	2,500	0	2,500	2,500	0.00%
49700 SMALL EQUIPMENT (PURCHASE OF LANDSCAPING AND BUILDING MAINTENANCE EQUIPMENT)	2,500	0	2,500	2,500	0.00%
52200 FUEL (FOR DEPARTMENT VEHICLES, BASED ON CURRENT MARKET CONDITIONS AND 87 OCTANE FUEL)	11,000	0	11,000	11,000	0.00%
52300 MATERIALS & SUPPLIES (JANITORIAL, BUILDING, MAINTENANCE, WELDING, ETC. PRODUCTS AND SUPPLIES)	9,000	0	9,000	9,000	0.00%
52400 UNIFORMS (SHIRTS, PANTS, AND SAFETY BOOTS)	1,500	0	1,500	1,500	0.00%

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PUBLIC WORKS FUND/DEPARTMENT #01539	FY 23-24 Budget	FY 23-24 TRANSFERS	FY 23-24 REVISED	FY 24-25 DRAFT BUDGET	PERCENT CHANGED
52500 COMPUTER SUPPORT (FOR COMPUTER HARDWARE, SOFTWARE, SUPPLIES, ETC.)	1,250	0	1,250	1,250	0.00%
53000 ROAD MAINTENANCE & SUPPLIES (STREET NAME, DIRECTIONAL AND INFORMATION SIGNS; SUPPLIES AND STRIPING MAINTENANCE)	14,000	0	14,000	14,000	0.00%
54100 TRAINING (REGISTRATION FOR CONFERENCES, SEMINARS AND MEETINGS; AND COLLEGE TUITION REIMBURSEMENT; PUBLICAT	1,000	0	1,000	1,000	0.00%
<b>SUBTOTAL-OPERATING EXPENSES</b>	<b>524,695</b>	141,858	<b>666,553</b>	<b>654,810</b>	-1.76%
62700 TOWN CENTER (CAPITAL RESTORATION NEEDS- Building Addition Design 250k, Fascia 50K AND A/C 30K)	57,500	12,000	69,500	330,000	374.82%
63400 KAGAN PARK (2023/24 KAGAN PARK-PLAYGROUND EQUIPMENT-\$225K FROM ONE-CENT)	255,000	0	255,000	225,000	-11.76%
63500 LIGHTS, ELECTRIC, SIGNS, ROADS (CAPITAL RESTORATION AND REPAIR-LIGHTS, ELECTRIC, SIGNS, ROADS, ETC.-MERCURY ROAD STREET LIGH	10,000	3,500	13,500	0	-100.00%
63600 AMENITY IMPROVEMENTS (CAPITAL RESTORATION AND REPAIR-HARDSCAPE, LANDSCAPE, IRRIGATION, SIDEWALKS, PELICAN LAKE, ET 2024 Gazebo 15K - Sidewalks 50k	10,000	0	10,000	65,000	550.00%
63800 PROJECT - Beach Shelter Re Roofs	0	0	0	24,000	
63800 PROJECTS Road Paving and Resurfacing - One Cent Surtax	0	0	0	500,000	
63800 PROJECTS (ATLANTIC BOULEVARD/OCEAN RIDGE PEDESTRIAN PATH AND SIDEWALK - \$90K FROM ONE-CENT)	90,000	70,000	160,000	90,000	-43.75%
63900 STORMWATER IMPROVEMENTS PELICAN LAKE S. LITTORAL SHELF \$50K-ONE-CENT)	374,000	0	374,000	50,000	-86.63%
63900 STORMWATER IMPROVEMENTS (FY 23 UNIVERSE BOULEVARD STORMWATER- Encumbrance rollover \$2.2m)	2,200,000	0	2,200,000	0	-100.00%
63900 PROJECTS (PELICAN LAKE/ COMMUNITY AREA-\$200,000-ONE-CENT- JB0 Drainage \$100k (Rollover from 2023-2024) DUNE WALKOVER \$150,000 -FRDAP Grant \$112,500k -\$37,500 ONE CENT)	341,750	0	341,750	450,000	31.68%
64000 EQUIPMENT & MAJOR REPAIRS (CAPITAL MACHINERY, EQUIPMENT/REPAIRS;	40,000	34,000	74,000	30,000	-59.46%
<b>SUBTOTAL-CAPITAL OUTLAY</b>	<b>3,378,250</b>	119,500	<b>3,497,750</b>	<b>1,764,000</b>	-49.57%
<b>DEPARTMENT TOTALS</b>	<b>4,379,436</b>	<b>261,358</b>	<b>4,640,794</b>	<b>2,946,156</b>	<b>-36.52%</b>

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GENERAL GOVERNMENT  
FUND/DEPARTMENT #01595

	<i>FY 23-24 Budget</i>	FY 23-24 TRANSFERS	<i>FY 23-24 REVISED</i>	<i>FY 24-25 DRAFT BUDGET</i>	PERCENT CHANGED
23100 HEALTH INSURANCE (75% OF DEPENDENT MEDICAL AND DENTAL INSURANCE PREMIUMS)	<b>105,000</b>	0	<b>105,000</b>	<b>150,000</b>	42.86%
45000 INSURANCE (GENERAL & LAW ENFORCEMENT LIABILITY, AUTO, BUILDING & CONTENTS, FLOOD, DUNE WALKOVERS, ETC.)	<b>227,115</b>	0	<b>227,115</b>	<b>240,000</b>	5.67%
71000 DEBT SERVICE (TOWN IS DEBT FREE)	<b>0</b>	0	<b>0</b>	<b>0</b>	0.00%
99900 CONTINGENCY \$500,000, AND ESTIMATED TO FUND BALANCE DUE TO EXCESS FROM BUILDING PERMIT REVENUE-\$150K.)	<b>638,322</b>	(474,158)	<b>164,164</b>	<b>650,000</b>	1.83%
<b>DEPARTMENT TOTALS</b>	<b>970,437</b>	(474,158)	<b>496,279</b>	<b>1,040,000</b>	7.17%
<b>TOTAL EXPENDITURES</b>	<b>11,514,590</b>	<b>360,939</b>	<b>11,875,529</b>	<b>10,949,877</b>	-7.79%

BUDGET SUMMARY	PRIOR YEAR	AMENDED BUDGET	CURRENT YEAR	Amount Changed
TOTAL REVENUES	11,514,590	11,875,529	10,949,877	(925,652)
LEGISLATIVE	29,939	46,739	57,713	10,974
FINANCE & ADMINISTRATION	1,165,430	1,390,429	1,343,300	(47,129)
COMPREHENSIVE PLANNING	1,369,713	1,669,713	1,841,793	172,080
LAW ENFORCEMENT	3,599,635	3,631,575	3,720,914	89,339
PUBLIC WORKS	4,379,436	4,640,794	2,946,156	(1,694,638)
GENERAL GOVERNMENT	970,437	496,279	1,040,000	543,721
TOTAL EXPENDITURES	11,514,590	11,875,529	10,949,877	(925,652)
SURPLUS(SHORTFALL)	0	(0)	0	0



**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** M. Ventura, Finance Director  
**Item Title:** One-Cent Surtax – FY 2024/25 Projects List for Oversight Committee

#### **BACKGROUND:**

In November 2016 the voters of Palm Beach County approved a one-cent sales surtax. The approval effectively raised the sales tax from 6 cents to 7 cents on the dollar, giving the county government, its public schools and municipal governments funding intended primarily for repairing infrastructure and public facilities, and purchasing capital equipment. The total revenue for Juno Beach during the 10-year term, beginning January 1, 2017, is estimated to be approximately \$2 million.

Pursuant to the County Ordinance and the ballot language approved by the voters, municipal expenditures of surtax proceeds shall be subject to independent oversight by citizen committees and proceeds expenditures are restricted by Section 212.055(2)(d), Florida Statutes. At the December 14, 2016 Town Council meeting, the Council approved participating with the Palm Beach County League of Cities-Surtax Oversight Committee to facilitate that requirement. The Oversight Committee has 17 participating municipalities.

#### **DISCUSSION:**

The Palm Beach County League of Cities Infrastructure Surtax Citizen Oversight Committee is requesting the Town's One-Cent Discretionary Surtax Project List for Fiscal Year 2025 to be submitted to the Committee by June 30, 2024.

Staff proposes the following, new or additionally funded, projects from one-cent discretionary surtax for FY 2024/25 to satisfy the above request from the Oversight Committee:

- Police Vehicle and Equipment - \$140,000
- Townwide Road Repaving - \$500,000

As you may recall, the fiscal year proposed project lists are not cast in stone, the Town Council can change, re-prioritize or abandon any project or equipment item at any time. In addition, the Town does not have to expend any of the proceeds in any specific time frame, there is no risk of forfeiture. During the budget process, staff will include and present all of the FY 2025 proposed capital projects and funding sources for the Town Council's review and approval.



**RECOMMENDATION:**

Staff recommends the Town Council consider a motion to approve a FY 2024/25 One-Cent Discretionary Surtax Projects List funded through the one-cent discretionary sales surtax and submit to the Palm Beach County League of Cities Infrastructure Surtax Citizen Oversight Committee as requested.

**Supplemental Information**

Staff is including the following supplemental information that will be reviewed during the budget process.

- FY 2025 Capital Improvement Plan as of 7/1/24, and
- the 2025 Proposed Discretionary Sales Surtax Projects List

**Town of Juno Beach for FY 2025  
One-Cent Surtax Projects List**

Project Name	Description of Project	Rationale for Eligible Funding	Original Allocation Approved	Subsequent Allocation Adjustment	FY 2024 Expense	Remaining Balance or (Overspent)	Status of Project
Celestial Way Stormwater Improvements	Construction/installation of stormwater drainage system	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 150,000.00	\$ 12,000.00	\$ -	\$ 162,000.00	In-Progress
Vehicle Replacement	Purchase of a two (2) marked Police vehicle, (1) unmarked vehicle and related equipment	Section 212.055(2)(d)1b, this is an equipment capital outlay associated with police activities that have a life expectancy of 5 or more years.	\$ 180,000.00		\$ 180,000.00	\$ -	Completed
Altantic Boulevard Sidewalk	Installation of sidewalk and road marking to delineate pedestrian walkway.	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 60,000.00	\$ 30,000.00	\$ -	\$ 90,000.00	In-Progress
Kagan Park Playground Improvements	Replace Kagan Park Playground Improvements	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 225,000.00	\$ -	\$ -	\$ 225,000.00	Budgeted - On Hold - Seeking Grant Funding
Kagan Park Parking Lot Resurfacing	Resurface Kagan Park parking Lot	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 30,000.00	\$ -	\$ 29,845.00	\$ 155.00	Completed
Donald Ross Dune Walkover	Construct and Install Dune Walkover	Section 212.055(2)(d)1b, this is an equipment capital outlay associated with police activities that have a life expectancy of 5 or more years.	\$ 37,500.00	\$ -	\$ -	\$ 37,500.00	Budgeted
Littoral Shelf - Pelican Lake/ SOUTH	Construction/installation of a littoral shelf/zone. Littoral Zones are crucial components of healthy ecosystems, a primary function of a planted littoral zone is to absorb pollutants from water that ultimately drain into our canals and rivers, particularly water generated from storms. Littoral zone vegetation also prevents shoreline erosion and support wildlife.	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	In-Progress
Town Center Improvements	Update Fire Alarm System and Improvements to Town Center	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	In-Progress
Pelican Lake / Community Area	Construction and Improvements of Community Area of Pelican Lake North	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 191,750.00	\$ 8,250.00	\$ -	\$ 200,000.00	Budgeted - Increase for 2024/25
Vehicle Replacement	Purchase of a two (2) marked Police vehicle and related equipment	Section 212.055(2)(d)1b, this is an equipment capital outlay associated with police activities that have a life expectancy of 5 or more years.	\$ 140,000.00		\$ -	\$ 140,000.00	Requested 2024/2025
Town Wide Road Repaving	Repave Town Roads - Universe Blvd, Celestial Way and Side Streets	Section 212.055(2)(d)1a, this is a fixed capital outlay associated with the improvement of public facilities that has a life expectancy of 5 or more years.	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	Requested 2024/2025
<b>Totals:</b>			<b>\$ 1,609,250.00</b>	<b>\$ 50,250.00</b>	<b>\$ 209,845.00</b>	<b>\$ 1,449,655.00</b>	

Currently Budgeted and to be Approved by the Juno Beach Town Council on July 24, 2024.

**Contact:**

Michael Ventura, Finance Director  
[mventura@juno-beach.fl.us](mailto:mventura@juno-beach.fl.us)  
P-561-656-0320; Fax-561-656-0321  
Town of Juno Beach  
340 Ocean Drive  
Juno Beach, FL 33408

**CAPITAL IMPROVEMENT PLAN**  
**Fiscal Year 2025 - Fiscal Year 2029**  
**7/1/2024**

(Categorized by Funding Source)

	Projected FY 2025	Projected FY 2026	Projected FY 2027	Projected FY 2028	Projected FY 2029	5-YEAR TOTAL
<b>FUNDED BY: ONE-CENT SURTAX REVENUE</b>						
Pelican Lake/Community Area	200,000					200,000
Police Vehicle Marked (2) - Administration (1) - w/ Equipment	140,000	140,000				280,000
Atlantic Blvd./Ocean Ridge Pedestrian Path-Sidewalk / Improve	90,000					90,000
Pelican Lake - South Littoral Shelf (Construction)	50,000					50,000
Donald Ross Dune Walkover (FRDAP Grant \$112.5k 75%-25%)	37,500					37,500
Road Improvements-Overlay, Resurfacing	500,000	500,000				1,000,000
<b>ONE-CENT SURTAX PROJECTS &amp; EQUIPMENT TOTAL</b>	<b>1,017,500</b>	<b>640,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,657,500</b>
<b>FUNDED BY: GENERAL FUND, IMPACT FEES, GRANTS AND OTHER SOURCES</b>						
<b>Buildings and Improvements</b>						
Town Center-Restoration & Maintenance	50,000	10,000	30,000	10,000	10,000	110,000
Town Center-Building Department Area Remodel	0	10,000	30,000	10,000	10,000	60,000
Town Center-Building and PD Area Improvements	250,000	1,500,000				1,750,000
Generator Replacement				250,000		250,000
<b>Total Buildings and Improvements</b>	<b>300,000</b>	<b>1,520,000</b>	<b>60,000</b>	<b>270,000</b>	<b>20,000</b>	<b>2,170,000</b>
<b>Streets and Lighting</b>						
Road Improvements-Overlay, Resurfacing	0	0		40,000	40,000	80,000
<b>Total Streets and Lighting</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>80,000</b>
<b>Stormwater System</b>						
Stormwater/Drainage Projects (JB0)	100,000		40,000		40,000	180,000
Pelican Lake Amenities-Fountains, Aerators		5,000		5,000		10,000
<b>Total Stormwater System</b>	<b>100,000</b>	<b>5,000</b>	<b>40,000</b>	<b>5,000</b>	<b>40,000</b>	<b>190,000</b>
<b>Parks &amp; Amenities</b>						
Donald Ross Dune Walkover and Drainage (FRDAP Grant \$112.5k)	112,500					112,500
Pelican Lake Gazebo	15,000					15,000
Dune Walkover Repairs/Improvements and Shelter Maint.	24,000	5,000	5,000	5,000	5,000	44,000
Kagan Park-Playground, Improvements	0					0
Hardscape, Landscape, Irrigation, Sidewalks, Lights, Etc.	50,000	60,000	60,000	60,000	60,000	290,000
<b>Total Parks &amp; Landscaping</b>	<b>201,500</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>461,500</b>
<b>Vehicles, Heavy Equipment, Off-Road</b>						
P&Z Vehicles					37,000	37,000
Police Vehicles, including emergency light setup			145,000	145,000	150,000	440,000
Police ATV, Bikes, Off-Road		15,000				15,000
Public Works Vehicles		30,000		35,000		65,000
Heavy Equipment, Mowers, Tractors, Repairs, 50H-Pump	30,000	30,000	35,000	38,500	40,000	173,500
<b>Total Vehicles, Heavy Equipment, Off-Road</b>	<b>30,000</b>	<b>75,000</b>	<b>180,000</b>	<b>218,500</b>	<b>227,000</b>	<b>730,500</b>
<b>Computers, Electronics and Misc. Equipment</b>						
Electronics-Desktops, Laptops, Printers, Audio, Video, etc.	27,500	20,000	20,000	20,000	20,000	107,500
Network-Servers, Storage, Switches, Software, etc.	90,000	10,000	10,000	10,000	50,000	170,000
Police - Tasers and Misc. Equipment	55,000	25,000	25,000	25,000	25,000	155,000
Police - Radios, Radars, Cameras, etc.	10,000	20,000	20,000	20,000	150,000	220,000
<b>Total Equipment</b>	<b>182,500</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>245,000</b>	<b>652,500</b>
<b>GENERAL FUND, IMPACT FEES, GRANTS, OTHER SOURCES</b>	<b>814,000</b>	<b>1,740,000</b>	<b>420,000</b>	<b>673,500</b>	<b>637,000</b>	<b>4,284,500</b>
<b>Total Proposed/Projected Annual Expenditures for One-Cent Surtax, General Fund, Impact Fees, Grants, Etc.</b>	<b>1,831,500</b>	<b>2,380,000</b>	<b>420,000</b>	<b>673,500</b>	<b>637,000</b>	<b>5,942,000</b>
2024 Rollover						



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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** C. Copeland-Rodriguez, Town Clerk  
**Item Title:** Resolution No. 2024-11: Annual Garbage Assessment Collection (Non-Ad Valorem) FY 2024-2025

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#### **DISCUSSION:**

On September 14, 2022, the Town Council passed Ordinance 755, which awarded a new contract to Waste Management (WM) for the collection of refuse, recyclables, and vegetative waste through September 30, 2027.

Since October 1999, single-family residents in the Town have paid for solid waste hauling through non ad valorem assessments on their annual tax bills. Under the terms of the new contract, the rates increased 3.75%, which represents a yearly rate increase from last year's \$242.04 to \$251.16.

Florida State Statutes requires notices to be given to single-family property owners 20 days prior to the public hearing, when there is a change in the non-ad valorem assessments. On July 1<sup>st</sup> notices were sent out to all residents informing them of the increase in the annual garbage collection assessment. The notice was also published on the Palm Beach County Legal Notices Website that same date ([PBC Legal Notices – Juno Beach](#)).

With this increase, residents will continue to receive the same level of service they have come to depend on from Waste Management (WM). This includes two (2) times per week garbage and trash pickups and a recycling pickup one (1) time per week.

#### **RECOMMENDATION:**

Staff recommends approval of Resolution No. 2024-11 - the non-ad valorem assessment for garbage collection, in the amount of \$251.16 per unit per year, for Fiscal Year 2024-2025.

RESOLUTION 2024-11

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, ADOPTING AND CERTIFYING THE NON-AD VALOREM ASSESSMENT ROLL FOR THE ANNUAL GARBAGE ASSESSMENT COLLECTION FOR FY 2024-2025; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Juno Beach, Florida imposes an annual Non-Ad Valorem Assessment Rate for garbage collection services; and

WHEREAS, Section 197.3632, Florida Statutes, requires the Town Council to certify a non-ad valorem assessment roll on garbage collection services by Palm Beach County’s final annual tax roll hearing date each year; and

WHEREAS, the Town has prepared a Certificate to Non-Ad Valorem Assessment Roll for Fiscal Year 2024-25 for the Palm Beach County Tax Collector to reflect the number of units and rate for the assessment imposed against all single-family residences within the Town’s corporate limits; and

WHEREAS, the Town Council determines that the adoption of this Resolution benefits the public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing whereas clausued are ratified as true and incorporated herein.

Section 2. The Town Council hereby approves the non-ad valorem assessment roll for garbage collection and the Certificate to Non-Ad Valorem Assessment Roll for the Palm Beach County Tax Collector, a copy of which is attached hereto and incorporated herein by reference, and authorizes the Mayor to execute the Certificate. Pursuant to Section 197.3632, Florida Statutes, the assessment roll shall be certified to the Palm Beach County Tax Collector prior to the final annual tax roll hearing date of each year.

Section 3. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall become effective immediately upon adoption.

RESOLVED AND ADOPTED this 24th day of July, 2024.

Peggy Wheeler, Mayor

ATTEST:

Caitlin E. Copeland-Rodriguez, MMC  
Town Clerk

1 APPROVED AS TO FORM AND  
2 LEGAL SUFFICIENCY:  
3  
4 \_\_\_\_\_  
5 Leonard G. Rubin, Town Attorney



### CERTIFICATE TO NON-AD VALOREM ASSESSMENT ROLL

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of Town of Juno Beach, located in Palm Beach County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the 28th day of August, 2024 year.

\_\_\_\_\_  
Chairman of the Board or authorized agent  
of Town of Juno Beach  
Name of local government  
Palm Beach County, Florida



**Meeting Name:** Town Council Meeting

**Meeting Date:** July 24, 2024

**Prepared By:** Andrea Dobbins, Project Coordinator/Risk Manager

**Item Title:** Resolution No. 2024-10 - First Amendment to Solid Waste and Recyclable Collections Services Agreement

---

### **DISCUSSION:**

The contract for services between WM and the Town of Juno Beach states automated collection services will be provided to the Town within 3 years of the executed agreement. WM is initiating their campaign to fulfill this portion of the contract. They are here to explain the automated collection process and how they will be working with the community as this campaign is rolled out.

### **ATTACHMENTS:**

Resolution No. 2024-10

WM contract 2022-2027



RESOLUTION 2024-10

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, APPROVING A FIRST AMENDMENT TO THE SOLID WASTE AND RECYCLABLE COLLECTIONS SERVICES AGREEMENT WITH WASTE MANAGEMENT, INC. OF FLORIDA AND AUTHORIZING THE MAYOR AND TOWN CLERK TO EXECUTE SAME; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, through the adoption of Ordinance No. 755, the Town Council approved a Refuse, Multi-Material Recycling and Vegetative Waste Collection Agreement with Waste Management, Inc. of Florida ("Agreement"), effective October 1, 2022; and

WHEREAS, Ordinance No. 755 authorizes the Town and Waste Management, Inc. (WM) to amend the Agreement by written instrument signed by both parties without the necessity of amending the Ordinance; and

WHEREAS, the Town and Contractor have agreed to amend the Agreement to formally commence automated collection service for refuse as of October 1, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing recitals are ratified and incorporated herein.

Section 2. The Town Council hereby approves the First Amendment to the Solid Waste and Recyclable Collections Services Agreement with Waste Management, Inc. of Florida, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference and authorizes and directs the Mayor and Town Clerk to execute the First Amendment on behalf of the Town.

Section 3. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall be effective immediately upon adoption.

RESOLVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Peggy Wheeler, Mayor

ATTEST:

\_\_\_\_\_  
Caitlin E. Copeland-Rodriguez, Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
Leonard G. Rubin, Town Attorney

**FIRST AMENDMENT TO  
SOLID WASTE AND RECYCLABLE  
COLLECTIONS SERVICES AGREEMENT**

**THIS FIRST AMENDMENT** ("Amendment") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Town of Juno Beach, Florida, a Florida municipal corporation hereinafter referred to as "Town", 340 Ocean Drive, Juno Beach, Florida 33408 and Waste Management Inc. of Florida, a Florida corporation hereinafter referred to as "Contractor", with its principal place of business at 1800 N. Military Trail, Suite 201, Boca Raton, FL 33431.

**WHEREAS**, the Town and Contractor entered into a Solid Waste and Recyclable Collection Services Agreement the term of which began on October 1, 2022 ("Agreement"); and

**WHEREAS**, the Town and Contractor have agreed to amend the Agreement to formally commence automated collection service for refuse as of October 1, 2024.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the respective covenants contained in the Agreement, the parties agree as follows:

1. The foregoing recitals are ratified as true and are incorporated herein by reference.
2. **In Section 5, DEFINITION OF TERMS, Section 5.17 Garbage Receptacle is hereby deleted and replaced with the following:**

Section 5.17. Garbage Receptacle: Shall mean a Garbage container provided by the Contractor that is made with heavy-duty hard plastic or other impervious material, with an enclosed bottom and sides, mounted on two wheels, equipped with a tight-fitting hinged lid, having a capacity of approximately sixty-five (65) gallons, with a lift bar, and used for the Automated Collection Service of Garbage and Trash. Garbage Receptacles purchased by the Contractor pursuant to this Agreement shall remain the property of the Contractor when this Agreement expires or terminates.

**3. Section 7.4 Receptacles of the Agreement is hereby deleted and replaced with the following:**

Section 7.4 Receptacles. The Contractor shall be required to pick up all Garbage, Trash, and Bulk Trash generated from residential units which have been properly prepared and stored for collection as follows: The Contractor shall purchase, assemble, and deliver one new Garbage Receptacle to each residential customer at least one (1) week prior to the commencement of Automated Collection Service. In addition, during the term of this Agreement, the Contractor shall purchase, assemble, and deliver: (a) a new or refurbished Garbage Receptacle to each customer in the service area whose Garbage Receptacle was stolen, or damaged or worn beyond repair; and (b) a new Garbage Receptacle for each customer that wishes to purchase an additional one. A "refurbished" Receptacle means a Receptacle that was cleaned and repaired to "like new" condition.

The Contractor may charge a fee for providing replacement Garbage Receptacles only if a customer already has received a free replacement Garbage Receptacle and then that customer requests additional Garbage Receptacles, all while living in the same residence. In such circumstances, the customer shall purchase the new Garbage Receptacle. The fee for a new Garbage Receptacle shall not exceed Seventy-Five Dollars (\$75) per Receptacle and the fee for delivering Receptacles shall not exceed Twenty-Five Dollars (\$25) per delivery.

All Garbage and Trash shall be placed in a Garbage Receptacle and shall be placed by residential customers at curbside (within 6 feet of roadway) or at such other single collection point as may be agreed upon by the Contractor and the customer. Bulk Trash piled at curbside shall be collected providing that it does not exceed six (6) feet in length or fifty (50) pounds in weight for any piece or segment of such materials. Bulk Trash that exceeds the above will be tagged by the collection crew for the clamshell service pickup within 72 hours.

Containerized Multiple Dwelling Units (dwellings containing four (4) or more units under a single roof) serviced by Mechanical Containers shall containerize all Garbage and Trash. Bulk Trash shall be collected at a designated site agreed to by the Contractor and the customer and approved by the Town. Containerized Services shall include the rolling out and locking and unlocking of containers, opening and closing doors and gates, exchanging containers, changing container location,

supplying locks and locking mechanisms for containers, and other services required for proper maintenance of containers.

**4. Section 7.5 Method of Collection of Residential Refuse is hereby deleted and replaced with the following:**

7.5 Method of Collection of Residential Refuse. The Contractor shall make collections with a minimum of noise and disturbances to the customer. Any refuse spilled by the Contractor shall be picked up immediately by the Contractor. Garbage Receptacles shall be handled carefully by the Contractor and shall be thoroughly emptied and then left at the proper point of collection.

**5. Section 8.3 Commercial Receptacles is hereby deleted and replaced with the following:**

8.3 Commercial Receptacles: Commercial establishments shall generally use Mechanical Containers. The Contractor may provide Garbage Receptacles to its Commercial Customers if Contractor chooses to do so. The Contractor shall be responsible for purchasing, assembling, and delivering the Garbage Receptacles to such Customers. Mechanical Containers must be properly maintained and kept clean and sanitary at all times.

**6. Section 27 SUBCONTRACTORS, ASSIGNMENT AND CHANGE OF CONTROL is hereby deleted and replaced with the following:**

The Contractor currently uses a subcontractor for special valet type collection services. A list of subcontractors will be provided to the Town. The Contractor shall make no assignment of its rights or obligations under the Contract without first obtaining the written consent of the Town, which may be granted or withheld in its sole discretion.

**7. All other provisions of the Agreement, to the extent not modified herein, remain in full force and effect.**

**8. This above changes Sections 5.17, 7.4, 7.5, 8.3, and 27 shall be effective as of October 1, 2024**

**IN WITNESS HEREOF**, the Town and Contractor have set their hands and seals on the day and year first above written to this First Amendment.

[Remainder of page blank – signatures on next page]

TOWN OF JUNO BEACH

WASTE MANAGEMENT INC. OF FLORIDA

\_\_\_\_\_  
Peggy Wheeler, Mayor

\_\_\_\_\_  
President

ATTEST:

ATTEST:

\_\_\_\_\_  
Caitlin Copeland-Rodriguez  
Town Clerk

By: \_\_\_\_\_  
Print Name:

Approved as to form and  
legal sufficiency:

\_\_\_\_\_  
Town Attorney

**SOLID WASTE  
AND  
RECYCLABLE COLLECTION  
SERVICES AGREEMENT**

**BETWEEN  
THE TOWN OF JUNO BEACH  
AND  
WASTE MANAGEMENT INC. OF FLORIDA**

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**REFUSE, MULTI-MATERIAL RECYCLING AND  
VEGETATIVE WASTE COLLECTION AGREEMENT**

**THIS AGREEMENT** ("Agreement") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the Town of Juno Beach, Florida, hereinafter referred to as "Town", and Waste Management Inc. of Florida, hereinafter referred to as "Contractor", with its principal place of business at 7700 S.E. Bridge Road, Hobe Sound, Florida 33455.

**WHEREAS**, through the adoption of Ordinance No.755, the Town awarded Contractor an exclusive franchise for the collection of refuse, recycling and vegetative waste within the Town that commences October 1, 2022, and ends September 30, 2027; and

**WHEREAS**, the Town and Contractor have agreed that it is in the Town's best interest to begin automated residential collection service during the term of the Agreement;

**WHEREAS**, the Town and Contractor have agreed that Contractor shall perform all collection services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the respective covenants herein contained, the parties agree as follows:

**ARTICLE I  
GENERAL INFORMATION**

**1. GRANT OF FRANCHISE**

In accordance with Ordinance No.755, the Town hereby awards to Contractor an exclusive franchise ("Franchise") for the collection of residential, commercial, industrial and roll-off refuse, recycling and vegetative waste as specified herein, but excluding the collection of special waste, hazardous waste, bio-hazardous waste, biological waste, sludge and storm debris.

**2. LIAISON BETWEEN TOWN AND CONTRACTOR**

All dealings, contracts, notices and payments between the Contractor and the Town shall be directed by the Contractor to the Town Manager or his/her designee.

## 2.1 Filing of Commercial Fee Rate Schedule

The Contractor shall file a Commercial Fee Rate Schedule (Exhibit II) which shall be continuously maintained in the office of the Town Clerk for inspection by members of the public. The initial commercial Fee Rate Schedule shall be filed with the Town Manager a minimum of seven days prior to the effective date hereof, and any subsequent amendments thereto shall be filed with the Town Manager a minimum of 15 days prior to the effective date of such amendment.

## 3. **COMMENCEMENT OF WORK**

The work outlined in this Agreement shall commence on October 1, 2022.

## 4. **TERM**

The term of this Agreement shall be for a period of five years beginning October 1, 2022 and expiring September 30, 2027. This Agreement may be renewed for additional terms of five (5) years upon mutual written agreement of the parties.

## 5. **DEFINITION OF TERMS**

5.1 Authorized Representative: Shall mean the employee or employees designated in writing by the Town Manager to represent the Town in the administration and supervision of the Agreement.

5.2 Automated Collection Service shall mean the Collection of Garbage and Rubbish in a Garbage Cart, using fully automated equipment (e.g., a side-loading Collection Vehicle that is manned with a driver only) or semi-automated equipment (e.g., a rear-loading Collection Vehicle that is equipped with a hydraulic "tipper," a driver, and a crew of one or two people).

5.3 Biohazardous Waste: Shall mean any solid waste or liquid waste which may present a threat of infection or disease to humans or may reasonably be suspected of harboring pathogenic organisms. The term includes, but is not limited to, non-liquid human tissue and body parts; laboratory and veterinary waste which contains human-disease-causing agents; used disposable sharps, human blood, and human blood products and body fluids; and other materials which in the opinion of the Florida Department of Health is a significant risk of infection to persons outside the generating facility.

5.4 Biological Waste: Shall mean solid waste that causes or has the capability of causing disease or infection and includes, but is not limited to, Biohazardous Waste, diseased or dead animals, and other waste capable of transmitting pathogens to humans or animals.

5.5 Bulk Trash: Shall mean any non-vegetative item which cannot be containerized, bagged, or bundled including, but not limited to, inoperative and discarded refrigerators, freezers, ranges, washers, dryers, water heaters and similar appliances; bathtubs, sinks, and similar household fixtures; household goods and furniture; and minor "do it yourself" project construction debris up to one cubic yard. Bulk Trash shall not be commingled with Vegetative Waste.

5.6 Town: Town of Juno Beach, Florida.

5.7 Collection: Shall mean the process whereby solid waste, Garbage, Trash, Bulk Trash, Vegetative Waste or Recyclable Materials are removed and transported to a Designated Facility.

5.8 Commercial Service: Shall herein refer to the service provided to business establishments, churches, schools, Multiple-Dwelling Units not receiving curbside service, office buildings and other establishments. Commercial Service shall include container rental, the rolling out and locking and unlocking of containers, opening and closing doors and gates, exchanging containers, changing container locations, supplying locks and locking mechanisms for containers, and other services required for the proper maintenance of containers.

5.9 Commercial Trash: Shall mean any and all accumulations of paper, rags, excelsior or other packing materials, wood, paper or cardboard boxes or containers, sweepings, and any other accumulation not included under the definition of garbage, generated by the operation of stores, offices, and other business places. Commercial trash shall include furniture, appliances, car parts, and all other accumulations not included within the definition of garbage and shall be included in the service if properly containerized. Commercial trash shall not include Special Waste.

5.10 Construction and Demolition Debris: Shall mean materials defined as commercial and demolition debris by the Department in accordance with Rule 62-701.200(24), F.A.C., as amended.

5.11 Contract or Agreement: The Agreement executed by the Town and the Contractor for the performance of the work.

5.12 Contractor: Shall mean Waste Management Inc. of Florida and its officers, agents, employees and subcontractors, with whom the Town has entered into an Agreement to provide the services described herein.

5.13 Department: Shall mean the Florida Department of Environmental Protection.

5.14 Designated Facility: Shall mean a disposal processing, recovery, recycling or transfer facility.

5.15 Disposal Costs: Shall mean the "tipping fees", landfill costs or processing fees charged to the Contractor by others for disposal of the waste collected by the Contractor.

5.16 Garbage: Shall mean all putrescible waste which generally includes, but is not limited to, kitchen and table food waste, animal, vegetative, food or any organic waste that is attendant with or results from the storage, preparation, cooking or handling of food materials whether attributed to residential or commercial activities. Vegetative Waste shall not be commingled with Garbage in the same collection. Garbage shall not include any material that falls within the definition of Special Waste.

5.17 Garbage Receptacle: Shall mean any commonly available light gauge steel, plastic, or galvanized receptacle of a non-absorbent material, closed at one end and open at the other, furnished with a closely fitted top or lid and handle(s). A receptacle also includes a heavy duty, securely tied, plastic bag designed for use as a garbage receptacle. Any receptacle including waste materials shall not exceed fifty (50) gallons in capacity or fifty (50) pounds in weight, unless designated by Contractor for special handling or Contractor provided receptacle (mobile cart) in which case, capacity and weight will be volume-based.

5.18 Hazardous Waste: Shall mean solid waste as defined by the State of Florida Department of Environmental Regulation as a hazardous waste in the State of Florida Administrative Code, or by any future legislative action or by federal, state or local law.

5.19 Industrial Wastes: Industrial wastes are not included in the scope of this contract unless considered regular solid waste.

5.20 Loose Refuse: Shall mean non-compacted Refuse which is collected from the ground.



5.21 Mechanical Container: Shall mean and include any detachable metal container designed or intended to be mechanically dumped into a loader/packer type of garbage truck used by the Contractor.

5.22 Multiple Dwelling Units: Shall mean any building containing four (4) or more permanent living units, not including motels and hotels.

5.23 Performance and Payment Bond: Shall mean the form of security approved by the Town and furnished by the Contractor as required by this Contract as a guarantee that the Contractor will execute the work in accordance with the terms of the Contract.

5.24 Recyclable Materials: Shall mean newspapers (including inserts), magazines and catalogs, aluminum cans, aluminum foil and pie plates, plastic containers, glass bottles and jars, corrugated cardboard, brown paper bags, mixed paper (magazines, phone books, office paper, etc.), drink boxes, milk and juice cartons, and other solid waste materials added upon Agreement between the Town and the Contractor, when such materials have been either diverted from the remaining solid waste stream or removed prior to their entry into the remaining solid waste stream. The Town reserves the right to modify the types of materials collected by the Contractor and the point of delivery for processing.

5.25 Recycling: Shall mean any process by which solid waste, or materials which otherwise become solid waste, are collected, separated, or processed and reused or returned to use in the form of raw materials or products, as defined by the Department in accordance with Rule 62-701.200(99), F.A.C., as amended.

5.26 Rolloff Collection Service: Shall mean the Collection of Refuse and Construction and Demolition Debris using rolloff containers, or the Collection of Construction and Demolition Debris by other mechanical means, for locations within the Town.

5.27 Refuse: Shall mean Commercial Trash, household Trash and Garbage or a combination or mixture of Commercial Trash, household Trash and Garbage, plus Construction and Demolition Debris.

5.28 Refuse Regulations: Shall herein refer to regulations prescribed by the Town together with such administrative rules, regulations and procedures as may be established for the purpose of carrying out or making effective the provision of this contract.

5.29 Residential Service: Shall herein refer to the refuse, recycling and vegetative waste collection service provided to single family and Multiple-Family Dwelling Units within the Town who are not receiving Commercial Service.

5.30 Sludge: Includes the accumulated solids, residues, and precipitates generated as a result of waste treatment or processing, including wastewater treatment, water supply treatment, or operation of an air pollution control facility, and mixed liquids and solids pumped from septic tanks, grease traps, privies, or similar waste disposal appurtenances. The definition of the term "sludge" shall be amended upon any amendment of that term as it is defined in Section 403.703, F.S., as amended from time to time.

5.31 Special Waste: Shall mean solid wastes that require special handling and management, and which are not accepted at a landfill or other disposal facility, or which are accepted at a landfill or other disposal facility at higher rates than is charged for refuse, including, but not limited to, asbestos, whole tires, used oil, lead-acid batteries, and Biohazardous Waste.

5.32 Trash: Shall mean all refuse, accumulation of paper, excelsior, rags, wooden or paper boxes and containers, sweepings, broken toys, tools, utensils, and all other accumulations of a similar nature other than Garbage, which are usual to housekeeping and to the operation of stores, offices, and other business places, but shall not include Vegetative Waste.

5.34 Uniform Level of Service: Shall mean any and all Garbage and Trash, whether commercial or residential, which conforms to the preparation and storage requirements of this contract and is collected in accordance with Town approved schedule(s).

5.35 Vegetative Waste: Shall mean any vegetative matter resulting from yard and landscaping maintenance and shall include materials such as tree and shrub materials, grass clippings, palm fronds, Christmas trees, tree branches and similar other matter usually produced as refuse in the care of lawns, landscaping, and yards. Residents must bag or containerize all grass clippings, leaves, pine needles, and similar small loose items. Large Vegetative Waste items must be not more than six (6) feet in length or fifty (50) pounds in weight and shall be placed neatly at the curb to comply for regular scheduled collection.

**ARTICLE II  
SERVICES TO BE PERFORMED BY CONTRACTOR - REFUSE COLLECTION**

**6. DESCRIPTION OF WORK**

The Contractor shall provide Refuse collection services within the Town Limits of Juno Beach. The Contractor shall have the exclusive right to provide Refuse collection service in the Town in accordance with the terms of this Agreement, including the collection of Construction and Demolition Debris from all properties within the Town utilizing Roll Off Collection Service or Mechanical Containers. The Contractor is aware of the requirements of the Florida Solid Waste Management Act and other applicable federal and state laws and is responsible for determining the impact of such legislation on its operation and complying with the terms thereof. The Contractor shall provide, at its own expense, all labor, insurance, supervision, machinery and equipment, plant building, trucks and any other tools, equipment, accessories, and things necessary to maintain the standard of collections and disposal set forth herein.

6.1 Protection of Adjacent Property and Utilities. The Contractor shall conduct its work in such a manner as to avoid damage to adjacent private or public property and shall immediately repair or pay for any damage incurred through its operations. The Contractor shall take cognizance of all existing utilities and it shall operate with due care in the vicinity of such utilities and shall immediately repair or have repaired at no additional cost to the owner any breakage or damage caused by its operation. Contractor shall report all such repairs to the customer and the Town.

6.2 Spillage. The Contractor shall not litter or cause any spillage to occur upon the premises or the rights-of-way wherein the collection occurs. During hauling, all Refuse shall be contained, tied, or enclosed so that leaking, spilling, and blowing is prevented. In the event of any spillage caused by the Contractor, the Contractor shall promptly clean up all spillage.

6.3 Designated Facility. All Refuse, Recyclable Materials and Vegetative Waste shall be hauled to a designated facility and disposed of at those facilities at the expense of the Contractor. A change in the location of the Designated Facility shall permit the Contractor to seek an adjustment to compensation pursuant to Section 18.4.

6.4 Automated Collection Service. The parties agree to work in good faith to amend this Agreement within three (3) years of its effective date to provide for the implementation of automated collection service for all single-

family residential units and multi-family units within the Town that receive curbside collection. Such amendment will only address the actions necessary to implement the automated service and shall not impact any other provision of this Agreement. These actions include, but are not limited to, the Contractor providing community outreach and educational materials, as well as providing all containers and other equipment necessary to effectuate this automated collection service.

## 7. RESIDENTIAL COLLECTION SERVICE

The Contractor shall have the exclusive right to and shall collect and dispose of all Refuse (excluding Special Waste, Hazardous Waste, Biohazardous Waste, Biological Waste and Sludge) from all single-family homes, Multiple-Family Dwelling Units not receiving Commercial Service and individual mobile homes. Mobile home parks will be serviced as residential units. In addition, the Contractor can offer "Back Door" or other enhanced services to residents for a negotiated fee.

7.1 Frequency of Collection. The Contractor shall collect Refuse from places of residence within the Town at least two (2) times per week, with collections at least three (3) days apart. The Town shall approve all proposed changes to collection days prior to Contractor implementation.

7.2 Hours of Collection. Collection shall begin no earlier than 7:00 o'clock a.m., and shall cease no later than 7:00 o'clock p.m. The hours of collection may be extended provided the Contractor has received prior written approval from the Town Manager. No collection shall occur on Sundays or holidays (referenced in 10.2) except in time of emergency, and with the Town Manager's prior written approval.

7.3 Point of Pickup of Residential Refuse. Collections of residential Refuse shall be at curbside or other such locations as will provide ready accessibility to the Contractor's collection crew and vehicle. In the event an appropriate location cannot be agreed upon, the Town Manager or his/her designee shall designate the location. Nothing in this section shall require the Contractor to remove waste resulting from construction activity or the clearance of vacant lots, except as otherwise required in Section 7.6.

For those residents who, by reason of their disability, certified by a doctor and approved by the Town, are unable to place Roll Carts at the curb, collection will be from the rear door or other accessible location adjacent to the residence, and shall be replaced when empty.

7.4 Receptacles. The Contractor shall be required to pick up all Garbage, Trash and Bulk Trash generated from residential units which have been properly prepared and stored for collection as follows:

All Garbage shall be placed in a garbage can or in such other proper disposal bag or cart and shall be placed at curbside (within 6 feet of roadway) or at such other single collection point as may be agreed upon by the Contractor and the customer.

Receptacles shall be handled carefully by the Contractor, shall not be bent or otherwise abused, and shall be thoroughly emptied and then left at the proper point of collection. Metal and plastic cans shall be inverted with covers placed topside up on the ground next to the container. Any type of receptacle found in a rack, cart or enclosure of any kind shall be returned upright, to such rack, cart or enclosure and lids shall be placed securely and properly on the top of said receptacles.

Usual household trash shall either be placed in containers where it shall be collected in the same manner as garbage or piled at curbside. Non-containerized trash shall be collected providing that it does not exceed six (6) feet in length or fifty (50) pounds in weight for any piece or segment of such materials. Bulk trash that exceeds the above will be tagged by the collection crew for the clamshell service within 72 hours of notice.

Containerized Multiple Dwelling Units (dwellings containing four (4) or more units under a single roof) serviced by Mechanical Containers shall containerize all Garbage and Trash. Bulk Trash shall be collected at a designated site agreed to by the Contractor and the customer and approved by the Town. Containerized Services shall include the rolling out and locking and unlocking of containers, opening and closing doors and gates, exchanging containers, changing container location, supplying locks and locking mechanisms for containers, and other services required for proper maintenance of containers.

7.5 Method of Collection of Residential Refuse. The Contractor shall make collections with a minimum of noise and disturbances to the customer. Any refuse spilled by the Contractor shall be picked up immediately by the Contractor. Garbage receptacles shall be handled carefully by the Contractor, shall not be bent or otherwise abused, and shall be thoroughly emptied and then left at the proper point of collection. Metal and plastic cans shall be inverted with covers placed topside up on the ground next to the container.

Any type of receptacle found in a rack, cart or enclosure of any kind shall be returned upright to such rack, cart or enclosure and lids shall be placed securely and properly on the top of said receptacles. In the event of damage by the Contractor to garbage receptacles, the Contractor shall be responsible for the timely repair or replacement of said receptacles within seven (7) calendar days at no cost to the customer. The replacement must be similar in style, material, quality and capacity. Throwing of any garbage can, container, or recycling container is prohibited.

7.6 Vacant Lots. The Contractor shall also collect household trash, and garden and yard trash generated by normal maintenance activities from the swale or right-of-way of vacant lots in residentially developed neighborhoods at no additional charge. It will not be the responsibility of the Contractor to remove waste resulting from clearing property for building purposes, or materials deposited by subcontractors.

7.7 Bulk Trash. The Contractor shall collect bulk trash from residents not less than once per week.

## 8. COMMERCIAL COLLECTION SERVICE

The Contractor shall have the exclusive right to and shall collect and dispose of all Refuse and solid waste as defined by Rule 62-701.200 (107), F.A.C. et seq., except Hazardous Waste, Biohazardous Waste, Biological Waste and Sludge, from or generated by any commercial or industrial use, and any use not contained within residential services. Contractor's exclusivity regarding Commercial Service shall include Rolloff Collection Service for all solid waste as so defined above and recyclables.

8.1 Frequency of Collection. Commercial containers shall be collected frequently enough to prevent them from becoming overloaded or a health hazard. Collection shall begin no earlier than seven o'clock (7:00) a.m. and shall cease no later than seven o'clock (7:00) p.m., with the exception of commercial containers located at 14020 U.S. Highway One (Kee Grill) where collection shall begin no earlier than eight o'clock (8:00) a.m. and shall cease no later than five o'clock (5:00) p.m. In the event a customer's container is consistently overloaded; the Contractor will require the customer to increase service. In the event of an emergency, collection may be permitted at times not allowed by this paragraph, provided the Contractor has received prior approval from the Town Manager or his designee, to be later evidenced by a written memorandum confirming the approval. Should the Contractor not confirm and

obtain in writing the approval to operate on an emergency basis, it shall be conclusively presumed that the Contractor had not obtained such approval.

8.2 Point of Pickup of Commercial Refuse. Commercial Refuse customers shall place containers at locations that are mutually agreed upon by the customer and the Contractor and approved by the Town which are convenient for collection by the Contractor. Where mutual agreement is not reached, the Town Manager or his/her designee shall designate the location.

8.3 Commercial Receptacles. Commercial establishments shall use Mechanical Containers as defined in Section 5.20. Containers must be properly maintained and kept clean and sanitary.

8.4 Method of Collection of Commercial Refuse. The Contractor shall make collections with as little disturbance as possible. Any refuse spilled by the Contractor shall be picked up immediately by the Contractor. Contractor shall provide commercial customers gate service (opening and closing) at no additional fee.

## 9. MUNICIPAL COLLECTION SERVICE

The Contractor shall provide residential or commercial collection and disposal service, as appropriate, to all property owned, leased, rented or controlled by the Town of Juno Beach including, but not limited to, those designated by the Town Manager if acquired during the contract term. These services shall be provided at no charge to the Town. Exhibit I is a current list of properties to receive this service.

The Contractor shall empty all Refuse, Recycling and Vegetative Waste containers in any and all of the above mentioned properties at a frequency to be determined by the Town Manager or his/her designee. The Town shall have the right to use mechanical containers, commercial type trash cans with covers or any other container within the size limits prescribed by definition. The Contractor shall provide all mechanical containers for the use of the Town, which said containers shall be kept in operable condition by the Contractor throughout the life of the Contract.

9.1 Special Events. The Contractor shall provide at no charge to the Town for all services, containers and equipment required for waste collection and disposal at all special Town functions or sponsored events deemed appropriate by the Town Manager or his/her designee (such as art festivals, Town picnics, beach clean-ups, Loggerhead Marinelife Center events, etc.).

## 10. SCHEDULES AND ROUTES

The Contractor shall provide the Town with schedules for all collection routes and keep such information current at all times. Any proposed changes in route schedules must be pre-approved and the Town shall be immediately notified in writing a minimum of 30 days in advance. The Town Manager shall approve all permanent changes in routes or schedules that alter the day of pickup. Upon approval of the Town Manager, the Contractor shall utilize door to door notices as well as publish in a newspaper of general circulation in Palm Beach County at least seven (7) days prior to the effective date of such route or schedule changes. The cost of publication shall be borne solely by the Contractor.

The Town reserves the right to deny Contractor's vehicles access to certain streets, alleys, and public ways inside the Town en route to the disposal site where it is in the interest of the general public to do so because of the condition of the streets, alleys and public ways. The Contractor shall not interrupt the regular schedule or quality of service because of street closures of less than eight (8) hours in duration. The Town shall notify the Contractor of street closures of longer duration and arrangements for service will be made in a manner satisfactory to Contractor and Town. Customers within the Town shall receive reasonable notification of the schedules provided by the Contractor prior to commencement of service. Only local truck routes shall be used in transit, unless specifically for the purpose of collection.

**NOTE:** The Contractor's attention is directed to the fact that at times during the year, the quantity of Refuse to be disposed of is materially increased by the influx of visitors. This additional load will not be justification for the Contractor to fail to maintain the required collection schedules and routes.

10.1 Storm. The Town designates Contractor a provider of cleanup services in the event of a severe storm, hurricane, or other similar natural disaster. In such case, the Town Manager or his/her designee may grant the Contractor reasonable variance from regular schedules and routes. As soon as practicable after such storm, the Contractor shall advise the Town Manager and the customer of the estimated time required before regular schedules and routes can be resumed. In case of a storm where it is necessary for the Contractor and the Town to acquire additional equipment and to hire extra crews to clean the Town of debris and Refuse resulting from the storm, the Contractor shall be required to work with the Town in all possible ways for the efficient and rapid cleanup of the Town. In such event, the Contractor shall receive extra compensation above the Contract price for additional employees, overtime,



and cost of rental equipment, provided Contractor has first secured prior written authorization from the Town Manager or his/her designee. The Contractor's reimbursement rates, both hourly and cubic yard and tonnage unit costs for disaster debris removal, reduction and disposal shall be negotiated annually prior to the Town issuing an authorization to proceed. A detailed breakdown of direct costs is to be provided with billing. Upon notice from the Town, the Contractor may secure or remove all receptacles, mechanical or portable, on Town property. In addition, the Town may require the Contractor to provide Town wide emergency vegetative collection prior to a storm to the extent possible. Every effort will be made to provide as much advance notice as is possible under the circumstances.

10.2 Holidays. The Contractor will not provide service on the following holidays: Thanksgiving and Christmas. If the regular collection day falls on one of the aforementioned holidays, the Contractor shall collect the Refuse on the next regularly scheduled collection day. In the event the approved disposal facility (Palm Beach County Solid Waste Authority facility) is closed on a scheduled collection day other than a holiday, the Contractor shall notify the Town of such an event in a timely basis.

## 11. COLLECTION EQUIPMENT

The Contractor shall have on hand at all times, in good working order and sanitary condition, such equipment as shall permit the Contractor to adequately and efficiently perform its contractual duties. Equipment shall be obtained from nationally known and recognized manufacturers of garbage collection and disposal equipment. The Collection vehicles used by the Contractor under this Agreement shall not exceed a maximum age of ten (10) years, unless it is used as a reserve vehicle only.

Equipment shall be of the enclosed loader packer type, or other equipment which meets industry standards and is approved by the Town. All equipment shall be kept in good repair, appearance, and in a sanitary and clean condition at all times. The Contractor shall have available reserve equipment which can be put into service within two (2) hours of any breakdown. Such reserve equipment shall correspond in size and capacity to the equipment used by the Contractor to perform the contractual duties.

Equipment is to be painted uniformly with the name of the Contractor, business telephone number and the number of the vehicle in letters not less than five (5) inches high on each side of the vehicle. The rear of the vehicle shall contain flashers, strobe lights and other warning signs or paint schemes to assist in cautioning the public of the hazards. All vehicles shall be numbered and a record kept of the vehicle and crew to which each number is assigned. No

advertising shall be permitted on vehicles, except of events sponsored by the Town.

## **12. SPECIAL WASTE, HAZARDOUS WASTE, BIOHAZARDOUS WASTE, BIOLOGICAL WASTE AND SLUDGE**

The Contractor shall not be required to collect and dispose of Special Waste, Hazardous Waste, Biohazardous Waste, Biological Waste or Sludge, but may offer such service in the Town. All such collection and disposal for the types of waste referenced in this section, when performed by the Contractor, shall be in strict compliance with all federal, state and local laws and regulations.

### **ARTICLE III SERVICES TO BE PERFORMED BY THE CONTRACTOR - RECYCLING**

#### **13. DESCRIPTION OF THE WORK**

The Contractor shall have the exclusive right to and shall collect all residential Recyclable Materials, including but not limited to, newspaper (including inserts), magazines and catalogs, aluminum foil and pie plates, glass, aluminum cans, polyethylene terephthalate (PET) and high density polyethylene (HDPE) bottles, corrugated cardboard, brown paper bags, mixed paper, drink boxes, set out for the purpose of recycling from all residential properties within the Town limits of the Town of Juno Beach. The collection of Recyclables shall be conducted utilizing two containers. The Contractor will coordinate with the Town regarding any proposed change in collection of recyclables as proposed by the Solid Waste Authority (SWA).

Multifamily and commercial containerized recycling services shall utilize mechanical containers provided for and in colors approved by the Solid Waste Authority to collect Recyclable Materials. If other colors of containers are used, Contractor must purchase and affix Solid Waste Authority approved educational material to each container.

As it becomes appropriate or beneficial, other items may be added to the list of Recyclable Materials at the direction of the Town Manager. Likewise, if it becomes unfeasible or financially impractical to continue collection of any one of the above items, the Contractor may petition the Town Manager for approval to discontinue collection of those items. Any additional items need to be part of the SWA recycling program. The Contractor has the ability to request additional compensation for the additional service.

13.1 Frequency of Collection. The Contractor shall collect Recyclable Materials within the Town at least one (1) time per week. The day of collection shall be on the same day as one of the collection days for solid waste.

13.2 Hours of Collection. Collection shall begin no earlier than seven o'clock (7:00) a.m. and shall cease no later than seven o'clock (7:00) p.m.; provided, however, that in the event of emergency or unforeseen circumstances, collection may be permitted at a time not allowed by this paragraph following approval by the Town Manager or designee.

13.3 Point of Pickup of Recyclable Materials. Collection of Recyclable Materials shall be at curbside or other such locations as will provide ready accessibility to the Contractor's collection crew and vehicle. In the event an appropriate location cannot be agreed upon, the Town Manager shall designate the location.

13.4 Receptacles. The Contractor shall pick up all Recyclable Materials which have been properly prepared for collection and placed in recycling containers or paper bags and set at curbside.

Receptacles shall be handled carefully by the Contractor and shall be thoroughly emptied and then left at the proper point of collection. Any type receptacle found in a rack, cart or enclosure of any kind shall be returned upright, to such rack, cart or enclosure.

The Solid Waste Authority shall supply and Contractor distribute to each new residence within the Town two (2) containers for Recyclable Materials and provide replacements to all residences as needed, using color, design and logo as designated by the Town. The cost of these containers will be borne by SWA. The containers shall be A-1 Products Corporation, Model 9732, "BLUE BOX" and "YELLOW BOX", or equivalent approved by the SWA and the Town. Receptacles may be imprinted with a logo and/or recycling theme as approved by the Town. All recycling containers shall become the property of the Town when distributed.

The Contractor shall maintain an adequate supply of containers to provide for replacements and for new residents. All recycling containers provided or replaced by the Contractor shall be identical in type, size and color for each type of recycling container.

13.5 Method of Collection of Recyclable Materials. Unless otherwise agreed in writing the Contractor shall separate (2 PART) at the point of pickup,

at least the newspaper from the aluminum cans, glass and plastics and place into different sections of the collection vehicle. The Contractor shall make collections with a minimum of noise and disturbance to the customer. Any Recyclable Materials spilled by the Contractor shall be picked up immediately. Recycling containers shall be thoroughly emptied and left inverted at the point of collection.

**13.6 Schedules and Routes.** Recyclable Materials collection for a dwelling unit shall be made on one of the two solid waste collection days for that dwelling unit. Therefore, schedules and routes shall match the schedules and routes for solid waste collection, except that the Town Manager or designee is authorized to modify, extend or suspend schedules in the event of natural disaster, health hazard or any other state of emergency requiring such action.

The Town reserves the right to deny Contractor's vehicles access to certain streets, alleys, and public ways inside the Town en route to the disposal site where it is in the interest of the general public to do so because of the condition of such streets, alleys, and public ways. The Contractor shall not interrupt the regular schedule or quality of service because of street closures of less than eight (8) hours in duration. The Town shall notify the Contractor of street closures of longer duration and arrangements for service will be made in a manner satisfactory to Contractor and Town. Customers under this contract shall receive reasonable notification of the schedules provided by the Contractor prior to commencement of service. Only local truck routes shall be used in transit, unless specifically for the purpose of collection.

**13.7 Monitoring Records.** The Contractor shall furnish the following reports: Monthly – Service Inquiry Log to include complaints, compliments, service requests, and missed pick ups. This log is to be delivered to the Town no later than the 15<sup>th</sup> of each month. Failure by the Contractor to deliver this monthly report will result in a \$25 a day fine for each day the report is late.

Annually – Equipment list, Subcontractor list

**13.8 Equipment.** The Contractor shall have on hand at all times, in good working order and sanitary condition, such equipment as shall perform its contractual duties. Equipment shall be obtained from nationally known and recognized manufacturers of recycling equipment and shall be kept in good repair, appearance, and in a sanitary and clean condition at all times. Collection vehicles shall be designed to be driven from both sides and have separate compartments into which the different recyclable materials may be

placed. Prior to purchasing equipment, it shall be the responsibility of the Contractor to determine the available space, turning radii, ceiling heights, etc. of the likely buyers or processors of the recycled materials. The dedicated fleet of Collection vehicles used by the Contractor under this Agreement shall not exceed a maximum age of ten (10) years unless it is used as a reserve vehicle only.

The Contractor shall have available reserve equipment which can be put into service within two (2) hours of any breakdown. Such reserve equipment shall correspond in size and capacity to the equipment used by the Contractor to perform the contractual duties.

The Contractor may also add his name and business telephone number to each side of the vehicle. The rear of the vehicle shall contain flashers, strobe lights and other warning signs or paint schemes to assist in cautioning the public of the hazards. All vehicles shall be numbered and a record kept of the vehicle and crew to which each number is assigned. No advertising shall be permitted on vehicles except that approved by the Town.

13.9 Holidays. The Contractor will not provide service on the following holidays: Thanksgiving and Christmas. Residential Recyclable Materials not collected on Thanksgiving shall be collected on the next scheduled recycling collection service day. Residential Recyclable Materials not collected on Christmas Day shall be collected on the next scheduled solid waste collection day when possible, but not later than the next scheduled recycling collection day. In the event the approved disposal facility (Palm Beach County Solid Waste Authority facility) is closed on a scheduled collection day other than a holiday, the Contractor shall notify the Town of such an event in a timely basis.

#### 14. **PROMOTION: PUBLIC RELATIONS AND EDUCATION**

The Town and the Contractor will share responsibility for the promotion of the recycling programs. The Town and the Contractor will cooperate in the design of promotional events and educational programs and the preparation of promotional materials such as door hangers and/or flyers for public distribution; however, the Town's contribution shall be subject to budget, review and approval by the Town. The Contractor will distribute written information to the residential participants on a periodic basis and assist with preparation of the Annual Grant report. The Contractor further agrees to conduct presentations for schools, civic groups, homeowner's associations and other appropriate citizens groups.



**ARTICLE IV  
SERVICES TO BE PERFORMED BY THE CONTRACTOR -  
VEGETATIVE WASTE COLLECTION**

**15. DESCRIPTION OF WORK**

The Contractor shall provide vegetative waste collection and disposal within the Town limits of Juno Beach. The Contractor shall have the exclusive right to provide vegetative waste collection and disposal service within the Town in accordance with the specifications herein. Landscape maintenance companies may haul vegetative waste resulting from their own activities.

15.1 Frequency of Collection. The Contractor shall collect Vegetative Waste from residences within the Town two (2) times per week. The day of collection shall be on the same day as the collection day for solid waste.

15.2 Hours of Collection. Collection shall begin no earlier than 7:00 o'clock a.m. and shall cease not later than 7:00 o'clock p.m.; provided that in the event of emergency or unforeseen circumstances, collection may be permitted at a time not allowed by this paragraph following approval by the Town Manager or designee.

15.3 Point of Pickup of Vegetative Waste. Collection of Vegetative Waste shall be at curbside or other such locations as will provide ready accessibility to the Contractor's collection crew and vehicle. In the event an appropriate location cannot be agreed upon, the Town Manager or his/her designee shall designate the location.

15.4 Preparation of Vegetative Waste for Collection. The Contractor shall pick up all Vegetative Waste generated from residential units as follows:

Vegetative Waste shall be placed adjacent to the pavement or traveled way of the street. Residents must bundle or containerize small or loose Vegetative Waste. Large materials or accumulations of vegetative waste will be collected by mechanical means (clamshell) at least one time per week.

In the event of a dispute between Contractor and a customer as to what constitutes Vegetative Waste, the situation will be reviewed and decided by the Town Manager or his/her designee, whose decision shall be final.

15.5 Method of Collection of Vegetative Waste. The Contractor shall make collections with a minimum of noise and disturbance to the customer. Any Vegetative Waste spilled by the Contractor shall be picked up immediately by the Contractor. Contractor shall rake and sweep any vegetative waste left behind during the collection operation. The area shall be left neat and clean. Contractor agrees to place customer notification "tags" on all non-complying materials that exceed standard specifications and require special equipment (clamshell) collection. The "tag" will indicate how and when the additional service will occur and provide Contractor's customer service contact information.

15.6 Routes. The Town reserves the right to deny Contractor's vehicles access to certain streets, alleys and public ways inside the Town en route to the disposal site where it is in the interest of the general public to do so because of the condition of such streets, alleys and public ways. The Contractor shall not interrupt the regular schedule or quality of service because of street closures of less than eight (8) hours in duration. The Town shall notify the Contractor of street closures of longer duration and arrangements for service will be made in a manner satisfactory to Contractor and Town. Customers under this contract shall receive reasonable notification of the schedules provided by the Contractor prior to commencement of service. Only local truck routes shall be used in transit, unless specifically for the purpose of collection.

15.7 Equipment. The Contractor shall have on hand at all times and in good working order such equipment as shall permit the Contractor to adequately and efficiently perform its contractual duties. Equipment shall be obtained from nationally known and recognized manufacturers of collection and disposal equipment. Collection vehicles shall be of the enclosed loader parker type or other vehicle designed to allow for efficient collection of Vegetative Waste. The equipment shall be kept in good repair, appearance, and in a sanitary and clean condition at all times. The Collection vehicles used by the Contractor under this Agreement shall not exceed a maximum age of ten (10) years, unless it is used as a reserve vehicle only.

The Contractor shall have available reserve equipment which can be put into service within two (2) hours of any breakdown. Such reserve equipment shall correspond in size and capacity to the equipment used by the Contractor to perform the contractual duties.

15.8 Holidays. The Contractor will not provide service on the following holidays: Thanksgiving and Christmas. Vegetative Waste not collected on Thanksgiving shall be collected on the next scheduled vegetative waste collection service day. Vegetative Waste not collected on Christmas Day and



Thanksgiving Day shall be collected on the next vegetative waste collection day. In the event the approved disposal facility (Palm Beach County Solid Waste Authority facility) is closed on a scheduled collection day other than a holiday, the Contractor shall notify the Town of such an event in a timely basis.

## ARTICLE V QUALITY OF SERVICE

### 16. CONTRACTOR'S PERSONNEL

16.1 Contractor's Officer(s). The Contractor shall assign a qualified person or persons to be in charge of the operations within the Town. The Contractor shall give the names, address, and phone number of these persons to the Town. Information regarding the person's experience and qualifications shall be furnished. Supervisory personnel must be present on the routes to direct operations in a satisfactory manner. Said supervisor(s) must be available for consultation with the Town Manager and/or customers within a reasonable, practicable time after notification of a request for such consultation. The supervisor(s) shall operate a vehicle which is radio equipped.

16.2 Dangerous Animals and Refuse Collection. Employees of the Contractor shall not be required to expose themselves to the danger of being bitten by vicious dogs in order to accomplish refuse collection. In any case where the owner or tenants have such animals at large, the Contractor shall immediately notify the Town Manager of such condition and of its inability to make collection because of such conditions.

16.3 Conduct of Employees. The Contractor shall ensure that its employees serve the public in a courteous, helpful, and impartial manner. Contractor's collection employees will be required to follow the regular walk for pedestrians while on private property. No trespassing by employees will be permitted nor crossing property of neighboring premises unless residents or owners of both such properties shall have given permission. Care shall be taken to prevent damage to property, including cans, carts, racks, trees, shrubs, flowers, and other plants.

16.4 Employee Uniform Regulations. The Contractor's solid waste collection employees shall wear a uniform or shirt bearing the company's name. Lettering stitched on or identifying patches permanently attached to uniform shirts and jackets will be acceptable. The Contractor shall keep a record of employees' names and numbers assigned.

16.5 Compliance with State, Federal and Municipal Law. The Contractor shall comply with all applicable Town, State and Federal laws relating to wages, hours, and all other applicable laws relating to the employment or protection of employees, now or hereafter in effect.

16.6 Fair Labor Standards Act. The Contractor is required and hereby agrees by execution of the Contract to pay all employees not less than the Federal minimum wage and to abide by other requirements as established by the Congress of the United States in the Fair Labor Standard Act, as amended and changed from time to time.

16.7 Other Employee Benefits. Conditions of employment shall be published and conspicuously posted so all employees may be informed. The Contractor shall furnish reasonable uniforms, rain gear and safety equipment.

Each vehicle operator shall at all times carry a valid Florida Commercial Driver's License for the type of vehicle that is being driven.

The Contractor shall provide operating and safety training for all personnel.

The Contractor shall, whenever practical, employ personnel who are residents of Palm Beach County.

No person shall be denied employment by the Contractor for reasons of race, color, national origin, gender, ancestry, age, marital status, veteran's status, disability, pregnancy, sexual orientation or religion.

Contractor shall maintain a Drug Free Workplace policy.

## 17. NOTIFICATION TO CUSTOMERS

The Contractor shall notify all customers in writing about complaint procedures, rates, regulations, and the days of collection.

**ARTICLE VI  
CHARGES, RATES, AND LEVEL OF SERVICE**

**18. PAYMENT AND BILLING**

18.1 Compensation. The Town shall pay the Contractor compensation for the performance of the Contract, the sums due based on the unit prices as listed in Exhibit II, subject to any increases or deductions as provided under the Contract. Contractor's Unit Price Schedule for all collections hereunder shall include transportation costs. Contractor shall submit an invoice by the 10th of each month for services rendered during the preceding month, and payments will be made to the Contractor within 30 days upon receipt and verification of the invoice submitted.

18.2 Billing Procedures. Billing arrangements for the various service types are summarized as follows:

<u>Service Type</u>	<u>Customer Billed By</u>
<u>Solid Waste Collection</u>	
- Residential Curbside	Town
- Commercial	Contractor
<u>Vegetative Waste Collection</u>	
- Residential Curbside	Town
<u>Recyclable Materials Collection</u>	
- Residential Curbside	Town
- Commercial	Contractor
<u>Container Rental</u>	
- Residential	Contractor
- Commercial	Contractor

Any existing unit(s) shall be considered unoccupied whenever water service has been temporarily terminated, at the customer's request only. Any new unit shall be considered to be occupied when a certificate of occupancy has been issued and water service has been provided to the unit's occupant(s). Proof of demolition of existing units shall be demolition permits issued by the Building Division. The number of units shall be reviewed not less than semi-annually by the Town and the Contractor. Any adjustment as a result of this review shall be billed by the Contractor.

18.3 Disposal Costs. Residential and commercial solid waste disposal costs shall be separated from residential and commercial collection service costs. Residential disposal costs will be part of the special assessment billed by the Solid Waste Authority of Palm Beach County except as otherwise provided in this Agreement. The Contractor will be given a disposal credit for each residential unit as calculated by the Solid Waste Authority; however, the Contractor agrees to bill new units for hauling and disposal from the date of the certificate of occupancy. The non-assessed portion of the commercial disposal costs will be part of the service charge billed by the Contractor. The Contractor shall pay the Authority for all solid waste disposal costs incurred for disposing of all solid waste at the Authority's Disposal Facilities except for the portion of disposal costs which have been separately assessed by the Authority. Any changes in non-assessed portion of commercial disposal costs will be reflected in the service charge billed by the Contractor.

18.4 Unusual Changes or Costs. The Contractor may petition the Town to adjust the rates in Exhibit II based upon unusual and unanticipated increases in the cost of doing business, including but not limited to a change in law or regulation ("Change in Law"). Any such request shall be supported by full documentation establishing the increase in operating costs and the reasons therefor. The Town shall be entitled to audit the Contractor's financial and operational records directly related to the Contractor's request in order to verify the increase in costs and the reasons therefor.

"Change in Law" means (i) the adoption, or modification after the date of this Agreement of any law, regulation, order, statute, ordinance, or rule that was not adopted, promulgated, or modified on or before the date of this Agreement, or (ii) the imposition of any material conditions in connection with the issuance, renewal, or modification of any permit, license, or approval after the date of this Agreement, which in the case of either (i) or (ii) establishes requirements affecting the Contractor's operation under this Agreement more burdensome than the requirements that are applicable to Contractor and in effect as of the date of this Agreement. A change in any federal, State, county, or other tax law or workers compensation law shall not be a Change of Law. However, in the event that a federal, state or local entity imposes a fee, charge or tax after the date of this Agreement that applies to Contractor's operations per se (unrelated to employment), such fee, charge or tax shall be treated as a Change in Law.

The Contractor's request must be made within ninety (90) days of the occurrence of such unusual change or cost, and shall contain substantial proof and justification, as determined by the Town Manager, to support the need for the rate adjustment. The Town may request from the Contractor, and the Contractor shall provide, such further information as may be reasonably necessary in making its determination. The Town shall approve or deny the request, in whole or in part, within sixty (60) days of receipt of the request and all other additional information required by the Town.

18.5 Force Majeure. The performance of this Agreement may be suspended and the obligations of either party excused in the event of and during the period that such performance is prevented or delayed by a Force Majeure occurrence. "Force Majeure" shall mean:

- (a) An act of God, including hurricanes, tornadoes, landslides, lightning, earthquakes, weather conditions, fire, flood, explosion, act of terrorism, sabotage or similar occurrence, acts of a public enemy, extortion, war, blockade or insurrection, riot, civil disturbance, governmental actions or regulations, governmental requests or requisitions for national defense, or breakdown or injury to, or shortage in, facilities used for the handling, processing or transportation of Solid Waste or any other cause beyond the reasonable control of either party to the extent that such conditions affirmatively prevent a party from performing in accordance with the terms of this Agreement;
- (b) The binding decision of any court of competent jurisdiction, administrative agency or governmental body (excluding decisions of federal courts interpreting federal tax laws, and decisions of State courts interpreting State tax laws) that directly impacts a party's ability to perform in accordance with the terms of this Agreement if such decision is not also the result of the intentional or negligent action or inaction of the party relying thereon or of a third party for whom the party relying thereon is responsible; provided that neither the contesting in good faith of any such decision nor the failure to so contest shall constitute or be construed as a measure of willful misconduct or negligent action or inaction of such party; or
- (c) The suspension, termination, interruption, denial, or non-renewal of any permit or approval essential to the operation of the Contractor, not resulting from the intentional or negligent actions of the Contractor.

#### 18.6 Water, Sewer and Trash Index and other Adjustments.

Compensation payable to the Contractor for Collection Services shall be adjusted annually to reflect 100% of the change in the Water, Sewer, and Trash price index. On October 1<sup>st</sup> of 2023 and each October 1<sup>st</sup> thereafter during the term of this Agreement, the rates for Residential, Commercial and Roll-off Solid Waste Collection shall be adjusted to reflect any increase (but not decrease) in the United States- Water, Sewer, and Trash Collection (WST), publicly published monthly by the Bureau of Labor Statistics (as CUUR0000SEHG), during the previous year due to inflation and economic conditions. Specifically, in EXHIBITS 2 and 3, the Collection portion of the Rates shall be adjusted by an amount that is equal to the percentage change in the Water, Sewer, and Trash Collection (WST) CPI, publicly published monthly by the Bureau of Labor Statistics (as CUUR0000SEHG), during the most recent twelve consecutive month period beginning on April 1 and ending on March 31. No annual adjustment shall exceed 3.75%.

18.7 Level and Type of Service for Collection of Other Wastes. Where the Contractor agrees to collect Special Waste or Sludge, a written agreement between the Contractor and the customer shall be entered into regarding the level and type of service to be provided, at a rate to be negotiated between the parties involved. However, upon failure of the parties to reach such an agreement for commercial services only, either party may apply to the Town Manager, who shall establish the level and type of services to be provided, including the area of the container and number of pickups per week. All such collection and disposal for those types of waste in this section, when performed by the Contractor, shall be in strict compliance with all Federal, State, and Local laws and regulations.

#### 18.8 Other Considerations.

(1) No additional customer charges will be imposed for services described in this Agreement.

(2) Contractors are required to containerize Refuse on the respective job site(s) utilizing a Waste Management container.

**ARTICLE VII**  
**CONTRACT PERFORMANCE/PENALTIES/DEFAULT**

**19. CONTRACT PERFORMANCE**

The Contractor's performance of the Contract shall be supervised by the Town Manager or his/her designee. If at any time during the life of the Agreement, performance reasonably satisfactory to the Town Manager or his/her designee shall not be made, the Contractor, upon notification by the Town Manager or his/her designee shall increase the force, tools and equipment as needed to properly perform the Contract. The failure of the Town Manager or his/her designee to give such notification shall not relieve the Contractor of his obligation to perform the work at the time and in the manner specified by the Agreement.

The Contractor shall furnish the Town Manager or his/her authorized representative with every reasonable opportunity to ascertain whether or not the work as performed is in accordance with the requirements of the Contract.

The Town Manager may appoint qualified persons to inspect the Contractor's operation and equipment at any reasonable time, and the Contractor shall admit authorized representatives of the Town to make such inspections at any reasonable time and place.

The failure of the Town at any time to require performance by the Contractor of any provision thereof shall in no way affect the right of the Town thereafter to enforce same. Furthermore, no waiver by the Town of any breach of the provisions hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.

**20. COOPERATION/COORDINATION**

The Town and its authorized representatives shall be permitted free access and every reasonable facility for the inspection of all work, equipment, and facilities of Contractor.

The Contractor shall cooperate with authorized representatives of the Town in every reasonable way in order to facilitate the progress of the work contemplated under this Contract. He shall have at all times a competent and reliable English speaking representative on duty authorized to receive orders and to act for him in the case of his absence.

## 21. COMPLAINTS AND COMPLAINT RESOLUTION

21.1 Office. The Contractor shall maintain a local office. The office shall be equipped with sufficient telephones with at least one local phone number, and shall be open during normal business hours, 8:00 o'clock a.m. to 5:00 o'clock p.m., Monday through Friday. All calls must be handled on a timely basis. An emergency after-hours telephone number and contact will be provided to the Town Manager or his/her designee. The local office is located at 7700 SE Bridge Road in Hobe Sound, Florida. The contractor agrees to provide a toll-free number 1-800-824-8472 and dispatch a representative to a customer's house or business to respond to any issues within 24 hours.

21.2 Complaints. The Contractor shall document all complaints and enter them electronically into the Contractor's database. This method will be used for tracking purposes and will be submitted to the Town electronically for resolution processing. Such record shall be available for Town inspection at all times during business hours. The form shall indicate the day and hour on which the complaint was received and the day and hour on which it was resolved. Complaint resolution shall occur within 24 hours. Contractor may, in the sole discretion of the Town Manager, be fined \$250.00 daily for any valid complaint left unresolved for more than a 24 hour period. When a complaint is received after 12:00 o'clock noon on the day preceding a holiday, or on a Saturday, it shall be serviced no later than the next working day. A monthly listing of all the complaints filed by both residential and commercial customers and their disposition shall be mailed monthly to the Town Manager or his/her designee. Legitimacy of challenged complaints shall be determined on the basis of a joint inspection by the Town Manager or his/her designee and representative of the Contractor. Valid monthly complaints should not exceed 20 or a total of 250 per year. A fine of \$50.00 per valid customer complaint exceeding these complaints may, in the sole discretion of the Town Manager, be assessed against the Contractor. Disputes shall be referred to the Town Manager and his/her decision shall be final.

21.3 Disputes about Collection of Certain Items. It is recognized that disputes may arise between the Town and Contractor with regard to the collection of certain items due to disputes over the specific language of the Contract. The Town Manager may from time to time notify the Contractor by telephone to remove all such refuse. Should the Contractor fail to remove the refuse within twenty-four (24) hours from time of notification, the Town will do so and all costs incurred by the Town shall be deducted from compensation due the Contractor. Notice of the amount deducted shall be given to the Contractor. If it is reasonably determined that disputed refuse did not conform



to contract specification, the Contractor shall be entitled to additional compensation for removal.

## 22. DEFAULT AND DISPUTE OF THE AGREEMENT

It shall be the duty of the Town Manager or his/her designee to observe closely the Contractor's services pursuant to the Contract. Any of the following events shall be deemed to be a material breach of contract.

(1) The Contractor takes the benefits of any present or future insolvency statute, or shall make a general assignment for the benefit of creditors, or file a voluntary petition in bankruptcy, or a petition or answer seeking an arrangement for its reorganization, or the readjustment of its indebtedness under the Federal Bankruptcy laws or under any other law or statute of the United States, or any state thereof, or consent to the appointment of a receiver, trustee, or liquidator of all or substantially all of its property; or,

(2) By order or decree of a court, the Contractor shall be adjudged bankrupt, or an order shall be made approving a petition filed by any of its creditors or by any of the Stockholders of the Contractor seeking its reorganization or the readjustment of its indebtedness under Federal Bankruptcy laws or under any law or statute of the United States or of any state thereof; provided that, if any such judgment or order is stayed or vacated within sixty (60) days after the entry thereof, any notice of cancellation shall be and become null, void, and of no effect; or,

(3) By or pursuant to or under authority of any legislative act, resolution, or rule, or any order or decree of any court of governmental board, agency, or officer having jurisdiction, a receiver, trustee, or liquidator shall take possession or control of all or substantially all of the property of the Contractor, and such possession of control shall continue in effect for a period of sixty (60) days; or,

(4) The Contractor shall voluntarily abandon, desert, or discontinue its operations hereunder; or,

(5) Any lien is filed against any premises in the Town because of any act or omission of the Contractor and is not removed or the Town and landowner adequately secured, by bond or otherwise, within ninety (90) days after the Contractor has received written notice thereof; or,

(6) The Contractor has abandoned, failed, or refused to perform or observe each and every promise in the Contract, or has failed or refused to

comply with the instructions of the Town Manager relative thereto, and such default is not cured within seven (7) calendar days after receipt of written notice from the Town. If the Contractor fails to so cure the default, the Town Manager shall so notify the Town Council and a public hearing shall be set for a date within fifteen (15) calendar days of such notice. The Town Manager shall, not less than five (5) calendar days prior to the date of such hearing, notify the Contractor and the surety of the date and place of the public hearing at which the Contractor shall be required to show cause why the Contractor has not breached the terms of the Contract. Should the Contractor fail to appear at the hearing or fail to show cause why it has not breached the terms of the Contract to the reasonable satisfaction of the Town, the Town shall declare a breach on the Contract and notify the Contractor and the surety on the performance bond of such a declaration of breach or authorize the Town Manager to take such other action.

If the Contractor or his surety fails to cure such breach within ten (10) business days or such other longer time deemed reasonable by the Town Manager, then the Town may thereupon declare the Contract canceled. Also, upon such a declaration of breach, all payments due the Contractor shall be retained by the Town and applied to the completion of the Contract and to damages suffered and expenses incurred by the Town by reason of such breach, unless the surety on the performance bond shall assume the Contract, in which event all payments remaining due to the Contractor at the time of breach, less amount due the Town from the Contractor and less all sums due the Town for damages suffered and expenses incurred by reason of such default, shall be due and payable to such surety. Thereafter, such surety shall receive monthly payments equal to those that would have been paid to the Contractor had said Contractor continued to perform the agreement. If such surety fails to exercise such option to cure, the Town may complete the Contract or any part thereof, either by day labor or by re-letting the Contract, and the Town shall have the right to take possession of and use any or all of the vehicles, materials, equipment, facilities, and property of every kind provided by the Contractor for the performance of the Contract and to procure other vehicles of the same and to charge the cost of the same to the Contractor, together with the costs incident thereto. During such period, the liability of the Town to the Contractor for loss or damage to such equipment so used shall be that of a bailee for hire, ordinary wear and tear being specifically exempt from such liability. In the event the Town completes the Contract at a lesser cost than would have been payable to the Contractor under the Contract if the same had been fulfilled by said Contractor, then the Town shall retain such difference. Should such cost to the Town be greater, the Contractor shall be liable for and pay the amount of such excess cost to the Town.

Any transfer or assignment of the responsibilities of the Contractor by the surety must be approved by the Town. The Contractor shall be excused from performance in cases of war, insurrection, riot, acts of God, or other causes beyond the Contractor's control. For the purpose of this section, a strike shall be considered within the control of the Contractor.

(7) Except as otherwise provided in the Contract, any dispute concerning a question of fact or of interpretation of a requirement of the Contract which is not disposed of by mutual consent between the parties shall be decided by the Town Manager, who shall reduce the decision to writing and furnish a copy thereof to the parties. In connection with any dispute proceeding under this clause, the party shall be afforded an opportunity to be heard and to offer evidence in support of its version of the facts and interpretation of the Contract. The Town Manager shall make such explanation as may be necessary to complete, explain or make definite the provisions of the Contract and the findings and conclusions shall be final and binding on both parties. Pending the final decision of a dispute, the Contractor shall proceed diligently with the performance of the Contract in accordance with the preliminary directions of the Town Manager.

The Contractor expressly recognizes the paramount right and duty of the Town to provide adequate waste collection as a necessary government function, and further agrees, in consideration for the execution of the contract, that in the event the Town shall invoke the provisions of this section, Contractor will either negotiate with the Town for an adjustment of the matter or matters in dispute, or present the matter to a court of competent jurisdiction with venue in Palm Beach County in an appropriate suit therefore instituted by the Contractor or by the Town within thirty (30) calendar days of the parties' failure to resolve the dispute or the Town Manager's decision shall be final.

### **23. RIGHT TO REQUIRE PERFORMANCE**

The failure of the Town at any time to require performance by the Contractor of any provisions hereof shall in no way affect the right of the Town thereafter to enforce the same, nor shall waiver by the Town of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provisions, or as a waiver of any provision itself.

**ARTICLE VIII  
GENERAL, FINANCIAL AND INSURANCE REQUIREMENTS**

**24. PERMITS AND LICENSES**

The Contractor shall obtain, at its own expense, all permits and licenses required by law or ordinances and maintain the same in full force and effect.

**25. TITLE TO WASTE**

The Town reserves the right at all times to hold title and ownership to all Refuse, Vegetative Waste or Recyclable Materials collected by the Contractor.

**26. FRANCHISE FEES**

The Contractor shall pay to the Town a fee of ten percent (10%) of all gross revenues billed by the contractor arising out of solid waste collection services or operations conducted in the Town. Solid waste disposal costs paid by the Contractor shall be deducted from the gross revenue total prior to applying the 10% for calculation of the franchise fee due to the Town. Franchise fees shall be payable within thirty (30) days of the last day of each calendar quarter. A late charge of 1.5% of the monies due for the Franchise fee shall be calculated monthly until payment is received.

**27. SUBCONTRACTORS, ASSIGNMENT AND CHANGE OF CONTROL**

The contractor currently uses a subcontractor for clamshell service. A list of subcontractors will be provided to the Town. Contractor shall make no assignment of its rights or obligations under the Contract without first obtaining the written consent of the Town, which may be granted or withheld in its sole discretion.

**28. BONDS AND SURETIES**

28.1 Performance Bond. The Contractor shall furnish a performance bond in the form attached to these Specifications as security for the performance of the Contract with the Town of Juno Beach. Said performance bond will be the greater of \$225,000 or the annual amount of the executed Contract as calculated at award and adjusted yearly on the anniversary date of the Contract, to remain in force for the duration of the Contract. The premium for the performance bond described above shall be paid by the Contractor. The performance bond shall be written in a surety company

licensed to do business in the State of Florida with an A.M. Best Financial Rating of A Class VI or higher for the most current calendar year available.

28.2 Requirements as to Surety. The Surety or Sureties shall be a company or companies satisfactory to the Town. Any Surety shall be required to have a resident agent in the State of Florida and shall be duly licensed to conduct business therein. The requirement of Florida resident agent may be waived by the Town if evidence satisfactory to the Town is provided that applicable requirements have been met to permit service of process on a State official under State law.

## 29. INSURANCE REQUIREMENTS

29.1 Contractor Insurance. During the life of the Contract, the Contractor shall procure, maintain, and provide the Town with certificates of insurance as evidence of the insurance required under this Section 29. The Town shall be an additional insured (except on Worker's Compensation) on this insurance with respect to all claims arising out of the operations or work to be performed. Cancellation or material modification of said insurance shall not be effectuated without thirty (30) days' prior written notice to Town.

Except as otherwise stated, the amounts and types of insurance provided by the Contractor shall conform to the following minimum requirements:

### 29.1.1 Worker's Compensation

The Contractor shall provide and maintain during the life of the Contract, at his own expense, Workers Compensation Insurance coverage to apply for all employees for statutory limits in compliance with the applicable state and federal laws. In addition, the policy must include employers' liability insurance in an amount not less than \$100,000 each accident, \$100,000 by disease and \$500,000 aggregate by disease. If any operations are to be undertaken on or about navigable waters, coverage must be included pursuant to the Longshoremen and Harbor Workers Act and the Jones Act.

#### 29.1.2 Comprehensive General Liability

The Contractor shall provide and maintain during the life of the Contract, at his own expense Comprehensive General Liability Insurance. Coverage must be afforded on a form no more restrictive than the latest edition of the Comprehensive General Liability Policy filed by the Insurance Services Office and must include:

Minimum limits of \$1,000,000 per occurrence combined single limit for bodily injury liability and property damage liability.

Premises and/or operations.

Independent contractors.

Products and/or completed operations.

The contractual coverage must specify that it covers the Indemnification Agreement which is part of this contract.

#### 29.1.3 Business Automobile Policy

The Contractor shall provide and maintain during the life of the Contract, at his own expense, Comprehensive Automobile Liability Insurance. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Auto Policy filed by the Insurance Services Office and must include:

Minimum limits of \$1,000,000 per occurrence combined single limit for bodily injury liability and property damage liability.

Owned vehicles.

Hired and non-owned vehicles.

Employer's non-ownership. The contractual coverage must specify that it covers the Hold Harmless Agreement which is part of this Contract.

#### 29.1.4 Umbrella Liability. In addition to the above limits, the Contractor shall provide at least a \$5,000,000 umbrella or excess liability insurance policy.

29.2 Certificate of Insurance. Certificates of all insurance required from the Contractor shall be subject to the Town's approval of adequacy and protection. Certificates from the insurance carrier stating the types of coverage provided, limits of liability, and expiration dates, shall be filed with the Town before operations are commenced. The required certificates of insurance shall not only name the types of policies provided but shall also refer specifically to this agreement and section and the above paragraphs, in accordance with which such insurance is being furnished, and shall state that such insurance is as required by such paragraphs of the Contract. If the initial insurance expires prior to the completion of the work, renewal certificates shall be furnished, in ten (10) days prior to expiration, and shall state that such insurance is as required by such paragraphs of this agreement.

### 30. COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor hereby agrees to abide with all applicable Federal, State and local laws and regulations. It is understood that the Town has ordinances for effectuating a solid waste control program. It is the responsibility of the Contractor to become familiar with such ordinances, and it is understood that, if any provisions of said ordinances are in conflict with the conditions of the Contract, the ordinances shall be the governing factor for performances of the Contract.

### 31. INDEMNIFICATION

The Contractor hereby agrees to protect, defend, indemnify and hold harmless the Town, its officers, agents and employees from and against any and all claims against the Town, its officers, agents and employees, by a third party for loss or damage of any nature or kind arising out of or resulting from the negligent or intentional acts or omissions, willful misconduct or breach of any law or any provision of this Agreement by Contractor, its officers, agents, employees, servants or contractors (specifically including subcontractors), except to the extent that such loss or damage was caused by the negligent or intentional acts or omissions, willful misconduct, or breach of any law or any provision of this Agreement by the Town, its officials, agents or employees. In connection with any legal proceedings arising hereunder, the Town reserves the right to retain counsel of its choice and at its own expense, or, in the alternative, approve counsel obtained by the Contractor.

**32. ATTORNEY'S FEES AND COSTS**

The parties agree that in the event any lawsuit in the judicial system, state or federal, is brought to enforce compliance with this Agreement or interpret same, or if any administrative proceeding is brought for the same purpose, the non-prevailing party shall pay to the prevailing party reasonable attorney's fees and costs, including appellate fees and costs.

**33. BOOKS AND RECORDS**

The Contractor shall maintain separate records of accounts, complaints, routes and other contract information specific to the Town of Juno Beach's contract area. The Town shall have the right to review all records that pertain to the Contract which are maintained by the Contractor upon three (3) days' prior written notice.

**34. NOTICES**

Any notice required hereunder shall be in writing and delivered in person, by telecopy or by certified mail to either party at its business address shown herein.

**35. TERMINATION**

The Contract may be terminated by the Town, with cause, upon sixty (60) days' written notice to the Contractor, or after such shorter notice and cure period as may be specified hereunder. In the event the Contract is terminated as provided herein, the Contractor shall be reasonably compensated for services satisfactorily rendered in accordance with the terms and conditions of this Contract to the effective date of such termination, as mutually agreed upon.

**36. WAIVER:**

The waiver of any breach of any provision hereunder by either party shall not be deemed to be a waiver of any preceding or subsequent breach hereunder.

**37. GOVERNING LAW:**

This agreement shall be construed in accordance with the laws of the State of Florida. Venue shall lie exclusively in Palm Beach County.



38. SEVERABILITY:

If any paragraph, section, sentence, clause, or phrase contained in this Agreement shall become illegal, null or void or against public policy, for any reason, or shall be held by any court or administrative body of competent jurisdiction to be illegal, null or void or against public policy, the remaining paragraphs, sections, sentences, clauses or phrases contained in this Agreement shall not be affected thereby.

39. ENTIRE AGREEMENT:

This Agreement constitutes the entire Agreement between the parties relating to the subject matter hereof, and supersedes any oral or written representations, assurances, claims or disclaimers made either prior to or simultaneous with the execution hereof. This Agreement may be amended only by an instrument in writing signed by both parties. The Town and Contractor agree that this Agreement shall not and does not create any rights in any third persons. There are no third-party beneficiaries of this Agreement.

IN WITNESS HEREOF, the Town and Contractor have set their hands and seals on the day and year first above written to this Agreement and three counterparts, each of which shall constitute an original.

TOWN OF JUNO BEACH

WASTE MANAGEMENT INC. OF FLORIDA






Mayor

Vice President **DAVID M. MYHAN, PRES.**


ATTEST:

ATTEST:

  
Town Clerk

By:   
Lisa P. Silva, Asst. Sec.

Approved as to form and legal sufficiency:

  
Town Attorney

**EXHIBIT I**

**MUNICIPAL COLLECTION AND DISPOSAL SERVICE**

**Municipal Collection Service**

The Contractor will provide containers and garbage receptacles to be serviced by the Contractor in the following Town-owned or controlled areas.

**Location/Site Address**

Municipal Complex:	340 Ocean Drive
Public Works Facility:	685 Rolling Green Road
Marinelife Center:	Loggerhead Park

**SPECIAL EVENTS**

A maximum of eight (8) special events annually sponsored by the Town which requires refuse and sanitation services such as:

- Town Concerts
- Holiday events
- Beach Clean ups
- Youth Programs,
- Marinelife Center events

**EXHIBIT II**  
**REFUSE, MULTI-MATERIAL RECYCLING AND**  
**VEGETATIVE WASTE COLLECTION RATES**

**SECTION 1: Residential Solid Waste, Recycling and Vegetative Waste Collection Service**

The monthly residential rate per dwelling unit for collection prescribed in the attached Agreement shall be as shown below include Franchise Fees:

	Unit Cost per Month
<u>Single Family Residences (includes franchise)</u>	
Solid Waste Curbside - two (2) times per week	\$8.91
Vegetative Curbside - two (2) times per week	\$4.69
Recycling Curbside - one (1) time per week	\$4.08
Single Family Residential Total Monthly Cost	\$19.45
<u>Multiple Dwelling Units (includes franchise)</u>	
Solid Waste Curbside - two (2) times per week	\$8.91
Vegetative Curbside - two (2) time per week	\$4.69
Recycling Curbside - one (1) time per week	\$4.08
Hand Serviced Multi-Family Residential Total Monthly Cost	\$19.45
<u>Mobile Home Units (includes franchise)</u>	
Solid Waste Curbside - two (2) times per week	same as single
Vegetative Curbside - two (2) times per week	family
Recycling Curbside - one (1) time per week	
Mobile Home Residential Total Monthly Cost	\$19.45
<u>Multiple Dwelling Units Serviced by Mechanical Containers (Volume Based Commercial Service)</u>	
Solid Waste Containerized (includes franchise)	\$9.24 c/y

Solid Waste Back Door Carry-Out Rates

Disability, Certified by Doctor  
Unlimited Solid Waste Only

N/C  
negotiated with customer  
per month rate

SECTION 2: Commercial Collection Service

Unit Cost per Cubic Yard

Solid Waste & Recycling Collection Services \$9.24  
(includes container rental, franchise, and ancillary services)

The above rate is a fixed rate per yard. Actual customer prices for various container sizes and frequency of service may be calculated as follows:

Container size X frequency of collection of collection per week X rate per cubic yard X 4.33

SECTION 3: Roll-Off Collection Service- Temporary and Permanent

Cost per pull or pick-up

Temporary Service

Construction Debris Hauling Service:

10 cubic yard container	\$425.00 flat rate (includes disposal)
20 cubic yard container	\$550.00 flat rate (includes disposal)
30 cubic yard container	\$620.00 flat rate (includes disposal)

Permanent Service

Solid Waste container hauling and Disposal	\$375.00 plus disposal at Palm Beach County Solid Waste Authority
--------------------------------------------	-------------------------------------------------------------------

TAXES:

The sums above shall not include Florida sales or gross receipts tax. To the extent applicable such taxes are to be paid directly by the Town of Juno Beach. The sums shall include all other taxes now in effect which may be applicable.

**DISPOSAL FOR COMMERCIAL SERVICES:**

Commercial Service (excluding Multiple Dwellings serviced by a mechanical container) and Permanent Roll-off Service rates do not include disposal charges. They will be applied separately.

**CONVERSION FACTOR:**

For purposes of this Agreement the conversion factor is presently 134 pounds per cubic yard; however, upon completion of commercial waste generation studies conducted by the Solid Waste Authority of Palm Beach County, the conversion factor may be adjusted accordingly.



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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** Tim Hannon  
**Item Title:** Pelican Lake – Cattail Removal

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**DISCUSSION:**

Leading up to and at the Pelican Lake Workshop meeting of June 27, 2024, the suggestion was made to remove the cattails located at the southeast portion of Pelican Lake. This section of cattails has grown and is blocking the view of the lake for both pedestrians and residents of condominiums in this area. With council approval this section of cattails would be removed mechanically in August, allowing time for nesting birds to leave and only after the area is walked and inspected to ensure there are no active nests.

Staff will follow the procurement policy to obtain a vendor and requests up to \$10,000 be allocated from contingency for the removal. It has been suggested that the Town replace the cattails immediately with Bulrush, which will cost an additional \$6,000.

With the removal of the southeast cattails, an area of cattails will remain on the east side of the lake just to the north of this section that can serve as a nesting area.

**RECOMMENDATION:**

Staff recommends the council makes a motion to approve the expenditure from contingency up to \$10,000 (Cattail removal only) or \$16,000 (Cattail removal and Bulrush replacement).



**Meeting Name:** Town Council  
**Meeting Date:** July 24, 2024  
**Prepared By:** F. Davila, CFM.  
**Item Title:** Ordinance 787 – Artificial Turf Definition (2<sup>nd</sup> Reading)

## DISCUSSION:

As part of the Planning and Zoning Board’s 2023 prioritized agenda item list, discussion on Artificial Turf, Town staff brought up the discussion on artificial turf for Board discussion at the February 2024 meeting. At the meeting, the Board reviewed and discussed the Town’s existing guidelines associated with lot coverage, drainage, and landscape requirements, and specifically the appearance of artificial turf. The Board made a motion to have staff propose a definition for the term *artificial turf* by referencing the Town of Palm Beach’s definition and incorporating verbiage that it resemble natural sod.

The Town of Palm Beach defines artificial turf as “ a product manufactured from synthetic materials that simulates the appearance of natural turf, grass, sod or lawn.”

At the February 28<sup>th</sup>, 2024, Town Council meeting, Council gave unanimous consensus to have staff propose a definition for *artificial turf* based on the Town of Palm Beach’s definition and incorporate verbiage requiring it resemble natural sod.

For the June Planning and Zoning Board meeting, town staff proposed to modify Code Section 34-4 . - Definitions to add the following (additional language is underlined and deleted language is ~~stricken through~~):

*Artificial turf* is a product manufactured from synthetic materials that simulates the color, appearance and height of natural turf, grass, sod, or lawn. Artificial turf is not considered landscaping and shall not count toward a property’s minimum landscaping or minimum landscaped open space requirement.

At the June 10, 2024, Planning and Zoning Board meeting, the Board reviewed and discussed the proposed ordinance and recommended approval with modifications. The Board’s discussion focused on incorporating a definition for the term artificial turf in the Town’s code and having further discussion on whether artificial turf may be considered as a part of landscape within the Town.

Please see below the Board’s recommendation for the definition of artificial turf.

*Artificial turf* is a product manufactured from synthetic materials that simulates the color, appearance and height of natural turf, grass, sod, or lawn.

Please note that the proposed definition does not suggest that artificial turf is treated as landscape.

At the June 26, 2024, Town Council meeting, Council reviewed and discussed the proposed definitions as recommended by staff and by the Board. The Town Council, on a 3-2 vote, made a motion to adopt the artificial turf definition as proposed by staff.

**RECOMMENDATION:**

Staff recommends that the Town Council consider proposed Ordinance No. 787 on second reading.

Attachment(s):

- Proposed Ordinance No. 787.



TOWN OF JUNO BEACH, FLORIDA

ORDINANCE NO. 787

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA AMENDING ARTICLE I, "IN GENERAL," OF CHAPTER 34, "ZONING," OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTION 34-4, "DEFINITIONS," TO ADD A DEFINITION OF THE TERM ARTIFICIAL TURF; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the Town's Zoning Code currently does not contain a definition for the term artificial turf; and

WHEREAS, at the recommendation of the Planning and Zoning Board, the Town Council wishes to include a definition for the term artificial turf to clarify that it must resemble natural sod and does not count toward any minimum landscaping or minimum landscaped open space requirement; and

WHEREAS, the Town's Planning and Zoning Board has conducted a public hearing on this Ordinance and provided its recommendation to the Town Council; and

WHEREAS, the Town Council has determined that adoption of this Ordinance is in the best interests of the general welfare of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing "Whereas" clauses are hereby ratified as true and confirmed and are incorporated herein.

Section 2. The Town Council hereby amends Article I, "In General," of Chapter 34, "Zoning," of the Town Code of Ordinances amending Section 34-4, "Definitions," to read as follows (additional language is underlined):

Sec. 34-4. Definitions.

For the purposes of this chapter, the following terms and words are hereby defined. Words used in the present tense shall include the future; the singular number shall include the plural; and the plural the singular; the term "used for" shall include the meaning "designed for"; the term "structure" shall include the term "building;" the term "lot" shall include the terms "plot" and "tract;" the word "shall" is mandatory and not directory.

\* \* \*



Ordinance No. 787  
Page 3

1 ATTEST:

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5 \_\_\_\_\_  
6 CAITLIN COPELAND-RODRIGUEZ, MMC  
TOWN CLERK

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:

\_\_\_\_\_  
LEONARD G. RUBIN  
TOWN ATTORNEY



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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess, Town Manager  
**Item Title:** Discussion on Contract Renewal - Building Official, Plan Review, and Inspection Services

**DISCUSSION:**

Our current contract for Building Official, Plan Review, and Inspection Services with Diversified Building Department Management (DBM) will expire on September 30, 2024. The original contract began October 1, 2020, and was renewed in September 2022 for an additional two (2) year period.

Mr. Evans has proven to be a consistent, knowledgeable and customer service oriented professional. As the Council is aware, the Town has a reputation for exceptional customer service and boasts about expedient permitting turnaround. Mr. Evans has been integral in helping our staff consistently meet those demands. Staff is confident that Mr. Evans and Diversified Building Department Management (DBM) will continue to meet the necessary demands and services required of the Town to provide our Building Official, Plan Review and Inspection Service needs.

Diversified Building Department Management is located in Juno Beach with the lead building official coming to Town Center to work directly with staff and citizens multiple times a week. Based on our past experience and the established relationship with our current service provider, Diversified Building Department Management (DBM), and the Town's Lead Building Official, Mr. Buck Evans, staff recommends a direct contract for service and foregoing the RFP process as not in the best interests of the Town.

**RECOMMENDATION:**

Discuss the options of a direct contract versus the RFP process and give staff direction. If a direct contract with Diversified Building Department Management is the option chosen, staff will bring back the contract for approval at a future meeting.



**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** Davila, F. CFM  
**Item Title:** Discussion on Tower Height

Item requested by Councilmember Davis and received consensus by the Town Council

**DISCUSSION:**

At the June Town Council meeting, the Council reviewed and discussed amending the Town’s regulations regarding the application of limitations to the construction of a Tower Structure when adjacent to a flat roof. The ordinance did not move forward and failed at first reading. After the discussion, Councilmember Davis requested to add a discussion item regarding the height of Tower Structures to a future meeting.

For Councils review, please see attached a graphic depicting how the height for tower structures is measured. In addition, please see below the definition for *tower* and *proportional tower*.

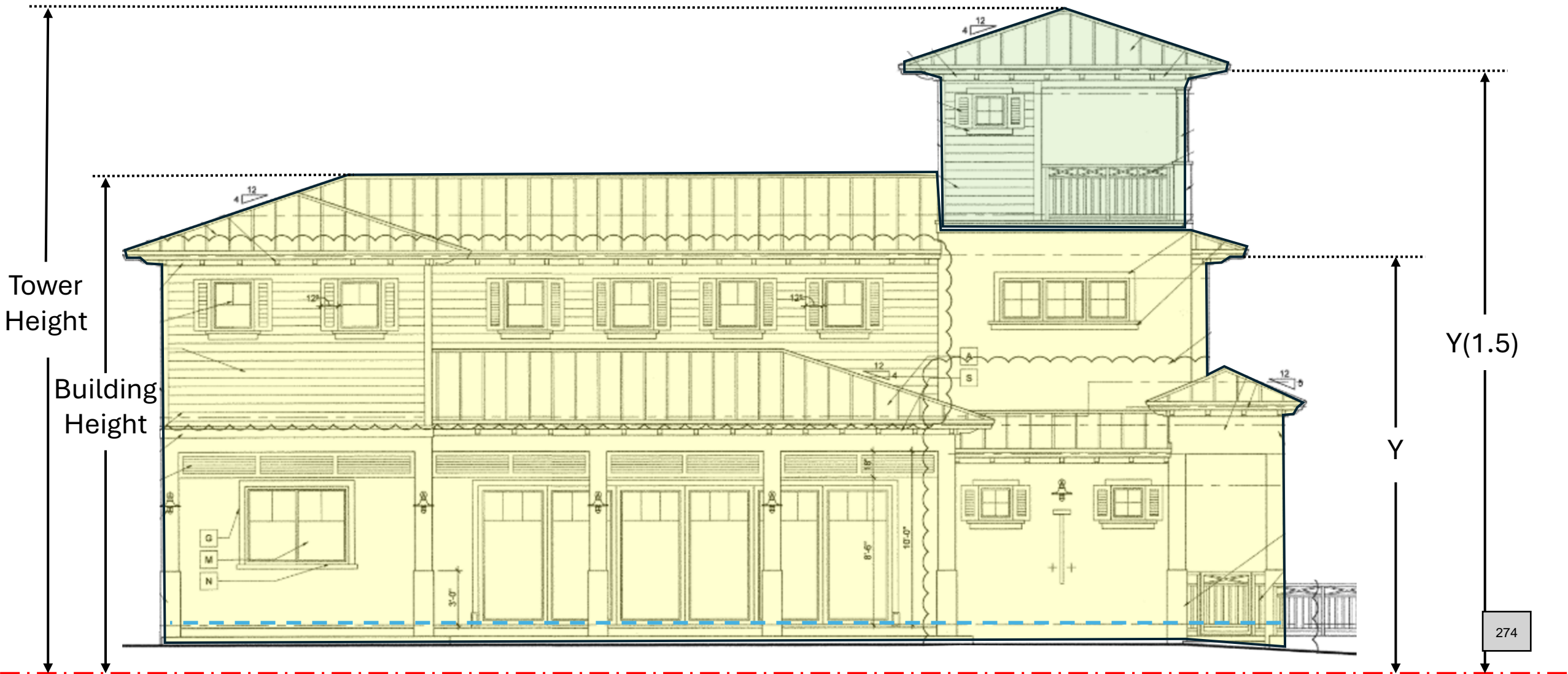
*Tower* means an open air or enclosed structural feature which is an integral part of the principal structure, and whose floor area, from outside wall to outside wall, is limited in size. Such structural feature is intended to provide additional scenic view opportunities.

*Tower, proportional*, means the height of the eave of the tower structure, or roof deck, if applicable, shall be no higher than 1.5 times the height of the eave of the principal structure. The roof of the tower may extend above this limit. As an example, if the height of an eave for a two-story principal building is at 18 feet, then the height of the tower eave or roof deck shall be no higher than 27 feet ( $18 \times 1.5 = 27$ ) above the average existing grade or crown of the road, whichever is applicable. The roof of the tower may extend above this limit.

- Finished Floor Elevation
- .-.- Finished Grade Elevation

*Tower, proportional*, means the height of the eave of the tower structure, or roof deck, if applicable, shall be no higher than 1.5 times the height of the eave of the principal structure above the average existing grade or crown of the road, whichever is applicable. The roof of the tower may extend above this limit.

Item #17.

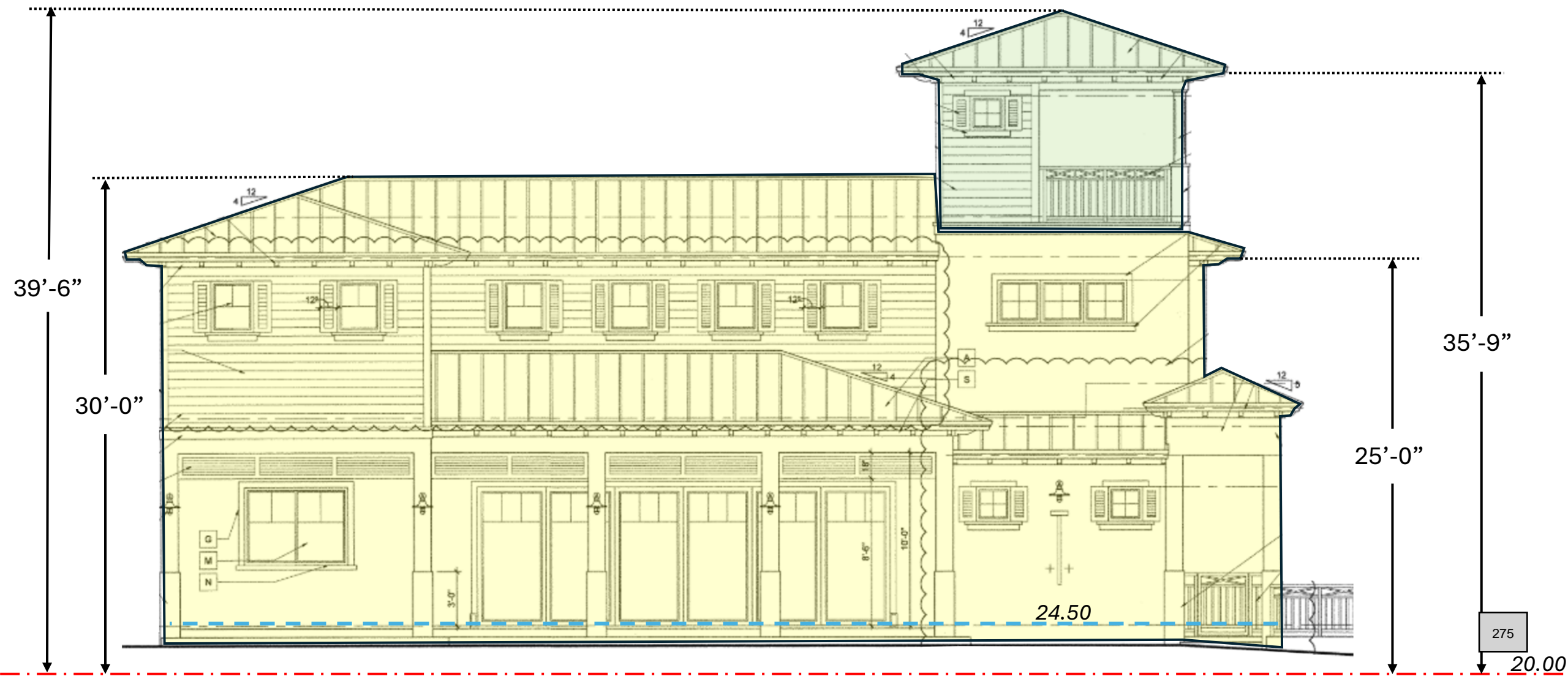


25'-0" x 1.5 = 37'-6" (max. height of eave for Tower Feature)

Item #17.

--- Finished Floor Elevation 24.50

-.-.- Finished Grade Elevation 20.00





**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess, Town Manager  
**Item Title:** Discussion on site plan review by P&Z

---

Item requested and received consensus by Councilmember Rosengarten

**DISCUSSION:**

October 27, 2021, the Town Council amended the Town Zoning Code to assign both site plan and appearance review, including architectural review, of detached single-family dwellings not located within a planned unit development to the Planning and Zoning Board.

On September 28, 2022, the Council returned site plan review back to the town planning and zoning department. This discussion item is to evaluate changing the ordinance in order for the P&Z board to take over the site plan review again.

From Councilmember Rosengarten:

I recommend that Ordinance 753 (dated 9/28/22) which amended the duties of the Planning and Zoning Board concerning site plan review for single family and two family homes be reversed, with the authority for this work being once again made part of the duties of the P&Z Board, and not the P&Z Department..

I attach the blacklined ordinance #753 which shows the changes made 9/28/22 by a vote of Council.

My recommendation is that Ordinance 753 be amended to remove all blacklined changes that went effective 9/28/22 as concerns site plan review being moved from the Planning and Zoning Board to the Planning and Zoning Department; In so doing, the P&Z Board would have those site plan duties reinstated that existed before the passage of this 2nd reading as they apply to single family and two family dwellings..

**RECOMMENDATION:**

Discuss and give staff direction



**TOWN OF JUNO BEACH, FLORIDA****ORDINANCE NO. 753**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, RELATING TO ARCHITECTURAL REVIEW OF DETACHED SINGLE-FAMILY DWELLINGS; AMENDING DIVISION 1, "GENERALLY," AND DIVISION 4, "SITE PLAN AND APPEARANCE REVIEW," OF ARTICLE II, "ADMINISTRATION AND ENFORCEMENT," OF CHAPTER 34, "ZONING," OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTIONS 34-28 AND 34-116 TO ASSIGN ONLY APPEARANCE REVIEW, INCLUDING ARCHITECTURAL REVIEW, OF DETACHED SINGLE-FAMILY DWELLINGS TO THE PLANNING AND ZONING BOARD; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.**

WHEREAS, during its 2021 session, the Florida Legislature enacted Section 163.3202(5)(a), Florida Statutes, which preempts the regulation of "building design elements" for single-family and two-family dwellings, unless the dwelling is located either in a planned unit development approved by the local governing body or in a jurisdiction of a local government that has a design review board or architectural review board; and

WHEREAS, the term "building design elements" includes external building color; the type or style of exterior cladding material; the style or material of roof structures or porches; the exterior nonstructural architectural ornamentation; the location or architectural styling of windows or doors; the location or orientation of the garage; the number and type of rooms; and the interior layout of rooms; and

WHEREAS, Section 34-116(3)(b) of the Town Code provides for appearance review of all proposed structures within the Town, including architectural review to confirm that the proposed structure "is of an architectural style representative of or reflecting the vernacular of Old Florida and which is commonly known and identified as Victorian (Key West Cracker), Spanish revival (Mediterranean), Modern (early to mid-20<sup>th</sup> century) or any combination thereof;" and

WHEREAS, while the Town's Planning and Zoning Department historically conducted site plan and appearance review of detached single-family dwellings, through the adoption of Ordinance No. 745 on October 27, 2021, the Town Council amended the Town Zoning Code to assign both site plan and appearance review, including architectural review, of detached single-family dwellings not located within a planned unit development to the Planning and Zoning Board; and

WHEREAS, many of the site plan review criteria are not applicable to detached single-family dwellings, and in an effort to clarify the duties of the Planning and Zoning Board to more accurately reflect the intent and scope of Section 163.3202(5), Florida Statutes, Town Staff recommended assigning only appearance review, including architectural review, to the Planning and Zoning Board, with Town Staff retaining site

Ordinance No. 753  
Page 2

plan review; and

WHEREAS, the Town's Planning and Zoning Board has conducted a public hearing on this Ordinance and provided its recommendation to the Town Council; and

WHEREAS, the Town Council has determined that adoption of this Ordinance is in the best interests of the general welfare of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

**Section 1.** The foregoing "Whereas" clauses are hereby ratified as true and confirmed and are incorporated herein.

**Section 2.** The Town Council hereby amends Division 1, "Generally," of Article II, "Administration and Enforcement," of Chapter 34, "Zoning," of the Town Code of Ordinances by amending Section 34-28, "Planning and zoning board duties," to read as follows (deleted language is ~~stricken through~~):

**Sec. 34-28. - Planning and zoning board duties.**

The planning and zoning board shall issue recommendations to the town council and zoning board of adjustment and appeals, as applicable, on all matters involving community planning, including, but not limited to, the comprehensive plan, site plan and appearance reviews, preliminary plat reviews, variances, administrative appeals, and special exception uses. The planning and zoning board shall have final decision-making authority on ~~site plan and~~ appearance review, specifically including architectural review, of detached single-family dwellings not located within an approved planned unit development. It shall exercise its power as defined in this chapter and as further established by F.S. ch. 163, part II. The planning and zoning board shall be the local planning agency required to be designated as such by F.S. § 163.3174.

**Section 3.** The Town Council hereby amends Division 4, "Site Plan and Appearance Review," of Article II, "Administration and Enforcement," of Chapter 34, "Zoning," of the Town Code of Ordinances by amending Section 34-116 "Required; criteria," to read as follows

(additional language is underlined and deleted language is ~~stricken through~~):

**Sec. 34-116. - Required; criteria.**

No construction or clearing of land may begin in any district prior to review and approval of the site plan and appearance. The review shall consist of:

- (1) Consideration of the application by the development review committee (DRC), which may recommend approval, denial, or approval with modifications and/or conditions;
- (2) Consideration of the application by the town planning and zoning board, which may recommend approval, denial, or approval with modifications and/or conditions; and
- (3) Final review and approval or denial, or approval with modifications by the town council. Single-family detached dwellings not located within an approved planned unit development shall be subject to ~~site plan and~~ appearance review and approval or denial, or approval with modifications ~~only~~ by the town planning and zoning board, with site plan review by the town planning and zoning department. Single-family dwellings within an approved planned unit development shall be subject to site plan and appearance review and approval only by the town planning and zoning department in accordance with the established design criteria. The criteria to be used in this review shall be to ascertain that the proposed site plan for new development meets the following criteria:
  - a. Site plan criteria.
    1. Is in conformity with the comprehensive plan and is not detrimental to the neighboring land use;
    2. Has an efficient pedestrian and vehicular traffic system, including pedestrian, bicycle, and automotive linkages and proper means of ingress and egress to the streets;
    3. Has adequate provision for public services, including but not limited to access for police, fire and solid waste collection;
    4. Complies with the provisions of chapter 20, article III, regarding potable water, sanitary sewer, solid waste, drainage, recreation and open space, and road facilities;
    5. Is planned in accordance with natural characteristics of the land, including but not

limited to slope, elevation, drainage patterns (low areas shall be used for lakes or drainage easements), natural vegetation and habitats, and unique physical features;

6. Preserves environmental features and native vegetation to the maximum extent possible, and complies with the Environmentally Sensitive Lands Ordinance;
  7. Protects estuarine areas when concerning marina siting, drainage plans, alteration of the shoreline, provisions for public access and other concerns related to water quality and habitat protection;
  8. Complies with all sections of this chapter.
- b. Appearance review criteria.
1. Is of an architectural style representative of or reflecting the vernacular of Old Florida style which is indigenous to the town and which is commonly known and identified by its late Victorian (Key West Cracker), Spanish revival (Mediterranean), Modern (early to mid-20th century), or combination thereof style of architecture. Summarized briefly, common features of the vernacular of Old Florida style that identify the Victorian (Key West Cracker), and Spanish revival (Mediterranean) architectural style include wood or concrete block with stucco siding; simple pitched roofs; tile, metal, or asphalt roofs; ornate details such as but not limited to exposed soffits, individualized vent and louver shapes, reliefs, and detailed window and door treatments; lush landscaping with private yards; and use of porches, balconies and patios. Common features of the vernacular of Old Florida Style that identify the Modern (early to mid-20th century) architectural style include clean geometric lines, often at right angles; an emphasis on function; materials such as glass,

- steel, iron, and concrete; and the use of natural light through large and expansive windows;
2. Is of a design and proportion which enhances and is in harmony with the area;
  3. Elevator and stairwell shafts and other modern operations and features of a building shall be either completely concealed or shall incorporate the elements of the architectural style of the structure; rooftop equipment and elevator and mechanical penthouse protrusions shall be concealed; and parking garages and other accessory structures shall be designed with architectural features and treatments so that they are well proportioned and balanced and in keeping with the architectural style of the principal structure;
  4. Shall have all on-site structures and accessory features (such as but not limited to light fixtures, benches, litter containers, including recycling bins, traffic and other signs, letter boxes, and bike racks) compatible in design, materials, and color;
  5. Shall have a design in which buildings over 40 feet in height shall appear more horizontal or nondirectional in proportion rather than vertical, accomplished by the use of architectural treatments as described in these criteria;
  6. Shall locate and design mechanical equipment with architectural treatments so that any noise or other negative impact is minimized;
  7. Complies with the town's community appearance standards (see article IV, division 14 of this chapter).

**Section 4.** The provisions of this ordinance shall become and be made a part of the Code of Ordinances of the Town of Juno Beach.

**Section 5.** If any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be

Ordinance No. 753  
Page 6

invalid, such decision shall not affect the validity of the remainder of this Ordinance.

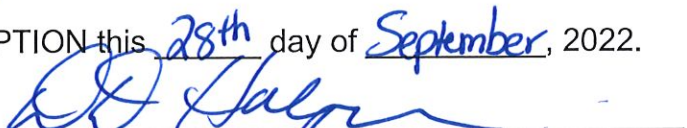
**Section 6.** All ordinances or parts of ordinances of the Town of Juno Beach, Florida, which are in conflict with this Ordinance, are hereby repealed to the extent of such conflict.

**Section 7.** This ordinance shall be effective immediately upon adoption.


FIRST READING this 14<sup>th</sup> day of September, 2022.

SECOND, FINAL READING AND ADOPTION this 28<sup>th</sup> day of September, 2022.


\_\_\_\_\_  
AYE                      NAY

  
\_\_\_\_\_  
DD HALPERN, MAYOR

\_\_\_\_\_  
AYE                      NAY

  
\_\_\_\_\_  
ELAINE K. COTRONAKIS, VICE MAYOR

\_\_\_\_\_  
AYE                        
NAY

  
\_\_\_\_\_  
PEGGY WHEELER, VICE MAYOR PRO TEM

\_\_\_\_\_  
AYE                      NAY

  
\_\_\_\_\_  
JASON HASELKORN, COUNCILMEMBER


\_\_\_\_\_  
AYE                        
NAY

  
\_\_\_\_\_  
ALEXANDER COOKE, COUNCILMEMBER

ATTEST:

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

  
\_\_\_\_\_  
CAITLIN COPELAND-RODRIGUEZ  
TOWN CLERK

  
\_\_\_\_\_  
LEONARD G. RUBIN  
TOWN ATTORNEY



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**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** D. Dyess, Town Manager  
**Item Title:** Discussion - Professionalism on the dais and in the chambers

---

Item applies to goal: Improve time management of meetings and professionalism on the dais and in the chambers by September 1, 2024.

**DISCUSSION:**

One of the goals set by the Council was to improve time management of meetings and professionalism on the dais and in the chambers. A few ways of addressing this goal is to establish a Council Code of Conduct (some examples attached), implementing a civility policy and revisiting the meeting procedures resolution (2022-12 attached).

Time management is really a council issue to resolve. I suggest not asking for so many discussion items, we are having a hard time keeping up with our daily workload, the items we have been directed to complete by the boards and then a new 4 or 5 discussion items each meeting, which a lot of times results in new Council directed tasks. On regular agenda action items not every one of them needs to have a big discussion. If based on the agenda item you are all in agreement, public comment and a vote is all that is needed.

**RECOMMENDATION:**

Review attachments and decide if you wish to create a code of conduct and/or revisit resolution 2022-12.



**RESOLUTION 2022-12**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA ADOPTING PUBLIC PARTICIPATION RULES AND POLICIES AND GENERAL MEETING PROCEDURES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 286.0114, Florida Statutes, requires that any municipal board or commission give members of the public a reasonable opportunity to be heard on a proposition before the board or commission, with certain exceptions outlined in Section 286.0114(3), Florida Statutes; and

**WHEREAS**, Section 286.0114(2), Florida Statutes, specifically provides that the right of public participation does not prohibit a municipal board or commission "from maintaining orderly conduct or proper decorum in a public meeting," and specifically authorizes the adoption of rules and procedures governing public comment; and

**WHEREAS**, the Town Council wishes to adopt public participation rules and policies and general meeting procedures applicable to Town Council and Town Planning and Zoning Board meetings; and

**WHEREAS**, the Town Council determines that the adoption of this Resolution in the interests of the public health, safety and welfare.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, as follows:**

**Section 1.** The foregoing recitals are ratified and incorporated herein.

**Section 2.** The Town Council hereby adopts Public Participation Rules and Policies and General Meeting Procedures, a copy of which is attached hereto and incorporated herein by reference.

**Section 3.** All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

**Section 4.** If any section, paragraph, sentence, clause, phrase, or word of this Resolution is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative or void, such holding shall not affect the remainder of the Resolution.

**Section 5.** This Resolution shall take effect immediately upon its adoption.

RESOLVED AND ADOPTED this 14<sup>th</sup> day of December, 2022.

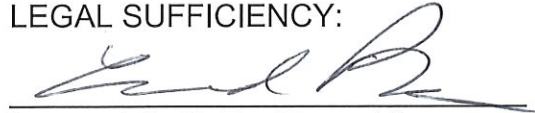
  
\_\_\_\_\_  
DD Halpern, Mayor



ATTEST:

  
Caitlin E. Copeland-Rodriguez, MMC  
Town Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

  
Leonard G. Rubin, Town Attorney

## TOWN OF JUNO BEACH

### PUBLIC PARTICIPATION RULES AND POLICIES AND GENERAL MEETING PROCEDURES

#### **A. Public Participation**

The Town of Juno Beach welcomes comments from the public, and all members of the public shall be given a reasonable opportunity to make general comments and be heard on items placed on the agenda at any public meeting, subject to the rules and policies set forth herein.

#### **B. Applicability**

These rules shall apply to all public meetings of the Town Council, the Planning and Zoning Board and any other Town board or committee. Additionally, in accordance with Section 286.0114(3)(a-d), Florida Statutes, the right of public participation shall not apply to the following:

1. An official act that must be taken to deal with an emergency situation affecting the public health, safety and welfare if compliance with these rules and policies would cause an unreasonable delay in the ability of the Council or Board to act;
2. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
3. A meeting that is exempt from Section 286.011, Florida Statutes ("Government in the Sunshine Law") including, but not limited to, attorney-client sessions and collective bargaining strategy sessions; and
4. An item during which the Council or Board is acting in a quasi-judicial capacity, during which different rules and timeframes may be applicable.

#### **C. Public Participation Rules**

1. Each speaker shall be given an opportunity to speak for three (3) minutes during the public comment portion of the meeting or to address a particular agenda item. This time may be extended by the presiding officer; however, speakers may not yield their allotted time to another speaker.
2. All speakers are recommended to complete a comment card, indicating whether they wish to speak during the public comment portion or address a specific agenda item, and hand the comment card to the Town Clerk. Any person wishing to participate electronically shall contact the Town Clerk no later than noon on the day of the meeting to receive the log in instructions.

3. When called to speak by the presiding officer or Town Clerk, the speaker shall step up to one of the podiums. Speakers participating electronically shall be notified by the Town Clerk when to begin speaking. Each speaker shall identify him or herself by name and address. The speaker shall state if he or she is speaking on behalf of a group or organization and identify the group or organization.
4. Any person wishing to address an item not on the agenda or on the consent agenda shall speak under the public comment portion of the meeting. Members of the Council or Board may withhold comment or address the comment during the Board or Council member comment portion of the agenda. The Council may request that the Town Manager take action on requests or comments made by members of the public.
5. There is no right to public participation at a workshop session. Public participation during workshop sessions may be permitted at the discretion of the Council or Board. The Council or Board shall determine whether public comment will be taken at the time the workshop meeting is scheduled.

**D. Enforcement of Procedural Rules**

1. Should the presiding officer determine that a rule of procedure has been violated, the presiding officer may interrupt the meeting and give the violator a verbal warning to cease such conduct. The presiding officer may inform the violator that any subsequent violations may result in his or her removal from the meeting.
2. Following the issue of a verbal warning, should the presiding officer determine that a rule of procedure has again been violated by the same person at the same meeting, the presiding officer may direct the violator to leave the meeting. In the event the violator is requested to leave and refuses, the presiding officer may recess the meeting and direct Town law enforcement personnel to assist.
3. Any determination by the presiding officer regarding enforcement of a rule of procedure may be overruled by a majority of the Council or Board members present at the meeting.

**E. General Meeting Procedures (Motions and Debate)**

1. With the exception of quasi-judicial matters, items before the Council or Board shall be commenced by the presentation by a member of Staff (unless the item is initiated by a Council or Board member), followed by public comment. Once the presiding officer closes public comment, public comment shall not be reopened unless the presiding officer or a majority of the Council or Board votes to do so. After the discussion of the item by the Board or Council, the presiding officer shall call for a motion and second on the item. Once any discussion on the motion has concluded, the presiding officer shall call for a vote on the motion. A roll call vote may be requested by any Council or Board member.

2. The presiding officer may only make or second a motion by passing the gavel to the next highest officer of the Council or Board, or in the absence of such person, another member of the Council or Board.
3. When engaging in debate or discussion, a Council or Board member shall address the presiding officer and await recognition before speaking. No Council or Board member shall speak a second time on the same item or motion so long as another Council or Board member who has not spoken wishes to speak.
4. Motions may be withdrawn and modified by the maker (with the consent of the member who seconded the motion) at any time prior to a vote. At any time during the discussion/debate of a motion, a Council or Board member may make a motion to amend. If the motion to amend is seconded, the Council or Board shall first vote on the motion to amend and then vote on the original motion (as may be amended).
5. No member of the Council or Board who is present at any meeting at which an official action is taken may abstain from voting except when there is a possible conflict of interest pursuant to Chapter 112, Florida Statutes, or the Palm Beach County Code of Ethics. In such cases, the Council or Board member shall comply with all applicable disclosure requirements.
6. A motion that receives a tie vote fails. The failure of a motion in the negative (such as a motion to deny) shall not constitute an approval.

RESOLUTION 35, 2024

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**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM BEACH GARDENS, FLORIDA, AUGMENTING THE RULES AND PROCEDURES FOR CONDUCTING CITY COUNCIL MEETINGS AND ADOPTING PUBLIC PARTICIPATION RULES AND POLICIES TO INCLUDE GENERAL MEETING DECORUM RULES AND POLICIES AND A PROCESS FOR ADDRESSING AND HANDLING DISRUPTIONS DURING PUBLIC MEETINGS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City Council desires to adopt additional rules of procedure to augment and enhance those set forth in the City’s Code of Ordinances at Article II. – City Council of Chapter 2 – Administration in order that City business may be conducted in an orderly, courteous, and professional manner; and

**WHEREAS**, the City Council further desires to adopt general meeting decorum rules and policies and a process for addressing and handling disruptions during public meetings; and

**WHEREAS**, the City Council deems approval of this Resolution to be in the best interests of the health, safety, and welfare of the residents and citizens of the City of Palm Beach Gardens and the public at large.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BEACH GARDENS, FLORIDA, that:**

**SECTION 1.** The foregoing recitals are hereby affirmed and ratified.

**SECTION 2.** The City Council of the City of Palm Beach Gardens hereby adopts the rules and procedures attached hereto and incorporated herein as Exhibit “A,” including general decorum rules and policies and a process for addressing and handling disruptions during public meetings, which are to be followed at public meetings of the City Council and its appointed boards.

**SECTION 3.** It is the specific intent of the City Council that the procedural rules governing the conduct of City Council meetings, set forth in Chapter 2 – Administration and as augmented herein, shall apply to and be followed by all appointed boards in accordance with Section 2-93. – Rules. of the City’s Code of Ordinances.


**SECTION 4.** This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 2<sup>nd</sup> day of May, 2024.

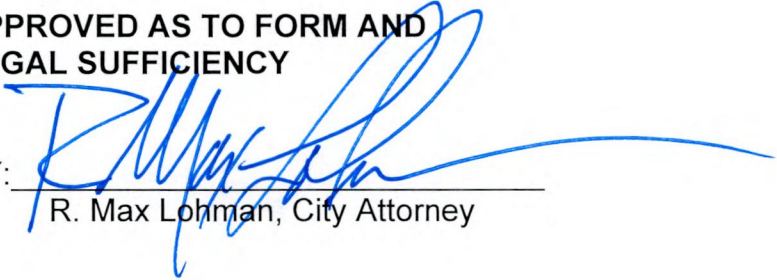
**CITY OF PALM BEACH GARDENS, FLORIDA**

BY:   
Chelsea Reed, Mayor

**ATTEST:**

BY:   
Patricia Snider, CMC, City Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

BY:   
R. Max Lohman, City Attorney

**VOTE:**

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
MAYOR REED	<u>✓</u>	<u>    </u>	<u>    </u>
VICE MAYOR MIDDLETON	<u>✓</u>	<u>    </u>	<u>    </u>
COUNCILMEMBER WOODS	<u>✓</u>	<u>    </u>	<u>    </u>
COUNCILMEMBER TINSLEY	<u>✓</u>	<u>    </u>	<u>    </u>
COUNCILMEMBER PREMURROSO	<u>✓</u>	<u>    </u>	<u>    </u>



**EXHIBIT "A"**

**1. RULES RELATED TO SECTIONS 2-51 – 2-58 GOVERNING MEETINGS OF THE CITY COUNCIL.**

**A. Presiding Officer:** The Mayor may second motions, debate, and vote but may not make motions unless he/she passes the gavel to the Vice Mayor for the duration of the particular matter on which he/she desires to assume a more active role. Any other member of the City Council who is acting as presiding officer may move, second, and debate from the chair, subject only to those limitations of debate imposed on all members, and shall not be deprived of any of the rights and privileges of a Councilmember by reason of action as the presiding officer.

**B. Privilege of Closing Debate:** The Councilmember moving the adoption, denial, or postponement of an Ordinance or Resolution or moving the approval, denial, or postponement of any other matter shall have the privilege of closing the debate.

**2. PUBLIC PARTICIPATION AND OPPORTUNITY TO BE HEARD.**

**A. GENERALLY.** Public participation rules and procedures are to be posted and/or read aloud at the appropriate time during the meeting so that everyone in attendance is aware of them in advance. The rules and procedures contained in this Resolution are deemed to be reasonably related to the important government interest of public bodies in confining their meetings to specified subject matters while rationing their time for decision making, and the rules and procedures herein are supported by the holding in the case of *Jones v. Heyman*, 888 F.2d 1328, 1331 (11<sup>th</sup> Cir. 1989).

**B. PUBLIC COMMENT PROCEDURES.** The City of Palm Beach Gardens welcomes comments from the public. Members of the public shall be given a reasonable opportunity to make general comments and also to speak and be heard on items placed on the agenda in accordance with Section 286.0114, *Florida Statutes*.

1. To address the Council on any agenda item, a Public Comment Card must be fully completed and presented to the City Clerk prior to the item being discussed. A separate comment card is necessary for each agenda item that will be addressed. A comment card is also required in order to speak on any matter that is not specifically listed on the agenda during "Comments from the Public." Those wishing to make public comment must sign the comment card(s), acknowledging that they have read and understand the rules of decorum.

2. Each Speaker is allowed one (1) opportunity per agenda item to speak for a maximum of three (3) minutes, unless the speaker is allowed additional time by the presiding officer. By way of example, speakers may not yield their allotted three (3) minutes to a second speaker in order to allow that second speaker an opportunity to speak for six (6) minutes. Notwithstanding the foregoing, additional time may not be granted during public hearings and quasi-judicial hearings, as each member of the public must be afforded equal time to address the Council as a matter of due process.



3. When called to speak by the presiding officer, all comments shall be made from the appropriate podium. Speakers shall identify themselves by name and address, and if a speaker is representing a group or organization, said group or organization should also be identified.
4. All comments shall be directed to the Council or board as a body, through its presiding officer. Comments shall not be addressed to a single member of the Council or board, or to City staff, including the City Attorney, the City Manager, or the City Clerk. No questions shall be asked of a Councilmember, the City Attorney, the City Manager, the City Clerk, or any other City staff member, except through the presiding officer.
5. Council or board members are free to ask questions of the speaker in order to clarify the comments made. The presiding officer may direct the City Clerk to stop the clock in order to preserve the speaker's time during such questioning; however, speakers shall not engage members of the Council or board, or staff, in debate over any issue raised. Rather, speakers shall simply make their comments and request that the Council or board consider them.
6. Topics on the Agenda. Any member of the public shall be allowed to address the Council or board on any item on the meeting agenda in accordance with the rules set forth in this Resolution, except as specified below. In order to speak, the speaker must first complete a comment card and provide it to the City Clerk before the agenda item is considered and discussed by the Council or board. Pursuant to state law, this right to speak does not apply to the following:
  - a. An official act that must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements would cause an unreasonable delay in the ability of the Council or board to act;
  - b. An official act involving no more than a ministerial act, including, but not limited to, approval of minutes and ceremonial proclamations;
  - c. A meeting that is exempt from Section 286.011, *Florida Statutes* (the "Florida Sunshine Law"); or
  - d. A meeting during which the Council or board is acting in a quasi-judicial capacity. This paragraph does not affect the right of a person to be heard as otherwise provided by law.
7. Topics not on the Agenda. Any person wishing to address the Council or board on topics not on the meeting agenda may speak under the portion of the agenda entitled "Comments from the Public" or words/intent to that effect in accordance with the rules set forth in this Resolution.

8. Presentations by non-applicants (members of the public). In accordance with *Carillon Community Residential v. Seminole County*, 45 So.3d 7 (Fla. 5th DCA 2010), during public hearings and quasi-judicial hearings, the parties to the proceedings are the City Council (the local government) and the applicant. Therefore, non-applicants are not permitted to make presentations or submit USB drives or other transportable electronic media containing a presentation. Non-applicants are not permitted to cross-examine witnesses and shall not be granted intervenor status. Notwithstanding the foregoing, non-applicants are permitted to offer evidence and testimony within the confines of the three (3) minutes allotted to address the Council or board that is afforded to every other member of the public who is not the applicant/petitioner.

9. Expert legal testimony/legal opinions. Legal opinions that are proffered as “expert legal opinions” shall not be accepted into evidence. An “expert legal opinion” is defined as an opinion that applies a legal standard to a set of facts and instructs the trier of fact how to decide the matter. *Estate of Murry ex rel. Murray v. Delta Health Group, Inc.*, 30 So.3d 576, 578 (Fla. 2d. DCA 2010). However, legal opinions and/or affidavits from attorneys may be accepted as general testimony and/or legal argument.

**C. RULES OF DECORUM.** The presiding officer of the Council or board shall preserve order and decorum at all public meetings as follows:

1. Meetings of the Council or board shall be conducted in a professional, business-like manner. Decorum and courtesy shall be observed both by the members of the Council or board and by all persons in attendance.
2. In conducting the public’s business, the Council and all of its appointed boards are committed to the principles of civility, honor, and dignity. Individuals appearing before the Council or board are required to observe the same principles when making public comments.
3. All persons in attendance at any public meeting are required to afford the utmost courtesy to members of the Council or board, as well as to the public meeting process as a whole. It is never appropriate to make rude or derogatory remarks, cause disruptions or interruptions, comment on anyone’s integrity, make defamatory or abusive comments, use profanity or vulgarities, or make statements about individual personalities. Vulgar language, “fighting words,” and encouragement to disrupt the meeting (asking for a show of hands, soliciting applause or booing, and the like) are all strictly prohibited and may subject the provocateur to removal.
4. Constructive criticism is welcome; however, personal attacks directed at anyone are prohibited. This prohibition extends to statements from Council and board members, as well as staff, consultants, and everyone who is in attendance at the public meeting.

5. Unauthorized remarks from the audience, outbursts, yelling, clapping, booing, and/or similar demonstrations shall not be tolerated under any circumstances and may subject the participants to removal as set forth hereinbelow.

**D. ENFORCEMENT OF RULES AND PROCEDURES.** The presiding officer shall be responsible for determining whether a rule of procedure or decorum has been violated and for enforcement of the procedures and rules set forth in this Resolution:

1. Should the presiding officer make a determination that a rule of procedure or decorum has been violated, the presiding officer shall interrupt the meeting, and the violator shall be given a verbal warning to immediately cease and desist from any further violations. The presiding officer shall warn the violator that any subsequent violation shall result in their being removed from the meeting. The meeting shall then resume and proceed.
2. Following the issuance of a verbal warning, should the presiding officer make a determination that a rule of procedure or decorum has subsequently been violated by the same person at the same meeting, the violator shall be directed to leave the meeting. In the event that the violator fails to comply with this direction, City law enforcement shall be directed by the presiding officer to assist.
3. Notwithstanding the foregoing, any conduct that is deemed by the presiding officer to constitute an egregious violation of a rule of procedure or decorum shall subject the violator to immediate removal without a verbal warning. If such determination has been made, the presiding officer shall direct City law enforcement to assist.
4. Any determination made by the presiding officer regarding enforcement of the rules and procedures set forth in this Resolution may only be overruled by a majority of the Council or board then present at the public meeting.

(The remainder of this page intentionally left blank.)

A RESOLUTION OF THE COUNTY OF \_\_\_\_\_ OR MUNICIPALITY OF \_\_\_\_\_ ADOPTING A CIVILITY PLEDGE TO BE USED BY LOCAL GOVERNMENT OFFICIALS ENGAGED IN PUBLIC DISCOURSE.

WHEREAS, in Florida the county and municipal governments feature elected legislative and representative bodies known as commissions and councils, and said bodies meet regularly in public in accordance with state public meeting laws to conduct business, govern collectively and administer as necessary; and

WHEREAS, these Constitutionally mandated responsibilities as local governments include their respective Home Rule powers and locally adopted ordinances to govern, and as such enumerate their types of meetings and details on the procedures for such sessions to occur; and

WHEREAS, such public meetings have upon occasion included unnecessary and improper displays of temper and other actions causing dismay to the elected officials, those citizens and residents in attendance and those observing via electronic means and have led to many solicitations for codes of conduct to be enacted to ensure an improved public meeting process for all involved; and

WHEREAS, elected officials, citizens and residents now routinely communicate and engage in public discourse via electronic communications such as social media posts and such public discourse has upon occasion included unnecessary and improper displays of temper and other actions causing dismay to the elected officials, citizens and residents; and

WHEREAS, one means for this improvement is a civility pledge, wherein the elected officials of the county or municipality enact the pledge toward one another, toward the public, and toward staff with an understanding that the public and staff will further abide by the same pledge and in doing so ensure a civil discourse at public meetings or when communicating via electronic means; and

WHEREAS, it is recommended that each Florida county and each Florida municipality enact a civility pledge if said government has not already done so, and that this policy provide that public discourse shall focus upon the governmental issues and not personal issues, that the pledge ensure that the elected officials treat one another with respect and courtesy and extend the same behavior and attitude toward citizens, residents and observers of such public discourse, and that said persons will extend that same behavior toward the officials and staff of the county or municipality; and

WHEREAS, that the result of this pledge and its enactment will be thoughtful debate and discussion of legislative issues facing Florida's counties and municipalities and that in setting this public example there will be more deliberative, thoughtful and issue-based consideration of the matters before these government bodies, and that better policies will result along with a more informed electorate.

NOW, THEREFORE, BE IT RESOLVED BY THE (county or municipality) of \_\_\_\_\_:

Section 1. That the (county or municipality) has adopted a civility pledge and through enacting it does commit to its full enforcement for all public discourse.

Section 2. That this civility pledge will be communicated to all those in attendance at public meetings including the officials, staff and audience, both physically in attendance and virtually.

Adopted in meeting assembled this \_\_\_\_ date of \_\_\_\_\_, 2021.

Signed:

Attest:

**PROPOSED CIVILITY PLEDGE**

“The council and staff of **NAME OF COUNTY or CITY/TOWN/VILLAGE** pledge to conduct all public discourse in a civil manner. The mayor/commission chair and all members council/commission will treat one another with courtesy and respect and ask the public to do the same toward the council/commission, each other and toward staff. We will be respectful of one another even when we disagree. We will direct all comments toward the issues. We will avoid personal attacks.

## City of Dunedin Code of Core Values for Civility and Ethics

The Dunedin City Commission has adopted a Code of Core Values for Civility and Ethics for members of the City Commission, Boards and Committees to assure public confidence in the integrity of local government and its effective and fair operation.

It is the policy of the City of Dunedin to uphold, promote and demand the highest standards of civility and ethics from all of its officials, whether elected or appointed. Accordingly, members of the City Commission, Boards and Committees should maintain the utmost standards of personal integrity, truthfulness, honesty, civility and fairness in carrying out their public duties, avoid any improprieties in their roles as public servants, and never use their City position or powers for improper personal gain.(F.S. 112.311/City Code Sec. 2-93)

### Implementation

The Code of Core Values for Civility and Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

For this reason, the Core Values of Civility and Ethical standards shall be included in the regular orientations for the City Commission, Boards and Committees.

### Code of Core Values for Civility and Ethics

- **Integrity** - I shall make no promises or commitments I cannot reasonably expect to fulfill, and I shall maintain appropriate social, ethical, and organizational norms in City related activities.
- **Ethics** - I pledge to maintain the highest standards of professional behavior and to comply with the laws, regulations, and policies under which we operate.
- **Civility** - I pledge to help create an atmosphere of respect and civility where individual Commissioners, City Manager, department heads, staff, committee and board members, and the public are free to express their ideas and work to their full potential.

- **Respect for the Individual** - I respect the diversity of Commissioners, staff, committee members, and citizens, to provide fair and equitable treatment in all areas, and to encourage personal and professional growth.
- **Communication** - I pledge to be open, consistent, truthful, and respectful in all communications, written and verbal, as this is vital for reflective and sound decision making for the Dunedin community.
- **Teamwork** - I shall work together with others, with mutual respect, to achieve organizational goals, recognizing that unity of purpose and effort leads to increased productivity and greater accomplishments.
- **Leadership** - I shall lead by example, using appropriate interpersonal skills, and shall strive to maximize citizen and staff involvement to further the vision of Dunedin's quality community.
- **Creativity and Innovation** - I shall strive to stimulate and appreciate new concepts and solutions suggested by all, as Dunedin's creative community is enriched.
- **Quality** - I shall strive for excellence in every phase of our work.
- **Stewardship** - I shall strive to make a positive contribution to our City and to enhance the quality of services throughout the Dunedin community.
- **Efficiency** - I shall work to attain our goals by optimizing the use of our energy, time and resources.
- **Organizational Sensitivity** - I shall consider the impact of all decisions on resources and to recognize the limitations imposed by our environment.
- **Adaptability** - I shall respond efficiently and effectively to the needs of our citizens as well as to changes in our environment.
- **Recognition** - I shall recognize and value individual contributions to the Dunedin community, as the City's mission and vision are pursued.

**CITY OF FLAGLER BEACH  
RULES OF CIVILITY AND DECORUM  
AT COMMISSION MEETINGS**

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**CITY COMMISSION TO PROMOTE AND PRESERVE DECORUM AND CIVILITY**

The City Commission expressly recognizes that promoting decorum and civility best enables the Commission to fairly and expeditiously conduct the business of the City.

While the Commission is in session, the Chair shall preserve order and decorum. Commissioners shall observe the directions of the Chair. No Commissioner shall through interruption or side conversation delay or otherwise disrupt the proceedings of the Commission. Commissioners shall at all times conduct themselves with respect toward the Chair, other members of the Commission, and the public. In the event any circumstance occurs which is not addressed by these Rules, the Chair shall have the authority, subject to concurrence by the Commission, to take reasonable and lawful measures to ensure safe and orderly conduct of meetings.

**POSITIVE EXPECTATIONS OF COMMISSION DISCOURSE**

Commissioners are encouraged to focus on discussing matters in the context of what is best for the City and to represent positions that are, in their opinion, in the best interest of the entire City. Commissioners are encouraged to treat each other's viewpoints with respect and an open mind. Commissioners should demonstrate the virtue of being able to disagree in a professional and respectful manner. It is recognized that circumstances do not always allow for matters a Commissioner desires to bring to the attention of the Commission to be provided to the City Clerk in advance of the meeting; however, Commissioners should make reasonable efforts to provide as much information as possible to the City Clerk in advance of the meeting in order to minimize surprise to their fellow Commissioners.

**OFFICIAL USE ONLY AREA**

To ensure the timely business of the Commission proceeds with limited distractions and to respect all speakers, that portion of the Commission Chambers shown in Exhibit "A," attached hereto, is designated as an Official Use Only Area. The Official Use Only Area includes the dais, staff tables, and the floor area between the speaker podium and the dais and staff tables. During public meetings, only the City Commissioners and City staff shall be allowed within the Official Use Only Area; provided, however, that members of the public may, on a case by case basis, be invited or given permission by the Chair to approach the dais and/or staff tables. At all times while a meeting of the Commission is in session, members of the public and media shall observe the restricted access to the Official Use Only Area and failure to adhere to the restriction shall be considered a disruption of the meeting and addressed as provided herein.



## GENERAL PUBLIC COMMENT AND PRIVILEGE OF FLOOR

**Entitlement to Public Comment on Measures Proposed by the Commission.** Members of the public shall be given a reasonable opportunity to be heard on any non-emergency, non-ministerial action proposed by the Commission. Such opportunity to be heard is not required to occur at the meeting during which such action is voted upon but shall, in all circumstances, occur prior to a vote being taken and within a reasonable proximity of time to the final vote.

Emergency actions shall include such actions in which the Commission must take immediate action to address a situation reasonably perceived to present an immediate and substantial threat to the public health, safety, and welfare. In the event the Commission must consider an action on an emergency basis it shall make reasonable efforts to allow for public comment to the extent such efforts do not delay or impair the Commission's ability to act in the best interest of health, safety, and welfare.

Ministerial actions shall include ceremonial proclamations, the approval of minutes, scheduling, and other actions that are limited to the process by which the Commission conducts its business.

**Agenda and Non-Agenda Comment Periods.** During each regular meeting of the Commission, a comment period for items not on the agenda shall be allowed. Public comments during this period shall be limited to those items not on the agenda for action by the Commission. Except as otherwise provided herein, public comments on agenda items shall be allowed during the consideration of such item prior to the Commission taking a vote on any measure.

**Recognition by the Chair.** Except for Commissioners and City staff, no person shall address the City Commission while a meeting is in session until such person is recognized by the Chair. During public comment periods announced by the Chair, a member of the public may approach the podium prior to being recognized but shall await recognition by the Chair prior to beginning to speak. Outside of public periods announced by the Chair, no member of the public shall approach the podium without prior recognition and invitation by the Chair.

**Decorum, Civility, and Courtesy.** Members of the public and designated representatives shall address their comments to the Chair of the Meeting. Members of the public are encouraged to use their speaking time efficiently and make all comments or ask all questions during their comment period. Members of the Commission and members of City staff shall not engage in back-and-forth conversation with a speaker nor shall the speaker engage in back-and-forth conversation with members of the Commission or members of City staff unless expressly authorized by the Chair. Should a member of the Commission desire to ask a clarification question of a speaker, the member shall wait until the speaker has finished speaking and direct the request for clarification to the Chair. All speakers, including members of the Commission, members of City staff, and members of the public shall avoid interrupting speakers, making personal attacks, making impertinent or

slandorous comments, or engaging in or encouraging disruptive activity. For the purpose of these policies, personal attacks shall include statements directed to an individual's character or appearance. Impertinent or slanderous comments shall include statements that are immaterial to the item under consideration and which tend to impugn the reputation of the person of whom the comment is made. Disruptive activity shall mean actions that are intended to provoke the passions of observers in such a manner as to threaten the civility and order of the meeting.

**Time Limits and Extensions thereof for Individual Speakers.** Each person addressing the Commission as general public comment, whether during the comment period for items not on the agenda or during the agenda item specific comment periods shall limit his or her comments to three (3) minutes and shall be allowed to speak once per agenda item. The Chair may extend a speaker's time for up to one additional minute. If a speaker requests additional time beyond that allowed by the Chair such requested shall only be granted after a motion by a Commissioner for such extension, second, and majority vote. Unused time may not be reserved or given to other speakers.

The above time limit shall not apply to an individual who has requested and been allowed an agenda item. Individuals who are the sponsor of an agenda item shall be allowed ten minutes for their presentations on the agenda item. Such time may be extended pursuant to the process described above.

**Time Limits and Extensions Thereof for Groups.** Speakers with common causes and/or views are encouraged to designate a representative or representatives to speak for the group. A representative designation should be provided to the City Clerk prior to commencement of the meeting at which representative(s) shall speak and shall include the names of every individual for whom the group representative(s) is/are speaking. Under no circumstances shall a group representative be recognized if public comment on an item has already begun.

The representative(s) for a group with twenty (20) or more represented individuals shall collectively be allowed ten (10) minutes to make comments on behalf of the group. The representative(s) for a group with fewer than twenty represented individuals shall collectively be allowed five (5) minutes to make comments on behalf of the group. Any individual whose name is included upon the representative designation shall not be allowed to speak individually on the matter for which the group designation was made. Extensions of time shall be allowed in the same manner as allowed for individual speakers.

## QUASI-JUDICIAL HEARINGS

Quasi-judicial hearings occur on those matters upon which the City Commission is acting in a quasi-judicial capacity rather than a legislative capacity. By definition, quasi-judicial matters are those matters in which the Commission is making an application of existing law rather than considering adoption or amendment of existing laws. Typical quasi-judicial matters include actions on applications, appeals, and land use matters such as rezonings and site plan reviews.

In order to assist the Commission and the public in distinguishing legislative actions from quasi-judicial actions, City staff shall endeavor to indicate on meeting agendas which items are quasi-judicial. On a quasi-judicial matter, the Chair request any individuals requesting affected party status to identify themselves prior to commencement of the hearing. Affected parties shall be those individuals who may be impacted by a decision in a manner cognizably distinct from the general public. Applicants and appellants shall be considered affected parties without having to be expressly recognized by the Chair. The Chair shall have the authority to recognize an individual requesting affected party status; however, in the event any Commissioner disagrees with the Chair's refusal to recognize an individual as an affected party, such Commissioner may make a motion, which if seconded and carried by a majority vote, shall extend affected party status to the requestor. Said motion shall be considered before the quasi-judicial hearing continues.

Individuals desiring to speak on quasi-judicial matters who are not extended affected party status will be allowed to speak pursuant to the general allowance for public comment provided herein.

Individuals speaking as affected parties shall be allowed such time as is necessary to provide their evidence and testimony in full. Accordingly, affected parties shall not be bound to the time limits governing general public comment. Affected parties, however, are encouraged to make a concise and efficient presentation. At any time during an affected party's presentation, the Chair may instruct the party to refrain from redundant or irrelevant information. Refusal to observe any instruction from the Chair by an affected party may result in such party's forfeiture of the right to continue its presentation. Prior to ordering an affected party to end its presentation, the Chair shall consult with the City Attorney.

In any quasi-judicial proceeding, due process and fundamental fairness shall guide all actions. Failure to strictly follow any procedure set forth herein shall not alone constitute prejudice to any party.

## **DISRUPTION OF MEETINGS**

Subject to the procedures set forth below, any person, including members of the Commission, City staff, and the general public, disrupting Commission meetings by disruptive activity, making personal, impertinent, or slanderous remarks, or refusing to observe the lawful orders of the Chair while the Commission is session may be removed from the meeting by the City Police or designated security official. Prior to removal of any person from a meeting the Chair shall first warn the individual causing the disruption. If the individual disrupts the meeting again after warning, the Chair shall give a second warning and advise the individual that a third disruption shall result in removal from the meeting. Upon a third disruption, the Chair shall request the individual leave the meeting. If a person asked to leave a meeting refuses, the Chair shall direct the police officer or security official present to remove such person. If necessary, the Chair may unilaterally call for a recess of the meeting while the disruptive individual is removed.

Any member of the Commission may make a point of order to call for the Chair to address a disruption during the meeting. If the Chair fails to address a disruption or any Commissioner disagrees with the action taken by the Chair to address a disruption, a motion may be made and, if seconded, a vote taken by the Commission to address a disruption in a manner contrary to the direction of the Chair. Such motion shall take precedence over any discussion or pending motion on the floor. During consideration of such motion, the Commission shall consider and follow the procedures regarding warnings set forth above for removal of disruptive individuals.

Verbal or physical threats shall not be tolerated. In the event of a disruption that could threaten the safety of Commissioners, City staff, or members of the public, the Chair may immediately call for a recess and direct the City Police or designated security official to remove the person causing such disruption. Alternatively, any Commissioner may request the removal of a person whose actions are reasonably perceived to be a threat to the safety of the Commission, City staff, or members of the public. Such request shall be made in the form of a motion which shall take precedence over any discussion or motion on the floor and which, if seconded, shall proceed to a vote of the Commission.

Nothing included herein shall impair the authority of a police officer or designated security officer to immediately address a threat to safety in a manner consistent with their lawful authority and responsibility to protect the safety and welfare of the public. In the event a police officer or designated security official must address a threat to safety, the Chair shall immediately call a recess and all members of the Commission, City staff, and the public shall observe all lawful orders of the City Police or security officials.

## **SUGGESTED SPEAKING POINTS TO MAINTAIN DECORUM DURING PUBLIC COMMENT**

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### **1) Personal or slanderous comments:**

- “Sir/Madam, please refrain from making comments on matters of personal character or motives.”
- “Sir/Madam, please limit your comments to the issue before the Commission.”

### **2) Irrelevant or impertinent comments:**

- “Sir/Madam, can you please clarify how this line of comment is related to the matter we are considering?”
- “Sir/Madam, please limit your comments to the issue before the Commission.”

### **3) Disruptive activity, refusal to observe Rules of Decorum or direction of the Chair:**

- “Sir/Madam, you are reminded to adhere to the Rules of Decorum in making your comments.”
- “City Attorney, would you mind refreshing everyone’s memory on the City’s Rules of Decorum?”
- “Sir/Madam, you are disrupting the meeting. If you cannot adhere to the Rules of Decorum and to my direction as Chair, you will be asked to leave the podium and may be asked to leave the meeting.”
- “Sir/Madam, I have warned you that those actions are disruptive to our meeting and you have failed to observe that warning. At this time, I must ask that you yield the podium. If you refuse to do so, I will ask you to leave the meeting and I will have you removed, if necessary.”
- “Officer, will you please remove the speaker from the Chambers.”



## **STUART CITY COMMISSION CODE OF CONDUCT**

The City Charter provides information on the roles and responsibilities of City Commissioners, including those who sit as Mayor and Vice Mayor. The Charter provides for a “council-manager” form of government.

Pursuant to the Florida Municipal Officials Manual, Fourth Edition, 2001, the council-manager form is widely viewed as a way to take politics out of municipal administration. Under the council-manager form, the City Manager is the “chief administrative officer of the city.” The Manager supervises and coordinates the departments, appoints and removes their directors, prepares the budget for the council’s consideration, and makes reports and recommendations to the council. All department heads report to the manager. The manager is fully responsible for municipal administration. The manager is expected to abstain from any and all political involvement. At the same time, the council members and other “political” leaders are expected to refrain from intruding on the manager’s role as chief executive. Council members are expected to abstain from seeking to individually interfere in administrative matters, including actions in personnel matters. Some city charters provide that interference in administrative matters by an elected city official is grounds for removal of the elected official from office.

However, the Stuart City Charter does not articulate a code of conduct for elected officials.

This Code of Conduct describes the manner in which Commissioners should treat each other, city staff, constituents, and others they come into contact with in representing the City of Stuart. It reflects the work of the City Commission in defining more clearly the behavior, manners, and courtesies that are expected for various occasions.

## **I. Overview of Roles & Responsibilities**

### **The consistent theme throughout this Code of Conduct is "respect."**

Commissioners experience expanded workloads and stress in making decisions that impact thousands of lives. Despite these pressures, elected officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that guides Commissioners to do the right thing, in even the most difficult situations.

#### **1. MAYOR:** (City Charter, Section 14)

- Serves at the pleasure of the City Commission
- Acts as the official head of the City for all ceremonial purposes
- Chairs Commission meetings
- Calls for special meetings
- Recognized as spokesperson for the City
- Responsible to find a substitute for City representation when Mayor cannot attend
- Leads the City Commission as an effective, cohesive, consensus building team
- Signs documents on behalf of the City

#### **2. VICE MAYOR:** (City Charter, Section 14)

- Serves at the pleasure of the Commission
- Performs the duties of the Mayor, if the Mayor is absent, unavailable, or disabled
- Chairs City Commission meetings at the request of the Mayor
- Represents the City at ceremonial functions at the request of the Mayor

#### **3. ALL COMMISSIONERS:**

- Each member of the City Commission has an equal vote
- No Commissioner has more "power" than any other, and each should be treated with equal respect

Each City Commissioner should:

- Fully participate in City Commission meetings and other public forums while demonstrating civility, respect, kindness, consideration, and courtesy to others
- Prepare in advance of Commission meetings by reviewing Agenda materials, talking with the City Manager, with constituents, and becoming familiar with issues
- Represent the City at ceremonial functions at the request of the Mayor (in a public meeting) or City Manager
- Be respectful of other people's time. Stay focused and act efficiently during public meetings.
- Do not interrupt city staff from their duties.
- Serve as a model of leadership and civility to the community
- Inspire public confidence in Stuart City government
- Make sure the City Clerk has current contact information, in case an emergency or urgent situation arises
- Demonstrate honesty and integrity in every action and statement
- Participate in scheduled activities to increase team effectiveness
- Review Commission procedures, such as this Code of Conduct, and become familiar with the City Code of Ordinances, the Land Development Code and the Comprehensive Plan

#### **4. MEETING CHAIR:**

The chair of official City Commission meetings (usually the Mayor or Vice Mayor), shall:

- Maintain order, decorum, and the fair and equitable treatment of all speakers
- Keep discussion and questions focused on specific agenda items under consideration
- Be mindful of the City's "Pledge of Civility" and require speakers to avoid all personal attacks.
- Makes parliamentary rulings (with advice, if requested, from the City Attorney, who acts as an advisory parliamentarian). Chair rulings may



be overturned, if a Commissioner makes a motion, and the majority of the City Commission supports the motion.

## **II. Policies & Protocol Related To Conduct**

### **1. CEREMONIAL EVENTS:**

- Requests for a City representative at ceremonial events will be handled through the City Manager's Office, or designee. The Mayor will normally serve as the designated City representative. If the Mayor is unavailable, then City staff will determine if event organizers would like another representative from the City Commission. If yes, the Vice Mayor will usually be next in line to represent the City. Invitations received at City Hall are presumed to be for official City representation. Invitations addressed to City Commissioners at their homes are presumed to be for unofficial, personal consideration.

### **2. CORRESPONDENCE:**

- **Official Correspondence.** City Commissioners do not need to acknowledge the receipt of official correspondence, or copies of correspondence, during Commission meetings, unless the matter is substantive, and therefore requires Commission approval to respond. City staff will normally prepare official letters in response to public inquiries and concerns. Upon approval by the City Commission, these letters will be prepared on City letterhead, and signed by the Mayor, unless otherwise directed by the City Commission. A copy of each official letter shall be provided to each City Commissioner.
- If correspondence is addressed to only one City Commissioner, that Commissioner should check with the City Manager on the best way to respond to the sender. If a simple acknowledgement, congratulations, or thank you is all that is required, the individual Commissioner may respond on official City letterhead or note card.
- City letterhead shall not be used for correspondence by Commissioners representing a personal point of view, or a dissenting point of view from an official City Commission position.
- Correspondence also should be equally clear about representation. City letterhead may be used when the Commissioner is representing the City and the City's official position. A copy of official correspondence should

be given to the City Clerk to be filed as part of the permanent public record.

- Written correspondence, or email, requesting an appearance before the City Commission shall be referred to the City Manager for inclusion on an Agenda, or forwarded to the City Commission (with or without a staff report) for its consideration, prior to being placed on an Agenda.
- The city manager is authorized to create correspondence for his or her signature in the normal conduct of business and consistent with the authority of the city manager under the charter of the city.
- **Unofficial Correspondence.** Nothing in this policy is intended to prevent city commissioners or city staff from writing letters which are regarding personal business. A response to family, friends, neighbors, or other individuals regarding personal items or business, should not be written on city letterhead or note cards.
- **Written Correspondence between City Commissioners.** The use of e-mail, a written report, or any other form of written communication from one Commissioner to the City Commission on a subject which might be discussed at a public meeting is technically NOT a violation of the Sunshine Law, so long as no other Commissioner responds to the correspondence outside of a public meeting. If the Commissioner writing the email is doing so for the purpose of communicating his or her position on an issue outside of a meeting to gain support, this will be interpreted as a violation of the sunshine law.
- **However, if even one Commissioner responds to an e-mail, or written report, or other written communication by a Commissioner, a violation of the Sunshine Law has occurred.**
- **COMMISSIONERS SHOULD NOT SEND E-MAILS, TEXTS, REPORTS, POSITION PAPERS, OR OTHER FORMS OF COMMUNICATION DIRECTLY TO OTHER CITY COMMISSIONERS, REGARDING A SUBJECT WHICH MIGHT COME BEFORE THE CITY COMMISSION FOR ACTION.**
- **Commissioners understand that their city email is the correct source for communicating with individual members of the public, and further understand that they are personally**

**responsible for maintaining all records of communication which are conducted on a platform other than their City email.**

- **Specifically, the Commissioners acknowledge that if they use texts or any email other than their specific City email they are personally required to preserve and maintain the communication for public record purposes, and further that the City will not be able to preserve or maintain these records and the failure to keep them could result in a violation of Florida's Public Records laws.**

### **3. ENDORSEMENTS AND PUBLIC POSITIONS:**

- The City Commission is precluded by Florida law from endorsing any candidate for elected office.
- The City Commission is free to take public positions on political issues.
- Individual Commissioners are free to take public positions on political issues, even if those positions are not consistent with the majority view of the Commission.

### **4. REORGANIZATION AND INTERGOVERNMENTAL RELATIONS:**

- At the first City Commission in December of each year (Reorganization Meeting), the Commission selects from its members a Mayor and Vice Mayor. However, the City Commission is free to reorganize at any Commission meeting throughout the year, upon an approved motion of a Commissioner.
- At the reorganization meeting, the Commissioners will also decide which of the members will serve as liaisons to various external boards and committees, and will appoint or reappoint, as applicable, citizens to various appointed boards and committees.
- While serving on any external board, such as the MPO, TCRPC, or other board, the Commissioner(s) assigned will endeavor to consistently represent the position of the City Commission, and will not knowingly take a unilateral position that opposes the position of the City Commission.

## 5. PUBLIC PARTICIPATION AT MEETINGS:

- Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice, discrimination, or disrespect should be evident on the part of individual Commissioners toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.
- The way the City Commission treats people during public hearings can do a lot to make them comfortable, or to push their emotions to a higher level of intensity.
- **Actively listen.** It is disconcerting to speakers to have Commissioners not look at them when they are speaking. Reading for a long period of time, texting, checking your email, or Facebook page, or gazing around the room gives the appearance of disinterest.
- **Ask for clarification, but avoid debate and argument with the public.** Only the Chair – not individual Commissioners -- can interrupt a speaker during a presentation. However, a Commissioner can ask the Chair for a point of order if the speaker is off the topic or exhibiting behavior or language that the Commissioner finds disturbing.
- **No personal attacks of any kind are tolerable.** Commissioners should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive. It violates the City's Pledge of Civility to make any personal attack.
- **Items not on the Agenda.**
- At the beginning of City Commission Meetings, a person, wishing to address the City Commission on any item NOT on the Agenda, shall fill out a form provided by the City Clerk and at a minimum, give his/her name and address. These NON-AGENDA public comments shall be limited to one (1) appearance per meeting for a duration not exceeding five (5) minutes unless a majority of the Commission feels some other time limit is appropriate, based upon the length or type of agenda.
- Under Florida law, public comment on non-agenda items, need not be taken at City Commissioner Town Hall Meetings, at City staff conducted hearings or meetings, at Emergency Special Meetings for a specific purpose, or at City Commission Workshops for a specific purpose.

- No question or comment by the public should be addressed directly to any individual Commissioner or City staff member. All comments must be directed through the Chair.
- Questions from the public may be referred by the Chair to the City Manager or City Attorney. If they are unable to give an immediate response to a question, the City Commission may decide the matter raised during Public Comment requires further review and discussion refer the matter to the City Manager for inclusion on a subsequent agenda.
- **Items on the Agenda.**
  - When multiple speakers appear to speak on one topic on the Agenda. When a group of people supporting or opposing the same position regarding an item on the agenda desires to be heard, in the interest of time and to avoid repetitious comments, a spokesperson may be designated by the group to express the group's concerns. However, a person in the group may make comments which were not included in the spokesperson's comments. Participation shall be limited to five (5) minutes per person, unless a majority of the Commission feels some other time limit is appropriate.
- **When there is a Public Hearing.**

When a public hearing is required on an item, whether quasi-judicial or otherwise, the time established for presentation and debate is usually fluid and not restricted. However, by motion of the City Commission deadlines can be established to limit presentations or debate, or both presentation and debate.
- **Consent Calendar items.** The Agenda typically includes a Consent Calendar, during which the City Commission adopts by a single motion, one or more items listed on the Consent Calendar which are believed to be non-controversial, and which may be routine in nature. If one or more Commissioners request that an item(s) be removed from the Consent Calendar for discussion during the regular agenda, the item(s) shall be removed and placed where appropriate on the agenda.
- Public comment is required for the motion to adopt the Consent Calendar, but the members of the public are not permitted to ask for

removal of an item from the Consent Calendar, except for any quasi-judicial matter that has been placed on the Consent Calendar.

- **Exceptions when public participation is not required.**
- The right of the public to a reasonable opportunity to be heard does not apply:
  - When an official act must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements for public participation would cause an unreasonable delay in the ability of the Commission to act; or
  - When an official act involves a ministerial act, including but not limited to, approval of minutes and ceremonial proclamations; or
  - When the Commission holds an attorney-client session pursuant to § 286.011, Florida Statutes or a collective bargaining executive session

#### **6. HANDLING LITIGATION AND OTHER CONFIDENTIAL MATTERS.**

All written materials and oral information provided to Commissioners on matters that are confidential under State law shall be kept in complete confidence to ensure that the City's position is not compromised. Any confidential material will only be provided to Commissioners when needed by the City Commission to make a formal decision that is to come before them. No disclosure, photo copies, or mention of any information in these materials may be made to anyone other than City Commissioners, the City Attorney, or the City Manager.

- Confidential materials provided in preparation for and during duly called attorney-client sessions must be returned to staff at the conclusion of the closed session.
- Confidential materials provided to Commission members outside of closed sessions must be returned to staff within ten (10) days of their receipt.

- Individual Commissioners may not request confidential written information from staff that has not been provided to all Commissioners.

## **7. TRAVEL EXPENSES.**

- The policies and procedures related to the reimbursement of travel expenses for official City business by Commissioners are outlined in the City's Procurement Policies. All Commissioner travel for which the Commissioner will be officially representing the City will be reimbursed by the City, must be approved and included in the annual budget, or otherwise funded as recommended by the City Manager.

## **8. COMMISSIONER CONDUCT WITH ONE ANOTHER.**

- City Commissions are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, we all have chosen to serve in public elected office in order to preserve and protect the present and the future of the community.
- Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action, so long as the discussion remains civil.

## **9. SOCIAL ENCOUNTERS**

- **The Florida Open Meetings Law prevails on any social gatherings involving Commissioners:** However, members of a public board or commission are not prohibited under the Sunshine Law from gathering socially, provided that matters which may come before the board or commission are not discussed at such gatherings.
- When two or more members of the City Commission are attending or participating in meetings or other functions unconnected with their board, they must refrain from discussing matters on which foreseeable action may be taken by the board, but are not otherwise restricted in their actions.
- For instance: a luncheon meeting held by a private organization in which members of the City Commission are invited, at which there is no discussion among such officials on matter relating to public business would not be subject to the Sunshine Law, merely because of the presence of two or more members of the commission.

- Commissioners should avoid situations in which they may be perceived by the general public as discussing matters which may come before the Commission. So, in this context, sitting together is never a good idea.
- As we all realize, elected officials are always on display – people around them that they may not know monitor their actions, manner, and language. Anticipate that lunch table conversations will be eavesdropped upon, parking lot debates will be watched, and casual comments between individuals before and after public meetings will be noted.
- The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in social conversations, and the conversation should not be allowed to stray into matters that could foreseeably come before the City Commission.
- **Be aware of the insecurity of written notes, voicemail messages, and e-mail:** Technology allows words written or said without much forethought to be distributed wide and far. Questions you should always think about... Would you feel comfortable to have this note or email published by the media? Or, how would you feel if this voicemail message was played on a speakerphone in a full office?
- Written notes, and voicemail messages should be treated as potentially "public" communication.
- Any use of the City email system should be treated as if the message is public, can be requested by the media, and could "go viral."  
**Incidental non-public use of the City email system is permitted, but it is a better practice to keep non-public matters on a non-public (personal) email system, and public matters only on the City's email system.**
- The Sunshine Law applies to the deliberations and discussions between two or more members of the City Commission on some matter which foreseeably will come before the Commission for action. The use of a telephone to conduct such discussions does not remove the conversation from the requirements of s. 286.011, F.S.



#### **IV. Commission Conduct with City Staff**

Governance of a City relies on the cooperative efforts of elected officials, who set policy, and the City Manager who implements and administers the Commission's policies through the City staff. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community. Except for the purpose of inquiries and investigations, city commissioners shall deal with city employees who are subject to the direction and supervision of the city manager, solely through the city manager, and neither the city commission nor any of its members shall give orders to any such city employee, either publicly or privately, which depending on the individual circumstances could be deemed harassment.

**As a result, the City Commission agrees to be bound by Section 44, Harassment and Professionalism in the Workplace.**

##### **44.1 Harassment**

It is the policy of the City to promote a productive and satisfying work environment that is free from discrimination and harassment of any kind. Harassment undermines the integrity of employment relationships and the spirit of mutual trust and respect. The City does not and will not tolerate harassment in the workplace. Non-compliance with this policy is subject to disciplinary action, up to and including discharge from employment depending on severity.

Harassment may be verbal, written or physical conduct that denigrates or shows hostility or aversion towards an individual and has the purpose or effect of creating an intimidating or hostile atmosphere, an offensive working environment, has the purpose or effect of unreasonably interfering with work performance, or otherwise affects employment opportunities.

The term "harassment" includes, but is not limited to, slurs, jokes, and other verbal, graphic, or physical conduct relating to an individual's race, color, sex, pregnancy, marital status, religion, national origin, citizenship, age, or disability, or other protected status. "Harassment" also includes sexual advances, requests for sexual favors, unwelcome or offensive touching, slander or spreading rumors as to another's sexual preferences or behavior, and other verbal, graphic, or physical conduct of a sexual nature.

Sexual harassment is a form of unlawful sex discrimination defined as unwelcome, deliberate, or repeated sexually explicit verbal or physical conduct that embarrasses, humiliates or otherwise adversely affects the recipient or the recipient's co-workers. Protection of the law extends to both men and women and to harassment of someone of the same or opposite sex.

#### **44.2 Employee Responsibility**

Employees who feel that they have been harassed in any way by another employee or City Official or anyone the City does business with should immediately:

1. Notify and report the facts of the incident to the City Manager or the Human Resources Director.
2. The City Manager will coordinate a thorough investigation of the complaint and take, where necessary, any appropriate action.
3. A report documenting the case and subsequent findings will be forwarded to and maintained by the Human Resources Director in a separate file from the employee's regular personnel file, unless the outcome is actionable.

The City Manager, all Directors, and each supervisor have an affirmative responsibility to maintain the workplace free from harassment. This duty includes assuring that the policy is discussed with all employees, including emphasizing that an employee is not required to endure insulting, degrading or exploitative sexual harassment. Employees are asked not to assume that the City is aware of a harassment problem. Employees will not be penalized in any way for reporting possible harassment concerning themselves, another employee or superior. Employees are asked to be responsible and bring any complaints and concerns to the attention of the City immediately. All investigating procedures, file documentation, etc. will be conducted in as confidential a manner as possible.

#### **44.3 Professionalism in the Workplace**

A major objective of this Policy is to bring about a workplace environment which demonstrates the respect and dignity of all employees. As such, all employees shall maintain a high degree of professionalism and respect for all co-workers, direct reports, and leadership. Malicious, vulgar, obscene, threatening, or intimidating language or actions, physically abusive behavior, verbally abusive behavior, discriminatory actions or comments, or harassment of any type is both counter-productive, and actionable. This includes gossip

and the spreading of rumor. This type of behavior disrupts the expectation of cohesive teamwork among all employees, levels of management, and relationships with elected officials, and the public. Non-compliance with this policy is subject to disciplinary action, up to and including discharge from employment depending on severity.

Resolution 23-99  
Added Section 44.3, 9/23/16, AR 16-01

- **TREAT ALL CITY EMPLOYEES AS PROFESSIONALS.** Clear and honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior toward staff by a city commissioner is not acceptable.
- **Limit contact to specific City staff.** Questions of City staff or requests for additional background information should be directed only to the City Manager, City Attorney, or Department Heads. The Office of the City Manager should be copied on any request outside of the City Manager's Office.
- **Requests for follow-up to staff** should be made only through the City Manager, or the City Attorney when appropriate. When in doubt about what staff contact is appropriate, Commissioners should ask the City Manager for direction.
- Unless purely personal, materials supplied to a Commissioner in response to an individual request will be made available to all members of the City Commission, so that all have equal access to information.
- **Do not disrupt City staff from their jobs.** Commissioners should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions, in order to have their individual needs met.
- **Never publicly criticize an individual employee.** Commissioners are entitled to their individual opinions regarding the performance of individual employees. However, those opinions should never be expressed in public, to the employee directly, or to the employee's supervisor. Comments about staff performance should only be made to the City Manager through correspondence or conversation.
- **Do not get involved in administrative functions.** Commissioners must not attempt to influence City staff on items that are within the jurisdiction of the City Manager, such as making new employee

appointments, awarding contracts, selecting consultants, processing development applications, or granting City licenses and permits.

- **Check with City staff on correspondence.** Before sending correspondence, Commissioners should check with City staff to see if an official City response has already been sent or is in progress.
- **Do not attend meetings with City staff unless directed by the City Commission.** Even if the Commissioner does not say anything, the Commissioner's presence implies either support or non-support, or shows partiality, or potentially intimidates staff, and hampers staff's ability to do their jobs objectively.
- **Limit requests for staff support.** Routine administrative support will be provided to all Commissioners through the City Manager's Office. All mail for Commissioners is opened by the City Manager's designee, unless other arrangements are requested by a Commissioner. Mail addressed to the Mayor is reviewed first by the City Manager, who may note suggested action or follow-up items.
- **Requests for additional staff support** – even in high priority or emergency situations – requests should be made to the City Manager who is responsible for allocating City personnel resources in order to maintain a professional, well-run City government.
- **Do not solicit political support from staff.** Commissioners should never solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff. City staff members retain the same constitutional rights as private citizens, and may support political candidates, but all such activities must be done away from the workplace.
- **Commissioners should refer to the City Manager** any City staff member who does not follow proper conduct in their dealings with City Commissioners, other City staff, or the public. These employees may be disciplined in accordance with standard City procedures for such actions.
- **When preparing for Commission Meetings.** When preparing for Commission meetings, Commissioners should direct questions ahead of time to the City Manager so that staff can provide the desired

information at the Commission meeting. "Meeting by ambush" is never acceptable. There are an infinite number of questions an elected official can ask staff that can't be answered on the spot, and to do so may only serve to make the staff look ineffective.

## **V. Commission Conduct with and Relationship to the City Attorney**

### **1. NO ATTORNEY-CLIENT RELATIONSHIP.**

City Commission members who consult the City Attorney, or City Attorney staff, or attorney(s) contracted to work on behalf of the City, DO NOT enjoy or establish an attorney-client relationship with the attorney(s) by consulting with or speaking to them.

- Any attorney-client relationship established belongs to the City, acting through the majority of the City Commission, and as may be allowed in The Florida Bar Rules of Professional Conduct, or State law for purposes of defending the City or the City Commission in the course of litigation and administrative proceedings.
- **Requests for Legal Assistance.** Legal assistance may be requested directly from the City Attorney by an individual City Commissioner, outside of a public meeting(s) to assist the City Commissioner in carrying out his or her official duties on a matter. The City Attorney will respond to the individual request as prescribed by law, or as set forth in a contract with the City.
- Likewise, the City Manager, or with the City Manager's permission, a Department Director or staff member may seek legal assistance with his or her official duties, and the City Attorney shall provide such assistance, whenever feasible.

## **VI. In Unofficial Settings**

- 1. MAKE NO PROMISE, YOU CAN'T KEEP.** Make no promises on behalf of the City Commission, without a Commission vote on the measure. Commissioners are frequently asked to explain a Commission action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy or refer it to City staff for further information.

- **It is improper to overtly or implicitly promise Commission action**, or to promise City staff will do something specific (fix a pothole, plant new flowers in the median, or direct staff to “look into the matter,” etc.).
- **Remember that Stuart is a “small town” at heart.** Commissioners are constantly being observed by the community every day that they serve in office. Their behaviors and comments serve as models for proper deportment in the City of Stuart. Honesty and respect for the dignity of each individual should be reflected in every word and action uttered by Commissioners, 24 hours a day, seven days a week. It is a serious and continuous responsibility.

## **VII. Commission Conduct with Other Public Agencies**

"Always do right. This will gratify some people and astonish the rest."

-- Mark Twain

- **Be clear about representing the city or personal interests.** If a Commissioner appears before another governmental agency or organization to give a statement on an issue, the Commissioner must clearly state: 1) if his or her statement reflects personal opinion, or is the official position of the City; and 2) whether this is the majority or minority opinion of the Commission.
- **If the Commissioner is representing the City**, the Commissioner must support and advocate the official City position on an issue, not a personal viewpoint. If the City Commission’s position has not been established, the Commission should not take a position, until the matter can be heard by the City Commission.
- **If the Commissioner is on a board, or is representing another organization, which holds a position different from the City**, the Commissioner should withdraw from voting on an issue if it significantly and detrimentally impacts the City’s interest. Commissioners should be clear about which organizations they represent and inform the City Commission of their involvement, as the need arises.

## VIII. Commission Conduct with Advisory Boards

The City has established several standing Boards as a means of gathering community input. Citizens who serve on these boards become more involved in government, and serve as advisors to the City Commission. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

- **If attending a Board meeting, be careful to only express personal opinions.** Commissioners may attend any Board meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation – especially if it is on behalf of an individual, business or developer -- could be viewed as unfairly affecting the process. Any public comments by a Commissioner at a Board meeting should be clearly made as an individual opinion, and not a representation of the feelings of the entire City Commission.
- **Limit contact with Board members to questions of clarification.** It is inappropriate for a Commissioner to contact a Board member to lobby on behalf of an individual, business, or developer. It is acceptable for Commissioners to contact Board members in order to clarify a position taken by the Board.
- **Remember that Boards serve the community, not individual Commissioners.** The City Commission appoints individuals to serve on Boards, and it is the responsibility of each Board to follow policy and ordinances established by the Commission. But Board members do not report to individual Commissioners, nor should Commissioners feel they have the power or right to threaten Board members with removal if they disagree about an issue. Appointment and re-appointment to a Board should be based on such criteria as expertise, ability to work with staff and the public, and commitment to fulfilling official duties. A Board appointment should not be used as a political "reward."
- **Be respectful of diverse opinions.** A primary role of Boards is to represent many points of view in the community, and to provide the Commission with advice based on a full spectrum of concerns and perspectives. Commissioners may have a closer working relationship with some individuals serving on Boards, but must be fair and respectful of all citizens serving on Boards.

- **Inappropriate behavior can lead to removal.** Inappropriate behavior by a Board member should be referred to the City Manager, and the City Manager should counsel the offending member. If inappropriate behavior continues, the City Manager should bring the situation to the attention of the Commission, and the individual is subject to removal from the Board.

## **IX. Commission Conduct with the Media**

### **Commissioners are frequently contacted by the media for background and quotes.**

- **The best advice for dealing with the media is to never go "off the record."** Most members of the media represent the highest levels of journalistic integrity and ethics, and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.
- **Follow the Communications Plan and in most cases, you won't be "wrong."** Depending on the issue, the Mayor will be the designated representative of the City Commission to present and speak on the official City position. If an individual Commissioner is contacted by the media, the Commissioner should be clear about whether their comments represent the official City position or a personal viewpoint.
- At the same time, other issues may require the City Manager, the Police or Fire-Rescue Chief, or other person to be the official spokesperson... follow the Communications Plan.
- **Choose words carefully and cautiously.** To avoid inadvertent errors by the media when quoting what a Commissioner says, it is advisable to give short answers. Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

## **X. Public Decorum**

- No person attending Commission meetings shall be allowed to make obscene, vulgar, or abusive remarks, nor shall any person be allowed to make repetitive remarks so as to become disruptive to the purpose of the meeting.



- No person shall be allowed to become violent, aggressive, belligerent, or boisterous. Any such person shall be instructed by the Chair to cease making such remarks or engaging in such improper conduct.
- If the person fails to comply with the Chair's instruction, (s)he may be removed from the Commission Chambers upon the Chair's directive, unless a majority of Commission grants such person permission to remain in Commission Chambers.
- It is the duty of the Chief of Police or a member of the Police Department acting as sergeant-at-arms to forcibly evict, if necessary, any person from the Commission Chambers upon the order of the Chair or Commission at any such meeting. The sergeant-at-arms shall carry out all orders and instructions given by the Chair for the purpose of maintaining order and decorum at the Commission meeting.
- **It all comes down to respect.** Respect for one another as individuals and respect for the validity of different opinions, respect for the democratic process, and finally respect for the community we serve.



**Meeting Name:** Town Council Meeting  
**Meeting Date:** July 24, 2024  
**Prepared By:** C. Copeland-Rodriguez, Town Clerk  
**Item Title:** Discussion on Audit Oversight Committee Recommendations

**DISCUSSION:**

The Audit Oversight Committee met on June 25, 2024, and made the following recommendations for review and consideration of the Town Council:

- 1) **Direct staff to prepare an interim report addressing all the recommendations from the Auditor’s Discussion and Analysis Report.**

*Staff Comment/Recommendation: Although the Auditor prepared a report with suggested recommendations, they are not mandatory. The Town is in full compliance with the Government Auditing Standards and Generally Accepted Accounting Principles (GAAP). Therefore, staff recommends no further action is needed.*

- 2) **Recommend that the Town Council approve the language on page 11 of the Auditor’s Discussion and Analysis Report as the duties for the Audit Oversight Committee.**

*“work closely with management to evaluate the current operations and assist management with resources needed to implement suggestions for improvement. Specific areas for evaluation could be, but are not limited to, the following:*

- a) Budgeting Process;*
- b) Grants Management;*
- c) Operational and Performance Assessment;*
- d) Others as deemed appropriate by the Town.*

*Ultimately, governance is responsible for establishing the areas that are of utmost concern for the Town, and directing management to employ a strategy to ensure that the Town is in the best position to mitigate any potential risks that may be a threat to the Town.”*

*Staff Comment/Recommendation: Per Ordinance No. 772 (attached for reference), the duties of the Audit Oversight Committee are listed, and the Ordinance clearly states on page 2 Section 2-139(6): “Perform such other duties as may be assigned by the Town Council.”*

**RECOMMENDATION:**

Staff recommends that the Town Council review the above listed recommendations and direct staff on how to proceed.

TOWN OF JUNO BEACH, FLORIDA

ORDINANCE NO. 772

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING ARTICLE IV, "BOARDS AND COMMISSIONS," OF CHAPTER 2, "ADMINISTRATION," OF THE TOWN CODE OF ORDINANCES TO ADOPT A NEW DIVISION 1, "AUDIT OVERSIGHT COMMITTEE," PROVIDING FOR CREATION OF THE COMMITTEE; PROVIDING FOR THE COMMITTEE'S COMPOSITION, MEMBERSHIP, AND MEETINGS; PROVIDING FOR THE COMMITTEE'S DUTIES; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the Town Council wishes to create an Audit Oversight Committee for the Town of Juno Beach to oversee the Town's annual independent external audit and perform such other duties as may prescribed by the Town Council; and

WHEREAS, the Town Council determines that the adoption of this Ordinance is in the best interests of the residents and property owners of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing "Whereas" clauses are hereby ratified and incorporated herein.

Section 2. The Town Council hereby amends Article IV, "Boards and Committees," of Chapter 2, "Administration," of the Town Code of Ordinances by adopting a new Division 1 to read as follows (additional language underlined):

Chapter 2 – Administration

\* \* \*

ARTICLE IV. BOARDS AND COMMISSIONS

DIVISION 1. AUDIT OVERSIGHT COMMITTEE

Sec. 2-137. Creation.

The town council hereby creates an audit oversight committee.

Sec. 2-138. Composition; terms; organization; meetings.

(a) Composition. The audit committee shall consist of five (5) members to serve at the pleasure of the town council. Each of the members shall be town residents with educational and/or practical experience in the

1 fields of accounting, finance, auditing, or related fields involving operational  
2 compliance or oversight.

3  
4 (b) Terms. The town council shall appoint members to serve two-  
5 year terms, with the initial term expiring on March 31, 2026. Members shall  
6 continue to serve until their successors are appointed. Appointments to fill  
7 vacancies shall be for the remainder of the unexpired term.

8  
9 (c) Organization. At the first meeting after the town council's initial  
10 appointment of the committee members and at the first meeting after April 1<sup>st</sup>  
11 every two years thereafter (starting April 1, 2026), the committee shall select  
12 a chairperson to preside at the meetings and act as the official spokesperson  
13 of the committee.

14  
15 (d) Meetings. The committee shall meet at least once every three  
16 months or as otherwise determined by the committee.

17  
18 **Sec. 2-139. Duties.**

19  
20 The audit oversight committee shall have the following duties and  
21 responsibilities:

- 22  
23 (1) Serve as the auditor selection committee (when serving as the  
24 auditor selection committee, a member of the town council shall  
25 be appointed to serve on the committee and shall assume the  
26 role of chairperson as required by state law);
- 27  
28 (2) Oversee and monitor the independent audits of the town's  
29 financial statements from the selection of the independent  
30 auditor to the review and resolution of the audit findings,  
31 including assistance in ensuring any corrective actions are  
32 taken;
- 33  
34 (3) Serve as advisor to the town council and conduct any financial  
35 studies and analyses requested by the town council;
- 36  
37 (4) Present an annual written report to the town council  
38 demonstrating how the committee has discharged its duties and  
39 responsibilities;
- 40  
41 (5) Work with the town's independent auditor and members of town  
42 staff to review internal controls; and
- 43  
44 (6) Perform such other duties as may be assigned by the town  
45 council.
- 46  
47

**Sec. 2-140. Clerical and administrative support.**

(a) The town manager and town clerk shall furnish the committee any necessary clerical support and technical assistance, including the preparation of agendas and minutes.

(b) The finance director shall act as liaison to the committee, attend all committee meetings, and act as liaison between the committee and the town's independent auditors.

**Section 3.** The provisions of this Ordinance shall become and be made a part of the Code of the Town of Juno Beach, Florida.


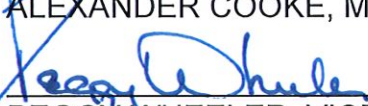
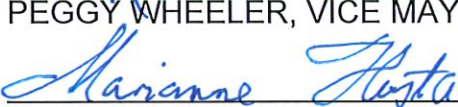
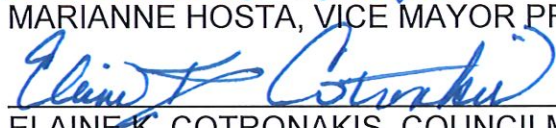
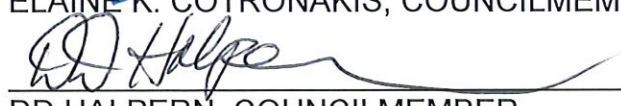
**Section 4.** If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative, or void, such holding shall not affect the remainder of the Ordinance.

**Section 5.** All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 6.** This Ordinance shall become effective immediately upon adoption

FIRST READING this 25<sup>th</sup> day of October, 2023.

SECOND, FINAL READING AND ADOPTION this 15<sup>th</sup> day of November, 2023.

27	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
28	AYE	NAY	ALEXANDER COOKE, MAYOR
29	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
30	AYE	NAY	PEGGY WHEELER, VICE MAYOR
31	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
32	AYE	NAY	MARIANNE HOSTA, VICE MAYOR PRO TEM
33	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
34	AYE	NAY	ELAINE K. COTRONAKIS, COUNCILMEMBER
35	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
36	AYE	NAY	DD HALPERN, COUNCILMEMBER

ATTEST:

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

  
CAITLIN COPELAND-RODRIGUEZ  
TOWN CLERK

  
LEONARD G. RUBIN  
TOWN ATTORNEY