



SPECIAL TOWN COUNCIL MEETING AGENDA

December 06, 2024 at 10:00 AM

Council Chambers – 340 Ocean Drive and YouTube

NOTICE: If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland-Rodriguez, Town Clerk, at least 48 hours in advance to request such accommodations.*

The meeting will be broadcast live on The Town of Juno Beach YouTube page and can be viewed any time at: <https://www.youtube.com/@townofjuno-beach477/streams>

HOW CITIZENS MAY BE HEARD: Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by: Submitting their comments through the Public Comments Webform at: https://www.juno-beach.fl.us/towncouncil/webform/public-comments#_blank (all comments must be submitted by Noon on day of Meeting). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than three (3) minutes; or make their comment in-person; or participate from a remote location using Zoom – please contact the Town Clerk at ccopeland@juno-beach.fl.us by Noon on the day prior to the meeting to receive the Meeting ID and Access Code. (Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called).

****Please note that the Zoom meeting will lock for public comments at 10:00am and no other entries will be permitted.***

All matters listed under Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

CALL TO ORDER

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

COUNCIL ACTION/DISCUSSION ITEMS

1. Selection of Town Manager
2. Discussion on Filling of Town Council Vacancy (Seat #3)

COMMENTS FROM THE COUNCIL

ADJOURNMENT



Meeting Name: Special Town Council Meeting
Meeting Date: December 6, 2024
Prepared By: C. Copeland-Rodriguez, MMC, Town Clerk
Item Title: Selection of Town Manager

DISCUSSION:

Town Council may select a candidate out of four (4) finalists for the position of Town Manager.

Candidates in Alphabetical Order:

Boodheshwar, Jay

Coldwell, Darren

Comiskey, Patrick

~~Moye, Scott~~



Meeting Name: Special Town Council Meeting
Meeting Date: December 6, 2024
Prepared By: C. Copeland-Rodriguez, MMC, Town Clerk
Item Title: Discussion on Filling of Town Council Vacancy (Seat #3)

DISCUSSION:

At the November 20, 2024, Special Town Council meeting, the Council requested for staff to add a discussion item to the Special Town Council meeting on December 6th regarding the filling of the Town Council seat.

The resignation of Jacob Rosengarten has created a vacancy for the Town Council as defined in Article III, Section 6(a) of the Town Charter. Article III, Section 6(b) provides for the *filling of vacancies* as follows:

If there is a vacancy on the council, including both the office of mayor or any councilmember seat, the council by a majority vote of the remaining members may choose a successor mayor or councilmember as applicable, to serve until the next regular town election at which time an election shall be held regardless of whether an election of the seats in which the vacancy occurred is scheduled. If the election for the seats in which the vacancy occurred is not scheduled, the election for those seats shall be for the remainder of the term of the seat or seats in which the vacancy occurred. Any elector seeking appointment to the council including both the office of mayor or any councilmember seat, shall meet all of the requirements for election set forth in section 1(b) above and shall complete and submit the required affidavit and ethics commission form 1. The council shall consider such documentation when choosing a successor.

Based on the foregoing, the Town Council can select from the following options:

OPTION #1: Based upon the Town's Charter, the remaining four members of the Town Council may appoint a fifth member of the Council to serve until the next Town general election to be held in March 2026.

The Town Charter does not prescribe any specific method for filling a vacancy on the Town Council. Other municipalities that have been faced with this task have generally proceeded in one of two ways:

- Appoint an experienced person (generally a former member of the Town Council) who does not wish to be a permanent member of the Council to serve until the next Town election. Under this scenario, the learning curve is much shorter and the seat is “open” in March.
- Appoint the person that the Council believes is most qualified to serve until the next Town election, irrespective of whether that person wishes to become an elected member of the Town Council in the future. If the Council chooses this scenario, it may *but is not required to* advertise the vacancy, solicit letters of interest, compile a list of finalists and conduct interviews.

OPTION #2: Leave the Seat vacant until the March 2026 Election. However, please be advised that failing to appoint or fill the vacancy can hamper the effective operation of the Town Council, introducing the possibility of tie votes on important matters of Town business and requiring unanimous votes for variances and administrative appeals when acting as the Board of Adjustment (and unanimous votes for ordinances in the event one member of the Town Council is absent or recused).

Please note that staff will place an item on the agenda for the December 17th Town Council meeting for the appointment of the new Council Member.