



TOWN COUNCIL MEETING AGENDA

June 26, 2024 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

NOTICE: If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. ***Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland-Rodriguez, Town Clerk, at least 48 hours in advance to request such accommodations.***

The meeting will be broadcast live on The Town of Juno Beach YouTube page and can be viewed any time at: <https://www.youtube.com/@townofjuno-beach477/streams>

HOW CITIZENS MAY BE HEARD: Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by: Submitting their comments through the Public Comments Webform at: https://www.juno-beach.fl.us/towncouncil/webform/public-comments#_blank (all comments must be submitted by Noon on day of Meeting). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than three (3) minutes; or make their comment in-person; or participate from a remote location using Zoom – please contact the Town Clerk at ccopeland@juno-beach.fl.us by Noon on the day of the meeting to receive the Meeting ID and Access Code. (Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called).

****Please note that the Zoom meeting will lock for public comments at 5:30pm and no other entries will be permitted.***

All matters listed under Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

CALL TO ORDER

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

PRESENTATIONS

1. Swearing In New Police Officer
2. Preliminary 2024-2025 Budget Presentation

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

CONSENT AGENDA

3. Town Council Goal Planning Workshop Minutes - May 20, 2024
4. Town Council Meeting Minutes for May 22, 2024
5. Proclamation – 13th Annual KidsFit Jamathon
6. Donation from Frenchman's Creek Charities Foundation, Inc.
7. Year to Date (YTD) Financial Statements

COUNCIL ACTION/DISCUSSION ITEMS

8. Public Hearing and Second Reading on Ordinance No. 785 - Schedule of Off-Street Parking Requirements Multiple-Family Use
9. Public Hearing and Second Reading on Ordinance No. 788 – Electronic Publication of Legal Notices and Advertisements on Palm Beach County’s Website
10. Public Hearing and First Reading on Ordinance No. 786 – Tower Definition
11. Public Hearing and First Reading on Ordinance No. 787 – Artificial Turf Definition
12. Special Event Request – Turtle Fest 2025
13. Selection of Planning & Zoning Board Member/Alternate Member
14. Resolution No. 2024-07 - Modified Donation Policy
15. Police Foundation Donation Request
16. Town Wide Sidewalk & Pavers
17. Resolution No. 2024-09 Approving 2023-2024 Budget Amendment
18. Town Council Goal Planning Report for FY 2024-2025
19. Strategic Visioning Plan
20. Discussion on Replacement of the Chain Link Fence at JB7
21. Discussion on Regulating the Volume and Massing of Single-Family Dwellings

COMMENTS FROM THE COUNCIL

ADJOURNMENT



Meeting Name: Town Council – Regular Meeting
Meeting Date: June 26th, 2024
Prepared By: Chief Brian J. Smith
Item Title: Ceremonial Swearing In - Officer Davis Robinson

DISCUSSION:

Ceremonial Swearing In

Officer Davis Robinson comes to the Juno Beach Police Department from the University of Florida Police Department where he worked as a full-time police officer since May of 2023. Davis has relocated to Palm Beach County and performed very well during his recent hiring process. He has a Bachelor of Arts degree in Criminology from the University of Florida.

We are very pleased to welcome Officer Robinson to our Agency and are looking forward to him being part of our JBPD Team.



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: Michael Ventura
Item Title: Preliminary 2024-2025 Budget Presentation

DISCUSSION:

Attached is the FY 2024-2025 Budget Planning Session packet that staff has prepared. The packet contains a Proposed Budget Calendar for upcoming meetings, a review of the current year's budget, general comments on the economy and preliminary financial information for the upcoming annual budget. Each year the Town Council and staff begin the budget process with a general planning session, the main purpose of this session is to review key financial data on a macro-level to assist with the upcoming budget. During this discussion Staff will review the estimated total taxable value and new construction figures obtained from the Palm Beach County Property Appraiser and recommend moving forward with the proposed ad valorem millage tax rate and a date for the first public hearing for the FY 2025 Budget.

Based on the current information, staff is recommending a proposed (maximum) ad valorem millage tax rate to be set at 1.8195. This millage rate represents a 0% tax increase and is equal to the current year's rate of 1.8195. Staff also recommends setting the date for the first budget public hearing for Wednesday, September 11, 2024 at 5:30pm.

The 2024 (FY 2025) preliminary certified taxable values are scheduled to be released from the Palm Beach County Property Appraiser on June 28. Upon receipt staff will continue to refine revenue and expense categories in order to complete the FY 2025 Proposed Annual Budget for delivery to the Town Council by the end of July.

Included in the Budget Planning Session packet is a working list of Capital Items and Projects, any additional requests from the Council or staff should be submitted to the Town Manager as soon as possible.

Remaining Budget Meeting Schedule

1. Staff is proposing to review and discuss the 2024-2025 Proposed Annual Budget and outstanding items in detail at the Wednesday, July 24, 2024 and the August 28, 2024 Town Council meetings. Staff will anticipate obtaining consensus from the Town Council concerning all outstanding items to assist with the preparation of the Tentative Millage Rate and Budget.
2. Staff is recommending our first public hearing to be held on Wednesday, September 11. At this meeting staff will present the 2024-2025 Tentative Ad Valorem Millage Tax Rate and Annual Budget and incorporate the Town Council's recommendations from the previous meetings as well as any additional outstanding revenue and expenditure items.
3. The final public hearing meeting is recommended for Wednesday, September 25, 2024. Staff will be prepared to review and discuss the Final Annual Budget and Millage Rate at this meeting.

RECOMMENDATION: Approval to move forward with Preliminary Budget and Proposed Millage Rate as discussed.

TOWN OF JUNO BEACH BUDGET PLANNING SESSION FOR FISCAL YEAR 2024-2025



Mayor Peggy L. Wheeler
Vice-Mayor DD Halpern
Vice-Mayor Pro Tem Marianne Hosta
Councilmember Jacob Rosengarten
Councilmember Diana Davis

Town Manager David Dyess

Town of Juno Beach

Budget Planning Session

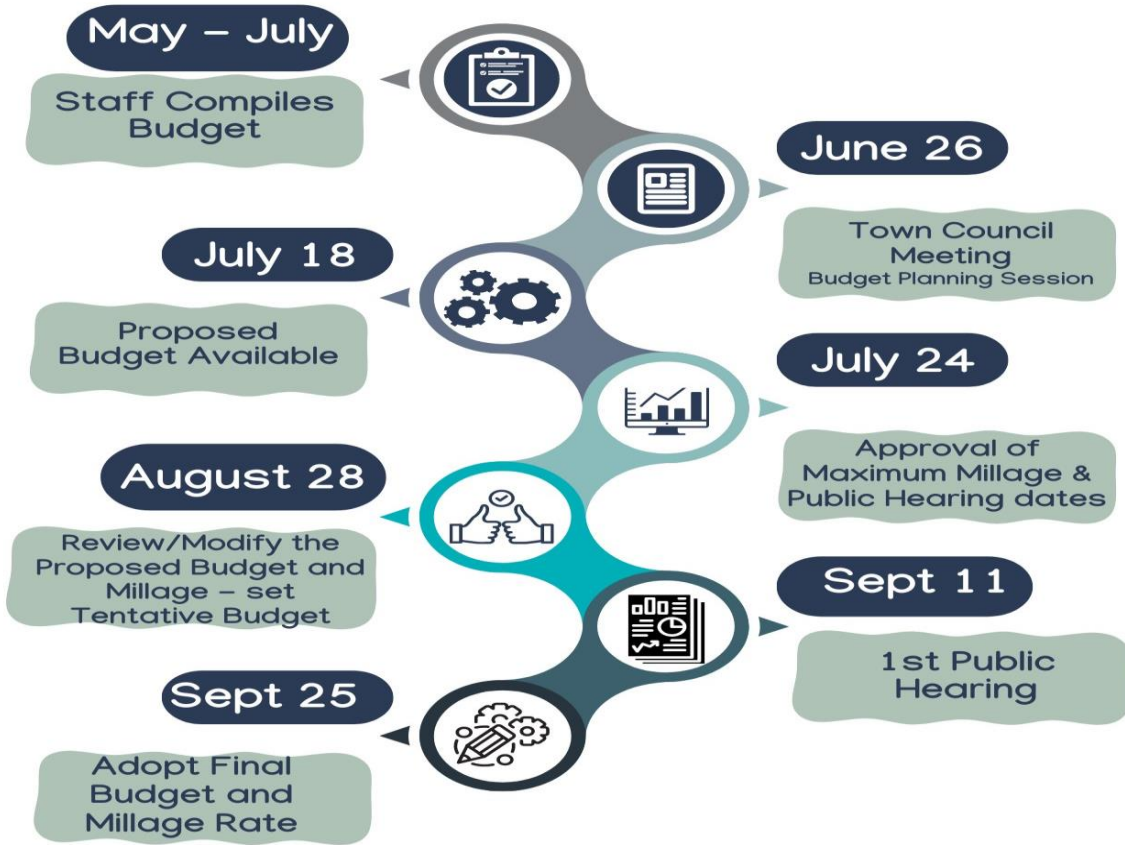
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Town of Juno Beach

BUDGET CALENDAR



The public hearing dates above must be coordinated with Palm Beach County and the School Board so as not to conflict with their public hearing meetings. As the budget process and reporting requirements are met, the Town Council and Staff will adjust the dates, if necessary.

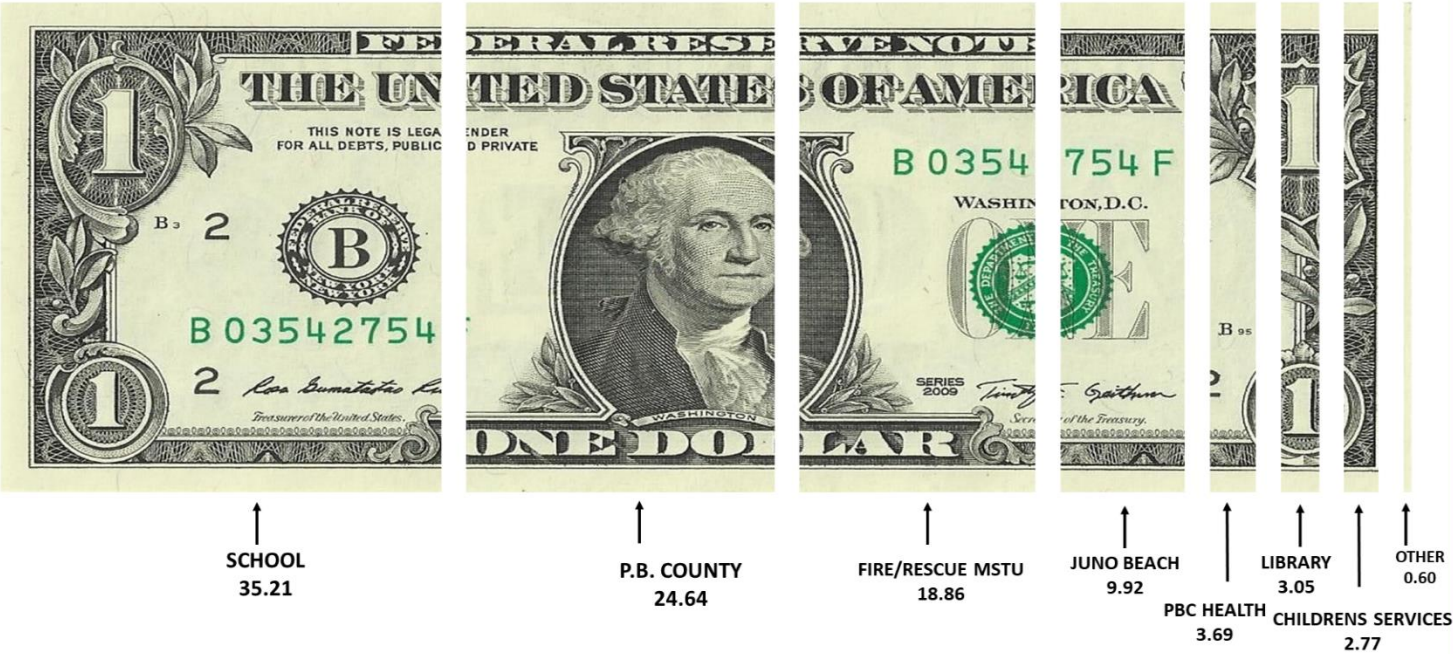
(The scheduled public hearing dates for Palm Beach County Board of County Commissioners are September 10 and 17 and for the Palm Beach County School Board, September 4.)

Current Year's 2023-2024 Budget Review

The 2023-2024 General Fund Budget is \$11,514,590 and represented a 9.45% decrease as compared to the previous year's final budget. The ad valorem millage rate is 1.8195 and represented a 0% millage increase compared to the previous year.

The Town's primary revenue source is ad valorem taxes derived from residential and commercial property values. The current year's ad valorem revenues reflect a \$567,374 increase as compared to the previous year's budget. This increase in revenue is mainly from the property value increase and \$103.5 million in new construction and tangible personal property increases. The Town of Juno Beach accounts for only 9.92% of property owner's tax bills in the current fiscal year.

Allocation by Percent of Where Your Tax Dollar Goes

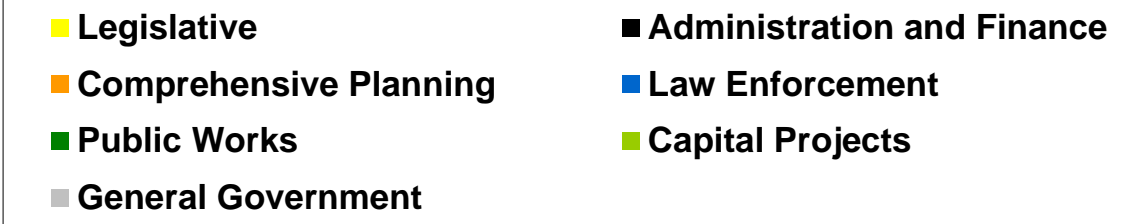
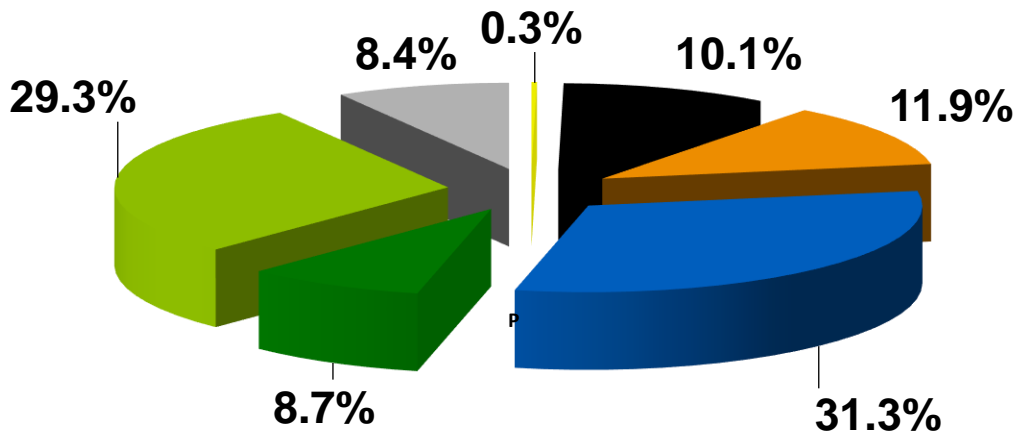


The average Homesteaded Taxable Value was \$526,000 for Juno Beach property owners. This value equated to an average increase in taxes of \$27 payable to the Town. Approximately 831 (67.5%) of the Town's 1,232 Homesteaded property owners paid less than \$27.

The Contingency line item was approved at \$638,322 to fund any unexpected events or costs. The Contingency line also included projected overages from Building Permit Fee revenue. Additionally, the Town imposes utility taxes on water, telecommunications, electricity, and fuel; a franchise fee on solid waste; collects fees for building permits and services, local business tax, fines and forfeitures and other services; shares in state and local intergovernmental revenues; receives investment earnings and other miscellaneous income.

The Town's budget consists of 6 departments and 36 employees. The Town provides general municipal services such as police protection, planning, zoning and building, code enforcement, parks, stormwater utilities and cultural events. Fire Services are provided by Palm Beach County. Utility services, such as water and wastewater are provided by neighboring jurisdictions. Solid waste collection services are contracted with Waste Management, Inc. until 9/30/2027.

Current Year Budget by Department



Current Fiscal Year's Budget vs. Actual

The following Revenue amounts were collected as of May 31, 2024 and represents **66.7%** of the fiscal year.

	Original	Actual		
REVENUES	FISCAL YEAR	YTD 5/31/24	Difference	% To Budget
	2023-2024			
Ad Valorem Taxes	\$3,966,863	\$3,931,247	\$35,616	99%
Local Option, Use & Fuel Taxes	\$57,283	33,948	\$23,335	59%
One-Cent Discretionary Surtax	\$305,851	227,608	\$78,243	74%
Utility Services Taxes	\$953,364	596,516	\$356,848	63%
Local Business Tax	\$70,000	49,889	\$20,111	71%
Building Permits	\$1,040,000	770,998	\$269,002	74%
Franchise Fees	\$100,000	69,325	\$30,675	69%
Permits, Fees & Special Assessments	\$159,950	163,431	(\$3,481)	102%
Grants	\$274,500		\$274,500	0%
Intergovernmental Revenue	\$533,180	336,373	\$196,807	63%
Charges for Services	\$40,000	54,713	(\$14,713)	137%
Fines and Forfeitures	\$25,500	94,138	(\$68,638)	369%
Investment Earnings	\$150,000	360,556	(\$210,556)	240%
Miscellaneous	\$97,000	511,117	(\$414,117)	527%
Reserves and Restricted	\$3,741,099	0	\$3,741,099	0%
TOTAL REVENUES	\$11,514,590	\$7,199,859	\$4,314,731	63%

Current Fiscal Year's Budget vs. Actual

The following Expense amounts were expended as of May 31, 2024 and represents **66.7%** of the fiscal year.

Expenses

EXPENDITURES BY DEPARTMENT				Original	Actual		
				FISCAL YEAR	YTD 5/31/24	Difference	% To Budget
LEGISLATIVE				\$29,939	\$13,769	\$16,170	46%
FINANCE & ADMINISTRATION				\$1,165,430	768,521	\$396,909	66%
COMPREHENSIVE PLANNING				\$1,369,713	880,911	\$488,802	64%
LAW ENFORCEMENT				\$3,599,635	2,255,116	\$1,344,519	63%
PUBLIC WORKS				\$4,379,436	2,439,144	\$1,940,292	56%
GENERAL GOVERNMENT				\$970,437	240,527	\$729,910	25%
TOTAL EXPENDITURES				<u>\$11,514,590</u>	<u>\$6,597,988</u>	<u>\$4,916,602</u>	<u>57%</u>

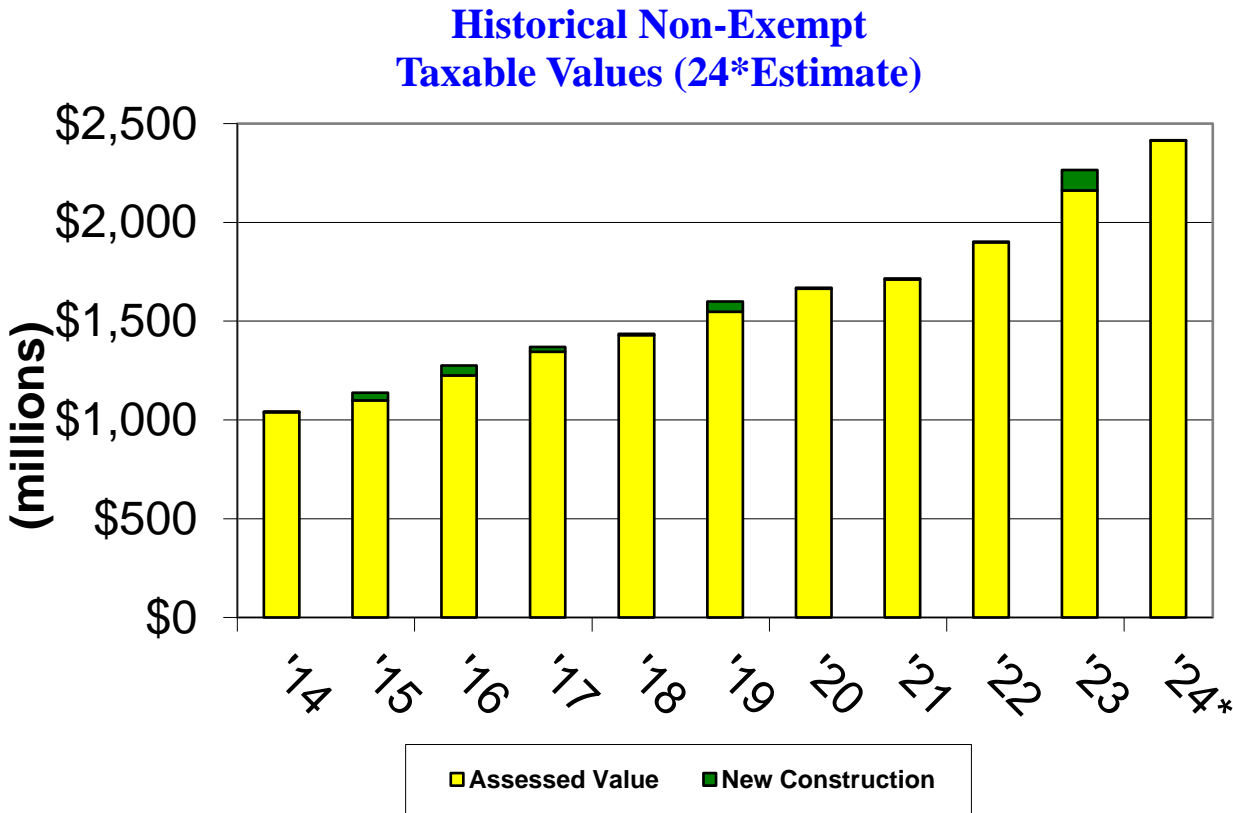
Current Economic Overview

The purpose of this planning session is to look at key financial data on a macro level to assist with the upcoming budget. Before starting on the town's financial projections, a brief overview of the economy may be appropriate. Though inflation has decreased since last year, inflation still remains a major issue. In March, Florida led the nation with the highest inflation rate. The leading sectors are housing, insurance and transportation costs. The Florida statewide unemployment rate has been lower than the national rate for 43 consecutive months since November 2020. The strong employment rate has had a dramatic increase to sales tax receipts for the first several months of FY 2024. Tourism is strong and the overall Florida housing sector is strong even with the current higher interest rate market; rents and home sale prices have increased significantly. The potential of global trade issues, the burden of our very high national debt, inflation, political unrest and domestic political stalemates are always of concern. The Town of Juno Beach's property values have increased thirteen years in a row, including the 2024 fiscal year. The Town's residential values and sales remain strong.

2024-2025 Fiscal Year Budget Preliminary Financial Information

1. Ad Valorem Tax Base Information

The Town’s estimated total taxable value for the 2024 (FY 2025) tax roll is \$2,414,545,048; new construction of \$1,457,437 is included in this figure. This represents a 6.52% increase as compared to the 2023 final taxable value and a 6.46% increase without new construction. Ad Valorem taxes account for 52.9% of the total General Fund Revenues (excluding grants and non-revenue items such as reserves) in the 2023-2024 annual budget. The 2024 (FY 2025) preliminary certified taxable values are scheduled to be released from the Palm Beach County Property Appraiser as of July 1.

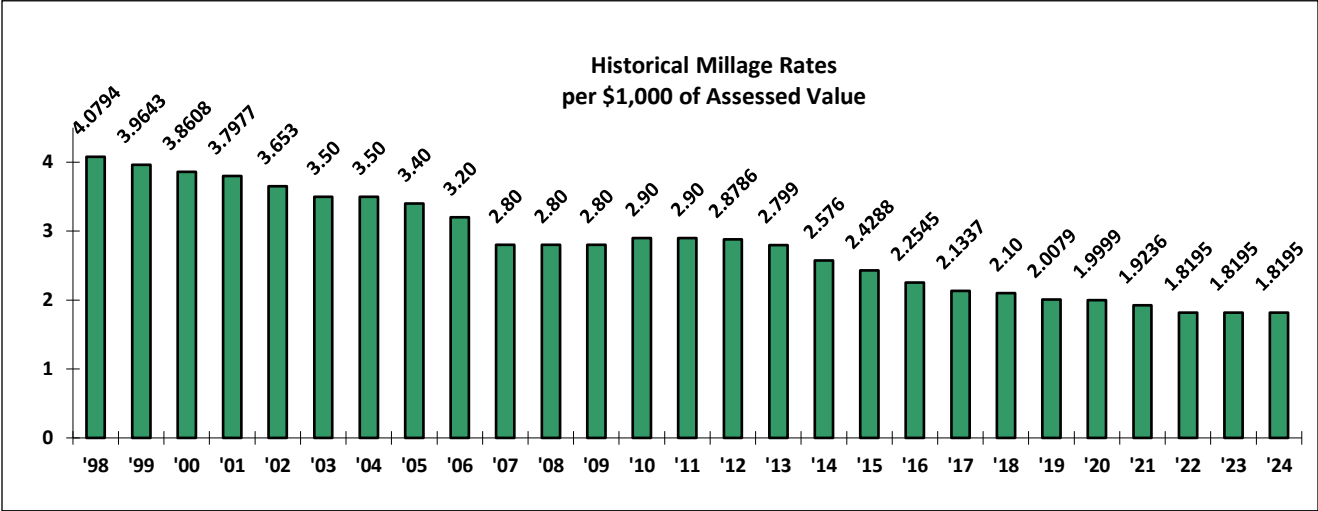


2. Town’s Millage Rate Information

The current (FY 2024) millage rate of 1.8195 represented a 0% millage increase.

Based on the (FY 2025) estimated total taxable value; the rolled-back rate is estimated to be 1.7012.

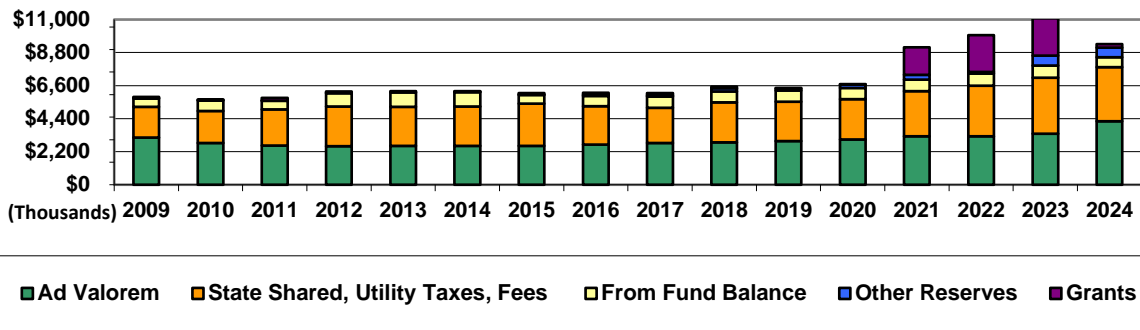
At the current 1.8195 millage rate, total revenue generated would be approximately \$255,671 and 6.5% above the rolled-back rate, with new construction adding approximately \$2,652.



3. Projected and Potential Changes for 2024-2025 Fiscal Year Budget

GENERAL FUND	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
<u>REVENUES</u>				
Ad Valorem Taxes	3,966,863	4,222,534	6%	\$ 255,671
Other Taxes	1,386,498	1,386,498	0%	\$ -
Permits and Fees	1,299,950	1,359,950	5%	\$ 60,000
Grants	274,500	225,000	-18%	\$ (49,500)
Intergovernmental Revenue	533,180	536,079	1%	\$ 2,899
Miscellaneous	162,500	157,500	-3%	\$ (5,000)
Investment Earnings	150,000	175,000	17%	\$ 25,000
From Restricted	798,599	742,149	-7%	\$ (56,450)
<u>From Unassigned Fund Balance</u>	<u>2,942,500</u>	<u>817,000</u>	<u>-72%</u>	<u>\$ (2,125,500)</u>
TOTAL REVENUES	11,514,590	9,621,710	-16.4%	\$ (1,892,880)

Historical Budgeted Revenues



b. Salaries

The current budget includes 35 full-time and 1 part-time employees. The Police Department has 18 employees, Finance & Administration has 6, Comprehensive Planning has 7 and Public Works has 5 employees. The Town is proposing a 4% Cost of Living Adjustment and a 2% Merit.

SALARIES	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	2023-2024	2024-2025	CHANGED	CHANGED
LEGISLATIVE	16,200	42,000	159.3%	25,800
FINANCE & ADMINISTRATION	674,302	706,300	4.7%	31,998
COMPREHENSIVE PLANNING	554,981	568,300	2.4%	13,319
LAW ENFORCEMENT	1,853,310	1,969,200	6.3%	115,890
PUBLIC WORKS	344,949	362,250	5.0%	17,301
TOTAL SALARIES	3,443,741	3,648,050	5.9%	204,309

Comprehensive Planning is requesting an additional Code Enforcement Employee
***Not yet funded in Budget**

c. Employee Benefits

The Town’s employee benefit expenditures are projected to increase this year, the Florida Legislature increased the pension contribution for the Florida Retirement System (FRS) participants in 2023-24. Rates increased approximately 17.39% for Special Risk (Police) and 13.9% for Regular Class, participants will continue to make a mandatory 3% contribution to the plan, members include all police officers (16 participants) and all general employees hired prior to 1/1/96 (2 participants). The proposed contribution rate for all other employees (17 participants) in the General Employee Defined Contribution Plan is proposed to increase 2% to 10%, participants will make a mandatory 2% contribution to that plan. Early estimates for pension cost increases total \$25,000. Payroll taxes (FICA=Social Security and Medicare) are projected to increase in relation to the above proposed payroll changes.

Workers compensation rates have been flat in recent years, an indication of market conditions and staff’s resolve for the safety program and conscious efforts to reduce incidents resulting in reasonable claims experience ratings. Annual changes in State laws and rate filing approvals may affect the renewal rate in the coming year. Renewal or bid information will not be available until July or August for an October effective date.

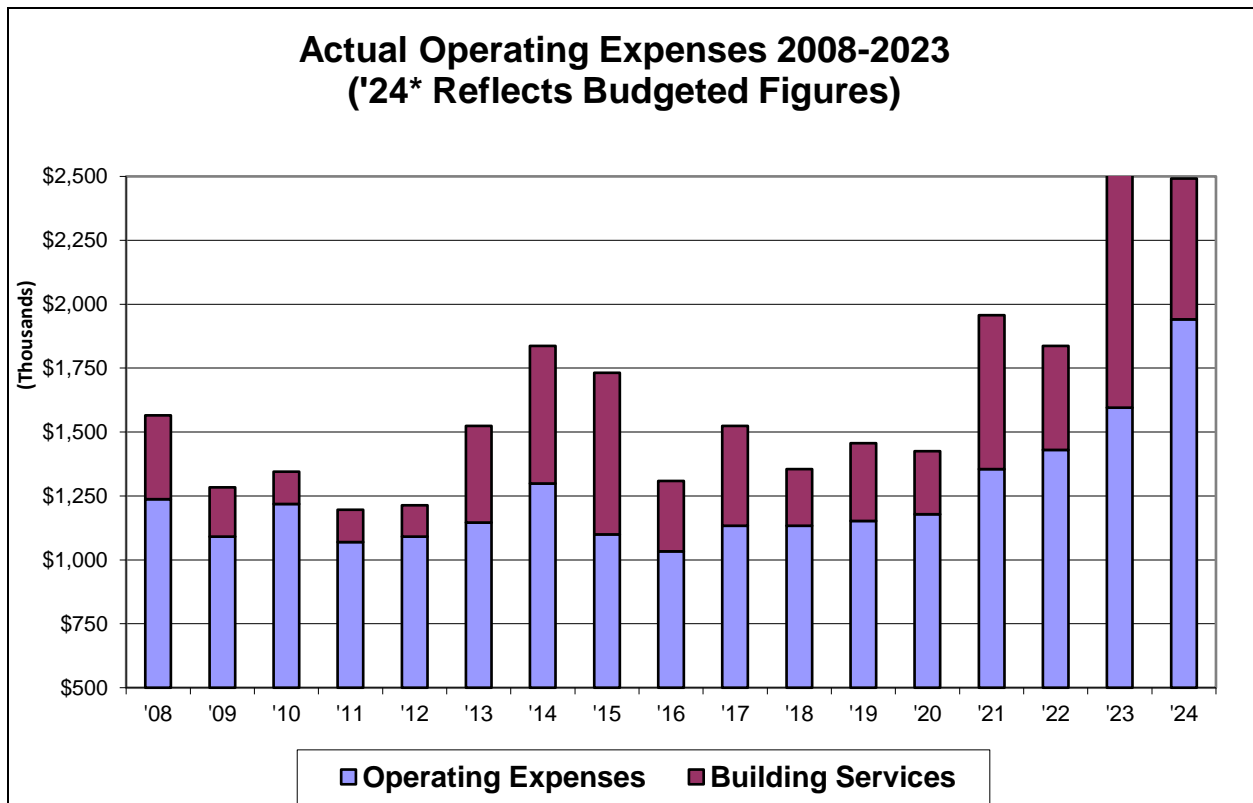
Health insurance premiums are based on market conditions and regional medical costs. Annually staff performs a thorough review of options available for medical, dental, vision, long and short-term disability

and life insurance. The Town’s insurance premiums are based on the efforts of a comprehensive analysis and review of the benefits provided, alternative coverages and funding options. The health insurance plan year is January-December; staff will perform the customary solicitation of bids and negotiate employee insurance coverage and costs during November and December. Staff anticipates a 15-20% increase in premium costs. Employees have options and choose to utilize a combination of coverage alternatives that have benefited the Town’s overall expense costs.

EMPLOYEE BENEFITS	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	2023-2024	2024-2025	CHANGED	CHANGED
LEGISLATIVE	1,239	3,213	159%	1,974
FINANCE & ADMINISTRATION	187,478	219,100	17%	31,622
COMPREHENSIVE PLANNING	161,676	190,294	18%	28,618
LAW ENFORCEMENT	940,979	1,066,662	13%	125,683
PUBLIC WORKS	126,543	145,096	15%	18,553
TOTAL EMPLOYEE BENEFITS	1,417,916	1,624,365	15%	206,449

d. Operating Expenses:

Over the years, Council and staff have continued to manage costs while balancing our service requirements and performing services in-house where feasible. With this in mind, staff will continue to review contracts, solicit proposals and propose cost effective solutions to meet our needs. The current operating budget is generally trending along as anticipated and within budget, line items will continue to be monitored.



One of the constants and signature features of Juno Beach includes the maintenance costs associated with the many beautification and improvement projects, such as U.S. Highway One, Donald Ross Road, Pelican Lake, Kagan Park, Mercury Road, Ocean Drive, dune walkover improvements, etc. that require continued maintenance and recurring utility costs.

For FY 2025, staff is projecting the following items or increases:

Landscaping – Approved Increase - 2024 Contract by Council \$100,000
 Master Plan – Council Goal \$75,000
 P&Z Regulation Changes – Council Goal \$75,000
 Vulnerability Study – Grant Funded \$225,000
 Building Official Services – Permit Funded \$150,000
 Building Repairs \$50,000
 Cyber Security Analysis
 Dispatch Services
 Professional Fees
 Insurance

Projected Professional Expenses for 2024-2025 Fiscal Year Budget:

PROFESSIONAL FEES	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
FINANCE & ADMINISTRATION	\$ 87,000	\$ 110,000	26%	\$ 23,000
COMPREHENSIVE PLANNING	\$ 475,500	\$ 1,004,000	111%	\$ 528,500
LAW ENFORCEMENT	\$ 37,700	\$ 33,700	-11%	\$ (4,000)
PUBLIC WORKS	\$ 5,000	\$ 20,000	300%	\$ 15,000
TOTAL PROFESSIONAL FEES	\$ 605,200	\$ 1,167,700	93%	\$ 562,500

Projected Operating Expenses for 2024-2025 Fiscal Year Budget:

OPERATING EXPENSES	FISCAL YEAR	FISCAL YEAR	PERCENT	AMOUNT
	<u>2023-2024</u>	<u>2024-2025</u>	<u>CHANGED</u>	<u>CHANGED</u>
LEGISLATIVE	\$ 12,500	\$ 12,500	0%	\$ -
FINANCE & ADMINISTRATION	\$ 161,650	\$ 190,900	18%	\$ 29,250
COMPREHENSIVE PLANNING	\$ 67,556	\$ 71,700	6%	\$ 4,144
LAW ENFORCEMENT	\$ 392,646	\$ 417,700	6%	\$ 25,054
PUBLIC WORKS	\$ 524,694	\$ 694,810	32%	\$ 170,116
GENERAL GOVERNMENT	\$ 332,115	\$ 390,000	17%	\$ 57,885
TOTAL OPERATING EXPENSES	\$ 1,491,161	\$ 1,777,610	19%	\$ 286,449

4. Projected Capital Items and Projects

In the current FY 2024, the Town budgeted \$3,918,250 for Capital Items and Projects:

- \$ 688,795 from Grants
- \$ 18,200 from Contributions
- \$1,011,250 from Surtax Funding
- \$ 97,000 from Other Restricted Reserves
- \$2,103,005 from Assigned Fund Balance

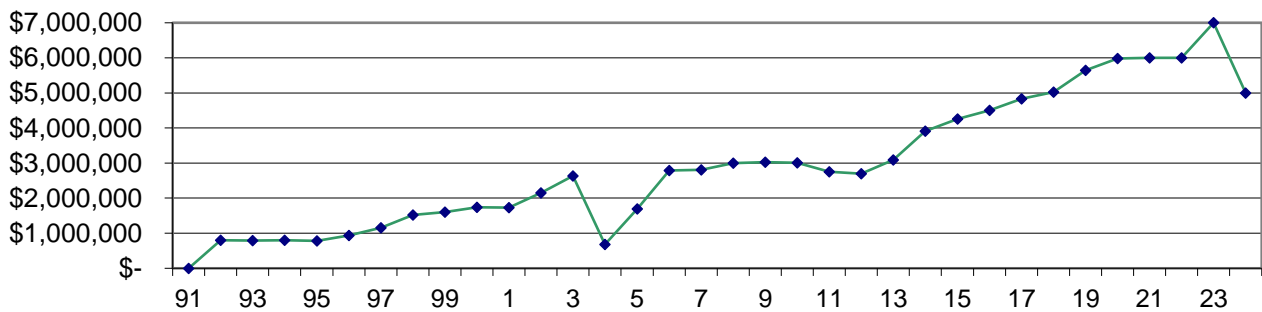
During the budget process, the Town Council will propose, review and approve the entire list of Capital Items. The following is a preliminary list of Capital Items and Projects that staff will propose for FY 2025 budget:

<u>Capital Items and Projects:</u>	<u>\$1,391,500</u>
Police Vehicle Marked (2) w/ Equipment	\$ 140,000
Road Improvements-Overlay, Resurfacing Universe Blvd.	500,000
Town Center-Building and PD Area Design	250,000
Hardscape, Landscape, Irrigation, Sidewalks, Gazebo, Lights, Etc.	65,000
Network-Servers, Storage, Switches, Software, etc.	75,000
Town Center- Pelican Lake Area	200,000
Beach Shelter – Re-roof	24,000
Heavy Equipment, Mowers, Tractors, Repairs, 50H-Pump	30,000
Electronics-Desktops, Laptops, Printers, Audio, Video, etc.	42,500
Police – Tasers and Misc Equipment.	65,000

5. Fund Balance (Reserve) Status

The September 30, 2023 Unassigned Fund Balance (Reserve) is \$5,042,541. This represents about 126% of our current year’s (FY 2024) budgeted revenues excluding non-revenue, capital contributions and grant items.

UNASSIGNED RESERVE FUNDS
(The decrease in 2024 was due to the funding of the Universe Drainage Project.)



The Following Are Estimated Fund Balance Restricted, Committed and Assigned figures (net of Assigned Budget) as of May 31, 2024:

One-Cent Surtax	\$ 472,697
Building Code Enforcement	\$ 2,290,118
Police-Forfeitures	\$ 109,314
Impact Fees	\$ 43,799
General Contributions	\$ 22,371
Capital Projects (Seminole Ridge/Seminole Plaza)	\$ 23,562
Police Contributions	<u>\$ 13,581</u>
Total:	<u>\$ 2,975,442</u>

6. Reserve Policy

The Town's policy regarding reserve funds has remained stable over the years. Reserve funds are intended to smooth out economic downturns, deal with unexpected situations, and purchase major capital items without incurring debt. However, the most important reason for adequate reserves is for catastrophes, such as a major storm. A major storm could substantially reduce the town's tax base for up to several years. Also, during this "rebuilding period" after a storm, demands for service will be substantially higher. So, during this "rebuilding period" property tax revenues could drastically decrease during a period when more services will be demanded.

These reserves are also supplementing the budget with investment income. Without this income, the town would have to raise taxes to balance our current year's budget. These investments are consistent with the performance of the three-month U.S. Treasury Bill rate.

Due to the small size of our budget, the high percentage of our budgeted revenues derived from property taxes, about 50% (excluding grants and non-cash revenues) and the location of our town (barrier island), Town Council and staff continue to recommend keeping our goal for funding the reserve account to 50% of operating budget. This simply means keeping with the current philosophy of managing the town's fiscal activities as efficiently as possible and funding the reserve with any unusual, non-repeating revenue source.

Developments Concerning Reserve Funding:

- During and after hurricanes, communities experience cash flow issues with preparations, debris cleanup and property repair costs, these issues can and have led to financing concerns and costs for agencies.
- Additionally, due to past hurricanes it has become much more difficult to secure debt for many municipal projects, especially for coastal communities.
- Recent credit issues have affected rating agencies and debt reinsurance companies.

7. Budget Planning Session Summary

The Town Council, residents and staff will continue to discuss the proposed Fiscal Year Budget in the upcoming Town Council budget meetings.

In closing, staff will continue to monitor economic issues, revenue sources and expenditures over the next few months to evaluate trends and developments that may affect our annual budget.



TOWN COUNCIL GOAL PLANNING WORKSHOP MINUTES

May 20, 2024 at 2:00 PM-5:00 PM
Council Chambers – 340 Ocean Drive and YouTube

PRESENT: PEGGY WHEELER, MAYOR
DD HALPERN, VICE MAYOR
MARIANNE HOSTA, VICE MAYOR PRO TEM
JACOB ROSENGARTEN, COUNCILMEMBER
DIANA DAVIS, COUNCILMEMBER

ALSO PRESENT: DAVID DYESS, TOWN MANAGER
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
LEONARD RUBIN, TOWN ATTORNEY

AUDIENCE: 4

CALL TO ORDER – 2:00PM

PLEDGE ALLEGIANCE TO THE FLAG

TOWN COUNCIL GOAL DISCUSSION ITEMS

Council gave unanimous consensus to proceed with the following goals:

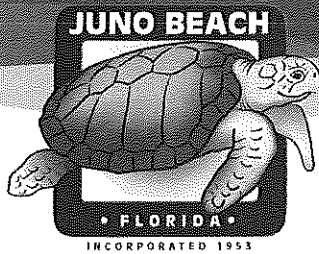
- 1) Enhance the beautification of the Town.*
- 2) Increase infographics for financial presentation.*
- 3) Create a strategic plan.*
- 4) Evaluate the renovation needs of the entire Town Center.*
- 5) Council Chamber decorum.*
- 6) Continue to pursue the creation of a master plan; and*
- 7) Review the building site area regulations of all zoning districts.*

ADJOURNMENT

Mayor Wheeler adjourned the workshop at 5:00pm.

Peggy Wheeler, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk



Goal Setting

05/20/2024

1. Perform a comparative analysis of those dimensions of our zoning code and land development regs that affect the multifamily and commercial parts of our codes vs what other nearby towns are doing. Focus on those dimensions that can have the greatest impact on controlling sprawl and scale of development, similar to what we just did for multifamily parking. Some examples might include: landscaping, setback, green space requirements, etc. What steps can we take to potentially reduce density allowances in our current codes?
2. Beautification of landscaping town wide including clean-up of all town sidewalks, medians, parks and develop sidewalks plans town wide.
3. Strengthen regulations as to the redevelopment of high rises on the beach.
4. I would like to see enhanced transparency in alerting people to all meetings. Proposed projects are of interest to residents, and they rely on us/town to keep them informed.
5. Pursue a Strategic Plan modeled after the Town of Jupiter's strategic plan. Urgency exists to act to create a "Master Plan" and a "Strategic Plan" so it is clear that Town Council and Town Staff are working toward the same results that achieves the shared vision and mission for the Town. The strategic plan for Juno Beach would include strategic initiatives to assure: (1) Preservation of Natural Areas (2) Slow Growth (3) Maintain our unique small Town Character and Feel (4) Fiscal Responsibility (5) Organizational Excellence (6) Public Safety (7) Traffic and (8) Preserving Local Businesses. Town employees would have their key performance indicators for their annual reviews tied to the action plans associated with achieving the strategic initiatives.
6. Return to Council Appointments of Planning and Zoning Members, including required experience and credentials with stricter qualifications to the boards. Also, the effectiveness and transparency of Existing Boards and Committees and Ad Hoc bodies.
7. Create regulations relating to the volume and massing of single-family dwellings. One of the top requests from residents is to retain the "charm and character" of our town. Much of this character is created by the small one-story homes on the "ridge" along Ocean Drive. Other factors contributing to the charm and character of our neighborhoods are open space, and that the properties throughout town aren't packed together. The new single-family homes being built (many by developers who do not ultimately occupy the homes) are utilizing our codes to the fullest extent in a way the code was never used before. This is leading to new homes being built closer to the older existing homes, creating a crowded appearance and literally blocking their airflow and natural light. There is also a trend toward increased height, mass and volume of homes. The trend toward modern architecture is resulting in large slab walls and an overall "boxing-in" of the original homes which are one story.

8. Green Renovation of Town Center Backyard Patio and sun protection.
9. Find the ideal ratio in the range 80 /20 to 100/0 for residential vs commercial use.
10. Develop a strategy and a set of recommendations to improve the US 1 medial strips in terms of appearance and optics.
11. Improve the time management of meetings and professionalism on the Dais and in the Chamber.
12. Improve Reporting of Budget and Finances to Increase Transparency - Provide user-friendly reporting of Town Budget and Financials, to increase transparency for residents. The reporting should be easy for residents and Council to look at in order to get a good idea of our town's financial position from a historic perspective. Create an Executive Summary to replace the Financial Highlights Brochure. For example, the brochure is not user-friendly. From the brochure, take the bulleted text and put it into trend graphs to see at-a-glance how the numbers have moved. Create "At-a-Glance" Budget Summary and print it for residents and have copies available at front desk in Town Center. Post these summaries to the Town Website. Other municipalities provide more financial reporting information on their websites that is clearly designed for the layperson to read and understand the financial operations of their town and where their tax dollars are being spent.
13. Pursue a Master Plan with the Treasure Coast Regional Planning Council. Our land development regulations and their interpretation do not create a sense of place that maintains our unique character. We need to adapt our LDRs to create this community vision for Juno Beach given future development and re-development of our commercial areas, the beach front condominiums and in our single-family home neighborhoods.
14. What is the right amount of money to develop a Master Plan for Juno Beach?
15. Create a vision for the US1/DR intersection and work with State and County stakeholders to implement it.
16. Planning for the Future and Controlling Development and Traffic in Juno Beach (Discuss Master Plan Process including next steps and ideas and suggestions to proceed).
17. Town Center Renovation and Expansion - To Make Repairs to the Town Center and Police Department Buildings, and Plan for Increased Growth in the Town's Population and the Increased Number of Employees Needed.
18. Develop a strategy for getting the Marcinski bridge back on the County to do list.

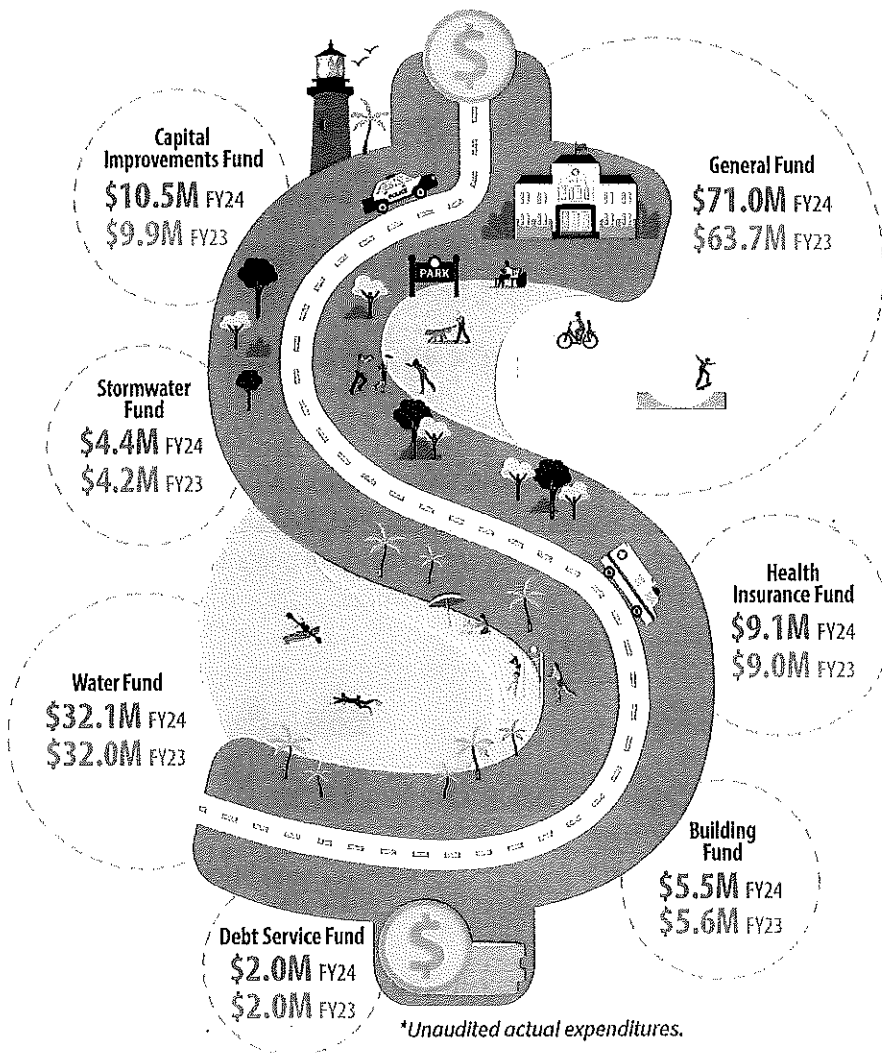
Fiscal Year 2024 Budget and Community Investment Program at a Glance

Provided by Vice Mayor Halpern

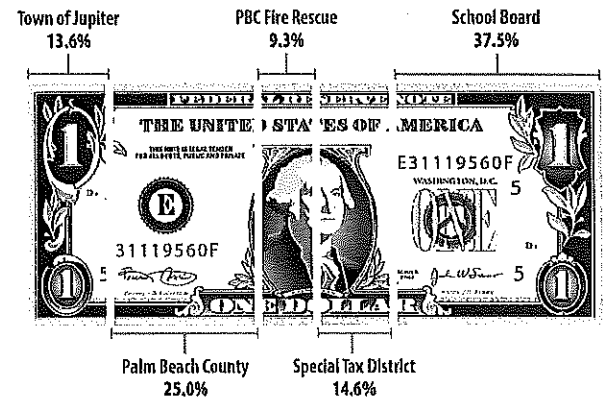
The Town's fiscal year runs from October 1 through September 30, and the Town's annual budget is approved in September every year. The Town has seven funds that make up its total annual budget. The largest of these funds is the General Fund, which supports the general operations of the Town. The Town also maintains a Community Investment Program (CIP), that is a 5-year capital improvement plan for the Town. It is partially funded by property taxes, and is updated and voted on each year along with the operating budget.

Total Budget by Fund

- Total FY2024 actual expenditures for all funds were \$134.6 million*
- Total FY2023 budgeted expenditures for all funds are \$126.4 million



Typical Jupiter Resident Property Tax Bill



FY2024 Property Values & Property Tax Rate



Jupiter property values are expected to increase **12.32%** compared to FY2023.



The Town of Jupiter millage (property tax) rate was lowered to **2.3894**. This is a 3% decrease from the FY2023 rate.



For a home valued at \$550,000, Jupiter property taxes will increase by **\$2.44** (homesteaded) or **\$126.39** (non-homesteaded).

Community Redevelopment Agency (CRA): The CRA in Jupiter manages the area along the coastal and Intracoastal waterways from Inlet Village south to Coastal Way, including the Riverwalk. The CRA has its own operating and capital improvement budget. Revenues are generated from incremental property taxes, and those revenues must be spent within the CRA boundaries. For more information, visit jupiter.fl.us/CRA.

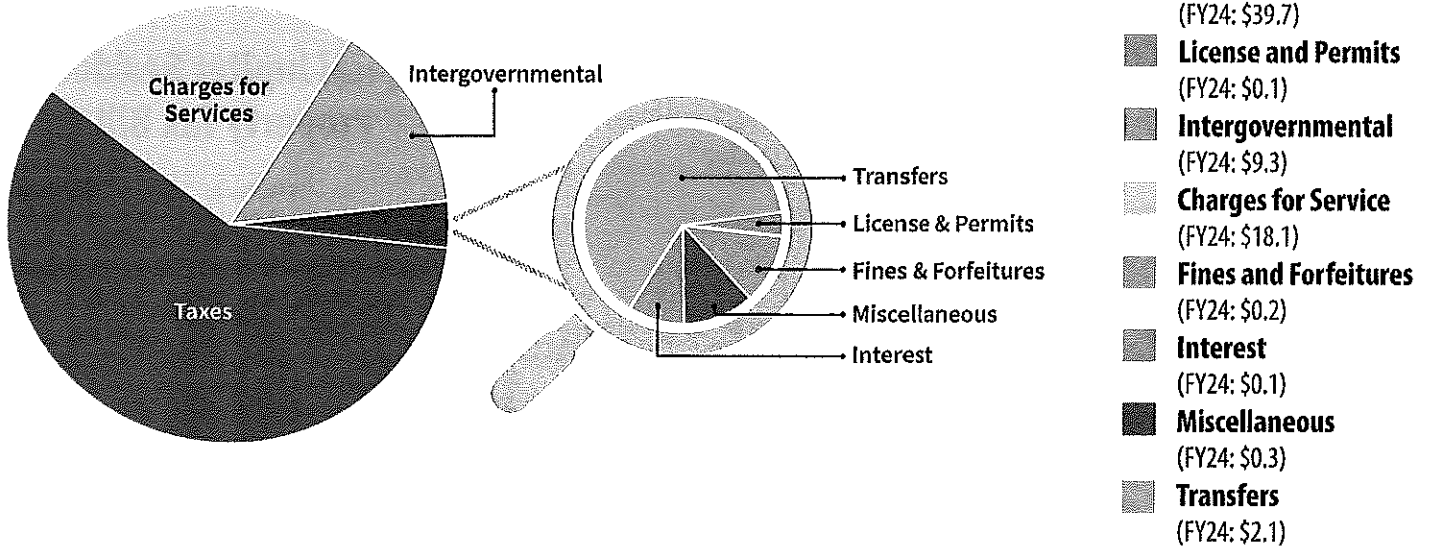
The Town's largest fund is its General Fund, which supports the general operations of the Town.

Item #3.

Where does the money come from?

The Town of Jupiter will collect just over \$71 million in revenues in its General Fund in FY2024. The largest portion of those revenues comes from property taxes, at \$29.7 million. Other sources of revenue for the General Fund include State of Florida revenues. In FY2024, the Town expects to collect \$39.7 million in tax revenues, or about \$3.1 million more than in FY 2023. This is directly related to a 12% increase in property values.

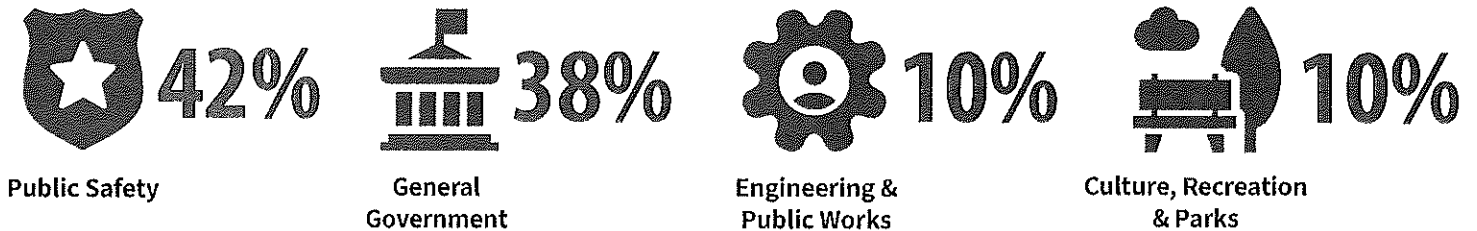
FY2024 Proposed General Fund Revenues



What does the money pay for?

In the General Fund, the largest portion of expenditures is devoted to keeping residents safe. Public Safety represents about 42% of what the Town spends in operating its local government. Other general government services - like Planning and Zoning, Human Resources, the Town Clerk's Office, Finance, IT and Administration - make up about 38% of the General Fund's budget. Culture, Recreation and Parks accounts for about 10% of the General Fund, as does Engineering and Public Works.

FY2024 General Fund Expenditures



Public Safety **\$29.4 million**

General Government **\$27.2 million**

Engineering & Public Works **\$7.4 million**

Culture, Recreation & Parks **\$6.9 million**

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Proposal for a Juno Beach Strategic Plan 2024-26

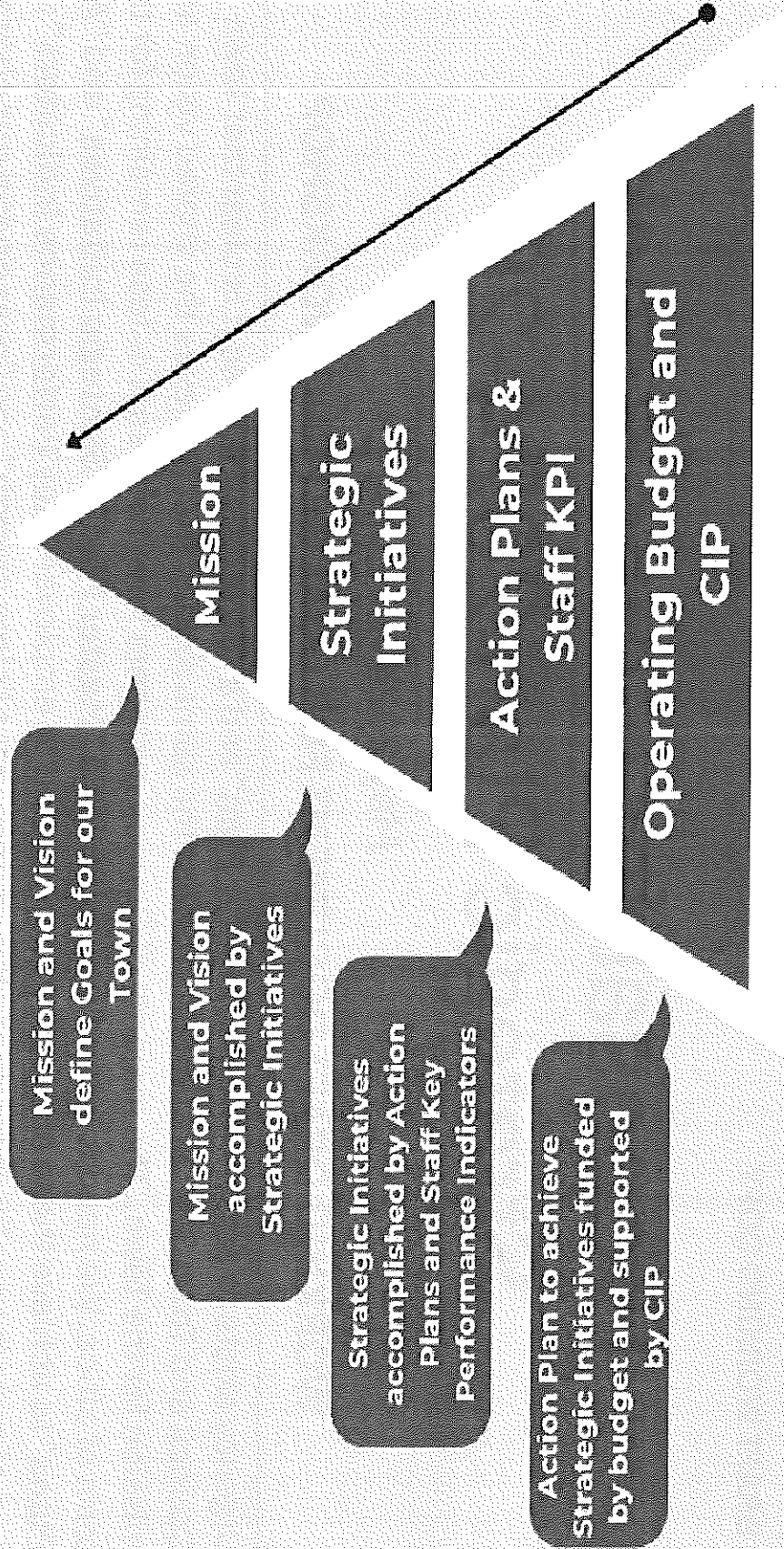
May 2024

WORKING DRAFT DOCUMENT FOR GOAL SETTING WORKSHOP

Urgency exists to act to create a "Master Plan" and a "Strategic Plan" so it is clear that Town Council and Town Staff are working toward the same results that achieves the shared vision and mission for the Town. The majority of Council members have two years or less remaining for their term of office. We need to act now to establish a "Master Plan", "Strategic Initiatives" and "Action Plans" to achieve these strategic initiatives tied to employee "Key Performance Indicators" prior to end of term for our Town Council. We cannot leave "slow growth" and "preserving our character and small-town charm" as the sole responsibility of volunteer boards & council members, as that is a failed proposition. Both Town Council and Town Staff must work together on the same "strategic initiatives" to achieve our mission and vision for the Town.

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STRATEGIC PLAN



Existing Vision & Mission Statements

- **Vision Statement**

The Town of Juno Beach . . .
a seaside community where
neighbors join together to share
in our exceptional quality of life.

- **Mission Statement**

The Town of Juno Beach is a
partnership of residents,
businesses, and Town staff
creating a hometown atmosphere
that emphasizes community
involvement, cultural activities,
and natural beauty.

Analysis: More Social in Nature Lacks Goal Type or Focused Language

3

Proposed Vision & Mission Statement

New Vision Statement

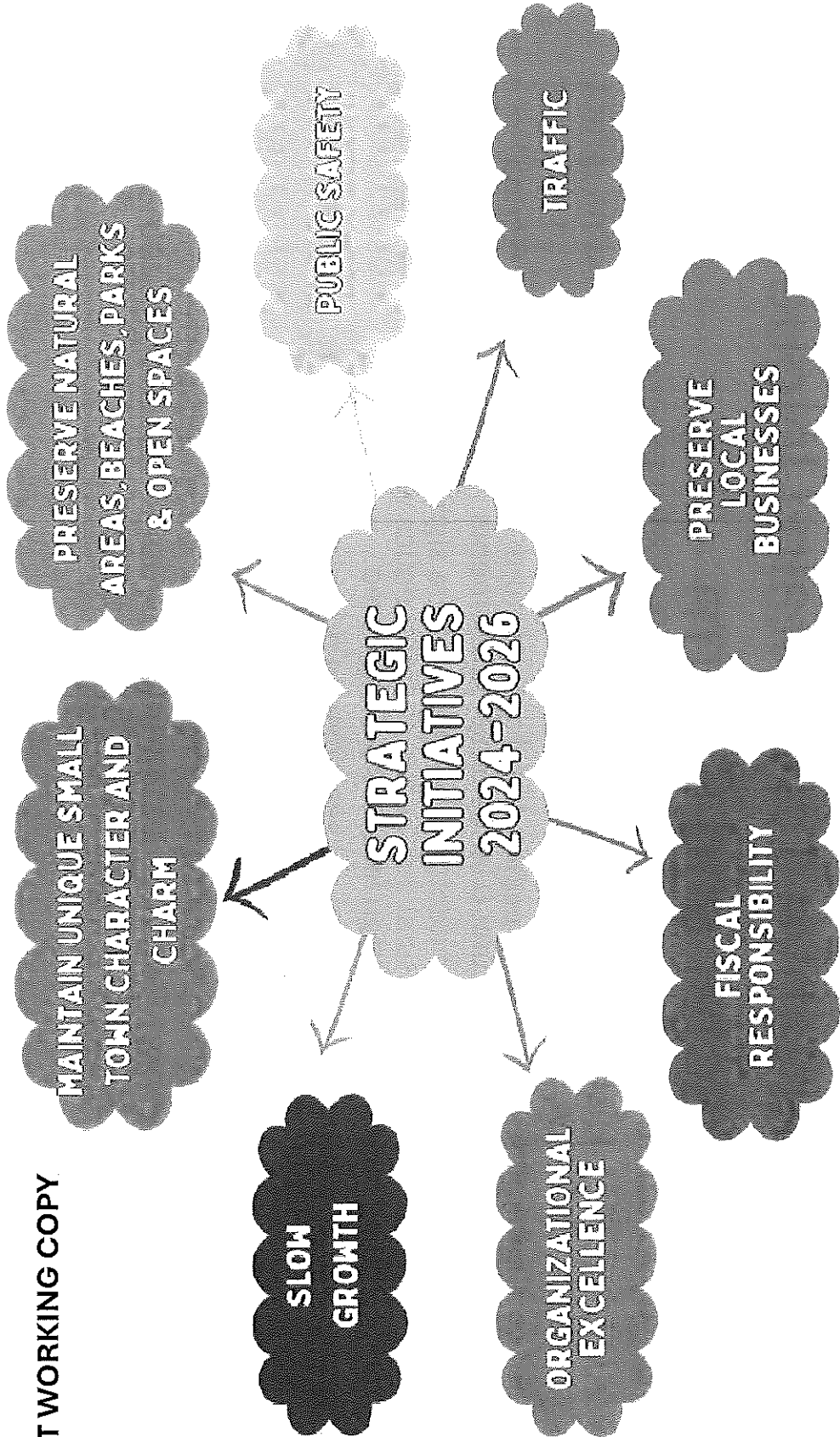
Juno Beach is a charming distinctive seaside community committed to preserving its unique character, natural resources, parks and open spaces, history and small-town charm.

New Mission Statement

We consistently provide exceptional municipal services that add value to residents' lives and businesses while assuring a long-term sustainable, slow-growth community that preserves our unique characteristics.

“Preserving the Town’s Character” is paramount and cannot solely fall on volunteer Boards and Town Council Members. It must be the job description of all our Town employees, the goal of strategic initiatives achieved by action plans and measured in the employee Key Performance Indicators for their annual review of job performance. As a Town, we need to focus on “Operational Excellence” tools for organizational governance, fiscal responsibility, and internal controls⁴

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Strategic Initiative 1: Maintain Unique Small

Town Character and Charm

- Identify Characteristics that Make Juno Beach Unique
 - Action Plan: Historical Survey of Neighborhoods and Condominiums (grant applic due now, closes in June)
 - Characterization of the Neighborhood architecture. Characterize “Old Florida” Commercial Architectural & landscape requirements
 - Adopt checklist for architectural features that are significant within each style – to require these architectural distinctive characteristics within CO, RM1, RM2, RH and other zoning codes where design features are regulated.
 - Identify structures of historical significance and identify incentives for owners to voluntarily preserve these historically significant structures
- Identify events that create community fellowship.
 - Action Plan: Continue Town Sponsored Events, other supported Festivals & Art events, and Support Community Volunteer Groups that bring together residents for fellowship that creates a sense of community

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Strategic Initiative 2: Manage Growth

- Work with professionals to create a Master Plan for Juno Beach
- Development that is in harmony with the natural environment, considering green space, beautification, and impacts on habitats and wildlife
 - Action Plan - Evaluate permitting reviews by environmental professionals and land use attorneys. Evaluate kicking back applications without resolving real estate issues first, such as ROW or CCCL.
- Planning and Zoning Staff responsible to implement slow growth. The burden cannot fall solely on volunteer boards and Town Council.
 - Action Plan - Annual Review – targets include realistic description of burden on community resources that new development projects present.
 - Action Plan - Communications around development - When development is proposed communicate alternatives that would be less intensive use, or alternatives to what is proposed that would reduce the impact of the proposed project.
 - Action Plan - Know the impact on infrastructure and charge an impact fee.
 - Action Plan - Benchmark other local governments and describe what would be required in more restrictive development communities; what would the size of the building be if parking were not underground, what would the landscape requirements be for the project, communicate the more stringent requirements for the project and potential improvements to Juno Beach land development requirements or codes.

7

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Strategic Initiative 3: Operational Excellence

- Sufficient investment in organization's infrastructure to maximize productivity, enhance performance and develop technical and leadership skills.
 - Action Plan - New Planning and Zoning Staff member hired at a rate to attract appropriate talent
- Overall costs of Town government managed to enable a sustainable future.
- Employees valued and invested in the achievement of strategic and operational results through engagement, communication, a team environment and a culture of continuous improvement
- Town facilities and buildings maintained to allow for a safe, functional working environment.
- Skilled leadership and workforce that is sustainable for the long-term
- A workforce and culture that is responsive and adaptive to new concepts and changing environments.

8

Strategic Initiative 3: Operational Excellence

- Create Process and Procedures for all Tasks and Job Duties
- Goal is to be able to create reproducible results in decision-making by following processes and procedures
- Goal is to not be people dependent – each person should create the processes and procedures for their job duties, so if someone fills in for them there is not a loss of productivity and not a loss of job performance
- Goal is to follow process, so if there is a problem with a particular decision, it is addressed as a process deficiency and not a people problem
 - Action Plan – training on Quality Improvement Tools, Continuous Improvement and Creating process and procedures for certainty in outcome.
 - Action Plan – each employee identify work tasks, create process & procedure for work tasks

9

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Strategic Initiative 3: Operational Excellence

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 - Action Plan – training on Quality Improvement Tools, Continuous Improvement and Creating process and procedures for certainty in outcome.
 - Action Plan – each employee identify work tasks, create process & procedure for work tasks

10

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Strategic Initiative 4: Preserve Natural Areas, Beaches, Parks and Open Spaces

- Preserve our Juno Dunes Natural Area, Beaches, Parks and Open Spaces
- Vulnerability Assessment – have contractor include mitigation projects and their priority; and include the Coastal Construction Control Line assessment for the teardown and building back of condominiums to determine if the language in our Comprehensive Plan is sufficient or for the purpose of determining impact fees (if any)
- Monitor new landscape management contract for parks & beautification
- Explore implementing existing landscape design for Pelican Lake Park, for littoral zone planting, and native shoreline planting
 - Action Plan -Enhance Storm Water Quality of new drainage on Ocean Drive into Pelican Lake, suggest mitigation in concrete boxes such as bio-char – it would need to be replaced periodically to remove oil and grease and fertilizer use education (nutrient pollution). Littoral Shelf – plant palette and selection for birds & ducks. Coordinate some more native upland planting with the project.
 - Action Plan- Enhance Storm Water Quality of new drainage on Celestial into Pelican Lake and add mitigation of possible for pollutants of concern (bio-char for petroleum) and fertilizer use education (nutrient pollution). Littoral Shelf – plant palette and selection for birds & ducks
 - Action Plan-Pelican Lake – August maintenance of cattails, planting of low growing bull rush, summer maintenance algae
 - Action Plan-Landscape planting of Trees along sidewalk outside Natural Area – work with County to obtain approvals. (shade on sidewalk)

Strategic Initiative 5: Support Local Businesses

- Be Business Friendly
 - Action Plan - Create a local business directory on-line
 - Action Plan - Create web pages that are business friendly
- Support the Master Development Plan process that indicates what businesses can help with control traffic
 - Action Plan – identify businesses with traffic at different times of day, or
 - Action Plan – identify businesses to attract walkers and bikers – devise ways to incentivize these businesses to attract them to our Town
- Support County’s Beach renourishment program, support of the Loggerhead Marine Life Center, and Juno Beach Pier.
- Partner with schools and universities with programs to support business needs, evaluate hiring a horticulturalist intern from Palm Beach State College; evaluate opportunities for architectural student intern or planning students to work with Planning and Zoning

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Strategic Initiative 6: Manage Traffic

- **As part of the Master Plan**, evaluate cross walk locations, islands, improved medians and pedestrian crossing with lights in road.
- Improve bicycle paths and pedestrian paths
- Evaluate pedestrian path lighting for evening and dusk (blinking lights in the road for cross walks- Pedestrian Hybrid Beacon (PHB))
- Explore speed tables, speed humps, speed trailers, signs that tell speed, other speed discouragement for Mars, Olympus, Oleander, Park, Floral, and Ocean Drive
- Explore improvements to Sea Oats – ingress and egress

For U.S. 1 and Donald Ross

- Explore traffic signaling with notification of bridge openings
- Explore traffic signaling that has no right turn when pedestrian or bicycles are in the intersection and going to turn right
- Explore right turn lane for Donald Ross Road traffic headed West for right turns onto U.S. 1 heading North

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Strategic Initiative 7: Public Safety

- Support the Juno Beach Police Department public safety initiatives
- Adequately Budget and Fund safety needs of the Police Department
- Consider productivity measures that support Town initiatives, such as reducing speeds on interior roads such as Mars, Olympus, Oleander, Park and Floral; and reducing unauthorized truck traffic

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Strategic Initiative 8: Fiscal Responsibility

- Organizational governance in place to evaluate risk facing the Town and insurance needs
- Establish internal controls within policies and procedures to implement those policies that are the audit points
- Calculate the remaining useful life of Town infrastructure with replacement dates, and assessment values for new development
 - Evaluate the use of a lobbyist firm to represent Town's interest when seeking funding for particular capital improvement projects as identified in remaining useful life exercise above.
- Seeking Grant funding when available to fund strategic initiatives identified and master plan goals. Excel charts and calendar for dates applications accepted, pre-plan TC approvals, contractor work needed to submit so dates not missed. Record conditions of grant with procedure or process to assure conditions met.

15

Summary – Looking ahead to our Goal Setting Workshop proposal for Town Strategic Plan

- Strategic Plan with its strategic initiatives and action plans (KISS type goals) to achieve the strategic initiatives tied to staff employee annual review Key Performance Indicators puts staff and council on same page to achieve results
- Working Document – Strategic Plan requires feed back and support from Town Council, Town Staff, and residents.
- Action Plans are the detailed steps followed to achieve the strategic results of the strategic initiatives with specific due dates.
- Success Measures assigned to each strategic initiative and annual employee reviews (KPI) directed at achieving results of strategic initiatives



TOWN COUNCIL MEETING MINUTES

May 22, 2024 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: PEGGY WHEELER, MAYOR
 DD HALPERN, VICE MAYOR
 MARIANNE HOSTA, VICE MAYOR PRO TEM
 JACOB ROSENGARTEN, COUNCILMEMBER
 DIANA DAVIS, COUNCILMEMBER

ALSO PRESENT: DAVID DYESS, TOWN MANAGER
 LEONARD RUBIN, TOWN ATTORNEY
 FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
 ISABELLA HICKEY, SENIOR PLANNER
 ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER
 CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
 FIORELLA VERDECIA, ADMINISTRATIVE SECRETARY

AUDIENCE: 36

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA – None

PRESENTATIONS

1. Swearing in New Police Officers
2. Employee of the Year - 2023

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

Public Comments Opened at 5:50pm.

Public Comments Closed at 6:09pm.

CONSENT AGENDA

3. Town Council Meeting Minutes for May 8, 2024
4. Special Event Request - 2024 Loggerhead Triathlon
5. Easement Agreements for Celestial Way Drainage Project
6. Asset Disposals
7. Year to Date (YTD) Financial Statements

MOTION: Halpern/Rosengarten made a motion to approve the consent agenda.

ACTION: The motion passed unanimously.

COUNCIL ACTION/DISCUSSION ITEMS *(A public comment period was provided for each item below.)*

8. Public Hearing and First Reading on Ordinance No. 788 – Electronic Publication of Legal Notices and Advertisements on Palm Beach County’s Website

MOTION: Davis/Rosengarten made a motion to approve Ordinance No. 788 on first reading.

ACTION: The motion passed unanimously.

9. Legislative Updates – *(see attached updated memorandum.)* - ***No Action Needed***

10. Kagan Park Ground Cover Discussion

MOTION: Rosengarten/ Halpern made a motion to approve moving forward with selecting the new playground equipment and proceeding with Option #4.

ACTION: The motion failed 2-3 with Mayor Wheeler, Vice Mayor Pro Tem Hosta, and Councilmember Davis opposed.

Mayor Wheeler passed the gavel.

MOTION: Wheeler/ Hosta made a motion to cancel the playground selection and apply for a FRDAP grant in the amount of \$150,000 (75% state funding/25% local funding) and make the immediate minor repairs to the existing equipment; with a funding request of \$10,000 from contingency for the repairs and the agreement for RMPK’s services for the grant application.

ACTION: The motion failed 2-3 with Vice Mayor Halpern, Councilmember Rosengarten, and Councilmember Davis opposed.

MOTION: Davis made a motion to cancel the playground selection and apply for a FRDAP grant in the amount of \$150,000 (75% state funding/25% local funding) and make the immediate minor repairs to the existing equipment along with the temporary replacement of ground cover; with a funding request of \$30,000 from contingency for the repairs, wood mulch ground cover, and the agreement for RMPK’s services for the grant application.

ACTION: The motion failed for lack of a second.

11. Discussion on Reconsidering Bicycle Access At JB# 7

Mayor Wheeler, Councilmember Rosengarten, and Councilmember Davis gave consensus to have staff create a warning policy to enforce against bicycle offenders at JB#7.

12. Suggestions for code improvements for new projects requiring a landscape plan.

Council gave unanimous consensus to have staff obtain a landscaping code benchmark comparative analysis utilizing codes from Palm Beach County, Town of Palm Beach, Town of Jupiter, and other similar jurisdictions.

13. Discussion on a relief option for nonconforming single-family residences

Council gave unanimous consensus to have staff proceed in preparing a code text amendment for the mechanical equipment section of Chapter 34 to incorporate language that addresses minor changes for equipment installed pursuant to a permit that would otherwise be considered nonconforming.

14. Discussion on a Proposed Modified Donation Policy

Council gave unanimous consensus to have staff proceed in creating a resolution to adopt the proposed modified donation policy to provide that Council approve all donations of public safety equipment and to reference Council consideration of the Town's financial goals or positions.

15. Discussion on Polco Survey Ideas

Council gave unanimous consensus to have staff send out a survey to gather input from the public on the Council's goals.

COMMENTS FROM THE COUNCIL

(See attached handout provided by Councilmember Rosengarten.)

Council gave unanimous consensus to have staff propose an amendment to the code to regulate the height of tiered walls.

Mayor Wheeler, Vice Mayor Halpern, and Councilmember Davis gave consensus to get a list of all 2024 eligible grants along with more detailed information and a longer timeframe to review.

Council gave unanimous consensus to have a discussion on the replacement of the chain link fence adjacent to the dune walkover and have the Hanukkah event be two hours long (5pm-7pm).

Vice Mayor Halpern, Councilmember Rosengarten, and Councilmember Davis gave consensus to have a discussion on North Palm Beach's recent Ordinance regulating the volume and massing of single-family dwellings on the next agenda.

ADJOURNMENT

Mayor Wheeler adjourned the meeting at 9:08pm.

Peggy Wheeler, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk

**TORCIVIA, DONLON,
GODDEAU & RUBIN, P.A.**

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Ruth A. Holmes
Ben Saver
Tanya M. Earley
Daniel Harrell, Of Counsel

*FLORIDA BAR BOARD CERTIFIED
CITY COUNTY AND LOCAL GOVERNMENT ATTORNEY

May 22, 2024

To: Mayor, Vice Mayor, and Members of the Town Council

From: Leonard G. Rubin, Town Attorney

Re: 2024 Legislative Update

Below please find a brief update on bills passed during the 2024 legislative session that could impact the Town.

BILLS ENACTED INTO LAW

HB 1365 – Unauthorized Public Camping and Public Sleeping

This bill prohibits local governments from authorizing or allowing persons to regularly engage in public camping or sleeping on public property. The phrase “public camping or sleeping” is defined as: (1) lodging or residing overnight in a temporary outdoor habitation used as a dwelling or living space and evidenced by the erection of a tent or other temporary shelter, the presence of bedding or pillows, or the storage of personal belongings; or (2) lodging or residing overnight in an outdoor space without a tent or other temporary shelter.

Further, it allows counties to establish and operate designated sleeping areas for persons experiencing homelessness. Such areas would have to meet basic health and safety requirements and would be overseen by the Department of Children and Families. If a county elects to designate such an area within the boundaries of a municipality, it can only do so with a majority vote of the municipality’s governing body. This bill does not require a municipality to establish or operate a designated sleeping area.

Beginning January 1, 2025, municipalities and counties can be sued by their residents, local business owners, or the Attorney General for authorizing or otherwise allowing public camping or sleeping. Before initiating a lawsuit, a plaintiff must give written notice of the alleged violation and five business days to cure it. If a resident or business owner prevails in a civil action, the court may award them court costs, attorneys' fees, investigative costs, witness fees, and deposition costs.

This bill is codified at section 125.0231, Florida Statutes, and has an effective date of October 1, 2024.

SB 1526 – Local Regulation of Nonconforming and Unsafe Structures

This bill, also known as the “Resiliency and Safe Structures Act,” restricts, with limited exceptions, local governments from prohibiting the demolition of nonconforming or unsafe structures, including historical structures, that are seaward of the coastal construction control line. The bill also authorizes the automatic replacement of the structure without requiring the new structure to have historical features or characteristics and prohibits local governments from imposing additional redevelopment restrictions that depart from existing requirements for a similarly situated parcel.

This bill is codified at section 553.8991, Florida Statutes, and took effect upon being signed into law on March 22, 2024.

HB 377 – License or Permit to Operate a Vehicle for Hire

This bill provides that a person who holds a valid, active license or permit issued by a county or municipality to operate a vehicle for hire may operate a vehicle for hire in any other county or municipality without being subject to additional licensing or permitting requirements and without paying additional license or permit fees so long as certain requirements are met.

This bill is codified at section 320.0603, Florida Statutes and has an effective date of July 1, 2024.

SB 676 – Food Delivery Platforms

This bill concerns the regulation of food delivery platforms, defined as a business that acts as a third-party intermediary for the consumer by taking and arranging for the delivery or pickup of orders from multiple food service establishments. This bill expressly preempts the regulation of food delivery platforms to the state.

This bill is codified at section 509.103, Florida Statutes, and took effect upon being signed into law on April 2, 2024.

HB 1451 – Identification Documents

This bill prohibits counties and municipalities from accepting as identification any identification card or document issued by any person, entity, or organization that knowingly issues such identification cards or documents to individuals who are not lawfully present in the United States, except when the documentation is issued by or on behalf of the federal government.

This bill is codified at sections 125.0156 and 166.246, Florida Statutes, and has an effective date of July 1, 2024.

HB 271 – Motor Vehicle Parking on Private Property

This bill makes several changes to the regulation of private parking lot operations and explicitly allows private parking lot signage to be regulated by the municipality in which the property is located.

This bill is codified at section 715.075, Florida Statutes and has an effective date of July 1, 2024.

HB 463 – Lights Displayed on Fire Department Vehicles

This bill authorizes certain government-owned fire department vehicles to show or display blue lights if authorized in writing by the fire chief of the government agency and if shown or displayed only on the rear of such vehicles.

This bill is codified at section 316.2397, Florida Statutes, and has an effective date of July 1, 2024.

SB 1628 – Local Government Actions

This bill provides that if a bond issue amount is greater than \$500 million, the bond referendum must be held at a general election. Further, it eliminates the exception from the requirement to complete a business impact estimate for ordinances concerning a comprehensive plan amendment or land development regulation, including zoning, initiated by a county or municipality. Comprehensive plan amendments and land development amendments initiated by a private party remain exempt.

This bill is codified at sections 100.261 and 166.041, Florida Statutes, and has an effective date of October 1, 2024.

HB 433 – Employment Regulations

This bill prohibits municipalities from establishing, mandating, or otherwise requiring an employer (other than the municipality itself) to meet or provide heat exposure requirements not otherwise required under state or federal law. Further, this bill provides that a municipality may not, through its purchasing or contracting procedures, seek to control or affect the wages of employee benefits

provided by its vendors or use wage or employment benefits as an evaluation factor. It also preempts local governments from regulating scheduling, including predictive scheduling, by a private employer except as required by state or federal law, or pursuant to federal grant requirements.

This bill is codified at sections 448.106, 448.077, and 218.077, Florida Statutes, and has an effective date of July 1, 2024.

HB 1557 – Department of Environmental Protection

This bill would allow municipalities to use the Resilient Florida Grants Program to update their inventory of critical assets and for the cost of permitting projects designed to achieve reductions in the risks or impacts of flooding and sea level rise using nature-based solutions. It further requires a vulnerability assessment to make use of the best available information through the Florida Flood Hub as certified by the Chief Science Officer. This bill also expands the types of projects that can be submitted for inclusion in the Statewide Flooding and Sea Level Rise Resilience Plan.

This bill is codified at section 380.093, Florida Statutes, and has an effective date of July 1, 2024.

HB 601 – Law Enforcement and Correctional Officers

This bill prohibits municipalities from adopting or attempting to enforce any ordinance relating to the investigation of complaints of misconduct by law enforcement or correction officers, or authorizing civilian oversight of law enforcement agencies' investigation of complaints of misconduct by law enforcement or correctional officers.

This bill is codified at section 112.533, Florida Statutes, and has an effective date of July 1, 2024.

HB 267 – Building Regulations

This bill would amend regulations relating to building permits in numerous ways, including,

- Amending the Florida Building Code to state that sealed drawings by a design professional are not required for the replacement of windows, doors, or garage doors in an existing one-family or two-family dwelling or townhouse if certain conditions are met.
- Providing that a local government must approve, approve with conditions, or deny a complete and sufficient building permit application within the following time frames, unless the applicant waives such timeframes in writing:
 - 30 business days for residential units less than 7,500 square feet,
 - 60 business days for residential units 7,500 square feet or more,
 - 60 business days for signs on nonresidential buildings that are less than 25,000 square feet,
 - 60 business days for multifamily residential, not exceeding 50 units; site plan approvals and subdivision plats not requiring public hearing or public notice; and lot grading and site alteration,

- 12 business days for an applicant using a master building permit consistent with section 553.794, Florida Statutes, to obtain a site-specific building permit, and
 - 10 business days for an applicant for a single-family residential dwelling applied for by a contractor licensed in this state on behalf of a property owner who participates in a Community Development Block Grant-Disaster Recovery program administered by the Department of Commerce.
- Requiring a local government to provide written notice to the applicant within 5 business days after receipt of the application of what additional information is needed or the application is automatically deemed to be properly completed and accepted.
 - Providing an applicant has 10 business days for submitting revisions when an application fails to meet applicable regulations, and providing the local enforcement agency has 10 business days after receiving the revisions to approve or deny the building permit, unless the applicant agrees to a longer period in writing.
 - Allowing local governments to use certain fees to upgrade technology hardware and software systems to enhance service delivery.
 - Adopting a new section concerning thermal efficiency standards for unvented attic and unvented enclosed rafter assemblies.
 - Providing that when an applicant utilizes the alternative plans review and inspection procedures in section 553.791, Florida Statutes, by utilizing a private provider who is licensed as an engineer or architect, the local building official must issue a permit or provide written notice regarding plan deficiencies within 10 business days, otherwise, the permit application is deemed approved as a matter of law.
 - Prohibiting local code enforcement agencies from auditing the performance of building code inspection services by private providers operating within the local jurisdiction until the agency has created standard audit procedures for the agency's internal inspection and review staff. The audit procedures must be publicly available online and in print versions, and the audit results for the prior two quarters must also be publicly available.

This bill is codified in various sections of the Florida Statutes and has an effective date of January 1, 2025.

SB 328 – Affordable Housing

This bill amends various provisions of the Live Local Act including:

- Clarifies that the phrase “currently allowed” density, height, and floor ratio does not include any bonus, variance, or other special exemption provided for in the local government’s regulations.
- Provides that a municipality may not restrict the floor area ratio of a proposed development below 150 percent of the highest currently allowed floor area ratio on any land in the municipality where development is allowed.

- Provides that if the proposed development is adjacent to, on two or more sides, a parcel zoned for single-family residential use that is within a single-family residential development with at least 25 contiguous single-family homes, the municipality may restrict the height of the proposed development to 150% of the tallest building on any property adjacent to the proposed development, the highest currently allowed height in the municipality's regulations, or 3 stories, whichever is higher.
- Modifies parking reduction requirements for developments near a major transportation hub or within a transit-oriented development or area.
- Requires municipalities to maintain on their websites a policy containing procedures and expectations for certain administrative approvals.

This bill is codified at section 166.04151, Florida Statutes, and took effect upon being signed into law on May 16, 2024.

SB 1084 – Department of Agriculture and Consumer Services

This bill, among other things, preempts the regulation of electric vehicle charging stations to the state and prohibits municipalities from enacting or enforcing any regulation relating to electric vehicle charging stations.

This bill is codified at section 366.94, Florida Statutes, and has an effective date of July 1, 2024.

PROPOSED CONSTITUTIONAL AMENDMENTS

HJR 7017 – Annual Adjustment to Homestead Exemption Value

This bill proposes a constitutional amendment to require an annual adjustment to the value of certain homestead exemptions (applicable to all taxes, except school taxes) each year for inflation using the percent change in the Consumer Price Index, if such percent change is positive. The constitutional amendment must be approved by at least 60% of voters during the November 2024 election.

If approved, this constitutional amendment would take effect on January 1, 2025.

BILLS THAT HAVE PASSED THE HOUSE AND SENATE

HB 7019 – Exemption of Homesteads

This bill would implement HJR 7017 if it is approved by the voters by requiring an annual adjustment to the value of certain homestead exemptions each year for inflation using the percentage change in the Consumer Price Index, if such percent change is positive. The bill would also require the Legislature to appropriate moneys to offset the reductions in ad valorem tax revenue experienced by fiscally constrained counties.

This bill would be codified at sections 196.031 and 218.136, Florida Statutes, and would take effect on January 1, 2025.

HB 479 – Alternative Mobility Funding Systems

This bill revises and provides additional guidance concerning the use of mobility plans and the collection of mobility fees. It provides that if a county and municipality charge the developer of a new development or redevelopment a fee for transportation capacity impacts, the county and municipality must enter into an interlocal agreement to coordinate the mitigation of their respective transportation capacity impacts. The interlocal agreement must ensure that the developer is not charged twice for the same transportation capacity impacts, establish a plan-based methodology for determining the legally permissible fee to be charged, and provide a method for the proportionate distribution of the revenue collected or provide a method of assigning responsibility for the mitigation of the transportation capacity impacts belonging to the county and the municipality. The county or municipality issuing the building permit must collect the fee unless agreed to otherwise. This bill also provides that if by October 1, 2025, the interlocal agreement is not executed, the developer shall receive a 10 percent reduction in the total fee calculated and additional administrative requirements shall be imposed on the local government.

This bill further provides that when increasing an impact fee based on a study, a local government can only use available data within the past four years and the new study must be adopted within twelve months of its initiation.

This bill would be codified at sections 163.3164, 163.3180, and 163.31801, Florida Statutes, and has an effective date of October 1, 2024

SB 812 – Expedited Approval of Residential Building Permits

This bill requires municipalities that have 10,000 residents or more and 25 acres or more of contiguous land that the municipality has designated in its comprehensive plan and future land use map as land that is agricultural or to be developed for residential purposes to create a program to expedite approval of residential building permits. The program must include a two-step application process for the adoption of a preliminary plat and allows the applicant to identify the percentage of planned homes or the number of building permits that the governing body must issue. At an applicant's request, the municipality must issue no less than 50% of the permits for dwellings to be built if certain conditions have been met. It also requires the municipality to establish a registry with at least three qualified contractors who may be used for processing and expediting the review of an application for a preliminary plat. To avail itself of this program, an applicant must indemnify the municipality from liability or damages resulting from the issuance of a building permit.

This bill would be codified at section 177.073, Florida Statutes, and would be effective upon enactment.

SB 1420 – Department of Commerce

This bill would amend requirements related to comprehensive plan amendments and requires local governments to adopt comprehensive plan amendments within 180 days after the receipt of agency comments, otherwise, the amendments are deemed withdrawn. Additionally, within 10 working days after adoption, a local government must transmit all comprehensive plan amendments to the state land planning agency and any other agency or local government that provided timely comments, otherwise, the amendments are deemed withdrawn.

This bill would be codified at section 163.3184, Florida Statutes, and has an effective date of July 1, 2024.

SB 280 – Vacation Rentals

This bill amends laws concerning vacation rentals. While regulation of vacation rentals is generally preempted to the state, it allows local governments to require the registration of vacation rentals with a local vacation rental registration program. In order to register a property under the local vacation rental registration program, local governments may require the operator of a vacation rental to, among other things, pay in full all recorded municipal liens against the subject vacation rental premises; designate and maintain at all times a responsible party who is capable of responding to complaints or emergencies related to the vacation rental; and comply with maximum overnight occupancy standards (no more than two people per room plus two, or at a minimum of 50 sq ft. per person).

Local governments may impose a fine of up to \$500 per day for failure to register under the local program or for failure to continue to meet registration requirements. Before issuing a fine, the local government must issue a written notice of violation and provide the vacation rental operator 15 days to cure the violation. A certified copy of an order imposing a fine may be recorded in the public records and thereafter constitute a lien against the real property on which the violation occurred. This bill further provides standards for when a local government may suspend or revoke a vacation rental registration.

This bill also includes new requirements for advertising platforms of vacation rentals including a requirement that the advertising platforms collect and remit all required taxes; require persons listing a vacation rental to include state and local registration numbers; and adopt anti-discrimination policies. The regulation of advertising platforms is preempted to the State.

This bill would be codified at numerous sections of Florida Statutes and has an effective date of July 1, 2024.

HB 473 – Cybersecurity Incident Liability

This bill exempts municipalities from liability in connection with a cybersecurity incident if the municipality substantially complies with the current training and cybersecurity standards

requirements under Section 282.3185, Florida Statutes. It further provides that failure of a municipality to substantially implement a cybersecurity program that complies with the standards of section 768.401 is not evidence of negligence and does not constitute negligence per se. If a municipality is named as a defendant in an action relating to a cybersecurity incident, the municipality has the burden of proof to establish substantial compliance.

This bill would be codified at section 768.401, Florida Statutes, and would be effective upon becoming law.

SB 674 – United States-produced Iron and Steel in Public Works Projects

This bill provides that when a governmental entity enters into a contract for a public works project or for the purchase of materials for a public works project, they must include a contract requirement that any iron or steel product permanently incorporated in the project be produced in the United States, except in limited circumstances. A “public works project” means an activity paid for with any state-appropriated funds or state funds administered by a governmental entity which consists of the construction, maintenance, repair, renovation, remodeling, or improvement of a building, road, street, sewer, storm drain, water system, site development, irrigation system, reclamation project, gas or electrical distribution system, gas or electrical substation, or other facility, project, or portion thereof owned in whole or in part by any governmental entity.

This bill would be codified at section 255.0993, Florida Statutes, and has an effective date of July 1, 2024.

Should you have any questions or be in need any additional information any of the bills referenced above, please do not hesitate to contact me.

WHITE House Briefing Statement

Item #4.

JULY 27, 2023

Provided by Councilmember
Rosengarten

Biden-Harris Administration Announces Actions to Lower Housing Costs and Boost Supply

*Launches first-of-its-kind program to address land use and zoning barriers that
limit housing*

President Biden's economic vision is about building an economy from the middle out and bottom up, not the top down— that's Bidenomics. A critical foundation of that vision, and the central goal of the Biden-Harris Administration's Housing Supply Action Plan, is an economy where everyone has access to a safe and affordable home. That vision means lowering costs, including by building and preserving more housing, particularly for lower- and middle-income households. Today's announcements will lower housing costs by tackling challenges that have stifled affordable housing for decades, as well as seizing immediate opportunities:

- Reducing barriers to build housing like restrictive and costly land use and zoning rules;
- Expanding financing for affordable, energy efficient and resilient housing; and
- Promoting commercial-to-residential conversion opportunities, particularly for affordable and zero emissions housing.

Recent data show that inflation in rental markets is decelerating and more apartments are on track to be built this year than any year on record. The Administration's actions are directly leading to the creation of tens of thousands of affordable housing units. For example, jurisdictions participating in the American Rescue Plan's (ARP) HOME program will produce at least 20,000 units of affordable housing and support an additional 23,000 households with rental assistance, non-congregate shelter, or supportive services. Treasury recently announced that communities across

the country will use ARP State and Local Fiscal Recovery Fund funds for 2,500 separate projects and developments to meet housing needs and combat homelessness. And since the Administration's restart of the Federal Financing Bank's Risk Sharing program, almost 12,000 rental homes have been created or preserved.

Today's actions further build on the Biden-Harris Administration's Housing Supply Action Plan and updates announced last fall, and are a down payment on the historic housing investments proposed in the President's Budget that would boost supply, lower costs and cut dangerous climate pollution, promote homeownership, protect renters, and promote fair housing. They also complement the actions by the Biden-Harris Administration in just the last week, including a crackdown on junk fees in the rental housing market, and new steps announced today that build on its Blueprint for a Renters Bill of Rights.

Reducing Barriers to Build Housing Like Restrictive and Costly Land Use and Zoning Rules

Local land use laws and zoning regulations limit where, and how densely, housing can be built. This constrains housing supply, perpetuates historical patterns of segregation, prevents workers from accessing jobs, and increases energy costs and climate risk. Today, the Biden-Harris Administration is announcing new actions to fund jurisdictions committed to removing barriers that restrict housing production and preservation, including by:

Announcing the Department of Housing and Urban Development's (HUD) Pathways to Removing Obstacles to Housing (PRO Housing) program. Restrictive local land use rules slow down housing production, or prohibit housing being developed at all, which increases the costs to rent or purchase a home. Such restrictive rules are often also inconsistent with fair housing principles. This first-of-its-kind \$85 million federal program will provide communities with funding to identify and remove barriers to affordable housing production and preservation. HUD will award grants of up to \$10 million to jurisdictions that have an acute demand for affordable housing and are working to identify, address, or remove barriers to housing production and preservation. Funding can be used for planning and policy activities to allow for higher-density zoning and rezoning for multifamily

and mixed-use housing, **streamlining affordable housing development, and reducing requirements related to parking and other land use restrictions.**

Funding can also be used for infrastructure activities necessary for the development or preservation of housing.

Reducing land-use restrictions and improving transportation access to housing. Earlier this month, the Department of Transportation announced its Reconnecting Communities and Neighborhoods (RCN) program, which will provide up to \$3.16 billion for planning and capital construction projects that prioritize disadvantaged communities and improve access to daily destinations. This includes improving connections to affordable housing, fostering equitable development, and increasing housing supply through zoning reform. RCN includes a \$450 million Regional Partnership Challenge that will incentivize stronger regional partnerships to tackle persistent equitable access and mobility challenges, with land use reform as a key priority.

Encouraging the improvement of land use in Economic Development Administration grant programs. The Economic Development Administration (EDA) updated its “Investment Priorities” that **guide the agency’s grantmaking to include an emphasis on efficient land use, where commercial uses, economic activity, and employment opportunities are concentrated and accessible to nearby residential density.** Moving forward, **EDA will more explicitly incentivize projects that include an emphasis on density in the vicinity of the project -** which can in turn encourage greater housing supply and allow people to live closer to work and services they need.

Expanding Financing to Create and Repair Affordable, Energy Efficient and Climate Resilient Housing

Gaps in access to financing, along with the complexity of mixing funding sources, limit the production or preservation of affordable housing. The Biden-Harris Administration is taking the following actions to expand financing for affordable, energy efficient, and **climate resilient housing** going forward:

Providing new financing for affordable, energy efficient, climate resilient

housing and clean energy investments. This month, the Environmental Protection Agency (EPA) announced its \$27 billion Greenhouse Gas Reduction Fund (GGRF), which will mobilize private capital and provide financing for thousands of clean energy projects, including cost-saving retrofits of existing homes and buildings, construction of zero emissions buildings, and commercial to residential conversions, among others. Such investments will reduce pollution and lower utility costs. This announcement follows HUD's announcement of its Green and Resilient Retrofit Program with over \$830 million available in grants and loan subsidy, for loan commitments up to \$4 billion, to modernize existing HUD-assisted affordable homes so they remain available for families into the future. The Department of Energy also released \$90 million to advance efficiency and resilience through building codes, and HUD, FHA, and the United States Department of Agriculture proposed modernizing energy codes.

Making it easier to build and rehabilitate apartments with FHA-insured mortgages. HUD announced new guidelines that increase the dollar amount threshold at which a multifamily loan is considered a large loan and is subject to additional underwriting requirements from \$75 million to \$120 million. This change will simplify underwriting and reduce development costs for large multifamily properties financed with FHA-insured mortgages without presenting undue risk to FHA, significantly expanding commitments for affordable housing financing. HUD will review this large loan limit annually.

Streamlining financing for the creation of affordable housing. HUD announced that it will allow larger loans to participate in the agency's Low Income Housing Tax Credit (LIHTC) Pilot Program, which increases the number of apartment sites eligible for a program that streamlines financing. HUD also updated guidelines to allow public housing authorities (PHAs) to more easily use housing vouchers and mixed-finance transactions to create or preserve housing.

Repairing and expanding affordable housing. HUD published new guidance for public housing authorities and multifamily housing owners participating in the Rental Assistance Demonstration, providing them with additional tools to repair and build deeply affordable housing. The guidance also promotes water- and energy-efficiency investments, and includes new


requirements that address climate resilience, adopts stronger energy efficiency standards, and supports repairs to thousands of existing affordable units in the next three years.

Item #4.

Empowering homeowners to be part of the solution by increasing financing for onsite housing units. In April, FHA proposed updates that, if implemented, would make it easier to finance accessory dwelling units (ADUs), which are additional onsite housing units. Among the changes is the ability to include projected rental income from an ADU as part of the qualifying income when purchasing or refinancing a home. This added flexibility would expand opportunities for low- and moderate-income homeowners to benefit from the wealth-building potential of ADUs while increasing the stock of affordable housing.

Promoting Commercial-to-Residential Conversions

Across the country, commercial vacancies are affecting urban and regional economies. Commercial-to-residential conversion can counteract those effects, reenergize local economies, and add to the supply of housing. The adaptive reuse of these properties also presents an opportunity to create zero-emissions housing, which will reduce energy costs for residents and cut dangerous climate pollution. Recognizing that opportunity, the Biden-Harris Administration is launching a new commercial-to-residential conversion initiative that is:



Leveraging federal funding and other tools to support conversions. The White House will lead a new interagency working group to develop and advance federal funding opportunities that support the conversion of commercial properties to housing, and leverage climate-focused federal resources to create zero emissions and affordable units. For example, programs like HUD's PRO Housing announced today, as well as investments from President Biden's Inflation Reduction Act and Bipartisan Infrastructure Law, can be used for such conversions. As part of this initiative, the General Services Administration (GSA) will launch an effort to identify and market surplus federal properties that represent the best opportunities for commercial-to-residential conversions. Ongoing conversion projects from GSA dispositions are already producing over 1,000 new housing units. The initiative will continue to convene developers, municipalities, and other

stakeholders to learn about opportunities and challenges.

Item #4.

Funding research that supports commercial to residential conversions.

This week, HUD announced new funding to support research on office-to-residential conversions, including producing a new guide for state and local policymakers on how to make these projects more economically viable. Building on a public convening held this week on office-to-residential conversions, HUD will release a policy brief on this topic later this year.

###



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: C. Copeland-Rodriguez, Town Clerk
Item Title: Proclamation – 13th Annual KidsFit Jamathon

DISCUSSION:

POLITICalm is requesting the Town of Juno Beach to support the 13th Annual KidsFit Jamathon® via proclamation. The Annual KidsFit Jamathon is an innovative and interactive event for youth that motivates and inspires them to dance, stay fit, and live healthy lives. This annual summer wellness/fitness event is hosted by [Digital Vibez, Inc.](#) and provides a professional concert-like atmosphere with music, dance performances, and impressive sound, stage, and lighting.

RECOMMENDATION:

The Town Staff recommends Town Council approve the Proclamation for the 13th Annual KidsFit Jamathon.



Proclamation

Town of Juno Beach of Palm Beach County, Florida

WHEREAS, the Town of Juno Beach takes special notice and acknowledges the exceptional service Digital Vibez has provided for more than 14 years to our citizens of highest potential, our children; and

WHEREAS, in 2010, Digital Vibez was founded to reach out to underserved youth in Palm Beach County by mentoring them through dance fitness, technology, and the arts; and

WHEREAS, Digital Vibez partners with more than 200 local afterschool sites, community based organizations, and summer camp programs serving thousands of children each year; and

WHEREAS, Digital Vibez serves all children within and even beyond Palm Beach County; and

WHEREAS, Digital Vibez has hosted events such as Let’s Move PBC and programs such as Wellness Workshops, Fitness Jamz, and Digital Expressions where children can create songs and videos to express themselves; and

WHEREAS, KidsFit Jamathon® is the largest kids dance fitness concert in the nation; and

WHEREAS, Digital Vibez has grown a following nationally and has a viral dance video on TikTok with over 42 Million views bringing national and international attention to Palm Beach County; and

WHEREAS, Digital Vibez will host its largest event yet this year with dance fitness, healthy activities and snacks, and dance performances by local students where the winning sites of the competitions will take home a cash prize;

NOW, THEREFORE, I, Peggy Wheeler, Mayor of the Town of Juno Beach, do hereby proclaim Wednesday, July 17, 2024, as the:

13th Annual KidsFit Jamathon®

to be held at the South Florida Fairgrounds in the City of West Palm Beach, and urges all citizens to join us in congratulating and celebrating Digital Vibez on their 13th KidsFit Jamathon® celebration.

PROCLAIMED this 26th day of June, 2024.

TOWN OF JUNO BEACH, FLORIDA

Peggy Wheeler, Mayor

ATTEST:

Caitlin E. Copeland-Rodriguez, MMC, Town Clerk



1 3 T H A N N U A L
KIDSFIT
 JAMATHON®

WWW.DIGITALVIBEZ.ORG



KidsFit Jamathon® is the ultimate summer fitness experience for youth! Dance Fitness | Obstacle Courses | Dance Competition | Game stations | Prizes and Giveaways



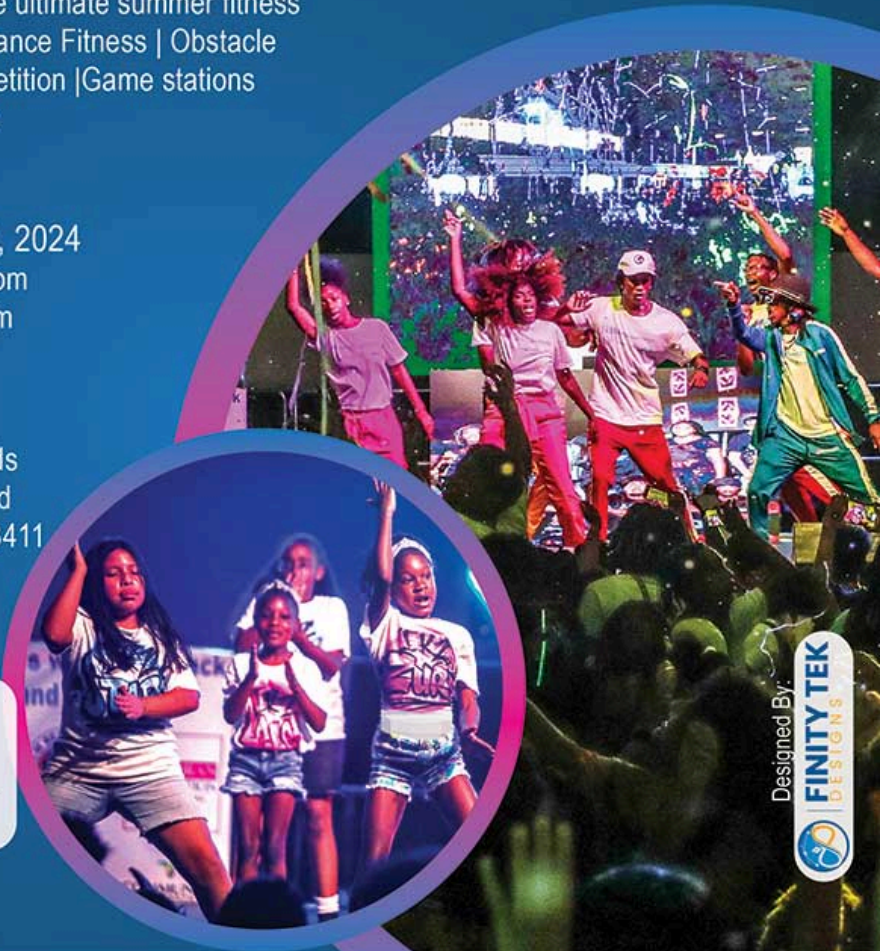
Date & Time
 Wednesday July 17th, 2024
 Session 1: 9:30am - 12pm
 Session 2: 1:30pm - 4pm



Location
 South Florida Fairgrounds
 9067 Southern Boulevard
 West Palm Beach, FL 33411



Scan QR Code To Register



Designed By:
FINITY TEK
 DESIGNS

Sponsors & Partners



2635 Old Okeechobee Road
 West Palm Beach, FL 33409

Tel: 561.847.4521



jana@digitalvibez.org
 www.digitalvibez.org



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: D. Dyess, Town Manager
Item Title: Donation from Frenchman's Creek Charities Foundation, Inc.

DISCUSSION:

We have been notified that the Frenchman's Creek Charities Foundation has made a donation of \$34,000 to the Town of Juno Beach. During the foundation process the leadership team discussed the items where the funds could be useful. We submitted several items to the Foundation to include funding for the playground.

At their May board meeting the Frenchman's Creek Charities Foundation elected to donate funds for a replacement pressure washer (\$15,500) to enhance our beautification efforts and restore the compass emblem at Celestial Way and Mercury (\$18,500).

RECOMMENDATION:

Staff recommends that the Town Council make a motion to approve the donation of \$34,000 from Frenchman's Creek Charities Foundation, Inc. towards the Celestial Way Compass Renovation and Pressure Washer and authorize the Town Manager to execute the acceptance letter and donation form.



To Whom it May Concern:

On behalf on the Board of Directors of the Frenchman’s Creek Charities Foundation, we are pleased to enclose a grant check in the amount of \$34,000 for support of the Celestial Way Compass Renovation as recommended by the Frenchman’s Creek Charities Foundations Allocations Committee.

In all public acknowledgement and publicity relating to this grant, we request that you indicate the gift was received from the Frenchman’s Creek Charities Foundation.

We ask that you acknowledge receipt of this grant and the payment, confirming that no gifts or services were received by the Foundation in exchange for this grant by signing a copy of this letter and returning it to Rene Mirucki in the enclosed envelope.

We look forward to receiving a brief final report, including a financial report, on the use of these funds by December 31, 2024. Please send or email your report to Rene Mirucki, rmirucki@frenchmancreek.com.

We are pleased to support the Town of Juno. Please do not hesitate to contact us if you have any questions.

Sincerely,
Donna Smolens, Chairperson

Enclosure

Accepted and agreed on this ____ day of _____, 2024.
By _____

Town of Juno Beach Donation Receipt Form

Date: 06/17/2024

Donor's Name: Frenchmans Creek Charities Foundation

Donor's Address: _____

Donor's Phone: _____

Donation Amount: \$34,000.00

If land, goods, or services, describe land, goods or services donated:

Please check where appropriate:

This donation is unrestricted in its use.

This donation is restricted for the following purpose:

Restoration of Compass on Celestial Way (\$18,500) and a new pressure washer (\$15,500)

Please respect my privacy, I do not wish to be recognized for my contribution.

Person completing this form:

Donor: Niles Citrin, Chair - Charities Allocation Committee

Signature of Town Employee receiving donation: N/A

Note: Donation is tax deductible to the extent allowable by law. It is the responsibility of the donor to determine fair market value of this donation.

No goods or services were provided in exchange, in whole or in part, for the donation.

Approved By: _____
Town Manager / Council

(One copy to Finance Department, one copy for Clerk, and one copy for donor)



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: M. Ventura, Finance Director
Item Title: Year to Date (YTD) Financial Statements

DISCUSSION:

Please find attached the YTD financial reports for your review.

RECOMMENDATION:

This is an informational report to Town Council only and no action is required.

TOWN OF JUNO BEACH
MONTH ENDING May 31, 2024

Item #7.

1					
2	GENERAL FUND	Original	Actual		
3		FISCAL YEAR	YTD 5/31/24	Difference	% To Budget
4	<u>REVENUES</u>	<u>2023-2024</u>			
5	Ad Valorem Taxes	\$3,966,863	\$3,931,247	\$35,616	99%
6	Local Option, Use & Fuel Taxes	\$57,283	33,948	\$23,335	59%
7	One-Cent Discretionary Surtax	\$305,851	227,608	\$78,243	74%
8	Utility Services Taxes	\$953,364	596,516	\$356,848	63%
9	Local Business Tax	\$70,000	49,889	\$20,111	71%
10	Building Permits	\$1,040,000	770,998	\$269,002	74%
11	Franchise Fees	\$100,000	69,325	\$30,675	69%
12	Permits, Fees & Special Assessments	\$159,950	163,431	(\$3,481)	102%
13	Grants	\$274,500		\$274,500	0%
14	Intergovernmental Revenue	\$533,180	336,373	\$196,807	63%
15	Charges for Services	\$40,000	54,713	(\$14,713)	137%
16	Fines and Forfeitures	\$25,500	94,138	(\$68,638)	369%
17	Investment Earnings	\$150,000	360,556	(\$210,556)	240%
18	Miscellaneous	\$97,000	511,117	(\$414,117)	527%
19	From Impact Fees-Restricted	\$75,000	0	\$75,000	0%
23	From One-Cent Surtax-Restricted	\$18,200	0	\$18,200	0%
24	From Assigned Fund Balance	\$705,399	0	\$705,399	0%
25	<u>From Unassigned Fund Balance</u>	\$2,942,500	<u>0</u>	\$2,942,500	0%
26					
27	TOTAL REVENUES	<u>\$11,514,590</u>	<u>\$7,199,859</u>	<u>\$4,314,731</u>	63%
28					
29	EXPENDITURES BY DEPARTMENT				
30					
31	<u>LEGISLATIVE</u>				
32	Salaries	16,200	\$11,900	\$4,300	73%
33	Employee Benefits	1,239	910	\$329	73%
34	Operating Expenses	<u>12,500</u>	<u>959</u>	\$11,541	8%
36	TOTAL LEGISLATIVE	29,939	13,769	16,170	46%
37					
38	<u>FINANCE & ADMINISTRATION</u>				
39	Salaries	674,302	426,361	247,941	63%
40	Employee Benefits	187,478	110,819	76,659	59%
41	Professional Fees	87,000	67,943	19,057	78%
42	Operating Expenses	161,650	118,836	42,814	74%
43	Capital Outlay	<u>55,000</u>	<u>44,562</u>	10,438	81%
44					
45	TOTAL FINANCE & ADMINISTRATION	1,165,430	768,521	396,909	66%

TOWN OF JUNO BEACH
MONTH ENDING May 31, 2024

	FISCAL YEAR	Actual	Difference		
49					
50					
52					
53					
54					
55	<u>2023-2024</u>	YTD 5/31/24			
56	<u>COMPREHENSIVE PLANNING</u>				
56	Salaries	554,981	330,518	224,463	60%
57	Employee Benefits	161,676	84,504	77,172	52%
58	Professional Fees	475,500	419,955	55,545	88%
59	Operating Expenses	67,556	45,934	21,622	68%
60	Capital Outlay	<u>110,000</u>	<u>0</u>	110,000	0%
61					
62	TOTAL COMPREHENSIVE PLANNING	1,369,713	880,911	488,802	64%
63					
64	<u>LAW ENFORCEMENT</u>				
65	Salaries	1,853,310	1,013,521	839,789	55%
66	Employee Benefits	940,979	618,981	321,998	66%
67	Professional Fees	37,700	12,764	24,936	34%
68	Operating Expenses	392,646	292,899	99,747	75%
69	Capital Outlay	<u>375,000</u>	<u>316,951</u>	58,049	85%
70					
71	TOTAL LAW ENFORCEMENT	3,599,635	2,255,116	1,344,519	63%
72					
73	<u>PUBLIC WORKS</u>				
74	Salaries	344,949	211,115	133,834	61%
75	Employee Benefits	126,543	72,029	54,514	57%
76	Professional Fees	5,000	3,433	1,567	69%
77	Operating Expenses	524,694	337,006	187,688	64%
78	Capital Outlay	<u>3,378,250</u>	<u>1,815,561</u>	1,562,689	54%
79					
80	TOTAL PUBLIC WORKS	4,379,436	2,439,144	1,940,292	56%
81					
82	<u>GENERAL GOVERNMENT</u>				
83	Insurance	332,115	240,527	91,588	72%
84	Town Debt Service	0	0	0	
85	Contingency	<u>638,322</u>	<u>0</u>	638,322	0%
86					
87	TOTAL GENERAL GOVERNMENT	970,437	240,527	729,910	25%
88					
89					
90	TOTAL EXPENDITURES	<u>\$11,514,590</u>	<u>\$6,597,988</u>	<u>\$4,916,602</u>	<u>57%</u>
91					
92	Net Income YTD	<u>(\$0)</u>	<u>\$601,871</u>		

BALANCE SHEET FOR 2024 8

FUND: 01		GENERAL FUND	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
01	10101	GENERAL FUND CHECKING	141,909.78	-28,266.74
01	10102	PAYROLL CHECKING	.00	5,098.62
01	10106	CREDIT CARD ACCOUNT	55,934.76	756,290.29
01	10201	PETTY CASH	.00	600.00
01	10202	PETTY CASH-PD	.00	250.00
01	10410	WELLS FARGO-MM SWEET	-483,567.95	2,462,373.51
01	10412	MONEY MARKET	.00	2,641,937.15
01	10420	POOLED CASH-STATE BD OF A	.00	661,209.02
01	10421	FL PALM INVESTMENT	1,000,000.00	3,088,332.26
01	10424	FMIT-0-2 HQ BOND FUND	.00	236,595.34
01	10425	FMIT-SHORT TERM BOND	.00	447,593.19
01	10426	FMIT-INTERMEDIATE TERM BD	.00	535,527.89
01	10435	CERTIFICATES OF DEPOSIT	-1,033,811.88	1,047,760.27
01	11510	ACCOUNTS RECEIVABLE	45.00	465.71
01	11590	AR-RETIREE INSURANCES	48.77	-346.22
01	13310	DUE FROM OTHER GOV'T UNIT	.00	741,771.54
01	13501	ACCRUED INTEREST RECEIVABLE	-43,014.01	95,798.95
01	15500	PREPAID EXPENSES	1,267.66	2,613.14
TOTAL ASSETS			-361,187.87	12,695,603.92
LIABILITIES				
01	20200	ACCOUNTS PAYABLE	22,921.23	897.96
01	20205	FRIENDS OF THE ARTS	-500.00	-2,604.75
01	20210	PENSION PAYABLE-FRS	-3,201.54	-51,629.51
01	20211	RETIRE-GEN. EMP. PAYABLE	.00	-2,383.79
01	20241	125-CAFE.HEALTH INSURANCE	-751.87	-374.02
01	20242	125-CAFE. MEDICAL FSA	7,966.70	26,718.82
01	20245	ALLSTATE VOLUNTARY INSURANCE	-.03	-304.73
01	20250	125-CAFE. VISION CARE	-.09	-3.90
01	20295	PD-TAKE HOME CAR	-580.00	-5,020.00
01	20810	DUE TO PALM BEACH COUNTY	391.79	-7,293.55
01	20830	DUE TO STATE-BLDG PERMIT FEES	-1,398.67	-5,407.19
01	21600	ACCRUED PAYROLL	.00	-40,703.08
01	21700	WITHHOLDING TAXES	13,806.53	7,614.88
01	21720	SOCIAL SECURITY TAXES	18,269.41	-21,543.84
01	22300	UNEARNED REVENUE	.00	-31,818.70
TOTAL LIABILITIES			56,923.46	-133,855.40
FUND BALANCE				
01	17100	ESTIMATED REVENUES	.00	11,514,590.00
01	17200	REVENUE CONTROL	-283,699.49	-7,201,702.91
01	24100	APPROPRIATIONS CONTROL	.00	-11,514,590.00
01	24200	EXPENDITURE CONTROL	587,963.90	6,620,187.15
01	24500	RESERVE FOR ENCUMBRANCE	.00	-87,500.00
01	28000	NON-SPENDABLE PREPAID ITEMS	.00	-76,028.84
01	28100	RESTRICTED-IMPACT FEE	.00	-81,892.60
01	28101	RESTRICTED-IMPACT FEE LAW ENFO	.00	-8,831.01
01	28102	RESTRICTED-CAPITAL PROJECTS	.00	-23,562.39
01	28103	RESTRICTED ONE-CENT SURTAX	.00	-1,304,452.95

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 User: 953mventura
 Program ID: glbalsht

BALANCE SHEET FOR 2024 8

FUND: 01		GENERAL FUND	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
FUND BALANCE				
01	28115	BUILDING CODE ENFORCEMENT	.00	-2,290,118.45
01	28120	RESTRICTED-LAW ENFORCEMENT	.00	-13,581.25
01	28121	RESTRICTED-STATE/LOCAL FORFEIT	.00	-109,314.40
01	28300	ASSIGNED-SUBSEQUENT YEAR	.00	-2,942,500.00
01	28400	UNASSIGNED-FUND BALANCE	.00	-5,001,879.55
01	28410	UNASSIGNED-CONTRIBUTIONS	.00	-40,571.32
TOTAL FUND BALANCE			304,264.41	-12,561,748.52
TOTAL LIABILITIES + FUND BALANCE			361,187.87	-12,695,603.92

** END OF REPORT - Generated by Michael Ventura **



Meeting Name: Town Council
Meeting Date: June 26, 2024
Prepared By: Davila, F. CFM.
Item Title: Ordinance No. 785 - Schedule of Off-Street Parking Requirements Multiple-Family Use (Second Reading)

DISCUSSION:

At the February 5th, 2024, Planning and Zoning Board meeting, the Board discussed Parking within the Town. The Board unanimously recommended to Council to have the Town's Traffic Engineer conduct a study on parking issues in the Town with focus on reducing the need for on-street parking and emphasizing on multi-family, hotels/motels, and commercial mixed-use designations and to use staff's table as a reference (see the attached chart) and provide a professional opinion on the proposed changes.

At the February 28th, 2024, Town Council meeting, Council directed staff to get a ballpark figure from the traffic engineer on conducting a townwide parking study and to look into the revisions of the current multi-family and guest spot requirements.

At the May 1st, 2024, Town Council meeting, staff provided Council the cost for the Town Engineer to perform a townwide review of the Town's parking code and to perform a parking study, the proposal amount is \$14,500. The Council decided not to move forward with the Town wide review of the parking code and directed staff to move forward with the code text amendment for the multi-family use section of the parking code along with additional amendments within the Commercial General, Commercial Office, and Medical Commercial zoning districts and other districts as they relate to multi-family parking.

At the May 6th, 2024, Planning and Zoning Board meeting, the Board reviewed and provided a unanimous recommendation of approval to the Town Council.

As directed by Council, staff is proposing to amend Code Section 34-981(b)(5), schedule of off-street parking requirements, multiple-family dwelling to provide for the following:

- To modify the requirement of parking spaces per unit to a minimum of 2 parking spaces per dwelling unit (for all dwelling units),

- To modify the requirement of guest parking spaces from 1 guest parking space for every 7 units to 1 guest parking space for every 5 units.

The Town’s current code, for multiple family requires the following:

Multiple-Family Dwelling	2 spaces per dwelling unit for the initial 20 units; 1.75 spaces for each from 21 through 50; 1.50 spaces for units 51 and more. In addition, one guest space shall be required for every 7 units.
--------------------------	--

In addition, staff is proposing to modify the following sections of the code to refer parking requirements only to Article IV, division 4.

- Code Section 34-290, building site area regulations for the Residential Multiple-Family – Medium Density Zoning District.
- Code Section 34-314, building site area regulations for the Residential Multiple-Family – Moderate Density Zoning District.
- Code Section 34-337 building site area regulations for the Residential, Transient and Multiple-Family – Moderate Density Zoning District.
- Code Section 34-368 building site area regulations for the Residential Multiple-Family – High Density Zoning District.
- Code Section 34-400 building site area regulations for the Multiple-Family – Moderate Density Open Space Option Zoning District.
- Code Section 34-631(12)(a), building site area regulations for the Commercial General Zoning District.
- Code Section 34-658, building site area regulations for the Commercial Office Zoning.
- Code Section 34-855(10), building site area regulations for the Commercial Office Zoning District.

At the May 8th, 2024, Town Council meeting, Council reviewed and discussed proposed ordinance # 785. After the discussion, Council provided a unanimous approval on first reading of the proposed ordinance and asked staff to provide additional information on how the ordinance may impact the zoning districts that include Multiple-Family as a use (other than the Commercial General Zoning District). For the Council’s review, please find attached a report on all multi-family projects located within the Town. The report includes the project’s current number of dwelling units, current parking, current parking requirement by today’s code, and future parking requirement if ordinance 785 passes. Please note that the information provided in the report is accurate to the best of our knowledge.

RECOMMENDATION:

Staff recommends that the Town Council review and consider Ordinance No. 785 on second reading.

Attachment(s):

1. Comparative Parking Requirement Table.
2. Ordinance No. 785.

Zoning Districts		Project Name	Address	Use	PAPA Units/Homes	Existing Parking Spaces	Required Spaces as of 6/26/24	Required Parking Spaces after approval of #785*
Residential Multiple-Family – Medium Density	RM-1	Cote De La Mer	170 Celestial Way	Townhouse	39	106	80	86
		Wexford Court	220 Celestial Way	Townhouse	7	Approx. 28	15	15.4
		Pelican Walk	290 Celestial Way	Condominium	6	Approx. 17	12	14
		Alicante	300-313 Alicante Drive	Single Family	13	Approx. 54	28	29
		Villas at Juno Beach	Villa sof Juno Drive	Townhouse	114	291	205	251
		Sea Oats	Sea Oats Drive	Multi-Family	214	-	368	471
		Residential Multiple-Family – Moderate Density	RM-2	Bay Colony	1000 Bay Colony Dr S	Condominium	174	285
Oak Harbour	1 Oak Harbour Dr			Condominium/ Single Family/Townhouse/ Marina Condo	244	317	418.35	537
Ocean Trace	801 Uno Lago Dr			Condominium	-	Approx. 460		
Seminole	20 Celestial Way			Condominium	48	Approx. 65	95.85	105.6
Greenbrier	50 Celestial Way			Condominium	54	Approx. 80	106.21	118.8
Homestead	70 Celestial Way			Condominium	36	69	73.14	79.2
Colony	80 Celestial Way			Condominium	33	53	67.46	72.6
Barclay	120 Celestial Way			Condominium	42	Approx. 65	84.5	92.4
The Sands	241 Mercury Road			Multi-Family	7	8	15	16
n/a	250 Mercury Road			Multi-Family	3	6	6	6
Mercury Rising	270 Mercury Road			Townhouse	3	6	6	6
Juno Beach Shopping Center	271 Mercury Road			Multi-Family	4	4	8	8
Vilnis	291 Mercury Road			Multi-Family	4	Approx. 8	8	8
Nydal Townhomes	370 Mercury road				3	12	6	6
Venta	380 Celestial Way			Multi-Family	4	0	8	8
Juno Shores Resort	420 Celestial Way			Condominium	29	46	59.89	63.8
Sea Images	1045 Ocean Dr			Condominium	16	60	34.28	35.2
San Remo	1000 Ocean Drive			Townhouse	5	20	10	11
Ocean Breeze	Ocean Breeze Drive			Townhouse	24	109	51	53
Residential, Transient and Multiple-Family – Moderate Density	RMT							
		Ocean Ridge	Ocean Ridge Way	Townhouse	20	64	43	44

Zoning Districts		Project Name	Address	Use	PAPA Units/Homes	Exisiting Parking Spaces	Required Spaces as of 6/26/24	Required Parking Spaces after approval of #785*
Residential Multiple-Family - High Density	RH							
		Juno Dunes	Juno Dunes Way	Townhomes	48	104	96	106
		Juno Ocean Club	450 Ocean Dr	Condominium	66	130	125.92	145.2
		Brigadoon	500 Ocean Dr	Condominium	47	Approx. 151	94	104
		Beachfront	530 Ocean Dr	Condominium	51	Approx. 101	101.28	112.2
		Oceanfront	570 Ocean Dr	Condominium	24	60	51	53
		Horizon	600 Ocean Dr	Condominium	46	144	92.07	101.2
		Juno by the Sea	630 Ocean Dr	Condominium	67	101	127.57	147.4
		Waterfront	800 Ocean Dr	Condominium	55	Approx .115	107.85	121
		The Tower	840 Ocean Dr	Condominium	66	Approx. 77	125.92	145.2
		The Manor	911 Ocean Dr	Condominium	48	62	95.85	105.6
		The Surf	900 Ocean Dr	Condominium	49	Approx. 80	97.75	107.8
Multiple-Family - Moderate Density Open Space Option	RM-00							
		Seaview	Seaview Drive	Townhomes and SFH	23 TH	Approx. 51	49	51
		Ocean Royale	700 Ocean Royale Way	Condominium	120	260	216	264

Legend

Meets Current and proposed parking
Meets current parking ONLY
Does not meet current and proposed parking

TOWN OF JUNO BEACH, FLORIDA

ORDINANCE NO. 785

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA AMENDING CHAPTER 34, "ZONING," OF THE TOWN CODE OF ORDINANCES TO REVISE THE OFF-STREET PARKING REQUIREMENTS FOR MULTI-FAMILY USES AND APPLY THE REVISED REQUIREMENTS TOWN-WIDE; AMENDING ARTICLE III, DISTRICT REGULATIONS," BY AMENDING THE BUILDING SITE AREA REGULATIONS IN DIVISION 3, "RESIDENTIAL MULTIPLE-FAMILY – MEDIUM DENSITY (RM-1) ZONING DISTRICT," DIVISION 4, "RESIDENTIAL MULTIPLE-FAMILY – MODERATE DENSITY (RM-2) ZONING DISTRICT," DIVISION 5, "RESIDENTIAL, TRANSIENT AND MULTIPLE-FAMILY – MODERATE DENSITY (RMT) ZONING DISTRICT," DIVISION 6, "RESIDENTIAL MULTIPLE-FAMILY – HIGH DENSITY (RH) ZONING DISTRICT," DIVISION 7, "RESIDENTIAL MULTIPLE-FAMILY – MODERATE DENSITY OPEN SPACE OPTION (RM-00) ZONING DISTRICT," DIVISION 14, "COMMERCIAL GENERAL (CG) ZONING DISTRICT," DIVISION 15, "COMMERCIAL OFFICE (CO) ZONING DISTRICT," AND DIVISION 22, "MEDICAL COMMERCIAL (MC) ZONING DISTRICT;" PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, the Town Council determines that the current off-street parking requirements for multi-family use within the Town's zoning districts allowing such use are insufficient to meet current parking demands; and

WHEREAS, the Town Council wishes to increase the off-street parking requirement for multi-family use to two spaces per residential unit and require one guest space for every five units and apply this requirement on a Town-wide basis; and

WHEREAS, the Town's Planning and Zoning Board has conducted a public hearing on this Ordinance and provided its recommendation to the Town Council; and

WHEREAS, the Town Council has determined that the adoption of this Ordinance is in the best interests of the health, safety, and welfare of the current and future residents of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing "Whereas" clauses are hereby ratified as true and confirmed and are incorporated herein.

Section 2. The Town Council hereby amends Article III, "District Regulations," of Chapter 34, "Zoning," of the Town Code of Ordinances to read as follows (additional language is underlined and deleted language is ~~stricken through~~):

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* * *

DIVISION 3. RESIDENTIAL MULTIPLE-FAMILY – MEDIUM DENSITY (RM-1) ZONING DISTRICT

* * *

Sec. 34-290. Building site regulations.

* * *

(18) Minimum parking: See article IV, division 4 of this chapter. ~~For multi-family developments: two spaces per dwelling unit for the first 200 units; 1.75 spaces for the next 21-50 units; and 1.5 spaces for each dwelling unit in excess of 50. Also, one guest space for ever seven dwelling units.~~

* * *

DIVISION 4. RESIDENTIAL MULTIPLE-FAMILY – MODERATE DENSITY (RM-2) ZONING DISTRICT.

* * *

Sec. 34-314. Building site regulations.

* * *

(18) Minimum parking: See article IV, division 4 of this chapter. ~~For multi-family developments: two spaces per dwelling unit for the first 200 units; 1.75 spaces for the next 21-50 units; and 1.5 spaces for each dwelling unit in excess of 50. Also, one guest space for ever seven dwelling units.~~

* * *

DIVISION 5. RESIDENTIAL, TRANSIENT AND MULTIPLE-FAMILY – MODERATE DENSITY (RMT) ZONING DISTRICT.

* * *

Sec. 34-337. Building site regulations.

* * *

(18) Minimum parking: See article IV, division 4 of this chapter. ~~For multi-family developments: two spaces per dwelling unit for the first 200 units;~~

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~~1.75 spaces for the next 21-50 units; and 1.5 spaces for each dwelling unit in excess of 50. Also, one guest space for ever seven dwelling units.~~

* * *

DIVISION 6. RESIDENTIAL MULTIPLE-FAMILY – HIGH DENSITY (RH) ZONING DISTRICT.

* * *

Sec. 34-368. Building site regulations.

* * *

(18) Minimum parking: See article IV, division 4 of this chapter. ~~For multi-family developments: two spaces per dwelling unit for the first 200 units; 1.75 spaces for the next 21-50 units; and 1.5 spaces for each dwelling unit in excess of 50. Also, one guest space for ever seven dwelling units.~~

* * *

DIVISION 7. RESIDENTIAL MULTIPLE-FAMILY – MODERATE DENSITY OPEN SPACE OPTION (RM-00) ZONING DISTRICT.

* * *

Sec. 34-400. Building site regulations.

* * *

(19) Minimum parking:

* * *

b. Minimum parking: see article IV, division 4 of this chapter. ~~For multi-family developments: two spaces per dwelling unit for the first 200 units; 1.75 spaces for the next 21-50 units; and 1.5 spaces for each dwelling unit in excess of 50. Also, one guest space for ever seven dwelling units.~~

* * *

DIVISION 14.COMMERCIAL GENERAL (CG) ZONING DISTRICT.

* * *

Sec. 34-631. Building site regulations.

* * *

(12) Minimum parking:

- a. See article IV, division 4 of this chapter. ~~In addition, a minimum of two parking spaces shall be required per residential unit for permitted residential uses.~~

* * *

DIVISION 15. COMMERCIAL OFFICE (CO) ZONING DISTRICT

* * *

Sec. 34-658. Building site area regulations.

* * *

Minimum parking	See article IV, division 4 of this chapter. However, one parking space shall be required per residential unit and one guest parking space shall be required for every three residential dwelling units.
-----------------	--

* * *

DIVISION 22. MEDICAL COMMERCIAL (MC) ZONING DISTRICT

* * *

Sec. 34-856. Building site regulations.

* * *

(10) Minimum parking:

- a. See article IV, division 4 of this chapter. ~~In addition, a minimum~~

of two parking spaces shall be required per residential unit for permitted residential uses.

* * *

Section 3. The Town Council hereby amends Division 4, "Parking Requirements," of Article IV, "Supplemental Regulations," of Chapter 34, "Zoning," of the Town Code of Ordinances to read as follows (additional language is underlined and deleted language is stricken through):

* * *

Sec. 34-981. General requirements; off-street parking plan.

* * *

(b) *Off-street parking plan.*

* * *

(5) *Schedule of off-street parking requirements.*

a. *Generally.* The schedule of off-street parking requirements is as follows. The town encourages the use of angled parking for its residents.

**SCHEDULE OF OFF-STREET PARKING REQUIREMENTS
JUNO BEACH, FLORIDA**

Use	Space Required Per Unit (unless otherwise specified in a particular zoning district)
Accessory apartment	1 space per dwelling unit if 750 sq. ft. or less; 2 spaces per dwelling unit if greater than 750 sq. ft.
Single- and two-family dwellings and townhouses	2 spaces per dwelling unit. In addition, for developments with 3 or more attached units, one guest space shall be required for every 7 units.
Multiple-family dwelling	2 spaces per dwelling unit for the initial 20 units; 1.75 spaces for each from 21 through 50; 1.50 spaces for units 51 and more. In addition, one guest space shall be required for every <u>7</u> <u>5</u> units.

* * *



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: L. Rubin, Town Attorney
Item Title: **Ordinance No. 788 – 2nd Reading** – Electronic Publication of Legal Notices and Advertisements on Palm Beach County’s Website

DISCUSSION:

During its 2022 session, the Florida Legislature adopted Section 50.0311, Florida Statutes, allowing municipalities to publish advertisements and public notices on the county’s publicly accessible website in lieu of publication in a newspaper of general circulation.

The Town has executed the necessary agreements with Palm Beach County to utilize its website for the publication of legal notices. Additionally, as required by Section 50.0311(6), Florida Statutes, the Town has published a notice in a newspaper of general circulation indicating that property owners and residents may receive legally required advertisements and public notices from the Town by first-class mail or e-mail upon registering their name and address or e-mail address with the Town. The Town is required to maintain a registry of such names and addresses, as well as publish the required notice in a newspaper of general circulation at least once per year. A link to the advertisements and public notices must be “conspicuously placed” on the Town’s website.

A number of Town Code provisions require publication in a newspaper of general circulation, such as publication of election notices and publication of hearing notices for zoning text amendments and Board of Adjustment hearings. The attached Ordinance amends Chapter 1, “General Provisions,” of the Town Code by adopting a new Section 1-13 to read as follows:

Sec. 1-13. Electronic publication of notices.

Wherever this code, including the provisions of chapter 34, requires publication of a notice in a newspaper of general circulation, the publication requirement shall be satisfied by posting such notice on the county’s publicly accessible website in accordance with the requirements of F.S. §50.0311.

The adoption of this Ordinance allows the Town to publish notices on the County’s website in lieu of the newspaper, resulting in significant cost savings to the Town. Residents may still request that they be provided with a copy of the notice by first-class mail or e-mail.

RECOMMENDATION: Town Staff requests Town Council consideration and approval of Ordinance No. 788 on second and final reading.

TOWN OF JUNO BEACH

ORDINANCE NO. 788

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING CHAPTER 1, "GENERAL PROVISIONS," OF THE TOWN CODE OF ORDINANCES BY ADOPTING A NEW SECTION 1-13, "ELECTRONIC PUBLICATION OF NOTICES;" PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, Section 50.0311, Florida Statutes, specifically authorizes municipalities to utilize the publicly accessible website of the county in which it lies to publish legally required advertisements and public notices subject to certain requirements; and

WHEREAS, the Town wishes to utilize the provisions of Section 50.0311, Florida Statutes, and has and will continue to comply with the provisions of subsection (6), which requires the Town to provide notice at least once per year in a newspaper of general circulation indicating that property owners and residents may receive legally required advertisements and public notices from the Town by first-class mail or e-mail upon registering their name and address or e-mail address with the Town; and

WHEREAS, the Town Council determines that the adoption of this Ordinance is in the best interests of the residents of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing recitals are ratified as true and correct and are incorporated herein.

Section 2. The Town Council hereby amends Chapter 1, "General Provisions," of the Town Code of Ordinances by adopting a new Section 1-13, "Electronic publication of notices," to read as follows (additional language underlined):

Sec. 1-13. Electronic publication of notices.

Wherever this code, including the provisions of chapter 34, requires publication of a notice in a newspaper of general circulation, the publication requirement shall be satisfied by posting such notice on the county's publicly accessible website in accordance with the requirements of F.S. §50.0311.

Section 3. The provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Juno Beach, Florida.

Section 4. If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative, or void, such holding shall not affect the remainder of the Ordinance.

Section 5. All ordinances or parts of ordinances of the Town of Juno Beach, Florida, which are conflict with this Ordinance, are hereby repealed to extent of such conflict.



Meeting Name: Town Council
Meeting Date: June 26, 2024
Prepared By: F. Davila, CFM.
Item Title: Ordinance 786 – Tower Definition (1st reading)

DISCUSSION:

As part of the Planning and Zoning Board’s 2023 prioritized agenda item list, discussion on Tower Structures, Town staff brought up the discussion on tower structures for Board discussion at the January 2024 meeting. At the meeting, the Board reviewed and discussed the guidelines associated with the construction of allowable area (225 sq. ft.), specifically those installed on flat roofs. The Board gave consensus to recommend that the Town Council have staff draft language amending the code to only allow enclosed air tower structures on or adjacent to flat roofs.

At the February 28, 2024, Town Council meeting, the Council gave consensus to have staff draft language amending the code to only allow enclosed tower features on structures with adjacent flat roofs, with restrictions on window height and size.

Code Section 34-4, Definitions, currently states that **Tower** means an open air or enclosed structural feature which is an integral part of the principal structure, and whose floor area, from outside wall to outside wall, is limited in size. Such structural feature is intended to provide additional scenic view opportunities.

Tower features are allowed in the following residential zoning districts such as RS-1, RS-2, RS-3, RS-4, RS-5, RMT, RM-00, RM-1, RM-2, RH, HIST-B, HIST-S, and HIST-Z.

Town staff is proposing to modify Code Section 34-4 . - Definitions to read the following (additional language is underlined and deleted language is ~~stricken through~~):

Tower means an open air or enclosed structural feature which is an integral part of the principal structure, and whose floor area, from outside wall to outside wall, is limited in size. Such structural feature is intended to provide additional scenic view opportunities. For towers located on or adjacent to a flat roof, only enclosed tower features shall be permitted. No doors shall be allowed, and all openings and windows shall be fixed and non-opening.

At the June 10, 2024, Planning and Zoning Board meeting, the Board reviewed and discussed proposed Ordinance 786 and recommended denial on a 3-1 vote. The Board’s discussion focused on

the owner's property rights, safety concerns regarding the requirement of fixed windows and size limitation of windows for potential use for emergency ingress and egress.

RECOMMENDATION:

Staff recommends that the Town Council consider proposed Ordinance No. 786 on first reading.

Attachment(s):

- Proposed Ordinance No. 786.

TOWN OF JUNO BEACH, FLORIDA

ORDINANCE NO. 786

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA AMENDING ARTICLE I, "IN GENERAL," OF CHAPTER 34, "ZONING," OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTION 34-4, "DEFINITIONS," TO MODIFY THE DEFINITION OF THE TERM TOWER TO ADDRESS TOWERS ON OR ADJACENT TO FLAT ROOFS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the Town's Zoning Code currently allows tower features up to 225 square feet in size in multiple residential zoning districts; and

WHEREAS, at the recommendation of the Planning and Zoning Board, the Town Council wishes to amend the definition of the term tower to allow only enclosed tower features when a tower is located on or adjacent to a flat roof; and

WHEREAS, the Town's Planning and Zoning Board has conducted a public hearing on this Ordinance and provided its recommendation to the Town Council; and

WHEREAS, the Town Council has determined that adoption of this Ordinance is in the best interests of the general welfare of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing "Whereas" clauses are hereby ratified as true and confirmed and are incorporated herein.

Section 2. The Town Council hereby amends Article I, "In General," of Chapter 34, "Zoning," of the Town Code of Ordinances amending Section 34-4, "Definitions," to read as follows (additional language is underlined):

Sec. 34-4. Definitions.

For the purposes of this chapter, the following terms and words are hereby defined. Words used in the present tense shall include the future; the singular number shall include the plural; and the plural the singular; the term "used for" shall include the meaning "designed for"; the term "structure" shall include the term "building;" the term "lot" shall include the terms "plot" and "tract;" the word "shall" is mandatory and not directory.

* * *

Tower means an open air or enclosed structural feature which is an integral part of the principal structure, and whose floor area, from outside wall to outside wall, is limited in size. Such structural feature is intended to provide additional scenic view opportunities. For towers located on or

adjacent to a flat roof, only enclosed tower features shall be permitted. No doors shall be allowed, and all openings and windows shall be fixed and non-opening.

* * *

Section 3. The provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Juno Beach.

Section 4. If any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 5. All ordinances or parts of ordinances of the Town of Juno Beach, Florida, which are in conflict with this Ordinance, are hereby repealed to the extent of such conflict.

Section 6. This Ordinance shall be effective immediately upon adoption.

FIRST READING this _____ day of _____, 2024.

SECOND, FINAL READING AND ADOPTION this _____ day of _____, 2024.

AYE NAY _____
PEGGY WHEELER, MAYOR

AYE NAY _____
DD HALPERN, VICE MAYOR

AYE NAY _____
MARIANNE HOSTA, VICE MAYOR PRO TEM

AYE NAY _____
JACOB ROSENGARTEN, COUNCILMEMBER

AYE NAY _____
DIANA DAVIS, COUNCILMEMBER

ATTEST:

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

CAITLIN COPELAND-RODRIGUEZ, MMC
TOWN CLERK

LEONARD G. RUBIN
TOWN ATTORNEY



Meeting Name: Town Council
Meeting Date: June 26, 2024
Prepared By: F. Davila, CFM.
Item Title: Ordinance 787 – Artificial Turf Definition (1st Reading)

DISCUSSION:

As part of the Planning and Zoning Board’s 2023 prioritized agenda item list, discussion on Artificial Turf, Town staff brought up the discussion on artificial turf for Board discussion at the February 2024 meeting. At the meeting, the Board reviewed and discussed the Town’s existing guidelines associated with lot coverage, drainage, and landscape requirements, and specifically the appearance of artificial turf. The Board made a motion to have staff propose a definition for the term *artificial turf* by referencing the Town of Palm Beach’s definition and incorporating verbiage that it resemble natural sod.

The Town of Palm Beach defines artificial turf as “ a product manufactured from synthetic materials that simulates the appearance of natural turf, grass, sod or lawn.”

At the February 28th, 2024, Town Council meeting, Council gave unanimous consensus to have staff propose a definition for *artificial turf* based on the Town of Palm Beach’s definition and incorporate verbiage requiring it resemble natural sod.

For the June Planning and Zoning Board meeting, town staff proposed to modify Code Section 34-4 . - Definitions to add the following (additional language is underlined and deleted language is ~~stricken through~~):

Artificial turf is a product manufactured from synthetic materials that simulates the color, appearance and height of natural turf, grass, sod, or lawn. Artificial turf is not considered landscaping and shall not count toward a property’s minimum landscaping or minimum landscaped open space requirement.

At the June 10, 2024, Planning and Zoning Board meeting, the Board reviewed and discussed the proposed ordinance and recommended approval with modifications. The Board’s discussion focused on incorporating a definition for the term artificial turf in the Town’s code and having further discussion on whether artificial turf may be considered as a part of landscape within the Town.

Please see below the Board’s recommendation for the definition of artificial turf.

Artificial turf is a product manufactured from synthetic materials that simulates the color, appearance and height of natural turf, grass, sod, or lawn.

Please note that the proposed definition does not suggest that artificial turf is treated as landscape.

RECOMMENDATION:

Staff recommends that the Town Council consider proposed Ordinance No. 787 on first reading.

Attachment(s):

- Proposed Ordinance No. 787.

TOWN OF JUNO BEACH, FLORIDA

ORDINANCE NO. 787

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA AMENDING ARTICLE I, "IN GENERAL," OF CHAPTER 34, "ZONING," OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTION 34-4, "DEFINITIONS," TO ADD A DEFINITION OF THE TERM ARTIFICIAL TURF; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the Town's Zoning Code currently does not contain a definition for the term artificial turf; and

WHEREAS, at the recommendation of the Planning and Zoning Board, the Town Council wishes to include a definition for the term artificial turf to clarify that it must resemble natural sod and does not count toward any minimum landscaping or minimum landscaped open space requirement; and

WHEREAS, the Town's Planning and Zoning Board has conducted a public hearing on this Ordinance and provided its recommendation to the Town Council; and

WHEREAS, the Town Council has determined that adoption of this Ordinance is in the best interests of the general welfare of the Town of Juno Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing "Whereas" clauses are hereby ratified as true and confirmed and are incorporated herein.

Section 2. The Town Council hereby amends Article I, "In General," of Chapter 34, "Zoning," of the Town Code of Ordinances amending Section 34-4, "Definitions," to read as follows (additional language is underlined):

Sec. 34-4. Definitions.

For the purposes of this chapter, the following terms and words are hereby defined. Words used in the present tense shall include the future; the singular number shall include the plural; and the plural the singular; the term "used for" shall include the meaning "designed for"; the term "structure" shall include the term "building;" the term "lot" shall include the terms "plot" and "tract;" the word "shall" is mandatory and not directory.

* * *

1 *Area regulations* means the regulations of building size,
2 setbacks or yards, parking and loading requirements and similar
3 regulations not determining the use of property.
4

5 Artificial turf is a product manufactured from synthetic materials
6 that simulates the color, appearance and height of natural turf, grass,
7 sod, or lawn. Artificial turf is not considered landscaping and shall not
8 count toward a property's minimum landscaping or minimum
9 landscaped open space requirement.

10 * * *

11
12
13 **Section 3.** The provisions of this Ordinance shall become and be made a part of the
14 Code of Ordinances of the Town of Juno Beach.

15
16 **Section 4.** If any section or provision of this Ordinance or any portion thereof, any
17 paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid,
18 such decision shall not affect the validity of the remainder of this Ordinance.

19
20 **Section 5.** All ordinances or parts of ordinances of the Town of Juno Beach, Florida,
21 which are in conflict with this Ordinance, are hereby repealed to the extent of such conflict.

22
23 **Section 6.** This Ordinance shall be effective immediately upon adoption.

24
25 FIRST READING this _____ day of _____, 2024.

26
27 SECOND, FINAL READING AND ADOPTION this _____ day of _____, 2024.

28
29
30
31 _____
AYE NAY PEGGY WHEELER, MAYOR

32
33
34 _____
AYE NAY DD HALPERN, VICE MAYOR

35
36
37 _____
AYE NAY MARIANNE HOSTA, VICE MAYOR PRO TEM

38
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40 _____
AYE NAY JACOB ROSENGARTEN, COUNCILMEMBER

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43 _____
AYE NAY DIANA DAVIS, COUNCILMEMBER

44

Ordinance No. 787
Page 3

1 ATTEST:

2

3

4

5 _____
6 CAITLIN COPELAND-RODRIGUEZ, MMC
TOWN CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

LEONARD G. RUBIN
TOWN ATTORNEY



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: I. Hickey
Item Title: Special Event Request – Turtle Fest 2025

DISCUSSION:

Staff received a request for a special event from Tonya Pellegrini, Event Manager of the Loggerhead Marinelife Center, for the 2025 Turtle Fest located in Loggerhead Park. The Turtle Fest event is an annual family fun event to raise awareness of sea turtles and Ocean Conservation in Palm Beach County. There will be live music, food, beverages, crafts and activities for children. **This is a recurring event in Town; however, the applicant is requesting an additional day making this event the first request for a 2-day Turtle Fest.**

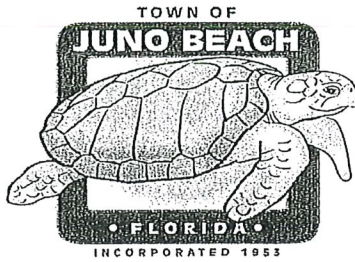
The applicant has provided a map depicting the entire area of the event. The location of this event takes place within Loggerhead Park and along Ocean Drive from Donald Ross Road, north to Marcinski Road. The setup for the event will take place on Friday, February 21, from 8:00am – 7:00pm. The event will take place on Saturday, February 22nd from 10am – 8pm and Sunday February 23rd from 10am – 3pm. This event is classified as a High-Impact Special Event with an anticipated attendance of approximately 8,000- 10,000 people, 50 staff members, and 200 volunteers.

The applicant will be charged the Permit Fee of \$2,000 and a \$5,000 Security Deposit for this year's event based on the attached adopted fee schedule for Off-Site Special Events. The permit fee and deposit do not include the required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process. Based on the event type the applicant will be responsible for providing all outstanding items 45 days prior to the date or be subject to late fees and/or cancelation of event. Staff will apply all the regular conditions for such an event on their application plus any identified by the Town Council.

Please note that the proposed date for Turtlefest may conflict with the ArtFest by the Sea at Juno Beach as both events are happening within two weeks of each other, and staff's resources will be limited. The Palm Beach North Chamber of Commerce has not submitted an application to the Town for the 2025 special event but their vendor (Howard Alan Events) has started to advertise the 2025 dates on their website (March 8 & 9, 2025).

RECOMMENDATION:

Staff recommends that the Town Council consider the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process of the special event and all conditions and requirements following said application, including any additional agency reviews/approvals/fees.



Town of Juno Beach
340 Ocean Drive; Juno Beach, FL 33408
Phone: (561) 626-1122; Fax: (561) 775-0812

TOWN OF JUNO BEACH
RECEIVED
2024 MAY -9 P 4:18

Application for Off-Site Special Event

Note: The issuance of any Special Event permit from the Town of Juno Beach does not exempt the applicant from obtaining the appropriate Business Tax License (occupational license) and temporary liquor license from the State of Florida, Division of Alcoholic Beverages and Tobacco under Florida Statute, or, any other county or state required permits.

Fee Schedule:

<u>Event Type</u>	<u>Deadlines Application/Obligations</u>	<u>Application Fee</u>	<u>Permit Fee*</u>	<u>Security Deposit</u>	<u>Deadline Late Fee</u>
Low-Impact (Up to 999 attendees)**	60/14 days prior to event	\$100	\$100/day	\$500	\$200
Medium-Impact (1000-4999 attendees)	120/45 days prior to event	\$200	\$500/day	\$1,000	\$400
High-Impact (5000+ attendees)	120/45 days prior to event	\$300	\$1,000/day	\$5,000	\$600

*Permit Fee will be determined by the Town Council for off-site events lasting 4 or more consecutive days.

**Low-Impact events consisting of 25 attendees or less will be approved administratively.

Notes: Please initial each item below to confirm your understanding:

- TPL Application Fee is due at time of Application submittal and is not refundable.
- TPL Deadline Late Fee is an additional charge and is not refundable.
- TPL Applications are not approved, nor Permit granted, until applicant has received a "Letter of Approval" from the Planning and Zoning Director outlining obligations and fees.
- TPL Permit Fees and Security Deposit are due 14/45 days prior to the event. These fees may be refunded if the event is canceled or postponed at least 7/14 days prior to the event date.
- TPL After the event, Security Deposit, or a portion of, may be returned after an inspection is completed by Town Staff. The Town shall determine what portion of the Security Deposit may be returned.
- TPL Failure to comply with restrictions imposed automatically forfeits the Security Deposit.
- TPL Town Staff will determine if application will require additional conditions to be added or existing conditions modified, dependent upon each individual event.
- TPL Failure to provide the required obligations, fees and deposits 14 or 45 days prior to the event date, as indicated above, will subject the applicant to the Late Fee and/or cancellation of event.
- TPL Additional charges may apply for Police and/or Public Works services, Town Staff will determine what services are required. Please read Sections III and IV. Deadline for these fees are 14 or 45 days prior to the event date, as indicated above, subject to Late Fee and/or cancellation of event.

Section I Instructions for Applicant

1. Applicant shall complete Section II of this application. (Town Staff will review the Applicants submittal and complete other sections as required.)
2. Attach the following with this application:
 - a) Attach Application Fee, and Late Fee if applicable. (All fees are Payable to the Town of Juno Beach.)
 - b) Plot/Site Plan (drawing/sketch), showing the site upon which you are proposing your special event, identifying parking areas, adjacent roadways, existing structures, proposed (temporary) structures/items, road closures, barricades/fences, etc.;
 - c) Attach letter(s) of approval from all outside agencies: (i.e. Palm Beach County (PBC) Parks and Recreation, PBC-Traffic Division, PBC-Fire Rescue, Florida Department of Transportation, Department of Environmental Protection, Environmental Resources Management, Coast Guard, etc.)
 - d) Copy of current insurance certification(s) with the **Town of Juno Beach** listed as **“Additionally Insured” with a minimum amount of \$1,000,000.00 liability coverage**; (or state your ability to provide it with all other obligations).
 - e) Notarized Letter of approval from property owner(s).
 - f) Copy of Driver License.
3. Sign and date this application at the end of Section II.

Section II Required Information

▪ **Regarding the Applicant:** *Tonya Pellegrini*

Name of Applicant/Sponsor: *Loggerhead Marmelife Cntr.* Phone: *561-627-8280*

Relationship to Organization Represented: *Director of Events*

Address of Applicant/Sponsor: *14200 US Highway one*
Juno Beach FL 33408

Name, Address, Phone of Organization Represented: *Same as above*

Principal contact person on Event Day/Phone: *Tonya Pellegrini .518.928.5808*

Alternate contact person on Event Day/Phone: *Nicole Carbajal 402.274.7828*

▪ **Regarding the Subject Location (where the proposed special event is being requested):**

Address/Location: Loggerhead Park 14200 US Highway one
Juno Beach, FL 33408

Name of Subdivision: _____

▪ **Regarding the Special Event Specifics:**

Please describe the special event being requested: Turtle fest - a free Community
event to raise awareness for sea turtle + ocean conservation
in Palm Beach County. There will be live music,
food, art/crafts and activities.

Indicate roadway(s) to be closed: Ocean Drive A1A

Indicate if amusement rides (type/quantity) are part of the event: N/A

Indicate if alcohol will be served at the event and who will serve: YES

Indicate types of equipment, tents, trailers or other temporary structures that will be part of the event: 10x10 tents, trailers, solar generators, stage

Number of employees/volunteers working the event: 50 Staff / 200 Volunteers

Number of anticipated attendees for the event: 8-10K

Length of time proposed for the event to take place, including set-up and tear down, (dates/times): 2.21.25 8:00 AM - Load in - Setup 7:00 PM
2.22.23-2025 Event
2.22.25 10-8pm 2.23.25 10-3pm

▪ **Regarding other Town Services:**

If Police and/or Public Works services are being requested, please indicate your anticipated duties: (Regardless of your anticipated need, Town staff may determine that Police and/or Public Works services are required for your event, refer to letter of approval):

Police for traffic + Security

Please initial to confirm attachments:

- Application Fee, and Late Fee, if applicable. (Payable to Town of Juno Beach)
- Plot/Site Plan
- Outside agency letter(s) of approval
- Insurance Certificate
- Notarized Letter from property owner
- Copy of Driver License

Indicate items not submitted and reasons for non-submittal: _____

Hold Harmless Agreement:

In accordance with the Town of Juno Beach Code of Ordinances, in permitting any special event, the applicant shall meet all requirements set forth in Chapter 34 and is subject to Town Council approval. In addition, Town Staff shall prescribe appropriate conditions and safeguards and obligations and fees as required.

By submittal of this application, the sponsor agrees to indemnify and hold harmless the Town of Juno Beach, its officers, employees and agents from and against all loss, costs, expenses, including attorney's fees, claims, suits and judgments, whatsoever in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by sponsor, its officers, employees, and agents under any of the terms of this Special Event Application.

If any unforeseen circumstance(s) occur and/or the sponsor fails to meet the requirements the Town has set forth, the Town Manager or Police Chief shall have the right to cancel or stop the event either before commencement of the event and/or during the event.

Applications are not approved, nor Permit granted, until applicant has received a "Letter of Approval" from the Planning and Zoning Director outlining obligations and fees.

Applicant/Sponsor Signature

5/9/24

Date

Andy Dehart

Print Name

Office Use Only:

Isabella Hickey

Received By

TOWN OF JUNO BEACH
RECEIVED

Date (Please Date Stamp)

Town Calendar has been reviewed and event "Tentatively" Scheduled with 2 day alert.

Completed By

Date

Event status shall be updated when approved. Completed by: _____

Section III Police Department-Special Event Requirements



The following are additional obligations your organization may have to meet. As part of the Special Event review process the Police Department may impose fees for services as deemed appropriate for the type and impact of the proposed event. The Police Department may schedule a meeting to review the event specifics and Police Operational or Action Plan as determined by the Town. Items reviewed in the Plan include, but are limited to, the following:

- Operations Command Post needs, Incident Management;
- Traffic Control Plan, Road Closures, Parking Plan, Event Route management;
- Staffing needs, Day and Night patrol, Coordination with other agencies;
- Vendor setup and security;
- Attendee/Pedestrian access, security, monitoring and control;
- Equipment needs motorized and non-motorized, Communications;
- Providing of adequate volunteers, Volunteer meeting(s) with Police representative prior to, or on event day(s);
- The Principal of the event shall remain accessible to the Police Supervisor at all times during the event to provide necessary event management and control.

The Police Department will attempt to place officers during the requested dates and hours. Because of unforeseen circumstances, this application may not be filled when requested. Juno Beach Police Officers will not work in the capacity of a "bouncer" at a bar or other establishment where alcohol is served.

Rates

Regular Staff - \$35.00 Officer - \$55.00 Supervisor (if required) - \$65.00
(Rates are subject to a \$15.00 an hour premium on Town designated Holidays.)

- ***THERE IS A THREE (3)-HOUR MINIMUM FOR ALL EXTRA-DUTY EMPLOYMENT.***
- ***IF MORE THAN THREE (3) OFFICERS ARE REQUIRED FOR THE EVENT, A SUPERVISOR IS REQUIRED.***
- ***ALL CANCELLATIONS OF POLICE SERVICES MUST BE MADE 48-HOURS IN ADVANCE OR A THREE (3)-HOUR, PER OFFICER CHARGE WILL BE FORFEITED. PLEASE CONTACT FDAVILA@JUNO-BEACH.FL.US AND PFERTIG@JUNOBEACHPD.COM.***

Office Use Only:

_____ Officers @ \$55.00/hour: total of _____ hours = \$ _____

_____ Supervisors @ \$65.00/hour: total of _____ hours = \$ _____

Additional Fee(s): _____ \$ _____

Payment Due Date: _____ Total Amount Due: \$ _____ Payment Received: Y / N

**** Payment shall be received no later than 14/45 days prior to event date, as indicated in Fee Schedule.***

Reviewed By: _____

Approved by Police Chief/Designee: _____

Section IV Public Works Department-Special Event Requirements

As part of the Special Event review process the Public Works Department may impose fees for services as deemed appropriate for the type and impact of the proposed event.

Public Works services include, but are not limited to, the following:

- Delivery, set-up and removal of traffic or parking control devices including portable message boards, barricades, signs, stakes, traffic cones and/or any other devices requested by the Town’s Police Department.
- Random event site inspections to insure the Applicant removes trash/litter or debris from the event site as needed. Event usage area final inspection of public properties to insure adequate cleaning at event’s end/closing and prior to release of security deposits, if applicable.
- Public Works staff time to clean, remove and dispose of any and all residual debris, trash or to repair damaged property incurred by the Applicant or Applicant’s agents on the event site public property.

Rates

<i>Regular Staff</i>	\$35.00
<i>Supervisor (if required)</i>	\$45.00

- ***THERE IS A THREE (3)-HOUR MINIMUM FOR ALL EXTRA-DUTY EMPLOYMENT.***
- ***IF MORE THAN THREE (3) STAFF MEMBERS ARE REQUIRED FOR THE EVENT, A SUPERVISOR IS REQUIRED.***
- ***ALL CANCELLATIONS OF PUBLIC WORKS SERVICES MUST BE MADE 48-HOURS IN ADVANCED OR A THREE (3)-HOUR, PER STAFF MEMBER CHARGE WILL BE FORFEITED. PLEASE CONTACT FDAVILA@JUNO-BEACH.FL.US AND AMERIANO@JUNO-BEACH.FL.US.***

Office Use Only:

_____ Regular Staff @ \$35.00/hour: total of _____ hours = \$ _____
 _____ Supervisors @ \$45.00/hour: total of _____ hours = \$ _____

Payment Due Date: _____ Total Amount Due: \$ _____ Payment Received: Y / N

**** Payment shall be received no later than 14/45 days prior to event date, as indicated in Fee Schedule.***

Reviewed By: _____

Approved by Director of Public Works/Designee: _____

Section V Application Review

Director of Planning & Zoning

Date

Police Chief

Date

Public Works Director

Date

Finance Director

Date

Town Manager

Date

Section VI Post Event Inspection and Security Deposit Status

Post event Comments, Issues List and recommended Security Deposit withheld:

* _____ *Amount and Date Returned of the Security Deposit.*
Amount Date

Director of Planning & Zoning

Date

Police Chief

Date

Public Works Director

Date

Finance Director

Date

Town Manager

Date





Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: F. Davila, CFM, Director of Planning & Zoning
Item Title: Selection of Planning & Zoning Board Member/Alternate Member

DISCUSSION:

Due to unforeseen circumstances, there is a vacant seat on the Planning & Zoning Board.

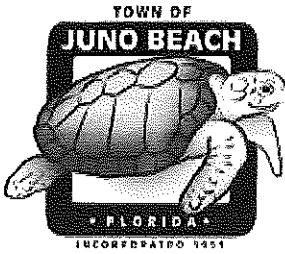
Following the Town's current selection process for the Planning and Zoning Board members and the appointment selection that occurred at the April Town Council Meeting, Council may select one of the following options:

- 1) Make Alternate Boardmember Ferguson a regular Board Member and select an alternate from the list of remaining applicants (*applications attached for reference*); or
- 2) Select a new regular Board Member from the list of remaining applicants (*applications attached for reference*).

Please note that during the April Town Council meeting, Mr. Erich Zlanabitnig was the runner up for the position of alternate Board member.

RECOMMENDATION:

Staff recommends that the Town Council consider one of the above options and direct staff on how to proceed.



TOWN OF JUNO BEACH
 340 OCEAN DRIVE
 JUNO BEACH, FL 33408
 PHONE: 561.775.0812 • FAX: 561.775.0812
 WEBSITE: www.juno-beach.fl.us
 2024 FEB 23 P 2:08

Item #13.

Alexander Cooke, Mayor
 Peggy Wheeler, Vice Mayor
 Marianne Hosta, Vice Mayor Pro Tem
 Elaine K. Cotronakis, Councilmember
 DD Halpern, Councilmember
 David Dyess, Town Manager

APPLICATION FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

NAME Jonathan Brennan Butler HOME PHONE 561-512-7261
 ADDRESS 13839 Cocoanut Avenue, Juno Beach, FL 33408
 OCCUPATION (current or most recent) Attorney BUSINESS PHONE 561-512-7261
 BUSINESS ADDRESS 4114 Northlake Blvd, P.B.G., FL 33410
 E-MAIL ADDRESS juno beachnole@gmail.com

Have you ever been convicted of a crime or plead guilty or nolo contendere to a crime other than minor traffic infraction?
 YES NO If so, explain _____

Have you ever been found to have violated a code of ethics for public officers and employees?
 YES NO If "Yes", please provide the following information: Date: _____ Nature of Violation: _____
 Disposition: _____

Resume attached? (optional) Yes No Brief Description of Education/Experience See attached CV

Are you a registered voter? Yes No Do you live in the Town year-round? Yes or seasonally? _____
 How long have you lived in Juno Beach? 20 years

Please list any current or prior experience as a volunteer on a board, committee, association, etc.
Charter Review Committee, 2023

Do you currently serve on a Town Board? Yes No If yes, which one? _____

Please indicate the board or committee on which you wish to serve. If more than one, number for preference, with first choice being #1.
 Planning & Zoning Board Audit/Finance Committee Charter Review Committee

Why are you interested in serving on this board/committee? To protect our unique quality of life in Juno Beach.

Signature [Signature] Date 2-23-2024

ALL MEMBERS OF TOWN ADVISORY BOARDS ARE REQUIRED TO COMPLETE TRAINING BY READING THE PALM BEACH CODE OF ETHICS, VIEWING THE ETHICS VIDEO AND THE SUNSHINE LAW PRESENTATION.

Please Note: Under Florida law, this document is a public record. If you do not want your email address released in response to a public-records request, do not include your email address. If your home address and phone number are exempt under Florida Statutes, please advise the Clerk's office when submitting this form.
 rev 10-25-2023

JONATHAN BRENNAN BUTLER, ESQUIRE

•13839 Cocoanut Avenue, Juno Beach, FL 33408•

•junobeachnole@gmail.com•

•561-512-7261•

PROFESSIONAL EXPERIENCE

- Gordon & Partners – Partner (October 2022 to present)
- Butler Law Group – Founder and President (August 2017 to October 2022)
- Ciklin Lubitz – Partner (August 2017 to May 2022)
- Akerman, LLP – Partner (July 2011 to August 2017)
- Fowler White Burnett – Partner (2007 to 2011)
- Steel, Hector & Davis – Partner (2002 to 2007)

EDUCATION

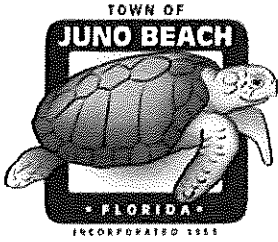
- University of Colorado at Boulder, College of Business
 - Bachelor of Science in Business and Entrepreneurship, Magna Cum Laude
- Florida State University, College of Law
 - Juris Doctorate, Highest Honors
 - Order of the Coif
 - Law Review, Associate Editor

ADMISSIONS

- Florida Bar
- Georgia Bar
- U.S. Court of Appeals – Eleventh Circuit
- U.S. District Court – Southern, Middle and Northern District of Florida
- U.S. District Court – Middle and Northern District of Georgia

PROFFESIONAL ASSOCIATIONS & RECOGNIZATIONS

- The Florida Bar, Member
 - Business Law Section
- Palm Beach County Bar Association, Member
 - Securities Law Committee, Past Chair
 - Business Law Committee
- Super Lawyers – Securities Litigation
- Peer Review Rated 5.0 out of 5.0 - AV Preeminent by Martindale-Hubbell



TOWN OF JUNO BEACH

340 OCEAN DRIVE

JUNO BEACH, FL 33408

PHONE: 561.626.1122 • FAX: 561.775.0812

WEBSITE: www.juno-beach.fl.us

E-MAIL: junobeach@juno-beach.fl.us

Alexander Cooke, Mayor
Peggy Wheeler, Vice Mayor
Marianne Hosta, Vice Mayor Pro Tem
Elaine K. Cotronakis, Councilmember
DD Halpern, Councilmember

David Dyess, Town Manager

APPLICATION FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

NAME A. Marie Ecton HOME PHONE 202.809.1723

ADDRESS 51 Uno Lago Drive, Juno Beach, FL. 33408

OCCUPATION (current or most recent) Sr. Policy Analyst BUSINESS PHONE 202.701.6681

BUSINESS ADDRESS 51 Uno Lago Drive, Juno Beach, FL. 33408

E-MAIL ADDRESS

Have you ever been convicted of a crime or plead guilty or nolo contendere to a crime other than minor traffic infraction?
[] YES [x] NO If so, explain

Have you ever been found to have violated a code of ethics for public officers and employees?
[] YES [x] NO If "Yes", please provide the following information: Date: 2/22/2024 Nature of Violation: Disposition:

Resume attached? (optional) Yes [] No [] Brief Description of Education/Experience M.S. and 20+ yrs Responsible for the review of overseas infrastructure development projects compliance with

World Bank safeguards and good industry international practices to identify and manage environmental and social risks. Previous experience on infrastructure development projects in the

Are you a registered voter? Yes [x] No [] Do you live in the Town year-round? Y or seasonally?

How long have you lived in Juno Beach? Since 2023

Please list any current or prior experience as a volunteer on a board, committee, association, etc. None

Do you currently serve on a Town Board? Yes [] No [x] If yes, which one?

Please indicate the board or committee on which you wish to serve. If more than one, number for preference, with first choice being #1.
[x] Planning & Zoning Board [] Audit/Finance Committee [] Charter Review Committee

Why are you interested in serving on this board/committee? Seeking an opportunity to volunteer in my new community as part of my pre-retirement phase. I review proposed developments as a normal part of

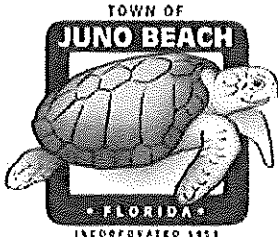
Signature [Handwritten Signature] Date 2/22/2024

ALL MEMBERS OF TOWN ADVISORY BOARDS ARE REQUIRED TO COMPLETE TRAINING BY READING THE PALM BEACH CODE OF ETHICS, VIEWING THE ETHICS VIDEO AND THE SUNSHINE LAW PRESENTATION.

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A. Marie Ecton

Ms. Ecton is a Senior Environmental and Social Risk Officer in the Office of Development Policy's Environmental and Social Risk Division. Ms. Ecton provides technical review of DFC projects for compliance with the International Finance Corporation Performance Standards on Environmental and Social Sustainability, World Bank Group Environmental, Health and Safety Guidelines and the DFC Environmental and Social Policy and Procedures. Ms. Ecton develops environmental and social risk policy clearances and contract provisions for inclusion in DFC finance and insurance agreements. Prior to joining DFC (formerly OPIC) in 2015, Ms. Ecton was a Senior Environmental Specialist in the Office of Sustainability, Department of Homeland Security headquarters where she coordinated departmental efforts on a Climate Change Policy and developed a new scorecard for component agency performance on implementing NEPA. Other federal service includes the Army Corps of Engineers, USEPA and USFWS. Ms. Ecton has also worked in the private sector for large engineering firms providing technical support on both domestic and international infrastructure development projects.



TOWN OF JUNO BEACH

340 OCEAN DRIVE
JUNO BEACH, FL 33408
PHONE: 561.826.1122 • FAX: 561.775.0812
WEBSITE: www.juno-beach.fl.us
E-MAIL: junobeach@juno-beach.fl.us

Alexander Cooke, Mayor
Peggy Wheeler, Vice Mayor
Marianne Hosta, Vice Mayor Pro Tem
Elaine K. Cotronakis, Councilmember
DD Halpern, Councilmember

David Dyess, Town Manager

APPLICATION FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

NAME Gloria Kanahele HOME PHONE (561)215-5005
ADDRESS 420 Celestial Way Apt 303
OCCUPATION (current or most recent) Realtor; Real Estate Investor BUSINESS PHONE (561)215-5005
BUSINESS ADDRESS Same as above
E-MAIL ADDRESS gk8808@yahoo.com

TOWN OF JUNO BEACH
RECEIVED
MAR 11 PM 3:56

Have you ever been convicted of a crime or plead guilty or nolo contendere to a crime other than minor traffic infraction?
 YES NO If so, explain DUI; About 13 Years ago; Since then real estate license & Life Insurance

Have you ever been found to have violated a code of ethics for public officers and employees?
 YES NO If "Yes", please provide the following information: Date: 03/11/202 Nature of Violation: N/A
Disposition: N/A

will provide

Resume attached? (optional) Yes No Brief Description of Education/Experience Real Estate Investor; realtor; work with developments & developers that I have brought onto projects; own commercial p preparing to build multi-family condos on Amelia Island. Own rentals, beach property, and comme property. Experience with renovations; and building multi-condos from start to finish which includes

Are you a registered voter? Yes No Do you live in the Town year-round? Yes or seasonally? _____
How long have you lived in Juno Beach? Owned property in Town sin

Please list any current or prior experience as a volunteer on a board, committee, association, etc.
Condo boards; Board of Directors Secretary for Park Place on Atlantic (New development on Am

Do you currently serve on a Town Board? Yes No If yes, which one? _____

Please indicate the board or committee on which you wish to serve. If more than one, number for preference, with first choice being #1.
 Planning & Zoning Board Audit/Finance Committee Charter Review Committee

Why are you interested in serving on this board/committee? Met with Frank Davila who brought this opportunity to my attention due to my experience. Love real estate, development, procedures, and helping pec

Signature [Handwritten Signature] Date 03/11/2024

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Marianne Hosta, Vice Mayor Pro Tem
Elaine K. Cotronakis, Councilmember
DD Halpern, Councilmember

David Dyess, Town Manager

APPLICATION FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

NAME ERICH ZLANABITNIG HOME PHONE 561-252-3555

ADDRESS 471 N LYRA CIRCLE

OCCUPATION (current or most recent) RETIRED BUSINESS PHONE _____

BUSINESS ADDRESS _____

E-MAIL ADDRESS ERICHZ@COMCAST.NET

Have you ever been convicted of a crime or plead guilty or nolo contendere to a crime other than minor traffic infraction?
 YES NO If so, explain _____

Have you ever been found to have violated a code of ethics for public officers and employees?
 YES NO If "Yes", please provide the following information: Date: 3-16-2024 Nature of Violation: _____

Disposition: _____
Resume attached? (optional) Yes No Brief Description of Education/Experience _____

I HAVE BEEN ON JUNO'S PLANNING AND ZONING BOARD FOR TWO YEARS

Are you a registered voter? Yes No Do you live in the Town year-round? or seasonally? _____

How long have you lived in Juno Beach? 1990

Please list any current or prior experience as a volunteer on a board, committee, association, etc.

Do you currently serve on a Town Board? Yes No If yes, which one? _____

Please indicate the board or committee on which you wish to serve. If more than one, number for preference, with first choice being #1.

Planning & Zoning Board Audit/Finance Committee Charter Review Committee

Why are you interested in serving on this board/committee? TO HELP STAVE OFF POTENTIAL OUTSIDE DEVELOPERS CHANGING ZONING IN THE TOWN

Signature _____ Date 3-16-2024

ALL MEMBERS OF TOWN ADVISORY BOARDS ARE REQUIRED TO COMPLETE TRAINING BY READING THE PALM BEACH CODE OF ETHICS, VIEWING THE ETHICS VIDEO AND THE SUNSHINE LAW PRESENTATION.

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rev 10-25-2023



AGENDA ITEM

Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: D. Dyess, Town Manager
Item Title: Resolution No. 2024-07 - Modified Donation Policy

DISCUSSION:

At the May 8th meeting, Councilmember Rosengarten received consensus to bring back a discussion on the donations policy. He was requesting a language change to require all police foundation donations to come before council.

At the May 22nd meeting, the Council discussed the language and provided input for specific language modifications that have now been incorporated into the policy.

RECOMMENDATION:

Motion to approve Resolution 2024-07

RESOLUTION 2024-07

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, REVISING THE TOWN’S RESTRICTED DONATION POLICY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, through the adoption of Resolution No. 2023-21, the Town Council adopted a Restricted Donation Policy (“Policy”) for the Town; and

WHEREAS, the Town Council wishes to revise the adopted Policy to reference financial goals, separate the definitions of material and equipment, and require Town Council evaluation of all donations of public safety equipment; and

WHEREAS, the Town Council determines that the adoption of this Resolution is in the best interests of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, as follows:

Section 1. The foregoing recitals are ratified and incorporated herein.

Section 2. The Town Council hereby adopts a revised Restricted Donation Policy, a copy of which is attached hereto and incorporated herein by reference.

Section 3. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect immediately upon its adoption.

RESOLVED AND ADOPTED this _____ day of _____, 2024

Peggy Wheeler, Mayor

ATTEST:

Caitlin E. Copeland-Rodriguez, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Leonard G. Rubin, Town Attorney



Town of Juno Beach Restricted Donation Policy

Item #14.

Effective Date: ~~November 15~~ June 26, 2023 ~~2024~~

Approved by: Resolution 20234-2107

I. Purpose

The Restricted donation program provides those in the community with various philanthropic interests the opportunity to give through memorials, gifts, and donations.

II. Objectives

1. Facilitate the acceptance of donations in the form of facilities, cash, services and/or equipment to the Town by establishing clear guidelines for giving.
2. Ensure that donations are consistent with the financial, aesthetic, and functional integrity of the Town's existing and proposed facilities and goals.
3. Ensure that donations do not cause unbudgeted expenditures or significant ongoing maintenance responsibility for the Town, unless approved by Council.
4. Ensure that donations do not create liability for the Town with regard to public health and safety.
5. Ensure gifts made in memory of or in recognition of a person, event or entity do not conflict with the Town's goals or standards.

III. Definitions

1. Cash Donation – All donations made in the form of currency, personal or cashiers check or money order.
2. Town – Town Manager/Town of Juno Beach Council
3. Donation - The making of a free gift to a charity or public institution.
4. Donor – Person giving a free gift to someone.
5. ~~Material/Equipment~~ – All non-real property; this includes all personal property (i.e.: food, Equipment, art and other items)
6. Equipment – Items used primarily by staff to achieve an objective within the particular department to which the equipment is assigned.

~~6.7.~~ Restricted Donation – Any donation made to the Town that specifies a particular use or restricted use of the donation beyond the use for which the fund, budget or project was established.

~~7.8.~~ Real Property – Land or buildings

~~8.9.~~ Tax Deduction - Donations made to the Town are tax deductible expenses. Donations of money or property made to the Town may be deducted on an itemized income tax return. The Town does not give tax advice. The value of a gift is the responsibility of the donor.

IV. General Policies

1. The Town reserves the right to deny any donation.
2. Donations to Town programs must be consistent with established goals and objectives for a specific program, and/or the Town as a whole.
3. All donations, other than cash, shall be considered "gifts for public improvements" to the Town for the enjoyment of the Town's citizens. Such gifts will not be considered private or proprietary assets.
4. All items purchased or accepted by donation will receive standard levels of maintenance by the Town during their normal life expectancy.
5. Donated items that are damaged or vandalized after the Town has received them will be repaired or replaced as feasible. The Town does not guarantee replacement of any items damaged beyond repair or where the cost to do so is not considered cost-effective.
6. There shall be no actual or expectation of reciprocity or favoritism for a donor who gives to the Town.

V. General Guidelines

1. The following guidelines will apply to all donations:
 - a) Potential donors will be provided with the Town's Donation Policy upon request.
 - b) Donations of items with a value of \$10,000 or less may be approved by the department director and town manager if there will be no future maintenance, replacement cost or reoccurring fees, but are subject to the approval of the Town Council if the donation is over \$10,000 and/or there could or would be future maintenance, replacement, or reoccurring fees.
 - c) Donations included in the annual budgeting process are considered approved by the council.
 - e)d) Any donation related to public safety equipment will be brought before the council to evaluate the critical needs of the Town for future funding.
2. Receipt of Donations
 - a) All restricted donations require Town approval and shall be consistent with other Town policies, goals and objectives.
 - b) All donors of real property, materials, and restricted cash shall be issued a receipt incorporating specific information about the donation.

VI. Cash Donations

1. All non-currency cash donations shall be made payable to "Town of Juno Beach". Donations must be in the form of currency, personal check, cashiers check or money order.
2. Town departments must follow the Town's formal written purchasing procedures when using cash donation funding to buy an item.
3. Restricted cash donations cannot be expended without prior approval of the Town Manager and/or the Town Council. Cash donations will be deposited with the Finance Department in compliance with the Town's Cash Receipt Policy. The cash donation may be deposited before the restricted purpose expenditure is approved.

Town of Juno Beach Donation Receipt Form

Date: _____

Donor's Name: _____

Donor's Address: _____

Donor's Phone: _____

Donation Amount: _____

If land, goods, or services, describe land, goods or services donated:

Please check where appropriate:

This donation is unrestricted in its use.

This donation is restricted for the following purpose

Please respect my privacy, I do not wish to be recognized for my contribution.

Person completing this form:

Signature of Donor: _____

Signature of Town Employee receiving donation: _____

Note: Donation is tax deductible to the extent allowable by law. It is the responsibility of the donor to determine fair market value of this donation.

No goods or services were provided in exchange, in whole or in part, for the donation.

Approved By: _____
Town Manager/Council

(One copy to Finance Department, one copy for Clerk, and one copy for donor)



Meeting Name: Town Council Regular Meeting
Meeting Date: June 26th, 2024
Prepared By: Chief Brian J. Smith
Item Title: Police Foundation Donation Request

DISCUSSION:

The Police Department requests Council approval to receive optical sights and suppressors for all of our Departmental Patrol Rifles. These items will significantly enhance the accuracy abilities for officers when utilizing these weapons, as well as significantly decrease the level of noise.

RECOMMENDATION:

Staff recommends accepting this donation.

Town of Juno Beach Donation Receipt Form

Date: 6/11/2024

Donor's Name: Juno Beach Police Foundation

Donor's Address: 803 Donald Ross Rd, Juno Beach, FL 33408

Donor's Phone: 561-972-8660

Donation Amount: _____

If land, goods, or services, describe land, goods or services donated:

(13) Aimpoint Rifle Optics - Value approx \$5,590.00
(13) Huxarx Rifle Suppressors - Value approx \$12,077.00

Please check where appropriate:

This donation is unrestricted in its use.

This donation is restricted for the following purpose

For use with Police Department Patrol Rifles

Please respect my privacy, I do not wish to be recognized for my contribution.

Person completing this form:

Signature of Donor: Thomas Filipey 6/12/2024

Signature of Town Employee receiving donation: [Signature]

Note: Donation is tax deductible to the extent allowable by law. It is the responsibility of the donor to determine fair market value of this donation.

No goods or services were provided in exchange, in whole or in part, for the donation.

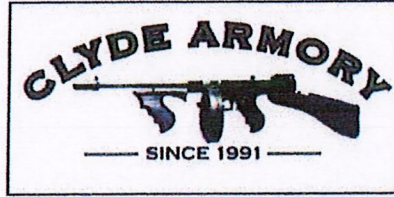
Approved By: _____
Town Manager

(One copy to Finance Department, one copy for Clerk, and one copy for donor)

Quotation

Clyde Armory Inc
 4800 Atlanta Highway
 Athens, GA 30606
 706-549-1842
www.clydearmory.com

June 7, 2024



[Sat. John Kenny](mailto:jkenny@junobeachpd.com)
[Juno Beach Police Department](mailto:jkenny@junobeachpd.com)
[340 Ocean Drive Juno Beach](mailto:jkenny@junobeachpd.com)
[FL. 33408](mailto:jkenny@junobeachpd.com)
 Direct: 561-656-0342
 Main: 561-626-2100

Terms and Conditions

1. All orders require an official PO or purchase letter on agency letterhead, and your State Sales and Use Tax Exemption Certificate. If your agency self-pays State tax, that must be stated on the PO or purchase letter.
2. Orders for firearms or ammunition require a Federal Firearms and Ammunition Excise Tax Exemption Form.
3. After an order is placed, all communication regarding the order will be directed to Clyde Armory, not product manufacturers.

jkenny@junobeachpd.com

Salesperson	Email	Telephone	Quote valid for
Robert Ford	rob@clydearmory.com	706-549-1842 X210	30 days

Qty	Description	Unit Price	Line Total
13.00	Aimpoint RDS Rifle Oplic, Mount and AR15 Spacer #200759	\$430.00	\$ 5,590.00
	<i>Price includes freight</i>		
	<i>*Terms: Net 30 on delivery.</i>		
	<i>*A 3% fee will be added for all payments made with a Credit Card</i>		
			\$ 5,590.00

Thank you for your business!

Aimpoint Avon Benelli Colt CZ Daniel Defense EoTech Heckler & Koch Magpul
 Magtech Mossberg OSS Smith & Wesson Steiner Streamlight Surefire Survival Armour Trijicon

Quotation

Clyde Armory Inc

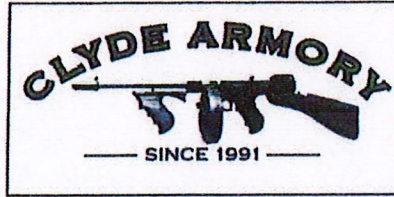
4800 Allantia Highway

Athens, GA 30606

706-549-1842

www.clydearmory.com

June 12, 2024



Jorge Carvajal
 Juno Beach Police Department
 561-906-6195
jcarvajal@juno-beachpd.com

Terms and Conditions

1. All orders require an official PO or purchase letter on agency letterhead, and your State Sales and Use Tax Exemption Certificate. If your agency self-pays State tax, that must be stated on the PO or purchase letter.
2. Orders for firearms or ammunition require a Federal Firearms and Ammunition Excise Tax Exemption Form.
3. After an order is placed, all communication regarding the order will be directed to Clyde Armory, not product manufacturers.

Salesperson	Email	Telephone	Quote valid for
Matt Rice	matr@clydearmory.com	706-549-1842 X 202	30 days

Qty	Description	Unit Price	Line Total
13.00	Huxwrx FLOW556k + Flash Hider Kit, Black, #2449	\$ 929.00	\$ 12,077.00
	*Prices Include Freight		
	*Terms: N30		
	A 3% fee will be added for all payments made with a Credit Card		
			\$ 12,077.00

Thank you for your business!

ly

AAC Aimpoint Avon Benelli Colt CZ Daniel Defense EoTech Heckler & Koch LMT Magr
 Magtech Mossberg Smith & Wesson Steiner Streamlight Surefire Survival Armour Trijicon



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: D. Dyess
Item Title: Town Wide Sidewalk & Pavers

DISCUSSION:

At the council meeting of January 24, 2024, an agenda item was brought before council on the sidewalk brick paver sections with options to concrete, stamp concrete or leave bricks at different locations throughout the town. It was decided to retain all the bricks and bring back the cost and plan to address the future needs of maintenance.

In the Caretta project a \$70,000 contribution was made for crosswalk improvements or other in that immediate area. The county has turned down the crosswalk improvements and staff is asking to use the contribution towards the first phase of maintenance. This would cover the Donald Ross and US1 North area at the cost of \$51,322. We could quote US1 South as well to use the balance of the \$70,000 if desired.

The \$70,000 is in the budget amendment item, which if approved will allow staff to proceed.

We have added an ongoing \$50,000 per year budget item to continue to address the upkeep of the brick sections. Each year staff would identify the next area and as many brick and sidewalk sections in that area that can be for \$50,000 would be completed.

RECOMMENDATION:

Discuss and give consensus to move forward

WYNN & SONS ENVIRONMENTAL CONSTRUCTION CO. LLC

Item #16.

7268 BELVEDERE ROAD
WEST PALM BEACH, FL 33411 US
+1 5616866077
rick.wynnandsons@yahoo.com

Estimate

ADDRESS
TOWN OF JUNO BEACH
340 OCEAN DRIVE
JUNO BEACH, FL 33408

SHIP TO
PIGGYBACK PBC ANNUAL 2022-063
DONAL ROSS BETWEEN OCEAN & AIA
BRICK/CONCRETE REPLACE

ESTIMATE 9614
DATE 06/03/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
63-011	4" BASE (INCL PRIME COAT) PER SY	75	8.00	600.00
63-010	FINISH GRADING PER SY	64	3.50	224.00
63-009	FINISH EXISTING ROCK BASE PER SY	75	7.50	562.50
63-125	CONCRETE SIDEWALK (6" THICK) (DRIVEWAY) (35 SY OR GREATER) PER SY	64	63.00	4,032.00
63-132	6" CONCRETE REMOVAL PER SY	64	12.50	800.00
63-034	REMOVE PAVER BRICK PER SY	75	50.00	3,750.00
63-035	RESET PAVER BRICK PER SY	75	156.00	11,700.00
63-130	PUMPING OR HAND PLACEMENT OF CONCRETE (1 DAY)	3	2,000.00	6,000.00
63-168	3 CY LOADER TIME PER DAY	3	2,000.00	6,000.00

TOTAL

DW

\$33,668.50

Accepted By

Accepted Date

WYNN & SONS ENVIRONMENTAL CONSTRUCTION CO. LLC

Item #16.

7268 BELVEDERE ROAD
WEST PALM BEACH, FL 33411 US
+1 5616866077
rick.wynnandsons@yahoo.com

Estimate

ADDRESS
TOWN OF JUNO BEACH
340 OCEAN DRIVE
JUNO BEACH, FL 33408

SHIP TO
PIGGYBACK PBC ANNUAL 2022-063
- CVS -

ESTIMATE 9615
DATE 06/03/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
63-011	4" BASE (INCL PRIME COAT) PER SY	45	8.00	360.00
63-009	FINISH EXISTING ROCK BASE PER SY	45	7.50	337.50
63-132	6" CONCRETE REMOVAL PER SY	5	12.50	62.50
63-034	REMOVE PAVER BRICK PER SY	45	50.00	2,250.00
63-035	RESET PAVER BRICK PER SY	45	156.00	7,020.00
63-130	PUMPING OR HAND PLACEMENT OF CONCRETE (1 DAY)	1	2,000.00	2,000.00
63-150	SOD TO MATCH EXISTING PER SY	100	6.99	699.00
63-103	MISC. CONCRETE PER CY	5	985.00	4,925.00

TOTAL

DW

\$17,654.00

Accepted By

Accepted Date



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: Michael Ventura
Item Title: Resolution #2024-9 Approving 2023-2024 Budget Amendment

DISCUSSION:

At the Budget Public Hearing on September 27, 2023, the Council voted to approve the 2023-2024 Budget in the amount of \$ 11,514,590.

The attached Resolution of proposed amendments is for your consideration. Some of the proposed funding adjustments were approved by the Town Council during the year when proposed as a new expenditure from Council or staff.

The other proposed amendments are either on-going business or a function of issues that arise during the year that affect departmental budgets, these items are noted with a brief description and have corresponding revenues to offset the expenditure.

RECOMMENDATION:

Staff recommends the Town Council consider a motion to approve Resolution 2024-9 Amending the Fiscal Year 2023-2024 Annual Budget.

2023-2024 AMENDED BUDGET



Mayor Peggy L. Wheeler
Vice-Mayor DD Halpern
Vice-Mayor Pro Tem Marianne Hosta
Councilmember Diana Davis
Councilmember Jacob Rosengarten

Town Manager David Dyess



Town of Juno Beach Annual Budget Table of Contents

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2023-2024 AMENDED ANNUAL BUDGET ITEMS	iv



LIST OF PRINCIPAL OFFICIALS COUNCIL - MANAGER FORM OF GOVERNMENT

TOWN COUNCIL

Peggy L. Wheeler.....Mayor
 DD HalpernVice Mayor
 Marianne Hosta.....Vice Mayor Pro Tem
 Diana DavisCouncilmember
 Jacob Rosengarten.....Councilmember

ADMINISTRATIVE STAFF

David Dyess.....Town Manager
 Brian J. Smith.....Police Chief
 Michael Ventura.....Finance Director
 Frank M. Davila.....Director of Planning and Zoning
 Caitlin E. Copeland- Rodriguez.....Town Clerk
 Andrea L. Dobbins.....Project Coordinator/Risk Manager
 Steve Hallock.....Public Works Director

PROFESSIONAL ADVISORS

Leonard G. Rubin, P.A.Attorney
 Maulding and JenkinsIndependent Auditors

2023-2024 Budget Amendment Items

Expenditures

Department	Budget Category	Amendment	Description
Legislative	Salaries and Benefits	16,800	Council Raises
Admin	Professional Fees	224,999	Resiliancy Study
Building	Professional Fees	300,000	Building Inspections
Public Works	Capital Outlay	12,000	Bathroom Renovations
Public Works	Capital Outlay	34,000	Pressure Washer and Compass
Public Works	Operating Expenses	70,000	Sidewalks
Public Works	Operating Expenses	145,358	Landscaping and Amber Lighting
Police	Capital Outlay	31,940	Drone
General	Contingency	(174,158)	Items Approved By Council
General	<u>Contingency</u>	<u>(300,000)</u>	Building Inspections
	TOTAL EXPENDITURES	<u>\$360,939</u>	

Revenue

Budget Category	Amendment	Description
Grants	224,999	Grant - Resiliancy Study
Grants	31,940	Drone Reimbursement
Contribution	34,000	Frenchmans
Contribution	70,000	Caretta
From Assigned Fund Balance		
<u>From Unassigned Fund Balance</u>	<u>0</u>	
TOTAL REVENUES	<u>\$360,939</u>	

RESOLUTION 2024-09

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Town Staff has determined that in accordance with applicable accounting principles, and as required by state law, the Town must amend the annual budget for the fiscal year commencing October 1, 2023 and ending September 30, 2024 (“Fiscal Year 2023-2024”); and

WHEREAS, the Town Council wishes to amend the Fiscal Year 2023-2024 budget to provide for certain adjustments and amendments thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA as follows:

Section 1. The foregoing recitals are ratified as true and incorporated herein.

Section 2. The Town Council hereby approves the following budget adjustments as an official amendment to the original budget for Fiscal Year 2023-2024, as adopted on September 27, 2023:

See Attached: Schedule A

Section 3. All resolutions or parts of resolutions of the Town of Juno Beach, Florida, which are in conflict with this Resolution, are hereby repealed to the extent of such conflict. To the extent not modified herein, all other provisions of the Annual Budget for Fiscal Year 2023-2024 remain in full force and effect.

Section 4. If any section, paragraph, sentence, clause, phrase, or word of this Resolution is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative or void, such holding shall not affect the remainder of the Resolution.

Section 5. This Resolution shall be effective immediately upon adoption.

RESOLVED AND ADOPTED this 26th day of June, 2024.

Peggy Wheeler, Mayor

ATTEST:

Caitlin E. Copeland-Rodriguez, MMC, Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Leonard G. Rubin, Town Attorney

SCHEDULE A
TOWN OF JUNO BEACH
AMENDED ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024

1				
2	GENERAL FUND	Adopted		Amended
3		FISCAL YEAR	Budget Changes	FISCAL YEAR
4	<u>REVENUES</u>	<u>2023-2024</u>		<u>2023-2024</u>
5	Ad Valorem Taxes	\$3,966,863		\$3,966,863
6	Local Option, Use & Fuel Taxes	57,283		57,283
7	One-Cent Discretionary Surtax	305,851		305,851
8	Utility Services Taxes	953,364		953,364
9	Local Business Tax	70,000		70,000
10	Building Permits	1,040,000		1,040,000
11	Franchise Fees	100,000		100,000
12	Permits, Fees & Special Assessments	159,950		159,950
13	Grants	274,500	256,939	531,439
14	Intergovernmental Revenue	533,180		533,180
15	Charges for Services	40,000		40,000
16	Fines and Forfeitures	25,500		25,500
17	Investment Earnings	150,000		150,000
18	Miscellaneous	97,000	104,000	201,000
19	From Impact Fees-Restricted	75,000		75,000
20	From Forfeiture Fund-Restricted	0		0
21	From Contributions-Restricted	18,200		18,200
22	From One-Cent Surtax-Restricted	705,399		705,399
23	From Assigned Fund Balance	2,942,500		2,942,500
24	<u>From Unassigned Fund Balance</u>	<u>0</u>		<u>0</u>
25				
26	TOTAL REVENUES	<u>\$11,514,590</u>	<u>\$360,939</u>	<u>\$11,875,529</u>
27				
28	EXPENDITURES BY DEPARTMENT			
29				
30	<u>LEGISLATIVE</u>			
31	Salaries	\$16,200	\$15,300	\$31,500
32	Employee Benefits	1,239	1,500	2,739
33	Operating Expenses	<u>12,500</u>		<u>12,500</u>
34				
35	TOTAL LEGISLATIVE	29,939	16,800	46,739
36				
37	<u>FINANCE & ADMINISTRATION</u>			
38	Salaries	674,302		674,302
39	Employee Benefits	187,478		187,478
40	Professional Fees	87,000	224,999	311,999
41	Operating Expenses	161,650		161,650
42	Capital Outlay	<u>55,000</u>		<u>55,000</u>
43				
44	TOTAL FINANCE & ADMINISTRATION	1,165,430	224,999	1,390,429

SCHEDULE A
TOWN OF JUNO BEACH
AMENDED ANNUAL BUDGET
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2024

	FISCAL YEAR		FISCAL YEAR
	<u>2023-2024</u>	Budget Changes	<u>2023-2024</u>
51	<u>COMPREHENSIVE PLANNING</u>		
52	554,981		554,981
53	161,676		161,676
54	475,500	300,000	775,500
55	67,556		67,556
56	<u>110,000</u>		<u>110,000</u>
57			
58	1,369,713	300,000	1,669,713
59			
60	<u>LAW ENFORCEMENT</u>		
61	1,853,310		1,853,310
62	940,979		940,979
63	37,700		37,700
64	392,646		392,646
65	<u>375,000</u>	<u>31,940</u>	<u>406,940</u>
66			
67	3,599,635	31,940	3,631,575
68			
69	<u>PUBLIC WORKS</u>		
70	344,949		344,949
71	126,543		126,543
72	5,000		5,000
73	524,694	145,358	670,052
74	<u>3,378,250</u>	<u>116,000</u>	<u>3,494,250</u>
75			
76	4,379,436	261,358	4,640,794
77			
78	<u>GENERAL GOVERNMENT</u>		
79	332,115		332,115
80	0		0
81	<u>638,322</u>	(474,158)	<u>164,164</u>
82			
83	<u>970,437</u>	<u>(474,158)</u>	<u>496,279</u>
84			
85			
86	<u>\$11,514,590</u>	<u>\$360,939</u>	<u>\$11,875,529</u>



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: D. Dyess, Town Manager
Item Title: Goal Planning Results

DISCUSSION:

Please find attached the outcomes of the goal planning workshop. Review the goals, timelines and bullet points for final approval.

RECOMMENDATION:

Motion to approve goals



Council Goals 2024-2025

05/20/2024

High Priority:

1. Develop a plan to increase code compliance and maintenance to enhance the beautification of the town by December 1, 2024, with the upkeep ongoing.
 - US1 median enhancements
 - Town Center and Pelican Lake – evaluate lawn care.
 - Determine responsibilities for upkeep along US1 (private vs public) and enforce.
 - Sidewalk repairs and pavers refurbishment plan and implementation.
 - Website complaint portal
 - Complete Streets status
2. Conduct a review and benchmarking of building site regulations for all zoning districts.
 - Prioritize commercial and multifamily.
 - Consultant versus internal.
 - Select the top 5 items to compare what will best protect the quality of life for Juno Beach residents.

Priority:

3. Continue to pursue the creation of a master plan to be implemented or being developed by May 2025.
 - Evaluate grants for plan.
 - Scope and costs
4. Evaluate the renovation needs of Town Center and pursue action towards implementation of the needs by May 2025.
 - South patio expansion
 - Police department
 - Building department
 - Council Chambers
5. Pursue a strategic plan for the town and if approved have it in place by May 2025.
 - Consultant versus Council/staff
 - New mission and vision
 - Strategic initiatives and action plan

Low Priority:

6. Utilize infographics and enhance public presentation of financials to coincide with the upcoming budget and ongoing by October 1, 2024.
 - Evaluate finance software for replacement.
 - Format static data to visual.
 - Enhance financial highlights brochure.

7. Improve time management of meetings and professionalism on the dais and in the chambers by September 1, 2024.
 - Revisit decorum resolution.
 - Implement a civility policy.



Meeting Name: Town Council Meeting
Meeting Date: June 26, 2024
Prepared By: D. Dyess, Town Manager
Item Title: Strategic Visioning Plan

Goal Item: Pursue a Strategic Plan for the Town.

DISCUSSION:

During the goal setting workshop, the council discussed and agreed to pursue a strategic plan for the town. I looked at a couple of firms that do this type of work and discovered that a professional in the field that I know has started a fairly new company doing strategic planning and leadership development.

I present this as a good cost-effective option to fulfill the goal set by the council. There are two proposals, one for the strategic plan and VisionSync for your consideration that could help the council to be more cohesive.

RECOMMENDATION:

Motion to approve \$15,000 from contingency for strategic planning.



CREATING A SHARED VISION

Defining a Town Culture



NOT JUST A STRATEGIC VISIONING PLAN

This proposal is structured to emphasize practical engagement and actionable outcomes, recognizing the council's past experiences, and focusing on making the most of existing efforts. Understanding that defining the culture is a byproduct of creating the vision, we want to be as flexible as possible to enable collaboration. If there are specific aspects you'd like to adjust or expand upon, let's discuss how we can best meet the Town of Juno Beach's needs.

Michelle Berger-Heiser



David Dyess
Town Manager
Town of Juno Beach

ddyess@juno-beach.fl.us
May 29, 2024

Dear Mr. Dyess,

I am pleased to present this proposal for your consideration on behalf of Aware Consulting, where we specialize in facilitating strategic visioning and actionable planning for municipal governments. Our approach is tailored to empower local governments like Juno Beach to align their strategic objectives with the needs and priorities of both the council and the community.

In recent discussions and from the feedback gathered, Juno Beach seeks a more engaging and efficient method than traditional goal-setting workshops, which can often seem repetitive and disconnected from actionable results. Our proposal is designed to build upon the existing strategic foundations laid out by the Town Council, enhancing and integrating them through direct, individual council member engagement and community involvement.

Our three-phase approach starts with personal interviews with each council member to ensure their visions are clearly understood and represented. This is followed by a community engagement phase, where these visions are shared with the public for input and prioritization in a dynamic and inclusive setting. The final phase involves synthesizing this information into a comprehensive strategy that clearly outlines actionable steps aligned with the council's and community's priorities. We believe that our proposed method will not only reaffirm the council's commitment to its strategic goals but also invigorate the community's participation in the town's future developments.

Alternatively, we also see there may be a desire to promote efficiencies and simply adhere to the learnings from the most recent election. Councilmembers may choose to align their identified issues with those voiced during the campaign season. If this is the case, and the need for the public open house portion is eliminated, simply reduce the proposal costs by the phase 2 amount.

Additionally, we have provided a separate concept, VisionSync, which provides a methodology to create community identity. We are excited about the possibility of working with the Town of Juno Beach. I am available at your convenience to discuss this proposal further and answer any questions you may have.

Thank you for considering this strategic visioning proposal. I look forward to the opportunity to contribute to Juno Beach's continued success and growth.

Warm regards,

A handwritten signature in blue ink that reads "Michelle".

Michelle Berger-Heiser, M.P.A.

Founder, CEO, Aware Consulting

Strategic Visioning Proposal for Juno Beach Town Council

Introduction

Aware Consulting is pleased to submit this proposal to assist the Town of Juno Beach in refining and advancing its strategic visioning process. Recognizing the Town Council's desire for actionable and participatory development rather than traditional consultative facilitation, we propose a tailored approach that leverages existing goals and integrates community input. Our objective is to align council and community priorities effectively, ensuring that actions are transparent and directly linked to shared values and objectives.

Proposal Overview

Our approach is structured in three distinct phases, designed to maximize engagement from both council members and the community, and to ensure that the strategic vision aligns with both existing goals and emerging priorities.

Phase 1: Individual Council Member Engagement

- Objective: To understand and document the top three priorities of each council member.
- Method: Conduct individual one-hour interviews with each of the five elected town council members.
- Outcome: A comprehensive report detailing the prioritized goals of each council member, identifying common themes and unique perspectives.

Phase 2: Community Engagement and Priority Voting

- Objective: To engage the public in a transparent, inclusive process that solicits their input on the priorities identified by the Town Council.
- Method:
 - Host a two-hour "Open House" session allowing community members to interact directly with the strategic visioning process.
 - Set up voting boxes within the Town Hall to facilitate additional public input, ensuring broad participation by allowing for an extended voting period. Require name registration at voting points to maintain integrity and prevent duplicate entries.

- Outcome: A ranked list of community priorities, which reflects the collective input of Juno Beach residents.

Phase 3: Integration and Reporting

- Objective: To consolidate and analyze the data gathered from council members and the community, forming a coherent strategic action plan.
- Method:
 - Aggregate the findings from Phases 1 and 2.
 - Prepare a detailed report that outlines the top three categories of priorities, with strategic recommendations tailored to the council's and community's feedback.
- Outcome: A final deliverable to the Town Manager, which will provide the Town Council with a strategic roadmap based on integrated council and community priorities.

Deliverables

- Detailed interview summaries from Phase 1.
- Comprehensive analysis and documentation of the public input from Phase 2.
- A final report presenting consolidated strategic recommendations, ready for council review and action.

Budget and Timeline

Aware Consulting proposes the following budget and timeline for the strategic visioning project:

- Phase 1: \$5,000 - Completion within 1 month of project initiation.
- Phase 2: \$7,000 - Completion within 2 months of completing Phase 1.
- Phase 3: \$3,000 - Completion within 1 month of completing Phase 2.
- Total Estimated Budget: \$15,000
- Total Project Duration: 4 months

Conclusion

Aware Consulting is committed to delivering a strategic visioning process that is both inclusive and effective, ensuring that the voices of both the Juno Beach Town Council and its community members are heard and integrated into a practical and visionary plan. We look forward to the possibility of collaborating with the Town of Juno Beach to refine and achieve its strategic objectives.

Acceptance

The Town of Juno Beach acknowledges receipt of this proposal for creating a shared vision through a strategic visioning plan. By signing below, the Town Manager, David Dyess, hereby accepts the terms and conditions outlined in this proposal. This acceptance signifies agreement with the proposed scope of work, methodology, timeline, and fee structure. We are enthusiastic about the opportunity to collaborate on this important initiative and look forward to commencing the activities promptly.

[Signature]_____ [Date]_____

David Dyess, Town Manager

Town of Juno Beach

Michelle Berger-Heiser, M.P.A.

Founder | CEO

AWARE Local Government Consulting Services

Hutchinson Island, Florida

PublicLeader.ai | AwareCC.com | PublicLeaderLife.com

Michelle@PublicLeaderLife.com

772-224-5651





VISION-SYNC SUMMIT

A Community Values Alignment Event



The Juno Beach Town Council has a unique opportunity to create an event that effectively combines personal reflection with public collaboration, which can be a powerful way to enhance alignment and promote a positive image. This is especially helpful for communities having recently gone through polarizing election seasons who understand when it is time to heal and move forward. This is less focused on the details of day-to-day actions, and more focused on identifying collective values of the community, which will drive the community identity.

Michelle Berger-Heiser, M.P.A.

Event Name: **VisionSync Summit**

Concept Outline:

1. Pre-Summit Personal Reflections - \$5,000

- Individual Sessions : Prior to the summit, hold one-on-one coaching sessions with each official. The focus will be on uncovering their personal mission statements and core values.
- Reflection Guide : Provide a personalized guidebook or digital journal that prompts them to reflect on how their values influence their leadership and decision-making.

2. VisionSync Summit - \$4,000 half-day or \$7,000 full day (includes two facilitators)

- Opening : Begin with a keynote speech about the importance of aligning personal values with community goals and how this can drive positive change.
- Sharing Sessions : Each official presents their personal mission statement in a TED-style talk. This format encourages storytelling and personal expression.
- Interactive Discussions : After each presentation, facilitate a structured feedback session where peers highlight what they admire about each other's visions and values.
- Collaborative Workshops : Breakout sessions where officials work in small, diverse groups to discuss how their shared values can address specific community challenges.

3. Public Commitment Ceremony - TBD (may be staff led)

- Community Engagement : Invite community members to a closing ceremony where officials publicly commit to a collective set of values and goals derived from the summit's discussions.
- Action Plans : Each official outlines one or two specific initiatives they will champion, aligning with the newly established collective values.

4. Post-Summit Action and Accountability - \$2,000 - \$4,000

- Follow-Up Workshops : Regular follow-up meetings to monitor progress on the initiatives and to reinforce the commitment to the shared values.

5. Post-Summit Action and Accountability - \$2,000 -\$4,000

- Impact Reporting : An annual report or a public forum to communicate the outcomes and successes of the initiatives, further promoting transparency and accountability.

This approach not only facilitates a deeper connection among officials but also actively involves the community, enhancing the public's trust and engagement.

Acceptance

The Town of Juno Beach acknowledges receipt of this proposal for creating a shared vision through a strategic visioning plan. By signing below, the Town Manager, David Dyess, hereby accepts the terms and conditions outlined in this proposal. This acceptance signifies agreement with the proposed scope of work, methodology, timeline, and fee structure. We are enthusiastic about the opportunity to collaborate on this important initiative and look forward to commencing the activities promptly.

[Signature] _____ [Date] _____

David Dyess, Town Manager

Town of Juno Beach

Michelle Berger-Heiser, M.P.A.

Founder | CEO

AWARE Local Government Consulting Services

Hutchinson Island, Florida

PublicLeader.ai | AwareCC.com | PublicLeaderLife.com

Michelle@PublicLeaderLife.com

772-224-5651





Meeting Name: Town Council Meeting

Meeting Date: June 26, 2024

Prepared By: D. Dyess

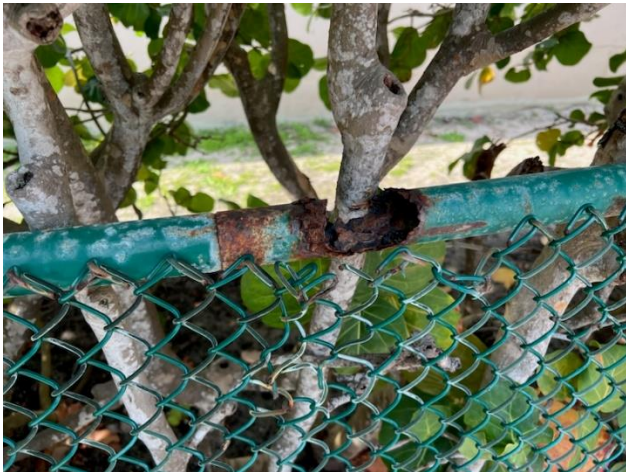
Item Title: Discussion on Replacement of the Chain Link Fence at JB7

Discussion item requested by Vice Mayor Halpern

DISCUSSION:

At the May 22nd meeting, a discussion received consensus to be added to the agenda about putting a fence along the north and south side of the JB7 beach access. Over the years staff has repaired and replaced fence sections due to corrosion and eventually removed most of the fence all together. A remaining section is now corroded to a safety hazard point and staff was planning on removing it when this discussion was brought up.

Current fence at JB7:



Staff obtained quotes to put a fence in with a gate at hedge opening on south side of path which would be approximately \$41,300

The path is currently lined with landscaping down both sides.

RECOMMENDATION:

Discuss and give staff direction

Meeting Date: June 26, 2024

Item Title: Replacement of Fence at North Border of JB 7 Beach Access

Prepared by: DD Halpern, Vice Mayor

DISCUSSION:

Several years ago, Town Staff removed the chain-link fence that ran parallel to the north side of the JB7 beach access path. The fence was removed due to being rusted.

Since then, The Colony Condominium has experienced an increase in trespassing vehicles entering their parking lot (which abuts the JB7 path). Trespassers are parking in The Colony's lot and cutting through The Colony's hedge to get to the JB7 path.

The Town's removal of the fence has inadvertently created a two-fold problem for The Colony:

- 1) Trespassers have found The Colony parking lot is a short-cut to the beach.
- 2) Damage to The Colony's hedge by trespassers cutting through to the JB7 path.

Owners at The Colony have asked if the Town can replace the fence.





Meeting Name: Town Council Meeting

Meeting Date: June 26, 2024

Prepared By: D. Dyess, Town Manager

Item Title: Discussion on Regulating the Volume and Massing of Single-Family Dwellings

Item requested and received consensus by Vice Mayor Halpern

DISCUSSION:

One of the top requests from residents is to retain the "charm and character" of our town. Much of this character is created by the small one-story homes on the "ridge" along Ocean Drive. Other factors contributing to the charm and character of our neighborhoods are open space, and that the properties throughout town aren't packed together. The new single-family homes being built (many by developers who do not ultimately occupy the homes) are utilizing our codes to the fullest extent in a way the code was never used before. This is leading to new homes being built closer to the older existing homes, creating a crowded appearance and literally blocking their airflow and natural light. There is also a trend toward increased height, mass and volume of homes. The trend toward modern architecture is resulting in large slab walls and an overall "boxing-in" of the original homes which are one story. Residents have shared with me their concerns regarding the volume and massing of these new single-family homes.

RECOMMENDATION:

Discuss item and give staff direction.

Item Title: Create regulations relating to the volume and massing of single-family dwellings.

Background:

One of the top requests from residents is to retain the "charm and character" of our town. Much of this character is created by the small one-story homes on the "ridge" along Ocean Drive. Other factors contributing to the charm and character of our neighborhoods are open space, and that the properties throughout town aren't packed together. The new single-family homes being built (many by developers who do not ultimately occupy the homes) are utilizing our codes to the fullest extent in a way the code was never used before. This is leading to new homes being built closer to the older existing homes, creating a crowded appearance and literally blocking their airflow and natural light. There is also a trend toward increased height, mass and volume of homes. The trend toward modern architecture is resulting in large slab walls and an overall "boxing-in" of the original homes which are one story.

Discussion:

The three focus areas of the North Palm Beach Ordinance (which was drafted by their Village attorney Len Rubin) are:

- 1) Requiring additional setbacks for second stories of single-family dwellings.
- 2) Limit the floor area of the second story.
- 3) Prohibit blank walls.

These regulations would serve to modify the exterior appearance of new single-family dwellings, so that new two-story homes do not appear to be "cold" massive slabs. These architectural requirements would create the opportunity to enhance the visual appeal of new dwellings and encourage home designs which are of visual interest, thus adding a sense of "character" to the structure and the neighborhood.

Recommendation:

To address the volume and massing of single-family dwellings, consider adopting the same or similar Ordinance as The Village of North Palm Beach.

ORDINANCE NO. 2024-__

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AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA, AMENDING APPENDIX C (CHAPTER 45), "ZONING," OF THE VILLAGE CODE OF ORDINANCES TO READOPT CERTAIN REGULATIONS RELATING TO THE VOLUME AND MASSING OF SINGLE-FAMILY DWELLINGS; AMENDING SECTION 45-27, "R-1 SINGLE-FAMILY DWELLING DISTRICT," TO REQUIRE ADDITIONAL SETBACKS FOR SECOND STORIES, LIMIT THE FLOOR AREA OF THE SECOND STORY, AND PROHIBIT BLANK WALLS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, through the adoption of Ordinance No. 2022-18 on October 27, 2022, the Village Council implemented the recommendations of the Ad Hoc Committee and adopted new regulations to address the volume and massing of two-story single-family dwellings, including additional second-story setbacks, building wall articulation requirements, and a limitation on the floor area of the second story; and

WHEREAS, through the enactment of Section 14 of Chapter 2023-304, Laws of Florida (Senate Bill 250), the Florida Legislature prohibited the Village from proposing or adopting more restrictive or burdensome amendments to its land development regulations retroactive to September 28, 2022 and declared any such amendments void ab initio; and

WHEREAS, through the adoption of Ordinance No. 2023-17 on October 12, 2023, the Village Council formally recognized the statutory preemption, repealed the new regulations, and adopted a guidance statement encouraging voluntary compliance; and

WHEREAS, through the enactment of Chapter 2023-349, Laws of Florida (House Bill 1C), the Florida Legislature amended Section 14 of Chapter 2023-14 to remove Palm Beach County from the prohibition against proposing or adopting more restrictive or burdensome amendments to its land development regulations; and

WHEREAS, due to the removal of the statutory preemption, the Village Council wishes to formally readopt the regulations relating to the volume and massing of two-story single-family dwellings with certain modifications; and

WHEREAS, on January 2, 2024, the Planning, Zoning and Adjustment Board, sitting as the Local Planning Agency, conducted a public hearing to review this Ordinance and provided a recommendation to the Village Council; and

WHEREAS, having considered the recommendation of the Planning, Zoning and Adjustment Board and conducted all required advertised public hearings, the Village Council determines that the adoption of this Ordinance is in the interests of the health, safety, and welfare of the residents of the Village of North Palm Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF NORTH PALM BEACH, FLORIDA as follows:

Section 1. The foregoing recitals are ratified as true and correct and are incorporated herein.

Section 2. The Village Council hereby amends Article III, "District Regulations," of Appendix C (Chapter 45), "Zoning," of the Village Code of Ordinances by amending Section 45-27, "R-1 Single-Family District," to read as follows (additional language is underlined and deleted language is ~~stricken through~~):

1
2 **Sec. 45-27. R-1 single-family dwelling district.**
3

4 A. *Uses permitted.* Within any R-1 single-family dwelling district no
5 building, structure, land or water shall be used except for one (1) or more
6 of the following uses:
7

- 8 1. Single-family dwellings with accessory buildings customarily
9 incident thereto, subject to each of the requirements set forth in
10 this section and throughout this chapter.
11
12 2. Public schools.
13
14 3. Parks and recreation facilities owned or leased by or operated
15 under the supervision of the Village of North Palm Beach.
16
17 4. Detached fence storage areas.
18
19 5. Satellite dish antenna.
20
21 6. Community residential homes. Community residential homes of
22 six (6) or fewer residents which otherwise meet the definition of a
23 community residential home, provided that such homes shall not
24 be located within a radius of one thousand (1,000) feet of another
25 existing such home with six (6) or fewer residents.
26
27 7. Family day care home.
28
29 8. Lamp post.
30
31 9. Decorative post structure.
32

33 B. *Building height regulations.* All single-family dwellings shall be limited
34 to two (2) stories and thirty feet (30') in height. For the purposes of this
35 subsection, height shall be measured from the average elevation of the
36 existing grade prior to land alteration for properties outside of special flood
37 hazard areas and from the required design flood elevation for properties
38 within special flood hazard areas. Height shall be measured to the highest
39 point of the following:
40

- 41 1. the coping of a flat roof and the deck lines on a mansard roof;
42
43 2. the average height level between the eaves and roof ridges or peak
44 for gable, hip or gambrel roofs; or
45
46 3. the average height between high and low points for a shed roof.
47

48 Decorative architectural elements, chimneys, mechanical equipment, non-
49 habitable cupolas, elevator shafts or similar appurtenances shall be
50 excluded from the foregoing height restrictions. Rooftops shall not be used
51 for pools, decks, or other spaces to congregate.
52

1 C. *Building site area regulations.* The minimum lot or building site area for
 2 each single-family dwelling shall be seven thousand five hundred (7,500)
 3 square feet and have a width of not less than seventy-five (75) feet,
 4 measured at the building line.

5
 6 D. *Yard space regulations.*

7
 8 1. *Front yard.* There shall be a front yard of not less than twenty-five
 9 (25) feet for the first story and thirty (30) feet for the second story
 10 measured from the street line to the front building line.

11
 12 2. *Rear yard.* There shall be a rear yard of not less than twenty (20)
 13 feet for the first story and twenty-five (25) feet for the second story
 14 measured from the rear building line to the rear lot line.

15
 16 3. *Side yards.* There shall be a side yard on each side of the side
 17 building line of not less than ten (10) feet for the first story and
 18 fifteen (15) feet for the second story. In the case of corner lots, no
 19 building and no addition to any building shall be erected or placed
 20 nearer than twenty (20) feet to the side street line of any such lot.

21
 22 (a) For a distance of one block on streets intersecting U.S. #1,
 23 measured from the right-of-way line of said U.S. #1, side
 24 yards of at least twenty-five (25) feet in depth shall be
 25 provided.

26
 27 4. *Applicability of second story setback.* The second story setback
 28 shall apply only to the roofed portion of the second story of a two-
 29 story, single-family dwelling and shall not apply to non-roofed
 30 second story patios or balconies.

31
 32 E. *Wall treatment.* All exterior walls shall contain articulation creating visual
 33 interest utilizing at least four (4) features in accordance with the following:

34
 35 1. At least two (2) different features listed below must be included;
 36 however, windows may be used for all four (4) features so long as
 37 each window meets the requirements of subsection E.4:

38
 39 (a) Projecting cornice.

40
 41 (b) Projecting metal canopy.

42
 43 (c) Opaque, translucent, or transparent glass windows.

44
 45 (d) Vertical articulation.

46
 47 (e) Recesses.

48
 49 2. The following features listed below may also be included and
 50 count toward the required four (4) features:

51
 52 (a) Masonry (but not flat concrete block).
 53

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(b) Concrete or masonry plinth at wall base.

(c) Belt courses of a different texture and color.

(d) Decorative tile work.

(e) Medallions.

(f) Lighting fixtures.

3. One of the above features may be replaced by an architectural element or feature not listed above, as approved by the village, that meets the intent of this section.

4. Each wall treatment feature must be no less than nine (9) square feet.

5. If the single-family dwelling is more than one story, at least thirty-five percent (35%) of the wall treatment features must be located above the first story.

Figure 1 Building Wall Articulation (Figure Deleted)

F. Second-story floor area. The floor area of the second story of a single-family dwelling shall not exceed seventy-five percent (75%) of the floor area of the first story. For the purposes of this subsection, floor area shall include all areas lying within the building perimeter established by the interior side of the exterior walls of the building, including garages, covered patios, and other open-air exterior areas that are under roof. The floor area for the second story shall include areas open to below.

~~E. Guidance on volume and massing of single family dwellings. Due to the legislature’s enactment of Chapter 2023-304, Laws of Florida (Senate Bill No. 250), the village was required to repeal recently adopted regulations relating to the volume and massing of single family dwellings. However, to preserve the character of the village’s existing single family neighborhoods, the village encourages the use of the following guidelines when constructing or substantially altering single family dwellings:~~

~~1. Second story setbacks should be five (5) feet greater than the required first story setbacks. These enhanced setbacks should apply to the roofed portion of the second story of a two-story, single family dwelling.~~

~~2. Building wall articulation should be provided on all walls with an unbroken plane in excess of fifteen (15) feet in height and thirty (30) feet in length. The articulation should be in the form of a wall perpendicular to the property line at a minimum distance of two (2) feet, extending parallel to the property line a minimum of ten (10) feet, and should extend evenly over the entire height of the building wall (see Figure 1 above).~~

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~~3. The second story of a single family dwelling should not exceed seventy five percent (75%) of the floor area of the first story. Floor area includes all areas lying within the building perimeter established by the interior side of the exterior walls of the building, including garages, covered patios and open air exterior areas under roof. The floor area of the second story should include areas open to below.~~

The village council intends to readopt these regulations as of October 1, 2024.

G.F. *Off street parking regulations.* At least one parking space measuring at least nine (9) feet by eighteen (18) feet (one hundred sixty-two (162) square feet) shall be provided. All parking spaces shall consist of a durable surfaced area as approved by the community development director, and may be enclosed in the dwelling, in an accessory building or in an unenclosed area or a driveway. All vehicles parking on a lot must be parked on a durable surface.

H.G. *Accessory structures.* One detached automobile garage and one open-air pavilion may be constructed on any lot within the R-1 single-family dwelling district provided that all requirements of this chapter are met. Open air pavilions shall be subject to the following additional conditions and restrictions:

- 1. *Permitting.*
 - (a) All open-air pavilions must be permitted in accordance with all Florida Building Code and Village Code requirements.
 - (b) Open-air pavilions meeting the definition of a traditional chickee hut are exempt from the Florida Building Code but shall be subject to consistency review by the village. Consistency shall be demonstrated through the issuance of a zoning permit and shall require the submittal of the following information:
 - (1) A survey that includes scaled dimensions of the proposed structure, including setbacks;
 - (2) Proof that the builder of the chickee hut is a member of either the Miccosukee Tribe of Indians of Florida or the Seminole Tribe of Florida (such proof consisting of a copy of the tribal member's identification card); and
 - (3) Drawings of the proposed structure depicting, at a minimum, the overall design, dimensions, roof materials, and height.
- 2. *Dimensions.* Open-air pavilions shall not exceed two hundred (200) square feet in floor area. The floor area shall be measured

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from outside the support posts, provided that the roof overhang does not exceed three (3) feet from the support posts. If the roof overhang exceeds three (3) feet, the floor area shall consist of the entire roofed area. For structures supported by a single-pole, i.e., umbrella shape, the floor area shall be measured from the drip line of the roof material.

3. *Height.* Open-air pavilions shall not exceed twelve (12) feet in height or the height of the principal building located on the lot, whichever is more restrictive. For sloped roofs, the height shall be measured at the mean roof height.

4. *Location and Setbacks.*

- (a) No open-air pavilion may be erected within ten (10) feet of the side property line. This side setback shall be increased to twenty (20) feet for corner lots.
- (b) No open-air pavilion may be erected within seven and one-half (7½) feet of the rear property line.
- (c) No open-air pavilion or any portion thereof may be erected between the front line of the principal building and the front property lot line, within a utility or drainage easement, or within a required landscape buffer.

5. *Use restrictions.*

- (a) An open-air pavilion shall be used only for private recreational activities as an accessory use to the principal residential use and shall not be used for habitation, for a tool room, storage room or workshop, or for any commercial purpose whatsoever.
- (b) Open-air pavilions shall not be used for storage of items of personal property, including, but not limited to, the following:
 - (1) Operable or inoperable vehicles, boats, boat trailers, utility trailers or similar items of personal property;
 - (2) Building materials, lawn equipment, tools or similar items; and
 - (3) Ice boxes, refrigerators and other types of food storage facilities with the exception of under-counter units.
- (c) No gas, charcoal or propane grills, stoves or other types of cooking devices may be stored or utilized within a traditional chickee hut.

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6. *Maintenance.* Open-air pavilions shall be maintained in good repair and in sound structural condition. Painted or stained surfaces shall be free of peeling paint, mold and mildew and void of any evidence of deterioration.

7. *Design.*

(a) Open-air pavilions, with the exception of traditional chickee huts, pergolas and other structures with only partial or slatted roofs, shall incorporate the same types of building materials and be consistent with the architectural theme or style of the main or principal building.

(b) At the request of a property owner, the community development director may approve the use of different building materials or alternate architectural themes or styles when such materials, themes or styles are complementary to the main or principal building.

(c) Should the community development director deny the request for different building materials or alternate architectural themes or styles, a property owner may appeal this decision to the planning commission by submitting a written request for a hearing to the community development director within thirty (30) calendar days of the date of the determination. The appeal shall be placed on the next available agenda and the decision of the planning commission shall be final, subject only to judicial review by writ of certiorari.

I H. *Mechanical equipment.* All non-roof-mounted mechanical equipment shall be located behind the front building face of the principal structure in either the side yard or the rear yard. Such equipment shall be located adjacent to the principal structure whenever practicable, provided, however, that all mechanical equipment shall be located at least five (5) feet from the side property line and at least seven and one-half feet (7½) from the rear property line.

J I. *Minimum landscaped area.*

1. All single-family dwellings shall have a minimum landscaped area of thirty percent (30%).

2. All single-family dwellings (both one and two story) shall provide a minimum landscaped area of fifty percent (50%) in the required twenty-five-foot (25') front yard setback. Properties with frontage along urban collector roads (Lighthouse Drive and Prosperity Farms Road) shall provide a minimum landscaped area of forty percent (40%) in the required twenty-five-foot (25') front yard setback. Properties having an irregular lot shape, meaning a lot which is not close to rectangular or square and in which the width of the property at the front property line is less than required by the underlying zoning district, shall provide a minimum

1 landscaped area of twenty-five percent (25%) in the required
2 twenty-five-foot (25') front yard setback.

3
4 3. A property owner who meets the overall minimum landscaped
5 area requirement set forth in subsection (1) above and who does
6 not meet the minimum landscaped area requirement in the twenty-
7 five-foot (25') front yard setback set forth in subsection (2) above
8 may request a waiver of up to five percent (5%) of the minimum
9 required area by filing a request with the Community
10 Development Department. The request shall be forwarded to the
11 Planning Commission for final action. A property owner seeking
12 such a waiver shall be required to demonstrate to the Planning
13 Commission that he or she has made a reasonable attempt to
14 comply with the required minimum landscaped area within the
15 front yard setback and has mitigated any deficiency through the
16 installation of enhanced landscaping materials, the use of
17 permeable hardscape materials or some other acceptable means.

18
19 For the purposes of this subsection, the term minimum landscaped area
20 shall mean a pervious landscaped area unencumbered by structures,
21 buildings, paved parking lots, sidewalks, sports courts, pools, decks, or
22 any impervious surface. Landscape material shall include, but not be
23 limited to, grass, ground covers, bushes, shrubs, hedges or similar
24 plantings, or decorative rock or bark. No landscape material shall be used
25 for parking. However, pervious surfaces used for the parking of
26 recreational equipment in side and rear yards shall be included in the
27 calculation of the minimum landscaped area.

28
29 With respect to building permits for renovations of existing single-family
30 dwellings, the minimum landscaped area standards shall apply only to the
31 extent that the proposed scope of work impacts the applicable standard.

32
33 I J. *Maximum driveway width in swale.* The total width of driveways from the
34 edge of the public roadway to the abutting privately-owned property shall
35 not exceed a total of thirty-two feet (32') in width at the property line,
36 excluding flares. For lots with ninety (90) or more feet of public roadway
37 frontage, the total width of driveways from the edge of the public roadway
38 to the abutting privately-owned private shall not exceed a total of forty feet
39 (40') in width at the property line, excluding flares. Each side of a flared
40 driveway shall be no more than three feet (3') wider than the rest of the
41 driveway.

42
43 Section 3. The provisions of this Ordinance shall become and be made a part of the Code of the
44 Village of North Palm Beach, Florida.

45
46 Section 4. If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any
47 reason held by a court of competent jurisdiction to be unconstitutional, inoperative, or void, such holding
48 shall not affect the remainder of this Ordinance.

49
50 Section 5. All ordinances or parts of ordinances and resolutions or parts of resolutions in conflict
51 herewith are hereby repealed to the extent of such conflict.

52
53 Section 6. This Ordinance shall take effect February 9, 2024.

1
2 PLACED ON FIRST READING THIS 11th DAY OF JANUARY, 2024.

3
4 PLACED ON SECOND, FINAL READING AND PASSED THIS 25th DAY OF JANUARY, 2024.

5
6
7 (Village Seal)

MAYOR

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9
10 ATTEST:

11
12 _____
13 VILLAGE CLERK

14
15 APPROVED AS TO FORM AND
16 LEGAL SUFFICIENCY:

17
18 _____
19 VILLAGE ATTORNEY