

MINUTES
TOWN OF JUNO BEACH, FLORIDA
MANDATORY PRE-BID MEETING – REQUEST FOR PROPOSALS:
CELESTIAL WAY DRAINAGE IMPROVEMENTS PROJECT

March 22, 2024

Council Chambers/Site Visit

340 Ocean Drive

10:00 AM

PRESENT: ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER
 STEVE HALLOCK, DIRECTOR OF PUBLIC WORKS
 TIM HANNON, DEPUTY DIRECTOR OF PUBLIC WORKS
 PAUL BURI, TOWN ENGINEER (SIMMONS & WHITE)
 CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK

ALSO PRESENT: *(See attached sign-in sheet.)*

Attendees: 9

CALL TO ORDER:

Project Coordinator/Risk Manager Dobbins called the meeting to order at 10:00AM. She gave a brief overview of the information regarding the Celestial Way Drainage Improvements Project and announced that staff can assist with any questions. She also, went over the Town's requirements and the evaluation committee's expectations of the vendor.

Project Coordinator/Risk Manager Dobbins and Town Engineer Buri answered questions from the vendors/participants in the audience.

ADJOURNMENT

Meeting was adjourned at 10:13AM.

ATTEST:



Caitlin E. Copeland-Rodriguez, MMC, Town Clerk



**Town of Juno Beach
Request for Proposal
Celestial Way Drainage Improvements
March 22, 2024, 10:00 a.m.**

SIGN-IN SHEET

NAME	REPRESENTING	PHONE # & EMAIL
Court Williams	Newam Inc	772-486-8591 <i>Court@newaminc.com</i>
Nicole Mancini	CK CONTRACTORS & Development	561-452-8889 <i>Nmancini@ckcdllc.com</i>
Melissa Trejo	Johnson-Davis Inc	561-588-1170 <i>mtrejo@johnson-davis.com</i>
Harvey Thru Elk	Close Construction	863-467-0831 <i>chrisrossi@closeconstructionllc.com</i>
HEATH NORMAN	EDENS CONSTRUCTION	561-996-6822 <i>HNORMAN@EDENSBENTON.COM</i>
Andrew Keenan	BDI Marine & Site	761-532-2705 <i>Andrew@BDImarineandsite.com</i>
PAUL BURZ	Simmons & White / Town JB	561-478-7848
STEVEN HALLOCK	JB STAFF	
TIM HANNON	JB STAFF	

***Please provide a business card.**