

SPECIAL TOWN COUNCIL MEETING MINUTES

July 1, 2026 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: DAVE SANTILLI, MAYOR
DIANA DAVIS, VICE MAYOR
DD HALPERN, VICE MAYOR PRO TEM
SCOTT SHAW, COUNCILMEMBER *(via Zoom)*

ALSO PRESENT: KATHLEEN GUNN, INTERIM TOWN MANAGER
TG LAW PLLC, TOWN ATTORNEY
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
EMILY ALVES, FINANCE/HR DIRECTOR

ABSENT: MAX FRASER, COUNCILMEMBER

AUDIENCE: 5

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

Interim Town Manager Gunn advised the Town Council that she had received a request from the Town of Jupiter regarding the Town's annual contribution for the July 4th Mega Bash at Roger Dean Stadium and inquired whether the Council wished to continue its annual contribution.

Mayor Santilli, Vice Mayor Davis, and Councilmember Shaw gave consensus to honor the approved contribution list for the Fiscal Year 2025-2026.

COUNCIL ACTION/DISCUSSION ITEMS *(A public comment period was provided for each item below.)*

1. Discuss Logistics of an Ad Hoc Town Manager Screening Committee and Timeline for the Recruitment Process for Position of Town Manager *(See attached applications & handout.)*

MOTION: *Davis made a motion to move forward with an informal citizen review and not establish a formal citizen committee for the selection of Town Manager candidates.*

Mayor Santilli passed the gavel and seconded the motion.

ACTION: *The motion passed 4-0.*

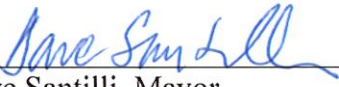
Mayor Santilli, Vice Mayor Davis, and Vice Mayor Pro Tem Halpern gave consensus to have a section on the website with all the candidates resumes for the public's review.

COMMENTS FROM THE COUNCIL

Vice Mayor Pro Tem Halpern inquired about the purpose of Council members sending agenda-related information to other Council members prior to a meeting and requested the Town Attorney's input regarding the practice.

ADJOURNMENT

Mayor Santilli adjourned the meeting at 6:37pm.



Dave Santilli, Mayor



Caitlin E. Copeland-Rodriguez, Town Clerk



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Carolyn S. Stone

Home Address: 506 Sea Oats Drive, Unit D 1, Juno Beach, FL 33408

Phone Number: 561 3 1 1722

Email Address: stonecs@bellsouth.net

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
I have 30+ years of progressive experience in higher education and municipal government and currently serve as the Deputy Town Manager for the Town of Palm Beach.

2. Why are you interested in serving on this committee?
To help Juno Beach attract and select a values driven, dynamic leader to serve residents needs and position the Town for long term success.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
I have served as a Recreation Advisory Commissioner in North Palm Beach. In my professional capacity, I work closely with our Town Council and boards and commissions. <https://www.linkedin.com/in/carolyn-stone/details/experience/>

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations: Cannot meet on July 10, 14, or 17th

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Carolyn Stone **Date:** 6/30/26

Town Clerk's Office Use Only

Date Received: 6/30/2024

Received By: [Signature]



TOWN OF JUNO BEACH

Committee Interest Application

Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: CARRIE WILLIAMS

Home Address: 450 SEASIDE LANE
JUNO BEACH, FL 33408

Phone Number: 561.308.9399

Email Address: CACHADWICK@MSN.COM

Residency

☒ I am a resident of the Town of Juno Beach.

☐ I am not a resident of the Town of Juno Beach.

TOWN OF JUNO BEACH
RECEIVED

JUN 30 2026

TIME: 10:07 am

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.

Previous experience with an international staffing organization. Several years experience talent sourcing, screening & interviewing candidates.

2. Why are you interested in serving on this committee?

To ensure the most qualified candidate is selected. As a resident we need a town mgr. who demonstrates integrity, fiscal responsibility, & strong leadership.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.

VICE PRESIDENT OF SEASIDE OF JUNO BEACH HOA & FORMER ARB MEMBER FOR THE HOA

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

☒ Yes

☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Carrie Williams Date: 6.30.26

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By:

[Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Cynthia Frasher

Home Address: 1705 Floral Drive, Juno Beach, FL 33408

Phone Number: 631-603-8701

Email Address: cynthiafrasher@gmail.com

TOWN OF JUNO BEACH
RECEIVED

JUN 30 2026

TIME: 2:11 pm

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
I have over 25 years of professional experience in real estate, management, negotiations & working with people from diverse backgrounds. Throughout my career, I have evaluated individuals, solved complex problems & made thoughtful, (* SEE BACK)

2. Why are you interested in serving on this committee?
I care deeply about our community and would welcome the opportunity to contribute to this important process. My goal would be to evaluate each candidate fairly and objectively focusing on leadership ability, integrity, communication skills (**SEE BACK)

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
While I have not previously served on a municipal board or committee, I have been an active & engaged resident of Juno Beach. I attend Town Council meetings, participate in public discussions and have taken time to learn about issues affecting our community.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature:

Date: 6/30/26

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By:



TOWN OF JUNO BEACH

Committee Interest Application

Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Jay Brandli

Home Address: 1055 Ocean Dr Unit 502, Juno Beach FL 33408

Phone Number: 925.708.0101

Email Address: jwbrandli@gmail.com

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
Mechanical Engineer and Project Management professional with experience budgeting and executing complex projects on schedule. 30+ years of writing job descriptions and hiring engineering and management professionals at major corporations.

2. Why are you interested in serving on this committee?
To ensure that only competent individuals with high moral fiber are considered for this position.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
Treasurer for Condo Board.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

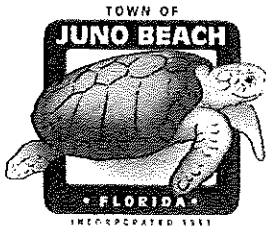
I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Jay Brandli Date: 6/29/26

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By: [Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Jim Ehret

Home Address: 450 Ocean Drive Unit 802 Juno Beach Fl 33408

Phone Number: 302-540-7600

Email Address: jim@ehret-consulting.com

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
Education Vanderbilt Univ Civil Engr '80 / In Comm Builder for 40 years/nw consulting I have been on P&Z now my 3rd year and this one as Chair of the committee

2. Why are you interested in serving on this committee?
I care deeply on Juno Beach and very proud to living in the town Like to see a Town Manager last much longer than the last 2. However the last council who resigned or lost an election , they were not good either in my opinion either

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
Only Juno Beach P&Z 2024 to present
Member of Rotary Club - 20 YEARS
Also on Board for Carpenter Company of Phila - oldest trade organization in US (1726)

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Jim Ehret

Date: 6/26/26

Town Clerk's Office Use Only

Date Received: 6/29/2026

Received By: [Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: John Callaghan

Home Address: 24 Grand Bay Circle, Juno Beach, FL 33408

Phone Number: 561-358-9296

Email Address: johncalljunobeach@gmail.com

Residency

☒ I am a resident of the Town of Juno Beach.

☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
I previously served a total of 10 years as a Juno Beach Town Council Member, including 1 year as Vice Mayor, and also 2 years on the P&Z Board. I was the only Council Member to vote against Jeff Naftal for Town Manager twice.

2. Why are you interested in serving on this committee?
Our town needs a top quality Town Manager, and I believe I can help us get one.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
President of the Via Jardin Sub-Association and the Woodbine Master Homeowners Association in Riviera Beach. Served on the Grand Bay Architectural Review Board and various committees in Oak Harbour.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

☒ Yes

☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: John T. Callaghan

Date: 7/1/20

Town Clerk's Office Use Only

Date Received: 7/1/2026

Received By: [Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Kathy Peterson

Home Address: 1456 Ocean Ridge Way
June Beach, FL 33408

Phone Number: (443) 831-0738

Email Address: Kvpeter95@yahoo.com

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

TOWN OF JUNO BEACH
RECEIVED

JUN 30 2026

TIME: 9:04 am

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.

I am a retired educator. I have an abundance of experience dealing with people and I am adept at working in a team environment.

2. Why are you interested in serving on this committee?

I care about Juno Beach, I want our town to find the best qualified Town Manager.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.

I served on the Master Plan Committee for Juno Beach. I have served on many committees related to education.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Kathy J. Peter

Date: June 30, 2026

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By: [Signature]

**TOWN OF JUNO BEACH****Committee Interest Application****Committee:** Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information**Name:** Kenneth Craig**Home Address:** 605 Universe Blvd T 803 Juno Beach FL 33408**Phone Number:** 561 373 4722**Email Address:** craig_k@comcsat.net**Residency**☒ I am a resident of the Town of Juno Beach.☐ I am not a resident of the Town of Juno Beach.**Qualifications**

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
Leadership of industry advisory group involving complex technical issues

2. Why are you interested in serving on this committee?
Desire to see JB make decisions in timely fashion based on facts

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
The Waterford Chair of Maintenance and Security Committee Chair of Residents Advisory Committee on Redevelopment JB Friends of the Arts

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

☒ Yes☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Kenneth R. Craig **Date:** 07/01/26

Town Clerk's Office Use Only**Date Received:** 7/1/2026**Received By:**



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

TOWN OF JUNO BEACH
RECEIVED

JUN 29 2026

TIME: 4:45 pm

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Larry Sorsby

Home Address: 120 Ocean Dr

Phone Number: 732-996-9864

Email Address: lsorsby@khov.com

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
Former CFO & EVP of NYSE Publicly Co (30 Years), Currently on Board of NYSE Publicly Traded Co. (NYSE:HOV)

2. Why are you interested in serving on this committee?
Juno Beach is our forever home, and we want to make sure it keeps its quaintness, charm is beautified and well maintained.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
Past Chairman of Children's Hospital of Philadelphia ("CHOP") Urology Bd and served as a member of the Foundation Board of CHOP for 15 years

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

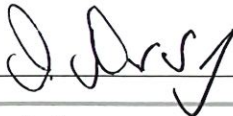
- ☒ Yes
☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature:  **Date:** 6/29/26

Town Clerk's Office Use Only

Date Received: 6/29/2026

Received By: 



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: **NANCY WOLF**

Home Address: **1613 East Hemingway Drive Juno Beach, FL 33408**

Phone Number: **203 912 9954**

Email Address: **NCWMVNH@AOL.COM**

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee. *Thirty year history working in Human Resources including executive search for large Wall Street firms. Focus on succession planning, talent management in growth oriented environment. Also have worked pro bono for non-profits in natural resource conservation and small business start ups in developing HR goals and recruiting talent.*
2. Why are you interested in serving on this committee? *I believe I can contribute to this process and have a working understanding of the role that Council is seeking to fill. I am concerned about the future of a small town, in a rapidly changing and growing region of the United States/Florida.*
3. Please describe any prior experience serving on municipal boards, committees, or civic organizations. *Served on the Selectman's Nominating Advisory Committee for the Town of Greenwich CT for eight years. Responsible for identifying residents whose talents and skills were well suited or would in one of the Town's boards which comprise 1/3 of the Town's 400 million dollar operating budget. Also served on Juno Beach planning and zoning board and on the Charter Committee of Juno Beach.*

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: _____

Date: **6/30/26**

Town Clerk's Office Use Only

Date Received: **6/30/2026**

Received By: _____



TOWN OF JUNO BEACH

Committee Interest Application

Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: PETE WILLIAMS

Home Address: 450 SEASIDE LN.
JUNO BEACH, FL 33408

Phone Number: 561-951-3130

Email Address: JUNO PETE @ GMAIL.COM

TOWN OF JUNO BEACH
RECEIVED

JUN 30 2026

TIME: 10:07am

Residency

☒ I am a resident of the Town of Juno Beach.

☐ I am not a resident of the Town of Juno Beach.

Qualifications 38 YEARS RETIRED UNITED AIRLINES B787 CAPTAIN. FLAWLESS

1. Please describe your background, experience, or qualifications that would assist you in SAFETY RECORD serving on this committee.

FORMER PRESIDENT OF SEASIDE OF JUNO BEACH POA.
CURRENT DIRECTOR OF THE FLORIDA STATE GOLF ASSOCIATION
FORMER BUSINESS OWNER OF OVER 20 EMPLOYEES.

2. Why are you interested in serving on this committee?

RESIDENT OF JUNO BEACH FOR 34 YEARS AND FLORIDA
RESIDENT SINCE 1962. I WILL ADVOCATE FOR ONLY
WHAT'S IN THE BEST INTEREST OF JUNO BEACH.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.

DIRECTOR ON THE FLORIDA STATE GOLF ASSOCIATION BOARD.
PAST PRESIDENT OF SEASIDE OF JUNO BEACH PROPERTY OWNERS ASSOC
CURRENT OFFICER OF SEASIDE OF JUNO BEACH ARCHITECTURAL REVIEW
BOARD

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

☒ Yes

☐ No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: P.D. Williams Date: 6-29-26

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By: [Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Robert Rudolph

Home Address: 840 Ocean Dr Apt 202, Juno Beach FL 33408

Phone Number: 8604189810

Email Address: brudolph@atssmed.com

Residency



I am a resident of the Town of Juno Beach.



I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.

~~Experience hiring staff for companies. Established evaluation criteria and hiring 30 people for a Fortune 50 Defense company. Managed the redesign of Wells Fargo Financial Reporting~~

2. Why are you interested in serving on this committee?

To help find the Town Manager

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.

Board member for the Montecito community residential board. Help manage the community and Initiated changes for the community.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.



Yes



No

If applicable, please note any scheduling limitations: None

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature:

Robert Rudolph

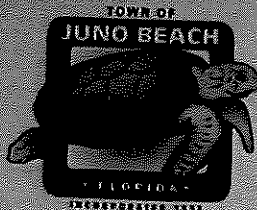
Date: 6/29/26

Town Clerk's Office Use Only

Date Received: 6/30/2024

Received By:

[Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: SIOBHAN O'DONNELL

Home Address: 431 N LYRA CIR

Phone Number: 5615105422

Email Address: gjreihc@gmail.com

Residency

- ☒ I am a resident of the Town of Juno Beach.
☐ I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.

Owned and operated a real estate firm since 2005. Worked as a financial advisor for 15 years. Served as a volunteer in multiple fields to assist vulnerable populations. I have been a part of

2. Why are you interested in serving on this committee?
To assist the decision makers on Town Council w/ the time consuming work of researching and verifying the resumes and work history of Town Manager candidates. The Town Manager position is the most important staff position that has far reaching

Juno since 1975 and care deeply about the town.
Consequences

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.

Volunteered in a NYC Homeless Outreach organization. Big Sister Volunteer for children at risk in NYC. Roosevelt Island Hospital Volunteer on Pediatric Quadroplegic Ward, NYC. Served on the Multiple Listing Service Technical Committee for Realtor Association.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.

- ☒ Yes
☐ No

If applicable, please note any scheduling limitations: (None) as this Committee will take precedence

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: [Signature]

Date: 2026-06-28

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By: [Signature]



TOWN OF JUNO BEACH
Committee Interest Application
Committee: Ad Hoc Town Manager Screening Committee

Thank you for your interest in serving the Town of Juno Beach. Please complete this application and return it by **July 1, 2026 at 12PM (Noon)** to the Town Clerk's Office.

Applicant Information

Name: Tim & Linda McClurg

Home Address: 210 Ocean Drive, Juno Beach

Phone Number: 908-303-3808, 908-894-4828

Email Address: thmcclurg@gmail.com, linda.mcclurg@

Residency



I am a resident of the Town of Juno Beach.



I am not a resident of the Town of Juno Beach.

Qualifications

1. Please describe your background, experience, or qualifications that would assist you in serving on this committee.
A 40-year Account Executive career managing Fortune 100 Corporate and State & Federal governmental employee benefit programs. A RN for 35-years with hospital, home healthcare and school nurse experience serving local community health needs.

2. Why are you interested in serving on this committee?
Improving the town of Juno Beach.

3. Please describe any prior experience serving on municipal boards, committees, or civic organizations.
Treasurer, Juno Beach Civic Association.

Availability

Is your schedule sufficiently flexible to attend committee meetings that may be scheduled during normal business hours? We anticipate a meeting to occur in late July.



Yes



No

If applicable, please note any scheduling limitations:

Acknowledgement

I understand that, if appointed, committee meetings may be subject to applicable Florida law, including public meeting and public records requirements.

I certify that the information provided in this application is true and correct to the best of my knowledge.

Applicant Signature: Tim McClurg **Date:** 6/30/26

Town Clerk's Office Use Only

Date Received: 6/30/2026

Received By:

[Signature]

LEGAL MEMORANDUM

TO: HON. MAYOR AND TOWN COUNCIL, TOWN OF JUNO BEACH
FROM: TG LAW PLLC, TOWN ATTORNEY
DATE: JULY 1, 2026
RE: APPLICABILITY OF FLORIDA SUNSHINE LAW TO TOWN MANAGER
RESIDENTS' SCREENING COMMITTEE

A. ISSUE:

Whether the proposed Town Manager Residents' Screening Committee is subject to Florida's Government in the Sunshine Law, Florida Statute §286.011

B. LEGAL ANALYSIS:

Florida's Government in the Sunshine Law, contained in Florida Statute §286.011, commonly referred to as the "Sunshine Law," provides a right of public access to governmental proceedings of public boards and commissions. Florida Statute §286.011 requires meetings of public boards and committees where public business is discussed or official action is taken to be open to the public. The Sunshine Law is to be interpreted broadly in favor of openness and public participation.

The Florida Attorney General's Sunshine Manual explains that advisory boards and committees created by public agencies are subject to Sunshine requirements when they make recommendations or otherwise participate in the governmental decision-making process, even where the governing body retains final approval authority.

The Sunshine Law contains three basic requirements:

- (1) meetings of public boards or commissions must be open to the public;
- (2) reasonable notice of such meetings must be provided; and
- (3) minutes of such meetings must be taken and promptly recorded.

Florida Courts have repeatedly held that screening and selection committees are subject to Sunshine requirements when they assist in narrowing candidates or making recommendations.

In *Town of Palm Beach v. Gradison*, 296 So.2d 473 (Fla. 1974), the Florida Supreme Court held that an advisory planning committee appointed by a town council was subject to Sunshine requirements because it acted as part of the governmental decision-making process. The Court stated that committees formed "to act in any type of advisory capacity" are subject to Sunshine requirements.

In *Wood v. Marston*, 442 So.2d 934 (Fla. 1983), the Florida Supreme Court held that a university search and screening committee for dean selection was subject to Sunshine requirements because the committee determined which applicants would be removed from further consideration.

Attorney General Opinions have likewise reached the same conclusion regarding search and screening committees.

Florida Attorney General Opinion AGO 80-20 concluded that a city manager selection committee responsible for screening resumes and ranking applicants was subject to Sunshine requirements, even though the City Council retained final hiring authority. The Opinion explained that advisory committees involved in the decision-making process are subject to Sunshine because there is no “government by delegation” exception to Florida’s open meetings law.

Florida Attorney General Opinion AGO 2023-04 reaffirmed that search and selection committees involved in reviewing, ranking, narrowing, or recommending applicants are subject to Sunshine requirements. The Attorney General further explained that Sunshine applies to the full decision-making process and prohibits attempts to avoid public discussion through polling, intermediaries, or similar methods.¹

Here, the Town Code expressly authorizes the Town Council to appoint a selection committee as part of the Town Manager appointment process, if it so desires – it is not mandatory, however. Specifically, Section 2-62 of the Town Code provides that, prior to selection of the Town Manager, “the town council may appoint a selection committee to review the applications submitted and make recommendations to the town council.”² The Code further provides that the Town Council retains final authority to select the Town Manager by majority vote at a duly called and noticed meeting.³

Because the proposed Residents’ Screening Committee is expected to review applications, discuss qualifications, evaluate candidates, narrow or rank applicants, and provide recommendations or feedback to the Town Council concerning the Town Manager appointment process, the Committee is participating directly in the Town’s governmental decision-making process. The Committee is therefore not merely providing administrative support or ministerial fact gathering. Accordingly, meetings of the proposed Committee are subject to Florida’s Sunshine Law and must be publicly noticed and open to the public. Minutes of such meetings must also be taken and maintained in accordance with Florida law.

It is important to also note that in addition to the Sunshine Law requirements applicable to the Committee’s meetings and deliberations, any Committee records, communications, and materials related to the Town Manager selection process are also subject to Florida’s Public Records Law, Chapter 119, Florida Statutes.

Materials prepared, received, reviewed, or utilized by the Committee in connection with its duties, including applications, rankings, notes, scoring sheets, emails, text communications, and other

documents made or received in connection with official business, constitute public records unless a specific statutory exemption applies. Accordingly, Committee records must be maintained and produced in accordance with applicable public records requirements.

Additionally, Florida's open government laws contain enforcement provisions and penalties for violations of both the Sunshine Law and the Public Records Act.

Florida Statute §286.011 expressly provides that actions taken in violation of the Sunshine Law may be invalidated by a court, and circuit courts are authorized to issue injunctions to enforce compliance. Any public officer, such as a member of the Selection Committee, who violates the Sunshine Law may be subject to a noncriminal infraction punishable by a fine of up to \$500, while knowing violations may constitute a second-degree misdemeanor punishable under Florida law. Courts may also assess attorney's fees against the governmental entity and, in certain circumstances, against individual board members responsible for the violation.

See *Gilliams v. State*, 359 So. 3d 784 (Fla. 4th DCA 2023) (affirming criminal Sunshine Law convictions arising from undisclosed communications and meetings concerning foreseeable governmental action involving former Sebastian City Council member Damien Gilliams); and *State v. Parris*, Indian River County Case No. 312020MM000673A (Fla. 19th Jud. Cir. Ct. May 27, 2021) (former Sebastian City Council member Pamela Parris convicted of criminal Sunshine Law violations arising from undisclosed communications concerning City business). Both former council members were sentenced to terms of incarceration in connection with their Sunshine Law violations.

Likewise, Florida Statute Chapter 119 contains enforcement and penalty provisions applicable to unlawful refusal to permit inspection or copying of public records. Florida Statute §119.10 provides that a knowing violation of the Public Records Act may constitute a misdemeanor offense, and courts may order immediate production of records, issue injunctive relief, and award attorney's fees to prevailing parties in public records litigation.

C. CONCLUSION:

The proposed Town Manager Residents' Screening Committee is subject to Florida's Government in the Sunshine Law, Florida Statute §286.011. Because the Committee would be expressly authorized by the Town Code to review applications and make recommendations to the Town Council concerning the selection of the Town Manager, the Committee would constitute an advisory body participating in the Town's decision-making process. As a result, Committee meetings would have to be publicly noticed, open to the public, and conducted in compliance with Sunshine Law requirements. Committee members would be legally prohibited from meeting or

communicating with each other, including communication through the use of intermediaries, outside of an open public meeting.

Further, materials related to the Town Manager selection process are also subject to Florida's Public Records Law, Chapter 119, Florida Statutes. Materials prepared, received, reviewed, or utilized by the Committee in connection with its duties, including applications, rankings, notes, scoring sheets, emails, text communications, and other documents made or received in connection with official business, constitute public records unless a specific statutory exemption applies.

The Committee should also be advised to very mindful that violations of Florida's Sunshine Law and Public Records Law may subject the Town and individual participants to significant legal consequences, including invalidation of actions taken in violation of the law, injunctive relief, mandatory attorney's fees, civil penalties, and criminal sanctions. Knowing violations of the Sunshine Law may constitute a second-degree misdemeanor punishable by fines and imprisonment pursuant to Florida Statute §286.011(3), while knowing violations of Chapter 119 may likewise result in criminal misdemeanor penalties under Florida Statute §119.10.

Accordingly, strict compliance with Florida's open government requirements is strongly advised throughout the Town Manager selection process.

¹ See also recent controversy and litigation surrounding the University of Florida presidential search process, including allegations that the use of confidential candidate screening and limited public participation conflicted with Florida's longstanding open government principles underlying the Sunshine Law.

² Town of Juno Beach Code Sec. 2-62(b) provides: "Prior to selection of the town manager, the town council may appoint a selection committee to review the applications submitted and make recommendations to the town council."

³ Town of Juno Beach Code Sec. 2-62(a) provides that "[t]he town council shall select the town manager by majority vote at a duly called and noticed meeting." Section 2-62(c) additionally authorizes the Town Council to hold workshops, receptions, and special meetings to allow citizen participation in the selection process.

Competencies for Permanent Town Manager Selection	
Leadership, Integrity & Professionalism: Highly ethical and professional, Leads with integrity, Ethical integrity and fairness, Personal and professional integrity, Politically neutral, Independent thinker; not overly influenced by Council members, the Town Attorney, or staff; Treats every Council member equally, Commitment to transparency, accountability, and ethical standards, Personable, confident and optimistic, Outstanding listener	
Florida Municipal Experience: Demonstrated knowledge of Juno Beach, Coastal community experience, Deep understanding of local government, Municipal procedures, Personnel policies, Public safety, Traffic management, Florida municipal law, Sunshine Law, Ethics requirements, Knowledge of new legislation	
Council Relations & Governance: Experience working with elected officials, Experience developing strategic plans with elected officials, Builds Council consensus, Avoids favoritism toward individual Council members, Provides policy advice during transitions, Keeps employees informed about Council direction, Communicates respectfully, Strong relationship-building and negotiation skills, Handles conflict diplomatically	
Financial Management: Financial acumen, Financially conservative, Effective budgeting, Financial planning, Grant management, Operational efficiency, Ability to prioritize strategic initiatives within budget, Long-term financial planning	
Growth Management & Community Character: Commitment to preserving Juno Beach's unique small-town character, Focus on slow growth, Thoughtful redevelopment, Environmental preservation, Experience with master planning, Municipal code development, Zoning and land use experience, Comprehensive planning, Ability to preserve community priorities through land development regulations	
Communication & Public Engagement: Community engagement, Transparent and accessible, Timely responses and reports, Excellent written communication, Ability to explain complex issues, Public meeting facilitation, Community involvement, Builds trust with the residents	
Organizational Leadership: Strong leadership and vision, Organization and planning, Project management, Delegation, Time management, Continuous quality improvement, Adaptability, Problem solving, Strategic thinking	
Employee Development: Responds thoughtfully to employee concerns, Merit-based personnel decision, Professional development, Leadership development, Encourages certifications, Work-life balance, Collaboration between departments, Staff communication	

Innovation & Technology: Continuous Improvement, Technology proficiency, AI implementation, Data management & recordkeeping, IT experience, Administrative efficiencies, Innovation	
Long-Term Commitment: Longevity in previous positions, Commitment to serving rather than using the position as a stepping stone, Commitment to long-term organizational success	



Caitlin Copeland <ccopeland@juno-beach.fl.us>

Online Form Submittal: Public Comments

1 message

noreply@civicplus.com <noreply@civicplus.com>

Wed, Jul 1, 2026 at 7:11 AM

Reply-To: noreply@civicplus.com

To: ccopeland@juno-beach.fl.us, dhalpern@juno-beach.fl.us, ddavis@juno-beach.fl.us, service@tgjustice.com, dsantilli@juno-beach.fl.us, sshaw@juno-beach.fl.us, mfraser@juno-beach.fl.us

Public Comments**Public Comments for Town Council and Planning & Zoning Board Meetings**

Please use the form below to submit comments for Town Council Planning and Zoning Board Meetings. All Public Comments must be submitted by Noon on the day of the scheduled meeting. All information you submit will become a permanent record of the Town, accessible to anyone who wants to see it. If you should have any questions, please contact the Town Clerk's Office at 561-656-0316.

First Name	Aldo
Last Name	Rovere
Address	400 Uno Lago Drive
Email Address	aldoforjuno@gmail.com
Agenda Item Number (Ex: 1, 2, 3)	1
Public Comment / Question	July 1, 2026 Dear Members of the Town Council, As the Town begins the process of selecting its third Town Manager in as many years, it may be worthwhile to reflect on the circumstances that have brought us to this point and, more importantly, what conditions will be necessary to attract and retain a highly qualified candidate moving forward. For many years, Juno Beach enjoyed exceptional stability under the leadership of a long-serving Town Manager and Finance Director. During that period, the Town developed a reputation for professional management, fiscal responsibility, and a collaborative working environment. Since then, however, the Town has experienced a period of significant leadership turnover and political turbulence. In 2023, the Town hired David Dyess, a respected and experienced professional who appeared well suited to the

position. Mr. Dyess ultimately resigned in late 2024 for personal reasons, although his tenure coincided with increasing political tensions, council disagreements, and the departure of other key senior staff members.

Following a lengthy and difficult national recruitment process, Rob Cole was hired in April 2025. Less than a year later, after the March 2026 municipal election resulted in a significant shift in Council membership, Mr. Cole was dismissed by a 3-2 vote of the Council. Following Mr. Cole's departure, Town Clerk Caitlin Copeland-Rodriguez initially served as Interim Town Manager. Subsequently, Kathleen Gunn was appointed Interim Town Manager, allowing Town staff to remain focused on their departmental responsibilities while providing experienced leadership during this transition period. Ms. Gunn's initiative to purchase the neighboring building with funds potentially at risk due to state guideline changes was well received.

The underlying challenge facing the Town is not simply finding another Town Manager. The greater challenge is convincing highly qualified candidates that Juno Beach offers an environment where professional managers can succeed and remain for the long term.

It is no secret that Juno Beach has experienced intense public debate over redevelopment, growth, property rights, environmental preservation, and the community's vision for its future. High-profile proposals and policy disputes have often divided residents into competing camps. One side seeks to preserve the Town's unique character, small-town atmosphere, and environmental resources. The other advocates for modernization, redevelopment opportunities, and broader interpretations of property rights.

The March 2026 election served, in many respects, as a referendum on those competing visions. Regardless of one's position on those issues, the resulting leadership changes and the subsequent dismissal of the Town Manager reinforced the perception that professional administrators can become caught in larger political and ideological conflicts.

Prospective Town Managers are sophisticated professionals. Before applying, they should research a community's history, review public records, examine local media coverage, and evaluate the stability of elected leadership. If they do, they will undoubtedly note that Juno Beach is seeking its third Town Manager in three years. Some highly qualified candidates may understandably question whether the position offers the professional stability necessary for long-term success.

As residents, we may view these events through the lens of local politics and differing visions for the Town's future.

Prospective candidates, however, will likely view them through a different lens. They may simply see a community that has experienced significant turnover among its leadership and ask whether the conditions exist for a professional manager to succeed over the long term. That perception, whether entirely fair or not, is one the Town must be prepared to address.

For that reason, the Council's most important task may not be identifying the best candidate alone, but demonstrating that Juno Beach is committed to creating an environment in which a Town Manager can thrive. The Council should strive to present a united commitment to professional management, establish clear expectations, respect the distinction between governance and administration, and provide assurance that future managers will be evaluated on performance rather than political alignment.

The Town possesses many strengths that should attract exceptional candidates: a strong financial position, an engaged citizenry, dedicated employees, beautiful natural surroundings, and a community that deeply cares about its future. Those strengths should be emphasized throughout the recruitment process.

At the same time, transparency regarding the Town's recent history is equally important. The best candidates will appreciate honesty, and they will want to know that the Council recognizes the challenges of recent years and is committed to addressing them.

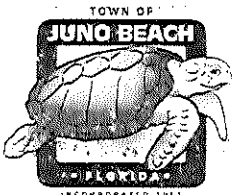
Ultimately, attracting and retaining an outstanding Town Manager will require more than a successful recruitment effort. It will require a demonstrated commitment to stability, professionalism, mutual respect, and a shared vision for effective governance. If the Council can provide those assurances, and demonstrate a commitment to supporting professional management through changing political circumstances, Juno Beach will be far better positioned to attract and retain the caliber of leadership necessary to guide the Town successfully into the future.

Thank you for your service to our community.

Respectfully submitted,

Aldo Rovere – 400 Uno Lago Drive

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TOWN OF JUNO BEACH

PUBLIC COMMENT CARD

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AGENDA ITEM #:

TOWN OF JUNO BEACH

DATE:

NAME:

Steve Allen

PHONE NO.:

REPRESENTING (IF APPLICABLE):

ADDRESS:

451 Olympus Drive

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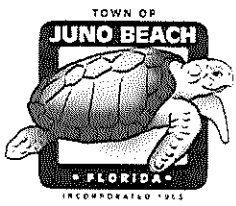
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TOWN OF JUNO BEACH

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ANY CITIZEN WISHING TO SPEAK SHOULD COMPLETE THIS CARD AND GIVE IT TO THE TOWN CLERK PRIOR TO THE START OF THE MEETING.

AGENDA ITEM #: All DATE: 7-1-26

NAME: Siobhan O'Donnell PHONE NO.: _____

REPRESENTING (IF APPLICABLE): _____

ADDRESS: Lyra

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