



TOWN COUNCIL MEETING MINUTES

November 13, 2024 at 5:30 PM

Council Chambers – 340 Ocean Drive and YouTube

PRESENT: PEGGY WHEELER, MAYOR
DD HALPERN, VICE MAYOR
MARIANNE HOSTA, VICE MAYOR PRO TEM
JACOB ROSENGARTEN, COUNCILMEMBER
DIANA DAVIS, COUNCILMEMBER

ALSO PRESENT: LEONARD RUBIN, TOWN ATTORNEY
EMILY ALVES, FINANCE DIRECTOR
ANDREA DOBBINS, PROJECT COORDINATOR/RISK MANAGER
CAITLIN E. COPELAND-RODRIGUEZ, TOWN CLERK
STEVEN J. HALLOCK, DIRECTOR OF PUBLIC WORKS
STEPHEN MAYER, PRINCIPAL PLANNER
ISABELLA HICKEY, SENIOR PLANNER

AUDIENCE:

CALL TO ORDER – 5:30PM

PLEDGE ALLEGIANCE TO THE FLAG

ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

COMMENTS FROM THE TOWN MANAGER, THE TOWN ATTORNEY, AND STAFF

COMMENTS FROM THE PUBLIC

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time.

Public Comments Opened at : pm.

Public Comments Closed at : pm.

CONSENT AGENDA

1. Town Council Meeting Minutes - October 23, 2024
2. Approval of Revised Town Manager Job Description
3. ACFR Award for Fiscal Year 2023 from the GFOA
4. Extra Duty Solutions Agreement Addendum
5. Year to Date (YTD) Financial Statements

MOTION: _____/_____ made a motion to approve the consent agenda.

ACTION: The motion passed unanimously.

COUNCIL ACTION/DISCUSSION ITEMS

6. Discussion on Captain's Key Future Land Use Map Amendment and Rezoning
7. Town Council Meeting Minutes - September 25, 2024

MOTION: _____/_____ made a motion to approve the September 25, 2024 Town Council Meeting Minutes.

ACTION: The motion passed unanimously.

8. Donald Ross Dune Walkover Renovation (FRDAP grant)

MOTION: _____/_____ made a motion to enter into the following agreements for engineering and surveying services with funding from the One Cent Surtax: Isiminger & Stubbs Engineering, Inc. in the amount of \$19,000 for engineering design services and not to exceed \$7,000 for construction oversight observation services; Simmons & White Civil & Traffic Engineering in the amount of \$17,500 for engineering design services and not to exceed \$5,000 for construction oversight observation services; R.L. Vaught & Associates, Inc. for topographical survey information not to exceed \$4,800; and to authorize the Town Manager to execute each of these agreements.

ACTION: The motion passed unanimously.

9. Resolution 2024-19 (Adoption of Code of Conduct for Members of the Town Council)

MOTION: _____/_____ made a motion to approve Resolution No. 2024-19 – Adopting Code of Conduct for members of the Town Council.

ACTION: The motion passed unanimously.

10. Resolution 2024-21 (Amending the Public Participation Rules and Policies and General Meeting Procedures to adopt Rules of Decorum)

MOTION: _____/_____ made a motion to approve Resolution No. 2024-21 – Amending the Public Participation Rules and Policies and General Meeting Procedures to adopt Rules of Decorum.

ACTION: The motion passed unanimously.

11. Special Event Request – Wedding Ceremony at Juno Beach Access 5

MOTION: _____/_____ made a motion to approve/deny the request for the special event proposed in Juno Beach as stated above, subject to the applicant being responsible for the application process for special events and all conditions and requirements following said application, including any additional agency, and department reviews/approvals/fees.

ACTION: The motion passed unanimously.

12. Discussion on Traffic Concerns (U.S. Highway One and Donald Ross Road)

13. Appearance Review Board (ARB) Criteria

COMMENTS FROM THE COUNCIL

ADJOURNMENT

Mayor Wheeler adjourned the meeting at 10:00pm.

Peggy Wheeler, Mayor

Caitlin E. Copeland-Rodriguez, Town Clerk