



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, APRIL 14, 2026, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TYY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Proclamation Proclaiming April as Fair Housing Month in the Town of Jerome

Mayor Barber will read or summarize the proclamation.

B. Proclamation, Proclaiming April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

C. Proclamation Proclaiming: April 11- April 17, 2026, as the Week of the Young Child

Mayor Barber will read or summarize / paraphrase the proclamation.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for March, 2026

Council will consider and may approve the financial reports for month ending March, 2026.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

- A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the March 10th, 2026, Regular Council Meeting Minutes**

Council will consider and may approve the March 10th, Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. UNFINISHED BUSINESS

Discussion/Possible Action

- A. Consideration of Responses to the Town's Issuance of a RFP for Real Estate Brokerage Services Regarding its Notice of Intent to Sell 655 Holly; and Awarding of a Bid and Authorizing the Town Manager and Town Attorney to Review and Execute all Applicable Documents**

Council will consider the responses received and may approve a bid, and / or provide staff direction.

9. NEW BUSINESS

Discussion/Possible Action

- A. Consideration of Jerome Historical Society's Special Event Permit Application for Jerome's 150th Anniversary**

Council will consider and may approve the permit.

- B. Consider Removing from the Table (From November, 2025) and Consideration of a Tour Company Business License Application for US Ghost Adventures LLC**

Council will take the item from the table and then consider and may approve the Tour Company Business License.

C. Discussion Regarding the Town's Notice of Intent to Increase Certain Existing Fees

Staff will update Council regarding the timeline and process.

D. Consideration of Contract Wastewater Operations, LLC, Proposal for Continuation of the Agreement for Wastewater Treatment System and Water System Consulting, Operation and Maintenance with a Price Adjustment

Council will consider and may approve the proposal.

E. Fiscal Year 2026-2027 Budget Work Session - Continued

Council will continue their discussions regarding the 2026-2027 budget, including a review of an initial draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the 2026-2027 budget.

F. Consider Approval / Award of the Deception Water Line Improvements Project (CDBG Funded) to the Lowest RESPONSIVE Bidder, Longfellow Excavating, LLC, with a Bid Amount of \$424,879.00, and Approval of a Contract with Longfellow Excavating, LLC

Council will consider and may approve the bid and contract between the Town of Jerome and Longfellow Excavating, LLC.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. EXECUTIVE SESSION

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

A. Motion to Adjourn to Executive Session

On a Public Majority Vote of Council Members Constituting a Quorum, the Town Council May Enter into an Executive Session pursuant to ARS § 38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting

Discussion regarding the leadership of the Fire Department, involving Assistant Chief Carl Whiting and Fire Chief succession / appointment planning.

B. Motion to Adjourn to Executive Session

On a Public Majority Vote of Council Members Constituting a Quorum, the Town Council May Enter into an Executive Session pursuant to ARS § 38-431.03(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Discussion regarding the email received from legal counsel for Verde Exploration, Ltd. concerning streets and rights-of-way.

12. Return to Open Session - New Business Continued

A. Consideration of Any Action to be Taken from Executive Session Discussion

Council may take action through a motion and / or may direct staff to prepare an action item for a subsequent meeting.

13. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Proclamation Proclaiming April as Fair Housing Month in the Town of Jerome

Mayor Barber will read or summarize the proclamation.



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Incorporated 1899

TOWN OF JEROME, ARIZONA

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Item A.

FAIR HOUSING PROCLAMATION

WHEREAS, The National Fair Housing Law of 1986, as amended by the Fair Housing Amendments Act of 1988 prohibits discrimination in housing and declares it a national policy to provide within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy but a fundamental human concept and entitlement for all Americans; and

WHEREAS, April has traditionally been designated as Fair Housing Month in the United States.

NOW, THEREFORE, BE IT RESOLVED, that I, Christina “Alex” Barber, Mayor of the Town of Jerome, Arizona, on behalf of the Town Council, do hereby proclaim April as “Fair Housing Month” in the Town of Jerome, and do hereby encourage all citizens of this community to comply with the letter and spirit of the Fair Housing Law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Jerome, Arizona, to be affixed this 14th day of April, 2026.

Christina “Alex” Barber, Mayor Town of Jerome

File Attachments for Item:

B. Proclamation, Proclaiming April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.



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Item B.

Sexual Assault Awareness Month Proclamation

WHEREAS, Sexual Assault Awareness Month (SAAM) calls attention to the fact that sexual violence is widespread and impacts every person in every community. SAAM aims to raise public awareness about sexual abuse, harassment, and assault and educate communities about how to be involved in prevention; and

WHEREAS, Sexual violence is common. Over half of women and almost 1 in 3 men have experienced sexual violence involving physical contact during their lifetimes. Additionally, 1 in 3 women and about 1 in 9 men experienced sexual harassment in a public place; and

WHEREAS, The root cause of sexual violence is power and oppression. We cannot eradicate sexual violence until we recognize and eliminate oppression in all forms; and

WHEREAS, With leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, We must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, The Town of Jerome strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence; and

WHEREAS, Staff and volunteers of anti-violence programs at Verde Valley Sanctuary encourage every person to speak out when witnessing acts of violence however small and support victims of sexual violence; and

WHEREAS, The Verde Valley Sanctuary provides comprehensive services for survivors of sexual violence; provides a Sexual Assault Friends and Family Guide on their website at <https://verdevalleysanctuary.org>; provides Youth Empowerments Services to teach

children/youth healthy relationships from Kindergarten to high school; and provides Educational Support Groups at the Cottonwood, Sedona, and Camp Verde libraries; and

WHEREAS, The Town of Jerome shares a critical concern for the survivors of sexual violence and a desire to support the needs for justice and healing.

NOW, THEREFORE, BE IT RESOLVED, that I, Christina “Alex” Barber, Mayor of the Town of Jerome, Arizona, on behalf of the Town Council, join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. Along with the United States Government and the State of Arizona, I do hereby proclaim April as “Sexual Assault Awareness Month.”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Jerome, Arizona, to be affixed this 14th day of April, 2026.

Christina “Alex” Barber, Mayor Town of Jerome

File Attachments for Item:

C. Proclamation Proclaiming: April 11- April 17, 2026, as the Week of the Young Child

Mayor Barber will read or summarize / paraphrase the proclamation.



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PROCLAMATION Week of the Young Child April 11–17, 2026

WHEREAS, all of Arizona’s children deserve access to high-quality early care and education environments that support healthy development and learning; and

WHEREAS, quality childcare and early learning programs help build children’s lifelong learning skills during the critical years from birth to age five; and

WHEREAS, early childhood educators and childcare providers are an essential workforce that enables Arizona parents to participate in the workforce and pursue education; and

WHEREAS, investments in quality early care and education strengthen families, support local businesses, and contribute to thriving communities and a strong economy; and

WHEREAS, First Things First, the Arizona Association for the Education of Young Children, Southern Arizona Association for the Education of Young Children, and other community partners, in conjunction with the National Association for the Education of Young Children, are celebrating the 55th anniversary of the Week of the Young Child™; and

WHEREAS, these organizations are working to expand equitable early childhood opportunities and ensure a strong start for children in Jerome and surrounding areas; and

WHEREAS, public policies and community support that strengthen early care and education help Arizona’s youngest learners, families, and communities thrive.

NOW, THEREFORE, I, Mayor Christina “Alex” Barber, do hereby proclaim **April 11–17, 2026, as the Week of the Young Child in Jerome Arizona**, and encourage all residents to recognize the importance of early childhood and support the programs and professionals who help young children learn, grow, and succeed.

Christina “Alex” R. Barber, Mayor

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for March, 2026

Council will consider and may approve the financial reports for month ending March, 2026.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 MARCH 31, 2026

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,963.97
99-00-1011	NBA CHECKING	(4,255.89)
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	118,212.58
99-00-1020	OAZ GENERAL SAVINGS	694,513.16
99-00-1050	XPRESS DEPOSIT ACCOUNT	25,521.09
	TOTAL COMBINED CASH	835,959.91
99-00-1800	CASH CLEARING - UTILITY MGMT	(573.09)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(835,416.82)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	637,218.05
20	ALLOCATION TO UTILITY FUND	175,898.70
30	ALLOCATION TO HURF FUND	(688,572.61)
35	ALLOCATION TO PARKING FUND	274,349.07
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	15,301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE	89,598.39
60	ALLOCATION TO CAPITAL GRANTS FUND	832,950.78
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(331,455.01)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	(245,352.43)
	TOTAL ALLOCATIONS TO OTHER FUNDS	835,416.82
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(835,416.82)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2026

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	637,218.05	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	82,043.89	
10-00-1008	COURT - JCEF ACCT	14,613.13	
10-00-1009	COURT - FTG ACCT	10,981.71	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,223.74	
10-00-1120	GF ACCOUNTS RECEIVABLE	160.80	
10-00-1135	PROPERTY TAXES	764.22	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	181,939.00	
	TOTAL ASSETS		932,519.54

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES		77.57	
10-00-2406	HEALTH INSURANCE	(212.61)	
10-00-2409	PSPRS		118.86	
10-00-2410	WAGES PAYABLE		.01	
10-00-2412	HDHP SAVINGS		236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY		.03	
10-00-2600	CUSTOMER DEPOSITS		8,299.18	
10-00-2940	COURT LIABILITIES		5,741.47	
10-00-2950	FD PER CALL PAYABLE		10,035.00	
10-00-2975	DEFERRED INFLOW LEASES		181,939.00	
	TOTAL LIABILITIES			206,234.78

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	904,709.97	
	REVENUE OVER EXPENDITURES - YTD	(178,425.21)
	BALANCE - CURRENT DATE	(178,425.21)
	TOTAL FUND EQUITY		726,284.76
	TOTAL LIABILITIES AND EQUITY		932,519.54

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	1,298.18	35,565.53	47,500.00	11,934.47	74.9
10-30-4005	CITY SALES TAXES	144,862.95	779,019.18	1,478,750.00	699,730.82	52.7
10-30-4010	STATE SALES TAXES	5,551.90	49,120.22	74,000.00	24,879.78	66.4
10-30-4030	VEHICLE LICENSE TAX	3,529.20	30,452.47	40,000.00	9,547.53	76.1
10-30-4055	FRANCHISE FEES	4,011.72	12,787.97	17,250.00	4,462.03	74.1
	TOTAL TAX REVENUE	159,253.95	906,945.37	1,657,500.00	750,554.63	54.7
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	428.75	3,492.50	12,000.00	8,507.50	29.1
10-31-4041	PLANNING & ZONING FEES	.00	1,500.00	3,000.00	1,500.00	50.0
10-31-4045	BUSINESS LICENSES	690.00	3,920.00	5,000.00	1,080.00	78.4
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	1,118.75	8,912.50	20,450.00	11,537.50	43.6
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	24,364.60	219,281.43	305,000.00	85,718.57	71.9
	TOTAL INTERGOVERNMENTAL REVENUE	24,364.60	219,281.43	305,000.00	85,718.57	71.9
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	9,977.81	18,150.00	8,172.19	55.0
10-33-4070	RENTS-LIBRARY	862.00	7,758.00	10,250.00	2,492.00	75.7
10-33-4200	LIBRARY CONTRIBUTIONS	.00	2,324.95	2,000.00	(324.95)	116.3
	TOTAL LIBRARY REVENUE	862.00	20,060.76	30,400.00	10,339.24	66.0
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	6,570.50	43,617.50	40,000.00	(3,617.50)	109.0
10-34-4062	PD REVENUE FROM PARKING FUND	3,750.00	33,750.00	45,000.00	11,250.00	75.0
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	6,366.16	11,000.00	4,633.84	57.9
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	139.21	1,086.89	2,000.00	913.11	54.3
10-34-4065	POLICE SERVICES	400.00	690.00	4,500.00	3,810.00	15.3
	TOTAL POLICE DEPT REVENUE	10,859.71	85,510.55	102,500.00	16,989.45	83.4

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	3,520.54	31,774.06	57,000.00	25,225.94	55.7
10-35-4037	COURT SECURITY FUND REVENUE	700.00	5,727.16	10,000.00	4,272.84	57.3
	TOTAL COURT REVENUE	4,220.54	37,501.22	67,000.00	29,498.78	56.0
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,326.04	63,104.12	93,000.00	29,895.88	67.9
10-36-4080	UTILITY REIMBURSEMENTS	436.90	3,851.72	5,000.00	1,148.28	77.0
	TOTAL RENTAL REVENUE	7,762.94	66,955.84	98,000.00	31,044.16	68.3
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	.00	3,270.66	12,500.00	9,229.34	26.2
10-37-4090	WILDLAND FIRE FEES	.00	31,583.16	77,000.00	45,416.84	41.0
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	24,771.54	75,000.00	50,228.46	33.0
	TOTAL FIRE DEPT REVENUE	.00	59,625.36	164,500.00	104,874.64	36.3
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	27,083.33	243,749.97	325,000.00	81,250.03	75.0
10-38-4300	INTEREST	647.16	6,006.98	13,500.00	7,493.02	44.5
10-38-4400	SALE OF ASSETS	.00	14,567.74	12,500.00	(2,067.74)	116.5
10-38-4500	MISCELLANEOUS REVENUES	1,768.68	8,799.56	13,000.00	4,200.44	67.7
10-38-4510	INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	TOTAL GENERAL FUND REVENUE	29,499.17	273,124.25	374,000.00	100,875.75	73.0
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	16,424.58	147,821.22	197,095.00	49,273.78	75.0
	TOTAL ADMINISTRATIVE CHARGES	16,424.58	147,821.22	197,095.00	49,273.78	75.0
	TOTAL FUND REVENUE	254,366.24	1,825,738.50	3,016,445.00	1,190,706.50	60.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	20,637.93	206,950.98	285,000.00	78,049.02	72.6
10-41-5006 LONGEVITY BONUS	248.00	1,147.00	2,000.00	853.00	57.4
10-41-5010 FICA MATCH	1,559.35	15,562.99	22,000.00	6,437.01	70.7
10-41-5011 RETIREMENT MATCH	2,256.57	22,540.57	31,000.00	8,459.43	72.7
10-41-5012 HEALTH/LIFE INSURANCE	6,052.88	57,502.36	67,000.00	9,497.64	85.8
10-41-5013 WORKERS COMPENSATION	74.12	935.08	1,650.00	714.92	56.7
10-41-5014 UNEMPLOYMENT INSURANCE	7.81	84.85	280.00	195.15	30.3
10-41-6101 ACCOUNTING AND AUDITING	.00	17,500.00	24,000.00	6,500.00	72.9
10-41-6105 ADVERTISING, PRINTING, & PUBLI	421.45	917.06	4,000.00	3,082.94	22.9
10-41-6110 CONTRACT SERVICES	525.00	16,104.21	33,000.00	16,895.79	48.8
10-41-6115 CONVENTIONS AND SEMINARS	45.00	1,933.40	3,250.00	1,316.60	59.5
10-41-6116 TRAINING & EDUCATION	18.30	2,851.91	2,750.00	(101.91)	103.7
10-41-6125 DUES, SUBS & MEMBERSHIPS	105.41	7,704.82	75,000.00	67,295.18	10.3
10-41-6130 ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145 FUEL	49.93	524.89	650.00	125.11	80.8
10-41-6155 INSURANCE	12,460.10	53,213.59	32,500.00	(20,713.59)	163.7
10-41-6170 LEGAL EXP - GEN GOV	(3,800.00)	13,162.50	13,000.00	(162.50)	101.3
10-41-6185 MISCELLANEOUS	498.58	1,902.14	6,000.00	4,097.86	31.7
10-41-6186 BANK FEES - GEN ADMIN	185.18	1,484.94	2,000.00	515.06	74.3
10-41-6188 BANK FEES / MERCH SVCS	336.30	2,289.22	3,500.00	1,210.78	65.4
10-41-6190 OFFICE SUPPLIES	227.77	8,633.04	8,500.00	(133.04)	101.6
10-41-6191 COPIER & EQUIP LEASE EXPENSE	456.35	3,316.43	6,000.00	2,683.57	55.3
10-41-6192 SOFTWARE SUPPORT EXP - GG	2,073.23	29,061.34	29,000.00	(61.34)	100.2
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	7,493.90	3,500.00	(3,993.90)	214.1
10-41-6195 OPERATING SUPPLIES - GEN GOV	821.64	1,554.27	1,500.00	(54.27)	103.6
10-41-6200 POSTAGE	234.00	2,861.04	4,250.00	1,388.96	67.3
10-41-6220 REP AND MAINT - VEHICLES	.00	1,887.90	2,000.00	112.10	94.4
10-41-6245 SHUTTLE EXPENSES	130.05	1,809.57	3,500.00	1,690.43	51.7
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265 TELEPHONE	270.23	1,887.50	2,800.00	912.50	67.4
10-41-6275 TRAVEL	.00	483.15	1,500.00	1,016.85	32.2
10-41-6285 TOURISM 1% BED TAX	.00	533.00	11,000.00	10,467.00	4.9
10-41-6286 COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288 OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500 TRANSFERS OUT	17,500.00	157,500.00	210,000.00	52,500.00	75.0
TOTAL GENERAL GOVT EXPENSES	63,395.18	641,333.65	902,880.00	261,546.35	71.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,450.13	50,873.27	68,000.00	17,126.73	74.8
10-42-5006 LONGEVITY BONUS	.00	80.00	290.00	210.00	27.6
10-42-5010 FICA AND MEDICARE	416.94	3,870.29	5,200.00	1,329.71	74.4
10-42-5011 RETIREMENT	325.62	3,102.99	4,400.00	1,297.01	70.5
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013 WORKER'S COMPENSATION	11.98	134.18	230.00	95.82	58.3
10-42-5014 UNEMPLOYMENT	11.94	50.20	100.00	49.80	50.2
10-42-6037 COURT SECURITY FUND EXPENSES	(22.87)	1,249.45	7,000.00	5,750.55	17.9
10-42-6101 ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110 CONTRACT SERVICES	15.00	8,319.23	10,500.00	2,180.77	79.2
10-42-6115 CONVENTIONS AND SEMINARS	.00	275.00	400.00	125.00	68.8
10-42-6116 TRAINING & EDUCATION	.00	395.00	500.00	105.00	79.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	464.25	300.00	(164.25)	154.8
10-42-6185 MISCELLANEOUS	.00	154.80	200.00	45.20	77.4
10-42-6190 OFFICE SUPPLIES	86.64	259.37	200.00	(59.37)	129.7
10-42-6191 COPIER & EQUIP LEASE EXP	.00	3,769.01	3,750.00	(19.01)	100.5
10-42-6195 OPERATING SUPPLIES - COURT	131.82	311.82	200.00	(111.82)	155.9
10-42-6265 TELEPHONE	73.58	661.38	900.00	238.62	73.5
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	6,500.78	73,970.24	127,670.00	53,699.76	57.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	33,099.56	334,529.85	440,000.00	105,470.15	76.0
10-43-5006 LONGEVITY BONUS	218.00	1,109.00	1,750.00	641.00	63.4
10-43-5010 FICA AND MEDICARE	2,510.75	25,395.75	34,750.00	9,354.25	73.1
10-43-5011 RETIREMENT	5,354.50	53,110.25	60,000.00	6,889.75	88.5
10-43-5012 HEALTH INSURANCE	6,150.46	50,466.10	70,000.00	19,533.90	72.1
10-43-5013 WORKER'S COMPENSATION	1,513.09	18,948.42	31,000.00	12,051.58	61.1
10-43-5014 UNEMPLOYMENT	7.70	158.26	600.00	441.74	26.4
10-43-6105 ADVERTISING, PRINTING, & PUBLI	.00	229.38	300.00	70.62	76.5
10-43-6110 CONTRACT SERVICES	.00	545.00	1,250.00	705.00	43.6
10-43-6116 TRAINING & EDUCATION	600.98	4,880.58	4,000.00	(880.58)	122.0
10-43-6120 DISPATCH FEES	4,701.18	36,917.82	50,000.00	13,082.18	73.8
10-43-6125 DUES AND SUBSCRIPTIONS	.00	3,165.66	2,000.00	(1,165.66)	158.3
10-43-6145 FUEL	505.44	7,012.25	12,000.00	4,987.75	58.4
10-43-6172 PROSECUTOR EXP	2,000.00	18,000.00	24,000.00	6,000.00	75.0
10-43-6185 MISCELLANEOUS	.00	505.79	500.00	(5.79)	101.2
10-43-6192 SOFTWARE SERVICE & SUPPORT	782.17	10,630.18	11,000.00	369.82	96.6
10-43-6193 COMPUTER HARDWARE & SERVICE	.00	3,741.52	5,500.00	1,758.48	68.0
10-43-6195 OPERATING SUPPLIES - POLICE	(309.13)	1,217.52	2,000.00	782.48	60.9
10-43-6200 POSTAGE	22.95	103.84	200.00	96.16	51.9
10-43-6220 REP AND MAINT - VEHICLES	2,662.30	8,427.84	9,000.00	572.16	93.6
10-43-6225 REP AND MAINT - EQUIPMENT	.00	3,347.80	2,750.00	(597.80)	121.7
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	.00	2,911.39	2,250.00	(661.39)	129.4
10-43-6250 SMALL TOOLS AND EQUIPMENT	980.23	2,057.31	3,000.00	942.69	68.6
10-43-6265 TELEPHONE	661.51	5,546.67	7,000.00	1,453.33	79.2
10-43-6280 UNIFORMS	258.92	3,720.83	3,500.00	(220.83)	106.3
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	5,055.36	5,055.36	21,000.00	15,944.64	24.1
TOTAL POLICE DEPT EXPENSES	66,775.97	601,734.37	799,350.00	197,615.63	75.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	17,464.21	196,295.38	363,000.00	166,704.62	54.1
10-44-5002 WILDLAND PERSONNEL	.00	16,032.37	33,000.00	16,967.63	48.6
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,245.00	10,402.50	19,000.00	8,597.50	54.8
10-44-5006 LONGEVITY BONUS	.00	258.00	1,480.00	1,222.00	17.4
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	5,346.22	8,000.00	2,653.78	66.8
10-44-5010 FICA AND MEDICARE	1,369.25	17,469.95	29,500.00	12,030.05	59.2
10-44-5011 RETIREMENT	1,867.56	21,843.02	36,000.00	14,156.98	60.7
10-44-5012 HEALTH INSURANCE	2,583.16	35,507.79	78,000.00	42,492.21	45.5
10-44-5013 WORKER'S COMPENSATION	829.55	12,602.44	29,250.00	16,647.56	43.1
10-44-5014 UNEMPLOYMENT	.00	55.19	665.00	609.81	8.3
10-44-6116 TRAINING & EDUCATION	(19.00)	2,080.80	7,000.00	4,919.20	29.7
10-44-6120 DISPATCH FEES	1,389.35	7,111.35	8,800.00	1,688.65	80.8
10-44-6125 DUES AND SUBSCRIPTIONS	322.70	575.90	750.00	174.10	76.8
10-44-6145 FUEL	504.33	2,824.38	6,800.00	3,975.62	41.5
10-44-6170 LEGAL EXP - FIRE	750.00	750.00	750.00	.00	100.0
10-44-6180 MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	89.60	1,362.95	4,000.00	2,637.05	34.1
10-44-6185 MISCELLANEOUS	27.35	388.93	1,250.00	861.07	31.1
10-44-6192 SOFTWARE SERVICE & SUPPORT	358.56	4,054.07	3,000.00	(1,054.07)	135.1
10-44-6193 COMPUTER HARDWARE AND SERVICE	505.30	1,335.72	2,000.00	664.28	66.8
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	103.50	1,500.00	1,396.50	6.9
10-44-6220 REP AND MAINT - VEHICLES	.00	6,215.22	12,500.00	6,284.78	49.7
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	659.09	5,948.02	9,200.00	3,251.98	64.7
10-44-6265 TELEPHONE	493.53	4,259.94	3,750.00	(509.94)	113.6
10-44-6270 TRAINING CENTER ASSESSMENT	.00	2,692.00	2,750.00	58.00	97.9
10-44-6276 MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT EXPENSES	31,002.30	355,515.64	675,795.00	320,279.36	52.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,600.73	64,445.80	93,500.00	29,054.20	68.9
10-45-5006 LONGEVITY BONUS	.00	608.00	725.00	117.00	83.9
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	5,220.82	7,389.00	2,168.18	70.7
10-45-5010 FICA AND MEDICARE	546.47	5,351.30	7,750.00	2,398.70	69.1
10-45-5011 RETIREMENT	534.72	5,266.08	7,750.00	2,483.92	68.0
10-45-5012 HEALTH INSURANCE	42.96	408.12	650.00	241.88	62.8
10-45-5013 WORKER'S COMPENSATION	15.85	196.72	380.00	183.28	51.8
10-45-5014 UNEMPLOYMENT	4.93	38.61	250.00	211.39	15.4
10-45-6110 CONTRACT SERVICES	.00	3,212.02	1,750.00	(1,462.02)	183.5
10-45-6125 COUNTY MEMBERSHIP DUES	1,817.43	1,817.43	1,800.00	(17.43)	101.0
10-45-6185 MISCELLANEOUS	.00	50.00	250.00	200.00	20.0
10-45-6190 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195 OPERATING SUPPLIES - LIBRARY	43.93	2,985.51	4,750.00	1,764.49	62.9
10-45-6205 PRINT AND NON-PRINT MATERIALS	.00	961.78	2,750.00	1,788.22	35.0
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	.00	974.03	1,000.00	25.97	97.4
10-45-6265 TELEPHONE	65.89	591.32	1,000.00	408.68	59.1
10-45-6266 E-RATE EXP	42.00	620.00	700.00	80.00	88.6
TOTAL LIBRARY EXPENSES	10,264.47	92,747.54	132,994.00	40,246.46	69.7

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	4,849.00	47,350.44	70,000.00	22,649.56	67.6
10-46-5006 LONGEVITY BONUS	.00	248.00	425.00	177.00	58.4
10-46-5010 FICA AND MEDICARE	366.91	3,575.61	5,500.00	1,924.39	65.0
10-46-5011 RETIREMENT	421.50	4,136.68	6,750.00	2,613.32	61.3
10-46-5012 HEALTH INSURANCE	958.82	9,108.79	10,000.00	891.21	91.1
10-46-5013 WORKER'S COMPENSATION	21.21	260.77	600.00	339.23	43.5
10-46-5014 UNEMPLOYMENT	1.46	31.31	126.00	94.69	24.9
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170 LEGAL EXP - P&Z	6,000.00	7,650.00	12,000.00	4,350.00	63.8
10-46-6185 MISCELLANEOUS	.00	50.00	20,000.00	19,950.00	.3
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	324.00	4,178.88	2,500.00	(1,678.88)	167.2
10-46-6265 TELEPHONE	87.84	702.58	600.00	(102.58)	117.1
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
TOTAL PLANNING & ZONING EXP	13,030.74	77,293.06	133,851.00	56,557.94	57.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	674.11	6,200.63	7,750.00	1,549.37	80.0
10-47-5006 LONGEVITY BONUS	.00	19.87	40.00	20.13	49.7
10-47-5010 FICA AND MEDICARE	49.93	444.46	600.00	155.54	74.1
10-47-5011 RETIREMENT	70.52	620.01	1,000.00	379.99	62.0
10-47-5012 HEALTH INSURANCE	247.61	2,247.96	2,300.00	52.04	97.7
10-47-5013 WORKER'S COMPENSATION	20.55	229.83	400.00	170.17	57.5
10-47-5014 UNEMPLOYMENT	.37	3.30	10.00	6.70	33.0
10-47-6145 FUEL	30.51	585.92	800.00	214.08	73.2
10-47-6170 LEGAL	250.00	250.00	250.00	.00	100.0
10-47-6185 MISCELLANEOUS	.00	50.00	250.00	200.00	20.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	94.86	500.00	405.14	19.0
10-47-6215 REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220 REP AND MAINT - VEHICLES	.00	1,778.63	2,500.00	721.37	71.2
10-47-6225 REP AND MAINT - EQUIPMENT	656.18	656.18	800.00	143.82	82.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	99.12	750.00	650.88	13.2
10-47-6280 UNIFORM EXP PARKS	.00	347.40	450.00	102.60	77.2
10-47-6285 UTILITIES	269.22	2,205.04	2,900.00	694.96	76.0
TOTAL PARKS EXPENSES	2,269.00	15,833.21	22,450.00	6,616.79	70.5
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	4,174.65	37,044.46	50,000.00	12,955.54	74.1
10-48-5006 LONGEVITY BONUS	.00	123.01	230.00	106.99	53.5
10-48-5010 FICA AND MEDICARE	309.34	2,752.79	3,750.00	997.21	73.4
10-48-5011 RETIREMENT	436.67	3,839.22	5,800.00	1,960.78	66.2
10-48-5012 HEALTH INSURANCE	1,533.49	13,920.35	14,000.00	79.65	99.4
10-48-5013 WORKER'S COMPENSATION	127.30	1,397.70	2,300.00	902.30	60.8
10-48-5014 UNEMPLOYMENT	2.30	20.47	50.00	29.53	40.9
10-48-6110 CONTRACT SERVICES	100.00	5,942.63	10,500.00	4,557.37	56.6
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	139.10	1,364.68	1,500.00	135.32	91.0
10-48-6185 MISCELLANEOUS	67.94	1,043.02	1,250.00	206.98	83.4
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	177.76	2,000.00	1,822.24	8.9
10-48-6215 R&M BUILDING - PROPERTIES	189.29	30,737.49	50,000.00	19,262.51	61.5
10-48-6220 REP AND MAINT - VEHICLES	138.07	2,974.22	2,750.00	(224.22)	108.2
10-48-6225 REP AND MAINT - EQUIPMENT	656.18	912.40	1,100.00	187.60	83.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	3,755.00	6,659.10	19,000.00	12,340.90	35.1
10-48-6250 SMALL TOOLS AND EQUIPMENT	(312.50)	966.58	1,500.00	533.42	64.4
10-48-6280 UNIFORM EXP PROPERTIES	.00	347.41	375.00	27.59	92.6
10-48-6285 UTILITIES	4,832.76	35,512.71	47,500.00	11,987.29	74.8
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	16,149.59	145,736.00	221,455.00	75,719.00	65.8

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUND EXPENDITURES	209,388.03	2,004,163.71	3,016,445.00	1,012,281.29	66.4
NET REVENUE OVER EXPENDITURES	<u>44,978.21</u>	<u>(178,425.21)</u>	<u>.00</u>	<u>178,425.21</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2026

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	175,898.70	
20-00-1015	UTILITIES A/R	70,251.67	
20-00-1080	WWTP REGIONS ACCT	717,397.39	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(21,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	860,545.05	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,932,627.40)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(198,567.65)	
	TOTAL ASSETS		<u>4,006,100.17</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	502.52	
20-00-2600	CUSTOMER DEPOSITS	36,503.80	
20-00-2700	COMPENSATED ABSENCES	7,272.64	
20-00-2980	WWTP LOAN	1,819,000.00	
	TOTAL LIABILITIES		<u>1,863,278.96</u>

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,425,192.43	
20-00-3051	UNRESTRICTED FUND BALANCE	810,217.00	
20-00-3052	UNRESTRICTED FUND BALANCE	(175,962.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>83,373.78</u>	
	BALANCE - CURRENT DATE	<u>83,373.78</u>	
	TOTAL FUND EQUITY		<u>2,142,821.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,006,100.17</u>

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

<i>Item A.</i>

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
20-50-4010 FUND BALANCE RESERVES	7,833.33	70,499.97	94,000.00	23,500.03	75.0
20-50-4085 WATER USAGE FEES	16,760.84	147,202.33	201,000.00	53,797.67	73.2
20-50-4100 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500 MISCELLANEOUS	160.00	1,483.66	1,750.00	266.34	84.8
20-50-4900 TRANSFERS IN	12,083.33	108,749.98	145,000.00	36,250.02	75.0
	36,837.50	327,935.94	446,750.00	118,814.06	73.4
<u>SEWER REVENUE</u>					
20-51-4050 CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085 SEWER USAGE FEES	18,243.11	156,402.38	200,000.00	43,597.62	78.2
20-51-4900 TRANSFERS IN	6,666.66	62,499.98	80,000.00	17,500.02	78.1
	24,909.77	218,902.36	285,500.00	66,597.64	76.7
<u>SANITATION REVENUE</u>					
20-52-4085 SANITATION USAGE FEES	14,009.36	124,910.28	190,000.00	65,089.72	65.7
20-52-4500 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900 TRANSFERS IN	5,833.34	46,666.67	70,000.00	23,333.33	66.7
	19,842.70	171,576.95	262,000.00	90,423.05	65.5
	81,589.97	718,415.25	994,250.00	275,834.75	72.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	7,363.72	64,885.11	84,000.00	19,114.89	77.2
20-50-5006 LONGEVITY BONUS	.00	216.97	375.00	158.03	57.9
20-50-5010 FICA AND MEDICARE	545.65	4,855.69	6,300.00	1,444.31	77.1
20-50-5011 RETIREMENT	770.25	6,772.06	10,000.00	3,227.94	67.7
20-50-5012 HEALTH INSURANCE	2,704.83	24,553.11	24,000.00	(553.11)	102.3
20-50-5013 WORKER'S COMPENSATION	251.32	2,858.79	4,600.00	1,741.21	62.2
20-50-5014 UNEMPLOYMENT	4.05	36.09	100.00	63.91	36.1
20-50-6110 CONTRACT SERVICES	1,025.00	8,200.00	16,000.00	7,800.00	51.3
20-50-6116 TRAINING AND EDUCATION	.00	240.00	500.00	260.00	48.0
20-50-6135 PERMIT FEE EXP - WATER	.00	99.76	1,250.00	1,150.24	8.0
20-50-6140 ENGINEERING FEES	.00	2,705.00	7,000.00	4,295.00	38.6
20-50-6145 FUEL	169.65	1,576.21	3,250.00	1,673.79	48.5
20-50-6155 INSURANCE	5,486.70	18,647.70	14,000.00	(4,647.70)	133.2
20-50-6170 LEGAL EXP - WATER	.00	2,775.00	10,000.00	7,225.00	27.8
20-50-6185 MISCELLANEOUS	1,004.00	1,750.10	1,750.00	(.10)	100.0
20-50-6192 SOFTWARE SUPPORT EXP - WATER	385.90	9,631.71	7,500.00	(2,131.71)	128.4
20-50-6195 OPERATING SUPPLIES - WATER	1,247.87	7,519.93	5,000.00	(2,519.93)	150.4
20-50-6215 R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220 REP AND MAINT - VEHICLES	.00	2,353.11	3,000.00	646.89	78.4
20-50-6225 REP AND MAINT - EQUIPMENT	656.18	721.20	2,000.00	1,278.80	36.1
20-50-6230 REP AND MAINT - INFRASTRUCTURE	.00	11,177.99	175,000.00	163,822.01	6.4
20-50-6232 SPRINGS SECURITY EXP	166.25	5,699.43	6,000.00	300.57	95.0
20-50-6240 SERVICE TESTS/SYSTEM TESTING	30.00	561.00	750.00	189.00	74.8
20-50-6250 SMALL TOOLS AND EQUIPMENT	98.81	1,103.78	2,000.00	896.22	55.2
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	.00	457.83	450.00	(7.83)	101.7
20-50-6285 UTILITIES EXP - WATER	41.11	333.23	550.00	216.77	60.6
20-50-6290 ADMINISTRATIVE CHARGE	5,045.83	45,412.47	60,550.00	15,137.53	75.0
TOTAL WATER EXPENDITURES	26,997.12	225,143.27	447,425.00	222,281.73	50.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>						
20-51-5001	SALARIES AND WAGES	3,993.10	35,186.06	47,000.00	11,813.94	74.9
20-51-5006	LONGEVITY BONUS	.00	117.65	240.00	122.35	49.0
20-51-5010	FICA AND MEDICARE	295.89	2,633.19	3,750.00	1,116.81	70.2
20-51-5011	RETIREMENT	417.69	3,672.34	5,500.00	1,827.66	66.8
20-51-5012	HEALTH INSURANCE	1,466.76	13,315.21	14,000.00	684.79	95.1
20-51-5013	WORKER'S COMPENSATION	135.11	1,517.92	2,850.00	1,332.08	53.3
20-51-5014	UNEMPLOYMENT	2.20	19.56	50.00	30.44	39.1
20-51-6110	CONTRACT SERVICES	3,325.00	26,600.00	48,750.00	22,150.00	54.6
20-51-6135	PERMIT FEE EXP - SEWER	11,988.00	18,688.21	2,950.00	(15,738.21)	633.5
20-51-6140	ENGINEERING FEES	.00	3,429.00	14,000.00	10,571.00	24.5
20-51-6145	FUEL	48.94	606.87	2,000.00	1,393.13	30.3
20-51-6155	INSURANCE	5,486.70	24,110.85	14,000.00	(10,110.85)	172.2
20-51-6170	LEGAL EXP - SEWER	.00	.00	1,500.00	1,500.00	.0
20-51-6185	MISCELLANEOUS	.00	746.10	2,000.00	1,253.90	37.3
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	385.90	5,931.71	7,500.00	1,568.29	79.1
20-51-6195	OPERATING SUPPLIES - SEWER	.00	6,849.34	12,500.00	5,650.66	54.8
20-51-6220	REP AND MAINT - VEHICLES	.00	1,862.65	3,000.00	1,137.35	62.1
20-51-6225	REP AND MAINT - EQUIPMENT	656.18	656.18	600.00	(56.18)	109.4
20-51-6230	REP AND MAINT - INFRASTRUCTURE	94.78	5,160.87	32,000.00	26,839.13	16.1
20-51-6240	SERVICE TESTS/SYSTEM TESTING	2,235.00	12,733.00	10,500.00	(2,233.00)	121.3
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	46.10	1,038.46	1,500.00	461.54	69.2
20-51-6280	UNIFORM EXP SEWER	.00	387.60	450.00	62.40	86.1
20-51-6285	UTILITIES	195.35	1,363.58	2,750.00	1,386.42	49.6
20-51-6290	ADMINISTRATIVE CHARGE	5,045.83	45,412.47	60,550.00	15,137.53	75.0
	TOTAL SEWER EXPENDITURES	35,818.53	212,038.82	289,940.00	77,901.18	73.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	6,352.75	55,978.23	71,500.00	15,521.77	78.3
20-52-5006 LONGEVITY BONUS	.00	187.18	380.00	192.82	49.3
20-52-5010 FICA AND MEDICARE	470.73	4,189.17	5,750.00	1,560.83	72.9
20-52-5011 RETIREMENT	664.50	5,842.40	9,000.00	3,157.60	64.9
20-52-5012 HEALTH INSURANCE	2,333.51	21,183.17	22,500.00	1,316.83	94.2
20-52-5013 WORKER'S COMPENSATION	390.53	4,361.68	6,500.00	2,138.32	67.1
20-52-5014 UNEMPLOYMENT	3.50	31.11	75.00	43.89	41.5
20-52-6111 RECYCLING CONTRACT EXP	220.00	2,185.00	1,800.00	(385.00)	121.4
20-52-6116 TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	468.75	3,216.65	6,000.00	2,783.35	53.6
20-52-6155 INSURANCE	9,486.70	17,184.55	14,500.00	(2,684.55)	118.5
20-52-6165 LANDFILL TIPPING FEES	1,506.42	14,558.05	21,000.00	6,441.95	69.3
20-52-6185 MISCELLANEOUS	270.00	5,536.93	8,000.00	2,463.07	69.2
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	385.90	4,688.08	5,930.00	1,241.92	79.1
20-52-6195 OPERATING SUPPLIES - TRASH	.00	400.83	500.00	99.17	80.2
20-52-6220 REP AND MAINT - VEHICLES	.00	9,682.24	9,000.00	(682.24)	107.6
20-52-6225 REP AND MAINT - EQUIPMENT	735.11	860.94	600.00	(260.94)	143.5
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	166.73	250.00	83.27	66.7
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	1,846.55	1,500.00	(346.55)	123.1
20-52-6280 UNIFORM EXP TRASH	.00	347.42	350.00	2.58	99.3
20-52-6290 ADMINISTRATIVE CHARGE	5,045.83	45,412.47	60,550.00	15,137.53	75.0
20-52-9500 TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
TOTAL SANITATION EXPENDITURES	28,334.23	197,859.38	256,885.00	59,025.62	77.0
TOTAL FUND EXPENDITURES	91,149.88	635,041.47	994,250.00	359,208.53	63.9
NET REVENUE OVER EXPENDITURES	(9,559.91)	83,373.78	.00	(83,373.78)	.0

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2026

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(688,572.61)	
30-00-1022	OAZ HURF SAVINGS		761,001.09	
	TOTAL ASSETS			<u>72,428.48</u>

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86	
	REVENUE OVER EXPENDITURES - YTD	(23,006.38)	
	BALANCE - CURRENT DATE	(23,006.38)	
	TOTAL FUND EQUITY			<u>72,428.48</u>
	TOTAL LIABILITIES AND EQUITY			<u>72,428.48</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4010	HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020	HURF REVENUE	3,832.46	43,436.04	48,750.00	5,313.96	89.1
30-30-4300	INTEREST AND INVESTMENT EARNIN	317.95	2,857.22	3,000.00	142.78	95.2
30-30-4900	TRANSFERS IN	9,166.67	85,833.37	110,000.00	24,166.63	78.0
	TOTAL HURF REVENUE	13,317.08	132,126.63	169,100.00	36,973.37	78.1
	TOTAL FUND REVENUE	13,317.08	132,126.63	169,100.00	36,973.37	78.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

HURF FUND		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>						
30-30-5001	SALARIES AND WAGES	4,588.18	49,207.15	38,000.00	(11,207.15)	129.5
30-30-5006	LONGEVITY BONUS	.00	384.32	200.00	(184.32)	192.2
30-30-5010	FICA AND MEDICARE	342.94	3,716.89	3,000.00	(716.89)	123.9
30-30-5011	RETIREMENT	352.57	3,100.31	4,750.00	1,649.69	65.3
30-30-5012	HEALTH INSURANCE	1,238.06	11,239.87	11,500.00	260.13	97.7
30-30-5013	WORKER'S COMPENSATION	124.06	1,509.83	1,900.00	390.17	79.5
30-30-5014	UNEMPLOYMENT	4.66	28.16	40.00	11.84	70.4
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145	FUEL	.00	901.83	1,500.00	598.17	60.1
30-30-6155	INSURANCE	3,657.80	12,431.80	10,500.00	(1,931.80)	118.4
30-30-6185	MISCELLANEOUS	.00	329.39	1,000.00	670.61	32.9
30-30-6192	SOFTWARE SERVICE & SUPPORT	128.63	1,286.34	1,575.00	288.66	81.7
30-30-6195	OPERATING SUPPLIES - HURF	.00	94.87	500.00	405.13	19.0
30-30-6210	PUBLIC RESTROOM SUPPLIES	.00	6,012.27	4,000.00	(2,012.27)	150.3
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	10.00	500.00	490.00	2.0
30-30-6220	REP AND MAINT - VEHICLES	.00	1,878.53	1,900.00	21.47	98.9
30-30-6225	REP AND MAINT - EQUIPMENT	656.17	807.20	1,000.00	192.80	80.7
30-30-6230	REP AND MAINT - INFRASTRUCTURE	391.52	27,976.76	45,000.00	17,023.24	62.2
30-30-6250	SMALL TOOLS AND EQUIPMENT	.00	15,283.94	10,000.00	(5,283.94)	152.8
30-30-6255	STREET LIGHTS	1,260.96	11,024.18	14,250.00	3,225.82	77.4
30-30-6260	STREET SUPPLIES	.00	648.99	4,750.00	4,101.01	13.7
30-30-6280	UNIFORM EXP - HURF	.00	371.60	550.00	178.40	67.6
30-30-6290	ADMINISTRATIVE CHARGE	765.42	6,888.78	9,185.00	2,296.22	75.0
TOTAL HURF EXPENDITURE		13,510.97	155,133.01	169,100.00	13,966.99	91.7
TOTAL FUND EXPENDITURES		13,510.97	155,133.01	169,100.00	13,966.99	91.7
NET REVENUE OVER EXPENDITURES		(193.89)	(23,006.38)	.00	23,006.38	.0

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2026

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	274,349.07	
	TOTAL ASSETS		274,349.07

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	198,292.34	
	REVENUE OVER EXPENDITURES - YTD	76,056.73	
	BALANCE - CURRENT DATE	76,056.73	
	TOTAL FUND EQUITY		274,349.07
	TOTAL LIABILITIES AND EQUITY		274,349.07

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	72,099.85	372,797.90	386,000.00	13,202.10	96.6
TOTAL PARKING FUND REVENUE	72,099.85	372,797.90	386,000.00	13,202.10	96.6
TOTAL FUND REVENUE	72,099.85	372,797.90	386,000.00	13,202.10	96.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	4,348.43	30,027.90	40,000.00	9,972.10	75.1
35-35-5006 LONGEVITY BONUS	.00	220.00	200.00	(20.00)	110.0
35-35-5010 FICA MATCH	332.65	2,313.95	2,800.00	486.05	82.6
35-35-5013 WORKER'S COMPENSATION	76.10	669.96	950.00	280.04	70.5
35-35-5014 UNEMPLOYMENT	10.01	25.76	125.00	99.24	20.6
35-35-6145 FUEL	14.31	459.42	1,000.00	540.58	45.9
35-35-6185 MISCELLANEOUS	.00	1,676.10	1,000.00	(676.10)	167.6
35-35-6186 BANK CHARGES	.00	63.52	100.00	36.48	63.5
35-35-6188 CREDIT CARD PROCESSING FEES	3,572.99	26,164.03	29,815.00	3,650.97	87.8
35-35-6192 SOFTWARE SERVICE AND SUPPORT	672.78	14,679.42	22,000.00	7,320.58	66.7
35-35-6195 OPERATING SUPPLIES	.00	1,622.80	3,000.00	1,377.20	54.1
35-35-6265 TELEPHONE	40.74	275.18	6,750.00	6,474.82	4.1
35-35-6290 ADMINISTRATIVE CHARGE	521.67	4,695.03	6,260.00	1,564.97	75.0
35-35-7000 CAPITAL OUTLAY	9,000.00	19,506.66	20,000.00	493.34	97.5
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	(9,000.00)	14,341.44	12,000.00	(2,341.44)	119.5
35-35-9500 TRANSFERS OUT	20,000.00	180,000.00	240,000.00	60,000.00	75.0
TOTAL PARKING FUND EXPENDITURE	29,589.68	296,741.17	386,000.00	89,258.83	76.9
TOTAL FUND EXPENDITURES	29,589.68	296,741.17	386,000.00	89,258.83	76.9
NET REVENUE OVER EXPENDITURES	42,510.17	76,056.73	.00	(76,056.73)	.0

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	15,301.40	
40-00-1010	INVESTMENTS - PENSION & RELIEF	210,186.63	
40-00-1011	PENSION FUND CASH	21,564.11	
		<u> </u>	
	TOTAL ASSETS		<u>247,052.14</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	247,052.14	
		<u> </u>	
	TOTAL FUND EQUITY		<u>247,052.14</u>
	TOTAL LIABILITIES AND EQUITY		<u>247,052.14</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	116,115.12	10,000.00	(106,115.12)	1161.2
TOTAL FIRE DEPT P&R REVENUE	.00	116,115.12	27,750.00	(88,365.12)	418.4
TOTAL FUND REVENUE	.00	116,115.12	27,750.00	(88,365.12)	418.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	116,115.12	27,750.00	(88,365.12)	418.4
TOTAL FIRE DEPT P&R EXPENDITURE	.00	116,115.12	27,750.00	(88,365.12)	418.4
TOTAL FUND EXPENDITURES	.00	116,115.12	27,750.00	(88,365.12)	418.4
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2026

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	89,598.39	
50-00-1120	OPR GRANTS RECEIVABLE	35,039.75	
50-00-1800	INVENTORY	13,193.06	
		<u> </u>	
	TOTAL ASSETS		<u><u>137,831.20</u></u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	75,489.42	
		<u> </u>	
	TOTAL LIABILITIES		75,489.42
 <u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	37,207.99	
	REVENUE OVER EXPENDITURES - YTD	25,133.79	
		<u> </u>	
	BALANCE - CURRENT DATE	25,133.79	
		<u> </u>	
	TOTAL FUND EQUITY		<u><u>62,341.78</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>137,831.20</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067 POLICE DEPT REV - OPR GRANTS	688.13	688.13	20,000.00	19,311.87	3.4
50-40-4068 FIRE DEPT REV - OPR GRANTS	.00	52,539.75	27,500.00	(25,039.75)	191.1
50-40-4101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/	.00	26,000.00	50,000.00	24,000.00	52.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111 WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
TOTAL OPERATING GRANTS REVENUE	688.13	79,227.88	888,500.00	809,272.12	8.9
TOTAL FUND REVENUE	688.13	79,227.88	888,500.00	809,272.12	8.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>OPERATING GRANTS EXPENDITURE</u>						
50-40-6101	WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102	YAVAPAI COUNTY STORM DRAINAGE/	.00	995.00	50,000.00	49,005.00	2.0
50-40-6105	COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111	WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185	USE OF MISCELLANEOUS GRANTS	.00	49,039.75	500,000.00	450,960.25	9.8
50-40-6236	RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237	POLICE DEPT EXP - OPR GRANTS	688.13	688.13	20,000.00	19,311.87	3.4
50-40-6238	FIRE DEPT EXP - OPR GRANTS	.00	3,371.21	27,500.00	24,128.79	12.3
	TOTAL OPERATING GRANTS EXPENDITURE	688.13	54,094.09	888,500.00	834,405.91	6.1
	TOTAL FUND EXPENDITURES	688.13	54,094.09	888,500.00	834,405.91	6.1
	NET REVENUE OVER EXPENDITURES	.00	25,133.79	.00	(25,133.79)	.0

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2026

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	832,950.78	
60-00-1120	CAP GRANTS RECEIVABLE	<u>18,001.25</u>	
	TOTAL ASSETS		<u><u>850,952.03</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	<u>726,409.29</u>	
	TOTAL LIABILITIES		726,409.29
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(153,891.34)	
	REVENUE OVER EXPENDITURES - YTD	<u>(13,213.21)</u>	
	BALANCE - CURRENT DATE	<u>(13,213.21)</u>	
	TOTAL FUND EQUITY		<u><u>124,542.74</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>850,952.03</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	21,732.00	400,000.00	378,268.00	5.4
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	10,723.04	10,000.00	(723.04)	107.2
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	9,500.00	25,000.00	15,500.00	38.0
60-70-4109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113 WIFA GRANT-MESCAL SCHOOL	.00	16,130.00	1,450,000.00	1,433,870.00	1.1
60-70-4114 WIFA GRANT VERDE CENTRAL & DEC	.00	24,497.75	1,550,000.00	1,525,502.25	1.6
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	82,582.79	6,935,000.00	6,852,417.21	1.2
TOTAL FUND REVENUE	.00	82,582.79	6,935,000.00	6,852,417.21	1.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	2,100.00	22,497.00	400,000.00	377,503.00	5.6
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	5,085.00	5,085.00	25,000.00	19,915.00	20.3
60-70-6109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113 WIFA GRANT EXP-MESCAL SCHOOL	18,510.00	35,340.00	1,450,000.00	1,414,660.00	2.4
60-70-6114 WIFA GRANT VERDE CENTRAL & DEC	10,337.50	32,874.00	1,550,000.00	1,517,126.00	2.1
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	36,032.50	95,796.00	6,935,000.00	6,839,204.00	1.4
TOTAL FUND EXPENDITURES	36,032.50	95,796.00	6,935,000.00	6,839,204.00	1.4
NET REVENUE OVER EXPENDITURES	(36,032.50)	(13,213.21)	.00	13,213.21	.0

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(331,455.01)	
	TOTAL ASSETS			(331,455.01)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(316,338.00)	
	REVENUE OVER EXPENDITURES - YTD	(15,117.01)	
	BALANCE - CURRENT DATE	(15,117.01)	
	TOTAL FUND EQUITY			(331,455.01)
	TOTAL LIABILITIES AND EQUITY			(331,455.01)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>					
70-25-4090 WILDLANDS REV - CONTINGENCY	.00	10,771.30	75,000.00	64,228.70	14.4
70-25-4295 EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,771.30	2,425,000.00	2,414,228.70	.4
TOTAL FUND REVENUE	.00	10,771.30	2,425,000.00	2,414,228.70	.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	.00	25,888.31	75,000.00	49,111.69	34.5
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	.00	25,888.31	2,425,000.00	2,399,111.69	1.1
TOTAL FUND EXPENDITURES	.00	25,888.31	2,425,000.00	2,399,111.69	1.1
NET REVENUE OVER EXPENDITURES	.00	(15,117.01)	.00	15,117.01	.0

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2026

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2026

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(245,352.43)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		73,691.20	
90-00-1023	ONEAZ WWTP CHECKING		2.26	
				<u> </u>
	TOTAL ASSETS		(<u>171,658.97)</u>

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(172,068.01)	
	REVENUE OVER EXPENDITURES - YTD		409.04	
				<u> </u>
	BALANCE - CURRENT DATE		409.04	
				<u> </u>
	TOTAL FUND EQUITY		(<u>171,658.97)</u>
	TOTAL LIABILITIES AND EQUITY		(<u>171,658.97)</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	133.48	1,305.13	.00	(1,305.13)	.0
90-57-4515 INTERIM WWTP LOAN	.00	10,362.50	1,000,000.00	989,637.50	1.0
TOTAL CAPITAL FUND REVENUES	133.48	11,667.63	1,000,000.00	988,332.37	1.2
TOTAL FUND REVENUE	133.48	11,667.63	1,000,000.00	988,332.37	1.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item A.

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>						
90-57-7027	WWTP CONSTRUCTION EXP	.00	134.05	.00	(134.05)	.0
90-57-7030	INTERIM WWTP LOAN EXP	475.00	11,124.54	1,000,000.00	988,875.46	1.1
	TOTAL CAPITAL FUND EXPENDITURES	475.00	11,258.59	1,000,000.00	988,741.41	1.1
	TOTAL FUND EXPENDITURES	475.00	11,258.59	1,000,000.00	988,741.41	1.1
	NET REVENUE OVER EXPENDITURES	(341.52)	409.04	.00	(409.04)	.0

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	031126KM1	Fuel for Feb 2026-Fire	1	03/11/2026	371.76	.00	371.76	102767	03/11/2026
		031126KM1	Fuel for Feb 2026-PD Ran	2	03/11/2026	14.31	.00	14.31	102767	03/11/2026
		031126KM1	Fuel for Feb 2026-Town Tr	3	03/11/2026	49.93	.00	49.93	102767	03/11/2026
		031126KM1	Fuel for Feb 2026-Properti	4	03/11/2026	139.10	.00	139.10	102767	03/11/2026
		031126KM1	Fuel for Feb 2026-Water	5	03/11/2026	40.36	.00	40.36	102767	03/11/2026
Total 1000:						615.46	.00	615.46		
1015	ADEQ	031126KM2	INV. 0000446262X WQL W	1	03/11/2026	495.00	.00	495.00	102768	03/11/2026
		031126KM2	INV. 0000446060X Interim	2	03/11/2026	10,755.00	.00	10,755.00	102768	03/11/2026
		031826MS9	Inv 0000447360X Final Billi	1	03/18/2026	738.00	.00	738.00	102788	03/18/2026
Total 1015:						11,988.00	.00	11,988.00		
1031	ALL-MED EQUIPMENT &	03182026MS	Inv 851946 - Monthly Tank	1	03/18/2026	89.60	.00	89.60	102789	03/18/2026
Total 1031:						89.60	.00	89.60		
1050	APS	030426KM1	Acct 3216010000 Hotel Jer	1	03/04/2026	42.56	.00	42.56	102746	03/04/2026
		030426KM1	Acct. 4246290000 WWTP	2	03/04/2026	195.35	.00	195.35	102746	03/04/2026
		030426KM1	Acct. 6506951000 Police S	3	03/04/2026	272.58	.00	272.58	102746	03/04/2026
		030426KM1	Acct. 5613490000 Upper P	4	03/04/2026	64.41	.00	64.41	102746	03/04/2026
		030426KM1	Acct. 8061950000 Sunshin	5	03/04/2026	41.11	.00	41.11	102746	03/04/2026
		030426KM1	Acct. 8468241000 Middle	6	03/04/2026	42.56	.00	42.56	102746	03/04/2026
		030426KM1	Acct. 8198655640 Main St.	7	03/04/2026	20.23	.00	20.23	102746	03/04/2026
		030426KM1	Acct. 0421621000 Fire Stat	8	03/04/2026	511.22	.00	511.22	102746	03/04/2026
		030426KM1	Acct. 3601574879 Parks	9	03/04/2026	57.42	.00	57.42	102746	03/04/2026
		030426KM1	Acct. 7575770000 Town Ha	10	03/04/2026	917.60	.00	917.60	102746	03/04/2026
		030426KM1	Acct. 7575770000 Solar Cr	11	03/04/2026	312.50	.00	312.50	102746	03/04/2026
		030426KM1	Acct. 2353720000 Gulch Fi	12	03/04/2026	128.03	.00	128.03	102746	03/04/2026
		030426KM1	Acct. 2383901000 Upper P	13	03/04/2026	62.27	.00	62.27	102746	03/04/2026
		030426KM1	Acct. 0024240000 Lower P	14	03/04/2026	42.56	.00	42.56	102746	03/04/2026
		030426KM1	Acct. 0070528763 Holly Ho	15	03/04/2026	22.01	.00	22.01	102746	03/04/2026
		030426KM1	Acct. 6109570000 Perkinsv	16	03/04/2026	337.24	.00	337.24	102746	03/04/2026
		030426KM1	Acct. 2839800000 Mocking	17	03/04/2026	125.13	.00	125.13	102746	03/04/2026
		030426KM1	Acct. 1976520000 Co-op	18	03/04/2026	214.35	.00	214.35	102746	03/04/2026
		031126KM4	Acct. 9438060000 Hull Roo	1	03/11/2026	15.35	.00	15.35	102769	03/11/2026
031126KM4	Acct. 4533627223 Restroo	2	03/11/2026	60.87	.00	60.87	102769	03/11/2026		
032526KM1	Acct. 1490440000 Street Li	1	03/25/2026	1,260.96	.00	1,260.96	102799	03/25/2026		
Total 1050:						4,121.31	.00	4,121.31		
1056	ARIZONA BUG COMPANY	030426KM2	Inv. 25622 Pest Control	1	03/04/2026	50.00	.00	50.00	102747	03/04/2026
		032526KM2	Inv. 26731 Pest Control	1	03/25/2026	50.00	.00	50.00	102800	03/25/2026
Total 1056:						100.00	.00	100.00		
1068	ARIZONA MUN RISK RET	031126KM3	Inv. 40001406-03032026 P	1	03/11/2026	5,486.70	.00	5,486.70	102770	03/11/2026
		031126KM3	Inv. 40001406-03032026 P	2	03/11/2026	5,486.70	.00	5,486.70	102770	03/11/2026
		031126KM3	Inv. 40001406-03032026 P	3	03/11/2026	3,657.80	.00	3,657.80	102770	03/11/2026
		031126KM3	Inv. 40001406-03032026 P	4	03/11/2026	5,486.70	.00	5,486.70	102770	03/11/2026
		031126KM3	Inv. 40001406-03032026 P	5	03/11/2026	16,460.10	.00	16,460.10	102770	03/11/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1068:						36,578.00	.00	36,578.00		
1129	CARSTAR BLACKHILLS A	031126KM5	RO #37597 Unit 29 Vehicle	1	03/11/2026	2,259.20	.00	2,259.20	102771	03/11/2026
		031126KM5	RO #37597 Unit 29 Repair	2	03/11/2026	2,331.25	.00	2,331.25	102771	03/11/2026
Total 1129:						4,590.45	.00	4,590.45		
1158	CANDACE GALLAGHER	030426KM3	INV. Feb-2026 Codification	1	03/04/2026	525.00	.00	525.00	102748	03/04/2026
Total 1158:						525.00	.00	525.00		
1170	CASELLE	031126KM6	INV. INV-16798 Mainten	1	03/11/2026	1,157.73	.00	1,157.73	102772	03/11/2026
		031126KM6	INV. INV-16798 Mainten	2	03/11/2026	385.90	.00	385.90	102772	03/11/2026
		031126KM6	INV. INV-16798 Mainten	3	03/11/2026	385.90	.00	385.90	102772	03/11/2026
		031126KM6	INV. INV-16798 Mainten	4	03/11/2026	385.90	.00	385.90	102772	03/11/2026
		031126KM6	INV. INV-16798 Mainten	5	03/11/2026	128.63	.00	128.63	102772	03/11/2026
		031126KM6	INV. INV-16798 Mainten	6	03/11/2026	128.63	.00	128.63	102772	03/11/2026
Total 1170:						2,572.69	.00	2,572.69		
1178	CENTURY LINK	030426KM4	ACCT 287307080989 Pho	1	03/04/2026	40.74	.00	40.74	102749	03/04/2026
		030426KM4	ACCT 287307080989	2	03/04/2026	40.74	.00	40.74	102749	03/04/2026
		031826MS4	Inv 776433127 - Switched	1	03/18/2026	7.70	.00	7.70	102791	03/18/2026
		032526KM3	ACCT 333832741 Phone S	1	03/25/2026	73.58	.00	73.58	102801	03/25/2026
		032526KM3	ACCT 333832741 Phone S	2	03/25/2026	164.72	.00	164.72	102801	03/25/2026
		032526KM3	ACCT 333832741 Phone S	3	03/25/2026	164.73	.00	164.73	102801	03/25/2026
		032526KM3	ACCT 333832741 Phone S	4	03/25/2026	263.56	.00	263.56	102801	03/25/2026
		032526KM3	ACCT 333832741 Phone S	5	03/25/2026	65.89	.00	65.89	102801	03/25/2026
Total 1178:						821.66	.00	821.66		
1195	CITY OF COTTONWOOD	032526KM4	Inv. 0010081 Dispatching f	1	03/25/2026	4,027.08	.00	4,027.08	102802	03/25/2026
		032526KM4	Inv. 0010081 Dispatching f	2	03/25/2026	715.25	.00	715.25	102802	03/25/2026
		032526KM4	Inv. 0010100 Ispy Fire 202	3	03/25/2026	674.10	.00	674.10	102802	03/25/2026
		032526KM4	Inv. 0010100 Ispy Fire 202	4	03/25/2026	674.10	.00	674.10	102802	03/25/2026
Total 1195:						6,090.53	.00	6,090.53		
1213	CONTRACT WASTEWATE	031126KM8	Inv. 1016529 February Mai	1	03/11/2026	1,025.00	.00	1,025.00	102773	03/11/2026
		031126KM8	Inv. 1016529 February Mai	2	03/11/2026	3,325.00	.00	3,325.00	102773	03/11/2026
		031126KM8	Inv. 1016529 February Mai	3	03/11/2026	195.00	.00	195.00	102773	03/11/2026
Total 1213:						4,545.00	.00	4,545.00		
1264	DIESEL DIRECT WEST	030426KM5	INV. 18583 Fuel in Februar	1	03/04/2026	115.52	.00	115.52	102750	03/04/2026
		030426KM5	INV. 18583 Fuel in Februar	2	03/04/2026	14.44	.00	14.44	102750	03/04/2026
		030426KM5	INV. 18583 Fuel in Februar	3	03/04/2026	14.44	.00	14.44	102750	03/04/2026
		031126KM7	INV. 87115381 Fuel for Feb	1	03/11/2026	144.27	.00	144.27	102775	03/11/2026
		031126KM7	INV. 87115381 Fuel for Feb	2	03/11/2026	18.03	.00	18.03	102775	03/11/2026
		031126KM7	INV. 87115381 Fuel for Feb	3	03/11/2026	18.03	.00	18.03	102775	03/11/2026
		032526KM7	INV. 87143841 Fuel for Ma	1	03/25/2026	131.79	.00	131.79	102805	03/25/2026
		032526KM7	INV. 87143841 Fuel for Ma	2	03/25/2026	16.47	.00	16.47	102805	03/25/2026
		032526KM7	INV. 87143841 Fuel for Ma	3	03/25/2026	16.47	.00	16.47	102805	03/25/2026
Total 1264:						489.46	.00	489.46		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1322	FOUR-D LLC	030426KM7	Inv. 00000959 February IT	1	03/04/2026	412.50	.00	412.50	102752	03/04/2026
		030426KM7	Inv. 00000959 February IT	2	03/04/2026	187.50	.00	187.50	102752	03/04/2026
Total 1322:						600.00	.00	600.00		
1369	HILL BROTHERS CHEMIC	032526KM8	Inv. INV13150238 Sodium	1	03/25/2026	1,004.00	.00	1,004.00	102806	03/25/2026
		032526KM8	Inv. INV13150238 Sodium	2	03/25/2026	1,247.87	.00	1,247.87	102806	03/25/2026
Total 1369:						2,251.87	.00	2,251.87		
1392	INFINITY UNIFORMS	031126KM10	Reprint Inv. 092925ODLE	1	03/11/2026	287.40	.00	287.40	102776	03/11/2026
		031126KM10	Reprint. INV. 100125Lee U	2	03/11/2026	60.03	.00	60.03	102776	03/11/2026
		032526KM9	Inv. 120525 Supple Unifor	1	03/25/2026	71.00	.00	71.00	102807	03/25/2026
		032526KM9	Inv. 121325 Freeman Unifo	2	03/25/2026	155.15	.00	155.15	102807	03/25/2026
		032526KM9	Inv. 121925 Odle Uniforms	3	03/25/2026	32.77	.00	32.77	102807	03/25/2026
		120325MS9	092925ODLE - Uniforms O	1	12/03/2025	287.40	.00	.00	102537	Multiple
		120325MS9	100125ODLE - Uniforms L	2	12/03/2025	60.03	.00	.00	102537	Multiple
		120325MS9	092925ODLE - Uniforms O	3	12/03/2025	287.40	.00	.00		
		120325MS9	100125ODLE - Uniforms L	4	12/03/2025	60.03	.00	.00		
		Total 1392:						606.35	.00	606.35
1419	JC CULLEN INC	030426KM9	Inv. 160177 911 Port Servic	1	03/04/2026	34.57	.00	34.57	102754	03/04/2026
		030426KM9	Inv. 160177 911 Port Servic	2	03/04/2026	34.56	.00	34.56	102754	03/04/2026
		032526KM10	Inv. 160238 Unit 25 Radio	1	03/25/2026	464.91	.00	464.91	102808	03/25/2026
Total 1419:						534.04	.00	534.04		
1503	LEGEND	030426KM10	Inv. 2603652 Testing Servic	1	03/04/2026	128.00	.00	128.00	102755	03/04/2026
		030426KM10	Inv. 2603611 Testing Servic	2	03/04/2026	1,034.00	.00	1,034.00	102755	03/04/2026
		030426KM10	Inv. 2603611 Testing Servic	3	03/04/2026	15.00	.00	15.00	102755	03/04/2026
		031126KM12	Inv. 2603851 Testing Servic	1	03/11/2026	101.40	.00	101.40	102778	03/11/2026
		032526KM11	Inv. 2605093 Testing Servic	1	03/25/2026	776.60	.00	776.60	102809	03/25/2026
		032526KM11	Inv. 2605093 Testing Servic	2	03/25/2026	15.00	.00	15.00	102809	03/25/2026
Total 1503:						2,070.00	.00	2,070.00		
1507	LIFE & PROPERTY SAFE	031826MS3	INV 16267- Monthly Fire M	1	03/18/2026	118.80	.00	118.80	102792	03/18/2026
Total 1507:						118.80	.00	118.80		
1576	NAPA AUTO PARTS	030426KM11	Ref. 399463 Van Supplies	1	03/04/2026	138.07	.00	138.07	102756	03/04/2026
		030426KM11	Ref. 400624 Garbage Truc	2	03/04/2026	35.13	.00	35.13	102756	03/04/2026
		030426KM11	Ref. 400624 Trash Truck S	3	03/04/2026	43.80	.00	43.80	102756	03/04/2026
		030426KM11	Ref. 401446 PD Car Batter	4	03/04/2026	264.42	.00	264.42	102756	03/04/2026
Total 1576:						481.42	.00	481.42		
1603	ODP BUSINESS SOLUTIO	030426KM12	Inv. 460470692001 Office	1	03/04/2026	7.68	.00	7.68	102757	03/04/2026
		030426KM12	Inv. 460920106001 Office	2	03/04/2026	12.49	.00	12.49	102757	03/04/2026
		030426KM12	Inv. 457972116001 Court O	3	03/04/2026	86.64	.00	86.64	102757	03/04/2026
		030426KM12	Inv. 460917644001 PD Offi	4	03/04/2026	60.40	.00	60.40	102757	03/04/2026
		030426KM12	Inv. 459444675001 FD Prin	5	03/04/2026	505.30	.00	505.30	102757	03/04/2026
		031126KM13	Inv. 461132817001 Paper	1	03/11/2026	98.84	.00	98.84	102779	03/11/2026
		031826MS5	Inv 459404988001 - Packin	1	03/18/2026	23.66	.00	23.66	102793	03/18/2026
		031826MS5	Inv 459410740001	2	03/18/2026	4.27	.00	4.27	102793	03/18/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1603:						799.28	.00	799.28		
1625	PERSONNEL SAFETY EN	031126KM14	INV. 106292 First Aid Refill-	1	03/11/2026	110.18	.00	110.18	102780	03/11/2026
Total 1625:						110.18	.00	110.18		
1626	PETE'S DIESEL SERVICE	031226KM1	Inv. 754175 Work on Trash	1	03/12/2026	90.00	.00	90.00	102787	03/12/2026
		031226KM1	Inv. 754175 Work on Trash	2	03/12/2026	180.00	.00	180.00	102787	03/12/2026
Total 1626:						270.00	.00	270.00		
1643	PRESCOTT LAW GROUP,	030426KM13	INV. 10463 Legal Services	1	03/04/2026	2,000.00	.00	2,000.00	102758	03/04/2026
Total 1643:						2,000.00	.00	2,000.00		
1647	FlexPrint, LLC	030426KM6	Inv. INV5924579-INT Copie	1	03/04/2026	357.51	.00	357.51	102751	03/04/2026
		030426KM6	Inv. INV5924578-INT Copie	2	03/04/2026	821.64	.00	821.64	102751	03/04/2026
Total 1647:						1,179.15	.00	1,179.15		
1667	RDO EQUIPMENT CO.	030426KM14	Inv. W2008734 310 Ganno	1	03/04/2026	656.18	.00	656.18	102759	03/04/2026
		030426KM14	Inv. W2008734 310 Ganno	2	03/04/2026	656.18	.00	656.18	102759	03/04/2026
		030426KM14	Inv. W2008734 310 Ganno	3	03/04/2026	656.18	.00	656.18	102759	03/04/2026
		030426KM14	Inv. W2008734 310 Ganno	4	03/04/2026	656.18	.00	656.18	102759	03/04/2026
		030426KM14	Inv. W2008734 310 Ganno	5	03/04/2026	656.18	.00	656.18	102759	03/04/2026
		030426KM14	Inv. W2008734 310 Ganno	6	03/04/2026	656.17	.00	656.17	102759	03/04/2026
Total 1667:						3,937.07	.00	3,937.07		
1728	SEDONA RECYCLES, INC	032526KM12	INV. JRME226 Recycling H	1	03/25/2026	220.00	.00	220.00	102810	03/25/2026
Total 1728:						220.00	.00	220.00		
1735	SHAW LAW FIRM, PLLC	031826MS2	Inv. 28646 - TR2025-00002	1	03/18/2026	15.00	.00	15.00	102794	03/18/2026
Total 1735:						15.00	.00	15.00		
1751	SOUTHWESTERN ENVIR	031826MS10	Inv 2026-091 - Misc. Profe	1	03/18/2026	3,755.00	.00	3,755.00	102795	03/18/2026
		031826MS10	Inv 2026-089 - SEC Proj 2	2	03/18/2026	2,100.00	.00	2,100.00	102795	03/18/2026
		031826MS10	Inv 2026-092 - SEC Proj 2	3	03/18/2026	10,337.50	.00	10,337.50	102795	03/18/2026
		031826MS10	Inv 2026-090 - SEC Proj 2	4	03/18/2026	.00	.00	.00		
		031826MS10	Inv 2026-093 - SEC Proj 2	5	03/18/2026	18,510.00	.00	18,510.00	102795	03/18/2026
Total 1751:						34,702.50	.00	34,702.50		
1812	TOWN OF JEROME - UTIL	030426KM17	Acct. 6023.03 Town Utilities	1	03/04/2026	46.41	.00	46.41	102762	03/04/2026
		030426KM17	Acct. 6023.03 Town Utilities	2	03/04/2026	46.41	.00	46.41	102762	03/04/2026
		030426KM17	Acct 7002.01 - Town Utilitie	3	03/04/2026	261.57	.00	261.57	102762	03/04/2026
		030426KM17	Acct. 7060.01 Town Utilities	4	03/04/2026	247.50	.00	247.50	102762	03/04/2026
		030426KM17	Acct. 7054-01 Police Statio	5	03/04/2026	177.32	.00	177.32	102762	03/04/2026
		030426KM17	Acct. 7015.01 Fire Depart	6	03/04/2026	247.50	.00	247.50	102762	03/04/2026
Total 1812:						1,026.71	.00	1,026.71		
1813	TOWN OF JEROME PR	030426KM18	Payroll Transfer 1 for Marc	1	03/04/2026	70,000.00	.00	70,000.00	102763	03/04/2026
		031126KM17	Payroll Transfer for PPE 3-	1	03/11/2026	10,000.00	.00	10,000.00	102783	03/11/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		032326KM1	Town of Jerome Payroll Tra	1	03/23/2026	50,000.00	.00	50,000.00	102798	03/23/2026
		032526KM14	Payroll Transfer for PPE 3-	1	03/25/2026	50,000.00	.00	50,000.00	102812	03/25/2026
Total 1813:						180,000.00	.00	180,000.00		
1827	UNISOURCE ENERGY SE	03182026MS	Acct 2353340000 Co-op Ut	1	03/18/2026	159.32	.00	159.32	102796	03/18/2026
		03182026MS	Acct 6937260000 Police D	2	03/18/2026	40.81	.00	40.81	102796	03/18/2026
		03182026MS	Acct 7505930000 Civic Ce	3	03/18/2026	456.44	.00	456.44	102796	03/18/2026
		03182026MS	Acct 4185213088 621 Main	4	03/18/2026	13.19	.00	13.19	102796	03/18/2026
		03182026MS	Acct 7133613001 Holly Ho	5	03/18/2026	15.01	.00	15.01	102796	03/18/2026
		03182026MS	Acct 4353340000 Perkinsvi	6	03/18/2026	206.55	.00	206.55	102796	03/18/2026
		03182026MS	Acct 0559820000 Fire Dept	7	03/18/2026	247.56	.00	247.56	102796	03/18/2026
Total 1827:						1,138.88	.00	1,138.88		
1851	VERDE VALLEY HARDWA	030426KM20	Ref. 87259 Properties Swit	1	03/04/2026	23.71	.00	23.71	102764	03/04/2026
		030426KM20	Ref. 87510 Hex Screw	2	03/04/2026	63.48	.00	63.48	102764	03/04/2026
		030426KM20	Ref. 87549 Street Striping	3	03/04/2026	312.68	.00	312.68	102764	03/04/2026
		030426KM20	Ref. 87870 Burn Pile Keys	4	03/04/2026	27.35	.00	27.35	102764	03/04/2026
Total 1851:						427.22	.00	427.22		
1854	VERDE VALLEY NEWSPA	030426KM19	INV. 184494 Acct. 11366 J	1	03/04/2026	421.45	.00	421.45	102765	03/04/2026
Total 1854:						421.45	.00	421.45		
1859	VERIZON WIRELESS	031126KM18	Acct 870476021-00001 Sh	1	03/11/2026	37.87	.00	37.87	102784	03/11/2026
		031126KM18	Acct 870476021-0001 FD	2	03/11/2026	89.98	.00	89.98	102784	03/11/2026
		031126KM18	Acct 870476021-00001 PZ	3	03/11/2026	37.87	.00	37.87	102784	03/11/2026
		031126KM18	Acct 870476021-00003 PD	4	03/11/2026	307.24	.00	307.24	102784	03/11/2026
		031126KM18	Acct 870476021-00003 FD	5	03/11/2026	238.82	.00	238.82	102784	03/11/2026
		031126KM18	Acct 870476021-00002 PD	6	03/11/2026	49.97	.00	49.97	102784	03/11/2026
		031126KM18	Acct 870476021-00002 PZ	7	03/11/2026	49.97	.00	49.97	102784	03/11/2026
Total 1859:						811.72	.00	811.72		
1903	WM CORPORATE SERVI	031126KM20	Inv. 0000625-4655-1 Tippin	1	03/11/2026	1,506.42	.00	1,506.42	102786	03/11/2026
Total 1903:						1,506.42	.00	1,506.42		
1914	YAVAPAI CO. EDUCATION	031826MS1	Inv. 25-1261 Library E-Rat	1	03/18/2026	42.00	.00	42.00	102797	03/18/2026
		031826MS1	Inv. 25-1260 Internet Acces	2	03/18/2026	503.00	.00	503.00	102797	03/18/2026
		031826MS1	Inv. 25-1260 Internet Acces	3	03/18/2026	503.00	.00	503.00	102797	03/18/2026
		031826MS1	Inv. 25-1260 Internet Acces	4	03/18/2026	324.00	.00	324.00	102797	03/18/2026
		031826MS1	Inv. 25-1260 Internet Acces	5	03/18/2026	324.00	.00	324.00	102797	03/18/2026
Total 1914:						1,696.00	.00	1,696.00		
1923	YAVAPAI COUNTY LIBRA	032526KM15	Inv. 2248 YLN Membership	1	03/25/2026	1,817.43	.00	1,817.43	102813	03/25/2026
Total 1923:						1,817.43	.00	1,817.43		
1951	BUSINESS SOLUTIONS G	03182026MS	INV 17136 - Laser Check 1	1	03/18/2026	179.67	.00	179.67	102790	03/18/2026
Total 1951:						179.67	.00	179.67		
1954	GUST ROSENFELD PLC	030426KM8	Inv. 472796 GG Legal Serv	1	03/04/2026	3,200.00	.00	3,200.00	102753	03/04/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		030426KM8	Inv. 472796 WWTP Legal	2	03/04/2026	475.00	.00	475.00	102753	03/04/2026
Total 1954:						3,675.00	.00	3,675.00		
1968	COAST TO COAST	032526KM5	Inv. A2882889 HP Toner C	1	03/25/2026	252.63	.00	252.63	102803	03/25/2026
Total 1968:						252.63	.00	252.63		
1995	DBS Concepts	021126KM13	New Graphics for Unit 32 P	1	02/11/2026	750.00	.00	.00	102703	Multiple
		021126KM13	New Graphics for Unit 32 P	2	02/11/2026	750.00	.00	.00		
		030526KM1	Reprint to Pay for New Gra	1	03/05/2026	750.00	.00	750.00	102766	03/05/2026
		031126KM9	Inv. Vehicle 27 & 29 Graphi	1	03/11/2026	75.00	.00	75.00	102774	03/11/2026
		031126KM9	Inv. Vehicle 27 & 29 Graphi	2	03/11/2026	1,425.00	.00	1,425.00	102774	03/11/2026
		032526KM6	Unit 30 Graphics for PD Ve	1	03/25/2026	275.00	.00	275.00	102804	03/25/2026
		032526KM6	Unit 30 Graphics for PD Ve	2	03/25/2026	475.00	.00	475.00	102804	03/25/2026
Total 1995:						3,000.00	.00	3,000.00		
2006	Wired Up Systems LLC	031126KM19	Inv. 133790 Cust. 11501 S	1	03/11/2026	82.96	.00	82.96	102785	03/11/2026
Total 2006:						82.96	.00	82.96		
2016	T2 SYSTEMS, INC.	030426KM16	INV. UPS00057205 Autom	1	03/04/2026	135.00	.00	135.00	102761	03/04/2026
		031126KM15	INVI MP000005381 MobilIP	1	03/11/2026	1,197.94	.00	1,197.94	102781	03/11/2026
Total 2016:						1,332.94	.00	1,332.94		
2029	KERRY SUE O'HAIR	031126KM11	LMP Refund for Utility Acct.	1	03/11/2026	34.84	.00	34.84	102777	03/11/2026
Total 2029:						34.84	.00	34.84		
2033	T2 Systems Canada Inc.	030426KM15	INV. IRIS0000157407 Digit	1	03/04/2026	409.15	.00	409.15	102760	03/04/2026
Total 2033:						409.15	.00	409.15		
2122	SPARKLIGHT	032526KM13	Acct. 81601302120005833	1	03/25/2026	59.94	.00	59.94	102811	03/25/2026
Total 2122:						59.94	.00	59.94		
2126	The Planning Center	031126KM16	Inv. 4168 Zoning Code Upd	1	03/11/2026	4,537.50	.00	4,537.50	102782	03/11/2026
Total 2126:						4,537.50	.00	4,537.50		
Grand Totals:						325,433.28	.00	325,433.28		

Report Criteria:
 Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Attended NACOG's Regional Priority Project funding seminar for further funding resources for projects such as Center and Verde.
- Attended the quarterly mayor, manager, legislator meeting at Yavapai College.
- Attended the AMRRP Triage Now update seminar for OTJ injuries.
- Attended a state of the national, state and local economy and housing market seminar.
- Completed the water meter opt out form revisions, along with the communication thereof.
- Held a zoning code revision status and steering meeting with the consultant and key staff members.
- Completed work on the revisions to the fee schedule and posted the requisite notices.
- Facilitated FMLA paperwork for an employee on extended leave.
- Completed a conditional offer for a fire fighter and assisted with the hiring process.
- Continued work on the requisite construction grant application opportunities for Verde Avenue, including submitting for several additional funding opportunities.
- Submitted for grant reimbursements for four of our ongoing grants.
- Spent a considerable amount of time on employee issues with an employee who has been AWOP.
- Spent a considerable amount of time dealing with Juarez Street complaints.
- Issued the RFP for real estate brokerage services; and subsequently received three responses.
- Received election paperwork for eight (8) candidates and submitted the ballot language and nomination petitions to Yavapai County Elections.
- Strategized and laid the foundation for numerous grant submissions for our "shovel-ready" projects of Center and Verde Avenue. Submitted for Congressionally Directed Spending on Center; submitted a BUILD grant for Verde; will be submitting through NACOG's Regional Priority Projects List for both and are going to submit a scoping / design grant for Center to add Pedestrian elements which will significantly enhance our application for the State's highly funded TA projects.
- Completed the Payment Card Industry Digital Security Standards on behalf of the Town.
- Met with FMI to discuss outstanding issues including the Catholic Church wall and some boundary decisions.
- Obtained the new benefit rates and met with our broker for the renewal conference.
- Participated in the weekly legislative updates conducted by the League.
- Finalized loan documents and took possession of the new refuse truck.

**** CONGRATULATIONS TO ****

Shawn Maples (Public Works) on completing 4 years of service effective April 4, 2026.

Nancy Driver (Library) on completing 11 years of service effective April 10, 2026.

Following is an accounting of sales tax revenues for February, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2026 Actual - (based on to-date DOR website)	FY2025 Actual - (based on DOR website)	Actually Received Thus Far
July	113,426	110,631	11,933
August	73,823	89,419	145,492
September	87,532	91,512	190,314
October	105,790	120,090	295,632
November	140,331	133,502	479,086
December	104,498	100,280	537,409
January	93,602	96,559	634,156
February	96,354	114,868	779,019
March		95,109	
April		91,014	
May		148,298	
June		117,505	
June - Late		104,818	
Total YTD	815,356	1,413,605	779,019

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2026 actual	FY2025 actual	+/- Compared to Last Yr	FY2026 actual	FY2025 actual	+/-	FY2026 actual	FY2025 actual	+/-
July	37450	38302	(852)	12363	16719	(4,356)	47190	39902	7,288
August	26010	35053	(9,043)	12054	15495	(3,441)	27243	30,560	(3,317)
September	39664	38,469	1,195	13702	18570	(4,868)	25593	25196	397
October	37459	40220	(2,761)	15324	17090	(1,766)	34975	45030	(10,055)
November	54733	45587	9,146	26743	25020	1,723	48497	54553	(6,056)
December	42680	40137	2,543	15971	16021	(50)	38834	33812	5,022
January	31805	36643	(4,838)	12522	15354	(2,832)	32251	43836	(11,585)
February	36263	40291	(4,028)	15447	15443	4	30522	29130	1,392
March		39,051			16360			28280	
April		53934			22888			54546	
May		47188			19292			43382	
June		45329			18493			32525	
Total YTD	306,064	500,204		124,126	216,745		285,105	460,752	

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	1,978	1,978
August	1,854	3,832
September	2,108	5,940
October	2,357	8,297
November	4,114	12,411
December	2,457	14,868
January	1,926	16,794
February	2,347	19,141
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

Reading Date	WALNUT GPM	VERDE GPM
2025 6-Jan	61	273
13-Jan	57	265
21-Jan	57	180
27-Jan	57	195
3-Feb	57	200
10-Feb	57	200
18-Feb	57	230
24-Feb	57	198
3-Mar	52	203
10-Mar	52	200
17-Mar	48	180
24-Mar	43	188
31-Mar	44	190
07-April	44	185
14-April	40	175
21-April	40	157
28-April	40	158
05-May	40	156
12-May	40	150
19-May	40	156
27-May	40	176
02-June	40	160
09-June	36	193
16-June	36	152
23-June	29	241
30-June	29	243
07-July	26	250
14-July	26	250
22-July	29	268
28-July	29	230
04-Aug	29	250
11-Aug	32	245
18-Aug	32	265
25-Aug	36	265
2-Sept	32	234
8-Sept	36	255
15-Sept	32	252
22-Sept	36	258
29-Sept	36	250
6-Oct	36	265
13-Oct	40	265
20-Oct	40	248
27-Oct	40	250
3-Nov	40	240
10-Nov	48	246
17-Nov	40	255
24-Nov	48	200
1-Dec	44	165
8-Dec	44	138
15-Dec	40	230
22-Dec	48	232
29-Dec	36	180
2026 5-Jan	40	210
12-Jan	40	184
20-Jan	36	185
26-Jan	40	161
2-Feb	40	174
9-Feb	39	180
17-Feb	44	171
23-Feb	44	177
2-Mar	44	186
9-Mar	36	180
16-Mar	32	173
23-Mar	36	170
30-Mar	32	168
6-April	32	175



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

April 2026 Report for March 2026 by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙️ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙️ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙️ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙️ Processed all License Applications & performed file updates and adjustments.
- ⚙️ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety. Performed file clean-up and maintenance of older files, and some general tidying of my office.
- ⚙️ Attended virtual Finance Legislative Update meetings every Monday.
- ⚙️ Attended AMCA's virtual Spring Best Practices training.
- ⚙️ Permits and Licensing activities for March:
 - Business Licenses**
 - 10 Businesses were sent renewal notices.
 - 6 Businesses were sent 2nd reminders to renew.
 - 13 Businesses sent in their renewal application.
 - 2 Businesses applied for a NEW business license.
 - 10 Business License renewals were issued.
 - 33 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.

STR Licenses

- No new STR applications were received.
- No new STR/Vacation Rental Licenses were issued.
- 19 Total STR Licenses are currently issued and/or active.
- 2 STR licenses are still in pending status.
- 3 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused. 1 may have just been listed as a possible long-term rental on Zillow.

In town	C	Name of FOOD VENDOR Business	TR	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.	Inspect FIRE	Inspect BUILD	Inspect ZONING	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	V	25 All Cooped Up in AZ	#	Food Truck	TBD	9/17/2025	9/18/2025	1/0/1900	1/0/1900	1/0/1900	TBD	TBD	1/0/1900	0	1/0/1900	Waiting for: Health, Food Handlers, Payment-CLOSING OUT
0	V	24 Dog Town USA and Beyond	#	Food Truck	Sep	8/13/2025	8/19/2025	1/0/1900	1/0/1900	1/0/1900	9/24/2025	\$50.00	9/25/2025	Blue	9/25/2025	Received COI, Provisional Health License (exp 10-31-25)
0	E	24 Frosty Cauldron	#	Food Truck	Sep	1/0/1900	1/0/1900	0-Jan	0-Jan	0-Jan	1/0/1900	\$0.00	9/24/2024	Beige	9/25/2025	Unsuspending in Feb-25/REVOKED 9-15-25
0	1	# Mad Honey Food Truck	#	Food Truck	June	1/0/1900	1/0/1900	1/0/1900	1/0/1900	1/0/1900	1/0/1900	\$0.00	9/9/2024	Beige	9/10/2024	License expired in June 2025-did not renew
0	E	# Nora Jean's Koffee Koach	#	Food Truck	Sep	9/8/2025	9/8/2025	0-Jan	0-Jan	0-Jan	9/8/2025	\$50.00	9/23/2025	Blue	23-Sep	Recvd: COI, TPT, Health License, Food Handlers, Fire, Payment

In town	C	Name of TOUR Business	TR	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.				\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	TBD	1/0/1900	1/0/1900	1/0/1900	5/27/2025	\$50.00	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcvd. COI for 2025
x	2	# Haunted Tours of Jerome	#	TOUR	June	9/25/2025	9/25/2025	1/0/1900	1/0/1900	1/0/1900	9/25/2025	\$50.00	1/21/2025	Beige Su	1/22/2025	Was overdue 2024 due to length of time to inps.-good thru 2026
0	2	# Wine Tours of Sedona	na	TOUR	June	11/13/2025	NA	1/0/1900	1/0/1900	1/0/1900	11/13/2025	\$50.00	12/29/2025	Beige	12/29/2025	Received updated COI and Driver License images
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	12/31/2025	1/6/2026	0-Jan	0-Jan	0-Jan	12/31/2025	\$50.00	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	TR	US Ghost Adventures (new app)	#	TOUR	TBD	9/8/2025	NA	NA	NA	NA	10/15/2025	\$20.00	na	na	na	Original App denied-Jan 2025-No TPT/ Reapplied Sep 2025-tabled 11-11-25
0	N	24 Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	na	NA	NA	NA	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Never recvd COI-CLOSING

KEY:
Current
Due to Renew or:
Monthly Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

April 2026 Staff Report for March 2026 Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Took and Transcribed minutes for March 17, 2026, Regular Planning & Zoning Meeting
- ❖ Processed bank reconciliations in Caselle as needed to assist Finance Director
- ❖ Monthly reconciliation of petty cash and cash drawer
- ❖ Answered phones and assisted at office window as needed.
- ❖ Fill in support of all Utility Clerk duties while T. Card out on leave.
- ❖ Upkeep/organization of both office and public bulletin boards
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay for March.
- ❖ JPD auctions relisted: 1 Sony Camera
- ❖ JFD auction relisted: 3 Laptops, Mag-Lites, tablet protectors.
- ❖ New Auction items listed: 1 JPD vehicle, 4 JFD vehicles, iPad Mini, Samsung Tablet, miscellaneous office supplies from Town Hall.
- ❖ Ongoing file clean-up and organization for Town Hall and Fire Department.
- ❖ Completed Public Records Requests: Smith/Cretti
- ❖ Attended LCRI Meeting regarding updated reporting requirements for 2027
- ❖ Attend Open Meeting Law, Public Records, Conflict of Interest training (LACT).
- ❖ Fill in janitorial support for J. McDonald while out on leave; morning unlocking and restocking bathrooms during the week/end; feeding/caring/medicating town hall cats morning and evening during the week/end.
- ❖ Assist with Fire Department interviews
- ❖ Assisted Town Manager with Budget Worksheet preparation.
- ❖ Assist with AMRRP Town-owned property appraisal.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

April staff report for March activity submitted by Terri Card.

- Current debt (45 days past due):

7 accounts were on the shut-off list at the beginning of February. 4 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from April billing: \$3437.75

Balance owed at end of March: \$4766.54

- A copy of the April AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	32.14	32.14	.00	.00	.00	03/02/26	266.00-		
1001.03	198.76	198.76	.00	.00	.00	03/04/26	198.76-		
1003.02	133.42	133.42	.00	.00	.00	03/12/26	133.42-		
1006.02	133.42	133.42	.00	.00	.00	03/15/26	133.42-		
1007.02	167.54	167.54	.00	.00	.00	03/05/26	167.54-		
1008.02	198.76	99.38	99.38	.00	.00	02/25/26	99.38-		
1009.06	182.54	182.54	.00	.00	.00		.00		
1010.01	99.38	99.38	.00	.00	.00	03/23/26	99.38-		
1011.01	99.38	99.38	.00	.00	.00	03/15/26	99.38-		
1013.01	133.42	133.42	.00	.00	.00	03/04/26	266.84-		
1014.03	46.41	46.41	.00	.00	.00	03/05/26	46.41-		
1015.01	99.38	99.38	.00	.00	.00	03/30/26	98.76-		
1016.01	191.51	99.38	92.13	.00	.00	03/24/26	99.38-		
1018.03	2.46-	2.46-	.00	.00	.00	03/16/26	335.08-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	69.98	69.98	.00	.00	.00	03/12/26	99.38-		
1024.01	82.67-	82.67-	.00	.00	.00	03/31/26	124.00-		
1025.01	113.88	99.38	14.50	.00	.00	03/10/26	92.13-		
1027.01	198.76	99.38	99.38	.00	.00	02/04/26	99.38-		
1028.04	99.38	99.38	.00	.00	.00	03/18/26	99.38-		
1029.01	167.54	167.54	.00	.00	.00	03/16/26	335.08-		
1030.02	232.80	232.80	.00	.00	.00	03/11/26	232.80-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	133.42	133.29	.13	.00	.00	03/18/26	133.42-		
1032.01	99.38	99.38	.00	.00	.00	03/09/26	99.38-		
1036.11	44.82	44.82	.00	.00	.00		.00		
1038.02	124.44	99.38	25.06	.00	.00	02/09/26	100.00-		
1040.01	17.34	17.34	.00	.00	.00	03/16/26	17.34-		
1042.01	274.19	274.19	.00	.00	.00	03/16/26	274.19-		
1044.02	176.23	176.23	.00	.00	.00	03/12/26	352.46-		
1051.02	198.76	116.69	82.07	.00	.00	03/14/26	198.76-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	99.38	99.38	.00	.00	.00	03/14/26	99.38-		
1056.02	198.14	99.38	98.76	.00	.00	02/05/26	100.00-		
1057.01	99.38	99.38	.00	.00	.00	03/16/26	99.38-		
1058.05	99.38	99.38	.00	.00	.00	03/30/26	99.38-		
1059.02	95.50-	95.50-	.00	.00	.00	03/27/26	123.94-		
1060.02	99.38	99.38	.00	.00	.00	03/09/26	99.38-		
1061.01	133.42	133.42	.00	.00	.00	03/23/26	133.42-		
1063.02	85.64	68.18-	46.41	46.41	61.00	03/23/26	100.00-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	176.23	176.23	.00	.00	.00	03/19/26	176.23-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	21.75	21.75	.00	.00	.00	03/11/26	92.13-		
1069.02	152.38	133.42	18.96	.00	.00	03/10/26	123.94-		
1071.05	410.26	143.42	133.42	133.42	.00	01/06/26	247.88-		
1073.01	.03-	.03-	.00	.00	.00	03/31/26	133.43-		
1074.01	99.38	99.38	.00	.00	.00	03/17/26	99.38-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	167.54	167.54	.00	.00	.00	03/15/26	167.54-		
1077.01	69.78	69.78	.00	.00	.00	03/12/26	72.77-		
1078.02	126.37	126.37	.00	.00	.00	03/05/26	126.37-		
1079.02	313.32	313.32	.00	.00	.00	03/16/26	313.32-		
1080.01	69.78	69.78	.00	.00	.00	03/11/26	69.78-		
1081.01	52.44	52.44	.00	.00	.00	03/11/26	52.44-		
1082.01	5.40	5.40	.00	.00	.00	03/26/26	100.00-		
1083.05	2.27	2.27	.00	.00	.00	03/16/26	100.00-		
1084.01	77.21	52.44	24.77	.00	.00	02/03/26	80.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	52.44	52.44	.00	.00	.00	03/15/26	52.44-		
1086.02	143.94	71.97	71.97	.00	.00	02/10/26	71.97-		
1087.01	52.44	52.44	.00	.00	.00	03/16/26	52.44-		
1088.06	52.44	48.84	3.60	.00	.00	03/12/26	52.44-		
1090.05	46.41	46.41	.00	.00	.00	03/09/26	107.82-		
1091.02	98.95	98.95	.00	.00	.00	03/10/26	98.95-		
1093.02	71.97	71.97	.00	.00	.00	03/12/26	71.97-		
1094.02	52.44	52.44	.00	.00	.00	03/14/26	52.44-		
1096.03	47.32	47.32	.00	.00	.00	03/16/26	110.00-		
1097.04	71.97	71.97	.00	.00	.00	03/09/26	71.97-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	167.32	62.44	52.44	52.44	.00	01/22/26	129.68-		
1100.02	71.97	71.97	.00	.00	.00	03/16/26	71.97-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	49.97	49.97	.00	.00	.00	01/15/26	300.00-		
1125.03	115.40-	115.40-	.00	.00	.00	03/26/26	100.00-		
1131.01	69.78	69.78	.00	.00	.00	03/16/26	69.78-		
1132.01	99.38	99.38	.00	.00	.00	03/16/26	4.50-		
1133.01	99.38	99.38	.00	.00	.00	03/23/26	99.38-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	364.13	81.97	71.97	81.97	128.22	03/31/26	40.00-		
1139.01	99.38	99.38	.00	.00	.00	03/16/26	198.77-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	52.44	52.44	.00	.00	.00	03/04/26	52.44-		
1151.02	104.88	52.44	52.44	.00	.00	02/17/26	162.12-		
1160.03	177.35-	177.35-	.00	.00	.00	03/05/26	257.07-		
1162.03	152.38	133.42	18.96	.00	.00	03/16/26	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	99.38	99.38	.00	.00	.00	03/10/26	99.38-		
1166.02	98.95	98.95	.00	.00	.00	03/12/26	98.95-		
1167.01	2.12-	2.12-	.00	.00	.00	03/18/26	95.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	99.38	99.38	.00	.00	.00	03/10/26	99.38-		
1169.02	133.42	133.42	.00	.00	.00	03/23/26	133.42-		
1170.01	139.56-	139.56-	.00	.00	.00	03/10/26	282.11-		
1171.05	99.38	99.38	.00	.00	.00	03/06/26	99.38-		
1173.06	7.25	7.25	.00	.00	.00	03/10/26	5.66-		
1174.02	99.38	99.38	.00	.00	.00	03/12/26	99.38-		
1176.01	228.92-	228.92-	.00	.00	.00	03/11/26	381.30-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	99.38	99.38	.00	.00	.00	03/10/26	99.38-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	266.84	133.42	133.42	.00	.00	03/01/26	133.42-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1313.11	133.42	133.42	.00	.00	.00	03/17/26	266.84-		
1314.07	46.41	46.41	.00	.00	.00	03/16/26	46.41-		
1332.01	99.38	99.38	.00	.00	.00	03/23/26	99.38-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	56.60	56.60	.00	.00	.00	03/09/26	56.60-		
1343.04	133.42	133.42	.00	.00	.00	03/10/26	133.42-		
2000.02	198.76	99.36	99.38	.02	.00	02/17/26	191.51-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	167.54	167.54	.00	.00	.00	03/14/26	167.54-		
2002.03	46.41	46.41	.00	.00	.00	03/13/26	46.41-		
2003.02	99.38	99.38	.00	.00	.00	03/11/26	99.38-		
2004.02	133.42	133.42	.00	.00	.00	03/19/26	133.42-		
2005.01	99.38	99.38	.00	.00	.00	03/06/26	99.38-		
2006.03	133.42	133.42	.00	.00	.00	03/15/26	133.42-		
2007.03	266.86	266.86	.00	.00	.00	03/09/26	330.35-		
2008.01	133.42	133.42	.00	.00	.00	03/09/26	133.42-		
2010.03	133.42	133.42	.00	.00	.00	03/10/26	133.42-		
2011.05	99.38	99.38	.00	.00	.00	03/23/26	99.38-		
2013.01	133.42	133.42	.00	.00	.00	03/09/26	133.42-		
2014.01	133.42	133.42	.00	.00	.00	03/12/26	133.42-		
2015.02	1,482.71-	1,482.71-	.00	.00	.00	03/03/26	1,600.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	266.84	133.42	133.42	.00	.00	02/10/26	257.36-		
2017.01	99.38	99.38	.00	.00	.00	03/17/26	99.38-		
2018.01	14.50	14.50	.00	.00	.00	03/12/26	92.13-		
2019.02	176.23	176.23	.00	.00	.00	03/26/26	176.23-		
2020.01	167.54	167.54	.00	.00	.00	03/10/26	167.54-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	133.42	133.42	.00	.00	.00	03/24/26	15.78-		
2022.01	167.54	167.54	.00	.00	.00	03/11/26	167.54-		
2023.03	99.38	99.38	.00	.00	.00	03/04/26	99.38-		
2024.01	133.42	133.42	.00	.00	.00	03/15/26	133.42-		
2025.02	266.84	133.42	133.42	.00	.00	02/17/26	133.42-		
2026.02	761.79	109.38	99.38	109.38	443.65	02/25/26	50.00-		
2028.01	133.40	133.40	.00	.00	.00	03/06/26	133.43-		
2029.01	133.42	133.42	.00	.00	.00	03/14/26	133.42-		
2030.01	413.52	206.76	206.76	.00	.00	03/12/26	206.76-		
2031.01	334.28	167.14	167.14	.00	.00	02/12/26	167.14-		
2032.03	99.38	99.38	.00	.00	.00	03/25/26	198.76-		
2034.01	99.38	99.38	.00	.00	.00	03/11/26	99.38-		
2037.03	133.42	133.42	.00	.00	.00	03/10/26	133.42-		
2038.01	82.80	82.80	.00	.00	.00	03/25/26	150.00-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	133.42	132.78	.64	.00	.00	03/15/26	133.42-		
2043.03	133.42	133.42	.00	.00	.00	03/09/26	133.42-		
2044.01	99.38	99.38	.00	.00	.00	03/06/26	99.47-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	164.08	82.04	82.04	.00	.00	03/01/26	82.04-		
2047.02	167.54	167.54	.00	.00	.00	03/16/26	167.48-		
2054.01	352.46	176.23	176.23	.00	.00	02/19/26	422.15-		
2055.01	139.23	46.41	46.41	46.41	.00	01/27/26	48.40-		
2058.02	46.41	46.41	.00	.00	.00	03/14/26	46.41-		
2059.01	133.42	133.42	.00	.00	.00	03/16/26	266.84-		
2061.02	167.14	167.14	.00	.00	.00	03/14/26	167.14-		
2062.01	71.97	71.97	.00	.00	.00	03/05/26	71.97-		
2063.01	71.97	71.97	.00	.00	.00	03/12/26	71.97-		

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	71.91	71.91	.00	.00	.00	03/30/26	72.00-		
2069.02	52.44	39.10	13.34	.00	.00	03/16/26	52.44-		
2070.01	58.86-	58.86-	.00	.00	.00	03/19/26	65.43-		
2071.01	258.10-	258.10-	.00	.00	.00	02/19/26	400.00-		
2073.02	769.54	142.79	132.79	142.79	351.17	03/30/26	150.00-		
2077.01	105.56	52.44	52.44	.68	.00	03/10/26	50.00-		
2078.01	197.87	98.95	98.92	.00	.00	02/17/26	98.98-		
2079.03	52.44	52.44	.00	.00	.00	03/03/26	52.43-		
2080.02	46.41	46.41	.00	.00	.00	03/23/26	46.41-		
2081.01	41.19-	41.19-	.00	.00	.00	01/15/26	300.00-		
2083.02	52.44	52.44	.00	.00	.00	03/16/26	52.44-		
2084.01	133.42	133.42	.00	.00	.00	03/11/26	133.42-		
2085.02	392.69	392.69	.00	.00	.00	03/09/26	392.69-		
2086.01	99.38	99.38	.00	.00	.00	03/10/26	99.38-		
2089.04	99.41	99.38	.03	.00	.00	03/13/26	176.20-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	365.02	167.54	167.54	29.94	.00	03/02/26	200.00-		
2100.01	82.04	82.04	.00	.00	.00	03/04/26	82.04-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	133.42	133.42	.00	.00	.00	03/11/26	133.42-		
2103.01	266.84	133.42	133.42	.00	.00	02/06/26	9.48-		
2104.08	99.38	99.36	.02	.00	.00	03/31/26	99.38-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	352.46	171.88	176.23	4.35	.00	02/23/26	175.15-		
2106.01	28.44	28.44	.00	.00	.00	03/31/26	123.94-		
2107.01	142.70	71.35	71.35	.00	.00	02/19/26	71.35-		
2109.03	99.38	99.38	.00	.00	.00	03/14/26	99.38-		
2110.01	1,244.55-	1,244.55-	.00	.00	.00	12/31/25	1,200.00-		
2113.01	133.42	133.42	.00	.00	.00	03/16/26	134.38-		
2115.01	133.42	133.42	.00	.00	.00	03/12/26	133.42-		
2119.05	133.42	133.42	.00	.00	.00	03/17/26	133.42-		
2120.01	133.42	133.42	.00	.00	.00	03/13/26	133.42-		
2121.02	71.97	71.97	.00	.00	.00	03/16/26	71.97-		
2122.05	232.80	232.80	.00	.00	.00	03/17/26	232.80-		
2123.01	36.16	36.16	.00	.00	.00	03/10/26	133.43-		
2124.01	133.42	133.42	.00	.00	.00	03/23/26	133.42-		
2125.02	71.97	71.97	.00	.00	.00	03/09/26	71.97-		
2126.06	198.76	99.38	99.38	.00	.00	02/09/26	298.55-		
2127.07	36.85	.00	.00	.00	36.85	09/28/25	92.13-	Final	09/12/25
2128.02	850.21	.00	.00	14.45	835.76	09/29/25	122.88-		
2130.06	232.80	232.80	.00	.00	.00	03/05/26	232.80-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	143.94	71.97	71.97	.00	.00	02/17/26	140.55-		
2132.02	133.42	133.42	.00	.00	.00	03/11/26	133.42-		
3000.03	198.76	197.89	.87	.00	.00	03/15/26	198.76-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	99.38	99.38	.00	.00	.00	03/16/26	99.38-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	56.60	56.60	.00	.00	.00	03/09/26	56.60-		
3005.02	133.42	133.42	.00	.00	.00	03/15/26	133.42-		
3007.01	69.78	69.78	.00	.00	.00	03/16/26	69.78-		
3009.01	167.54	167.54	.00	.00	.00	03/11/26	167.54-		
3010.01	266.84	133.42	133.42	.00	.00	02/19/26	133.42-		
3011.01	133.42	133.42	.00	.00	.00	03/09/26	266.84-		

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3012.03	107.38-	107.38-	.00	.00	.00	03/12/26	331.78-		
3013.01	133.42	133.42	.00	.00	.00	03/05/26	133.41-		
3014.01	99.36	99.36	.00	.00	.00	03/09/26	133.43-		
3015.01	176.23	176.23	.00	.00	.00	03/25/26	176.23-		
3016.01	132.78	132.78	.00	.00	.00	03/04/26	134.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	99.08	99.08	.00	.00	.00	03/02/26	99.68-		
3018.01	133.42	133.42	.00	.00	.00	03/16/26	133.42-		
3019.01	100.25	100.25	.00	.00	.00	03/11/26	100.25-		
3021.01	52.44	52.44	.00	.00	.00	03/12/26	55.04-		
3022.03	71.97	71.97	.00	.00	.00	03/16/26	71.97-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	71.35	71.35	.00	.00	.00	03/13/26	71.35-		
3024.02	46.41	46.41	.00	.00	.00	03/09/26	46.41-		
3025.02	133.42	133.42	.00	.00	.00	03/04/26	133.42-		
3026.02	516.00	177.54	167.54	170.92	.00	02/24/26	180.00-		
3029.01	133.42	133.42	.00	.00	.00	03/10/26	133.42-		
3030.09	206.09	117.15	88.94	.00	.00	03/23/26	100.00-		
3032.12	176.23	176.23	.00	.00	.00	03/16/26	176.23-		
3035.01	256.84	133.42	123.42	.00	.00	02/23/26	133.42-		
3038.01	133.42	133.42	.00	.00	.00	03/12/26	133.42-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	237.53	237.53	.00	.00	.00	03/11/26	237.53-		
3040.01	126.64	126.64	.00	.00	.00	03/16/26	126.64-		
4000.01	176.23	176.23	.00	.00	.00	03/12/26	176.23-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	133.42	133.42	.00	.00	.00	03/09/26	266.84-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	247.50	247.50	.00	.00	.00	03/15/26	247.50-		
5005.01	44.72	44.72	.00	.00	.00	03/15/26	44.72-		
5006.01	247.50	247.50	.00	.00	.00	03/12/26	247.50-		
5007.01	351.04	351.04	.00	.00	.00	03/16/26	296.60-		
5008.03	254.80	254.80	.00	.00	.00	03/06/26	254.80-		
5009.02	273.12	273.12	.00	.00	.00	03/09/26	273.12-		
5010.01	292.13	292.13	.00	.00	.00	03/16/26	292.33-		
5011.02	247.50	247.50	.00	.00	.00	03/03/26	247.50-		
5012.01	247.50	247.50	.00	.00	.00	03/11/26	247.50-		
5013.01	524.20	524.20	.00	.00	.00	03/11/26	524.20-		
5014.01	247.50	247.50	.00	.00	.00	03/11/26	247.50-		
5015.01	82.04	82.04	.00	.00	.00	03/05/26	164.08-		
5016.01	292.22	292.22	.00	.00	.00	03/11/26	292.22-		
5016.03	99.38	99.38	.00	.00	.00	03/16/26	99.38-		
5016.04	99.38	99.38	.00	.00	.00	03/16/26	99.38-		
5016.05	72.81	72.81	.00	.00	.00		.00		
5017.04	247.50	247.50	.00	.00	.00	03/10/26	247.50-		
5018.03	730.18	730.18	.00	.00	.00	03/16/26	630.85-		
5019.03	254.86	254.86	.00	.00	.00	03/12/26	254.86-		
5020.02	44.72	44.72	.00	.00	.00	03/16/26	104.44-		
5021.01	133.42	133.42	.00	.00	.00	03/06/26	142.90-		
5022.01	44.72	44.72	.00	.00	.00	03/11/26	44.72-		
5023.02	247.50	247.50	.00	.00	.00	03/17/26	247.50-		
5025.01	133.42	133.42	.00	.00	.00	03/16/26	133.42-		
5027.01	44.50	44.50	.00	.00	.00	03/23/26	44.50-		
5029.01	392.90	392.90	.00	.00	.00	03/10/26	392.90-		
5031.06	247.50	219.65	27.85	.00	.00	03/09/26	247.50-		
5039.01	247.50	247.50	.00	.00	.00	03/14/26	247.50-		
5041.03	336.94	336.94	.00	.00	.00	03/05/26	336.94-		
5043.01	1,075.46	1,075.46	.00	.00	.00	03/09/26	1,075.46-		

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5046.03	202.78	202.78	.00	.00	.00	03/16/26	202.78-		
5047.01	1,132.69	1,132.69	.00	.00	.00	03/07/26	1,105.47-		
5049.04	247.50	247.50	.00	.00	.00	03/11/26	247.50-		
5052.06	44.72	44.72	.00	.00	.00	03/11/26	44.72-		
5055.01	773.43	773.43	.00	.00	.00	02/19/26	1,800.00-		
5057.01	818.33	818.33	.00	.00	.00	03/09/26	1,039.06-		
5058.02	267.12	267.12	.00	.00	.00	03/13/26	267.12-		
5059.04	247.50	247.50	.00	.00	.00	03/12/26	247.50-		
5061.01	202.78	202.78	.00	.00	.00	03/05/26	202.78-		
5062.01	184.63	184.63	.00	.00	.00	03/11/26	184.63-		
5064.02	264.84	264.84	.00	.00	.00	03/12/26	264.84-		
5066.03	44.72	.00	.00	.00	44.72	12/16/24	44.72-	Final	01/01/25
5074.06	1,418.32-	1,418.32-	.00	.00	.00	03/03/26	200.00-		
5076.01	456.22	450.58	5.64	.00	.00	03/12/26	456.23-		
5077.03	247.50	247.50	.00	.00	.00	03/09/26	247.50-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	752.50	257.50	247.50	247.50	.00	01/07/26	698.74-		
5083.11	1,295.60	274.84	264.84	274.84	481.08	02/25/26	50.00-		
5089.01	273.54	273.54	.00	.00	.00	03/23/26	273.54-		
5092.01	58.50	58.50	.00	.00	.00	03/30/26	502.71-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.05	258.53	247.50	11.03	.00	.00	03/11/26	247.50-		
5094.02	246.73	246.73	.00	.00	.00	03/09/26	246.73-		
5095.02	644.07	644.07	.00	.00	.00	03/09/26	627.55-		
5096.03	247.50	247.50	.00	.00	.00	03/11/26	247.50-		
5097.02	179.99	179.99	.00	.00	.00		.00		
5098.06	255.90	255.90	.00	.00	.00	03/26/26	255.90-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	99.38	99.38	.00	.00	.00	03/09/26	99.38-		
6000.02	386.90	386.90	.00	.00	.00	03/04/26	386.90-		
6001.01	298.12	298.12	.00	.00	.00	03/04/26	332.19-		
6003.01	176.23	176.23	.00	.00	.00	03/25/26	516.95-		
6004.02	99.38	99.38	.00	.00	.00	03/06/26	99.38-		
6005.03	133.42	133.42	.00	.00	.00	03/17/26	9.48-		
6006.01	298.12	298.12	.00	.00	.00	03/05/26	397.52-		
6007.02	292.22	292.22	.00	.00	.00	03/17/26	292.22-		
6008.01	584.04	584.04	.00	.00	.00	03/12/26	584.04-		
6009.03	273.54	273.54	.00	.00	.00	03/17/26	273.54-		
6010.03	228.82	228.82	.00	.00	.00	03/09/26	230.37-		
6011.02	133.41	133.41	.00	.00	.00	03/05/26	266.84-		
6012.01	99.38	99.38	.00	.00	.00	03/12/26	106.63-		
6013.02	133.42	133.42	.00	.00	.00	03/09/26	133.42-		
6014.01	167.54	167.54	.00	.00	.00	03/26/26	166.48-		
6015.01	91.56	91.56	.00	.00	.00	03/16/26	91.56-		
6017.02	99.38	99.38	.00	.00	.00	03/05/26	198.76-		
6018.01	306.89	306.89	.00	.00	.00	03/11/26	306.89-		
6019.02	274.19	274.19	.00	.00	.00	03/16/26	274.19-		
6020.05	133.42	133.42	.00	.00	.00	03/12/26	133.42-		
6021.04	308.14	109.38	99.38	99.38	.00	01/29/26	184.26-		
6022.02	46.41	46.41	.00	.00	.00	03/10/26	46.41-		
6023.03	46.41	46.41	.00	.00	.00	03/05/26	46.41-		
6023.04	99.38	99.38	.00	.00	.00	03/03/26	1,273.99-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	87.40	.00	34.96	52.44	.00	01/05/26	99.68-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.05	1,177.82	1,177.82	.00	.00	.00	03/09/26	1,210.93-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	143.94	71.97	71.97	.00	.00	02/28/26	140.55-		

Customer Number	Balance	03/31/2026	02/28/2026	01/31/2026	12/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6028.08	99.38	99.38	.00	.00	.00	03/16/26	198.76-		
6029.01	49.23	49.23	.00	.00	.00	03/13/26	80.00-		
6031.02	99.38	99.38	.00	.00	.00	03/15/26	99.38-		
6032.01	273.54	273.54	.00	.00	.00	03/11/26	273.54-		
6033.04	450.26	418.32	31.94	.00	.00	03/09/26	450.26-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	198.76	99.38	99.38	.00	.00	02/23/26	245.77-		
6041.02	133.42	133.42	.00	.00	.00	03/13/26	133.42-		
7001.06	238.14	167.54	70.60	.00	.00	02/24/26	152.40-		
7002.01	261.57	261.57	.00	.00	.00	03/05/26	261.57-		
7004.01	99.38	99.38	.00	.00	.00	03/30/26	99.38-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7009.01	52.44	52.44	.00	.00	.00	03/16/26	104.88-		
7010.01	423.66	423.66	.00	.00	.00	03/11/26	423.66-		
7015.01	247.50	247.50	.00	.00	.00	03/05/26	247.50-		
7022.01	44.72	44.72	.00	.00	.00	03/05/26	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	198.76	99.38	99.38	.00	.00	02/12/26	99.38-		
7026.04	133.42	133.42	.00	.00	.00	03/11/26	266.84-		
7029.01	26.30	.00	.00	.00	26.30		.00	Final	02/17/23
7029.02	133.42	133.42	.00	.00	.00	03/15/26	133.42-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7041.01	44.72	44.72	.00	.00	.00	01/07/26	134.16-		
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	89.44	44.72	44.72	.00	.00	02/28/26	89.44-		
7046.02	538.69	186.23	176.23	176.23	.00	01/26/26	164.49-		
7047.01	44.72	44.72	.00	.00	.00	02/10/26	89.44-		
7052.02	99.38	84.16	15.22	.00	.00	03/19/26	99.38-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	133.42	133.42	.00	.00	.00	03/11/26	133.42-		
7054.01	177.32	177.32	.00	.00	.00	03/05/26	177.32-		
7057.02	26.04	26.04	.00	.00	.00	03/11/26	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	46.41	46.41	.00	.00	.00	03/04/26	92.82-		
7060.01	247.50	247.50	.00	.00	.00	03/05/26	247.50-		
8001.01	2,180.04	2,180.04	.00	.00	.00	03/15/26	2,185.32-		
8004.04	1,434.32	1,434.32	.00	.00	.00	03/16/26	1,469.85-		
8008.01	63.00	63.00	.00	.00	.00	01/20/26	189.00-		
8010.01	66.30	66.30	.00	.00	.00	03/04/26	66.30-		
8012.03	60.00	37.59	22.41	.00	.00	03/04/26	60.00-		
8014.03	634.56	317.28	317.28	.00	.00	03/01/26	561.84-		
8015.03	.01	.01	.00	.00	.00	03/16/26	554.38-		
8022.03	2,844.00	2,844.00	.00	.00	.00	03/09/26	2,844.00-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	133.42	133.42	.00	.00	.00	03/16/26	133.42-		
Grand Totals:									
	67,991.53	37,713.02	5,456.54	1,683.57	23,138.40				



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: April 2, 2026

With March behind us, it is decidedly and delightfully Spring! The court was busier in March than in February. Revenues were up slightly as well, likely due in part to use of the TIP/DSO tax intercept program in cooperation with the Arizona Supreme Court, AOC. Reconciliation of the funds received is a tad more time-consuming, but worth the effort.

Last week the court administrator and I attended a continuing education course, taught by AOC staff members and hosted by the Yavapai County Superior Court. The presentation was helpful and informative. We now have a better understanding of the data we collect and how that data can be used to improve delivery of services, case management, and staff retention. As part of the takeaway, we restructured how we are tracking time standards, as well as other monthly and annual reports. We intend to further review the data available to us to see what other improvements can be made for our court.

Today was our quarterly Security and Emergency Preparedness Committee meeting. Although brief, it was good to know that we continue to make forward strides improving safety for court staff and court visitors. As approved by the committee, I plan to submit a grant application for additional funds for video security upgrades to the FY 27 CSI grant offered through the AOC.

I have been asked by Yavapai County Court Administration to assist in the planning and execution of a county-wide limited jurisdiction warrant resolution clinic. Superior Court staff members have already begun laying much of the groundwork. The first planning meeting I will attend will be tomorrow, Friday, April 3. I will continue with updates to the Council as the event approaches.

A friend visited me for lunch today and commented that Jerome is such a magical place – a slower pace, surrounded by history and nature, happy faces on passers-by, all the while with a breathtaking view. I told him, “I agree, sir.” Indeed, I agree. Thank you for the opportunity to serve.

MONTHLY REVENUE REMITTANCE

Feb 2026

TOTAL DISBURSEMENTS Item A.

SUBTOTALS:	66.72	4,731.97	4,351.90	32.85	9,183.44
JCEF	66.72		4,220.54	Gen Fund	
FTG	0.00		131.36	Splits	

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	66.72				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		174.61			177.29 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photos)	ZCEF	2-14-03		295.66			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,244.03			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.68			
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		16.12			230.45 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					98.92 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		214.33			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		98.92			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		206.95			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		104.85			123.91 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		19.06			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		384.31			
2011 Additional Assemt (\$8) 12-116.04C	ZOS1	2-15-31		262.79			427.00 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		460.00			
Peace Officer Training Equip Fnd (2019-44) 12-116.10, 41-1731	ZPOTE	2-15-42		130.99			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		656.96			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14					0.00 ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		110.75			294.83 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$4) 12-116.09, 41-1722	ZVREA	2-15-37		117.93			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		184.08			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					2,956.10 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			330.00		
Default Fees - LOCAL	ZDEFF	4-32-01			104.44		104.44 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02			120.00		
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			710.53		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30					2,956.10 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			21.34		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			254.10		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,970.13		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02					
COURT SECURITY FEE	ZMCSF	4-30-25			700.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					66.72 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LOCAL PD 12-116.04D	ZOS3	4-23-03			131.36		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02			10.00		
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02					
Warrant Fee	ZWARF	4-32-03					
Jail (incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				32.85	
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		26.42			322.08 ZCEF & ZCEF

Alternate Dispute Resolution 12-135, 22-281C2, 12-284.03A5	ZADR				
Confidential Intermediary Fund 08-135, 12-284.03A8	ZCHF				
Drug & Gang Enforcement 12-284.03A1; 41-2402H	ZDGEF				
DUI, OUI Assmnt 12-1381.3 (Addtl \$500-\$1500)	ZGFDU				
Forfeited Overpayments		4-91-04			
G&F Wildlife Theft Prevention Fund - 17-313A, 17-315	ZGF				
Officer Safety Equip - MVD/ADOT 12-116.04C	ZOS6				
Officer Safety Equip - JEROME PD					
Officer Safety Equip - US BID Yavapai Apache Ntn Tribal PD					
Registrar of Contractors 32-1107, 32-1166, 32-1124	ZRCA				
Suspended Plates (100%) 28-4139-FR	ZSLPC				
ZLCL OTHER CLERK FEES	ZLCL	4-39-09			
\$20 First Responders Death Benefit	ZSSBF	2-15-47		20.53	

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$3,000.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT		\$9,069.77
JCEF account	\$66.72	
FTG account	\$0.00	
State Revenue	\$4,731.97	
City/Town	\$4,351.90	
Yavapai County	\$32.85	
Other Agencies		
TOTAL DISBURSEMENTS		\$9,183.44
PASS-THROUGH MONIES:		\$0.00
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	

SABA TOTAL (Total Revenue) \$9,183.44

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **February-26**

Signature: Chelsey Lennon

Second Verification: _____

Town Staff: _____

Verified by: /s/ [Signature]

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

46054

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	330.00
Default Fees - LOCAL	ZDEFF	4-32-01	104.44
Deferred Prosecution Fees	ZDFEE	4-31-02	120.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	710.53
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	0.00
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	21.34
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	254.10
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,970.13
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02	0.00
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	700.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	0.00
Non-Refundable Overpayments	ZOVF	4-91-02	10.00
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02	0.00
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	0.00
SUBTOTAL - City/Town, General Fund			\$4,220.54
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	0.00
Public Defender Fees	ZPUBZ	4-39-71	0.00
Court Enhancement Fee	ZCE	4-30-04	0.00
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	131.36
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03	0.00
SUBTOTAL - City/Town, Split Accounts			\$131.36
City/Town TOTAL:			\$4,351.90

February 2026 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

1/31/2026 \$ 78,142.39
 Deposits to account, per bank stmt: \$ 8,056.24 (SABA deposits in AJACS) (money in transit)
 \$ 9,183.44 \$1,127.20

<u>Checks cleared & charge-back debits:</u>	<u>date cleared:</u>		
#2427	2/11/2026	\$	49.00 Jerome JCEF
#2426	2/13/2026	\$	3,379.27 Town of Jerome
#2425	2/19/2026	\$	74.51 Yavapai County
#2424	2/18/2026	\$	3,512.68 State of Arizona
#2428	2/20/2026	\$	26.67 Town of Jerome - to be forwarded to the State
TOTAL:		\$	7,042.13

ending balance on 2/28/26: \$ 79,156.50

Other Court Accounts: (closing balances as of current month's end)
 JCEF \$14,653.13
 Fill the Gap \$11,436.85

2025-2026

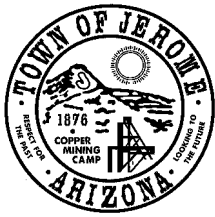
	<u>Gross</u>	<u>ZOS3 4-23-03</u> off. safety equip.	<u>ZMCSF 4-30-25</u> ct. security fee	<u>ZSSBF - 02-15-47</u> 1st responder fee	<u>June - May</u> NET to Town
July	\$ 5,369.50	\$ 118.72	\$ 739.50		\$ 4,511.28
August	\$ 4,423.41	\$ 81.52	\$ 591.13		\$ 3,750.76
Sept	\$ 4,768.08	\$ 98.67	\$ 700.00		\$ 3,969.41
October	\$ 4,283.78	\$ 112.11	\$ 696.53		\$ 3,475.14
November	\$ 3,602.98	\$ 89.44	\$ 530.00		\$ 2,983.54
December	\$ 2,869.11	\$ 59.31	\$ 350.00		\$ 2,459.80
2026					
January	\$ 3,405.94	\$ 98.01	\$ 505.00	\$ 26.67	\$ 2,776.26
February	\$ 4,351.90	\$ 131.36	\$ 700.00		\$ 3,520.54
March					
April					
May					
June					
TOTAL	\$ 33,074.70	\$ 789.14	\$ 4,812.16	\$ 26.67	\$ 27,446.73

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2024		2025	
		JAN	\$ 123.56
JULY	\$ 125.26	FEB	\$ 69.38
AUG	\$ 91.39	MAR	\$ 187.59
SEPT	\$ 123.13	APR	\$ 124.65
OCT	\$ 156.94	MAY	\$ 97.47
NOV	\$ 78.03	JUNE	\$ 152.60
DEC	\$ 58.18	YTD (fiscal)	\$ 1,388.18

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2025		2026	
		JAN	\$ 98.01
JULY	\$ 118.72	FEB	\$ 131.36
AUG	\$ 81.52	MAR	
SEPT	\$ 98.67	APR	
OCT	\$ 112.11	MAY	
NOV	\$ 89.44	JUNE	
DEC	\$ 59.31	YTD (fiscal)	\$ 789.14



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124nd Anniversary
1899 - 2026

March 2026 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Water meter Gulch. Remove the old regulator and replace the Meter.
- Start building new side boards for the flatbed F450.
- Paint parking stripes on Main St. and Town Hall
- Grading on Deception and Gulch
- Sewer clog on 89A. had to stay late and call in Mr. Rooter to hydra scrub.
- Sewer Clog on Verde. We Stayed on this one until about 9:30 Mon. night, came back in on Tuesday morning and worked on it until midday. I called Mr. Rooter back out and had them Hydra scrub that line as well. There was a clog at a “reduced” part of the pipe. We were able get through it with our power snake but just could not get it to unclog.
- Asphalt patching through town.
- Graffiti removal through town.
- Replaced two broken windows, one in the courts and one for Michelle’s office. Also started caulking up the outside of the library’s windows.
- Patch a spot on the steps near the Haunted

- Started up the swamp cooler for the CO-OP.
- Went around with the crew to locate and clean the meter boxes for the meter swap.



JEROME POLICE DEPARTMENT

RUSSELL SAN FELICE, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



April 7, 2026

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for March 2026.

During the month of March, the police department responded to 195 calls for service. Jerome Police handled two disorderly conduct arrests. One involved a fight with bar patrons and one was a road rage incident. There was one extreme DUI incident. Poor driving behavior led to a stop and the driver was found to be DUI with a very high blood alcohol. Jerome Police Officers and Auxiliary Officers were deployed for security at a special event drag show. The event had no issues and there were no protests.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of March. There were 492 parking citations written and 20 parking violation warnings. There were 70 citations and 55 warnings for various moving traffic violations.

For the March 2026 status report, here are the kiosk totals:

March 2026: \$66,531.00

March 2025: \$44,788.10

Current Fiscal year total (July 1, 2025-June 30, 2026): \$368,301.35

Respectfully,

A handwritten signature in black ink, appearing to read 'Russell J. San Felice', with a long horizontal line extending to the right.

Russell J. San Felice
Chief of Police

Calls For Service Totals By Call Type

03/01/2026 to 03/31/2026

Call Type	Totals	
10-34	Motorist Assist	2
240	Assault	2
410	Criminal Damage	2
470	Fraud	1
476	Animal Control Problem	1
500	Welfare Check	3
585	Traffic Hazard	2
647A	Suspicious Person	1
903	Follow-Up	28
908F	Found Property	10
908L	Lost or Stolen Property	2
917	Abandoned Vehicle	1
961	Accident - No injuries	1
AA	Agency Assist	2
ACP	Assist Cottonwood PD	1
ACPD	Assist Clarkdale PD	2
ADPS	Assist DPS	2
AF	Assist Fire Department	1
AYCSO	Assist YCSO	7
BI	Background Investigation	4
CA	Citizen Assist	5
CO	Call Out	2
DDA	Drone Deployment	2
DIS	Disorderly Conduct	2
DUI	Driving Under the Influence	1
FP	Foot Patrol	11
FPF	Fingerprinting	6
HAR	Harrassment	2
HSE	Hampshire Speed Enforcement	1
HUC	911 Hang Up Call	1
INFO	Information	7
JA	Juvenile Alcohol	1
NR	Narcotics Related Incident	1
OA	Officer Assist	2
OD	Open Door / unsecured Building	1
OT	Oversize Truck	6
PARK	Parking Complaint	3
PARKV	Parking Violation	1

Calls For Service Totals By Call Type

03/01/2026 to 03/31/2026

Call Type	Totals
PE Parking Enforcement	28
PKM Parking Kiosk Maintenance	3
SC Security Check	18
SLC Street Light Check	3
SS Suspicious Situation	4
T/S Traffic Stop	1
TCD Traffic Control Duties	1
TO Traffic Offense	3
TRN Training	3
XX7 Sidewalk Related Complaints	1
Grand Total for all calls	
	195



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
 E-mail: admin@jeromefd.org

Fire Chief's Report

Month: March Year: 2026

Calls by Type	Number	Resident	Non-Resident
EMS	9	5	4
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	0	0	0
Still Assignment	3	3	0
Station Staffing	2	2	0
Citizen Assist	2	1	1
Agency Assist	2	2	0
Special Duty	3	2	1
Snake Removal & Relocation	0	0	0
Tech Rescue	0	0	0
MVA/Rescue	1	1	0
Hazmat	0	0	0
Dispatch Error	0	0	0
Total Number of Calls	22	16	6
Total Calls Chief on Scene	16		
Total JFD Meetings Chief Attended	5		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	3
Drills	4

Meetings	Date
PAWUIC Whiting	3/5
State fire marshal and State parks	3/20
Fire Marshalls meeting-Whiting	3/12

Education, Spring Semester:

- Carl Whiting is working on the prerequisites for the fourth and final class in May to obtain his nationally certified fire investigator certification.
- John Krmopotich will attend the Arizona Wildfire and Incident management academy obtaining his S-215 Firing operations in the urban interface certificate. This is a required course for John to obtain his Engine Boss
- John is also up for review with the Arizona State wildland Qualifications Committee in April to open his Engine Boss Task book.
- The Fire Department hosted a recertification course for the Verde Valley Search and Rescue. This was a two-day training session. We had several members from the fir department assist with the recertification training.

Weekly Training:

- Thursday March 5th – Whiting/R. SanFelice- business meeting/ Medical night
- Thursday March 12th –Krmopotich-Wildland progressive hose lay
- Thursday March 19th – Giles- Relay pumping
- Thursday March 26th – Kerry Lee- Vertical wall picks

Department Affairs and Ongoing Projects

- The Fire Department has been interviewing for a full-time firefighter position. We have had several potential individuals apply and only a couple with potential. The first person we offered the position to denied the offer due to the work-week schedule we are currently requiring.
- The Fire Department has an interview scheduled for the second week of April. This individual will be a “Green Hire” meaning no certifications.
- We are having our annual SCBA fit testing and service on April 23rd
- Carl has been working with Cottonwood dispatch center on updating the burn permit process for the Fire Department. We want to animate for the fire department. By doing this we will reduce the calls into the dispatch floor allowing them to focus on emergency calls. The Burn permits for Jerome residents will remain the same. Residents are required to contact the fire department.
- Jame Irwin has turned 18 and is being moved up from the cadet program to the member status. James plans on being a career firefighter and has a long family history of firefighters. He will graduate from the high school VACT program this year with his Firefighter 1/2 certification. James Plans on obtaining his EMT this fall semester. James has been a consistent volunteer for the last three and a half years. He frequently attends Saturday training. James often responds to calls from home and is willing to help whenever requested.
- The Fire Department Auxiliary is having a Pancake Breakfast on My 9th. So, we have begun preparations for the event. We hope to see the council there.

February Fire Department Activities and Run Report:

Incident	Date	Time	Day	Select Type	Description	#
J-21	3/4/26	10:15	Wed	EMS Resident	20 YOM, Cut on foot	2
26-18	3/5/26	2:53	Thu	EMS Resident	76 YOM Trouble Breathing	4
	3/5/26	17:00	Thu	Meeting/Training	Weekly Training - BB pathogens + Epi	15
J-22	3/7/26	8:00	Sat	Station Staffing Resident	Station Staffing	5
J-23	3/7/26	21:15	Sat	Citizen Assist Non-Resident	Double Flat tire	1
J-24	3/8/26	9:30	Sun	Citizen Assist Resident	Vehicle Lockout	1
26-19	3/8/26	9:30	Sun	EMS Non-Resident	49 YOF - Unknown Medical	3
26-20	3/9/26	9:47	Mon	EMS Resident	77 YOM - Difficulty Breathing	5
J-25	3/9/26	13:00	Mon	EMS Non-Resident	63 YOM - Vitals Check	1
26-21	3/11/26	12:27	Wed	EMS Resident	80 YOF Fall	5
26-22	3/11/26	14:02	Wed	Special Duty Non-Resident	Amazon Truck High Centered	4
J-26	3/12/26	15:20	Thu	Special Duty Resident	Report of MVA, No incident found	2
	3/12/26	17:00	Thu	Meeting/Training	Weekly Training - Progressive Hose Packs	9
26-23	3/14/26	14:35	Sat	Agency Assist Resident	Stuck Vehicle	4
J-27	3/14/26	15:52	Sat	Still Assignment Resident	Extinguish Cigarette canister	3
	3/19/26	17:00	Thu	Meeting/Training	Weekly Training - Giles, Water supply	13
	3/21/26	7:00	Sat	Meeting/Training	Rope Retesting	5
	3/22/26	8:00	Sun	Meeting/Training	Rope Retesting	5
J-28	3/24/26	16:45	Tue	Agency Assist Resident	Oversized	1
J-29	3/24/26	17:30	Tue	Special Duty Resident	Water Leak	1
26-24	3/25/26	9:28	Wed	EMS Resident	74 YOF Possible Stroke	6
26-25	3/26/26	13:25	Thu	MVA/Rescue Resident	MVA Cancelled Enroute	5
	3/26/26	17:00	Thu	Meeting/Training	Weekly Training - Nighttime picks	10
J-30	3/26/26	17:05	Thu	EMS Non-Resident	Walk Up Medical, Splinter removal	4
26-26	3/27/26	4:50	Fri	Still Assignment Resident	Commercial Fire Alarm - False Alarm	4
	3/28/26	9:00	Sat	Meeting/Training	Rope Training	12
J-31	3/28/26	8:00	Sat	Station Staffing Resident	Station Staffing	5
26-27	3/29/26	1:28	Sun	EMS Non-Resident	42 YOM Overdose	6
J-32	3/31/26	15:45	Tue	Still Assignment Resident	Extinguish Cigarette canister	1

February 2026 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
3/4/2026	224 5th St				0	1	1	1	1
3/4/2026	842 Gulch				0	2	2	6	12
3/4/2026	Center Ave				0	2	2	8	16
3/4/2026	3rd St				0	1	1	3	3
3/12/2026	876 Gulch				0	1	1	1	1
3/13/2026	123 Hill St				0	1	1	1	1
3/19/2026	331 Mine Rd				0	1	2	1	2
3/29/2026	State Park				0	1	2	2	4
		0	0	0	0	10	12	23	40
	Jerome Citizen Hours-	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# Crew	# Hrs.	Town Firewise Total Hrs.
					Total Fuels + Town Firewise Hours				
					40				

**Thank you for your continuing support.
Jerome Fire Department**

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, April 14, 2026

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The regular meeting of the Planning & Zoning Commission met on 03/17/2026, keeping the old business on the table for another month, the Board then elected a Chair (Lance Schall) and Vicechair (Becca Miller).

Design Review Board- The Regular meeting of the town of Jerome's Design Review Board met on March 24th and approved meeting minutes and voted for Chair (Mark Krmpotich) and Vicechair (Devon Kunde).

Board of Adjustment- The Board of Adjustment met on March 31st, approving old minutes and electing a new Chair (Suzy Mound) and Vicechair (Margie Hardie).

Code Enforcement-

Code enforcement has multiple new small cases open and is also trying to be proactive this year with Fire abatement and nuisance abatement before it becomes an issue. We are continuing to work on multiple situations to gain compliance before proceeding with punitive measures.

Administrative Approvals-

No administrative approvals issued as of this report being written.

Other Business-

Spring time is seeing an increase in proposed projects, both big and small. More code enforcement issues are on the Town's radar and a significant amount of time is being spent trying to resolve through compliance most of these situations. March saw all Boards meet and conduct "housekeeping" (i.e. election of officers, approval of minutes, etc..) while the same could be said of the Planning Department as well organize old records and update forms and even establish new minor procedures to better organize record keeping in the future.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943
 www.jerome.az.gov

DRAFT MINUTES
REGULAR MEETING OF THE PLANNING AND ZONING
COMMISSION OF THE TOWN OF JEROME
JEROME CIVIC CENTER
600 CLARK STREET, JEROME, ARIZONA
TUESDAY, MARCH 17, 2026, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

*** DUE TO A TECHNICAL ISSUE NO AUDIO IS AVAILABLE FOR THIS MEETING. ***

6:00PM 1. CALL TO ORDER

*Present were Chair Lance Schall, Vice Chair Jeanie Ready, and Commissioners Rebecca “Becca” Miller and Jera Peterson.
 Staff present were Zoning Administrator Will Blodgett and Accounting Clerk Michele Sharif.*

6:01PM 2. APPROVAL OF MINUTES

A. Approval of the Minutes from the regular meeting of 02.17.2026

*Chair Schall introduced the minutes asking if there were any corrections necessary. There were none. Commissioner Peterson voiced that she would abstain from the vote due to being absent from the last meeting. Vice Chair Ready made the motion to approve the meeting minutes from February 17, 2026, receiving a second from Chair Schall.
 With no other discussion the question was called and the motion carried with 3 ayes and 1 abstention.*

Motion to approve the Regular P&Z Minutes from February 17, 2026

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
PETERSON						X
READY	X		X			
SCHALL		X	X			

6:02PM 3. OLD BUSINESS

A. New Shed review for 776 East avenue, tabled from February meeting for additional information.

*Chair Schall introduced the item.
 Mr. Blodgett requested that the item be tabled to the next meeting as there are a few missing details and drawings needed to proceed with this item.
 Chair Schall entered the motion to table the item as Mr. Blodgett requested.
 Vice Chair Ready seconded the item.
 Chair Schall called the question and the motion carried.*

Motion to table item to next meeting.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
PETERSON			X			
READY		X	X			
SCHALL	X		X			

After the vote Commissioner Peterson had a couple of questions and was informed the item was tabled but that

her questions might be answered by listening to the audio from the prior meeting.

6:05PM 4. NEW BUSINESS

A. The Planning & Zoning Commission will elect a new Chair & Vice-chair.

There was a question from Vice Chair Ready inquiring if Chair Schall could be re-elected to his position again. Mr. Blodgett informed the commission that if they made a vote at the meeting and it was determined something needed to be fixed then they would take care of it at the next meeting.

There was a brief discussion amongst commissioners about if there was an interest in chair or vice chair. Vice Chair Ready entered a motion to elect Lance Schall as the Chair for another term and to elect Rebecca Miller as Vice Chair.

The motion was seconded by Commissioner Peterson.

Chair Schall called the question and the motion carried by unanimous vote.

Motion to elect Lance Schall as Chair and Rebecca Miller as Vice Chair.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
PETERSON		X	X			
READY	X		X			
SCHALL			X			

6:14PM 5. NEXT MEETING ITEMS

A. The ZA will update the board regarding upcoming items.

Mr. Blodgett gave a brief update indicating he hoped that the tabled shed item should be ready by next meeting and that there were a half dozen other projects in different stages of ready. He updated the Commission about the zoning rewrite and is excited to bring something to them as soon as it's available.

6:16PM 6. ADJOURNMENT

Vice Chair Ready motioned to adjourn the meeting.

Commissioner Peterson seconded the motion.

Chair Schall called the question and the meeting adjourned at 6:16p.m.

Motion to adjourn at 6:16p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
PETERSON		X	X			
READY	X		X			
SCHALL			X			

Approved: _____ Date: _____
 Chair Lance Schall, Planning & Zoning Commission Chair

Attest: _____ Date: _____
 Kristen Muenz, Deputy Clerk



TOWN OF JEROME

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DRAFT MINUTES

REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME 600 CLARK STREET 600 CLARK STREET, JEROME, ARIZONA TUESDAY, MARCH 24, 2026, AT 6:00 PM

6:01 (0:01) 1. CALL TO ORDER

Present were Chair Tyler Christensen, Vice Chair Devon Kunde, and Board members Mark Krmpotich and Scott Staab.

Staff present included Zoning Administrator Will Blodgett and Deputy Clerk Kristen Muenz.

6:01 (0:32) 2. APPROVAL OF MINUTES

A. The Board will vote on approval of the Minutes of the regular meeting of 01/27/2026

Chair Christensen asked if there were any comments or questions.

Board member Krmpotich said that he had no issues and moved to approve the minutes.

Chair Christensen seconded the motion, and as there was no further discussion, called the question. The minutes of January 27th passed unanimously.

Motion to approve Meeting Minutes from January 27, 2026, Regular Design Review Board Meeting

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
KUNDE			X			
KRMPOTICH	X		X			
STAAB			X			

6:02 (1:32) 3. PROCLAMATIONS

There were no proclamations.

4. NEW BUSINESS

6:02 (1:40) A. New exterior signage for the Newstate Motor Building (110, 112, 116 Main Street)

Zoning Administrator Will Blodgett said the sign was pretty simple, and it could be argued to be a service sign, which are usually hours of operation or directional. This falls under ancillary signage, as there is not an advertisement in the sign itself, the only difference being this is outside and not hung in a window as there is no window there, and therefore, up for review. Mr. Blodgett pointed out the images provided by Jerome Historical Society of the Alvey sign design, which had a metal frame and would be sometimes illuminated. He said there was nothing in the ordinances to prohibit it to be located in the proposed spot. Mr. Blodgett felt that the sign was a good idea, as the location was a mall with a number of commercial stalls and advertising those locations can be difficult. This will support small businesses by making sure customers can find them. In terms of service or directional signage, DRB will be applying the same standards such as size, and this falls well under the maximum.

Board member Staab asked, in the picture, is the sign above the awning?

On behalf of the Historical Society, applicant Scott Hudson replied that the image showed the original location, but the awning would be in the way, so it will be hung just before the awning.

Board member Krmpotich asked if they still intended to hang the approved awning which Mr. Hudson confirmed.

Board member Krmpotich said the application said it was single side illumination and asked if the sign will not illuminate past the back of the building.

Mr. Hudson replied that no, there would be no reason to do that.

Board member Krmpotich then asked, you will have 2 modes, open in day, and one in night?

Mr. Hudson said that it will be triggered by sensors and the 'open' will come on during the day from 9 to 5. He explained that the foot traffic cut back after the new bathrooms were built and they were trying to draw in more customers for the tenants.

Chair Christensen moved to approve the sign, which was seconded by Vice Chair Kunde. The motion was passed unanimously.

Motion to approve new Exterior Signage at the Newstate Motor Building, 110-112-116 Main Street

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE		X	X			
KRMPOTICH			X			
STAAB			X			

6:08 (7:36) B. The Board will hold elections for a new Chair and Vice-Chair.

Chair Christensen moved to elect Mark Krmpotich as new chair.

Zoning Administrator Will Blodgett explained that the board may choose to elect both the Chair and Vice Chair together, or in separate motions.

Chair Christensen rescinded his first motion, and moved to elect Mark Krmpotich as new chair, and Devon Kunde as vice chair.

Mr. Krmpotich and Ms. Kunde both accepted the nomination.

Board member Staab seconded the motion.

The motion passed unanimously.

Chair Christensen then turned leading the meeting over to Mr. Krmpotich.

Chair Krmpotich thanked Mr. Christensen and said he hoped he learned all that he could to be an acceptable chair and asked Mr. Christensen if he would remain.

Board member Christensen explained that he was running for council and will be here until at least November, and the only reason he would leave is if he was potentially voted in.

Mr. Blodgett added that he was actively trying to find more board members and had one or two candidates.

Motion to elect Mark Krmpotich as new Chair, and Devon Kunde as Vice Chair

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH			X			
STAAB		X	X			

6:12 (11:41) 5. FUTURE DRB AGENDA ITEMS

A. Updates from the Zoning Administrator on upcoming items.

Chair Krmpotich asked where we are on the updated guidelines.

Mr. Blodgett replied that they had been on hold, we had just started them. He put a pause on them because the State of Arizona proposed changes to design review and we didn't know how it would affect us yet. The Town of Jerome is a historic district, so we are exempt from that new law. Now, we are in the midst of Zoning Ordinance revisions, we are in the process of updating and streamlining certain processes, and he said he did not want to write new guidelines until that had been completed. In the meantime, the meat of the framework is still good, and we can continue to follow it until we replace it with a new document.

Chair Krmpotich said, as small as we are, we can make things workable for everyone.
 Mr. Blodgett agreed that most are written for larger communities and does not cover the nuances. If we can change these things now to better fit our community, hopefully it will serve us for another 40 years.
 Mr. Blodgett said we are not even touching the General Plan, because first we are making the Zoning Ordinance come into line with it and the trends we want to follow. Our ordinance is not doing what we want, in some cases it steers us away; we need to update it, so everything is working together. We don't want to reinforce a document that isn't working for us.
 Chair Krmpotich said we hit it hard last year and it fell into a crack.
 Mr. Blodgett said he understood the frustrations, but there are good reasons we have these policies and hoops to jump through as there is a balance in everything we do.

6. ADJOURNMENT

Motion to adjourn at 6:17 P.M.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
KUNDE			X			
KRMPOTICH	X		X			
STAAB			X			

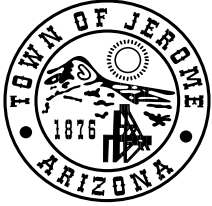
Approved: _____ Date: _____
 Mark Krmpotich, Design Review Board Chair

Attest: _____ Date: _____
 Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of the March 10th, 2026, Regular Council Meeting Minutes

Council will consider and may approve the March 10th, Regular Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

DRAFT MINUTES
REGULAR COUNCIL MEETING - AMENDED 3/4/26 @ 4:00 P.M.
OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA
TUESDAY, MARCH 10, 2026, AT 7:00 PM

7:01 (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.
Staff present included Town Manager/Clerk Brett Klein, Public Works Director Marty Boland, Zoning Administrator Will Blodgett, and Deputy Clerk Kristen Muenz.*

8:58 (1:56:48) 2. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for February, 2026

Council will consider and may approve the financial reports for month ending February 2026.

*Mayor Barber asked if there were any comments or questions on the financial reports.
Councilmember Dillenberg moved to approve the Financial Reports, which was seconded by Councilmember Sharif.
The motion passed unanimously.*

Motion to approve Financial Report and Invoice Register Report of February, 2026

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

8:58 (1:57:09) 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Mr. Klein said that he had nothing further to add to his report. Councilmember Dillenberg moved to approve the Staff Reports, which was seconded by Councilmember Sharif. The motion passed unanimously.

Motion to approve Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

8:59 (1:58:04) 4. ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW

BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

Zoning Administrator Will Blodgett explained that there had been a considerable amount of code enforcement during the month. There were no directions given by council and they moved on to the next item.

9:00 (1:58:43) 5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the February 10th, 2026, Regular Council Meeting Minutes

Council will consider and may approve the February 10th, Regular Council Meeting minutes.

Mayor Barber asked if there were any comments or corrections for the February 10th, 2026, Minutes. Councilmember Dillenberg moved to approve the Minutes, which Councilmember Sharif seconded. The motion passed unanimously.

Motion to approve the Minutes of the February 10th, 2026, Regular Council Meeting

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

8:43 (1:42:10) 6. PETITIONS FROM THE PUBLIC

Jerome resident Suzy Mound thanked council and said she was petitioning about proposed parking ordinance modifications for consideration: permit flexibility for homes with multiple entrances. Ms. Mound said many houses in our community have entrances on two streets. The ordinance can be modified to allow permits in instances of households with dual access. Additionally, it would be beneficial to allow more than two parking permits per household, reflecting the unique circumstances of homes with multiple entrances. Allowing residents to park on either adjoining street would provide flexibility, convenience, and safety. Addressing the need for shared housing: as costs rise, the need for shared housing will increase. Although our population has recently decreased, encouraging shared housing will attract more volunteers and secure additional federal funding, both of which are important for our community’s vitality. Ms. Mound said a maximum of two permits per house is a limitation. Residents would benefit from increased flexibility to park on lower School Street, below town hall, enabling them to attend various activities within the town without the risk of receiving traffic tickets. Allowing this will support local participation and foster a more inclusive atmosphere for community events. Ms. Mound said she has wanted to address this for years, and it was suggested she do a Petition from the Public. Ms. Mound then read her horoscope from that morning. She thanked the council for their consideration.

9:00 (1:59:19) 7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Second Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D

Council will consider and may approve the second reading of Ordinance No. 496, and publication and adoption of the ordinance.

Mayor Barber read the title of Ordinance No. 496, and explained this was the second reading. Mr. Klein stated that the change requested by council at the first reading had been implemented. Councilmember Dillenberg moved to approve the second reading, which Councilmember Sharif seconded. Mayor Barber called the question and the motion passed unanimously.

Motion to approve the Second Reading of Ordinance No. 496, Amending Article 12-1, "Traffic Control"

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

9:02 (2:00:33) 8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.

Mayor Barber explained that we did get a bid and it was too low to consider. She moved to reject the bid and gave staff direction to issue the RFP to the local real estate market. She asked if it could be rented.

Mr. Klein confirmed that they could do that. We need to bring a rental agreement to be considered at the next meeting. Councilmember Sharif seconded the motion to reject all bids and to place the house on the market.

The motion was approved unanimously.

Motion to Reject all Bids with direction to Issue the RFP to the Real Estate Market

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

9. NEW BUSINESS

Discussion/Possible Action

9:07 (2:05:25) A. Consider Approval of and Awarding of the Contract for the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating

Council will consider and may approve / award the contract to Mountain High Excavating.

Mayor Barber moved to award the contract to the low bidder, Mountain High Excavating.

Councilmember Sharif seconded the motion, and it was passed unanimously.

Motion to award the contract for the Deception Water Line Improvements Project to Mountain High Excavating

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:15 (13:44) B. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owner, Lots 401-07-0128A and 401-07-127A, Recommended for Approval by the Planning and Zoning Commission

Council will consider and may approve the application for the minor lot combination.

Mayor Barber introduced item 9B, a lot combination for applicant Thomas Lopez.

Zoning Administrator Will Blodgett said it was a simple application, fixing a non-conforming lot by combining it with the other. The lot was barely large enough to hold the existing garage, and the combination will make it conform with code.

Vice Mayor Moore commented that it seemed reasonable and moved to approve.

Mayor Barber seconded the motion and called the question. The motion was unanimously approved.

Motion to approve an Application to Combine Two Contiguous Lots by Same Owner, Lots 401-07-128A & 401-07-127A

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

7:02 (1:04) C. Consideration of a Conditional Use Permit (CUP) for Small Events at 105 Douglas Road, 401-03-029C, (Locally Known as The Powder Box Church)

Council will consider and may approve a CUP for 105 Douglas Road.

Mayor Barber commented that council had received a lot of information. She asked for any questions or comments.

Vice Mayor Moore commented that she had listened to the P&Z meeting, and they had not put conditions on it. But the owner and event person were conscious of the limitations of the property and location. She said that the main thing is the Fire Department setting occupancy.

Mr. Blodgett confirmed that the Fire Department, Building Inspector and himself completed inspections and set a 35-person limit.

Vice Mayor Moore said it seemed reasonable considering the location and added that the main thing is for larger events, special event ordinance compliance would apply.

Mayor Barber agreed. She mentioned that in the information provided by the applicant, they had obtained 2 bids for a fire sprinkler system, which could be put in for more occupancy.

The applicant, Mary Gale, was present and stated that the weight of the system may not work in that building; it was not a feasible option right now.

Mr. Blodgett agreed that the weight of the pipe with water loaded would be more than the structure can take, and this was taken into consideration with occupancy.

Councilmember Dillenberg moved to accept.

Vice Mayor Moore seconded the motion and added conditions to conform to occupancy and abide by the ordinance for special events, with a review after one year.

The mayor called the question, and the motion was approved unanimously.

Motion to approve the CUP for Small Events at 105 Douglas Road, 401-03-029C, with conditions that the occupancy limit be observed, the Special Events Ordinance be complied with for larger events and with a 1 Year Review

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

8:48 (1:46:32) D. Council Will Discuss With Staff Requirements for Hull Avenue Parking Improvements Involving The Wall / Rock.

Council will hear a report from staff and provide feedback and direction.

Mr. Klein explained that the project was already budgeted for, but there will need to be some changes that Public Works Director, Marty Boland will explain.

Mayor Barber asked if we would need engineering, and Mr. Klein said that project leaders Mr. Boland and Mr. Blair will be using a concrete company. We will not bypass the safety needed. It's a simple project and we have the funding, Mr. Boland just wanted to bring it to your attention before he moved the rocks.

Mr. Boland then had images of the rock wall pulled up on the screen and explained the problem areas. The upper rocks are not secured as they should be and have fallen or been knocked off the wall in the past. Also, the metal railing has come loose from the top row of stones and needs to be entirely replaced. The loose stones will need to be removed to repair the wall.

Jerome resident Eric Jurisin asked if it could be made wide enough to put in a sidewalk.

Mr. Boland said the purpose was to keep people away from the wall's edge, but that was something we could look into. The council agreed that the loose rocks should be removed and thanked Mr. Boland.

9:07 (2:06:08) E. Consideration, Discussion and Possible Staff Direction Regarding Proposed Changes to the Town's Fee Schedule (Red Font = Proposed Changes; Blue Font = Proposed Addition)

There will be a discussion and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.

Mr. Klein explained that during the budget process, all department heads are asked to bring forth fee changes because it is time-consuming process to merely change any one fee in municipal government. We are in the process of examining all our fees as we haven't changed some in many years, and they are no longer covering the costs of doing business and providing the particular service. One that was identified today was for our trash utility that does not support itself; we have not had an increase in more than a decade. Mr. Klein recommended a 5 percent increase across the board for trash fees. Also, he said we need to be sure to cover repair and maintenance on the new trash truck, as well as put aside funds for a future truck in 15 to 20 years.

Ms. Muenz added that the trash tipping fee expense has increased significantly as well.

Vice Mayor Moore asked about people who did not make much trash, if that was a cost of doing business. Or if we should look at people who make the most trash.

Mr. Klein agreed that it was a cost of doing business.

Mayor Barber commented that before she was Multifamily, there would be weeks that she didn't put any trash out, but that changed. She mentioned that the fees for water meters had already been discussed and would be changed accordingly. Mayor Barber explained that she does not like to apply more costs to people, but the town either needs to subsidize or find more money to cover expenses, so she did not have a problem with the 5 percent increase in trash. Councilmember Sharif seconded the motion and asked a clarification question. He said we are working on the budget next month. Is the voting for the fee schedule adaptable, or will it land next year? The reason being he would like to discuss STR fees, raising them and making them annual. Councilmember Sharif stated that Arizona Revised Statutes say the maximum is based on fees of \$250 or less, and we are not at \$2500, so the question would be to raise it to \$250 and charge it annually as other major cities do. He asked if it needed to be brought up now or could be discussed later. Mr. Klein explained that it was in town code as a one-time fee, so we would have to amend our code in order to adjust that fee.

Mayor Barber called the question the motion to approve the proposed fee schedule changes, including a 5 percent increase in trash fees. The motion passed unanimously.

Motion to approve Proposed Changes to the Town's Fee Schedule with addition of 5 percent increase for Trash Fees

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

9:17 (2:16:04) F. Discussion and Staff Direction Regarding the Town's Utilization Intent of The Richard J. Martin Revocable Trust Funds; (Park OR Fire Department)

Council will discuss and provide staff direction through a motion.

Mayor Barber said that we have received an email that Richard Martin would have liked for the lower park to be accessible, so she thinks we should work towards making that park wheelchair accessible and upgrading the park utilizing these funds.

Councilmember Sheffield replied that there is already an area that is red-striped, and she feels like making adjustments to that would be easy to do, perhaps paving it and adding the correct incline.

Mayor Barber commented that we would also need a handicap parking spot there.

Mr. Klein explained that the purpose of the agendized item is to decide if council intends to use the funds for parks or the Fire Department.

Vice Mayor Moore said that it was for plans and materials, but not the labor. She asked, if there is money left over can it be used for other stuff?

The Town Attorney explained that the trustee wants a written notice from the town on the intent for the funds, then they will disperse to the town after consideration.

Councilmember Sheffield moved to choose the park and Councilmember Dillenberg seconded the motion. It passed unanimously.

Motion to choose the Park for the Utilization Intent of the Richard J. Martin Revocable Trust Funds

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD	X		X			

7:09 (7:52) G. Consideration of a Special Event Permit Application for Jerome Chamber's Music and Art Festival

Council will consider and may approve the request for the Special Event.

Mayor Barber introduced the item and said the applicant had asked us to trim the tree. She asked if Angie was still with the Chamber.

The applicant, Anastasia Darrah, replied that she had not stepped down yet.

Mayor Barber asked, if the tree does not need to be trimmed, can you move your tent out of the way?

Ms. Darrah said that they had done so last year, the difficulty was that the canopy did cross over the sidewalk. It's doable but it was a consideration last year for fitting into the park. The 1st year of the event, the tree had been trimmed, and they didn't have a problem. We didn't want to harm the tree last year.

Public Works Director Marty Boland was asked if the tree could be trimmed, and he replied that we can meet over there to look at it and see if it's something we can trim.

Ms. Darrah replied that if it was not possible, we would make it work but don't want to be far from the wall.

Councilmember Sheffield moved to approve the Special Event Permit.

Councilmember Sharif seconded the motion, and it carried unanimously.

Motion to approve the Special Event Permit Application for Jerome Chamber's Music & Art Festival

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD	X		X			

7:17 (15:39) H. Discussion and Possible Staff Direction Regarding the AMI Water Meter Opt Out

Council may discuss, consider and provide staff direction regarding the AMI Water Meter Opt Out

Mayor Barber introduced the item and said that there was a form sent out that was confusing and had a lot of places to initial. We are now looking at the new form that is more streamlined; people wanted clarification.

Councilmember Sharif moved to accept the new form, and Councilmember Dillenberg seconded the motion.

Vice Mayor Moore provided a list of the reasons she was opposed to new meters, and Mayor Barber said she agreed with Vice Mayor Moore's list. She asked how much the town will be paying.

Mr. Klein explained the cost was in the approved budget, with most covered by the grant and a 20% town match.

Jerome resident and Yavapai County District 3 Supervisor Nikki Check said that she was opposed to separating the water system and applying costs to customers to opt-out.

Jerome resident Jay Kinsella asked expressed concerns about the fees potentially being passed on to future property owners and suggested that new meters should be placed on the springs.

Jerome resident Eric Jurisin spoke in favor of the new meters and said they would be beneficial for both the town and the town crew.

Jerome resident Suzy Mound expressed that some may opt-in to avoid fees and suggested making the cost free, especially to seniors.

Public Works Director Marty Boland said he would like to straighten some things out. The meters do not provide an average; they are read electronically. The difference between the old and new meters is that the crew will not have to go to the meters to get the read, it is transmitted. He explained that the new meters also cannot shut off anyone's water, it can only be done manually. The benefits include the new system's ability to alert him within 24 hours, rather than a month, to a very large leak. This will be especially useful for people with second homes in Jerome that are not present for months at a time and would not otherwise be aware of a leak. He also said that there will be advance notice to all homeowners prior to installation.

Jerome resident Mary Wills asked about the cost to maintain the new meters and Mr. Boland explained that the equipment would be town property and it would be the town's responsibility to replace.

The topic of the hazards of the meter reading routes was discussed, as well as preventing accidents and the possibility of saving staff time. The Town Attorney pointed out that the council had a motion and a second to deal with.

Councilmember Sharif agreed to retract his original motion.

Zoning Administrator Will Blodgett explained that we have a long history of water leaks causing subsidence issues.

Water may have caused the slide the last time it happened, and massive water leaks are one of the greatest threats to old buildings.

There was discussion as to whether or not to charge an opt-out fee, other fees, and what they should be. The Town Attorney was asked for input, and he explained that if they were to offer the opt-out for free at first but then decide there needed to be a fee added, it would involve a lengthy process.

Mr. Klein agreed that a clear discussion had to be made, there could be no ambiguity.

Mayor Barber said she would move to go with a free opt-out down the board.

Councilmember Sharif seconded that motion, and Mayor Barber called the question. Aye votes: Mayor Barber and Vice Mayor Moore; Nay votes: Councilmembers Dillenberg, Sharif, and Sheffield; the motion did not pass.

Resident Mairi Ross spoke and said she did not feel the new meters would reduce the hazards of the meter routes.

Jerome resident Wendy Olson voiced opposition to both the new meters and the opt-out cost.

Vice Mayor Moore moved to retain the \$7 monthly fee but to remove the one-time opt-out fee of \$50; the fee of \$40 would also apply if you opted into the AMI meter later.

Councilmember Sharif seconded the motion. Mayor Barber called the question, and the motion passed.

Motion to approve the Updated Opt-Out Form, Keeping the Monthly \$7 Opt-Out fee and the \$40 fee to Opt-In at a Later Date, and removing the One-Time \$50 Opt-Out Fee

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

9:21 (2:19:48) 10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Vice Mayor Moore suggested we talk about the email from Verde Ex on the roads that are on their property.

Mr. Klein said that it would potentially take years of discussion and be costly.

Mayor Barber replied that we should at least see what the offer provides.

Councilmember Sheffield commented that she enjoyed working with everyone and she appreciated their thought processes and opinions in discussion. She said it is a small community, and it takes a village to make things happen whether they are always something we want or not. We all benefit from participating and trying to decide what is best for town.

Councilmember Dillenberg reported that the Saturday event at the town stairs in opposition to what government is doing was great; there were over 40 people there and it was the largest turnout. Even cars waved as they were driving by.

Councilmember Sharif agreed there was no animosity.

Mayor Barber added that it was a peaceful protest; it is the town citizens, not government, no funding, just Jerome people sitting there every Saturday from noon to one if anyone would like to join.

11. ADJOURNMENT

Motion to adjourn at 9:27 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

APPROVE:

ATTEST:

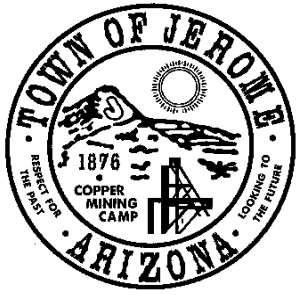
Alex Barber, Mayor

Brett Klein, Town Manager

File Attachments for Item:

A. Consideration of Responses to the Town's Issuance of a RFP for Real Estate Brokerage Services Regarding its Notice of Intent to Sell 655 Holly; and Awarding of a Bid and Authorizing the Town Manager and Town Attorney to Review and Execute all Applicable Documents

Council will consider the responses received and may approve a bid, and / or provide staff direction.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: 655 Holley RFP for Real Estate Services**

MEETING DATE: April 14, 2026

Summary:

The Town Council has rejected all bids for 655 Holley following two separate advertisements of a notice of intent to sell the property. The Council directed staff to issue the RFP for Real Estate Marketing and Brokerage Services following review of the draft document at the March, Council meeting. The RFP for Real Estate Marketing and Brokerage Services was issued with a deadline of April 1, 2026. The Town received three responses of varying levels of information. The three responses were from Realty One Group Mountain Desert, Carol Anne Teague; Creative Property Locators, Stephanie Canto; and Sun Haven Real Estate, Jessie Pfeiffer.

Fiscal Impact:

There will be no impact until the home is sold at which time it will yield a positive impact during the particular fiscal year.

Recommendation:

Staff recommend that Council consider the proposals, knowledge of the three local realtors who responded, qualifications, experience in Jerome and the Verde Valley, and all the other elements / considerations contained in the RFP, along with the stated fee for each, and select a realtor / brokerage to list 655 Holley with. Staff will assist with interpretation of the fees and any other item Council would like clarification on.

RECEIVED

MAR 31 2026

BY: T Card

Proposal
-
Real
Estate
Brokerage
Services

REALTYONEGROUP

RFP FOR REAL ESTATE MARKETING AND BROKERAGE SERVICES

The Town of Jerome (“Town”) is hereby requesting proposals from qualified real estate brokerage firms specializing in the Verde Valley / Jerome area residential real estate market to provide brokerage and marketing services for a property(ies) owned by the Town. It is the intent of this RFP to have the successful broker/firm enter into a Professional Services Contract with the Town to supply real estate services as outlined herein.

The firm is expected to meet the objective of the Town to sell a residence(s). The firm is expected to market the property(ies) to potential purchasers of residential property for the purpose of owner occupied, or for the owner to use as a long-term rental. There will be a deed restriction prohibiting short-term rental of the property.

RESPONSE - REQUEST FOR PROPOSALS

To be considered, five (5) copies of the proposal must be received by the Town by 4:00 p.m. April 1, 2026; clearly marked on the outside “Proposal – Real Estate Brokerage Services.”

SCOPE OF SERVICES

A. The following property(ies) is included in the Listing Agreement:

Parcel Number Address Locally Known As

401-07-080A and 401-07-080 655 Holly Avenue Jerome, AZ, 86331

1. Broker agrees to list the property(ies).
2. Broker to place signs on the site(s) above.

There's room for one sign.

3. Broker to produce a professional brochure that incorporates the property.

See Exhibit 1.

4. Broker to develop a strategy on marketing to qualified parties.

My strategy on 655 Holly will be same strategy that I've used for 36 years with success.

1. Price the property reasonably and appropriately.
2. Market the property in MLS with honest words and attractive pictures. My MLS will immediately disseminate it to hundreds of thousands of worldwide websites, including Zillow, Homes.com, ListHub, Redfin, and every website that uses the IDX system.
3. Show it every chance I get and encourage other Realtors to show it and write an offer.
4. Sell it! Close escrow! Everybody goes on to have a nice life!

BROKER'S QUALIFICATIONS

Respondents to this RFP shall have the following qualifications:

- Must be licensed and in good standing.

See Exhibit 2.

- Must have an excellent reputation in the real estate community.

See Exhibit 3.

- Must be knowledgeable in the local real estate market and have experience with residential properties.

See Exhibit 3.

- Must be knowledgeable in the use of all public real estate records.

See Exhibit 4.

INSURANCE REQUIREMENTS

For proposal purposes, proposers must submit copies of current certificates of insurance for general liability and workers compensation. The successful contractor must provide original certificates prior to commencing services.

This does not apply.

I am an independent contractor, not the sort of contractor who comes to the house with a hammer and nails.

I do not deal with general liability insurance or workman's compensation like a hammer and nails contractor.

I will provide you with a copy of my E & O insurance if you want.

FEE SCHEDULE

Each proposal must include a fee schedule which identifies the following items:

- State your commission rate as a percentage or flat fee for selling residential properties. Proposers stated fee must be all-inclusive whether a percentage or flat fee is indicated.

I charge 3% of the final purchase price for my services. Compensation is paid at close of escrow from Seller's proceeds by the title company.

FYI, the buyer's agent will ask for an additional 3%. The Buyer's agent compensation is negotiable, depending on the terms of the offer.

TERM OF CONTRACT

The contract period for the successful broker/firm will be from date of award for six-months with renewable options up to three additional six-month terms. The contract may be terminated by either party with 60 (sixty) days prior notice.

VALUATION, SELECTION CRITERIA AND AWARD PROCESS

Issuance of this RFP and receipt of proposals does not commit the Town to award a contract.

The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the brokers/firms submitting an RFP, or to cancel all or part of this RFP.

The evaluation process will consist of the following items, including but not limited to:

demonstrated knowledge of the local real estate market; experience and in particular, experience in the Verde Valley and Jerome area;

clarity, completeness and responsiveness of proposal;

marketing plan; and fee schedule.

PRESENTATION/INTERVIEWS

Firms submitting a proposal in response to this RFP may be required to provide a presentation of their proposal. Additional technical and/or cost information may be requested for clarification purposes, but in no way will change the original proposal submitted.

OK.

RFP SUBMITTAL REQUIREMENTS

By submitting a proposal, you represent that you have

(1) thoroughly examined and become familiar with the scope of services outlined in this RFP and

(2) are capable of performing quality work to achieve the Town's objectives.

The following information must accompany your proposal:

1. List years in business, and previous names of the firm, if any.

I have been a full-time real estate agent and/or Broker for 36 years.

Realty ONE Group Mountain Desert has no previous names.

2. Description of your firm, including size of firm, location, number and nature of the professional staff to be assigned; staff experience and training, including a brief resume for each key person listed.

You're getting me and I am a one-man band, so I am not going to present that Realty ONE Group has anything to do with my performance. My license hangs with Realty

ONE Group for 1 reason, and 1 reason only – they provide me with a second set of eyes on my contracts.

I am the only key person, and my brief resume is Exhibit 3.

3. Describe experience (minimum five years previous experience with proven effectiveness) your firm or organization has in pertinent real estate experience.

See Exhibit 3.

4. Experience in assisting similar size entities, including any and all services for government agencies.

-
Selling a house owned by The TOJ versus selling a house owned by regular citizens is not different, except that I have 7 bosses on this listing, (5 Council members and Brett and the Town attorney) instead of 1 or 2 bosses.

5. List of at least three references where and when your firm provided similar services.

Please provide names and telephone numbers of contact persons for each reference.

1. Jay Kinsella,
2. Scott Hudson,
3. Mary Wills and Sally Dryer, (Mary)
4. Eric Jurisin, cell number available upon request

6. Additional services offered through your firm.

7. Listing of current litigation, outstanding judgments and liens, if any.

None. Ever.

8. The standard agreement your firm utilizes and would propose to the Town if your firm is selected.

See Exhibit 5 for drafts of the forms that I will provide and require.

The Town Council may conduct interviews of top candidates and make the final selection, or make the final decision based on the proposals received. The Town Council may also delegate the final decision to the Town Manager. The Town Manager will negotiate the final purchase contract in consultation with the Town Attorney.

The Town of Jerome is an equal opportunity provider and employer.

Thank you for this opportunity.

I look forward to working with you!

Warmly,

Carol Anne Teague
REALTOR/Broker Associate
REALTY ONE GROUP MOUNTAIN DESERT

www.talkstruth.com
catinarizona@gmail.com
928-300-9031

CRMS: Certified Risk Management Specialist
AHWD: Graduate, At Home With Diversity
GRI: Graduate, Realtor Institute
ABR: Accredited Buyer Representative
ASR: Accredited Seller Representative
CNE: Certified Negotiation Expert
MRE: Master of Real Estate

National Association of Realtors:

Certified Realtor Ethics Instructor
Certified Realtor Fair Housing Instructor
Certified At Home With Diversity Instructor
Certified Realtor Diversity, Inclusion and Equity Trainer

Arizona Association of Realtors:

Past Disputes Mediator
Past Grievance Committee Member
Past Professional Standards Committee Chair

SVVAR:

Past President
Past Vice President
Past Realtor of The Year
2-year Director, 2026

JEROME HISTORICAL SOCIETY:

2025/2026 Vice President
2023/2024 Secretary

.....and a partridge in a pear tree.



"You're braver than you believe, stronger than you seem, and smarter than you think." ~A.A. Milne, Christopher Robin to Pooh~

PROPOSAL
655 Holly Avenue, Jerome, AZ. 86331
401-07-080A & 401-07-080

Thank you for the opportunity to submit my proposal to list 655 Holly Avenue here in our beloved town of Jerome.

I have been listing and selling property in the entire Verde Valley and Jerome since 1992 (34 years). I sold my first property in Jerome in 1994. This was during a time period when most other Realtors refused to drive up here to show property. Since then I have sold more homes than I can count, some more than once. I specialize in Jerome, live in Jerome and my Brokerage is in Jerome. I am the ONLY brokerage in Jerome. I am a Broker, a CDPE (Certified Distressed Property Expert) and the choice of attorneys who are court ordered to hire a Realtor that is a "Real Estate Special Commissioner" to handle difficult cases such as divorces etc.

Although I am a one person Brokerage with no employees or Agents this is irrelevant as ALL licensed Realtors and Agents in Arizona may show the property and submit an offer through my Brokerage which I will then forward to you for consideration. Marketing, experience and due diligence is the key not the size of the Brokerage.

I have not listed or sold any properties for a specific town/city in Arizona. I have however sold to many corporations.

The last time I had 655 Holly Avenue listed was 2004 when Mrs. Bridget Highfill owned it.

I would like very much to help our town by reducing the total commission to 3.0 percent which I will split if need be to an Agent representing the Buyer. [REDACTED]

[REDACTED]

Attached is a copy of my E&O policy.
I do not have employees therefore I do not possess a Worker's
Compensation Insurance document.

References:

1: Nancy and Tracy Weisel. [REDACTED] Phone [REDACTED]
[REDACTED]

2: Ron and Wendy Irving-Mills. [REDACTED]
[REDACTED]
[REDACTED]

3: Bobbie and Heather Doss. [REDACTED]

4: Monique Marcil. [REDACTED]
[REDACTED]

Over the past 34 years I have been honored and grateful to be chosen
by the following Jerome residents to list their homes etc. or sell them
property. Here is a partial list.

- 1: Lance & Wendy Schall
- 2: Bret & Erica Jurisin
- 3: Richard Johnson
- 4: Paul Miluski
- 5: Henry & Sybil Melody
- 6: Bobbie & Heather Doss
- 7: Former Jerome Town Manager Randy Russell
- 8: Glen Overgard/Susan Jo Austin
- 9: Roy & Marion Hoyt
- 10: Ron & Ruthie Richie
- 11: Jennifer Mcdonald
- 12: Mr. Areghini
- 13: Wiltz Family
- 14: Molina Family
- 15: Benjamin Family
- 16: Matheus Family
- 17: Mark Da Fonseca

In addition over the decades and currently many Jerome residents contact me for my advise and or consultations.

I currently have listed Chris Babbage's vacant lots at 000 Diaz Street and Mr. & Ms. Sorrells home located at 203 3rd Street in Jerome.

My listing strategy is: List property for agreed upon price. Place listing in the Arizona Regional Multiple Listing Service MLS (utilizing their forms and also documents from the Sedona Verde Valley Association of Realtors) which also encompasses the Greater Phoenix Metro area and has aprx 40k Agents and Brokers. The listing will also appear in Realtor.com, Zillow and many other platforms. I will also market the property via a platform called "Zip My Flyer" or similar which will email up to 1200 Agents at a time.



Thank you for your consideration in this matter.

Sincerely,



Stephanie Canto, Broker
Creative Property Locators
898 Hampshire Avenue
Jerome, Arizona. 86331
(928) 300-7443
stephanie86331@yahoo.com

Coming Soon!

655 Holly Aven Item A.
Jerome, AZ 86331



Diamond in the rough just waiting for you to love it!



This 1959 1 bedroom, 1,010 square foot Mid Century Railroad-Style architecturally built home where rooms are arranged linearly in a single file—like train cars—without a hallway, flowing from front to back is quaint, charming and has lots of character. Downstairs features an art studio/workshop/storage area to bring out the creative side of you. Included is an additional lot elevated up hill and to the right of the home. Both the home and lot have unobstructed amazing views towards Sedona.

Private one car off street parking. Not eligible as a short-term rental. *MLS to Come * | *Price to Come*



Creative Property Locators

STEPHANIE CANTO

Broker/Owner

(928) 300-7443

Stephanie86331@yahoo.com

 **stewart**
TITLE



If you are currently working with an agent, this is not meant as a solicitation. This information is deemed reliable, but not guaranteed.

Proposal – Real Estate Brokerage Services.

1. Jessie Pfeiffer - License # SA684596000 has been a real estate agent in the state of Arizona since 2019 the Brokerage name is Sunhaven Real Estate / Broker Paul Boulet.
2. Sunhaven Real Estate is located in Clarkdale and serves the Verde Valley and surrounding areas. Sunhaven has 16 agents and is a continuously growing brokerage. We have professional transaction coordinators to ensure seamless and compliance with every file. The main individuals that would be part of the dedicated team to serve the town of Jerome would be Jessie Pfeiffer (resident of Jerome). Paul Boulet (Designated Broker). Claire Crayton (translation coordinator).

The website for Sunhaven is sunhaven-realestate.com where you are able to find additional information as well as closed and current listings.

3. Jessie Pfeiffer has been serving the real estate needs for the residents of Jerome since 2019 with 8 recent closed transitions in the town of Jerome. Jessie Pfeiffer has completed 40 plus transactions ranging from residential, commercial, and business.
4. This would be the first government contract for Sunhaven - however we are well versed in working for larger developers Most recently Lawlyer Construction and Miramonte homes where we represent custom home builders in developments such as Mountain Gate and Mesquite hills.
5. Jessie was most recently involved in the Sale of 501 School St, Jerome. (Pura Vida Gallery) where she acted as a dual agent for both parties.

Brett Jurisin - Buyer

Jeff Teare - Seller

And 211 Mine Rd, Jerome where she acted as a dual agent for both parties

Nick Catt Buyer

6. Our firm offers marketing both digital and print - we utilize professional photographers and use all current sources of social media marketing.
7. We have no current litigation or liens.
8. The standard agreement our firm utilizes would be the AAR approved listing and buyer forms.

We would be offer our services at a 2.5% fee

This proposal is for the following property(ies) is included in the Listing Agreement:

Parcel Number Address Locally Known As

1. 401-07-080A and 401-07-080 655 Holly Avenue Jerome, AZ, 86331

File Attachments for Item:

A. Consideration of Jerome Historical Society's Special Event Permit Application for Jerome's 150th Anniversary

Council will consider and may approve the permit.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

Permit # 26-0052

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: 3/25/26 Fee: 100 Date Paid: ~~100~~ 3/25/26
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: _____ Comments: _____

*Fire Inspector:
 Approve Deny Date: _____ Comments: _____

*Zoning Administrator:
 Approve Deny Date: _____ Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	<u>\$25 per day</u>	Special Event Liquor License	<u>\$75</u>
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Applicant Information

Applicant's Contact Information

Name of Applicant Scott Hudson Date: 3/25/26

Name of Organization/Sponsor Jerome Historical Society

Federal Tax or 501 (c)(3) Number _____

Business Mailing Address PO Box

City Jerome State AZ Zip 86331

Business Email scott@JHS.com

Business Phone # 928-634-1066 Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Scott Hudson Phone _____

Name Mary Beth Barr Phone _____

Emergency contact for Event*

Name Scott Hudson Phone _____

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Jerome 150th Anniversary

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 5/22/26 Time 5 pm End: Date 5/22/26 Time 10 pm

Start: Date: 5/23/26 Time 11 Am End: Date 5/23/26 Time 6 pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From _____ To _____
Date Time Date Time

Tear-Down Date/Time: From _____ To _____
Date Time Date Time

Number of expected/estimated Participants 100-200

Will an admission or registration fee be charged? YES NO Fee \$ _____

Please briefly describe the event:
Town Potluck at Speck Hall on the 23rd
speakers at the Barlett throughout the
day on the 23rd - open to the public

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?
? YES NO Will Blodgett in Middle Park

If yes, which property? _____
If no, what is the physical address for the event? 260 Holl / 116 Main St

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?
 YES NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Mic & Amp will be used for the speakers on the Bartlett

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Will the use of portable restrooms be necessary during the event?

YES NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Receptacles will be located @ both venues to collect trash

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

**This page intentionally left blank (insert Site Plan(s) here) **



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Scott Hudson/Will Blodgett
Address: 4107 Clark St Jerome - 86331
Telephone: 928-451-1791

If applicant is an organization, list officers:

Name	Address	Telephone
<u>Will Blodgett</u>		

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)
- COUNCIL CHAMBERS (Parcel 401-10-002)
- 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- MIDDLE PARK (Parcel 401-06-015)
- ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: 5/23/20

Rain Date: _____

Hours of Use: 8am - 5pm (includes set up/tear down) Approximate # of people: 1-1,000

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

[Signature]
Signature
5/26/20
Date of application

Scott Hudson
Print Name

Address

Telephone

Special Event Hold Harmless and Indemnification Agreement

I, Epone Historical Society ([Insert Company Name] ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

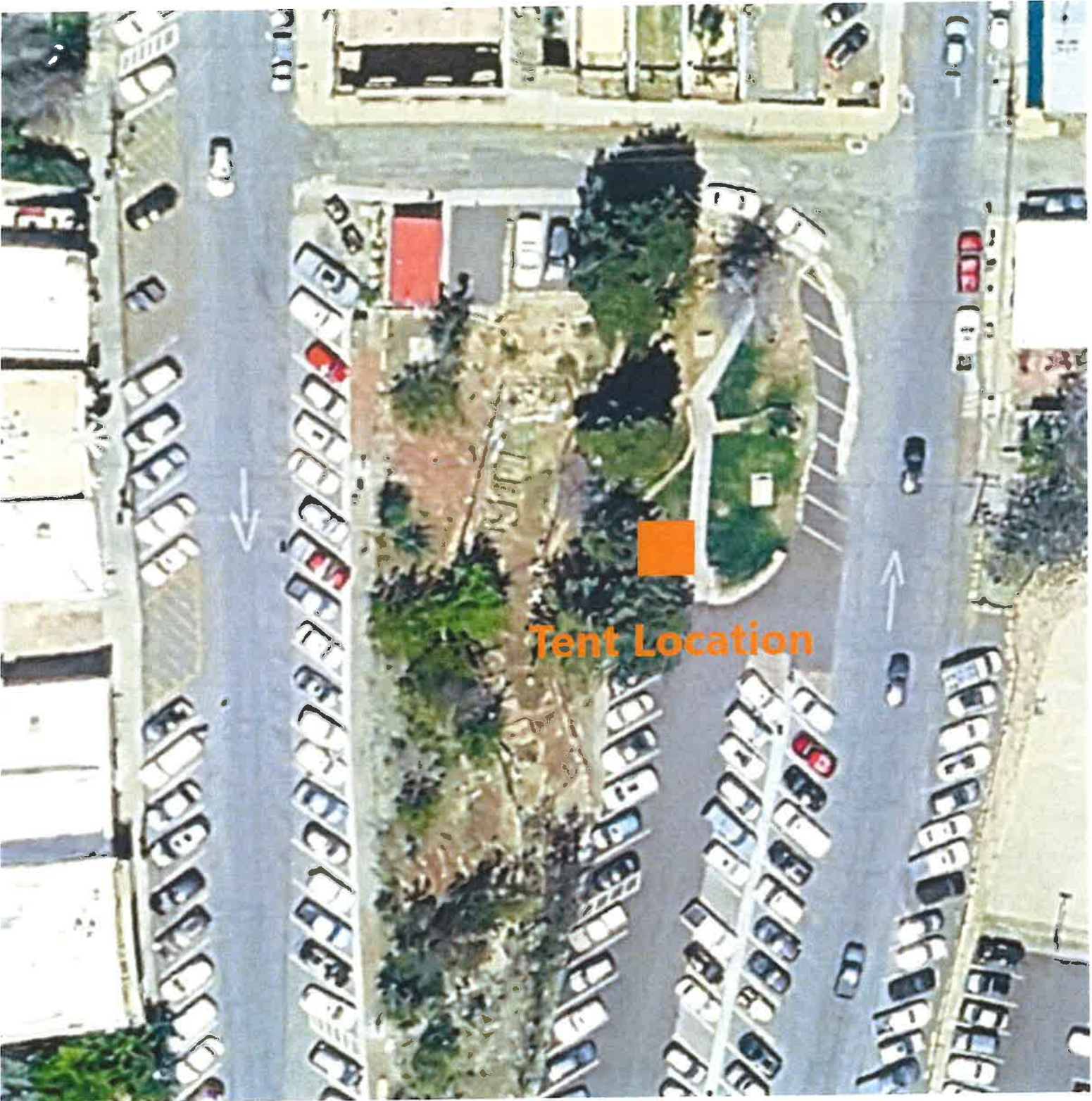
Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

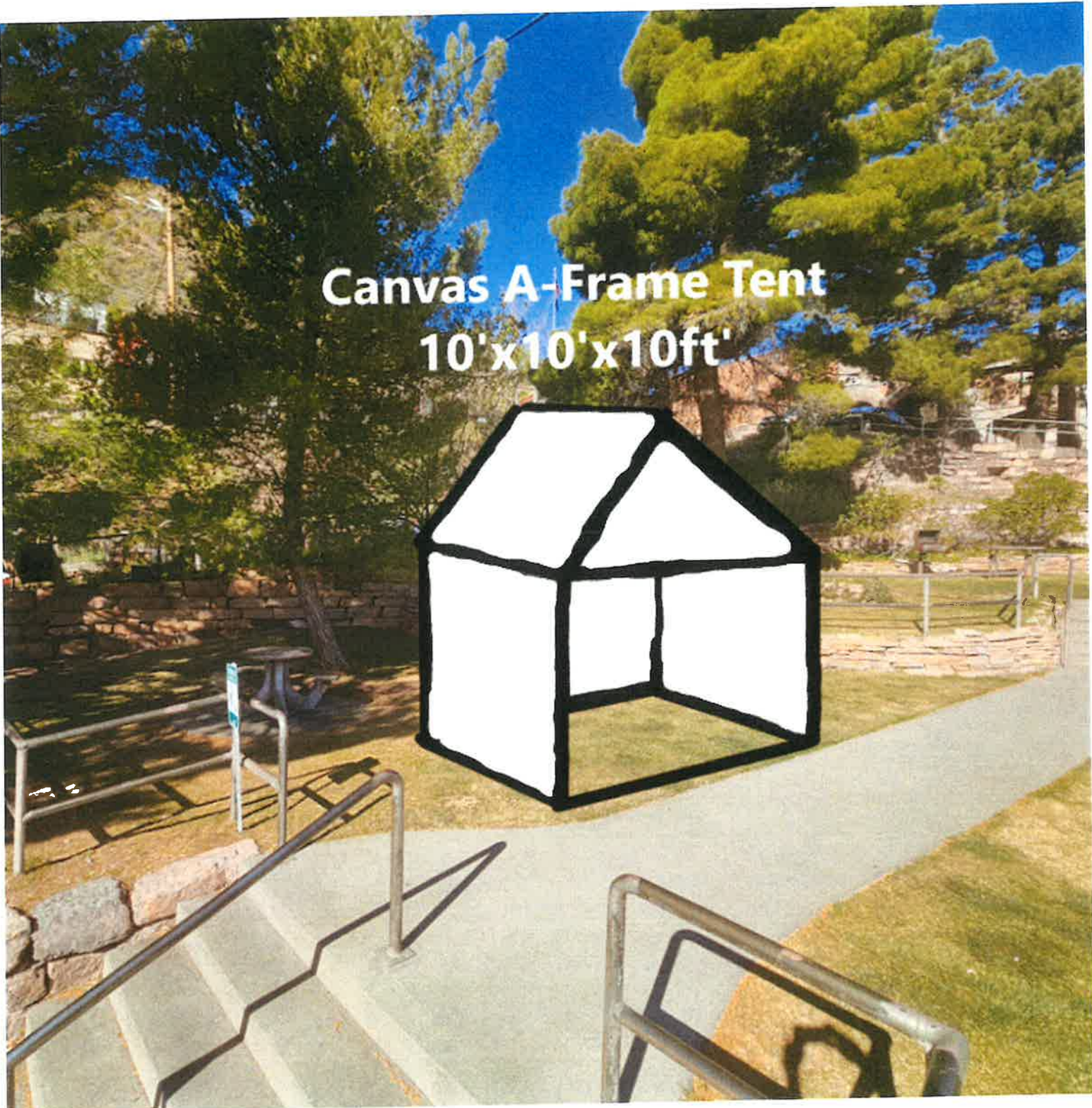
Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 2nd day of March, 2026
 Signature: [Signature]
 Printed Name: Scott Hudson
 Witness Signature: [Signature]
 Printed Name: Michele Shanley



Canvas A-Frame Tent 10'x10'x10ft'



File Attachments for Item:

B. Consider Removing from the Table (From November, 2025) and Consideration of a Tour Company Business License Application for US Ghost Adventures LLC

Council will take the item from the table and then consider and may approve the Tour Company Business License.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

BUSINESS LICENSE APPLICATION

Business license # 25-1187
Expiration TBD

Item B.

New

Renewal

Date 9/1/2025 Name of Business US Ghost Adventures LLC

AZ TPT # [REDACTED] **CURRENT TPT LICENSE, if applicable, MUST ALSO BE SUBMITTED.**

TPT license

If your business is subject to a certificate of health or sanitary examination, please include a copy of your current license from Yavapai County Community Health Services. Where any business activity is subject to a certificate of health or sanitary examination, before commencing operation, the applicant must produce a current license, certificate or permit from Yavapai County Community Health Services. Failure to do so is grounds for revocation or suspension of the license.

County Health License: CURRENT LICENSE ON FILE EXEMPT

For MOBILE FOOD VENDORS or TOUR BUSINESSES:

Certificate of Insurance: CURRENT COI ON FILE EXEMPT

Physical address of business (Not PO Box) 640 Governor Nicholls St, New Orleans, LA 70116

Mailing address 640 Governor Nicholls St, New Orleans, LA 70116

Business Phone (844) 757-5657 Cell _____ Email payroll@tourismo.com

*To Schedule Your Inspection, contact the Fire Inspector- Phone: (928) 649-3034 Email: r.hernandez@jeromefd.org

Type of business Walking Tours Home-based business? YES NO

Estimated gross annual revenue \$2,500 - \$10,000 (license fee: \$20) Over \$10,000 (license fee: \$50)

Business Owner(s) Lance Zaal

Signature [Signature] Date 8/31/2025

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge.

This Licensee acknowledges that to operate the above business in accordance with Section 8-3-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

FOR TOWN USE ONLY

COI Required: Y N Rcvd. 9/8/25

DATE APPLICATION SUBMITTED 9/8/25 ACCEPTED BY KM Caselle EXSP HC to IT
 \$20 \$50 CASH CREDIT CARD CHECK # 49012201 PAYMENT DATE 10/15/25

UTILITIES ACCT/CLASSIFICATION NA - NO location in Jerome Status: Current 30 days past due 30 days+ past due

APPROVED DENIED _____ Date _____ Called for Inspection Appointment: Y N
Building Inspector

APPROVED DENIED _____ Date _____ APPT. DATE _____
Fire Inspector

APPROVED DENIED _____ Date _____ IF DENIED, PLEASE STATE REASON & INITIAL:
Zoning Administrator

APPROVED DENIED _____ Date _____
Town Manager

NEW EXPIRATION DATE TBD DATE ISSUED _____

CHECKLIST-TOUR BUSINESS APPLICATION-UPDATED 5/28/2025

This document is a list of information that may need to be included, depending on applicability, with an application for a Jerome Tour Business License. All information must be turned into the Town Clerk at least 2 weeks prior to an upcoming Council Meeting to be placed on the agenda for consideration.

1. A completed Town of Jerome Business License Application.



2. A copy of your current Arizona TPT license.

3. Fee paid to the Town of Jerome for Business License Application (see below).

Estimated gross annual revenue:

\$2,500 - \$10,000 (license fee: \$20)

Over \$10,000 (license fee: \$50)

4. For NEW applicants, the proposed routes of all tours, including a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area. For EXISTING Tour companies applying to renew, this only applies if you are adding a NEW tour route, or CHANGING an old one.

Jerome Town Code, Section 8-5-5 'Routes' B. The proposed routes of all tour businesses shall be approved in advance by the Town Council. The submittal seeking approval shall include a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.

5. Acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

Jerome Town Code Section 8-5-6 'General Provisions' D. No tour business shall operate within the jurisdiction of the Town of Jerome unless it has first provided acceptable evidence of liability insurance, naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

Type of Tours: Driving Walking Both

Anyone Operating a Tour Vehicle MUST have a Current Arizona Driver's License

6. A copy of the State of Arizona license of any driver who will be operating a tour vehicle.

Jerome Town Code, Section 8-5-6 'General Provisions' E. All drivers of tour vehicles shall maintain a current driver's license issued by the State of Arizona. A copy of each driver's license shall be filed by the tour business with the Town prior to that driver operating any tour business vehicle.

RECOMMENDED: Read Jerome Town Code Chapter 8, Section 5 'Tour Business Code,' to familiarize yourself with all ordinances regarding tour businesses. Available to the public at: <https://jerome.az.gov/jerome-town-code>

If you have any questions, please contact the Deputy Clerk at k.muenz@jerome.as.gov or 928-634-7943

US GHOST ADVENTURES

Town of Jerome
PO Box 335
Jerome, AZ 86331

September 2, 2025

To Whom It May Concern:

Please find enclosed our completed business license application. The \$20 application fee will be remitted separately through Key Bank and is expected to arrive within 7–10 business days.

Should you have any questions, please contact me directly at (617) 386-2042 or payroll@tourismo.com.

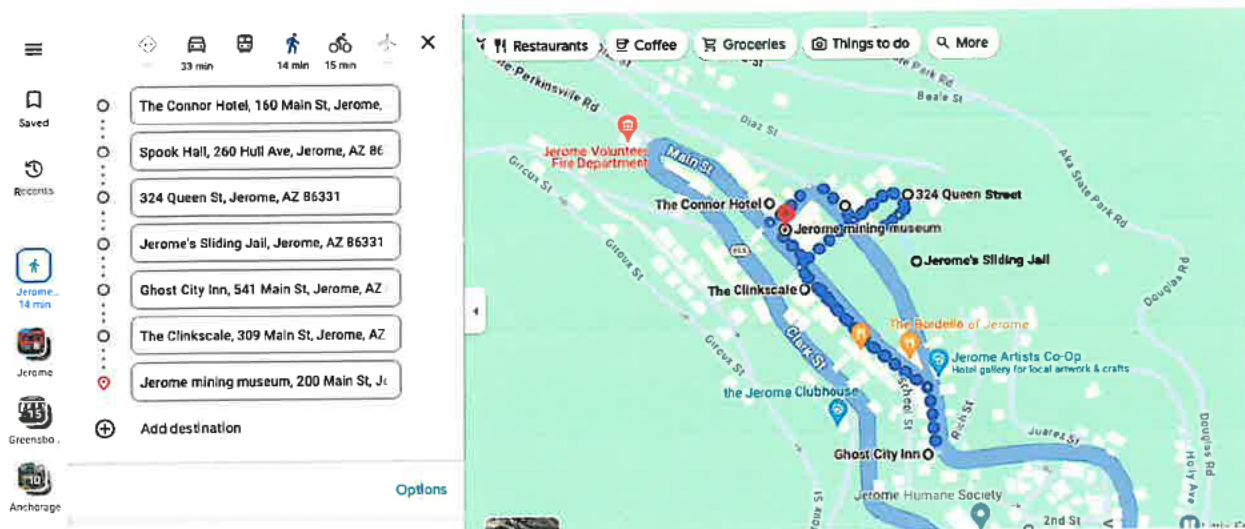
Thank you,



Samantha Sautua
Human Resource Assistant

Jerome Ghosts

Standard Tour



Map Link: <https://maps.app.goo.gl/m7sSGzkeFTGfgkm6>

Distance: 0.6 mile, 7 stops (1 bonus story), 60 minutes

Meeting Location: The Connor Hotel, 160 Main St, Jerome, AZ 86331

1. **The Connor Hotel** | 160 Main St (**Photo Op**)
2. **Spook Hall** | 260 Hull Ave
3. **Cuban Queen Bordello** | 324 Queen St
4. **Jerome's Sliding Jail**
5. **Ghost City Inn** | 541 Main St (**Photo Op**)
6. **The Clinkscale** | 309 Main St
7. **Jerome Mining Museum** | 200 Main St

Bonus Story: [Old Miners Cemetery](#)

Extended Tour

🏠 🚗 4 min 🚌 9 min 🚶 9 min 🚲 4 min ✈️ ✕

Residential Street →

+ Add destination

Options

📱 Send directions to your phone

🚶 via County Rd and Clark St **9 min**
 0.4 mile
[Details](#)

Mostly flat



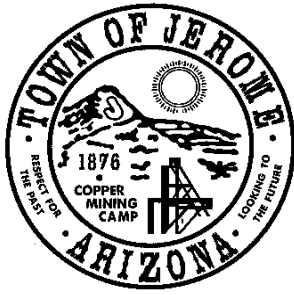
Map Link: <https://maps.app.goo.gl/ypkt6bdZxiQe8jwf7>
Distance: 3 stops, 0.4 miles, 30 minutes

1. **Haunted Hamburger** | 410 Clark St
2. **The Surgeon's House** | 100 Hill St #998
3. **Jerome Grand Hotel** | 200 Hill St

File Attachments for Item:

C. Discussion Regarding the Town's Notice of Intent to Increase Certain Existing Fees

Staff will update Council regarding the timeline and process.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

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STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Fee Schedule**

MEETING DATE: April 14, 2026

Summary:

At the March Regular Council meeting, there were discussions regarding proposed changes to the fee schedule. Town staff conducted a complete review of its fees and identified that many fees were not recovering the costs of providing services, and were not keeping up with other comparable jurisdictions. Town staff proposed a comprehensive update at one-time given the statutory time-consuming process.

Council provided input regarding the fees and were in agreement with the proposed changes. This agenda item is for information only as we must highlight the changes on our fee schedule along with publishing / posting the attached notice of intent. Following the March meeting, staff published the notice of intent and posted the proposed changes and report to the Town's website, thereby starting the requisite 60-day notice prior to Council voting on whether to formally adopt. Therefore, the fee schedule increase / changes will come before Council for formal adoption in June, 2026, with the new fees beginning July 1, 2026.

Recommendation:

Staff are providing a FYI with regard to the 60-day notice requirement, and request approval and adoption when it comes before Council at the June, 2026, meeting.



Fee For:	Amount: New Amount	
<i>Providing Fire, Rescue and EMS Services for Non-Residents</i>		
Base Rate Fire Apparatus (per type 1 vehicle)	\$250 Initial, \$125 each succeeding hour	\$500 Initial, then \$200 per hour
Rescue Vehicle	\$250 Initial, \$125 each succeeding hour	\$250 Initial, then \$125 per hour
Brush Truck (Type 6)	\$175 Initial, \$100 each succeeding hour	\$250 Initial, then \$125 per hour
Trail Rescue Vehicle (UTV)	\$100 Initial, \$75 each succeeding hour	\$125 Initial, then \$75 per hour
Command Officer	\$75 Initial, \$35 each succeeding hour	\$125 Initial, then \$75 per hour
Command Vehicle	\$100 Initial, \$75 each succeeding hour	\$150 Initial, then \$100 per hour
Personnel (per responder)	\$40 Initial, \$25 each succeeding hour	\$95 Initial, then \$50 per hour
HazMat Surcharge	\$1,500 plus supplies	
Extrication	\$750 per person	No Change
Wash Down	\$100	\$100 + Cleaning agent cost
Absorbent	\$100	No Change
Technical Rope Rescue	\$1,500 per person	No Change
Swift Water Rescue	\$1,500 per patient	No Change
Fire Extinguishment	\$1,500 per building	\$3000 per building
Vehicle Extinguishment	\$500 per vehicle	\$1,000 per passenger car
Vehicle Extinguishment		\$1,500 large vehicle/truck/RV/Trailer
Outside Town Limits Fire Protection Service Agreement	Formula = Assessed LPV / 100; *current levy rate* 1.1	
EMS Equipment		Cost of replacement per item.
Fire Inspection		\$75
Report Request		\$35
Hot Work Permit		\$50
Citizen Assist High Centered		\$150
Extinguishing agent		\$200 per 5 gallons/Minimum 1 gallon
False Alarm		2 verbal warnings then \$250 per incident
<i>Police Services Fee:</i>		
Vehicle Impound Hearing Administrative Fee	\$50	\$150
Parking Bureau Citations - Late Fee	\$25	
Administrative Charge for Oversize Vehicles	\$175 per hour	\$500 per infraction
Police Report	\$10	\$15
Police Video	\$25	\$30
Scheduled Police Escort Traffic Control (1-hour Minimum)	\$55/hour	\$65/hour
<i>Magistrate Court Fees:</i>		
Deferred Prosecution Fee	\$120	\$150
Court Security Fee	\$20	\$25
Default Judgement Fee	\$70 per charge	\$75/case
Warrant Issuance Fee	\$100	
Civil Traffic Case Processing Fee		\$15/case

Parking Related Fees:

Fee to Allow Parking Beyond Permitted Hours on Street or in Municipal Lot	\$10/monthly
Fee for Additional Residential Parking Permits	NO FEE
Temporary Residential Parking Permits	NO FEE
Physically Impaired Parking Only Sign	\$120
Pay-To-Park (Kiosk Parking)	\$7

Animal Related Fee:

Impounding Fee	\$15 per animal + \$2.50/day
Dog License Fee	\$5/year
Animal-Drawn Conveyance Fee	\$200/year

Encroachment Permits:

Initial Review - Up to Ten Hours of Staff Time	\$410
Additional Review (each staff hour over ten, or for second review)	\$35/hour

Annual Fee for Enjoyment of Public Property "calculated using standard methodology based on appraised value of property"

Right of Way Work Permit Fee Not Yet Set

Liquor License Applications:

Liquor License	\$100
Special Event Liquor License	\$75

Film Permits:

Application Fee (all categories)	\$100.00
Promotional Production	No Fee at This Time
Documentary Production	\$250/day
Editorial Production	\$500/day
Commercial Production	\$1,000/day
Feature Production	\$7,500/day
Other Production	Set by Council on case-by-case Basis

Business License Fee:

Gross Income >\$50,001/year	\$75/year
Gross Income >\$10,001 - \$50,000	\$50/year
Gross Income \$2,501 - \$10,000/year	\$20/year
Gross Income \$0 - \$2,500/year	EXEMPT FROM LICENSING
Event Venue (New)	\$500/year
Retail Liquor \$0-50,000/year	\$50/Year
Retail Liquor >\$50,001/year	\$75/year
Mobile Food Vendor	\$100/year
Tour Company (within Town Limits)	\$50/year
Tour Company (out of Town)	\$200/year
Late Fee (Per month, up to 3 months)	\$10/month

Sexually Oriented Businesses Fees:

License Application Fee (non-refundable)	\$500
Annual License Fee (non-refundable)	\$500

Business Employee License Application Fee (non-refundable) \$100

Mobile Food Vendors:

Daily Trash Rate	\$25
------------------	------

Special Event Permits:

Non-profit 501©3 with no Entry Fee	\$25 per day
Town-Sponsored or Co-sponsored / Endorsed Events	No Fee
All Others	\$100

Fees for Use of Town Buildings:

Fire Department \$100 Deposit/\$100 Daily Rental

Planning and Zoning:

Petition to Amend Zoning Boundaries	\$1,000	
Petition to Amend Zoning Regulations	\$300	
Conditional Use Permit Fee	\$500	
Preliminary Site Plan Application Fee	\$300	
Ads for New Construction	Cost/not to exceed \$351	
Neighborhood Meeting	\$50 plus cost of mailing and staff time	
Short-Term Rental (Vacational Rental - Transient Lodging) License Permit Fee	\$150	

Design Review Board:

Paint Colors/ Roofing of Same Material	\$25	\$50
New Construction of Accessory Features (304 F.I)	\$50	
New Construction of Residential Buildings	\$250	
New Construction of Commercial Buildings	\$500	
Demolition of Accessory Features (304 F.I)	\$50	

Demolition of Residential Buildings (in addition to other fees) \$200

Demolition of Commercial Buildings (in addition to other fees) \$200

Large Alterations:

Under \$500 in Value	\$50	
\$501-\$10,000 in Value	\$100	
> \$10,001 in Value	1% of value	
Ads for New Construction	Cost/not to exceed \$351	
Sign Permit	\$50	

Board of Adjustment:

Appeals	\$300 (refundable if upheld)	
Variances (fee per each provision for which variance is sought)	\$300	
Ads for Appeals and Variances	No Fee	

Other Planning/Zoning/Design Review Related Fees:

Administrative Review of Temporary Signs	\$25	
Extensions of Approval:		
First Extension	\$25	\$50
Subsequent Extensions	\$200	
Work Without Approval	Double Application Fee	
Appeals to Council	\$50	

Subdivisions:

Preliminary Plat (in town)	\$45 plus \$2/lot or acre, whichever is greater	
Preliminary Plat (outside town)	\$50 plus \$2/lot or acre, whichever is greater	
Final Plat	\$1/lot (min \$10)	
Final Plat Recording Fee	\$10/Sheet	
Deed Restrictions Recording Fee	\$2/Sheet	
Plat Abandonment	\$50	
Amended Plat	\$50 or \$10/sheet, whichever is greater	

Building Department Fees

See attached Schedule A-1

Copy Fees:

Zoning Ordinance	\$25 (hard copy, \$10 (CD)
Comprehensive Plan	\$25 (hard copy, \$10 (CD)
Town Code	\$25 (hard copy, \$10 (CD)
Copies - B/W	\$.25/page
Copies - Color	\$1/page
Copies - Audio Tapes/CDs	\$5

Fax Fees:

Within US (Send or Receive)	\$4 First Page, \$.50/page thereafter
Outside US (Send or Receive)	\$6 First Page, \$1/page thereafter

Water Rates and Fees:
 Monthly Service Rates [See attached Schedule A-2](#)

Hook Up Fees/Charges (Equipment & Labor to be charged also)

Residential	\$5,000 per connection
Small Business	\$5,800 per connection
Medium Business	\$6,200 per connection
Large Business	\$7,000 per connection
Small Industry	\$6,200 per connection
Medium Industry	\$7,000 per connection
Large Industry	\$11,000 per connection
Vineyards	\$7,000 per parcel
New Account:	
Setup Fee	\$15
Service Inspection/Bldg. Inspection/Turn-on	\$50
Customer Maintenance/Support:	
Turn On/Turn Off (at customer's request)	\$25
Disconnect/Reconnect (for lack of payment)	\$25
Delinquency Charges:	
Returned Check	\$25 plus actual charges by bank
Delinquent Payment - Per 30 Days	\$10
Construction or Outside of Town Water Trucks, Etc:	
0-5,000 Gallons	\$25 per 1,000 Gallons
5,001 - 10,000 Gallons	\$30 per 1,000 Gallons
10,001 - 50,000 Gallons	\$35 per 1,000 Gallons
50,001 Gallons and over	\$40 per 1,000 Gallons

Sewer Rates and Fees:
 Monthly Service Rates [See attached Schedule A-2](#)

Hookup Fees/Charges (Equipment & Labor to be charged also)

Residence	\$5,500 per connection
Bar or Restaurant	\$550 per seat
Hotel/Motel/B&B	\$5,500 per connection
Manufacturing - Per Connection	\$550 per fixture
Public Restroom	\$150 per 100 sq. ft.
Office - Per 100 sq. ft.	\$5,500 per connection
Retail Shop	

Sanitation Rates and Fees:

Residential/Commercial/Industrial Pickup Rates	See attached Schedule A-3
Non-scheduled Small Business or Residential Pickup	\$54
Yard Waste (with regular pickup)	\$2.50/bag
Type A Dumpster (short term rental)	\$150 per month (no proration)
Type A Dumpster Pickup/Emptying	\$114
Dumpster Surcharge for prohibited materials	\$240 per dumpster per pickup
Type B Dumpster (sanitation accounts)	Billed at sanitation rates

Miscellaneous Other Fees:

Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets)	Not Yet Set
Bicycle License	\$1
Publicity Pamphlet Ballot Questions (arguments for or against)	\$250
District Sign, per slat (price)	\$10
Notary Public Fee	\$2
Civil Union Filing Fee	\$73



**SCHEDULE A-1
BUILDING PERMIT FEES**

Item C.

VALUATION AND FEE SCHEDULE

Total Valuation:	Fee:
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000 and up	\$5,041.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000.00 or fraction thereof

INSPECTIONS AND OTHER FEES

Description:	Fee:
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge on-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	\$50.00 per hour*
*or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	Actual Costs**

SPECIFIC FEES

Description:	Fee:
Re-Roof	\$50.00
New Electrical Service	\$50.00
Combination permits for electrical,plumbing or mechanical - valuations up to \$3,000.00	\$50.00 for each trade
Combination permits for electrical,plumbing or mechanical - valuations over \$3,000.00	Use Valuation and Fee Schedule
Retaining walls over 4 Feet High	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	



TOWN OF JEROME FEE SCHEDULE
SCHEDULE A-2

Item C.

Fees for:	Amount:	New Amount
<i>Monthly Water Rates:</i>		
In Town Residential:		
Single Resident	\$31.95	
Double Resident	\$41.82	
Multi Resident	\$51.71	
Artist Studio	\$31.95	
Out of Town Residential:		
Single Resident	\$36.52	
Double Resident	\$51.52	
Multi Resident	\$64.95	
Artist Studio	\$36.52	
Non-Residential:		
Montly minimum charge (includes up to 12,000 gallons)	\$79.64	
Rate per 1,000 gals above 12,000	\$4.46	
Cellular Meter Opt-Out Fees		
Monthly Admin /Opt-out Fee		\$7
One-Time Digital to Cellular Upgrade (due at the time of upgrade)		\$40
<i>Montly Sewer Rates:</i>		
In Town Residential:		
Single Resident	\$46.94	
Double Resident	\$61.45	
Multi Resident	\$75.98	
Artist Studio	\$46.94	
Out of Town Residential:		
Single Resident	\$53.65	
Double Resident	\$75.69	
Multi Resident	\$95.43	
Artist Studio	\$53.65	
Non-Residential:		
Monthly minimum charge (includes up to 12,000 gallons)	\$115.29	
Rate per 1,000 gals above 12,000	\$7.21	



SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

1. Residential Rates

	<u>In Town</u>
a. Single Resident	17.34
b. Double Resident	26.04
c. Triple Resident	34.75
d. Multi Resident	43.44

	<u>Out of Town</u>
a. Single Resident	29.66
b. Double Resident	42.35
c. Triple Resident	55.03
d. Multi Resident	67.72

2. Commercial Rates

a. Business (includes specialty tasting +/- food)

	<u>In Town</u>
1. Small Business (0-5 employees)	44.72
2. Medium Business (6-10 employees)	51.76
3. Large Business (11 or more employees)	58.79
4. Mall*	
Base Rate	44.72
Plus charge per participant/business	8.40

	<u>Out of Town</u>
Small Park and/or Museum (0-5 employees)	67.48
Medium Park and/or Museum (6-10 employees)	81.54
Large Park and/or Museum (11 or more employees)	95.60

* a mall, for the purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.

b. Bar (includes specialty bar)

Base Rate	117.82
Plus charge per every 6 units* of occupancy	3.52

*number of units divided by 6, then rounded to the nearest whole number

c. Restaurant without bar

1. 0-19 seats	
Base Rate	81.12
Plus charge per every 2 seats*	3.52
2. 20-39 seats	
Base Rate	112.32
Plus charge per every 2 seats*	3.52
3. 40-59 seats	
Base Rate	146.88
Plus charge per every 2 seats*	3.52



SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

4. 60-79 seats	
Base rate	181.44
Plus charge per every 2 seats*	3.52
5. 80-99 seats	
Base Rate	216
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base Rate	250.56
Plus charge per every 2 seats*	3.52

*number of seats divided by 2, then rounded to the nearest whole number

d. Restaurant & Bar (including specialty bar/restaurant)

1. 0-19 seats	
Base Rate	108.01
Plus charge per every 2 seats*	3.52
2. 20-39 seats	
Base Rate	149.38
Plus charge per every 2 seats*	3.52
3. 40-59 seats	
Base Rate	195.3
Plus charge per every 2 seats*	3.52
4. 60-79 seats	
Base rate	241.3
Plus charge per every 2 seats*	3.52
5. 80-99 seats	
Base Rate	287.27
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base Rate	333.23
Plus charge per every 2 seats*	3.52

*number of seats divided by 2, then rounded to the nearest whole number



SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

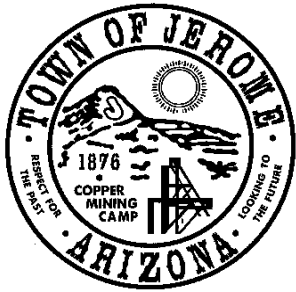
e. Lodging

1. Hotels/Rooms/B&B (per unit)	
Base Rate	12.56
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
2. B&B 4 rooms	
Base Rate	37.69
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
3. Hotel 6 or 7 rooms	
Base Rate	50.26
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
4. Hotel 12 rooms	
Base Rate	150.77
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
5. Hotel 32 rooms	
Base Rate	402.05
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52

File Attachments for Item:

D. Consideration of Contract Wastewater Operations, LLC, Proposal for Continuation of the Agreement for Wastewater Treatment System and Water System Consulting, Operation and Maintenance with a Price Adjustment

Council will consider and may approve the proposal.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: CWO Proposal**

MEETING DATE: April 14, 2026

Summary:

The Town's contracted partner for wastewater treatment and water system operations, Contract Wastewater Operations, LLC, has been operating without an agreement or price increase for the last two years. There will be some additional sampling and reporting requirements for the newly issued AZPDES permit, in addition to increased costs for materials and supplies.

The old contract price was \$4,350 / month and the new proposal includes a contract price of \$5,150 per month.

Fiscal Impact:

The annual impact to the budget will be \$9,600.

Recommendation:

Staff recommend approval of the 18-month proposal, thereby locking in our rate for the next 18-months.

Town of Jerome

Proposal for
Wastewater Treatment System &
Water System
Consulting, Operation and Maintenance

March 25, 2026

Prepared by:

Contract Wastewater Operations, LLC
2199 Liough Dr.
Clarkdale, Arizona 86324
Tel: (928) 301-1076

This proposal is for the **Consulting/Operation and Maintenance** of the Town of Jerome (Town) Wastewater Treatment System & Water System. It is Contract Wastewater Operations' proposal that our company assists the Town to maintain compliance with all Federal, State, County and local requirements by providing services setting up, implementing, managing and coordinating all wastewater treatment plant operations and reporting as well as managing all water system compliance monitoring and assisting with water system source (springs) management.

Responsibilities of Contract Wastewater Operations (CWO):

- Provide routine inspection, preventive maintenance and maintenance on the Town's wastewater treatment system equipment and processes as per the May 2002 Operations and Maintenance Manual to ensure proper operation with some noted exclusions listed as "Responsibilities of the Town of Jerome" below.
- Take wastewater samples at the Town's wastewater treatment plant during various stages of treatment to determine process effectiveness. Make process control changes to manipulate biological activity to achieve the best possible treatment.
- Read gauges and meters and maintain logs according to schedule developed using the O&M Manual and permit requirements.
- Perform required compliance sampling, arrange for transportation of those samples to a certified laboratory, and submit the required reports to ADEQ for the Town's wastewater treatment facility as well as the Town's water system.
- 24-Hour, 365 days per year emergency on-call assistance via cell phone service with a 2-hour maximum response time.
- All other duties normally associated with the operation and maintenance of a trickling filter/wetlands wastewater treatment system.

Spring Services:

- CWO will assist in the management of the Town's drinking water source (springs).
- CWO personnel will provide service/inspections to the 8 springs along Allen Springs Rd. and the 5 springs in the Walnut area monthly.
- Records of observations and routes into each spring will be maintained. Collection boxes will be cleared of debris routinely. Spring screens will be changed/cleared regularly.
- Flows will be logged where possible and abnormalities noted. Valves along Allen Springs Rd. will be exercised regularly. Photos and notes will document work performed.
- CWO will maintain business automobile liability insurance for our employees with a minimum single limit of \$1,000,000. This will include bodily injury and property damage with respect to any vehicles used by CWO in the performance of their work.
- CWO will maintain Commercial general liability insurance with a minimum single limit of \$1,000,000. This will include bodily injury and property damage liability, contractual liability, products and completed operations coverage.
- CWO will maintain compliance with all applicable Worker's Compensation and Employer's Liability Acts in the State of Arizona.

Responsibilities of Town of Jerome (Town):

- To provide all materials necessary to properly operate and maintain water system and wastewater treatment facilities in accordance with the May 2002 Operations and Maintenance Manual.
- To provide for all costs of required sample analysis fees incurred from a state licensed laboratory.
- To provide all materials necessary to properly operate and maintain wastewater treatment facility and water system in accordance with all federal, state, county and local laws.
- Maintain all components of wastewater collection system and water distribution system.
- Maintain berms, drainage ditches, open areas and roadway for the wastewater treatment plant in good repair as per page 9 of the O&M manual.
- Remove and dispose of sludge accumulations as needed in the reed beds as per page 6 of the O&M.

Purchasing:

- All purchases made on behalf of the Town by CWO shall be billed to the Town at actual cost. All expenditures outside of approved budgets will be submitted to the Town for prior approval.
- Whenever possible, the Town will be billed directly by material/service providers.

Monthly Contract Price: \$ 5150.00 per month

Term:

The term of this agreement will be for the period of May 1, 2026, to November 30, 2027, or until the new WWTP is completed, whichever comes first. The agreement can be extended/renewed if agreed upon by both parties at the end of the term.

Services provided during emergency situations (spring turnouts / repairs etc.) will be billed at \$80.00 per hour. All other services requested by the Town outside of this formal agreement will be billed at \$80.00 per hour.

The compensation for services outlined in this formal agreement shall be billed to the Town monthly with submittals, beginning on the first day of every month for the prior month's services.

This agreement shall supersede all prior agreements between CWO and the Town of Jerome.

Accepted by:
Contract Wastewater Operations, LLC

Accepted by:
Town of Jerome Representative

Henry R. MacVittie, Officer Date

Date

File Attachments for Item:

E. Fiscal Year 2026-2027 Budget Work Session - Continued

Council will continue their discussions regarding the 2026-2027 budget, including a review of an initial draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the 2026-2027 budget.

Report Criteria:

- Includes all accounts
- Includes grand totals
- Includes account notes
- Includes budget notes with general notes and with year ending periods: Future year, 06/26

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
GENERAL FUND					
TAX REVENUE					
10-30-4001	Property Taxes	47,218.16	47,500.00	35,565.53	47,500.00
10-30-4005	City Sales Taxes	1,319,841.90	1,478,750.00	779,019.18	1,480,000.00
10-30-4010	State Sales Taxes	70,766.95	74,000.00	49,120.22	70,000.00
10-30-4030	Vehicle License Tax	42,432.07	40,000.00	30,452.47	40,000.00
10-30-4055	Franchise Fees	18,967.82	17,250.00	12,787.97	17,800.00
Total TAX REVENUE:		1,499,226.90	1,657,500.00	906,945.37	1,655,300.00
LICENSES, PERMITS&OTHER FEES					
10-31-4040	Building Permits	6,811.24	12,000.00	3,492.50	10,000.00
10-31-4041	Planning & Zoning Fees	425.00	3,000.00	1,500.00	3,000.00
10-31-4045	Business Licenses	4,740.00	5,000.00	3,230.00	5,500.00
10-31-4050	Commercial Filming Fees	.00	.00	.00	.00
10-31-4071	Fees-Short Term Rental License	750.00	450.00	.00	300.00
Budget notes:					
STR Rental License Fees					
Total LICENSES, PERMITS&OTHER FEES:		12,726.24	20,450.00	8,222.50	18,800.00
INTERGOVERNMENTAL REVENUE					
10-32-4015	Urban Revenue Share	319,091.88	305,000.00	219,281.43	315,750.00
Budget notes:					
~2026 New Formula with 2-year Lag Time					
Total INTERGOVERNMENTAL REVENUE:		319,091.88	305,000.00	219,281.43	315,750.00
LIBRARY REVENUE					
10-33-4020	Yavapai County for Library	18,171.78	18,150.00	9,977.81	18,750.00
10-33-4070	Rents-Library	10,079.60	10,250.00	6,896.00	10,750.00
10-33-4200	Library Contributions	30.00	2,000.00	2,324.95	2,500.00
Total LIBRARY REVENUE:		28,281.38	30,400.00	19,198.76	32,000.00
POLICE DEPT REVENUE					
10-34-4061	PD Parking Citation Revenue	46,904.25	40,000.00	43,580.00	48,000.00
10-34-4062	PD Revenue From Parking Fund	.00	45,000.00	33,750.00	155,000.00
10-34-4063	Police Smart & Safe AZ Fund	14,076.40	11,000.00	6,366.16	11,000.00
10-34-4064	Police Officer Safety Equip Re	1,692.87	2,000.00	1,086.89	2,000.00
10-34-4065	Police Services	2,805.00	4,500.00	490.00	2,500.00
Total POLICE DEPT REVENUE:		65,478.52	102,500.00	85,273.05	218,500.00
COURT REVENUE					

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-35-4035	Fines and Forfeitures	48,372.29	57,000.00	31,774.06	55,000.00
Budget notes:					
	~2026 Fines & Forfeitures	45000			
	Fines & Forfeitures - Parking Tickets	12000			
	~2027 Fines & Forfeitures	43000			
	Fines & Forfeitures - Parking Tickets	12000			
10-35-4037	Court Security Fund Revenue	8,023.33	10,000.00	5,727.16	9,500.00
Total COURT REVENUE:		56,395.62	67,000.00	37,501.22	64,500.00
RENTAL REVENUE					
10-36-4070	Rents-Town Properties	80,171.98	93,000.00	55,838.08	90,000.00
Budget notes:					
	~2026 Town Hall Rents (bottom floor) goes to 10-33-4070 Property Rents incl Holly Avenue & Main Street				
	~2027 Town Hall Rents (bottom floor) goes to 10-33-4070 Property Rents incl Holly Avenue & Main Street				
10-36-4080	Utility Reimbursements	4,661.56	5,000.00	3,414.82	5,000.00
Total RENTAL REVENUE:		84,833.54	98,000.00	59,252.90	95,000.00
FIRE DEPT REVENUE					
10-37-4053	Fire Dept Services Rev	2,846.75	12,500.00	3,270.66	9,000.00
10-37-4090	Wildland Fire Fees	98,269.56	77,000.00	31,583.16	77,000.00
10-37-4091	Wildlands Wage Reimbursement	93,315.99	75,000.00	24,771.54	63,000.00
10-37-4092	Firewise Wage Reimbursement	.00	.00	.00	.00
Total FIRE DEPT REVENUE:		194,432.30	164,500.00	59,625.36	149,000.00
GENERAL FUND REVENUE					
10-38-4000	Fund Balance Reserves	.00	325,000.00	243,749.97	40,000.00
Budget notes:					
	~2026 Use of Reserve \$325,000				
	~2027 Use of Reserve \$40,000				
10-38-4200	Contributions	.00	.00	.00	.00
10-38-4300	Interest	11,026.29	13,500.00	5,359.82	12,000.00
10-38-4400	Sale of Assets	8,159.77	12,500.00	14,567.74	15,000.00
Budget notes:					
	~2026 Public Surplus/GovDeals				
	~2027 Public Surplus/GovDeals				
10-38-4500	Miscellaneous Revenues	9,278.84	13,000.00	8,799.56	14,000.00
10-38-4510	Ins Dividends,Claims,Reimbursm	.00	10,000.00	.00	10,000.00
Total GENERAL FUND REVENUE:		28,464.90	374,000.00	272,477.09	91,000.00
ADMINISTRATIVE CHARGES					
10-39-4600	Administrative Charges	191,553.00	197,095.00	147,821.22	209,850.00
Budget notes:					
	~2026 Administration Charge from Utilities Funds 181,650				
	Administration Charge from Parking Fund 6,260				
	Administration Charge from HURF Fund 9,185				
	~2027 Administration Charge from Utilities Funds 193,305				
	Administration Charge from Parking Fund 6,656				
	Administration Charge from HURF Fund 9,905				

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-39-4900	Transfers In	39,999.96	.00	.00	.00
Total ADMINISTRATIVE CHARGES:		231,552.96	197,095.00	147,821.22	209,850.00
ADMINISTRATIVE CHARGES					
10-40-4185	Misc Grant Revenue	13,362.06	.00	.00	.00
Total ADMINISTRATIVE CHARGES:		13,362.06	.00	.00	.00
GENERAL GOVT EXPENSES					
10-41-5001	Salaries and Wages	269,730.81	285,000.00	206,950.98	308,533.00
10-41-5005	Accrued Salaries & Wages	.00	.00	.00	.00
10-41-5006	Longevity Bonus	859.00	2,000.00	1,147.00	1,207.00
10-41-5007	Payment in Lieu of Medical Ben	.00	.00	.00	.00
10-41-5010	FICA Match	20,262.60	22,000.00	15,562.99	23,695.00
10-41-5011	Retirement Match	29,554.44	31,000.00	22,540.57	32,813.00
10-41-5012	Health/Life Insurance	67,894.87	67,000.00	57,502.36	72,250.00
10-41-5013	Workers Compensation	1,633.07	1,650.00	935.08	1,650.00
10-41-5014	Unemployment Insurance	256.55	280.00	84.85	280.00
10-41-6101	Accounting and Auditing	25,862.50	24,000.00	17,500.00	26,000.00
10-41-6105	Advertising, Printing, & Publi	2,069.34	4,000.00	917.06	4,000.00
10-41-6110	Contract Services	22,363.55	33,000.00	16,104.21	30,000.00
Budget notes:					
~2026 Contract Services - ArchiveSocial 6,000					
Contract Services - Codification and Web 5,000					
Internet - New Much Higher Rate 22,000					
~2027 Contract Services - ArchiveSocial 5,500					
Contract Services - Codification and Web 4,500					
Internet 20,000					
10-41-6115	Conventions and Seminars	4,045.17	3,250.00	1,933.40	3,250.00
10-41-6116	Training & Education	2,699.32	2,750.00	2,851.91	2,750.00
10-41-6125	Dues, Subs & Memberships	5,867.84	75,000.00	7,704.82	8,500.00
10-41-6126	TPT Collection Fee Exp	.00	.00	.00	.00
10-41-6130	Election expenses	1,016.64	1,000.00	.00	1,000.00
10-41-6145	Fuel	737.53	650.00	524.89	800.00
10-41-6155	Insurance	23,094.87	32,500.00	53,213.59	37,000.00
10-41-6156	Insurance Deductible Exp	.00	.00	.00	.00
10-41-6160	COVID Expenses	.00	.00	.00	.00
10-41-6170	Legal Exp - Gen Gov	15,208.20	13,000.00	13,162.50	15,500.00
10-41-6185	Miscellaneous	6,163.20	6,000.00	1,902.14	5,000.00
10-41-6186	Bank Fees - Gen Admin	2,056.42	2,000.00	1,484.94	2,000.00
10-41-6188	Bank Fees / Merch Svcs	2,496.83	3,500.00	2,289.22	3,350.00
10-41-6190	Office Supplies	8,599.00	8,500.00	8,633.04	9,250.00
10-41-6191	Copier & Equip Lease Expense	4,755.21	6,000.00	3,316.43	5,750.00
10-41-6192	Software Support Exp - GG	29,217.57	29,000.00	29,061.34	31,500.00
Budget notes:					
~2026 Caselle					
4D IT					
Yavapai County Internet					
~2027 Caselle					
4D IT					
Yavapai County Internet					
10-41-6193	Computer Hardware & Service	2,700.38	3,500.00	7,493.90	3,500.00
10-41-6195	Operating Supplies - Gen Gov	1,188.06	1,500.00	1,554.27	1,750.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-41-6200	Postage	4,442.16	4,250.00	2,861.04	4,250.00
10-41-6220	Rep and Maint - Vehicles	2,082.92	2,000.00	1,887.90	2,000.00
10-41-6245	Shuttle Expenses	4,517.43	3,500.00	1,809.57	3,000.00
10-41-6250	Small Tools and Equipment	89.00	7,500.00	.00	4,585.00

Budget notes:

~2027 Town Hall Security Enhancements

10-41-6265	Telephone	2,703.73	2,800.00	1,887.50	2,750.00
10-41-6275	Travel	271.68	1,500.00	483.15	1,500.00
10-41-6285	Tourism 1% Bed Tax	10,466.67	11,000.00	533.00	11,000.00
10-41-6286	Community Health	.00	750.00	.00	1,000.00
10-41-6287	Allowance for preservation of	.00	.00	.00	.00
10-41-6288	Outside Agency Request	.00	1,500.00	.00	1,500.00

Budget notes:

~2027 FVR \$1,500

10-41-6290	Bad Debt Expense	.00	.00	.00	.00
10-41-7025	Capital outlay - UTV	.00	.00	.00	.00
10-41-9500	Transfers Out	676,387.96	210,000.00	157,500.00	170,000.00

Budget notes:

~2026 Transfer to Utilities Fund - Water 100,000
 Transfer to Utilities Fund - Sanitation 70,000
 Transfer to Sewer Fund 40,000
 ~2027 Transfer to Sewer Fund 80,000
 Transfer to Utilities Fund - Sanitation 90,000

Total GENERAL GOVT EXPENSES:		1,251,294.52	902,880.00	641,333.65	832,913.00
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MAGISTRATE COURT EXPENSES

10-42-5001	Salaries and Wages	59,973.99	68,000.00	50,873.27	79,000.00
10-42-5005	Accrued Salaries & Wages	.00	.00	.00	.00
10-42-5006	Longevity Bonus	70.00	290.00	80.00	90.00
10-42-5010	FICA and Medicare	4,501.91	5,200.00	3,870.29	6,070.00
10-42-5011	Retirement	6,570.68	4,400.00	3,102.99	4,400.00
10-42-5012	Health/Life Insurance	12,991.50	18,750.00	.00	.00
10-42-5013	Worker's Compensation	210.29	230.00	134.18	260.00
10-42-5014	Unemployment	48.10	100.00	50.20	115.00
10-42-6037	Court Security Fund Expenses	709.64	7,000.00	1,355.28	7,000.00

Budget notes:

Monthly Service Fees/ Dedicated Court Officer

10-42-6101	Accounting and Auditing	6,000.00	6,000.00	.00	6,000.00
10-42-6110	Contract Services	18,081.04	10,500.00	8,319.23	10,500.00
10-42-6115	Conventions and Seminars	.00	400.00	275.00	600.00
10-42-6116	Training & Education	475.00	500.00	395.00	600.00
10-42-6125	Dues and Subscriptions	544.49	300.00	464.25	600.00
10-42-6185	Miscellaneous	214.49	200.00	154.80	200.00
10-42-6190	Office Supplies	165.84	200.00	259.37	200.00
10-42-6191	Copier & Equip Lease Exp	3,677.08	3,750.00	3,769.01	4,500.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-42-6195	Operating Supplies - Court	.00	200.00	311.82	500.00
10-42-6265	Telephone	907.08	900.00	661.38	750.00
10-42-6275	Travel	.00	750.00	.00	500.00
Total MAGISTRATE COURT EXPENSES:		115,141.13	127,670.00	74,076.07	121,885.00

POLICE DEPT EXPENSES

10-43-5001	Salaries and Wages	422,482.04	440,000.00	334,424.02	468,000.00
10-43-5005	Accrued Salaries & Wages	.00	.00	.00	.00
10-43-5006	Longevity Bonus	1,845.00	1,750.00	1,109.00	1,925.00
10-43-5010	FICA and Medicare	31,763.49	34,750.00	25,395.75	35,975.00
10-43-5011	Retirement	62,687.27	60,000.00	53,110.25	57,000.00

Budget notes:

- ~2026 Includes \$10K-\$15K for PSPRS Shortage
- ~2027 Includes \$10K-\$15K for PSPRS Shortage

10-43-5012	Health Insurance	69,423.50	70,000.00	50,466.10	60,000.00
10-43-5013	Worker's Compensation	31,526.18	31,000.00	18,948.42	32,000.00
10-43-5014	Unemployment	131.04	600.00	158.26	515.00
10-43-5020	Payroll Adjustment-Police	.00	.00	.00	.00
10-43-6105	Advertising, Printing, & Publi	264.05	300.00	229.38	300.00
10-43-6110	Contract Services	1,090.00	1,250.00	545.00	1,250.00
10-43-6116	Training & Education	3,757.59	4,000.00	4,880.58	4,000.00
10-43-6120	Dispatch Fees	47,123.84	50,000.00	36,917.82	51,000.00
10-43-6125	Dues and Subscriptions	3,791.71	2,000.00	3,165.66	3,000.00
10-43-6145	Fuel	11,886.72	12,000.00	7,012.25	12,000.00
10-43-6172	Prosecutor Exp	24,025.00	24,000.00	18,000.00	24,000.00
10-43-6185	Miscellaneous	748.12	500.00	505.79	550.00
10-43-6192	Software Service & Support	12,291.52	11,000.00	10,630.18	13,000.00
10-43-6193	Computer Hardware & Service	5,592.27	5,500.00	3,741.52	5,500.00
10-43-6195	Operating Supplies - Police	2,817.27	2,000.00	1,217.52	2,000.00
10-43-6200	Postage	165.68	200.00	103.84	200.00
10-43-6220	Rep and Maint - Vehicles	8,552.15	9,000.00	8,427.84	9,000.00
10-43-6225	Rep and Maint - Equipment	3,902.28	2,750.00	3,347.80	2,500.00
10-43-6234	Police Officer Safety Equip Ex	716.22	2,250.00	2,911.39	2,750.00
10-43-6250	Small Tools and Equipment	2,946.74	3,000.00	2,057.31	2,750.00
10-43-6265	Telephone	7,687.27	7,000.00	5,546.67	7,250.00
10-43-6280	Uniforms	3,717.23	3,500.00	3,720.83	4,000.00
10-43-7025	Vehicles, Cap Outlay, Police	37,415.50	21,000.00	5,055.36	21,000.00
10-43-8040	Lease Payments	.00	.00	.00	.00
Total POLICE DEPT EXPENSES:		798,349.68	799,350.00	601,628.54	821,465.00

FIRE DEPT EXPENSES

10-44-5001	Salaries and Wages	239,311.06	363,000.00	196,295.38	283,000.00
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Budget notes:

- ~2026 Allowance for Weekend Staffing \$17,500
Includes 2 Firewise Employees
- ~2027 Allowance for Weekend Staffing \$17,500
Includes 4 Full Time Firefighters

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-44-5002	Wildland Personnel	76,276.81	33,000.00	16,032.37	39,000.00
10-44-5003	Volunteer-Employee Per Call Pe	24,618.52	19,000.00	9,157.50	17,000.00
10-44-5004	Firewise Personnel	.00	.00	.00	.00
10-44-5005	Accrued Salaries & Wages	.00	.00	.00	.00
10-44-5006	Longevity Bonus	1,232.00	1,480.00	258.00	510.00
10-44-5007	Payment in Lieu of Benefits	7,315.88	8,000.00	5,346.22	.00
10-44-5010	FICA and Medicare	26,287.26	29,500.00	17,469.95	18,565.00
10-44-5011	Retirement	29,435.98	36,000.00	21,843.02	22,000.00
10-44-5012	Health Insurance	47,813.93	78,000.00	35,507.79	52,000.00
10-44-5013	Worker's Compensation	23,976.47	29,250.00	12,602.44	19,800.00
10-44-5014	Unemployment	116.34	665.00	55.19	505.00
10-44-5015	Retirement - Volunteer Contrib	15,000.00	.00	.00	15,000.00

Budget notes:

transfer to 40-60-4250

10-44-5020	Payroll Adjustment-Fire	.00	.00	.00	.00
10-44-6110	Contract Services	.00	.00	.00	.00
10-44-6116	Training & Education	13,490.18	7,000.00	2,080.80	7,000.00
10-44-6120	Dispatch Fees	8,084.04	8,800.00	7,111.35	8,800.00
10-44-6125	Dues and Subscriptions	1,057.44	750.00	575.90	750.00
10-44-6145	Fuel	5,223.42	6,800.00	2,824.38	5,500.00
10-44-6170	Legal Exp - Fire	400.00	750.00	750.00	1,500.00
10-44-6180	Medical Expenses	115.00	850.00	.00	1,000.00
10-44-6181	Medical Supplies Exp	4,889.88	4,000.00	1,362.95	4,000.00
10-44-6185	Miscellaneous	401.64	1,250.00	388.93	1,000.00
10-44-6192	Software Service & Support	4,309.24	3,000.00	4,054.07	4,250.00
10-44-6193	Computer Hardware and Service	1,484.37	2,000.00	1,335.72	2,000.00
10-44-6195	Operating Supplies - Fire Dept	906.35	1,500.00	103.50	1,000.00
10-44-6220	Rep and Maint - Vehicles	20,483.73	12,500.00	6,215.22	12,000.00
10-44-6225	Rep and Maint - Equipment	3,501.04	3,000.00	.00	3,000.00
10-44-6250	Small Tools and Equipment	14,627.61	9,200.00	5,948.02	9,000.00
10-44-6265	Telephone	6,902.42	3,750.00	4,259.94	6,000.00
10-44-6270	Training Center Assessment	2,692.00	2,750.00	2,692.00	6,000.00

Budget notes:

~2027 Fire Chief

10-44-6276	Miscellaneous Wildland	17,401.91	10,000.00	.00	10,000.00
10-44-6285	Utilities	.00	.00	.00	.00

Total FIRE DEPT EXPENSES:

		<u>597,354.52</u>	<u>675,795.00</u>	<u>354,270.64</u>	<u>550,180.00</u>
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LIBRARY EXPENSES

10-45-5001	Salaries and Wages	85,516.72	93,500.00	64,445.80	101,000.00
10-45-5005	Accrued Salaries & Wages	.00	.00	.00	.00
10-45-5006	Longevity Bonus	628.00	725.00	608.00	760.00
10-45-5007	Library Benefit Stipend	7,144.28	7,389.00	5,220.82	7,215.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-45-5010	FICA and Medicare	7,130.11	7,750.00	5,351.30	8,750.00
10-45-5011	Retirement	6,879.36	7,750.00	5,266.08	8,500.00
10-45-5012	Health Insurance	556.66	650.00	408.12	575.00
10-45-5013	Worker's Compensation	349.23	380.00	196.72	455.00
10-45-5014	Unemployment	57.27	250.00	38.61	280.00
10-45-6110	Contract Services	1,451.16	1,750.00	3,212.02	3,000.00
10-45-6125	County Membership Dues	.00	1,800.00	1,817.43	1,875.00
10-45-6185	Miscellaneous	47.70	250.00	50.00	250.00
10-45-6190	Office Supplies	569.03	400.00	.00	400.00
10-45-6195	Operating Supplies - Library	5,126.70	4,750.00	2,985.51	4,750.00
10-45-6205	Print and Non-Print Materials	2,727.57	2,750.00	961.78	2,500.00
10-45-6225	Rep and Maint - Equipment	200.00	200.00	.00	200.00
10-45-6250	Small Tools and Equipment	1,278.17	1,000.00	974.03	750.00
10-45-6265	Telephone	743.33	1,000.00	591.32	1,000.00
10-45-6266	E-Rate Exp	525.00	700.00	620.00	750.00
Total LIBRARY EXPENSES:		120,930.29	132,994.00	92,747.54	143,010.00

PLANNING & ZONING EXP

10-46-5001	Salaries and Wages	61,760.30	70,000.00	47,350.44	76,975.00
10-46-5005	Accrued Salaries & Wages	.00	.00	.00	.00
10-46-5006	Longevity Bonus	388.00	425.00	248.00	428.00
10-46-5007	Health Benefit Stipend	.00	.00	.00	.00
10-46-5010	FICA and Medicare	4,701.86	5,500.00	3,575.61	5,900.00
10-46-5011	Retirement	5,325.69	6,750.00	4,136.68	7,050.00
10-46-5012	Health Insurance	12,206.48	10,000.00	9,108.79	10,000.00
10-46-5013	Worker's Compensation	481.02	600.00	260.77	695.00
10-46-5014	Unemployment	31.61	126.00	31.31	112.00
10-46-6105	Advertising, Printing, & Publi	.00	100.00	.00	150.00
10-46-6110	Contract Services	100.00	.00	.00	100.00
10-46-6115	Conventions and Seminars	.00	.00	.00	.00
10-46-6116	Training and Education	.00	1,000.00	.00	1,000.00
10-46-6170	Legal Exp - P&Z	2,435.00	12,000.00	7,650.00	10,500.00
10-46-6175	Map Upgrades / Copies	.00	.00	.00	.00
10-46-6185	Miscellaneous	531.62	20,000.00	50.00	7,500.00

Budget notes:

~2027 Large Format Scanning / Printing
Zoning Ordinance

10-46-6192	Software Maintenance & Support	5,240.56	2,500.00	4,178.88	4,750.00
10-46-6195	Operating Supplies	.00	.00	.00	.00
10-46-6250	Small Tools and Equipment	100.00	.00	.00	100.00
10-46-6265	Telephone	1,073.20	600.00	702.58	850.00
10-46-6275	Travel	.00	250.00	.00	250.00
10-46-6310	Historic Preservation Exp	1,000.00	4,000.00	.00	3,000.00
Total PLANNING & ZONING EXP:		95,375.34	133,851.00	77,293.06	129,360.00

PARKS EXPENSES

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-47-5001	Salaries and Wages	7,347.57	7,750.00	6,200.63	9,100.00
10-47-5005	Accrued Wages	.00	.00	.00	.00
10-47-5006	Longevity Bonus	32.77	40.00	19.87	40.00
10-47-5010	FICA and Medicare	547.88	600.00	444.46	695.00
10-47-5011	Retirement	760.28	1,000.00	620.01	1,100.00
10-47-5012	Health Insurance	2,308.51	2,300.00	2,247.96	2,300.00
10-47-5013	Worker's Compensation	380.61	400.00	229.83	450.00
10-47-5014	Unemployment	2.26	10.00	3.30	10.00
10-47-6145	Fuel	718.53	800.00	585.92	800.00
10-47-6170	Legal	.00	250.00	250.00	500.00
10-47-6185	Miscellaneous	14.11	250.00	50.00	250.00
10-47-6192	Software Service & Support	.00	200.00	.00	500.00
10-47-6195	Operating Supplies - Parks	502.43	500.00	94.86	250.00
10-47-6215	Rep and Maint - Building	.00	200.00	.00	200.00
10-47-6220	Rep and Maint - Vehicles	2,111.41	2,500.00	1,778.63	2,500.00
10-47-6225	Rep and Maint - Equipment	707.65	800.00	656.18	850.00

Budget notes:

~2027 Upper Park Grass

10-47-6230	Rep and Maint - Infrastructure	.00	750.00	.00	1,000.00
10-47-6250	Small Tools and Equipment	225.96	750.00	99.12	550.00
10-47-6280	Uniform Exp Parks	431.66	450.00	347.40	550.00
10-47-6285	Utilities	3,286.91	2,900.00	2,205.04	3,000.00
10-47-8040	Lease Payments	.00	.00	.00	.00

Total PARKS EXPENSES:

19,378.54	22,450.00	15,833.21	24,645.00
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PROPERTIES EXPENSES

10-48-5001	Salaries and Wages	45,486.42	50,000.00	37,044.46	56,000.00
10-48-5005	Accrued Wages	.00	.00	.00	.00
10-48-5006	Longevity Bonus	202.87	230.00	123.01	225.00
10-48-5010	FICA and Medicare	3,391.86	3,750.00	2,752.79	4,310.00
10-48-5011	Retirement	4,706.81	5,800.00	3,839.22	6,760.00
10-48-5012	Health Insurance	14,291.37	14,000.00	13,920.35	14,000.00
10-48-5013	Worker's Compensation	2,270.01	2,300.00	1,397.70	2,500.00
10-48-5014	Unemployment	13.81	50.00	20.47	47.00
10-48-6110	Contract Services	10,047.83	10,500.00	5,942.63	10,500.00
10-48-6140	Engineering Fees	8,191.50	7,500.00	.00	5,500.00
10-48-6145	Fuel	1,754.68	1,500.00	1,364.68	1,750.00
10-48-6170	Legal Services	48.59	.00	.00	.00
10-48-6185	Miscellaneous	2,013.41	1,250.00	1,043.02	1,250.00
10-48-6192	Software Service & Support	43.92	75.00	.00	1,000.00
10-48-6195	Operating Supplies - Propertie	957.10	2,000.00	177.76	1,000.00

Budget notes:

See Quote

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
10-48-6215	R&M Building - Properties	56,265.30	50,000.00	30,737.49	50,000.00
Budget notes:					
~2026 Rep and Maint - Buildings (routine)-5 yr window plan 15,000.00					
Rep and Maint - Buildings (special)-File Room or Chimney 25,000.00					
Town Hall Furnace - Moyer Quote 10,000					
~2027 Rep and Maint - Buildings (routine)-5 yr window plan 15,000.00					
Rep and Maint - Buildings (special)-File Room or Chimney 25,000.00					
10-48-6220	Rep and Maint - Vehicles	2,897.02	2,750.00	2,974.22	2,750.00
10-48-6225	Rep and Maint - Equipment	1,221.39	1,100.00	912.40	1,100.00
10-48-6230	Rep and Maint - Infrastructure	20,598.67	19,000.00	6,659.10	17,500.00
10-48-6250	Small Tools and Equipment	1,526.77	1,500.00	966.58	1,500.00
10-48-6280	Uniform Exp Properties	374.79	375.00	347.41	550.00
10-48-6285	Utilities	52,296.68	47,500.00	35,512.71	48,000.00
10-48-8040	Lease Payments	.00	275.00	.00	.00
Total PROPERTIES EXPENSES:		228,600.80	221,455.00	145,736.00	226,242.00
GENERAL FUND Revenue Total:		2,533,846.30	3,016,445.00	1,815,598.90	2,849,700.00
GENERAL FUND Expenditure Total:		3,226,424.82	3,016,445.00	2,002,918.71	2,849,700.00
Total GENERAL FUND:		692,578.52-	.00	187,319.81-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
UTILITY FUND					
WATER REVENUE					
20-50-4010	Fund Balance Reserves	.00	94,000.00	70,499.97	100,000.00
20-50-4050	Connection Fees	.00	.00	.00	.00
20-50-4085	Water Usage Fees	188,028.67	201,000.00	130,441.49	232,000.00
20-50-4100	Water Connection Fees	.00	5,000.00	.00	5,000.00
20-50-4105	Capital Grants	.00	.00	.00	.00
20-50-4200	Contributions	.00	.00	.00	.00
20-50-4500	Miscellaneous	1,309.16	1,750.00	1,323.66	1,750.00
20-50-4900	Transfers In	21,465.49	145,000.00	108,749.98	100,000.00
Budget notes:					
~2026 From Parking \$45,000					
From General \$100,000					
~2027 From Parking 100,000					
Total WATER REVENUE:		210,803.32	446,750.00	311,015.10	438,750.00

WATER EXPENDITURES					
20-50-5001	Salaries and Wages	80,231.36	84,000.00	64,885.11	99,360.00
20-50-5005	Accrued Salaries & Wages	494.53	.00	.00	.00
20-50-5006	Longevity Bonus	357.83	375.00	216.97	390.00
20-50-5010	FICA and Medicare	5,982.97	6,300.00	4,855.69	7,600.00
20-50-5011	Retirement	8,302.29	10,000.00	6,772.06	11,950.00
20-50-5012	Health Insurance	25,207.24	24,000.00	24,553.11	25,250.00
20-50-5013	Worker's Compensation	4,817.74	4,600.00	2,858.79	5,600.00
20-50-5014	Unemployment	24.36	100.00	36.09	100.00
20-50-6105	Advertising, Printing, & Publi	.00	.00	.00	.00
20-50-6110	Contract Services	12,690.00	16,000.00	8,200.00	16,000.00
20-50-6116	Training and Education	500.00	500.00	240.00	500.00
20-50-6120	Depreciation Expenses	74,356.00	.00	.00	.00
20-50-6135	Permit Fee Exp - Water	429.44	1,250.00	99.76	1,250.00
20-50-6140	Engineering Fees	9,490.00	7,000.00	2,705.00	7,000.00
20-50-6145	Fuel	2,966.47	3,250.00	1,576.21	3,250.00
20-50-6155	Insurance	7,262.10	14,000.00	18,647.70	17,500.00
20-50-6170	Legal Exp - Water	175.00	10,000.00	2,775.00	8,500.00
20-50-6185	Miscellaneous	1,557.95	1,750.00	1,750.10	1,750.00
20-50-6192	Software Support Exp - Water	6,987.38	7,500.00	9,631.71	10,465.00
20-50-6195	Operating Supplies - Water	5,694.17	5,000.00	7,519.93	7,750.00
20-50-6215	R&M Building - Water	.00	500.00	.00	500.00
20-50-6220	Rep and Maint - Vehicles	2,539.97	3,000.00	2,353.11	3,100.00
20-50-6225	Rep and Maint - Equipment	1,913.87	2,000.00	721.20	1,500.00
20-50-6230	Rep and Maint - Infrastructure	22,862.12	175,000.00	11,177.99	130,000.00
Budget notes:					
~2026 Deception Water Line		125,000.00			
Walnut Springs Tank		50,000.00			
~2027 Walnut Springs Tank		60,000			
Mescal Canyon/Verde Central Syphon		70,000			
20-50-6232	Springs Security Exp	1,309.19	6,000.00	5,699.43	10,000.00
20-50-6240	Service Tests/System Testing	438.00	750.00	561.00	850.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
20-50-6250	Small Tools and Equipment	306.69	2,000.00	1,103.78	2,000.00
20-50-6271	DWR Fee	.00	1,000.00	.00	1,000.00
20-50-6280	Uniform Exp Water	341.64	450.00	457.83	575.00
20-50-6285	Utilities Exp - Water	503.84	550.00	333.23	575.00
20-50-6290	Administrative Charge	59,016.00	60,550.00	45,412.47	64,435.00
20-50-8040	Lease Payments	.00	.00	.00	.00
20-50-8041	Vehicle Purchase-Water	.00	.00	.00	.00
Total WATER EXPENDITURES:		336,758.15	447,425.00	225,143.27	438,750.00

SEWER REVENUE

20-51-4050	Connection Fees	.00	5,500.00	.00	.00
20-51-4085	Sewer Usage Fees	195,771.33	200,000.00	138,159.27	239,000.00
20-51-4300	Interest and Investment Earnin	30,275.44	.00	.00	.00
20-51-4900	Transfers In	223,378.72	80,000.00	62,499.98	80,000.00

Budget notes:

~2026 From Parking \$40,000.00
From General \$40,000.00
~2027 From General Fund \$80,000.00

Total SEWER REVENUE:		449,425.49	285,500.00	200,659.25	319,000.00
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SEWER EXPENDITURES

20-51-5001	Salaries and Wages	43,508.91	47,000.00	35,186.06	54,000.00
20-51-5005	Accrued Salaries & Wages	268.03	.00	.00	.00
20-51-5006	Longevity Bonus	194.03	240.00	117.65	220.00
20-51-5010	FICA and Medicare	3,244.53	3,750.00	2,633.19	4,250.00
20-51-5011	Retirement	4,502.33	5,500.00	3,672.34	6,500.00
20-51-5012	Health Insurance	13,670.28	14,000.00	13,315.21	14,000.00
20-51-5013	Worker's Compensation	2,525.66	2,850.00	1,517.92	2,850.00
20-51-5014	Unemployment	13.20	50.00	19.56	45.00
20-51-6110	Contract Services	41,070.00	48,750.00	26,600.00	51,000.00

Budget notes:

~2027 CWO Increase

20-51-6120	Depreciation Expense	20,697.00	.00	.00	.00
20-51-6135	Permit Fee Exp - Sewer	2,968.94	2,950.00	18,688.21	3,500.00
20-51-6140	Engineering Fees	13,906.50	14,000.00	3,429.00	14,000.00
20-51-6145	Fuel	1,343.08	2,000.00	606.87	2,000.00
20-51-6155	Insurance	7,262.10	14,000.00	24,110.85	20,000.00
20-51-6170	Legal Exp - Sewer	75,000.00	1,500.00	.00	7,500.00
20-51-6185	Miscellaneous	1,653.44	2,000.00	746.10	2,000.00
20-51-6186	Bank Fees - Sewer Accts	.00	.00	.00	.00
20-51-6192	Software Support Exp - Sewer	7,299.98	7,500.00	5,931.71	8,250.00
20-51-6195	Operating Supplies - Sewer	8,547.90	12,500.00	6,849.34	12,500.00
20-51-6215	R&M Building - Sewer	190.64	.00	.00	.00
20-51-6220	Rep and Maint - Vehicles	2,660.73	3,000.00	1,862.65	3,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
20-51-6225	Rep and Maint - Equipment	684.59	600.00	656.18	650.00
20-51-6230	Rep and Maint - Infrastructure	4,090.61	32,000.00	5,160.87	32,000.00
Budget notes:					
	~2026 Rep and Maint - Infrastructure	20,000.00			
	Rep and Maint - Infrastructure (jetter)	7,000.00			
20-51-6240	Service Tests/System Testing	9,700.12	10,500.00	12,733.00	11,750.00
20-51-6250	Small Tools & Equipment (under	1,276.70	1,500.00	1,038.46	1,500.00
20-51-6280	Uniform Exp Sewer	448.56	450.00	387.60	550.00
20-51-6285	Utilities	2,455.40	2,750.00	1,363.58	2,500.00
20-51-6290	Administrative Charge	59,016.00	60,550.00	45,412.47	64,435.00
20-51-8020	Sewer Interest Expense	80,678.05	.00	.00	.00
20-51-8040	Lease Payments	.00	.00	.00	.00

Total SEWER EXPENDITURES:

408,877.31 289,940.00 212,038.82 319,000.00

SANITATION REVENUE

20-52-4085	Sanitation Usage Fees	175,334.40	190,000.00	110,900.92	190,505.00
20-52-4500	Miscellaneous	.00	2,000.00	.00	.00
20-52-4900	Transfers In	65,000.04	70,000.00	46,666.67	125,000.00

Budget notes:

~2027 From General Fund 90,000
From Parking Fund 35,000

Total SANITATION REVENUE:

240,334.44 262,000.00 157,567.59 315,505.00

SANITATION EXPENDITURES

20-52-5001	Salaries and Wages	69,223.11	71,500.00	55,978.23	86,000.00
20-52-5005	Accrued Salaries & Wages	426.18	.00	.00	.00
20-52-5006	Longevity Bonus	308.70	380.00	187.18	345.00
20-52-5010	FICA and Medicare	5,162.10	5,750.00	4,189.17	6,750.00
20-52-5011	Retirement	7,163.15	9,000.00	5,842.40	10,300.00
20-52-5012	Health Insurance	21,748.82	22,500.00	21,183.17	21,500.00
20-52-5013	Worker's Compensation	7,213.45	6,500.00	4,361.68	7,950.00
20-52-5014	Unemployment	21.02	75.00	31.11	75.00
20-52-6111	Recycling Contract Exp	2,530.00	1,800.00	2,185.00	2,900.00
20-52-6116	Training & Education	95.00	200.00	.00	250.00
20-52-6120	Depreciation Expense	276.00	.00	.00	.00
20-52-6142	Equipment Rentals	.00	1,000.00	.00	1,000.00
20-52-6145	Fuel	4,354.34	6,000.00	3,216.65	6,000.00
20-52-6155	Insurance	7,262.10	14,500.00	17,184.55	14,000.00
20-52-6165	Landfill Tipping Fees	21,473.43	21,000.00	14,558.05	26,000.00
20-52-6185	Miscellaneous	2,254.51	8,000.00	5,536.93	8,000.00

Budget notes:

~2027 New Dumpster - \$8,000

20-52-6192	Software Support Exp - Trash	5,649.61	5,930.00	4,688.08	6,500.00
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Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
20-52-6195	Operating Supplies - Trash	379.02	500.00	400.83	600.00
20-52-6220	Rep and Maint - Vehicles	8,402.36	9,000.00	9,682.24	9,500.00
20-52-6225	Rep and Maint - Equipment	684.59	600.00	860.94	600.00
20-52-6230	R&M Trash - Infrastructure	35.13	250.00	166.73	250.00
20-52-6250	Small Tools and Equipment	1,368.86	1,500.00	1,846.55	2,000.00
20-52-6280	Uniform Exp Trash	341.69	350.00	347.42	550.00
20-52-6290	Administrative Charge	59,016.00	60,550.00	45,412.47	64,435.00
20-52-8040	Debt Service	.00	.00	.00	30,000.00
20-52-9500	Transfers Out	10,000.00	10,000.00	.00	10,000.00
Budget notes: New Garbage Truck					
Total SANITATION EXPENDITURES:		235,389.17	256,885.00	197,859.38	315,505.00
UTILITY FUND Revenue Total:		900,563.25	994,250.00	669,241.94	1,073,255.00
UTILITY FUND Expenditure Total:		981,024.63	994,250.00	635,041.47	1,073,255.00
Total UTILITY FUND:		80,461.38-	.00	34,200.47	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
HURF FUND					
HURF REVENUE					
30-30-4010	HURF Fund Balance Reserve	.00	7,350.00	.00	10,000.00
30-30-4020	HURF Revenue	48,973.49	48,750.00	43,436.04	46,750.00
30-30-4300	Interest and Investment Earnin	3,906.44	3,000.00	2,539.27	3,250.00
30-30-4900	Transfers In	189,999.96	110,000.00	85,833.37	110,000.00
Budget notes:					
~2026 From Parking \$110,000.00					
~2027 From Parking \$110,000					
Total HURF REVENUE:		242,879.89	169,100.00	131,808.68	170,000.00
HURF EXPENDITURE					
30-30-5001	Salaries and Wages	62,626.45	38,000.00	49,207.15	45,500.00
30-30-5005	Accrued Salaries & Wages	.00	.00	.00	.00
30-30-5006	Longevity Bonus	438.80	200.00	384.32	450.00
30-30-5010	FICA and Medicare	4,741.42	3,000.00	3,716.89	3,500.00
30-30-5011	Retirement	3,800.94	4,750.00	3,100.31	5,500.00
30-30-5012	Health Insurance	11,539.82	11,500.00	11,239.87	11,250.00
30-30-5013	Worker's Compensation	2,437.22	1,900.00	1,509.83	2,250.00
30-30-5014	Unemployment	30.44	40.00	28.16	37.00
30-30-6140	Engineering Fees	.00	2,500.00	.00	2,500.00
30-30-6142	Equipment Rentals	.00	1,000.00	.00	1,000.00
30-30-6145	Fuel	1,623.15	1,500.00	901.83	1,500.00
30-30-6155	Insurance	4,841.40	10,500.00	12,431.80	12,500.00
30-30-6160	COVID Expenses - Portajohns	.00	.00	.00	.00
30-30-6185	Miscellaneous	756.56	1,000.00	329.39	1,000.00
30-30-6192	Software Service & Support	1,342.74	1,575.00	1,286.34	1,650.00
30-30-6195	Operating Supplies - HURF	128.06	500.00	94.87	500.00
30-30-6210	Public Restroom Supplies	7,790.56	4,000.00	6,012.27	7,250.00
30-30-6215	Repair & Maintenance - Buildin	.00	500.00	10.00	500.00
30-30-6220	Rep and Maint - Vehicles	2,134.43	1,900.00	1,878.53	3,000.00
30-30-6225	Rep and Maint - Equipment	787.83	1,000.00	807.20	1,000.00
30-30-6230	Rep and Maint - Infrastructure	88,421.48	45,000.00	27,976.76	30,000.00
Budget notes:					
~2026 First Section of County Rd Repair & Maintenance - Street Patching 35,000					
~2027 Hull Parking 20,000 Street Patching 10,000					
30-30-6250	Small Tools and Equipment	242.04	10,000.00	15,283.94	10,158.00
30-30-6255	Street Lights	14,794.66	14,250.00	11,024.18	14,500.00
30-30-6260	Street Supplies	1,927.71	4,750.00	648.99	4,000.00
30-30-6280	Uniform Exp - HURF	449.82	550.00	371.60	550.00
30-30-6290	Administrative Charge	8,754.96	9,185.00	6,888.78	9,905.00
30-30-7000	Capital outlay - Public restro	.00	.00	.00	.00
30-30-8040	Lease Payments	.00	.00	.00	.00
Total HURF EXPENDITURE:		219,610.49	169,100.00	155,133.01	170,000.00
HURF FUND Revenue Total:		242,879.89	169,100.00	131,808.68	170,000.00
HURF FUND Expenditure Total:		219,610.49	169,100.00	155,133.01	170,000.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
Total HURF FUND:		23,269.40	.00	23,324.33-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
PARKING FUND					
PARKING FUND REVENUE					
35-35-4042	Parking Kiosk Revenue	392,719.82	386,000.00	370,020.15	534,000.00
35-35-4043	Allowance for Additional Kiosk	.00	.00	.00	.00
Total PARKING FUND REVENUE:		392,719.82	386,000.00	370,020.15	534,000.00
PARKING FUND EXPENDITURE					
35-35-5001	Salaries and Wages	35,241.36	40,000.00	30,027.90	42,000.00
35-35-5005	Accrued Salaries & Wages	.00	.00	.00	.00
35-35-5006	Longevity Bonus	100.00	200.00	220.00	244.00
35-35-5010	FICA Match	2,703.65	2,800.00	2,313.95	3,050.00
35-35-5013	Worker's Compensation	1,105.73	950.00	669.96	950.00
35-35-5014	Unemployment	45.23	125.00	25.76	125.00
35-35-6145	Fuel	650.23	1,000.00	459.42	1,250.00
35-35-6185	Miscellaneous	742.45	1,000.00	1,676.10	1,250.00
35-35-6186	Bank Charges	180.30	100.00	63.52	125.00
35-35-6188	Credit Card Processing Fees	39,695.40	29,815.00	26,164.03	30,150.00
35-35-6192	Software Service and Support	16,354.88	22,000.00	14,679.42	24,000.00
Budget notes:					
~2027 Software Maintenance and Support (Kiosks)		10,000.00			
Software Maintenance and Support (admin)		17,500.00			
35-35-6195	Operating Supplies	2,060.80	3,000.00	1,622.80	3,000.00
35-35-6265	Telephone	4,872.96	6,750.00	275.18	1,200.00
35-35-6290	Administrative Charge	5,750.04	6,260.00	4,695.03	6,656.00
35-35-7000	Capital Outlay	.00	20,000.00	19,506.66	20,000.00
35-35-8041	Allowance for additional capit	.00	12,000.00	14,341.44	.00
35-35-9500	Transfers Out	231,999.96	240,000.00	180,000.00	400,000.00
Budget notes:					
~2026 Transfer to General Budget (public safety)		45,000.00			
Transfer to HURF Budget		110,000.00			
Transfer to Water Budget		45,000.00			
Transfer to Sewer Budget		40,000.00			
~2027 Transfer to General Budget (public safety)		155,000.00			
Transfer to HURF Budget		110,000.00			
Transfer to Sanitation Budget		35,000.00			
Transfer to Water Budget		100,000.00			
Total PARKING FUND EXPENDITURE:		341,502.99	386,000.00	296,741.17	534,000.00
PARKING FUND Revenue Total:		392,719.82	386,000.00	370,020.15	534,000.00
PARKING FUND Expenditure Total:		341,502.99	386,000.00	296,741.17	534,000.00
Total PARKING FUND:		51,216.83	.00	73,278.98	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
FIRE DEPT PENSION & RETIREMENT					
FIRE DEPT P&R REVENUE					
40-60-4250	Town contribution	15,000.00	15,000.00	.00	15,000.00
40-60-4255	State Pension Contribution	4,182.33	2,750.00	.00	2,750.00
40-60-4256	Retirement Rev FD P&R	.00	10,000.00	116,115.12	15,000.00
40-60-4300	Interest and Investment Earnin	10,096.38	.00	.00	.00
40-60-4306	Change in Fair Val of Investme	15,209.51	.00	.00	.00
Total FIRE DEPT P&R REVENUE:		<u>44,488.22</u>	<u>27,750.00</u>	<u>116,115.12</u>	<u>32,750.00</u>
FIRE DEPT P&R EXPENDITURE					
40-60-6110	Contract Services	3,033.93	.00	.00	.00
40-60-6235	Retirement Exp FD P&R	21,988.13	27,750.00	116,115.12	32,750.00
Total FIRE DEPT P&R EXPENDITURE:		<u>25,022.06</u>	<u>27,750.00</u>	<u>116,115.12</u>	<u>32,750.00</u>
FIRE DEPT PENSION & RETIREMENT Revenue Total:		<u>44,488.22</u>	<u>27,750.00</u>	<u>116,115.12</u>	<u>32,750.00</u>
FIRE DEPT PENSION & RETIREMENT Expenditure Total:		<u>25,022.06</u>	<u>27,750.00</u>	<u>116,115.12</u>	<u>32,750.00</u>
Total FIRE DEPT PENSION & RETIREMENT:		<u>19,466.16</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
OPERATING GRANTS REVENUE					
OPERATING GRANTS REVENUE					
50-40-4066	RICO Rev - Opr Grants	12,025.08	20,000.00	.00	12,000.00
50-40-4067	Police Dept Rev - Opr Grants	.00	20,000.00	688.13	30,000.00
50-40-4068	Fire Dept Rev - Opr Grants	23,715.76	27,500.00	52,539.75	67,500.00
Budget notes:					
	~2027 Fire: 100 Club grant	5,000.00			
	Fire: NAEMS funding	2,500.00			
	Firehouse Subs Grant	20,000.00			
	Miscellaneous	40,000.00			
50-40-4100	Operating Grants Revenue	.00	.00	.00	.00
50-40-4101	Water Tower Siting Grant	.00	45,000.00	.00	45,000.00
50-40-4102	Yavapai County Storm Drainage/	50,000.00	50,000.00	26,000.00	50,000.00
50-40-4103	PZ: SHPO Grant Revenue	.00	.00	.00	.00
50-40-4104	FMI: Water Planning	.00	.00	.00	.00
50-40-4105	Community & Foundation Grant R	1,168.51	20,000.00	.00	20,000.00
50-40-4111	WIFA Water Conservation Grant	.00	206,000.00	.00	.00
50-40-4150	Police: Prop 207 funding	.00	.00	.00	.00
50-40-4185	MISCELLANEOUS grants	.00	500,000.00	.00	500,000.00
50-40-4200	Misc. Judicial Grants	.00	.00	.00	.00
Total OPERATING GRANTS REVENUE:		86,909.35	888,500.00	79,227.88	724,500.00
OPERATING GRANTS EXPENDITURE					
50-40-6100	Misc. Judicial Grant Exp.	.00	.00	.00	.00
50-40-6101	Water Tower Siting Grant	.00	45,000.00	.00	45,000.00
50-40-6102	Yavapai County Storm Drainage/	50,000.00	50,000.00	995.00	50,000.00
50-40-6103	PZ: SHPO Grant Expenses	.00	.00	.00	.00
50-40-6104	FMI Water Planning Expenses	.00	.00	.00	.00
50-40-6105	Community Investment	.00	20,000.00	.00	20,000.00
50-40-6110	Contract Services Exp - Opr Gr	.00	.00	.00	.00
50-40-6111	WIFA Water Conservation Exp	.00	206,000.00	.00	.00
50-40-6150	Police: Prop 207 Funding	.00	.00	.00	.00
50-40-6170	Legal Exp - Opr Grants	.00	.00	.00	.00
50-40-6185	Use of MISCELLANEOUS grants	.00	500,000.00	49,039.75	500,000.00
50-40-6236	RICO Exp - Opr Grants	11,964.48	20,000.00	.00	12,000.00
50-40-6237	Police Dept Exp - Opr Grants	.00	20,000.00	688.13	30,000.00
50-40-6238	Fire Dept Exp - Opr Grants	24,329.32	27,500.00	3,371.21	67,500.00
Total OPERATING GRANTS EXPENDITURE:		86,293.80	888,500.00	54,094.09	724,500.00
OPERATING GRANTS REVENUE Revenue Total:		86,909.35	888,500.00	79,227.88	724,500.00
OPERATING GRANTS REVENUE Expenditure Total:		86,293.80	888,500.00	54,094.09	724,500.00
Total OPERATING GRANTS REVENUE:		615.55	.00	25,133.79	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
CAPITAL GRANTS FUND					
CAPITAL GRANTS REVENUE					
60-70-4105	CDBG DeceptioWaterline Revenue	28,965.53	400,000.00	21,732.00	200,000.00
60-70-4106	HURF Exchange Drainage Project	.00	.00	.00	.00
60-70-4107	Yavapai Apache Gaming Donation	.00	10,000.00	10,723.04	10,500.00
60-70-4108	Freeport McMoRan - Social Inve	.00	25,000.00	9,500.00	25,000.00
60-70-4109	Brownfields grant:Hotel Jerome	.00	500,000.00	.00	1,000,000.00
60-70-4110	Grant for Healthcare Clinic	.00	.00	.00	.00
60-70-4111	Grants-Center Ave	.00	.00	.00	3,000,000.00
60-70-4112	Congressional Funding	.00	.00	.00	2,500,000.00
60-70-4113	WIFA Grant-Mescal School	6,200.00	1,450,000.00	16,130.00	800,000.00
60-70-4114	WIFA Grant Verde Central & Dec	.00	1,550,000.00	24,497.75	1,250,000.00
60-70-4185	Miscellaneous Capital Grants	.00	500,000.00	.00	3,500,000.00
60-70-4195	American Rescue Fund AZ State	.00	.00	.00	.00
60-70-4200	Federal Grants	.00	2,500,000.00	.00	3,500,000.00
Total CAPITAL GRANTS REVENUE:		35,165.53	6,935,000.00	82,582.79	15,785,500.00
CAPITAL GRANTS EXPENDITURE					
60-70-6105	CDBG DeceptioWaterline Expenses	28,965.53	400,000.00	22,497.00	200,000.00
60-70-6106	HURF Exchange Drainage Expense	.00	.00	.00	.00
60-70-6107	Yavapai Apache Grant Expenses	.00	10,000.00	.00	10,500.00
60-70-6108	Freeport McMoRan - Social Inve	.00	25,000.00	5,085.00	25,000.00
60-70-6109	Brownfields grant:Hotel Jerome	.00	500,000.00	.00	1,000,000.00
60-70-6110	Grant for Healthcare Clinic	.00	.00	.00	.00
60-70-6111	Grant- CenterAve	.00	.00	.00	3,000,000.00
60-70-6112	Congressional Funding	.00	.00	.00	2,500,000.00
60-70-6113	WIFA Grant Exp-Mescal School	.00	1,450,000.00	35,340.00	800,000.00
60-70-6114	WIFA Grant Verde Central & Dec	.00	1,550,000.00	32,874.00	1,250,000.00
60-70-6140	Engineering Exp - Cap Grants	.00	.00	.00	.00
60-70-6185	Misc Exp - Cap Grants	6,200.00	500,000.00	.00	3,500,000.00
60-70-6195	American Rescue Fund AZ State	.00	.00	.00	.00
60-70-6200	Federal Grant Exp	.00	2,500,000.00	.00	3,500,000.00
60-70-6215	R&M Building Exp - Cap Grants	.00	.00	.00	.00
60-70-6230	R&M Infrastructure Exp - Cap G	.00	.00	.00	.00
60-70-7020	Operating Equip, Cap Outlay -	.00	.00	.00	.00
Total CAPITAL GRANTS EXPENDITURE:		35,165.53	6,935,000.00	95,796.00	15,785,500.00
CAPITAL GRANTS FUND Revenue Total:		35,165.53	6,935,000.00	82,582.79	15,785,500.00
CAPITAL GRANTS FUND Expenditure Total:		35,165.53	6,935,000.00	95,796.00	15,785,500.00
Total CAPITAL GRANTS FUND:		.00	.00	13,213.21-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
GENERAL FUND CONTINGENCIES FND					
GENERAL FUND CONTINGENCIES REV					
70-25-4090	Wildlands Rev - Contingency	.00	75,000.00	10,771.30	75,000.00
70-25-4295	Excess Sales Tax- Misc	.00	2,350,000.00	.00	2,350,000.00
Budget notes:					
	~2027 xcess City Sales Tax	240,000			
	Transfer in from Sanitation	10,000			
	Sale or Lease of Real Property	1,850,000			
	Budgeted fund balance	250,000			
70-25-4900	Transfer In	10,000.00	.00	.00	.00
Total GENERAL FUND CONTINGENCIES REV:		10,000.00	2,425,000.00	10,771.30	2,425,000.00
GNERLA FUND CONTINGENCIES EXP					
70-25-6276	Wildlands Exp - Contingency	2,151.57	75,000.00	25,888.31	75,000.00
70-25-6295	Expense - GF Contingencies	331.21	2,350,000.00	.00	2,350,000.00
70-25-7025	Vehicles, Cap Exp, GF Contgy	.00	.00	.00	.00
70-25-9500	Transfer Out	.00	.00	.00	.00
Total GNERLA FUND CONTINGENCIES EXP:		2,482.78	2,425,000.00	25,888.31	2,425,000.00
GENERAL FUND CONTINGENCIES FND Revenue Total:		10,000.00	2,425,000.00	10,771.30	2,425,000.00
GENERAL FUND CONTINGENCIES FND Expenditure Total:		2,482.78	2,425,000.00	25,888.31	2,425,000.00
Total GENERAL FUND CONTINGENCIES FND:		7,517.22	.00	15,117.01-	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
UTILITIES CONTINGENCIES FUND					
UTILITIES CONTINGENCIES REV					
80-55-4295	Revenue - UF Contingencies	.00	.00	.00	.00
80-55-4900	Transfers In	.00	.00	.00	.00
Total UTILITIES CONTINGENCIES REV:		.00	.00	.00	.00
UTILITIES CONTINGENCIES EXP					
80-55-6295	Expense - UF Contingencies	.00	.00	.00	.00
Total UTILITIES CONTINGENCIES EXP:		.00	.00	.00	.00
UTILITIES CONTINGENCIES FUND Revenue Total:		.00	.00	.00	.00
UTILITIES CONTINGENCIES FUND Expenditure Total:		.00	.00	.00	.00
Total UTILITIES CONTINGENCIES FUND:		.00	.00	.00	.00

Account Number	Account Title	2024-25 Prior year Actual	2025-26 Current year Budget	2025-26 Current year Actual	2026-27 Proposed Budget
CAPITAL FUND					
CAPITAL FUND REVENUES					
90-57-4300	Bank Interest - Capital Fund	1,060.55	.00	1,171.65	.00
90-57-4303	Interest - WWTP	71.87	.00	.00	.00
90-57-4510	Bridge Loan Wastewater Treatme	.00	.00	.00	.00
90-57-4515	Interim WWTP Loan	.00	1,000,000.00	10,362.50	801,250.00
90-57-4520	CARRYOVER Capital Fund	.00	.00	.00	.00
90-57-4900	Transfers In - Capital Fund	.00	.00	.00	.00
Total CAPITAL FUND REVENUES:		1,132.42	1,000,000.00	11,534.15	801,250.00
CAPITAL FUND EXPENDITURES					
90-57-7024	New shuttle van (trade)	.00	.00	.00	.00
90-57-7025	Downpayment on new garbage trk	.00	.00	.00	.00
90-57-7026	Housing Purchase Expense	543,387.91	.00	.00	.00
90-57-7027	WWTP Construction Exp	153,378.72	.00	134.05	.00
90-57-7028	Third Water Tank Design	.00	.00	.00	.00
90-57-7029	WWTP Engineering Exp	.00	.00	.00	.00
90-57-7030	Interim WWTP Loan Exp	1,250.00	1,000,000.00	11,124.54	801,250.00
90-57-7032	WWTP Miscellaneous Exp	.00	.00	.00	.00
Total CAPITAL FUND EXPENDITURES:		698,016.63	1,000,000.00	11,258.59	801,250.00
CAPITAL FUND Revenue Total:		1,132.42	1,000,000.00	11,534.15	801,250.00
CAPITAL FUND Expenditure Total:		698,016.63	1,000,000.00	11,258.59	801,250.00
Total CAPITAL FUND:		696,884.21-	.00	275.56	.00
Grand Totals:		1,367,838.95-	.00	106,085.56-	.00

Report Criteria:
 Includes all accounts
 Includes grand totals
 Includes account notes
 Includes budget notes with general notes and with year ending periods: Future year, 06/26

Department/Project Name	Purpose & Need	Priority	2026	2027	2028	2029	2030	Total
General			\$ 41,500.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 101,500.00
Commercial Parking Inventory		High	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Dumpsters		Normal	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00
Large Format Scanner		Normal	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
Livescan Fingerprint Machine		Low	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00
Properties			\$ 633,000.00	\$ 67,000.00	\$ 550,000.00	\$ 250,000.00	\$ 4,000,000.00	\$ 5,500,000.00
Hotel Jerome Renovations - Affordable Housing	To repurpose a historic building with potential for numerous separate living units in order to provide enhanced affordable housing options.	High	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000.00	\$ 4,000,000.00
Staff and Work Force Housing	Purchase or develop affordable housing for staff and working class in Jerome. Purchase a multi-unit building to provide the largest ROI.	High	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00
Town Hall Historic Maintenance Upgrade and Repairs	Enhance the efficiency, safety and welfare of the Jerome Civic Center / Town Hall to include chimney repairs, window replacements, exterior improvements, doors / locks and flooring.	High	\$ 33,000.00	\$ 67,000.00	\$ 150,000.00	\$ 250,000.00	\$ -	\$ 500,000.00
Town Hall Windows and Exterior Repairs	The Jerome Town Hall / Civic Center windows are historical, but need replaced as a loss of energy is fairly significant and the work conditions can become unbearable. Moreover, there are certain safety issues such as the chimney stack that is in disrepair and needs fortified / historically significant repairs.	Normal	\$ -	\$ -	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00
Public Safety - Police			\$ 32,000.00	\$ -	\$ -	\$ -	\$ -	\$ 32,000.00
Upgrade Parking Kiosks to T2	The existing kiosks have fallen out of the warranty and parts replacement period, plus there is new, better technology available. The proposed kiosks are more user friendly and have enhanced connectivity.	High	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -	\$ 32,000.00
Sewer			\$ 1,500,000.00	\$ 6,500,000.00	\$ -	\$ -	\$ -	\$ 8,000,000.00
WWTP Upgrade	Due to exceedances in the Ammonia Impact Ratio and Total Recoverable Copper the Town has violated its Arizona Pollutant Discharge Elimination System Permit and is under a consent order to upgrade the WWTP to meet standards.	High	\$ 1,500,000.00	\$ 6,500,000.00	\$ -	\$ -	\$ -	\$ 8,000,000.00
Streets/Roads/Walks/Trails			\$ -	\$ 120,000.00	\$ 500,000.00	\$ -	\$ -	\$ 620,000.00
County Asphalt Overlay	Improve and enhance the life cycle of County Road by milling and providing a 3-inch asphalt overlay on the first portion of County, continuing with the Town's annual asphalt enhancement and improvements.	Normal	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	\$ 120,000.00
Retaining Wall Repair	Enhance, reinforce, and make sustainable the public retaining walls throughout Town.	High	\$ -	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
Vehicles/Equipment			\$ 42,000.00	\$ -	\$ -	\$ 265,000.00	\$ -	\$ 307,000.00
Police Vehicle	Purchase a new police vehicle through JW Auto Sales. This vendor is unique in that they are able to take damaged, yet repairable vehicles and re-build them into a serviceable condition and sell them to us on a salvaged title at a significantly reduced rate than a traditional dealer. Additionally unique to this vendor is that the vehicles offered for sale were in service as police vehicles and come already partially equipped or optioned with police interceptor packages	Normal	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	\$ 42,000.00
Sanitation Truck	Replace our current waste hauling truck that is in a constant state of disrepair and can no longer meet the Town's needs.	High	\$ -	\$ -	\$ -	\$ 265,000.00	\$ -	\$ 265,000.00
Water			\$ -	\$ 2,100,000.00	\$ 80,000.00	\$ -	\$ -	\$ 2,180,000.00
Mescal Canyon Syphon	Mescal Syphon Line is over 100 years old and delivers the majority of the Town's water supply to the users. Due to environmental risks and extreme difficulty in accessing, plus the inclination to leaks and bursts, it needs replacement	High	\$ -	\$ 850,000.00	\$ -	\$ -	\$ -	\$ 850,000.00
School Street Regulator	School Street Regulator manages water pressure to most of the Town's residents and businesses. It needs to be replaced with a PRV (Pressure Reading Valve) to eliminate vulnerabilities and enhance monitoring for real time adjustments and alerts.	High	\$ -	\$ 550,000.00	\$ -	\$ -	\$ -	\$ 550,000.00
Verde Central Syphon Line	Verde Central Syphon Line is a major water line in which greater than 80% of the Town's water supply passes through. It sits on a hot bed of tailings thereby eroding the iron pipe.	High	\$ -	\$ 700,000.00	\$ -	\$ -	\$ -	\$ 700,000.00
Water Tank Feasibility Study	In order to enhance water storage capabilities and redundancy, and improve sustainability efforts, the Town must add a new water storage facility.	Normal	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00
Total			\$ 2,248,500.00	\$ 8,847,000.00	\$ 1,130,000.00	\$ 515,000.00	\$ 4,000,000.00	\$ 16,740,500.00

Town of Jerome



Capital Improvement Plan

FY 2026 – 2030

Cover Page

FY 2026 through FY 2030

Town Hall Historic Maintenance Upgrade and Repairs



Department:	Properties	
Priority:	High	
Category:		
Location:	600 Clark Street	
Project Description:	Enhance the efficiency, safety and welfare of the Jerome Civic Center / Town Hall to include chimney repairs, window replacements, exterior improvements, doors / locks and flooring.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Budget - Grants	\$0	\$33,000	\$67,000	\$150,000	\$250,000		\$500,000
Total	\$0	\$33,000	\$67,000	\$150,000	\$250,000	\$0	\$500,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$33,000	\$67,000	\$150,000	\$250,000		\$500,000
Total	\$0	\$33,000	\$67,000	\$150,000	\$250,000	\$0	\$500,000

FY 2026 through FY 2030

Hotel Jerome Renovations - Affordable Housing

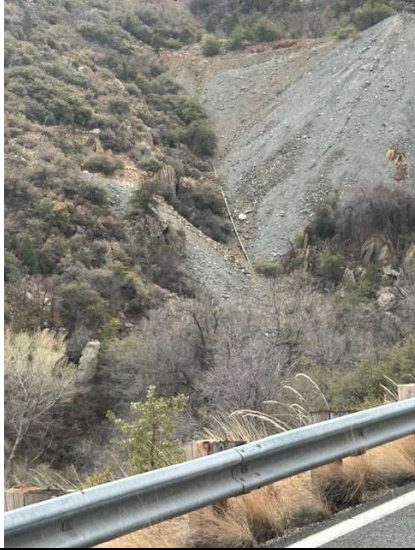

Department:	Properties	
Priority:	High	
Category:		
Location:	Hotel Jerome	
Project Description:	To repurpose a historic building with potential for numerous separate living units in order to provide enhanced affordable housing options.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Grants - Sale of Property	\$0	\$0	\$1,000,000	\$1,000,000	\$2,000,000	\$4,000,000	\$8,000,000
Total	\$0	\$0	\$1,000,000	\$1,000,000	\$2,000,000	\$4,000,000	\$8,000,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$0	\$1,000,000	\$1,000,000	\$2,000,000	\$4,000,000	\$8,000,000
Total	\$0	\$0	\$1,000,000	\$1,000,000	\$2,000,000	\$4,000,000	\$8,000,000

FY 2026 through FY 2030

Verde Central Syphon Line

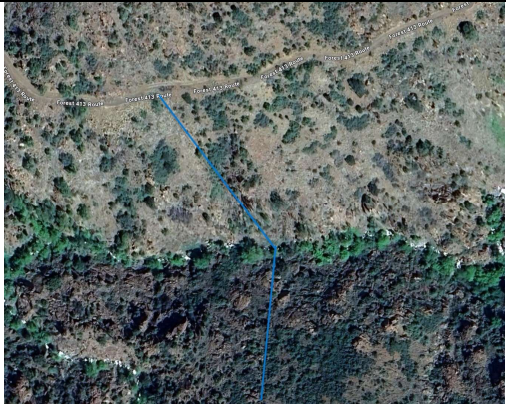
Department:	Water	
Priority:	High	
Category:		
Location:		
Project Description:	Verde Central Syphon Line is a major water line in which greater than 80% of the Town's water supply passes through. It sits on a hot bed of tailings thereby eroding the iron pipe.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
WIFA	\$0		\$700,000				\$700,000
Total	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Engineer's Estimate	\$0		\$700,000				\$700,000
Total	\$0	\$0	\$700,000	\$0	\$0	\$0	\$700,000

FY 2026 through FY 2030

Mescal Canyon Syphon


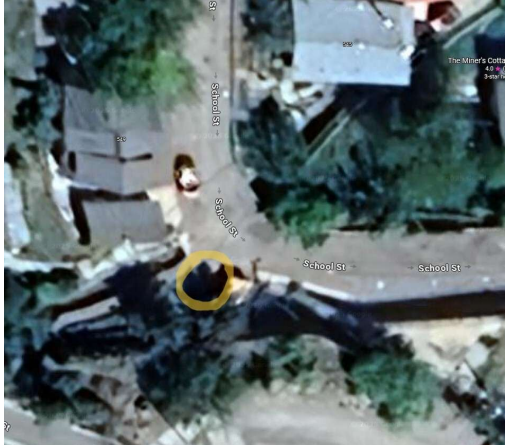
Department:	Water	
Priority:	High	
Category:		
Location:		
Project Description:	Mescal Syphon Line is over 100 years old and delivers the majority of the Town's water supply to the users. Due to environmental risks and extreme difficulty in accessing, plus the inclination to leaks and bursts, it needs replacement	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
WIFA WSD Grant	\$0		\$850,000				\$850,000
Total	\$0	\$0	\$850,000	\$0	\$0	\$0	\$850,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Engineer's Estimate	\$0		\$850,000				\$850,000
Total	\$0	\$0	\$850,000	\$0	\$0	\$0	\$850,000

FY 2026 through FY 2030

School Street Regulator


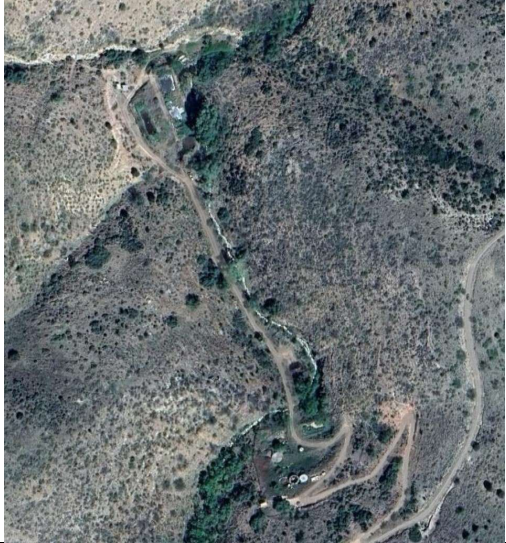
Department:	Water	
Priority:	High	
Category:		
Location:	School Street	
Project Description:	School Street Regulator manages water pressure to most of the Town's residents and businesses. It needs to be replaced with a PRV (Pressure Reading Valve) to eliminate vulnerabilities and enhance monitoring for real time adjustments and alerts.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
WIFA WSD Grant	\$0		\$550,000				\$550,000
Total	\$0	\$0	\$550,000	\$0	\$0	\$0	\$550,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Engineer's Estimate	\$0		\$550,000				\$550,000
Total	\$0	\$0	\$550,000	\$0	\$0	\$0	\$550,000

FY 2026 through FY 2030

WWTP Upgrade



Department:	Sewer	
Priority:	High	
Category:		
Location:		
Project Description:	Due to exceedances in the Ammonia Impact Ratio and Total Recoverable Copper the Town has violated its Arizona Pollutant Discharge Elimination System Permit and is under a consent order to upgrade the WWTP to meet standards.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
USDA Grant and Loan	\$0		\$6,500,000				\$6,500,000
USDA Grant and Loan	\$0	\$1,500,000	\$0	\$0			\$1,500,000
Total	\$0	\$1,500,000	\$6,500,000	\$0	\$0	\$0	\$8,000,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
PACE Engineering	\$0	\$0	\$6,500,000	\$0			\$6,500,000
Total	\$0	\$0	\$6,500,000	\$0	\$0	\$0	\$6,500,000

FY 2026 through FY 2030

East Road Improvements


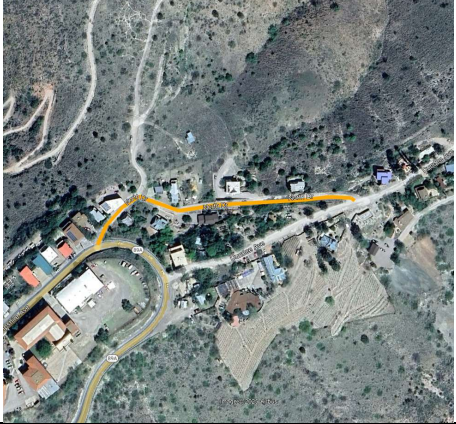
Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:		
Project Description:	Roadway improvements to East, including underground utilities and drainage.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0						\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0						\$0
Staff	\$0	\$0	\$0	\$275,000		\$2,500,000	\$2,775,000
Total	\$0	\$0	\$0	\$275,000	\$0	\$2,500,000	\$2,775,000

FY 2026 through FY 2030

North Road Improvements


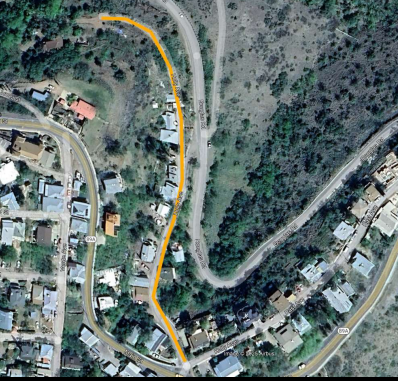
Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:		
Project Description:	Roadway improvements to North, including underground utilities and drainage.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0						\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0						\$0
Staff	\$0	\$0	\$0	\$295,000		\$2,205,000	\$2,500,000
Total	\$0	\$0	\$0	\$295,000	\$0	\$2,205,000	\$2,500,000

FY 2026 through FY 2030

Holly Road Improvements

Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:		
Project Description:	Roadway improvements to Holley including underground utilities and drainage.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0						\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0						\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY 2026 through FY 2030

Water Tank Feasibility Study

Department:	Water	
Priority:	Normal	
Category:		
Location:		
Project Description:	In order to enhance water storage capabilities and redundancy, and improve sustainability efforts, the Town must add a new water storage facility.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
USDA Grant	\$0			\$80,000			\$80,000
Total	\$0	\$0	\$0	\$80,000	\$0	\$0	\$80,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff and Engineer	\$0			\$80,000			\$80,000
Total	\$0	\$0	\$0	\$80,000	\$0	\$0	\$80,000

FY 2026 through FY 2030

Municipal Court Space Improvement Project and Files /Records Management


Department:	Properties	
Priority:	High	
Category:		
Location:	600 Clark Street	
Project Description:	The third floor of Town Hall / Jerome Civic Center needs to be re-configured in order to provide adequate and safe municipal court space, and safe, secure and accessible vital Town records and files.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Budget - Grants	\$0	\$0	\$50,000	\$165,000			\$215,000
Total	\$0	\$0	\$50,000	\$165,000	\$0	\$0	\$215,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0	\$0	\$15,000	\$200,000			\$215,000
Total	\$0	\$0	\$15,000	\$200,000	\$0	\$0	\$215,000

FY 2026 through FY 2030

Town Hall Windows and Exterior Repairs

Department:	Properties	
Priority:	Normal	
Category:		
Location:	600 Clark Street	
Project Description:	<p>The Jerome Town Hall / Civic Center windows are historical, but need replaced as a loss of energy is fairly significant and the work conditions can become unbearable. Moreover, there are certain safety issues such as the chimney stack that is in disrepair and needs fortified / historically significant repairs.</p>	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Grants and Budget	\$0			\$400,000			\$400,000
Total	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0			\$400,000			\$400,000
Total	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000

FY 2026 through FY 2030

Staff and Work Force Housing

Department:	Properties	
Priority:	High	
Category:		
Location:	621 Main Street	
Project Description:	Purchase or develop affordable housing for staff and working class in Jerome. Purchase a multi-unit building to provide the largest ROI.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Reserve Fund	\$0	\$600,000					\$600,000
Total	\$0	\$600,000	\$0	\$0	\$0	\$0	\$600,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$600,000					\$600,000
Total	\$0	\$600,000	\$0	\$0	\$0	\$0	\$600,000

FY 2026 through FY 2030

Police Vehicle


Department:	Vehicles/Equipment	
Priority:	Normal	
Category:		
Location:		
Project Description:	Purchase a new police vehicle through JW Auto Sales. This vendor is unique in that they are able to take damaged, yet repairable vehicles and re-build them into a serviceable condition and sell them to us on a salvaged title at a significantly reduced rate than a traditional dealer. Additionally unique to this vendor is that the vehicles offered for sale were in service as police vehicles and come already partially equipped or optioned with police interceptor packages	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Fund	\$0	\$0	\$22,000	\$22,000			\$44,000
Total	\$0	\$0	\$22,000	\$22,000	\$0	\$0	\$44,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Quote	\$0	\$0	\$0	\$44,000			\$44,000
Total	\$0	\$0	\$0	\$44,000	\$0	\$0	\$44,000

FY 2026 through FY 2030

Upgrade Parking Kiosks to T2


Department:	Public Safety - Police	
Priority:	High	
Category:		
Location:		
Project Description:	The existing kiosks have fallen out of the warranty and parts replacement period, plus there is new, better technology available. The proposed kiosks are more user friendly and have enhanced connectivity.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Fund / Parking Fund	\$0	\$32,000					\$32,000
Total	\$0	\$32,000	\$0	\$0	\$0	\$0	\$32,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Quote	\$0	\$32,000					\$32,000
Total	\$0	\$32,000	\$0	\$0	\$0	\$0	\$32,000

FY 2026 through FY 2030

County Asphalt Overlay


Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:	County Road	
Project Description:	Improve and enhance the life cycle of County Road by milling and providing a 3-inch asphalt overlay on the first portion of County, continuing with the Town's annual asphalt enhancement and improvements.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF / HURF Budgets	\$0		\$120,000				\$120,000
Total	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Quote	\$0		\$120,000				\$120,000
Total	\$0	\$0	\$120,000	\$0	\$0	\$0	\$120,000

FY 2026 through FY 2030

Sanitation Truck


Department:	Vehicles/Equipment	
Priority:	High	
Category:		
Location:		
Project Description:	Replace our current waste hauling truck that is in a constant state of disrepair and can no longer meet the Town's needs.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Reserve / Budget	\$0	\$225,000	\$0	\$0			\$225,000
Total	\$0	\$225,000	\$0	\$0	\$0	\$0	\$225,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$0	\$30,000	\$195,000			\$225,000
Total	\$0	\$0	\$30,000	\$195,000	\$0	\$0	\$225,000

FY 2026 through FY 2030

Livescan Fingerprint Machine

Department:	Public Safety - Police	
Priority:	Low	
Category:		
Location:		
Project Description:	Real-time identification and submission to state and federal databases	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
AOC Grant	\$0		\$30,000				\$30,000
Total	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff Knowledge	\$0		\$30,000				\$30,000
Total	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000

FY 2026 through FY 2030

Retaining Wall Repair



Department:	Streets/Roads/Walks/Trails	
Priority:	High	
Category:		
Location:		
Project Description:	Enhance, reinforce, and make sustainable the public retaining walls throughout Town.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Grants and Budget	\$0			\$500,000			\$500,000
Total	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Engineer Preliminary Est.	\$0			\$500,000			\$500,000
Total	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000

FY 2026 through FY 2030

Juarez to Rich Street Metal Stairs



Department:	Parks/Greenbelts/Grounds	
Priority:	Low	
Category:		
Location:		
Project Description:	The stairway is in need of replacement with durable and long-lasting metal stairway.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Budget	\$0	\$0	\$20,000	\$0			\$20,000
Total	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0	\$0	\$20,000	\$0			\$20,000
Total	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000

FY 2026 through FY 2030

Stairway Improvements - Upper Park to Main / Haunted Hamburger



Department:	Parks/Greenbelts/Grounds	
Priority:	Normal	
Category:		
Location:	Between Upper Park and Haunted Hamburger	
Project Description:	The concrete stairway has uneven surfaces, cracking and pulling away causing foundation issues. The stairway needs repair / reconstruction and the landing areas need improvements as well.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Budget	\$0	\$33,000	\$0	\$0			\$33,000
Total	\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$33,000	\$0	\$0			\$33,000
Total	\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000

FY 2026 through FY 2030

Upper Park Retaining Wall Above PD

Department:	Parks/Greenbelts/Grounds	
Priority:	Normal	
Category:		
Location:	Upper Park Above PD	
Project Description:	Stabilize and enhance the failing retaining wall located adjacent to Upper Park below the Haunted Hamburger.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF Budget	\$0	\$0	\$38,000	\$0			\$38,000
Total	\$0	\$0	\$38,000	\$0	\$0	\$0	\$38,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$0	\$38,000	\$0			\$38,000
Total	\$0	\$0	\$38,000	\$0	\$0	\$0	\$38,000

FY 2026 through FY 2030

Hull Parking


Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:	Hull Avenue	
Project Description:	Improved parking, safety and drainage.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
GF / HURF Budgets	\$0	\$40,000	\$0	\$0			\$40,000
Total	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Staff	\$0	\$40,000	\$0	\$0			\$40,000
Total	\$0	\$40,000	\$0	\$0	\$0	\$0	\$40,000

FY 2026 through FY 2030

Springs Security



Department:	Water	
Priority:	Normal	
Category:		
Location:	Throughout Mingus	
Project Description:	Enhance the security in and around the springs and water infrastructure through the use of physical barriers or real-time detection and dispatch in order to keep trespassers, vandals, and terrorists out.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Total				\$0	\$0	\$0	\$0

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Total				\$0	\$0	\$0	\$0

FY 2026 through FY 2030

Verde Avenue Reconstruction and Utility Replacement

Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:	Verde Avenue - 775 Linear Feet from Main (89A) to 6th	
Project Description:	A corridor reconstruction initiative designed to restore structural roadway integrity, improve multimodal transportation and safety, modernize aging infrastructure, and enhance resiliency.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Grants and Budget	\$0	\$0	\$0	\$3,472,532			\$3,472,532
Total	\$0	\$0	\$0	\$3,472,532	\$0	\$0	\$3,472,532

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0	\$0	\$0	\$1,000,000	\$2,100,000	\$376,532	\$3,476,532
Total	\$0	\$0	\$0	\$1,000,000	\$2,100,000	\$376,532	\$3,476,532

FY 2026 through FY 2030

Center Avenue Reconstruction and Utility Upgrade

Department:	Streets/Roads/Walks/Trails	
Priority:	Normal	
Category:		
Location:	The entirety of Center Avenue	
Project Description:	Resurfacing Center Avenue between First Avenue and Hull along with water utility replacement drainage and the preservation, restoration and reuse of the historic cobblestone materials from Center Avenue.	

Funding Sources	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$750,000	\$2,750,000
Total	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$750,000	\$2,750,000

Expenditures	Prior	FY2026	FY2027	FY2028	FY2029	FY2030	Total
	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$750,000	\$2,750,000
Total	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$750,000	\$2,750,000

File Attachments for Item:

F. Consider Approval / Award of the Deception Water Line Improvements Project (CDBG Funded) to the Lowest RESPONSIVE Bidder, Longfellow Excavating, LLC, with a Bid Amount of \$424,879.00, and Approval of a Contract with Longfellow Excavating, LLC

Council will consider and may approve the bid and contract between the Town of Jerome and Longfellow Excavating, LLC.



**SOUTHWESTERN
ENVIRONMENTAL
CONSULTANTS, INC.**

www.sec-landmgt.com
info@sec-landmgt.com

MEMORANDUM

Date: 3 February 2026

Project: Deception Waterline Improvements

Attention: Mayor Christina Barber, Vice Mayor Jane Moore, and Council Members Dr. Jack Dillenberg, Sonia Sheffield, and Issam Sharif.

RE: Deception Lane Waterline Improvements Bid Results and Recommendations

Mayor, Vice Mayor and Council Members,

The Deception Lane waterline improvements include installing a new 6" waterline, 3 fire hydrants, pressure reducing valve, and regulator. The waterline improvements was advertized on 16 December 2025, a prebid meeting was held 8 January 2026 with 9 contractors in attendance, and 5 bids were received and opened on 29 January 2026. The bid results for the Deception Lane waterline improvements are summarized in the table below:

Bidder	Bid
Mountain High Excavating, LLC	\$ 344,172.00
Longfellow Excavating, LLC	\$ 424,879.00
JUD Co, LLC	\$ 527,955.00
Ligon Excavation, Inc.	\$ 528,882.10
Mulcaire and Son Contracting, LLC	\$ 668,993.88

The low bidder was Mountain High Excavating, LLC. Due to their qualifications, being the lowest bidder and meeting the bid requirements, SEC recommends Mountain High Excavating, LLC as the contractor for all projects of the Deception Lane waterline improvements.

Sincerely,

Krishan Ginige, P.E, MS, CFM
SEC Project #20-0510CE

5. PAYMENTS. Applications for Payment are to be submitted to:

Southwestern Environmental Consultants, Inc.
Attention: Krishan Ginige
825 Cove Parkway
Cottonwood, AZ 86326

Additionally, a copy of the Application for Payment is to be emailed to: Rich Ormond, NACOG, email: rormond@nacog.org.

Upon submission of an Application for Payment, and upon approval by the ENGINEER and the GRANTEE of the completed work, GRANTEE shall pay the CONTRACTOR ninety percent (90%) of the approved estimate of the work performed, and retain ten percent (10%) until final completion and acceptance of all material, equipment and work covered by the contract, less such amounts as the GRANTEE shall determine for all incomplete work and unsettled claims. After fifty percent (50%) completion, the GRANTEE may decrease the retainage to five percent (5%) providing CONTRACTOR is making satisfactory progress, coupled with such deductions as ENGINEER determines are appropriate to cover claims requiring a greater sum to be retained. All payments to the CONTRACTOR shall be made within thirty (30) days of the submission of an Application for Payment, provided said Application for Payment is approved by the GRANTEE as allowed by A.R.S. Section 34-221. GRANTEE shall not withhold payment except for non-compliance with the terms of this Contract, and the GRANTEE shall not request the CONTRACTOR to perform work outside the scope of this Contract as a condition of receiving payment.

6. TIME FOR COMMENCEMENT AND COMPLETION. The CONTRACTOR agrees to commence, or cause to be commenced, the actual work described in the Scope of Work within 20 consecutive calendar days after the Effective Date. The CONTRACTOR agrees to complete, free of liens or rights of liens of contractors, mechanics, material men or laborers, all work listed above within 120 consecutive calendar days after the Effective Date of this Contract, subject to extensions approved by GRANTEE in writing for the period of any excusable delays (including strikes, acts of God or other reasons beyond the control of the GRANTEE or CONTRACTOR). The CONTRACTOR agrees that time is of the essence in this Contract.

7. INSURANCE. Certificate(s) of Insurance naming the GRANTEE and NACOG as co-insured verifying the minimum coverages as listed below shall be delivered as specified in the Notice of Award prior to issuance of the Notice to Proceed:

- a. Worker's Compensation statutory
- b. Protective Bodily Injury \$2,000,000 each occurrence and annual aggregate
- c. Personal Property \$2,000,000 each occurrence and annual aggregate
- d. Automobile Bodily Injury \$2,000,000 each occurrence and annual aggregate
and Property Damage

8. WARRANTY. The CONTRACTOR warrants that all improvements, hardware and fixtures of whatever kind or nature to be installed or constructed on the Property by the CONTRACTOR or the CONTRACTOR'S subcontractors will be of good quality, suitable for their purpose and free from defects in workmanship or materials, or other deficiencies. This is a full warranty extending to the GRANTEE and subsequent GRANTEE(s) of the Property; provided, however, that the warranty set forth in this paragraph shall apply only to deficiencies and defects about which the GRANTEE or subsequent GRANTEE(s) shall have notified the CONTRACTOR at the address stated above within two years as required by the Arizona State Registrar of Contractors. Manufacturer warranties will apply to any materials or equipment installed.

9. LIQUIDATED DAMAGES. If the CONTRACTOR fails to complete the work within the time specified in Paragraph 6 of this Contract, or within the time to which such completion may have been extended by the GRANTEE in writing, the CONTRACTOR must pay to the GRANTEE the sum of one hundred dollars (\$100) for each and every calendar day that the time consumed in completing the work exceeds the time allowed therefore; which said sum, in view of the difficulty of accurately ascertaining the loss which the GRANTEE will suffer by reason of delay in the completion of the work hereunder is hereby fixed and agreed as the liquidated damages that the GRANTEE will suffer by reason of such delay, and not as a penalty. The GRANTEE will deduct and retain out of the monies which may become due hereunder the amount of any such liquidated damages; and in case the amount which may become due hereunder shall be less than the amount of liquidated damages suffered by the GRANTEE, the CONTRACTOR shall be liable to pay the difference upon demand by the GRANTEE.

10. TERMINATION. The CONTRACTOR agrees that the GRANTEE shall have the right to declare the CONTRACTOR in default if the CONTRACTOR fails to furnish materials or perform work in accordance with the provisions of this Contract. In such event the GRANTEE shall be responsible for providing written notice to the CONTRACTOR by registered mail of such default. If the CONTRACTOR fails to remedy such default within 15 days of such notice, the GRANTEE shall have the right to select one or more substitute contractors. If the expense of finishing the work exceeds the balance not yet paid to the CONTRACTOR on this Contract, the CONTRACTOR shall pay the difference to the GRANTEE.

11. PARTIES TO CONTRACT. The CONTRACTOR and GRANTEE agree that they are the sole parties to this Contract and are solely responsible for its performance. The parties agree that the United States Department of Housing and Urban Development assumes no liability or responsibility whatsoever for the performance of any term of this Contract.

12. PROJECT GRANT ADMINISTRATOR. The GRANTEE has designated NACOG as grant administrator. The grant administrator shall be empowered to perform all administrative functions as required for management of the grant and verification of compliance with CDBG requirements.

13. LABOR STANDARD AND MISCELLANEOUS REQUIREMENTS. This agreement is subject to the Federal Labor Standards Provisions, Davis-Bacon Act of 1931, Contract Work Hours and Safety Standards Act of 1962, Copeland Act of 1934 and the Fair Labor Standards Act of 1939.

The following information, required by or included in the Bid Package for this project, is a part of this contract:

- a. Wage Rate Determination # AZ20240061 Mod # 4
- b. HUD 4010.
- c. Completed LS2, LS3's, LS4's, LS5's and Section 3 documentation in Labor Standard File.
- d. Signed Certifications.
- e. Contractor's License # ROC 353893 Expiration Date 08/31/2026
- f. Certificate of Insurance.
- g. Bid, Payment and Performance Bonds.

IN WITNESS WHEREOF, the GRANTEE has caused this instrument to be executed by the GRANTEE Manager and attested to by the GRANTEE Clerk and to be executed on the day and year indicated below. The CONTRACTOR has caused this instrument to be executed by a duly authorized representative on the day and year indicated below.

CONTRACTOR: LONGFELLOW EXCAVATING, LLC

Signature of Contractor Representative

Date

Name / Title of Contractor Representative

[GRANTEE]: TOWN OF JEROME

Brett Klein, Town Manager

Date

Attest:
Town of Jerome Clerk

PART II. General Conditions

- 1. ASSIGNMENT.** The CONTRACTOR agrees not to assign the Contract without written consent of the GRANTEE.
- 2. CHANGE ORDERS.** The CONTRACTOR shall not make any changes in the Scope of Work or the Specifications without written authorization of the GRANTEE.
- 3. PERMITS AND CODES.** The CONTRACTOR agrees to secure all necessary permits required for the performance of this Contract in compliance with applicable local requirements, including local building and housing codes, where applicable, whether or not specified in the Scope of Work or Specifications. Prior to construction, required permit(s) and the Scope of Work shall be posted and available at the job site.
- 4. AMERICANS WITH DISABILITIES ACT (ADA).** CONTRACTOR shall comply with the requirements of the Americans with Disabilities Act (ADA).
- 5. LEAD-BASED PAINT.** The CONTRACTOR agrees to use no lead-based paint in the CONTRACTOR's performance of this Contract, including the performance of any subcontractor. "Lead-based paint" means any paint containing more than six one hundredths of one percent lead by weight (calculated as lead metal) in the total nonvolatile content of the paint or the equivalent measure of lead in the dried film of paint already applied.
- 6. CONDITION OF PREMISES.** The CONTRACTOR agrees to keep the premises broom clean and orderly and to remove all debris as needed during the course of the work, in order to maintain work conditions which do not cause health or safety hazards.
- 7. ACCIDENT PREVENTION.** Machinery, equipment, and other hazards shall be guarded or eliminated in accordance with the safety provisions of the Manual of Accident Prevention in Construction published by the Association of General Contractors of America, and the requirements of the Occupational Safety and Health Administration.
- 8. DRUG FREE WORKPLACE.** The CONTRACTOR shall maintain a Drug Free Workplace for all employees.
- 9. INSPECTION.** The GRANTEE and their designees shall have the right to inspect all the work performed under this Contract. By such inspection, the GRANTEE assumes no responsibility for defective material or work under this Contract or for any breach of this Contract by the CONTRACTOR.
- 10. GOOD FAITH EFFORT.** The CONTRACTOR agrees to provide for the fair utilization of minority/women owned business enterprises in the performance of work on this project and, where a contract is awarded, engage in a "good faith effort" to ensure that minority/women/disadvantaged-owned business enterprises have the maximum opportunity to participate in the performance of work under this Contract.
- 11. HOLD HARMLESS.** The CONTRACTOR agrees to defend, indemnify, and hold the GRANTEE harmless from any liability or claim for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from the CONTRACTOR'S performance of this Contract. The CONTRACTOR further agrees to protect, defend, and indemnify GRANTEE from any

claim by laborers, subcontractors or material men for unpaid work or labor performed or materials supplied in connection with this Contract.

CONTRACTOR shall comply with the requirements of all applicable laws, rules and regulations, and shall exonerate, indemnify, and hold harmless the GRANTEE and its agency members, NACOG, the ENGINEER and the Arizona Department of Housing from and for any violation caused by him and shall assume full responsibility for payment of Federal, State and local taxes on contributions imposed or required under the Social Security, workmen's compensation and income tax laws.

12. SANCTION, PENALTIES AND DEBARMENT. A breach of the contract provisions concerning violations of federal labor standards may be grounds for termination of the contract and result in sanctions, penalties including liquidated damages, and/or debarment of the CONTRACTOR.

13. NON-RESPONSIBILITY OF THE GRANTEE. Indebtedness incurred for any cause in connection with this work must be paid by the CONTRACTOR, and the GRANTEE is hereby relieved at all times from any indebtedness or claims other than payments under contract.

14. ACCESS TO INFORMATION. It is agreed that all information, data reports, records and plans as existing, available and necessary for carrying out of the work outlined above have been furnished to the CONTRACTOR by the GRANTEE and its agencies. CONTRACTOR hereby acknowledges receipt of same. No charge will be made to the CONTRACTOR for such information and the GRANTEE and its agencies will cooperate with the CONTRACTOR in every way possible to facilitate the performance of the work described in the Contract.

15. CONTRACTOR'S RECORDS. CONTRACTOR agrees to keep and maintain all records arising from or relating to this construction Contract, including, but not limited to, receipts from material suppliers and subcontracts, for a period of five years after the date of close out of the grant or resolution of all audit findings of that grant, whichever occurs last. CONTRACTOR further agrees to allow the Arizona Department of Housing, HUD, and/or the Office of the Inspector General or their designated representatives to have access to all such records for review, monitoring, and audit, during normal working hours.

16. PROPERTY RIGHTS IN MATERIAL. Nothing in the Contract shall be construed as vesting in the CONTRACTOR any right of property in the materials used after they have been attached or affixed to the work or the soil and accepted. All such materials shall become the property of the GRANTEE upon being so attached or affixed and accepted.

17. IMMIGRATION COMPLIANCE WARRANTY. As required by A.R.S. § 41-4401, CONTRACTOR hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). CONTRACTOR further warrants that after hiring an employee, CONTRACTOR verifies the employment eligibility of the employee through the E-Verify program. If CONTRACTOR uses any subcontractors in performance of the Work, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the E-Verify program. A breach of this warranty shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract. If state law is amended, the parties may modify this paragraph consistent with state law.

18. ISRAEL BOYCOTT CERTIFICATION. CONTRACTOR hereby certifies that it is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by GRANTEE up to and including termination of this Contract.

19. STATUTORY REQUIRED PROVISIONS AND REQUIREMENTS. This Agreement is subject to termination pursuant to A.R.S. § 38-511, as may be amended. Pursuant to A.R.S. § 35-394, as may be amended, unless exempt, Contractor hereby certifies that it does not use, and agrees not to use during the term of this Contract, any of the following: forced labor of ethnic Uyghurs in the People's Republic of China; any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

20. "SECTION 3" COMPLIANCE WITH THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES.

- a. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that the employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- b. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- c. The CONTRACTOR agrees to send to each labor organization or representative of workers with which the CONTRACTOR has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- d. The CONTRACTOR agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The CONTRACTOR will not subcontract with any subcontractor where the CONTRACTOR has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

- e. The CONTRACTOR will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- f. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

21. MISCELLANEOUS PROVISIONS.

- a. If any action at law or in equity is necessary to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- b. In any case one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or un-enforceability shall not affect any other provisions thereof and this Contract shall not be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.