



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

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www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, SEPTEMBER 09, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Proclamation: Proclaiming September as Ovarian Cancer Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for August, 2025

Council will consider and may approve the financial reports for month ending August, 2025.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the August 12th, 2025, Regular Council Meeting Minutes**

Council will consider and may approve the August 12th, Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

- A. Consider Resolution No. 682; A Resolution of the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, Amending and Adopting User Fees and Charges for Permits, Licenses, Development Related Services and Other Town Services**

Council will consider and may adopt Resolution No. 682.

- B. Consideration of Resolution No. 683; A Resolution Accepting Grant Funding from the Gila River Indian Community 2025 Grant Cycle for the Sole Purpose of Purchasing a Fire Department Command Vehicle (\$40,000)**

Council will consider and may approve Resolution No. 683.

9. UNFINISHED BUSINESS

Discussion/Possible Action

10. NEW BUSINESS

Discussion/Possible Action

- A. Consider Board of Adjustment Appointment of Jeff Kopplemaa Effective Immediately to Fill the Open Board Seat Which Expires February 28, 2027**

Council will consider and may appoint Jeff Kopplemaa to the Board of Ajustment.

- B. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, Adding Stages to the Upper and Middle Park**

Council will consider and may approve the requested amendments / additions.

C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application

Council will consider and may approve the special event permit.

D. Consideration of a Request for a Seasonal Haunted House at 240 Hull Avenue from Terror in Tolleson and Tenant / Chamber of Commerce President Angela Arnt

Council will consider and may approve the use.

E. Consider Approval of a Town Shuttle Policy

Council will consider and may approve the policy.

F. Discussion and Possible Staff Direction Regarding the Issuance of a RFQ / Invitation for Bids for Advanced Automatic Metering Infrastructure for Water Meters

Council will discuss and may provide staff direction.

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

12. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Proclamation: Proclaiming September as Ovarian Cancer Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

PROCLAMATION

PROCLAMING SEPTEMBER AS OVARIAN CANCER AWARENESS MONTH

WHEREAS, Ovarian cancer is the 5th leading cause of death among women and the American Cancer Society estimates each year approximately 19,680 women will be diagnosed with ovarian cancer in 2024 and 12,740 individuals will die from the disease nationwide, including 460 new cases and 310 deaths in Arizona;

WHEREAS, in the United States, a woman's lifetime risk of being diagnosed with ovarian cancer is about 1 in 87;

WHEREAS, due to vague symptoms and the lack of reliable early detection test most women are not diagnosed until Stage III or later, when the cancer has already begun to spread to the lymph nodes and outside of the pelvis;

WHEREAS, although the five-year survival rate for Stage I ovarian cancer is over 90 percent, only 15 percent of ovarian cancers are diagnosed at this early stage, and the five-year survival rate for late-stage ovarian cancer is below 30 percent;

WHEREAS, while a mammogram can detect breast cancer and a pap smear can detect cervical cancer, there is no reliable early detection test for ovarian cancer;

WHEREAS, women's lives can be saved through increased public awareness of ovarian cancer and its risk factors, signs, and symptoms;

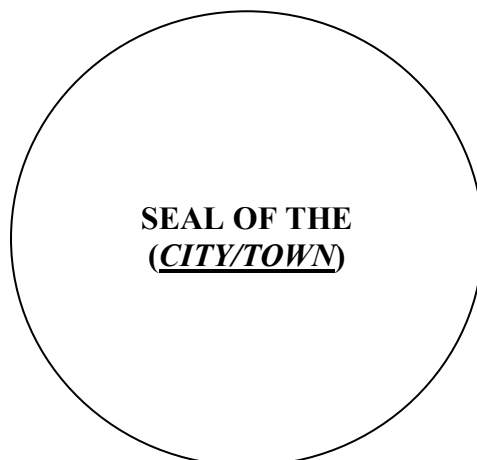
WHEREAS, this month, the Town of Jerome, joins all those who are battling ovarian cancer, those who have lost their lives to the disease, their loved ones, and our state's many dedicated healthcare workers in spreading awareness, committing to public education, and embracing hope for better diagnoses, treatments and a cure.

NOW, THEREFORE, I, Mayor Alex Barber, do hereby proclaim September, 2025, as Ovarian Cancer Awareness Month in the Town of Jerome, Arizona.

AND, I encourage all residents of the Town of Jerome to observe Ovarian Cancer Awareness Month and support the cause that so deeply impacts families in every community across our country.

CHILD SUPPORT AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Jerome, Arizona to be affixed this 9th day of September, 2025.



Christina "Alex" Barber, Mayor

Brett Klein Town Manager / Clerk

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for August, 2025

Council will consider and may approve the financial reports for month ending August, 2025.

TOWN OF JEROME
COMBINED CASH INVESTMENT
AUGUST 31, 2025

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,874.31
99-00-1011	NBA CHECKING	2,263.13
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	130,325.00
99-00-1020	OAZ GENERAL SAVINGS	810,190.26
99-00-1050	XPRESS DEPOSIT ACCOUNT	48,284.90
		<hr/>
	TOTAL COMBINED CASH	992,942.60
99-00-1800	CASH CLEARING - UTILITY MGMT	(658.92)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(992,313.68)
		<hr/>
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,492,279.20
20	ALLOCATION TO UTILITY FUND	676,609.95
30	ALLOCATION TO HURF FUND	(695,252.97)
35	ALLOCATION TO PARKING FUND	183,756.21
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	(1,698.60)
50	ALLOCATION TO OPERATING GRANTS REVENUE	103,304.31
60	ALLOCATION TO CAPITAL GRANTS FUND	838,613.24
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(392,933.80)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	(1,287,844.34)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	992,313.68
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(992,313.68)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	1,492,279.20	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	81,521.77	
10-00-1008	COURT - JCEF ACCT	14,446.60	
10-00-1009	COURT - FTG ACCT	10,336.25	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1120	GF ACCOUNTS RECEIVABLE	869.55	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	121,041.99	
TOTAL ASSETS			1,721,070.36

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES	(26.07)	
10-00-2406	HEALTH INSURANCE		3,517.05	
10-00-2409	PSPRS		118.86	
10-00-2410	WAGES PAYABLE		.01	
10-00-2412	HDHP SAVINGS		236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY		10,352.83	
10-00-2600	CUSTOMER DEPOSITS		5,541.97	
10-00-2940	COURT LIABILITIES		5,164.40	
10-00-2950	FD PER CALL PAYABLE		45,495.00	
10-00-2975	DEFERRED INFLOW LEASES		121,041.99	
TOTAL LIABILITIES				191,442.31

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE		1,674,098.11	
REVENUE OVER EXPENDITURES - YTD		(144,470.06)	
BALANCE - CURRENT DATE		(144,470.06)	
TOTAL FUND EQUITY				1,529,628.05
TOTAL LIABILITIES AND EQUITY				1,721,070.36

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-30-4001 PROPERTY TAXES	100.46	764.22	47,500.00	46,735.78	1.6
10-30-4005 CITY SALES TAXES	11,932.81	11,932.81	1,478,750.00	1,466,817.19	.8
10-30-4010 STATE SALES TAXES	6,308.61	9,279.53	74,000.00	64,720.47	12.5
10-30-4030 VEHICLE LICENSE TAX	3,895.09	5,718.59	40,000.00	34,281.41	14.3
10-30-4055 FRANCHISE FEES	3,294.34	4,223.74	17,250.00	13,026.26	24.5
TOTAL TAX REVENUE	25,531.31	31,918.89	1,657,500.00	1,625,581.11	1.9
<u>LICENSES, PERMITS&OTHER FEES</u>					
10-31-4040 BUILDING PERMITS	.00	.00	12,000.00	12,000.00	.0
10-31-4041 PLANNING & ZONING FEES	100.00	150.00	3,000.00	2,850.00	5.0
10-31-4045 BUSINESS LICENSES	250.00	890.00	5,000.00	4,110.00	17.8
10-31-4071 FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
TOTAL LICENSES, PERMITS&OTHER FEES	350.00	1,040.00	20,450.00	19,410.00	5.1
<u>INTERGOVERNMENTAL REVENUE</u>					
10-32-4015 URBAN REVENUE SHARE	24,364.60	48,729.20	305,000.00	256,270.80	16.0
TOTAL INTERGOVERNMENTAL REVENUE	24,364.60	48,729.20	305,000.00	256,270.80	16.0
<u>LIBRARY REVENUE</u>					
10-33-4020 YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,150.00	18,150.00	.0
10-33-4070 RENTS-LIBRARY	862.00	1,724.00	10,250.00	8,526.00	16.8
10-33-4200 LIBRARY CONTRIBUTIONS	.00	.00	2,000.00	2,000.00	.0
TOTAL LIBRARY REVENUE	862.00	1,724.00	30,400.00	28,676.00	5.7
<u>POLICE DEPT REVENUE</u>					
10-34-4061 PD PARKING CITATION REVENUE	3,445.00	7,745.00	40,000.00	32,255.00	19.4
10-34-4062 PD REVENUE FROM PARKING FUND	3,750.00	7,500.00	45,000.00	37,500.00	16.7
10-34-4063 POLICE SMART & SAFE AZ FUND	.00	.00	11,000.00	11,000.00	.0
10-34-4064 POLICE OFFICER SAFETY EQUIP RE	148.51	329.43	2,000.00	1,670.57	16.5
10-34-4065 POLICE SERVICES	.00	.00	4,500.00	4,500.00	.0
TOTAL POLICE DEPT REVENUE	7,343.51	15,574.43	102,500.00	86,925.57	15.2

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>					
10-35-4035 FINES AND FORFEITURES	4,511.28	8,838.61	57,000.00	48,161.39	15.5
10-35-4037 COURT SECURITY FUND REVENUE	739.50	1,654.50	10,000.00	8,345.50	16.6
TOTAL COURT REVENUE	5,250.78	10,493.11	67,000.00	56,506.89	15.7
<u>RENTAL REVENUE</u>					
10-36-4070 RENTS-TOWN PROPERTIES	7,226.04	15,692.08	93,000.00	77,307.92	16.9
10-36-4080 UTILITY REIMBURSEMENTS	394.61	755.92	5,000.00	4,244.08	15.1
TOTAL RENTAL REVENUE	7,620.65	16,448.00	98,000.00	81,552.00	16.8
<u>FIRE DEPT REVENUE</u>					
10-37-4053 FIRE DEPT SERVICES REV	289.34	1,878.30	12,500.00	10,621.70	15.0
10-37-4090 WILDLAND FIRE FEES	31,583.16	31,583.16	77,000.00	45,416.84	41.0
10-37-4091 WILDLANDS WAGE REIMBURSEMENT	24,771.54	24,771.54	75,000.00	50,228.46	33.0
TOTAL FIRE DEPT REVENUE	56,644.04	58,233.00	164,500.00	106,267.00	35.4
<u>GENERAL FUND REVENUE</u>					
10-38-4000 FUND BALANCE RESERVES	27,083.33	54,166.66	325,000.00	270,833.34	16.7
10-38-4300 INTEREST	721.62	1,457.30	13,500.00	12,042.70	10.8
10-38-4400 SALE OF ASSETS	.00	673.00	12,500.00	11,827.00	5.4
10-38-4500 MISCELLANEOUS REVENUES	1,007.03	11,679.03	13,000.00	1,320.97	89.8
10-38-4510 INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
TOTAL GENERAL FUND REVENUE	28,811.98	67,975.99	374,000.00	306,024.01	18.2
<u>ADMINISTRATIVE CHARGES</u>					
10-39-4600 ADMINISTRATIVE CHARGES	16,424.58	32,849.16	197,095.00	164,245.84	16.7
TOTAL ADMINISTRATIVE CHARGES	16,424.58	32,849.16	197,095.00	164,245.84	16.7
TOTAL FUND REVENUE	173,203.45	284,985.78	3,016,445.00	2,731,459.22	9.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	21,749.76	43,544.55	285,000.00	241,455.45	15.3
10-41-5006 LONGEVITY BONUS	228.00	631.00	2,000.00	1,369.00	31.6
10-41-5010 FICA MATCH	1,642.86	3,302.56	22,000.00	18,697.44	15.0
10-41-5011 RETIREMENT MATCH	2,402.61	4,805.81	31,000.00	26,194.19	15.5
10-41-5012 HEALTH/LIFE INSURANCE	6,052.88	12,105.76	67,000.00	54,894.24	18.1
10-41-5013 WORKERS COMPENSATION	77.05	154.93	1,650.00	1,495.07	9.4
10-41-5014 UNEMPLOYMENT INSURANCE	.00	.00	280.00	280.00	.0
10-41-6101 ACCOUNTING AND AUDITING	.00	.00	24,000.00	24,000.00	.0
10-41-6105 ADVERTISING, PRINTING, & PUBLI	168.19	168.19	4,000.00	3,831.81	4.2
10-41-6110 CONTRACT SERVICES	5,974.93	5,974.93	33,000.00	27,025.07	18.1
10-41-6115 CONVENTIONS AND SEMINARS	714.90	714.90	3,250.00	2,535.10	22.0
10-41-6116 TRAINING & EDUCATION	.00	1,781.85	2,750.00	968.15	64.8
10-41-6125 DUES, SUBS & MEMBERSHIPS	2,164.69	4,960.19	75,000.00	70,039.81	6.6
10-41-6130 ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145 FUEL	84.80	84.80	650.00	565.20	13.1
10-41-6155 INSURANCE	143.00	13,492.94	32,500.00	19,007.06	41.5
10-41-6170 LEGAL EXP - GEN GOV	2,700.00	2,700.00	13,000.00	10,300.00	20.8
10-41-6185 MISCELLANEOUS	105.00	105.00	6,000.00	5,895.00	1.8
10-41-6186 BANK FEES - GEN ADMIN	165.42	315.32	2,000.00	1,684.68	15.8
10-41-6188 BANK FEES / MERCH SVCS	277.65	277.65	3,500.00	3,222.35	7.9
10-41-6190 OFFICE SUPPLIES	2,522.09	3,600.70	8,500.00	4,899.30	42.4
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	715.02	6,000.00	5,284.98	11.9
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,366.41	7,934.43	29,000.00	21,065.57	27.4
10-41-6193 COMPUTER HARDWARE & SERVICE	6,145.21	6,145.21	3,500.00	(2,645.21)	175.6
10-41-6195 OPERATING SUPPLIES - GEN GOV	84.25	84.25	1,500.00	1,415.75	5.6
10-41-6200 POSTAGE	415.46	561.46	4,250.00	3,688.54	13.2
10-41-6220 REP AND MAINT - VEHICLES	29.64	29.64	2,000.00	1,970.36	1.5
10-41-6245 SHUTTLE EXPENSES	239.29	239.29	3,500.00	3,260.71	6.8
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265 TELEPHONE	207.73	374.34	2,800.00	2,425.66	13.4
10-41-6275 TRAVEL	289.10	289.10	1,500.00	1,210.90	19.3
10-41-6285 TOURISM 1% BED TAX	.00	.00	11,000.00	11,000.00	.0
10-41-6286 COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288 OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500 TRANSFERS OUT	17,500.00	35,000.00	210,000.00	175,000.00	16.7
TOTAL GENERAL GOVT EXPENSES	73,808.43	150,093.82	902,880.00	752,786.18	16.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,210.19	10,433.35	68,000.00	57,566.65	15.3
10-42-5006 LONGEVITY BONUS	.00	.00	290.00	290.00	.0
10-42-5010 FICA AND MEDICARE	398.58	798.16	5,200.00	4,401.84	15.4
10-42-5011 RETIREMENT	325.62	651.24	4,400.00	3,748.76	14.8
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013 WORKER'S COMPENSATION	11.45	22.94	230.00	207.06	10.0
10-42-5014 UNEMPLOYMENT	6.64	13.41	100.00	86.59	13.4
10-42-6037 COURT SECURITY FUND EXPENSES	.00	.00	7,000.00	7,000.00	.0
10-42-6101 ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110 CONTRACT SERVICES	1,257.50	1,932.50	10,500.00	8,567.50	18.4
10-42-6115 CONVENTIONS AND SEMINARS	275.00	275.00	400.00	125.00	68.8
10-42-6116 TRAINING & EDUCATION	395.00	395.00	500.00	105.00	79.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
10-42-6185 MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-42-6191 COPIER & EQUIP LEASE EXP	.00	.00	3,750.00	3,750.00	.0
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	73.20	146.40	900.00	753.60	16.3
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
 TOTAL MAGISTRATE COURT EXPENSES	 7,953.18	 14,668.00	 127,670.00	 113,002.00	 11.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	33,108.90	67,521.06	440,000.00	372,478.94	15.4
10-43-5006 LONGEVITY BONUS	.00	.00	1,750.00	1,750.00	.0
10-43-5010 FICA AND MEDICARE	2,480.62	5,060.95	34,750.00	29,689.05	14.6
10-43-5011 RETIREMENT	5,279.68	10,591.00	60,000.00	49,409.00	17.7
10-43-5012 HEALTH INSURANCE	5,098.88	10,447.76	70,000.00	59,552.24	14.9
10-43-5013 WORKER'S COMPENSATION	1,483.78	3,033.43	31,000.00	27,966.57	9.8
10-43-5014 UNEMPLOYMENT	2.91	9.97	600.00	590.03	1.7
10-43-6105 ADVERTISING, PRINTING, & PUBLI	116.99	116.99	300.00	183.01	39.0
10-43-6110 CONTRACT SERVICES	.00	.00	1,250.00	1,250.00	.0
10-43-6116 TRAINING & EDUCATION	675.00	675.00	4,000.00	3,325.00	16.9
10-43-6120 DISPATCH FEES	4,027.08	8,054.16	50,000.00	41,945.84	16.1
10-43-6125 DUES AND SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
10-43-6145 FUEL	995.38	995.38	12,000.00	11,004.62	8.3
10-43-6172 PROSECUTOR EXP	2,000.00	4,000.00	24,000.00	20,000.00	16.7
10-43-6185 MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192 SOFTWARE SERVICE & SUPPORT	1,190.07	2,230.63	11,000.00	8,769.37	20.3
10-43-6193 COMPUTER HARDWARE & SERVICE	580.00	580.00	5,500.00	4,920.00	10.6
10-43-6195 OPERATING SUPPLIES - POLICE	204.65	204.65	2,000.00	1,795.35	10.2
10-43-6200 POSTAGE	.00	.00	200.00	200.00	.0
10-43-6220 REP AND MAINT - VEHICLES	1,281.89	1,281.89	9,000.00	7,718.11	14.2
10-43-6225 REP AND MAINT - EQUIPMENT	.00	194.15	2,750.00	2,555.85	7.1
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	.00	113.98	2,250.00	2,136.02	5.1
10-43-6250 SMALL TOOLS AND EQUIPMENT	214.65	214.65	3,000.00	2,785.35	7.2
10-43-6265 TELEPHONE	580.15	873.39	7,000.00	6,126.61	12.5
10-43-6280 UNIFORMS	.00	.00	3,500.00	3,500.00	.0
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	.00	21,000.00	21,000.00	.0
TOTAL POLICE DEPT EXPENSES	59,320.63	116,199.04	799,350.00	683,150.96	14.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	23,688.19	43,670.13	363,000.00	319,329.87	12.0
10-44-5002 WILDLAND PERSONNEL	16,032.37	16,032.37	33,000.00	16,967.63	48.6
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,267.50	2,340.00	19,000.00	16,660.00	12.3
10-44-5006 LONGEVITY BONUS	.00	.00	1,480.00	1,480.00	.0
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	1,125.52	8,000.00	6,874.48	14.1
10-44-5010 FICA AND MEDICARE	3,387.02	4,940.59	29,500.00	24,559.41	16.8
10-44-5011 RETIREMENT	3,829.00	5,656.61	36,000.00	30,343.39	15.7
10-44-5012 HEALTH INSURANCE	5,709.08	8,954.74	78,000.00	69,045.26	11.5
10-44-5013 WORKER'S COMPENSATION	1,730.07	2,679.22	29,250.00	26,570.78	9.2
10-44-5014 UNEMPLOYMENT	.00	.00	665.00	665.00	.0
10-44-6116 TRAINING & EDUCATION	.00	.00	7,000.00	7,000.00	.0
10-44-6120 DISPATCH FEES	715.25	1,430.50	8,800.00	7,369.50	16.3
10-44-6125 DUES AND SUBSCRIPTIONS	.00	.00	750.00	750.00	.0
10-44-6145 FUEL	365.91	365.91	6,800.00	6,434.09	5.4
10-44-6170 LEGAL EXP - FIRE	.00	.00	750.00	750.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	99.20	99.20	4,000.00	3,900.80	2.5
10-44-6185 MISCELLANEOUS	.00	.00	1,250.00	1,250.00	.0
10-44-6192 SOFTWARE SERVICE & SUPPORT	861.56	1,544.13	3,000.00	1,455.87	51.5
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,000.00	2,000.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	2,257.77	2,257.77	12,500.00	10,242.23	18.1
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	899.27	2,524.49	9,200.00	6,675.51	27.4
10-44-6265 TELEPHONE	529.66	692.79	3,750.00	3,057.21	18.5
10-44-6270 TRAINING CENTER ASSESSMENT	.00	.00	2,750.00	2,750.00	.0
10-44-6276 MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT EXPENSES	61,934.61	94,313.97	675,795.00	581,481.03	14.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,627.76	13,337.27	93,500.00	80,162.73	14.3
10-45-5006 LONGEVITY BONUS	170.00	170.00	725.00	555.00	23.5
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	1,099.12	7,389.00	6,289.88	14.9
10-45-5010 FICA AND MEDICARE	561.57	1,116.38	7,750.00	6,633.62	14.4
10-45-5011 RETIREMENT	534.72	1,069.44	7,750.00	6,680.56	13.8
10-45-5012 HEALTH INSURANCE	42.96	85.92	650.00	564.08	13.2
10-45-5013 WORKER'S COMPENSATION	15.92	32.03	380.00	347.97	8.4
10-45-5014 UNEMPLOYMENT	.58	5.00	250.00	245.00	2.0
10-45-6110 CONTRACT SERVICES	.00	.00	1,750.00	1,750.00	.0
10-45-6125 COUNTY MEMBERSHIP DUES	.00	.00	1,800.00	1,800.00	.0
10-45-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195 OPERATING SUPPLIES - LIBRARY	798.64	798.64	4,750.00	3,951.36	16.8
10-45-6205 PRINT AND NON-PRINT MATERIALS	.00	.00	2,750.00	2,750.00	.0
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-45-6265 TELEPHONE	65.24	130.49	1,000.00	869.51	13.1
10-45-6266 E-RATE EXP	42.00	126.00	700.00	574.00	18.0
TOTAL LIBRARY EXPENSES	9,408.95	17,970.29	132,994.00	115,023.71	13.5

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	4,793.06	9,147.96	70,000.00	60,852.04	13.1
10-46-5006 LONGEVITY BONUS	.00	.00	425.00	425.00	.0
10-46-5010 FICA AND MEDICARE	362.63	691.75	5,500.00	4,808.25	12.6
10-46-5011 RETIREMENT	421.50	843.00	6,750.00	5,907.00	12.5
10-46-5012 HEALTH INSURANCE	958.82	1,917.64	10,000.00	8,082.36	19.2
10-46-5013 WORKER'S COMPENSATION	20.24	32.81	600.00	567.19	5.5
10-46-5014 UNEMPLOYMENT	1.56	1.94	126.00	124.06	1.5
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170 LEGAL EXP - P&Z	725.00	725.00	12,000.00	11,275.00	6.0
10-46-6185 MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	345.96	1,823.04	2,500.00	676.96	72.9
10-46-6265 TELEPHONE	87.78	87.78	600.00	512.22	14.6
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
TOTAL PLANNING & ZONING EXP	7,716.55	15,270.92	133,851.00	118,580.08	11.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	639.85	1,197.48	7,750.00	6,552.52	15.5
10-47-5006 LONGEVITY BONUS	13.68	13.68	40.00	26.32	34.2
10-47-5010 FICA AND MEDICARE	48.76	90.17	600.00	509.83	15.0
10-47-5011 RETIREMENT	62.26	119.07	1,000.00	880.93	11.9
10-47-5012 HEALTH INSURANCE	195.59	390.98	2,300.00	1,909.02	17.0
10-47-5013 WORKER'S COMPENSATION	19.83	37.12	400.00	362.88	9.3
10-47-5014 UNEMPLOYMENT	.22	.22	10.00	9.78	2.2
10-47-6145 FUEL	149.32	149.32	800.00	650.68	18.7
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	37.19	37.19	500.00	462.81	7.4
10-47-6215 REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220 REP AND MAINT - VEHICLES	92.21	92.21	2,500.00	2,407.79	3.7
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	82.02	82.02	750.00	667.98	10.9
10-47-6280 UNIFORM EXP PARKS	71.37	71.37	450.00	378.63	15.9
10-47-6285 UTILITIES	53.27	237.44	2,900.00	2,662.56	8.2
TOTAL PARKS EXPENSES	1,465.57	2,518.27	22,450.00	19,931.73	11.2

PROPERTIES EXPENSES

10-48-5001 SALARIES AND WAGES	3,960.63	7,412.84	50,000.00	42,587.16	14.8
10-48-5006 LONGEVITY BONUS	84.69	84.69	230.00	145.31	36.8
10-48-5010 FICA AND MEDICARE	301.82	558.30	3,750.00	3,191.70	14.9
10-48-5011 RETIREMENT	385.30	737.06	5,800.00	5,062.94	12.7
10-48-5012 HEALTH INSURANCE	1,210.59	2,420.39	14,000.00	11,579.61	17.3
10-48-5013 WORKER'S COMPENSATION	122.77	229.79	2,300.00	2,070.21	10.0
10-48-5014 UNEMPLOYMENT	1.34	1.34	50.00	48.66	2.7
10-48-6110 CONTRACT SERVICES	50.00	985.00	10,500.00	9,515.00	9.4
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	70.26	70.26	1,500.00	1,429.74	4.7
10-48-6185 MISCELLANEOUS	134.09	134.09	1,250.00	1,115.91	10.7
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	37.19	37.19	2,000.00	1,962.81	1.9
10-48-6215 R&M BUILDING - PROPERTIES	446.37	995.12	50,000.00	49,004.88	2.0
10-48-6220 REP AND MAINT - VEHICLES	164.77	164.77	2,750.00	2,585.23	6.0
10-48-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,100.00	1,100.00	.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	19,000.00	19,000.00	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	94.10	94.10	1,500.00	1,405.90	6.3
10-48-6280 UNIFORM EXP PROPERTIES	71.38	71.38	375.00	303.62	19.0
10-48-6285 UTILITIES	1,172.05	4,425.21	47,500.00	43,074.79	9.3
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	8,307.35	18,421.53	221,455.00	203,033.47	8.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	229,915.27	429,455.84	3,016,445.00	2,586,989.16	14.2
NET REVENUE OVER EXPENDITURES	(56,711.82)	(144,470.06)	.00	144,470.06	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	676,609.95	
20-00-1015	UTILITIES A/R	64,024.68	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(18,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,845,750.99)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(189,539.74)	
TOTAL ASSETS			2,174,739.47

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	696.93	
20-00-2600	CUSTOMER DEPOSITS	35,180.54	
20-00-2700	COMPENSATED ABSENCES	6,083.90	
20-00-2975	ACCRUED INTEREST PAYABLE	72,000.00	
TOTAL LIABILITIES			113,961.37

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,505,078.52	
20-00-3051	UNRESTRICTED FUND BALANCE	708,837.33	
20-00-3052	UNRESTRICTED FUND BALANCE	(177,378.00)	
REVENUE OVER EXPENDITURES - YTD		24,240.25	
BALANCE - CURRENT DATE		24,240.25	
TOTAL FUND EQUITY			2,060,778.10
TOTAL LIABILITIES AND EQUITY			2,174,739.47

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
20-50-4010 FUND BALANCE RESERVES	7,833.33	15,666.66	94,000.00	78,333.34	16.7
20-50-4085 WATER USAGE FEES	15,884.37	32,644.92	201,000.00	168,355.08	16.2
20-50-4100 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500 MISCELLANEOUS	170.00	370.00	1,750.00	1,380.00	21.1
20-50-4900 TRANSFERS IN	12,083.33	24,166.66	145,000.00	120,833.34	16.7
TOTAL WATER REVENUE	35,971.03	72,848.24	446,750.00	373,901.76	16.3
<u>SEWER REVENUE</u>					
20-51-4050 CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085 SEWER USAGE FEES	16,784.34	34,280.44	200,000.00	165,719.56	17.1
20-51-4900 TRANSFERS IN	6,666.66	13,333.33	80,000.00	66,666.67	16.7
TOTAL SEWER REVENUE	23,451.00	47,613.77	285,500.00	237,886.23	16.7
<u>SANITATION REVENUE</u>					
20-52-4085 SANITATION USAGE FEES	14,100.39	28,225.97	190,000.00	161,774.03	14.9
20-52-4500 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900 TRANSFERS IN	5,833.34	11,666.67	70,000.00	58,333.33	16.7
TOTAL SANITATION REVENUE	19,933.73	39,892.64	262,000.00	222,107.36	15.2
TOTAL FUND REVENUE	79,355.76	160,354.65	994,250.00	833,895.35	16.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	6,986.04	13,075.26	84,000.00	70,924.74	15.6
20-50-5006 LONGEVITY BONUS	149.38	149.38	375.00	225.62	39.8
20-50-5010 FICA AND MEDICARE	532.39	984.74	6,300.00	5,315.26	15.6
20-50-5011 RETIREMENT	679.61	1,300.04	10,000.00	8,699.96	13.0
20-50-5012 HEALTH INSURANCE	2,135.20	4,269.05	24,000.00	19,730.95	17.8
20-50-5013 WORKER'S COMPENSATION	242.40	453.70	4,600.00	4,146.30	9.9
20-50-5014 UNEMPLOYMENT	2.37	2.37	100.00	97.63	2.4
20-50-6110 CONTRACT SERVICES	1,025.00	1,025.00	16,000.00	14,975.00	6.4
20-50-6116 TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135 PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140 ENGINEERING FEES	.00	.00	7,000.00	7,000.00	.0
20-50-6145 FUEL	260.01	274.72	3,250.00	2,975.28	8.5
20-50-6155 INSURANCE	.00	4,074.15	14,000.00	9,925.85	29.1
20-50-6170 LEGAL EXP - WATER	.00	.00	10,000.00	10,000.00	.0
20-50-6185 MISCELLANEOUS	.00	746.10	1,750.00	1,003.90	42.6
20-50-6192 SOFTWARE SUPPORT EXP - WATER	385.90	3,230.41	7,500.00	4,269.59	43.1
20-50-6195 OPERATING SUPPLIES - WATER	37.19	37.19	5,000.00	4,962.81	.7
20-50-6215 R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220 REP AND MAINT - VEHICLES	666.68	666.68	3,000.00	2,333.32	22.2
20-50-6225 REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230 REP AND MAINT - INFRASTRUCTURE	94.91	4,169.91	175,000.00	170,830.09	2.4
20-50-6232 SPRINGS SECURITY EXP	217.77	217.77	6,000.00	5,782.23	3.6
20-50-6240 SERVICE TESTS/SYSTEM TESTING	168.00	168.00	750.00	582.00	22.4
20-50-6250 SMALL TOOLS AND EQUIPMENT	82.02	82.02	2,000.00	1,917.98	4.1
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	71.37	71.37	450.00	378.63	15.9
20-50-6285 UTILITIES EXP - WATER	.00	39.75	550.00	510.25	7.2
20-50-6290 ADMINISTRATIVE CHARGE	5,045.83	10,091.66	60,550.00	50,458.34	16.7
TOTAL WATER EXPENDITURES	18,782.07	45,129.27	447,425.00	402,295.73	10.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,788.25	7,090.22	47,000.00	39,909.78	15.1
20-51-5006 LONGEVITY BONUS	81.00	81.00	240.00	159.00	33.8
20-51-5010 FICA AND MEDICARE	288.70	534.01	3,750.00	3,215.99	14.2
20-51-5011 RETIREMENT	368.51	704.93	5,500.00	4,795.07	12.8
20-51-5012 HEALTH INSURANCE	1,157.85	2,314.98	14,000.00	11,685.02	16.5
20-51-5013 WORKER'S COMPENSATION	130.33	243.93	2,850.00	2,606.07	8.6
20-51-5014 UNEMPLOYMENT	1.28	1.28	50.00	48.72	2.6
20-51-6110 CONTRACT SERVICES	3,325.00	3,325.00	48,750.00	45,425.00	6.8
20-51-6135 PERMIT FEE EXP - SEWER	.00	.00	2,950.00	2,950.00	.0
20-51-6140 ENGINEERING FEES	2,199.00	3,429.00	14,000.00	10,571.00	24.5
20-51-6145 FUEL	84.01	98.72	2,000.00	1,901.28	4.9
20-51-6155 INSURANCE	.00	4,074.15	14,000.00	9,925.85	29.1
20-51-6170 LEGAL EXP - SEWER	350.00	350.00	1,500.00	1,150.00	23.3
20-51-6185 MISCELLANEOUS	.00	746.10	2,000.00	1,253.90	37.3
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	385.90	3,230.41	7,500.00	4,269.59	43.1
20-51-6195 OPERATING SUPPLIES - SEWER	3,531.77	6,026.75	12,500.00	6,473.25	48.2
20-51-6220 REP AND MAINT - VEHICLES	92.21	92.21	3,000.00	2,907.79	3.1
20-51-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	32,000.00	32,000.00	.0
20-51-6240 SERVICE TESTS/SYSTEM TESTING	516.40	666.40	10,500.00	9,833.60	6.4
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	82.02	82.02	1,500.00	1,417.98	5.5
20-51-6280 UNIFORM EXP SEWER	71.38	71.38	450.00	378.62	15.9
20-51-6285 UTILITIES	.00	171.56	2,750.00	2,578.44	6.2
20-51-6290 ADMINISTRATIVE CHARGE	5,045.83	10,091.66	60,550.00	50,458.34	16.7
TOTAL SEWER EXPENDITURES	21,499.44	43,425.71	289,940.00	246,514.29	15.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	6,027.43	11,280.84	71,500.00	60,219.16	15.8
20-52-5006 LONGEVITY BONUS	128.87	128.87	380.00	251.13	33.9
20-52-5010 FICA AND MEDICARE	459.34	849.62	5,750.00	4,900.38	14.8
20-52-5011 RETIREMENT	586.35	1,121.60	9,000.00	7,878.40	12.5
20-52-5012 HEALTH INSURANCE	1,842.31	3,683.25	22,500.00	18,816.75	16.4
20-52-5013 WORKER'S COMPENSATION	376.72	705.05	6,500.00	5,794.95	10.9
20-52-5014 UNEMPLOYMENT	2.04	2.04	75.00	72.96	2.7
20-52-6111 RECYCLING CONTRACT EXP	290.00	290.00	1,800.00	1,510.00	16.1
20-52-6116 TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	419.61	537.29	6,000.00	5,462.71	9.0
20-52-6155 INSURANCE	.00	4,074.15	14,500.00	10,425.85	28.1
20-52-6165 LANDFILL TIPPING FEES	1,680.80	1,680.80	21,000.00	19,319.20	8.0
20-52-6185 MISCELLANEOUS	.00	497.40	8,000.00	7,502.60	6.2
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	385.90	1,986.78	5,930.00	3,943.22	33.5
20-52-6195 OPERATING SUPPLIES - TRASH	37.20	37.20	500.00	462.80	7.4
20-52-6220 REP AND MAINT - VEHICLES	7,301.34	8,954.96	9,000.00	45.04	99.5
20-52-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	.00	250.00	250.00	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	1,566.55	1,566.55	1,500.00	(66.55)	104.4
20-52-6280 UNIFORM EXP TRASH	71.36	71.36	350.00	278.64	20.4
20-52-6290 ADMINISTRATIVE CHARGE	5,045.83	10,091.66	60,550.00	50,458.34	16.7
20-52-9500 TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
TOTAL SANITATION EXPENDITURES	26,221.65	47,559.42	256,885.00	209,325.58	18.5
TOTAL FUND EXPENDITURES	66,503.16	136,114.40	994,250.00	858,135.60	13.7
NET REVENUE OVER EXPENDITURES	12,852.60	24,240.25	.00	(24,240.25)	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(695,252.97)	
30-00-1022	OAZ HURF SAVINGS		764,733.91	
	TOTAL ASSETS			69,480.94

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86	
	REVENUE OVER EXPENDITURES - YTD	(25,953.92)	
	BALANCE - CURRENT DATE	(25,953.92)	
	TOTAL FUND EQUITY			69,480.94
	TOTAL LIABILITIES AND EQUITY			69,480.94

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

HURF FUND		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
HURF REVENUE						
30-30-4010	HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020	HURF REVENUE	4,038.20	4,038.20	48,750.00	44,711.80	8.3
30-30-4300	INTEREST AND INVESTMENT EARNIN	328.22	662.32	3,000.00	2,337.68	22.1
30-30-4900	TRANSFERS IN	9,166.67	18,333.34	110,000.00	91,666.66	16.7
TOTAL HURF REVENUE		13,533.09	23,033.86	169,100.00	146,066.14	13.6
TOTAL FUND REVENUE		13,533.09	23,033.86	169,100.00	146,066.14	13.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	5,423.34	10,514.44	38,000.00	27,485.56	27.7
30-30-5006 LONGEVITY BONUS	353.38	353.38	200.00	(153.38)	176.7
30-30-5010 FICA AND MEDICARE	435.78	819.07	3,000.00	2,180.93	27.3
30-30-5011 RETIREMENT	311.11	595.14	4,750.00	4,154.86	12.5
30-30-5012 HEALTH INSURANCE	977.54	1,954.29	11,500.00	9,545.71	17.0
30-30-5013 WORKER'S COMPENSATION	138.09	264.81	1,900.00	1,635.19	13.9
30-30-5014 UNEMPLOYMENT	1.07	1.07	40.00	38.93	2.7
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145 FUEL	173.38	173.38	1,500.00	1,326.62	11.6
30-30-6155 INSURANCE	.00	2,716.10	10,500.00	7,783.90	25.9
30-30-6185 MISCELLANEOUS	30.69	279.39	1,000.00	720.61	27.9
30-30-6192 SOFTWARE SERVICE & SUPPORT	128.64	385.91	1,575.00	1,189.09	24.5
30-30-6195 OPERATING SUPPLIES - HURF	37.19	37.19	500.00	462.81	7.4
30-30-6210 PUBLIC RESTROOM SUPPLIES	1,687.10	1,687.10	4,000.00	2,312.90	42.2
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	10.00	10.00	500.00	490.00	2.0
30-30-6220 REP AND MAINT - VEHICLES	92.21	92.21	1,900.00	1,807.79	4.9
30-30-6225 REP AND MAINT - EQUIPMENT	151.03	151.03	1,000.00	848.97	15.1
30-30-6230 REP AND MAINT - INFRASTRUCTURE	24,909.02	24,909.02	45,000.00	20,090.98	55.4
30-30-6250 SMALL TOOLS AND EQUIPMENT	98.49	98.49	10,000.00	9,901.51	1.0
30-30-6255 STREET LIGHTS	1,102.99	2,205.98	14,250.00	12,044.02	15.5
30-30-6260 STREET SUPPLIES	137.58	137.58	4,750.00	4,612.42	2.9
30-30-6280 UNIFORM EXP - HURF	71.36	71.36	550.00	478.64	13.0
30-30-6290 ADMINISTRATIVE CHARGE	765.42	1,530.84	9,185.00	7,654.16	16.7
TOTAL HURF EXPENDITURE	37,035.41	48,987.78	169,100.00	120,112.22	29.0
TOTAL FUND EXPENDITURES	37,035.41	48,987.78	169,100.00	120,112.22	29.0
NET REVENUE OVER EXPENDITURES	(23,502.32)	(25,953.92)	.00	25,953.92	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	183,756.21	
	TOTAL ASSETS		183,756.21

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	198,292.34	
	REVENUE OVER EXPENDITURES - YTD	(14,536.13)	
	BALANCE - CURRENT DATE	(14,536.13)	
	TOTAL FUND EQUITY		183,756.21
	TOTAL LIABILITIES AND EQUITY		183,756.21

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

		PARKING FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>						
35-35-4042	PARKING KIOSK REVENUE	20,085.95	47,363.40	386,000.00	338,636.60	12.3
	TOTAL PARKING FUND REVENUE	20,085.95	47,363.40	386,000.00	338,636.60	12.3
	TOTAL FUND REVENUE	20,085.95	47,363.40	386,000.00	338,636.60	12.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,867.38	5,341.65	40,000.00	34,658.35	13.4
35-35-5006 LONGEVITY BONUS	.00	100.00	200.00	100.00	50.0
35-35-5010 FICA MATCH	219.35	416.28	2,800.00	2,383.72	14.9
35-35-5013 WORKER'S COMPENSATION	50.18	93.48	950.00	856.52	9.8
35-35-5014 UNEMPLOYMENT	.00	.00	125.00	125.00	.0
35-35-6145 FUEL	57.79	57.79	1,000.00	942.21	5.8
35-35-6185 MISCELLANEOUS	.00	248.70	1,000.00	751.30	24.9
35-35-6186 BANK CHARGES	.00	.00	100.00	100.00	.0
35-35-6188 CREDIT CARD PROCESSING FEES	2,593.04	2,593.04	29,815.00	27,221.96	8.7
35-35-6192 SOFTWARE SERVICE AND SUPPORT	653.20	986.84	22,000.00	21,013.16	4.5
35-35-6195 OPERATING SUPPLIES	479.51	479.51	3,000.00	2,520.49	16.0
35-35-6265 TELEPHONE	.00	32.24	6,750.00	6,717.76	.5
35-35-6290 ADMINISTRATIVE CHARGE	521.67	1,043.34	6,260.00	5,216.66	16.7
35-35-7000 CAPITAL OUTLAY	10,506.66	10,506.66	20,000.00	9,493.34	52.5
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	12,000.00	12,000.00	.0
35-35-9500 TRANSFERS OUT	20,000.00	40,000.00	240,000.00	200,000.00	16.7
TOTAL PARKING FUND EXPENDITURE	37,948.78	61,899.53	386,000.00	324,100.47	16.0
TOTAL FUND EXPENDITURES	37,948.78	61,899.53	386,000.00	324,100.47	16.0
NET REVENUE OVER EXPENDITURES	(17,862.83)	(14,536.13)	.00	14,536.13	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	(1,698.60)	
40-00-1010	INVESTMENTS - PENSION & RELIEF		189,886.42	
40-00-1011	PENSION FUND CASH		18,162.07	
	TOTAL ASSETS			206,349.89

LIABILITIES AND EQUITY

LIABILITIES

40-00-2001	ACCOUNTS PAYABLE	(4,236.09)	
	TOTAL LIABILITIES			(4,236.09)

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE		210,585.98	
	TOTAL FUND EQUITY			210,585.98
	TOTAL LIABILITIES AND EQUITY			206,349.89

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	.00	27,750.00	27,750.00	.0
TOTAL FIRE DEPT P&R EXPENDITURE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND EXPENDITURES	.00	.00	27,750.00	27,750.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

OPERATING GRANTS REVENUE

ASSETS

50-00-1000	CASH - COMBINED FUND	103,304.31	
50-00-1800	INVENTORY	13,193.06	
	TOTAL ASSETS		116,497.37

LIABILITIES AND EQUITY

LIABILITIES

50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,062.12	
	TOTAL LIABILITIES		73,062.12

FUND EQUITY

50-00-3002	UNRESTRICTED FUND BALANCE	17,435.25	
	REVENUE OVER EXPENDITURES - YTD	26,000.00	
	BALANCE - CURRENT DATE	26,000.00	
	TOTAL FUND EQUITY		43,435.25
	TOTAL LIABILITIES AND EQUITY		116,497.37

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING GRANTS REVENUE</u>					
50-40-4066	RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	2,300.00	2,300.00	27,500.00	25,200.00	8.4
50-40-4101	WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	26,000.00	26,000.00	50,000.00	24,000.00	52.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111	WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
	<u>TOTAL OPERATING GRANTS REVENUE</u>	<u>28,300.00</u>	<u>28,300.00</u>	<u>888,500.00</u>	<u>860,200.00</u>	<u>3.2</u>
	 <u>TOTAL FUND REVENUE</u>	 <u>28,300.00</u>	 <u>28,300.00</u>	 <u>888,500.00</u>	 <u>860,200.00</u>	 <u>3.2</u>

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	50,000.00	50,000.00	.0
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111 WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	2,300.00	2,300.00	27,500.00	25,200.00	8.4
TOTAL OPERATING GRANTS EXPENDITURE	2,300.00	2,300.00	888,500.00	886,200.00	.3
TOTAL FUND EXPENDITURES	2,300.00	2,300.00	888,500.00	886,200.00	.3
NET REVENUE OVER EXPENDITURES	26,000.00	26,000.00	.00	(26,000.00)	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

CAPITAL GRANTS FUND

ASSETS

60-00-1000	CASH - COMBINED FUND	838,613.24	
	TOTAL ASSETS		838,613.24

LIABILITIES AND EQUITY

LIABILITIES

60-00-2755	DEFERRED REVENUE - CAP GRANTS	717,751.43	
	TOTAL LIABILITIES		717,751.43

FUND EQUITY

60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(163,234.73)	
	REVENUE OVER EXPENDITURES - YTD	(7,550.75)	
	BALANCE - CURRENT DATE	(7,550.75)	
	TOTAL FUND EQUITY		120,861.81
	TOTAL LIABILITIES AND EQUITY		838,613.24

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	4,500.00	400,000.00	395,500.00	1.1
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	10,000.00	10,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113 WIFA GRANT-MESCAL SCHOOL	.00	.00	1,450,000.00	1,450,000.00	.0
60-70-4114 WIFA GRANT-DECEPT GULCH	.00	2,711.25	1,550,000.00	1,547,288.75	.2
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	7,211.25	6,935,000.00	6,927,788.75	.1
TOTAL FUND REVENUE	.00	7,211.25	6,935,000.00	6,927,788.75	.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	1,350.00	11,282.00	400,000.00	388,718.00	2.8
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113 WIFA GRANT EXP-MESCAL SCHOOL	.00	1,740.00	1,450,000.00	1,448,260.00	.1
60-70-6114 WIFA GRANT EXP-DEC GULCH	.00	1,740.00	1,550,000.00	1,548,260.00	.1
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	1,350.00	14,762.00	6,935,000.00	6,920,238.00	.2
TOTAL FUND EXPENDITURES	1,350.00	14,762.00	6,935,000.00	6,920,238.00	.2
NET REVENUE OVER EXPENDITURES	(1,350.00)	(7,550.75)	.00	7,550.75	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(392,933.80)	
	TOTAL ASSETS		(392,933.80)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(381,500.04)	
	REVENUE OVER EXPENDITURES - YTD	(11,433.76)	
	BALANCE - CURRENT DATE	(11,433.76)	
	TOTAL FUND EQUITY		(392,933.80)
	TOTAL LIABILITIES AND EQUITY		(392,933.80)

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
GENERAL FUND CONTINGENCIES REV						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GENERAL FUND CONTINGENCIES RE		.00	.00	2,425,000.00	2,425,000.00	.0
TOTAL FUND REVENUE		.00	.00	2,425,000.00	2,425,000.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GNERLA FUND CONTINGENCIES EXP</u>					
70-25-6276	WILDLANDS EXP - CONTINGENCY	11,433.76	11,433.76	75,000.00	63,566.24	15.3
70-25-6295	EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
	TOTAL GNERLA FUND CONTINGENCIES EXP	11,433.76	11,433.76	2,425,000.00	2,413,566.24	.5
	TOTAL FUND EXPENDITURES	11,433.76	11,433.76	2,425,000.00	2,413,566.24	.5
	NET REVENUE OVER EXPENDITURES	(11,433.76)	(11,433.76)	.00	11,433.76	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

UTILITIES CONTINGENCIES FUND

<u>ASSETS</u>		
80-00-1000	CASH - COMBINED FUND	75,480.48
	TOTAL ASSETS	75,480.48
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
80-00-3002	ENDING FUND BALANCE	75,480.48
	TOTAL FUND EQUITY	75,480.48
	TOTAL LIABILITIES AND EQUITY	75,480.48

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2025

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(1,287,844.34)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		72,694.15	
90-00-1023	ONEAZ WWTP CHECKING		2.26	
TOTAL ASSETS			(1,215,147.93)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(1,215,456.01)	
	REVENUE OVER EXPENDITURES - YTD		308.08	
	BALANCE - CURRENT DATE		308.08	
TOTAL FUND EQUITY			(1,215,147.93)
TOTAL LIABILITIES AND EQUITY			(1,215,147.93)

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
CAPITAL FUND REVENUES						
90-57-4300	BANK INTEREST - CAPITAL FUND	154.23	308.08	.00 (308.08)	.0
90-57-4515	INTERIM WWTP LOAN	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND REVENUES		154.23	308.08	1,000,000.00	999,691.92	.0
TOTAL FUND REVENUE		154.23	308.08	1,000,000.00	999,691.92	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

Item A.

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CAPITAL FUND EXPENDITURES						
90-57-7030	INTERIM WWTP LOAN EXP	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES		.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	1,000,000.00	1,000,000.00	.0
NET REVENUE OVER EXPENDITURES		154.23	308.08	.00	(308.08)	.0

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	081325KM1	FY26 July Fuel-Fire Dept.	1	08/13/2025	365.91	.00	365.91	102267	08/13/2025
		081325KM1	FY26 July Fuel-PD Ranger	2	08/13/2025	57.79	.00	57.79	102267	08/13/2025
		081325KM1	FY26 July Fuel-Parks Fuel	3	08/13/2025	99.50	.00	99.50	102267	08/13/2025
		081325KM1	FY26 July Fuel-Properties	4	08/13/2025	70.26	.00	70.26	102267	08/13/2025
		081325KM1	FY26 July Fuel-GG Fuel	5	08/13/2025	84.80	.00	84.80	102267	08/13/2025
		081325KM1	FY26 July Fuel-Trash Fuel	6	08/13/2025	138.71	.00	138.71	102267	08/13/2025
		081325KM1	FY26 July Fuel-HURF Fuel	7	08/13/2025	159.18	.00	159.18	102267	08/13/2025
Total 1000:						976.15	.00	976.15		
1031	ALL-MED EQUIPMENT &	081325KM17	Inv. 832247 Monthly Tank F	1	08/13/2025	99.20	.00	99.20	102268	08/13/2025
Total 1031:						99.20	.00	99.20		
1050	APS	080625KM10	Acct 3601574879 Park Pan	1	08/06/2025	53.27	.00	53.27	102246	08/06/2025
		080625KM10	Acct 4533627223 Restroo	2	08/06/2025	51.10	.00	51.10	102246	08/06/2025
		080625KM10	Acct 9438060000 Hull St R	3	08/06/2025	16.21	.00	16.21	102246	08/06/2025
		82725MS11	Acct 1490440000 - Street L	1	08/27/2025	1,102.99	.00	1,102.99	102305	08/27/2025
Total 1050:						1,223.57	.00	1,223.57		
1056	ARIZONA BUG COMPANY	82725MS4	Inv 18226 - Monthly Pest C	1	08/27/2025	50.00	.00	50.00	102306	08/27/2025
Total 1056:						50.00	.00	50.00		
1098	AZ DEPT OF FORESTRY	FY25082025	Invoice GSA 25-062 Wildla	1	08/20/2025	1,230.93	.00	1,230.93	102293	08/20/2025
Total 1098:						1,230.93	.00	1,230.93		
1123	BEDROCK LANDSCAPE	080625KM7	Inv. 187737 Concrete Trail	1	08/06/2025	219.70	.00	219.70	102247	08/06/2025
		082025KM7	Inv. 188121 1 Yard Trailer	1	08/20/2025	219.70	.00	219.70	102294	08/20/2025
Total 1123:						439.40	.00	439.40		
1156	CALIBRE PRESS	081325KM20	Inv. 25-842028 Deescalatio	1	08/13/2025	675.00	.00	675.00	102269	08/13/2025
Total 1156:						675.00	.00	675.00		
1158	CANDACE GALLAGHER	081325KM9	INV. 07-25 Codification &	1	08/13/2025	525.00	.00	525.00	102270	08/13/2025
Total 1158:						525.00	.00	525.00		
1165	CARL WHITING	081325KM12	Reimbursement for Wildlan	1	08/13/2025	67.44	.00	67.44	102271	08/13/2025
Total 1165:						67.44	.00	67.44		
1170	CASELLE	081325KM14	INV-09489 Maintenance &	1	08/13/2025	1,157.71	.00	1,157.71	102272	08/13/2025
		081325KM14	INV-09489 Maintenance &	2	08/13/2025	385.90	.00	385.90	102272	08/13/2025
		081325KM14	INV-09489 Maintenance &	3	08/13/2025	385.90	.00	385.90	102272	08/13/2025
		081325KM14	INV-09489 Maintenance &	4	08/13/2025	385.90	.00	385.90	102272	08/13/2025
		081325KM14	INV-09489 Maintenance &	5	08/13/2025	128.64	.00	128.64	102272	08/13/2025
		081325KM14	INV-09489 Maintenance &	6	08/13/2025	128.64	.00	128.64	102272	08/13/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1170:						2,572.69	.00	2,572.69		
1174	CDW GOVERNMENT, INC	080625KM5	Order 1CHM2LX Brother R	1	08/06/2025	735.06	.00	735.06	102248	08/06/2025
Total 1174:						735.06	.00	735.06		
1178	CENTURY LINK	082025KM11	Inv. 748438461 Acct. 8870	1	08/20/2025	6.78	.00	6.78	102296	08/20/2025
		82725MS10	ACCT 333832741 Phone S	1	08/27/2025	73.20	.00	73.20	102308	08/27/2025
		82725MS10	ACCT 333832741 Phone S	2	08/27/2025	163.11	.00	163.11	102308	08/27/2025
		82725MS10	ACCT 333832741 Phone S	3	08/27/2025	163.11	.00	163.11	102308	08/27/2025
		82725MS10	ACCT 333832741 Phone S	4	08/27/2025	65.24	.00	65.24	102308	08/27/2025
		82725MS10	ACCT 333832741 Phone S	5	08/27/2025	260.99	.00	260.99	102308	08/27/2025
Total 1178:						732.43	.00	732.43		
1195	CITY OF COTTONWOOD	081325KM15	Inv. 0009040 FY26 August	1	08/13/2025	4,027.08	.00	4,027.08	102273	08/13/2025
		081325KM15	Inv. 0009040 FY26 August	2	08/13/2025	715.25	.00	715.25	102273	08/13/2025
Total 1195:						4,742.33	.00	4,742.33		
1213	CONTRACT WASTEWATE	080625KM14	Inv. 1016322 Water Syste	1	08/06/2025	1,025.00	.00	1,025.00	102250	08/06/2025
		080625KM14	Inv. 1016322 Wastewater	2	08/06/2025	3,325.00	.00	3,325.00	102250	08/06/2025
		080625KM14	Inv. 1016322 Sample Trans	3	08/06/2025	65.00	.00	65.00	102250	08/06/2025
Total 1213:						4,415.00	.00	4,415.00		
1264	DIESEL DIRECT WEST	080625KM6	INV. 86697182 Fuel for Jul	1	08/06/2025	199.76	.00	199.76	102251	08/06/2025
		080625KM6	INV. 86697182 Fuel for Jul	2	08/06/2025	24.97	.00	24.97	102251	08/06/2025
		080625KM6	INV. 86697182 Fuel for Jul	3	08/06/2025	24.97	.00	24.97	102251	08/06/2025
Total 1264:						249.70	.00	249.70		
1301	EXPRESS AUTOMOTIVE	82725MS6	Inv 46777 - Unit 27 Fuel Is	1	08/27/2025	376.97	.00	376.97	102309	08/27/2025
		82725MS6	Inv 46777 - Labor	2	08/27/2025	483.04	.00	483.04	102309	08/27/2025
Total 1301:						860.01	.00	860.01		
1322	FOUR-D LLC	081325KM5	Inv. 00000941 IT Services f	1	08/13/2025	580.00	.00	580.00	102276	08/13/2025
		081325KM5	Inv. 00000941 IT Services f	2	08/13/2025	652.50	.00	652.50	102276	08/13/2025
		081325KM5	Inv. 00000940 IT Services	3	08/13/2025	108.75	.00	108.75	102276	08/13/2025
		081325KM5	Inv. 00000940 IT Services-l	4	08/13/2025	1,123.75	.00	1,123.75	102276	08/13/2025
		081325KM5	Inv. 00000940 IT Services	5	08/13/2025	507.50	.00	507.50	102276	08/13/2025
Total 1322:						2,972.50	.00	2,972.50		
1343	GO AZ MOTORCYCLES C	82725MS5	INV 11111 - Tires & Misc	1	08/27/2025	454.90	.00	454.90	102310	08/27/2025
		82725MS5	INV 11111 - Labor	2	08/27/2025	80.00	.00	80.00	102310	08/27/2025
Total 1343:						534.90	.00	534.90		
1419	JC CULLEN INC	080625KM12	Inv. 158746 Port Servies a	1	08/06/2025	34.57	.00	34.57	102254	08/06/2025
		080625KM12	Inv. 158746 Port Servies a	2	08/06/2025	34.56	.00	34.56	102254	08/06/2025
Total 1419:						69.13	.00	69.13		
1503	LEGEND	080625KM19	Inv. 2512389 Sink Water Te	1	08/06/2025	168.00	.00	168.00	102256	08/06/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		080625KM19	Inv. 2512455 Testing Servic	2	08/06/2025	75.00	.00	75.00	102256	08/06/2025
		082025KM3	Inv. 2513109 Testing Servic	1	08/20/2025	301.40	.00	301.40	102297	08/20/2025
		082025KM3	Inv. 2513348 Testing Servic	2	08/20/2025	75.00	.00	75.00	102297	08/20/2025
Total 1503:						619.40	.00	619.40		
1520	LYLE KEITH	82725MS15	Inv 2448354 - Reimburse f	1	08/27/2025	33.33	.00	33.33	102312	08/27/2025
		82725MS15	Inv 2448354 - Reimburse f	2	08/27/2025	33.34	.00	33.34	102312	08/27/2025
		82725MS15	Inv 2448354 - Reimburse f	3	08/27/2025	33.33	.00	33.33	102312	08/27/2025
		82725MS15	Inv 2448354 - Reimburse f	4	08/27/2025	33.34	.00	33.34	102312	08/27/2025
		82725MS15	Inv 2448354 - Reimburse f	5	08/27/2025	33.33	.00	33.33	102312	08/27/2025
		82725MS15	Inv 2448354 - Reimburse f	6	08/27/2025	33.33	.00	33.33	102312	08/27/2025
Total 1520:						200.00	.00	200.00		
1576	NAPA AUTO PARTS	081325KM24	Acct 31380 Ref 384236 Th	1	08/13/2025	273.28	.00	273.28	102281	08/13/2025
		081325KM24	Acct 31380 Ref 384490 An	2	08/13/2025	86.07	.00	86.07	102281	08/13/2025
		081325KM24	Acct 31380 Ref 384540 Br	3	08/13/2025	151.03	.00	151.03	102281	08/13/2025
		081325KM24	Acct 31380 Ref 384698 Oil	4	08/13/2025	266.31	.00	266.31	102281	08/13/2025
		081325KM24	Acct 31380 Ref 384837 Ve	5	08/13/2025	29.64	.00	29.64	102281	08/13/2025
		081325KM24	Acct 31380 Ref 384972 AC	6	08/13/2025	68.06	.00	68.06	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385141 Oil	7	08/13/2025	56.77	.00	56.77	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385141 Oil	8	08/13/2025	56.77	.00	56.77	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385141 Oil	9	08/13/2025	56.77	.00	56.77	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385141 Oil	10	08/13/2025	56.77	.00	56.77	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385141 Oil	11	08/13/2025	56.76	.00	56.76	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385141 Oil	12	08/13/2025	56.77	.00	56.77	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385373 Ra	13	08/13/2025	460.26	.00	460.26	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385379 An	14	08/13/2025	75.18	.00	75.18	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385583 Bli	15	08/13/2025	6.58	.00	6.58	102281	08/13/2025
		081325KM24	Acct 31380 Ref 385986 Br	16	08/13/2025	13.72	.00	13.72	102281	08/13/2025
Total 1576:						1,770.74	.00	1,770.74		
1578	NATIONAL LEAGUE OF CI	082025KM10	INV. 194730 FY26 Annual	1	08/20/2025	318.00	.00	318.00	102299	08/20/2025
Total 1578:						318.00	.00	318.00		
1598	NORTHERN CHEMICAL C	081325KM23	Inv. 710994-00 Public Rest	1	08/13/2025	1,687.10	.00	1,687.10	102282	08/13/2025
Total 1598:						1,687.10	.00	1,687.10		
1603	ODP BUSINESS SOLUTIO	081325KM13	Inv. 434491304001 Paper	1	08/13/2025	91.54	.00	91.54	102283	08/13/2025
		081325KM13	Inv. 434491658001 Air Dus	2	08/13/2025	21.96	.00	21.96	102283	08/13/2025
		082025KM5	Inv. 434645897001 Envelo	1	08/20/2025	19.62	.00	19.62	102300	08/20/2025
		082025KM5	Inv. 434647039001 Corkbo	2	08/20/2025	36.24	.00	36.24	102300	08/20/2025
		082025KM5	Inv. 434491657001 Mints	3	08/20/2025	22.45	.00	22.45	102300	08/20/2025
		82725MS9	Inv 429006635001 - Tissue	1	08/27/2025	7.13	.00	7.13	102314	08/27/2025
Total 1603:						198.94	.00	198.94		
1615	FLOWBIRD AMERICA, IN	081325KM10	INV. AI002738 Flowbird Tra	1	08/13/2025	12.08	.00	12.08	102275	08/13/2025
		081325KM10	INV. AI002742 Parkfolio AI	2	08/13/2025	448.19	.00	448.19	102275	08/13/2025
Total 1615:						460.27	.00	460.27		
1625	PERSONNEL SAFETY EN	082025KM12	INV. 105853 Library First Ai	1	08/20/2025	58.99	.00	58.99	102301	08/20/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		082025KM12	INV. 105852 Civ Center Fir	2	08/20/2025	84.25	.00	84.25	102301	08/20/2025
		082025KM12	INV. 105855 PD First Aid R	3	08/20/2025	204.65	.00	204.65	102301	08/20/2025
		082025KM12	INV. 105854 Public Works	4	08/20/2025	37.19	.00	37.19	102301	08/20/2025
		082025KM12	INV. 105854 Public Works	5	08/20/2025	37.20	.00	37.20	102301	08/20/2025
		082025KM12	INV. 105854 Public Works	6	08/20/2025	37.20	.00	37.20	102301	08/20/2025
		082025KM12	INV. 105854 Public Works	7	08/20/2025	37.19	.00	37.19	102301	08/20/2025
		082025KM12	INV. 105854 Public Works	8	08/20/2025	37.19	.00	37.19	102301	08/20/2025
		082025KM12	INV. 105854 Public Works	9	08/20/2025	37.19	.00	37.19	102301	08/20/2025
	Total 1625:					571.05	.00	571.05		
1626	PETE'S DIESEL SERVICE	82725MS13	Inv 529194 - Garbage Truc	1	08/27/2025	784.53	.00	784.53	102315	08/27/2025
		82725MS13	Inv 529194 - Garbage Truc	2	08/27/2025	700.00	.00	700.00	102315	08/27/2025
	Total 1626:					1,484.53	.00	1,484.53		
1637	POSTMASTER	080625KM9	Sept-October 2025 Newsle	1	08/06/2025	84.18	.00	84.18	102258	08/06/2025
	Total 1637:					84.18	.00	84.18		
1643	PRESCOTT LAW GROUP,	080625KM16	INV. 9792 August 2025 Pro	1	08/06/2025	2,000.00	.00	2,000.00	102259	08/06/2025
	Total 1643:					2,000.00	.00	2,000.00		
1647	FlexPrint, LLC	080625KM13	INV5523999-INT August C	1	08/06/2025	357.51	.00	357.51	102252	08/06/2025
	Total 1647:					357.51	.00	357.51		
1714	RWC INTERNATIONAL LT	82725MS14	Inv RA10900174:01 - New	1	08/27/2025	6,395.79	.00	6,395.79	102316	08/27/2025
		82725MS14	Inv RA10900174:01 - New	2	08/27/2025	467.20	.00	467.20	102316	08/27/2025
	Total 1714:					6,862.99	.00	6,862.99		
1728	SEDONA RECYCLES, INC	081325KM18	INV. JRME 725 July 2025	1	08/13/2025	290.00	.00	290.00	102286	08/13/2025
	Total 1728:					290.00	.00	290.00		
1749	SOUTHWEST RISK	080625KM17	Policy 59-GTA-101176 Co	1	08/06/2025	143.00	.00	143.00	102260	08/06/2025
	Total 1749:					143.00	.00	143.00		
1751	SOUTHWESTERN ENVIR	081325KM2	Inv. 2025-268 Proj. 20-051	1	08/13/2025	1,350.00	.00	1,350.00	102287	08/13/2025
		081325KM2	Inv. 2025-270 Proj. 23-010	2	08/13/2025	2,199.00	.00	2,199.00	102287	08/13/2025
	Total 1751:					3,549.00	.00	3,549.00		
1752	SPECIALTY PAVING & GR	081325KM3	Inv. 4908 Asphalt Removal	1	08/13/2025	10,413.90	.00	10,413.90	102288	08/13/2025
		081325KM3	Inv. 4908 Asphalt Paving, R	2	08/13/2025	14,055.72	.00	14,055.72	102288	08/13/2025
	Total 1752:					24,469.62	.00	24,469.62		
1783	TAPCO	82725MS3	SO779775 - Signs	1	08/27/2025	357.01	.00	357.01	102318	08/27/2025
	Total 1783:					357.01	.00	357.01		
1812	TOWN OF JEROME - UTIL	080625KM8	Acct. 6023.03 Town Utilities	1	08/06/2025	46.41	.00	46.41	102263	08/06/2025
		080625KM8	Acct. 1014.03 Town Utilities	2	08/06/2025	46.41	.00	46.41	102263	08/06/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		080625KM8	Acct. 7002.01 Town Utilities	3	08/06/2025	243.65	.00	243.65	102263	08/06/2025
		080625KM8	Acct. 7060.01 Town Utilities	4	08/06/2025	229.58	.00	229.58	102263	08/06/2025
		080625KM8	Acct. 7054.01 Town Utilities	5	08/06/2025	177.32	.00	177.32	102263	08/06/2025
		080625KM8	Acct. 7015.01 Town Utilities	6	08/06/2025	229.58	.00	229.58	102263	08/06/2025
Total 1812:						972.95	.00	972.95		
1813	TOWN OF JEROME PR	081125KM	Payroll Transfer 2 for Augu	1	08/11/2025	90,000.00	.00	90,000.00	102266	08/11/2025
		82725MS2	Payroll Transfer 1 for Sept	1	08/27/2025	62,000.00	.00	62,000.00	102319	08/27/2025
Total 1813:						152,000.00	.00	152,000.00		
1827	UNISOURCE ENERGY SE	082025KM4	Acct 6937260000 Police D	1	08/20/2025	21.75	.00	21.75	102302	08/20/2025
		082025KM4	Acct 4353340000 Perkinsvi	2	08/20/2025	21.33	.00	21.33	102302	08/20/2025
		082025KM4	Acct 7133613001 Holly Ho	3	08/20/2025	13.72	.00	13.72	102302	08/20/2025
		082025KM4	Acct 0559820000 Fire Dept	4	08/20/2025	28.68	.00	28.68	102302	08/20/2025
		082025KM4	Acct 7505930000 Civic Ce	5	08/20/2025	24.56	.00	24.56	102302	08/20/2025
		082025KM4	Acct 2353340000 Co-op Ut	6	08/20/2025	21.75	.00	21.75	102302	08/20/2025
Total 1827:						131.79	.00	131.79		
1851	VERDE VALLEY HARDWA	082025KM1	Ref. 81544 Saw Blades	1	08/20/2025	55.99	.00	55.99	102303	08/20/2025
		082025KM1	Ref. 81852 Trash Bags, Wi	2	08/20/2025	124.09	.00	124.09	102303	08/20/2025
		082025KM1	Ref. 81865 Window Tint Su	3	08/20/2025	172.39	.00	172.39	102303	08/20/2025
		082025KM1	Ref. 81942 Paint & Rollers	4	08/20/2025	137.58	.00	137.58	102303	08/20/2025
		082025KM1	Ref. 81995 Locks & Keys	5	08/20/2025	57.02	.00	57.02	102303	08/20/2025
		082025KM1	Ref. 82041 Locknuts	6	08/20/2025	21.00	.00	21.00	102303	08/20/2025
Total 1851:						568.07	.00	568.07		
1854	VERDE VALLEY NEWSPA	80625KM1	Invoice 182584 July Publis	1	08/06/2025	168.19	.00	168.19	102264	08/06/2025
		FY2580625K	FY25 June Newspaper Pu	1	08/06/2025	511.90	.00	511.90	102264	08/06/2025
Total 1854:						680.09	.00	680.09		
1859	VERIZON WIRELESS	080625KM15	Acct 870476021-00001 PZ	1	08/06/2025	37.84	.00	37.84	102265	08/06/2025
		080625KM15	Acct 870476021-00001 Sh	2	08/06/2025	37.84	.00	37.84	102265	08/06/2025
		080625KM15	Acct 870476021-0001 FD	3	08/06/2025	89.95	.00	89.95	102265	08/06/2025
		080625KM15	Acct 870476021-00002 PD	4	08/06/2025	49.94	.00	49.94	102265	08/06/2025
		080625KM15	Acct 870476021-00002 PZ	5	08/06/2025	49.94	.00	49.94	102265	08/06/2025
		080625KM15	Acct 870476021-00003 PD	6	08/06/2025	269.22	.00	269.22	102265	08/06/2025
		080625KM15	Acct 870476021-00003 FD	7	08/06/2025	276.60	.00	276.60	102265	08/06/2025
Total 1859:						811.33	.00	811.33		
1903	WM CORPORATE SERVI	081325KM16	Inv. 0000376-4655-1 Tippin	1	08/13/2025	1,680.80	.00	1,680.80	102289	08/13/2025
Total 1903:						1,680.80	.00	1,680.80		
1914	YAVAPAI CO. EDUCATION	081325KM8	Inv. 25-1008 Municipal Inte	1	08/13/2025	503.00	.00	503.00	102290	08/13/2025
		081325KM8	Inv. 25-1008 Municipal Inte	2	08/13/2025	503.00	.00	503.00	102290	08/13/2025
		081325KM8	Inv. 25-1008 Municipal Inte	3	08/13/2025	324.00	.00	324.00	102290	08/13/2025
		081325KM8	Inv. 25-1008 Municipal Inte	4	08/13/2025	324.00	.00	324.00	102290	08/13/2025
		081325KM8	Inv. 25-1009 Library E-Rate	5	08/13/2025	42.00	.00	42.00	102290	08/13/2025
Total 1914:						1,696.00	.00	1,696.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1950	BRETT KLEIN	082025KM2	Reimbursement for Travel t	1	08/20/2025	143.50	.00	143.50	102295	08/20/2025
Total 1950:						143.50	.00	143.50		
1954	GUST ROSENFELD PLC	82725MS1	Inv 4163235 - July Legal S	1	08/27/2025	2,700.00	.00	2,700.00	102311	08/27/2025
		82725MS1	Inv 4163235 - July Legal S	2	08/27/2025	350.00	.00	350.00	102311	08/27/2025
		82725MS1	Inv 4163235 - July Legal S	3	08/27/2025	200.00	.00	200.00	102311	08/27/2025
		82725MS1	Inv 4163235 - July Legal S	4	08/27/2025	725.00	.00	725.00	102311	08/27/2025
Total 1954:						3,975.00	.00	3,975.00		
1955	KRISTEN MUENZ	080625KM3	Reimbursement for Mileag	1	08/06/2025	145.60	.00	145.60	102255	08/06/2025
Total 1955:						145.60	.00	145.60		
1965	CIVIC PLUS LLC	081325KM6	Inv. 344193 FY26 Municod	1	08/13/2025	5,449.93	.00	5,449.93	102274	08/13/2025
Total 1965:						5,449.93	.00	5,449.93		
1968	COAST TO COAST	080625KM2	Inv. A2809374 Yellow Toner	1	08/06/2025	158.17	.00	158.17	102249	08/06/2025
Total 1968:						158.17	.00	158.17		
1972	Friends of the Verde River	080625KM20	Inv. FVR 72207 FY26 Verd	1	08/06/2025	500.00	.00	500.00	102253	08/06/2025
Total 1972:						500.00	.00	500.00		
1991	MDC Mobile Drug Collectio	081325KM11	Inv 14211 Pre-employment	1	08/13/2025	105.00	.00	105.00	102280	08/13/2025
Total 1991:						105.00	.00	105.00		
2009	Jerome Fire Dept Auxiliary	081325KM19	Reimbursement - Wildland	1	08/13/2025	821.41	.00	821.41	102278	08/13/2025
		081325KM19	Reimbursement - Wildland	2	08/13/2025	383.64	.00	383.64	102278	08/13/2025
Total 2009:						1,205.05	.00	1,205.05		
2016	T2 SYSTEMS, INC.	080625KM11	INV. MP000004578 Mobile	1	08/06/2025	849.94	.00	849.94	102262	08/06/2025
		080625KM11	INV. UPS17656198 Autom	2	08/06/2025	122.50	.00	122.50	102262	08/06/2025
Total 2016:						972.44	.00	972.44		
2017	Michele Sharif	82725MS8	Reimburse for LACT Confe	1	08/27/2025	714.90	.00	714.90	102313	08/27/2025
Total 2017:						714.90	.00	714.90		
2028	LESLIE'S POOLMART, IN	080625KM4	INV. 03000-05-052191 Jum	1	08/06/2025	3,494.57	.00	3,494.57	102257	08/06/2025
Total 2028:						3,494.57	.00	3,494.57		
2033	T2 Systems Canada Inc.	080625KM18	INV. IRIS0000150445 Digit	1	08/06/2025	76.37	.00	76.37	102261	08/06/2025
		82725MS7	INVTRL0000000019 - Kios	1	08/27/2025	7,708.00	.00	7,708.00	102317	08/27/2025
		82725MS7	INVTRL0000000019 - Misc	2	08/27/2025	2,267.50	.00	2,267.50	102317	08/27/2025
		82725MS7	INVTRL0000000019 - Sale	3	08/27/2025	531.16	.00	531.16	102317	08/27/2025
Total 2033:						10,583.03	.00	10,583.03		
2048	LIMITED JURISDICTION J	081325KM21	Inv. 00956 Conference Reg	1	08/13/2025	275.00	.00	275.00	102279	08/13/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		081325KM21	Inv. 00956 Conference Reg	2	08/13/2025	395.00	.00	395.00	102279	08/13/2025
	Total 2048:					670.00	.00	670.00		
2049	SEAWESTERN	081325KM4	INV 44878 Structure Boots	1	08/13/2025	812.45	.00	.00	102284	Multiple
		081325KM4	INV 44878 Structure Boots	2	08/13/2025	812.45				
		081325KM7	INV. 45361 Lion Protects H	1	08/13/2025	380.30	.00	380.30	102285	08/13/2025
		081425KM1	INV. 44878 Lion Thorogood	1	08/14/2025	518.97	.00	518.97	102291	08/14/2025
		081425KM1	Order SO35384 Lion Thoro	2	08/14/2025	2,300.00	.00	2,300.00	102291	08/14/2025
	Total 2049:					3,199.27	.00	3,199.27		
2094	Verde Valley Rental	082025KM6	Inv. 103782-2 Plate Compa	1	08/20/2025	94.91	.00	94.91	102304	08/20/2025
	Total 2094:					94.91	.00	94.91		
2097	Big Brand Tire & Service	82725MS12	Inv 3038-7100390/PO 127	1	08/27/2025	1,100.96	.00	1,100.96	102307	08/27/2025
	Total 2097:					1,100.96	.00	1,100.96		
2105	JCG Technologies, Inc.	081325KM22	Inv. 10080 Support Service	1	08/13/2025	550.00	.00	550.00	102277	08/13/2025
	Total 2105:					550.00	.00	550.00		
2106	Asbury Environmental Serv	082025KM8	Inv. I500-01245174 Used O	1	08/20/2025	45.00	.00	45.00	102292	08/20/2025
	Total 2106:					45.00	.00	45.00		
2107	Lori Riley	082025KM9	Acct 1314 LMP Refund-Ho	1	08/20/2025	31.06	.00	31.06	102298	08/20/2025
	Total 2107:					31.06	.00	31.06		
	Grand Totals:					260,273.20	.00	260,273.20		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Received a grant in the amount of \$12,500 with no local match from the Sonoran Institute for a Landscape and Streetscape Code and Design Manual.
- Participated along with Deputy Chief Odle in a NACOG VVMTP Traffic Safety Strategies meeting in preparation of grant funding.
- Met with Mayor Barber and Vice Mayor Moore in reference to Springs safety and security.
- Met with Town's legal and engineering team and Verde Ex representatives for practically applying certain provisions of the fully executed easement agreement for the WWTP, specifically the three lots they are creating and the corresponding septic easement.
- Participated in another follow-up scoping meeting with the engineering contractor for Verde Avenue related to environmental, cultural and historical requirements.
- Met with Local Arizona First to discuss grant funding for a variety of infrastructure projects including security at the springs.
- Participated in a meeting with ADOT reps due to their permitting requirements potentially doubling the cost of Deception water line project and therefore nullifying the project entirely.
- Worked on further grant applications for zoning code updates, landscape code language and water sustainability. Worked with and reviewed a grant application to ACF with Michele.
- Continued extensive work on the final easement for the WWTP.
- Attended the League Conference along with Councilmember Sharif and Michele.
- Met with Mayor Barber and Yavapai County Community College to address the Mayor's concerns.
- Participated in the Court Security assessment conducted by the Administrative Office of the Courts.
- Conducted a final punch list / walkthrough at 621 Main Street.
- Worked with various individuals on their special event requests.
- Facilitated more public records requests.
- Researched and sought out bids for window replacement at 500 Main (Hotel Jerome).

**** CONGRATULATIONS TO ****

Carl Whiting (Fire) on completing 5 years of service effective September 1, 2025.

Janice Pontious (Police) on completing 8 years of service effective September 7, 2025.

Kristen Muenz (Town Hall) on completing 6 years of service effective September 10, 2025.

Kelly Randazzo (seasonal Library) on completing one year of service effective September 23, 2025

Following is an accounting of sales tax revenues for July, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2026 Actual - (based on to-date DOR website)	FY2025 Actual - (based on DOR website)	Actually Received Thus Far
July	113,426	110,631	11,933
August		89,419	
September		91,512	
October		120,090	
November		133,502	
December		100,280	
January		96,559	
February		114,868	
March		95,109	
April		91,014	
May		148,298	
June		117,505	
June - Late		104,818	
Total YTD	113,426	1,413,605	11,933

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2026 actual	FY2025 actual	+/- Compared to Last Yr	FY2026 actual	FY2025 actual	+/-	FY2026 actual	FY2025 actual	+/-
July	37450	38302	(852)	12363	16719	(4,356)	47190	39902	7,288
August		35053			15495			30,560	
September		38,469			18570			25196	
October		40220			17090			45030	
November		45587			25020			54553	
December		40137			16021			33812	
January		36643			15354			43836	
February		40291			15443			29130	
March		39,051			16360			28280	
April		53934			22888			54546	
May		47188			19292			43382	
June		45329			18493			32525	
Total YTD	37,450	500,204		12,363	216,745		47,190	460,752	

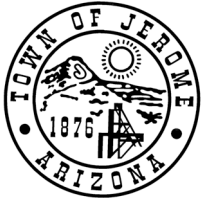
Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	1,978	1,978
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2024	8-May	83	260
	3-June	68	250
	10-June	71	240
	17-June	66	235
	24-June	66	230
	1-July	57	219
	8-July	52	210
	15-July	57	262
	22-July	55	427
	29-July	57	312
	5-Aug	57	302
	12-Aug	57	292
	19-Aug	61	295
	26-Aug	61	295
	3-Sept	61	281
	9-Sept	61	345
	16-Sept	57	320
	23-Sept	57	288
	1-Oct	57	306
	7-Oct	57	300
	14-Oct	57	300
	21-Oct	66	289
	28-Oct	57	295
	4-Nov	61	300
	12-Nov	57	275
	18-Nov	57	275
	25-Nov	57	275
	2-Dec	61	275
	9-Dec	57	280
	16-Dec	61	274
	23-Dec	61	271
	30-Dec	60	280
2025	6-Jan	61	273
	13-Jan	57	265
	21-Jan	57	180
	27-Jan	57	195
	3-Feb	57	200
	10-Feb	57	200
	18-Feb	57	230
	24-Feb	57	198
	3-Mar	52	203
	10-Mar	52	200
	17-Mar	48	180
	24-Mar	43	188
	31-Mar	44	190
	07-April	44	185
	14-April	40	175
	21-April	40	157
	28-April	40	158
	05-May	40	156
	12-May	40	150
	19-May	40	156
	27-May	40	176
	02-June	40	160
	09-June	36	193
	16-June	36	152
	23-June	29	241
	30-June	29	243
	07-July	26	250
	14-July	26	250
	22-July	29	268
	28-July	29	230
	04-Aug	29	250
	11-Aug	32	245
	18-Aug	32	265
	25-Aug	36	265
	2-Sept	32	234



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

September 2025 Staff Report for August Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Processed Business License Applications & performed file updates and adjustments.
- ⚙ Processed STR License Applications & performed file updates.
- ⚙ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙ Performed notarizations for members of the public by appointment.
- ⚙ Permits and Licensing activities for August:
 - Business Licenses**
 - 5 Businesses were sent renewal notices.
 - 5 Businesses sent in their renewal application.
 - 1 Business applied for a NEW business license.
 - 13 Business License renewals were issued.
 - 16 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
 - STR Licenses**
 - No new STR applications were received.
 - No new STR/Vacation Rental Licenses were issued.
 - 18 Total STR Licenses are currently issued/active.
 - 1 STR license is still in pending status.
 - 4 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.

- The total Jerome STR housing units (whole house or separately available units within the same property) is now 25-26, depending on if the owners of 511 School Street rent 1 or 2 units.
- A notice of compliance with the Business Licensing process was sent to all active Short-Term Rentals and we have received some response.
 - 4 STR's have an active Business License.
 - 1 STR sent in a new Business License Application.
 - A total of 6 STR's applications are pending approvals.

In town	CC	Name of FOOD VENDOR Business	TR	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	7	# (Senor Garcia's) Cheese Stop	#	Food Truck	March	na	na	na	na	na	na	Gray	na	CLOSED license due to being expired over a year-no renewal
0	0	V 23 Dog Town USA and Beyond	#	Food Truck	TBD	8/13/2025	2025	8/19/2025	TBD	0	1/0/1900	0	1/0/1900	NEW-Waiting for COI & Health License (had inspection)
0	1	# Mad Honey Food Truck	#	Food Truck	June	1/0/1900	0	1/0/1900	1/0/1900	0	9/9/2024	Beige	9/10/2024	Sending 2nd notice
0	1	# Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	9/12/2024	2024	9/16/2024	9/12/2024	X	9/30/2024	Gray	9/30/2024	Temp license issued 9/13 expired 9/16. Reg permit issued 9-30
0	E 24	Frosty Cauldron	#	Food Truck	Sep	8/29/2024	2024	29-Aug	9/3/2024	X	9/24/2024	Beige	9/25/2025	Unuspended per TM due to providing current documentation
0	1	# Green River Food	#	Food Truck	Nov	na	na	na	na	na	na	na	na	0

In town	CC	Name of TOUR Business	TR	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	na	TBD	5/27/2025	50	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcvd. COI for 2025
x	2	# Haunted Tours of Jerome	#	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/21/2025	Beige Su	1/22/2025	Was overdue 2024 due to length of time to inps.-good thru 2026
0	1	# Sip Sedona	#	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Sugar	10/9/2024	Sending 2nd notice
0	2	# Wine Tours of Sedona	na	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Beige	10/2/2024	Sending 2nd notice
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	1/6/2025	2025	6-Jan	1/6/2025	X	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	0	US Ghost Adventures (not approved)	0	TOUR	TBD	na	na	na	na	X	na	na	na	Council voted to deny 1-14-25
0	N 25	Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	2025	na	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Waiting on COI before Issuing License
X	N 25	Wicked City Tours LLC	#	Tour	April	4/8/2025	2025	NA	45755	50	4/21/2025	Blue	4/22/2025	Approved by council 4-21-25-WALKING TOUR

KEY:
Current
Due to Renew
Current Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

September 2025 Staff Report for August Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Followed up with Zoning Administrator regarding sending letter to property owner who failed to obtain their CUP.
- ❖ Assisted Utilities Clerk with monthly receiving and posting payments.
- ❖ Processed bank reconciliations in Caselle as needed to assist Finance Director.
- ❖ Monthly reconciliation of petty cash and cash drawer.
- ❖ Followed up on elevator phone line down and floor 3 lockout options for Court security. AES gave options to K. Muenz for consideration.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Continued updates to 120Water after surveys received, including updating website based on responses.
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay.
- ❖ Continued sign-ups, auto payment, and paperless billing updates in Xpress Bill Pay. Including assisting residents to set up their Xpress accounts.
- ❖ Continued to post, follow-up and release auction items from Jerome Police Department, currently there are 2 active auctions and 1 that closed with no bid.
- ❖ Continued work on flow chart of special event application process, including a list of scenarios that require and don't require special event permit(s).
- ❖ Mailed final notice to TK Elevator regarding ceasing attempts to bill for cancelled contract, after legal review.
- ❖ Submitted grant for ACF of Sedona, grant cycle closed 8/22/25.
- ❖ Continue research for water security upgrades, referencing other AZ communities.
- ❖ Completed RFP draft for water meters, submitted to Town Manager for next step(s).
- ❖ Assisted Town Manager with new Council Chambers whiteboard.
- ❖ Attended and participated in LAFS on behalf of Jerome Fire Department.
- ❖ Reviewed Special Event permit for Jerome Historical Society – Mariachi Band, submitted to Town Manager for inclusion on meeting agenda.
- ❖ Obtain necessary key copies for rear door Town Hall Knox box, as requested by Jerome Fire and Jerome Police Department.
- ❖ Attended 2025 Annual LACT conference in Scottsdale.



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: August 29, 2025

It seems summer has flown by, and yet I am happy for the cooler temperatures and earlier sunsets. I was happy to attend a portion of the August town council meeting to congratulate Chief San Felice for a job well done. Members of the judiciary from around the State have reached out to articulate their support and concern for our court and the community of Jerome.

The Court remained busy through August, having submitted a final report to AOC regarding use of funds from the FY24/25 Court Security Grant, and completing a Court Security Assessment with a representative from AOC on August 28, 2025. Findings from the assessment will help shape the future agendas of our Security and Emergency Preparedness Committee (SEPC).

The Court will have limited hours the first week in September due to the Labor Day holiday and staff participation in a local (Prescott) training opportunity. The Arizona Limited Jurisdiction Judges Association is holding its annual conference Wednesday, Thursday, and Friday. Both the court clerk/administrator and I will be in attendance. Topics include information on ethics for judicial staff members, search warrants, orders of protection, and recent legislation updates.

I am thankful for my role in the community, please feel free to stop by the Court.

MONTHLY REVENUE REMITTANCE

Jul 2025

TOTAL DISBUR

Item A.

SUBTOTALS:

70.00 4,642.36 5,389.50 79.69

10,181.

JCEF

70.00

5,184.11 Gen Fund

FTG

0.00

185.39 Splits

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	70.00			
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02				
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01				
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03				(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		188.79		190.94 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05				0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05				
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33				0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		318.36		
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,339.14		
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11				
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25				
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.15		
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11				
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34				(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		15.97		323.32 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22				311.86 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		307.35		
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		311.86		
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		222.82		
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36				
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		110.00		130.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		20.00		
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51				
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		413.90		
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		237.46		385.87 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13				
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		121.11		
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		593.62		
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		75.00		75.00 ZGFUDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35				
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		102.36		272.50 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		61.38		
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		170.14		
Forfeited Overpayments		4-91-04				
Installment Payment Fee		4-39-08			20.00	
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01			66.67	66.67 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22				
Court Enhancement Fee	ZCE	4-30-04				3,183.70 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			910.95	
Default Fees - LOCAL	ZDEFF	4-32-01			277.22	277.22 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02				
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			1,008.95	
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30				3,183.70 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			430.77	
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			110.92	
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95			35.96	
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04				
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,597.10	
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02				
COURT SECURITY FEE	ZMCSF	4-30-25			739.50	
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01				70.00 ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02				
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03				
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			118.72	
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32				
Non-Refundable Overpayments	ZOVF	4-91-02			2.69	
Public Defender Fees	ZPUBZ	4-39-71				(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02			70.05	
Warrant Fee	ZWARF	4-32-03				
Jail (Incarceration) Fees	ZJF	4-33-21				50.00
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				29.69
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		30.95		349.31 ZCEF & ZCEF2

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$3,000.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT	\$10,080.60
JCEF account	\$70.00
FTG account	\$0.00
State Revenue	\$4,642.36
City/Town	\$5,389.50
Yavapai County	\$79.69
Other Agencies	
TOTAL DISBURSEMENTS	\$10,181.55
PASS-THROUGH MONIES:	\$0.00
Overpayment Refunds	\$0.00
Unapplied Payments	\$0.00
Bonds (ZBND)	\$0.00
Restitution (ZREST)	\$0.00
Agency Not Assigned - not yet allocated	\$0.00
SABA TOTAL (Total Revenue)	\$10,181.55

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **July-25**

Second Verification:

Town Staff

Signature

Chelsey Lennon

Verified by

Angel M. B. N. [Signature]

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45839

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	910.95
Default Fees - LOCAL	ZDEFF	4-32-01	277.22
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	1,008.95
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	0.00
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	430.77
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	110.92
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	35.96
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,597.10
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02	0.00
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	739.50
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	
Non-Refundable Overpayments	ZOVF	4-91-02	2.69
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02	70.05
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	0.00

SUBTOTAL - City/Town, General Fund

\$5,184.11

Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	66.67	
Public Defender Fees	ZPUBZ	4-39-71	0.00	
Court Enhancement Fee	ZCE	4-30-04		0.00
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03		118.72
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03		

SUBTOTAL - City/Town, Split Accounts

\$185.39

City/Town TOTAL:

\$5,369.50

July 2025 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 6/30/25	\$	89,930.08	
Deposits to account, per bank stmt:	\$	11,706.11	(SABA deposits in AJACS)
			(money in transit)
		10,181.55	\$1,524.56

<u>Checks cleared & charge-back debits:</u>		<u>date cleared:</u>	
#2381	7/15/2025	\$	4,462.06
#2386	7/17/2025	\$	5,340.91
#2391	7/29/2025	\$	5,323.51
#2392	7/23/2025	\$	218.15
#2393	7/18/2025	\$	5,394.93
#2394	7/17/2025	\$	91.00
#2395	7/22/2025	\$	9.00
TOTAL:		\$	20,839.56

ending balance on 7/31/25: \$ 80,796.63

Other Court Accounts:	(closing balances as of current month's end)
JCEF	\$14,704.13
Fill the Gap	\$10,981.71

2025-2026ZOS3 4-23-03ZMCSF 4-30-25**June - May**

	<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>
July	\$ 5,369.50	\$ 118.72	\$ 739.50	\$ 4,511.28
August				
Sept				
October				
November				
December				
2026				
January				
February				
March				
April				
May				
June				
TOTAL	\$ 5,369.50	\$ 118.72	\$ 739.50	\$ 4,511.28

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**2024****2025**

JULY	\$ 125.26	JAN	\$ 123.56
AUG	\$ 91.39	FEB	\$ 69.38
SEPT	\$ 123.13	MAR	\$ 187.59
OCT	\$ 156.94	APR	\$ 124.65
NOV	\$ 78.03	MAY	\$ 97.47
DEC	\$ 58.18	JUNE	\$ 152.60
		YTD (fiscal)	\$ 1,388.18

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**2025****2026**

JULY	\$ 118.72	JAN	
AUG		FEB	
SEPT		MAR	
OCT		APR	
NOV		MAY	
DEC		JUNE	
		YTD (fiscal)	\$ 118.72



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

September 2025 staff report for August activity submitted by Michele Sharif in lieu of Terri Card's scheduled vacation.

- Current debt (45 days past due):

18 accounts were on the shut-off list at the beginning of August. 11 accounts were sent Yellow Tags, and 0 accounts were shut off.

16 accounts are on the shut-off list as of the beginning of September. Yellow tags will be sent to the accounts that remain outstanding as of September 25th.

Balance owed on shut-off accounts at the beginning of August \$10,889.01

Balance owed on shut-off accounts at end of August: \$2,686.21

August Late fees: \$180

Balance owed on shut-off accounts from September billing: \$6,173.81

September Late fees: \$160

- A copy of the September AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Town of Jerome

Aging Report - Acct number only

Page: 1

Report Date: 08/31/2025

Sep 02, 2025 10:22AM

Report Criteria:

Include inactive customers
 Include active customers
 Include customers with a credit balance
 Aged using billing periods

Customer Number	Balance	08/31/2025	07/31/2025	06/30/2025	05/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	261.16	97.46	92.13	71.57	.00	06/03/25	200.00-		
1001.03	184.24	184.24	.00	.00	.00	08/18/25	184.24-		
1003.02	123.94	123.94	.00	.00	.00	08/14/25	123.94-		
1006.02	123.94	78.05	45.89	.00	.00	08/15/25	83.51-		
1007.02	155.80	155.80	.00	.00	.00	08/11/25	311.60-		
1008.02	92.13	92.13	.00	.00	.00	08/19/25	92.13-		
1009.05	27.69	27.69	.00	.00	.00	06/23/25	100.00-		
1010.01	92.13	92.13	.00	.00	.00	08/14/25	92.13-		
1011.01	92.13	92.13	.00	.00	.00	08/15/25	92.13-		
1013.01	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
1014.03	46.41	46.41	.00	.00	.00	08/07/25	46.41-		
1015.01	92.13	92.13	.00	.00	.00	08/28/25	92.11-		
1016.01	92.13	92.13	.00	.00	.00	08/18/25	46.41-		
1018.03	311.60	155.80	155.80	.00	.00	07/14/25	155.80-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	92.13	92.13	.00	.00	.00	08/14/25	92.13-		
1024.01	110.69-	110.69-	.00	.00	.00	08/28/25	124.00-		
1025.01	92.13	92.13	.00	.00	.00	08/13/25	92.13-		
1027.01	184.26	92.13	92.13	.00	.00	07/02/25	184.26-		
1028.04	92.13	92.13	.00	.00	.00	08/18/25	92.13-		
1029.01	311.60	155.80	155.80	.00	.00	07/08/25	311.60-		
1030.02	216.05	216.05	.00	.00	.00	08/18/25	216.05-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	123.94	123.81	.13	.00	.00	08/15/25	257.88-		
1032.01	92.13	92.13	.00	.00	.00	08/18/25	92.13-		
1036.10	58.31	58.31	.00	.00	.00		.00		
1038.02	57.78	57.78	.00	.00	.00	08/11/25	100.00-		
1040.01	17.34	17.34	.00	.00	.00	08/18/25	17.34-		
1042.01	271.60	271.60	.00	.00	.00	08/25/25	271.60-		
1044.02	164.49	164.49	.00	.00	.00	08/26/25	164.49-		
1051.02	38.36	650.85-	59.16	59.16	570.89	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	92.13	92.13	.00	.00	.00	08/14/25	92.13-		
1056.02	92.13	92.13	.00	.00	.00	08/06/25	92.13-		
1057.01	92.13	92.13	.00	.00	.00	08/18/25	92.13-		
1058.05	92.13	92.13	.00	.00	.00	08/25/25	92.13-		
1060.02	92.13	92.13	.00	.00	.00	08/13/25	92.13-		
1061.01	123.94	123.94	.00	.00	.00	08/11/25	123.94-		
1062.03	184.26	92.13	92.13	.00	.00	07/18/25	61.41-		
1063.02	4.96	68.18-	46.41	26.73	.00	04/07/25	300.00-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	164.49	164.49	.00	.00	.00	08/15/25	164.49-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
1071.05	123.94	123.94	.00	.00	.00	08/14/25	123.94-		
1073.01	34.48-	34.48-	.00	.00	.00	08/28/25	114.00-		
1074.01	92.13	92.13	.00	.00	.00	08/14/25	92.13-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	346.64	173.32	173.32	.00	.00	07/18/25	346.64-		

Customer Number	Balance	08/31/2025	07/31/2025	06/30/2025	05/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1077.01	66.79	66.79	.00	.00	.00	08/12/25	66.79-		
1078.02	133.58	66.79	66.79	.00	.00	07/07/25	66.79-		
1079.02	309.11	309.11	.00	.00	.00	08/25/25	309.11-		
1080.01	66.79	66.79	.00	.00	.00	08/07/25	66.79-		
1081.01	99.68	49.84	49.84	.00	.00	07/14/25	49.84-		
1082.01	127.11	66.06	61.05	.00	.00	07/14/25	100.00-		
1083.05	45.59	45.50	.09	.00	.00	06/23/25	200.00-		
1084.01	37.53	37.53	.00	.00	.00	08/13/25	60.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	49.84	49.84	.00	.00	.00	08/15/25	49.84-		
1086.02	68.58	68.58	.00	.00	.00	08/28/25	68.58-		
1087.01	49.84	49.84	.00	.00	.00	08/18/25	49.84-		
1090.04	5.76	5.76	.00	.00	.00	08/26/25	500.00-		
1091.02	94.76	94.76	.00	.00	.00	08/11/25	94.76-		
1093.02	137.16	68.58	68.08	.50	.00	06/26/25	137.16-		
1094.01	49.84	49.84	.00	.00	.00	08/04/25	99.68-		
1096.02	68.58-	68.58-	.00	.00	.00	08/13/25	68.58-	Final	07/01/25
1096.03	114.68	49.84	64.84	.00	.00		.00		
1097.04	68.58	68.58	.00	.00	.00	08/11/25	53.86-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	87.35	87.35	.00	.00	.00	08/11/25	371.75-		
1099.02	1,092.13	1,091.60	.53	.00	.00	08/04/25	1,092.13-		
1100.02	68.58	68.58	.00	.00	.00	08/25/25	68.58-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	16.69-	16.69-	.00	.00	.00	06/09/25	300.00-		
1125.03	40.27-	40.27-	.00	.00	.00	07/14/25	100.00-		
1131.01	66.79	66.79	.00	.00	.00	08/15/25	66.79-		
1132.01	82.13	82.13	.00	.00	.00	08/11/25	92.13-		
1133.01	92.13	92.13	.00	.00	.00	08/28/25	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	473.90	78.58	78.58	68.58	248.16	06/30/25	100.00-		
1139.01	184.26	92.13	92.13	.00	.00	07/08/25	184.26-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	49.84	49.84	.00	.00	.00	08/11/25	49.84-		
1151.02	49.84	49.84	.00	.00	.00	08/18/25	49.84-		
1162.03	123.94	123.94	.00	.00	.00	08/18/25	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	92.13	92.13	.00	.00	.00	08/12/25	92.13-		
1166.02	232.86	104.76	104.76	23.34	.00	08/07/25	90.87-		
1167.01	17.20-	17.20-	.00	.00	.00	08/18/25	86.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	92.13	92.13	.00	.00	.00	08/08/25	92.13-		
1169.02	123.94	123.94	.00	.00	.00	08/27/25	123.94-		
1170.01	66.79-	66.79-	.00	.00	.00	07/08/25	267.16-		
1171.05	92.13	92.13	.00	.00	.00	08/07/25	92.13-		
1173.06	8.84-	8.84-	.00	.00	.00	08/06/25	92.13-		
1174.02	92.13	92.13	.00	.00	.00	08/13/25	184.26-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	92.13	92.13	.00	.00	.00	08/11/25	92.13-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	381.82	133.94	123.94	123.94	.00	06/30/25	123.94-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24
1313.11	123.94	123.94	.00	.00	.00	08/26/25	286.39-		
1314.06	45.94	45.94	.00	.00	.00		.00		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22

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1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	52.41	52.41	.00	.00	.00	08/14/25	52.41-		
1343.04	123.94	123.94	.00	.00	.00	08/26/25	123.94-		
2000.02	275.86	102.13	102.13	71.60	.00	08/25/25	50.00-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	155.80	155.80	.00	.00	.00	08/07/25	155.40-		
2002.03	46.41	46.41	.00	.00	.00	08/13/25	46.41-		
2003.02	92.13	92.13	.00	.00	.00	08/19/25	92.13-		
2004.02	92.13	92.13	.00	.00	.00	08/12/25	92.13-		
2005.01	92.13	92.13	.00	.00	.00	08/07/25	92.13-		
2006.03	123.94	123.94	.00	.00	.00	08/15/25	123.94-		
2007.02	184.24	184.24	.00	.00	.00	08/18/25	184.24-		
2008.01	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
2010.03	123.94	123.94	.00	.00	.00	08/10/25	123.94-		
2011.05	92.13	92.13	.00	.00	.00	08/25/25	92.13-		
2013.01	123.94	123.94	.00	.00	.00	08/11/25	123.94-		
2014.01	123.58	123.58	.00	.00	.00	08/11/25	124.00-		
2015.02	778.73-	778.73-	.00	.00	.00	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	381.82	133.94	123.94	123.94	.00	06/10/25	123.94-		
2017.01	92.13	92.13	.00	.00	.00	08/15/25	92.13-		
2018.01	92.13	92.13	.00	.00	.00	08/12/25	92.13-		
2019.02	164.49	164.49	.00	.00	.00	08/20/25	155.80-		
2020.01	155.80	155.80	.00	.00	.00	08/11/25	155.80-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	123.94	123.94	.00	.00	.00	08/01/25	123.94-		
2022.01	155.80	155.80	.00	.00	.00	08/07/25	155.80-		
2023.03	92.13	92.13	.00	.00	.00	08/13/25	92.13-		
2024.01	123.94	123.94	.00	.00	.00	08/14/25	123.94-		
2025.02	123.94	123.94	.00	.00	.00	08/18/25	123.94-		
2026.02	623.64	133.94	133.94	123.94	231.82	06/30/25	150.00-		
2028.01	123.94	123.94	.00	.00	.00	08/08/25	123.94-		
2029.01	123.94	123.94	.00	.00	.00	08/14/25	123.94-		
2030.01	184.26	92.13	92.13	.00	.00	07/15/25	92.13-		
2031.01	162.95	162.95	.00	.00	.00	08/05/25	162.95-		
2032.03	184.26	92.13	92.13	.00	.00	07/15/25	184.26-		
2034.01	92.13	92.13	.00	.00	.00	08/18/25	92.13-		
2037.03	123.94	123.94	.00	.00	.00	08/10/25	123.94-		
2038.01	184.26	92.13	92.13	.00	.00	07/16/25	92.13-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	123.94	123.30	.64	.00	.00	08/15/25	123.94-		
2043.03	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
2044.01	92.17	92.13	.04	.00	.00	08/07/25	92.12-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	149.58	74.79	74.79	.00	.00	07/28/25	234.37-		
2047.02	155.80	155.80	.00	.00	.00	08/28/25	155.80-		
2054.01	327.96	164.49	163.47	.00	.00	08/14/25	160.00-		
2055.01	185.42	92.13	92.13	1.16	.00	08/12/25	77.74-		
2058.02	46.41	46.41	.00	.00	.00	08/14/25	46.41-		
2059.01	247.88	123.94	123.94	.00	.00	07/07/25	247.88-		
2061.02	162.95	162.95	.00	.00	.00	08/14/25	162.95-		
2062.01	68.58	68.58	.00	.00	.00	08/14/25	68.58-		
2063.01	68.58	68.58	.00	.00	.00	08/19/25	68.58-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	68.58	68.58	.00	.00	.00	08/27/25	68.58-		
2069.02	49.84	37.42	12.42	.00	.00	07/15/25	99.68-		
2070.01	91.08-	91.08-	.00	.00	.00	08/19/25	65.43-		

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2071.01	64.78-	64.78-	.00	.00	.00	08/07/25	150.00-		
2073.02	446.97	121.05	131.05	121.05	73.82	08/28/25	300.00-		
2077.01	48.88	48.88	.00	.00	.00	08/08/25	50.00-		
2078.01	94.76	94.76	.00	.00	.00	08/18/25	94.76-		
2079.03	49.84	49.84	.00	.00	.00	08/05/25	99.68-		
2080.02	46.41	46.41	.00	.00	.00	08/18/25	46.41-		
2081.01	231.42-	231.42-	.00	.00	.00	08/25/25	300.00-		
2083.01	33.14-	94.12-	29.58	29.58	1.82	07/14/25	150.00-		
2084.01	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
2085.02	382.13	382.13	.00	.00	.00	08/14/25	382.13-		
2086.01	92.13	92.13	.00	.00	.00	08/10/25	92.13-		
2089.04	164.49	164.49	.00	.00	.00	08/15/25	164.49-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	155.80	155.80	.00	.00	.00	08/07/25	155.80-		
2100.01	97.19-	97.19-	.00	.00	.00	08/27/25	100.00-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	123.94	123.94	.00	.00	.00	08/12/25	123.94-		
2103.01	247.88	123.94	123.94	.00	.00	07/11/25	123.94-		
2104.08	184.26	92.11	92.13	.02	.00	07/31/25	92.13-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	163.96	160.27	3.69	.00	.00	08/18/25	165.00-		
2107.01	66.06	66.06	.00	.00	.00	08/18/25	66.06-		
2109.03	92.13	92.13	.00	.00	.00	08/14/25	92.13-		
2110.01	711.21-	711.21-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	123.94	123.94	.00	.00	.00	08/28/25	123.94-		
2115.01	123.94	123.94	.00	.00	.00	08/12/25	123.94-		
2119.05	123.94	123.94	.00	.00	.00	08/20/25	123.94-		
2120.01	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
2121.02	68.58	68.58	.00	.00	.00	08/25/25	68.58-		
2122.05	216.05	216.05	.00	.00	.00	08/20/25	216.05-		
2123.01	67.45-	67.45-	.00	.00	.00	08/06/25	105.11-		
2124.01	123.94	123.94	.00	.00	.00	08/25/25	123.94-		
2125.02	68.58	68.58	.00	.00	.00	08/11/25	68.58-		
2126.06	290.65	102.13	102.13	86.39	.00	08/25/25	100.00-		
2127.07	92.13	92.13	.00	.00	.00	08/20/25	92.13-		
2128.02	422.88	133.94	133.94	133.94	21.06	08/27/25	150.00-		
2130.06	92.13	92.13	.00	.00	.00	08/06/25	92.13-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	68.58	68.58	.00	.00	.00	08/20/25	68.58-		
2132.02	123.94	123.94	.00	.00	.00	08/15/25	123.94-		
3000.03	184.24	183.37	.87	.00	.00	08/15/25	184.24-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	92.13	92.13	.00	.00	.00	08/14/25	92.13-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	52.41	52.41	.00	.00	.00	08/14/25	52.41-		
3005.02	123.94	123.94	.00	.00	.00	08/15/25	123.94-		
3007.01	66.79	66.79	.00	.00	.00	08/28/25	66.79-		
3009.01	155.80	155.80	.00	.00	.00	08/18/25	155.80-		
3010.01	123.94	123.94	.00	.00	.00	08/26/25	123.94-		
3011.01	123.94	123.94	.00	.00	.00	08/11/25	123.94-		
3012.03	489.34-	489.34-	.00	.00	.00	06/30/25	783.06-		
3013.01	123.94	123.94	.00	.00	.00	08/07/25	123.94-		
3014.01	92.13	92.13	.00	.00	.00	08/13/25	92.13-		
3015.01	164.49	164.49	.00	.00	.00	08/19/25	92.13-		
3016.01	123.76	123.76	.00	.00	.00	08/05/25	124.00-		

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3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	286.39	102.13	92.13	92.13	.00	07/21/25	92.13-		
3018.01	123.94	123.94	.00	.00	.00	08/18/25	123.94-		
3019.01	96.04	96.04	.00	.00	.00	08/11/25	96.04-		
3021.01	49.84	49.84	.00	.00	.00	08/13/25	49.84-		
3022.03	68.58	68.58	.00	.00	.00	08/14/25	68.58-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	66.06	66.06	.00	.00	.00	08/14/25	66.06-		
3024.02	46.41	46.41	.00	.00	.00	08/12/25	46.41-		
3025.02	123.94	123.94	.00	.00	.00	08/13/25	123.94-		
3026.02	165.76	123.94	41.82	.00	.00	08/21/25	340.00-		
3029.01	123.94	21.73-	85.22	60.45	.00	08/10/25	123.94-		
3030.09	100.18	100.18	.00	.00	.00	06/23/25	522.12-		
3032.12	164.49	164.49	.00	.00	.00	08/18/25	164.49-		
3035.01	232.76	123.94	108.82	.00	.00	08/22/25	130.00-		
3038.01	123.94	123.94	.00	.00	.00	08/12/25	123.94-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	219.61	219.61	.00	.00	.00	08/11/25	219.61-		
3040.01	119.39	119.39	.00	.00	.00	08/13/25	119.39-		
4000.01	164.49	160.08	4.41	.00	.00	07/28/25	328.98-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	123.94-	123.94-	.00	.00	.00	04/10/25	773.46-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	229.58	229.58	.00	.00	.00	08/12/25	229.58-		
5005.01	44.72	44.72	.00	.00	.00	08/15/25	44.72-		
5006.01	229.58	229.58	.00	.00	.00	08/18/25	229.58-		
5007.01	537.29	537.29	.00	.00	.00	08/15/25	687.00-		
5008.03	229.58	229.58	.00	.00	.00	08/05/25	229.58-		
5009.02	256.37	256.37	.00	.00	.00	08/05/25	256.37-		
5010.01	254.28	254.28	.00	.00	.00	08/18/25	254.28-		
5011.02	229.58	229.58	.00	.00	.00	08/06/25	229.58-		
5012.01	229.58	229.58	.00	.00	.00	08/14/25	229.58-		
5013.01	483.52	483.52	.00	.00	.00	08/14/25	483.52-		
5014.01	229.58	229.58	.00	.00	.00	08/14/25	229.58-		
5015.01	74.79	74.79	.00	.00	.00	08/21/25	74.79-		
5016.01	262.69	262.69	.00	.00	.00	08/14/25	284.77-		
5016.02	184.26	92.13	92.13	.00	.00	07/10/25	184.26-		
5016.03	92.13	92.13	.00	.00	.00	08/18/25	92.13-		
5016.04	92.13	92.13	.00	.00	.00	08/19/25	92.13-		
5017.04	229.58	229.58	.00	.00	.00	08/12/25	240.62-		
5018.03	842.88	842.88	.00	.00	.00	08/21/25	887.03-		
5019.03	236.94	236.94	.00	.00	.00	08/11/25	236.94-		
5020.01	44.72	44.72	.00	.00	.00	08/11/25	44.72-		
5021.01	123.94	123.94	.00	.00	.00	08/08/25	123.94-		
5022.01	44.72	44.72	.00	.00	.00	08/12/25	44.72-		
5023.02	229.58	229.58	.00	.00	.00	08/18/25	229.58-		
5025.01	123.94	123.94	.00	.00	.00	08/18/25	123.94-		
5027.01	44.50	44.50	.00	.00	.00	08/18/25	44.50-		
5029.01	441.21	441.21	.00	.00	.00	08/11/25	485.36-		
5031.06	700.16	211.73	239.58	229.58	19.27	08/19/25	238.16-		
5039.01	229.58	229.58	.00	.00	.00	08/14/25	229.58-		
5041.03	319.02	319.02	.00	.00	.00	08/07/25	319.02-		
5043.01	1,278.28	1,278.28	.00	.00	.00	08/13/25	1,476.94-		
5046.03	184.86	184.86	.00	.00	.00	08/25/25	184.86-		
5046.04	44.72	44.72	.00	.00	.00	08/19/25	44.72-		
5047.01	1,164.68	1,164.68	.00	.00	.00	08/11/25	1,318.94-		
5049.04	229.58	229.58	.00	.00	.00	08/13/25	229.58-		
5052.06	44.72	44.72	.00	.00	.00	08/19/25	44.72-		

Customer Number	Balance	08/31/2025	07/31/2025	06/30/2025	05/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5055.01	319.16-	319.16-	.00	.00	.00	08/13/25	5,000.00-		
5057.01	678.94	678.94	.00	.00	.00	08/13/25	767.24-		
5058.02	249.20	249.20	.00	.00	.00	08/14/25	249.20-		
5059.04	262.69	262.69	.00	.00	.00	08/11/25	317.88-		
5061.01	184.86	184.86	.00	.00	.00	08/05/25	184.86-		
5062.01	178.14	178.14	.00	.00	.00	08/07/25	187.22-		
5064.02	229.58	229.58	.00	.00	.00	08/13/25	238.25-		
5067.04	918.32-	918.32-	.00	.00	.00	06/30/25	1,836.64-		
5074.06	3,155.28-	3,155.28-	.00	.00	.00	08/05/25	450.00-		
5076.01	456.22	450.58	5.64	.00	.00	08/14/25	456.23-		
5077.03	229.58	229.58	.00	.00	.00	08/11/25	229.58-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	536.42	229.58	306.84	.00	.00	07/21/25	459.16-		
5083.10	92.13	92.13	.00	.00	.00	08/13/25	92.13-		
5089.01	59.20-	59.20-	.00	.00	.00	05/20/25	1,000.00-		
5092.01	514.35	240.62	273.73	.00	.00	07/21/25	262.69-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,699.26	.00	.00	.00	1,699.26	06/24/24	500.00-	Final	10/01/24
5093.05	229.58	229.58	.00	.00	.00	08/19/25	229.58-		
5094.02	235.30	235.30	.00	.00	.00	08/13/25	235.30-		
5095.02	601.00	601.00	.00	.00	.00	08/13/25	667.08-		
5096.03	229.58	229.58	.00	.00	.00	08/19/25	229.58-		
5097.01	229.58	229.58	.00	.00	.00	08/25/25	698.74-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	92.13	92.13	.00	.00	.00	08/11/25	92.13-		
6000.02	360.28	360.28	.00	.00	.00	08/13/25	360.28-		
6001.01	276.38	276.38	.00	.00	.00	08/13/25	276.38-		
6003.01	503.47	174.49	164.49	164.49	.00	06/26/25	677.96-		
6004.02	92.13	92.13	.00	.00	.00	08/07/25	92.13-		
6005.03	123.94	123.94	.00	.00	.00	08/14/25	123.94-		
6006.01	184.24	184.24	.00	.00	.00	08/26/25	184.24-		
6007.02	274.30	274.30	.00	.00	.00	08/18/25	274.30-		
6008.01	572.41	572.41	.00	.00	.00	08/14/25	572.41-		
6009.03	255.62	255.62	.00	.00	.00	08/18/25	255.62-		
6010.03	46.41	46.41	.00	.00	.00	08/13/25	46.41-		
6011.02	123.94	123.94	.00	.00	.00	08/26/25	123.94-		
6012.01	92.13	92.13	.00	.00	.00	08/13/25	92.13-		
6013.02	123.94	123.94	.00	.00	.00	08/11/25	123.94-		
6014.01	167.40	155.80	11.60	.00	.00	08/12/25	300.00-		
6015.01	87.35	87.35	.00	.00	.00	08/14/25	87.35-		
6016.08	92.13	92.13	.00	.00	.00	08/11/25	92.13-		
6017.02	184.24	184.24	.00	.00	.00	08/07/25	184.24-		
6018.01	288.97	288.97	.00	.00	.00	08/18/25	300.01-		
6019.02	271.60	271.60	.00	.00	.00	08/25/25	271.60-		
6020.05	327.52	133.94	133.94	59.64	.00	08/07/25	114.00-		
6021.04	92.13	92.13	.00	.00	.00	08/25/25	199.26-		
6022.02	92.82	46.41	46.41	.00	.00	07/09/25	46.41-		
6023.03	46.41	46.41	.00	.00	.00	08/07/25	46.41-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	49.84	49.84	.00	.00	.00	08/21/25	99.68-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,209.02	1,209.02	.00	.00	.00	08/11/25	1,507.02-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	137.16	68.58	68.58	.00	.00	07/03/25	137.16-		
6028.08	92.13	92.13	.00	.00	.00	08/25/25	286.39-		
6029.01	57.43-	57.43-	.00	.00	.00	08/15/25	80.00-		
6031.02	92.13	92.13	.00	.00	.00	08/15/25	92.13-		
6032.01	255.62	255.62	.00	.00	.00	08/14/25	255.62-		

Town of Jerome

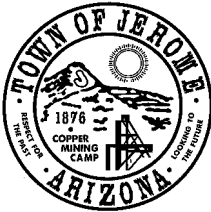
Aging Report - Acct number only

Report Date: 08/31/2025

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Sep 02, 2025 10:22AM

Customer Number	Balance	08/31/2025	07/31/2025	06/30/2025	05/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6033.04	414.45	69.47	344.98	.00	.00	08/11/25	404.45-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	286.39	102.13	92.13	92.13	.00	06/30/25	228.52-		
6041.02	123.94	123.94	.00	.00	.00	08/15/25	123.94-		
7001.06	179.12	155.80	23.32	.00	.00	08/18/25	100.20-		
7002.01	243.65	243.65	.00	.00	.00	08/07/25	243.65-		
7004.01	92.13	92.13	.00	.00	.00	08/14/25	184.26-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.10	44.72	44.72	.00	.00	.00	08/18/25	89.44-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	20.92	6.70	14.22	.00	.00	03/24/25	500.00-		
7009.01	49.24	49.24	.00	.00	.00	08/04/25	358.98-		
7010.01	542.62	542.62	.00	.00	.00	08/14/25	542.62-		
7015.01	229.58	229.58	.00	.00	.00	08/07/25	229.58-		
7017.03	29.58	29.58	.00	.00	.00	08/11/25	29.58-		
7022.01	44.72	44.72	.00	.00	.00	08/07/25	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	92.13	92.13	.00	.00	.00	08/12/25	92.13-		
7026.04	381.82	133.94	123.94	123.94	.00	06/16/25	247.88-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	123.94	123.94	.00	.00	.00	08/15/25	123.94-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	89.44	44.72	44.72	.00	.00	07/28/25	44.72-		
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	89.44	44.72	44.72	.00	.00	07/03/25	89.44-		
7046.02	503.47	174.49	164.49	164.49	.00	07/16/25	164.49-		
7047.01	44.72	44.72	.00	.00	.00	06/26/25	134.16-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	123.94	123.94	.00	.00	.00	08/18/25	123.94-		
7054.01	177.32	177.32	.00	.00	.00	08/07/25	177.32-		
7057.02	26.04	26.04	.00	.00	.00	08/12/25	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	62.00-	62.00-	.00	.00	.00	08/12/25	47.41-		
7060.01	229.58	229.58	.00	.00	.00	08/07/25	229.58-		
8001.01	2,076.25	2,076.25	.00	.00	.00	08/15/25	2,065.47-		
8004.04	1,451.10	1,451.10	.00	.00	.00	08/11/25	1,428.58-		
8010.01	46.68-	46.68-	.00	.00	.00	08/13/25	66.30-		
8012.03	60.00	37.59	22.41	.00	.00	08/13/25	60.00-		
8014.03	317.28	317.28	.00	.00	.00	08/19/25	961.84-		
8015.03	277.20	277.20	.00	.00	.00	07/08/25	554.40-		
8022.03	2,844.00	2,844.00	.00	.00	.00	08/11/25	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	08/04/25	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	123.94	123.94	.00	.00	.00	08/28/25	123.94-		
Grand Totals:									
	63,760.96	32,191.66	5,894.96	2,052.29	23,622.05				



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2025

August 2025 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Water leak on Hampshire
- Water leak on Verde and 2nd St.
- Paint "Loading" and "No Parking" areas.
- New Brake pads on the rear of the F450
- New rotor and pads on the front of the F150
- Take the computer for the trash truck up to flag to get a new one, flash the old one onto it.
- Go back and grab new computer in Flagstaff, bring it back and install into garbage truck. (All seems well so far).
- Pull all old tires off the rims and put new tires on for the fire department side by side.
- New fuel filter on the dump truck, check and grease all equipment in the yard.
- Wrap the windows with plastic on the CO-OP to try and keep the rain out.
- Form and pour the last drain on Hull Ave. *All Done*

- Install the new meter at Haunted Hamburger
- Dig out clogged drain on County.
- Dig up the regulator on Giroux that services two houses. Got a parts list and will change out, also add two valves and a pressure gauge.
- Cleared out a downed tree at Walnut that was blocking the road.
- New tires for the F450 and picked up the Side by side from repairs.
- Reroute and install new sewer pipe from Magnolia down through Jim Romes old yard.

Regulators.

On our weekly regulator checks, Lyle found two copper lines (Giroux and Gulch) that had little holes in them. He quickly shut them down and installed new copper lines (this is why we do weekly checks). We will be doing our by-annual rebuilds in September so there should be a report in next months "Monthly".



JEROME POLICE DEPARTMENT

RUSSELL J. SAN FELICE, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



September 1, 2025

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for August 2025.

During the month of August, the police department responded to 140 calls for service. There were two DUI arrests this month. One involved a head on collision. There was a trail rescue at the end of August. This involved a fairly serious off-road vehicle roll-over accident with two injured, including head trauma to one, who was flown out. Two Jerome police officers were the first on scene and both are trained EMTs. They were able to triage the injured and provide immediate care. This incident illustrates the value of having trained EMTs on the police department and we are committed to continuing our relationship with Jerome Fire.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of August. There were 288 parking citations written and 10 parking violation warning. There were 56 citations and 24 warnings for various moving traffic violations. The new parking kiosks have shipped and should be installed by the second week of September.

For the August 2025 status report, here are the kiosk totals:

August 2025: \$25,139.70

August 2024: \$23,269.80

Current Fiscal year total (July 1, 2025-June 30, 2026): \$51,484.25

Respectfully,

Russell J. San Felice
Chief of Police

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 09/01/2025
Page :

Item A.

Agency : JPD

Calls For Service Totals By Call Type

08/01/2025 to 08/31/2025

Call Type		Totals
10-34	Motorist Assist	2
205	Trespass	1
410	Criminal Damage	1
470	Fraud	1
476	Animal Control Problem	1
500	Welfare Check	1
585	Traffic Hazard	2
647A	Suspicious Person	1
903	Follow-Up	18
908F	Found Property	6
908L	Lost or Stolen Property	2
961	Accident - No injuries	3
AA	Agency Assist	5
ACP	Assist Cottonwood PD	1
ACPD	Assist Clarkdale PD	3
ADPS	Assist DPS	3
AF	Assist Fire Department	4
AYCSO	Assist YCSO	10
BI	Background Investigation	2
CA	Citizen Assist	1
CSEC	Court Security	1
DIS	Disorderly Conduct	2
DRAL	Dogs Running at Large	2
DUI	Driving Under the Influence	1
FP	Foot Patrol	1
INFO	Information	1
ME	Medical Emergency	1
OA	Officer Assist	1
OT	Oversize Truck	2
PARK	Parking Complaint	2
PE	Parking Enforcement	26
SC	Security Check	22
SLC	Street Light Check	2
SS	Suspicious Situation	3
TO	Traffic Offense	2
TRN	Training	2
WV	Weapons Violations	1



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Departments Report Month: August Year: 2025

Calls by Type	Number	Resident	Non-Resident
EMS Calls	11	5	6
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	1	1	0
Still Assignment	0	0	0
Station Staffing	8	8	0
Citizen Assist	6	2	4
Agency Assist	3	2	1
Special Duty	6	4	2
Snake Removal	3	3	0
Tech Rope Rescue	1	1	0
MVA/Rescue	1	0	1
HazMat	0	0	0
Dispatch Error	1	1	0
Totals:	41	27	14
Total Calls Chief on Scene	27		
Total JFD Meetings Chief Attended	4		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	3

JFD Calls and Meetings hours worked	Total Hours: 412
-------------------------------------	------------------

Meetings	Date
Verde Valley Fire Marshals -Blair/Whiting	8/28/25
PAWIC -Whiting	8/07/25
Verde Valley Communications meeting-Whiting	8/21/25
Verde Valley LAFS- Whiting/Sharif	Every Tuesday
NAEMS- Hernandez	8/01/25
CORE – Hernandez	8/7/25

Education, Summer Semester:

- Whiting attended Incident Qualification System training held by AZDFFM for all the Regional Duty Officers. This class was training on the updates on the system and to get a trainer in each region to assist with wildland qualifications record keeping for local fire departments.
- Dr. Lotz, the medical director for Jerome EMT's held an emergency childbirth and pregnancy class at the fire station. We were the first department to receive this refresher.
- Rick Hernandez, John Krmpotich and Brandon SanFelice have all been Signed up for the Fireground Tactics Class this September 4th through 7th at the Arizona Fire Academy.
- Blair, R. SanFelice, Hernandez, Krmpotich, Doss and Bauer are all enrolled in the EMT refresher being held at the Jerome fire station the 8th through 10th of September

Weekly Training:

Date	Training	Instructor
Thursday August 7th	Harassment and Heat Related illnesses	SanFelice, Whiting
Thursday August 14th	No Training – Town Picture	
Thursday August 21st	Ropes – Big Wheel Training	Lee
Saturday August 23rd	Ropes – Anchors	Lee
Thursday August 28th	Fire Attack and burns	Giles, Whiting, Hernandez

Department Affairs and Ongoing Projects

- The month of August has been busy with our normal projects and external meetings schedule.
- The fire department has been busy working on reducing the hazardous fuels that present a clear threat to the water treatment plant and the State Park.
- Our August call volume is down by 12 over last August's 53 calls, totaling 41 calls this month. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.
- Wildland season has been slow this year. It has been busy in the state, with many agencies receiving resource orders. The state did reach a preparedness level of 5 for a period of three weeks. Meaning that the state was at a critical drawn-out level and there were very few engines left for a wildland response.
- The state is expecting to have resource orders for out-of-state response throughout the months of August and September.
- Assistant Chief Whiting has received a preliminary approval for a grant to get a new Command Vehicle for the fire department. He is currently working to finalize the details.
- Jerome Fire Department hosted a successful blood drive on the 4th of August. Obtaining 3 higher draws than the goal of 15.
- JFD members took Parade 111 to a Car show on the 4th as well. Members reported a large turnout.
- We assisted JPD and Clarkdale with their National night out on the 5th. Holding a rope rescue demonstration off a crane.
- We have begun our preparation for the 50th annual Halloween Fireman's Ball/dance October 25th.
- We are preparing for the annual Fire Safety and Fire wise picnic on September 25th.

Prevention

- We had a total of 35 loads with a total of 205 hours combined with our citizens and fuels crew.
- 28 Firewise activities
- 1 Building Inspection
- 13 Business license inspections.

August Fire Department Activities and Run Report:

Incident	Date	Time	Day	Select Type	Description	#
J-175	8/2/25	9:00	Sat	Station Staffing Resident	Station Coverage and Training	3
J-176	8/2/25	17:00	Sat	Station Staffing Resident	Station Staffing	4
J-177	8/2/25	21:30	Sat	Citizen Assist Non-Resident	Disabled Vehicle Flat tire	2
25-88	8/5/25			Dispatch Error Resident		0
J-179	8/5/25	15:00	Tue	Special Duty Non-Resident	National Night out	5
J-180	8/5/25	17:30	Tue	Citizen Assist Non-Resident	Disabled Vehicle - Flat Tire	1
J-178	8/6/25	11:00	Wed	Station Staffing Resident	Staffing and Tinting windows	6
25-89	8/7/25	6:55	Thu	EMS Non-Resident	75 YOM - Abdominal Pain	7
J-181	8/7/25	14:45	Thu	Citizen Assist Non-Resident	Disabled Vehicle	4
25-90	8/8/25	7:05	Fri	EMS Resident	48 YOM - Low blood Pressure	6
J-182	8/9/25	16:00	Sat	Station Staffing Resident	Station Staffing	4
25-91	8/10/25	16:08	Sun	EMS Non-Resident	82 YOF - High BP/Chest Pain	8
J-183	8/11/25	13:00	Mon	Special Duty Resident	Chased Cow Away	3
J-184	8/13/25	12:00	Wed	Station Staffing Resident	Station Staffing	5
J-185	8/13/25	12:30	Wed	Special Duty Resident	Assist Animal	2
25-92	8/13/25	14:53	Wed	EMS Non-Resident	66 YOM Trouble Breathing	9
J-186	8/14/25	10:35	Thu	Snake Removal & Relocation - R	Snake - Nothing found	3
J-187	8/14/25	18:00	Thu	Station Staffing Resident	Station Staffing	1
J-188	8/15/25	13:00	Thu	Agency Assist Non-Resident	JPD W/ Stuck Box Truck	4
J-189	8/15/25	8:00	Fri	Special Duty Resident	Gutter Clean up after Storm	4
J-190	8/15/25	15:15	Fri	Snake Removal & Relocation - R	Unable to Locate	4
J-191	8/16/25	8:00	Sat	Station Staffing Resident	Station Staffing	6
J-192	8/16/25	14:30	Sat	Agency Assist Resident	Assist JPD W/ Disabled Vehicle	4
J-193	8/17/25	10:30	Sun	EMS Resident	Lift Assist	2
J-194	8/17/25	14:30	Sun	EMS Resident	Change Bandage - Basic first aid	1
25-93	8/18/25	1:42	Mon	EMS Resident	75 YOF - Fall W/ Injury	6
J-195	8/18/25	9:45	Mon	Special Duty Resident	Clean storm sewers after storm	2
J-196	8/19/25	10:00	Tue	Station Staffing Resident	OB Training	7
J-197	8/20/25	9:30	Wed	Citizen Assist Resident	Disabled Vehicle	1
J-198	8/20/25	13:30	Wed	Citizen Assist Resident	Lift Assist	3
25-94	8/20/25	18:24	Wed	EMS Non-Resident	40 YOF - Unknown Medical	6
25-95	8/22/25	17:56	Fri	Wildland Resident	Lightning Strike tree on fire	8
25-96	8/23/25	4:06	Sat	Tech Rescue Resident	Unknown YOM - Fall	7
25-97	8/23/25	14:00	Sat	EMS Non-Resident	67 YOF Heat Exhaustion	5
J-199	8/24/25	15:15	Sun	Agency Assist Resident	APS - Locating outage	2

25-98	8/25/25	22:00	Mon	EMS Resident	73 YOM - Chest Pain	6
25-99	8/27/25	20:54	Wed	Snake Removal & Relocation - R	3 1/2 Ft Diamondback	6
J-200	8/28/25	18:00	Thu	Special Duty Non-Resident	Removed Road Hazards	4
25-100	8/29/25	12:36	Fri	EMS Non-Resident	74 YOM Unknown Medical	7
J-201	8/30/25	13:30	Sat	Citizen Assist Non-Resident	Stuck Vehicle	2
25-101	8/30/25	16:19	Sat	MVA/Rescue Non-Resident	Quad Rollover 2 Patients	8

August 2025 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
8/1/2025	100 UVX		1	2	2				0
8/1/2025	146 Juarez				0	1	2	2	4
8/6/2025	111 Deception				0	1	2	2	4
8/8/2025	100 Douglas				0	5	5	2	10
8/12/2025	100 Perkinsville		2	5	10				0
8/12/2025	38 Magnolia				0	2	2	4	8
8/12/2025	327 Remington Way				0	4	2	6	12
8/12/2025	842 Gulch				0	2	2	4	8
8/14/2025	89A	2	2	4	16				0
8/14/2025	711 Clark				0	1	1	2	2
8/14/2025	101 Juarez				0	1	1	2	2
8/15/2025	89A		2	5	10				0
8/15/2025	197 County				0	2	1	4	4
8/16/2025	100 Gulch		3	5	15				0
8/16/2025	222 4th St				0	2	1	4	4
8/16/2025	201 Hull				0	1	1	1	1
8/19/2025	101 Main		2	4	8				0
8/20/2025	894 Hampshire				0	3	2	2	4
8/21/2025	Waste Water Treatment		2	4	8				0

8/21/2025	110 Dundee				0	2	1	3	3
8/22/2025	Waste Water Treatment		2	4	8				0
8/27/2025	Waste Water Treatment		2	4	8				0
8/27/2025	201 County Rd				0	3	1	8	8
8/28/2025	Waste Water Treatment		2	4	8				0
8/28/2025	105 Third St				0	2	2	4	8
8/29/2025	Waste Water Treatment		2	6	12				0
8/30/2025	100 School		2	3	6	1			0
	TOTALS	2	24	50	111	35	28	56	94
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

Thank you for your continuing support
 Jerome Fire Department

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, Sept 09, 2025

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The regular meeting of the Planning & Zoning Commission was cancelled, with no items currently ready for review. Projects that will be going in front of P&Z for review are still working towards complete applications.

Design Review Board- The Regular meeting of the town of Jerome's Design Review Board met and approved exterior Aesthetic modifications to 515 Main street, as well as the removal of a historic door from the front of the Arizona Hotel. The board also approved repairs and minor modification to the Liberty Theatre stucco façade which is in dire need of immediate repairs.

Code Enforcement-

August saw code enforcement action taken towards 310 Queen street in an attempt to gain legal compliance from the property owner for lack of a Conditional Use Permit. Other code enforcement consisted of verbal warnings and on-the-spot corrections.

Administrative Approvals-

Two changes of Roofing material were approved administratively as required by the Town of Jerome Zoning Ordinance. These approvals were granted for 515 Main street (Residential) and 645 Main Street (Residential).

Other Business-

August was busy, even compared to previously busy months this summer. A number of small projects, intended as preparations and repairs to property prior to the arrival of winter, are preparing to begin, in various stages of readiness for reviews and approvals. Time was spent this month learning about new Planning procedures at the state level, and if or how they will impact processes here in Jerome, while working to finish another Grant application through the Brownfields grant program.

Additional work done over the labor-day weekend to try to permit and allow for a proposed Haunted House that desires to operate within Jerome during the Month of October.

File Attachments for Item:

A. Consider Approval of the August 12th, 2025, Regular Council Meeting Minutes

Council will consider and may approve the August 12th, Regular Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
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Item A.

DRAFT MINUTES REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, AUGUST 12, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00 P.M. (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order

Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Dr. Jack Dillenberg, and Sonia Sheffield. Councilmember Issam "Izzy" Sharif joined the meeting via speakerphone

Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett, Deputy Clerk Kristen Muenz, Chief Russell San Felice, and Deputy Chief Mike Odle.

7:01 (1:12) 2. PROCLAMATIONS and PRESENTATIONS

A. Issuance of a Letter of Commendation and Acknowledgement of Chief San Felice's Outstanding Leadership Demonstrated During the Recent Shooting Event at Town Hall

Mayor Barber will read the letter of commendation and provide the Chief with the signed letter.

Mayor Alex Barber read a summary of the presentation and then the full letter of commendation. Ms. Barber thanked everyone on the Jerome Police Department, Chief San Felice, and everyone who aided in the difficult situation. There was a round of applause from the council, staff, and members of the public.

Chief San Felice thanked them and said it was an outstanding job by all who were involved; particularly our first responders from the Jerome Police Department, Jerome Fire Department, as well as our town crew and employees. Chief San Felice said that the evacuation was done perfectly, so he appreciated the effort from everyone involved.

Dr. Dillenberg added, thank you all so much, and there was more applause.

7:24 (24:24) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for July, 2025

Council will consider and may approve the financial reports for month ending July 2025.

Ms. Barber asked council if there were any financial questions.

Ms. Moore moved to approve the Financial Reports and Dr. Dillenberg seconded that motion.

The vote was called and carried unanimously.

Motion to Approve the Financial Report and Invoice Register Report for July, 2025

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

7:25 (24:55) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Mr. Klein explained that there was a recent development; Prescott Valley dropped out of the CDBG Program, and that will cause a shift in how the money is allocated. NACOG put out options for methods of disbursement. The amount changes because it is federally controlled, but generally \$1,000,000 is available every cycle, of which we get

approximately \$350,000 to \$450,000. In 2024 we received approximately \$405,000. It is every 4 years that we can receive this money, but with Prescott Valley dropping out it caused all entities within Yavapai County to assess the situation. Mr. Klein said that we are the smallest entity. There was a meeting last week, but he did not get an invitation, nor did our NACOG representative, Councilmember Sharif. Some items discussed were changing it and lowering the amount we obtain. Of the NACOG suggested options, only one stated remaining option; instead of \$333,000 every 4 years it would be \$500,000 every 6 years. What seems to be gaining momentum with other entities is a 3-year cycle, and in that 3-year cycle we would get \$250,000 every 3 years. We know now, having recently worked on the Gulch drainage project, \$250,000 does not go very far. Mr. Klein said that he voiced his opinion on the matter, and NACOG concurred that more funding less frequently is better than less funding more frequently. To put it in perspective, \$250,000 does not meet the statutory bidding threshold. We would not be able to bid out a project formally, and we cannot do much with that \$250,000. Again, this happened very quickly, and we were not at table. NACOG is looking for consensus; what the other entities have suggested is not the most equitable. Supervisor Check called that meeting last week, but they do represent all communities, and they do want a consensus. Mr. Klein said he would prefer his recommendation, which is more money less frequently. He added that when he started in 2022, he inherited a project. Projects take so long, especially when they involve ADOT. Our Deception project right now is being held up because it runs parallel to the highway; so, this project from 2024 will not be completed until 2026, which is typical. It would be a continuous cycle of grant application, grant management, grant oversight, construction oversight, and the bidding process. Mr. Klein repeated that his opinion would be more money less frequently would better serve Jerome. Ms. Moore said that she did not understand; does one community dropping out mean less money as a whole? Mr. Klein replied no, it is just an opportunity to change what better serves these communities, and the amount we receive.

Ms. Moore said that it would seem that if Prescott Valley was not involved, we would get more.

Mr. Klein explained that under this change, we will get the same amount of \$250,000 every 3 years rather than \$333,000 every four years. The NACOG option of \$500,000 every 6 years would be what we prefer. It is not less funding, but Yavapai County does have 10 times more people and more than 10 times more area than the largest municipalities, so they are getting a bigger piece. We would be paired with Yavapai County who would receive \$750,000 every 3 years while Jerome would receive \$250,000. Basically, nothing would change for the other groupings. We are out in a sense, although the bottom line is it's the same amount of money, but the time frame limits what we are able to do in the ongoing cycle.

Dr. Dillenberg asked what action council was able to take.

Mr. Klein said this was just a part of his report.

Ms. Barber said there was an email about it last night. She asked how they were going to decide. NACOG is going to decide it, or are they going to listen to the people that get the funding and come up with a consensus between them?

Mr. Klein answered, the latter, the consensus of all. From what he heard, we will be the only ones that want more funding, less frequently.

Dr. Dillenberg thanked Mr. Klein for his report.

Mr. Sharif stated that he agreed with Mr. Klein to get more funding less frequently. He said he knew that there would be discussions that will come up at the LACT conference and we will definitely want to analyze and review.

Ms. Barber asked if there were any other questions on Mr. Klein report and, hearing none, offered congratulations to Martin Boland of Public Works for 9 years of service, John McDonald of Town Hall for 20 years of service, Wendy Schall from the library for 18 years, Michele Sharif from Town Hall for 2 years, Leo Shakespeare from the library for 8 years, and Police Chief Rusty San Felice for 13 years of service. There was a round of applause. Ms. Barber added that John McDonald also takes care of the new public restrooms.

Motion to Approve Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:35 (34:45) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

Zoning Administrator Will Blodgett reported it has been a busy month. There have been many projects underway and small code enforcement issues. Now he is dealing with larger planning issues with EPA changes, which will add cost

and time to environmental clean-up and even environmental testing. He is trying to figure out how it will impact us, because it will have an impact. He will add more to that as he finds out more information.

Dr. Dillenberg thanked Mr. Blodgett for his report.

Ms. Barber asked if there were any questions and hearing none, moved to the next item.

7:36 (35:51) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the July 8th, 2025, Regular Council Meeting Minutes

Council will consider and may approve the July 8th, Regular Council Meeting minutes.

Ms. Barber asked for questions, comments or deletions.

Ms. Moore said that she had given her small correction to staff.

Ms. Muenz agreed that Ms. Moore had pointed out a typo that would be corrected.

Ms. Barber said that she also found a small typo on page 98; at 7:34, "Ms. Barber said pointed out." The "said" should come out and it should just be pointed out. With that, she would move to approve.

Motion to Approve the Minutes of the Regular Council Meeting of July 8th, 2025, with Minor Corrections

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:37 (37:14) 7. PETITIONS FROM THE PUBLIC

(37:40) Petitioner Eric Jurisin was invited to approach the dais. Mr. Jurisin thanked the council for their time. He said we would like to talk about grants; he would like to talk again about Kimber Lanning and Local First. Last year, Kimber Lanning founder and president of Local First reached out to him about participation in an event, and Jerome was brought up. Kimber's brother Michael still owns home, which is down in the Gulch, and her mother had the Lanning Gallery in Sedona for years. She has a connection in the Verde Valley and a true love for Jerome. For Background, Local First helped communities around Arizona receive over \$100,000,000 in grants last year. As of March 2025, Jerome received over \$1.6 million with Brett [Klein] working with John Luther working with Local First I believe. On January 7th of this year, I met with Kimber to show her around Jerome, pointed to some failing infrastructure, water pipes, retaining walls, Hotel Jerome and city hall. She took photos and said she could help. Later that day I introduced her to our town manager, Brett, and she told us that not only does she have sixty-some grant writers now, but twelve project managers. Because what they realize is that towns like us don't have the manpower to write grants, and more importantly, to manage these projects. She told us to come up with a priority list and she would help us secure what grants are available. Fast forward to August 1st; she just texted me. Mr. Jurisin read a message. He said all I did was mentioned this to a few of you; I just talked to her and drove her around, I did zero follow up. I called her back and apologized and asked if there was even still grant money in this new orange world and she replied, yes, there are some, especially if water is connected to it, which to me is always a hot button for us. For example, if you get grant for a new pipe that's behind a retaining wall, you will get money to replace the pipe and the wall. Same goes for streets to replace a deteriorating pipe, get some new pavement. She then forwarded an example of one that is available now for up to \$9.6 million. Mr. Jurisin said I believe I have always had a private/public partnership with Jerome. Even before buying the 'burger,' I met with town officials, and we came up with solutions and easements so The Palace could be reopened, and the Haunted Hamburger happened. The deal is I would love to help with these grants, but I am not a city official, so I cannot get the ball rolling. I do not have the authority or knowledge of what our priorities are; I just don't even know. I would be happy to help if I can, so I am mentioning this again that this person has reached out as a business owner in town saying, 'hey, we would love to help Jerome, what can we do to help.' It's time. Who has time? That's why I'm bringing this up before you in a meeting rather than on the street or casually when you're eating a pizza. (41:25) Real quick on parking, I think that we have paid parking for a while. I think before just coming up with a number we want to raise the price to, or how we want to handle the parking or meter systems we are using, I think it would do us well to have met with the Police Chief and if we got some citizens, council, and business owners, I think we could do better. I think we could come up with ways to make it work better for everyone. Me being on the front line, like some other business owners, the complaints aren't necessarily the money part, it's the inconvenience. I think if we could talk about it more, we could make it better, so if we put it on an agenda or had a private meeting, preferably without a newspaper, that would be great.

Council thanked Mr. Jurisin for his comments.

(42:25) Petitioner Josephine Vojnic was invited to approach the dais next. Ms. Vojnic thanked the council for everything that they do, and said she knew they didn't get paid to do it. She said my name is Josie Vojnic and my family owns Paul & Jerry's Saloon. I'm here today to share my frustrations and to be a voice for local business owners. The Frosty Cauldron

is a drink truck that parks in front of local businesses in free parking spots, with no running water, no plates, no trash cans and runs a noisy generator throughout the day that also has fumes that come off it. According to Ordinance 450, Food Trucks are required to have trash cans in front of their trucks, and she does not and by doing so she is contributing to the trash by serving her beverages in plastic cups with plastic straws. Paul & Jerry's pays \$146 a month to the town for trash and I would like to make sure that it is equal. I would like to offer my suggestions to the town to have food trucks park in a designated area or at least pay for parking, and to also have a power source that does not disturb businesses around them or to visitors' shopping experiences. I know that the council is actively working to come up with solutions to these issues; I spoke with Will [Blodgett] on the phone the other day about it. She thanked council again.

Dr. Dillenberg thanked Ms. Vojnic and said she made a great point.

Ms. Moore asked, as a point of clarification, don't we have something about not running motors all day in Town Code?

Mr. Klein confirmed this.

Ms. Vojnic was thanked again.

(44:24) Petitioner Jeff Koppelmaa was invited to approach the dais. Mr. Koppelmaa said, as a grammarian himself, he would like to give full marks to Madame Mayor for correcting the typo in the report of your correction of a typo. Second, I want to say thank you to all of you, you got it done because I live on Company Hill, on the other side there, and for a long, long, long time we had to battle that turn. So, Public Works recently did such a great job paving that area as you turn up County Road, and it's making a big difference in our quality of life heading up that road. I just wanted to say thank you. Dr. Dillenberg commented that he was glad it worked out. He asked if that was all and Ms. Barber said that was all of the petitions.

There was applause from the members of the public.

7:45 (45:29) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Resolution No. 681; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2026

Council will consider and may approve Resolution No. 681.

Ms. Barber read a summary of Resolution No. 681 and asked if we just did this, or had it already been a year.

Mr. Klein replied that it has already been year.

Ms. Barber said that we are getting it funded, it looks like we have slipped a little, but we are still good because most of them are in the higher range of where we are.

Mr. Klein said that we are still considered a well-funded program. We will continue to try to make our goal of 100% by 2036 and should get there especially with our extra contributions. He said this does not reflect the most recent catch-up contributions. Also, it has our higher paid retirees on it as opposed to newer staff. Things should look better next year but they are looking quite well now.

Ms. Barber thanked Mr. Klein.

Dr. Dillenberg said he would like to go back, while we have the Police Chief present. He said he was very upset about this garbage with this truck with food. Can we do anything about that?

Mr. Blodgett explained it was in his wheelhouse, and he is already working on it. There are some complications because it is a state highway as well as a local road, but he does have an idea for it.

Dr. Dillenberg thanked Mr. Blodgett

Ms. Barber asked if he was making a motion to approve and Dr. Dillenberg replied, yes.

Ms. Barber said she would second that motion and called the vote, which carried unanimously.

Motion to Approve Resolution No. 681; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2026

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

9. NEW BUSINESS

Discussion/Possible Action

7:04 (4:38) A. Consideration of a Request from the Arizona Road Racers for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code for the Jerome Hill Climb

Council will consider the request from the Arizona Road Racers and may approve an exception for a special event permit.

Ms. Barber introduced Item 9A.

Ms. Moore stated that she was recusing herself due to making some of the awards for the road racers.

Ms. Barber asked if council had any questions or comments.

Dr. Dillenberg moved to accept the exception.

Ms. Barber pointed out that we could consider the request for an exception because they qualify as a nonprofit organization, which is an allowable exemption in our Special Event Ordinance.

Mr. Klein replied, correct; it was also the second longest continuous road race in the State of Arizona. There have never been any issues, and they will only spend a short time within the incorporated boundary of the Town of Jerome. He explained that they will park at the 300 level and walk up Perkinsville and UVX roads and out. Moving forward, even though they do qualify for an exception, they will bring forward the special event permit application for consideration.

Ms. Sheffield seconded the motion to approve. The vote was called and was carried by a majority.

Motion to Approve the Request from the Arizona Road Racers for an Exception to the Special Event Permit Application for the Jerome Hill Climb

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE						X
SHARIF			X			
SHEFFIELD		X	X			

7:07 (6:49) B. Consideration of a Special Event Liquor License for Jerome Fire Department's Auxiliary Halloween Dance on October 25, 2025

Council will consider and may approve the Special Event Liquor License.

Mr. Klein explained this was the annual event that was held every year; there is the formality of needing council approval to get the liquor license.

Dr. Dillenberg moved to approve of the liquor license, which was seconded by Ms. Sheffield.

The motion was called and carried unanimously.

Motion to Approve the Special Event Liquor License for Jerome Fire Department' Auxiliary Halloween Dance on October 25, 2025

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:07 (7:32) C. Discussion and Possible Staff Direction Regarding Staff's Request for Establishing a Volunteer Auxiliary Police Pilot Program

Council will discuss and may provide staff direction.

Ms. Barber asked the Police Chief to explain the program, and Chief San Felice said he would defer to Deputy Chief Odle who had taken the lead on it.

Deputy Chief Michael Odle approached the dais and said that he hoped to answer any questions council may have. He said that Anthony Webber was present, who was the brain trust of the program and brought that knowledge with him.

Mr. Odle said what we would like to do is establish a volunteer program to augment our staff for Special Events, assisting officers on patrol, and those types of things. In the past, we have reached out to other organizations in the area for that type of assistance and we have also used Arizona Rangers. Mr. Odle said that the Arizona Rangers have been an asset, but the downside is they are not vetted; we don't know who they are or their background or training. Having our own auxiliary officer program will give us the opportunity to vet the applicants and provide training and proper supervision for the applicants with the responsibility that they will have. He said that Anthony is very conversant in what will be allowed in that position, and what is not allowed. They are not a peace officer and are not certified but they would be sworn in as a representative of Jerome. Mr. Odle said that he and Mr. Webber have had a lot of discussions as to how the program would evolve. It would take about 6 months for training program, and to make sure to identify potential candidates for the program and hopefully get the program started. Once it starts, there will be an additional 6-month probationary period to see if it is beneficial. Other than the initial investment with uniforms, they are there to serve but are not paid.

Dr. Dillenberg replied that he liked it and moved to accept.

Ms. Moore said that she would like to discuss and possibly give directions to staff.

Mr. Klein explained that the council could do that or simply tell them to go forward.

Ms. Moore replied that she did have some questions. She asked what it would cost in the budget for training and equipment, Workmen's Comp. For liability, would there be extra cost for insurance?

Mr. Odle replied that as far as the uniforms are concerned, right now the plan is those would be supplied by the town. He said he'd had a discussion with Mr. Klein about having a maximum of 5 volunteers. It would take some time to get up to that, but no more than \$2,000.00 initial investment as far as equipment. The volunteers would have to bring their own firearms, so that will not be a cost to the town, and the training is going to be done in-house. He discussed with Mr. Webber that we will identify officers within the department to be able to do the training. In addition, they will be required to do X number of hours per year. Mr. Odle said that the cost is minimal for the town other than the initial cost of uniforms. In regard to insurance, Mr. Odle deferred to Mr. Klein.

Mr. Klein said there will be a small increase, based on volunteer hours, but it will be minimal.

Ms. Moore asked if the cost would be a couple of thousand dollars per person.

Mr. Odle answered, no.

Chief San Felice explained it would be approximately \$2,000.00 for the entire program. We will have in-house training for the most part. He said we might have to get assistance for some of the training if there is driving training involved or something similar, but otherwise, it is just a matter of buying uniforms. Chief San Felice said we can uniform and outfit up to five, which is a full complement, for \$2,000.00 from the town over a 2-year period of time.

Ms. Moore asked if that was within the current budget or would it begin next budget year.

Mr. Klein replied that it was a small enough amount that they could find it in their budget and then they could add it to their budget for the next fiscal year.

Ms. Moore asked, if they are certified in the state, will they still need additional training?

Mr. Odle said that they will not be certified as peace officers.

Ms. Moore about the possibility of having officers or out or in state that are already officers; she mentioned a phrase on the paperwork.

Mr. Klein clarified that it meant former certified.

Mr. Odle agreed and said, for example, we have some interest from someone who is a member of the Sheriff's Department. Now that they are near retirement they might want to get involved and be a volunteer. They would not be certified to be a peace officer in Arizona, but they would be sworn in by the Chief as an auxiliary officer.

Ms. Moore read the section of the paperwork that referred to certified officers.

Mr. Klein replied yes, and the person the Deputy Chief mentioned was certified but upon retirement will no longer be. Just like he had been certified [as a former officer] but was no longer certified, the volunteers most likely will have formerly been certified.

Mr. Odle explained that the beauty of this program is we have a say in who these folks will be. With no disrespect to the Arizona Rangers, we don't do Driver's License checks on them or even know what training they have had, and that is problematic for the town.

Ms. Moore asked if the volunteers would be using a police vehicle.

Mr. Odle said that they could, absolutely. He said that just like the program at the Sheriff's Department, they were in full marked vehicles. They were very clear with what their responsibilities were and what they could do; we would make sure that it was part of the training.

Ms. Moore read a section about dressing in period attire, such as Old West or miners costumes "to enhance the atmosphere of Jerome." She said she would have a problem with a police officer not looking like one.

Mr. Odle replied, absolutely, and that would be a situation based on an event, but they were not sold on it. He agreed with Ms. Moore on having an obvious uniform.

Ms. Moore read that one thing they are not authorized to do is domestic violence calls, or domestic violence disturbances unless without a JPD call. What does that mean?

Mr. Odle replied that basically, they are not going to be involved with anything with violence associated with it. He said, does that mean that they couldn't go with a JP officer to assist a call? They could assist them, but they would not be directly tasked with those kinds of calls. If there was something that was out of the ordinary, they would have to ask permission from an on-duty officer to respond, but that would be very limited. It is important to understand that we are trying to avoid them getting involved with any type of law enforcement capacity, or where violence could occur.

Ms. Moore commented, but they are going to be carrying a gun.

Mr. Odle confirmed, yes, they would.

Ms. Moore said that she liked that it said they will generate support for the Jerome Police Department by providing assistance to tourists of Jerome, motorists, and citizens of Jerome. She would hope that the entire Police Department would introduce themselves to people in Jerome, as it would be nice to get to know the community.

Mr. Odle said that, with the exception of one officer, that has been done. He introduced himself to some businesses, and Mr. Webber said that is one of the key components of the officer program, it will give them the opportunity to walk Main Street, go into every business and say hello, and make contacts. Mr. Odle said that Jerome PD is very supportive of making those contacts.

Ms. Moore commented that it is helpful for the community to know who you are. She asked if he had worked with community outreach programs before.

Mr. Odle replied, yes, I have.

Ms. Moore said that was the end of her questions, other than the dressing up.

Ms. Barber pointed out that it does say it would be for special events.

(20:43) Jerome resident Carol Anne Teague with to make an observation. She said that if we are going to coming in with auxiliary people, and they are going to be on domestic violence and maybe rape calls, she was wondering if we could get a couple women volunteers.

Ms. Barber commented, good point. She said that on page 119, it says "hire and retain one highly qualified man and woman." She said she knew that extra manpower was always needed. This is something that YCSO have had since 1995, and it looked like they were modeling this program from what the Sheriff's Office has done, and it sounded like they already have someone that is interested in the position.

Mr. Odle said there is an individual interested, and his wife might get involved as well.

Chief San Felice explained that we still have Sergeant Nicole Florisi as a sworn certified officer part-time. She is an instructor, so we don't get her as often as we used to, but she was instrumental in helping with the critical incident. He said we would certainly love to enhance, and as this program grows, attract as many female applicants as we can.

Dr. Dillenberg said that he would like to make a motion again to go forward, and thanked Mr. Odle.

Ms. Moore seconded the motion.

Ms. Barber explained that we were going for approving going forward by making the motion and asked if Mr. Sharif had anything to add.

Mr. Sharif said that he did not.

Ms. Moore asked if it would be under consideration that the program be run by us [council] before it starts.

Mr. Klein said that the motion was authorizing the pilot program to begin.

Ms. Moore repeated that it would be without dressing up and we can afford it in the budget.

Ms. Barber repeated the exception for special events and called the question. The motion was carried unanimously.

Motion to Approve Staff's Request for Establishing a Volunteer Auxiliary Police Pilot Program

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:48 (47:53) D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

Ms. Barber said that Councilmember Sharif is our representative who will attend the conference. She said it is a little confusing; they give us all these resolutions, and they say these are the only ones that will be voted on, but a few say they are already approved. On the first page, the policy committee reports, there are 4 different resolutions that we are either for or against, correct?

Mr. Klein answered, yes. They represent us along and all cities and towns. He said that he had read through them all and some are just policy statements. There is nothing that is contrary to the welfare of the town of Jerome. Mr. Klein said he felt they were all worthy of our support.

Ms. Barber asked the council if any more information was needed. She said she was really interested in the STR resolution that said it was approved.

Mr. Klein clarified that it was approved to move forward to the committee.

Mr. Sharif said that he agreed, he had read them all and agreed with the one on STRs. He was also interested in the resolution looking into donating property, as we need a garbage truck. Some of it is for voting on and some of it is just moving the discussion further down the line. Mr. Sharif said he was interested in, and what he felt we should all be interested in, is the potential of adding more taxation for the purpose of infrastructure. He said that he was looking forward to being a part of it.

Ms. Barber thanked Mr. Sharif and asked if the majority of council were for the resolutions.

There was general consensus.

Ms. Moore said there was another one she felt was good; oversight on neglected historic properties.

Mr. Sharif and Ms. Barber agreed.

7:52 (51:26) E. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owners, Lots 401-08-019A and 401-08-020D, Recommended for Approval by the Planning and Zoning

Commission

Council will consider and may approve the application for the minor lot combination.

Zoning Administrator Will Blodgett introduced item 9E, considering combining two contiguous lots. He said the owners, the Schalls, have acquired an adjacent parcel which is such a minor plot of land that it is not significantly changing any potential use. He said the Planning & Zoning Commission approved it without any additional conditions or problems. Mr. Blodgett said it would clean up some of the small parcels that we have around town.

Dr. Dillenberg moved to approve the lot combination, which was seconded by Ms. Moore.

The vote was called and passed unanimously.

Motion to Approve the Application to Combine Two Contiguous Lots Owned by the Same Owners, Lots 401-08-019A & 401-08-020D

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:53 (52:41) F. Consideration of Opting in to the Most Recent Opioid Settlements, referred to as, the "Third Wave Settlement" and the "Purdue Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements

The Council will consider and may approve the opting in and authorization of the Mayor and Town Manager to execute all documents.

Ms. Barber read a summary of the item, authorizing the Mayor and Town Manager to execute all documents related to the settlements. She asked Mr. Klein for a brief explanation.

Mr. Klein explained that it is a follow up from the other settlement; we are simply a pass through to PANT [Partners Against Narcotics Trafficking]. Mr. Klein said it is population based, and we are a very small population, so we get a small amount, and it goes to good work in prevention efforts through PANT. He said the state will get more funding based on participation, so the state wants all communities to opt in if possible. It's an administrative task, but it is a good outcome that staff recommend.

Ms. Barber read from the staff summary report that the settlement funds go to a good cause as the funds must be earmarked for narcotics prevention and education. She said it is paid out based on population, so we get a very small amount, but the more communities that opt in, the more the state receives, so one hundred percent cooperation is sought.

Dr. Dillenberg moved to approve, which was seconded by Ms. Barber.

The vote was called and passed unanimously.

Motion to Approve Opting in to the Most Recent Opioid Settlements, referred to as, the "Third Wave Settlement" and the "Purdue Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:54 (54:25) G. Review, Discussion, and Possible Staff Direction Regarding the First Draft of a Proposed Town Transit Shuttle Policy

Council will review and may provide staff direction.

Mr. Klein explained that we have received many requests for use of the town shuttle, and we have no policy on it. So, this was the first draft. He said when writing policy, we try to capture everything and then make it more succinct. He said the council should peruse the first draft and provide input and at a later date to bring forth the policy for approval.

Ms. Moore said she thought it looked good. She pointed out a small typo, "offering a tree trip from Jerome."

Ms. Barber specified the page number of the typo.

Ms. Moore said she liked the idea that residents are encouraged to continue to use the shuttle during weekend hours. It would be nice if people who live here could ride to work during work hours. Ms. Moore said some people just want to come up and hang out in town and not pay for parking. It would be nice if it was available to residents.

Ms. Barber commented that she was not sure why residents were under the assumption they couldn't use the shuttle. It's not just for tourism; it is absolutely to help people out.

Dr. Dillenberg replied that he uses it every week.

Ms. Barber said it is really a great program for people in Jerome who can't drive and can't make it down the hill and the shuttle driver is wonderful. She said that the paperwork says they will have to pay for gas and log the time if it is a private request. She said that, beside the "tree trip," there were no more typos. She did have a couple of questions, but as this is the first reading, if we want to change any of the language we could nitpick at the next meeting.

Ms. Moore added that her other question was, and she talked to Scott about it, but people like getting rides out to Gold King and that means they are leaving their cars in town instead of parking at Gold King. She said she doesn't know what to think about that.

Ms. Barber replied that Gold King is not an official stop, but it is a visitor destination. She read a section that states the shuttle driver reserves the right to refuse due to adverse weather or road conditions. He is facilitating it, but not tied down if it is unsafe, which is instrumental; our town shuttle should be safe. Ms. Barber said that some Jerome roads get icy and rather shaded. For safety reasons, this would be altered a little in cases of bad weather.

Ms. Moore said that she does not have a problem with that, what she is saying is people are leaving cars in town, but Gold King has parking and people can drive themselves out there.

Ms. Barber and Dr. Dillenberg agreed.

Ms. Barber asked if the council would see the policy at the next meeting.

Mr. Klein answered, yes, and in the meantime, please bring forth any changes.

8:00 (1:00:34) H. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, adding 2 Food Trucks along with Stages to the Upper and Middle Park

Council will consider and may approve the requested amendments / additions.

Ms. Barber explained that the Special Event Permit was approved last month, but without food trucks and stages. So, it seems they are asking for our direction where food trucks should go to be the least invasive. She asked if the names of the food trucks had been listed.

Ms. Muenz replied that the names were not included in the request, just that one would be food and one would be a beverage truck.

Ms. Barber asked if the trucks would have to be licensed through the town.

Ms. Muenz and Mr. Klein agreed they would have to be licensed. Mr. Klein said they will need to provide the names of the chosen vendors beforehand.

Ms. Moore commented that there was note stating that a list to be provided by September 1st.

Ms. Barber said there would be a list of the vendors and their TPT licenses once they know who will attend. She asked the council where the trucks should be, and if they should be added.

Ms. Sheffield said she didn't have a problem with them adding the food trucks, but she did not think parking by the dumpster on Main Street was the best idea. She did not know if the Town Crew or anyone else involved with the bathrooms would want them there. She has seen them parked in the corner by Middle Park before, and that seems to work.

Chief San Felice stated that if they are parking in the lower park area, they must pay for their parking spaces.

Ms. Barber said the Chamber has used stages before.

Mr. Klein explained that these will be new. They want to purchase them to be reused at their various different events, as opposed to having someone bring them in.

Ms. Barber asked if we had any idea as to the size of the stages.

Mr. Klein replied, no, and that is something we asked for, we assumed someone would be present to answer.

Dr. Dillenberg asked if the council should postpone the item.

Ms. Barber said that we could approve it with them meeting our demands. There is nothing about the stages [in the application]. If we did table to have someone from the Chamber present, we have already okayed it without the food trucks and stages. The date of the event is the 27th and the next meeting is the 10th of September, so we would have enough time to address this but that will not give them a lot of time to prepare.

Mr. Klein explained that, because they will need to provide TPTs and be licensed, it would be appropriate to act on the food truck request and possibly table the stage. He said he believed they knew what they wanted to purchase and were advised to be present to discuss what they wanted. We will make sure they are here next month.

Ms. Barber asked, as far as consensus, both of the food trucks should go in the middle parking lot and pay for parking, or should they go by the restrooms?

Mr. Blodgett said that he has put together a list of preferred parking locations. It takes into account access for customers, whether they were off the highway or near the highway. He said he worked with Parking Enforcement Officer Kirt, and they were close to a good plan. He said rather than Main he would suggest they park on Hull Avenue near the park. We already have trash cans there, and one of the things we don't think about with trash cans is we don't want them placed in rights-of-way or on sidewalks. Mr. Blodgett said he thinks it is workable.

Ms. Barber clarified that he was talking about the lower area.

Mr. Blodgett said either area was workable.

Dr. Dillenberg thanked him for his input.

Mr. Sharif said he agreed with that. He felt that if they tried to be put by the bathrooms, we would be playing devil's advocate because people would take their food wrappers into the bathroom and then we would be dealing with another issue. We want to keep them away from the bathrooms.

Ms. Barber said that they had a stage in Upper Park before. She said she didn't remember the size, but it was not too large. She said the stages they were talking about would probably be similar in size.

Mr. Klein replied that they would be purchasing new stages, so he would recommend tabling. The last stage, though this may be a better option, did some damage to the stairs. He repeated his recommendation for tabling the stage and suggested giving directions to the placement of food trucks.

Ms. Barber asked for clarification on the motion and Mr. Klein suggested making a motion to approve the addition of two food trucks and to work with the Zoning Administrator on proper placement in the lower parking area.

Dr. Dillenberg moved to approve as suggested and Ms. Barber seconded that motion.

The vote was called and passed unanimously.

Motion to Approve Request to Amend the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, adding 2 Food Trucks with Direction to Park as Directed by Town Staff

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

8:10 (1:10:13) I. Consider Authorizing the Mayor and Town Manager / Clerk to Execute Any and All Documents Necessary to Renew the Town's Special Use Permit Required by the United States Department of Agriculture Forest Service (Twin Springs; Copper Chief; Silver Springs and Allen Springs)

Council will consider and may provide approval to Authorize the Mayor and Town Manager to execute the necessary documents.

Ms. Barber read the summary of item 9I.

Mr. Klein explained it is a 30-year permit, and it was time to renew. Legal has reviewed it and our water team has reviewed it as well. There were no problems with it, and it was something we needed to do.

Dr. Dillenberg moved to approve, and Ms. Moore seconded the motion.

The vote was called and carried unanimously.

Motion to Approve Authorizing the Mayor and Town Manager / Clerk to Execute Any and All Documents Necessary to Renew the Town's Special Use Permit Required by the United States Department of Agriculture Forest Service

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

8:11 (1:11:21) 10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber said that she had nothing to add to a future agenda at this time.

Ms. Moore asked if there was anything to add from the petitions from the public, such as grants, parking, or food trucks.

Mr. Klein said that he would follow up with Mr. Jurisin. He added that we are seeking other grants as well.

Mr. Blodgett said that the issues with the food truck were already under consideration.

Ms. Sheffield, Mr. Sharif and Dr. Dillenberg said they had nothing to add.

Mr. Klein commented that Dr. Jack's book is now out, You Don't Know Jack.

11. ADJOURNMENT

Motion to Adjourn at 8:12 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

DRAFT

File Attachments for Item:

A. Consider Resolution No. 682; A Resolution of the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, Amending and Adopting User Fees and Charges for Permits, Licenses, Development Related Services and Other Town Services

Council will consider and may adopt Resolution No. 682.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

RESOLUTION NO. 682

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING AND ADOPTING USER FEES AND CHARGES FOR PERMITS, LICENSES, DEVELOPMENT RELATED SERVICES AND OTHER TOWN SERVICES

WHEREAS, pursuant to State law, and the Town Code of the Town of Jerome, Arizona, the Town Council may set and amend fees and charges for service rendered in connection with building safety and permitting; business licenses; liquor licenses; planning and development; water, sewer and other public works services; engineering; fire prevention and compliance; clerical services and other services provided by the Town so as to allow for recovery of reasonable costs incurred in providing the services; and

WHEREAS, by Resolution No. 621, the Town consolidated all fees into a master Fee Schedule on July 13, 2021, and the Town adopted such Fee Schedule, amending it from time to time as may be necessary; and

WHEREAS, by Resolution No. 624 adopted September 14, 2021, Resolution No. 634, adopted February 8, 2022, and Resolution No 646 adopted October 11, 2022, the Town Council made certain amendments to the Fee Schedule; and

WHEREAS, there are current fees and charges that are not recovering the costs incurred and the Town Council finds that the fees and charges set forth herein are appropriate and consistent with the amounts necessary to recover the costs of providing the services; and

WHEREAS, the Town Council desires to adopt the fees and charges necessary to recover the costs of providing services; and

WHEREAS, the Town Council adopted a Notice of Intent to Increase Certain Fees (the "Notice of Intent") during the June 10, 2025 regular Council meeting; and

WHEREAS, the Town published the Notice of Intent in the June 21st and June 28th, 2025, editions of the Verde Valley News, and notice of the proposed changes, along with a schedule of proposed fees and the written report or data that supports the proposed fees, has been available on the home page of the Town website for at least sixty days.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. The Town of Jerome Official Fee Schedule (the “Amended Schedule”) attached herein with new, increased, or otherwise amended fees highlighted in red for the purpose of identifying such, is hereby adopted by reference and incorporated into this Resolution as if fully set forth herein.
2. The Amended Schedule shall be the Official Fee Schedule of the Town of Jerome, effective beginning 12:00 a.m. on October 1, 2025. All current user fees and charges of the Town under the Official Fee Schedule shall remain in full force and effect until 11:59 p.m., September 30, 2025.
3. That this resolution shall be in full force and effect immediately upon its adoption.

APPROVED AND ADOPTED in open session of the Jerome Town Council on this 9th day of September, 2025.

APPROVED:

Alex “Christina” Barber, Mayor

ATTEST:

APPROVED AS TO FORM:



Brett Klein, Town Manager/Clerk

Gust Rosenfeld, PLC, By: John A Gaylord, Town Attorney

**NOTICE OF INTENT
PURSUANT TO A.R.S. § 9-499.15**

Pursuant to A.R.S. § 9-499.15, the Town of Jerome, Arizona hereby gives notice that it may establish new fees or increase existing fees related to Parking and Police (Traffic Escort) Services.

Pursuant to A.R.S. § 9-499.15, a schedule of the proposed new or increased fee that includes the amount of the new or increased fee and a written report or data that supports the new or increased fee is available on the Town's website.

The Town Council will consider approving these proposed new or increased fees on Tuesday, September 9, 2025, at 7:00 p.m. in the Town Council Chambers, located at 600 Clark Street, Jerome, AZ, 86331.

IF APPROVED BY COUNCIL, THE NEW FEES WILL BECOME EFFECTIVE October 1, 2025.

Dated this 12th day of June, 2025.

Town of Jerome, Arizona

Brett Klein, Town Manager / Clerk



TOWN OF JEROME
OFFICIAL FEE SCHEDULE
CURRENT AS OF FEBRUARY 1, 2024

Item A.

Fee For:	Amount:
Providing Fire, Rescue and EMS Services for Non-Residents	
Base Rate Fire Apparatus (per vehicle)	\$250 Initial, \$125 each succeeding hour
Rescue Vehicle	\$250 Initial, \$125 each succeeding hour
Brush Truck	\$175 Initial, \$100 each succeeding hour
Trail Rescue Vehicle	\$100 Initial, \$75 each succeeding hour
Command Officer	\$75 Initial, \$35 each succeeding hour
Personnel (per responder)	\$40 Initial, \$25 each succeeding hour
HazMat Surcharge	\$1,500 plus supplies
Extrication	\$750 per person
Wash Down	\$100
Technical Rope Rescue	\$1,500 per person
Fire Extinguishment	\$1,500 per building
Vehicle Extinguishment	\$500 per vehicle
Outside Town Limits Fire Protection Service Agreement	Formula = Assessed LPV / 100; *current levy rate* 1.1
Police Services Fee:	
Vehicle Impound Hearing Administrative Fee	\$50
Parking Bureau Citations - Late Fee	\$25
Administrative Charge for Oversize Vehicles	\$175 per hour
Police Report	\$10
Police Video	\$25
Scheduled Police Escort Traffic Control (1-hour Minimum)	\$55/hour
Magistrate Court Fees:	
Deferred Prosecution Fee	\$120
Court Security Fee	\$20
Default Judgement Fee	\$70 per charge
Warrant Issuance Fee	\$100
Parking Related Fees:	
Fee to Allow Parking Beyond Permitted Hours on Street or in Municipal Lot	\$10/monthly
Fee for Additional Residential Parking Permits	NO FEE
Temporary Residential Parking Permits	NO FEE
Physically Impaired Parking Only Sign	\$120
Pay-To-Park (Kiosk Parking)	\$7
Animal Related Fee:	
Impounding Fee	\$15 per animal + \$2.50/day
Dog License Fee	\$5/year
Animal-Drawn Conveyance Fee	\$200/year
Encroachment Permits:	
Initial Review - Up to Ten Hours of Staff Time	\$410
Additional Review (each staff hour over ten, or for second review)	\$35/hour
Annual Fee for Enjoyment of Public Property	"calculated using standard methodology based on appraised value of property"
Right of Way Work Permit Fee	Not Yet Set
Liquor License Applications:	
Liquor License	\$100
Special Event Liquor License	\$75
Film Permits:	
Application Fee (all categories)	\$100.00
Promotional Production	No Fee at This Time
Documentary Production	\$250/day
Editorial Production	\$500/day
Commercial Production	\$1,000/day
Feature Production	\$7,500/day
Other Production	Set by Council on case-by-case Basis

Business License Fee:	
Gross Income >\$10,001/year	\$50/year
Gross Income \$2,501 - \$10,000/year	\$20/year
Gross Income \$0 - \$2,500/year	EXEMPT FROM LICENSING
Retail Liquor	\$50/Year
Sexually Oriented Businesses Fees:	
License Application Fee (non-refundable)	\$500
Annual License Fee (non-refundable)	\$500
Business Employee License Application Fee (non-refundable)	\$100
Mobile Food Vendors:	
Daily Trash Rate	\$25
Special Event Permits:	
Non-profit 501©3 with no Entry Fee	\$25 per day
Town-Sponsored or Co-sponsored / Endorsed Events	No Fee
All Others	\$100
Planning and Zoning:	
Petition to Amend Zoning Boundaries	\$1,000
Petition to Amend Zoning Regulations	\$300
Conditional Use Permit Fee	\$500
Preliminary Site Plan Application Fee	\$300
Ads for New Construction	Cost/not to exceed \$351
Neighborhood Meeting	\$50 plus cost of mailing and staff time
Short-Term Rental (Vacational Rental - Transient Lodging) License Permit Fee	\$150
Design Review Board:	
Paint Colors/ Roofing of Same Material	\$25
New Construction of Accessory Features (304 F.I)	\$50
New Construction of Residential Buildings	\$250
New Construction of Commercial Buildings	\$500
Demolition of Accessory Features (304 F.I)	\$50
Demolition of Residential Buildings (in addition to other fees)	\$200
Demolition of Commercial Buildings (in addition to other fees)	\$200
Large Alterations:	
Under \$500 in Value	\$50
\$501-\$10,000 in Value	\$100
> \$10,001 in Value	1% of value
Ads for New Construction	Cost/not to exceed \$351
Sign Permit	\$50
Board of Adjustment:	
Appeals	\$300 (refundable if upheld)
Variances (fee per each provision for which variance is sought)	\$300
Ads for Appeals and Variances	No Fee
Other Planning/Zoning/Design Review Related Fees:	
Administrative Review of Temporary Signs	\$25
Extensions of Approval:	
First Extension	\$25
Subsequent Extensions	\$200
Work Without Approval	Double Application Fee
Appeals to Council	\$50
Subdivisions:	
Preliminary Plat (in town)	\$45 plus \$2/lot or acre, whichever is greater
Preliminary Plat (outside town)	\$50 plus \$2/lot or acre, whichever is greater
Final Plat	\$1/lot (min \$10)
Final Plat Recording Fee	\$10/Sheet
Deed Restrictions Recording Fee	\$2/Sheet
Plat Abandonment	\$50
Amended Plat	\$50 or \$10/sheet, whichever is greater

Building Department Fees	See attached Schedule A-1
Copy Fees:	
Zoning Ordinance	\$25 (hard copy, \$10 (CD)
Comprehensive Plan	\$25 (hard copy, \$10 (CD)
Town Code	\$25 (hard copy, \$10 (CD)
Copies - B/W	\$.25/page
Copies - Color	\$1/page
Copies - Audio Tapes/CDs	\$5
Fax Fees:	
Within US (Send or Receive)	\$4 First Page, \$.50/page thereafter
Outside US (Send or Receive)	\$6 First Page, \$1/page thereafter
Water Rates and Fees:	
Monthly Service Rates	See attached Schedule A-2
Hook Up Fees/Charges (Equipment & Labor to be charged also)	
Residential	\$5,000 per connection
Small Business	\$5,800 per connection
Medium Business	\$6,200 per connection
Large Business	\$7,000 per connection
Small Industry	\$6,200 per connection
Medium Industry	\$7,000 per connection
Large Industry	\$11,000 per connection
Vineyards	\$7,000 per parcel
New Account:	
Setup Fee	\$15
Service Inspection/Bldg. Inspection/Turn-on	\$50
Customer Maintenance/Support:	
Turn On/Turn Off (at customer's request)	\$25
Disconnect/Reconnect (for lack of payment)	\$25
Delinquency Charges:	
Returned Check	\$25 plus actual charges by bank
Delinquent Payment - Per 30 Days	\$10
Construction or Outside of Town Water Trucks, Etc:	
0-5,000 Gallons	\$25 per 1,000 Gallons
5,001 - 10,000 Gallons	\$30 per 1,000 Gallons
10,001 - 50,000 Gallons	\$35 per 1,000 Gallons
50,001 Gallons and over	\$40 per 1,000 Gallons
Sewer Rates and Fees:	
Monthly Service Rates	See attached Schedule A-2
Hookup Fees/Charges (Equipment & Labor to be charged also)	
Residence	\$5,500 per connection
Bar or Restaurant	\$550 per seat
Hotel/Motel/B&B	\$5,500 per connection
Manufacturing - Per Connection	\$550 per fixture
Public Restroom	\$150 per 100 sq. ft.
Office - Per 100 sq. ft.	\$5,500 per connection
Retail Shop	
Sanitation Rates and Fees:	
Residential/Commercial/Industrial Pickup Rates	See attached Schedule A-3
Non-scheduled Small Business or Residential Pickup	\$54
Yard Waste (with regular pickup)	\$2.50/bag
Type A Dumpster (short term rental)	\$150 per month (no proration)
Type A Dumpster Pickup/Emptying	\$114
Dumpster Surcharge for prohibited materials	\$240 per dumpster per pickup
Type B Dumpster (sanitation accounts)	Billed at sanitation rates
Miscellaneous Other Fees:	
Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets)	Not Yet Set
Bicycle License	\$1
Publicity Pamphlet Ballot Questions (arguments for or against)	\$250
District Sign, per slat (price)	\$10
Notary Public Fee	\$2
Civil Union Filing Fee	\$73



SCHEDULE A-1 BUILDING PERMIT FEES

Item A.

VALUATION AND FEE SCHEDULE

Total Valuation:	Fee:
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000 and up	\$5,041.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000.00 or fraction thereof

INSPECTIONS AND OTHER FEES

Description:	Fee:
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge one-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	\$50.00 per hour*
*or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	Actual Costs**

SPECIFIC FEES

Description:	Fee:
Re-Roof	\$50.00
New Electrical Service	\$50.00
Combination permits for electrical, plumbing or mechanical - valuations up to \$3,000.00	\$50.00 for each trade
Combination permits for electrical, plumbing or mechanical - valuations over \$3,000.00	Use Valuation and Fee Schedule
Retaining walls over 4 Feet High	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	



TOWN OF JEROME FEE SCHEDULE
SCHEDULE A-2

Item A.

Fees for:	Amount:
Monthly Water Rates:	
In Town Residential:	
Single Resident	\$29.58
Double Resident	\$38.75
Multi Resident	\$47.88
Artist Studio	\$29.58
Out of Town Residential:	
Single Resident	\$33.81
Double Resident	\$47.71
Multi Resident	\$60.14
Artist Studio	\$33.81
Non-Residential:	
Montly minimum charge (includes up to 12,000 gallons)	\$73.74
Rate per 1,000 gals above 12,000	\$4.13
Montly Sewer Rates:	
In Town Residential:	
Single Resident	\$42.29
Double Resident	\$55.36
Multi Resident	\$68.45
Artist Studio	\$42.29
Out of Town Residential:	
Single Resident	\$48.33
Double Resident	\$68.19
Multi Resident	\$85.97
Artist Studio	\$48.33
Non-Residential:	
Monthly minimum charge (includes up to 12,000 gallons)	\$103.86
Rate per 1,000 gals above 12,000	\$6.50

SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES**1. Residential Rates**

	<u>In Town</u>
a. Single Resident	17.34
b. Double Resident	26.04
c. Triple Resident	34.75
d. Multi Resident	43.44

	<u>Out of Town</u>
a. Single Resident	29.66
b. Double Resident	42.35
c. Triple Resident	55.03
d. Multi Resident	67.72

2. Commercial Rates

a. Business (includes specialty tasting +/- food)	<u>In Town</u>
1. Small Business (0-5 employees)	44.72
2. Medium Business (6-10 employees)	51.76
3. Large Business (11 or more employees)	58.79
4. Mall*	
Base Rate	44.72
Plus charge per participant/business	8.40

	<u>Out of Town</u>
Small Park and/or Museum (0-5 employees)	67.48
Medium Park and/or Museum (6-10 employees)	81.54
Large Park and/or Museum (11 or more employees)	95.60

* a mall, for the purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.

b. Bar (includes specialty bar)

Base Rate	117.82
Plus charge per every 6 units* of occupancy	3.52

*number of units divided by 6, then rounded to the nearest whole number

c. Restaurant without bar

1. 0-19 seats	
Base Rate	81.12
Plus charge per every 2 seats*	3.52
2. 20-39 seats	
Base Rate	112.32
Plus charge per every 2 seats*	3.52
3. 40-59 seats	
Base Rate	146.88
Plus charge per every 2 seats*	3.52

SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

4. 60-79 seats	
Base rate	181.44
Plus charge per every 2 seats*	3.52
5. 80-99 seats	
Base Rate	216
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base Rate	250.56
Plus charge per every 2 seats*	3.52

*number of seats divided by 2, then rounded to the nearest whole number

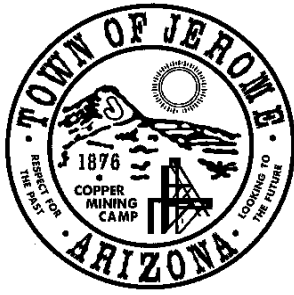
d. Restaurant & Bar (including specialty bar/restaurant)

1. 0-19 seats	
Base Rate	108.01
Plus charge per every 2 seats*	3.52
2. 20-39 seats	
Base Rate	149.38
Plus charge per every 2 seats*	3.52
3. 40-59 seats	
Base Rate	195.3
Plus charge per every 2 seats*	3.52
4. 60-79 seats	
Base rate	241.3
Plus charge per every 2 seats*	3.52
5. 80-99 seats	
Base Rate	287.27
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base Rate	333.23
Plus charge per every 2 seats*	3.52

*number of seats divided by 2, then rounded to the nearest whole number

SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES**e. Lodging**

1. Hotels/Rooms/B&B (per unit)	
Base Rate	12.56
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
2. B&B 4 rooms	
Base Rate	37.69
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
3. Hotel 6 or 7 rooms	
Base Rate	50.26
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
4. Hotel 12 rooms	
Base Rate	150.77
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
5. Hotel 32 rooms	
Base Rate	402.05
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Fee Schedule**

MEETING DATE: June 10, 2025

Summary:

At the May Regular and Special Council meetings, there were discussions regarding proposed changes to the fee schedule. For now, Council authorized increasing the parking fee from \$5.00 to \$7.00 per use with more discussions to follow. An analysis of neighboring jurisdictions and other tourism communities in the State revealed that our parking fees are significantly lower than other communities. Council also authorized including a "Scheduled Escort Traffic Control Fee" of \$55.00 per hour with a minimum of \$55.00. It has been practice for quite some time but was not included in our official fee schedule. This is used when extra Town police staffing is required to assist in the temporary shutting down of a lane, and / or traffic control for a delivery or other need.

This agenda item is for information only as we must highlight the changes on our fee schedule along with publishing / posting the attached notice of intent. We will complete that following this meeting and then the proposed fee increases need to be posted for 60 days before Council can formally adopt. Therefore, the fee schedule increase / changes will come before Council for formal adoption in August or September depending on the timing.

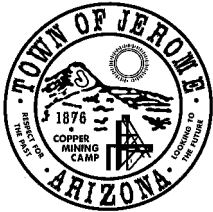
Recommendation:

Staff are providing a FYI with regard to the 60-day notice requirement, and request approval and adoption when it comes before Council at either the August or September, 2025 meeting.

File Attachments for Item:

B. Consideration of Resolution No. 683; A Resolution Accepting Grant Funding from the Gila River Indian Community 2025 Grant Cycle for the Sole Purpose of Purchasing a Fire Department Command Vehicle (\$40,000)

Council will consider and may approve Resolution No. 683.



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TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

Item B.

RESOLUTION NO. 683

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ACCEPTING GRANT FUNDING FROM THE GILA RIVER INDIAN COMMUNITY EXCLUSIVELY FOR USE FOR A FIRE DEPARTMENT COMMAND VEHICLE, IN THE AMOUNT OF UP TO \$40,000

WHEREAS, Assistant Fire Chief Carl Whiting had been using his personal vehicle for Town Fire / EMS activities; and

WHEREAS, Assistant Fire Chief Whiting applied for a grant to the Gila River Indian Community for a new command vehicle; and

WHEREAS, The Gila River Indian Community has awarded the grant application pending a resolution from the Town Council officially accepting the grant funds for use of a command vehicle.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Jerome, Arizona, that grant funding from the Gila River Indian Community in accord with the recently submitted grant application for a command vehicle, is hereby accepted upon final approval of the Gila River Indian Community, for the exclusive use of a Fire Department Command Vehicle.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the 12th day of August, 2025.

APPROVED:

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

Gust Rosenfeld, PLC, BY: John A. Gaylord,
Town Attorney

TOWN OF JEROME

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Jerome Fire Department

Date: 08/31/2025

Meeting Date: 09/09/2025

TITLE: Command Vehicle Grant

ACTION RECOMMENDED: Sign a Formal Letter of Resolution

ACTION SUMMARY:

Requesting the council to sign a Formal letter of Resolution stating that the funds received will be used for purpose requested.

DISCUSSION:

Assistant Chief Carl Whiting has been using his personal vehicle for Jerome Fire Department business for several years. He was told by Chief Blair that if he wanted to get a company vehicle, he would have to find the funding. Asst. Chief Whiting applied for a grant from the Gila River Indian Community. The grant is being considered.

A command vehicle for Asst. Chief Whiting will allow him to respond to emergencies in a timelier manner with the use of emergency lights and a siren. Asst. Chief Whiting will also be able to use this vehicle for out-of-state wildland assignments generating revenue for the town. Asst. Chief Whiting is currently using his personal vehicle.

Background/History:

Asst. Chief Whiting was using a donated Suburban for a short time. This vehicle has over 300,000 miles on it. The vehicle started having mechanical issues and was very large and not good to use on the narrow and tight roads in town. This vehicle was parked, and it was determined that repairing it was not financially viable.

There are two other department vehicles, both are close to 30 years old with over 250,000 miles. Both vehicles are not reliable to take any further than Cottonwood and are consistently needing work.

Key Considerations:

A new or newer vehicle will allow Asst. Chief Whiting the ability to safely respond to emergency incidents as well as showing pride in our town and the fire department.

Community Benefits and Considerations:

A new command vehicle will bring in a reliable vehicle to the fire department.

Staff Report**Page 2****Community Involvement:**

None

Financial Implications:

Minimal to the town budget. The cost to the town will be tax and licensing for the vehicle. The fire Department will find other sources of funding if needed to cover the cost of the vehicle.

With the fire department having two unusable vehicles in the town yard that can be sold or auctioned there is potential for additional funding.

Options and Alternatives:

Continue relying on donated vehicles that are not reliable and constantly in need of repair, or the use of personal vehicles.

Attachments/Exhibits:

See attached application and emails

Town Manager (*Acknowledgment that all reviews have been completed and required approvals initialed below.*)

INITIALS	RESPONSIBILITY	DATE	INITIALS	RESPONSIBILITY	DATE
_____	LEGAL	_____	_____	FINANCE/BUDGET	_____
_____		_____	_____		_____
_____		_____	_____		_____
_____	_____	_____	_____	_____	_____

DATE OF COUNCIL APPROVAL: _____

File Attachments for Item:

A. Consider Board of Adjustment Appointment of Jeff Kopplemaa Effective Immediately to Fill the Open Board Seat Which Expires February 28, 2027

Council will consider and may appoint Jeff Kopplemaa to the Board of Adjustment.



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TOWN OF JEROME

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Item A.

APPLICATION TO SERVE AS MEMBER OF DESIGN REVIEW BOARD, PLANNING & ZONING COMMISSION OR BOARD OF ADJUSTMENT

We understand you are interested in serving on one of the Town boards or commissions. We appreciate your volunteering. Such service is vital to the community and we hope this will reward you with a better understanding of your local government and a sense that, through your efforts, Jerome will be a better place to live. We are delighted to hear of your willingness to help.

Name: JEFF KORPELMAA Date: _____

Mailing Address: JEROME AZ 86331-0926

Physical Address: _____

Home phone: (N/A) Cell phone: _____

Email: _____

Which board or commission would you prefer to join? BOARD OF ADJUSTMENT

How long have you resided in Jerome? ELEVEN YEARS

Have you read Jerome's present Zoning Ordinance? YES

Have you read Jerome's Comprehensive Plan? I HAVE READ JEROME'S 2018 GENERAL PLAN

Do you have previous experience on any of our boards or commissions? If yes, which ones? Have you served on similar committees, councils, boards, etc. in other communities? Which? When? Where?

I SERVED ON THE COMMITTEE TO RENOVATE THE ROOF OF HOTEL JEROME (THOUGH HUNTER MADE IT HAPPEN, REALLY).

Please list any or all background information that would enhance your qualifications to serve. I AM A MEMBER OF THE ARIZONA BAR, AND I'M FAMILIAR WITH THE ROLE A BOARD OF ADJUSTMENT PLAYS IN MUNICIPAL ADMINISTRATION. I'M AN ACTIVE CITIZEN HERE IN TOWN.

Briefly state your reasons for wanting to serve at this time. I WANT TO SERVE ON THE BOARD OF ADJUSTMENT TO HELP RESOLVE ISSUES FAIRLY AND IN A MANNER CONSISTENT WITH THE JEROME'S 2018 GENERAL PLAN.

For Planning & Zoning Commission and Board of Adjustment Applicants only:

What attracted you to Jerome?

MY MOM (NAT BARLOW) MOVED US HERE WHEN I WAS 8 YEARS OLD. I HAVE LIVED OTHER PLACES BUT ALWAYS ALSO IN JEROME. AS A FULL-TIME RESIDENT, I LOVE

What concerns, if any, do you have regarding the impact of growth on the town and its infrastructure?

I AM CONCERNED WITH OUR LOSS OF HOUSING STOCK AND I BELIEVE WE WILL HAVE TO WORK HARD TO PRESERVE OUR ^{OUR} ^{UNIQUELY} ^{BEAUTIFUL} ^{SETTLINGS} ^{AND}

What is your long-term "vision" for Jerome? Please explain your answer.

MY "VISION" FOR JEROME IS ^{HISTORICAL} ^{+ IDENTITY.} ^{COMMUNITY} REFLECTED WELL IN THE 2018 GENERAL PLAN. NAT HELPED TO DRAFT IT, AND I THINK THEY STATED A SOUND AND POSITIVE VISION FOR OUR

How important or not is the Historic Landmark Status of Jerome?

JEROME'S HISTORIC LANDMARK STATUS IS ESSENTIAL TO OUR TOWN'S APPEAL AND TO OUR TOWN IDENTITY AS A COMMUNITY CHARGED WITH STEWARDSHIP OF THIS PLACE AND ITS STORY.

If there were one major change you would like to see happen in this town, what would it be?

I WOULD CONTINUE BUILDING WATER AND SEWER INFRASTRUCTURE. I WOULD ALSO LIKE TO PROTECT RESIDENTIAL HOUSING STOCK

What qualities and qualifications do you feel you have that would make you an excellent member of the Planning & Zoning Commission or Board of Adjustment?

I FEEL THAT I AM CONGENIAL, DETAIL-ORIENTED, AND RELIABLE. I AM ALSO ABLE TO UNDERSTAND COMPLEX WRITTEN MATERIAL. I LIKE

We feel it is very important to be knowledgeable about the laws, concepts and reasoning behind our Zoning Ordinance and general plan. Are you free enough and willing to read published materials and go to occasional conferences to enhance your ability to do a good job on the commission?

I AM FREE AND WILLING ENOUGH TO DO SO.

Do you understand that your duty as a Commissioner or Board member is to give a fair and impartial hearing to each proposal or appeal based on its meeting the requirements of the Jerome Zoning Ordinance?

I UNDERSTAND THIS DUTY AND WOULD PLEDGE TO UPHOLD THIS OBLIGATION IF APPOINTED TO SERVE.

Give an example of a situation in which you have had to handle something under pressure that would relate to serving on this board.

MY EXPERIENCES AS A PRACTICING ATTORNEY HAVE PREVIOUSLY INVOLVED DEADLINES, HEARINGS, AND CLIENT EMERGENCIES AMONG OTHER PRESSURES. THESE CHALLENGES HAVE DEVELOPED MY UNDERSTANDING OF HOW I CAN FOCUS AND PERFORM UNDER PRESSURE.

File Attachments for Item:

B. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, Adding Stages to the Upper and Middle Park

Council will consider and may approve the requested amendments / additions.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335 JEROME, ARIZONA 86331
(928) 634-7943

Item B.

Permit # J25-0042

Special Event Permit

xpress BILL PAY

Thank you for choosing the Town of Jerome

Please fill out this packet and submit it

- All information must be submitted at least **60** c
- Fee(s), due at the time of application submission
- For questions regarding Special Event Permits at (928) 634-7943.

*Insurance to be provided
after event approval*

*TPT/Vendor list to be
provided by 9/1/25*

800-768-7295 www.xpressbillpay.com

Town Use Only			
Date Submitted	5/27/25	Fee	\$25.00
		Date Paid	5/27/25
		Paid via	<input type="checkbox"/> Check # <input checked="" type="checkbox"/> C C <input type="checkbox"/> Cash
Special Event Approvals			
Town Manager	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Fire Inspector	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Zoning Administrator	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
Police Chief	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Building Inspector/Public Works	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Other approvals as needed based on scope of event			
Special Event Fee Schedule			
Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- ☒ 1. Completed Special Event Permit Application.
- ☒ 2. Completed Application for Facility Use (if applicable).
- ☒ 3. Completed Hold Harmless Agreement of Indemnification.
- ☒ 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- ☐ 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). *Insurance to be provided once event approval is received.*
- ☐ 6. ~~Liquor License (if applicable).~~
- ☐ 7. ~~Liquor Liability Insurance (if applicable).~~
- ☐ 8. ~~Health Department Approval (if applicable).~~
- ☐ 9. ~~All other permits required by County or State Agencies.~~
- ☒ 10. Permit filing fee.
- ☐ 11. Written approval from Police Chief/Fire Inspector (if applicable).
will get a letter from Fire Chief if necessary regarding tent placement and safety securing.

Applicant Information

Applicant's Contact Information

Name of Applicant Anastasia Darrah Date: 5/27/25

Name of Organization/Sponsor Jerome Chamber of Commerce

Federal Tax or 501 (c)(3) Number: _____

Business Mailing Address PO Box K

City Jerome State AZ Zip 86331

Business Email ani.jeromechamber@gmail.com

Business Phone # 928-642-5020 Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Anastasia Darrah Phone 928-642-5020

Name Heather Hakola Phone

Emergency contact for Event*

Name Anastasia Darrah Phone

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Jerome Music Festival & Art in the Park

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 9/27/25 Time 10:00AM End: Date 9/27/25 Time 7:00PMStart: Date: 9/28/25 Time 10:00AM End: Date 9/28/25 Time 5:00PM

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 9/27/25 8:30AM To 9/27/25 10:00AMTear-Down Date/Time: From 9/27/25 7:00PM To 9/27/25 8:30PMSet Up: 9/28/25 9:00 - 10:00AMTear Down: 9/28/25 5:00PM - 6:30PMNumber of expected/estimated Participants 2-3,000Will an admission or registration fee be charged? YES ☐ NO ☒ Fee \$ _____*Please briefly describe the event:*This will be the 3rd installment of the Jerome Music & Art Festival, celebrating local musical performers, artists, crafters and entertainers.This year's event will be held in conjunction with a second Art in the Park event. It will be a two day event with music performances concentrated in the upper and middle parks, as well as local venues in town. Local art/craft vendors will have booth/tent space primarily in the upper and middle parks as well as the Bartlett Hotel. Safety requirements for securing tents/structures will be required and strictly enforced. TPT registration for all vendors

I be required and strictly enforced. An experienced sound engineer will be hired to run sound in the Upper Park. Volunteers will be monitoring activities in both park d throughout town to ensure safety, compliance, and a positive atmosphere. Additionally, volunteer unarmed security will be present overnight to visually monitor the ent spaces ensuring compliance, safety and security.

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

☒ YES ☐ NOIf yes, which property? Upper & Middle Park w/ use of lower park for porta pottiesIf no, what is the **physical address** for the event? _____

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

☒ YES ☐ NO*signage will be similar to that used for prior art in the park events.*

**All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

Event Details Continued

Will Alcohol be Sold?

☐ YES ☒ NO ☐ By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

☐ YES ☒ NO ☐ By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

☒ YES ☐ NO

Please provide a brief description of outdoor/amplified sound to be used:

Small PA system in the Upper park with a sound engineer. Small PA system in the middle park.

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

☐ YES ☒ NO

Please provide a brief description of the electrical requirements for the event:

No additional needs outside of sound for this event.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

☒ YES ☐ NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

A list of vendors and TPTs will be collected and turned into Town Hall by 9/1/25. Any vendors who do not have an active, unexpired TPT will not be permitted to participate.

Will the event require the use of tents or canopies or other temporary structures? *

☒ YES ☐ NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

Tent locations to be marked on site plan. Tents will require sandbags or other appropriate means to secure structure from being blown over in windy conditions.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

☐ YES ☒ NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

☐ YES ☒ NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

attendees will be encouraged to park in the upper parking lot and make use of the Town Shuttle.

Will the use of portable restrooms be necessary during the event?

☒ YES ☐ NO

Please note the use of portable restrooms may be required on a case-by-case basis.

would like to place the porta-potties in the lower park area in a place that will not interfere with the Sk84life event scheduled for Sunday 9/28/25

Will trash be created during the special event?

☒ YES ☐ NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

we will have a volunteer cleaning crew for the event who will pick up and empty trash throughout the main business district in town.

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

☒ YES ☐ NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

Outreach has been done with local venues and businesses as well as local residents regarding hosting musical performers and vendors. The feedback has been very positive and as this is a good financial benefit to business owners and is culturally and communally beneficial to local residents.

**This page intentionally left blank (insert Site Plan(s) here) **

Special Event Hold Harmless and Indemnification Agreement

Item B.

I, Anastasia Darrah ([Insert Company Name] ("**Permittee**"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("**Agreement**"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("**Special Event**") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "**Indemnitee**") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "**Claims**") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 27 day of May, 2025.

Signature: 

Printed Name: Anastasia Darrah

Witness Signature: 

Printed Name: Michele Sharif TOJ Administrative Clerk



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Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Item B.

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Anastasia Darrah for the Jerome Chamber of Commerce

Address: PO Box K, Jerome AZ 86331

Telephone: 928-642-5020

If applicant is an organization, list officers:

Name	Address	Telephone
Anastasia Darrah, Vice President	Prescott, AZ 86301	928-642-5020
Angie Arndt, President	Sedona, AZ 86336	
Valerie Whitcomb, Secretary	Camp Verde, AZ 86332	

Requesting the use of:

☒ UPPER PARK (Parcel 401-06-156)

☐ 300 LEVEL PARKING LOT (Parcel 401-03-015L)

☒ LOWER PARK/SLIDING JAIL (Parcel 401-06-075)

☒ MIDDLE PARK (Parcel 401-06-015)

☐ COUNCIL CHAMBERS (Parcel 401-10-002)

☐ ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: 9-27-25 & 9-28-25

Rain Date: _____

Hours of Use: 9/27/25 8:30AM - 8:30PM & 9/28/25 9:00AM - 6:30PM Approximate # of people: approximately 2-3,000

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Anastasia Darrah
Signature

5/27/25

Date of application

Anastasia Darrah

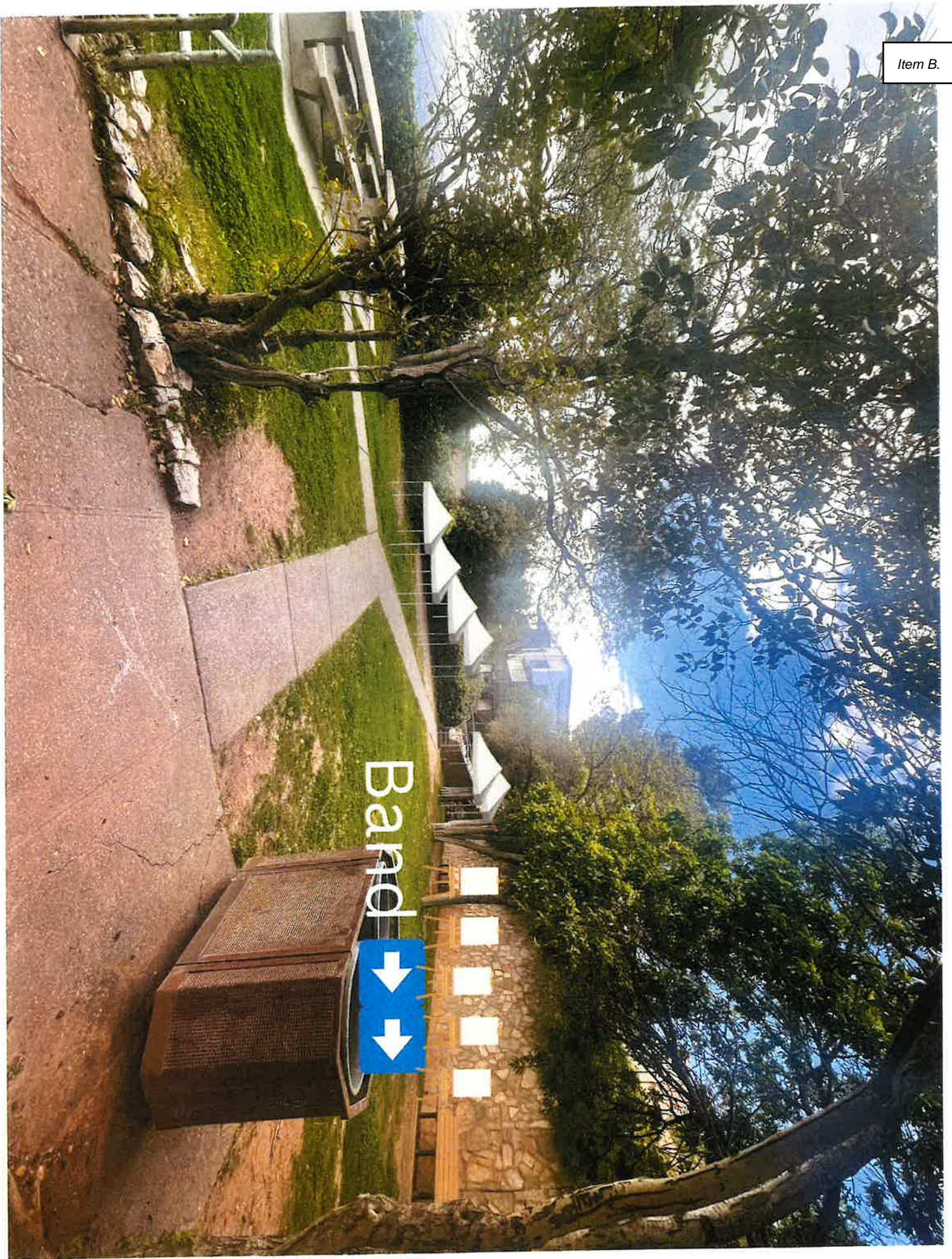
Print Name

Prescott, AZ 86301

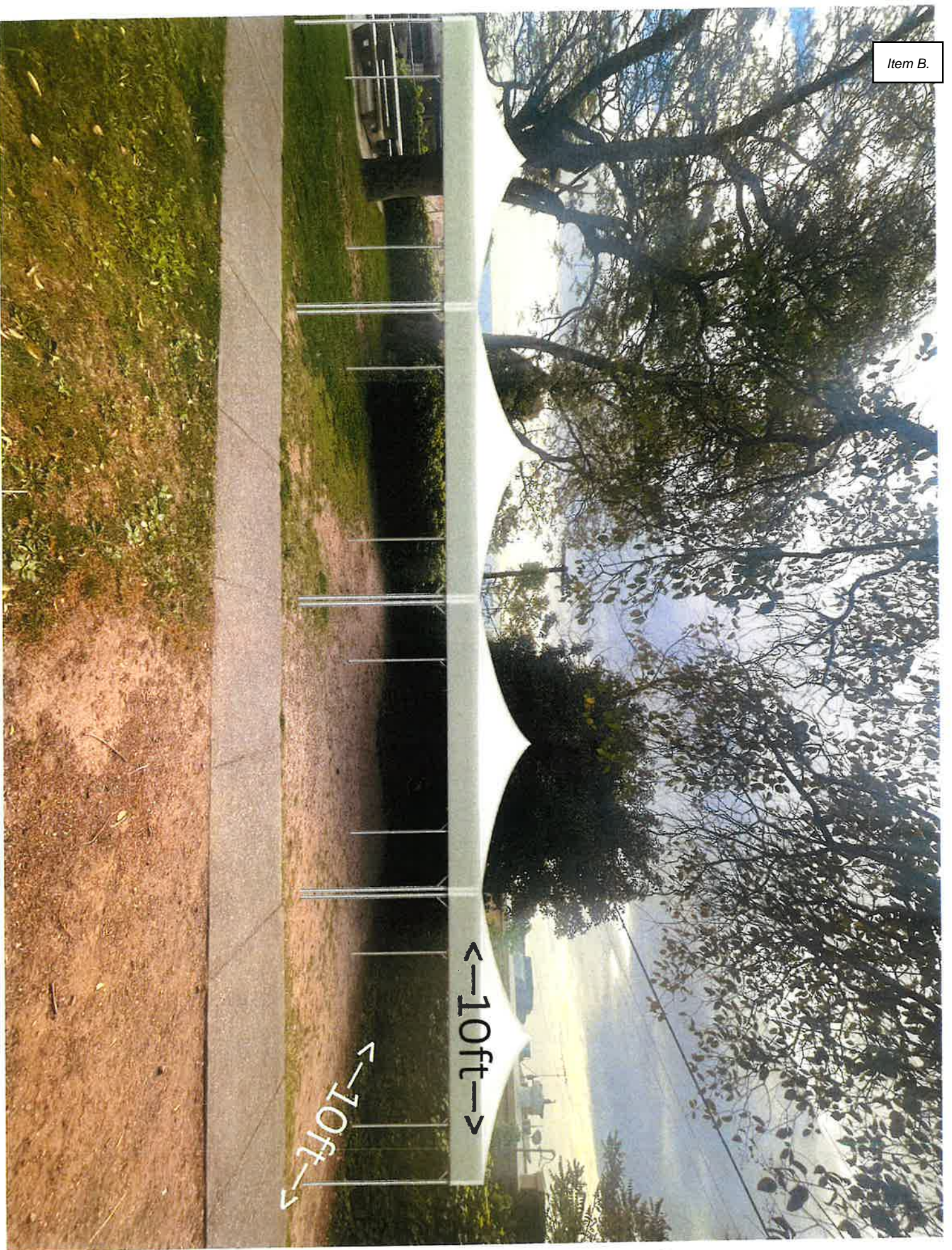
Address

928-642-5020

Telephone



Inner Park South 1



Upper park South 2



Inner Park South 3



Upper Park South 4



Unner Park South 5



Could use a small folding table/cloth to cover horse shoe post with info on the festival

Upper Park North 1



Bright colored bucket or blockade over
horse shoe posts for safety

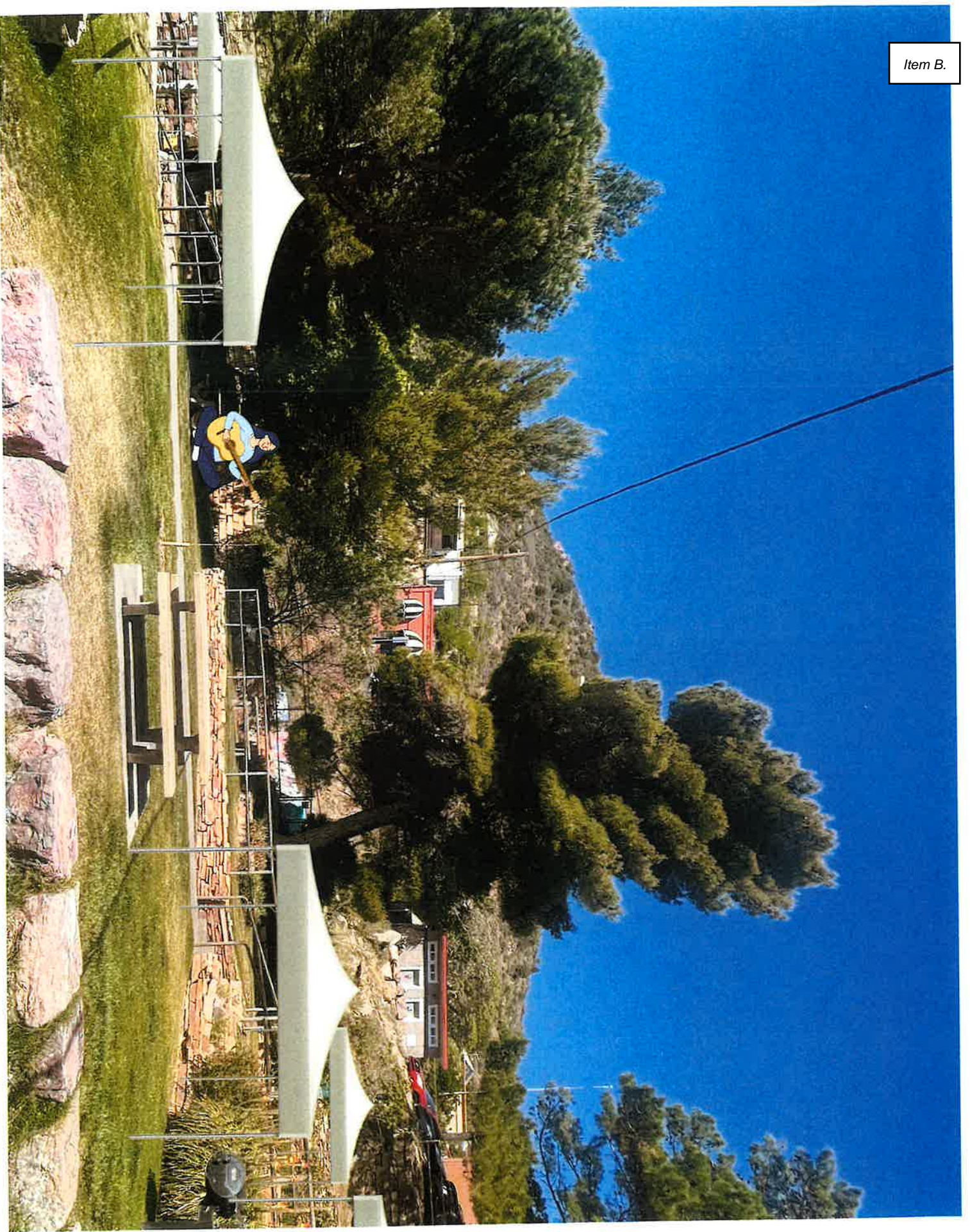
Upper Park North 2



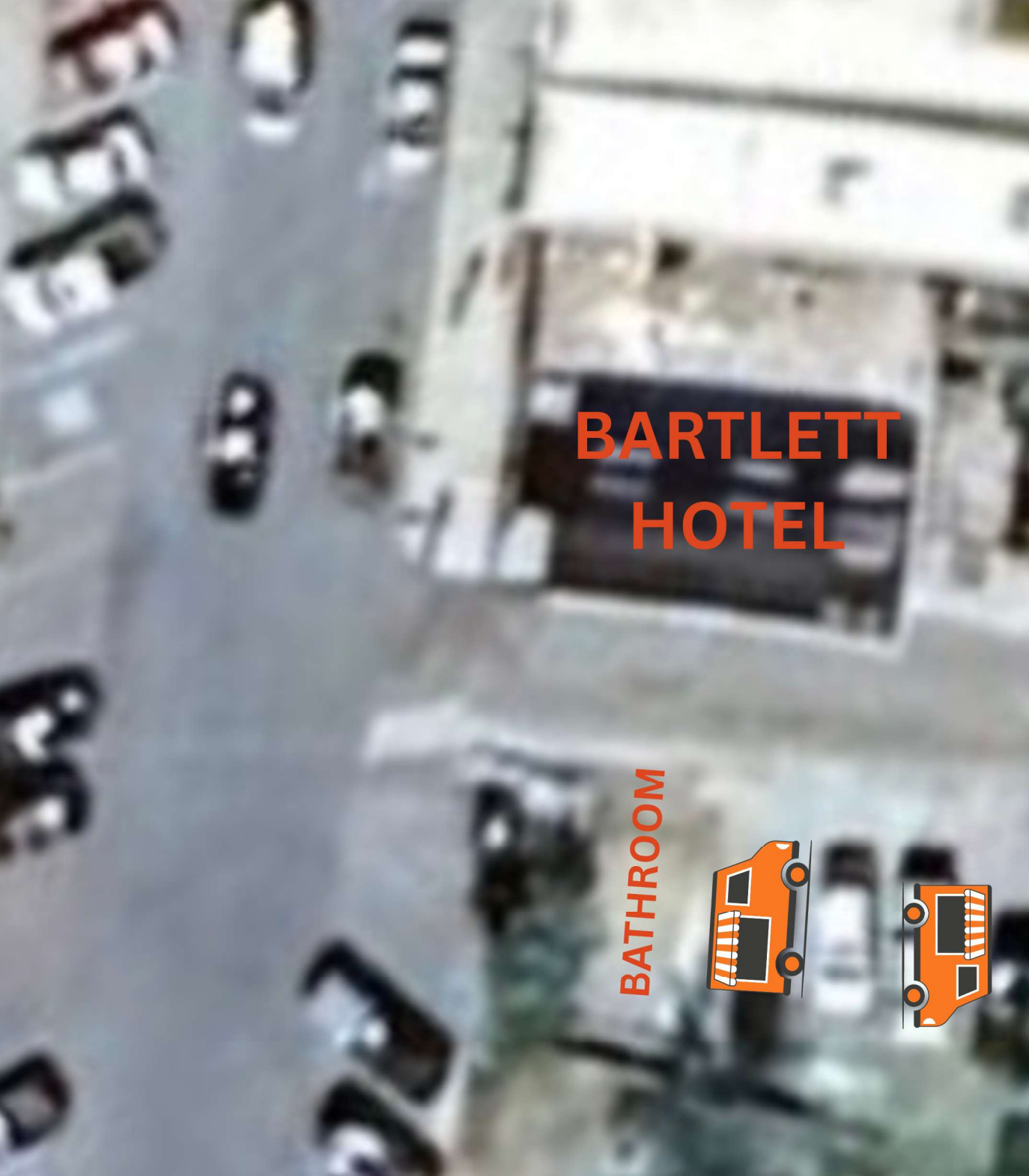
Inner Park North 3



Middle Park 1



Middle Park 2



**SUGGESTED OPTION 1 FOR FOOD TRUCK PLACEMENT-
THE THREE PARKING SPACES DIRECTLY IN FRONT OF
THE PUBLIC BATHROOMS- ISOLATES PEDESTRIAN
TRAFFIC FROM VEHICLE TRAFFIC**



**1 FOOD TRUCK AND 1 BEVERAGE TRUCK
CENTRALLY LOCATED AND TUCKED SO THAT
PEDESTRIAN TRAFFIC DOESN'T AFFECT FLOW OF
TRAFFIC**



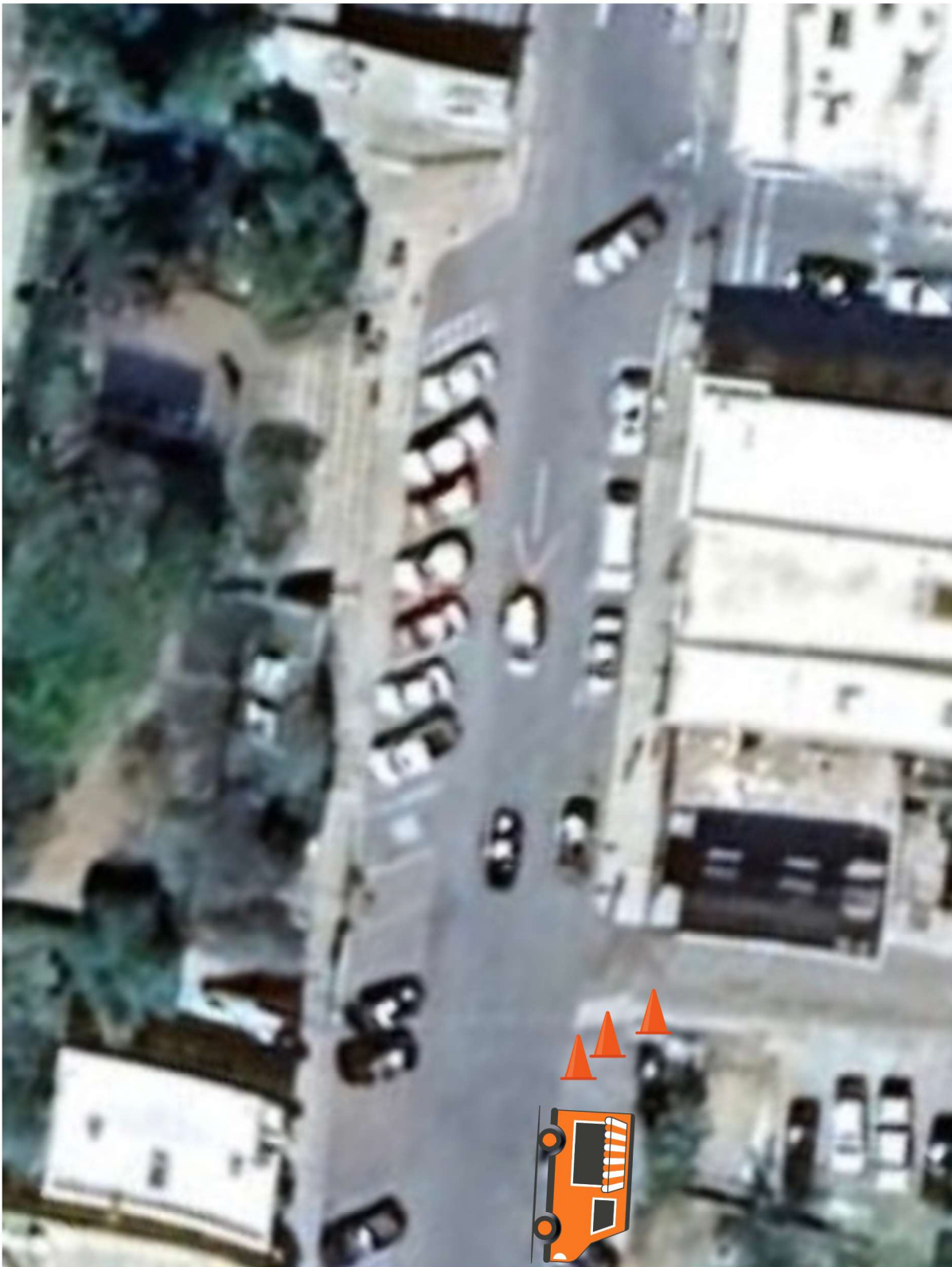
SUGGESTED FOOD TRUCK PLACEMENT OPTION 2-
-BEVERAGE TRUCK ON MAIN STREET DIRECTLY NEXT TO
DUMPSTERS AND BATHROOMS
-FOOD TRUCK IN PARKING SPACES DIRECTLY NEXT TO
MIDDLE PARK



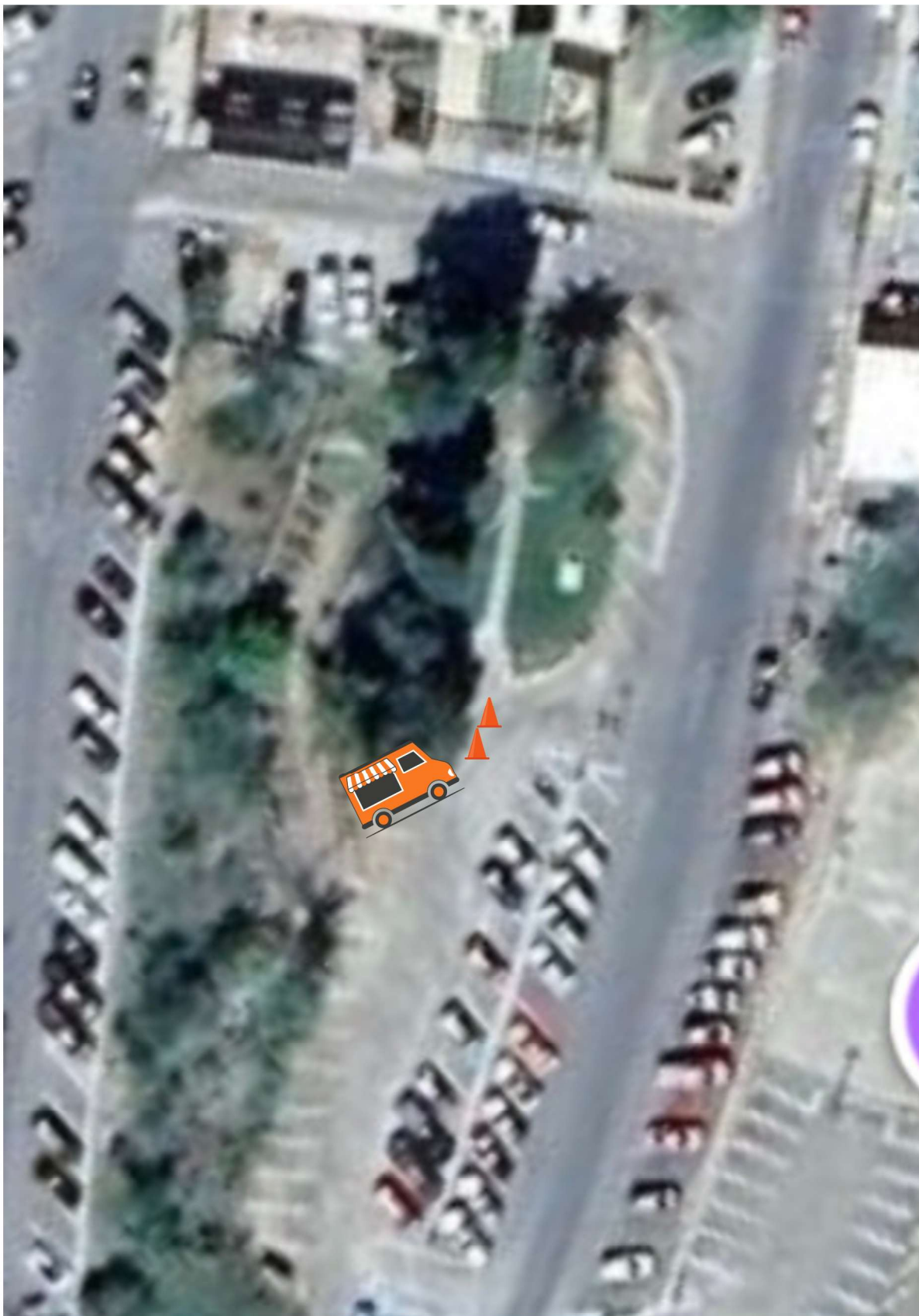
MIDDLE PARK



MAIN STREET



Beverage food truck to be parked in the first two parking spots nearest the bathrooms in center of town- with line and pedestrian traffic to be pointed toward bathrooms and away from street. Option to add orange cones or volunteer to guide traffic accordingly



Food truck to be parked in the first two parking spaces nearest the park in the back row of the middle parking lot with line and pedestrian traffic guided toward park and away from parking lot. Option for orange cones or volunteer to guide walking traf

Michele Sharif

From: Anastasia <ani.jeromechamber@gmail.com>
Sent: Wednesday, August 27, 2025 6:33 PM
To: Michele Sharif
Subject: Re: MAF photos
Attachments: IMG_2878.jpg; 1.jpg; 2.jpg; 3.jpg; INSURANCE CERTIFICATE 2025JMAF.pdf

Hi Michele,

Thank you for your patience. I've been out of town, today is my first day back and I've been running around all day. I'm attaching the diagram/photos I have. If you have suggestions or see something missing please let me know. Basically, same set up as previous years with the exception of adding the middle park. The upper stage will be 16ft x 16ft, they stand 15" off the ground and have a skirt around the perimeter to hide/protect the underside. The middle park is 12ft x 8ft by 15" height, also with a skirt. I have measured that space 3 times, it's the most suitable size to give clearance around all edges of the stage for the band and crew to safely and efficiently set up.

We are planning to use the same company as previous years and I believe Ginger may attend the upcoming meeting to address the allegations against us and the company regarding damage. The company is Verve Events & Tents. They requested that they set up on 9/26 and pick up on 9/29 because logistically it's less of a mess with incoming/outgoing traffic than to do it on the day of the event. It didn't occur to me that that would be considered outside of the event time, I suppose I took the term 'event time' literally. I apologize I didn't include that previously. I should also mention to that point that the porta potties(Nice Jon's) plan to be delivered on 9/26 and picked up the morning of 10/1 as that's their designated schedule.

I'm also attaching the insurance policy for the event. TPT info to follow as soon as we have everyone locked in for vendors.

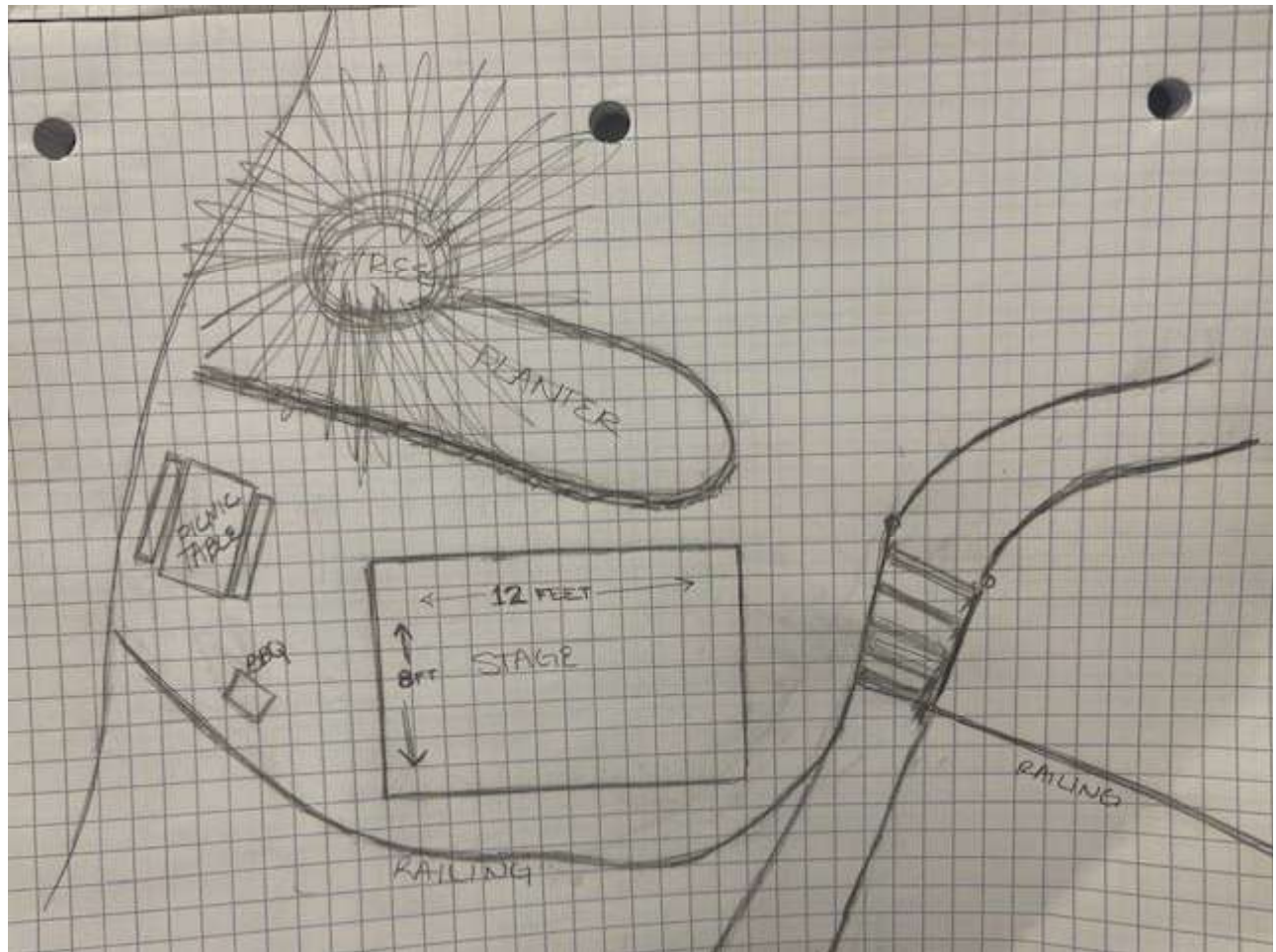
I spoke to Will and his placement plan aligns with one I proposed so I think we are good on that front and it will be a safe space for patrons. I'm having some difficulty with food trucks as the two we wanted to use, 1 we are being discouraged from using, and the other had a health department form that was not accepted by the Town of Jerome. Is there someone I can refer him to to work out those details with so he can get it straightened out? There's some confusion and frustration because it's been accepted in other local towns. I am not knowledgeable in this area and I don't want to advise him incorrectly, is there someone I can refer him to that can explain the differences in what we require?

Thanks
 Anastasia

On Wed, Aug 27, 2025 at 12:13 PM Michele Sharif <m.sharif@jerome.az.gov> wrote:

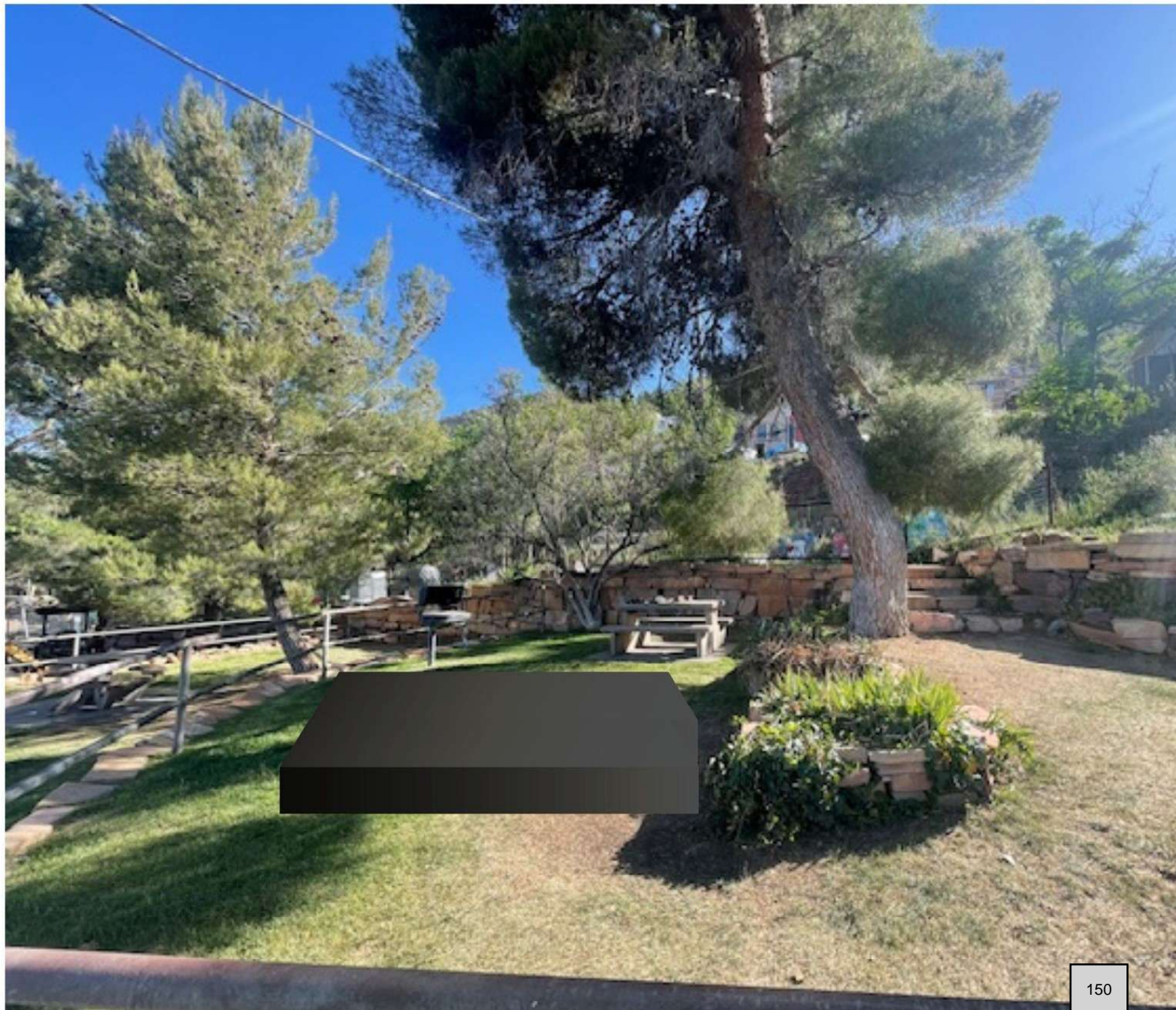
Yes please, any photos or diagrams you have that also include dimensions would be greatly appreciated. We need to get those input into the council agenda packet.

Michele Sharif, NREMT



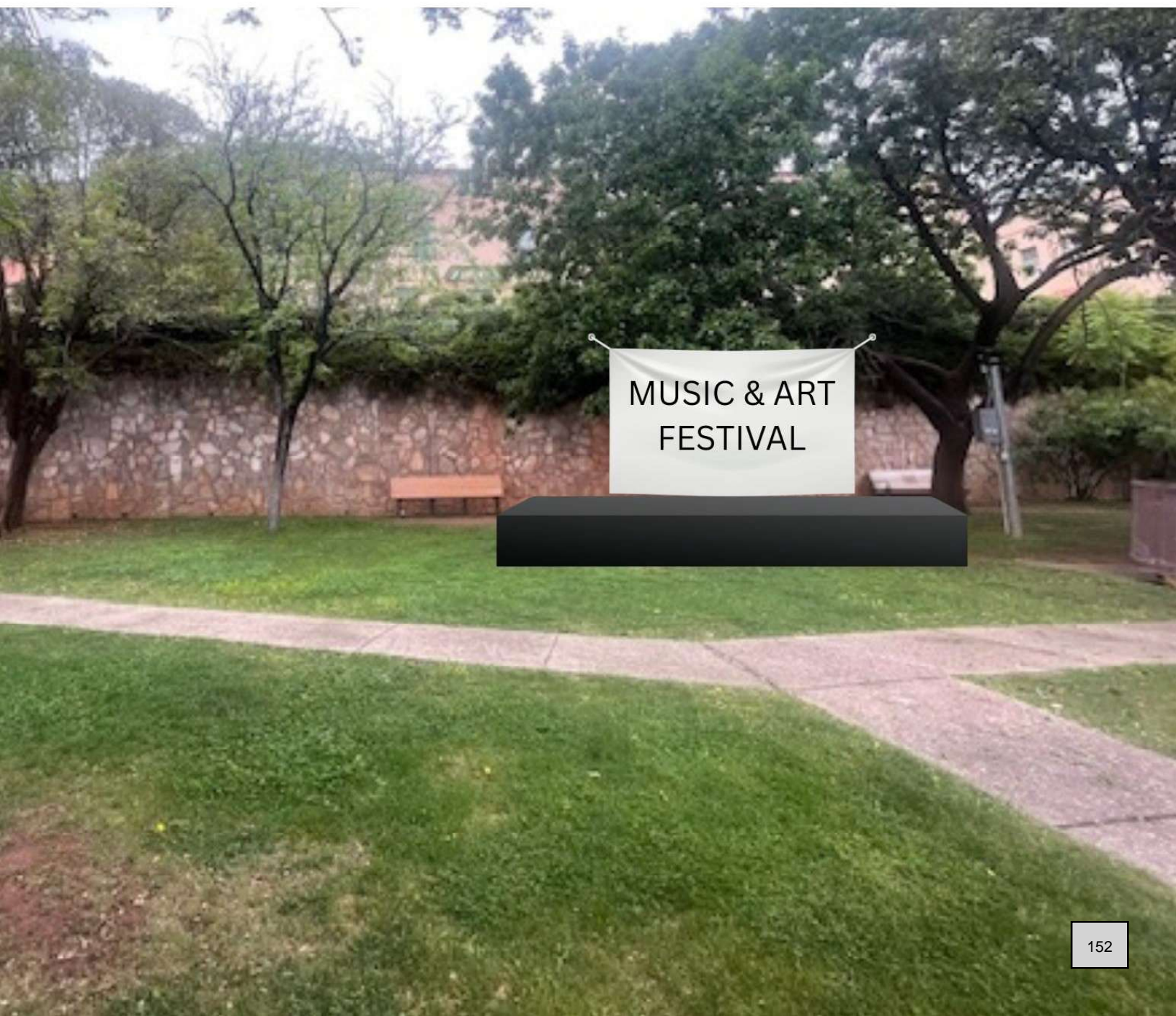
STAGE IS 12FT LONG X 8FT WIDE AND 1
TALL, WITH A SKIRTING AROUND THE
PERIMETER

Item B.





STAGE IS 16FT X 16FT BY 15" TALL WITH A
SKIRT AROUND THE PERMIETER





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/20/2015
Item B.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Butler-Leavitt Insurance Agency 405 South Main Street Cottonwood AZ 86326		CONTACT NAME: CLC PHONE (A/C, No, Ext): (928) 634-5521 FAX (A/C, No): (866) 298-7798 E-MAIL ADDRESS: clclgna@leavitt.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Ins Group	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 9/27/25 Event **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		EV176570	09/27/2025	09/29/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 3,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 3rd Annual Music & Art Festival

Town of Jerome is an additional insured on the general liability policy per form PI-AS-010.

CERTIFICATE HOLDER

Town of Jerome 600 Clark St. Jerome AZ 86331
--

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Janyia V. Bohannon

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**ADDITIONAL INSURED: OWNERS AND / OR LESSORS OF PREMISES, LESSORS OF LEASED EQUIPMENT, SPONSORS OR CO-PROMOTERS**

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

This policy is amended to include as an additional Insured any person or organization of the types designated below, but only with respect to liability arising out of your operations:

1. Owners and / or lessors of the premises leased, rented, or loaned to you, subject to the following additional exclusions:
 - a. This insurance applies only to an "occurrence" which takes place while you are a tenant in the premises;
 - b. This insurance does not apply to "bodily injury" or "property damage" resulting from structural alterations, new construction or demolition operations performed by or on behalf of the owner and / or lessor of the premises;
 - c. This insurance does not apply to liability of the owners and / or lessors for "bodily injury" or "property damage" arising out of any design defect or structural maintenance of the premises or loss caused by a premises defect.With respect to any additional insured included under this policy, this insurance does not apply to the sole negligence of such additional insured.
2. Lessor of Leased Equipment, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s) subject to the following additional exclusions:
 - a. This insurance does not apply to any "occurrence" which takes place after the equipment lease expires.
3. Sponsors
4. Co-Promoters

File Attachments for Item:

C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application

Council will consider and may approve the special event permit.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item C.

Permit # J25-0045

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: 8/11/25 Fee: _____ Date Paid: _____
Paid via: ☐ Check # _____ ☐ C.C. ☐ Cash

Special Event Approvals

Town Manager:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Fire Inspector:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Zoning Administrator:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Police Chief:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Building Inspector/Public Works:

Approve ☐ Deny ☐ Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	<u>No Fee</u>	Special Event Permit	\$100
Film Permits	Fee based on production type		

Applicant Information

Applicant's Contact Information	
Name of Applicant	<u>Jerome Historical Society</u> Date: <u>8/11/25</u>
Name of Organization/Sponsor	_____
Federal Tax or 501 (c)(3) Number	_____
Business Mailing Address	<u>PO Box 156</u>
City	<u>Jerome</u> State <u>AZ</u> Zip <u>86331</u>
Business Email	<u>Scott@JeromeHistoricalSociety.com</u>
Business Phone #	<u>928-634-1066</u> Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one must be provided.	
Name	<u>Scott Hudson</u> Phone <u>_____</u>
Name	_____ Phone _____
Emergency contact for Event*	
Name	<u>Mary Beth Barr</u> Phone <u>_____</u>
*Emergency contact should be a party available for duration of event including set up and tear down.	

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Mariachi

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 10/11/25 Time 9am End: Date 10/11/25 Time 1:00 pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 10/11/25 9am To _____
Date Time Date Time

Tear-Down Date/Time: From 10/11/25 1pm To _____
Date Time Date Time

Number of expected/estimated Participants 100-150

Will an admission or registration fee be charged? YES ☐ NO ☒ Fee \$ _____

Please briefly describe the event:

Mariachis performing in the parking spots
in front of the steps

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

☒ YES ☐ NO

If yes, which property? Steps

If no, what is the **physical address** for the event? _____

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

☐ YES ☒ NO

**All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

Event Details Continued

Will Alcohol be Sold?

☐ YES☒ NO☐ By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

☐ YES☒ NO☐ By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

☒ YES☐ NO

Please provide a brief description of outdoor/amplified sound to be used:

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

☒ YES☐ NO

Please provide a brief description of the electrical requirements for the event:

will need power from the upper park

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

☐ YES☒ NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

☐ YES☒ NO

*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

☐ YES ☒ NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

☒ YES ☐ NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Block off 5 parking spots in front of steps

Will the use of portable restrooms be necessary during the event?

☐ YES ☒ NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

☐ YES ☒ NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

☐ YES ☒ NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

File Attachments for Item:

**D. Consideration of a Request for a Seasonal Haunted House at 240 Hull Avenue from
Terror in Tolleson and Tenant / Chamber of Commerce President Angela Arnt**

Council will consider and may approve the use.

HAUNT SEASON 2024

Item D.

WWW.TERRORINTOLLESON.COM

TERROR IN TOLLESON
HAUNTED HOUSE
ATTRACTIONS

PROPOSAL

SPONSORSHIP

Terror In Tolleson HHA

9105 West Van Buren Street
Tolleson, Arizona 85121

INTRODUCTION

TERROR IN TOLLESON HHA

Founded in 2014, Terror in Tolleson Haunted House was created with the goal of providing a truly terrifying experience for our visitors. We have become known for our commitment to quality and our dedication to scaring the living daylights out of our guests. Over the years Terror in Tolleson Haunted House Attractions has given back to our community with our youth mentorship program.



ABOUT

TERROR IN TOLLESON HHA

ABOUT

TEAM

Our youth mentorship program is a hands on approach. This assist in building a skill set to succeed in future endeavors. Our development instills that with both hardwork and dedication it can make you successful.

Our program helps our youth to develop confidence in school, sports, drama club and extracurricular activities.

Our motto: "Teamwork makes the dreamwork!" Motivates our youth to develop as a team. Training that as a team using task management skills, we together can make our production successful each year.

THE TEAM

Isaac Pacheco

Founder and President

Sonia Pacheco

Co-founder and Vice President

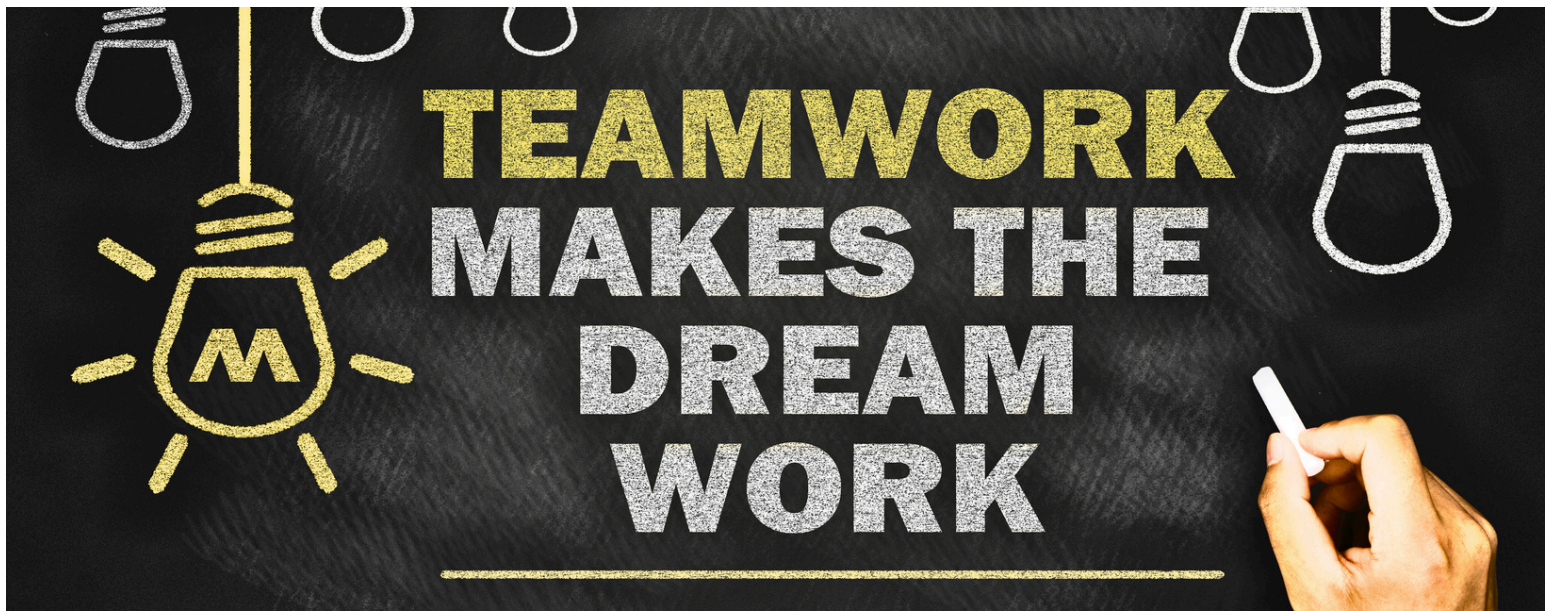


WHAT WE DO?

Our hands on approach develops our youth in many different skill sets for example: set design, costume designing, prop building, make up artists, acting skills, customer service, marketing, advertising, event coordination, retail, social media, website design, building and fabricating, etc. We offer letters of recommendation, reference letters, community services hours and ongoing mentoring throughout the years.

With your meaningful sponsorships. Our promise is to continue our mentorship and training program.

OUR MOTTO:



THANK YOU, AND WE LOOK
FORWARD TO WORKING WITH
YOU

Memorable Events/ Terror In Tolleson

ACCIDENT WAIVER AND RELEASE OF LIABILITY FORM

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH THIS EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in this activity, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity in which I may participate, and that it will govern my actions and responsibilities at said activity.

In consideration of my application and permitting me to participate in this activity, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this activity, THE FOLLOWING ENTITIES OR PERSONS:

The Soil Ecology Society, (SES) and/or their directors, officers, employees, volunteers, representatives, and agents, and the activity holders, sponsors, and volunteers;

(B) INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity, whether caused by the negligence of release or otherwise.

I acknowledge that Memorable Events /Terror in Tolleson and their directors, officers, volunteers, representatives, and actors are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific activity on their behalf.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential for death, serious injury, and property loss. The risks include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, lack of hydration, and actions of other people including, but not limited to, participants, volunteers, monitors, and/or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity.

I understand while participating in this activity, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the activity holders, producers, sponsors, organizers, and assigns.

The Accident Waiver and Release of Liability Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Participant's Signature (Please print legibly.)	Date	Participant's Name	Age
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Parent/Guardian Signature	Date
(If under 18 years old, Parent or Guardian must also sign.)	

File Attachments for Item:

E. Consider Approval of a Town Shuttle Policy

Council will consider and may approve the policy.

A. Purpose and Scope

The purpose of this policy is to ensure for the provision of safe and effective transit services for visitors and residents of the Town of Jerome. The goal of the Town shuttle system is to enhance visitor experience, improve the mobility of visitors and locals and help to reduce the number of vehicles on the roadways during peak visitor seasons, which will also reduce the number of vehicles seeking parking in specific limited areas.

This policy governs the use of the Jerome Town Shuttle by both residents and public and applies to all personnel involved in the operation of the shuttle service including but not limited to drivers, authorized operators, administrative staff and dispatchers where applicable.

B. Program

The Town of Jerome is committed to efforts aimed at relieving traffic congestion and travel for residents and visitors within town limits. The program is designed to provide intra-community transportation within Jerome town limits as well as to serve residents reaching limited destinations outside of Jerome. This is a non-emergency service and is not intended for use for emergency transportation. The program may include trips to select areas surrounding Jerome including areas of unincorporated Yavapai County, as well as trips facilitating the needs of our residents to other predetermined destinations within the surrounding communities, made by appointment.

1. Operation

The Town of Jerome operates a shuttle service with limited hours during the week, and weekend as determined by Council. The Town of Jerome shuttle service is intended for use by Jerome residents and visitors to the community. The weekday residential shuttle service is intended for resident use only. Weekday shuttle service by appointment may include travel to areas outside of Jerome town limits and is intended to increase mobility of town residents. The out-of-town shuttle service is scheduled by appointment with trips not limited to, but including medical appointments, pharmacy pick-ups, and grocery shopping, etc. Out-of-Town shuttle appointments are not available during normal weekend shuttle operation.

a. Days – The Town of Jerome Shuttle operates during weekends for public use within Jerome Town limits and other adjacent locations.

Resident only use – Designated weekday(s) and by appointment.

Public/Visitor Use – Friday; Saturday; Sunday; some Holidays

b. Time – The Town of Jerome Shuttle operates limited hours during the week with a set weekend schedule starting on Fridays. Shuttle hours may be changed as needed due to weather conditions, traffic conditions, breakdown, holiday schedules, or any other condition deemed necessary for public health and safety.

c. Other Requests – the Shuttle may in some instances be contracted by request. The choice to allow the use of the Town Shuttle for purposes other than the regular transportation of residents and visitors outside of normal operating hours shall remain the decision of the Town Council, Town Manager or their designee. Requests to contract the shuttle for use outside of normal operation should be directed to the Town Manager.

2. Signage, Designated Stops and Routes

Signs are present at each designated stop and reflect both the shuttle stop number as well as the phone number to contact the shuttle driver for pick-up. The locations are chosen by the Jerome Town Council and are subject to change at the Council's discretion based on input from staff, drivers, public safety information, etc.

There are no pre-established shuttle routes, or a specific frequency of operation. During normal operational hours, the shuttle driver reserves the right and ability to rearrange the order in which stops are made to accommodate all riders. Current stops and locations are:

a. 300 Level Parking Lot – Perkinsville Rd.

Shuttle stop number 1 is located in the 300-level parking lot on Perkinsville Road. There is a shade/shelter structure and benches available for use while waiting for the shuttle to arrive. The structure is located on the North side of the solar panel covered parking.

b. Jerome Historical Society Office – 407 Clark St.

Shuttle stop number 2 is located at 407 Clark Street just outside the Jerome Historical Society's offices, across the street from Haunted Hamburger. It is indicated by a loading zone with a yellow painted curb on the West side of Clark Street. There are no shade structures or benches present at this location. Riders waiting at this location are asked to not congregate or sit on the steps of the building at this location due to it serving as the offices for the Jerome Historical Society.

c. Turquoise Spider – 323 Main St.

Shuttle Stop 3 is located at the corner of 323 Main. The location is indicated by a sign posted on the corner of the building as well as a yellow striped loading zone on the roadway. There are benches present along the wall at this location; however, the location of the benches is on private property against the building. Should the building or property owner request an individual or other party vacate the use of those benches, that is within their legal right to do so.

d. Jerome Artist's Co-op - 502 Main St.

Shuttle stop number 4 is located at the Jerome Artist's Co-Op located at 502 Main St, in front of the building. There is currently no sign posted at this location; however, the loading zone is located in front of the building where there is also a bench present.

e. Jerome High School/Jerome Art Center – 885 Hampshire Ave

Shuttle stop number 5 is located in the only Industrial zone in town, on the property of the old High School at 885 Hampshire Avenue. This stop is in the parking lot located in front of the old Hospital building (C). It is indicated by a sign and there are no benches or shelters located at this stop. This is the only shuttle stop on the old school campus.

f. Jerome Historic State Park – 100 Douglas Rd.

Shuttle stop number 6 is located at the Historic State Park, also known as the Douglas Mansion. The stop is in the parking lot where there are many benches and shelters and or shaded areas available for public use. State Park gates are closed and locked at 5 p.m. and any visitors using this parking lot or shuttle stop should vacate the area prior to the State Park's closing hours.

g. Bobby D's BBQ – 119 Jerome Ave.

Shuttle stop number 7 is located directly across Jerome Avenue from Bobby D's BBQ at 119 Jerome Ave. The stop is marked by a sign as well as red striping on the roadway. At this stop there may be benches available in front of other businesses, however shade and/or shade structures are not present.

h. JHS New State Building – 110 Main St.

Shuttle stop number 8 is located in front of the top of the stairs to Jerome Historical Society's N State Building. Please note this stop location has a higher curb than some other areas of town. This is the area the Jerome Town Shuttle uses to load and unload the shuttle. It is marked with signage indicating shuttle loading and unloading as well as a painted yellow curb, and there are no benches or shade structures due to direct negative impact to pedestrian use of the sidewalk in the area.

i. Gold King Mine – 1000 Perkinsville Rd.

While the Gold King Mine is not an official stop for the Jerome Town Shuttle, it is a visitor destination. The Shuttle Driver reserves the right to refuse transit to or from Gold King Mine in the event of adverse weather or road conditions which may cause an increase in safety risk during travel to or from this location.

3. Local Resident Use

a. Designated weekday(s) Morning Local Run – At 9am the Town of Jerome offers a free trip from Jerome into the Cottonwood area to assist residents with access to grocery stores, banks, doctor appointments or other needs. The Shuttle can be boarded at 600 Clark St. at 9 a.m., unless prior pick-up arrangements have been made with the driver.

b. Designated weekdays(s) Afternoon by appointment – The Town of Jerome ceased its agreement with the CAT (Cottonwood Area Transit) program as of September 2024. With the end of the Thursday CAT program the Town of Jerome introduced an afternoon route to serve its residents. Afternoon shuttle operation occurs by appointment only and we encourage early notification when making an afternoon appointment. Please call or text the shuttle telephone to leave a message for the driver, including your name, contact number and your intended destination. If you are scheduling for a doctor's appointment, please also include the time of your appointment as well as any other information that may be pertinent or helpful to the driver when scheduling the afternoon shuttle route.

c. Residents are allowed and encouraged to continue the use of the Town Shuttle during normal weekend business hours. This helps to ease vehicular traffic congestion on the main commercial district roadways as well as alleviate out-of-town visitors from following residents down residential roadways where they may have no familiarity in navigating.

4. Visitor Usage

The shuttle driver retains the right to refuse service to individuals for reasons including, but not limited to, refusal to abide by driver instructions, visitors who are disruptive or vulgar, displaying threatening behavior, verbalizing threats of bodily harm to another individual, and/or who appear to be heavily intoxicated or under the influence of intoxicating substance(s). Large items or pets (not designated as a service animal) may not be permitted in the shuttle.

a. The Jerome Town Shuttle is intended to be used for travel within town limits from one shuttle stop to another. The shuttle may or may not function in a "loop" traveling from stop to stop in a specific order. The Shuttle Driver retains the right and ability to determine the best path of travel to their intended destination based on the requests and/or needs of riders to reach their destination.

b. The Jerome Town Shuttle may be used for other Town sponsored or co-sponsored events, outside of normal operating hours, pending the availability of the shuttle vehicle as well as an authorized driver/operator along with the approval of the Town Council or their designee.

c. Visitors using the town shuttle assume responsibility for their own belongings. Items left in the shuttle after departure should be turned over to Jerome Police Department as Lost & Found. Lost & Found items not claimed within 90 days may be considered abandoned property and disposed of in accordance with applicable law.

d. Passengers are not allowed to smoke, or vape, including the use of other smokeless tobacco, nicotine or marijuana products, or to consume alcohol or illegal substances while riding in the shuttle. Violations or refusal to exit the shuttle when asked to may result in suspension or permanent banning from use of the shuttle service.

5. Special Events

Special event permits are required for events meeting specific criteria as outlined in Town Code Article 10-3-2, unless otherwise exempted by sections 10-3-4 and 10-3-7. In the event of a special event permit, it is suggested that event organizers encourage event attendees to make use of the 300-level parking lot, located next to the Town Yard at 155 N. Perkinsville Rd. Parking in this lot consists of covered and uncovered parking for cars and certain SUVs and trucks, as well as RV & trailer parking. If an event does not require a special event permit issued by the Town of Jerome, event organizers and hosts are still encouraged to advertise and make use of the 300-level parking lot.

a. Special event organizers are encouraged to promote the use of the 300-level parking lot for their event attendees. Promotion of the use of this lot is intended to ease both vehicular traffic in the main commercial district of Town as well as provide safe transportation in and around key areas of interest for both residents and visitors of Town.

b. If a special event is planned during a routine shuttle operation day, the hours of shuttle operation will not change. Changes to operational hours must have prior authorization of the Town Manager. Any approval for a change in normal shuttle operation will be subject to the availability of both shuttle vehicle(s) and driver.

c. If the Jerome Town Council approve the use of the Town Shuttle outside of normal shuttle operating hours, in which the change of schedule is to facilitate a special event, event organizers shall reimburse the Town of Jerome for all costs associated with wages for driver(s) as well as any cost(s) for additional fuel outside of normal daily shuttle use. Invoicing for associated costs will take place after the event once records and receipts are provided by drivers and reconciled by Town Staff. Certain nonprofit, charitable and Town co-sponsored events may be exempt from charges.

d. Special Event Organizers and/or Applicants will assume all responsibility for the use of the shuttle during their events; this may include the completion of an additional hold harmless agreement and listing the Town as additional insured for use of the Town shuttle, in addition to any monetary reimbursement or other conditions set as part of approval from the Jerome Town Council.

6. Private Requests

The Town of Jerome Shuttle service is not intended for private use. Requests made to Jerome Town Council to use Shuttle services in a private capacity are allowed but not generally approved. Approval may also be subject to provisions or conditions as outlined by the Jerome Town Council. Private requests to use the Town of Jerome shuttle with a private driver/operator who is not an authorized operator, or a Town of Jerome employee or authorized driver/operator will be denied.

a. Town co-sponsored events may result in extended shuttle service hours, upon approval of the Town Council and subject to availability of a shuttle vehicle and authorized driver/operator.

b. 501(c)3 or government agencies in or around the Verde Valley may make a formal request for shuttle use. Some examples of use may be a tour of the Town of Jerome for employee training or educational purposes. All requests of this nature should be directed to the Town Manager at least 30 days in advance for approval or to be presented to the Town Council for further consideration and approval.

c. Other private requests are subject to Council approval, including all provisions or conditions set by the Council, and are subject to the availability of a shuttle vehicle and an authorized driver/operator.

C. Authorized Operators

Authorized operators must hold a valid Arizona driver's license, maintain a safe driving record and complete any required safety protocols or training. Authorized operators will ensure the security of the vehicle, equipment, supplies, and any other materials owned or leased by the Town of Jerome will be maintained in good condition. Automobile insurance necessary for the operation of the Jerome Town Shuttle is provided via the Town of Jerome appropriations. Standard practices for vehicle(s), up to and including the use of logs, maintenance or inspection records, and any other established procedures, rules or regulation(s) will be followed.

1. Authorized Operators

Authorized operators include but are not limited to the Shuttle Driver, Transportation Director, Public Works Director or other Public Works crew at the discretion of the Director, Town Manager or other Town designee as appointed by the Town Manager or Town Council.

2. Emergency Operators

Should an emergency arise, additional authorized operators include Jerome Police Department and Jerome Volunteer Fire Department Chiefs, Assistance Chiefs, Deputies or other department staff deemed fit by their respective Department Chief.

D. Procedures and Safety Compliance

1. Inspection

All vehicles must meet the Arizona safety standards and be inspected on a regular basis, with an in-depth inspection completed on an annual basis, at minimum. The annual inspection will include both internal and external safety inspections. Internal inspections should include checking safety features such as functionality of seat belts, GPS updates, and where applicable camera functionality. In addition to regular safety inspection the vehicle(s) must be cleaned and sanitized daily or after each use to maintain a safe and comfortable environment for operators and passengers. Daily inspections must be completed before and after each use, ensuring all safety restraints where applicable are functional, warning lights and signals are fully functional and operational and that no personal property has been left behind.

2. Travel Log

Travel logs will be completed and maintained by all drivers of the Town Shuttle. This may include but is not limited to the following information: driver, starting mileage, ending mileage, reason for trip, gas tank level, any observed issues during operation. Any malfunction or other fault while operating the shuttle should be immediately reported to the appropriate party to initiate necessary maintenance or repairs.

3. Rules of the Road

Staff are required to follow all laws and regulations as they pertain to the operation of a motor vehicle. This includes traffic laws, standards and regulations as set by the Federal Government, National Highway Traffic Safety Administration (NHTSA) and the State of Arizona, which includes but is not limited to safety standards, environmental regulations, and technological standards.

- a.** In accordance with state laws, anyone riding in a moving vehicle must wear seatbelts and/or child safety restraints when and where provided.
- b.** Staff are prohibited by law and will not make hand-held phone calls while transporting individuals. Staff will park the vehicle to talk on the phone or make use of hands-free communication devices, while the vehicle is not in motion, to talk on the phone.
- c.** Staff are prohibited by law to compose, send or read received electronic messages while operating a motor vehicle. An electronic message is defined as a self-contained piece of digital communication that is designed or intended to be transmitted between physical devices. An electronic message includes, but is not limited to, e-mail, a text message, an instant message, a command or request to access a web page, or other data that uses a commonly recognized

electronic communications protocol. An electronic message does not include voice or other data transmitted as a result of making a phone call, or data transmitted automatically by a wireless communications device without direct initiation by a person.

4. Defensive/Safe Driving

5. Emergencies

In case of an emergency all drivers are required to follow the established protocols and notify appropriate authorities promptly.

a. Emergency while driving

In the event of an emergency during shuttle operation, staff will follow emergency response procedures to ensure the safety of all individuals, both present in the vehicle as well as those that may be around or near the vehicle. This will include pulling the vehicle over and stopping in a safe area as quickly as possible. Staff will use a Town-issued cellphone or any available resource to contact "911" for help if needed.

b. Medical Emergency

In the event of a medical emergency, staff will follow emergency response protocols by calling "911" to request assistance. They will follow all first aid and/or CPR protocols according to their training, and/or the direction given by a dispatcher until such time that a first responder arrives at the scene of the emergency.

c. Physical Aggression

While transporting more than one individual served, and an individual-to-individual physical aggression occurs, staff will pull over and stop the vehicle in a safe area as quickly and safely as possible. Staff will redirect the individuals served as necessary and/or prohibit the continued use of shuttle services for the aggressor(s). If necessary, staff should attempt to contact another staff person, Jerome Police Department Dispatch or "911" for assistance. Passengers removed from the shuttle due to physical aggression will be suspended and may be banned from using shuttle services in the future.

E. Suspension of Service & Customer Complaints

1. Service Suspension

The shuttle may be temporarily suspended due to unforeseen circumstances, such as inclement weather, accidents, technical issues, etc. In such cases passengers will be notified as promptly as possible through the Town of Jerome website and social media page, as well as a pre-recorded voicemail message on the shuttle telephone.

Services may be suspended due to public health and safety at the request of authorized personnel, which may include Jerome Police Department officers and staff, the Public Works Director or their designee, the Town Manager, Town Council or their designee and/or the shuttle driver.

2. Customer Complaints and Feedback

Passengers may provide feedback or file complaints through the Town of Jerome website at www.jerome.az.gov. Via email at info@jerome.az.gov or via telephone at 928-634-7943.

Complainants may remain anonymous if they so choose. All complaints will be reviewed and addressed within 5 business days. Resolutions and follow-up on any complaints or feedback may be provided to the complainant, if they have provided contact information to receive such follow-up.

F. Service Evaluation and Improvement and Review and Amendments

1. Service Evaluation & Improvement

The shuttle service will undergo periodic evaluation to assess effectiveness in meeting community needs,

improving operational efficiency, and ensuring resident and visitor satisfaction. Key performance indicators may include but are not limited to:

Item E.

- Performance and time monitoring.
- Ridership numbers
- Satisfaction and feedback surveys
- Safety incident reports.

2. Review and Amendment

This policy will be renewed annually. If changes are necessary, amendments will be made based on operational experience, customer feedback, changes in regulatory requirement, safety incident feedback, or other reasons found to be in the interest of public safety and safe public transportation around the Town of Jerome.

File Attachments for Item:

F. Discussion and Possible Staff Direction Regarding the Issuance of a RFQ / Invitation for Bids for Advanced Automatic Metering Infrastructure for Water Meters

Council will discuss and may provide staff direction.

Question 1: How will power outages or lightning strikes affect meters or operation? (Those a not infrequent!)

Answer 1: Residential/commercial endpoints are battery-powered, so they keep measuring through power outages and resume transmitting when the network is back. Network equipment (base stations/repeaters) uses AC power with built-in surge protection and can include battery backups or fail-safe modes; installations follow grounding/surge best practices. If a network outage occurs, meter data is still logged internally and transmitted when service resumes—ensuring no loss in billing data or accountability.

Answer 2: Power outages have no effect on our meters or endpoints, as they are battery powered. Data is stored for 42 days in the event cell coverage is unavailable.

Question 2: In the event of needing repeaters for transmission, where will these go (easements), and how would they be powered and maintained?

Answer 1: Repeaters (if required) are typically mounted on Town-owned infrastructure, such as light poles, water tanks, or public buildings, to avoid easement issues. Power is usually via AC (standard wall outlet or hardwire), and solar-powered units are available in remote areas. Placement is determined by a propagation study conducted before full deployment. We (alongside the manufacturer) coordinate placement and manage installation and maintenance as part of the overall scope.

Answer 2: Our system is cellular based and does not require collectors or repeaters to be installed, nor maintained, by the town. AT&T and Verizon provide that support.

Question 3: What is the overall, long-term cost of these meters compared to existing style meters? Maintenance, replacement, IT and staff, trouble shooting, software updates, etc.

Answer 1: While smart meters have a higher cost than traditional mechanical meters from the 2000s, long-term savings are pretty significant due to:

- a. Elimination of manual reads and truck rolls
- b. Proactive leak detection
- c. Reduced billing disputes and re-reads
- d. Streamlined reporting and alerts
- e. Accuracy in meter usage and billing

Staff burden decreases as manual tasks are replaced by automated data collection and exception-based reporting. That said, costs will vary slightly depending on the platform selected. I am happy to tailor an accurate TCO comparison if you have a preferred system. (ref: [US EPA](#))

Answer 2: E-Meters, with ultrasonic technology, are typically warrantied for 20 years (10 full and 11-20 prorated). These meters will outlast mechanical meters by 5 or more years. Additionally, the improved accuracy increases revenue for the town.

Question 4: Whose responsibility and liability for any problems with operation?

Answer 1: Responsibility is shared across:

- Manufacturer: covers meter and endpoint equipment (typically 10–20-year limited warranty) along with network/software for ongoing connectivity, data transmission, and support.
- Installer (PWS): covers workmanship, programming, and field deployment. Our standard installation and workmanship warranty is 12 months.

These warranty terms are always outlined clearly in the contract so there's no gray area.

Answer 2: We provide 24/7 helpdesk support plus we have in-state technicians for onsite service if needed. The city staff will be provided with training as well for system maintenance and support.

Question 5: How long do the lithium batteries last? What type of battery and storage capacity are required? And have there been issues with them such as fires? What about malfunctioning, replacement, and recycling? Who is responsible?

Answer 1: Most AMI water meters use non-rechargeable 3.6V lithium thionyl chloride batteries with 10–20-year life, depending on the system and read frequency. I pulled two example product data sheets that note a 20-year life in this class. (ref: [Badger Meter](#), [Master Meter](#))

Fire incidents with batteries in all smart metering systems are extremely rare, as they are not charged in the field and are designed to be low-power and safe. At end-of-life, lithium batteries are handled as regulated waste for transport and are typically recycled via certified vendors; EPA/PHMSA guidance applies.

Answer 2: Lithium batteries are used in our meters and endpoints and are designed to last for 20+ years. No issues with fires with installed meters. Certain manufacturers do offer pickup for recycling, for a fee. Most utilities choose to recycle locally.

Question 6: Is our topography an issue with transmitting? Is there any way to test for potential issues and anomalies prior to replacing all the existing meters?

Answer 1: Yes, terrain can impact transmission. That's why a propagation study would be performed in advance. Any challenges from hills, metal lids, or topography are addressed through strategic placement of base station(s)/repeaters, field-testing with a pilot zone, or use of long-range RF endpoints (some reach 1–5 miles depending on conditions). We'd absolutely include this as part of the project planning.

Answer 2: Topography has not been an issue for our system. We run a "propagation study" prior to bidding an RFP, to ensure that there is sufficient cellular coverage. This study is at no cost to the town. All that we require is a list of the service addresses. We can provide a Pilot Study for proof of concept too. Note: Town of Clarkdale and City of Prescott have one of our systems.

Question 7: Are there privacy, security, and safety risks with use of these meters? Will there be additional cost to opt out?

Answer 1: Privacy/Security: Water meters only transmit usage data, no personal identity, conversations, or video. Data is encrypted (often AES-128 or higher), and system access is role-based and logged. Standards align with AWWA and NIST cybersecurity recommendations for the water sector. (ref: [American Water Works Association](#), [US EPA](#))

RF Safety: The RF output from a smart water meter is extremely low, often lower than a baby monitor or garage door opener. One study equated standing 6 & ½ feet away from a water meter constantly for a month, the emissions would be equivalent to a phone call of 1.3 seconds on 5G/LTE. Other resources I found also consistently show that smart meter RF exposure is significantly lower than what we get constantly from cell phones and Wi-Fi routers. All meter manufacturers using RF are required to comply with FCC/WHO guidelines.

Opt-out: This is a policy call for Council. Across the U.S., some utilities allow opt-out with a manual-read fee, while others do not offer opt-out. I did some digging and linked some examples of each approach for reference. (ref: [Santa Monica](#), [Petaluma](#), [Paso Robles](#), [City of Peoria](#))

Answer 2: Our cellular system meets ISO 27001 and SOC 2 compliance for security, meeting banking level standards. There are no “opt out” costs or charges. A one-time fee for the Beacon website creation, plus billing interface fee and training are all that is required. The only ongoing cost is the Service Unit fees, per endpoint. No annual costs etc. Cancel anytime.

Dear Mayor, Vice Mayor, and Council Members:

First off I commend your volunteer service. I know that you continue to tackle unique issues in our beloved and magical little town. I thank you for your commitment.

Re: September Council Meeting Agenda/Direction-Invitation for bids for smart water meters

Under New Business the above item is listed. I believe there has been no previous agenda discussions or information to Jerome homeowners about smart water meters. For those residents who do not attend meetings but remain informed through the town hall website this absence of data seems questionable.

Minimum Research indicates problems across US cities and towns after the installation of smart water meters. Who will address these issues in Jerome?

- High installation costs/Contractor installation guarantee, especially with Jerome topography
- Inaccurate readings with high water usage, some report thousands of gallons, due to initial installation problems, faulty meters, magnetic anomalies, electrical outage fluctuations
- Monsoon lightning strikes of equipment/possibility of fires
- Higher water bills
- Homeowner privacy issues of their water data has allowed for opt out programs developed by town/city utilities prior to any commitment to installation

Finally and most important, is this the time to commit to another major infrastructure development project with the wastewater plant in progress? After the price increase of those homeowners on the sewer system, who feel that they subsidize the tourist community, the thought of future higher water bills is not feasible.

This is a serious commitment and I feel confident that the Jerome Town Council will postpone or completely reject this item until thorough research is provided to homeowners either by council meeting agenda or mail.

Thank you,

Linda Heidenreich
605 Holly

Lisa Griel
619 Holly

