



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

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## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, FEBRUARY 10, 2026, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. PROCLAMATIONS

##### **A. Proclamation Proclaiming February as National Teen Dating Violence Awareness and Prevention Month**

Mayor Barber will read or summarize the proclamation.

#### 3. FINANCIAL REPORTS

Discussion/Possible Action

##### **A. Financial Report and Detail Invoice Register Report for January, 2026**

Council will consider and may approve the financial reports for month ending January, 2026.

#### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### **A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**5. ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

- A. Consider Approval of the January 13th, 2026, Special and Regular Council Meeting Minutes**

Council will consider and may approve the January 13th, Special and Regular Council Meeting minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council’s response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

- A. Consider Second Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement, Along with Adoption and Publication of the Ordinance**

Council will consider and may approve the second reading of Ordinance No. 495 and the agreement, and publication and adoption of the ordinance.

- B. Consider First Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D**

Council will consider and may approve the first reading of Ordinance No. 496.

- C. Consider Resolution No. 685; A Resolution of the Town Council of the Town of Jerome, Arizona, Approving the Form of the Lease/Purchase Agreement with Zions Bancorporation, N.A., Salt Lake City, Utah, and Authorizing the Execution and Delivery Thereof**

Council will consider and may approve Resolution No. 685.

**9. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly**

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.

**10. NEW BUSINESS**

Discussion/Possible Action

**A. Consideration of SEC Work Order on Project Number 2026-01-006 for a Survey (Corner Staking) of the Town Land Involved (401-06-126) in the Land Exchange with Jerome Historical Society in the Amount of \$975.00**

Council will consider and may approve, and / or provide staff direction.

**B. Consideration of the Miss Nature, LLC, 2026 Arizona Pride Tour Special Event Permit Application**

Council will consider and may approve the special event permit.

**C. Consider Board and Commission Appointments**

Council may consider and make appointments / reappointments to fill open seats on the Planning and Zoning Commission, Board of Adjustment, and Design Review Board.

**D. Consideration of a Donor Recognition Program for Donations Received for the Town's New Refuse Truck**

Council will consider and may approve the donor recognition program.

**E. Consideration of a Request from the Jerome Humane Society for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code to Hold a Fundraiser (St. PETrick's Day - March 15, 2026) and (Woofstock - May Date TBD) with Proceeds Going to the Jerome Humane Society**

Council will consider the request from the Jerome Humane Society and may approve an exception for a special event permit.

**F. Consideration of a Personnel Policy Manual Update Adding a Half-Day for Christmas Eve and New Year's Eve**

Council will consider and may approve the policy amendment.

**G. Consider Emergency Purchase of a Used 2023 Peterbilt Cobra Magnum Rear Loader Refuse Truck in the Amount of \$207,500, Not Including Taxes or Fees**

Council will consider and may approve the purchase.

**H. Consider Approval / Award of the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating, with a Responsive Bid Amount of \$344,172.00**

Council will consider and may approve Mountain High Excavating.

**L. Consideration and Staff Direction Regarding a Cellular Water Meter Opt Out Policy**

Council will review staff's research and recommendations and provide direction for finalizing the policy.

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**12. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

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*Kristen Muenz, Deputy Town Clerk*

**File Attachments for Item:**

**A. Proclamation Proclaiming February as National Teen Dating Violence Awareness and Prevention Month**

Mayor Barber will read or summarize the proclamation.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

## **A Proclamation on National Teen Dating Violence Awareness and Prevention Month**

**WHEREAS**, This February, during National Teen Dating Violence Awareness and Prevention Month, we stand with those who have known the pain and isolation of an abusive relationship, and we recommit to ending the cycle of teen dating violence that affects too many of our young people.

**WHEREAS**, Together, it's on all of us to raise regional awareness about teen dating violence and promote safe and healthy relationships.

**WHEREAS**, females between the ages 16-24 are more vulnerable to intimate partner violence, experiencing abuse at a rate almost triple the national average; and

**WHEREAS**, one in three adolescent girls in the United States is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

**WHEREAS**, high school students who experience physical violence in a dating relationship are more likely to use drugs and alcohol, are at greater risk of suicide and are much more likely to carry patterns of abuse into future relationships; and

**WHEREAS**, only 33% of teens who are in an abusive relationship ever tell anyone about the abuse, and 81% of parents surveyed either believe teen dating violence is not an issue or admit they do not know if it is one; and

**WHEREAS**, by providing young people with education about healthy relationships and healthy relationship skills and by changing attitudes that perpetuate violence, we recognize that dating violence can be prevented; and

**WHEREAS**, the establishment of Teen Dating Violence Awareness and Prevention Month will benefit young people, their families, schools and communities regardless of socioeconomic status, gender, sexual orientation or ethnicity; and

**WHEREAS**, everyone has the right to a safe and healthy relationship and to be free from abuse.

**WHEREAS**, Dating violence transcends gender, race, religion, ethnicity, sexual orientation, and socioeconomic status. It takes many forms, including physical, sexual, and emotional abuse, bullying, and shaming, which can occur in person or through electronic communication and social media.

**WHEREAS**, If you or someone you know is involved in an abusive relationship of any kind, immediate and confidential support is available by calling Verde Valley Sanctuary at (928) 634-2511.

**NOW, THEREFORE, BE IT RESOLVED**, that I, Christina “Alex” Barber, Mayor of the Town of Jerome, Arizona, on behalf of the Town Council, do hereby proclaim February, 2026, as National Teen Dating Violence Awareness and Prevention Month. I call upon all citizens to support efforts in their communities and schools, and in their own families, to empower young people to develop healthy relationships throughout their lives and to prevent and respond to teen dating violence. It’s on all of us.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Town of Jerome, Arizona, to be affixed this 10<sup>th</sup> day of February 2026.

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Christina “Alex” Barber, Mayor of the Town of Jerome

Attest:

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Brett Klein, Town Manager / Clerk

**File Attachments for Item:**

**A. Financial Report and Detail Invoice Register Report for January, 2026**

Council will consider and may approve the financial reports for month ending January, 2026.

TOWN OF JEROME  
 COMBINED CASH INVESTMENT  
 JANUARY 31, 2026

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP		1,963.97
99-00-1011	NBA CHECKING	(	26,028.38)
99-00-1013	OAZ CTL BUSINESS SAVINGS		5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING		43,732.42
99-00-1020	OAZ GENERAL SAVINGS		743,326.15
99-00-1050	XPRESS DEPOSIT ACCOUNT		25,762.41
			788,761.57
TOTAL COMBINED CASH			788,761.57
99-00-1800	CASH CLEARING - UTILITY MGMT	(	566.10)
99-00-1810	CASH CLEARING - BUSINESS LICEN		30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(	788,225.47)
			.00
TOTAL UNALLOCATED CASH			.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND		648,333.40
20	ALLOCATION TO UTILITY FUND		183,084.97
30	ALLOCATION TO HURF FUND	(	691,980.85)
35	ALLOCATION TO PARKING FUND		219,938.88
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT		15,301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE		89,598.39
60	ALLOCATION TO CAPITAL GRANTS FUND		835,163.74
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(	331,455.01)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND		75,480.48
90	ALLOCATION TO CAPITAL FUND	(	255,239.93)
			788,225.47
TOTAL ALLOCATIONS TO OTHER FUNDS			788,225.47
ALLOCATION FROM COMBINED CASH FUND - 99-00-1000			( 788,225.47)
			.00
ZERO PROOF IF ALLOCATIONS BALANCE			.00

TOWN OF JEROME  
 BALANCE SHEET  
 JANUARY 31, 2026

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	648,333.40	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	82,043.89	
10-00-1008	COURT - JCEF ACCT	14,613.13	
10-00-1009	COURT - FTG ACCT	10,981.71	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,223.74	
10-00-1120	GF ACCOUNTS RECEIVABLE	619.58	
10-00-1135	PROPERTY TAXES	764.22	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	181,939.00	
	TOTAL ASSETS		944,093.67

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(	.03)	
10-00-2403	UNEMPLOYMENT TAXES		355.09	
10-00-2406	HEALTH INSURANCE		3,700.55	
10-00-2409	PSPRS		118.86	
10-00-2410	WAGES PAYABLE		.01	
10-00-2412	HDHP SAVINGS		236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY		3,535.34	
10-00-2600	CUSTOMER DEPOSITS		8,299.18	
10-00-2940	COURT LIABILITIES		5,741.47	
10-00-2950	FD PER CALL PAYABLE		7,830.00	
10-00-2975	DEFERRED INFLOW LEASES		181,939.00	
	TOTAL LIABILITIES			211,755.77

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	958,876.63	
	REVENUE OVER EXPENDITURES - YTD	(	226,538.73)
	BALANCE - CURRENT DATE	(	226,538.73)
	TOTAL FUND EQUITY		732,337.90
	TOTAL LIABILITIES AND EQUITY		944,093.67

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	6,889.79	32,191.40	47,500.00	15,308.60	67.8
10-30-4005	CITY SALES TAXES	58,323.96	537,409.40	1,478,750.00	941,340.60	36.3
10-30-4010	STATE SALES TAXES	7,588.93	38,231.83	74,000.00	35,768.17	51.7
10-30-4030	VEHICLE LICENSE TAX	3,515.87	23,343.30	40,000.00	16,656.70	58.4
10-30-4055	FRANCHISE FEES	945.98	5,694.78	17,250.00	11,555.22	33.0
	<b>TOTAL TAX REVENUE</b>	<b>77,264.53</b>	<b>636,870.71</b>	<b>1,657,500.00</b>	<b>1,020,629.29</b>	<b>38.4</b>
<u>LICENSES, PERMITS&amp;OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	818.75	1,897.50	12,000.00	10,102.50	15.8
10-31-4041	PLANNING & ZONING FEES	550.00	1,475.00	3,000.00	1,525.00	49.2
10-31-4045	BUSINESS LICENSES	670.00	2,820.00	5,000.00	2,180.00	56.4
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
	<b>TOTAL LICENSES, PERMITS&amp;OTHER FEES</b>	<b>2,038.75</b>	<b>6,192.50</b>	<b>20,450.00</b>	<b>14,257.50</b>	<b>30.3</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	24,364.60	170,552.23	305,000.00	134,447.77	55.9
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>24,364.60</b>	<b>170,552.23</b>	<b>305,000.00</b>	<b>134,447.77</b>	<b>55.9</b>
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	9,977.81	9,977.81	18,150.00	8,172.19	55.0
10-33-4070	RENTS-LIBRARY	862.00	6,034.00	10,250.00	4,216.00	58.9
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,000.00	2,000.00	.0
	<b>TOTAL LIBRARY REVENUE</b>	<b>10,839.81</b>	<b>16,011.81</b>	<b>30,400.00</b>	<b>14,388.19</b>	<b>52.7</b>
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	4,297.00	32,310.00	40,000.00	7,690.00	80.8
10-34-4062	PD REVENUE FROM PARKING FUND	3,750.00	26,250.00	45,000.00	18,750.00	58.3
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	6,366.16	11,000.00	4,633.84	57.9
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	69.21	839.16	2,000.00	1,160.84	42.0
10-34-4065	POLICE SERVICES	50.00	290.00	4,500.00	4,210.00	6.4
	<b>TOTAL POLICE DEPT REVENUE</b>	<b>8,166.21</b>	<b>66,055.32</b>	<b>102,500.00</b>	<b>36,444.68</b>	<b>64.4</b>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	2,459.80	25,477.26	57,000.00	31,522.74	44.7
10-35-4037	COURT SECURITY FUND REVENUE	350.00	4,522.16	10,000.00	5,477.84	45.2
	<b>TOTAL COURT REVENUE</b>	2,809.80	29,999.42	67,000.00	37,000.58	44.8
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	6,886.04	48,472.04	93,000.00	44,527.96	52.1
10-36-4080	UTILITY REIMBURSEMENTS	666.45	2,937.11	5,000.00	2,062.89	58.7
	<b>TOTAL RENTAL REVENUE</b>	7,552.49	51,409.15	98,000.00	46,590.85	52.5
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	85.00	3,185.66	12,500.00	9,314.34	25.5
10-37-4090	WILDLAND FIRE FEES	.00	31,583.16	77,000.00	45,416.84	41.0
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	24,771.54	75,000.00	50,228.46	33.0
	<b>TOTAL FIRE DEPT REVENUE</b>	85.00	59,540.36	164,500.00	104,959.64	36.2
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	27,083.33	189,583.31	325,000.00	135,416.69	58.3
10-38-4300	INTEREST	657.14	4,765.09	13,500.00	8,734.91	35.3
10-38-4400	SALE OF ASSETS	279.25	11,568.74	12,500.00	931.26	92.6
10-38-4500	MISCELLANEOUS REVENUES	610.00	16,035.72	13,000.00	( 3,035.72)	123.4
10-38-4510	INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	<b>TOTAL GENERAL FUND REVENUE</b>	28,629.72	221,952.86	374,000.00	152,047.14	59.4
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	16,424.58	114,972.06	197,095.00	82,122.94	58.3
	<b>TOTAL ADMINISTRATIVE CHARGES</b>	16,424.58	114,972.06	197,095.00	82,122.94	58.3
	<b>TOTAL FUND REVENUE</b>	178,175.49	1,373,556.42	3,016,445.00	1,642,888.58	45.5

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	22,342.70	164,457.83	285,000.00	120,542.17	57.7
10-41-5006 LONGEVITY BONUS	.00	899.00	2,000.00	1,101.00	45.0
10-41-5010 FICA MATCH	1,631.29	12,370.14	22,000.00	9,629.86	56.2
10-41-5011 RETIREMENT MATCH	2,350.56	17,929.96	31,000.00	13,070.04	57.8
10-41-5012 HEALTH/LIFE INSURANCE	6,052.88	45,396.60	67,000.00	21,603.40	67.8
10-41-5013 WORKERS COMPENSATION	176.55	784.29	1,650.00	865.71	47.5
10-41-5014 UNEMPLOYMENT INSURANCE	50.19	50.19	280.00	229.81	17.9
10-41-6101 ACCOUNTING AND AUDITING	10,000.00	17,500.00	24,000.00	6,500.00	72.9
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	495.61	4,000.00	3,504.39	12.4
10-41-6110 CONTRACT SERVICES	3,675.00	13,791.93	33,000.00	19,208.07	41.8
10-41-6115 CONVENTIONS AND SEMINARS	.00	1,827.40	3,250.00	1,422.60	56.2
10-41-6116 TRAINING & EDUCATION	.00	2,833.61	2,750.00	( 83.61)	103.0
10-41-6125 DUES, SUBS & MEMBERSHIPS	1,767.41	7,671.75	75,000.00	67,328.25	10.2
10-41-6130 ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145 FUEL	83.50	474.96	650.00	175.04	73.1
10-41-6155 INSURANCE	16,389.45	40,753.49	32,500.00	( 8,253.49)	125.4
10-41-6170 LEGAL EXP - GEN GOV	8,912.50	16,962.50	13,000.00	( 3,962.50)	130.5
10-41-6185 MISCELLANEOUS	50.00	886.69	6,000.00	5,113.31	14.8
10-41-6186 BANK FEES - GEN ADMIN	166.96	1,140.98	2,000.00	859.02	57.1
10-41-6188 BANK FEES / MERCH SVCS	256.11	1,616.54	3,500.00	1,883.46	46.2
10-41-6190 OFFICE SUPPLIES	612.37	8,297.92	8,500.00	202.08	97.6
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	2,502.57	6,000.00	3,497.43	41.7
10-41-6192 SOFTWARE SUPPORT EXP - GG	3,067.01	24,989.88	29,000.00	4,010.12	86.2
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	7,493.90	3,500.00	( 3,993.90)	214.1
10-41-6195 OPERATING SUPPLIES - GEN GOV	141.05	357.84	1,500.00	1,142.16	23.9
10-41-6200 POSTAGE	243.05	2,290.87	4,250.00	1,959.13	53.9
10-41-6220 REP AND MAINT - VEHICLES	.00	1,887.90	2,000.00	112.10	94.4
10-41-6245 SHUTTLE EXPENSES	222.22	1,489.31	3,500.00	2,010.69	42.6
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265 TELEPHONE	204.16	1,411.58	2,800.00	1,388.42	50.4
10-41-6275 TRAVEL	.00	458.50	1,500.00	1,041.50	30.6
10-41-6285 TOURISM 1% BED TAX	.00	533.00	11,000.00	10,467.00	4.9
10-41-6286 COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288 OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500 TRANSFERS OUT	17,500.00	122,500.00	210,000.00	87,500.00	58.3
<b>TOTAL GENERAL GOVT EXPENSES</b>	<b>96,252.47</b>	<b>522,056.74</b>	<b>902,880.00</b>	<b>380,823.26</b>	<b>57.8</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,558.18	40,154.58	68,000.00	27,845.42	59.1
10-42-5006 LONGEVITY BONUS	80.00	80.00	290.00	210.00	27.6
10-42-5010 FICA AND MEDICARE	423.56	3,050.30	5,200.00	2,149.70	58.7
10-42-5011 RETIREMENT	335.22	2,451.75	4,400.00	1,948.25	55.7
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013 WORKER'S COMPENSATION	23.51	110.62	230.00	119.38	48.1
10-42-5014 UNEMPLOYMENT	12.73	26.14	100.00	73.86	26.1
10-42-6037 COURT SECURITY FUND EXPENSES	( 230.03)	587.79	7,000.00	6,412.21	8.4
10-42-6101 ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110 CONTRACT SERVICES	3,208.18	8,161.27	10,500.00	2,338.73	77.7
10-42-6115 CONVENTIONS AND SEMINARS	.00	275.00	400.00	125.00	68.8
10-42-6116 TRAINING & EDUCATION	.00	395.00	500.00	105.00	79.0
10-42-6125 DUES AND SUBSCRIPTIONS	288.91	464.25	300.00	( 164.25)	154.8
10-42-6185 MISCELLANEOUS	50.00	121.57	200.00	78.43	60.8
10-42-6190 OFFICE SUPPLIES	.00	172.73	200.00	27.27	86.4
10-42-6191 COPIER & EQUIP LEASE EXP	.00	1,849.15	3,750.00	1,900.85	49.3
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	73.58	514.22	900.00	385.78	57.1
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	9,823.84	58,414.37	127,670.00	69,255.63	45.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	36,049.75	267,636.33	440,000.00	172,363.67	60.8
10-43-5006 LONGEVITY BONUS	328.00	891.00	1,750.00	859.00	50.9
10-43-5010 FICA AND MEDICARE	2,676.38	20,329.99	34,750.00	14,420.01	58.5
10-43-5011 RETIREMENT	5,640.57	42,366.58	60,000.00	17,633.42	70.6
10-43-5012 HEALTH INSURANCE	6,150.46	38,165.18	70,000.00	31,834.82	54.5
10-43-5013 WORKER'S COMPENSATION	3,469.14	15,881.33	31,000.00	15,118.67	51.2
10-43-5014 UNEMPLOYMENT	82.96	124.33	600.00	475.67	20.7
10-43-6105 ADVERTISING, PRINTING, & PUBLI	.00	229.38	300.00	70.62	76.5
10-43-6110 CONTRACT SERVICES	.00	545.00	1,250.00	705.00	43.6
10-43-6116 TRAINING & EDUCATION	1,575.00	3,740.36	4,000.00	259.64	93.5
10-43-6120 DISPATCH FEES	4,027.08	24,162.48	50,000.00	25,837.52	48.3
10-43-6125 DUES AND SUBSCRIPTIONS	76.89	426.89	2,000.00	1,573.11	21.3
10-43-6145 FUEL	754.57	5,815.10	12,000.00	6,184.90	48.5
10-43-6172 PROSECUTOR EXP	4,000.00	14,000.00	24,000.00	10,000.00	58.3
10-43-6185 MISCELLANEOUS	175.79	400.79	500.00	99.21	80.2
10-43-6192 SOFTWARE SERVICE & SUPPORT	1,153.81	13,112.52	11,000.00	( 2,112.52)	119.2
10-43-6193 COMPUTER HARDWARE & SERVICE	.00	3,741.52	5,500.00	1,758.48	68.0
10-43-6195 OPERATING SUPPLIES - POLICE	212.84	853.04	2,000.00	1,146.96	42.7
10-43-6200 POSTAGE	35.90	58.94	200.00	141.06	29.5
10-43-6220 REP AND MAINT - VEHICLES	1,082.83	4,942.08	9,000.00	4,057.92	54.9
10-43-6225 REP AND MAINT - EQUIPMENT	.00	277.28	2,750.00	2,472.72	10.1
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	.00	1,878.53	2,250.00	371.47	83.5
10-43-6250 SMALL TOOLS AND EQUIPMENT	5.99	1,077.08	3,000.00	1,922.92	35.9
10-43-6265 TELEPHONE	680.47	4,163.93	7,000.00	2,836.07	59.5
10-43-6280 UNIFORMS	93.75	2,811.96	3,500.00	688.04	80.3
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	.00	21,000.00	21,000.00	.0
TOTAL POLICE DEPT EXPENSES	68,272.18	467,631.62	799,350.00	331,718.38	58.5

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	16,770.68	161,525.94	363,000.00	201,474.06	44.5
10-44-5002 WILDLAND PERSONNEL	.00	16,032.37	33,000.00	16,967.63	48.6
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,725.00	8,197.50	19,000.00	10,802.50	43.1
10-44-5006 LONGEVITY BONUS	.00	258.00	1,480.00	1,222.00	17.4
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	4,220.70	8,000.00	3,779.30	52.8
10-44-5010 FICA AND MEDICARE	1,316.20	14,743.60	29,500.00	14,756.40	50.0
10-44-5011 RETIREMENT	1,798.20	18,123.80	36,000.00	17,876.20	50.3
10-44-5012 HEALTH INSURANCE	2,583.16	30,458.06	78,000.00	47,541.94	39.1
10-44-5013 WORKER'S COMPENSATION	2,158.31	10,950.89	29,250.00	18,299.11	37.4
10-44-5014 UNEMPLOYMENT	39.86	39.86	665.00	625.14	6.0
10-44-6116 TRAINING & EDUCATION	.00	1,851.30	7,000.00	5,148.70	26.5
10-44-6120 DISPATCH FEES	715.25	4,291.50	8,800.00	4,508.50	48.8
10-44-6125 DUES AND SUBSCRIPTIONS	.00	178.20	750.00	571.80	23.8
10-44-6145 FUEL	152.04	1,907.47	6,800.00	4,892.53	28.1
10-44-6170 LEGAL EXP - FIRE	.00	.00	750.00	750.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	200.78	1,174.15	4,000.00	2,825.85	29.4
10-44-6185 MISCELLANEOUS	50.00	361.58	1,250.00	888.42	28.9
10-44-6192 SOFTWARE SERVICE & SUPPORT	358.57	4,052.20	3,000.00	( 1,052.20)	135.1
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	830.42	2,000.00	1,169.58	41.5
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	103.50	1,500.00	1,396.50	6.9
10-44-6220 REP AND MAINT - VEHICLES	4.00	5,154.05	12,500.00	7,345.95	41.2
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	63.69	5,288.93	9,200.00	3,911.07	57.5
10-44-6265 TELEPHONE	493.38	3,273.02	3,750.00	476.98	87.3
10-44-6270 TRAINING CENTER ASSESSMENT	.00	2,692.00	2,750.00	58.00	97.9
10-44-6276 MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT EXPENSES	28,991.88	295,709.04	675,795.00	380,085.96	43.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,435.39	51,272.96	93,500.00	42,227.04	54.8
10-45-5006 LONGEVITY BONUS	.00	170.00	725.00	555.00	23.5
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	4,121.70	7,389.00	3,267.30	55.8
10-45-5010 FICA AND MEDICARE	533.82	4,227.03	7,750.00	3,522.97	54.5
10-45-5011 RETIREMENT	534.72	4,144.08	7,750.00	3,605.92	53.5
10-45-5012 HEALTH INSURANCE	42.96	322.20	650.00	327.80	49.6
10-45-5013 WORKER'S COMPENSATION	36.64	165.09	380.00	214.91	43.4
10-45-5014 UNEMPLOYMENT	16.07	21.92	250.00	228.08	8.8
10-45-6110 CONTRACT SERVICES	.00	3,212.02	1,750.00	( 1,462.02)	183.5
10-45-6125 COUNTY MEMBERSHIP DUES	.00	.00	1,800.00	1,800.00	.0
10-45-6185 MISCELLANEOUS	50.00	50.00	250.00	200.00	20.0
10-45-6190 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195 OPERATING SUPPLIES - LIBRARY	498.66	2,693.15	4,750.00	2,056.85	56.7
10-45-6205 PRINT AND NON-PRINT MATERIALS	.00	567.06	2,750.00	2,182.94	20.6
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-45-6265 TELEPHONE	65.83	459.60	1,000.00	540.40	46.0
10-45-6266 E-RATE EXP	42.00	536.00	700.00	164.00	76.6
<b>TOTAL LIBRARY EXPENSES</b>	<b>8,805.65</b>	<b>71,962.81</b>	<b>132,994.00</b>	<b>61,031.19</b>	<b>54.1</b>

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	4,950.74	37,410.06	70,000.00	32,589.94	53.4
10-46-5006 LONGEVITY BONUS	.00	.00	425.00	425.00	.0
10-46-5010 FICA AND MEDICARE	365.49	2,804.26	5,500.00	2,695.74	51.0
10-46-5011 RETIREMENT	421.50	3,268.88	6,750.00	3,481.12	48.4
10-46-5012 HEALTH INSURANCE	958.82	7,191.15	10,000.00	2,808.85	71.9
10-46-5013 WORKER'S COMPENSATION	50.36	214.11	600.00	385.89	35.7
10-46-5014 UNEMPLOYMENT	11.12	19.13	126.00	106.87	15.2
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170 LEGAL EXP - P&Z	( 725.00)	1,650.00	12,000.00	10,350.00	13.8
10-46-6185 MISCELLANEOUS	50.00	50.00	20,000.00	19,950.00	.3
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	345.96	3,508.92	2,500.00	( 1,008.92)	140.4
10-46-6265 TELEPHONE	87.84	526.90	600.00	73.10	87.8
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL PLANNING &amp; ZONING EXP</b>	<b>6,516.83</b>	<b>56,643.41</b>	<b>133,851.00</b>	<b>77,207.59</b>	<b>42.3</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	585.03	4,926.35	7,750.00	2,823.65	63.6
10-47-5006 LONGEVITY BONUS	.00	19.87	40.00	20.13	49.7
10-47-5010 FICA AND MEDICARE	43.12	350.25	600.00	249.75	58.4
10-47-5011 RETIREMENT	61.57	486.45	1,000.00	513.55	48.7
10-47-5012 HEALTH INSURANCE	247.64	1,752.76	2,300.00	547.24	76.2
10-47-5013 WORKER'S COMPENSATION	40.63	190.72	400.00	209.28	47.7
10-47-5014 UNEMPLOYMENT	1.35	1.92	10.00	8.08	19.2
10-47-6145 FUEL	11.70	540.27	800.00	259.73	67.5
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	50.00	50.00	250.00	200.00	20.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	24.55	94.86	500.00	405.14	19.0
10-47-6215 REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220 REP AND MAINT - VEHICLES	336.55	1,772.54	2,500.00	727.46	70.9
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	99.12	750.00	650.88	13.2
10-47-6280 UNIFORM EXP PARKS	16.46	340.84	450.00	109.16	75.7
10-47-6285 UTILITIES	347.12	1,625.57	2,900.00	1,274.43	56.1
TOTAL PARKS EXPENSES	1,765.72	12,251.52	22,450.00	10,198.48	54.6
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,622.65	29,153.05	50,000.00	20,846.95	58.3
10-48-5006 LONGEVITY BONUS	.00	123.01	230.00	106.99	53.5
10-48-5010 FICA AND MEDICARE	267.12	2,169.13	3,750.00	1,580.87	57.8
10-48-5011 RETIREMENT	381.26	3,012.17	5,800.00	2,787.83	51.9
10-48-5012 HEALTH INSURANCE	1,533.47	10,853.37	14,000.00	3,146.63	77.5
10-48-5013 WORKER'S COMPENSATION	238.96	1,155.51	2,300.00	1,144.49	50.2
10-48-5014 UNEMPLOYMENT	8.35	11.83	50.00	38.17	23.7
10-48-6110 CONTRACT SERVICES	1,031.22	4,128.66	10,500.00	6,371.34	39.3
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	104.92	1,037.64	1,500.00	462.36	69.2
10-48-6185 MISCELLANEOUS	78.31	820.54	1,250.00	429.46	65.6
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	24.55	94.86	2,000.00	1,905.14	4.7
10-48-6215 R&M BUILDING - PROPERTIES	71.34	30,484.07	50,000.00	19,515.93	61.0
10-48-6220 REP AND MAINT - VEHICLES	336.55	2,600.55	2,750.00	149.45	94.6
10-48-6225 REP AND MAINT - EQUIPMENT	19.76	109.49	1,100.00	990.51	10.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	2,904.10	19,000.00	16,095.90	15.3
10-48-6250 SMALL TOOLS AND EQUIPMENT	67.47	669.87	1,500.00	830.13	44.7
10-48-6280 UNIFORM EXP PROPERTIES	16.46	340.85	375.00	34.15	90.9
10-48-6285 UTILITIES	5,282.24	25,756.94	47,500.00	21,743.06	54.2
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	13,084.63	115,425.64	221,455.00	106,029.36	52.1

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	233,513.20	1,600,095.15	3,016,445.00	1,416,349.85	53.1
NET REVENUE OVER EXPENDITURES	( 55,337.71)	( 226,538.73)	.00	226,538.73	.0

TOWN OF JEROME  
 BALANCE SHEET  
 JANUARY 31, 2026

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	183,084.97	
20-00-1015	UTILITIES A/R	71,411.60	
20-00-1080	WWTP REGIONS ACCT	717,397.39	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	( 21,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	860,545.05	
20-00-1550	BUILDINGS-ACC DEPRECIATION	( 1,932,627.40)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	( 198,567.65)	
	TOTAL ASSETS		<u>4,014,446.37</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	567.19	
20-00-2600	CUSTOMER DEPOSITS	36,431.21	
20-00-2700	COMPENSATED ABSENCES	7,272.64	
20-00-2980	WWTP LOAN	1,819,000.00	
	TOTAL LIABILITIES		<u>1,863,271.04</u>

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,440,859.09	
20-00-3051	UNRESTRICTED FUND BALANCE	810,217.00	
20-00-3052	UNRESTRICTED FUND BALANCE	( 175,962.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>76,061.24</u>	
	BALANCE - CURRENT DATE	<u>76,061.24</u>	
	TOTAL FUND EQUITY		<u>2,151,175.33</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,014,446.37</u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	7,833.33	54,833.31	94,000.00	39,166.69	58.3
20-50-4085	WATER USAGE FEES	16,842.73	113,780.93	201,000.00	87,219.07	56.6
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	202.63	1,308.66	1,750.00	441.34	74.8
20-50-4900	TRANSFERS IN	12,083.33	84,583.32	145,000.00	60,416.68	58.3
	<b>TOTAL WATER REVENUE</b>	<b>36,962.02</b>	<b>254,506.22</b>	<b>446,750.00</b>	<b>192,243.78</b>	<b>57.0</b>
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	18,367.59	119,951.67	200,000.00	80,048.33	60.0
20-51-4900	TRANSFERS IN	6,666.66	46,666.66	80,000.00	33,333.34	58.3
	<b>TOTAL SEWER REVENUE</b>	<b>25,034.25</b>	<b>166,618.33</b>	<b>285,500.00</b>	<b>118,881.67</b>	<b>58.4</b>
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	13,955.34	96,894.33	190,000.00	93,105.67	51.0
20-52-4500	MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900	TRANSFERS IN	5,833.34	40,833.33	70,000.00	29,166.67	58.3
	<b>TOTAL SANITATION REVENUE</b>	<b>19,788.68</b>	<b>137,727.66</b>	<b>262,000.00</b>	<b>124,272.34</b>	<b>52.6</b>
	<b>TOTAL FUND REVENUE</b>	<b>81,784.95</b>	<b>558,852.21</b>	<b>994,250.00</b>	<b>435,397.79</b>	<b>56.2</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	6,390.19	50,965.50	84,000.00	33,034.50	60.7
20-50-5006 LONGEVITY BONUS	.00	216.97	375.00	158.03	57.9
20-50-5010 FICA AND MEDICARE	471.20	3,826.18	6,300.00	2,473.82	60.7
20-50-5011 RETIREMENT	672.54	5,313.26	10,000.00	4,686.74	53.1
20-50-5012 HEALTH INSURANCE	2,704.84	19,143.63	24,000.00	4,856.37	79.8
20-50-5013 WORKER'S COMPENSATION	521.14	2,380.63	4,600.00	2,219.37	51.8
20-50-5014 UNEMPLOYMENT	14.69	20.84	100.00	79.16	20.8
20-50-6110 CONTRACT SERVICES	1,025.00	6,150.00	16,000.00	9,850.00	38.4
20-50-6116 TRAINING AND EDUCATION	.00	240.00	500.00	260.00	48.0
20-50-6135 PERMIT FEE EXP - WATER	99.76	99.76	1,250.00	1,150.24	8.0
20-50-6140 ENGINEERING FEES	.00	2,705.00	7,000.00	4,295.00	38.6
20-50-6145 FUEL	84.16	1,340.19	3,250.00	1,909.81	41.2
20-50-6155 INSURANCE	5,463.15	13,161.00	14,000.00	839.00	94.0
20-50-6170 LEGAL EXP - WATER	1,350.00	2,775.00	10,000.00	7,225.00	27.8
20-50-6185 MISCELLANEOUS	.00	746.10	1,750.00	1,003.90	42.6
20-50-6192 SOFTWARE SUPPORT EXP - WATER	385.90	8,859.91	7,500.00	( 1,359.91)	118.1
20-50-6195 OPERATING SUPPLIES - WATER	24.55	6,272.06	5,000.00	( 1,272.06)	125.4
20-50-6215 R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220 REP AND MAINT - VEHICLES	336.54	2,347.02	3,000.00	652.98	78.2
20-50-6225 REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230 REP AND MAINT - INFRASTRUCTURE	.00	8,813.81	175,000.00	166,186.19	5.0
20-50-6232 SPRINGS SECURITY EXP	155.26	5,377.92	6,000.00	622.08	89.6
20-50-6240 SERVICE TESTS/SYSTEM TESTING	.00	516.00	750.00	234.00	68.8
20-50-6250 SMALL TOOLS AND EQUIPMENT	.00	1,004.97	2,000.00	995.03	50.3
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	16.46	451.27	450.00	( 1.27)	100.3
20-50-6285 UTILITIES EXP - WATER	42.49	246.71	550.00	303.29	44.9
20-50-6290 ADMINISTRATIVE CHARGE	5,045.83	35,320.81	60,550.00	25,229.19	58.3
TOTAL WATER EXPENDITURES	24,803.70	178,294.54	447,425.00	269,130.46	39.9

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,465.15	27,637.83	47,000.00	19,362.17	58.8
20-51-5006 LONGEVITY BONUS	.00	117.65	240.00	122.35	49.0
20-51-5010 FICA AND MEDICARE	255.49	2,074.91	3,750.00	1,675.09	55.3
20-51-5011 RETIREMENT	364.69	2,881.26	5,500.00	2,618.74	52.4
20-51-5012 HEALTH INSURANCE	1,466.76	10,381.69	14,000.00	3,618.31	74.2
20-51-5013 WORKER'S COMPENSATION	270.72	1,260.86	2,850.00	1,589.14	44.2
20-51-5014 UNEMPLOYMENT	7.96	11.28	50.00	38.72	22.6
20-51-6110 CONTRACT SERVICES	3,325.00	19,950.00	48,750.00	28,800.00	40.9
20-51-6135 PERMIT FEE EXP - SEWER	.00	1,165.21	2,950.00	1,784.79	39.5
20-51-6140 ENGINEERING FEES	.00	3,429.00	14,000.00	10,571.00	24.5
20-51-6145 FUEL	103.94	482.52	2,000.00	1,517.48	24.1
20-51-6155 INSURANCE	10,926.30	18,624.15	14,000.00	( 4,624.15)	133.0
20-51-6170 LEGAL EXP - SEWER	( 5,675.00)	.00	1,500.00	1,500.00	.0
20-51-6185 MISCELLANEOUS	.00	746.10	2,000.00	1,253.90	37.3
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	385.90	5,159.91	7,500.00	2,340.09	68.8
20-51-6195 OPERATING SUPPLIES - SEWER	81.67	6,849.34	12,500.00	5,650.66	54.8
20-51-6220 REP AND MAINT - VEHICLES	336.55	1,772.55	3,000.00	1,227.45	59.1
20-51-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	5,066.09	32,000.00	26,933.91	15.8
20-51-6240 SERVICE TESTS/SYSTEM TESTING	1,622.20	8,300.60	10,500.00	2,199.40	79.1
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	42.25	992.36	1,500.00	507.64	66.2
20-51-6280 UNIFORM EXP SEWER	16.46	381.03	450.00	68.97	84.7
20-51-6285 UTILITIES	213.64	942.58	2,750.00	1,807.42	34.3
20-51-6290 ADMINISTRATIVE CHARGE	5,045.83	35,320.81	60,550.00	25,229.19	58.3
TOTAL SEWER EXPENDITURES	22,255.51	153,547.73	289,940.00	136,392.27	53.0

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,512.75	43,969.53	71,500.00	27,530.47	61.5
20-52-5006 LONGEVITY BONUS	.00	187.18	380.00	192.82	49.3
20-52-5010 FICA AND MEDICARE	406.49	3,300.97	5,750.00	2,449.03	57.4
20-52-5011 RETIREMENT	580.16	4,583.86	9,000.00	4,416.14	50.9
20-52-5012 HEALTH INSURANCE	2,333.48	16,516.23	22,500.00	5,983.77	73.4
20-52-5013 WORKER'S COMPENSATION	769.64	3,618.67	6,500.00	2,881.33	55.7
20-52-5014 UNEMPLOYMENT	12.68	17.97	75.00	57.03	24.0
20-52-6111 RECYCLING CONTRACT EXP	290.00	1,650.00	1,800.00	150.00	91.7
20-52-6116 TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	520.74	2,428.08	6,000.00	3,571.92	40.5
20-52-6155 INSURANCE	.00	7,697.85	14,500.00	6,802.15	53.1
20-52-6165 LANDFILL TIPPING FEES	1,725.66	11,476.69	21,000.00	9,523.31	54.7
20-52-6185 MISCELLANEOUS	.00	3,707.63	8,000.00	4,292.37	46.4
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	385.90	3,916.28	5,930.00	2,013.72	66.0
20-52-6195 OPERATING SUPPLIES - TRASH	24.55	400.83	500.00	99.17	80.2
20-52-6220 REP AND MAINT - VEHICLES	91.54	9,676.15	9,000.00	( 676.15)	107.5
20-52-6225 REP AND MAINT - EQUIPMENT	.00	125.83	600.00	474.17	21.0
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	166.73	250.00	83.27	66.7
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	1,846.55	1,500.00	( 346.55)	123.1
20-52-6280 UNIFORM EXP TRASH	16.46	340.86	350.00	9.14	97.4
20-52-6290 ADMINISTRATIVE CHARGE	5,045.83	35,320.81	60,550.00	25,229.19	58.3
20-52-9500 TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
TOTAL SANITATION EXPENDITURES	17,715.88	150,948.70	256,885.00	105,936.30	58.8
TOTAL FUND EXPENDITURES	64,775.09	482,790.97	994,250.00	511,459.03	48.6
NET REVENUE OVER EXPENDITURES	17,009.86	76,061.24	.00	( 76,061.24)	.0

TOWN OF JEROME  
 BALANCE SHEET  
 JANUARY 31, 2026

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(	691,980.85)	
30-00-1022	OAZ HURF SAVINGS		760,396.07	
				<u>68,415.22</u>
	TOTAL ASSETS			<u><u>68,415.22</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86	
	REVENUE OVER EXPENDITURES - YTD	(	27,019.64)	
	BALANCE - CURRENT DATE	(	27,019.64)	
	TOTAL FUND EQUITY			<u>68,415.22</u>
	TOTAL LIABILITIES AND EQUITY			<u><u>68,415.22</u></u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

*Item A.*

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4010	HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020	HURF REVENUE	4,396.20	35,066.40	48,750.00	13,683.60	71.9
30-30-4300	INTEREST AND INVESTMENT EARNIN	317.69	2,252.20	3,000.00	747.80	75.1
30-30-4900	TRANSFERS IN	9,166.67	64,166.69	110,000.00	45,833.31	58.3
	TOTAL HURF REVENUE	13,880.56	101,485.29	169,100.00	67,614.71	60.0
	TOTAL FUND REVENUE	13,880.56	101,485.29	169,100.00	67,614.71	60.0

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

		HURF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>						
30-30-5001	SALARIES AND WAGES	5,087.09	39,938.20	38,000.00	( 1,938.20)	105.1
30-30-5006	LONGEVITY BONUS	.00	384.32	200.00	( 184.32)	192.2
30-30-5010	FICA AND MEDICARE	381.07	3,024.01	3,000.00	( 24.01)	100.8
30-30-5011	RETIREMENT	307.87	2,432.48	4,750.00	2,317.52	51.2
30-30-5012	HEALTH INSURANCE	1,238.07	8,763.47	11,500.00	2,736.53	76.2
30-30-5013	WORKER'S COMPENSATION	252.93	1,263.63	1,900.00	636.37	66.5
30-30-5014	UNEMPLOYMENT	11.69	14.48	40.00	25.52	36.2
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145	FUEL	304.10	816.05	1,500.00	683.95	54.4
30-30-6155	INSURANCE	3,642.10	8,774.00	10,500.00	1,726.00	83.6
30-30-6185	MISCELLANEOUS	50.00	329.39	1,000.00	670.61	32.9
30-30-6192	SOFTWARE SERVICE & SUPPORT	128.63	1,029.08	1,575.00	545.92	65.3
30-30-6195	OPERATING SUPPLIES - HURF	24.56	94.87	500.00	405.13	19.0
30-30-6210	PUBLIC RESTROOM SUPPLIES	.00	4,065.31	4,000.00	( 65.31)	101.6
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	10.00	500.00	490.00	2.0
30-30-6220	REP AND MAINT - VEHICLES	436.43	1,872.44	1,900.00	27.56	98.6
30-30-6225	REP AND MAINT - EQUIPMENT	.00	151.03	1,000.00	848.97	15.1
30-30-6230	REP AND MAINT - INFRASTRUCTURE	.00	26,694.11	45,000.00	18,305.89	59.3
30-30-6250	SMALL TOOLS AND EQUIPMENT	.00	15,226.21	10,000.00	( 5,226.21)	152.3
30-30-6255	STREET LIGHTS	.00	7,249.89	14,250.00	7,000.11	50.9
30-30-6260	STREET SUPPLIES	157.04	648.99	4,750.00	4,101.01	13.7
30-30-6280	UNIFORM EXP - HURF	16.47	365.03	550.00	184.97	66.4
30-30-6290	ADMINISTRATIVE CHARGE	765.42	5,357.94	9,185.00	3,827.06	58.3
TOTAL HURF EXPENDITURE		12,803.47	128,504.93	169,100.00	40,595.07	76.0
TOTAL FUND EXPENDITURES		12,803.47	128,504.93	169,100.00	40,595.07	76.0
NET REVENUE OVER EXPENDITURES		1,077.09	( 27,019.64)	.00	27,019.64	.0

TOWN OF JEROME  
BALANCE SHEET  
JANUARY 31, 2026

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	219,938.88	
	TOTAL ASSETS		219,938.88

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	198,292.34	
	REVENUE OVER EXPENDITURES - YTD	21,646.54	
	BALANCE - CURRENT DATE	21,646.54	
	TOTAL FUND EQUITY		219,938.88
	TOTAL LIABILITIES AND EQUITY		219,938.88

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	36,170.25	259,479.30	386,000.00	126,520.70	67.2
TOTAL PARKING FUND REVENUE	36,170.25	259,479.30	386,000.00	126,520.70	67.2
TOTAL FUND REVENUE	36,170.25	259,479.30	386,000.00	126,520.70	67.2

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	3,425.67	22,254.62	40,000.00	17,745.38	55.6
35-35-5006 LONGEVITY BONUS	.00	220.00	200.00	( 20.00)	110.0
35-35-5010 FICA MATCH	262.07	1,719.29	2,800.00	1,080.71	61.4
35-35-5013 WORKER'S COMPENSATION	131.79	533.92	950.00	416.08	56.2
35-35-5014 UNEMPLOYMENT	7.87	7.87	125.00	117.13	6.3
35-35-6145 FUEL	72.77	429.43	1,000.00	570.57	42.9
35-35-6185 MISCELLANEOUS	.00	248.70	1,000.00	751.30	24.9
35-35-6186 BANK CHARGES	.00	63.52	100.00	36.48	63.5
35-35-6188 CREDIT CARD PROCESSING FEES	2,936.85	19,667.76	29,815.00	10,147.24	66.0
35-35-6192 SOFTWARE SERVICE AND SUPPORT	652.78	13,371.36	22,000.00	8,628.64	60.8
35-35-6195 OPERATING SUPPLIES	.00	1,622.80	3,000.00	1,377.20	54.1
35-35-6265 TELEPHONE	.00	193.70	6,750.00	6,556.30	2.9
35-35-6290 ADMINISTRATIVE CHARGE	521.67	3,651.69	6,260.00	2,608.31	58.3
35-35-7000 CAPITAL OUTLAY	.00	10,506.66	20,000.00	9,493.34	52.5
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	23,341.44	12,000.00	( 11,341.44)	194.5
35-35-9500 TRANSFERS OUT	20,000.00	140,000.00	240,000.00	100,000.00	58.3
TOTAL PARKING FUND EXPENDITURE	28,011.47	237,832.76	386,000.00	148,167.24	61.6
TOTAL FUND EXPENDITURES	28,011.47	237,832.76	386,000.00	148,167.24	61.6
NET REVENUE OVER EXPENDITURES	8,158.78	21,646.54	.00	( 21,646.54)	.0

TOWN OF JEROME  
BALANCE SHEET  
JANUARY 31, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	15,301.40	
40-00-1010	INVESTMENTS - PENSION & RELIEF	210,186.63	
40-00-1011	PENSION FUND CASH	21,564.11	
		<u>                    </u>	
	TOTAL ASSETS		<u>247,052.14</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	247,052.14	
		<u>                    </u>	
	TOTAL FUND EQUITY		<u>247,052.14</u>
	TOTAL LIABILITIES AND EQUITY		<u>247,052.14</u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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<u>FIRE DEPT P&amp;R REVENUE</u>						
40-60-4250	TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255	STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256	RETIREMENT REV FD P&R	53,554.83	116,115.12	10,000.00	( 106,115.12)	1161.2
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	TOTAL FIRE DEPT P&R REVENUE	53,554.83	116,115.12	27,750.00	( 88,365.12)	418.4
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	TOTAL FUND REVENUE	53,554.83	116,115.12	27,750.00	( 88,365.12)	418.4
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TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&amp;R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	53,554.83	116,115.12	27,750.00	( 88,365.12)	418.4
TOTAL FIRE DEPT P&R EXPENDITURE	53,554.83	116,115.12	27,750.00	( 88,365.12)	418.4
TOTAL FUND EXPENDITURES	53,554.83	116,115.12	27,750.00	( 88,365.12)	418.4
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME  
 BALANCE SHEET  
 JANUARY 31, 2026

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	89,598.39	
50-00-1120	OPR GRANTS RECEIVABLE	35,039.75	
50-00-1800	INVENTORY	13,193.06	
		<u>                    </u>	
	TOTAL ASSETS		<u><u>137,831.20</u></u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	75,489.42	
		<u>                    </u>	
	TOTAL LIABILITIES		75,489.42
 <u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	37,207.99	
	REVENUE OVER EXPENDITURES - YTD	25,133.79	
		<u>                    </u>	
	BALANCE - CURRENT DATE	25,133.79	
		<u>                    </u>	
	TOTAL FUND EQUITY		<u><u>62,341.78</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>137,831.20</u></u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067 POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068 FIRE DEPT REV - OPR GRANTS	.00	43,500.00	27,500.00	( 16,000.00)	158.2
50-40-4101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/	.00	26,000.00	50,000.00	24,000.00	52.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111 WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
TOTAL OPERATING GRANTS REVENUE	.00	69,500.00	888,500.00	819,000.00	7.8
TOTAL FUND REVENUE	.00	69,500.00	888,500.00	819,000.00	7.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	995.00	50,000.00	49,005.00	2.0
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111 WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	40,000.00	500,000.00	460,000.00	8.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	3,371.21	27,500.00	24,128.79	12.3
TOTAL OPERATING GRANTS EXPENDITURE	.00	44,366.21	888,500.00	844,133.79	5.0
TOTAL FUND EXPENDITURES	.00	44,366.21	888,500.00	844,133.79	5.0
NET REVENUE OVER EXPENDITURES	.00	25,133.79	.00	( 25,133.79)	.0

TOWN OF JEROME  
 BALANCE SHEET  
 JANUARY 31, 2026

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	835,163.74	
60-00-1120	CAP GRANTS RECEIVABLE	<u>18,001.25</u>	
	TOTAL ASSETS		<u><u>853,164.99</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	<u>726,409.29</u>	
	TOTAL LIABILITIES		726,409.29
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	( 153,891.34)	
	REVENUE OVER EXPENDITURES - YTD	<u>( 11,000.25)</u>	
	BALANCE - CURRENT DATE	<u>( 11,000.25)</u>	
	TOTAL FUND EQUITY		<u>126,755.70</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>853,164.99</u></u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	21,732.00	400,000.00	378,268.00	5.4
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	10,000.00	10,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113 WIFA GRANT-MESCAL SCHOOL	10,360.00	16,130.00	1,450,000.00	1,433,870.00	1.1
60-70-4114 WIFA GRANT VERDE CENTRAL & DEC	.00	9,451.25	1,550,000.00	1,540,548.75	.6
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	10,360.00	47,313.25	6,935,000.00	6,887,686.75	.7
TOTAL FUND REVENUE	10,360.00	47,313.25	6,935,000.00	6,887,686.75	.7

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	.00	20,397.00	400,000.00	379,603.00	5.1
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113 WIFA GRANT EXP-MESCAL SCHOOL	.00	16,130.00	1,450,000.00	1,433,870.00	1.1
60-70-6114 WIFA GRANT VERDE CENTRAL & DEC	.00	21,786.50	1,550,000.00	1,528,213.50	1.4
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	.00	58,313.50	6,935,000.00	6,876,686.50	.8
TOTAL FUND EXPENDITURES	.00	58,313.50	6,935,000.00	6,876,686.50	.8
NET REVENUE OVER EXPENDITURES	10,360.00	( 11,000.25)	.00	11,000.25	.0

TOWN OF JEROME  
BALANCE SHEET  
JANUARY 31, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(	331,455.01)	
	TOTAL ASSETS			( 331,455.01)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(	316,338.00)	
	REVENUE OVER EXPENDITURES - YTD	(	15,117.01)	
	BALANCE - CURRENT DATE	(	15,117.01)	
	TOTAL FUND EQUITY			( 331,455.01)
	TOTAL LIABILITIES AND EQUITY			( 331,455.01)

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	10,771.30	75,000.00	64,228.70	14.4
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,771.30	2,425,000.00	2,414,228.70	.4
	TOTAL FUND REVENUE	.00	10,771.30	2,425,000.00	2,414,228.70	.4

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

*Item A.*

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	.00	25,888.31	75,000.00	49,111.69	34.5
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	.00	25,888.31	2,425,000.00	2,399,111.69	1.1
TOTAL FUND EXPENDITURES	.00	25,888.31	2,425,000.00	2,399,111.69	1.1
NET REVENUE OVER EXPENDITURES	.00	( 15,117.01)	.00	15,117.01	.0

TOWN OF JEROME  
BALANCE SHEET  
JANUARY 31, 2026

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME  
 BALANCE SHEET  
 JANUARY 31, 2026

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(	255,239.93)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		73,437.39	
90-00-1023	ONEAZ WWTP CHECKING		2.26	
				<u>                    </u>
	TOTAL ASSETS			( 181,800.28)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(	172,068.01)	
	REVENUE OVER EXPENDITURES - YTD	(	9,732.27)	
				<u>                    </u>
	BALANCE - CURRENT DATE	(	9,732.27)	
	TOTAL FUND EQUITY			( 181,800.28)
	TOTAL LIABILITIES AND EQUITY			( 181,800.28)

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	150.14	1,051.32	.00	( 1,051.32)	.0
90-57-4515 INTERIM WWTP LOAN	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	150.14	1,051.32	1,000,000.00	998,948.68	.1
TOTAL FUND REVENUE	150.14	1,051.32	1,000,000.00	998,948.68	.1

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2026

*Item A.*

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		_____	_____	_____	_____	_____
<u>CAPITAL FUND EXPENDITURES</u>						
90-57-7027	WWTP CONSTRUCTION EXP	.00	134.05	.00	( 134.05)	.0
90-57-7030	INTERIM WWTP LOAN EXP	.00	287.04	1,000,000.00	999,712.96	.0
90-57-7031	WWTP LEGAL SERVICES EXP	9,662.50	10,362.50	.00	( 10,362.50)	.0
	<b>TOTAL CAPITAL FUND EXPENDITURES</b>	<u>9,662.50</u>	<u>10,783.59</u>	<u>1,000,000.00</u>	<u>989,216.41</u>	<u>1.1</u>
	<b>TOTAL FUND EXPENDITURES</b>	<u>9,662.50</u>	<u>10,783.59</u>	<u>1,000,000.00</u>	<u>989,216.41</u>	<u>1.1</u>
	<b>NET REVENUE OVER EXPENDITURES</b>	<u>( 9,512.36)</u>	<u>( 9,732.27)</u>	<u>.00</u>	<u>9,732.27</u>	<u>.0</u>

Report Criteria:  
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	012126KM1	Fuel for December-Fire De	1	01/21/2026	111.57	.00	111.57	102644	01/21/2026
		012126KM1	Fuel for December-PD Ran	2	01/21/2026	72.77	.00	72.77	102644	01/21/2026
		012126KM1	Fuel for December-Town V	3	01/21/2026	83.50	.00	83.50	102644	01/21/2026
		012126KM1	Fuel for December-Sanitati	4	01/21/2026	95.00	.00	95.00	102644	01/21/2026
		012126KM1	Fuel for December-HURF s	5	01/21/2026	273.72	.00	273.72	102644	01/21/2026
Total 1000:						636.56	.00	636.56		
1031	ALL-MED EQUIPMENT &	012126KM2	Inv. 847149 Monthly Tank	1	01/21/2026	99.20	.00	99.20	102645	01/21/2026
Total 1031:						99.20	.00	99.20		
1040	AMERIGAS	011426KM1	Inv. 201847362 Tank Rent f	1	01/14/2026	139.80	.00	139.80	102622	01/14/2026
Total 1040:						139.80	.00	139.80		
1042	AMRRP - WC	010726KM1	Payroll Q4-2025 Worker's	1	01/07/2026	99.93	.00	99.93	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	2	01/07/2026	11.51	.00	11.51	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	3	01/07/2026	1,856.28	.00	1,856.28	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	4	01/07/2026	1,361.70	.00	1,361.70	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	5	01/07/2026	21.18	.00	21.18	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	6	01/07/2026	29.47	.00	29.47	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	7	01/07/2026	22.56	.00	22.56	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	8	01/07/2026	127.10	.00	127.10	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	9	01/07/2026	300.25	.00	300.25	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	10	01/07/2026	151.97	.00	151.97	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	11	01/07/2026	426.42	.00	426.42	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	12	01/07/2026	124.80	.00	124.80	102610	01/07/2026
		010726KM1	Payroll Q4-2025 Worker's	13	01/07/2026	71.84	.00	71.84	102610	01/07/2026
Total 1042:						4,605.01	.00	4,605.01		
1050	APS	010726KM2	Acct 6109570000 - Perkins	1	01/07/2026	391.88	.00	391.88	102611	01/07/2026
		010726KM2	Acct 8198655640 - Main St	2	01/07/2026	54.55	.00	54.55	102611	01/07/2026
		010726KM2	Acct 0421621000 Fire Stati	3	01/07/2026	595.32	.00	595.32	102611	01/07/2026
		010726KM2	Acct 3601574879 Parks	4	01/07/2026	78.08	.00	78.08	102611	01/07/2026
		010726KM2	Acct 2383901000 Upper P	5	01/07/2026	116.82	.00	116.82	102611	01/07/2026
		010726KM2	Acct 2353720000 Gulch St	6	01/07/2026	143.83	.00	143.83	102611	01/07/2026
		010726KM2	Acct 3216010000 - Hotel J	7	01/07/2026	43.98	.00	43.98	102611	01/07/2026
		010726KM2	Acct 002424000 Lower Par	8	01/07/2026	45.42	.00	45.42	102611	01/07/2026
		010726KM2	Acct 0070528763 Holly Ho	9	01/07/2026	26.96	.00	26.96	102611	01/07/2026
		010726KM2	Acct 8468241000 - Middle	10	01/07/2026	43.98	.00	43.98	102611	01/07/2026
		010726KM2	Acct 6506951000 Police St	11	01/07/2026	230.68	.00	230.68	102611	01/07/2026
		010726KM2	Acct 5613490000 Upper P	12	01/07/2026	62.82	.00	62.82	102611	01/07/2026
		010726KM2	Acct 4246290000 WWTP	13	01/07/2026	213.64	.00	213.64	102611	01/07/2026
		010726KM2	Acct 7575770000 Civic Ce	14	01/07/2026	1,093.46	.00	1,093.46	102611	01/07/2026
		010726KM2	Acct 7575770000 Solar Cr	15	01/07/2026	312.50	.00	312.50	102611	01/07/2026
		010726KM2	Acct 8061950000 Sunshin	16	01/07/2026	42.49	.00	42.49	102611	01/07/2026
		010726KM2	Acct 2839800000 Mocking	17	01/07/2026	192.54	.00	192.54	102611	01/07/2026
		010726KM2	Acct 1976520000 - Co-op	18	01/07/2026	208.13	.00	208.13	102611	01/07/2026
011426KM2	Acct 9438060000 Roof	1	01/14/2026	16.31	.00	16.31	102623	01/14/2026		
011426KM2	Acct 4533627223 Restroo	2	01/14/2026	100.63	.00	100.63	102623	01/14/2026		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1050:						3,389.02	.00	3,389.02		
1056	ARIZONA BUG COMPANY	012826KM1	Inv. 24558 Pest Control	1	01/28/2026	50.00	.00	50.00	102663	01/28/2026
Total 1056:						50.00	.00	50.00		
1106	AZ MUNICIPAL RISK RET	010726KM3	INV. 40001406-12032025	1	01/07/2026	16,389.45	.00	16,389.45	102612	01/07/2026
		010726KM3	INV. 40001406-12032025	2	01/07/2026	5,463.15	.00	5,463.15	102612	01/07/2026
		010726KM3	INV. 40001406-12032025	3	01/07/2026	5,463.15	.00	5,463.15	102612	01/07/2026
		010726KM3	INV. 40001406-12032025	4	01/07/2026	5,463.15	.00	5,463.15	102612	01/07/2026
		010726KM3	INV. 40001406-12032025	5	01/07/2026	3,642.10	.00	3,642.10	102612	01/07/2026
Total 1106:						36,421.00	.00	36,421.00		
1142	BOUND TREE MEDICAL,	010726KM4	Inv. 85944148 & 85961415	1	01/07/2026	101.58	.00	101.58	102613	01/07/2026
Total 1142:						101.58	.00	101.58		
1158	CANDACE GALLAGHER	010726KM5	INV. Dec-2025 Codification	1	01/07/2026	525.00	.00	525.00	102614	01/07/2026
Total 1158:						525.00	.00	525.00		
1170	CASELLE	011426KM4	INV. INV-14935 Mainten	1	01/14/2026	1,157.73	.00	1,157.73	102625	01/14/2026
		011426KM4	INV. INV-14935 Mainten	2	01/14/2026	385.90	.00	385.90	102625	01/14/2026
		011426KM4	INV. INV-14935 Mainten	3	01/14/2026	385.90	.00	385.90	102625	01/14/2026
		011426KM4	INV. INV-14935 Mainten	4	01/14/2026	385.90	.00	385.90	102625	01/14/2026
		011426KM4	INV. INV-14935 Mainten	5	01/14/2026	128.63	.00	128.63	102625	01/14/2026
		011426KM4	INV. INV-14935 Mainten	6	01/14/2026	128.63	.00	128.63	102625	01/14/2026
Total 1170:						2,572.69	.00	2,572.69		
1178	CENTURY LINK	012126KM3	Inv. 768425107 Acct. 8870	1	01/21/2026	1.71	.00	1.71	102646	01/21/2026
		012826KM1	ACCT 333832741 Phone S	1	01/28/2026	73.58	.00	73.58	102664	01/28/2026
		012826KM1	ACCT 333832741 Phone S	2	01/28/2026	164.58	.00	164.58	102664	01/28/2026
		012826KM1	ACCT 333832741 Phone S	3	01/28/2026	164.58	.00	164.58	102664	01/28/2026
		012826KM1	ACCT 333832741 Phone S	4	01/28/2026	263.32	.00	263.32	102664	01/28/2026
		012826KM1	ACCT 333832741 Phone S	5	01/28/2026	65.83	.00	65.83	102664	01/28/2026
Total 1178:						733.60	.00	733.60		
1195	CITY OF COTTONWOOD	012126KM4	Inv. 0009876 Dispatching f	1	01/21/2026	4,027.08	.00	4,027.08	102647	01/21/2026
		012126KM4	Inv. 0009876 Dispatching f	2	01/21/2026	715.25	.00	715.25	102647	01/21/2026
Total 1195:						4,742.33	.00	4,742.33		
1206	COLBY & POWELL, PLC	012126KM5	Inv. 12092 Prep of TOJ FY	1	01/21/2026	10,000.00	.00	10,000.00	102648	01/21/2026
Total 1206:						10,000.00	.00	10,000.00		
1213	CONTRACT WASTEWATE	010726KM6	Inv. 1016476 Water Syste	1	01/07/2026	1,025.00	.00	1,025.00	102615	01/07/2026
		010726KM6	Inv. 1016476 WWTP Maint	2	01/07/2026	3,325.00	.00	3,325.00	102615	01/07/2026
		010726KM6	Inv. 1016476 Sample Trans	3	01/07/2026	65.00	.00	65.00	102615	01/07/2026
		010726KM6	Inv. 1016476 WWTP Pump	4	01/07/2026	57.12	.00	57.12	102615	01/07/2026
Total 1213:						4,472.12	.00	4,472.12		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1264	DIESEL DIRECT WEST	011426KM6	INV. 87006985 Fuel for De	1	01/14/2026	207.89	.00	207.89	102627	01/14/2026
		011426KM6	INV. 87006985 Fuel for De	2	01/14/2026	25.99	.00	25.99	102627	01/14/2026
		011426KM6	INV. 87006985 Fuel for De	3	01/14/2026	25.99	.00	25.99	102627	01/14/2026
		012126KM6	INV. 87028216 Cust. 1858	1	01/21/2026	116.95	.00	116.95	102649	01/21/2026
		012126KM6	INV. 87028216 Cust. 1858	2	01/21/2026	14.62	.00	14.62	102649	01/21/2026
		012126KM6	INV. 87028216 Cust. 1858	3	01/21/2026	14.62	.00	14.62	102649	01/21/2026
Total 1264:						406.06	.00	406.06		
1322	FOUR-D LLC	011426KM7	Inv. 00000955 December I	1	01/14/2026	1,341.25	.00	1,341.25	102629	01/14/2026
		011426KM7	Inv. 00000955 IT Decembe	2	01/14/2026	616.25	.00	616.25	102629	01/14/2026
Total 1322:						1,957.50	.00	1,957.50		
1417	JAY KINSELLA	012126KM7	FD Auxiliary Pension Distri	1	01/21/2026	19,353.30	.00	19,353.30	102650	01/21/2026
Total 1417:						19,353.30	.00	19,353.30		
1419	JC CULLEN INC	011426KM10	Inv. 159784 Port Services	1	01/14/2026	34.56	.00	34.56	102632	01/14/2026
		011426KM10	Inv. 159784 Port Services	2	01/14/2026	34.57	.00	34.57	102632	01/14/2026
Total 1419:						69.13	.00	69.13		
1459	KACEY LARSON	011426KM11	LMP Refund for Closed Ac	1	01/14/2026	86.28	.00	86.28	102633	01/14/2026
Total 1459:						86.28	.00	86.28		
1503	LEGEND	011426KM12	Inv. 2600353 Testing Servic	1	01/14/2026	75.00	.00	75.00	102634	01/14/2026
		011426KM12	Inv. 2600465 Testing Servic	2	01/14/2026	75.00	.00	75.00	102634	01/14/2026
		012126KM9	Inv. 2600732 Testing on 12	1	01/21/2026	1,257.20	.00	1,257.20	102652	01/21/2026
		012126KM9	Inv. 2600930 Testing on 12	2	01/21/2026	75.00	.00	75.00	102652	01/21/2026
		012126KM9	Inv. 2600938 Testing on 1-	3	01/21/2026	75.00	.00	75.00	102652	01/21/2026
Total 1503:						1,557.20	.00	1,557.20		
1520	LYLE KEITH	010726KM7	Reimburse Lyle for Pants P	1	01/07/2026	16.46	.00	16.46	102616	01/07/2026
		010726KM7	Reimburse Lyle for Pants P	2	01/07/2026	16.46	.00	16.46	102616	01/07/2026
		010726KM7	Reimburse Lyle for Pants P	3	01/07/2026	16.46	.00	16.46	102616	01/07/2026
		010726KM7	Reimburse Lyle for Pants P	4	01/07/2026	16.46	.00	16.46	102616	01/07/2026
		010726KM7	Reimburse Lyle for Pants P	5	01/07/2026	16.46	.00	16.46	102616	01/07/2026
		010726KM7	Reimburse Lyle for Pants P	6	01/07/2026	16.47	.00	16.47	102616	01/07/2026
Total 1520:						98.77	.00	98.77		
1576	NAPA AUTO PARTS	011426KM13	Acct 31380 Ref. 395756, 3	1	01/14/2026	91.54	.00	91.54	102635	01/14/2026
		011426KM13	Acct 31380 Ref. 395756, 3	2	01/14/2026	91.55	.00	91.55	102635	01/14/2026
		011426KM13	Acct 31380 Ref. 395756, 3	3	01/14/2026	91.54	.00	91.54	102635	01/14/2026
		011426KM13	Acct 31380 Ref. 395756, 3	4	01/14/2026	91.55	.00	91.55	102635	01/14/2026
		011426KM13	Acct 31380 Ref. 395756, 3	5	01/14/2026	91.55	.00	91.55	102635	01/14/2026
		011426KM13	Acct 31380 Ref. 395756, 3	6	01/14/2026	91.54	.00	91.54	102635	01/14/2026
		011426KM13	Acct 31380 Ref. 396361 Wi	7	01/14/2026	63.69	.00	63.69	102635	01/14/2026
Total 1576:						612.96	.00	612.96		
1603	ODP BUSINESS SOLUTIO	010726KM8	Inv. 447791403001 Certific	1	01/07/2026	19.08	.00	19.08	102617	01/07/2026
		010726KM8	Inv. 453425774001 Tissues	2	01/07/2026	12.07	.00	12.07	102617	01/07/2026
		010726KM8	Inv. 450066832001 Envelo	3	01/07/2026	201.66	.00	201.66	102617	01/07/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		010726KM8	Inv. 447779427001 Paper	4	01/07/2026	144.96	.00	144.96	102617	01/07/2026
		012126KM10	Inv. 454868318001 Ink Car	1	01/21/2026	133.56	.00	133.56	102653	01/21/2026
		012126KM10	Inv. 453969387001 Batterie	2	01/21/2026	35.14	.00	35.14	102653	01/21/2026
		Total 1603:				546.47	.00	546.47		
1625	PERSONNEL SAFETY EN	012126KM11	INV. 106159 Med Box Refill	1	01/21/2026	141.05	.00	141.05	102654	01/21/2026
		012126KM11	INV. 106160 Med Box Refill	2	01/21/2026	123.42	.00	123.42	102654	01/21/2026
		012126KM11	INV. 106161 Med Box Refill	3	01/21/2026	24.55	.00	24.55	102654	01/21/2026
		012126KM11	INV. 106161 Med Box Refill	4	01/21/2026	24.55	.00	24.55	102654	01/21/2026
		012126KM11	INV. 106161 Med Box Refill	5	01/21/2026	24.55	.00	24.55	102654	01/21/2026
		012126KM11	INV. 106161 Med Box Refill	6	01/21/2026	24.55	.00	24.55	102654	01/21/2026
		012126KM11	INV. 106161 Med Box Refill	7	01/21/2026	24.55	.00	24.55	102654	01/21/2026
		012126KM11	INV. 106161 Med Box Refill	8	01/21/2026	24.56	.00	24.56	102654	01/21/2026
		012126KM11	INV. 106162 Med Box Refill	9	01/21/2026	178.40	.00	178.40	102654	01/21/2026
		Total 1625:				590.18	.00	590.18		
1626	PETE'S DIESEL SERVICE	012126KM12	Inv. 754160 LABOR Servic	1	01/21/2026	245.00	.00	245.00	102655	01/21/2026
		012126KM12	Inv. 754160 LABOR Servic	2	01/21/2026	245.00	.00	245.00	102655	01/21/2026
		012126KM12	Inv. 754160 LABOR Servic	3	01/21/2026	245.00	.00	245.00	102655	01/21/2026
		012126KM12	Inv. 754160 LABOR Servic	4	01/21/2026	245.00	.00	245.00	102655	01/21/2026
		012126KM12	Inv. 754160 Materials for S	5	01/21/2026	344.89	.00	344.89	102655	01/21/2026
		Total 1626:				1,324.89	.00	1,324.89		
1643	PRESCOTT LAW GROUP,	011426KM14	INV. 10124 December 202	1	01/14/2026	2,000.00	.00	2,000.00	102636	01/14/2026
		011426KM14	INV. 10326 January Servic	2	01/14/2026	2,000.00	.00	2,000.00	102636	01/14/2026
		Total 1643:				4,000.00	.00	4,000.00		
1647	FlexPrint, LLC	011426KM15	Inv. INV5809901-INT Copie	1	01/14/2026	357.51	.00	357.51	102628	01/14/2026
		Total 1647:				357.51	.00	357.51		
1711	RUSSEL BLAIR	012126KM13	FD Auxiliary Pension Payo	1	01/21/2026	30,061.76	.00	30,061.76	102656	01/21/2026
		012126KM13	FD Auxiliary Pension Fed	2	01/21/2026	3,600.00-	.00	3,600.00-	102656	01/21/2026
		Total 1711:				26,461.76	.00	26,461.76		
1725	SEAN BAUER	012826KM5	FD Auxiliary Pension Payo	1	01/28/2026	4,139.77	.00	4,139.77	102667	01/28/2026
		Total 1725:				4,139.77	.00	4,139.77		
1728	SEDONA RECYCLES, INC	012126KM14	INV. JRME1225 Hauling &	1	01/21/2026	290.00	.00	290.00	102657	01/21/2026
		Total 1728:				290.00	.00	290.00		
1735	SHAW LAW FIRM, PLLC	011426KM16	Inv. 28335 TR2024-000028	1	01/14/2026	247.50	.00	247.50	102637	01/14/2026
		012826KM6	Inv. 28447 TR2024-000002	1	01/28/2026	2,017.50	.00	2,017.50	102668	01/28/2026
		012826KM6	Inv. 28448 TR2025-000027	2	01/28/2026	600.00	.00	600.00	102668	01/28/2026
		012826KM6	Inv. 28449 CM2025-00001	3	01/28/2026	250.00	.00	250.00	102668	01/28/2026
		Total 1735:				3,115.00	.00	3,115.00		
1774	SUPERIOR COURT YAVA	012126KM15	Inv. Q2-26 J Weekend Cou	1	01/21/2026	93.18	.00	93.18	102658	01/21/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1774:						93.18	.00	93.18		
1801	THOMSON REUTERS - W	011426KM21	Inv. 852980864 AZ Rules o	1	01/14/2026	288.91	.00	288.91	102639	01/14/2026
Total 1801:						288.91	.00	288.91		
1812	TOWN OF JEROME - UTIL	011426KM18	Acct 1014.03 - Town Utilitie	1	01/14/2026	46.41	.00	46.41	102640	01/14/2026
		011426KM18	Acct 6023.03 - Town Utilitie	2	01/14/2026	46.41	.00	46.41	102640	01/14/2026
		011426KM18	Acct 7002.01 - Town Utilitie	3	01/14/2026	243.65	.00	243.65	102640	01/14/2026
		011426KM18	Acct 7060.01 - Town Utilitie	4	01/14/2026	229.58	.00	229.58	102640	01/14/2026
		011426KM18	Acct 7054.01 - Town Utilitie	5	01/14/2026	177.32	.00	177.32	102640	01/14/2026
		011426KM18	Acct 7015.01 - FD	6	01/14/2026	229.58	.00	229.58	102640	01/14/2026
Total 1812:						972.95	.00	972.95		
1813	TOWN OF JEROME PR	011226KM1	Payroll Transfer 1 for Janu	1	01/12/2026	90,000.00	.00	90,000.00	102621	01/12/2026
		012626KM1	Payroll Transfer for Payroll	1	01/26/2026	28,000.00	.00	28,000.00	102662	01/26/2026
		012926KM1	Payroll Transer for PPE 1-2	1	01/29/2026	27,000.00	.00	27,000.00	102670	01/29/2026
Total 1813:						145,000.00	.00	145,000.00		
1827	UNISOURCE ENERGY SE	012126KM16	Acct 6937260000 Police D	1	01/21/2026	39.14	.00	39.14	102659	01/21/2026
		012126KM16	Acct 7505930000 Civic Ce	2	01/21/2026	643.87	.00	643.87	102659	01/21/2026
		012126KM16	Acct 4185213088 621 Main	3	01/21/2026	11.04	.00	11.04	102659	01/21/2026
		012126KM16	Acct 7133613001 Holly Ho	4	01/21/2026	12.82	.00	12.82	102659	01/21/2026
		012126KM16	Acct 0559820000 Fire Dept	5	01/21/2026	299.26	.00	299.26	102659	01/21/2026
		012126KM16	Acct 4353340000 Perkinsvi	6	01/21/2026	117.68	.00	117.68	102659	01/21/2026
		012126KM16	Acct 2353340000 Co-op Ut	7	01/21/2026	214.96	.00	214.96	102659	01/21/2026
Total 1827:						1,338.77	.00	1,338.77		
1836	USDA FOREST SERVICE	012126KM17	Bill BF030905AG054 2026	1	01/21/2026	99.76	.00	99.76	102660	01/21/2026
Total 1836:						99.76	.00	99.76		
1851	VERDE VALLEY HARDWA	011426KM19	Ref. 85719 Bulbs & Tester	1	01/14/2026	19.75	.00	19.75	102641	01/14/2026
		011426KM19	Ref. 85959 Flex Coupler	2	01/14/2026	51.59	.00	51.59	102641	01/14/2026
		011426KM19	Ref. 86152 Sand Bags	3	01/14/2026	52.70	.00	52.70	102641	01/14/2026
		011426KM19	Ref. 86218 Sockets	4	01/14/2026	15.37	.00	15.37	102641	01/14/2026
		011426KM19	Ref. 86309 Pipe Valve	5	01/14/2026	19.76	.00	19.76	102641	01/14/2026
Total 1851:						159.17	.00	159.17		
1859	VERIZON WIRELESS	010726KM11	Acct 870476021-00001 Sh	1	01/07/2026	37.87	.00	37.87	102620	01/07/2026
		010726KM11	Acct 870476021-0001 FD	2	01/07/2026	89.98	.00	89.98	102620	01/07/2026
		010726KM11	Acct 870476021-00001 PZ	3	01/07/2026	37.87	.00	37.87	102620	01/07/2026
		010726KM11	Acct 870476021-00002 PD	4	01/07/2026	49.97	.00	49.97	102620	01/07/2026
		010726KM11	Acct 870476021-00002 PZ	5	01/07/2026	49.97	.00	49.97	102620	01/07/2026
		010726KM11	Acct 870476021-00003 FD	6	01/07/2026	238.82	.00	238.82	102620	01/07/2026
		010726KM11	Acct 870476021-00003 PD	7	01/07/2026	307.24	.00	307.24	102620	01/07/2026
Total 1859:						811.72	.00	811.72		
1903	WM CORPORATE SERVI	012126KM18	Inv. 557-4655-6 Customer	1	01/21/2026	1,725.66	.00	1,725.66	102661	01/21/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1903:						1,725.66	.00	1,725.66		
1914	YAVAPAI CO. EDUCATION	011426KM22	Inv. 25-1196 Internet Servic	1	01/14/2026	503.00	.00	503.00	102643	01/14/2026
		011426KM22	Inv. 25-1196 Internet Servic	2	01/14/2026	503.00	.00	503.00	102643	01/14/2026
		011426KM22	Inv. 25-1196 Internet Servic	3	01/14/2026	324.00	.00	324.00	102643	01/14/2026
		011426KM22	Inv. 25-1196 Internet Servic	4	01/14/2026	324.00	.00	324.00	102643	01/14/2026
		011426KM22	Inv. 25-1197 Library E-Rate	5	01/14/2026	42.00	.00	42.00	102643	01/14/2026
Total 1914:						1,696.00	.00	1,696.00		
1954	GUST ROSENFELD PLC	011426KM8	Inv. 470059 Legal Services	1	01/14/2026	4,362.50	.00	4,362.50	102630	01/14/2026
		011426KM8	Inv. 470059 Legal Services	2	01/14/2026	50.00	.00	50.00	102630	01/14/2026
		011426KM8	Inv. 470059 Legal Services	3	01/14/2026	3,537.50	.00	3,537.50	102630	01/14/2026
		012826KM3	Inv. 471411 Legal Services	1	01/28/2026	5,375.00	.00	5,375.00	102665	01/28/2026
		012826KM3	Inv. 471411 Legal Services	2	01/28/2026	200.00	.00	200.00	102665	01/28/2026
Total 1954:						13,525.00	.00	13,525.00		
1955	KRISTEN MUENZ	012126KM8	Reimbursement for Record	1	01/21/2026	65.90	.00	65.90	102651	01/21/2026
Total 1955:						65.90	.00	65.90		
1961	THE REINALT-THOMAS C	011426KM17	Inv. 1407625 Unit 27 Trail T	1	01/14/2026	604.46	.00	604.46	102638	01/14/2026
		011426KM17	Inv. 1407625 Unit 27 LABO	2	01/14/2026	48.00	.00	48.00	102638	01/14/2026
Total 1961:						652.46	.00	652.46		
2006	Wired Up Systems LLC	011426KM20	Inv. 131216 Monitoring Ser	1	01/14/2026	82.96	.00	82.96	102642	01/14/2026
Total 2006:						82.96	.00	82.96		
2016	T2 SYSTEMS, INC.	010726KM10	INV. UPS00056898 Autom	1	01/07/2026	115.00	.00	115.00	102619	01/07/2026
		010726KM10	INV. MP000005160 Mobile	2	01/07/2026	993.19	.00	993.19	102619	01/07/2026
Total 2016:						1,108.19	.00	1,108.19		
2033	T2 Systems Canada Inc.	010726KM9	INV. IRIS0000155416 Digit	1	01/07/2026	409.15	.00	409.15	102618	01/07/2026
Total 2033:						409.15	.00	409.15		
2062	INFINITE-DATA LLC	011426KM9	INV. 1714 Easy CIP Plan &	1	01/14/2026	3,150.00	.00	3,150.00	102631	01/14/2026
Total 2062:						3,150.00	.00	3,150.00		
2080	DAIGLE LAW GROUP	011426KM5	INV. INV-1442 Access to D	1	01/14/2026	1,575.00	.00	1,575.00	102626	01/14/2026
Total 2080:						1,575.00	.00	1,575.00		
2081	Arizona Elevator Solutions,	011426KM3	INV. INV-16920-C4Z2 Main	1	01/14/2026	981.22	.00	981.22	102624	01/14/2026
Total 2081:						981.22	.00	981.22		
2121	JLS Marketing, Inc.	012826KM4	Inv. 51525 Town Merch-GG	1	01/28/2026	516.44	.00	516.44	102666	01/28/2026
		012826KM4	Inv. 51525 Town Merch-Ct	2	01/28/2026	101.56	.00	101.56	102666	01/28/2026
		012826KM4	Inv. 51525 Town Merch-PZ	3	01/28/2026	120.40	.00	120.40	102666	01/28/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2121:						738.40	.00	738.40		
2122	SPARKLIGHT	012826KM7	Acct. 81601302120005833	1	01/28/2026	59.94	.00	59.94	102669	01/28/2026
Total 2122:						59.94	.00	59.94		
Grand Totals:						307,989.03	.00	307,989.03		

Report Criteria:  
Detail report type printed

**File Attachments for Item:**

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

For the meeting of February 10, 2026

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Set up 621 Main Upper Unit for the new renter.
- Researched donor level and sponsorship option receipts in exchange for.
- Worked with local banks for obtaining bids for a refuse truck loan.
- Facilitated, coordinated, and received the ADOT approved Work Order and Permit for the Gulch Drainage project.
- Conducted considerable research and outlined the initial draft of the water meter opt out practices.
- Worked on all the requirements necessary for the recruitment of a new fire fighter.
- Continued work on the FY 2027 budget preparation, creating and handing out budget worksheets to department heads.
- Facilitated COBRA requirements for a fire fighter that resigned.
- Continued work the requisite construction grant application opportunities for Verde Avenue.
- Submitted for grant reimbursements for three of our ongoing grants.
- Spent hours working on an EPA Brownfield Grant for Hotel Jerome.
- Attended the re-bid opening for Deception Water Line (CDBG) and analyzed the five bids received.
- Responded to and worked with the Mayor in facilitating a meeting in reference to Yavapai College.
- Met with a resident who had a staff complaint.
- Worked with various individuals on their special event requests.
- Facilitated two public records requests.
- Met with other city and town managers, officials and APS representatives during the ACMA conference.
- Participated in the weekly legislative updates conducted by the League.
- Attended an APS CEO Strategy for powering data centers, along with the Mayor.

### **\*\* CONGRATULATIONS TO \*\***

Kathleen Jarvis (Library) on completing 23 years of service effective February 1, 2026.

William Blodgett (P and Z) on completing 4 years of service effective February 7, 2026.

Michael Odle (Police) on completing 1 year of service effective February 25, 2026.

Following is an accounting of sales tax revenues for December, and a recent water flow report.

TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FY2026 Actual - (based on to-date DOR website)</b>	<b>FY2025 Actual - (based on DOR website)</b>	<b>Actually Received Thus Far</b>
July	113,426	110,631	11,933
August	73,823	89,419	145,492
September	87,532	91,512	190,314
October	105,790	120,090	295,632
November	140,331	133,502	479,086
December	104,498	100,280	537,409
January		96,559	
February		114,868	
March		95,109	
April		91,014	
May		148,298	
June		117,505	
June - Late		104,818	
<b>Total YTD</b>	<b>625,400</b>	<b>1,413,605</b>	<b>537,409</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2026 actual	FY2025 actual	+/- Compared to Last Yr	FY2026 actual	FY2025 actual	+/-	FY2026 actual	FY2025 actual	+/-
July	37450	38302	(852)	12363	16719	(4,356)	47190	39902	7,288
August	26010	35053	(9,043)	12054	15495	(3,441)	27243	30,560	(3,317)
September	39664	38,469	1,195	13702	18570	(4,868)	25593	25196	397
October	37459	40220	(2,761)	15324	17090	(1,766)	34975	45030	(10,055)
November	54733	45587	9,146	26743	25020	1,723	48497	54553	(6,056)
December	42680	40137	2,543	15971	16021	(50)	38834	33812	5,022
January		36643			15354			43836	
February		40291			15443			29130	
March		39,051			16360			28280	
April		53934			22888			54546	
May		47188			19292			43382	
June		45329			18493			32525	
<b>Total YTD</b>	<b>237,996</b>	<b>500,204</b>		<b>96,157</b>	<b>216,745</b>		<b>222,332</b>	<b>460,752</b>	

*Added 1% Bed Tax*

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	1,978	1,978
August	1,854	3,832
September	2,108	5,940
October	2,357	8,297
November	4,114	12,411
December	2,457	14,868
January		
February		
March		
April		
May		
June		

**WATER FLOWS REPORT**

Item A.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
2024 5-Nov	61	300
12-Nov	57	275
18-Nov	57	275
25-Nov	57	275
2-Dec	61	275
9-Dec	57	280
16-Dec	61	274
23-Dec	61	271
30-Dec	60	280
2025 6-Jan	61	273
13-Jan	57	265
21-Jan	57	180
27-Jan	57	195
3-Feb	57	200
10-Feb	57	200
18-Feb	57	230
24-Feb	57	198
3-Mar	52	203
10-Mar	52	200
17-Mar	48	180
24-Mar	43	188
31-Mar	44	190
07-April	44	185
14-April	40	175
21-April	40	157
28-April	40	158
05-May	40	156
12-May	40	150
19-May	40	156
27-May	40	176
02-June	40	160
09-June	36	193
16-June	36	152
23-June	29	241
30-June	29	243
07-July	26	250
14-July	26	250
22-July	29	268
28-July	29	230
04-Aug	29	250
11-Aug	32	245
18-Aug	32	265
25-Aug	36	265
2-Sept	32	234
8-Sept	36	255
15-Sept	32	252
22-Sept	36	258
29-Sept	36	250
6-Oct	36	265
13-Oct	40	265
20-Oct	40	248
27-Oct	40	250
3-Nov	40	240
10-Nov	48	246
17-Nov	40	255
24-Nov	48	200
1-Dec	44	165
8-Dec	44	138
15-Dec	40	230
22-Dec	48	232
29-Dec	36	180
2026 5-Jan	40	210
12-Jan	40	184
20-Jan	36	185
26-Jan	40	161
2-Feb	40	174



## JEROME MUNICIPAL COURT

**Hon. Angela M. Bradshaw Napper, Magistrate**

P. O. Box 335 / 600 Clark Street  
Jerome, AZ 86331

Phone (928) 649-3250

Item A.

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TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: February 2, 2026

The Court was busy the first part of December with the second jury trial in two years. I truly appreciate the cooperation and flexibility of Town Hall leadership and staff in accommodating the extra people in and around the building on our busiest days. We were also grateful to host two members of the Prescott City Court staff who provided on-the-job training for our court clerk on the day of trial. With less than a year on the job, Ms. Lennon is doing a stellar job with her regular assignments and has now successfully navigated being the jury coordinator, court clerk, and bailiff, (all wrapped in to one) for our trial. We intend on streamlining some of the jury selection process for future trials. I deeply appreciate the members of the community who appeared for jury duty, and those who served on the jury, fulfilling one of our most important civic responsibilities.

With January already behind us, the Court is off to a great start in the new year! Last month we had a contractor on site to review plans for a possible remodel that would provide great security for court staff and court visitors. We hope to have an estimate soon and intend on continued efforts to procure additional estimates.

We also held our quarterly SEPC committee meeting in early January. As always, I am happy to report thoughtful input and assistance from other departments. We continue to make forward progress improving court security. AOC opened the 2026 security grant applications, and we intend to submit an application requesting funds to implement some of the improvements identified in August's security assessment. Some of the desired improvements depend upon commencement of a court remodel, some do not.

We have been experiencing a slight increase in requests from Defendants to have judgments set aside and matters sealed. These are submitted by people who have successfully fulfilled their obligations to the Court and having done so, are taking additional steps to put the past behind them and move forward with their lives. I am always pleased to grant these requests and am glad that people are taking advantage of this opportunity.

Ms. Lennon has been reviewing and purging old closed files based upon our record retention timelines. I have been working on reviewing relevant rule changes that took effect on January 1, 2026. I have also been preparing our budget worksheet for the upcoming cycle. I anticipate only minor changes for the new fiscal year.

As always, I am grateful to serve and privileged to be a small part of the community. We are always open to visitors, and I hope to see some of you soon.

**MONTHLY REVENUE REMITTANCE**

Dec 2025

TOTAL DISBU Item A.

<b>SUBTOTALS:</b>	45.50	2,147.87	2,869.11	14.81	<b>5,077.29</b>
JCEF	45.50		2,659.80	Gen Fund	
FTE	0.00		209.31	SPRS	

FUND	CODE	GL	ACT	OTH	ASY	STATE	TOWN	COUNTY
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03		45.50				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02						
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01						
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03						(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08				93.79		93.33 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05						0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05						
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33						0.00 ZCAA1, ZDMSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-848D, 954C (NOT Photo)	ZCEF	2-14-03				159.00		
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZJEF	2-14-01				669.07		
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11						
Drug & Gang Enforcement Accf - 13-36ax, 13-811C	ZDECI	2-11-25						
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05				1.54		
DUI Abatement Fnd - 28-1304A, 1382.3 (Exdm DU, \$250)	ZDUJA	2-15-11						
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.02A2	ZDVSF	2-15-34						(S2 WRITE-IN)
FARE Fee Special Collections (19%) AG 2003-125	ZFAR1	2-13-23				9.26		71.64 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-125	ZFAR2	2-13-22						49.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25				62.38		
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24				49.00		
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFPGS	2-14-04				111.29		
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36						
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52				71.50		84.50 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Tmg) 12-116	ZJCS	2-13-53				13.00		
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51						
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02				206.67		
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31				118.66		192.78 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13						
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42				59.11		
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06				296.61		
Public Safety Equipment Fnd 5-395-397, 28-1381-98, 41-1723	ZPSEF	2-15-14						0.00 ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737	ZTECH	2-15-35						
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43				49.95		132.99 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$4) 12-116.09, 41-1722	ZVREA	2-15-37				51.80		
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44				83.04		
Forfeited Overpayments		4-91-04						
Instaffment Payment Fee		4-39-08						
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01				150.00		150.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22						
Court Enhancement Fee	ZCE	4-30-04						1,589.80 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3395	ZDDS	4-31-01				220.00		
Default Fees - LOCAL	ZDEFF	4-32-01				140.00		140.00 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02				360.00		
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10				466.46		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30						1,589.80 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10				266.67		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20				62.63		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95						
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04						
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07				774.04		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02						
COURT SECURITY FEE	ZMCSF	4-30-25				350.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01						45.50 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02						
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03						
Officer Safety Equip - LOCAL PD 12-116.04D	ZOS3	4-23-03				59.31		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32						
Non-Refundable Overpayments	ZONF	4-91-02						
Public Defender Fees	ZPUBZ	4-39-71						(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02						
Warrant Fee	ZWARF	4-32-03						
Jail (incarceration) Fees	ZJ	4-33-21						
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53					14.81	
CITIZENS CLEAN ELECTIONS FUND 1%	ZCEF2	2-14-09				15.53		

Alternate Dispute Resolution 12-135, 22-281C2, 12-294.03A5	ZADR				
Confidential Intermediary Fund 08-135, 12-284.03A8	ZCF				
Drug & Gang Enforcement 12-284.03A1; 41-2492H	ZDGEF				
DUI, OUI Assmnt 12-1381.3 (Addtl \$500-\$1500)	ZGFDU				
Forfeited Overpayments		4-91-04			
G&F Wildlife Theft Prevention Fund - 17-313A, 17-315	ZLF				
Officer Safety Equip - MVD/ADOT 12-116.04C	ZOS6				
Officer Safety Equip - JEROME PD					
Officer Safety Equip - US BID Yavapai Apache Nbr Tribal PD					
Registrar of Contractors 32-1107, 32-1166, 32-1124	ZRCA				
Suspended Plates (100%) 28-4139-FR	ZSLPC				
ZLCL OTHER CLERK FEES	ZLCL	4-39-09			
\$20 First Responders Death Benefit	ZSSBF	2-15-47		25.67	

<b>PASS-THROUGH MONIES:</b>		Received
<b>OVERPAYMENT REPORT</b>		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	
DISBURSED (Hold Ropt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
<b>Balance at End of Current Month</b>		
<b>UNAPPLIED PAYMENTS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-78-11	
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		\$0.00
<b>DEFERRED AGENCY ALLOCATIONS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		\$0.00
<b>BOND REPORT</b>		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
<b>Balance at End of Current Month:</b>		\$3,000.00
<b>RESTITUTION REPORT</b>		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
<b>Balance at End of Current Month</b>		\$0.00

(SS WRITE-IN)

(SS WRITE-IN)

<b>TOTAL REVENUE FOR DISBURSEMENT</b>		<b>\$4,989.59</b>
JCEF account	\$45.50	
FTG account	\$0.00	
State Revenue	\$2,147.87	
City/Town	\$2,869.11	
Yavapai County	\$14.81	
Other Agencies		
<b>TOTAL DISBURSEMENTS</b>		<b>\$5,077.29</b>
<b>PASS-THROUGH MONIES:</b>		<b>\$0.00</b>
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	
<b>SABA TOTAL (Total Revenue)</b>		<b>\$5,077.29</b>

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **December-25**

Signature

*Chelsey Lennon*

Second Verification:

Verified by:

*Shirley W. Wray*

Town Staff

# JEROME MUNICIPAL COURT

## CITY/TOWN DISBURSEMENT

### 45992

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	220.00
Default Fees - LOCAL	ZDEFF	4-32-01	140.00
Deferred Prosecution Fees	ZDFEE	4-31-02	360.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	486.46
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	0.00
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	266.67
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	62.63
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	774.04
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02	0.00
Jud Collect Enhan Frnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	350.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	0.00
Non-Refundable Overpayments	ZOMF	4-91-02	0.00
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02	0.00
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	0.00
<b>SUBTOTAL - City/Town, General Fund</b>			<b>\$2,659.80</b>
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	150.00
Public Defender Fees	ZPUBZ	4-39-71	0.00
Court Enhancement Fee	ZCE	4-30-04	0.00
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	59.31
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03	0.00
<b>SUBTOTAL - City/Town, Split Accounts</b>			<b>\$209.31</b>
<b>City/Town TOTAL:</b>			<b>\$2,869.11</b>

**December 2025 \$\$\$ RECONCILIATION**

**FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419**

ending balance on 10/31/25      \$      77,418.11

Deposits to account, per bank stmt:      \$      5,611.29      (SABA deposits in AJACS)      (money in transit)      \$534.00

\$      5,077.29

Checks cleared & charge-back debits:      date cleared:

#2417	12/8/2025	\$	80.50	Jerome JCEF
#2416	12/12/2025	\$	3,602.98	Town of Jerome
#2415	12/19/2025	\$	22.41	Yavapai County
#2414	12/18/2025	\$	3,509.96	State of Arizona
<b>TOTAL:</b>		<b>\$</b>	<b>7,215.85</b>	

ending balance on 12/31/25:      \$      75,813.55

**Other Court Accounts:**      (closing balances as of current month's end)

JCEF      \$14,931.63

Fill the Gap      \$11,301.69

**2025-2026**

ZOS3 4-23-03

ZMCSF 4-30-25

**June - May**

	<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>
July	\$ 5,369.50	\$ 118.72	\$ 739.50	\$ 4,511.28
August	\$ 4,423.41	\$ 81.52	\$ 591.13	\$ 3,750.76
Sept	\$ 4,768.08	\$ 98.67	\$ 700.00	\$ 3,969.41
October	\$ 4,283.78	\$ 112.11	\$ 696.53	\$ 3,475.14
November	\$ 3,602.98	\$ 89.44	\$ 530.00	\$ 2,983.54
December	\$ 2,869.11	\$ 59.31	\$ 350.00	\$ 2,459.80
2026				
January				
February				
March				
April				
May				
June				
<b>TOTAL</b>	<b>\$ 25,316.86</b>	<b>\$ 559.77</b>	<b>\$ 3,607.16</b>	<b>\$ 21,149.93</b>

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**

2024		2025	
		JAN	\$ 123.56
JULY	\$ 125.26	FEB	\$ 69.38
AUG	\$ 91.39	MAR	\$ 187.59
SEPT	\$ 123.13	APR	\$ 124.65
OCT	\$ 156.94	MAY	\$ 97.47
NOV	\$ 78.03	JUNE	\$ 152.60
DEC	\$ 58.18	YTD (fiscal)	\$ 1,388.18

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**

2025		2026	
		JAN	
JULY	\$ 118.72	FEB	
AUG	\$ 81.52	MAR	
SEPT	\$ 98.67	APR	
OCT	\$ 112.11	MAY	
NOV	\$ 89.44	JUNE	
DEC	\$ 59.31	YTD (fiscal)	\$ 559.77



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**February 2026 Report for January 2026 by Kristen Muenz, Finance Director & Deputy Clerk**

- ⚙️ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙️ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙️ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙️ Processed all License Applications & performed file updates and adjustments.
- ⚙️ Assisted Will & Michele in gathering and submitting required information for the Brownfield Grant application.
- ⚙️ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙️ Processed and filed W-2s for 2025 for all town employees and volunteers.
- ⚙️ Processed and filed 1099s for all non-employee vendors and retirement payouts.
- ⚙️ Processed and filed Quarterly Payroll reports for 2025 Payroll Q4, and annual State Reconciliation.
- ⚙️ Permits and Licensing activities for December:
  - Business Licenses**
    - 12 Businesses were sent renewal notices.
    - 11 Businesses sent in their renewal application.
    - 2 Businesses were issued a NEW business license.
    - 7 Business License renewals were issued.
    - 29 Business Licenses are pending approval.
    - Spreadsheet of Tour & Mobile Food Vendor License updates attached.

\*Note: Though we have more catching up to do, I would like to have in a writing a big **THANK YOU** to Carl Whiting for taking on the Fire Inspections for Business License applications and helping us to make strides in getting caught up after months of delays. Also, I have implemented the internal process of closing out overdue business licenses that have gone a full 12 months with no renewal. These businesses will need to submit a new application if they would like to operate in

Jerome again. This helps to clear out my spreadsheet and Caselle of inactive and potentially out-of-business accounts.

Item A.

### **STR Licenses**

- No new STR applications were received.
- No new STR/Vacation Rental Licenses were issued.
- 19 Total STR Licenses are currently issued/active.
- 2 STR licenses are still in pending status.
- 3 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.
- The total Jerome STR housing units (whole house or separately available units within the same property) is now 26-27, depending on if the owners of 511 School Street rent 1 or 2 units, although 1 active unit may have been converted to a long-term rental recently.



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

### February 2026 Staff Report for January 2026 Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Transcribed minutes for December 16, 2025, Regular P&Z Meeting
- ❖ Processed bank reconciliations in Caselle as needed to assist Finance Director
- ❖ Monthly reconciliation of petty cash and cash drawer
- ❖ Answered phones and assisted at office window as needed
- ❖ Upkeep/organization of both office and public bulletin boards
- ❖ Organize RFP summary from water meter RFP responses
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay for January.
- ❖ JPD auctions relisted: 1 Sony Camera
- ❖ JPD auction released: 2014 Taurus, 4 Laptops, Desk Lamp, Polaroid release is pending receipt of prepaid label from auction winner.
- ❖ Attend AMRRP Property Appraisal Meeting – Property Appraisal scheduled for 2026, date TBD
- ❖ Ongoing file clean-up and organization for Town Hall and Fire Department.
- ❖ Process Public Records Requests: Mills & Jacobs
- ❖ JFD SharePoint site; transfer files
- ❖ Attended LCRI Meeting regarding updated reporting requirements for 2027
- ❖ Attended grant submission meeting for Hotel Jerome
- ❖ Submitted for EPA multipurpose grant for Hotel Jerome 1/28/26
- ❖ Processed special event application: 2026 Pride Tour at Spook Hall (March 2026)
- ❖ Assisted Fire Department with password changes and computer updates after staff departure.
- ❖ Processed JFD Auction items: Tablet Covers, Mag Lite Flashlights, 3 Laptops
- ❖ Attend Fire hydrant demo with Fire Department and Public Works.
- ❖ Completed certifications for L-180, S-190, S-110 towards Wildland Fire certification.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

February 2026 staff report for January activity submitted by Terri Card.

- Current debt (45 days past due):

15 accounts were on the shut-off list at the beginning of January. 9 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from February billing: \$2975.29

Balance owed at end of January: \$7589.22

Late fees: \$160

- A copy of the February AR Aging report is attached.

## Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	99.38	93.54	5.84	.00	.00	12/08/25	276.39-		
1001.03	198.76	198.76	.00	.00	.00	01/26/26	184.24-		
1003.02	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
1006.02	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
1007.02	167.54	167.54	.00	.00	.00	01/26/26	155.80-		
1008.02	99.38	99.38	.00	.00	.00	01/21/26	92.13-		
1009.05	149.23	52.79	46.41	46.41	3.62	11/20/25	130.51-		
1010.01	99.38	99.38	.00	.00	.00	01/20/26	92.13-		
1011.01	99.38	99.38	.00	.00	.00	01/15/26	92.13-		
1013.01	133.42	133.42	.00	.00	.00	01/13/26	123.94-		
1014.03	46.41	46.41	.00	.00	.00	01/20/26	46.41-		
1015.01	99.38	99.38	.00	.00	.00	01/29/26	92.11-		
1016.01	191.51	99.38	92.13	.00	.00	12/18/25	92.13-		
1018.03	167.54	167.54	.00	.00	.00	01/13/26	155.80-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
1024.01	101.51-	101.51-	.00	.00	.00	01/29/26	124.00-		
1025.01	99.38	99.38	.00	.00	.00	01/13/26	92.13-		
1027.01	99.38	99.38	.00	.00	.00	01/20/26	92.13-		
1028.04	99.38	99.38	.00	.00	.00	01/15/26	92.13-		
1029.01	167.54	167.54	.00	.00	.00	01/08/26	311.60-		
1030.02	232.80	232.80	.00	.00	.00	01/15/26	216.05-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	257.36	133.29	123.94	.13	.00	01/20/26	123.94-		
1032.01	99.38	99.38	.00	.00	.00	01/12/26	92.13-		
1036.10	46.41	46.41	.00	.00	.00	01/13/26	46.41-		
1038.02	25.68	25.68	.00	.00	.00	01/12/26	100.00-		
1040.01	17.34	17.34	.00	.00	.00	01/20/26	17.34-		
1042.01	274.19	274.19	.00	.00	.00	01/20/26	271.60-		
1044.02	340.72	176.23	164.49	.00	.00	12/04/25	328.98-		
1051.02	198.76	10.93-	59.16	59.16	91.37	01/14/26	184.24-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
1056.02	99.38	99.38	.00	.00	.00	01/06/26	89.50-		
1057.01	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
1058.05	99.38	99.38	.00	.00	.00	01/26/26	92.13-		
1059.02	114.46-	114.46-	.00	.00	.00	01/30/26	123.94-		
1060.02	99.38	99.38	.00	.00	.00	01/20/26	92.13-		
1061.01	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
1063.02	92.82	68.18-	46.41	56.41	58.18	12/30/25	154.19-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	335.21	176.23	158.98	.00	.00	01/26/26	170.00-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	7.25	7.25	.00	.00	.00	01/09/26	92.13-		
1069.02	133.42	133.42	.00	.00	.00	01/13/26	123.94-		
1071.05	133.42	133.42	.00	.00	.00	01/06/26	247.88-		
1073.01	.01-	.01-	.00	.00	.00	01/29/26	133.43-		
1074.01	99.38	99.38	.00	.00	.00	01/12/26	92.13-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	167.54	167.54	.00	.00	.00	01/15/26	173.32-		
1077.01	69.78	69.78	.00	.00	.00	01/12/26	66.79-		
1078.02	126.37	126.37	.00	.00	.00	01/15/26	186.00-		
1079.02	313.32	313.32	.00	.00	.00	01/20/26	309.11-		
1080.01	69.78	69.78	.00	.00	.00	01/12/26	66.79-		
1081.01	102.28	52.44	49.84	.00	.00	12/17/25	49.84-		
1082.01	37.30-	37.30-	.00	.00	.00	01/21/26	100.00-		
1083.05	2.61-	2.61-	.00	.00	.00	01/20/26	100.00-		
1084.01	52.33	52.33	.00	.00	.00	01/14/26	12.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	52.44	52.44	.00	.00	.00	01/15/26	49.84-		
1086.02	140.55	71.97	68.58	.00	.00	12/15/25	68.58-		
1087.01	52.44	52.44	.00	.00	.00	01/20/26	49.84-		
1088.06	52.44	48.84	3.60	.00	.00	01/20/26	49.84-		
1090.05	61.41	61.41	.00	.00	.00		.00		
1091.02	98.95	98.95	.00	.00	.00	01/15/26	94.76-		
1093.02	140.55	71.97	68.58	.00	.00	12/30/25	68.58-		
1094.02	52.44	52.44	.00	.00	.00	01/05/26	64.84-		
1096.03	52.44	52.44	.00	.00	.00	01/26/26	136.56-		
1097.04	71.97	71.97	.00	.00	.00	01/12/26	68.58-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	52.44	52.44	.00	.00	.00	01/22/26	129.68-		
1100.02	71.97	71.97	.00	.00	.00	01/20/26	68.58-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	148.79-	148.79-	.00	.00	.00	01/15/26	300.00-		
1125.03	108.22-	108.22-	.00	.00	.00	01/21/26	100.00-		
1131.01	69.78	69.78	.00	.00	.00	01/26/26	66.79-		
1132.01	89.38	89.38	.00	.00	.00	01/09/26	92.13-		
1133.01	99.38	99.38	.00	.00	.00	01/26/26	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	450.19	81.97	78.58	78.58	211.06	01/22/26	100.00-		
1139.01	99.39	99.38	.01	.00	.00	01/08/26	184.25-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	52.44	52.44	.00	.00	.00	01/07/26	49.84-		
1151.02	162.12	62.44	49.84	49.84	.00	11/20/25	49.84-		
1160.02	99.38	99.38	.00	.00	.00	01/06/26	388.52-		
1161.01	1.18	1.18	.00	.00	.00		.00		
1162.03	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	99.38	99.38	.00	.00	.00	01/12/26	92.13-		
1166.02	98.95	98.95	.00	.00	.00	01/18/26	94.76-		
1167.01	4.76	4.76	.00	.00	.00	01/20/26	85.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	99.38	99.38	.00	.00	.00	01/09/26	92.13-		
1169.02	133.42	133.42	.00	.00	.00	01/20/26	123.94-		
1170.01	2.99	2.99	.00	.00	.00	11/10/25	267.16-		
1171.05	99.38	99.38	.00	.00	.00	01/07/26	92.13-		
1173.06	1.59-	1.59-	.00	.00	.00	01/06/26	92.13-		
1174.02	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
1176.01	114.46-	114.46-	.00	.00	.00	01/14/26	371.82-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	99.38	99.38	.00	.00	.00	01/26/26	92.13-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	133.42	133.42	.00	.00	.00	01/20/26	247.88-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24
1313.11	133.42	133.42	.00	.00	.00	01/20/26	247.88-		
1314.07	46.41	46.41	.00	.00	.00	01/26/26	46.41-		
1332.01	99.38	99.38	.00	.00	.00	10/08/25	46.41-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	56.60	56.60	.00	.00	.00	01/20/26	52.41-		
1343.04	133.42	133.42	.00	.00	.00	01/22/26	123.94-		
2000.02	191.51	99.36	92.11	.04	.00	01/08/26	91.25-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	167.54	167.54	.00	.00	.00	01/14/26	155.80-		
2002.03	46.41	46.41	.00	.00	.00	01/13/26	46.41-		
2003.02	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
2004.02	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
2005.01	99.38	99.38	.00	.00	.00	01/07/26	92.13-		
2006.03	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
2007.03	266.86	266.86	.00	.00	.00	01/15/26	213.29-		
2008.01	133.42	133.42	.00	.00	.00	01/08/26	123.94-		
2010.03	133.42	133.42	.00	.00	.00	01/10/26	123.94-		
2011.05	99.38	99.38	.00	.00	.00	01/20/26	92.13-		
2012.01	11.74	11.74	.00	.00	.00	01/15/26	155.80-		
2013.01	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
2014.01	133.42	133.42	.00	.00	.00	01/12/26	123.34-		
2015.02	149.55-	282.91-	38.72	38.72	55.92	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	257.36	133.42	123.94	.00	.00	12/03/25	288.64-		
2017.01	99.38	99.38	.00	.00	.00	01/15/26	92.13-		
2018.01	99.38	99.38	.00	.00	.00	01/12/26	92.13-		
2019.02	340.72	176.23	164.49	.00	.00	12/29/25	328.98-		
2020.01	167.54	167.54	.00	.00	.00	01/15/26	155.80-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	257.36	133.42	123.94	.00	.00	12/09/25	123.94-		
2022.01	167.54	167.54	.00	.00	.00	01/14/26	155.80-		
2023.03	99.38	99.38	.00	.00	.00	01/06/26	92.13-		
2024.01	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
2025.02	133.42	133.42	.00	.00	.00	01/20/26	123.94-		
2026.02	603.03	109.38	133.94	133.94	225.77	01/29/26	200.00-		
2028.01	133.42	133.42	.00	.00	.00	01/08/26	123.94-		
2029.01	133.42	133.42	.00	.00	.00	01/14/26	123.94-		
2030.01	206.76	206.76	.00	.00	.00	01/20/26	190.01-		
2031.01	167.14	167.14	.00	.00	.00	01/20/26	162.95-		
2032.03	99.38	99.38	.00	.00	.00	01/26/26	286.39-		
2034.01	99.38	99.38	.00	.00	.00	01/12/26	92.13-		
2037.03	133.42	133.42	.00	.00	.00	01/10/26	123.94-		
2038.01	91.51	91.51	.00	.00	.00	01/29/26	100.00-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	133.42	132.78	.64	.00	.00	01/15/26	123.94-		
2043.03	133.42	133.42	.00	.00	.00	01/13/26	123.94-		
2044.01	99.47	99.38	.09	.00	.00	01/07/26	92.12-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	82.04	82.04	.00	.00	.00	01/06/26	74.79-		
2047.02	167.54	167.54	.00	.00	.00	01/20/26	155.80-		
2054.01	422.15	186.23	164.49	71.43	.00	12/11/25	300.00-		
2055.01	46.41	46.41	.00	.00	.00	01/27/26	48.40-		
2058.02	46.41	46.41	.00	.00	.00	01/14/26	46.41-		
2059.01	133.42	133.42	.00	.00	.00	01/21/26	381.82-		
2061.02	167.14	167.14	.00	.00	.00	01/14/26	162.95-		

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2062.01	71.97	71.97	.00	.00	.00	01/12/26	68.58-		
2063.01	71.97	71.97	.00	.00	.00	01/26/26	68.58-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	71.97	71.97	.00	.00	.00	01/27/26	68.58-		
2069.02	52.44	39.10	13.34	.00	.00	01/26/26	49.84-		
2070.01	71.94-	71.94-	.00	.00	.00	01/16/26	65.43-		
2071.01	37.02	37.02	.00	.00	.00	11/13/25	150.00-		
2073.02	793.96	142.79	131.05	131.05	389.07	01/28/26	100.00-		
2077.01	100.68	52.44	48.24	.00	.00	01/09/26	50.00-		
2078.01	98.95	98.95	.00	.00	.00	01/20/26	94.76-		
2079.03	162.12	62.44	49.84	49.84	.00	11/03/25	159.52-		
2080.02	46.41	46.41	.00	.00	.00	01/05/26	92.82-		
2081.01	185.13-	185.13-	.00	.00	.00	01/15/26	300.00-		
2083.02	52.44	52.44	.00	.00	.00	01/26/26	49.84-		
2084.01	133.42	133.42	.00	.00	.00	01/14/26	123.94-		
2085.02	392.69	392.69	.00	.00	.00	01/20/26	382.13-		
2086.01	99.38	99.38	.00	.00	.00	01/10/26	92.13-		
2089.04	340.72	176.23	164.49	.00	.00	12/12/25	164.49-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	229.94	167.54	62.40	.00	.00	01/22/26	150.00-		
2100.01	82.04	82.04	.00	.00	.00	01/06/26	74.79-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	133.42	133.42	.00	.00	.00	01/21/26	123.94-		
2103.01	257.36	133.42	123.94	.00	.00	12/04/25	123.94-		
2104.08	99.38	99.36	.02	.00	.00	01/28/26	92.13-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	175.15	171.88	3.27	.00	.00	01/13/26	140.00-		
2106.01	9.48	9.48	.00	.00	.00	01/29/26	123.94-		
2107.01	71.35	71.35	.00	.00	.00	01/20/26	66.06-		
2109.03	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
2110.01	1,443.31-	1,443.31-	.00	.00	.00	12/31/25	1,200.00-		
2113.01	133.42	133.42	.00	.00	.00	01/20/26	123.94-		
2115.01	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
2119.05	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
2120.01	133.42	133.42	.00	.00	.00	01/13/26	123.94-		
2121.02	71.97	71.97	.00	.00	.00	01/20/26	68.58-		
2122.05	232.80	232.80	.00	.00	.00	01/08/26	216.05-		
2123.01	36.18	36.18	.00	.00	.00	01/07/26	105.11-		
2124.01	133.42	133.42	.00	.00	.00	01/21/26	123.94-		
2125.02	71.97	71.97	.00	.00	.00	01/15/26	68.58-		
2126.06	298.55	109.38	102.13	87.04	.00	01/27/26	200.00-		
2127.07	36.85	.00	.00	.00	36.85	09/28/25	92.13-	Final	09/12/25
2128.02	850.21	14.45	133.94	133.94	567.88	09/29/25	122.88-		
2130.06	232.80	232.80	.00	.00	.00	01/08/26	216.05-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	140.55	71.97	68.58	.00	.00	12/23/25	137.16-		
2132.02	133.42	133.42	.00	.00	.00	01/11/26	123.94-		
3000.03	198.76	197.89	.87	.00	.00	01/12/26	184.24-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	99.38	99.38	.00	.00	.00	01/26/26	92.13-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	56.60	56.60	.00	.00	.00	01/20/26	52.41-		
3005.02	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
3007.01	69.78	69.78	.00	.00	.00	01/28/26	66.79-		
3009.01	167.54	167.54	.00	.00	.00	01/20/26	155.80-		

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3010.01	133.42	133.42	.00	.00	.00	01/05/26	247.88-		
3011.01	133.42	133.42	.00	.00	.00	01/26/26	118.94-		
3012.03	9.64	3.86	5.78	.00	.00	06/30/25	783.06-		
3013.01	133.42	133.42	.00	.00	.00	01/07/26	123.94-		
3014.01	99.38	99.38	.00	.00	.00	01/13/26	92.13-		
3015.01	176.23	176.23	.00	.00	.00	01/15/26	164.49-		
3016.01	132.94	132.94	.00	.00	.00	01/14/26	124.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	99.38	97.26	2.12	.00	.00	12/29/25	378.52-		
3018.01	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
3019.01	100.25	100.25	.00	.00	.00	01/20/26	96.04-		
3021.01	52.44	52.44	.00	.00	.00	01/15/26	49.84-		
3022.03	71.97	71.97	.00	.00	.00	01/20/26	68.58-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	71.35	71.35	.00	.00	.00	01/13/26	66.06-		
3024.02	46.41	46.41	.00	.00	.00	01/15/26	46.41-		
3025.02	133.42	133.42	.00	.00	.00	01/07/26	123.94-		
3026.02	350.92	177.54	155.80	17.58	.00	12/30/25	300.00-		
3029.01	133.42	133.42	.00	.00	.00	01/10/26	123.94-		
3030.09	289.87	127.15	133.94	28.78	.00	01/27/26	250.00-		
3032.12	176.23	176.23	.00	.00	.00	01/15/26	164.49-		
3035.01	123.42	123.42	.00	.00	.00	01/27/26	123.52-		
3038.01	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	237.53	237.53	.00	.00	.00	01/14/26	219.61-		
3040.01	246.03	126.64	119.39	.00	.00	12/10/25	119.39-		
4000.01	176.23	176.23	.00	.00	.00	01/20/26	164.49-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	133.42	133.42	.00	.00	.00	01/05/26	123.94-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	247.50	247.50	.00	.00	.00	01/15/26	229.58-		
5005.01	44.72	44.72	.00	.00	.00	01/15/26	44.72-		
5006.01	247.50	247.50	.00	.00	.00	01/20/26	229.58-		
5007.01	310.21	310.21	.00	.00	.00	01/15/26	364.89-		
5008.03	254.80	254.80	.00	.00	.00	01/09/26	236.88-		
5009.02	273.12	273.12	.00	.00	.00	01/13/26	256.37-		
5010.01	292.23	292.23	.00	.00	.00	01/20/26	274.31-		
5011.02	247.50	247.50	.00	.00	.00	01/14/26	229.58-		
5012.01	247.50	247.50	.00	.00	.00	01/07/26	229.58-		
5013.01	524.20	524.20	.00	.00	.00	01/07/26	506.28-		
5014.01	247.50	247.50	.00	.00	.00	01/07/26	229.58-		
5015.01	82.04	82.04	.00	.00	.00	01/20/26	74.79-		
5016.01	292.22	292.22	.00	.00	.00	01/07/26	274.30-		
5016.02	99.38	99.38	.00	.00	.00	01/20/26	92.13-		
5016.03	99.38	99.38	.00	.00	.00	01/14/26	92.13-		
5016.04	99.38	99.38	.00	.00	.00	01/08/26	92.13-		
5017.04	247.50	247.50	.00	.00	.00	01/10/26	229.58-		
5018.03	1,420.37	652.92	767.45	.00	.00	12/22/25	1,085.69-		
5019.03	254.86	254.86	.00	.00	.00	01/13/26	236.94-		
5020.02	59.72	59.72	.00	.00	.00		.00		
5021.01	133.42	133.42	.00	.00	.00	01/08/26	123.94-		
5022.01	44.72	44.72	.00	.00	.00	01/15/26	44.72-		
5023.02	247.50	247.50	.00	.00	.00	01/13/26	229.58-		
5025.01	133.42	133.42	.00	.00	.00	01/26/26	123.94-		
5027.01	44.50	44.50	.00	.00	.00	01/26/26	44.50-		
5029.01	426.01	426.01	.00	.00	.00	01/15/26	374.99-		
5031.06	716.66	229.65	229.58	229.58	27.85	11/05/25	459.16-		
5039.01	247.50	247.50	.00	.00	.00	01/14/26	229.58-		

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5041.03	336.94	336.94	.00	.00	.00	01/07/26	319.02-		
5043.01	1,274.12	1,274.12	.00	.00	.00	01/13/26	1,156.88-		
5046.03	202.78	202.78	.00	.00	.00	01/20/26	184.86-		
5047.01	1,150.84	1,150.84	.00	.00	.00	01/09/26	1,101.17-		
5049.04	247.50	247.50	.00	.00	.00	01/20/26	229.58-		
5052.06	44.72	44.72	.00	.00	.00	01/16/26	44.72-		
5055.01	617.94	617.94	.00	.00	.00	12/09/25	2,500.00-		
5057.01	857.71	857.71	.00	.00	.00	01/14/26	750.00-		
5058.02	267.12	267.12	.00	.00	.00	01/20/26	249.20-		
5059.04	247.50	247.50	.00	.00	.00	01/12/26	229.58-		
5061.01	202.78	202.78	.00	.00	.00	01/06/26	184.86-		
5062.01	184.63	184.63	.00	.00	.00	01/20/26	178.14-		
5064.02	264.84	264.84	.00	.00	.00	01/15/26	246.92-		
5067.04	247.50	229.10	18.40	.00	.00	06/30/25	1,836.64-		
5074.06	2,049.36-	2,049.36-	.00	.00	.00	12/02/25	450.00-		
5076.01	456.22	450.58	5.64	.00	.00	01/14/26	456.23-		
5077.03	247.50	247.50	.00	.00	.00	01/15/26	229.58-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	247.50	247.50	.00	.00	.00	01/07/26	698.74-		
5083.11	805.92	274.84	256.92	229.58	44.58	01/29/26	200.00-		
5089.01	273.54	273.54	.00	.00	.00	01/13/26	750.82-		
5092.01	233.14	233.14	.00	.00	.00	01/15/26	503.31-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.05	247.50	247.50	.00	.00	.00	01/16/26	229.58-		
5094.02	246.73	246.73	.00	.00	.00	01/13/26	232.30-		
5095.02	668.85	668.85	.00	.00	.00	01/13/26	609.26-		
5096.03	247.50	247.50	.00	.00	.00	01/16/26	229.58-		
5097.01	247.50	247.50	.00	.00	.00	01/26/26	534.05-		
5098.06	538.03	255.90	282.13	.00	.00	12/18/25	459.16-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	99.38	99.38	.00	.00	.00	01/12/26	92.13-		
6000.02	386.90	386.90	.00	.00	.00	01/13/26	368.98-		
6001.01	298.13	298.13	.00	.00	.00	01/14/26	276.38-		
6003.01	340.72	176.23	164.49	.00	.00	12/23/25	503.47-		
6004.02	99.38	99.38	.00	.00	.00	01/07/26	92.13-		
6005.03	133.42	133.42	.00	.00	.00	01/14/26	123.94-		
6006.01	198.75	198.75	.00	.00	.00	01/15/26	184.24-		
6007.02	292.22	292.22	.00	.00	.00	01/13/26	274.30-		
6008.01	584.04	584.04	.00	.00	.00	01/12/26	566.12-		
6009.03	273.54	273.54	.00	.00	.00	01/13/26	255.62-		
6010.03	249.18	249.18	.00	.00	.00	01/13/26	231.26-		
6011.02	133.41	133.41	.00	.00	.00	01/15/26	123.94-		
6012.01	99.38	99.38	.00	.00	.00	01/15/26	92.13-		
6013.02	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
6014.01	488.94	177.54	155.80	155.60	.00	12/08/25	156.00-		
6015.01	91.56	91.56	.00	.00	.00	01/20/26	87.35-		
6017.02	198.76	198.76	.00	.00	.00	01/12/26	184.24-		
6018.01	306.89	306.89	.00	.00	.00	01/12/26	288.97-		
6019.02	274.19	274.19	.00	.00	.00	01/20/26	271.60-		
6020.05	133.42	133.42	.00	.00	.00	01/18/26	123.94-		
6021.04	99.38	99.38	.00	.00	.00	01/29/26	184.26-		
6022.02	46.41	46.41	.00	.00	.00	01/15/26	46.41-		
6023.03	46.41	46.41	.00	.00	.00	01/20/26	46.41-		
6023.04	74.61	74.61	.00	.00	.00	01/15/26	550.00-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	52.44	52.44	.00	.00	.00	01/05/26	99.68-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.05	1,023.31	1,023.31	.00	.00	.00	01/13/26	1,031.47-		

Customer Number	Balance	01/31/2026	12/31/2025	11/30/2025	10/31/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	140.55	71.97	68.58	.00	.00	12/11/25	137.16-		
6028.08	99.38	99.38	.00	.00	.00	01/13/26	92.13-		
6029.01	10.47	10.47	.00	.00	.00	01/15/26	80.00-		
6031.02	99.38	99.38	.00	.00	.00	01/15/26	92.13-		
6032.01	273.54	273.54	.00	.00	.00	01/07/26	255.62-		
6033.04	450.26	328.88	121.38	.00	.00	01/26/26	414.45-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	245.77	109.38	102.13	34.26	.00	01/26/26	150.00-		
6041.02	133.42	133.42	.00	.00	.00	01/15/26	123.94-		
7001.06	207.86	167.54	40.32	.00	.00	12/30/25	152.40-		
7002.01	261.57	261.57	.00	.00	.00	01/20/26	243.65-		
7004.01	99.38	99.38	.00	.00	.00	01/26/26	92.13-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	8.54-	8.54-	.00	.00	.00	10/07/25	300.00-		
7009.01	52.44	52.44	.00	.00	.00	01/27/26	49.84-		
7010.01	423.66	423.66	.00	.00	.00	01/07/26	405.74-		
7015.01	247.50	247.50	.00	.00	.00	01/20/26	229.58-		
7022.01	44.72	44.72	.00	.00	.00	01/07/26	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	99.38	99.38	.00	.00	.00	01/15/26	92.13-		
7026.04	133.42	133.42	.00	.00	.00	01/15/26	247.88-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	133.42	133.42	.00	.00	.00	01/12/26	123.94-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7041.01	44.72-	44.72-	.00	.00	.00	01/07/26	134.16-		
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	89.44	44.72	44.72	.00	.00	12/11/25	89.44-		
7046.02	176.23	176.23	.00	.00	.00	01/26/26	164.49-		
7047.01	89.44	44.72	44.72	.00	.00	12/09/25	44.72-		
7052.02	99.38	84.16	15.22	.00	.00	01/15/26	92.13-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	133.42	133.42	.00	.00	.00	01/07/26	123.94-		
7054.01	177.32	177.32	.00	.00	.00	01/20/26	177.32-		
7057.02	26.04	26.04	.00	.00	.00	01/15/26	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	46.41	46.41	.00	.00	.00	01/27/26	28.82-		
7060.01	247.50	247.50	.00	.00	.00	01/20/26	229.58-		
8001.01	2,290.60	2,290.60	.00	.00	.00	01/15/26	2,213.87-		
8004.04	1,553.31	1,553.31	.00	.00	.00	01/15/26	1,537.26-		
8008.01	63.00-	63.00-	.00	.00	.00	01/20/26	189.00-		
8010.01	66.30	66.30	.00	.00	.00	01/13/26	66.30-		
8012.03	60.00	37.59	22.41	.00	.00	01/13/26	60.00-		
8014.03	961.84	327.28	317.28	317.28	.00	11/05/25	634.56-		
8015.03	.01-	.01-	.00	.00	.00	01/08/26	554.41-		
8022.03	2,844.00	2,844.00	.00	.00	.00	01/12/26	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	01/05/26	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	133.42	133.42	.00	.00	.00	01/08/26	123.94-		

Town of Jerome

Aging Report - Acct number only

Report Date: 01/31/2026

Feb 02, 2026 7:54AM

Grand Totals:

<u>69,565.52</u>	<u>39,313.17</u>	<u>5,835.06</u>	<u>1,949.19</u>	<u>22,468.10</u>
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Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary  
1899 - 2026

### January 2026 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

#### OTHER PROJECTS

- Last month we were finally able to get over to Micheal Butchers house to fix a water leak that he has had for a while. We had to dig out a rock wall, expose his line and repair it. We then ordered parts to tap new service lines as they were old and in need of replacement. We ran new pex lines to both of his meters, backfilled and rebuilt the rock wall. This took up a majority of our free time.
- Grade North Dr.
- Oil changes on all town vehicles
- Snake sewer lines on Magnolia and Holly.
- Repair Garbage truck rear light wires and the air ride on the drivers seat.
- Weld and fixe the dumpster at the UVX Apt.
- Tree removal on Nelly Bly.
- Fix the fan and lights at Mockingbird Galary
- Fix a storm drain by the CO-OP
- All crew and some fire attended a fire hydrant rebuilding and operations class that was held here at the town yard.

- We had **Superior tanks** come up and clean the inside of the tanks on Sunshine hill. They vacuumed out the calcium and sealed up and spots that needed it. Vacuuming of these tanks could probably be done every five years or so to keep them in the best shape that we can. Tyler had **MIDCO** clean them back in 2021, the calcium can build fast in these tanks, so we will make sure to stay on this in the and try to keep them up on their cleaning. Overall, the tanks looked good. We did have a small spot that was leaking out of the top, which is about a foot and a half above the water level itself, so our main focus was to seal any of those spots AND then clean the tanks themselves.



# JEROME POLICE DEPARTMENT

RUSSELL SAN FELICE, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



February 3, 2026

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for January 2026.

During the month of January, the police department responded to 167 calls for service. Jerome Police responded with Jerome Fire on a serious UTV rollover accident off of a trail on top of Mingus Mountain. This rescue involved a complicated extraction of seriously injured persons. Several agencies assisted in this incident, with air assistance from DPS to short haul and fly out patients. Jerome Police and Fire also handled a weather-related multi-car accident on Mingus Mountain. DPS and ADOT could not get to the scene due to weather and traffic. We did have a Yavapai County Deputy Sheriff stop to assist with traffic control. Jerome Town Crew came out and assisted with salt for snow and ice removal. Jerome units handled patient care and accident reports. Both incidents were excellent examples of cooperative effort between Jerome Police/Fire and Town Crew, working with other agencies.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of January. There were 299 parking citations written and 7 parking violation warnings. There were 67 citations and 38 warnings for various moving traffic violations.

For the January 2026 status report, here are the kiosk totals:

January 2026: \$35,631.50

January 2025: \$24,956.85

Current Fiscal year total (July 1, 2025-June 30, 2026): \$258,214.35

Respectfully,

A handwritten signature in black ink, appearing to read "Russell J. San Felice".

Russell J. San Felice  
Chief of Police

**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**

JEROME, AZ 86331  
(928) 634-8992

Date : 02/02/2026  
Page : 1  
Agency : JPD

Item A.

**Calls For Service Totals By Call Type**

01/01/2026 to 01/31/2026

Call Type	Totals
247S Civil Stanby	1
415E Noise Disturbance / Party	1
415F Domestic Disturbance	2
487 Theft	1
500 Welfare Check	2
585 Traffic Hazard	2
647A Suspicious Person	1
901 Injured Person	1
903 Follow-Up	30
908F Found Property	3
908L Lost or Stolen Property	3
909 House Check	1
917 Abandoned Vehicle	1
961 Accident - No injuries	2
AA Agency Assist	4
ADPS Assist DPS	2
AF Assist Fire Department	2
AYCSO Assist YCSO	8
BI Background Investigation	1
CA Citizen Assist	2
CO Call Out	1
CSEC Court Security	2
DIS Disorderly Conduct	1
DRAL Dogs Running at Large	1
ES Escort Services	2
FP Foot Patrol	9
INFO Information	6
ME Medical Emergency	1
NR Narcotics Related Incident	1
OA Officer Assist	1
OT Oversize Truck	1
PARK Parking Complaint	1
PE Parking Enforcement	25
PKM Parking Kiosk Maintenance	2
PS Civil Paper Service	4
SC Security Check	26
SLC Street Light Check	3
SS Suspicious Situation	1

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**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**

JEROME, AZ 86331  
(928) 634-8992

Date : 02/02/2026  
Page : 2  
Agency : JPD

Item A.

**Calls For Service Totals By Call Type**

01/01/2026 to 01/31/2026

Call Type		Totals
T/S	Traffic Stop	3
TO	Traffic Offense	3
TRN	Training	2
WA	Warrant Arrest	1
<b>Grand Total for all calls</b>		<b>167</b>



# Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039  
E-mail: admin@jeromefd.org

## Fire Department Report Call numbers January 2026

0	Number	Resident	Non-Resident
EMS Calls	8	2	6
Residential Fire	4	2	2
Commercial Fire	1	1	0
Wildland	0	0	0
Still Assignment	0	0	0
Station Staffing	2	0	2
Citizen Assist	5	4	1
Agency Assist	4	3	1
Special Duty	0	0	0
Snake Removal	0	0	0
Tech Rope Rescue	0	0	0
MVA/Rescue	2	0	2
HazMat	0	0	1
Dispatch Error	1	1	0
<b>Totals:</b>	<b>23</b>	<b>12</b>	<b>11</b>

\*Calls have not been as padded with miscellaneous JFD numbers as in the past.

Department Meetings and Drills	Number
Officer's Meeting	2
Thursday trainings	4
Rope Drill	1

Meetings	Date
Met with Verde Valley Fire Chief Danny Johnson	1/6
Met with Fire Marshal Nate Bailey- Plans Review for the UVX apts. Fire System	1/6
Met With VX project managers about the High schools third party notification system and gymnasium remodel	1/12
Pre Hospital Meeting	1/13
Auxiliary Meeting	1/15
A5S wildland qualifications Meeting	1/20
Fire Marshals Meeting	1/22
Staff Meeting	1/29

**Weekly Training:**

<b>Date</b>	<b>Training</b>	<b>Instructor</b>
Thursday January 1 <sup>st</sup>	No meeting holiday	Whiting
Thursday January 8 <sup>th</sup>	Business meeting/AAR from UTV roll over,	Whiting San Felice
Thursday January 15 <sup>th</sup>	Special officers meeting Auxiliary meeting/Equipment orientation	Whiting Krmpotich
Thursday January 22 <sup>nd</sup>	Stokes basket rigging	Lee
Saturday January 24 <sup>th</sup>	Ropes	Lee/Thorne
Thursday January 29 <sup>th</sup>	Relay pumping	Giles

**Department Affairs and Ongoing Projects**

- January has been very busy, as expected the meetings have resumed with the holiday season ending.
- We are sending two people to an EMT class in February. This will help with the medical calls. The Fire Department Auxiliary has paid for the class.
- With Wildland fire season just around the corner, we are starting our annual training and refreshers. John attended a S-219 firing operations in the urban interface class and will be attending two additional classes in the next couple of months. John is working towards obtaining his Engine Boss qualification and these classes are necessary for that position.
- With Rick Hernandez resignation we have been very busy with taking over the programs he handled. Both John and I are working diligently to continue with all the department's activities and reporting.
- I have been working with the Fire Department auxiliary and pension boards as reorganization was needed with Chief Blairs retirement and Rick's absence.
- Whiting has been performing business license inspections performing approximately four per week. This was an area that had fallen behind.
- Whiting and Sherif attended a Fire Hydrant training that was held by public works on 1/27
- Working on grant reimbursement and close outs.

**January Fire Department Activities and Run Report:**

<b>Date</b>	<b>Time</b>	<b>Day</b>	<b>Incident Type</b>	<b>Description</b>
1/1/26	0945	Wed	Citizen Assist	Vehicle lock out
1/1/26	1245	Thursday	Residential	Fire Investigation Non-Resident
1/1/26	1356	Thursday	Dispatch Error	
1/3/26	1256	Saturday	EMS/TRT	UTV Roll over
1/3/26	1539	Saturday	EMS	46 YOF Fall
1/4/26	1514	Sunday	EMS	45 YOM Seizure
1/8/26	1423	Thursday	MVA	3 Cars (snow)
1/8/26	1700	Thursday	Training	Business Meeting/ AAR UTV Roll over
1/9/26	0930	Friday	Citizen Assist resident	Removed fallen tree
1/10/26	1717	Saturday	EMS	57 YOM Fall
1/11/26	1049	Sunday	Residential	False alarm
1/12/26	1059	Monday	EMS	66 YOM Diabetic/Syncope
1/15/26	1112	Thursday	Commercial	Smell of smoke
1/15/26	1700	Thursday	Training	Aux meeting/Equipment familiarization
1/17/26	0844	Saturday	Residential	Fire in exterior window frame undetermined cause
1/22/26	1400	Thursday	Citizen assist Resident	Removed dead tree
1/22/26	1700	Thursday	Training	Basket rigging
1/23/26	1300	Friday	Citizen Assist Resident	Yake Removed tree to burn pile
1/24/26	0800	Saturday	Station Staffing	
1/24/26	2115	Saturday	Agency Assist	Traffic control for DPS
1/25/26	1605	Sunday	Residential	Fire investigation Non-resident
1/30/26	1255	Friday	EMS	Unknown YOF Fall
1/31/26	0136	Saturday	EMS	82 YOM Pain/Sick
1/31/26	0800	Saturday	Station Staffing	
1/31/26	1715	Saturday	EMS	72 YOF unknown illness

### January 2025 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
12/3/2025	Wastewater Treatment		2	7	14				0
12/5/2025	Wastewater Treatment		2	7	14				0
12/6/2025	Wastewater Treatment		2	7	14				0
12/7/2025	817 Hampshire				0	1	1	1	1
12/19/2025	842 Gulch Rd				0	1	2	1	2
12/21/2025	Wastewater Treatment		1	7	7				0
12/26/2025	668 Main St				0	1	2	2	4
12/26/2025	723 Clark St				0	1	1	5	5
12/31/2025	110 Dundee				0	1	1	6	6
		0	7	28	49	5	7	15	18
	<b>Jerome Citizen Hours-</b>	<b>Adult Prob.</b>	<b># Fuels Crew</b>	<b>FC Hrs.</b>	<b>Fuels Crew Total Hrs.</b>	<b># Loads</b>	<b># Crew</b>	<b># Hrs.</b>	<b>Town Firewise Total Hrs.</b>
<b>Total Fuels + Town Firewise Hours</b>									<b>67</b>

Thank you for your continued support  
Jerome Fire Department

**File Attachments for Item:**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, February 10, 2026  
Prepared by: William Blodgett, Zoning Administrator

**Planning & Zoning Commission-** The regular meeting of the Planning & Zoning Commission met on January 20<sup>th</sup>, 2025 and approved a lot-combination, combining lots: 401-07-128A and 401-07-127A (804 Hampshire) for Tom Lopez. A Conditional Use Permit was also approved by P&Z for 105 Douglas Rd. (The Powderbox Church) for use as a small event space.

**Design Review Board-** The Regular meeting of the town of Jerome's Design Review Board met on January 27<sup>th</sup> and reviewed, and approved new signage for a shop at 509 Main street as well as a new awning for the Historic Society to cover the lower entrance to the Newstate Motor building at 110 Main street.

### **Code Enforcement-**

Communicated with management at Holy Family Church to have the botched stair painting redone in accordance with SOI standards and Historic Preservation best-practices.

### **Administrative Approvals-**

Administrative approval was issues for demolition of an illegally built structure (non-historic shed, used recently as a dwelling unit which is now a Hazard) at 401-03-029D in the Gulch area.

### **Other Business-**

Work continues to finish up the Residential Parking survey and the Rockery-Inspections. Four days were spent fulfilling a Public Records request and so I am behind accordingly. The Brownfields/EPA multi-purpose grant of \$1,000,000 has been submitted for, and we wait for the response to see if we were awarded the grant. More repair and maintenance projects for Historic Buildings in the C-1 District are in the works, as are small health-and-safety improvements.

All Boards (P&Z, DRB, BoA) are looking for an additional member, and I am actively seeking volunteers. Finally, as a hold-over from January's meeting, I am still looking for Council input and feedback regarding Art in public space in Town, so that DRB can make an informed decision with Council's input at our next meeting.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

## MINUTES

### REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF JEROME JEROME CIVIC CENTER 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, JANUARY 20, 2026, AT 6:00 PM**

#### 6:00PM (0:28) 1. CALL TO ORDER

*Present were Chair Lance Schall, Vice Chair Jeanie Ready, and commissioner Jera Peterson. Commissioner Becca Miller was absent. Staff Present was Zoning Administrator Will Blodgett.*

*After roll was called Chair Schall stated for the record that a quorum was present to continue the meeting.*

#### 6:00PM (0:54) 2. APPROVAL OF MINUTES

Minutes of the regular meeting of the Planning & Zoning Commission from 12.16.2025

*Commissioner Peterson questioned the level of detail in the draft minutes, noting they were less comprehensive than previously.*

*Mr. Blodgett explained that staff has shifted from transcript style minutes to a more summarized format, also pointing out that audio recordings of the meetings are available.*

*Commissioners Peterson and Schall expressed their support for this approach, also discussion that the approval of minutes confirms the accuracy of the summarized content, not the format.*

*Chair Schall entered a motion to approve the meeting minutes from the December 12<sup>th</sup> meeting receiving a second from Vice Chair Ready.*

*With 3 ayes the motion carried.*

#### Motion to approve meeting minutes from December 12, 2025, Regular Meeting.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER					X	
PETERSON			X			
READY		X	X			
SCHALL	X		X			

#### 6:07PM 3. NEW BUSINESS

6:07PM (7:48) A. The applicant is requesting approval for a lot combination, combining lots: 401-07-128A and 401-07-127A (804 Hampshire) for Tom Lopez

*Chair Schall introduced item 3A.*

*Mr. Blodgett presented a request for approval of a lot combination involving two parcels under common ownership. The smaller parcel is a non-buildable "sliver" lot that contains a historic garage, which is currently a nonconforming situation. Combining the parcels would bring the property into compliance by legally subordinating the garage to the primary lot. Discrepancies in the county mapping was noted but confirmed the survey accurately reflects the parcel boundaries. Board members found the request straightforward, raised no objections, and agreed the combination resolves a longstanding nonconformity.*

Chair Schall entered the motion to approve the lot combination.  
 Vice Chair Ready seconded the motion and with 3 ayes the motion passed.

**Motion to approve lot combination.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER					X	
PETERSON			X			
READY		X	X			
SCHALL	X		X			

6:10 (10:49) B. The applicant is requesting a Conditional Use Permit for conditional use in the AR zone to allow small events at the Powder-Box church (105 Douglas Rd.). This use is conditional and requires a CUP.

*Mr. Blodgett presented a request for a conditional use permit for the Powder-Box church located in the AR zone, as proposed for use as a small event space. Although church use would normally be permitted, the application was required due to technical zoning considerations and the building’s historic, legally nonconforming status. Mr. Blodgett emphasized the importance of allowing flexible, low impact uses to support preservation of historic properties and recommended approval. The proposed use is consistent with similar church-related functions, with an anticipated occupancy of approximately 28 to 35 people, subject to Fire Department determination.*

*Commissioners discussed parking, occupancy limits, noise, and event management. It was noted that parking impacts would be minimal, small events could be accommodated on site, and larger events would require special event permits, including provisions for off-site parking and shuttling. Amplified outdoor music would also require a special event permit and remain subject to the Town’s noise ordinance. The applicant agreed the use would be low intensity, compatible with the neighborhood, and adequately regulated through existing permitting processes. No additional conditions were deemed necessary, and the Commission agreed to recommend approval as presented.*

*Chair Schall entered the motion to approve the item as presented.  
 Commissioner Peterson confirmed the address as 105 Douglas Rd and seconded the motion.  
 With 3 ayes the motion carried.*

**Motion to approve request for Conditional Use Permit for 105 Douglas Rd. as presented.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER					X	
PETERSON		X	X			
READY			X			
SCHALL	X		X			

6:43PM (43:16) C. The board will discuss the ZO framework and organization with a focus on examples from other municipalities.

*The Commission discussed the overall organization and usability of the Town’s current zoning ordinance, emphasizing the need for a clearer framework that is easier for staff, applicants, and the public to follow and understand. Mr. Blodgett and Commissioners agreed that while the existing ordinance framework is fundamentally sound, its organization, cross-referencing, and reliance on cascading provisions and extensive definitions make it difficult to use.*

*Suggestions included reorganizing sections for clarity, reducing cross-references, separating definitions into a standalone document, and aligning terminology with commonly accepted planning and professional definitions. Examples from other small municipalities were reviewed, with particular emphasis on ordinances that are searchable, well-structured, and accessible online.*

*The discussion also expanded to historic land use and residential zoning, noting that many historic buildings were originally constructed as multi-unit structures that do not align neatly with current zoning in place. They discussed the potential benefits of simplifying residential zoning, recognizing historic uses, and reducing reliance on exemptions by applying clear, flexible standards. The importance of precise definitions, particularly for terms such as attached structures, restoration, renovation, and reproduction, was emphasized to ensure consistency and long-term continuity. There was general agreement to*

continue workshopping these concepts in future meetings, with staff providing updates and additional examples as the ordinance review progresses.

**7:11PM (1:11:05) 4. NEXT MEETING ITEMS**

The Zoning Administrator will update the board to future and ongoing projects.

Mr. Blodgett briefly discussed potential agenda items for upcoming meetings including continued work on the zoning ordinance review and the expectation of several additional applications. He indicated there are a few small-scale projects anticipated including a potential lot split.

**7:12PM (1:12:00) 5. ADJOURNMENT**

Chair Schall entered a motion to adjourn the meeting, seconded by Commissioner Peterson. By unanimous vote the meeting adjourned at 7:12p.m.

**Motion to adjourn at 7:12p.m.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER					X	
PETERSON		X	X			
READY			X			
SCHALL	X		X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Chair Lance Schall, Planning & Zoning Commission Chair

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Kristen Muenz, Deputy Clerk



# TOWN OF JEROME

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## DRAFT MINUTES

### REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME 600 CLARK STREET 600 CLARK STREET, JEROME, ARIZONA

### TUESDAY, JANUARY 27, 2026, AT 6:00 PM

---

**(0:18) 1. CALL TO ORDER 6:00 P.M.**

*Present were Chair Tyler Christensen, Vice Chair Devon Kunde, and Board members Mark Krmpotich and Scott Staab.  
Staff present included Zoning Administrator Will Blodgett.*

**6:00 (0:46) 2. PETITIONS FROM THE PUBLIC**

*There were no petitions from the public.*

**6:00 (0:50) 3. APPROVAL OF MINUTES**

A. Minutes of the regular meeting of 12.16.25

*Chair Christensen asked if there were any questions or edits to the minutes. Hearing none, Chair Christensen moved to approve the minutes of December 16<sup>th</sup>, which was seconded by Board Member Krmpotich. The motion was approved unanimously.*

**Motion to approve Meeting Minutes from December 16, 2025, Regular Design Review Board Meeting**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE		X	X			
KRMPOTICH			X			
STAAB			X			

**6:01 4. NEW BUSINESS**

**6:01 (1:22) A.** New signage for a business at 509 Main Street.

*Mr. Blodgett introduced the item and stated that the applicant, Mr. Levi Parker, was present and was opening a new business in the former location of Mockingbird at 509 Main Street called Ghost City Christian Apparel. He then described the proposed signage, a hanging sign of just over 8 sq. feet, which fell within regulations, and some wall signage above the windows. The wall signage was split into two parts and could be interpreted as two signs, or one sign split in the middle by the projecting sign. There were also window stickers, but Mr. Blodgett explained those were service stickers, so he did not wish to include those as advertisement signage. He then read a section of the Zoning Ordinance that stated there should be no more than two permanent signs, and this is why we needed to decide if the split sign can be interpreted as one sign.*

*Board member Mark Krmpotich asked if the total was within the maximum 32 square feet, and Mr. Blodgett confirmed that it was.*

*Vice Chair Devon Kunde said that it appeared on page 4 of the application that there was a flag.*

Mr. Blodgett said that they did have a flag, but it wasn't an advertisement, it was decoration or a personal expression.

Vice Chair Kunde asked if it would remain there and Mr. Blodgett said it would, and the applicant had raised the flag to an appropriate height as requested.

Chair Christensen asked if there were any images or text on the flag and the applicant replied it said, 'Jesus in Jerome.'

Mr. Blodgett repeated that it was not the name of the business, it was not an advertisement and was protected under the First Amendment. He also explained that a flag could be considered a temporary addition because it can be taken down.

There was continued discussion as to how to treat the split sign and it was agreed that it could be considered a single, split sign.

Board member Krmpotich moved to approve the new signage, and Vice Chair Kunde seconded the motion. It was approved unanimously.

**Motion to approve new signage at 509 Main Street**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE			X			
KRMPOTICH	X		X			
STAAB			X			

**6:10 (10:34) B. The Jerome Historical Society is requesting approval for a new Awning at 110 Main st.**

Chair Christensen introduced item 4B, a new awning at 110 Main Street.

Mr. Blodgett explained that this was for the Historical Society's New State building, and representative Scott Hudson was present. Mr. Blodgett provided copies of the graphics to the board members and said the awning would be over the lower entrance and would increase weather protection in that area. The design carries on the elements that the Historical Society already has in place, the deep green color and the Historical Society logo in white, and it will cover the footprint of the lower landing.

Chair Christensen asked if it would be a permanent awning or would roll back.

Mr. Hudson replied that it would be permanent, and the green color would be the same as at Spook Hall. Board member Krmpotich asked if it would be made of canvas and Mr. Hudson confirmed this.

Vice Chair Kunde said that it appeared there would be posts at the end of the landing to secure it.

Mr. Blodgett explained that it appeared to be designed as additional support for the awning to prevent wear-and-tear. He felt it was a good project and did not see it as detrimental to the historic building.

Chair Christensen asked about the light that had been above the door and the applicant explained that they would be seeking future approval for a new light in that area.

Board member Krmpotich moved to approve the awning, which was seconded by Vice Chair Kunde. The item passed unanimously.

**Motion to approve the Jerome Historical Society's request for a new awning at 110 Main Street**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE		X	X			
KRMPOTICH	X		X			
STAAB			X			

**6:17 (17:10) 5. FUTURE DRB AGENDA ITEMS**

The ZA will update the board on future meetings.

Mr. Blodgett briefly explained that there were several projects on his desk, waiting for completion. He was also seeking opportunities for board training. Mr. Blodgett explained his current work on creating a

survey of rockeries in town and determining processes and standards for engineering and repairs. He said we are also in the process of wrapping up a submittal for one grant for the Hotel Jerome, and soon he would be working on a submittal for a grant to purchase lidar equipment.

**6. ADJOURNMENT**

Chair Christensen moved to adjourn the meeting at 6:21 p.m.  
 Board member Krmpotich seconded the motion, and it was approved unanimously.

**Motion to adjourn at 6:21 P.M.**

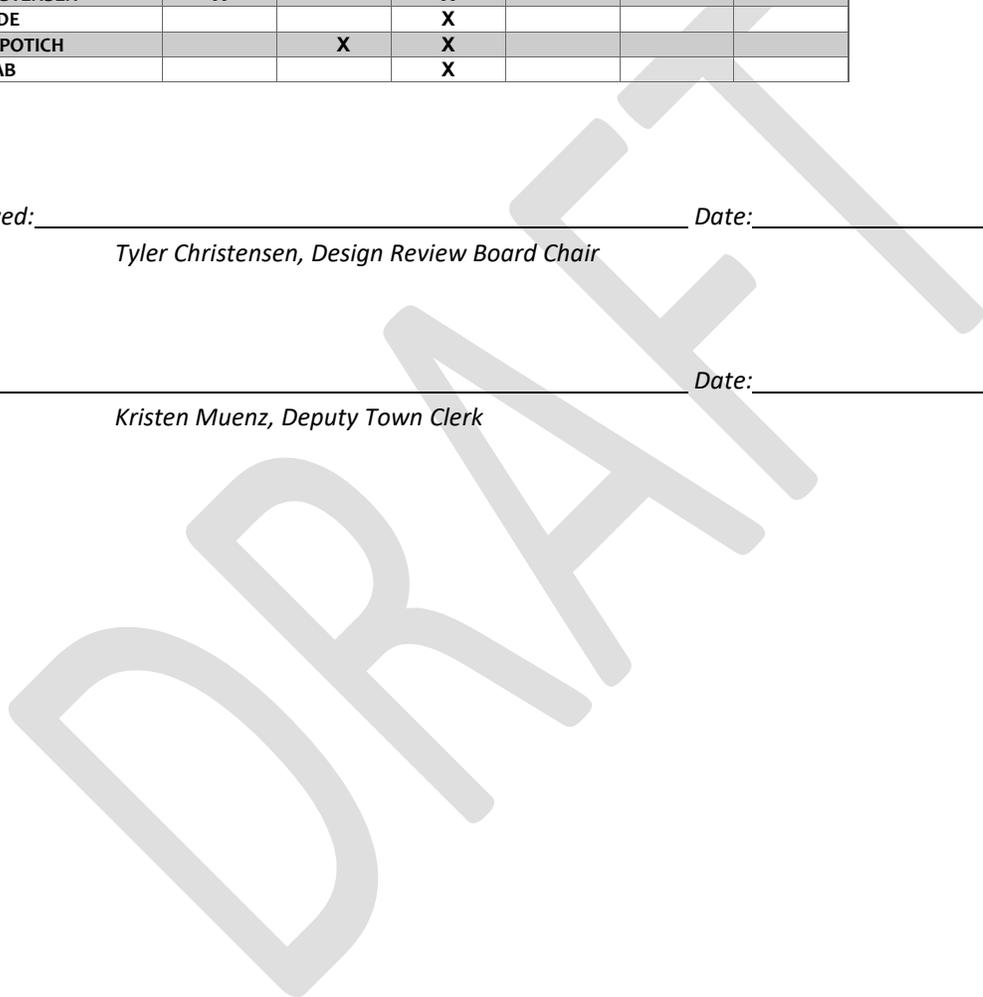
BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH		X	X			
STAAB			X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

*Tyler Christensen, Design Review Board Chair*

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

*Kristen Muenz, Deputy Town Clerk*



**File Attachments for Item:**

**A. Consider Approval of the January 13th, 2026, Special and Regular Council Meeting Minutes**

Council will consider and may approve the January 13th, Special and Regular Council Meeting minutes.



# TOWN OF JEROME

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**DRAFT MINUTES**  
**SPECIAL BUDGET COUNCIL MEETING OF THE TOWN OF**  
**JEROME**  
**COUNCIL CHAMBERS, JEROME TOWN HALL**  
**600 CLARK STREET, JEROME, ARIZONA**  
**TUESDAY, JANUARY 13, 2026, AT 6:30 PM**

---

**6:33 (0:01) 1. CALL TO ORDER/ROLL CALL**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmembers Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.*

*Staff present included Town Manager Brett Klein, Public Works Director Martin Boland, Zoning Administrator Will Blodgett, and Deputy Clerk Kristen Muenz.*

**6:33 (0:37) 2. NEW BUSINESS**

Discussion/Possible Action

**A. Council Will Continue Discussions on the FY 2026-2027 Budget Priorities Focusing on Personnel Related Items During this Budget Meeting**

Staff may present and Council may provide direction related to personnel and capital improvements, along with all budget funds and functions possibly being discussed.

*Mayor Barber introduced the item, the fiscal year 2026-2027 budget priorities, with a concentration on personnel items.*

*Town Manager Brett Klein briefly summarized the item, explaining that we started the budget process in November discussing capital improvement items, and are continuing the process with labor costs. The proposed labor wage and benefits increase would be smaller than any from the last four years. The wage increase for all employees, including part-time employees, would have a total budgetary impact of \$58,000 over the course of the year and less than \$5,000 overall for the insurance proposal.*

*Vice Mayor Moore asked what the proposed staff wage adjustment would be and Mr. Klein replied 3.5%. Mayor Barber brought attention to the Budget Schedule and asked about the department head requests regarding council feedback. She asked if council will be included in these discussions.*

*Mr. Klein said the process starts with the staff, but everything would come before council for input numerous times and of course for a final decision.*

*Mayor Barber commented that sales tax is significantly down by approximately \$500,000.*

*Mr. Klein said there is always a lag in receipts, so he was not concerned, but we have seen a good performance so far this month.*

*Councilmember Dillenberg made a motion to approve the proposal as long as the budget could support it, which was seconded by Vice-Mayor Moore.*

**Motion to accept the proposed staff wage increase for Fiscal Year 2026-2027**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

Discussion moved on to the need for a refuse disposal truck. Mr. Klein explained there is typically a 3 to 4 month wait for a new chassis to be built and then the lengthy timeline continues. He briefly explained the pros and cons of purchasing a new or used refuse truck; choosing the used truck could be a savings of \$80,000 and also time. Mr. Klein said that either way, we would need a short-term loan for the purchase. We could look into best options for financing, and our financial advisor may also be able to help us to get a lower interest rate.

Vice Mayor Moore commented that she has had good luck buying used vehicles with low mileage. The council asked Public Works Director Martin Boland for his thoughts, and he responded that he would like the truck as soon as possible.

Councilmember Dillenberg moved to go forward with accepting the proposal for the used refuse disposal vehicle offered by Short Equipment Inc.

Mayor Barber seconded the motion. There was staff direction to move forward with an agreement, and to seek out terms of financing.

Mr. Klein explained that the final agreement would come before council for formal approval.

The vote was called, and the motion passed unanimously.

**Motion to accept the proposal for the used vehicle from Short Equipment Inc.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

**3. ADJOURNMENT**

**Motion to adjourn at 6:49 P.M.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager



# TOWN OF JEROME

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## DRAFT MINUTES

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME

#### COUNCIL CHAMBERS, JEROME TOWN HALL

#### 600 CLARK STREET, JEROME, ARIZONA

### TUESDAY, JANUARY 13, 2026, AT 7:00 PM

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#### 7:01 (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmembers Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.

Staff present included Town Manager Brett Klein, Public Works Director Martin Boland, Zoning Administrator Will Blodgett, and Deputy Clerk Kristen Muenz.

#### 7:02 (0:46) 2. PROCLAMATIONS and PRESENTATIONS

##### A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2025.

Council may make a motion to accept the FY 2025 Audit findings.

Councilmember Dillenberg asked Town Manager Klein how he felt about the audit.

Mr. Klein said that he and Ms. Muenz felt the audit went well and were pleased with the results.

Mayor Barber asked about the annual AELR and Mr. Klein briefly explained that the town reports this every 4 years, and it is part of the annual budget process.

Jim Usevitch of Colby & Powell, PLC joined the meeting via speakerphone. Mr. Usevitch said that his firm did not encounter any issues during the course of the audit; they also did not find any inclinations of fraud. Mr. Usevitch said that in comparison to the previous fiscal year, the Town's outlook is better for fiscal year 2025.

Mayor Barber moved to accept the fiscal year 2025 findings, which was seconded by Councilmember Dillenberg.

##### Motion to approve the FY 2025 Audit Findings

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

#### 7:09 (7:40) 3. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for December, 2025

Council will consider and may approve the financial reports for month ending December 2025.

Mayor Barber asked the council if there were any questions or comments on the Financial Reports for December 2025.

Hearing none, she moved to approve the reports, which were seconded by Councilmember Sharif. The Financial Reports were approved unanimously.

##### Motion to approve the Financial Report and Invoice Register Report for December 2025

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

#### 7:09 (8:04) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

Town Manager Brett Klein presented his staff report and added that at the Special Meeting held prior to the regular meeting, a lot of information had been added with regards to the refuse truck.

Councilmember Dillenberg moved to approve the staff reports.

Vice Mayor Moore wanted to point out to the public present that we would be going forward with getting a trash truck. Mayor Barber congratulated three employees who had anniversaries, Police Officer Kerry Lee, Judge Angela Bradshaw-Napper, and Police Officer William Lionberger. She asked if any council members would like to add a report. She reported that she did sit down with a board member from Yavapai College and also had a meeting with Supervisor Nikki Check on Friday to work toward open space, the water board, and to talk about the college.

**Motion to approve Staff and Council Reports**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**7:12 (10:50) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

Mayor Barber asked council if they had any questions or directions to add. Hearing none, she moved on to item #6.

**7:12 (11:14) 6. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the December 9, 2025, Regular Council Meeting Minutes, and December 15, 2025, Special Council Meeting Minutes**

Council will consider and may approve the December 9th, Regular Council Meeting minutes; and the December 15th, Special Council Meeting Minutes.

Mayor Barber asked the council if anyone had reason to separate the two sets of minutes for voting.

Councilmembers Dillenberg and Sharif both expressed that they did not need to be separated and Councilmember Dillenberg moved to approve both.

Councilmember Sharif seconded the motion, and it passed unanimously.

**Motion to approve the minutes of the Regular Council Meeting of December 9, 2025, and the Special Council Meeting of December 15, 2025**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

**7. PETITIONS FROM THE PUBLIC**

There were no petitions from the public.

**7:13 (11:51) 8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consider First Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement**

Council will consider and may approve the first reading of Ordinance No. 495 and the agreement.

Mayor Barber introduced Item 8A, first reading of Ordinance No. 495, consideration of a parcel exchange. She said it was something we had talked about for over a year and would free up some parking spaces near Hotel Jerome in exchange for a parcel closer to the Historical Society's parking area.

Councilmember Dillenberg moved to approve the first reading.

Mayor Barber asked if anything further was needed and Mr. Klein said that we needed a draft of the agreement, and the Historical Society had been able to review it and all issues had been resolved, but they would like a survey of our property. Otherwise, as this was the first reading, there would be a follow-up reading of the ordinance.

For clarification, Mayor Barber asked if the Historical Society had done a survey on their parcel, and when it had been done last. On behalf of the Historical Society, Scott Hudson said he would follow up on the age of the survey.

Vice Mayor Moore said she would like to see both surveys and Mr. Klein replied that staff would go forward with getting a survey but we probably wouldn't have it before the next meeting.

**Motion to approve the first reading of Ordinance No. 495 and staff direction**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD						X

**7:17 (15:41) 9. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Discussion and Possible Staff Direction Regarding the Sale of Town-Owned Property (655 Holley)**

Council will discuss and may provide staff direction.

Mr. Klein said that after a year of discussion, it has been decided to sell, especially considering obtaining the house at 621 Main. It was his recommendation to consider receiving bids for purchase, with the caveat of a deed restriction. He explained that he had sent notification to the newspaper because of the many steps in the process of a municipality selling land it owns, but the council have the ultimate vote on whether to accept any bids.

Mayor Barber said this was the direction we discussed at the last meeting, so she moved to go forward with the process. Councilmember Dillenberg seconded the motion.

Jerome resident Eric Jurisin stated that he had been taken on a tour of the property. He said that he was all for doing it this way, but then he saw the property. Before he had listened to the appraisal only, but now after viewing the property he said that the property was in serious disrepair and now felt that the appraisal might have been generous. He said that he had commented that perhaps he could send a contractor to try to make it look better in order to get as much money as possible for the garbage truck. Councilmember Sharif suggested that he consider putting the money toward the garbage truck, but it was up to him. Mr. Jurisin explained that he had spoken to the previous public work department head because he realized he created a lot of trash. He said that he felt we needed a fundraiser, and there were others interested in helping as well.

The council thanked Mr. Jurisin for his input.

Councilmember Sharif said it was unfortunate that it may come back at a different amount, but at this point the crew need the truck so we should move forward with getting the house bid out and put the money towards the truck.

**Motion to move forward with selling the town-owned property at 655 Holly**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**7:23 10. NEW BUSINESS**

Discussion/Possible Action

**7:23 (21:07) A. Consideration of a Special Event Permit Application for "Lennon / Verneti Wedding" on Town Upper Park Steps**

Council will consider and may approve the permit for the Special Event.

Mayor Barber explained that the need for the permit was due to the number of approximate guests as they wished to hold the event on town property. She added that the applicant did pay for a special event permit.

Town Manager Klein explained that it will be a brief ceremony and it was put before council because they expected more than 25 guests.

Mayor Barber added that they would need insurance, and it was pointed out that it had been included in the packet.

Councilmember Sharif moved to approve the special event, which was seconded by Vice Mayor Moore. The motion was approved unanimously.

**Motion to approve the special event permit application for the "Lennon/Verneti Wedding" on Town Upper Park Steps**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE		X	X			
SHARIF	X		X			
SHEFFIELD			X			

**7:24 (22:36) B. Consideration of an 18-month Lease for Employee Housing at 621 Main Street for the Upper Unit Between The Town of Jerome and P and Z Commissioner Jeanie Ready**

Council will consider and may approve the lease.

Mayor Barber introduced the item, consideration of an 18-month lease. She said the lease was spelled out, and it would be nice to have someone in the building as that is what it was purchased for. She asked if council had any questions. Councilmember Dillenberg said he was happy and Councilmember Sharif added that he was happy we could do this. Jeanie Ready was asked if she was interested and she said that she was very honored for the opportunity. She was just hoping to clarify one term; she would prefer the rental due date to be on the 3<sup>rd</sup>.

Mr. Klein said that Ms. Ready will not be penalized if she preferred to pay on the 3<sup>rd</sup>.

Councilmember Dillenberg moved to approve, which was seconded by Councilmember Sharif.

**Motion to approve the 18-month Lease for Employee Housing at 621 Main Street for the Upper Unit between the Town of Jerome and P&Z Commissioner Jeanie Ready**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

**7:26 (24:37) C. Consider Request from Haunted Hamburger Business Owner to Adjust / Move Slightly the Location of the Town of Jerome Police Department Electric Power Line Per APS Directive in Response to their Building Renovation Plans**

Mr. Jurison will be on hand to discuss / clarify his request. Council will consider and may approve the request.

Mr. Klein said that it had been discussed, and staff had no concerns regarding the request.

Councilmember Dillenberg moved to approve, and Councilmember Sharif seconded the motion, adding that if APS said it had to be moved, he understood it needed to be done.

Mayor Barber asked how far it must be moved.

Mr. Jurisin said that it would need to be moved more than slightly. When they started the project 2 years ago, APS said they would need to move the pole slightly, but a few months ago they said that they could not move it as previously planned. The cable would go right across the new deck to the front corner of Main Street, which was an old residential connection. That could not happen, so Mr. Jurisin had new plans. He said it will now go around the corner, and will be a new, updated commercial unit at his expense. He discussed it with the Police Chief and felt it would be beneficial.

Mayor Barber called the motion, and it passed unanimously.

**Motion to approve request from Haunted Hamburger Business Owner to Adjust/Move the Location of the Town of Jerome Police Department Electric Power Line Per APS Directive**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

**7:29 (28:10) D. Consider Approval of the General Services Contract Between the Town of Jerome and Metron Farnier, LLC. in Accordance with Quote Number Q-10822 for the Purchase of an Advanced Automated Meter Infrastructure System and Meters in the Amount of \$187,160.00, Less Any Fixed Meter Credits**

Council will consider and may approve the agreement and purchase.

Mayor Barber introduced item 10D and asked if there were any questions.

Vice Mayor Moore said she had looked on the website but had not seen meters for those who wanted to opt out.

Mr. Klein said the fixed meters would not be RF or cellular, and that they would need to be read by staff.

Vice Mayor Moore mentioned the privacy policy and asked if the data collected would be stored in the cloud. She expressed concerns about information sharing and the ability to opt out.

Mayor Barber said they focus on smart meters and do not appear to offer standard, non-digital meters for those who opt out. She explained that we don't own the water; we have permission to use it.

Councilmember Sharif asked where the information is currently stored and it was confirmed it was stored in the cloud.

Jerome resident Wendy Olson said she felt this would open us up to more data mining and that it could be kicking the can down the road and make us owe money. She felt we would be paying for our data to be stolen.

Councilmember Sharif explained that he has worked in the industry for half his life, and you cannot have your data taken if you never log in or use the app.

Ms. Olson asked what the process is to opt out and Councilmember Sharif said they would give staff direction as to that process, whether there will be a fee, and what will happen if you choose to keep your old meter.

Jerome resident Jeff Koppelmaa said that he could currently address any questions he had by calling the town. He expressed concern that he would have to go through the new system to access information. Mr. Koppelmaa asked if he logged on, did he surrender his right to his Bluetooth, or anyone that needed that information?

Mr. Klein said that he would still be able to call the town for information, that choice was up to him.

Mayor Barber asked what the fee would look like for staff time and Mr. Klein replied there would be a study. He said that the cost won't be substantial; the biggest thing would be if someone opted out and then later chose to opt in.

Mayor Barber said that an opt out of \$50 per month would really hurt some people. She then read a section of the agreement regarding signing up for an account. She said it is more invasive if you download the account.

Councilmember Sheffield said that the real time data would be going to the town, and the town will be responsible for contacting people with an issue. Secondly, she wanted to point out that every app has a privacy policy.

Vice Mayor Moore said that a lot of people are not online. She said that she thought it was important to have an option for people who did not want to opt in.

Councilmember Sheffield agreed.

Mayor Barber expressed concern about the monthly costs and Vice Mayor Moore said that she felt it would be at least 10 to 20 people who wanted to opt out, and many of those were low income.

Councilmember Sheffield asked if we could apply the credit the town would receive to the people who chose to opt out.

Mr. Klein replied that yes, the council can choose what rate they wish to set. He said this was an opportunity for all new meters, and the credit was due to not having the function of sending the signal.

Councilmember Sharif said that an added benefit would be to allow the crew more time to do other things.

Jerome resident Eric Jurisin said he has smart meters on properties in other towns, and never knew he had a smart meter. He said if you have health insurance or go to a doctor, they have all our information. He explained that he does not use the app, but he does get a call from Phoenix or Clarkdale if he has a water problem. He said that water is now his most expensive utility, and this will save water in our community.

Jeff Koppelmaa said that he didn't understand the tech but supposed that ability to read the data without getting out of the truck was a good thing. He asked how they would go about taking me up on mining my data history.

Councilmember Sharif replied that if we don't ever turn that on, you will not have access to it.

Councilmember Sheffield said that only 31 or so houses opted out of the APS smart meters and that did not affect them.

Mayor Barber said businesses were not offered to opt out of APS, but she felt the same people would opt out of this.

Councilmember Sharif said he would like to move forward, and Councilmember Dillenberg seconded.

Mr. Klein explained the technology types cannot be mixed, it can be a fixed meter for opt outs, and the rest will be AMI.

Councilmember Sheffield said she had previously been unaware of the difficulty the crew had in getting the meter reads and suggested posting the videos to the town website.

Councilmember Sharif gave staff direction to gather information on cloud-type and opt-out pricing to move forward.

Mr. Klein asked for clarification if the motion was to approve quote #10822 with staff direction on the opt-out cost and policy and Councilmember Sharif confirmed this.

Vice Mayor Moore said part of it would be making the public aware of their choices and how it would affect their bills.

Her decision was not based on fear, but on her opinions, and she was aware of difficulty of the meter routes.

**Motion to approve Quote Number Q-10822 for the Purchase of an Advanced Automated Meter Infrastructure System with staff direction to create on opt out policy and fees**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBERG		X	X			
MOORE				X		
SHARIF	X		X			
SHEFFIELD			X			

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

Vice Mayor Moore asked when do we need to let people know about opt out options?

Mr. Klein replied that it will come before you in a policy; there will be a document that says what it is, what it does, and what their rights are.

**12. ADJOURNMENT**

**Motion to adjourn at 8:13 P.M.**

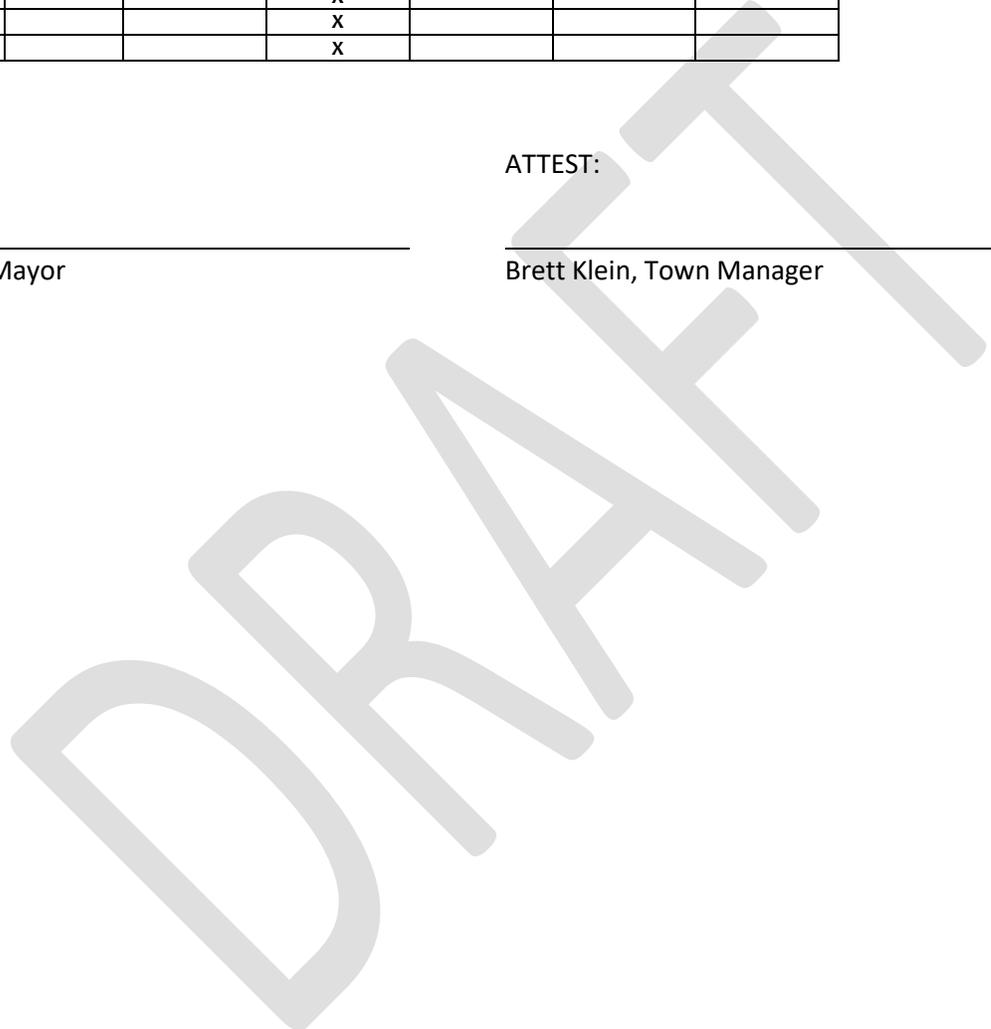
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager



**File Attachments for Item:**

**A. Consider Second Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement, Along with Adoption and Publication of the Ordinance**

Council will consider and may approve the second reading of Ordinance No. 495 and the agreement, and publication and adoption of the ordinance.

**REAL PROPERTY EXCHANGE AGREEMENT  
BETWEEN  
THE TOWN OF JEROME AND JEROME HISTORICAL SOCIETY**

This Real Property Exchange Agreement (“Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2026 (the “Effective Date”), by and between the Town of Jerome, an Arizona municipal corporation (“Town”), and the Jerome Historical Society, an Arizona nonprofit corporation (“JHS”). The Town and JHS are the only parties to this Agreement; each is an individual “Party,” and together they are the “Parties.”

RECITALS

A. The Town owns an approximately 0.07-acre parcel of real property (APN 401-06-126) located near the northeast corner of Queen Street and First Avenue, as described and depicted in Exhibit 1, attached hereto and incorporated as if fully set forth herein (the “Town Parcel”).

B. JHS owns an approximately 0.07-acre parcel of real property (APN 401-06-086A) located on the west side of Rich Street, approximately 233 ft. north of the Main Street and Rich Street intersection, as described and depicted in Exhibit 2, attached hereto and incorporated as if fully set forth herein (the “JHS Parcel”).

C. To further each Party’s respective development interests, the Parties desire to exchange ownership of the Town Parcel and JHS Parcel (the “Parcels”) and enter into this Agreement to specify the terms and conditions upon which each Party has agreed to enter into and perform the property rights exchange contemplated by the above recitals.

AGREEMENT

In consideration of the foregoing introduction and recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Term. To the extent permitted by law, this Agreement will commence upon the Effective Date and will terminate when the Parties’ obligations are fully completed, or six months from the Effective Date, whichever occurs first.

2. Exchange and Conveyance; Consideration. Subject to obtaining the consent of any lender(s) with security interest(s), if any, encumbering the Parcels, and subject to the requirements of A.R.S. § 9-407, the Parties agree to simultaneously convey their respective Parcels to each other, and to accept the Parcels so conveyed. In furtherance thereof, each Party agrees to deposit into escrow at Yavapai Title Agency, 716 S. Main St. Cottonwood, AZ 86326 (“Escrow”), a special warranty deed (“Special Warranty Deed”), evidencing the above-referenced conveyances, subject only to those items of record upon which the Parties agree in each such Special Warranty Deed (“Permitted Exceptions”). The Parties agree to jointly engage the services of the Escrow, direct Escrow to furnish to each receiving Party a preliminary title report for the Parcels showing the title vesting and all matters of record affecting title to each Parcel, and execute any supplemental escrow instructions as Escrow may require (not inconsistent with the terms hereof). Upon Closing,

Escrow shall cause a standard owner’s policy of title insurance to be issued for each such Parcel, insuring each such conveyance and Special Warranty Deed, subject only to the Permitted Exceptions.

3. Inspection Rights. Either Party may, at that Party’s sole option and expense, conduct such inspections or surveys as the Party deems necessary, including but not limited to, inspections to determine environmental conditions, provided that the respective Parcels are reasonably restored to their condition as existed prior to the inspection and no liens are placed against or attach to the Parcels. Each Party shall give reasonable notice to the other Party before any such inspection.

4. Close of Escrow. The Parties agree that the date upon which the Special Warranty Deeds have been recorded in the Official Records of the Yavapai County Recorder (“Close of Escrow”) for the transactions set forth in Section 2 shall occur no later than 60 days after the Effective Date, or as soon thereafter as is reasonable, provided that all of the following conditions precedent have been satisfied:

4.1 The lender(s) with security interest(s) encumbering any Parcel(s) have consented in writing to the conveyance of the Parcel(s) by exchange, and executed and deposited into escrow the necessary release(s) of deed of trust(s).

4.2 The Parties have deposited into Escrow the Special Warranty Deed at least one day prior to the Close of Escrow.

5. Closing Costs; Prorations. The Town will pay all closing, escrow, and recording costs, as well as the cost of the standard owner’s policy of title insurance for each Parcel. A Party seeking additional coverage or endorsements for a title policy shall, at its own expense, bear the cost of the additional coverage or endorsements sought. Escrow will prorate real estate taxes and assessments, if any, against each Parcel as of the Close of Escrow, based on the latest information available to Escrow. All prorations or adjustments called for in this Agreement are to be made based on a 30-day month and a 360-day year, unless Escrow is otherwise specifically instructed in writing by the Parties.

6. Properties Exchanged As-Is; No Representations. The Parties are acquiring the Parcels in an “AS IS” condition at the Close of Escrow.

6.1 Each Party acknowledges and agrees that the other Party and its agents have not made, do not make, and specifically negate and disclaim any representations, warranties, promises, covenants, agreements, or guaranties of any kind or character whatsoever (unless expressly and specifically contained in this Agreement), whether past, present, or future, of, as to, concerning, or with respect to any of the Parcels including, without limitation:

A. The Parcel’s value, nature, quality, or condition, including, without limitation, the water, soil, and geology, and status of any permits and governmental approval;

B. The Parcel’s suitability for any and all activities and uses a user may conduct thereon;

C. The Parcel's compliance with any laws, rules, ordinances, or regulations of any applicable governmental authority or body; and

D. Other matters with respect to the Parcel, including any representation regarding Hazardous Materials or that the Parcel complies and will comply in all respects with applicable environmental laws, rules, regulations, and court or administrative orders. As used herein, the term "Hazardous Materials" includes without limitation, any asbestos, urea formaldehyde foam insulation, flammable explosives, radioactive materials, hazardous materials, hazardous wastes, hazardous or toxic substances, or related or unrelated substances or materials defined, regulated, controlled, limited, or prohibited in the Comprehensive Environmental Response Compensation and Liability Act of 1980 (CERCLA), (42 U.S.C. Sections 9601, et seq.), the Hazardous Materials Transportation Act, (49 U.S.C. Sections 1801 et seq.), the Resource Conservation and Recovery Act (RCRA), (42 U.S.C. Sections 6901, et seq.), the Clean Water Act, (33 U.S.C. Sections 1251, et seq.), the Clean Air Act, (42 U.S.C. Sections 7401, et seq.), the Toxic Substances Control Act, (15 U.S.C. Sections 2601 et seq.), each such Act as amended from time to time, or in the rules, regulations, and publications adopted and promulgated pursuant thereto, or in the rules and regulations of the Occupational Safety and Health Administration (OSHA) pertaining to occupational exposure to asbestos, as amended from time to time, or in any other federal, state, or local environmental law, ordinance, rule, or regulation now or hereafter in effect.

6.2 Each Party further acknowledges and agrees that, having been given the opportunity to inspect the Parcels, each Party is relying and shall rely solely on its own investigation thereof and not on any information provided or to be provided by the other Party. Each Party agrees that the other Party is not, and shall not be, liable or bound in any manner by any statements, representations, or information pertaining to the Parcel, whether acquired or exchanged, or the operation thereof, furnished by any real estate broker, agent, employee, servant, or any other person. Each Party further acknowledges and agrees that, to the maximum extent permitted by federal, state, or local law, the Parcel exchange provided for herein is made on an "AS IS" condition and basis with all faults. The provisions of this Section shall survive the recordation of the Special Warranty Deeds recorded in the Official Records of the Yavapai County Recorder's Office.

6.3 The Parties acknowledge the existence on each property of certain junk, debris, and rubbish, particularly including an accumulation of scrap concrete on the Town Parcel. The Parties agree to cooperate in good faith to achieve any necessary cleanup on either property, with each Party taking primary responsibility for the property it owns and controls at any particular time. Without limitation to the foregoing, the Parties agree to cooperate in good faith for the removal of junk concrete from the Town Parcel, with JHS having primary responsibility for such removal and the Town providing reasonable assistance to the best of its ability with available resources and manpower..

7. Reciprocal Indemnity. Each acquiring Party shall indemnify, protect, defend, and hold the other Party harmless for, from, and against any and all claims, costs, liabilities, judgments, losses, or expenses (including, without limitation, attorneys' fees and costs) arising out of, resulting from, or connected with any matters or conditions first occurring as a result of the acquiring Party's

activities (and those of its employees, agents, contractors, representatives, guests, licensees, or invitees) on the respective Parcel following the recordation of the Special Warranty Deeds and during the acquiring Party's ownership of the Parcel. Each conveying Party shall indemnify, protect, defend, and hold the acquiring Party harmless for, from, and against any and all claims, costs, liabilities, judgments, losses, or expenses (including, without limitation, attorneys' fees and costs) arising out of, resulting from, or connected with any matters or conditions first occurring on the Parcel prior to the Close of Escrow during the conveying Party's ownership thereof.

8. Further Acts. Each Party agrees to perform such other and further acts and to execute and deliver such additional agreements, documents, affidavits, certifications, acknowledgements, permits, and instruments as the other Party may reasonably require to consummate, evidence, confirm, or carry out the matters contemplated by this Agreement or confirm the status of this Agreement, and the performance of the obligations hereunder, at any time.

9. Commissions. The Parties hereby represent to each other that they have not dealt with any broker or agent or with any finder concerning the purchase or exchange of the Parcels. Each Party shall defend and hold the other harmless from all liability and expense, including, without limitation, attorneys' fees, arising from any claim by any broker, agent, or finder for commissions, finder's fees, or similar charges because of any act of such Party.

10. Approval as to Form. The Town Attorney, by his signature on this Agreement, represents only that this Agreement has been signed by a representative of JHS with legal authority to sign this Agreement.

11. Representations. Each Party represents and warrants to the other Party that:

11.1 Except as otherwise qualified or limited herein, each Party executing this Agreement has the full right, power, and authority to enter into and perform this Agreement, and the execution, delivery, and performance of this Agreement by that Party have been duly authorized, agreed to, and are in compliance with the organizational documents of that Party.

11.2 Except as otherwise qualified or limited herein, all consents and approvals necessary to the execution, delivery, and performance of this Agreement have been obtained, and no further corporate action needs to be taken in connection with such execution, delivery, and performance.

11.3 As of the date of this Agreement, neither Party knows of any litigation, proceeding, or investigation pending or threatened against or affecting that Party that could have a material adverse effect on that Party's performance under this Agreement and that has not been otherwise disclosed in writing or disclosed in this Agreement.

11.4 This Agreement (and each undertaking contained herein) constitutes a valid, binding, and enforceable obligation according to its terms, except to the extent limited by bankruptcy, insolvency, and other laws of general application affecting creditors' rights and by equitable principles, whether considered at law or in equity.

11.5 Except as otherwise qualified or limited herein, the execution, delivery, and performance of this Agreement is not prohibited by, and does not conflict with, any other agreements, instruments, judgments, or decrees to which a Party is otherwise subject.

11.6 No Party has paid or given, and will not pay or give, any third party any money or other consideration for obtaining this Agreement other than normal costs of conducting business and costs of professional services such as the services of attorneys, appraisers, or engineers.

11.7 Each Party has been assisted by counsel of its own choosing in connection with the preparation and execution of this Agreement.

11.8 This Agreement is the product of negotiations and multiple drafts between the Parties and shall not be construed against either Party as the drafter in any action to enforce or interpret any term or provision of this Agreement.

12. Survival of Representation and Warranties. All representations and warranties contained herein shall survive recordation.

13. No Partnership, Third Person. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture, or other arrangement between the Parties. No term or provision of this Agreement is intended to, or shall be for the benefit of any person, firm, corporation, or other entity not a party hereto (including, without limitation, any broker), and no such other person, firm, corporation, or entity shall have any right or cause of action hereunder.

14. Resolution of Disputes. If a dispute arises between the Parties regarding the interpretation or enforcement of this Agreement, the Parties agree to work together in good faith to resolve such dispute, including by attempting to resolve it through mediation prior to filing suit. The Parties agree that such mediation shall be non-binding and that all costs and expenses of the mediation shall be borne equally by the Parties.

15. Notice. All notices, demands, or other communications must be in writing and are deemed to be duly delivered upon personal delivery, or as of the second business day after mailing by United States mail, postage prepaid, registered or certified, return receipt requested, addressed as follows:

To JHS:	Jerome Historical Society 407 Clark Street Jerome, AZ 86331 Attn: Mary Beth Barr, President
To the Town:	Town of Jerome 600 Clark Street P.O. Box 335 Jerome, AZ 86331 Attn: Brett Klein, Town Manager

With copy to: Gust Rosenfeld P.L.C.  
 One East Washington Street, Suite 1600  
 Phoenix, Arizona 85004-2553  
 Attn: John Gaylord

If either Party changes address, they must give written notice to the other Party. Notice of change of address is deemed effective five days after mailing by the Party changing address.

16. Default.

16.1 If either Party defaults (the “Defaulting Party”) with respect to any of such Party’s obligations, then the other Party (the “Non-Defaulting Party”) shall give written notice in the manner prescribed in Section 15 to the Defaulting Party. The notice shall state the nature of the claimed default and demand that such default be corrected.

16.2 If the default can be reasonably cured by the payment of money, the Defaulting Party will have 20 days from receipt of such notice to cure it. If an action other than payment of money is reasonably required to cure the default, the Defaulting Party will have 60 days from receipt of such notice to cure it.

16.3 This Section shall not limit any other rights, remedies, or causes of action, whether at law or in equity, that either Party may have.

17. Remedies.

17.1 If the default is not cured within the time periods set forth in Section 16 above, the Non-Defaulting Party shall have all remedies available to it at law or in equity, subject to the limitations set forth herein. Either Party, or any successor-in-interest or assignee, may institute a legal action to cure, correct, or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation, including but not limited to suits for declaratory relief, specific performance, relief in the nature of mandamus, and actions for damages, provided that claims for damages shall be limited to actual damages as of the time of entry of judgment.

17.2 The Parties hereby IRREVOCABLY AND UNCONDITIONALLY waive AND RELINQUISH any right to seek consequential, punitive, multiple, exemplary, or any damages other than actual damages.

18. Time is of the Essence. Time is of the essence in implementing the terms of this Agreement.

19. Successors and Assigns. This Agreement is binding upon, and shall inure to the benefit of, each Party’s executors, administrators, successors, and permitted assigns.

20. Waiver. If either Party fails to require the other Party to perform any provision of this Agreement, that failure does not prevent the other Party from later enforcing that provision. Neither Party is released from any responsibilities or obligations imposed by law or this Agreement if the other Party fails to exercise a right or remedy. No waiver of any provision of this Agreement

shall be binding upon either Party unless in writing signed by both Parties. Nor shall this Agreement act to waive any preliminary or final plat requirement, if any, or other applicable law, unless specifically addressed herein.

21. Governing Law; Choice of Forum. This Agreement shall be deemed to be made under, shall be construed in accordance with, and shall be governed by the internal, substantive laws of the State of Arizona (without reference to conflict of law principles). Any action brought to interpret, enforce, or construe any provision of this Agreement shall be commenced and maintained in the Superior Court of the State of Arizona in and for the County of Yavapai (or, as may be appropriate, in the Justice Courts of Yavapai County, Arizona, or in the United States District Court for the District of Arizona, if, but only if, the Superior Court lacks or declines jurisdiction over such action). The Parties irrevocably consent to jurisdiction and venue in such courts for such purposes and agree not to seek transfer or removal of any action commenced in accordance with the terms hereof.

22. Severability. If any provision of this Agreement is declared void or unenforceable, such provision shall be severed from this Agreement, which shall otherwise remain in full force and effect. If any applicable law or court of competent jurisdiction prohibits or excuses a Party from undertaking any contractual commitment to perform under any provision hereunder, the remaining portions of this Agreement shall remain in full force and effect, and the Parties will negotiate diligently in good faith for such amendments of this Agreement as may be necessary to achieve the original intent of this Agreement, notwithstanding such invalidity or unenforceability.

23. Attorneys' Fees. In the event of commencement of a legal action in an appropriate forum by a Party to enforce any covenant or any of such Party's rights or remedies under this Agreement, including any action for declaratory or equitable relief, the prevailing party in any such action shall be entitled to reimbursement of its reasonable attorneys' fees and court costs, including, but not limited to, its costs of expert witnesses, transportation, lodging, and meal costs of the Party and witnesses, costs of transcript preparation, and other reasonable and necessary direct and incidental costs of such dispute.

24. Conflict of Interest. This Agreement is subject to Ariz. Rev. Stat. § 38-511. Town may cancel this Agreement without penalty or further obligations by Town or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement on behalf of Town or any of its departments or agencies is, at any time while this Agreement or any extension of this Agreement is in effect, an employee of any other Party to this Agreement in any capacity or a consultant to any other Party of this Agreement with respect to the subject matter of this Agreement.

25. Entire Agreement. This Agreement (including exhibits) shall constitute the entire agreement between the Parties, and no modification hereof shall be binding, unless in writing and signed by both Parties. All prior and contemporaneous agreements, representations, and understandings of the Parties regarding the transaction contemplated herein, oral or written, are hereby superseded and merged herein.

26. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together constitute one and the same

instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the Parties' signatures may be physically attached to a single document.

27. Estoppel Certificate. The Parties agree that upon receiving a Party's written request for a written statement certifying the current status of the Agreement, including whether or not a Party is in default of any obligation or duty set forth herein, the receiving Party shall have 21 days to execute, acknowledge, and deliver the statement to the requesting Party. Any such certificate may be relied on by a prospective purchaser of any part or portion of the described Parcel, or any prospective lender.

28. Amendment. No change, modification, or addition is to be made to this Agreement except by written amendment executed by the Parties.

[SIGNATURES FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this document to be executed as of the Effective Date.

“Town”

“JHS”

TOWN OF JEROME,  
an Arizona municipal corporation

JEROME HISTORICAL SOCIETY,  
an Arizona nonprofit corporation

\_\_\_\_\_  
Christina “Alex” Barber, Mayor

\_\_\_\_\_  
Mary Beth Barr, President

ATTEST:

\_\_\_\_\_  
Brett Klein, Town Manager/Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John A. Gaylord, Town Attorney

EXHIBIT 1  
TO  
REAL PROPERTY EXCHANGE AGREEMENT

[Town Parcel]

Description

Yavapai County Assessor's Parcel No. 401-06-126

Depiction







Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## ORDINANCE NO. 495

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE EXCHANGE OF A PARCEL OF TOWN-OWNED REAL PROPERTY FOR ANOTHER PARCEL OF REAL PROPERTY OF SUBSTANTIALLY EQUAL VALUE

**WHEREAS**, pursuant to A.R.S. § 9-407, the Town of Jerome, Arizona (the “Town”), may authorize an exchange of a parcel of Town-owned real property for any other parcel of real property if the parcels are of substantially equal value; and

**WHEREAS**, the Town owns an approximately 0.07-acre parcel of real property (APN 401-06-126) located near the northeast corner of Queen Street and First Avenue, as described and depicted in Exhibit 1, attached hereto and incorporated as if fully set forth herein (the “Town Parcel”); and

**WHEREAS**, the Jerome Historical Society (“JHS”) owns an approximately 0.07-acre parcel of real property (APN 401-06-086A) located on the west side of Rich Street, approximately 233 ft. north of the Main Street and Rich Street intersection, as described and depicted in Exhibit 2, attached hereto and incorporated as if fully set forth herein (the “JHS Parcel”); and

**WHEREAS**, in accordance with A.R.S. § 9-407(C), the Town published a notice of intent to exchange the Town Parcel for the JHS Parcel; and

**WHEREAS**, the Town Council desires to authorize the exchange of the Town Parcel for the JHS Parcel.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** The foregoing recitals are incorporated as if fully set forth herein.

**Section 2.** The Town Council hereby finds that the Town Parcel and the JHS Parcel are of substantially equal value, and authorizes and directs the Mayor, Town Manager, and Town Attorney to take all necessary actions to exchange the Town Parcel for the JHS Parcel pursuant to the terms and conditions of an agreement acceptable in form and substance to the Town Attorney.

(SIGNATURES FOLLOW)

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,  
YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

\_\_\_\_\_  
Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

\_\_\_\_\_  
Gust Rosenfeld P.L.C., Town Attorney  
By: John A. Gaylord

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	<b>MOVED</b>	<b>SECONDED</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
BARBER						
DILLENBERG						
MOORE						
SHEFFIELD						
SHARIF						

EXHIBIT 1  
TO  
ORDINANCE NO. 495

[Town Parcel]

Description

Yavapai County Assessor's Parcel No. 401-06-126

Depiction



EXHIBIT 2  
TO  
ORDINANCE NO. 495

[JHS Parcel]

Legal Description

The surface and ground to a depth of 25 feet immediately beneath the surface of Lots 6 and 7, Block 10, JEROME, according to the plat of record in Book 2 of Maps, Page 18, records of Yavapai County, Arizona.

EXCEPT that portion lying within the following described property:

BEGINNING at the Southeast corner of said Block 10, from which Corner No. 3 of the Florencia Patented Mining Claim USMS No. 1076-A bears South  $41^{\circ}53'$  West, a distance of 262.12 feet;  
Thence North  $22^{\circ}57'30''$  West, a distance of 45.16 feet to the Northeast corner of Block 10;  
Thence South  $66^{\circ}16'30''$  West, a distance of 4.00 feet;  
Thence South  $02^{\circ}00'00''$  East for a distance of 40.00 feet;  
Thence South  $30^{\circ}54'30''$  West, a distance of 78.05 feet to a point on the side line of said Florencia Mining Claim;  
Thence North  $41^{\circ}53'$  East, a distance of 90.00 feet to the POINT OF BEGINNING.

Depiction



# Exhibit 1

Item A.

Yavapai County Print Parcel

	<b>Parcel ID</b>	<b>Check Digit</b>	
	401-06-126	7	
	<b>Owner</b>	Town of Jerome	
	<b>Owner's Mailing Address</b>	PO Box 335 Jerome, AZ 86331-0335	
	<b>Secondary Owner</b>		
	<b>Recorded Date</b>	N/A	
	<b>Last Transfer Doc Docket</b>	<b>Last Transfer Doc Page</b>	
	N/A	N/A	
	<b>Physical Address</b>	<b>Incorporated Area</b>	
	N/A	Town of Jerome	
<b>Assessor Acres</b>	<b>Subdivision</b>	<b>Subdivision Type</b>	
0.07	Jerome	M	
<b>School District</b>	<b>Fire District</b>		
Clarkdale-Jerome Elem SD #3	N/A		
<b>Improvements (0)</b>	<b>Local Zoning</b>		
No Improvements found.	Town Of Jerome C-1		
<b>Assessment</b>			
Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.			
<b>Tax Year</b>	<b>2025</b>	<b>2024</b>	
Assessed Value(ALV)	\$2,128	\$2,026	
Limited Value(LPV)	\$14,184	\$13,508	
Full Cash(FCV)	\$64,535	\$51,621	
Legal Class	Vacant or Other	Vacant Or Other	
Assessment Ratio	15%	15%	
Usage Code	9700 ?	9700 ?	
<b>Taxes</b>			
<b>Tax Area Code</b>	<b>2023 Taxes Billed</b>		
380	\$		
<b>Recorded Documents &amp; Sales (0)</b>			
No Recorded Documents were found.			
<p><b>Disclaimer:</b> Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.</p> <p>By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.</p>			

Yavapai County Print Parcel



<b>Parcel ID</b>	401-06-086A	<b>Check Digit</b>	3
<b>Owner</b>	Jerome Historical Society		
<b>Owner's Mailing Address</b>	PO Box 156 Jerome, AZ 86331-0156		
<b>Secondary Owner</b>			
<b>Recorded Date</b>	9/7/2001 12:00:00 AM		
<b>Last Transfer Doc Docket</b>	3861	<b>Last Transfer Doc Page</b>	505
<b>Physical Address</b>	N/A	<b>Incorporated Area</b>	Town of Jerome

<b>Assessor Acres</b>	0.07	<b>Subdivision</b>	Jerome	<b>Subdivision Type</b>	M
<b>School District</b>	Clarkdale-Jerome Elem SD #3			<b>Fire District</b>	N/A
<b>Improvements (0)</b>	No Improvements found.			<b>Local Zoning</b>	Town Of Jerome C-1

**Assessment**

Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.

Tax Year	2025	2024
Assessed Value(ALV)	\$7,980	\$7,600
Limited Value(LPV)	\$53,200	\$50,667
Full Cash(FCV)	\$64,535	\$51,621
Legal Class	Vacant or Other	Vacant Or Other
Assessment Ratio	15%	15%
Usage Code	9110 ?	9110 ?

**Taxes**

<b>Tax Area Code</b>	380	<b>2023 Taxes Billed</b>	\$
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**Recorded Documents & Sales (3)**

Date	Book/Page	Type	Cost
9/7/2001	3861-505	Warranty Deed	\$21,750
9/7/2001	3861-505	Warranty Deed	\$0
12/16/1999	3213368	Joint Tenants	\$11,000

**Disclaimer:** Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.

By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.

**PUBLIC NOTICE**

**NOTICE OF INTENT TO EXCHANGE CERTAIN REAL PROPERTY OWNED BY THE TOWN OF JEROME, ARIZONA, FOR CERTAIN REAL PROPERTY OF SUBSTANTIALLY EQUAL VALUE**

Pursuant to Ariz. Rev. Stat. § 9-407, the Town of Jerome, Arizona, hereby gives public notice that it intends to exchange real property owned by the Town, as depicted in Exhibit 1 attached hereto (the “Town Parcel”), for and in consideration of real property of substantially equal value owned by the Jerome Historical Society, which is described and depicted in Exhibit 2 attached hereto (the “JHS Parcel”). The proposed exchange of the Town Parcel for the JHS Parcel is contingent upon the following conditions:

1. The Jerome Town Council must determine that the Town Parcel and the JHS Parcel are substantially equal in value.
2. The Town and the Jerome Historical Society must fulfill the terms and conditions of the exchange, which will be detailed in an agreement for the exchange of real property and stored on file with the Town Clerk.

The Town Council will consider the proposed exchange of real property at its regular Council meeting to be held on January 13, 2026, at 7:00 p.m. at Jerome Town Hall, 600 Clark Street Jerome, Arizona 86331.

DATED this 10<sup>th</sup> day of December 2025.

Brett Klein, Town Manager/Clerk

EXHIBIT 1

[Town Parcel]

Description

Yavapai County Assessor's Parcel No. 401-06-126

Depiction



## EXHIBIT 2

[JSH Parcel]

Legal Description

The surface and ground to a depth of 25 feet immediately beneath the surface of Lots 6 and 7, Block 10, JEROME, according to the plat of record in Book 2 of Maps, Page 18, records of Yavapai County, Arizona.

EXCEPT that portion lying within the following described property:

BEGINNING at the Southeast corner of said Block 10, from which Corner No. 3 of the Florencia Patented Mining Claim USMS No. 1076-A bears South  $41^{\circ}53'$  West, a distance of 262.12 feet;  
 Thence North  $22^{\circ}57'30''$  West, a distance of 45.16 feet to the Northeast corner of Block 10;  
 Thence South  $66^{\circ}16'30''$  West, a distance of 4.00 feet;  
 Thence South  $02^{\circ}00'00''$  East for a distance of 40.00 feet;  
 Thence South  $30^{\circ}54'30''$  West, a distance of 78.05 feet to a point on the side line of said Florencia Mining Claim;  
 Thence North  $41^{\circ}53'$  East, a distance of 90.00 feet to the POINT OF BEGINNING.

Depiction

**File Attachments for Item:**

**B. Consider First Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D**

Council will consider and may approve the first reading of Ordinance No. 496.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item B.

## ORDINANCE NO. 496

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 12-1, “TRAFFIC CONTROL”, SECTION 12-1-13 “TOWING AND IMPOUNDMENT OF VEHICLES”, BY ADDING SUBSECTION D.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** Article 12-1, is hereby amended to read as follows:

#### ARTICLE 12-1 Traffic Control

12-1-1 Words and Phrases Defined. **NO CHANGE**

12-1-2 Traffic Administration. **NO CHANGE**

12-1-3 Enforcement of Traffic Regulations. **NO CHANGE**

12-1-4 Snow or Other Disaster Days. **NO CHANGE**

12-1-5 Turning Movements. **NO CHANGE**

12-1-6 One-Way Streets and Alleys. **NO CHANGE**

12-1-7 Methods of Parking. **NO CHANGE**

12-1-8 Stopping, Standing, or Parking Prohibited at Specified Places and Times. **NO CHANGE**

12-1-9 Parking for Certain Purposes Prohibited. **NO CHANGE**

12-1-10 Other Restricted Parking Areas. **NO CHANGE**

12-1-11 Stopping for Loading or Unloading Only; By Permit Only. **NO CHANGE**

12-1-12 Miscellaneous Parking Provisions. **NO CHANGE**

12-1-13 Towing and Impoundment of Vehicles. **SEE BELOW**

12-1-14 Regulations for Bicycles; Voluntary; Exception – Rental Agency. **NO CHANGE**

12-1-15 Parade, Assembly and Procession Permits. **NO CHANGE**

12-1-16 Miscellaneous Traffic Enforcement Rules. **NO CHANGE**

12-1-17 Authority to Detain Persons to Service Traffic Complaints. **NO CHANGE**

12-1-18 Penalties. **NO CHANGE**

**Section 12-1-13 Towing and Impoundment of Vehicles** is hereby amended as shown below:

## Section 12-1-13 Towing and Impoundment of Vehicles

A. Authorization. The Police Department may take charge of, remove, and keep in custody, under the direction of the Chief of Police, any unoccupied vehicle of any kind or description violating any of the provisions of this Code or any of the ordinances of the Town or the laws of the State of Arizona regulating the standing and parking of vehicles.

B. Impounded Vehicles - Record, Towing Service. The Police department shall maintain a record of all vehicles impounded. Such records shall show the date and the location from which the vehicle was removed, the reason for such removal and impounding, and location at which the vehicle is stored. The Police Department shall further provide for adequate towing service to implement the provisions of this code. The Police Department is authorized to use a commercial towing service for the towing and storage of any impounded vehicles.

C. Impounded Vehicles - Release. The Police Department shall direct the return to the owner of an impounded vehicle when the owner has furnished evidence of his/her identity and ownership, signed a receipt, and paid the cost of any applicable towing and storage fees, including those set forth by the commercial towing service authorized and designated to carry out such function under the direction of the Police Department. The payment of towing and storage fees shall not release the owner or driver of such vehicles of any other penalty imposed for a violation of this title or any of the ordinances of the Town or the laws of the State of Arizona.

D. The Police Department may impound or detain a vehicle that has accumulated numerous unanswered or unpaid parking violations, as follows:

1. Vehicles with more than three (3) outstanding or defaulted citations are subject either to impound or to detainment by a mechanical device that prevents mobilization, such as a tire "boot;"

2. Prior to a vehicle being impounded or detained for accumulated parking violations, a 14-day notice shall be served to the owner or conspicuously placed on the vehicle;

3. In addition to the requirements of Subsection C of this Section, a vehicle that is impounded or detained pursuant to this subsection will only be released upon full payment of the outstanding fines and any accrued late and/or collection fees.

**Section 2.** Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

**Section 3.** All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

**Section 4.** Should any section or provision of this Ordinance be rendered or declared invalid or inoperable by legislative action or by the decision of a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference, the Town Code as a whole, or any part thereof other than the part so rendered or declared invalid or inoperable.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,  
YAVAPAI COUNTY, ARIZONA, THIS 10<sup>th</sup> DAY OF MARCH, 2026.

\_\_\_\_\_  
Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

\_\_\_\_\_  
Gust Rosenfeld, PLC, Town Attorney  
By: John A. Gaylord

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
MOORE						
SHEFFIELD						
SHARIF						

**File Attachments for Item:**

**C. Consider Resolution No. 685; A Resolution of the Town Council of the Town of Jerome, Arizona, Approving the Form of the Lease/Purchase Agreement with Zions Bancorporation, N.A., Salt Lake City, Utah, and Authorizing the Execution and Delivery Thereof**

Council will consider and may approve Resolution No. 685.



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center  
600 Clark Street  
P.O. Box 335, Jerome, AZ 86331  
(928) 634-7943 FAX (928) 634-0715

### RESOLUTION NO. 685

**A RESOLUTION OF THE TOWN COUNCIL OF  
THE TOWN OF JEROME, ARIZONA,  
APPROVING THE FORM OF THE LEASE/PURCHASE AGREEMENT  
WITH ZIONS BANCORPORATION, N.A., SALT LAKE CITY, UTAH AND  
AUTHORIZING THE EXECUTION AND DELIVERY THEREOF**

Whereas, the Town Council (the “Governing Body”) of Town of Jerome, Arizona (the “Lessee”) has determined that the leasing of the property described in the Lease/Purchase Agreement (the “Lease/Purchase Agreement”) presented at this meeting is for a valid public purpose and is essential to the operations of the Lessee; and

Whereas, the Governing Body has reviewed the form of the Lease/Purchase Agreement and has found the terms and conditions thereof acceptable to the Lessee; and

Whereas, either there are no legal bidding requirements under applicable law to arrange for the leasing of such property under the Lease/Purchase Agreement, or the Governing Body has taken the steps necessary to comply with the same with respect to the Lease/Purchase Agreement.

Be it resolved by the Governing Body of Town of Jerome as follows:

SECTION 1. The terms of said Lease/Purchase Agreement are in the best interests of the Lessee for the leasing of the property described therein.

SECTION 2. The appropriate officers and officials of the Lessee are hereby authorized and directed to execute and deliver the Lease/Purchase Agreement in substantially the form presented to this meeting and any related documents and certificates necessary to the consummation of the transactions contemplated by the Lease/Purchase Agreement for and on behalf of the Lessee. The officers and officials of the Lessee may make such changes to the Lease/Purchase Agreement and related documents and certificates as such officers and officials deem necessary or desirable, such approval to be conclusively evidenced by the execution and delivery thereof.

SECTION 3. The officers and officials of the Governing Body and the Lessee are hereby authorized and directed to fulfill all obligations under the terms of the Lease/Purchase Agreement.

Duly passed and approved this 10th day of February 2026.

BY: \_\_\_\_\_  
MAYOR

ATTESTED:

\_\_\_\_\_  
CLERK

APPROVED BY SPECIAL COUNSEL:

\_\_\_\_\_  
Timothy A. Stratton  
Special Counsel

STATE OF ARIZONA )  
 ) ss.  
COUNTY OF YAVAPAI )

I, Brett Klein hereby certify that I am the duly qualified and acting Town Manager/Clerk of the Town of Jerome, Arizona (the “Lessee”).

I further certify that the above and foregoing instrument constitutes a true and correct copy of the minutes of a regular meeting of the governing body including a Resolution adopted at said meeting held on February 10, 2026, as said minutes and Resolution are officially of record in my possession, and that a copy of said Resolution was deposited in my office on February 10, 2026.

*In witness whereof*, I have hereunto set my hand on behalf of the Lessee this 10th day of February, 2026.

By: \_\_\_\_\_  
Print Name: Brett Klein  
Title: Town Manager/Clerk

THE STRATTON LAW FIRM, PLLC  
Attorneys and Counselors

9375 East Shea Boulevard, Suite 100  
Scottsdale, Arizona 85260

TIMOTHY A. STRATTON  
480-863-3444 (Office)  
480-202-5217 (Mobile)  
tim@thestrattonlawfirm.net

February 17, 2026

To: ZIONS BANCORPORATION, N.A.  
One South Main Street, 17th Floor  
Salt Lake City, Utah 84133

As counsel for the Town of Jerome, Arizona (the “Lessee”), we have examined duly executed originals of the Lease/Purchase Agreement (the “Lease”) dated as of the date hereof, between the Lessee and ZIONS BANCORPORATION, N.A., Salt Lake City, Utah (the “Bank”), and the proceedings taken by the Lessee to authorize and execute the Lease (the “Proceedings”). Based upon such examination as we have deemed necessary or appropriate, we are of the opinion that:

1. The Lessee is a body corporate and politic, legally existing under the laws of the State of Arizona (the “State”).
2. The Lease and the Proceedings have been duly adopted, authorized, executed, and delivered by the Lessee, and do not require the seal of the Lessee to be effective, valid, legal, or binding.
3. The governing body of the Lessee has complied with all applicable open public meeting and notice laws and requirements with respect to the meeting at which the Proceedings were adopted and the Lessee’s execution of the Lease was authorized.
4. The Lease is a legal, valid, and binding obligation of the Lessee, enforceable against Lessee in accordance with its terms except as limited by the state and federal laws affecting remedies and by bankruptcy, reorganization, or other laws of general application affecting the enforcement of creditor’s rights generally.
5. Either there are no usury laws of the State applicable to the Lease, or the Lease is in accordance with and does not violate all such usury laws as may be applicable.
6. Either there are no procurement or public bidding laws of the State applicable to the acquisition and leasing of the Leased Property (as defined in the Lease) from the Bank under the Lease, or the acquisition and leasing of the Leased Property from the Bank under the Lease comply with all such procurement and public bidding laws as may be applicable.

7. There are no legal or governmental proceedings or litigation pending or, to the best of our knowledge, threatened or contemplated (or any basis therefor) wherein an unfavorable decision, ruling or finding might adversely affect the transactions contemplated in or the validity of the Lease.

8. The adoption, execution and/or delivery of the Lease and the Proceedings, and the compliance by the Lessee with their provisions, will not conflict with or constitute a breach of or default under any court decree or order or any agreement, indenture, lease or other instrument or any existing law or administrative regulation, decree or order to which the Lessee is subject or by which the Lessee is or may be bound.

9. Although we are not opining as to the ownership of the Leased Property or the priority of liens thereon, it is also our opinion that the Security Documents attached as Exhibit E to the Lease are sufficient in substance, form, and description, and indicated place, address, and method of filing and/or recording, to completely and fully perfect the security interest in every portion of the Leased Property granted under the Lease, and no other filings and/or recordings are necessary to fully perfect said security interest in the Leased Property.

THE STRATTON LAW FIRM, PLLC

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Timothy A. Stratton  
Bond Counsel

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

Department of the Treasury  
Internal Revenue Service

Caution: If the issue price is under \$100,000, use Form 8038-GC.

▶ Go to [www.irs.gov/F8038G](http://www.irs.gov/F8038G) for instructions and the latest information.

<b>Part I Reporting Authority</b>		Check box if Amended Return <input type="checkbox"/>	
1 Issuer's name <b>Town of Jerome</b>		2 Issuer's employer identification number (EIN) <b>86-6000250</b>	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) <b>Dan Ellison</b>		3b Telephone number of other person shown on 3a <b>(801) 844-7874</b>	
4 Number and street (or P.O. box if mail is not delivered to street address) <b>600 Clark Street</b>	Room/suite	5 Report number (For IRS Use Only) <b>3</b>	
6 City, town, or post office, state, and ZIP code <b>Jerome, AZ 86331</b>		7 Date of issue <b>February 17, 2026</b>	
8 Name of issue <b>Lease Purchase Agreement</b>		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information <b>Brett Klein</b>		10b Telephone number of officer or other employee shown on 10a <b>928-634-7943</b>	

**Part II Type of Issue (Enter the issue price.)** See the instructions and attach schedule.

11 Education	11
12 Health and hospital	12
13 Transportation	13
14 Public safety	14
15 Environment (including sewage bonds)	15 <b>250,000.00</b>
16 Housing	16
17 Utilities	17
18 Other. Describe ▶	18
19a If bonds are TANs or RANs, check only box 19a <input type="checkbox"/>	
b If bonds are BANs, check only box 19b <input type="checkbox"/>	
20 If bonds are in the form of a lease or installment sale, check box <input checked="" type="checkbox"/>	

**Part III Description of Bonds.** Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	<b>2/17/2036</b>	<b>\$ 250,000.00</b>	<b>\$ 250,000.00</b>	<b>5.920</b> years	<b>4.743 %</b>

**Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)**

22 Proceeds used for accrued interest	22
23 Issue price of entire issue (enter amount from line 21, column (b))	23 <b>250,000.00</b>
24 Proceeds used for bond issuance costs (including underwriters' discount)	24
25 Proceeds used for credit enhancement	25
26 Proceeds allocated to reasonably required reserve or replacement fund	26
27 Proceeds used to refund prior tax-exempt bonds. Complete Part V	27
28 Proceeds used to refund prior taxable bonds. Complete Part V	28
29 Total (add lines 24 through 28)	29 <b>0</b>
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30 <b>250,000.00</b>

**Part V Description of Refunded Bonds.** Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	▶	<b>N/A</b> years
32 Enter the remaining weighted average maturity of the taxable bonds to be refunded	▶	years
33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	▶	
34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	▶	

**Part VI Miscellaneous**

<b>35</b>	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) . . . . .	<b>35</b>	N/A
<b>36a</b>	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions . . . . .	<b>36a</b>	N/A
<b>b</b>	Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) <u>N/A</u>		
<b>c</b>	Enter the name of the GIC provider ▶ <u>N/A</u>		
<b>37</b>	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units . . . . .	<b>37</b>	N/A
<b>38a</b>	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
<b>b</b>	Enter the date of the master pool bond ▶ (MM/DD/YYYY) <u>N/A</u>		
<b>c</b>	Enter the EIN of the issuer of the master pool bond ▶ <u>N/A</u>		
<b>d</b>	Enter the name of the issuer of the master pool bond ▶ <u>N/A</u>		
<b>39</b>	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . .	<input checked="" type="checkbox"/>	
<b>40</b>	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . .	<input type="checkbox"/>	
<b>41a</b>	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
<b>b</b>	Name of hedge provider ▶ <u>N/A</u>		
<b>c</b>	Type of hedge ▶ <u>N/A</u>		
<b>d</b>	Term of hedge ▶ <u>N/A</u>		
<b>42</b>	If the issuer has superintegrated the hedge, check box . . . . .	<input type="checkbox"/>	
<b>43</b>	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . .	<input checked="" type="checkbox"/>	
<b>44</b>	If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . .	<input checked="" type="checkbox"/>	
<b>45a</b>	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement . . . . . <u>N/A</u>		
<b>b</b>	Enter the date the official intent was adopted ▶ (MM/DD/YYYY)		

**Signature and Consent**

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

▶ \_\_\_\_\_ Date \_\_\_\_\_ **Christina Barber, Mayor**  
 Signature of issuer's authorized representative Type or print name and title

<b>Paid Preparer Use Only</b>	Print/Type preparer's name <b>Juli Ann Riley</b>	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN <b>P02146769</b>
	Firm's name ▶ <b>Zions Bancorporation, N.A.</b>			Firm's EIN ▶ <b>87-0189025</b>	
	Firm's address ▶ <b>One South Main Street, Suite 1100, Salt Lake City, UT 84133</b>			Phone no. <b>801-844-7198</b>	

DELIVERY AND ACCEPTANCE CERTIFICATE

To: ZIONS BANCORPORATION, N.A.  
One South Main Street, 17<sup>th</sup> Floor  
Salt Lake City, Utah 84133

Reference is made to the Lease/Purchase Agreement dated February 17, 2026 (the "Lease"), by and between the undersigned ("Lessee"), and ZIONS BANCORPORATION, N.A. (the "Bank"), and to that part of the Leased Property described therein which comprises personal property (collectively, the "Equipment"). In connection therewith we are pleased to confirm to you the following:

1. All of the Equipment has been delivered to and received by the undersigned; all installation or other work necessary prior to the use thereof has been completed; said Equipment has been examined and/or tested and is in good operating order and condition and is in all respects satisfactory to the undersigned and as represented, and that said Equipment has been accepted by the undersigned and complies with all terms of the Lease. Consequently, you are hereby authorized to pay for the Equipment in accordance with the terms of any purchase orders for the same.

2. In the future, in the event the Equipment fails to perform as expected or represented we will continue to honor the Lease in all respects and continue to make our rental and other payments thereunder in the normal course of business and we will look solely to the vendor, distributor or manufacturer for recourse.

3. We acknowledge that the Bank is neither the vendor nor manufacturer or distributor of the Equipment and has no control, knowledge or familiarity with the condition, capacity, functioning or other characteristics of the Equipment.

4. The serial number for each item of Equipment which is set forth on Exhibit "B" to the Lease is correct.

This certificate shall not be considered to alter, construe, or amend the terms of the Lease.

Lessee:

**TOWN OF JEROME, ARIZONA**

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

**File Attachments for Item:**

**A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly**

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.



## SOLICITATION INFORMATION AND SCHEDULE

### Solicitation Number [2026-001]

### Property Sale

The Town of Jerome is soliciting competitive sealed bids with the intention of entering into a contract for the sale of real property. The Town reserves the right to reject any and all bids, for any reason or for no reason, at its sole discretion.

This solicitation is for the purchase of Yavapai County Assessor's Parcel Number 401-07-080A, located at 655 Holly Avenue in Jerome (the "Property"). The Property contains a split-level historic home in as-is condition.

The winning bidder will be expected to take title subject to specific deed restrictions, including restrictions that will absolutely prohibit use of the property as a Short-Term Rental. The Town expects such deed restrictions to include, but not necessarily be limited to, the following substantial provision:

.... the Property may not be utilized as a Short-Term Rental or Vacation Rental. Neither the Property nor any portion of the Property may be leased or rented for transient use or occupancy, as those terms are defined in Title 42 of the Arizona Revised Statutes, at any time. In no event shall any lease or rental terms (including renewal terms) for the Property or any portion of the Property be established for less than 30 days. Any lease or rental agreement for the Property or any portion of the Property shall be executed in writing, and shall require the renter or tenant to acknowledge and agree to this restriction.....

The successful bidder will be expected to complete the purchase by executing a real estate purchase and sale agreement acceptable to the Town in form and substance. The Town reserves the right to cancel this solicitation and any proposed award in the event that it is unable to negotiate a mutually-acceptable agreement, or in the event that the parties are unable to agree on the final language of the deed restriction(s) prohibiting use of the property as a short-term rental.

The Town reserves the right to negotiate simultaneously with multiple bidders; however, the Town does not expect to make more than one Award based on this solicitation. The Town reserves the right to waive informalities, irregularities, or minor discrepancies in any submission.

A qualifying Bid must be received on or before the Bid Deadline, in a sealed envelope, at Jerome Town Hall. A qualifying Bid shall consist of 1) the Bid Sheet attached hereto as Exhibit A; 2) a narrative description of the offeror's proposed use of the Property; and 3) a certified check, cashier's check, or surety bond for ten percent of the amount of the bid as a guarantee that the offeror will enter into an agreement to complete the purchase.

All written portions of a qualifying Bid must be submitted in English, on standard 8/12" x 11" paper, with a minimum font size of 12.

Offers shall remain open for ninety (90) days after the Bid Opening, and may not be amended or withdrawn within this period without written permission by the Town; however, the Town may, at its sole discretion, release any offer and return the security at any time. Should any offeror refuse to enter a contract under the terms and conditions of this solicitation, the Town may retain the security as liquidated damages and not as a penalty.

All Bids shall become property of the Town and matters of public record. Requests for nondisclosure of trade secrets or other proprietary data must be made known within the offer. The Town cannot guarantee the confidentiality of any submitted information due to public record laws. In no event will any offeror be reimbursed for the cost of responding to this solicitation.

**EXHIBIT A  
TO  
INVITATION FOR BIDS TO PURCHASE REAL PROPERTY**

**BID SHEET**

Offeror

Firm/Company/Offeror: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of Organization

- Individual or Single-Member LLC
- Corporation
- Partnership
- Trust
- Limited Liability Company
- Other \_\_\_\_\_

Tax ID#: \_\_\_\_\_

Bid Purchase Price: \_\_\_\_\_

Proposed Closing Date: \_\_\_\_\_

Intended Use of Property: See attached.

Intent to be bound by Bid: \_\_\_\_\_  
(Signature of Individual Authorized to Sign Offer)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Email address)

**File Attachments for Item:**

**A. Consideration of SEC Work Order on Project Number 2026-01-006 for a Survey (Corner Staking) of the Town Land Involved (401-06-126) in the Land Exchange with Jerome Historical Society in the Amount of \$975.00**

Council will consider and may approve, and / or provide staff direction.



SEC, INC.  
825 COVE PARKWAY, SUITE A  
COTTONWOOD, AZ 86326  
(928 634-5889

Item A.

# WORK ORDER

Date Opened 1/20/2026 Date Required ASAP

Project Name: TOJ/Corner Staking Project No. 2026-01-006

Ordered by Brett Klein Email: b.klein@jerome.az.gov  
k.muenz@jerome.az.gov

Bill to Town of Jerome Phone 928-634-7943 - office

Street P.O. Box 335 City: Jerome State: AZ Zip 86331

Received by Krishan Ginige Office  Letter  Phone x  Other

PROJECT LOCATION Yavapai County APN 401-06-126

PROJECT DESCRIPTION Property Corner Staking

- 1) Stake and set temporary nails and whiskers on corners of above referenced parcel. Please note that this Work Order does not include any mapping or deliverables.
- 2) Additional work will be charged current Time & Materials rates. Prior approval will be obtained before proceeding.
- 3) Retainer will be applied to Final Invoice.

SEC, Inc. agrees to perform the work outlined herein under the terms and conditions set forth in Schedules A and B, attached hereto and made a part hereof. Client agrees to pay an estimated fee of **\$975.00** plus any direct expenses. This is an estimated fee only, based upon information provided to SEC, Inc. by client, and in the event the information is inaccurate, or in the event of unforeseen circumstances, this estimate may change. Estimate may become void if Work Order is not received by **4-20-2026**

If additional work is requested during the project agreed to be performed under this agreement, fees will be based on the current SEC, Inc., hourly rate schedule. A retainer is to be remitted with this Work Order in the amount of **\$0.00**. The balance due SEC, Inc., shall be paid upon completion, or in payments during the course of the project. All past due accounts after deducting current payments and credits, shall bear interest at the rate of 1<sup>3</sup>/<sub>4</sub> percent per month, compounded, which is an annual percentage rate of 21 percent. Client agrees to pay all costs of collection, including reasonable attorney fees. Liability for errors and omissions in the work is limited to the amount of the fee.

Acknowledgement and authorization:

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

## RATE SCHEDULE - SCHEDULE A

Professional Services  
(effective October 15, 2025)

The cost of services, provided by SEC, Inc., are determined as basic direct wages times a cost multiplier for overhead expenses. Hourly charges for different disciplines are as follows:

<b>Functions</b>	<b>Hourly Rate (\$)</b>
Principal Engineer / Company Officer .....	225.00
Project Engineer Level II .....	175.00
Project Engineer Level I / Planner Level VI.....	145.00
Senior Civil Engineer / Planner Level V.....	135.00
CE Level IV / Registered Land Surveyor Level II.....	125.00
CE Level III / Registered Land Survey Level I or / Technician Level V / Planner Level IV .....	115.00
CE Level II / Survey Chief III / Technician Level IV / Planner Level III.....	105.00
CE Level I / Survey Chief II / Technician Level III / Planner Level II .....	95.00
Survey Chief Level I / Technician Level II / Planner Level I .....	85.00
Technician Level I .....	75.00
Laborer .....	65.00
CADD Designer Level II .....	95.00
CADD Designer Level I .....	85.00
GIS – Level II .....	85.00
GIS - Level I .....	75.00
CADD Drafter .....	75.00
Secretary / Non-professional Research (min 1 hour).....	65.00

**See Natural Resource Rate SCHEDULE A, if applicable**

### **Overtime/Expert Witness**

Overtime for all disciplines will be charged at the rate of 1.5 times the hourly rate and 2.0 times the hourly rate for Sundays and holidays. Expert Witness will be charged at 2.0 times the hourly rate for that professional.

### **Equipment and Materials**

Vehicles .....	0.70/mile
Field Materials .....	Cost plus 20%
Robotic Total Station.....	\$30/hr
GPS Receiver .....	\$35/hr
Special Service(s) & Equipment Rental .....	Cost plus 20%
Blackline Prints: .....	0.25/sf (Public 1.00/sf)
Color Prints: 11" x 17".....	3.50 each
Mylar: 18" x 24".....	7.50 each
24" x 36".....	12.50 each
Xerox Copies, Letter & Legal: single/double sided .....	0.15/0.20 each
Xerox Copies: 11" x 17" or Color 8½" x 11" .....	0.75 each
Color Prints/Plots (24" x 36").....	15.00 each
Check Plots .....	.20¢/sf
CD copy .....	\$20.00 each
Miscellaneous .....	Cost plus 20%

**Note:** Above fee schedule rates are subject to change without notice. Equipment and material costs are subject to change without prior notice, to reflect supplier price changes.

On projects that require a field crew(s) to stay out of town, *per diem* expenses (meals, lodging) will be billed on basis of "costs" plus 20%. On all survey jobs, a **minimum** charge of 2 hours at the current rates will be applied to each job for field work.

**TERMS AND CONDITIONS OF AGREEMENT  
BETWEEN CLIENT AND SEC, INC.**

Item A.

**(SCHEDULE B)**

1. **AUTHORIZATION TO PROCEED.** Client's signing of this Work Order constitutes authorization for SEC to proceed with the described services and also constitutes acknowledgment and ratification of services previously rendered at Client's request to the extent they fall within the scope of services described on the Work Order.
2. **RETAINER.** Before SEC begins rendering services, Client shall pay a retainer in the amount set forth on the Work Order. As the retainer is depleted, additional funds will be requested to replenish the retainer balance. Any credit balance in retainer will be adjusted in the final invoice and any amounts due to the Client will be refunded at that time.
3. **INVOICES.** SEC will submit invoices to Client from time to time as services are provided. Invoices are due and payable upon receipt. Client shall promptly review invoices and notify SEC of any objection thereto; absent such objection in writing within ten (10) days of the date of the invoice, the invoice shall be deemed proper and acceptable.
4. **FEES.** Fees are based either on an estimate, quote, or on a time and material (T&M) basis as so stated on the Work Order. Rates are based on the current SEC Rate Schedule (Schedule A). Client shall pay the costs of all materials and direct expenses such as fees, permits, bond premiums, title company charges, delivery charges, travel, lodging, subsistence, blueprints and reproductions, and all other charges and expenses related to completion of the project not specifically covered by the terms of this agreement. In the event such reimbursable items are paid directly by SEC, then such charges and expenses will be invoiced to the Client at direct cost plus twenty (20) percent for handling. A minimum charge of two hours at current rates will be assessed to each survey job.
5. **LIMITATION OF FEES.** SEC's fees shall be limited to the amount set forth in the Work Order. SEC's estimate of the total fees is not a guarantee that all the described services can be performed for that amount but represents its good faith estimation of the approximate total fees that will be earned, based on the information available at the time. However, should the estimated fee amount be reached prior to the limit of services under this Agreement, SEC can limit its services to that amount. If all the services described are not completed, SEC shall provide Client with a revised estimate and proceed to completion only upon Client's authorization (either written or verbal).
6. **EXTRAS.** Client shall pay for any additional work agreed to be performed by SEC at the request of Client, in addition to those set forth herein. The additional work will be charged as extras based on the current SEC hourly rate schedule.
7. **PAYMENT.** Payment for invoices tendered by SEC, are net due upon receipt of the invoice. In the event any invoice is not paid within thirty (30) days, it shall commence bearing compound interest. Beginning on the date the invoice was rendered, compound interest will be calculated at the rate 1.75% per month, (twenty-one (21) percent per annum -- or such rates as may be maximum interest permissible under applicable law, -- whichever is lower). Client agrees to pay all accrued interest together with the charges for services rendered. SEC reserves the right to terminate work on the project until any amounts outstanding are paid in full.
8. **TERMINATION.** Either party may terminate this Agreement with or without cause, upon ten (10) working days written notice to the other. In the event any invoice submitted under this Agreement or under any other agreement between Client and SEC, is not paid in full within forty-five (45) days after rendering, Client agrees that SEC shall have the right to consider said default a material breach of this Agreement. Client shall have ten (10) days thereafter in which to cure said default. If said default is not cured by Client, SEC shall have the right, in addition to all other available rights and remedies, to terminate this Agreement even if the default is in payment of an invoice submitted under another agreement, and to terminate all other agreements between Client and SEC. Upon early termination, Client shall then promptly pay SEC for all of the fees and charges for all services rendered and costs incurred by SEC to the effective date of termination.
9. **CLIENT RESPONSIBILITIES.** Client shall cooperate with SEC by providing everything reasonably necessary for SEC to be able to provide its services., including but not limited to, all necessary information concerning the project and Clients requirements including design criteria, necessary access to public and private lands, legal accounting, insurance services required for the project, necessary permits, and approval of governmental authorities and other individuals.
10. **OWNERSHIP OF DOCUMENTS.** All documents prepared by SEC pursuant to this Agreement are prepared specifically for use in connection with this project. Originals of all such documents are and remain the property of SEC. SEC shall furnish Client with sufficient copies of such documents for its purposes at associated costs. All such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of this project or on any other work. The Client may use such documents for other purposes without further compensation to SEC; however, any reuse without written verification or adaptation by SEC for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to SEC. Client agrees to indemnify and hold harmless SEC from all claims, damage, losses, and expenses, including attorney's fees, arising out of or resulting from the Client's use of the documents for any purpose other than in connection with this project. Any verification or adaptation of the documents by SEC for other purposes will entitle SEC to further compensation as agreed upon between the parties.
11. **CONSTRUCTION COST ESTIMATES.** SEC has no control over actual project construction costs and estimates of such probable costs represent SEC's good faith estimation only of the approximate, probable cost to construct the project, based on the information available at the time. SEC cannot and does not represent or guarantee that actual project construction costs will not vary substantially from its estimate of probable costs.
12. **ARBITRATION AND LEGAL EXPENSES.** Any controversy of claim relating to this Agreement will be settled by arbitration upon the mutual agreement of the parties. Such arbitration shall be conducted in accordance with the rules of the American Arbitration Association in effect at the time of the arbitration, unless the parties mutually agree to conduct such arbitration by a different procedure. Judgment on the award or decision rendered may be entered in any court having jurisdiction over the matter. In the event of any legal action between the parties to enforce any of the terms of this Agreement, the party in whose favor judgment is rendered, shall be paid by the non-successful party, all costs and expenses incurred, including a reasonable attorney's fee.
13. **LIMITATION OF LIABILITY.** SEC's liability to the Client for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee earned under this Agreement.
14. **BINDING EFFECT.** The terms and conditions of this Agreement shall inure to the benefit of and be binding upon the parties and their respective heirs, successors, and assigns. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona. If any of the provisions of this Agreement are declared invalid, such declarations shall not affect the validity of the remainder of this Agreement.
15. **CAPTIONS.** The paragraph captions used in this Agreement are for convenience only; they are not construed as part of this Agreement; and they in no way define, limit or amplify the provision of this Agreement.

**File Attachments for Item:**

**B. Consideration of the Miss Nature, LLC, 2026 Arizona Pride Tour Special Event Permit Application**

Council will consider and may approve the special event permit.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335 JEROME ARIZONA 86331  
(928) 634-7943

Permit # J26-0049

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at **(928) 634-7943**.

*Town Use Only*

Date Submitted 1/17/26 Fee \$175 Date Paid 1/22/26 Confirm # 040925

Payment  Credit #  CC  Cash

**Special Event Approvals**

Town Manager  
Approve  Deny  Date \_\_\_\_\_ Comments \_\_\_\_\_

Fire Inspector  
Approve  Deny  Date \_\_\_\_\_ Comments \_\_\_\_\_

Zoning Administrator  
Approve  Deny  Date \_\_\_\_\_ Comments \_\_\_\_\_

Police Chief  
Approve  Deny  Date \_\_\_\_\_ Comments \_\_\_\_\_

Building Inspector Public Works  
Approve  Deny  Date \_\_\_\_\_ Comments \_\_\_\_\_

*\*Other appro. may be required by some events\**

**Special Event Fee Schedule**

Non-profit 501(c)(3) no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/City-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

# Special Event Permit Application

\*\*\*\*\*

## Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable). *N/A - Private JHS Property*
- 3. Completed Hold Harmless Agreement of Indemnification. *N/A - Private JHS Property*
- 4. Completed Site Plan in 8 1/2" x 11" or 8 1/2" x 14" format that includes:
  - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
  - b. List of all participating vendor(s)/businesses (if applicable).
  - c. Accessibility, parking and/or traffic control plan.
  - d. Restroom plan.
  - e. Trash and waste removal plan.
  - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). *N/A - Event @ Spook Hall*
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable). *N/A Foods all pre-packaged.*
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

### Applicant Information

Applicant's Contact Information

Name of Applicant Christopher Hall Date: 1/17/26

Name of Organization/Sponsor Miss Nature, LLC

Federal Tax or 501 (c)(3) Number EIN

Business Mailing Address \_\_\_\_\_

City Tucson State AZ Zip 85715

Business Email: \_\_\_\_\_

Business Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

### Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Ronie Hall Phone \_\_\_\_\_

Name Terry Hall Phone \_\_\_\_\_

Emergency contact for Event\*

Name Christopher Hall Phone \_\_\_\_\_

\*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

### Event Information

Name of Event 2026 Arizona Pride Tour

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 03/28/2026 Time 6:00pm End: Date 3/28/26 Time 10:00pm

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Set-Up Date/Time: From 3/28/26 10:00am To 3/28/26 1:00pm  
Date Time Date Time

Tear-Down Date/Time: From 3/29/26 11:00am To 3/29/26 3:00pm  
Date Time Date Time

Number of expected/estimated Participants 175

Will an admission or registration fee be charged? YES  NO  Fee \$ 25.00

*Please briefly describe the event:*  
We are an annual traveling show. We provide entertainment to the LGBTQ+ community and our allies. We dance, play games with the crowd for interaction, do comedy and lip sync to music. We provide education throughout the night about the culture of drag.

### Event Details

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO

If yes, which property? \_\_\_\_\_

If no, what is the **physical address** for the event? Spook Hall

260 Hull Ave, Jerome, AZ 86331

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

YES  NO

*\*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

### Event Details Continued

Will Alcohol be Sold?

- YES
- NO
- By Donation

*If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.*

Will Food be Sold?

- YES
- NO
- By Donation

*If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.*

Will there be outdoor, amplified sound at the event?

- YES
- NO

Please provide a brief description of outdoor/amplified sound to be used:

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*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

Will there be outdoor lighting, or other electrical needs?

- YES
- NO

Please provide a brief description of the electrical requirements for the event:

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Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

- YES
- NO

*If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.*

Will the event require the use of tents or canopies or other temporary structures? \*

- YES
- NO

*\*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

### Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? \*

YES  NO

*\*Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES  NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

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Will the use of portable restrooms be necessary during the event?

YES  NO

*Please note the use of portable restrooms may be required on a case-by-case basis.*

Will trash be created during the special event?

YES  NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Scott from Spook Hall handles this component. We generate some trash but it is not much.

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*Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Has any community outreach been completed in regard to this special event?

YES  NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

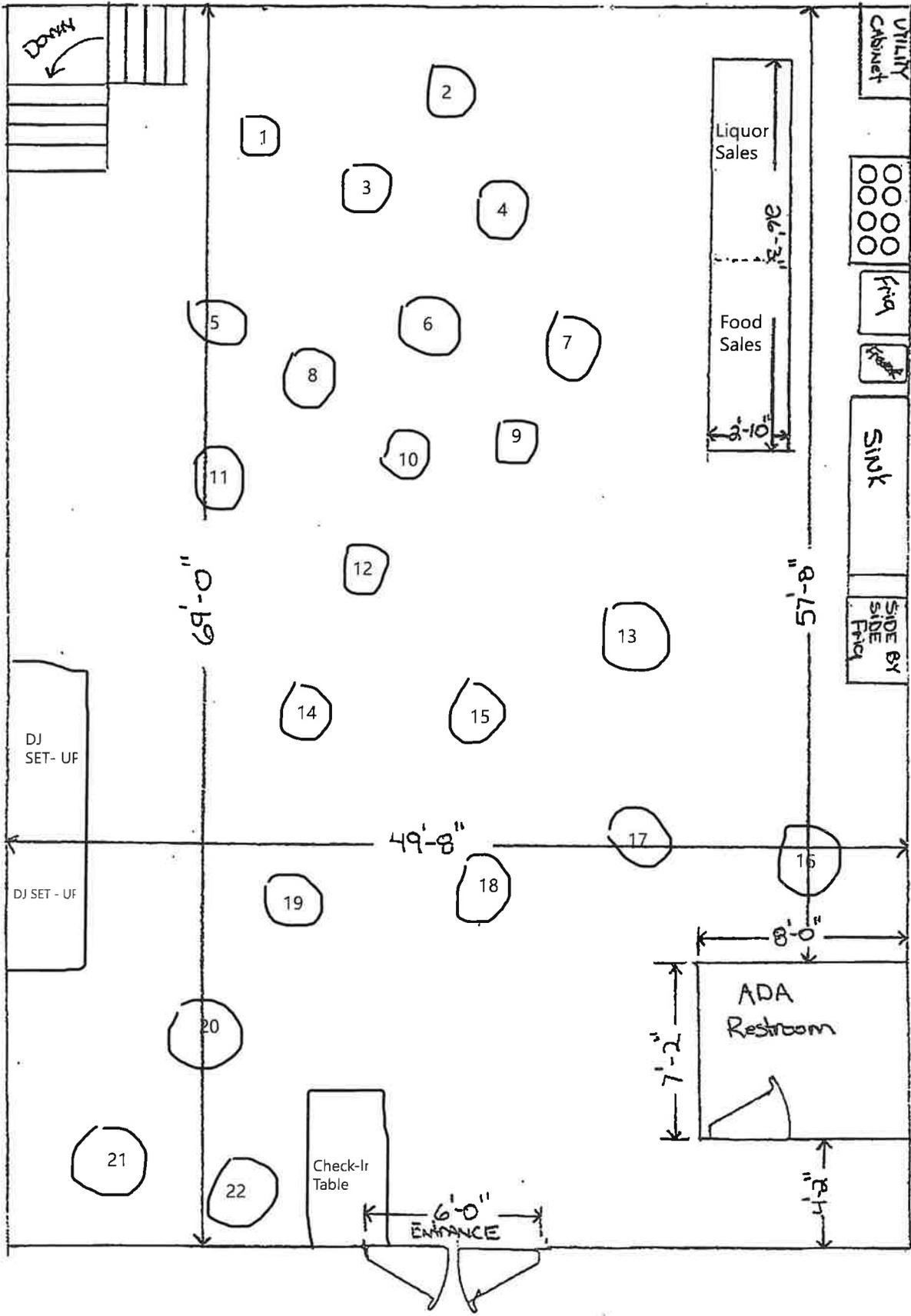
We have gone around collecting signatures from almost every business owner within Jerome. We have publically shared our event and have done some flyering in the area passing out more than 500 flyers. We have also emailed those in attendance over the past few years including those present during last year's event.

---

Public Restrooms  
Downstairs - Dressing  
Space for Entertainers  
Downstairs Too

# SPOOKHALL INTERIOR LAY-OUT

Item B.



**File Attachments for Item:**

**C. Consider Board and Commission Appointments**

Council may consider and make appointments / reappointments to fill open seats on the Planning and Zoning Commission, Board of Adjustment, and Design Review Board.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk  
**ITEM:** **Item: Consider Board and Commission Appointments**  
**MEETING DATE:** February 10, 2026

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**Summary:**

The following Board members’ terms are expiring as of February 28, 2026, along with an indication if they are willing to be reappointed:

**Planning and Zoning Commission:**

**Jera Peterson** and **Rebecca Miller** have both indicated a desire to be reappointed.

**Design Review Board:**

**Tyler Christensen** has indicated a desire to be reappointed.

**Carol Wittner** does not wish to continue, leaving us with an opening at the time of this report. Hopefully by the meeting we will have an applicant(s).

**Board of Adjustment:**

**Margie Hardy** and **Karima Botterweg** have both indicated a desire to be reappointed.

There is an ongoing vacancy that needs filled.

We have solicited for volunteers during the past two plus months and received no applications.

**Fiscal Impact:**

None.

**Recommendation**

Staff recommend approval of all members indicating a desire to be reappointed.

**File Attachments for Item:**

**D. Consideration of a Donor Recognition Program for Donations Received for the Town's New Refuse Truck**

Council will consider and may approve the donor recognition program.

## **Town of Jerome Donation Opportunity**

The Town of Jerome has an identified and emergent need to replace a solid waste/refuse truck in order to continue providing and maintaining reliable sanitation services to residents and businesses. As with many small municipalities, the cost of replacing essential equipment presents a significant budget challenge.

The Town has been approached by individuals and businesses interested in making voluntary financial contributions to support the Town's efforts. To ensure fairness, transparency, and consistency, the Town of Jerome has identified and established a public sponsorship recognition program that applies uniformly based on the amount of a donation.

Participation in this program is open to all members of the public. Recognition of a donation does not constitute an endorsement by the Town of Jerome, nor does it imply a partnership. Furthermore, there shall be no inference or assumption of any preferential treatment or advantage in procurement, contracting, permitting, or any other Town decisions. All donations and recognition items are subject to applicable Town policies and approval by the Town of Jerome and the Town Council.

Donations made through this program directly support municipal infrastructure and services that benefit the Jerome community as a whole. If you would like to contribute to this effort, but do not want to go through the Town, the Jerome Preservation Society, Inc. is a licensed 501(c)(3) that will act as a pass-through ensuring all your contributions are received by the Town through their charitable non-profit organization.

# Town of Jerome Sponsorship Levels

## **PLATINUM LEVEL SPONSORSHIP:           \$50,000 AND UP**

- Right to name a street within the Town of Jerome\*

**- OR -**

- Selection of any, one (1), benefit offered under the Gold, Silver, Bronze, or Copper sponsorship levels

## **GOLD LEVEL SPONSORSHIP:           \$25,000 – 49,999**

- The rights to place pre-approved advertising placement on four (4) Town dumpsters, including one (1) dumpster closest to the sponsor's place of business or designated location

**- OR -**

- Selection of any, one (1), benefit offered under the Silver, Bronze, or Copper sponsorship levels

## **SILVER LEVEL SPONSORSHIP:           \$10,000 – 24,999.99**

- Street sign / post with name of your choice placed on an abandoned Town right-of-way / street (ROW – typically former streets no longer in commission due to landslides)\*

**- OR -**

- Selection of any, one (1), benefit offered under the Bronze or Copper sponsorship levels

## **BRONZE LEVEL SPONSORSHIP:           \$5,000 – 9,999.99**

- Name and advertising placement on one (1) Town dumpster, located closest to the sponsor's place of business or designated location

**- OR -**

- Selection of any, one (1), benefit offered under the Copper sponsorship level

## **COPPER LEVEL SPONSORSHIP:           \$2,500 – 4,999.99**

- Permanent recognition plaque displayed at Jerome Town Hall or on the Truck itself

\* All naming rights, signage, advertising placements, and recognition items are subject to approval by the Town of Jerome and the Jerome Town Council. Approval may be contingent upon location availability, design standards, and Town policies. A street sign in most instances will be a secondary / symbolic sign placed on the official street sign post

**File Attachments for Item:**

**F. Consideration of a Personnel Policy Manual Update Adding a Half-Day for Christmas Eve and New Year's Eve**

Council will consider and may approve the policy amendment.

### Town of Jerome Policy Manual Amendment

#### Section 12: Holidays

Subsection A. All full-time and regularly scheduled part-time\* employees are provided the following holidays: (addition in red)

New Year’s Day	January 1st
Martin Luther King Jr. Day	Third Monday in January
Presidents Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19 <sup>th</sup>
Independence Day	July 4 <sup>th</sup>
Labor Day	First Monday in September
Veteran’s Day	November 11 <sup>th</sup>
Thanksgiving Day	Fourth Thursday of November
Day After Thanksgiving	November (Floating Holiday)
<b>Christmas Eve (1/2 Day)</b>	<b>December (Floating Holiday)</b>
Christmas Day	December 25 <sup>th</sup>
<b>New Year’s Eve (1/2 Day)</b>	<b>December 31<sup>st</sup> (Floating Holiday)</b>

#### Subsection B. Holidays

When a holiday falls on a Saturday, the preceding workday shall be observed for non-public safety staff. When a holiday falls on a Sunday, the following Monday shall be observed for non-public safety staff. Public safety staff observe the day as set on the federal holiday calendar. Those working receive their regular pay plus holiday pay and those not working may receive the holiday pay or as a floating holiday. When a floating holiday falls on a non-observed day (for instance Christmas Eve on a Saturday or Day After Thanksgiving for Monday – Thursday staff), it is added to the employee’s Leave bank. When a non-floating holiday is observed on a Friday, Town Hall shall observe it on Thursday.

**File Attachments for Item:**

**G. Consider Emergency Purchase of a Used 2023 Peterbilt Cobra Magnum Rear Loader Refuse Truck in the Amount of \$207,500, Not Including Taxes or Fees**

Council will consider and may approve the purchase.





A Product of **Scranton Mfg. Co., Inc.** - 101 State Street - Scranton, IA 51462  
 T 800 831 1858 - F 712 652 3399 - www.newwaytrucks.com

# Sales Order 123755

Item G.

This is **not** an invoice.  
 Line Item Amounts and  
 Charges Subject to Change.

Entered by: Pam Beardmore  
 pbeardmore@newwaytrucks.com

<b>Bill To:</b>  Allstate Peterbilt of Rochester 610 Schumann Drive NW Rochester, MN 55976 United States	<b>Sold To:</b>  Allstate Peterbilt of Rochester 610 Schumann Drive NW Rochester MN 55976 United States	<b>Ship To:</b>  Allstate Peterbilt of Rochester 610 Schumann Drive NW Rochester MN 55976 United States  <b>Fax:</b> (507) 523-2293  <b>Phone:</b> (507) 523-2333
---	---	---

<b>Order Date:</b> 6/9/2021	<b>Need By:</b> (See Below)	<b>PO Number:</b> 53-01-11671	<b>Terms:</b> No Terms	<b>Ship Via:</b> Drive Out
-----------------------------	-----------------------------	-------------------------------	------------------------	----------------------------

Line	Part Number/Description	Order Qty
------	-------------------------	-----------

1	8048 REARLOADER, COBRA MAGNUM, 25 YD	1.000000 EA
---	---	-------------

Rel	Date	Quantity	From	Make	VIN Number	Chassis ETA
1	2/28/2021	1.000000	SCRANTON	Peterbilt	2NP3LJ0X0NM802557	11/03/2021

Chassis Vendor: Allstate Refuse  
 Chassis Make: Peterbilt  
 Chassis Model: 348  
 Chassis VIN: 2NP3LJ0X0NM802557  
 Chassis Arrival Date: 11/3/2021

Kill Switch: True  
 Fuel Type: Diesel  
 Fuel Additive: True  
 Fuel Level: 1/4

Axle Type: Tandem  
 Exhaust: Vertical Right  
 Paint Code: L0006EY  
 Number of Keys: 2

**GVWR:** 62,000.00

<b>GAWR Front:</b> 20,000.00	<b>GAWR 2ND Inter.:</b> 23,000.00
GAWR Front Tire Size: 315/80R22.5	GAWR 2ND Inter Tire Size: 11R22.5
GAWR Front Rim Size: 22.5X9	GAWR 2ND Inter Rim Size: 22.5X8.25
<b>GAWR 1ST Inter.:</b> 0.00	<b>GAWR Rear:</b> 23,000.00
GAWR 1ST Inter Tire Size:	GAWR Rear Tire Size: 11R22.5
GAWR 1ST Inter Rim Size:	GAWR Rear Rim Size: 22.5X8.25

CA / CT: 156.00	PTO Opening:	Engine: PX-9
Frame Height: 45.88	Front Mount: False	Transmission: 3000 RDS
Frame Width: 34.00	Top: False	Suspension: SPRING
Under Frame: 34.25	Left: True	Abnormalities:
Wheel Base: 232.00	Right: True	Problems: True
Outside Rear Wheels: 95.00	After Frame: 70.25	
Under Drive Shaft: 24.00		

**Chassis Comment:**

2	135752 OPT,REEVING WINCH,BOLT ON,KC CM	1.000000 EA
---	---	-------------

Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON

THE FOLLOWING 2 ITEMS INCLUDED W/ REEVER 1 VALVE/HANDLE & 1 CONTAINER STOP

3	114498 OPT,1X VALVE,HANDLE,ROD,KC CM	1.000000 EA
---	---	-------------



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 T 800 831 1858 - F 712 652 3399 - www.newwaytrucks.com

**Sales Order 123755**

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Entered by: Pam Beardmore  
 pbeardmore@newwaytrucks.com

Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON
4	111549	1.000000 EA	
	OPT,CONT STOP,BUMPER,KC CM		
1	2/28/2021	1.000000	SCRANTON
5	119696	1.000000 EA	
	OPT,1X VALVE,CT EXT PIVOT LINKAGE,RT,KC CM		
1	2/28/2021	1.000000	SCRANTON
6	137944	1.000000 EA	
	OPT,EXT LOADSILL,LIP AND LATCH,BOLT-ON KICKBAR EARS,KC CM,CMGEN2,80IN		
1	2/28/2021	1.000000	SCRANTON
	LOWER LOADSILL 3" FOR A TOTAL OF 6".		
7	116957	1.000000 EA	
	OPT,HYD TUBE,FUT CT,RT,KC CM		
1	2/28/2021	1.000000	SCRANTON
8	133582	1.000000 EA	
	OPT,PAINT WHITE,KC CM N0006EX		
1	2/28/2021	1.000000	SCRANTON
9	104194	1.000000 EA	
	OPT,WORKLIGHT,LED,IN HPR,RS,RL,KC CM		
1	2/28/2021	1.000000	SCRANTON
10	115610	1.000000 EA	
	OPT,STROBE,2 RND,INTEGRATED,UPR TG,RS,RL,KC CM		
1	2/28/2021	1.000000	SCRANTON
11	137670	1.000000 EA	
	OPT,STROBE,2 RND,INTEGRATED,LWR TG,RS,RL,KC CM		
1	2/28/2021	1.000000	SCRANTON
12	123305	1.000000 EA	
	OPT,1 CAMERA,5.6" MONITOR,SAFETY VISION		
1	2/28/2021	1.000000	SCRANTON



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Charges Subject to Change.

Entered by: Pam Beardmore  
pbeardmore@newwaytrucks.com

13 127005 1.000000 EA  
WARRANTY,1YR HYD,1YR BODY,2YR CYL

Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON

14 100544 1.000000 EA  
OPT,MNT,25,27,32,KC CM

Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON

15 104203 1.000000 EA  
OPT,PTO,AUTO,HOTSHIFT,OVERSPEED

Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON

16 115384 1.000000 EA  
OPT,PACK ON THE GO

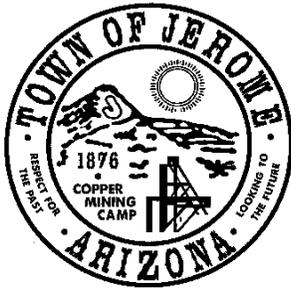
Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON

17 113305 1.000000 EA  
OPT,FIRE EXT,10 LB

Rel	Date	Quantity	From
1	2/28/2021	1.000000	SCRANTON

18 119201 1.000000 EA  
OPT,TRIANGLE,SAFETY,ROADSIDE

Rel	Date	Quantity	From
1	1/15/2021	1.000000	SCRANTON



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk  
**ITEM:** **Item: Consider Purchase of a Garbage / Refuse Rear Loader Truck**  
**MEETING DATE:** February 10, 2026

---

### Summary:

During the January 13<sup>th</sup> Special Budget Meeting, Council were presented with four quotes for a new refuse truck. The quotes were solicited from two vendors, both of whom qualify for the Town to receive only one quote as they are members of government purchasing cooperatives and / or the State contract. We also received one quote (Quote #4025) from Short Equipment, Inc., for a lightly used truck. The Town has been searching for years for a quality, lightly used truck, however, they just do not become available very often. Staff recommended the purchase of the used truck based on its near-immediate availability, along with the quality and its light use to-date. Council were in agreement and directed staff to pursue this option and secure a loan for the purchase. This purchase is being made in accord with Town of Jerome purchasing guidelines based on the emergent need to secure a new garbage truck. Our current truck has received over \$20,000 in repairs over the past two years, has been out of commission for numerous days and weeks for repairs thereby causing a health and welfare issue with trash piling up and spilling over out of the dumpsters, and has even broken down in both mid pick-up and traveling to the dump. These breakdowns are becoming increasingly frequent in recent weeks / months. We have been fortunate to have a qualified mechanic nearby who has spent hours both at his shop and in Town doing everything possible to keep the truck running. Moreover, during times when the truck has been out of commission, public works staff have had to wade through the dumpsters to complete pick-up, which is a potentially extremely hazardous and dangerous situation.

### Fiscal Impact:

The truck will cost approximately \$230,000.00 with everything included, such as tax, title, license, ADOT certification number, delivery and freight. The final amount will be included in the loan documents.

### Recommendation:

Approve the emergency purchase.

**File Attachments for Item:**

**H. Consider Approval / Award of the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating, with a Responsive Bid Amount of \$344,172.00**

Council will consider and may approve Mountain High Excavating.



**SOUTHWESTERN ENVIRONMENTAL CONSULTANTS, INC.**

www.sec-landmgt.com  
info@sec-landmgt.com

Item H.

825 COVE PARKWAY  
COTTONWOOD, ARIZONA 86326  
(928) 634-5889

## MEMORANDUM

**Date:** 3 February 2026

**Project:** Deception Waterline Improvements

**Attention:** Mayor Christina Barber, Vice Mayor Jane Moore, and Council Members Dr. Jack Dillenberg, Sonia Sheffield, and Issam Sharif.

### RE: Deception Lane Waterline Improvements Bid Results and Recommendations

Mayor, Vice Mayor and Council Members,

The Deception Lane waterline improvements include installing a new 6" waterline, 3 fire hydrants, pressure reducing valve, and regulator. The waterline improvements was advertized on 16 December 2025, a prebid meeting was held 8 January 2026 with 9 contractors in attendance, and 5 bids were received and opened on 29 January 2026. The bid results for the Deception Lane waterline improvements are summarized in the table below:

Bidder	Bid
Mountain High Excavating, LLC	\$ 344,172.00
Longfellow Excavating, LLC	\$ 424,879.00
JUD Co, LLC	\$ 527,955.00
Ligon Excavation, Inc.	\$ 528,882.10
Mulcaire and Son Contracting, LLC	\$ 668,993.88

The low bidder was Mountain High Excavating, LLC. Due to their qualifications, being the lowest bidder and meeting the bid requirements, SEC recommends Mountain High Excavating, LLC as the contractor for all projects of the Deception Lane waterline improvements.

Sincerely,

Krishan Ginige, P.E, MS, CFM  
SEC Project #20-0510CE



Chris Fetzer  
Executive Director

February 3, 2026

Attn: Joe Dutson  
Mountain High Excavating, LLC  
4183 E Huntington Drive  
Flagstaff, AZ 86004

**RE: NOTICE OF INTENT TO AWARD FOR TOWN OF JEROME - DECEPTION LANE WATER  
LINE IMPROVEMENTS (CDBG #122-25)**

Dear Mr. Dutson:

You are hereby notified that the Town of Jerome intends to award you the construction contract for the above-referenced CDBG project, in the bid amount of \$344,172.00.

To comply with the Town of Jerome's CDBG procurement requirements, time must be allotted for all participating firms to comment on or protest the Town's decision. Additionally, the construction contract is an item on the agenda for the Town of Jerome's Board meeting on March 10, 2026. Contract completion and NTP will not be executed until the contract has been reviewed and approved by the Board, the protest period has transpired, and any protests have been resolved. We do not, however, anticipate any protests. Therefore, we expect the contract documents will be sent to you by **March 13, 2026**.

You must comply with the following conditions within ten (10) days of receiving the contract. Deliver to the Town of Jerome, c/o NACOG:

1. Two (2) executed and complete contracts. All appropriate documents must be signed by the principals and corporate seals affixed as appropriate.
2. One (1) Performance Bond in the amount of the contract.
3. One (1) Labor and Material Payment Bond in the amount of the contract.
4. One (1) Certificate of Insurance. This must meet the minimum requirements to include Worker's Compensation. Please ensure that Navajo County is designated as additional insured.
5. LS-3's for the construction subcontractors involved in this project. Please ensure that each LS-3 includes the Federal Tax ID no. for the subcontractor.
6. Completed Section 3 Forms.

Failure to comply with these conditions within the time specified will entitle the Town of Jerome to consider your proposal abandoned and annul this Notice of Intent to Award.

After you comply with the above-referenced conditions, the Town of Jerome will return to you one fully-executed contract. Copies will be retained by the Town of Jerome and NACOG.

*Notice of Intent to Award*

*Town of Jerome – Deception Lane Water Line Improvements (CDBG #122-25)*

*Page 2*

A Notice to Proceed will not be issued until NACOG has received and verified the required information.

A Pre-Construction Conference will be scheduled at everyone's mutual convenience. Please do not hesitate to contact me if you have questions or concerns. I can be reached by phone at (928) 445-0211 or by email at rormond@nacog.org.

Sincerely,

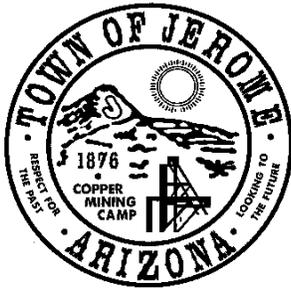
Rich Ormond  
NACOG CDBG Program Manager  
Acting as Town of Jerome CDBG Administrator

cc: Brett Klein, Town of Jerome

**File Attachments for Item:**

**I. Consideration and Staff Direction Regarding a Cellular Water Meter Opt Out Policy**

Council will review staff's research and recommendations and provide direction for finalizing the policy.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

Item I.

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item: Consideration and Staff Direction of a Cellular Water Meter Opt Out Policy**

**MEETING DATE:** February 10, 2026

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### Summary:

During the January Regular Council Meeting, the Town Council voted to approve Quote # Q-10822 from Metron-Farnier, LLC, for an Advanced Automated Meter Infrastructure System, along with staff direction to bring forth a policy permitting an opt out option

Staff have conducted a cost analysis and the opt out option will entail the following:

- A very simple form that must be completed and signed by the registered account holder and, property owner if different, requesting to opt out of the AMI system. It will be a fillable form and very easy to complete;
- There will be a \$50.00 one-time set-up fee to facilitate the manual, administrative functions (The only two other municipalities allowing opt outs are Safford - \$75.00 and Clarkdale - \$75.00)
- There will be a \$9.00 monthly fee covering the average public works full wage and benefits and average time spent manually reading the meter = \$75,000 / year rounded down quite a bit divided by 2080 hours = 36.06 multiplied by .25 representing the quarter hour average time spent and rounded down once again for the \$9.00. This does not include the FEMA mileage rate / equipment wear and tear / gas, etc. This is quite a low fee and not representative of actual costs to the Town. (Safford - \$25 / mo and Clarkdale - \$17 / mo)
- The new AMI system provides real time, immediate data with a simple input. Opt out users will require significant staff time for any data retrieval as explained during the last few meetings. There will be a \$50.00 data retrieval request for opt out users.
- Upon request to switch from the fixed meter to the AMI system, an opt out member must pay the current \$235 difference. This will be re-evaluated in five years. The opt out option is linked to the requesting party (registered owner / account holder) and as such the \$235 must be paid upon transfer of ownership of the home.

### Fiscal Impact:

Based on comments made by Council Members, staff sought to provide the lowest opt out fees possible. There will be an adverse impact to the utility fund budget, which is already being subsidized by the general fund. The impact will be negligible to considerable depending on how many users elect to opt out.

**Recommendation:**

Staff recommend further direction to aid in the drafting of the procedures and updating of the utility fee schedule.