



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
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www.jerome.az.gov

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## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, MAY 09, 2023, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TYY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. PROCLAMATIONS and PRESENTATIONS

##### A. APS Fire Mitigation Presentation

Representatives from APS will be on hand and provide a presentation for mitigating fire risk.

#### 3. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for April, 2023

Council will consider and may approve the financial reports for month ending April, 2023

#### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

#### 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the April 11, 2023, Regular Council Meeting Minutes.**

Council will consider and may approve the April 11, 2023, Regular Council Meeting Minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. NEW BUSINESS**

Discussion/Possible Action

**A. Consideration of Tour Company Business License Application for Paranormal Ghost Tours of Jerome**

Council will consider and may approve a tour company business license.

**B. Consideration of a Tour Company Business License Application for Elevated Wine Tours of Sedona**

Council will consider and may approve a business tour license application.

**C. Consider Approval of a Bid for the Jerome Council Chambers Flooring Renovation Project**

Council will consider bids and may approve a vendor.

**D. Consideration of a Special Event Permit Application for Sk8 for Life (Roller Disco)**

Council will consider and may approve a special event permit.

**E. Discussion Regarding Traffic Issues on Gulch Road**

Council will discuss and may provide staff direction in relation to recent traffic issues on Gulch Road

**F. Budget Discussion Continuation from the Previous Budget Work Session if Necessary**

Council may continue budget discussions from the 6:00 p.m. Budget Workshop and may provide staff direction.

**9. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**10. ADJOURNMENT**

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

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*Kristen Muenz, Deputy Town Clerk*

**File Attachments for Item:**

**A. APS Fire Mitigation Presentation**

Representatives from APS will be on hand and provide a presentation for mitigating fire risk.

## APS Wildfire Safety and Fire Mitigation

APS is committed to helping protect people, property and Arizona's lands from wildfires.

The risk of wildfire cannot be eliminated, but it can be managed. APS is actively involved year-round in efforts to prepare and to increase the general safety of our electric system.

As an electricity provider, our role includes partnering with communities, first responders and customers to reduce wildfire risk and then prepare for emergency responses.

We play our part through long-term planning and ongoing system upgrades to keep people, property, and land safe around electricity.

Our year-round wildfire preparedness and efforts involve:



Clearing vegetation, creating defensible space around critical electrical infrastructure, and helping people know how to create defensible space around their property.



Working with communities on their emergency preparedness specific to wildfires.



Keeping customers informed during any power outages that may be necessary to reduce wildfire risk or keep responders safe.



Communicating to our partners and the public about our work to prevent wildfires and to promptly restore power after an outage.

### Integrated Vegetation Management Program

We conduct annual inspections of transmission and distribution lines and, in accordance with all state regulations, clear overgrowth to ensure safe clearances around our equipment within rights-of-way. Historically, our utility rights-of-way have been heavily used by fire fighters as a fire break, making routine maintenance a critical process.

### Protocols During Elevated Fire Conditions

During elevated fire conditions, we may have to prolong power outages until crews can perform visual inspections of lines and remove any vegetation or potential hazards from around our equipment that could pose fire risks. In the event of a wildfire, power lines may be temporarily taken out of service to protect firefighters, which could result in outages that might last longer than usual. In advance of 2022 elevated fire conditions, we have invested millions of dollars in specialized equipment on our lines to help reduce outage durations for customers.

[aps.com/wildfiresafety](https://aps.com/wildfiresafety)



### Line Inspections and Public Safety Patrols




We conduct an annual patrol of nearly 5,000 miles of overhead lines using drones, vehicles and, in heavily vegetated areas, by foot. Annually, we complete a pole-by-pole inspection and identify necessary maintenance and complete the work ahead of elevated fire conditions.

### Defensible Space Around Poles (DSAP) Program

Proactively creating defensible space within a 10-foot radius around poles helps protect electrical equipment from the impacts of wildfire and prevent wildfire ignitions.

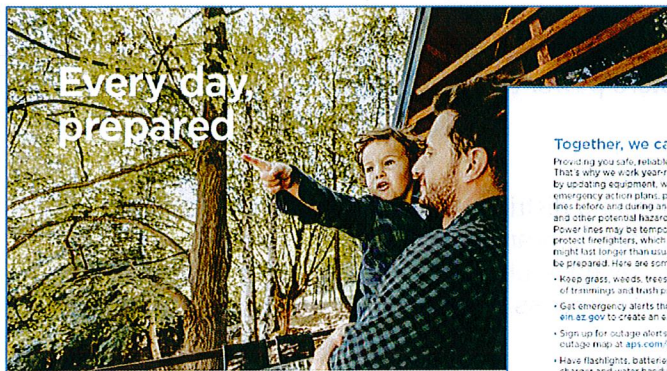
### Customer Communication

We realize that any disruption of power is a major inconvenience to customers. To ensure customers are kept informed, we are reaching out to customers in a variety of ways, including:

-  Mailed postcards to customers in high fire risk areas
-  Emails and bill messages
-  Radio and newspaper ads
-  Online Outage Center and Wildfire Safety pages



Example of Defensible Space Around Poles



Wildfire preparation protects you, the community and first responders.

#### Together, we can be prepared.

Providing you safe, reliable energy is our top priority. That's why we work year-round to prepare for wildfires by updating equipment, working with first responders on emergency action plans, performing visual inspections of lines before and during an outage, and clearing vegetation and other potential hazards from around our equipment. Power lines may be temporarily taken out of service to protect firefighters, which could result in outages that might last longer than usual. Working together, we can be prepared. Here are some things you can do:

- Keep grass, weeds, trees and shrubs trimmed. Dispose of trimmings and brush properly.
- Get emergency alerts through local resources and visit [www.aps.gov](#) to create an emergency preparedness plan.
- Sign up for outage alerts, and view our interactive outage map at [aps.com/outagecenter](#).
- Have flashlights, batteries, a portable cell phone charger and water handy.

Thank you for the opportunity to serve you. We appreciate your partnership as we work together to protect you, your community and first responders during wildfire season.

Please visit [aps.com/wildfiresafety](#) for more information.



**File Attachments for Item:**

**A. Financial Report and Detail Invoice Register Report for April, 2023**

Council will consider and may approve the financial reports for month ending April, 2023

TOWN OF JEROME  
 COMBINED CASH INVESTMENT  
 APRIL 30, 2023

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,709.55
99-00-1011	NBA CHECKING	93,659.25
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	393,533.06
99-00-1020	OAZ GENERAL SAVINGS	1,185,195.54
	TOTAL COMBINED CASH	1,674,102.40
99-00-1800	CASH CLEARING - UTILITY MGMT	( 105.11)
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	( 1,673,997.29)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	531,382.85
20	ALLOCATION TO UTILITY FUND	562,626.55
30	ALLOCATION TO HURF FUND	( 457,971.07)
35	ALLOCATION TO PARKING FUND	121,112.44
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	12,030.70
50	ALLOCATION TO OPERATING GRANTS REVENUE	92,559.73
60	ALLOCATION TO CAPITAL GRANTS FUND	727,874.58
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	( 229,166.38)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	266,666.68
90	ALLOCATION TO CAPITAL FUND	46,881.21
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,673,997.29
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	( 1,673,997.29)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00



TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	531,382.85	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	93,105.84	
10-00-1008	COURT - JCEF ACCT	14,436.28	
10-00-1009	COURT - FTG ACCT	8,891.93	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1101	AUTO LIEU TAXES	1,369.89	
10-00-1105	CITY SALES TAXES	161,097.72	
10-00-1115	FRANCHISE FEES	3,790.44	
10-00-1120	GF ACCOUNTS RECEIVABLE	12,708.14	
10-00-1135	PROPERTY TAXES	1,309.28	
10-00-1160	STATE SALES TAXES	2,435.52	
	TOTAL ASSETS		831,102.89

LIABILITIES AND EQUITY

LIABILITIES

10-00-2001	ACCOUNTS PAYABLE	973.89	
10-00-2403	UNEMPLOYMENT TAXES	9.22	
10-00-2406	HEALTH INSURANCE	4,473.13	
10-00-2409	PSPRS	( 931.36)	
10-00-2410	WAGES PAYABLE	38,573.32	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2413	WORKMAN'S COMP PR LIABILITY	2,593.48	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	5,635.31	
10-00-2950	FD PER CALL PAYABLE	8,087.50	
10-00-2999	SUSPENSE ACCOUNT	( 309.41)	
	TOTAL LIABILITIES		67,957.09

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	573,194.61	
	REVENUE OVER EXPENDITURES - YTD	189,951.19	
	BALANCE - CURRENT DATE	189,951.19	
	TOTAL FUND EQUITY		763,145.80
	TOTAL LIABILITIES AND EQUITY		831,102.89

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	1,187.78	37,589.15	47,500.00	9,910.85	79.1
10-30-4005	CITY SALES TAXES	73,381.85	1,047,877.83	1,400,000.00	352,122.17	74.9
10-30-4010	STATE SALES TAXES	( 17,905.91)	56,925.32	66,415.00	9,489.68	85.7
10-30-4030	VEHICLE LICENSE TAX	3,566.34	31,001.29	41,033.00	10,031.71	75.6
10-30-4055	FRANCHISE FEES	.00	12,382.55	15,000.00	2,617.45	82.6
	<b>TOTAL TAX REVENUE</b>	60,230.06	1,185,776.14	1,569,948.00	384,171.86	75.5
<u>LICENSES, PERMITS&amp;OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	2,338.75	4,498.85	10,500.00	6,001.15	42.9
10-31-4041	PLANNING & ZONING FEES	400.00	1,050.00	5,000.00	3,950.00	21.0
10-31-4045	BUSINESS LICENSES	190.00	5,560.00	4,500.00	( 1,060.00)	123.6
10-31-4050	COMMERCIAL FILMING FEES	.00	.00	500.00	500.00	.0
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	1,500.00	.00	( 1,500.00)	.0
	<b>TOTAL LICENSES, PERMITS&amp;OTHER FEES</b>	2,928.75	12,608.85	20,500.00	7,891.15	61.5
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	47,425.38	237,126.90	289,513.00	52,386.10	81.9
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	47,425.38	237,126.90	289,513.00	52,386.10	81.9
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	12,617.43	25,235.00	12,617.57	50.0
10-33-4070	RENTS-LIBRARY	810.36	3,241.44	9,750.00	6,508.56	33.3
10-33-4200	LIBRARY CONTRIBUTIONS	.00	2,420.99	1,100.00	( 1,320.99)	220.1
	<b>TOTAL LIBRARY REVENUE</b>	810.36	18,279.86	36,085.00	17,805.14	50.7
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	3,589.60	29,982.85	36,000.00	6,017.15	83.3
10-34-4062	PD REVENUE FROM PARKING FUND	3,125.00	31,250.00	37,500.00	6,250.00	83.3
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	5,220.92	5,000.00	( 220.92)	104.4
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	147.73	1,293.07	2,250.00	956.93	57.5
10-34-4065	POLICE SERVICES	205.00	4,236.89	10,000.00	5,763.11	42.4
	<b>TOTAL POLICE DEPT REVENUE</b>	7,067.33	71,983.73	90,750.00	18,766.27	79.3

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	4,337.71	46,506.41	61,000.00	14,493.59	76.2
10-35-4037	COURT SECURITY FUND REVENUE	700.00	6,430.00	10,000.00	3,570.00	64.3
	<b>TOTAL COURT REVENUE</b>	<b>5,037.71</b>	<b>52,936.41</b>	<b>71,000.00</b>	<b>18,063.59</b>	<b>74.6</b>
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	6,477.44	69,027.56	80,500.00	11,472.44	85.8
10-36-4080	UTILITY REIMBURSEMENTS	518.89	5,156.26	4,500.00	( 656.26)	114.6
	<b>TOTAL RENTAL REVENUE</b>	<b>6,996.33</b>	<b>74,183.82</b>	<b>85,000.00</b>	<b>10,816.18</b>	<b>87.3</b>
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	1,667.75	4,655.75	2,000.00	( 2,655.75)	232.8
10-37-4090	WILDLAND FIRE FEES	.00	19,805.00	70,000.00	50,195.00	28.3
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	10,272.99	41,000.00	30,727.01	25.1
10-37-4092	FIREWISE WAGE REIMBURSEMENT	.00	8,239.05	36,000.00	27,760.95	22.9
	<b>TOTAL FIRE DEPT REVENUE</b>	<b>1,667.75</b>	<b>42,972.79</b>	<b>149,000.00</b>	<b>106,027.21</b>	<b>28.8</b>
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	900,834.00	900,834.00	.00	( 900,834.00)	.0
10-38-4200	CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
10-38-4300	INTEREST	1,099.59	8,239.03	1,600.00	( 6,639.03)	514.9
10-38-4400	SALE OF ASSETS	.00	161.75	5,000.00	4,838.25	3.2
10-38-4500	MISCELLANEOUS REVENUES	( 13,358.47)	1,253.90	2,500.00	1,246.10	50.2
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	13,304.18	13,304.18	.00	( 13,304.18)	.0
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>901,879.30</b>	<b>923,792.86</b>	<b>11,600.00</b>	<b>( 912,192.86)</b>	<b>7963.7</b>
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	14,681.00	146,810.00	176,172.00	29,362.00	83.3
	<b>TOTAL ADMINISTRATIVE CHARGES</b>	<b>14,681.00</b>	<b>146,810.00</b>	<b>176,172.00</b>	<b>29,362.00</b>	<b>83.3</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,048,723.97</b>	<b>2,766,471.36</b>	<b>2,499,568.00</b>	<b>( 266,903.36)</b>	<b>110.7</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	15,050.12	216,186.80	261,497.00	45,310.20	82.7
10-41-5006 LONGEVITY BONUS	.00	581.00	1,057.00	476.00	55.0
10-41-5007 PAYMENT IN LIEU OF MEDICAL BEN	.00	595.36	595.00	( .36)	100.1
10-41-5010 FICA MATCH	1,111.30	16,091.52	20,131.00	4,039.48	79.9
10-41-5011 RETIREMENT MATCH	1,093.95	15,566.77	17,462.00	1,895.23	89.2
10-41-5012 HEALTH/LIFE INSURANCE	3,319.70	45,713.95	61,933.00	16,219.05	73.8
10-41-5013 WORKERS COMPENSATION	175.89	1,141.33	1,365.00	223.67	83.6
10-41-5014 UNEMPLOYMENT INSURANCE	.93	74.28	416.00	341.72	17.9
10-41-6101 ACCOUNTING AND AUDITING	16,000.00	24,535.00	17,000.00	( 7,535.00)	144.3
10-41-6105 ADVERTISING, PRINTING, & PUBLI	800.39	2,732.36	7,000.00	4,267.64	39.0
10-41-6110 CONTRACT SERVICES	5,096.00	14,775.00	16,500.00	1,725.00	89.6
10-41-6115 CONVENTIONS AND SEMINARS	.00	1,021.88	4,000.00	2,978.12	25.6
10-41-6116 TRAINING & EDUCATION	.00	1,049.79	2,500.00	1,450.21	42.0
10-41-6125 DUES, SUBS & MEMBERSHIPS	125.00	6,323.00	7,000.00	677.00	90.3
10-41-6126 TPT COLLECTION FEE EXP	.00	.00	1,200.00	1,200.00	.0
10-41-6130 ELECTION EXPENSES	.00	995.50	3,100.00	2,104.50	32.1
10-41-6145 FUEL	56.90	178.93	.00	( 178.93)	.0
10-41-6155 INSURANCE	.00	19,575.17	17,500.00	( 2,075.17)	111.9
10-41-6156 INSURANCE DEDUCTIBLE EXP	.00	.00	500.00	500.00	.0
10-41-6170 LEGAL EXP - GEN GOV	1,345.50	5,674.50	20,000.00	14,325.50	28.4
10-41-6185 MISCELLANEOUS	84.88	5,235.33	2,707.00	( 2,528.33)	193.4
10-41-6186 BANK FEES - GEN ADMIN	148.51	1,472.16	1,800.00	327.84	81.8
10-41-6188 BANK FEES / MERCH SVCS	150.91	4,584.89	9,000.00	4,415.11	50.9
10-41-6190 OFFICE SUPPLIES	2,163.34	10,037.23	8,000.00	( 2,037.23)	125.5
10-41-6191 COPIER & EQUIP LEASE EXPENSE	336.33	4,485.64	7,000.00	2,514.36	64.1
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,089.06	18,779.50	22,478.00	3,698.50	83.6
10-41-6193 COMPUTER HARDWARE & SERVICE	371.25	6,002.17	10,000.00	3,997.83	60.0
10-41-6195 OPERATING SUPPLIES - GEN GOV	62.07	925.54	1,500.00	574.46	61.7
10-41-6200 POSTAGE	334.13	2,686.34	4,000.00	1,313.66	67.2
10-41-6220 REP AND MAINT - VEHICLES	.00	70.00	500.00	430.00	14.0
10-41-6245 SHUTTLE EXPENSES	261.74	2,602.15	3,000.00	397.85	86.7
10-41-6250 SMALL TOOLS AND EQUIPMENT	135.00	8,111.44	12,500.00	4,388.56	64.9
10-41-6265 TELEPHONE	212.86	2,041.92	3,000.00	958.08	68.1
10-41-6275 TRAVEL	.00	906.32	2,000.00	1,093.68	45.3
10-41-6285 TOURISM 1% BED TAX	.00	10,000.00	10,000.00	.00	100.0
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-6287 ALLOWANCE FOR PRESERVATION OF	.00	.00	60,000.00	60,000.00	.0
10-41-9500 TRANSFERS OUT	93,333.32	933,333.36	1,120,000.00	186,666.64	83.3
<b>TOTAL GENERAL GOVT EXPENSES</b>	<b>142,859.08</b>	<b>1,384,086.13</b>	<b>1,738,741.00</b>	<b>354,654.87</b>	<b>79.6</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>						
10-42-5001	SALARIES AND WAGES	5,134.58	49,878.81	68,721.00	18,842.19	72.6
10-42-5006	LONGEVITY BONUS	218.00	268.00	200.00	( 68.00)	134.0
10-42-5010	FICA AND MEDICARE	409.47	3,844.65	5,272.00	1,427.35	72.9
10-42-5011	RETIREMENT	176.00	1,940.00	4,094.00	2,154.00	47.4
10-42-5012	HEALTH/LIFE INSURANCE	.00	.00	8,577.00	8,577.00	.0
10-42-5013	WORKER'S COMPENSATION	25.12	155.96	227.00	71.04	68.7
10-42-5014	UNEMPLOYMENT	.18	19.93	144.00	124.07	13.8
10-42-6037	COURT SECURITY FUND EXPENSES	.00	.00	10,000.00	10,000.00	.0
10-42-6110	CONTRACT SERVICES	88.17	2,977.34	7,000.00	4,022.66	42.5
10-42-6116	TRAINING & EDUCATION	425.00	645.00	500.00	( 145.00)	129.0
10-42-6125	DUES AND SUBSCRIPTIONS	.00	455.63	350.00	( 105.63)	130.2
10-42-6185	MISCELLANEOUS	.00	288.04	200.00	( 88.04)	144.0
10-42-6190	OFFICE SUPPLIES	.00	276.00	200.00	( 76.00)	138.0
10-42-6191	COPIER & EQUIP LEASE EXP	.00	2,423.01	2,400.00	( 23.01)	101.0
10-42-6265	TELEPHONE	70.64	714.84	800.00	85.16	89.4
10-42-6275	TRAVEL	.00	441.57	1,000.00	558.43	44.2
	<b>TOTAL MAGISTRATE COURT EXPENSES</b>	<b>6,547.16</b>	<b>64,328.78</b>	<b>109,685.00</b>	<b>45,356.22</b>	<b>58.7</b>

POLICE DEPT EXPENSES

10-43-5001	SALARIES AND WAGES	22,619.60	288,654.29	373,917.00	85,262.71	77.2
10-43-5006	LONGEVITY BONUS	.00	1,041.00	1,727.00	686.00	60.3
10-43-5010	FICA AND MEDICARE	1,649.44	21,412.98	28,737.00	7,324.02	74.5
10-43-5011	RETIREMENT	2,218.87	19,607.58	38,366.00	18,758.42	51.1
10-43-5012	HEALTH INSURANCE	4,498.58	49,484.38	77,406.00	27,921.62	63.9
10-43-5013	WORKER'S COMPENSATION	3,239.49	17,581.19	24,792.00	7,210.81	70.9
10-43-5014	UNEMPLOYMENT	1.92	76.80	654.00	577.20	11.7
10-43-5020	PAYROLL ADJUSTMENT-POLICE	.00	( 9,862.11)	.00	9,862.11	.0
10-43-6110	CONTRACT SERVICES	200.00	1,200.00	500.00	( 700.00)	240.0
10-43-6116	TRAINING & EDUCATION	.00	833.00	2,000.00	1,167.00	41.7
10-43-6120	DISPATCH FEES	3,478.75	34,787.50	42,000.00	7,212.50	82.8
10-43-6125	DUES AND SUBSCRIPTIONS	.00	793.25	1,200.00	406.75	66.1
10-43-6145	FUEL	856.67	7,784.05	15,000.00	7,215.95	51.9
10-43-6172	PROSECUTOR EXP	2,000.00	16,020.50	20,000.00	3,979.50	80.1
10-43-6185	MISCELLANEOUS	.00	101.05	600.00	498.95	16.8
10-43-6192	SOFTWARE SERVICE & SUPPORT	185.49	6,693.76	8,450.00	1,756.24	79.2
10-43-6193	COMPUTER HARDWARE & SERVICE	1,215.00	18,311.22	25,000.00	6,688.78	73.2
10-43-6195	OPERATING SUPPLIES - POLICE	268.34	2,195.82	2,500.00	304.18	87.8
10-43-6200	POSTAGE	.00	103.06	200.00	96.94	51.5
10-43-6220	REP AND MAINT - VEHICLES	7,795.45	8,843.39	6,000.00	( 2,843.39)	147.4
10-43-6225	REP AND MAINT - EQUIPMENT	.00	( 9,052.65)	5,000.00	14,052.65	(181.1)
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	.00	2,239.28	2,250.00	10.72	99.5
10-43-6250	SMALL TOOLS AND EQUIPMENT	1,035.00	6,991.44	5,000.00	( 1,991.44)	139.8
10-43-6265	TELEPHONE	620.95	5,342.08	6,750.00	1,407.92	79.1
10-43-6280	UNIFORMS	.00	4,494.21	1,500.00	( 2,994.21)	299.6
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	38,178.14	37,500.00	( 678.14)	101.8
	<b>TOTAL POLICE DEPT EXPENSES</b>	<b>51,883.55</b>	<b>533,855.21</b>	<b>727,049.00</b>	<b>193,193.79</b>	<b>73.4</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>						
10-44-5001	SALARIES AND WAGES	15,258.95	145,097.25	179,346.00	34,248.75	80.9
10-44-5002	WILDLAND PERSONNEL	.00	10,272.99	35,000.00	24,727.01	29.4
10-44-5003	VOLUNTEER-EMPLOYEE PER CALL PE	1,792.50	14,617.50	34,000.00	19,382.50	43.0
10-44-5004	FIREWISE PERSONNEL	.00	11,841.85	31,000.00	19,158.15	38.2
10-44-5006	LONGEVITY BONUS	.00	466.00	894.00	428.00	52.1
10-44-5007	PAYMENT IN LIEU OF BENEFITS	562.76	6,190.36	7,316.00	1,125.64	84.6
10-44-5010	FICA AND MEDICARE	1,159.65	10,899.25	20,698.00	9,798.75	52.7
10-44-5011	RETIREMENT	1,012.36	10,771.85	13,176.00	2,404.15	81.8
10-44-5012	HEALTH INSURANCE	2,567.90	28,246.90	36,300.00	8,053.10	77.8
10-44-5013	WORKER'S COMPENSATION	2,268.91	13,923.16	21,777.00	7,853.84	63.9
10-44-5014	UNEMPLOYMENT	1.82	74.19	888.00	813.81	8.4
10-44-5015	RETIREMENT - VOLUNTEER CONTRIB	.00	15,000.00	15,000.00	.00	100.0
10-44-6110	CONTRACT SERVICES	.00	.00	500.00	500.00	.0
10-44-6116	TRAINING & EDUCATION	760.00	6,333.32	8,000.00	1,666.68	79.2
10-44-6120	DISPATCH FEES	588.33	5,855.30	6,750.00	894.70	86.8
10-44-6125	DUES AND SUBSCRIPTIONS	315.86	794.01	700.00	( 94.01)	113.4
10-44-6145	FUEL	801.39	6,357.76	9,000.00	2,642.24	70.6
10-44-6170	LEGAL EXP - FIRE	.00	331.50	500.00	168.50	66.3
10-44-6180	MEDICAL EXPENSES	.00	105.41	1,000.00	894.59	10.5
10-44-6181	MEDICAL SUPPLIES EXP	157.56	4,419.64	4,500.00	80.36	98.2
10-44-6185	MISCELLANEOUS	96.39	272.45	1,423.00	1,150.55	19.2
10-44-6192	SOFTWARE SERVICE & SUPPORT	110.48	1,104.68	900.00	( 204.68)	122.7
10-44-6193	COMPUTER HARDWARE AND SERVICE	.00	.00	2,500.00	2,500.00	.0
10-44-6195	OPERATING SUPPLIES - FIRE DEPT	.00	710.53	1,500.00	789.47	47.4
10-44-6220	REP AND MAINT - VEHICLES	794.82	6,644.77	20,000.00	13,355.23	33.2
10-44-6225	REP AND MAINT - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
10-44-6250	SMALL TOOLS AND EQUIPMENT	238.60	7,638.42	10,000.00	2,361.58	76.4
10-44-6265	TELEPHONE	301.90	2,862.54	3,500.00	637.46	81.8
10-44-6270	TRAINING CENTER ASSESSMENT	.00	2,692.00	2,700.00	8.00	99.7
	<b>TOTAL FIRE DEPT EXPENSES</b>	<b>28,790.18</b>	<b>313,523.63</b>	<b>473,868.00</b>	<b>160,344.37</b>	<b>66.2</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	5,495.70	59,443.96	72,537.00	13,093.04	82.0
10-45-5006	LONGEVITY BONUS	288.00	696.00	558.00	( 138.00)	124.7
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	6,045.16	7,144.00	1,098.84	84.6
10-45-5010	FICA AND MEDICARE	483.98	5,078.63	6,138.00	1,059.37	82.7
10-45-5011	RETIREMENT	289.66	3,211.95	4,370.00	1,158.05	73.5
10-45-5012	HEALTH INSURANCE	41.22	453.42	492.00	38.58	92.2
10-45-5013	WORKER'S COMPENSATION	38.62	227.11	289.00	61.89	78.6
10-45-5014	UNEMPLOYMENT	1.53	47.33	241.00	193.67	19.6
10-45-6110	CONTRACT SERVICES	.00	755.76	1,250.00	494.24	60.5
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	274.52	250.00	( 24.52)	109.8
10-45-6195	OPERATING SUPPLIES - LIBRARY	1,462.19	4,737.96	4,500.00	( 237.96)	105.3
10-45-6205	PRINT AND NON-PRINT MATERIALS	53.26	1,753.00	3,000.00	1,247.00	58.4
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	100.00	100.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	546.22	1,500.00	953.78	36.4
10-45-6265	TELEPHONE	85.92	863.63	1,100.00	236.37	78.5
10-45-6266	E-RATE EXP	42.95	( 15.11)	800.00	815.11	( 1.9)
	<b>TOTAL LIBRARY EXPENSES</b>	<b>8,832.59</b>	<b>84,119.54</b>	<b>104,519.00</b>	<b>20,399.46</b>	<b>80.5</b>
<u>PLANNING &amp; ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,236.98	46,752.24	62,133.00	15,380.76	75.3
10-46-5006	LONGEVITY BONUS	.00	218.00	358.00	140.00	60.9
10-46-5010	FICA AND MEDICARE	319.80	3,558.20	4,781.00	1,222.80	74.4
10-46-5011	RETIREMENT	293.26	3,243.30	3,890.00	646.70	83.4
10-46-5012	HEALTH INSURANCE	921.80	10,139.80	11,916.00	1,776.20	85.1
10-46-5013	WORKER'S COMPENSATION	54.18	314.69	536.00	221.31	58.7
10-46-5014	UNEMPLOYMENT	.40	22.68	144.00	121.32	15.8
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	500.00	500.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	2,000.00	2,000.00	.0
10-46-6170	LEGAL EXP - P&Z	682.50	8,616.00	18,000.00	9,384.00	47.9
10-46-6185	MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	75.00	1,120.75	1,544.00	423.25	72.6
10-46-6195	OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	14.00	14.00	200.00	186.00	7.0
10-46-6265	TELEPHONE	40.72	465.58	600.00	134.42	77.6
10-46-6275	TRAVEL	.00	.00	500.00	500.00	.0
	<b>TOTAL PLANNING &amp; ZONING EXP</b>	<b>6,638.64</b>	<b>74,465.24</b>	<b>107,602.00</b>	<b>33,136.76</b>	<b>69.2</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	509.04	5,358.86	7,329.00	1,970.14	73.1
10-47-5006 LONGEVITY BONUS	5.67	5.67	.00 (	5.67)	.0
10-47-5010 FICA AND MEDICARE	35.99	387.82	561.00	173.18	69.1
10-47-5011 RETIREMENT	41.17	387.28	586.00	198.72	66.1
10-47-5012 HEALTH INSURANCE	191.89	1,624.88	1,883.00	258.12	86.3
10-47-5013 WORKER'S COMPENSATION	42.87	244.71	344.00	99.29	71.1
10-47-5014 UNEMPLOYMENT	.00	2.46	9.00	6.54	27.3
10-47-6145 FUEL	25.71	825.37	2,000.00	1,174.63	41.3
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	96.16	300.00	203.84	32.1
10-47-6195 OPERATING SUPPLIES - PARKS	12.79	136.74	350.00	213.26	39.1
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	27.00	467.33	1,500.00	1,032.67	31.2
10-47-6225 REP AND MAINT - EQUIPMENT	.00	524.62	500.00 (	24.62)	104.9
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	2,000.00	2,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	1,282.39	1,000.00 (	282.39)	128.2
10-47-6280 UNIFORM EXP PARKS	.00	257.16	400.00	142.84	64.3
10-47-6285 UTILITIES	273.14	2,261.19	2,800.00	538.81	80.8
10-47-8040 LEASE PAYMENTS	21.68	195.12	261.00	65.88	74.8
<b>TOTAL PARKS EXPENSES</b>	<b>1,186.95</b>	<b>14,057.76</b>	<b>22,173.00</b>	<b>8,115.24</b>	<b>63.4</b>
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,149.88	33,128.11	45,382.00	12,253.89	73.0
10-48-5006 LONGEVITY BONUS	35.10	35.10	.00 (	35.10)	.0
10-48-5010 FICA AND MEDICARE	222.58	2,400.81	3,472.00	1,071.19	69.2
10-48-5011 RETIREMENT	254.80	2,397.48	3,631.00	1,233.52	66.0
10-48-5012 HEALTH INSURANCE	1,187.28	10,057.13	11,662.00	1,604.87	86.2
10-48-5013 WORKER'S COMPENSATION	250.22	1,417.52	2,065.00	647.48	68.7
10-48-5014 UNEMPLOYMENT	.00	15.33	58.00	42.67	26.4
10-48-6110 CONTRACT SERVICES	1,313.78	5,769.14	10,500.00	4,730.86	54.9
10-48-6140 ENGINEERING FEES	.00	5,010.00	5,000.00 (	10.00)	100.2
10-48-6145 FUEL	25.71	527.53	1,500.00	972.47	35.2
10-48-6170 LEGAL SERVICES	.00	.00	100.00	100.00	.0
10-48-6185 MISCELLANEOUS	93.56	2,126.61	1,000.00 (	1,126.61)	212.7
10-48-6195 OPERATING SUPPLIES - PROPERTIE	12.79	806.27	2,000.00	1,193.73	40.3
10-48-6215 R&M BUILDING - PROPERTIES	619.02	3,515.48	50,000.00	46,484.52	7.0
10-48-6220 REP AND MAINT - VEHICLES	27.00	530.78	1,500.00	969.22	35.4
10-48-6225 REP AND MAINT - EQUIPMENT	.00	575.05	250.00 (	325.05)	230.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	34.69	34.69	115,000.00	114,965.31	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	150.00	426.61	1,200.00	773.39	35.6
10-48-6280 UNIFORM EXP PROPERTIES	.00	290.10	350.00	59.90	82.9
10-48-6285 UTILITIES	3,882.04	38,825.02	42,000.00	3,174.98	92.4
10-48-8040 LEASE PAYMENTS	21.68	195.12	261.00	65.88	74.8
<b>TOTAL PROPERTIES EXPENSES</b>	<b>11,280.13</b>	<b>108,083.88</b>	<b>296,931.00</b>	<b>188,847.12</b>	<b>36.4</b>



TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

*Item A.*

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	258,018.28	2,576,520.17	3,580,568.00	1,004,047.83	72.0
NET REVENUE OVER EXPENDITURES	790,705.69	189,951.19	( 1,081,000.00)	( 1,270,951.19)	17.6

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	562,626.55	
20-00-1015	UTILITIES A/R	40,390.21	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	( 15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,399,746.06	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	205,764.78	
20-00-1540	CONSTRUCTION WIP	300,422.00	
20-00-1550	BUILDINGS-ACC DEPRECIATION	( 1,685,397.98)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	( 169,992.20)	
	TOTAL ASSETS		<u>2,805,128.29</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	6,056.53	
20-00-2500	SALES TAX PAYABLE	1,441.02	
20-00-2600	CUSTOMER DEPOSITS	29,058.04	
20-00-2700	COMPENSATED ABSENCES	5,621.13	
20-00-2950	OTHER LIABILITIES	2,450.36	
	TOTAL LIABILITIES		44,627.08

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,651,744.47	
20-00-3051	UNRESTRICTED FUND BALANCE	776,964.00	
20-00-3052	UNRESTRICED FUND BALANCE	( 149,031.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>480,823.74</u>	
	BALANCE - CURRENT DATE	<u>480,823.74</u>	
	TOTAL FUND EQUITY		<u>2,760,501.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,805,128.29</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4085	WATER USAGE FEES	14,225.51	135,157.00	182,000.00	46,843.00	74.3
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	135.00	1,941.00	2,500.00	559.00	77.6
20-50-4900	TRANSFERS IN	49,166.66	491,666.68	590,000.00	98,333.32	83.3
	<b>TOTAL WATER REVENUE</b>	63,527.17	628,764.68	779,500.00	150,735.32	80.7
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	13,358.49	128,370.41	182,000.00	53,629.59	70.5
20-51-4900	TRANSFERS IN	7,500.00	75,000.00	90,000.00	15,000.00	83.3
	<b>TOTAL SEWER REVENUE</b>	20,858.49	203,370.41	277,500.00	74,129.59	73.3
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,848.03	147,119.88	188,000.00	40,880.12	78.3
20-52-4500	MISCELLANEOUS	.00	449.00	750.00	301.00	59.9
20-52-4900	TRANSFERS IN	2,500.00	25,000.00	30,000.00	5,000.00	83.3
	<b>TOTAL SANITATION REVENUE</b>	17,348.03	172,568.88	218,750.00	46,181.12	78.9
	<b>TOTAL FUND REVENUE</b>	101,733.69	1,004,703.97	1,275,750.00	271,046.03	78.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	5,556.35	58,523.25	80,053.00	21,529.75	73.1
20-50-5006	LONGEVITY BONUS	61.91	61.91	.00	( 61.91)	.0
20-50-5010	FICA AND MEDICARE	392.66	4,234.85	6,124.00	1,889.15	69.2
20-50-5011	RETIREMENT	449.46	4,228.93	6,404.00	2,175.07	66.0
20-50-5012	HEALTH INSURANCE	2,094.21	17,739.16	20,571.00	2,831.84	86.2
20-50-5013	WORKER'S COMPENSATION	553.23	3,183.17	4,474.00	1,290.83	71.2
20-50-5014	UNEMPLOYMENT	.00	27.04	102.00	74.96	26.5
20-50-6110	CONTRACT SERVICES	900.00	10,456.22	32,000.00	21,543.78	32.7
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	411.90	1,800.00	1,388.10	22.9
20-50-6140	ENGINEERING FEES	.00	.00	1,500.00	1,500.00	.0
20-50-6145	FUEL	462.17	2,580.90	3,000.00	419.10	86.0
20-50-6155	INSURANCE	.00	5,642.40	7,500.00	1,857.60	75.2
20-50-6170	LEGAL EXP - WATER	.00	3,456.50	43,000.00	39,543.50	8.0
20-50-6185	MISCELLANEOUS	.00	96.16	795.00	698.84	12.1
20-50-6192	SOFTWARE SUPPORT EXP - WATER	269.55	4,203.37	5,628.00	1,424.63	74.7
20-50-6195	OPERATING SUPPLIES - WATER	2,496.09	3,141.85	3,400.00	258.15	92.4
20-50-6215	R&M BUILDING - WATER	.00	.00	200.00	200.00	.0
20-50-6220	REP AND MAINT - VEHICLES	27.00	1,040.53	2,000.00	959.47	52.0
20-50-6225	REP AND MAINT - EQUIPMENT	.00	358.01	1,500.00	1,141.99	23.9
20-50-6230	REP AND MAINT - INFRASTRUCTURE	132.22	6,154.81	524,000.00	517,845.19	1.2
20-50-6232	SPRINGS SECURITY EXP	166.19	3,788.73	10,000.00	6,211.27	37.9
20-50-6240	SERVICE TESTS/SYSTEM TESTING	.00	150.00	750.00	600.00	20.0
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	1,938.82	1,250.00	( 688.82)	155.1
20-50-6271	DWR FEE	.00	.00	900.00	900.00	.0
20-50-6280	UNIFORM EXP WATER	.00	257.16	350.00	92.84	73.5
20-50-6285	UTILITIES EXP - WATER	34.31	379.18	500.00	120.82	75.8
20-50-6290	ADMINISTRATIVE CHARGE	4,524.00	45,240.00	54,288.00	9,048.00	83.3
20-50-8040	LEASE PAYMENTS	75.88	682.92	911.00	228.08	75.0
	<b>TOTAL WATER EXPENDITURES</b>	<b>18,195.23</b>	<b>177,977.77</b>	<b>813,500.00</b>	<b>635,522.23</b>	<b>21.9</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>						
20-51-5001	SALARIES AND WAGES	3,013.15	31,736.00	43,409.00	11,673.00	73.1
20-51-5006	LONGEVITY BONUS	33.57	33.57	.00	( 33.57)	.0
20-51-5010	FICA AND MEDICARE	212.96	2,296.53	3,321.00	1,024.47	69.2
20-51-5011	RETIREMENT	243.74	2,293.26	3,473.00	1,179.74	66.0
20-51-5012	HEALTH INSURANCE	1,135.63	9,619.37	11,155.00	1,535.63	86.2
20-51-5013	WORKER'S COMPENSATION	286.07	1,639.84	2,237.00	597.16	73.3
20-51-5014	UNEMPLOYMENT	.00	14.64	55.00	40.36	26.6
20-51-6110	CONTRACT SERVICES	3,200.00	28,800.00	54,600.00	25,800.00	52.8
20-51-6135	PERMIT FEE EXP - SEWER	.00	1,378.94	1,375.00	( 3.94)	100.3
20-51-6140	ENGINEERING FEES	.00	.00	17,500.00	17,500.00	.0
20-51-6145	FUEL	108.72	1,570.60	3,000.00	1,429.40	52.4
20-51-6155	INSURANCE	.00	5,919.74	10,000.00	4,080.26	59.2
20-51-6170	LEGAL EXP - SEWER	78.00	78.00	1,100.00	1,022.00	7.1
20-51-6185	MISCELLANEOUS	.00	287.15	498.00	210.85	57.7
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	269.55	4,203.37	5,628.00	1,424.63	74.7
20-51-6195	OPERATING SUPPLIES - SEWER	5,186.94	10,279.52	8,000.00	( 2,279.52)	128.5
20-51-6215	R&M BUILDING - SEWER	.00	.00	300.00	300.00	.0
20-51-6220	REP AND MAINT - VEHICLES	27.00	548.28	1,900.00	1,351.72	28.9
20-51-6225	REP AND MAINT - EQUIPMENT	68.07	169.69	2,400.00	2,230.31	7.1
20-51-6230	REP AND MAINT - INFRASTRUCTURE	65.00	16,316.17	48,000.00	31,683.83	34.0
20-51-6240	SERVICE TESTS/SYSTEM TESTING	225.00	7,851.80	14,000.00	6,148.20	56.1
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	.00	894.21	2,000.00	1,105.79	44.7
20-51-6280	UNIFORM EXP SEWER	.00	261.52	350.00	88.48	74.7
20-51-6285	UTILITIES	200.71	1,990.00	2,500.00	510.00	79.6
20-51-6290	ADMINISTRATIVE CHARGE	4,524.00	49,764.00	54,288.00	4,524.00	91.7
20-51-8040	LEASE PAYMENTS	75.88	682.92	911.00	228.08	75.0
	<b>TOTAL SEWER EXPENDITURES</b>	<b>18,953.99</b>	<b>178,629.12</b>	<b>292,000.00</b>	<b>113,370.88</b>	<b>61.2</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	4,793.96	50,489.37	69,060.00	18,570.63	73.1
20-52-5006 LONGEVITY BONUS	53.41	53.41	.00	( 53.41)	.0
20-52-5010 FICA AND MEDICARE	338.76	3,653.44	5,283.00	1,629.56	69.2
20-52-5011 RETIREMENT	387.79	3,648.42	5,525.00	1,876.58	66.0
20-52-5012 HEALTH INSURANCE	1,806.87	15,304.66	17,746.00	2,441.34	86.2
20-52-5013 WORKER'S COMPENSATION	811.50	4,636.00	6,367.00	1,731.00	72.8
20-52-5014 UNEMPLOYMENT	.00	23.28	88.00	64.72	26.5
20-52-6111 RECYCLING CONTRACT EXP	240.00	1,320.00	1,500.00	180.00	88.0
20-52-6116 TRAINING & EDUCATION	.00	95.00	500.00	405.00	19.0
20-52-6142 EQUIPMENT RENTALS	.00	950.20	800.00	( 150.20)	118.8
20-52-6145 FUEL	753.42	5,748.51	10,500.00	4,751.49	54.8
20-52-6155 INSURANCE	.00	6,335.75	10,000.00	3,664.25	63.4
20-52-6165 LANDFILL TIPPING FEES	1,602.00	14,491.60	21,600.00	7,108.40	67.1
20-52-6185 MISCELLANEOUS	.00	206.38	265.00	58.62	77.9
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	269.55	3,647.29	5,628.00	1,980.71	64.8
20-52-6195 OPERATING SUPPLIES - TRASH	12.79	267.81	750.00	482.19	35.7
20-52-6220 REP AND MAINT - VEHICLES	27.00	5,404.97	10,000.00	4,595.03	54.1
20-52-6225 REP AND MAINT - EQUIPMENT	.00	28.35	500.00	471.65	5.7
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
20-52-6280 UNIFORM EXP TRASH	.00	252.90	350.00	97.10	72.3
20-52-6290 ADMINISTRATIVE CHARGE	4,524.00	40,716.00	54,288.00	13,572.00	75.0
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	15,621.05	167,273.34	236,750.00	69,476.66	70.7
TOTAL FUND EXPENDITURES	52,770.27	523,880.23	1,342,250.00	818,369.77	39.0
NET REVENUE OVER EXPENDITURES	48,963.42	480,823.74	( 66,500.00)	( 547,323.74)	723.0

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(	457,971.07)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,521.44	
30-00-1022	OAZ HURF SAVINGS		707,630.57	
	TOTAL ASSETS			254,180.94

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL		1,548.18	
	TOTAL LIABILITIES			1,548.18

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		102,311.86	
	REVENUE OVER EXPENDITURES - YTD	150,320.90		
	BALANCE - CURRENT DATE		150,320.90	
	TOTAL FUND EQUITY			252,632.76
	TOTAL LIABILITIES AND EQUITY			254,180.94

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>					
30-30-4020 HURF REVENUE	3,654.44	38,432.92	48,454.00	10,021.08	79.3
30-30-4300 INTEREST AND INVESTMENT EARNIN	289.43	1,588.01	500.00	( 1,088.01)	317.6
30-30-4900 TRANSFERS IN	19,708.33	197,083.34	236,500.00	39,416.66	83.3
TOTAL HURF REVENUE	23,652.20	237,104.27	285,454.00	48,349.73	83.1
TOTAL FUND REVENUE	23,652.20	237,104.27	285,454.00	48,349.73	83.1



TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>						
30-30-5001	SALARIES AND WAGES	3,524.38	38,251.96	51,458.00	13,206.04	74.3
30-30-5006	LONGEVITY BONUS	28.34	28.34	.00 (	28.34)	.0
30-30-5010	FICA AND MEDICARE	254.78	2,819.65	3,937.00	1,117.35	71.6
30-30-5011	RETIREMENT	205.75	1,935.82	2,932.00	996.18	66.0
30-30-5012	HEALTH INSURANCE	958.64	8,120.84	9,416.00	1,295.16	86.3
30-30-5013	WORKER'S COMPENSATION	245.82	1,411.95	2,110.00	698.05	66.9
30-30-5014	UNEMPLOYMENT	.68	20.71	119.00	98.29	17.4
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	800.00	800.00	.0
30-30-6145	FUEL	132.99	842.21	1,800.00	957.79	46.8
30-30-6155	INSURANCE	.00	3,761.60	5,000.00	1,238.40	75.2
30-30-6185	MISCELLANEOUS	.00	96.18	631.00	534.82	15.2
30-30-6192	SOFTWARE SERVICE & SUPPORT	89.85	1,092.15	1,594.00	501.85	68.5
30-30-6195	OPERATING SUPPLIES - HURF	12.78	136.80	500.00	363.20	27.4
30-30-6210	PUBLIC RESTROOM SUPPLIES	1,074.71	2,184.73	3,000.00	815.27	72.8
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220	REP AND MAINT - VEHICLES	27.00	532.65	1,500.00	967.35	35.5
30-30-6225	REP AND MAINT - EQUIPMENT	.00	250.03	500.00	249.97	50.0
30-30-6230	REP AND MAINT - INFRASTRUCTURE	110.26	1,353.57	165,000.00	163,646.43	.8
30-30-6250	SMALL TOOLS AND EQUIPMENT	.00	445.03	500.00	54.97	89.0
30-30-6255	STREET LIGHTS	1,129.97	10,685.78	13,000.00	2,314.22	82.2
30-30-6260	STREET SUPPLIES	199.34	5,655.99	5,000.00 (	655.99)	113.1
30-30-6280	UNIFORM EXP - HURF	.00	257.17	350.00	92.83	73.5
30-30-6290	ADMINISTRATIVE CHARGE	670.50	6,705.00	8,046.00	1,341.00	83.3
30-30-7000	CAPITAL OUTLAY - PUBLIC RESTRO	.00	.00	25,000.00	25,000.00	.0
30-30-8040	LEASE PAYMENTS	21.69	195.21	261.00	65.79	74.8
	<b>TOTAL HURF EXPENDITURE</b>	<b>8,687.48</b>	<b>86,783.37</b>	<b>305,454.00</b>	<b>218,670.63</b>	<b>28.4</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>8,687.48</b>	<b>86,783.37</b>	<b>305,454.00</b>	<b>218,670.63</b>	<b>28.4</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>14,964.72</b>	<b>150,320.90</b>	<b>( 20,000.00)</b>	<b>( 170,320.90)</b>	<b>751.6</b>

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

PARKING FUND

<u>ASSETS</u>			
35-00-1000	CASH - COMBINED FUND	121,112.44	
	TOTAL ASSETS		121,112.44
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
35-00-2450	ACCRUED PAYROLL - PARKING FUND	1,271.65	
	TOTAL LIABILITIES		1,271.65
<u>FUND EQUITY</u>			
35-00-3002	UNRESTRICTED FUND BALANCE	192,333.34	
	REVENUE OVER EXPENDITURES - YTD	( 72,492.55)	
	BALANCE - CURRENT DATE	( 72,492.55)	
	TOTAL FUND EQUITY		119,840.79
	TOTAL LIABILITIES AND EQUITY		121,112.44

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	37,643.50	281,098.60	400,000.00	118,901.40	70.3
TOTAL PARKING FUND REVENUE	37,643.50	281,098.60	400,000.00	118,901.40	70.3
TOTAL FUND REVENUE	37,643.50	281,098.60	400,000.00	118,901.40	70.3

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,466.00	30,120.51	37,072.00	6,951.49	81.3
35-35-5006 LONGEVITY BONUS	.00	60.00	.00	( 60.00)	.0
35-35-5010 FICA MATCH	188.65	2,321.13	2,836.00	514.87	81.9
35-35-5013 WORKER'S COMPENSATION	129.40	795.26	973.00	177.74	81.7
35-35-5014 UNEMPLOYMENT	1.72	30.43	184.00	153.57	16.5
35-35-6145 FUEL	27.27	404.08	2,000.00	1,595.92	20.2
35-35-6185 MISCELLANEOUS	.00	.00	640.00	640.00	.0
35-35-6186 BANK CHARGES	.00	33.80	.00	( 33.80)	.0
35-35-6188 CREDIT CARD PROCESSING FEES	2,201.85	24,598.52	45,500.00	20,901.48	54.1
35-35-6192 SOFTWARE SERVICE AND SUPPORT	498.49	5,429.22	10,494.00	5,064.78	51.7
35-35-6195 OPERATING SUPPLIES	.00	635.13	3,000.00	2,364.87	21.2
35-35-6265 TELEPHONE	345.12	2,670.40	3,200.00	529.60	83.5
35-35-6290 ADMINISTRATIVE CHARGE	438.50	4,385.00	5,262.00	877.00	83.3
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	12,107.67	7,000.00	( 5,107.67)	173.0
35-35-9500 TRANSFERS OUT	27,000.00	270,000.00	336,500.00	66,500.00	80.2
TOTAL PARKING FUND EXPENDITURE	33,297.00	353,591.15	454,661.00	101,069.85	77.8
TOTAL FUND EXPENDITURES	33,297.00	353,591.15	454,661.00	101,069.85	77.8
NET REVENUE OVER EXPENDITURES	4,346.50	( 72,492.55)	( 54,661.00)	17,831.55	(132.6)

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	12,030.70	
40-00-1010	INVESTMENTS - PENISON & RELIEF	167,081.82	
		<u>167,081.82</u>	
	TOTAL ASSETS		<u>179,112.52</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	181,760.29	
	REVENUE OVER EXPENDITURES - YTD	( 2,647.77)	
		<u>( 2,647.77)</u>	
	BALANCE - CURRENT DATE		( 2,647.77)
	TOTAL FUND EQUITY		<u>179,112.52</u>
	TOTAL LIABILITIES AND EQUITY		<u>179,112.52</u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&amp;R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	15,000.00	15,000.00	.00	100.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,500.00	2,500.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	7,892.38	10,000.00	2,107.62	78.9
TOTAL FIRE DEPT P&R REVENUE	.00	22,892.38	27,500.00	4,607.62	83.3
TOTAL FUND REVENUE	.00	22,892.38	27,500.00	4,607.62	83.3

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

*Item A.*

FIRE DEPT PENSION & RETIREMENT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>FIRE DEPT P&amp;R EXPENDITURE</u>					
40-60-6110 CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
40-60-6235 RETIREMENT EXP FD P&R	.00	25,540.15	25,500.00	( 40.15)	100.2
TOTAL FIRE DEPT P&R EXPENDITURE	<u>.00</u>	<u>25,540.15</u>	<u>27,500.00</u>	<u>1,959.85</u>	<u>92.9</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>25,540.15</u>	<u>27,500.00</u>	<u>1,959.85</u>	<u>92.9</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>( 2,647.77)</u>	<u>.00</u>	<u>2,647.77</u>	<u>.0</u>

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	92,559.73	
50-00-1800	INVENTORY	13,193.06	
		<u>                    </u>	
	TOTAL ASSETS		<u>105,752.79</u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	66,136.59	
		<u>                    </u>	
	TOTAL LIABILITIES		66,136.59
 <u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	34,343.14	
	REVENUE OVER EXPENDITURES - YTD	5,273.06	
		<u>                    </u>	
	BALANCE - CURRENT DATE	5,273.06	
		<u>                    </u>	
	TOTAL FUND EQUITY		<u>39,616.20</u>
	TOTAL LIABILITIES AND EQUITY		<u>105,752.79</u>



TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-4067 POLICE DEPT REV - OPR GRANTS	.00	5,770.16	9,000.00	3,229.84	64.1
50-40-4068 FIRE DEPT REV - OPR GRANTS	.00	929.02	127,500.00	126,570.98	.7
50-40-4104 FMI: WATER PLANNING	.00	.00	37,000.00	37,000.00	.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	6,600.00	40,000.00	33,400.00	16.5
50-40-4150 POLICE: PROP 207 FUNDING	.00	.00	( 8,000.00)	( 8,000.00)	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
TOTAL OPERATING GRANTS REVENUE	.00	13,299.18	560,000.00	546,700.82	2.4
TOTAL FUND REVENUE	.00	13,299.18	560,000.00	546,700.82	2.4

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6104 FMI WATER PLANNING EXPENSES	.00	.00	37,000.00	37,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2022	.00	.00	40,000.00	40,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	8,000.00	8,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	8,026.12	9,000.00	973.88	89.2
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	.00	127,500.00	127,500.00	.0
TOTAL OPERATING GRANTS EXPENDITURE	.00	8,026.12	576,000.00	567,973.88	1.4
TOTAL FUND EXPENDITURES	.00	8,026.12	576,000.00	567,973.88	1.4
NET REVENUE OVER EXPENDITURES	.00	5,273.06	( 16,000.00)	( 21,273.06)	33.0

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	727,874.58	
60-00-1120	CAP GRANTS RECEIVABLE	251,094.65	
		<hr/>	
	TOTAL ASSETS		978,969.23
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	646,479.20	
		<hr/>	
	TOTAL LIABILITIES		646,479.20
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	( 291,134.92)	
	REVENUE OVER EXPENDITURES - YTD	331,977.66	
		<hr/>	
	BALANCE - CURRENT DATE	331,977.66	
		<hr/>	
	TOTAL FUND EQUITY		332,490.03
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		978,969.23
			<hr/> <hr/>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105	CDBG DUNDEE WATERLINE REVENUE	.00	204,960.47	300,000.00	95,039.53    68.3
60-70-4106	HURF EXCHANGE DRAINAGE PROJECT	.00	630,000.00	630,000.00	.00    100.0
60-70-4107	YAVAPAI APACHE GAMING DONATION	.00	.00	55,000.00	55,000.00    .0
60-70-4108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	61,000.00	61,000.00    .0
60-70-4110	GRANT FOR HEALTHCARE CLINIC	.00	.00	50,000.00	50,000.00    .0
60-70-4111	LEGISLATIVE FUNDING-CENTER AVE	.00	.00	560,000.00	560,000.00    .0
60-70-4112	CONGRESSIONAL FUNDING HYDRANTS	.00	.00	1,134,000.00	1,134,000.00    .0
60-70-4185	MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00    .0
60-70-4195	AMERICAN RESCUE FUND AZ STATE	.00	151,460.96	151,780.00	319.04    99.8
TOTAL CAPITAL GRANTS REVENUE		.00	986,421.43	3,441,780.00	2,455,358.57    28.7
TOTAL FUND REVENUE		.00	986,421.43	3,441,780.00	2,455,358.57    28.7

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105	CDBG DUNDEE WATERLINE EXPENSES	.00	154,704.25	300,000.00	145,295.75 51.6
60-70-6106	HURF EXCHANGE DRAINAGE EXPENSE	.00	440,175.53	630,000.00	189,824.47 69.9
60-70-6107	YAVAPAI APACHE GRANT EXPENSES	24,030.00	24,522.75	55,000.00	30,477.25 44.6
60-70-6108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	61,000.00	61,000.00 .0
60-70-6110	GRANT FOR HEALTHCARE CLINIC	.00	.00	50,000.00	50,000.00 .0
60-70-6111	LEGISTATIVE FUNDING-CENTERAVE	.00	19,749.63	560,000.00	540,250.37 3.5
60-70-6112	CONGRESSIONAL FUNDING HYDRANTS	.00	.00	1,134,000.00	1,134,000.00 .0
60-70-6185	MISC EXP - CAP GRANTS	.00	.00	651,780.00	651,780.00 .0
60-70-6195	AMERICAN RESCUE FUND AZ STATE	.00	15,291.61	.00 ( 15,291.61)	.0
	<b>TOTAL CAPITAL GRANTS EXPENDITURE</b>	<b>24,030.00</b>	<b>654,443.77</b>	<b>3,441,780.00</b>	<b>2,787,336.23 19.0</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>24,030.00</b>	<b>654,443.77</b>	<b>3,441,780.00</b>	<b>2,787,336.23 19.0</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 24,030.00)</b>	<b>331,977.66</b>	<b>.00 ( 331,977.66)</b>	<b>.0</b>

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(	229,166.38)
	TOTAL ASSETS		( 229,166.38)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE		46,856.86
	REVENUE OVER EXPENDITURES - YTD	(	276,023.24)
	BALANCE - CURRENT DATE	(	276,023.24)
	TOTAL FUND EQUITY		( 229,166.38)
	TOTAL LIABILITIES AND EQUITY		( 229,166.38)

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

*Item A.*

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	11,741.97	100,000.00	88,258.03	11.7
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	1,682,500.00	1,682,500.00	.0
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	11,741.97	1,782,500.00	1,770,758.03	.7
	TOTAL FUND REVENUE	.00	11,741.97	1,782,500.00	1,770,758.03	.7

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GNERLA FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	.00	12,830.80	100,000.00	87,169.20	12.8
70-25-6295 EXPENSE - GF CONTINGENCIES	6,755.49	8,267.73	1,682,500.00	1,674,232.27	.5
70-25-9500 TRANSFER OUT	26,666.66	266,666.68	.00	( 266,666.68)	.0
TOTAL GNERLA FUND CONTINGENCIES EXP	33,422.15	287,765.21	1,782,500.00	1,494,734.79	16.1
TOTAL FUND EXPENDITURES	33,422.15	287,765.21	1,782,500.00	1,494,734.79	16.1
NET REVENUE OVER EXPENDITURES	( 33,422.15)	( 276,023.24)	.00	276,023.24	.0



TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	266,666.68	
	TOTAL ASSETS		266,666.68

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE		75,480.48
	REVENUE OVER EXPENDITURES - YTD	191,186.20	
	BALANCE - CURRENT DATE		191,186.20
	TOTAL FUND EQUITY		266,666.68
	TOTAL LIABILITIES AND EQUITY		266,666.68

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	( 75,480.48)	341,000.00	416,480.48	( 22.1)
80-55-4900 TRANSFERS IN	26,666.66	266,666.68	.00	( 266,666.68)	.0
TOTAL UTILITIES CONTINGENCIES REV	26,666.66	191,186.20	341,000.00	149,813.80	56.1
TOTAL FUND REVENUE	26,666.66	191,186.20	341,000.00	149,813.80	56.1

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	341,000.00	341,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	341,000.00	341,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	341,000.00	341,000.00	.0
NET REVENUE OVER EXPENDITURES	26,666.66	191,186.20	.00	( 191,186.20)	.0

TOWN OF JEROME  
 BALANCE SHEET  
 APRIL 30, 2023

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	46,881.21	
90-00-1021	OAZ CAPITAL IMPROVEMENTS	70,988.31	
90-00-1023	ONEAZ WWTP CHECKING	806,051.98	
90-00-1045	PRE-PAID EXP CAPITAL FUND	5,000.00	
	TOTAL ASSETS		928,921.50

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	973,613.19	
	REVENUE OVER EXPENDITURES - YTD	( 44,691.69)	
	BALANCE - CURRENT DATE	( 44,691.69)	
	TOTAL FUND EQUITY		928,921.50
	TOTAL LIABILITIES AND EQUITY		928,921.50

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	30.59	195.56	.00	( 195.56)	.0
90-57-4303 INTEREST - WWTP	67.54	286.19	.00	( 286.19)	.0
90-57-4510 BRIDGE LOAN WASTEWATER TREATME	.00	.00	900,000.00	900,000.00	.0
90-57-4520 CARRYOVER CAPITAL FUND	.00	.00	60,000.00	60,000.00	.0
90-57-4900 TRANSFERS IN - CAPITAL FUND	38,333.33	393,333.34	470,000.00	76,666.66	83.7
90-57-4901 TRANSFER FROM GENERAL FUND	.00	.00	2,685,000.00	2,685,000.00	.0
TOTAL CAPITAL FUND REVENUES	38,431.46	393,815.09	4,115,000.00	3,721,184.91	9.6
TOTAL FUND REVENUE	38,431.46	393,815.09	4,115,000.00	3,721,184.91	9.6

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2023

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7024 NEW SHUTTLE VAN (TRADE)	35,000.00	35,000.00	( 35,000.00)	( 70,000.00)	100.0
90-57-7025 DOWNPAYMENT ON NEW GARBAGE TRK	.00	.00	70,000.00	70,000.00	.0
90-57-7026 HOUSING PURCHASE EXPENSE	.00	289,626.07	350,000.00	60,373.93	82.8
90-57-7027 WASTEWATER TREATMENT DESIGN EX	24,168.00	113,880.71	900,000.00	786,119.29	12.7
90-57-7028 THIRD WATER TANK DESIGN	.00	.00	75,000.00	75,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	<u>59,168.00</u>	<u>438,506.78</u>	<u>1,360,000.00</u>	<u>921,493.22</u>	<u>32.2</u>
TOTAL FUND EXPENDITURES	<u>59,168.00</u>	<u>438,506.78</u>	<u>1,360,000.00</u>	<u>921,493.22</u>	<u>32.2</u>
NET REVENUE OVER EXPENDITURES	<u>( 20,736.54)</u>	<u>( 44,691.69)</u>	<u>2,755,000.00</u>	<u>2,799,691.69</u>	<u>( 1.6)</u>

Report Criteria:  
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	41223KM1	Fuel Fire Dept March 23	1	04/12/2023	494.04	.00	494.04	100268	04/12/2023
		41223KM1	Fuel PARKING	2	04/12/2023	27.27	.00	27.27	100268	04/12/2023
Total 1000:						521.31	.00	521.31		
1031	ALL-MED EQUIPMENT &	41223KM17	Inv. 732783 02 D Cylinder	1	04/12/2023	30.00	.00	30.00	100269	04/12/2023
		41223KM17	Inv. 732986 Monthly Tank	2	04/12/2023	109.12	.00	109.12	100269	04/12/2023
Total 1031:						139.12	.00	139.12		
1050	APS	040523KM5	Park Power 3601574879	1	04/05/2023	42.61	.00	42.61	100249	04/05/2023
		41223KM23	Acct. 9438060000 Hull Roo	1	04/12/2023	13.49	.00	13.49	100270	04/12/2023
		42623KM14	FD Power 0421621000	1	04/26/2023	382.41	.00	382.41	100325	04/26/2023
		42623KM14	Sunshine Power 80619500	2	04/26/2023	34.31	.00	34.31	100325	04/26/2023
		42623KM14	Civic Power 7575770000	3	04/26/2023	762.17	.00	762.17	100325	04/26/2023
		42623KM14	Solar Credit 7575770000	4	04/26/2023	312.50-	.00	312.50-	100325	04/26/2023
		42623KM14	FD Gulch Power 23537200	5	04/26/2023	103.31	.00	103.31	100325	04/26/2023
		42623KM14	Middle Park Pwr 84682410	6	04/26/2023	35.50	.00	35.50	100325	04/26/2023
		42623KM14	Lower Park Power 002424	7	04/26/2023	35.50	.00	35.50	100325	04/26/2023
		42623KM14	Upper Park 2 5613490000	8	04/26/2023	71.23	.00	71.23	100325	04/26/2023
		42623KM14	Upper Park 1 2383901000	9	04/26/2023	43.99	.00	43.99	100325	04/26/2023
		42623KM14	WWTP Power 4246290000	10	04/26/2023	200.71	.00	200.71	100325	04/26/2023
		42623KM14	PD Power 6506951000	11	04/26/2023	207.86	.00	207.86	100325	04/26/2023
		42623KM14	Hotel Power 321601000	12	04/26/2023	35.50	.00	35.50	100325	04/26/2023
		42623KM14	Perkinsville Power 610957	13	04/26/2023	153.45	.00	153.45	100325	04/26/2023
		42623KM14	Street Lights 1490440000	14	04/26/2023	1,129.97	.00	1,129.97	100325	04/26/2023
42623KM15	Ghost Pepper Pwr 283980	1	04/26/2023	121.09	.00	121.09	100311	04/26/2023		
42623KM15	Co-op Power 1976520000	2	04/26/2023	171.79	.00	171.79	100311	04/26/2023		
42623KM15	Main St Panel 3601574879	3	04/26/2023	44.31	.00	44.31	100311	04/26/2023		
Total 1050:						3,276.70	.00	3,276.70		
1056	ARIZONA BUG COMPANY	41223KM16	Inv. 194849 Monthly Spray	1	04/12/2023	50.00	.00	50.00	100271	04/12/2023
Total 1056:						50.00	.00	50.00		
1074	ARIZONA SUPREME COU	41623KM7	Inv. ESD-2023-703 Confer	1	04/19/2023	425.00	.00	425.00	100294	04/19/2023
Total 1074:						425.00	.00	425.00		
1088	AT&T	040523KM3	Wireless Services PD Acct	1	04/05/2023	185.08	.00	185.08	100250	04/05/2023
		040523KM3	287307080989X03262023	2	04/05/2023	185.08	.00	185.08	100250	04/05/2023
Total 1088:						370.16	.00	370.16		
1117	BARRY WOLSTENCROFT	42623KM6	Reimbursement for GFCl t	1	04/26/2023	14.00	.00	14.00	100312	04/26/2023
Total 1117:						14.00	.00	14.00		
1142	BOUND TREE MEDICAL,	42623KM4	Acct 103795 Medical Suppl	1	04/26/2023	18.44	.00	18.44	100313	04/26/2023
Total 1142:						18.44	.00	18.44		
1158	CANDACE GALLAGHER	040523KM13	Codification Services Marc	1	04/05/2023	500.00	.00	500.00	100251	04/05/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1158:						500.00	.00	500.00		
1170	CASELLE	41223KM19	INV. 124232 Software Sup	1	04/12/2023	808.65	.00	808.65	100273	04/12/2023
		41223KM19	INV. 124232 Software Sup	2	04/12/2023	269.55	.00	269.55	100273	04/12/2023
		41223KM19	INV. 124232 Software Sup	3	04/12/2023	269.55	.00	269.55	100273	04/12/2023
		41223KM19	INV. 124232 Software Sup	4	04/12/2023	269.55	.00	269.55	100273	04/12/2023
		41223KM19	INV. 124232 Software Sup	5	04/12/2023	89.85	.00	89.85	100273	04/12/2023
		41223KM19	INV. 124232 Software Sup	6	04/12/2023	89.85	.00	89.85	100273	04/12/2023
Total 1170:						1,797.00	.00	1,797.00		
1178	CENTURY LINK	41923KM11	Inv. 636445008 GG Teleph	1	04/19/2023	9.04	.00	9.04	100295	04/19/2023
		42623KM12	Acct J520-111-3806 829M	1	04/26/2023	163.19	.00	163.19	100314	04/26/2023
		42623KM12	PD Phone 2245	2	04/26/2023	34.28	.00	34.28	100314	04/26/2023
		42623KM12	PD Phone 8992	3	04/26/2023	177.17	.00	177.17	100314	04/26/2023
		42623KM12	LB Phone 0574	4	04/26/2023	85.92	.00	85.92	100314	04/26/2023
		42623KM12	PD Phone 2776	5	04/26/2023	40.16	.00	40.16	100314	04/26/2023
		42623KM12	FD Phone 3034	6	04/26/2023	125.15	.00	125.15	100314	04/26/2023
		42623KM12	CT Phone 3250	7	04/26/2023	70.64	.00	70.64	100314	04/26/2023
Total 1178:						705.55	.00	705.55		
1195	CITY OF COTTONWOOD	41223KM22	Inv. 0005886 FD Dispatch	1	04/12/2023	588.33	.00	588.33	100274	04/12/2023
		41223KM22	Inv. 0005908 PD Dispatch	2	04/12/2023	3,478.75	.00	3,478.75	100274	04/12/2023
		41923KM5	Inv. 0005925 Annual transit	1	04/19/2023	3,375.00	.00	3,375.00	100296	04/19/2023
Total 1195:						7,442.08	.00	7,442.08		
1206	COLBY & POWELL, PLC	41923KM12	Inv. 4031 Annual Financial	1	04/19/2023	16,000.00	.00	16,000.00	100297	04/19/2023
Total 1206:						16,000.00	.00	16,000.00		
1213	CONTRACT WASTEWATE	41223KM25	Inv. 1015504 Operator Ser	1	04/12/2023	900.00	.00	900.00	100275	04/12/2023
		41223KM25	Inv. 1015504 Operation an	2	04/12/2023	3,200.00	.00	3,200.00	100275	04/12/2023
		41223KM25	Inv. 1015504 Transport Ch	3	04/12/2023	65.00	.00	65.00	100275	04/12/2023
		41223KM25	Inv. 1015504 Chlorine Tabl	4	04/12/2023	1,333.57	.00	1,333.57	100275	04/12/2023
Total 1213:						5,498.57	.00	5,498.57		
1217	COTTONWOOD EXPRES	41223KM9	Ticket 86905 Oil Change F	1	04/12/2023	64.07	.00	64.07	100276	04/12/2023
Total 1217:						64.07	.00	64.07		
1228	CTS OFFICE SUPPLY	41223KM10	Inv. 5144 Ink Cartridges for	1	04/12/2023	58.66	.00	58.66	100277	04/12/2023
Total 1228:						58.66	.00	58.66		
1239	DANA KEPNER CO	41923KM14	INV. 9036195-00 Meter Co	1	04/19/2023	58.92	.00	58.92	100298	04/19/2023
Total 1239:						58.92	.00	58.92		
1250	DEERE CREDIT, INC.	040523KM6	JD Lease Acct5100016142	1	04/05/2023	21.68	.00	21.68	100252	04/05/2023
		040523KM6	John Deere-Parks Acct510	2	04/05/2023	21.68	.00	21.68	100252	04/05/2023
		040523KM6	John Deere-Water Acct510	3	04/05/2023	75.88	.00	75.88	100252	04/05/2023
		040523KM6	John Deere-Sewer Acct51	4	04/05/2023	75.88	.00	75.88	100252	04/05/2023
		040523KM6	John Deere-HURF Acct510	5	04/05/2023	21.69	.00	21.69	100252	04/05/2023



Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1250:						216.81	.00	216.81		
1264	DIESEL DIRECT WEST	41223KM6	INV. 85044519 Diesel Fuel	1	04/12/2023	29.48	.00	29.48	100278	04/12/2023
		41223KM6	Customer #18583 Diesel F	2	04/12/2023	29.49	.00	29.49	100278	04/12/2023
		41223KM6	INvoice Date 3-19-23 Dies	3	04/12/2023	235.90	.00	235.90	100278	04/12/2023
		41923KM1	INV. 85072386 Diesel for T	1	04/19/2023	25.97	.00	25.97	100299	04/19/2023
		41923KM1	INV. 85072386 Diesel for T	2	04/19/2023	25.97	.00	25.97	100299	04/19/2023
		41923KM1	INV. 85072386 Diesel for T	3	04/19/2023	207.68	.00	207.68	100299	04/19/2023
		42623KM10	INV. 85101335 Diesel Fuel	1	04/26/2023	203.16	.00	203.16	100316	04/26/2023
		42623KM10	INV. 85101335 Diesel Fuel	2	04/26/2023	25.40	.00	25.40	100316	04/26/2023
		42623KM10	INV. 85101335 Diesel Fuel	3	04/26/2023	25.40	.00	25.40	100316	04/26/2023
Total 1264:						808.45	.00	808.45		
1288	ELITE PERFORMANCE C	41223KM2	Concrete Foot for Bathro	1	04/12/2023	9,030.00	.00	9,030.00	100279	04/12/2023
Total 1288:						9,030.00	.00	9,030.00		
1322	FOUR-D LLC	040523KM14	IT Services & Support Gen	1	04/05/2023	371.25	.00	371.25	100253	04/05/2023
		040523KM14	IT Support Police Dept Inv.	2	04/05/2023	1,215.00	.00	1,215.00	100253	04/05/2023
		040523KM14	Computer Software and Su	3	04/05/2023	135.00	.00	135.00	100253	04/05/2023
Total 1322:						1,721.25	.00	1,721.25		
1369	HILL BROTHERS CHEMIC	41923KM3	Inv. 07163300 Water treat	1	04/19/2023	2,237.30	.00	2,237.30	100300	04/19/2023
Total 1369:						2,237.30	.00	2,237.30		
1419	JC CULLEN INC	41923KM6	Inv. 152438 911 Port Servic	1	04/19/2023	35.49	.00	35.49	100301	04/19/2023
		41923KM6	Inv. 152438 911 Port Servic	2	04/19/2023	35.48	.00	35.48	100301	04/19/2023
Total 1419:						70.97	.00	70.97		
1428	JEROME CHAMBER OF C	040523KM18	Annual Membership Dues	1	04/05/2023	125.00	.00	125.00	100254	04/05/2023
Total 1428:						125.00	.00	125.00		
1448	JOHN WISCHMEYER	41923KM2	Town 457 Distribution for F	1	04/19/2023	6,836.68	.00	6,836.68	100302	04/19/2023
Total 1448:						6,836.68	.00	6,836.68		
1464	KATHLEEN JARVIS	41223KM12	REIMBURSE FOR ART W	1	04/12/2023	531.68	.00	531.68	100280	04/12/2023
Total 1464:						531.68	.00	531.68		
1503	LEGEND	040523KM11	Testing Service Inv. 230445	1	04/05/2023	75.00	.00	75.00	100255	04/05/2023
		41223KM15	INV. 2304980 Testing svcs	1	04/12/2023	75.00	.00	75.00	100281	04/12/2023
		41223KM15	INV. 2304999 Testing Svcs	2	04/12/2023	75.00	.00	75.00	100281	04/12/2023
Total 1503:						225.00	.00	225.00		
1507	LIFE & PROPERTY SAFE	040523KM15	Fire Monitoring Qrtly Inv. 9	1	04/05/2023	96.00	.00	96.00	100256	04/05/2023
		42623KM3	Inv 9470 Recharge Fire Ext	1	04/26/2023	78.00	.00	78.00	100317	04/26/2023
		42623KM3	Inv 9470 2 New Fire Exting	2	04/26/2023	150.00	.00	150.00	100317	04/26/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1507:						324.00	.00	324.00		
1546	MELANIE ATKIN	040523KM17	Support & Training for April	1	04/05/2023	200.00	.00	200.00	100257	04/05/2023
Total 1546:						200.00	.00	200.00		
1576	NAPA AUTO PARTS	41223KM5	Acct. 31380 Commercial B	1	04/12/2023	764.53	.00	764.53	100283	04/12/2023
		41223KM5	Acct. 31380 Antifreeze	2	04/12/2023	25.25	.00	25.25	100283	04/12/2023
Total 1576:						789.78	.00	789.78		
1598	NORTHERN CHEMICAL C	41223KM18	Inv. 700407-00 Toilet Paper	1	04/12/2023	1,074.71	.00	1,074.71	100284	04/12/2023
Total 1598:						1,074.71	.00	1,074.71		
1603	ODP BUSINESS SOLUTIO	040523KM4	INV. 302302104001 Folder	1	04/05/2023	48.38	.00	48.38	100258	04/05/2023
		040523KM4	Cups Notepads Seals Inv.	2	04/05/2023	47.53	.00	47.53	100258	04/05/2023
		040523KM4	Mints Inv. 303185469001	3	04/05/2023	19.19	.00	19.19	100258	04/05/2023
		040523KM4	Floor Pad Inv. 3031926580	4	04/05/2023	76.02	.00	76.02	100258	04/05/2023
		41923KM9	INV. 308360397001 Printer	1	04/19/2023	23.01	.00	23.01	100304	04/19/2023
		41923KM9	INV. 304681553001 Cable	2	04/19/2023	22.14	.00	22.14	100304	04/19/2023
		41923KM9	INV. 304681556001 Pen R	3	04/19/2023	2.61	.00	2.61	100304	04/19/2023
		41923KM9	INV. 304671289001 Page	4	04/19/2023	35.23	.00	35.23	100304	04/19/2023
		42623KM7	INV 306597754001 Envelo	1	04/26/2023	171.02	.00	171.02	100320	04/26/2023
		42623KM7	INV 306569379001 Staple	2	04/26/2023	173.65	.00	173.65	100320	04/26/2023
		42623KM7	INV 308674319001 Refund	3	04/26/2023	7.65-	.00	7.65-	100320	04/26/2023
Total 1603:						611.13	.00	611.13		
1611	PACIFIC ADVANCED CIVI	41223KM27	Inv. 7087 B614 Jerome W	1	04/12/2023	24,168.00	.00	24,168.00	1004	04/12/2023
Total 1611:						24,168.00	.00	24,168.00		
1614	PAPERWORK ANALYSIS	42623KM1	Inv. 54167 Red Water Bill P	1	04/26/2023	403.13	.00	403.13	100321	04/26/2023
		42623KM1	Inv. 54167 Discount for pay	2	04/26/2023	6.88-	.00	6.88-	100321	04/26/2023
		42623KM1	Inv. 54168 Blue Water Bill	3	04/26/2023	945.50	.00	945.50	100321	04/26/2023
		42623KM1	Inv. 54168 Discount for pay	4	04/26/2023	16.12-	.00	16.12-	100321	04/26/2023
Total 1614:						1,325.63	.00	1,325.63		
1615	PARKEON	040523KM9	Kiosk Parkfolio Fee Inc. IV	1	04/05/2023	408.64	.00	408.64	100259	04/05/2023
Total 1615:						408.64	.00	408.64		
1618	PATRIOT DISPOSAL, INC.	41223KM21	INV. 3718 Wast Removal fo	1	04/12/2023	1,602.00	.00	1,602.00	100285	04/12/2023
Total 1618:						1,602.00	.00	1,602.00		
1625	PERSONNEL SAFETY EN	41923KM4	INV. 103876 Library Medici	1	04/19/2023	60.36	.00	60.36	100305	04/19/2023
		41923KM4	INV. 103875 Town Hall Me	2	04/19/2023	62.07	.00	62.07	100305	04/19/2023
		41923KM4	INV. 103877 Public Works	3	04/19/2023	12.79	.00	12.79	100305	04/19/2023
		41923KM4	INV. 103877 Public Works	4	04/19/2023	12.79	.00	12.79	100305	04/19/2023
		41923KM4	INV. 103877 Public Works	5	04/19/2023	12.79	.00	12.79	100305	04/19/2023
		41923KM4	INV. 103877 Public Works	6	04/19/2023	12.79	.00	12.79	100305	04/19/2023
		41923KM4	INV. 103877 Public Works	7	04/19/2023	12.79	.00	12.79	100305	04/19/2023
		41923KM4	INV. 103877 Public Works	8	04/19/2023	12.78	.00	12.78	100305	04/19/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1625:						199.16	.00	199.16		
1637	POSTMASTER	42623KM8	Postage Bulk Newsletter M	1	04/26/2023	72.18	.00	72.18	100322	04/26/2023
Total 1637:						72.18	.00	72.18		
1639	PRECISION POLYGRAPH	41923KM16	Inv. 2023-040401 Polygrap	1	04/19/2023	200.00	.00	200.00	100306	04/19/2023
Total 1639:						200.00	.00	200.00		
1647	PROCOPY	040523KM10	Copier Lease-April INV400	1	04/05/2023	336.33	.00	336.33	100260	04/05/2023
Total 1647:						336.33	.00	336.33		
1673	RED ROCK COLLISION	41223KM8	RO38175 Repair Ford Inter	1	04/12/2023	5,089.65	.00	5,089.65	100286	04/12/2023
		41223KM8	Labor-Repair Ford Intercep	2	04/12/2023	2,619.00	.00	2,619.00	100286	04/12/2023
Total 1673:						7,708.65	.00	7,708.65		
1677	REESE'S TIRE & AUTOTI	040523KM2	Inv. 89074 Backhoe Servic	1	04/05/2023	12.50	.00	12.50	100261	04/05/2023
		040523KM2	Backhoe Service Call Labo	2	04/05/2023	12.50	.00	12.50	100261	04/05/2023
		040523KM2	Backhoe Service Call Labo	3	04/05/2023	12.50	.00	12.50	100261	04/05/2023
		040523KM2	Backhoe Service Call Labo	4	04/05/2023	12.50	.00	12.50	100261	04/05/2023
		040523KM2	Backhoe Service Call Labo	5	04/05/2023	12.50	.00	12.50	100261	04/05/2023
		040523KM2	Backhoe Service Call Labo	6	04/05/2023	12.50	.00	12.50	100261	04/05/2023
		040523KM2	Inv. 89074 Backhoe Rear	7	04/05/2023	14.50	.00	14.50	100261	04/05/2023
		040523KM2	Backhoe Rear Mount-Tras	8	04/05/2023	14.50	.00	14.50	100261	04/05/2023
		040523KM2	Backhoe Rear Mount-Sew	9	04/05/2023	14.50	.00	14.50	100261	04/05/2023
		040523KM2	Backhoe Rear Mount-parks	10	04/05/2023	14.50	.00	14.50	100261	04/05/2023
		040523KM2	Backhoe Rear Mount-Prop	11	04/05/2023	14.50	.00	14.50	100261	04/05/2023
		040523KM2	Backhoe Rear Mount-HUR	12	04/05/2023	14.50	.00	14.50	100261	04/05/2023
Total 1677:						162.00	.00	162.00		
1728	SEDONA RECYCLES, INC	41223KM13	INV. JRME 323 Recycling	1	04/12/2023	240.00	.00	240.00	100287	04/12/2023
Total 1728:						240.00	.00	240.00		
1740	SIMS MACKIN, LTD	41923KM13	Inv. 36444 Legal Services f	1	04/19/2023	1,345.50	.00	1,345.50	100307	04/19/2023
		41923KM13	Inv. 36444 Legal Services	2	04/19/2023	682.50	.00	682.50	100307	04/19/2023
		41923KM13	Inv. 36444 Legal Services	3	04/19/2023	78.00	.00	78.00	100307	04/19/2023
Total 1740:						2,106.00	.00	2,106.00		
1774	SUPERIOR COURT YAVA	41223KM7	Inv. 3-223-J Holiday Court	1	04/12/2023	88.17	.00	88.17	100288	04/12/2023
Total 1774:						88.17	.00	88.17		
1802	THYSSENKRUPP ELEVAT	41923KM10	INV. 3007181271 QTR Ele	1	04/19/2023	1,167.78	.00	1,167.78	100308	04/19/2023
Total 1802:						1,167.78	.00	1,167.78		
1812	TOWN OF JEROME - UTIL	040523KM7	TOJ Utilities Town Yard 706	1	04/05/2023	186.16	.00	186.16	100262	04/05/2023
		040523KM7	TOJ Utilities PD 7054	2	04/05/2023	177.32	.00	177.32	100262	04/05/2023
		040523KM7	TOJ Utilities Fire 7015	3	04/05/2023	186.16	.00	186.16	100262	04/05/2023
		040523KM7	TOJ Utilities Civic Center 7	4	04/05/2023	200.23	.00	200.23	100262	04/05/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1812:						749.87	.00	749.87		
1813	TOWN OF JEROME PR	41223KM14	Payroll Transfer April 2023	1	04/12/2023	90,000.00	.00	90,000.00	100289	04/12/2023
		42623KM13	Payroll Transfer April 2023	1	04/26/2023	90,000.00	.00	90,000.00	100323	04/26/2023
Total 1813:						180,000.00	.00	180,000.00		
1827	UNISOURCE ENERGY SE	41923KM8	2353340 Gas CO-OP	1	04/19/2023	226.01	.00	226.01	100309	04/19/2023
		41923KM8	Acct 435334 Gas Town Yar	2	04/19/2023	238.82	.00	238.82	100309	04/19/2023
		41923KM8	Acct. 693726 Gas PD 303	3	04/19/2023	47.31	.00	47.31	100309	04/19/2023
		41923KM8	Acct 750593 Gas Town Hal	4	04/19/2023	721.62	.00	721.62	100309	04/19/2023
		41923KM8	Acct 7133613001 Town Yar	5	04/19/2023	23.50	.00	23.50	100309	04/19/2023
		41923KM8	055982 Gas Fire Dept	6	04/19/2023	236.34	.00	236.34	100309	04/19/2023
Total 1827:						1,493.60	.00	1,493.60		
1835	USA BLUE BOOK	41223KM26	Inv. 308498 SKHS Sewage	1	04/12/2023	3,323.95	.00	3,323.95	100290	04/12/2023
		42623KM11	Inv 329844 Glass Fiber Filt	1	04/26/2023	35.98	.00	35.98	100324	04/26/2023
		42623KM11	Inv 330108 Hach DPD sam	2	04/26/2023	246.00	.00	246.00	100324	04/26/2023
		42623KM11	Inv 330108 Chlorine, Glove	3	04/26/2023	480.65	.00	480.65	100324	04/26/2023
Total 1835:						4,086.58	.00	4,086.58		
1851	VERDE VALLEY HARDWA	41223KM4	Ref. 54127 Staples	1	04/12/2023	14.27	.00	14.27	100291	04/12/2023
		41223KM4	Ref. 54219 Batteries	2	04/12/2023	97.71	.00	97.71	100291	04/12/2023
		41223KM4	Ref. 54593 Couplings and	3	04/12/2023	73.30	.00	73.30	100291	04/12/2023
		41223KM4	Ref. 54777 Filters, loppers,	4	04/12/2023	96.39	.00	96.39	100291	04/12/2023
		41223KM4	Ref. 54838 Striping Paint	5	04/12/2023	110.26	.00	110.26	100291	04/12/2023
		41223KM4	Ref. 54860 Charging Cords	6	04/12/2023	30.29	.00	30.29	100291	04/12/2023
		41223KM4	Ref. 54930 Graffiti cover pa	7	04/12/2023	34.69	.00	34.69	100291	04/12/2023
		41223KM4	Ref. 54932 Thompson Wat	8	04/12/2023	104.35	.00	104.35	100291	04/12/2023
Total 1851:						561.26	.00	561.26		
1854	VERDE VALLEY NEWSPA	040523KM16	Publication Svcs Stmt. 168	1	04/05/2023	800.39	.00	800.39	100263	04/05/2023
Total 1854:						800.39	.00	800.39		
1859	VERIZON WIRELESS	41223KM24	Telephone Inv. 993105654	1	04/12/2023	40.72	.00	40.72	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	2	04/12/2023	56.72	.00	56.72	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	3	04/12/2023	40.63	.00	40.63	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	4	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	5	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	6	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	7	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	8	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	9	04/12/2023	52.12	.00	52.12	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	10	04/12/2023	52.12	.00	52.12	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	11	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	12	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	13	04/12/2023	40.01	.00	40.01	100292	04/12/2023
		41223KM24	Telephone Inv. 993105654	14	04/12/2023	40.01	.00	40.01	100292	04/12/2023
Total 1859:						602.40	.00	602.40		
1909	XEROX FINANCIAL SERV	040523KM12	Copier Services Inv. 40655	1	04/05/2023	321.03	.00	321.03	100265	04/05/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1909:						321.03	.00	321.03		
1914	YAVAPAI CO. EDUCATION	040523KM1	Internet Services Gen Gov	1	04/05/2023	120.00	.00	120.00	100266	04/05/2023
		040523KM1	Internet Services PZ Inv. 2	2	04/05/2023	75.00	.00	75.00	100266	04/05/2023
		040523KM1	Internet Services FD Inv. 2	3	04/05/2023	75.00	.00	75.00	100266	04/05/2023
		040523KM1	Internet Services PD Inv. 2	4	04/05/2023	150.00	.00	150.00	100266	04/05/2023
		040523KM1	Library E-Rate Services Inv	5	04/05/2023	42.95	.00	42.95	100266	04/05/2023
Total 1914:						462.95	.00	462.95		
1923	YAVAPAI COUNTY LIBRA	41223KM11	Inv. 2097 50 Library Cards	1	04/12/2023	22.60	.00	22.60	100293	04/12/2023
Total 1923:						22.60	.00	22.60		
1956	MARTIN MARIETTA	41923KM15	Inv. 38505328 Aggregate B	1	04/19/2023	171.94	.00	171.94	100303	04/19/2023
Total 1956:						171.94	.00	171.94		
1963	WILLIAM BLODGETT	040523KM8	Reimbursement for paper c	1	04/05/2023	18.96	.00	18.96	100264	04/05/2023
Total 1963:						18.96	.00	18.96		
1968	COAST TO COAST	42623KM9	Inv A2528299 Laserjet Ton	1	04/26/2023	207.62	.00	207.62	100315	04/26/2023
Total 1968:						207.62	.00	207.62		
1974	MOYER'S HEATING & CO	42623KM2	INV. 119182 Quarterly Serv	1	04/26/2023	1,021.00	.00	1,021.00	100319	04/26/2023
		42623KM2	INV. 119130 Repair of Wiri	2	04/26/2023	436.67	.00	436.67	100319	04/26/2023
Total 1974:						1,457.67	.00	1,457.67		
1981	LEXINGTON LAW	41223KM20	INV. 6528 Flat Fee for Wor	1	04/12/2023	2,000.00	.00	2,000.00	100282	04/12/2023
Total 1981:						2,000.00	.00	2,000.00		
1984	AZ Municipal Risk Retentio	41223KM3	Acct: 40000598 Quarterly	1	04/12/2023	119.95	.00	119.95	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	2	04/12/2023	13.82	.00	13.82	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	3	04/12/2023	2,228.27	.00	2,228.27	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	4	04/12/2023	1,634.58	.00	1,634.58	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	5	04/12/2023	25.43	.00	25.43	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	6	04/12/2023	35.38	.00	35.38	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	7	04/12/2023	27.09	.00	27.09	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	8	04/12/2023	152.57	.00	152.57	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	9	04/12/2023	360.42	.00	360.42	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	10	04/12/2023	182.42	.00	182.42	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	11	04/12/2023	511.88	.00	511.88	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	12	04/12/2023	149.80	.00	149.80	100272	04/12/2023
		41223KM3	Quarterly Workers Comp A	13	04/12/2023	86.23	.00	86.23	100272	04/12/2023
Total 1984:						5,527.84	.00	5,527.84		
1986	Michael or Pamela Morris	42623KM5	Utilities LMP Deposit Refun	1	04/26/2023	105.11	.00	105.11	100318	04/26/2023
Total 1986:						105.11	.00	105.11		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Grand Totals:						<u>300,116.70</u>	<u>.00</u>	<u>300,116.70</u>		

Report Criteria:  
Detail report type printed

**File Attachments for Item:**

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members**

Council will consider and may approve the staff reports.

For the meeting of May 9, 2023

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Kristen continues to receive training on Caselle financial management software, including payroll functions. She is also being trained on all aspects of the budget process.
- Took over the human resources related functions and completed open enrollment.
- Prepared the Annual ARPA federal report. They are having issues with their system and as of the time of this report we have not been able to submit. The deadline is April 30<sup>th</sup> and they only open the portal one week prior.
- Worked with various individuals on their special event requests.
- Revised the WWTP schedule and reported the same to ADEQ.
- Began to work on formulating the FY 2024 budget. Numerous issues to work through based on the transition to the new financial management software.
- Facilitated several public records requests.
- Placed the new shuttle into service and began work on a partial wrap.
- Submitted the Annual Expenditure Limitation Report.
- Met with engineer for project update and ensure approved projects are progressing.
- Continued to recruit for the open finance director job vacancy and added the posting to numerous periodicals and online portals.
- CAT riders for the pilot program are averaging around 14 per week (Thursday) with a high of 17 last week.
- Worked with Dan Jackson for preliminary data collection for the rate study.

### **\*\* CONGRATULATIONS TO \*\***

Lyle Keith (Public Works) on completing 6 years of service effective May 1, 2023.

Jason Lohman (Police Dept) on completing 6 years of service effective May 4, 2023.

Barry Wolstencroft (Building Inspector) on completing 10 years of service effective May 9, 2023.

Following is an accounting of sales tax revenues through March, and a water flow report.



TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FY2023 BUDGET</b>	<b>FY2023 actual</b>	<b>Budget +/-</b>	<b>FY2022 actual</b>	<b>Compared to prior year +/-</b>
July	111,000	104,350	(6,650)	117,605	(13,255)
August	111,000	74,612	(36,388)	118,436	(43,824)
September	78,000	115,431	37,431	81,826	33,605
October	132,000	114,937	(17,063)	140,055	(25,118)
November	150,000	139,121	(10,879)	160,051	(20,930)
December	117,000	96,194	(20,806)	124,708	(28,514)
January	116,000	132,403	16,403	123,149	9,254
February	81,000	78,212	(2,788)	85,855	(7,643)
March	100,000	97,338	(2,662)	105,343	(8,005)
April	148,000			157,557	
May	141,000			149,917	
June	115,000			121,930	
<b>Total YTD</b>	<b>1,400,000</b>	<b>952,598</b>	<b>(43,402)</b>	<b>1,486,432</b>	<b>(104,430)</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-
July	38,001	38,281	(280)	18,295	18,467	(172)	32,588	47,339	(14,751)
August	31,508	41,580	(10,072)	4,896	18,024	(13,128)	18,230	47,731	(29,501)
September	32,105	26,920	5,185	14,925	14,684	241	33,655	28,573	5,082
October	39,918	45,726	(5,808)	18,989	20,051	(1,062)	36,563	58,351	(21,788)
November	48,302	53,186	(4,884)	24,809	25,622	(813)	57,373	68,645	(11,272)
December	36,015	42,240	(6,225)	18,502	19,769	(1,267)	37,136	51,239	(14,103)
January	38,684	36,189	2,495	15,966	17,289	(1,323)	53,008	48,750	4,258
February	28,441	28,416	25	14,328	12,954	1,374	26,837	32,562	(5,725)
March	34,550	33,497	1,053	16,857	19,946	(3,089)	35,868	41,523	(5,655)
April		57,834			25,878			57,920	
May		47,889			24,239			69,268	
June		43,530			17,059			53,014	
<b>Total YTD</b>		<b>495,288</b>	<b>(18,510)</b>		<b>233,982</b>	<b>(19,239)</b>		<b>604,915</b>	<b>(93,455)</b>

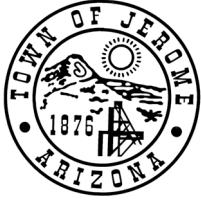
**Added 1% Bed Tax**

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,815	2,815
August	753	3,568
September	2,296	5,864
October	1,909	7,773
November	3,817	11,590
December	2,865	14,455
January	2,456	16,911
February	3,750	20,661
March	2,593	23,254
April		
May		
June		

**WATER FLOWS REPORT**

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2021	23-Dec	71	142
	27-Dec	71	144
<b>2022</b>	3-Jan	71	140
	18-Jan	68	145
	24-Jan	71	150
	31-Jan	77	141
	7-Feb	77	137
	14-Feb	57	134
	28-Feb	57	139
	14-Mar	52	148
	21-Mar	48	135
	28-Mar	48	129
	4-Apr	52	131
	11-Apr	40	163
	18-Apr	44	153
	25-Apr	40	153
	2-May	44	159
	9-May	44	148
	16-May	44	153
	23-May	40	154
	31-May	39	153
	21-Jun	36	157
	27-Jun	40	162
	5-July	39	165
	11-July	32	170
	25-July	26	212
	1-Aug	36	210
	8-Aug	40	135
	15-Aug	77	148
	22-Aug	77	128
	29-Aug	61	104
	7-Sept	61	148
	12-Sept	61	233
	19-Sept	52	272
	26-Sept	57	266
	3-Oct	61	235
	10-Oct	57	224
	17-Oct	57	225
	24-Oct	57	219
	31-Oct	57	242
	7-Nov	57	244
	14-Nov	61	230
	21-Nov	61	235
	28-Nov	57	235
	05-Dec	57	230
	12-Dec	57	235
	19-Dec	57	229
	27-Dec	57	230
<b>2023</b>	03-Jan	57	318
	09-Jan	57	87
	19-Jan	66	99
	24-Jan	66	95
	30-Jan	57	98
	06-Feb	83	101
	14-Feb	71	101
	21-Feb	83	100
	27-Feb	83	139
	06-Mar	95	244
	13-Mar	233	326
	20-Mar	115	270
	27-Mar	71	356
	03-Apr	154	253
	17-Apr	146	311
	24-Apr	115	157
	01-May	231	112



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**May 2023 Staff Report for April activity**

**Respectfully submitted by Kristen Muenz, Deputy Town Clerk**

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall). Special Thank You to Will Blodgett for posting the agendas for P&Z and DRB!
- ⚙ Took and transcribed the minutes for all open sessions of Council, P&Z, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintain proper records of agendas and drafted minutes.
- ⚙ Processed Payables, Payroll, Check & Cash Deposits, Journal Entries and Bank Reconciliation. Although no longer with us as an employee, I would like to express my gratitude to Melanie Atkin for continuing to support me by answering my many questions via phone and text. Thanks!
- ⚙ Permits and Licensing activities for February:
  - Business Licenses
    - 6 Businesses were sent renewal notices.
    - 4 Businesses sent in their renewal application.
    - 1 Business applied for a NEW Business License.
    - 13 Business Licenses were issued.
    - 5 Business Licenses are pending approval.
  - STR Licenses
    - 1 new STR/Vacation Rental License application was received.
    - No new STR Licenses were issued.
    - 2 STR Licenses are pending approval.
    - 18 Total STR Licenses issued to date. (See Excel Spreadsheet)
  - Special Event Permits
    - No Special Event permits were issued.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

May 2023 staff report for April activity submitted by Terri Card.

## Utilities

- Current debt (45 days past due):

16 accounts were on the shut-off list at the beginning of April. 11 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full.

Balance owed on shut-off accounts from May billing: \$589.65

Balance owed at end of April: \$5337.90

- A copy of the April AR Aging report is attached.

## Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1001.03	155.48	155.48	.00	.00	.00	04/13/23	155.48-		
1003.02	105.11	105.11	.00	.00	.00	04/13/23	105.11-		
1006.02	224.06-	224.06-	.00	.00	.00	02/15/23	600.00-		
1007.01	159.85-	159.85-	.00	.00	.00		.00	Final	10/31/22
1008.02	77.74	77.74	.00	.00	.00	04/13/23	77.74-		
1009.04	44.72	44.72	.00	.00	.00	04/18/23	44.72-		
1010.01	77.74	77.74	.00	.00	.00	04/20/23	77.74-		
1011.01	175.69-	175.69-	.00	.00	.00	02/06/23	500.00-		
1013.01	155.48	77.74	77.74	.00	.00	03/22/23	155.48-		
1014.03	46.41	46.41	.00	.00	.00	04/05/23	92.82-		
1015.01	77.74	77.74	.00	.00	.00	04/27/23	77.74-		
1016.01	46.41	46.41	.00	.00	.00	04/17/23	46.41-		
1018.03	130.02	130.02	.00	.00	.00	04/13/23	135.02-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	345.88	77.74	77.74	77.74	112.66	03/30/23	77.74-		
1023.01	56.34	36.82	19.52	.00	.00	04/18/23	200.00-		
1024.01	105.11	105.11	.00	.00	.00	04/13/23	105.11-		
1025.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1026.01	77.74	77.74	.00	.00	.00	04/06/23	77.74-		
1027.01	155.48	77.74	77.74	.00	.00	03/08/23	77.74-		
1028.04	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
1029.01	407.56	142.52	132.52	132.52	.00	02/23/23	407.56-		
1030.02	.01	.01	.00	.00	.00	04/24/23	182.84-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.07	77.74-	77.74-	.00	.00	.00	03/08/23	77.74-	Final	11/22/21
1031.10	253.70	87.74	77.74	87.74	.48	03/09/23	155.00-		
1032.01	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
1036.09	105.11	105.11	.00	.00	.00	04/26/23	210.22-		
1038.02	77.83	77.74	.09	.00	.00	04/03/23	77.71-		
1040.01	17.34	17.34	.00	.00	.00	04/17/23	17.34-		
1042.01	266.96	266.96	.00	.00	.00	04/17/23	266.96-		
1044.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1051.02	155.42-	679.21-	104.76	104.76	314.27		.00		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	77.74	77.74	.00	.00	.00	04/24/23	77.74-		
1056.02	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
1057.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1058.05	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1059.02	105.11	105.11	.00	.00	.00	04/05/23	105.11-		
1060.02	155.48	77.74	77.74	.00	.00	03/15/23	77.71-		
1061.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
1063.02	46.41	46.41	.00	.00	.00	04/26/23	91.28-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.14	6.54	242.44-	101.84	78.50	68.64	01/12/23	182.85-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	10.56-	10.56-	.00	.00	.00	04/17/23	77.74-		
1069.02	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
1071.03	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
1073.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
1075.01	45.82	45.82	.00	.00	.00	04/20/23	47.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22

Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.03	46.41	46.41	.00	.00	.00	04/11/23	46.41-		
1077.01	61.50	61.50	.00	.00	.00	04/17/23	123.00-		
1078.02	61.50	61.50	.00	.00	.00	04/11/23	61.50-		
1079.02	301.60	301.60	.00	.00	.00	04/17/23	301.60-		
1080.01	61.50	61.50	.00	.00	.00	04/11/23	123.00-		
1081.01	62.51	62.51	.00	.00	.00	04/13/23	62.51-		
1082.01	84.00-	84.00-	.00	.00	.00	04/19/23	100.00-		
1083.05	40.40	40.40	.00	.00	.00	04/20/23	50.00-		
1084.01	84.28	45.20	39.08	.00	.00	02/07/23	68.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	45.20	45.20	.00	.00	.00	04/25/23	145.60-		
1086.02	135.02	62.51	72.51	.00	.00	04/05/23	125.02-		
1087.01	45.20	45.20	.00	.00	.00	04/17/23	45.20-		
1090.03	210.22	105.11	105.11	.00	.00	03/07/23	105.11-		
1091.02	87.28	87.28	.00	.00	.00	04/10/23	87.28-		
1093.02	125.02	62.51	62.51	.00	.00	03/07/23	197.53-		
1094.01	45.20	45.20	.00	.00	.00	04/26/23	45.20-		
1096.02	197.53	72.51	62.51	62.51	.00	03/15/23	62.51-		
1097.03	77.51	77.51	.00	.00	.00		.00		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	259.78	98.54	98.54	62.70	.00	04/26/23	100.00-		
1099.01	105.11	105.11	.00	.00	.00	04/11/23	105.11-		
1100.02	62.51	62.51	.00	.00	.00	04/17/23	62.51-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1125.03	139.75-	139.75-	.00	.00	.00	04/19/23	100.00-		
1131.01	277.86	138.93	138.93	.00	.00	03/14/23	138.93-		
1132.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1133.01	77.74	77.74	.00	.00	.00	04/25/23	77.74-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	177.57	72.51	62.51	42.55	.00	03/28/23	100.00-		
1139.01	243.22	87.74	77.74	77.74	.00	02/23/23	243.22-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.05	79.85	79.85	.00	.00	.00	04/27/23	79.85-		
1151.02	45.20	45.20	.00	.00	.00	04/27/23	45.20-		
1160.02	105.11	105.11	.00	.00	.00	04/25/23	100.22-		
1162.03	105.11	105.11	.00	.00	.00	03/15/23	105.11-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	77.74	77.74	.00	.00	.00	04/18/23	77.74-		
1166.02	87.28	87.28	.00	.00	.00	04/17/23	87.28-		
1167.01	71.86	34.60	37.26	.00	.00	03/21/23	79.75-		
1167.16	79.75-	79.75-	.00	.00	.00	04/17/23	79.75-	Final	07/01/22
1168.01	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
1169.02	210.22	105.11	105.11	.00	.00	03/22/23	105.11-		
1170.01	61.50-	61.50-	.00	.00	.00	03/14/23	246.00-		
1171.05	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1173.06	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
1174.02	77.74	77.74	.00	.00	.00	04/18/23	77.74-		
1176.01	105.11	60.89	44.22	.00	.00	02/08/23	315.33-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.09	132.52	132.52	.00	.00	.00	04/17/23	265.04-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.09	59.46	59.46	.00	.00	.00	04/19/23	80.00-		
1314.05	62.51	62.51	.00	.00	.00	04/17/23	62.51-		
1332.01	110.96	77.74	33.22	.00	.00	04/17/23	100.00-		

Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	87.28	87.28	.00	.00	.00	04/10/23	87.28-		
1343.03	141.21	141.21	.00	.00	.00	04/11/23	282.42-		
1344.01	153.89-	232.74-	42.24	36.61	.00	12/12/22	300.00-		
2000.01	139.75	139.75	.00	.00	.00	04/13/23	139.75-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	257.72	132.52	125.20	.00	.00	03/27/23	540.00-		
2002.03	46.41	46.41	.00	.00	.00	04/17/23	46.41-		
2003.02	77.74	77.74	.00	.00	.00	04/20/23	77.74-		
2004.01	105.11	105.11	.00	.00	.00	04/26/23	210.22-		
2005.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
2006.02	105.11	105.11	.00	.00	.00	04/11/23	105.11-		
2007.02	141.21	141.21	.00	.00	.00	04/10/23	141.21-		
2008.01	105.11	105.11	.00	.00	.00	04/11/23	105.11-		
2009.01	105.11	105.11	.00	.00	.00	04/05/23	105.11-		
2010.03	105.11	105.11	.00	.00	.00	04/05/23	105.11-		
2011.05	75.48	75.48	.00	.00	.00	04/13/23	80.00-		
2013.01	105.11	105.11	.00	.00	.00	04/13/23	105.11-		
2014.01	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
2015.02	1,070.24-	1,070.24-	.00	.00	.00	03/13/23	1,300.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	210.22	105.11	105.11	.00	.00	03/27/23	105.11-		
2017.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
2018.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
2019.01	105.11	105.11	.00	.00	.00	04/12/23	105.11-		
2020.01	132.52	132.52	.00	.00	.00	04/18/23	132.52-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
2022.01	132.52	132.52	.00	.00	.00	04/19/23	132.52-		
2023.03	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
2024.01	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
2025.02	141.21	141.21	.00	.00	.00	03/28/23	282.42-		
2026.02	210.22	105.11	105.11	.00	.00	03/30/23	325.33-		
2028.01	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
2029.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
2030.01	165.48	77.74	87.74	.00	.00	04/17/23	155.48-		
2031.01	139.75	139.75	.00	.00	.00	04/17/23	139.75-		
2032.03	243.22	87.74	77.74	77.74	.00	12/22/22	77.74-		
2034.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
2037.03	105.11	105.11	.00	.00	.00	04/12/23	105.11-		
2038.01	77.74	77.74	.00	.00	.00	04/20/23	77.74-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	105.11	105.11	.00	.00	.00	04/25/23	105.11-		
2044.01	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	92.82	46.41	46.41	.00	.00	03/07/23	92.82-		
2047.02	132.52	132.52	.00	.00	.00	04/17/23	132.52-		
2054.01	418.47	151.21	141.21	126.05	.00	02/27/23	340.00-		
2055.01	77.74	77.74	.00	.00	.00	04/10/23	77.74-		
2058.01	77.74-	81.72-	3.98	.00	.00	03/28/23	233.32-		
2059.01	105.11	105.11	.00	.00	.00	04/18/23	210.22-		
2061.02	139.75	139.75	.00	.00	.00	04/13/23	139.75-		
2062.01	62.51	62.51	.00	.00	.00	04/13/23	62.51-		
2063.01	62.51	62.51	.00	.00	.00	04/20/23	62.51-		
2065.04	45.20	45.20	.00	.00	.00	04/18/23	90.40-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		



Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2068.01	62.51	62.51	.00	.00	.00	04/26/23	62.51-		
2069.01	45.20	45.20	.00	.00	.00	04/13/23	45.20-		
2070.01	56.80-	56.80-	.00	.00	.00	04/13/23	62.51-		
2073.01	149.23	56.41	46.41	46.41	.00	02/16/23	46.41-		
2077.01	79.85	79.85	.00	.00	.00	04/13/23	79.85-		
2078.01	87.28	87.28	.00	.00	.00	04/17/23	87.28-		
2079.03	90.40	45.20	45.20	.00	.00	03/27/23	145.60-		
2080.01	69.55	53.90	15.65	.00	.00	02/23/23	170.00-		
2081.01	110.71	20.94-	33.20	33.20	65.25	12/20/22	230.00-		
2083.01	210.39-	309.59-	19.84	19.84	59.52		.00		
2084.01	105.11	105.11	.00	.00	.00	04/12/23	105.11-		
2085.02	248.71	248.71	.00	.00	.00	04/10/23	248.71-		
2086.01	77.74	77.74	.00	.00	.00	03/29/23	77.74-		
2089.02	155.48	155.48	.00	.00	.00	04/19/23	155.48-		
2093.02	124.15	124.15	.00	.00	.00	04/25/23	382.45-		
2100.01	60.40	60.40	.00	.00	.00	04/10/23	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.12	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
2103.01	210.22	105.11	105.11	.00	.00	04/10/23	105.11-		
2104.07	105.11	105.11	.00	.00	.00	04/24/23	105.11-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	141.05	141.05	.00	.00	.00	04/05/23	247.00-		
2106.01	.26-	.26-	.00	.00	.00	04/10/23	105.11-		
2107.01	56.64	56.64	.00	.00	.00	04/20/23	56.64-		
2109.03	77.74	77.74	.00	.00	.00	04/24/23	77.74-		
2110.01	77.74	77.74	.00	.00	.00	04/20/23	199.44-		
2113.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
2115.01	105.11	105.11	.00	.00	.00	04/13/23	105.11-		
2119.05	105.11	105.11	.00	.00	.00	04/24/23	105.11-		
2120.01	325.33	115.11	105.11	105.11	.00	02/28/23	210.22-		
2121.01	62.51	62.51	.00	.00	.00	04/13/23	62.51-		
2122.05	182.85	182.85	.00	.00	.00	04/10/23	182.85-		
2123.01	60.94	60.94	.00	.00	.00	04/10/23	105.11-		
2124.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
2125.02	62.51	62.51	.00	.00	.00	04/10/23	62.51-		
2126.06	155.48	77.74	77.74	.00	.00	03/20/23	155.48-		
2127.05	105.11	105.11	.00	.00	.00	04/10/23	46.41-		
2128.02	727.07	105.11	105.11	115.11	401.74	02/07/23	120.00-		
2130.06	182.85	182.85	.00	.00	.00	04/17/23	182.85-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.08	45.20	45.20	.00	.00	.00	04/20/23	45.15-		
2132.02	105.11	105.11	.00	.00	.00	04/20/23	105.11-		
3000.03	166.27	166.27	.00	.00	.00	04/17/23	210.22-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	77.74	77.74	.00	.00	.00	04/20/23	77.74-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	87.28	87.28	.00	.00	.00	04/10/23	87.28-		
3005.02	105.11	105.11	.00	.00	.00	04/06/23	105.11-		
3007.01	44.49	44.49	.00	.00	.00	04/24/23	17.01-		
3009.01	132.52	132.52	.00	.00	.00	04/13/23	132.52-		
3010.01	210.22	105.11	105.11	.00	.00	03/28/23	210.22-		
3011.01	77.74	77.74	.00	.00	.00	04/20/23	77.74-		
3012.03	621.96-	621.96-	.00	.00	.00	02/07/23	900.00-		
3013.01	105.11	105.11	.00	.00	.00	04/05/23	105.11-		
3014.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
3015.01	137.74	77.74	58.31	1.69	.00	04/24/23	7.74-		

Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3016.01	104.85	104.85	.00	.00	.00	04/10/23	105.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	27.37-	27.37-	.00	.00	.00	03/27/23	365.70-		
3018.01	105.11	105.11	.00	.00	.00	04/18/23	105.11-		
3019.01	90.40	45.20	45.20	.00	.00	03/16/23	45.20-		
3021.01	45.20	45.20	.00	.00	.00	04/17/23	45.20-		
3022.03	125.02	62.51	62.51	.00	.00	04/05/23	62.51-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	56.64	56.64	.00	.00	.00	04/05/23	56.64-		
3024.02	46.41	46.41	.00	.00	.00	04/17/23	46.41-		
3025.02	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
3026.01	210.22	105.11	105.11	.00	.00	03/07/23	210.22-		
3029.01	735.45-	1,023.09-	71.91	71.91	143.82	12/12/22	1,261.00-		
3030.08	77.74	77.74	.00	.00	.00	04/13/23	77.74-		
3032.10	69.56-	69.56-	.00	.00	.00	04/17/23	500.00-		
3034.01	75.78	75.78	.00	.00	.00	04/10/23	80.00-		
3035.01	98.30	98.30	.00	.00	.00	04/13/23	100.00-		
3038.01	105.11	105.11	.00	.00	.00	04/10/23	105.11-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	176.19	176.19	.00	.00	.00	04/11/23	176.19-		
3040.01	105.00	105.00	.00	.00	.00	04/11/23	210.00-		
4000.01	141.21	141.21	.00	.00	.00	04/24/23	141.21-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	210.22	105.11	105.11	.00	.00	03/07/23	105.11-		
5001.01	366.80-	366.80-	.00	.00	.00	04/12/23	550.00-		
5005.01	44.72	44.72	.00	.00	.00	04/17/23	44.72-		
5006.01	186.16	186.16	.00	.00	.00	04/17/23	186.16-		
5007.01	455.18	455.18	.00	.00	.00	04/25/23	237.07-		
5008.02	46.41	46.41	.00	.00	.00	04/05/23	92.82-		
5009.02	223.17	223.17	.00	.00	.00	04/24/23	223.17-		
5010.01	228.20	228.20	.00	.00	.00	04/19/23	228.20-		
5011.02	186.16	186.16	.00	.00	.00	04/13/23	186.16-		
5012.01	186.16	186.16	.00	.00	.00	04/13/23	186.16-		
5013.01	440.10	440.10	.00	.00	.00	04/13/23	440.10-		
5014.01	186.16	186.16	.00	.00	.00	04/13/23	186.16-		
5016.01	547.23	547.23	.00	.00	.00	04/13/23	404.63-		
5017.04	395.89	395.89	.00	.00	.00	04/10/23	228.11-		
5018.03	741.64	360.44	381.20	.00	.00	04/24/23	582.27-		
5019.03	193.52	193.52	.00	.00	.00	04/17/23	193.52-		
5020.01	44.72	44.72	.00	.00	.00	04/20/23	44.72-		
5021.01	105.11	105.11	.00	.00	.00	04/25/23	105.11-		
5022.01	44.72	44.72	.00	.00	.00	04/17/23	44.72-		
5023.02	186.16	186.16	.00	.00	.00	04/10/23	186.16-		
5025.01	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
5027.01	44.50	44.50	.00	.00	.00	04/18/23	44.50-		
5029.01	396.48	396.48	.00	.00	.00	04/10/23	295.82-		
5031.04	366.80-	366.80-	.00	.00	.00	04/12/23	550.00-		
5039.01	185.72	185.72	.00	.00	.00	04/17/23	186.60-		
5041.03	236.60	230.88	5.72	.00	.00	04/05/23	225.16-		
5043.01	782.35	782.35	.00	.00	.00	04/10/23	1,151.45-		
5046.03	141.44	141.44	.00	.00	.00	04/17/23	141.44-		
5047.01	1,173.14	1,173.14	.00	.00	.00	04/13/23	1,173.14-		
5049.04	186.16	186.16	.00	.00	.00	04/19/23	186.16-		
5052.06	582.80-	582.80-	.00	.00	.00	03/21/23	137.56-		
5055.01	1,308.65	870.30	438.35	.00	.00	04/20/23	914.38-		
5057.01	514.12	514.12	.00	.00	.00	04/10/23	514.12-		
5058.02	281.28	281.28	.00	.00	.00	04/17/23	205.78-		
5059.04	191.88	186.16	5.72	.00	.00	04/13/23	180.44-		

Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5061.01	141.44	141.44	.00	.00	.00	04/13/23	142.16-		
5062.01	186.03	186.03	.00	.00	.00	04/10/23	186.03-		
5064.02	203.50	203.50	.00	.00	.00	04/17/23	203.50-		
5066.03	44.72	44.72	.00	.00	.00	04/05/23	44.72-		
5067.03	186.16	186.16	.00	.00	.00	04/17/23	186.16-		
5074.06	3,221.45-	3,221.45-	.00	.00	.00	04/10/23	500.00-		
5076.01	712.63	712.63	.00	.00	.00	04/13/23	712.63-		
5077.03	186.16	186.16	.00	.00	.00	04/10/23	186.16-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5078.07	62.02	27.34	17.34	17.34	.00		.00		
5080.01	186.16	186.16	.00	.00	.00	04/13/23	567.04-		
5083.08	92.82	46.41	46.41	.00	.00	03/28/23	149.23-		
5089.01	199.18	199.18	.00	.00	.00	04/20/23	392.64-		
5092.01	186.16	186.16	.00	.00	.00	04/11/23	186.16-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	617.28	329.54	287.74	.00	.00	04/24/23	750.00-		
5094.02	209.81	209.81	.00	.00	.00	04/10/23	209.81-		
5095.02	378.58	378.58	.00	.00	.00	04/10/23	378.58-		
5096.03	126.56-	364.75-	141.44	96.75	.00	03/21/23	137.56-		
5097.01	46.41	46.41	.00	.00	.00	04/17/23	46.41-		
5098.05	186.16	186.16	.00	.00	.00	04/24/23	366.60-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	210.22	105.11	105.11	.00	.00	03/29/23	210.22-		
6000.02	316.86	316.86	.00	.00	.00	04/11/23	316.86-		
6001.01	233.21	233.21	.00	.00	.00	04/12/23	233.21-		
6003.01	282.42	141.21	141.21	.00	.00	03/06/23	282.42-		
6004.02	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
6005.03	105.11	105.11	.00	.00	.00	04/17/23	105.11-		
6006.01	233.21	233.21	.00	.00	.00	04/19/23	233.21-		
6007.02	230.88	230.88	.00	.00	.00	04/18/23	456.04-		
6008.01	906.49	906.49	.00	.00	.00	04/13/23	679.99-		
6009.03	212.20	212.20	.00	.00	.00	04/10/23	212.20-		
6010.02	202.16	202.16	.00	.00	.00	04/20/23	202.16-		
6011.02	210.22	210.22	.00	.00	.00	04/19/23	210.22-		
6012.01	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
6013.02	105.11	105.11	.00	.00	.00	04/11/23	105.11-		
6014.01	300.08	142.52	142.52	15.04	.00	04/24/23	250.00-		
6015.01	159.70	79.85	79.85	.00	.00	04/05/23	79.85-		
6016.08	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
6017.02	310.96	155.48	155.48	.00	.00	03/14/23	155.48-		
6018.01	446.89	446.89	.00	.00	.00	04/17/23	321.05-		
6019.02	266.96	266.96	.00	.00	.00	04/17/23	266.96-		
6021.02	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
6022.02	105.11	105.11	.00	.00	.00	04/18/23	105.11-		
6023.01	210.22	210.22	.00	.00	.00	04/17/23	210.22-		
6025.02	165.62	88.54	77.08	.00	.00	04/24/23	100.00-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,694.98	1,694.98	.00	.00	.00	04/20/23	1,267.16-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	60.04	60.04	.00	.00	.00	04/24/23	200.00-		
6028.08	155.48	77.74	77.74	.00	.00	03/06/23	155.48-		
6029.01	183.96-	183.96-	.00	.00	.00	04/17/23	80.00-		
6031.02	77.74	77.74	.00	.00	.00	04/06/23	77.74-		
6032.01	212.20	212.20	.00	.00	.00	04/13/23	212.20-		
6033.03	407.00	203.50	203.50	.00	.00	03/07/23	395.56-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	77.74	77.74	.00	.00	.00	04/24/23	243.22-		
6041.02	105.11	105.11	.00	.00	.00	04/05/23	105.11-		

Customer Number	Balance	04/30/2023	03/31/2023	02/28/2023	01/31/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
7001.06	132.52	132.52	.00	.00	.00	04/05/23	132.52-		
7002.01	200.23	200.23	.00	.00	.00	04/12/23	200.23-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	43.60	43.60	.00	.00	.00	04/24/23	150.00-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	310.15-	310.15-	.00	.00	.00	03/23/23	500.00-		
7009.01	135.60	45.20	45.20	45.20	.00	02/23/23	135.60-		
7010.01	591.49	591.49	.00	.00	.00	04/13/23	499.20-		
7015.01	194.56	194.56	.00	.00	.00	04/12/23	186.16-		
7017.02	55.72-	55.72-	.00	.00	.00		.00		
7022.01	44.72	44.72	.00	.00	.00	04/05/23	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	77.74	77.74	.00	.00	.00	04/12/23	77.74-		
7026.03	46.41	46.41	.00	.00	.00	04/26/23	80.56-		
7029.01	26.30	.00	.00	26.30	.00	02/02/23	92.82-	Final	02/17/23
7029.02	105.11	105.11	.00	.00	.00	04/17/23	120.11-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	04/05/23	44.72-		
7041.01	44.75-	44.75-	.00	.00	.00	03/15/23	134.20-		
7044.01	1.49	.00	.00	1.49	.00	12/14/22	44.72-	LL Disc	
7044.02	44.72	44.72	.00	.00	.00	04/13/23	44.72-		
7046.02	141.21	141.21	.00	.00	.00	04/24/23	141.21-		
7047.01	44.72	44.72	.00	.00	.00	04/13/23	44.72-		
7052.02	77.74	77.74	.00	.00	.00	04/17/23	77.74-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.05	77.74	77.74	.00	.00	.00	04/03/23	128.70-		
7054.01	177.32	177.32	.00	.00	.00	04/12/23	177.32-		
7057.02	26.04	26.04	.00	.00	.00	04/17/23	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	12.41	12.41	.00	.00	.00	04/10/23	47.41-		
7060.01	186.16	186.16	.00	.00	.00	04/12/23	186.16-		
8001.01	2,230.54	1,670.68	559.86	.00	.00	04/17/23	537.66-		
8004.03	1,321.09	1,321.09	.00	.00	.00	04/05/23	1,358.56-		
8008.01	56.95-	56.95-	.00	.00	.00	04/13/23	170.85-		
8010.01	391.14-	391.14-	.00	.00	.00	04/11/23	65.00-		
8012.03	52.97	52.97	.00	.00	.00	04/05/23	52.97-		
8014.03	581.68	290.84	290.84	.00	.00	03/07/23	581.68-		
8015.02	252.00	252.00	.00	.00	.00	03/30/23	252.00-		
8022.03	2,844.00	2,844.00	.00	.00	.00	04/10/23	2,844.00-		
8023.02	267.52	267.52	.00	.00	.00	04/12/23	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
Grand Totals:									
	53,538.20	24,592.63	6,730.36	1,562.55	20,652.66				



## JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P O Box 335  
Jerome, AZ 86331

600 Clark Street  
Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: April 27, 2023

April has flown by, and the Court remains quite busy.

The court security grant application remains pending. A final estimate from the vendor for materials and installation is anticipated very soon. Three new administrative orders were entered relating to Court security updates. One order remains pending finalization which will re-establish the Court's Security and Emergency Preparedness Committee. The Court wishes to thank other town employees who have volunteered to participate.

Revision of court policies and procedures is near completion; the new policy and procedures manual will be available by the end of May. Additional administrative orders were deemed necessary. To that end, an order was implemented regarding overpayment of court fines. A second remains pending which will serve to allow great flexibility for defendants participating in defensive driving school to resolve certain types of civil traffic citations. Administrative orders are now available on the Court's webpage.

The Court is reorganizing financial records by fiscal year rather than calendar year, as was done previously. Doing so will improve budgeting and review of court expenses. We are reducing our reliance on paper records and moving toward digitized records and spreadsheets for much of our bookkeeping as well as document retention.

Above and beyond the required annual minimum, the Court clerk has enrolled in and been attending Arizona Court Management training sessions sponsored by the Arizona Supreme Court; she attended three days in February and three days in March. I am dedicated to professional and personal growth and believe both will enhance the quality of services we are able to provide. She is scheduled to continue with sessions later in 2023 and in 2024.

The Court clerk is also participating as a member of a workgroup in the Yavapai County Courts 2022-2026 Strategic Plan. Specifically, she is working with a group of staff and judges on one of the nine initiatives (Social Media Presence & Interaction) as part of Strategic Focus Area 1 – Access, Programs, and Services. Our court hosted the work group's second meeting earlier this month with great success and forward progress. For those interested, the Strategic Plan can be found on-line at: [Superior Court Home \(yavapaiaz.gov\)](http://SuperiorCourtHome(yavapaiaz.gov))

As always, I am grateful to be of service and welcome visitors to the Court.

**MONTHLY REVENUE REMITTANCE**

**Apr 2023**

**TOTAL DISBURSEMENT** Item A.  
10,662.85

**SUBTOTALS:** 63.00 4,885.67 5,634.08 80.10  
 JCEF 63.00 5,054.31 Gen Fund  
 FTG 0.00 534.82 Splits

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	63.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		187.96			190.94 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		318.49			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,340.20			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.98			
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11		50.00			
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23					60.43 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					147.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		60.43			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		147.00			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		222.94			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRFB	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		99.00			117.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		18.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51		4.75			
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		413.99			
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		298.00			492.23 ZOS 1-89
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		407.00			
Peace Officer Training Equip Fnd (2019-44) 12-116.10, 41-1731	ZPOTE	2-15-42		139.29			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		744.96			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14					0.00 ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		124.46			331.39 ZVCAF & ZVRF
Victims Rights Enforcement Fund (S2) 12-116.09, 41-1722	ZVREA	2-15-37		74.44			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		206.93			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
<b>Attorney Reimbursement Fees (Indigent Defense)</b>	<b>ZATT</b>	<b>2-31-01</b>		<b>377.83</b>			<b>377.83</b> ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
<b>Court Enhancement Fee</b>	<b>ZCE</b>	<b>4-30-04</b>					<b>3,232.08</b> ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDSD	4-31-01		550.00			
Default Fees - LOCAL	ZDEFF	4-32-01		395.25			414.93 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10		946.08			
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30		342.70			3,232.08 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10		276.18			
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20					
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95		49.75			
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07		1,617.37			
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02		2.05			
COURT SECURITY FEE	ZMCSF	4-30-25		855.00			
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					899.95 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
<b>Officer Safety Equip - LCOAL PD 12-116.04D</b>	<b>ZOS3</b>	<b>4-23-03</b>		<b>156.99</b>			
2011 Additional Assmt - State Citing Agencies	ZOSS	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02		0.25			
<b>Public Defender Fees</b>	<b>ZPUBZ</b>	<b>4-39-71</b>					<b>(S3 WRITE-IN)</b>
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02					
Warrant Fee	ZWARF	4-32-03		19.68			
Jail (Incarceration) Fees	ZJF	4-33-21					42.86
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53					37.24
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		24.85			242.24 ZCEF & ZOS2

<b>PASS-THROUGH MONIES:</b>		Received
<b>OVERPAYMENT REPORT</b>		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	<b>ZOVR 2-72-01</b>	\$27.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
<b>Balance at End of Current Month</b>		<b>\$27.00</b>
<b>UNAPPLIED PAYMENTS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	<b>UAP 2-79-11</b>	\$130.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$130.00</b>
<b>DEFERRED AGENCY ALLOCATIONS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	<b>DAA 2-99-02</b>	-\$8.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>-\$8.00</b>
<b>BOND REPORT</b>		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	<b>ZBND 2-71-01</b>	\$500.00
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,000.00
FORFEITED in current month		\$0.00
<b>Balance at End of Current Month:</b>		<b>\$500.00</b>
<b>RESTITUTION REPORT</b>		
Carried Forward from previous month		\$0.00
RECEIVED in current month	<b>ZREST 2-41-01</b>	\$0.00
DISBURSED in current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>

<b>TOTAL REVENUE FOR DISBURSEMENT</b>		<b>\$10,530.05</b>
JCEF account	\$63.00	
FTG account	\$0.00	
State Revenue	\$4,885.67	
City/Town	\$5,634.08	
Yavapai County	\$80.10	
Other Agencies		
<b>TOTAL DISBURSEMENTS</b>		<b>\$10,662.85</b>
<b>PASS-THROUGH MONIES:</b>		<b>\$649.00</b>
Overpayment Refunds	\$27.00 ✓	
Unapplied Payments	\$130.00 ✓	
Bonds (ZBND)	\$500.00 ✓	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	-\$8.00	

**SABA TOTAL (Total Revenue) \$11,311.85**

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

**April-23**

Signature

*Micheala Brewer*

Verified by:

*Angela W. Napp*

# JEROME MUNICIPAL COURT

## CITY/TOWN DISBURSEMENT

### 45017

TOWN OF CLARKDALE	CODE	GL	AMOUNT	
Forfeited Overpayments		4-91-04	0.00	
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00	
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	550.00	
Default Fees - LOCAL	ZDEFF	4-32-01	395.25	
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00	
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	946.08	
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	342.70	
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	276.18	
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	0.00	
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	49.75	
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00	
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,617.37	
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02	2.05	
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00	
COURT SECURITY FEE	ZMCSF	4-30-25	855.00	
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00	
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02		
Non-Refundable Overpayments	ZOVF	4-91-02	0.25	
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02	0.00	
Warrant Fee	ZWARF	4-32-03	19.68	
OTHER CLERK FEES	ZLCL	4-39-09	44.95	
<b>SUBTOTAL - City/Town, General Fund</b>			<b>\$5,099.26</b>	
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	377.83	<b>377.83</b>
Public Defender Fees	ZPUBZ	4-39-71	0.00	
Court Enhancement Fee	ZCE	4-30-04	0.00	
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	156.99	
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03		
<b>SUBTOTAL - City/Town, Split Accounts</b>			<b>\$534.82</b>	
<b>City/Town TOTAL:</b>			<b>\$5,634.08</b>	



## COURT REVENUE

2021-2022 TOWN REVENUE

June - May

	<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>
		<u>ZOS3 4-23-03</u>	<u>ZMCSF 4-30-25</u>	
July	\$ 5,375.21	\$ 125.69	\$ 636.00	\$ 4,613.52
August	\$ 6,320.64	\$ 178.04	\$ 824.00	\$ 5,318.60
Sept	\$ 6,370.92	\$ 181.85	\$ 900.00	\$ 5,289.07
October	\$ 7,665.01	\$ 216.53	\$ 1,200.00	\$ 6,248.48
November	\$ 5,586.95	\$ 152.42	\$ 840.00	\$ 4,594.53
December	\$ 5,298.40	\$ 106.42	\$ 680.00	\$ 4,511.98
2022				
January	\$ 5,322.03	\$ 125.12	\$ 740.00	\$ 4,456.91
February	\$ 4,707.62	\$ 132.06	\$ 680.00	\$ 3,895.56
March	\$ 8,260.01	\$ 185.90	\$ 930.00	\$ 7,144.11
April	\$ 6,081.56	\$ 113.52	\$ 750.00	\$ 5,218.04
May	\$ 6,572.35	\$ 124.66	\$ 840.00	\$ 5,607.69
June	\$ 6,865.47	\$ 132.60	\$ 800.00	\$ 5,912.87
<b>TOTAL</b>	<b>\$ 74,426.17</b>	<b>\$ 1,774.81</b>	<b>\$ 9,820.00</b>	<b>\$ 62,811.36</b>

2022-2023 TOWN REVENUE

June - May

	<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>
		<u>ZOS3 4-23-03</u>	<u>ZMCSF 4-30-25</u>	
2022				
July	\$ 4,695.44	\$ 62.98	\$ 430.00	\$ 4,202.46
August	\$ 8,154.82	\$ 132.10	\$ 900.00	\$ 7,122.72
Sept	\$ 4,700.60	\$ 107.55	\$ 560.00	\$ 4,033.05
October	\$ 5,470.88	\$ 133.29	\$ 645.00	\$ 4,692.59
November	\$ 3,735.12	\$ 105.80	\$ 555.55	\$ 3,074.32
December	\$ 4,738.99	\$ 88.90	\$ 500.00	\$ 4,150.09
2023				
January	\$ 5,399.67	\$ 99.35	\$ 720.00	\$ 4,580.32
February	\$ 5,129.25	\$ 108.97	\$ 620.00	\$ 4,400.28
March	\$ 5,170.57	\$ 132.86	\$ 700.00	\$ 4,337.71
April	\$ 5,634.08	\$ 156.99	\$ 855.00	\$ 4,622.09
May				
June				
<b>TOTAL</b>	<b>\$ 134,121.06</b>	<b>\$ 3,036.20</b>	<b>\$ 17,105.55</b>	<b>\$ 113,939.86</b>

**Court Accounts:** (closing balances as of current month's end)

JCEF	\$ 14,689.55
Fill the Gap	\$ 9,473.81

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**

2020		2021	
		JAN	\$ 92.28
JULY	\$ 176.32	FEB	\$ 85.11
AUG	\$ 129.02	MAR	\$ 199.48
SEPT	\$ 135.16	APR	\$ 242.51
OCT	\$ 109.19	MAY	\$ 249.00
NOV	\$ 81.00	JUNE	\$ 281.34
DEC	\$ 72.88	YTD	\$ 1,853.29

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**

2021		2022	
		JAN	\$ 125.12
JULY	\$ 125.69	FEB	\$ 132.06
AUG	\$ 178.04	MAR	\$ 185.90
SEPT	\$ 181.85	APR	\$ 113.52
OCT	\$ 216.53	MAY	\$ 124.66
NOV	\$ 152.42	JUNE	\$ 132.60
DEC	\$ 106.42	YTD (fiscal)	\$ 1,774.81

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**

2022		2023	
		JAN	\$ 99.35
JULY	\$ 62.98	FEB	\$ 108.97
AUG	\$ 132.10	MAR	\$ 132.86
SEPT	\$ 107.55	APR	\$ 156.99
OCT	\$ 133.29	MAY	
NOV	\$ 105.80	JUNE	
DEC	\$ 88.90	YTD (fiscal)	\$ 1,128.79

## Library Staff Report, April 2023

- Celebrated National Poetry month and posted poems by Jerome authors.
- Reviewed summer reading updates and attended recorded trainings.
- Moved Lost and Missing items with Holds to different bib records.
- Corrected bar-coding errors.
- Met with El Valle art association chair Kathi Feher to discuss collaboration with the Jerome Community Art Program.
- Attended Staff Meetings with Library and Art Program staff
- Attended staff Meeting with Department heads.
- Added 2 new library users for a total of 209.  
Discarded 15 items, added 10 for a total of 14,293 items .  
Transited 246 items.

### Community Art Program

Prepared introduction to Metal Smithing for Art Room Class.

Respectfully, Kathleen Jarvis  
Jerome Librarian



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary  
1899 - 2023

### April 2023 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to Sedona recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

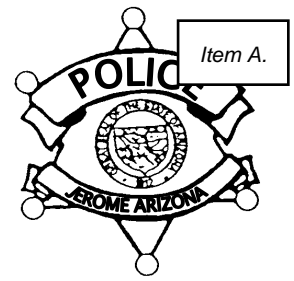
#### OTHER PROJECTS

- Track the mini ex to the sewer plant and cleaned out two of the lower reed beds.
- Fix the toilet, prepare the swamp cooler for summer at the CO-OP.
- Adjust traffic mirrors through town.
- Asphalt patching.
- Fix sewer on Juarez, and above Gary Shapiro's.
- Dig a new trench and replace the old 4" sewer line with new 6" sewer line below Gulch School.
- Paint parking lines.
- Replace cardboard bin lids at 300 level parking.
- Check and replace batteries in the security cameras.
- Regrade and add dirt to the road going to the tanks on Cleopatra Hill.
- Screen and process dirt for the road to the tanks.
- Help the fire department with the sidewalk.
- Fix the F-150 shift cable, new shocks on the Polaris side by side.



# JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



May1, 2023

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for April 2023.

The April "Calls for Service" report contained no significant single incidents to reports. Call volume for April continued to be above average.

The parking kiosks brought in \$40,242.40 for the month of April 2023. In comparison to last year's revenue of \$34,986.30 for the same time period. Fiscal year to date (7/01/22 through 4/30/2023) kiosk revenue is \$278,840.60.

There were 219 parking citations that were issued for the month of April. There were 31 speed citations, 2 reckless, 1 racing, 1 aggressive driving and 25 additional traffic related citations of which 9 were criminal traffic citations and 10 oversized trucks.

Respectfully,

Allen L. Muma, Chief of Police

# JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 05/02/2023

Page :

Agency :

1

Item A.

## Calls For Service Totals By Call Type

04/01/2023 to 04/30/2023

Call Type	Totals	
205	Trespass	2
247	Civil Problem	1
459A	Burglar Alarm	1
470	Fraud	1
476	Animal Control Problem	1
487	Theft	1
647B	Suspicious Vehicle	1
903	Follow-Up	18
908F	Found Property	7
908L	Lost or Stolen Property	3
918	Mentally Ill Person	1
961	Accident - No injuries	3
AA	Agency Assist	2
AC	Animal Cruelty	1
ACPD	Assist Clarkdale PD	6
ADPS	Assist DPS	1
AF	Assist Fire Department	1
AYCSO	Assist YCSO	9
CA	Citizen Assist	5
CO	Call Out	2
CRT	Court Appearance	1
DDA	Drone Deployment	1
DIS	Disorderly Conduct	2
ES	Escort Services	1
FF	Family Fight	1
FP	Foot Patrol	2
HAR	Harrassment	1
HS	Hazardous Situation	1
HSE	Hampshire Speed Enforcement	4
HUC	911 Hang Up Call	2
JTC	Jerome Tour Ordinance	1
ME	Medical Emergency	4
NE	Noise Enforcement Activities	2
NOISE	Noise Complaint	1
NR	Narcotics Related Incident	1
NV	Noise Violation / Town Code	3
OA	Officer Assist	2
OT	Oversize Truck	12
PARK	Parking Complaint	2

**Calls For Service Totals By Call Type**

04/01/2023 to 04/30/2023

Call Type	Totals
PE      Parking Enforcement	25
PKM     Parking Kiosk Maintenance	1
RAC     Racing / Exhibition of Speed	1
REC     Reckless Driver	4
SC      Security Check	12
SLC     Street Light Check	3
SS      Suspicious Situation	3
T/S     Traffic Stop	2
TCD     Traffic Control Duties	2
TF      Trip & Fall / Slip & Fall	1
TO      Traffic Offense	4
TRN     Training	1
VM      Vehicle Maintenance	1
VTC     Violation of Town Code	1
<b>Grand Total for all calls</b>	
	<b>172</b>



# Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039  
E-mail: blair@jeromefire.us

## Fire Chief's Report

Month: April Year: 2023

Calls by Type	Number	Resident	Non-Resident
EMS Calls	6	2	4
Residential Fire	1	0	1
Commercial Fire	0	0	0
Wildland	1	0	1
Still Assignment	3	2	1
Station Staffing	0	0	0
Citizen Assist	5	2	3
Agency Assist	9	3	6
Special Duty	3	3	0
Snake Removal	1	1	0
Tech Rope Rescue	1	0	1
MVA/Rescue	3	0	3
HazMat	2	2	0
Dispatch Error	0	0	0
<b>Totals:</b>	<b>35</b>	<b>15</b>	<b>20</b>
<b>Total Calls Chief on Scene</b>	<b>25</b>		
<b>Total JFD Meetings Chief Attended</b>	<b>8</b>		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 457.00
--	---------------------

Fire Chief Meetings	Date
Fire Marshals Meeting	4/5/23
Verde Valley Chief's Meeting	4/5/23
Pawuic Meeting	4/6/23

### Education, Summer Semester:

- Rick is participating in a course on Building construction for Fire Protection.
- We currently have 4 Swiftwater technicians. In April we sent several personnel to a Swiftwater awareness course here in the Verde Valley.



- Carl Whiting Received his Fire Investigation Certification.
- Jason Supple Received his Drone Pilots license.
- We will be hosting a Rope Ops and Tech class on the 12<sup>th</sup>- 14<sup>th</sup> and 19<sup>th</sup> – 21<sup>st</sup> of May.

### **Additional Training:**

- On Thursday 5PM April 6th we had a business meeting with EMS Communications, conducted by Muma.
- On Thursday 5PM April 13th we conducted Wildland Hose pack Training with Whiting.
- On the 13<sup>th</sup> Through the 16<sup>th</sup> many members of the department attended a Swiftwater Rescue Awareness course
- On Thursday 5PM April 20th we conducted Dynamic Drop Training with Muma
- On Saturday 9AM April 22nd we conducted Training on Steep Angle Rope Rescue with Muma and Lee.
- On Thursday 5PM April 27<sup>th</sup> we conducted Training on Search and rescue with Giles.

### **Department Affairs and On-going Projects**

- Our April call volume is down by 15 calls over last April's 50 calls, totaling 35 calls this month. Our Year-to-Date call volume is 138 compared to last year's 152 calls YTD 2022. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.
- Jerome Fire has been working with the Town crew to restore the water tanks and water lines to full capacity due to the right-hand tank on Cleopatra hill having a leak on the bottom of the tank. We are looking into getting the tank repaired. Continued work should be beginning sometime in April.
- We have been monitoring all the water tanks daily throughout the months. To ensure we have water overflow, in addition to filling the sunshine hill tanks. At this point all the water tanks are full, other than the one that needs repair.
- Jerome Fire and the Town Crew have Also been working together on addressing the problems with the Cantilevered Sidewalk on Hampshire Ave. Approximately 100 feet of the sidewalk has been repaired.
- We have received a grant for \$120,000, This grant is for Incident Management software as well as 3 laptops. We are in the final stages and hoping to hear updates shortly.
- Jerome Fire has purchased a \$11,000 public safety drone using auxiliary funds. This drone has dual Cameras with FLIR (Thermal Imaging) capability. This drone will be able to serve both the Fire department and the Police Department in many different aspects, including Fire spotting, Search and rescue, Patient location and more. A roster of potential Pilots is also being developed to begin training. These include Allen Muma, Carl Whiting, Ricardo Hernandez, Kerry Lee, Jason Supple and John Krmpotich.
- We have begun our new budget process for the upcoming year.
- The Annual NAEMS Grant has now been submitted. We use this grant to assist in restocking our needed medical supplies as well as mitigating the cost of EMT refresher training.
- JFD has received another hazardous fuel grant from the state through PAWUIC. The Grant is for 20 acres and will be around the sewage treatment plant and other adjoining drainages. We have until June of 2025 to complete the work.
- We have received some information back on our new Dodge 5500 for Wildland/ Town crew trade. Unfortunately, there was a hold-up at the end of the manufacture's end, this has caused a delay with no updated date of delivery. Carl has been working with the AZ salesman who has found in Ohio that meets our original order. Carl has been working with the Ohio dealership. We are wanting to finalize the project by the end of the fiscal year.
- We will be starting our Hydrant testing after the second week of May. Once we get the approval from public works.

### Prevention

- We have had a total of 20 Firewise activities and visits to the burn pile in April with 32 loads of trimmings, slash, and brush for a total of 52 combined Jerome's citizen hours. As well as 85 total hours from our Fuels Crew and Adult Probation. We are currently managing a crew of 2 part time Firewise personnel and have 3 Adult Probation Crew that have signed up to help the department with their community service. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.
- JFD Performed 5 Business license inspections over the course of April.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

### April Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-71	4/1/23	4:00:00 PM	Sat	Agency Assist Non-Resident	Assist W/ Traffic Control	2
23-35	4/2/23	5:59:00 PM	Sun	Wildland	Assist W/ Fire Command	1
J-72	4/2/23	6:30:00 PM	Sun	Still Assignment Non-Resident	Prepare for possible Wildland Assignment	8
J-73	4/3/23	3:30:00 PM	Mon	Agency Assist Resident	Assist JPW W/ Dumpster	2
J-74	4/3/23	5:30:00 PM	Mon	Still Assignment Resident	Tree On Powerline	2
J-75	4/4/23	7:45:00 AM	Tue	Citizen Assist Non-Resident	Vehicle Lockout	1
J-76	4/4/23	9:00:00 AM	Tue	Special Duty Resident	Pack Test for Wildland	4
J-77	4/8/23	9:30:00 AM	Sat	Citizen Assist Resident	Vehicle Lockout	4
J-78	4/10/23	11:00:00 AM	Mon	Still Assignment Resident	Check Smoke Detector	2
J-79	4/10/23	11:30:00 AM	Mon	Agency Assist Non-Resident	Oversized Vehicle	5
J-80	4/10/23	9:00:00 AM	Mon	Agency Assist Resident	Assist JPW W/ Cantilevered Sidewalk	4
23-36	4/11/23	2:36:00 PM	Tue	EMS Non-Resident	66 YOF - Fall W/ Ankle Injury	7
J-81	4/12/23	8:00:00 AM	Wed	Special Duty Resident	Repair Cantilevered Sidewalk	4
23-37	4/13/23	4:30:00 PM	Thur	MVA/Rescue Non-Resident	Nothing found - Canceled Enroute	12
J-82	4/13/23	8:00:00 AM	Thur	Special Duty Resident	Repair Cantilevered Sidewalk	5
J-83	4/14/23	9:00:00 AM	Thur	Agency Assist Resident	Assist JPW W/ Grease Hazard	2
J-84	4/16/23	3:30:00 PM	Sun	Hazmat	Clean Up Biohazard	1
J-85	4/19/23	11:00:00 AM	Wed	Hazmat	Clean Up Biohazard from Oversized	3
J-86	4/21/23	12:00:00 PM	Fri	Citizen Assist Resident	Vehicle Lockout	2
J-87	4/21/23	5:30:00 PM	Fri	Agency Assist Non-Resident	Assist JPD W/ Oversized Vehicle	1
23-38	4/21/23	5:52:00 PM	Fri	EMS Non-Resident	Canceled Enroute	4
23-39	4/21/23	6:12:00 PM	Fri	EMS Non-Resident	Canceled On Scene	4
23-40	4/22/23	8:30:00 AM	Sat	Residential Fire	Fire Investigation	2
J-88	4/22/23	3:00:00 PM	Sat	Agency Assist Non-Resident	Assist JPD W/ Oversized Vehicle	1
23-41	4/24/23	1:24:00 PM	Mon	MVA/Rescue Non-Resident	Motorcycle down	10

J-89	4/25/23	8:45:00 AM	Tue	EMS Resident	Basic First Aid - Wrapped Knee	1
J-90	4/25/23	12:19:00 PM	Tue	Agency Assist Non-Resident	Assist JPD W/ Oversized Vehicle	3
23-42	4/25/23	4:02:00 PM	Tue	EMS Non-Resident	34 YOM - Seizure	6
J-91	4/26/23	12:00:00 AM	Wed	Citizen Assist Non-Resident	Disabled Vehicle	2
J-92	4/26/23	12:15:00 PM	Wed	Agency Assist Non-Resident	JPD W/ Runaway	4
23-43	4/26/23	12:24:00 PM	Wed	MVA/Rescue Non-Resident	Motorcycle Down - Canceled Enroute	8
23-44	4/28/23	6:07:00 PM	Fri	Tech Rescue Non-Resident	Body Recovery Assist	11
23-45	4/28/23	5:42:00 AM	Sat	EMS Resident	49 YOF - Wrist Injury	6
23-46	4/29/23	3:39:00 PM	Sat	Snake Removal & Relocation	4 ft Diamondback Rattlesnake	4
J-92	4/29/23	7:30:00 PM	Sat	Citizen Assist Non-Resident	Jump Start Disabled Vehicle	1
<b>Incident</b>	<b>Date</b>	<b>Time</b>	<b>Day of week</b>	<b>Select Type</b>	<b>Additional Info</b>	<b>#</b>

### April 2023 Burn Pile Log

**JC stands for Jerome citizens.**

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
4/3/2023	Deception		1	7	7				0
4/4/2023	Deception		1	7	7	2			0
4/4/2023	295 Dundee				0	2	2	4	8
4/5/2023	Deception		1	7	7	2			0
4/6/2023	Deception	1	3	7	21	4			0
4/6/2023	155 3rd				0	2	1	4	4
4/7/2023	Dundee				0	1	1	4	4
4/11/2023	201 Beale				0	3	2	6	12
4/13/2023	842 Gulch				0	1	1	1	1
4/19/2023	200 Bell Rd				0	1	1	2	2
4/19/2023	145 North				0	1	1	2	2
4/21/2023	659 Holly				0	2	1	2	2
4/22/2023	648 Holly				0	1	1	1	1
4/27/2023	680 Verde				0	1	1	1	1
4/27/2023	135 Dundee				0	1	2	4	8
4/27/2023	Gulch	1	3	7	21	4			0
4/28/2023	119 Jerome Ave.				0	1	1	3	3
4/28/2023	331 Mine Ave.				0	1	1	2	2
4/29/2023	295 Dundee				0	1	1	2	2
4/29/2023	750 Verde	1	1	4	0	1			
		<b>3</b>	<b>10</b>	<b>39</b>	<b>85</b>	<b>32</b>	<b>17</b>	<b>38</b>	<b>52</b>

	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.
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**Thank you for your continuing support.  
Rusty Blair Chief JVFD**

**File Attachments for Item:**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

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Town Council: Tuesday, May 09, 2023

Prepared by: William Blodgett, Zoning Administrator

**Planning & Zoning Commission**- Regular Meeting of April 18th, 2023, Approved a new accessory building (Shed) for Henry Vincent at 209 Third Street. Approved replacement and upgrade of a retaining wall for Steve Cheifetz at 139 Juarez.

**Design Review Board**- Regular Meeting of April 25, 2023, approved new signage for Copper Canyon Christmas at 111 Jerome Ave., Desert Pearl at 505 Main Street, Raku Galleries at 250 Hull Ave. and approved the location for the Rickeldoris sign on the side of the Sullivan building at 367 Main Street. DRB also approved a garage remodel at 121 Third Street, and acting in their role as Historic Preservation Commission agreed to accept the project as a remodel.

**Board of Adjustment**- Nothing to report, no meeting for March 2023.

**Code Enforcement**- Continued researching and gathering data on structures in town that have deferred maintenance.

**Administrative Approvals**- Administratively approved Deck repair and maintenance (like-for-like) for Scott Hudson at 339 Main street.

**Other Business**- Continuing multiple projects on both the Planning/Code enforcement side as well as the Historic Preservation side including abating hazardous building situations and exploring programs to assist residents financially with home and property maintenance and repairs. Collecting historic and Archaeological data and records from ASM (Arizona State Museums) and getting Historic Preservation records organized.

## DRAFT MINUTES

### Regular Meeting of the **Planning and Zoning Commission** Tuesday, April 18, 2023, 6:00 pm Jerome Civic Center, 600 Clark Street, Jerome Arizona, 86331

#### 6:04 (0:04) Item 1: Call to order / Roll Call

Present were Vice Chair Lance Schall, Commissioner Jera Peterson, and Commissioner Lori Riley. Chair Jeanie Ready joined the meeting via speakerphone.

Staff present included Zoning Administrator Will Blodgett and Deputy Town Clerk Kristen Muenz.

Because Chair Ready was not physically present, Vice Chair Lance Schall chaired the meeting.

#### 6:04 (0:44) Item 2: Petitions from the public Possible Direction to Staff

There were no petitions from the public.

#### 6:04 (0:53) Item 3: Approval of Minutes – Regular meeting of March 21, 2023

##### **Motion to approve the minutes of the regular meeting of March 21, 2023**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready			X			
Riley		X	X			
Schall	X		X			

#### Old (continued) Business:

There were no Old Business items.

#### New Business:

#### 6:05 (1:49) Item 4: New Shed construction

Applicant/Owner: Henry Vincent

Zone: R1-5

Address: 209 Third Street

APN: 401-07-025

Applicant is seeking approval to build a shed.

#### Discussion/Possible Action

Mr. Blodgett from his report that the applicant wished to build a new shed at the home at 209 Third St. The home, located in the R1-5 zone, was recorded in the 2007 Historic Survey as being built in 1953. Yavapai County lists it as having been constructed in 1937, and lists it as a contributor to the National Register of Historic Places. He said a survey is included in the analysis. The proposed shed will be 10 by 6-foot, 600 total square foot shed, and the parcel is 0.08 acres. The existing structure footprint with the addition of the proposed shed would bring the total parcel coverage to less than 50%, with is under the maximum of 60%, so there would be no conflict there. Mr. Blodgett further explained that the proposed shed's setbacks were well within limits and no additional parking would be required. The peak roof height of 8 feet is under the max height of 14 feet. He added that the applicant was present if there were any questions.

Vice Chair Lance Schall commented that it was a very impressive packet for a garden shed. He said that he was concerned with an image that showed a white cube, but the description showed it would use regular materials.

Mr. Blodgett explained that image showed the dimensional space the shed will fill.

Mr. Schall said, we have met lot setbacks, coverage, and height. He asked, is there anything out of the ordinary we should worry about?

Mr. Blodgett replied that there were no red flags, and he would recommend approval.

Mr. Schall commented that the shed would be located behind the neighbor's chimney, which was convenient, and said he had no issues.

Commissioner Lori Riley said that she also had no issues.

Commissioner Jera Peterson commented that it looked straightforward to her, and Ms. Riley agreed with that comment.

Chair Jeanie Ready agreed that it was straightforward as well. She said it looked like the setbacks had been met and the materials fit with the historic nature of the property, so she had no questions.

The applicant, Mr. Henry Vincent, thanked the commissioners for his approval and wished to compliment them on their handling of a contentious item at the last meeting.

##### **Motion to approve the New Shed Construction at 209 Third Street**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready			X			
Riley		X	X			
Schall	X		X			

#### 6:11 (7:43) Item 5: Replace and Upgrade Retaining Wall

Applicant/Owner: Steve Cheifetz (China Cat Investments)

Zone: R1-5

Address: 139 Juarez Ave

APN: 401-07-185

Applicant is seeking approval to replace a failed wood retaining wall, with poured concrete.

**Discussion/Possible Action**

Mr. Blodgett explained that the applicant, Steve Cheifetz at 139 Juarez, in the R1-5 zone, wished to rebuild a failed, wooden retaining wall with poured concrete. This would be a part of a strategy to reduce flood damage to the property. A later phase will involve working with Martin Boland, Public Works Director, to change the grade of the road. He then read a letter from Mr. Cheifetz which explained that 139 Juarez is a long-term rental property, and he also owns 120 Juarez across the street. The existing wood retaining wall has deteriorated to the point that dirt has escaped, and the fence is at risk of complete failure. The applicants said the company he would be using was Stewart & Sons, who had extensive experience working in Jerome. On a side note, Mr. Blodgett pointed out that the survey map and the Yavapai County map, as to where Juarez Street is, are incorrect. He explained where Juarez should appear on the map. He then pointed out that the bulging of the wall could be seen in the provided photographs. As for the specific engineering, that was in Building Inspector Barry Wolstencroft's wheelhouse; he will fine tune it and make sure is accurate.

Mr. Schall said that we can assume the engineering will work because, if the retaining wall is above a certain height limit, it has to be engineered.

Ms. Riley said that Mr. Wolstencroft would make sure it was correct.

Ms. Peterson asked, on page 6, is that where the wall is shown?

Mr. Blodgett said yes, you can see where the earth has eroded.

Ms. Peterson then asked, isn't the fence supposed to be 3 feet there?

Mr. Blodgett said that is a separate issue. There are requirements for fencing, and the fence has been part of his retaining wall strategy, but that has not been included with the new retaining wall. If he chose to put up a new fence afterward, that would be a separate thing.

Ms. Riley commented that the fence existed when he bought the property, he did not put it up.

Mr. Schall asked, the retaining wall will be built roughly at ground level, it is not on Juarez Street?

Mr. Blodgett confirmed it would be at ground level and on his property, adjacent to Juarez.

Ms. Peterson asked, is this fence going to remain?

Mr. Blodgett answered no, and the wall will not replace the fence, the wall will be at ground level. Once the project is complete, he may decide to put up a fence later.

Mr. Schall that would be a separate thing, a 3-foot fence, or if he wants it higher, he can ask for a variance or put up a trellis.

Mr. Blodgett said that he recommended approval; it was an important project as the whole town deals with erosion issues. So, anytime we can do a retaining wall properly, he supports that.

Mr. Schall commented that it was good that Mr. Blodgett and the applicant were already working with Mr. Boland and the town.

Ms. Peterson asked if it would be going before the Building Inspector and Mr. Blodgett confirmed that it would.

Ms. Riley said that if they don't do this, it is going to compromise the building eventually.

To clarify, Ms. Peterson asked if it is reinforcing what is there.

Mr. Blodgett replied that they will be removing what is there with the new wall taking its place. The shape may change a little so that the ends of the wall become wings to add stability.

Ms. Peterson suggested, like flying buttresses. She asked if it would be just the existing wall being replaced or would it be extended.

Mr. Blodgett replied that it will only be extended as far as engineering and stability requires. He added that Building Inspector Barry Wolstencroft has more experience and felt there was no issue with it, so he is following Mr. Wolstencroft's lead.

Ms. Ready asked, will the new concrete wall be the same height as the existing wooden wall, and not higher?

Mr. Blodgett answered that it should not extend above ground level and will not act as a replacement for the fence. After the retaining wall, the applicant may choose to add a similar fence but most of the concrete work will be below the grade, at the level of Juarez.

Ms. Ready asked, once the concrete wall was built, is there a timeline for addressing the site drainage issues?

Mr. Blodgett replied that we are not applying a timeline to the applicant; he has been proactive and reached out. So, we are already talking with Mr. Boland about when is best to do this; the Town Crew has a number of large projects they are involved in. The applicant wants to start construction on this wall, potentially in the next month, to get it done before the monsoons.

Ms. Peterson asked, is the drainage on public access or on their property? She pointed to a picture of the property.

Mr. Blodgett replied that the drainage is coming off the town road.

Looking at the picture, Mr. Schall asked, is that the town's catch basin?

Mr. Blodgett said he believed that was a catch basin installed by Mr. Boland. He may need to ask because he was not sure that was accurate.

Mr. Schall replied that, if that catch basin needed to be upgraded, that may fall to the town to do, and Mr. Blodgett agreed.

Ms. Peterson asked, where does the drainage go?

Mr. Blodgett explained that the drainage naturally goes down slope, and there is a pipe that runs from the catch basin that drains into the gully. This will be better incorporated into his design so the drainage can last, hopefully another 100 years.

Mr. Schall said that sounded good, without the explanation he would have assumed the catch basin drained into his basement.

Ms. Riley commented that it is compromising the house a little bit.

Mr. Blodgett confirmed that the applicant did have some serious drainage issues that we are trying to resolve.

Ms. Ready said that it was fairly obvious that the retaining wall needed to be replaced, and she understood why that would need to be done as a first step before moving on with site drainage. She said she felt her questions had been answered.

Vice Chair Schall asked if there were any further questions and, hearing none, he motioned to approve Item 5.



***Motion to approve the Replacement of the Retaining Wall at 139 Juarez Avenue***

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready			X			
Riley		X	X			
Schall	X		X			

**Meeting Updates:**

**6:26 (22:17) Item 6: Updates of recent and upcoming meetings**

- **March 21st P&Z Regular Meeting**– Approved final site plan for K. Foy at 121 Third Street.
- **March 28th DRB Regular Meeting**- Approved new sign for Cornish Pasty, Approved a Community Garden Shed Design, and approved new windows for the Gibson Market building.
- **April 11<sup>th</sup> Regular Council Meeting**- To be updated

Mr. Blodgett read a brief recap of recent meetings.

Mr. Schall asked if a building permit had been issued for the garage at 121 Third Street and Mr. Blodgett explained that the plans had to go before Design Review first.

Mr. Schall asked, will the Cornish Pasty sign be smaller?

Mr. Blodgett confirmed it would be significantly smaller because the sign that was put up is well over the maximum size.

He has instructed them to leave the current sign in place until they can install the smaller sign, which should be up soon.

There was some more discussion on signs, sizes of signs, and the total amount of allowable signs. Mr. Blodgett added that there are a few more signs that were mounted before approval that will be coming up soon, so we are slowly cleaning house and taking care of the little things that have slipped through the cracks.

**6:28 (24:55) Item 7: Potential items for April Planning & Zoning meeting, Tuesday May, 16 – Multiple items nearing readiness for review.**

Mr. Schall read aloud the description of “Multiple items nearing readiness,” and asked if we would have things coming up.

Mr. Blodgett said that there were multiple items in process, but he was waiting for responses before completing a packet, none of the projects were ready yet.

Mr. Schall asked, there is nothing for the Commissioners to study up on?

Mr. Blodgett confirmed that was correct, but there would be items on the agenda next month.

**Item 8: Adjournment**

***Motion to adjourn at 6:30 p.m.***

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson		X	X			
Ready			X			
Riley			X			
Schall	X		X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Vice Chair Lance Schall, Planning & Zoning Commission Vice Chair

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
 Kristen Muenz, Deputy Town Clerk

**File Attachments for Item:**

**A. Consider Approval of the April 11, 2023, Regular Council Meeting Minutes.**

Council will consider and may approve the April 11, 2023, Regular Council Meeting Minutes.



# TOWN OF JEROME

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## DRAFT MINUTES

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, APRIL 11, 2023, AT 7:00 PM

#### 7:00 (0:01) ITEM 1: CALL TO ORDER/ROLL CALL

##### Mayor/Chairperson to call meeting to order.

Mayor Alex Barber called the meeting to order at 7:00 p.m.

##### Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmember Dr. Jack Dillenberg, and Councilmember Sonia Sheffield. Councilmember Sage Harvey joined via telephone.

Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett, and Deputy Town Clerk Kristen Muenz.

For the convenience of those present, it was decided that Items 10A and 10B would follow Item 2B. The items are presented here as originally agendized.

#### PROCLAMATIONS and PRESENTATIONS

##### 7:00 (0:32) ITEM 2A: Proclamation: April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Mayor Barber commented that it seems like every month we are talking about sexual assault awareness, teen violence, or not being nice to your neighbor. She said it is time to talk about it, connect, respect, and prevent sexual violence. Ms. Barber, Vice Mayor Moore, and Councilmember Sheffield then took turns to read the proclamation in its entirety.

##### Motion to proclaim April as Sexual Assault Awareness Month

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

##### 7:04 (4:01) ITEM 2B: Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2022.

Council may make a motion to accept the FY 2022 Audit findings.

Town Manager Brett Klein introduced Jim Usevitch from the firm Colby and Powell.

Mr. Usevitch started by thanking staff, Brett Klein and Melanie Atkin, for helping them to get the audit done in a timely matter. He said the most important things are timing and accuracy because it is valuable information. He then read portions of the report's opinion paragraph, which stated the reports were materially correct in their professional judgement. Mr. Usevitch said you have a great system, it is working well; we didn't find any deficiencies this year.

Ms. Barber asked if the council had any questions and there were none.

Mr. Usevitch added that over the last 5 years, your net position has been improving; overall, it is going in the right direction.

##### Motion to accept the FY 2022 Audit findings

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

**FINANCIAL REPORTS****7:12 (12:18) ITEM 3: Financial Report & Detail Invoice Register Report for March 2023**

Council will consider and may approve the financial reports for month ending March 2023

*Ms. Harvey motioned to approve and Dr. Dillenberg seconded the motion.*

*Ms. Barber asked if there were any questions and, hearing none, called the vote.*

**Motion to approve Financial Reports for March 2023**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**STAFF AND COUNCIL REPORTS****7:13 (12:45) ITEM 4: Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members.**

*Mr. Klein reported that we will be getting the new town shuttle tomorrow. We need to wrap it, so we need details, if you have recommendations.*

*Ms. Barber said that there was a woman in town who has done similar work for the fire department. She said that you can get a whole wrap or pieces of a wrap; her name is Jessie Pfeiffer. Ms. Barber has talked to her about it before, but we didn't want to wrap the old van because we were planning on upgrading. Because the Yavapai Apache Nation had given us funds towards the purchase, she thought that the whole back of the van should be Yavapai Apache Nation. She suggested that we should try to contact their chairwoman to speak about what they want.*

*There was some continued discussion about the shuttle wrap design and cost.*

*Referencing finances, Mr. Klein said we are bouncing back with sales tax and doing fine; retail is still down but food and lodging are rebounding well.*

*Ms. Moore had a question about the tank repair; she asked if working with Freeport was still on schedule.*

*Mr. Klein replied that the late spring rains delayed the work a little bit, but the town crew are working on the road while concurrently getting safety protocols approved through Freeport McMORRAN. There was some talk about utilizing a helicopter, to avoid some risk as it is dangerous to bring heavy equipment up that road.*

*Ms. Barber asked about the quotes for the helicopter and Mr. Klein said that he would get further information.*

*Ms. Moore commented that long ago it was \$40,000 to bring everything in by helicopter.*

*Dr. Dillenberg said he was excited that we are getting it done, it is a big accomplishment.*

*Ms. Barber asked if we wanted to elaborate on upcoming water improvements.*

*Mr. Klein said we have been having continuous dialogue with Freeport to coordinate everything for the Verde Central line to get everything going because there are considerably more safety protocols. Staff in place now are making sure things are being followed, and Marty Boland is doing a really good job abiding by what is required by FMI.*

*Dr. Dillenberg commented that it would be nice if more staff, such as Marty Boland, the Police Chief, or the Fire Chief came to the meetings so that we could see them.*

*Ms. Barber said that we usually sit down with all the department heads during the budget process. She said we have done a preliminary bit of the budget by getting the department head's wish lists and commented that they are so good to us and usually don't ever ask for more. We usually give them what they want because we have a skeleton crew in our Fire Department and Police Department, and with volunteers. For the record, Ms. Barber stated that she believes because of SB 1350, vacation rentals, and the loss of some of our older residents, and she said she could name about 20 we have recently lost, it took 500 people down to 400 people. She added that, according to the general plan, they thought that by now we would be up to 800 people. Ms. Barber said this is not an agenda item, but it has really pressed Jerome because we need people living here and contributing to our community. She then read the work anniversaries of Shawn Maples, Michaela Brewer, and Nancy Driver from the staff report. She thanked everyone on the crew for what they do.*

*Jerome resident Nancy Robinson asked if it would be possible to add the positions of staff having work anniversaries to the report. In reference to the budget, Mr. Klein said that between the November session and what we did with the last session, where Chief Blair and DPW Boland talked about what they wanted, that much of department head works is already done. Chief Muma has nothing for this budget because he already has many new initiatives. He did have the item listed as Item 10F, but that will be tabled because he hasn't received a quote yet. Will Blodgett went over a GIS system and Marty Boland went over utilities, so that will all be put together in a budget and they will be here to answer questions.*

*Ms. Barber asked about previous budget session paperwork, and asked if that was what they would fill out. She said we don't need the same forms; we just need the right information. She said that she wanted to point out that we have taken a hit with everything, she counted several months that were below budget and said either it could be strong, or we could be under what we projected. Ms. Barber said she thought we had enough of a cushion, but we will find out.*

Mr. Klein replied that we are doing well with sales tax. That form fills you in with how things are going, but has nothing to do with the monies that we get, it is simply a method for you to see and compare with last year. He said that in terms of what we are getting, that is in your budget actuals.

Ms. Barber asked if there were any other staff reports or questions, or if anyone on the council would like to make a report.

Ms. Moore said she did not, except she would like to mention the memorial, or celebration of life for Lew Currier on April 30<sup>th</sup>. She asked if the town would be contributing.

Ms. Barber said that she was going to see what we could do, but that Mary Wills was already doing it and she didn't want to ride her coattails.

Ms. Moore asked, should we be doing something as well?

Mr. Klein responded that we had sent flowers and a card.

Ms. Barber added that we have reached out to the town to get pictures for a memorial wall.

Ms. Moore asked, should we, as the town, announce the event on April 30<sup>th</sup>? She said not many people know about it.

Mr. Klein answered that we will put it on the town website.

Ms. Barber commented that Mr. Currier wore so many hats in the town and was such an asset; it's really hard without him around.

#### **Motion to accept the Staff and Council Reports**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

## **ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

### **7:30 (29:50) ITEM 5: Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action.**

Zoning Administrator Will Blodgett summarized activities from the Planning & Zoning Commission and Design Review Board. P&Z approved a final site plan with some conditions for a garage remodel at 121 Third Street which will go before DRB. DRB approved replacing windows at the Gibson Market. They also approved a new, regulation size sign for Cornish Pasty, who will be removing their oversized sign and replacing it with the new sign. He said we also approved a design for the Community Garden shed, but because of the new, poured foundation, we must bring it before P&Z. Mr. Blodgett said thank you to Wendy Irving-Mills, who is on the garden committee, for doing the shed write up for that meeting. We have been working on Code Enforcement looking at various buildings, trying to identify and prioritize things that need to be addressed and any that pose a significant threat to health and safety. When Building Inspector Barry Wolstencroft is back, we will go and look at the same structures so we can get his opinions and shortly, he hopes to have a comprehensive report. He said that Mr. Klein has been working on a process of procedures that will be helpful. On May 4<sup>th</sup> he is going to Arizona State Museums to get archaeological site records for Jerome and the surrounding area so that we can create a repository of information and make better planning decisions around our history. Mr. Blodgett said the parking map has been corrected, but he has not been able to get copies because it is asking too much of the software. Once we have the GIS computer and equipment, if approved in the budget, will be a game changer in terms of production. He said we also have a lot going on with historic preservation, such as review of the Class 3 Cultural Report for the Wastewater Treatment Plant. He said they did a good job, but he has been able to tighten up some boundaries and come up with some mitigation measures for utilizing the access road. Mr. Blodgett said thank you to the Fire and Police departments because they have allowed access to some of their equipment, which has allowed him to do the archaeological work. He found that he can utilize the infrared scope to help with identification of unmarked graves and he is very excited to see how much more he can find.

Ms. Barber said that she would like to point out a portion of the ZA report that mentioned a buffer extending in all directions and directed Mr. Blodgett to continue working on it. She commented that it sounded like a lot of work and, apparently, the computers have become out of date. They have been known to slow down so if we need equipment, we should do that. She thanked Mr. Blodgett for his hard work.

## **APPROVAL OF MINUTES**

### **7:35 (35:24) ITEM 6: Consider Approval of the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes.**

Ms. Barber asked if anyone on council had any corrections and, hearing none, she made a motion to approve both the March 14, Regular Council Meeting Minutes and the March 31, Special Council Meeting Minutes.

#### **Motion to approve the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

**7:36 (36:00) ITEM 7: PETITIONS FROM THE PUBLIC**

*There were no petitions from the public.*

**ORDINANCES AND RESOLUTIONS****7:36 (36:10) ITEM 8A: Consider Approval of Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries**

Council will consider and may approve Resolution No. 652.

*Ms. Barber introduced Item 8A, Resolution No. 652. She pointed out Ms. Moore's comments in the previous meeting's minutes that we need to get a handle on groundwater pumping and, until we do, we can try to protect the river with resolutions and documents. She showed a historian's piece from 1983, with a message from the message from Governor about the Verde River and reminded those present that it is the last free-flowing perennial river. She said, if we don't put a curb on groundwater pumping, it will dry up.*

**Motion to approve Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

**7:38 (37:50) ITEM 8B: Consider Approval of Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan"**

Council will consider and may approve Resolution No. 651.

*Mr. Klein explained that the resolution sounds like a fragment; you saw the ordinance last month that was 20 pages and to publish that would be thousands of dollars. Arizona State allows for an abbreviated version and, yes, the proper resolution format for doing so, does make sound like a fragment. He said he had assistance from Town Attorney Bill Sims, and this is the proper protocol for the procedure.*

**Motion to approve Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan."**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

**7:39 (39:24) ITEM 8C: Consider Approval of Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 653.

*Ms. Barber asked, [former town manager] Candace Gallagher is probably still on the books, so we need change it to Brett Klein?*

*Mr. Klein answered, correct. It is the same action as we previously took for 2023 but also needs to be done for 2022.*

**Motion to approve Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

**UNFINISHED BUSINESS****7:40 (40:17) ITEM 9: Discussion Regarding the Review Process To-Date on the Proposed Community Garden Shed**

Council will be provided an update regarding the proposed community garden shed following Design Review Board action, and may provide staff direction

*Mr. Klein explained that Mr. Blodgett had already given them an update on the proposed Community Garden during his staff report.*

*Ms. Barber commented that she had trouble looking at the images in the report because they were quite small and blurry.*

*Mr. Blodgett replied that we will have full diagrams for P&Z.*

Ms. Barber asked if the shed would still be going to P&Z, to which Mr. Blodgett answered, yes, it has had some changes and modifications from the original design and must go through P&Z. Once we have approval, and we already have the DRB approval, we are almost there.

Ms. Barber commented that the report said option #2, and wondered about option #1.

Mr. Blodgett explained that there were several options under consideration and, of the three stick-built options, DRB approved option #2.

Ms. Barber asked how she might contact Wendy Irving Mills to be taught how to use a hose timer that she had demonstrated to DRB for her own garden; she thought it was genius.

Jerome resident Nancy Robinson asked if the shed for the Community Garden would be funded by the Yavapai Apache Nation.

Ms. Barber said that she believed there were monies available in that fund.

Mr. Klein confirmed this and said there would be a plaque to illustrate it.

Ms. Barber said it would be another reason for Tanya Lewis to come up, so that she can attend a ribbon cutting or PR event that we hold for our new garden shed.

**NEW BUSINESS**

**7:09 (8:50) ITEM 10A: Consideration of Special Event Permit Application - Jerome Chamber of Commerce Art in the Park**

Council may approve a special event permit application for the Jerome Chamber sponsored Art in the Park event.

Ms. Barber commented that the last event went over swimmingly, and it helps the center of town to be used. She said she thinks the Chamber is taking what was the Art Walk and rebranding it.

Dr. Dillenberg said that he loved what they were doing, and he would move to accept both events. He said the work that has gone into it is awesome and he thought that the town would benefit.

Ms. Barber agreed with Dr. Dillenberg and said it was like bringing back the Mingus Mountain Music Festival, but smaller and with more art. She said that we need to keep up with the times and keep our town an art-based community because she loved that about it.

Dr. Dillenberg asked if there would be a problem with approving both.

Ms. Barber said she just wanted to be sure all the applications were in on time and did not have a problem with accepting both. She asked Ms. Harvey if she had anything to add.

Ms. Harvey seconded the motion.

Jerome resident Nancy Robinson asked, after reading over the application for the Music and Arts Festival, is there a conflict when the Connor has live music?

Representative for the Jerome Chamber of Commerce, Dylan Jung replied that the Connor is allowing them to do the music over the weekend.

Dr. Dillenberg thanked his colleagues at the Chamber: Ginger, Dylan, and team the team for taking it to a new level.

Ms. Barber suggested that Ms. Robinson take the opportunity to listen to Mr. Jung's band, the Naughty Bits, if she has the chance.

Dr. Dillenberg asked Mr. Jung to give our best wishes to the rest of the Chamber for all of their hard work.

**Motion to approve both the Special Event Permit Applications- Jerome Chamber of Commerce Art in the Park, and Jerome Chamber of Commerce Music and Arts Festival**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

**7:09 (8:50) ITEM 10B: Consideration of a Special Event Permit Application - Jerome Chamber of Commerce Music and Arts Festival**

Council may approve a special event permit for the Jerome Chamber sponsored Music and Arts Festival

See Item 10A.

**7:43 (42:47) ITEM 10C: Consider Motion to Approve Requesting the Yavapai County Community Health Department Apply the Full Default Percentage Allocation for 2022 and 2023 for the Town of Jerome to the Partners Against Narcotics Taskforce (PANT)**

Council will consider and may make a motion and approve the allocation to PANT through Yavapai County.

Ms. Barber asked if this is the \$365.00 or so that we are getting?

Mr. Klein clarified that was over two years.

Ms. Barber said, from what she has read, most communities in Yavapai give this money to PANT. If people do not know what PANT is, it is what takes care of the nasty drugs in our neighborhoods, so she thinks that is what we should do with our \$365.

Dr. Dillenberg agreed.

Ms. Barber asked, who gave us this money?

Mr. Klein replied that it was from the federal opioid settlement action, which had been dispersed to the individual states and then to the communities.

Ms. Barber thanked Mr. Klein and said that it was important for people to know where the money had come from and how it would be used.

**Motion was made and approved to Request the Yavapai County Community Health Department Apply the Full Default Percentage Allocation for 2022 and 2023 for the Town of Jerome to the Partners Against Narcotics Taskforce (PANT)**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

**7:44 (44:14) ITEM 10D: Discussion Regarding the Code Enforcement Process for Dilapidated Buildings**

Council may discuss and provide staff direction on the nuisance and dilapidated building abatement process

Mr. Klein explained that for the last several months, there has been talk of abating some of our nuisance properties. First, we are seeking the council's direction in terms of how to go about that and said that he has created a flow chart of how it has to happen. Also, corresponding to the flow chart is our ordinance, and our ordinances are in lockstep with Arizona Revised Statutes. Attorney Sims has reviewed it; there are a lot of procedural steps, and every step has to be followed to a "T." Also, in a small community, he explained that it can bring a lot of emotions, just so everyone knows what to expect and what could happen. We do agree that something needs to be done and we will certainly start any process with a very soft approach. Mr. Klein then briefly described the process.

Ms. Barber said that this can definitely get heated. Jerome is a National Historic Landmark, so we are not just dealing with new construction. She then mentioned several properties she knew of that required extensive repairs and asked, if the owner secures the site, can't we leave them as-is? We need to tread carefully and, again, she does not know how we are going to tread carefully with these old buildings that are falling down. Ms. Barber said we should go for what we can save at this point. Ms. Barber asked, who are we to say you can't have old stuff on your property? To some that might be old trash, but not to her, and she does not feel like we can make a decision on this right now.

Mr. Blodgett said that the intention is not to come down as the heavy hand of government; we are here to help our residents. Things could possibly get contentious if life-safety problems are involved but, if the public or residents' life-safety is at risk, we have an ethical obligation to act. He said he is exploring between federal, state, and FHA loans for repairs and maintenance and hopes to be able to assist residents with paperwork to help them come into voluntary compliance.

Ms. Barber explained that the properties she mentioned had not been occupied in 20 or 30 years, so there was no public health involved.

Mr. Blodgett replied that there is methodology for keeping historic structures.

There was some discussion about the first steps to be taken and Mr. Blodgett said he would begin to reach out to property owners to start the conversation.

Ms. Barber said, as far as sitting in front of us, we're just providing direction. We have a lot to think about.

Dr. Dillenberg added that he would like to see the result of Will Blodgett's conversations.

Mr. Klein said that we will begin compiling a list of properties that require abatement to bring before you and before we take action, we will start with the soft approach.

Dr. Dillenberg said that we want to be helpful, that needs to come across in the communication.

Ms. Sheffield Commented that a lot of the examination of properties in town came up from conversations from people in town trying to decide if the Tamale Ladies house was salvageable. She said she felt these efforts, if we do it gently and helpfully, can hopefully keep situations like the Tamale Ladies house from happening.

Several members of the council agreed it would be good to be proactive.

**7:54 (53:41) 10E: Consider Approval and Designation of a Financial Advisor for the Town of Jerome**

Council will consider and may approve the designation of a financial advisor consultant for the Town of Jerome.

**APPROVED DESIGNATION OF PFM AS FINANCIAL ADVISOR CONSULTANT**

Ms. Barber said that both firms seemed to have great points. She mentioned that one had worked on several local projects and asked Ms. Harvey, how do you feel?

Ms. Harvey said that believed that it would be to our benefit not to have a Financial Advisor and an Underwriter from same firm due to conflict, so her choice would be PFM.

Ms. Sheffield agreed with Ms. Harvey and Ms. Barber said that she believed that was the staff's recommendation as well.

**Motion to Designate the firm PFM as the Financial Advisor Consultant for the Town of Jerome**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			



HARVEY	X		X			
MOORE		X	X			
SHEFFIELD			X			

**7:55 (55:20) 10F: Consider Purchase Using Police Line Item Budget Surplus Funds of Sole Source Provider T2 Parking Enforcement Software and Hardware**

Council may approve the purchase of T2 Parking Enforcement Software and Hardware

*No action was taken on Item 10F.*

**7:56 (55:58) 10G: Consideration of a Request from an Outside Town Limits Entity Receiving Sanitation Service to Change to Dumpster Service, and Set a Rate**

Council will consider and may approve a request to change the current sanitation services provided outside of Town limits for a customer and, if so, would then set an appropriate rate.

*Ms. Barber asked, what are the properties doing now, putting out individual trash cans?*

*Ms. Muenz confirmed that was the case and because the same company owned all 3 of the concerned properties, they felt a single dumpster would be more convenient.*

*Ms. Barber asked if \$250 per month seemed fair for a dumpster that size.*

*Ms. Moore said it's in line with the state park and, if we feel the need to adjust the rate, we could look at it again when we are setting other rates in the future.*

*Ms. Muenz explained that the Public Works Director had spoken with the property manager, who had suggested an area to place the dumpster that would be easy for the dump truck to back into.*

*Dr. Dillenberg said, let's do it.*

*Ms. Barber said that if we are making the job easier for our overworked crew, it is in the best interest of everyone to get a dumpster there. She said that she felt like they needed the dumpster, and the staff recommendation of \$250 a month seemed in line.*

**Motion to approve the Request for a Dumpster from an Outside of Town Limits Entity at a Rate of \$250 per Month, Subject to Conditions**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

**8:02 (1:02:03) ITEM 11: TO AND FROM THE COUNCIL**

**Council may direct staff regarding items to be placed on a future agenda.**

*No members of council had any items to direct staff to place on a future agenda at the time of the meeting.*

**ADJOURNMENT**

**Motion to adjourn at 8:02 p.m.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

Date: \_\_\_\_\_



**File Attachments for Item:**

**A. Consideration of Tour Company Business License Application for Paranormal Ghost Tours of Jerome**

Council will consider and may approve a tour company business license.



# Town of Jerome

Post Office Box 335, Jerome, AZ 86331  
(928) 634-7943 \* [www.jerome.az.com](http://www.jerome.az.com)

License # \_\_\_\_\_

Item A.

## TOUR COMPANY BUSINESS LICENSE APPLICATION

Name of Business Paranormal Ghost tours of Jerome D.B.A / NAZ Tours LLC

AZ TPT License # 21503277 Current TPT License must also be submitted  on file

Physical Address of Business 240 HULL AVE. Jerome, AZ 86331

Mailing Address 240 HULL AVE. Jerome, AZ 86331

Business Phone 928-399-9394 Cell \_\_\_\_\_ Email Paranormal Tours Jerome@gmail.com

Type of Tours:  Driving  Walking  Both

Anyone Operating a Tour Vehicle MUST have a Current Arizona Driver's License

Estimated gross annual revenue  \$2,500 - \$10,000 (license fee: \$20)  Over \$10,000 (license fee: \$50)

Business Owner(s) Colton Lucas, Jordano Neal

Signature [Signature] Date 4/3/2023

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge. This Licensee acknowledges that to operate the above business in accordance with Section 8-5-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

### Checklist of requirements:

The proposed routes of all tours, including a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.

Comments \_\_\_\_\_

Acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

Comments \_\_\_\_\_

A copy of the State of Arizona license of any driver who will be operating a tour vehicle.

Comments \_\_\_\_\_

All documentation must be provided no later than two (2) full weeks before the next Council Meeting.

Next Council Meeting 05/09/2023 Deadline 04/25/2023

Secondary (Back-up) Council Meeting 4/11/2023 Deadline 3/28/2023 Item A.

Continuance (if applicable) \_\_\_\_\_ Deadline \_\_\_\_\_

**COUNCIL DECISION**

Approved       Denied      Date of Council Approval \_\_\_\_\_

**If denied, provide comments:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For Town Staff Only**

Date application submitted 4/13/2023 Accepted by IC       Access     Excel     Scanned

Payment:  \$20     \$50     Cash     Credit Card     Check # \_\_\_\_\_    Payment Date upon approval

Utilities/Classification \_\_\_\_\_    Status:  Current     30 days Past Due     30+ Days

Approved     Denied [Signature]    Date 4/25/23  
*Zoning Administrator*

Approved     Denied \_\_\_\_\_    Date \_\_\_\_\_  
*Fire Chief*

Approved     Denied [Signature]    Date 4/27/23  
*Building Official*

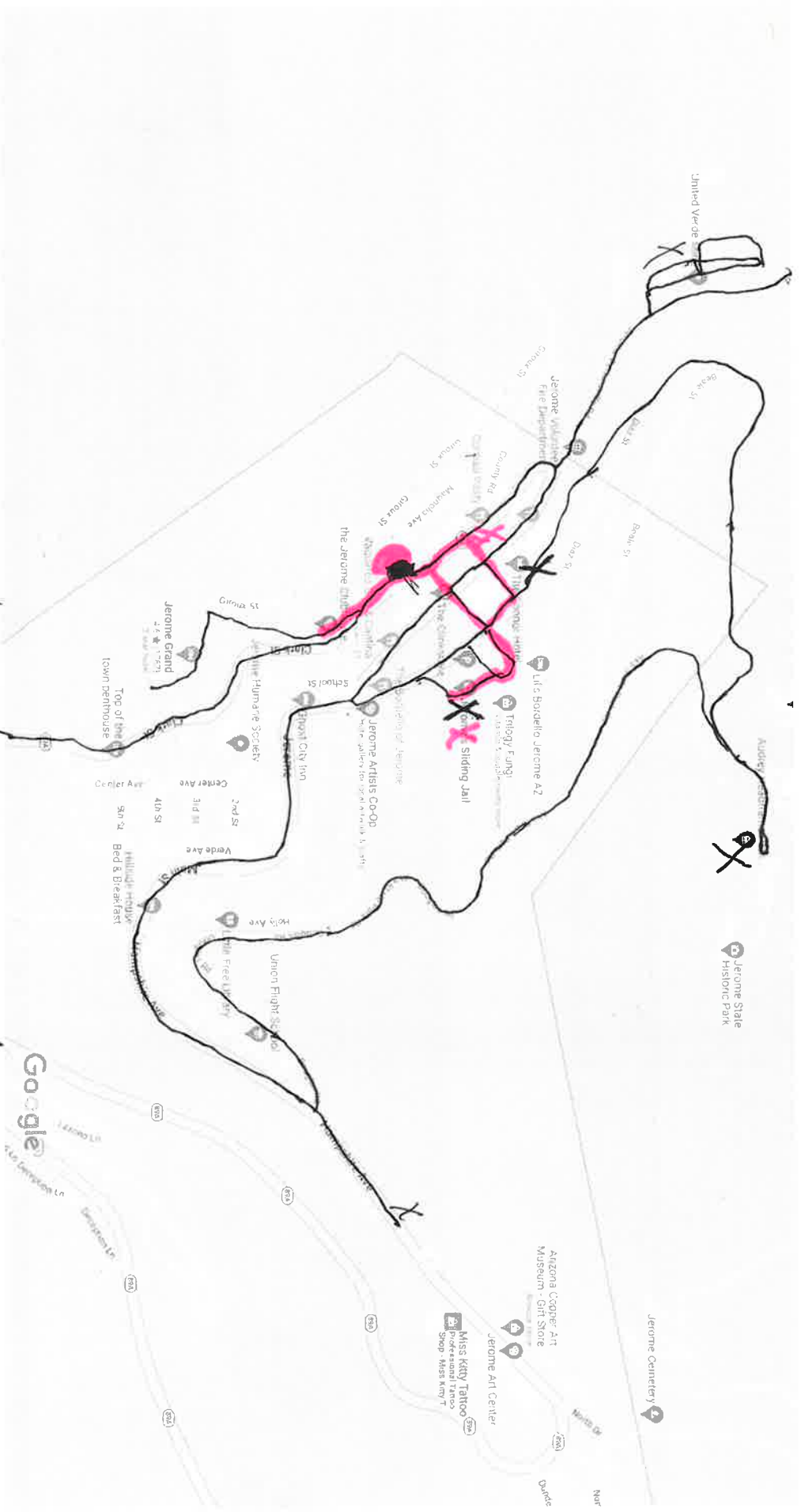
Approved     Denied [Signature]    Date 4/27/2023  
*Town Manager*

**If denied, reason for denial:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Issued \_\_\_\_\_      Expiration Date \_\_\_\_\_

*\*Attach hard copies of all required documents and file in Business License folders.*

Google Maps Jerome



Legend:

DRIVING TOUR ROUTES.

- PICK UP / DROP OFF,
- X STOPPING POINTS



Map data ©2023 Google 200 ft

WALKING ROUTES

MEETING FOR START OF

WALKING TOUR

STOPPING POINT FOR WALKING TOUR

## PROPOSED ROUTES FOR PARANORMAL GHOST TOURS OF JEROME:

### DRIVING TOURS:

- Driving tours will start with pickup at the loading zone across the street from the haunted hamburger.
- Once loaded we will drive up Hill St. to the Jerome Grand hotel and turn around .
- We will come back down Hill street and turn left onto Clark St.
- We will take Clark St. and take a left of Jerome-Perkinsville Rd.
- We will stop at the 300 parking lot for either some ghost hunting or a history lesson.
- We will turn left on Jerome-Perkinsville Rd. and follow it past the gold mine to let everyone see the view. We will turn around there and come back down Jerome-Perkinsville Rd. until we go straight on Main St.
- We will take a left on 1<sup>st</sup> Ave. and go straight on Diaz St. We will get out at the Sliding Jail for either ghost hunting or a history lesson.
- We will turn around and take a left on Hull Ave. We will go straight on UVX Rd.
- We will briefly stop at the cribs district for a quick history lesson
- We will take UVX rd. until we take a left on AKA State Park Rd. We will turn around at the Audrey Headframe Park and Stop in the van for a quick history lesson.
- We will turn around and take Aka State Park Rd. Until it turns into Douglas Rd. then take a left on Hampshire Ave.
- We will stop at the public parking and scenic overlook about 1/10<sup>th</sup> of a mile down the road and across the street from the high school. We will stop at the overlook for either ghost hunting or a quick history lesson.
- We will turn left onto Hampshire Ave. and take Hampshire Ave until it turns into Main St. We will take Main St. until it turns into Hull Ave. Then we will take a Right on Main St.
- From there we will take a left on Clark St.
- We will take Clark St. until it turns into 89A. and We will take 89A to the scenic view about ¼ mile outside of town. We will get out at the Scenic view parking lot and either ghost hunt or for a history lesson.
- We will turn around there and drive back down 89A and drop people off at the loading zone across the street from the haunted hamburger.

### WALKING TOURS:

- Walking tours will start at the loading zone across the street from the haunted hamburger.
- We will walk from there up Hill St. to the Jerome clubhouse.
- We will turn around and walk down Hill St. and walk across Clark St.
- We will walk down the stairs next to Haunted Hamburger and cross Main St.
- We will walk down 1<sup>st</sup> Ave and cross Hull Ave.
- We will walk down Diaz St. to the Sliding Jail.
- We will have a stopping point at the Sliding Jail for ghost hunting and a history lesson.
- We will walk up Diaz St. and take a right on Hull Ave.

- We will walk up Hull and over to the cribs district. Then we will walk back up Hull Ave and take a right.
- We will walk across Main St. and up the staircase.
- We Will have a quick history lesson half way up the staircase by the park and that will be the end of the tour. Tour guests will disperse from there and go their own way.



**File Attachments for Item:**

**B. Consideration of a Tour Company Business License Application for Elevated Wine Tours of Sedona**

Council will consider and may approve a business tour license application.



# Town of Jerome

Post Office Box 335, Jerome, AZ 86331  
(928) 634-7943 \* [www.jerome.az.com](http://www.jerome.az.com)

License # \_\_\_\_\_

Item B.

## TOUR COMPANY BUSINESS LICENSE APPLICATION

Name of Business Elevated Sedona Wine Tours

AZ TPT License # \_\_\_\_\_ Current TPT License must also be submitted  on file

Physical Address of Business 3150 Hwy 89A Ste 1 Sedona, AZ 86336

Mailing Address same

Business Phone 928-707-9749 Cell 928-707-9749 Email eswtours@gmail.com

Type of Tours:  Driving  Walking  Both

*Anyone Operating a Tour Vehicle MUST have a Current Arizona Driver's License*

Estimated gross annual revenue  \$2,500 - \$10,000 (license fee: \$20)  Over \$10,000 (license fee: \$50)

Business Owner(s) Dax Ward, Rachel Ward

Signature See attached Date \_\_\_\_\_

*By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge. This Licensee acknowledges that to operate the above business in accordance with Section 8-5-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.*

### Checklist of requirements:

The proposed routes of all tours, including a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.

Comments Map provided

Acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

Comments Pending

A copy of the State of Arizona license of any driver who will be operating a tour vehicle.

Comments \_\_\_\_\_

*All documentation must be provided no later than two (2) full weeks before the next Council Meeting.*

Next Council Meeting \_\_\_\_\_ Deadline \_\_\_\_\_

Secondary (Back-up) Council Meeting \_\_\_\_\_ Deadline \_\_\_\_\_

Item B.

Continuance (if applicable) \_\_\_\_\_ Deadline \_\_\_\_\_

**COUNCIL DECISION**

Approved

Denied

Date of Council Approval \_\_\_\_\_

**If denied, provide comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For Town Staff Only**

Date application submitted 4/3/2023 Accepted by \_\_\_\_\_  Access  Excel  Scanned

Payment:  \$20  \$50  Cash  Credit Card  Check # 1523 Payment Date 4/3/2023

Utilities/Classification \_\_\_\_\_ Status:  Current  30 days Past Due  30+ Days

Approved  Denied *[Signature]* Date 4-25-23  
Zoning Administrator

Approved  Denied \_\_\_\_\_ Date \_\_\_\_\_  
Fire Chief

Approved  Denied \_\_\_\_\_ Date \_\_\_\_\_  
Building Official

Approved  Denied \_\_\_\_\_ Date \_\_\_\_\_  
Town Manager

**If denied, reason for denial:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_

*\*Attach hard copies of all required documents and file in Business License folders.*



## **Elevated Sedona Wine Tours**

Proposed route for and stops for our tours:

We enter Jerome on 89a from Cottonwood.

Take Douglas Rd to Audrey Headframe Park.  
We stop and park and show them around, if our guests are interested we will take them to the Douglas Mansion.

Take Douglas Rd back to Hampshire Ave (Main St)

We park Behind The Fire Department, if there is no parking there then we will either pay for parking on the street or use the lower lots.

We will take our guests to one of Jerome's wine tasting rooms, by foot.

If our guest would like to have lunch while we are up there we usually go to either, Clinkscale, Haunted Hamburger, or The Asylum. If Our guest would like to eat at The Asylum we usually drive and park up there. If we are not allowed to park or drive up to The Asylum please let us know.

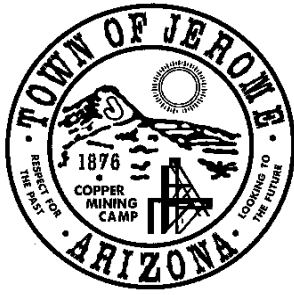
At any point before or after the wine tasting or lunch we encourage our guests to visit a couple of shops if they would like.

Once we are done we will walk back to the vehicle and drive down Main St back towards Cottonwood

**File Attachments for Item:**

**C. Consider Approval of a Bid for the Jerome Council Chambers Flooring Renovation Project**

Council will consider bids and may approve a vendor.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Item C.

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk  
**ITEM:** **Item: Consider Council Chamber Flooring Renovation Quotes**  
**MEETING DATE:** May 9, 2023

---

### Summary:

All Capital projects that have been identified by staff and / or Council are included in the proposed FY 2024 balanced budget or pending in this fiscal year's (FY'23) budget, with the exception of the Council chamber flooring renovations. There is over \$50,000 remaining in this year's budget under the appropriate line items for facilitating this project.

### Fiscal Impact:

\$12,000 +/- which is well within the budget for FY'23.

### Recommendation

Staff recommend approving the quote / company Council is most comfortable with as the price would end up being nearly identical once you factor in hidden costs time and labor, and unique complexities this job will entail.



## Servpro of Yavapai County

PO BOX 25911  
 Prescott Valley, AZ 86312  
 ROC 266273 284899 317800 317801  
 Email: sp9820@servproyavapacounty.com  
 Office: 928-636-7600  
 Fax: 928-775-9050

Client: Jerome Town Hall  
 Property: 600 Clark St  
 Jerome, AZ 86331

Home: (928) 300-8701

Operator: ASEIP

Estimator: Anthony Seipel  
 Position: PM  
 Company: SERVPRO OF YAVAPAI COUNTY

Business: (928) 899-2375

Type of Estimate: Reconstruction

Date Entered: 3/27/2023

Date Assigned:

Price List: AZFL8X\_MAR23

Labor Efficiency: Restoration/Service/Remodel

Estimate: JEROME\_TOWN\_RECON\_1

To Whom It May Concern,

This is an estimate based off the damage that Servpro found to be present at the property.

Authorization/Understanding of Scope:

I hereby authorize the repair as described in this estimate/scope for the property listed above. PLEASE NOTE: Actual costs may be affected by factors not known at the time of the estimate due to hidden (unseen) damages. If hidden damage becomes known beyond the scope outlines in this estimate, cost may need to be increased upon approved by customer.

Client is to provide water and power to the job site. If not provided then additional cost will be incurred to provide those resources to the job site.

Proposal Excludes the Following:

A.) Anything not listed in scope

B.) Customer to provide water and power to the property, additional cost will be incurred if SERVPRO has to provide water or power to the property for work to be completed.

By signing below, I am expressly agreeing to the total price and scope listed in the estimate. By signing this estimate you are agreeing to the scope of work, additional work authorizations will be required to commence work. SERVPRO will require a specific compensation schedule based off the scope of work and time line based on each projects needs. With the final payment due prior to any reports are issued at the completion of the job. SERVPRO will require a credit card on file for the project to get started and if final payment is not issued upon completion then the credit card on file will be charged.

Printed Name: \_\_\_\_\_





**Servpro of Yavapai County**

---

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Email: sp9820@servproyavapacounty.com  
Office: 928-636-7600  
Fax: 928-775-9050

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This estimate is the property of SERVPRO® of Yavapai County and has been prepared for the exclusive use of our customer, the insurance agent, the insurance adjuster and the insurance company. This estimate may not be distributed or copied without the expressed written permission SERVPRO® of Yavapai County.



**Servpro of Yavapai County**

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 Fax:928-775-9050

**JEROME\_TOWN\_RECON\_1**

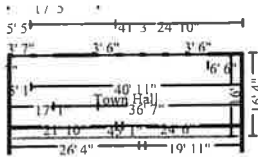
**1st Floor**

**1st Floor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. Final cleaning - construction - Residential	954.26 SF	0.00	0.30	0.00	60.12	346.40
This item covers a single light general cleaning of the work area at completion of work only. Includes debris removal and horizontal surface cleaning only. Excludes: rooms outside of work area, walls, windows, ceilings, light fixtures, cabinet interiors, and any areas above the 6 feet line, as well as deep cleaning of any kind.						
2. Haul debris - per pickup truck load - including dump fees	1.00 EA	152.31	0.00	0.00	31.98	184.29
<b>Total: 1st Floor</b>				0.00	92.10	530.69

**Town Hall**

**Height: 12'**

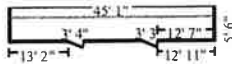


786.08 SF Walls	721.33 SF Ceiling
1,507.42 SF Walls & Ceiling	721.33 SF Floor
80.15 SY Flooring	77.08 LF Floor Perimeter
122.17 LF Ceil. Perimeter	

Window	3' 7" X 7' 8"	Opens into Exterior
Window	3' 5" X 7' 8"	Opens into Exterior
Window	3' 6" X 7' 8"	Opens into Exterior
Window	3' 4" X 7' 8"	Opens into Exterior
Window	3' 3" X 7' 8"	Opens into Exterior
Window	3' 5" X 7' 8"	Opens into Exterior
Window	3' 6" X 7' 8"	Opens into Exterior

**Subroom: Town Hall (1)**

**Height: 11'**



609.58 SF Walls	232.93 SF Ceiling
842.51 SF Walls & Ceiling	232.93 SF Floor
25.88 SY Flooring	55.42 LF Floor Perimeter
100.50 LF Ceil. Perimeter	

**Missing Wall - Goes to Floor**      **45' 1" X 11"**      **Opens into TOWN\_HALL**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
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**Servpro of Yavapai County**

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 Office: 928-636-7600  
 Fax:928-775-9050

**CONTINUED - Town Hall**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
3. Contents - move out then reset - Extra large room	1.00 EA	0.00	192.58	0.00	40.44	233.02
<b>Flooring</b>						
4. Sand, stain, and finish wood floor	954.26 SF	0.00	6.73	0.00	1,348.66	7,770.83
5. Wood Floor Covering Installer - per hour	14.00 HR	0.00	76.75	0.00	225.65	1,300.15
Labor to repair wood flooring. Material to be provided by Point of contact.						
Note: If subfloor is found to be unsalvageable a change order will be provided.,						
<b>Trim</b>						
6. Stain & finish baseboard - oversized	132.50 LF	0.00	2.19	0.00	60.94	351.12
7. Base shoe - stain grade	132.50 LF	0.00	1.88	0.00	52.31	301.41
8. Stain & finish base shoe or quarter round	132.50 LF	0.00	1.57	0.00	43.68	251.71
Totals: Town Hall				0.00	1,771.68	10,208.24
Total: 1st Floor				<b>0.00</b>	<b>1,863.78</b>	<b>10,738.93</b>
<b>Labor Minimums Applied</b>						
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
9. Finish carpentry labor minimum	1.00 EA	0.00	73.79	0.00	15.50	89.29
Totals: Labor Minimums Applied				0.00	15.50	89.29
<b>Line Item Totals: JEROME_TOWN_RECON_1</b>				<b>0.00</b>	<b>1,879.28</b>	<b>10,828.22</b>

**Grand Total Areas:**

1,395.67 SF Walls	954.26 SF Ceiling	2,349.93 SF Walls and Ceiling
954.26 SF Floor	106.03 SY Flooring	132.50 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	222.67 LF Ceil. Perimeter
954.26 Floor Area	998.88 Total Area	1,395.67 Interior Wall Area
1,516.42 Exterior Wall Area	135.17 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



**Servpro of Yavapai County**

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Office: 928-636-7600  
Fax:928-775-9050

**Summary for Dwelling**

Line Item Total	8,948.94
Overhead	894.90
Profit	984.38
<b>Replacement Cost Value</b>	<b>\$10,828.22</b>
<b>Net Claim</b>	<b>\$10,828.22</b>

Anthony Seipel  
PM



### Servpro of Yavapai County

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Prescott Valley, AZ 86312  
ROC 266273 284899 317800 317801  
Email: sp9820@servproyavapacounty.com  
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Fax:928-775-9050

#### Recap of Taxes, Overhead and Profit

	Overhead (10%)	Profit (10%)
Line Items	894.90	984.38
<b>Total</b>	<b>894.90</b>	<b>984.38</b>



**Servpro of Yavapai County**

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**Recap by Room**

Estimate: JEROME\_TOWN\_RECON\_1

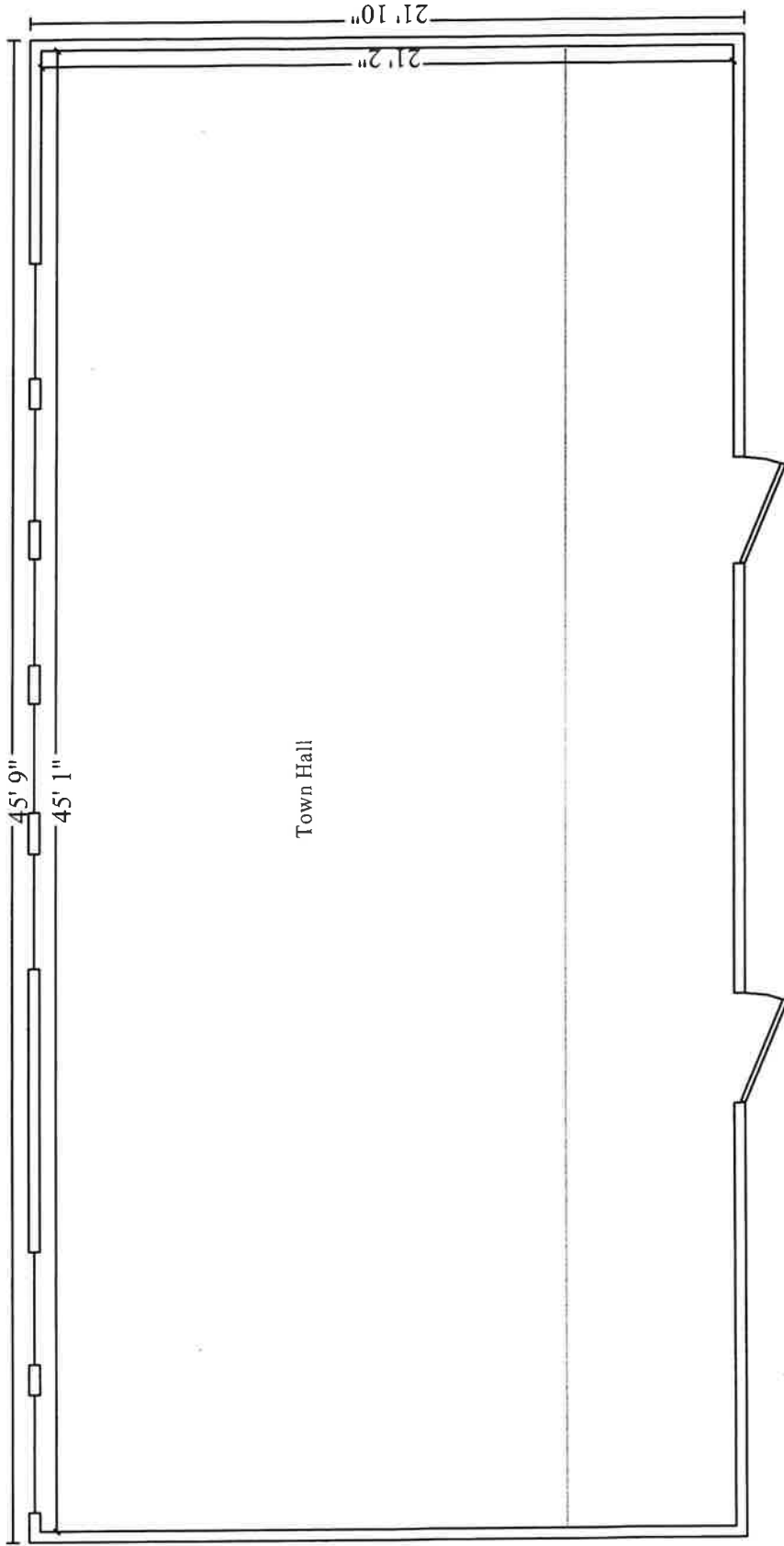
<b>Area: 1st Floor</b>	<b>438.59</b>	<b>4.90%</b>
<b>Town Hall</b>	<b>8,436.56</b>	<b>94.27%</b>
<hr/>		
<b>Area Subtotal: 1st Floor</b>	<b>8,875.15</b>	<b>99.18%</b>
<b>Labor Minimums Applied</b>	<b>73.79</b>	<b>0.82%</b>
<hr/>		
<b>Subtotal of Areas</b>	<b>8,948.94</b>	<b>100.00%</b>
<hr/>		
<b>Total</b>	<b>8,948.94</b>	<b>100.00%</b>


**Servpro of Yavapai County**

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**Recap by Category**

<b>O&amp;P Items</b>	<b>Total</b>	<b>%</b>
<b>CLEANING</b>	<b>286.28</b>	<b>2.64%</b>
<b>CONTENT MANIPULATION</b>	<b>192.58</b>	<b>1.78%</b>
<b>GENERAL DEMOLITION</b>	<b>152.31</b>	<b>1.41%</b>
<b>FLOOR COVERING - WOOD</b>	<b>7,496.67</b>	<b>69.23%</b>
<b>FINISH CARPENTRY / TRIMWORK</b>	<b>322.89</b>	<b>2.98%</b>
<b>PAINTING</b>	<b>498.21</b>	<b>4.60%</b>
<b>O&amp;P Items Subtotal</b>	<b>8,948.94</b>	<b>82.64%</b>
<b>Overhead</b>	<b>894.90</b>	<b>8.26%</b>
<b>Profit</b>	<b>984.38</b>	<b>9.09%</b>
<b>Total</b>	<b>10,828.22</b>	<b>100.00%</b>



Town Hall







**Brett Klein**

---

**From:** Zach Druen <[REDACTED]>  
**Sent:** Friday, February 10, 2023 1:05 PM  
**To:** Brett Klein  
**Subject:** Bid Proposal - Jerome Town Hall

Hello, we hope this email finds you well.  
Below you will find a bid proposal on the floor repair project at the Jerome Town Hall.

**February 10th, 2023**

Brett Klein  
Jerome Town Hall  
928-634-7943  
Maple Wood Floor Repair & Finish  
Completed by: Zach Druen, (Druens' Customs)  
928-202-9408

**Scope of work:**

The project will include a repair phase in which the damaged pieces of maple wood flooring will be removed and replaced.

Following the repairs will be the sanding process which includes a progressive sanding and a 220 grit finish.

The conclusion of the project will be an industrial, 3 stage, polycrylic finish. The finish type (semi gloss or high gloss) is to be determined in the field.

If any portion of the scope of work is to be adjusted or changed, then the total bid amount will be renegotiated to reflect the additional work required.

**Total Bid Amount:**

This bid total reflects an inclusion of all labor and materials required to complete the above scope of work  
**\$12,000**

**Start date:**

Start date is currently pending and in negotiation with the client, based on Jerome Town Hall and Contractor availability. Current projection is the second half of April, 2023.

For any questions or clarifications, please contact Zach Druen at 928-202-9408. We look forward to working with you in the near future.

Kind regards,  
Zach

**File Attachments for Item:**

**D. Consideration of a Special Event Permit Application for Sk8 for Life (Roller Disco)**

Council will consider and may approve a special event permit.



Permit #

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 30 days prior to the event.
- There will be a Fee, due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Date Submitted: <u>4-24</u>		Town Use Only		Fee: _____		Date Paid: _____	
		Paid via: <input type="checkbox"/> Check # _____		<input type="checkbox"/> C.C.		<input type="checkbox"/> Cash	
<i>Special Event Approvals</i>							
Town Manager:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Fire Inspector:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Zoning Administrator:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Police Chief:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Building Inspector/Public Works:							
Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date: _____	Comments: _____				
*Other approvals as needed based on scope of event.							

**Applicant Information**

Name of Applicant Dennise Moon Date: 4-23-23

Name of Organization/Sponsor SK8 4 Life

Federal Tax or 501 (c)(3) Number TBD

Applicant's Mailing Address 490 Last Wagon Drive  
 City Seedona State AZ Zip 860336

Applicant's Contact Information

Email DenniseAMoon@gmail.com

Business Phone # None Cell Phone # 928-277-5700

*Emergency Contact for Date of Event*

Name Danni Ukas Phone # 928 308 9951

**Event Information**

Name of Event SK8 4 Life Roller Disco

Date/Dates of Event- if event is **longer than two (2) consecutive days**, formal approval by Town Council will be required:

6/25, 7/30, 8/27, 9/24

Set-Up Date/Time: 5/28 From 5pm To 6pm

Tear-Down Date/Time: 5/28 From 9pm To 10pm

Number of expected Participants 60

Will an admission or registration fee be charged? YES  NO  Fee \_\_\_\_\_

Please describe the event: SK8 4 Life is a donation based community event to support mental health. We are working towards becoming a non-profit to continue to support our community and support those in need of services

**Event Information Continued**

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO  If yes, which property? Sliding Jail

If no, what is the **physical address** for the event? \_\_\_\_\_

2

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

**Special Event Access**

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

The primary access routes would be the main parking lot at Sliding Jail, Basketball courts.

**Food and Beverage**

Will Alcohol be Sold?  YES  NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?  YES  NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

*Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.*

**Provisions for Noise, Trash, and Signs**

Will there be outdoor, amplified sound at the event?  YES  NO

*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

Please describe outdoor/amplified sound to be used:  
Base sound system with two mini level amps.

Will there be outdoor lighting, or other electrical needs?  YES  NO

Please describe: Plug in for DJ music with strobe lights and microphone.

Will trash be created during the Special Event?  YES  NO

*Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Will the Special Event require signage?  YES  NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.*

Please describe all needed signage:  
a small sandwich board on the corner of 89a and Driveway.

**Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.**

MD (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

# Town of Jerome

## Hold Harmless Agreement between the Town of Jerome and

Dennise Moon, SK8 4 Life

Applicant

### WITNESSETH:

- In consideration of permission to use Sliding Jail Park on the 5/28/2 of 28, 2023 the applicant does hereby covenant and agree to save and hold harmless the Town of Jerome, its agents, servants and employees, from any and all liabilities or costs arising out of the use of the park by the applicant, the applicant's invitees, or other persons.
- The applicant has furnished the Certificate of Insurance described below as an additional inducement to the permission for use of the park, a true copy of which is annexed hereto.

Name of Insurance Carrier: TBD

Certificate #: insurance will be purchased

Limits of liability: upon approval.

Property damage: \_\_\_\_\_

Public liability: \_\_\_\_\_

The Town of Jerome has been named as an ADDITIONAL INSURED with respect to this event.

- The park will be used for the following purpose and no other:

Roller Skating, laughter, joy.

- The applicant is:  Non-profit corporation  Non-profit association  
 An individual  A for-profit organization

*We are creating a non-profit*

- If applicant is an association or a corporation, the undersigned certifies that the execution of this Hold Harmless Agreement has been duly authorized.
- The applicant acknowledges that the permission to utilize the park is valid only for the date, time and activity herein described. Notwithstanding the foregoing, however, the Hold Harmless Agreement shall be applicable to any Claim asserted against the Town of Jerome or any loss incurred arising out of the applicant's activity, whether or not the same extends beyond the permitted type or locale of activity or occurs on a different date than specified.



- 5. The applicant specifically agrees that this indemnification and Hold Harmless Agreement shall include the responsibility to provide legal defense for the Town of Jerome for any suit arising out of the applicant's use of the park, and that, should the applicant or the applicant's insurance carrier fail or refuse to provide such a defense, the applicant will reimburse the Town for any costs incurred by it for any person or organization acting on its behalf.
  
- 6. The undersigned is authorized to execute this Hold Harmless Agreement as the binding act of the applicant.

  
Signature

Dennise Moon  
Print name and title

4-23-23  
Date signed

Witness:

\_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

Item D.

DATE (MM/DD/YYYY)

04/26/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> <b>State Farm</b>  NEIL ROSENOW STATE FARM INSURANCE 879 COVE PARKWAY COTTONWOOD AZ 86326	CONTACT NAME: RAYLIA CARRILLO PHONE: (A/C No, Ext): 928-634-2763 E-MAIL ADDRESS: RAYLIA.CARRILLO.JVAG@STATEFARM.COM	FAX (A/C No): 928-634-5882	
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 25143
<b>INSURED</b> DANIELLE VORVES PO BOX 1164 JEROME AZ 86331			

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	93-AA-1425-5	07/13/2022	07/13/2024	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 300,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 SKATE NIGHT AT THE JEROME BASKETBALL COURTS/THE SLIDING JAIL 110 PARKS STREET JEROME, AZ 86331  
 5/28/2023  
 6/25/2023  
 7/30/2023  
 8/27/2023  
 9/24/2023

<b>CERTIFICATE HOLDER</b> THE TOWN OF JEROME 600 CLARK STREET JEROME AZ 86331	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**Application for Facility Use**

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

**YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED**, and should be submitted at least 30 days prior to the event.

Name of Applicant: Danielle Vorves  
Address: 608 Verde ave, Jerome, AZ  
Telephone: 928-308-9951

If applicant is an organization, list officers:

Name	Address	Telephone
D. moon	sedona	[REDACTED]
D Vorves	Jerome	[REDACTED]
Christa X.	Jerome	[REDACTED]

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)     300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)     MIDDLE PARK (Parcel 401-06-015)
- COUNCIL CHAMBERS (Parcel 401-10-002)

Date of Use: May 28, 2023    Rain Date: June 25, 2023  
Hours of Use: 6pm - 9pm    Approximate # of people: 60

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

DMoon  
Signature  
4-27-23  
Date of application

Dennise Moon  
Print Name  
490 Last Wagon Dr.  
Address  
928-277-5700  
Telephone

Dear, Town of Jerome,

Sk84Life Roller Disco is a community-based event to raise awareness and to normalize the discussion of suicide and care for our mental health. Our mission is to connect those in need of mental health support and or family crisis, with recorce services to help their survival. We collaborate with local mental health practitioners, non-profits, and businesses that help support our mission to connect our communities.

Sk84Life was created by local skaters in 2021 to connect community and support those that are suffering. We offer a safe space for individuals and families to excersise both thier body and mind and feel a connection to other friends and survivors. It has been proven that roller skating raises your endorphins and dopamine levels, even if you don't participate! The vortex that is created with the kinetic energy is infectious! With suicide rates at an all time high, its time for us to do something different, together as a community.

Over the past year, Sk84Life has been working towards meeting the requirements to become a non-profit and we expect to fulfill all of them by the end of 2023. Currently, we raise enough money to support the monthly events in Jerome and to maintain all of our equipment as well as compensate for our entertainment. We are beyond grateful to the town of Jerome for allowing us to host at both Spook Hall and Sliding Jail over the last couple years. Bringing fresh energy and activity to our maggical mountain town.

Sk84Life Roller Disco is a free, monthly, community-based, and family-friendly event. With over 50 pairs of loaner roller skates, local craft vendors and the gooviest dj's, it's a place to feel connected, seen and have a good time without alcohol. Currently, the donations collected at our monthly roller disco's go towards production of the events and our maintance. In the future, it is our mission to provide more services such as finacial support for transportation and practitioner's fees for those seeking support for mental health or family crisis.

Our goals are to continue to grow as a community of skaters and reconnect families to support everyone affected by mental health or suicide.

Below are the dates that we are requesting to reserve the Sliding Jail, basketball courts, for 2023.

May 28th  
June 25th  
July 30th  
August 27th  
Sept 24th

Thank you for your continued support and look forward to sharing joy in your community again soon.

Sk8 4 Life Tribe  
Dennise A. Moon

## To the Jerome Town Council- From Skate 4 Life

This letter is from the coordinators of the monthly skate night in Jerome, and why we believe it should be co-sponsored by the town so that we can use the venues free of charge. We are aware that this event has gotten more popular within the last year, and we now hire a police officer to provide extra security, and that's fine, but all we are asking for is to be able to use the VENUES free, or paid for by the town council funds. And here's why..

Reasons for you to consider:

This is a free public event for all ages and is family friendly. We accept donations, but they are not mandatory so if someone doesn't have money we don't mind, and they can still rent skates also.

We provide loaner skates in all sizes, which we clean and tune up as needed each month, for a donation, if they can.

It's a healthy, drug free and alcohol free event. Seeing as how we don't have much, if anything to do (besides going to the bars) in Jerome passed 6 pm, we feel that an event like this would be something you'd want to support and help to grow. It's a Jerome event, locals put it on, every month.

Our mission statement is about activating mental health by coming out to meet us and meet new people and socialize or network, and also to exercise by either roller skating or dancing (because we always have music). And everyone leaves smiling and happy, it's impossible not to smile at one of our events :)

We all donate our time to create something special for anyone who wants to attend, and we feel like it would be a little sad to make everyone pay at the door. People who can donate do, and people who can't don't, but we don't want to turn them away.

Seeing how much this event has grown in the last year, makes it evident to us that the public wants activities like this and particularly this one, which was started by Dani 12 years ago. It has a group of followers now, but also has brand new faces each time.

Everyone has to sign the waiver against the possibility of injury, but we