



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JULY 09, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS and PRESENTATIONS

A. New Councilmember Appointee Issam (Izzy) Sharif will take the Oath of Office and be Seated on the Town Council

Councilmember appointee Issam (Izzy) Sharif will be sworn in to fulfill the term of former Councilmember Sage Harvey.

B. Recognition of Chief Allen Muma's 25th Anniversary of Employment and Service to the Town of Jerome

The Mayor and Council will be recognizing Chief Muma for 25-years of service.

C. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for June, 2024

Council will consider and may approve the financial reports for month ending June, 2024.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

- A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the June 11, 2024, Regular Council Meeting; June 11, 2024, Special Council Meeting Minutes; and the June 17th Special Council Work Session Minutes**

Council will consider and may approve the June 11th Regular Council Meeting; June 11th Special Council Meeting minutes; and the June 17 Special Council Work Session Minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

- A. Consider Resolution No. 671, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2024-2025 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes**

Council will consider and may approve Resolution No. 671.

9. UNFINISHED BUSINESS

Discussion/Possible Action

10. NEW BUSINESS

Discussion/Possible Action

- A. Consideration of a Special Event Permit Application for Dylan Jung - Picnic in the Garden**

Council will consider and may approve the permit for the Special Event.

B. Consideration of a Special Event Permit Application for Jerome Historical Society's Ghost Walk

Council will consider and may approve the permit for the Special Event.

C. Consideration of Amendment No. 2 to the Owner - Engineer Agreement for Professional Services Dated July 28, 2022, in the Amount of \$25,886, for Modifying the Scope to Include an Alternate Wastewater Treatment Plant Access Road Design

Council will consider and may approve Amendment No. 2 to the Owner - Engineer Agreement with PACE.

D. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Fire Department

Council will consider and may approve the agreement for dispatch services.

E. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Police Department

Council will consider and may approve the agreement for dispatch services.

F. Consideration of a Potential New Tenant and Lease Agreement at 500 Main Street, Jerome

Council will hear from a potential buyer of the business leasing 500 Main Street (dba Jerome Ghost Pepper) who desires to take over the business and receive similar lease terms in order to keep the same business in the same location. Council may provide staff direction after hearing from the potential purchasing party.

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

12. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. New Councilmember Appointee Issam (Izzy) Sharif will take the Oath of Office and be Seated on the Town Council

Councilmember appointee Issam (Izzy) Sharif will be sworn in to fulfill the term of former Councilmember Sage Harvey.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

July 9, 2024

Loyalty Oath of Office

State of Arizona, County of Yavapai

I, Issam Sharif, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the Office of Jerome Town Council Member according to the best of my ability, so help me God.

Signature of Recipient

Date

Signature (Official Administering the Oath)

Date

File Attachments for Item:

C. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Town of Jerome Proclamation Proclaiming August as Child Support Awareness Month

WHEREAS, the Town of Jerome joins the Nation in recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Arizona’s families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, the State of Arizona will always be committed advocates for our children, whose safety and security remains top of mind; and

WHEREAS, a child who receives emotional and financial support is more likely to feel safe and secure and is better equipped with the courage to be their very best in life; and

WHEREAS, the Department of Economic Security Division of Child Support Services (DCSS), is robustly committed to putting Arizona’s children first and to humbly serving Arizonans with excellence, respect, integrity and kindness, as well as being an overall champion for economic growth and opportunity; and

WHEREAS, DCSS strongly advocates for parenting responsibilities because parents and children benefit when both are engaged with their child at every stage, regardless of marital status; and

WHEREAS, DCSS recognizes the commitment of legal guardians who accept responsibilities of children in the absence of parents; and

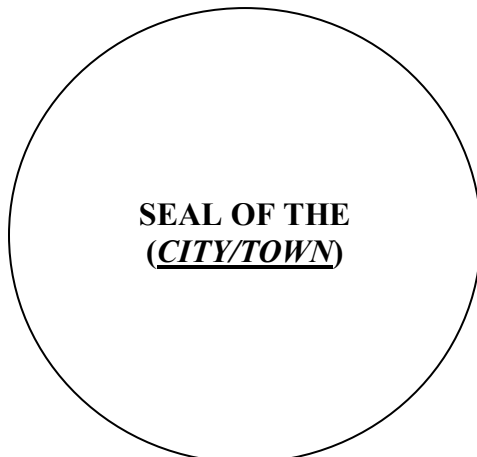
WHEREAS, strengthening individuals and families with an emphasis on fiscal responsibility promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children’s future; and

WHEREAS, Child Support Awareness Month values parents’ involvement in their childs’ lives and who make regular child support payments to safeguard their children’s future.

NOW THEREFORE, I, Christina Barber, Mayor of the Town of Jerome, do hereby proclaim the month of August, 2024, as

CHILD SUPPORT AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Jerome, Arizona to be affixed this 9th day of July, 2024.



Christina “Alex” Barber, Mayor

Brett Klein Town Manager / Clerk

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for June, 2024

Council will consider and may approve the financial reports for month ending June, 2024.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 JUNE 30, 2024

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,776.46
99-00-1011	NBA CHECKING	98,445.11
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	469,083.48
99-00-1020	OAZ GENERAL SAVINGS	1,199,056.23
		1,768,366.28
	TOTAL COMBINED CASH	1,768,366.28
99-00-1800	CASH CLEARING - UTILITY MGMT	(302.43)
99-00-1810	CASH CLEARING - BUSINESS LICEN	100.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,768,163.85)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	374,965.73
20	ALLOCATION TO UTILITY FUND	1,640,241.05
30	ALLOCATION TO HURF FUND	(451,094.05)
35	ALLOCATION TO PARKING FUND	178,177.81
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	4,537.49
50	ALLOCATION TO OPERATING GRANTS REVENUE	41,311.13
60	ALLOCATION TO CAPITAL GRANTS FUND	739,062.00
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(308,289.18)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	320,000.00
90	ALLOCATION TO CAPITAL FUND	(770,748.13)
		1,768,163.85
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,768,163.85
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,768,163.85)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	374,965.73	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	78,239.28	
10-00-1008	COURT - JCEF ACCT	14,785.50	
10-00-1009	COURT - FTG ACCT	9,669.23	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,188.14	
10-00-1120	GF ACCOUNTS RECEIVABLE	25,563.43	
	TOTAL ASSETS		507,986.31

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES	23.18	
10-00-2406	HEALTH INSURANCE	(2,647.20)	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	44,689.03	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2413	WORKMAN'S COMP PR LIABILITY	(.01)	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	4,842.46	
10-00-2950	FD PER CALL PAYABLE	34,285.00	
	TOTAL LIABILITIES		90,163.30

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	304,797.38	
	REVENUE OVER EXPENDITURES - YTD	113,025.63	
	BALANCE - CURRENT DATE	113,025.63	
	TOTAL FUND EQUITY		417,823.01
	TOTAL LIABILITIES AND EQUITY		507,986.31

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	1,343.14	46,693.13	47,500.00	806.87	98.3
10-30-4005	CITY SALES TAXES	72,053.80	1,180,017.54	1,400,000.00	219,982.46	84.3
10-30-4010	STATE SALES TAXES	5,888.75	67,904.66	68,000.00	95.34	99.9
10-30-4030	VEHICLE LICENSE TAX	3,450.93	37,931.87	41,000.00	3,068.13	92.5
10-30-4055	FRANCHISE FEES	.00	18,810.16	16,250.00	(2,560.16)	115.8
	TOTAL TAX REVENUE	82,736.62	1,351,357.36	1,572,750.00	221,392.64	85.9
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	495.00	9,313.00	10,000.00	687.00	93.1
10-31-4041	PLANNING & ZONING FEES	425.00	2,200.00	3,000.00	800.00	73.3
10-31-4045	BUSINESS LICENSES	150.00	4,270.00	5,500.00	1,230.00	77.6
10-31-4050	COMMERCIAL FILMING FEES	.00	.00	500.00	500.00	.0
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	300.00	300.00	.00	100.0
	TOTAL LICENSES, PERMITS&OTHER FEES	1,070.00	16,083.00	19,300.00	3,217.00	83.3
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	33,123.94	397,487.28	345,208.00	(52,279.28)	115.1
	TOTAL INTERGOVERNMENTAL REVENUE	33,123.94	397,487.28	345,208.00	(52,279.28)	115.1
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	19,914.85	18,101.00	(1,813.85)	110.0
10-33-4070	RENTS-LIBRARY	835.56	9,234.84	10,000.00	765.16	92.4
10-33-4200	LIBRARY CONTRIBUTIONS	490.00	2,662.00	2,000.00	(662.00)	133.1
	TOTAL LIBRARY REVENUE	1,325.56	31,811.69	30,101.00	(1,710.69)	105.7
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	2,596.89	31,830.45	37,000.00	5,169.55	86.0
10-34-4062	PD REVENUE FROM PARKING FUND	3,250.00	39,162.50	39,000.00	(162.50)	100.4
10-34-4063	POLICE SMART & SAFE AZ FUND	5,784.22	11,073.31	5,250.00	(5,823.31)	210.9
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	108.20	1,592.65	2,000.00	407.35	79.6
10-34-4065	POLICE SERVICES	355.00	3,566.51	8,000.00	4,433.49	44.6
	TOTAL POLICE DEPT REVENUE	12,094.31	87,225.42	91,250.00	4,024.58	95.6

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	4,463.91	51,274.98	62,000.00	10,725.02	82.7
10-35-4037	COURT SECURITY FUND REVENUE	575.99	8,319.67	10,000.00	1,680.33	83.2
	TOTAL COURT REVENUE	5,039.90	59,594.65	72,000.00	12,405.35	82.8
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,147.44	82,744.38	82,000.00	(744.38)	100.9
10-36-4080	UTILITY REIMBURSEMENTS	320.38	5,200.76	5,000.00	(200.76)	104.0
	TOTAL RENTAL REVENUE	7,467.82	87,945.14	87,000.00	(945.14)	101.1
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	532.89	30,848.35	7,500.00	(23,348.35)	411.3
10-37-4090	WILDLAND FIRE FEES	26,330.57	67,441.01	55,000.00	(12,441.01)	122.6
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	21,189.04	72,659.70	32,000.00	(40,659.70)	227.1
10-37-4092	FIREWISE WAGE REIMBURSEMENT	.00	.00	20,000.00	20,000.00	.0
	TOTAL FIRE DEPT REVENUE	48,052.50	170,949.06	114,500.00	(56,449.06)	149.3
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	35,699.00	428,388.00	428,389.00	1.00	100.0
10-38-4300	INTEREST	1,112.81	13,536.78	6,000.00	(7,536.78)	225.6
10-38-4400	SALE OF ASSETS	.00	.00	12,500.00	12,500.00	.0
10-38-4500	MISCELLANEOUS REVENUES	240.00	4,637.24	2,500.00	(2,137.24)	185.5
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	.00	5,090.71	10,000.00	4,909.29	50.9
	TOTAL GENERAL FUND REVENUE	37,051.81	451,652.73	459,389.00	7,736.27	98.3
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	15,420.00	185,040.00	185,041.00	1.00	100.0
	TOTAL ADMINISTRATIVE CHARGES	15,420.00	185,040.00	185,041.00	1.00	100.0
	TOTAL FUND REVENUE	243,382.46	2,839,146.33	2,976,539.00	137,392.67	95.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	19,295.52	246,112.66	275,000.00	28,887.34	89.5
10-41-5006 LONGEVITY BONUS	.00	839.00	1,057.00	218.00	79.4
10-41-5010 FICA MATCH	1,434.13	18,168.35	21,250.00	3,081.65	85.5
10-41-5011 RETIREMENT MATCH	1,790.05	21,698.13	24,475.00	2,776.87	88.7
10-41-5012 HEALTH/LIFE INSURANCE	4,736.64	56,023.50	63,000.00	6,976.50	88.9
10-41-5013 WORKERS COMPENSATION	66.55	1,335.46	1,475.00	139.54	90.5
10-41-5014 UNEMPLOYMENT INSURANCE	.25	29.47	280.00	250.53	10.5
10-41-6101 ACCOUNTING AND AUDITING	.00	23,000.00	18,000.00	(5,000.00)	127.8
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	2,149.96	6,000.00	3,850.04	35.8
10-41-6110 CONTRACT SERVICES	2,021.00	17,399.00	36,000.00	18,601.00	48.3
10-41-6115 CONVENTIONS AND SEMINARS	.00	815.00	3,000.00	2,185.00	27.2
10-41-6116 TRAINING & EDUCATION	500.00	1,142.06	2,500.00	1,357.94	45.7
10-41-6125 DUES, SUBS & MEMBERSHIPS	122.00	7,409.86	7,500.00	90.14	98.8
10-41-6130 ELECTION EXPENSES	.00	.00	2,500.00	2,500.00	.0
10-41-6145 FUEL	.00	517.36	250.00	(267.36)	206.9
10-41-6155 INSURANCE	11,770.20	49,820.34	22,500.00	(27,320.34)	221.4
10-41-6170 LEGAL EXP - GEN GOV	1,012.50	7,207.50	14,500.00	7,292.50	49.7
10-41-6185 MISCELLANEOUS	330.21	3,048.84	4,000.00	951.16	76.2
10-41-6186 BANK FEES - GEN ADMIN	144.26	1,864.99	2,000.00	135.01	93.3
10-41-6188 BANK FEES / MERCH SVCS	149.84	1,739.02	7,500.00	5,760.98	23.2
10-41-6190 OFFICE SUPPLIES	1,466.94	9,246.15	8,500.00	(746.15)	108.8
10-41-6191 COPIER & EQUIP LEASE EXPENSE	.00	5,016.43	7,000.00	1,983.57	71.7
10-41-6192 SOFTWARE SUPPORT EXP - GG	105.41	24,079.34	26,000.00	1,920.66	92.6
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	347.50	1,000.00	652.50	34.8
10-41-6195 OPERATING SUPPLIES - GEN GOV	.00	139.40	1,500.00	1,360.60	9.3
10-41-6200 POSTAGE	358.32	3,797.61	4,000.00	202.39	94.9
10-41-6220 REP AND MAINT - VEHICLES	.00	5,493.66	500.00	(4,993.66)	1098.7
10-41-6245 SHUTTLE EXPENSES	251.73	3,514.39	3,000.00	(514.39)	117.2
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265 TELEPHONE	221.30	2,633.39	2,750.00	116.61	95.8
10-41-6275 TRAVEL	61.91	207.62	1,500.00	1,292.38	13.8
10-41-6285 TOURISM 1% BED TAX	10,000.00	10,000.00	10,000.00	.00	100.0
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500 TRANSFERS OUT	43,465.33	521,583.96	521,584.00	.04	100.0
TOTAL GENERAL GOVT EXPENSES	99,304.09	1,046,379.95	1,110,621.00	64,241.05	94.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,004.69	66,582.69	66,300.00	(282.69)	100.4
10-42-5006 LONGEVITY BONUS	.00	220.00	220.00	.00	100.0
10-42-5010 FICA AND MEDICARE	366.06	4,891.99	5,250.00	358.01	93.2
10-42-5011 RETIREMENT	500.47	4,897.65	3,500.00	(1,397.65)	139.9
10-42-5012 HEALTH/LIFE INSURANCE	1,339.94	17,419.22	12,000.00	(5,419.22)	145.2
10-42-5013 WORKER'S COMPENSATION	11.01	201.42	230.00	28.58	87.6
10-42-5014 UNEMPLOYMENT	.00	9.04	150.00	140.96	6.0
10-42-6037 COURT SECURITY FUND EXPENSES	52.97	927.11	10,000.00	9,072.89	9.3
10-42-6110 CONTRACT SERVICES	1,200.00	2,969.87	6,000.00	3,030.13	49.5
10-42-6115 CONVENTIONS AND SEMINARS	.00	.00	500.00	500.00	.0
10-42-6116 TRAINING & EDUCATION	.00	475.00	500.00	25.00	95.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	313.32	500.00	186.68	62.7
10-42-6185 MISCELLANEOUS	43.77	43.77	250.00	206.23	17.5
10-42-6190 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-42-6191 COPIER & EQUIP LEASE EXP	.00	3,587.40	3,000.00	(587.40)	119.6
10-42-6195 OPERATING SUPPLIES - COURT	.00	169.84	200.00	30.16	84.9
10-42-6265 TELEPHONE	77.40	905.90	900.00	(5.90)	100.7
10-42-6275 TRAVEL	.00	489.87	750.00	260.13	65.3
TOTAL MAGISTRATE COURT EXPENSES	8,596.31	104,104.09	110,550.00	6,445.91	94.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>							
10-43-5001	SALARIES AND WAGES	31,676.58	417,225.67	406,000.00	(11,225.67)	102.8
10-43-5006	LONGEVITY BONUS	278.00	1,755.00	1,955.00		200.00	89.8
10-43-5010	FICA AND MEDICARE	2,383.78	31,264.40	31,900.00		635.60	98.0
10-43-5011	RETIREMENT	18,225.70	50,897.47	43,050.00	(7,847.47)	118.2
10-43-5012	HEALTH INSURANCE	5,596.56	71,562.11	70,000.00	(1,562.11)	102.2
10-43-5013	WORKER'S COMPENSATION	1,360.10	26,888.76	22,400.00	(4,488.76)	120.0
10-43-5014	UNEMPLOYMENT	1.01	49.05	650.00		600.95	7.6
10-43-6105	ADVERTISING, PRINTING, & PUBLI	.00	470.55	.00	(470.55)	.0
10-43-6110	CONTRACT SERVICES	.00	431.34	1,000.00		568.66	43.1
10-43-6116	TRAINING & EDUCATION	.00	2,197.00	7,500.00		5,303.00	29.3
10-43-6120	DISPATCH FEES	3,652.69	43,832.28	44,000.00		167.72	99.6
10-43-6125	DUES AND SUBSCRIPTIONS	717.32	2,087.03	1,250.00	(837.03)	167.0
10-43-6145	FUEL	1,123.60	9,981.96	13,500.00		3,518.04	73.9
10-43-6172	PROSECUTOR EXP	.00	20,000.00	24,000.00		4,000.00	83.3
10-43-6185	MISCELLANEOUS	.00	303.70	500.00		196.30	60.7
10-43-6192	SOFTWARE SERVICE & SUPPORT	1,327.40	6,530.29	10,800.00		4,269.71	60.5
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	.00	5,000.00		5,000.00	.0
10-43-6195	OPERATING SUPPLIES - POLICE	49.88	1,496.67	3,000.00		1,503.33	49.9
10-43-6200	POSTAGE	.00	25.10	200.00		174.90	12.6
10-43-6220	REP AND MAINT - VEHICLES	.00	7,509.99	5,000.00	(2,509.99)	150.2
10-43-6225	REP AND MAINT - EQUIPMENT	569.28	1,221.97	5,000.00		3,778.03	24.4
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	.00	2,767.60	2,500.00	(267.60)	110.7
10-43-6250	SMALL TOOLS AND EQUIPMENT	.00	2,042.69	7,000.00		4,957.31	29.2
10-43-6265	TELEPHONE	643.22	8,041.95	6,000.00	(2,041.95)	134.0
10-43-6280	UNIFORMS	.00	2,854.78	2,500.00	(354.78)	114.2
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	5,295.28	5,295.28	19,000.00		13,704.72	27.9
	TOTAL POLICE DEPT EXPENSES	72,900.40	716,732.64	733,705.00		16,972.36	97.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	12,287.70	226,392.79	249,500.00	23,107.21	90.7
10-44-5002 WILDLAND PERSONNEL	.00	38,177.50	35,000.00	(3,177.50)	109.1
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	2,355.00	22,110.00	35,000.00	12,890.00	63.2
10-44-5006 LONGEVITY BONUS	.00	924.00	1,360.00	436.00	67.9
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	7,315.88	7,400.00	84.12	98.9
10-44-5010 FICA AND MEDICARE	2,289.10	21,882.83	25,350.00	3,467.17	86.3
10-44-5011 RETIREMENT	2,503.46	25,432.38	25,500.00	67.62	99.7
10-44-5012 HEALTH INSURANCE	3,713.66	40,151.90	66,500.00	26,348.10	60.4
10-44-5013 WORKER'S COMPENSATION	1,267.34	18,982.86	24,250.00	5,267.14	78.3
10-44-5014 UNEMPLOYMENT	.38	30.78	800.00	769.22	3.9
10-44-6116 TRAINING & EDUCATION	.00	4,294.94	7,500.00	3,205.06	57.3
10-44-6120 DISPATCH FEES	.00	7,413.00	7,000.00	(413.00)	105.9
10-44-6125 DUES AND SUBSCRIPTIONS	.00	499.88	750.00	250.12	66.7
10-44-6145 FUEL	414.71	7,145.86	9,000.00	1,854.14	79.4
10-44-6170 LEGAL EXP - FIRE	.00	202.50	500.00	297.50	40.5
10-44-6180 MEDICAL EXPENSES	.00	404.53	500.00	95.47	80.9
10-44-6181 MEDICAL SUPPLIES EXP	2,374.07	4,998.01	5,000.00	1.99	100.0
10-44-6185 MISCELLANEOUS	.00	784.30	1,000.00	215.70	78.4
10-44-6192 SOFTWARE SERVICE & SUPPORT	35.48	1,880.14	1,200.00	(680.14)	156.7
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	1,826.05	2,500.00	673.95	73.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	846.44	1,500.00	653.56	56.4
10-44-6220 REP AND MAINT - VEHICLES	1,119.07	9,552.31	16,000.00	6,447.69	59.7
10-44-6225 REP AND MAINT - EQUIPMENT	.00	2,143.18	4,000.00	1,856.82	53.6
10-44-6250 SMALL TOOLS AND EQUIPMENT	397.02	9,306.44	10,000.00	693.56	93.1
10-44-6265 TELEPHONE	309.16	3,537.04	3,500.00	(37.04)	101.1
10-44-6270 TRAINING CENTER ASSESSMENT	.00	2,692.00	2,750.00	58.00	97.9
TOTAL FIRE DEPT EXPENSES	29,628.91	458,927.54	543,360.00	84,432.46	84.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	6,490.89	80,283.93	89,000.00	8,716.07	90.2
10-45-5006	LONGEVITY BONUS	.00	598.00	600.00	2.00	99.7
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	7,144.28	7,200.00	55.72	99.2
10-45-5010	FICA AND MEDICARE	538.07	6,727.15	7,400.00	672.85	90.9
10-45-5011	RETIREMENT	431.42	5,506.50	6,100.00	593.50	90.3
10-45-5012	HEALTH INSURANCE	41.88	544.44	710.00	165.56	76.7
10-45-5013	WORKER'S COMPENSATION	15.58	293.93	350.00	56.07	84.0
10-45-5014	UNEMPLOYMENT	1.08	15.88	250.00	234.12	6.4
10-45-6110	CONTRACT SERVICES	.00	1,589.12	1,250.00	(339.12)	127.1
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	266.00	266.00	250.00	(16.00)	106.4
10-45-6195	OPERATING SUPPLIES - LIBRARY	266.51	4,826.79	4,500.00	(326.79)	107.3
10-45-6205	PRINT AND NON-PRINT MATERIALS	454.50	1,693.87	3,000.00	1,306.13	56.5
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	100.00	100.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	1,295.90	1,000.00	(295.90)	129.6
10-45-6265	TELEPHONE	83.87	1,024.97	1,250.00	225.03	82.0
10-45-6266	E-RATE EXP	.00	424.95	750.00	325.05	56.7
TOTAL LIBRARY EXPENSES		9,139.36	112,235.71	123,960.00	11,724.29	90.5
<u>PLANNING & ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,420.81	60,053.22	65,800.00	5,746.78	91.3
10-46-5006	LONGEVITY BONUS	.00	368.00	370.00	2.00	99.5
10-46-5010	FICA AND MEDICARE	333.85	4,565.89	5,100.00	534.11	89.5
10-46-5011	RETIREMENT	388.78	5,103.94	5,200.00	96.06	98.2
10-46-5012	HEALTH INSURANCE	928.78	12,074.14	9,100.00	(2,974.14)	132.7
10-46-5013	WORKER'S COMPENSATION	18.67	424.57	570.00	145.43	74.5
10-46-5014	UNEMPLOYMENT	.27	10.46	125.00	114.54	8.4
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170	LEGAL EXP - P&Z	1,192.50	6,210.00	16,000.00	9,790.00	38.8
10-46-6175	MAP UPGRADES / COPIES	.00	1,771.97	.00	(1,771.97)	.0
10-46-6185	MISCELLANEOUS	.00	1,593.01	5,000.00	3,406.99	31.9
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	21.96	2,206.96	1,600.00	(606.96)	137.9
10-46-6195	OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	100.00	100.00	.0
10-46-6265	TELEPHONE	93.04	665.02	600.00	(65.02)	110.8
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	.00	199.43	3,000.00	2,800.57	6.7
TOTAL PLANNING & ZONING EXP		7,398.66	95,246.61	114,265.00	19,018.39	83.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	560.70	7,170.77	7,600.00	429.23	94.4
10-47-5006 LONGEVITY BONUS	.00	31.73	25.00	(6.73)	126.9
10-47-5010 FICA AND MEDICARE	40.60	521.80	585.00	63.20	89.2
10-47-5011 RETIREMENT	56.06	706.23	765.00	58.77	92.3
10-47-5012 HEALTH INSURANCE	196.15	2,464.72	2,400.00	(64.72)	102.7
10-47-5013 WORKER'S COMPENSATION	17.37	375.58	360.00	(15.58)	104.3
10-47-5014 UNEMPLOYMENT	.00	.87	10.00	9.13	8.7
10-47-6145 FUEL	.00	399.41	1,500.00	1,100.59	26.6
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	368.82	300.00	(68.82)	122.9
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	293.38	300.00	6.62	97.8
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	260.64	2,078.94	1,250.00	(828.94)	166.3
10-47-6225 REP AND MAINT - EQUIPMENT	.00	523.36	750.00	226.64	69.8
10-47-6230 REP AND MAINT - INFRASTRUCTURE	739.00	884.13	2,000.00	1,115.87	44.2
10-47-6250 SMALL TOOLS AND EQUIPMENT	177.11	334.17	1,250.00	915.83	26.7
10-47-6280 UNIFORM EXP PARKS	120.47	380.44	450.00	69.56	84.5
10-47-6285 UTILITIES	193.58	2,706.87	2,750.00	43.13	98.4
10-47-8040 LEASE PAYMENTS	.00	108.18	275.00	166.82	39.3
TOTAL PARKS EXPENSES	2,361.68	19,349.40	23,020.00	3,670.60	84.1
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,469.49	44,388.99	47,000.00	2,611.01	94.4
10-48-5006 LONGEVITY BONUS	.00	196.43	220.00	23.57	89.3
10-48-5010 FICA AND MEDICARE	251.23	3,229.39	3,650.00	420.61	88.5
10-48-5011 RETIREMENT	346.96	4,371.74	4,750.00	378.26	92.0
10-48-5012 HEALTH INSURANCE	1,214.25	15,261.99	13,700.00	(1,561.99)	111.4
10-48-5013 WORKER'S COMPENSATION	107.56	2,264.68	2,150.00	(114.68)	105.3
10-48-5014 UNEMPLOYMENT	.00	5.44	58.00	52.56	9.4
10-48-6110 CONTRACT SERVICES	50.00	6,019.96	10,000.00	3,980.04	60.2
10-48-6140 ENGINEERING FEES	.00	4,406.50	7,500.00	3,093.50	58.8
10-48-6145 FUEL	334.96	1,464.10	1,500.00	35.90	97.6
10-48-6185 MISCELLANEOUS	204.31	1,465.88	2,000.00	534.12	73.3
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	703.37	2,000.00	1,296.63	35.2
10-48-6215 R&M BUILDING - PROPERTIES	488.15	40,702.37	40,000.00	(702.37)	101.8
10-48-6220 REP AND MAINT - VEHICLES	282.88	2,111.81	1,200.00	(911.81)	176.0
10-48-6225 REP AND MAINT - EQUIPMENT	.00	1,061.22	500.00	(561.22)	212.2
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	307.30	35,000.00	34,692.70	.9
10-48-6250 SMALL TOOLS AND EQUIPMENT	51.62	1,768.87	1,200.00	(568.87)	147.4
10-48-6280 UNIFORM EXP PROPERTIES	120.46	380.41	350.00	(30.41)	108.7
10-48-6285 UTILITIES	2,574.79	42,926.13	44,000.00	1,073.87	97.6
10-48-8040 LEASE PAYMENTS	.00	108.18	280.00	171.82	38.6
TOTAL PROPERTIES EXPENSES	9,496.66	173,144.76	217,058.00	43,913.24	79.8

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	238,826.07	2,726,120.70	2,976,539.00	250,418.30	91.6
NET REVENUE OVER EXPENDITURES	4,556.39	113,025.63	.00	(113,025.63)	.0

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	1,640,241.05	
20-00-1015	UTILITIES A/R	56,954.90	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,811,983.15	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,757,985.78)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(180,365.18)	
	TOTAL ASSETS		<u>3,110,801.95</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	7,406.39	
20-00-2500	SALES TAX PAYABLE	1,337.61	
20-00-2600	CUSTOMER DEPOSITS	31,513.97	
20-00-2700	COMPENSATED ABSENCES	5,751.97	
20-00-2950	OTHER LIABILITIES	745.84	
	TOTAL LIABILITIES		46,755.78

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	2,133,765.32	
20-00-3051	UNRESTRICTED FUND BALANCE	735,636.33	
20-00-3052	UNRESTRICTED FUND BALANCE	(177,665.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>372,309.52</u>	
	BALANCE - CURRENT DATE	<u>372,309.52</u>	
	TOTAL FUND EQUITY		<u>3,064,046.17</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,110,801.95</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	9,166.66	109,999.94	110,000.00	.06	100.0
20-50-4085	WATER USAGE FEES	16,063.12	171,641.52	175,000.00	3,358.48	98.1
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	60.00	980.00	2,750.00	1,770.00	35.6
20-50-4900	TRANSFERS IN	27,183.83	326,205.96	326,208.00	2.04	100.0
	TOTAL WATER REVENUE	52,473.61	608,827.42	618,958.00	10,130.58	98.4
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	16,062.67	167,207.45	161,450.00	(5,757.45)	103.6
20-51-4900	TRANSFERS IN	9,628.00	115,536.00	115,538.00	2.00	100.0
	TOTAL SEWER REVENUE	25,690.67	282,743.45	282,488.00	(255.45)	100.1
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,821.47	176,105.81	180,000.00	3,894.19	97.8
20-52-4500	MISCELLANEOUS	.00	.00	750.00	750.00	.0
20-52-4900	TRANSFERS IN	5,307.75	63,693.00	63,693.00	.00	100.0
	TOTAL SANITATION REVENUE	20,129.22	239,798.81	244,443.00	4,644.19	98.1
	TOTAL FUND REVENUE	98,293.50	1,131,369.68	1,145,889.00	14,519.32	98.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	6,119.72	78,296.60	83,500.00	5,203.40	93.8
20-50-5006	LONGEVITY BONUS	.00	346.47	425.00	78.53	81.5
20-50-5010	FICA AND MEDICARE	443.14	5,696.15	6,400.00	703.85	89.0
20-50-5011	RETIREMENT	611.96	7,711.15	8,400.00	688.85	91.8
20-50-5012	HEALTH INSURANCE	2,141.67	26,918.81	26,000.00	(918.81)	103.5
20-50-5013	WORKER'S COMPENSATION	212.35	4,446.03	4,675.00	228.97	95.1
20-50-5014	UNEMPLOYMENT	.00	9.61	100.00	90.39	9.6
20-50-6110	CONTRACT SERVICES	1,025.00	11,275.00	20,000.00	8,725.00	56.4
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	420.59	1,250.00	829.41	33.7
20-50-6140	ENGINEERING FEES	.00	.00	4,000.00	4,000.00	.0
20-50-6145	FUEL	35.83	3,442.72	3,000.00	(442.72)	114.8
20-50-6155	INSURANCE	3,923.40	16,561.14	7,750.00	(8,811.14)	213.7
20-50-6170	LEGAL EXP - WATER	105.00	727.50	35,000.00	34,272.50	2.1
20-50-6185	MISCELLANEOUS	.00	124.88	800.00	675.12	15.6
20-50-6192	SOFTWARE SUPPORT EXP - WATER	.00	4,454.71	6,000.00	1,545.29	74.3
20-50-6195	OPERATING SUPPLIES - WATER	2,356.22	8,124.54	5,000.00	(3,124.54)	162.5
20-50-6215	R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220	REP AND MAINT - VEHICLES	260.63	2,586.32	2,000.00	(586.32)	129.3
20-50-6225	REP AND MAINT - EQUIPMENT	.00	1,366.82	1,500.00	133.18	91.1
20-50-6230	REP AND MAINT - INFRASTRUCTURE	4,559.78	47,148.22	331,200.00	284,051.78	14.2
20-50-6232	SPRINGS SECURITY EXP	93.37	1,050.88	8,000.00	6,949.12	13.1
20-50-6240	SERVICE TESTS/SYSTEM TESTING	15.00	165.00	750.00	585.00	22.0
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	231.62	2,750.00	2,518.38	8.4
20-50-6271	DWR FEE	.00	.00	900.00	900.00	.0
20-50-6280	UNIFORM EXP WATER	120.45	380.41	350.00	(30.41)	108.7
20-50-6285	UTILITIES EXP - WATER	39.75	409.78	500.00	90.22	82.0
20-50-6290	ADMINISTRATIVE CHARGE	4,751.00	57,300.00	57,008.00	(292.00)	100.5
20-50-8040	LEASE PAYMENTS	.00	378.67	950.00	571.33	39.9
	TOTAL WATER EXPENDITURES	26,814.27	279,573.62	618,958.00	339,384.38	45.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,318.41	42,457.75	45,000.00	2,542.25	94.4
20-51-5006 LONGEVITY BONUS	.00	187.87	225.00	37.13	83.5
20-51-5010 FICA AND MEDICARE	240.28	3,088.75	3,500.00	411.25	88.3
20-51-5011 RETIREMENT	331.84	4,181.57	4,550.00	368.43	91.9
20-51-5012 HEALTH INSURANCE	1,161.38	14,597.68	14,000.00	(597.68)	104.3
20-51-5013 WORKER'S COMPENSATION	114.16	2,355.27	2,350.00	(5.27)	100.2
20-51-5014 UNEMPLOYMENT	.00	5.20	55.00	49.80	9.5
20-51-6110 CONTRACT SERVICES	3,325.00	36,575.00	50,000.00	13,425.00	73.2
20-51-6135 PERMIT FEE EXP - SEWER	1,427.00	2,912.94	2,000.00	(912.94)	145.7
20-51-6140 ENGINEERING FEES	.00	.00	15,000.00	15,000.00	.0
20-51-6145 FUEL	156.07	1,601.07	3,000.00	1,398.93	53.4
20-51-6155 INSURANCE	3,923.40	16,561.14	10,000.00	(6,561.14)	165.6
20-51-6170 LEGAL EXP - SEWER	.00	220.50	1,000.00	779.50	22.1
20-51-6185 MISCELLANEOUS	.00	498.13	500.00	1.87	99.6
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	.00	4,454.71	5,750.00	1,295.29	77.5
20-51-6195 OPERATING SUPPLIES - SEWER	.00	8,604.80	12,000.00	3,395.20	71.7
20-51-6220 REP AND MAINT - VEHICLES	260.63	2,808.38	1,750.00	(1,058.38)	160.5
20-51-6225 REP AND MAINT - EQUIPMENT	.00	492.11	250.00	(242.11)	196.8
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	35,330.48	35,000.00	(330.48)	100.9
20-51-6240 SERVICE TESTS/SYSTEM TESTING	632.00	10,603.00	14,000.00	3,397.00	75.7
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	46.10	89.98	1,500.00	1,410.02	6.0
20-51-6280 UNIFORM EXP SEWER	120.45	380.42	400.00	19.58	95.1
20-51-6285 UTILITIES	183.20	2,226.89	2,750.00	523.11	81.0
20-51-6290 ADMINISTRATIVE CHARGE	4,751.00	57,012.00	57,008.00	(4.00)	100.0
20-51-8040 LEASE PAYMENTS	.00	378.67	900.00	521.33	42.1
TOTAL SEWER EXPENDITURES	19,990.92	247,624.31	282,488.00	34,863.69	87.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,280.13	67,551.83	72,000.00	4,448.17	93.8
20-52-5006 LONGEVITY BONUS	.00	298.90	350.00	51.10	85.4
20-52-5010 FICA AND MEDICARE	382.37	4,914.53	5,500.00	585.47	89.4
20-52-5011 RETIREMENT	528.01	6,652.90	7,200.00	547.10	92.4
20-52-5012 HEALTH INSURANCE	1,847.92	23,225.82	22,200.00	(1,025.82)	104.6
20-52-5013 WORKER'S COMPENSATION	330.01	5,206.71	6,700.00	1,493.29	77.7
20-52-5014 UNEMPLOYMENT	.00	8.32	85.00	76.68	9.8
20-52-6111 RECYCLING CONTRACT EXP	120.00	1,560.00	1,750.00	190.00	89.1
20-52-6116 TRAINING & EDUCATION	.00	.00	300.00	300.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	589.61	6,385.11	9,000.00	2,614.89	71.0
20-52-6155 INSURANCE	3,923.40	16,561.14	10,000.00	(6,561.14)	165.6
20-52-6165 LANDFILL TIPPING FEES	1,646.80	18,283.20	21,000.00	2,716.80	87.1
20-52-6185 MISCELLANEOUS	.00	292.81	300.00	7.19	97.6
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	.00	3,713.23	5,500.00	1,786.77	67.5
20-52-6195 OPERATING SUPPLIES - TRASH	.00	208.77	500.00	291.23	41.8
20-52-6220 REP AND MAINT - VEHICLES	2,696.85	9,057.15	10,000.00	942.85	90.6
20-52-6225 REP AND MAINT - EQUIPMENT	.00	511.85	500.00	(11.85)	102.4
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	37.52	.00	(37.52)	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	3,200.00	3,200.00	.0
20-52-6280 UNIFORM EXP TRASH	120.46	380.44	350.00	(30.44)	108.7
20-52-6290 ADMINISTRATIVE CHARGE	4,751.00	57,012.00	57,008.00	(4.00)	100.0
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	<u>22,216.56</u>	<u>231,862.23</u>	<u>244,443.00</u>	<u>12,580.77</u>	<u>94.9</u>
TOTAL FUND EXPENDITURES	<u>69,021.75</u>	<u>759,060.16</u>	<u>1,145,889.00</u>	<u>386,828.84</u>	<u>66.2</u>
NET REVENUE OVER EXPENDITURES	<u>29,271.75</u>	<u>372,309.52</u>	<u>.00</u>	<u>(372,309.52)</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(451,094.05)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,787.72	
30-00-1022	OAZ HURF SAVINGS		763,349.82	
	TOTAL ASSETS			317,043.49

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL		2,066.19	
	TOTAL LIABILITIES			2,066.19

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		265,178.23	
	REVENUE OVER EXPENDITURES - YTD	49,799.07		
	BALANCE - CURRENT DATE		49,799.07	
	TOTAL FUND EQUITY			314,977.30
	TOTAL LIABILITIES AND EQUITY			317,043.49

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	3,979.13	43,524.24	48,500.00	4,975.76	89.7
30-30-4300	INTEREST AND INVESTMENT EARNIN	313.48	3,710.25	1,000.00	(2,710.25)	371.0
30-30-4900	TRANSFERS IN	16,678.75	200,145.00	200,145.00	.00	100.0
TOTAL HURF REVENUE		20,971.36	247,379.49	249,645.00	2,265.51	99.1
TOTAL FUND REVENUE		20,971.36	247,379.49	249,645.00	2,265.51	99.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	4,705.00	54,065.92	39,000.00	(15,065.92)	138.6
30-30-5006 LONGEVITY BONUS	.00	423.60	200.00	(223.60)	211.8
30-30-5010 FICA AND MEDICARE	348.46	4,021.59	3,500.00	(521.59)	114.9
30-30-5011 RETIREMENT	280.16	3,530.36	3,900.00	369.64	90.5
30-30-5012 HEALTH INSURANCE	980.39	12,323.13	12,000.00	(323.13)	102.7
30-30-5013 WORKER'S COMPENSATION	120.19	2,253.54	1,850.00	(403.54)	121.8
30-30-5014 UNEMPLOYMENT	.23	9.56	100.00	90.44	9.6
30-30-6140 ENGINEERING FEES	.00	2,415.00	2,500.00	85.00	96.6
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	64.14	1,657.55	1,500.00	(157.55)	110.5
30-30-6155 INSURANCE	2,615.60	11,040.76	5,250.00	(5,790.76)	210.3
30-30-6185 MISCELLANEOUS	.00	552.41	500.00	(52.41)	110.5
30-30-6192 SOFTWARE SERVICE & SUPPORT	.00	1,349.01	1,600.00	250.99	84.3
30-30-6195 OPERATING SUPPLIES - HURF	.00	45.70	500.00	454.30	9.1
30-30-6210 PUBLIC RESTROOM SUPPLIES	248.05	2,855.38	3,000.00	144.62	95.2
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	260.63	2,125.95	1,500.00	(625.95)	141.7
30-30-6225 REP AND MAINT - EQUIPMENT	.00	1,071.24	500.00	(571.24)	214.3
30-30-6230 REP AND MAINT - INFRASTRUCTURE	1,616.68	67,197.11	140,000.00	72,802.89	48.0
30-30-6250 SMALL TOOLS AND EQUIPMENT	70.26	3,088.99	650.00	(2,438.99)	475.2
30-30-6255 STREET LIGHTS	1,226.55	13,983.05	13,750.00	(233.05)	101.7
30-30-6260 STREET SUPPLIES	631.16	4,669.90	7,500.00	2,830.10	62.3
30-30-6280 UNIFORM EXP - HURF	120.47	380.44	400.00	19.56	95.1
30-30-6290 ADMINISTRATIVE CHARGE	701.00	8,412.00	8,420.00	8.00	99.9
30-30-8040 LEASE PAYMENTS	.00	108.23	275.00	166.77	39.4
TOTAL HURF EXPENDITURE	13,988.97	197,580.42	249,645.00	52,064.58	79.1
TOTAL FUND EXPENDITURES	13,988.97	197,580.42	249,645.00	52,064.58	79.1
NET REVENUE OVER EXPENDITURES	6,982.39	49,799.07	.00	(49,799.07)	.0

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	178,177.81	
	TOTAL ASSETS		178,177.81

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	120,680.79	
	REVENUE OVER EXPENDITURES - YTD	57,497.02	
	BALANCE - CURRENT DATE	57,497.02	
	TOTAL FUND EQUITY		178,177.81
	TOTAL LIABILITIES AND EQUITY		178,177.81

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	27,926.60	377,291.31	347,000.00	(30,291.31)	108.7
TOTAL PARKING FUND REVENUE	27,926.60	377,291.31	347,000.00	(30,291.31)	108.7
TOTAL FUND REVENUE	27,926.60	377,291.31	347,000.00	(30,291.31)	108.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,309.01	26,533.65	40,000.00	13,466.35	66.3
35-35-5006 LONGEVITY BONUS	.00	90.00	150.00	60.00	60.0
35-35-5010 FICA MATCH	176.63	2,036.66	2,980.00	943.34	68.3
35-35-5013 WORKER'S COMPENSATION	40.41	860.80	1,025.00	164.20	84.0
35-35-5014 UNEMPLOYMENT	.26	7.49	168.00	160.51	4.5
35-35-6145 FUEL	28.41	445.33	1,000.00	554.67	44.5
35-35-6185 MISCELLANEOUS	.00	.00	1,030.00	1,030.00	.0
35-35-6186 BANK CHARGES	.00	.00	50.00	50.00	.0
35-35-6188 CREDIT CARD PROCESSING FEES	3,799.84	29,184.95	32,000.00	2,815.05	91.2
35-35-6192 SOFTWARE SERVICE AND SUPPORT	137.50	23,773.01	25,000.00	1,226.99	95.1
35-35-6195 OPERATING SUPPLIES	.00	2,258.79	1,500.00	(758.79)	150.6
35-35-6265 TELEPHONE	732.80	6,015.61	3,500.00	(2,515.61)	171.9
35-35-6290 ADMINISTRATIVE CHARGE	466.00	5,592.00	5,597.00	5.00	99.9
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	10,000.00	10,000.00	.0
35-35-9500 TRANSFERS OUT	18,583.00	222,996.00	223,000.00	4.00	100.0
TOTAL PARKING FUND EXPENDITURE	26,273.86	319,794.29	347,000.00	27,205.71	92.2
TOTAL FUND EXPENDITURES	26,273.86	319,794.29	347,000.00	27,205.71	92.2
NET REVENUE OVER EXPENDITURES	1,652.74	57,497.02	.00	(57,497.02)	.0

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	4,537.49	
40-00-1010	INVESTMENTS - PENISON & RELIEF	199,397.14	
40-00-1180	DUE FROM STATE PENSION	3,270.70	
40-00-1900	DUE FROM OTHER FUNDS	(27,802.32)	
	TOTAL ASSETS		<u>179,403.01</u>

LIABILITIES AND EQUITY

LIABILITIES

40-00-2990	DUE TO OTHER FUNDS	(27,802.32)	
	TOTAL LIABILITIES		(27,802.32)

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	214,698.54	
	REVENUE OVER EXPENDITURES - YTD	(7,493.21)	
	BALANCE - CURRENT DATE	(7,493.21)	
	TOTAL FUND EQUITY		<u>207,205.33</u>
	TOTAL LIABILITIES AND EQUITY		<u>179,403.01</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	(15,000.00)	15,000.00	30,000.00	(100.0)
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	4,236.09	7,506.79	10,000.00	2,493.21	75.1
TOTAL FIRE DEPT P&R REVENUE	4,236.09	(7,493.21)	27,750.00	35,243.21	(27.0)
TOTAL FUND REVENUE	4,236.09	(7,493.21)	27,750.00	35,243.21	(27.0)

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	.00	27,750.00	27,750.00	.0
TOTAL FIRE DEPT P&R EXPENDITURE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND EXPENDITURES	.00	.00	27,750.00	27,750.00	.0
NET REVENUE OVER EXPENDITURES	4,236.09	(7,493.21)	.00	7,493.21	.0

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	41,311.13	
50-00-1800	INVENTORY	13,193.06	
		<hr/>	
	TOTAL ASSETS		<u>54,504.19</u>
 <u>LIABILITIES AND EQUITY</u>			
 <u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,672.58	
		<hr/>	
	TOTAL LIABILITIES		73,672.58
 <u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	31,474.15	
	REVENUE OVER EXPENDITURES - YTD	(50,642.54)	
		<hr/>	
	BALANCE - CURRENT DATE	(50,642.54)	
		<hr/>	
	TOTAL FUND EQUITY		(19,168.39)
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>54,504.19</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-4067 POLICE DEPT REV - OPR GRANTS	.00	22,452.77	.00 (22,452.77)	.0
50-40-4068 FIRE DEPT REV - OPR GRANTS	4,575.00	12,971.25	100,000.00	87,028.75	13.0
50-40-4101 USDA SEARCH GRANT WWTP	.00	.00	32,000.00	32,000.00	.0
50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/	22,256.00	4,671.50	.00 (4,671.50)	.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150 POLICE: PROP 207 FUNDING	.00	.00 (5,000.00)	(5,000.00)	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-4200 MISC. JUDICIAL GRANTS	.00	.00	23,500.00	23,500.00	.0
TOTAL OPERATING GRANTS REVENUE	26,831.00	40,095.52	525,000.00	484,904.48	7.6
TOTAL FUND REVENUE	26,831.00	40,095.52	525,000.00	484,904.48	7.6

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	23,500.00	23,500.00	.0
50-40-6101 USDA SEARCH GRANT (WWTP ENGINE	.00	.00	32,000.00	32,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	3,931.36	7,201.36	.00	(7,201.36)	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	78,701.49	350,000.00	271,298.51	22.5
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	33.59	4,835.21	100,000.00	95,164.79	4.8
TOTAL OPERATING GRANTS EXPENDITURE	3,964.95	90,738.06	535,000.00	444,261.94	17.0
TOTAL FUND EXPENDITURES	3,964.95	90,738.06	535,000.00	444,261.94	17.0
NET REVENUE OVER EXPENDITURES	22,866.05	(50,642.54)	(10,000.00)	40,642.54	(506.4)

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	739,062.00	
	TOTAL ASSETS		<u>739,062.00</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	633,289.66	
	TOTAL LIABILITIES		633,289.66
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(194,191.24)	
	REVENUE OVER EXPENDITURES - YTD	<u>8,316.29</u>	
	BALANCE - CURRENT DATE	<u>8,316.29</u>	
	TOTAL FUND EQUITY		<u>105,772.34</u>
	TOTAL LIABILITIES AND EQUITY		<u>739,062.00</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	8,481.29	24,000.00	15,518.71	35.3
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4195 AMERICAN RESCUE FUND AZ STATE	.00	.00	10,000.00	10,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	1,750,000.00	1,750,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	8,481.29	2,309,000.00	2,300,518.71	.4
TOTAL FUND REVENUE	.00	8,481.29	2,309,000.00	2,300,518.71	.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	24,000.00	24,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	165.00	500,000.00	499,835.00	.0
60-70-6195 AMERICAN RESCUE FUND AZ STATE	.00	.00	10,000.00	10,000.00	.0
60-70-6200 FEDERAL RAISE GRANT EXP	.00	.00	1,750,000.00	1,750,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	.00	165.00	2,309,000.00	2,308,835.00	.0
TOTAL FUND EXPENDITURES	.00	165.00	2,309,000.00	2,308,835.00	.0
NET REVENUE OVER EXPENDITURES	.00	8,316.29	.00	(8,316.29)	.0

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(308,289.18)	
	TOTAL ASSETS			(308,289.18)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(328,574.16)	
	REVENUE OVER EXPENDITURES - YTD		20,284.98	
	BALANCE - CURRENT DATE		20,284.98	
	TOTAL FUND EQUITY			(308,289.18)
	TOTAL LIABILITIES AND EQUITY			(308,289.18)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>					
70-25-4090 WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295 EXCESS SALES TAX- MISC	.00	65,933.25	2,382,500.00	2,316,566.75	2.8
TOTAL GENERAL FUND CONTINGENCIES RE	.00	65,933.25	2,457,500.00	2,391,566.75	2.7
TOTAL FUND REVENUE	.00	65,933.25	2,457,500.00	2,391,566.75	2.7

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	19,888.13	31,465.05	75,000.00	43,534.95	42.0
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	14,183.22	2,382,500.00	2,368,316.78	.6
TOTAL GENERAL FUND CONTINGENCIES EXP	19,888.13	45,648.27	2,457,500.00	2,411,851.73	1.9
TOTAL FUND EXPENDITURES	19,888.13	45,648.27	2,457,500.00	2,411,851.73	1.9
NET REVENUE OVER EXPENDITURES	(19,888.13)	20,284.98	.00	(20,284.98)	.0

TOWN OF JEROME
BALANCE SHEET
JUNE 30, 2024

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	320,000.00	
	TOTAL ASSETS		320,000.00

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	320,000.00	
	TOTAL FUND EQUITY		320,000.00
	TOTAL LIABILITIES AND EQUITY		320,000.00

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	200,000.00	200,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND REVENUE	.00	.00	200,000.00	200,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	200,000.00	200,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 JUNE 30, 2024

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(770,748.13)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		71,325.52	
90-00-1023	ONEAZ WWTP CHECKING		145,850.81	
			<u>145,850.81</u>	
	TOTAL ASSETS			(553,571.80)
				<u><u>553,571.80</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE		85,414.61	
	REVENUE OVER EXPENDITURES - YTD	(<u>638,986.41)</u>	
	BALANCE - CURRENT DATE		<u>638,986.41)</u>	
	TOTAL FUND EQUITY			(553,571.80)
	TOTAL LIABILITIES AND EQUITY			<u><u>553,571.80)</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	21.80	274.95	200.00	(74.95)	137.5
90-57-4303 INTEREST - WWTP	16.62	563.78	500.00	(63.78)	112.8
90-57-4515 INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	38.42	838.73	2,000,700.00	1,999,861.27	.0
TOTAL FUND REVENUE	38.42	838.73	2,000,700.00	1,999,861.27	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7027 WASTEWATER TREATMENT DESIGN EX	56,988.40	632,507.64	.00	(632,507.64)	.0
90-57-7030 INTERIM WWTP LOAN EXP	.00	7,317.50	2,000,700.00	1,993,382.50	.4
TOTAL CAPITAL FUND EXPENDITURES	56,988.40	639,825.14	2,000,700.00	1,360,874.86	32.0
TOTAL FUND EXPENDITURES	56,988.40	639,825.14	2,000,700.00	1,360,874.86	32.0
NET REVENUE OVER EXPENDITURES	(56,949.98)	(638,986.41)	.00	638,986.41	.0

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	061224KM8	FD Fuel Charges for May 2	1	06/12/2024	414.71	.00	414.71	101213	06/12/2024
		061224KM8	PD Ranger Fuel Charges f	2	06/12/2024	28.41	.00	28.41	101213	06/12/2024
		061224KM8	PW Fuel Charges for May	3	06/12/2024	95.04	.00	95.04	101213	06/12/2024
Total 1000:						538.16	.00	538.16		
1015	ADEQ	061224KM15	INV. 0000409332X Water	1	06/12/2024	1,427.00	.00	1,427.00	101214	06/12/2024
Total 1015:						1,427.00	.00	1,427.00		
1031	ALL-MED EQUIPMENT &	061224KM16	Inv. 785483 Monthly Tank	1	06/12/2024	109.12	.00	109.12	101215	06/12/2024
Total 1031:						109.12	.00	109.12		
1050	APS	062624MS8	Acct 1490044000 - Street L	1	06/26/2024	1,226.55	.00	1,226.55	101250	06/26/2024
		60524MS9	Acct 4246290000 - WWTP	1	06/05/2024	183.20	.00	183.20	101191	06/05/2024
		60524MS9	Acct 1976520000 - Co-op	2	06/05/2024	165.68	.00	165.68	101191	06/05/2024
		60524MS9	Acct 2839800000 - Ghost	3	06/05/2024	70.19	.00	70.19	101191	06/05/2024
		60524MS9	Acct 8468241000 Middle P	4	06/05/2024	41.14	.00	41.14	101191	06/05/2024
		60524MS9	Acct 2383901000 - Upper	5	06/05/2024	50.01	.00	50.01	101191	06/05/2024
		60524MS9	Acct 8061950000 - Sunshi	6	06/05/2024	39.75	.00	39.75	101191	06/05/2024
		60524MS9	Acct 6506951000 - PD	7	06/05/2024	186.83	.00	186.83	101191	06/05/2024
		60524MS9	Acct 2353720000 - Gulch F	8	06/05/2024	44.60	.00	44.60	101191	06/05/2024
		60524MS9	Acct 36216010000 - Hotel	9	06/05/2024	41.14	.00	41.14	101191	06/05/2024
		60524MS9	Acct 0024240000 Lower P	10	06/05/2024	41.70	.00	41.70	101191	06/05/2024
		60524MS9	Acct 5613490000 - Upper	11	06/05/2024	60.73	.00	60.73	101191	06/05/2024
		60524MS9	Acct 0421621000 Fire Stati	12	06/05/2024	410.36	.00	410.36	101191	06/05/2024
		60524MS9	Acct 6109570000 - Perkins	13	06/05/2024	106.54	.00	106.54	101191	06/05/2024
		60524MS9	Acct 9438060000 Hull St.	14	06/05/2024	16.81	.00	16.81	101191	06/05/2024
		60524MS9	Acct 4533627223 - Public	15	06/05/2024	55.17	.00	55.17	101192	06/05/2024
		60524MS9	Acct 7575770000 - Civic C	16	06/05/2024	841.43	.00	841.43	101192	06/05/2024
60524MS9	Acct 7575770000 - Civic C	17	06/05/2024	312.50	.00	312.50	101192	06/05/2024		
Total 1050:						3,269.33	.00	3,269.33		
1056	ARIZONA BUG COMPANY	061924KM17	Inv. 211275 Monthly Pest C	1	06/19/2024	50.00	.00	50.00	101232	06/19/2024
Total 1056:						50.00	.00	50.00		
1088	AT&T	60524MS8	Acct. 287307080989 PD P	1	06/05/2024	246.19	.00	246.19	101193	06/05/2024
		60524MS8	Acct. 287307080989 PD P	2	06/05/2024	246.20	.00	246.20	101193	06/05/2024
Total 1088:						492.39	.00	492.39		
1098	AZ DEPT OF FORESTRY	061224KM11	Inv GSA-24-053 Wildland F	1	06/12/2024	1,907.97	.00	1,907.97	101216	06/12/2024
Total 1098:						1,907.97	.00	1,907.97		
1106	AZ MUNICIPAL RISK RET	062624MS13	INV 40001406-06032024 A	1	06/26/2024	11,770.20	.00	11,770.20	101251	06/26/2024
		062624MS13	INV 40001406-06032024 A	2	06/26/2024	3,923.40	.00	3,923.40	101251	06/26/2024
		062624MS13	INV 40001406-06032024 A	3	06/26/2024	3,923.40	.00	3,923.40	101251	06/26/2024
		062624MS13	INV 40001406-06032024 A	4	06/26/2024	3,923.40	.00	3,923.40	101251	06/26/2024
		062624MS13	INV 40001406-06032024 A	5	06/26/2024	2,615.60	.00	2,615.60	101251	06/26/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1106:						26,156.00	.00	26,156.00		
1123	BEDROCK LANDSCAPE	061924KM11	Inv. 175475 Crushed River	1	06/19/2024	204.31	.00	204.31	101233	06/19/2024
Total 1123:						204.31	.00	204.31		
1142	BOUND TREE MEDICAL,	061924KM13	Inv. 85376249 Medical Sup	1	06/19/2024	1,734.98	.00	1,734.98	101235	06/19/2024
		061924KM9	Inv. 85371191 NAEMS Me	1	06/19/2024	33.59	.00	33.59	101235	06/19/2024
Total 1142:						1,768.57	.00	1,768.57		
1151	BROWN & BROWN LAW	061224KM19	Inv. JEROME-3892 April Le	1	06/12/2024	105.00	.00	105.00	101217	06/12/2024
Total 1151:						105.00	.00	105.00		
1158	CANDACE GALLAGHER	061224KM5	Codification Services for A	1	06/12/2024	500.00	.00	500.00	101218	06/12/2024
		061224KM5	Codification Services for M	2	06/12/2024	500.00	.00	500.00	101218	06/12/2024
Total 1158:						1,000.00	.00	1,000.00		
1178	CENTURY LINK	061924KM12	ACCT 88707005 Gen Gov	1	06/19/2024	4.03	.00	4.03	101236	06/19/2024
		062624MS9	ACCT J-520-111-3806 829	1	06/26/2024	77.40	.00	77.40	101254	06/26/2024
		062624MS9	ACCT J-520-111-3806 829	2	06/26/2024	136.91	.00	136.91	101254	06/26/2024
		062624MS9	ACCT J-520-111-3806 829	3	06/26/2024	176.55	.00	176.55	101254	06/26/2024
		062624MS9	ACCT J-520-111-3806 829	4	06/26/2024	83.87	.00	83.87	101254	06/26/2024
		062624MS9	ACCT J-520-111-3806 829	5	06/26/2024	264.79	.00	264.79	101254	06/26/2024
Total 1178:						743.55	.00	743.55		
1195	CITY OF COTTONWOOD	061224KM17	Inv. 0007322 PD Dispatchi	1	06/12/2024	3,652.69	.00	3,652.69	101220	06/12/2024
Total 1195:						3,652.69	.00	3,652.69		
1213	CONTRACT WASTEWATE	061224KM7	Inv. 1015901 Water Syste	1	06/12/2024	1,025.00	.00	1,025.00	101221	06/12/2024
		061224KM7	Inv 1015901 WWTP Mainte	2	06/12/2024	3,325.00	.00	3,325.00	101221	06/12/2024
		061224KM7	Inv 1015901 Sample Trans	3	06/12/2024	130.00	.00	130.00	101221	06/12/2024
Total 1213:						4,480.00	.00	4,480.00		
1239	DANA KEPNER CO	062624MS5	INV 9042601 - Flange Gas	1	06/26/2024	6.14	.00	6.14	101255	06/26/2024
		60524MS18	INV 90421184 - Tech Supp	1	06/05/2024	2,356.22	.00	2,356.22	101194	06/05/2024
Total 1239:						2,362.36	.00	2,362.36		
1264	DIESEL DIRECT WEST	062624MS10	INV 85902028 - Diesel Fue	1	06/26/2024	139.55	.00	139.55	101256	06/26/2024
		062624MS10	INV 85902028 - Diesel Fue	2	06/26/2024	17.44	.00	17.44	101256	06/26/2024
		062624MS10	INV 85902028 - Diesel Fue	3	06/26/2024	17.44	.00	17.44	101256	06/26/2024
		60524MS2	INV 85870311 - May Diesel	1	06/05/2024	147.14	.00	147.14	101195	06/05/2024
		60524MS2	INV 85870311 - May Diesel	2	06/05/2024	18.39	.00	18.39	101195	06/05/2024
		60524MS2	INV 85870311 - May Diesel	3	06/05/2024	18.39	.00	18.39	101195	06/05/2024
Total 1264:						358.35	.00	358.35		
1265	DIGITAL-ALLY INC	60524MS15	Inv 1125944-1 - FirstVu Pro	1	06/05/2024	612.00	.00	612.00	101196	06/05/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1265:						612.00	.00	612.00		
1291	EMPIRE CAT	60524MS19	INV 38107559 - Excavator	1	06/05/2024	260.63	.00	260.63	101197	06/05/2024
		60524MS19	INV 38107559 - Excavator	2	06/05/2024	260.63	.00	260.63	101197	06/05/2024
		60524MS19	INV 38107559 - Excavator	3	06/05/2024	260.63	.00	260.63	101197	06/05/2024
		60524MS19	INV 38107559 - Excavator	4	06/05/2024	260.64	.00	260.64	101197	06/05/2024
		60524MS19	INV 38107559 - Excavator	5	06/05/2024	260.64	.00	260.64	101197	06/05/2024
		60524MS19	INV 38107559 - Excavator	6	06/05/2024	260.63	.00	260.63	101197	06/05/2024
Total 1291:						1,563.80	.00	1,563.80		
1315	FITZGIBBONS LAW OFFI	0619KM10	Inv. 172973 BOA Prep for L	1	06/19/2024	45.00	.00	45.00	101237	06/19/2024
Total 1315:						45.00	.00	45.00		
1380	HUGHES SUPPLY	60524MS13	INV S171331720.001 - 3/4	1	06/05/2024	19.22	.00	19.22	101198	06/05/2024
Total 1380:						19.22	.00	19.22		
1412	JANICE PONTIOUS	061924KM8	Reimbursement For PD Su	1	06/19/2024	49.88	.00	49.88	101239	06/19/2024
Total 1412:						49.88	.00	49.88		
1419	JC CULLEN INC	061224KM14	Inv 155626 Annual Charge	1	06/12/2024	2,515.53	.00	2,515.53	101224	06/12/2024
		061924KM7	Inv. 155783 Repairs to Mob	1	06/19/2024	484.28	.00	484.28	101240	06/19/2024
		061924KM7	Inv. 155783 Repairs to Mob	2	06/19/2024	85.00	.00	85.00	101240	06/19/2024
		60524MS4	Inv 155684 - 911 Port Servi	1	06/05/2024	35.49	.00	35.49	101199	06/05/2024
		60524MS4	Inv 155684 - 911 Port Servi	2	06/05/2024	35.48	.00	35.48	101199	06/05/2024
Total 1419:						3,155.78	.00	3,155.78		
1428	JEROME CHAMBER OF C	062624MS3	Jerome Bed Tax Allocation	1	06/26/2024	10,000.00	.00	10,000.00	101257	06/26/2024
Total 1428:						10,000.00	.00	10,000.00		
1480	KS STATE BANK	60524MS16	Inv 55641-7-2024 - Gov't O	1	06/05/2024	5,295.28	.00	5,295.28	101201	06/05/2024
Total 1480:						5,295.28	.00	5,295.28		
1503	LEGEND	061924KM2	Inv. 2409005 Testing Servic	1	06/19/2024	75.00	.00	75.00	101241	06/19/2024
		061924KM2	Inv. 2409105 Testing Servic	2	06/19/2024	75.00	.00	75.00	101241	06/19/2024
		061924KM2	Inv. 2409105 Sink	3	06/19/2024	15.00	.00	15.00	101241	06/19/2024
		062624MS11	Inv 2409486 - Testing Servi	1	06/26/2024	277.00	.00	277.00	101258	06/26/2024
		60524MS10	Inv 2408519 - Testing Servi	1	06/05/2024	75.00	.00	75.00	101202	06/05/2024
Total 1503:						517.00	.00	517.00		
1598	NORTHERN CHEMICAL C	60524MS6	Inv 705827-00 - Lite n Foa	1	06/05/2024	.00	.00			
		60524MS6	Inv 705961-00 - Center Pul	2	06/05/2024	248.05	.00	248.05	101203	06/05/2024
Total 1598:						248.05	.00	248.05		
1603	ODP BUSINESS SOLUTIO	061924KM15	Inv. 369439342001 Magnet	1	06/19/2024	92.24	.00	92.24	101242	06/19/2024
		061924KM15	Inv. 371040408001 Therma	2	06/19/2024	194.35	.00	194.35	101242	06/19/2024
		062624MS7	Inv 372540020001 - Seals	1	06/26/2024	11.39	.00	11.39	101261	06/26/2024
		062624MS7	Inv 372540090001 - Office	2	06/26/2024	57.98	.00	57.98	101261	06/26/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		60524MS7	Inv 370025115001 - Report	1	06/05/2027	41.16	.00	41.16	101204	06/05/2024
		60524MS7	Inv 364609874001 - Scissc	2	06/05/2027	28.96	.00	28.96	101204	06/05/2024
		60524MS7	Inv 364616884001 - Wirele	3	06/05/2027	27.14	.00	27.14	101204	06/05/2024
		60524MS7	Inv 366288704001 - Starlig	4	06/05/2027	13.99	.00	13.99	101204	06/05/2024
		60524MS7	Inv 366287827001 - Coffee	5	06/05/2027	36.89	.00	36.89	101204	06/05/2024
		Total 1603:				504.10	.00	504.10		
1607	O'REILLY AUTOMOTIVE, I	60524MS12	Cust. 2848366 - AC Parts f	1	06/05/2024	310.57	.00	310.57	101205	06/05/2024
		Total 1607:				310.57	.00	310.57		
1611	PACIFIC ADVANCED CIVI	061924KM20	Inv. 8666 B614 Jerome W	1	06/19/2024	54,648.40	.00	54,648.40	1017	06/19/2024
		Total 1611:				54,648.40	.00	54,648.40		
1618	PATRIOT DISPOSAL, INC.	061224KM6	INV 4082 Trash Dumping f	1	06/12/2024	1,646.80	.00	1,646.80	101226	06/12/2024
		Total 1618:				1,646.80	.00	1,646.80		
1637	POSTMASTER	061924KM3	Newsletter Postage for Bul	1	06/19/2024	77.59	.00	77.59	101244	06/19/2024
		60524MS14	Annual Library PO Box Re	1	06/05/2024	266.00	.00	266.00	101206	06/05/2024
		Total 1637:				343.59	.00	343.59		
1647	PROCOPY	60524MS3	INV4692211 - Contract usa	1	06/05/2024	653.39	.00	653.39	101207	06/05/2024
		60524MS3	INV 44692212 - Copier Lea	2	06/05/2024	357.51	.00	357.51	101207	06/05/2024
		Total 1647:				1,010.90	.00	1,010.90		
1677	REESE'S TIRE & AUTOTI	60524MS17	Inv 101559 - Service Call,	1	06/05/2024	2,222.69	.00	2,222.69	101208	06/05/2024
		Total 1677:				2,222.69	.00	2,222.69		
1694	ROKZOO SCREEN PRINT	061924KM16	Inv. 8145 Shirts & Hats for	1	06/19/2024	79.30	.00	79.30	101245	06/19/2024
		061924KM16	Inv. 8145 Shirts & Hats for	2	06/19/2024	79.30	.00	79.30	101245	06/19/2024
		061924KM16	Inv. 8145 Shirts & Hats for	3	06/19/2024	79.30	.00	79.30	101245	06/19/2024
		061924KM16	Inv. 8145 Shirts & Hats for	4	06/19/2024	79.31	.00	79.31	101245	06/19/2024
		061924KM16	Inv. 8145 Shirts & Hats for	5	06/19/2024	79.31	.00	79.31	101245	06/19/2024
		061924KM16	Inv. 8145 Shirts & Hats for	6	06/19/2024	79.31	.00	79.31	101245	06/19/2024
		Total 1694:				475.83	.00	475.83		
1728	SEDONA RECYCLES, INC	061224KM18	INV. JRME 524 Hauling Se	1	06/12/2024	120.00	.00	120.00	101227	06/12/2024
		Total 1728:				120.00	.00	120.00		
1735	SHAW LAW FIRM, PLLC	60524MS20	Inv 26241 - State v. Conlin	1	06/05/2024	600.00	.00	600.00	101209	06/05/2024
		60524MS20	Inv 26242 - State v. Strobel	2	06/05/2024	600.00	.00	600.00	101209	06/05/2024
		Total 1735:				1,200.00	.00	1,200.00		
1740	SIMS MACKIN, LTD	061924KM18	INV 39725 Monthly Legal S	1	06/19/2024	1,012.50	.00	1,012.50	101246	06/19/2024
		061924KM18	INV 39725 Monthly Legal S	2	06/19/2024	1,147.50	.00	1,147.50	101246	06/19/2024
		061924KM19	INV 39725 WWTP Legal S	1	06/19/2024	2,340.00	.00	2,340.00	1018	06/19/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1740:						4,500.00	.00	4,500.00		
1812	TOWN OF JEROME - UTIL	60524MS5	7002.01 Town Hall Utilities	1	06/05/2024	224.90	.00	224.90	101211	06/05/2024
		60524MS5	7060.01 Public Works Yard	2	06/05/2024	210.83	.00	210.83	101211	06/05/2024
		60524MS5	7054.01 Jerome PD Utilitie	3	06/05/2024	177.32	.00	177.32	101211	06/05/2024
		60524MS5	7015-01 Fire Station	4	06/05/2024	210.83	.00	210.83	101211	06/05/2024
Total 1812:						823.88	.00	823.88		
1813	TOWN OF JEROME PR	061224KM9	Payroll Transfer for End-Of	1	06/12/2024	90,000.00	.00	90,000.00	101229	06/12/2024
		061924KM4	Payroll Transfer for End of	1	06/19/2024	90,000.00	.00	90,000.00	101247	06/19/2024
Total 1813:						180,000.00	.00	180,000.00		
1827	UNISOURCE ENERGY SE	061924KM14	2353340000 502 N Main St	1	06/19/2024	21.75	.00	21.75	101248	06/19/2024
		061924KM14	6937260000 303 Main St -	2	06/19/2024	21.75	.00	21.75	101248	06/19/2024
		061924KM14	7505930000 600 Clark St -	3	06/19/2024	29.15	.00	29.15	101248	06/19/2024
		061924KM14	0559820000 101 N Main St	4	06/19/2024	29.93	.00	29.93	101248	06/19/2024
		061924KM14	4353340000 201 Perkinsvil	5	06/19/2024	22.08	.00	22.08	101248	06/19/2024
Total 1827:						124.66	.00	124.66		
1851	VERDE VALLEY HARDWA	061224KM13	Ref. 68038 Restroom Supp	1	06/12/2024	13.16	.00	13.16	101230	06/12/2024
		061224KM13	Ref. 68054 Restroom Supp	2	06/12/2024	32.04	.00	32.04	101230	06/12/2024
		061224KM13	Ref. 68092 Trash Bags & P	3	06/12/2024	164.73	.00	164.73	101230	06/12/2024
		061224KM13	Ref. 68162 Chainsaw Parts	4	06/12/2024	118.61	.00	118.61	101230	06/12/2024
		061224KM13	Ref. 68206 Restroom Supp	5	06/12/2024	20.86	.00	20.86	101230	06/12/2024
		061224KM13	Ref. 68281 Paint	6	06/12/2024	264.71	.00	264.71	101230	06/12/2024
		061224KM13	Ref. 68329 Paint	7	06/12/2024	36.24	.00	36.24	101230	06/12/2024
		061224KM13	Ref. 68478 Paint	8	06/12/2024	23.43	.00	23.43	101230	06/12/2024
		061224KM13	Ref. 68518 Soap	9	06/12/2024	32.93	.00	32.93	101230	06/12/2024
		061224KM13	Ref. 68525 Chainsaw Parts	10	06/12/2024	116.97	.00	116.97	101230	06/12/2024
		061224KM13	Ref. 68679 Gypsum	11	06/12/2024	70.26	.00	70.26	101230	06/12/2024
		061224KM13	Ref. 68774 Studs for Benc	12	06/12/2024	24.16	.00	24.16	101230	06/12/2024
		061224KM13	Ref. 68784 Car Parts	13	06/12/2024	10.73	.00	10.73	101230	06/12/2024
		061224KM13	Ref. 68816 Sharkbite Coup	14	06/12/2024	77.44	.00	77.44	101230	06/12/2024
		061224KM13	Ref. 68820 Sharkbites	15	06/12/2024	46.98	.00	46.98	101230	06/12/2024
		061224KM13	Ref. 68992 Paint	16	06/12/2024	36.24	.00	36.24	101230	06/12/2024
		061224KM13	Ref. 69021 Weedeater Line	17	06/12/2024	161.44	.00	161.44	101230	06/12/2024
Total 1851:						1,250.93	.00	1,250.93		
1859	VERIZON WIRELESS	60524MS21	INV 9965123394 - Phones	1	06/05/2024	40.82	.00	40.82	101212	06/05/2024
		60524MS21	INV 9965123394 - Phones	2	06/05/2024	40.72	.00	40.72	101212	06/05/2024
		60524MS21	INV 9965123394 - Phones	3	06/05/2024	80.02	.00	80.02	101212	06/05/2024
		60524MS21	INV 9965123394 - Phones	4	06/05/2024	172.25	.00	172.25	101212	06/05/2024
		60524MS21	INV 9965123396 - Phones	5	06/05/2024	326.56	.00	326.56	101212	06/05/2024
		60524MS21	INV 9965123395 - Phones	6	06/05/2024	52.22	.00	52.22	101212	06/05/2024
		60524MS21	INV 9965123395 - Phones	7	06/05/2024	52.22	.00	52.22	101212	06/05/2024
		60524MS21	INV 9965123395 - Phones	8	06/05/2024	160.04	.00	160.04	101212	06/05/2024
Total 1859:						924.85	.00	924.85		
1950	BRETT KLEIN	062624MS1	Refund of Wages rejected	1	06/26/2024	150.00	.00	150.00	101252	06/26/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1950:						150.00	.00	150.00		
1956	MARTIN MARIETTA	062624MS2	Inv 42195126 - MAG ABC	1	06/26/2024	77.54	.00	77.54	101259	06/26/2024
		062624MS2	Inv 42715183 - MAG ABC	2	06/26/2024	105.96	.00	105.96	101259	06/26/2024
		062624MS2	Inv 42195124 - MAG ABC	3	06/26/2024	542.05	.00	542.05	101259	06/26/2024
		062624MS2	Inv 42700734 - MAG ABC	4	06/26/2024	105.81	.00	105.81	101259	06/26/2024
Total 1956:						831.36	.00	831.36		
1969	SHAWN MAPLES	062624MS6	Reimbursement - ORD. 12	1	06/26/2024	41.15	.00	41.15	101262	06/26/2024
		062624MS6	Reimbursement - ORD. 12	2	06/26/2024	41.15	.00	41.15	101262	06/26/2024
		062624MS6	Reimbursement - ORD. 12	3	06/26/2024	41.16	.00	41.16	101262	06/26/2024
		062624MS6	Reimbursement - ORD. 12	4	06/26/2024	41.16	.00	41.16	101262	06/26/2024
		062624MS6	Reimbursement - ORD. 12	5	06/26/2024	41.15	.00	41.15	101262	06/26/2024
		062624MS6	Reimbursement - ORD. 12	6	06/26/2024	41.16	.00	41.16	101262	06/26/2024
Total 1969:						246.93	.00	246.93		
1972	Friends of the Verde River	061924KM1	Sponsorship for Watershed	1	06/19/2024	500.00	.00	500.00	101238	06/19/2024
Total 1972:						500.00	.00	500.00		
1974	MOYER'S HEATING & CO	062624MS12	INV 125602 - Quarterly Co	1	06/26/2024	1,021.00	.00	1,021.00	101260	06/26/2024
Total 1974:						1,021.00	.00	1,021.00		
1978	COPPER CANYON FIRE	061224KM2	INV. 853 Annual Pump Test	1	06/12/2024	307.40	.00	307.40	101222	06/12/2024
		061224KM2	INV. 853 Shop Supplies	2	06/12/2024	20.00	.00	20.00	101222	06/12/2024
		061224KM2	INV. 852 Tank Fill & Shop	3	06/12/2024	481.10	.00	481.10	101222	06/12/2024
Total 1978:						808.50	.00	808.50		
1982	Micheala Brewer	061224KM3	Reimbursement for Snacks	1	06/12/2024	43.77	.00	43.77	101225	06/12/2024
Total 1982:						43.77	.00	43.77		
2006	Wired Up Systems LLC	061224KM1	Inv. 106663 Security Monit	1	06/12/2024	52.97	.00	52.97	101231	06/12/2024
Total 2006:						52.97	.00	52.97		
2009	Jerome Volunteer Fire Dep	60524MS1	Reimbursement for Annual	1	06/05/2024	365.00	.00	365.00	101200	06/05/2024
Total 2009:						365.00	.00	365.00		
2013	PAVEMENT SEALANTS &	061924KM5	Inv. 24298 HP Permanent	1	06/19/2024	891.13	.00	891.13	101243	06/19/2024
Total 2013:						891.13	.00	891.13		
2016	T2 SYSTEMS, INC.	061224KM4	INV. MP000002779 MobilIP	1	06/12/2024	1,197.07	.00	1,197.07	101228	06/12/2024
		60524MS11	INV UPS00053616 - Auto	1	06/05/2024	137.50	.00	137.50	101210	06/05/2024
Total 2016:						1,334.57	.00	1,334.57		
2022	ENERSPECT MEDICAL S	061224KM10	INV 23501 Lifepak Batterie	1	06/12/2024	529.97	.00	529.97	101223	06/12/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2022:						529.97	.00	529.97		
2037	CHRISTINA "ALEX" BARB	061224KM12	Reimbursement for Mileag	1	06/12/2024	61.91	.00	61.91	101219	06/12/2024
Total 2037:						61.91	.00	61.91		
2038	BLUE DOT STEEL	061924KM6	Quote for Job 19791 Storm	1	06/19/2024	3,100.00	.00	3,100.00	101234	06/19/2024
Total 2038:						3,100.00	.00	3,100.00		
2039	CORE & MAIN	062424MS1	PO 124616/Job - Hull Ave -	1	06/24/2024	487.18	.00	487.18	101249	06/24/2024
Total 2039:						487.18	.00	487.18		
2040	CENTRAL ARIZONA CON	062624MS4	INV 18839 - Exposing and	1	06/26/2024	4,410.00	.00	4,410.00	101253	06/26/2024
Total 2040:						4,410.00	.00	4,410.00		
Grand Totals:						335,072.30	.00	335,072.30		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

For the meeting of July 9, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Issued a RFQ for general engineering services. An updated one is a requirement of the CDBG grant and a good idea to do every 5-7 years anyway.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Submitted Final Pay Request for Disaster Assistance (Covid) and completed close-out paperwork.
- Participated in a meeting with Jerome Verde Ex representatives regarding necessary easements for the WWTP. Participated in a follow-up meeting with Verde Ex and the State Parks to facilitate the easements necessary. Participated in numerous other meetings with Verde Ex reps.
- Worked with various individuals on their special event requests.
- Facilitated an additional contribution to PSPRS for the unfunded liability catch-up and initiated a \$15,000 payment.
- Met with T-Mobile representatives who discussed their fiber build-out in the area and services they can provide.
- Participated in Verde Avenue pre-bid design meetings with ADOT representatives.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Facilitated multiple public records requests.
- Solicited quotes / proposals for replacing windows at Hotel Jerome – Artists Coop off of Main Street, and met on site with a glass / window contractor for Hotel Jerome.
- Began work on bid documents for Verde Central line replacement.
- Met with the new Verde Valley city and town managers.
- Met with engineer for project update and ensure approved projects are progressing.
- Participated in the Logic and Accuracy Test for Yavapai County elections.
- Completed the Growing Water Smart Workshop grant application.
- Continued work on title research and coordinated the Condition of Title for the Town’s “Cemetery Land” in anticipation of an appraisal.

**** CONGRATULATIONS TO ****

Allen Muma (Police) on completing 25 years of service effective July 1, 2024.

Scott Kolu (Shuttle Driver) on completing 3 years of service effective July 3, 2024.

Brandon San Felice (Public Works) on completing 1 year of service effective July 31, 2024.

Following is an accounting of sales tax revenues for May, and a recent water flow report.

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2024 Actual - (based on to-date DOR website)	FY2023 Actual - (based on DOR website)	Actually Received	% of Budget Year / % Actual
July	106,085	104,350	89,433	8.3 / 6.4
August	130,622	74,612	21,622	17 / 7.9
September	79,411	115,431	151,329	25 / 19
October	115,250	114,937	21,722	33 / 22
November	78,059	139,121	90,946	41 / 28
December	116,459	96,194	159,734	50 / 40
January	106,378	132,403	78,097	58 / 46
February	89,204	78,212	60,801	66 / 51
March	105,419	97,338	198,057	75 / 65
April	150,319	132,605	117,454	83 / 74
May	130,160	135,359	72,054	92 / 84
June		113,922		
Total YTD	1,207,367	1,334,484	1,061,249	0

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2024 actual	FY2023 actual	+/- Compared to Last Yr	FY2024 actual	FY2023 actual	+/-	FY2024 actual	FY2023 actual	+/-
July	34660	38,001	(3,341)	17969	18,295	(326)	36125	32,588	3,537
August	37999	31,508	6,491	16130	4,896	11,234	65,439	18,230	47,209
September	30,432	32,105	(1,673)	14875	14,925	(50)	27037	33,655	(6,618)
October	43194	39,918	3,276	17207	18,989	(1,782)	39382	36,563	2,819
November	52665	48,302	4,363	24990	3,844	21,146	42307	57,373	(15,066)
December	38505	36,015	2,490	18188	18,502	(314)	43845	37,136	6,709
January	38694	38,684	10	15472	15,966	(494)	43489	53,008	(9,519)
February	29730	28,441	1,289	13973	14,328	(355)	28100	26,837	1,263
March	41,146	34,550	6,596	16248	16,857	(609)	36289	35,868	421
April	50719	46,274	4,445	26020	24,338	1,682	52465	45,268	7,197
May	47169	48,192	(1,023)	21601	21,152	449	50136	56,620	(6,484)
June	0	42,861			19,104			45,228	
Total YTD	444,913	464,852	22,922	202,673	191,196	30,581	464,614	478,374	31,468

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,764	2,764
August	2,481	5,245
September	3,163	8,408
October	2,647	11,055
November	3,844	14,899
December	2,798	17,697
January	2,380	20,077
February	2,150	22,227
March	2,500	24,727
April	4,003	28,730
May	3,323	32,053
June		

WATER FLOWS REPORT

Item A.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
15-May	172	75
22-May	190	72
29-May	162	64
5-June	154	130
12-June	154	126
19-June	130	114
26-June	137	338
03-July	115	326
10-July	123	331
17-July	115	320
24-July	108	300
31-July	108	300
7-Aug	123	292
14-Aug	110	284
21-Aug	101	174
28-Aug	88	280
5-Sept	88	267
11-Sept	89	267
18-Sept	89	260
25-Sept	89	252
2-Oct	89	266
9-Oct	89	257
17-Oct	95	241
23-Oct	95	242
30-Oct	95	230
6-Nov	101	214
13-Nov	101	206
20-Nov	101	225
27-Nov	89	215
4-Dec	95	214
11-Dec	108	220
18-Dec	101	222
26-Dec	101	223
2024 02-Jan	101	226
08-Jan	101	223
16-Jan	101	248
22-Jan	95	140
29-Jan	95	140
05-Feb	95	140
12-Feb	75	136
20-Feb	75	139
26-Feb	75	140
4-Mar	88	140
11-Mar	88	231
18-Mar	88	233
25-Mar	171	244
1-April	83	250
8-April	171	328
16-April	95	211
22-April	82	163
30-April	201	144
6-May	157	131
13-May	83	116
20-May	153	124
28-May	83	260
3-June	68	250
10-June	71	240
17-June	66	235
24-June	66	230
1-July	57	219



8723 E Via de Commercio #A-204
Scottsdale, AZ 85258
P: (480) 991-3595 F: (480) 751-1810

MEETING MINUTES

Date: June 17, 2024 **PACE Job No. B614**

Meeting Date: June 17, 2024 at 10:00AM

Location: Microsoft Teams

Meeting called by / Organizer: Taylor Pierce (PACE)

Subject: Jerome WWTP Improvements Design Meeting #18

Attendance:

Name	Company	Present
Brett Klein	Town of Jerome	X
Marty Boland	Town of Jerome	X
Henry MacVittie	Town of Jerome	X
Tyler Christensen	Town of Jerome	
Jane Moore	Town of Jerome	X
Krishan Ginige	SEC	X
Neil Wilson	SEC	X
Duong Do	PACE	X
Mike Krebs	PACE	
Nancy Nakaji	PACE	X
Taylor Pierce	PACE	X
Andrea Jaycox	PACE	X
Daniel Sanchez	PACE	
Nathan Tesch	PACE	X
Nick Eddington	PACE	
Jeremy Foster	PACE	X

Discussion Topics:

1. Introductions
2. Review of Previous Meeting Minutes
3. Next Deliverable and Upcoming Dates
 - a. 90% Design Submittal
 - b. 100% Design Submittal (ADEQ Submission Date: 6/25/2024)

- i. PACE preparing notice to ADEQ for delays related to easements.

4. Current Scope of Work:

TASK	DISCUSSION	RESPONSIBLE PARTY
Final Design (90%)	<ul style="list-style-type: none"> a. 60% Design Comments and Corrections b. Technical Specifications 	PACE, SEC, Wright, PKA
Permitting	<ul style="list-style-type: none"> a. 4.01 NOI b. APP c. AZPDES 	PACE

5. 90% Design Progress

- a. Mechanical Plan
 - i. No updates.
- b. Structural Plan
 - i. No updates.
- c. Electrical Plan
 - i. Received, No update.
- d. Civil Plan Update
 - i. FPVC vs HDPE Sewer Line:
 - 1. Min. 275ft vs 200ft radius of curvature
 - 2. HDPE required?
 - 3. Current Manhole count: 11
 - ii. Access Road Site Walk w/ Town Results.
 - 1. Town has elected to proceed with the shorter alignment that has minimal distance on Verde Ex property.
 - 2. Easements still needed on three properties being crossed by access roadway.
 - iii. Sewer line bid as bid alternate for line on Verde Ex property.
 - 1. Town confirmed this is the preferred path to move forward with the design.
 - iv. Timeline.
 - 1. SEC to submit proposal for change in scope and updated schedule.

2. 90% to follow the updated civil drawings. To be submitted for review to USDA and ADEQ.
3. 100% submittal and Permit Applications.
4. USDA Authorization to Advertise.

6. Easements

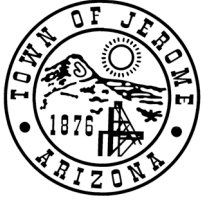
- a. Site driveway – Cemetery Rd easement – Verde Ex, Other properties
 - i. Decision regarding Verde Ex easement & potential new access road.
- b. Sewer line easement – Verde Ex
 - i. Decision regarding Verde Ex easement & potential future project.

7. On-going discussion topics and potential construction issues:

- a. Bypass piping around new WWTP structure
- b. Temporary routing of existing sewer laterals
 - i. Will not be required with bid alternate approach.
- c. Construction Staging Location
 - i. Marty to investigate locations near the site.
- d. Construction vehicle turn-around/access
- e. Concrete and Pumper Truck simulation
 - i. Standard mixer truck - ok
 - ii. 31M pumper truck – ok
 - iii. SEC will verify turning radius on new alignment.
- f. Access Gate Location?
 - i. Town preference is to have an access gate at the top of the hill. Provide gate with a walkthrough option (kissing gate) for pedestrian traffic.
- g. Boulder catch fence concept above the plant?
 - i. Town would like fences included above plant only. PACE to investigate viable options and include on Civil plans.
- h. Waste Location for Excess material
 - i. Verde Ex Discussions

- ii. Neighboring property
 - iii. Cemetery parking area
 - iv. Town is continuing to inquire for places to lose material. Significantly less material will need to be wasted w/ bid alternate approach.
 - i. Compaction on the fill slopes along the switchbacks may be challenging for contractors.
8. Outstanding Items
9. Coordination Items
- a. Applications being finalized for AZPDES, APP, 4.01 Notice of Intent to Discharge
 - i. Include: Town of Jerome, PACE, SEC, Wright, PKA
10. Feedback from the Town.
11. Reporting
- a. Next Consent Order Status Report on or before July 19, 2024, to include ADEQ on 90% design package.
12. Action items:

ITEM	RESPONSIBLE PARTY	DUE



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

July 2024 Staff Report for June Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Attended an FMLA Basics Webinar.
- ⚙ Assembled the July-August Town of Jerome newsletter.
- ⚙ Permits and Licensing activities for June:

Business Licenses

- 13 Businesses were sent renewal notices.
- 3 Businesses sent in their renewal application.
- 0 Businesses applied for a NEW license.
- 0 Business License renewals were issued. Our Building Inspector was on vacation for half the month, so no inspections took place. We will be caught back up shortly.
- 10 Business Licenses are pending approval.

STR Licenses

- 0 new STR/Vacation Rental Licenses were issued.
- 1 STR License is pending approval.
- 19 Total STR Licenses issued currently.
- The total of Jerome STR housing units (whole house or separately available units within the same property) is now 28.

Special Event Permits

- 0 new Special Event Permits were issued in June. One previously approved permit for the Chamber's Music Festival is printed and has not been issued due to waiting on required information.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

July 2024 staff report for June activity submitted by Terri Card.

- Current debt (45 days past due):

12 accounts were on the shut-off list at the beginning of June. 7 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full.

Balance owed on shut-off accounts from June billing: \$2705.69

Balance owed at end of May: \$4643.41

- A copy of the July AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	5.00	5.00	.00	.00	.00	06/20/24	159.06-		
1001.03	169.06-	169.06-	.00	.00	.00	05/16/24	507.18-		
1003.02	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
1006.02	708.07-	708.07-	.00	.00	.00	06/04/24	700.00-		
1007.02	143.48	143.48	.00	.00	.00	06/04/24	143.48-		
1008.02	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
1009.05	139.23	46.41	46.41	46.41	.00	04/23/24	92.82-		
1010.01	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
1011.01	53.38-	53.38-	.00	.00	.00	04/15/24	400.00-		
1013.01	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
1014.03	114.00	114.00	.00	.00	.00	06/11/24	114.00-		
1015.01	84.53	84.53	.00	.00	.00	06/26/24	84.53-		
1016.01	92.82	46.41	46.41	.00	.00	05/21/24	46.41-		
1018.03	143.48	143.48	.00	.00	.00	06/13/24	143.48-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	613.05	84.53	84.53	84.53	359.46	04/15/24	77.74-		
1024.01	60.66-	60.66-	.00	.00	.00	06/10/24	105.11-		
1025.01	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
1026.01	84.53	84.53	.00	.00	.00	06/11/24	84.53-		
1027.01	169.06	84.53	84.53	.00	.00	05/07/24	169.06-		
1028.04	84.53	84.53	.00	.00	.00	06/10/24	84.53-		
1029.01	143.48	143.48	.00	.00	.00	06/25/24	430.44-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	113.80	113.80	.00	.00	.00		.00		
1032.01	84.53	84.53	.00	.00	.00	06/12/24	84.53-		
1036.09	228.00	114.00	114.00	.00	.00	05/09/24	114.00-		
1038.02	84.53	84.53	.00	.00	.00	06/17/24	2.78-		
1040.01	17.34	17.34	.00	.00	.00	06/20/24	17.34-		
1042.01	269.19	269.19	.00	.00	.00	06/24/24	269.19-		
1044.01	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
1051.02	222.72	60.69	114.28	47.75	.00	07/17/23	1,866.48-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	111.69	84.53	27.16	.00	.00	06/24/24	77.74-		
1056.02	84.53	84.53	.00	.00	.00	06/06/24	84.53-		
1057.01	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
1058.05	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
1059.02	122.67	114.00	8.67	.00	.00	06/03/24	105.11-		
1060.02	84.53	84.53	.00	.00	.00	06/12/24	84.53-		
1061.01	114.00	114.00	.00	.00	.00	06/24/24	114.00-		
1062.02	114.00	114.00	.00	.00	.00	06/24/24	7.60-		
1063.02	254.59	84.53	84.53	84.53	1.00	04/23/24	168.06-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	152.17	152.17	.00	.00	.00	06/17/24	304.34-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
1071.03	17.78	.00	17.78	.00	.00	05/14/24	122.89-	Final	06/01/24
1073.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
1075.01	92.82	46.41	46.41	.00	.00	05/28/24	44.23-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Prmt Date	Last Prmt Amount	Msg	Final Bill Date
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	317.70	158.85	158.85	.00	.00	06/13/24	158.85-		
1077.01	64.05	64.05	.00	.00	.00	06/17/24	2.55-		
1078.02	64.05	64.05	.00	.00	.00	06/20/24	64.05-		
1079.02	305.22	305.22	.00	.00	.00	06/24/24	305.22-		
1080.01	64.05	64.05	.00	.00	.00	06/04/24	192.15-		
1081.01	65.44	65.44	.00	.00	.00	06/17/24	47.43-		
1082.01	31.61	31.61	.00	.00	.00	05/21/24	100.00-		
1083.05	92.29	47.43	44.86	.00	.00	05/22/24	50.00-		
1084.01	43.23	43.23	.00	.00	.00	04/08/24	124.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	142.29	47.43	47.43	47.43	.00	04/29/24	140.06-		
1086.02	65.44	65.44	.00	.00	.00	06/20/24	65.44-		
1087.01	47.43	47.43	.00	.00	.00	06/17/24	47.43-		
1088.05	94.86	47.43	47.43	.00	.00	05/23/24	47.43-		
1090.04	228.00	103.35	114.00	10.65	.00	05/22/24	247.11-		
1091.02	90.87	90.87	.00	.00	.00	06/10/24	90.87-		
1093.02	65.44	65.44	.00	.00	.00	06/04/24	196.32-		
1094.01	47.43	46.72	.71	.00	.00	05/30/24	47.43-		
1096.02	130.44	65.44	65.00	.00	.00	06/05/24	3.22-		
1097.03	65.44	65.44	.00	.00	.00	06/13/24	65.44-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	166.88	83.44	83.44	.00	.00	05/22/24	98.44-		
1099.02	83.59	83.59	.00	.00	.00	06/17/24	85.00-		
1100.02	65.44	65.44	.00	.00	.00	06/24/24	65.44-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	60.91-	65.60-	4.69	.00	.00	04/10/24	350.00-		
1125.03	9.99	9.99	.00	.00	.00	05/21/24	100.00-		
1131.01	26.31	26.31	.00	.00	.00	05/06/24	70.00-		
1132.01	84.53	84.53	.00	.00	.00	06/18/24	84.53-		
1133.01	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	218.36	65.44	65.44	65.44	22.04	06/25/24	100.00-		
1139.01	84.53	84.53	.00	.00	.00	06/06/24	165.86-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	47.43	47.43	.00	.00	.00	06/06/24	47.43-		
1151.02	47.43	47.43	.00	.00	.00	06/06/24	94.86-		
1160.02	591.71-	591.71-	.00	.00	.00	06/13/24	591.71-		
1162.03	149.56	114.00	35.56	.00	.00	06/11/24	105.11-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	84.53	84.53	.00	.00	.00	06/10/24	84.53-		
1166.02	90.87	90.87	.00	.00	.00	06/11/24	90.87-		
1167.01	2.85-	2.85-	.00	.00	.00	06/17/24	72.00-		
1168.01	84.53	84.53	.00	.00	.00	06/10/24	84.53-		
1169.02	114.00	114.00	.00	.00	.00	06/24/24	114.00-		
1170.01	64.05	34.98	29.07	.00	.00	03/11/24	256.20-		
1171.05	84.53	84.53	.00	.00	.00	06/03/24	84.53-		
1173.06	121.53-	121.53-	.00	.00	.00	06/10/24	77.74-		
1174.02	84.53	84.53	.00	.00	.00	06/26/24	84.53-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	84.53	84.53	.00	.00	.00	06/10/24	84.53-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	342.00	114.00	114.00	114.00	.00	04/22/24	228.00-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1314.05	65.44	65.44	.00	.00	.00	06/17/24	65.44-		
1332.01	84.53	84.53	.00	.00	.00	06/13/24	169.06-		

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	48.52	48.52	.00	.00	.00	06/17/24	48.52-		
1343.03	304.34	152.17	152.17	.00	.00	05/15/24	152.15-		
2000.01	150.69	150.69	.00	.00	.00	06/06/24	150.69-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	387.80	143.48	143.48	100.84	.00	06/24/24	100.00-		
2002.03	46.41	46.41	.00	.00	.00	06/11/24	46.41-		
2003.02	84.53	84.53	.00	.00	.00	06/20/24	84.53-		
2004.01	114.00	114.00	.00	.00	.00	06/13/24	228.00-		
2005.01	84.53	84.53	.00	.00	.00	06/03/24	84.53-		
2006.03	114.00	114.00	.00	.00	.00	06/11/24	114.00-		
2007.02	169.06	169.06	.00	.00	.00	06/06/24	169.06-		
2008.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2009.01	228.00	103.12	110.46	14.42	.00	04/22/24	114.00-		
2010.03	114.01	114.00	.01	.00	.00	06/03/24	114.00-		
2011.05	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
2013.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2014.01	114.00	114.00	.00	.00	.00	06/05/24	114.00-		
2015.02	954.25-	954.25-	.00	.00	.00	03/21/24	1,400.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	228.00	114.00	114.00	.00	.00	05/07/24	342.00-		
2017.01	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
2018.01	84.53	84.53	.00	.00	.00	06/17/24	169.06-		
2019.01	27.84	27.84	.00	.00	.00	06/18/24	95.31-	Final	06/18/24
2019.02	68.95	68.95	.00	.00	.00		.00		
2020.01	143.48	143.48	.00	.00	.00	06/10/24	143.48-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	8.89-	8.89-	.00	.00	.00	06/17/24	122.89-		
2022.01	143.48	143.48	.00	.00	.00	06/05/24	143.48-		
2023.03	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
2024.01	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
2025.02	44.23	44.23	.00	.00	.00	05/21/24	95.00-		
2026.02	342.00	114.00	114.00	114.00	.00	04/29/24	333.11-		
2028.01	114.04	114.00	.04	.00	.00	06/10/24	113.99-		
2029.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2030.01	84.53	84.53	.00	.00	.00	06/11/24	169.06-		
2031.01	150.69	150.69	.00	.00	.00	06/10/24	150.69-		
2032.03	84.53	84.53	.00	.00	.00	06/04/24	253.59-		
2034.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2037.03	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
2038.01	169.06	84.53	84.53	.00	.00	05/28/24	84.53-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	228.00	113.91	114.00	.09	.00	06/04/24	218.00-		
2043.03	46.41	46.41	.00	.00	.00	06/12/24	46.41-		
2044.01	77.74	77.74	.00	.00	.00	06/11/24	84.53-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	134.38	67.19	67.19	.00	.00	05/09/24	201.57-		
2047.02	143.48	143.48	.00	.00	.00	06/10/24	143.48-		
2054.01	152.17	152.17	.00	.00	.00	06/03/24	152.17-		
2055.01	111.69	84.53	27.16	.00	.00	06/11/24	77.74-		
2058.02	46.41	46.41	.00	.00	.00	06/10/24	61.41-		
2059.01	342.00	114.00	114.00	114.00	.00	05/15/24	238.00-		
2061.02	150.69	150.69	.00	.00	.00	06/10/24	301.38-		
2062.01	65.44	65.44	.00	.00	.00	06/06/24	65.44-		
2063.01	65.44	65.44	.00	.00	.00	06/12/24	65.44-		
2065.04	47.43	47.43	.00	.00	.00	06/17/24	142.29-		

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	65.44	65.44	.00	.00	.00	06/26/24	65.44-		
2069.02	47.43	40.05	7.38	.00	.00	05/21/24	94.86-		
2070.01	116.34-	116.34-	.00	.00	.00	06/20/24	65.43-		
2071.01	40.75	40.75	.00	.00	.00	05/06/24	106.00-		
2073.02	176.19	108.73	67.46	.00	.00	06/20/24	150.00-		
2077.01	47.43	47.43	.00	.00	.00	06/17/24	47.43-		
2078.01	90.87	90.87	.00	.00	.00	06/20/24	90.87-		
2079.03	47.43	47.43	.00	.00	.00	06/05/24	94.86-		
2080.01	92.82	46.41	46.41	.00	.00	05/28/24	46.99-		
2081.01	14.80	14.80	.00	.00	.00	03/19/24	300.00-		
2083.01	66.44-	74.81-	8.37	.00	.00	09/11/23	500.00-		
2084.01	114.00	114.00	.00	.00	.00	06/13/24	114.00-		
2085.02	372.34	372.34	.00	.00	.00	06/17/24	372.34-		
2086.01	84.53	84.53	.00	.00	.00	06/12/24	84.53-		
2089.02	67.19	67.19	.00	.00	.00	06/27/24	67.19-		
2093.02	595.53	198.51	198.51	198.51	.00	04/29/24	579.87-		
2100.01	46.95	46.95	.00	.00	.00	06/10/24	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.12	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2103.01	114.00	114.00	.00	.00	.00	06/18/24	114.00-		
2104.08	84.53	84.51	.02	.00	.00	06/26/24	84.53-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	45.66-	45.66-	.00	.00	.00	06/17/24	350.00-		
2106.01	35.30	35.30	.00	.00	.00	06/10/24	105.11-		
2107.01	61.17	61.17	.00	.00	.00	06/17/24	61.17-		
2109.03	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
2110.01	1,955.43-	1,955.43-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2115.01	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
2119.05	114.00	114.00	.00	.00	.00	06/11/24	114.00-		
2120.01	228.00	114.00	105.05	8.95	.00	04/23/24	342.00-		
2121.01	65.44	65.44	.00	.00	.00	06/13/24	64.20-		
2122.05	198.51	198.51	.00	.00	.00	06/05/24	198.51-		
2123.01	105.39	105.39	.00	.00	.00	06/11/24	105.11-		
2124.01	114.00	114.00	.00	.00	.00	06/10/24	114.00-		
2125.02	65.44	65.44	.00	.00	.00	06/12/24	65.44-		
2126.06	84.53	84.53	.00	.00	.00	06/06/24	253.59-		
2127.06	84.53	70.85	13.68	.00	.00	06/11/24	169.06-		
2128.02	430.22	114.00	114.00	114.00	88.22	05/23/24	200.00-		
2130.06	88.33	88.33	.00	.00	.00	06/11/24	198.51-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	65.44	65.44	.00	.00	.00	06/10/24	80.44-		
2132.02	114.00	114.00	.00	.00	.00	06/20/24	114.00-		
3000.03	352.20	176.10	176.10	.00	.00	05/29/24	228.37-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	84.53	84.53	.00	.00	.00	06/20/24	84.53-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	48.52	48.52	.00	.00	.00	06/17/24	48.52-		
3005.02	114.00	114.00	.00	.00	.00	06/12/24	114.00-		
3007.01	64.05	64.05	.00	.00	.00	06/18/24	64.05-		
3009.01	143.48	143.48	.00	.00	.00	06/13/24	143.48-		
3010.01	228.00	114.00	114.00	.00	.00	05/21/24	228.00-		
3011.01	84.53	84.53	.00	.00	.00	06/25/24	84.53-		
3012.03	130.22	109.90	20.32	.00	.00	05/14/24	260.00-		

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3013.01	114.00	114.00	.00	.00	.00	06/04/24	114.00-		
3014.01	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
3015.01	167.54	167.54	.00	.00	.00	06/27/24	167.54-		
3016.01	113.84	113.84	.00	.00	.00	06/04/24	114.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	169.06	84.53	84.53	.00	.00	05/29/24	84.53-		
3018.01	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
3019.01	92.13	92.13	.00	.00	.00	06/12/24	92.13-		
3021.01	47.43	47.43	.00	.00	.00	06/13/24	47.43-		
3022.03	130.88	65.44	65.44	.00	.00	06/03/24	65.44-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	61.17	61.17	.00	.00	.00	06/05/24	61.17-		
3024.02	46.41	46.41	.00	.00	.00	06/24/24	46.41-		
3025.02	114.00	114.00	.00	.00	.00	06/12/24	114.00-		
3026.01	84.53	84.53	.00	.00	.00	06/11/24	84.53-		
3029.01	130.22	538.76-	78.14	78.14	512.70	05/14/24	260.00-		
3030.08	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
3032.11	46.41	.00	46.41	.00	.00	06/17/24	46.41-	Final	06/01/24
3032.12	167.17	167.17	.00	.00	.00		.00		
3034.01	89.06	84.53	4.53	.00	.00	06/24/24	80.00-		
3035.01	112.00	112.00	.00	.00	.00	06/17/24	110.00-		
3038.01	114.00	114.00	.00	.00	.00	06/11/24	114.00-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	200.86	200.86	.00	.00	.00	06/11/24	200.86-		
3040.01	335.34	111.78	111.78	111.78	.00	04/29/24	111.78-		
4000.01	152.17	152.17	.00	.00	.00	06/12/24	152.17-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	228.00	114.00	114.00	.00	.00	05/08/24	114.00-		
5001.01	.85-	.85-	.00	.00	.00	05/14/24	693.00-		
5005.01	44.72	44.72	.00	.00	.00	06/10/24	44.72-		
5006.01	210.83	210.83	.00	.00	.00	06/17/24	210.83-		
5007.01	672.99	672.99	.00	.00	.00	06/24/24	358.27-		
5008.03	46.41	46.41	.00	.00	.00	06/17/24	46.41-		
5009.02	238.83	238.83	.00	.00	.00	06/11/24	238.83-		
5010.01	235.53	235.53	.00	.00	.00	06/17/24	235.53-		
5011.02	210.83	210.83	.00	.00	.00	06/17/24	421.66-		
5012.01	210.83	210.83	.00	.00	.00	06/13/24	210.83-		
5013.01	464.77	464.77	.00	.00	.00	06/13/24	464.77-		
5014.01	210.83	210.83	.00	.00	.00	06/13/24	210.83-		
5016.01	395.74	395.74	.00	.00	.00	06/13/24	398.25-		
5016.02	87.96	87.96	.00	.00	.00	06/12/24	87.96-		
5016.03	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
5017.04	221.15	221.15	.00	.00	.00	05/22/24	250.00-		
5018.03	1,003.44	1,003.44	.00	.00	.00	06/12/24	647.18-		
5019.03	218.19	218.19	.00	.00	.00	06/17/24	218.19-		
5020.01	44.72	44.72	.00	.00	.00	06/25/24	44.72-		
5021.01	114.00	114.00	.00	.00	.00	06/12/24	114.00-		
5022.01	44.72	44.72	.00	.00	.00	06/10/24	44.72-		
5023.02	210.83	210.83	.00	.00	.00	06/06/24	210.83-		
5025.01	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
5027.01	44.50	44.50	.00	.00	.00	06/18/24	44.50-		
5029.01	460.54	460.54	.00	.00	.00	06/10/24	331.89-		
5031.06	210.83	182.98	27.85	.00	.00	06/11/24	257.24-		
5039.01	210.83	210.83	.00	.00	.00	06/10/24	210.83-		
5041.03	255.55	255.55	.00	.00	.00	06/04/24	255.55-		
5043.01	1,677.90	1,677.90	.00	.00	.00	06/12/24	1,331.53-		
5046.03	166.11	166.11	.00	.00	.00	06/27/24	166.11-		
5046.04	44.72	44.72	.00	.00	.00	06/18/24	44.72-		

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5047.01	1,173.14	1,173.14	.00	.00	.00	06/13/24	1,173.14-		
5049.04	210.83	210.83	.00	.00	.00	06/13/24	210.83-		
5052.06	34.72	34.72	.00	.00	.00	04/15/24	144.16-		
5055.01	2,081.61	1,373.25	683.33	25.03	.00	04/08/24	2,500.00-		
5057.01	538.79	538.79	.00	.00	.00	06/12/24	538.79-		
5058.02	289.83	289.83	.00	.00	.00	06/17/24	230.45-		
5059.04	632.49	210.83	210.83	210.83	.00	04/23/24	210.83-		
5061.01	166.11	166.11	.00	.00	.00	06/10/24	166.11-		
5062.01	172.14	172.14	.00	.00	.00	06/26/24	172.14-		
5064.02	228.17	228.17	.00	.00	.00	06/13/24	228.17-		
5066.03	44.72	44.72	.00	.00	.00	06/10/24	89.44-		
5067.03	210.83	210.83	.00	.00	.00	06/24/24	210.83-		
5074.06	4,109.18-	4,109.18-	.00	.00	.00	05/07/24	450.00-		
5076.01	712.63	712.63	.00	.00	.00	06/13/24	712.63-		
5077.03	210.83	210.83	.00	.00	.00	06/12/24	210.83-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	543.32	210.83	210.83	121.66	.00	05/29/24	300.00-		
5083.08	92.82	46.41	46.41	.00	.00	05/29/24	139.23-		
5089.01	989.15-	989.15-	.00	.00	.00	02/07/24	2,551.00-		
5092.01	210.83	210.83	.00	.00	.00	06/20/24	210.66-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,706.71	354.21	354.21	354.21	644.08	06/24/24	500.00-		
5094.02	222.55	222.55	.00	.00	.00	06/12/24	222.55-		
5095.02	718.08	718.08	.00	.00	.00	06/12/24	630.22-		
5096.03	210.83	162.64-	166.11	166.11	41.25	06/24/24	210.83-		
5097.01	632.49	210.83	210.83	210.83	.00	05/06/24	421.66-		
5098.05	210.83	210.83	.00	.00	.00	06/12/24	210.83-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	114.00	114.00	.00	.00	.00	06/20/24	114.00-		
6000.02	341.53	341.53	.00	.00	.00	06/10/24	341.53-		
6001.01	253.59	253.59	.00	.00	.00	06/12/24	253.59-		
6003.01	532.59	152.17	152.17	152.17	76.08	05/28/24	228.26-		
6004.02	84.53	84.53	.00	.00	.00	06/10/24	84.53-		
6005.03	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
6006.01	253.59	253.59	.00	.00	.00	06/13/24	169.06-		
6007.02	255.55	255.55	.00	.00	.00	06/03/24	511.10-		
6008.01	553.66	553.66	.00	.00	.00	06/17/24	553.66-		
6009.03	236.87	236.87	.00	.00	.00	06/06/24	236.87-		
6010.03	46.41	46.41	.00	.00	.00	06/12/24	46.41-		
6011.02	176.10	176.10	.00	.00	.00	06/13/24	183.72-		
6012.01	84.53	84.53	.00	.00	.00	06/13/24	84.53-		
6013.02	114.00	114.00	.00	.00	.00	06/11/24	114.00-		
6014.01	350.44	143.48	143.48	63.48	.00	06/24/24	80.00-		
6015.01	83.44	83.44	.00	.00	.00	06/03/24	166.88-		
6016.08	84.53	84.53	.00	.00	.00	06/17/24	84.53-		
6017.02	169.06	169.06	.00	.00	.00	06/13/24	169.06-		
6018.01	388.98	388.98	.00	.00	.00	06/10/24	388.98-		
6019.02	269.19	269.19	.00	.00	.00	06/24/24	269.19-		
6020.05	114.00	114.00	.00	.00	.00	06/11/24	114.00-		
6021.03	46.41	46.41	.00	.00	.00	06/10/24	46.41-		
6022.02	114.00	114.00	.00	.00	.00	06/24/24	114.00-		
6023.01	115.32	115.32	.00	.00	.00	06/18/24	63.03-		
6023.02	117.59	117.59	.00	.00	.00		.00		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	94.86	47.43	47.43	.00	.00	05/23/24	47.43-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	3,564.11	2,046.10	1,518.01	.00	.00	05/06/24	3,362.60-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17

Customer Number	Balance	06/30/2024	05/31/2024	04/30/2024	03/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6027.04	65.44	65.44	.00	.00	.00	06/25/24	130.88-		
6028.08	253.59	84.53	84.53	84.53	.00	04/09/24	169.06-		
6029.01	181.65-	181.65-	.00	.00	.00	06/17/24	80.00-		
6031.02	84.53	84.53	.00	.00	.00	06/12/24	84.53-		
6032.01	236.87	236.87	.00	.00	.00	06/13/24	236.87-		
6033.03	150.04	46.41	46.41	57.22	.00	04/08/24	456.34-		
6033.04	255.55	255.55	.00	.00	.00	06/17/24	255.55-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	84.13	84.13	.00	.00	.00	06/24/24	253.99-		
6041.02	114.00	114.00	.00	.00	.00	06/17/24	114.00-		
7001.06	187.32	143.48	43.84	.00	.00	06/04/24	132.52-		
7002.01	224.90	224.90	.00	.00	.00	06/06/24	224.90-		
7004.01	84.53	84.53	.00	.00	.00	06/24/24	84.53-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	89.44	44.72	44.72	.00	.00	05/09/24	89.44-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	79.64	30.60-	35.86	35.86	38.52	12/11/23	500.00-		
7009.01	47.43	47.43	.00	.00	.00	06/20/24	142.29-		
7010.01	850.45	850.45	.00	.00	.00	06/13/24	870.24-		
7015.01	210.83	210.83	.00	.00	.00	06/06/24	210.83-		
7017.02	19.78	18.33-	27.39	.00	10.72	06/06/24	35.00-		
7022.01	44.72	44.72	.00	.00	.00	06/04/24	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	84.53	84.53	.00	.00	.00	06/11/24	84.53-		
7026.04	114.00	114.00	.00	.00	.00	06/20/24	228.00-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	228.00	114.00	114.00	.00	.00	05/29/24	342.00-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	178.88	44.72	44.72	44.72	44.72	03/21/24	134.16-		
7041.01	44.72	44.72	.00	.00	.00	04/10/24	134.16-		
7044.02	89.44	44.72	44.72	.00	.00	05/28/24	89.44-		
7046.02	304.34	152.17	152.17	.00	.00	05/28/24	152.17-		
7047.01	44.72	44.72	.00	.00	.00	06/06/24	44.72-		
7052.02	169.06-	169.06-	.00	.00	.00	05/07/24	422.65-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.06	84.53	84.53	.00	.00	.00	06/03/24	60.09-		
7054.01	177.32	177.32	.00	.00	.00	06/06/24	177.32-		
7057.02	26.04	26.04	.00	.00	.00	06/10/24	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	1.59-	1.59-	.00	.00	.00	06/11/24	47.41-		
7060.01	210.83	210.83	.00	.00	.00	06/06/24	210.83-		
8001.01	2,066.67	2,066.67	.00	.00	.00	06/10/24	2,048.33-		
8004.03	1,386.45	1,386.45	.00	.00	.00	06/10/24	1,325.47-		
8008.01	56.95	56.95	.00	.00	.00	04/08/24	170.85-		
8010.01	56.88-	56.88-	.00	.00	.00	06/10/24	100.00-		
8012.03	52.97	30.56	22.41	.00	.00	06/06/24	52.97-		
8014.03	290.84	290.84	.00	.00	.00	06/11/24	581.68-		
8022.03	2,844.00	2,844.00	.00	.00	.00	06/10/24	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	06/03/24	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22

Town of Jerome

Aging Report - Acct number only
Report Date: 06/30/2024

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Grand Totals:

<u>63,103.04</u>	<u>30,010.72</u>	<u>8,334.62</u>	<u>2,882.12</u>	<u>21,875.58</u>
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Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

July 2024 Staff Report for June Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Transcribed minutes from Regular and Special Council meetings for June.
- ❖ Transcribed minutes from the Planning and Zoning meeting for June.
- ❖ Took and transcribed minutes from the Design Review Board meeting for June.
- ❖ Assisted Utilities clerk with receiving and posting payments.
- ❖ Updated late fee billing analysis since starting to use Caselle.
- ❖ Processed payables and bank reconciliations.
- ❖ Followed up with special event applicants for missing information as needed.
- ❖ Reviewed special event applications for consideration: Picnic in the Garden and Jerome Ghost Walk
- ❖ Assisted Town Manager, Brett Klein with various projects and forms as requested.
- ❖ Performed monthly elevator maintenance testing for June.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: June 27, 2024

June feels as though it has come and gone. Blessedly, the monsoon season has arrived. The Court remains steadily busy. Filings appear somewhat slower based upon the anticipated July pretrial conference calendar, but payments and collections were on pace this month, compared to last.

Earlier this month, court staff attended training sponsored and held by the Administration Office of the Courts. My clerk attended several virtual and in-person courses on a variety of topics. I attended the annual Judicial Conference held in Tucson. Plenary sessions included topics on leadership, network/cyber security, and procedural fairness. My break-out sessions included topics such as threat awareness, understanding mental health disorders, case law updates, and a round table discussion about challenges faced by rural courts.

The discussion of rural courts was informative. For many outlying counties (Apache or Graham), Yavapai County hardly seems rural. We were all reminded that *rural* comes in different shapes and sizes. Sometimes, *rural* is a geographically large, sparsely populated area with just one division of superior court for the entire county. Sometimes, *rural* is a small municipal court in what is otherwise considered an urban county, but because of the court's long distance from the county seat and proximity to a tribal nation, the court is very much rural in nature. Sometimes, as we know, *rural* is a small court, in a small town perched on the side of a beautiful mountain in central Arizona. For all our differences, the rural courts share many some of the same challenges: lack of transportation; limited connectivity to technology; aging infrastructure; and limited economic growth. Thankfully, we also share many of the same goals: to effectively serve our unique communities; to collaborate with other courts and departments of government; to innovate positive changes to our courts; and to promote justice. I was proud to represent a rural, limited jurisdiction court and even more proud of this Court's particular accomplishments and the positive relationships between the Court, other town departments, and the Town Council. Sadly, not every judge enjoys the same kind of progress and support.

The closing event at the conference was the "Passing of the Gavel." We welcomed the new Arizona Chief Justice, Ann A. Scott Timmer. She presented her strategic five-year agenda. Her thoughtful initiatives include expanding access to justice through regulatory reform, protecting communities through fair justice initiatives, and enhancing professionalism through promoting legal community well-being. Her agenda outlines many practical and aspirational goals we can hope to achieve in the coming five years. Without hesitation, I believe it is a good time to be a part of the Arizona justice system. Thank you for the opportunity to serve.

MONTHLY REVENUE REMITTANCE

May 2024

TOTAL DISBUR Item A.

SUBTOTALS: 27.30 3,826.62 5,145.97 26.51
 JCEF 27.30 5,012.58 Gen Fund
 FTG 0.00 133.39 Splits

9,026.40

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	27.30				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		165.19			174.77 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		289.96			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,229.83			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		9.58			
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUIA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		70.87			190.14 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22		35.00			65.46 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		119.27			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		30.46			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		202.97			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		42.90			50.70 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		7.80			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		376.94			
2011 Additional Assent (\$8) 12-116.04C	ZOS1	2-15-31		212.24			344.82 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		107.00			
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		97.82			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		530.48			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14					0.00 ZGFUDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		83.22			221.62 ZVCAF & ZVRF
Victims Rights Enforcement Fund (S2) 12-116.09, 41-1722	ZVREA	2-15-37		52.08			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		138.40			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04		27.32			3,155.39 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01		990.00			
Default Fees - LOCAL	ZDEFF	4-32-01		136.96			279.02 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10		1,286.29			
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30		25.09			3,155.39 ALL ZFINES
Fines - CR T (DUJ) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10		198.62			
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20		486.79			
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95		118.68			
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07		1,039.92			
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02					
COURT SECURITY FEE	ZMCSF	4-30-25		575.99			
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					575.99 ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03		106.07			
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02		12.18			
Warrant Fee	ZWARF	4-32-03		142.06			
Jail (Incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				26.51	
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		24.61			314.57 ZCEF & ZCEF2

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$0.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,000.00
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$0.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT		\$8,974.49
JCEF account	\$27.30	
FTG account	\$0.00	
State Revenue	\$3,826.62	
City/Town	\$5,145.97	
Yavapai County	\$26.51	
Other Agencies		
TOTAL DISBURSEMENTS		\$9,026.40
 PASS-THROUGH MONIES:		 \$0.00
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	
 SABA TOTAL (Total Revenue)		 \$9,026.40

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

May-24

Signature

Micheala Brewer

 Verified by:
Angela B. Wynn

MAY 2024 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 4/30/2024: \$ 81,089.78

Deposits to account, per bank stmt: \$ 11,154.34 (SABA deposits in AJACS) (money in transit) 546.00

\$ 9,026.40 \$

Checks cleared & charge-back debits: date cleared:

#2326	5/3/2024	\$	77.70	Jerome JCEF
#2325	5/14/2024	\$	5,218.46	Town of Jerome
#2323	5/16/2024	\$	4,925.42	State of Arizona
#2324	5/16/2024	\$	35.68	Yavapai County
TOTAL:		\$	10,257.26	

Ending Balance from 5/31/24 stmt: \$ 79,312.92

2023-2024	<u>ZOS3 4-23-03</u>	<u>ZMCSF 4-30-25</u>	<u>June - May</u>	
<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>	
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June				
TOTAL	\$ 56,616.74	\$ 1,298.55	\$ 7,651.67	\$ 47,666.52

Other Court Accounts: (closing balances as of current month's end)

JCEF \$ 14,419.30

Fill the Gap \$ 10,187.21

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2020		2021	
		JAN	\$ 92.28
JULY	\$ 176.32	FEB	\$ 85.11
AUG	\$ 129.02	MAR	\$ 199.48
SEPT	\$ 135.16	APR	\$ 242.51
OCT	\$ 109.19	MAY	\$ 249.00
NOV	\$ 81.00	JUNE	\$ 281.34
DEC	\$ 72.88	YTD	\$ 1,853.29

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2021		2022	
		JAN	\$ 125.12
JULY	\$ 125.69	FEB	\$ 132.06
AUG	\$ 178.04	MAR	\$ 185.90
SEPT	\$ 181.85	APR	\$ 113.52
OCT	\$ 216.53	MAY	\$ 124.66
NOV	\$ 152.42	JUNE	\$ 132.60
DEC	\$ 106.42	YTD (fiscal)	\$ 1,774.81

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2022		2023	
		JAN	\$ 99.35
JULY	\$ 62.98	FEB	\$ 108.97
AUG	\$ 132.10	MAR	\$ 132.86
SEPT	\$ 107.55	APR	\$ 156.99
OCT	\$ 133.29	MAY	\$ 123.14
NOV	\$ 105.80	JUNE	\$ 110.00
DEC	\$ 88.90	YTD (fiscal)	\$ 1,361.93

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2023		2024	
		JAN	\$ 102.17
JULY	\$ 105.19	FEB	\$ 173.28
AUG	\$ 112.05	MAR	\$ 130.95
SEPT	\$ 106.00	APR	\$ 142.72
OCT	\$ 79.56	MAY	\$ 106.07
NOV	\$ 129.73	JUNE	
DEC	\$ 110.83	YTD (fiscal)	\$ 1,298.55



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Department Report

Month: June Year: 2024

Calls by Type	Number	Resident	Non-Resident
EMS Calls	9	5	4
Residential Fire	2	0	2
Commercial Fire	1	1	0
Wildland	1	0	1
Still Assignment	3	3	0
Station Staffing	5	5	0
Citizen Assist	2	0	2
Agency Assist	7	6	1
Special Duty	5	5	0
Snake Removal	3	3	0
Tech Rope Rescue	2	0	2
MVA/Rescue	2	0	2
HazMat	2	2	0
Dispatch Error	0	0	0
Totals:	44	30	14
Total Calls Chief on Scene	30		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4
Total JFD Meetings Chief Attended	7

JVFD Hours Worked (No Salaried Hours Included in these totals)	404.75
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Meetings	Date
Chief's Meeting (Blair, Whiting)	6/5/24
Sewer Plant Meeting	6/17/24
Red Card Meeting (Whiting)	6/25/24
Fire Marshal's Meeting (Blair)	6/27/24

Education, Summer Semester:

- Rick Hernandez, Eric Jackson, and Lee Ondovchak will all be attending an Engineering class July 8th through 12th.

Departmental Training:

- June 6th Business meeting with training on long bone stabilization -Muma
- June 13th. Ladder training - Giles
- June 20th Critical Incidents/ MCI's - Muma
- June 22nd Ropes: Personal Skills – Muma/Lee
- June 27th Wildland Fire Shelters and lightning awareness- Whiting

Department Affairs and On-going Projects

- Our June call volume was 4 less than last June's 48 calls, totaling 44 calls this month. Fire Department personnel perform their tasks in a professional manner with no injuries occurring. Call volume is 232 calls to last year's 236.
- Recently we have had an influx of volunteers and employees that are residents with certifications that assist the department, many are now responding more frequently to after-hours alarm calls. This is a welcome change and helps the department.
- NAEMS (Northern Arizona EMS) has recently started a new training reimbursement program, and we have applied for reimbursement for our recent Members that we put through the EMT Basic Course we have received \$1,000 back for Eric Jackson and John Krmpotich's class reimbursement.
- Incident Management software Grant update. We have installed the mounting brackets for the necessary vehicles and are currently waiting on 3AM for training, this will be a joint training with our Verde Valley mutual aid partners. This grant has enabled the majority of our mutual aid partners to be able to use the same Incident management software giving us the ability to track responders making incident scenes safer.
- We have completed the setup for out of district emergency response subscriptions, they are made available to out-of-town limits residences and businesses, The subscription makes it more financially equitable for residences and businesses that are outside of town limits. We have already received several paid subscriptions.
- JFD hosted Granite Mountain training for the Week of June 10th to the 14th. Granite Mountain training needed a facility for their ALS Refresher for the Verde Valley. We are working together with them into the future in hopes of having training at the station here for our own EMT Members.
- JFD does maintain a Stock of Coloring books, Stickers and plastic fire Helmets for children visiting the station.
- Coming up in July, JFD will be putting on the 4th of July Parade, and all Council members and residents are welcome to participate. Please contact Chief Blair if you are interested.

Prevention

- 41 Firewise activities and visits to the burn pile in June with 100 loads of trimmings, slash, and brush for a total of 74 combined Jerome's citizen hours. As well as 168 total hours from our Fuels Crew.
- If you need assistance, please fill out a Firewise application, applications can be found at the Town Hall or the Fire Department.
- 7 Business license inspections were performed.

Wildland

JFD has recently charted all our Wildland Fire assignments from 2009 to June 2024. Below is listed all the Fires and figures, including how much the town has profited by sending out the truck, as well as how much the town has been able to save with reimbursable wages for our personnel. Since Carl started with the Fire Department and with his Wildland qualifications, he has made more for the town in the last 4 years, than what was made in the 11 Years prior. Having a paid employee that is a qualified engine boss has allowed us to go out on a lot more fires. A big shout out of thanks to Carl Whiting for all his efforts.

Wildland Fires Total Made					
Dates	Fire	Truck Total	Personnel	Total Billed	
8/9/09 - 8/12/09	Woodchute	\$4,785	\$1,888	\$6,673	
6/21/10 - 6/27/10	Schultz	\$8,482	\$4,000	\$12,770	
6/3/11 - 6/17/11	Wallow	\$18,857	\$9,375	\$28,232	
6/19/15 - 6/22/15	Kerney	\$4,802	\$1,462	\$6,264	
8/14/15 - 8/31/15	Lawyer	\$25,823	\$14,409	\$40,232	
9/13/15 - 9/24/15	Valley	\$16,268	\$9,141	\$25,409	
5/5/2016	Hogpen	\$558	\$381	\$969	
6/13/17 - 6/26/17	Boundry	\$20,063	\$9,062	\$29,125	
6/27/2016	Josephine	\$392	\$164	\$556	
8/24/17 - 9/10/17	Salmon Complex	\$25,774	\$11,723	\$37,497	
9/13/17 - 9/25/17	New Orleans Comple	\$19,306	\$12,943	\$32,249	
10/11/17 - 10/21/17	Oct Statewide Fires	\$15,680	\$6,086	\$21,766	
5/11/2018	Viewpoint	\$735	\$421	\$1,156	
7/27/18 - 7/29/18	Ribbon	\$2,646	\$1,504	\$4,150	
7/29/18 - 8/10/20	Cranston	\$18,473	\$13,570	\$34,034	
8/17/18 - 9/1/18	Klondike	\$24,402	\$17,341	\$42,440	
4/9/2019	Painted Wagon	\$1,470	\$779	\$2,249	
5/30/20 - 6/3/20	Ocotillo	\$6,762	\$3,725	\$10,487	
6/23/20 - 6/25/20	Aquila	\$3,773	\$2,129	\$5,902	
7/2/20 - 7/10/20	Polles	\$8,771	\$6,093	\$14,864	
8/1/20 - 8/5/20	Pig	\$5,047	\$2,323	\$7,370	
8/11/20 - 8/12/20	Goldfield	\$2,205	\$981	\$3,613	
8/20/20 - 8/24/20	Constellation	\$8,134	\$4,581	\$12,834	
8/25/20 - 8/27/20	Bozarth	\$4,753	\$3,919	\$8,837	
Totals		\$247,961	\$138,000	\$389,678	
Carl Started				Truck Minus Fuel	
9/25/20 - 9/30/20	Sears	\$8,771	\$6,657	\$15,428	\$8,539
10/8/20 - 10/16/20	Encinos	\$13,720	\$10,191	\$23,911	\$13,493
10/17/20 - 10/22/20	Horse	\$8,820	\$7,457	\$16,277	\$8,820
12/10/20-12/25/20	CNF OSC Staging	\$22,840	\$15,313	\$43,632	\$22,037
6/5/21-6/20/21	Mescal	\$24,353	\$19,205	\$44,766	\$23,564
6/29/21-7/14/21	Pack Creek	\$24,892	\$16,850	\$46,651	\$23,971
8/19-21-8/19/21	OSC Staging	\$686	\$249	\$984	\$686
8/19/21-8/20/21	ANF Staging	\$1,323	\$448	\$2,407	\$1,323
8/20/21-9/4/21	French	\$24,500	\$12,550	\$37,105	\$23,239
3/16/22-3/31/22	TX Initial attack*	\$22,714	\$15,803	\$42,507	\$21,755
5/30/22-6/2/22	Foster*	\$3,230	\$2,261	\$5,491	\$3,230
6/2/22-6/14/22	Calf Canyon*	\$16,533	\$15,088	\$31,910	\$14,992
7/14/22-7/30/22	TX initial attack*	\$20,755	\$17,378	\$44,592	\$19,766
6/22/23-7/3/23	AZ instate *	\$15,453	\$15,792	\$34,588	\$15,227
8/17/23-9/3/23	Happy Camp*	\$24,438	\$24,025	\$48,463	\$21,886
11/4/23-11/12/23	Maid*	\$11,475	\$11,157	\$22,632	\$10,944
5/18/24-5/28/24	Wildcat	\$15,435	\$15,871	\$34,301	\$14,850
6/2/24-6/3/24	Table	\$2,777	\$2,066	\$6,239	\$2,777
6/4/24-6/6/24	DFFM Prepo	\$2,990	\$3,181	\$7,071	\$2,989
Total for all		\$513,664	\$349,540	\$898,635	
Carl Total		\$265,703	\$211,540	\$508,957	\$254,088
*-\$85.00 an hour for the truck					

June Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
24-57	6/1/24	10:29	Sat	MVA/Rescue Non-Resident	2 Vehicle accident - Noninjury	11
24-58	6/1/24	15:23	Sat	EMS Resident	50 YOF - Psych Issues	9
J-133	6/1/24	17:00	Sat	Station Staffing	Station Staffing	5
24-59	6/1/24	18:25	Sat	MVA/Rescue Non-Resident	Single Vehicle Rollover	12
24-60	6/2/24	6:53	Sun	Wildland	Table Fire	3
24-61	6/3/24	19:56	Mon	EMS Non Resident	Canceled On Scene	8
J-134	6/5/24	15:00	Wed	Agency Assist Non-Resident	Oversized Vehicle	1
J-135	6/5/24	15:15	Wed	Special Duty Resident	Clean Up Hazard - Glass	1
J-136	6/5/24	19:15	Wed	Snake Removal & Relocation	4' Bull snake	1
J-137	6/5/24	19:30	Wed	Snake Removal & Relocation	2.5' Diamondback rattlesnake	3
J-138	6/6/24	12:00	Thu	Special Duty Resident	Rehab E-126	4
24-62	6/7/24	19:09	Fri	Tech Rescue Non-Resident	Lost 13 YOF	10
J-139	6/8/24	16:00	Sat	Station Staffing	Station Staffing	4
24-63	6/9/24	12:35	Sun	Tech Rescue Non-Resident	Possible broken Ankle	10
J-140	6/9/24	12:45	Sun	EMS Non Resident	73 YOM - First Aid	2
J-141	6/10/24	8:00	Mon	EMS Resident	27 YOM - Eye Flush - First Aid	5
J-142	6/10/24	17:30	Mon	Special Duty Resident	Rescue Key Dropped down elevator	4
J-143	6/11/24	10:00	Tue	Hazmat	Checked on fluid Spill from vehicle	1
J-144	6/13/24	11:00	Thu	Hazmat	Clean Up trash spill	2
J-145	6/14/24	10:45	Wed	EMS Resident	30 YOM- Cut on Head - First aid	4
J-146	6/14/24	21:00	Fri	Snake Removal & Relocation	3.5' Diamondback rattlesnake	3
J-147	6/15/24	19:00	Sat	Citizen Assist Non-Resident	Disabled Vehicle	2
J-148	6/15/24	16:00	Sat	Station Staffing	Station Staffing	5
24-64	6/16/24	13:03	Sun	EMS Resident	44 YOM Back Pain	5
J-149	6/17/24	20:30	Mon	Agency Assist Resident	JPW Checked On water leak	1
J-150	6/18/24	8:45	Tue	Agency Assist Resident	JPW Shutting Water for regulator rebuild	2
24-65	6/18/24	16:15	Tue	EMS Non Resident	No Patient Found	7
J-151	6/18/24	17:00	Tue	Agency Assist Resident	Assist with recharging water system	1
J-152	6/21/24	22:00	Fri	Station Staffing	Overnight Staffing	1
J-153	6/22/24	13:45	Sat	Citizen Assist Non-Resident	Disabled Vehicle - Jumpstart	5
J-154	6/23/24	9:00	Sun	Still Assignment Resident	Investigate unknown odor	2
J-155	6/23/24	13:00	Sun	EMS Non Resident	20 YOM - Laceration - First Aid	1
24-66	6/24/24	2:30	Mon	EMS Resident	68 YOM - Unknown Medical	5
J-156	6/24/24	16:00	Mon	Still Assignment Resident	Checked on Arcing Wire	3
24-67	6/25/24	5:43	Tue	Commercial Fire	Water Flow Alarm	7
J-157	6/25/24	9:00	Tue	Special Duty Resident	Gutter Cleanup after storm	2
J-158	6/27/24	8:00	Thu	Special Duty Resident	Gutter Cleanup - Prep for Storms	4
J-159	6/27/24	12:00	Thu	Still Assignment Resident	Storm Drain Clearing	3
J-160	6/29/24	9:00	Sat	Agency Assist Resident	Assist JPW W/ traffic Control	3
J-161	6/29/24	11:00	Sat	Agency Assist Resident	Assist JPD W/ Traffic Control	1
J-162	6/29/24	9:30	Sat	Agency Assist Resident	Assist JPD W/ Disabled Vehicle	2
24-68	6/29/24	22:00	Sat	Residential Fire	Fire Investigation	1

J-163	6/30/24	10:00	Sun	Residential Fire	Fire Investigation	1
J-164	6/30/24	16:00	Sun	Station Staffing	Station Staffing	3

June 2024 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
6/4/2024	School St		2	4	8	1			0
6/4/2024	Rich + Main		1	1	1	1			0
6/5/2024	Sunshine Hill		1	4	4				0
6/7/2024	89A / Douglas		1	4	4	1			0
6/8/2024	Deception Lane		2	7	14	5			0
6/9/2024	Deception Lane		1	7	7				0
6/10/2024	Deception Lane				0	1	1	2	2
6/10/2024	245 Dundee				0	1	1	2	2
6/10/2024	Verde Ave.		1	4	4	5			0
6/12/2024	100 Dundee				0	1	1	2	2
6/12/2024	Surgeons house				0	1	1	2	2
6/12/2024	Douglas Rd.				0	3			0
6/12/2024	89A		1	7	7	3			0
6/13/2024	224 5th St				0	1	1	1	1
6/13/2024	650 Holly				0	2	2	4	8
6/13/2024	89A		2	7	14	4			0
6/14/2024	135 Dundee				0	2	2	2	4
6/14/2024	Gulch Rd.		1	3	3	2			0
6/15/2024	500 Main		2	4	8	5			0
6/17/2024	650 Holly				0	2	2	2	4
6/17/2024	503 Main St				0	3	2	4	8
6/18/2024	650 Holly				0	2	2	4	8
6/19/2024	548 Clark				0	1	1	2	2
6/19/2024	222 First Ave.				0	2			0
6/19/2024	123 Beale		2	0.5	1	3			0
6/19/2024	89A		1	2	2	4			0
6/20/2024	650 Holly				0	1	1	2	2
6/20/2024	107 Deception				0	1	1	2	2
6/20/2024	714 Clark				0	2	1	6	6
6/21/2024	548 Clark				0	3	1	3	3
6/23/2024	731 East				0	1	1	2	2

									Item A.
6/23/2024	Main St.		1	4	4				0
6/24/2024	41 Paradise				0	3	2	3	6
6/26/2024	Perkinsville Rd.		1	7	7	5			0
6/27/2024	Hampshire	8	3	4	44	3			0
6/27/2024	34 Magnolia				0	2	1	2	2
6/27/2024	Hampshire Rd.		5	4	20	8			0
6/28/2024	195 County Rd.				0	1	2	4	8
6/28/2024	Beale St.		2	4	8	7			0
6/29/2024	641 Clark				0	4			0
6/29/2024	300 Level		1	8	8	3			0
Totals		8	31	85.5	168	100	26	51	74
		Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.
Rusty Blair Chief JFD**



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2024

March 2023 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Grading and setting forms for curb at the Sliding Jail parking lot.
- Paint lines for parking spots and "No Parking/Fire lanes".
- Water leak on Upper Bell Rd.
- Backfill and replace brick pavers at the regulator on County Rd.
- Dig up and prepare for a new storm drain on Juarez to help with the drainage problem
- Mix concrete and pour a new storm drain on Juarez, install new grate.
- Rent a 1-yard mixer and pour concrete on 5th St. to help with drainage and fill holes.
- Add new sprinklers, adjust and/or move old sprinklers in the middle park for better saturation.
- Pick up chlorine, take to the sewer plant and Walnut Springs.
- Grade Deception
- Fill potholes throughout town

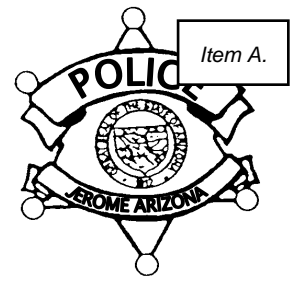
Regulators

The 4" valves on the 4" regulator finally gave out. We hired a company to expose the line outside of the box to find out what parts we need to replace the whole regulator. We ordered the parts and had the company come back to pull and replace the whole system. We replaced the 4" and 2" valves along with a brand new 4" regulator. I've added photos of the new and old. Unfortunately, I don't have any of the 2" before, but the wrong valves were put in on the 2" back in 2015/16 when they replaced the 2" regulator, so we replaced the valves on this swap out.



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



June 2, 2024

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for June 2024.

The June “Calls for Service” report contained nothing out of the ordinary. Call volume for June was above average.

The paid parking brought in \$30,155.95, (\$11,335.50 in text to park, \$18,790.45 in kiosks, \$30.00 in cash) for the month of June 2024. In comparison to last year’s revenue of \$28,642.60, for the same time period. Fiscal year to date (7/01/23 through 6/30/2024) total parking revenue is \$379,089.50.

There were 230 parking citations, and 60 civil and criminal traffic citations that were issued for the month of June. There were 17 speed citations, 6 criminal traffic citations, and 0 criminal misdemeanor citations (1 DUI, 2 noise violations) and 7 oversize trucks.

I have been working on the new electronic residential parking permit system that I hope to be able to utilize later this year.

Lt. San Felice has been on vacation in Italy, visiting his homeland. He returns the first week of July.

Officer Boan, who had announced his retirement, withdrew that intent and will be with us for a while longer. We are happy to have him rejoin the team.

Respectfully,

Allen L. Muma, Chief of Police

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 07/02/2024

Page :

Agency :

1

Item A.

Calls For Service Totals By Call Type

06/01/2024 to 06/30/2024

Call Type	Totals	
10-34	Motorist Assist	1
205	Trespass	4
410	Criminal Damage	1
459A	Burglar Alarm	1
585	Traffic Hazard	1
647A	Suspicious Person	1
666A	Suicide Attempt / Report	2
667J	Missing Person Juvenile	1
903	Follow-Up	54
906	Back-Up	1
908F	Found Property	4
908L	Lost or Stolen Property	2
918	Mentally Ill Person	1
927	Unknown Trouble	1
961	Accident - No injuries	1
AA	Agency Assist	3
AAD	Assist ADOT	1
ACPD	Assist Clarkdale PD	1
ADPS	Assist DPS	3
AF	Assist Fire Department	3
AYCSO	Assist YCSO	13
BD	Barking Dog Complaint	1
BI	Background Investigation	3
CSEC	Court Security	2
DIS	Disorderly Conduct	1
DRAL	Dogs Running at Large	2
DUI	Driving Under the Influence	1
FE	Flee from police	1
FP	Foot Patrol	1
HAR	Harrassment	1
HR	Hit & Run Accident	1
INFO	Information	4
ME	Medical Emergency	3
NE	Noise Enforcement Activities	1
OT	Oversize Truck	7
PARK	Parking Complaint	4
PARKV	Parking Violation	2
PE	Parking Enforcement	23
PKM	Parking Kiosk Maintenance	2

Calls For Service Totals By Call Type

06/01/2024 to 06/30/2024

Call Type	Totals
PN Public Nuisance	1
PS Civil Paper Service	2
REC Reckless Driver	2
SC Security Check	11
SS Suspicious Situation	3
TO Traffic Offense	3
Grand Total for all calls	
	182

- **Library Staff Report, June 2024**

With a lot of configuration and updating the New Library circulation software went live on June 17th. There are still a few things being worked on behind the scenes.

I have been meeting with staff and volunteers on a one to one basis to go over the details of working with the new software.

Circulation is up and running smoothly, Cataloging will take a bit longer to learn.

Over all, I am very pleased with the transition.

Yavapai County deposited \$9,072 into the Town checking account on May 30th, 2024, this was the second half payment for the FY 23/24 contribution from the Yavapai County Free Library District.

Community Art Program

Art program staff are working on a reorganization of materials getting ready for a Fall series of new classes. We will report in the next Town newsletter.

Handmade books created by Art room staff are now available for sale as a Library Fundraiser in the Library.

Old Book Room

We are now open four days per week, come on up and see what erica and staff have done to the room.

Sincerely

Kathleen Jarvis

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



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Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, July 09, 2024

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- Regular Meeting of Tuesday, June 18th 2024 reviewed one application for 139 Juarez, to approve a new deck in the place of an old deck, now gone. This project was approved without issues.

Design Review Board- Regular Meeting of Tuesday June 25th, 2024 conducted a review for 32 Magnolia Ave. for a partial-demolition of an enclosed porch addition to remove the enclosure and return it to the original deck. This was approved without issue or conditions. The application will also be doing roof repair work and like-for-like repainting.

Code Enforcement-

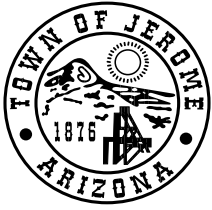
Continuing dialogues with residents attempting to come into compliance, as well as implementing a better tracking system for Code enforcement issues and infractions.

Administrative Approvals-

There are Administrative approvals for the Jerome Historical Society, replacing parts of their directional signage outside of the Newstate Motor building. In addition, like-for-like paint and reroofing at 32 Magnolia ave. has also been administratively approved.

Other Business-

Multiple projects are still in the pipeline as Residents and businesses start and complete their summer projects. Some long-time offenders in the Code Enforcement realm have been making time-tables and plans to bring themselves into compliance. There are three (x3) signs currently on Main Street that are needing approval, and I am waiting for the applicants to submit completed applications so that I can move forward.



TOWN OF JEROME

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MINUTES

REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF JEROME

JEROME CIVIC CENTER

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 18, 2024, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:03PM (0:14) 1. CALL TO ORDER/ROLL CALL –

Present were Chair Lance Schall, Commissioner Lori Riley and Commissioner Rebecca Miller. Staff present included Zoning Administrator Will Blodgett and Deputy Clerk Kristen Muenz.

Mr. Schall states for the record that there is a quorum for the meeting, but all votes will need to be unanimous for them to be passed.

6:04PM (0:53) 2. APPROVAL OF MINUTES

A. Minutes from the regular meeting of the Planning & Zoning Commission from 05/21/2024.

Mr. Schall introduces the item and asks if anyone has any changes. Commissioners answer no.

Mr. Schall moves to approve the minutes from the May 21st meeting.

Ms. Riley seconded the motion.

Mr. Schall calls the question and the minutes from the May 21st meeting of Planning and Zoning commission are approved unanimously.

Motion to approve meeting minutes of May 21, 2024.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
READY					X	
RILEY		X	X			
SCHALL	X		X			
SHARIF					X	

6:04PM (1:50) 3. NEW BUSINESS

A. Site Plan Review for a new Deck at 139 Juarez.

Applicant/Owner: Steve Cheifetz

Zone: R1-5

Address: 139 Juarez

APN: 401-07-186

Discussion/Possible Action

Mr. Schall introduces the item and defers to Mr. Blodgett for further introduction.

Mr. Blodgett starts by reading his summary of the project. He says the applicant is requesting approval to construct a deck on the back side of his property. It is intended to be accessible via a 2nd floor door that is already in place and will occupy the same location as the previous deck that was removed due to structural issues and degradation. He says the new deck construction will include a concrete slab to prevent previous issue(s) that impacted the first deck.

Mr. Schall says he can see where the old deck used to fit in the picture.

Mr. Blodgett says it will occupy the same footprint with 4' extensions to either side, and the first thing he did was check square footage regarding the expansion. He says it will add about 315 square feet and is not a significant enough addition to have concern regarding lot coverage. He adds the applicant still has 20' of yard with the new deck and will remain well within setback requirements.

Mr. Schall says he understands, adding sometimes there are concerns about where the easements go but this doesn't

look like there are any major problems.

Mr. Blodgett says the placement isn't problematic and the materials being used are pretty standard.

Mr. Schall notes the picture of the Trex in case we forgot what it looked like.

Mr. Blodgett shares that Barry will be required to do inspections for required compliances.

Mr. Schall says it will have to go before Design Review.

Ms. Riley comments the lot is so big there is no way to have to worry about coverage.

Mr. Blodgett says yes, he has a large lot with larger set back requirements but the placement of this is not going to be a problem.

Mr. Krmpotich asks if there is a requirement for a point of egress in case of fire.

Mr. Blodgett explains code requirements for mixed use and commercial properties that are not the same for residential.

Mr. Schall shares that he has balconies on his home that have no way off of them other than back through the house.

Ms. Riley comments if you look at most houses here, they don't have stairs coming off their decks.

There was additional discussion regarding egress requirements necessary for commercial and mixed use properties that are not necessary in residential.

Ms. Miller asks if the property can be seen from any street angle.

General consensus was you can't see it unless you are on specific roads or areas.

Mr. Schall asks if there are any more comments questions or conversations needed.

Other commission members had nothing additional to add.

Mr. Schall moves to approve the site plan review at 139 Juarez.

Ms. Miller seconds the motion.

Mr. Schall calls the question and the new deck for 139 Juarez is approved.

Motion to Approve the Site Plan for a New Deck at 139 Juarez.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER		X	X			
READY					X	
RILEY			X			
SCHALL	X		X			
SHARIF					X	

6:11PM (8:50) 4. NEXT MEETING ITEMS –

Mr. Schall introduces item 4.

Mr. Blodgett shares he doesn't have anything for the commission yet. He says right now there is a lot of chaos in his role that he is working through and hopes to have more for the commission at the next meeting.

Mr. Schall asks if we have any upcoming building permits coming up.

Mr. Blodgett shares we have a lot of projects in town currently, but he is not sure if it will be on the next meeting or not. He says he has 4 packets pending currently but they are not ready to come before the board just yet.

6:14PM (10:17) 5. ADJOURNMENT –

Mr. Schall moves to adjourn the meeting.

Ms. Riley seconds the motion.

Mr. Schall calls the question, and the meeting is adjourned unanimously at 6:14p.m.

Motion to adjourn at 6:14 p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER						
READY						
RILEY						
SCHALL						
SHARIF						

Approved: _____ Date: _____

Lance Schall, Planning & Zoning Commission Chair

Attest: _____ Date: _____

Kristen Muenz, Deputy Town Clerk



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MINUTES REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME 600 CLARK STREET 600 CLARK STREET, JEROME, ARIZONA TUESDAY, JUNE 25, 2024, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:13PM (0:37) 1. CALL TO ORDER/ROLL CALL

With both Chair and Vice Chair absent when the meeting was called to order, board member Mark Krmpotich, acting as Chair for meeting purposes, declares we have a quorum for the meeting, and asks Mr. Blodgett to take the roll call.

Present were board members Mark Krmpotich, Devon Kunde, and Scott Staab. Staff Present included Zoning Administrator Will Blodgett and Accounting Clerk/Administrative Specialist Michele Sharif.

6:14PM (1:11) 2. APPROVAL OF MINUTES

A. Minutes of the Regular meeting of the Design Review Board from 05/28/2024

Mr. Krmpotich introduces the minutes and asks if board members present have had time to review the minutes and if there are any comments or changes. There were none.

Ms. Kunde moves to approve the minutes from the May 28th Design Review Board meeting.

Mr. Krmpotich seconds the motion.

Mr. Staab also seconded the motion.

Mr. Krmpotich called the question and the meeting minutes from the regular Design Review Board meeting for May 28th, 2024, were approved.

Motion to approve May 28, 2024, Design Review Board minutes.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN					X	
KUNDE	X		X			
KRMPOTICH		X	X			
STAAB			X			
WITTNER					X	

During the time of taking vote, Chair Tyler Christensen arrived and took his place on the dais at 6:14p.m. (1:50).

Mr. Krmpotich acknowledged the arrival of the Chair and relinquishes acting as chair for remainder of the meeting to Mr. Christensen.

6:15PM (2:23) 3. NEW BUSINESS

A. The applicant is requesting a demolition permit for a later-period porch addition as part of a restoration and repair effort at 32 Magnolia Ave.

Applicant/Owner: Wendy Irving-Mills / Gerald Vukas

Zone: R1-5

Address: 32 Magnolia Ave. APN: 401-06-169

Chair Tyler Christensen introduces the item for consideration deferring to Mr. Blodgett for additional introduction.

Mr. Blodgett introduces the application informing the board that it contains information regarding paint and roofing as well as some of the future plans. He says that information is for the board and so they understand the process. He continues, the paint and re-roofing are going to be like for like so those are not up for review. He says what does need to be discussed is the partial demolition of a previous enclosure. He says any demolition has to come before the board for review prior to receiving a demolition permit from the building inspector. He says for this review to keep focus on the

demo, reiterating paint and roofing are intended to be like for like. He says there are a few typos in the analysis, but do not affect anything. He highlights on page 3 of 15 there is reference to a "Birchwood" color that was supposed to be weathered wood but being that it is not part of the purview of this meeting it doesn't affect the recommendation in his analysis or the rest of the meeting.

Mr. Krmpotich interjects to ask a question. He clarifies that Mr. Blodgett is saying they are not questioning the paint scheme. He says he assumes the paint scheme shown in the back of the packet is what it is now.

Mr. Blodgett confirms yes, the paint is like for like. He says when it was initially painted the sides were not visible and were not painted, but now there will be repair work to that wood and then the paint scheme previously approved will be applied and wrap around adding a layer of protection, but what is visible will not be changing from what was previously approved.

There was additional conversation regarding the paint. Mr. Krmpotich was referring to repainting other parts of the house. Mr. Blodgett apologizes for misunderstanding the question.

The Applicant confirms yes, they will be painting the front of the house as well.

Mr. Krmpotich said that was his concern, when they painted the sides why not just refresh the front.

Mr. Blodgett shares there are discrepancies regarding the historic background information from a 2007 survey listing the build date as 1943, but that is a renovation date and the original build date is 1904, however this information does not affect his analysis. He says that what they have is a porch area that was framed in and used as a laundry area, but in the winter the appliances would freeze because it was not insulated and also was not part of the original construction of the home. He says the intention is to remove that addition which would then allow access for re-roofing as well. He says from a historic preservation standpoint there is no problem and taking back its historic status is always a bonus, adding he has no concerns with this project on the surface. He informs the board that applicant(s) are present to address any questions.

Mr. Christensen invites the applicant(s) to the microphone to introduce themselves and present to the board.

Jerome Resident, Wendy Irving Mills, introduces herself and takes a seat at the table next to Mr. Blodgett. She says for anyone not aware; this is Anne Basset's old house who passed away in 2019. She says the current owner is busy and lives in Phoenix, so she is stepping in as more of a project manager role to nudge him to address the things that need attention. She says in this process they hope to make it livable, affordable housing again. She continued they would start with taking off the enclosure for the porch along the 'L' in the back to expose the original exterior walls. She says the porch would remain as an open porch with railings and they would find room for the hot water heater and the washer and dryer inside the home, so they don't freeze in the winter. She says they would like to get the place back functioning and livable, and that Chief Blair was part of the emphasis for this when he asked what was going on with the property and mentioned that one of his employees would love to live there.

Mr. Christensen says he can't object to keeping historic homes intact.

Mr. Blodgett says he wants to state for the record that this was one of the cleanest, most thorough and thoughtful applications he's received so he has absolute confidence in the applicant and their project.

Mr. Christensen agreed and comments this doesn't feel like a demolition at all.

Mr. Krmpotich comments it is a restoration.

Mr. Christensen asks if there are any other questions or comments.

Mr. Krmpotich points out that it appears the historic property summary is the wrong home in the photo.

Mr. Blodgett does note that a photo is incorrect, it was of the house next door, but the applicant did take an updated photo to the Historical Society.

Mr. Christensen moves to approve the project as presented.

Mr. Staab seconded the motion.

Mr. Christensen called the question, and the project at 32 Magnolia is approved as presented.

Motion to approve as presented.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH			X			
STAAB		X	X			
WITTNER					X	

6:25PM (12:22) 4. FUTURE DRB AGENDA ITEMS

Mr. Christensen introduces the item.

Mr. Blodgett shares that he did not have the design guidelines on this agenda. He says he is behind and that is on him, but it will be picked back up again in the next meeting or two when he has the bandwidth, adding he's received three new projects to review today alone.

Mr. Krmpotich says he has a question on the Design Review Guidelines. His first question is on page 38, referencing a historic preservation officer, he asks who that person is.

Mr. Blodgett answers that he is that person.

Mr. Krmpotich says his second question was about a definition regarding a visual site triangle, and was hoping that Mr. Blodgett could explain it better in more laymen's terms.

Mr. Blodgett answers he would like the opportunity to go back and review it to give a proper definition.

Ms. Kunde informs Mr. Blodgett that she has some hand written edits but didn't bring them with her.

Mr. Blodgett informs the board that they are welcome to send any edits they have via email as well, saying he is open to all forms of communication.

Mr. Krmpotich asks if the definition of a visual site triangle is in the guidelines.

Mr. Blodgett says if it isn't, it should be.

There was additional conversation regarding definitions to include in the Design Review Guidelines. The consensus was that Mr. Blodgett is still working on the document and has additional information to merge into it, but he doesn't want it to be turned into a document with mostly definitions, but rather remain more user friendly.

6:30PM (17:50) 5. ADJOURNMENT –

Mr. Christensen introduces item 5.

Mr. Krmpotich moves to adjourn the meeting.

Mr. Staab seconds the motion.

Mr. Christensen calls the question, and the meeting is adjourned at 6:30p.m.

Motion to adjourn at 6:30p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE			X			
KRMPOTICH	X		X			
STAAB		X	X			
WITTNER					X	

Approved: _____ Date: _____
 Tyler Christensen, Design Review Board Chair

Attest: _____ Date: _____
 Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of the June 11, 2024, Regular Council Meeting; June 11, 2024, Special Council Meeting Minutes; and the June 17th Special Council Work Session Minutes

Council will consider and may approve the June 11th Regular Council Meeting; June 11th Special Council Meeting minutes; and the June 17 Special Council Work Session Minutes.



TOWN OF JEROME

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Item A.

MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 11, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:23) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore and Councilmember Sonia Sheffield. Dr. Jack Dillenberg was absent.

Staff Present included Town Manager Brett Klein, Zoning Administrator Will Blodgett and Deputy Clerk Kristen Muenz.

7:00PM (0:32) 2. PROCLAMATIONS

A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2023.

Council may make a motion to accept the FY 2023 Audit findings.

Mayor Barber introduces Colby and Powell to give their presentation regarding the audit of Jerome's financial statements. Mr. Klein connects Colby and Powell via telephone.

Mr. Jim Usevich from Colby and Powell starts on page 1 with the independent auditors' report. He points out the 2nd paragraph, reads a small excerpt of that paragraph and summarizes that the financial statements are clean. He says the many questions he usually receives are 1. Is the Town better off this year compared to last year. He says their data found that this year we are better off than we were last year. He further elaborates that we had to buy a lot of assets and do a lot of infrastructure work, and while overall there was a loss of a little money, it's not a big deal due to the number of assets that we purchased. He says the second question is always was there any fraud that happened? He answers this is always a great question sharing a while ago their jobs changed, and as a result one of the main goals is to actively look for fraud. He says in the case of our audit they found no instances of fraud whatsoever. He continues another question is usually, was there difficulty during the audit? He says no there was no difficulty, he notes the Town changed accounting software which made some things a little bit tricky, but everything was handled well and all reconciled. He says Ms. Muenz did a great job having the information they needed, and overall everything went well. He asks if anyone has any questions.

Ms. Barber asks if council has any questions.

Ms. Moore says she doesn't have any and asks if the public can ask questions.

Mr. Klein says it's up to Council.

Ms. Barber asks the audience if they have any questions about the audit.

Jerome resident, Mark Krmpotich says on page 19, Section E. Allowance for Uncollectible Accounts, he asks what the money is, because it's blank?

Mr. Klein says the number is zero.

Ms. Barber says with no further questions she would make a motion to accept the audit.

Ms. Moore seconds the motion.

Ms. Barber calls the question. The audit is accepted.

Motion to accept the audit.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHEFFIELD			X			

7:06PM (6:11) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for May 2024

Council will consider and may approve the financial reports for month ending May 2024.

Ms. Barber asks if there are any questions or comments on the financial reports.
 Ms. Moore makes a motion to approve the financial reports for the month of May.
 Ms. Sheffield seconds the motion.
 Ms. Barber calls the question, and the financial reports for the month of May are approved.

Motion to approve the financial reports for the month of May

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG					X	
MOORE	X		X			
SHEFFIELD		X	X			

7:06PM (6:32) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduces the item, deferring to Mr. Klein for additional information.
 Mr. Klein shares the only update aside from his written report is that we are working on an RFQ for engineering services as a requirement for our CDBG grant. He says we have no issues with our engineering firm at the moment, but this is something entities are supposed to do to ensure they are getting fair pricing and the best services possible. He says it is a Request for Qualifications and will contain nothing regarding pricing, it is more about being able to provide the service. He says it hasn't been done in the past 6 to 7 years and is necessary for the CDBG grant.
 Ms. Barber extends her congratulations to Mark Boan from the Police Department for 8 years of service effective June 3rd, Shirley Powell also in our Police Department for 1 year effective June 20th, Rusty Blair our Fire Chief for 23 years of service effective June 25th and to Brett Klein our Town Manager for 2 years as of June 30th. She thanks everyone for their service and asks if anyone from Council has a report.
 Ms. Moore thanks our employees for staying with us.
 Ms. Barber makes the motion to approve the staff and council reports.
 Ms. Sheffield seconds.
 Ms. Barber calls the question. Staff and council reports are approved.

Motion to Approve Staff and Council Reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHEFFIELD		X	X			

As Ms. Barber introduces the next item on the agenda Ms. Moore asks if this item can be moved because she has some things she would like to say.
 Ms. Barber suggests moving the item to the end.

7:43PM (43:23) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduces the item for discussion. She defers to Ms. Moore for further commentary.
 Ms. Moore says she is glad they are discussing some of these things and the minutes were very informative. She says she is glad the discussion is being had and that we need housing for people, however she thinks there may be some issues not being thought about while discussing this. She said the words fear and afraid kept recurring.
 Mr. Blodgett says he apologizes, there was probably better terminology that could have been used. He acknowledges that there are very real concerns that are completely valid, and it was not in any way shape or form intended to diminish

the actual concerns.

Ms. Moore says she has been watching for years the push across the country and now in the state. She continues, the state has some legislation in which they're talking about pretty much annihilating single-family zoning. She says some of the bills they're introducing would disallow communities from having single-family zoning. She says the League has weighed in on it as well.

Mr. Blodgett says he is not a proponent of that. He says there is a balance to be maintained and our balance is not there. We are leaning too much one way as opposed to the other in his opinion. He says his opinion could be wrong as he's still fairly new here. He says he is somewhat critical of single-family zoning especially when we are in a housing crisis and the state of Arizona is short 270,000 housing units. He says that's probably a conservative estimate and his priority is to try to generate more housing. He says he recognizes the policy in the Town doesn't necessarily change things overnight, but it sets a tone.

Ms. Moore asks if we are to assume people are fine with walking half a mile to where they park? Are we considering more traffic on one lane roads?

Mr. Blodgett says that's the cost to pay to have more residents in the long run. He says that's the goal we want people to live here who are engaging in the Town and are a part of the Town, and that may be a part of the cost of that.

Ms. Barber says she agrees we need more residents to keep the town alive, but we have to do this very carefully. She says the reason it's been so scary and fearful is the State overreaching laws like SB1350 saying we could not regulate vacation rentals.

Mr. Blodgett says he wholeheartedly agrees with that.

Ms. Barber points out that he touches on it here that it seems like we were getting shot in the foot and that vacation rentals could do whatever they wanted to do, and that we weren't letting multi-stories be multi-family/multi-unit, we were calling them single-family residential. She says that's not all of it, adding some things slipped through the cracks and some people work it out. As far as the question of will they park that far away, she says they'll say they will and then they won't; they'll cram themselves in any little space or ditch that they can fit.

Mr. Blodgett says parking is only part of the issue and so is enforcement. He says we have a lot of discussions left and we are going to start to touch on a lot of topics because we have to start talking about them and start trying to find solutions. He says that the intention was to open the discussion and start brainstorming, adding there is a lot more that could and should have probably been done historically and he is trying to fix some of that. He says he hopes that explains his intentions a little better.

Ms. Moore says she thought the R2 zoning was a good idea, allowing places where there is parking to be duplexes, but nobody really has done that. She says there is no way, if you start building apartments or more houses, to prevent them from becoming Airbnb's in the future because with private property you can't tell somebody they can't do that. She says if we could push the Hotel Jerome along there is parking for that. She says the Town owns parking that would go with the Hotel Jerome, and she would really like to see an old building put back in use and money put towards it.

Mr. Blodgett says also changing public policy to allow the opportunity for a duplex to be rented out as such, as opposed to being stuck in single family use. He says sometimes our zoning does that and takes a duplex or a tri-plex and sort of transforms it into a single-family home, adding it can make you feel crazy to say yes, you have two dwelling units, but they can't be rented out. He finishes with there is a lot more discussion to be had before there is any viable solution, and that he appreciates the comments and input from Council.

Ms. Moore says she realizes that nothing can be done without a lot of discussion and public hearings. She says it would be nice to have input from residents as well. She says she knows there are a lot of people here that want housing, but you need to also think about the repercussions down the line.

Mr. Blodgett expressed his agreement and said there doesn't seem like an easy way out of this.

Ms. Moore says the beauty of the Hotel Jerome is that the Town can say no Airbnb's.

Mr. Blodgett says the Hotel Jerome is a good project in many aspects, but we still need to revisit some of the policies to allow people to make better use of their properties. We can't dictate what that use is obviously with the State tying our hands in terms of certain limitations.

Ms. Barber says she wants to point out that most of the people talking in the meeting about this subject are newer to Jerome, who haven't been here over 10-20 years or so. She says she's not saying anything about the new timers; welcoming them to come on in, be a part of the community, volunteer, and do what you can to continue to have people live in Jerome. She says thank you for bringing up these conversations, sometimes it's a hard pill to swallow but we have to figure it out. She clarifies, before the State put SB 1350 down our throat, saying we could not regulate vacation rentals, if you were in a residential area and you wanted to do a bed and breakfast, we had you do a conditional use permit. She says we were having people pay a little bit of money, it wasn't a huge sum, but once vacation rentals came in, we could not charge them. She continues, we didn't want them, but we want the bed and breakfast, and so we weren't charging our bed and breakfasts either. She says we were losing out on revenue that we really, really need at this point, because we are not the Town that says we are going to charge you for doing what we want, but we can't charge you for what the State is shoving down our throat. She says coming back to the League and the resolutions about mother-in-law quarters, and casitas, she says that is usually always for municipalities with 750,000 people in them.

Mr. Blodgett says he thinks it's 17,000 plus.

Mr. Klein clarifies they are getting it lower.

Ms. Barber says there is a push that we need people to live here. But people say we're going to turn this into places

people can stay, then they turn around and get a vacation rental license from the Town of Jerome, and here we are residences down of people that could actually live here. She says it's a long hard discussion and we need to figure it out, we need to figure out how people in residential areas can use their multiple areas with the parking and everything, but we need to do right before opening a can of worms. She says if you've never done it before then you don't know how it's going to go until it turns out, then you get to see all the bad parts of it and then try to fix it and make it better. She says she's just trying to be very protective over a town she loves and grew up in. She says it's very hard that we don't have kids and families here anymore, so whatever we can do to continue to support our population and grow as responsibly as we can is something we must do for the future of the Town. She asked for any additional input from council members, but there was none.

Ms. Barber reiterates this is just for discussion and there is nothing to vote on. She moves to item 10 as agendized.

7:08PM (8:50) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the May 14, 2024, Regular Council Meeting; and May 28, 2024, Special Council Meeting Minutes

Council will consider and may approve the May 14th Regular Council Meeting; and May 28th Special Council Meeting minutes.

Ms. Barber introduces the minutes from the May 14th and May 28th meetings and asks if there is any reason they wouldn't be approved at the same time.

Councilmembers answer no.

Ms. Moore makes a motion to approve both sets of minutes if there are no other changes.

Ms. Barber seconds the motion to approve.

Ms. Moore says we talked about having the helicopter and helipad issue on this agenda and it's not. She says she assumed that is because nothing can be done about it.

Mr. Klein confirms no, not at this time, but it is still being looked into.

Ms. Barber notes that it was mentioned in the prior meeting minutes that it could be an agenda item. That is why Ms. Moore brought it up. Acknowledging the motion and the second Mayor Barber calls the question.

The meeting minutes from the Regular May 14th meeting and the Special May 28th meeting are approved.

Motion to Approve May 14th and May 28th Council Meeting Minutes.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHEFFIELD			X			

7:10PM (10:09) 7. PETITIONS FROM THE PUBLIC

Ms. Barber asks if there are any petitions from the public.

Mr. Klein confirms there were none.

7:10PM (10:15) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Second Reading of Ordinance No. 490, Amending the Jerome Zoning Ordinance for Exterior Lighting, and Adopting and Publishing

Council will consider and may approve the Second Reading of Ordinance No. 490.

Ms. Barber introduces the second reading of Ordinance No. 490 Amending the Jerome Zoning Ordinance for Exterior Lighting. She clarifies with Mr. Klein saying, "this does not say Dark Sky but that is pretty much what this is correct?"

Mr. Klein says, correct, adding there are no changes from the first reading at the last council meeting. He says it has gone through P&Z with changes made subsequent to that and at this point this should be ready, as far as staff is concerned, for adoption.

Ms. Barber asks if there are any questions or comments from the Council.

Ms. Moore makes a motion to approve Ordinance No. 490 Amending the Jerome Ordinance for Exterior Lighting and adopting and publishing.

Ms. Sheffield seconds the motion.

Mayor Barber calls the question, and Ordinance No. 490, Amending the Jerome Ordinance for Exterior lighting is approved.

Motion to Approve Ordinance No 490 Amending the Jerome Zoning Ordinance for Exterior Lighting, Adopting and Publishing.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			

DILLENBERG					X	
MOORE	X			X		
SHEFFIELD		X		X		

Item A.

7:11PM (11:18) B. Consider Resolution No. 669, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 669.

Ms. Barber introduces the item. She says this is designating our Manager to take care of this. She asks if there are any questions or comments on this. There were none. Ms. Barber makes a motion to approve Resolution No. 669

Ms. Sheffield seconds the motion.

Ms. Barber calls the question and Resolution No. 669 is approved.

Motion to Approve Resolution No. 669

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHEFFIELD		X	X			

7:11PM (11:58) 9. UNFINISHED BUSINESS

Discussion/Possible Action

A. Update, Possible Discussion and Direction on the Wastewater Treatment Plant Project

Council will be provided an update on the progress to-date on the Wastewater Treatment Plant Project and may discuss elements of the project and provide staff direction.

Ms. Barber presents the item and defers to Mr. Klein for additional introduction.

Mr. Klein says it's been quite a while since the engineers from PACE and our engineer Krishan have been here to discuss and update. He says we are coming up on some benchmarks so it's a good idea to get Council updated on where we're at with progress. He says there will be a couple of decisions based on how pricing has gone since this project was initially started. He says we won't get into the easement discussion per se but some input from you will be needed, if not today then at the next meeting, so we can proceed. He says Taylor (Pierce) from PACE will start with the update and then we'll proceed to questions from there.

Mr. Pierce starts by saying he brought some handouts for Council.

Ms. Moore asks if there is anything that the public can review if they would like to.

Taylor says he does have some extra copies, if someone wants to see them. He says they aren't stamped or official drawings, so he'd prefer to take all copies with him when he leaves.

Mr. Klein shares when it comes time to talk about the access road, they will have something to put up on the screen.

Mr. Pierce addresses Council and says this case has been in front of them for over a year and a lot has happened in that time. He says he brought other members of the project team with him that have been very instrumental in the process of getting where we are today. Referring to his handout, he says the cover page is the exhibit that was included in the PER. He said that the PER was completed in 2021 and is coming up on 3 years since it was submitted to USDA for funding, and at that time we were discussing cultural resource studies on the site and getting proper permissions and environmental clearing in order to do the project. That delayed the project until mid-2022 starting the design and that was the last update he gave to Council. He says since then they've gone through thirty 60% design review packages and are on schedule for the 90% submittal this month pending discussions that Mr. Klein has alluded to. He says page 1 is just a box plan and was their best guess at the time. He continues, the next page shows the process flow diagram and the equipment. He highlights to Ms. Moore that the motor horsepower is included, and that they've done their best to limit power usage, noise pollution and reuse existing components wherever possible in the project. He says they are using gravity wherever possible, and that the plant being in a strategic location they can use gravity going downhill to flow from one process to the next. He says they are utilizing that through the SBR process and the digester. He says where there will be pumps are the wasting to bagging unit, which is a passive low energy dewatering unit, and the blowers, for aeration which is a requirement needed to create the anaerobic processes. He says it has been planned out and sized correctly using common wall construction and shared basins for as much as possible limiting the footprint. He says the next 3 pages show the site plan for the facility, noting sheet M2.4 shows how the SBR will be built into the side of the hill and that they will be able to reuse one of the reedbeds for a drying bed. He says this is a very low energy cost effective way to use AZ's number one resource, the sun, to dewater. He says it will be more expensive to operate than the current plant, but this is as efficient as we could do this design in a pretty small footprint. He says he's not going to go through a lot of what is on the design but if there are any questions or anything anyone would like highlighted further to let him know. He says the last 3 pages are the easement which is the linchpin in the civil side of design right now. The first 2 pages are the roadways to get to the plant, adding they've given 2 alternatives for how to get down to the plant and the third page is the sewer line down to the plant. He reiterates that the easements do not exist at this time, and they are negotiating how to

best move forward.

Mr. Mike Krebs with PACE introduces himself and says it's important to understand the letter of conditions the town has with USDA. He says in section 3 are the things that need to be done before going out to bid, and rights of way are one of them. He adds they are always a big item that have to be resolved before we can finish design and go out to bid.

Ms. Barber thanks him for the clarification.

Ms. Moore asks if the old historic trickling filter will remain in place.

Mr. Pierce says it will remain in place.

Ms. Moore says she asked that it be left if we ever in the future wanted to hook up to it we could.

Mr. Pierce says a lot of the components in the facility will remain, they will be abandoned in place. He says that is the most cost-effective way to do the construction; noting some things will have to be removed and some grading will need to be done at the facility, but they are trying to limit that as much as possible.

Ms. Barber thanks him.

Mr. Pierce then says he would add that the USDA PER was done in 2021 and they've been tracking changes as best as they could but obviously equipment prices, specifically electrical equipment, have gone up significantly, and so things are trending over budget right now. He says a point of emphasis with USDA lately is trying to maintain budget, so they are doing their best. He says if additional funds are needed, they may not look as favorable as the original loan and grant the Town received, but there is money available to grant the additional funds if they are needed, it is just a condition of when the request is made and what is needed.

Mr. Krebs says the USDA has been serving rural communities for a long time, and as part of that they had loan and grant money available to help projects just like this one, which is quite a bit, at 72% grant, on the letter of conditions you have. He says what has happened over the last 2 years is they've pulled funding from USDA, and everything is now going through appropriation channels. So, you have to apply through your Senators and congressmen in order to get on the list. He says then they go through the list, and it's anybody and everybody all across the US; big towns like Phoenix or Glendale versus Jerome or Winslow it's a mix. He says the grant money they normally had is not available for new projects, but they've got all the loan you want. He says he was in D.C. recently meeting with USDA and shares that they have a pot of grant money for current projects that are moving forward but haven't gone out to bid yet, he is unsure of how much money it is or how many projects it is for. He says every project they've seen is over budget, and what they are saying is to plan on whatever the overage is being a 50/50 loan grant amount. He says it might be higher grant percentage, but for now they're saying plan for more like 50/50.

Mr. Klein says for perspective when this was first discussed the talk was that this could undoubtedly go over in cost and at that time the answer was undoubtedly USDA will pony up the difference. He continues, we still have the original money for the original cost, which doesn't have to go through the appropriation process, and it sounds like projects already in the pipeline will have opportunity and access to this funding, of which worst case scenario would be 50/50. He says we're still sitting much better than if Jerome were to go and start the process right now.

Ms. Moore says what you're saying is we have the 72/28 for the original amount it was going to cost, and whatever else that's over budget is going to be 50/50. She continues, we probably won't have amounts until we figure out which way we're going to have to go.

Mr. Krebs says correct, you won't know the amount until it goes out to bid.

Mr. Pierce adds we can't go out to bid until we know which way to go, so that is a step in the process.

Mr. Krebs says this is why we need to know that to be able to finish the design and get all the information submitted to USDA. He says then they will give the Town a letter permitting you to advertise for bids.

Mr. Klein says there are two big pieces that Council input is needed on. He says first based on the cost, until it goes out to bid, we can't be sure, but we could guess \$8-10 million more, he adds also, we already know from initial discussions with current landowners that easements aren't going to be as easy as initially thought. As such, from a cost factor and the difficulty in acquiring easement, was born the possibility of only doing the plant right now and saving the line as its own separate project. He then asks for one of the PACE representatives to expound further on this.

Mr. Krebs says absolutely and says that one of the ways is to put the plant out as the main bid with everything that's on that site. Then as an added alternate bid you put out the pipeline. Then you will know do you have the budget, or can you bring it together? You will also know how much funding you need for the pipeline.

Mr. Klein says that's pretty easy and if bids come in favorable, doubtful, but if they do, then we could get both pieces done. Otherwise, the one under the order must get done which is the plant. He says the other piece of the puzzle council has to consider, on the last 3 pages of the handout, would be the access road.

Ms. Moore says she had asked that there be an onsite visit to look at the alternative route.

Mr. Klein says input is necessary but is not right now.

Ms. Moore asks how soon.

Mr. Klein says it would need to be soon. So we can schedule a special meeting for the onsite trip and then be able to give the engineering team what the Council decides.

Ms. Moore confirms June 28th is the deadline for submission.

Mr. Klein says that is correct adding that Taylor has been in communication with ADEQ about some of the issues we are having, and they've been pretty amenable to our situation.

Mr. Pierce confirms they are understanding of the issues at hand. He says it's an atypical situation. He continues it's not usual that you see a road in use for 100 years, not have an easement, or the same for a sewer main. When it is like that

you assume because it benefits the property user that it's pretty easy to get, but it's a different scenario here, so we're working through that.

Mr. Krebs adds it seems to be pretty typical for mining companies, adding working in the Globe area they experience the same type of issues.

Mr. Pierce says he has let ADEQ know of potential delays and will keep them abreast of what is going on. He says they've volunteered to be included or provide extra assistance if needed, but they haven't gone that route yet. He says they are understanding of the situation and if we go beyond the June 28th deadline, we'll address it then.

Mr. Klein says the fieldtrip would have to be agendaized. Then we can go onsite and look at 2 possibilities that we have on paper, but it may be easier to see out there. He says there are pros and cons to both, adding he isn't sure he captured all pros or cons, but perhaps a few to consider are; A new roadway might upset some property owners who might not like their new site line, but it could be less expensive, however that hasn't been determined yet.

Mr. Pierce says it's less linear footage but is a more difficult construction. He says not being a contractor he can't say with certainty if it would be more or less expensive for the new road.

Mr. Klein shares we do own most of the property so that takes away a lot of the easement discussion. He continues, it leaves smaller, still critical, but smaller pieces to deal with. He says it was also determined to be easier for the sludge removal process.

Mr. Pierce confirms that has to do with vehicle width.

Mr. Klein says it also means not having to go through the cemetery. He says those are some items to take into consideration on the trip down there and then we will need subsequent input.

Ms. Moore shares she likes the idea that the road would be almost all on Town owned property.

Ms. Barber agrees. She asks if we broke it up into the sewer plant and then did the pipeline later would that satisfy, without easements, us being able to do our grant and go out to bid for the part that is the actual plant, and not the line.

Mr. Pierce says you still need the easement for the road.

Ms. Barber thanks him for the clarification.

Mr. Krebs says USDA would allow a bid, if you're still not sure about the easement, they would allow that as an add alternate so you can figure it out.

Mr. Pierce says the scenario Mr. Krebs is describing with pricing out the pipeline, you don't need the sewer easement to do that part of it. But you would need it if you decided to actually construct it.

Mr. Klein says we would definitely need the roadway either way.

Ms. Moore says regarding the discussions that have been going on, Marty has been in these meetings and has said that the crew could deal with the upkeep of the existing line and minor repairs, without having to replace the whole thing in the meantime.

Mr. Klein says that is correct but if that is the case to immediately look for grants to get it done.

Ms. Moore says it should be replaced but in the meantime we could function without it getting replaced.

Mr. Krebs then suggests a new 75/25 grant program to Mr. Klein from the Core of Engineers. He says the size of this project would fit really well into that process.

Ms. Barber asks if there is anything further.

There was brief discussion on when to set the special meeting field trip. General consensus was Monday morning June 17th, 2024, at 9AM.

Mr. Klein confirms the special meeting time as Monday June 17th at 9AM.

Ms. Barber asks where they will meet.

Mr. Klein says to meet at Town Hall and then head out to the site from there.

Town Engineer, Krishan, asks if proposed new road will need to be staked for the fieldtrip meeting.

Mr. Klein says no that is not necessary but if one of the engineers would be available that would be good.

Ms. Moore confirms an hour is plenty of time for the meeting and reminds everyone to wear boots.

Ms. Barber confirms enough direction has been given.

Mr. Klein confirms yes it has.

7:35PM (35:34) B. Discussion and Update Regarding the Council Vacancy

Council will be provided an update regarding the solicitation of interest along with the one application received, and provide staff input for an appointment, expanding the search, or any other action.

Ms. Barber introduces item B and asks Mr. Klein if there is any kind of update on the council vacancy.

Mr. Klein says we still have a vacancy. He says it was tabled from last meeting to this meeting and since then the candidate is now eligible. He says they need to provide staff input for either appointment, expanding the search, deferring to the election or however they would like to handle it.

Ms. Barber asks for input from Council.

Ms. Moore says we need someone on the Council. She says she doesn't know that we've ever had anyone appointed that hasn't served on the council prior to, adding it might be the most difficult part bringing someone up to speed in a short amount of time.

Ms. Barber says usually when you are elected you go to the new council person training and they teach you all the ins

and outs, so to be seated would mean not having the training until the election. She addresses Mr. Sharif directly referring to his time on the Planning and Zoning Commission she asks if he has read the Zoning Ordinance and Town Code.

Mr. Sharif responds that he has.

Ms. Barber asks Mr. Sharif if he knows anything about, or is aware of, Robert's Rules of Order, or Riggins Rules, which are like dos and don'ts for the conduct of public hearings and commissions.

Mr. Sharif answers he is aware of them but has not read them in depth.

Ms. Moore says she assumes someone would be able to bring him up to speed on everything about being on the Council.

Mr. Klein shares any new council member would be receiving an orientation. Not only the in-house orientation that we provide but also the League of Cities and Towns.

Ms. Moore confirms that it would include open meeting law.

Ms. Sheffield says she believes the meeting for the League happens in December.

Mr. Klein says yes that'll happen, but anyone appointed now will have an in-house orientation immediately.

Mr. Blodgett shares that he has some handouts for open meeting law he can provide to Mr. Sharif as well.

Mr. Barber says the Robert's Rules of Order is more procedural and the Riggins Rules is pretty much dos and don'ts and is definitely something that needs to be read to be behind the dais. She asks if there is anything else from the Council.

Ms. Barber makes a motion to seat Izzy Sharif.

Ms. Moore seconds the motion.

Ms. Barber calls the question and the appointment for Izzy Sharif is approved.

Motion to seat Izzy Sharif

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHEFFIELD			X			

Ms. Barber thanks Mr. Sharif for stepping up.

Ms. Moore asks when this happens.

Mr. Klein says at the next meeting we will have the swearing in process and the oath of office.

Ms. Moore asks if it will be the regular meeting or a special meeting.

Mr. Klein says if his schedule allows, he may want to attend the special field trip meeting but otherwise at the next regular meeting he'll step out take the oath of office and then be seated.

Mr. Barber asks Mr. Sharif to please read the Robert's Rules of Order and the Riggins Rules before then.

Mr. Sharif says he will.

Ms. Barber thanks him for stepping up for Town.

7:39PM (39:53) 10. NEW BUSINESS

Discussion/Possible Action

A. Consider Approval to Participate in the Arizona Mutual Aid Compact

Council will consider and may approve entering into the Compact.

Ms. Barber introduces the consideration to approve participation in the Arizona Mutual Aid Compact. She says she had been in contact with both the Fire and Police Chiefs to ask if this is something they wanted, and they both said absolutely.

Mr. Klein says he didn't include a staff report because he included the frequently asked questions which give a basis of what it entails. He says basically, if we had an emergency declaration, we wouldn't be eligible for certain funding and assistance without having this in place. He says it's more procedural and as Ms. Barber is aware is endorsed by both Chiefs.

Ms. Barber asks if this is an item to vote on.

Mr. Klein confirms yes.

Ms. Barber makes a motion to approve participation in the Arizona Mutual Aid Compact.

Ms. Sheffield seconds the motion.

Ms. Barber calls the question. Participation in the Arizona Mutual Aid Compact is approved.

Motion to approve to participate in the Arizona Mutual Aid Compact

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHEFFIELD		X				

7:41PM (41:05) B. Consideration of Amendment No. 1 to Secured Promissory Note and Authorizing the Town Manager to Execute the Required Documents

Council will consider and may approve Amendment No. 1 to the secured promissory note for the Wastewater Treatment Plant Project.

Ms. Barber introduces the consideration for amendment number 1. She says this is for our wastewater treatment plant and asks for further elaboration.

Mr. Klein informs Council that Bond Counsel, Tim Stratton, is also in attendance, adding he has been instrumental in facilitating getting an extension. He says we have exceptional terms. He continues, we have funds not expended, but they will be, and the timeline has gone out just a tad. He says the original intent was to cover all engineering right up through the bidding process which we are not at yet. This extended it to the point that by November 25th we will have everything done. He says then we will go into the other loan that was talked about beforehand, which will be paid back by the grant funds, but Tim will also assist our financial advisor in taking that loan. He says this is for just the amendment to extend the terms, and the terms are still the same.

Mr. Stratton confirms that is correct, he adds all we are doing is extending the maturity date because of the delays. He says otherwise the loan would have matured and we didn't want that to happen, so we just pushed the date back to give more time.

Ms. Barber asks for council input. There was none. Ms. Barber makes a motion to approve amendment no.1 to secure this promissory note and authorize the town manager to execute the required documents.

Ms. Moore seconds the motion.

Ms. Barber calls the question and Amendment No. 1 is approved.

Motion to approve Amendment No. 1 and Authorizing the Town Manager to execute required documents.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHEFFIELD			X			

The meeting returns to item 5. Zoning Administrator's Report before To and From the Council.

7:54PM (54:48) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Mayor Barber introduces to and from the council and asks if Ms. Moore or Ms. Sheffield have any updates. There was no additional input or update from any of the council members.

7:55PM (55:10) 12. ADJOURNMENT

Mayor Barber makes the motion to adjourn the meeting.

Ms. Sheffield seconds the motion.

Ms. Barber calls the question, and the meeting is adjourned at 7:55p.m.

Motion to adjourn at 7:55p.m.

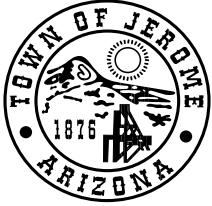
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

SPECIAL BUDGET PUBLIC HEARING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 11, 2024, AT 6:30 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:30PM (0:24) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore and Council member Sonia Sheffield.

Absent was Council member Dr. Jack Dillenberg.

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett and Deputy Clerk Kristen Muenz.

6:30PM (1:47) 2. NEW BUSINESS

Discussion/Possible Action

A. Conduct a Public Hearing on the 2024-2025 Town of Jerome Budget and Tax Levy

Council will conduct a public hearing on the proposed 2024-2025 budget and tax levy for the Town. Any taxpayer may appear and be heard in favor of, or against, any proposed expenditure or tax levy. No increase in the tax levy is proposed.

Mayor Barber introduces the item and defers to Mr. Klein for further introduction.

Mr. Klein says he has nothing to add and asks if Ms. Barber would like to open up the public hearing.

Ms. Barber opens the public hearing at 6:31 p.m. acknowledging a member of the public present for the public hearing.

Mark Krmpotich, Jerome resident, approaches the microphone and introduces himself. He says he has no objections to the budget but does have a couple of questions just to get a better understanding. He starts with Item A on page 10 regarding fees for short term rental licenses. He notes the decrease budgeted amounts year over year and asks about the decrease in amounts.

Mr. Klein answers those are one-time fees for short term rentals and can't be charged every year. He further explains the reason for the higher historical amount was that was the year the ordinance was adopted, but compared to this year, there are anticipated to be fewer new short term rental applications.

Mr. Krmpotich asks if it is a one-time fee and is it mandated by the state.

Mr. Klein answered yes.

Ms. Barber adds that it is a new relief from the State because they wouldn't originally allow a fee to be charged.

Mr. Krmpotich says his second question was regarding a 1% tourism bedding fee as part of a revenue item.

Mr. Klein answers that is from bed or lodging tax that we charge and 1% has to go towards tourism activities as also mandated by the state.

Mr. Krmpotich seeks clarification on where that money goes.

Mr. Klein confirms the Chamber of Commerce as the tourism entity for the Town.

Ms. Barber adds for clarification that we also pay for a shuttle and a shuttle driver. She continues that we received a donation from the Yavapai Apache Nation to purchase the shuttle, so a lot of that money goes back into the shuttle and moving people around town on weekends and holidays.

Mr. Krmpotich says he was wondering why it was stuck at 1% when he suspects surrounding communities might have a higher fee than that.

Mr. Klein confirms it does go up every year and is based on tax revenue that comes in.

Ms. Moore adds the money would still be directed toward tourism things.

Mr. Krmpotich says you have to put money back in the bank towards the new shuttle.

Ms. Moore asks if they can do something like that.

Mr. Klein answers we can designate funds, but we also have the first shuttle to sell which will kickstart the funding toward a new shuttle.

Mr. Krmpotich remarks the cost and prices will continue to increase giving the example that at \$50,000 shuttle will be more like \$100,000 or more.

Mr. Klein imparts that it shouldn't cost quite that much, adding we received a good deal on the last shuttle being a

government entity.

Mr. Krmpotich expresses that was all he had questions on and he has no objections to the current budget.

Ms. Moore asks, following up on a question from Mr. Krmpotich, if the businesses in town pay for a business license every year.

Mr. Klein confirms yes they do.

Ms. Moore says she wonders why Airbnb's wouldn't have to do that as well.

Mr. Klein confirms due to state regulation.

Ms. Barber asks if anyone has anything to add or wants to talk about the budget. They expressed no. Ms. Barber continues stating she wants this to go on the record. She asks regarding page 36 item A. CEMA, FEMA COVID Reimbursement, we have not received any covid reimbursement is that correct?

Mr. Klein answers correct, to-date we have not received any.

Ms. Barber says so we are looking at \$30,000 for the last 4 years and when she asks for clarification it was shared no one has received any money but we have filled out the paperwork. She asks Mr. Klein for further elaboration.

Mr. Klein says he is sure we will have more bureaucratic paperwork and red tape to go through. He says the good news is that we are considered a small unit of the government, so we are first out of 3 groupings, and they have started. He is sure we will need to fill out many more forms before we get it but unfortunately, it's been reduced to \$13,000.

Ms. Barber points out for 2024 estimated revenue was at 30,000, but there are actually no revenues and no estimated revenue for 2025. She asks if she's being told that the \$30,000 is being reduced to \$13,000

Mr. Klein confirms yes based on a funding formula in addition to what we've paid. He says this was mostly the sign, masks, and personal protective equipment, and with their formula of funding we are looking at about \$13,500.

Ms. Barber further clarifies we spent \$30,000 out of our Town coffers for the things they told us they were going to reimburse us for and now we're looking at \$13,000 is that correct?

Mr. Klein confirms correct, but that he couldn't confirm for sure it was \$30,000, it could have been more.

Ms. Barber says for this record that is very disappointing, and is not what you should do to municipalities in pandemics.

She says she has nothing else on the budget other than it is well thought out hard working budget. She thanks everyone who has put their time and effort towards this budget, and closes the public hearing at 6:39p.m.

6:39PM (9:00) 3. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Resolution No. 670; A Resolution of the Town Council of the Town of Jerome, Arizona, Adopting the Budget for the Fiscal Year Ending June 30, 2025

Council will consider and may approve Resolution No. 670.

Ms. Barber moves to approve the budget.

Ms. Sheffield seconds the motion.

Ms. Barber asks if Ms. Moore had anything further to add. She did not.

Mr. Klein asks for clarification if the Mayor is moving to approve resolution 670.

Ms. Barber confirms she makes a motion to approve Resolution 670 adopting the Town budget for FY 2025

Ms. Sheffield seconds the motion.

Ms. Barber calls the question and Resolution 670 is approved.

Motion to approve Resolution 670

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHEFFIELD		X	X			

6:40PM (9:32) 4. ADJOURNMENT

Ms. Barber makes the motion to adjourn the meeting.

Ms. Moore seconds the motion.

Ms. Barber calls the question, and the meeting is adjourned at 6:40p.m.

Motion to adjourn at 6:40p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHEFFIELD			X			

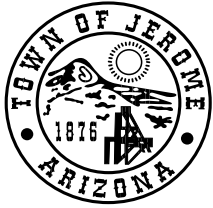
APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

DRAFT



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

**SPECIAL WWTP WORK SESSION OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA**

MONDAY, JUNE 17, 2024, AT 9:00 AM

Due to the location of this meeting, no audio was recorded.

9:00 A.M. 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, council member Sonia Sheffield, and newly appointed council member Issam Sharif

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Public Works Director Marty Boland and Administrative Specialist Michele Sharif. Also present were two representatives from Southwestern Environmental Consultants (SEC).

9:13 A.M. 2. NEW BUSINESS

Discussion/Possible Action

A. Council Will Hold a Special Work Session to go On Site to the Location of a Possible New Wastewater Treatment Plant Access Road

The Council will convene to the North Drive and Cemetery Road area to examine the site for the location of a potential new wastewater treatment plant access road and may discuss alternatives and provide staff direction.

The Town Council along with Town and SEC staff convened in the area of North Drive and Cemetery Road to discuss a new concept regarding an access road to the new wastewater treatment facility. This new concept would connect a new road to the existing road, be located mainly on town owned land, decreasing easements needed for the project, and would eliminate passing through the existing cemetery.

Council members, with input from SEC, discussed all possible options and came to a general consensus on utilizing this new concept. No formal decision was made at the work session, instead SEC was asked to provide a work order proposal for Council to consider the cost of this new concept. A formal decision will be made after the proposal is brought before the Council by the engineers.

9:44 A.M. 3. ADJOURNMENT

The Special Work Session will adjourn on site at the North Drive / Cemetery Road area.

Ms. Barber moves to adjourn the meeting.

Ms. Moore seconded the motion.

Ms. Barber called the question, and the meeting was adjourned on site at 9:44 A.M.

Motion to adjourn at 9:44 a.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHARIF						X
SHEFFIELD			X			

APPROVE:

ATTEST:

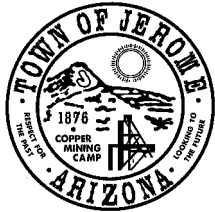
Alex Barber, Mayor

Brett Klein, Town Manager

File Attachments for Item:

A. Consider Resolution No. 671, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2024-2025 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

Council will consider and may approve Resolution No. 671.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

RESOLUTION NO. 671

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2024-2025 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES.

WHEREAS, the Town Council is required by A.R.S. §42-17253 to adopt an annual tax levy based upon the rate to be assessed per each One Hundred Dollars (\$100.00) of valuation of property within the Town; and

WHEREAS, the Town published a summary of an estimate of Town expenses and made available for public review a complete copy of the estimate of Town expenses as required by A.R.S. § 42-17103; and

WHEREAS, a public hearing on the proposed budget and tax levy was held on June 11, 2024, in accordance with the provisions of A.R.S. §42-17104; and

WHEREAS, the primary tax levy must be adopted not less than fourteen days after the adoption of the municipal budget; and

WHEREAS, the municipal budget of the Town of Jerome was adopted at a meeting of the Town Council held on June 11, 2024, at least fourteen days prior to the adoption of this Resolution; and

WHEREAS, the Town has computed tax rate per One Hundred Dollars (\$100.00) of valuation to be levied and collected, at **\$0.6340** for primary taxes, as set forth on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that there is hereby levied on each one hundred dollars (\$100.00) of assessed value of all property, both real and personal, within the corporate limits of the Town, except such property as may be by law exempt from taxation, a primary property tax rate sufficient to raise the sum of \$47,500.00, as provided in the adopted budget for the fiscal year ending on June 30, 2025 (with the maximum levy allowed by law for the fiscal year being \$101,457.00), and as set forth on Exhibit A, attached hereto.

Passed and approved on this 9th day of July, 2024.

APPROVED:

Christina “Alex” Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

William J. Sims

Brett Klein, Town Manager/Clerk

William J. Sims, Town Attorney

City/Town of Jerome
Tax levy and tax rate information
Fiscal year 2025

	<u>2024</u>	<u>2025</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>98,783</u>	\$ <u>101,457</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>47,500</u>	\$ <u>47,500</u>
Property tax judgment	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment	_____	_____
C. Total property tax levy amounts	\$ <u>47,500</u>	\$ <u>47,500</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>47,215</u>	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ <u>47,215</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>47,215</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.6655</u>	<u>0.6340</u>
Property tax judgment	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment	_____	_____
(3) Total city/town tax rate	<u>0.6655</u>	<u>0.6340</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>NO</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

File Attachments for Item:

A. Consideration of a Special Event Permit Application for Dylan Jung - Picnic in the Garden

Council will consider and may approve the permit for the Special Event.



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Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Permit # J24-0029

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at **(928) 634-7943**.

Town Use Only

Date Submitted: 6/23/24 Fee: \$100.00 Date Paid: _____
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: _____ Comments: _____

*Fire Inspector:
 Approve Deny Date: _____ Comments: _____

*Zoning Administrator:
 Approve Deny Date: _____ Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 1/2" x 11" or 8 1/2" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. ~~Liquor License~~
- 7. ~~Liquor Liability~~
- 8. ~~Health Depart~~
- 9. ~~All other permits required by County or State Agencies.~~
- 10. Permit filing fee.
- 11. ~~Written approval from Police Chief/Fire Inspector (if applicable).~~

In process of obtaining
Also Need permit fee
\$100.00

Applicant Information

Applicant's Contact Information

Name of Applicant Dylan Jung Date: 6/23/24

Name of Organization/Sponsor n/a

Federal Tax or 501 (c)(3) Number [REDACTED]

Business Mailing Address _____

City Cottonwood State AZ Zip 86326

Business Email sipwineandmusic@gmail.com

Business Phone # 928-202-8144 Cell Phone # 928-202-8144

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Cole Vasquez Phone _____

Name _____ Phone _____

Emergency contact for Event*

Name Dylan Jung Phone 928-202-8144

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Picnic in the Garden

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 8/24/24 Time 10am End: Date 8/24/24 Time 7pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 8/24/24 8am To _____

Tear-Down Date/Time: From 8/24/24 8pm To _____

Number of expected/estimated Participants 200-300

Will an admission or registration fee be charged? YES NO Fee \$ _____

Please briefly describe the event:

Picnic in the Garden will be a community focused arts event, potentially with the help of a grant through Radical Unity that is focused on "strengthening the civic fabric". We will have 2 art projects including a temporary/mobile mural board, and gnome/fairy building projects as lead by local artists. Live music and 1-2 food trucks will also be a part of this event.

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO
Middle

If yes, which property? Lower Park/Community Garden

If no, what is the physical address for the event? _____

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

YES NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

2-3 small banners or A-frame signs on the day of the event.

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation
Only by 1-2 approved food trucks

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Small PA system to amplify live music and make announcements.

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

No lighting, just normal (minimal) power for live music.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO
Food trucks

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

A couple of pop-up tents will be used to shade performers and artist areas.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Normal access will be allowed around the lower park and community garden areas. We will also encourage public parking at the 300 level lot and usage of the free town shuttle.

Will the use of portable restrooms be necessary during the event?

YES NO

We will encourage use of the new public restrooms nearby.

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

We will provide extra containers and take care of waste and recycling ourselves.

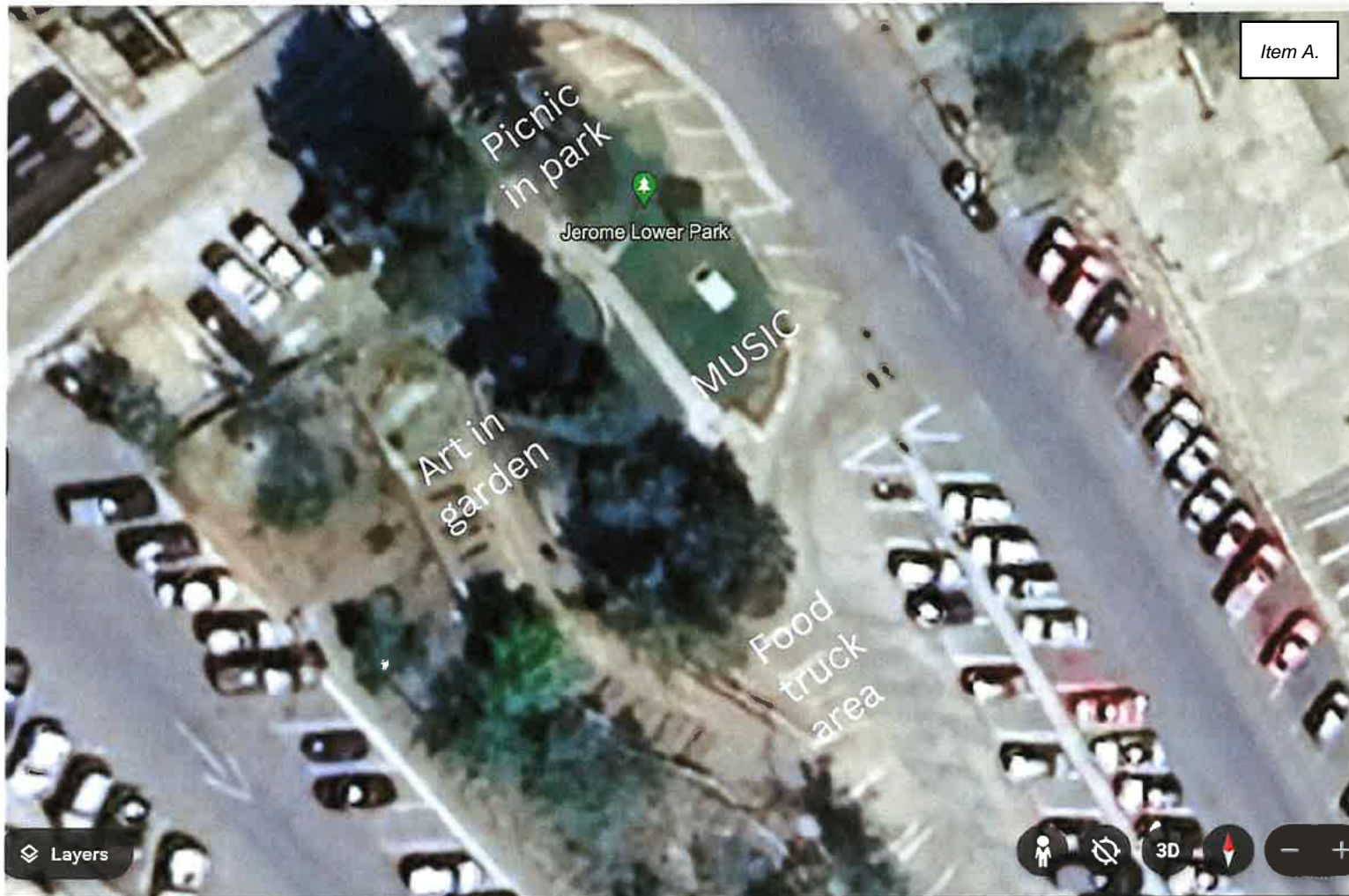
Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

We will distribute flyers, write press releases, and spread word through social media such as Facebook event groups leading up to the event.



Picnic in the Garden • August 24 • 10am - 7pm
*Submitting for approval to have use of lower park
and community garden area.*

- 6-7 local artists will guide community painting project on mobile boards, as well as general crafts.
 - Music area for 2-3 acts per day (no stage)
- We will encourage the public to bring food or buy from restaurants or food trucks to enjoy in the park.
- We will also encourage the public to use the 300 level lot parking and free town shuttle.
 - Event is free and open to the public (all ages)

**This page intentionally left blank (insert Site Plan(s) here) **



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Dylan Jung

Address: _____, AZ 86326

Telephone: 928-202-8144

If applicant is an organization, list officers:

Name	Address	Telephone

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)
- LOWER PARK/~~SLIDING JAIL~~ (Parcel ~~401-06-075~~)
- COUNCIL CHAMBERS (Parcel 401-10-002)
- 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- MIDDLE PARK (Parcel 401-06-015)
- ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: 8/24/24

Rain Date: unknown

Hours of Use: 8am-8pm Approximate # of people: 200-300

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.



Signature

6/23/24

Date of application

Dylan Jung

Print Name

Address
928-202-8144

Telephone

Special Event Hold Harmless and Indemnification Agreement

I, Dylan Jung (*[Insert Company Name]* ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for *[Insert description of event]* ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 23 day of June, 2024.

Signature: 

Printed Name: Dylan Jung

Witness Signature: _____

Printed Name: _____

File Attachments for Item:

B. Consideration of a Special Event Permit Application for Jerome Historical Society's Ghost Walk

Council will consider and may approve the permit for the Special Event.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Permit # _____

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: 6/20/24 Fee: _____ Date Paid: _____
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: _____ Comments: _____

*Fire Inspector:
 Approve Deny Date: 6-24-24 Comments: _____

*Zoning Administrator:
 Approve Deny Date: _____ Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event*

Special Event Fee Schedule*

Non-profit 501C3 w/ no entry fee	\$25 per day*	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable).
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

Applicant Information

Applicant's Contact Information

Name of Applicant Jerome Scott Hudson Date: 10/19/24

Name of Organization/Sponsor Jerome Historical Society

Federal Tax or 501 (c)(3) Number 86-0145678

Business Mailing Address PO Box 156

City Jerome State AZ Zip 86331

Business Email Scott@JeromeHistoricalSociety.com

Business Phone # 928-634-1066 Cell Phone # ...

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Scott Hudson Phone _____

Name Mary Beth Bart Phone _____

Emergency contact for Event*

Name Jay Konsella Phone _____

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event G Host walk

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 10/3/24 Time 6:30 pm End: Date 10/3/24 Time 10 pm

Start: Date: 10/4/24 Time 6:30 pm End: Date 10/4/24 Time 10 pm

Start: Date: 10/5/24 Time 6:30 pm End: Date 10/5/24 Time 10 pm

Set-Up Date/Time: From 10/3/24 12 pm To 10/3/24 10 pm

Tear-Down Date/Time: From _____ To 10/5/24 10 pm

Number of expected/estimated Participants 700

Will an admission or registration fee be charged? YES NO Fee \$ 20.00

Please briefly describe the event:
Re enactment of historical events from the
past.

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO

If yes, which property? lower park

If no, what is the physical address for the event? _____

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

YES NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Headset w/small amps
Shooting Blanks in Guns

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

will need power in the park for lights/Lighting

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

We will be using 1st Ave and Queen St
to move people between scenes

Will the use of portable restrooms be necessary during the event?

YES NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

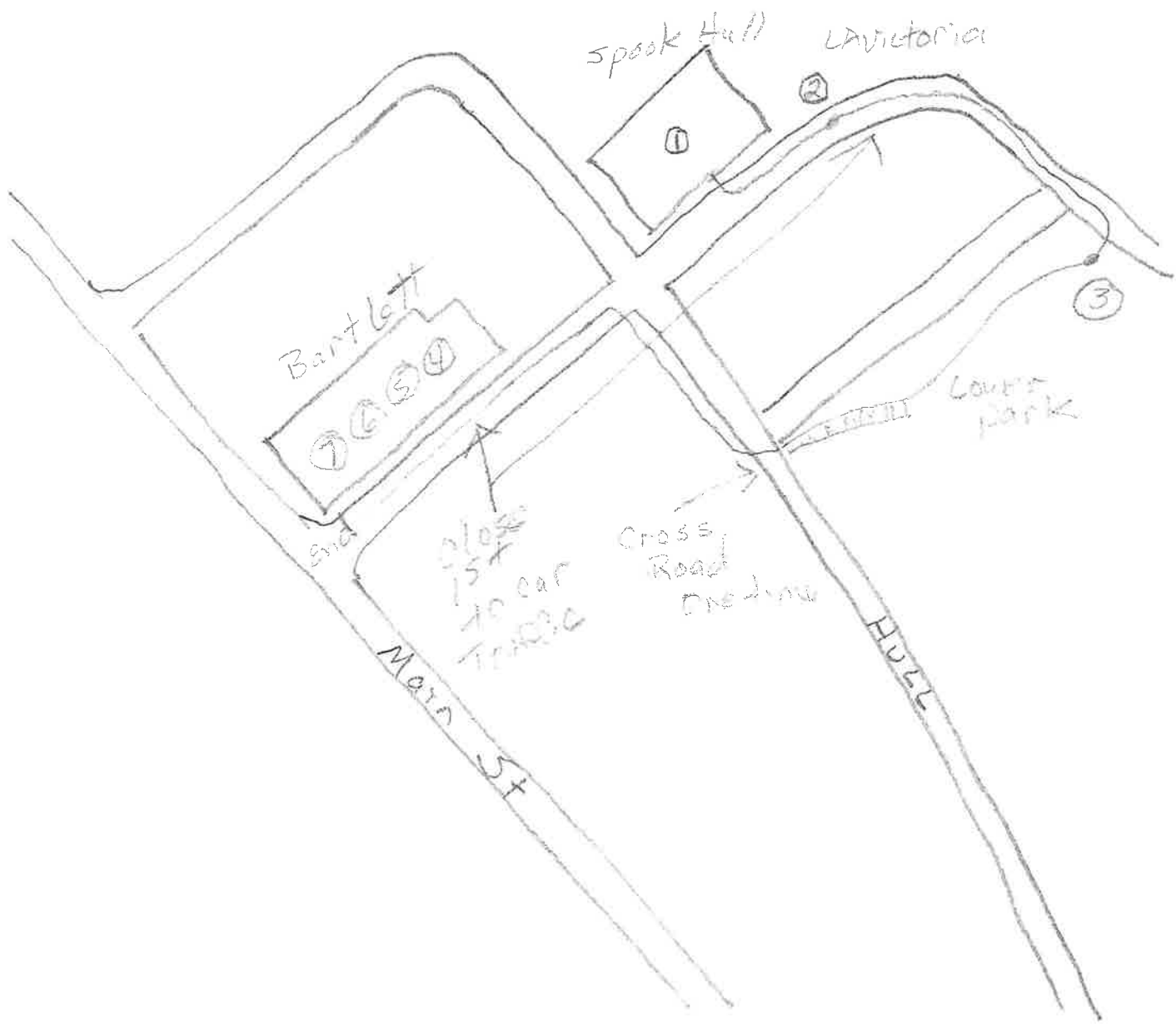
YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

We have reached out to the community
for participants in this years Ghost Walk.
We have about 50 participants.

Ghost Walk Scenes & Path

Scenes = 0





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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Jerome Historical Society

Address: 407 Clark St

Telephone: 928-451-1791

If applicant is an organization, list officers:

Name	Address	Telephone
Mary Beth Bar		
Jay Kinsella		
Mama Allen		
Crystal Smith		
Tracy Weisel		
Don Feher		
Carol Anne Teague		

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)
- COUNCIL CHAMBERS (Parcel 401-10-002)
- 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- MIDDLE PARK (Parcel 401-06-015)
- ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: Oct 3, 4, 5 2024

Rain Date: _____

Hours of Use: 6:30 pm - 10 pm Approximate # of people: 700 over 3 Days

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Scott Hudson
Signature

6/19/24
Date of application

Scott Hudson
Print Name

Address

Telephone

Special Event Hold Harmless and Indemnification Agreement

I, Jerome Historical Society ([Insert Company Name] ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 20 day of June, 2024
 Signature: [Signature]
 Printed Name: Scott Hudson
 Witness Signature: [Signature]
 Printed Name: Kristen Muenz

File Attachments for Item:

C. Consideration of Amendment No. 2 to the Owner - Engineer Agreement for Professional Services Dated July 28, 2022, in the Amount of \$25,886, for Modifying the Scope to Include an Alternate Wastewater Treatment Plant Access Road Design

Council will consider and may approve Amendment No. 2 to the Owner - Engineer Agreement with PACE.

This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **July 28, 2022**.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 2**

The Effective Date of this Amendment is: June 28, 2024

Background Data

Effective Date of Owner-Engineer Agreement: July 28, 2022

Owner: Town of Jerome

Engineer: PACE

Project: Town of Jerome WWTP Improvements

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

Due to issues obtaining easements for the main sewer line from Douglas Rd. to the treatment plant which crosses several properties that are owned by Verde Exploration (Verde) and the access road (Cemetery Rd.) which crosses the corners of two (2) neighboring residential properties where it connects to North Dr. as well as another large property owned by Verde, the design team and the Town (staff and Council) decided to move forward with an alternate design for the access road alignment that minimized the easements required. The new access road alignment will require a revision to the design plans and additional earthwork but minimizes the length of easement needed.

The sewer main replacement to the WWTP shall remain within the project scope but the section of pipe that is not on property owned by the Town of Jerome shall now be included as a bid alternate. It is understood that if the Town elects to move forward with the bid alternate amount that they will then need to secure the necessary easements for that work as well.

Exhibit K– Amendment to Owner-Engineer Agreement.

EJCDC® E-500, Agreement Between Owner and Engineer for Professional Services.

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This amendment scope is to update the design package with the new access road alignment and sewer main bid alternate. The design team will also develop the required easement documents. The Town will then secure easement agreements from the three (3) property owners by whatever means necessary. Southwestern Environmental Consultants, (SEC), to provide Civil Engineering services for an alternate access road for the Town of Jerome WWTP.

Roadway Final Design Modification

1) Easement & Final Design Mod Coordination

- a) Engineer shall coordinate the design update and easement documentation work and then incorporate into finalize the 90% and final design.*
- b) Additional Meetings and coordination*

2) Roadway Design Modification

- a) Civil Engineering scope by SEC for alternate access road will include:

 - i) Update topo*
 - ii) Develop road alignment*
 - iii) Develop cut/gill & grading*
 - iv) Issue final plans*
 - v) Develop easements*
 - vi) Additional Meetings and coordination**

An Engineering Fee Estimate is attached.

Agreement Summary:

Original agreement amount:	\$ <u>1,306,119.00</u>
Net change for prior amendments:	\$ <u>37,231.00</u>
This amendment amount:	\$ <u>25,886.00</u>
Adjusted Agreement amount:	\$ <u>1,369,236.00</u>

Change in time for services (days or date, as applicable): N/A

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print
name: _____

By:  _____
Print
name: Michael G. Krebs

Title: _____

Title: Vice President of Environmental Water

Date Signed: _____

Date Signed: 06/28/2024



**ENGINEERING FEE ESTIMATE
PROJECT WORKSHEET**

Project Data
Project Name: Jerome WWTP Improvements
Client: Town of Jerome
PACE Job Number: B614 Amendment #2
Estimate Date: 06/28/2024

PACE Hourly Rate Schedule	
Description	Hourly Rate
Principal	\$300
Sr. Proj. Mgr./Sr. Consulting Engr.	\$260
Sr. Electrical Engineer / Sr. GIS Analyst	\$245
Project Manager /Consulting Engr./Sr. I&C Specialist	\$250
Sr. Proj. Engr./Sr. Design Engr.	\$220
Instrumentation & Controls Specialist	\$185
Proj. Engr/Design Engineer II	\$190
Design Engineer	\$150
Sr. CAD Designer	\$175
CAD Designer/GIS Analyst	\$145
Graphic Designer	\$125
Project Coordinator	\$105
Administrative Support	\$100
Assistant Designer	\$85
G.P.S. Survey Unit (w/Operator)	\$290
Expert Witness/Legal Consultation	\$400 + Exp.

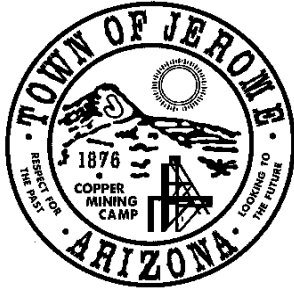
Total Fee Amount	\$25,886
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Item No.	Work Item Description	Estimated Manhours									Man-Power Subtotal	Subconsultant Cost	Reimburs. Expenses	Total Task Costs
		Principal	Sr. Project Manager/Sr. Consulting Engr.	Sr. Electrical Engineer/Sr. GIS Analyst	Project Mgr./ Consulting Engr./ Sr. I&C Specialist	Instrumentation & Controls Specialist	Design Engineer	Sr. CAD Designer	CAD Designer /GIS Analyst	Project Coordinator				
		300	260	245	250	185	150	175	145	105				
40.6	Roadway Final Design Modification										\$7,030	\$18,856	\$0	\$25,886
-	Easement & Final Design Mod Coordination	8			16					6	\$7,030	\$0	\$0	\$7,030
-	Roadway Design Modification										\$0	\$18,856	\$0	\$18,856
	TOTALS	8	0	0	16	0	0	0	0	6	\$7,030	\$18,856	\$0	\$25,886

File Attachments for Item:

D. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Fire Department

Council will consider and may approve the agreement for dispatch services.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item D.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Emergency Dispatch Services Agreement for BOTH Police and Fire**

MEETING DATE: July 9, 2024

Summary:

The Town must renew the agreement with the City of Cottonwood for dispatch services for both police and fire. There were no changes to the terms of the agreement. This agreement is only for one year, with 5% increases called for in the agreement.

Fiscal Impact:

\$7,784.00 annually in the GF Budget for Fire.

\$46,024.00 annually in the GF Budget for Police.

Recommendation:

Staff recommend approval to renew the dispatch services agreement.

EMERGENCY DISPATCH SERVICES AGREEMENT

Item D.

This Emergency Dispatch Services Agreement (this "Agreement") is made and entered into as of July 1st, 2024, by and between the City of Cottonwood, an Arizona municipal corporation ("Cottonwood"), and Town of Jerome Fire Department, an Arizona municipal corporation ("Subscriber"). Cottonwood and Subscriber are the only parties to this Agreement; they are each a "party," and together they are the "parties."

RECITALS

WHEREAS, Cottonwood operates, manages, and maintains a public safety/emergency services dispatching facility, emergency communications systems, dispatching console, telephone and recording equipment, and qualified dispatching personnel necessary for the operation of an emergency dispatch center; and

WHEREAS, Subscriber has elected to have the City provide emergency dispatching services for all calls for service occurring within Subscriber’s jurisdiction/service area during the term of this Agreement; and

WHEREAS, The City agrees to provide emergency dispatch services to Subscriber in accordance with the terms of this Agreement; and

WHEREAS, both parties are authorized to enter into intergovernmental agreements for joint or cooperative action pursuant to A.R.S. 11 -951 through § 11-954; and

WHEREAS, this Agreement is entered into for the benefit of the parties, and shall not be construed to be for the benefit of any third party, or to create a third-party beneficiary status as to any other person, interest, or entity.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing introduction and recitals, which are incorporated as though fully set forth below, and of the mutual promises and covenants contained herein, the parties hereby agree as follows:

- I. During the Term of this Agreement, Cottonwood shall use its best professional efforts to:
 - A. Dispatch manpower and/or apparatus within one (1) minute of receiving any call for emergency medical, fire, and/or priority-one police service within Subscriber's service area/jurisdiction, in compliance with any applicable dispatch standards and protocols then in effect;
 - B. Perform a daily test of its radio systems in a manner agreed upon between Cottonwood and Subscriber;
 - C. Be responsible for the installation and maintenance of the systems and equipment located at its dispatch center, provided, however, that Subscriber may (and/or may be required to), with the agreement of Cottonwood, provide for the installation on Cottonwood property of any additional equipment that may be necessary to carry out the purposes of this Agreement, which equipment shall remain the property of Subscriber, and which Subscriber shall be responsible for maintaining, repairing and/or replacing, as necessary. Cottonwood may, with the agreement of Subscriber, install necessary communications equipment on Subscriber property and Cottonwood shall be responsible for maintaining, repairing and/or replacing such equipment as necessary;
 - D. Provide a line level interface located at Cottonwood Dispatch Center for interconnection to Subscriber’s equipment. This interface will provide the following industry standard formats, 4-Wire

E&M, 4-Wire tone control, and 2-Wire tone control. Cottonwood will provide two radio console interfaces (one "working" channel, one "tactical" channel) per Subscriber. Cottonwood may approve and provide additional interfaces to a Subscriber for an additional negotiated charge. Each interface will be recorded by Cottonwood Dispatch Center. Any subscriber requested items that require additional capacity upgrades to existing Cottonwood equipment shall be charged to Subscriber but said upgrades shall become property of Cottonwood;

E. Use its best professional efforts to maintain radio contact with, and monitor the operational status of, responding personnel and units (including those of Subscriber as well as any automatic or mutual aid responding units) through the duration of all responses;

F. Monitor and document all Subscriber units and related units on an incident for the creation of an Incident Report. This report will include information on the call, unit status and times, and any pertinent emergency medical dispatching information;

G. Monitor and record all Subscriber radio transmissions generated on Subscriber's main dispatch channel and all telephonic transmissions on emergency lines represented in the dispatch center. All recordings shall be maintained for the minimum timeframe established by law, or for such longer period as may be agreed to by the parties;

H. Provide copies of Subscriber's incident reports generated through Cottonwood's system;

I. Provide basic GIS services limited to updating CAD with Subscriber provided GIS information necessary to facilitate dispatching Subscriber's units. Additional GIS services may be provided at additional charge as agreed upon by the parties;

J. Provide copies or any and all available recordings of radio channels and phone lines as may be requested by Subscriber;

K. Provide or assist Subscriber in creating custom reports within Cottonwood's capabilities and as agreed upon by the parties; and

L. Maintain a reverse 911 system that will be available to Subscriber for use during an actual emergency or for non-emergency use with the approval of the Cottonwood Police Chief, Fire Chief, and/or City Manager.

II. Subscriber shall establish a phone number separate from that of the Dispatch Center for administrative and non-emergency calls, to be answered at its facility, and shall publish and advertise the same.

III. Indemnification. To the fullest extent allowed by law, each Party (as "indemnitor") agrees to indemnify, defend, and hold harmless the other Party (as "indemnitee") for, from, and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (collectively, "claims") arising out of the performance of this Agreement, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers. In the event of concurrent liability, the parties shall have the right of contribution from each other to the extent allowed by law. This indemnification provision shall survive the termination of this agreement.

IV. Insurance. Cottonwood and Subscriber shall each provide and maintain liability insurance coverage of at least \$3,000,000 per occurrence and \$5,000,000 in the aggregate. Each said insurance policy shall name the other party as an additional insured. Each party shall deliver to the other a certificate of insurance in a

form satisfactory to the other party. Such policies shall provide for thirty (30) days written notice to the party prior to cancellation.

V. Fees. In exchange for the services described herein, Subscriber shall pay Cottonwood an annual fee of \$7,784.00, commencing on, July 1st, 2024, with one-twelfth of such fee being due and payable monthly, on or before the 5th of the month. This fee shall increase by a fixed five percent (5%) annually, unless otherwise agreed to by the parties.

VI. Term. This Agreement shall become effective on July 1, 2024 (the commencement date") and shall continue in effect until June 30, 2025. No later than 90 days before the termination date, the parties shall meet to discuss the terms of any future extension of this Agreement.

VII. Either party may cancel this Agreement pursuant to the provisions of A.R.S. §38-511, which are hereby incorporated into this Agreement as if fully set forth herein. In addition, Subscriber may cancel its participation in this Agreement at any time by providing Cottonwood with at least 180 days prior written notice.

VIII. Subscriber is responsible for maintenance and system improvements to its own equipment. If Cottonwood utilizes improved technology, Subscriber will upgrade its equipment to the same level of technology as soon as reasonably practicable under the circumstances.

IX. The parties acknowledge that this Agreement is not intended for the benefit of any third party, and shall not be construed as a third-party beneficiary contract.

X. Should any provision of this Agreement be found unlawful or unenforceable, it shall be stricken, and the balance of the Agreement shall remain in full force and effect; provided, however, that in the event the stricken portion makes it impractical or impossible for either party to perform their responsibilities under this Agreement, then it shall terminate, and the parties shall be responsible for payment of their share of operating costs through the date of termination.

XI. The Parties warrant that they comply with all state and federal laws, rules and regulations which mandate that all persons, regardless of race, color, creed, religion, sex, genetic information, age, national origin, disability, familial status or political affiliation shall be afforded equal access to employment opportunities, including but not limited to the Americans with Disabilities Act. The parties shall take affirmative action to ensure that it will not participate either directly or indirectly in any form of discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Section 109 of the Housing and Community Development Act of 1974; the Age Discrimination Act of 1975; or the Genetic Information Nondiscrimination Act of 2008.

XII. Legal Arizona Workers Act Compliance: Both parties are required to comply with A.R.S. §41-4401, and hereby warrant that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). The parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may be subject to penalties up to and including termination of the Agreement. Each party retains the legal right to inspect the papers of any contractor or subcontract employee of the other working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

XIII. This Agreement in no way restricts either party from participating in similar activities with public or private agencies, organizations, and individuals.

XIV. Any provisions of this Agreement which require the City to expend funds shall be effective when funds are appropriated for this Agreement and are actually available for payment. The City shall be the sole judge and authority in determining the availability of funds under this Agreement, and shall keep the Subscriber fully informed as to the availability of funds for this Agreement. Any obligation of the City under this Agreement is a current expense and payable exclusively from annual appropriations and not a general obligation or indebtedness of the City. If the City Council fails to appropriate money sufficient to fund City obligations set forth in this Agreement, this Agreement shall terminate at the end of the then-current fiscal year, and the City and the Subscriber shall be relieved of any subsequent obligation under this Agreement.

XV. It is clearly understood that each Party will act in its individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other. An employee or agent of one Party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. This Agreement does not give either party the authority to supervise or control the actual work of the other party, its employees, or its subcontractors. Each party shall determine the time of its performance of the services provided under this Agreement so long as it satisfies its obligations under this Agreement. The parties do not intend to nor will they combine business operations under this Agreement.

XVI. This Agreement shall be interpreted in accordance with the plain meaning of its terms and not strictly for or against any of the parties hereto. This Agreement is the result of negotiations between, and has been reviewed by, each of the parties hereto and their respective counsel. Accordingly, this Agreement shall be deemed to be the product of all of the parties hereto, and no ambiguity shall be construed in favor of, or against any one of, the parties hereto.

XVII. This Agreement shall be construed and interpreted under the laws of Arizona, and any litigation under this Agreement shall be commenced in Yavapai County.

XVIII. The parties agree to make use of mediation and/or another form of alternative dispute resolution prior to commencing litigation, except in cases where a party reasonably determines that it would be futile to do so.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth a

Item D.

CITY OF COTTONWOOD:

TOWN OF JEROME FIRE DEPARTMENT:

By: _____
Tim Elinski, Mayor

By: _____
Christina Barber, Mayor

ATTEST:

ATTEST:

By: _____
Tami Mayes, City Clerk

By: _____
Brett Klein, Town Manager/Town Clerk

APPROVED AS TO FORM:

John A. Gaylord, City Attorney

_____, Town Attorney

File Attachments for Item:

E. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Police Department

Council will consider and may approve the agreement for dispatch services.

EMERGENCY DISPATCH SERVICES AGREEMENT

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TOWN OF JEROME POLICE DEPARTMENT:

By: _____
Tim Elinski, Mayor

By: _____
Christina Barber, Mayor

ATTEST:

ATTEST:

By: _____
Tami Mayes, City Clerk

By: _____
Brett Klein, Town Manager/Town Clerk

APPROVED AS TO FORM:

John A. Gaylord, City Attorney

_____, Town Attorney