



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943

www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, AUGUST 12, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS and PRESENTATIONS

A. Issuance of a Letter of Commendation and Acknowledgement of Chief San Felice's Outstanding Leadership Demonstrated During the Recent Shooting Event at Town Hall

Mayor Barber will read the letter of commendation and provide the Chief with the signed letter.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for July, 2025

Council will consider and may approve the financial reports for month ending July, 2025.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the July 8th, 2025, Regular Council Meeting Minutes**

Council will consider and may approve the July 8th, Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

- A. Consider Resolution No. 681; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2026**

Council will consider and may approve Resolution No. 681.

9. NEW BUSINESS

Discussion/Possible Action

- A. Consideration of a Request from the Arizona Road Racers for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code for the Jerome Hill Climb**

Council will consider the request from the Arizona Road Racers and may approve an exception for a special event permit.

- B. Consideration of a Special Event Liquor License for Jerome Fire Department's Auxiliary Halloween Dance on October 25, 2025**

Council will consider and may approve the Special Event Liquor License.

- C. Discussion and Possible Staff Direction Regarding Staff's Request for Establishing a Volunteer Auxiliary Police Pilot Program**

Council will discuss and may provide staff direction.

D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

E. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owners, Lots 401-08-019A and 401-08-020D, Recommended for Approval by the Planning and Zoning Commission

Council will consider and may approve the application for the minor lot combination.

F. Consideration of Opting in to the Most Recent Opioid Settlements, Referred to as, the "Third Wave Settlement" and the "Purdue Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements

The Council will consider and may approve the opting in and authorization of the Mayor and Town Manager to execute all documents.

G. Review, Discussion, and Possible Staff Direction Regarding the First Draft of a Proposed Town Transit Shuttle Policy

Council will review and may provide staff direction.

H. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, Adding 2 Food Trucks along with Stages to the Upper and Middle Park

Council will consider and may approve the requested amendments / additions.

I. Consider Authorizing the Mayor and Town Manager / Clerk to Execute Any and All Documents Necessary to Renew the Town's Special Use Permit Required by the United States Department of Agriculture Forest Service (Twin Springs; Copper Chief; Silver Springs and Allen Springs)

Council will consider and may provide approval to Authorize the Mayor and Town Manager to execute the necessary documents.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Issuance of a Letter of Commendation and Acknowledgement of Chief San Felice's Outstanding Leadership Demonstrated During the Recent Shooting Event at Town Hall

Mayor Barber will read the letter of commendation and provide the Chief with the signed letter.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

July 14, 2025

TO: Chief Russell San Felice

FROM: Christina “Alex” Barber, Mayor
Brett Klein, Town Manager

RE: Letter of Commendation

This letter of commendation is based on your exemplary actions and leadership displayed during a perilous event on July 3, 2025.

On the afternoon of July 3, 2025, you received information from Jerome Police Officer David Freeman that an armed and potentially dangerous person had displayed a handgun shortly after leaving the Town Hall / Municipal Court building. Further details from Officer Freeman conveyed that the person was sitting in his car, with the handgun placed upon on his dashboard.

You immediately responded to assess and manage the rapidly developing situation, along with Officer Zachary MacGregor. During your response, you learned that the armed individual had repositioned his car in the driveway of the parking lot, thereby preventing any automobile ingress or egress from the lot. Moreover, the position of the vehicle was directly adjacent to, and a very short distance from, State Highway 89A. The apparent change in the person’s behavior made it clear that the risk to community members and responding officers had increased, and that swift containment was crucial. You requested additional resources to assist with that effort.

Although tragically the person chose to take his own life, the command and leadership prowess you displayed throughout the event inarguably prevented the expansion of the afflicted area. Your actions isolated the individual, which prevented harm to others, and played an essential role in resolving the situation.

Your leadership on that fateful day reflects the highest traditions of the Jerome Police Department and set a textbook example for the law enforcement community as a whole.

With admiration and respect, thank you for handling the tragic situation with expertise and tact, while mitigating the threat to first responders and innocent bystanders.

Sincerely,

Christina “Alex” Barber,
Mayor

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for July, 2025

Council will consider and may approve the financial reports for month ending July, 2025.

TOWN OF JEROME
COMBINED CASH INVESTMENT
JULY 31, 2025

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,874.31
99-00-1011	NBA CHECKING	51,440.03
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	130,087.06
99-00-1020	OAZ GENERAL SAVINGS	809,505.86
99-00-1050	XPRESS DEPOSIT ACCOUNT	31,518.92
		<hr/>
	TOTAL COMBINED CASH	1,024,431.18
99-00-1800	CASH CLEARING - UTILITY MGMT	(627.84)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,023,833.34)
		<hr/>
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,526,879.97
20	ALLOCATION TO UTILITY FUND	668,290.40
30	ALLOCATION TO HURF FUND	(695,892.05)
35	ALLOCATION TO PARKING FUND	201,619.04
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	(1,698.60)
50	ALLOCATION TO OPERATING GRANTS REVENUE	77,304.31
60	ALLOCATION TO CAPITAL GRANTS FUND	839,963.24
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(380,269.11)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	(1,287,844.34)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,023,833.34
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,023,833.34)
		<hr/>
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	1,526,879.97	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	81,521.77	
10-00-1008	COURT - JCEF ACCT	14,446.60	
10-00-1009	COURT - FTG ACCT	10,336.25	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1120	GF ACCOUNTS RECEIVABLE	1,163.91	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	121,041.99	
	TOTAL ASSETS		1,755,965.49

LIABILITIES AND EQUITY

LIABILITIES

10-00-2001	ACCOUNTS PAYABLE	1,108.72	
10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES	(46.08)	
10-00-2406	HEALTH INSURANCE	5,342.59	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	.01	
10-00-2412	HDHP SAVINGS	236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY	5,934.00	
10-00-2600	CUSTOMER DEPOSITS	5,541.97	
10-00-2940	COURT LIABILITIES	5,164.40	
10-00-2950	FD PER CALL PAYABLE	44,227.50	
10-00-2975	DEFERRED INFLOW LEASES	121,041.99	
10-00-2999	SUSPENSE ACCOUNT	(9,862.76)	
	TOTAL LIABILITIES		178,807.47

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	1,664,916.26	
	REVENUE OVER EXPENDITURES - YTD	(87,758.24)	
	BALANCE - CURRENT DATE	(87,758.24)	
	TOTAL FUND EQUITY		1,577,158.02
	TOTAL LIABILITIES AND EQUITY		1,755,965.49

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	663.76	663.76	47,500.00	46,836.24	1.4
10-30-4005	CITY SALES TAXES	.00	.00	1,478,750.00	1,478,750.00	.0
10-30-4010	STATE SALES TAXES	2,970.92	2,970.92	74,000.00	71,029.08	4.0
10-30-4030	VEHICLE LICENSE TAX	1,823.50	1,823.50	40,000.00	38,176.50	4.6
10-30-4055	FRANCHISE FEES	929.40	929.40	17,250.00	16,320.60	5.4
	TOTAL TAX REVENUE	6,387.58	6,387.58	1,657,500.00	1,651,112.42	.4
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	.00	.00	12,000.00	12,000.00	.0
10-31-4041	PLANNING & ZONING FEES	50.00	50.00	3,000.00	2,950.00	1.7
10-31-4045	BUSINESS LICENSES	640.00	640.00	5,000.00	4,360.00	12.8
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	690.00	690.00	20,450.00	19,760.00	3.4
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	24,364.60	24,364.60	305,000.00	280,635.40	8.0
	TOTAL INTERGOVERNMENTAL REVENUE	24,364.60	24,364.60	305,000.00	280,635.40	8.0
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,150.00	18,150.00	.0
10-33-4070	RENTS-LIBRARY	862.00	862.00	10,250.00	9,388.00	8.4
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,000.00	2,000.00	.0
	TOTAL LIBRARY REVENUE	862.00	862.00	30,400.00	29,538.00	2.8
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	4,300.00	4,300.00	40,000.00	35,700.00	10.8
10-34-4062	PD REVENUE FROM PARKING FUND	3,750.00	3,750.00	45,000.00	41,250.00	8.3
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	.00	11,000.00	11,000.00	.0
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	180.92	180.92	2,000.00	1,819.08	9.1
10-34-4065	POLICE SERVICES	.00	.00	4,500.00	4,500.00	.0
	TOTAL POLICE DEPT REVENUE	8,230.92	8,230.92	102,500.00	94,269.08	8.0

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>					
10-35-4035 FINES AND FORFEITURES	4,327.33	4,327.33	57,000.00	52,672.67	7.6
10-35-4037 COURT SECURITY FUND REVENUE	915.00	915.00	10,000.00	9,085.00	9.2
TOTAL COURT REVENUE	5,242.33	5,242.33	67,000.00	61,757.67	7.8
<u>RENTAL REVENUE</u>					
10-36-4070 RENTS-TOWN PROPERTIES	8,466.04	8,466.04	93,000.00	84,533.96	9.1
10-36-4080 UTILITY REIMBURSEMENTS	361.31	361.31	5,000.00	4,638.69	7.2
TOTAL RENTAL REVENUE	8,827.35	8,827.35	98,000.00	89,172.65	9.0
<u>FIRE DEPT REVENUE</u>					
10-37-4053 FIRE DEPT SERVICES REV	1,588.96	1,588.96	12,500.00	10,911.04	12.7
10-37-4090 WILDLAND FIRE FEES	.00	.00	77,000.00	77,000.00	.0
10-37-4091 WILDLANDS WAGE REIMBURSEMENT	.00	.00	75,000.00	75,000.00	.0
TOTAL FIRE DEPT REVENUE	1,588.96	1,588.96	164,500.00	162,911.04	1.0
<u>GENERAL FUND REVENUE</u>					
10-38-4000 FUND BALANCE RESERVES	27,083.33	27,083.33	325,000.00	297,916.67	8.3
10-38-4300 INTEREST	735.68	735.68	13,500.00	12,764.32	5.5
10-38-4400 SALE OF ASSETS	673.00	673.00	12,500.00	11,827.00	5.4
10-38-4500 MISCELLANEOUS REVENUES	10,672.00	10,672.00	13,000.00	2,328.00	82.1
10-38-4510 INS DIVIDENDS,CLAIMS,REIMBURSM	.00	.00	10,000.00	10,000.00	.0
TOTAL GENERAL FUND REVENUE	39,164.01	39,164.01	374,000.00	334,835.99	10.5
<u>ADMINISTRATIVE CHARGES</u>					
10-39-4600 ADMINISTRATIVE CHARGES	16,424.58	16,424.58	197,095.00	180,670.42	8.3
TOTAL ADMINISTRATIVE CHARGES	16,424.58	16,424.58	197,095.00	180,670.42	8.3
TOTAL FUND REVENUE	111,782.33	111,782.33	3,016,445.00	2,904,662.67	3.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	21,794.79	21,794.79	285,000.00	263,205.21	7.7
10-41-5006 LONGEVITY BONUS	403.00	403.00	2,000.00	1,597.00	20.2
10-41-5010 FICA MATCH	1,659.70	1,659.70	22,000.00	20,340.30	7.5
10-41-5011 RETIREMENT MATCH	2,403.20	2,403.20	31,000.00	28,596.80	7.8
10-41-5012 HEALTH/LIFE INSURANCE	6,052.88	6,052.88	67,000.00	60,947.12	9.0
10-41-5013 WORKERS COMPENSATION	77.88	77.88	1,650.00	1,572.12	4.7
10-41-5014 UNEMPLOYMENT INSURANCE	.00	.00	280.00	280.00	.0
10-41-6101 ACCOUNTING AND AUDITING	.00	.00	24,000.00	24,000.00	.0
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	4,000.00	4,000.00	.0
10-41-6110 CONTRACT SERVICES	.00	.00	33,000.00	33,000.00	.0
10-41-6115 CONVENTIONS AND SEMINARS	.00	.00	3,250.00	3,250.00	.0
10-41-6116 TRAINING & EDUCATION	1,781.85	1,781.85	2,750.00	968.15	64.8
10-41-6125 DUES, SUBS & MEMBERSHIPS	2,795.50	2,795.50	75,000.00	72,204.50	3.7
10-41-6130 ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145 FUEL	.00	.00	650.00	650.00	.0
10-41-6155 INSURANCE	13,349.94	13,349.94	32,500.00	19,150.06	41.1
10-41-6170 LEGAL EXP - GEN GOV	.00	.00	13,000.00	13,000.00	.0
10-41-6185 MISCELLANEOUS	.00	.00	6,000.00	6,000.00	.0
10-41-6186 BANK FEES - GEN ADMIN	149.90	149.90	2,000.00	1,850.10	7.5
10-41-6188 BANK FEES / MERCH SVCS	.00	.00	3,500.00	3,500.00	.0
10-41-6190 OFFICE SUPPLIES	1,078.61	1,078.61	8,500.00	7,421.39	12.7
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	357.51	6,000.00	5,642.49	6.0
10-41-6192 SOFTWARE SUPPORT EXP - GG	6,568.02	6,568.02	29,000.00	22,431.98	22.7
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	.00	3,500.00	3,500.00	.0
10-41-6195 OPERATING SUPPLIES - GEN GOV	.00	.00	1,500.00	1,500.00	.0
10-41-6200 POSTAGE	146.00	146.00	4,250.00	4,104.00	3.4
10-41-6220 REP AND MAINT - VEHICLES	.00	.00	2,000.00	2,000.00	.0
10-41-6245 SHUTTLE EXPENSES	.00	.00	3,500.00	3,500.00	.0
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265 TELEPHONE	166.61	166.61	2,800.00	2,633.39	6.0
10-41-6275 TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-41-6285 TOURISM 1% BED TAX	.00	.00	11,000.00	11,000.00	.0
10-41-6286 COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288 OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500 TRANSFERS OUT	17,500.00	17,500.00	210,000.00	192,500.00	8.3
TOTAL GENERAL GOVT EXPENSES	76,285.39	76,285.39	902,880.00	826,594.61	8.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,223.16	5,223.16	68,000.00	62,776.84	7.7
10-42-5006 LONGEVITY BONUS	.00	.00	290.00	290.00	.0
10-42-5010 FICA AND MEDICARE	399.58	399.58	5,200.00	4,800.42	7.7
10-42-5011 RETIREMENT	325.62	325.62	4,400.00	4,074.38	7.4
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013 WORKER'S COMPENSATION	11.49	11.49	230.00	218.51	5.0
10-42-5014 UNEMPLOYMENT	6.77	6.77	100.00	93.23	6.8
10-42-6037 COURT SECURITY FUND EXPENSES	.00	.00	7,000.00	7,000.00	.0
10-42-6101 ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110 CONTRACT SERVICES	675.00	675.00	10,500.00	9,825.00	6.4
10-42-6115 CONVENTIONS AND SEMINARS	.00	.00	400.00	400.00	.0
10-42-6116 TRAINING & EDUCATION	.00	.00	500.00	500.00	.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
10-42-6185 MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-42-6191 COPIER & EQUIP LEASE EXP	.00	.00	3,750.00	3,750.00	.0
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	73.20	73.20	900.00	826.80	8.1
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	6,714.82	6,714.82	127,670.00	120,955.18	5.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	34,412.16	34,412.16	440,000.00	405,587.84	7.8
10-43-5006 LONGEVITY BONUS	.00	.00	1,750.00	1,750.00	.0
10-43-5010 FICA AND MEDICARE	2,580.33	2,580.33	34,750.00	32,169.67	7.4
10-43-5011 RETIREMENT	5,311.32	5,311.32	60,000.00	54,688.68	8.9
10-43-5012 HEALTH INSURANCE	5,348.88	5,348.88	70,000.00	64,651.12	7.6
10-43-5013 WORKER'S COMPENSATION	1,549.65	1,549.65	31,000.00	29,450.35	5.0
10-43-5014 UNEMPLOYMENT	7.06	7.06	600.00	592.94	1.2
10-43-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	300.00	300.00	.0
10-43-6110 CONTRACT SERVICES	.00	.00	1,250.00	1,250.00	.0
10-43-6116 TRAINING & EDUCATION	.00	.00	4,000.00	4,000.00	.0
10-43-6120 DISPATCH FEES	4,027.08	4,027.08	50,000.00	45,972.92	8.1
10-43-6125 DUES AND SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
10-43-6145 FUEL	.00	.00	12,000.00	12,000.00	.0
10-43-6172 PROSECUTOR EXP	2,000.00	2,000.00	24,000.00	22,000.00	8.3
10-43-6185 MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192 SOFTWARE SERVICE & SUPPORT	1,040.56	1,040.56	11,000.00	9,959.44	9.5
10-43-6193 COMPUTER HARDWARE & SERVICE	.00	.00	5,500.00	5,500.00	.0
10-43-6195 OPERATING SUPPLIES - POLICE	.00	.00	2,000.00	2,000.00	.0
10-43-6200 POSTAGE	.00	.00	200.00	200.00	.0
10-43-6220 REP AND MAINT - VEHICLES	.00	.00	9,000.00	9,000.00	.0
10-43-6225 REP AND MAINT - EQUIPMENT	194.15	194.15	2,750.00	2,555.85	7.1
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	113.98	113.98	2,250.00	2,136.02	5.1
10-43-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-43-6265 TELEPHONE	293.24	293.24	7,000.00	6,706.76	4.2
10-43-6280 UNIFORMS	.00	.00	3,500.00	3,500.00	.0
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	.00	21,000.00	21,000.00	.0
TOTAL POLICE DEPT EXPENSES	56,878.41	56,878.41	799,350.00	742,471.59	7.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	19,981.94	19,981.94	363,000.00	343,018.06	5.5
10-44-5002 WILDLAND PERSONNEL	.00	.00	33,000.00	33,000.00	.0
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,072.50	1,072.50	19,000.00	17,927.50	5.6
10-44-5006 LONGEVITY BONUS	.00	.00	1,480.00	1,480.00	.0
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	562.76	8,000.00	7,437.24	7.0
10-44-5010 FICA AND MEDICARE	1,553.57	1,553.57	29,500.00	27,946.43	5.3
10-44-5011 RETIREMENT	1,827.61	1,827.61	36,000.00	34,172.39	5.1
10-44-5012 HEALTH INSURANCE	3,245.66	3,245.66	78,000.00	74,754.34	4.2
10-44-5013 WORKER'S COMPENSATION	949.15	949.15	29,250.00	28,300.85	3.2
10-44-5014 UNEMPLOYMENT	.00	.00	665.00	665.00	.0
10-44-6116 TRAINING & EDUCATION	.00	.00	7,000.00	7,000.00	.0
10-44-6120 DISPATCH FEES	715.25	715.25	8,800.00	8,084.75	8.1
10-44-6125 DUES AND SUBSCRIPTIONS	.00	.00	750.00	750.00	.0
10-44-6145 FUEL	.00	.00	6,800.00	6,800.00	.0
10-44-6170 LEGAL EXP - FIRE	.00	.00	750.00	750.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	.00	.00	4,000.00	4,000.00	.0
10-44-6185 MISCELLANEOUS	.00	.00	1,250.00	1,250.00	.0
10-44-6192 SOFTWARE SERVICE & SUPPORT	682.57	682.57	3,000.00	2,317.43	22.8
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,000.00	2,000.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	.00	.00	12,500.00	12,500.00	.0
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	1,625.22	1,625.22	9,200.00	7,574.78	17.7
10-44-6265 TELEPHONE	163.13	163.13	3,750.00	3,586.87	4.4
10-44-6270 TRAINING CENTER ASSESSMENT	.00	.00	2,750.00	2,750.00	.0
10-44-6276 MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT EXPENSES	32,379.36	32,379.36	675,795.00	643,415.64	4.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,709.51	6,709.51	93,500.00	86,790.49	7.2
10-45-5006 LONGEVITY BONUS	.00	.00	725.00	725.00	.0
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	549.56	7,389.00	6,839.44	7.4
10-45-5010 FICA AND MEDICARE	554.81	554.81	7,750.00	7,195.19	7.2
10-45-5011 RETIREMENT	534.72	534.72	7,750.00	7,215.28	6.9
10-45-5012 HEALTH INSURANCE	42.96	42.96	650.00	607.04	6.6
10-45-5013 WORKER'S COMPENSATION	16.11	16.11	380.00	363.89	4.2
10-45-5014 UNEMPLOYMENT	4.42	4.42	250.00	245.58	1.8
10-45-6110 CONTRACT SERVICES	.00	.00	1,750.00	1,750.00	.0
10-45-6125 COUNTY MEMBERSHIP DUES	.00	.00	1,800.00	1,800.00	.0
10-45-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195 OPERATING SUPPLIES - LIBRARY	.00	.00	4,750.00	4,750.00	.0
10-45-6205 PRINT AND NON-PRINT MATERIALS	.00	.00	2,750.00	2,750.00	.0
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-45-6265 TELEPHONE	65.25	65.25	1,000.00	934.75	6.5
10-45-6266 E-RATE EXP	84.00	84.00	700.00	616.00	12.0
TOTAL LIBRARY EXPENSES	8,561.34	8,561.34	132,994.00	124,432.66	6.4

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	4,354.90	4,354.90	70,000.00	65,645.10	6.2
10-46-5006 LONGEVITY BONUS	.00	.00	425.00	425.00	.0
10-46-5010 FICA AND MEDICARE	329.12	329.12	5,500.00	5,170.88	6.0
10-46-5011 RETIREMENT	421.50	421.50	6,750.00	6,328.50	6.2
10-46-5012 HEALTH INSURANCE	958.82	958.82	10,000.00	9,041.18	9.6
10-46-5013 WORKER'S COMPENSATION	12.57	12.57	600.00	587.43	2.1
10-46-5014 UNEMPLOYMENT	.38	.38	126.00	125.62	.3
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170 LEGAL EXP - P&Z	.00	.00	12,000.00	12,000.00	.0
10-46-6185 MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	1,477.08	1,477.08	2,500.00	1,022.92	59.1
10-46-6265 TELEPHONE	.00	.00	600.00	600.00	.0
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
TOTAL PLANNING & ZONING EXP	7,554.37	7,554.37	133,851.00	126,296.63	5.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	557.63	557.63	7,750.00	7,192.37	7.2
10-47-5006 LONGEVITY BONUS	.00	.00	40.00	40.00	.0
10-47-5010 FICA AND MEDICARE	41.41	41.41	600.00	558.59	6.9
10-47-5011 RETIREMENT	56.81	56.81	1,000.00	943.19	5.7
10-47-5012 HEALTH INSURANCE	195.39	195.39	2,300.00	2,104.61	8.5
10-47-5013 WORKER'S COMPENSATION	17.29	17.29	400.00	382.71	4.3
10-47-5014 UNEMPLOYMENT	.00	.00	10.00	10.00	.0
10-47-6145 FUEL	.00	.00	800.00	800.00	.0
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	.00	500.00	500.00	.0
10-47-6215 REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220 REP AND MAINT - VEHICLES	.00	.00	2,500.00	2,500.00	.0
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	750.00	750.00	.0
10-47-6280 UNIFORM EXP PARKS	.00	.00	450.00	450.00	.0
10-47-6285 UTILITIES	184.17	184.17	2,900.00	2,715.83	6.4
TOTAL PARKS EXPENSES	1,052.70	1,052.70	22,450.00	21,397.30	4.7

PROPERTIES EXPENSES

10-48-5001 SALARIES AND WAGES	3,452.21	3,452.21	50,000.00	46,547.79	6.9
10-48-5006 LONGEVITY BONUS	.00	.00	230.00	230.00	.0
10-48-5010 FICA AND MEDICARE	256.48	256.48	3,750.00	3,493.52	6.8
10-48-5011 RETIREMENT	351.76	351.76	5,800.00	5,448.24	6.1
10-48-5012 HEALTH INSURANCE	1,209.80	1,209.80	14,000.00	12,790.20	8.6
10-48-5013 WORKER'S COMPENSATION	107.02	107.02	2,300.00	2,192.98	4.7
10-48-5014 UNEMPLOYMENT	.00	.00	50.00	50.00	.0
10-48-6110 CONTRACT SERVICES	935.00	935.00	10,500.00	9,565.00	8.9
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
10-48-6185 MISCELLANEOUS	.00	.00	1,250.00	1,250.00	.0
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	.00	2,000.00	2,000.00	.0
10-48-6215 R&M BUILDING - PROPERTIES	548.75	548.75	50,000.00	49,451.25	1.1
10-48-6220 REP AND MAINT - VEHICLES	.00	.00	2,750.00	2,750.00	.0
10-48-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,100.00	1,100.00	.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	19,000.00	19,000.00	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-48-6280 UNIFORM EXP PROPERTIES	.00	.00	375.00	375.00	.0
10-48-6285 UTILITIES	3,253.16	3,253.16	47,500.00	44,246.84	6.9
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	10,114.18	10,114.18	221,455.00	211,340.82	4.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	199,540.57	199,540.57	3,016,445.00	2,816,904.43	6.6
NET REVENUE OVER EXPENDITURES	(87,758.24)	(87,758.24)	.00	87,758.24	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	668,290.40	
20-00-1015	UTILITIES A/R	67,313.67	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(18,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,845,750.99)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(189,539.74)	
TOTAL ASSETS			2,169,708.91

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	812.39	
20-00-2600	CUSTOMER DEPOSITS	35,053.79	
20-00-2700	COMPENSATED ABSENCES	6,083.90	
20-00-2975	ACCRUED INTEREST PAYABLE	72,000.00	
TOTAL LIABILITIES			113,950.08

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,512,911.85	
20-00-3051	UNRESTRICTED FUND BALANCE	708,837.33	
20-00-3052	UNRESTRICTED FUND BALANCE	(177,378.00)	
REVENUE OVER EXPENDITURES - YTD		11,387.65	
BALANCE - CURRENT DATE		11,387.65	
TOTAL FUND EQUITY			2,055,758.83
TOTAL LIABILITIES AND EQUITY			2,169,708.91

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
20-50-4010 FUND BALANCE RESERVES	7,833.33	7,833.33	94,000.00	86,166.67	8.3
20-50-4085 WATER USAGE FEES	16,760.55	16,760.55	201,000.00	184,239.45	8.3
20-50-4100 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500 MISCELLANEOUS	200.00	200.00	1,750.00	1,550.00	11.4
20-50-4900 TRANSFERS IN	12,083.33	12,083.33	145,000.00	132,916.67	8.3
TOTAL WATER REVENUE	36,877.21	36,877.21	446,750.00	409,872.79	8.3
<u>SEWER REVENUE</u>					
20-51-4050 CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085 SEWER USAGE FEES	17,496.10	17,496.10	200,000.00	182,503.90	8.8
20-51-4900 TRANSFERS IN	6,666.67	6,666.67	80,000.00	73,333.33	8.3
TOTAL SEWER REVENUE	24,162.77	24,162.77	285,500.00	261,337.23	8.5
<u>SANITATION REVENUE</u>					
20-52-4085 SANITATION USAGE FEES	14,125.58	14,125.58	190,000.00	175,874.42	7.4
20-52-4500 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900 TRANSFERS IN	5,833.33	5,833.33	70,000.00	64,166.67	8.3
TOTAL SANITATION REVENUE	19,958.91	19,958.91	262,000.00	242,041.09	7.6
TOTAL FUND REVENUE	80,998.89	80,998.89	994,250.00	913,251.11	8.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	6,089.22	6,089.22	84,000.00	77,910.78	7.3
20-50-5006 LONGEVITY BONUS	.00	.00	375.00	375.00	.0
20-50-5010 FICA AND MEDICARE	452.35	452.35	6,300.00	5,847.65	7.2
20-50-5011 RETIREMENT	620.43	620.43	10,000.00	9,379.57	6.2
20-50-5012 HEALTH INSURANCE	2,133.85	2,133.85	24,000.00	21,866.15	8.9
20-50-5013 WORKER'S COMPENSATION	211.30	211.30	4,600.00	4,388.70	4.6
20-50-5014 UNEMPLOYMENT	.00	.00	100.00	100.00	.0
20-50-6110 CONTRACT SERVICES	.00	.00	16,000.00	16,000.00	.0
20-50-6116 TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135 PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140 ENGINEERING FEES	.00	.00	7,000.00	7,000.00	.0
20-50-6145 FUEL	14.71	14.71	3,250.00	3,235.29	.5
20-50-6155 INSURANCE	4,074.15	4,074.15	14,000.00	9,925.85	29.1
20-50-6170 LEGAL EXP - WATER	.00	.00	10,000.00	10,000.00	.0
20-50-6185 MISCELLANEOUS	746.10	746.10	1,750.00	1,003.90	42.6
20-50-6192 SOFTWARE SUPPORT EXP - WATER	2,844.51	2,844.51	7,500.00	4,655.49	37.9
20-50-6195 OPERATING SUPPLIES - WATER	.00	.00	5,000.00	5,000.00	.0
20-50-6215 R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220 REP AND MAINT - VEHICLES	.00	.00	3,000.00	3,000.00	.0
20-50-6225 REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230 REP AND MAINT - INFRASTRUCTURE	4,075.00	4,075.00	175,000.00	170,925.00	2.3
20-50-6232 SPRINGS SECURITY EXP	.00	.00	6,000.00	6,000.00	.0
20-50-6240 SERVICE TESTS/SYSTEM TESTING	.00	.00	750.00	750.00	.0
20-50-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	.00	.00	450.00	450.00	.0
20-50-6285 UTILITIES EXP - WATER	39.75	39.75	550.00	510.25	7.2
20-50-6290 ADMINISTRATIVE CHARGE	5,045.83	5,045.83	60,550.00	55,504.17	8.3
TOTAL WATER EXPENDITURES	26,347.20	26,347.20	447,425.00	421,077.80	5.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,301.97	3,301.97	47,000.00	43,698.03	7.0
20-51-5006 LONGEVITY BONUS	.00	.00	240.00	240.00	.0
20-51-5010 FICA AND MEDICARE	245.31	245.31	3,750.00	3,504.69	6.5
20-51-5011 RETIREMENT	336.42	336.42	5,500.00	5,163.58	6.1
20-51-5012 HEALTH INSURANCE	1,157.13	1,157.13	14,000.00	12,842.87	8.3
20-51-5013 WORKER'S COMPENSATION	113.60	113.60	2,850.00	2,736.40	4.0
20-51-5014 UNEMPLOYMENT	.00	.00	50.00	50.00	.0
20-51-6110 CONTRACT SERVICES	.00	.00	48,750.00	48,750.00	.0
20-51-6135 PERMIT FEE EXP - SEWER	.00	.00	2,950.00	2,950.00	.0
20-51-6140 ENGINEERING FEES	1,230.00	1,230.00	14,000.00	12,770.00	8.8
20-51-6145 FUEL	14.71	14.71	2,000.00	1,985.29	.7
20-51-6155 INSURANCE	4,074.15	4,074.15	14,000.00	9,925.85	29.1
20-51-6170 LEGAL EXP - SEWER	.00	.00	1,500.00	1,500.00	.0
20-51-6185 MISCELLANEOUS	746.10	746.10	2,000.00	1,253.90	37.3
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	2,844.51	2,844.51	7,500.00	4,655.49	37.9
20-51-6195 OPERATING SUPPLIES - SEWER	2,494.98	2,494.98	12,500.00	10,005.02	20.0
20-51-6220 REP AND MAINT - VEHICLES	.00	.00	3,000.00	3,000.00	.0
20-51-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	32,000.00	32,000.00	.0
20-51-6240 SERVICE TESTS/SYSTEM TESTING	150.00	150.00	10,500.00	10,350.00	1.4
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	.00	.00	1,500.00	1,500.00	.0
20-51-6280 UNIFORM EXP SEWER	.00	.00	450.00	450.00	.0
20-51-6285 UTILITIES	171.56	171.56	2,750.00	2,578.44	6.2
20-51-6290 ADMINISTRATIVE CHARGE	5,045.83	5,045.83	60,550.00	55,504.17	8.3
TOTAL SEWER EXPENDITURES	21,926.27	21,926.27	289,940.00	268,013.73	7.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,253.41	5,253.41	71,500.00	66,246.59	7.4
20-52-5006 LONGEVITY BONUS	.00	.00	380.00	380.00	.0
20-52-5010 FICA AND MEDICARE	390.28	390.28	5,750.00	5,359.72	6.8
20-52-5011 RETIREMENT	535.25	535.25	9,000.00	8,464.75	6.0
20-52-5012 HEALTH INSURANCE	1,840.94	1,840.94	22,500.00	20,659.06	8.2
20-52-5013 WORKER'S COMPENSATION	328.33	328.33	6,500.00	6,171.67	5.1
20-52-5014 UNEMPLOYMENT	.00	.00	75.00	75.00	.0
20-52-6111 RECYCLING CONTRACT EXP	.00	.00	1,800.00	1,800.00	.0
20-52-6116 TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	117.68	117.68	6,000.00	5,882.32	2.0
20-52-6155 INSURANCE	4,074.15	4,074.15	14,500.00	10,425.85	28.1
20-52-6165 LANDFILL TIPPING FEES	.00	.00	21,000.00	21,000.00	.0
20-52-6185 MISCELLANEOUS	497.40	497.40	8,000.00	7,502.60	6.2
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	1,600.88	1,600.88	5,930.00	4,329.12	27.0
20-52-6195 OPERATING SUPPLIES - TRASH	.00	.00	500.00	500.00	.0
20-52-6220 REP AND MAINT - VEHICLES	1,653.62	1,653.62	9,000.00	7,346.38	18.4
20-52-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	.00	250.00	250.00	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
20-52-6280 UNIFORM EXP TRASH	.00	.00	350.00	350.00	.0
20-52-6290 ADMINISTRATIVE CHARGE	5,045.83	5,045.83	60,550.00	55,504.17	8.3
20-52-9500 TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
TOTAL SANITATION EXPENDITURES	21,337.77	21,337.77	256,885.00	235,547.23	8.3
TOTAL FUND EXPENDITURES	69,611.24	69,611.24	994,250.00	924,638.76	7.0
NET REVENUE OVER EXPENDITURES	11,387.65	11,387.65	.00	(11,387.65)	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(695,892.05)	
30-00-1022	OAZ HURF SAVINGS		788,875.31	
				<u>92,983.26</u>
TOTAL ASSETS				<u>92,983.26</u>

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86	
	REVENUE OVER EXPENDITURES - YTD	(2,451.60)	
	BALANCE - CURRENT DATE		(2,451.60)
				<u>92,983.26</u>
TOTAL FUND EQUITY				<u>92,983.26</u>
TOTAL LIABILITIES AND EQUITY				<u>92,983.26</u>

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>HURF REVENUE</u>					
30-30-4010	HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020	HURF REVENUE	.00	.00	48,750.00	48,750.00	.0
30-30-4300	INTEREST AND INVESTMENT EARNIN	334.10	334.10	3,000.00	2,665.90	11.1
30-30-4900	TRANSFERS IN	9,166.67	9,166.67	110,000.00	100,833.33	8.3
	TOTAL HURF REVENUE	9,500.77	9,500.77	169,100.00	159,599.23	5.6
	TOTAL FUND REVENUE	9,500.77	9,500.77	169,100.00	159,599.23	5.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	5,091.10	5,091.10	38,000.00	32,908.90	13.4
30-30-5006 LONGEVITY BONUS	.00	.00	200.00	200.00	.0
30-30-5010 FICA AND MEDICARE	383.29	383.29	3,000.00	2,616.71	12.8
30-30-5011 RETIREMENT	284.03	284.03	4,750.00	4,465.97	6.0
30-30-5012 HEALTH INSURANCE	976.75	976.75	11,500.00	10,523.25	8.5
30-30-5013 WORKER'S COMPENSATION	126.72	126.72	1,900.00	1,773.28	6.7
30-30-5014 UNEMPLOYMENT	.00	.00	40.00	40.00	.0
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
30-30-6155 INSURANCE	2,716.10	2,716.10	10,500.00	7,783.90	25.9
30-30-6185 MISCELLANEOUS	248.70	248.70	1,000.00	751.30	24.9
30-30-6192 SOFTWARE SERVICE & SUPPORT	257.27	257.27	1,575.00	1,317.73	16.3
30-30-6195 OPERATING SUPPLIES - HURF	.00	.00	500.00	500.00	.0
30-30-6210 PUBLIC RESTROOM SUPPLIES	.00	.00	4,000.00	4,000.00	.0
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	.00	.00	1,900.00	1,900.00	.0
30-30-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-30-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	45,000.00	45,000.00	.0
30-30-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
30-30-6255 STREET LIGHTS	1,102.99	1,102.99	14,250.00	13,147.01	7.7
30-30-6260 STREET SUPPLIES	.00	.00	4,750.00	4,750.00	.0
30-30-6280 UNIFORM EXP - HURF	.00	.00	550.00	550.00	.0
30-30-6290 ADMINISTRATIVE CHARGE	765.42	765.42	9,185.00	8,419.58	8.3
TOTAL HURF EXPENDITURE	11,952.37	11,952.37	169,100.00	157,147.63	7.1
TOTAL FUND EXPENDITURES	11,952.37	11,952.37	169,100.00	157,147.63	7.1
NET REVENUE OVER EXPENDITURES	(2,451.60)	(2,451.60)	.00	2,451.60	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	201,619.04	
	TOTAL ASSETS		201,619.04

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	198,292.34	
	REVENUE OVER EXPENDITURES - YTD	3,326.70	
	BALANCE - CURRENT DATE	3,326.70	
	TOTAL FUND EQUITY		201,619.04
	TOTAL LIABILITIES AND EQUITY		201,619.04

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	27,277.45	27,277.45	386,000.00	358,722.55	7.1
TOTAL PARKING FUND REVENUE	27,277.45	27,277.45	386,000.00	358,722.55	7.1
TOTAL FUND REVENUE	27,277.45	27,277.45	386,000.00	358,722.55	7.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,474.27	2,474.27	40,000.00	37,525.73	6.2
35-35-5006 LONGEVITY BONUS	100.00	100.00	200.00	100.00	50.0
35-35-5010 FICA MATCH	196.93	196.93	2,800.00	2,603.07	7.0
35-35-5013 WORKER'S COMPENSATION	43.30	43.30	950.00	906.70	4.6
35-35-5014 UNEMPLOYMENT	.00	.00	125.00	125.00	.0
35-35-6145 FUEL	.00	.00	1,000.00	1,000.00	.0
35-35-6185 MISCELLANEOUS	248.70	248.70	1,000.00	751.30	24.9
35-35-6186 BANK CHARGES	.00	.00	100.00	100.00	.0
35-35-6188 CREDIT CARD PROCESSING FEES	.00	.00	29,815.00	29,815.00	.0
35-35-6192 SOFTWARE SERVICE AND SUPPORT	333.64	333.64	22,000.00	21,666.36	1.5
35-35-6195 OPERATING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
35-35-6265 TELEPHONE	32.24	32.24	6,750.00	6,717.76	.5
35-35-6290 ADMINISTRATIVE CHARGE	521.67	521.67	6,260.00	5,738.33	8.3
35-35-7000 CAPITAL OUTLAY	.00	.00	20,000.00	20,000.00	.0
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	12,000.00	12,000.00	.0
35-35-9500 TRANSFERS OUT	20,000.00	20,000.00	240,000.00	220,000.00	8.3
TOTAL PARKING FUND EXPENDITURE	23,950.75	23,950.75	386,000.00	362,049.25	6.2
TOTAL FUND EXPENDITURES	23,950.75	23,950.75	386,000.00	362,049.25	6.2
NET REVENUE OVER EXPENDITURES	3,326.70	3,326.70	.00	(3,326.70)	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	(1,698.60)	
40-00-1010	INVESTMENTS - PENSION & RELIEF		189,886.42	
40-00-1011	PENSION FUND CASH		18,162.07	
	TOTAL ASSETS			206,349.89

LIABILITIES AND EQUITY

LIABILITIES

40-00-2001	ACCOUNTS PAYABLE	(4,236.09)	
	TOTAL LIABILITIES			(4,236.09)

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE		210,585.98	
	TOTAL FUND EQUITY			210,585.98
	TOTAL LIABILITIES AND EQUITY			206,349.89

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	.00	27,750.00	27,750.00	.0
TOTAL FIRE DEPT P&R EXPENDITURE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND EXPENDITURES	.00	.00	27,750.00	27,750.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

OPERATING GRANTS REVENUE

ASSETS

50-00-1000	CASH - COMBINED FUND	77,304.31	
50-00-1800	INVENTORY	13,193.06	
	TOTAL ASSETS		90,497.37

LIABILITIES AND EQUITY

LIABILITIES

50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,062.12	
	TOTAL LIABILITIES		73,062.12

FUND EQUITY

50-00-3002	UNRESTRICTED FUND BALANCE	17,435.25	
	TOTAL FUND EQUITY		17,435.25
	TOTAL LIABILITIES AND EQUITY		90,497.37

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING GRANTS REVENUE</u>					
50-40-4066	RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	.00	.00	27,500.00	27,500.00	.0
50-40-4101	WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	50,000.00	50,000.00	.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111	WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
	TOTAL OPERATING GRANTS REVENUE	.00	.00	888,500.00	888,500.00	.0
	TOTAL FUND REVENUE	.00	.00	888,500.00	888,500.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	50,000.00	50,000.00	.0
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111 WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	.00	27,500.00	27,500.00	.0
TOTAL OPERATING GRANTS EXPENDITURE	.00	.00	888,500.00	888,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	888,500.00	888,500.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

CAPITAL GRANTS FUND

ASSETS

60-00-1000	CASH - COMBINED FUND	839,963.24	
	TOTAL ASSETS		839,963.24

LIABILITIES AND EQUITY

LIABILITIES

60-00-2755	DEFERRED REVENUE - CAP GRANTS	717,751.43	
	TOTAL LIABILITIES		717,751.43

FUND EQUITY

60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(163,234.73)	
	REVENUE OVER EXPENDITURES - YTD	(6,200.75)	
	BALANCE - CURRENT DATE	(6,200.75)	
	TOTAL FUND EQUITY		122,211.81
	TOTAL LIABILITIES AND EQUITY		839,963.24

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	4,500.00	4,500.00	400,000.00	395,500.00	1.1
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	10,000.00	10,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113 WIFA GRANT-MESCAL SCHOOL	.00	.00	1,450,000.00	1,450,000.00	.0
60-70-4114 WIFA GRANT-DECEPT GULCH	2,711.25	2,711.25	1,550,000.00	1,547,288.75	.2
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	7,211.25	7,211.25	6,935,000.00	6,927,788.75	.1
TOTAL FUND REVENUE	7,211.25	7,211.25	6,935,000.00	6,927,788.75	.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	9,932.00	9,932.00	400,000.00	390,068.00	2.5
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113 WIFA GRANT EXP-MESCAL SCHOOL	1,740.00	1,740.00	1,450,000.00	1,448,260.00	.1
60-70-6114 WIFA GRANT EXP-DEC GULCH	1,740.00	1,740.00	1,550,000.00	1,548,260.00	.1
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	13,412.00	13,412.00	6,935,000.00	6,921,588.00	.2
TOTAL FUND EXPENDITURES	13,412.00	13,412.00	6,935,000.00	6,921,588.00	.2
NET REVENUE OVER EXPENDITURES	(6,200.75)	(6,200.75)	.00	6,200.75	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(380,269.11)	
	TOTAL ASSETS		(380,269.11)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(380,269.11)	
	TOTAL FUND EQUITY		(380,269.11)
	TOTAL LIABILITIES AND EQUITY		(380,269.11)

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	GENERAL FUND CONTINGENCIES REV					
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	.00	2,425,000.00	2,425,000.00	.0
	TOTAL FUND REVENUE	.00	.00	2,425,000.00	2,425,000.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
GNERLA FUND CONTINGENCIES EXP						
70-25-6276	WILDLANDS EXP - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-6295	EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GNERLA FUND CONTINGENCIES EXP		.00	.00	2,425,000.00	2,425,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	2,425,000.00	2,425,000.00	.0
NET REVENUE OVER EXPENDITURES		.00	.00	.00	.00	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

UTILITIES CONTINGENCIES FUND

<u>ASSETS</u>			
80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2025

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(1,287,844.34)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		72,539.92	
90-00-1023	ONEAZ WWTP CHECKING		2.26	
	TOTAL ASSETS			(1,215,302.16)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(1,215,456.01)	
	REVENUE OVER EXPENDITURES - YTD		153.85	
	BALANCE - CURRENT DATE		153.85	
	TOTAL FUND EQUITY			(1,215,302.16)
	TOTAL LIABILITIES AND EQUITY			(1,215,302.16)

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	153.85	153.85	.00	(153.85)	.0
90-57-4515 INTERIM WWTP LOAN	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	153.85	153.85	1,000,000.00	999,846.15	.0
TOTAL FUND REVENUE	153.85	153.85	1,000,000.00	999,846.15	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2025

Item A.

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CAPITAL FUND EXPENDITURES						
90-57-7030	INTERIM WWTP LOAN EXP	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES		.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	1,000,000.00	1,000,000.00	.0
NET REVENUE OVER EXPENDITURES		153.85	153.85	.00	(153.85)	.0

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	FY25 7925K	Fuel for FY25 June	1	07/09/2025	409.42	.00	409.42	102174	07/09/2025
		FY25 7925K	Fuel for FY25 June	2	07/09/2025	71.03	.00	71.03	102174	07/09/2025
		FY25 7925K	Fuel for FY25 June	3	07/09/2025	41.05	.00	41.05	102174	07/09/2025
		FY25 7925K	Fuel for FY25 June	4	07/09/2025	61.01	.00	61.01	102174	07/09/2025
		FY25 7925K	Fuel for FY25 June	5	07/09/2025	42.01	.00	42.01	102174	07/09/2025
Total 1000:						624.52	.00	624.52		
1021	AHS RESCUE	72325MS11	Inv 34100 - PO 127343 Ter	1	07/23/2025	1,625.22	.00	1,625.22	102220	07/23/2025
Total 1021:						1,625.22	.00	1,625.22		
1031	ALL-MED EQUIPMENT &	FY25071625	Inv. 828862 Monthly Tank	1	07/16/2025	96.00	.00	96.00	102199	07/16/2025
Total 1031:						96.00	.00	96.00		
1050	APS	073025KM12	Acct 7575770000 Civic Ce	1	07/30/2025	1,901.46	.00	1,901.46	102231	07/30/2025
		073025KM12	Acct 7575770000 Solar Cr	2	07/30/2025	312.50-	.00	312.50-	102231	07/30/2025
		073025KM12	Acct 2839800000 502 Main	3	07/30/2025	128.58	.00	128.58	102231	07/30/2025
		073025KM12	Acct 1976520000 Co-op	4	07/30/2025	210.98	.00	210.98	102231	07/30/2025
		073025KM12	Acct 6109570000 Public W	5	07/30/2025	273.70	.00	273.70	102231	07/30/2025
		073025KM12	Acct 5613490000 Upper P	6	07/30/2025	52.22	.00	52.22	102231	07/30/2025
		073025KM12	Acct 8061950000 Sunshin	7	07/30/2025	39.75	.00	39.75	102231	07/30/2025
		073025KM12	Acct 8468241000 Middle P	8	07/30/2025	41.16	.00	41.16	102231	07/30/2025
		073025KM12	Acct 3216010000 Hotel Jer	9	07/30/2025	41.16	.00	41.16	102231	07/30/2025
		073025KM12	Acct 2353720000 Gulch Fir	10	07/30/2025	44.77	.00	44.77	102231	07/30/2025
		073025KM12	Acct 4246290000 WWTP	11	07/30/2025	171.56	.00	171.56	102231	07/30/2025
		073025KM12	Acct 2383901000 Upper P	12	07/30/2025	49.47	.00	49.47	102231	07/30/2025
		073025KM12	Acct 0070528763 Holly Ho	13	07/30/2025	44.97	.00	44.97	102231	07/30/2025
		073025KM12	Acct 0024240000 Lower P	14	07/30/2025	41.32	.00	41.32	102231	07/30/2025
		073025KM12	Acct 0421621000 Fire Stati	15	07/30/2025	528.69	.00	528.69	102231	07/30/2025
		073025KM12	Acct 6506951000 Police St	16	07/30/2025	259.64	.00	259.64	102231	07/30/2025
		073025KM4	Acct 1490440000 Street Li	1	07/30/2025	1,102.99	.00	1,102.99	102232	07/30/2025
		FY25070225	Acct 7575770000 Civic Ce	1	07/02/2025	1,805.43	.00	1,805.43	102151	07/02/2025
		FY25070225	Acct 7575770000 Solar Cr	2	07/02/2025	312.50-	.00	312.50-	102151	07/02/2025
		FY25070225	Acct 3216010000 FY25 Ju	3	07/02/2025	46.83	.00	46.83	102151	07/02/2025
		FY25070225	Acct 6109570000 FY25 Ju	4	07/02/2025	317.14	.00	317.14	102151	07/02/2025
		FY25070225	Acct 4246290000 FY25 Ju	5	07/02/2025	214.46	.00	214.46	102151	07/02/2025
		FY25070225	Acct 2353720000 FY25 Ju	6	07/02/2025	81.79	.00	81.79	102151	07/02/2025
		FY25070225	Acct 65069510000 FY25 J	7	07/02/2025	332.21	.00	332.21	102151	07/02/2025
		FY25070225	Acct 8468241000 Middle P	8	07/02/2025	46.83	.00	46.83	102151	07/02/2025
		FY25070225	Acct 5613490000 FY25 Ju	9	07/02/2025	65.39	.00	65.39	102151	07/02/2025
		FY25070225	Acct 0070528763 FY25 Ju	10	07/02/2025	64.81	.00	64.81	102151	07/02/2025
		FY25070225	Acct 0024240000 FY25 Ju	11	07/02/2025	46.83	.00	46.83	102151	07/02/2025
		FY25070225	Acct 8061950000 Sunshin	12	07/02/2025	45.24	.00	45.24	102151	07/02/2025
		FY25070225	Acct 238391000 FY25 Jun	13	07/02/2025	57.48	.00	57.48	102151	07/02/2025
		FY25070225	Acct 0421621000 FY 25 Fir	14	07/02/2025	602.84	.00	602.84	102151	07/02/2025
		FY25070225	Acct 3601574879 FY 25 Ju	15	07/02/2025	62.64	.00	62.64	102151	07/02/2025
		FY25070225	Acct 2839800000 FY25 Ju	16	07/02/2025	66.96	.00	66.96	102151	07/02/2025
		FY25070225	Acct 1976520000 Co-op F	17	07/02/2025	242.13	.00	242.13	102151	07/02/2025
		FY257925K	Acct 4533627223 FY25 Ju	1	07/09/2025	50.68	.00	50.68	102175	07/09/2025
		FY257925K	Acct 9438060000 June FY	2	07/09/2025	15.86	.00	15.86	102175	07/09/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1050:						8,472.97	.00	8,472.97		
1056	ARIZONA BUG COMPANY	070225KM5	Inv. 15492 FY25 Pest Cont	1	07/02/2025	50.00	.00	50.00	102152	07/02/2025
		073025KM5	Inv. 16894 Pest Control on	1	07/30/2025	50.00	.00	50.00	102233	07/30/2025
Total 1056:						100.00	.00	100.00		
1088	AT&T	073025KM7	Acct 287307080989 - Parki	1	07/30/2025	32.24	.00	32.24	102234	07/30/2025
		073025KM7	Acct 287307080989 Phone	2	07/30/2025	32.23	.00	32.23	102234	07/30/2025
Total 1088:						64.47	.00	64.47		
1106	AZ MUNICIPAL RISK RET	FY26070225	INV. 40001406-06032025	1	07/02/2025	12,222.45	.00	12,222.45	102153	07/02/2025
		FY26070225	INV. 40001406-06032025	2	07/02/2025	4,074.15	.00	4,074.15	102153	07/02/2025
		FY26070225	INV. 40001406-06032025	3	07/02/2025	4,074.15	.00	4,074.15	102153	07/02/2025
		FY26070225	INV. 40001406-06032025	4	07/02/2025	4,074.15	.00	4,074.15	102153	07/02/2025
		FY26070225	INV. 40001406-06032025	5	07/02/2025	2,716.10	.00	2,716.10	102153	07/02/2025
Total 1106:						27,161.00	.00	27,161.00		
1144	BRANDI M. SUDA	FY25073025	INV. 113 FY24-25 Accounti	1	07/30/2025	2,362.50	.00	2,362.50	102235	07/30/2025
Total 1144:						2,362.50	.00	2,362.50		
1158	CANDACE GALLAGHER	FY25 7925K	INV. 062025 FY25 June Co	1	07/09/2025	525.00	.00	525.00	102177	07/09/2025
Total 1158:						525.00	.00	525.00		
1170	CASELLE	071625KM5	INV-08539 Maintenance an	1	07/16/2025	1,157.73	.00	1,157.73	102201	07/16/2025
		071625KM5	INV-08539 Maintenance an	2	07/16/2025	385.90	.00	385.90	102201	07/16/2025
		071625KM5	INV-08539 Maintenance an	3	07/16/2025	385.90	.00	385.90	102201	07/16/2025
		071625KM5	INV-08539 Maintenance an	4	07/16/2025	385.90	.00	385.90	102201	07/16/2025
		071625KM5	INV-08539 Maintenance an	5	07/16/2025	128.63	.00	128.63	102201	07/16/2025
		071625KM5	INV-08539 Maintenance an	6	07/16/2025	128.63	.00	128.63	102201	07/16/2025
		FY26070225	INV-06900 FY26 July Supp	1	07/02/2025	1,157.71	.00	1,157.71	102154	07/02/2025
		FY26070225	INV-06900 FY26 July Supp	2	07/02/2025	385.90	.00	385.90	102154	07/02/2025
		FY26070225	INV-06900 FY26 July Supp	3	07/02/2025	385.90	.00	385.90	102154	07/02/2025
		FY26070225	INV-06900 FY26 July Supp	4	07/02/2025	385.90	.00	385.90	102154	07/02/2025
		FY26070225	INV-06900 FY26 July Supp	5	07/02/2025	128.64	.00	128.64	102154	07/02/2025
		FY26070225	INV-06900 FY26 July Supp	6	07/02/2025	128.64	.00	128.64	102154	07/02/2025
Total 1170:						5,145.38	.00	5,145.38		
1174	CDW GOVERNMENT, INC	72325MS1	Inv AE9QK4W - Microsoft	1	07/23/2025	759.34	.00	759.34	102222	07/23/2025
Total 1174:						759.34	.00	759.34		
1178	CENTURY LINK	071625KM13	Inv. 744413499 July Teleph	1	07/16/2025	3.48	.00	3.48	102202	07/16/2025
		72325MS5	ACCT 333832741 Phone S	1	07/23/2025	163.13	.00	163.13	102223	07/23/2025
		72325MS5	ACCT 333832741 Phone S	2	07/23/2025	73.20	.00	73.20	102223	07/23/2025
		72325MS5	ACCT 333832741 Phone S	3	07/23/2025	261.01	.00	261.01	102223	07/23/2025
		72325MS5	ACCT 333832741 Phone S	4	07/23/2025	163.13	.00	163.13	102223	07/23/2025
		72325MS5	ACCT 333832741 Phone S	5	07/23/2025	65.25	.00	65.25	102223	07/23/2025
Total 1178:						729.20	.00	729.20		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1195	CITY OF COTTONWOOD	073025KM6	Inv. 0008973 Dispatching f	1	07/30/2025	4,027.08	.00	4,027.08	102237	07/30/2025
		073025KM6	Inv. 0008973 Dispatching f	2	07/30/2025	715.25	.00	715.25	102237	07/30/2025
Total 1195:						4,742.33	.00	4,742.33		
1213	CONTRACT WASTEWATE	070225KM13	Inv. 1016300 FY25 June W	1	07/02/2025	1,025.00	.00	1,025.00	102156	07/02/2025
		070225KM13	Inv. 1016300 FY25 June W	2	07/02/2025	3,325.00	.00	3,325.00	102156	07/02/2025
		070225KM13	Inv. 1016300 FY25 June A	3	07/02/2025	520.00	.00	520.00	102156	07/02/2025
		070225KM13	Inv. 1016300 FY25 June S	4	07/02/2025	130.00	.00	130.00	102156	07/02/2025
Total 1213:						5,000.00	.00	5,000.00		
1239	Core & Main	071625KM15	INV. X071199 Customer Su	1	07/16/2025	3,700.00	.00	3,700.00	102203	07/16/2025
		FY25071625	INV. X065683 Compressor	1	07/16/2025	278.22	.00	278.22	102204	07/16/2025
Total 1239:						3,978.22	.00	3,978.22		
1264	DIESEL DIRECT WEST	72325MS6	INV 86662849 - Diesel Fue	1	07/23/2025	117.68	.00	117.68	102224	07/23/2025
		72325MS6	INV 86662849 - Diesel Fue	2	07/23/2025	14.71	.00	14.71	102224	07/23/2025
		72325MS6	INV 86662849 - Diesel Fue	3	07/23/2025	14.71	.00	14.71	102224	07/23/2025
		FY25 7925K	INV. 86631338 Fuel for Jun	1	07/09/2025	133.63	.00	133.63	102179	07/09/2025
		FY25 7925K	INV. 86631338 Fuel for Jun	2	07/09/2025	16.70	.00	16.70	102179	07/09/2025
		FY25 7925K	INV. 86631338 Fuel for Jun	3	07/09/2025	16.70	.00	16.70	102179	07/09/2025
Total 1264:						314.13	.00	314.13		
1301	EXPRESS AUTOMOTIVE	FY25 7925K	Inv. 46357 Repairs on Unit	1	07/09/2025	238.72	.00	238.72	102180	07/09/2025
		FY25 7925K	Inv. 46357 Repairs on Unit	2	07/09/2025	91.45	.00	91.45	102180	07/09/2025
Total 1301:						330.17	.00	330.17		
1322	FOUR-D LLC	070225KM11	Inv. 00000938 FY25 June I	1	07/02/2025	108.75	.00	108.75	102157	07/02/2025
		070225KM11	Inv. 00000938 FY25 June I	2	07/02/2025	326.25	.00	326.25	102157	07/02/2025
		FY25 7925K	Inv. 00000937 May IT Servi	1	07/09/2025	978.75	.00	978.75	102182	07/09/2025
Total 1322:						1,413.75	.00	1,413.75		
1343	GO AZ MOTORCYCLES C	FY25 7925K	INV. 10894 2022 Polaris R	1	07/09/2025	387.50	.00	387.50	102183	07/09/2025
		FY25 7925K	INV. 10894 2022 Polaris R	2	07/09/2025	275.18	.00	275.18	102183	07/09/2025
Total 1343:						662.68	.00	662.68		
1390	INDUSTRIAL COMMISSIO	FY26070225	INV-M26-00000127 FY26	1	07/02/2025	1,127.49	.00	1,127.49	102158	07/02/2025
Total 1390:						1,127.49	.00	1,127.49		
1412	JANICE PONTIOUS	070225KM9	FY25 Reimburse for PD Re	1	07/02/2025	87.98	.00	87.98	102159	07/02/2025
		FY25 7925K	Reimbursement For PD Re	1	07/09/2025	42.99	.00	42.99	102185	07/09/2025
		FY25 7925K	Reimbursement For PD Re	2	07/09/2025	37.34	.00	37.34	102185	07/09/2025
		FY25 7925K	Reimbursement For PD Re	3	07/09/2025	61.22	.00	61.22	102185	07/09/2025
Total 1412:						229.53	.00	229.53		
1419	JC CULLEN INC	071625KM2	Inv. 158539 IP Port Service	1	07/16/2025	34.56	.00	34.56	102205	07/16/2025
		071625KM2	Inv. 158539 IP Port Service	2	07/16/2025	34.57	.00	34.57	102205	07/16/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1419:						69.13	.00	69.13		
1473	KERRY LEE	070225KM10	FY25 Reimburse for PD Re	1	07/02/2025	26.64	.00	26.64	102160	07/02/2025
Total 1473:						26.64	.00	26.64		
1501	LEAGUE OF AZ CITIES A	070925KM5	FY26 July 1-June 30 2026	1	07/09/2025	1,243.50	.00	1,243.50	102186	07/09/2025
		070925KM5	FY26 July 1-June 30 2026	2	07/09/2025	1,243.50	.00	1,243.50	102186	07/09/2025
		070925KM5	FY26 July 1-June 30 2026	3	07/09/2025	746.10	.00	746.10	102186	07/09/2025
		070925KM5	FY26 July 1-June 30 2026	4	07/09/2025	746.10	.00	746.10	102186	07/09/2025
		070925KM5	FY26 July 1-June 30 2026	5	07/09/2025	497.40	.00	497.40	102186	07/09/2025
		070925KM5	FY26 July 1-June 30 2026	6	07/09/2025	248.70	.00	248.70	102186	07/09/2025
		070925KM5	FY26 July 1-June 30 2026	7	07/09/2025	248.70	.00	248.70	102186	07/09/2025
Total 1501:						4,974.00	.00	4,974.00		
1503	LEGEND	070225KM6	Inv. 2510193 FY25 Testing	1	07/02/2025	75.00	.00	75.00	102161	07/02/2025
		070225KM6	Inv. 2510173 FY25 Testing	2	07/02/2025	277.00	.00	277.00	102161	07/02/2025
		070225KM6	Inv. 2510173 FY25 Sink for	3	07/02/2025	15.00	.00	15.00	102161	07/02/2025
		073025KM11	Inv. 2511988	1	07/30/2025	75.00	.00	75.00	102240	07/30/2025
		72325MS7	Inv 2511245 - Testing Servi	1	07/23/2025	75.00	.00	75.00	102225	07/23/2025
		FY25071625	Inv. 2510552 Testing on 6-	1	07/16/2025	75.00	.00	75.00	102206	07/16/2025
Total 1503:						592.00	.00	592.00		
1507	LIFE & PROPERTY SAFE	071625KM3	INV. 14526 Fire Alarm Moni	1	07/16/2025	118.80	.00	118.80	102207	07/16/2025
Total 1507:						118.80	.00	118.80		
1564	MINGUS ELECTRIC	FY257925K	Inv. 1734 Replace PD Light	1	07/09/2025	2,200.00	.00	2,200.00	102187	07/09/2025
		FY257925K	Inv. 1734 Replace PD Light	2	07/09/2025	265.50	.00	265.50	102187	07/09/2025
Total 1564:						2,465.50	.00	2,465.50		
1574	NACOG	71025MS1	Inv 2 - CDBG FY24 Contra	1	07/10/2025	4,500.00	.00	4,500.00	102198	07/10/2025
		FY26070225	Inv. 2025-01 FY26 Assess	1	07/02/2025	1,552.00	.00	1,552.00	102162	07/02/2025
Total 1574:						6,052.00	.00	6,052.00		
1576	NAPA AUTO PARTS	070225KM4	Acct. 31380 FY25-Ref. 382	1	07/02/2025	49.27	.00	49.27	102163	07/02/2025
		070225KM4	Acct. 31380 FY25-Ref. 382	2	07/02/2025	70.00	.00	70.00	102163	07/02/2025
		070225KM4	Acct. 31380 FY25-Ref. 382	3	07/02/2025	23.06	.00	23.06	102163	07/02/2025
		070225KM4	Acct. 31380 FY25-Ref. 383	4	07/02/2025	65.89	.00	65.89	102163	07/02/2025
		070225KM4	Acct. 31380 FY25-Ref. 383	5	07/02/2025	9.33	.00	9.33	102163	07/02/2025
Total 1576:						217.55	.00	217.55		
1603	ODP BUSINESS SOLUTIO	070225KM14	Inv. 430064079001 FY25 O	1	07/02/2025	241.67	.00	241.67	102164	07/02/2025
		071625KM1	Inv. 430401006001 Office	1	07/16/2025	100.14	.00	100.14	102209	07/16/2025
		72325MS3	Inv 427375576001 - Binder	1	07/23/2025	26.85	.00	26.85	102226	07/23/2025
		72325MS3	Inv 430402726001 - HP Ink	2	07/23/2025	148.18	.00	148.18	102226	07/23/2025
		FY25 7925K	Inv. 429121770001 Lifesav	1	07/09/2025	32.48	.00	32.48	102189	07/09/2025
		FY25 7925K	Inv. 4291222977001 Coffe	2	07/09/2025	21.95	.00	21.95	102189	07/09/2025
Total 1603:						571.27	.00	571.27		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1607	O'REILLY AUTOMOTIVE, I	FY257925K	Inv. 3492354188 Brake Lig	1	07/09/2025	9.46	.00	9.46	102190	07/09/2025
Total 1607:						9.46	.00	9.46		
1614	PAPERWORK ANALYSIS	071625KM11	Inv. 54851 Statement Pape	1	07/16/2025	803.44	.00	803.44	102211	07/16/2025
Total 1614:						803.44	.00	803.44		
1626	PETE'S DIESEL SERVICE	071625KM12	Inv. 529169 Repairs on I-4	1	07/16/2025	560.00	.00	560.00	102212	07/16/2025
		071625KM12	Inv. 529169 Repairs on I-4	2	07/16/2025	1,093.62	.00	1,093.62	102212	07/16/2025
Total 1626:						1,653.62	.00	1,653.62		
1643	PRESCOTT LAW GROUP,	FY26070225	INV. 9670 FY26 July Prose	1	07/02/2025	2,000.00	.00	2,000.00	102165	07/02/2025
Total 1643:						2,000.00	.00	2,000.00		
1647	FlexPrint, LLC	070925KM3	INV5459956-INT Copier Le	1	07/09/2025	357.51	.00	357.51	102181	07/09/2025
Total 1647:						357.51	.00	357.51		
1712	RUSSELL SAN FELICE	070225KM8	FY25 Reimburse for PD Re	1	07/02/2025	134.67	.00	134.67	102166	07/02/2025
Total 1712:						134.67	.00	134.67		
1728	SEDONA RECYCLES, INC	FY25071625	INV. JRME625 Hauling & Ti	1	07/16/2025	170.00	.00	170.00	102215	07/16/2025
Total 1728:						170.00	.00	170.00		
1734	SHAW & SCHLEGEL LAW	61825MS6	INV 27636 & 27637 - CM2	1	06/18/2025	30.00	.00	.00	102137	Multiple
		61825MS6	Inv 27638 - TR2024-0031	2	06/18/2025	15.00	.00	.00	102137	Multiple
		61825MS6	Inv 27639 - TR2024-00002	3	06/18/2025	382.50	.00	.00	102137	Multiple
		61825MS6	Inv 27640 - TR2024-00002	4	06/18/2025	15.00	.00	.00	102137	Multiple
		61825MS6	Inv 27641 - TR2025-00000	5	06/18/2025	15.00	.00	.00	102137	Multiple
		61825MS6	INV 27636 & 27637 - CM2	6	06/18/2025	30.00-				
		61825MS6	Inv 27638 - TR2024-0031	7	06/18/2025	15.00-				
		61825MS6	Inv 27639 - TR2024-00002	8	06/18/2025	382.50-				
		61825MS6	Inv 27640 - TR2024-00002	9	06/18/2025	15.00-				
		61825MS6	Inv 27641 - TR2025-00000	10	06/18/2025	15.00-				
Total 1734:						.00	.00	.00		
1735	SHAW LAW FIRM, PLLC	073025KM3	Inv. 27827 File 268.056 Le	1	07/30/2025	555.00	.00	555.00	102243	07/30/2025
		FY25 7925K	Inv. 27636 & 27637	1	07/09/2025	30.00	.00	30.00	102191	07/09/2025
		FY25 7925K	Inv. 27638 Legal Services	2	07/09/2025	15.00	.00	15.00	102191	07/09/2025
		FY25 7925K	Inv. 27639 Legal Services	3	07/09/2025	382.50	.00	382.50	102191	07/09/2025
		FY25 7925K	Inv. 27640 Legal Services	4	07/09/2025	15.00	.00	15.00	102191	07/09/2025
		FY25 7925K	Inv. 27641 Legal Services	5	07/09/2025	15.00	.00	15.00	102191	07/09/2025
Total 1735:						1,012.50	.00	1,012.50		
1743	SMELTER CITY IRON WO	070225KM3	Inv. 80194 FY25 Pipes	1	07/02/2025	372.94	.00	372.94	102168	07/02/2025
		070225KM3	Inv. 80201 FY25 Pipe	2	07/02/2025	79.09	.00	79.09	102168	07/02/2025
Total 1743:						452.03	.00	452.03		
1751	SOUTHWESTERN ENVIR	071625KM9	Inv. 2025-235 Proj. 20-051	1	07/16/2025	5,432.00	.00	5,432.00	102216	07/16/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		071625KM9	Inv. 2025-232 Proj. 25-030	2	07/16/2025	1,740.00	.00	1,740.00	102216	07/16/2025
		071625KM9	Inv. 2025-236 Proj. 25-040	3	07/16/2025	1,740.00	.00	1,740.00	102216	07/16/2025
		071625KM9	Inv. 2025-231 Proj. 23-010	4	07/16/2025	1,230.00	.00	1,230.00	102216	07/16/2025
Total 1751:						10,142.00	.00	10,142.00		
1774	SUPERIOR COURT YAVA	FY25071625	Inv Q4 2425 J April-June 2	1	07/16/2025	94.49	.00	94.49	102217	07/16/2025
Total 1774:						94.49	.00	94.49		
1812	TOWN OF JEROME - UTIL	070225KM12	FY25 June Utilities-Acct 10	1	07/02/2025	46.41	.00	46.41	102171	07/02/2025
		070225KM12	FY25 June Utilities-Acct 60	2	07/02/2025	46.41	.00	46.41	102171	07/02/2025
		070225KM12	FY25 June Utilities-Acct 70	3	07/02/2025	243.65	.00	243.65	102171	07/02/2025
		070225KM12	FY25 June Utilities-Acct 70	4	07/02/2025	229.58	.00	229.58	102171	07/02/2025
		070225KM12	FY25 June Utilities-Acct 70	5	07/02/2025	229.58	.00	229.58	102171	07/02/2025
		070225KM12	FY25 June Utilities-Acct 70	6	07/02/2025	177.32	.00	177.32	102171	07/02/2025
Total 1812:						972.95	.00	972.95		
1813	TOWN OF JEROME PR	070125KM1	FY26 Payroll Transfer 1 for	1	07/01/2025	90,000.00	.00	90,000.00	102150	07/01/2025
		070925KM6	FY26 Payroll Transfer 2 for	1	07/09/2025	90,000.00	.00	90,000.00	102194	07/09/2025
		073025KM1	Payroll Transfer 1 for Augu	1	07/30/2025	90,000.00	.00	90,000.00	102244	07/30/2025
Total 1813:						270,000.00	.00	270,000.00		
1827	UNISOURCE ENERGY SE	72325MS10	Acct 6937260000 Police D	1	07/23/2025	21.75	.00	21.75	102227	07/23/2025
		72325MS10	Acct 7505930000 Civic Ce	2	07/23/2025	25.38	.00	25.38	102227	07/23/2025
		72325MS10	Acct 4185213088 621 Main	3	07/23/2025	.00	.00	.00		
		72325MS10	Acct 2353340000 Co-op Ut	4	07/23/2025	21.75	.00	21.75	102227	07/23/2025
		72325MS10	Acct 4353340000 Perkinsvi	5	07/23/2025	21.33	.00	21.33	102227	07/23/2025
		72325MS10	Acct 0559820000 Fire Dept	6	07/23/2025	28.69	.00	28.69	102227	07/23/2025
		72325MS10	Acct 7133613001 Holly Ho	7	07/23/2025	12.81	.00	12.81	102227	07/23/2025
Total 1827:						131.71	.00	131.71		
1835	USA BLUE BOOK	72325MS8	Inv00762738 - Dechlorinati	1	07/23/2025	2,494.98	.00	2,494.98	102228	07/23/2025
Total 1835:						2,494.98	.00	2,494.98		
1851	VERDE VALLEY HARDWA	FY25 7925K	Acct 2860 Ref. 80190 Batt	1	07/09/2025	42.10	.00	42.10	102195	07/09/2025
		FY25 7925K	Acct. 2860 Ref. 80253 Silic	2	07/09/2025	48.29	.00	48.29	102195	07/09/2025
		FY25 7925K	Acct. 2860 Ref. 80510 Grin	3	07/09/2025	63.86	.00	63.86	102195	07/09/2025
		FY25 7925K	Acct. 2860 Ref. 80583 Exte	4	07/09/2025	109.84	.00	109.84	102195	07/09/2025
		FY25 7925K	Acct. 2860 Ref. 80847 Drill	5	07/09/2025	101.95	.00	101.95	102195	07/09/2025
		FY25 7925K	Acct. 2860 Ref. 80988 Bag	6	07/09/2025	172.41	.00	172.41	102195	07/09/2025
Total 1851:						538.45	.00	538.45		
1859	VERIZON WIRELESS	FY25 7925K	Acct. 870476021-01 June	1	07/09/2025	40.88	.00	40.88	102196	07/09/2025
		FY25 7925K	Acct. 870476021-02 June	2	07/09/2025	52.98	.00	52.98	102196	07/09/2025
		FY25 7925K	Acct. 870476021-01 June	3	07/09/2025	92.99	.00	92.99	102196	07/09/2025
		FY25 7925K	Acct. 870476021-01 June	4	07/09/2025	40.88	.00	40.88	102196	07/09/2025
		FY25 7925K	Acct. 870476021-03 June	5	07/09/2025	284.42	.00	284.42	102196	07/09/2025
		FY25 7925K	Acct. 870476021-03 June	6	07/09/2025	282.68	.00	282.68	102196	07/09/2025
		FY25 7925K	Acct. 870476021-02 June	7	07/09/2025	52.98	.00	52.98	102196	07/09/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1859:						847.81	.00	847.81		
1878	WASTE MANAGEMENT O	FY257925K	Inv. 0000345-4655-6 Trash	1	07/09/2025	1,306.00	.00	1,306.00	102197	07/09/2025
Total 1878:						1,306.00	.00	1,306.00		
1914	YAVAPAI CO. EDUCATION	72325MS9	Inv 24-2832 - Aug '25 Inter	1	07/23/2025	503.00	.00	503.00	102229	07/23/2025
		72325MS9	Inv 24-2832 - Aug '25 Inter	2	07/23/2025	503.00	.00	503.00	102229	07/23/2025
		72325MS9	Inv 24-2832 - Aug '25 Inter	3	07/23/2025	324.00	.00	324.00	102229	07/23/2025
		72325MS9	Inv 24-2832 - Aug '25 Inter	4	07/23/2025	324.00	.00	324.00	102229	07/23/2025
		72325MS9	Inv 24-2833 - Aug '25 Inter	5	07/23/2025	42.00	.00	42.00	102229	07/23/2025
		FY26070225	Inv. 24-2794 FY26 July Inte	1	07/02/2025	324.00	.00	324.00	102172	07/02/2025
		FY26070225	Inv. 24-2794 FY26 July Inte	2	07/02/2025	503.00	.00	503.00	102172	07/02/2025
		FY26070225	Inv. 24-2794 FY26 July Inte	3	07/02/2025	324.00	.00	324.00	102172	07/02/2025
		FY26070225	Inv. 24-2794 FY26 July Inte	4	07/02/2025	503.00	.00	503.00	102172	07/02/2025
		FY26070225	Inv. 24-2795 FY26 July Libr	5	07/02/2025	42.00	.00	42.00	102172	07/02/2025
Total 1914:						3,392.00	.00	3,392.00		
1954	GUST ROSENFELD PLC	FY25073025	Inv. 461819 Legal Services	1	07/30/2025	2,675.00	.00	2,675.00	102238	07/30/2025
		FY25073025	Inv. 461819 Legal Services	2	07/30/2025	175.00	.00	175.00	102238	07/30/2025
		FY25073025	Inv. 461819 Legal Services	3	07/30/2025	275.00	.00	275.00	102238	07/30/2025
		FY257925K	Inv. 460379 FY25 May Leg	1	07/09/2025	1,250.00	.00	1,250.00	102184	07/09/2025
		FY257925K	Inv. 460379 FY25 May Leg	2	07/09/2025	2,775.00	.00	2,775.00	102184	07/09/2025
		FY257925K	Inv. 460379 FY25 May Leg	3	07/09/2025	300.00	.00	300.00	102184	07/09/2025
Total 1954:						7,450.00	.00	7,450.00		
1955	KRISTEN MUENZ	073025KM2	Reimbursement for Lodgin	1	07/30/2025	538.35	.00	538.35	102239	07/30/2025
Total 1955:						538.35	.00	538.35		
1965	CIVIC PLUS LLCC	FY26070225	Inv. 340118 FY26 Social M	1	07/02/2025	2,487.24	.00	2,487.24	102155	07/02/2025
		FY26070225	Inv. 340118 FY26 Social M	2	07/02/2025	829.08	.00	829.08	102155	07/02/2025
		FY26070225	Inv. 340118 FY26 Social M	3	07/02/2025	2,072.71	.00	2,072.71	102155	07/02/2025
		FY26070225	Inv. 340118 FY26 Social M	4	07/02/2025	2,072.71	.00	2,072.71	102155	07/02/2025
		FY26070225	Inv. 340118 FY26 Social M	5	07/02/2025	829.08	.00	829.08	102155	07/02/2025
Total 1965:						8,290.82	.00	8,290.82		
1969	SHAWN MAPLES	070225KM7	FY25-Reimbursement for	1	07/02/2025	100.00	.00	100.00	102167	07/02/2025
		070225KM7	FY25-Reimbursement for	2	07/02/2025	80.00	.00	80.00	102167	07/02/2025
		070225KM7	FY25-Reimbursement for	3	07/02/2025	10.00	.00	10.00	102167	07/02/2025
		070225KM7	FY25-Reimbursement for	4	07/02/2025	10.00	.00	10.00	102167	07/02/2025
Total 1969:						200.00	.00	200.00		
1974	MOYER'S HEATING & CO	073025KM8	INV. 0000131992 After-Hou	1	07/30/2025	175.00	.00	175.00	102241	07/30/2025
		073025KM8	INV. 0000132129 LABOR t	2	07/30/2025	105.00	.00	105.00	102241	07/30/2025
Total 1974:						280.00	.00	280.00		
1984	AZ Municipal Risk Retentio	FY25 7925K	FY25 Payroll Q2 Workers	1	07/09/2025	148.81	.00	148.81	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	2	07/09/2025	17.14	.00	17.14	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	3	07/09/2025	2,764.33	.00	2,764.33	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	4	07/09/2025	2,027.84	.00	2,027.84	102176	07/09/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		FY25 7925K	FY25 Payroll Q2 Workers	5	07/09/2025	31.55	.00	31.55	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	6	07/09/2025	43.89	.00	43.89	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	7	07/09/2025	33.60	.00	33.60	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	8	07/09/2025	189.27	.00	189.27	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	9	07/09/2025	447.12	.00	447.12	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	10	07/09/2025	226.30	.00	226.30	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	11	07/09/2025	635.02	.00	635.02	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	12	07/09/2025	185.84	.00	185.84	102176	07/09/2025
		FY25 7925K	FY25 Payroll Q2 Workers	13	07/09/2025	106.98	.00	106.98	102176	07/09/2025
	Total 1984:					6,857.69	.00	6,857.69		
1993	Zachary MacGregor	72325MS2	Reimbursement for Taser &	1	07/23/2025	113.98	.00	113.98	102230	07/23/2025
	Total 1993:					113.98	.00	113.98		
1994	Prescott Utility Locating	071625KM8	Inv. 615348 Water Leak Inv	1	07/16/2025	375.00	.00	375.00	102213	07/16/2025
	Total 1994:					375.00	.00	375.00		
1998	Crimestar USA LLC	FY257925K	Inv. 3215 FY25 Annual Pro	1	07/09/2025	1,200.00	.00	1,200.00	102178	07/09/2025
	Total 1998:					1,200.00	.00	1,200.00		
2016	T2 SYSTEMS, INC.	070225KM1	INV. UPS00056028 FY25	1	07/02/2025	120.00	.00	120.00	102170	07/02/2025
		FY25071625	INV. MP000004452 Mobilp	1	07/16/2025	947.50	.00	947.50	102218	07/16/2025
	Total 2016:					1,067.50	.00	1,067.50		
2017	Michele Sharif	071625KM7	Reimbursement for Stamps	1	07/16/2025	146.00	.00	146.00	102208	07/16/2025
	Total 2017:					146.00	.00	146.00		
2033	T2 Systems Canada Inc.	070225KM2	INV. IRIS0000148976 FY2	1	07/02/2025	76.37	.00	76.37	102169	07/02/2025
		070925KM4	INV. IRIS0000149054 FY 2	1	07/09/2025	76.37	.00	76.37	102193	07/09/2025
	Total 2033:					152.74	.00	152.74		
2034	Yavapai County	071625KM14	PANT Distribution for Chec	1	07/16/2025	138.78	.00	138.78	102219	07/16/2025
	Total 2034:					138.78	.00	138.78		
2081	Arizona Elevator Solutions,	071625KM6	INV. 02162-44 Elevator Mai	1	07/16/2025	885.00	.00	885.00	102200	07/16/2025
	Total 2081:					885.00	.00	885.00		
2091	Pamella M. Irvin	071625KM4	Court Consulting for July 1-	1	07/16/2025	120.00	.00	120.00	102210	07/16/2025
	Total 2091:					120.00	.00	120.00		
2092	SAN FELICE GROUP, LLC	FY25070225	INV. 621E FY25 621 Main	1	07/02/2025	589.80	.00	589.80	102173	07/02/2025
		FY25070225	INV. 621G FY25 621 Main	2	07/02/2025	4,750.00	.00	4,750.00	102173	07/02/2025
		FY25070225	INV. 621G FY25 621 Main	3	07/02/2025	2,231.62	.00	2,231.62	102173	07/02/2025
		FY25070225	INV. 621F FY25 621 Main	4	07/02/2025	8,500.00	.00	8,500.00	102173	07/02/2025
		FY25070225	INV. 621F FY25 621 Main	5	07/02/2025	3,299.06	.00	3,299.06	102173	07/02/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2092:						19,370.48	.00	19,370.48		
2098	Oak Creek Heating & Cooli	070925KM1	Inv. 2024298 Thermostat R	1	07/09/2025	149.95	.00	149.95	102188	07/09/2025
Total 2098:						149.95	.00	149.95		
2099	Stix Man Towing & Recover	070925KM2	Inv. 25-0703-8006 Tow Ser	1	07/09/2025	194.15	.00	194.15	102192	07/09/2025
Total 2099:						194.15	.00	194.15		
2100	Sally Murphy	071625KM10	LMP Deposit Refund for Ac	1	07/16/2025	74.05	.00	74.05	102214	07/16/2025
Total 2100:						74.05	.00	74.05		
2101	BRANDON WALTER	72325MS4	LMP Refund Acct 1097-03	1	07/23/2025	90.73	.00	90.73	102221	07/23/2025
Total 2101:						90.73	.00	90.73		
2102	Christopher Nilo	073025KM9	Reimbursement of Found	1	07/30/2025	127.00	.00	127.00	102236	07/30/2025
Total 2102:						127.00	.00	127.00		
2103	Public Safety Personnel Re	073025KM10	Inv. 552732 ID: 205 Jerom	1	07/30/2025	250.00	.00	250.00	102242	07/30/2025
Total 2103:						250.00	.00	250.00		
2104	Axon Enterprise, Inc.	FY25073125	Inv. INUS331014 Taser Car	1	07/31/2025	213.72	.00	213.72	102245	07/31/2025
		FY25073125	Inv. INUS331014 Taser Car	2	07/31/2025	895.00	.00	895.00	102245	07/31/2025
Total 2104:						1,108.72	.00	1,108.72		
Grand Totals:						426,245.35	.00	426,245.35		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

For the meeting of August 12, 2025

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Met with Mayor Barber, Vice-Mayor Moore and ZA to discuss the Town's Parking ordinance.
- Submitted a technical assistance grant for the Zoning Code update to the Sonoran Institute.
- Processed the onboarding of a new public works employee – Steve Giniat.
- Met with VVCDO representatives to move forward with 655 Holly.
- Participated in a follow-up scoping meeting with the engineering contractor for Verde Avenue related to environmental, cultural and historical requirements.
- Updated Town Attorney on the Cameron Sinclair unsigned development agreement.
- Received a grant for \$9,500 from FMI for zoning code updates and landscape plan.
- Working on further grant applications for zoning code updates, landscape code language and water sustainability.
- Continued extensive work on the final two easements for the WWTP and closed out the Verde Ex easements to include the recording of the easements.
- Researched considerable enhancements to our security around the springs.
- Oversaw the continued construction at 621 Main Street.
- Worked with various individuals on their special event requests.
- Held a bid opening for the Gulch Drainage project with bids ranging from \$133,195 - \$354,277.
- Facilitated more public records requests.
- Researched and sought out bids for window replacement at 500 Main (Hotel Jerome).

**** CONGRATULATIONS TO ****

Marty Boland (Public Works) on completing 9 years of service effective August 1, 2025.

John McDonald (Town Hall) on completing 20 year of service effective August 8, 2025.

Wendy Schall (Library) on completing 18 years of service effective August 14, 2025.

Michele Sharif (Town Hall) on completing 2 years of service effective August 14, 2025.

Leo Shakespeare (Library) on completing 8 years of service effective August 16, 2025.

Rusty San Felice (Police) on completing 13 years of service August 27, 2025.

Following is an accounting of sales tax revenues for June, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2025 Actual - (based on to-date DOR website)	FY2024 Actual - (based on DOR website)	Actually Received Thus Far
July	110,631	106,085	31,365
August	89,419	130,622	160,198
September	91,512	79,411	257,718
October	120,090	115,250	343,309
November	133,502	78,059	420,679
December	100,280	116,459	508,880
January	96,559	106,378	605,439
February	114,868	89,204	682,944
March	95,109	105,419	825,650
April	91,014	150,319	935,937
May	148,298	130,160	1,025,920
June	117,505	109,691	1,193,578
June - Late	104,818		1,284,780
Total YTD	1,413,605	1,317,058	1,284,780

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2025 actual	FY2024 actual	+/- Compared to Last Yr	FY2025 actual	FY2024 actual	+/-	FY2025 actual	FY2024 actual	+/-
July	38302	34,660	3,642	16719	17,969	(1,250)	39902	36,125	3,777
August	35053	37,999	(2,946)	15495	16,130	(635)	30,560	65,439	(34,879)
September	38,469	30,432	8,037	18570	14,875	3,695	25196	27,037	(1,841)
October	40220	43,194	(2,974)	17090	17,207	(117)	45030	39,382	5,648
November	45587	52,665	(7,078)	25020	24,990	30	54553	42,307	12,246
December	40137	38,505	1,632	16021	18,188	(2,167)	33812	43,845	(10,033)
January	36643	38,694	(2,051)	15354	15,472	(118)	43836	43,489	347
February	40291	29,730	10,561	15443	13,973	1,470	29130	28,100	1,030
March	39,051	41,146	(2,095)	16360	16,248	112	28280	36,289	(8,009)
April	53934	50,719	3,215	22888	26,020	(3,132)	54546	52,465	2,081
May	47188	47,169	19	19292	21,601	(2,309)	43382	50,136	(6,754)
June	45329	45,893	(564)	18493	20,289	(1,796)	32525	34,359	(1,834)
Total YTD	500,204	490,806	9,398	216,745	222,962	(6,217)	460,752	498,973	(38,221)

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,572	2,572
August	2,384	4,956
September	2,915	7,871
October	2,629	10,500
November	3,849	14,349
December	2,465	16,814
January	2,362	19,176
February	2,376	21,552
March	2,517	24,069
April	3,521	27,590
May	2,968	30,558
June	2,845	33,403

WATER FLOWS REPORT

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2024	16-April	95	211
	22-April	82	163
	30-April	201	144
	6-May	157	131
	13-May	83	116
	20-May	153	124
	28-May	83	260
	3-June	68	250
	10-June	71	240
	17-June	66	235
	24-June	66	230
	1-July	57	219
	8-July	52	210
	15-July	57	262
	22-July	55	427
	29-July	57	312
	5-Aug	57	302
	12-Aug	57	292
	19-Aug	61	295
	26-Aug	61	295
	3-Sept	61	281
	9-Sept	61	345
	16-Sept	57	320
	23-Sept	57	288
	1-Oct	57	306
	7-Oct	57	300
	14-Oct	57	300
	21-Oct	66	289
	28-Oct	57	295
	4-Nov	61	300
	12-Nov	57	275
	18-Nov	57	275
	25-Nov	57	275
2025	2-Dec	61	275
	9-Dec	57	280
	16-Dec	61	274
	23-Dec	61	271
	30-Dec	60	280
	6-Jan	61	273
	13-Jan	57	265
	21-Jan	57	180
	27-Jan	57	195
	3-Feb	57	200
	10-Feb	57	200
	18-Feb	57	230
	24-Feb	57	198
	3-Mar	52	203
	10-Mar	52	200
	17-Mar	48	180
	24-Mar	43	188
	31-Mar	44	190
	07-April	44	185
	14-April	40	175
	21-April	40	157
	28-April	40	158
	05-May	40	156
	12-May	40	150
	19-May	40	156
	27-May	40	176
	02-June	40	160
	09-June	36	193
	16-June	36	152
	23-June	29	241
	30-June	29	243
	07-July	26	250
	14-July	26	250
	22-July	29	268
	28-July	29	230
	04-Aug	29	250



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: July 31, 2025

July began with a most unfortunate incident, the details of which have undoubtedly been discussed and reviewed at length. What is worth repeating and emphasizing is just how very proud I am of my clerk, Jerome police officers, town administration staff and members of the public works department, fire department staff and volunteers, as well as members of the community. Responding to an emergency of this nature was not easy, but we were well-prepared. The Security and Emergency Preparedness Committee (SEPC) had considered, discussed, and planned for a possible scenario in which an emergency evacuation would need to occur, we were able to do so quickly and safely. Security continues to be a top priority for the Court. The Court is scheduled to have a court security assessment completed in late August. We will review current security plans and after identifying possible vulnerabilities and areas for improvement, create implementation plans for greater court and building security.

Our work continued with busy calendars and hearings throughout the month. Several annual reports were submitted to AOC for the fiscal year which ended on June 30. The Court completed and submitted the following annual reports to the Supreme Court: personnel survey; expenditure survey; time standards report; revenue survey; case activity statistical report; and the juror biographical report.

The new court clerk is settling in nicely and showing great promise as she continues to learn and develop her skill set. The modified court hours seem to be well received by the public and town staff. With the cooperation of the town's IT specialist, we were able to add a telephone in the Courtroom to better assist people appearing remotely for court appearances.

Although I do not reside in Jerome, my heart is very much tethered to this community. Decency, civility, and the humble spirit of service thrive in those who call Jerome home. I am deeply indebted to those who offered kindness and grace in the face of adversity, and I am ever grateful to be of service.

MONTHLY REVENUE REMITTANCE

Jun 2025

TOTAL DISBURSEMENTS

SUBTOTALS: 91.00 5,323.32 5,434.93 218.15
 JCEF 91.00 5,148.26 Gen Fund
 FTG 0.00 226.67 Splits

11,067.40

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	91.00			
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02				
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01				
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03				(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		184.00		184.68 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05				0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05				
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33				0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-849D, 954C (NOT Photo)	ZCEF	2-14-03		328.30		
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,295.54		
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11				
Drug & Gang Enforcement Act - 13-34xx, 13-811C	ZDECJ	2-11-25				
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		0.68		
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11				
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34				(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		17.37		107.91 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22				139.89 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		90.54		
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		139.89		
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		215.82		
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36				
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		143.00		169.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		26.00		
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51				
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		400.77		
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		305.25		496.00 ZOS 1-89
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		265.00		
Peace Officer Training Equip Fnd (2019-44) 12-116.10, 41-1731	ZPOTE	2-15-42		148.53		
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		763.09		
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		550.00		550.00 ZGFUDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35				
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		128.90		343.20 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		76.29		
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		214.30		
Forfeited Overpayments		4-91-04			20.00	
Installment Payment Fee		4-39-08			20.00	
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01			74.07	74.07 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22				
Court Enhancement Fee	ZCE	4-30-04				3,083.03 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01		990.00		
Default Fees - LOCAL	ZDEFF	4-32-01		160.23		160.23 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02				
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10		1,651.97		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30		42.46		3,083.03 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10				
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20		357.91		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95				
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04				
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07		1,030.69		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02				
COURT SECURITY FEE	ZMCSF	4-30-25		915.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01				91.00 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02				
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03				
Officer Safety Equip - LOCAL PD 12-116.04D	ZOS3	4-23-03		152.60		
2011 Additional Assmt - State Citing Agencies	ZOSS	2-15-32				
Non-Refundable Overpayments	ZOVF	4-91-02				
Public Defender Fees	ZPUBZ	4-39-71				(S3 WRITE-IN)
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02				
Warrant Fee	ZWARF	4-32-03				
Jail (Incarceration) Fees	ZIF	4-33-21				180.00
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				38.15
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		30.05		358.35 ZCEF & ZCEF2

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$20.00 (SS WRITE-IN)
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$20.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$180.00 (SS WRITE-IN)
Allocated During Current month		\$0.00
Balance at End of Current Month		\$180.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$3,000.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT	\$10,926.35
JCEF account	\$91.00
FTG account	\$0.00
State Revenue	\$5,323.32
City/Town	\$5,434.93
Yavapai County	\$218.15
Other Agencies	
TOTAL DISBURSEMENTS	\$11,067.40
PASS-THROUGH MONIES:	\$200.00
Overpayment Refunds	\$20.00
Unapplied Payments	\$180.00
Bonds (ZBND)	\$0.00
Restitution (ZREST)	\$0.00
Agency Not Assigned - not yet allocated	\$0.00

SABA TOTAL (Total Revenue) \$11,267.40

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **June-25**

Second Verification:

Town Staff

Signature

Verified by:

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45833

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	20.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	990.00
Default Fees - LOCAL	ZDEFF	4-32-01	160.23
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	1,651.97
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	42.46
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	0.00
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	357.91
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,030.69
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02	0.00
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	915.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	
Non-Refundable Overpayments	ZOVF	4-91-02	0.00
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02	0.00
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	0.00

SUBTOTAL - City/Town, General Fund

\$5,168.26

Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	74.07	74.07
Public Defender Fees	ZPUBZ	4-39-71	0.00	
Court Enhancement Fee	ZCE	4-30-04	0.00	
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	152.60	
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03		

SUBTOTAL - City/Town, Split Accounts

\$226.67

City/Town TOTAL:

\$5,394.93

June 2025 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 5/31/25	\$	89,500.03		
Deposits to account, per bank stmt:	\$	9,150.81	(SABA deposits in AJACS)	(money in transit)
			11,067.59	\$1,916.78

<u>Checks cleared & charge-back debits:</u>		<u>date cleared:</u>		
#2383		6/2/2025	\$	4,087.13 Town of Jerome
#2382		6/9/2025	\$	31.17 Yavapai County
#2390		6/17/2025	\$	28.00 Jerome JCEF
#2389		6/25/2025	\$	4,550.08 Town of Jerome
#2387		6/30/2025	\$	24.38 Yavapai County
TOTAL:			\$	8,720.76

ending balance on 6/30/25: \$ **89,930.08**

Other Court Accounts:	(closing balances as of current month's end)
JCEF	\$14,613.13
Fill the Gap	\$10,981.71

2023-2024

	<u>Gross</u>	<u>ZOS3 4-23-03</u> <u>off. safety equip.</u>	<u>ZMCSF 4-30-25</u> <u>ct. security fee</u>	<u>June - May</u> <u>NET to Town</u>
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June	\$ 6,435.85	\$ 145.70	\$ 920.00	\$ 5,370.15
TOTAL	\$ 63,052.59	\$ 1,444.25	\$ 8,571.67	\$ 53,036.67

2024-2025

	<u>Gross</u>	<u>ZOS3 4-23-03</u> <u>off. safety equip.</u>	<u>ZMCSF 4-30-25</u> <u>ct. security fee</u>	<u>June - May</u> <u>NET to Town</u>
July	\$ 4,964.02	\$ 125.26	\$ 671.00	\$ 4,167.76
August	\$ 4,116.59	\$ 91.39	\$ 565.00	\$ 3,460.20
Sept	\$ 4,642.07	\$ 123.13	\$ 539.00	\$ 3,979.94
October	\$ 5,170.06	\$ 156.94	\$ 820.00	\$ 4,193.12
November	\$ 2,963.61	\$ 78.03	\$ 500.00	\$ 2,385.58
December	\$ 3,352.47	\$ 58.18	\$ 420.00	\$ 2,874.29
2025				
January	\$ 5,328.83	\$ 123.56	\$ 715.00	\$ 4,490.27
February	\$ 4,512.73	\$ 69.38	\$ 720.00	\$ 3,723.35
March	\$ 6,896.42	\$ 187.59	\$ 973.33	\$ 5,735.50
April	\$ 4,087.13	\$ 124.65	\$ 660.00	\$ 3,302.48
May	\$ 4,550.08	\$ 97.47	\$ 520.00	\$ 3,932.61
June	\$ 5,394.93	\$ 152.60	\$ 915.00	\$ 4,327.33
TOTAL	\$ 55,978.94	\$ 1,388.18	\$ 8,018.33	\$ 46,572.43

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2024		2025	
		JAN	\$ 123.56
JULY	\$ 125.26	FEB	\$ 69.38
AUG	\$ 91.39	MAR	\$ 187.59
SEPT	\$ 123.13	APR	\$ 124.65
OCT	\$ 156.94	MAY	\$ 97.47
NOV	\$ 78.03	JUNE	\$ 152.60
DEC	\$ 58.18	YTD (fiscal)	\$ 1,388.18



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

August 2025 Staff Report for July Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Processed Business License Applications & performed file updates and adjustments.
- ⚙ Processed STR License Applications & performed file updates.
- ⚙ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙ Performed notarizations for members of the public by appointment.
- ⚙ Attended the Annual AMCA Conference & Elections Training in Fountain Hills. I should now have more than enough training points to qualify to take the Elections Officer test next year.
- ⚙ Permits and Licensing activities for July:
 - Business Licenses**
 - 11 Businesses were sent renewal notices.
 - 7 Businesses sent in their renewal application.
 - No Businesses applied for a NEW business license.
 - 9 Business License renewals were issued.
 - 23 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
 - STR Licenses**
 - No new STR applications were received.
 - No new STR/Vacation Rental Licenses were issued.
 - 18 Total STR Licenses are currently issued/active.

- 1 STR license is still in pending status.
- 4 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.
- The total Jerome STR housing units (whole house or separately available units within the same property) is now 25-26, depending on if the owners of 511 School Street rent 1 or 2 units.
- A notice of compliance with the Business Licensing process was sent to all active Short-Term Rentals and we have received some response.
 - 1 STR has an active Business License.
 - 6 more STR's have sent in a new Business License Application.
 - A total of 7 STR's applications are pending approvals.

In town	CC	Name of FOOD VENDOR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	7	# (Senor Garcia's) Cheese Stop	#	Food Truck	March	na	na	na	na	na	na	Gray	na	CLOSED license due to being expired over a year-no renewal
0	1	# Mad Honey Food Truck	#	Food Truck	June	1/0/1900	0	1/0/1900	1/0/1900	0	9/9/2024	Beige	9/10/2024	need fire inspection, insurance, etc
0	1	# Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	9/12/2024	2024	9/16/2024	9/12/2024	X	9/30/2024	Gray	9/30/2024	Temp license issued 9/13 expired 9/16. Reg permit issued 9-30
0	E 24	Frosty Cauldron	#	Food Truck	Sep	8/29/2024	2024	29-Aug	9/3/2024	X	9/24/2024	Beige	9/25/2025	Unuspended per TM due to providing current documentation
0	1	# Green River Food	#	Food Truck	Nov	na	na	na	na	na	na	na	na	0

In town	CC	Name of TOUR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	na	TBD	5/27/2025	50	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcvd. COI for 2025
x	2	# Haunted Tours of Jerome	#	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/21/2025	Beige Su	1/22/2025	Provided driver's licenses for 2 drivers
0	1	# Sip Sedona	#	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Sugar	10/9/2024	Approved by council 6-13-23
0	2	# Wine Tours of Sedona	na	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Beige	10/2/2024	Approved by council 6-13-23 INSURANCE + PAYMENT RCVD 10/2/24
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	1/6/2025	2025	6-Jan	1/6/2025	X	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	0	US Ghost Adventures (not approved)	0	TOUR	TBD	na	na	na	na	X	na	na	na	Council voted to deny 1-14-25
0	N 25	Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	2025	na	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Waiting on COI before Issuing License
X	N 25	Wicked City Tours LLC	#	Tour	April	4/8/2025	2025	NA	45755	50	4/21/2025	Blue	4/22/2025	Approved by council 4-21-25-WALKING TOUR

KEY:
Current
Due to Renew
Current Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

August 2025 Staff Report for July Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Took and transcribed minutes from the Regular Council Meeting on July 8, 2025.
- ❖ Completed rough drafting of Town Shuttle Policy with revisions.
- ❖ Assisted Utilities Clerk with monthly receiving and posting payments.
- ❖ Processed payables as needed to assist Finance Director.
- ❖ Processed bank reconciliations in Caselle.
- ❖ Monthly reconciliation of petty cash and cash drawer.
- ❖ Followed up on elevator phone line down and floor 3 lockout options for Court security.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Sent Second Notice 120Water surveys, updating website based on responses as received.
- ❖ Attended virtual 120Water meetings
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay
- ❖ Continued sign-ups, auto payment, and paperless billing updates in Xpress Bill Pay
- ❖ Posted, follow-up and release of auction items from Jerome Police Department.
- ❖ Continued work on flow chart of special event application process.
- ❖ Drafted and mailed notice to EK Elevator ceasing attempts to bill for cancelled contract.
- ❖ Attended grant workshop for ACF of Sedona, grant cycle to open August 4th.
- ❖ Start research for water security upgrades.
- ❖ Start RFP drafting for water meters.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

August 2025 staff report for July activity submitted by Terri Card.

- Current debt (45 days past due):

7 accounts were on the shut-off list at the beginning of June. 3 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from August billing: \$923.87

Balance owed at end of July: \$2165.76

Late fees: \$60

- A copy of the August AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Town of Jerome

Aging Report - Acct number only

Report Date: 07/31/2025

Aug 04, 2025 7:41AM

Report Criteria:

Include inactive customers
 Include active customers
 Include customers with a credit balance
 Aged using billing periods

Customer Number	Balance	07/31/2025	06/30/2025	05/31/2025	04/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	159.03	87.46	71.57	.00	.00	06/03/25	200.00-		
1001.03	184.24	184.24	.00	.00	.00	07/07/25	184.24-		
1003.02	123.94	123.94	.00	.00	.00	07/21/25	123.94-		
1006.02	83.51	46.38	37.13	.00	.00	06/15/25	10.00-		
1007.02	311.60	155.80	155.80	.00	.00	06/02/25	155.80-		
1008.02	92.13	92.13	.00	.00	.00	07/21/25	92.13-		
1009.05	18.72-	18.72-	.00	.00	.00	06/23/25	100.00-		
1010.01	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
1011.01	92.13	78.61	13.52	.00	.00	07/15/25	6.58-		
1013.01	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
1014.03	46.41	46.41	.00	.00	.00	07/09/25	46.41-		
1015.01	92.11	92.11	.00	.00	.00	07/30/25	92.15-		
1016.01	46.41	46.41	.00	.00	.00	07/16/25	46.41-		
1018.03	155.80	155.80	.00	.00	.00	07/14/25	155.80-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	92.13	92.13	.00	.00	.00	07/09/25	92.13-		
1024.01	110.63-	110.63-	.00	.00	.00	07/28/25	124.00-		
1025.01	92.13	92.13	.00	.00	.00	07/11/25	92.13-		
1027.01	92.13	92.13	.00	.00	.00	07/02/25	184.26-		
1028.04	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
1029.01	155.80	155.80	.00	.00	.00	07/08/25	311.60-		
1030.02	216.05	216.05	.00	.00	.00	07/14/25	216.05-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	257.88	123.81	133.94	.13	.00	07/15/25	247.88-		
1032.01	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
1036.09	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
1038.02	65.65	65.65	.00	.00	.00	07/09/25	100.00-		
1040.01	17.34	17.34	.00	.00	.00	07/16/25	17.34-		
1042.01	271.60	271.60	.00	.00	.00	07/14/25	271.60-		
1044.02	164.49	164.49	.00	.00	.00	07/15/25	164.49-		
1051.02	145.88-	775.93-	59.16	59.16	511.73	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
1056.02	92.13	92.13	.00	.00	.00	07/08/25	92.13-		
1057.01	92.13	92.13	.00	.00	.00	07/16/25	92.13-		
1058.05	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
1059.02	9.88	9.88	.00	.00	.00	07/18/25	123.94-		
1060.02	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
1061.01	123.94	123.94	.00	.00	.00	07/10/25	123.94-		
1062.03	92.13	92.13	.00	.00	.00	07/18/25	61.41-		
1063.02	41.45-	68.18-	26.73	.00	.00	04/07/25	300.00-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	164.49	164.49	.00	.00	.00	07/15/25	164.49-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	123.94	123.94	.00	.00	.00	07/11/25	123.94-		
1071.05	123.94	123.94	.00	.00	.00	07/14/25	123.94-		
1073.01	44.42-	44.42-	.00	.00	.00	07/28/25	114.00-		
1074.01	92.13	92.13	.00	.00	.00	07/17/25	92.13-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Town of Jerome

Aging Report - Acct number only

Report Date: 07/31/2025

Aug 04, 2025 7:41AM

Customer Number	Balance	07/31/2025	06/30/2025	05/31/2025	04/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	173.32	173.32	.00	.00	.00	07/18/25	346.64-		
1077.01	66.79	66.79	.00	.00	.00	07/11/25	66.79-		
1078.02	66.79	66.79	.00	.00	.00	07/07/25	66.79-		
1079.02	309.11	309.11	.00	.00	.00	07/14/25	309.11-		
1080.01	66.79	66.79	.00	.00	.00	07/07/25	66.79-		
1081.01	49.84	49.84	.00	.00	.00	07/14/25	49.84-		
1082.01	61.05	61.05	.00	.00	.00	07/14/25	100.00-		
1083.05	4.25-	4.25-	.00	.00	.00	06/23/25	200.00-		
1084.01	47.69	47.69	.00	.00	.00	07/09/25	124.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	49.84	49.84	.00	.00	.00	07/15/25	49.84-		
1086.02	68.58	68.58	.00	.00	.00	07/21/25	58.58-		
1087.01	49.84	49.84	.00	.00	.00	07/16/25	49.84-		
1088.06	99.68	49.84	49.84	.00	.00	06/26/25	49.84-		
1090.04	381.82	123.29	123.94	123.94	10.65	05/22/25	300.00-		
1091.02	94.76	94.76	.00	.00	.00	07/07/25	94.76-		
1093.02	68.58	68.08	.50	.00	.00	06/26/25	137.16-		
1094.01	99.68	49.84	49.84	.00	.00	06/30/25	49.84-		
1096.03	64.84	64.84	.00	.00	.00		.00		
1097.04	53.86	53.86	.00	.00	.00		.00		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	371.75	97.35	87.35	97.35	89.70	06/26/25	85.00-		
1099.02	1,092.13	1,091.60	.53	.00	.00	07/08/25	1,092.13-		
1100.02	68.58	68.58	.00	.00	.00	07/14/25	68.58-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	108.82-	108.82-	.00	.00	.00	06/09/25	300.00-		
1125.03	86.68-	86.68-	.00	.00	.00	07/14/25	100.00-		
1131.01	66.79	66.79	.00	.00	.00	07/17/25	66.79-		
1132.01	82.13	82.13	.00	.00	.00	07/09/25	92.13-		
1133.01	92.13	92.13	.00	.00	.00	07/28/25	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	395.32	78.58	68.58	68.58	179.58	06/30/25	100.00-		
1139.01	92.13	92.13	.00	.00	.00	07/08/25	184.26-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	49.84	49.84	.00	.00	.00	07/07/25	49.84-		
1151.02	49.84	49.84	.00	.00	.00	07/24/25	49.84-		
1160.02	184.26	92.13	87.32	4.81	.00	05/01/25	386.12-		
1162.03	123.94	123.94	.00	.00	.00	07/14/25	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
1166.02	218.97	104.76	94.76	19.45	.00	06/09/25	90.87-		
1167.01	18.55-	18.55-	.00	.00	.00	05/13/25	96.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	92.13	92.13	.00	.00	.00	07/09/25	92.13-		
1169.02	123.94	123.94	.00	.00	.00	07/30/25	123.94-		
1170.01	133.58-	133.58-	.00	.00	.00	07/08/25	267.16-		
1171.05	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
1173.06	8.84-	8.84-	.00	.00	.00	07/03/25	92.13-		
1174.02	184.26	92.13	92.13	.00	.00	06/10/25	92.13-		
1176.01	123.94-	123.94-	.00	.00	.00	06/16/25	247.88-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	247.88	123.94	123.94	.00	.00	06/30/25	123.94-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12

Town of Jerome

Aging Report - Acct number only

Report Date: 07/31/2025

Aug 04, 2025 7:41AM

Customer Number	Balance	07/31/2025	06/30/2025	05/31/2025	04/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24
1313.11	286.39	102.13	92.13	92.13	.00	05/27/25	286.39-		
1314.05	68.58	68.58	.00	.00	.00	07/09/25	68.58-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	52.41	52.41	.00	.00	.00	07/14/25	52.41-		
1343.04	247.88	123.94	123.94	.00	.00	06/19/25	123.94-		
2000.02	223.73	102.13	92.13	29.47	.00	07/30/25	150.00-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	155.40	147.34	8.06	.00	.00	06/30/25	156.00-		
2002.03	46.41	46.41	.00	.00	.00	07/13/25	46.41-		
2003.02	92.13	92.13	.00	.00	.00	07/09/25	92.13-		
2004.02	92.13	92.13	.00	.00	.00	07/09/25	92.13-		
2005.01	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
2006.03	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
2007.02	184.24	184.24	.00	.00	.00	07/14/25	184.24-		
2008.01	123.94	123.94	.00	.00	.00	07/07/25	123.94-		
2010.03	123.94	123.94	.00	.00	.00	07/10/25	123.94-		
2011.05	92.13	92.13	.00	.00	.00	07/15/25	92.13-		
2013.01	123.94	123.94	.00	.00	.00	07/09/25	123.94-		
2014.01	123.64	123.64	.00	.00	.00	07/07/25	124.00-		
2015.02	902.67-	902.67-	.00	.00	.00	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	247.88	123.94	123.94	.00	.00	06/10/25	123.94-		
2017.01	92.13	92.13	.00	.00	.00	07/11/25	92.13-		
2018.01	92.13	92.13	.00	.00	.00	07/11/25	92.13-		
2019.02	155.80	155.80	.00	.00	.00	07/22/25	155.80-		
2020.01	155.80	155.80	.00	.00	.00	07/07/25	155.80-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	123.94	123.94	.00	.00	.00	07/17/25	123.94-		
2022.01	155.80	155.80	.00	.00	.00	07/08/25	155.80-		
2023.03	92.13	92.13	.00	.00	.00	07/10/25	92.13-		
2024.01	123.94	123.94	.00	.00	.00	07/10/25	123.94-		
2025.02	123.94	123.94	.00	.00	.00	07/18/25	123.94-		
2026.02	489.70	133.94	123.94	133.94	97.88	06/30/25	150.00-		
2028.01	123.94	123.94	.00	.00	.00	07/08/25	123.94-		
2029.01	123.94	123.94	.00	.00	.00	07/14/25	123.94-		
2030.01	92.13	92.13	.00	.00	.00	07/15/25	92.13-		
2031.01	162.95	162.95	.00	.00	.00	07/07/25	162.95-		
2032.03	92.13	92.13	.00	.00	.00	07/15/25	184.26-		
2034.01	92.13	92.13	.00	.00	.00	07/09/25	92.13-		
2037.03	123.94	123.94	.00	.00	.00	07/10/25	123.94-		
2038.01	92.13	92.13	.00	.00	.00	07/16/25	92.13-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	123.94	120.50	3.44	.00	.00	07/15/25	.09-		
2043.03	123.94	123.94	.00	.00	.00	07/07/25	123.94-		
2044.01	92.16	92.13	.03	.00	.00	07/09/25	92.12-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	74.79	74.79	.00	.00	.00	07/28/25	234.37-		
2047.02	155.80	155.80	.00	.00	.00	07/14/25	155.80-		
2054.01	323.47	164.49	158.98	.00	.00	07/03/25	170.00-		
2055.01	171.03	92.13	78.90	.00	.00	07/11/25	77.74-		
2058.02	46.41	46.41	.00	.00	.00	07/14/25	46.41-		
2059.01	123.94	123.94	.00	.00	.00	07/07/25	247.88-		
2061.02	162.95	162.95	.00	.00	.00	07/14/25	162.95-		
2062.01	68.58	68.58	.00	.00	.00	07/09/25	68.58-		
2063.01	68.58	68.58	.00	.00	.00	07/28/25	68.58-		

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2065.04	169.29	10.00	10.00	.00	149.29	01/28/25	152.52-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	68.58	68.58	.00	.00	.00	07/31/25	68.58-		
2070.01	94.23-	94.23-	.00	.00	.00	07/18/25	65.43-		
2071.01	35.38	35.38	.00	.00	.00	05/22/25	171.21-		
2073.02	715.92	131.05	121.05	121.05	342.77	07/31/25	200.00-		
2077.01	49.04	49.04	.00	.00	.00	07/08/25	50.00-		
2078.01	94.76	94.76	.00	.00	.00	07/14/25	94.76-		
2079.03	99.68	49.84	49.84	.00	.00	06/10/25	99.68-		
2080.02	46.41	46.41	.00	.00	.00	07/07/25	15.00-		
2081.01	137.16	68.58	68.58	.00	.00	06/10/25	68.58-		
2083.01	82.98-	114.38-	29.58	1.82	.00	07/14/25	150.00-		
2084.01	123.94	123.94	.00	.00	.00	07/16/25	123.94-		
2085.02	382.13	382.13	.00	.00	.00	07/14/25	382.13-		
2086.01	92.13	92.13	.00	.00	.00	07/10/25	92.13-		
2089.04	164.49	164.49	.00	.00	.00	07/14/25	164.49-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	155.80	155.80	.00	.00	.00	07/07/25	155.80-		
2100.01	11.58-	11.58-	.00	.00	.00	07/03/25	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	123.94	123.94	.00	.00	.00	07/08/25	123.94-		
2103.01	123.94	123.94	.00	.00	.00	07/11/25	123.94-		
2104.08	92.13	92.11	.02	.00	.00	07/31/25	92.13-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	164.47	160.27	4.20	.00	.00	07/31/25	139.00-		
2107.01	66.06	66.06	.00	.00	.00	07/17/25	66.06-		
2109.03	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
2110.01	803.34-	803.34-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	123.94	123.94	.00	.00	.00	07/14/25	123.94-		
2115.01	123.94	123.94	.00	.00	.00	07/11/25	123.94-		
2119.05	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
2120.01	123.94	123.94	.00	.00	.00	07/13/25	123.94-		
2121.02	68.58	68.58	.00	.00	.00	07/14/25	68.58-		
2122.05	216.05	216.05	.00	.00	.00	07/14/25	216.05-		
2123.01	86.28-	86.28-	.00	.00	.00	07/09/25	148.82-		
2124.01	123.94	123.94	.00	.00	.00	07/21/25	123.94-		
2125.02	68.58	68.58	.00	.00	.00	07/08/25	68.58-		
2126.06	288.52	102.13	102.13	84.26	.00	07/24/25	100.00-		
2127.07	92.13	92.13	.00	.00	.00	07/02/25	92.13-		
2128.02	438.94	133.94	133.94	133.94	37.12	07/07/25	220.00		
2130.06	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	68.58	68.58	.00	.00	.00	07/08/25	68.58-		
2132.02	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
3000.03	184.24	175.66	8.58	.00	.00	06/24/25	184.24-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	92.13	92.13	.00	.00	.00	07/08/25	92.13-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	52.41	52.41	.00	.00	.00	07/14/25	52.41-		
3005.02	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
3007.01	66.79	66.79	.00	.00	.00	07/16/25	66.79-		
3009.01	155.80	155.80	.00	.00	.00	07/09/25	155.80-		
3010.01	123.94	123.94	.00	.00	.00	07/14/25	381.82-		
3011.01	123.94	123.94	.00	.00	.00	07/21/25	123.94-		
3012.03	587.24-	587.24-	.00	.00	.00	06/30/25	783.06-		

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3013.01	123.94	123.94	.00	.00	.00	07/01/25	123.94-		
3014.01	92.13	92.13	.00	.00	.00	07/11/25	92.13-		
3015.01	92.13	92.13	.00	.00	.00	07/29/25	92.13-		
3016.01	123.82	123.82	.00	.00	.00	07/07/25	124.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	184.26	92.13	92.13	.00	.00	07/21/25	92.13-		
3018.01	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
3019.01	96.04	96.04	.00	.00	.00	07/09/25	96.04-		
3021.01	49.84	49.84	.00	.00	.00	07/14/25	49.84-		
3022.03	68.58	68.58	.00	.00	.00	07/10/25	68.58-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	66.06	66.06	.00	.00	.00	07/15/25	66.06-		
3024.02	46.41	46.41	.00	.00	.00	07/22/25	46.41-		
3025.02	123.94	123.94	.00	.00	.00	07/03/25	123.94-		
3026.02	381.82	133.94	123.94	123.94	.00	05/29/25	191.09-		
3029.01	123.94	60.45-	85.22	85.22	13.95	07/10/25	123.94-		
3030.09	23.76-	23.76-	.00	.00	.00	06/23/25	522.12-		
3032.12	164.49	164.49	.00	.00	.00	07/15/25	164.49-		
3035.01	238.82	123.94	114.88	.00	.00	06/24/25	128.82-		
3038.01	123.94	123.94	.00	.00	.00	07/11/25	123.94-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	219.61	219.61	.00	.00	.00	07/14/25	219.61-		
3040.01	238.78	119.39	119.39	.00	.00	06/30/25	119.40-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	247.88-	247.88-	.00	.00	.00	04/10/25	773.46-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	229.58	229.58	.00	.00	.00	07/10/25	459.16-		
5005.01	44.72	44.72	.00	.00	.00	07/01/25	44.72-		
5006.01	229.58	229.58	.00	.00	.00	07/14/25	229.58-		
5007.01	687.00	687.00	.00	.00	.00	07/18/25	528.21-		
5008.03	229.58	229.58	.00	.00	.00	07/15/25	229.58-		
5009.02	256.37	256.37	.00	.00	.00	07/08/25	256.37-		
5010.01	254.28	254.28	.00	.00	.00	07/21/25	254.28-		
5011.02	229.58	229.58	.00	.00	.00	07/08/25	229.58-		
5012.01	229.58	229.58	.00	.00	.00	07/09/25	229.58-		
5013.01	483.52	483.52	.00	.00	.00	07/09/25	483.52-		
5014.01	229.58	229.58	.00	.00	.00	07/09/25	229.58-		
5015.01	74.79	74.79	.00	.00	.00	07/16/25	74.79-		
5016.01	284.77	284.77	.00	.00	.00	07/09/25	262.69-		
5016.02	92.13	92.13	.00	.00	.00	07/10/25	184.26-		
5016.03	92.13	92.13	.00	.00	.00	07/15/25	92.13-		
5016.04	92.13	92.13	.00	.00	.00	07/08/25	92.13-		
5017.04	240.62	240.62	.00	.00	.00	07/14/25	229.58-		
5018.03	887.03	887.03	.00	.00	.00	07/21/25	688.36-		
5019.03	236.94	236.94	.00	.00	.00	07/11/25	236.94-		
5020.01	44.72	44.72	.00	.00	.00	07/21/25	44.72-		
5021.01	123.94	123.94	.00	.00	.00	07/08/25	123.94-		
5022.01	44.72	44.72	.00	.00	.00	07/21/25	44.72-		
5023.02	229.58	229.58	.00	.00	.00	07/14/25	229.58-		
5025.01	123.94	123.94	.00	.00	.00	07/21/25	123.94-		
5027.01	44.50	44.50	.00	.00	.00	07/28/25	44.50-		
5029.01	485.36	485.36	.00	.00	.00	07/07/25	374.99-		
5031.06	698.74	211.73	229.58	229.58	27.85	05/12/25	698.74-		
5039.01	229.58	229.58	.00	.00	.00	07/14/25	229.58-		
5041.03	319.02	319.02	.00	.00	.00	07/01/25	319.02-		
5043.01	1,476.94	1,476.94	.00	.00	.00	07/07/25	1,421.77-		
5046.03	184.86	184.86	.00	.00	.00	07/10/25	184.86-		
5046.04	44.72	44.72	.00	.00	.00	07/21/25	44.72-		

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5047.01	1,318.94	1,318.94	.00	.00	.00	07/08/25	1,128.38-		
5049.04	229.58	229.58	.00	.00	.00	07/14/25	229.58-		
5052.06	44.72	44.72	.00	.00	.00	07/16/25	44.72-		
5055.01	3,384.45	1,516.09	1,208.09	660.27	.00	04/07/25	2,200.00-		
5057.01	767.24	767.24	.00	.00	.00	07/07/25	678.94-		
5058.02	249.20	249.20	.00	.00	.00	07/14/25	249.20-		
5059.04	317.88	317.88	.00	.00	.00	07/16/25	229.58-		
5061.01	184.86	184.86	.00	.00	.00	07/02/25	184.86-		
5062.01	187.22	187.22	.00	.00	.00	07/15/25	178.14-		
5064.02	238.25	238.25	.00	.00	.00	07/14/25	246.92-		
5067.04	1,147.90-	1,147.90-	.00	.00	.00	06/30/25	1,836.64-		
5074.06	3,102.88-	3,102.88-	.00	.00	.00	07/07/25	450.00-		
5076.01	456.22	450.58	5.64	.00	.00	07/14/25	199.84-		
5077.03	229.58	229.58	.00	.00	.00	07/08/25	229.58-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	306.84	306.84	.00	.00	.00	07/21/25	459.16-		
5083.10	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
5089.01	301.80-	301.80-	.00	.00	.00	05/20/25	1,000.00-		
5092.01	273.73	273.73	.00	.00	.00	07/21/25	262.69-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,699.26	.00	.00	.00	1,699.26	06/24/24	500.00-	Final	10/01/24
5093.05	229.58	229.58	.00	.00	.00	07/16/25	229.58-		
5094.02	235.30	235.30	.00	.00	.00	07/07/25	235.30-		
5095.02	667.08	667.08	.00	.00	.00	07/07/25	629.91-		
5096.03	229.58	229.58	.00	.00	.00	07/16/25	229.58-		
5097.01	698.74	239.58	229.58	229.58	.00	05/13/25	27.50-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	92.13	92.13	.00	.00	.00	07/09/25	92.13-		
6000.02	360.28	360.28	.00	.00	.00	07/07/25	360.28-		
6001.01	276.38	276.38	.00	.00	.00	07/09/25	276.38-		
6003.01	328.98	164.49	164.49	.00	.00	06/26/25	677.96-		
6004.02	92.13	92.13	.00	.00	.00	07/07/25	92.13-		
6005.03	123.94	123.94	.00	.00	.00	07/14/25	123.94-		
6006.01	184.24	184.24	.00	.00	.00	07/16/25	184.24-		
6007.02	274.30	274.30	.00	.00	.00	07/28/25	274.30-		
6008.01	572.41	572.41	.00	.00	.00	07/21/25	572.41-		
6009.03	255.62	255.62	.00	.00	.00	07/14/25	255.62-		
6010.03	46.41	46.41	.00	.00	.00	07/07/25	46.41-		
6011.02	123.94	123.94	.00	.00	.00	07/16/25	123.94-		
6012.01	92.13	92.13	.00	.00	.00	07/14/25	92.13-		
6013.02	123.94	123.94	.00	.00	.00	07/09/25	123.94-		
6014.01	311.60	155.80	155.80	.00	.00	06/17/25	155.80-		
6015.01	87.35	87.35	.00	.00	.00	07/10/25	87.35-		
6016.08	92.13	92.13	.00	.00	.00	07/10/25	92.13-		
6017.02	184.24	184.24	.00	.00	.00	07/10/25	184.24-		
6018.01	300.01	300.01	.00	.00	.00	07/09/25	288.97-		
6019.02	271.60	271.60	.00	.00	.00	07/14/25	271.60-		
6020.05	307.58	133.94	123.94	49.70	.00	06/09/25	114.00-		
6021.04	199.26	92.13	107.13	.00	.00		.00		
6022.02	46.41	46.41	.00	.00	.00	07/09/25	46.41-		
6023.03	46.41	46.41	.00	.00	.00	07/09/25	46.41-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	99.68	49.84	49.84	.00	.00	06/09/25	99.68-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,507.02	1,507.02	.00	.00	.00	07/15/25	1,436.06-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	68.58	68.58	.00	.00	.00	07/03/25	137.16-		
6028.08	286.39	102.13	92.13	92.13	.00	05/06/25	184.26-		

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6029.01	69.56-	69.56-	.00	.00	.00	07/15/25	80.00-		
6031.02	92.13	92.13	.00	.00	.00	07/15/25	92.13-		
6032.01	255.62	255.62	.00	.00	.00	07/09/25	255.62-		
6033.04	404.45	209.61	194.84	.00	.00	07/21/25	391.68-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	184.26	92.13	92.13	.00	.00	06/30/25	228.52-		
6041.02	123.94	123.94	.00	.00	.00	07/15/25	123.94-		
7001.06	256.04	155.80	100.24	.00	.00	07/07/25	132.52-		
7002.01	243.65	243.65	.00	.00	.00	07/09/25	243.65-		
7004.01	184.26	92.13	92.13	.00	.00	07/14/25	92.13-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.10	89.44	44.72	44.72	.00	.00	06/11/25	144.16-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	47.66-	47.66-	.00	.00	.00	03/24/25	500.00-		
7009.01	358.38	59.84	49.84	49.84	198.86	01/29/25	142.79-		
7010.01	542.62	542.62	.00	.00	.00	07/09/25	542.62-		
7015.01	229.58	229.58	.00	.00	.00	07/09/25	229.58-		
7017.03	29.58	29.58	.00	.00	.00	07/07/25	29.58-		
7022.01	44.72	44.72	.00	.00	.00	07/01/25	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	92.13	92.13	.00	.00	.00	07/22/25	92.13-		
7026.04	247.88	123.94	123.94	.00	.00	06/16/25	247.88-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	123.94	123.94	.00	.00	.00	07/30/25	184.24-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	07/28/25	44.72-		
7041.01	44.72-	44.72-	.00	.00	.00	07/09/25	134.16-		
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	44.72	44.72	.00	.00	.00	07/03/25	89.44-		
7046.02	328.98	164.49	164.49	.00	.00	07/16/25	164.49-		
7052.02	92.13-	92.13-	.00	.00	.00	04/14/25	552.78-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	123.94	123.94	.00	.00	.00	07/17/25	123.94-		
7054.01	177.32	177.32	.00	.00	.00	07/09/25	177.32-		
7057.02	26.04	26.04	.00	.00	.00	07/21/25	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	61.00-	61.00-	.00	.00	.00	07/11/25	47.41-		
7060.01	229.58	229.58	.00	.00	.00	07/09/25	229.58-		
8001.01	2,065.47	2,065.47	.00	.00	.00	07/01/25	2,097.46-		
8004.04	1,428.58	1,428.58	.00	.00	.00	07/14/25	1,366.96-		
8008.01	63.00-	63.00-	.00	.00	.00	07/09/25	189.00-		
8010.01	46.68-	46.68-	.00	.00	.00	07/07/25	66.30-		
8012.03	60.00	37.59	22.41	.00	.00	07/07/25	60.00-		
8014.03	961.84	327.28	317.28	317.28	.00	05/12/25	882.52-		
8022.03	2,844.00	2,844.00	.00	.00	.00	07/07/25	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	07/07/25	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	123.94	123.94	.00	.00	.00	07/17/25	123.94-		

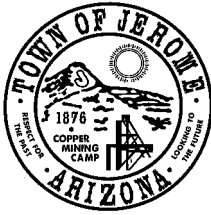
Town of Jerome

Aging Report - Acct number only
Report Date: 07/31/2025

Aug 04, 2025 7:41AM

Grand Totals:

67,344.31	33,708.36	6,713.79	2,807.57	24,114.59
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Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2025

July 2025 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Parking brakes on the blue side by side.
- Front brakes on the F-350.
- Front and rear brakes on the F-250.
- Oil changes on all town vehicles.
- Clean fuel tank on the F-450 and install the flatbed on it.
- Repair the tire on the garbage truck.
- Dig out, form and pour the lower part of the drain in front of the CO-OP. and a slab of concrete for the new kiosk.
- Fix sewer issues on County.
- Fix and weld up the handrail.
- Grading on North Dr. and Dundee.
- Paving on County Rd.
- Went to the springs trying to install a new camera, did install a new one, and missed being bit by two rattle snakes about 6" away.
- Doing trash by hand.....



JEROME POLICE DEPARTMENT

RUSSELL J. SAN FELICE, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



August 5, 2025

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for July 2025.

During the month of July, the police department responded to 158 calls for service. The police department responded to a critical incident at the Town Hall parking lot involving an armed person. Tragically, this ended with a suicide. We were able to manage an evacuation of Town Hall and all staff performed admirably during the crisis. During that incident, we discovered a few areas we can be better prepared for a security related incident. The Town staff, police department and court staff are working together on solutions.

Jerome Police are working with the Town Crew on security solutions for the springs. We have encountered some issues with access to cellular signals. We will continue to work the problem and may have to deploy at least two different camera systems as a work around.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of July. There were 257 parking citations written and 10 parking violation warning. There were 40 citations and 15 warnings for various moving traffic violations.

For the July 2025 status report, here are the kiosk totals:

July 2025: \$26,344.55

July 2024: \$23,950.40

Current Fiscal year total (July 1, 2025-June 30, 2026): \$26,344.55

Respectfully

Russell J. San Felice
Chief of Police

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 08/04/2025
Page :
Agency : JPD

Item A.

Calls For Service Totals By Call Type

07/01/2025 to 07/31/2025

Call Type	Totals
10-34 Motorist Assist	1
215 Drug Related	1
410 Criminal Damage	1
459A Burglar Alarm	1
470 Fraud	4
476 Animal Control Problem	1
487 Theft	1
585 Traffic Hazard	3
647B Suspicious Vehicle	2
666 Suicide	1
692 DUI	1
901 Injured Person	1
901B Sick Person	1
903 Follow-Up	21
908F Found Property	5
908L Lost or Stolen Property	3
917 Abandoned Vehicle	1
961 Accident - No injuries	2
AA Agency Assist	4
AC Animal Cruelty	1
ACPD Assist Clarkdale PD	2
ADPS Assist DPS	3
AF Assist Fire Department	3
AYCSO Assist YCSO	7
BI Background Investigation	4
CA Citizen Assist	2
CSEC Court Security	3
DRAL Dogs Running at Large	2
ES Escort Services	1
HAR Harrassment	2
INFO Information	1
ORV ORV Related Complaint	6
OT Oversize Truck	7
PE Parking Enforcement	20
SC Security Check	23
SLC Street Light Check	4
T/S Traffic Stop	4
TO Traffic Offense	6

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 08/04/2025

Page :

Agency :

JPD

Item A.

Calls For Service Totals By Call Type

07/01/2025 to 07/31/2025

Call Type		Totals
TRN	Training	1
VTC	Violation of Town Code	1
Grand Total for all calls		158



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Departments Report Month: July Year: 2025

Calls by Type	Number	Resident	Non-Resident
EMS Calls	8	6	2
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	1	0	1
Still Assignment	3	2	1
Station Staffing	6	6	0
Citizen Assist	7	2	5
Agency Assist	11	3	8
Special Duty	11	7	4
Snake Removal	0	0	0
Tech Rope Rescue	1	0	1
MVA/Rescue	1	0	1
HazMat	1	0	1
Dispatch Error	0	0	0
Totals:	50	26	24
Total Calls Chief on Scene	39		
Total JFD Meetings Chief Attended	6		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	5

JFD Calls and Meetings hours worked	Total Hours: 588
-------------------------------------	------------------

Meetings	Date
Chief's Meeting -Blair/Whiting	7/9/25
PAWIC -Whiting	7/3/25
Verde Valley Operations Meeting-Whiting	7/28/25
Arizona Wildland RDO meeting-Whiting	7/22/25
Arizona Wildland qualifications committee-Whiting	7/24/25
Arizona Wildland District A5S meeting-Whiting	7/8/25
Pre Hospital Care Meeting-Whiting	7/8/25
East Yavapai Wildland resource group meeting-Whiting	7/21/25

Education, Summer Semester:

- Rick Hernandez, John Krmpotich, Jerrith Foster and Brandon SanFelice have all been Signed up for the Fireground Tactics Class this September 3rd through 7th at the Arizona Fire Academy.

Weekly Training:

Date	Training	Instructor
Thursday July 3rd	After Action Review	Whiting
Thursday July 10th	EMS Update and Truck Checks	Hernandez, Kinsella
Thursday July 17th	Wildland Overview	Whiting
Thursday July 24th	Blackout Drill	Giles, Kinsella
Saturday July 26th	Ropes: Team Skills + Big Wheel	Lee
Thursday July 31st	Searches and LifePak	Kinsella, Rose

Department Affairs and Ongoing Projects

- The month of July has been busy with our normal projects. The external meetings have returned to normal schedule this month due to vacations and other summer activities. The fire department has been busy working on reducing the hazardous fuels that present a clear threat to the town.
- Our July call volume is up by 6 over last July's 44 calls, totaling 50 calls this month. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.
- Our Wildland Fire crew accepted a Wildland fire preposition assignment in California. Carl Whiting, John Krmpotich and a new member, Marcus Lucas, left on the 21st of July. They should be back in Jerome the first week of August.
- Wildland season has had a slow start this season. It has been busy in the state with many agencies receiving resource orders. The state did reach a preparedness level of 5 for a period of three weeks. Meaning that the state was at a critical draw down level and there were very few engines left for a wildland response.
- The state is expecting to have resource orders for out-of-state response throughout the months of August and September.
- Once again the fire department has offered up the fire station as a cooling station for the public.

Prevention

- We had a total of 31 loads with a total of 183 hours combined with our citizens and fuels crew.
- 27 Firewise activities
- 1 Hot Works Permit
- 1 Building Inspection
- 5 Business license inspections.

July Fire Department Activities and Run Report:

Incident	Date	Time	Day	Select Type	Description	#
J-134	7/2/25	10:45	Wed	Station Staffing Resident	Station Staffing	5
J-135	7/2/25	11:45	Wed	Citizen Assist Non-Resident	Vehicle Lockout	5
J-136	7/2/25	11:30	Wed	Special Duty Non-Resident	Preposition for YC Fire	5
25-79	7/3/25	14:39	Thu	EMS Non-Resident	65 YOM - Suicidal Ideation	13
J-137	7/3/25	14:45	Thu	Special Duty Non-Resident	Traffic Control - Medical standby	13
J-138	7/3/25	17:15	Fri	Hazmat Non-Resident	Biohazard cleanup	4
J-139	7/3/25	17:30	Thu	Special Duty Non-Resident	Assist A912 W/ rehab	3
J-140	7/4/25	8:00	Fri	Special Duty Resident	4th of July Parade	12
J-141	7/4/25	15:00	Fri	Citizen Assist Non-Resident	Search for dog	4
25-80	7/4/25	19:01	Fri	Still Assignment Non-Resident	Fireworks Firewatch	3
J-142	7/4/25	9:00	Fri	Special Duty Resident	Jerome 4th of July Parade	13
J-143	7/5/25	16:00	Sat	Station Staffing Resident	Station Staffing	4
25-81	7/5/25	19:23	Sat	EMS Resident	79 YOF - Unknown medical	6
J-144	7/5/25	20:30	Sat	Citizen Assist Non-Resident	Change Flat Tire	1
J-145	7/9/25	8:30	Wed	Still Assignment Resident	Tree on phone lines	5
J-146	7/10/25	10:00	Thu	Still Assignment Resident	Assist APS W/ power lines	5
J-147	7/10/25	11:30	Thu	Agency Assist Resident	Assist PD W/ Lockout	4
J-148	7/10/25	12:00	Thu	Agency Assist Non-Resident	Assist JPD W/ Oversized	4
J-149	7/10/25	13:00	Thu	Agency Assist Non-Resident	VVAC W/ area familiarization	5
J-150	7/12/25	9:00	Sat	Station Staffing Resident	Station Staffing	5
25-82	7/13/25	18:27	Sun	EMS Resident	79 YOF - Med Alert	6

25-83	7/14/25	10:59	Mon	Tech Rescue Non-Resident	75 YOF - Dehydration	7
J-151	7/14/25	13:30	Mon	Agency Assist Resident	JPD W/ Flat tire	2
J-152	7/17/25	8:30	Thu	Agency Assist Non-Resident	JPD W/ Oversized	1
J-153	7/17/25	8:00	Thu	Special Duty Resident	Clear Storm Drains	2
J-154	7/18/25	8:00	Fri	Station Staffing Resident	Station Staffing	5
J-155	7/19/25	16:00	Sat	Station Staffing Resident	Station Staffing	4
25-84	7/19/25	19:36	Sat	MVA/Rescue Non-Resident	49 YOF - Electric Scooter accident W/ Injuries	7
J-156	7/21/25	7:30	Mon	Agency Assist Non-Resident	JPD W/ Oversized	1
25-85	7/21/25	7:58	Mon	Wildland Non-Resident	Mutual Aid - California	4
J-157	7/21/25	8:30	Mon	Agency Assist Non-Resident	JPD W/ Oversized	1
J-158	7/21/25	15:15	Mon	Agency Assist Resident	JPD W/ Lost dog	1
J-159	7/22/25	6:45	Tue	Agency Assist Non-Resident	JPD W/ Oversized	1
J-160	7/22/25	8:15	Tue	Agency Assist Non-Resident	JPD W/ Oversized	1
J-161	7/22/25	9:00	Tue	Special Duty Resident	Hot Works Permit	1
J-162	7/22/25	9:30	Tue	Special Duty Resident	Smoke Detector Check	1
J-163	7/22/25	9:00	Tue	Special Duty Resident	Replaced radiator in R-111	3
J-164	7/23/25	9:00	Thu	Citizen Assist Non-Resident	Disabled Vehicle	1
J-165	7/24/25	13:30	Thu	Special Duty Resident	Clear out fuels for PD	3
J-166	7/24/25	14:15	Thu	EMS Resident	29 YOM - Cut hand - Basic First Aid	3
J-167	7/25/25	10:00	Fri	Citizen Assist Resident	Vehicle Lockout	3
J-168	7/26/25	12:00	Sat	Station Staffing Resident	Station Staffing	4
J-169	7/26/25	15:00	Sat	Citizen Assist Non-Resident	Drive Citizen to her Vehicle	2
J-170	7/27/25	8:45	Sun	Citizen Assist Resident	Vehicle Lockout	1
25-86	7/28/25	11:06	Mon	EMS Non-Resident	69 YOF - Basic First Aid	4
J-171	7/28/25	17:00	Mon	Agency Assist Non-Resident	JPD W/ Flat Tire	1
J-172	7/28/25	18:00	Mon	Special Duty Non-Resident	Removed Road Hazards	1
25-87	7/28/25	18:16	Mon	EMS Resident	47 YOF - Sick Person	3
J-173	7/28/25	11:00	Thu	EMS Resident	91 YOF - Lift Assist	3
J-174	7/31/25	16:30	Thu	EMS Resident	56 YOF - Possible Overheating	3

July 2025 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
7/1/2025	Sunshine Hill		2	4	8	3			0
7/1/2025	Sunshine Hill		2	3	6	3			0
7/2/2025	880 Hampshire				0	1	1	3	3
7/2/2025	4th St.				0	1	2	2	4
7/2/2025	Main St.		2	3	6				0
7/3/2025	300 Level		3	5	15				0
7/8/2025	221 4th St.				0	1	1	2	2
7/9/2025	898 Hampshire		2	3	6	1			0
7/9/2025	100 Douglas Rd.				0	1	2	2	4
7/9/2025	School St.		2	5	10	1			0
7/10/2025	630 Main				0	1	1	2	2
7/10/2025	3rd St		2	4	8				0
7/11/2025	Douglas Rd.		2	3	6				0
7/15/2025	105 3rd.				0	2	1	4	4
7/15/2025	Douglas Rd.		3	6	18				0
7/16/2025	105 3rd.				0	1	1	2	2
7/16/2025	Douglas Rd.		3	6	18				0
7/18/2025	Douglas Rd.		3	5	15	9			0
7/18/2025	405 Hull Ave.				0	1	2	1	2
7/18/2025	Hampshire		4	5	20				0
7/24/2025	100 Hill St.				0	1	2	2	4
7/25/2025	295 Dundee				0	1	1	8	8
7/25/2025	331 Mine Rd.		2	1	2	1			0
7/30/2025	111 Deception Ln.				0	1	1	1	1
7/30/2025	209 5th St.				0	1	1	2	2
7/30/2025	Main St.		1	4	4				0
7/31/2025	100 UVX		1	3	3				0
	TOTALS	0	34	60	145	31	16	31	38
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support
Jerome Fire Department**

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, Aug 12, 2025

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The regular meeting of the Planning & Zoning Commission was cancelled, with no items currently ready for review.

Design Review Board- The Regular meeting of the town of Jerome's Design Review Board was cancelled, with no items ready for review.

Code Enforcement-

July was moderately busy with small issues that were simple to resolve. Additional larger issues still remain and are in progress.

Administrative Approvals-

No Administrative approvals to report for the month of July.

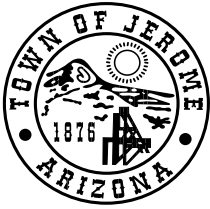
Other Business-

July saw my focus on a number of advanced Planning issues primarily around the Verde Ave. roadway improvements cultural clearance. New EPA regulations for EPA district 9 have created uncertainties around Hazmat cleanup on historic properties. This EPA issue is one I am getting answers and clarification on as it will likely have a direct impact on Town projects in the near future as well as on-going work on Grant applications. Work coordinating contractors and identifying scope-of-work for 655 Holly continues as well. The end of July saw multiple submittals for new projects that are starting analysis and will be up for review in August and September.

File Attachments for Item:

A. Consider Approval of the July 8th, 2025, Regular Council Meeting Minutes

Council will consider and may approve the July 8th, Regular Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

MINUTES

REGULAR COUNCIL MEETING - AMENDED 7-7-25 AT 12:20 P.M. OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, JULY 08, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:29) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and council members Dr. Jack Dillenberg, Sonia Sheffield and Issam 'Izzy' Sharif

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett and Accounting Clerk/Administrative Specialist Michele Sharif.

Before proceeding to item 2 Mayor Barber moved to item 10E

7:05PM (5:01) 2. PROCLAMATIONS

A. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Mayor Barber introduced item 2 and summarized the proclamation declaring August as Child Support Awareness Month.

7:06PM (6:04) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for June 2025

Council will consider and may approve the financial reports for month ending June 2025.

Ms. Barber introduced the Financial Reports. She asked if anyone had any questions. There were none.

Ms. Moore made the motion to approve the financial reports.

Mr. Sharif seconded the motion.

With a motion and second Ms. Barber called the question, and the motion carried by unanimous vote.

Motion to approve Financial Reports for June 2025

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

7:06PM (6:35) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a

Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduced the item, asking Mr. Klein for further presentation.

Mr. Klein said in addition to his written report that the negotiations for the settlement agreement regarding easements from Verde Exploration are still ongoing. He shared there are still questions on Cemetery Road and some parameters that still need to be worked through. He hopes to be all set and ready to go out to bid by the next meeting, but he'll have more of an update at that meeting.

Ms. Barber asked if there were any special updates from Fire or Police. There were none.

Ms. Moore expressed her appreciation for the emergency responders in town and thanked them for their service.

Dr. Dillenberg made the motion to approve the staff and council reports.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and the motion carried.

Motion to approve Staff and Council Reports for June 2025.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:08PM (8:33) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduced the Zoning Administrator report.

Mr. Blodgett said in addition to his written report he has been trying to get caught up on the number of code enforcement issues. He said he also completed one grant application under the guidance of Mr. Klein and is working on a second larger one that should be submitted before the end of summer. He updated on the continuation of zoning ordinance revisions, focusing on definitions and has been making headway.

Ms. Moore said she wanted to make a mention about the sandwich board signs. She said they are not supposed to be in the rights of ways, which is also in our zoning ordinance and pertains to public safety. She said she received a complaint over the weekend about one and there had been an accident with one.

Mr. Blodgett said when there are things like this going on to please reach out to him so he can conduct enforcement to fix the problem. He said the accident unfortunately happened over a week ago and he was not notified so he had no ability to respond to the problem. He said in the future if anyone sees things like this, he invites them to contact him and make him aware of the situation.

Ms. Moore clarified that if someone filed a police report, but no one tells him about it then he doesn't know. She asked if the person making the police report should also make a report to the zoning administrator.

Mr. Blodgett answered they can do that, and with police reports he can file and follow up on code enforcement.

Ms. Moore said she is also pretty sure the Fire Department has something to do with obstructions in rights of way such as blocking ingress or egress.

Ms. Barber agreed adding that there is detailed information in code regarding why you can't put a sandwich board in the road or blocking a sidewalk.

With no other questions or commentary Ms. Barber moved on to the next item.

7:11PM (11:50) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the June 10, 2025, Special Council Budget Meeting Minutes and June 10, 2025, Regular Council Meeting Minutes

Council will consider and may approve the June 10th Special and Regular Council Meeting Minutes.

Ms. Barber introduced the meeting minutes and asked if anyone had any reason why they should split them up and vote on them separately or if they should vote on them together. The consensus was to vote on the two meeting minutes together.

Ms. Barber asked if there were any corrections, questions or concerns. There were none.

Dr. Dillenberg made the motion to approve the minutes.

Ms. Barber seconded the motion.

With no further commentary or question Ms. Barber called the question and the meeting minutes were approved.

Motion to approve the Regular and Special Council Meeting Minutes from June 10, 2025.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X				
DILLENBERG	X					
MOORE						
SHARIF						
SHEFFIELD						

7:12PM (12:36) 7. PETITIONS FROM THE PUBLIC

(13:06) Carol Anne Teague, Jerome Resident, approached the podium to express 3 items she had on her mind. She first expressed her gratitude to the Council for not caving to the protestors and to the Police Department for their preparation, anticipating protestors to be present. She recounted visiting a show in 2019 where she walked through a column of proud boys with guns and masks covering their faces, and while this show's protestor turnout was lame with only 5 or 6 people present, she was still grateful for Chief San Felice's foresight to have a designated space for any protestors present. Her third topic was regarding the events that took place at Town Hall the day before the 4th of July. She said she was sorry for anyone who was in the building at the time, and she was sorry that the policemen had to deal with it, but she listened to everyone interacting from her front porch and they were great. She said there has been a bunch of peanut gallery commentary, but she thought everyone was professional and immaculate in the way they were dealing with the situation.

Ms. Barber said they're not supposed to discuss petitions from the public, but she wanted to point something out and asked Ms. Teague for confirmation that none of the protestors present for the event were Jerome residents.

Ms. Teague confirmed no, none of them were.

Ms. Barber said Jerome shows love to everyone. She then said about the gentleman in the parking lot, if we know that our people in our circle are having issues, sometimes it's hard to get a mobile crisis care unit or to get them the help that they need. She continued that if they're going to be mad at you for helping them rather than killing themselves, we all need to look out for each other, our families and our neighbors. If you see someone needs help, then help to get them the help they need.

(16:50) Gary Felix, homeowner on Dundee, approached the podium. He shared that he drafted a petition and had over 40 people from in Town sign it. He shared that it says they want a fire lane on Dundee. He said he heard Ms. Moore mention that she was interested in egress and to add to that there is no way there's a 25-foot-wide egress out of the largest neighborhood in town. He said the town has done nothing except collect money, grade, water and trash and that other than that, Dundee is abandoned. He continued that up in Town we care about where people park but down there it's gone. He asked if he should leave the petition and was advised to do so. When done presenting he left his petition for the council and exited council chambers.

7:17PM 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

7:17PM (17:45) A. Consideration of Second Reading, Adoption, and Publication of Ordinance No. 494, Amending Article 10-3, Special Events, Section 10-3-2 Permit Required

Council will consider and may approve the second reading and adopt Ordinance No. 494.

Ms. Barber introduced the second reading of Ordinance No. 494, amending Article 10-3 regarding Special Events.

Ms. Moore asked if this would affect the Art and Wine Walk.

Mr. Klein answered yes, and at the work session it was discussed, especially when it takes place in a Town-owned building. He said it doesn't affect anyone else in their shops if it's a normal part of their business.

Ms. Moore sought further clarification on the topic.

Mr. Klein further clarified that as it stands the interested parties would need to complete a special event application.

Mr. Sharif expressed some confusion regarding what was being questioned.

Ms. Barber presented a scenario to provide clarity. She said you have the Artist Co-op, and they advertise the art and Wine Walk that they are going to be serving food and wine by donation. That triggers the special event permit because it involves food and alcohol and is outside of their normal daily business dealings. She said it's happened for a while on the down low and now it's come to a head and people are upset about it. She said they question why they can't still do it if it's always been

done, but the State of Arizona dictates liquor law and you can't just buy alcohol, bring it into your shop and get donations for it without triggering Arizona law.

Ms. Moore said that it made sense but it is still unclear because people do advertise for the Art Walk.

Mr. Klein said with Art Walk people can go business to business and if the business sells wine, they purchase wine, or if that business is giving it away by donation, then that is fine, if that is their business. He continued that this is a Chamber event, and it was brought to our attention this year from the co-op who was co-spearheading and is the largest art seller in town. He said if they are just a stop on the tour and this is done jointly by businesses then there is an entity spearheading it and they would need to submit for the permit. He said the revision was intended to not put any undue burden on anyone, including anyone that has an event center, but the liquor aspect is predominantly what's steering most of the applications.

Ms. Barber remarked that the previous President of the Chamber of Commerce has a wine tasting room, and wine law is different from spirits and hard liquor. She thinks that somehow the former chamber was using that business for different town events, and now that she's not the President anymore it's not falling under her liquor license.

Ms. Sheffield said she brought up the incidental convenience clause the last time this topic was discussed. She said it talks about how for special events an unlicensed business would be able to serve alcohol, but it also states for a private function, so having it open to the public makes it a little trickier. She asked if things like Art Walk or other events that happen on a monthly or semi-regular basis could have a way to apply for a special event permit that would cover those events annually, which would save time, money and hassle if the event stays within the same parameters consistently.

Mr. Klein answered that we do have some organizations in town that already do that, so it is possible.

Ms. Barber clarified that we charge them one special event permit fee and allowing all of the dates on one application.

Mr. Klein answered yes it must come before the council. He also shared that there had been no changes made between the first and second readings.

Mr. Sharif made the motion to approve the second reading of Ordinance No. 494.

Dr. Dillenberg seconded the motion.

Ms. Barber called the question, and the motion passed.

Motion to approve second reading of Ordinance No. 494

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

7:26PM (26:08) B. Consider Resolution No. 679, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2025-2026 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

Council will consider and may approve Resolution No. 679.

Ms. Barber introduced Resolution No. 679. She said this is something they do every year and could add a secondary tax, but we don't. She said this really doesn't look like much of a change between 2025 and 2026.

Dr. Dillenberg made the motion to approve Resolution No. 679.

Ms. Moore seconded the motion.

With a motion and a second Ms. Barber called the question, and the motion carried by unanimous vote.

Motion to approve Resolution No. 679

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:27PM (27:09) C. Consider Resolution No. 680; A Resolution of the Mayor and Council of the Town of Jerome, Arizona, Formally Opposing the Mandatory Disposal of Bureau of Land Management Land and National Forest System Land for Housing Provisions Contained in the

One Big Beautiful Bill Act

Council will consider and may approve Resolution No. 680

Ms. Barber introduced item 8C for consideration. She shared that she reached out to GAMA (Greater Arizona Mayor's Association), and they put something out that the open spaces around us are not prime real estate for housing. She said we do need housing, just not this way and this Resolution is the Town opposing this and supporting the Mayor Association's efforts to communicate said opposition.

Dr. Dillenberg made the motion to approve Resolution No. 680.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and the motion passed.

Motion to approve Resolution No. 680

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:28PM (28:30) 9. UNFINISHED BUSINESS

Discussion/Possible Action

A. Discussion and Possible Staff Direction Regarding the Sale or Lease of Town-Owned Property (655 Holley)

Council will discuss and may provide staff direction.

Ms. Barber introduced unfinished business regarding the first house the Town purchased for employee housing.

Mr. Klein added the goal was to use it as a community land trust which sets parameters for who may purchase and reside in it. He said they are working through legal right now and that's why it's on the agenda as just an update. He said it could take months and will be unique to Arizona based on Arizona Revised Statutes, but we will be able to make it happen. He said there will be more information likely in the next two to three months.

Ms. Moore asked if the house was sitting empty right now.

Mr. Klein said it is, but it's had several inspections and will not become any more run-down. It has been sitting empty as it's in the process of being ready for market.

Ms. Moore asked if it was something the town might want to rent in the short term, not a short-term rental.

Mr. Klein said if the Council should choose, they could do a month-to-month rental.

Ms. Barber said she read her mind and asked if we have any employees that need a place to live so that we could put them in there until it gets done?

Mr. Sharif asked if land trust meant the town was keeping it?

Mr. Klein answered no we would not be keeping it, there would be deed restrictions and parameters, and we will be getting some equity out of it which we desperately need for a new sanitation truck.

7:31PM 10. NEW BUSINESS

Discussion/Possible Action

7:31PM (31:40) A. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Fire Department

Council will consider and may approve the agreement for dispatch services.

Ms. Barber introduced the item. She asked if this agreement was backed by the Fire Department.

Mr. Klein answered that it is and communications did an outstanding job during the recent event last week. He said there are other alternatives being discussed at the county level, but right now there is a level of satisfaction with the services being provided.

Ms. Barber asked how long we had been using them.

Chief San Felice confirmed it has been about 3 years.

Mr. Klein confirmed this is a 1-year turn and did increase approximately 5%. He said at the last meeting they approved of the Police Dispatch agreement which is considerably more costly than this one for the Fire Department at \$8,583 for the year.

Ms. Barber asked where the cost was spelled out in the agreement.

Mr. Klein told her it was on page 3 of the agreement, roman numeral V.

Ms. Barber made the motion to approve the agreement.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and the motion was approved.

Motion to approve the Emergency Dispatch Agreement.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:34PM (33:56) B. Consider Approval of the Construction Staking Surveying Services Proposal for the Deception Water Line Project from Southwestern Environmental Services, Inc., in the Amount of \$12,500.00 (CDBG Grant Funded)

Council will consider and may approve the proposal.

Ms. Barber introduced item 10B adding that it is Community Development Block Grant funded. She said we need this and made the motion to approve.

Ms. Moore seconded the motion.

Ms. Barber said pointed out a typo on the agreement.

Mr. Klein confirmed that even if it was 100 site visits it would still only be \$12,500.

Ms. Barber called the question, and the motion to approve passed.

Motion to approve the Construction, Staking, Surveying Services Proposal.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X					
DILLENBERG						
MOORE		X				
SHARIF						
SHEFFIELD						

7:36PM (35:58) C. Consideration of a Special Event Permit Application for Jerome Historical Society's Ghost Walk

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduced the special event permit application for Jerome Historical Society's Ghost Walk. She said she is going to be in the Ghost Walk and is going to abstain from voting.

Ms. Sheffield declared her abstention as well.

Ms. Moore made the motion to approve.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and with 3 aye votes and 2 abstentions the motion carried.

Motion to approve the special event permit application for Ghost Walk.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER						X
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD						X

After the vote Mayor Barber encouraged anyone who hasn't been to a Ghost Walk to attend.

7:37PM (37:04) D. Consideration of Entering into an Intergovernmental Agreement (IGA) for Regional Emergency Operations Management and Disaster Services Between Yavapai County and the Town of Jerome

Council will consider and may approve the IGA.

Ms. Barber introduced the item and asked if these are funds, we are receiving from Yavapai County to help with disaster services, or is this just a handshake saying yes, we will do our best, or yes, we will take your money and absolutely go into an IGA. She asked for further clarification.

Mr. Klein said it's a little bit of all the above. He said we can obtain or seek out grants, we are also able to have this partnership as well, and so far, we've had a great relationship.

Dr. Dillenberg made a motion to approve.

Ms. Moore seconded the motion.

Ms. Barber noticed that our public agency front is Chief San Felice, and we do need this. She acknowledged the motion and the second on the floor. With no further discussion or commentary, she called the question, and the motion passed.

Motion to approve IGA between Yavapai County and the Town of Jerome.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:00PM (0:42) E. Consider Approval of the Purchase of Upgraded Parking Kiosks from T2 Systems, Quote Number Q-41465, in the Amount of \$26,064

Council will consider and may approve the purchase.

Ms. Barber introduced item 10E.

Ms. Moore asked if we would save on credit card fees.

Mr. Klein answered that the fees have gone up but are still down from the original high costs they had. He continued that the original budget was for approximately \$40,000, however this quote came in lower due to the reduction in the number of kiosks. He shared that the Police Department has done some analysis to determine that the better kiosk option is to stick with the T2 Systems kiosks, they have better connectivity, customer service and are the more cost-effective option for town.

Mr. Sharif asked if the reduction of kiosks meant there would be more signage with QR codes or text to pay options.

Police Chief Rusty San Felice answered that is the plan. With the reduction in the number of kiosks they will be placed more centrally and there will be signage in different places displaying the QR code, or text to pay option as well as directing customers to the new central locations of the kiosks. He said that the other kiosks have a difficult time connecting to the cellular network, but the T2 Systems kiosks have never had that issue.

Dr. Dillenberg made the motion to approve the purchase of upgraded kiosks.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and by unanimous vote the motion passed.

Motion to approve the purchase of upgraded parking kiosks from T2 Systems.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

After the vote the meeting moved back to item 2 and proceeded in the order of the agenda.

7:38PM (38:53) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber introduced to and from the council. She asked if anyone wanted to direct staff to place any items on a future agenda.

Ms. Sheffield asked how we address the issue with Dundee and Mr. Felix. She said he has been talking about it for years and having been down there it is essentially a one-lane road. She said it looks like stuff has been allowed to grow on the berms and from people she knows who live down there that if there's oncoming traffic, two cars cannot pass each other side by side. She said he's been talking about it for a long time, and doesn't have any idea on how to, even in a casual conversation, ease his concerns or offer any kind of helpful feedback on it.

Mr. Klein confirmed that it has been discussed before. He said Police and Fire have both been down Dundee and have no issue

getting their largest apparatus down there and turning it around without issue. He said if there's overgrown vegetation, we can address that, but it's nowhere near the smallest street in our jurisdiction, adding half of it (Dundee) is not even in our jurisdiction. He said we have a great relationship with one of the newest County Board Supervisors and whereas last time they could not get funding because it covered multiple jurisdictions, hopefully this time either through CDBG or WIFA we can at least finish the line and hydrants down the road. He said during grading and fixing the drainage it will appear larger, but nonetheless the property lines are the property lines, but it could certainly go a long way to help ease his disdain for the roadway situation.

Ms. Sheffield said one of the things mentioned by someone who lives on the road is regardless of where property lines are, people will still park outside their property lines alongside the road, which is probably what's causing the inability for two cars to pass each other. She said one property had been pointed out which has a lot of bamboo that grows up to the property line and then the property owner parks alongside the roadway outside of the bamboo and their property line.

Mr. Klein said with Mr. Felix's concern he would suggest it be revisited, informing the Council that he has also threatened a lawsuit against the Town. He said he'd want to confer with legal counsel and may have to go into an executive session to discuss it.

Ms. Barber clarified that the hydrants and water line just done down Dundee stops where the Town ends and does not go further into the County.

Mr. Klein answered she is correct, and we didn't make it all the way to the end of Town. He said we did want to piggyback this time but pivoted and went to Deception. He said we will finish that aspect and will work with the County to continue it all the way down.

Ms. Barber said if it's discussed in an executive session there would be a question of whose liability it is; Town's or County's. She said she won't continue to talk about it and if an executive session is needed, so be it.

Mr. Sharif said he wanted to say thank you to the Drag Show for coming in and allowing us to make it work for everybody. He's sorry they had to be chased up the mountain, but we are a safe haven here.

Ms. Barber asked if anyone had anything else. They did not.

7:43PM (43:42) 12. ADJOURNMENT –

Dr. Dillenberg made a motion to adjourn the meeting.

Prior to adjourning Mr. Blodgett shared that the State of Arizona has funded SHPO which will buy them a few months. He said he hasn't reached out to our CLG (Certified Local Government) contact just yet but wanted to share a little bit of the good news.

Dr. Dillenberg restated his motion.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and the meeting adjourned at 7:44p.m.

Motion to adjourn at 7:44 p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

APPROVE:

ATTEST:

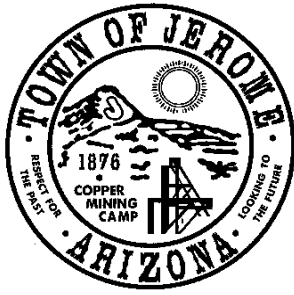
Alex Barber, Mayor

Brett Klein, Town Manager

File Attachments for Item:

A. Consider Resolution No. 681; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2026

Council will consider and may approve Resolution No. 681.



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TOWN OF JEROME

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Item A.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Resolution Adopting the Town's Annual PSPRS Funding Policy**

MEETING DATE: August 12, 2025

Summary:

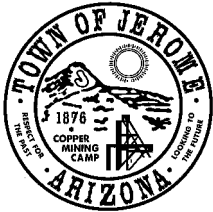
The Town must update its PSPRS pension funding policy annually. Although we have slipped a little bit to 84% funded, pension plans that are 80-85% funded are considered well-funded and prepared. Moreover, we just began to provide catch-up contributions and have made two thus far. Only one is reflected in this policy and the valuation reports provided in the winter time. In addition salaries have actually come down a little bit due to replacing a long-tenured chief and making the deputy chief position exempt from overtime. Therefore, we should see improvement next year.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend approval of Resolution #680, adopting the Town's annual PSPRS funding policy.



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TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

RESOLUTION NO. 681

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ADOPTING A PSPRS PENSION FUNDING POLICY FOR FISCAL YEAR 2026

WHEREAS, A.R.S. § 38-863.01 requires that governing bodies annually adopt a funding policy for the Public Safety Personnel Retirement System (PSPRS);

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Jerome, Arizona, that the pension funding policy attached hereto as Exhibit A and made a part hereof is hereby adopted and shall be posted on the town's website and transmitted to the PSPRS Board.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the 12th day of August, 2025.

APPROVED:

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

Gust Rosenfeld, PLC, BY: John A. Gaylord,
Town Attorney



Town of Jerome

Public Safety Personnel Retirement System Pension Funding Policy

The intent of this policy is to clearly communicate the Council's pension funding objectives and its commitment to our employees and the sound financial management of the Town and to comply with statutory requirements of Title 38, Chapter 863.01, Article 4, Arizona Revised Statutes (A.R.S.).

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Town's police employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agency's assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Town of Jerome has one trust fund for police employees.

Council formally accepts the assets, liabilities, and current funding ratio of the Town's PSPRS trust funds from the June 30, 2022, actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Jerome Police	1,414,495	1,677,568	263,073	84.3%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council's PSPRS funding ratio goal is to be 100% (fully funded) by June 30, 2036. However, pensions funded at 80% or greater are deemed solid and well-funded. Council established this goal for the following reasons:

- The PSPRS trust funds represent only the Town of Jerome's liability.
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity.

Council plans to take the following actions to achieve this goal:

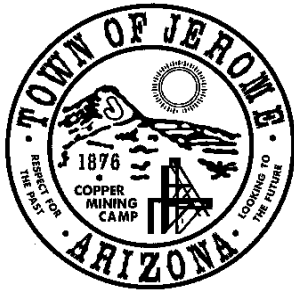
- Maintain annual required contribution (ARC) payment from operating revenues. Council is committed to maintaining the full annual required contribution (ARC) payment (normal cost and unfunded actuarial accrued liability (UAAL) amortization) from operating funds. The Town will be able to be pay from operating funds without diminishing Town services. The Town has started to set aside an additional \$15-\$25K annually for additional contributions in order to bring the unfunded liability down and increase the percentage funded.

Based on these actions the Council plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2025, Actuarial Valuation.

File Attachments for Item:

A. Consideration of a Request from the Arizona Road Racers for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code for the Jerome Hill Climb

Council will consider the request from the Arizona Road Racers and may approve an exception for a special event permit.



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TOWN OF JEROME

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Item A.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of a Request for Special Event Permit Exception**

MEETING DATE: August 12, 2025

Summary:

In accordance with 10-3-7(D) of the Jerome Town Code, the Arizona Road Racers' Jerome Hill Climb is eligible for a Special Event Permit Exception. This is the second longest continuous annual road race in the State of Arizona. Parking is done in the 300-level lot and then the racers walk to the starting line at the Jerome Historical Museum / State Park. They have supplied a certificate of insurance. They anticipate less than 225 participants and spectators and are only within the Jerome Town Limits for a short amount of time (UVX to Perkinsville Rd and then out of Town). There have never been any issues, and they require no staff nor Town resources. They qualify for an exception as a non-profit organization.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend approval.

File Attachments for Item:

C. Discussion and Possible Staff Direction Regarding Staff's Request for Establishing a Volunteer Auxiliary Police Pilot Program

Council will discuss and may provide staff direction.



JEROME POLICE DEPARTMENT

RUSSELL SAN FELICE, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



Item C.

Jerome Police Department Auxiliary Officer Pilot Program

The Town of Jerome Police Department (JPD) aims to initiate a pilot program assessing the feasibility of establishing a volunteer Auxiliary Officer Program. This program could enhance manpower during daily operations and support special events. The pilot will last one year and be limited to three AOP applicants. After the pilot, the JPD will evaluate whether continuing the program is in the Town's best interest.

The Auxiliary Officer will undergo a background investigation that includes reference checks, a criminal history check (CCH), an inquiry into the driver's license, an interview, and fingerprinting. After completing the background process, the Auxiliary Officer will be sworn in by the Chief of Police; however, the Auxiliary Officer will not be certified under Arizona Administrative Code § R13-4-103 - Certification of Peace Officers. It is likely the chosen Auxiliary Officers will have been a certified peace officer in this state or another state, and / or have a military police / security background.

The Auxiliary Officer will complete a minimum of 30 hours of classroom training that includes:

Topics include, but are not limited to:

- Use of Force Policy
- Traffic Control Protocols
- Dealing with the Public
- Use of the Police Radio
- Any Subjects Pertinent as Identified by the Chief of Police

The training will include the Auxiliary Officer's role & responsibilities. The roles and responsibilities listed below are not all-inclusive and can be revised at the discretion of the Chief of Police.

Authorized Duties:

- Vacation Watch Program
- Motorist/Citizen Assist
- Abandoned Vehicles (Red Tag)
- Inventory Vehicles for Towing (Tow Reports).
- Non-Injury Accident Investigation (Cannot write citations)
- Barking Dog Complaints
- Assist in Locating Dogs at Large
- Noise Disturbance

- Crime Scene assistance with property crimes, to include evidence photography and collection
- Handcuffing/Prisoner Transport
- Traffic Control (Accidents, Fires, Special Events, etc.)
- Missing/Lost Person
- Welfare Checks - With supervisor approval
- Illegal Dumping
- Vandalism (egging, TP, etc.)
- Take Non-Confrontational Citizen Reports.
- Community Evacuations (Floods, Fires, etc.).
- VIN Inspection
- Victim Notify (release from jail)
- Complete Victim's rights form
- Standby for United Transport or mortuary, as necessary
- Lost and found property
- Citizen Inquiries.
- Attend Community Meetings.
- Deliver Non-Confrontational Emergency Messages.

Unauthorized Duties Include:

- Conducting Traffic Stops.
- Running Code.
- Pursuits.
- Conducting Arrests; except a citizen arrest as provided for in ARS § 13-3884.
- Domestic Violence calls.
- 911 hang-ups.
- Clearing Buildings.
- Labor Disputes

Most topics require a classroom presentation, written testing, verbal discussions, and field application.

Firearms training, consisting of 40 hours, will be required for Level-1 Auxiliary Officers. They will also be required to pass the AZ POST handgun firearms course with annual recertification. Carrying a firearm will be optional.

The Auxiliary Officer will provide their agency-approved firearm and holster. Agency-approved weapons are generally nine-millimeter models of the following manufacturers:

- Smith & Wesson M&P Series
- Glock
- Sig Sauer
- Staccato

The auxiliary officer will be responsible for providing their own, agency-approved, range and duty ammo.

After completing the required training, the auxiliary officer will be placed on a six-month probation. During this period, the officer will be closely supervised. After probation, the officer will be authorized to work without close supervision. Additionally, in most cases, Auxiliary Officers can assist regular department employees in completing their assigned tasks.

Auxiliary Officers are requested to work at least one day per month (hours and assignments may vary).

The JPD will provide uniforms for the AOP applicants, excluding footwear. Uniform requirements are:

- Khaki shirt and pants with khaki external vest carrier
- Soft body armor (Level-1)
- Jerome Police Department patches on both shoulders to include "Auxiliary Officer."
- Auxiliary Officer badge
- Embroidered nametag
- Black or tan footwear
- Appropriate utility belt depending on the Level of the assignment

Disciplinary procedures involving Auxiliary Officers will be imposed by the Chief of Police or a designee. Additionally, Auxiliary Officers are designated as "at will" positions and can be removed from the Auxiliary Officer Program at the Chief's discretion. Auxiliary officers will adhere to all applicable sections of the Jerome Police Department Policy Manual, Town of Jerome Code of Conduct, and any personnel directives of the Town of Jerome.

See attachment: Proposed Law Enforcement Volunteer Program for the Jerome Police Department, prepared by an interested applicant with extensive experience in the Yavapai County Sheriff's Office Volunteers in Patrol Program as a volunteer.

Date: May 3, 2025

**To: Deputy Chief Michael Odle
Jerome Police Department**

From: Anthony Weber

**Subject: Proposed Law Enforcement Volunteer Program
For the Jerome Police Department**

This document is a preliminary effort to outline and justify a Law Enforcement Volunteer Program for the Jerome Police Department ("JPD") consistent with state and local law. Please contact me to discuss further features not discussed in this presentation.

The focus is the formation of a group of volunteers into a "Jerome Auxiliary Force" or similar language to support the JPD. Representatives of JPD would recruit for individuals with an existing law enforcement background, or those who will be trained approximating the standards of the Arizona Peace Officers Standards & Training ("AZ POST"). These are the features of such an approach for JPD:

A. The Jerome Auxiliary Force: Three Levels of Volunteers

1. Level 1 Auxiliary Officers dress in a Jerome-style law enforcement uniforms, and wear both a duty belt and approved firearm after field training and compliance with the firearms requirements of AZ POST;
2. Level 2 Auxiliary Officers dress in a Jerome-compatible polo shirt and matching pants, but do not carry a firearm until taking and passing Arizona's concealed carry testing program, and thereafter securing the approval by JPD; and
3. Administrative Volunteers perform a multitude of administrative duties and dress in a Jerome-compatible polo shirt and matching pants, but always remain unarmed.

JPD may wish to dress Level 2 and Administrative Volunteers in period attire, such as Old West or Old Miner outfits to enhance the atmosphere of Jerome and the JPD. Level 1 Volunteers may dress in such attire for special Jerome events, or as directed.

B. Volunteer Qualifications, Categories, Testing and Uniforms

Level 1 and Level 2 volunteers perform duties similar to the Volunteers in Protection ("VIP" or "VIPs") Program within the Yavapai County Sheriff's Office ("YCSO") in direct support of JPD field patrol officers. JPD volunteers do not engage in the enforcement of laws at any time, or become involved in any real or perceived confrontational events.

1. Level 1 and 2 Auxiliary Officers are trained to at least the level to which current VIPs are trained within YCSO;
 - a. Level 1 volunteers are trained by JPD trainers in field operations and firearms to work directly with JPD officers, with initial training and testing of at least 135 hours, including field duty;
 - 1) Level 1 law enforcement volunteers are given the ability to exercise independent judgment within the parameters of the JPD volunteer program;
 - 3) To be armed, Level 1 volunteers must meet the firearms requirements of peace officers under AZ POST, including successfully passing yearly firearms qualifications and any other training directed by JPD.
 - b. Level 2 Auxiliary Officers are individuals who are unable to meet the standards required for Level 1 status stated in a), or have failed to demonstrate sufficient mastery of field and firearm skills;
 - 2) Level 2 Auxiliary Officers would not be permitted to work directly with field officers on a daily basis, never be permitted to exercise independent field judgment, never perform certain duties without the prior approval of JPD management, and/or not carry a concealed firearm until passing Arizona's concealed carry testing program, and then only after securing the approval by JPD.

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2. The uniforms of these Auxiliary Officers would show these Officers are part of law enforcement, but not law enforcement officers;
 - a. The closer the resemblance to full-time officers, the greater the perceived effect of assistive law enforcement on the public; and
 - b. To test such a program, JPD would employ one (1) individual to act under a Jerome Auxiliary Force as an armed law enforcement volunteer for up to a two (2) years period under the authorized duties below, but not as a "peace officer" or "law enforcement" officer.

C. Authorized vs. Unauthorized Duties for Level 1 and Level 2 JPD Patrol Volunteers, with the consent of JPD

1. The authorized duties of a JPD Patrol volunteer are: the generation of public support for the JPD, kindness and assistance to tourists of Jerome, motorist and citizen assistance to those in and around Jerome, abandoned vehicles, towing authorizations and vehicle inventory, non-injury assistance to motorists and pedestrians, escort of authorized individuals to hospitals and care facilities, vacation watch, sex offender watches, non-confrontational barking dog complaints, assistance applicable to animal control, livestock control, non-confrontational noise disturbances, property assistance at crime scenes, handcuffing of prisoners with deputy involvement, prisoner/evidence transport, Title 36 transport, Probation Office transports, traffic control, area checks for lost or missing persons, welfare checks with JPD approval, prepare Lost Persons Questionnaire and conduct ATL in area, illegal dumping, vandalism, service of legal papers if authorized, non-confrontational citizen and automobile reports, community emergency notifications and movement, radar trailer operation, VIN inspections, victim notifications, Victim Rights Form preparation, fraud reports, mortuary or medical examiner transport, lost and found property, prisoner and evidence relays, citizen inquiries, community meetings, and emergency messages to residence, tourists and others;

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Assistance to JPD officers or other law enforcement individual as authorized and trained; emergency assistance to law enforcement as authorized and trained; access to and involvement with radio communications, computers and Unit MDCs

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A law enforcement volunteer program often causes agencies to re-think its current distribution of authorized duties and responsibilities to incorporate volunteers into meaningful contributions, both for field effectiveness and volunteer retention.

2. The unauthorized, non-negotiable Patrol duties of Level 1 and Level 2 Patrol volunteers are:
 - a. The direct and indirect enforcement of law, whether local or state;
 - b. The use or threatened use of any firearm while in uniform on duty, unless needed for self-defense or the defense of an Officer or member of the public against immediate, lethal force;
 - c. The use or threatened use of any firearm while in uniform on duty which violates the JPD "Use of Force" policy;
 - d. Any kind of traffic stop or "pull-over", regardless of reason or cause, unless the vehicle is already at rest in a safe location when the volunteer first approaches the subject vehicle;
 - e. Using lights and siren on a JPD vehicle unless trained and authorized;
 - f. Conduct any form of arrest, unless JPD authorizes the arrest as a "Citizens Arrest" under ARS 13-3884;
 - g. Domestic violence calls or domestic violence disturbances, unless without a JPD call;

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- h. Any 911 hang-up;
- I. Clear buildings, unless authorized and trained;
- j. Civil, business or labor disputes which are not criminal in nature; and
- k. Any duty, activity or location that, in the opinion of the management of JPD, is unsuitable or potentially dangerous to the volunteer.

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D. Issues for Later Selection, Discussion and Resolution

Authority to utilize law enforcement volunteers, preparation of a volunteer program, city council approval of a volunteer program, "volunteer" vs. "employee" status, investigatory background requirements, uniforms, agency reporting relationships, insurance coverage, "Use of Force" policy, law enforcement vehicles use, establishment of a separate volunteer organization, causes for removal, disciplinary review system, approved firearms, creation of training and testing, volunteer treatment and motivation, transportation up and down the hill, Portal-to-Portal coverage and Workers Compensation based on duties performed and hours worked.

E. Summary

1. The Powers of Municipal Government

In Arizona, the law enforcement powers of cities primarily stem from their authority to enact and enforce ordinances that are not in conflict with state law, as well as their ability to form police departments to maintain order and enforce laws within their jurisdiction. Cities have specific powers related to its municipal police power, including the power to enact and enforce local ordinances that are not inconsistent with state law.

Cities have the authority to establish and maintain police departments. ARS 9-240(B)(12) General powers of common council. These city police departments are responsible for maintaining peace, responding to emergencies and enforcing state and local laws within the city limits. They employ only Peace Officers, who are certified by the AZ POST, which certifies

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officers to certain standards. Peace Officer powers include public safety, the enforcement of law and traffic regulation. ARS 1-215, Definitions, 28. "Peace Officers"; ARS 38-1101, Definitions "Law enforcement officer"; ARS 38-1101 Definitions, 8. "Law enforcement officer", ARS 38-1113, A., G..

These Sections provide the general authority for cities to establish and maintain law enforcement within the boundaries of a city's boundaries, using "officers" and including an undefined term: "watchmen". There is no reference to law enforcement volunteers under State Law, save the Arizona Rangers under ARS 41-4201, which does not authorize Arizona Rangers to be armed under Arizona Law.

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B. The Use of a Firearm for Law Enforcement Volunteers

In Arizona, a peace officer shall not be prohibited from carrying a firearm, except that if the peace officer is employed as a law enforcement officer in this state, the peace officer must be in compliance with the firearm requirements prescribed by AZ POST. ARS 38-1113. A., G..

As there is no reference to law enforcement volunteers under State law, there is similarly no reference to the arming of law enforcement volunteers. However, ARS 11-441 provides for the arming of Sheriff Volunteers, known as YCSO's Volunteers in Protection or VIPs. Interestingly, it does not indicate by statute the reasons the Legislature found for arming these volunteers. However, from first-hand knowledge, there is evidence.

ARS 11-441 does recognize the need of Sheriffs to manage large areas of land in Arizona. This ARS Section allows the Sheriff to multiply the use of citizen assistance, and permits Deputies to engage in the direct work of law enforcement as a "peace officer" or "law enforcement officer". The Sheriff has directly advised me that the arming of VIPs was a prolonged and difficult political effort. It was, however, absolutely necessary to safeguard the lives of VIPs, who often work alone in difficult areas of the County.

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Jerome and its police department are not without its challenges on a parallel level. Jerome is a city on a hillside, with one major ingress and one major egress. It is subject to profound weather changes; temporary explosions in tourist population; distant emergency and medical assistance; and a Department limited in size. Unlike an urban or even a suburban law enforcement agency, a significant event can tax Jerome's resources to the maximum extent and limit rendering assistance.

Provided JPD creates sound volunteer training and tests for firearms proficiency yearly under AZ POST, JPD can establish volunteer services without expanding its human resources costs while safeguarding its officers. Properly created and managed, armed Level 1 volunteers can supplement existing officers.

The anticipated role of a JPD volunteer can be clearly defined by JPD management. Such a volunteer never performs the defined functions unique to a "peace officer" or "law enforcement officer", definitions volunteers do not meet. A JPD volunteer would function much as a Volunteer in Protection with YCSO: an agency volunteer armed for protection. A firearm carried by a Level 1 JPD volunteer is restricted for self-defense, or the defense of an Officer or member of the public against immediate, lethal force.

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2. Volunteers for Arizona Cities

In Arizona, local law enforcement agencies like sheriffs departments and city police often utilize volunteer programs, but their powers are limited to supporting sworn officers, not directly enforcing laws and making arrests. Volunteers typically provide crucial support like traffic control, aiding in crime scenes and providing support to victims. They cannot arrest, issue citations, conduct a "pull-over" or act in fields reserved for peace officers.

For example, the authority of the Yavapai County Sheriff regarding a "posse" or support organization, is governed by ARS Sections 11-441 and 41-1823. These sections define their powers and limitations, particularly concerning firearms training, concealed weapon carrying and peace officer status. Sheriff volunteers can carry a firearm provided they have received substantial training and pass the AZ POST firearms qualification. They are strongly trained with the principle that a firearm is for self-defense, and not the enforcement of the law.

The Arizona Attorney General has opined that a sheriff's selection of an individual to aid them under ARS § 11-441 does not automatically confer peace officer status, and the individual would need to meet the requirements of ARS 41-1823(B) to act as a peace officer. This is a logical conclusion, since a volunteer under that Section has not met the literal requirements of AZ POST, other than its firearms requirements.

There is no law authorizing or banning the right of cities and towns to arm volunteers, especially if such volunteers received the requisite training and pass the firearms training qualifications of AZ POST. However, YCSO provides the model for local law enforcement to emulate. If installed in small steps over time to generate trust, a municipal plan for law enforcement volunteers could be highly effective.

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**2. JPD Can Implement a Volunteer Program
In The Following Manner**

Although this proposal may seem long, its purpose is to educate about the use of volunteers and the interaction of firearms in law enforcement. Were JPD initiating this concept, it would be well advised not to attempt a complex enterprise at first. However, the example has been set: the Volunteers in Protection for YCSO, a program in use since 1995, has shown that a firearm can be used by volunteers safely when in directed with peace officers and the public.

If proposed, I suggest JPD do the following:

1. Interview, hire and retain one (1) highly-qualified man and woman over 21 years of age as its first volunteer;
2. Train this individual on-site regarding his/her role as a law enforcement volunteer, including lectures, training aids, officer interface and on-duty performance;
3. Outfit the volunteer in such a manner to maximize the benefit of one volunteer; and

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4. Sell the Department and the City on the value of volunteers in law-enforcement, now and in the future; and
5. Do everything to make the volunteer a success, demonstrate the need for a second or third volunteer and then create the JPD Law Enforcement Volunteer Program.

File Attachments for Item:

D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

2025 Resolutions Packet

July 21, 2025

Dear Mayor,

As chair of the 2025 League Resolutions Committee, it is my pleasure to provide this packet for your participation in the Resolutions Committee at this year's League Annual Conference. The chairs of five League Policy Committees will present the Resolutions discussed in their respective committees to the Resolutions Committee.

Included in this packet you will find:

- Resolutions Committee Calendar
- Resolutions Committee Procedures
- Policy Committee Reports and Resolutions

As the first order of business at the conference, the Resolutions Committee will meet on **Tuesday, August 19, 2025, at 1:30 p.m.** Lunch will be available starting at 12:30 p.m. The actions of the full Resolutions Committee will be formally adopted at the League's Annual Business Meeting on **Thursday, August 21, 2025, at 4:00 p.m.**

If you have not accepted your appointment or designated a council representative to serve your city/town on the 2025 Resolutions Committee, please [make that appointment here](#).

We look forward to having all member cities and towns participate in the Resolutions Committee. If you have any questions or comments about the Resolutions Committee, your appointment, or the resolutions submittal process, please contact the League office.

Sincerely,



Mayor Mila Besich, Superior
League Vice President

Enclosures

cc (via email): Managers, Clerks without Managers, Intergovs

2025 Resolutions Committee Calendar

- May-June:** Policy Committees meet
- June 23:** League sends email requesting mayors or council designees register to represent their city/town on Resolutions Committee.
- July 21:** League sends out resolutions packet to membership.
- August 19:** Resolutions Committee Meeting
- August 21:** Resolutions ratified at the Annual Business Meeting

League of Arizona Cities and Towns Resolutions Committee Procedures

Item D.

1. Resolutions Committee Appointment

At least two (2) months prior to the Annual Conference, the President shall appoint members of the Resolutions Committee. The Vice-President shall serve as chair of the Resolutions Committee. Only one elected official from each city or town shall be appointed to the Resolutions Committee and cast the vote of such city or town.

Municipal staff are ineligible to serve on the Resolutions Committee.

2. Duties

The Resolutions Committee shall adopt statements of policy amending the annual Municipal Policy Statement, special resolutions, and such other resolutions of courtesy, commendation or appreciation as the Resolutions Committee deems appropriate.

3. Submission of Resolutions

- A. Except as otherwise provided, all proposed resolutions submitted by a city or town, including resolutions of courtesy, commendation, or appreciation, must be submitted to the Chair of the Committee or to the League office and considered by the Policy Committees. The resolutions process allows cities and towns to submit policy ideas to the League without the requirement of a co-sponsoring city or town. If a Policy Committee recommends approval, League staff will draft the resolution for presentation to the full Resolutions Committee. Sponsoring cities and towns, or other interested stakeholders may be consulted to provide more information on the idea and may be invited to speak to the issue at one of the Policy Committee meetings.
- B. Except in the case of emergency as determined by the Chair of the Resolutions Committee, no resolutions submitted by a city or town after the deadline specified in subsection A of this section or that have not been vetted by the Policy Committees may be considered.
- C. League staff may submit resolutions for consideration by the full Resolutions Committee if issues have not been addressed through the Policy Committee process.

4. Resolutions Committee Process

- A. The Vice-President shall assign submissions to the relevant Policy Committee. The Policy Committees will review submissions and develop draft resolutions for consideration by the Resolutions Committee. Except as provided in subsection 3, only resolutions advanced by the Policy Committees shall be discussed at the Annual Conference Resolutions Committee meeting.
- B. Resolutions shall be amended according to the process established by the Chair of the Committee.
- C. The completed resolutions will go to the full Resolutions Committee at the Annual Conference for consideration. The chairs of each Policy Committee will be responsible for presenting the resolutions and their committee activities to the full Resolutions Committee. Each member shall be notified at least four (4) weeks before the meeting.

5. Final Report

After the Resolutions Committee meeting, the Chair of the Resolutions Committee or a designee shall report to the entire League membership at the Annual Business Meeting about the approved resolutions. Resolutions adopted by the Resolutions Committee shall be formally adopted by the membership at the Annual Business Meeting and become the basis for the annual Municipal Policy Statement.

Policy Committee Reports

Item D.

The following policy committee reports, and resolutions are arranged in alphabetical order. The recommended resolutions are categorized by their respective committee initials and numbered according to the order in which they were approved.

Budget, Finance and Economic Development – BFED

General Administration, Human Resources and Elections – GAHRE

Neighborhoods, Sustainability and Quality of Life – NSQL

Public Safety, Military Affairs, and the Courts – PSMAC

Transportation, Infrastructure and Public Works – TIPW

NUMBER	RESOLUTION	SPONSOR	NOTES
BFED 1	Allow cities and towns to make mid-year budget adjustments	Prescott	Amending A.R.S. § 42-17105
BFED 3	Reform governance processes of special districts to enhance fair representation	Prescott	
BFED 4	Authorize the use of Tax Increment Financing	Prescott	
GAHRE 3	Authorize the termination of a candidate committee if the candidate is deceased	Queen Creek	Amending A.R.S. § 16-933 and 16-934
GAHRE 4	Create additional one-year extension of voter approved TPT rates to comply with consolidated elections	League	Amending A.R.S. § 16-204.02
GAHRE 5	Streamline annexation processes for annexations involving a single owner or ownership group	Buckeye	Amending A.R.S. § 9-471
GAHRE 6	Tighten oversight of neglected historic properties & authorize municipalities to establish requirements for buildings that are vacant or abandoned	Douglas	
NSQL 1	Allow cities to rein in the proliferation of short-term rentals and address repeat violators	League	Amending A.R.S. § 9-500.39
PSMAC 1	Coordinate with state partners to protect and preserve PSPRS	League	

These are the only items that will be voted on. The other submissions that did not move forward are summarized in the Chair's Report and will be reported on at the Resolutions Committee.

Chair's Report of the Budget, Finance and Economic Development Policy Committee

Item D.

Mayor Jerry Weiers, Chair

Resolutions Committee Meeting, League Annual Conference

On **May 29, 2025**, and **June 26, 2025**, the Budget, Finance & Economic Development (BFED) Committee convened to discuss four policy issues submitted by Prescott and El Mirage. Below is a summary of the issues considered and committee discussion and recommendations.

1. Allow cities and towns to make mid-year budget adjustments Prescott (BFED 1)

This proposal was discussed at both meetings of the BFED committee. Prescott City Manager Dallin Kimble presented **BFED 1** explaining that amending Arizona's local government expenditure cap, or "Home Rule," would allow cities to create budgets with greater flexibility instead of relying on budget contingencies. Flagstaff Councilmember Lori Matthews expressed her support and added that Flagstaff often has large budget contingencies because of state and federal grants, and these contingencies confuse voters. League staff provided background on *HB2318: adopted local budgets; amendments*, a bill introduced in 2022 that would have allowed for mid-year adjustments but was never given a hearing. Chandler Mayor Kevin Hartke sought clarification on what language would be most appropriate, and discussion ensued surrounding the potential reaction to the proposal at the legislature. After discussion, Prescott Mayor Phil Goode made a motion to assign **BFED 1** for further study. Councilmember Matthews seconded the motion, and it passed unanimously via voice vote.

At the second meeting in June, the committee revisited the proposal. Discussion narrowed its focus to explore statutory options, such as previously introduced legislation to allow mid-year adjustments, rather than pursuing a constitutional amendment. League staff noted that such an approach may be more viable and avoid the need to conduct a ballot campaign. Following discussion, Mayor Goode made a motion to assign **BFED 1** as a resolution. It was seconded by El Mirage Vice Mayor Jacques Parsons and passed by majority voice vote.

2. Authorize political subdivisions to donate property to one another El Mirage (BFED 2)

This proposal was also discussed at both committee meetings. El Mirage Vice Mayor Parsons and Deputy City Manager Robert Nilles presented **BFED 2** to amend A.R.S. § 9-402, explaining that non-charter cities are not allowed to transfer assets between governmental agencies. Mr. Nilles provided an example of a fire truck that the city was unable to donate to another municipality in need. Instead, the city loaned the vehicle to the community, but this created complications over ownership and liability.

Several committee members expressed concern about potentially upsetting taxpayers by donating equipment paid for with their tax dollars to another political subdivision. Mr. Nilles responded that this process would be simpler than a loan or lease process that could expose the municipality to liability. Discussion ensued over whether the intergovernmental transfer of property would violate the Arizona Constitution's Gift Clause. An alternative option was discussed to potentially adjust the auction system to make it easier for municipalities to buy assets before private entities have the chance to bid.

After discussion, Vice Mayor Parsons made a motion to assign **BFED 2** as a possible future resolution for further study. Mesa Councilmember Alicia Goforth seconded the motion, and it passed unanimously via voice vote. At the following meeting, League staff provided an update, sharing that they had met with El Mirage staff to explore non-legislative solutions, such as addressing the issue through local ordinance or policy. Staff also informed the committee that a recent 1487 complaint filed against the City of Phoenix could raise additional considerations as research progresses.



3. Reform governance processes of special districts to enhance fair representation **Prescott (BFED 3)**

Item D.

Mayor Goode and Mr. Kimble presented **BFED 3** explaining that under current regulations, certain county special taxing districts cannot be shut down unless fraud has been committed or there have been no activities, including meetings, for a period of five years. Prescott is seeking state oversight for special tax districts to streamline county special district operations. They added that revenues are collected across a jurisdiction, but services are distributed disproportionately. They shared a specific example of a library district where cities do not have a vote proportionate to the services they are receiving. Everyone agreed that working with the counties would be helpful in this process, as would focusing on library districts.

After discussion, Mayor Goode made a motion to assign **BFED 3** as a resolution to be considered by the Resolutions Committee. Vice Mayor Parsons seconded the motion, and it passed unanimously via voice vote.

4. Authorize the use of Tax Increment Financing (TIF) **Prescott (BFED 4)**

Mayor Goode and Mr. Kimble presented **BFED 4** and explained how Tax Increment Financing (TIF) would be a valuable tool for cities to increase their development. The policy has support from both urban and rural municipalities in Arizona, and Arizona is currently the only state in the country without TIF.

Chair Weirs asked whether this issue had been brought to the legislature in the past, and League staff clarified that similar proposals were made in the past but ultimately failed. Councilmember Matthews added further context on a previous TIF proposal failing to be heard in the Senate. The committee discussed fears surrounding TIF, including taking money away from schools, and how we could share examples from other states to alleviate these concerns. Mayor Goode asked about the structure of the program, and League staff shared multiple potential options. Matthews shared that a 2017 TIF bill was passed but ultimately overturned after a lawsuit from ATRA determined the policy was unconstitutional. She offered to share the text of the bill she previously worked on and noted that any new proposals would need to mitigate the previous concerns of ATRA.

After discussion, Mayor Goode made a motion to assign **BFED 4** as a resolution to be considered by the Resolutions Committee. Vice Mayor Parsons seconded the motion, and it passed by majority voice vote.

The table below summarizes the **BFED** Committee’s actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Amend Home Rule	Approved
2. Property disposition; donation	Assigned for further study
3. Special districts; reformation	Approved
4. Tax Increment Financing	Approved

Jerry Weiers
Mayor of Glendale
Chair, Budget, Finance and Economic Development Committee



League of Arizona Cities & Towns Resolution

Allow cities and towns to make mid-year budget adjustments.

A. Purpose and Effect of Resolution

Revise Arizona's Home Rule framework by allowing cities and towns that have adopted the alternative expenditure limitation to adjust their budgets mid-year. The proposal would offer greater flexibility in managing unexpected revenues or expenditures, particularly those related to grants and intergovernmental funds. Cities and towns are currently required to overinflate budget estimates to account for contingencies, which can confuse voters and lead to inefficiencies.

B. Relevance to Municipal Policy

Cities and towns often receive unpredictable funding from state and federal sources. The inability to modify budgets mid-year limits local governments' ability to effectively administer programs and services. Enhancing the flexibility of Home Rule cities through statutory change might improve budget accuracy, transparency, and responsiveness to community needs.

C. Fiscal Impact to Cities and Towns

The resolution would provide increased budgetary flexibility and may reduce the need to include large contingency amounts in annual budget planning. This could improve public understanding of local budgets and optimize resource allocation.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Prescott

Name: Dallin Kimble, City Manager

Phone: (928) 777-1435

Email: citystaff@prescott-az.gov

League Staff: René Guillen



League of Arizona Cities & Towns Resolution

Reform governance processes of special districts to enhance fair representation.

A. Purpose and Effect of Resolution

Ensure equitable representation on special taxing districts—particularly library districts—that operate across city, town, and county boundaries. In many cases, these districts serve large municipal populations yet are governed solely by county officials. The resolution seeks to explore governance models or appointment mechanisms that reflect the constituents being served.

B. Relevance to Municipal Policy

Municipalities often provide significant funding to special districts through property taxes paid by residents yet lack meaningful oversight or decision-making authority. This disconnect can lead to misaligned priorities, inefficient service delivery, and strained intergovernmental relationships. Rebalancing representation on these district boards would enhance transparency, accountability, and cooperation across levels of government.

C. Fiscal Impact to Cities and Towns

While there may be no direct fiscal impact, more equitable governance could lead to improved use of taxpayer funds and more responsive service delivery.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Prescott

Name: Dallin Kimble, City Manager

Phone: (928) 777-1435

Email: citystaff@prescott-az.gov

League Staff: René Guillen



League of Arizona Cities & Towns Resolution

Authorize the use of Tax Increment Financing.

A. Purpose and Effect of Resolution

Authorize the use of Tax Increment Financing (TIF) as an economic development tool for Arizona municipalities. TIF allows local governments to dedicate future increases in property tax revenues from a defined area toward public infrastructure or private development incentives within that area. This proposal mirrors prior efforts to grant cities and towns the authority to use TIF in a manner consistent with safeguards implemented in other states.

B. Relevance to Municipal Policy

Arizona remains one of the few states that does not authorize the use of TIF. Cities and towns need flexible tools to finance infrastructure improvements and stimulate reinvestment in aging or underutilized areas. TIF can serve as a critical catalyst for revitalization, job creation, and affordable housing when paired with proper transparency and public accountability provisions.

C. Fiscal Impact to Cities and Towns

Adoption of TIF authority would expand local financing options without the need to levy additional taxes. Municipalities could use existing growth in assessed valuation to fund capital projects in a more targeted and sustainable manner.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Prescott

Name: Dallin Kimble, City Manager

Phone: (928) 777-1435

Email: citystaff@prescott-az.gov

League Staff: René Guillen



Chair's Report of the General Administration, Human Resources and Elections Committee

Item D.

Mayor Alexis Hermosillo, Chair

Resolutions Committee Meeting, League Annual Conference

On **May 27, 2025**, and **June 24, 2025**, the General Administration, Human Resources & Elections (GAHRE) Committee convened to discuss seven policy issues submitted by Prescott, Douglas, Queen Creek, Buckeye, Florence, and the League. Below is a summary of the issues considered and committee discussion and recommendations.

1. Allow candidates for council appointed positions to remain confidential Prescott (GAHRE 1)

Prescott Human Resources Director Brandon Nunez presented **GAHRE 1** and explained how several promising job candidates for positions with the city are deterred from the hiring process once they realize their names and resumes will be publicly released as finalists for the position. The current legal precedent for this process comes from Arizona Public Records Law. Sahuarita Councilmember Diane Priolo inquired about any specific examples of harm resulting from this process and Mr. Nunez shared a case study from Prescott.

Fountain Hills Councilmember Peggy McMahon asked whether this proposal would come into conflict with the Arizona Public Records Law, and League staff shared that other states have varying policies, and we could either change state law to make disclosure optional or exempt only cities and towns from the disclosure requirements. Queen Creek Councilmember Jeff Brown inquired as to existing court precedent, and League staff clarified the legal precedent surrounding public interest in disclosure. Councilmember Brown also shared that some communities have a public input process and that we should ensure this proposal does not prevent communities from involving the public. Further discussion ensued surrounding examples of harm in other cities, and everyone agreed that we must balance the need to avoid losing top candidates with the need to uphold government transparency. After discussion, Councilmember Brown motioned to approve **GAHRE 1** as a possible future resolution for further study. Avondale Councilmember Max White seconded the motion, and it passed unanimously via voice vote.

At the following meeting, Mr. Nunez elaborated further on his position and League staff shared their research into similar laws, finding that just two states exempt candidate records from disclosure except for finalists. Several committee members expressed concern regarding reductions in transparency, especially for prominent, public positions. After further discussion, Clarkdale Mayor Robyn Prud'homme-Bauer motioned to again assign **GAHRE 1** for further study. Tempe Councilmember Berdetta Hodge seconded the motion, and it passed unanimously via voice vote.

2. Work with state partners to provide a variety of support to rural communities Douglas (GAHRE 2)

Douglas Mayor Pro Tem Danya Acosta presented **GAHRE 2** requesting support for economic revitalization in Douglas and other rural communities. Mayor Pro Tem Acosta explained the economic situation in Douglas and gave a presentation proposing a variety of policy mechanisms, including grant programs, tax incentives, infrastructure development, and more. League staff shared that some of the proposed items are outside the scope of the League's legislative advocacy, and that they would be holding a discussion with individuals from Douglas to explore opportunities for collaboration with various organizations. League staff recommended that one particular item, addressing blighted properties, could be pursued as a legislative issue.

Chair Hermosillo expressed that she empathized with Douglas' position and hoped the committee could find a path to rural communities. Other committee members also expressed their support and shared alternative options for Douglas to explore. League staff suggested that the blight issue be proposed separately at the following meeting.

Item D.

After discussion, Councilmember Brown motioned to approve **GAHRE 2** as a non-legislative issue. Maricopa Councilmember Eric Goettl seconded the motion, and it passed unanimously via voice vote.

3. Authorize the termination of a candidate committee if the candidate is deceased Queen Creek (GAHRE 3)

Councilmember Brown presented **GAHRE 3** and shared Queen Creek's recent experience having two councilmembers die while in office or immediately after having left office. Following these deaths, Queen Creek questioned how their municipal clerks should proceed with the termination of a municipal candidate's campaign committee who has passed away without a designated treasurer. Clarity is needed since statute does not address this issue. This proposal stipulates that, when a candidate passes away, it is assumed their intention was to terminate the committee. If the candidate was also the treasurer, their executor could dispose of the funds and close the committee.

Goodyear Councilmember Benita Beckles raised concerns about the mechanism for disposal of funds by an executor, and Councilmember Brown clarified that the executor would need to comply with existing campaign finance law. Councilmember Priolo questioned what the procedure would be if someone died without an executor or other legal representative. League staff commented that we would need to include language about moving forward with the court-appointed legal representative. There was also consensus that language should be added to clarify and ensure compliance with campaign finance laws.

After discussion, Mayor Hermosillo motioned to approve **GAHRE 3** as a resolution to be considered by the Resolutions Committee. Councilmember Hodge seconded the motion, and it was approved unanimously via voice vote.

4. Create additional one-year extension of voter approved TPT rates to comply with consolidated elections League (GAHRE 4)

League staff presented **GAHRE 4** and explained that several cities have TPT rates with voter-approved sunset provisions that were originally scheduled for odd-numbered year elections. Due to the state's consolidated elections schedule, these cities may not be able to renew their tax rates on time. About two dozen communities are expected to be impacted by this change, potentially impacting revenue streams. This proposal aims to ensure continuity and maintain funding. Councilmember Goettl posited that affected municipalities may be allowed to renew their tax a year early.

After discussion, Phoenix Councilmember Kesha Hodge Washington motioned to approve **GAHRE 4** as a resolution to be considered by the Resolutions Committee. Councilmember White seconded the motion, and it was approved unanimously via voice vote.

5. Streamline annexation processes for those impacting sole owners or those initiated by ownership groups Buckeye (GAHRE 5)

Buckeye Deputy Director of Government Affairs John Raeder and Deputy Director of Developmental Services Adam Copeland presented **GAHRE 5** to streamline the annexation process for uncontested, single-owner annexations. The proposal aims to expedite the process by reducing the number of public hearings, modifying signage requirements, and allowing online publication of notices instead of written publications. Councilmember Brown suggested that, for larger parcels, we could increase signage announcing the annexation, and Mesa Councilmember Julie Spilsbury agreed. Glendale Councilmember Bart Turner commented that the League could also consider adding a provision addressing annexations where neighboring communities might also have an interest in the annexation.

After discussion, Councilmember Hodge motioned to approve **GAHRE 5** as a resolution to be considered by the Resolutions Committee. Mayor Prud'homme-Bauer seconded the motion, and it was approved unanimously via voice vote.

Item D.

6. Tighten oversight of neglected historic properties & authorize municipalities to establish requirements for buildings that are vacant or abandoned Douglas (GAHRE 6)

League staff presented **GAHRE 6** and explained that, following discussion with Douglas after the May meeting, the League decided focusing on blight remediation was a strong option for statutory change. They shared that similar legislation was pursued in 2020 after the Town of Superior successfully sponsored a resolution in 2019. That would have allowed cities and towns to create enforcement and registration programs for vacant buildings, collect fees to mitigate nuisances, and potentially demolish problematic properties. However, as with many bills that year, the bill stalled amid the pandemic but received strong support from the Government Committee that year. Douglas City Manager Ana Urquijo added further context to her conversations with the League and her efforts to address blighted properties in Douglas.

Councilmember McMahon asked whether this proposal would be aimed at historic properties or blighted properties in general, and League staff clarified that this would be for blighted properties in general. They added that, although options may exist to address this issue in charter cities, pursuing statewide legislation would benefit non-charter cities as well.

After discussion, Councilmember White motioned to approve **GAHRE 6** as a resolution to be considered by the Resolutions Committee. Mayor Prud'homme-Bauer seconded the motion, and it passed by majority voice vote.

7. Require employers to pay a minimum of 40 hours paid military leave and start a state reimbursement program for small businesses Florence (GAHRE 7)

Florence Intergovernmental Relations Manager Jeff Graves presented **GAHRE 7** to establish a minimum of 40 hours paid military leave with a state reimbursement program for small businesses. He explained that, while employers can currently give paid military leave if they choose, it is not required that they do so. Committee members questioned whether placing requirements on all employers, both public and private, was really within the purview of municipalities to address and expressed discomfort with bringing this to the state legislature.

After discussion, Councilmember White motioned to decline to pursue **GAHRE 7** further. Councilmember Beckles seconded the motion, and it was approved unanimously via voice vote.



The table below summarizes the GAHRE Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Public employees; confidentiality	Assigned for further study
2. Rural Revitalization	Assigned a non-legislative solution
3. Candidate committees; deceased	Approved
4. TPT; consolidated elections	Approved
5. Annexation	Approved
6. Blight remediation	Approved
7. Military Leave	Declined

Alexis Hermosillo

Mayor of El Mirage

Chair, General Administration, Human Resources and Elections Committee



League of Arizona Cities & Towns Resolution

Authorize the termination of a candidate committee if the candidate is deceased.

A. Purpose and Effect of Resolution

Clarifying campaign finance laws will provide guidance for municipal clerks and other filing officers when dealing with the termination of a candidate committee for a deceased candidate. Existing statute outlines the procedures a candidate must follow to terminate their candidate committee but does not outline a process for termination of an account for a deceased candidate.

B. Relevance to Municipal Policy

Municipal clerks are the sole filing officers for city candidates. For them to be able to enforce campaign finance laws, the proposed statutory changes will better equip clerks on how to proceed with the termination of a candidate committee for a deceased candidate. By allowing for a designated treasurer to take over, this will provide guidance to clerks and other filing officers when dealing with this particular situation.

C. Fiscal Impact to Cities and Towns

There is no anticipated fiscal impact to cities and towns.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Queen Creek

Name: Heather Wilkey, Intergovernmental Relations Director

Phone: (480) 358-3913

Email: heather.wilkey@queencreekaz.gov

League Staff: Jarizbeth Caballero



League of Arizona Cities & Towns Resolution

Create additional one-year extension of voter approved TPT rates to comply with consolidated elections.

A. Purpose and Effect of Resolution

Several cities have TPT rates with a voter-approved sunset provision originally scheduled for odd-numbered years. The proposal would provide a fix to align sunset-related elections originally set for odd-numbered years with the established even-year schedule as prescribed in A.R.S § 16-204.

B. Relevance to Municipal Policy

TPT rates establish a revenue source for cities and towns to provide adequate resources to residents. Established TPT rates are voter approved with sunset dates. State statute establishes that elections must be held on even-numbered years. Some cities had established their TPT rates prior to the consolidated election statute going into effect. Establishing a mechanism for municipalities with TPT rates set to sunset in odd-numbered years will preserve voter intent and maintain vital local funding. Without the fix, municipalities may face a loss of revenue, which would impact local governments and residents.

C. Fiscal Impact to Cities and Towns

Renewing TPT rates on time would avoid potential revenue loss.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsor: League

Name: Lee Grafstrom, Tax Policy Analyst

Phone: (602) 258-5786

Email: lgrafstrom@azleague.org



League of Arizona Cities & Towns Resolution

Streamline annexation processes for those impacting sole owners or those initiated by ownership groups.

A. Purpose and Effect of Resolution

Modernize and streamline Arizona's municipal annexation process, which is often time-consuming, duplicative, and administratively burdensome. Cities and towns report significant delays when attempting to annex areas with willing landowners, due to outdated procedural requirements that may not reflect current land use or development realities.

B. Relevance to Municipal Policy

Efficient annexation processes are essential for orderly growth, service delivery, and regional planning. Streamlining annexation procedures—while maintaining transparency and landowner consent—can help municipalities manage urban expansion, provide services more effectively, and ensure consistent zoning and development standards in newly annexed areas.

C. Fiscal Impact to Cities and Towns

Streamlined annexation procedures may reduce administrative costs and enable more timely integration of new areas into city services and infrastructure planning. Over time, annexation can also increase local revenue through expanded tax bases.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Buckeye

Name: John Raeder, Government Affairs Deputy Director

Phone: (623) 204-8177

Email: jraeder@buckeyeaz.gov

League Staff: Marshall Pimentel



League of Arizona Cities & Towns Resolution

Tighten oversight of neglected historic properties & authorize municipalities to establish requirements for buildings that are vacant or abandoned.

A. Purpose and Effect of Resolution

Provide cities and towns with additional policy tools to address neglected and abandoned historic properties. These properties, often owned by absentee investors, pose health and safety risks and hinder revitalization efforts in downtown cores and historic districts. Proposed mechanisms include legal frameworks to compel preservation or transfer of ownership, flexible building code toolkits, public transparency requirements, and a fee structure to support restoration compliance.

B. Relevance to Municipal Policy

Historic preservation plays a vital role in community identity, tourism, and economic development. However, local governments often lack sufficient authority or resources to address long-term neglect of historic structures. This proposal builds on prior League advocacy, including the 2019 resolution from the Town of Superior and 2020 legislation – *HB2705: vacant; abandoned buildings; ordinances*.

C. Fiscal Impact to Cities and Towns

Expanded authority and resources would support more proactive and cost-effective management of deteriorating properties.

D. Fiscal Impact to the State

There is no anticipated fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Douglas

Name: Ana Urquijo, City Manager

Phone: (520) 417-7303

Email: ana.urquijo@douglasaz.gov

League Staff: Marshall Pimentel



Chair’s Report of the Neighborhoods, Sustainability, and Quality of Life Policy Committee

Item D.

Mayor Mark Stanton, Chair

Resolutions Committee Meeting, League Annual Conference

The Neighborhoods, Sustainability & Quality of Life (NSQL) Committee convened on **June 25, 2025**, to discuss one policy issue submitted by the League. Below is a summary of the issue considered and committee discussion and recommendations.

1. Allow cities to rein in the proliferation of short-term rentals and address repeat violators League (NSQL 1).

League staff presented **NSQL 1** explaining that, for the past two years, the League has been advocating for municipal regulation of short-term rentals (STRs) at the state legislature ever since the cities of Scottsdale and Sedona successfully advocated for similar resolutions two years ago. In 2022, legislation was passed to allow limited reforms including a local license requirement, neighbor notification of new STRs, fines for verified violations, and limited conditions under which cities could suspend or revoke licenses. However, STR licenses can only be revoked if there are three verified violations in a twelve-month period, or if egregious acts such as felony offenses, serious physical injury, or death occur on the property. Communities throughout the state have expressed frustration over ongoing issues with STRs and the impact on their residents.

Pinetop-Lakeside Mayor Stephanie Irwin expressed her support for as much local control over the issue as possible but questioned how such a policy would be drafted. League staff clarified that any legislation pursued by the organization would be permissive to allow each city and town to tailor local ordinances to their needs. Chandler Vice Mayor Christine Ellis asked about existing opposition to this proposal, and League staff shared that, while the industry lobbies heavily against this issue, the public widely supports it. Phoenix Councilmember Debra Stark added that existing groups like Arizona Neighborhood Alliance actively lobby to support cities facing problems with short-term rentals. Discussion ensued surrounding other ways the committee members could engage legislators in coalition building to garner support for the issue.

After discussion, Councilmember Stark motioned to approve **NSQL 1** as a resolution to be considered by the Resolutions Committee. Vice Mayor Ellis seconded the motion, and it passed unanimously via voice vote.

The table below summarizes the NSQL Committee’s actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
--------------	--------------------------

1. STR Regulation	Approved
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Mark Stanton
Mayor of Paradise Valley
Chair, Neighborhoods, Sustainability and Quality of Life Committee



League of Arizona Cities & Towns Resolution

Allow cities to rein in the proliferation of short-term rentals and address repeat violators.

A. Purpose and Effect of Resolution

Restore local control and strengthen enforcement capabilities by allowing municipalities to limit the number of short-term rental (STR) licenses issued, impose minimum distance requirements, and cap the total number of STRs in oversaturated areas. Additionally, the proposal aims to reduce the threshold for license revocation, enabling cities to take action against repeat violators.

B. Relevance to Municipal Policy

Since the enactment of *SB1350: online lodging; administration; definitions* in 2016, STRs have greatly impacted housing availability and affordability in parts of the state, particularly in small communities. Other areas of the state that are highly desirable for tourists also see high rates of STRs, some as high as ten percent of their local housing stock. This issue has been caused by private equity investors that have bought many properties throughout the southwestern parts of the U.S. for the sole purpose of renting those properties. In addition to limiting housing stock and affordability, these actions also impact the makeup of neighborhoods and the community. Providing municipalities with capabilities to have better authority over STRs will aid in diminishing the impacts of STRs on local communities and housing availability and affordability.

C. Fiscal Impact to Cities and Towns

No anticipated fiscal impact to cities and towns.

D. Fiscal Impact to the State

No anticipated fiscal impact to the state.

E. Contact Information:

Sponsor: League

Name: Tom Savage, Legislative Director

Phone: (602) 258-5786

Email: tsavage@azleague.org



Chair’s Report of the Public Safety, Military Affairs, and the Courts Policy Committee

Item D.

Mayor Tom Murphy, Chair

Resolutions Committee Meeting, League Annual Conference

The Public Safety, Military Affairs & the Courts (PSMAC) Committee convened on **May 28, 2025** to discuss one policy issue submitted by the League. Below is a summary of the issue considered and committee discussion and recommendations.

1. Coordinate with state partners to protect and preserve PSPRS League (PSMAC 1).

League Executive Director Tom Belshe presented **PSMAC 1** and explained that he had been contacted by the County Supervisors Association to address preserving benefits provided by the Public Safety Personnel Retirement System (PSPRS). High pension debt has spurred proposals to reform PSPRS, including expanding benefits, but these proposals risk increasing budget costs for local governments and creating mistrust. Changes are also difficult to revise once enacted because they are constitutionally protected. Mr. Belshe explained the importance of preserving existing PSPRS benefits and identified these risks associated with increasing benefits.

Chair Murphy expressed agreement and added that the previous Tier 3 changes were created with input from police and firefighters, reiterating the importance of additional input and participation when making changes to the system. Goodyear Councilmember Trey Terry asked how this pertains to *SB1365: PSPRS; member contributions* – legislation that would have capped the employee contribution rate. League staff explained the proposed provisions in SB1365 and added that, although the bill ultimately failed, it represents a warning sign of support for changes made without stakeholder engagement that could undermine the system’s stability. Glendale Councilmember Ray Malnar added that, although the system appears stable right now, it is because cities like Glendale went into significant debt to ensure its solvency. League staff added that the goal of the system was originally to create a win-win system for employees and employers alike, and that we need to keep that goal in mind moving forward.

Councilmember Malnar motioned to approve **PSMAC 1** as a resolution to be considered by the Resolutions Committee. Quartzsite Councilmember Starr BearCat seconded the motion, and it was approved unanimously via voice vote.

The table below summarizes the PSMAC Committee’s actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. PSPRS; protect; preserve	Approved

Tom Murphy
Mayor of Sahuarita
Chair, Public Safety, Military Affairs, and the Courts



League of Arizona Cities & Towns Resolution

Coordinate with state partners to protect and preserve PSPRS.

A. Purpose and Effect of Resolution

Coordinate with state partners to maintain the integrity of prior pension reforms. Advocate for data-driven analysis of any proposed pension changes and continue to support efforts to reduce long-term repayment costs.

B. Relevance to Municipal Policy

Significant progress has been made to reduce PSPRS debt through reform, bonding, and supplemental payments. However, some proposals have sought to expand benefits or adjust contributions, potentially undermining reform efforts, increasing long-term costs, and impacting local budgets. Pension changes, once enacted, are constitutionally protected and difficult to revise. Efforts will be made to preserve PSPRS and ensure that any adjustments made to pension benefits or contributions are made in a manner that preserves local revenue and protects employees.

C. Fiscal Impact to Cities and Towns

No anticipated fiscal impact to cities and towns.

D. Fiscal Impact to the State

No anticipated fiscal impact to cities and towns.

E. Contact Information:

Sponsor: League

Name: Marshall Pimentel, Senior Legislative Associate

Phone: (602) 258-5786

Email: mpimentel@azleague.org



Chair's Report of the Transportation, Infrastructure and Public Works Policy Committee

Item D.

Mayor Nancy Smith, Chair

Resolutions Committee Meeting, League Annual Conference

On **June 30, 2025**, the Transportation, Infrastructure & Public Works (TIPW) Committee convened for one proposal submitted by Lake Havasu City. Below is a summary of the issues considered and committee discussion and recommendations.

League staff and Prescott Mayor Phil Goode started the meeting by providing a brief update on last year's proposal to charge a user fee at electric vehicle charging stations. The issue will continue to be studied further.

1. Support RTAC Federal Transportation Agenda to provide additional local resources in the next federal transportation authorization bill Lake Havasu City (TIPW 1).

Lake Havasu City Councilmember Nancy Campbell presented **TIPW 1** to support the Rural Transportation Advocacy Council's Federal Transportation Agenda. The RTAC agenda proposes several advocacy actions, including fixing the Highway Trust Fund, adjusting the formulas used to allocate federal transportation funds, increasing funding for local transportation organizations, eliminating local match requirements for grants, and allocating more resources to rural road safety and transit services. In her presentation, Councilmember Campbell connected these policy issues to several transportation issues Arizona is facing, mainly emphasizing a lack of funding. League staff clarified that the League does not have a federal advocacy arm, but there are various options that could be considered to move the issue forward.

Chair Smith shared three options: writing a letter to send to the Arizona congressional delegation, drafting talking points for Executive Committee members to use when meeting with members of Congress, or working through the National League of Cities. Councilmember Campbell added that, because transportation bills only come up every five years in Congress, advocacy needed to occur sooner than later as drafting of the bill begins in 2026.

Peoria Councilmember Jon Edwards shared that he would like more information on what other states are doing before supporting this proposal and Phoenix Councilmember Laura Pastor agreed. Glendale Councilmember Lauren Tolmachoff commented that removing the local match requirement for rural communities would result in an uneven playing field. Several council members asked questions about next steps if the proposal was assigned for further study considering Lake Havasu City's proposal is time sensitive and would require action before the bill is drafted. League staff clarified that the proposal would be passed on to the Executive Committee for review, but that a briefing could be held with members of the TIPW committee.

After discussion, Councilmember Tolmachoff motioned to assign **TIPW 1** as a possible future resolution that needs more study and clarification. Chandler Councilmember O.D. Harris seconded the motion, and it passed by majority voice vote.



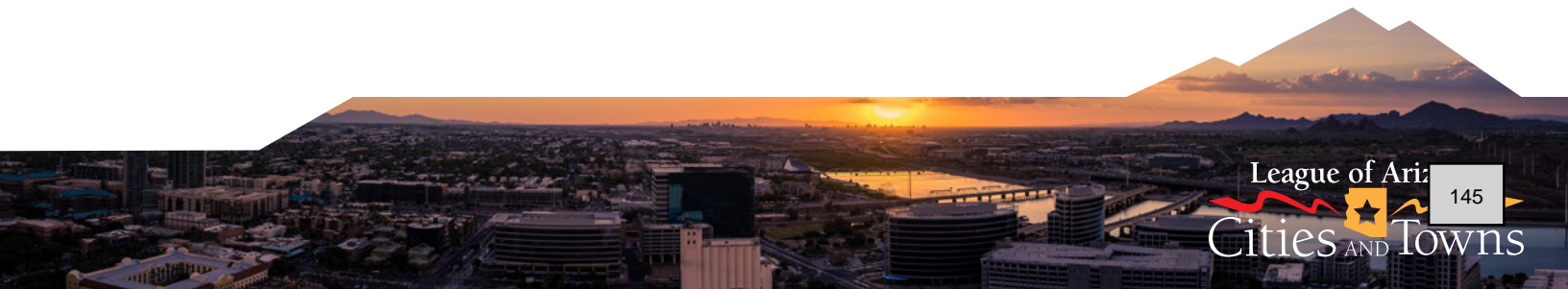
The table below summarizes the **TIPW** Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
--------------	--------------------------

1. Federal Transportation Funding	Assigned for further study
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Nancy Smith
Mayor of Maricopa
Chair, Transportation, Infrastructure and Public Works Committee



File Attachments for Item:

E. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owners, Lots 401-08-019A and 401-08-020D, Recommended for Approval by the Planning and Zoning Commission

Council will consider and may approve the application for the minor lot combination.



TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331
(928) 634-7943

Zoning Administrator Analysis Jerome Town Council Tuesday, June 10, 2025

Item :

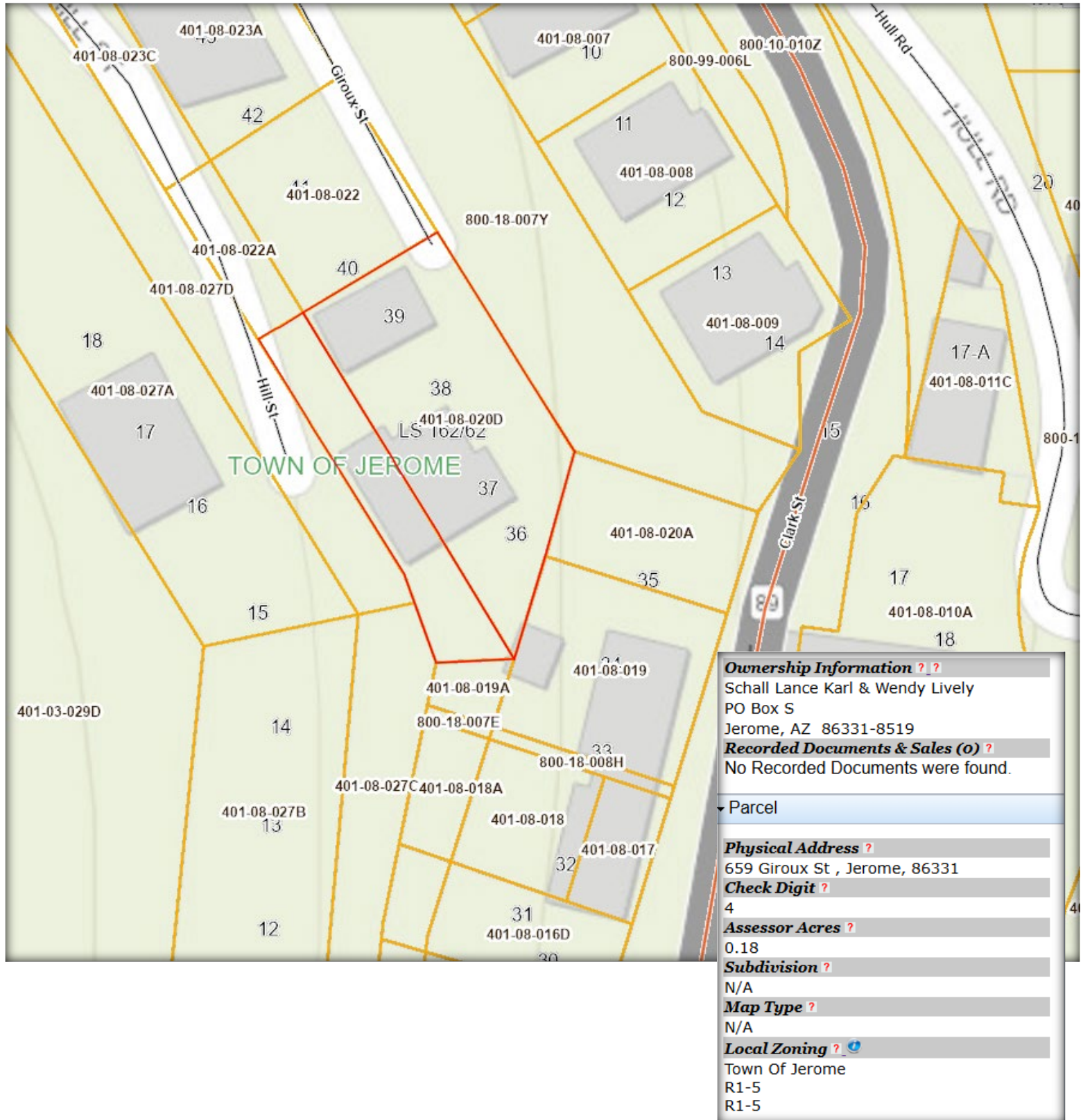
Location: 659 Giroux St
Applicant/Owner: Lance Schall & Wendy Lively
Zone: R1-5
APN: 401-08-020D & 401-08-019A
Prepared by: Will Blodgett, Zoning Administrator
Recommendation: Approval

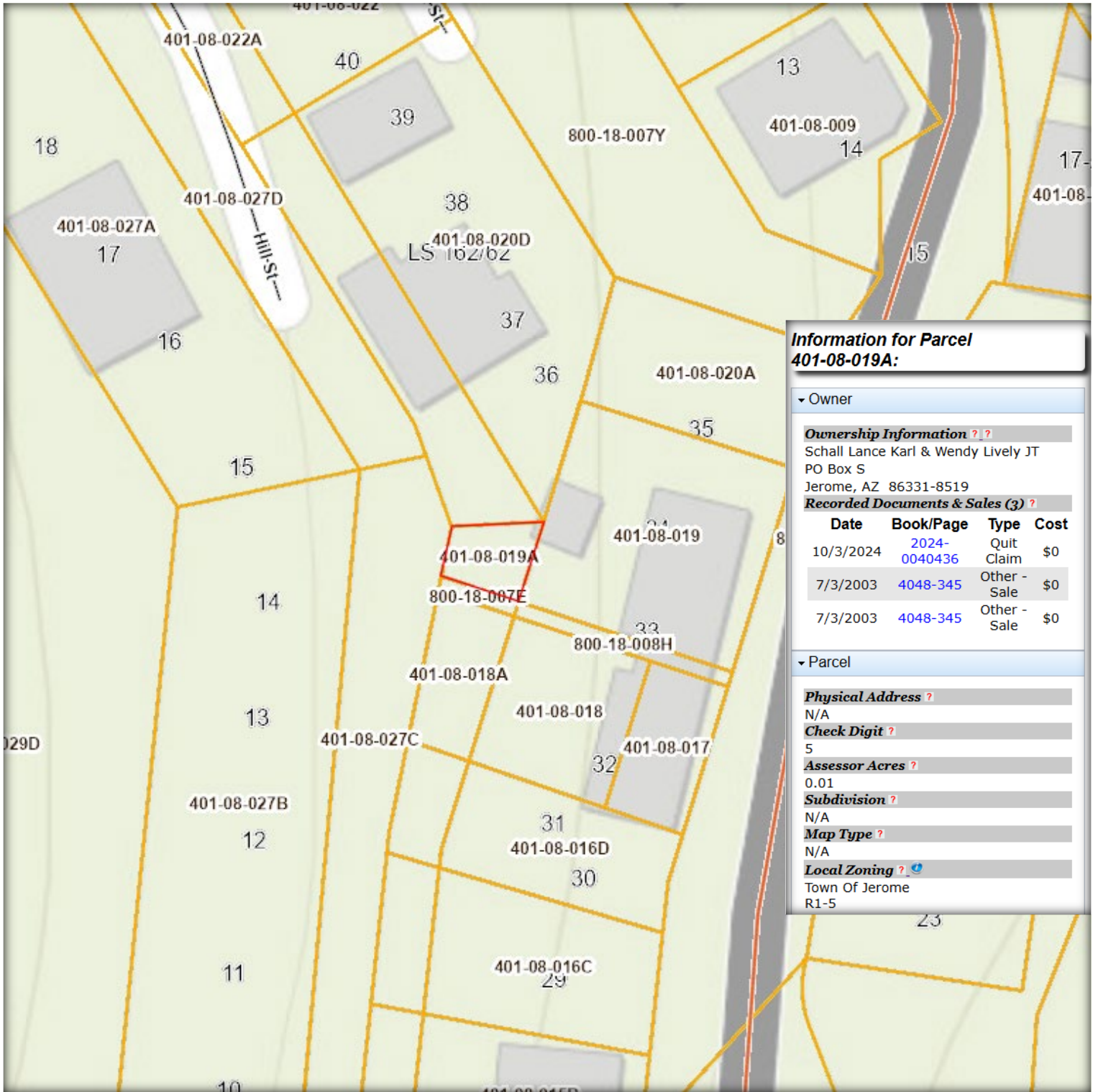
Background and Summary: The applicant/Owner of 659 Giroux street, recently acquired a parcel of land adjacent to his, from former Town residents who have since moved. The owners/applicants wish to combine this newly acquired parcel (401-08-019A) with their primary parcel, where their home is located (401-08-020D). Planning & Zoning Reviewed and approval the lot combination at the regular meeting of March, 2025.

Building Background: The building background at 659 Giroux is not pertinent to this analysis or discussion.

Considerations: This is a minor lot combination, with no parcel configuration/geometry changes other than a combination. It was felt by myself as well as the Town Engineer, that requiring a survey for this project is not required. The final parcel configuration will be updated by Yavapai County if approved. The new parcel (401-08-019A) adds less than 0.01Acres in size to the primary parcel with additional existing improvements. The bulk of this parcel has an existing utility easement that continues onto adjacent properties. The addition of this parcel will not have a measurable impact on the use of the land or that of neighboring properties.

Minutes from the regular meeting of the Planning & Zoning Commission, as related to this project are provided at the end of this analysis.





**Information for Parcel
401-08-019A:**

▼ Owner

Ownership Information ? ?

Schall Lance Karl & Wendy Lively JT
PO Box 5
Jerome, AZ 86331-8519

Recorded Documents & Sales (3) ?

Date	Book/Page	Type	Cost
10/3/2024	2024-0040436	Quit Claim	\$0
7/3/2003	4048-345	Other - Sale	\$0
7/3/2003	4048-345	Other - Sale	\$0

▼ Parcel

Physical Address ?

N/A

Check Digit ?

5

Assessor Acres ?

0.01

Subdivision ?

N/A

Map Type ?

N/A

Local Zoning ? ?

Town Of Jerome
R1-5





Application & Related Information

(Only Minutes for the project in this analysis are provided below.)

MINUTES
REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION
OF THE TOWN OF JEROME
JEROME CIVIC CENTER
600 CLARK STREET, JEROME, ARIZONA
TUESDAY, MARCH 18, 2025, AT 6:00 PM

6:527 (56:59) B. This analysis is for a proposed lot Combination to the primary lot at 659 Giroux St.

Mr. Schall introduced item B and recused himself from the dais, because he is the owner/applicant of the lot combination for consideration.

Ms. Ready took over the meeting acting as Vice Chair and introduced the item for consideration by the commission.

Mr. Blodgett introduced the item for consideration reading from his analysis the request to combine a small parcel with the rest of the property. He said this lot combination won't have any effect in terms of buildability of the lot. He said this had been submitted a few months ago but he was trying to determine if they needed a lot survey.

Ms. Peterson asked if there was a building on the property.

Mr. Schall answered there is no building.

Ms. Riley asked the applicant about the location of the lot. He answered she was correct about the location.

Ms. Ready said this looks fairly simple.

Ms. Peterson asked if there was anything the applicant wanted to add.

Mr. Schall said no, he just wanted to get everything cleaned up for the tax bill. He said maybe in the future they'd push their garden shed over about 5 feet onto that lot, but not now.

There was a brief discussion about prior lot consolidation.

Ms. Ready inquired about question, but there were none. She then made the motion to recommend the approval of the lot combination for 659 Giroux St.

Ms. Miller seconded.

Ms. Ready called the question and the recommendation for approval of the lot combination was approved.

Motion to approve lot combination for 659 Giroux St.

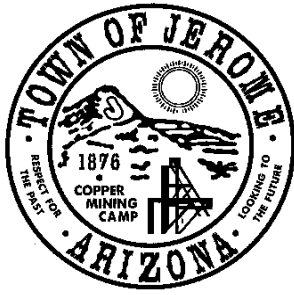
BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER		X	X			
PETERSON			X			
READY	X		X			
RILEY			X			
SCHALL						X

Mr. Schall returned to the dais and Ms. Ready acknowledged that the vote included 1 abstention from Mr. Schall as the applicant.

File Attachments for Item:

F. Consideration of Opting in to the Most Recent Opioid Settlements, Referred to as, the "Third Wave Settlement" and the "Purdue Settlement" and Authorizing the Mayor and Town Manager / Clerk to Execute All Documents Related to These Settlements

The Council will consider and may approve the opting in and authorization of the Mayor and Town Manager to execute all documents.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item F.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of Opting In to the Most Recent Opioid Settlements**

MEETING DATE: August 12, 2025

Summary:

The payouts are based on population, and the Town gets a very small amount <\$700 / year. However, the more communities that opt-in, the more the State receives, so 100% cooperation is sought. The settlement funds do go to a good cause as the funds must be earmarked for narcotics prevention and education.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend approval.

National Opioid Settlement: Purdue Pharma L.P.
 Rubris Reference Number: CL-1731698

***TO LOCAL POLITICAL SUBDIVISIONS:
 THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT A NEW
 NATIONAL OPIOID SETTLEMENT.***

PURDUE PHARMA L.P. & SACKLER FAMILY SETTLEMENT OVERVIEW

A proposed nationwide settlement agreement has been reached with Purdue (and certain of its affiliates) and the Sackler family concerning alleged misconduct related to opioids.

The proposed settlement is being implemented in connection with Purdue’s bankruptcy proceedings, and consists of, among other things, a settlement of Purdue’s claims against the Sacklers and certain other parties (referred to as the “Estate Settlement”), and a settlement of direct claims against the Sacklers held by States, local governments and other creditors (the “Direct Settlement”, and together with the Estate Settlement, the “Settlement”). The Settlement contemplates that the Sacklers will be paying an aggregate of \$6.5 billion in 16 payments over 15 years, including \$1.5 billion on the settlement’s Effective Date (expected to be in 2026), though some amounts are subject to discounted prepayments. These amounts are in addition to amounts available from the Purdue estate including amounts available on the Effective Date (expected to be around \$900 million) and amounts that may be paid in the future.

The Settlement also contains injunctive relief governing opioid dispensing practices and requires the successor-in-interest of Purdue Pharma L.P. to implement safeguards to prevent diversion of prescription opioids, and also restrict certain Sacklers from directly or indirectly engaging in the manufacturing or sale of opioids, as detailed in the Settlement.

The proposed settlement has two key participation steps now that **all eligible states and territories elected to participate in the Direct Settlement.**

First, eligible subdivisions within each participating state decide whether to participate in the Direct Settlement. The Direct Settlement is documented in the Governmental Entity and Shareholder Direct Settlement Agreement, which is commonly referred to as the “GESA”. The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the Direct Settlement funds, even if the subdivision’s state is settling and other participating subdivisions are sharing in settlement funds.

YOU MUST PARTICIPATE IN THE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.

Second, concurrently with the solicitation of eligible subdivisions to participate in the Direct Settlement, votes will be solicited for approval of Purdue Pharma L.P.’s bankruptcy plan, which plan will provide distributions in respect of the Estate Settlement. NOT ALL SUBDIVISIONS ELIGIBLE TO PARTICIPATE IN THE SETTLEMENT WILL RECEIVE PACKAGES TO VOTE ON THE PLAN.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Direct Settlement with the Sacklers.

If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE DIRECT SETTLEMENT. **IT IS NOT NECESSARY TO VOTE ON THE PLAN IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.**

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Direct Settlement provides that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for the Direct Settlement and was also retained for the prior national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in the Settlement, and therefore your subdivision may participate in the Direct Settlement. This notice is also being sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them. **Subdivisions can participate in the Settlement whether or not they filed a lawsuit or are represented.**

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlement, including each settlement agreement, may be found at: <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. This website will be updated to include information about how the Settlement is being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the terms of the settlement agreements and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state.

Your subdivision will need to decide whether to participate in the proposed Settlement, and subdivisions are encouraged to work through this process before the **September 30, 2025** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENT?

The Settlement requires that you take affirmative steps to "opt in" to the Settlement.

In the next few weeks, you will receive documentation and instructions from the Implementation Administrator. In order to participate in the settlement, a subdivision must sign and return the required documentation.

Please add the following email addresses to your "safe" list so emails do not go to spam / junk folders: dse_na3@docusign.net and opioidsparticipation@rubris.com. Please monitor your email for the Participation Form and instructions.

All required documentation must be signed and returned on or before **September 30, 2025**.

National Opioids Settlements: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, Zydus
 Opioids Implementation Administrator
opioidsparticipation@rubris.com

Jerome town, AZ
 Rubris Reference Number: CL-1762290

**TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:
 THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT NATIONAL OPIOID
 SETTLEMENTS.**

SETTLEMENT OVERVIEW

Proposed nationwide settlement agreements (“Settlements”) have been reached that would resolve opioid litigation brought by states, local political subdivisions, and special districts against eight opioids manufacturers, Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (the “Manufacturers”). Local political subdivisions and special districts are referred to as “subdivisions.”

The Settlements require the settling Manufacturers to pay hundreds of millions of dollars to abate the opioid epidemic. The Settlements will provide a maximum of approximately \$720 million in cash to participating states and subdivisions to remediate and abate the impacts of the opioid crisis. Depending on participation by states and subdivisions, the Settlements require:

- Alvogen to immediately pay up to approximately \$19 million;
- Amneal to pay up to approximately \$74 million over 10 years, and to provide either approximately \$177 million of its generic version of the drug Narcan or up to an additional approximately \$44 million in cash;
- Apotex to immediately pay up to approximately \$65 million;
- Hikma to immediately pay up to approximately \$98 million, and to provide either approximately \$35 million of its naloxone product or up to an additional approximately \$7 million in cash;
- Indivior to pay up to approximately \$75 million over five years, a portion of which, at the election of the state, could be paid in the form of Indivior’s branded buprenorphine and/or nalmefene products with a value of up to \$140 million.;
- Mylan to pay up to approximately \$290 million over nine years;
- Sun to immediately pay up to approximately \$32 million; and
- Zydus to immediately pay up to approximately \$15 million.

The Settlements also contain injunctive relief governing opioid marketing, sale, distribution, and/or distribution practices and require the Manufacturers to implement safeguards to prevent diversion of prescription opioids.

Each of the proposed settlements has two key participation steps.

First, each eligible state decides whether to participate in each Settlement. A list of participating states for each settlement can be found at <https://nationalopioidsettlement.com/>.

Second, eligible subdivisions within each participating state decide whether to participate in each Settlement. The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision’s state is settling and other participating subdivisions are sharing in settlement funds. If the state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Settlements provide that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for these new Settlements and was also retained for the prior national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in one or more of the Settlements, and your subdivision may participate in those Settlements in which your state has elected to participate. This notice is also sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them.

Subdivisions can participate in the Settlements whether or not they filed a lawsuit or are represented.

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlements, including each settlement agreement, may be found at: <https://nationalopioidsettlement.com>. This website also includes information about how the Settlements are being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the settlement agreement terms and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state. Information and documents regarding the Settlements and your state allocation can be found on the settlement website at <https://nationalopioidsettlement.com/>.

Your subdivision will need to decide whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process before the **October 8, 2025** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?

The Settlements require that you take affirmative steps to "opt in" to the Settlements.

In the next few weeks, you will receive documentation and instructions from the Implementation Administrator or, in some cases, your Attorney General's Office. In order to participate in a settlement, a subdivision must sign and return the required Participation Form for that settlement.

Please add the following email addresses to your "safe" list so emails do not go to spam / junk folders: dse_na3@docusign.net and opioidsparticipation@rubris.com. Please monitor your email for the Participation Forms and instructions.

All required documentation must be signed and returned on or before **October 8, 2025**.

File Attachments for Item:

G. Review, Discussion, and Possible Staff Direction Regarding the First Draft of a Proposed Town Transit Shuttle Policy

Council will review and may provide staff direction.

A. Purpose and Scope

The purpose of this policy is to ensure safe and effective transit services for visitors and residents of the Town of Jerome. The goal of the Town system is to enhance visitor experience, improve the mobility of visitors and locals and help to reduce the number of vehicles on the roadways during peak visitor seasons, which will also reduce the number of vehicles seeking parking in specific limited areas.

This policy governs the use of the Jerome Town Shuttle by both residents and public and applies to all personnel involved in the operation of the shuttle service including but not limited to drivers, authorized operators, administrative staff and dispatchers where applicable.

B. Program

The program is designed to provide intra-community transportation within Jerome town limits as well as to serve residents reaching limited destinations outside of Jerome. This is a non-emergency service and is not intended for use for emergency transportation. The program may include trips to select areas surrounding Jerome including areas of unincorporated Yavapai County, as well as trips facilitating the needs of our residents to other predetermined destinations within the surrounding communities, made by appointment.

1. Operation

The Town of Jerome operates a shuttle service that operates for limited hours during the week and weekend as determined by Council. The Town of Jerome shuttle service is intended for use by Jerome residents and visitors to the community. The weekday residential shuttle service is intended for resident use only. Weekday shuttle service by appointment may include travel to areas outside of Jerome town limits and is intended to increase mobility of town residents. The out-of-town shuttle service is scheduled by appointment with trips not limited to, but including: medical appointments, pharmacy pick-ups, and grocery shopping, etc. Out of Town shuttle appointments are not available during normal weekend shuttle operation.

a. Days – The Town of Jerome Shuttle operates during weekends for public use within Jerome Town limits and other adjacent locations.

Resident only use – Designated weekday(s) and by appointment.
Public/Visitor Use – Friday; Saturday; Sunday; some Holidays

b. Time – The Town of Jerome Shuttle operates limited hours during the week with a set weekend schedule starting on Fridays. Shuttle hours may be changed as needed due to weather conditions, traffic conditions, breakdown, holiday schedules, or any other condition deemed necessary for public health and safety.

c. Other Requests – the Shuttle may in some instances be contracted by request. The choice to allow the use of the Town Shuttle for purposes other than the regular transportation of residents and visitors outside of normal operating hours shall remain the decision of the Town Council, Town Manager or their designee. Requests to contract the shuttle for use outside of normal operation should be directed to the Town Manager.

2. Signage, Designated Stops and Routes

Signs are present at each designated stop and reflect both the shuttle stop number as well as the phone number to contact the shuttle driver for pick-up. The locations are chosen by the Jerome Town Council

and are subject to change at the Council's discretion based on input from staff, drivers, public safety information, etc.

There are no pre-established shuttle routes, or a specific frequency of operation. During normal operational hours, the shuttle driver reserves the right and ability to rearrange the order in which stops are made to accommodate all riders. Current stops and locations are:

a. 300 Level Parking Lot – Perkinsville Rd.

Shuttle stop number 1 is located in the 300-level parking lot on Perkinsville Road. There is a shade/shelter structure and benches available for use while waiting for the shuttle to arrive. The structure is located on the North side of the solar panel covered parking.

b. Jerome Historical Society Office – 407 Clark St.

Shuttle stop number 2 is located at 407 Clark Street just outside the Jerome Historical Society's offices, across the street from Haunted Hamburger. It is indicated by a loading zone with a yellow painted curb on the West side of Clark Street. There are no shade structures or benches present at this location. Riders waiting at this location are asked to not congregate or sit on the steps of the building at this location due to it serving as the offices for the Jerome Historical Society.

c. Turquoise Spider – 323 Main St.

Shuttle Stop 3 is located at the corner of 323 Main. The location is indicated by a sign posted on the corner of the building as well as a yellow striped loading zone on the roadway. There are benches present along the wall at this location; however, the location of the benches is on private property against the building. Should the building or property owner request an individual or other party vacate the use of those benches, that is within their legal right to do so.

d. Jerome Artist's Co-op - 502 Main St.

Shuttle stop number 4 is located at the Jerome Artist's Co-Op located at 502 Main St, in front of the building. There is currently no sign posted at this location; however, the loading zone is located in front of the building where there is also a bench present.

e. Jerome High School/Jerome Art Center – 885 Hampshire Ave

Shuttle stop number 5 is located in the only Industrial zone in town, on the property of the old High School at 885 Hampshire Avenue. This stop is in the parking lot located in front of the old Hospital building (C). It is indicated by a sign and there are no benches or shelters located at this stop. This is the only shuttle stop on the old school campus.

f. Jerome Historic State Park – 100 Douglas Rd.

Shuttle stop number 6 is located at the Historic State Park, also known as the Douglas Mansion. The stop is in the parking lot where there are many benches and shelters and or shaded areas available for public use. State Park gates are closed and locked at 5 p.m. and any visitors using this parking lot or shuttle stop should vacate the area prior to the State Park's closing hours.

g. Bobby D's BBQ – 119 Jerome Ave.

Shuttle stop number 7 is located directly across Jerome Avenue from Bobby D's BBQ at 119 Jerome Ave. The stop is marked by a sign as well as red striping on the roadway. At this stop there may be benches available in front of other businesses, however shade and/or shade structures are not present.

h. JHS New State Building – 110 Main St.

Shuttle stop number 8 is located in front of the top of the stairs to Jerome Historical Society's N State Building. Please note this stop location has a higher curb than some other areas of town. This is the area the Jerome Town Shuttle uses to load and unload the shuttle. It is marked with signage indicating shuttle loading and unloading as well as a painted yellow curb, and there are no benches or shade structures due to direct negative impact to pedestrian use of the sidewalk in the area.

i. Gold King Mine – 1000 Perkinsville Rd.

While the Gold King Mine is not an official stop for the Jerome Town Shuttle, it is a visitor destination. The Shuttle Driver reserves the right to refuse transit to or from Gold King Mine in the event of adverse weather or road conditions which may cause an increase in safety risk during travel to or from this location.

3. Local Resident Use

a. Designated day(s) Morning Local Run – At 9am the Town of Jerome offers a free trip from Jerome into the Cottonwood area to assist residents with access to grocery stores, banks, doctor appointments or other needs. The Shuttle can be boarded at 600 Clark St. at 9 a.m., unless prior pick-up arrangements have been made with the driver.

b. Designated days(s) Afternoon by appointment – The Town of Jerome ceased its agreement with the CAT (Cottonwood Area Transit) program as of September 2024. With the end of the Thursday CAT program route the Town of Jerome introduced a second Wednesday route to serve its residents. Afternoon shuttle operation occurs by appointment only and we encourage early notification when making an afternoon appointment. Please call or text the shuttle telephone to leave a message for the driver, including your name, contact number and your intended destination. If you are scheduling for a doctor's appointment, please also include the time of your appointment as well as any other information that may be pertinent or helpful to the driver when scheduling the afternoon shuttle route.

c. Residents are allowed and encouraged to continue the use of the Town Shuttle during normal weekend business hours. This helps to ease vehicular traffic congestion on the main commercial district roadways as well as alleviate out-of-town visitors from following residents down residential roadways where they may have no familiarity in navigating.

4. Visitor Usage

The Town of Jerome is committed to efforts aimed at relieving traffic congestion and travel for residents and visitors within town limits. The shuttle driver retains the right to refuse service to individuals for reasons including, but not limited to, refusal to abide by driver instructions, visitors who are disruptive or vulgar, displaying threatening behavior, verbalizing threats of bodily harm to another individual, and/or who appear to be heavily intoxicated or under the influence of intoxicating substance(s). Large items or pets (not designated as a service animal) may not be permitted in the shuttle.

a. The Jerome Town Shuttle is intended to be used for travel within town limits from one shuttle stop to another. The shuttle may or may not function in a "loop" traveling from stop to stop in a specific order. The Shuttle Driver retains the right and ability to determine the best path of travel to their intended destination based on the requests and/or needs of riders to reach their destination.

b. The Jerome Town Shuttle may be used for other Town sponsored or co-sponsored events, outside of normal operating hours, pending the availability of the shuttle vehicle as well as an authorized driver/operator along with the approval of the Town Council or their designee.

c. Visitors using the town shuttle assume responsibility for their own belongings. Items left in the shuttle after departure should be turned over to Jerome Police Department as Lost & Found. Lost & Found items not claimed within 90 days may be considered abandoned property and disposed of in accordance with applicable law.

d. Passengers are not allowed to smoke, or vape, including the use of other smokeless tobacco, nicotine or marijuana products, or to consume alcohol or illegal substances while riding in the shuttle. Violations or refusal to exit the shuttle when asked to may result in suspension or permanent banning from use of the shuttle service.

5. Special Events

Special event permits are required for events meeting specific criteria as outlined in Town Code Article 10-3-2, unless otherwise exempted by sections 10-3-4 and 10-3-7. In the event of a special event permit, it is suggested that event organizers encourage event attendees to make use of the 300-level parking lot, located next to the Town Yard at 155 N. Perkinsville Rd. Parking in this lot consists of covered and uncovered parking for cars and certain SUVs and trucks, as well as RV & trailer parking. If an event does not require a special event permit issued by the Town of Jerome, event organizers and hosts are still encouraged to advertise and make use of the 300-level parking lot.

a. Special event organizers are encouraged to promote the use of the 300-level parking lot for their event attendees. Promotion of the use of this lot is intended to ease both vehicular traffic in the main commercial district of Town as well as provide safe transportation in and around key areas of interest for both residents and visitors of Town.

b. If a special event is planned during a routine shuttle operation day, the hours of shuttle operation will not change. Changes to operational hours must have prior authorization by the Jerome Town Council or their designee. Any approval for a change in normal shuttle operation will be subject to the availability of both shuttle vehicle(s) and driver.

c. Jerome Town Council approval of the use of the Town Shuttle outside of normal shuttle operating hours, in which the change of schedule is to facilitate a special event, shall require event organizers to reimburse the Town of Jerome of all costs associated with wages for driver(s) as well as any cost(s) for additional fuel outside of the normal daily shuttle use. Invoicing for associated costs will take place after the event once records and receipts are provided by drivers and reconciled by Town Staff. Certain nonprofit, charitable and Town co-sponsored events may be exempt from charges.

d. Special Event Organizers and/or Applicants will assume all responsibility for the use of the shuttle during their events; this may include the completion of an additional hold harmless agreement and listing the Town as additional insured for use of the Town shuttle, in addition to any monetary reimbursement or other conditions set as part of an approval from the Jerome Town Council.

6. Private Requests

The Town of Jerome Shuttle service is not intended for private use. Requests made to Jerome Town Council to use Shuttle services in a private capacity may be made. Council approval may allow for private use of the Shuttle vehicle(s), and/or extended shuttle service hours. Approval may also be subject to other provisions or conditions as outlined by the Jerome Town Council. Private requests to use the Town of Jerome shuttle with a private driver/operator who is not an authorized operator, or a Town of Jerome employee or authorized driver/operator will be denied.

a. Town co-sponsored events may result in extended shuttle service hours, upon approval of the Town Council and subject to availability of a shuttle vehicle and authorized driver/operator.

b. 501(c)3 or government agencies in or around the Verde Valley may make a formal request for shuttle use. Some examples of use may be a tour of the Town of Jerome for employee training or educational purposes. All requests of this nature should be directed at the Town Manager at least 30 days in advance to be presented to the Town Council for further consideration and approval.

c. other private requests are subject to Council approval, including all provisions or conditions set by the Council, and are subject to the availability of a shuttle vehicle and an authorized driver/operator.

C. Authorized Operators

Authorized operators are informed of the requirement that they must hold a valid Arizona driver's license, maintain a safe driving record and complete any required safety protocols or training. Authorized operators will ensure the security of the vehicle, equipment, supplies, and any other materials owned or leased by the Town of Jerome will be maintained in good condition. Automobile insurance necessary for the operation of the Jerome Town Shuttle is provided via the Town of Jerome appropriations. Standard practices for vehicle(s), up to and including the use of logs, maintenance or inspection records, and any other established procedures, rules or regulation(s) will be followed.

1. Authorized Operators

Authorized operators include but are not limited to the Shuttle Driver, Transportation Director, Public Works Director or other Public Works crew at the discretion of the Director, Town Manager or other Town designee as appointed by the Town Manager or Town Council.

2. Emergency Operators

Should an emergency arise, additional authorized operators include Jerome Police Department and Jerome Volunteer Fire Department Chiefs, Assistance Chiefs, Deputies or other department staff deemed fit by their respective Department Chief.

D. Procedures and Safety Compliance

1. Inspection

All vehicles must meet the Arizona safety standards and be inspected on a regular basis, with an in-depth inspection completed on an annual basis, at minimum. The annual inspection will include both internal and external safety inspections. Internal inspections should include checking safety features such as functionality of seat belts, GPS updates, and where applicable camera functionality. In addition to regular safety inspection the vehicle(s) must be cleaned and sanitized daily or after each use to maintain a safe and comfortable environment for operators and passengers. Daily inspections must be completed before and after each use, ensuring all safety restraints where applicable, warning lights and signals are fully functional and operational and that no personal property has been left behind.

2. Travel Log

Travel logs will be completed and maintained by all drivers of the Town Shuttle. This may include but is not limited to the following information: driver, starting mileage, ending mileage, reason for trip, gas tank level, any observed issues during operation. Any malfunction or other fault while operating the shuttle should be immediately reported to the appropriate party to initiate necessary maintenance or repairs.

3. Rules of the Road

Staff are required to follow all laws and regulations as they pertain to the operation of a motor vehicle. This includes traffic laws, standards and regulations as set by the Federal Government, National Highway Traffic Safety Administration (NHTSA) and the State of Arizona, which includes but is not limited to safety standards, environmental regulations, and technological standards.

- a.** In accordance with state laws, anyone riding in a moving vehicle must wear seatbelts and/or child safety restraints when and where provided.
- b.** Staff are prohibited by law and will not make hand-held phone calls while transporting individuals. Staff will park the vehicle to talk on the phone or make use of hands-free communication devices, while the vehicle is not in motion, to talk on the phone.
- c.** Staff are prohibited by law to compose, send or read received electronic messages while operating a motor vehicle. An electronic message is defined as a self-contained piece of digital communication that is designed or intended to be transmitted between physical devices. An electronic message includes, but is not limited to, e-mail, a text message, an instant message, a command or request to access a web page, or other data that uses a commonly recognized

electronic communications protocol. An electronic message does not include voice or other data transmitted as a result of making a phone call, or data transmitted automatically by a wireless communications device without direct initiation by a person.

4. Defensive/Safe Driving

5. Emergencies

In case of an emergency all drivers are required to follow the established protocols and notify appropriate authorities promptly.

a. Emergency while driving

In the event of an emergency during shuttle operation, staff will follow emergency response procedures to ensure the safety of all individuals, both present in the vehicle as well as those that may be around or near the vehicle. This will include pulling the vehicle over and stopping in a safe area as quickly as possible. Staff will use a Town-issued cellphone or any available resource to contact "911" for help if needed.

b. Medical Emergency

In the event of a medical emergency, staff will follow emergency response protocols by calling "911" to request assistance. They will follow all first aid and/or CPR protocols according to their training, and/or the direction given by a dispatcher until such time that a first responder arrives at the scene of the emergency.

c. Physical Aggression

While transporting more than one individual served, and an individual-to-individual physical aggression occurs, staff will pull over and stop the vehicle in a safe area as quickly and safely as possible. Staff will redirect the individuals served as necessary and/or prohibit the continued use of shuttle services for the aggressor(s). If necessary, staff should attempt to contact another staff person, Jerome Police Department Dispatch or "911" for assistance. Passengers removed from the shuttle due to physical aggression will be suspended and may be banned from using shuttle services in the future.

E. Suspension of Service & Customer Complaints

1. Service Suspension

The shuttle may be temporarily suspended due to unforeseen circumstances, such as inclement weather, accidents, technical issues, etc. In such cases passengers will be notified as promptly as possible through the Town of Jerome website and social media page, as well as a pre-recorded voicemail message on the shuttle telephone.

Services may be suspended due to public health and safety at the request of authorized personnel, which may include Jerome Police Department officers and staff, the Public Works Director or their designee, the Town Manager, Town Council or their designee and/or the shuttle driver.

2. Customer Complaints and Feedback

Passengers may provide feedback or file complaints through the Town of Jerome website at www.jerome.az.gov. Via email at info@jerome.az.gov or via telephone at 928-634-7943.

Complainants may remain anonymous if they so choose. All complaints will be reviewed and addressed within 5 business days. Resolutions and follow-up on any complaints or feedback can and where able will be provided to the complainant, if they have provided contact information to receive such follow-up.

F. Service Evaluation and Improvement and Review and Amendments

1. Service Evaluation & Improvement

The shuttle service will undergo periodic evaluation to assess effectiveness in meeting community needs,

improving operational efficiency, and ensuring resident and visitor satisfaction. Key performance indicators may include but are not limited to:

Item G.

- Performance and time monitoring.
- Ridership numbers
- Satisfaction and feedback surveys
- Safety incident reports.

2. Review and Amendment

This policy will be renewed annually. If changes are necessary, amendments will be made based on operational experience, customer feedback, changes in regulatory requirement, safety incident feedback, or other reasons found to be in the interest of public safety and safe public transportation around the Town of Jerome.

G. (Placeholder if needed)

File Attachments for Item:

H. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, Adding 2 Food Trucks along with Stages to the Upper and Middle Park

Council will consider and may approve the requested amendments / additions.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335 JEROME, ARIZONA 86331
(928) 634-7943

Item H.

Permit # J25-0042

Special Event Permit

xpress BILL PAY

Thank you for choosing the Town of Jerome

Please fill out this packet and submit it

- All information must be submitted at least **60** c
- Fee(s), due at the time of application submission
- For questions regarding Special Event Permits at (928) 634-7943.

Insurance to be provided after event approval

TPT/Vendor list to be provided by 9/1/25

800-768-7295 www.xpressbillpay.com

Town Use Only			
Date Submitted	5/27/25	Fee	\$25.00
		Date Paid	5/27/25
		Paid via	<input type="checkbox"/> Check # <input checked="" type="checkbox"/> C C <input type="checkbox"/> Cash
Special Event Approvals			
Town Manager	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Fire Inspector	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Zoning Administrator	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
Police Chief	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Building Inspector/Public Works	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Other approvals as needed based on scope of event			
Special Event Fee Schedule			
Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- ☒ 1. Completed Special Event Permit Application.
- ☒ 2. Completed Application for Facility Use (if applicable).
- ☒ 3. Completed Hold Harmless Agreement of Indemnification.
- ☒ 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- ☐ 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). *Insurance to be provided once event approval is received.*
- ☐ 6. ~~Liquor License (if applicable).~~
- ☐ 7. ~~Liquor Liability Insurance (if applicable).~~
- ☐ 8. ~~Health Department Approval (if applicable).~~
- ☐ 9. ~~All other permits required by County or State Agencies.~~
- ☒ 10. Permit filing fee.
- ☐ 11. Written approval from Police Chief/Fire Inspector (if applicable).
will get a letter from Fire Chief if necessary regarding tent placement and safety securing.

Applicant Information

Applicant's Contact Information	
Name of Applicant <u>Anastasia Darrah</u>	Date: <u>5/27/25</u>
Name of Organization/Sponsor <u>Jerome Chamber of Commerce</u>	
Federal Tax or 501 (c)(3) Number <u></u>	
Business Mailing Address <u>PO Box K</u>	
City <u>Jerome</u>	State <u>AZ</u> Zip <u>86331</u>
Business Email <u>ani.jeromechamber@gmail.com</u>	
Business Phone # <u>928-642-5020</u>	Cell Phone # <u></u>

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one must be provided.	
Name <u>Anastasia Darrah</u>	Phone <u>928-642-5020</u>
Name <u>Heather Hakola</u>	Phone <u></u>
Emergency contact for Event*	
Name <u>Anastasia Darrah</u>	Phone <u></u>
*Emergency contact should be a party available for duration of event including set up and tear down.	

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Jerome Music Festival & Art in the Park

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 9/27/25 Time 10:00AM End: Date 9/27/25 Time 7:00PMStart: Date: 9/28/25 Time 10:00AM End: Date 9/28/25 Time 5:00PM

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 9/27/25 8:30AM To 9/27/25 10:00AMTear-Down Date/Time: From 9/27/25 7:00PM To 9/27/25 8:30PMSet Up: 9/28/25 9:00 - 10:00AMTear Down: 9/28/25 5:00PM - 6:30PMNumber of expected/estimated Participants 2-3,000Will an admission or registration fee be charged? YES ☐ NO ☒ Fee \$ _____*Please briefly describe the event:*This will be the 3rd installment of the Jerome Music & Art Festival, celebrating local musical performers, artists, crafters and entertainers.This year's event will be held in conjunction with a second Art in the Park event. It will be a two day event with music performances concentrated in the upper and middle parks, as well as local venues in town. Local art/craft vendors will have booth/tent space primarily in the upper and middle parks as well as the Bartlett Hotel. Safety requirements for securing tents/structures will be required and strictly enforced. TPT registration for all vendors

I be required and strictly enforced. An experienced sound engineer will be hired to run sound in the Upper Park. Volunteers will be monitoring activities in both park d throughout town to ensure safety, compliance, and a positive atmosphere. Additionally, volunteer unarmed security will be present overnight to visually monitor th ent spaces ensuring compliance, safety and security.

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

☒ YES ☐ NOIf yes, which property? Upper & Middle Park w/ use of lower park for porta pottiesIf no, what is the **physical address** for the event? _____

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

☒ YES ☐ NO*signage will be similar to that used for prior art in the park events.*

**All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

Event Details Continued

Will Alcohol be Sold?

☐ YES ☒ NO ☐ By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

☐ YES ☒ NO ☐ By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

☒ YES ☐ NO

Please provide a brief description of outdoor/amplified sound to be used:

Small PA system in the Upper park with a sound engineer. Small PA system in the middle park.

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

☐ YES ☒ NO

Please provide a brief description of the electrical requirements for the event:

No additional needs outside of sound for this event.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

☒ YES ☐ NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

A list of vendors and TPTs will be collected and turned into Town Hall by 9/1/25. Any vendors who do not have an active, unexpired TPT will not be permitted to participate.

Will the event require the use of tents or canopies or other temporary structures? *

☒ YES ☐ NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

Tent locations to be marked on site plan. Tents will require sandbags or other appropriate means to secure structure from being blown over in windy conditions.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

☐ YES ☒ NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

☐ YES ☒ NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

attendees will be encouraged to park in the upper parking lot and make use of the Town Shuttle.

Will the use of portable restrooms be necessary during the event?

☒ YES ☐ NO

Please note the use of portable restrooms may be required on a case-by-case basis.

would like to place the porta-potties in the lower park area in a place that will not interfere with the Sk84life event scheduled for Sunday 9/28/25

Will trash be created during the special event?

☒ YES ☐ NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

we will have a volunteer cleaning crew for the event who will pick up and empty trash throughout the main business district in town.

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

☒ YES ☐ NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

Outreach has been done with local venues and businesses as well as local residents regarding hosting musical performers and vendors. The feedback has been very positive and as this is a good financial benefit to business owners and is culturally and communally beneficial to local residents.

**This page intentionally left blank (insert Site Plan(s) here) **

Special Event Hold Harmless and Indemnification Agreement

Item H.

I, Anastasia Darrah ([Insert Company Name] ("**Permittee**")), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("**Agreement**"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("**Special Event**") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "**Indemnatee**") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnatee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "**Claims**"). Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 27 day of May, 2025.

Signature: 

Printed Name: Anastasia Darrah

Witness Signature: 

Printed Name: Michele Sharif TOJ Administrative Clerk



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Item H.

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Anastasia Darrah for the Jerome Chamber of Commerce

Address: PO Box K, Jerome AZ 86331

Telephone: 928-642-5020

If applicant is an organization, list officers:

Name	Address	Telephone
Anastasia Darrah, Vice President	Prescott, AZ 86301	928-642-5020
Angie Arndt, President	Sedona, AZ 86336	
Valerie Whitcomb, Secretary	Camp Verde, AZ 86332	

Requesting the use of:

☒ UPPER PARK (Parcel 401-06-156)

☐ 300 LEVEL PARKING LOT (Parcel 401-03-015L)

☒ LOWER PARK/SLIDING JAIL (Parcel 401-06-075)

☒ MIDDLE PARK (Parcel 401-06-015)

☐ COUNCIL CHAMBERS (Parcel 401-10-002)

☐ ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: 9-27-25 & 9-28-25

Rain Date: _____

Hours of Use: 9/27/25 8:30AM - 8:30PM & 9/28/25 9:00AM - 6:30PM Approximate # of people: approximately 2-3,000

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Anastasia Darrah
Signature

5/27/25

Date of application

Anastasia Darrah

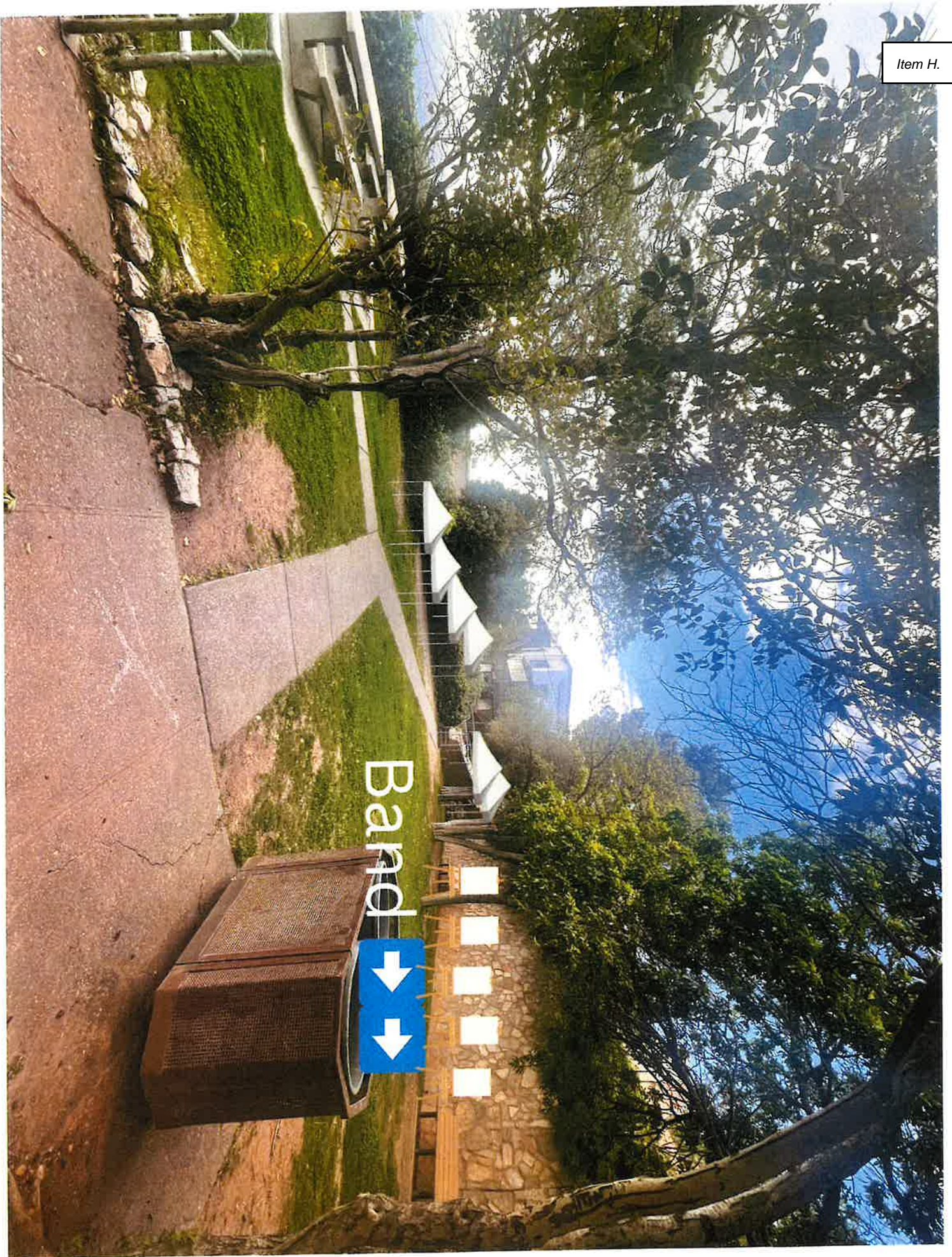
Print Name

Prescott, AZ 86301

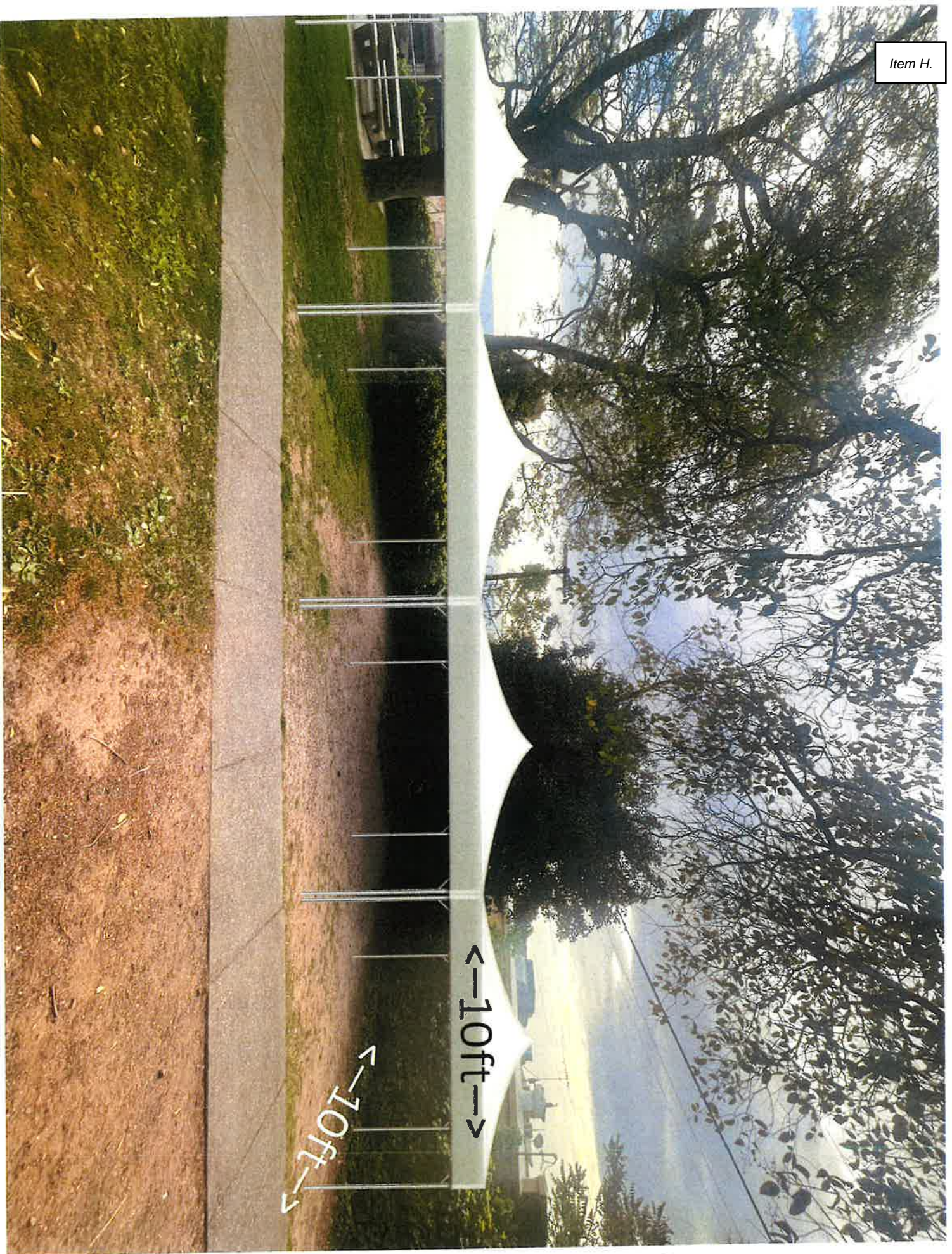
Address

928-642-5020

Telephone



I Inner Park South 1



Upper park South 2



Inner Park South 3



Upper Park South 4



Unner Park South 5



Could use a small folding table/cloth to cover horse shoe post with info on the festival

Upper Park North 1



Bright colored bucket or blockade over
horse shoe posts for safety



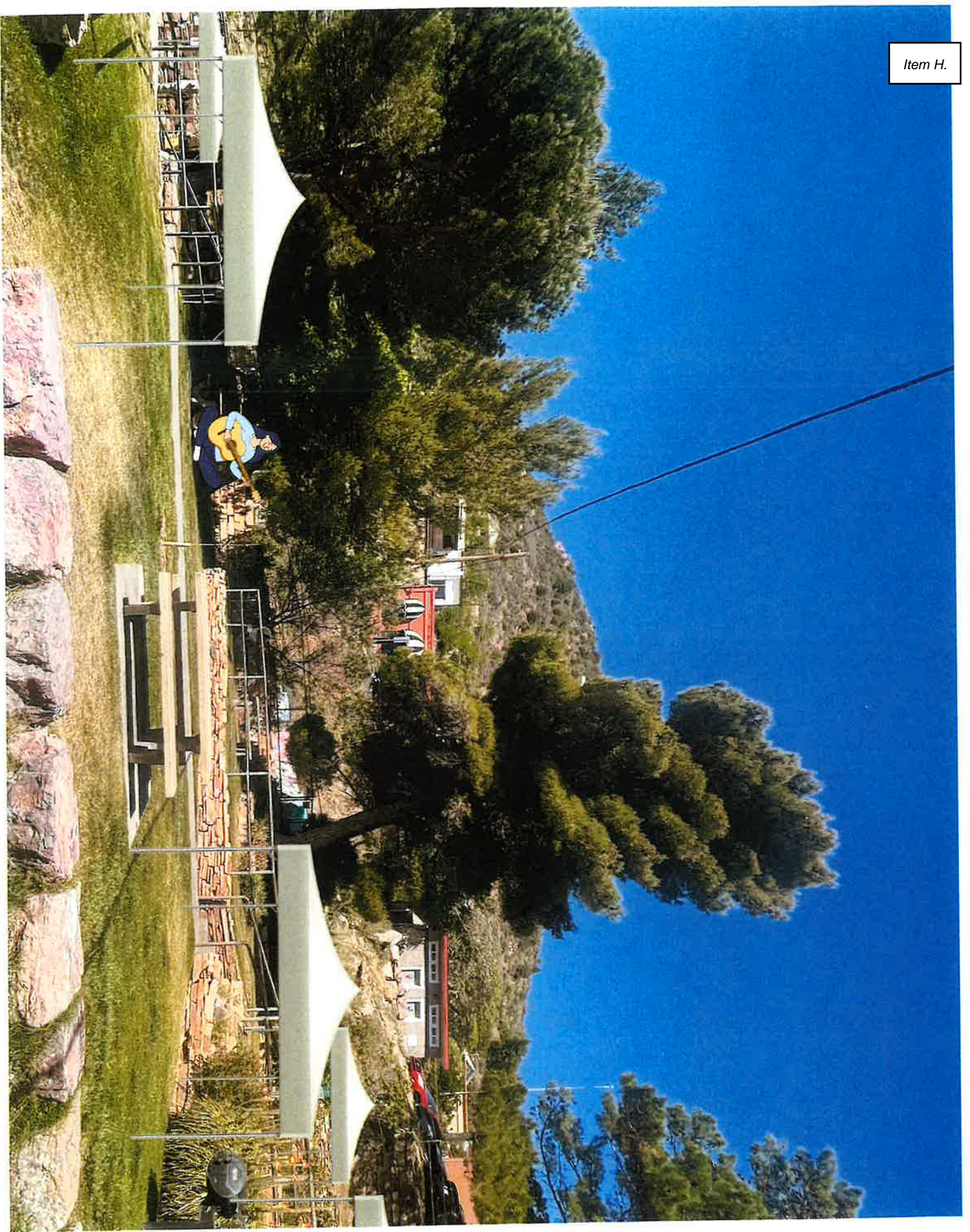
Upper Park North 2



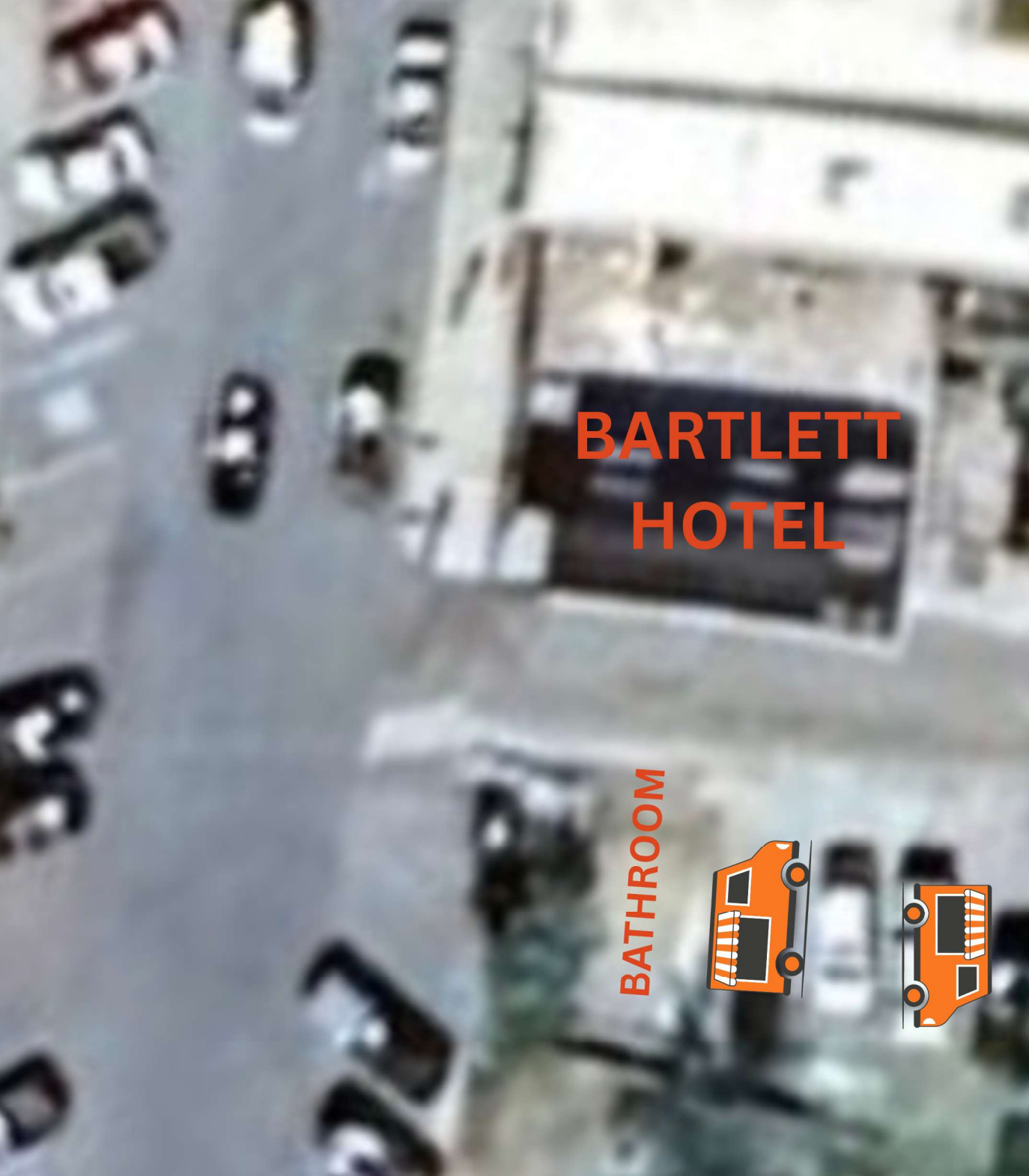
Inner Park North 3



Middle Park 1



Middle Park 2



**SUGGESTED OPTION 1 FOR FOOD TRUCK PLACEMENT-
THE THREE PARKING SPACES DIRECTLY IN FRONT OF
THE PUBLIC BATHROOMS- ISOLATES PEDESTRIAN
TRAFFIC FROM VEHICLE TRAFFIC**



**1 FOOD TRUCK AND 1 BEVERAGE TRUCK
CENTRALLY LOCATED AND TUCKED SO THAT
PEDESTRIAN TRAFFIC DOESN'T AFFECT FLOW OF
TRAFFIC**



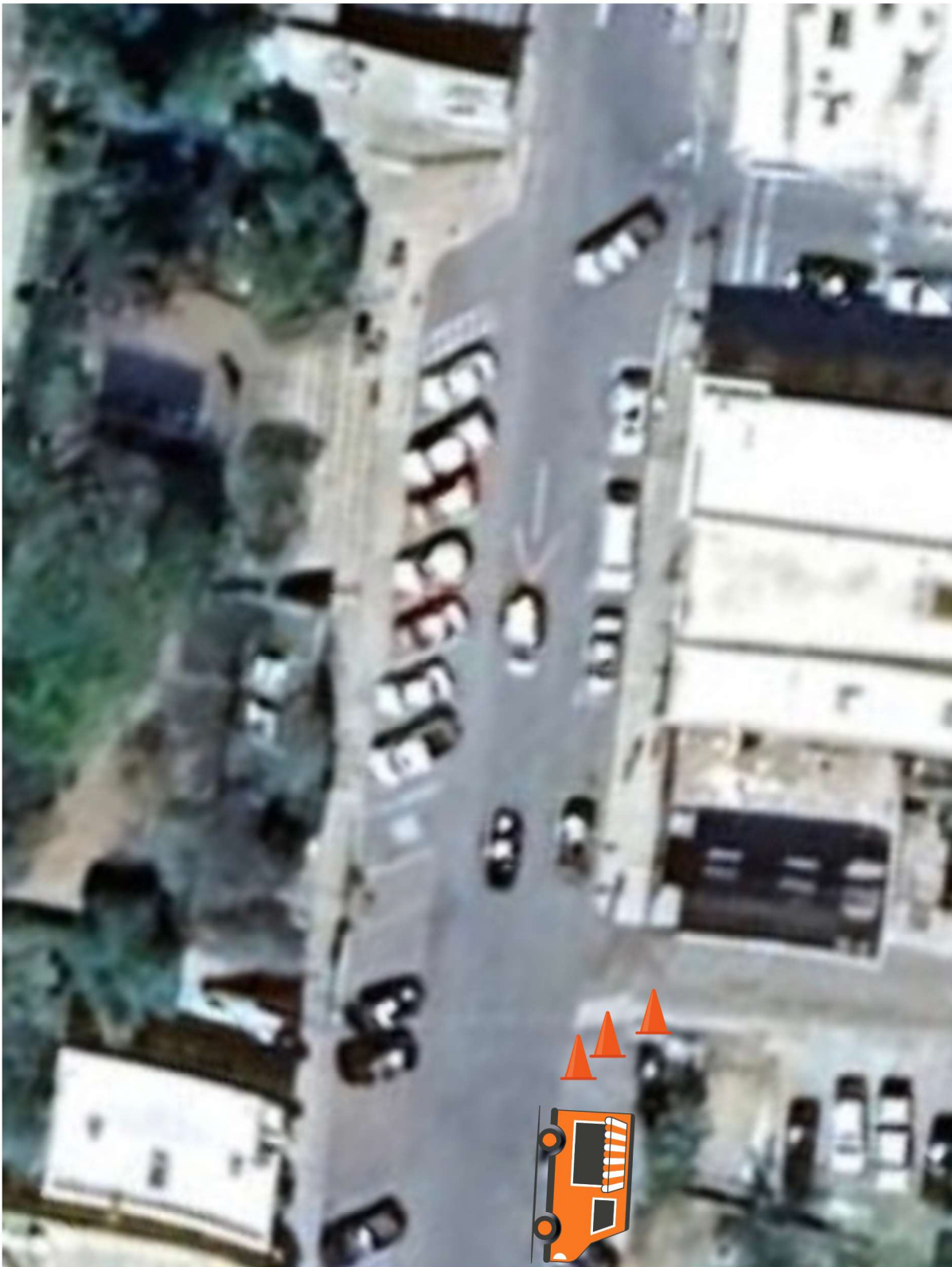
SUGGESTED FOOD TRUCK PLACEMENT OPTION 2-
-BEVERAGE TRUCK ON MAIN STREET DIRECTLY NEXT TO
DUMPSTERS AND BATHROOMS
-FOOD TRUCK IN PARKING SPACES DIRECTLY NEXT TO
MIDDLE PARK



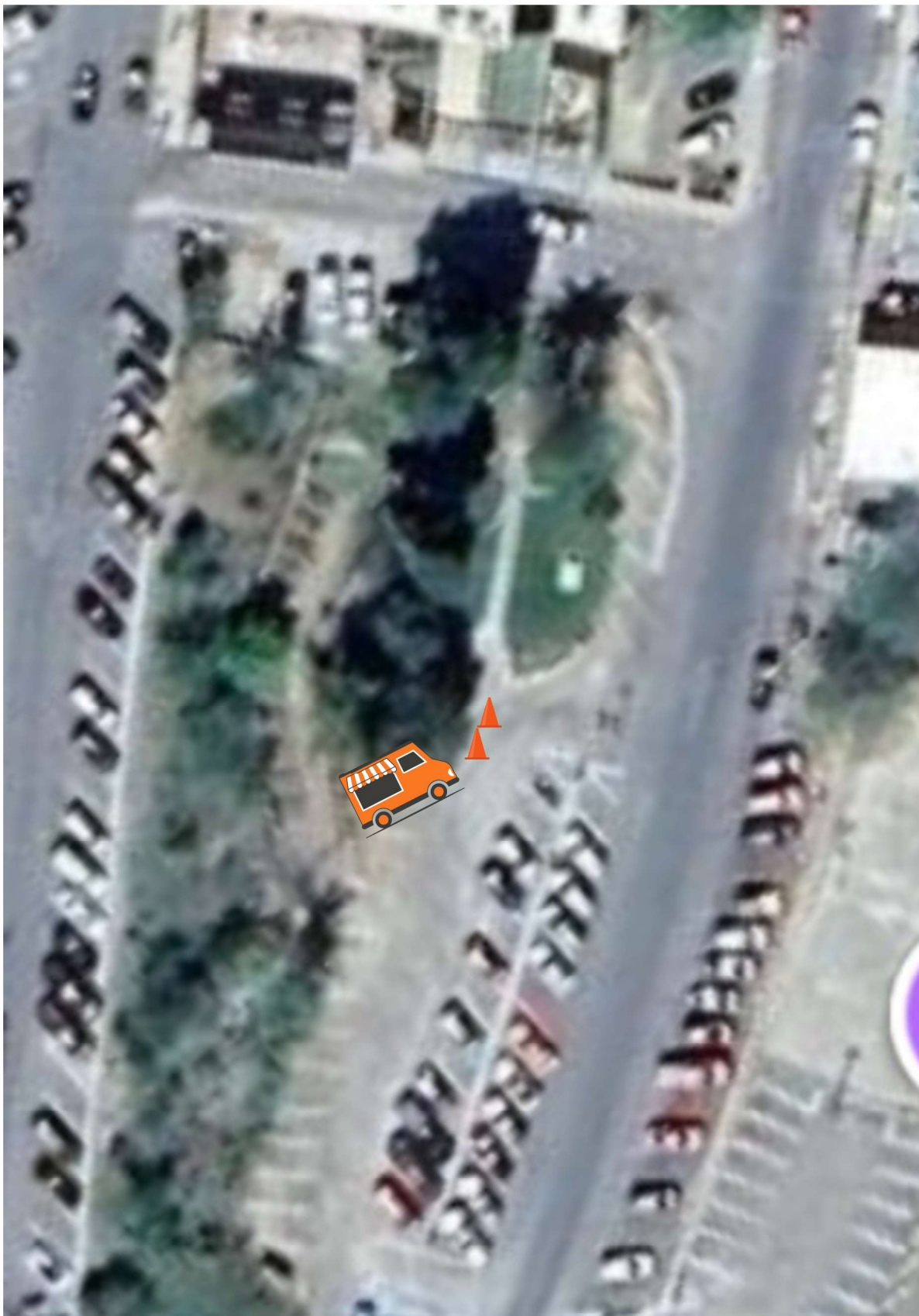
MIDDLE PARK



MAIN STREET



Beverage food truck to be parked in the first two parking spots nearest the bathrooms in center of town- with line and pedestrian traffic to be pointed toward bathrooms and away from street. Option to add orange cones or volunteer to guide traffic accordingly



Food truck to be parked in the first two parking spaces nearest the park in the back row of the middle parking lot with line and pedestrian traffic guided toward park and away from parking lot. Option for orange cones or volunteer to guide walking traf