



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, AUGUST 08, 2023, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TYY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for July, 2023

Council will consider and may approve the financial reports for month ending July, 2023

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the July 11th Regular Council Meeting Minutes

Council will consider and may approve the July 11th meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Resolution No. 657, Amending Resolution No. 656, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

Council will consider and may approve Resolution No. 657.

B. Consider Resolution No. 658, Confirming the Town Manager's Promotional Appointment and Setting Certain Staff Wage Rates

The Council will consider and may approve Resolution No. 658.

9. NEW BUSINESS

Discussion/Possible Action

A. Consider Special Event Permit Application for the Jerome Indie Film and Music Festival: Jerome Craft Beer Experience

Council will consider and may approve the Special Event Permit.

B. Consideration of Expiring Lease and Possible Renewal and Authorizing the Town Manager to Execute on Behalf of the Town

Council will consider and may approve the renewal of the lease for approximately 806 square feet of certain space at 500 Main Street, Jerome, AZ, with or without changes.

C. Consideration of Jerome Civic Center / Town Hall Studio 2 Rental Space Applicant Interest and Possible Approval of an Applicant and Terms for the Town Manager to Enter into a Lease Agreement on Behalf of the Town

Council will consider applicants and may approve an applicant and authorize the Town Manager to sign a lease with an applicant on behalf of the Town.

D. Consideration of Sewer Charges for Certain Water Usage and a Request from a Commercial User (The Surgeons House)

Council will consider alternatives for sewer charges based on water not entering the Town's wastewater system and may adjust the bill for the Surgeons House, and provide staff direction.

E. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Town of Jerome Proclamation Proclaiming August as Child Support Awareness Month

WHEREAS, the Town of Jerome joins the Nation in recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Arizona’s families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, the State of Arizona will always be committed advocates for our children, whose safety and security remains top of mind; and

WHEREAS, a child who receives emotional and financial support is more likely to feel safe and secure and is better equipped with the courage to be their very best in life; and

WHEREAS, the Department of Economic Security Division of Child Support Services (DCSS), is robustly committed to putting Arizona’s children first and to humbly serving Arizonans with excellence, respect, integrity and kindness, as well as being an overall champion for economic growth and opportunity; and

WHEREAS, DCSS strongly advocates for parenting responsibilities because parents and children benefit when both are engaged with their child at every stage, regardless of marital status; and

WHEREAS, DCSS recognizes the commitment of legal guardians who accept responsibilities of children in the absence of parents; and

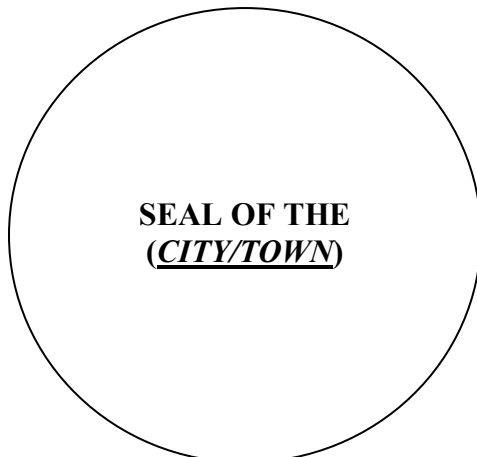
WHEREAS, strengthening individuals and families with an emphasis on fiscal responsibility promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children’s future; and

WHEREAS, Child Support Awareness Month values parents’ involvement in their childs’ lives and who make regular child support payments to safeguard their children’s future.

NOW THEREFORE, I, Christina Barber, Mayor of the Town of Jerome, do hereby proclaim the month of August 2023 as

CHILD SUPPORT AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Jerome, Arizona to be affixed this 8th day of August, 2023.



Christina “Alex” Barber, Mayor

Brett Klein Town Manager / Clerk

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for July, 2023

Council will consider and may approve the financial reports for month ending July, 2023

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 JULY 31, 2023

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,709.55
99-00-1011	NBA CHECKING	48,270.41
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	489,847.71
99-00-1020	OAZ GENERAL SAVINGS	1,188,171.77
	TOTAL COMBINED CASH	1,728,004.44
99-00-1800	CASH CLEARING - UTILITY MGMT	(141.47)
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,727,862.97)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	575,623.61
20	ALLOCATION TO UTILITY FUND	567,876.63
30	ALLOCATION TO HURF FUND	(449,205.48)
35	ALLOCATION TO PARKING FUND	123,254.02
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	15,301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE	87,384.44
60	ALLOCATION TO CAPITAL GRANTS FUND	727,371.82
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(352,451.34)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	320,000.00
90	ALLOCATION TO CAPITAL FUND	112,707.87
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,727,862.97
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,727,862.97)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	575,623.61	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	93,105.84	
10-00-1008	COURT - JCEF ACCT	14,436.28	
10-00-1009	COURT - FTG ACCT	8,891.93	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1101	AUTO LIEU TAXES	1,369.89	
10-00-1105	CITY SALES TAXES	161,097.72	
10-00-1115	FRANCHISE FEES	3,790.44	
10-00-1120	GF ACCOUNTS RECEIVABLE	12,372.82	
10-00-1135	PROPERTY TAXES	1,309.28	
10-00-1160	STATE SALES TAXES	2,435.52	
	TOTAL ASSETS		875,008.33

LIABILITIES AND EQUITY

LIABILITIES

10-00-2001	ACCOUNTS PAYABLE	973.89	
10-00-2401	FEDERAL WH & FICA	10,953.84	
10-00-2402	ARIZONA WITHHOLDING	1,130.64	
10-00-2403	UNEMPLOYMENT TAXES	10.94	
10-00-2405	AFLAC	27.24	
10-00-2406	HEALTH INSURANCE	8,173.97	
10-00-2408	457G RETIREMENT	4,034.12	
10-00-2409	PSPRS	1,350.37	
10-00-2410	WAGES PAYABLE	74,617.66	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2412	HDHP SAVINGS	1,310.99	
10-00-2413	WORKMAN'S COMP PR LIABILITY	4,710.33	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	5,635.31	
10-00-2950	FD PER CALL PAYABLE	13,652.50	
10-00-2999	SUSPENSE ACCOUNT	432.02	
	TOTAL LIABILITIES		135,865.83

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	891,238.37	
	REVENUE OVER EXPENDITURES - YTD	(152,095.87)	
	BALANCE - CURRENT DATE	(152,095.87)	
	TOTAL FUND EQUITY		739,142.50
	TOTAL LIABILITIES AND EQUITY		875,008.33

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	548.41	548.41	47,500.00	46,951.59	1.2
10-30-4005	CITY SALES TAXES	.00	.00	1,400,000.00	1,400,000.00	.0
10-30-4010	STATE SALES TAXES	3,292.49	3,292.49	68,000.00	64,707.51	4.8
10-30-4030	VEHICLE LICENSE TAX	1,553.68	1,553.68	41,000.00	39,446.32	3.8
10-30-4055	FRANCHISE FEES	1,077.34	1,077.34	16,250.00	15,172.66	6.6
	TOTAL TAX REVENUE	6,471.92	6,471.92	1,572,750.00	1,566,278.08	.4
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	350.00	350.00	10,000.00	9,650.00	3.5
10-31-4041	PLANNING & ZONING FEES	.00	.00	3,000.00	3,000.00	.0
10-31-4045	BUSINESS LICENSES	200.00	200.00	5,500.00	5,300.00	3.6
10-31-4050	COMMERCIAL FILMING FEES	.00	.00	500.00	500.00	.0
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	300.00	300.00	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	550.00	550.00	19,300.00	18,750.00	2.9
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	33,123.94	33,123.94	345,208.00	312,084.06	9.6
	TOTAL INTERGOVERNMENTAL REVENUE	33,123.94	33,123.94	345,208.00	312,084.06	9.6
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,101.00	18,101.00	.0
10-33-4070	RENTS-LIBRARY	306.36	306.36	10,000.00	9,693.64	3.1
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,000.00	2,000.00	.0
	TOTAL LIBRARY REVENUE	306.36	306.36	30,101.00	29,794.64	1.0
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	1,313.26	1,313.26	37,000.00	35,686.74	3.6
10-34-4062	PD REVENUE FROM PARKING FUND	3,250.00	3,250.00	39,000.00	35,750.00	8.3
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	.00	5,250.00	5,250.00	.0
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	119.06	119.06	2,000.00	1,880.94	6.0
10-34-4065	POLICE SERVICES	735.00	735.00	8,000.00	7,265.00	9.2
	TOTAL POLICE DEPT REVENUE	5,417.32	5,417.32	91,250.00	85,832.68	5.9

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	3,590.90	3,590.90	62,000.00	58,409.10	5.8
10-35-4037	COURT SECURITY FUND REVENUE	668.00	668.00	10,000.00	9,332.00	6.7
	TOTAL COURT REVENUE	4,258.90	4,258.90	72,000.00	67,741.10	5.9
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,047.44	7,047.44	82,000.00	74,952.56	8.6
10-36-4080	UTILITY REIMBURSEMENTS	381.46	381.46	5,000.00	4,618.54	7.6
	TOTAL RENTAL REVENUE	7,428.90	7,428.90	87,000.00	79,571.10	8.5
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	27,221.13	27,221.13	7,500.00	(19,721.13)	363.0
10-37-4090	WILDLAND FIRE FEES	3,948.92	3,948.92	55,000.00	51,051.08	7.2
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	3,926.53	3,926.53	32,000.00	28,073.47	12.3
10-37-4092	FIREWISE WAGE REIMBURSEMENT	.00	.00	20,000.00	20,000.00	.0
	TOTAL FIRE DEPT REVENUE	35,096.58	35,096.58	114,500.00	79,403.42	30.7
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	.00	.00	428,389.00	428,389.00	.0
10-38-4300	INTEREST	1,148.49	1,148.49	6,000.00	4,851.51	19.1
10-38-4400	SALE OF ASSETS	.00	.00	12,500.00	12,500.00	.0
10-38-4500	MISCELLANEOUS REVENUES	552.00	552.00	2,500.00	1,948.00	22.1
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	97.05	97.05	10,000.00	9,902.95	1.0
	TOTAL GENERAL FUND REVENUE	1,797.54	1,797.54	459,389.00	457,591.46	.4
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	15,420.00	15,420.00	185,041.00	169,621.00	8.3
	TOTAL ADMINISTRATIVE CHARGES	15,420.00	15,420.00	185,041.00	169,621.00	8.3
	TOTAL FUND REVENUE	109,871.46	109,871.46	2,976,539.00	2,866,667.54	3.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>						
10-41-5001	SALARIES AND WAGES	23,434.20	23,434.20	275,000.00	251,565.80	8.5
10-41-5006	LONGEVITY BONUS	363.00	363.00	1,057.00	694.00	34.3
10-41-5010	FICA MATCH	1,777.33	1,777.33	21,250.00	19,472.67	8.4
10-41-5011	RETIREMENT MATCH	2,148.19	2,148.19	24,475.00	22,326.81	8.8
10-41-5012	HEALTH/LIFE INSURANCE	5,254.02	5,254.02	63,000.00	57,745.98	8.3
10-41-5013	WORKERS COMPENSATION	87.90	87.90	1,475.00	1,387.10	6.0
10-41-5014	UNEMPLOYMENT INSURANCE	.00	.00	280.00	280.00	.0
10-41-6101	ACCOUNTING AND AUDITING	.00	.00	18,000.00	18,000.00	.0
10-41-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	6,000.00	6,000.00	.0
10-41-6110	CONTRACT SERVICES	175.00	175.00	36,000.00	35,825.00	.5
10-41-6115	CONVENTIONS AND SEMINARS	.00	.00	3,000.00	3,000.00	.0
10-41-6116	TRAINING & EDUCATION	.00	.00	2,500.00	2,500.00	.0
10-41-6125	DUES, SUBS & MEMBERSHIPS	802.00	802.00	7,500.00	6,698.00	10.7
10-41-6130	ELECTION EXPENSES	.00	.00	2,500.00	2,500.00	.0
10-41-6145	FUEL	.00	.00	250.00	250.00	.0
10-41-6155	INSURANCE	12,589.51	12,589.51	22,500.00	9,910.49	56.0
10-41-6170	LEGAL EXP - GEN GOV	.00	.00	14,500.00	14,500.00	.0
10-41-6185	MISCELLANEOUS	.00	.00	4,000.00	4,000.00	.0
10-41-6186	BANK FEES - GEN ADMIN	140.10	140.10	2,000.00	1,859.90	7.0
10-41-6188	BANK FEES / MERCH SVCS	.00	.00	7,500.00	7,500.00	.0
10-41-6190	OFFICE SUPPLIES	114.27	114.27	8,500.00	8,385.73	1.3
10-41-6191	COPIER & EQUIP LEASE EXPENSE	336.33	336.33	7,000.00	6,663.67	4.8
10-41-6192	SOFTWARE SUPPORT EXP - GG	927.21	927.21	26,000.00	25,072.79	3.6
10-41-6193	COMPUTER HARDWARE & SERVICE	.00	.00	1,000.00	1,000.00	.0
10-41-6195	OPERATING SUPPLIES - GEN GOV	.00	.00	1,500.00	1,500.00	.0
10-41-6200	POSTAGE	.00	.00	4,000.00	4,000.00	.0
10-41-6220	REP AND MAINT - VEHICLES	.00	.00	500.00	500.00	.0
10-41-6245	SHUTTLE EXPENSES	.00	.00	3,000.00	3,000.00	.0
10-41-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265	TELEPHONE	160.43	160.43	2,750.00	2,589.57	5.8
10-41-6275	TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-41-6285	TOURISM 1% BED TAX	.00	.00	10,000.00	10,000.00	.0
10-41-6286	COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500	TRANSFERS OUT	43,465.33	43,465.33	521,584.00	478,118.67	8.3
	TOTAL GENERAL GOVT EXPENSES	91,774.82	91,774.82	1,110,621.00	1,018,846.18	8.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>						
10-42-5001	SALARIES AND WAGES	8,153.82	8,153.82	66,300.00	58,146.18	12.3
10-42-5006	LONGEVITY BONUS	.00	.00	220.00	220.00	.0
10-42-5010	FICA AND MEDICARE	598.56	598.56	5,250.00	4,651.44	11.4
10-42-5011	RETIREMENT	346.50	346.50	3,500.00	3,153.50	9.9
10-42-5012	HEALTH/LIFE INSURANCE	2,009.91	2,009.91	12,000.00	9,990.09	16.8
10-42-5013	WORKER'S COMPENSATION	17.93	17.93	230.00	212.07	7.8
10-42-5014	UNEMPLOYMENT	.00	.00	150.00	150.00	.0
10-42-6037	COURT SECURITY FUND EXPENSES	.00	.00	10,000.00	10,000.00	.0
10-42-6110	CONTRACT SERVICES	.00	.00	6,000.00	6,000.00	.0
10-42-6115	CONVENTIONS AND SEMINARS	.00	.00	500.00	500.00	.0
10-42-6116	TRAINING & EDUCATION	.00	.00	500.00	500.00	.0
10-42-6125	DUES AND SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-42-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-42-6190	OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-42-6191	COPIER & EQUIP LEASE EXP	.00	.00	3,000.00	3,000.00	.0
10-42-6195	OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265	TELEPHONE	69.26	69.26	900.00	830.74	7.7
10-42-6275	TRAVEL	.00	.00	750.00	750.00	.0
	TOTAL MAGISTRATE COURT EXPENSES	11,195.98	11,195.98	110,550.00	99,354.02	10.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>						
10-43-5001	SALARIES AND WAGES	48,485.51	48,485.51	406,000.00	357,514.49	11.9
10-43-5006	LONGEVITY BONUS	448.00	448.00	1,955.00	1,507.00	22.9
10-43-5010	FICA AND MEDICARE	3,659.51	3,659.51	31,900.00	28,240.49	11.5
10-43-5011	RETIREMENT	4,028.61	4,028.61	43,050.00	39,021.39	9.4
10-43-5012	HEALTH INSURANCE	7,001.67	7,001.67	70,000.00	62,998.33	10.0
10-43-5013	WORKER'S COMPENSATION	2,059.50	2,059.50	22,400.00	20,340.50	9.2
10-43-5014	UNEMPLOYMENT	4.61	4.61	650.00	645.39	.7
10-43-6110	CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-43-6116	TRAINING & EDUCATION	.00	.00	7,500.00	7,500.00	.0
10-43-6120	DISPATCH FEES	.00	.00	44,000.00	44,000.00	.0
10-43-6125	DUES AND SUBSCRIPTIONS	.00	.00	1,250.00	1,250.00	.0
10-43-6145	FUEL	.00	.00	13,500.00	13,500.00	.0
10-43-6172	PROSECUTOR EXP	.00	.00	24,000.00	24,000.00	.0
10-43-6185	MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192	SOFTWARE SERVICE & SUPPORT	(59.56)	(59.56)	10,800.00	10,859.56	(.6)
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	.00	5,000.00	5,000.00	.0
10-43-6195	OPERATING SUPPLIES - POLICE	.00	.00	3,000.00	3,000.00	.0
10-43-6200	POSTAGE	(9.55)	(9.55)	200.00	209.55	(4.8)
10-43-6220	REP AND MAINT - VEHICLES	59.30	59.30	5,000.00	4,940.70	1.2
10-43-6225	REP AND MAINT - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	.00	.00	2,500.00	2,500.00	.0
10-43-6250	SMALL TOOLS AND EQUIPMENT	25.49	25.49	7,000.00	6,974.51	.4
10-43-6265	TELEPHONE	249.61	249.61	6,000.00	5,750.39	4.2
10-43-6280	UNIFORMS	.00	.00	2,500.00	2,500.00	.0
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	.00	19,000.00	19,000.00	.0
	TOTAL POLICE DEPT EXPENSES	65,952.70	65,952.70	733,705.00	667,752.30	9.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	30,429.63	30,429.63	249,500.00	219,070.37	12.2
10-44-5002 WILDLAND PERSONNEL	.00	.00	35,000.00	35,000.00	.0
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,477.50	1,477.50	35,000.00	33,522.50	4.2
10-44-5006 LONGEVITY BONUS	438.00	438.00	1,360.00	922.00	32.2
10-44-5007 PAYMENT IN LIEU OF BENEFITS	844.14	844.14	7,400.00	6,555.86	11.4
10-44-5010 FICA AND MEDICARE	2,379.15	2,379.15	25,350.00	22,970.85	9.4
10-44-5011 RETIREMENT	2,281.51	2,281.51	25,500.00	23,218.49	9.0
10-44-5012 HEALTH INSURANCE	3,481.88	3,481.88	66,500.00	63,018.12	5.2
10-44-5013 WORKER'S COMPENSATION	1,309.95	1,309.95	24,250.00	22,940.05	5.4
10-44-5014 UNEMPLOYMENT	2.82	2.82	800.00	797.18	.4
10-44-6116 TRAINING & EDUCATION	.00	.00	7,500.00	7,500.00	.0
10-44-6120 DISPATCH FEES	7,413.00	7,413.00	7,000.00	(413.00)	105.9
10-44-6125 DUES AND SUBSCRIPTIONS	.00	.00	750.00	750.00	.0
10-44-6145 FUEL	.00	.00	9,000.00	9,000.00	.0
10-44-6170 LEGAL EXP - FIRE	.00	.00	500.00	500.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	500.00	500.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	.00	.00	5,000.00	5,000.00	.0
10-44-6185 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
10-44-6192 SOFTWARE SERVICE & SUPPORT	74.10	74.10	1,200.00	1,125.90	6.2
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,500.00	2,500.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	.00	.00	16,000.00	16,000.00	.0
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	452.52	452.52	10,000.00	9,547.48	4.5
10-44-6265 TELEPHONE	123.74	123.74	3,500.00	3,376.26	3.5
10-44-6270 TRAINING CENTER ASSESSMENT	2,692.00	2,692.00	2,750.00	58.00	97.9
TOTAL FIRE DEPT EXPENSES	53,399.94	53,399.94	543,360.00	489,960.06	9.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	8,865.04	8,865.04	89,000.00	80,134.96	10.0
10-45-5006	LONGEVITY BONUS	.00	.00	600.00	600.00	.0
10-45-5007	LIBRARY BENEFIT STIPEND	824.34	824.34	7,200.00	6,375.66	11.5
10-45-5010	FICA AND MEDICARE	740.45	740.45	7,400.00	6,659.55	10.0
10-45-5011	RETIREMENT	616.32	616.32	6,100.00	5,483.68	10.1
10-45-5012	HEALTH INSURANCE	62.82	62.82	710.00	647.18	8.9
10-45-5013	WORKER'S COMPENSATION	21.28	21.28	350.00	328.72	6.1
10-45-5014	UNEMPLOYMENT	1.89	1.89	250.00	248.11	.8
10-45-6110	CONTRACT SERVICES	.00	.00	1,250.00	1,250.00	.0
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
10-45-6195	OPERATING SUPPLIES - LIBRARY	.00	.00	4,500.00	4,500.00	.0
10-45-6205	PRINT AND NON-PRINT MATERIALS	.00	.00	3,000.00	3,000.00	.0
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	100.00	100.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-45-6265	TELEPHONE	85.03	85.03	1,250.00	1,164.97	6.8
10-45-6266	E-RATE EXP	30.70	30.70	750.00	719.30	4.1
TOTAL LIBRARY EXPENSES		11,247.87	11,247.87	123,960.00	112,712.13	9.1
<u>PLANNING & ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	6,734.38	6,734.38	65,800.00	59,065.62	10.2
10-46-5006	LONGEVITY BONUS	.00	.00	370.00	370.00	.0
10-46-5010	FICA AND MEDICARE	508.68	508.68	5,100.00	4,591.32	10.0
10-46-5011	RETIREMENT	583.17	583.17	5,200.00	4,616.83	11.2
10-46-5012	HEALTH INSURANCE	1,393.17	1,393.17	9,100.00	7,706.83	15.3
10-46-5013	WORKER'S COMPENSATION	29.81	29.81	570.00	540.19	5.2
10-46-5014	UNEMPLOYMENT	.63	.63	125.00	124.37	.5
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170	LEGAL EXP - P&Z	.00	.00	16,000.00	16,000.00	.0
10-46-6185	MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	74.10	74.10	1,600.00	1,525.90	4.6
10-46-6195	OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	100.00	100.00	.0
10-46-6265	TELEPHONE	.00	.00	600.00	600.00	.0
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	.00	.00	3,000.00	3,000.00	.0
TOTAL PLANNING & ZONING EXP		9,323.94	9,323.94	114,265.00	104,941.06	8.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	728.46	728.46	7,600.00	6,871.54	9.6
10-47-5006 LONGEVITY BONUS	.00	.00	25.00	25.00	.0
10-47-5010 FICA AND MEDICARE	52.52	52.52	585.00	532.48	9.0
10-47-5011 RETIREMENT	72.84	72.84	765.00	692.16	9.5
10-47-5012 HEALTH INSURANCE	257.96	257.96	2,400.00	2,142.04	10.8
10-47-5013 WORKER'S COMPENSATION	29.35	29.35	360.00	330.65	8.2
10-47-5014 UNEMPLOYMENT	.00	.00	10.00	10.00	.0
10-47-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	12.25	12.25	300.00	287.75	4.1
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	.00	300.00	300.00	.0
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	.00	.00	1,250.00	1,250.00	.0
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	750.00	750.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	2,000.00	2,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,250.00	1,250.00	.0
10-47-6280 UNIFORM EXP PARKS	.00	.00	450.00	450.00	.0
10-47-6285 UTILITIES	.00	.00	2,750.00	2,750.00	.0
10-47-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PARKS EXPENSES	1,153.38	1,153.38	23,020.00	21,866.62	5.0
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	4,509.15	4,509.15	47,000.00	42,490.85	9.6
10-48-5006 LONGEVITY BONUS	.00	.00	220.00	220.00	.0
10-48-5010 FICA AND MEDICARE	324.90	324.90	3,650.00	3,325.10	8.9
10-48-5011 RETIREMENT	450.91	450.91	4,750.00	4,299.09	9.5
10-48-5012 HEALTH INSURANCE	1,597.08	1,597.08	13,700.00	12,102.92	11.7
10-48-5013 WORKER'S COMPENSATION	181.68	181.68	2,150.00	1,968.32	8.5
10-48-5014 UNEMPLOYMENT	.00	.00	58.00	58.00	.0
10-48-6110 CONTRACT SERVICES	1,217.78	1,217.78	10,000.00	8,782.22	12.2
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
10-48-6185 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	.00	2,000.00	2,000.00	.0
10-48-6215 R&M BUILDING - PROPERTIES	9,637.20	9,637.20	40,000.00	30,362.80	24.1
10-48-6220 REP AND MAINT - VEHICLES	.00	.00	1,200.00	1,200.00	.0
10-48-6225 REP AND MAINT - EQUIPMENT	.00	.00	500.00	500.00	.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	35,000.00	35,000.00	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,200.00	1,200.00	.0
10-48-6280 UNIFORM EXP PROPERTIES	.00	.00	350.00	350.00	.0
10-48-6285 UTILITIES	.00	.00	44,000.00	44,000.00	.0
10-48-8040 LEASE PAYMENTS	.00	.00	280.00	280.00	.0
TOTAL PROPERTIES EXPENSES	17,918.70	17,918.70	217,058.00	199,139.30	8.3

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	261,967.33	261,967.33	2,976,539.00	2,714,571.67	8.8
NET REVENUE OVER EXPENDITURES	(152,095.87)	(152,095.87)	.00	152,095.87	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	567,876.63	
20-00-1015	UTILITIES A/R	39,499.97	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,399,746.06	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	205,764.78	
20-00-1540	CONSTRUCTION WIP	300,422.00	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,685,397.98)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(169,992.20)	
	TOTAL ASSETS		<u>2,809,488.13</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	6,056.53	
20-00-2500	SALES TAX PAYABLE	2,697.27	
20-00-2600	CUSTOMER DEPOSITS	29,709.23	
20-00-2700	COMPENSATED ABSENCES	5,621.13	
20-00-2950	OTHER LIABILITIES	2,450.36	
	TOTAL LIABILITIES		46,534.52

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	2,116,983.01	
20-00-3051	UNRESTRICTED FUND BALANCE	776,964.00	
20-00-3052	UNRESTRICED FUND BALANCE	(149,031.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>18,037.60</u>	
	BALANCE - CURRENT DATE	<u>18,037.60</u>	
	TOTAL FUND EQUITY		<u>2,762,953.61</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,809,488.13</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	.00	.00	110,000.00	110,000.00	.0
20-50-4085	WATER USAGE FEES	14,209.03	14,209.03	175,000.00	160,790.97	8.1
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	45.00	45.00	2,750.00	2,705.00	1.6
20-50-4900	TRANSFERS IN	27,183.83	27,183.83	326,208.00	299,024.17	8.3
	TOTAL WATER REVENUE	41,437.86	41,437.86	618,958.00	577,520.14	6.7
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	13,462.15	13,462.15	161,450.00	147,987.85	8.3
20-51-4900	TRANSFERS IN	9,628.00	9,628.00	115,538.00	105,910.00	8.3
	TOTAL SEWER REVENUE	23,090.15	23,090.15	282,488.00	259,397.85	8.2
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,661.04	14,661.04	180,000.00	165,338.96	8.2
20-52-4500	MISCELLANEOUS	.00	.00	750.00	750.00	.0
20-52-4900	TRANSFERS IN	5,307.75	5,307.75	63,693.00	58,385.25	8.3
	TOTAL SANITATION REVENUE	19,968.79	19,968.79	244,443.00	224,474.21	8.2
	TOTAL FUND REVENUE	84,496.80	84,496.80	1,145,889.00	1,061,392.20	7.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	7,954.02	7,954.02	83,500.00	75,545.98	9.5
20-50-5006	LONGEVITY BONUS	.00	.00	425.00	425.00	.0
20-50-5010	FICA AND MEDICARE	573.12	573.12	6,400.00	5,826.88	9.0
20-50-5011	RETIREMENT	795.40	795.40	8,400.00	7,604.60	9.5
20-50-5012	HEALTH INSURANCE	2,817.02	2,817.02	26,000.00	23,182.98	10.8
20-50-5013	WORKER'S COMPENSATION	320.49	320.49	4,675.00	4,354.51	6.9
20-50-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
20-50-6110	CONTRACT SERVICES	.00	.00	20,000.00	20,000.00	.0
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140	ENGINEERING FEES	.00	.00	4,000.00	4,000.00	.0
20-50-6145	FUEL	.00	.00	3,000.00	3,000.00	.0
20-50-6155	INSURANCE	3,802.35	3,802.35	7,750.00	3,947.65	49.1
20-50-6170	LEGAL EXP - WATER	.00	.00	35,000.00	35,000.00	.0
20-50-6185	MISCELLANEOUS	12.25	12.25	800.00	787.75	1.5
20-50-6192	SOFTWARE SUPPORT EXP - WATER	269.55	269.55	6,000.00	5,730.45	4.5
20-50-6195	OPERATING SUPPLIES - WATER	.00	.00	5,000.00	5,000.00	.0
20-50-6215	R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220	REP AND MAINT - VEHICLES	.00	.00	2,000.00	2,000.00	.0
20-50-6225	REP AND MAINT - EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
20-50-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	331,200.00	331,200.00	.0
20-50-6232	SPRINGS SECURITY EXP	.00	.00	8,000.00	8,000.00	.0
20-50-6240	SERVICE TESTS/SYSTEM TESTING	.00	.00	750.00	750.00	.0
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	2,750.00	2,750.00	.0
20-50-6271	DWR FEE	.00	.00	900.00	900.00	.0
20-50-6280	UNIFORM EXP WATER	.00	.00	350.00	350.00	.0
20-50-6285	UTILITIES EXP - WATER	.00	.00	500.00	500.00	.0
20-50-6290	ADMINISTRATIVE CHARGE	4,751.00	4,751.00	57,008.00	52,257.00	8.3
20-50-8040	LEASE PAYMENTS	.00	.00	950.00	950.00	.0
	TOTAL WATER EXPENDITURES	21,295.20	21,295.20	618,958.00	597,662.80	3.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>						
20-51-5001	SALARIES AND WAGES	4,312.98	4,312.98	45,000.00	40,687.02	9.6
20-51-5006	LONGEVITY BONUS	.00	.00	225.00	225.00	.0
20-51-5010	FICA AND MEDICARE	310.75	310.75	3,500.00	3,189.25	8.9
20-51-5011	RETIREMENT	431.29	431.29	4,550.00	4,118.71	9.5
20-51-5012	HEALTH INSURANCE	1,527.52	1,527.52	14,000.00	12,472.48	10.9
20-51-5013	WORKER'S COMPENSATION	173.78	173.78	2,350.00	2,176.22	7.4
20-51-5014	UNEMPLOYMENT	.00	.00	55.00	55.00	.0
20-51-6110	CONTRACT SERVICES	.00	.00	50,000.00	50,000.00	.0
20-51-6135	PERMIT FEE EXP - SEWER	.00	.00	2,000.00	2,000.00	.0
20-51-6140	ENGINEERING FEES	.00	.00	15,000.00	15,000.00	.0
20-51-6145	FUEL	.00	.00	3,000.00	3,000.00	.0
20-51-6155	INSURANCE	3,802.35	3,802.35	10,000.00	6,197.65	38.0
20-51-6170	LEGAL EXP - SEWER	.00	.00	1,000.00	1,000.00	.0
20-51-6185	MISCELLANEOUS	12.25	12.25	500.00	487.75	2.5
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	269.55	269.55	5,750.00	5,480.45	4.7
20-51-6195	OPERATING SUPPLIES - SEWER	.00	.00	12,000.00	12,000.00	.0
20-51-6220	REP AND MAINT - VEHICLES	.00	.00	1,750.00	1,750.00	.0
20-51-6225	REP AND MAINT - EQUIPMENT	.00	.00	250.00	250.00	.0
20-51-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	35,000.00	35,000.00	.0
20-51-6240	SERVICE TESTS/SYSTEM TESTING	.00	.00	14,000.00	14,000.00	.0
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	.00	.00	1,500.00	1,500.00	.0
20-51-6280	UNIFORM EXP SEWER	.00	.00	400.00	400.00	.0
20-51-6285	UTILITIES	.00	.00	2,750.00	2,750.00	.0
20-51-6290	ADMINISTRATIVE CHARGE	4,751.00	4,751.00	57,008.00	52,257.00	8.3
20-51-8040	LEASE PAYMENTS	.00	.00	900.00	900.00	.0
	TOTAL SEWER EXPENDITURES	15,591.47	15,591.47	282,488.00	266,896.53	5.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	6,862.07	6,862.07	72,000.00	65,137.93	9.5
20-52-5006 LONGEVITY BONUS	.00	.00	350.00	350.00	.0
20-52-5010 FICA AND MEDICARE	494.47	494.47	5,500.00	5,005.53	9.0
20-52-5011 RETIREMENT	686.20	686.20	7,200.00	6,513.80	9.5
20-52-5012 HEALTH INSURANCE	2,430.44	2,430.44	22,200.00	19,769.56	11.0
20-52-5013 WORKER'S COMPENSATION	276.45	276.45	6,700.00	6,423.55	4.1
20-52-5014 UNEMPLOYMENT	.00	.00	85.00	85.00	.0
20-52-6111 RECYCLING CONTRACT EXP	.00	.00	1,750.00	1,750.00	.0
20-52-6116 TRAINING & EDUCATION	.00	.00	300.00	300.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	.00	.00	9,000.00	9,000.00	.0
20-52-6155 INSURANCE	3,802.35	3,802.35	10,000.00	6,197.65	38.0
20-52-6165 LANDFILL TIPPING FEES	.00	.00	21,000.00	21,000.00	.0
20-52-6185 MISCELLANEOUS	.00	.00	300.00	300.00	.0
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	269.55	269.55	5,500.00	5,230.45	4.9
20-52-6195 OPERATING SUPPLIES - TRASH	.00	.00	500.00	500.00	.0
20-52-6220 REP AND MAINT - VEHICLES	.00	.00	10,000.00	10,000.00	.0
20-52-6225 REP AND MAINT - EQUIPMENT	.00	.00	500.00	500.00	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	3,200.00	3,200.00	.0
20-52-6280 UNIFORM EXP TRASH	.00	.00	350.00	350.00	.0
20-52-6290 ADMINISTRATIVE CHARGE	4,751.00	4,751.00	57,008.00	52,257.00	8.3
20-52-9500 TRANSFERS OUT	10,000.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	<u>29,572.53</u>	<u>29,572.53</u>	<u>244,443.00</u>	<u>214,870.47</u>	<u>12.1</u>
TOTAL FUND EXPENDITURES	<u>66,459.20</u>	<u>66,459.20</u>	<u>1,145,889.00</u>	<u>1,079,429.80</u>	<u>5.8</u>
NET REVENUE OVER EXPENDITURES	<u>18,037.60</u>	<u>18,037.60</u>	<u>.00</u>	<u>(18,037.60)</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(449,205.48)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,521.44	
30-00-1022	OAZ HURF SAVINGS		721,207.25	
	TOTAL ASSETS			276,523.21

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL		1,548.18	
	TOTAL LIABILITIES			1,548.18

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		270,217.68	
	REVENUE OVER EXPENDITURES - YTD	4,757.35		
	BALANCE - CURRENT DATE		4,757.35	
	TOTAL FUND EQUITY			274,975.03
	TOTAL LIABILITIES AND EQUITY			276,523.21

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	.00	.00	48,500.00	48,500.00	.0
30-30-4300	INTEREST AND INVESTMENT EARNIN	304.20	304.20	1,000.00	695.80	30.4
30-30-4900	TRANSFERS IN	16,678.75	16,678.75	200,145.00	183,466.25	8.3
	TOTAL HURF REVENUE	16,982.95	16,982.95	249,645.00	232,662.05	6.8
	TOTAL FUND REVENUE	16,982.95	16,982.95	249,645.00	232,662.05	6.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	5,507.52	5,507.52	39,000.00	33,492.48	14.1
30-30-5006 LONGEVITY BONUS	.00	.00	200.00	200.00	.0
30-30-5010 FICA AND MEDICARE	405.11	405.11	3,500.00	3,094.89	11.6
30-30-5011 RETIREMENT	364.14	364.14	3,900.00	3,535.86	9.3
30-30-5012 HEALTH INSURANCE	1,289.45	1,289.45	12,000.00	10,710.55	10.8
30-30-5013 WORKER'S COMPENSATION	179.42	179.42	1,850.00	1,670.58	9.7
30-30-5014 UNEMPLOYMENT	.93	.93	100.00	99.07	.9
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
30-30-6155 INSURANCE	2,534.90	2,534.90	5,250.00	2,715.10	48.3
30-30-6185 MISCELLANEOUS	12.25	12.25	500.00	487.75	2.5
30-30-6192 SOFTWARE SERVICE & SUPPORT	89.85	89.85	1,600.00	1,510.15	5.6
30-30-6195 OPERATING SUPPLIES - HURF	.00	.00	500.00	500.00	.0
30-30-6210 PUBLIC RESTROOM SUPPLIES	.00	.00	3,000.00	3,000.00	.0
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	.00	.00	1,500.00	1,500.00	.0
30-30-6225 REP AND MAINT - EQUIPMENT	.00	.00	500.00	500.00	.0
30-30-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	140,000.00	140,000.00	.0
30-30-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	650.00	650.00	.0
30-30-6255 STREET LIGHTS	1,141.03	1,141.03	13,750.00	12,608.97	8.3
30-30-6260 STREET SUPPLIES	.00	.00	7,500.00	7,500.00	.0
30-30-6280 UNIFORM EXP - HURF	.00	.00	400.00	400.00	.0
30-30-6290 ADMINISTRATIVE CHARGE	701.00	701.00	8,420.00	7,719.00	8.3
30-30-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL HURF EXPENDITURE	12,225.60	12,225.60	249,645.00	237,419.40	4.9
TOTAL FUND EXPENDITURES	12,225.60	12,225.60	249,645.00	237,419.40	4.9
NET REVENUE OVER EXPENDITURES	4,757.35	4,757.35	.00	(4,757.35)	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

PARKING FUND

<u>ASSETS</u>			
35-00-1000	CASH - COMBINED FUND	123,254.02	
	TOTAL ASSETS		123,254.02
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
35-00-2450	ACCRUED PAYROLL - PARKING FUND	1,271.65	
	TOTAL LIABILITIES		1,271.65
<u>FUND EQUITY</u>			
35-00-3002	UNRESTRICTED FUND BALANCE	119,409.14	
	REVENUE OVER EXPENDITURES - YTD	2,573.23	
	BALANCE - CURRENT DATE	2,573.23	
	TOTAL FUND EQUITY		121,982.37
	TOTAL LIABILITIES AND EQUITY		123,254.02

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	23,545.10	23,545.10	347,000.00	323,454.90	6.8
TOTAL PARKING FUND REVENUE	23,545.10	23,545.10	347,000.00	323,454.90	6.8
TOTAL FUND REVENUE	23,545.10	23,545.10	347,000.00	323,454.90	6.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	1,302.00	1,302.00	40,000.00	38,698.00	3.3
35-35-5006 LONGEVITY BONUS	.00	.00	150.00	150.00	.0
35-35-5010 FICA MATCH	99.59	99.59	2,980.00	2,880.41	3.3
35-35-5013 WORKER'S COMPENSATION	22.79	22.79	1,025.00	1,002.21	2.2
35-35-5014 UNEMPLOYMENT	.00	.00	168.00	168.00	.0
35-35-6145 FUEL	.00	.00	1,000.00	1,000.00	.0
35-35-6185 MISCELLANEOUS	.00	.00	1,030.00	1,030.00	.0
35-35-6186 BANK CHARGES	.00	.00	50.00	50.00	.0
35-35-6188 CREDIT CARD PROCESSING FEES	.00	.00	32,000.00	32,000.00	.0
35-35-6192 SOFTWARE SERVICE AND SUPPORT	498.49	498.49	25,000.00	24,501.51	2.0
35-35-6195 OPERATING SUPPLIES	.00	.00	1,500.00	1,500.00	.0
35-35-6265 TELEPHONE	.00	.00	3,500.00	3,500.00	.0
35-35-6290 ADMINISTRATIVE CHARGE	466.00	466.00	5,597.00	5,131.00	8.3
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	10,000.00	10,000.00	.0
35-35-9500 TRANSFERS OUT	18,583.00	18,583.00	223,000.00	204,417.00	8.3
TOTAL PARKING FUND EXPENDITURE	20,971.87	20,971.87	347,000.00	326,028.13	6.0
TOTAL FUND EXPENDITURES	20,971.87	20,971.87	347,000.00	326,028.13	6.0
NET REVENUE OVER EXPENDITURES	2,573.23	2,573.23	.00	(2,573.23)	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	15,301.40	
40-00-1010	INVESTMENTS - PENISON & RELIEF	167,081.82	
		<u> </u>	
	TOTAL ASSETS		<u>182,383.22</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	179,112.52	
	REVENUE OVER EXPENDITURES - YTD	3,270.70	
		<u> </u>	
	BALANCE - CURRENT DATE	3,270.70	
		<u> </u>	
	TOTAL FUND EQUITY		<u>182,383.22</u>
	TOTAL LIABILITIES AND EQUITY		<u>182,383.22</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	3,270.70	3,270.70	10,000.00	6,729.30	32.7
TOTAL FIRE DEPT P&R REVENUE	3,270.70	3,270.70	27,750.00	24,479.30	11.8
TOTAL FUND REVENUE	3,270.70	3,270.70	27,750.00	24,479.30	11.8

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	.00	27,750.00	27,750.00	.0
TOTAL FIRE DEPT P&R EXPENDITURE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND EXPENDITURES	.00	.00	27,750.00	27,750.00	.0
NET REVENUE OVER EXPENDITURES	3,270.70	3,270.70	.00	(3,270.70)	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2023

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	87,384.44	
50-00-1800	INVENTORY	13,193.06	
	TOTAL ASSETS		100,577.50
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	66,136.59	
	TOTAL LIABILITIES		66,136.59
<u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	34,440.91	
	TOTAL FUND EQUITY		34,440.91
	TOTAL LIABILITIES AND EQUITY		100,577.50

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-4068 FIRE DEPT REV - OPR GRANTS	.00	.00	100,000.00	100,000.00	.0
50-40-4101 USDA SEARCH GRANT WWTP	.00	.00	32,000.00	32,000.00	.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150 POLICE: PROP 207 FUNDING	.00	.00	(5,000.00)	(5,000.00)	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-4200 MISC. JUDICIAL GRANTS	.00	.00	23,500.00	23,500.00	.0
TOTAL OPERATING GRANTS REVENUE	.00	.00	525,000.00	525,000.00	.0
TOTAL FUND REVENUE	.00	.00	525,000.00	525,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	23,500.00	23,500.00	.0
50-40-6101 USDA SEARCH GRANT (WWTP ENGINE	.00	.00	32,000.00	32,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	.00	100,000.00	100,000.00	.0
TOTAL OPERATING GRANTS EXPENDITURE	.00	.00	535,000.00	535,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	535,000.00	535,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(10,000.00)	(10,000.00)	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2023

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	727,371.82	
60-00-1120	CAP GRANTS RECEIVABLE	251,094.65	
	TOTAL ASSETS		978,466.47
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	646,479.20	
	TOTAL LIABILITIES		646,479.20
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	40,339.98	
	TOTAL FUND EQUITY		331,987.27
	TOTAL LIABILITIES AND EQUITY		978,466.47

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	24,000.00	24,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4195 AMERICAN RESCUE FUND AZ STATE	.00	.00	10,000.00	10,000.00	.0
60-70-4200 FEDERAL RAISE GRANT	.00	.00	1,750,000.00	1,750,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	.00	2,309,000.00	2,309,000.00	.0
TOTAL FUND REVENUE	.00	.00	2,309,000.00	2,309,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

CAPITAL GRANTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	24,000.00	24,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6195 AMERICAN RESCUE FUND AZ STATE	.00	.00	10,000.00	10,000.00	.0
60-70-6200 FEDERAL RAISE GRANT EXP	.00	.00	1,750,000.00	1,750,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>2,309,000.00</u>	<u>2,309,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>2,309,000.00</u>	<u>2,309,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(352,451.34)
	TOTAL ASSETS		(352,451.34)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(362,451.34)
	REVENUE OVER EXPENDITURES - YTD		10,000.00
	BALANCE - CURRENT DATE		10,000.00
	TOTAL FUND EQUITY	(352,451.34)
	TOTAL LIABILITIES AND EQUITY	(352,451.34)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	10,000.00	10,000.00	2,382,500.00	2,372,500.00	.4
	TOTAL GENERAL FUND CONTINGENCIES RE	10,000.00	10,000.00	2,457,500.00	2,447,500.00	.4
	TOTAL FUND REVENUE	10,000.00	10,000.00	2,457,500.00	2,447,500.00	.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	.00	2,382,500.00	2,382,500.00	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	.00	.00	2,457,500.00	2,457,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,457,500.00	2,457,500.00	.0
NET REVENUE OVER EXPENDITURES	10,000.00	10,000.00	.00	(10,000.00)	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2023

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	320,000.00	
	TOTAL ASSETS		320,000.00

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	320,000.00	
	TOTAL FUND EQUITY		320,000.00
	TOTAL LIABILITIES AND EQUITY		320,000.00

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	200,000.00	200,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND REVENUE	.00	.00	200,000.00	200,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	200,000.00	200,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2023

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	112,707.87	
90-00-1021	OAZ CAPITAL IMPROVEMENTS	71,082.24	
90-00-1023	ONEAZ WWTP CHECKING	806,255.06	
90-00-1045	PRE-PAID EXP CAPITAL FUND	5,000.00	
		<u> </u>	
	TOTAL ASSETS		<u><u>995,045.17</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	994,945.06	
	REVENUE OVER EXPENDITURES - YTD	<u>100.11</u>	
	BALANCE - CURRENT DATE	<u>100.11</u>	
	TOTAL FUND EQUITY		<u><u>995,045.17</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>995,045.17</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	31.67	31.67	200.00	168.33	15.8
90-57-4303 INTEREST - WWTP	68.44	68.44	500.00	431.56	13.7
90-57-4515 INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	100.11	100.11	2,000,700.00	2,000,599.89	.0
TOTAL FUND REVENUE	100.11	100.11	2,000,700.00	2,000,599.89	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2023

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	2,000,700.00	2,000,700.00	.0
TOTAL CAPITAL FUND EXPENDITURES	.00	.00	2,000,700.00	2,000,700.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,000,700.00	2,000,700.00	.0
NET REVENUE OVER EXPENDITURES	100.11	100.11	.00	(100.11)	.0

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	71923KM9	FD Fuel Charges for June	1	07/19/2023	344.72	.00	344.72	100503	07/19/2023
		71923KM9	Kiosk Fuel Charges for Jun	2	07/19/2023	82.99	.00	82.99	100503	07/19/2023
Total 1000:						427.71	.00	427.71		
1031	ALL-MED EQUIPMENT &	71923KM8	Inv. 744036 Monthly Tank F	1	07/19/2023	105.60	.00	105.60	100504	07/19/2023
		Total 1031:						105.60	.00	105.60
1050	APS	71223KM7	9438060000 Hull St Roof	1	07/12/2023	15.33	.00	15.33	100476	07/12/2023
		71223KM7	0024240000 Lower Park	2	07/12/2023	38.66	.00	38.66	100476	07/12/2023
		71223KM7	8061950000 Sunshine Hill	3	07/12/2023	36.67	.00	36.67	100476	07/12/2023
		71223KM7	0421621000 Fire Dept	4	07/12/2023	413.96	.00	413.96	100476	07/12/2023
		71223KM7	4246290000 WWTP	5	07/12/2023	223.16	.00	223.16	100476	07/12/2023
		71223KM7	5613490000 Upper Park 2	6	07/12/2023	56.22	.00	56.22	100476	07/12/2023
		71223KM7	2383901000 Upper Park	7	07/12/2023	47.71	.00	47.71	100476	07/12/2023
		71223KM7	6109570000 Perkinsville	8	07/12/2023	109.59	.00	109.59	100476	07/12/2023
		71223KM7	2353720000 Gulch FD	9	07/12/2023	42.38	.00	42.38	100476	07/12/2023
		71223KM7	6506951000 Police Station	10	07/12/2023	191.47	.00	191.47	100476	07/12/2023
		71223KM7	8468241000 Middle Park	11	07/12/2023	37.94	.00	37.94	100476	07/12/2023
		71223KM7	7575770000 Civic Center	12	07/12/2023	1,073.12	.00	1,073.12	100476	07/12/2023
		71223KM7	7575770000 Solar Credit	13	07/12/2023	312.50	.00	312.50	100476	07/12/2023
		71223KM7	2839800000 Ghost Pepper	14	07/12/2023	69.90	.00	69.90	100476	07/12/2023
		71223KM7	1976520000 Co-op	15	07/12/2023	188.13	.00	188.13	100476	07/12/2023
72623KM7	1490440000 Street Lights	1	07/26/2023	1,141.03	.00	1,141.03	100521	07/26/2023		
Total 1050:						3,372.77	.00	3,372.77		
1056	ARIZONA BUG COMPANY	71223KM27	Inv. 198775 July Pest Contr	1	07/12/2023	50.00	.00	50.00	100477	07/12/2023
		Total 1056:						50.00	.00	50.00
1068	ARIZONA MUN RISK RET	71223KM20	Inv. 40001406-07032023 R	1	07/12/2023	11,407.05	.00	11,407.05	100478	07/12/2023
		71223KM20	Inv. 40001406-07032023 R	2	07/12/2023	3,802.35	.00	3,802.35	100478	07/12/2023
		71223KM20	Inv. 40001406-07032023 R	3	07/12/2023	3,802.35	.00	3,802.35	100478	07/12/2023
		71223KM20	Inv. 40001406-07032023 R	4	07/12/2023	3,802.35	.00	3,802.35	100478	07/12/2023
		71223KM20	Inv. 40001406-07032023 R	5	07/12/2023	2,534.90	.00	2,534.90	100478	07/12/2023
Total 1068:						25,349.00	.00	25,349.00		
1151	BROWN & BROWN LAW	72623KM3	Invoice Jerome-3695 Legal	1	07/26/2023	495.00	.00	495.00	100522	07/26/2023
		Total 1151:						495.00	.00	495.00
1158	CANDACE GALLAGHER	71223KM4	Codification Services for Ju	1	07/12/2023	500.00	.00	500.00	100480	07/12/2023
		Total 1158:						500.00	.00	500.00
1170	CASELLE	71223KM26	INV. 126185 Support & Mai	1	07/12/2023	808.65	.00	808.65	100481	07/12/2023
		71223KM26	INV. 126185 Support & Mai	2	07/12/2023	269.55	.00	269.55	100481	07/12/2023
		71223KM26	INV. 126185 Support & Mai	3	07/12/2023	269.55	.00	269.55	100481	07/12/2023
		71223KM26	INV. 126185 Support & Mai	4	07/12/2023	269.55	.00	269.55	100481	07/12/2023
		71223KM26	INV. 126185 Support & Mai	5	07/12/2023	89.85	.00	89.85	100481	07/12/2023
		71223KM26	INV. 126185 Support & Mai	6	07/12/2023	89.85	.00	89.85	100481	07/12/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1170:						1,797.00	.00	1,797.00		
1178	CENTURY LINK	71923KM13	Inv. 648467137 88707005	1	07/19/2023	5.45	.00	5.45	100506	07/19/2023
		72623KM8	ACCT J-520-111-3806 829	1	07/26/2023	33.61	.00	33.61	100523	07/26/2023
		72623KM8	ACCT J-520-111-3806 829	2	07/26/2023	160.43	.00	160.43	100523	07/26/2023
		72623KM8	ACCT J-520-111-3806 829	3	07/26/2023	176.53	.00	176.53	100523	07/26/2023
		72623KM8	ACCT J-520-111-3806 829	4	07/26/2023	85.03	.00	85.03	100523	07/26/2023
		72623KM8	ACCT J-520-111-3806 829	5	07/26/2023	39.47	.00	39.47	100523	07/26/2023
		72623KM8	ACCT J-520-111-3806 829	6	07/26/2023	123.74	.00	123.74	100523	07/26/2023
		72623KM8	ACCT J-520-111-3806 829	7	07/26/2023	69.26	.00	69.26	100523	07/26/2023
Total 1178:						693.52	.00	693.52		
1213	CONTRACT WASTEWATE	71223KM9	Inv. 1015587 Water Syste	1	07/12/2023	900.00	.00	900.00	100482	07/12/2023
		71223KM9	Inv. 1015587 WWTP Maint	2	07/12/2023	3,200.00	.00	3,200.00	100482	07/12/2023
		71223KM9	Inv. 1015587 Sample Trans	3	07/12/2023	65.00	.00	65.00	100482	07/12/2023
		71223KM9	Inv. 1015587 Chlorine Tabl	4	07/12/2023	874.40	.00	874.40	100482	07/12/2023
Total 1213:						5,039.40	.00	5,039.40		
1301	EXPRESS AUTOMOTIVE	71923KM1	Inv. 38518 2005 Dodge Tail	1	07/19/2023	127.50	.00	127.50	100509	07/19/2023
Total 1301:						127.50	.00	127.50		
1303	EXTRICATION CONCEPT	71223KM24	INV. ECI-3738 94 Octane	1	07/12/2023	99.64	.00	99.64	100485	07/12/2023
Total 1303:						99.64	.00	99.64		
1322	FOUR-D LLC	71223KM16	Inv. 00000885 Monthly Mai	1	07/12/2023	270.00	.00	270.00	100486	07/12/2023
Total 1322:						270.00	.00	270.00		
1390	INDUSTRIAL COMMISSIO	71223KM19	INV-M23-00000637 FY 202	1	07/12/2023	1,182.46	.00	1,182.46	100487	07/12/2023
Total 1390:						1,182.46	.00	1,182.46		
1419	JC CULLEN INC	71923KM5	Inv. 152968 JPS VIA Voice	1	07/19/2023	1,179.15	.00	1,179.15	100510	07/19/2023
		72623KM4	Inv #153063 FY 23 Radio	1	07/26/2023	352.88	.00	352.88	100524	07/26/2023
		72623KM5	Inv #153063 FY 24 Radio	1	07/26/2023	352.88	.00	352.88	100525	07/26/2023
Total 1419:						1,884.91	.00	1,884.91		
1473	KERRY LEE	72623KM9	Reimburse For Office Depo	1	07/26/2023	28.01	.00	28.01	100527	07/26/2023
		72623KM9	Reimburse Auto Zone Wip	2	07/26/2023	59.30	.00	59.30	100527	07/26/2023
		72623KM9	Reimburse Home Depot R	3	07/26/2023	25.49	.00	25.49	100527	07/26/2023
Total 1473:						112.80	.00	112.80		
1503	LEGEND	71223KM3	Inv. 2309580 Testing Servic	1	07/12/2023	75.00	.00	75.00	100488	07/12/2023
		71923KM11	Inv. 2310036 Testing Servic	1	07/19/2023	75.00	.00	75.00	100511	07/19/2023
Total 1503:						150.00	.00	150.00		
1546	MELANIE ATKIN	71223KM22	Assistance with Quarterly	1	07/12/2023	175.00	.00	175.00	100489	07/12/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1546:						175.00	.00	175.00		
1574	NACOG	71223KM23	Inv. 2023-01 EDA Assessm	1	07/12/2023	802.00	.00	802.00	100490	07/12/2023
Total 1574:						802.00	.00	802.00		
1576	NAPA AUTO PARTS	71223KM14	Ref. 322098 Motor Oils	1	07/12/2023	67.52	.00	67.52	100491	07/12/2023
		71223KM14	Ref. 322365 SilentGuard F	2	07/12/2023	60.41	.00	60.41	100491	07/12/2023
		71223KM14	Ref. 322636 Light for Unite	3	07/12/2023	222.03	.00	222.03	100491	07/12/2023
		71223KM14	Ref. 322979 Argon CO2	4	07/12/2023	64.51	.00	64.51	100491	07/12/2023
		71223KM14	Ref. 323056 Fuel Pump As	5	07/12/2023	571.21	.00	571.21	100491	07/12/2023
		71223KM14	Ref. 323495 Fuel Line Clip	6	07/12/2023	6.95	.00	6.95	100491	07/12/2023
		71223KM14	Ref. 323495 Fuel Line Clip	7	07/12/2023	6.95	.00	6.95	100491	07/12/2023
		71223KM14	Ref. 323495 Fuel Line Clip	8	07/12/2023	6.95	.00	6.95	100491	07/12/2023
		71223KM14	Ref. 323495 Fuel Line Clip	9	07/12/2023	6.95	.00	6.95	100491	07/12/2023
		71223KM14	Ref. 323495 Fuel Line Clip	10	07/12/2023	6.95	.00	6.95	100491	07/12/2023
		71223KM14	Ref. 323495 Fuel Line Clip	11	07/12/2023	6.96	.00	6.96	100491	07/12/2023
		71223KM14	Ref. 324043 Delo 15 W 40	12	07/12/2023	79.60	.00	79.60	100491	07/12/2023
Total 1576:						1,106.99	.00	1,106.99		
1584	NEXTCARE URGENT CA	72623KM14	Acct 0001000002586938	1	07/26/2023	12.25	.00	12.25	100529	07/26/2023
		72623KM14	Full Service Screen on 7-5-	2	07/26/2023	12.25	.00	12.25	100529	07/26/2023
		72623KM14	Acct 0001000002586938	3	07/26/2023	12.25	.00	12.25	100529	07/26/2023
		72623KM14	Full Screen Service	4	07/26/2023	12.25	.00	12.25	100529	07/26/2023
Total 1584:						49.00	.00	49.00		
1603	ODP BUSINESS SOLUTIO	71223KM2	319639581001 Batteries	1	07/12/2023	38.48	.00	38.48	100492	07/12/2023
		71223KM2	320417141001 Tissues	2	07/12/2023	10.31	.00	10.31	100492	07/12/2023
		71923KM10	321051718001 PLATES &	1	07/19/2023	56.50	.00	56.50	100512	07/19/2023
		71923KM10	321051721001 Cutlery	2	07/19/2023	17.67	.00	17.67	100512	07/19/2023
		71923KM10	321051719001 Bowls	3	07/19/2023	15.04	.00	15.04	100512	07/19/2023
		71923KM10	321051616001 Plates	4	07/19/2023	44.06	.00	44.06	100512	07/19/2023
		72623KM10	Inv 319353372001 Name B	1	07/26/2023	12.46	.00	12.46	100530	07/26/2023
		72623KM10	Inv 319138439001 Coffee	2	07/26/2023	25.19	.00	25.19	100530	07/26/2023
		72623KM10	Inv 319174372001 Labels	3	07/26/2023	33.87	.00	33.87	100530	07/26/2023
		72623KM10	Inv 320980282001 Staples	4	07/26/2023	4.35	.00	4.35	100530	07/26/2023
		72623KM10	Inv 320980335001 Soap	5	07/26/2023	10.39	.00	10.39	100530	07/26/2023
Total 1603:						268.32	.00	268.32		
1615	PARKEON	71223KM5	INV. IV137066 Parkfolio AI	1	07/12/2023	408.64	.00	408.64	100493	07/12/2023
		71923KM2	INV. IV137376 Flowbird TR	1	07/19/2023	41.19	.00	41.19	100513	07/19/2023
		72623KM13	IV137553 Parkfolio Alarms	1	07/26/2023	408.64	.00	408.64	100531	07/26/2023
Total 1615:						858.47	.00	858.47		
1618	PATRIOT DISPOSAL, INC.	71223KM8	INV. 3797 Trash Dumping	1	07/12/2023	1,546.40	.00	1,546.40	100494	07/12/2023
Total 1618:						1,546.40	.00	1,546.40		
1643	PRESCOTT LAW GROUP,	71223KM17	INV. 6811 Fee for Work Per	1	07/12/2023	2,000.00	.00	2,000.00	100495	07/12/2023
Total 1643:						2,000.00	.00	2,000.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1647	PROCOPY	71223KM18	INV4139970 Copier Use fo	1	07/12/2023	336.33	.00	336.33	100496	07/12/2023
Total 1647:						336.33	.00	336.33		
1718	SALTUS TECHNOLOGIES	71923KM6	INV. 2306-85 Brother Batte	1	07/19/2023	369.80	.00	369.80	100514	07/19/2023
Total 1718:						369.80	.00	369.80		
1728	SEDONA RECYCLES, INC	71923KM7	INV. JRME623 Hauling Ser	1	07/19/2023	120.00	.00	120.00	100515	07/19/2023
Total 1728:						120.00	.00	120.00		
1740	SIMS MACKIN, LTD	72623KM2	INVoice 37470 GG Legal S	1	07/26/2023	643.50	.00	643.50	100533	07/26/2023
		72623KM2	Invoice 37470 PZ Legal Se	2	07/26/2023	507.00	.00	507.00	100533	07/26/2023
Total 1740:						1,150.50	.00	1,150.50		
1802	THYSSENKRUPP ELEVAT	71923KM17	INV. 3007344743 Elevator	1	07/19/2023	1,167.78	.00	1,167.78	100516	07/19/2023
Total 1802:						1,167.78	.00	1,167.78		
1812	TOWN OF JEROME - UTIL	71223KM6	7002.01 Town Hall Utilities	1	07/12/2023	200.23	.00	200.23	100497	07/12/2023
		71223KM6	7060.01 Public Works Yard	2	07/12/2023	186.16	.00	186.16	100497	07/12/2023
		71223KM6	7054.01 Jerome PD Utilitie	3	07/12/2023	177.32	.00	177.32	100497	07/12/2023
		71223KM6	7015-01 FIRE STATION	4	07/12/2023	186.16	.00	186.16	100497	07/12/2023
Total 1812:						749.87	.00	749.87		
1813	TOWN OF JEROME PR	71923KM15	Payroll Transfer for July 20	1	07/19/2023	90,000.00	.00	90,000.00	100517	07/19/2023
Total 1813:						90,000.00	.00	90,000.00		
1827	UNISOURCE ENERGY SE	71923KM3	Acct 435334 Gas Town Yar	1	07/19/2023	21.33	.00	21.33	100518	07/19/2023
		71923KM3	Acct. 0559820000 101 Mai	2	07/19/2023	29.39	.00	29.39	100518	07/19/2023
		71923KM3	Acct. 2353340000 502 N M	3	07/19/2023	21.75	.00	21.75	100518	07/19/2023
		71923KM3	Acct 750593 Gas Town Hal	4	07/19/2023	26.14	.00	26.14	100518	07/19/2023
		71923KM3	303 Main PD 6937260000	5	07/19/2023	21.75	.00	21.75	100518	07/19/2023
Total 1827:						120.36	.00	120.36		
1848	VERDE VALLEY CHIEFS	71923KM16	Inv. 23-004 Annual Member	1	07/19/2023	2,692.00	.00	2,692.00	100519	07/19/2023
Total 1848:						2,692.00	.00	2,692.00		
1851	VERDE VALLEY HARDWA	71223KM15	Ref. 57158 Tape	1	07/12/2023	30.74	.00	30.74	100498	07/12/2023
		71223KM15	Ref. 57256 Tip Gaurd	2	07/12/2023	16.47	.00	16.47	100498	07/12/2023
		71223KM15	Ref. 57291 Gypsum	3	07/12/2023	52.70	.00	52.70	100498	07/12/2023
		71223KM15	Ref. 57622 Refund for LED	4	07/12/2023	109.84-	.00	109.84-	100498	07/12/2023
		71223KM15	Ref. 57642 Blacktop Repai	5	07/12/2023	526.95	.00	526.95	100498	07/12/2023
		71223KM15	Ref. 57904 Lawn Fertilizer	6	07/12/2023	59.30	.00	59.30	100498	07/12/2023
		71223KM15	Ref. 57955 Engine Degrea	7	07/12/2023	49.40	.00	49.40	100498	07/12/2023
		71223KM15	Ref. 58054 Toilet Tank part	8	07/12/2023	37.33	.00	37.33	100498	07/12/2023
Total 1851:						663.05	.00	663.05		
1854	VERDE VALLEY NEWSPA	71223KM11	Statement 170329 Publicat	1	07/12/2023	519.16	.00	519.16	100499	07/12/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1854:						519.16	.00	519.16		
1859	VERIZON WIRELESS	71223KM10	INV. 9938177501 Phone P	1	07/12/2023	40.69	.00	40.69	100500	07/12/2023
		71223KM10	INV. 9938177501 Phone F	2	07/12/2023	56.69	.00	56.69	100500	07/12/2023
		71223KM10	INV. 9938177501 Shuttle	3	07/12/2023	40.60	.00	40.60	100500	07/12/2023
		71223KM10	INV. 9938177501 PD	4	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177501 FD	5	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177501 FD	6	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177501 PD	7	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177501 FD	8	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177502 PD	9	07/12/2023	52.09	.00	52.09	100500	07/12/2023
		71223KM10	INV. 9938177502 PD	10	07/12/2023	52.09	.00	52.09	100500	07/12/2023
		71223KM10	INV. 9938177502 Kiosk	11	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177502 Kiosk 2	12	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177502 Kiosk 3	13	07/12/2023	40.01	.00	40.01	100500	07/12/2023
		71223KM10	INV. 9938177502 Kiosk 4	14	07/12/2023	40.01	.00	40.01	100500	07/12/2023
Total 1859:						602.25	.00	602.25		
1909	XEROX FINANCIAL SERV	71223KM12	INV. 4465131 Copier Use	1	07/12/2023	304.81	.00	304.81	100501	07/12/2023
Total 1909:						304.81	.00	304.81		
1914	YAVAPAI CO. EDUCATION	71223KM21	Inv. 23-1894 Internet Public	1	07/12/2023	74.10	.00	74.10	100502	07/12/2023
		71223KM21	Inv. 23-1894 Internet Fire D	2	07/12/2023	74.10	.00	74.10	100502	07/12/2023
		71223KM21	Inv. 23-1894 Internet Police	3	07/12/2023	148.20	.00	148.20	100502	07/12/2023
		71223KM21	Inv. 23-1894 Internet Gen	4	07/12/2023	118.56	.00	118.56	100502	07/12/2023
		71223KM21	Inv. 23-1893 Internet Librar	5	07/12/2023	25.25	.00	25.25	100502	07/12/2023
Total 1914:						440.21	.00	440.21		
1974	MOYER'S HEATING & CO	72623KM6	INV. 0000018920 50% pay	1	07/26/2023	9,637.20	.00	9,637.20	100528	07/26/2023
Total 1974:						9,637.20	.00	9,637.20		
1984	AZ Municipal Risk Retentio	71223KM13	Workers Comp April-June 2	1	07/12/2023	112.59	.00	112.59	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	2	07/12/2023	12.97	.00	12.97	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	3	07/12/2023	2,091.39	.00	2,091.39	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	4	07/12/2023	1,534.17	.00	1,534.17	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	5	07/12/2023	23.87	.00	23.87	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	6	07/12/2023	33.20	.00	33.20	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	7	07/12/2023	25.42	.00	25.42	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	8	07/12/2023	143.20	.00	143.20	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	9	07/12/2023	338.27	.00	338.27	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	10	07/12/2023	171.21	.00	171.21	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	11	07/12/2023	480.43	.00	480.43	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	12	07/12/2023	140.60	.00	140.60	100479	07/12/2023
		71223KM13	Workers Comp April-June 2	13	07/12/2023	80.94	.00	80.94	100479	07/12/2023
Total 1984:						5,188.26	.00	5,188.26		
1990	CivilTec Engineering Inc.	71923KM12	Inv. 48866 Project 2023708	1	07/19/2023	1,113.00	.00	1,113.00	100507	07/19/2023
Total 1990:						1,113.00	.00	1,113.00		
1997	Edward Jones	71223KM1	Dudley Payout for Town 45	1	07/12/2023	868.27	.00	868.27	100484	07/12/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1997:						868.27	.00	868.27		
1998	Crimestar USA LLC	71223KM25	Inv. 1945 Annual Product S	1	07/12/2023	1,050.00	.00	1,050.00	100483	07/12/2023
Total 1998:						1,050.00	.00	1,050.00		
1999	Economists.com, LLC	71923KM4	2023 Jerome Rate Study-	1	07/19/2023	10,840.00	.00	10,840.00	100508	07/19/2023
Total 1999:						10,840.00	.00	10,840.00		
2000	Carrie Mae Rose	71923KM14	Reimbursement of Deposit	1	07/19/2023	151.61	.00	151.61	100505	07/19/2023
Total 2000:						151.61	.00	151.61		
2001	Paul R. Peterson Construct	72623KM1	Invoice 1 Cleopatra Hill Tan	1	07/26/2023	105,147.00	.00	105,147.00	100532	07/26/2023
Total 2001:						105,147.00	.00	105,147.00		
2002	Kayla Woods	72623KM11	Reimburse Utility Deposit A	1	07/26/2023	90.40	.00	90.40	100526	07/26/2023
Total 2002:						90.40	.00	90.40		
2003	1299 Properties	72623KM12	Reimburse Utility Deposit f	1	07/26/2023	91.16	.00	91.16	100520	07/26/2023
Total 2003:						91.16	.00	91.16		
Grand Totals:						281,876.51	.00	281,876.51		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Started the process of closing out fiscal year 2023 in Caselle.
- Had a meeting with Eric Jurison to discuss the purchase of Town-owned land and facilitated the requisite paperwork on the sale.
- Posted numerous adds for filling open positions within the Town and conducted interviews for public works crew members.
- Worked with various individuals on their special event requests.
- Began interviews for the open Town Hall position and staff have made a selection.
- Facilitated the onboarding of new public works employee Brandon San Felice.
- Met with County Supervisor Donna Michaels and her Chief of Staff, along with Mayor Barber and Vice-Mayor Moore.
- Facilitated several public records requests.
- Met with multiple engineering firms and discussed strategies for pursuing multiple infrastructure grants.
- Completed partial wrap for the new shuttle.
- Submitted necessary State financial forms.
- Met with engineer for project update and ensure approved projects are progressing.
- Met with volunteers from Haven United Methodist Church Food Pantry to help facilitate their Council approved request for transportation assistance.
- CAT riders for the pilot program are averaging around 12 per week (Thursday).
- Met with AZDEQ staff to discuss federal funding they've received to analyze small water systems (<3300 pop) for PFAS, which will be an EPA regulation imposed in the near future.

**** CONGRATULATIONS TO ****

Marty Bolland (Public Works) on completing 7 years of service effective August 1, 2023.

John McDonald (Facilities) on completing 18 years of service effective August 8, 2023.

Wendy Schall (Library) on completing 16 years of service effective August 14, 2023.

Leo Shakespeare (Library) on completing 6 years of service effective August 16, 2023.

Rusty San Felice (Police Dept) on Completing 11 years of service effective August 27, 2023.

Following is an accounting of sales tax revenues through June, and a water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2023 BUDGET	FY2023 actual	Budget +/-	FY2022 actual	Compared to prior year +/-
July	111,000	104,350	(6,650)	117,605	(13,255)
August	111,000	74,612	(36,388)	118,436	(43,824)
September	78,000	115,431	37,431	81,826	33,605
October	132,000	114,937	(17,063)	140,055	(25,118)
November	150,000	139,121	(10,879)	160,051	(20,930)
December	117,000	96,194	(20,806)	124,708	(28,514)
January	116,000	132,403	16,403	123,149	9,254
February	81,000	78,212	(2,788)	85,855	(7,643)
March	100,000	97,338	(2,662)	105,343	(8,005)
April	148,000	132,605	(15,395)	157,557	(24,952)
May	141,000	135,359	(5,641)	149,917	(14,558)
June	115,000	113,922	(1,078)	121,930	(8,008)
Total YTD	1,400,000	1,334,484	(65,516)	1,486,432	(151,948)

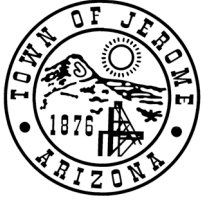
TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-
July	38,001	38,281	(280)	18,295	18,467	(172)	32,588	47,339	(14,751)
August	31,508	41,580	(10,072)	4,896	18,024	(13,128)	18,230	47,731	(29,501)
September	32,105	26,920	5,185	14,925	14,684	241	33,655	28,573	5,082
October	39,918	45,726	(5,808)	18,989	20,051	(1,062)	36,563	58,351	(21,788)
November	48,302	53,186	(4,884)	24,809	25,622	(813)	57,373	68,645	(11,272)
December	36,015	42,240	(6,225)	18,502	19,769	(1,267)	37,136	51,239	(14,103)
January	38,684	36,189	2,495	15,966	17,289	(1,323)	53,008	48,750	4,258
February	28,441	28,416	25	14,328	12,954	1,374	26,837	32,562	(5,725)
March	34,550	33,497	1,053	16,857	19,946	(3,089)	35,868	41,523	(5,655)
April	46,274	57,834	(11,560)	24,338	25,878	(1,540)	45,268	57,920	(12,652)
May	48,192	47,889	303	21,152	24,239	(3,087)	56,620	69,268	(12,648)
June	42,861	43,530	(669)	19,104	17,059	2,045	45,228	53,014	(7,786)
Total YTD		495,288	(30,436)		233,982	(21,821)		604,915	(126,541)

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,815	2,815
August	753	3,568
September	2,296	5,864
October	1,909	7,773
November	3,817	11,590
December	2,865	14,455
January	2,456	16,911
February	3,750	20,661
March	2,593	23,254
April	3,744	26,998
May	3,256	30,254
June	2,939	33,193



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

August 2023 Staff Report for July Activity submitted by Kristen Muenz, Deputy Town Clerk

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Took and transcribed the minutes for all open sessions of Council, P&Z, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintaining proper records of agendas and drafted minutes.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Updated General Ledger in Caselle to reflect Fiscal Year 2023-2024 Budget.
- ⚙ Permits and Licensing activities for July:
 - Business Licenses**
 - 6 Businesses were sent renewal notices.
 - 6 Businesses sent in their renewal application.
 - No Businesses applied for a NEW Business License.
 - 5 Business Licenses were issued.
 - 8 Business Licenses are pending approval.
 - STR Licenses**
 - 0 new STR/Vacation Rental License applications were received.
 - 0 new STR Licenses were issued.
 - 1 STR License is pending approval.
 - 19 Total STR Licenses issued to date.
 - There is 1 NEW STR inside Town Limits that has not applied for a license yet.
 - Special Event Permits**
 - No Special Event permits were issued.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

August 2023 staff report for July activity submitted by Terri Card.

Utilities

- Current debt (45 days past due):

12 accounts were on the shut-off list at the beginning of July. 7 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full.

Balance owed on shut-off accounts from July billing: \$280.60

Balance owed at end of June: \$3430.52

- A copy of the June AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1001.03	155.48	155.48	.00	.00	.00	07/20/23	155.48-		
1003.02	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
1006.02	91.27	80.39	10.88	.00	.00	02/15/23	600.00-		
1007.02	132.52	132.52	.00	.00	.00	07/12/23	147.52-		
1008.02	77.74	77.74	.00	.00	.00	07/13/23	77.74-		
1009.05	107.82	46.41	61.41	.00	.00		.00		
1010.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
1011.01	57.53	3.22-	25.36	25.36	10.03	02/06/23	500.00-		
1013.01	78.44	77.74	.70	.00	.00	06/27/23	154.78-		
1014.03	46.41	46.41	.00	.00	.00	07/05/23	92.82-		
1015.01	77.74	77.74	.00	.00	.00	07/25/23	77.74-		
1016.01	46.41	46.41	.00	.00	.00	07/17/23	46.41-		
1018.03	132.52	132.52	.00	.00	.00	07/13/23	132.52-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	268.14	77.74	77.74	77.74	34.92	07/31/23	77.74-		
1024.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
1025.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
1026.01	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
1027.01	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
1028.04	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
1029.01	397.56	132.52	132.52	132.52	.00	05/15/23	407.56-		
1030.02	.01	.01	.00	.00	.00	07/24/23	182.85-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.07	155.48-	155.48-	.00	.00	.00	07/06/23	77.74-	Final	11/22/21
1031.10	186.92	77.74	77.74	31.44	.00	07/20/23	100.00-		
1032.01	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
1036.09	210.22	105.11	105.11	.00	.00	06/08/23	210.22-		
1038.02	77.22	77.22	.00	.00	.00	07/06/23	78.00-		
1040.01	17.34	17.34	.00	.00	.00	07/13/23	17.34-		
1042.01	266.96	266.96	.00	.00	.00	07/13/23	224.26-		
1044.01	105.11	105.11	.00	.00	.00	07/25/23	105.11-		
1051.02	1,555.46-	1,555.46-	.00	.00	.00	07/17/23	1,866.48-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	77.74	77.74	.00	.00	.00	07/24/23	77.74-		
1056.02	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
1057.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
1058.05	77.74	77.74	.00	.00	.00	07/13/23	77.74-		
1059.02	105.11	105.11	.00	.00	.00	07/06/23	105.11-		
1060.02	243.70	77.74	77.74	87.74	.48	06/13/23	155.00-		
1061.01	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
1063.02	155.48	77.74	77.74	.00	.00	06/28/23	92.82-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.14	3.51	351.42-	68.64	68.64	217.65	07/17/23	56.91-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	10.56-	10.56-	.00	.00	.00	07/20/23	77.74-		
1069.02	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
1071.03	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
1073.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
1075.01	45.82-	45.82-	.00	.00	.00	07/24/23	92.23-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Town of Jerome

Aging Report - Acct number only

Report Date: 07/31/2023

Aug 01, 2023 10:11AM

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.03	46.41	.00	.00	.00	46.41	04/11/23	46.41-	Final	04/30/23
1076.04	92.82	46.41	46.41	.00	.00	06/14/23	46.41-		
1077.01	61.50	61.50	.00	.00	.00	07/12/23	61.50-		
1078.02	61.50	61.50	.00	.00	.00	07/20/23	61.50-		
1079.02	301.60	301.60	.00	.00	.00	07/13/23	225.80-		
1080.01	123.00	61.50	61.50	.00	.00	06/06/23	61.50-		
1081.01	62.51	62.51	.00	.00	.00	07/12/23	125.02-		
1082.01	14.08-	14.08-	.00	.00	.00	07/24/23	100.00-		
1083.05	26.00	26.00	.00	.00	.00	07/06/23	100.00-		
1084.01	20.12-	20.12-	.00	.00	.00	07/25/23	100.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	45.20	45.20	.00	.00	.00	07/17/23	135.60-		
1086.02	125.02	62.51	58.31	4.20	.00	05/25/23	135.02-		
1087.01	45.20	45.20	.00	.00	.00	07/18/23	45.20-		
1090.04	85.22	85.22	.00	.00	.00	07/12/23	140.00-		
1091.02	87.28	87.28	.00	.00	.00	07/12/23	87.28-		
1093.02	187.53	62.51	62.51	62.51	.00	05/23/23	125.02-		
1094.01	45.20	45.20	.00	.00	.00	07/12/23	135.60-		
1097.03	62.51	62.51	.00	.00	.00	07/13/23	62.51-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	265.62	88.54	88.54	88.54	.00	05/25/23	259.78-		
1099.01	105.11	105.11	.00	.00	.00	07/13/23	105.11-		
1100.02	62.51	62.51	.00	.00	.00	07/13/23	62.51-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1125.03	100.52-	100.52-	.00	.00	.00	07/24/23	100.00-		
1131.01	138.93	138.93	.00	.00	.00	07/18/23	138.93-		
1132.01	77.74	77.74	.00	.00	.00	07/18/23	77.74-		
1133.01	77.74	77.74	.00	.00	.00	07/20/23	77.74-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	185.10	62.51	62.51	60.08	.00	05/30/23	180.00-		
1139.01	233.22	77.74	77.74	77.74	.00	05/15/23	243.22-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	60.20	60.20	.00	.00	.00		.00		
1151.02	90.40	45.20	45.20	.00	.00	06/06/23	90.40-		
1160.02	105.11	105.11	.00	.00	.00	07/13/23	210.22-		
1162.03	105.11	105.11	.00	.00	.00	07/24/23	210.22-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	77.74	77.74	.00	.00	.00	07/12/23	77.71-		
1166.02	87.28	87.28	.00	.00	.00	07/17/23	87.28-		
1167.01	79.96	79.85	.11	.00	.00	07/18/23	71.85-		
1167.16	79.75-	79.75-	.00	.00	.00	04/17/23	79.75-	Final	07/01/22
1168.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
1169.02	105.11	105.11	.00	.00	.00	07/31/23	105.11-		
1170.01	123.00-	123.00-	.00	.00	.00	07/13/23	246.00-		
1171.05	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
1173.06	155.48	77.74	77.74	.00	.00	06/07/23	77.74-		
1174.02	77.74	77.74	.00	.00	.00	07/18/23	77.74-		
1176.01	105.11	49.73	33.20	22.18	.00	05/09/23	315.33-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.09	132.52	132.52	.00	.00	.00	07/12/23	132.52-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.09	77.68	77.68	.00	.00	.00	07/17/23	5.00-		
1314.05	62.51	62.51	.00	.00	.00	07/20/23	62.51-		
1332.01	77.74	.00	77.74	.00	.00	06/15/23	77.70-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	87.28	87.28	.00	.00	.00	07/13/23	87.28-		
1343.03	423.63	141.21	141.21	141.21	.00	05/23/23	141.21-		
1344.01	14.66-	220.23-	42.24	42.24	121.09	12/12/22	300.00-		
2000.01	139.71	139.71	.00	.00	.00	07/12/23	139.79-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	65.28	65.28	.00	.00	.00	06/06/23	600.00-		
2002.03	46.41	46.41	.00	.00	.00	07/18/23	46.41-		
2003.02	77.74	77.74	.00	.00	.00	07/18/23	77.74-		
2004.01	210.22	105.11	105.11	.00	.00	06/12/23	210.22-		
2005.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
2006.03	105.11	105.11	.00	.00	.00	07/12/23	120.11-		
2007.02	155.48	155.48	.00	.00	.00	07/13/23	141.21-		
2008.01	105.11	105.11	.00	.00	.00	07/31/23	105.11-		
2009.01	35.04-	35.04-	.00	.00	.00	07/06/23	105.11-		
2010.03	105.11	105.11	.00	.00	.00	07/06/23	105.11-		
2011.05	77.74	77.74	.00	.00	.00	07/05/23	155.48-		
2013.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2014.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2015.02	754.91-	754.91-	.00	.00	.00	03/13/23	1,300.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	210.22	105.11	105.11	.00	.00	06/13/23	105.11-		
2017.01	105.11	105.11	.00	.00	.00	07/24/23	105.11-		
2018.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
2019.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2020.01	132.52	132.52	.00	.00	.00	07/13/23	132.52-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2022.01	132.52	132.52	.00	.00	.00	07/12/23	132.52-		
2023.03	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
2024.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2025.02	141.21	141.21	.00	.00	.00	07/12/23	141.21-		
2026.02	105.11	105.11	.00	.00	.00	07/24/23	325.33-		
2028.01	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
2029.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2030.01	155.48	77.74	77.74	.00	.00	06/22/23	253.22-		
2031.01	139.75	139.75	.00	.00	.00	07/20/23	139.75-		
2032.03	77.74	77.74	.00	.00	.00	07/18/23	77.74-		
2034.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2037.03	105.11	105.11	.00	.00	.00	07/20/23	105.11-		
2038.01	77.74	77.74	.00	.00	.00	07/13/23	77.74-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	210.22	105.11	105.11	.00	.00	06/06/23	210.22-		
2043.03	46.41	46.41	.00	.00	.00	07/17/23	46.41-		
2044.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	92.82	46.41	46.41	.00	.00	06/26/23	149.23-		
2047.02	132.52	132.52	.00	.00	.00	07/12/23	132.52-		
2054.01	423.63	141.21	141.21	141.21	.00	05/25/23	418.47-		
2055.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
2059.01	210.22	105.11	105.11	.00	.00	06/26/23	210.22-		
2061.02	139.75	139.75	.00	.00	.00	07/31/23	139.75-		
2062.01	62.51	62.51	.00	.00	.00	07/13/23	62.51-		
2063.01	62.51	62.51	.00	.00	.00	07/12/23	62.51-		
2065.04	45.20	45.20	.00	.00	.00	07/05/23	135.60-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	62.51	62.51	.00	.00	.00	07/31/23	62.51-		

Town of Jerome

Aging Report - Acct number only
Report Date: 07/31/2023

Aug 01, 2023 10:11AM

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2069.01	45.20	45.20	.00	.00	.00	07/13/23	45.20-		
2070.01	56.80-	56.80-	.00	.00	.00	07/12/23	62.51-		
2071.01	45.20	45.20	.00	.00	.00	06/07/23	90.40-		
2073.02	156.21	156.21	.00	.00	.00		.00		
2077.01	79.85	79.85	.00	.00	.00	07/20/23	79.85-		
2078.01	87.28	87.28	.00	.00	.00	07/17/23	87.28-		
2079.03	45.20	45.20	.00	.00	.00	07/20/23	90.40-		
2080.01	69.55	69.55	.00	.00	.00	07/18/23	170.00-		
2081.01	68.24	33.36	33.20	1.68	.00	05/09/23	230.00-		
2083.01	74.79-	233.51-	19.84	19.84	119.04		.00		
2084.01	105.11	105.11	.00	.00	.00	07/31/23	105.11-		
2085.02	248.71	248.71	.00	.00	.00	07/13/23	248.71-		
2089.02	155.48	155.48	.00	.00	.00	07/13/23	155.48-		
2093.02	124.15	124.15	.00	.00	.00	07/24/23	372.45-		
2100.01	60.40	60.40	.00	.00	.00	07/12/23	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.12	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2103.01	210.22	105.11	105.11	.00	.00	06/27/23	105.11-		
2104.07	105.11	105.11	.00	.00	.00	07/20/23	105.11-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	141.21	141.21	.00	.00	.00	07/12/23	141.37-		
2106.01	.26-	.26-	.00	.00	.00	07/12/23	105.11-		
2107.01	56.64	56.64	.00	.00	.00	07/13/23	56.64-		
2109.03	77.74	77.74	.00	.00	.00	07/24/23	77.74-		
2110.01	155.48	77.74	77.74	.00	.00	06/20/23	77.74-		
2113.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2115.01	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
2119.05	105.11	105.11	.00	.00	.00	07/24/23	105.11-		
2120.01	315.33	105.11	105.11	105.11	.00	05/22/23	325.33-		
2121.01	62.51	62.51	.00	.00	.00	07/13/23	62.51-		
2122.05	182.85	182.85	.00	.00	.00	07/17/23	182.85-		
2123.01	60.94	60.94	.00	.00	.00	07/17/23	105.11-		
2124.01	105.11	105.11	.00	.00	.00	07/24/23	105.11-		
2125.02	62.51	62.51	.00	.00	.00	07/12/23	62.51-		
2126.06	155.48	77.74	77.74	.00	.00	06/29/23	77.74-		
2127.05	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
2128.02	.40	.40	.00	.00	.00	07/13/23	105.00-		
2130.06	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	94.85	94.85	.00	.00	.00		.00		
2132.02	105.11	105.11	.00	.00	.00	07/20/23	105.11-		
3000.03	166.27	166.27	.00	.00	.00	07/24/23	166.27-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	77.74	77.74	.00	.00	.00	07/20/23	77.74-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	87.28	87.28	.00	.00	.00	07/13/23	87.28-		
3005.02	210.22	105.11	105.11	.00	.00	06/21/23	105.11-		
3007.01	61.50	61.50	.00	.00	.00	07/24/23	61.50-		
3009.01	132.52	132.52	.00	.00	.00	07/12/23	132.52-		
3010.01	315.33	105.11	105.11	105.11	.00	05/08/23	210.22-		
3011.01	77.74	77.74	.00	.00	.00	07/20/23	77.74-		
3012.03	388.74-	388.74-	.00	.00	.00	02/07/23	900.00-		
3013.01	105.11	105.11	.00	.00	.00	07/06/23	105.11-		
3014.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
3015.01	77.74	77.74	.00	.00	.00	07/24/23	77.74-		
3016.01	104.18	104.18	.00	.00	.00	07/06/23	106.00-		

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	155.48	77.74	77.74	.00	.00	06/15/23	50.37-		
3018.01	105.11	105.11	.00	.00	.00	07/18/23	105.11-		
3019.01	45.20	45.20	.00	.00	.00	07/31/23	45.20-		
3021.01	45.20	45.20	.00	.00	.00	07/17/23	45.20-		
3022.03	125.02	62.51	62.51	.00	.00	07/05/23	62.51-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	56.64	56.64	.00	.00	.00	07/12/23	56.64-		
3024.02	46.41	46.41	.00	.00	.00	07/17/23	46.41-		
3025.02	105.11	105.11	.00	.00	.00	07/25/23	105.11-		
3026.01	105.11	105.11	.00	.00	.00	07/06/23	210.22-		
3029.01	420.12-	923.49-	71.91	71.91	359.55	12/12/22	1,261.00-		
3030.08	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
3032.11	46.41	46.41	.00	.00	.00	07/17/23	61.41-		
3034.01	74.00	74.00	.00	.00	.00	07/17/23	75.00-		
3035.01	83.63	83.63	.00	.00	.00	07/12/23	110.00-		
3038.01	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	176.19	176.19	.00	.00	.00	07/13/23	176.19-		
3040.01	105.00	105.00	.00	.00	.00	07/20/23	315.00-		
4000.01	141.21	141.21	.00	.00	.00	07/20/23	141.21-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	105.11	105.11	.00	.00	.00	07/17/23	210.22-		
5001.01	358.32-	358.32-	.00	.00	.00	07/17/23	550.00-		
5005.01	44.72	44.72	.00	.00	.00	07/13/23	44.72-		
5006.01	186.16	186.16	.00	.00	.00	07/12/23	186.16-		
5007.01	1,194.90	732.01	462.89	.00	.00	07/24/23	806.00-		
5008.02	46.41	.00	46.41	.00	.00	06/29/23	46.41-	Final	07/31/23
5009.02	223.17	223.17	.00	.00	.00	07/17/23	223.17-		
5010.01	210.86	210.86	.00	.00	.00	07/12/23	216.58-		
5011.02	186.16	186.16	.00	.00	.00	07/12/23	186.16-		
5012.01	186.16	186.16	.00	.00	.00	07/13/23	186.16-		
5013.01	440.10	440.10	.00	.00	.00	07/13/23	440.10-		
5014.01	186.16	186.16	.00	.00	.00	07/13/23	186.16-		
5016.01	547.23	547.23	.00	.00	.00	07/13/23	564.01-		
5017.04	186.16	186.16	.00	.00	.00	07/18/23	202.95-		
5018.03	666.16	612.68	53.48	.00	.00	07/12/23	599.04-		
5019.03	193.52	193.52	.00	.00	.00	07/17/23	193.52-		
5020.01	44.72	44.72	.00	.00	.00	07/20/23	44.72-		
5021.01	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
5022.01	44.72	44.72	.00	.00	.00	07/12/23	44.72-		
5023.02	186.16	186.16	.00	.00	.00	07/13/23	186.16-		
5025.01	105.11	105.11	.00	.00	.00	07/24/23	105.11-		
5027.01	44.50	44.50	.00	.00	.00	07/24/23	44.50-		
5029.01	379.71	379.71	.00	.00	.00	07/13/23	312.59-		
5031.04	358.32-	358.32-	.00	.00	.00	07/17/23	550.00-		
5039.01	186.16	186.16	.00	.00	.00	07/12/23	186.16-		
5041.03	230.88	230.88	.00	.00	.00	07/06/23	230.88-		
5043.01	1,092.75	1,092.75	.00	.00	.00	07/17/23	1,394.73-		
5046.03	141.44	141.44	.00	.00	.00	07/12/23	141.44-		
5047.01	1,173.14	1,173.14	.00	.00	.00	07/13/23	1,173.14-		
5049.04	186.16	186.16	.00	.00	.00	07/12/23	186.16-		
5052.06	448.64-	448.64-	.00	.00	.00	03/21/23	137.56-		
5055.01	209.70	209.70	.00	.00	.00	07/13/23	1,602.28-		
5057.01	514.12	514.12	.00	.00	.00	07/17/23	514.12-		
5058.02	222.57	222.57	.00	.00	.00	07/17/23	214.18-		
5059.04	209.04	186.16	22.88	.00	.00	07/13/23	180.44-		
5061.01	141.44	141.44	.00	.00	.00	07/12/23	141.44-		

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5062.01	205.47	205.47	.00	.00	.00	07/13/23	259.92-		
5064.02	203.50	203.50	.00	.00	.00	07/17/23	203.50-		
5066.03	44.72	44.72	.00	.00	.00	07/06/23	44.72-		
5067.03	186.16	186.16	.00	.00	.00	07/13/23	186.16-		
5074.06	3,676.03-	3,676.03-	.00	.00	.00	06/13/23	450.00-		
5076.01	712.63	712.63	.00	.00	.00	07/13/23	712.63-		
5077.03	186.16	186.16	.00	.00	.00	07/12/23	186.16-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5078.07	156.06-	156.06-	.00	.00	.00	05/31/23	270.10-		
5080.01	186.16	186.16	.00	.00	.00	07/20/23	558.48-		
5083.08	92.82	46.41	46.41	.00	.00	06/27/23	149.23-		
5089.01	199.18	199.18	.00	.00	.00	07/31/23	398.36-		
5092.01	186.16	186.16	.00	.00	.00	07/12/23	184.16-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	415.90	329.54	86.36	.00	.00	07/31/23	600.00-		
5094.02	383.44	383.44	.00	.00	.00	07/17/23	378.94-		
5095.02	378.58	378.58	.00	.00	.00	07/17/23	378.58-		
5096.03	431.92	230.59-	141.44	141.44	379.63	03/21/23	137.56-		
5098.05	186.16	186.16	.00	.00	.00	07/24/23	186.16-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	105.11	105.11	.00	.00	.00	07/18/23	105.11-		
6000.02	316.86	316.86	.00	.00	.00	07/06/23	316.86-		
6001.01	233.21	233.21	.00	.00	.00	07/12/23	233.21-		
6003.01	141.21	141.21	.00	.00	.00	07/12/23	282.42-		
6004.02	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
6005.03	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
6006.01	155.48	155.48	.00	.00	.00	07/13/23	155.48-		
6007.02	230.88	230.88	.00	.00	.00	07/17/23	230.88-		
6008.01	654.82	621.96	32.86	.00	.00	07/12/23	528.99-		
6009.03	212.20	212.20	.00	.00	.00	07/13/23	212.20-		
6010.03	46.41	46.41	.00	.00	.00		.00		
6011.02	166.27	166.27	.00	.00	.00	07/13/23	182.85-		
6012.01	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
6013.02	105.11	105.11	.00	.00	.00	07/12/23	105.11-		
6014.01	132.52	132.52	.00	.00	.00	07/24/23	132.52-		
6015.01	159.70	79.85	79.85	.00	.00	07/05/23	79.85-		
6016.08	77.74	77.74	.00	.00	.00	07/12/23	77.74-		
6017.02	155.48	155.48	.00	.00	.00	07/06/23	.01-		
6018.01	321.05	321.05	.00	.00	.00	07/12/23	312.67-		
6019.02	266.96	266.96	.00	.00	.00	07/13/23	224.26-		
6021.02	77.74	77.74	.00	.00	.00	07/17/23	77.74-		
6022.02	105.11	105.11	.00	.00	.00	07/17/23	105.11-		
6023.01	210.22	210.22	.00	.00	.00	07/17/23	210.22-		
6025.02	177.08	88.54	88.54	.00	.00	06/20/23	264.16-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,434.94	1,434.94	.00	.00	.00	07/13/23	2,676.92-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	147.57	62.51	62.51	22.55	.00	07/12/23	100.00-		
6028.08	155.48	77.74	77.74	.00	.00	06/06/23	243.22-		
6029.01	190.74-	190.74-	.00	.00	.00	07/17/23	80.00-		
6031.02	155.48	77.74	77.74	.00	.00	06/21/23	77.74-		
6032.01	212.20	212.20	.00	.00	.00	07/13/23	212.20-		
6033.03	407.00	203.50	203.50	.00	.00	06/12/23	407.00-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	77.74	77.74	.00	.00	.00	07/24/23	233.22-		
6041.02	105.11	105.11	.00	.00	.00	07/13/23	105.11-		
7001.06	132.52	132.52	.00	.00	.00	07/06/23	132.52-		
7002.01	200.23	200.23	.00	.00	.00	07/13/23	200.23-		

Customer Number	Balance	07/31/2023	06/30/2023	05/31/2023	04/30/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
7004.01	77.74	77.74	.00	.00	.00	07/13/23	155.48-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	89.44	44.72	44.72	.00	.00	06/22/23	88.32-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	122.62-	203.01-	33.20	33.20	13.99	03/23/23	500.00-		
7009.01	90.40	45.20	45.20	.00	.00	06/26/23	180.80-		
7010.01	499.20	499.20	.00	.00	.00	07/13/23	499.20-		
7015.01	186.16	186.16	.00	.00	.00	07/13/23	186.16-		
7017.02	20.36	30.36-	25.36	25.36	.00		.00		
7022.01	44.72	44.72	.00	.00	.00	07/06/23	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	77.74	77.74	.00	.00	.00	07/18/23	77.74-		
7026.03	210.22	105.11	105.11	.00	.00	06/28/23	92.82-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	105.11	105.11	.00	.00	.00	07/24/23	105.11-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	07/17/23	89.44-		
7041.01	44.66-	44.66-	.00	.00	.00	07/17/23	134.07-		
7044.02	44.72	44.72	.00	.00	.00	07/12/23	44.72-		
7046.02	141.21	141.21	.00	.00	.00	07/17/23	141.21-		
7047.01	44.72	44.72	.00	.00	.00	07/12/23	44.72-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.05	77.74	77.74	.00	.00	.00	07/06/23	133.22-		
7054.01	177.32	177.32	.00	.00	.00	07/13/23	177.32-		
7057.02	26.04	26.04	.00	.00	.00	07/12/23	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	9.41	9.41	.00	.00	.00	07/17/23	47.41-		
7060.01	1,226.37	1,226.37	.00	.00	.00	07/13/23	186.16-		
8001.01	2,077.51	1,570.63	506.88	.00	.00	07/13/23	209.89-		
8004.03	1,336.69	1,336.69	.00	.00	.00	07/06/23	1,269.90-		
8008.01	56.95-	56.95-	.00	.00	.00	07/12/23	170.85-		
8010.01	418.80-	418.80-	.00	.00	.00	07/06/23	70.00-		
8012.03	41.88	41.88	.00	.00	.00	07/12/23	60.00-		
8014.03	581.68	290.84	290.84	.00	.00	06/12/23	581.68-		
8022.03	2,844.00	2,844.00	.00	.00	.00	07/06/23	2,844.00-		
8023.02	267.52	267.52	.00	.00	.00	07/12/23	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
Grand Totals:									
	52,312.64	24,256.34	5,651.38	1,589.55	20,815.37				

Library Staff Report, July 2023

- Reviewed 2024 Budget Document.
- Renewed Firewall License for the library.

E-rate will refund eighty percent back to the Town.

- Assisted with updates to the library computers.
- The circulation computer system will be replaced , the old machine will be used in the Art Workshop.
- Reviewed documents pertaining to percentage of checkouts per library for the Municipal Directors meeting.
- Searched for Lost and Missing items with Holds.
- Sarah Gianelli has joined the Old Book Room team and will work with Erica to keep the OBR open the public several days per week.
- Created a Book Press for the Art Workshop Book Bindery.

Respectfully submitted

Librarian,
Kathleen Jarvis



Jerome Volunteer Fire Department

Item A.

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: blair@jeromefire.us

Fire Chief's Report

Month: July Year: 2023

Calls by Type	Number	Resident	Non-Resident
EMS Calls	9	5	4
Residential Fire	1	0	1
Commercial Fire	0	0	0
Wildland	4	3	1
Still Assignment	2	1	0
Station Staffing	4	4	0
Citizen Assist	4	3	1
Agency Assist	10	5	5
Special Duty	15	13	2
Snake Removal	0	0	0
Tech Rope Rescue	0	0	0
MVA/Rescue	7	2	5
HazMat	0	0	0
Dispatch Error	0	0	0
Totals:	55	36	19
Total Calls Chief on Scene	44		
Total JFD Meetings Chief Attended	6		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 368.75
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Fire Chief Meetings	Date
Fire Marshals	7/5/23
Chief's Meeting	7/12/23

Education, Summer Semester:

- Rick began attending a Fire Inspection Code Course in July.
- Verde Valley Fire Held a mutual aid training event this month for Swiftwater Rescue Boat Ops. Lee, Hernandez, Peterson and Krmpotich all attended.

Additional Training:

- On Thursday 5PM July 6th we had a business meeting with Evidence Preservation Training, conducted by Whiting and San Felice
- On Thursday 5PM July 13th we conducted a Communications/ Heli Ops Training with Lee.
- On Thursday 5PM July 20th we conducted Natural Anchors Training with Lee.
- On Saturday 9AM July 22nd we conducted Training on Natural Anchors Skills with Lee.
- On Thursday 5PM July 27th we conducted Training on Hydrants and the Water Truck with Blair.

Department Affairs and On-going Projects

- Our July call volume is up by 14 calls over last July's 41 calls, totaling 55 calls this month. Our Year-to-Date call volume is 291 compared to last year's 278 calls YTD 2022. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.
- Jerome Fire has been working with the Town crew to restore the water tanks and water lines to full capacity due to the right-hand tank on Cleopatra hill having a leak on the bottom of the tank. The Tank is currently being repaired; Work should be complete here shortly.
- We have been monitoring all the water tanks multiple times daily throughout the months. To ensure we have water overflow, in addition to filling the sunshine hill tanks. At this point all the water tanks are full, other than the one that needs repair.
- Jerome Fire and the Town Crew have also been working together on addressing the problems with the Cantilevered Sidewalk on Hampshire Ave. The worst portions have been repaired; the rest of the project is on hold. We have installed fencing along the sidewalk, and it has been secured. In the Winter, we will fully weld it into place.
- We have received a grant for \$120,000, This grant is for Incident Management software as well as laptops. We are currently working with the two approved companies for quotes on the services that will be provided. We had demonstrations from both companies, Adashi and 3AM innovations. We're still looking for input from Allen before making our final decision.
- Jerome Fire has purchased a \$11,000 public safety drone using auxiliary funds. This drone has dual Cameras with FLIR (Thermal Imaging) capability. This drone will be able to serve both the Fire department and the Police Department in many different aspects, including Fire spotting, Search and rescue, Patient location and more. A roster of potential Pilots is also being developed to begin training. These include Allen Muma, Carl Whiting, Ricardo Hernandez, Kerry Lee, Jason Supple and John Krmpotich. The drone had some software issues, so the company is sending us a whole new drone. We hope to have it in service this month.
- JFD has received another hazardous fuel grant from the state through PAWUIC as well as Title III Money. The Grant is for 20 acres and will be around the sewage treatment plant and other adjoining drainages. We have until July of 2025 to complete the work. They're hoping to get some of these projects done with the 2 new fuel abatement personnel that was budgeted for.
- We have received our new Wildland Truck. It is a 2023 Ram 5500 Crew Cab. With the Wildland Fire season starting to get active it is in the town's best interest to wait for things to slow down. We are hoping to install the rear compartments/ pump and other components as soon as possible to have it ready for service.
- With the spring moisture Arizona is not seeing the normal fire season. But the Pacific Northwest and areas in that region of the country are picking up.
- We will be putting our Hydrant testing on hold until we get approval from the public works. With the Right-hand tank still inoperable and Jerome in stage one water restrictions, JFD feels it's in the town's best interest to remain in restrictions until the tanks and water lines have been repaired.
- We are looking into making subscriptions available for out-of-town residences and businesses, making it more equitable for residences and businesses for our response.

- We have purchased a 10x16 ft Shed we will use to house hose, gear, and other Miscellaneous things. We're searching for a location to place the shed. We have asked Freeport Mac Moran for permission to place it out at the town yard and are awaiting an answer. We have a Plan B to approach Planning and Zoning to place it down in the gulch by Station 12.
- We have finished the new fiscal year documentation transfer, and the Fire department annual pension report.

Prevention

- We have had a total of 5 Firewise activities and visits to the burn pile in July with 16 loads of trimmings, slash, and brush for a total of 1 combined Jerome's citizen hours As well as 67 total hours from our Fuels Crew and Adult Probation. We are currently managing a crew of 2 part time Firewise personnel and have 2 Adult Probation Crew that have signed up to help the department with their community service. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.
- The Burn Pile was closed early this month due to it nearing Max capacity. We will open it again after we are able to burn when county wide burn restrictions are over.
- JFD Performed 4 Business license inspections over the course of July. Also two building department inspections, well the building inspectors been out of town.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

July Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-158	7/1/23	12:00:00 AM	Sat	Station Staffing	Station Staffing	3
23-80	7/1/23	11:30:00 AM	Sat	MVA/Rescue Non-Resident	Non - injury	6
23-81	7/1/23	1:09:00 PM	Sat	EMS Resident	69 YOF - Fall ETOH	7
J-159	7/2/23	6:30:00 AM	Sun	MVA/Rescue Resident	Non-Injury Accident vehicle stuck on Cliffside	2
J-160	7/3/23	7:45:00 AM	Mon	Citizen Assist Resident	Vehicle Lockout	2
23-82	7/3/23	1:24:00 PM	Mon	EMS Non Resident	84 YOF - Fall	5
J-161	7/4/23	8:00:00 AM	Tue	Special Duty Resident	4th of July Parade	15
23-83	7/4/23	2:48:00 PM	Tue	EMS Non Resident	49 YOF - Fall W/ Injury	5
J-162	7/4/23	3:15:00 PM	Tue	Special Duty Resident	Remove Rd. hazard	2
23-84	7/4/23	4:30:00 PM	Tue	Wildland	Fireworks/ Firewatch	4
J-163	7/4/23	10:15:00 PM	Tue	Still Assignment Resident	Carbon Monoxide Alarm - False Alarm	2
J-164	7/6/23	9:00:00 AM	Thu	Special Duty Resident	Remove Obstructions from Gutters	4
23-85	7/6/23	1:22:00 PM	Thu	Agency Assist Non-Resident	Oversized Vehicle	5
23-86	7/8/23	9:00:00 AM	Sat	Residential Fire	Assist W/ investigation	2
23-87	7/8/23	4:53:00 PM	Sat	EMS Non Resident	17 YOM - Diabetic Problems	6
J-165	7/9/23	11:30:00 AM	Sun	Special Duty Resident	Removed Rd hazard - dead raccoon	1
23-88	7/9/23	2:57:00 PM	Sun	MVA/Rescue Non-Resident	48 YOF - Motorcycle Crash	6

J-166	7/10/23	7:15:00 PM	Mon	Citizen Assist Non-Resident	Assist W/ Disabled Vehicle - Flat tire	1
23-89	7/11/23	10:04:00 AM	Tue	MVA/Rescue Non-Resident	2 Vehicle Accident - rear ending	7
J-167	7/11/23	10:30:00 AM	Tue	MVA/Rescue Non-Resident	Motorcycle Down - Noninjury	7
J-168	7/11/23	11:00:00 AM	Tue	EMS Resident	32 YOM - Gas in Eye, Basic First Aid	3
J-169	7/11/23	5:30:00 PM	Tue	Special Duty Resident	Removed Dead Bats	1
J-170	7/12/23	1:00:00 PM	Wed	Citizen Assist Resident	Assist Citizen to their home	2
J-171	7/14/23	9:30:00 AM	Fri	Special Duty Resident	Installed Fencing along sidewalk	5
J-172	7/15/23	10:50:00 AM	Sat	Agency Assist Non-Resident	Provide Traffic Control for JPD	5
23-90	7/16/23	5:01:00 AM	Sun	MVA/Rescue Non-Resident	Motorcycle Down	7
J-173	7/15/23	4:00:00 PM	Sat	Station Staffing	Station Staffing	1
J-174	7/17/23	3:00:00 PM	Mon	Agency Assist Resident	Assist JPW W/ Cleaning Storm Drains	1
J-175	7/18/23	8:00:00 AM	Tue	Agency Assist Resident	Assist JPW W/ Cleaning Storm Drains	2
J-176	7/18/23	8:00:00 AM	Tue	Special Duty Resident	Secure Fence	2
J-177	7/18/23	12:15:00 PM	Tue	Agency Assist Non-Resident	JPD W/ Oversized Vehicle	4
J-178	7/18/23	2:00:00 PM	Tue	Station Staffing	Station Staffing	3
J-179	7/23/23	9:30:00 AM	Sun	Special Duty Resident	Check on Water Leak	2
23-91	7/23/23	1:03:00 PM	Sun	Wildland	Brush Fire	6
J-180	7/23/23	4:00:00 PM	Sun	Special Duty Resident	Remove Walking Hazard	3
23-92	7/23/23	4:30:00 PM	Sun	Wildland	False Alarm	5
J-181	7/24/23	12:00:00 PM	Mon	Wildland	Put out Hot Spots	1
23-93	7/24/23	3:36:00 PM	Mon	EMS Non Resident	53 YOF - Heat Exhaustion	5
J-182	7/26/23	10:00:00 AM	Wed	Citizen Assist Resident	Disabled Vehicle	2
J-183	7/26/23	12:00:00 PM	Wed	MVA/Rescue Resident	Vehicle over Edge	1
J-184	7/26/23	5:30:00 PM	Wed	Agency Assist Resident	APS: Searched for Downed Lines	2
J-185	7/27/23	8:30:00 AM	Thu	Agency Assist Resident	JPW: Clear Storm Drains	1
J-186	7/26/23	7:00:00 AM	Wed	Special Duty Non-Resident	Training: Swiftwater - Boat Ops	1
J-187	7/27/23	7:00:00 AM	Thu	Special Duty Non-Resident	Training: Swiftwater - Boat Ops	4
23-94	7/28/23	6:45:00 AM	Fri	EMS Resident	34 YOF - Abdominal Pain	4
23-95	7/28/23	8:31:00 AM	Fri	EMS Resident	39 YOF - Unknown Medical	4
J-188	7/28/23	9:30:00 AM	Fri	Special Duty Resident	Mitigated wasps' nest	2
23-96	7/28/23	2:33:00 PM	Fri	EMS Resident	87 YOF - Leg pain	6
J-189	7/28/23	2:40:00 PM	Fri	Station Staffing	Station Staffing	1
J-190	7/29/23	10:30:00 AM	Sat	Special Duty Resident	Remove Rd. hazard	2
J-191	7/28/23	11:00:00 AM	Fri	Agency Assist Non-Resident	Assist JPD W/ Oversized Vehicle	3
J-192	7/30/23	3:30:00 PM	Sun	Special Duty Resident	Remove Hazard from Road	1
J-193	7/30/23	5:00:00 PM	Sun	Agency Assist Resident	Asset JPW W/ Clearing Storm Drains	1

J-194	7/31/23	6:00:00 AM	Mon	Special Duty Resident	Wildland Pack test	2
J-195	7/31/23	7:00:00 AM	Mon	Agency Assist Non-Resident	Assist JPD W/ Oversized Vehicle	1
Incident	Date	Time	Day of week	Select Type	Additional Info	#

July 2023 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
7/5/2023	887 Hampshire				0	1	1	1	1
7/6/2023	UVX Rd		3	7	21	8			0
7/13/2023	Clark St		2	7	14	2			0
7/20/2023	Perkinsville Rd/ Sunshine Hill		3	8	24	1			0
7/27/2023	Perkinsville Rd/ Sunshine Hill		2	4	8	4			0
		0	10	26	67	16	1	1	1
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.
Rusty Blair Chief JVFD**

Calls For Service Totals By Call Type

07/01/2023 to 07/31/2023

Call Type **Totals**

205	Trespass	2
247	Civil Problem	1
247S	Civil Stanby	1
459A	Burglar Alarm	1
903	Follow-Up	21
908F	Found Property	5
908L	Lost or Stolen Property	2
962	Accident - With Injuries	2
AAMB	Assist Ambulance	1
AC	Animal Cruelty	1
ACPD	Assist Clarkdale PD	2
ADPS	Assist DPS	4
AF	Assist Fire Department	6
AYCSO	Assist YCSO	15
BI	Background Investigation	3
CA	Citizen Assist	2
CO	Call Out	3
DIS	Disorderly Conduct	2
DUI	Driving Under the Influence	1
FP	Foot Patrol	1
FPF	Fingerprinting	1
OT	Oversize Truck	6
PARK	Parking Complaint	1
PE	Parking Enforcement	19
PKM	Parking Kiosk Maintenance	1
REC	Reckless Driver	1
SC	Security Check	10
SD	Security Detail	1
SLC	Street Light Check	4
SS	Suspicious Situation	4
T/S	Traffic Stop	2
TF	Trip & Fall / Slip & Fall	2
TI	Threats & Intimidation	1
TO	Traffic Offense	5
TRN	Training	6

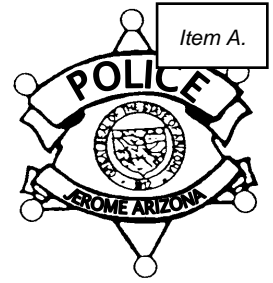
Grand Total for all calls

140



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



July 1, 2023

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity report for July 2023.

During the month of July, the police department responded to 140 calls for service. We had one animal cruelty case. This case involved dogs left in a car with temperatures reaching 120 degrees in the vehicle. The animals were seized from the vehicle and the owner was later criminally cited and released. We continue to address animals left in vehicles and take action as necessary.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of July. There were 126 parking citations written for various offenses. There were 58 citations and 14 warnings for various moving traffic violations. Of note, there were 5 cases of aggressive driving charged. These cases involve motorcycles and cars driving high speeds through, or just outside of town and passing in no passing zones. This is part of our grant funded effort to address aggressive driving.

Parking Kiosks took in \$23,886.45 in July 2023 compared to \$22,479.25 July 2022.

For 2022 fiscal year (Jul 1, 2022-Jun 30, 2023), the kiosks brought in \$340,518.10, compared to \$299,406.60 for 2021 fiscal year (Jul 1, 2021-Jun 30, 2022).

Respectfully,

Allen L. Muma
Chief of Police



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Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2023

July 2023 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Dig and set form footers for benches in the upper park.
- Carry 54 bags of concrete to the upper park and pour footers/pads.
- Set Benches at the van pick up and move park bench to the basketball court.
- Fix the drive belt on the side by side.
- Fix the F-150.
- Oil changes on all Public Works vehicles.
- Clean the back of the garbage truck.
- Dig up under the tank on Cleopatra hill.
- Remove and trim brush and branches throughout town.
- Repair water leak on school St. check water pressure issue on upper bell.
- Drywall repair at the Passion cellars

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



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Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, August 08, 2023

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The July 18th regular meeting of the Planning & Zoning Commission was cancelled.

Design Review Board- The July 25th regular meeting of the Design Review Board was also cancelled due to travel issues and delays.

Board of Adjustment- No meeting of the Board of Adjustment for July.

Code Enforcement- I continued to work on code enforcement issues throughout the town and preparing additional notices for property owners who are out of compliance with the Town Code. These issues are being addressed by priority, and many more are still come.

Administrative Approvals- No administrative approvals for the month of July.

Other Business- By the time of this Council meeting I will have put in my order for a GIS capable computer, which is necessary before the purchase and installation of the GIS software. Once the computer is set up and the GIS software is installed, I will be ordering the Trimble geospatial recorder device that will allow us to shoot in survey-accurate points and polygons. There is a learning curve with this software, but I am optimistic that I will be able to start producing results within a few months.

I took a week off in mid-July and am currently catching up on the small things I had to set aside for a week, but we have no new applications for either site plan or design review for the month of July.

File Attachments for Item:

A. Consider Approval of the July 11th Regular Council Meeting Minutes

Council will consider and may approve the July 11th meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943
 www.jerome.az.gov

DRAFT MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JULY 11, 2023, AT 7:00 PM

7:00 (0:01) Item 1) CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
 Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and council members Jack Dillenberg, Sage Harvey, and Sonia Sheffield.
Staff present included Town Manager/Clerk Brett Klein, Deputy Town Clerk Kristen Muenz, and Zoning Administrator Will Blodgett.

For the convenience of those present, it was decided to move up several items. Item 9B was moved to the front, followed by items 9C, 9A, 9D, and 8A. The items are presented here as originally agendized.

7:27 (26:58) Item 2) FINANCIAL REPORTS

Discussion/Possible Action

Financial Report and Detail Invoice Register Report for June, 2023

Council will consider and may approve the financial reports for month ending June, 2023

Motion to approve the Financial Report and Detail Invoice Register Report for June 2023

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:27 (27:18) Item 3) STAFF AND COUNCIL REPORTS

Discussion/Possible Action

Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

Town Manager Klein said the council had his written report. The only thing to add was that ADEQ agreed to an amended timeline for the WWTP design and construction, so we are on the clock now to have the design completed by 365 days from June 10th and 450 days after that to have the construction complete.

Mayor Barber asked if that timeline was possible, and Mr. Klein confirmed that it was.

Ms. Barber asked if we needed to follow up with Clarkdale.

Mr. Klein said that they owe us a few items of information and we are going to get together again.

Ms. Barber gave congratulations to Chief of Police Allen Muma for 24 years of service and to Shuttle Driver Scott for 2 years of Service. She said we are lucky to have the glue that holds this community

together. She pointed out that Sales Tax Revenues have a lot of red, but she has never seen the water flows coming from Verde Central.

Councilmember Harvey said that she wanted to point out there were 12 riders on the CAT transit, but only one of them is a resident. Her understanding is that we must finish out the pilot, but she thinks we should drop it when it is done and start using our own funds and van because there are residents in this town that need door-to-door.

Mr. Barber said that she thought we were still doing the Wednesday shuttle run.

Ms. Harvey replied that we are, but we talked about using the \$4,500 we are using for the pilot program to pay for another day for an employee.

Ms. Barber said it was a no-brainer; we tried to make the transit program work.

Ms. Harvey said she would like to say one thing about the library report and the banned books thing. She said she knows that people think that she is against the library, and she is not against the library, just against subsidizing so much. Ms. Harvey stated that as things are shutting down around us, we have a beautiful library. She said she talked to Mr. Klein about the legalities if libraries around us ban, and if we have to ban books. Mr. Klein said it is a local decision and the Council gets to decide; she thinks we should not ever ban books.

Ms. Barber said we should stand behind the library staff on a banned-book policy because we have never banned books here and we need a policy to deal with a ban request. She asked, what is a ban request? Someone is going to come into our library and say, "I don't like that book that is on your shelf," and we are going to say, sorry, this is Jerome, and we have the right to protect history. If we get rid of everything, then we cannot learn from our mistakes; we cannot whitewash. She said she knew Ms. Moore was disgusted by it, and a digital library was wonderful, but a true library includes books. Ms. Barber said we have received more books and we have a wonderful new Old Bookroom director. Jerome reserves the right to protect our books, we have a bookroom that has some really cool things in it. As far as the book ban, she said that we say what is on shelf stays there, and if you have a problem with some of our books, you don't have to look at them.

Ms. Harvey made the analogy that you don't have to open the donuts and eat them.

Ms. Barber said she also wanted to know what happened with the art workshop. She invited kids and adults alike to come to the library and try metal embossing. Ms. Barber said we are lucky to have the library and she knows that Ms. Harvey is very budget conscious, which was why she would bring up how much we are spending. But we have to have this library because we have people who don't have internet access and that is how they are able to do things. We are a tiny town that loves books.

Ms. Harvey added that we have a very large percentage of our population that use our library for as small of a town as we are.

Jerome resident Gary Felix mentioned that the Clarkdale library possessed some of Jerome's history and said we should keep our history.

Motion to approve the Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:34 (34:47) Item 4) ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Zoning Administrator Will Blodgett said that he has been more focusing on code enforcement issues.

Also, he finally has the budget for purchasing GIS equipment, which will open up new doors. Finally, the

representative from SHPO will be coming back for a training session for the Design Review Board members.

Ms. Barber commented that it was wonderful that Ms. Urban from SHPO gave us a pat on the back about how, usually, elected leaders do not care about historical preservation. She said that we are a National Historic Landmark and our whole town is historic, which is rare.

Mr. Blodgett replied that Ms. Urban said it was unheard of in this state for the amount of support he has been given. He said he feels very special.

Ms. Barber said the members of the council have roots in Jerome, are not going anywhere, and try to stand up for the community we love. She said that she has been on the council for 10 years and it is a volunteer position. Ms. Barber said it's sad that we do not have any kids in Jerome anymore.

Ms. Harvey replied that there are only about a half dozen.

Ms. Barber continued that the vacation rental industry was crushing Jerome. She wished to say on public record that in the 80's, the General Plan said we would have 800 people living here. According to the census, we have 444, and we have lost a few since then. So, we have not grown, we've actually shrunk because we are now a bunch of hotel rooms with a million-dollar view.

Ms. Moore said that she had a question for Mr. Blodgett. She asked if he talked with Design Review about things other than the actual structure, such as rock walls and other types of historic features.

Mr. Blodgett answered that we talk about some on a case-by-case basis, but not in general terms. Those are sections that he will have in the new design guidelines.

Ms. Moore said that SHPO didn't seem terribly interested in old rock walls and concrete walls and she thought that a lot of people here in town were.

Mr. Blodgett responded that a lot of SHPO review lands on use because we are C.O.G. and we can prioritize things.

Ms. Barber said that she saw that they had mentioned the cobblestones in the first look-through. She said we have people who are passionate about walls.

The council thanked Mr. Blodgett for his report.

7:39 (38:40) Item 5) APPROVAL OF MINUTES

Discussion/Possible Action

Consider Approval of the June 13th Regular Council Meeting Minutes, and the June 26th Special Budget Meeting minutes

Council will consider and may approve the June 13th and June 26th meeting minutes.

Ms. Barber said that she would separate the minutes for voting because she was absent from the special budget meeting. She asked if any member of council had any comments or corrections on the regular meeting minutes.

Ms. Harvey motioned to approve the minutes, and Dr. Dillenberg seconded the motion.

Motion to approve the June 13th Regular Council Meeting Minutes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

Motion to approve the June 26th Special Budget Meeting Minutes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER						X
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD		X	X			

7:40 (39:50) Item 6) PETITIONS FROM THE PUBLIC

Petition - Speed Limit on Dundee (Gary Felix)

Ms. Barber thanked resident Gary Felix for his petition and said that, from what she understood, Jerome owns the road just past where North connects to Dundee, so anything past that is County. There has been talk about why we don't just annex it and take it over, but annexation is a long discussion, and we usually never see a light at end of the tunnel. As for 5 miles per hour, Ms. Moore brought up something a police officer said about it, that you can't have 5 MPH. She said that she lives on a road that is 5 MPH, and Ms. Harvey and Dr. Dillenberg both said they did as well. She added that in Old Town they have reduced the speed to 15 MPH due to the number of crosswalks. Ms. Barber said that she did not know what to say to Mr. Felix besides she is sorry that his neighbor seemed to be picking on him. She asked Mr. Felix if he would like to come up and speak.

Mr. Felix agreed to approach the dais.

Ms. Moore said that some roads are not safe enough to go 15 MPH. She asked Mr. Klein if he might speak on it from a police point of view, and there is some terminology about how safe it is to drive.

Mr. Klein explained that, yes, it is based on conditions, there are some roads where it is safer to go 5 MPH. He said that he knew the state trooper mentioned that we potentially can't enforce it, but that is not the issue. He said that Mr. Felix had an issue with going uphill, and he agreed that going uphill at 5 MPH is tough, even a little gas will make you exceed 5 MPH. However, Mr. Klein said he believed our speed limits are appropriate.

(42:33) Mr. Felix said that he followed the town dump truck up and down there, and they go 15 miles per hour between houses to pick up the cans. He asked, "you going to give us all tickets?" It's ridiculous. He can't maintain a 5 MPH speed in the winter for sure, and sometimes in wet conditions. So, what are you going to do? He said that in wet conditions, his light-weight truck doesn't have enough weight in the back to have traction. Mr. Felix said your speed limit might make sense if you read that and the road was paved, or paid some attention to the rest of the issue, which was the obstructions. He said that everyone squats on the easement. He got sick last year, and it took a long time for the ambulance to get down the road. Apparently, when the alarm went off, everyone was in the restaurant. So, we had citizens, police, all that stuff out there. Mr. Felix said that, out in the county, there are not many obstructions in the road, it is mostly cup in town. Ramped driveways coming 10, 15 feet out into a 40-foot road, and then people park on the other side. So, he does not think making any unusual... a 40-foot fire lane is required by the laws on your books.

Ms. Barber asked Mr. Felix if he had been given a ticket.

Mr. Felix replied that, no, the police followed him to his house and knocked on his door. He said that all this is, is David Soule's threats. He is cranky; he put a speed bump out there and he doesn't want you to injure his pets. Mr. Felix said he should fence his pets. He said the other part of the issue is that nobody seems to care what goes on down Dundee. Mr. Felix said the town has a dump out there, and it doesn't enhance his house or property values. The state department of solid waste disposal says you are supposed to cover a dump. You don't cover a dump; you don't even fence the dump. It has a cattle fence and people step through there and go picking every day.

Ms. Barber said that was in the county, and Ms. Harvey agreed it was not in Jerome.

Ms. Barber asked Mr. Blodgett to investigate the obstructions, which he agreed to do. She introduced Mr. Blodgett to Mr. Felix and let him know that he would be doing some code enforcement.

Ms. Moore said she would like to add that we don't have jurisdiction outside town limits.

Ms. Barber asked if we should call the county to deal with it.

Mr. Blodgett said that he would be happy to reach out.

Item 7) ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

7:46 (46:11) Item 7A) Consider Resolution No. 654; A Resolution of the Town of Jerome Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 654.

Ms. Barber introduced item 7A, and said that the Chief Fiscal Officer has always been the Town Manager. She moved to adopt Resolution Number 654 and Ms. Harvey seconded the motion.

Motion to approve Resolution No. 654, Designating Town Manager Brett Klein as the Chief Financial Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limit Report to the Arizona Auditor General

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:47 (47:07) Item 7B) Consider Resolution No. 656; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

Council may approve Resolution No. 656, which is the Tax Levy for the Town of Jerome for FY 2023-2024. There is no proposed increase to the tax levy from last year.

Ms. Barber introduced item 7B, which was Resolution Number 656. She said we are not proposing any increase to the tax levy from last year, and moved to adopt Resolution Number 656.

Motion to approve Resolution No. 656, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

Item 8) UNFINISHED BUSINESS

Discussion/Possible Action

7:19 (19:38) Item 8A) Discussion and Consideration on Park and Open Space Benches and Tables, Including Possible Receipt of Dedication from the Jerome Chamber of Commerce

The Council will continue their discussion regarding the placement of benches and tables in Town parks and open spaces, and will consider a request from the Chamber for dedications. The Council may provide staff direction.

Ms. Barber said that the benches in the Sliding Jail and basketball park, the wooden benches are so bad and covered in splinters. She said she talked with Public Works Director Marty Boland, who said they are not too expensive. Ms. Barber said that she felt both the suggested people deserved a dedication plaque and the Chamber had said some of their grant monies may be available for plaques.

Ms. Harvey read that the idea was the Chamber would help with the benches. Do they want to split the cost with us?

Ms. Barber asked the representative of the Chamber for details.

She replied that they will do the installation of the plaques and do the dedication.

Ms. Harvey clarified that they wanted us to purchase the benches and the Chamber would do the plaques, which was confirmed.

Dr. Dillenberg commented that it sounded good to him, and Ms. Harvey and Ms. Barber agreed.

Ms. Moore asked if we had benches that were already being put in Upper Park.

Ms. Barber said that was a part of the discussion, we have a lot of benches and the Public Works crew want to put concrete pads down. We said that there is already a bench from a former graduation class,

and we could have a plaque for former mayor, council member, and historian, Nancy Smith. She said we need to come up with enough people that were loved to put plaques on each of the benches in the park. There was further discussion of who might be memorialized on a plaque, as well as how to go about it. Jerome resident Gary Felix suggested memorializing the 10 men that helped build the wall in the park.

Motion to approve request from the Jerome Chamber of Commerce to Provide or Purchase Benches

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

Item 9) NEW BUSINESS

Discussion/Possible Action

7:08 (8:08) Item 9A) Conduct a Public Informational Meeting in Relation to the Town's Application for a USDA Rural Development Grant for Funding Assistance for a Preliminary Engineering Report for the Town's Water System Storage Needs

Council will conduct a public informational meeting providing residents an opportunity to comment on the proposed project and ask questions on such items as economic and environmental issues that may impact the area along with discussing alternatives to the proposed project.

Mr. Klein introduced Item 9A and explained that it was a federal requirement when applying for many federal grants. Mr. Klein then explained the grant and the purpose of the grant, along with why the Town was applying for this particular grant. Mr. Klein said the Town's storage tanks are aging and deteriorating, and requiring much more maintenance due to age. Mr. Klein indicated the Town needs to plan for a new water storage tank and upgrade its aging infrastructure.

There was some discussion about the Town's current water storage capacity based on a question from Mr. John Krmpotich. Mr. McVittie, the Town's contracted water operator, said that we have storage, however, we lost a tank and if we lose another for a period of time we are not able to fight fires as well. Mr. Krmpotich said that was one of his concerns as well because his son works for the Fire Department Ms. Moore said that she would like to add that we have 750,000 gallons of storage, she believed the tanks were each 100,000 gallons. She said that the Verde Central could potentially have a larger tank because it was a bigger area. There were no other questions, nor comments from the public.

7:00 (0:43) Item 9B) Consider Request from Haven United Methodist Church Food Pantry for Assistance in Providing a Driver and Transportation Twice Weekly for Delivery of Jerome Food Bank Items to Assist those in Need.

Council will consider and may approve and / or modify the request.

Mayor Barber introduced item 9B, a request from the Haven Church Food Pantry for a town vehicle, and asked the council how they felt about donating the old town van rather than selling it.

Ms. Sheffield replied that she felt it was okay.

Ms. Barber added that Haven needs something, and we are not using it, so why not furnish them with it. Wouldn't that be a wonderful thing to do for our community?

Dr. Dillenberg agreed that it would be wonderful. He said he wondered if there was a way to get a benefit, not money but some credit or something that could benefit the town for donating our van for community service.

Ms. Barber said that in the request, they wanted a truck. She asked, would a van be better? She invited the representative from the Haven Food Pantry to approach and talk about the need from the community. She said that it was beneficial to the community, and pointed out the number of community members helped in the report provided by Haven. She thanked them, and said she is a long-time Jerome resident that used to go to after-school bible class at Haven Church. She asked if the van could be useful.

On behalf of Haven Food Pantry, Randy Boardman answered that a van would be useful. They were not sure what to ask for, a truck or the old van if they still had it.

Ms. Barber confirmed that we still had the old van, it was parked under a fig tree. She said that if it isn't being sold, and Haven needs it, it could be moved from under the tree.

Mr. Boardman said they would request, if possible, that the town retain ownership of the van and they could use it, rather than attempting to get it licensed and insured themselves.

Ms. Moore said she wondered what the legal issues might be, and Ms. Harvey said she was also concerned about legal as well as financial issues.

Mr. Klein explained that the town was okay either way, and the van was a revenue source in the upcoming budget. Also, after talking to the Haven representatives, it did not matter which vehicle it was, but they also were requesting a driver. He said the Public Works Director may be able to spare time. Mr. Klein said that he had checked with our insurance, and they were okay with it. He added that if we used the van for the time being and then sold it, we could then use another truck.

Ms. Moore asked how much time would be involved.

Mr. Boardman answered that right now, they were asking for 2 hours on Tuesday morning. He explained that during the summer, they try not to take as many items on Fridays because of the heat. Once it is cooler, they may need someone for 2 hours on Friday.

Ms. Moore said that she did not like the idea of taking crew time.

Mr. Blodgett said that workload provided, he may have time to volunteer.

Mr. Klein agreed that there were other employees available to help and it would not just be the Public Works crew.

Ms. Barber said that we should see what we can do to help the food pantry with whatever they need. She made a motion to approve the request to utilize a town vehicle and provide a driver. She thanked Mr. Boardman for all that he did for the community.

Motion to approve Haven United Methodist Church Food Pantry's request to utilize a Town Provided Vehicle and Driver for Transportation

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:07 (6:53) Item 9C) Consider Renewal Extension of Contract with Contract Wastewater Operations to Include New Monthly Contract Price Terms

Council will consider and may approve a new contract extension along with a monthly increase of \$250.00, to the new rate of \$4,350.00 / month.

Ms. Barber introduced Item 9C, which was a renewal of contract with our wastewater treatment with a small increase in cost. She thanked Henry McVittie for asking for such a small amount and moved to approve the renewal.

Ms. Harvey seconded the approval.

Ms. Barber thanked Mr. McVittie for his service to the town and said we were lucky to have him.

Ms. Moore asked if anyone would be staying for the informational meeting regarding the grant for engineering the town's wastewater treatment facility.

Ms. Barber responded that we could discuss that item next.

Motion to approve Renewal Extension of Contract with Contract Wastewater Operations to Include New Monthly Contract Price Terms

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:17 (16:52) Item 9D) Consider Real Estate Contract from Jerome Investments 1, L.L.C. to Purchase for the Sum of \$40,000.00 an Approximate .052 Parcel of Land Owned by the Town of Jerome as Described on Exhibit A, and Authorizing the Mayor or Town Manager to Execute the Agreement on Behalf of the Town and Accomplish Such Other Administrative Actions to Complete the Sale.

Council will consider and may approve and execute the offer to purchase real estate from Jerome Investments 1, L.L.C.

Ms. Barber introduced Item 9D and said this was our consideration and approval if we want to go forward with the sale. She said that Eric Jurisin could not be present, but his son was present and asked the council if there were any questions.

Ms. Harvey said that Eric Jurisin has done everything we asked him to, so she would make a motion to approve.

Dr. Dillenberg agreed with Ms. Harvey's comment and seconded the motion.

Ms. Barber said that she wanted to know a detail about when they talked about encroachment. She said that she would look into it, but it seemed to her that they had encroached on the property, but now they are going to buy the property, so what would happen to the encroachment?

Ms. Harvey replied that it would now be included in their own property.

Ms. Barber thanked her for clarifying.

Motion to approve to Execute the Offer to Purchase Real Estate from Jerome Investments 1, LLC

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

7:48 (48:12) Item 9E) Discussion and Possible Direction Related to Staffing at Town Hall
 Council will consider a staff proposal in relation to Town Hall staffing and may provide input or direction.

Mr. Klein explained that our Finance Director resigned in March, and we spent money recruiting to get a replacement. In the interim, Kristen Muenz has been doing a good job taking it on, and is eager to learn. He said he talked with Ms. Muenz, and she would like to be the permanent Finance Director. Mr. Klein said that he thinks she can do it, and the town will be lucky to have her because she will bring stability to the position. Not only that, but we did not get anyone with any credentials in advance of Ms. Muenz's, in fact, less because she already understands the position and the software that we are using. We do know that we need to get a position filled in Town Hall as soon as possible. Ms. Muenz does not want to give up the Deputy Clerk position that she has worked toward for the last three year completely, so her title would remain "Finance Director/Deputy Clerk." Mr. Klein explained that the new position would cross-train in Utility Billing so that if the Utility Billing Clerk was not available, they would be able to do that, but also cross-train in other functions that must be done in a timely fashion, like payroll. So, this position will slide somewhere between the Utility Clerk and the Finance Director and, looking at other cities of a similar size, with similar staffing, this has been done to success. Also, we believe a couple of individuals in town have already expressed interest in a similar position. Rather than a Finance Director, we will have a much easier time filling this role expeditiously.

Ms. Harvey said that it sounded good to her, and Ms. Barber agreed.

Ms. Barber thanked Ms. Muenz and suggested to Mr. Klein that we follow up the discussion over time.

Mr. Klein said that the next step, would be a formal appointment and wage adjustment for Muenz.

7:52 (52:27) Item 10) TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber said that at the last meeting, she talked about talking with ADOT about a big truck turnaround. People don't seem to see the sign that says, 'no trucks ahead, proceed through roundabout.' Once they see the signs, they don't feel safe. She said we have three crappy spots to pull off on the side of the hill. She was driving, and there was a car in the middle of the road, they were too scared to go, and when she honked at them, they pulled off. She said it seemed they wanted to turn around, but it was dark. There are accidents and people lose their cool because it is 45 MPH, but people are scared and go 20 MPH. If there were 3 spots that you were able to pull over, then you would be able to get around them. Ms. Barber suggested that people look at the 3 spots, and Ms. Harvey agreed that the one with the drop-off is really bad. Ms. Barber said we should ask ADOT to make them more friendly to vehicles, there is really only one going up, but a few spots going down. That is our only road coming in and out of town, to have someplace that someone could pull off in safely, people going too slow might pull over if they didn't think they might roll over the edge. So, let's talk with ADOT and see if we can have something different. Ms. Barber said she would call them safety areas.

Ms. Moore said that she thought ADOT wants 240 feet to be considered a pull-off. So, it would need convincing them to make it smoother and not call it a pull-off.

Ms. Barber said that right now, if you had a disabled vehicle that needed to get off the road where it is only 2 lanes and with the switchbacks, it is life. To be able to get off road, some people have even said we need another lane. This is the problem with Jerome, it is the only way to get up here and when an accident happens, it is such an inconvenience. She is trying to make it safer; she has never seen someone in the middle of the road like that, too scared to even turn around. So, let's have a talk with ADOT and see what we can possibly do.

Item 11) ADJOURNMENT

Motion to adjourn at 7:55 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager/Clerk

Date: _____

File Attachments for Item:

A. Consider Resolution No. 657, Amending Resolution No. 656, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

Council will consider and may approve Resolution No. 657.



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TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

RESOLUTION NO. 657

Amending Resolution No. 656

(Note: only change is the rate in the 6th paragraph bolded and underlined)

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2023-2024 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES.

WHEREAS, the Town Council is required by A.R.S. §42-17253 to adopt an annual tax levy based upon the rate to be assessed per each One Hundred Dollars (\$100.00) of valuation of property within the Town; and

WHEREAS, the Town published a summary of an estimate of Town expenses and made available for public review a complete copy of the estimate of Town expenses as required by A.R.S. § 42-17103; and

WHEREAS, a public hearing on the proposed budget and tax levy was held on June 26, 2023, in accordance with the provisions of A.R.S. §42-17104; and

WHEREAS, the primary tax levy must be adopted not less than fourteen days after the adoption of the municipal budget; and

WHEREAS, the municipal budget of the Town of Jerome was adopted at a meeting of the Town Council held on June 26, 2023, at least fourteen days prior to the adoption of this Resolution; and

WHEREAS, the Town has computed tax rate per One Hundred Dollars (\$100.00) of valuation to be levied and collected, at **\$0.6655** for primary taxes, as set forth on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that there is hereby levied on each one hundred dollars (\$100.00) of assessed value of all property, both real and personal, within the corporate limits of the Town, except such property as may be by law exempt from taxation, a primary property tax rate sufficient to raise the sum of \$47,500.00, as provided in the adopted budget for the fiscal year ending on June 30, 2024 (with the maximum levy allowed by law for the fiscal year being \$98,783.00), and as set forth on Exhibit A, attached hereto.

APPROVED:

Christina “Alex” Barber, Mayor

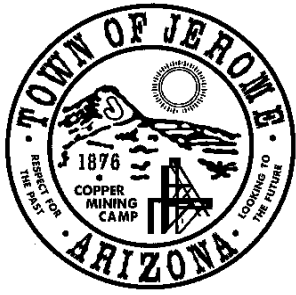
APPROVED AS TO FORM:

William J. Sims

ATTEST:

Brett Klein, Town Manager/Clerk

William J. Sims, Town Attorney



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consider Resolution No. 657 Amending Resolution No. 656**

MEETING DATE: August 8, 2023

Summary:

There was a minor calculation error discovered in the State budget forms. It did not affect the overall levy amount, but the rate of 0.6670 listed in Resolution No. 656 should actually be 0.6655.

Fiscal Impact:

None.

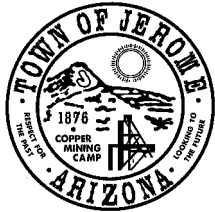
Recommendation

Approve the amending resolution.

File Attachments for Item:

B. Consider Resolution No. 658, Confirming the Town Manager's Promotional Appointment and Setting Certain Staff Wage Rates

The Council will consider and may approve Resolution No. 658.



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TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

RESOLUTION NO. 658

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, CONFIRMING THE TOWN MANAGER’S PROMOTIONAL APPOINTMENT AND SETTING CERTAIN STAFF WAGE RATES

WHEREAS, the Town has a vacancy in its Finance Department for the position of Finance Director; and

WHEREAS, Deputy Clerk Kristen Muenz has been fulfilling the role of Finance Director on an interim basis since March, 2023; and

WHEREAS, while in this role, Ms. Muenz has demonstrated the necessary skills and attributes to become successful in the role of permanent Finance Director and has indicated a willingness to continue her education and training pursuits related to the position; and

WHEREAS, Ms. Muenz has indicated a desire to be promoted to the position of Finance Director; and

WHEREAS, Town Manager Brett Klein believes it is in the best interests of the Town of Jerome to promote Ms. Muenz to the Finance Director position on a permanent basis and have Muenz retain her role as Deputy Clerk; and

WHEREAS, staff have proposed a Town Hall responsibility and staffing realignment, thereby creating the new role of Accounting Clerk / Administrative Specialist; and

WHEREAS, interviews have been conducted for the new position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the Town Manager’s promotional appointment of Kristen Muenz to the exempt position of Finance Director / Deputy Clerk is hereby confirmed, along with the proposed annual salary rate of pay established at \$58,298.24, which represents a ten (10) percent increase over her current interim role rate of pay.

BE IT FURTHER RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the staff proposed hiring rate of \$20.67 per hour is hereby approved for the position of Accounting Clerk / Administrative Specialist.

APPROVED:

Christina “Alex” Barber, Mayor

APPROVED AS TO FORM:



William J. Sims, Town Attorney

ATTEST:

Brett Klein, Town Manager/Clerk

File Attachments for Item:

A. Consider Special Event Permit Application for the Jerome Indie Film and Music Festival: Jerome Craft Beer Experience

Council will consider and may approve the Special Event Permit.



Permit # _____

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- Application and all supporting information **must** be submitted at least **30 days prior** to the event.
- There will be a Fee due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

<i>Town Use Only</i>	
Date Submitted <u>7/25/2023</u>	Fee _____ Date Paid _____
Paid via <input type="checkbox"/> Check # _____ <input type="checkbox"/> C C <input type="checkbox"/> Cash	
<i>Special Event Approvals</i>	
Town Manager	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date _____ Comments _____
Fire Inspector	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date _____ Comments _____
Zoning Administrator	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date _____ Comments _____
Police Chief	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date _____ Comments _____
Building Inspector / Public Works	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date _____ Comments _____
<i>Other approvals as needed based on scope of event</i>	

Applicant Information

Name of Applicant Toni Ross Date: 7/24/23
 (Individual Person)
 Name of Organization/Sponsor Jerome Indie Film + Music Festival
 Federal Tax or 501 (c)(3) Number 45-2408524
 Applicant's Mailing Address PO Box 442
 City Jerome State AZ Zip 86331

Applicant's Contact Information

Email Jerome film festival@gmail.com
 Business Phone # _____ Cell Phone # _____
Emergency Contact for Date of Event
 Name Jason Ryan Phone # _____

Event Information

Name of Event Jerome Craft Beer Experience
 Date/Dates of Event- if event is **longer than two (2) consecutive days**, formal approval by Town Council will be required:
9-7-23 - 9/10/23 ~~11:30 AM - 4 PM~~ 9 AM - 4 PM
 Set-Up Date/Time: From 9/10/23 8 AM To 11:30 AM
 Tear-Down Date/Time: From 9/10/23 4 PM To 7 PM

Number of expected Participants 250-300
 Will an admission or registration fee be charged? YES NO Fee \$40 / General admission
\$90 / VIP

Please describe the event:
Craft beer tasting
Food vendors
Live music
Artisan vendors

Event Information Continued

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES

NO

If yes, which property? Upper Park, Middle Park, Lower Park

If no, what is the **physical address** for the event? _____

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Special Event Access

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

Upper Park will be accessed via staircases from Main St.

Guests will park in paid parking spaces, free street parking and 300 level parking.

Middle Park will be accessed from Hull Ave. Guests will park in paid parking, free street parking and 300 level parking.

Lower Park will be accessed from Hull Ave. Guests will park in paid parking spaces, free street parking and 300 level parking.

Food and Beverage

Will Alcohol be Sold?

YES

NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?

YES

NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.

Provisions for Noise, Trash, and Signs

Will there be outdoor, amplified sound at the event?

YES NO

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Please describe outdoor/amplified sound to be used:

Live music.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please describe:

The bands and a few vendors will need electricity.

Will trash be created during the Special Event?

YES NO

Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Will the Special Event require signage?

YES NO

All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.

Please describe all needed signage:

We plan to affix a vinyl banner with zip ties to the fence on top of the concrete thrust that comes out from next to Upper Park. The size is 4' x 2'. The banner will face the street. The sign will have the festival name and dates on it.

Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.

Jma (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

SPECIAL EVENT HOLD HARMLESS AGREEMENT

I, Toni Ross, shall, through the signing of this Agreement, indemnify, hold harmless and defend the Town of Jerome, Arizona and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgment of every name and description against the Town as a result of loss, damage or injury to person or property during the Special Event named (from page 2 of the Special Event Permit Application) Jerome Indie Film & Music Festival + Craft Beer in the Town of Jerome during the period Sept. 7th thru Sept. 10th

Signed this 24th day of July, 2023

Signature: Toni Ross

Name (print): Jason Ryan

Witness: [Signature]

9/10/23

Spook Hall

wall

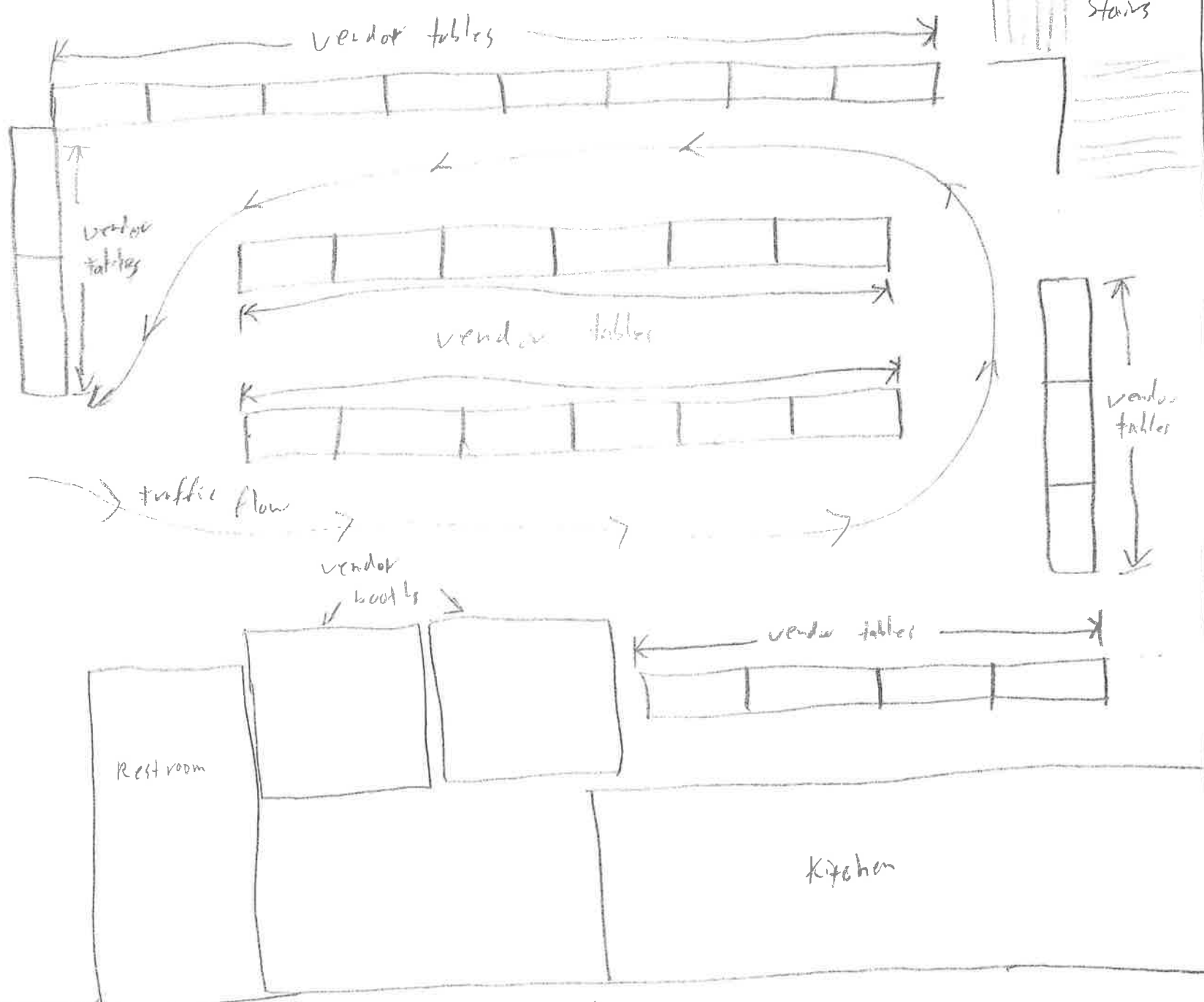
Item A.

wall

Entrance
↓
Exit

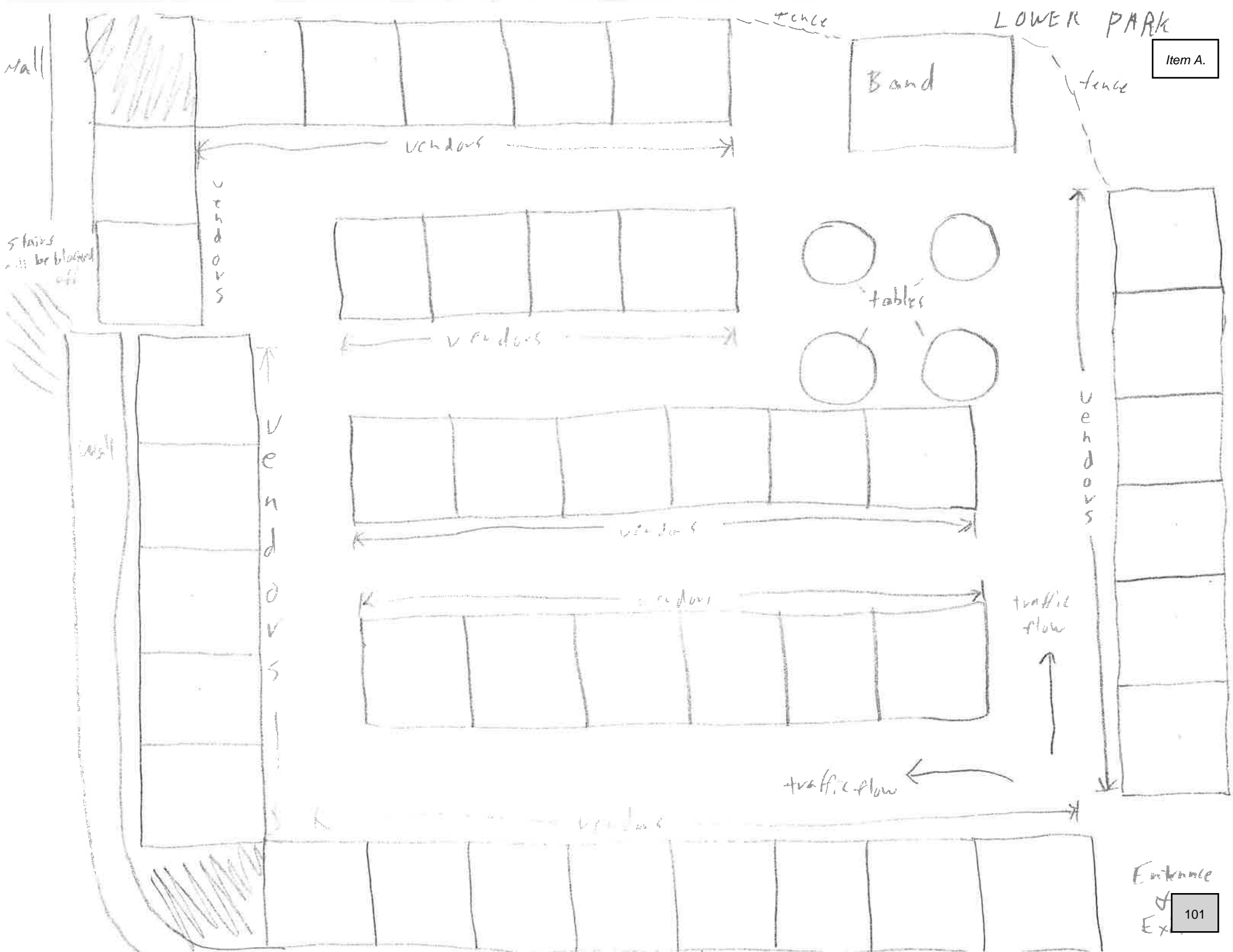
wall

Stairs



wall

wall



Mall

stairs will be blocked off

vendors

exit

vendors

exit

fence

LOWER PARK

fence

Band

Item A.

vendors

vendors

vendors

tables

vendors

vendors

vendors

vendors

traffic flow

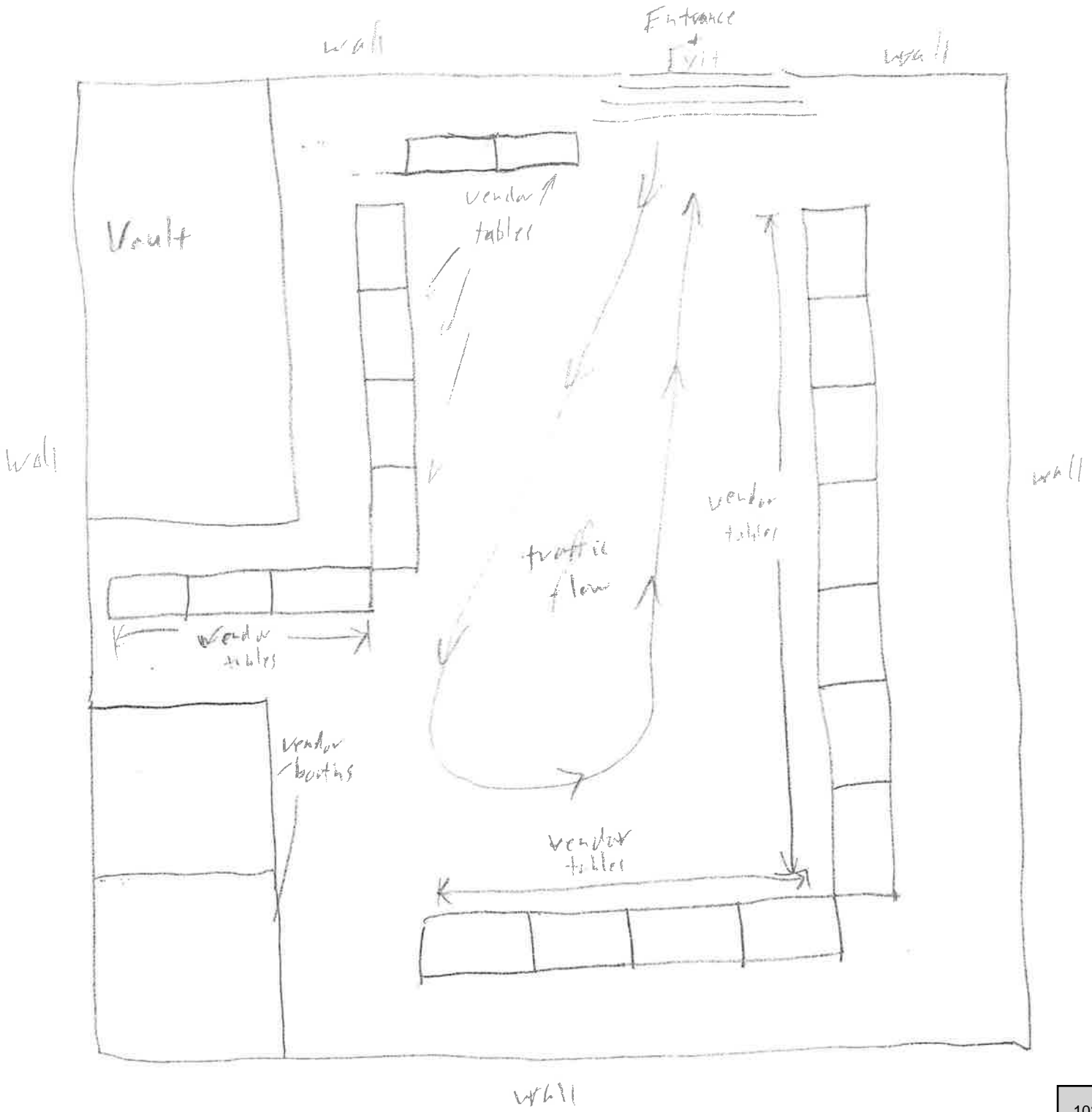
traffic flow

vendors

Entrance of Exit

9/10/23

Bartlett Hotel Ruin





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TOWN OF JEROME, ARIZONA

Item A.

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and must be submitted at least 30 days prior to the event.

Name of Applicant: Toni Ross

Address: Jerome, AZ 86331

Telephone: _____

If applicant is an organization, list officers:

Name	Address	Telephone

Requesting the use of:

- UPPER PARK (Parcel 401-06-156) 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075) MIDDLE PARK (Parcel 401-06-015)
- UPPER PARK HORSESHOE AREA (Parcel 401-06-147A)

Date of Use: September 10, 2023 Rain Date: _____

Hours of Use: 8:00AM - 7:00PM Approximate # of people: 200

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

Toni Ross
Signature

Toni Ross
Print Name

July 14, 2023
Date of application

Address

Telephone



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TOWN OF JEROME, ARIZONA

Item A.

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

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Name of Applicant: Toni Ross

Address: _____

Telephone: _____

If applicant is an organization, list officers:

Name	Address	Telephone

Requesting the use of:

- UPPER PARK (Parcel 401-06-156) 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075) MIDDLE PARK (Parcel 401-06-015)
- UPPER PARK HORSESHOE AREA (Parcel 401-06-147A)

Date of Use: September 10, 2023 Rain Date: _____

Hours of Use: 8:00AM - 7:00PM Approximate # of people: 100

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

Toni Ross
Signature

Toni Ross
Print Name

July 14, 2023
Date of application

Address

Telephone



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TOWN OF JEROME, ARIZONA

Item A.

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and must be submitted at least 30 days prior to the event.

Name of Applicant: Toni Ross

Address: _____

Telephone: 602-434-4786

If applicant is an organization, list officers:

Name	Address	Telephone

Requesting the use of:

- UPPER PARK (Parcel 401-06-156) 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075) MIDDLE PARK (Parcel 401-06-015)
- UPPER PARK HORSESHOE AREA (Parcel 401-06-147A)

Date of Use: September 10, 2023 Rain Date: _____

Hours of Use: 8:00AM - 7:00PM Approximate # of people: 100

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

Toni Ross
Signature

Toni Ross
Print Name

July 14, 2023
Date of application

Address

Telephone

ARIZONA DEPARTMENT OF REVENUE
ATTN: Customer Care and Outreach
PO BOX 29032
Phoenix, AZ 85038-9032



ARIZONA DEPARTMENT OF REVENUE TRANSACTION PRIVILEGE TAX LICENSE NOT TRANSFERABLE

The licensee listed below is licensed to conduct business upon the condition that taxes are paid to Arizona Department of Revenue as required under provisions of A.R.S. Title 42, Chapter 5, Article 1.

2023

ISSUED TO: JEROME INDIE FILM & MUSIC FESTIVAL
LLC
PO BOX 442
JEROME AZ 86331

ALL communications and
reports MUST REFER to
this LICENSE NO.

► **LICENSE: 21472016**
START DATE: 01/01/2022
ISSUED: 05/27/2023
EXPIRES: 12/31/2023

LOCATION: CODE 001
JEROME INDIE FILM & MUSIC FESTIVAL
LLC

JEROME, AZ 86331
2300065641371



BUSINESS CODE
017 - RETAIL
017 - RETAIL

REGION
MAR - MARICOPA
JO - JEROME

JURISDICTION
COUNTY
CITY

This License is issued to the business named above for the address shown. Licenses, by law, cannot be transferred from one person to another, nor can they be transferred from one location to another. Arizona law requires licensees to notify the Department of Revenue if there is a change in business name, trade name, location, mailing address, or ownership. In addition, when the business ceases to operate or the business location changes and a new license is issued, this license must be returned to the Arizona Department of Revenue. According to R15-5-2201, license must be displayed in a conspicuous place.

File Attachments for Item:

B. Consideration of Expiring Lease and Possible Renewal and Authorizing the Town Manager to Execute on Behalf of the Town

Council will consider and may approve the renewal of the lease for approximately 806 square feet of certain space at 500 Main Street, Jerome, AZ, with or without changes.



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item B.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consider Renewal of Expiring Lease – Jerome Ghost Pepper**

MEETING DATE: August 8, 2023

Summary:

The lease for Jerome Ghost Pepper is expiring in the fall. The owner would like to continue renting the space. Staff have had zero issues with this tenant.

Fiscal Impact:

There has not been a rental rate change in at least six (6) years. The most recent commercial lease that came up for renewal was provided a 10% increase, as they also had not experienced a rate change in six (6) years.

Recommendation

Staff recommend a 3-year renewal lease with the tenant to include a rate change from \$1200 / month to \$1300 / month.

WHEN RECORDED RETURN TO:

Town of Jerome
 P.O. Box 335
 Jerome, AZ 86331
 Attn: Candace Gallagher, Town Manager

LEASE AGREEMENT

This Agreement, made and entered into as of this 1st day of December, 2020, between the **TOWN OF JEROME**, an Arizona municipal corporation, (hereinafter called "Landlord"), and **Jay Pastula (dba Jerome Ghost Pepper Co.)**, (hereinafter called "Tenant").

RECITALS

1. Landlord is the owner of that certain real property and improvements located at **500 Main Street, Jerome, Arizona**.
2. The Town Council finds that the public interest will be benefited by leasing a portion of said real property and improvements to Tenant and Tenant desires to lease the premises and improvements on the terms and conditions as set forth herein.

AGREEMENT

In consideration of the mutual covenants contained herein, and good and valuable consideration, the parties agree as to follows:

1. Basic Provisions:

1.1 Premises: Landlord hereby leases to Tenant and Tenant hereby leases from Landlord that certain space (herein called "Premises") located at **500 Main Street, Jerome, Arizona** and consisting of an area of **806 square feet**.

1.1.1 Rules and Regulations: Tenant shall faithfully observe and comply with the rules and regulations that Landlord shall from time to time promulgate. Landlord reserves the right from time to time to make any reasonable modifications to said rules. The additions and modifications to those rules shall be binding upon Tenant upon delivery of a copy of them to Tenant. If there is a conflict between the rules and regulations and any of the provisions of this Lease, the provisions of this Lease shall prevail. No such rules and regulations shall require a tenant to pay additional rent under this Lease.

1.2. Agreement to Abide by Terms of Lease: This Lease is subject to the terms, covenants and conditions set forth herein. Landlord and Tenant covenant, as a material part of the consideration for this Lease, that each party will keep and perform each and all of the terms, covenants, and conditions for which it is made responsible by the terms of this Lease.

1.3 Term: The term of this lease shall be for three (3) year(s), commencing on **December 1, 2020** ("Commencement Date") and ending on **November 30, 2023** ("Expiration Date"), unless sooner terminated pursuant to the provisions of this Lease.

1.4 Rent: Tenant shall pay to Landlord at Town Hall, Jerome, Arizona 86331, without prior notice or demand, on or before the first day of each month, rent for the Premises consisting of monthly payments, each in the amount of **One Thousand Two Hundred**

(\$1,200.00) Dollars. It is agreed that any other payments due by Tenant to Landlord under this Lease shall be additional rent charges. The Town reserves the right to increase rent by up to ten percent (10%) per year during the duration of this lease, said increases, if any, to be effective as of November 1, 2021 and/or November 1, 2022. In the event of an increase in rent, at least thirty (30) days written notice shall be provided by Town to lessee.

1.5 Deposits:

1.5.1 Tenant shall pay a **deposit of \$1,200.00** upon execution of the Lease, representing the **final month's rent**. Any amounts previously paid by Tenant and held by the Town may be applied to this payment.

1.5.2 Tenant shall pay a **deposit of \$180** upon execution of the Lease, representing a **Security Deposit**. Any amounts previously paid by Tenant and held by the Town may be applied to this payment.

1.6 Permitted Use: Tenant shall use the Premises for **retail sales** purposes only and shall not use or permit the Premises to be used for any other purpose without prior written consent from Landlord.

2. Possession of Premises:

2.1 Acceptance of Premises: By taking possession of the Premises, Tenant shall be deemed to have accepted the Premises as being in good, sanitary order, condition and repair and in compliance with all applicable laws. Tenant shall be further deemed to have accepted the Premises as suitable for Tenant's intended use. By taking possession Tenant warrants that it has performed such investigation as it deems necessary to make the above stated determinations. Tenant assumes all responsibility for its acceptance of the Premises "as is" at the time of possession. Landlord has not made any oral or written representations or warranties with respect to the said matters other than as set forth in this Lease.

2.2 Delay in Possession: If for any reason whatsoever Landlord cannot deliver possession of the Premises to Tenant as agreed herein, this Lease shall not be voidable. Landlord shall not be liable to Tenant for any loss or damage resulting from said delay and the expiration date of the term of this Lease shall not be extended in any way because of said delay. Should such delay occur, all rent shall be abated during the period between the commencement of the term of the Lease and the time when Landlord delivers possession.

2.3 Early Possession: In the event that Landlord permits Tenant to occupy the Premises prior to the commencement date of the term, such occupancy shall be subject to all the provisions of this Lease. Early possession shall not advance the termination date set forth herein.

4. Use:

4.1 Use: Tenant shall use and occupy the Premises only for the purposes set forth in Paragraph 1.6 and for no other purpose. Tenant shall not use or permit the use of the Premises in a manner that creates waste or a nuisance, or that disturbs owners and/or occupants of, or causes damage to, neighboring premises or properties. Tenant shall not bring or keep anything on the Premises which will in any way increase the existing rate of or affect

any fire or other insurance upon the Building or any of its contents, or cause cancellation of any insurance policy covering said Building or any part there of or any of its contents.

4.2 Hazardous Substances:

4.2.1 Reportable Uses Require Consent: "Hazardous Substance" as used in this Lease means any product, substance, chemical, material, or waste whose presence, nature, quality, and/or intensity of existence, use, manufacture, disposal, transportation, spill, release, or effect either by itself or in combination with other materials expected to be on the Premises is either: (i) potentially injurious to the public health, safety, or welfare, the environment, or the Premises, (ii) regulated or monitored by any governmental authority, or (iii) a basis for liability of Landlord to any governmental agency or third party under any applicable statute or common law theory. "Hazardous Substance" shall include, but not be limited to, hydrocarbons, petroleum, gasoline, crude oil, or any products, by-products, or fractions thereof. Tenant shall not engage in any activity in, on, or about the Premises which constitutes a Reportable Use (as hereinafter defined) of Hazardous Substances without the express prior written consent of Landlord and compliance in a timely manner (at Tenant's sole cost and expense) with all Applicable Laws. "Reportable Use" means (i) the installation or use of any above or below ground storage tank, (ii) the generation, possession, storage, use, transportation, or disposal of a Hazardous Substance that requires a permit from, or with respect to which a report, notice, registration, or business plan is required to be filed with, any governmental authority. Reportable Use shall also include Tenant's being responsible for the presence in, on, or about the Premises of a Hazardous Substance with respect to which any Applicable Law requires that a notice be given to persons entering or occupying the Premises or neighboring properties. Notwithstanding the foregoing, Tenant may, with Landlord's prior consent and in compliance with all Applicable Law, use any ordinary and customary materials reasonably required to be used by Tenant in the normal course of Tenant's business permitted on the Premises, so long as such use is not a Reportable Use and does not expose the Premises or neighboring properties to any meaningful risk of contamination or damage or expose Landlord to liability therefore.

4.2.2 Duty to Inform Landlord: If Tenant knows, or has reasonable cause to believe, that a Hazardous Substance, or a condition involving or resulting from same has come to be located in, on, or about the Premises, Tenant shall immediately give written notice of such fact to Landlord. Tenant shall also immediately give Landlord a copy of any statement, report, notice, registration, application, permit, business plan, license, claim, action, or proceeding given to or received from any governmental authority or private party or persons entering or occupying the Premises concerning the presence, spill, release, discharge of, or exposure to any Hazardous Substance or contamination in, on, or about the Premises, including but not limited to all such documents as may be involved in any Reportable Uses involving Premises.

4.2.3 Indemnification: Tenant shall indemnify, protect, defend, and hold Landlord, its agents, employees, lenders, and ground lessor, if any, of the Premises harmless from and against any and all losses of rents and/or damages, liabilities, judgments, costs, claims, liens, expenses, penalties, permits, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance or storage tank brought onto the Premises by or for Tenant or under Tenant's control. Tenant's obligations under this Paragraph 4.2 shall include, but not be limited to, the effects of any contamination or injury to person, property, or the environment created or suffered by Tenant, and the cost of investigation (including consultants' and attorneys' fees and testing), removal, remediation, restoration, and/or abatement thereof, or of any contamination therein involved, and shall survive the expiration or

earlier termination of this Lease. No termination, cancellation, or release agreement entered into by Landlord and Tenant shall release Tenant from its obligations under this Lease with respect to Hazardous Substances or storage tanks, unless specifically so agreed by Landlord in writing at the time of such agreement.

4.3 Tenant's Compliance with Law: Except as otherwise provided in this Lease, Tenant shall, at Tenant's sole cost and expense, fully, diligently, and in a timely manner, comply with all "Applicable Law," which term is used in this Lease to include all laws, rules, regulations, ordinances, directives, covenants, easements, and restrictions of record, permits, the requirements of any applicable fire insurance underwriter or rating bureau, and the recommendations of Landlord's engineer and/or consultants relating in any manner to the Premises (including but not limited to matters pertaining to: (i) industrial hygiene in environmental conditions on, in, under, or about the Premises, including soil and groundwater conditions; (ii) compliance with A.R.S. § 42-6201 *et seq.* ("GPLET Laws") and (iii) the use, generation, manufacture, production, installation, maintenance, removal, transportation, storage, spill, or release of any Hazardous Substance or storage tank), now in effect or which may hereafter come into effect, and whether or not reflecting a change in policy from any previously existing policy. Tenant shall, within five (5) days after receipt of Landlord's written request, provide Landlord with copies of all documents and information, including, but not limited to, permits, registrations, manifests, applications, reports, and certificates, evidencing Tenant's compliance with any Applicable Law specified by Landlord, and shall immediately upon receipt notify Landlord in writing (with copies of any documents involved) of any threatened or actual claim, notice, citation, warning, complaint, or report pertaining to or involving failure by Tenant or the Premises to comply with any Applicable Law. The judgment of any court of competent jurisdiction or the admission of Tenant in any action against Tenant, whether Landlord be a party thereto or not, that Tenant has violated any Applicable Law shall be conclusive of that fact as between Tenant and Landlord.

4.4 Inspection Compliance: Landlord and Landlord's Lender(s), if any, shall have the right to enter the Premises at any time in the case of an emergency, and otherwise at reasonable times, for the purpose of inspecting the condition of the Premises and for verifying compliance by Tenant with this Lease and all Applicable Laws, and to employ experts and/or consultants in connection therewith and/or to advise Landlord with respect to Tenant's activities, including but not limited to the installation, operation, use, monitoring, maintenance, or removal of any Hazardous Substance or storage tank on or from the Premises. The costs and expenses of any such inspections shall be paid by the party requesting the same unless a default or breach of this Lease, violation of Applicable Law, or a contamination caused or materially contributed to by Tenant is found to exist or be imminent, or unless the inspection is requested or ordered by a governmental authority as the result of any such existing or imminent violation or contamination. In any such case, Tenant shall, upon request, reimburse Landlord or Landlord's Lender, as the case may be, for the costs and expenses of such inspections.

5. Maintenance, Repairs, Alterations, and Trade Fixtures:

5.1 Tenant's Obligations: Tenant shall, at Tenant's sole cost and expense and at all times, keep the Premises and every part thereof in good order, condition, and repair, including fixtures, interior walls, windows, plate glass, and any signs, but excluding foundations, the exterior roof, and the structural aspects of the Premises. Tenant shall at all times keep all exit ways and passages free of impediments. Tenant, in keeping the Premises in good order, condition, and repair, shall exercise and perform good maintenance practices.

5.2 Landlord's Obligations: Landlord shall, at Landlord's expense, maintain the electrical, plumbing, heating and cooling facilities, boilers, the foundations, exterior roof, and structural aspects of the Premises in good order, condition, and repair. Landlord shall not, however, be obligated to paint or maintain the interior surface of the exterior walls or to maintain the windows, doors or plate glass. Landlord shall not, in any event, have any obligation to make any repairs until Landlord receives written notice from Tenant of the need for such repairs. It is the intention of the Parties that the terms of this Lease govern the respective obligations of the Parties as to maintenance and repair of the Premises. Tenant and Landlord expressly waive the benefit of any statute now or hereafter in effect to the extent that it is inconsistent with the terms of this Lease, or which affords Tenant the right to make repairs at the expense of Landlord.

5.3 Utility Installations, Trade Fixtures, and Alterations:

5.3.1 Definition:

5.3.1.1 "Utility Installations" shall mean all carpeting, window coverings, air lines, gas lines, power panels, electrical distribution, security, fire protection systems, communication systems, lighting fixtures, heating, ventilating, air conditioning equipment, plumbing, and fencing in, on, or about the Premises.

5.3.1.2 "Trade Fixtures" shall mean Tenant's machinery and equipment that can be removed without doing material damage to the Premises.

5.3.1.3 "Alterations" shall mean any modification of the Premises from that which is provided by Landlord under the terms of this Lease, other than Utility Installations or Trade Fixtures, whether by addition or deletion.

5.3.2 Consent Required: Tenant shall not make any Alterations or Utility Installations in, on, or about the Premises without Landlord's prior written consent, which, if given, is conditioned upon the following:

5.3.2.2. Tenant shall provide Landlord with detailed final plans and specifications and working drawings of the proposed Utility Installations and/or Alterations and the name of the contractor who will perform the work at least thirty (30) days before the date it intends to commence the Utility Installations or Alterations;

5.3.2.3. Tenant shall give Landlord two days prior notice of commencement so that Landlord may post notices of non-responsibility on or at the Premises as provided by law.

5.3.2.4. Tenant shall acquire all applicable permits, approvals and licenses required by any and all governmental agencies and shall furnish proof of the same to Landlord.

5.3.2.5. All Utility Installations and Alterations shall be completed with due diligence in compliance with the plans and specifications and working drawings and all Applicable Laws.

5.3.2.6. If the estimated cost of Utility Installations or Alterations exceeds \$5,000.00, before commencement of Utility Installations or Alterations, Tenant, at its cost, shall furnish to Landlord a performance and completion bond issued by an insurance

company qualified to do business in Arizona in a sum equal to the cost of the Utility Installation or Alteration guaranteeing the completion of the Utility Installation or Alteration free and clear of all liens and other charges, and in accordance with the plans and specifications.

5.3.2.7. All work shall be performed in a manner that does not interfere with the Town's use of the Building or the quiet enjoyment of other tenants in the Building in which the Premises are located.

5.3.3. Indemnification: Tenant shall pay, when due, all claims for labor or materials furnished or alleged to have been furnished to or for Tenant at or for use on the Premises, which claims are or may be secured by any mechanic's or materialmen's lien against the Premises or any interest therein.

5.4 Ownership, Removal, Surrender, and Restoration:

5.4.1 Ownership and Removal: All Alterations and Utility Installations shall, at the expiration or earlier termination of this Lease, become the property of Landlord and remain upon and be surrendered by Tenant with the Premises, except that Landlord may elect within thirty (30) days before the expiration of the Lease, or within five (5) days after termination of the Lease, to require Tenant to remove any Utility Installations or Alterations that Tenant has made to the Premises. If Landlord so elects, Tenant at its cost shall restore the Premises to the condition designated by Landlord in its election, before the last day of the term, or within thirty (30) days after notice of election is given, whichever is later.

5.4.2. Removal: If Tenant is not then in default of any provisions of this Lease, Tenant shall have the right to remove from the Premises, immediately before the expiration of the term, any Trade Fixtures Tenant has made to the premises, as long as the removal will not cause any structural damage to the Premises and Tenant at its cost promptly restores any damage caused by the removal.

5.4.3 Surrender/Restoration: Tenant shall surrender the Premises by the end of the last day of the Lease term or any earlier termination date with all of the improvements and surfaces thereof clean and free of debris and in good operating order, condition, and state of repair, ordinary wear and tear excepted. "Ordinary Wear and Tear" shall not include any damage or deterioration that would have been prevented by good maintenance practice by Tenant performing its entire obligation under this Lease. The obligation of Tenant shall include the repair of any damage occasioned by the installation, maintenance, or removal of Tenant's Trade Fixtures, furnishings, Alterations, and/or Utility Installations, as well as the removal of any storage tank installed by or for Tenant, and the removal, replacement, or remediation of any soil, material, or ground water contaminated by Tenant, all as may then be required by Applicable Law and/or good practice.

6. Insurance, Indemnity:

6.1 Liability Insurance: Tenant shall, at Tenant's expense obtain and keep in force during the term of this Lease a policy of comprehensive public liability insurance insuring Tenant and Landlord (as an additional insured) against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence. The limit of said insurance shall not, however, limit the liability of the Tenant hereunder. Tenant may carry said

insurance under a blanket policy, providing, however, said insurance by Tenant shall have a Landlord's protective liability endorsement attached thereto.

6.2 Tenant's Property Insurance: Tenant, at its sole cost, shall maintain whatever insurance coverage on Tenant's personal property as Tenant deems necessary. The proceeds from any such insurance shall be used by Tenant for the replacement of personal property.

6.3 Plate Glass Insurance: During the term of the lease, Tenant shall maintain, at Tenant's expense, a policy of insurance covering repair of damage to or replacement of plate glass which is reasonably acceptable to Landlord, not to exceed fair market replacement value. The initial amount of such insurance shall be at least FIVE THOUSAND DOLLARS (\$5,000.00) per incident, and shall be subject to periodic reasonable increases based upon inflation or other relevant factors.

6.4 Insurance Policies: Insurance required hereunder shall be provided by companies duly licensed to transact business in the State of Arizona and rated A+, AAA or better in "Best's Insurance Guide." Tenant shall not do or permit to be done anything which shall invalidate the insurance policies. Prior to occupancy of the Premises under this lease, Tenant shall deliver or cause to be delivered to Landlord copies of policies of liability insurance required herein or certificates evidencing the existence and amounts of such insurance with loss payable claims satisfactory to Landlord. No policy shall be cancelable or subject to modification or reduction of coverage except after thirty (30) days prior written notice to Landlord. At least thirty (30) days prior to the expiration of such policies, Tenant shall furnish Landlord with evidence of renewals or "insurance binder" evidencing renewal thereof. If Tenant fails to procure, maintain, and/or provide evidence of said insurance, Landlord may, but shall not be required to, procure and maintain same, but at the expense of Tenant, which amount shall be payable by Tenant to Landlord upon demand.

6.5 Indemnity: Tenant shall indemnify, protect, defend, and hold harmless the Premises, Landlord, and its officials, officers, employees, agents, partners, and lenders, from and against any and all claims, loss of rents, and/or damages, costs, liens, judgments, penalties, permits, attorneys' and consultants' fees, expenses and/or liabilities arising out of, involving, or in dealing with the occupancy of the Premises by Tenant, the conduct of Tenant's business, any act, omission, or neglect of Tenant, its agents, contractors, employees, or manner of any obligation on Tenant's part to be performed under this Lease. In case any action or proceeding is brought against Landlord by reason of any of the foregoing matters, Tenant shall defend Landlord at Tenant's expense and Landlord shall cooperate with Tenant in such defense. Landlord need not have first paid any such claim in order to be so indemnified.

6.6 Exemption of Landlord from Liability: Landlord shall not be liable for injury or damage to the person or goods, wares, merchandise, or other property of Tenant, Tenant's employees, contractors, invitees, customers, or any other person in or about the Premises, whether such damage or injury is caused by or results from fire, steam, electricity, gas, water, or rain, or from the breakage, leakage, obstruction, or other defects of pipes, fire sprinklers, wires, appliances, plumbing, air conditioning, or lighting fixtures, or from any other cause, whether the said injury or damage results from conditions arising upon the Premises or upon other portions of the building of which the Premises are a part, or from other sources or places, and regardless of whether the cause of such damage or injury or the means of repairing the same is accessible or not. Landlord shall under no circumstances be liable for injury to Tenant's business or for any loss of income or profit therefrom.

7. Destruction of the Premises: If the Premises is destroyed by fire or other casualty, Landlord shall have the option to either (a) repair or rebuild within one hundred fifty (150) days, or (b) not to repair or rebuild and to cancel this Lease on thirty (30) days notice. If Landlord fails to give Tenant the required written notice of its election as provided herein, or if restoration of the premises cannot be completed within one hundred fifty (150) days from the date of notice, Tenant may cancel this Lease at its option on two (2) days notice. Landlord shall not be required to rebuild, repair, or replace any part of the partitions, fixtures, additions, or other improvements which may have been placed in or about the Premises by Tenant. A total destruction of the Premises shall, at the option of Landlord, terminate this Lease. If the destruction results from Tenant's negligence, then the Lease shall not terminate nor shall the rental rate be reduced.

8. Taxes: Tenant shall pay, prior to delinquency, all taxes assessed against and levied upon Alterations, Utility Installations, Trade Fixtures, furnishings, and all personal property of Tenant contained in the Premises or elsewhere. The parties acknowledge that this Lease is subject to taxes imposed under the GPLET Laws.

9. Utilities: Unless utilities are separately metered, Tenant shall pay to Landlord, on a monthly basis, Tenant's pro rata share of such utility, based upon the square footage of the building occupied by Tenant pursuant to this Lease. If a utility service is separately metered at any time during this Lease, Tenant shall pay the amount billed for that meter. Tenant shall be responsible for telephone, cable, internet or other telecommunications installation and fees, and any additional utilities Tenant installs or has installed.

10. Assignment and Subletting: Tenant shall not, either voluntarily or by operation of law, assign, transfer, mortgage, pledge, hypothecate or encumber this Lease or any interest therein, and shall not sublet the Premises in whole or part, nor shall there be any succession to the interest of Tenant by another.

11. Default, Breach, Remedies:

11.1 Default, Breach: The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

- (a) The vacating or abandonment of the Premises by Tenant;
- (b) The failure by Tenant to make any payment of rent or any other payment required to be made by Tenant hereunder, as and when due, where such failure shall continue for a period of three (3) days after written notice thereof by Landlord to Tenant;
- (c) The failure by Tenant to provide Landlord with reasonable evidence of insurance or surety bond required under this Lease; or the failure of Tenant to fulfill any obligation under this Lease which failure endangers or threatens life or property, where such failure continues for a period of five (5) days following written notice thereof by or on behalf of Landlord to Tenant;
- (d) Except as expressly otherwise provided in the Lease, the failure by Tenant to provide Landlord with reasonable written evidence in duly executed original form of any documentation or information which Landlord may reasonably require of Tenant under the terms of this Lease, where any such failure continues for a period of ten (10) days following written notice by or on behalf of Landlord to Tenant;

(e) A failure by Tenant to comply with any terms, covenants, conditions, or provisions of this Lease, or of the rules hereof, that are to be observed, complied with, or performed by Tenant, other than those described in subparagraphs (a), (b), or (c), above, where such failure continues for a period of fifteen (15) days after written notice thereof by or on behalf of Landlord to Tenant; provided, however, that the Landlord may, at its option, extend this period if Tenant is diligently acting to cure the default;

(f) The making by Tenant of any general arrangement or assignment for the benefit of creditors; or Tenant's becoming a "Debtor" as defined in 11 USC §101 or any successor statute thereto (unless, in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days; or the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises of Tenant's interest in this Lease, where possession is not restored to Tenant within thirty (30) days; or the attachment, execution, or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where such seizure is not discharged within thirty (30) days; provided, however, in the event that any provision of this subparagraph (e) is contrary to any Applicable Law such provision shall be of no force or effect and shall not affect the validity of the remaining provisions;

(g) The discovery by Landlord that any financial statement given to Landlord by Tenant or any Guarantor of Tenant's obligations hereunder was materially false.

11.2 Landlord's Remedies in Default:

11.2.1 If Tenant fails to perform any affirmative duty or obligation required of it under this Lease within the applicable time-frame set forth above after written notice to Tenant (or in the case of an emergency, without notice), Landlord may at its opinion (but without obligation to do so) perform such duty or obligation on Tenant's behalf, and the costs and expenses of any such performance by Landlord shall be due and payable by Tenant to Landlord upon receipt of the invoice therefore.

11.2.2 If any check given to Landlord by Tenant is not honored by the bank upon which it is drawn, Landlord, at its option, may require all future payments to be made under this Lease by Tenant to be made only by cashier's check.

11.2.3 In the event of a Breach of this Lease by Tenant as defined in Paragraph 11.1, with or without further notice or demand, and without limiting Landlord in the exercise of any right or remedy which Landlord may have by reason of such Breach, Landlord may:

(i) Terminate Tenant's right to possession of the Premises by any lawful means, in which case this Lease and the term hereof shall terminate and Tenant shall immediately surrender possession of the Premises to Landlord. In such event, Landlord shall be entitled to recover from Tenant: the worth of the unpaid rent which had been earned at the time of termination; and any other amount necessary to compensate Landlord for all the detriment proximately caused by the Tenant's failure to perform its obligations under this Lease, including but not limited to the cost of recovering possession of the Premises and expenses of re-letting, including necessary renovation and alteration; and

(ii) Pursue any other remedy now or hereafter available to Landlord under the laws or judicial decisions of the State of Arizona; and

(iii) The expiration or termination of this Lease and/or the termination of Tenant's right to possession shall not relieve Tenant from liability under and indemnity provisions of this Lease as to matters occurring or accruing during the term hereof or by reason of Tenant's occupancy of the Premises.

11.3 Late Charges: Tenant hereby acknowledges that late payment by Tenant to Landlord of rent and other sums due hereunder will cause Landlord to incur cost not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Accordingly, if any installment of rent or any other sum due from Tenant shall not be received by Landlord within seven (7) days after such amount shall be due, then, without any requirement for notice to Tenant, Tenant shall pay to Landlord a late charge equal to FIVE DOLLARS (\$5.00) per day for every day rent or any other sum is overdue. Acceptance of such late charge by Landlord shall in no event constitute a waiver of Tenant's Default or Breach with respect to such overdue amount nor prevent Landlord from exercising any of the other rights and remedies granted hereunder.

11.4 Breach by Landlord: Landlord shall not be deemed in breach of this Lease unless Landlord fails within a reasonable time to perform an obligation required to be performed by Landlord. For purposes of this Paragraph, a reasonable time shall in no event be less than thirty (30) days after receipt by Landlord of written notice specifying wherein such obligation of Landlord has not been performed; provided, however, that the nature of Landlord's obligation is such that, if more than thirty (30) days after such notice are reasonably required for its performance, then Landlord shall not be in breach of this Lease if performance is commenced within such thirty (30) day period and thereafter diligently pursued to completion.

12. Condemnation: If the Premises or any portion thereof are taken under the power of eminent domain or sold under threat of the exercise of said power (all of which are herein called "condemnation"), this Lease shall terminate on thirty (30) days written notice to Tenant. Any award for the taking of all or any part of the Premises under the power of eminent domain or any payment made under threat of the exercise of such power shall be the property of Landlord, whether such award shall be made as compensation for diminution in value of the leasehold or for the taking of the fee, or as severance damages, provided, however, that Tenant shall be entitled to any compensation, separately awarded to Tenant for Tenant's relocation expenses and/or loss of Tenant's Trade Fixtures.

13. Tenancy: If Landlord desires to finance, refinance, or sell the Premises, any part thereof, or the building of which Premises are a part, Tenant and all Guarantors of Tenant's performance hereunder shall deliver to any potential lender or purchaser designated by Landlord such financial statements of Tenant, and such Guarantors as may be reasonably required by such lender or purchaser, including but not limited to Tenant's financial statements for the past three (3) years. All such financial statements shall be received by Landlord and such lender or purchaser in confidence and shall be used only for the purposes herein set forth.

14. Sale of Premises by Landlord: In the event of any sale of the Building, Landlord shall be and is hereby entirely freed and relieved of all liability under any and all of its covenants and obligations contained in or derived from this Lease arising out of any act, occurrence or omission occurring after the consummation of such sale; and the purchaser, at such sale or any subsequent sale of the Premises, shall be deemed, without any further agreement between the parties or their successors in interest or between the parties and any such

purchaser, to have assumed and agreed to carry out any and all of the covenants and obligations of the Landlord under this Lease.

15. Severability: The invalidity of any provision of this Lease, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

16. Interest on Past-Due Obligations: Any monetary payment due Landlord hereunder, other than late charges, not received by Landlord within thirty (30) days following the date on which it was due, shall bear interest from the thirty-first (31st) day after it was due at the rate of twelve percent (12%) per annum, but not exceeding the maximum rate allowed by law, in addition to the late charge provided for in Paragraph 11.3.

17. Time of Essence: Time is of the essence with respect to the performance of all obligations to be performed or observed by the Parties under this Lease.

18. Rent Defined: All monetary obligations of Tenant to Landlord under the terms of this Lease are deemed to be rent.

19. No Prior or Other Agreements: This Lease contains all agreements between the Parties with respect to any matter mentioned herein, and no other prior or contemporaneous agreement or understanding shall be effective.

20. Notices: All notices required or permitted by this Lease shall be in writing and sent by mail, return receipt requested, to the other Party at the address listed below. Either Party may by written notice to the other specify a different address for notice purposes. All notices sent certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon.

Landlord: Attn: Candace Gallagher, Town Manager/Clerk
Town of Jerome
P.O. Box 335
Jerome, AZ 86331

Tenant: Jay Pastula

21. Waivers: No waiver by Landlord of the Default or Breach of any term, covenant, or condition hereof by Tenant shall be deemed a waiver of any other term, covenant, or condition hereof, or of any subsequent Default or Breach by Tenant of the same or of any other term, covenant or condition hereof. Landlord's consent to or approval of any act shall not be deemed to render unnecessary the obtaining of Landlord's consent to or approval of any subsequent or similar act by Tenant, or be construed as the basis of an estoppel to enforce the provision or provisions of this Lease requiring such consent. Regardless of Landlord's knowledge of a Default or Breach at the time of accepting rent, the acceptance of rent by Landlord shall not be a waiver of any preceding Default or Breach by Tenant of any provision hereof, other than failure of Tenant to pay the particular rent so accepted.

22. No Right to Holdover: Tenant has no right to retain possession of the premises or any part thereof beyond the expiration or earlier termination of this Lease. If Tenant does not vacate the Premises as provided by this Lease, Tenant's occupancy shall be on a month-to-month tenancy subject to all the terms and conditions of this Lease with the exception that the

total rent charged under this Lease shall be increased on a monthly basis by two percent (2%) per month.

23. Cumulative Remedies: No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.

24. Covenants and Conditions: All provisions of this Lease to be observed or performed by Tenant are both covenants and conditions.

25. Binding Effect, Choice of Law: This Lease shall be binding upon the parties, their personal representatives, successors, and assigns and be governed by the laws of the State of Arizona. Any litigation between the Parties hereto concerning this Lease shall be litigated in Yavapai County.

26. Subordination, Attornment, Non-Disturbance:

26.1 Subordination: This Lease and any Option granted hereby shall be subject and subordinate to any ground lease, mortgage, deed of trust, or hypothecation or security device (collectively "Security Device"), now or hereafter placed by Landlord upon the real property of which the Premises are a part, to any and all advances made on the security thereof, and to all renewals, modifications, consolidations, replacements, and extensions thereof. Tenant agrees that the lenders holding such Security Device shall have no duty, liability, or obligation to perform any of the obligations of Landlord under this Lease.

26.2 Attornment: Subject to the non-disturbance provisions of Paragraph 27.3, Tenant agrees to attorn to lender or any other party who acquires ownership of the Premises by reason of a foreclosure of a Security Device, and that in the event of such foreclosure, such new owners shall not: (i) be liable for any act or omission of any prior lessor or with respect to events occurring prior to acquisition of ownership, (ii) be subject to any offsets or defenses which Tenant might have against any prior lessor, or (iii) be bound by prepayment of more than one month's rent.

26.3 Non-Disturbance: With respect to Security Devices entered into by Landlord after the execution of this Lease, Tenant's subordination of this Lease shall be subject to receiving assurance (a "non-disturbance agreement") from the lender that Tenant's possession and this Lease, including any options to extend the term hereof, will not be disturbed so long as Tenant is not in breach hereof and attorns to the record owner of the Premises.

26.4 Self Executing: The agreements contained in this Paragraph 27 shall be effective without the execution of any further documents; provided, however, that upon written request from Landlord or a lender in connection with a sale, financing, or refinancing of the Premises, Tenant and Landlord shall execute such subordination or non-subordination, Attornment, and/or non-disturbance agreement as is provided for herein.

27. Attorneys' Fees: If either Party brings an action or proceeding to enforce the terms hereof or declare rights hereunder, the Prevailing Party in any such proceedings, action, or appeal thereon shall be entitled to its reasonable attorneys' fees.

28. Landlord's Access, Showing Premises, Repairs: Landlord and Landlord's agents shall have the right to enter the Premises at any time in the case of an emergency, and otherwise at reasonable times, for the purpose of showing the same to prospective purchasers, lenders, or

lessees, and for making such alterations, repairs, improvements, or additions to the Premises or to the building of which they are a part, as Landlord may reasonably deem necessary.

29. Offset Statement: Tenant shall at any time and from time to time, upon not less than ten (10) days prior written notice from Landlord, execute, acknowledge and deliver to Landlord a statement, in writing, (a) certifying that this Lease is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying that this Lease, as so modified, is in full force and effect), and the date to which the rental and other charges are paid in advance, if any, and (b) acknowledging that there are not, to Tenant's knowledge, any uncured defaults on the part of the Landlord hereunder, or specifying such defaults if any are claimed. Any such statement may be relied upon by any prospective purchaser or encumbrance of all or any portion of the real property of which the Premises are a part.

30. Signs: Tenant shall not place any sign upon the Premises, except that Tenant may, with Landlord's prior written consent, install such signs as are reasonably required to advertise Tenant's own business subject to all applicable laws and ordinances regarding the same.

31. Termination, Merger:

31.1 This agreement may be terminated for any reason by either party with sixty (60) days written notice.

31.2 Unless specifically stated otherwise in writing by Landlord, the voluntary or other surrender of this Lease by Tenant, the mutual termination or cancellation hereof, or a termination hereof by Landlord for Breach by Tenant, shall automatically terminate any sublease or lesser estate in the Premises; provided, however, Landlord shall, in the event of any such surrender, termination, or cancellation, have the option to continue any one or all of the existing sub tenancies.

32. Quiet Possession: Upon payment by Tenant of the rent for the Premises and the observance and performance of all of the covenants, conditions, and provisions on Tenant's part to be observed and performed under this Lease, Tenant shall have quiet possession of the Premises for the entire term hereof subject to all of the provisions of this Lease.

33. Security Measures: Tenant hereby acknowledges that the rental payable to Landlord hereunder does not include the cost of guard service or other security measures, and that Landlord shall have no obligation whatsoever to provide same. Tenant assumes all responsibility for the protection of the Premises, Tenant, its agents and invitees, and their property from the acts of third parties.

34. Reservations: Landlord reserves to itself the right, from time to time, to grant, without the consent or joinder of Tenant, such easements, rights, and dedications that Landlord deems necessary, and to cause the recordation of parcel maps and restrictions, so long as such easements, rights, dedications, maps, and restrictions do not unreasonably interfere with the use of the Premises by Tenant. Tenant agrees to sign any documents reasonably requested by Landlord to effectuate any easement rights, dedication, map, or restrictions.

35. Authority: If either Party hereto is a limited liability company, corporation, trust, or general or limited partnership, each individual executing this Lease on behalf of such entity represents and warrants that he or she is duly authorized to execute and deliver this Lease on its behalf. If Tenant is a limited liability company, corporation, trust or partnership, Tenant

shall, within thirty (30) days after requested by Landlord, deliver to Landlord evidence satisfactory to Landlord of such authority.

36. Amendments: This Lease may be modified only in writing, signed by the parties in interest at the time of the modification. The parties shall amend this Lease from time to time to reflect any adjustments that are made to the Base Rent or other rent payable under this Lease. As long as they do not materially change Tenant's obligations hereunder, Tenant agrees to make such reasonable non-monetary modifications to this Lease as may be reasonably required in connection with the obtaining of normal financing or refinancing of the property of which the premises are a part.

37. Multiple Parties: Except as otherwise expressly provided herein, if more than one person or entity is named herein as either Landlord or Tenant, the obligations of such multiple parties shall be the joint and several responsibility of all persons or entities names herein as such Landlord or Tenant.

38. Cancellation: Pursuant to A.R.S. § 38-511, Landlord may cancel this Lease, without penalty or further obligation within three years after its execution if any person significantly involved in initiating, negotiating, securing, drafting or creating the Lease on behalf of Landlord is, at any time while this Lease or any extension of the Lease is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the Lease with respect to the subject matter of the Lease.

The parties hereto have executed this Lease at the place on the dates specified below to their respective signatures.

Executed at: Jerome Town Hall

Executed at: Jerome Town Hall

on: 11/30/20

on: 11/30/20

by Landlord:

by Tenant:

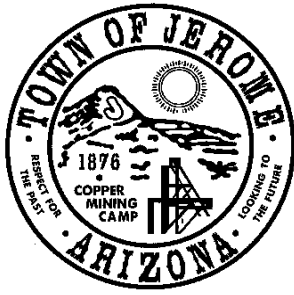
THE TOWN OF JEROME
By: C. B. Lavin
Its: Town Manager

JEROME GHOST PEPPER CO.
By: [Signature]
Its: owner

File Attachments for Item:

C. Consideration of Jerome Civic Center / Town Hall Studio 2 Rental Space Applicant Interest and Possible Approval of an Applicant and Terms for the Town Manager to Enter into a Lease Agreement on Behalf of the Town

Council will consider applicants and may approve an applicant and authorize the Town Manager to sign a lease with an applicant on behalf of the Town.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item C.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of Studio 2 Rental Applications and Terms**

MEETING DATE: August 8, 2023

Summary:

On July 24th an ad was placed seeking interested applicants for the Studio 2 rental space. To date we have received five letters of interest.

Fiscal Impact:

No expenses; just currently not receiving revenue for it.

Recommendation

Council can select an applicant, set the terms, and authorize the Town Manager to complete and sign the lease on behalf of the Town. Staff recommend setting the rate at the same as Studio 1 and 3, which is .44 per square foot or approximately \$277.20, or increasing it slightly to .45 per square foot or \$283.50 per month. Staff also recommend continuing the 3-year terms that have been used for most Town properties.

On Jul 24, 2023, at 12:12 PM, Town of Jerome <no-reply@municipalimpact.com> wrote:

News from Town of Jerome: Jerome Civic Center Studio Space Available

Date: Jul 24, 2023

The Town of Jerome has an immediate availability for rental of a studio space at Jerome Town Hall / Civic Center. The space has ground level access, with plenty of windows providing ample amount of natural lighting. The space is rectangular in shape and measures approximately 20.5 x 30.5 (630 sq ft approx.). The anticipated rental fee will be \$0.44-\$0.50 / square foot per month, but will be set by the Town Council and may differ based on proposed usage and Town needs.

If you are interested, please submit a letter of interest to Town Manager Brett Klein (b.klein@jerome.az.gov) as soon as possible. The letter of interest must include your complete name, address, phone number and e-mail, along with a detailed description of your proposed use and anticipated days / hours of use. Please include as much detailed information as possible. If your application is considered, you will need to provide a suitable amount of references upon request.

For questions please call Town Manager Brett Klein at (928) 634-7943.

For details, visit: [[Jerome Civic Center Studio Space Available](#)]

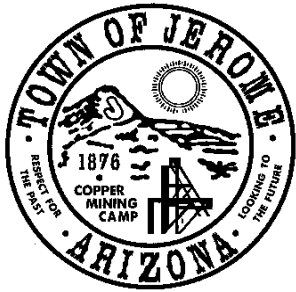
To unsubscribe: <https://jerome.az.gov/unsubscribe.html?i=40901&e=mail@nbscopes.com> .

Name	Jerome Resident Y / N	Description of Proposed Use	Anticipated Days / Hours
Grace Carneal - Karima Botterweg	Just outside - abuts Town limits but sharing with a resident	Oil Painting Studio for Fine Arts and share it with	2-3 days / some evenings
Donovan Gibson	Yes	Music studio for various arts projects including teaching kids / adults how to play	Did not mention
Kathleen Jarvis - Community Art Workshop	Yes	Fiber Arts studio for teaching wool spinning, quilt making, broom craft / paper craft and bookbinding, etc.	M-F daytime hours
Teri Klein	Yes	Office / studio - remote worker who volunteers at the Jerome Humane Society and would like to be close to assist the vet daily	M-F 8-6; and some weekends potentially
Sally Murphy	Yes	Painting, creating and office space	Did not mention

File Attachments for Item:

D. Consideration of Sewer Charges for Certain Water Usage and a Request from a Commercial User (The Surgeons House)

Council will consider alternatives for sewer charges based on water not entering the Town's wastewater system and may adjust the bill for the Surgeons House, and provide staff direction.



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STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of Certain Sewer Rates and a Request from The Surgeons House**

MEETING DATE: August 8, 2023

Summary:

The Town is currently in its second year of the revised commercial water and sewer rate structure. The Surgeons House is classified as commercial. The Surgeons House uses a considerable amount of water for irrigation purposes to maintain their garden / landscaping that does not ever enter the Town’s sanitary sewer system. The owner has requested to only pay for sewer charges that actually enter the Town’s sanitary sewer system. The Town does not have a provision for handling this type of charge or request. However, the Town Council can set rates by resolution, and a reduction in rates need not follow ARS 9-511.01. The owner of The Surgeon House has submitted a memo and made payment based on a formula she thought was equitable, however, there are many flaws in her methodology. Nonetheless, we accepted payment with the understanding that there will be a future adjustment. There are two methods for handling this type of situation. In my opinion, the best and most equitable method is through the use of a separate irrigation meter. However, that will take some time to craft a policy and get the system in place. A very common method utilized in Arizona, and which legal counsel feels is appropriate as well, is simply averaging their utility bill from November through April, and utilizing that average for a baseline water and sanitary sewer usage amount. That average usage will be utilized in calculating the sanitary sewer usage and applied accordingly.

Fiscal Impact:

Essentially no impact based on impact to sanitary sewer system.

Recommendation

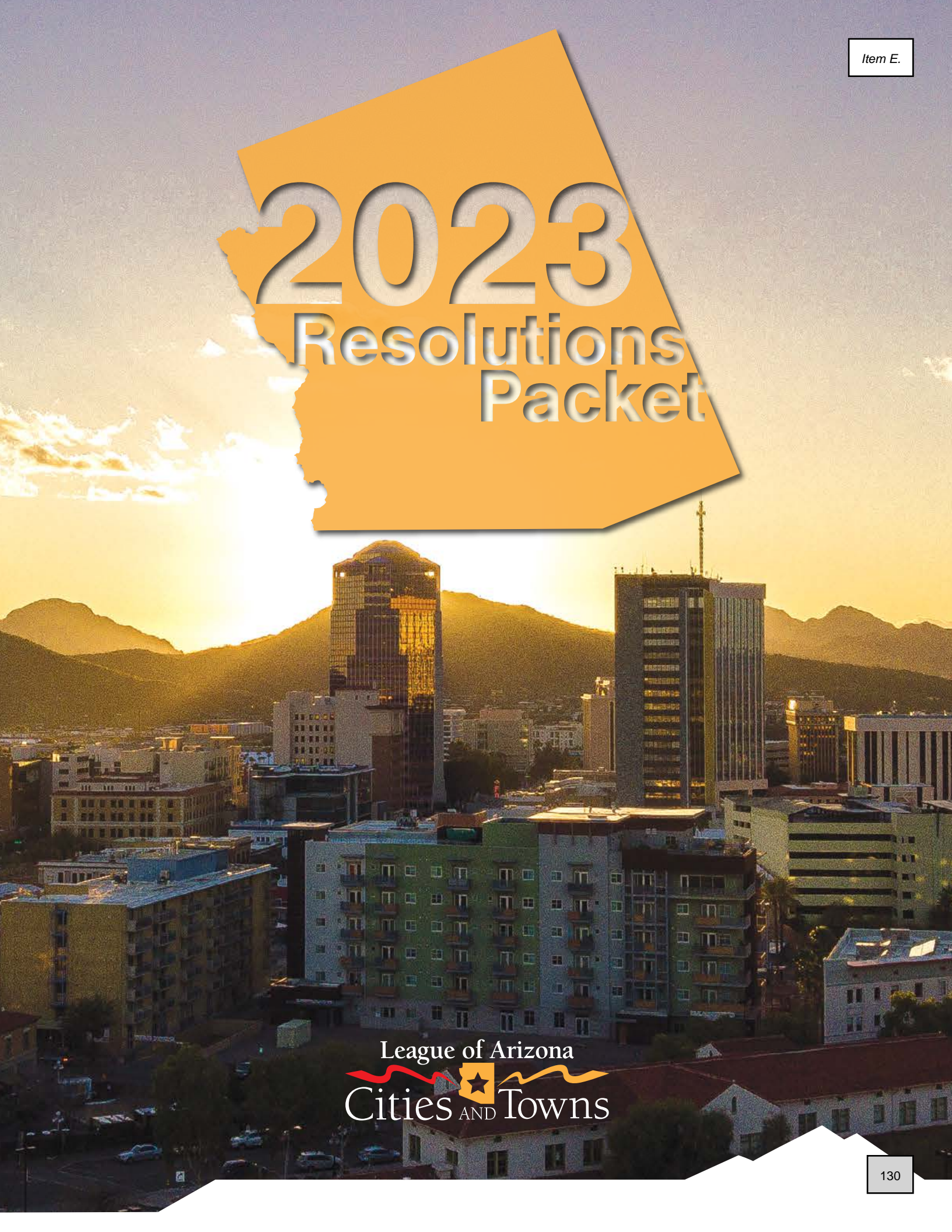
Staff recommend Council apply the averaging method to The Surgeons House and make it policy until a different formal policy is available for consideration.

File Attachments for Item:

E. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

2023 Resolutions Packet



July 2023

Dear Mayor,

As chair of the 2023 League Resolutions Committee, it is my pleasure to provide this packet for your participation in the Resolutions Committee at this year's League Annual Conference. The chairs of five League Policy Committees will present the Resolutions discussed in their respective committees to the Resolutions Committee.

Included in this packet you will find:

- Resolutions Committee Calendar
- Resolutions Committee Procedures
- Policy Committee Reports and Resolutions

As the first order of business at the conference, the Resolutions Committee will meet on Tuesday, August 29, 2023, at 1:30 p.m. Lunch will be available starting at 12:30 p.m. The actions of the full Resolutions Committee will be formally adopted at the League's Annual Business Meeting on Thursday, August 31, 2023, at 4:00 p.m.

If you have not accepted your appointment or designated a council representative to serve your city/town on the 2023 Resolutions Committee, please make that appointment [here](#).

We look forward to having all member cities and towns participate in the Resolutions Committee. If you have any questions or comments regarding the Resolutions Committee, your appointment, or the resolutions submittal process, please do not hesitate to contact the League office.

Sincerely,



Mayor Kevin Hartke, Chandler
League Vice President

Enclosures

cc (via email): Managers, Clerks without Managers, Intergovs



2023 Resolutions Committee Calendar

- May-June:** Policy Committees meet
- June 28:** League sends email requesting mayors or council designees register to represent their city/town on Resolutions Committee
- July 21:** League sends out resolutions packet to membership
- August 29:** Resolutions Committee Meeting
- August 31:** Resolutions ratified at the Annual Business Meeting

League of Arizona Cities and Towns Resolutions Committee Procedures

1. Resolutions Committee Appointment

At least two (2) months prior to the Annual Conference, the President shall appoint members of the Resolutions Committee. The League Vice-President shall serve as chair of the Resolutions Committee. Only one elected official from each city or town shall be appointed to the Committee and shall cast the vote of such city or town. Municipal staff are ineligible to serve on the committee.

2. Duties

The Resolutions Committee shall adopt statements of policy amending the annual Municipal Policy Statement, special resolutions and such other resolutions of courtesy, commendation or appreciation as the Committee deems appropriate.

3. Submission of Resolutions

- A. Except as otherwise provided, all proposed resolutions submitted by a city or town, including resolutions of courtesy, commendation, or appreciation, must be considered by the Policy Committees by submitting the resolution to the Chairman of the Committee or to the League office. The resolutions process allows cities and towns to submit policy ideas to the League at any time during the year without the requirement of a co-sponsoring city or town. If approved by a policy committee, League staff will draft the resolution for presentation to the full Resolutions Committee. Sponsoring cities and towns, or other interested stakeholders may be consulted to provide more information on the idea and may be invited to speak to the issue at one of the policy committee meetings.
- B. Except in the case of emergency as determined by the Chair of the Resolutions Committee, no resolutions submitted by a city or town after the deadline specified in subsection A of this section or that have not been vetted by the Policy Committees may be considered.
- C. League staff may submit resolutions for consideration by the full Resolutions Committee if there are issues that have not been addressed through the policy committee process.

4. Resolutions Committee Process

- A. The Vice-President shall assign submissions to the relevant Policy Committee. The Policy Committees will review submissions and develop pertinent resolutions for consideration by the Resolutions Committee. Except for the provisions of subsection 3, only resolutions advanced by the Policy Committees shall be discussed at the Annual Conference Resolutions Committee.
- B. Resolutions shall be amended according to the process established by the Chairman of the Committee.
- C. The completed resolutions will go to the full Resolutions Committee at the Annual Conference for consideration. The chairs of each policy committee will be responsible for presenting the resolutions and their committee activities to the full Resolutions Committee. Notice shall be given to each member at least four weeks in advance of the meeting.

5. Final Report

After the Resolutions Committee meeting, the Chairman of the Committee or a designee shall report to the entire League membership at the Annual Business Meeting those resolutions adopted by the Committee. Resolutions adopted by the Committee shall be formally adopted by the membership at the Annual Business Meeting and become the basis for the annual Municipal Policy Statement.

Policy Committee Reports

The following policy committee reports, and resolutions are arranged in alphabetical order. The recommended resolutions are categorized by their respective committee initials and numbered according to the order in which they were considered.

Budget, Finance and Economic Development – BFED

General Administration, Human Resources and Elections – GAHRE

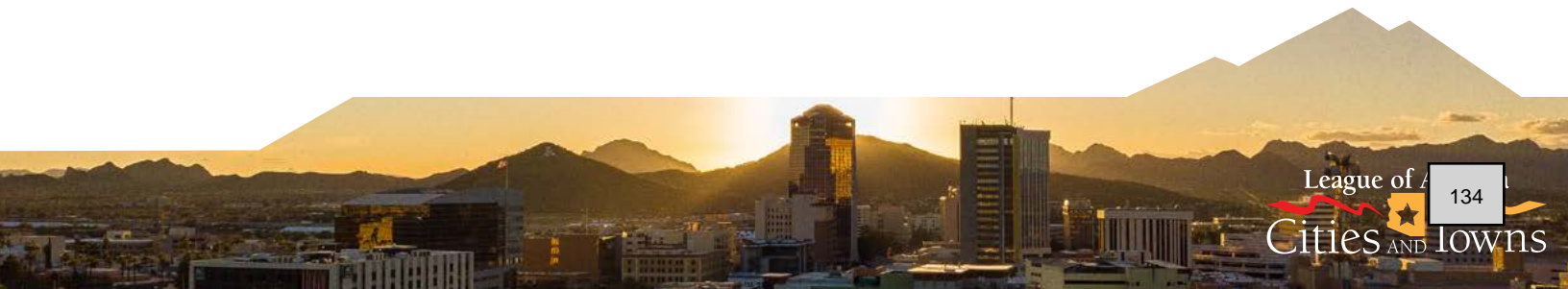
Neighborhoods, Sustainability and Quality of Life – NSQL

Public Safety, Military Affairs, and the Courts – PSMAC

Transportation, Infrastructure and Public Works – TIPW

NUMBER	RESOLUTION	SPONSOR	NOTES
BFED 2	Pursue legislation to allow cities and towns to authorize a temporary property reclassification for redevelopment projects that create new housing units.	Chandler	
BFED 3	Amend statute to remove the petition requirement necessary to form municipal improvement districts.	Camp Verde	
GAHRE 3	Amend statute to allow for the collection of 10% more than the minimum signature threshold for local candidates.	Scottsdale	
NSQL 1	Enable the League to support legislative resolutions to ratify the Equal Rights Amendment.	Tempe	
NSQL 3	Allow municipalities to set caps on the total number of short-term rentals in their community.	Scottsdale	
NSQL 4	Allow municipalities to limit the density of short-term rentals in specified areas.	Scottsdale	
NSQL 5	Allow municipalities to establish separation requirements and enforce distance between short-term rentals.	Scottsdale	
PSMAC 2	Amend statute to allow cities and towns to use body scanning machines in jails and holding facilities.	Mesa	

These are the only items that will be voted on. The other submissions that did not move forward as resolutions will be explained at the Resolutions Committee.



Chair's Report of the Budget, Finance and Economic Development Policy Committee

Mayor Kevin Hartke, Chair

Resolutions Committee Meeting, League Annual Conference

On May 3rd and June 7th, the Budget, Finance and Economic Development (BFED) Policy Committee convened for consideration of four policy proposals submitted by Quartzite, Chandler, Camp Verde and Cottonwood. Below is a summary of the issues considered by BFED:

1. Law Enforcement Funding – Quartzite (BFED 1)

BFED 1 was explained to the committee proposing legislation that would prevent cities and towns from decreasing their public safety budgets any lower than the previous year's budget. Committee discussion noted the importance of local control over budgets and the various reasons budgets may be reduced. One of the League's guiding principles is to stand against preemption measures, and it has successfully defeated bills with similar intent in the past. The committee ultimately declined to pursue BFED 1 any further.

2. Redevelopment Incentives – Chandler (BFED 2)

Micah Miranda, Chandler Economic Development Director, presented BFED 2. The presentation noted the significant decline in the affordability of homes within the Phoenix metropolitan area. In 2012, 85% of homes were considered affordable for families with a median income. However, by mid-2022, this figure had dropped drastically to 22%. This suggests a widening gap between income levels showing how median-income families are increasingly priced out of the housing market. Rental prices are not inoculated against the ebb and flow of the housing crunch and have also seen significant increases on average.

The urbanization of East Valley cities adjacent to Phoenix, including Chandler, Gilbert, Mesa, and Tempe, is nearing a critical point of build-out, presenting an opportunity for redevelopment. The build-out percentages for these cities were reported to range between 86.15% and 98.74%. Consequently, this means greenfield sites for new construction are becoming increasingly scarce, and the focus will have to shift to redeveloping infrastructure in certain locations such as underutilized shopping centers and areas oversaturated with retail uses and chronic vacancies.

Current law does not grant municipalities with the tools needed to produce large-scale housing development. For example, eminent domain can quickly become controversial and is typically not pursued for redevelopment by municipalities. Moreover, revenue bonds for redevelopment projects are a less attractive alternative than other revenue bonds such as utilities for would-be investors.

Proposed legislative measures focused on providing robust support for redevelopment projects initiated by the private sector and granting municipalities the ability to temporarily reclassify redevelopment projects which result in the creation of new housing units. Another suggested reform was to reclassify property to Class Six via redevelopment contracts agreed upon by developers and municipalities. These proposed solutions would merely grant permissive authorities to municipalities. The latter proposal specifically suggested halving the assessment ratio from 10% to 5% for residential redevelopment projects. This would generate tax savings that could act as a kind of credit to offset the higher costs associated with redevelopment and site restoration. The redevelopment projects' timeline is anticipated to be between seven and eight years. The presenter stressed that any rezoning initiatives would have to be spearheaded by the developer, rather than the municipality, before any approval can be granted for a specific site.



Glendale Vice Mayor Joyce Clark raised questions about the stipulations concerning affordable housing, noting that there seemed to be no existing measures that would stop a developer from constructing market-rate units over affordable ones. She also voiced her support for the concept of permissive authorities. In response, the presenter clarified that they were not imposing any price points; ultimately, the market would determine the pricing. It was further clarified that the outlined approach did not include rent control regulations.

Goodyear Councilmember Brannon Hampton expressed concerns over the gift clause and working with the developers as a potential conflict of interest. The presenter mentioned the proposals were all based on precedent. For example, the 5% assessment ratio is currently available in state law for foreign trade zones. Prescott Mayor Phil Goode indicated support for the proposal, arguing that it addresses the fundamental issues of supply and demand in the housing market.

Scottsdale Councilmember Tammy Caputi asked if this would apply to projects that are 100% residential. Mr. Miranda clarified it would not. Redevelopment would also be up to each community to decide what fits their needs, including potential retail uses complementing a redevelopment.

Gilbert Councilmember Jim Torgeson raised concerns regarding the incentive structure believing that incentivizing the construction of more apartment complexes, as opposed to promoting homeownership, might not be in the best interest of the community. He was also concerned this may create a fissure among different groups, with developers reaping substantial benefits while ordinary individuals would be unable to avail themselves of comparable advantages.

Quartzsite Councilmember Sam Saxton asked if developers were consulted about the incentives and wanted to learn more about their position. Mr. Miranda said they met with multiple developers. The proposal would not make it a heavy lift on the developer's end to begin a project as they are always searching for potential sites to develop. Sites are becoming scarce outside employment corridors. This seeks to help satisfy the demand for housing via redevelopment.

Buckeye Councilmember Michelle Hess asked what is stopping Chandler from adopting an overlay district to incentivize specific areas of needs rather than a blanket for every municipality. Mr. Miranda stated there are overlay districts in Chandler, but they do not come with any financial incentive. There are no financial tools that are available to help with redevelopment projects outside of GPLET. The overlay district would not solve the redevelopment challenges the city is facing.

Councilmember Hess mentioned this could apply to Buckeye's downtown main street and was concerned a developer could take up the entire downtown area that is targeted for growth. That may hamstring plans and result in no retail downtown. The presenter clarified this was not downtown or site-specific but available across the jurisdiction for a municipality. Developers would need to first approach the city about a potential site and then work together with the city to utilize the redevelopment tool. Mayor Hartke stated the proposal would provide municipalities with a tool to work with the developers on the sites they want to see redeveloped.

Councilmember Hess raised a question about the potential legal implications for a city if it selectively approves some projects and denies others. In response, Mr. Miranda mentioned that this issue had not been specifically explored. They further explained that property tax reclassifications must go through the city, and in Chandler, reclassifications are denied if a project does not align with the city's needs.

After discussion, Mayor Goode motioned to approve BFED 2 as a resolution to be considered at the Resolutions Committee. Vice Mayor Clark seconded the motion, and it passed by a majority voice vote.



3. Municipal Improvement Districts – Camp Verde (BFED 3)

Camp Verde Mayor Dee Jenkins opened the discussion by highlighting Camp Verde's longstanding goal of encouraging growth along the I-17 and SR 260 corridor. This area is currently designated as an opportunity zone for Camp Verde. To fully capitalize on this opportunity zone, Mayor Jenkins emphasized that development of additional infrastructure is imperative, particularly the extension of municipal sewer infrastructure. While plans to create a municipal improvement district (MID) to facilitate this growth were in the pipeline, she noted that it is nearly impossible to meet all the criteria to establish such a district.

Gayle Mabery, Interim Town Manager of Camp Verde, explained that the proposal aims to improve an existing tool to make it more beneficial for communities. Before changes were made in 2016, this tool was more effective. The 2016 amendment required cities and towns to obtain a necessary number of signatures within 120 days following a public hearing from more than half of the owners of taxable property units and from owners representing more than half of the assessed valuation within a proposed MID. This means that after substantial steps and expenses incurred by a municipality, such as engineering, design, and engaging property owners, and possibly a year or two has passed, a project can be put on hold due to the petition requirement. When such a situation arises, a project that is ready to be launched is placed at a significant risk of not coming to fruition introducing substantial uncertainty that can delay or derail the implementation of planned improvements within a MID.

The proposal is not confined to commercial spaces; it could also potentially benefit residential areas by bridging the gap in critical infrastructure within neighborhoods keen to form a MID. However, the number of properties encompassed within an MID following the 2016 amendment has been limited, typically comprising only four to six properties, often with the same ownership. The proposed legislative solution would strike the petition requirement enacted in 2016.

Vice Mayor Clark suggested a revision to the proposal to create a clear differentiation between commercial and private residential properties to maintain a mechanism for private residential property owners to object to the establishment of a MID, ensuring their rights and concerns are considered in the process. Councilmember Saxton agreed, suggesting further rewording of the proposal to enable a case-by-case review of projects, which would make it easier to navigate and keep in check everyone's rights and protection of such rights. Ms. Mabery stated that current statute outlines the procedures for making and hearing objections and protests by a local governing body regarding the formation of MIDs.

Mayor Goode asserted that a simple majority should not be enough to create such a district. Vice Mayor Clark explained that the petition process already laid out a formal process to either approve or reject a MID. She expressed her concern regarding the elimination of the petition process in a way that does not exclude residential property owners noting the case studies in the presentation only addressed commercial developments.

Mayor Hartke clarified that the proposal's aim is to eliminate the secondary petition requirement and asserted that this does not obstruct the public's involvement at the beginning of the process. Mayor Hartke referred to a Phoenix case from 2016 as the basis for the change in petition requirements. He also mentioned that the public would continue to retain their ability to stop a MID from being established during the initial stages.

Upon the conclusion of discussion, Mayor Jenkins motioned to approve BFED 3 as a resolution to be considered at the Resolutions Committee. Councilmember Hess seconded the motion, and it was carried by a majority voice vote.



4. First Responders Survivors' Benefits – Cottonwood (BFED 4)

Item E.

Cottonwood Councilmember Helaine Kurot presented the proposal which aims to extend benefits to first responders who have sustained physical disabilities that significantly hinder their ability to perform their duties. She clarified that the intent is to fill the gap between the cost of health insurance and the income of law enforcement personnel who have taken medical retirement. However, the Public Safety Personnel Retirement System (PSPRS), does not presently collect data on those who have medically retired to differentiate between those who can still work and those whose injuries have rendered them unable to work.

Mayor Goode made a motion to assign BFED 4 to a non-legislative solution for further study and collaboration with PSPRS. Additional information was requested such as cost estimates and the number of individuals and families that would be covered by further extending survivor benefits. Councilmember Saxton seconded the motion, and it passed by majority voice vote.



The table below summarizes the BFED Committee's actions:

Item E.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Law enforcement funding	Declined
2. Redevelopment incentives	Approved
3. Municipal improvement districts	Approved
4. First responder survivor benefits	Non-legislative solution

Kevin Hartke
Mayor of Chandler
Chair, Budget, Finance and Economic Development Committee



League of Arizona Cities & Towns Resolution

Pursue legislation to allow cities and towns to authorize a temporary property reclassification for redevelopment projects that create new housing units.

A. Purpose and Effect of Resolution

Even when vacancy rates are low, we still see underutilized shopping centers experiencing chronic vacancies. Redeveloping these low-performing corners into housing units would help bring balance back to areas that are currently oversaturated with retail use. Additionally, the remaining shops and restaurants would benefit from having more residents and income in their area.

Changing state law to allow municipalities to authorize a temporary property reclassification for redevelopment projects that create new housing units would allow developers to see that they can achieve their required internal rate of return from a redevelopment project. Reclassifying to Class Six would lower the assessment ratio from 10% to 5% for residential project, reducing property taxes. Over time, cumulative savings would offset the higher costs of redevelopment while providing housing that our communities need.

Property taxes received at the time of reclassification would be preserved to ensure that no taxing jurisdiction loses revenue when these projects are underway. After the temporary reclassification expires, the completed redevelopment projects would be taxed at the normal assessment ratio providing significant revenue to the taxing jurisdiction for years to come.

B. Relevance to Municipal Policy

Maricopa County is one of the fastest-growing counties in the country, but residential construction has not kept pace with our growth. The Phoenix metropolitan area was undersupplied by roughly 133,000 housing units from 2006 to 2020. This lack of supply has caused housing prices to escalate. In 2022, only 22% of homes sold were considered affordable, leading to an increase in renting and a resulting supply shortage in the rental market.

Many communities in the Phoenix area are approaching 'buildout' and need to look to redevelopment to provide additional housing units. While existing statute provides municipalities the power to engage in redevelopment, there are not many tools in place to help facilitate redevelopment.

C. Fiscal Impact to Cities and Towns

Potential revenue increases once normal assessment ratio resumes.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Chandler

Name: Ryan Peters, Strategic Initiatives Director

Phone: (480) 782-2215

Email: ryan.peters@chandleraz.gov

League Staff: Jonathon Bates, Legislative Analyst



League of Arizona Cities & Towns Resolution

Amend statute to remove the petition requirement necessary to form municipal improvement districts.

A. Purpose and Effect of Resolution

Arizona municipalities are virtually prevented from utilizing improvement districts to finance infrastructure projects because of unintended consequences resulting from amendments to the municipal improvement district statutes in 2016. This reduces economic development opportunities because many streets, sewers and other infrastructure projects can no longer be financed using this tool.

The resolution seeks to amend statute to remove a petition requirement for municipalities thus permitting Arizona municipalities to pursue the formation of improvement districts to pay for critical infrastructure needs and result in additional economic development, construction and increased property values.

B. Relevance to Municipal Policy

Municipal improvement districts are a valuable financing tool for Arizona municipalities to pay for infrastructure including streets, drainage and sewers. In 2016, the statute governing formation of municipal improvement districts was amended to require a petition to be submitted after the final resolution of any protests relating to formation of the improvement district.

The petition requirement makes formation of an improvement district very difficult. If the proposed changes are enacted, property owners within a proposed improvement district will still be able object to their property being included within a proposed improvement district.

C. Fiscal Impact to Cities and Towns

Reduced costs due to elimination of petition process and potential revenues as a result of successful formation of a Municipal Improvement District.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Camp Verde

Name: Gayle Mabery, Interim Town Manager

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League Staff: René Guillen, Deputy Director



Chair's Report of the General Administration, Human Resources and Elections Committee

Item E.

Mayor Alexis Hermosillo, Chair

Resolutions Committee Meeting, League Annual Conference

On May 4th, and June 8th, the General Administration, Human Resources and Elections (GAHRE) Policy Committee convened to discuss four policy issues submitted by Fountain Hills, Scottsdale and Goodyear. Below is a summary of the issues considered by GAHRE:

1. Political Sign-Free Zones – Fountain Hills (GAHRE 1)

League staff introduced GAHRE 1, which proposes repeal of the state requirement imposed on municipalities regarding political signs. It would eliminate the political sign-free zones. Essentially, it would make it consistent with the court decision in Reed v. Gilbert and allow city ordinances to regulate signage. It was explained that this may be difficult with legislators who believe that signs are effective.

Queen Creek Vice Mayor Jeff Brown acknowledged the hurdles that this would face given that another bill this session, SB1025, sponsored by Senator Kavanagh (R-Fountain Hills), would eliminate sign-free tourism zones currently in place. Chandler Councilmember Mark Stewart and Gilbert Vice Mayor Kathy Tilque did not believe this would warrant spending political clout given the current makeup of the legislature.

Avondale Councilmember Max White motioned to decline pursuing GAHRE 1 any further. Vice Mayor Brown seconded, and the motion was carried unanimously.

2. SB1487 Repeal – Fountain Hills (GAHRE 2)

Staff introduced GAHRE 2 which proposes outright repeal of SB1487. Challenges were outlined given outright repeal is likely a non-starter in the current legislature. It was proposed that other policies be discussed that could make the current statute less onerous. Options include requiring legislators to represent the city they may lodge a complaint against, eliminating the threat of withholding state shared revenue, etcetera.

Maricopa Councilmember Eric Goettl requested some background on SB1487 and staff explained the motivation of the original sponsor. Committee members acknowledged the difficulty of repealing the statutes and directed staff to continue looking at other options that would limit its scope and/or legal ramifications. Councilmember White motioned to assign GAHRE 2 as a possible future resolution to be studied further and discussed again at the June meeting. Clarkdale Mayor Robin Prud'homme-Bauer seconded and the motion carried unanimously.

During the June committee meeting, League staff outlined nine policy options available to lessen the punitive impact of SB1487 complaints and committee members provided feedback. Given the committee's consensus that the political reality makes repeal difficult, staff were directed to conduct outreach over the course of the next year to understand which options may be most feasible.



Mayor Prud'homme-Bauer motioned to assign GAHRE 2 as a potential future resolution for further study. Councilmember White seconded and the motion was carried unanimously.

Item E.

3. E-Qual Signature Limitation – Scottsdale (GAHRE 3)

Ben Lane, Scottsdale City Clerk, presented GAHRE 3, explaining the background of the E-Qual system. He explained that municipalities have used it since 2020 and explained the benefits of the system such as convenience, waste reduction, and automatic voter registration checks. However, statute limits the number of signatures a candidate may obtain using E-Qual to the minimum signatures required.

This proposal requests legislation that would amend the language to allow for the collection of up to 10% above the minimum to provide for a cushion. Vice Mayor Brown asked if state legislators are beholden to the same cap and suggested that if the intent behind the system was to reduce resources, then this proposal ought to be well received.

Councilmember Goettl motioned to assign GAHRE 3 as a resolution to be considered by the Resolutions Committee. Councilmember White seconded the motion and it was approved unanimously.

4. Election Canvass – Goodyear (GAHRE 4)

Darcie McCracken, Goodyear City Clerk, presented GAHRE 4, stating that cities rely on counties to supply election reports necessary to complete the canvass which has resulted in delays. Experience has shown that the county prefers that their canvass be completed before cities and towns. Potential language requiring city-specific data be provided to cities and towns from counties was discussed with Maricopa County. However, they did not see this as a solution that would provide results more quickly.

Vice Mayor Brown motioned to assign GAHRE 4 as a possible future resolution to be studied further. Casa Grande Councilmember Donna McBride seconded and the motion passed unanimously.



The table below summarizes the GAHRE Committee's actions:

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Political Sign-Free Zone	Declined
2. SB1487 Repeal	Study further
3. E-Qual Signature Limitation	Approved
4. Election Canvass	Study further

Alexis Hermosillo
Mayor of El Mirage
Chair, General Administration, Human Resources and Elections Committee



League of Arizona Cities & Towns Resolution

Amend statute to allow for the collection of 10% more than the minimum signature threshold for local candidates.

A. Purpose and Effect of Resolution

This proposal would ensure municipal candidates could collect signatures to a certain number above the minimum to qualify for the ballot.

B. Relevance to Municipal Policy

The proposal aims to expand the state's E-Qual system to allow municipal candidates the option to collect a certain percentage of signatures over the minimum number needed to qualify for the ballot. Currently, candidates for municipal offices are authorized to use the E-Qual system administered by Arizona's Secretary of State. This system allows residents to digitally sign nomination petitions. However, under current law candidates for municipal office cannot gather a "cushion" through E-Qual to offset these eliminated signatures.

C. Fiscal Impact to Cities and Towns

Regular costs incurred for holding an election.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Scottsdale

Name: Dale Weibusch, Government Relations Director

Phone: 480-312-2683

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League Staff: René Guillen, Deputy Director



Chair's Report of the Neighborhoods, Sustainability, and Quality of Life Policy Committee

Item E.

Mayor Jerry Bien-Willner, Chair

Resolutions Committee Meeting, League Annual Conference

On May 3rd and June 6th, the Neighborhoods, Sustainability and Quality of Life (NSQL) Policy Committee convened to consider five policy proposals submitted by Tempe, Surprise and Scottsdale. Below is a summary of the issues considered by NSQL:

1. Equal Rights Amendment – Tempe (NSQL 1)

Tempe Councilmember Doreen Garlid introduced the ERA policy proposal, stating that it would enable the League to officially support related legislative resolutions. She mentioned that a similar resolution received approval from the League Resolutions Committee in 2019 and was subsequently ratified at the League's annual business meeting. She noted that 38 states have approved such legislation and that the ERA aims to amend the U.S. Constitution to ensure equal rights for all.

Garlid highlighted that the proposal would not necessitate the League securing support for an ERA bill but would expect the League to back such legislation if it were introduced. She maintained that the policy submission is an affirmation of equal rights for both genders, and its approval would send a beneficial message. However, she clarified that congressional action is not expected as a direct outcome of the policy submission.

Fountain Hills Vice Mayor Peggy McMahon requested clarification on the ERA proposal's administrative process. Garlid stated it would follow the same process as the 2019 resolution. She also mentioned that no legislative action was expected currently or in the foreseeable future.

While Sedona Vice Mayor Holli Ploog expressed support for the ERA, Glendale Councilmember Ray Malnar and Queen Creek Councilmember Travis Padilla raised concerns about the ERA's relevance to the League's objectives. Chandler Councilmember Christine Ellis inquired about the League's ability to advocate for this type of policy. Executive Director Tom Belshe indicated that the League takes direction from the membership. Mayor Bien-Willner expounded, based on his experience, that the Executive Committee is cautious not to focus just on specific issues, but to avoid ones that could also diminish the League's effectiveness at the legislature. This strategy ensures the League's credibility and respect while ensuring its maximum effectiveness for its members.

Goodyear Councilmember Sheri Lauritano pointed out that the ERA ratification issue has since expired and emphasized the need for the League to focus on quality-of-life issues such as water, taxes, city infrastructure, and transportation, rather than focus on divisive social issues. Councilmember Garlid reiterated that the proposal did not require the League to find a bill sponsor but could serve as a resource if the ERA gains legislative traction. Garlid argued that the ERA is a quality-of-life issue and could benefit the state's economic development, trade, tourism, workers, and workforce, thus falling within the Committee's jurisdiction.

After multiple withdrawn and failed motions, Scottsdale Councilmember Solange Whitehead motioned to approve NSQL 1 as a resolution to be considered before the full Resolutions Committee. Vice Mayor Peggy McMahon seconded the motion which passed on a roll call vote of 10-4.



2. Unlicensed Sober Living Homes – Surprise (NSQL 2)

Item E.

Tiffany Copp, Assistant Director of Community Development for the City of Surprise, provided a presentation discussing the issue of unlicensed sober living homes within the city and the broader West Valley. She began by providing the statutory definition of a “sober living home” and discussing the growing issue of such homes operating without licenses. These homes often disregard various laws and ordinances, including zoning regulations, building laws, and fire safety codes. In the fall of 2022, the city recognized an alarming increase in the number of unlicensed sober living homes operating within its jurisdiction.

In January 2023, the Special Licensing Division of the Arizona Department of Health Services (DHS) revealed that not a single licensed sober living home was operating within the city. This finding correlated with an increased number of complaints, which included incidents such as overdoses, unusual traffic patterns, and other complaints directed at elected officials, public safety personnel, and code enforcement officials. Between January and May 2023, the city investigated a total of 110 complaints stemming from unlawful sober living homes. There are now only four DHS licensed sober living homes that are in operation within the city.

Unlicensed sober living homes have created a variety of problems, including theft, assault, questionable insurance billing practices, subpar service provision, and intimidation of neighbors. As the city makes strides in shuttering problematic homes, there remains a high likelihood they will continue operations elsewhere. Copp suggested that a robust data exchange system for stakeholders would help legitimate operators continue providing their essential services while streamlining the process of identifying and dealing with illicit operators swiftly and efficiently.

Copp called for the creation of a centralized repository for collecting data and other relevant information from local jurisdictions about these unregulated establishments. This mechanism for data exchange could facilitate information dissemination to various state and federal entities, such as the state Attorney General, the Arizona Health Care Cost Containment Systems (AHCCCS), DHS, and the Internal Revenue Service. These entities could use this information for the purpose of identifying, tracking, and managing unlicensed operators.

Potential data elements to be included in this repository could involve details of police and fire calls, specifics of civil or criminal investigations, and contact information for group home and sober living home applicants within each local jurisdiction. By collating and sharing this information, local, state, and federal authorities could more effectively monitor the activities of unlicensed homes, thereby helping to attenuate their harmful impact on communities.

Councilmember Ellis brought her two decades of experience to bear on the discussion, particularly in relation to assisted living homes. She expressed concern over the potential negative impacts on those who are operating well within the law, highlighting the importance of differentiating between compliant and non-compliant operators.

Ellis further raised issues regarding AHCCCS and its programs, noting that they are operated with an insufficient infrastructure in place. This issue, she suggested, is exacerbated by a lack of clear guidelines to identify and deal with bad actors in the industry. She expressed a keen interest in understanding more about AHCCCS's actions in this area. Ellis voiced her support for Surprise's policy proposal, indicating it is a positive step toward addressing systemic issues.

Gilbert Councilmember Chuck Bongiovanni inquired about unlicensed home operators and verification processes by insurance firms. He emphasized that home operators should not be paid by insurance firms if they are not properly licensed by cities. Further, he emphasized that licensure in the city should be a component before an insurance firm distributes any payments. He questioned if a missing component was potentially the lack of a relationship with the insurance firms to ask them to verify licensure in the cities as a first step prior to paying any unlicensed operators.



Surprise Councilmember Aly Cline discussed that unlicensed sober living homes are mainly situated on rental properties. She noted a major contributor to the problem is the insurance sector, characterizing the issue as tantamount to organized crime. Cline pointed out that the issue has been escalated to the League as a preventive measure. If operators are evicted from one jurisdiction, such as Surprise, they might simply relocate to another one. If the new jurisdiction is not vigilant, the problem will endure and continue to plague communities.

From an insurance standpoint, she echoed Councilmember Bongiovanni’s sentiments, emphasizing that insurance companies should cease payments to unscrupulous operators. However, Cline recognized the challenges in addressing this issue at a local level, particularly due to the convoluted insurance processes and a lack of local control over the State Insurance Fund.

Councilmember Garlid voiced her support for Surprise’s policy proposal, emphasizing the necessity of a data exchange system. She acknowledged that some of these unlicensed sober living home operators might try to establish operations in Tempe. Garlid confirmed she was aware of at least two locations in Tempe where such homes might already be operating, while suggesting the actual number could potentially be higher.

Councilmember Malnar made a motion to assign NSQL 2 as a non-legislative solution. Councilmember Whitehead seconded, and the motion passed unanimously. League staff were directed to work with state partners such as the Governor, Attorney General and DHS to facilitate data sharing.

3. Short-Term Rental Regulation(s) - Scottsdale (NSQL 3, 4, 5)

Councilmember Whitehead introduced three proposals to allow further municipal regulation of short-term rentals (STRs). The proposed measures seek to enhance local decision-making power which could include implementing a cap on the total number of STRs, setting density restrictions, and stipulating minimum distance requirements between STRs. The proposals would allow cities and towns to better manage and control the impact of STRs.

Councilmember Whitehead cited Palm Springs’ recent decision to impose a 20% cap on STRs as a precedent to avoid. She explained that Scottsdale is seeking to establish an overarching cap on STRs, thereby avoiding a situation where they might have to “grandfather in” (or exempt from new rules) existing STRs. Additionally, she mentioned the potential for density limits and separation requirements between homes. She discussed the negative impact of STR proliferation which puts a strain on public resources such as police and fire services, effectively leading to residents subsidizing this industry via taxes. The conversion of long-term residences to STRs can also lead to families being forced to move, disrupting communities, and affecting local schools.

Vice Mayor Ploog shared concerning statistics that highlighted the significant impact of STRs in Sedona. She revealed that a staggering 15.3% of Sedona’s total housing stock was categorized as STRs as of May 2023. The significant presence of STRs has led to various issues, including increased traffic and a breakdown in community cohesion. She further explained that neighborhoods without homeowners’ associations (HOAs) have been especially affected by the increase in STRs. This is because many HOAs had existing restrictions on STRs before SB1350, legislation preempting municipalities from regulating STRs, came into effect.



Without HOAs and their restrictions, neighborhoods have witnessed a surge in the number of STRs. Residents have reported that in some cases, more than half the homes in their neighborhoods are now used as STRs. The influx of STRs has had far-reaching impacts on the community, including the closure of a school due to a lack of students, a problem directly linked to the proliferation of STRs displacing long-term residents. Impacts have also forced the city to increase staff, the number of police officers, and allocate additional resources to respond to an uptick in noise complaints. Ploog further highlighted the inflationary impact of STRs on local housing prices. She noted that, as of May 2023, the average home price in areas affected by a high concentration of STRs reached \$1.1 million.

The surge in housing prices has exacerbated issues of affordability and availability in the local housing market, as more and more properties are being converted into STRs instead of being available to long-term residents. She argued that cities and towns should have the ability to manage the presence and impact of STRs in their communities. While the intent behind SB1350 was to foster the sharing economy and allow owners to rent out rooms, that has not been the outcome. Instead, out-of-state corporations are buying whole properties.

Upon the conclusion of discussion, Councilmember Whitehead made a motion to assign NSQL 3, 4 and 5 as resolutions to be considered by the Resolutions Committee. Vice Mayor Ploog seconded this motion which carried unanimously by voice vote.



The table below summarizes the NSQL Committee's actions:

Item E.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Equal Rights Amendment Ratification	Approved
2. Sober Living Homes	Non-legislative solution
3. STR Caps	Approved
4. STR Density Limitations	Approved
5. STR Separation Requirements	Approved

Jerry Bien-Willner
Mayor of Paradise Valley
Chair, Neighborhoods, Sustainability & Quality of Life Committee



League of Arizona Cities & Towns Resolution

Enable the League to support legislative resolutions to ratify the Equal Rights Amendment.

A. Purpose and Effect of Resolution

This resolution seeks to give the League permission to advocate for potential future legislative resolutions regarding the ratification of the Equal Rights Amendment (ERA). The amendment seeks to guarantee that one's constitutional and legal rights cannot be denied or abridged on account of their sex.

The ERA gained momentum throughout the women's movement of the 1960s leading to Congress' approval and submittal of the amendment to state legislatures in 1972. It required 38 state ratifications by 1979 but garnered just 35. Congress extended the deadline to 1982. However, no further states ratified the amendment and five revoked their ratifications. There has since been renewed interest in the ERA with three states (Nevada, Illinois and Virginia) ratifying it in recent years.

B. Relevance to Municipal Policy

This would demonstrate to residents that municipalities want to ensure equality under the law regardless of sex.

C. Fiscal Impact to Cities and Towns

None.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Tempe

Name: Marge Zylla, Government Relations Officer

Phone: 480-350-8922

Email: marge_zylla@tempe.gov

League Staff: Marshall Pimentel, Legislative Associate



League of Arizona Cities & Towns Resolution

Allow municipalities to set caps on the total number of short-term rentals in their community.

A. Purpose and Effect of Resolution

This resolution proposes to amend the state statutes to provide cities and towns authority to set a cap on the total number of short-term rentals in their community.

B. Relevance to Municipal Policy

Since the enactment of SB1350 in 2016, short-term rentals have had a significant impact on the housing availability and affordability in parts of the state, particularly in small communities. For example, in Sedona, a city of under 10,000 residents, the Maricopa Association of Governments estimates that 31% of its housing stock is used for short-term rentals. Other areas of the state that are highly desirable for tourists also see high rates of short-term rentals, some as high as 10% of their local housing stock. This issue has been caused by private equity investors that have bought many properties throughout the southwest United States for the sole purpose of renting those properties. Apart from limiting housing stock and affordability, these actions also impact the makeup of neighborhoods and the community.

Top 10 Cities/Towns by Units

PLACE	SHORT TERM RENTAL UNITS
Phoenix	9,785
Tucson	2,950
Mesa	1,719
Scottsdale	6,598
Chandler	900
Gilbert	777
Tempe	1,691
Peoria	672
Surprise	431

Top 5 Cities/Towns by Percent

PLACE	SHORT TERM RENTAL UNITS
Sedona	31.3%
Pinetop-Lakeside	14.2%
Williams	12.6%
Page	11.2%
Jerome	10.6%

NSQL 3, 4, and 5 propose to explore opportunities for legislation in the upcoming session that will permit cities and towns to address the proliferation of short-term rentals by 1) setting caps on the total number of STRs, 2) limiting the density of short-term rentals in specified areas, and 3) establishing distance requirements between short-term rentals.



During the 2022 session, the League entered into a moratorium agreement with AirBNB and Expedia Group, part of an arrangement to advance regulatory reforms in SB1168, which prohibits for a five-year period advocating for or working to introduce legislation to repeal the STR statutes and prohibits for a three-year period statutory change to the STR statutes unless by mutual agreement. However, this moratorium does NOT apply to statutory changes related to limiting the proliferation of short-term rentals such as limitations on density caps or caps on the number of short-term rentals.

C. Fiscal Impact to Cities and Towns

None.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Scottsdale
Name: Dale Weibusch, Government Relations Director
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Email: dwiebusch@scottsdaleaz.gov
League Staff: Tom Savage, Legislative Director



League of Arizona Cities & Towns Resolution

Allow municipalities to limit the density of short-term rentals in specified areas.

A. Purpose and Effect of Resolution

This resolution proposes to amend the state statutes to permit cities and towns to limit the density of short-term rentals in specified areas.

B. Relevance to Municipal Policy

See NSQL 3

C. Fiscal Impact to Cities and Towns

None.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Scottsdale

Name: Dale Weibusch, Government Relations Director

Phone: 480-312-2683

Email: dwiebusch@scottsdaleaz.gov

League Staff: Tom Savage, Legislative Director



League of Arizona Cities & Towns Resolution

Allow municipalities to establish separation requirements and enforce distance between short-term rentals.

A. Purpose and Effect of Resolution

This resolution proposes to amend the state statutes to permit cities and towns to limit the density of short-term rentals in specified areas.

B. Relevance to Municipal Policy

See NSQL 3

C. Fiscal Impact to Cities and Towns

None.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Scottsdale

Name: Dale Weibusch, Government Relations Director

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League Staff: Tom Savage, Legislative Director



Chair's Report of the Public Safety, Military Affairs, and the Courts Policy Committee Item E.

Mayor Tom Murphy, Chair

Resolutions Committee Meeting, League Annual Conference

On May 2nd and June 7th, the Public Safety, Military Affairs, and the Courts (PSMAC) Policy Committee convened to discuss two policy issues submitted by Quartzsite and Mesa. Below is a summary of the issues considered by PSMAC:

1. Bad Law Enforcement Personnel – Quartzsite (PSMAC 1)

Quartzsite Councilmember BearCat introduced PSMAC 1, which proposes the creation of a database that would track law enforcement personnel for misconduct. The database would be maintained by AZPOST and potentially prevent bad actors from simply moving on to different agencies. Mayor Weiers asked what policies are in place currently to address the issue. League staff explained that in Arizona each prosecuting agency has established criteria that would put someone on a so-called 'Brady List' and the Arizona Prosecuting Attorneys Advisory Council (APAAC) has taken it upon themselves to create a similar search engine that is consistently updated and publicly available.

Mesa Councilmember Mark Freeman discussed his experience as a former firefighter and the ability of municipalities to conduct their due diligence in the hiring process. Fountain Hills Councilmember Brenda Kalivianakis expressed support for the concept as a former prosecutor to provide additional tools to those hiring law enforcement personnel. Queen Creek Councilmember Dawn Oliphant asked what information APAAC's list is not providing that this proposal seeks to remedy. Councilmember BearCat responded that she is seeking additional clarity and specificity. Committee members discussed the various reasons one may end up on a 'Brady List' and its use by agencies. Staff added that Brady disclosures are required by prosecutors to prevent those who have been found to have a history of misconduct or dishonesty from acting as witnesses in court.

Councilmember Freeman motioned to decline pursual of PSMAC 1. Mayor Weiers seconded the motion and it carried with a majority via voice vote.

2. Body Scanning Machines – Mesa (PSMAC 2)

Councilmember Freeman introduced PSMAC 2 which proposes legislation that would allow cities and towns to use body-scanning equipment that the state and counties are currently allowed to use. The City of Mesa found that these scanners are an important safety component, but statute currently excludes municipalities from the authority to use them in their jails and holding facilities. These machines could be used to identify weapons, illegal substances, and other threats to both inmates and law enforcement personnel. Committee members discussed the disconnect in policy that allows counties who may contract with municipalities to use these machines, but municipalities are not authorized to do so if they managed their own jails.

Phoenix Councilmember Ann O'Brien motioned to approve PSMAC 2 as a resolution to be considered at the Resolutions Committee. Goodyear Councilmember Wally Campbell seconded and the motion carried unanimously.



The table below summarizes the GAHRE Committee's actions:

Item E.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Bad Law Enforcement Personnel	Declined
2. Body Scanning Machines	Approved

Tom Murphy
Mayor of Sahuarita
Chair, Public Safety, Military Affairs & the Courts



League of Arizona Cities & Towns Resolution

Amend statute to allow cities and towns to use body scanning machines in jails and holding facilities.

A. Purpose and Effect of Resolution

This resolution proposes to amend state statutes to provide cities and towns with the authority to use body scanning machines in their municipal jails and holding facilities.

B. Relevance to Municipal Policy

Current statute only authorizes the Arizona Department of Corrections and county jails to use body scanning machines. The language the resolution seeks to amend was added in 2016 by HB2183 (inmate body scans; contraband) by then Representative, now Senator T.J. Shope (R-Coolidge). The Sheriff's Association sought the legislation as counties were experiencing issues with undetected drugs and other contraband that posed a risk to both inmates and staff. The bill passed both chambers unanimously, but cities and towns were not included in the legislation at the time. Because municipal jails also experience issues with the smuggling of illicit items, this resolution seeks the same authority granted to the state and counties.

C. Fiscal Impact to Cities and Towns

The cost of equipment should a city or town choose to use it.

D. Fiscal Impact to the State

None.

E. Contact Information:

Sponsoring City or Town: Mesa

Name: Miranda DeWitt, Government Relations Director

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League Staff: Marshall Pimentel, Legislative Associate



Chair's Report of the Transportation, Infrastructure and Public Works Policy Committee

Item E.

Mayor Craig McFarland, Chair

Resolutions Committee Meeting, League Annual Conference

On May 2nd, the Transportation, Infrastructure and Public Works committee (TIPW) convened for one item submitted by Sedona. Below is a summary of the issue considered:

1. Off-Highway Vehicles – Sedona (TIPW 1)

Mayor Scott Jablow and Councilmember Melissa Dunn of Sedona provided a presentation on TIPW 1, describing to the committee some of the community's challenges resulting from the popular use of off-highway vehicles, including noise, environmental impacts, and overall safety. Given Sedona's proximity to public lands and National Forest and a surge in the use of recreational vehicles during the pandemic, residents have been negatively impacted by nuisance and safety aspects associated with OHVs.

Committee members discussed challenges with the proposal in terms of the recreation that residents and visitors currently enjoy throughout the state. Mayor McFarland stated that 'street-legal' vehicles ought to be further defined to provide better clarification for enforcement purposes. Councilmember Cordes discussed her experience owning and riding these types of vehicles and reminded the committee that they must still be licensed and approved. Queen Creek Councilmember Leah Martineau stated that additional statewide data may need to be collected since the issue seems to be locally concentrated. Surprise Councilmember Nick Haney wanted to understand what rental companies require of renters. Committee members discussed that further education about safely operating OHVs may be necessary. Councilmember Hess said that the proposal may be specific to Sedona.

Councilmember Hess motioned to assign TIPW 1 as a non-legislative solution to be addressed via another agency. Councilmember White seconded the motion, and it passed the committee unanimously via voice vote.



The table below summarizes the GAHRE Committee's actions:

Item E.

POLICY ISSUE	DISPOSITION BY COMMITTEE
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1. Off-Highway Vehicles

Non-legislative solution

Craig McFarland

Mayor of Casa Grande

Chair, Transportation, Infrastructure & Public Works Committee

