



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, APRIL 11, 2023, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS and PRESENTATIONS

A. Proclamation: April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

B. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2022.

Council may make a motion to accept the FY 2022 Audit findings.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report & Detail Invoice Register Report For March, 2023

Council will consider and may approve the financial reports for month ending March, 2023

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

6. APPROVAL OF MINUTES
Discussion/Possible Action

- A. Consider Approval of the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes.**

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS
Discussion/Possible Action

- A. Consider Approval of Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries**

Council will consider and may approve Resolution No. 652.

- B. Consider Approval of Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan"**

Council will consider and may approve Resolution No. 651.

- C. Consider Approval of Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 653.

9. UNFINISHED BUSINESS
Discussion/Possible Action

- A. Discussion Regarding the Review Process To-Date on the Proposed Community Garden Shed**

Council will be provided an update regarding the proposed community garden shed following Design Review Board action, and may provide staff direction

10. NEW BUSINESS
Discussion/Possible Action

- A. Consideration of Special Event Permit Application - Jerome Chamber of Commerce Art in the Park**

Council may approve a special event permit application for the Jerome Chamber sponsored Art in the Park event.

B. Consideration of a Special Event Permit Application - Jerome Chamber of Commerce Music and Arts Festival

Council may approve a special event permit for the Jerome Chamber sponsored Music and Arts Festival

C. Consider Motion to Approve Requesting the Yavapai County Community Health Department Apply the Full Default Percentage Allocation for 2022 and 2023 for the Town of Jerome to the Partners Against Narcotics Taskforce (PANT)

Council will consider and may make a motion and approve the allocation to PANT through Yavapai County.

D. Discussion Regarding the Code Enforcement Process for Dilapidated Buildings

Council may discuss and provide staff direction on the nuisance and dilapidated building abatement process

E. Consider Approval and Designation of a Financial Advisor for the Town of Jerome

Council will consider and may approve the designation of a financial advisor consultant for the Town of Jerome.

F. Consider Purchase Using Police Line Item Budget Surplus Funds of Sole Source Provider T2 Parking Enforcement Software and Hardware

Council may approve the purchase of T2 Parking Enforcement Software and Hardware

G. Consideration of a Request from an Outside Town Limits Entity Receiving Sanitation Service to Change to Dumpster Service, and Set a Rate

Council will consider and may approve a request to change the current sanitation services provided outside of Town limits for a customer and, if so, would then set an appropriate rate.

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

12. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Proclamation: April as Sexual Assault Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Town of Jerome Proclamation

IT'S TIME ... TO TALK ABOUT IT! CONNECT. RESPECT. PREVENT SEXUAL VIOLENCE.

It's time ... to speak up! Sexual Assault Awareness Month Proclamation.

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of the Town of Jerome; and

WHEREAS, the Town of Jerome shares a critical concern for the victims of sexual violence and a desire to support the needs for justice and healing; and

WHEREAS, Rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that 1 in 2 women, 1 in 4 men, and 1 in 2 transgender individuals have experienced contact sexual violence in their lifetime; and

WHEREAS, We must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, Staff and volunteers of anti-violence programs at Verde Valley Sanctuary encourage every person to speak out when witnessing acts of violence however small and support victims of sexual violence; and

WHEREAS, With leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in the Town of Jerome through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, the Town of Jerome strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

NOW, THEREFORE, BE IT RESOLVED, that I, Christina "Alex" Barber, Mayor of the Town of Jerome, Arizona, on behalf of the Town Council, join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. Along with the United States Government and the State of Arizona, I do hereby proclaim April as "Sexual Assault Awareness Month."

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Jerome, Arizona, to be affixed this 11th day of April, 2023.

Christina "Alex" Barber, Mayor of the Town of Jerome

File Attachments for Item:

B. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2022.

Council may make a motion to accept the FY 2022 Audit findings.

TOWN OF JEROME, ARIZONA

Annual Financial Statements
and Independent Auditors' Report

June 30, 2022

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INDEPENDENT AUDITORS’ REPORT

To the Town Council
Town of Jerome, Arizona

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town’s basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of June 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Town of Jerome, Arizona, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Jerome, Arizona’s ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor’s report that includes our opinions. Reasonable assurance is a high level assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of the not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jerome, Arizona’s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Town of Jerome, Arizona’s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

The Town of Jerome, Arizona has not presented the Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedules and net pension liability and other post-employment benefit plan information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.


Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 20, 2023, on our consideration of the Town of Jerome, Arizona's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Jerome, Arizona's internal control over financial reporting and compliance.

Other Reporting Required by Arizona Revised Statutes

In connection with our audit, nothing came to our attention that caused us to believe that the Town failed comply with the authorized transportation purposes, insofar as they relate to accounting matters, for Highway User Revenue Fund monies it received pursuant to Arizona Revised Statutes Title 28, Chapter 18, Article 2 and any other dedicated state transportation revenues it received. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures; other matters may have come to our attention regarding the Town's noncompliance with authorized transportation purposes referred to above, insofar as they relate to accounting matters.

The communication related to compliance over the use of Highway User Revenue Fund and other dedicated State transportation revenue monies in the preceding paragraph is intended solely for the information and use of the members of the Arizona State Legislature, the Auditor General of the State of Arizona, the Town Council, management, and other responsible parties within the Town and is not intended to be and should not be used by anyone other than these specified parties.



March 20, 2023

TOWN OF JEROME, ARIZONA
Statement of Net Position
June 30, 2022

Item B.

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 2,680,230	\$ 6,308	\$ 2,686,538
Cash and cash equivalents, restricted	-	28,637	28,637
Accounts receivable-net	-	32,283	32,283
Taxes receivable	5,100	-	5,100
Due from other governments	412,938	-	412,938
Inventories	18,193	-	18,193
Net pension/OPEB asset	60,033	-	60,033
Capital assets, not being depreciated	335,393	332,806	668,199
Capital assets, being depreciated, net	956,899	1,926,203	2,883,102
Total assets	4,468,786	2,326,237	6,795,023
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions and other postemployment benefits	125,383	-	125,383
LIABILITIES			
Accounts payable	293,175	15,670	308,845
Accrued expenses	48,764	6,057	54,821
Deposits held for others	7,117	28,637	35,754
Unearned revenue	712,616	-	712,616
Due to fiduciary fund	14,235	-	14,235
Noncurrent liabilities			
Due within 1 year	34,637	5,921	40,558
Due in more than 1 year	20,058	2,150	22,208
Total liabilities	1,130,601	58,435	1,189,036
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pensions and other postemployment benefits	130,224	-	130,224
NET POSITION			
Net investment in capital assets	1,276,495	2,256,559	3,533,054
Restricted for:			
Court enhancement fund	23,328	-	23,328
Public works and streets	102,312	-	102,312
Community development	110,336	-	110,336
Unrestricted	1,820,873	11,243	1,832,116
Total net position	\$ 3,333,344	\$ 2,267,802	\$ 5,601,146

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Statement of Activities
June 30, 2022

Functions / Programs	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		Total
					Governmental Activities	Business-type Activities	
Primary government:							
Governmental activities							
General government	\$ 536,972	\$ 9,092	\$ -	\$ 80,075	\$ (447,805)	\$ -	\$ (447,805)
Public safety	1,238,530	319,300	32,657	182,356	(704,217)	-	(704,217)
Public works and streets	136,842	-	46,670	199,457	109,285	-	109,285
Community development	677,898	97,304	13,189	-	(567,405)	-	(567,405)
Parking	88,847	335,684	20,000	-	266,837	-	266,837
Culture and recreation	110,914	-	24,469	-	(86,445)	-	(86,445)
Interest on long-term debt	835	-	-	-	(835)	-	(835)
Total governmental activities	2,790,838	761,380	136,985	461,888	(1,430,585)	-	(1,430,585)
Business-type activities							
Utilities	576,676	523,709	-	184,574	-	131,607	131,607
Total business-type activities	576,676	523,709	-	184,574	-	131,607	131,607
Total primary government	\$ 3,367,514	\$ 1,285,089	\$ 136,985	\$ 646,462	(1,430,585)	131,607	(1,298,978)
General revenues:							
Taxes:							
Property taxes					47,006	-	47,006
Town sales taxes					1,473,177	-	1,473,177
Franchise taxes					16,763	-	16,763
Shared revenue-State sales tax					65,379	-	65,379
Shared revenue-Urban revenue					197,473	-	197,473
Shared revenue-State vehicle license tax					37,385	-	37,385
Investment earnings					2,438	-	2,438
Miscellaneous					57,185	-	57,185
Transfers					83,825	(83,825)	-
Total general revenues and transfers					1,980,631	(83,825)	1,896,806
Change in net position					550,046	47,782	597,828
Net position, beginning of year					2,783,298	2,220,020	5,003,318
Net position, end of year					\$ 3,333,344	\$ 2,267,802	\$ 5,601,146

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Balance Sheet
June 30, 2022

	General Fund	HURF Fund	Grants Fund	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,769,703	\$ 104,819	\$ 805,708	\$ 2,680,230
Taxes receivable	5,100	-	-	5,100
Due from other governments	157,322	4,521	251,095	412,938
Inventories	5,000	-	13,193	18,193
Total assets	\$ 1,937,125	\$ 109,340	\$ 1,069,996	\$ 3,116,461
LIABILITIES				
Accounts payable	\$ 40,651	\$ 5,480	\$ 247,044	\$ 293,175
Accrued expenses	47,216	1,548	-	48,764
Deposits held for others	7,117	-	-	7,117
Unearned revenue	-	-	712,616	712,616
Due to other funds	14,235	-	-	14,235
Total liabilities	109,219	7,028	959,660	1,075,907
FUND BALANCES				
Restricted for:				
Court enhancement	23,328	-	-	23,328
Public works and streets	-	102,312	-	102,312
Community development	-	-	110,336	110,336
Unassigned	1,804,578	-	-	1,804,578
Total fund balances	1,827,906	102,312	110,336	2,040,554
Total liabilities and fund balances	\$ 1,937,125	\$ 109,340	\$ 1,069,996	\$ 3,116,461

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Reconciliation of the Governmental Balance Sheet
to the Government-wide Statement of Net Position
June 30, 2022

Fund balances-total governmental funds	\$ 2,040,554
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	1,292,292
Long-term liabilities, such as net pension/OPEB liabilities and capital leases payable, are not due and payable in the current period and, therefore, are not reported as a liability in the funds.	(54,694)
Deferred outflows and inflows of resources related to pensions/OPEB are applicable to future reporting periods and, therefore, are not reported in the funds.	<u>(4,841)</u>
Net position of governmental activities	<u><u>\$ 3,333,344</u></u>

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended June 30, 2022

	General Fund	HURF Fund	Grants Fund	Total Governmental Funds
Revenues				
Taxes	\$ 1,520,183	\$ -	\$ -	\$ 1,520,183
Intergovernmental	393,183	46,670	511,212	951,065
Charges for services	214,032	-	-	214,032
Parking	335,684	-	-	335,684
Fines and forfeits	116,508	-	-	116,508
Licenses and permits	37,502	-	-	37,502
Miscellaneous	63,733	-	-	63,733
Investment earnings	1,994	445	-	2,439
Donations and grants	4,237	-	11,676	15,913
Total revenues	2,687,056	47,115	522,888	3,257,059
Expenditures				
Current				
General government	479,136	-	11,867	491,003
Public safety	1,101,220	-	30,899	1,132,119
Public works and streets	-	125,748	-	125,748
Community development	258,779	-	418,346	677,125
Parking	88,847	-	-	88,847
Culture and recreation	110,181	-	-	110,181
Debt service				
Principal	5,525	212	-	5,737
Interest	291	48	-	339
Capital outlay	64,817	-	-	64,817
Total expenditures	2,108,796	126,008	461,112	2,695,916
Excess (deficiency) of revenues over expenditures	578,260	(78,893)	61,776	561,143
Other financing sources (uses)				
Transfers	10,778	73,047	-	83,825
Net change in fund balances	589,038	(5,846)	61,776	644,968
Fund balances, beginning of year	1,238,868	108,158	48,560	1,395,586
Fund balances, end of year	\$ 1,827,906	\$ 102,312	\$ 110,336	\$ 2,040,554

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Reconciliation of the Governmental Funds Statement of Revenue, Expenditures,
and Changes in Fund Balances to the Government-wide Statement of Activities
Year Ended June 30, 2022

Net change in fund balances-total governmental funds \$ 644,968

Amounts reported for governmental activities in the statement of activities are because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense

Capital outlay	64,817	
Depreciation expense	<u>(130,074)</u>	(65,257)

Town pension/OPEB contributions are reported as expenditures in the governmental funds when made. However they are reported as deferred outflows of resources in the statement of net position because the reported net pension/OPEB liability is measured a year before the Town's report date. Pension/OPEB expense, which is the change in the net pension/OPEB liability adjusted for changed in deferred outflows and inflows of resources related to pensions/OPEB, is reported in the statement of activities.

Town pension/OPEB contributions	26,016	
Pension/OPEB expense	<u>(56,383)</u>	(30,367)

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of position.

Debt principal repaid		5,242
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Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses are reported regardless of when the financial resources are available.

Increase in compensated absences		<u>(4,540)</u>
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Change in net position of governmental activities \$ 550,046

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Net Position
June 30, 2022

	Utilities Fund
ASSETS	
Current assets	
Cash and cash equivalents	\$ 6,308
Cash and cash equivalents, restricted	28,637
Accounts receivable-net	32,283
Total current assets	67,228
Noncurrent assets	
Capital assets, not being depreciated	332,806
Capital assets, being depreciated, net	1,926,203
Total noncurrent assets	2,259,009
Total assets	2,326,237
LIABILITIES	
Current liabilities	
Accounts payable	15,670
Accrued expenses	6,057
Deposits held for customers	28,637
Compensated absences payable, current portion	4,096
Finance purchase, current portion	1,705
Total current liabilities	56,165
Noncurrent liabilities	
Compensated absences payable	1,525
Finance purchase payable	745
Total noncurrent liabilities	2,270
Total liabilities	58,435
NET POSITION	
Net investment in capital assets	2,256,559
Unrestricted	11,243
Total net position	\$ 2,267,802

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Revenue, Expenses, and Changes in Fund Net Position
Year Ended June 30, 2022

	Utilities Fund
Operating revenues	
Charges for services	
Sewer user fees	\$ 165,317
Sanitation user fees	175,261
Water user fees	168,086
Miscellaneous	15,045
Total operating revenues	523,709
 Operating expenses	
Personnel	238,449
Depreciation	79,785
Contract services	50,130
Repairs and maintenance	74,727
Legal and professional	29,806
Fees and permits	29,789
Insurance	26,461
Office	27,997
Fuel	11,674
Tools and equipment	1,865
Utilities	2,709
Miscellaneous	3,053
Total operating expenses	576,445
 Operating income (loss)	(52,736)
 Nonoperating revenues (expenses)	
Interest expense	(231)
 Income (loss) before contributions and transfers	(52,967)
Capital grant contribution	184,574
Transfers	(83,825)
 Increase (decrease) in net position	47,782
Net position, beginning of year	2,220,020
 Net position, end of year	\$ 2,267,802

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Cash Flows
Year Ended June 30, 2022

	Utilities Fund
Cash flows from operating activities	
Receipts from customers	\$ 541,623
Payments to suppliers and providers of goods and services	(279,311)
Payments to employee wages and benefits	(237,229)
Net cash provided by (used for) operating activities	25,083
Cash flows from noncapital financing activities	
Transfers to other funds	(83,825)
Cash flows from capital and related financing activities	
Proceeds from capital grant	184,574
Principal paid on capital lease	(1,591)
Interest paid	(231)
Purchase of capital assets	(229,373)
Net cash provided by (used for) capital and related financing activities	(46,621)
Net increase (decrease) in cash and cash equivalents	(105,363)
Cash and cash equivalents, beginning of year	140,308
Cash and cash equivalents, end of year	\$ 34,945
Cash and cash equivalents	\$ 6,308
Cash and cash equivalents, restricted	28,637
Cash and cash equivalents, end of year	\$ 34,945

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Cash Flows
Year Ended June 30, 2022
(Continued)

	<u>Utilities Fund</u>
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:	
Operating income (loss)	\$ (52,736)
Adjustments to reconcile operating income to net cash provided by (used for) operating activities:	
Depreciation	79,785
Changes in assets and liabilities:	
Account receivable	12,514
Accounts payable	(21,100)
Accrued expenses	1,061
Deposits held for customers	5,400
Compensated absences	159
Net cash provided by (used for) operating activities	<u><u>\$ 25,083</u></u>

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Fiduciary Fund
Statement of Fiduciary Net Position
June 30, 2022

	Pension Trust Fund
ASSETS	
Cash and cash equivalents	\$ 10,841
Investments, at fair value	156,241
Due from Town	14,678
Total assets	181,760
 NET POSITION	
Held in trust for investment trust participants	\$ 181,760

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Fiduciary Fund
Statement of Changes in Fiduciary Net Position
Year Ended June 30, 2022

	Pension Trust Fund
Additions:	
Contributions	\$ 14,648
Investment earnings:	
Interest and dividends	10,250
Net increase (decrease) in fair value of investments	<u>(45,654)</u>
Total additions	<u>(20,756)</u>
Deductions:	
Distributions to participants	15,400
Administrative fees	<u>3,156</u>
Total deductions	<u>18,556</u>
Change in net position	(39,312)
Net position, beginning of year	<u>221,072</u>
Net position, end of year	<u><u>\$ 181,760</u></u>

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Jerome, Arizona’s accounting policies conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB).

For the year ended June 30, 2022, the Town implemented the provisions of GASB Statement No. 87, *Leases*, as amended, which establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. As a result, the Town’s financial statements have been modified to reflect the recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows or outflows of resources based on the contract payment provisions.

A. Reporting Entity

The Town is a general-purpose local government that is governed by a separately elected Town Council. The accompanying financial statements present the activities of the Town (the primary government).

B. Basis of Presentation

The basic financial statements include both government-wide statements and fund financial statements. The government-wide statements focus on the Town as a whole, while the fund statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information’s usefulness.

Government-wide statements—Provide information about the primary government (the Town). The statements include a statement of net position and a statement of activities. These statements report the overall government’s financial activities, except for fiduciary activities. They also distinguish between the Town’s governmental and business-type activities. Governmental activities generally are financed through taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties.

A statement of activities presents a comparison between direct expenses and program revenues for each function of the Town’s governmental activities and segment of its business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The Town does not allocate indirect expenses to programs or functions. Program revenues include:

- charges to customers or applicants for goods, services, or privileges provided;
- operating grants and contributions; and
- capital grants and contributions, including special assessments.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Revenues that are not classified as program revenues, including internally dedicated resources and all taxes the Town levies or imposes, are reported as general revenues.

Generally, the effect of interfund activity has been eliminated from the government-wide financial statements to minimize the double-counting of internal activities. However, charges for interfund services provided and used are not eliminated if the prices approximate their external exchange values.

Fund financial statements—Provide information about the Town’s funds, including fiduciary funds. Separate statements are presented for the governmental, proprietary, and fiduciary fund categories. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Fiduciary funds are aggregated and reported by fund type.

Proprietary fund revenues and expenses are classified as either operating or nonoperating. Operating revenues and expenses generally result from transactions associated with the fund’s principal activity. Accordingly, revenues, such as user charges and insurance premiums, in which each party receives and gives up essentially equal values are operating revenues. Other revenues, such as subsidies, result from transactions in which the parties do not exchange equal values and are considered nonoperating revenues along with investment earnings and revenues ancillary activities generate. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. Other expenses, such as interest expense, are considered nonoperating expenses.

The Town reports the following major governmental funds:

The ***General Fund*** is the Town’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The ***HURF Fund*** accounts for specific revenue received from the State of Arizona Highway User Revenue Fund which is legally restricted to expenditures for specified purposes.

The ***Grants Fund*** accounts for financial resources received from various entities. Restrictions on the use of these resources are derived from the agreements from which the resources were provided.

The Town reports the following major enterprise fund:

The ***Utilities Fund*** accounts for operations of the Town-owned water, sewer, and sanitation, that are financed and operated in a manner similar to private business enterprises, in which the intent of the Town Council is that the costs (expenses, including depreciation) of providing goods or

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

services to the general public on a continuing basis be financed or recovered primarily through user charges; or for which the Town Council has decided that periodic determination of revenue earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The Town reports the following fund types:

The *Pension Trust Fund* accounts for the Town’s Volunteer Firefighter’s Relief and Pension Fund, a defined contribution plan for which the assets are held by the Town in a trustee capacity.

C. Basis of Accounting

The government-wide, proprietary fund, and fiduciary fund financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Grants and donations are recognized as revenue as soon as all eligibility requirements the provider imposed have been met.

Under the terms of grant agreements, the Town funds certain programs by a combination of grants and general revenues. Therefore, when program expenses are incurred, there are both restricted and unrestricted resources available to finance the program. The Town applies grant resources to such programs before using general revenues.

Governmental funds in the fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. The Town’s major revenue sources that are susceptible to accrual are property taxes, special assessments, intergovernmental, charges for services, and investment earnings. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, compensated absences, landfill closure and post closure care costs, and pollution remediation obligations, which are recognized as expenditures to the extent they are due and payable. General capital asset acquisitions are reported as expenditures in governmental funds. Issuances of general long-term debt and acquisitions under capital lease agreements are reported as other financing sources.

D. Cash and Investments

For the statement of cash flows, the Town’s cash and cash equivalents are considered to be cash on hand, demand deposits, investments in the State Treasurer’s local government investment

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

pool, and only those highly liquid investments with a maturity of three months or less when purchased.

Cash and investments are pooled, except for investments that are restricted under provisions of bond indentures or other restrictions that are required to be reported in the individual funds.

Arizona Revised Statutes authorize the Town to invest public monies in the State Treasurer’s local government investment pools, the County Treasurer’s investment pool, obligations of the U.S. Government and its agencies, obligations of the state and certain local government subdivisions, interest-bearing savings accounts and certificates of deposit, collateralized repurchase agreements, certain obligations of U.S. corporations, and certain other securities. Investments are stated at fair value.

Arizona statute requires a pooled collateral program for public deposits and a Statewide Collateral Pool Administrator (Administrator) in the State Treasurer’s Office. The purpose of the pooled collateral program is to ensure that governmental entities’ public deposits placed in participating depositories are secured with collateral of 102 percent of the public deposits, less any applicable deposit insurance. An eligible depository may not retain or accept any public deposit unless it has deposited the required collateral with a qualified escrow agent or the Administrator. The Administrator manages the pooled collateral program, including reporting on each depository’s compliance with the program.

E. Allowance for Uncollectible Accounts

Allowances for uncollectible accounts receivable are estimated by the Town. The amount recorded as uncollectible at June 30, 2022 in the Utilities Fund was \$15,000.

F. Inventories

The Town accounts for its inventories in the governmental funds using the consumption method. Inventories of the governmental funds consist of expendable supplies held for consumption and are recorded as expenditures at the time of consumption.

These inventories are stated at cost using the first-in, first-out (FIFO) method of valuation.

G. Property Tax Calendar

Property taxes are recognized as revenue in the fiscal year they are levied and collected or if they are collected within 60 days subsequent to fiscal year-end. Property taxes not collected within 60 days subsequent to fiscal year-end are reported as unavailable revenue. Property taxes collected in advance of the fiscal year for which they are levied are reported as unearned revenue.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

The Town levies real property taxes on or before the third Monday in August that become due and payable in two equal installments. The first installment is due on the first day of October and becomes delinquent after the first business day of November. The second installment is due on the first day of March of the next year and becomes delinquent after the first business day of May.

A lien assessed against real and personal property attaches on the first day of January preceding assessment and levy.

H. Capital Assets

Capital assets are reported at actual cost (or estimated historical cost if historical records are not available). Donated assets are reported at acquisition value.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets are as follows:

	Capitalization Threshold	Depreciation Method	Estimated Useful Life (years)
Land	\$ 5,000	N/A	N/A
Buildings and improvements	5,000	Straight-line	5-30
Machinery and equipment	5,000	Straight-line	3-20
Vehicles	5,000	Straight-line	5-10
Water system and improvements	5,000	Straight-line	15-50
Wastewater plant	5,000	Straight-line	15-50

I. Deferred Outflows and Inflows of Resources

The statement of net position and balance sheet include separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to future periods that will be recognized as an expense or expenditure in future periods. Deferred inflows of resources represent an acquisition of net position or fund balance that applies to future periods and will be recognized as a revenue in future periods.

J. Postemployment Benefits

For purposes of measuring the net pension and other postemployment benefits (OPEB) assets and liabilities, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expense, information about the plans' fiduciary net position and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

K. Investment Earnings

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments.

L. Compensated Absences

Compensated absences consist of PTO leave earned by employees based on services already rendered.

There is no limit as to the number of hours employees may accumulate; however, any hours earned and unused in excess of 480 at the end of the calendar year is paid out to the employees at 60%. Upon termination of employment, only 60% of accrued PTO, up to a maximum of 180 hours, is paid to employees.

Accordingly, an estimate for PTO benefits has been accrued as a liability in the financial statements.

M. Fund Balance Reporting

The governmental funds' fund balances are reported separately within classifications based on a hierarchy of the constraints placed on those resources' use. The classifications are based on the relative strength of the constraints that control how the specific amounts can be spent. The classifications are nonspendable, restricted, and unrestricted, which includes committed, assigned, and unassigned fund balance classifications.

The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form, such as inventories, or are legally or contractually required to be maintained intact. Restricted fund balances are those that have externally imposed restrictions on their usage by creditors (such as through debt covenants), grantors, contributors, or laws and regulations.

The unrestricted fund balance category is composed of committed, assigned, and unassigned resources.

Committed fund balances are self-imposed limitations that the Town Council has approved, which is the highest level of decision-making authority within the Town. Only the Town Council can remove or change the constraints placed on committed fund balances.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Assigned fund balances are resources constrained by the Town’s intent to be used for specific purposes, but that are neither restricted nor committed. The Town Council has authorized the Town manager to assign resources for a specific purpose.

The unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not reported in the other classifications. Also, deficits in fund balances of the other governmental funds are reported as unassigned.

When an expenditure is incurred that can be paid from either restricted or unrestricted fund balances, it is the Town’s policy to use (the Town will use) restricted fund balance first. It is the Town’s policy to use (the Town will use) committed amounts first when disbursing unrestricted fund balances, followed by assigned amounts, and lastly unassigned amounts.

L. Leases

As lessee, the town recognizes lease liabilities with an initial, individual value of \$20,000 or more. The Town uses its estimated incremental borrowing rate to measure lease liabilities unless it can readily determine the interest rate implicit in the lease. The Town’s estimated incremental borrowing rate is based on the Town’s borrowing rate for unsecured debt for a comparable amount and time period, and then decreased the based on full collateral.

As lessor, the Town recognizes lease receivables with an initial, individual value of \$20,000 or more. If there is no stated rate in the lease contract (or if the stated rate is not the rate the Town charges the lessee) and the implicit rate cannot be determined, the Town uses its own estimated incremental borrowing rate as the discount rate to measure lease receivables. The Town’s estimated incremental borrowing rate is calculated as described above.

NOTE 2 – DEPOSITS AND INVESTMENTS

Arizona Revised Statutes (A.R.S.) authorize the Town to invest public monies in the State Treasurer’s investment pool; obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations, or instrumentalities; specified state and local government bonds, notes, and other evidences of indebtedness; interest-earning investments such as savings accounts, certificates of deposit, and repurchase agreements in eligible depositories; specified commercial paper issued by corporations organized and doing business in the United States; specified bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars; and certain open-end and closed-end mutual funds, including exchange traded funds. In addition, the Town Treasurer may invest trust funds in certain fixed income securities of corporations doing business in the United States or District of Columbia.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 2 – DEPOSITS AND INVESTMENTS – Continued

Credit risk

Statutes have the following requirements for credit risk:

1. Commercial paper must be of prime quality and be rated within the top two ratings by a nationally recognized rating agency.
2. Bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars must be rated “A” or better at the time of purchase by at least two nationally recognized rating agencies.
3. Fixed income securities must carry one of the two highest ratings by Moody’s investor’s service and Standard and Poor’s rating service. If only one of the above-mentioned services rates the security, it must carry the highest rating of that service.

Custodial credit risk

Statutes require collateral for deposits at 102 percent of all deposits federal depository insurance does not cover.

Concentration of credit risk

Statutes do not include any requirements for concentration of credit risk

Interest rate risk

Statutes require that public monies invested in securities and deposits have a maximum maturity of 5 years. The maximum maturity for investments in repurchase agreements is 180 days.

Foreign currency risk

Statutes do not allow foreign investments unless the investment is denominated in United States dollars.

The Town’s investment policy states that the Town will conform with Arizona Revised Statutes. The Town does not have a formal investment policy with respect to custodial credit risk, concentration of credit risk, or foreign currency risk.

Deposits—At June 30, 2022, the carrying amount of the Town’s total cash in bank was \$3,624,308 and the bank balances were \$3,643,518. Of the bank balances, \$479,199 was covered by federal depository insurance or similar insurance. The remainder was covered by collateral held by the pledging financial institution in the Town’s name.

Restricted cash – Restricted cash in the Utilities Fund consists of monies restricted for refundable customer deposits in the amount of \$28,673.

Investments—The Town reported investments in the State Treasurer’s Investment Pool 5 with a reported amount of \$1,710. The Standard and Poor’s credit quality rating of the pool is AAA.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 2 – DEPOSITS AND INVESTMENTS – Continued

The State Board of Investment provides oversight for the State Treasurer’s pools. The fair value of a participant’s position in the pool approximates the value of that participant’s pool shares and the participant’s shares are not identified with specific investments.

The Town’s Pension Trust Fund had investments in mutual funds of \$156,241 at June 30, 2022, categorized within the fair value hierarchy established by generally accepted accounting principles as Level 1. Investments categorized as Level 1 are valued using prices quoted in active markets for those investments.

A reconciliation of cash, deposits, and investments to amounts shown on the statements of net position follows:

	Governmental activities	Business-type activities	Pension Trust Fund	Total
Statement of net position:				
Cash on hand	\$ 275	\$ -	\$ -	\$ 275
State Treasurer's investment pool 5	1,710	-	-	1,710
Mutual funds	-	-	156,241	156,241
Cash and cash equivalents	2,678,245	34,945	10,841	2,724,031
Total	\$ 2,680,230	\$ 34,945	\$ 167,082	\$ 2,882,257

NOTE 3 – DUE FROM OTHER GOVERNMENTS

Amounts due from other governments in the General Fund at June 30, 2022 consisted of \$2,436 in state-shared revenue from sales taxes, \$1,370 in state-shared revenue from auto lieu taxes, and \$153,516 in local sales taxes collected by the State.

Amounts due from other governments in the HURF Fund at June 30, 2022 consisted of \$4,521 in state-shared revenue from Highway User Revenue Fund (HURF) taxes.

Amounts due from other governments in the Grants Fund at June 30, 2022 consisted of \$251,095 in various grants revenues from the State of Arizona.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2022, was as follows:

	Balance July, 1, 2021	Increases	Decreases	Balance June 30, 2022
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 295,751	\$ -	\$ -	\$ 295,751
Construction in process	39,642	-	-	39,642
Total capital assets not being depreciated	<u>335,393</u>	<u>-</u>	<u>-</u>	<u>335,393</u>
Capital assets being depreciated:				
Buildings and improvements	1,369,853	-	-	1,369,853
Vehicles and equipment	1,655,728	64,817	-	1,720,545
Infrastructure	197,983	-	-	197,983
Total	<u>3,223,564</u>	<u>64,817</u>	<u>-</u>	<u>3,288,381</u>
Less accumulated depreciation for:				
Buildings and improvements	(1,083,129)	(33,216)	-	(1,116,345)
Vehicles and equipment	(1,083,629)	(92,216)	-	(1,175,845)
Infrastructure	(34,650)	(4,642)	-	(39,292)
Total	<u>(2,201,408)</u>	<u>(130,074)</u>	<u>-</u>	<u>(2,331,482)</u>
Total capital assets being depreciated, net	<u>1,022,156</u>	<u>(65,257)</u>	<u>-</u>	<u>956,899</u>
Governmental activities capital assets, net	<u>\$ 1,357,549</u>	<u>\$ (65,257)</u>	<u>\$ -</u>	<u>\$ 1,292,292</u>
	Balance July, 1, 2021	Increases	Decreases	Balance June 30, 2022
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 22,080	\$ -	\$ -	\$ 22,080
Construction in progress	115,848	194,878	-	310,726
Total capital assets not being depreciated	<u>137,928</u>	<u>194,878</u>	<u>-</u>	<u>332,806</u>
Capital assets being depreciated:				
Buildings and infrastructure	3,544,209	-	-	3,544,209
Vehicles and equipment	200,716	34,495	-	235,211
Total	<u>3,744,925</u>	<u>34,495</u>	<u>-</u>	<u>3,779,420</u>
Less accumulated depreciation for:				
Buildings and infrastructure	(1,615,988)	(69,411)	-	(1,685,399)
Vehicles and equipment	(157,445)	(10,373)	-	(167,818)
Total	<u>(1,773,433)</u>	<u>(79,784)</u>	<u>-</u>	<u>(1,853,217)</u>
Total capital assets being depreciated, net	<u>1,971,492</u>	<u>(45,289)</u>	<u>-</u>	<u>1,926,203</u>
Business-type activities capital assets, net	<u>\$ 2,109,420</u>	<u>\$ 149,589</u>	<u>\$ -</u>	<u>\$ 2,259,009</u>

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 4 – CAPITAL ASSETS – Continued

Depreciation expense was charged to functions as follows:

Governmental activities:		
General government	\$	44,193
Public safety		73,486
Public works and streets		11,037
Community development		625
Culture and recreation		733
Total governmental activities depreciation expense	\$	130,074
Business-type activities:		
Water	\$	58,811
Sewer		20,697
Sanitation and recycling		276
Total business-type activities depreciation expense	\$	79,784

NOTE 5 – LONG-TERM LIABILITIES

The following schedule details the Town’s long-term liability and obligation activity for the year ended June 30, 2022.

	Balance July 1, 2021	Additions	Reductions	Balance June 30, 2022	Due within 1 year
Governmental activities:					
Finance purchase	\$ 21,039	\$ -	\$ 5,242	\$ 15,797	\$ 5,464
Net pension liability	140,705	-	140,705	-	-
Compensated absences payable	34,357	4,540	-	38,897	29,173
Total governmental activities long-term liabilities	\$ 196,101	\$ 4,540	\$ 145,947	\$ 54,694	\$ 34,637
Business-type activities:					
Finance purchase	\$ 4,041	\$ -	\$ 1,591	\$ 2,450	\$ 1,705
Compensated absences payable	5,461	160	-	5,621	4,216
Total business-type activities long-term liabilities	\$ 9,502	\$ 160	\$ 1,591	\$ 8,071	\$ 5,921

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 5 – LONG-TERM LIABILITIES – Continued

Financed Purchases—The Town has acquired vehicles and equipment under contract agreements at a total purchase price of \$44,662, with \$29,989 in the governmental activities and \$14,673 in the business-type activities. The following schedules details debt service requirements to maturity for the Town’s financed purchases at June 30, 2022.

<u>Year ending June 30</u>	Financed Purchases		
	Governmental Activities		
	Principal	Interest	Total
2023	\$ 5,464	\$ 612	\$ 6,076
2024	5,233	387	5,620
2025	5,101	194	5,295
Total	\$ 15,798	\$ 1,193	\$ 16,991

<u>Year ending June 30</u>	Business-type Activities		
	Principal	Interest	Total
	2023	\$ 1,705	\$ 117
2024	747	13	760
Total	\$ 2,452	\$ 130	\$ 2,582

NOTE 6 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town carries commercial insurance for all such risks of loss, including workers’ compensation and employees’ health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS

The Town participates in two separate retirement plans.

For nonpublic safety employees, the Town contributes eight percent of the employees’ covered payroll to a defined contribution plan. Employees may contribute to the plan; however, they are not required to make any contributions the plan. For the year ended June 30, 2022, the Town contributed a total \$26,016 on behalf of employees to the plan.

For public safety employees, the Town contributes to the Public Safety Personnel Retirement System (PSPRS). PSPRS is a component unit of the State of Arizona.

At June 30, 2021, the Town reported the following amounts related to PSPRS:

Statement of Net Position and Statement of Activities	Governmental Activities
Net pension and OPEB liability	\$ (60,033)
Deferred outflows of resources related to pensions and OPEB	125,383
Deferred inflows of resources related to pensions and OPEB	130,224
Pension and OPEB (income) expense	56,383

The Town reported \$56,383 of pension expenditures in the governmental funds related to all pension plans to which it contributes.

Plan Description – Town police employees participate in the Public Safety Personnel Retirement System (PSPRS) or employees who became members on or after July 1, 2017, may participate in the Public Safety Personnel Defined Contribution Retirement Plan (PSPDCRP). The PSPRS administers agent and cost-sharing multiple-employer defined benefit pension plans and agent and cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plans. A nine-member board known as the Board of Trustees and the participating local boards govern the PSPRS according to the provisions of A.R.S. Title 38, Chapter 5, Article 4. Employees who were PSPRS members before July 1, 2017, participate in the agent plans, and those who became PSPRS members on or after July 1, 2017, participate in the cost-sharing plans (PSPRS Tier 3 Risk Pool) which are not further disclosed because of their relative insignificance to the Town’s financial statements.

The PSPRS issue publicly available financial reports that include their financial statements and required supplementary information. The reports are available on the PSPRS Web site at www.psprs.com.

Benefits Provided – The PSPRS provide retirement, health insurance premium supplement, disability, and survivor benefits.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

State statute establishes benefit terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

PSPRS	Initial Membership Date:	
	Before January 1, 2012	On or after January 1, 2012 and before July 1, 2017
Retirement and Disability		
Years of service and age required to receive benefit	20 years of service, any age 15 years of service, age 62	25 years of service or 15 years of credited service, age 52.5
Final average salary is based on	Highest 36 consecutive months of last 20 years	Highest 36 consecutive months of last 20 years
Benefit percentage		
Normal Retirement	50% less 2.0% for each year of credited service less than 20 years OR plus 2.0% to 2.5% for each year of credited services over 20 years, not to exceed 80%	1.5% to 2.5% per year of credited service, not to exceed 80%
Accidental Disability Retirement	50% or normal retirement, whichever is greater	
Catastrophic Disability Retirement	90% for the first 60 months then reduced to either 62.5% or normal retirement, whichever is greater	
Ordinary Disability Retirement	Normal retirement calculated with actual years of credited service or 20 years of credited service, whichever is greater, multiplied by years of credited service (not to exceed 20 years) divided by 20	
Survivor Benefit		
Retired Members	80% to 100% of retired member's pension benefit	
Active Members	80% to 100% of accidental disability retirement benefit or 100% of average monthly compensation if death was result of injuries received on the job	

Retirement and survivor benefits are subject to automatic cost-of-living adjustments based on inflation. PSPRS also provides temporary disability benefits of 50 percent of the member's compensation for up to 12 months.

Health insurance premium benefits are available to retired or disabled members with 5 years of credited service. The benefits are payable only with respect to allowable health insurance premiums for which the member is responsible. Benefits range from \$100 per month to \$260 per month depending on the age of the member and dependents.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Employees Covered by Benefit Terms – At June 30, 2022, the following employees were covered by the agent pension plans’ benefit terms:

	PSPRS Police	
	Pension	Health
Inactive employees entitled to but not yet receiving benefits	1	-
Active employees	4	4
Total	5	4

Contributions – State statutes establish the pension contribution requirements for active PSPRS employees. In accordance with state statutes, annual actuarial valuations determine employer contribution requirements for PSPRS pension and health insurance premium benefits. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. Contributions rates for the year ended June 30, 2022, are indicated below. Rates are a percentage of active members’ annual covered payroll.

	Active Member- Pension	Town-Pension	Town-Health Insurance
PSPRS Police	7.65 - 11.65%	11.73%	0.70%

The Town’s contributions to the plans for the year ended June 30, 2022, were:

	Pension	Health Insurance Premium Benefit
PSPRS Police	\$ 24,323	\$ 1,805

During fiscal year 2021, the Town paid for 100 percent of PSPRS pension and OPEB contributions from the General Fund.

Liability – At June 30, 2022, the Town reported the following assets and liabilities:

	Net Pension Liability	Net OPEB (Asset) Liability
PSPRS Police	\$ (52,315)	\$ (7,718)

The net assets and net liabilities were measured as of June 30, 2021, and the total liability used to calculate the net asset or liability was determined by an actuarial valuation as of that date.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Actuarial Assumptions – The significant actuarial assumptions used to measure the total pension/OPEB liability are as follows:

Actuarial valuation date	June 30, 2021
Actuarial cost method	Entry age normal
Investment rate of return	7.3%
Wage inflation	3.5% for pensions/not applicable for OPEB
Price inflation	2.5% for pensions/not applicable for OPEB
Cost-of-living adjustment	1.75% for pensions/not applicable for OPEB
Mortality rates	PubS-2010 tables
Healthcare cost trend rate	Not applicable

Actuarial assumptions used in the June 30, 2021, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2017.

The long-term expected rate of return on PSPRS plan investments was determined to be 7.3 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expenses and inflation) are developed for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Geometric Real Rate of Return</u>
U.S Public Equity	24%	4.08%
International Public Equity	16%	5.20%
Global Private Equity	20%	7.67%
Other Assets (Capital Appreciation)	7%	5.43%
Core Bonds	2%	0.42%
Private credit	20%	5.74%
Diversifying Strategies	10%	3.99%
Cash - Mellon	1%	(0.31)%
Total	100%	

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Discount Rate – At June 30, 2021, the discount rate used to measure the PSPRS total pension/OPEB liabilities was 7.3 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between the actuarially determined contribution rate and the member rate. Based on those assumptions, the plans’ fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension/OPEB liability.

Changes in the Net Pension/OPEB Liability (Asset)

PSPRS - Police	Pension Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) - (b)
Balances at June 30, 2021	\$ 977,206	\$ 839,200	\$ 138,006
Changes for the year			
Service Cost	36,551	-	36,551
Interest on the total liability	74,004	-	74,004
Differences between expected and actual experience in the measurement of the liability	(16,628)	-	(16,628)
Contributions-employer	-	27,158	(27,158)
Contributions-employee	-	18,025	(18,025)
Net investment income	-	240,179	(240,179)
Administrative expense	-	(1,114)	1,114
Net changes	93,927	284,248	(190,321)
Balances at June 30, 2022	\$ 1,071,133	\$ 1,123,448	\$ (52,315)

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

PSPRS - Police	Health Insurance Premium Benefit		
	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) - (b)
Balances at June 30, 2021	\$ 33,883	\$ 31,184	\$ 2,699
Changes for the year			
Service Cost	1,687	-	1,687
Interest on the total liability	2,597	-	2,597
Differences between expected and actual experience in the measurement of the liability	(4,261)	-	(4,261)
Contributions-employer	-	1,805	(1,805)
Net investment income	-	8,671	(8,671)
Administrative expense	-	(36)	36
Net changes	23	10,440	(10,417)
Balances at June 30, 2022	\$ 33,906	\$ 41,624	\$ (7,718)

Sensitivity of the Town’s Net Pension/OPEB (Asset) Liability to Changes in the Discount Rate – The following table presents the Town’s net pension/OPEB (assets) liabilities calculated using the discount rate of 7.3 percent, as well as what the Town’s net pension/OPEB (asset) liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.3 percent) or 1 percentage point higher (8.3 percent) than the current rate:

	Current Discount		
	1% Decrease (6.3%)	Rate (7.3%)	1% Increase (8.3%)
PSPRS Police			
Net pension (asset) liability	\$ 98,785	\$ (52,315)	\$ (177,269)
Net OPEB (asset) liability	(3,005)	(7,718)	(11,675)

Plan Fiduciary Net Position – Detailed information about the plans’ fiduciary net position is available in the separately issued PSPRS financial reports.

Expense – For the year ended June 30, 2022, the Town recognized the following pension and OPEB expense:

	Pension Expense	OPEB Expense
PSPRS Police	\$ 55,531	\$ 852

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Deferred Outflows/Inflows of Resources – At June 30, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions and OPEB from the following sources:

PSPRS - Police

	<u>Pension</u>		<u>Health Insurance Premium Benefit</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected actual experience	\$ 89,768	\$ 12,471	\$ 5,378	\$ 6,532
Changes of assumptions or other inputs	4,065	-	156	444
Net difference between projected and actual earnings on plan investments	-	107,041	-	3,736
Town contributions subsequent to the measurement date	24,323	-	1,693	-
Total	<u>\$ 118,156</u>	<u>\$ 119,512</u>	<u>\$ 7,227</u>	<u>\$ 10,712</u>

The amounts reported as deferred outflows of resources related to pensions and OPEB resulting from Town contributions subsequent to the measurement date will be recognized as an increase in the net asset or a reduction of the net liability in the year ending June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions and OPEB will be recognized as expenses as follows:

	<u>PSPRS Police</u>	
	<u>Pension</u>	<u>Health</u>
Year ended June 30,		
2023	\$ 225,455	\$ (946)
2024	(6,417)	(968)
2025	(9,255)	(1,050)
2026	(35,462)	(2,317)
2027	-	103
Thereafter	-	-

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2022

Item B.

NOTE 8 – INTERFUND BALANCES AND ACTIVITY

Interfund transfers – Interfund transfers for the year ended June 30, 2022, were as follows:

Transfer To	Transfer From		Total
	HURF Fund	General Fund	
Utilities Fund	\$ 73,047	\$ 10,778	\$ 83,825

The purpose of the transfer shown above to the General Fund from the Utilities Fund and the HURF Fund was to reimburse for administrative costs.

OTHER REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedule
General Fund
Year Ended June 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues				
Taxes	\$ 1,147,500	\$ 1,147,500	\$ 1,520,183	\$ 372,683
Intergovernmental	308,675	308,675	393,183	84,508
Charges for services	308,022	308,022	214,032	(93,990)
Fines and forfeits	85,000	85,000	116,508	31,508
Licenses and permits	28,350	28,350	37,502	9,152
Parking	250,000	250,000	335,684	85,684
Miscellaneous	170,864	170,864	63,733	(107,131)
Investment earnings	1,500	1,500	1,994	494
Donations and grants		-	4,237	4,237
Total revenues	<u>2,299,911</u>	<u>2,299,911</u>	<u>2,687,056</u>	<u>387,145</u>
Expenditures				
General government	613,334	613,334	479,136	134,198
Magistrate court	112,855	112,855	81,664	31,191
Police	653,327	653,327	590,728	62,599
Fire	459,869	459,869	377,987	81,882
Library	94,633	94,633	94,269	364
Planning and zoning	116,107	116,107	73,613	42,494
Parks	22,238	22,238	16,172	6,066
Properties	230,658	230,658	185,426	45,232
Parking	100,000	100,000	88,847	11,153
Capital	60,000	60,000	64,817	(4,817)
Contingency	1,711,890	1,711,890	56,137	1,655,753
Total expenditures	<u>4,174,911</u>	<u>4,174,911</u>	<u>2,108,796</u>	<u>2,066,115</u>
Excess (deficiency) of revenues over expenditures	<u>(1,875,000)</u>	<u>(1,875,000)</u>	<u>578,260</u>	<u>2,453,260</u>
Other financing sources (uses)				
Sale of capital assets	7,500	7,500	-	(7,500)
Transfers	(29,500)	(29,500)	10,778	40,278
Total other financing sources (uses)	<u>(22,000)</u>	<u>(22,000)</u>	<u>10,778</u>	<u>32,778</u>
Net change in fund balances	<u>(1,897,000)</u>	<u>(1,897,000)</u>	<u>589,038</u>	<u>2,486,038</u>
Fund balances, beginning of year	<u>1,238,868</u>	<u>1,238,868</u>	<u>1,238,868</u>	<u>-</u>
Fund balances, end of year	<u>\$ (658,132)</u>	<u>\$ (658,132)</u>	<u>\$ 1,827,906</u>	<u>\$ 2,486,038</u>

See accompanying notes to budgetary comparison schedule.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedule
HURF Fund
Year Ended June 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ 39,334	\$ 39,334	\$ 46,670	\$ 7,336
Investment earnings	600	600	445	(155)
Total revenues	<u>39,934</u>	<u>39,934</u>	<u>47,115</u>	<u>7,181</u>
Expenditures				
Current				
Public works and streets	221,934	221,934	125,748	96,186
Debt service				
Principal	-	-	212	(212)
Interest	-	-	48	(48)
Total expenditures	<u>221,934</u>	<u>221,934</u>	<u>126,008</u>	<u>95,926</u>
Excess (deficiency) of revenues over expenditures	<u>(182,000)</u>	<u>(182,000)</u>	<u>(78,893)</u>	<u>103,107</u>
Other financing sources (uses)				
Transfers	<u>99,500</u>	<u>99,500</u>	<u>73,047</u>	<u>(26,453)</u>
Net change in fund balances	<u>(82,500)</u>	<u>(82,500)</u>	<u>(5,846)</u>	<u>76,654</u>
Fund balances, beginning of year	<u>108,158</u>	<u>108,158</u>	<u>108,158</u>	<u>-</u>
Fund balances, end of year	<u><u>\$ 25,658</u></u>	<u><u>\$ 25,658</u></u>	<u><u>\$ 102,312</u></u>	<u><u>\$ 76,654</u></u>

See accompanying notes to budgetary comparison schedule.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedule
Grants Fund
Year Ended June 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ 3,489,170	\$ 3,489,170	\$ 511,212	\$ (2,977,958)
Donations and grants	-	-	11,676	11,676
Total revenue	3,489,170	3,489,170	522,888	(2,966,282)
Expenditures				
Current				
General government	633,000	633,000	11,867	621,133
Public safety	-	-	30,899	(30,899)
Community development	-	-	418,346	(418,346)
Capital outlay	2,856,170	2,856,170	-	2,856,170
Total expenditures	3,489,170	3,489,170	461,112	3,028,058
Excess (deficiency) of revenues over expenditures	-	-	61,776	61,776
Fund balances, beginning of year	48,560	48,560	48,560	-
Fund balances, end of year	\$ 48,560	\$ 48,560	\$ 110,336	\$ 61,776

See accompanying notes to budgetary comparison schedule.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Notes to Budgetary Comparison Schedules
June 30, 2022

NOTE 1 – BUDGETING AND BUDGETARY CONTROL

Arizona Revised Statutes (A.R.S.) requires the Town to prepare and adopt a balanced budget annually for each governmental fund. The Town Council must approve such operating budgets on or before the third Monday in July to allow sufficient time for the legal announcements and hearings required for the adoption of the property tax levy on the third Monday in August. A.R.S. prohibits expenditures or liabilities in excess of the amounts budgeted.

Expenditures may not legally exceed appropriations at the department level. In certain instances, transfers of appropriations between departments or from the contingency account to a department may be made upon the Town Council’s approval. With the exception of the General Fund, each fund includes only one department.

NOTE 2 – BUDGETARY BASIS OF ACCOUNTING

The Town’s budget is prepared on a basis consistent with generally accepted accounting principles.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Schedule of Changes in Town's
Net Pension/OPEB Liability (Asset) and Related Ratios
Agent Plans
June 30, 2022

PSPRS - Pension

	Reporting Fiscal Year (Measurement Date)								2014 through 2013
	2022 (2021)	2021 (2020)	2020 (2019)	2019 (2018)	2018 (2017)	2017 (2016)	2016 (2015)	2015 (2014)	
Total pension liability									Information not available
Service cost	\$ 36,551	\$ 40,225	\$ 43,190	\$ 43,075	\$ 43,451	\$ 28,796	\$ 33,397	\$ 32,631	
Interest on the total pension liability	74,004	60,487	53,067	32,409	27,384	22,890	19,718	18,410	
Changes of benefit terms	-	-	-	-	(3,199)	31,147	-	(1,024)	
Differences between expected and actual experience in the measurement of the pension liability	(16,628)	88,130	10,039	182,031	(5,961)	(30,273)	(10,398)	(36,345)	
Changes of assumptions or other inputs	-	-	8,131	-	11,358	13,630	-	2,606	
Net change in total pension liability	93,927	188,842	114,427	257,515	73,033	66,190	42,717	16,278	
Total pension liability - beginning	977,206	788,364	673,937	416,422	343,389	277,199	234,482	218,204	
Total pension liability - ending (a)	<u>\$ 1,071,133</u>	<u>\$ 977,206</u>	<u>\$ 788,364</u>	<u>\$ 673,937</u>	<u>\$ 416,422</u>	<u>\$ 343,389</u>	<u>\$ 277,199</u>	<u>\$ 234,482</u>	
Plan fiduciary net position									
Contributions - employer	\$ 27,158	\$ 28,278	\$ 30,279	\$ 33,078	\$ 20,572	\$ 20,660	\$ 18,279	\$ 13,997	
Contributions - employee	18,025	18,655	17,455	16,778	17,348	19,027	18,421	15,379	
Net investment income	240,179	10,277	39,141	43,209	51,823	2,358	13,372	40,722	
Hall/Parker Settlement	-	-	-	(19,614)	-	-	-	-	
Administrative expense	(1,114)	(838)	(1,680)	(1,358)	(859)	(739)	(707)	-	
Other changes	-	-	-	112,027	6	(13,001)	(269)	(26,233)	
Net change in plan fiduciary net position	284,248	56,372	85,195	184,120	88,890	28,305	49,096	43,865	
Plan fiduciary net position - beginning	839,200	782,828	697,633	513,513	424,623	396,318	347,222	303,357	
Plan fiduciary net position - ending (b)	<u>\$ 1,123,448</u>	<u>\$ 839,200</u>	<u>\$ 782,828</u>	<u>\$ 697,633</u>	<u>\$ 513,513</u>	<u>\$ 424,623</u>	<u>\$ 396,318</u>	<u>\$ 347,222</u>	
Town's net pension liability (asset) - ending (a) - (b)	<u>\$ (52,315)</u>	<u>\$ 138,006</u>	<u>\$ 5,536</u>	<u>\$ (23,696)</u>	<u>\$ (97,091)</u>	<u>\$ (81,234)</u>	<u>\$ (119,119)</u>	<u>\$ (112,740)</u>	
Plan fiduciary net position as a percentage of the total pension liability	104.88%	85.88%	99.30%	103.52%	123.32%	123.66%	142.97%	148.08%	
Covered payroll	\$ 165,725	\$ 224,974	\$ 203,480	\$ 195,265	\$ 176,917	\$ 136,151	\$ 134,655	\$ 167,936	
Town's net pension (asset) liability as a percentage of covered payroll	-31.57%	61.34%	2.72%	-12.14%	-54.88%	-59.66%	-88.46%	-67.13%	

See accompanying notes to pension/OPEB plan schedules.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Schedule of Changes in Town's
Net Pension/OPEB Liability (Asset) and Related Ratios
Agent Plans
June 30, 2022

PSPRS - Health Insurance Premium Benefit

	Reporting Fiscal Year (Measurement Date)					2017 through 2013
	2022 (2021)	2021 (2020)	2020 (2019)	2019 (2018)	2018 (2017)	
Total OPEB liability						
Service cost	\$ 1,687	\$ 1,924	\$ 1,269	\$ 1,601	\$ 1,521	Information not available
Interest on the total OPEB liability	2,597	2,285	2,337	1,289	1,216	
Differences between expected and actual experience in the measurement of the pension liability	(4,261)	724	(5,243)	10,803	(353)	
Changes of assumptions or other inputs	-	-	275	-	(1,214)	
Net change in total OPEB liability	23	4,933	(1,362)	13,693	1,170	
Total OPEB liability - beginning	33,883	28,950	30,312	16,619	15,449	
Total OPEB liability - ending (a)	<u>\$ 33,906</u>	<u>\$ 33,883</u>	<u>\$ 28,950</u>	<u>\$ 30,312</u>	<u>\$ 16,619</u>	
Plan fiduciary net position						
Contributions - employer	\$ 1,805	\$ 1,695	\$ 982	\$ 957	\$ 651	
Net investment income	8,671	371	1,475	1,703	2,500	
Administrative expense	(36)	(30)	(25)	(26)	(23)	
Other changes	-	-	-	(1)	-	
Net change in plan fiduciary net position	10,440	2,036	2,432	2,633	3,128	
Plan fiduciary net position - beginning	31,184	29,148	26,716	24,083	20,955	
Plan fiduciary net position - ending (b)	<u>\$ 41,624</u>	<u>\$ 31,184</u>	<u>\$ 29,148</u>	<u>\$ 26,716</u>	<u>\$ 24,083</u>	
Town's net OPEB (asset) liability - ending (a) - (b)	<u>\$ (7,718)</u>	<u>\$ 2,699</u>	<u>\$ (198)</u>	<u>\$ 3,596</u>	<u>\$ (7,464)</u>	
Plan fiduciary net position as a percentage of the total OPEB liability	122.76%	92.03%	100.68%	88.14%	144.91%	
Covered payroll	\$ 165,725	\$ 224,974	\$ 203,480	\$ 195,265	\$ 176,917	
Town's net OPEB (asset) liability as a percentage of covered payroll	-4.66%	1.20%	-0.10%	1.84%	-4.22%	

See accompanying notes to pension/OPEB plan schedules.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Schedule of Town Pension/OPEB Contributions
June 30, 2022

	PSPRS - Pension									
	Reporting Fiscal Year									
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 24,323	\$ 27,158	\$ 28,276	\$ 30,279	\$ 33,078	\$ 20,572	\$ 20,660	\$ 18,279	\$ 13,997	Information not available
Town's contributions in relation to the actuarially determined contribution	(24,323)	(27,158)	(28,276)	(30,279)	(33,078)	(20,572)	(20,660)	(18,279)	(13,997)	
Town's contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Town's covered-employee payroll	\$ 165,725	\$ 235,033	\$ 214,538	\$ 203,480	\$ 195,265	\$ 176,917	\$ 136,151	\$ 134,655	\$ 167,936	
Town's contributions as a percentage of covered payroll	14.68%	11.55%	13.18%	14.88%	16.94%	11.63%	15.17%	13.57%	8.33%	

	PSPRS - Health Insurance Premium Benefit						
	Reporting Fiscal Year						
	2022	2021	2020	2019	2018	2017	2016 through 2013
Actuarially determined contribution	\$ 1,693	\$ 1,805	\$ 1,695	\$ 982	\$ 957	\$ 651	Information not available
Town's contributions in relation to the actuarially determined contribution	(1,693)	(1,805)	(1,695)	(982)	(957)	(651)	
Town's contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Town's covered payroll	\$ 165,725	\$ 235,033	\$ 214,538	\$ 203,480	\$ 195,265	\$ 176,917	
Town's contributions as a percentage of covered payroll	1.02%	0.77%	0.79%	0.48%	0.49%	0.37%	

See accompanying notes to pension/OPEB plan schedules.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Notes to Pension/OPEB Plan Schedules
June 30, 2022

NOTE 1 – ACTUARIALLY DETERMINED CONTRIBUTION RATES

Actuarial determined contribution rates for PSPRS are calculated as of June 30 two years prior to the end of the fiscal year in which contributions are made. The actuarial methods and assumptions used to establish the contribution requirements are as follows:

Actuarial cost method	Entry age normal
Amortization method	Level percent-of-pay, closed
Remaining amortization period as of the 2019 actuarial valuation	17 years
Asset valuation method	7-year smoothed market value; 80%/120% market corridor
Actuarial assumptions:	
Investment rate of return	In the 2017 actuarial valuation, the investment rate of return was decreased from 7.5% to 7.4%. In 2016 actuarial valuation, the investment rate of return was decreased from 7.85% to 7.5%. In the 2013 actuarial valuation, the investment rate of return was decreased from 8.0% to 7.85%.
Projected salary increases	In the 2017 actuarial valuation, projected salary increases were decreased from 4.0%–8.0% to 3.5%–7.5% for PSPRS. In the 2014 actuarial valuation, projected salary increases were decreased from 4.5%–8.5% to 4.0%–8.0% for PSPRS. In the 2013 actuarial valuation, projected salary increases were decreased from 5.0%–9.0% to 4.5%–8.5% for PSPRS.
Wage growth	In the 2017 actuarial valuation, wage growth was decreased from 4% to 3.5% for PSPRS. In the 2014 actuarial valuation, wage growth was decreased from 4.5% to 4.0% for PSPRS. In the 2013 actuarial valuation, wage growth was decreased from 5.0% to
Retirement age	Experience-based table of rates that is specific to the type of eligibility condition. Last updated for the 2012 valuation pursuant to an experience study of the period July 1, 2006 - June
Mortality	In the 2017 actuarial valuation, changed to RP-2014 tables, with 75% of MP-2016 fully generational projection scales. RP-2000 mortality table (adjusted by 105% for both males and females)

NOTE 2 – FACTORS THAT AFFECT TRENDS

Arizona courts have ruled that provisions of a 2011 law that changed the mechanism for funding permanent pension benefit increases and increased employee pension contribution rates were unconstitutional or a breach of contract because those provisions apply to individuals who were members as of the law's effective date. As a result, the PSPRS changed benefit terms to reflect the prior mechanism for funding permanent benefit increases for those members and revised actuarial assumptions to explicitly value future permanent benefit increases. PSPRS also reduced those members' employee contribution rates. These changes are reflected in the plans' pension liabilities for fiscal year 2015 (measurement date 2014) for members who were retired as of the law's effective date and fiscal year 2018 (measurement date 2017) for members who retired or will retire after the law's effective date.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Notes to Pension/OPEB Plan Schedules
June 30, 2022

NOTE 2 – FACTORS THAT AFFECT TRENDS – Continued

These changes also increased the PSPRS-required pension contributions beginning in fiscal year 2016 for members who were retired as of the law's effective date. These changes increased the PSPRS-required contributions beginning in fiscal year 2019 for members who retired or will retire after the law's effective date. Also, the Town refunded excess employee contributions to PSPRS members. PSPRS allowed the Town to reduce its actual employer contributions for the refund amounts. As a result, the Town's pension contributions were less than the actuarially or statutorily determined contributions for 2018 and 2019.

OTHER SUPPLEMENTARY INFORMATION

TOWN OF JEROME, ARIZONA
Other Supplementary Information
Segmented Statement of Revenue, Expenses, and Changes
in Fund Net Position
Utilities Fund
Year Ended June 30, 2022

	Water Utility	Sewer Utility	Sanitation Utility	Total Utilities Fund
Operating revenues				
Charges for services	\$ 168,086	\$ 165,317	\$ 175,261	\$ 508,664
Miscellaneous	9,124	5,500	421	15,045
Total operating revenues	<u>177,210</u>	<u>170,817</u>	<u>175,682</u>	<u>523,709</u>
Operating expenses				
Personnel	97,203	54,402	86,844	238,449
Depreciation	55,936	23,573	276	79,785
Contract services	11,130	38,400	600	50,130
Repairs and maintenance	43,181	20,499	11,047	74,727
Legal and professional	2,657	27,149	-	29,806
Fees and permits	500	8,324	20,965	29,789
Insurance	7,633	8,651	10,177	26,461
Office	9,880	13,673	4,444	27,997
Fuel	1,970	2,012	7,692	11,674
Tools and equipment	445	1,351	69	1,865
Utilities	441	2,268	-	2,709
Miscellaneous	1,674	452	927	3,053
Total operating expenses	<u>232,650</u>	<u>200,754</u>	<u>143,041</u>	<u>576,445</u>
Operating income	(55,440)	(29,937)	32,641	(52,736)
Nonoperating revenues (expenses)				
Interest expense	(115)	(116)	-	(231)
Income (loss) before transfers	(55,555)	(30,053)	32,641	(52,967)
Transfer out	(51,275)	(51,275)	(61,275)	(163,825)
Transfer in	40,000	40,000	-	80,000
Capital grant contribution	184,574	-	-	184,574
Increase (decrease) in net position	117,744	(41,328)	(28,634)	47,782
Net position, beginning of year	<u>1,592,087</u>	<u>776,964</u>	<u>(149,031)</u>	<u>2,220,020</u>
Net position, end of year	<u>\$1,709,831</u>	<u>\$ 735,636</u>	<u>\$ (177,665)</u>	<u>\$2,267,802</u>



**INDEPENDENT AUDITORS' REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Town Council
Town of Jerome, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town of Jerome, Arizona's basic financial statements and have issued our report thereon dated March 20, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Jerome, Arizona's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jerome, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Jerome, Arizona's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Jerome, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Colby + Powell

March 20, 2023

File Attachments for Item:

A. Financial Report & Detail Invoice Register Report For March, 2023

Council will consider and may approve the financial reports for month ending March, 2023

TOWN OF JEROME
COMBINED CASH INVESTMENT
MARCH 31, 2023

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,709.55
99-00-1011	NBA CHECKING	39,990.28
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	520,197.30
99-00-1020	OAZ GENERAL SAVINGS	1,184,226.63
		<hr/>
	TOTAL COMBINED CASH	1,746,128.76
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,746,128.76)
		<hr/>
	TOTAL UNALLOCATED CASH	<hr/> <hr/> .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	638,714.41
20	ALLOCATION TO UTILITY FUND	515,341.65
30	ALLOCATION TO HURF FUND	(468,991.92)
35	ALLOCATION TO PARKING FUND	116,765.94
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	12,030.70
50	ALLOCATION TO OPERATING GRANTS REVENUE	92,559.73
60	ALLOCATION TO CAPITAL GRANTS FUND	751,904.58
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(195,744.23)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	240,000.02
90	ALLOCATION TO CAPITAL FUND	43,547.88
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,746,128.76
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,746,128.76)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<hr/> <hr/> .00

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2023

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	638,714.41	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	93,105.84	
10-00-1008	COURT - JCEF ACCT	14,436.28	
10-00-1009	COURT - FTG ACCT	8,891.93	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1101	AUTO LIEU TAXES	1,369.89	
10-00-1105	CITY SALES TAXES	161,097.72	
10-00-1115	FRANCHISE FEES	3,790.44	
10-00-1120	GF ACCOUNTS RECEIVABLE	10,988.34	
10-00-1135	PROPERTY TAXES	1,309.28	
10-00-1160	STATE SALES TAXES	2,435.52	
	TOTAL ASSETS		936,714.65

LIABILITIES AND EQUITY

LIABILITIES

10-00-2001	ACCOUNTS PAYABLE	973.89	
10-00-2406	HEALTH INSURANCE	6,024.13	
10-00-2409	PSPRS	(931.36)	
10-00-2410	WAGES PAYABLE	38,573.32	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	5,635.31	
10-00-2950	FD PER CALL PAYABLE	6,295.00	
10-00-2999	SUSPENSE ACCOUNT	(1,981.76)	
	TOTAL LIABILITIES		63,440.54

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	1,474,028.61	
	REVENUE OVER EXPENDITURES - YTD	(600,754.50)	
	BALANCE - CURRENT DATE	(600,754.50)	
	TOTAL FUND EQUITY		873,274.11
	TOTAL LIABILITIES AND EQUITY		936,714.65

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-30-4001	PROPERTY TAXES	871.32	36,401.37	47,500.00	11,098.63 76.6
10-30-4005	CITY SALES TAXES	99,042.55	974,495.98	1,400,000.00	425,504.02 69.6
10-30-4010	STATE SALES TAXES	30,203.74	74,831.23	66,415.00	(8,416.23) 112.7
10-30-4030	VEHICLE LICENSE TAX	2,739.31	27,434.95	41,033.00	13,598.05 66.9
10-30-4055	FRANCHISE FEES	.00	12,382.55	15,000.00	2,617.45 82.6
	TOTAL TAX REVENUE	132,856.92	1,125,546.08	1,569,948.00	444,401.92 71.7
<u>LICENSES, PERMITS&OTHER FEES</u>					
10-31-4040	BUILDING PERMITS	200.00	2,160.10	10,500.00	8,339.90 20.6
10-31-4041	PLANNING & ZONING FEES	.00	650.00	5,000.00	4,350.00 13.0
10-31-4045	BUSINESS LICENSES	550.00	5,370.00	4,500.00	(870.00) 119.3
10-31-4050	COMMERCIAL FILMING FEES	.00	.00	500.00	500.00 .0
	TOTAL LICENSES, PERMITS&OTHER FEES	750.00	8,180.10	20,500.00	12,319.90 39.9
<u>INTERGOVERNMENTAL REVENUE</u>					
10-32-4015	URBAN REVENUE SHARE	.00	189,701.52	289,513.00	99,811.48 65.5
	TOTAL INTERGOVERNMENTAL REVENUE	.00	189,701.52	289,513.00	99,811.48 65.5
<u>LIBRARY REVENUE</u>					
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	12,617.43	25,235.00	12,617.57 50.0
10-33-4070	RENTS-LIBRARY	810.36	2,431.08	9,750.00	7,318.92 24.9
10-33-4200	LIBRARY CONTRIBUTIONS	542.99	2,420.99	1,100.00	(1,320.99) 220.1
	TOTAL LIBRARY REVENUE	1,353.35	17,469.50	36,085.00	18,615.50 48.4
<u>POLICE DEPT REVENUE</u>					
10-34-4061	PD PARKING CITATION REVENUE	3,414.50	26,393.25	36,000.00	9,606.75 73.3
10-34-4062	PD REVENUE FROM PARKING FUND	3,125.00	28,125.00	37,500.00	9,375.00 75.0
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	5,220.92	5,000.00	(220.92) 104.4
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	140.85	1,145.34	2,250.00	1,104.66 50.9
10-34-4065	POLICE SERVICES	95.00	4,031.89	10,000.00	5,968.11 40.3
	TOTAL POLICE DEPT REVENUE	6,775.35	64,916.40	90,750.00	25,833.60 71.5

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	4,400.28	42,168.70	61,000.00	18,831.30	69.1
10-35-4037	COURT SECURITY FUND REVENUE	620.00	5,730.00	10,000.00	4,270.00	57.3
	TOTAL COURT REVENUE	5,020.28	47,898.70	71,000.00	23,101.30	67.5
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	6,687.44	62,550.12	80,500.00	17,949.88	77.7
10-36-4071	RENTS-SHORT TERM RENTAL	450.00	1,500.00	.00	(1,500.00)	.0
10-36-4080	UTILITY REIMBURSEMENTS	696.22	4,637.37	4,500.00	(137.37)	103.1
	TOTAL RENTAL REVENUE	7,833.66	68,687.49	85,000.00	16,312.51	80.8
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	648.00	2,988.00	2,000.00	(988.00)	149.4
10-37-4090	WILDLAND FIRE FEES	.00	19,805.00	70,000.00	50,195.00	28.3
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	10,272.99	41,000.00	30,727.01	25.1
10-37-4092	FIREWISE WAGE REIMBURSEMENT	.00	8,239.05	36,000.00	27,760.95	22.9
	TOTAL FIRE DEPT REVENUE	648.00	41,305.04	149,000.00	107,694.96	27.7
<u>GENERAL FUND REVENUE</u>						
10-38-4200	CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
10-38-4300	INTEREST	1,130.82	7,139.44	1,600.00	(5,539.44)	446.2
10-38-4400	SALE OF ASSETS	.00	161.75	5,000.00	4,838.25	3.2
10-38-4500	MISCELLANEOUS REVENUES	7,132.62	14,612.37	2,500.00	(12,112.37)	584.5
	TOTAL GENERAL FUND REVENUE	8,263.44	21,913.56	11,600.00	(10,313.56)	188.9
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	14,681.00	132,129.00	176,172.00	44,043.00	75.0
	TOTAL ADMINISTRATIVE CHARGES	14,681.00	132,129.00	176,172.00	44,043.00	75.0
	TOTAL FUND REVENUE	178,182.00	1,717,747.39	2,499,568.00	781,820.61	68.7

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	20,140.05	201,136.68	261,497.00	60,360.32	76.9
10-41-5006 LONGEVITY BONUS	218.00	581.00	1,057.00	476.00	55.0
10-41-5007 PAYMENT IN LIEU OF MEDICAL BEN	.00	595.36	595.00	.36	100.1
10-41-5010 FICA MATCH	1,500.05	14,980.22	20,131.00	5,150.78	74.4
10-41-5011 RETIREMENT MATCH	1,518.59	14,472.82	17,462.00	2,989.18	82.9
10-41-5012 HEALTH/LIFE INSURANCE	4,479.18	42,394.25	61,933.00	19,538.75	68.5
10-41-5013 WORKERS COMPENSATION	66.63	965.44	1,365.00	399.56	70.7
10-41-5014 UNEMPLOYMENT INSURANCE	1.91	73.35	416.00	342.65	17.6
10-41-6101 ACCOUNTING AND AUDITING	.00	8,535.00	17,000.00	8,465.00	50.2
10-41-6105 ADVERTISING, PRINTING, & PUBLI	161.38	1,931.97	7,000.00	5,068.03	27.6
10-41-6110 CONTRACT SERVICES	500.00	9,679.00	16,500.00	6,821.00	58.7
10-41-6115 CONVENTIONS AND SEMINARS	.00	1,021.88	4,000.00	2,978.12	25.6
10-41-6116 TRAINING & EDUCATION	40.00	1,049.79	2,500.00	1,450.21	42.0
10-41-6125 DUES, SUBS & MEMBERSHIPS	118.00	6,198.00	7,000.00	802.00	88.5
10-41-6126 TPT COLLECTION FEE EXP	.00	.00	1,200.00	1,200.00	.0
10-41-6130 ELECTION EXPENSES	.00	995.50	3,100.00	2,104.50	32.1
10-41-6145 FUEL	.00	122.03	.00	122.03	.0
10-41-6155 INSURANCE	10,687.05	19,575.17	17,500.00	2,075.17	111.9
10-41-6156 INSURANCE DEDUCTIBLE EXP	.00	.00	500.00	500.00	.0
10-41-6170 LEGAL EXP - GEN GOV	487.50	4,329.00	20,000.00	15,671.00	21.7
10-41-6185 MISCELLANEOUS	65.00	5,150.45	2,707.00	2,443.45	190.3
10-41-6186 BANK FEES - GEN ADMIN	198.44	1,323.65	1,800.00	476.35	73.5
10-41-6188 BANK FEES / MERCH SVCS	306.61	4,433.98	9,000.00	4,566.02	49.3
10-41-6190 OFFICE SUPPLIES	1,129.95	7,873.89	8,000.00	126.11	98.4
10-41-6191 COPIER & EQUIP LEASE EXPENSE	650.01	4,149.31	7,000.00	2,850.69	59.3
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,992.56	17,690.44	22,478.00	4,787.56	78.7
10-41-6193 COMPUTER HARDWARE & SERVICE	371.25	5,630.92	10,000.00	4,369.08	56.3
10-41-6195 OPERATING SUPPLIES - GEN GOV	.00	863.47	1,500.00	636.53	57.6
10-41-6200 POSTAGE	426.78	2,352.21	4,000.00	1,647.79	58.8
10-41-6220 REP AND MAINT - VEHICLES	.00	70.00	500.00	430.00	14.0
10-41-6245 SHUTTLE EXPENSES	208.51	2,340.41	3,000.00	659.59	78.0
10-41-6250 SMALL TOOLS AND EQUIPMENT	1,995.01	7,976.44	12,500.00	4,523.56	63.8
10-41-6265 TELEPHONE	375.48	1,829.06	3,000.00	1,170.94	61.0
10-41-6275 TRAVEL	.00	906.32	2,000.00	1,093.68	45.3
10-41-6285 TOURISM 1% BED TAX	.00	10,000.00	10,000.00	.00	100.0
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-6287 ALLOWANCE FOR PRESERVATION OF	.00	.00	60,000.00	60,000.00	.0
10-41-9500 TRANSFERS OUT	93,333.32	840,000.04	1,120,000.00	279,999.96	75.0
TOTAL GENERAL GOVT EXPENSES	140,971.26	1,241,227.05	1,738,741.00	497,513.95	71.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,275.37	44,744.23	68,721.00	23,976.77	65.1
10-42-5006 LONGEVITY BONUS	.00	50.00	200.00	150.00	25.0
10-42-5010 FICA AND MEDICARE	403.56	3,435.18	5,272.00	1,836.82	65.2
10-42-5011 RETIREMENT	176.00	1,764.00	4,094.00	2,330.00	43.1
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	8,577.00	8,577.00	.0
10-42-5013 WORKER'S COMPENSATION	11.60	130.84	227.00	96.16	57.6
10-42-5014 UNEMPLOYMENT	2.64	19.75	144.00	124.25	13.7
10-42-6037 COURT SECURITY FUND EXPENSES	.00	.00	10,000.00	10,000.00	.0
10-42-6110 CONTRACT SERVICES	.00	2,889.17	7,000.00	4,110.83	41.3
10-42-6116 TRAINING & EDUCATION	.00	220.00	500.00	280.00	44.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	455.63	350.00	(105.63)	130.2
10-42-6185 MISCELLANEOUS	.00	288.04	200.00	(88.04)	144.0
10-42-6190 OFFICE SUPPLIES	.00	276.00	200.00	(76.00)	138.0
10-42-6191 COPIER & EQUIP LEASE EXP	1,211.49	2,423.01	2,400.00	(23.01)	101.0
10-42-6265 TELEPHONE	143.04	644.20	800.00	155.80	80.5
10-42-6275 TRAVEL	441.57	441.57	1,000.00	558.43	44.2
TOTAL MAGISTRATE COURT EXPENSES	7,665.27	57,781.62	109,685.00	51,903.38	52.7

POLICE DEPT EXPENSES

10-43-5001 SALARIES AND WAGES	22,548.65	266,034.69	373,917.00	107,882.31	71.2
10-43-5006 LONGEVITY BONUS	.00	1,041.00	1,727.00	686.00	60.3
10-43-5010 FICA AND MEDICARE	1,644.03	19,763.54	28,737.00	8,973.46	68.8
10-43-5011 RETIREMENT	2,228.39	17,388.71	38,366.00	20,977.29	45.3
10-43-5012 HEALTH INSURANCE	4,498.58	44,985.80	77,406.00	32,420.20	58.1
10-43-5013 WORKER'S COMPENSATION	1,010.62	14,341.70	24,792.00	10,450.30	57.9
10-43-5014 UNEMPLOYMENT	1.82	74.88	654.00	579.12	11.5
10-43-5020 PAYROLL ADJUSTMENT-POLICE	.00	(9,862.11)	.00	9,862.11	.0
10-43-6110 CONTRACT SERVICES	.00	1,000.00	500.00	(500.00)	200.0
10-43-6116 TRAINING & EDUCATION	833.00	833.00	2,000.00	1,167.00	41.7
10-43-6120 DISPATCH FEES	3,478.75	31,308.75	42,000.00	10,691.25	74.5
10-43-6125 DUES AND SUBSCRIPTIONS	.00	793.25	1,200.00	406.75	66.1
10-43-6145 FUEL	778.86	6,927.38	15,000.00	8,072.62	46.2
10-43-6172 PROSECUTOR EXP	2,000.00	14,020.50	20,000.00	5,979.50	70.1
10-43-6185 MISCELLANEOUS	.00	101.05	600.00	498.95	16.8
10-43-6192 SOFTWARE SERVICE & SUPPORT	150.00	6,508.27	8,450.00	1,941.73	77.0
10-43-6193 COMPUTER HARDWARE & SERVICE	202.50	17,096.22	25,000.00	7,903.78	68.4
10-43-6195 OPERATING SUPPLIES - POLICE	123.20	1,927.48	2,500.00	572.52	77.1
10-43-6200 POSTAGE	8.76	103.06	200.00	96.94	51.5
10-43-6220 REP AND MAINT - VEHICLES	67.21	1,047.94	6,000.00	4,952.06	17.5
10-43-6225 REP AND MAINT - EQUIPMENT	.00	(9,052.65)	5,000.00	14,052.65	(181.1)
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	1,663.42	2,239.28	2,250.00	10.72	99.5
10-43-6250 SMALL TOOLS AND EQUIPMENT	.00	5,956.44	5,000.00	(956.44)	119.1
10-43-6265 TELEPHONE	881.43	4,721.13	6,750.00	2,028.87	69.9
10-43-6280 UNIFORMS	1,523.88	4,494.21	1,500.00	(2,994.21)	299.6
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	38,178.14	37,500.00	(678.14)	101.8
TOTAL POLICE DEPT EXPENSES	43,643.10	481,971.66	727,049.00	245,077.34	66.3

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	13,196.57	129,838.30	179,346.00	49,507.70	72.4
10-44-5002 WILDLAND PERSONNEL	.00	10,272.99	35,000.00	24,727.01	29.4
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	2,490.00	12,825.00	34,000.00	21,175.00	37.7
10-44-5004 FIREWISE PERSONNEL	.00	11,841.85	31,000.00	19,158.15	38.2
10-44-5006 LONGEVITY BONUS	.00	466.00	894.00	428.00	52.1
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	5,627.60	7,316.00	1,688.40	76.9
10-44-5010 FICA AND MEDICARE	1,001.88	9,739.60	20,698.00	10,958.40	47.1
10-44-5011 RETIREMENT	1,012.36	9,759.49	13,176.00	3,416.51	74.1
10-44-5012 HEALTH INSURANCE	2,567.90	25,679.00	36,300.00	10,621.00	70.7
10-44-5013 WORKER'S COMPENSATION	616.25	11,654.25	21,777.00	10,122.75	53.5
10-44-5014 UNEMPLOYMENT	.39	72.37	888.00	815.63	8.2
10-44-5015 RETIREMENT - VOLUNTEER CONTRIB	.00	15,000.00	15,000.00	.00	100.0
10-44-6110 CONTRACT SERVICES	.00	.00	500.00	500.00	.0
10-44-6116 TRAINING & EDUCATION	425.00	5,573.32	8,000.00	2,426.68	69.7
10-44-6120 DISPATCH FEES	588.33	5,266.97	6,750.00	1,483.03	78.0
10-44-6125 DUES AND SUBSCRIPTIONS	268.15	478.15	700.00	221.85	68.3
10-44-6145 FUEL	414.26	5,556.37	9,000.00	3,443.63	61.7
10-44-6170 LEGAL EXP - FIRE	.00	331.50	500.00	168.50	66.3
10-44-6180 MEDICAL EXPENSES	.00	105.41	1,000.00	894.59	10.5
10-44-6181 MEDICAL SUPPLIES EXP	1,044.95	4,262.08	4,500.00	237.92	94.7
10-44-6185 MISCELLANEOUS	.00	176.06	1,423.00	1,246.94	12.4
10-44-6192 SOFTWARE SERVICE & SUPPORT	75.00	994.20	900.00	94.20	110.5
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,500.00	2,500.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	710.53	1,500.00	789.47	47.4
10-44-6220 REP AND MAINT - VEHICLES	2,241.18	5,849.95	20,000.00	14,150.05	29.3
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	.00	7,399.82	10,000.00	2,600.18	74.0
10-44-6265 TELEPHONE	431.37	2,560.64	3,500.00	939.36	73.2
10-44-6270 TRAINING CENTER ASSESSMENT	.00	2,692.00	2,700.00	8.00	99.7
TOTAL FIRE DEPT EXPENSES	26,936.35	284,733.45	473,868.00	189,134.55	60.1

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	5,393.37	53,948.26	72,537.00	18,588.74	74.4
10-45-5006 LONGEVITY BONUS	.00	408.00	558.00	150.00	73.1
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	5,495.60	7,144.00	1,648.40	76.9
10-45-5010 FICA AND MEDICARE	454.13	4,594.65	6,138.00	1,543.35	74.9
10-45-5011 RETIREMENT	289.66	2,922.29	4,370.00	1,447.71	66.9
10-45-5012 HEALTH INSURANCE	41.22	412.20	492.00	79.80	83.8
10-45-5013 WORKER'S COMPENSATION	12.95	188.49	289.00	100.51	65.2
10-45-5014 UNEMPLOYMENT	1.25	45.80	241.00	195.20	19.0
10-45-6110 CONTRACT SERVICES	.00	755.76	1,250.00	494.24	60.5
10-45-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190 OFFICE SUPPLIES	.00	274.52	250.00	(24.52)	109.8
10-45-6195 OPERATING SUPPLIES - LIBRARY	571.53	3,275.77	4,500.00	1,224.23	72.8
10-45-6205 PRINT AND NON-PRINT MATERIALS	.00	1,699.74	3,000.00	1,300.26	56.7
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	100.00	100.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	.00	546.22	1,500.00	953.78	36.4
10-45-6265 TELEPHONE	173.30	777.71	1,100.00	322.29	70.7
10-45-6266 E-RATE EXP	42.95	(58.06)	800.00	858.06	(7.3)
TOTAL LIBRARY EXPENSES	7,529.92	75,286.95	104,519.00	29,232.05	72.0
<u>PLANNING & ZONING EXP</u>					
10-46-5001 SALARIES AND WAGES	4,188.02	42,515.26	62,133.00	19,617.74	68.4
10-46-5006 LONGEVITY BONUS	.00	218.00	358.00	140.00	60.9
10-46-5010 FICA AND MEDICARE	316.05	3,238.40	4,781.00	1,542.60	67.7
10-46-5011 RETIREMENT	293.26	2,950.04	3,890.00	939.96	75.8
10-46-5012 HEALTH INSURANCE	921.80	9,218.00	11,916.00	2,698.00	77.4
10-46-5013 WORKER'S COMPENSATION	17.94	260.51	536.00	275.49	48.6
10-46-5014 UNEMPLOYMENT	.37	22.28	144.00	121.72	15.5
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115 CONVENTIONS AND SEMINARS	.00	.00	500.00	500.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	2,000.00	2,000.00	.0
10-46-6170 LEGAL EXP - P&Z	409.50	7,933.50	18,000.00	10,066.50	44.1
10-46-6185 MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	75.00	1,045.75	1,544.00	498.25	67.7
10-46-6195 OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
10-46-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	200.00	200.00	.0
10-46-6265 TELEPHONE	40.72	424.86	600.00	175.14	70.8
10-46-6275 TRAVEL	.00	.00	500.00	500.00	.0
TOTAL PLANNING & ZONING EXP	6,262.66	67,826.60	107,602.00	39,775.40	63.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	529.36	4,849.82	7,329.00	2,479.18	66.2
10-47-5010 FICA AND MEDICARE	37.10	351.83	561.00	209.17	62.7
10-47-5011 RETIREMENT	42.37	346.11	586.00	239.89	59.1
10-47-5012 HEALTH INSURANCE	191.89	1,432.99	1,883.00	450.01	76.1
10-47-5013 WORKER'S COMPENSATION	16.36	201.84	344.00	142.16	58.7
10-47-5014 UNEMPLOYMENT	.13	2.46	9.00	6.54	27.3
10-47-6145 FUEL	61.45	799.66	2,000.00	1,200.34	40.0
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	18.50	96.16	300.00	203.84	32.1
10-47-6195 OPERATING SUPPLIES - PARKS	.00	123.95	350.00	226.05	35.4
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	115.46	440.33	1,500.00	1,059.67	29.4
10-47-6225 REP AND MAINT - EQUIPMENT	.00	524.62	500.00	(24.62)	104.9
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	2,000.00	2,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	1,282.39	1,000.00	(282.39)	128.2
10-47-6280 UNIFORM EXP PARKS	56.67	257.16	400.00	142.84	64.3
10-47-6285 UTILITIES	397.01	1,988.05	2,800.00	811.95	71.0
10-47-8040 LEASE PAYMENTS	21.68	173.44	261.00	87.56	66.5
TOTAL PARKS EXPENSES	1,487.98	12,870.81	22,173.00	9,302.19	58.1
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,276.97	29,978.23	45,382.00	15,403.77	66.1
10-48-5010 FICA AND MEDICARE	229.61	2,178.23	3,472.00	1,293.77	62.7
10-48-5011 RETIREMENT	262.17	2,142.68	3,631.00	1,488.32	59.0
10-48-5012 HEALTH INSURANCE	1,187.37	8,869.85	11,662.00	2,792.15	76.1
10-48-5013 WORKER'S COMPENSATION	101.33	1,167.30	2,065.00	897.70	56.5
10-48-5014 UNEMPLOYMENT	.86	15.33	58.00	42.67	26.4
10-48-6110 CONTRACT SERVICES	589.00	4,455.36	10,500.00	6,044.64	42.4
10-48-6140 ENGINEERING FEES	2,100.00	5,010.00	5,000.00	(10.00)	100.2
10-48-6145 FUEL	61.45	501.82	1,500.00	998.18	33.5
10-48-6170 LEGAL SERVICES	.00	.00	100.00	100.00	.0
10-48-6185 MISCELLANEOUS	209.86	2,033.05	1,000.00	(1,033.05)	203.3
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	793.48	2,000.00	1,206.52	39.7
10-48-6215 R&M BUILDING - PROPERTIES	42.81	2,896.46	50,000.00	47,103.54	5.8
10-48-6220 REP AND MAINT - VEHICLES	178.91	503.78	1,500.00	996.22	33.6
10-48-6225 REP AND MAINT - EQUIPMENT	260.00	575.05	250.00	(325.05)	230.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	115,000.00	115,000.00	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	31.29	276.61	1,200.00	923.39	23.1
10-48-6280 UNIFORM EXP PROPERTIES	56.67	290.10	350.00	59.90	82.9
10-48-6285 UTILITIES	7,094.74	34,942.98	42,000.00	7,057.02	83.2
10-48-8040 LEASE PAYMENTS	21.68	173.44	261.00	87.56	66.5
TOTAL PROPERTIES EXPENSES	15,704.72	96,803.75	296,931.00	200,127.25	32.6
TOTAL FUND EXPENDITURES	250,201.26	2,318,501.89	3,580,568.00	1,262,066.11	64.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

	GENERAL FUND				
	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES	(72,019.26)	(600,754.50)	(1,081,000.00)	(480,245.50)	(55.6)

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2023

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	515,341.65	
20-00-1015	UTILITIES A/R	38,542.17	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,399,746.06	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	205,764.78	
20-00-1540	CONSTRUCTION WIP	300,422.00	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,685,397.98)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(169,992.20)	
	TOTAL ASSETS		<u>2,755,995.35</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	6,056.53	
20-00-2500	SALES TAX PAYABLE	1,376.61	
20-00-2600	CUSTOMER DEPOSITS	28,952.93	
20-00-2700	COMPENSATED ABSENCES	5,621.13	
20-00-2950	OTHER LIABILITIES	2,450.36	
	TOTAL LIABILITIES		44,457.56

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,651,744.47	
20-00-3051	UNRESTRICTED FUND BALANCE	776,964.00	
20-00-3052	UNRESTRICTED FUND BALANCE	(149,031.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>431,860.32</u>	
	BALANCE - CURRENT DATE	<u>431,860.32</u>	
	TOTAL FUND EQUITY		<u>2,711,537.79</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,755,995.35</u>

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
20-50-4085 WATER USAGE FEES	13,511.81	120,931.49	182,000.00	61,068.51	66.5
20-50-4100 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500 MISCELLANEOUS	155.00	1,806.00	2,500.00	694.00	72.2
20-50-4900 TRANSFERS IN	49,166.66	442,500.02	590,000.00	147,499.98	75.0
TOTAL WATER REVENUE	62,833.47	565,237.51	779,500.00	214,262.49	72.5
<u>SEWER REVENUE</u>					
20-51-4050 CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085 SEWER USAGE FEES	12,456.03	115,011.92	182,000.00	66,988.08	63.2
20-51-4900 TRANSFERS IN	7,500.00	67,500.00	90,000.00	22,500.00	75.0
TOTAL SEWER REVENUE	19,956.03	182,511.92	277,500.00	94,988.08	65.8
<u>SANITATION REVENUE</u>					
20-52-4085 SANITATION USAGE FEES	14,804.65	132,271.85	188,000.00	55,728.15	70.4
20-52-4500 MISCELLANEOUS	.00	449.00	750.00	301.00	59.9
20-52-4900 TRANSFERS IN	2,500.00	22,500.00	30,000.00	7,500.00	75.0
TOTAL SANITATION REVENUE	17,304.65	155,220.85	218,750.00	63,529.15	71.0
TOTAL FUND REVENUE	100,094.15	902,970.28	1,275,750.00	372,779.72	70.8

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	5,779.78	52,966.90	80,053.00	27,086.10	66.2
20-50-5010 FICA AND MEDICARE	405.01	3,842.19	6,124.00	2,281.81	62.7
20-50-5011 RETIREMENT	462.39	3,779.47	6,404.00	2,624.53	59.0
20-50-5012 HEALTH INSURANCE	2,094.13	15,644.95	20,571.00	4,926.05	76.1
20-50-5013 WORKER'S COMPENSATION	200.03	2,629.94	4,474.00	1,844.06	58.8
20-50-5014 UNEMPLOYMENT	1.52	27.04	102.00	74.96	26.5
20-50-6110 CONTRACT SERVICES	900.00	9,556.22	32,000.00	22,443.78	29.9
20-50-6116 TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135 PERMIT FEE EXP - WATER	.00	411.90	1,800.00	1,388.10	22.9
20-50-6140 ENGINEERING FEES	.00	.00	1,500.00	1,500.00	.0
20-50-6145 FUEL	251.28	2,118.73	3,000.00	881.27	70.6
20-50-6155 INSURANCE	3,562.35	5,642.40	7,500.00	1,857.60	75.2
20-50-6170 LEGAL EXP - WATER	.00	3,456.50	43,000.00	39,543.50	8.0
20-50-6185 MISCELLANEOUS	18.50	96.16	795.00	698.84	12.1
20-50-6192 SOFTWARE SUPPORT EXP - WATER	269.55	3,933.82	5,628.00	1,694.18	69.9
20-50-6195 OPERATING SUPPLIES - WATER	.00	645.76	3,400.00	2,754.24	19.0
20-50-6215 R&M BUILDING - WATER	.00	.00	200.00	200.00	.0
20-50-6220 REP AND MAINT - VEHICLES	115.46	1,013.53	2,000.00	986.47	50.7
20-50-6225 REP AND MAINT - EQUIPMENT	.00	358.01	1,500.00	1,141.99	23.9
20-50-6230 REP AND MAINT - INFRASTRUCTURE	641.82	6,022.59	524,000.00	517,977.41	1.2
20-50-6232 SPRINGS SECURITY EXP	54.93	3,622.54	10,000.00	6,377.46	36.2
20-50-6240 SERVICE TESTS/SYSTEM TESTING	15.00	150.00	750.00	600.00	20.0
20-50-6250 SMALL TOOLS AND EQUIPMENT	.00	1,938.82	1,250.00	688.82	155.1
20-50-6271 DWR FEE	.00	.00	900.00	900.00	.0
20-50-6280 UNIFORM EXP WATER	56.67	257.16	350.00	92.84	73.5
20-50-6285 UTILITIES EXP - WATER	82.03	344.87	500.00	155.13	69.0
20-50-6290 ADMINISTRATIVE CHARGE	4,524.00	40,716.00	54,288.00	13,572.00	75.0
20-50-8040 LEASE PAYMENTS	75.88	607.04	911.00	303.96	66.6
TOTAL WATER EXPENDITURES	19,510.33	159,782.54	813,500.00	653,717.46	19.6

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,134.41	28,722.85	43,409.00	14,686.15	66.2
20-51-5010 FICA AND MEDICARE	219.65	2,083.57	3,321.00	1,237.43	62.7
20-51-5011 RETIREMENT	250.76	2,049.52	3,473.00	1,423.48	59.0
20-51-5012 HEALTH INSURANCE	1,135.59	8,483.74	11,155.00	2,671.26	76.1
20-51-5013 WORKER'S COMPENSATION	107.55	1,353.77	2,237.00	883.23	60.5
20-51-5014 UNEMPLOYMENT	.81	14.64	55.00	40.36	26.6
20-51-6110 CONTRACT SERVICES	3,200.00	25,600.00	54,600.00	29,000.00	46.9
20-51-6135 PERMIT FEE EXP - SEWER	.00	1,378.94	1,375.00	3.94	100.3
20-51-6140 ENGINEERING FEES	.00	.00	17,500.00	17,500.00	.0
20-51-6145 FUEL	180.10	1,461.88	3,000.00	1,538.12	48.7
20-51-6155 INSURANCE	3,562.35	5,919.74	10,000.00	4,080.26	59.2
20-51-6170 LEGAL EXP - SEWER	.00	.00	1,100.00	1,100.00	.0
20-51-6185 MISCELLANEOUS	89.85	287.15	498.00	210.85	57.7
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	269.55	3,933.82	5,628.00	1,694.18	69.9
20-51-6195 OPERATING SUPPLIES - SEWER	.00	5,092.58	8,000.00	2,907.42	63.7
20-51-6215 R&M BUILDING - SEWER	.00	.00	300.00	300.00	.0
20-51-6220 REP AND MAINT - VEHICLES	115.46	521.28	1,900.00	1,378.72	27.4
20-51-6225 REP AND MAINT - EQUIPMENT	.00	101.62	2,400.00	2,298.38	4.2
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	16,251.17	48,000.00	31,748.83	33.9
20-51-6240 SERVICE TESTS/SYSTEM TESTING	492.00	7,626.80	14,000.00	6,373.20	54.5
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	.00	894.21	2,000.00	1,105.79	44.7
20-51-6280 UNIFORM EXP SEWER	56.67	261.52	350.00	88.48	74.7
20-51-6285 UTILITIES	420.77	1,789.29	2,500.00	710.71	71.6
20-51-6290 ADMINISTRATIVE CHARGE	4,524.00	45,240.00	54,288.00	9,048.00	83.3
20-51-8040 LEASE PAYMENTS	75.88	607.04	911.00	303.96	66.6
TOTAL SEWER EXPENDITURES	17,835.40	159,675.13	292,000.00	132,324.87	54.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	4,986.58	45,695.41	69,060.00	23,364.59	66.2
20-52-5010 FICA AND MEDICARE	349.41	3,314.68	5,283.00	1,968.32	62.7
20-52-5011 RETIREMENT	398.92	3,260.63	5,525.00	2,264.37	59.0
20-52-5012 HEALTH INSURANCE	1,806.83	13,497.79	17,746.00	4,248.21	76.1
20-52-5013 WORKER'S COMPENSATION	310.84	3,824.50	6,367.00	2,542.50	60.1
20-52-5014 UNEMPLOYMENT	1.30	23.28	88.00	64.72	26.5
20-52-6111 RECYCLING CONTRACT EXP	.00	1,080.00	1,500.00	420.00	72.0
20-52-6116 TRAINING & EDUCATION	.00	95.00	500.00	405.00	19.0
20-52-6142 EQUIPMENT RENTALS	.00	950.20	800.00	(150.20)	118.8
20-52-6145 FUEL	302.00	4,995.09	10,500.00	5,504.91	47.6
20-52-6155 INSURANCE	3,562.35	6,335.75	10,000.00	3,664.25	63.4
20-52-6165 LANDFILL TIPPING FEES	1,375.60	12,889.60	21,600.00	8,710.40	59.7
20-52-6185 MISCELLANEOUS	18.50	206.38	265.00	58.62	77.9
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	269.55	3,377.74	5,628.00	2,250.26	60.0
20-52-6195 OPERATING SUPPLIES - TRASH	.00	255.02	750.00	494.98	34.0
20-52-6220 REP AND MAINT - VEHICLES	213.72	5,377.97	10,000.00	4,622.03	53.8
20-52-6225 REP AND MAINT - EQUIPMENT	.00	28.35	500.00	471.65	5.7
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
20-52-6280 UNIFORM EXP TRASH	56.66	252.90	350.00	97.10	72.3
20-52-6290 ADMINISTRATIVE CHARGE	4,524.00	36,192.00	54,288.00	18,096.00	66.7
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	18,176.26	151,652.29	236,750.00	85,097.71	64.1
TOTAL FUND EXPENDITURES	55,521.99	471,109.96	1,342,250.00	871,140.04	35.1
NET REVENUE OVER EXPENDITURES	44,572.16	431,860.32	(66,500.00)	(498,360.32)	649.4

TOWN OF JEROME
 BALANCE SHEET
 MARCH 31, 2023

HURF FUND

<u>ASSETS</u>			
30-00-1000	CASH - COMBINED FUND	(468,991.92)
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,521.44
30-00-1022	OAZ HURF SAVINGS		703,686.70
	TOTAL ASSETS		<u>239,216.22</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
30-00-2450	ACCRUED PAYROLL		1,548.18
	TOTAL LIABILITIES		1,548.18
<u>FUND EQUITY</u>			
30-00-3002	UNRESTRICTED FUND BALANCE		102,311.86
	REVENUE OVER EXPENDITURES - YTD	<u>135,356.18</u>	
	BALANCE - CURRENT DATE		<u>135,356.18</u>
	TOTAL FUND EQUITY		<u>237,668.04</u>
	TOTAL LIABILITIES AND EQUITY		<u>239,216.22</u>

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

		HURF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	3,523.48	34,778.48	48,454.00	13,675.52	71.8
30-30-4300	INTEREST AND INVESTMENT EARNIN	297.06	1,298.58	500.00	(798.58)	259.7
30-30-4900	TRANSFERS IN	19,708.33	177,375.01	236,500.00	59,124.99	75.0
TOTAL HURF REVENUE		23,528.87	213,452.07	285,454.00	72,001.93	74.8
TOTAL FUND REVENUE		23,528.87	213,452.07	285,454.00	72,001.93	74.8

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

		HURF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>						
30-30-5001	SALARIES AND WAGES	3,643.70	34,727.58	51,458.00	16,730.42	67.5
30-30-5010	FICA AND MEDICARE	261.76	2,564.87	3,937.00	1,372.13	65.2
30-30-5011	RETIREMENT	211.64	1,730.07	2,932.00	1,201.93	59.0
30-30-5012	HEALTH INSURANCE	958.71	7,162.20	9,416.00	2,253.80	76.1
30-30-5013	WORKER'S COMPENSATION	99.28	1,166.13	2,110.00	943.87	55.3
30-30-5014	UNEMPLOYMENT	1.42	20.03	119.00	98.97	16.8
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	800.00	800.00	.0
30-30-6145	FUEL	162.77	709.22	1,800.00	1,090.78	39.4
30-30-6155	INSURANCE	2,374.90	3,761.60	5,000.00	1,238.40	75.2
30-30-6185	MISCELLANEOUS	18.50	96.18	631.00	534.82	15.2
30-30-6192	SOFTWARE SERVICE & SUPPORT	89.85	1,002.30	1,594.00	591.70	62.9
30-30-6195	OPERATING SUPPLIES - HURF	.00	124.02	500.00	375.98	24.8
30-30-6210	PUBLIC RESTROOM SUPPLIES	.00	1,110.02	3,000.00	1,889.98	37.0
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220	REP AND MAINT - VEHICLES	180.81	505.65	1,500.00	994.35	33.7
30-30-6225	REP AND MAINT - EQUIPMENT	.00	250.03	500.00	249.97	50.0
30-30-6230	REP AND MAINT - INFRASTRUCTURE	737.73	1,243.31	165,000.00	163,756.69	.8
30-30-6250	SMALL TOOLS AND EQUIPMENT	40.82	445.03	500.00	54.97	89.0
30-30-6255	STREET LIGHTS	2,182.41	9,555.81	13,000.00	3,444.19	73.5
30-30-6260	STREET SUPPLIES	280.88	5,456.65	5,000.00	(456.65)	109.1
30-30-6280	UNIFORM EXP - HURF	56.69	257.17	350.00	92.83	73.5
30-30-6290	ADMINISTRATIVE CHARGE	670.50	6,034.50	8,046.00	2,011.50	75.0
30-30-7000	CAPITAL OUTLAY - PUBLIC RESTRO	.00	.00	25,000.00	25,000.00	.0
30-30-8040	LEASE PAYMENTS	21.69	173.52	261.00	87.48	66.5
TOTAL HURF EXPENDITURE		11,994.06	78,095.89	305,454.00	227,358.11	25.6
TOTAL FUND EXPENDITURES		11,994.06	78,095.89	305,454.00	227,358.11	25.6
NET REVENUE OVER EXPENDITURES		11,534.81	135,356.18	(20,000.00)	(155,356.18)	676.8

TOWN OF JEROME
BALANCE SHEET
MARCH 31, 2023

PARKING FUND

<u>ASSETS</u>			
35-00-1000	CASH - COMBINED FUND	116,765.94	
	TOTAL ASSETS		116,765.94
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
35-00-2450	ACCRUED PAYROLL - PARKING FUND	1,271.65	
	TOTAL LIABILITIES		1,271.65
 <u>FUND EQUITY</u>			
35-00-3002	UNRESTRICTED FUND BALANCE	192,333.34	
	REVENUE OVER EXPENDITURES - YTD	(76,839.05)	
	BALANCE - CURRENT DATE	(76,839.05)	
	TOTAL FUND EQUITY		115,494.29
	TOTAL LIABILITIES AND EQUITY		116,765.94

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

		PARKING FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>						
35-35-4042	PARKING KIOSK REVENUE	35,880.15	243,455.10	400,000.00	156,544.90	60.9
	TOTAL PARKING FUND REVENUE	35,880.15	243,455.10	400,000.00	156,544.90	60.9
	TOTAL FUND REVENUE	35,880.15	243,455.10	400,000.00	156,544.90	60.9

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,412.00	27,654.51	37,072.00	9,417.49	74.6
35-35-5006 LONGEVITY BONUS	.00	60.00	.00	(60.00)	.0
35-35-5010 FICA MATCH	184.54	2,132.48	2,836.00	703.52	75.2
35-35-5013 WORKER'S COMPENSATION	42.22	665.86	973.00	307.14	68.4
35-35-5014 UNEMPLOYMENT	1.68	28.71	184.00	155.29	15.6
35-35-6145 FUEL	44.44	376.81	2,000.00	1,623.19	18.8
35-35-6185 MISCELLANEOUS	.00	.00	640.00	640.00	.0
35-35-6186 BANK CHARGES	.00	33.80	.00	(33.80)	.0
35-35-6188 CREDIT CARD PROCESSING FEES	1,618.05	22,396.67	45,500.00	23,103.33	49.2
35-35-6192 SOFTWARE SERVICE AND SUPPORT	510.30	4,930.73	10,494.00	5,563.27	47.0
35-35-6195 OPERATING SUPPLIES	.00	635.13	3,000.00	2,364.87	21.2
35-35-6265 TELEPHONE	347.12	2,325.28	3,200.00	874.72	72.7
35-35-6290 ADMINISTRATIVE CHARGE	438.50	3,946.50	5,262.00	1,315.50	75.0
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	12,107.67	7,000.00	(5,107.67)	173.0
35-35-9500 TRANSFERS OUT	27,000.00	243,000.00	336,500.00	93,500.00	72.2
TOTAL PARKING FUND EXPENDITURE	32,598.85	320,294.15	454,661.00	134,366.85	70.5
TOTAL FUND EXPENDITURES	32,598.85	320,294.15	454,661.00	134,366.85	70.5
NET REVENUE OVER EXPENDITURES	3,281.30	(76,839.05)	(54,661.00)	22,178.05	(140.6)

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	21423KM2	Parking Fuel	1	02/14/2023	48.52	.00	48.52	100168	02/14/2023
		21423KM2	Fire Department Fuel	2	02/14/2023	336.28	.00	336.28	100168	02/14/2023
Total 1000:						384.80	.00	384.80		
1031	ALL-MED EQUIPMENT &	21423KM01	MONTHLY TANK RENTAL	1	02/14/2023	143.84	.00	143.84	100169	02/14/2023
Total 1031:						143.84	.00	143.84		
1050	APS	2123MA1	0421621 FIRE STATION	1	02/01/2023	570.90	.00	570.90	100130	02/01/2023
		2123MA1	23833901 UPPER PARK	2	02/01/2023	56.15	.00	56.15	100130	02/01/2023
		2123MA1	321601 HOTEL JEROME	3	02/01/2023	39.15	.00	39.15	100130	02/01/2023
		2123MA1	806195 SUNSHINE HILL	4	02/01/2023	43.13	.00	43.13	100130	02/01/2023
		2123MA1	6506951 PD	5	02/01/2023	244.39	.00	244.39	100130	02/01/2023
		2123MA1	002424 LOWER PARK	6	02/01/2023	39.15	.00	39.15	100130	02/01/2023
		2123MA1	561349 UPPER PARK 2	7	02/01/2023	59.27	.00	59.27	100130	02/01/2023
		2123MA1	610957 PERKINSVILLE R	8	02/01/2023	176.09	.00	176.09	100130	02/01/2023
		2123MA1	424629 WWTP	9	02/01/2023	219.38	.00	219.38	100130	02/01/2023
		2123MA1	235372 GULCH FD	10	02/01/2023	135.99	.00	135.99	100130	02/01/2023
		2123MA1	8468241 MIDDLE PARK	11	02/01/2023	39.15	.00	39.15	100130	02/01/2023
		2123MA1	3601574879 PANEL PARK	12	02/01/2023	54.13	.00	54.13	100130	02/01/2023
		2123MA2	757577 TOWN HALL	1	02/01/2023	867.61	.00	867.61	100131	02/01/2023
		2123MA2	757577 TOWN HALL SOL	2	02/01/2023	312.50-	.00	312.50-	100131	02/01/2023
		2123MA2	197652 CO-OP	3	02/01/2023	227.24	.00	227.24	100131	02/01/2023
		2123MA2	28398 GHOST PEPPER	4	02/01/2023	271.59	.00	271.59	100131	02/01/2023
		2823KM7	INV 9438060000 504 HUL	1	02/08/2023	13.84	.00	13.84	100140	02/08/2023
		3123KM3	Electric PD	1	03/01/2023	243.66	.00	243.66	100186	03/01/2023
		3123KM3	Electric Lower Park	2	03/01/2023	39.15	.00	39.15	100186	03/01/2023
		3123KM3	Electric GG	3	03/01/2023	856.66	.00	856.66	100186	03/01/2023
		3123KM3	Electric GG Credit	4	03/01/2023	312.50-	.00	312.50-	100186	03/01/2023
		3123KM3	Electric WWTP	5	03/01/2023	221.10	.00	221.10	100186	03/01/2023
		3123KM3	Electric Sunshine Tank	6	03/01/2023	45.02	.00	45.02	100186	03/01/2023
		3123KM3	Electric Perkinsville Office	7	03/01/2023	183.22	.00	183.22	100186	03/01/2023
		3123KM3	Electric Hotel Jerome	8	03/01/2023	39.15	.00	39.15	100186	03/01/2023
		3123KM3	Electric Fire Station Gulch	9	03/01/2023	138.23	.00	138.23	100186	03/01/2023
		3123KM3	Electric Upper Park	10	03/01/2023	43.73	.00	43.73	100186	03/01/2023
		3123KM3	Electric Upper Park 2	11	03/01/2023	60.43	.00	60.43	100186	03/01/2023
		3123KM3	Electric Fire Station Main	12	03/01/2023	576.82	.00	576.82	100186	03/01/2023
		3123KM3	Electric Middle Park	13	03/01/2023	39.15	.00	39.15	100186	03/01/2023
		3123KM4	Electric Ghost Pepper	1	03/01/2023	240.83	.00	240.83	100187	03/01/2023
3123KM4	Electric Co-Op	2	03/01/2023	210.83	.00	210.83	100187	03/01/2023		
3123KM4	Electric Street Lights	3	03/01/2023	1,050.84	.00	1,050.84	100187	03/01/2023		
Total 1050:						6,420.98	.00	6,420.98		
1056	ARIZONA BUG COMPANY	2823KM13	Inv 192810 PEST CONTR	1	02/08/2023	50.00	.00	50.00	100141	02/08/2023
Total 1056:						50.00	.00	50.00		
1088	AT&T	2123MA7	INV 287307080989X01262	1	02/01/2023	187.08	.00	187.08	100132	02/01/2023
		2123MA7	INV 287307080989X01262	2	02/01/2023	187.08	.00	187.08	100132	02/01/2023
Total 1088:						374.16	.00	374.16		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1130	BLACK HILLS AUTO ELEC	2823KM20	INV 6649 LABOR LIGHTS	1	02/08/2023	22.50	.00	22.50	100142	02/08/2023
		2823KM20	INV 6649 LABOR LIGHTS	2	02/08/2023	22.50	.00	22.50	100142	02/08/2023
		2823KM20	INV 6649 LABOR LIGHTS	3	02/08/2023	22.50	.00	22.50	100142	02/08/2023
		2823KM20	INV 6649 LABOR LIGHTS	4	02/08/2023	22.50	.00	22.50	100142	02/08/2023
		2823KM20	INV 6649 LABOR LIGHTS	5	02/08/2023	22.50	.00	22.50	100142	02/08/2023
		2823KM20	INV 6649 LABOR LIGHTS	6	02/08/2023	22.50	.00	22.50	100142	02/08/2023
		2823KM20	INV 6649 PARTS LIGHTS	7	02/08/2023	16.13	.00	16.13	100142	02/08/2023
		2823KM20	INV 6649 PARTS LIGHTS	8	02/08/2023	16.13	.00	16.13	100142	02/08/2023
		2823KM20	INV 6649 PARTS LIGHTS	9	02/08/2023	16.13	.00	16.13	100142	02/08/2023
		2823KM20	INV 6649 PARTS LIGHTS	10	02/08/2023	16.13	.00	16.13	100142	02/08/2023
		2823KM20	INV 6649 PARTS LIGHTS	11	02/08/2023	16.13	.00	16.13	100142	02/08/2023
		2823KM20	INV 6649 PARTS LIGHTS	12	02/08/2023	16.11	.00	16.11	100142	02/08/2023
Total 1130:						231.76	.00	231.76		
1142	BOUND TREE MEDICAL,	21423KM8	Medical Supplies	1	02/14/2023	169.37	.00	169.37	100170	02/14/2023
Total 1142:						169.37	.00	169.37		
1151	BROWN & BROWN LAW	21423KM6	Legal services water resea	1	02/14/2023	2,382.50	.00	2,382.50	100171	02/14/2023
Total 1151:						2,382.50	.00	2,382.50		
1158	CANDACE GALLAGHER	2823KM14	WEB AND CODIFICATION	1	02/08/2023	500.00	.00	500.00	100143	02/08/2023
Total 1158:						500.00	.00	500.00		
1170	CASELLE	2823KM18	INV 122930 CONTRACT S	1	02/08/2023	808.65	.00	808.65	100144	02/08/2023
		2823KM18	INV 122930 CONTRACT S	2	02/08/2023	269.55	.00	269.55	100144	02/08/2023
		2823KM18	INV 122930 CONTRACT S	3	02/08/2023	269.55	.00	269.55	100144	02/08/2023
		2823KM18	INV 122930 CONTRACT S	4	02/08/2023	269.55	.00	269.55	100144	02/08/2023
		2823KM18	INV 122930 CONTRACT S	5	02/08/2023	89.85	.00	89.85	100144	02/08/2023
		2823KM18	INV 122930 CONTRACT S	6	02/08/2023	89.85	.00	89.85	100144	02/08/2023
Total 1170:						1,797.00	.00	1,797.00		
1178	CENTURY LINK	22223KM7	Inv. 628646972 Phone	1	02/22/2023	7.63	.00	7.63	100178	02/22/2023
		3123KM1	Invoice J-520-111-3806 Ph	1	03/01/2023	34.70	.00	34.70	100188	03/01/2023
		3123KM1	Phone GG	2	03/01/2023	164.95	.00	164.95	100188	03/01/2023
		3123KM1	PHone PD	3	03/01/2023	178.55	.00	178.55	100188	03/01/2023
		3123KM1	Phone Library	4	03/01/2023	86.64	.00	86.64	100188	03/01/2023
		3123KM1	Phone PD	5	03/01/2023	40.60	.00	40.60	100188	03/01/2023
		3123KM1	PHone FD	6	03/01/2023	127.33	.00	127.33	100188	03/01/2023
		3123KM1	Phone Court	7	03/01/2023	71.52	.00	71.52	100188	03/01/2023
Total 1178:						711.92	.00	711.92		
1195	CITY OF COTTONWOOD	22223KM8	Inv. 0005771 US Geologica	1	02/22/2023	35.34	.00	35.34	100179	02/22/2023
		22223KM8	Inv. 0005771 US Geologica	2	02/22/2023	35.33	.00	35.33	100179	02/22/2023
		2823KM5	Inv 0005726 DISPATCHIN	1	02/08/2023	588.33	.00	588.33	100145	02/08/2023
		2823KM5	Inv 0005748 DISPATCHIN	2	02/08/2023	3,478.75	.00	3,478.75	100145	02/08/2023
Total 1195:						4,137.75	.00	4,137.75		
1213	CONTRACT WASTEWATE	2823KM19	Inv 1015453 SPRING MAI	1	02/08/2023	900.00	.00	900.00	100146	02/08/2023
		2823KM19	Inv 1015453 WWTP MAIN	2	02/08/2023	3,200.00	.00	3,200.00	100146	02/08/2023
		2823KM19	Inv 1015453 TRANSPORT	3	02/08/2023	65.00	.00	65.00	100146	02/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1213:						4,165.00	.00	4,165.00		
1239	DANA KEPNER CO	21423KM5	Meter valve and ball valve	1	02/14/2023	813.68	.00	813.68	100172	02/14/2023
Total 1239:						813.68	.00	813.68		
1250	DEERE CREDIT, INC.	2123MA8	JD 210L PARKS	1	02/01/2023	21.68	.00	21.68	100133	02/01/2023
		2123MA8	JD 210L PROPERTIES	2	02/01/2023	21.68	.00	21.68	100133	02/01/2023
		2123MA8	JD 210L WATER	3	02/01/2023	75.88	.00	75.88	100133	02/01/2023
		2123MA8	JD 210L SEWER	4	02/01/2023	75.88	.00	75.88	100133	02/01/2023
		2123MA8	JD 210L HURF	5	02/01/2023	21.69	.00	21.69	100133	02/01/2023
		3123KM2	JD 210L PROPERTIES	1	03/01/2023	21.68	.00	21.68	100189	03/01/2023
		3123KM2	JD 210L PARKS	2	03/01/2023	21.68	.00	21.68	100189	03/01/2023
		3123KM2	JD 210L WATER	3	03/01/2023	75.88	.00	75.88	100189	03/01/2023
		3123KM2	JD 210L SEWER	4	03/01/2023	75.88	.00	75.88	100189	03/01/2023
		3123KM2	JD 210L HURF	5	03/01/2023	21.69	.00	21.69	100189	03/01/2023
Total 1250:						433.62	.00	433.62		
1264	DIESEL DIRECT WEST	2123MA5	INV #84954201 FUEL, WA	1	02/01/2023	28.44	.00	28.44	100134	02/01/2023
		2123MA5	INV #84954201 FUEL, SE	2	02/01/2023	28.44	.00	28.44	100134	02/01/2023
		2123MA5	INV #84954201 FUEL, TR	3	02/01/2023	227.54	.00	227.54	100134	02/01/2023
		22223KM4	INV. 84995283 Fuel	1	02/22/2023	19.49	.00	19.49	100180	02/22/2023
		22223KM4	INV. 84995283 Fuel	2	02/22/2023	19.49	.00	19.49	100180	02/22/2023
		22223KM4	INV. 84995283	3	02/22/2023	155.95	.00	155.95	100180	02/22/2023
		2823KM15	INV 84972299 FUEL FOR	1	02/08/2023	31.74	.00	31.74	100147	02/08/2023
		2823KM15	INV 84972299 FUEL FOR	2	02/08/2023	31.74	.00	31.74	100147	02/08/2023
		2823KM15	INV 8492299 FUEL FOR T	3	02/08/2023	253.94	.00	253.94	100147	02/08/2023
Total 1264:						796.77	.00	796.77		
1322	FOUR-D LLC	2823KM12	Inv 00000870 SOFTWARE	1	02/08/2023	742.50	.00	742.50	100148	02/08/2023
		2823KM12	Inv 00000870 SOFTWARE	2	02/08/2023	236.25	.00	236.25	100148	02/08/2023
Total 1322:						978.75	.00	978.75		
1334	GARY ALLEN	3123KM5	Reimbursement for Pants	1	03/01/2023	10.33	.00	10.33	100190	03/01/2023
		3123KM5	Reimbursement for Pants	2	03/01/2023	10.33	.00	10.33	100190	03/01/2023
		3123KM5	Reimbursement for Pants	3	03/01/2023	10.33	.00	10.33	100190	03/01/2023
		3123KM5	Reimbursement for Pants	4	03/01/2023	10.33	.00	10.33	100190	03/01/2023
		3123KM5	Reimbursement for Pants	5	03/01/2023	10.33	.00	10.33	100190	03/01/2023
		3123KM5	Reimbursement for Pants	6	03/01/2023	10.35	.00	10.35	100190	03/01/2023
Total 1334:						62.00	.00	62.00		
1360	HAVEN METHODIST CHU	2823KM4	ANNUAL CONTRIBUTION	1	02/08/2023	500.00	.00	500.00	100149	02/08/2023
Total 1360:						500.00	.00	500.00		
1408	JAMES PAISANO	2823KM27	CASH OUT FIREFIGHTER	1	02/08/2023	1,666.83	.00	1,666.83	100150	02/08/2023
		2823KM27	CASH OUT FIREFIGHTER	2	02/08/2023	166.68-	.00	166.68-	100150	02/08/2023
Total 1408:						1,500.15	.00	1,500.15		
1419	JC CULLEN INC	2823KM11	Inv 151998 PORT SERVIC	1	02/08/2023	35.49	.00	35.49	100151	02/08/2023
		2823KM11	Inv 151998 PORT SERVIC	2	02/08/2023	35.48	.00	35.48	100151	02/08/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1419:						70.97	.00	70.97		
1473	KERRY LEE	21423KM4	Home Depot reimburseme	1	02/14/2023	67.82	.00	67.82	100173	02/14/2023
		21423KM4	Home Depot reimburseme	2	02/14/2023	82.20	.00	82.20	100173	02/14/2023
		22223KM9	Reimbursement For Office	1	02/22/2023	40.07	.00	40.07	100181	02/22/2023
		22223KM9	Reimbursement For Auto S	2	02/22/2023	17.80	.00	17.80	100181	02/22/2023
Total 1473:						207.89	.00	207.89		
1503	LEGEND	2123MA4	INV #2301300 TESTING W	1	02/01/2023	15.00	.00	15.00	100135	02/01/2023
		2123MA4	INV #2301300 SEWER	2	02/01/2023	1,089.20	.00	1,089.20	100135	02/01/2023
		22223KM2	INV. 2302449 System Testi	1	02/22/2023	75.00	.00	75.00	100182	02/22/2023
		22223KM2	INV. 2302407 Testing Sink	2	02/22/2023	15.00	.00	15.00	100182	02/22/2023
		22223KM2	INV. 2302407 System Testi	3	02/22/2023	277.00	.00	277.00	100182	02/22/2023
		2823KM10	INV 2301651 TESTING	1	02/08/2023	275.00	.00	275.00	100152	02/08/2023
		2823KM10	INV 2301707 TESTING	2	02/08/2023	101.40	.00	101.40	100152	02/08/2023
		3123KM7	INV #2302686 TESTING, S	1	03/01/2023	75.00	.00	75.00	100191	03/01/2023
Total 1503:						1,922.60	.00	1,922.60		
1532	MARTIN BOLAND	3123KM10	Reimbursement for Truck S	1	03/01/2023	65.37	.00	65.37	100192	03/01/2023
Total 1532:						65.37	.00	65.37		
1564	MINGUS ELECTRIC	2123MA3	Inv 1363 LIGHTS FOR 300	1	02/01/2023	2,600.00	.00	2,600.00	100136	02/01/2023
		2123MA3	Inv 1363 LIGHTS FOR 300	2	02/01/2023	962.79	.00	962.79	100136	02/01/2023
		2123MA3	Inv 1362 SOLAR LIGHT IN	3	02/01/2023	150.00	.00	150.00	100136	02/01/2023
		2123MA3	Inv 1362 SOLAR LIGHT IN	4	02/01/2023	173.00	.00	173.00	100136	02/01/2023
Total 1564:						3,885.79	.00	3,885.79		
1576	NAPA AUTO PARTS	2823KM22	Inv 309590 AIR FILTER FO	1	02/08/2023	147.18	.00	147.18	100154	02/08/2023
		2823KM22	Inv 310284 FD OIL FILTER	2	02/08/2023	180.38	.00	180.38	100154	02/08/2023
		2823KM22	Inv 311165 FD WIPERS	3	02/08/2023	92.77	.00	92.77	100154	02/08/2023
Total 1576:						420.33	.00	420.33		
1584	NEXTCARE URGENT CA	21423KM3	Hep B Vaccine	1	02/14/2023	18.50	.00	18.50	100174	02/14/2023
		21423KM3	Hep B Vaccine	2	02/14/2023	18.50	.00	18.50	100174	02/14/2023
		21423KM3	Hep B Vaccine	3	02/14/2023	18.50	.00	18.50	100174	02/14/2023
		21423KM3	Hep B Vaccine	4	02/14/2023	18.50	.00	18.50	100174	02/14/2023
		21423KM3	Hep B Vaccine	5	02/14/2023	18.50	.00	18.50	100174	02/14/2023
		21423KM3	Hep B Vaccine	6	02/14/2023	18.50	.00	18.50	100174	02/14/2023
Total 1584:						111.00	.00	111.00		
1603	ODP BUSINESS SOLUTIO	2823KM3	INV 290111649001 USB D	1	02/08/2023	16.28	.00	16.28	100155	02/08/2023
		2823KM3	INV 290102598001 PAPER	2	02/08/2023	169.62	.00	169.62	100155	02/08/2023
		2823KM3	INV 290111650001 CARD	3	02/08/2023	18.97	.00	18.97	100155	02/08/2023
		2823KM3	INV 290111651001 CARD	4	02/08/2023	19.00	.00	19.00	100155	02/08/2023
		2823KM3	INV 290763769001 INK	5	02/08/2023	29.56	.00	29.56	100155	02/08/2023
Total 1603:						253.43	.00	253.43		
1611	PACIFIC ADVANCED CIVI	22223KM1	WWTP Engineering Agree	1	02/22/2023	7,596.00	.00	7,596.00	1002	02/22/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1611:						7,596.00	.00	7,596.00		
1615	PARKEON	2123MA10	INV IV134199 PARKFOLIO	1	02/01/2023	408.64	.00	408.64	100138	02/01/2023
		3123KM12	INVoice IV134885 Jan 202	1	03/01/2023	11.81	.00	11.81	100194	03/01/2023
		3123KM12	INVoice IV134743 Feb 202	2	03/01/2023	408.64	.00	408.64	100194	03/01/2023
Total 1615:						829.09	.00	829.09		
1618	PATRIOT DISPOSAL, INC.	2823KM1	INV #3668 LAND TIPPING	1	02/08/2023	1,726.80	.00	1,726.80	100156	02/08/2023
Total 1618:						1,726.80	.00	1,726.80		
1625	PERSONNEL SAFETY EN	2823KM17	FIRST AID GG	1	02/08/2023	79.65	.00	79.65	100157	02/08/2023
		2823KM17	INV 103717 FIRST AID LIB	2	02/08/2023	65.91	.00	65.91	100157	02/08/2023
		2823KM17	INV 103718 FIRST AID PW	3	02/08/2023	35.80	.00	35.80	100157	02/08/2023
		2823KM17	INV 103718 FIRST AID PW	4	02/08/2023	35.80	.00	35.80	100157	02/08/2023
		2823KM17	INV 103718 FIRST AID PW	5	02/08/2023	35.80	.00	35.80	100157	02/08/2023
		2823KM17	INV 103718 FIRST AID PW	6	02/08/2023	35.80	.00	35.80	100157	02/08/2023
		2823KM17	INV 103718 FIRST AID PW	7	02/08/2023	35.80	.00	35.80	100157	02/08/2023
		2823KM17	INV 103718 FIRST AID PW	8	02/08/2023	35.81	.00	35.81	100157	02/08/2023
		2823KM17	INV 103719 FIRST AID PD	9	02/08/2023	70.08	.00	70.08	100157	02/08/2023
Total 1625:						430.45	.00	430.45		
1637	POSTMASTER	21423KM10	Postal delivery of newslette	1	02/14/2023	69.87	.00	69.87	100175	02/14/2023
Total 1637:						69.87	.00	69.87		
1647	PROCOPY	2823KM21	Inv 3903223 PRINTER LE	1	02/08/2023	336.33	.00	336.33	100158	02/08/2023
Total 1647:						336.33	.00	336.33		
1658	PURSELL LAW FIRM, PLL	21423KM9	Court Appointed Legal Ser	1	02/14/2023	1,100.00	.00	1,100.00	100176	02/14/2023
Total 1658:						1,100.00	.00	1,100.00		
1677	REESE'S TIRE & AUTOTI	3123KM6	Invoice 88897-Backhoe Tir	1	03/01/2023	12.50	.00	12.50	100195	03/01/2023
		3123KM6	Backhoe Tires Labor	2	03/01/2023	12.50	.00	12.50	100195	03/01/2023
		3123KM6	Backhoe Tires Labor	3	03/01/2023	12.50	.00	12.50	100195	03/01/2023
		3123KM6	Backhoe Tires Labor	4	03/01/2023	12.50	.00	12.50	100195	03/01/2023
		3123KM6	Backhoe Tires Labor	5	03/01/2023	12.50	.00	12.50	100195	03/01/2023
		3123KM6	Backhoe Tires Labor	6	03/01/2023	12.50	.00	12.50	100195	03/01/2023
		3123KM6	Backhoe Tires Repair	7	03/01/2023	9.33	.00	9.33	100195	03/01/2023
		3123KM6	Backhoe Tires Repair	8	03/01/2023	9.33	.00	9.33	100195	03/01/2023
		3123KM6	Backhoe Tires Repair	9	03/01/2023	9.33	.00	9.33	100195	03/01/2023
		3123KM6	Backhoe Tires Repair	10	03/01/2023	9.33	.00	9.33	100195	03/01/2023
		3123KM6	Backhoe Tires Repair	11	03/01/2023	9.33	.00	9.33	100195	03/01/2023
		3123KM6	Backhoe Tires Repair	12	03/01/2023	9.32	.00	9.32	100195	03/01/2023
		3123KM9	Invoice 88570 Tires for Veh	1	03/01/2023	140.00	.00	140.00	100196	03/01/2023
		3123KM9	Invoice 88570 Tires for Veh	2	03/01/2023	1,956.27	.00	1,956.27	100196	03/01/2023
Total 1677:						2,227.24	.00	2,227.24		
1728	SEDONA RECYCLES, INC	21423KM7	Hauling Services	1	02/14/2023	120.00	.00	120.00	100177	02/14/2023

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Total 1728:						120.00	.00	120.00		
1740	SIMS MACKIN, LTD	22223KM6	Inv.36226 Legal Services	1	02/22/2023	390.00	.00	390.00	100183	02/22/2023
		22223KM6	Inv. 36226 Legal Services	2	02/22/2023	448.50	.00	448.50	100183	02/22/2023
Total 1740:						838.50	.00	838.50		
1751	SOUTHWESTERN ENVIR	22223KM5	Inv. 2023-43 SEC Project 2	1	02/22/2023	2,320.00	.00	2,320.00	100184	02/22/2023
		2823KM26	Inv 2023-30 SEC PROJEC	1	02/08/2023	19,749.63	.00	19,749.63	100159	02/08/2023
Total 1751:						22,069.63	.00	22,069.63		
1812	TOWN OF JEROME - UTIL	2823KM24	7002-01 Town Hall	1	02/08/2023	194.51	.00	194.51	100160	02/08/2023
		2823KM24	7060-01 Town Yard	2	02/08/2023	180.44	.00	180.44	100160	02/08/2023
		2823KM24	7054-01 POLICE STATION	3	02/08/2023	177.32	.00	177.32	100160	02/08/2023
		2823KM24	7015-01 FIRE STATION	4	02/08/2023	180.44	.00	180.44	100160	02/08/2023
Total 1812:						732.71	.00	732.71		
1813	TOWN OF JEROME PR	2923MA1	Payroll Transfer	1	02/09/2023	90,000.00	.00	90,000.00	100167	02/09/2023
		3123KM8	Payroll Transfer	1	03/01/2023	90,000.00	.00	90,000.00	100197	03/01/2023
Total 1813:						180,000.00	.00	180,000.00		
1827	UNISOURCE ENERGY SE	22223KM3	Acct. 7505930000 Town Ha	1	02/22/2023	1,064.93	.00	1,064.93	100185	02/22/2023
		22223KM3	Acct. 6937260000 303 Mai	2	02/22/2023	72.42	.00	72.42	100185	02/22/2023
		22223KM3	Acct. 4353340000 201 Per	3	02/22/2023	417.00	.00	417.00	100185	02/22/2023
		22223KM3	Acct. 0559820000 101 Mai	4	02/22/2023	390.09	.00	390.09	100185	02/22/2023
		22223KM3	Acct. 2353340000 502 N M	5	02/22/2023	337.33	.00	337.33	100185	02/22/2023
Total 1827:						2,281.77	.00	2,281.77		
1851	VERDE VALLEY HARDWA	2823KM16	INV 2860 ASPHALT	1	02/08/2023	417.20	.00	417.20	100161	02/08/2023
		2823KM16	INV 2860 GYPSUM	2	02/08/2023	32.93	.00	32.93	100161	02/08/2023
		2823KM16	INV 2860 TRASH BAGS	3	02/08/2023	71.75	.00	71.75	100161	02/08/2023
		2823KM16	INV 2860 PAINT	4	02/08/2023	266.44	.00	266.44	100161	02/08/2023
Total 1851:						788.32	.00	788.32		
1854	VERDE VALLEY NEWSPA	2823KM25	INV 167941 PUBLICATION	1	02/08/2023	243.39	.00	243.39	100162	02/08/2023
Total 1854:						243.39	.00	243.39		
1859	VERIZON WIRELESS	2823KM8	INV 9926253117 PD PHO	1	02/08/2023	52.12	.00	52.12	100163	02/08/2023
		2823KM8	INV 9926253117 PD PHO	2	02/08/2023	52.12	.00	52.12	100163	02/08/2023
		2823KM8	INV 9926253117 KIOSK P	3	02/08/2023	40.01	.00	40.01	100163	02/08/2023
		2823KM8	INV 9926253117 KIOSK P	4	02/08/2023	40.01	.00	40.01	100163	02/08/2023
		2823KM8	INV 9926253117 KIOSK P	5	02/08/2023	40.01	.00	40.01	100163	02/08/2023
		2823KM8	INV 9926253117 KIOSK P	6	02/08/2023	40.01	.00	40.01	100163	02/08/2023
		2823KM9	INV 9926253116 PZ PHON	1	02/08/2023	40.72	.00	40.72	100164	02/08/2023
		2823KM9	INV 9926253116 FD PHON	2	02/08/2023	56.72	.00	56.72	100164	02/08/2023
		2823KM9	INV 9926253116 SHUTTL	3	02/08/2023	40.63	.00	40.63	100164	02/08/2023
		2823KM9	INV 9926253116 PD PHO	4	02/08/2023	40.01	.00	40.01	100164	02/08/2023
		2823KM9	INV 9926253116 FD PHON	5	02/08/2023	40.01	.00	40.01	100164	02/08/2023
		2823KM9	INV 9926253116 FD PHON	6	02/08/2023	40.01	.00	40.01	100164	02/08/2023
		2823KM9	INV 9926253116 PD PHO	7	02/08/2023	40.01	.00	40.01	100164	02/08/2023

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		2823KM9	INV 9926253116 FD PHON	8	02/08/2023	40.01	.00	40.01	100164	02/08/2023
	Total 1859:					602.40	.00	602.40		
1909	XEROX FINANCIAL SERV	2823KM2	INV #3764090 MACHINE	1	02/08/2023	321.03	.00	321.03	100165	02/08/2023
	Total 1909:					321.03	.00	321.03		
1914	YAVAPAI CO. EDUCATION	2823KM23	Inv 22-1695 INTERNET AC	1	02/08/2023	120.00	.00	120.00	100166	02/08/2023
		2823KM23	Inv 22-1695 INTERNET AC	2	02/08/2023	75.00	.00	75.00	100166	02/08/2023
		2823KM23	Inv 22-1695 INTERNET AC	3	02/08/2023	75.00	.00	75.00	100166	02/08/2023
		2823KM23	Inv 22-1695 INTERNET AC	4	02/08/2023	150.00	.00	150.00	100166	02/08/2023
		2823KM23	Inv 22-1694 INTERNET AC	5	02/08/2023	42.95	.00	42.95	100166	02/08/2023
	Total 1914:					462.95	.00	462.95		
1979	V&V MANUFACTURING, I	2123MA6	INV #56260 CUSTOM OB-	1	02/01/2023	1,440.00	.00	1,440.00	100139	02/01/2023
	Total 1979:					1,440.00	.00	1,440.00		
1980	NORM'S LOCK AND SAFE	2123MA9	INV 38803 SAFE COMBIN	1	02/01/2023	150.00	.00	150.00	100137	02/01/2023
	Total 1980:					150.00	.00	150.00		
1981	LEXINGTON LAW	2823KM6	INV 6250 FEE FOR SERVI	1	02/08/2023	2,000.00	.00	2,000.00	100153	02/08/2023
	Total 1981:					2,000.00	.00	2,000.00		
1982	Micheala Brewer	3123KM11	Mileage Reimbursement fo	1	03/01/2023	194.37	.00	194.37	100193	03/01/2023
	Total 1982:					194.37	.00	194.37		
	Grand Totals:					260,052.28	.00	260,052.28		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members.

For the meeting of April 11, 2022

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Kristen continues to receive training on Caselle financial management software, including payroll functions. She is also being trained on all aspects of the budget process.
- Took over the human resources related functions and scheduled open enrollment.
- Facilitated the FMI requisite training for the contractor and engineer for water tank #2 repair.
- Worked with STRs on licenses and implementing the new regulations. We currently only have one with pending items.
- Prescribed the loyalty oath of office to all new Board and Committee members.
- Received, reviewed and analyzed the Class III study required for the WWTP land area.
- Met with Magistrate Napper to discuss the results of the court security assessment and needed security enhancements to Town Hall and the Court.
- Worked on a dilapidated and nuisance building abatement process.
- Met with FMI reps to discuss a course of action for upcoming water system improvements.
- Met with engineer for project update and ensure approved projects are progressing.
- Began preliminary FY 2024 budget work.
- Continue to recruit for the open finance director job vacancy and added the posting to numerous periodicals and online portals.
- CAT riders for the pilot program are averaging around 11 per week (Thursday)

**** CONGRATULATIONS TO ****

Shawn Maples on completing 1 year of service effective April 4, 2023.

Micheala Brewer on completing 1 year of service effective April 5, 2023.

Nancy Driver on completing 8 years of service effective April 10, 2023.

Following is an accounting of sales tax revenues through February, and a water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2023 BUDGET	FY2023 actual	Budget +/-	FY2022 actual	Compared to prior year +/-
July	111,000	104,350	(6,650)	117,605	(13,255)
August	111,000	74,612	(36,388)	118,436	(43,824)
September	78,000	115,431	37,431	81,826	33,605
October	132,000	114,937	(17,063)	140,055	(25,118)
November	150,000	139,121	(10,879)	160,051	(20,930)
December	117,000	96,194	(20,806)	124,708	(28,514)
January	116,000	132,403	16,403	123,149	9,254
February	81,000	78,212	(2,788)	85,855	(7,643)
March	100,000			105,343	
April	148,000			157,557	
May	141,000			149,917	
June	115,000			121,930	
Total YTD	1,400,000	855,260	(40,740)	1,486,432	(96,425)

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-
July	38,001	38,281	(280)	18,295	18,467	(172)	32,588	47,339	(14,751)
August	31,508	41,580	(10,072)	4,896	18,024	(13,128)	18,230	47,731	(29,501)
September	32,105	26,920	5,185	14,925	14,684	241	33,655	28,573	5,082
October	39,918	45,726	(5,808)	18,989	20,051	(1,062)	36,563	58,351	(21,788)
November	48,302	53,186	(4,884)	24,809	25,622	(813)	57,373	68,645	(11,272)
December	36,015	42,240	(6,225)	18,502	19,769	(1,267)	37,136	51,239	(14,103)
January	38,684	36,189	2,495	15,966	17,289	(1,323)	53,008	48,750	4,258
February	28,441	28,416	25	14,328	12,954	1,374	26,837	32,562	(5,725)
March		33,497			19,946			41,523	
April		57,834			25,878			57,920	
May		47,889			24,239			69,268	
June		43,530			17,059			53,014	
Total YTD		495,288	(19,563)		233,982	(16,150)		604,915	(87,800)

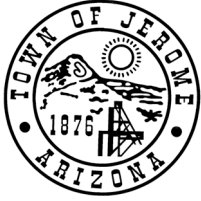
Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,815	2,815
August	753	3,568
September	2,296	5,864
October	1,909	7,773
November	3,817	11,590
December	2,865	14,455
January	2,456	16,911
February	3,750	20,661
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2021	23-Dec	71	142
	27-Dec	71	144
2022	3-Jan	71	140
	18-Jan	68	145
	24-Jan	71	150
	31-Jan	77	141
	7-Feb	77	137
	14-Feb	57	134
	28-Feb	57	139
	14-Mar	52	148
	21-Mar	48	135
	28-Mar	48	129
	4-Apr	52	131
	11-Apr	40	163
	18-Apr	44	153
	25-Apr	40	153
	2-May	44	159
	9-May	44	148
	16-May	44	153
	23-May	40	154
	31-May	39	153
	21-Jun	36	157
	27-Jun	40	162
	5-July	39	165
	11-July	32	170
	25-July	26	212
	1-Aug	36	210
	8-Aug	40	135
	15-Aug	77	148
	22-Aug	77	128
	29-Aug	61	104
	7-Sept	61	148
	12-Sept	61	233
	19-Sept	52	272
	26-Sept	57	266
	3-Oct	61	235
	10-Oct	57	224
	17-Oct	57	225
	24-Oct	57	219
	31-Oct	57	242
	7-Nov	57	244
	14-Nov	61	230
	21-Nov	61	235
	28-Nov	57	235
	05-Dec	57	230
	12-Dec	57	235
	19-Dec	57	229
	27-Dec	57	230
2023	03-Jan	57	318
	09-Jan	57	87
	19-Jan	66	99
	24-Jan	66	95
	30-Jan	57	98
	06-Feb	83	101
	14-Feb	71	101
	21-Feb	83	100
	27-Feb	83	139
	06-Mar	95	244
	13-Mar	233	326
	20-Mar	115	270
	27-Mar	71	356
	03-Apr	154	253



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

April 2023 Staff Report for March activity

Respectfully submitted by Kristen Muenz, Deputy Town Clerk

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall). Special Thank You to Will Blodgett for posting the agendas for P&Z and DRB!
- ⚙ Took and transcribed the minutes for all open sessions of Council, P&Z, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintain proper records of agendas and drafted minutes.
- ⚙ Cross-trained with Finance Manager Melanie Atkin on Payroll, Journal Entries, Accounts Payable, and Daily Bank Reconciliation.
- ⚙ Processed Payables, Payroll, Check & Cash Deposits, Journal Entries and Bank Reconciliation. Though no longer with us as an employee, I would like to express my gratitude to Melanie Atkin for continuing to support me by answering my many questions via phone and text. Thanks!
- ⚙ Permits and Licensing activities for February:
 - Business Licenses
 - 10 Businesses were sent renewal notices.
 - 9 Businesses sent in their renewal application.
 - 2 Businesses applied for a NEW Business License.
 - 16 Business Licenses were issued (Thank you Rusty, Ricky & Barry for making a big effort to help us get caught up!)
 - 13 Business Licenses are pending approval.
 - STR Licenses
 - 1 new STR/Vacation Rental License application was received.
 - 3 STR Licenses were issued.
 - 1 STR License is pending approval.
 - 18 Total STR Licenses issued to date. (See Excel Spreadsheet)
 - Special Event Permits
 - No Special Event permits were issued.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

April 2023 staff report for March activity submitted by Terri Card.

Utilities

- Current debt (45 days past due):

12 accounts were on the shut-off list at the beginning of April. 7 accounts were sent Yellow Tags, and 0 accounts was shut off because all made payments or paid in full. 1 Account has applied for utility assistance and is still awaiting approval.

Balance owed on shut-off accounts from April billing: \$1561.68

Balance owed at end of March: \$3933.45

- A copy of the April AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	155.48	77.74	77.74	.00	.00	01/24/23	77.74-		
1001.03	155.48	155.48	.00	.00	.00	03/13/23	155.48-		
1003.02	105.11	105.11	.00	.00	.00	03/07/23	105.11-		
1006.02	329.17-	329.17-	.00	.00	.00	02/15/23	600.00-		
1007.01	159.85-	159.85-	.00	.00	.00		.00	Final	10/31/22
1008.02	77.74	77.74	.00	.00	.00	03/13/23	78.48-		
1009.04	44.72	44.72	.00	.00	.00	03/08/23	44.72-		
1010.01	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
1011.01	253.43-	253.43-	.00	.00	.00	02/06/23	500.00-		
1013.01	77.74	77.74	.00	.00	.00	03/22/23	155.48-		
1014.03	92.82	46.41	46.41	.00	.00	02/07/23	46.41-		
1015.01	155.46	77.74	77.72	.00	.00	02/27/23	77.50-		
1016.01	46.41	46.41	.00	.00	.00	03/21/23	46.41-		
1018.03	132.52	132.52	.00	.00	.00	03/14/23	132.52-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	268.14	77.74	77.74	77.74	34.92	03/30/23	77.74-		
1023.01	178.60	21.46	52.38	52.38	52.38		.00		
1024.01	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
1025.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
1026.01	77.74	77.74	.00	.00	.00	03/08/23	77.74-		
1027.01	77.74	77.74	.00	.00	.00	03/08/23	77.74-		
1028.04	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
1029.01	265.04	132.52	132.52	.00	.00	02/23/23	407.56-		
1030.02	.03	.03	.00	.00	.00	03/28/23	182.84-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.07	77.74-	77.74-	.00	.00	.00	03/08/23	77.74-	Final	11/22/21
1031.10	165.96	77.74	87.74	.48	.00	03/09/23	155.00-		
1032.01	77.74	77.74	.00	.00	.00	03/08/23	77.74-		
1036.09	210.22	105.11	105.11	.00	.00	02/06/23	210.22-		
1038.02	77.80	77.74	.06	.00	.00	03/08/23	77.71-		
1040.01	17.34	17.34	.00	.00	.00	03/15/23	17.34-		
1042.01	266.96	266.96	.00	.00	.00	03/27/23	224.26-		
1044.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
1051.02	310.90-	729.93-	104.76	104.76	209.51		.00		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
1056.02	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
1057.01	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
1058.05	77.74	77.74	.00	.00	.00	03/14/23	77.74-		
1059.02	105.11	105.11	.00	.00	.00	03/06/23	105.11-		
1060.02	77.74	77.74	.00	.00	.00	03/15/23	77.71-		
1061.01	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
1063.02	91.28	46.41	44.87	.00	.00	02/27/23	220.00-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.14	98.57-	245.71-	78.50	68.64	.00	01/12/23	182.85-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	10.56-	10.56-	.00	.00	.00	03/21/23	77.74-		
1069.02	105.11	105.11	.00	.00	.00	03/15/23	105.11-		
1071.03	105.11	105.11	.00	.00	.00	03/08/23	105.11-		
1073.01	105.11	105.11	.00	.00	.00	03/06/23	105.11-		
1075.01	46.41	46.41	.00	.00	.00	03/21/23	92.82-		

Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.03	46.41	46.41	.00	.00	.00	03/07/23	92.82-		
1077.01	123.00	61.50	61.50	.00	.00	02/16/23	71.50-		
1078.02	61.50	61.50	.00	.00	.00	03/07/23	123.00-		
1079.02	301.60	301.60	.00	.00	.00	03/27/23	225.80-		
1080.01	123.00	61.50	61.50	.00	.00	02/08/23	61.50-		
1081.01	125.02	62.51	62.51	.00	.00	02/13/23	62.51-		
1082.01	40.64-	40.64-	.00	.00	.00	03/14/23	100.00-		
1083.05	45.20	45.20	.00	.00	.00	03/13/23	116.40-		
1084.01	39.08	39.08	.00	.00	.00	02/07/23	68.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	145.60	55.20	45.20	45.20	.00	01/11/23	145.60-		
1086.02	197.53	72.51	62.51	62.51	.00	02/02/23	62.51-		
1087.01	45.20	45.20	.00	.00	.00	03/15/23	45.20-		
1090.03	105.11	105.11	.00	.00	.00	03/07/23	105.11-		
1091.02	87.28	87.28	.00	.00	.00	03/06/23	87.28-		
1093.02	62.51	62.51	.00	.00	.00	03/07/23	197.53-		
1094.01	45.20	45.20	.00	.00	.00	03/06/23	90.40-		
1096.02	125.02	62.51	62.51	.00	.00	03/15/23	62.51-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	261.24	98.54	88.54	74.16	.00	02/23/23	200.00-		
1099.01	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
1100.02	62.51	62.51	.00	.00	.00	03/27/23	62.51-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	77.74-	77.74-	.00	.00	.00	03/20/23	233.22-		
1125.03	86.16-	86.16-	.00	.00	.00	03/14/23	100.00-		
1131.01	138.93	138.93	.00	.00	.00	03/14/23	138.93-		
1132.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
1133.01	77.74	77.74	.00	.00	.00	03/28/23	77.74-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	105.06	62.51	42.55	.00	.00	03/28/23	100.00-		
1139.01	155.48	77.74	77.74	.00	.00	02/23/23	243.22-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.05	79.85	79.85	.00	.00	.00	03/30/23	79.85-		
1151.02	45.20	45.20	.00	.00	.00	03/09/23	90.40-		
1160.02	100.22	100.22	.00	.00	.00	03/16/23	110.00-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
1166.02	87.28	87.28	.00	.00	.00	03/21/23	87.28-		
1167.01	7.99-	7.99-	.00	.00	.00	03/21/23	79.75-		
1168.01	77.74	77.74	.00	.00	.00	03/14/23	77.74-		
1169.02	105.11	105.11	.00	.00	.00	03/22/23	105.11-		
1170.01	123.00-	123.00-	.00	.00	.00	03/14/23	246.00-		
1171.05	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
1173.06	77.74	53.97	23.77	.00	.00	02/07/23	77.74-		
1174.02	77.74	77.74	.00	.00	.00	03/15/23	155.48-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	77.74	77.74	.00	.00	.00	03/06/23	77.74-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.09	265.04	132.52	132.52	.00	.00	03/06/23	132.52-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.09	61.72	61.72	.00	.00	.00	03/15/23	80.00-		
1314.05	62.51	62.51	.00	.00	.00	03/15/23	62.51-		
1332.01	133.22	77.74	55.48	.00	.00	03/13/23	100.00-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22

Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1342.05	87.28	87.28	.00	.00	.00	03/13/23	87.28-		
1343.03	282.42	141.21	141.21	.00	.00	02/15/23	141.21-		
1344.01	200.30-	236.91-	36.61	.00	.00	12/12/22	300.00-		
2000.01	139.75	139.75	.00	.00	.00	03/13/23	139.75-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	125.20	125.20	.00	.00	.00	03/27/23	540.00-		
2002.03	46.41	46.41	.00	.00	.00	03/14/23	46.41-		
2003.02	77.74	77.74	.00	.00	.00	03/06/23	78.48-		
2004.01	210.22	105.11	105.11	.00	.00	02/07/23	105.11-		
2005.01	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
2006.02	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
2007.02	141.21	141.21	.00	.00	.00	03/13/23	141.21-		
2008.01	105.11	105.11	.00	.00	.00	03/21/23	105.11-		
2009.01	105.11	105.11	.00	.00	.00	03/06/23	105.11-		
2010.03	105.11	105.11	.00	.00	.00	03/06/23	105.11-		
2011.05	77.74	77.74	.00	.00	.00	03/20/23	77.74-		
2013.01	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
2014.01	105.11	105.11	.00	.00	.00	03/08/23	105.11-		
2015.02	1,175.35-	1,175.35-	.00	.00	.00	03/13/23	1,300.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	105.11	105.11	.00	.00	.00	03/27/23	105.11-		
2017.01	105.11	105.11	.00	.00	.00	03/22/23	105.11-		
2018.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
2019.01	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
2020.01	132.52	132.52	.00	.00	.00	03/13/23	132.52-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	105.11	105.11	.00	.00	.00	03/08/23	105.11-		
2022.01	132.52	132.52	.00	.00	.00	03/22/23	132.52-		
2023.03	77.74	77.74	.00	.00	.00	03/09/23	77.74-		
2024.01	105.11	105.11	.00	.00	.00	03/09/23	105.11-		
2026.02	105.11	105.11	.00	.00	.00	03/30/23	325.33-		
2028.01	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
2029.01	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
2030.01	243.22	87.74	77.74	77.74	.00	01/30/23	77.74-		
2031.01	139.75	139.75	.00	.00	.00	03/13/23	139.75-		
2032.03	155.48	77.74	77.74	.00	.00	12/22/22	77.74-		
2034.01	105.11	105.11	.00	.00	.00	03/07/23	105.11-		
2037.03	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
2038.01	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	105.11	105.11	.00	.00	.00	03/13/23	210.22-		
2043.02	105.11-	105.11-	.00	.00	.00	03/14/23	105.11-	Final	03/17/23
2044.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	46.41	46.41	.00	.00	.00	03/07/23	92.82-		
2047.02	132.52	132.52	.00	.00	.00	03/13/23	132.52-		
2054.01	267.26	141.21	126.05	.00	.00	02/27/23	340.00-		
2055.01	77.74	77.74	.00	.00	.00	03/14/23	77.74-		
2058.01	155.48-	155.48-	.00	.00	.00	03/28/23	233.32-		
2059.01	210.22	105.11	105.11	.00	.00	02/16/23	210.22-		
2061.02	139.75	139.75	.00	.00	.00	03/13/23	139.75-		
2062.01	62.51	62.51	.00	.00	.00	03/07/23	62.51-		
2063.01	62.51	62.51	.00	.00	.00	03/16/23	62.51-		
2065.04	90.40	45.20	45.20	.00	.00	02/23/23	145.60-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	62.51	62.51	.00	.00	.00	03/27/23	62.51-		
2069.01	45.20	45.20	.00	.00	.00	03/07/23	45.20-		

Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2070.01	56.80-	56.80-	.00	.00	.00	03/14/23	62.51-		
2071.01	45.20	45.20	.00	.00	.00	03/14/23	90.40-		
2073.01	92.82	46.41	46.41	.00	.00	02/16/23	46.41-		
2077.01	79.85	79.85	.00	.00	.00	03/15/23	79.85-		
2078.01	87.28	87.28	.00	.00	.00	03/16/23	87.28-		
2079.03	45.20	45.20	.00	.00	.00	03/27/23	145.60-		
2080.01	10.30-	10.30-	.00	.00	.00	02/23/23	170.00-		
2081.01	48.20	50.25-	33.20	33.20	32.05	12/20/22	230.00-		
2083.01	255.59-	334.95-	19.84	19.84	39.68		.00		
2084.01	105.11	105.11	.00	.00	.00	03/08/23	105.11-		
2085.02	248.71	248.71	.00	.00	.00	03/13/23	248.71-		
2089.02	155.48	155.48	.00	.00	.00	03/21/23	155.48-		
2093.02	382.45	134.15	124.15	124.15	.00	01/24/23	139.23-		
2100.01	60.40	60.40	.00	.00	.00	03/14/23	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.12	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
2103.01	210.22	105.11	105.11	.00	.00	02/21/23	105.11-		
2104.07	105.11	105.11	.00	.00	.00	03/21/23	105.11-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	246.84	141.21	105.63	.00	.00	01/11/23	141.21-		
2106.01	.26-	.26-	.00	.00	.00	03/14/23	105.11-		
2107.01	56.64	56.64	.00	.00	.00	03/21/23	56.64-		
2109.03	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
2110.01	199.44	77.74	77.74	43.96	.00	03/20/23	100.00-		
2113.01	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
2115.01	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
2119.05	105.11	105.11	.00	.00	.00	03/21/23	105.11-		
2120.01	210.22	105.11	105.11	.00	.00	02/28/23	210.22-		
2121.01	62.51	62.51	.00	.00	.00	03/14/23	62.51-		
2122.05	182.85	182.85	.00	.00	.00	03/06/23	182.85-		
2123.01	60.94	60.94	.00	.00	.00	03/15/23	105.11-		
2124.01	105.11	105.11	.00	.00	.00	03/21/23	105.11-		
2125.02	62.51	62.51	.00	.00	.00	03/13/23	62.51-		
2126.06	77.74	77.74	.00	.00	.00	03/20/23	155.48-		
2127.05	46.41	46.41	.00	.00	.00	03/13/23	92.82-		
2128.02	621.96	105.11	115.11	105.11	296.63	02/07/23	120.00-		
2130.06	182.85	182.85	.00	.00	.00	03/13/23	182.85-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.08	45.15	45.15	.00	.00	.00	03/13/23	45.25-		
2132.02	105.11	105.11	.00	.00	.00	03/16/23	105.11-		
3000.03	210.22	210.22	.00	.00	.00	03/15/23	210.22-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	87.28	87.28	.00	.00	.00	03/13/23	87.28-		
3005.02	105.11	105.11	.00	.00	.00	03/07/23	210.22-		
3009.01	132.52	132.52	.00	.00	.00	03/13/23	132.52-		
3010.01	105.11	105.11	.00	.00	.00	03/28/23	210.22-		
3011.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
3012.03	699.70-	699.70-	.00	.00	.00	02/07/23	900.00-		
3013.01	105.11	105.11	.00	.00	.00	03/08/23	105.11-		
3014.01	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
3015.01	67.74	58.32	9.42	.00	.00	02/06/23	253.22-		
3016.01	104.74	104.74	.00	.00	.00	03/06/23	105.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	105.11-	105.11-	.00	.00	.00	03/27/23	365.70-		

Town of Jerome

Aging Report - Acct number only
Report Date: 03/31/2023

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Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3018.01	105.11	105.11	.00	.00	.00	03/21/23	105.11-		
3019.01	45.20	45.20	.00	.00	.00	03/16/23	45.20-		
3021.01	45.20	45.20	.00	.00	.00	03/21/23	45.20-		
3022.03	125.02	62.51	62.51	.00	.00	03/06/23	62.51-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	56.64	56.64	.00	.00	.00	03/07/23	56.64-		
3024.02	46.41	46.41	.00	.00	.00	03/14/23	46.41-		
3025.02	105.11	105.11	.00	.00	.00	03/06/23	105.11-		
3026.01	105.11	105.11	.00	.00	.00	03/07/23	210.22-		
3029.01	840.56-	1,056.29-	71.91	71.91	71.91	12/12/22	1,261.00-		
3030.08	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
3032.10	325.33	115.11	105.11	105.11	.00	01/31/23	325.33-		
3034.01	78.04	77.74	.30	.00	.00	03/14/23	77.44-		
3035.01	203.19	105.11	98.08	.00	.00	02/27/23	110.00-		
3038.01	105.11	105.11	.00	.00	.00	03/14/23	105.11-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	176.19	176.19	.00	.00	.00	03/13/23	170.47-		
3040.01	210.00	105.00	105.00	.00	.00	02/27/23	456.12-		
4000.01	141.21	141.21	.00	.00	.00	03/13/23	141.21-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	105.11	105.11	.00	.00	.00	03/07/23	105.11-		
5001.01	2.96-	2.96-	.00	.00	.00	03/06/23	550.00-		
5005.01	44.72	44.72	.00	.00	.00	03/13/23	44.72-		
5006.01	186.16	186.16	.00	.00	.00	03/13/23	260.44-		
5007.01	237.07	237.07	.00	.00	.00	03/16/23	197.79-		
5008.02	92.82	46.41	46.41	.00	.00	02/01/23	92.82-		
5009.02	223.17	223.17	.00	.00	.00	03/14/23	223.17-		
5010.01	228.20	228.20	.00	.00	.00	03/13/23	222.48-		
5011.02	186.16	186.16	.00	.00	.00	03/07/23	180.44-		
5012.01	186.16	186.16	.00	.00	.00	03/08/23	180.44-		
5013.01	440.10	440.10	.00	.00	.00	03/08/23	434.38-		
5014.01	186.16	186.16	.00	.00	.00	03/08/23	180.44-		
5016.01	404.63	404.63	.00	.00	.00	03/08/23	365.35-		
5017.04	228.11	228.11	.00	.00	.00	03/13/23	180.44-		
5018.03	582.27	113.07	464.63	4.57	.00	03/16/23	525.88-		
5019.03	193.52	193.52	.00	.00	.00	03/14/23	187.80-		
5020.01	44.72	44.72	.00	.00	.00	03/15/23	44.72-		
5021.01	105.11	105.11	.00	.00	.00	03/16/23	105.11-		
5022.01	44.72	44.72	.00	.00	.00	03/13/23	44.72-		
5023.02	186.16	186.16	.00	.00	.00	03/13/23	180.44-		
5025.01	105.11	105.11	.00	.00	.00	03/21/23	105.11-		
5027.01	44.50	44.50	.00	.00	.00	03/14/23	44.50-		
5029.01	295.82	295.82	.00	.00	.00	03/13/23	281.70-		
5031.04	2.96-	2.96-	.00	.00	.00	03/06/23	550.00-		
5039.01	278.45	278.45	.00	.00	.00	03/14/23	180.44-		
5041.03	230.88	230.88	.00	.00	.00	03/08/23	225.16-		
5043.01	1,151.45	1,151.45	.00	.00	.00	03/15/23	962.24-		
5046.03	141.44	141.44	.00	.00	.00	03/21/23	135.72-		
5047.01	1,173.14	1,173.14	.00	.00	.00	03/14/23	1,173.14-		
5049.04	186.16	186.16	.00	.00	.00	03/13/23	180.44-		
5052.06	1,255.04-	1,255.04-	.00	.00	.00	03/21/23	137.56-		
5055.01	914.38	299.53	614.85	.00	.00	03/13/23	753.20-		
5057.01	514.12	514.12	.00	.00	.00	03/15/23	508.40-		
5058.02	205.78	205.78	.00	.00	.00	03/14/23	200.06-		
5059.04	186.16	186.16	.00	.00	.00	03/14/23	180.44-		
5061.01	142.16	141.44	.72	.00	.00	03/27/23	135.00-		
5062.01	186.03	186.03	.00	.00	.00	03/06/23	160.86-		
5064.02	203.50	203.50	.00	.00	.00	03/21/23	197.78-		

Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5066.03	44.72	44.72	.00	.00	.00	03/07/23	44.72-		
5067.03	186.16	186.16	.00	.00	.00	03/27/23	180.44-		
5074.06	3,142.75-	3,304.59-	161.84	.00	.00	03/07/23	500.00-		
5076.01	712.63	712.63	.00	.00	.00	03/14/23	712.63-		
5077.03	186.16	186.16	.00	.00	.00	03/13/23	180.44-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5078.07	34.68	17.34	17.34	.00	.00		.00		
5080.01	567.04	196.16	180.44	190.44	.00	02/07/23	360.88-		
5083.08	46.41	46.41	.00	.00	.00	03/28/23	149.23-		
5089.01	392.64	199.18	193.46	.00	.00	03/06/23	193.46-		
5092.01	186.16	186.16	.00	.00	.00	03/13/23	180.44-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,037.74	339.54	333.82	333.82	30.56	03/27/23	500.00-		
5094.02	209.81	209.81	.00	.00	.00	03/15/23	209.81-		
5095.02	378.58	378.58	.00	.00	.00	03/15/23	378.58-		
5096.03	314.80	186.16	128.64	.00	.00	03/21/23	137.56-		
5097.01	46.41	46.41	.00	.00	.00	03/15/23	92.82-		
5098.05	366.60	186.16	180.44	.00	.00	02/16/23	180.44-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	105.11	105.11	.00	.00	.00	03/29/23	210.22-		
6000.02	316.86	316.86	.00	.00	.00	03/07/23	311.14-		
6001.01	233.21	233.21	.00	.00	.00	03/08/23	233.21-		
6003.01	141.21	141.21	.00	.00	.00	03/06/23	282.42-		
6004.02	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
6005.03	105.11	105.11	.00	.00	.00	03/15/23	105.11-		
6006.01	233.21	233.21	.00	.00	.00	03/15/23	233.21-		
6007.02	456.04	230.88	225.16	.00	.00	02/07/23	225.16-		
6008.01	679.99	679.99	.00	.00	.00	03/07/23	523.27-		
6009.03	212.20	212.20	.00	.00	.00	03/13/23	206.48-		
6010.02	202.16	202.16	.00	.00	.00	03/20/23	196.44-		
6011.02	210.22	210.22	.00	.00	.00	03/15/23	210.22-		
6012.01	77.74	77.74	.00	.00	.00	03/21/23	77.74-		
6013.02	105.11	105.11	.00	.00	.00	03/08/23	105.11-		
6014.01	407.56	142.52	132.52	132.52	.00	01/10/23	425.86-		
6015.01	159.70	79.85	79.85	.00	.00	03/06/23	79.85-		
6016.08	77.74	77.74	.00	.00	.00	03/15/23	77.74-		
6017.02	155.48	155.48	.00	.00	.00	03/14/23	155.48-		
6018.01	321.05	321.05	.00	.00	.00	03/07/23	272.11-		
6019.02	266.96	266.96	.00	.00	.00	03/27/23	224.26-		
6021.02	77.74	77.74	.00	.00	.00	03/16/23	77.74-		
6022.02	105.11	105.11	.00	.00	.00	03/20/23	105.11-		
6023.01	210.22	210.22	.00	.00	.00	03/15/23	237.55-		
6025.02	177.08	88.54	88.54	.00	.00	02/23/23	127.08-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,267.16	1,267.16	.00	.00	.00	03/20/23	1,142.18-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	197.53	72.51	62.51	62.51	.00	01/18/23	197.53-		
6028.08	77.74	77.74	.00	.00	.00	03/06/23	155.48-		
6029.01	181.70-	181.70-	.00	.00	.00	03/15/23	80.00-		
6031.02	77.74	77.74	.00	.00	.00	03/07/23	155.48-		
6032.01	212.20	212.20	.00	.00	.00	03/08/23	206.48-		
6033.03	203.50	203.50	.00	.00	.00	03/07/23	395.56-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	243.22	87.74	77.74	77.74	.00	01/30/23	243.22-		
6041.02	105.11	105.11	.00	.00	.00	03/13/23	105.11-		
7001.06	132.52	132.52	.00	.00	.00	03/08/23	132.52-		
7002.01	200.23	200.23	.00	.00	.00	03/09/23	194.51-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12

Customer Number	Balance	03/31/2023	02/28/2023	01/31/2023	12/31/2022	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	148.88	54.72	54.72	39.44	.00	03/06/23	50.00-		
7006.11	372.66-	372.66-	.00	.00	.00	03/23/23	500.00-		
7009.01	90.40	45.20	45.20	.00	.00	02/23/23	135.60-		
7010.01	499.20	499.20	.00	.00	.00	03/08/23	493.48-		
7015.01	186.16	186.16	.00	.00	.00	03/09/23	180.44-		
7017.02	55.72-	55.72-	.00	.00	.00		.00		
7022.01	44.72	44.72	.00	.00	.00	03/08/23	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	77.74	77.74	.00	.00	.00	03/27/23	77.74-		
7026.03	180.56	56.41	46.41	77.74	.00	02/28/23	77.74-		
7029.01	26.30	.00	26.30	.00	.00	02/02/23	92.82-	Final	02/17/23
7029.02	120.11	120.11	.00	.00	.00		.00		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	03/13/23	89.44-		
7041.01	89.47-	89.47-	.00	.00	.00	03/15/23	134.20-		
7044.01	1.49	.00	1.49	.00	.00	12/14/22	44.72-	LL Disc	
7044.02	44.72	44.72	.00	.00	.00	03/27/23	41.74-		
7046.02	282.42	141.21	141.21	.00	.00	02/27/23	141.21-		
7047.01	44.72	44.72	.00	.00	.00	03/13/23	44.72-		
7052.02	77.74	77.74	.00	.00	.00	03/13/23	77.74-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.05	128.70	77.74	50.96	.00	.00	03/06/23	100.00-		
7054.01	177.32	177.32	.00	.00	.00	03/09/23	177.32-		
7057.02	26.04	26.04	.00	.00	.00	03/13/23	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	13.41	13.41	.00	.00	.00	03/14/23	47.41-		
7060.01	186.16	186.16	.00	.00	.00	03/09/23	180.44-		
8001.01	537.66	537.66	.00	.00	.00	03/30/23	1,832.74-		
8004.03	1,358.56	1,358.56	.00	.00	.00	03/07/23	1,440.83-		
8008.01	56.95	56.95	.00	.00	.00	01/11/23	170.85-		
8010.01	386.92-	386.92-	.00	.00	.00	03/07/23	70.00-		
8012.03	52.97	52.97	.00	.00	.00	03/07/23	52.97-		
8014.03	290.84	290.84	.00	.00	.00	03/07/23	581.68-		
8022.03	2,844.00	2,844.00	.00	.00	.00	03/06/23	2,844.00-		
8023.02	267.52	267.52	.00	.00	.00	03/08/23	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
Grand Totals:	49,970.36	20,814.29	6,916.48	1,985.67	20,253.92				



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2023

March 2023 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Clean curbs and gutters after the snow.
- Remove stickers and graffiti from dumpsters and through town.
- Snow removal.
- Cut up and haul off tree from Deception Lane.
- Fix sink hole on 4th St. and Town hall.
- Stripe parking areas and repaint arrows in motorcycle parking.
- Excavate and install new meter down on the 500 level for Harry Stewart's line.
- Repair flume pipe up near the tanks on Cleopatra hill.
- Fill potholes on School St., Hull, Verde, and Dundee.
- Fix Mirror on Verde.
- Fix the water leak on Allen Springs road by Joanne Louden
- Sewer clogs on the hill behind the Copper shop, and Diaz.
- We have spent some time this month regulating the flow from Walnut Springs. It has fluctuated daily, with quite a bit of flow coming in.

Jerome Library Staff Report, March 2023

- Reviewed Library items with pre-publication dates over nine months old.
- Reviewed duplicate library users and merged or withdraw records.
- Reviewed public library contribution amounts from the Yavapai County Library District for FY 23-24.
- Reviewed the YCFLD Holds process.

- Attended Zoom Meeting with Frank Van der Horst and Brett Klein regarding e-rate for the Library, also reviewed the e-rate firewall quote for our annual license.

- Set items to missing that have been in transit over two weeks.

- Outlined Circulation meeting meetings of 3/15/23

- Removed outdated Non Fiction from Library shelves.

Jerome Community Art Workshop

Discussed potential involvement with El Valle Art Association and the Jerome Community Art Workshop with Co-chair Kathi Feher.

Attended Teach the Teacher Art workshops.

Respectfully, Librarian, Kathleen Jarvis



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P O Box 335
Jerome, AZ 86331

Item A.

600 Clark Street
Phone (928) 649-3250

TO: Jerome Town Council
FROM: Angela M. Bradshaw Napper, Magistrate
SUBJECT: Monthly Staff Report
DATE: March 30, 2023

March has been all about security. The court security assessment was held on Friday, March 10. The assessment report was generally good. There are obvious limitations due to the nature of our historic building, but improvements in technology have allowed additional options for implementation of some security measures. I have reviewed outcomes and goals with the Town Manager and engaged in some discussion regarding future collaborative efforts to improve security for the court and the entire facility.

Based upon recommendations from the assessment, we requested estimates from a court administration recommended vendor and submitted an application for a Court Security Improvement Grant. If our application is approved, funds become available after July 1 and work would commence promptly thereafter depending upon vendor availability.

In addition to applying for the grant, we have also been working to update the Court Security Plan (created in September 2018) and improving other internal security procedures and policies. Updated administrative orders to align with new policies and procedures will be forthcoming.

Attached for your review is the monthly revenue remittance for February 2023. This report may be supplemented with the March 2023 revenue report on April 6 if time allows.

As always, I am grateful to be of service and look forward to bringing innovations to our community that will improve access to justice.

SUBTOTALS: 49.00 4,670.51 5,129.25 85.84

10,717

JCEF 49.00 4,958.86 Gen Fund
FTG 0.00 170.39 Splits



FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Frnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	49.00				
Jud Collect Enhan Frnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Frnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		140.97			150.68 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citiz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		251.20			
Crim Jstc Enhnc Frnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,063.35			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		9.71			
DUI Abatement Frnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11		50.00			
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		16.76			171.87 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					196.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		155.11			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		196.00			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		175.83			
Highway Users Rev Frnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Frnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		77.00			91.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Frnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		14.00			
Jud Collect Enhan Frnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Srvs Enhan Frnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		326.55			
2011 Additional Assemt (\$8) 12-116.04C	ZOS1	2-15-31		218.01			354.24 ZOS 1-99
Prison Construction & Operations Frnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		531.00			
Peace Officer Training Equip Frnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		94.86			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		544.98			
Public Safety Equipment Frnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		500.00			500.00 ZGFUD & ZPSEF
Drug Tech Registration Frnd (Drug lab) 13-3423, 28-737	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		86.93			231.46 ZVCAF & ZVRF
Victims Rights Enforcement Fund (S2) 12-116.09, 41-1722	ZVREA	2-15-37		54.49			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		144.53			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01			61.42		61.42 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					2,708.34 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			990.00		
Default Fees - LOCAL	ZDEFF	4-32-01			538.24		538.24 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			1,157.52		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			132.41		2,708.34 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			506.89		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20					
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95			49.52		
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			862.00		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02					
COURT SECURITY FEE	ZMCSF	4-30-25			620.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					620.00 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			108.97		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02			102.28		
Warrant Fee	ZWARF	4-32-03					
Jail (incarceration) Fees	ZJF	4-33-21					58.58
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53					27.26
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	3-98-58		19.23			270.43 ZCEF & ZCEF2

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOV R 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$0.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZBND 2-71-01	\$0.00
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$0.00
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$0.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$783.00
DISBURSED in current month		\$783.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT		\$9,866.37
JCEF account	\$49.00	
FTG account	\$0.00	
State Revenue	\$4,670.51	
City/Town	\$5,129.25	
Yavapai County	\$85.84	
Other Agencies		
TOTAL DISBURSEMENTS		\$9,934.60
PASS-THROUGH MONIES:		\$783.00
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$783.00	
Agency Not Assigned - not yet allocated	\$0.00	
SABA TOTAL (Total Revenue)		\$10,717.60

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

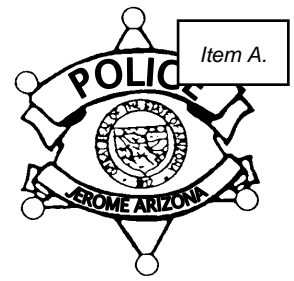
February-23

Signature

 Verified by:




JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



March 5, 2023

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for March 2023.

The March “Calls for Service” report contained no significant single incidents to reports. Call volume for March was above average. We had another motorcycle that committed several serious traffic offenses, who fled from officers with the chase ending when we terminated it for safety reasons. We also had a car flee from us which was doing 35 mph over the speed limit, this ended when the driver bailed out of the vehicle on Lower Gulch Road and fled on foot. Officers worked for several hours attempting to locate him without success. We were able to ID the suspect and have requested warrants for his arrest.

The parking kiosks brought in \$35,982.65 for the month of March 2023. In comparison to last year’s revenue of \$34,428.30 for the same time period. The amount was above last years, even with the significant number of bad weather days we continued to encounter this year. Fiscal year to date (7/01/22 through 3/31/2023) kiosk revenue is \$238,598.20.

There were 281 parking citations that were issued for the month of March. There were 14 speed citations, 1 DUI, 1 reckless, 25 traffic related citations and 14 criminal citations (4 disorderly, 1 animal cruelty, 2 minor in possession of alcohol, 2 littering, and 3 assaults) and 6 oversize trucks.

We have been addressing the tour related complaints that have been received, including one tour operation conducting business without a license. We have also continued our efforts to contact all tour companies that fall within the Jerome Tour Ordinance and advising them of their need to comply with town code.

Respectfully,

Allen L. Muma, Chief of Police

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 04/01/2023

Page :

Agency :

1

JPD

Item A.

Calls For Service Totals By Call Type

03/01/2023 to 03/31/2023

Call Type	Totals	
10-34	Motorist Assist	2
240	Assault	1
247	Civil Problem	1
470	Fraud	2
487	Theft	1
647B	Suspicious Vehicle	1
692	DUI	1
903	Follow-Up	16
908F	Found Property	2
908L	Lost or Stolen Property	4
961	Accident - No injuries	3
AA	Agency Assist	3
AAD	Assist ADOT	1
AC	Animal Cruelty	1
ACPD	Assist Clarkdale PD	2
ADPS	Assist DPS	1
AF	Assist Fire Department	1
AYCSO	Assist YCSO	11
BI	Background Investigation	4
CA	Citizen Assist	3
CO	Call Out	6
DDA	Drone Deployment	2
DIS	Disorderly Conduct	3
DUI	Driving Under the Influence	1
FP	Foot Patrol	2
FPF	Fingerprinting	2
FW	Fireworks Related	1
HAR	Harrassment	1
HS	Hazardous Situation	1
HSE	Hampshire Speed Enforcement	3
INFO	Information	2
JA	Juvenile Alcohol	2
JTC	Jerome Tour Ordinance	3
ME	Medical Emergency	8
NOISE	Noise Complaint	1
NR	Narcotics Related Incident	1
NV	Noise Violation / Town Code	1
OA	Officer Assist	6
OT	Oversize Truck	7

Calls For Service Totals By Call Type

03/01/2023 to 03/31/2023

Call Type	Totals
PARKV Parking Violation	1
PE Parking Enforcement	21
PKM Parking Kiosk Maintenance	1
REC Reckless Driver	3
SC Security Check	13
SL Shoplifting	1
SLC Street Light Check	4
SS Suspicious Situation	2
TO Traffic Offense	2
VTC Violation of Town Code	1
WA Warrant Arrest	1
Grand Total for all calls	
	164



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
 E-mail: blair@jeromefire.us

Fire Chief's Report

Month: March Year: 2023

Calls by Type	Number	Resident	Non-Resident
EMS Calls	6	3	3
Residential Fire	3	0	3
Commercial Fire	1	1	0
Wildland	0	0	0
Still Assignment	1	1	0
Station Staffing	7	7	0
Citizen Assist	8	4	4
Agency Assist	6	3	3
Special Duty	6	6	0
Snake Removal	0	0	0
Tech Rope Rescue	2	0	2
MVA/Rescue	2	0	3
HazMat	1	1	0
Dispatch Error	0	0	0
Totals:	44	26	18
Total Calls Chief on Scene	38		
Total JFD Meetings Chief Attended	8		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	2
Rope Drill	1
Drills	5

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 830.25
--	---------------------

Fire Chief Meetings	Date
Fire Marshals Meeting	3/1/23
Verde Valley Chief's Meeting	3/1/23
Hotel Jerome Meeting	3/20/23

Education, Summer Semester:

- Rick has finished his semester at Southern Colombia University, passing courses on Fire Behavior and Fire Investigation. He has begun a course on Building construction for Fire Protection.

- We had 3 of our members attend the Arizona Wildfire Incident Management Academy, Carl Whiting, Brigham Peterson, and John Krmpotich. John and Brigham are now Wildland Fire Certified. Carl attended a Communications and Radio Course.
- We currently have 4 Swiftwater technicians. In April we will be sending additional personnel to attend a Swiftwater awareness course here in the Verde Valley.
- We will be hosting a Rope Ops and Tech class on the 12th- 14th and 19th – 21st of April.

Additional Training:

- On Thursday 5PM March 2nd we had a business meeting with an SMR Protocols, conducted by Muma.
- On Thursday 5PM March 9th we conducted Truck Pumping Training with Blair.
- On Thursday 5PM March 16th we conducted a Wildland Ops/ Extinguishment Training with Hernandez
- On Thursday 5PM March 23rd we conducted an Extrication PowerPoint with Whiting.
- On Saturday 9AM March 25th we conducted Training on Steep Angle Rope Rescue with Muma and Lee.
- On Thursday 5PM March 30th we conducted Training on Lift Bags with Muma and Whiting.

Department Affairs and On-going Projects

- Our March call volume is up by 4 calls over last March's 40 calls, totaling 44 calls this month. Our Year-to-Date call volume is 104 compared to last year's 96 calls YTD 2022. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Jerome Fire has been working with the Town crew to restore the water tanks and water lines to full capacity due to the right-hand tank on Cleopatra hill having a leak on the bottom of the tank. We are looking into getting the tank repaired. Continued work should be beginning sometime in April.
- I've been monitoring all the water tanks daily throughout the months. To ensure we have water overflow, in addition to filling the sunshine hill tanks. At this point all the water tanks are full, other than the one that needs repair.
- Jerome Fire and the Town Crew have Also been working together on addressing the problems with the Cantilevered Sidewalk on Hampshire Ave. The holes have been patched and we are repairing sections of the sidewalk. We will be continuing efforts as soon as it warms up.
- We have received a grant for \$120,000, This grant is for Incident Management software as well as 3 laptops. We are in the final stages and hoping to hear updates shortly.
- Jerome Fire has purchased a \$10,000 public safety drone using auxiliary funds. This drone has dual Cameras with FLIR (Thermal Imaging) capability. This drone will be able to serve both the Fire department and the Police Department in many different aspects, including Fire spotting, Search and rescue, Patient location and more. A roster of potential Pilots is also being developed to begin training. These include Allen Muma, Carl Whiting, Ricardo Hernandez, Kerry Lee, Jason Supple and John Krmpotich.
- Jerome Fire Department Auxiliary has contributed over \$80,000 Dollars for equipment to the Department over this last fiscal year. We greatly appreciate our Auxiliary and all their continued efforts supporting us. Some of the items purchased include the new Polaris, Mobile Radios for our apparatus and Portable radios, Swift water rescue equipment, Rope equipment.
- We have begun our new budget process for the upcoming year.
- The Annual NAEMS Grant is now open, and we are beginning our application process. We use this grant to assist in restocking our needed medical supplies as well as mitigating the cost of EMT refresher training. We have begun the inventory process to replace our missing supplies.
- JFD has received another hazardous fuel grant from the state through PAWUIC. The Grant is for 20 acres and will be in the area of the sewage treatment plant and other adjoining drainages. We have until June of 2025 to complete the work.

- JFD has updated its bylaws to extend membership to areas beyond Jerome, based off attendance. This is in hopes of increasing retention and participation in JFD's Volunteers.
- We have received some information back on our new Dodge 5500 for Wildland. Unfortunately, some parts have been recalled, this has caused a delay on shipment until at least late April.

Prevention

- We have had a total of 20 Firewise activities and visits to the burn pile in March with 30 loads of trimmings, slash, and brush for a total of 52 combined Jerome's citizen hours. As well as 58.5 total hours from our Fuels Crew and Adult Probation. We are currently managing a crew of 3 Firewise personnel. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.
- JFD Performed 21 Business license inspections over the course of March.
- Carl Whiting has assisted with 14 Verde Valley Life and Fire Safety (LAFS) Performances. Reaching out to 13 different schools, with 5 Verde Valley Agencies Cooperating, totaling 206 hours with a total of 2300 Children reached.
-

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

March Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-39	3/1/23	6:30:00 PM	Wed	Special Duty Resident	Chain Vehicle for Snow event	1
J-40	3/1/23	8:30:00 PM	Wed	Agency Assist Resident	Assist JPD With Road Closure	1
J-41	3/1/23	8:45:00 PM	Wed	Special Duty Resident	Ice Hazard Removal	1
J-42	3/2/23	6:00:00 AM	Thur	Special Duty Resident	Ice Hazard Removal	8
J-43	3/2/23	10:00:00 AM	Thur	Special Duty Resident	Remove Fallen telephone wire	3
J-44	3/2/23	10:30:00 AM	Thur	Special Duty Resident	Remove Downed trees	2
J-45	3/2/23	3:00:00 PM	Thur	Citizen Assist Non-Resident	Assist W/ Stuck Vehicle	1
J-46	3/5/23	9:00:00 AM	Sun	Citizen Assist Resident	Disabled Vehicle	1
J-47	3/5/23	11:42:00 AM	Sun	Hazmat	Investigate Report of Fuel Spill	2
J-48	3/6/23	11:00:00 AM	Mon	Citizen Assist Resident	Disabled Vehicle	1
23-23	3/7/23	9:00:00 AM	Tue	Residential Fire	Investigation	2
J-49	3/8/23	9:00:00 AM	Wed	Residential Fire	Investigation	2
J-50	3/9/23	8:00:00 AM	Thur	Agency Assist Non-Resident	Oversized Vehicle	4
J-51	3/9/23	2:37:00 PM	Thur	Citizen Assist Resident	Tow Disabled Vehicle	1
23-24	3/10/23	3:13:00 PM	Fri	EMS Resident	48 YOF Syncope	6
J-52	3/11/23	12:00:00 AM	Sat	Special Duty Resident	Remove Rd Hazard.	1
23-25	3/11/23	12:00:00 PM	Sat	EMS Non Resident	Unknown Medical - Seizure	6
23-26	3/11/23	2:11:00 PM	Sat	MVA/Rescue Non-Resident	Vehicle Fire - Noninjury	6
23-27	3/11/23	4:16:00 PM	Sat	Tech Rescue Non-Resident	Flipped Kayak - Canceled Enroute	4
J-53	3/13/23	2:45:00 PM	Mon	Citizen Assist Non-Resident	Vehicle Lockout	1
J-54	3/15/23	2:00:00 PM	Wed	Citizen Assist Non-Resident	Stuck Vehicle	2

J-55	3/16/23	8:00:00 AM	Thur	Still Assignment Resident	Burnt Burn Pile	4
23-28	3/18/23	12:56:00 AM	Fri	EMS Resident	80 YOM - DV	5
J-56	3/18/23	8:30:00 AM	Sat	Commercial Fire	Smell of Gas	2
23-29	3/18/23	12:45:00 PM	Sat	EMS Resident	78 YOM- Unknown Medical - Arm Pain	7
J-57	3/19/23	8:00:00 AM	Sun	Station Staffing	Rope Class	5
J-58	3/20/23	8:00:00 AM	Mon	Station Staffing	Rope Class	7
J-59	3/21/23	8:00:00 AM	Tue	Station Staffing	Rope Class	8
J-60	3/22/23	9:00:00 AM	Wed	Station Staffing	Rope Class	8
J-61	3/22/23	10:00:00 AM	Wed	Agency Assist Non-Resident	Oversized Vehicle	5
J-62	3/23/23	8:00:00 AM	Thur	Station Staffing	Rope Class	9
23-30	3/24/23	7:26:00 AM	Fri	MVA/Rescue Non-Resident	7 Car- Noninjury	13
J-63	3/24/23	8:00:00 AM	Fri	EMS Non Resident	15 YOF - Thorn in Shoulder	12
23-31	3/24/23	8:15:00 AM	Fri	EMS Non Resident	72 YOF - Fall	13
J-64	3/24/23	8:00:00 AM	Fri	Agency Assist Non-Resident	JPD W/ Underage Detainment	12
J-65	3/24/23	8:00:00 AM	Fri	Agency Assist Resident	JPD W/ Road Closure	13
J-66	3/24/23	8:00:00 AM	Fri	Station Staffing	Rope Class	9
J-67	3/25/23	7:45:00 AM	Sat	Citizen Assist Resident	Flooding Conditions	1
J-68	3/25/23	8:00:00 AM	Sat	Station Staffing	Rope Class	9
J-69	3/25/23	12:30:00 PM	Sat	Citizen Assist Non-Resident	Assist W/ Flat Tire	1
J-70	3/25/23	8:00:00 AM	Sat	Agency Assist Resident	Assist PW W/ Water System	1
23-32	3/27/23	1:56:00 AM	Mon	Tech Rescue Non-Resident	Vehicle Rollover - Canceled Enroute	8
23-33	3/28/23	7:30:00 AM	Tue	Residential Fire	Assist W/ Investigation	2
23-34	3/30/23	5:34:00 PM	Thur	MVA/Rescue Non-Resident	Rollover - Noninjury	16
Incident	Date	Time	Day of week	Select Type	Additional Info	#

March 2023 Burn Pile Log

JC stands for Jerome citizens

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
3/6/2023	105 3rd St.				0	1	1	3	3
3/6/2023	110 Gulch Rd.				0	1	1	3	3
3/9/2023	400 Lower Bell				0	2	2	2	4
3/9/2023	Audrey Headframe	1	1	4	8	6			0
3/10/2023	446 Clark St.				0	1	1	2	2
3/13/2023	40 Rich St.				0	2	2	2	4
3/14/2023	406 Main St.				0	1	1	4	4
3/16/2023	Burnt Burn Pile		4	7	28				0
3/16/2023	89A	5		5	25				0
3/20/2023	659 Giroux St.				0	1	2	2	4

3/26/2023	731 East Ave.				0	2	2	2	4
3/27/2023	605 Holly St.				0	1	1	2	2
3/28/2023	Deception Lane		2	7	14				0
3/28/2023	218 5th St.				0	1	1	2	2
3/28/2023	Dundee				0	1	1	2	2
3/29/2023	Deception Lane		2	8	16	3			0
3/30/2023	Deception Lane	1	3	7.5	30	2			0
3/31/2023	880 Hampshire				0	2	2	4	8
3/31/2023	400 Lower Bell				0	2	2	4	8
3/31/2023	110 Dundee				0	1	1	2	2
		7	12	58.5	121	30	20	36	52
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support
Rusty Blair Chief JVFD**

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, April 11, 2023

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- Regular Meeting of March 21st, 2023

Approved the final site plan with some conditions for a Garage remodel for Kelly Foy at 121 Third street.

Design Review Board- Regular Meeting of March 28, 2023

Approved replacement windows for 681 Main street (The Gibson Market), and approved a new regulation-sized sign for Cornish Pasty Co. and approved a design for the Community Garden Shed.

Board of Adjustment- Nothing to report, no meeting for March 2023.

Code Enforcement- Continued researching and gathering data on structures in town that have deferred maintenance.

Administrative Approvals-

Nothing to report for March 2023.

Other Business-

Incorporated changes to the initial draft parking survey map which was presented at March's meeting. Conducting multiple analysis and reviews for PNZ and DRB as we enter our "busy season". Reviewed and sent comments back for the WWTP Cultural survey report, and conducted additional pedestrian survey to better understand and delineate the Hogback cemetery. Applied to ASM (Arizona State Museum) for access to Archaeological record data for the Town and a buffer extending in all directions. Reached out to the Catholic Diocese in Pheonix (specifically to the grounds & maintenance personnel) to discuss much needed maintenance to Holy Family Church.

File Attachments for Item:

A. Consider Approval of the March 14, 2023, Regular Council Meeting Minutes and the March 31, 2023, Special Council Meeting Minutes.

DRAFT MINUTES

**REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA
TUESDAY, MARCH 14, 2023, AT 7:00 PM**

7:00 (0:07) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order.

Mayor Alex Barber called the meeting to order at 7:00 p.m.

Town Clerk to call and record the roll.

Town Manager/Clerk Brett Klein called the roll. Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmembers Dr. Jack Dillenberg, Sage Harvey, and Sonia Sheffield.

Staff Present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett, and Deputy Town Clerk Kristen Muenz.

For the convenience of those present, it was decided to move Item #10B up in the order, to take place after Item #2 then Item #10A, after which the remaining items would be presented in their usual order. The items are all shown here as originally agendized.

7:02 (1:24) 2. PROCLAMATIONS and PRESENTATIONS**A. Members of the Upper Verde Wild and Scenic River Coalition will be Providing a Presentation**

Former Mayor and Jerome resident Nikki Check introduced herself to the council and public. She said she was representing the Natural History Institute and the Wild and Scenic River Initiative for the Upper Verde. The coalition is made up of more than 14 organizations that are working to advocate for the wild and scenic designation. Ms. Check introduced former mayor of Camp Verde and founding member of the Friends of the Verde River, Tony Joya and Emma Burns, an intern for American Rivers. She acknowledged that Vice Mayor Moore has been a long-standing advocate for the river, and thanked her for sponsoring the item. Ms. Check then explained that the federal designation is the highest form of protection for a river, and which section of the river they were referring to, 44 miles of the Verde, or 24,000 acres. She said that the river is eligible due to 8 outstanding values, including 21 endangered species in the Upper Verde, 16 species that are sensitive or of concern, and rare plants. There are also 54 historic and prehistoric sites. Ms. Check said it is worth noting that the Yavapai Apache Nation is one of their partners and they are looking to highlight the cultural importance of the location. She said it is a center of biodiversity and one of Arizona's last, continuous free-flowing rivers. She said the result of the designation would be a powerful and permanent conservation effort, and asked that Jerome join others in Prescott, Prescott Valley, Cottonwood, and Camp Verde in drafting a resolution in support. Councilmember Dr. Jack Dillenberg said it sounds great and there is no obligation on us for funding at this point, it is just to support the designation of the river.

Ms. Check confirmed that support is what they are asking for.

Vice Mayor Jane Moore asked if Ms. Check has an idea of how long it might take?

Ms. Check replied that some sections of the Verde River have gone through the process before. She said it will probably take a couple years and they are deep into the process. She said they have received almost unanimous support.

Mayor Barber said there were 3 or 4 water committees, and now it is Friends of the Verde River and CWAG, the Citizens Advisory Water Committee. She asked if either was on board with this.

Ms. Check said that Friends of the Verde is heavily involved and a representative of CWAG, Gary Beverly with Sierra Club, would be giving a presentation this weekend. She said we are all working together.

Ms. Barber commented that Mr. Beverly is an asset. She said this is something that needs to happen, as Ms. Check pointed out, this is the last free-flowing perennial river. We need to protect the Verde River. She thanked Nikki Check.

Ms. Moore asked if Prescott, Prescott Valley, and Chino Valley are going to be supportive?

Ms. Check responded that Prescott and Prescott Valley are already supportive, and wanted to note that it would not interfere with groundwater pumping but it does create a junior water right and a voice saying this is worth protecting.

Ms. Moore thanked her for her hard work.

Dr. Dillenberg said that we will support it.

8:02 (1:01:45) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Reports for February 2023

Council will consider and may approve the financial reports for month ending February 2023.

Ms. Harvey asked if, in future, we could get more detailed descriptions on the check report. She said the layout makes it difficult to understand what is being paid for.

Ms. Barber asked about an item on page 30 of the invoice report: W. S. Darley and Co, 2.5” gate valve.

Ms. Muenz replied that she did not know what it was, but she would find out.

Motion to approve Financial Reports for February 2023

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

8:04 (1:04:04) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Ms. Barber commented that it is nice to see an uptick in sales tax.

Mr. Klein said if you compare the yearly amounts, we are doing fine. He said there was an ADEQ status meeting, and he and Mr. McVittie were on the call. ADEQ wants to be sure we are progressing on the Wastewater Treatment Plant. He said the cultural study slowed us down, but we are on track. Referring to the departure of Finance Manager, Melanie Atkin, Mr. Klein said he has been advertising and there have been 2 applicants, but he is hoping for more.

Ms. Barber thanked Mr. Klein for the new credit card processing company that has taken fees down 50%. Also, she pointed out that Terri Card has hit her 1-year service anniversary. She pointed out the last item on the Manager’s report, a discussion with Representative Toma, the Mayor of Sedona, and Mayor of Lake Havasu about a bill capping Short-Term Rentals. She asked for more details.

Mr. Klein said that two Mayors had been invited to the discussion because they are at 17% STR saturation or more. We are currently at 10%. He said Representative Toma was instrumental in curtailing municipality’s ability to regulate Short-Term rentals, but he appeared open to modifications. Mr. Klein said that he did not see anything being done this year, but it may be something that can gather steam.

Ms. Harvey brought up the CAT pilot program, and she said we discussed the sign for pickup, but this week the sign was still in the handicap parking space.

Mr. Klein confirmed that he had reached out to them and was going to follow up.

Ms. Harvey suggested it would be better for them to use a loading zone than the handicap spot. She said that she loved the new Aging Report for utilities. However, it brought up a lot of overdue accounts and some of them may need to be addressed through collections. As to the Fire Department, she asked for clarification on the firefighters who were sent to Wildland Academy for training. She wanted to know if John Krmpotich was or was not certified because he should be paid at a higher rate if he was.

Mr. Klein responded that he was not, but was working on it. He said he would follow up on that.

Referring to the Fire Department report again, Ms. Harvey said that if they do not get a grant to replace the AED, we need to fund it because they need to be up to date. She also said that the patch work performed by Public Works on 2nd Street is already torn out. Also, she has noticed a lot of issues with people parking on the outward flow of motorcycle parking area, and it looks like the arrow needs to be redone.

There was some discussion about a hot-dog vendor, and it was confirmed that he was licensed to operate in Jerome.

Ms. Barber pointed out that Ms. Atkin mentioned working with Ms. Muenz, we will really miss Ms. Atkin. She thanked all the departments, the staff, and volunteers who work for the town.

Motion to approve Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

8:17 (1:16:57) 5. ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Minutes are provided for information only and do not require any action.

Zoning Administrator Will Blodgett summarized his report. He explained that the Planning & Zoning Meeting was postponed due to a posting that was either removed or lost in weather and he wanted to be sure there were no questions as to legality. He completed

initial field work for parking in the C-1 zone; there are some changes that will be made, and he wants to do the same for the entire town. He also began distribution of a rough draft of the Design Guidelines and said he had more research to do but would appreciate feedback. Mr. Blodgett said he had a delay in getting GIS software because our computers cannot run it, so he will investigate hardware requirements. Finally, he looked over a number of properties with Fire Chief Rusty Blair and Building Inspector Barry Wolstencroft with a variety of problems. He said we wish to be proactive in identifying the problems and talking to the owners about how we can assist because, if we don't, we will run into more situations like the Tamale Lady's House. Jerome resident Nancy Robinson asked, for the C-1 parking inventory, can we access it online?

Mr. Blodgett said it was not online yet.

Referring to the list of property owners, Ms. Robinson asked if letters were sent.

Mr. Blodgett said that was not done yet as we are still familiarizing ourselves with the particular issues of each property. We must do more research. He mentioned that we will be discussing them at future DRB meetings.

Ms. Robinson asked if he was doing site visits.

Mr. Blodgett replied that he did drive by's and a visual estimate.

Ms. Robinson asked if he would be making a more comprehensive list because there are 9 houses on Main Street that are not on the list, so is he going to make a fairer and more open list?

Mr. Blodgett said his goal is not to be punitive. He said he has discussed with Scott Hudson of the Historic Society how we might be helpful; we are learning as we go.

Ms. Robinson said she experienced an issue with a porch that was going to fall off, and she didn't want to issue an eviction notice. She asked if there were there any similar situations where the property was so unsafe that could be an issue?

Mr. Blodgett said the concerning properties are not occupied at the moment but, if there was a significant hazard, we would take action immediately.

Referring to concerns on the list, Ms. Robinson asked if the heavy fuel at 231 Allen Springs Road meant trees and shrubs.

Mr. Blodgett confirmed that fuel load is vegetation.

Ms. Robinson said we don't want people to be displaced during a housing shortage.

Mr. Blodgett said that displacing people is not his priority.

Ms. Barber said she and others would point out some changes to the parking inventory and thanked Mr. Blodgett for his work.

8:25 (1:24:48) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the February 20, 2023, Rescheduled Regular Council Meeting Minutes

Ms. Harvey said that she had listened to the recording to confirm that there was no motion for the Proclamation at the February 20th meeting.

Motion to approve the February 20, 2023, Rescheduled Regular Council Meeting Minutes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD		X	X			

8:26 (1:25:35) 7. PETITIONS FROM THE PUBLIC

There were no petitions from the public.

8:26 (1:26:00) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consideration and Possible Action on Second Reading of Ordinance No. 488, Use of Public Sewers and Sewer Pre-treatment Plan and to Adopt and Publish

Council will consider and may approve the second and final reading of Ordinance No. 488.

Ms. Harvey said that she thought we discussed removing the section on sewage haulers being able to pump. She said companies such as Black Hills have someplace to pump, and she does not feel like they should do that in our Wastewater Treatment Plant.

Mr. Klein explained that we could always say, "no." However, the new plant has vast amount of capacity, and it is a potential for revenue. We will probably never be asked, but we won't have the potential for revenue if we prohibit it. He said we could certainly could exclude it.

Ms. Moore, for those with a septic tank, it would be simpler for someone to have it pumped and use our sewer system.

Dr. Dillenberg said, as long as there is flexibility to say, "yes" or "no."

Ms. Harvey asked if we could put in there that levels have to be at certain point for it to be an option? She said she was concerned about a big company adding extra into it and no one was there to say they should not.

Mr. Klein said he would entrust that if Henry McVittie was gone, you would hire a professional that would certainly say something.

Ms. Moore said she would be okay with it as long as it says the Public Works Director in conjunction with the Sewer Treatment Operator has the final say.

Ms. Barber read a portion of the ordinance that included guidelines for haulers. She asked if those guidelines would be added to the document.

Mr. Klein confirmed that it would be an addendum.

Motion to approve adopting and publishing Ordinance No. 488, Use of Public Sewers and Sewer Pre-Treatment Plant

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD		X	X			

8:31 (1:31:05) B. Consider Resolution No. 650, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 650.

Ms. Barber explained that the previous Town Manager, Candace Gallagher, was the designated CFO for submissions. Now that Ms. Gallagher is gone, the current Manager, Brett Klein, needs the designation.

Motion to approve Resolution No. 650, designation Brett Klein as the Chief Fiscal Officer for Officially Submitting for Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

9. UNFINISHED BUSINESS

Discussion/Possible Action

7:53 (53:31) 9A. Discussion on a drip system, electrical access and shed.

Council will discuss improvements needed to the community garden and may provide staff direction.

Ms. Harvey said that last time we talked about the shed, we spoke about adding electrical access and also talked about the drip system. She said she believed someone said they have their own system, and we have lots of hoses and a bib. She said a drip system can be expensive, and we have already put a lot of money into this project. Ms. Harvey said adding the shed and electricity are a great idea, but people should be using their own drip systems.

Ms. Barber agreed.

Jerome resident Wendy Irving Mills said she has been involved with the Community Garden from the beginning. She said, if you are planning on planting trees around the garden, that would be the time to talk about an irrigation system. Ms. Irving Mills agreed that it was not necessary to install a drip system for each box because she developed a system that does the same thing. She demonstrated how she used a faucet splitter and battery-operated timer to water her box garden.

Dr. Dillenberg asked how expensive it should be.

Ms. Irving Mills answered \$20.00, or double timer for \$40.00. She said she shares one, and they can each program for their different boxes, which is like a drip system without the cost.

Ms. Moore asked, where do we stand with this?

Zoning Administrator Will Blodgett explained that shed options are coming up at the next DRB meeting. They want to explore stick-built sheds and there are 3 potential designs, and there is also a small shed that a resident wants to donate for a potential potting shed with a sink.

Dr. Dillenberg said he loved the idea of a hose attachment.

Jerome resident Jera Peterson that the shed would not include the toilet, but it is free, and confirmed that it was wood.

Mr. Blodgett said it is not big enough for a storage shed, but it would be a nice addition.

Ms. Harvey said she had originally suggested the vinyl shed because nothing was being done and she wished to get the ball rolling. She said she remembered Ms. Irving Mills being present when the project first started, and thanked her for her work.

Ms. Moore asked, is the small shed something that could be added onto?

Mr. Blodgett said it might be possible.

Ms. Barber gave staff direction that we will wait until after the DRB meeting, and then Council will talk about it again at the next meeting.

10. NEW BUSINESS

Discussion/Possible Action

7:16 (15:55) A. Presentations from Potential FA Consultants - (Mark Reader of Stifel); (Darren Hodge of PFM Financial Advisors LLC)

Discussion Only - Council will make a decision at a subsequent Council Meeting.

Town Manager Brett Klein introduced the representative from Stifel, Mr. Mark Reader.

Mr. Reader thanked the council for inviting them, and said he was appreciative of the opportunity to present our credentials for the very important Wastewater Treatment Project. He said he would like to talk about your project, the scope of services they would provide, and some of their experiences in the utility area, which is a specialty. Mr. Reader highlighted some of the costs that the town will incur in relation to the interim construction, which is a new requirement of the federal government. As a Financial Advisor, one of the value-added services is to lower those costs, that is their expertise. He said that the town has received a low interest rate, but interest rates have risen in the last year, so they would be responsible for keeping an eye on it. Mr. Reader briefly summarized the loan debt, and said that they are aware that the policy in Jerome is to keep rates and charges low. He said it will be a team effort, and they will take a lead role. In terms of the interim construction, he said they will bid it out, and they have some good ideas. Mr. Reader said that after the transaction closes, they will continue to be here for you.

Dr. Dillenberg asked, "Where are you located?"

Mr. Reader replied they are in Phoenix, and are one of the largest practices in the state with 15 employees. She briefly shared a case study on the Town of Clifton. They had a \$3.6 million dollar project, and the federal government contacted them and rescinded the funding. He explained how they pivoted to the Water Utility Public Grant Authority to get them a grant from the state. He said that Camp Verde is also one of their clients, and they have worked on a variety of projects with them, along with many other communities.

Mr. Reader's associate, Jack Leeper, then addressed the council and explained that Mr. Reader would be the lead banker for the Town of Jerome team. He explained his expertise and that of the third team member, Ms. Randie Stein.

Dr. Dillenberg replied that their credentials were very impressive and thanked Mr. Leeper. He said we are excited for this opportunity to collaborate.

Mr. Klein said that the town does not issue bonds frequently. However, some of the projects on the horizon, such as the Wastewater Treatment Plant, will require financial advice, so as an underwriter, would the town not need a Financial Advisor?

Mr. Reader asked if he was referring to a transaction outside of the Wastewater Treatment Plant and Mr. Klein answered, a bond issuance. Mr. Reader replied that we are competing for the Financial Advisor position for Jerome. As the FA, we do negotiations with the government; we don't need an underwriter to get bonds because we are getting 72% grant money. Once the transaction closes, we can also serve as your Financial Advisor, it is up to the town for each specific transaction. He said that some clients want us to sell bonds for them, and we do have experience as underwriters in the State of Arizona. If we are privileged to work with you on this, and a year from now you wanted to work with us again on a park, or whatever the project is, we would serve as your Financial Advisor.

Ms. Harvey asked for clarification on if they are also capable of underwriting.

Mr. Reader replied, we are, and some of our clients want us to do that for them to raise capital, while some of them want us to serve as Financial Advisor.

(36:36) Mr. Klein introduced Darren Hodge of PFM.

Mr. Hodge said that PFM is the industry's largest independent financial advisor's company. His office is in Chandler, and his territory also covers the western U.S., with a focus on general government and water and wastewater. Mr. Hodge said he originally worked in investment banking, but switched industries because he likes providing financial advice. He introduced his colleague Mr. Trejo. Mr. Trejo said he had a master's degree in public policy and was interested in advising local governments. He said they have been the largest financial advisors in the country for 25 years and have done more transactions than anyone else. He then explained the benefits of using their firm, such as better terms for clients, planning management, market presence, and experience with federal loans.

Mr. Hodge said that any type of municipal finances we need, they can assist with such as federal and state loan programs, financial planning, and advising on debt issuance. They can also assist with managing debt, compliance, and rating and development strategies. As regulations change, they can provide client education to make sure you are comfortable with the process. He said their goal is to avoid borrowing because of interest, but sometimes it is beneficial to borrow for large projects. Either way, they will compare which is better on a net-to-net basis and coordinate all aspects of financing. Mr. Hodge said that USDA loans are less flexible, but they can work with the bond council to make sure the terms are in our favor. Finally, they will work with us to develop a rating strategy.

Dr. Dillenberg asked where his office was based.

Mr. Hodge answered that he works out of Chandler and his colleague, Matt Stofel, is in Iowa. He said that Mr. Stofel has worked with Brett Klein in the past, and does USDA loans. Mr. Hodge briefly explained USDA loans and other types of funding. Mr. Klein asked if Mr. Hodge could highlight the differences between a Financial Advisor and an Underwriter, and can an Underwriter provide financial advice.

Mr. Hodge said that an underwriter is there to do bonds, their business is to find investors for securities. Prior to Dodd-Frank, firms could serve on the same project as an Underwriter and an Advisor, but there is an inherent conflict of interest. There are markets where firms can provide both services, but not on the same project. However, they feel that being independent means they don't write municipal bonds. They have a dedicated team monitoring the market so that they can negotiate on behalf of their clients, but they will never be in a situation where they have a conflict.

The council thanked Mr. Hodge and Mr. Trejo for their presentation.

7:11 (11:08) B. Consideration and Possible Action of Board and Commission Appointments (Design Review; Board of Adjustment; Planning and Zoning Commission)

Council will consider and may make appointments effective retroactively to March 1, 2023

Ms. Barber introduced the item, and allowed Ms. Harvey to make some comments.

Ms. Harvey said she wished to make a strong statement against reseating Mr. Chuck Romberger on the Planning & Zoning Commission. She said there was an oath that was taken to sit on any of our boards and it is to follow our laws. Ms. Harvey explained there has been refusal to follow our STR law for a vacation rental, and her understanding was that it was adamant. She said she feels that it is a conflict to sit on a board that is supposed to help us make and enforce the laws for our town, and you will not follow them. She added that she believes Karima Botterweg would make a great addition to the Board of Adjustment.

Ms. Barber thanked Ms. Harvey for her comments and seconded the fact that when you sit on a board, you should stand up for the laws of our town, such as the new vacation rental license. She said that at this point, Jera Peterson, Tyler Christensen Carol Wittner, Brice Wood, and Margie Hardie would all like to be reappointed. She asked which board Ms. Botterweg was interested in. Ms. Botterweg answered, the Board of Adjustment.

Ms. Barber asked if anyone would like to ask Karima Botterweg a question.

Ms. Moore asked, is there an opening on Planning & Zoning as well; is someone resigning?

Ms. Barber said that Chris Babbage was resigning from the BOA (Board of Adjustment).

Zoning Administrator Will Blodgett explained that no one on Planning & Zoning had currently resigned.

Ms. Moore clarified that it was BOA that needed a member, then.

Ms. Barber said she would make a motion to reappoint all our members, and to seat Karima Botterweg as the new member of the Board of Adjustment. She then apologized for saying "all" because Mr. Romberger was not being reappointed.

Ms. Harvey said she would second that.

Dr. Dillenberg commented that he felt Mr. Romberger should be separated out of it because he felt there were issues there that he is not familiar with. He said Mr. Romberger has been a tremendous asset to the community and, while there may be issues, he believed they would be clarified over time. He said he would not vote to eliminate him at this time, but he will vote to support the others. He suggested delaying any action on Mr. Romberger until our next meeting to get some clarification.

Ms. Barber said we can table the reappointment of Mr. Romberger until next month, reappoint everyone else, and appoint Karima Botterweg to the Board of Adjustment. She said Mr. Romberger can speak at the meeting next month.

Dr. Dillenberg replied that he thought that was the right way to go.

Motion to approve the reappointments, with the exception of tabling the reappointment of Chuck Romberger to the next meeting; Appointed Karima Botterweg to the Board of Adjustment

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

8:32 (1:31:44) C. Consideration and Possible Action on a Wage Adjustment for the Deputy Clerk

Council will consider and may approve a wage adjustment for the Deputy Clerk retroactive to February 1st.

Ms. Harvey commented that she had known Ms. Muenz for several years and, when former Deputy Clerk Joni Savage left, she had suggested to former Town Manager Ms. Gallagher that she hire Ms. Muenz as the new Deputy Clerk. She said staff and council were thrilled with her work and she felt a raise was due.

Dr. Dillenberg mentioned that Ms. Muenz was no longer able to make cookies because she was so busy, and he missed them.

Ms. Harvey said she would like to speak to Ms. Muenz's work ethic, character, and abilities and she felt she was worth any raise.

There was a round of applause.

Motion to approve wage adjustment for Deputy Clerk, retroactive to February 1st

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

8:34 (1:33:50) D. Consideration of Proposed Fire Department Bylaw Changes

Council will consider and may approve the proposed bylaw changes.

Ms. Barber said she thought this needed to happen because of the small pool to pull from.

Ms. Harvey said that initially, when she said he wanted to open up to Cottonwood, Clarkdale, and other areas, she was against it, but after she read it, she was for it. She explained that before she ran for Council, she was on the Fire Department for a year and, in budget discussions during her first term, had discussed staffing differently with Chief Blair. She said at the time, there was not a kitchen, so we did not have the ability to have someone there 24 hours. She said she was glad to see he brought this up, and she felt the only way it would work is if it is done in shifts. If you are located in Clarkdale, Cottonwood, or anywhere else, you are not going to make it up here before an ambulance; so, it was not feasible to be coming up for calls. But now, with amenities such as beds, bathroom, and a kitchen, it would be a great idea to move in this direction. She said the percentage of calls is important because, in the past, 1 or 2 guys were getting paid to go to meetings and receive training, but they did not show up for calls. She said she thought that it needed to be mandatory, even though it is a volunteer position, because when we are spending money to train people, it is important that they are not just taking training and not helping. She said she has listened to active calls, and the last two calls to assist elderly residents did not have enough people respond, and only Police responded, so they had to wait for an ambulance. She said that people need to actively participate because we need them to respond to calls; it should be more like an internship.

Mr. Klein said that is part of what this is presenting: to move to shifts, but also, the three Firewise positions will help with response times. He said with as remote as we are, it is also a state and national problem. We are fortunate to have certain members that are close by, but we need more local help. Mr. Klein explained that this was Police Chief Muma’s initiative that Fire Chief Blair supports.

Ms. Barber made a motion to approve the process of making the bylaw changes.

Ms. Harvey asked if we will get to see the finished bylaws, and Mr. Klein confirmed that the Council would have an opportunity to see them once completed.

Motion to approve the proposed Fire Department Bylaw Changes

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE		X	X			
SHEFFIELD			X			

8:40 (1:39:48) E. Discussion and Possible Direction Regarding Staff Wage Adjustments and Health Insurance for FY 2024 Budget Formulation

This is a discussion only item with Council potentially providing staff direction.

Referring to the report in the agenda packet that included the Social Security COLA raise, the fiscal impact, and the recommendation, she asked if it was a discussion item only because we will start moving into budget discussions next month.

Mr. Klein confirmed that and explained that it was important for staff to receive direction now because the insurance provider required the information within two days.

Mr. Klein said the Town’s policy, is to provide employees with the SSA COLA, which is high this year because of inflation. He said we are looking for several important positions that we recruit for, and he explained that the former Finance Manager had considered not taking that position because of the level of funding for dependent care. Mr. Klein said he spoke with several other communities about what they provide for dependent care, and it was 70% to 90% compared to our 50%. He said we will eliminate one plan with Kairos to help keep rates low. The thought was to increase the amount the town pays for dependent care while slightly decreasing the amount of COLA. This will be a good incentive for hiring people with dependents while not adversely affecting employees that do not have dependents.

Ms. Harvey said it seemed like a no-brainer to go forward.

Ms. Barber directed Mr. Klein to go forward with the proposal to offer the 5% pay increase in lieu of the 8% while also increasing the amount of dependent coverage to 65%.

8:45 (1:44:37) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Dr. Dillenberg said he would like to discuss the Artist's Co-op during the next meeting.

Ms. Harvey brought up the reduced utility rate for allowing public restrooms in the Artist's Co-op and said that Scott Hudson had asked about the bathrooms in the New State building.

Ms. Barber explained that the town paid for all the supplies for the Co-op restrooms as well as give them a discount as part of the agreement to allow public access.

Dr. Dillenberg said the Co-op is losing members and he would like to have a meeting with their leadership.

Ms. Harvey commented that her husband looked into what was involved with membership, and after reading it, they were not interested.

Dr. Dillenberg said he thought we should look into it because the Co-op is an opportunity for the town to get back to art, food, and music, and not ghosts. He would like us to improve communication with the Co-op so that we can do what is right for them, for us, and for the citizens. He said what the Chamber of Commerce is doing with increased participation is impressive, and people want to innovate. He mentioned several new events the Chamber was holding. He said he would love to set up a meeting with the manager of the Co-op.

Ms. Barber said she was going to ask if he would like to sit down with them.

Dr. Dillenberg said he would be happy to, and he did not want to exclude anyone present because you all have creative ideas about art and the community. He said, we own the building, and we should take advantage of that to help the Co-op and the artists succeed and, at the same time, move forward with the development of Hotel Jerome.

Ms. Moore said she has been an advocate of the Co-op since its inception, and she would not mind sitting in on that. She asked, when are we going to discuss or decide on a Financial Advisor?

Mr. Klein said we could have dialogue and staff recommendations at the next meeting. He explained that it will be an agenda item for action.

Ms. Moore said she would like to continue to get general updates on the Sewer Treatment Plant. She asked if there has been surveying going on down there.

Mr. Blodgett confirmed that we had 2 archaeologists, and he joined them for a few hours while they did their cultural survey. He said that as far as he knew, it was a negative survey, and he saw nothing expressed on the surface.

Mr. Klein explained that it would be wrapping up and he would be providing updates.

Ms. Harvey said she had nothing further to add.

Ms. Barber said that at the last meeting, we talked about how we had to get a new water rate update and wastewater study and we all mentioned that we had already done that. She asked, for the Wastewater Treatment Plant, do we have to do it again?

Mr. Klein confirmed that we did.

Ms. Barber asked Ms. Sheffield if she had anything to add, and she did not.

12. ADJOURNMENT

Motion to adjourn at 8:52 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager/Clerk

Date: _____



TOWN OF JEROME

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(928) 634-7943
www.jerome.az.gov

MINUTES

SPECIAL COUNCIL MEETING AND BUDGET WORK SESSION OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA FRIDAY, MARCH 31, 2023, AT 11:00 AM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Mayor Barber called the meeting to order at 11:04 a.m. Council members present: Mayor Barber, Vice-Mayor Moore, Councilmember Harvey and Councilmember Sheffield. Councilmember Dillenberg was unavailable and not present.

NEW BUSINESS

Discussion/Possible Action

Discussion and Possible Direction for the Potential Design, Layout Options and Plan for Renovations to the Hotel Jerome

Council will discuss with and may respond to questions from the design team for potential Hotel Jerome renovations.

Contractor Steve Knowlton who will be providing preliminary design possibilities for the Hotel Jerome was on hand to receive input and feedback from the Council prior to drafting design options. Mr. Knowlton had a series of question to ask, but started off by explaining the potential to having to redo construction and uproot any residents in the bottom floors if the Council desire to start the Hotel Jerome residential renovations in the bottom floors. Knowlton stated that he understood it is more feasible at this point to obtain renters in a timely manner for the bottom floors, but wanted the Council to be aware of this concern and the potential future problems it can cause.

Knowlton then asked a series of logistical questions in order to gage how he should focus the design. The questions included how many apartments in the space, number of bedrooms and bathrooms, whether or not there should be a full-size kitchen and appliances, where the washer / dryer should be located, potential for ADA accessibility, and the hotel lobby design elements.

In summary, the Council would like 2 bedroom / 1 bath, full kitchen apartments with options to consider for clothes washer and dryer, and some historical design elements incorporated into the lobby. Knowlton discussed needing access and the process that he would follow to bring back designs to the Council for further consideration.

Council Will Begin Discussions on their FY 2023-2024 Budget Priorities

Staff may present and Council may provide direction related to personnel and capital improvements, along with all budget funds and functions possibly being discussed.

Town Manager Brett Klein discussed personnel related budgetary items for Council consideration and feedback. Council supported attempting to bring the 457(b) employer contribution from 8-10% if the budget can sustain it. Council were also in support of a proposed longevity incentive that will be added to the base wage rate at the following intervals and amounts: After the 2nd year = \$500.00; after the 5th year= \$1,000; after the 10th year= \$2,000; after the 15th year= \$3,000; after the 20th year= \$4,000 and after the 25th year= \$5,000

Klein and Town department heads discussed capital project priorities. Planning and Zoning Administrator Will Blodgett discussed: GIS / GPS software and tools for asset mapping; Zoning Code update and Historic Preservation Office project funds. Fire Chief Blair discussed: re-roofing the fire station; a new condensing unit (HVAC); and two new fuel abatement employees. Public Works Director Marty Boland, Town Manager Klein and Chief Blair discussed: parking improvements (Town Hall, sliding jail, restroom area and middle park); roadway improvements to Deception and Holley; the need for a new inclinometer; the need for repairs to several retaining walls in particular below School Street; refinishing the Council Chambers flooring and the cantilevered sidewalk. Boland discussed water improvements / repairs including the Verde Central Syphon line.

The Council indicated support for all the initiatives depending on if there are budgeted funds. Klein explained that with this feedback, plus feedback from the last meeting and the November goal setting session, staff would prepare a preliminary, first draft budget for Council input and further direction.

Discussion Regarding the Code Enforcement Process for Dilapidated Buildings

Council may discuss and provide staff direction on the nuisance and dilapidated building abatement process

Due to time constraints, this item was not covered and will be added to the upcoming April 11th regular Town Council meeting agenda.

ADJOURNMENT

The meeting was adjourned at 12:37 p.m.

CERTIFICATION OF POSTING OF NOTICE

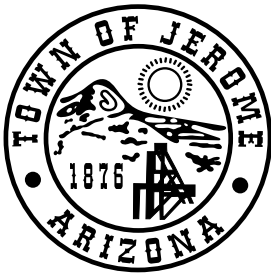
The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of Resolution No. 652, A Resolution Supporting Wild and Scenic Protection for the Upper Verde River and its Tributaries

Council will consider and may approve Resolution No. 652.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 652

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, SUPPORTING WILD AND SCENIC PROTECTION FOR THE UPPER VERDE RIVER AND ITS TRIBUTARIES.

WHEREAS, The Upper Verde River and its tributaries, located between the Verde headwaters and the Town of Clarkdale in central Arizona in the Prescott and Coconino National Forests, is an important and unique public resource that provides numerous benefits to the human and natural communities; and

WHEREAS, Central Arizona is one of the most rapidly growing areas in the United States, and increasing urbanization pressures threaten the natural wild character and environment that makes the area special and valuable; and

WHEREAS, the protection of The Upper Verde River and its tributaries as a National Wild and Scenic River will help to protect and restore Indigenous communities' ancestral lands and cultural history in the watershed; and

WHEREAS, the Upper Verde River and its tributaries provide vital habitat for Arizona wildlife, including 18 species protected by the Endangered Species Act, and is an outstanding refuge for native fish; and

WHEREAS, Arizona recreational tourism is a growing \$20 billion industry bringing revenue from outside Arizona and creating numerous jobs; and

WHEREAS, the Upper Verde Wild and Scenic River will protect and improve recreational opportunities for hunting, fishing, camping, birding, hiking and other recreational activities; and

WHEREAS, Wild and Scenic designation does not affect existing, higher priority water rights.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of Town of Jerome hereby requests the United States Congress pass legislation to designate the Upper Verde and its critical tributaries as a "*Wild and Scenic River*" in order to permanently protect this unique place for present and future generations. Copies of this resolution shall be sent to the United States Arizona Congressional Legislators and select key Legislators at the appropriate time.

PASSED AND ADPOTED by the Mayor and Town Council of the Town of Jerome, Arizona, this 11th Day of April, 2023.

Mayor

Attest:

Approved as to Form:

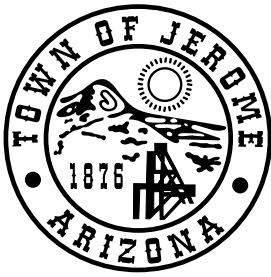
Brett Klein, Town Manager / Clerk

William Sims, Town Attorney

File Attachments for Item:

B. Consider Approval of Resolution No. 651, A Resolution Declaring as a Public Record that Certain Document Filed with the Town Clerk and Entitled, "Use of Public Sewers and Sewer Pretreatment Plan"

Council will consider and may approve Resolution No. 651.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 651

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT A CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED, “USE OF PUBLIC SEWERS AND SEWER PRETREATMENT PLAN”

WHEREAS, the Town of Jerome desires to make the document entitled, Ordinance No. 488, Use of Public Sewers and Sewer Pretreatment Plan available for review by the public; and

WHEREAS, A.R.S. §9-802 permits the enactment and publication by reference of a code in the interest of the Town and to reduce the cost of publication; and

WHEREAS, the document entitled, “Ordinance No. 488 Use of Public Sewers and Sewer Pretreatment Plan” as set forth on Exhibit A, attached, qualifies for enactment by reference.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Jerome, Arizona, as follows:

1. The document entitled, “Use of Public Sewers and Sewer Pretreatment Plan” as set forth on Exhibit A, attached, is hereby declared to be a public record pursuant to A.R.S. §9-802.
2. Three copies of the document entitled, “Use of Public Sewers and Sewer Pretreatment Plan” thereto as set forth on Exhibit A, attached, shall be filed in the office of the Town Clerk and kept available for public use and inspection.

PASSED AND ADPOTED by the Mayor and Town Council of the Town of Jerome, Arizona, this 11th Day of April, 2023.

Approved:

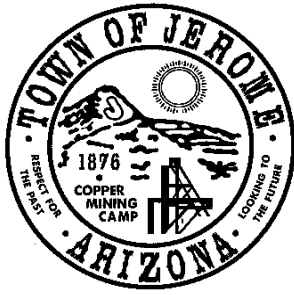
Mayor

Attest:

Approved as to Form:

Brett Klein, Town Manager / Clerk

William Sims, Town Attorney



Founded 1876
Incorporated 1899

TOWN OF JEROME

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Item B.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item #8B: Consider Resolution No. 651 Adopting Use of Public Sewers and Sewer Pretreatment Plan by Reference**

MEETING DATE: April 11, 2023

Summary:

At the March 14, 2023 Regular Meeting the Council passed Ordinance No. 488, Use of Public Sewers and Sewer Pretreatment Plan. To publish this lengthy ordinance in full would cost hundreds of dollars. Arizona Revised Statutes allows for publishing a document by reference in the interest of cost savings via a resolution.

Fiscal Impact:

The passage of this resolution and subsequent publication in lieu of Ordinance No. 488 in full will yield a significant savings to the Town.

Recommendation

Staff recommend passage of the resolution for the financial best interests of the Town.

File Attachments for Item:

C. Consider Approval of Resolution No. 653, A Resolution Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 653.

RESOLUTION NO. 653

A RESOLUTION OF THE TOWN OF JEROME, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year’s annual expenditure limitation report (AELR) on the governing body’s behalf; and

WHEREAS, the Town of JEROME Mayor and Council desires to designate BRETT KLEIN, as the Town’s Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF JEROME MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. BRETT KLEIN is hereby designated as the Town’s Chief Fiscal Officer for purposes of submitting the fiscal year 2022 AELR to the Arizona Auditor General on the governing body’s behalf.

PASSED AND ADOPTED by the Town of JEROME, Arizona Mayor and Council, this 11th day of April, 2023.

Attested to:

Christina Barber, Mayor

Kristen Muenz, Town Clerk

Reviewed by:

Approved as to form:

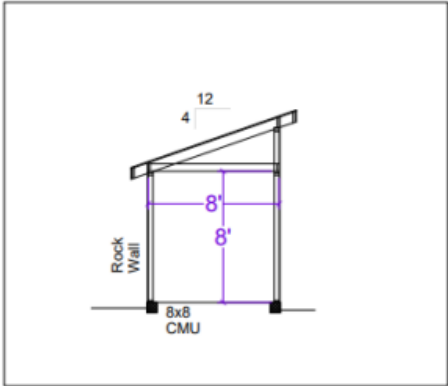
Brett Klein, Town Manager

William Sims, Town Attorney

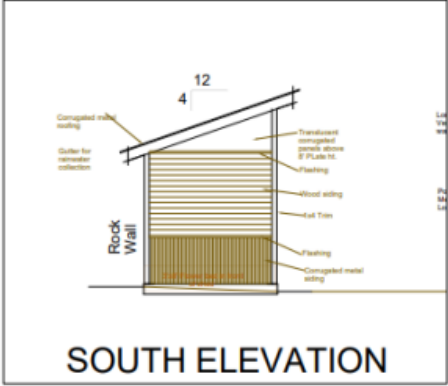
File Attachments for Item:

A. Discussion Regarding the Review Process To-Date on the Proposed Community Garden Shed

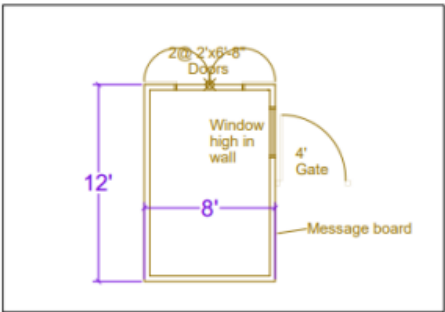
Council will be provided an update regarding the proposed community garden shed following Design Review Board action, and may provide staff direction



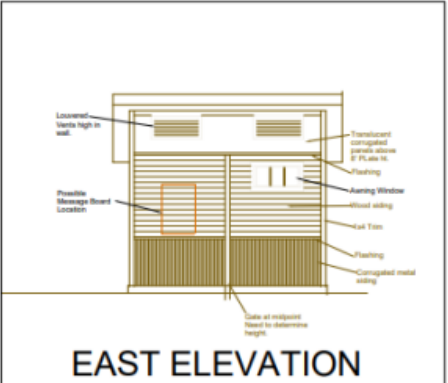
SHED SECTION



SOUTH ELEVATION



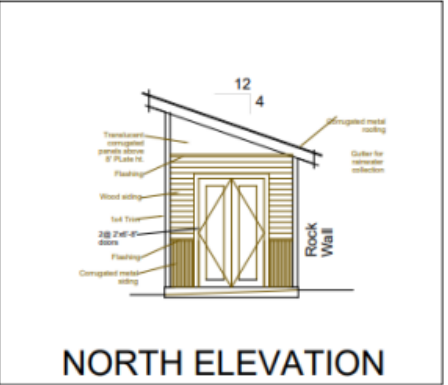
SHED PLAN



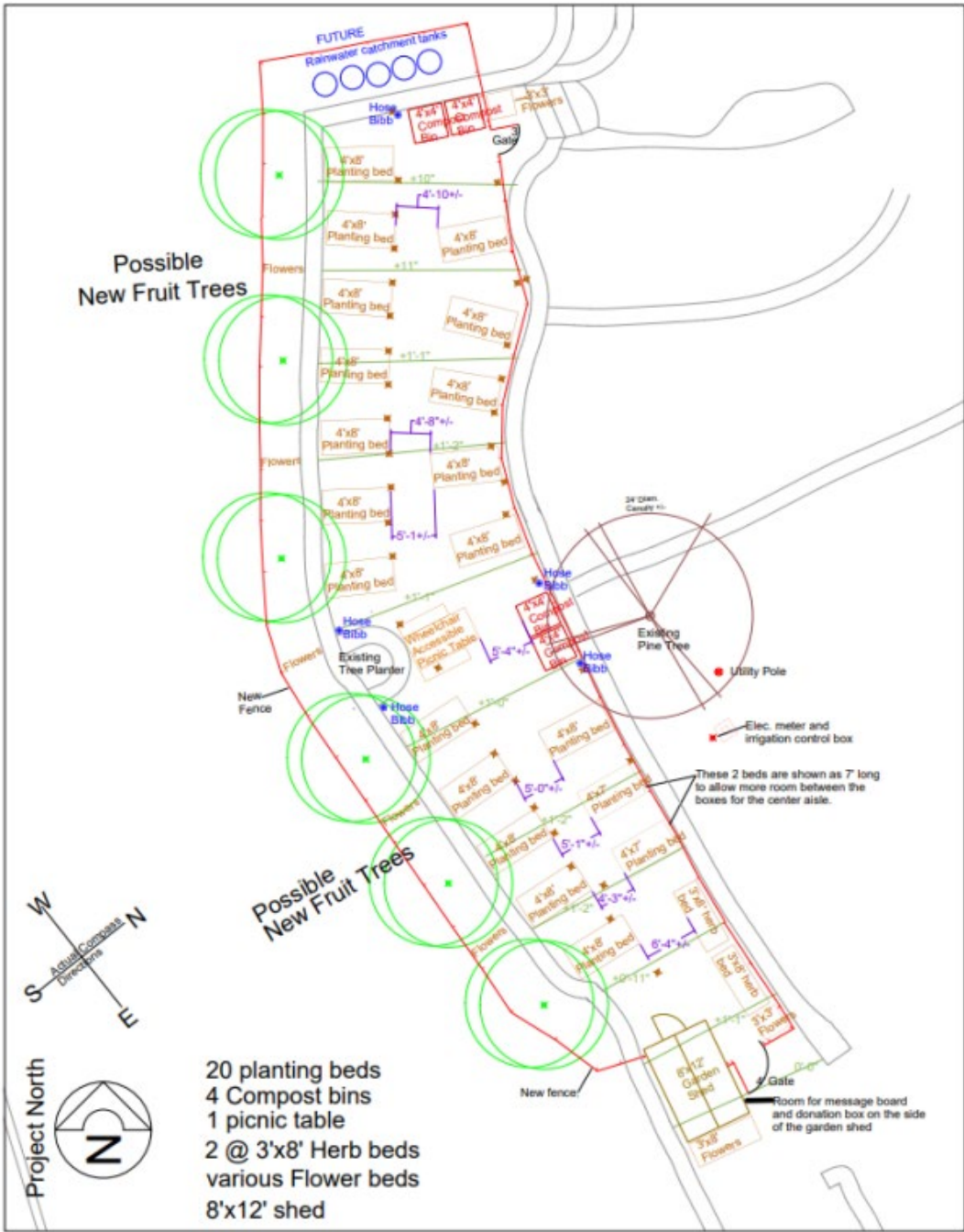
EAST ELEVATION

Jerome Community Garden
Proposed Garden Shed
Option 2

Date: 2020-08-20
Drawn by: WIM
Scale: 1/8" = 1'-0"



NORTH ELEVATION



Proposed Community Garden Plan w/ 4'x8' planting beds (2@7')

Date: 2020-08-19

Drawn by: WIM

Scale: 1/16"=1'-0" +/-

File Attachments for Item:

A. Consideration of Special Event Permit Application - Jerome Chamber of Commerce Art in the Park

Council may approve a special event permit application for the Jerome Chamber sponsored Art in the Park event.



Permit #

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- Application and all supporting information **must** be submitted at least **30 days prior** to the event.
- There will be a Fee due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: March 21, 2023 Fee: 25- Date Paid: 3/21/23
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: 3/29/23 Comments: _____

*Fire Inspector:
 Approve Deny Date: 3-22-23 Comments: _____

*Zoning Administrator:
 Approve Deny Date: 3/21/23 Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Applicant Information

Name of Applicant <u>Dylan Jung</u> Date: <u>3/21/23</u>	
(Individual Person)	
Name of Organization/Sponsor <u>Jerome Chamber of Commerce</u>	
Federal Tax or 501 (c)(3) Number <u>86 064 2740</u>	
Applicant's Mailing Address <u>P.O. Box K</u>	
City <u>Jerome</u>	State <u>AZ</u> Zip <u>86331</u>
Applicant's Contact Information	
Email <u>dylan.jeromechamber@gmail.com</u>	
Business Phone # <u>928-634-2900</u>	Cell Phone # <u>928-202-8144</u>
Emergency Contact for Date of Event	
Name <u>Ginger Mackenzie</u>	Phone # <u>928-284-8053</u>

Event Information

Name of Event <u>Art in the Park</u>	
Date/Dates of Event- if event is longer than two (2) consecutive days , formal approval by Town Council will be required:	
<u>4/29/23</u>	
Set-Up Date/Time:	From <u>8am 8am</u> To <u>5pm</u> <u>4/29</u>
Tear-Down Date/Time:	From <u>5pm</u> To <u>6pm</u> <u>4/29</u>
Number of expected Participants <u>15-20</u>	
Will an admission or registration fee be charged? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Fee _____	
Please describe the event: <u>This will be the 2nd Art in the Park event we have put on through the Chamber. It involves artists setting up easels in the park to paint live, as well as live music performances from 2 acts. We hope to have a food truck set up in metered parking area that we'll pay for, for the duration of the event. The last event had many people looking for food as most restaurants were full and on long waiting lists.</u>	

Event Information Continued

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO If yes, which property? Upper Park

If no, what is the physical address for the event? _____

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Special Event Access

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.
main steps and side access points that are regularly a part of the park. We won't block any access points.

Food and Beverage

Will Alcohol be Sold? YES NO
If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.
Will Food be Sold? YES NO
If yes, please submit approval documents from the Yavapai County Health Services Department. *Food truck will submit all forms.*
Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.

Provisions for Noise, Trash, and Signs

Will there be outdoor, amplified sound at the event? YES NO

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Please describe outdoor/amplified sound to be used: Musical acts will be amplified respectfully, to not be too loud. Noon - 5pm.

Will there be outdoor lighting, or other electrical needs? YES NO

Please describe: Less lighting and more for amplification. Artists will be setting up easels in the park as well.

Will trash be created during the Special Event? YES NO

Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Will the Special Event require signage? YES NO

All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.

Please describe all needed signage: Banners hung around the upper park.

Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.

JS (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED, and should be submitted at least 30 days prior to the event.

Name of Applicant: Jerome Chamber of Commerce (Dylan Jung)

Address: 310 Hill Ave. Jerome, AZ 86331

Telephone: 928-634-2900 or 928-202-8144 (Dylan)

If applicant is an organization, list officers:

Name	Address	Telephone
Ginger Mabezzie	Jerome	928-284-8053
Ingrid Scrips	Jerome	928-266-5701
Dylan Jung	Cottonwood	928-202-8144

Requesting the use of:

- UPPER PARK (Parcel 401-06-156) 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075) MIDDLE PARK (Parcel 401-06-015)
- COUNCIL CHAMBERS (Parcel 401-10-002)

Date of Use: 4/29/23 Rain Date: _____

Hours of Use: Noon - 5pm Approximate # of people: 100-200

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

[Signature]
Signature

Dylan Jung
Print Name

3/21/23
Date of application


1579 E. Sierra Dr. Cottonwood, AZ
Address

928-202-8144
Telephone

HOLD HARMLESS AGREEMENT

I, Jerone Chamberlain (Dylan Jung), shall, through the signing of this Agreement, indemnify, hold harmless and defend the Town of Jerome, Arizona and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgment of every name and description against the Town as a result of loss, damage or injury to person or property during work performed by Jerone Chamberlain in the Town of Jerome during the period 4/29/23 thru 4/30/23.

Signed this 21st day of March, 2023.

Signature: 

Name (print): Dylan Jung

Witness: _____

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). *on file and valid*
- 5. List of all businesses (dba), contact information and proof of Transaction Privilege Tax License (TPT) or exemption status for every vendor that will be attending the Special Event for the purpose of selling food, drink, or retail sales of any kind, or promotion of their own business or another.
- 6. Liquor License (if applicable).
- 7. Health Department Approval (if applicable).
- 8. All other permits required by County or State Agencies.
- 9. Permit filing fee.
- 10. Written approval from Police Chief/Fire Inspector (if applicable).

File Attachments for Item:

B. Consideration of a Special Event Permit Application - Jerome Chamber of Commerce Music and Arts Festival

Council may approve a special event permit for the Jerome Chamber sponsored Music and Arts Festival



Permit #

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- Application and all supporting information **must** be submitted at least **30 days prior** to the event.
- There will be a Fee due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

<i>Town Use Only</i>	
Date Submitted: <u>March 21, 2023</u>	Fee: <u>25</u> Date Paid: <u>3/21/23</u>
Paid via: <input type="checkbox"/> Check # _____ <input checked="" type="checkbox"/> C.C. <input type="checkbox"/> Cash	
<i>Special Event Approvals</i>	
Town Manager:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/> Date: <u>3/29/2023</u> Comments: _____	
*Fire Inspector:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/> Date: <u>3-22-23</u> Comments: _____	
*Zoning Administrator:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/> Date: <u>3/21/23</u> Comments: _____	
*Police Chief:	
Approve <input type="checkbox"/> Deny <input type="checkbox"/> Date: _____ Comments: _____	
*Building Inspector/Public Works:	
Approve <input type="checkbox"/> Deny <input type="checkbox"/> Date: _____ Comments: _____	
<i>*Other approvals as needed based on scope of event.</i>	

Applicant Information

Name of Applicant Dylan Jung Date: 3/21/23
 (Individual Person)
 Name of Organization/Sponsor Jerome Chamber of Commerce
 Federal Tax or 501 (c)(3) Number 86 0642740
 Applicant's Mailing Address P.O. Box 12
 City Jerome State AZ Zip 86331

Applicant's Contact Information

Email dylan.jeromechamber@gmail
 Business Phone # 928-634-2900 Cell Phone # 928-202-8144
 Emergency Contact for Date of Event
 Name Ginger Nachezie Phone # 928-284-8053

Event Information

Name of Event Jerome Music & Arts Festival

Date/Dates of Event- if event is **longer than two (2) consecutive days**, formal approval by Town Council will be required:

Set-Up Date/Time: From 8am 6/10/23 To _____

Tear-Down Date/Time: From 5pm To 7pm 6/11/23

Number of expected Participants 15

Will an admission or registration fee be charged? YES NO Fee _____

Please describe the event: This will be the 1st annual Music & Arts Festival, which will include several other venues or locations in town. Town park will be used throughout the day to showcase painters, as well as a few musical acts. We plan to end the event by 9 on Saturday, and by 5pm on Sunday.

Event Information Continued

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO If yes, which property? Upper Park

If no, what is the physical address for the event? _____

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Special Event Access

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.
We plan to leave normal access points to the park open.

Food and Beverage

Will Alcohol be Sold? YES NO
If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.
Will Food be Sold? YES NO
If yes, please submit approval documents from the Yavapai County Health Services Department. *Food truck in metered parking area.*
Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.

Provisions for Noise, Trash, and Signs

Will there be outdoor, amplified sound at the event? YES NO

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Please describe outdoor/amplified sound to be used: Moderate amplification for 3-4 musical acts each day.

Will there be outdoor lighting, or other electrical needs? YES NO

Please describe: Normal access to power in Upper Park.

Will trash be created during the Special Event? YES NO

Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Will the Special Event require signage? YES NO

All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.

Please describe all needed signage: Banners around Upper Park area.

Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.

DS (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 5. List of all businesses (dba), contact information and proof of Transaction Privilege Tax License (TPT) or exemption status for every vendor that will be attending the Special Event for the purpose of selling food, drink, or retail sales of any kind, or promotion of their own business or another.
- 6. Liquor License (if applicable).
- 7. Health Department Approval (if applicable).
- 8. All other permits required by County or State Agencies.
- 9. Permit filing fee.
- 10. Written approval from Police Chief/Fire Inspector (if applicable).



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED, and should be submitted at least 30 days prior to the event.

Name of Applicant: Jerome Chamber of Commerce (Dylan Jung)

Address: 310 Hull Ave. Jerome, AZ 86331

Telephone: 928-634-2900 or 928-202-8144 (Dylan)

If applicant is an organization, list officers:

Name	Address	Telephone
Ginger MacKenzie	Jerome	928-284-8053
Ingrid Sarris	Jerome	928-266-5701
Dylan Jung	Cottonwood	928-202-8144

Requesting the use of:

- UPPER PARK (Parcel 401-06-156) 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075) MIDDLE PARK (Parcel 401-06-015)
- COUNCIL CHAMBERS (Parcel 401-10-002)

Date of Use: 6/10-6/11 Rain Date: _____

Hours of Use: 11am-9pm/11am-5pm Approximate # of people: 100-200

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

[Signature]
Signature

Dylan Jung
Print Name

3/21/23
Date of application


1574 E. Sierra Dr. Cottonwood, AZ 86326
Address

928-202-8144
Telephone

HOLD HARMLESS AGREEMENT

I, Jerome Chamber of Commerce (Dylan Jung), shall, through the signing of this Agreement, indemnify, hold harmless and defend the Town of Jerome, Arizona and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgment of every name and description against the Town as a result of loss, damage or injury to person or property during work performed by Jerome Chamber in the Town of Jerome during the period 6/10/23 thru 6/11/23.

Signed this 21st day of March, 2023.

Signature: 

Name (print): Dylan Jung

Witness: _____

File Attachments for Item:

C. Consider Motion to Approve Requesting the Yavapai County Community Health Department Apply the Full Default Percentage Allocation for 2022 and 2023 for the Town of Jerome to the Partners Against Narcotics Taskforce (PANT)

Council will consider and may make a motion and approve the allocation to PANT through Yavapai County.



Yavapai County Community Health Services



Item C.

Our Mission: "Yavapai County Community Health Services will provide leadership, information, and services that contribute to improving the health and well-being of Yavapai County residents."

March 27, 2023

Mayor Christina "Alex" Barber
Town of Jerome
600 Clark Street
Jerome, AZ 86331

Via Email: Mayor Christina "Alex" Barber, A.Barber@jerome.az.gov; Brett Klein, b.klein@jerome.az.gov

RE: Opioid Distribution Settlement Agreement Funding

Dear Mayor Christina "Alex" Barber,

Thank you for all the input and participation in the initial rollout of the Opioid Distribution Settlement Agreement (Agreement). YCCHS has received minutes, letters and emails outlining the direction the Participating Cities and Towns would like to take with their individual allocations. Unfortunately, there was ambiguity in some of the cities and towns minutes/approval verbiage regarding the PANT allocations making it unclear whether the city/town or the county was ultimately responsible for processing that transfer of funds. Rather than have those cities and towns go back to their governing councils for clarification we have determined, with guidance from legal counsel, that it will be quicker and easier to distribute the full allocations to each City and Town and have those Cities or Towns who have decided to make a PANT contribution provide that contribution directly to the task force pursuant to section (I) of Exhibit A of the One Arizona Distribution of Opioid Settlement Funds Agreement. You should remit your PANT payments to:

Yavapai County Sheriff's Office
Attn: Jennifer Gray
255 E. Gurley Street
Prescott, AZ 86301

Checks should be made payable to "Yavapai County" and will be deposited in a segregated fund for PANT.

The remainder the distributed settlement funds can be used by the Cities and Towns for projects of their choosing that fall within the scope of the Settlement Agreement.

As discussed in the rollout meetings YCCHS will be reaching out to the Cities and Towns for annual report information. If the City or Town funded PANT then YCCHS will be collecting an annual report encompassing PANT's work using the Agreement funds. If your jurisdiction chooses

another approved strategy, we will require a report from you that outlines the use of funds and project accomplishments.

Thank you to those cities and towns that have provided documentation for your jurisdiction's decision on PANT funding. If there are changes or new allocations, please indicate the amount below so that YCCHS can update the Yavapai County Board of Supervisors which will be considering at its April 5, 2023 meeting additional funding towards the PANT request of \$250,000.00.

Funding Amounts for Town of Jerome

AmeriSourceBergin, Cardinal Health and McKesson Year One:	\$105.04
AmeriSourceBergin, Cardinal Health and McKesson Year Two:	\$119.47
Janssen Year One:	\$ 40.63
Janssen Year Two:	\$100.58
Total funding	<u>\$365.73</u>

Town of Jerome will be allocating the following amount to PANT \$ _____
Please return this information to Kathy Yancy, Finance & Operations Section Manager at kathy.yancy@yavapaiaz.gov.

Again, thank you for your help in this process. Should you have any questions, please feel free to contact me via email or phone. Leslie.horton@yavapaiaz.gov or 928-442-5303.

Sincerely,



Leslie Horton, Director
Yavapai County Community Health Services



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

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STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item #10C: Consider Motion to Approve Request to Yavapai County to Apply Full Allocation for 2022 and 2023 for the Town of Jerome to PANT**

MEETING DATE: April 11, 2023

Summary:

As a result of the One Arizona Distribution of Opioid Settlement Agreement, payments for Year 1 and 2 have been received. Yavapai County Community Health Department (Lead Agency) has held several meetings to discuss allocation of the funds. There are some limitations, restrictions and guidelines in place for the allocation of these funds. Participating communities have agreed to provide either a portion or their full allocation to Partners Against Narcotics Task Force (PANT). There are also periodic reports required of the agency’s receiving funds as a result of the opioid settlement. Based on our minimal amount and the work involved, Yavapai County Health Department will retain our funding and allocate it toward PANT thereby negating the necessary accounting and reports for staff while keeping us similar to the other municipalities in Yavapai County (allocating most or all of their full percentage allocation to PANT).

Fiscal Impact:

None.

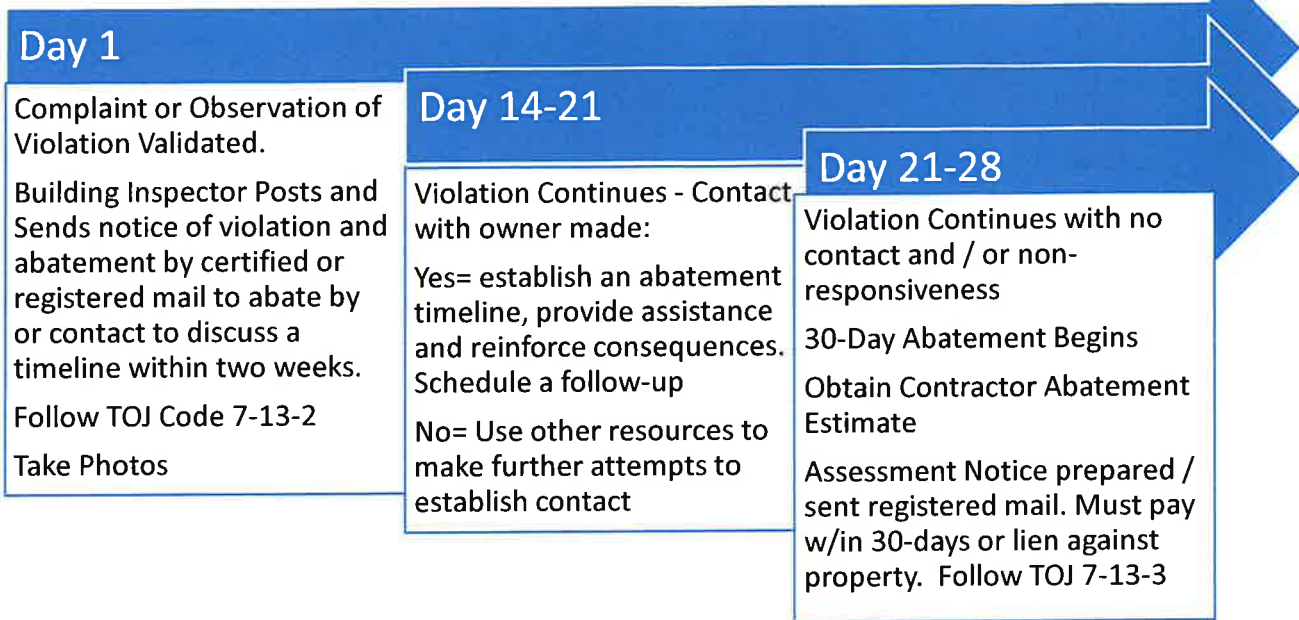
Recommendation

Staff recommend making the motion to approve requesting the Yavapai County Community Health Department apply the full default percentage allocation for both 2022 and 2023 to PANT.

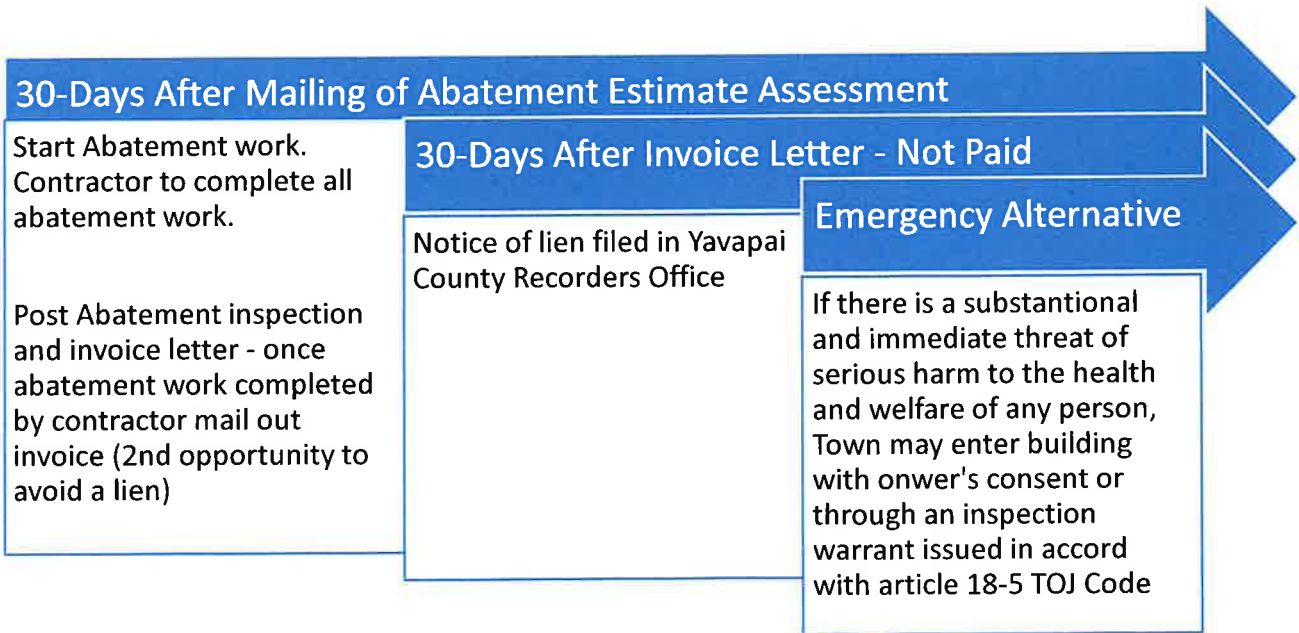
File Attachments for Item:

D. Discussion Regarding the Code Enforcement Process for Dilapidated Buildings

Council may discuss and provide staff direction on the nuisance and dilapidated building abatement process



*****DOCUMENT ALL PHASES WITH PHOTGRAPHS*****



March 2022

Resolution No. 635 of the Town of Jerome, Arizona, is hereby adopted as the Fire Code for the incorporated areas of the Town of Jerome and is made a part of this chapter as though said code was specifically set forth in full herein.

[Ord. 244, 11/13/1990; Ord. 254, 9/10/1991; Ord. 358, 7/9/2009; Ord. 418, 6/14/16; Ord. 481, 3/8/22]

ARTICLE 7-10 Fee Schedule

The fees to be charged by the Town with respect to the Codes set forth in this Article shall be as defined and set forth by Resolution of the Town Council.

[Ord. 196, 12/13/1983; Ord. 227, 8/08/1989; Ord. 244, 11/13/1990; Ord. 250, 5/14/1991; Ord. 358, 7/9/2009; Ord. 473, 8/10/2021].

ARTICLE 7-11 Building Official

The building official and administrative authority as such may be referenced in any section of this chapter for all matters pertaining to any building, plumbing, electrical, or other building or safety codes or inspections shall be vested in the office of the Town Clerk, and Council may further authorize such deputies as needed to perform any inspection work or other functions that may be required by this chapter.

[Ord. 174 3/20/1976, Ord. 196, 12/13/1983; Ord. 244, 11/13/1990]

Reviser's Note: Ordinance 174 added Article 7-7 Building Moratorium, establishing a moratorium on construction of new commercial and residential buildings until September 16, 1976. Ord. 174 was repealed by the adoption of Ord. 196.

ARTICLE 7-12 Fire District

The entire incorporated area of the Town is hereby established as a Fire District. The entire incorporated area of the Town shall be known and designated as Fire District 3.

ARTICLE 7-13 Abatement of Public Nuisances

Section 7-13-1. It is hereby declared to be a public nuisance, fire hazard, and hazard to public health and safety to allow the accumulation of rubbish, trash, filth, debris, abandoned inoperable vehicles, dilapidated buildings and structures, litter, garbage, dead animals, brush, street cleaning, industrial wastes, or other unsanitary matter of any kind on any property, buildings, lots, grounds, tracts of land and the contiguous sidewalks, streets, and alleys.

- a. No use or structure shall be operated or maintained in such a manner as to be an explosive or fire hazard; nor cause smoke, soot, dust, radiation, odor, noise, vibration, heat, glare, toxic fumes or other negative impact on the community to be emitted into the atmosphere at any time to such an extent as to constitute a nuisance; contribute to neighborhood deterioration; nor divert water-carried waste or pollutants into any open water course or groundwater supply. Any such condition determined by the Town to

constitute imminent peril to public health, safety or welfare shall be ceased immediately.

- b. Trash and garbage must be kept contained prior to off-site disposal so as not to be a nuisance. Open garbage must not be stored in any residential or commercial lot for more than seven days. Commercial dumpsters must be kept clean, emptied regularly, kept in good repair, and continuously covered.
- c. The property owner shall be responsible for the removal of dry grasses and weeds exceeding six inches in height AND deemed to constitute a fire hazard by the Fire Chief or the Zoning Administrator.
- d. The dispensing, handling, or disposal of fuels, paint thinner, or similar explosive or fire-producing materials shall comply with Underwriters Laboratories, Inc. standards or better.
- e. To avoid negative impact on the community, graffiti must be removed at the request of the Town pursuant to this Article.
- f. Unclaimed publications shall not be allowed to accumulate on a property owner's property. If the publication is subscribed to by the property owner or by a tenant on the property, the property owner or tenant shall be responsible for the unclaimed publications. If the material is unsolicited, the publisher shall be responsible for the unclaimed publications.
- g. Dangerous buildings shall be subject to this Article 7-13.
- h. All fences, screen walls and retaining walls on the premises shall be safe and structurally sound. They shall be maintained so that they do not constitute a blighting, or deteriorated condition.

Section 7-13-2. Written notice of any violation of Section 7-13-1 shall be either personally served or sent to the owner, lessee, and occupant of the property at her or his last known address by registered or certified mail, or the address to which the tax bill for the property was last mailed. If the owner does not reside on such property, a duplicate notice shall also be sent to him at his last known address. The notice shall be dated, signed by the Code Enforcement Officer or Building Official, have attached a copy of this Article 7-13 and include, at minimum, the following items: property description/address; description of the violation; required mitigation and cost thereof; and consequences. The notice of violation and the assessment lien provided for under this Article 7-13 shall run with the land. The Town, in its sole option, may record a notice of violation with the county recorder and thereby cause compliance by any entity thereafter acquiring such property. The non-filing of any notice of violation shall in no way affect the validity of such notice as to the entities so notified. A satisfaction of a notice of violation or assessment lien shall be filed when the property is brought into compliance by the owner, occupant or lessee. Where multiple ownership exists of a property in violation of this chapter, the Town may serve any one (1) owner of record and such service shall be deemed to be service upon any party having or claiming an ownership interest in the property. After

March 2022

service upon any one (1) owner, the Town may fully proceed under this Article 7-13 the same as if all owners had been served.

Section 7-13-3. When any owner, lessee or occupant to whom notice has been given pursuant to Section 7-13-2 fails, neglects or refuses to abate the prohibited violation from such property by the date set for compliance within the notice, the Town Manager, or his or her duly authorized representative, may abate such violation. Upon abatement of the violation, the Town Manager, or his or her duly authorized representative, shall prepare an assessment containing a verified statement of the actual cost of such removal or abatement. The owner, lessee or occupant shall be required to pay the actual cost, plus an additional twenty (20) percent of such cost, to the Town within thirty (30) calendar days after the assessment has been mailed to the last known address of record of the owner, lessee or occupant. A duplicate copy of such assessments shall be mailed to the person or persons to whom the original notice of removal was mailed in the manner heretofore prescribed for service of the notice of removal. If the total assessment, including the twenty (20) percent additional charge as set out above, is not paid within thirty (30) calendar days after mailing of the assessment, the Town shall apply a lien to the property in the amount of the original assessment, including the twenty (20) percent additional charge, plus the cost of title search, recording fees, legal fees and other related fees. Failure to comply will result in civil court action.

Section 7-13-4. When a violation of this Town Code or Zoning Ordinance poses a substantial and immediate threat of serious harm to the health or safety of any person, then the Town may immediately enter the subject property and take the minimum action necessary to relieve the threat of serious harm. Prior to entering the property, the Town shall obtain either the consent of a person who owns, leases, rents, occupies, controls, or has the right to control the property, or an inspection warrant pursuant to Article 18-5 of this Town Code from the Town Magistrate court authorizing the Town to enter the property. The Town Magistrate Court may issue such an order only upon a showing that probable cause exists to believe that a violation of this Town Code or Zoning Ordinance, which poses a substantial and immediate threat of serious harm to the health or safety of any person, exists on the property. Any person who owns, leases, rents, occupies, controls, or has the right to control the property that is found to be in violation of this Town Code or Zoning Ordinance will be issued a citation for all violations causing the emergency abatement. The Magistrate Court may impose monetary reimbursement orders as justified by the violations and as permitted by A.R.S. § 9-499, as may be amended.

Section 7-13-5. The Town may record an assessment levied pursuant to Section 7-13-3 in the office of the County Recorder of Yavapai County, Arizona, and from the date of its recording shall be a lien on such lot, tract of land or premises described in the assessment, until paid. Such liens shall be subject to and inferior to the lien for general taxes and shall be prior to all other liens, obligations, mortgages and other encumbrances. A sale of the property to satisfy a lien obtained under the provisions of this Section 7-13-5 shall be made upon judgment of foreclosure or order of sale. The Town shall have the right to bring an action to enforce the lien in the Superior Court of Yavapai County, at any time after the recording of the assessment, but failure to enforce the lien by such action shall not affect its validity. The recorded assessment shall be prima facie evidence of the truth of all matters recited therein, and of the regularity of all proceedings prior to the recording thereof. A prior assessment for the purposes provided in this Section 7-13-5 shall not be a bar to a subsequent assessment or assessments for such purposes and any number of liens on the same premises may be enforced in the same action. All assessment liens filed with the county recorder shall bear interest at the highest rate of interest permitted by law. If the lot subject to the assessment is unimproved, permit issuance for any improvements will be denied until such charges are paid in full.

March 2022

Section 7-13-6. The transfer of any and all property interests in any manner, including, but not limited to, the sale, trade, lease, gift or assignment of any real property against which an assessment has been levied pursuant to this Article 7-13 shall not relieve the party(ies) initially subject to the assessment.

Section 7-13-7. Any person who interferes with, prevents, or attempts to interfere with or prevent an individual employed by the Town or other person contracted by the Town from investigating an alleged violation of this Article 7-13, or from correcting or abating a violation of this Article 7-13, is guilty of a Class 1 misdemeanor.

Section 7-13-8. In addition to any cost incurred, any person, firm or corporation found guilty of violating any of the provisions of this Article 7-13 shall be guilty of a Class 1 misdemeanor. Each occurrence or day the violation shall continue shall be a separate offense, punishable as described herein.

(Ord. 243, 11/13/1990; Ord. 437, 2/13/2018]

ARTICLE 7-14 Americans and Arizonans with Disabilities Guidelines for Buildings and Facilities

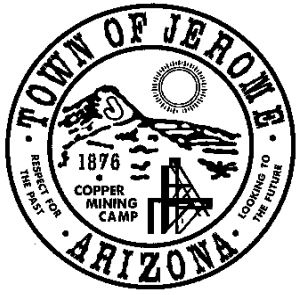
- A. Standards and specifications set forth in Title 41, Chapter 9, Article 8, Arizona Revised Statutes (Arizonans with Disabilities Act), and its implementing rules, including "Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities" declared a public record by Resolution #324, as applying to public entities, are hereby adopted and incorporated as an amendment to the Uniform Building Code and made part thereof as though fully set forth therein. Such standards and specifications shall apply to new construction and alterations and are not required in buildings or portions of existing buildings that do not meet the standards and specifications.
- B. Standards and specifications set forth in Title 41, Chapter 9, Article 8, Arizona Revised Statutes (Arizonans with Disabilities Act), and its implementing rules, including "Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities" declared a public record by Resolution #325, as applying to public accommodations and commercial facilities, are hereby adopted and incorporated as an amendment to the Uniform Building Code and made part thereof as though fully set forth therein. Such standards and specifications shall apply to new construction and alterations commenced after September 3, 1996.
- C. If any section, subsection, sentence, clause, phrase or portion or part of the above amendments to the Uniform Building Code adopted by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

[Ord. 291, ___/___/1996 – Approved in 1996, Signed by Mayor John Bouwman and Clerk Al Palmieri, August 6, 2007]

File Attachments for Item:

E. Consider Approval and Designation of a Financial Advisor for the Town of Jerome

Council will consider and may approve the designation of a financial advisor consultant for the Town of Jerome.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item E.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk
ITEM: **Item #10E: Consider Selection of a Financial Advisor**
MEETING DATE: April 11, 2023

Summary:

The Town will be undertaking a USDA grant / loan which entails interim financing and an obligation to USDA. In addition, there are a variety of projects that may necessitate borrowing in the near future, such as Hotel Jerome renovations. It is recommended that the Town procure the services of a municipal finance advisor. Staff researched reputable individuals and firms in the State of Arizona and identified three. Two have submitted a proposal for providing financial advisory services to the Town of Jerome: Stifel and Mark Reader and team, PFM and Darren Hodge and team.

Fiscal Impact:

It varies and for the USDA loan there is contingency money to cover these services.

Recommendation

Staff feel comfortable with either of these firms. Council heard from both and the key is what level of comfort and rapport the Council has with the selected firm / advisor.



Overview of Credentials to Serve as Financial Advisor

January 4, 2023

Presented by:
Mark Reader
Managing Director
mreader@stifel.com
(602) 794-4011

STIFEL | Public Finance

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- I. Introduction to Stifel Financing Team Assigned to the Town of Jerome
- II. Town Public Policy Goals & Objectives
 - Financial Advisor Scope of Services Summary
- III. Arizona City/Town/Special District Rural Finance Case Studies:
 - 1. Town of Clifton, AZ
 - 2. Town of Miami, AZ
 - 3. Buckskin Sanitary District (La Paz County, AZ)
 - 4. Town of Camp Verde, AZ
 - 5. Lake Havasu City, AZ
 - 6. Verde Valley Northern Arizona References

Appendix

- A. Stifel Experience List

Disclosure

I. Town of Jerome Financial Advisory Team



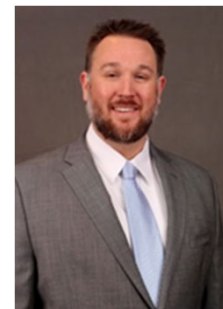
Mark Reader
Managing Director
(Lead)

- 34 years of Arizona Public Finance experience
- Specialty/Focus: Arizona Cities & Towns, CFDs/IDs (land secured) and Counties
- Clients include: Town of Camp Verde, Town of Clarkdale, City of Sedona, City of Flagstaff and Verde Valley Fire District
- Significant Arizona financing experience includes: water/wastewater, excise tax secured, ID, water utility acquisitions, GO bonds and Economic Development Transactions
- Rural utility financing expert & focus
- PSRS and ASRS Public Pension Assistance
- Licenses: Series 7, 50 and 63



Randie Stein
Managing Director

- 20 years of Arizona Public Finance experience
- Previous experience 10 years as key fiscal analyst for the State Senate and 5 years as a public policy consultant
- Areas of expertise include: Arizona revenue and taxation, State land trust , property taxation, GPLET and substantial Arizona legislative experience
- Clients include City of Phoenix, Maricopa County Hospital and Arizona School Facilities Board
- Member Arizona Public Safety Personnel Retirement System Board of Trustees
- Licenses: Series 50, 52, 53 and 60



Ken Cherevka
Assistant Vice President

- 5+ years of Underwriting Public Finance experience
- Technical support including quantitative analysis, preparation and distribution of offering documents and client rating, investor presentations
- Recent Arizona Clients: City of Yuma, City of Peoria, Northwest Fire District, Drexel Heights Fire District
- Licenses: Series 50, 52 and 63

II. Town Public Policy Goals and Objectives

1. Complete Improvements to the Town's Utility Systems – maximize Grant funds to the extent possible and minimize, to the extent possible, utility rate increases
2. Economic Development related projects – as appropriate for the Town
3. Retain a Financial Advisor to assist the Town with a variety of services – as required

Summary of Financial Advisor Services – Utility Revenue Bond/Loan and Grant Transaction 2023

Type/Scope of Services	Responsibilities/Comments
<p>Review April 8, 2022 USDA Letter of Conditions and Provide Comments</p> <p>Stifel congratulates the Town of Jerome on the substantial amount of work completed and the grant/loan percentage currently incorporated in the Letter of Conditions.</p> <p>Stifel would take a lead role in managing the financings ensuring a high level of customer service and collaboration with all parties involved – to efficiently move towards a closing and the subsequent commencement of the construction.</p>	<p>Update throughout the process the sources and uses of funds and sample amortization schedules – working closely with Utility Rate Consultant to include in the financial model always ensuring integrity of the rate plan and ability to repay and maintain compliance with financing covenants over the years.</p> <p>Advise the Town on the proposed bond/loan covenants including the debt service coverage ratio, additional bonds test requirements, debt service reserve and capital replacement reserve requirements and amortization. Advise on the possible utilization of capitalized interest during the development of the final utility rate structure financial model. Review outstanding debt obligations and covenants, if any.</p> <p>Consider, if necessary, the utilization of other pledged revenues as a way to manage the utility rate plan with the public policy objectives of the Town. For example, it is not uncommon to have a combined water and wastewater utility net revenue pledge.</p> <p>Assist with the evaluation / review of all financing options under Arizona law and additional revenue sources which might be helpful. Always work in the best interest of the Town and provide advice accordingly.</p>
<p>Assistance with Interim Construction Financing as Required by USDA</p>	<p>Advice and review of interim construction financing alternatives, interest rate negotiation and review of all transaction documents on behalf of the Town – working closely with the Town’s bond attorney, agencies and interim investor(s).</p>
<p>Utility Rate Study Review</p>	<p>Participate in the review of the financial model/report – providing assistance with regard to the debt covenants and pledged revenue alternatives. Stifel will provide value added services during this important process.</p>
<p>Assistance with the refinancing or take-out of the Interim Construction Loan with proceeds of the USDA-RD source of funds</p>	<p>Assistance with all financial and legal review aspects of the transaction working closely with the Town’s bond attorney.</p>
<p>Attend Town Council meetings</p>	<p>Provide summary overview of the terms and conditions of each transaction and address all questions Town Council might have and continue the education process – working closely with bond counsel and other financing team participants.</p>
<p>Completion of closing letters for both the Interim Construction and Permanent Financings</p>	<p>Stifel will take the lead in drafting these important letters to ensure a smooth closing process.</p>
<p>On-Going Annual Assistance</p>	<p>Stifel will always be available to answer questions and be available to the Town as questions arise.</p>

III. Arizona City/Town/Special Rural District Finance Case Studies: Representative Sample of Arizona Rural Infrastructure USDA-RD and WIFA Transactions by Stifel ^(a)

Item E.

Year	AZ Client	Type of Project	WIFA Loan	WIFA Grant	USDA Loan	USDA Grant	Type of Financing Structure
2023	T. of Clarkdale	WWTP Expansion	TBD	TBD	TBD	TBD	Utility Revenue Bonds / Maximum Grant Funds – Transaction in process.
2023	T. of Camp Verde	\$15 m, WWTP and Collection Lines – Improvement District	TBD	TBD	TBD	TBD	Commercial Improvement District (ID) – I-17 and 260 Assessment Area – in process of structuring and forming in 2023. Possible EPA Grant. WIFA Grant discussions in process.
2022	T. of Camp Verde	Water Utility Acquisition	\$9.725 m	\$900k	N/A/	N/A	Bullard Water Company Acquisition / Negotiated Transaction, Utility Revenue Loan Agreement.
2018	T. of Camp Verde	WW Utility Improvements	\$3.5 m	\$1.0 m	N/A	N/A	WW Utility Revenue Loan / Negotiated Grant.
2018	T. of Clifton (in process)	WWTP & Collection System			\$2.0 m	\$3.0 m	Revenue Promissory Note / Conduit Corp. (MPC).
2018	T. of Quartzsite	WWTP			\$3.4 m	\$3.0 m	Revenue Promissory Note / Conduit Corp. (MPC)
2017	C. of Willcox	WWTP			\$2.0 m	\$5.3 m	Revenue Promissory Note / Conduit Corporation (MPC).
2017	C. of Somerton	Water/WW			\$2.6 m	\$0	Revenue Promissory Note / Conduit Corp (MPC).
2016	Buckskin Sanitary District (La Paz County, AZ)	Collection Lines			\$2.5 m	\$5.8 m	Special Assessment Revenue Bonds, Assessment District No. 4.
2016	T. of Miami	Collection System Improvements			\$4.8 m	\$19.3 m [includes Colonia]	Revenue Promissory Note / Conduit Corp (MPC).

a) *Financings which, without USDA-RD (Grants and Loans) and WIFA (loans and possible forgivable principal) assistance, would likely may not have been feasible or would have resulted in significantly higher utility rates within the municipal jurisdiction. Mr. Reader was a key financing team participant in the development of the above conduit legal structure for Arizona City/Town clients that enabled transactions to be completed in Arizona as a result of complying with both USDA and state law requirements. The structure has been utilized accordingly over the past 15-years by numerous Arizona cities/towns as a result.*

Town of Camp Verde, AZ

Public Infrastructure Projects and Refundings Recently Completed or Underway

1. \$7.0 million, Excise Tax Revenue Bonds, Series 2017 – Parks/Open Space Project – New Money
2. \$2.5 million, General Obligation Refunding Bonds, Series 2017 – Refunded (2) WIFA wastewater loans resulting in secondary tax rate reduction of \$0.32 per \$100 of assessed valuation decrease
3. \$3.5 million WIFA WW Utility Improvements New Money (2018): \$1.0 million Grant (forgivable principal)
4. \$2.8 million, WIFA Refunding of USDA-RD Special Assessment Bonds (treatment plant and collection system improvements) resulting in savings of approximately \$450,000 – in process
5. Economic Development Improvement District (2023) – I-17 and 260 ADOT – Private property owners considering participation to help pay for wastewater utility improvements to attract additional retail
6. \$3,015,000 PSPRS Bond Refinancing of Unfunded Pension Liability – see attached Case Study, Series 2022

The Town of Clifton, AZ \$3,612,500 Water Infrastructure Finance Authority of Arizona (WIFA) Loan Agreement



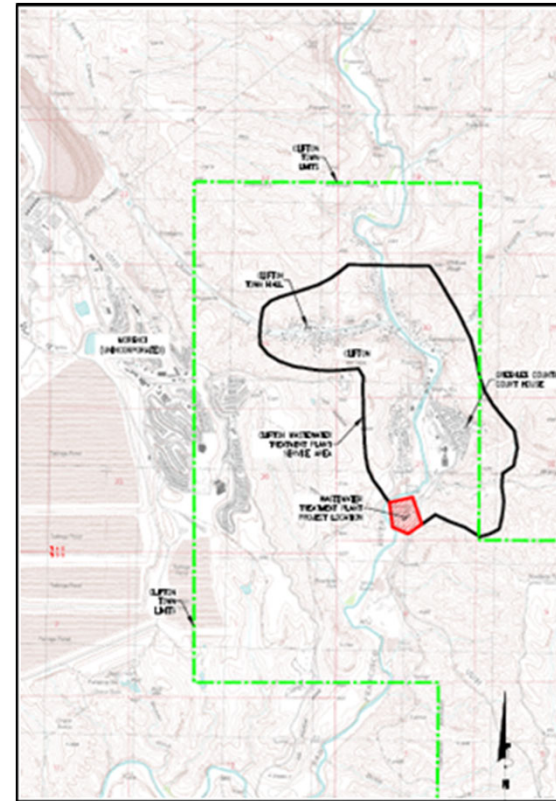
The Bond Buyer Deal of the Year Nominating Statement

STIFEL

Deal of the Year Category of Application: Southwest / Small Issuer Deal of the Year

Why the deal was done: The Town of Clifton, Arizona (the “Town”) aimed to secure a grant and accompanying low-cost financing to fund the Town’s Wastewater Treatment Plant Project (the “Project”) and ensure that the required rate adjustments resulting from the Project will have low residential impact. The Town’s Wastewater Treatment Plant failed in 2017 and has not since been operational. The purpose of the Project is to construct a new Wastewater Treatment Plant within the existing Town Wastewater Treatment Plant site. The overall project area of the sewer system rehabilitation is approximately 1.1 acres and is estimated to cost the Town approximately \$2.9 million. The project is located on the east side of and adjacent to the San Francisco River, south of Wards Canyon Road, Clifton, Arizona, in Greenlee County, as displayed in the Service Area Map to the right.

Basic structure of the deal: The Town originally sought financing from an organization in the form of a 50% grant to finance the project. However, the financing team was notified that the organization could not honor the grant that the Town was requesting and the team hit a critical pivoting point during the financing process. In order to continue the process and gain funding for the Project, Town management worked closely with Stifel, the consulting company, and the rest of the financing team to identify the most effective funding option. After various conversations and scenario comparisons, the Town ultimately secured the most beneficial financing from the Water Infrastructure Finance Authority of Arizona (“WIFA”). Through the WIFA Loan Agreement, the Town was able to secure the lowest cost financing that allowed the Project to progress and helped ensure that the required rate adjustments have low residential impact.



Transaction Overview

Finance Assistance Amount	\$3,612,500 with 50% in forgivable principal (\$1,806,250)
Primary Repayment Source	System Revenues
Dated Date	7/24/2020
Loan Term	2021 - 2050
Yield	1.76%
Placement Agent	Stifel, Nicolaus & Company, Inc.

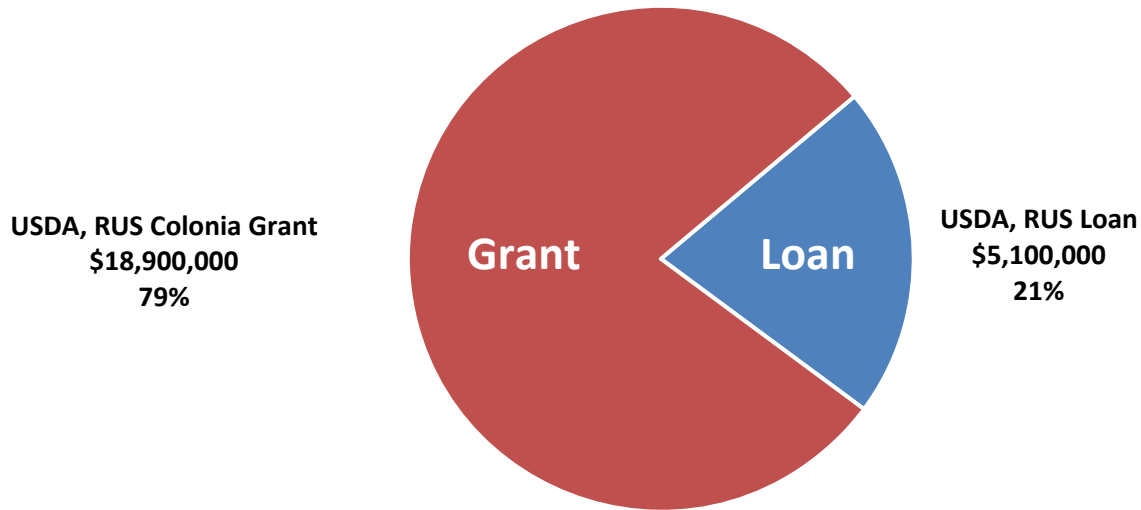
Why the deal deserves recognition: The Town’s WIFA deal deserves recognition in the small issuer category as Clifton is a rural Town in Eastern Arizona with total annual revenue of under \$7 million and an excellent management team that has been able to successfully finance the critical utility project with perseverance. The Town and team effectively pivoted from the original financing plan and was able to secure the WIFA Loan with a 50% forgivable principal amount.

Town of Miami, AZ Municipal Property Corporation / USDA-RD Financing Partnership

\$26.0 million, Wastewater Utility Revenue Promissory Note and Grant Agreement Series 2014, Series 2015, Series 2016 (Phased Financing Program)

- Complete replacement of sewer collection lines (constructed in the 1920s)
- \$5.4 million wastewater treatment plant in-kind donation from Freeport-McMoRan Copper Company
- Colonia designation
- WIFA funded 1% short-term design and engineering promissory note – taken out with RD financings

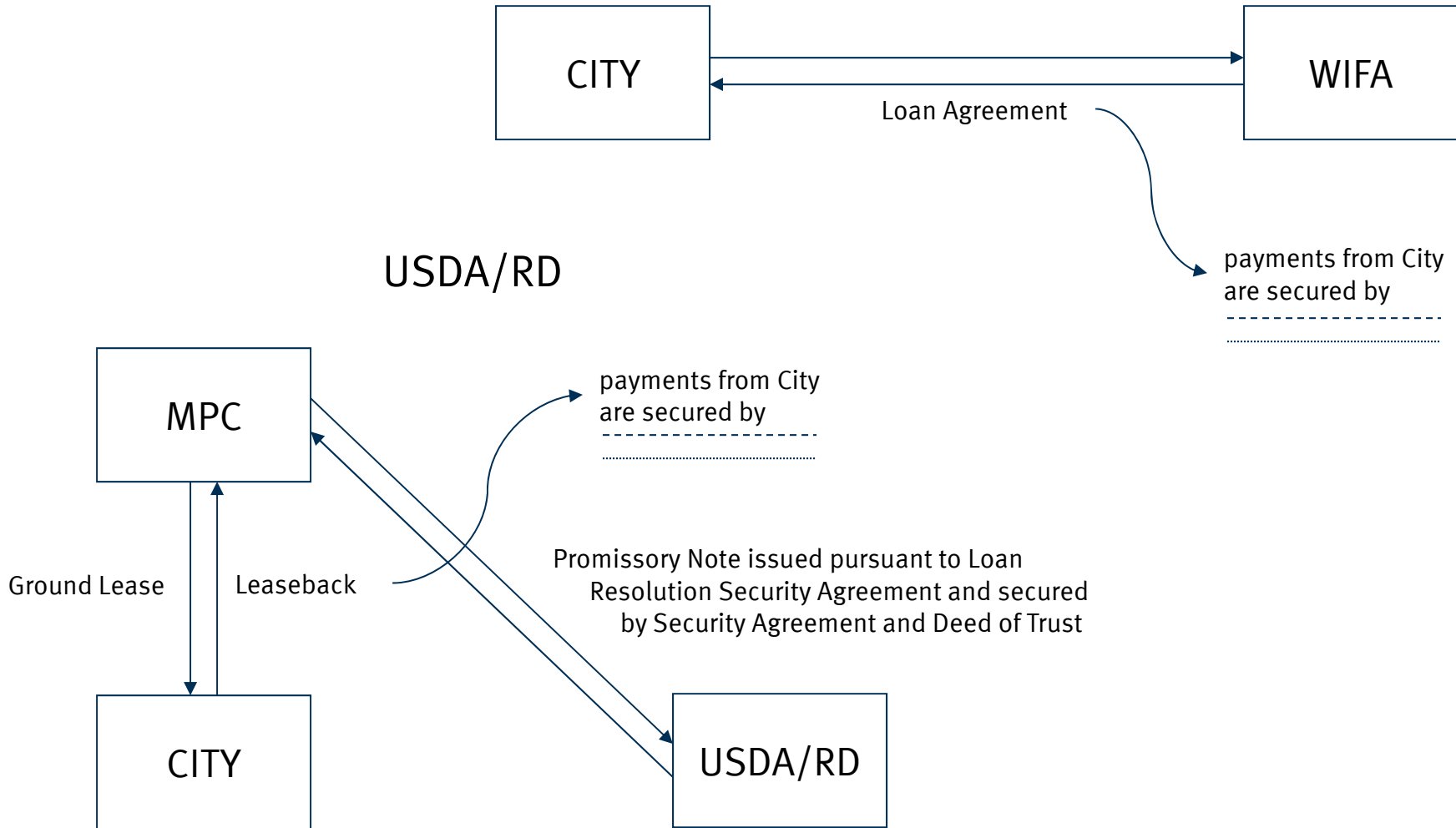
Loan / Grant Allocations:



- USDA promissory note secured by net WW revenues: 1.625%, 40-year amortization, early-prepayments, DSRF
- Phase USDA/RD financing to accommodate significant grant funds
- Town – very appreciative and pleased with USDA partnership
- Role of Stifel: Financial Advisor

Purpose of forming the Town of Miami Municipal Property Corporation (MPC)

Transaction Structures

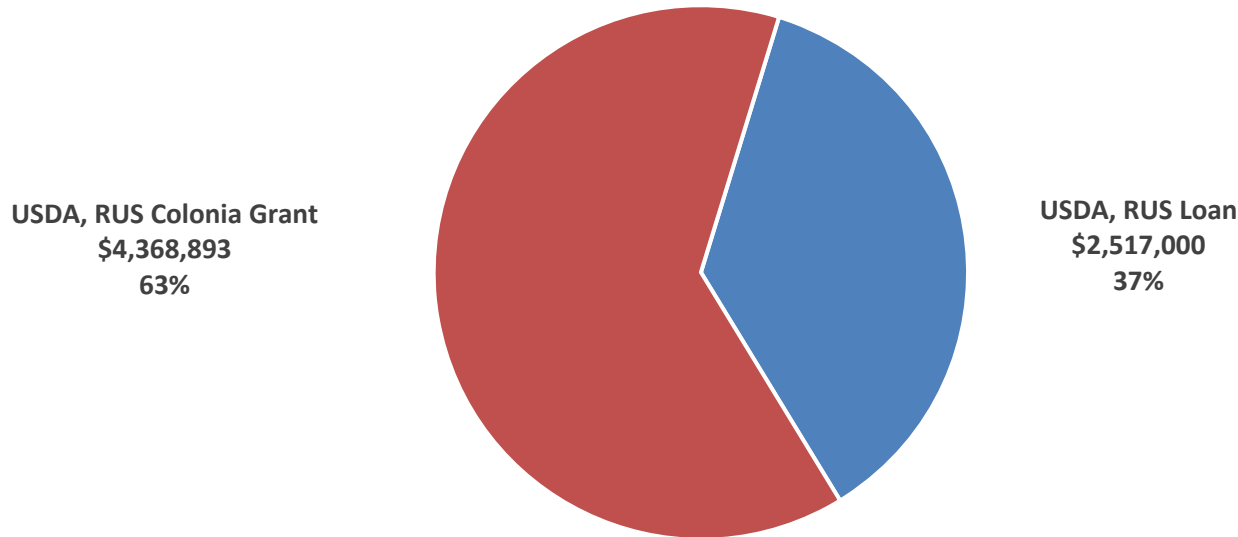


Buckskin Sanitary District (La Paz County, AZ) USDA-RD Financing Partnership

**\$6.9 million, Special Assessment Bonds and Grant Agreement, Special Assessment Area 4, Series 2016
[Colorado River Environmental Clean Up Project]**

- Collection line improvements to connect 700 residential customers (5.5 miles of lines)
- WWTP Upgrades
- Special assessment capital cost allocated to each property owner based on equitable benefit

Loan / Grant Allocations:



- Additional \$1.5 million USDA grant provided to assist with connecting residential customers
- USDA loan: 1.625%, 40-year amortization, early-prepayments, DSRF not required (state law prohibitive)
- Prior Assessment Area 1 and Assessment Area 3 financed by USDA-RD through Grant/Loan Program – AA 5 & 6 in Process
- District/Community – very appreciative and pleased with USDA Partnership
- Role of Stifel: Financial Advisor

Buckskin Sanitary District Construction Project Assessment Area No. 4



Town of Camp Verde, AZ

\$3,015,000 Pledged Revenue Obligations, Series 2022

Executive Summary

Faced with substantially increasing annual contributions associated with legacy unfunded Tier 1 and Tier 2 public safety marshals employee pension liabilities totaling \$2.7 million, the Town placed its Pledged Revenue Obligations (the “Obligations”) to refinance 100% of its Unfunded Actuarial Liability (UAL) with the Arizona Public Safety Personnel Retirement System (PSPRS).

Due to the relatively small size of the transaction, rural nature of the Town (population: 12,216), expected investment grade credit rating (AA range) and changing market conditions between the public sale (bond market) and private placement market alternatives, Stifel took a very thoughtful approach and evaluated both markets carefully with the Town - selecting the alternative that was most efficient for the Town. The Town was able to secure a 2.77% bid from a regional financial institution with a significant Arizona presence along with the ability to prepay the Obligations at any time with no penalty – a very attractive feature and very low interest rate. Accordingly, the Town selected the private placement financing option.

At an all-in borrowing rate of 3.3%, the expected budgetary savings to the Town from the financing are approximately \$2.1 million (\$1.6 million expected net present value). On the date of delivery of the Obligations (February 28, 2022), net proceeds will be used to make a deposit to PSPRS which will result in the Town being at or around 100% funded on their Tier 1 and Tier 2 unfunded liability.

Town Public Policy Objectives and Accomplishments:

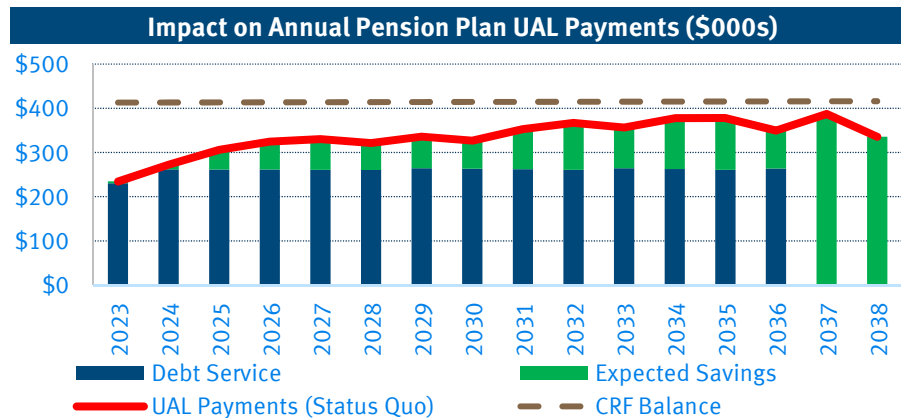
- ✓ “Chopped down the mountain” of escalating UAL Tier 1 and 2 payments to PSPRS with fixed annual level debt service payments and shortened the amortization by two years (14-year amortization on Series 2022 transaction). See graph below titled Impact on Annual Pension Plan UAL Payments
- ✓ Private placement transaction (versus public sale) resulted in reduced costs of issuance
- ✓ Regional financial institution submitted a bid of 2.77% and the ability to prepay with 30 days’ notice at par (no prepayment penalty)
- ✓ Adopted a PSPRS Contingency Reserve Fund (CRF) policy which included a \$412,632 deposit from obligations (CRF not a required bond covenant but as asset to manage the on-going liability over the next 14-years)
- ✓ Achieved \$1.6 million in expected present value savings

Unique Features

- The Loan may be prepaid, in whole or in part, anytime at par plus accrued interest with 30 days’ prior written notice
- In conjunction with the borrowing, the Town will establish a \$412,632 Contingency Reserve Fund, to mitigate the impact of investment return volatility and changes in select actuarial assumptions made within the Plan

Analysis Results

Targeting a nearly level annual debt service structure of \$260,000, the Town refinanced its UAL with the low interest rate taxable Obligations, resulting in expected reduced annual budget volatility and significant expected cash flow and net present value savings.



Summary Statistics	
Pricing Date	2/15/22
Dated Date / Delivery Date	2/28/22
All-In True Interest Cost	3.30%
Average Life	7.440 years
Par Amount	\$3,015,000
Expected Cash Flow Benefit	\$2,135,000
NPV of Expected Savings @ 2.77% (the Arb. Yield) ¹	\$1,583,315
Total Expected NPV Benefit (%)	52.51%
Funding Status after Pension Obligations ²	100.00%

1. Discounted at 2.77%, the Arbitrage Yield of the Certificates.
 2. Calculated as current AVA plus Pension Fund Deposit, divided by AAL plus Timing Adjustment plus Unrecognized Liability. Given the practice of amortizing unrecognized liabilities, the actuarial funded ratio immediately following the issuance will likely be greater.

Lake Havasu City, AZ - \$348 Million WW System Overview

1. Largest City in the western U.S. without a comprehensive wastewater system (approx. 50,000 population)
2. \$463 million bond election held on November 6, 2001 (78% of voters approved)
3. All projects completed between 2003 and November 2011 [construction commenced in 2002]:
 - Approximately \$348 million in debt issued (\$115 million under budget)
 - 21,135 connections, 274 miles of gravity sewer mains; 286 miles of sewer laterals; 3,891 manholes
 - 8.2 MGD of WWTP capacity (added 4.6 MGD); 30 WW pump stations
4. \$348 million financed through SRLF (WIFA) and GADA (State financing programs)
 - 90% debt funded (not grant eligible); WIFA required 20-year amortization on certain loans
 - WIFA required credit ratings and bond insurance
5. Great recession resulted in City's desire to restructure debt due to changing economics
6. Stifel's Role: Financial Advisor

Lake Havasu City 2015 Public Policy City Goals to Restructure Debt

1. City Goals/Objectives

- Reduce annual debt service from \$21m to \$14m – level debt service structure (see chart herein)
- Create efficient financing structure through public offering and WIFA refunding of GADA 5% loan agreement
- Negotiate WIFA call features resulting in \$14,000,000 benefit to the city
- Improve the economic model of the City’s Wastewater Enterprise System and impact on WW rates
- Increase average life of debt from 11-year to 18-years to more closely match useful life of assets and spread benefits to future generations
- Limit present value loss associated with the restructuring

2. Current Outstanding Debt [Series 2002 – Series 2009] and City Cash Used to Redeem / Payoff Outstanding Debt

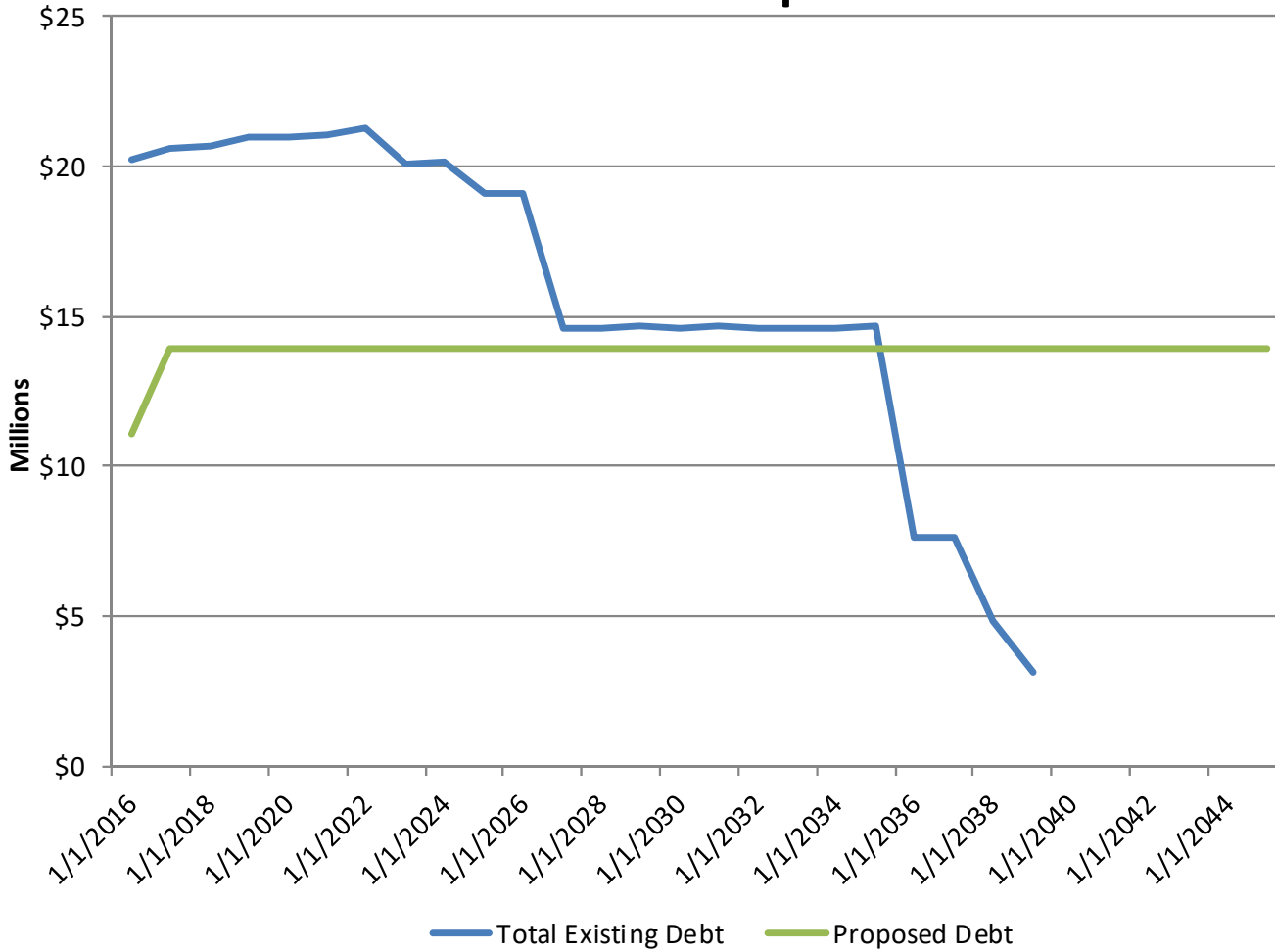
WIFA Loan Payoffs on July 1, 2015 (Includes Principal & Interest)	\$23,354,854	De-Leverage
Additional Cash to be Contributed by the City	\$6,500,000	De-Leverage
Par Amount of Remaining WIFA and GADA Loans to be Refunded	\$245,164,587	[Reduced \$93m]
Average Life	11.7 Years	Strong Asset Cond
Average Cost of Capital	3.75%	WIFA and GADA

3. Financing Structure, Series 2015 [Public Sale and SRLF (WIFA) Participation]

	<u>Est. Proceeds</u>	<u>Type of Sale / Rating</u>
Series A: Senior Lien Wastewater System Revenue Bonds / Ad Valorem Secured	\$71,775,000	Public, AA- / Aa3
Series B: Senior Lien Wastewater Utility System Revenue Bonds	\$98,300,000	Public, A- / A2
Series A-1: WIFA Refunding Loan Repayment Agreement / Sr. WW Lien / Ad Valorem	\$58,972,736	WIFA, AA- / Aa3
Series A-2: WIFA New Money, Loan Repayment Agreement / Sr. WW Lien / Ad Valorem	\$1,297,000	WIFA, AA- / Aa3
Preliminary Estimated Total	<u>\$230,344,736</u>	

Lake Havasu City Old Debt – New 2015 Refunding Debt

Debt Service Comparison



- 3.8% (All-in)
- 2.36% SRLF (WIFA)
- GADA Refunding savings: \$26.7 million and \$15.9 PV
- AA Insurance
- DSRF Surety

Verde Valley Northern Arizona References

Northern Arizona References	
Mr. Rudy Rodriguez, Deputy Finance Director City of Cottonwood (928) 340-2710 rrodriguez@cottonwoodaz.gov	Mr. Michael Showers, Finance Director Ms. Gayle Mabery, Interim Town Manager Town of Camp Verde (928) 554-0811 / (928) 567-6631 michael.showers@campverdeaz.gov / gayle.mabery@campverdeaz.gov
Mr. Rick Tadder, Management Services Director City of Flagstaff (918) 213-2205 rtadder@flagstaffaz.gov	Mr. Joe Duffy, Finance Director Town of Chino Valley (928) 636-2646 jduffy@chinoaz.net
Ms. Karen Osburn, City Manager Ms. Cherie White, CPA, Finance Director City of Sedona (928) 204-7127 / (928) 203-5193 kosburn@sedonaaz.gov / cwhite@sedonaaz.gov	Ms. Susan Guthrie, Town Manager Town of Clarkdale (928) 639-2415 susan.guthrie@clarkdale.az.gov
Mr. Danny Johnson, Fire Chief Ms. Lisa Elliott, Administrative Manager Verde Valley Fire District (928) 634-2758 djohnson@verdevalleyfire.org / lelliott@verdevalleyfire.org	

Appendix

Appendix A

Stifel Arizona Underwriting Experience in 2020 - 2022

Stifel Arizona Underwriting Experience in 2020-2022				
Dated Date	Issuer	Issue Description	Par	Role of Stifel
12/21/2022	Paradise Valley Unified School District No. 69	School Improvement Bonds, Project of 2019, Series 2022D	\$86,585,000	FA
12/20/2022	Town of Florence	Merrill Ranch Community Facilities District No. 1 Special Assessment Lien Bonds, Series 2022	721,000	PA
12/9/2022	Bullhead City	Utility Revenue Obligations, Series 2022	5,268,000	PA
12/8/2022	City of Sedona	Excise Tax Revenue Obligation, Second Series 2022	10,148,000	PA
12/8/2022	Lake Havasu Unified School District No. 1	School Improvement Bonds, Project of 2016, Series 2022C	13,765,000	SOLE
11/16/2022	Pima County	Sewer System Revenue and Revenue Refunding Obligations, Series 2022	68,225,000	CO-MGR
10/28/2022	Sahuarita Town of,	Wastewater System Revenue Obligations, Series 2022	5,800,000	FA
10/27/2022	Marana, Town of	Gladden Farms (Phase II) Community Facilities District General Obligation Bonds, Series 2022 (Bank Qualified)	6,220,000	FA
10/27/2022	Buckeye Elementary School District No. 33	School Improvement Bonds, Projects of 2015 and 2019, Series 2022	8,615,000	SOLE
10/27/2022	Liberty Elementary School District No. 25	School Improvement Bonds, Project of 2019, Series D (2022) (Bank Qualified)	9,100,000	SOLE
10/21/2022	Bullhead City	Utility Revenue Obligations, Series 2022	5,295,000	PA
10/20/2022	Glendale Union High School District No. 205	School Improvement Bonds, Project of 2020, Series 2022B	57,905,000	SOLE
10/6/2022	Coconino County	Pledged Revenue Obligations, Taxable Series 2022	53,170,000	SOLE
9/26/2022	Florence, Town Of	Merrill Ranch Community Facilities District No. 2 General Obligation Bonds, Taxable Series 2019 (Defeasance)	94,621	FA
9/22/2022	Yuma County	Pledged Revenue Obligations, Series 2022	57,175,000	FA
9/20/2022	Tolleson Union High School District No. 214	School Improvement Bonds, Project of 2021, Series 2022A	39,710,000	LEAD
9/14/2022	Pinal County	Pledged Revenue Obligations, Taxable Series 2018 (Defeasance)	31,358,244	FA
8/25/2022	Mesa, City Of	Utility Systems Revenue Refunding Obligations, Series 2022C	57,655,000	CO-MGR
8/18/2022	Window Rock Unified School District No. 8	Impact Aid Revenue Bonds, Series 2022	21,665,000	SOLE
8/18/2022	Window Rock Unified School District No. 8	Impact Aid Revenue Refunding Bonds, Taxable Series 2022	1,975,000	SOLE
8/4/2022	Pinal County	Pledged Revenue Obligations, Taxable Series 2022 (Green Bonds)	115,655,000	SOLE
7/14/2022	Avondale, City of	Alamar Community Facilities District General Obligation Bonds, Series 2022	3,675,000	FA
7/7/2022	Buckeye, City of	Festival Ranch Community Facilities District General Obligation Bonds, Series 2022	6,075,000	SOLE
7/7/2022	Apache Junction, City of	Pledged Revenue Obligations, Taxable Series 2022	26,780,000	SOLE
7/1/2022	Town of Florence	Special Assessment Bonds of Merrill Ranch Community Facilities District No. 1 (Defeasance)	30,000	FA
6/29/2022	Sierra Vista, City of	Pledged Revenue Obligations, Series 2022	24,000,000	PA
6/22/2022	Mesa, City of	Utility System Revenue Obligations, Series 2022A	54,705,000	CO-MGR
6/22/2022	Mesa, City of	Utility System Revenue Obligations, Taxable Series 2022B	16,075,000	CO-MGR
6/15/2022	Crown King Fire District	General Obligation Bonds, Series 2022	207,489	PA
6/9/2022	Buckeye, City of	Tartesso West Community Facilities District General Obligation Bonds, Series 2022 (Bank Qualified)	6,960,000	SOLE
6/8/2022	Littleton Elementary School District No. 65	School Improvement Bonds, Project of 2021, Series 2022A	14,140,000	SOLE
6/2/2022	Eloy Fire District	Lease Purchase Agreement, Series 2022 (PSPRS)	1,116,798	PA
6/2/2022	Bisbee, City of	Pledged Revenue Obligations, Taxable Series 2022	21,650,000	SOLE
6/2/2022	Coolidge Unified School District No. 21	School Improvement Bonds, Project of 2019, Series 2022B (Bank Qualified)	6,970,000	SOLE
6/2/2022	Union Elementary School District No. 62	School Improvement Bonds, Project of 2015, Series 2022C (Bank Qualified)	4,410,000	SOLE
5/26/2022	Sahuarita, Town of	Rancho Sahuarita Community Facilities District General Obligation Bonds and Refunding Bonds, Series 2022	25,004,000	FA
5/19/2022	Golder Ranch Fire District	General Obligation bonds, Series 2022	3,000,000	PA
5/19/2022	Kyrene Elementary School District No. 28	School Improvement Bonds, Project of 2017, Series 2022C	30,105,000	SOLE
5/13/2022	Flagstaff, City of	Utility Revenue Obligations, Series 2022 (Storm Water Project) (WIFA Loan)	20,000,000	FA
5/12/2022	Fry Fire District	General Obligation Bonds, Project of 2018 Series 2022B (Bank Qualified)	2,915,000	SOLE
5/11/2022	Flagstaff, City of	Utility System Revenue Obligation, Series 2022A	4,092,000	FA
5/11/2022	Flagstaff, City of	Utility System Revenue Refunding Obligation, Series 2022B	4,930,000	FA
5/5/2022	Goodyear, City of	General Obligation Bonds, Series 2022	23,475,000	SOLE
4/27/2022	Arizona Board of Regents	Arizona State University System Revenue Bonds, Series 2022A (Green Bonds)	68,190,000	CO
4/27/2022	Arizona Board of Regents	Arizona State University System Revenue Bonds, Series 2022B (Green Bonds)	24,760,000	CO
4/27/2022	Arizona Board of Regents	Arizona State University System Revenue Bonds, Taxable Series 2022C (Green Bonds)	79,230,000	CO

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Stifel Arizona Underwriting Experience in 2020 - 2022

Stifel Arizona Underwriting Experience in 2020-2022				
Dated Date	Issuer	Issue Description	Par	Role of Stifel
4/21/2022	Mesa Unified School District No. 4	School Improvement Bonds, Project of 2018, Series 2022E	83,135,000	LEAD-SNR
4/21/2022	Quartzsite, Town of	Excise Tax Revenue Refunding Obligation, Series 2022	4,615,000	PA
4/20/2022	El Mirage, City of	General Obligation Refunding Bonds, Series 2022	11,575,000	SOLE
4/14/2022	Buckeye Valley Fire District	General Obligation Bonds, Project of 2017, Series 2022B	4,895,000	SOLE
4/7/2022	Cartwright Elementary School District No. 83	School Improvement Bonds, Project of 2020, Series 2022B	15,000,000	SOLE
4/7/2022	Cartwright Elementary School District No. 83	Refunding Bonds, Series 2022	7,970,000	SOLE
4/7/2022	Pinetop Fire District	Certificated of Participation, Taxable Series 2022	7,785,000	SOLE
4/7/2022	Bullhead City	Excise Taxes Revenue Obligations, Series 2022	18,750,000	SOLE
4/5/2022	Paradise Valley Unified School District No. 69	Refunding Bonds, Series 2022	33,555,000	FA
4/5/2022	Paradise Valley Unified School District No. 69	School Improvement Bonds, Project of 2019, Series 2022C	43,300,000	FA
4/4/2022	Sedona, City of	Excise Tax Revenue Refunding Obligation, Series 2021-2	8,890,000	PA
3/31/2022	Safford, City of	Excise Tax Revenue Obligations, Taxable Series 2022	12,745,000	SOLE
3/17/2022	Avondale Elementary School District No. 44	School Improvement Bonds, Project of 2013, Series 2022F (Bank Qualified)	8,850,000	SOLE
3/10/2022	Sedona, City of	Excise Tax Revenue Obligations, Series 2022	21,640,000	SOLE
3/9/2022	Deer Valley Unified School District No. 97	School Improvement Bonds, Project of 2019, Series 2022B	35,000,000	CO-MGR
2/28/2022	Town of Camp Verde	Pledged Revenue Obligations, Taxable Series 2022 (PSPRS Refinancing)	3,015,000	PA
2/17/2022	Gilbert Unified School District No. 41	School Improvement Bonds, Project of 2019, Series 2022B	43,750,000	SOLE
2/15/2022	Sedona-Oak Creek Airport Authority	Airport Improvement Revenue Bond, Series 2022 (Taxable)	4,003,000	PA
2/3/2022	Agua Fria Union High School District No. 216	Lease Purchase (Solar & Imps Projects), Series 2022	29,785,012	PA
12/30/2021	Mesa, City of	General Obligation Bonds, Series 2021	\$9,955,000	SOLE
12/30/2021	Northern Arizona Fire District	Certificates of Participation, Taxable Series 2021	3,995,000	SOLE
12/29/2021	Buckskin Fire District	Certificates of Participation, Taxable Series 2021	6,005,000	SOLE
12/28/2021	Yuma, City of	Utility System Revenue Obligations, Series 2021	71,040,000	SOLE
12/23/2021	Hellsgate Fire District	Certificates of Participation, Taxable Series 2021	2,205,000	SOLE
12/23/2021	Avondale, City of	Pledged Revenue Obligations, Series 2021	11,770,000	FA
12/23/2021	Hellsgate Fire District	Certificates of Participation, Series 2021	490,000	SOLE
12/23/2021	Avondale, City of	Pledged Revenue Obligation, Series 2021	7,765,000	FA
12/16/2021	Avondale, City of	General Obligation Bonds, Series 2021	13,670,000	FA
12/15/2021	Chandler, City of	General Obligation Bonds, Series 2021	33,375,000	SOLE
12/10/2021	Camp Verde, Town of	Water Utility Revenue Bond, Series 2021 (WIFA)	8,000,000	PA
12/2/2021	Chandler, City of	Excise Tax Revenue Refunding Obligations, Taxable Series 2021	85,460,000	CO-MGR
11/18/2021	Sahuarita, Town of	Excise Tax Revenue Refunding Obligations, Taxable Series 2021	6,378,000	FA
11/10/2021	Chino Valley, Town of	Pledged Revenue Obligations, Series 2021	6,155,000	SOLE
11/10/2021	Fry Fire District	Certificates of Participation, Taxable Series 2021	17,360,000	SOLE
11/10/2021	Mesa, City of	Cadence Community Facilities District General Obligation Bonds, Series 2021 (Bank Qualified)	1,580,000	SOLE
11/10/2021	Summit Fire District	Certificates of Participation, Taxable Series 2021	7,820,000	SOLE
11/10/2021	Florence, Town of	Pledged Excise Tax Revenue Obligations, Series 2021	4,757,000	FA
11/10/2021	Chino Valley, Town of	Pledged Revenue Refunding Obligations, Series 2021	7,250,000	SOLE
11/9/2021	Daisy Mountain Fire District	Certificates of Participation, Taxable Series 2021	11,285,000	SOLE
11/9/2021	Willcox, City of	Pledged Revenue Obligations, Tax-Exempt Series 2021 (Bank Qualified)	1,533,650	PA
11/4/2021	Show Low, City of	Excise Tax Revenue Obligation, Second Series 2021	4,757,500	PA
11/4/2021	Oro Valley, Town of	Excise Tax and Parks and Recreation Tax Revenue Obligations, Tax-Exempt Series 2021	21,120,000	FA
11/3/2021	Sun City Fire District	Certificates of Participation, Taxable Series 2021	44,665,000	SOLE
10/28/2021	Buckeye Elementary School District No. 33	School Improvement Bonds, Projects of 2015 and 2019, Series 2021	5,410,000	SOLE
10/26/2021	Navajo County	Pledged Revenue Obligations, Taxable Series 2021	16,560,000	SOLE
10/21/2021	Goodyear, City of	Estrella Mountain Ranch Community Facilities District Montecito Assessment District No. 3 Special Assessment Revenue Bonds, Series 2021	598,000	SOLE
10/21/2021	Liberty Elementary School District No. 25	School Improvement Bonds, Project of 2019, Series 2021C	5,570,000	SOLE

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Stifel Arizona Underwriting Experience in 2020 - 2022

Stifel Arizona Underwriting Experience in 2020-2022

Dated Date	Issuer	Issue Description	Par	Role of Stifel
10/19/2021	Tolleson Union High School District No. 214	School Improvement Bonds, Project of 2019, Series 2021B	60,730,000	SOLE
10/14/2021	Litchfield Park, City of	Pledged Revenue Obligations, Series 2021	14,815,000	SOLE
10/14/2021	Litchfield Park, City of	Pledged Revenue Refunding Obligations, Series 2021	2,385,000	SOLE
9/30/2021	Buckeye, City of	Tartesso West Community Facilities District General Obligation Bonds, Series 2021 (Bank Qualified)	7,310,000	SOLE
9/29/2021	Marana, Town of	Gladden Farms (Phase II) Community Facilities District General Obligation Bonds, Series 2021 (Bank Qualified)	4,080,000	FA
9/23/2021	Willcox, City of	Pension Obligations, Taxable Series 2021	4,975,000	PA
9/23/2021	Buckeye, City of	Festival Ranch Community Facilities District General Obligation Bonds, Series 2021 (Bank Qualified)	5,790,000	SOLE
9/22/2021	Marana, Town of	Saguaro Springs Community Facilities District General Obligation Bonds, Series 2021 (Bank Qualified)	2,720,000	FA
9/16/2021	Central Arizona Fire and Medical Authority	Certificates of Participation, Taxable Series 2021	53,365,000	SOLE
9/14/2021	Arizona Fire & Medical Authority	Certificates of Participation, Taxable Series 2021	38,145,000	SOLE
9/14/2021	Arizona Fire & Medical Authority	Certificates of Participation, Tax-exempt Refunding Series 2021 (Bank Qualified)	6,500,000	SOLE
9/9/2021	Peoria, City of	Vistancia North Community Facilities District General Obligation Bonds, Series 2021 (Taxable)	16,020	PA
9/9/2021	Peoria, City of	Mystic at Lake Pleasant Heights Community Facilities District General Obligation Bonds, Series 2021 (Taxable)	56,690	PA
9/7/2021	Avondale, City of	Alamar Community Facilities District General Obligation Bonds, Series 2021	15,000	FA
9/2/2021	Carefree Utilities Community Facilities District	Water System Revenue Bonds, Series 2021	18,535,000	SOLE
8/26/2021	Bullhead City	Excise Tax Revenue Obligations, Second Series 2021	89,255,000	SOLE
8/26/2021	Casa Grande, City of	Pledged Revenue Obligations, Taxable Series 2021	63,260,000	CO
8/19/2021	Bullhead City Fire District	Certificates of Participation, Taxable Series 2021	34,980,000	SOLE
8/13/2021	Sedona, City of	Excise Tax Revenue Refunding Obligation, Taxable Series 2021-1	8,890,000	PA
8/12/2021	Santa Cruz Valley Unified School District No. 35	School Improvement Bonds, Project of 2019, Series 2021 B (Bank Qualified)	5,355,000	SOLE
8/5/2021	Copper Canyon Fire & Medical District	Certificates of Participation, Taxable Series 2021	6,840,000	SOLE
7/29/2021	Superstition Fire and Medical District	Certificates of Participation, Taxable Series 2021	29,360,000	SOLE
7/22/2021	Highlands Fire District	Certificates of Participation, Refunding Series 2021	1,545,000	SOLE
7/16/2021	Show Low, City of	Excise Tax Revenue Obligation, Second Series 2021 (Private Placement)	2,136,000	PA
7/15/2021	Highlands Fire District	Certificates of Participation, Taxable Series 2021	8,510,000	SOLE
7/8/2021	Littleton Elementary School District No. 65	School Improvement Bonds, Project of 2017, Series 2021D	12,610,000	SOLE
7/1/2021	Kingman, City of	Excise Tax Revenue Obligations, Taxable Series 2021	38,755,000	SOLE
7/1/2021	Verde Valley Fire District	Certificates of Participation, Taxable Series 2021	9,495,000	SOLE
7/1/2021	Oro Valley, Town of	Excise Tax Revenue Obligations, Taxable Series 2021	17,975,000	FA
6/29/2021	City of Douglas, Arizona	Pledged Revenue Obligations, Taxable Series 2021	38,885,000	LEAD
6/29/2021	Cottonwood, City of	Pledged Revenue Obligations, Taxable Series 2021	20,380,000	SOLE
6/17/2021	Mesa, City of	Utility System Revenue Obligations, Series 2021	14,015,000	SOLE
6/17/2021	Bullhead City Fire District	General Obligation Bonds, Project of 2017, Series 2021B (Bank Qualified)	5,375,000	SOLE
6/10/2021	Catalina Foothills Unified School District No. 16	Refunding Bonds, Series 2021	2,800,000	PA
6/10/2021	Valleywise Health	Maricopa County Special Health Care District General Obligation Bonds, Series 2021D	244,070,000	FA
6/10/2021	Litchfield Elementary School District No. 79	School Improvement Bonds, Series 2021	7,000,000	PA
6/3/2021	Liberty Elementary School District No. 25	School Improvement Bonds, Project of 2019, Series 2021B	6,890,000	SOLE
6/3/2021	Roosevelt Elementary School District No. 66	School Improvement Bonds, Project of 2020, Series 2021A	26,065,000	SOLE
6/3/2021	Rincon Valley Fire District	General Obligation Refunding Bonds, Series 2021 (Bank Qualified)	2,135,000	SOLE
5/27/2021	Wellton, Town of	Excise Tax Revenue Obligations, Taxable Series 2021	2,250,000	PA
5/27/2021	Blue Ridge Unified School District No. 32	Refunding Bonds, Series 2021 (Bank Qualified)	8,100,000	SOLE
5/27/2021	Sahuarita Unified School District No. 30	Refunding Bonds, Series 2021	15,985,000	PA
5/27/2021	Pima County	Pledged Revenue Obligations, Taxable Series 2021	\$300,000,000	CO
5/26/2021	Amphitheater Unified School District No. 10	Refunding Bonds, Series 2021	15,440,000	PA
5/25/2021	Saddle Mountain Unified School District No. 90	Refunding Bonds, Series 2021	4,465,000	PA
5/20/2021	Golder Ranch Fire District	Certificates of Participation, Taxable Series 2021	28,000,000	SOLE
5/20/2021	Mesa Unified School District No. 4	School Improvement Bonds, Project of 2018, Series 2021D	48,140,000	LEAD

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Stifel Arizona Underwriting Experience in 2020 - 2022

Stifel Arizona Underwriting Experience in 2020-2022				
Dated Date	Issuer	Issue Description	Par	Role of Stifel
5/19/2021	Vail Unified School District No. 20	Refunding Bonds, Series 2021 (Bank Qualified)	4,335,000	SOLE
5/13/2021	Chandler Unified School District No. 80	School Improvement Bonds, Project of 2019, Series 2021B	60,020,000	SOLE
5/13/2021	Alhambra Elementary School District #68	School Improvement Bonds, Project of 2017, Series 2021C	13,380,000	SOLE
5/6/2021	Goodyear, City of	General Obligation Bonds, Series 2021	39,530,000	SOLE
5/6/2021	Goodyear, City of	Taxable Excise Tax Revenue Refunding Obligations, Series 2021	25,520,000	SOLE
5/5/2021	Flowing Wells USD	School Improvement Bonds, Project of 2017, Series 2021B	8,905,000	SOLE
4/30/2021	Florence, Town of	Utility Revenue Loan (WIFA), Series 2021 Clean Water	5,059,900	FA
4/29/2021	Phoenix Union High School District No. 210	School Improvement Bonds, Project of 2017, Series 2021E	40,500,000	FA
4/29/2021	Queen Creek Unified School District No. 95	Lease Purchase Agreement, Series 2021	50,000,000	PA
4/29/2021	Humboldt Unified School District No. 22	Refunding Bonds, Tax-Exempt Series 2021 (Bank Qualified)	5,915,000	SOLE
4/29/2021	Humboldt Unified School District No. 22	Refunding Bonds, Taxable Series 2021	13,200,000	SOLE
4/27/2021	Osborn Elementary School District No. 8	School Improvement Bonds, Project of 2017, Series 2021C	3,000,000	PA
4/21/2021	Coconino County	Pledged Revenue Obligations, Taxable Series 2021	18,160,000	SOLE
4/21/2021	Flagstaff Unified School District No. 1	School Improvement Bonds, Project of 2018 Series B 2021B	30,000,000	SOLE
4/15/2021	Bullhead City	Pledged Revenue Obligations, Series 2021 (Bridge Improvement Project)	4,600,000	PA
4/8/2021	San Luis, City of	Pledged Excise Tax Revenue Obligations, Taxable Series 2021	9,215,000	SOLE
4/6/2021	Green Valley Fire District	General Obligation Bonds, Series 2021	11,245,000	SOLE
3/25/2021	Apache County	Pledged Revenue Obligations, Taxable Series 2021	15,190,000	SOLE
3/25/2021	Navajo County	Pledged Revenue Refunding Obligations, Series 2021	9,535,000	SOLE
3/24/2021	Paradise Valley Unified School District No. 69	School Improvement Bonds, Project of 2015, Series 2021E	19,485,000	FA
3/18/2021	Rio Verde Fire District	General Obligation Bonds, Series 2021A (Bank Qualified)	4,130,000	SOLE
3/18/2021	Cartwright Elementary School District No. 83	School Improvement Bonds, Project of 2020, Series 2021A	14,770,000	SOLE
3/18/2021	Amphitheater Unified School District No. 10	School Improvement Bonds, Project of 2016, Series 2021C	14,500,000	PA
3/18/2021	Rio Verde Fire District	General Obligation Bonds, Taxable Series 2021B	255,000	SOLE
3/11/2021	Tanque Verde Unified School District No. 13	School Improvement Bonds, Series 2021	6,100,000	PA
3/4/2021	Crane Elementary School District No. 13	2021 Energy Savings Projects Lease Purchase	1,160,000	PA
3/3/2021	Tucson, City of	Certificates of Participation, Taxable Series 2021A	658,055,000	CO
2/25/2021	Florence, Town of	Merril Ranch CFD No. 2 Special Assessment Bonds, Series 2021	598,500	PA
2/24/2021	Scottsdale Unified School District No. 48	School Improvement Bonds, Project of 2016, Series 2021D	61,655,000	SOLE
2/19/2021	Yuma, City of	Pledged Revenue Refunding Obligations, Series 2021	11,765,000	SOLE
2/19/2021	Yuma, City of	Pledged Revenue Obligations, Taxable Series 2021	159,475,000	SOLE
2/10/2021	Scottsdale, City of	General Obligation Bonds, Project of 2019, Taxable Series 2021	20,100,000	LEAD
2/10/2021	Scottsdale, City of	General Obligation Bonds, Projects of 2019, Series 2021	30,000,000	SOLE
1/28/2021	Glendale Union High School District No. 205	School Improvement Bonds, Project of 2020, Series A (2021)	59,955,000	SOLE
1/26/2021	Golder Ranch Fire District	General Obligation Bonds, Series 2021	12,880,000	SOLE
1/22/2021	Florence, Town of	Utility Revenue Loan (WIFA), Series 2021 Drinking Water	8,880,000	FA
1/20/2021	Oro Valley, Town of	Water Utility Rev Ref, Series 2021A	1,951,000	PA
1/20/2021	Oro Valley, Town of	Water Utility Rev Ref, Taxable Series 2021B	3,631,000	PA
1/14/2021	Mesa, City of	Eastmark Community Facilities District No. 1 Assessment District No. 12 Special Assessment Revenue Bonds, Series 2021	4,469,000	SOLE
12/30/2020	Scottsdale, City of	General Obligation Refunding Bonds, Taxable Series 2020	\$168,220,000	CO
12/29/2020	Yuma County	Pledged Revenue Obligations, Taxable Series 2020	35,070,000	SOLE
12/17/2020	Tucson Unified School District No. 1	Tax-Exempt Equipment Lease/Purchase Agreement (Private Placement)	21,330,000	FA
12/17/2020	Paradise Valley Unified School District No. 69	School Improvement Bonds, Second Series 2020	49,565,000	FA
12/3/2020	Queen Creek Unified School District No. 95	School Improvement Bonds, Second Series 2020	11,450,000	SOLE
12/1/2020	Tucson, City of	Water System Revenue Refunding Obligations, Taxable Series 2020	53,985,000	LEAD
11/24/2020	Arlington Elementary School District No. 47	School Improvement Bonds, Project of 2013, Series 2020B	500,000	PA
11/19/2020	Prescott Valley, Town of	Pledged Revenue Refunding Obligations, Series 2020A	20,730,000	SOLE
11/19/2020	Tucson Unified School District No. 1	Lease-Purchase Agreement, Series 2020	2,100,000	FA
11/19/2020	Prescott Valley, Town of	Pledged Revenue Refunding Obligations, Series 2020B	4,460,000	SOLE
11/18/2020	Pinal County	Pledged Revenue Obligations, Taxable Series 2020	89,055,000	S
11/18/2020	Kingman Unified School District No. 20	2020 Energy Savings Project Lease Purchase	21,627,000	PA

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Stifel Arizona Underwriting Experience in 2020 - 2022

Stifel Arizona Underwriting Experience in 2020-2022				
Dated Date	Issuer	Issue Description	Par	Role of Stifel
11/17/2020	Gila County	Pledged Revenue Obligations, Taxable Series 2020	16,855,000	SOLE
11/12/2020	Buckeye, City of	Festival Ranch Community Facilities District General Obligation Bonds, Series 2020 (Bank Qualified)	5,315,000	SOLE
11/3/2020	Kyrene Elementary School District No. 28	School Improvement Bonds, Project of 2017, Series 2020B	28,005,000	SOLE
10/29/2020	Buckeye Elementary School District No. 33	School Improvement Bonds, Projects of 2015 and 2019, Series 2020	3,840,000	SOLE
10/29/2020	Marana, Town of	Gladden Farms CFD General Obligation Bonds, Series 2020	4,155,000	FA
10/22/2020	Mesa, City of	Eastmark Community Facilities District No.2, General Obligation Bonds, Series 2020 (Bank Qualified)	2,315,000	SOLE
10/22/2020	Mesa, City of	Cadence Community Facilities District General Obligation Bonds, Series 2020 (Bank Qualified)	5,935,000	SOLE
10/22/2020	Mesa, City of	Eastmark Community Facilities District No.1, General Obligation Bonds, Series 2020	14,000,000	SOLE
10/20/2020	Metropolitan Domestic Water Improvement District	Senior Lien Water Utility System Revenue Refunding Obligations, Series 2020	9,265,000	SOLE
9/30/2020	Peoria, City of	Vistancia Community Facilities District General Obligation Bonds, Series 2020	22,725,000	SOLE
9/30/2020	Surprise, City of	General Obligation Bonds, Series of 2020	17,454,000	SOLE
9/16/2020	Golder Ranch Fire District	Lease Purchase, Series 2020	1,100,000	PA
8/26/2020	Dysart Unified School District No. 89	Energy Savings Projects Lease 2020	19,104,199	PA
8/20/2020	Gilbert Unified School District No. 41	School Improvement Bonds, Project of 2015 and 2019, Series 2020	34,345,000	SOLE
8/19/2020	Tucson, City of	Water System Revenue Obligations, Series 2020	45,765,000	CO
8/18/2020	Willcox, City of	Excise Tax Revenue Obligations, Series 2020	1,300,000	PA
8/13/2020	Parker, Town of	Excise Tax Revenue Refunding Obligations, Taxable Series 2020	\$625,000	PA
8/6/2020	Pinal County	Pledged Revenue Refunding Obligations, Series 2020	7,085,000	SOLE
8/5/2020	Flagstaff, City of	Certificates of Participation Series 2020A (Taxable)	131,000,000	SOLE
7/29/2020	Cave Creek Unified School District	Lease 2020 (Energy Savings Equipment Project)	6,242,654	PA
7/24/2020	Clifton Town	Wastewater Utility Revenue Grant and Loan Agreement, Series 2020	1,806,250	PA
7/24/2020	Arizona Fire & Medical Authority	Lease 2020	7,484,554	PA
7/16/2020	Mohawk Valley Elementary School District No. 17	School Improvement Bonds, Project of 2019, Series 2020A	1,500,000	PA
7/15/2020	Camp Verde, Town of	Pledged Revenue and Revenue Refunding Obligations, Series 2020	2,897,000	PA
7/9/2020	Roosevelt Elementary School District No. 66	School Improvement Bonds, Project of 2017, Series 2020B	13,345,000	SOLE
7/9/2020	Florence, Town of	Merrill Ranch Community Facilities District, General Obligation Refunding Bonds Series 2020	2,679,000	FA
7/7/2020	Mesa, City of	Cadence Community Facilities District Assessment District No. 3 Special Assessment Revenue Bonds, Series 2020	2,803,000	SOLE
6/18/2020	Santa Cruz Valley Union High School District No. 84C	School Improvement Bonds, Project of 2016, Series 2020B	2,445,000	SOLE
6/17/2020	Oracle Elementary School District No. 2	School Improvement Bonds, Project of 2019, Series 2020A	11,410,000	SOLE
6/11/2020	Maricopa Unified School District No. 20	General Obligation Refunding Bonds, Series 2020	2,780,000	SOLE
6/11/2020	Maricopa Unified School District No. 20	Taxable Refunding Bonds, Series 2020	2,145,000	SOLE
6/9/2020	Chandler Unified School District No. 80	School Improvement Bonds, Project of 2019, Series 2020A	104,785,000	SOLE
6/4/2020	Yavapai, County of	Pledged Revenue Obligations, Series 2020	57,050,000	SOLE
6/3/2020	Deer Valley Unified School District No. 97	School Improvement Bonds, Project of 2019, Series 2020A	33,520,000	CO
5/28/2020	Prescott Unified School District No. 1	School Improvement Bonds, Project of 2015, Series 2020C	3,365,000	SOLE
5/28/2020	Buckeye Union High School District No. 201	Refunding Taxable Series 2020	10,205,000	PA
5/27/2020	Phoenix Union High School District No. 210	School Improvement Bonds Project of 2017, Series 2020C	17,745,000	FA
5/27/2020	Goodyear, City of	Subordinate Lien Water & Sewer Revenue Obligations, Refunding Series 2020	12,290,000	SOLE
5/27/2020	Goodyear, City of	Sub Lien Water & Sewer Taxable Refunding Series 2020	13,540,000	SOLE
5/27/2020	Goodyear, City of	Sub Lien Water & Sewer Revenue Obligations Series 2020	30,950,000	SOLE
5/27/2020	Phoenix Union High School District No. 210	School Improvement Bonds, Project of 2017, Taxable Series 2020D	31,400,000	FA
5/22/2020	Buckeye Elementary School District No. 33	Lease-Purchase Financing, Series 2020	25,463,000	PA
5/13/2020	La Paz, County of	Excise Tax Rev Obligations, Taxable Series 2020	4,250,000	PA
5/12/2020	Nadaburg Unified School District	School Improvement Bonds, Series 2020	2,436,000	PA
5/7/2020	Saddle Mountain Unified School District No. 90	School Improvement Bonds, Series 2020	41,510,000	SOLE
5/7/2020	Goodyear, City of	General Obligation Refunding Bonds, Series 2020	9,250,000	SOLE
5/7/2020	J.O. Combs Unified School District No. 44	Lease Purchase Obligation Series 2020	12,319,180	PA

Appendix A

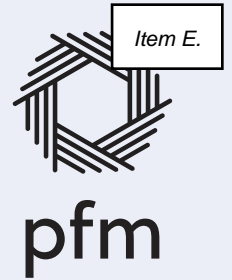
Stifel Arizona Underwriting Experience in 2020 - 2022

Stifel Arizona Underwriting Experience in 2020-2022				
Dated Date	Issuer	Issue Description	Par	Role of Stifel
5/6/2020	Scottsdale Unified School District No. 48	Refunding Bonds, Series 2020	9,020,000	SOLE
5/6/2020	Santa Cruz Valley Unified School District No. 35	School Improvement Bonds, Project of 2019, Series 2020A	14,480,000	SOLE
5/6/2020	Mesa Unified School District No. 4	School Improvement Bonds, Project of 2018, Series 2020C	40,630,000	LEAD
5/6/2020	Mesa Unified School District No. 4	School Improvement Bonds, Project of 2018, Taxable Series 2020B	30,000,000	PA
5/5/2020	Northwest Fire District	General Obligation Refunding Bonds, Series 2020	6,575,000	FA
5/5/2020	Littleton Elementary School District No. 65	School Improvement Bonds, Taxable Series 2020C	2,950,000	PA
4/29/2020	Liberty Elementary School District No. 25	School Improvement Bonds, Project of 2019, Series 2020A	20,465,000	SOLE
4/28/2020	Vail Unified School District No. 20	School Improvement and Refunding Bonds, Series 2020	15,210,000	SOLE
4/23/2020	Goodyear, City of	Subordinate Lien Water and Sewer Revenue Obligations, Series 2020	77,530,000	SOLE
4/23/2020	Catalina Foothills Unified School District No. 16	Refunding Series 2020	3,840,000	SOLE
4/23/2020	Catalina Foothills Unified School District No. 16	School Improvement Bonds, Project of 2015 Series 2020A	4,395,000	SOLE
4/9/2020	Phoenix Civic Improvement Corporation	Jnr Lien Water System Revenue Bonds, Series 2020A	165,115,000	CO
4/9/2020	Phoenix Civic Improvement Corporation	Jnr Lien Water System Revenue Bonds, Series 2020B	228,015,000	CO
4/8/2020	Sahuarita, Town of	Rancho Sahuarita Community Facilities District, General Obligation Bonds, Series 2020	3,500,000	FA
4/7/2020	Coolidge Unified School District No. 21	School Improvement Bonds, Project of 2019 Series 2020A	4,455,000	SOLE
4/2/2020	Queen Creek Unified School District No. 95	School Improvement Bonds Series 2020	23,280,000	SOLE
4/2/2020	Queen Creek Unified School District No. 95	Refunding General Obligation Bonds	6,060,000	SOLE
3/26/2020	Golder Ranch Fire District	General Obligation Bonds Series 2020	6,900,000	SOLE
3/26/2020	Town of Paradise Valley, Arizona	Excise Tax Revenue Obligation, Series 2020	8,140,000	PA
3/19/2020	Tolleson Union High School District No. 214	School Improvement Bonds, Series 2020	59,360,000	SOLE
3/19/2020	Buckeye, City of	Watson Road Community Facilities District, Series 2020	21,024,021	PA
3/12/2020	Avondale Elementary School District No. 44	School Improvement Bonds, Project of 2013, Series 2020E	5,600,000	SOLE
3/5/2020	Pima County	Certificates of Participation, Series 2020A	43,045,000	LEAD
3/3/2020	Paradise Valley Unified School District No. 69	School Improvement Bonds, Series 2020	50,075,000	FA
2/27/2020	Mesa, City of	Eastmark Community Facilities District No. 2 Assessment District, Special Assessment Revenue Bonds, Series 2020	707,000	SOLE
2/20/2020	Agua Fria Union High School District No. 216	School Improvement Bonds, Series 2020	50,360,000	SOLE
2/11/2020	Arizona Transportation Board	Highway User Revenue Refunding Bonds, Taxable Series 2020	510,275,000	CO
2/5/2020	Flagstaff, City of	General Obligation Bonds, Series 2020	11,090,000	FA
2/5/2020	Flagstaff, City of	Certificates of Participation, Series 2020	3,845,000	FA
2/4/2020	Maricopa, County of	Certificates of Participation, Series 2020	133,440,000	LEAD
1/29/2020	Arizona Board of Regents	Northern Arizona University System Revenue Refunding Bonds, Taxable Series 2020A	34,205,000	CO
1/29/2020	Arizona Board of Regents	Northern Arizona University System Revenue Refunding Bonds, Tax-Exempt Series 2020B	78,520,000	CO
1/24/2020	Flagstaff, City of	WIFA Loan, Series 2020	5,000,000	FA
Total :			\$7,735,912,282	
Number of Transactions :			271	

Disclosure

Pursuant to revised Municipal Securities Rulemaking Board (“MSRB”) Rule G-23, a broker, dealer, or municipal securities dealer (“dealer”) is prohibited from acting as a Municipal Advisor, as defined in Section 15B of the Exchange Act of 1934 (as amended), to an issuer for a particular issue sold on a negotiated or competitive bid basis and subsequently switching roles to act as underwriter or placement agent with respect to the same issue. In compliance with the rules set forth by the MSRB, Stifel, Nicolaus & Company, Inc. (“Stifel”) is acting as a Municipal Advisor in connection with all services proposed and/or provided to Issuer herein. As such, Stifel will provide municipal advisory or consultant services including advice and other assistance regarding the structure, timing, terms and other similar matters concerning the issuance. Stifel is declaring that it has done so within the regulatory framework of MSRB Rule G-23 as a municipal advisor, as defined therein, and not an underwriter to the issuer for this proposed issuance of municipal securities. A “municipal advisory relationship” shall be deemed to exist when a firm enters into an agreement to render municipal advisory or consultant services to or on behalf of an issuer with respect to the issuance of municipal securities, including advice with respect to the structure, timing, terms and other similar matters. Accordingly, any services provided by Stifel as they relate to our role as municipal advisor should not be construed as those of an underwriter or placement agent.

Issuer is aware of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the Securities and Exchange Commission’s adopted rule commonly known as the “Municipal Advisor Rule” (SEC Rule 15Ba1-1 to 15Ba1-8 - “the Rule”). Stifel Nicolaus will be serving as a municipal advisor to the Town under the Rule and this agreement documents the municipal advisory relationship between Stifel Nicolaus and the Town.



Town of Jerome, Arizona

January 12, 2023

Darren Hodge

Jaime Trejo

Matt Stoffel

Fred Dilly



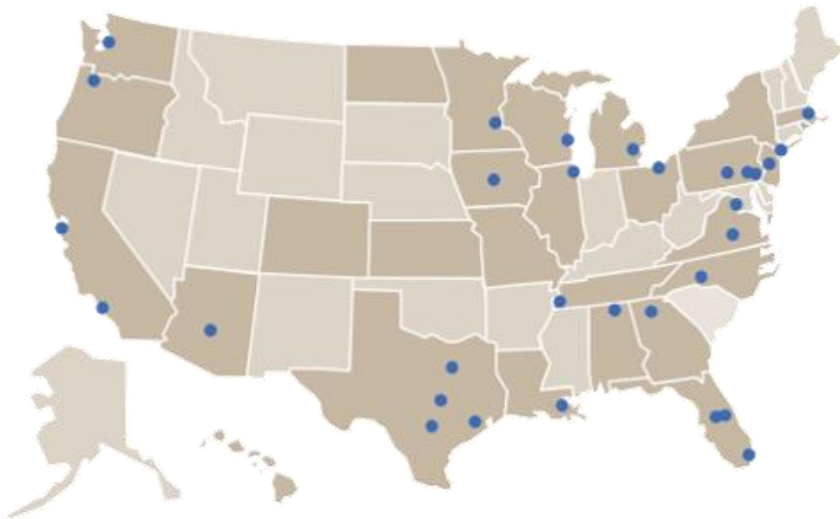
PFM Overview



Who We Are

- ◆ PFM was founded in 1975 and now has 31 offices and over 350 employees nationwide
- ◆ PFM has been the number one financial advisor every year since 1998
- ◆ We combine small firm local knowledge and focus with national firm resources

PFM's National Presence

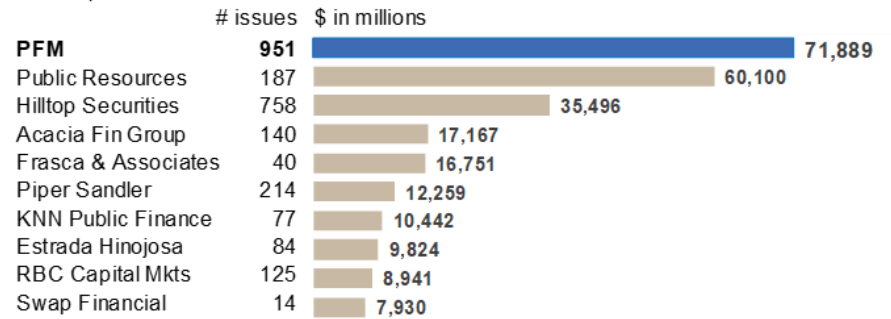


**According to PFM Internal Resources as of September 1, 2022*

2021 Full Year Overall Long Term Municipal New Issues

Municipal Financial Advisory Ranking - Full Credit to Each Financial Advisor

Source: Ipreo





Lead Day-to-Day Contacts



Darren Hodge

Managing Director

Experience

18 years in industry

Specializes in local government finance for cities, public utilities, and transportation agencies throughout the Western United States

Former investment banker with over \$30 billion in completed transactions

Education

B.S. in Computer Science, University of California, Santa Barbara

M.A. in Economics, University of California, Santa Barbara

Professional Designations or Licenses

Municipal Advisor Representative (Series 50)



Jaime Trejo

Senior Managing Consultant

Experience

11 years in industry

Specializes in transaction management, including debt structuring, credit rating strategy and legal document review

Formerly a credit rating analyst with S&P

Education

B.A. in History, University of California, Berkeley

M.P.P., Harvard University

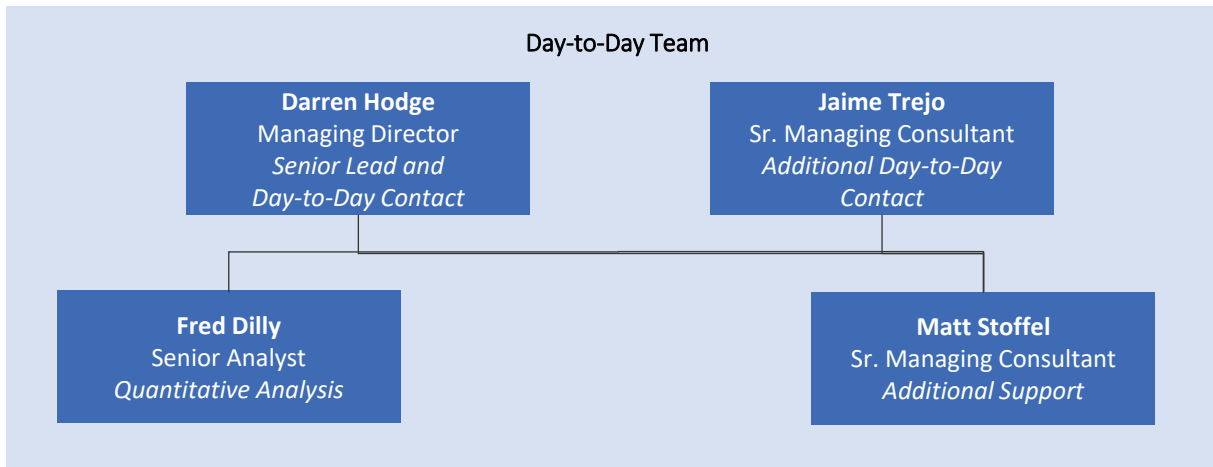
Professional Designations or Licenses

Municipal Advisor Representative (Series 50)



The Town Will Have Access to the Full Resources of the Firm in Addition to PFM's Proposed Day-to-Day Team

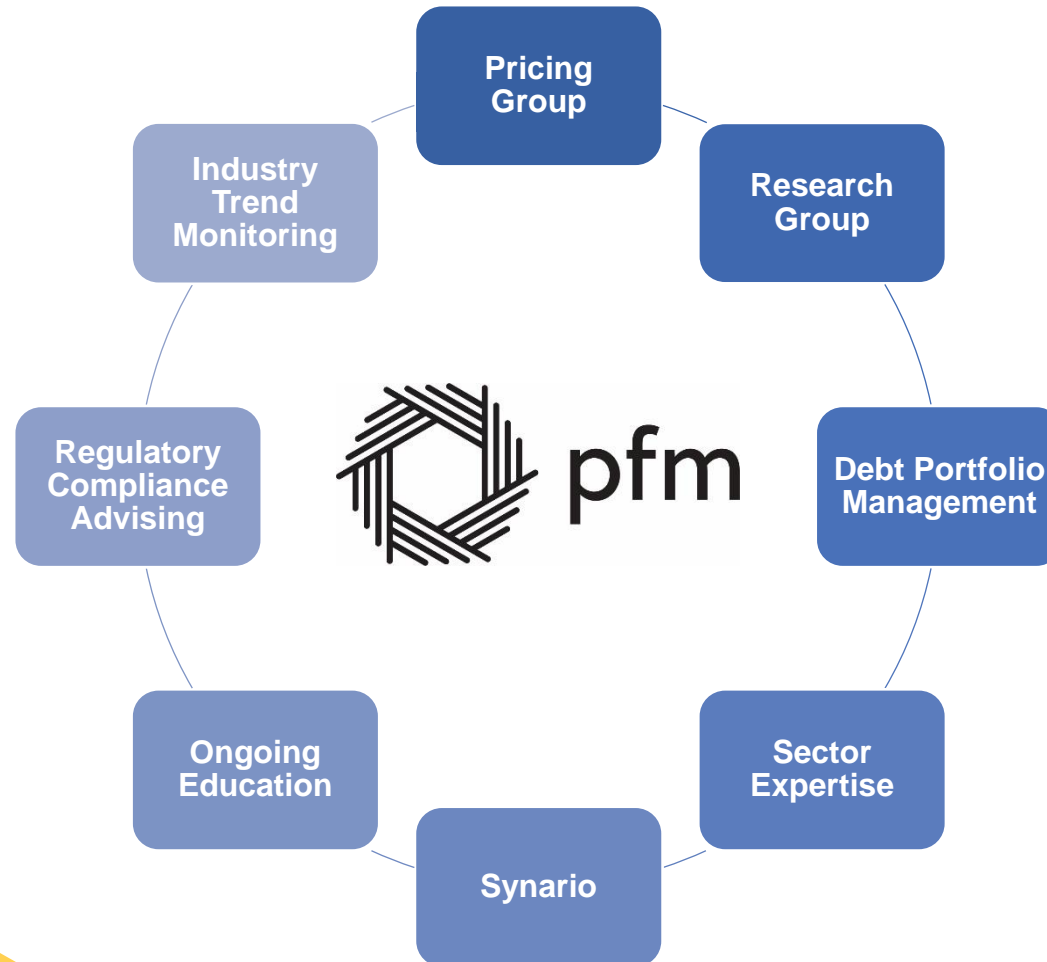
Town of Jerome





PFM Provides Market Leading Financial Advisory Services

- PFM is an independent financial advisor with market-leading experience, expertise, resources, and capabilities required to navigate today's municipal environment





What Specifically Differentiates PFM?

◆ Independence

- We are not an underwriter

◆ Market presence

- No firm is more active in the municipal market providing financial advisory services for bond transactions

◆ Services

- One-stop shop for municipal advisory services

◆ Client Service

- We listen to the needs of our clients and do everything with their best interests in mind, serving in a fiduciary capacity

◆ Resources

- Access to public finance information, industry data and research similar to that of Wall Street banks



PFM Pricing Group

- PFM has an independent in-house bond pricing group
 - Constant access to market information and trends
 - Leverage our national footprint and firm-wide knowledge

In 2021, PFM averaged four pricings daily. Our Pricing Group serves the same role as comparable investment bank groups; however, PFM is not engaged in any trading or market making activities

- Provide aggressive and informed representation to our clients in the pricing of securities
- Our clients can rest assured their pricings secured the lowest borrowing costs





Team Experience



Active in the Arizona Market

- PFM is well versed in providing financial advisory services within Arizona
- Our work includes everything from long range financial planning (and building models for LRFP) to planning and executing debt transactions
- Our work has included engagements with the following entities, among others



City of Casa Grande



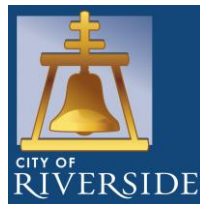
City of Phoenix





Active in the Water and Wastewater Market

- PFM is the number one water and wastewater financial advisor by both par amount and number of transactions
- PFM has provided financial advisory services to numerous water and wastewater utility clients throughout the Western United States, some of which are shown below
- Our work includes financial planning, capital financing, credit rating strategies, and investor strategies





Funding for Water and Wastewater Projects



Funding Avenues for Water and Wastewater

- ◆ Given the importance of water and wastewater in the Western US, funding opportunities for capital improvement projects have expanded:
 - ◆ Local funding
 - ◆ State SRF funding
 - ◆ Federal funding (WIFIA, USDA, etc.)
- ◆ IIJA also expanded funding for water, however, much of the funding is an expansion of existing sources (such as SRF funding)



Comparison of Funding Sources

	Public Market	Private Placement	Federal/State Loans
Benefits	<ul style="list-style-type: none"> • Borrowing terms more customizable • Predictability of receipt of funds • Time efficient market access 	<ul style="list-style-type: none"> • Lower issuance costs • Pricing can be attractive • No need for ratings/disclosure 	<ul style="list-style-type: none"> • Attractive interest rates
Considerations	<ul style="list-style-type: none"> • Borrowing costs can be higher than private market • Disclosure requirements • Restrictive covenants • Tax law constraints 	<ul style="list-style-type: none"> • Legal terms and covenants may be more restrictive • Term of loans may be constrained • Market demand less predictable • Tax law constraints 	<ul style="list-style-type: none"> • Not all projects are eligible • Terms and covenants may be restrictive • Lengthy issuance timeline • Documentation • Potential impacts of “federalizing” project
Examples	<ul style="list-style-type: none"> • Bonds • Notes 	<ul style="list-style-type: none"> • Obligation placed with single investor • Bank loan 	<ul style="list-style-type: none"> • WIFIA • WIFA • USDA

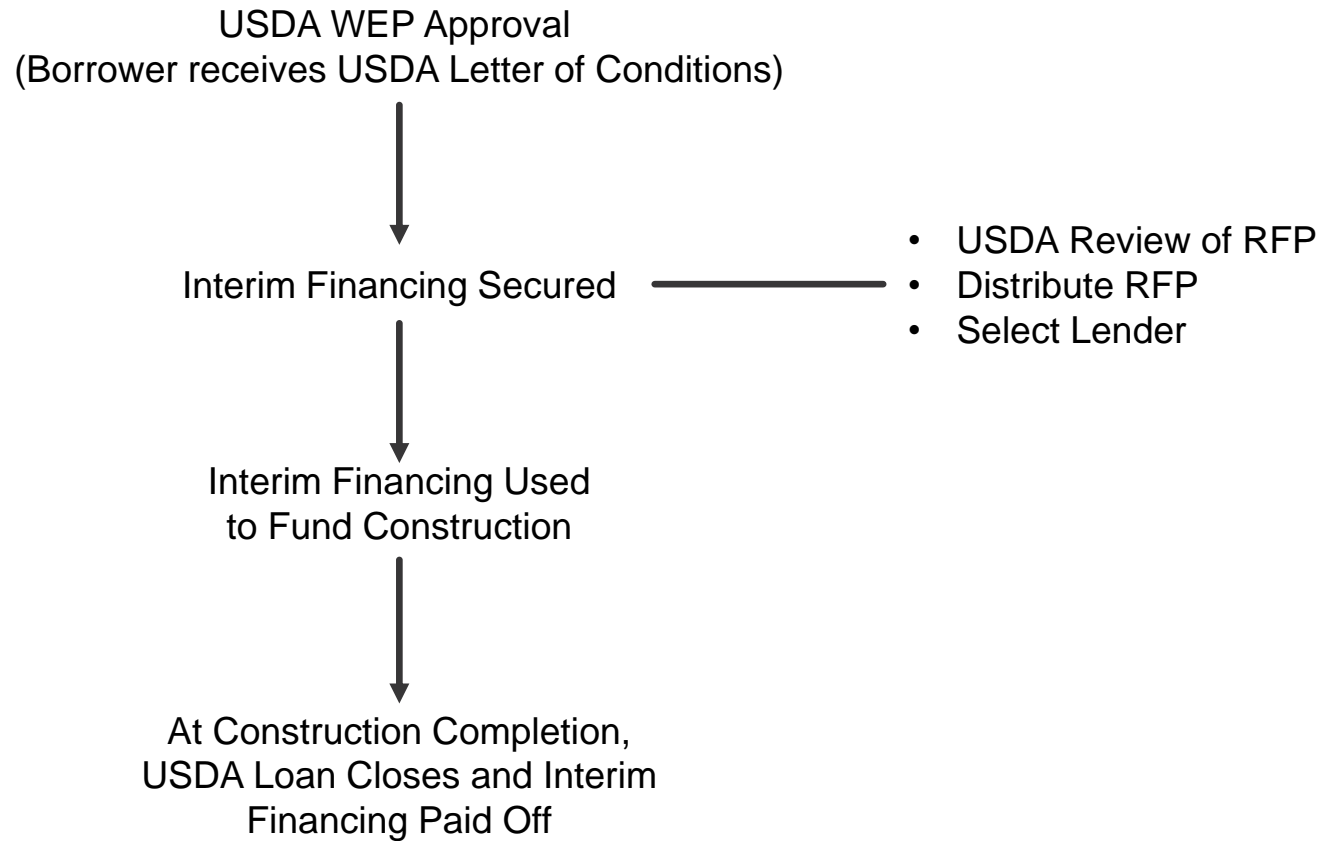


USDA Loans – Interim Financing

- ◆ USDA loans can be a cost-effective means of project funding for certain entities
- ◆ USDA loans provide secured long-term financing, but require secured interim financing for construction costs
 - ◆ USDA loans are only able to be drawn upon once construction is completed
- ◆ Interim financing has traditionally been secured through either:
 - ◆ Bank loans / secured lines of credit
 - ◆ Public note issuances
- ◆ USDA has communicated that a waiver of secured interim financing is available “when interim financing is cost prohibitive or unavailable”



USDA Loan Process (Financing Element)



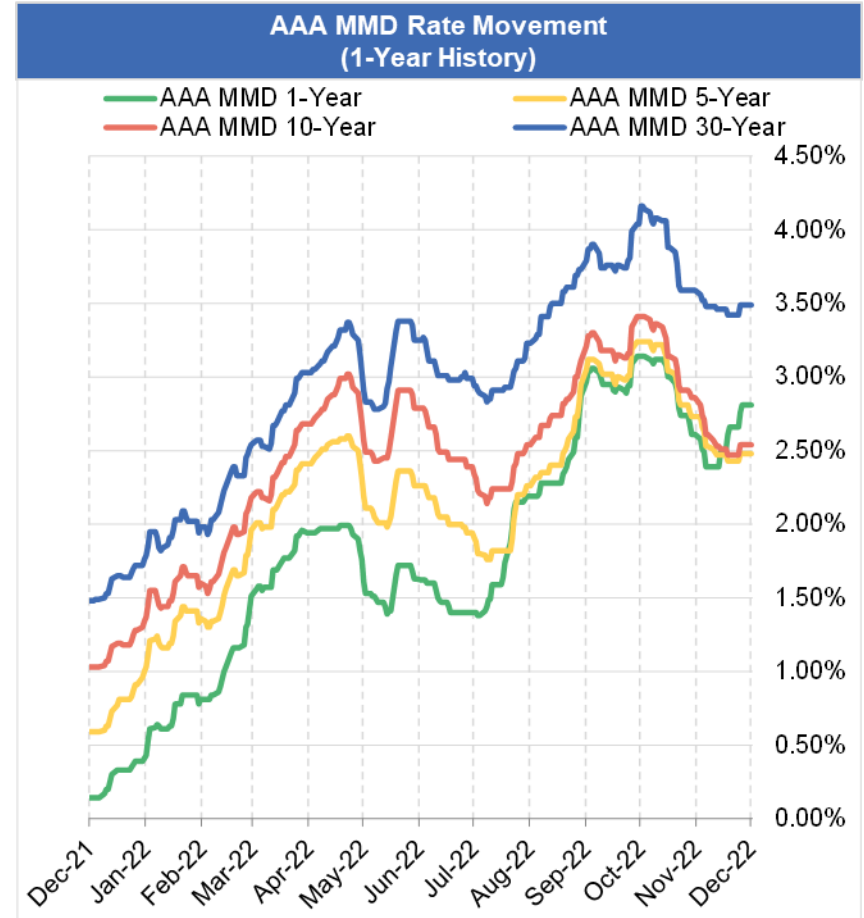


Appendix: Key Market Trends



Key Market Trends

- For much of 2021, interest rates remained at or near historic lows
- Since the beginning of 2022, interest rates have begun increasing
 - 30-Year AAA MMD (01/03/2022): 1.50%
 - 30-Year AAA MMD (12/30/2022): 3.58%
- After increasing for the first half of 2022, interest rates have entered a period of volatility
 - 30-Year AAA MMD Year-to-Date High (10/27/2022): 4.16%
 - Since reaching a year-to-date high on October 27, 30-year MMD decreased by 0.58% to today's rate (as of December 31)





Interest Rate Forecasts

Below are relevant taxable and tax-exempt interest rate forecasts through December 2023

MMD Yields	12/30/2022	1Q2023	2Q2023	3Q2023	4Q2023
2-Year	2.60%	3.10%	2.95%	2.75%	2.35%
5-Year	2.52%	3.15%	3.05%	2.80%	2.45%
10-Year	2.63%	3.25%	3.10%	2.90%	2.60%
30-Year	3.58%	3.90%	3.80%	3.65%	3.40%

Treasury Yields	12/30/2022	1Q2023	2Q2023	3Q2023	4Q2023
2-Year Treasury	4.40%	4.50%	4.30%	4.10%	3.80%
5-Year Treasury	3.96%	4.15%	4.00%	3.80%	3.45%
10-Year Treasury	3.83%	4.00%	3.90%	3.70%	3.40%
30-Year Treasury	3.94%	4.00%	4.00%	3.85%	3.75%

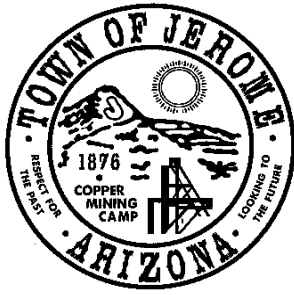
Source: J.P. Morgan Municipal Issuers Market Update – January 3, 2023



File Attachments for Item:

G. Consideration of a Request from an Outside Town Limits Entity Receiving Sanitation Service to Change to Dumpster Service, and Set a Rate

Council will consider and may approve a request to change the current sanitation services provided outside of Town limits for a customer and, if so, would then set an appropriate rate.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item #10G: Consider Outside Town Limits Monthly Sanitation Service Rates**

MEETING DATE: April 11, 2023

Summary:

The owner of 100 Upper Bell; 200 Upper Bell and 300 Upper Bell (Little Daisy) have requested one dumpster servicing their three locations. Public Works Director Boland has indicated from a public works staffing and workload perspective, they have no preference as to whether it remains separate with trash receptacle pick-up or becomes one dumpster placed in the most convenient location for the sanitation hauling staff.

Fiscal Impact:

Sanitation services outside of Town limits must be set by Council, and by contract. The owner currently pays \$220.14 / month for the 3 properties / structures combined. Staff have analyzed set rates. If the 8-room 300 Upper Bell and 2-room 100 and 200-Upper Bell were treated like one, 12-room hotel the rate would be \$176.11. However, the request encompasses three structures. Moreover, the Town has to consider anything outside Town limits and outside of established set rates on a case-by-case basis. Applying the 2-room B&B base rate fee to 100 and 200 Upper Bell comes to \$67.12. Added to the \$176.11 equals \$243.23, which is just ten percent more than they are currently paying for the receptacles. However, the dumpster will produce more waste which increases costs.

Recommendation

Staff recommend setting the outside Town limit rate for this request at \$250.00 per month for a 3-yard dumpster with an annual inflation adjustment factor tied to the CPI, and the requesting owner to provide an acceptable agreement document.

Monthly Sanitation Service Rates

Plus charge per every 2 seats*	3.52
5. 80 - 99 seats	
Base rate	216.00
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base rate	250.56
Plus charge per every 2 seats*	3.52

**number of seats ÷ 2, then rounded to nearest whole number*

d. Restaurant & Bar (including specialty bar/restaurant)

1. 0-19 seats	
Base rate	108.01
Plus charge per every 2 seats*	3.52
2. 20 - 39 seats	
Base rate	149.38
Plus charge per every 2 seats*	3.52
3. 40 - 59 seats	
Base rate	195.30
Plus charge per every 2 seats*	3.52
4. 60 - 79 seats	
Base rate	241.30
Plus charge per every 2 seats*	3.52
5. 80 - 99 seats	
Base rate	287.27
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base rate	333.23
Plus charge per every 2 seats*	3.52

**number of seats ÷ 2, then rounded to nearest whole number*

e. Lodging*

1. Hotels/Rooms/B&B (per unit)	
Base rate	12.56
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
2. B&B 4 rooms	
Base rate	37.69

Monthly Sanitation Service Rates

Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
<hr/>	
3. Hotel 6 or 7 rooms	
Base rate	50.26
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
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4. Hotel 12 rooms	
Base rate	150.77
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
<hr/>	
5. Hotel 32 rooms	
Base rate	402.05
Plus surcharge per (# rooms x 60%, rounded to nearest whole number)	3.52
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