



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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www.jerome.az.gov

AGENDA

**REGULAR COUNCIL MEETING - AMENDED 3/4/26 @ 4:00 P.M.
OF THE TOWN OF JEROME**

**COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA**

TUESDAY, MARCH 10, 2026, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for February, 2026

Council will consider and may approve the financial reports for month ending February, 2026.

3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the February 10th, 2026, Regular Council Meeting Minutes

Council will consider and may approve the February 10th, Regular Council Meeting minutes.

6. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Second Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D

Council will consider and may approve the second reading of Ordinance No. 496, and publication and adoption of the ordinance.

8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.

9. NEW BUSINESS

Discussion/Possible Action

A. Consider Approval of and Awarding of the Contract for the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating

Council will consider and may approve / award the contract to Mountain High Excavating.

B. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owner, Lots 401-07-0128A and 401-07-127A, Recommended for Approval by the Planning and Zoning Commission

Council will consider and may approve the application for the minor lot combination.

C. Consideration of a Conditional Use Permit (CUP) for Small Events at 105 Douglas Road, 401-03-029C, (Locally Known as The Powder Box Church)

Council will consider and may approve a CUP for 105 Douglas Road.

D. Council Will Discuss With Staff Requirements for Hull Avenue Parking Improvements Involving The Wall / Rock.

Council will hear a report from staff and provide feedback and direction.

E. Consideration, Discussion and Possible Staff Direction Regarding Proposed Changes to the Town's Fee Schedule (Red Font = Proposed Changes; Blue Font = Proposed Addition)

There will be a discussion and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.

F. Discussion and Staff Direction Regarding the Town's Utilization Intent of The Richard J. Martin Revocable Trust Funds; (Park OR Fire Department)

Council will discuss and provide staff direction through a motion.

G. Consideration of a Special Event Permit Application for Jerome Chamber's Music and Art Festival

Council will consider and may approve the request for the Special Event.

H. Discussion and Possible Staff Direction Regarding the AMI Water Meter Opt Out

Council may discuss, consider and provide staff direction regarding the AMI Water Meter Opt Out

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for February, 2026

Council will consider and may approve the financial reports for month ending February, 2026.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 FEBRUARY 28, 2026

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,963.97
99-00-1011	NBA CHECKING	(1,379.01)
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	63,279.10
99-00-1020	OAZ GENERAL SAVINGS	743,893.78
99-00-1050	XPRESS DEPOSIT ACCOUNT	28,022.97
	TOTAL COMBINED CASH	835,785.81
99-00-1800	CASH CLEARING - UTILITY MGMT	(566.10)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(835,249.71)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	626,733.17
20	ALLOCATION TO UTILITY FUND	191,707.30
30	ALLOCATION TO HURF FUND	(688,060.77)
35	ALLOCATION TO PARKING FUND	231,838.90
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	15,301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE	89,598.39
60	ALLOCATION TO CAPITAL GRANTS FUND	868,983.28
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(331,455.01)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	(244,877.43)
	TOTAL ALLOCATIONS TO OTHER FUNDS	835,249.71
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(835,249.71)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 FEBRUARY 28, 2026

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	626,733.17	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	82,043.89	
10-00-1008	COURT - JCEF ACCT	14,613.13	
10-00-1009	COURT - FTG ACCT	10,981.71	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,223.74	
10-00-1120	GF ACCOUNTS RECEIVABLE	951.67	
10-00-1135	PROPERTY TAXES	764.22	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	181,939.00	
	TOTAL ASSETS		922,825.53

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES	509.27	
10-00-2406	HEALTH INSURANCE	1,743.97	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	.01	
10-00-2412	HDHP SAVINGS	236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY	7,057.62	
10-00-2600	CUSTOMER DEPOSITS	8,299.18	
10-00-2940	COURT LIABILITIES	5,741.47	
10-00-2950	FD PER CALL PAYABLE	8,790.00	
10-00-2975	DEFERRED INFLOW LEASES	181,939.00	
	TOTAL LIABILITIES		214,435.65

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	931,793.30	
	REVENUE OVER EXPENDITURES - YTD	(223,403.42)	
	BALANCE - CURRENT DATE	(223,403.42)	
	TOTAL FUND EQUITY		708,389.88
	TOTAL LIABILITIES AND EQUITY		922,825.53

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	2,075.95	34,267.35	47,500.00	13,232.65	72.1
10-30-4005	CITY SALES TAXES	96,746.83	634,156.23	1,478,750.00	844,593.77	42.9
10-30-4010	STATE SALES TAXES	5,336.49	43,568.32	74,000.00	30,431.68	58.9
10-30-4030	VEHICLE LICENSE TAX	3,579.97	26,923.27	40,000.00	13,076.73	67.3
10-30-4055	FRANCHISE FEES	3,081.47	8,776.25	17,250.00	8,473.75	50.9
	TOTAL TAX REVENUE	110,820.71	747,691.42	1,657,500.00	909,808.58	45.1
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	1,166.25	3,063.75	12,000.00	8,936.25	25.5
10-31-4041	PLANNING & ZONING FEES	25.00	1,500.00	3,000.00	1,500.00	50.0
10-31-4045	BUSINESS LICENSES	410.00	3,230.00	5,000.00	1,770.00	64.6
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	1,601.25	7,793.75	20,450.00	12,656.25	38.1
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	24,364.60	194,916.83	305,000.00	110,083.17	63.9
	TOTAL INTERGOVERNMENTAL REVENUE	24,364.60	194,916.83	305,000.00	110,083.17	63.9
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	9,977.81	18,150.00	8,172.19	55.0
10-33-4070	RENTS-LIBRARY	862.00	6,896.00	10,250.00	3,354.00	67.3
10-33-4200	LIBRARY CONTRIBUTIONS	2,324.95	2,324.95	2,000.00	(324.95)	116.3
	TOTAL LIBRARY REVENUE	3,186.95	19,198.76	30,400.00	11,201.24	63.2
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	4,737.00	37,047.00	40,000.00	2,953.00	92.6
10-34-4062	PD REVENUE FROM PARKING FUND	3,750.00	30,000.00	45,000.00	15,000.00	66.7
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	6,366.16	11,000.00	4,633.84	57.9
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	108.52	947.68	2,000.00	1,052.32	47.4
10-34-4065	POLICE SERVICES	.00	290.00	4,500.00	4,210.00	6.4
	TOTAL POLICE DEPT REVENUE	8,595.52	74,650.84	102,500.00	27,849.16	72.8

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	2,776.26	28,253.52	57,000.00	28,746.48	49.6
10-35-4037	COURT SECURITY FUND REVENUE	505.00	5,027.16	10,000.00	4,972.84	50.3
	TOTAL COURT REVENUE	3,281.26	33,280.68	67,000.00	33,719.32	49.7
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,306.04	55,778.08	93,000.00	37,221.92	60.0
10-36-4080	UTILITY REIMBURSEMENTS	477.71	3,414.82	5,000.00	1,585.18	68.3
	TOTAL RENTAL REVENUE	7,783.75	59,192.90	98,000.00	38,807.10	60.4
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	85.00	3,270.66	12,500.00	9,229.34	26.2
10-37-4090	WILDLAND FIRE FEES	.00	31,583.16	77,000.00	45,416.84	41.0
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	24,771.54	75,000.00	50,228.46	33.0
	TOTAL FIRE DEPT REVENUE	85.00	59,625.36	164,500.00	104,874.64	36.3
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	27,083.33	216,666.64	325,000.00	108,333.36	66.7
10-38-4300	INTEREST	594.73	5,359.82	13,500.00	8,140.18	39.7
10-38-4400	SALE OF ASSETS	2,999.00	14,567.74	12,500.00	(2,067.74)	116.5
10-38-4500	MISCELLANEOUS REVENUES	(9,004.84)	7,030.88	13,000.00	5,969.12	54.1
10-38-4510	INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	TOTAL GENERAL FUND REVENUE	21,672.22	243,625.08	374,000.00	130,374.92	65.1
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	16,424.58	131,396.64	197,095.00	65,698.36	66.7
	TOTAL ADMINISTRATIVE CHARGES	16,424.58	131,396.64	197,095.00	65,698.36	66.7
	TOTAL FUND REVENUE	197,815.84	1,571,372.26	3,016,445.00	1,445,072.74	52.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	21,855.22	186,313.05	285,000.00	98,686.95	65.4
10-41-5006 LONGEVITY BONUS	.00	899.00	2,000.00	1,101.00	45.0
10-41-5010 FICA MATCH	1,633.50	14,003.64	22,000.00	7,996.36	63.7
10-41-5011 RETIREMENT MATCH	2,354.04	20,284.00	31,000.00	10,716.00	65.4
10-41-5012 HEALTH/LIFE INSURANCE	6,052.88	51,449.48	67,000.00	15,550.52	76.8
10-41-5013 WORKERS COMPENSATION	76.67	860.96	1,650.00	789.04	52.2
10-41-5014 UNEMPLOYMENT INSURANCE	26.85	77.04	280.00	202.96	27.5
10-41-6101 ACCOUNTING AND AUDITING	.00	17,500.00	24,000.00	6,500.00	72.9
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	495.61	4,000.00	3,504.39	12.4
10-41-6110 CONTRACT SERVICES	1,787.28	15,579.21	33,000.00	17,420.79	47.2
10-41-6115 CONVENTIONS AND SEMINARS	61.00	1,888.40	3,250.00	1,361.60	58.1
10-41-6116 TRAINING & EDUCATION	.00	2,833.61	2,750.00	(83.61)	103.0
10-41-6125 DUES, SUBS & MEMBERSHIPS	(72.34)	7,599.41	75,000.00	67,400.59	10.1
10-41-6130 ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145 FUEL	.00	474.96	650.00	175.04	73.1
10-41-6155 INSURANCE	.00	40,753.49	32,500.00	(8,253.49)	125.4
10-41-6170 LEGAL EXP - GEN GOV	.00	16,962.50	13,000.00	(3,962.50)	130.5
10-41-6185 MISCELLANEOUS	516.87	1,403.56	6,000.00	4,596.44	23.4
10-41-6186 BANK FEES - GEN ADMIN	158.78	1,299.76	2,000.00	700.24	65.0
10-41-6188 BANK FEES / MERCH SVCS	336.38	1,952.92	3,500.00	1,547.08	55.8
10-41-6190 OFFICE SUPPLIES	107.35	8,405.27	8,500.00	94.73	98.9
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	2,860.08	6,000.00	3,139.92	47.7
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,998.23	26,988.11	29,000.00	2,011.89	93.1
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	7,493.90	3,500.00	(3,993.90)	214.1
10-41-6195 OPERATING SUPPLIES - GEN GOV	374.79	732.63	1,500.00	767.37	48.8
10-41-6200 POSTAGE	336.17	2,627.04	4,250.00	1,622.96	61.8
10-41-6220 REP AND MAINT - VEHICLES	.00	1,887.90	2,000.00	112.10	94.4
10-41-6245 SHUTTLE EXPENSES	190.21	1,679.52	3,500.00	1,820.48	48.0
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265 TELEPHONE	205.69	1,617.27	2,800.00	1,182.73	57.8
10-41-6275 TRAVEL	24.65	483.15	1,500.00	1,016.85	32.2
10-41-6285 TOURISM 1% BED TAX	.00	533.00	11,000.00	10,467.00	4.9
10-41-6286 COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288 OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500 TRANSFERS OUT	17,500.00	140,000.00	210,000.00	70,000.00	66.7
TOTAL GENERAL GOVT EXPENSES	55,881.73	577,938.47	902,880.00	324,941.53	64.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,268.56	45,423.14	68,000.00	22,576.86	66.8
10-42-5006 LONGEVITY BONUS	.00	80.00	290.00	210.00	27.6
10-42-5010 FICA AND MEDICARE	403.05	3,453.35	5,200.00	1,746.65	66.4
10-42-5011 RETIREMENT	325.62	2,777.37	4,400.00	1,622.63	63.1
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013 WORKER'S COMPENSATION	11.58	122.20	230.00	107.80	53.1
10-42-5014 UNEMPLOYMENT	12.12	38.26	100.00	61.74	38.3
10-42-6037 COURT SECURITY FUND EXPENSES	684.53	1,272.32	7,000.00	5,727.68	18.2
10-42-6101 ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110 CONTRACT SERVICES	142.96	8,304.23	10,500.00	2,195.77	79.1
10-42-6115 CONVENTIONS AND SEMINARS	.00	275.00	400.00	125.00	68.8
10-42-6116 TRAINING & EDUCATION	.00	395.00	500.00	105.00	79.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	464.25	300.00	(164.25)	154.8
10-42-6185 MISCELLANEOUS	33.23	154.80	200.00	45.20	77.4
10-42-6190 OFFICE SUPPLIES	.00	172.73	200.00	27.27	86.4
10-42-6191 COPIER & EQUIP LEASE EXP	1,919.86	3,769.01	3,750.00	(19.01)	100.5
10-42-6195 OPERATING SUPPLIES - COURT	180.00	180.00	200.00	20.00	90.0
10-42-6265 TELEPHONE	73.58	587.80	900.00	312.20	65.3
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	9,055.09	67,469.46	127,670.00	60,200.54	52.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	33,793.96	301,430.29	440,000.00	138,569.71	68.5
10-43-5006 LONGEVITY BONUS	.00	891.00	1,750.00	859.00	50.9
10-43-5010 FICA AND MEDICARE	2,555.01	22,885.00	34,750.00	11,865.00	65.9
10-43-5011 RETIREMENT	5,389.17	47,755.75	60,000.00	12,244.25	79.6
10-43-5012 HEALTH INSURANCE	6,150.46	44,315.64	70,000.00	25,684.36	63.3
10-43-5013 WORKER'S COMPENSATION	1,554.00	17,435.33	31,000.00	13,564.67	56.2
10-43-5014 UNEMPLOYMENT	26.23	150.56	600.00	449.44	25.1
10-43-6105 ADVERTISING, PRINTING, & PUBLI	.00	229.38	300.00	70.62	76.5
10-43-6110 CONTRACT SERVICES	.00	545.00	1,250.00	705.00	43.6
10-43-6116 TRAINING & EDUCATION	539.24	4,279.60	4,000.00	(279.60)	107.0
10-43-6120 DISPATCH FEES	8,054.16	32,216.64	50,000.00	17,783.36	64.4
10-43-6125 DUES AND SUBSCRIPTIONS	2,738.77	3,165.66	2,000.00	(1,165.66)	158.3
10-43-6145 FUEL	691.71	6,506.81	12,000.00	5,493.19	54.2
10-43-6172 PROSECUTOR EXP	2,000.00	16,000.00	24,000.00	8,000.00	66.7
10-43-6185 MISCELLANEOUS	105.00	505.79	500.00	(5.79)	101.2
10-43-6192 SOFTWARE SERVICE & SUPPORT	(3,264.51)	9,848.01	11,000.00	1,151.99	89.5
10-43-6193 COMPUTER HARDWARE & SERVICE	.00	3,741.52	5,500.00	1,758.48	68.0
10-43-6195 OPERATING SUPPLIES - POLICE	673.61	1,526.65	2,000.00	473.35	76.3
10-43-6200 POSTAGE	21.95	80.89	200.00	119.11	40.5
10-43-6220 REP AND MAINT - VEHICLES	823.46	5,765.54	9,000.00	3,234.46	64.1
10-43-6225 REP AND MAINT - EQUIPMENT	3,070.52	3,347.80	2,750.00	(597.80)	121.7
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	1,032.86	2,911.39	2,250.00	(661.39)	129.4
10-43-6250 SMALL TOOLS AND EQUIPMENT	.00	1,077.08	3,000.00	1,922.92	35.9
10-43-6265 TELEPHONE	721.23	4,885.16	7,000.00	2,114.84	69.8
10-43-6280 UNIFORMS	649.95	3,461.91	3,500.00	38.09	98.9
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	.00	21,000.00	21,000.00	.0
TOTAL POLICE DEPT EXPENSES	67,326.78	534,958.40	799,350.00	264,391.60	66.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	17,305.23	178,831.17	363,000.00	184,168.83	49.3
10-44-5002 WILDLAND PERSONNEL	.00	16,032.37	33,000.00	16,967.63	48.6
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	960.00	9,157.50	19,000.00	9,842.50	48.2
10-44-5006 LONGEVITY BONUS	.00	258.00	1,480.00	1,222.00	17.4
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	4,783.46	8,000.00	3,216.54	59.8
10-44-5010 FICA AND MEDICARE	1,357.10	16,100.70	29,500.00	13,399.30	54.6
10-44-5011 RETIREMENT	1,851.66	19,975.46	36,000.00	16,024.54	55.5
10-44-5012 HEALTH INSURANCE	2,466.57	32,924.63	78,000.00	45,075.37	42.2
10-44-5013 WORKER'S COMPENSATION	822.00	11,772.89	29,250.00	17,477.11	40.3
10-44-5014 UNEMPLOYMENT	15.33	55.19	665.00	609.81	8.3
10-44-6116 TRAINING & EDUCATION	248.50	2,099.80	7,000.00	4,900.20	30.0
10-44-6120 DISPATCH FEES	1,430.50	5,722.00	8,800.00	3,078.00	65.0
10-44-6125 DUES AND SUBSCRIPTIONS	75.00	253.20	750.00	496.80	33.8
10-44-6145 FUEL	412.58	2,320.05	6,800.00	4,479.95	34.1
10-44-6170 LEGAL EXP - FIRE	.00	.00	750.00	750.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	99.20	1,273.35	4,000.00	2,726.65	31.8
10-44-6185 MISCELLANEOUS	.00	361.58	1,250.00	888.42	28.9
10-44-6192 SOFTWARE SERVICE & SUPPORT	(356.69)	3,695.51	3,000.00	(695.51)	123.2
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	830.42	2,000.00	1,169.58	41.5
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	103.50	1,500.00	1,396.50	6.9
10-44-6220 REP AND MAINT - VEHICLES	1,061.17	6,215.22	12,500.00	6,284.78	49.7
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	.00	5,288.93	9,200.00	3,911.07	57.5
10-44-6265 TELEPHONE	493.39	3,766.41	3,750.00	(16.41)	100.4
10-44-6270 TRAINING CENTER ASSESSMENT	.00	2,692.00	2,750.00	58.00	97.9
10-44-6276 MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT EXPENSES	28,804.30	324,513.34	675,795.00	351,281.66	48.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,572.11	57,845.07	93,500.00	35,654.93	61.9
10-45-5006 LONGEVITY BONUS	438.00	608.00	725.00	117.00	83.9
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	4,671.26	7,389.00	2,717.74	63.2
10-45-5010 FICA AND MEDICARE	577.80	4,804.83	7,750.00	2,945.17	62.0
10-45-5011 RETIREMENT	587.28	4,731.36	7,750.00	3,018.64	61.1
10-45-5012 HEALTH INSURANCE	42.96	365.16	650.00	284.84	56.2
10-45-5013 WORKER'S COMPENSATION	15.78	180.87	380.00	199.13	47.6
10-45-5014 UNEMPLOYMENT	11.76	33.68	250.00	216.32	13.5
10-45-6110 CONTRACT SERVICES	.00	3,212.02	1,750.00	(1,462.02)	183.5
10-45-6125 COUNTY MEMBERSHIP DUES	.00	.00	1,800.00	1,800.00	.0
10-45-6185 MISCELLANEOUS	.00	50.00	250.00	200.00	20.0
10-45-6190 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195 OPERATING SUPPLIES - LIBRARY	248.43	2,941.58	4,750.00	1,808.42	61.9
10-45-6205 PRINT AND NON-PRINT MATERIALS	394.72	961.78	2,750.00	1,788.22	35.0
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	974.03	974.03	1,000.00	25.97	97.4
10-45-6265 TELEPHONE	65.83	525.43	1,000.00	474.57	52.5
10-45-6266 E-RATE EXP	42.00	578.00	700.00	122.00	82.6
TOTAL LIBRARY EXPENSES	10,520.26	82,483.07	132,994.00	50,510.93	62.0

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	5,091.38	42,501.44	70,000.00	27,498.56	60.7
10-46-5006 LONGEVITY BONUS	248.00	248.00	425.00	177.00	58.4
10-46-5010 FICA AND MEDICARE	404.44	3,208.70	5,500.00	2,291.30	58.3
10-46-5011 RETIREMENT	446.30	3,715.18	6,750.00	3,034.82	55.0
10-46-5012 HEALTH INSURANCE	958.82	8,149.97	10,000.00	1,850.03	81.5
10-46-5013 WORKER'S COMPENSATION	25.45	239.56	600.00	360.44	39.9
10-46-5014 UNEMPLOYMENT	10.72	29.85	126.00	96.15	23.7
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170 LEGAL EXP - P&Z	.00	1,650.00	12,000.00	10,350.00	13.8
10-46-6185 MISCELLANEOUS	.00	50.00	20,000.00	19,950.00	.3
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	345.96	3,854.88	2,500.00	(1,354.88)	154.2
10-46-6265 TELEPHONE	87.84	614.74	600.00	(14.74)	102.5
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
TOTAL PLANNING & ZONING EXP	7,618.91	64,262.32	133,851.00	69,588.68	48.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	600.17	5,526.52	7,750.00	2,223.48	71.3
10-47-5006 LONGEVITY BONUS	.00	19.87	40.00	20.13	49.7
10-47-5010 FICA AND MEDICARE	44.28	394.53	600.00	205.47	65.8
10-47-5011 RETIREMENT	63.04	549.49	1,000.00	450.51	55.0
10-47-5012 HEALTH INSURANCE	247.59	2,000.35	2,300.00	299.65	87.0
10-47-5013 WORKER'S COMPENSATION	18.56	209.28	400.00	190.72	52.3
10-47-5014 UNEMPLOYMENT	1.01	2.93	10.00	7.07	29.3
10-47-6145 FUEL	15.14	555.41	800.00	244.59	69.4
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	50.00	250.00	200.00	20.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	94.86	500.00	405.14	19.0
10-47-6215 REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220 REP AND MAINT - VEHICLES	6.09	1,778.63	2,500.00	721.37	71.2
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	99.12	750.00	650.88	13.2
10-47-6280 UNIFORM EXP PARKS	6.56	347.40	450.00	102.60	77.2
10-47-6285 UTILITIES	310.25	1,935.82	2,900.00	964.18	66.8
TOTAL PARKS EXPENSES	1,312.69	13,564.21	22,450.00	8,885.79	60.4
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,716.76	32,869.81	50,000.00	17,130.19	65.7
10-48-5006 LONGEVITY BONUS	.00	123.01	230.00	106.99	53.5
10-48-5010 FICA AND MEDICARE	274.32	2,443.45	3,750.00	1,306.55	65.2
10-48-5011 RETIREMENT	390.38	3,402.55	5,800.00	2,397.45	58.7
10-48-5012 HEALTH INSURANCE	1,533.49	12,386.86	14,000.00	1,613.14	88.5
10-48-5013 WORKER'S COMPENSATION	114.89	1,270.40	2,300.00	1,029.60	55.2
10-48-5014 UNEMPLOYMENT	6.34	18.17	50.00	31.83	36.3
10-48-6110 CONTRACT SERVICES	1,713.97	5,842.63	10,500.00	4,657.37	55.6
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	187.94	1,225.58	1,500.00	274.42	81.7
10-48-6185 MISCELLANEOUS	154.54	975.08	1,250.00	274.92	78.0
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	82.90	177.76	2,000.00	1,822.24	8.9
10-48-6215 R&M BUILDING - PROPERTIES	64.13	30,548.20	50,000.00	19,451.80	61.1
10-48-6220 REP AND MAINT - VEHICLES	235.60	2,836.15	2,750.00	(86.15)	103.1
10-48-6225 REP AND MAINT - EQUIPMENT	146.73	256.22	1,100.00	843.78	23.3
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	2,904.10	19,000.00	16,095.90	15.3
10-48-6250 SMALL TOOLS AND EQUIPMENT	609.21	1,279.08	1,500.00	220.92	85.3
10-48-6280 UNIFORM EXP PROPERTIES	6.56	347.41	375.00	27.59	92.6
10-48-6285 UTILITIES	4,923.01	30,679.95	47,500.00	16,820.05	64.6
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	14,160.77	129,586.41	221,455.00	91,868.59	58.5

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u> </u>				
TOTAL FUND EXPENDITURES	194,680.53	1,794,775.68	3,016,445.00	1,221,669.32	59.5
NET REVENUE OVER EXPENDITURES	<u>3,135.31</u>	<u>(223,403.42)</u>	<u>.00</u>	<u>223,403.42</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 FEBRUARY 28, 2026

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	191,707.30	
20-00-1015	UTILITIES A/R	71,780.76	
20-00-1080	WWTP REGIONS ACCT	717,397.39	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(21,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	860,545.05	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,932,627.40)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(198,567.65)	
	TOTAL ASSETS		<u>4,023,437.86</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	512.27	
20-00-2600	CUSTOMER DEPOSITS	36,438.50	
20-00-2700	COMPENSATED ABSENCES	7,272.64	
20-00-2980	WWTP LOAN	1,819,000.00	
	TOTAL LIABILITIES		<u>1,863,223.41</u>

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,433,025.76	
20-00-3051	UNRESTRICTED FUND BALANCE	810,217.00	
20-00-3052	UNRESTRICTED FUND BALANCE	(175,962.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>92,933.69</u>	
	BALANCE - CURRENT DATE	<u>92,933.69</u>	
	TOTAL FUND EQUITY		<u>2,160,214.45</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,023,437.86</u>

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	7,833.33	62,666.64	94,000.00	31,333.36	66.7
20-50-4085	WATER USAGE FEES	16,660.56	130,441.49	201,000.00	70,558.51	64.9
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	15.00	1,323.66	1,750.00	426.34	75.6
20-50-4900	TRANSFERS IN	12,083.33	96,666.65	145,000.00	48,333.35	66.7
	TOTAL WATER REVENUE	36,592.22	291,098.44	446,750.00	155,651.56	65.2
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	18,207.60	138,159.27	200,000.00	61,840.73	69.1
20-51-4900	TRANSFERS IN	9,166.66	55,833.32	80,000.00	24,166.68	69.8
	TOTAL SEWER REVENUE	27,374.26	193,992.59	285,500.00	91,507.41	68.0
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,006.59	110,900.92	190,000.00	79,099.08	58.4
20-52-4500	MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900	TRANSFERS IN	.00	40,833.33	70,000.00	29,166.67	58.3
	TOTAL SANITATION REVENUE	14,006.59	151,734.25	262,000.00	110,265.75	57.9
	TOTAL FUND REVENUE	77,973.07	636,825.28	994,250.00	357,424.72	64.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	6,555.89	57,521.39	84,000.00	26,478.61	68.5
20-50-5006 LONGEVITY BONUS	.00	216.97	375.00	158.03	57.9
20-50-5010 FICA AND MEDICARE	483.86	4,310.04	6,300.00	1,989.96	68.4
20-50-5011 RETIREMENT	688.55	6,001.81	10,000.00	3,998.19	60.0
20-50-5012 HEALTH INSURANCE	2,704.65	21,848.28	24,000.00	2,151.72	91.0
20-50-5013 WORKER'S COMPENSATION	226.84	2,607.47	4,600.00	1,992.53	56.7
20-50-5014 UNEMPLOYMENT	11.20	32.04	100.00	67.96	32.0
20-50-6110 CONTRACT SERVICES	1,025.00	7,175.00	16,000.00	8,825.00	44.8
20-50-6116 TRAINING AND EDUCATION	.00	240.00	500.00	260.00	48.0
20-50-6135 PERMIT FEE EXP - WATER	.00	99.76	1,250.00	1,150.24	8.0
20-50-6140 ENGINEERING FEES	.00	2,705.00	7,000.00	4,295.00	38.6
20-50-6145 FUEL	66.37	1,406.56	3,250.00	1,843.44	43.3
20-50-6155 INSURANCE	.00	13,161.00	14,000.00	839.00	94.0
20-50-6170 LEGAL EXP - WATER	.00	2,775.00	10,000.00	7,225.00	27.8
20-50-6185 MISCELLANEOUS	.00	746.10	1,750.00	1,003.90	42.6
20-50-6192 SOFTWARE SUPPORT EXP - WATER	385.90	9,245.81	7,500.00	(1,745.81)	123.3
20-50-6195 OPERATING SUPPLIES - WATER	.00	6,272.06	5,000.00	(1,272.06)	125.4
20-50-6215 R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220 REP AND MAINT - VEHICLES	6.09	2,353.11	3,000.00	646.89	78.4
20-50-6225 REP AND MAINT - EQUIPMENT	65.02	65.02	2,000.00	1,934.98	3.3
20-50-6230 REP AND MAINT - INFRASTRUCTURE	2,364.18	11,177.99	175,000.00	163,822.01	6.4
20-50-6232 SPRINGS SECURITY EXP	155.26	5,533.18	6,000.00	466.82	92.2
20-50-6240 SERVICE TESTS/SYSTEM TESTING	15.00	531.00	750.00	219.00	70.8
20-50-6250 SMALL TOOLS AND EQUIPMENT	.00	1,004.97	2,000.00	995.03	50.3
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	6.56	457.83	450.00	(7.83)	101.7
20-50-6285 UTILITIES EXP - WATER	45.41	292.12	550.00	257.88	53.1
20-50-6290 ADMINISTRATIVE CHARGE	5,045.83	40,366.64	60,550.00	20,183.36	66.7
TOTAL WATER EXPENDITURES	19,851.61	198,146.15	447,425.00	249,278.85	44.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,555.13	31,192.96	47,000.00	15,807.04	66.4
20-51-5006 LONGEVITY BONUS	.00	117.65	240.00	122.35	49.0
20-51-5010 FICA AND MEDICARE	262.39	2,337.30	3,750.00	1,412.70	62.3
20-51-5011 RETIREMENT	373.39	3,254.65	5,500.00	2,245.35	59.2
20-51-5012 HEALTH INSURANCE	1,466.76	11,848.45	14,000.00	2,151.55	84.6
20-51-5013 WORKER'S COMPENSATION	121.95	1,382.81	2,850.00	1,467.19	48.5
20-51-5014 UNEMPLOYMENT	6.08	17.36	50.00	32.64	34.7
20-51-6110 CONTRACT SERVICES	3,325.00	23,275.00	48,750.00	25,475.00	47.7
20-51-6135 PERMIT FEE EXP - SEWER	5,535.00	6,700.21	2,950.00	(3,750.21)	227.1
20-51-6140 ENGINEERING FEES	.00	3,429.00	14,000.00	10,571.00	24.5
20-51-6145 FUEL	75.41	557.93	2,000.00	1,442.07	27.9
20-51-6155 INSURANCE	.00	18,624.15	14,000.00	(4,624.15)	133.0
20-51-6170 LEGAL EXP - SEWER	.00	.00	1,500.00	1,500.00	.0
20-51-6185 MISCELLANEOUS	.00	746.10	2,000.00	1,253.90	37.3
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	385.90	5,545.81	7,500.00	1,954.19	73.9
20-51-6195 OPERATING SUPPLIES - SEWER	.00	6,849.34	12,500.00	5,650.66	54.8
20-51-6220 REP AND MAINT - VEHICLES	90.10	1,862.65	3,000.00	1,137.35	62.1
20-51-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	5,066.09	32,000.00	26,933.91	15.8
20-51-6240 SERVICE TESTS/SYSTEM TESTING	2,197.40	10,498.00	10,500.00	2.00	100.0
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	.00	992.36	1,500.00	507.64	66.2
20-51-6280 UNIFORM EXP SEWER	6.57	387.60	450.00	62.40	86.1
20-51-6285 UTILITIES	225.65	1,168.23	2,750.00	1,581.77	42.5
20-51-6290 ADMINISTRATIVE CHARGE	5,045.83	40,366.64	60,550.00	20,183.36	66.7
TOTAL SEWER EXPENDITURES	22,672.56	176,220.29	289,940.00	113,719.71	60.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,655.95	49,625.48	71,500.00	21,874.52	69.4
20-52-5006 LONGEVITY BONUS	.00	187.18	380.00	192.82	49.3
20-52-5010 FICA AND MEDICARE	417.47	3,718.44	5,750.00	2,031.56	64.7
20-52-5011 RETIREMENT	594.04	5,177.90	9,000.00	3,822.10	57.5
20-52-5012 HEALTH INSURANCE	2,333.43	18,849.66	22,500.00	3,650.34	83.8
20-52-5013 WORKER'S COMPENSATION	352.48	3,971.15	6,500.00	2,528.85	61.1
20-52-5014 UNEMPLOYMENT	9.64	27.61	75.00	47.39	36.8
20-52-6111 RECYCLING CONTRACT EXP	315.00	1,965.00	1,800.00	(165.00)	109.2
20-52-6116 TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	319.82	2,747.90	6,000.00	3,252.10	45.8
20-52-6155 INSURANCE	.00	7,697.85	14,500.00	6,802.15	53.1
20-52-6165 LANDFILL TIPPING FEES	1,574.94	13,051.63	21,000.00	7,948.37	62.2
20-52-6185 MISCELLANEOUS	1,559.30	5,266.93	8,000.00	2,733.07	65.8
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	385.90	4,302.18	5,930.00	1,627.82	72.6
20-52-6195 OPERATING SUPPLIES - TRASH	.00	400.83	500.00	99.17	80.2
20-52-6220 REP AND MAINT - VEHICLES	6.09	9,682.24	9,000.00	(682.24)	107.6
20-52-6225 REP AND MAINT - EQUIPMENT	.00	125.83	600.00	474.17	21.0
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	166.73	250.00	83.27	66.7
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	1,846.55	1,500.00	(346.55)	123.1
20-52-6280 UNIFORM EXP TRASH	6.56	347.42	350.00	2.58	99.3
20-52-6290 ADMINISTRATIVE CHARGE	5,045.83	40,366.64	60,550.00	20,183.36	66.7
20-52-9500 TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
TOTAL SANITATION EXPENDITURES	18,576.45	169,525.15	256,885.00	87,359.85	66.0
TOTAL FUND EXPENDITURES	61,100.62	543,891.59	994,250.00	450,358.41	54.7
NET REVENUE OVER EXPENDITURES	16,872.45	92,933.69	.00	(92,933.69)	.0

TOWN OF JEROME
BALANCE SHEET
FEBRUARY 28, 2026

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(688,060.77)	
30-00-1022	OAZ HURF SAVINGS		760,683.14	
	TOTAL ASSETS			<u>72,622.37</u>

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86	
	REVENUE OVER EXPENDITURES - YTD	(22,812.49)	
	BALANCE - CURRENT DATE	(22,812.49)	
	TOTAL FUND EQUITY			<u>72,622.37</u>
	TOTAL LIABILITIES AND EQUITY			<u>72,622.37</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4010	HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020	HURF REVENUE	4,537.18	39,603.58	48,750.00	9,146.42	81.2
30-30-4300	INTEREST AND INVESTMENT EARNIN	287.07	2,539.27	3,000.00	460.73	84.6
30-30-4900	TRANSFERS IN	12,500.01	76,666.70	110,000.00	33,333.30	69.7
	TOTAL HURF REVENUE	17,324.26	118,809.55	169,100.00	50,290.45	70.3
	TOTAL FUND REVENUE	17,324.26	118,809.55	169,100.00	50,290.45	70.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

		HURF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>						
30-30-5001	SALARIES AND WAGES	4,680.77	44,618.97	38,000.00	(6,618.97)	117.4
30-30-5006	LONGEVITY BONUS	.00	384.32	200.00	(184.32)	192.2
30-30-5010	FICA AND MEDICARE	349.94	3,373.95	3,000.00	(373.95)	112.5
30-30-5011	RETIREMENT	315.26	2,747.74	4,750.00	2,002.26	57.9
30-30-5012	HEALTH INSURANCE	1,238.34	10,001.81	11,500.00	1,498.19	87.0
30-30-5013	WORKER'S COMPENSATION	122.14	1,385.77	1,900.00	514.23	72.9
30-30-5014	UNEMPLOYMENT	9.02	23.50	40.00	16.50	58.8
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145	FUEL	85.78	901.83	1,500.00	598.17	60.1
30-30-6155	INSURANCE	.00	8,774.00	10,500.00	1,726.00	83.6
30-30-6185	MISCELLANEOUS	.00	329.39	1,000.00	670.61	32.9
30-30-6192	SOFTWARE SERVICE & SUPPORT	128.63	1,157.71	1,575.00	417.29	73.5
30-30-6195	OPERATING SUPPLIES - HURF	.00	94.87	500.00	405.13	19.0
30-30-6210	PUBLIC RESTROOM SUPPLIES	1,946.96	6,012.27	4,000.00	(2,012.27)	150.3
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	10.00	500.00	490.00	2.0
30-30-6220	REP AND MAINT - VEHICLES	6.09	1,878.53	1,900.00	21.47	98.9
30-30-6225	REP AND MAINT - EQUIPMENT	.00	151.03	1,000.00	848.97	15.1
30-30-6230	REP AND MAINT - INFRASTRUCTURE	891.13	27,585.24	45,000.00	17,414.76	61.3
30-30-6250	SMALL TOOLS AND EQUIPMENT	57.73	15,283.94	10,000.00	(5,283.94)	152.8
30-30-6255	STREET LIGHTS	2,513.33	9,763.22	14,250.00	4,486.78	68.5
30-30-6260	STREET SUPPLIES	.00	648.99	4,750.00	4,101.01	13.7
30-30-6280	UNIFORM EXP - HURF	6.57	371.60	550.00	178.40	67.6
30-30-6290	ADMINISTRATIVE CHARGE	765.42	6,123.36	9,185.00	3,061.64	66.7
TOTAL HURF EXPENDITURE		13,117.11	141,622.04	169,100.00	27,477.96	83.8
TOTAL FUND EXPENDITURES		13,117.11	141,622.04	169,100.00	27,477.96	83.8
NET REVENUE OVER EXPENDITURES		4,207.15	(22,812.49)	.00	22,812.49	.0

TOWN OF JEROME
BALANCE SHEET
FEBRUARY 28, 2026

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	231,838.90	
	TOTAL ASSETS		231,838.90

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	198,292.34	
	REVENUE OVER EXPENDITURES - YTD	33,546.56	
	BALANCE - CURRENT DATE	33,546.56	
	TOTAL FUND EQUITY		231,838.90
	TOTAL LIABILITIES AND EQUITY		231,838.90

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	41,218.75	300,698.05	386,000.00	85,301.95	77.9
TOTAL PARKING FUND REVENUE	41,218.75	300,698.05	386,000.00	85,301.95	77.9
TOTAL FUND REVENUE	41,218.75	300,698.05	386,000.00	85,301.95	77.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	3,424.85	25,679.47	40,000.00	14,320.53	64.2
35-35-5006 LONGEVITY BONUS	.00	220.00	200.00	(20.00)	110.0
35-35-5010 FICA MATCH	262.01	1,981.30	2,800.00	818.70	70.8
35-35-5013 WORKER'S COMPENSATION	59.94	593.86	950.00	356.14	62.5
35-35-5014 UNEMPLOYMENT	7.88	15.75	125.00	109.25	12.6
35-35-6145 FUEL	15.68	445.11	1,000.00	554.89	44.5
35-35-6185 MISCELLANEOUS	1,427.40	1,676.10	1,000.00	(676.10)	167.6
35-35-6186 BANK CHARGES	.00	63.52	100.00	36.48	63.5
35-35-6188 CREDIT CARD PROCESSING FEES	2,923.28	22,591.04	29,815.00	7,223.96	75.8
35-35-6192 SOFTWARE SERVICE AND SUPPORT	635.28	14,006.64	22,000.00	7,993.36	63.7
35-35-6195 OPERATING SUPPLIES	.00	1,622.80	3,000.00	1,377.20	54.1
35-35-6265 TELEPHONE	40.74	234.44	6,750.00	6,515.56	3.5
35-35-6290 ADMINISTRATIVE CHARGE	521.67	4,173.36	6,260.00	2,086.64	66.7
35-35-7000 CAPITAL OUTLAY	.00	10,506.66	20,000.00	9,493.34	52.5
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	23,341.44	12,000.00	(11,341.44)	194.5
35-35-9500 TRANSFERS OUT	20,000.00	160,000.00	240,000.00	80,000.00	66.7
TOTAL PARKING FUND EXPENDITURE	29,318.73	267,151.49	386,000.00	118,848.51	69.2
TOTAL FUND EXPENDITURES	29,318.73	267,151.49	386,000.00	118,848.51	69.2
NET REVENUE OVER EXPENDITURES	11,900.02	33,546.56	.00	(33,546.56)	.0

TOWN OF JEROME
BALANCE SHEET
FEBRUARY 28, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	15,301.40	
40-00-1010	INVESTMENTS - PENSION & RELIEF	210,186.63	
40-00-1011	PENSION FUND CASH	21,564.11	
		<u> </u>	
	TOTAL ASSETS		<u>247,052.14</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	247,052.14	
		<u> </u>	
	TOTAL FUND EQUITY		<u>247,052.14</u>
	TOTAL LIABILITIES AND EQUITY		<u>247,052.14</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	116,115.12	10,000.00	(106,115.12)	1161.2
TOTAL FIRE DEPT P&R REVENUE	.00	116,115.12	27,750.00	(88,365.12)	418.4
TOTAL FUND REVENUE	.00	116,115.12	27,750.00	(88,365.12)	418.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	116,115.12	27,750.00	(88,365.12)	418.4
TOTAL FIRE DEPT P&R EXPENDITURE	.00	116,115.12	27,750.00	(88,365.12)	418.4
TOTAL FUND EXPENDITURES	.00	116,115.12	27,750.00	(88,365.12)	418.4
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 FEBRUARY 28, 2026

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	89,598.39	
50-00-1120	OPR GRANTS RECEIVABLE	35,039.75	
50-00-1800	INVENTORY	13,193.06	
		<u> </u>	
	TOTAL ASSETS		<u><u>137,831.20</u></u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	75,489.42	
		<u> </u>	
	TOTAL LIABILITIES		75,489.42
 <u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	37,207.99	
	REVENUE OVER EXPENDITURES - YTD	25,133.79	
		<u> </u>	
	BALANCE - CURRENT DATE	25,133.79	
		<u> </u>	
	TOTAL FUND EQUITY		<u><u>62,341.78</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>137,831.20</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067 POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068 FIRE DEPT REV - OPR GRANTS	9,039.75	52,539.75	27,500.00	(25,039.75)	191.1
50-40-4101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/	.00	26,000.00	50,000.00	24,000.00	52.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111 WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
TOTAL OPERATING GRANTS REVENUE	9,039.75	78,539.75	888,500.00	809,960.25	8.8
TOTAL FUND REVENUE	9,039.75	78,539.75	888,500.00	809,960.25	8.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	995.00	50,000.00	49,005.00	2.0
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111 WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	9,039.75	49,039.75	500,000.00	450,960.25	9.8
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	3,371.21	27,500.00	24,128.79	12.3
TOTAL OPERATING GRANTS EXPENDITURE	9,039.75	53,405.96	888,500.00	835,094.04	6.0
TOTAL FUND EXPENDITURES	9,039.75	53,405.96	888,500.00	835,094.04	6.0
NET REVENUE OVER EXPENDITURES	.00	25,133.79	.00	(25,133.79)	.0

TOWN OF JEROME
 BALANCE SHEET
 FEBRUARY 28, 2026

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	868,983.28	
60-00-1120	CAP GRANTS RECEIVABLE	<u>18,001.25</u>	
	TOTAL ASSETS		<u><u>886,984.53</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	<u>726,409.29</u>	
	TOTAL LIABILITIES		726,409.29
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(153,891.34)	
	REVENUE OVER EXPENDITURES - YTD	<u>22,819.29</u>	
	BALANCE - CURRENT DATE	<u>22,819.29</u>	
	TOTAL FUND EQUITY		<u><u>160,575.24</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>886,984.53</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	21,732.00	400,000.00	378,268.00	5.4
60-70-4107 YAVAPAI APACHE GAMING DONATION	10,723.04	10,723.04	10,000.00	(723.04)	107.2
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	9,500.00	9,500.00	25,000.00	15,500.00	38.0
60-70-4109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113 WIFA GRANT-MESCAL SCHOOL	.00	16,130.00	1,450,000.00	1,433,870.00	1.1
60-70-4114 WIFA GRANT VERDE CENTRAL & DEC	15,046.50	24,497.75	1,550,000.00	1,525,502.25	1.6
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	35,269.54	82,582.79	6,935,000.00	6,852,417.21	1.2
TOTAL FUND REVENUE	35,269.54	82,582.79	6,935,000.00	6,852,417.21	1.2

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	.00	20,397.00	400,000.00	379,603.00	5.1
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113 WIFA GRANT EXP-MESCAL SCHOOL	700.00	16,830.00	1,450,000.00	1,433,170.00	1.2
60-70-6114 WIFA GRANT VERDE CENTRAL & DEC	750.00	22,536.50	1,550,000.00	1,527,463.50	1.5
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	1,450.00	59,763.50	6,935,000.00	6,875,236.50	.9
TOTAL FUND EXPENDITURES	1,450.00	59,763.50	6,935,000.00	6,875,236.50	.9
NET REVENUE OVER EXPENDITURES	33,819.54	22,819.29	.00	(22,819.29)	.0

TOWN OF JEROME
 BALANCE SHEET
 FEBRUARY 28, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(331,455.01)	
	TOTAL ASSETS			(331,455.01)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(316,338.00)	
	REVENUE OVER EXPENDITURES - YTD	(15,117.01)	
	BALANCE - CURRENT DATE	(15,117.01)	
	TOTAL FUND EQUITY			(331,455.01)
	TOTAL LIABILITIES AND EQUITY			(331,455.01)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	10,771.30	75,000.00	64,228.70	14.4
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,771.30	2,425,000.00	2,414,228.70	.4
	TOTAL FUND REVENUE	.00	10,771.30	2,425,000.00	2,414,228.70	.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	.00	25,888.31	75,000.00	49,111.69	34.5
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	.00	25,888.31	2,425,000.00	2,399,111.69	1.1
TOTAL FUND EXPENDITURES	.00	25,888.31	2,425,000.00	2,399,111.69	1.1
NET REVENUE OVER EXPENDITURES	.00	(15,117.01)	.00	15,117.01	.0

TOWN OF JEROME
BALANCE SHEET
FEBRUARY 28, 2026

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME
 BALANCE SHEET
 FEBRUARY 28, 2026

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(244,877.43)
90-00-1021	OAZ CAPITAL IMPROVEMENTS		73,557.72
90-00-1023	ONEAZ WWTP CHECKING		2.26
			<u> </u>
	TOTAL ASSETS	(<u>171,317.45)</u>

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(172,068.01)
	REVENUE OVER EXPENDITURES - YTD		<u>750.56</u>
	BALANCE - CURRENT DATE		<u>750.56</u>
	TOTAL FUND EQUITY	(<u>171,317.45)</u>
	TOTAL LIABILITIES AND EQUITY	(<u>171,317.45)</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	120.33	1,171.65	.00	(1,171.65)	.0
90-57-4515 INTERIM WWTP LOAN	10,362.50	10,362.50	1,000,000.00	989,637.50	1.0
TOTAL CAPITAL FUND REVENUES	10,482.83	11,534.15	1,000,000.00	988,465.85	1.2
TOTAL FUND REVENUE	10,482.83	11,534.15	1,000,000.00	988,465.85	1.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item A.

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>						
90-57-7027	WWTP CONSTRUCTION EXP	.00	134.05	.00	(134.05)	.0
90-57-7030	INTERIM WWTP LOAN EXP	.00	10,649.54	1,000,000.00	989,350.46	1.1
	TOTAL CAPITAL FUND EXPENDITURES	.00	10,783.59	1,000,000.00	989,216.41	1.1
	TOTAL FUND EXPENDITURES	.00	10,783.59	1,000,000.00	989,216.41	1.1
	NET REVENUE OVER EXPENDITURES	10,482.83	750.56	.00	(750.56)	.0

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	021826KM1	January 2026 Fuel-Fire	1	02/18/2026	336.07	.00	336.07	102722	02/18/2026
		021826KM1	January 2026 Fuel-PD Ran	2	02/18/2026	15.68	.00	15.68	102722	02/18/2026
		021826KM1	January 2026 Fuel-PW HU	3	02/18/2026	69.99	.00	69.99	102722	02/18/2026
		021826KM1	January 2026 Fuel-PW Pro	4	02/18/2026	57.00	.00	57.00	102722	02/18/2026
		021826KM1	January 2026 Fuel-PW Sa	5	02/18/2026	87.74	.00	87.74	102722	02/18/2026
Total 1000:						566.48	.00	566.48		
1015	ADEQ	02112026	Cust. 25032 Acct. B202162	1	02/11/2026	5,535.00	.00	5,535.00	102694	02/11/2026
Total 1015:						5,535.00	.00	5,535.00		
1031	ALL-MED EQUIPMENT &	021826KM2	Inv. 849435 Monthly Tank	1	02/18/2026	99.20	.00	99.20	102723	02/18/2026
Total 1031:						99.20	.00	99.20		
1050	APS	020426KM2	Acct 1490440000 Street Li	1	02/04/2026	1,246.16	.00	1,246.16	102672	02/04/2026
		020426KM2	Acct 3601574879 Park Mai	2	02/04/2026	63.51	.00	63.51	102672	02/04/2026
		02112026KM	Acct 2839800000 Mocking	1	02/11/2026	208.59	.00	208.59	102695	02/11/2026
		02112026KM	Acct. 1976520000 Co-op	2	02/11/2026	242.90	.00	242.90	102695	02/11/2026
		02112026KM	Acct 8468241000 Middle P	3	02/11/2026	46.83	.00	46.83	102695	02/11/2026
		02112026KM	Acct. 0024240000 Lower P	4	02/11/2026	46.83	.00	46.83	102695	02/11/2026
		02112026KM	Acct. 0070528763 Holly Ho	5	02/11/2026	22.85	.00	22.85	102695	02/11/2026
		02112026KM	Acct. 8061950000 Sunshin	6	02/11/2026	45.41	.00	45.41	102695	02/11/2026
		02112026KM	Acct. 3216010000 Hotel Je	7	02/11/2026	46.83	.00	46.83	102695	02/11/2026
		02112026KM	Acct. 0421621000 Fire Stat	8	02/11/2026	602.01	.00	602.01	102695	02/11/2026
		02112026KM	Acct. 5613490000 Upper P	9	02/11/2026	70.57	.00	70.57	102695	02/11/2026
		02112026KM	Acct. 6109570000 Town	10	02/11/2026	399.38	.00	399.38	102695	02/11/2026
		02112026KM	Acct. 8198655640 621 Mai	11	02/11/2026	53.23	.00	53.23	102695	02/11/2026
		02112026KM	Acct. 2353720000 Gulch Fi	12	02/11/2026	181.36	.00	181.36	102695	02/11/2026
		02112026KM	Acct. 2383901000 Upper P	13	02/11/2026	82.51	.00	82.51	102695	02/11/2026
		02112026KM	Acct. 6506951000 Police S	14	02/11/2026	290.04	.00	290.04	102695	02/11/2026
		02112026KM	Acct. 4246290000 WWTP	15	02/11/2026	225.65	.00	225.65	102695	02/11/2026
		02112026KM	Acct. 4533627223 Public R	1	02/11/2026	83.23	.00	83.23	102696	02/11/2026
		02112026KM	Acct. 9438060000 Hull Roo	2	02/11/2026	17.28	.00	17.28	102696	02/11/2026
		02112026KM	Acct. 7575770000 Town Ha	3	02/11/2026	1,020.70	.00	1,020.70	102696	02/11/2026
02112026KM	Acct. 7575770000 Solar Cr	4	02/11/2026	312.50	.00	312.50	102696	02/11/2026		
022526KM1	Acct. 1490440000 Street Li	1	02/25/2026	1,267.17	.00	1,267.17	102736	02/25/2026		
Total 1050:						5,950.54	.00	5,950.54		
1056	ARIZONA BUG COMPANY	021826KM3	Inv. 25950 Civic Center Sc	1	02/18/2026	20.00	.00	20.00	102724	02/18/2026
Total 1056:						20.00	.00	20.00		
1074	ARIZONA SUPREME COU	022526KM2	Inv. 2026-00000218 Printer	1	02/25/2026	1,919.86	.00	1,919.86	102737	02/25/2026
Total 1074:						1,919.86	.00	1,919.86		
1088	AT&T	020426KM3	Acct 287307080989 - Parki	1	02/04/2026	40.74	.00	40.74	102673	02/04/2026
		020426KM3	Acct 287307080989 Phone	2	02/04/2026	40.74	.00	40.74	102673	02/04/2026
Total 1088:						81.48	.00	81.48		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1129	CARSTAR BLACKHILLS A	022326KM1	Inv. 37581 Unit 27 Repairs-	1	02/23/2026	768.00	.00	768.00	102745	02/25/2026
		022326KM1	Inv. 37581 Unit 27 Ford Re	2	02/23/2026	2,302.52	.00	2,302.52	102745	02/25/2026
		022526KM10	Inv. 37581 Unit 27 Repairs-	1	02/25/2026	768.00	.00	.00	102744	02/25/2026
		022526KM10	Inv. 37581 Unit 27 Ford Re	2	02/25/2026	2,302.52	.00	.00	102744	02/25/2026
		022526KM10	Inv. 37581 Unit 27 Repairs-	3	02/25/2026	768.00-				
		022526KM10	Inv. 37581 Unit 27 Ford Re	4	02/25/2026	2,302.52-				
Total 1129:						3,070.52	.00	3,070.52		
1158	CANDACE GALLAGHER	020426KM10	INV. 020126 Codification J	1	02/04/2026	525.00	.00	525.00	102675	02/04/2026
Total 1158:						525.00	.00	525.00		
1170	CASELLE	02112026KM	INV. INV-15919 C-12217 M	1	02/11/2026	1,157.73	.00	1,157.73	102697	02/11/2026
		02112026KM	INV. INV-15919 C-12217 M	2	02/11/2026	385.90	.00	385.90	102697	02/11/2026
		02112026KM	INV. INV-15919 C-12217 M	3	02/11/2026	385.90	.00	385.90	102697	02/11/2026
		02112026KM	INV. INV-15919 C-12217 M	4	02/11/2026	385.90	.00	385.90	102697	02/11/2026
		02112026KM	INV. INV-15919 C-12217 M	5	02/11/2026	128.63	.00	128.63	102697	02/11/2026
		02112026KM	INV. INV-15919 C-12217 M	6	02/11/2026	128.63	.00	128.63	102697	02/11/2026
Total 1170:						2,572.69	.00	2,572.69		
1178	CENTURY LINK	021826KM5	Inv. 772424673 GG Interne	1	02/18/2026	3.23	.00	3.23	102727	02/18/2026
		022526KM3	ACCT 333832741 Phone S	1	02/25/2026	73.58	.00	73.58	102738	02/25/2026
		022526KM3	ACCT 333832741 Phone S	2	02/25/2026	164.59	.00	164.59	102738	02/25/2026
		022526KM3	ACCT 333832741 Phone S	3	02/25/2026	164.59	.00	164.59	102738	02/25/2026
		022526KM3	ACCT 333832741 Phone S	4	02/25/2026	263.34	.00	263.34	102738	02/25/2026
		022526KM3	ACCT 333832741 Phone S	5	02/25/2026	65.83	.00	65.83	102738	02/25/2026
Total 1178:						735.16	.00	735.16		
1195	CITY OF COTTONWOOD	021126KM5	Inv. 0009943 February Dis	1	02/11/2026	4,027.08	.00	4,027.08	102698	02/11/2026
		021126KM5	Inv. 0009943 February Dis	2	02/11/2026	715.25	.00	715.25	102698	02/11/2026
Total 1195:						4,742.33	.00	4,742.33		
1213	CONTRACT WASTEWATE	021126KM7	Inv. 1016502 Water Syste	1	02/11/2026	1,025.00	.00	1,025.00	102700	02/11/2026
		021126KM7	Inv. 1016502 WWTP Maint	2	02/11/2026	3,325.00	.00	3,325.00	102700	02/11/2026
		021126KM7	Inv. 1016502 Sample Trans	3	02/11/2026	130.00	.00	130.00	102700	02/11/2026
Total 1213:						4,480.00	.00	4,480.00		
1217	COTTONWOOD EXPRES	020426KM6	Inv. 112483 Unit 27 Oil Cha	1	02/04/2026	40.50	.00	40.50	102677	02/04/2026
		020426KM6	Inv. 11248 Unit 27 Oil Chan	2	02/04/2026	32.96	.00	32.96	102677	02/04/2026
Total 1217:						73.46	.00	73.46		
1239	Core & Main	020426KM5	INV. Y306886 Clamps & SI	1	02/04/2026	537.45	.00	537.45	102676	02/04/2026
		020426KM5	INV. Y375304 Ball Stop &	2	02/04/2026	480.96	.00	480.96	102676	02/04/2026
		021126KM9	INV. Y379797 CRD Repair	1	02/11/2026	926.16	.00	926.16	102702	02/11/2026
Total 1239:						1,944.57	.00	1,944.57		
1264	DIESEL DIRECT WEST	020426KM7	INV. 18583 Fuel in January	1	02/04/2026	142.28	.00	142.28	102678	02/04/2026
		020426KM7	INV. 18583 Fuel in January	2	02/04/2026	17.78	.00	17.78	102678	02/04/2026
		020426KM7	INV. 18583 Fuel in January	3	02/04/2026	17.79	.00	17.79	102678	02/04/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1264:						177.85	.00	177.85		
1265	DIGITAL-ALLY INC	021126KM10	Inv. CONT 0001315 FirstVu	1	02/11/2026	2,738.77	.00	2,738.77	102704	02/11/2026
Total 1265:						2,738.77	.00	2,738.77		
1322	FOUR-D LLC	020426KM9	Inv. 00000957 Town Hall IT	1	02/04/2026	337.50	.00	337.50	102680	02/04/2026
		020426KM9	Inv. 00000957 PD Server U	2	02/04/2026	225.00	.00	225.00	102680	02/04/2026
Total 1322:						562.50	.00	562.50		
1380	HUGHES SUPPLY	021126KM11	INV. S178381706.001 Pex	1	02/11/2026	135.13	.00	135.13	102705	02/11/2026
		021126KM11	INV. S178389879.001 Wat	2	02/11/2026	284.48	.00	284.48	102705	02/11/2026
Total 1380:						419.61	.00	419.61		
1392	INFINITY UNIFORMS	020426KM11	Inv. 010825CHIEF Uniform	1	02/04/2026	262.25	.00	262.25	102681	02/04/2026
		021126KM12	Inv. 120125-Supples Body	1	02/11/2026	1,032.86	.00	1,032.86	102706	02/11/2026
Total 1392:						1,295.11	.00	1,295.11		
1419	JC CULLEN INC	020426KM12	Inv. 160005 IP Port Service	1	02/04/2026	34.57	.00	34.57	102682	02/04/2026
		020426KM12	Inv. 160005 IP Port Service	2	02/04/2026	34.56	.00	34.56	102682	02/04/2026
Total 1419:						69.13	.00	69.13		
1464	KATHLEEN JARVIS	021826KM6	Reimbursement for purcha	1	02/18/2026	444.89	.00	444.89	102728	02/18/2026
Total 1464:						444.89	.00	444.89		
1503	LEGEND	020426KM13	Inv. 2601815 January Testi	1	02/04/2026	1,516.00	.00	1,516.00	102683	02/04/2026
		020426KM13	Inv. 2601815 Sink	2	02/04/2026	15.00	.00	15.00	102683	02/04/2026
		021126KM14	Inv. 2601926 Testing Servic	1	02/11/2026	75.00	.00	75.00	102707	02/11/2026
		021826KM7	Inv. 2602708 Testing Servic	1	02/18/2026	401.40	.00	401.40	102729	02/18/2026
		021826KM7	Inv. 2602831 Testing Servic	2	02/18/2026	75.00	.00	75.00	102729	02/18/2026
Total 1503:						2,082.40	.00	2,082.40		
1507	LIFE & PROPERTY SAFE	021126KM15	INV. 16039 Fire Alarm LAB	1	02/11/2026	315.00	.00	315.00	102708	02/11/2026
		021826KM8	INV. 16090 Annual Fire Exti	1	02/18/2026	1,378.97	.00	1,378.97	102730	02/18/2026
Total 1507:						1,693.97	.00	1,693.97		
1576	NAPA AUTO PARTS	021126KM20	Ref. 397297 Antifreeze & S	1	02/11/2026	68.05	.00	68.05	102710	02/11/2026
		021126KM20	Ref. 397397 Ignition Coil	2	02/11/2026	161.46	.00	161.46	102710	02/11/2026
		021126KM20	Ref. 397617 Oil & Filters	3	02/11/2026	6.09	.00	6.09	102710	02/11/2026
		021126KM20	Ref. 397617 Oil & Filters	4	02/11/2026	6.09	.00	6.09	102710	02/11/2026
		021126KM20	Ref. 397617 Oil & Filters	5	02/11/2026	6.09	.00	6.09	102710	02/11/2026
		021126KM20	Ref. 397617 Oil & Filters	6	02/11/2026	6.09	.00	6.09	102710	02/11/2026
		021126KM20	Ref. 397617 Oil & Filters	7	02/11/2026	6.09	.00	6.09	102710	02/11/2026
		021126KM20	Ref. 397617 Oil & Filters	8	02/11/2026	6.09	.00	6.09	102710	02/11/2026
		021126KM20	Ref. 398994 Core & Argon	9	02/11/2026	70.00	.00	70.00	102710	02/11/2026
		021126KM20	Ref. 399165 Light Switches	10	02/11/2026	84.01	.00	84.01	102710	02/11/2026
		021126KM20	Ref. 399175 Batteries	11	02/11/2026	361.25	.00	361.25	102710	02/11/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1576:						781.31	.00	781.31		
1578	NATIONAL LEAGUE OF CI	082025KM10	INV. 194730 FY26 Annual	1	08/20/2025	318.00	.00	.00	102299	Multiple
		082025KM10	INV. 194730 FY26 Annual	2	08/20/2025	318.00				
Total 1578:						.00	.00	.00		
1598	NORTHERN CHEMICAL C	021126KM17	Inv. 713005-00 Restroom S	1	02/11/2026	1,946.96	.00	1,946.96	102711	02/11/2026
Total 1598:						1,946.96	.00	1,946.96		
1603	ODP BUSINESS SOLUTIO	020426KM16	Inv. 451431301001 Key Ri	1	02/04/2026	18.65	.00	18.65	102686	02/04/2026
		021126KM18	Inv. 457919862001 Highlig	1	02/11/2026	25.24	.00	25.24	102712	02/11/2026
		021826KM9	Inv. 459043083001 Office	1	02/18/2026	63.46	.00	63.46	102731	02/18/2026
		022526KM5	Inv. 460470823001 Plates	1	02/25/2026	109.82	.00	109.82	102740	02/25/2026
		022526KM5	Inv. 455061134001 Chairs f	2	02/25/2026	395.44	.00	395.44	102740	02/25/2026
Total 1603:						612.61	.00	612.61		
1637	POSTMASTER	022526KM6	Bulk Postage for March-Apr	1	02/25/2026	93.03	.00	93.03	102741	02/25/2026
Total 1637:						93.03	.00	93.03		
1643	PRESCOTT LAW GROUP,	020426KM17	INV. 10377 Prosecutor Ser	1	02/04/2026	2,000.00	.00	2,000.00	102687	02/04/2026
Total 1643:						2,000.00	.00	2,000.00		
1647	FlexPrint, LLC	020426KM8	Inv. INV5867218-INT Copie	1	02/04/2026	357.51	.00	357.51	102679	02/04/2026
Total 1647:						357.51	.00	357.51		
1728	SEDONA RECYCLES, INC	021126KM21	INV. JRME126 Hauling & Ti	1	02/11/2026	315.00	.00	315.00	102714	02/11/2026
Total 1728:						315.00	.00	315.00		
1735	SHAW LAW FIRM, PLLC	022526KM7	Inv. 28537 State v. B TR20	1	02/25/2026	15.00	.00	15.00	102742	02/25/2026
		022526KM7	Inv. 28538 State v. S TR20	2	02/25/2026	45.00	.00	45.00	102742	02/25/2026
Total 1735:						60.00	.00	60.00		
1812	TOWN OF JEROME - UTIL	020426KM19	Acct 7015.01 - FD	1	02/04/2026	247.50	.00	247.50	102689	02/04/2026
		020426KM19	Acct 7054.01 - Town Utilitie	2	02/04/2026	177.32	.00	177.32	102689	02/04/2026
		020426KM19	Acct 7060.01 - Town Utilitie	3	02/04/2026	247.50	.00	247.50	102689	02/04/2026
		020426KM19	Acct 7002.01 - Town Utilitie	4	02/04/2026	261.57	.00	261.57	102689	02/04/2026
		020426KM19	Acct 1014.03 - Town Utilitie	5	02/04/2026	46.41	.00	46.41	102689	02/04/2026
		020426KM19	Acct 6023.03 - Town Utilitie	6	02/04/2026	46.41	.00	46.41	102689	02/04/2026
Total 1812:						1,026.71	.00	1,026.71		
1813	TOWN OF JEROME PR	020926KM1	Payroll Transfer for Februa	1	02/09/2026	75,000.00	.00	75,000.00	102693	02/09/2026
		021126KM24	Payroll Transfer for PPE 2-	1	02/11/2026	30,000.00	.00	30,000.00	102717	02/11/2026
		022426KM1	Payroll Transfer for PPE 2-	1	02/24/2026	90,000.00	.00	90,000.00	102735	02/24/2026
Total 1813:						195,000.00	.00	195,000.00		
1827	UNISOURCE ENERGY SE	021826KM13	Acct. 7133613001 Holly Ho	1	02/18/2026	13.72	.00	13.72	102734	02/18/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		021826KM13	Acct. 4353340000 Perkinsv	2	02/18/2026	111.57	.00	111.57	102734	02/18/2026
		021826KM13	Acct 0559820000 Fire Dept	3	02/18/2026	205.41	.00	205.41	102734	02/18/2026
		021826KM13	Acct 7505930000 Civic Ce	4	02/18/2026	528.05	.00	528.05	102734	02/18/2026
		021826KM13	Acct 4185213088 621 Main	5	02/18/2026	11.04	.00	11.04	102734	02/18/2026
		021826KM13	Acct 6937260000 Police D	6	02/18/2026	32.38	.00	32.38	102734	02/18/2026
		021826KM13	Acct 2353340000 Co-op Ut	7	02/18/2026	138.23	.00	138.23	102734	02/18/2026
Total 1827:						1,040.40	.00	1,040.40		
1851	VERDE VALLEY HARDWA	020426KM20	Ref. 86497 Keys & Mouse	1	02/04/2026	64.13	.00	64.13	102690	02/04/2026
		020426KM20	Ref. 86712 Wet Floor Sign	2	02/04/2026	52.71	.00	52.71	102690	02/04/2026
		020426KM20	Ref. 86744 Trash Bags	3	02/04/2026	59.30	.00	59.30	102690	02/04/2026
		020426KM20	Ref. 86932 Cemetery Supp	4	02/04/2026	86.76	.00	86.76	102690	02/04/2026
		020426KM20	Ref. 87093 Hooks for Sign	5	02/04/2026	21.93	.00	21.93	102690	02/04/2026
		020426KM20	Ref. 87093 Return of Hook	6	02/04/2026	8.13	.00	8.13	102690	02/04/2026
Total 1851:						276.70	.00	276.70		
1859	VERIZON WIRELESS	020426KM21	Acct 870476021-00001 Sh	1	02/04/2026	37.87	.00	37.87	102691	02/04/2026
		020426KM21	Acct 870476021-0001 FD	2	02/04/2026	89.98	.00	89.98	102691	02/04/2026
		020426KM21	Acct 870476021-00001 PZ	3	02/04/2026	37.87	.00	37.87	102691	02/04/2026
		020426KM21	Acct 870476021-00002 PD	4	02/04/2026	49.97	.00	49.97	102691	02/04/2026
		020426KM21	Acct 870476021-00002 PZ	5	02/04/2026	49.97	.00	49.97	102691	02/04/2026
		020426KM21	Acct 870476021-00003 PD	6	02/04/2026	307.24	.00	307.24	102691	02/04/2026
		020426KM21	Acct 870476021-00003 FD	7	02/04/2026	238.82	.00	238.82	102691	02/04/2026
Total 1859:						811.72	.00	811.72		
1903	WM CORPORATE SERVI	021126KM27	Inv. 589-4655-9 Customer	1	02/11/2026	1,574.94	.00	1,574.94	102720	02/11/2026
Total 1903:						1,574.94	.00	1,574.94		
1914	YAVAPAI CO. EDUCATION	021126KM28	Inv. 25-1224 Internet Acces	1	02/11/2026	503.00	.00	503.00	102721	02/11/2026
		021126KM28	Inv. 25-1224 Internet Acces	2	02/11/2026	503.00	.00	503.00	102721	02/11/2026
		021126KM28	Inv. 25-1224 Internet Acces	3	02/11/2026	324.00	.00	324.00	102721	02/11/2026
		021126KM28	Inv. 25-1224 Internet Acces	4	02/11/2026	324.00	.00	324.00	102721	02/11/2026
		021126KM28	Inv. 25-1225 Library E-Rate	5	02/11/2026	42.00	.00	42.00	102721	02/11/2026
Total 1914:						1,696.00	.00	1,696.00		
1920	YAVAPAI COUNTY EMER	020426KM22	Inv. 202589A1 Regional E	1	02/04/2026	241.28	.00	241.28	102692	02/04/2026
Total 1920:						241.28	.00	241.28		
1950	BRETT KLEIN	020426KM4	Reimbursement for Travel	1	02/04/2026	24.65	.00	24.65	102674	02/04/2026
		020426KM4	Reimbursement for Meetin	2	02/04/2026	61.00	.00	61.00	102674	02/04/2026
Total 1950:						85.65	.00	85.65		
1968	COAST TO COAST	021126KM6	Inv. A2864305 Ink Cartridg	1	02/11/2026	584.32	.00	584.32	102699	02/11/2026
Total 1968:						584.32	.00	584.32		
1974	MOYER'S HEATING & CO	021126KM16	INV. 0000135014 Cust. 00	1	02/11/2026	1,021.00	.00	1,021.00	102709	02/11/2026
Total 1974:						1,021.00	.00	1,021.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1977	The Stratton Law Firm, PL	021826KM12	INV. 173 Legal Work for M	1	02/18/2026	1,500.00	.00	1,500.00	102733	02/18/2026
Total 1977:						1,500.00	.00	1,500.00		
1978	COPPER CANYON FIRE	021126KM8	INV. 891 E-126 CAFS syst	1	02/11/2026	537.95	.00	537.95	102701	02/11/2026
		021126KM8	INV. 891 E-126 CAFS syst	2	02/11/2026	161.97	.00	161.97	102701	02/11/2026
Total 1978:						699.92	.00	699.92		
1979	V&V MANUFACTURING, I	021126KM25	INV. 63658 ID CAse Custo	1	02/11/2026	177.00	.00	177.00	102718	02/11/2026
Total 1979:						177.00	.00	177.00		
1980	NORM'S LOCK AND SAFE	020426KM15	INV. 1289 Safe Combo Ch	1	02/04/2026	125.00	.00	125.00	102685	02/04/2026
		020426KM15	INV. 1289 New Lock	2	02/04/2026	55.00	.00	55.00	102685	02/04/2026
Total 1980:						180.00	.00	180.00		
1991	MDC Mobile Drug Collectio	020426KM14	Inv. 14608 Lab Collection F	1	02/04/2026	105.00	.00	105.00	102684	02/04/2026
Total 1991:						105.00	.00	105.00		
1995	DBS Concepts	021126KM13	New Graphics for Unit 32 P	1	02/11/2026	750.00	.00	750.00	102703	02/11/2026
Total 1995:						750.00	.00	750.00		
2006	Wired Up Systems LLC	021126KM26	Inv. 132447 Security Monit	1	02/11/2026	82.96	.00	82.96	102719	02/11/2026
Total 2006:						82.96	.00	82.96		
2013	PAVEMENT SEALANTS &	021126KM19	Inv. 26643 Bags of Patch	1	02/11/2026	891.13	.00	891.13	102713	02/11/2026
Total 2013:						891.13	.00	891.13		
2016	T2 SYSTEMS, INC.	020426KM18	INV. UPS00057044 Autom	1	02/04/2026	97.50	.00	97.50	102688	02/04/2026
		021126KM23	INV. MP000005269 Mobile	1	02/11/2026	1,009.00	.00	1,009.00	102716	02/11/2026
Total 2016:						1,106.50	.00	1,106.50		
2023	GOOD CREATIONS LLC	022526KM4	Inv. 2-JeromeWSDF-2026	1	02/25/2026	700.00	.00	700.00	102739	02/25/2026
		022526KM4	Inv. 2-JeromeWSDF-2026	2	02/25/2026	750.00	.00	750.00	102739	02/25/2026
Total 2023:						1,450.00	.00	1,450.00		
2027	3 AM INNOVATIONS INC.	020426KM1	INV. INV84 Florian License	1	02/04/2026	9,039.75	.00	9,039.75	102671	02/04/2026
Total 2027:						9,039.75	.00	9,039.75		
2033	T2 Systems Canada Inc.	021126KM22	INV. IRIS0000156407 Iris	1	02/11/2026	409.15	.00	409.15	102715	02/11/2026
Total 2033:						409.15	.00	409.15		
2122	SPARKLIGHT	021826KM11	Acct. 81601302120005833	1	02/18/2026	59.94	.00	59.94	102732	02/18/2026
Total 2122:						59.94	.00	59.94		
2123	BYRON FARWELL	021826KM4	LMP Refund for Closed Util	1	02/18/2026	77.48	.00	77.48	102726	02/18/2026

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2123:						77.48	.00	77.48		
2124	ARIZONA STATE TREASU	021826KM10	Prop. 311 Jerome Court Di	1	02/18/2026	26.67	.00	26.67	102725	02/18/2026
Total 2124:						26.67	.00	26.67		
2125	SIANNA OLA	022526KM8	LMP Refund for Utility Acct.	1	02/25/2026	14.61	.00	14.61	102743	02/25/2026
Total 2125:						14.61	.00	14.61		
Grand Totals:						267,895.77	.00	267,895.77		

Report Criteria:
 Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Completed numerous revisions and rewrites to the election packet paperwork and public communication in relation to HB2022 changes.
- Completed the due diligence and final compliance documents for the refuse truck loan.
- Initiated / orientated Rusty Blair on his role for oversight of ongoing projects.
- Participated in an ADEQ Substantive Review of our Amendment Application along with Taylor from PACE.
- Completed the water meter opt out practice guidelines and policy, along with the communication thereof.
- Spent considerable time on the research and addressing of some compliance issues with the ARPA (Covid) funding.
- Continued work on the FY 2027 budget preparation, receiving department head budget worksheets and analyzing all revenue sources.
- Had a Fire Department status meeting to discuss the ongoing administration and operations, along with proactive problem solving.
- Worked with PACE and USDA, and subsequently received official notice to proceed with the advertising of bids for the WWTP!!
- Continued work on the requisite construction grant application opportunities for Verde Avenue, including submitting the first grant, a BUILD federal grant.
- Submitted for grant reimbursements for four of our ongoing grants.
- Attended the regional clerks meeting with discussions on the latest legislative bills introduced.
- Participated in the Gulch Improvements Kick-off meeting with ADOT / contractor.
- Developed a RFP for real estate brokerage services.
- Hosted a meeting of all Verde Valley area managers.
- Participated in a meeting with Rural Water for a free Source Water Protection Plan.
- Participated in the TOJ Verde Avenue Planning and Design – near final completion.
- Oversaw three public records requests.
- Obtained the new benefit rates and met with our broker for the renewal conference.
- Participated in the weekly legislative updates conducted by the League.
- Attended an APS CEO Strategy for powering data centers, along with the Mayor.

**** CONGRATULATIONS TO ****

Terri Card (Utilities) on completing 4 years of service effective March 14, 2026.

Following is an accounting of sales tax revenues for January, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2026 Actual - (based on to-date DOR website)	FY2025 Actual - (based on DOR website)	Actually Received Thus Far
July	113,426	110,631	11,933
August	73,823	89,419	145,492
September	87,532	91,512	190,314
October	105,790	120,090	295,632
November	140,331	133,502	479,086
December	104,498	100,280	537,409
January	93,602	96,559	634,156
February		114,868	
March		95,109	
April		91,014	
May		148,298	
June		117,505	
June - Late		104,818	
Total YTD	719,002	1,413,605	634,156

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2026 actual	FY2025 actual	+/- Compared to Last Yr	FY2026 actual	FY2025 actual	+/-	FY2026 actual	FY2025 actual	+/-
July	37450	38302	(852)	12363	16719	(4,356)	47190	39902	7,288
August	26010	35053	(9,043)	12054	15495	(3,441)	27243	30,560	(3,317)
September	39664	38,469	1,195	13702	18570	(4,868)	25593	25196	397
October	37459	40220	(2,761)	15324	17090	(1,766)	34975	45030	(10,055)
November	54733	45587	9,146	26743	25020	1,723	48497	54553	(6,056)
December	42680	40137	2,543	15971	16021	(50)	38834	33812	5,022
January	31805	36643	(4,838)	12522	15354	(2,832)	32251	43836	(11,585)
February		40291			15443			29130	
March		39,051			16360			28280	
April		53934			22888			54546	
May		47188			19292			43382	
June		45329			18493			32525	
Total YTD	269,801	500,204		108,679	216,745		254,583	460,752	

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	1,978	1,978
August	1,854	3,832
September	2,108	5,940
October	2,357	8,297
November	4,114	12,411
December	2,457	14,868
January	1,926	16,794
February		
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
2025		
6-Jan	61	273
13-Jan	57	265
21-Jan	57	180
27-Jan	57	195
3-Feb	57	200
10-Feb	57	200
18-Feb	57	230
24-Feb	57	198
3-Mar	52	203
10-Mar	52	200
17-Mar	48	180
24-Mar	43	188
31-Mar	44	190
07-April	44	185
14-April	40	175
21-April	40	157
28-April	40	158
05-May	40	156
12-May	40	150
19-May	40	156
27-May	40	176
02-June	40	160
09-June	36	193
16-June	36	152
23-June	29	241
30-June	29	243
07-July	26	250
14-July	26	250
22-July	29	268
28-July	29	230
04-Aug	29	250
11-Aug	32	245
18-Aug	32	265
25-Aug	36	265
2-Sept	32	234
8-Sept	36	255
15-Sept	32	252
22-Sept	36	258
29-Sept	36	250
6-Oct	36	265
13-Oct	40	265
20-Oct	40	248
27-Oct	40	250
3-Nov	40	240
10-Nov	48	246
17-Nov	40	255
24-Nov	48	200
1-Dec	44	165
8-Dec	44	138
15-Dec	40	230
22-Dec	48	232
29-Dec	36	180
2026		
5-Jan	40	210
12-Jan	40	184
20-Jan	36	185
26-Jan	40	161
2-Feb	40	174
9-Feb	39	180
17-Feb	44	171
23-Feb	44	177
2-Mar	44	186



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

March 2026 Report for February 2026 by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙️ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙️ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙️ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙️ Processed all License Applications & performed file updates and adjustments.
- ⚙️ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety. Performed file clean-up and maintenance of older files, and some general tidying of my office.
- ⚙️ Attended virtual Finance Legislative Update meetings every Monday.
- ⚙️ Processed and filed 1095 forms for all eligible employees per ACA requirements.
- ⚙️ Assembled articles and images for the March-April Town of Jerome Newsletter.
- ⚙️ Permits and Licensing activities for February:
 - Business Licenses**
 - 13 Businesses were sent renewal notices.
 - 11 Businesses sent in their renewal application.
 - No Businesses were issued a NEW business license.
 - 5 Business License renewals were issued.
 - 29 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
 - STR Licenses**
 - No new STR applications were received.
 - No new STR/Vacation Rental Licenses were issued.
 - 19 Total STR Licenses are currently issued and/or active.
 - 2 STR licenses are still in pending status.
 - 3 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.

In town	C	Name of FOOD VENDOR Business	TR	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.	Inspect FIRE	Inspect BUILD	Inspect ZONING	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	V	25 All Cooped Up in AZ	#	Food Truck	TBD	9/17/2025	9/18/2025	1/0/1900	1/0/1900	1/0/1900	TBD	TBD	1/0/1900	0	1/0/1900	Waiting for: Health, Food Handlers, Payment-CLOSING OUT
0	V	24 Dog Town USA and Beyond	#	Food Truck	Sep	8/13/2025	8/19/2025	1/0/1900	1/0/1900	1/0/1900	9/24/2025	\$50.00	9/25/2025	Blue	9/25/2025	Received COI, Provisional Health License (exp 10-31-25)
0	E	24 Frosty Cauldron	#	Food Truck	Sep	1/0/1900	0-Jan	0-Jan	0-Jan	0-Jan	1/0/1900	\$0.00	9/24/2024	Beige	9/25/2025	Unsuspending in Feb-25/REVOKED 9-15-25
0	1	# Mad Honey Food Truck	#	Food Truck	June	1/0/1900	1/0/1900	1/0/1900	1/0/1900	1/0/1900	1/0/1900	\$0.00	9/9/2024	Beige	9/10/2024	License expired in June 2025-did not renew
0	E	# Nora Jean's Koffee Koach	#	Food Truck	Sep	9/8/2025	8-Sep	0-Jan	0-Jan	0-Jan	9/8/2025	\$50.00	9/23/2025	Blue	23-Sep	Recvd: COI, TPT, Health License, Food Handlers, Fire, Payment

In town	C	Name of TOUR Business	TR	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.				\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	TBD	1/0/1900	1/0/1900	1/0/1900	5/27/2025	\$50.00	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcvd. COI for 2025
x	2	# Haunted Tours of Jerome	#	TOUR	June	9/25/2025	9/25/2025	1/0/1900	1/0/1900	1/0/1900	9/25/2025	\$50.00	1/21/2025	Beige Su	1/22/2025	Was overdue 2024 due to length of time to inps.-good thru 2026
0	2	# Wine Tours of Sedona	na	TOUR	June	11/13/2025	NA	1/0/1900	1/0/1900	1/0/1900	11/13/2025	\$50.00	12/29/2025	Beige	12/29/2025	Received updated COI and Driver License images
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	12/31/2025	6-Jan	0-Jan	0-Jan	0-Jan	12/31/2025	\$50.00	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	TR	US Ghost Adventures (new app)	#	TOUR	TBD	9/8/2025	NA	NA	NA	NA	10/15/2025	\$20.00	na	na	na	Original App denied-Jan 2025-No TPT/ Reapplied Sep 2025-tabled 11-11-25
0	N	24 Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	na	NA	NA	NA	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Never recvd COI-CLOSING

KEY:
Current
Due to Renew or:
Monthly Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

March 2026 Staff Report for February 2026 Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Took and Transcribed minutes for February 10, 2026, Regular Council Meeting
- ❖ Processed bank reconciliations in Caselle as needed to assist Finance Director
- ❖ Monthly reconciliation of petty cash and cash drawer
- ❖ Answered phones and assisted at office window as needed
- ❖ Upkeep/organization of both office and public bulletin boards
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay for February.
- ❖ JPD auctions relisted: 1 Sony Camera
- ❖ JFD auction listed: 3 Laptops, Mag-Lites, tablet protectors.
- ❖ Facilitated decommissioning of other JPD & JFD vehicles for auction.
- ❖ Ongoing file clean-up and organization for Town Hall and Fire Department.
- ❖ Process Public Records Requests: Mills & Smith/Cretti
- ❖ Attended LCRI Meeting regarding updated reporting requirements for 2027
- ❖ Fire Department IT support, including install of new printer.
- ❖ Prepared and released laptop to R. Blair consulting duties.
- ❖ Processed TOJ Auction items: Camera, Misc. Office Accessories/Equipment, obsolete notebook computer, Samsung Tablet.
- ❖ Assisted Town Manager with Budget Worksheet preparation for wages and employee benefits.
- ❖ Assisted Town Manager with compiling updated fees by department for Fee Schedule.
- ❖ Attended VVTPO ADOT Roadshow meeting via Teams.
- ❖ Drafted 4th of July poster for FD approval.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

March 2026 staff report for February activity submitted by Terri Card.

- Current debt (45 days past due):

15 accounts were on the shut-off list at the beginning of February. 9 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from March billing: \$3607.12

Balance owed at end of February: \$7360.43

Late fees: \$150

- A copy of the March AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: February 26, 2026

February has flown by so quickly, and the court has been quite productive. In a continued effort to improve the use of technology in the Court, we have commenced use of digital signatures on documents for litigants who are appearing remotely in the Jerome Municipal Court. We are also working with staff from AOC and Yavapai County Superior Court to prepare for the state-wide ban of unapproved USB devices being used on AOC computers.

In the past three months, the Attorney General's office has filed 18 petitions to expunge closed case files. All petitions have been granted such that records of arrest, charges, convictions and sentences relating to personal possession of marijuana have been expunged and sealed. Ms. Lennon also continues her efforts in purging closed case files.

Two more contractors have come to walk through the court space to submit possible bids on the remodel project for the Court space. The improvements would provide greater security for court staff and court visitors. We hope to have the estimates back soon.

Our next quarterly SEPC committee meeting is scheduled for April 2. We hope to finalize plans for submission of an AOC Court Security Grant application at that meeting. The application deadline is April 10.

As always, I am grateful to serve and privileged to be a small part of the community. Thank you for your support!

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	198.76	94.12	98.80	5.84	.00	12/08/25	276.39-		
1001.03	198.76	198.76	.00	.00	.00	02/09/26	198.76-		
1003.02	133.42	133.42	.00	.00	.00	02/12/26	133.42-		
1006.02	133.42	133.42	.00	.00	.00	02/15/26	133.42-		
1007.02	167.54	167.54	.00	.00	.00	02/26/26	167.54-		
1008.02	99.38	99.38	.00	.00	.00	02/25/26	99.38-		
1009.05	120.64	42.79	56.41	21.44	.00	02/23/26	75.00-		
1010.01	99.38	99.38	.00	.00	.00	02/17/26	99.38-		
1011.01	99.38	99.38	.00	.00	.00	02/15/26	99.38-		
1013.01	266.84	133.42	133.42	.00	.00	01/13/26	123.94-		
1014.03	46.41	46.41	.00	.00	.00	02/04/26	46.41-		
1015.01	98.76	98.76	.00	.00	.00	02/24/26	100.00-		
1016.01	290.89	99.38	99.38	92.13	.00	12/18/25	92.13-		
1018.03	165.08	165.08	.00	.00	.00	02/09/26	170.00-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	99.38	99.38	.00	.00	.00	02/12/26	99.38-		
1024.01	92.09-	92.09-	.00	.00	.00	02/26/26	124.00-		
1025.01	106.63	99.38	7.25	.00	.00	02/11/26	92.13-		
1027.01	99.38	99.38	.00	.00	.00	02/04/26	99.38-		
1028.04	99.38	99.38	.00	.00	.00	02/09/26	99.38-		
1029.01	335.08	167.54	167.54	.00	.00	01/08/26	311.60-		
1030.02	232.80	232.80	.00	.00	.00	02/19/26	232.80-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	133.42	133.29	.13	.00	.00	02/23/26	257.36-		
1032.01	99.38	99.38	.00	.00	.00	02/09/26	99.38-		
1036.10	46.41	46.41	.00	.00	.00	02/17/26	46.41-		
1038.02	25.06	25.06	.00	.00	.00	02/09/26	100.00-		
1040.01	17.34	17.34	.00	.00	.00	02/17/26	17.34-		
1042.01	274.19	274.19	.00	.00	.00	02/12/26	274.19-		
1044.02	352.46	176.23	176.23	.00	.00	02/05/26	164.49-		
1051.02	198.76	76.47	111.36	10.93	.00	02/14/26	198.76-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	99.38	99.38	.00	.00	.00	02/14/26	99.38-		
1056.02	98.76	98.76	.00	.00	.00	02/05/26	100.00-		
1057.01	99.38	99.38	.00	.00	.00	02/17/26	99.38-		
1058.05	99.38	99.38	.00	.00	.00	02/23/26	99.38-		
1059.02	104.98-	104.98-	.00	.00	.00	02/27/26	123.94-		
1060.02	99.38	99.38	.00	.00	.00	02/11/26	99.38-		
1061.01	133.42	133.42	.00	.00	.00	02/09/26	133.42-		
1063.02	139.23	68.18-	46.41	46.41	114.59	12/30/25	154.19-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	352.46	176.23	176.23	.00	.00	02/02/26	158.98-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	14.50	14.50	.00	.00	.00	02/11/26	92.13-		
1069.02	142.90	133.42	9.48	.00	.00	02/11/26	123.94-		
1071.05	266.84	133.42	133.42	.00	.00	01/06/26	247.88-		
1073.01	.02-	.02-	.00	.00	.00	02/26/26	133.43-		
1074.01	99.38	99.38	.00	.00	.00	02/04/26	99.38-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	167.54	167.54	.00	.00	.00	02/15/26	167.54-		
1077.01	72.77	69.78	2.99	.00	.00	02/12/26	66.79-		
1078.02	126.37	126.37	.00	.00	.00	02/12/26	126.37-		
1079.02	313.32	313.32	.00	.00	.00	02/12/26	313.32-		
1080.01	69.78	69.78	.00	.00	.00	02/03/26	69.78-		
1081.01	52.44	52.44	.00	.00	.00	02/24/26	102.28-		
1082.01	34.05	34.05	.00	.00	.00	01/21/26	100.00-		
1083.05	49.83	49.44	.39	.00	.00	01/20/26	100.00-		
1084.01	24.77	24.77	.00	.00	.00	02/03/26	80.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	52.44	52.44	.00	.00	.00	02/15/26	52.44-		
1086.02	71.97	71.97	.00	.00	.00	02/10/26	71.97-		
1087.01	52.44	52.44	.00	.00	.00	02/17/26	52.44-		
1088.06	52.44	48.84	3.60	.00	.00	02/11/26	52.44-		
1090.05	107.82	46.41	61.41	.00	.00		.00		
1091.02	98.95	98.95	.00	.00	.00	02/11/26	98.95-		
1093.02	71.97	71.97	.00	.00	.00	02/03/26	140.55-		
1094.02	52.44	52.44	.00	.00	.00	02/14/26	52.44-		
1096.03	104.88	52.44	52.44	.00	.00	01/26/26	136.56-		
1097.04	71.97	71.97	.00	.00	.00	02/18/26	71.97-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	104.88	52.44	52.44	.00	.00	01/22/26	129.68-		
1100.02	71.97	71.97	.00	.00	.00	02/12/26	71.97-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	49.41-	49.41-	.00	.00	.00	01/15/26	300.00-		
1125.03	61.81-	61.81-	.00	.00	.00	01/21/26	100.00-		
1131.01	69.78	69.78	.00	.00	.00	02/20/26	69.78-		
1132.01	96.63	96.63	.00	.00	.00	02/11/26	92.13-		
1133.01	198.76	99.38	99.38	.00	.00	01/26/26	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	322.16	71.97	81.97	78.58	89.64	02/24/26	200.00-		
1139.01	198.77	99.38	99.38	.01	.00	01/08/26	184.25-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	52.44	52.44	.00	.00	.00	02/09/26	52.44-		
1151.02	52.44	52.44	.00	.00	.00	02/17/26	162.12-		
1160.03	58.31	58.31	.00	.00	.00		.00		
1161.01	1.18	.00	1.18	.00	.00		.00		
1162.03	142.90	133.42	9.48	.00	.00	02/17/26	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	99.38	99.38	.00	.00	.00	02/25/26	99.38-		
1166.02	98.95	98.95	.00	.00	.00	02/12/26	98.95-		
1167.01	1.32	1.32	.00	.00	.00	02/18/26	95.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	99.38	99.38	.00	.00	.00	02/10/26	99.38-		
1169.02	133.42	133.42	.00	.00	.00	02/23/26	133.42-		
1170.01	72.77	57.19	15.58	.00	.00	11/10/25	267.16-		
1171.05	99.38	99.38	.00	.00	.00	02/06/26	99.38-		
1173.06	5.66	5.66	.00	.00	.00	02/06/26	92.13-		
1174.02	99.38	99.38	.00	.00	.00	02/11/26	99.38-		
1176.01	18.96	18.96	.00	.00	.00	01/14/26	371.82-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	99.38	99.38	.00	.00	.00	02/10/26	99.38-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	266.84	133.42	133.42	.00	.00	03/01/26	133.42-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24
1313.11	266.84	133.42	133.42	.00	.00	01/20/26	247.88-		
1314.07	46.41	46.41	.00	.00	.00	02/17/26	46.41-		
1332.01	99.38	99.38	.00	.00	.00	02/23/26	99.38-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	56.60	56.60	.00	.00	.00	02/17/26	56.60-		
1343.04	133.42	133.42	.00	.00	.00	02/11/26	133.42-		
2000.02	99.38	99.36	.02	.00	.00	02/17/26	191.51-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	167.54	167.54	.00	.00	.00	02/14/26	167.54-		
2002.03	46.41	46.41	.00	.00	.00	02/13/26	46.41-		
2003.02	99.38	99.38	.00	.00	.00	02/18/26	99.38-		
2004.02	133.42	133.42	.00	.00	.00	02/17/26	133.42-		
2005.01	99.38	99.38	.00	.00	.00	02/06/26	99.38-		
2006.03	133.42	133.42	.00	.00	.00	02/15/26	133.42-		
2007.03	330.35	266.86	63.49	.00	.00	02/26/26	203.37-		
2008.01	133.42	133.42	.00	.00	.00	02/04/26	133.42-		
2010.03	133.42	133.42	.00	.00	.00	02/10/26	133.42-		
2011.05	99.38	99.38	.00	.00	.00	02/24/26	99.38-		
2013.01	133.42	133.42	.00	.00	.00	02/11/26	133.42-		
2014.01	133.42	133.42	.00	.00	.00	02/12/26	133.42-		
2015.02	16.13-	191.31-	41.82	38.72	94.64	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	133.42	133.42	.00	.00	.00	02/10/26	257.36-		
2017.01	99.38	99.38	.00	.00	.00	02/18/26	99.38-		
2018.01	7.25	7.25	.00	.00	.00	02/12/26	92.13-		
2019.02	176.23	176.23	.00	.00	.00	02/19/26	184.92-		
2020.01	167.54	167.54	.00	.00	.00	02/10/26	167.54-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	140.78	133.42	7.36	.00	.00	02/23/26	250.00-		
2022.01	167.54	167.54	.00	.00	.00	02/10/26	167.54-		
2023.03	99.38	99.38	.00	.00	.00	02/04/26	99.38-		
2024.01	133.42	133.42	.00	.00	.00	02/15/26	133.42-		
2025.02	133.42	133.42	.00	.00	.00	02/17/26	133.42-		
2026.02	652.41	99.38	109.38	133.94	309.71	02/25/26	50.00-		
2028.01	133.41	133.41	.00	.00	.00	02/06/26	133.43-		
2029.01	133.42	133.42	.00	.00	.00	02/14/26	133.42-		
2030.01	413.52	206.76	206.76	.00	.00	01/20/26	190.01-		
2031.01	167.14	167.14	.00	.00	.00	02/12/26	167.14-		
2032.03	198.76	99.38	99.38	.00	.00	01/26/26	286.39-		
2034.01	99.38	99.38	.00	.00	.00	02/10/26	99.38-		
2037.03	133.42	133.42	.00	.00	.00	02/10/26	133.42-		
2038.01	99.38	99.38	.00	.00	.00	02/25/26	91.51-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	133.42	132.78	.64	.00	.00	02/15/26	133.42-		
2043.03	133.42	133.42	.00	.00	.00	02/10/26	133.42-		
2044.01	99.47	99.38	.09	.00	.00	02/06/26	99.38-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	164.08	82.04	69.11	12.93	.00	03/01/26	82.04-		
2047.02	167.48	167.48	.00	.00	.00	02/19/26	167.60-		
2054.01	176.23	176.23	.00	.00	.00	02/19/26	422.15-		
2055.01	92.82	46.41	46.41	.00	.00	01/27/26	48.40-		
2058.02	46.41	46.41	.00	.00	.00	02/14/26	46.41-		
2059.01	266.84	133.42	133.42	.00	.00	01/21/26	381.82-		
2061.02	167.14	167.14	.00	.00	.00	02/14/26	167.14-		
2062.01	71.97	71.97	.00	.00	.00	02/05/26	71.97-		

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2063.01	71.97	71.97	.00	.00	.00	02/19/26	71.97-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	71.94	71.94	.00	.00	.00	02/25/26	72.00-		
2069.02	52.44	39.10	13.34	.00	.00	02/17/26	52.44-		
2070.01	65.40-	65.40-	.00	.00	.00	02/19/26	65.43-		
2071.01	310.54-	310.54-	.00	.00	.00	02/19/26	400.00-		
2073.02	776.75	132.79	142.79	131.05	370.12	02/19/26	150.00-		
2077.01	103.12	52.44	50.68	.00	.00	02/10/26	50.00-		
2078.01	98.92	98.92	.00	.00	.00	02/17/26	98.98-		
2079.03	52.43	52.43	.00	.00	.00	02/10/26	162.13-		
2080.02	46.41	46.41	.00	.00	.00	02/26/26	46.41-		
2081.01	113.16-	113.16-	.00	.00	.00	01/15/26	300.00-		
2083.02	52.44	52.44	.00	.00	.00	02/09/26	52.44-		
2084.01	133.42	133.42	.00	.00	.00	02/19/26	133.42-		
2085.02	392.69	392.69	.00	.00	.00	02/17/26	392.69-		
2086.01	99.38	99.38	.00	.00	.00	02/10/26	99.38-		
2089.04	176.23	176.23	.00	.00	.00	02/19/26	176.23-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	397.48	167.54	167.54	62.40	.00	01/22/26	150.00-		
2100.01	82.04	82.04	.00	.00	.00	02/04/26	82.04-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	133.42	133.42	.00	.00	.00	02/09/26	133.42-		
2103.01	133.42	133.42	.00	.00	.00	02/06/26	9.48-		
2104.08	99.38	99.36	.02	.00	.00	02/25/26	99.38-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	176.23	171.88	4.35	.00	.00	02/23/26	175.15-		
2106.01	18.96	18.96	.00	.00	.00	02/26/26	123.94-		
2107.01	71.35	71.35	.00	.00	.00	02/19/26	71.35-		
2109.03	99.38	99.38	.00	.00	.00	02/14/26	99.38-		
2110.01	1,343.93-	1,343.93-	.00	.00	.00	12/31/25	1,200.00-		
2113.01	134.38	133.42	.96	.00	.00	02/19/26	132.46-		
2115.01	133.42	133.42	.00	.00	.00	02/12/26	133.42-		
2119.05	133.42	133.42	.00	.00	.00	02/17/26	133.42-		
2120.01	133.42	133.42	.00	.00	.00	02/13/26	133.42-		
2121.02	71.97	71.97	.00	.00	.00	02/12/26	71.97-		
2122.05	232.80	232.80	.00	.00	.00	02/09/26	232.80-		
2123.01	36.17	36.17	.00	.00	.00	02/10/26	133.43-		
2124.01	133.42	133.42	.00	.00	.00	02/17/26	133.42-		
2125.02	71.97	71.97	.00	.00	.00	02/04/26	71.97-		
2126.06	99.38	99.38	.00	.00	.00	02/09/26	298.55-		
2127.07	36.85	.00	.00	.00	36.85	09/28/25	92.13-	Final	09/12/25
2128.02	850.21	.00	14.45	133.94	701.82	09/29/25	122.88-		
2130.06	232.80	232.80	.00	.00	.00	02/04/26	232.80-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	71.97	71.97	.00	.00	.00	02/17/26	140.55-		
2132.02	133.42	133.42	.00	.00	.00	02/12/26	133.42-		
3000.03	198.76	197.89	.87	.00	.00	02/20/26	198.76-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	99.38	99.38	.00	.00	.00	02/23/26	99.38-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	56.60	56.60	.00	.00	.00	02/17/26	56.60-		
3005.02	133.42	133.42	.00	.00	.00	02/15/26	133.42-		
3007.01	69.78	69.78	.00	.00	.00	02/19/26	69.78-		
3009.01	167.54	167.54	.00	.00	.00	02/12/26	167.54-		
3010.01	133.42	133.42	.00	.00	.00	02/19/26	133.42-		

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3011.01	266.84	133.42	133.42	.00	.00	01/26/26	118.94-		
3012.03	117.02	69.42	41.82	5.78	.00	06/30/25	783.06-		
3013.01	133.41	133.41	.00	.00	.00	02/05/26	133.43-		
3014.01	99.37	99.37	.00	.00	.00	02/09/26	133.43-		
3015.01	176.23	176.23	.00	.00	.00	02/25/26	176.23-		
3016.01	133.36	133.36	.00	.00	.00	02/04/26	133.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	99.38	99.38	.00	.00	.00	02/02/26	99.38-		
3018.01	133.42	133.42	.00	.00	.00	02/17/26	133.42-		
3019.01	100.25	100.25	.00	.00	.00	02/11/26	100.25-		
3021.01	55.04	52.44	2.60	.00	.00	02/17/26	49.84-		
3022.03	71.97	71.97	.00	.00	.00	02/11/26	71.97-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	71.35	71.35	.00	.00	.00	02/13/26	71.35-		
3024.02	46.41	46.41	.00	.00	.00	02/10/26	46.41-		
3025.02	133.42	133.42	.00	.00	.00	02/13/26	133.42-		
3026.02	338.46	167.54	170.92	.00	.00	02/24/26	180.00-		
3029.01	133.42	133.42	.00	.00	.00	02/10/26	133.42-		
3030.09	273.29	117.15	143.42	12.72	.00	02/23/26	150.00-		
3032.12	176.23	176.23	.00	.00	.00	02/17/26	176.23-		
3035.01	123.42	123.42	.00	.00	.00	02/23/26	133.42-		
3038.01	133.42	133.42	.00	.00	.00	02/12/26	133.42-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	237.53	237.53	.00	.00	.00	02/17/26	237.53-		
3040.01	126.64	126.64	.00	.00	.00	02/05/26	246.03-		
4000.01	176.23	176.23	.00	.00	.00	02/17/26	176.23-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	266.84	133.42	133.42	.00	.00	01/05/26	123.94-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	265.42	247.50	17.92	.00	.00	02/15/26	229.58-		
5005.01	44.72	44.72	.00	.00	.00	02/15/26	44.72-		
5006.01	247.50	247.50	.00	.00	.00	02/17/26	247.50-		
5007.01	296.60	296.60	.00	.00	.00	02/20/26	310.21-		
5008.03	254.80	254.80	.00	.00	.00	02/05/26	254.80-		
5009.02	273.12	273.12	.00	.00	.00	02/05/26	273.12-		
5010.01	292.23	292.23	.00	.00	.00	02/11/26	292.23-		
5011.02	247.50	247.50	.00	.00	.00	02/04/26	247.50-		
5012.01	247.50	247.50	.00	.00	.00	02/11/26	247.50-		
5013.01	524.20	524.20	.00	.00	.00	02/11/26	524.20-		
5014.01	247.50	247.50	.00	.00	.00	02/11/26	247.50-		
5015.01	164.08	82.04	82.04	.00	.00	01/20/26	74.79-		
5016.01	292.22	292.22	.00	.00	.00	02/11/26	292.22-		
5016.03	99.38	99.38	.00	.00	.00	02/17/26	99.38-		
5016.04	99.38	99.38	.00	.00	.00	02/11/26	99.38-		
5017.04	247.50	247.50	.00	.00	.00	02/10/26	247.50-		
5018.03	630.85	630.85	.00	.00	.00	02/23/26	652.92-		
5019.03	254.86	254.86	.00	.00	.00	02/06/26	254.86-		
5020.02	104.44	44.72	59.72	.00	.00		.00		
5021.01	142.90	133.42	9.48	.00	.00	02/06/26	123.94-		
5022.01	44.72	44.72	.00	.00	.00	02/19/26	44.72-		
5023.02	247.50	247.50	.00	.00	.00	02/05/26	247.50-		
5025.01	133.42	133.42	.00	.00	.00	02/23/26	133.42-		
5027.01	44.50	44.50	.00	.00	.00	02/19/26	44.50-		
5029.01	392.90	392.90	.00	.00	.00	02/10/26	426.01-		
5031.06	247.50	219.65	27.85	.00	.00	02/09/26	257.50-		
5039.01	247.50	247.50	.00	.00	.00	02/14/26	247.50-		
5041.03	354.86	336.94	17.92	.00	.00	02/05/26	319.02-		
5043.01	1,075.46	1,075.46	.00	.00	.00	02/10/26	1,274.12-		

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5046.03	202.78	202.78	.00	.00	.00	02/17/26	202.78-		
5047.01	1,105.47	1,105.47	.00	.00	.00	02/06/26	1,150.84-		
5049.04	247.50	247.50	.00	.00	.00	02/11/26	247.50-		
5052.06	44.72	44.72	.00	.00	.00	02/18/26	44.72-		
5055.01	265.02-	265.02-	.00	.00	.00	02/19/26	1,800.00-		
5057.01	1,039.06	1,039.06	.00	.00	.00	02/10/26	857.71-		
5058.02	267.12	267.12	.00	.00	.00	02/12/26	267.12-		
5059.04	247.50	247.50	.00	.00	.00	02/18/26	247.50-		
5061.01	202.78	202.78	.00	.00	.00	02/05/26	202.78-		
5062.01	184.63	184.63	.00	.00	.00	02/09/26	184.63-		
5064.02	264.84	264.84	.00	.00	.00	02/17/26	264.84-		
5066.03	44.72	.00	.00	.00	44.72	12/16/24	44.72-	Final	01/01/25
5067.04	495.00	229.95	246.65	18.40	.00	06/30/25	1,836.64-		
5074.06	1,633.84-	1,702.64-	68.80	.00	.00	12/02/25	450.00-		
5076.01	456.22	450.58	5.64	.00	.00	02/12/26	456.23-		
5077.03	247.50	247.50	.00	.00	.00	02/04/26	247.50-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	495.00	247.50	247.50	.00	.00	01/07/26	698.74-		
5083.11	1,020.76	264.84	274.84	256.92	224.16	02/25/26	50.00-		
5089.01	273.54	273.54	.00	.00	.00	02/09/26	273.54-		
5092.01	502.71	269.57	233.14	.00	.00	01/15/26	503.31-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.05	258.53	258.53	.00	.00	.00	02/18/26	247.50-		
5094.02	246.73	246.73	.00	.00	.00	02/10/26	246.73-		
5095.02	627.55	627.55	.00	.00	.00	02/10/26	668.85-		
5096.03	247.50	247.50	.00	.00	.00	02/18/26	247.50-		
5097.01	495.00	247.50	247.50	.00	.00	01/26/26	534.05-		
5098.06	255.90	255.90	.00	.00	.00	02/26/26	255.90-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	99.38	99.38	.00	.00	.00	02/09/26	99.38-		
6000.02	386.90	386.90	.00	.00	.00	02/10/26	386.90-		
6001.01	298.13	298.13	.00	.00	.00	02/04/26	298.13-		
6003.01	516.95	176.23	176.23	164.49	.00	12/23/25	503.47-		
6004.02	99.38	99.38	.00	.00	.00	02/06/26	99.38-		
6005.03	133.42	133.42	.00	.00	.00	02/18/26	9.48-		
6006.01	397.51	198.76	198.75	.00	.00	01/15/26	184.24-		
6007.02	292.22	292.22	.00	.00	.00	02/12/26	292.22-		
6008.01	584.04	584.04	.00	.00	.00	02/12/26	584.04-		
6009.03	273.54	273.54	.00	.00	.00	02/05/26	273.54-		
6010.03	230.37	230.37	.00	.00	.00	02/10/26	249.18-		
6011.02	266.83	133.42	133.41	.00	.00	01/15/26	123.94-		
6012.01	106.63	99.38	7.25	.00	.00	02/17/26	92.13-		
6013.02	133.42	133.42	.00	.00	.00	02/05/26	133.42-		
6014.01	166.48	166.48	.00	.00	.00	02/24/26	335.00-		
6015.01	91.56	91.56	.00	.00	.00	02/11/26	91.56-		
6017.02	198.76	198.76	.00	.00	.00	02/09/26	198.76-		
6018.01	306.89	306.89	.00	.00	.00	02/10/26	306.89-		
6019.02	274.19	274.19	.00	.00	.00	02/12/26	274.19-		
6020.05	133.42	133.42	.00	.00	.00	02/12/26	133.42-		
6021.04	198.76	99.38	99.38	.00	.00	01/29/26	184.26-		
6022.02	46.41	46.41	.00	.00	.00	02/10/26	46.41-		
6023.03	46.41	46.41	.00	.00	.00	02/04/26	46.41-		
6023.04	173.99	173.99	.00	.00	.00	02/04/26	600.00-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	87.40	34.96	52.44	.00	.00	01/05/26	99.68-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.05	1,210.93	1,210.93	.00	.00	.00	02/10/26	1,023.31-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17

Town of Jerome

Aging Report - Acct number only

Report Date: 02/28/2026

Mar 02, 2026 8:37AM

Customer Number	Balance	02/28/2026	01/31/2026	12/31/2025	11/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6027.04	71.97	71.97	.00	.00	.00	02/28/26	140.55-		
6028.08	198.76	99.38	99.38	.00	.00	01/13/26	92.13-		
6029.01	29.85	29.85	.00	.00	.00	02/13/26	80.00-		
6031.02	99.38	99.38	.00	.00	.00	02/15/26	99.38-		
6032.01	273.54	273.54	.00	.00	.00	02/11/26	273.54-		
6033.04	450.26	373.60	76.66	.00	.00	02/12/26	450.26-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	99.38	99.38	.00	.00	.00	02/23/26	245.77-		
6041.02	133.42	133.42	.00	.00	.00	02/13/26	133.42-		
7001.06	70.60	70.60	.00	.00	.00	02/24/26	152.40-		
7002.01	261.57	261.57	.00	.00	.00	02/04/26	261.57-		
7004.01	99.38	99.38	.00	.00	.00	02/23/26	99.38-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	43.90	26.00	17.90	.00	.00	10/07/25	300.00-		
7009.01	104.88	52.44	52.44	.00	.00	01/27/26	49.84-		
7010.01	423.66	423.66	.00	.00	.00	02/11/26	423.66-		
7015.01	247.50	247.50	.00	.00	.00	02/04/26	247.50-		
7022.01	44.72	44.72	.00	.00	.00	02/05/26	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	99.38	99.38	.00	.00	.00	02/12/26	99.38-		
7026.04	266.84	133.42	133.42	.00	.00	01/15/26	247.88-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	133.42	133.42	.00	.00	.00	02/20/26	133.42-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	44.72	44.72	.00	.00	.00	02/28/26	89.44-		
7046.02	352.46	176.23	176.23	.00	.00	01/26/26	164.49-		
7052.02	99.38	84.16	15.22	.00	.00	02/19/26	99.38-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	133.42	133.42	.00	.00	.00	02/25/26	133.42-		
7054.01	177.32	177.32	.00	.00	.00	02/04/26	177.32-		
7057.02	26.04	26.04	.00	.00	.00	02/19/26	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	92.82	46.41	46.41	.00	.00	01/27/26	28.82-		
7060.01	247.50	247.50	.00	.00	.00	02/04/26	247.50-		
8001.01	2,185.32	2,185.32	.00	.00	.00	02/15/26	2,290.60-		
8004.04	1,469.85	1,469.85	.00	.00	.00	02/17/26	1,553.31-		
8010.01	66.30	66.30	.00	.00	.00	02/10/26	66.30-		
8012.03	60.00	37.59	22.41	.00	.00	02/10/26	60.00-		
8014.03	879.12	317.28	327.28	234.56	.00	03/01/26	561.84-		
8015.03	277.19	277.19	.00	.00	.00	01/08/26	554.41-		
8022.03	2,844.00	2,844.00	.00	.00	.00	02/09/26	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	02/02/26	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	133.42	133.42	.00	.00	.00	02/19/26	133.42-		
Grand Totals:									
	70,311.49	39,172.67	6,935.43	1,461.19	22,742.20				



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2026

February 2026 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Brush from old town yard.
- Brake pads on transit van.
- Timer switch in the shower at Muma's old house
- Asphalt patch on Verde St.
- Parking bumpers above the basketball courts
- Sewer clogs on Verde and Gary Shapiro's
- Cut posts at the 500 level for new posts at the 300 level parking. We had to paint the bottom, dig new holes, bury posts and reattach the steel belting around the parking.
- Pothole the water service on Queen St for when we add the new water line.
- Clean the side of the tanks on Sunshine hill.
- Fix the mirror for Verde St.
- Paint parking stipes on main street and count parking spots throughout town for repainting.

We need to address the rocks above the basketball courts before we can repave the parking area. I've added photos of the boulders there now, and of when some have fallen in the past from cars bumping into them and causing them to fall into the parking lot below. Lyle, Harry Stewart and I have talked a couple times about how to address this issue which I can explain in some detail at the next council meeting.

Thank you!
Marty



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Chief's Report

Month: February Year: 2026

Calls by Type	Number	Resident	Non-Resident
EMS Calls	5	2	3
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	0	0	0
Still Assignment	0	0	0
Station Staffing	4	4	0
Citizen Assist	2	0	2
Agency Assist	1	1	0
Special Duty	2	2	0
Snake Removal	0	0	0
Tech Rope Rescue	0	0	0
MVA/Rescue	1	1	0
HazMat	0	0	0
Dispatch Error	0	0	0
Totals:	15	10	5
Total Calls Chief on Scene			
Total JFD Meetings Chief Attended	5		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	5

Meetings	Date
Verde Valley Chiefs Meeting-Whiting	2/4
AZ RDO Meeting (multiple meetings due to changes in the reimbursement proposed by the state)-Whiting	2/4 2/13 2/23
PAWUIC-Whiting	2/5
Eastern Yavapai Wildland cooperators meeting	2/11
Fire Marshalls meeting-Whiting	2/12
Yavapai County Chiefs Meeting-Whiting	2/12
Cottonwood Alarm meeting (new programs)-Whiting	2/19
Met with VVFD Chief about run cards-Whiting/San Felice	2/26

Education, Spring Semester:

- Bandon San Felice and Carlos Godina finished their EMT class. This was an accelerated class that was held over three weeks.
- Carl Whiting Attended his Wildland Refresher class hosted by Skull Valley Fire Department.
- John Krmopotich attended a S-230/231 Crew boss/Engine Boss class at Golden Valley Fire District
- John Krmopotich will attend the Arizona Wildfire and Incident Management academy to take the S-219 (Firing operations in the urban interface) class in March. This class will help John in obtaining his Engine Boss Qualification.
- John is also up for review with the Arizona State wildland Qualifications Committee in April to open his Engine Boss Task book.

Weekly Training:

- Thursday February 1st – Whiting/R. SanFelice- business meeting/
- Thursday February 8th – Giles/Supple – Vehicle fire with patients at the overlook
- Thursday February 15th – Giles/Krmopotich – Fire attack and scene size up in three locations around town
- Thursday February 26th – Kerry Lee/Whiting-Surprise rope rescue
- Saturday February 28th – Monthly ropes- Steep angle

Department Affairs and Ongoing Projects

- The Fire Department has been accepting applications for the position of firefighter. The acceptance of applications closed on March 6th. We received nine applications. We are hoping to hire by the end of March.
- On February 12th and 13th, we hosted our annual Fire extinguisher service. We received a great turnout, with many residents and businesses refreshing their Extinguishers.
- February is also the beginning of our budget process.
- The Fire department hosted the girl scout's cookie sale again this year with. The girls were at the Fire Station several days and sold out every day! We would like to thank our residents and visitors for the support for the local girl scouts.
- We had the Burn Pile closed for a few weeks but were able to burn it with the precipitation we received. Thanks to all the residents for their cooperation and understanding.

February Fire Department Activities and Run Report:

Incident	Date	Time	Day	Select Type	Description	#
	2/5/26	16:00	Thu	Meeting/Training	Officers Meeting	5
	2/5/26	17:00	Thu	Meeting/Training	Weekly Training - Cares MSG	14
J-11	2/7/26	8:00	Sat	Station Staffing Resident	Station Staffing	5
J-12	2/7/26	13:50	Sat	Special Duty Resident	Smell of Gas	4
26-13	2/8/26	13:02	Sun	EMS Resident	85 YOF Hip Pain	2
J-13	2/10/26	15:00	Tue	Citizen Assist Non-Resident	Disabled Vehicle	2
26-14	2/11/26	12:50	Wed	EMS Resident	Medical Alarm, Accidental	3
	2/12/26	17:00	Thu	Meeting/Training	Weekly Training - Fire/EMS scenario	9
J-14	2/14/26	8:00	Sat	Special Duty Resident	Burn Pile	3
J-15	2/14/26	8:00	Sat	Station Staffing Resident	Station Staffing	3
J-16	2/14/26	13:00	Sat	Citizen Assist Non-Resident	Stuck Vehicle	3
	2/19/26	17:00	Thu	Meeting/Training	Weekly Training - Fire Attack	14
J-17	2/21/26	8:00	Sat	Station Staffing Resident	Station Staffing	4
J-18	2/23/26	14:00	Mon	Station Staffing Resident	Station Staffing	1
J-19	2/24/26	8:30	Tue	Agency Assist Resident	JPD Oversized	1
26-15	2/24/26	10:33	Tue	EMS Non-Resident	MVA Motorcycle down	4
J-20	2/26/26	15:05	Thu	EMS Non-Resident	Unknown YOF - Feeling faint	3
	2/26/26	17:00	Thu	Meeting/Training	Rope Training - Scenario	12
26-16	2/27/26	15:39	Fri	MVA/Rescue Resident	MVA Semi Vs SUV	3
	2/28/26	9:00	Sat	Meeting/Training	Rope Training - Steep Angle	6
26-17	2/28/26	15:48	Sat	EMS Non-Resident	66 YOF - Ground Level fall	7

February 2026 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
2/21/2026	880 Hampshire				0	1	2	1	2
2/23/2026	776 Hampshire				0	1	2	3	6
2/24/2026	776 Hampshire				0	1	2	3	6
2/24/2026	29 Magnolia				0	1	1	2	2
2/25/2026	766 Gulch				0	1	2	4	8
2/25/2026	State Park				0	1	2	4	8
2/26/2026	100 Douglas Rd				0	2	2	8	16
		0	0	0	0	8	13	25	48
	Jerome Citizen Hours-	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# Crew	# Hrs.	Town Firewise Total Hrs.

**Total Fuels + Town Firewise Hours
48**

**Thank you for your continuing support.
Jerome Fire Department**



JEROME POLICE DEPARTMENT

RUSSELL SAN FELICE, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



March 3, 2026

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for February 2026.

During the month of February, the police department responded to 129 calls for service. Jerome police had no significant incidents over February. We did have several calls to hotels that resulted in disorderly citations or arrests. These incidents involved excessive alcohol use. Disorderly Conduct events at hotels tie up resources, frequently for extended periods of time, when hotel guests are trespassed and alternative transportation and lodging need to be arranged. Jerome police will work with hotel management to better inform guests of the consequences of poor behavior, when check in occurs.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of February. There were 358 parking citations written and 13 parking violation warnings. There were 45 citations and 16 warnings for various moving traffic violations.

For the February 2026 status report, here are the kiosk totals:

February 2026: \$43,556.00

February 2025: \$32,199.30

Current Fiscal year total (July 1, 2025-June 30, 2026): \$301,770.35

Respectfully,

A handwritten signature in black ink, appearing to read 'Russell J. San Felice', written over a horizontal line.

Russell J. San Felice
Chief of Police

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
 (928) 634-8992

Date : 03/02/2026 Item A.
 Page : 1
 Agency : JPD

Calls For Service Totals By Call Type

02/01/2026 to 02/28/2026

Call Type	Totals
240 Assault	2
476 Animal Control Problem	1
500 Welfare Check	1
647B Suspicious Vehicle	1
903 Follow-Up	19
908F Found Property	3
908L Lost or Stolen Property	4
927 Unknown Trouble	1
961 Accident - No injuries	1
AA Agency Assist	2
ACP Assist Cottonwood PD	1
ACPD Assist Clarkdale PD	1
ADPS Assist DPS	3
AYCSO Assist YCSO	8
BI Background Investigation	2
CA Citizen Assist	1
CO Call Out	5
CRT Court Appearance	1
CSEC Court Security	1
DIS Disorderly Conduct	3
FP Foot Patrol	4
HAR Harrassment	1
HSE Hampshire Speed Enforcement	1
INFO Information	2
MEET Meeting	2
OA Officer Assist	3
OT Oversize Truck	3
PE Parking Enforcement	24
PKM Parking Kiosk Maintenance	3
SC Security Check	12
SF Shots Fired	1
SLC Street Light Check	1
T/S Traffic Stop	4
TI Threats & Intimidation	1
TO Traffic Offense	1
TRN Training	5
Grand Total for all calls	129

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, March 10, 2026

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The regular meeting of the Planning & Zoning Commission met on 02/17/26 to discuss a shed for 776 East avenue. The item under review was tabled for additional information.

Design Review Board- The Regular meeting of the town of Jerome's Design Review Board was canceled as the Zoning Administrator was out sick for much of this week.

Code Enforcement-

Continued discussions with the Catholic representatives to conduct repairs on the church. Stopped work at 896 Hampshire when it was discovered that the property owners were adding three bedrooms without permitting. The homeowner is cooperative and will be bringing some items before P&Z in the near future.

Administrative Approvals-

Administrative approval was issues for like-for-like repainting at 631 Clark street. Additionally a new layer of roofing will be added as well, also like-for-like.

Other Business-

Work on a wide range of active and planned projects continue. Multiple code-enforcement issues that became time-intensive, as well as public-records requests coming in and myself being down with the Flu for a week has kept me behind this month, but work is consistent and steadily coming in. Once I can be caught up with these items work on the Rockery-survey and other long-burning tasks will continue.

All Boards (P&Z, DRB, BoA) are looking for an additional member, and I am actively seeking volunteers.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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DRAFT MINUTES

REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF JEROME

JEROME CIVIC CENTER

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, FEBRUARY 17, 2026, AT 6:00 PM

6:00 (0:05) 1. CALL TO ORDER

Present were Chair Lance Schall, Vice Chair Jeanie Ready, and Commissioner Rebecca Miller. Commissioner Jera Peterson had an excused absence. Staff present included Zoning Administrator Will Blodgett and Deputy Clerk Kristen Muenz.

6:00 (0:37) 2. APPROVAL OF MINUTES

A. Minutes of the regular meeting of 01/20/2026

Chair Lance Schall introduced item 2A, the meeting minutes of the regular meeting held January 20th, 2026. He asked if there were any comments or corrections. Vice Chair Jeanie Ready pointed out a small correction in the 1st paragraph, under approval of minutes, which indicated Commissioners Peterson and Schall were in approval of the new format rather than Commissioners Ready and Schall. Commissioner Becca Miller agreed that she liked the new minutes format. Deputy Clerk Kristen Muenz gave a brief explanation that the new summary style met requirements, while saving staff time, and stated that she would correct the error in the minutes. Chair Schall moved to approve the minutes with the correction, which was seconded by Commissioner Miller. The motion passed unanimously.

Motion to approved Meeting Minutes of January 20, 2026, with minor correction

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER		X	X			
PETERSON					X	
READY			X			
SCHALL	X		X			

6:03 (3:29) 3. NEW BUSINESS

A. New Shed for 776 East Avenue

Zoning Administrator Will Blodgett briefly explained item 3A, a proposed shed at 776 East Avenue. It was a new house and had previously been granted a variance for setbacks due to the slope of the parcel. The foundation for the new shed was an existing one and will not be extended, so Mr. Blodgett said that he does not believe an additional variance is needed but if the board disagrees, he will happily assist with pursuing this. Commissioner Miller asked if the shed would be closer than 5 feet to property line. Mr. Blodgett replied that it might be, but he would need to measure from the property pin to be sure. Commissioner Miller asked how close the structure is on the other side.

Mr. Blodgett said it is not close; there is no significant impact to the other property. The shed is multi-floor, and a portion will be visible from the street, under the existing roofline, but the remainder will be below, and not large enough for anything but storage. The total height is 14' 6", but the median average is well below 14'. The roofline is meant to match the existing roofline, facing East Avenue.

Chair Schall asked if the lower level was similar to a basement, and Commissioner Miller replied that the door was only big enough to fit storage totes through.

Vice Chair Ready asked if it was going to be constructed adjacent to the house. She asked, shouldn't it be 5 feet from it?

Mr. Blodgett replied that he was not certain. She was correct in that if it was an accessory building, there should be a separation, but if it is attached, the code would treat it differently.

There was some discussion as to whether the plans showed it as connected or not.

Commissioner Miller commented that if it is an attached structure, we need to know the full square footage of the house because of the 60% limit to lot coverage.

Vice Chair Ready added there needed to be clarification as to whether it was attached or not.

Chair Schall said that we need more information on the previous variance to see if we need to extend it.

Mr. Blodgett replied that he could gather this information.

Vice Chair Ready moved to table the item pending further information, which was seconded by Commissioner Miller. The motion was passed unanimously.

Motion to table item 3A, a New Shed for 776 East Avenue pending further information

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER		X	X			
PETERSON					X	
READY	X		X			
SCHALL			X			

6:14 (14:24) 4. NEXT MEETING ITEMS

A. Future meeting updates

Mr. Blodgett explained that we will have some planning and zoning analysis for a house on Hampshire that had some unpermitted additions that the Building Inspector and himself put a stop to. He said the applicants will need to come before you for review and approvals. Further, he is still waiting for a meeting with the planning center from Tucson in order to have a better timeline for the ordinance improvements. He also met with a geologist to get lidar data for the region, which will scan our C1 district. He commented that all things we have talked about are slowly starting to happen, so he is optimistic.

5. ADJOURNMENT

Motion to adjourn at 6:16 P.M.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
PETERSON					X	
READY		X	X			
SCHALL	X		X			

Approved: _____ Date: _____

Chair Lance Schall, Planning & Zoning Commission Chair

Attest: _____ Date: _____

Kristen Muenz, Deputy Clerk

File Attachments for Item:

A. Consider Approval of the February 10th, 2026, Regular Council Meeting Minutes

Council will consider and may approve the February 10th, Regular Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, FEBRUARY 10, 2026, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:28) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.

Staff present were Town Manager Brett Klein, Zoning Administrator Will Blodgett, and Administrative Specialist Michele Sharif.

7:00PM (0:39) 2. PROCLAMATIONS

A. Proclamation Proclaiming February as National Teen Dating Violence Awareness and Prevention Month

Mayor Barber will read or summarize the proclamation.

Mayor Barber read the proclamation proclaiming February as National Teen Dating Violence Awareness and Prevention Month. After the proclamation Mayor Barber stated she would be moving some agenda items around to accommodate those waiting in the audience. The next item to be presented was 10E.

7:24PM (24:33) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for January 2026

Council will consider and may approve the financial reports for month ending January 2026.

Mayor Barber presented item 3 asking if there were any questions.

Vice Mayor Moore motioned to approve the financial reports receiving a second from Councilman Sharif.

Mayor Barber called the question, and the financial reports were approved.

Motion to approve the Financial Reports for January 2026.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

After the vote Mayor Barber noted that the year-to-date legal expenses in the general government budget exceed the annual budget by approximately \$4,000, with nearly 59% of the fiscal year elapsed, and asked that the issue be acknowledged and potentially addressed. Town Manager Klein responded that a \$10,000 reimbursement from USDA was on its way and would offset a significant portion of the legal expenses through the Wastewater Treatment Grant. He also noted that increased costs were attributable to specific projects such as the land swap and recent travel, and that attorney attendance would decrease going forward, reducing costs, and that overall legal expenses were expected to remain within budget after reimbursements. Staff also clarified that Prescott Law Group is the Town's prosecuting firm, and that Shaw Law and other legal firms listed reflect court-appointed attorneys for individual cases.

7:27PM (27:54) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Mayor Barber introduced item 4 then deferred to Town Manager Klein for further introduction.

Manager Klein updated the council on the recent legislative changes to move the election calendar earlier, shifting the primary election to the third Tuesday of July. He noted that this is now a permanent change and that the Town has updated public postings on the changes, including posting to the Town's website and social media. He also said they notified all individuals who have already signed out packets and submitted their statement of interest.

Mayor Barber congratulated staff members from the Library, Planning and Zoning and the Police Department for their years of service. She then asked about the grant for the Hotel Jerome noting it appeared on multiple staff reports.

Mr. Klein explained that the grant effort was primarily led by Planning and Zoning, Councilmember Sharif, staff member Michele Sharif, and consultants, with his role focused on navigating federal submission systems and requirements. He noted that significant staff time was required to complete and submit the application due to federal administrative complexities, expressed confidence that the grant was well written, strong and competitive, and stated that the timeline for award notification was not yet known.

Mayor Barber asked when we would find out the results.

Staff member Sharif answered she thought in March but would confirm and follow up.

Councilman Dillenberg moved to approve the staff and council reports.

Councilman Sharif seconded the motion.

Mayor Barber called the question and the motion carried by unanimous vote.

Motion to approve staff and council reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

****After the meeting it was confirmed by staff member Sharif that the notifications will go out in June not March.**

7:32PM (32:45) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

Mayor Barber introduced item 5 asking if there were any questions or discussion. With no questions or discussion Mayor Barber moved on to item 6.

7:33PM (33:15) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the January 13th, 2026, Special and Regular Council Meeting Minutes

Council will consider and may approve the January 13th, Special and Regular Council Meeting minutes.

Mayor Barber introduced the meeting minutes asking if they should be separated or voted on together. It was agreed to vote for them together.

Councilmember Dillenberg moved to approve the minutes from both the Regular and Special Council meetings of January 13, 2026.
Mayor Barber seconded the motion and called the question. The meeting minutes were approved.

Motion to approve the Regular and Special Council Meeting minutes from January 13, 2026.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:33PM (33:51) 7. PETITIONS FROM THE PUBLIC

There were no petitions from the public.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

7:04PM (4:48) A. Consider Second Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement, Along with Adoption and Publication of the Ordinance

Council will consider and may approve the second reading of Ordinance No. 495 and the agreement, and publication and adoption of the ordinance.

Mayor Barber introduced the item.

Councilmember Dillenberg entered the motion to approve the second reading, seconded by Councilmember Sharif.

Mayor Barber called the question and with 4 ayes and 1 abstention from Councilmember Sheffield the motion passed.

Motion to approve second reading of Ordinance No. 495.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD						X

After the vote the meeting moved to item 10A

7: 07PM (7:29) B. Consider First Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D
Council will consider and may approve the first reading of Ordinance No. 496.

Mayor Barber introduced the item.

Chief San Felice explained that the amendment has been discussed for several years and is intended to address habitual violators with multiple unpaid citations, not limited to parking violations. The ordinance aligns Jerome's Town Code with similar Arizona jurisdictions and updates outdated language to allow vehicles to be immobilized or impounded until citations are addressed. Chief San Felice emphasized the Department's focus on compliance rather than punishment and noted that staff routinely work with individuals who respond to notices, including reducing fines where permissible, though certain third-party collection fees cannot be waived. Vehicles would be released once payment arrangements are made.

Councilmembers shared their thoughts on impacts on residents and employees, residential parking enforcement, and paid parking concerns. It was noted that residential enforcement is complaint-driven and that construction and delivery vehicles are accommodated through permits or citation dismissals. Councilmembers also clarified the notice requirements by requiring both notice to the vehicle owner and posting on the vehicle, with a 14-day notice period prior to booting or impoundment. Some councilmembers expressed support for the ordinance as a

necessary enforcement tool targeting repeat offenders while maintaining fair and cooperative enforcement practices.

Councilman Dillenberg moved to approve the ordinance, receiving a second from councilman Sharif. Councilwoman Sheffield clarified her earlier comments had not been intended as criticism of the Police Department, also emphasizing that staff have been consistently cooperative, accommodating, and fair in their interactions.

Councilmembers also noted that Jerome's Police Officers are approachable and community-oriented and encouraged residents to engage with them, and reiterated appreciation for their professionalism before the motion was called.

Mayor Barber called the question and the motion passed.

Motion to approve first reading of Ordinance No. 496.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

After the vote the meeting returned to item 3 and continued in the agenda order for the remaining items.

7:34PM (34:00) C. Consider Resolution No. 685; A Resolution of the Town Council of the Town of Jerome, Arizona, Approving the Form of the Lease/Purchase Agreement with Zions Bancorporation, N.A., Salt Lake City, Utah, and Authorizing the Execution and Delivery Thereof
Council will consider and may approve Resolution No. 685.

Mayor Barber introduced item 8C. She said this is regarding the trash truck.

Manager Klein explained that the Town solicited loan proposals from three local banks to provide an opportunity for competitive bids. One bank proposed a 6.5% interest rate but would only finance up to 80% of the purchase, which did not meet the Town's need for full financing. Another bank offered 100% financing at a 7% interest rate. Zions Bank (NBAZ) submitted the most favorable proposal, offering approximately a 4.75% interest rate with 100% financing. Staff noted that these terms were more favorable than what would likely be obtained through an open-market process using a financial advisor. He added that, if approved, the financing would allow delivery of the new refuse truck by the end of the following week.

Councilmember Dillenberg moved to approve, seconded by Vice Mayor Moore.

Mayor Barber called the question, and the motion was approved unanimously.

Motion to approve Resolution No. 685.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:36PM (36:06) 9. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.

Mayor Barber introduced item 9A regarding selling 655 Holly.

Manager Klein noted that no bids were received for the property, and several potential buyers believe the value has dropped significantly with some suggesting it may not even reach 200,000. He said one employee came forward at the last minute expressing strong interest and is working to secure financing. Given the need to move forward he recommended that Council extend the bid deadline by two weeks and if no bids are received by then, then he will solicit proposals from local realtors to bring those options to Council for consideration and selection at the March meeting.

Mayor Barber motioned to extend the deadline two weeks, seconded by Councilman Sharif.

Vice Mayor Moore asked if the deadline could be extended another 2 weeks after that if they wanted to.

Mr. Klein answered they could, but giving two weeks was plenty of time for this individual, but if nothing comes forth then they would blast it out again on all of the notification channels and then it would need to get on the MLS.

Vice Mayor Moore asked if there was any signage on the house.

Mr. Klein answered no, they don't really let people travel down the residential areas.

Councilman Sharif also commented from a squatter's perspective you don't want to openly advertise the house as being vacant.

With discussion complete, Mayor Barber called the question and the motion to extend the deadline carried.

Motion to extend deadline an additional 2 weeks.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

10. NEW BUSINESS

Discussion/Possible Action

7:06PM (6:00) A. Consideration of SEC Work Order on Project Number 2026-01-006 for a Survey (Corner Staking) of the Town Land Involved (401-06-126) in the Land Exchange with Jerome Historical Society in the Amount of \$975.00

Council will consider and may approve, and / or provide staff direction.

Mayor Barber introduced the item and received a motion to approve from Councilmember Dillenberg.

Vice Mayor Moore seconded the motion.

After the motion and the second Mayor Barber asked if the cost could be split between the Town and the Historical Society.

Historical Society Vice President, Carol Anne Teague, answered that the Historical Society had completed and given a survey to the Town, and they would like one in return.

Mayor Barber said that sounded fair and called the question. By unanimous vote the motion carried.

Motion to approve SEC Work Order for corner staking.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

After the vote the meeting moved to item 8B

7:39PM (39:06) B. Consideration of the Miss Nature LLC, 2026 Arizona Pride Tour Special Event Permit Application

Council will consider and may approve the special event permit.

Mayor Barber introduced the special event application noting they missed checking the box for the question regarding outside vendors. She said she would like to see that box checked, noting that otherwise the application is complete.

Councilman Sharif noted that there would be food sold and asked if that was an outside vendor.

Town Manager Klein answered that it would be prepackaged food, not a vendor. This was also confirmed by Historical Society General Manager Scott Hudson.

Mayor Barber noted that the application was complete, including the liquor license application, and she would move to approve this with the contingency that the questions about outside vendors be answered, and if necessary, the vendor list and TPTs be provided by 2/28/26. She then asked how the event last year went.

Chief San Felice reported that last year's event had no significant issues, with only a few peaceful counter-protesters, and they anticipate even fewer concerns this year since attendance is limited to adults 18 and over. The police department will have full staffing on site, with nearby agencies available for rapid response if needed.

The motion was seconded by Councilman Sharif.
Mayor Barber called the question and the motion carried.

Motion to approve contingent on verification if there will be outside vendors at event.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:43PM (43:40) C. Consider Board and Commission Appointments

Council may consider and make appointments / reappointments to fill open seats on the Planning and Zoning Commission, Board of Adjustment, and Design Review Board.

Mayor Barber introduced the item and made the motion to reappoint those that have indicated the desire to be reappointed.

The motion was seconded by Councilman Sharif.

Zoning Administrator Blodgett indicated he has an opening on each board and is actively trying to recruit other board members if anyone is interested.

Mayor Barber recounted the motion and the second then called the question, which carried by unanimous vote.

Motion to reappoint board members seeking reappointment to their respective boards.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:45PM (45:10) D. Consideration of a Donor Recognition Program for Donations Received for the Town's New Refuse Truck

Council will consider and may approve the donor recognition program.

Mayor Barber introduced the item regarding contributions toward the Town's new garbage truck.

Mr. Klein reported that an individual had expressed interest in donating, and potentially others might follow, highlighting the need for a formal program. He said program would provide recognition for donors, with legal review completed. Initial proposals included symbolic naming of streets for large donors; however, concerns were raised about altering historic street names, and alternatives such as naming unused or historic rights-of-way were suggested. Other recognition options discussed included placing donor names on plaques or decals on the truck or dumpsters, with debate about the appropriateness of advertising on town property.

Mayor Barber questioned the mention of Jerome Preservation Society (JPS) as a non-profit passthrough, sharing that a resident contacted her and said that seemed shady.

Ms. Sharif confirmed there had been a recent board member for the non-profit and had reorganized some of the board positions, adding that they are seeking two to three additional board members.

Councilmembers also had emphasized transparency and proper handling of donations, particularly if routed through a 501(c)(3) nonprofit for tax purposes. It was also noted that some donors might prefer no public recognition, and the program should accommodate different levels of acknowledgment. Options for visible recognition included permanent plaques at Town Hall or other public spaces, with discussion of additional gestures such as appreciation events.

Ultimately it was agreed to implement the donor recognition program using a tiered plaque system displayed at Town Hall, with plaques corresponding to donation levels (copper, bronze, silver, gold, and platinum).

Mayor Barber made the motion to approve the donor recognition program with plaques in different colors at Town Hall.

Councilman Dillenberg seconded the motion.

Mayor Barber called the question and the motion passed.

Motion to approve donor program with plaques based on donation level displayed at Town Hall.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:03PM (3:40) E. Consideration of a Request from the Jerome Humane Society for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code to Hold a Fundraiser (St. PETrick's Day - March 15, 2026) and (Woofstock - May Date TBD) with Proceeds Going to the Jerome Humane Society

Council will consider the request from the Jerome Humane Society and may approve an exception for a special event permit.

Mayor Barber introduced the item, confirming they receive an exemption for these events every year because all of the proceeds benefit the Humane Society.

Councilmember Dillenberg entered the motion to approve the exception.

With a second by Mayor Barber, when then called the question, the item passed unanimously.

Motion to approve exception for St. PETrick's Day and Woofstock.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

After the vote next item considered was 8A

8:03PM (1:03:16) F. Consideration of a Personnel Policy Manual Update Adding a Half-Day for Christmas Eve and New Year's Eve

Council will consider and may approve the policy amendment.

Mayor Barber introduced the item, adding she thought this was something we already did. She made the motion to approve with a second from Councilwoman Sheffield.

Mayor Barber called the question and the motion passed by unanimous vote.

Motion to approve half days for Christmas Eve and New Year's Eve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

8:04PM (1:03:55) G. Consider Emergency Purchase of a Used 2023 Peterbilt Cobra Magnum Rear Loader Refuse Truck in the Amount of \$207,500, Not Including Taxes or Fees

Council will consider and may approve the purchase.

Mayor Barber introduced the emergency purchase and asked if we had any bonds out right now.

Manager Klein confirmed we have no loans other than the USDA-backed interim loan.

Mayor Barber made the motion to approve the emergency purchase, receiving a second from Councilman Sharif.

Vice Mayor Moore asked if we sold 655 Holly would the money be used for that.

Mr. Klein answered he's glad she brought it up. He said this is a 10-year amortization schedule, and we've been trying to put away at least \$10,000 a year for a refuse truck and it will need to continue as the life expectancy of this truck is only 15 years at most. He said we desperately need to sell the house and get donations if at all possible.

Vice Mayor Moore asked if money from the parking fees could be contributed toward the trash truck.

M. Klein answered that was a decision the council could make during their budget process, noting that the water, sewer and sanitation enterprise fund is already receiving subsidy transfer from the parking fees, but the sanitation fund is another fund being subsidized and essentially says it's another fund we cannot support on its own.

Vice Mayor Moore noted that parking fees are primarily paid by visitors who utilize town services, such as restrooms and trash facilities without contributing to local businesses. Given the additional demand this placed on sanitation services, she thought it would be appropriate to allocate parking revenue to support trash collection. Resident and Business Owner Eric Jurisin commented that the town's economy relies heavily on tourists, noting that some visitors make large purchases while others use town services without spending locally. He emphasized that utilities should be self-funded rather than subsidized by other revenues, and suggested the town explore ways to attract businesses that generate additional sales tax revenue to support municipal services. With no further discussion, Mayor Barber called the question and the motion carried.

Motion to approve purchase of Refuse Truck.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

8:08PM (1:08:53) H. Consider Approval / Award of the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating, with a Responsive Bid Amount of \$344,172.00

Council will consider and may approve Mountain High Excavating.

Mayor Barber introduced the item, confirming with Mr. Klein that prior delays and issues with ADOT had been resolved.

Mr. Klein confirmed the issues were resolved, allowing for a revised design and reduced payment requirements. The initial low bidder withdrew, and the second-lowest bid ultimately saved the town over \$60,000. The selected contractor has been vetted by the engineering team and approved for the CDBG grant.

Mayor Barber sought confirmation that access to homes and fire hydrants will be maintained during construction, with a pre-construction meeting to address concerns.

Mr. Klein confirmed access to homes and Gulch Rd. would be maintained during the project.

Mayor Barber made the motion to approve the award, receiving a second by Vice Mayor Moore. After calling the question the motion passed unanimously.

Motion to approve Award of Deception Water Line Improvements to Mountain High Excavating.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

8:12 (1:12:00) I. Consideration and Staff Direction Regarding a Cellular Water Meter Opt Out Policy

Council will review staff's research and recommendations and provide direction for finalizing the policy.

Mayor Barber introduced the item, and the Council discussed the implementation of smart water meters in Jerome, including the associated opt-out process and fees. Concerns were raised regarding the impact on low-income residents, many of whom receive credits on their bills, or rely on fixed incomes such as Social Security. The importance of ensuring these residents are not unduly burdened by the opt-out costs was emphasized. It was proposed that a reduced monthly fee be applied to qualifying low-income households.

Mr. Klein provided clarification on the purpose of the \$9 monthly opt-out fee, explaining that it covers not only the labor of manually reading meters but also the time required to enter and analyze the data. Councilwoman Sheffield recognized and pointed out that smart meters would help reduce the workload of the small-town crew, allowing them to focus on more critical maintenance tasks.

Mayor Barber noted the need for clear communication with residents, including notices on water bills, postings in public locations, and updates on the town website and social media, to ensure everyone is aware of the opt-out option and its implications.

Mr. Klein confirmed that would be done, also suggesting rather than have two opt out fees maybe meet in the middle at \$7 rather than \$9.

Resident Jera Peterson suggested polling the town for their input.
 Councilwoman Sheffield responding that this has been on the agenda multiple times.
 Ms. Peterson suggested maybe sending volunteers out to read water meters.
 Ms. Barber acknowledged that would be a liability due to some dangerous situations.
 Councilman Sharif entered a motion to reduce the monthly opt-out fee from \$9 to \$7 for all residents, with a second from Councilman Dillenberg.
 Mayor Barber confirmed that Mr. Sharif's motion included maintaining the \$50 one-time setup fee and the \$235 fee for returning to a standard meter at a later date. Which he confirmed as correct.
 Mayor Barber called the question. She confirmed the vote as 4 ayes and 1 nay, the motion carried.

Motion to approve opt out policy with a change from \$9/monthly to \$7/monthly

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

****The day after the meeting Vice Mayor Moore made it known to Town staff that her intended vote was Nay and not Aye. With 3 ayes and 2 nays the motion still passes. ****

8:36PM (1:36:24) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Mayor Barber asked if anyone had anything to present for this item.
 Councilwoman Sheffield said at a future meeting she would like to hear from Mr. Blodgett regarding the item on his Zoning Administrator report about Urban art.

8:37PM (1:37:10) 12. ADJOURNMENT

Mayor Barber entered a motion to adjourn the meeting seconded by Councilmember Dillenberg.
 By unanimous vote the meeting adjourned at 8:37p.m.

Motion to adjourn at 8:37p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

 Alex Barber, Mayor

 Brett Klein, Town Manager

File Attachments for Item:

A. Consider Second Reading of Ordinance No. 496, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Amending Article 12-1, "Traffic Control", Section 12-1-3, "Towing and Impoundment of Vehicles", by Adding Subsection D

Council will consider and may approve the second reading of Ordinance No. 496, and publication and adoption of the ordinance.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

ORDINANCE NO. 496

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 12-1, “TRAFFIC CONTROL”, SECTION 12-1-13 “TOWING AND IMPOUNDMENT OF VEHICLES”, BY ADDING SUBSECTION D.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Article 12-1, is hereby amended to read as follows:

ARTICLE 12-1 Traffic Control

12-1-1 Words and Phrases Defined. **NO CHANGE**

12-1-2 Traffic Administration. **NO CHANGE**

12-1-3 Enforcement of Traffic Regulations. **NO CHANGE**

12-1-4 Snow or Other Disaster Days. **NO CHANGE**

12-1-5 Turning Movements. **NO CHANGE**

12-1-6 One-Way Streets and Alleys. **NO CHANGE**

12-1-7 Methods of Parking. **NO CHANGE**

12-1-8 Stopping, Standing, or Parking Prohibited at Specified Places and Times. **NO CHANGE**

12-1-9 Parking for Certain Purposes Prohibited. **NO CHANGE**

12-1-10 Other Restricted Parking Areas. **NO CHANGE**

12-1-11 Stopping for Loading or Unloading Only; By Permit Only. **NO CHANGE**

12-1-12 Miscellaneous Parking Provisions. **NO CHANGE**

12-1-13 Towing and Impoundment of Vehicles. **SEE BELOW**

12-1-14 Regulations for Bicycles; Voluntary; Exception – Rental Agency. **NO CHANGE**

12-1-15 Parade, Assembly and Procession Permits. **NO CHANGE**

12-1-16 Miscellaneous Traffic Enforcement Rules. **NO CHANGE**

12-1-17 Authority to Detain Persons to Service Traffic Complaints. **NO CHANGE**

12-1-18 Penalties. **NO CHANGE**

Section 12-1-13 Towing and Impoundment of Vehicles is hereby amended as shown below:

Section 12-1-13 Towing and Impoundment of Vehicles

A. Authorization. The Police Department may take charge of, remove, and keep in custody, under the direction of the Chief of Police, any unoccupied vehicle of any kind or description violating any of the provisions of this Code or any of the ordinances of the Town or the laws of the State of Arizona regulating the standing and parking of vehicles.

B. Impounded Vehicles - Record, Towing Service. The Police department shall maintain a record of all vehicles impounded. Such records shall show the date and the location from which the vehicle was removed, the reason for such removal and impounding, and location at which the vehicle is stored. The Police Department shall further provide for adequate towing service to implement the provisions of this code. The Police Department is authorized to use a commercial towing service for the towing and storage of any impounded vehicles.

C. Impounded Vehicles - Release. The Police Department shall direct the return to the owner of an impounded vehicle when the owner has furnished evidence of his/her identity and ownership, signed a receipt, and paid the cost of any applicable towing and storage fees, including those set forth by the commercial towing service authorized and designated to carry out such function under the direction of the Police Department. The payment of towing and storage fees shall not release the owner or driver of such vehicles of any other penalty imposed for a violation of this title or any of the ordinances of the Town or the laws of the State of Arizona.

D. The Police Department may impound or detain a vehicle that has accumulated numerous unanswered or unpaid parking violations, as follows:

1. Vehicles with more than three (3) outstanding or defaulted citations are subject either to impound or to detainment by a mechanical device that prevents mobilization, such as a tire "boot;"

2. Prior to a vehicle being impounded or detained for accumulated parking violations, a 14-day notice shall be served to the owner and conspicuously placed on the vehicle;

3. In addition to the requirements of Subsection C of this Section, a vehicle that is impounded or detained pursuant to this subsection will only be released upon full payment of the outstanding fines and any accrued late and/or collection fees.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be rendered or declared invalid or inoperable by legislative action or by the decision of a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference, the Town Code as a whole, or any part thereof other than the part so rendered or declared invalid or inoperable.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,
YAVAPAI COUNTY, ARIZONA, THIS 10th DAY OF MARCH, 2026.

Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

Gust Rosenfeld, PLC, Town Attorney
By: John A. Gaylord

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
MOORE						
SHEFFIELD						
SHARIF						

File Attachments for Item:

A. Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly

Council will consider the bid(s) received and may approve a bid, and / or provide staff direction.

SOLICITATION INFORMATION AND SCHEDULE

Solicitation Number [2026-001]

Property Sale

The Town of Jerome is soliciting competitive sealed bids with the intention of entering into a contract for the sale of real property. The Town reserves the right to reject any and all bids, for any reason or for no reason, at its sole discretion.

This solicitation is for the purchase of Yavapai County Assessor's Parcel Number 401-07-080A, located at 655 Holly Avenue in Jerome (the "Property"). The Property contains a split-level historic home in as-is condition.

The winning bidder will be expected to take title subject to specific deed restrictions, including restrictions that will absolutely prohibit use of the property as a Short-Term Rental. The Town expects such deed restrictions to include, but not necessarily be limited to, the following substantial provision:

.... the Property may not be utilized as a Short-Term Rental or Vacation Rental. Neither the Property nor any portion of the Property may be leased or rented for transient use or occupancy, as those terms are defined in Title 42 of the Arizona Revised Statutes, at any time. In no event shall any lease or rental terms (including renewal terms) for the Property or any portion of the Property be established for less than 30 days. Any lease or rental agreement for the Property or any portion of the Property shall be executed in writing, and shall require the renter or tenant to acknowledge and agree to this restriction.....

The successful bidder will be expected to complete the purchase by executing a real estate purchase and sale agreement acceptable to the Town in form and substance. The Town reserves the right to cancel this solicitation and any proposed award in the event that it is unable to negotiate a mutually-acceptable agreement, or in the event that the parties are unable to agree on the final language of the deed restriction(s) prohibiting use of the property as a short-term rental.

The Town reserves the right to negotiate simultaneously with multiple bidders; however, the Town does not expect to make more than one Award based on this solicitation. The Town reserves the right to waive informalities, irregularities, or minor discrepancies in any submission.

A qualifying Bid must be received on or before the Bid Deadline, in a sealed envelope, at Jerome Town Hall. A qualifying Bid shall consist of 1) the Bid Sheet attached hereto as Exhibit A; 2) a narrative description of the offeror's proposed use of the Property; and 3) a certified check, cashier's check, or surety bond for ten percent of the amount of the bid as a guarantee that the offeror will enter into an agreement to complete the purchase.

All written portions of a qualifying Bid must be submitted in English, on standard 8/12" x 11" paper, with a minimum font size of 12.

Offers shall remain open for ninety (90) days after the Bid Opening, and may not be amended or withdrawn within this period without written permission by the Town; however, the Town may, at its sole discretion, release any offer and return the security at any time. Should any offeror refuse to enter a contract under the terms and conditions of this solicitation, the Town may retain the security as liquidated damages and not as a penalty.

All Bids shall become property of the Town and matters of public record. Requests for nondisclosure of trade secrets or other proprietary data must be made known within the offer. The Town cannot guarantee the confidentiality of any submitted information due to public record laws. In no event will any offeror be reimbursed for the cost of responding to this solicitation.

**EXHIBIT A
TO
INVITATION FOR BIDS TO PURCHASE REAL PROPERTY**

BID SHEET

Offeror

Firm/Company/Offeror: _____

Contact Person: _____

Contact Email Address: _____

Mailing Address: _____

Phone: _____

Type of Organization

- Individual or Single-Member LLC
- Corporation
- Partnership
- Trust
- Limited Liability Company
- Other _____

Tax ID#: _____

Bid Purchase Price: _____

Proposed Closing Date: _____

Intended Use of Property: See attached.

Intent to be bound by Bid: _____
(Signature of Individual Authorized to Sign Offer)

(Printed Name)

(Email address)

Purchase Proposal
Of Parcel #s 401-07-080A and 401-07-080
Address 655 Holly Ave Jerome, Az

To Brett Klein and Jerome Town Council,

We, Karen Verneti and David Lennon, as 35+ years residents of Cornville and business owners in Cottonwood, would like to propose an offer price on the stated property of \$100,000.00 to be paid via bank wire transfer at the conclusion of a legal purchase agreement.

As long time, local residents, we understand the importance of retaining viable housing for local residents. Our intention is to remodel the property for the purpose of renting to local employees/residents of the town or reselling the property to the like.

Thank you for the consideration.

Karen Verneti and David Lennon

RFP FOR REAL ESTATE MARKETING AND BROKERAGE SERVICES

The Town of Jerome (“Town”) is hereby requesting proposals from qualified real estate brokerage firms specializing in Verde Valley / Jerome area residential real estate to provide brokerage and marketing services for a property(ies) owned by the Town. It is the intent of this RFP to have the successful broker/firm enter into a Professional Services Contract with the Town to supply real estate services as outlined herein.

The firm is expected to meet the objective of the Town to sell a residence(s). The firm is expected to market the property(ies) to potential purchasers of residential property for the purpose of owner occupied, or for the owner to use as a long-term rental. There will be a deed restriction prohibiting short-term rental of the property.

RESPONSE - REQUEST FOR PROPOSALS

To be considered, five (5) copies of the proposal must be received by the Town by 4:00 p.m. April 1, 2026; clearly marked on the outside “Proposal – Real Estate Brokerage Services.”

SCOPE OF SERVICES

A. The following property(ies) is included in the Listing Agreement:

Parcel Number	Address Locally Known As
1. 401-07-080A and 401-07-080	655 Holly Avenue Jerome, AZ, 86331

1. Broker agrees to list the property(ies).
2. Broker to place signs on the site(s) above.
3. Broker to produce a professional brochure that incorporates the property.
4. Broker to develop strategy on marketing to qualified parties.

BROKER'S QUALIFICATIONS

Respondents to this RFP shall have the following qualifications:

- Must be licensed and in good standing.
- Must have an excellent reputation in the real estate community.
- Must be knowledgeable in the local real estate market and have experience with residential properties.
- Must be knowledgeable in the use of all public real estate records.

INSURANCE REQUIREMENTS

For proposal purposes, proposers must submit copies of current certificates of insurance for general liability and workers compensation. The successful contractor must provide original certificates prior to commencing services.

FEE SCHEDULE

Each proposal must include a fee schedule which identifies the following items:

- State your commission rate as a percentage or flat fee for selling residential properties. Proposers stated fee must be all-inclusive whether a percent or flat fee.

TERM OF CONTRACT

The contract period for the successful broker/firm will be from date of award for six-months with renewable options up to three additional six-month terms. The contract may be terminated by either party with 60 (sixty) days prior notice.

EVALUATION, SELECTION CRITERIA AND AWARD PROCESS

Issuance of this RFP and receipt of proposals does not commit the Town to award a contract.

The Town reserves the right to postpone receipt date, accepting or rejecting any or all proposals received in response to this RFP, or to negotiate with any of the brokers/firms submitting an RFP, or to cancel all or part of this RFP.

The evaluation process will consist of the following items, including but not limited to: demonstrated knowledge of the local real estate market; experience and in particular, experience in the Verde Valley and Jerome area; clarity, completeness and responsiveness of proposal; marketing plan, and fee schedule.

PRESENTATION/INTERVIEWS

Firms submitting a proposal in response to this RFP may be required to provide a presentation of their proposal. Additional technical and/or cost information may be requested for clarification purposes, but in no way will change the original proposal submitted.

RFP SUBMITTAL REQUIREMENTS

By submitting a proposal, you represent that you have (1) thoroughly examined and become familiar with the scope of services outlined in this RFP and (2) are capable of performing quality work to achieve the Town's objectives.

The following information must accompany your proposal:

1. List years in business, and previous names of the firm, if any.
2. Description of your firm, including size of firm, location, number and nature of the professional staff to be assigned; staff experience and training, including a brief resume for each key person listed.

3. Describe experience (minimum five years previous experience with proven effectiveness) your firm or organization has in pertinent real estate experience.

4. Experience in assisting similar size entities, including any and all services for government agencies.

5. List of at least three references where and when your firm provided similar services.

Please provide names and telephone numbers of contact persons for each reference.

6. Additional services offered through your firm.

7. Listing of current litigation, outstanding judgments and liens, if any.

8. The standard agreement your firm utilizes and would propose to the Town if your firm is selected.

The Town Council may conduct interviews of top candidates and make the final selection, or make the final decision based on the proposals received. The Town Council may also delegate the final decision to the Town Manager. The Town Manager will negotiate the final contract in consultation with the Town Attorney.

The Town of Jerome is an equal opportunity provider and employer.

File Attachments for Item:

A. Consider Approval of and Awarding of the Contract for the Deception Water Line Improvements Project (CDBG Funded) to the Low Bidder, Mountain High Excavating

Council will consider and may approve / award the contract to Mountain High Excavating.

5. PAYMENTS. Applications for Payment are to be submitted to:

Southwestern Environmental Consultants, Inc.
Attention: Krishan Ginige
825 Cove Parkway
Cottonwood, AZ 86326

Additionally, a copy of the Application for Payment is to be emailed to: Rich Ormond, NACOG, email: rormond@nacog.org.

Upon submission of an Application for Payment, and upon approval by the ENGINEER and the GRANTEE of the completed work, GRANTEE shall pay the CONTRACTOR ninety percent (90%) of the approved estimate of the work performed, and retain ten percent (10%) until final completion and acceptance of all material, equipment and work covered by the contract, less such amounts as the GRANTEE shall determine for all incomplete work and unsettled claims. After fifty percent (50%) completion, the GRANTEE may decrease the retainage to five percent (5%) providing CONTRACTOR is making satisfactory progress, coupled with such deductions as ENGINEER determines are appropriate to cover claims requiring a greater sum to be retained. All payments to the CONTRACTOR shall be made within thirty (30) days of the submission of an Application for Payment, provided said Application for Payment is approved by the GRANTEE as allowed by A.R.S. Section 34-221. GRANTEE shall not withhold payment except for non-compliance with the terms of this Contract, and the GRANTEE shall not request the CONTRACTOR to perform work outside the scope of this Contract as a condition of receiving payment.

6. TIME FOR COMMENCEMENT AND COMPLETION. The CONTRACTOR agrees to commence, or cause to be commenced, the actual work described in the Scope of Work within 20 consecutive calendar days after the Effective Date. The CONTRACTOR agrees to complete, free of liens or rights of liens of contractors, mechanics, material men or laborers, all work listed above within 120 consecutive calendar days after the Effective Date of this Contract, subject to extensions approved by GRANTEE in writing for the period of any excusable delays (including strikes, acts of God or other reasons beyond the control of the GRANTEE or CONTRACTOR). The CONTRACTOR agrees that time is of the essence in this Contract.

7. INSURANCE. Certificate(s) of Insurance naming the GRANTEE and NACOG as co-insured verifying the minimum coverages as listed below shall be delivered as specified in the Notice of Award prior to issuance of the Notice to Proceed:

- a. Worker's Compensation statutory
- b. Protective Bodily Injury \$2,000,000 each occurrence and annual aggregate
- c. Personal Property \$2,000,000 each occurrence and annual aggregate
- d. Automobile Bodily Injury \$2,000,000 each occurrence and annual aggregate
and Property Damage

8. WARRANTY. The CONTRACTOR warrants that all improvements, hardware and fixtures of whatever kind or nature to be installed or constructed on the Property by the CONTRACTOR or the CONTRACTOR'S subcontractors will be of good quality, suitable for their purpose and free from defects in workmanship or materials, or other deficiencies. This is a full warranty extending to the GRANTEE and subsequent GRANTEE(s) of the Property; provided, however, that the warranty set forth in this paragraph shall apply only to deficiencies and defects about which the GRANTEE or subsequent GRANTEE(s) shall have notified the CONTRACTOR at the address stated above within two years as required by the Arizona State Registrar of Contractors. Manufacturer warranties will apply to any materials or equipment installed.

9. LIQUIDATED DAMAGES. If the CONTRACTOR fails to complete the work within the time specified in Paragraph 6 of this Contract, or within the time to which such completion may have been extended by the GRANTEE in writing, the CONTRACTOR must pay to the GRANTEE the sum of one hundred dollars (\$100) for each and every calendar day that the time consumed in completing the work exceeds the time allowed therefore; which said sum, in view of the difficulty of accurately ascertaining the loss which the GRANTEE will suffer by reason of delay in the completion of the work hereunder is hereby fixed and agreed as the liquidated damages that the GRANTEE will suffer by reason of such delay, and not as a penalty. The GRANTEE will deduct and retain out of the monies which may become due hereunder the amount of any such liquidated damages; and in case the amount which may become due hereunder shall be less than the amount of liquidated damages suffered by the GRANTEE, the CONTRACTOR shall be liable to pay the difference upon demand by the GRANTEE.

10. TERMINATION. The CONTRACTOR agrees that the GRANTEE shall have the right to declare the CONTRACTOR in default if the CONTRACTOR fails to furnish materials or perform work in accordance with the provisions of this Contract. In such event the GRANTEE shall be responsible for providing written notice to the CONTRACTOR by registered mail of such default. If the CONTRACTOR fails to remedy such default within 15 days of such notice, the GRANTEE shall have the right to select one or more substitute contractors. If the expense of finishing the work exceeds the balance not yet paid to the CONTRACTOR on this Contract, the CONTRACTOR shall pay the difference to the GRANTEE.

11. PARTIES TO CONTRACT. The CONTRACTOR and GRANTEE agree that they are the sole parties to this Contract and are solely responsible for its performance. The parties agree that the United States Department of Housing and Urban Development assumes no liability or responsibility whatsoever for the performance of any term of this Contract.

12. PROJECT GRANT ADMINISTRATOR. The GRANTEE has designated NACOG as grant administrator. The grant administrator shall be empowered to perform all administrative functions as required for management of the grant and verification of compliance with CDBG requirements.

13. LABOR STANDARD AND MISCELLANEOUS REQUIREMENTS. This agreement is subject to the Federal Labor Standards Provisions, Davis-Bacon Act of 1931, Contract Work Hours and Safety Standards Act of 1962, Copeland Act of 1934 and the Fair Labor Standards Act of 1939.

The following information, required by or included in the Bid Package for this project, is a part of this contract:

- a. Wage Rate Determination # AZ20240061 Mod # 4
- b. HUD 4010.
- c. Completed LS2, LS3's, LS4's, LS5's and Section 3 documentation in Labor Standard File.
- d. Signed Certifications.
- e. Contractor's License # ROC 185256 Expiration Date 05/31/2027
- f. Certificate of Insurance.
- g. Bid, Payment and Performance Bonds.

PART II. General Conditions

- 1. ASSIGNMENT.** The CONTRACTOR agrees not to assign the Contract without written consent of the GRANTEE.
- 2. CHANGE ORDERS.** The CONTRACTOR shall not make any changes in the Scope of Work or the Specifications without written authorization of the GRANTEE.
- 3. PERMITS AND CODES.** The CONTRACTOR agrees to secure all necessary permits required for the performance of this Contract in compliance with applicable local requirements, including local building and housing codes, where applicable, whether or not specified in the Scope of Work or Specifications. Prior to construction, required permit(s) and the Scope of Work shall be posted and available at the job site.
- 4. AMERICANS WITH DISABILITIES ACT (ADA).** CONTRACTOR shall comply with the requirements of the Americans with Disabilities Act (ADA).
- 5. LEAD-BASED PAINT.** The CONTRACTOR agrees to use no lead-based paint in the CONTRACTOR's performance of this Contract, including the performance of any subcontractor. "Lead-based paint" means any paint containing more than six one hundredths of one percent lead by weight (calculated as lead metal) in the total nonvolatile content of the paint or the equivalent measure of lead in the dried film of paint already applied.
- 6. CONDITION OF PREMISES.** The CONTRACTOR agrees to keep the premises broom clean and orderly and to remove all debris as needed during the course of the work, in order to maintain work conditions which do not cause health or safety hazards.
- 7. ACCIDENT PREVENTION.** Machinery, equipment, and other hazards shall be guarded or eliminated in accordance with the safety provisions of the Manual of Accident Prevention in Construction published by the Association of General Contractors of America, and the requirements of the Occupational Safety and Health Administration.
- 8. DRUG FREE WORKPLACE.** The CONTRACTOR shall maintain a Drug Free Workplace for all employees.
- 9. INSPECTION.** The GRANTEE and their designees shall have the right to inspect all the work performed under this Contract. By such inspection, the GRANTEE assumes no responsibility for defective material or work under this Contract or for any breach of this Contract by the CONTRACTOR.
- 10. GOOD FAITH EFFORT.** The CONTRACTOR agrees to provide for the fair utilization of minority/women owned business enterprises in the performance of work on this project and, where a contract is awarded, engage in a "good faith effort" to ensure that minority/women/disadvantaged-owned business enterprises have the maximum opportunity to participate in the performance of work under this Contract.
- 11. HOLD HARMLESS.** The CONTRACTOR agrees to defend, indemnify, and hold the GRANTEE harmless from any liability or claim for damages because of bodily injury, death, property damage, sickness, disease or loss and expense arising from the CONTRACTOR'S performance of this Contract. The CONTRACTOR further agrees to protect, defend, and indemnify GRANTEE from any

claim by laborers, subcontractors or material men for unpaid work or labor performed or materials supplied in connection with this Contract.

CONTRACTOR shall comply with the requirements of all applicable laws, rules and regulations, and shall exonerate, indemnify, and hold harmless the GRANTEE and its agency members, NACOG, the ENGINEER and the Arizona Department of Housing from and for any violation caused by him and shall assume full responsibility for payment of Federal, State and local taxes on contributions imposed or required under the Social Security, workmen's compensation and income tax laws.

12. SANCTION, PENALTIES AND DEBARMENT. A breach of the contract provisions concerning violations of federal labor standards may be grounds for termination of the contract and result in sanctions, penalties including liquidated damages, and/or debarment of the CONTRACTOR.

13. NON-RESPONSIBILITY OF THE GRANTEE. Indebtedness incurred for any cause in connection with this work must be paid by the CONTRACTOR, and the GRANTEE is hereby relieved at all times from any indebtedness or claims other than payments under contract.

14. ACCESS TO INFORMATION. It is agreed that all information, data reports, records and plans as existing, available and necessary for carrying out of the work outlined above have been furnished to the CONTRACTOR by the GRANTEE and its agencies. CONTRACTOR hereby acknowledges receipt of same. No charge will be made to the CONTRACTOR for such information and the GRANTEE and its agencies will cooperate with the CONTRACTOR in every way possible to facilitate the performance of the work described in the Contract.

15. CONTRACTOR'S RECORDS. CONTRACTOR agrees to keep and maintain all records arising from or relating to this construction Contract, including, but not limited to, receipts from material suppliers and subcontracts, for a period of five years after the date of close out of the grant or resolution of all audit findings of that grant, whichever occurs last. CONTRACTOR further agrees to allow the Arizona Department of Housing, HUD, and/or the Office of the Inspector General or their designated representatives to have access to all such records for review, monitoring, and audit, during normal working hours.

16. PROPERTY RIGHTS IN MATERIAL. Nothing in the Contract shall be construed as vesting in the CONTRACTOR any right of property in the materials used after they have been attached or affixed to the work or the soil and accepted. All such materials shall become the property of the GRANTEE upon being so attached or affixed and accepted.

17. IMMIGRATION COMPLIANCE WARRANTY. As required by A.R.S. § 41-4401, CONTRACTOR hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). CONTRACTOR further warrants that after hiring an employee, CONTRACTOR verifies the employment eligibility of the employee through the E-Verify program. If CONTRACTOR uses any subcontractors in performance of the Work, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the E-Verify program. A breach of this warranty shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract. If state law is amended, the parties may modify this paragraph consistent with state law.

18. ISRAEL BOYCOTT CERTIFICATION. CONTRACTOR hereby certifies that it is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by GRANTEE up to and including termination of this Contract.

19. STATUTORY REQUIRED PROVISIONS AND REQUIREMENTS. This Agreement is subject to termination pursuant to A.R.S. § 38-511, as may be amended. Pursuant to A.R.S. § 35-394, as may be amended, unless exempt, Contractor hereby certifies that it does not use, and agrees not to use during the term of this Contract, any of the following: forced labor of ethnic Uyghurs in the People's Republic of China; any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

20. "SECTION 3" COMPLIANCE WITH THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES.

- a. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that the employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- b. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- c. The CONTRACTOR agrees to send to each labor organization or representative of workers with which the CONTRACTOR has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- d. The CONTRACTOR agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The CONTRACTOR will not subcontract with any subcontractor where the CONTRACTOR has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

- e. The CONTRACTOR will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- f. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

21. MISCELLANEOUS PROVISIONS.

- a. If any action at law or in equity is necessary to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- b. In any case one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or un-enforceability shall not affect any other provisions thereof and this Contract shall not be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.



SOUTHWESTERN ENVIRONMENTAL CONSULTANTS, INC.

www.sec-landmgt.com
info@sec-landmgt.com

Item A.

825 COVE PARKWAY
COTTONWOOD, ARIZONA 86326
(928) 634-5889

MEMORANDUM

Date: 3 February 2026

Project: Deception Waterline Improvements

Attention: Mayor Christina Barber, Vice Mayor Jane Moore, and Council Members Dr. Jack Dillenberg, Sonia Sheffield, and Issam Sharif.

RE: Deception Lane Waterline Improvements Bid Results and Recommendations

Mayor, Vice Mayor and Council Members,

The Deception Lane waterline improvements include installing a new 6" waterline, 3 fire hydrants, pressure reducing valve, and regulator. The waterline improvements was advertized on 16 December 2025, a prebid meeting was held 8 January 2026 with 9 contractors in attendance, and 5 bids were received and opened on 29 January 2026. The bid results for the Deception Lane waterline improvements are summarized in the table below:

Bidder	Bid
Mountain High Excavating, LLC	\$ 344,172.00
Longfellow Excavating, LLC	\$ 424,879.00
JUD Co, LLC	\$ 527,955.00
Ligon Excavation, Inc.	\$ 528,882.10
Mulcaire and Son Contracting, LLC	\$ 668,993.88

The low bidder was Mountain High Excavating, LLC. Due to their qualifications, being the lowest bidder and meeting the bid requirements, SEC recommends Mountain High Excavating, LLC as the contractor for all projects of the Deception Lane waterline improvements.

Sincerely,

Krishan Ginige, P.E, MS, CFM
SEC Project #20-0510CE



Chris Fetzer
Executive Director

February 3, 2026

Attn: Joe Dutson
Mountain High Excavating, LLC
4183 E Huntington Drive
Flagstaff, AZ 86004

**RE: NOTICE OF INTENT TO AWARD FOR TOWN OF JEROME - DECEPTION LANE WATER
LINE IMPROVEMENTS (CDBG #122-25)**

Dear Mr. Dutson:

You are hereby notified that the Town of Jerome intends to award you the construction contract for the above-referenced CDBG project, in the bid amount of \$344,172.00.

To comply with the Town of Jerome's CDBG procurement requirements, time must be allotted for all participating firms to comment on or protest the Town's decision. Additionally, the construction contract is an item on the agenda for the Town of Jerome's Board meeting on March 10, 2026. Contract completion and NTP will not be executed until the contract has been reviewed and approved by the Board, the protest period has transpired, and any protests have been resolved. We do not, however, anticipate any protests. Therefore, we expect the contract documents will be sent to you by **March 13, 2026**.

You must comply with the following conditions within ten (10) days of receiving the contract. Deliver to the Town of Jerome, c/o NACOG:

1. Two (2) executed and complete contracts. All appropriate documents must be signed by the principals and corporate seals affixed as appropriate.
2. One (1) Performance Bond in the amount of the contract.
3. One (1) Labor and Material Payment Bond in the amount of the contract.
4. One (1) Certificate of Insurance. This must meet the minimum requirements to include Worker's Compensation. Please ensure that Navajo County is designated as additional insured.
5. LS-3's for the construction subcontractors involved in this project. Please ensure that each LS-3 includes the Federal Tax ID no. for the subcontractor.
6. Completed Section 3 Forms.

Failure to comply with these conditions within the time specified will entitle the Town of Jerome to consider your proposal abandoned and annul this Notice of Intent to Award.

After you comply with the above-referenced conditions, the Town of Jerome will return to you one fully-executed contract. Copies will be retained by the Town of Jerome and NACOG.

Notice of Intent to Award

Town of Jerome – Deception Lane Water Line Improvements (CDBG #122-25)

Page 2

A Notice to Proceed will not be issued until NACOG has received and verified the required information.

A Pre-Construction Conference will be scheduled at everyone's mutual convenience. Please do not hesitate to contact me if you have questions or concerns. I can be reached by phone at (928) 445-0211 or by email at rormond@nacog.org.

Sincerely,

Rich Ormond
NACOG CDBG Program Manager
Acting as Town of Jerome CDBG Administrator

cc: Brett Klein, Town of Jerome

File Attachments for Item:

B. Consideration of an Application to Combine Two Contiguous Lots Owned by the Same Owner, Lots 401-07-0128A and 401-07-127A, Recommended for Approval by the Planning and Zoning Commission

Council will consider and may approve the application for the minor lot combination.



TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331
(928) 634-7943

Zoning Administrator Analysis Jerome Town Council Tuesday, March 10th, 2026

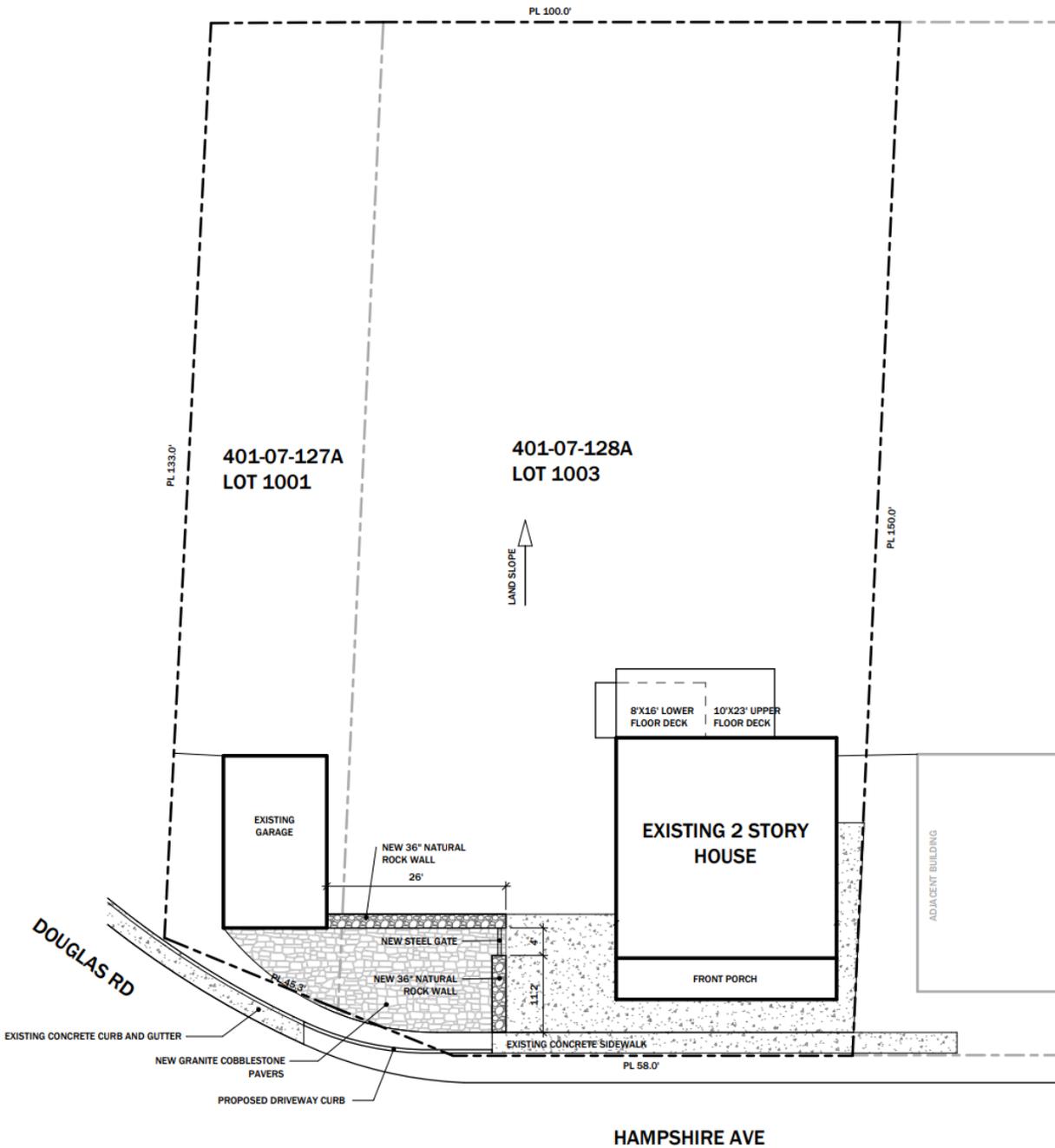
Item :
Location: 804 Hampshire Blvd.
Applicant/Owner: Thomas Lopez
Zone: R1-5
APN: 401-07-127A & 401-07-128A
Prepared by: Will Blodgett, Zoning Administrator
Recommendation: Recommend Approval

Background and Summary: The applicant (Thomas Lopez), owner of 804 Hampshire (401-07-128A) and the parcel adjacent to the southwest (401-07-127A) is requesting approval to combine the two parcels. On January 20th 2026, The Planning & Zoning Commission approved this lot-combination and recommends approval to the Council.

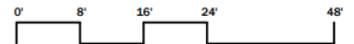
Building Background: The building background at 804 Hampshire is not relevant to this analysis as the buildings will not be impacted by this process.

Considerations: This is a minor lot combination, with no parcel configuration/geometry changes other than a combination. The parcels have been surveyed, prior to start of the current construction. The lot combination will not create an situation to either parcel that is counter to the intentions of the ordinance. 401-07-127A is a nonconforming parcel at this time, having an accessory building (Historic garage) which the Zoning Ordinance requires be subordinate to a primary structure. This new lot configuration will satisfy those requirements of the ZO by removing the nonconformity in the built environment as well as the undersized lot.

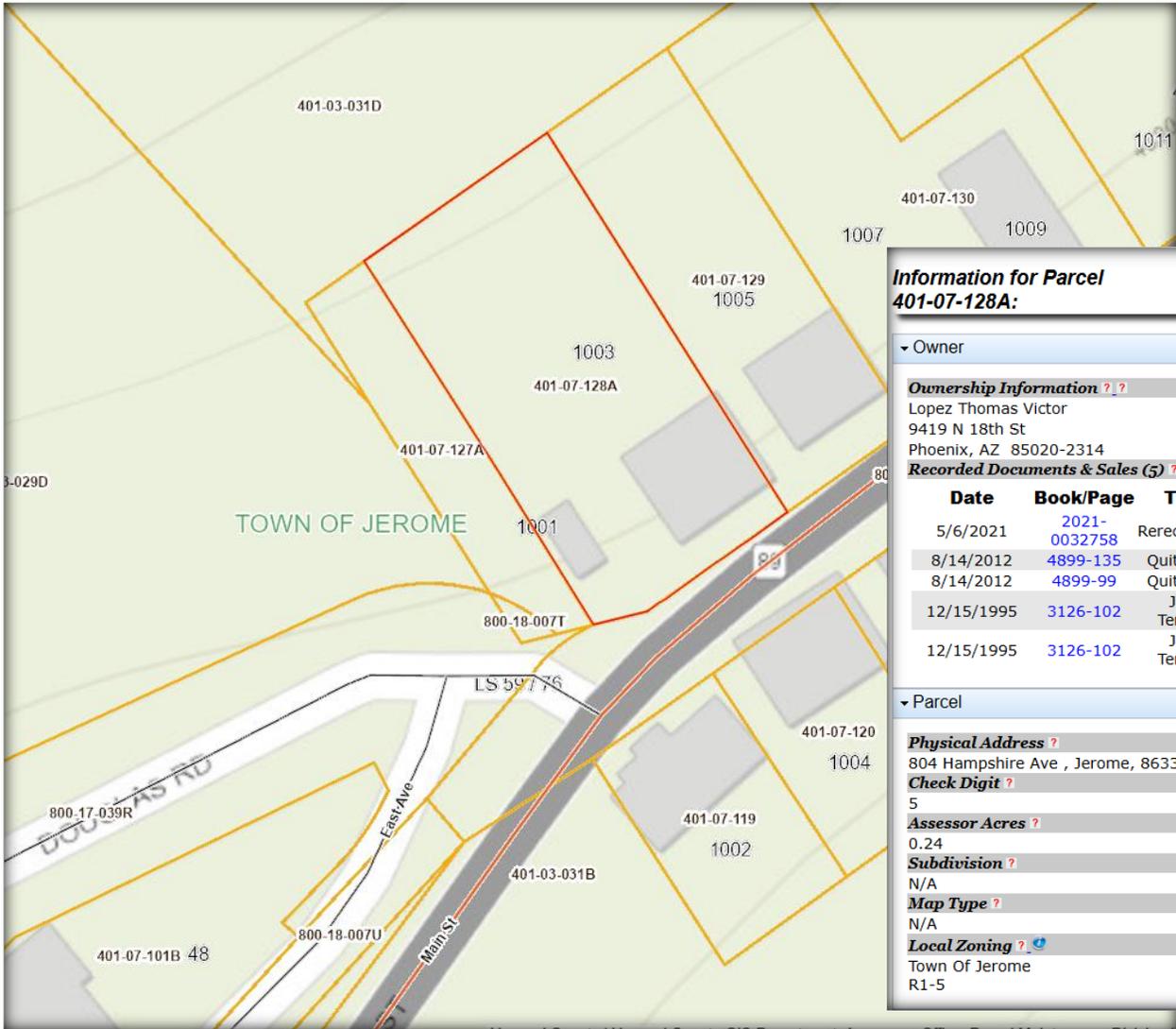




JURISDICTION	YAVAPAI COUNTY
PARCEL NUMBER	401-07-128A
ZONING	R1-5
OWNER	LOPEZ THOMAS VICTOR
LOT AREA	0,24 ACRES



Survey / plan view of the two parcels in relation to the current construction and the adjacent roadways.



Information for Parcel 401-07-128A:

Owner

Ownership Information ? ?
Lopez Thomas Victor
9419 N 18th St
Phoenix, AZ 85020-2314

Recorded Documents & Sales (5) ?

Date	Book/Page	Type	Cost
5/6/2021	2021-0032758	Rerecordings	\$100,000
8/14/2012	4899-135	Quit Claim	\$0
8/14/2012	4899-99	Quit Claim	\$0
12/15/1995	3126-102	Joint Tenants	\$96,500
12/15/1995	3126-102	Joint Tenants	\$0

Parcel

Physical Address ?
804 Hampshire Ave , Jerome, 86331

Check Digit ?
5

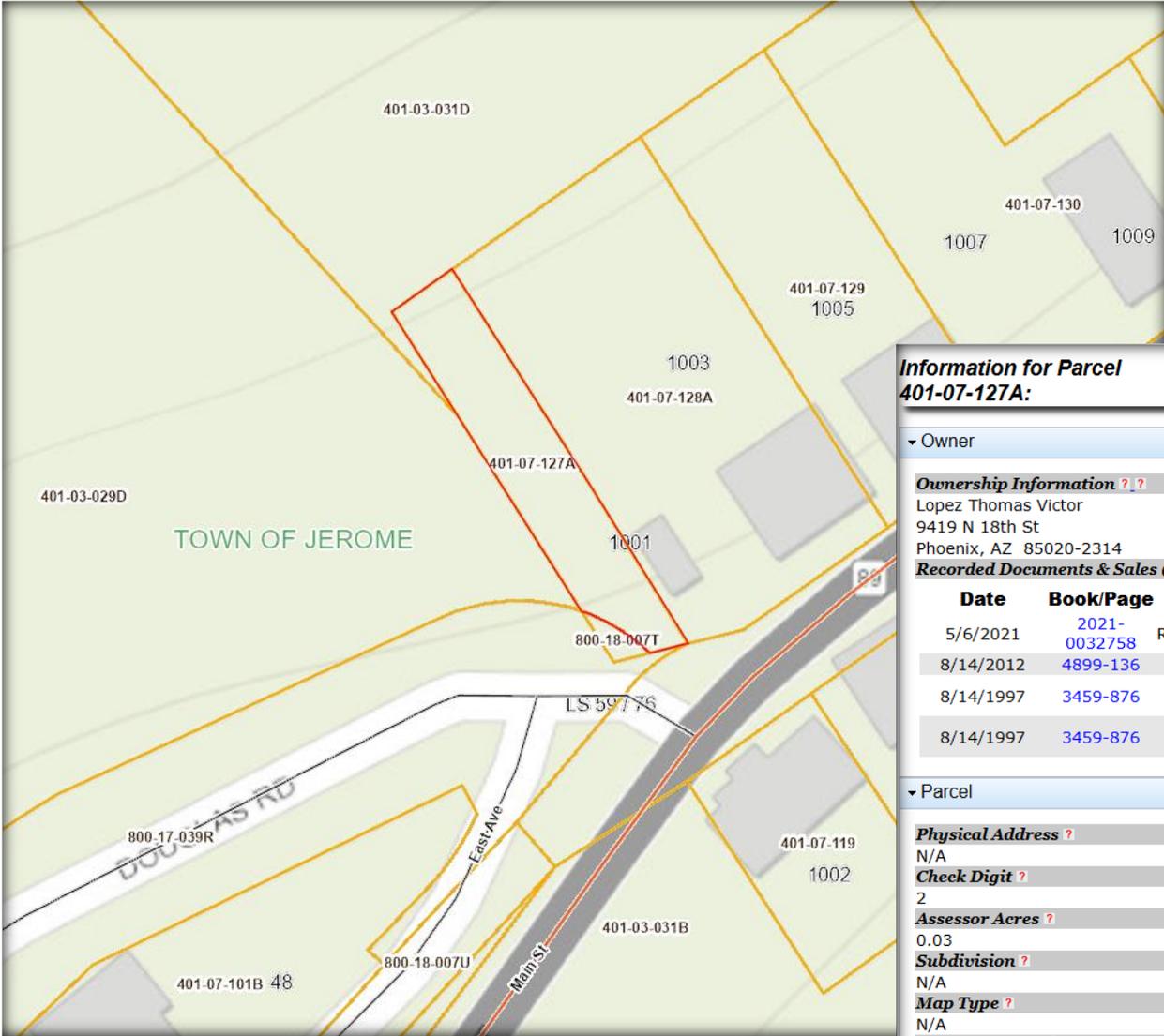
Assessor Acres ?
0.24

Subdivision ?
N/A

Map Type ?
N/A

Local Zoning ? ?
Town Of Jerome
R1-5

View of 804 Hampshire (401-07-128A), highlighted in red, from the Yavapai County GIS interactive site. Information from this source is subject to errors.



Information for Parcel 401-07-127A:

▼ Owner

Ownership Information ? ?
Lopez Thomas Victor
9419 N 18th St
Phoenix, AZ 85020-2314

Recorded Documents & Sales (4) ?

Date	Book/Page	Type	Cost
5/6/2021	2021-0032758	Rerecordings	\$100,000
8/14/2012	4899-136	Quit Claim	\$0
8/14/1997	3459-876	Joint Tenants	\$20,000
8/14/1997	3459-876	Joint Tenants	\$0

▼ Parcel

Physical Address ?
N/A

Check Digit ?
2

Assessor Acres ?
0.03

Subdivision ?
N/A

Map Type ?
N/A

Local Zoning ? ?
Town Of Jerome
R1-5

View of parcel 401-07-127A, highlighted in red, from the Yavapai County GIS interactive site. Information from this source is subject to errors. This is the parcel which is less than the ZO requires.

Application & Related Information

File Attachments for Item:

C. Consideration of a Conditional Use Permit (CUP) for Small Events at 105 Douglas Road, 401-03-029C, (Locally Known as The Powder Box Church)

Council will consider and may approve a CUP for 105 Douglas Road.



TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331
(928) 634-7943

Zoning Administrator Analysis Jerome Town Council Tuesday, March 10th 2026

- Item :**
- Location:** 105 Douglas Road
- Applicant/Owner:** Mary Gale & Scott Gale
- Zone:** AR (Agricultural Residential)
- APN:** 401-03-029C
- Prepared by:** Will Blodgett, Zoning Administrator
- Recommendation:** Approval

Project Summary: The applicant is requesting a Conditional Use Permit to utilize the property for small events. The applicant, understanding the limited space provided by this historic building is seeking the ability to use the structure for small events, such as weddings, end-of-life celebrations and the like. This type of use would normally be protected under Arizona’s Short-term Rental laws, but the applicant wishes to proceed through the Town of Jerome’s policies and work within them. The Planning & Zoning Commission approved the application at the regular meeting of January 20th, and recommends approval of the item.

Building Background: The Powder Box Church was constructed in 1925 and is listed as a contributing element to our Historic Landmark. The historic properties survey describes it as 2 ½ stories (with basement) and is a 1,400 square foot structure, bilaterally symmetrical in its design. There are 4 towers (one on each corner) with ridge-hip roof designs. There is a single main tower that is symmetrically placed on the front façade and has a unique concave ridge-hip roof design. The building gets it’s name from the fact that dynamite box wood was used for much of the wall lath.

Purpose: It is the express intent of this Ordinance that any use for which a Conditional Use Permit is required shall be permitted as a Principal Use in the particular zoning district, provided that all special conditions and requirements of this Ordinance are met. Therefore, the action of the Commission shall be one of approval or denial based upon its judgment as to whether the specified conditions have been or will be met. The Commission shall consider not only the nature of the use and the special conditions influencing its location in the particular district, but also the proposed location of buildings, parking and other facilities within the site, the amount of traffic likely to be generated and how it will be accommodated, and the influence that such factors are likely to exert on adjoining properties. The Commission may make such suggestions as it considers desirable and shall provide all possible guidance to the applicant in his preparation of application, plans, and data in such manner as to satisfy the intent of this Section. In order to grant any use permit, the findings of the Commission must be that the establishment, maintenance, or operation of the use or building applied for will not be detrimental to the public health, safety, peace, convenience, comfort, and general welfare of persons residing or working in the neighborhood of such proposed use or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the Town.

Response: The property is Zoned AR, in which church and basic assembly uses are conditional uses. A conditional use permit is required by the Town of Jerome’s Zoning Ordinance for these uses,

however the Town feels that this is a positive, allowing the applicant to feel assured to invest time and money into ongoing improvements and repairs of this structure. Jerome Fire Department will inspect the site and provide an occupancy prior to the start of the conditional use, if approved. The occupancy for this use will still remain below a threshold of significance as to not warrant specific conditions for aspects such as Parking, traffic generation, etc. If in the future the set occupancy is exceeded, a temporary use, or special events permit will be required.

Property Standards:

The Town of Jerome Zoning Ordinance reads:

SECTION 503. “AR” ZONE, AGRICULTURAL RESIDENTIAL

A. PURPOSE

This district is intended to promote and preserve low density residential development and noncommercial farming and agriculture. Land use is composed chiefly of individual homes, together with required recreational, religious, and educational facilities.

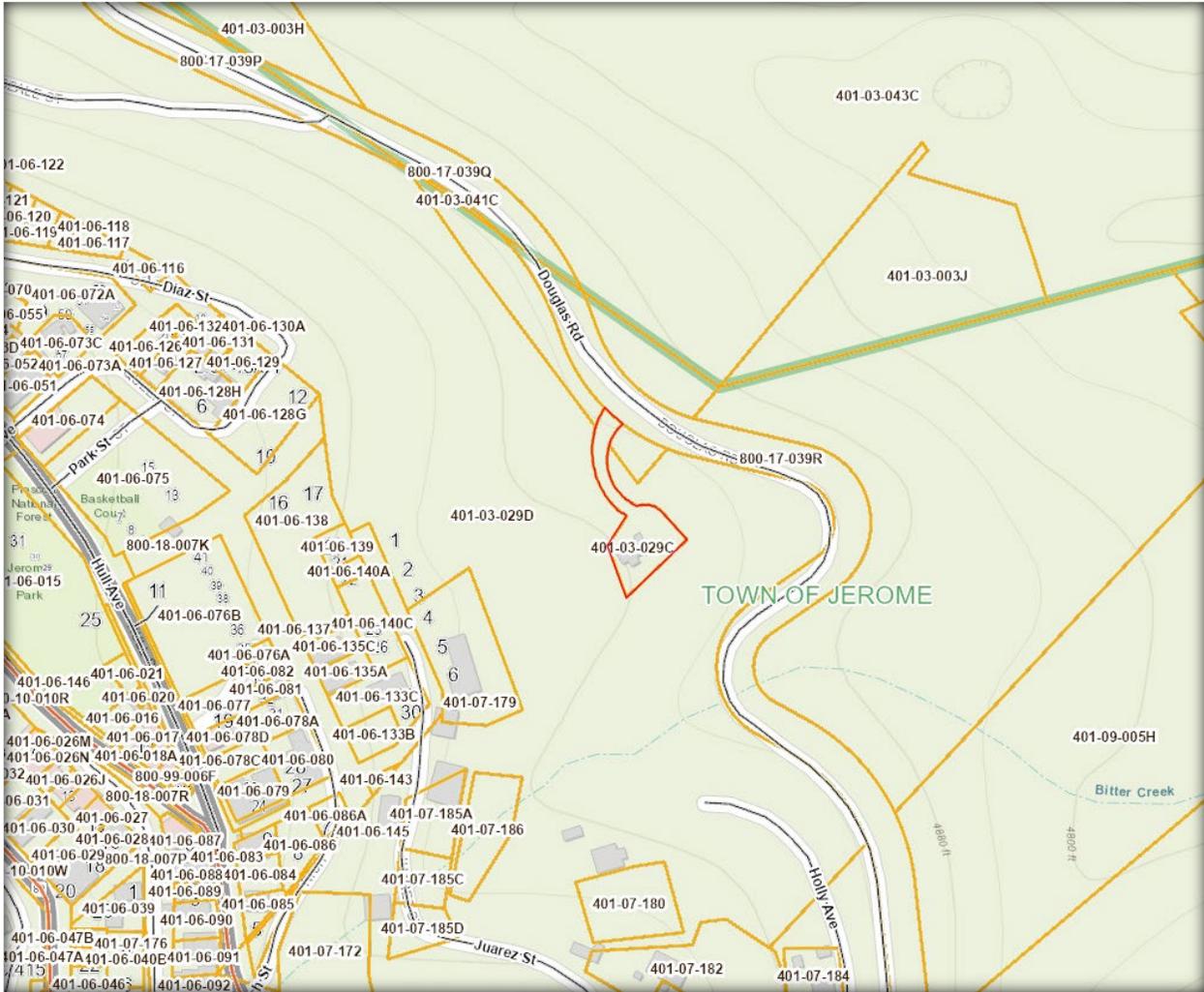
B. PERMITTED USES

- 1. One (1) single-family dwelling or one (1) modular home per lot. Mobile homes are prohibited.
- 2. Customary accessory uses and buildings, provided such uses are incidental to the principal use.
- 3. Temporary buildings for uses incidental to construction work, which buildings shall be removed upon completion of or abandonment of the construction work.
- 4. Publicly owned and operated parks and recreation areas and centers.
- 5. Home occupations.
- 6. Noncommercial farming and agriculture, not including the keeping of livestock.
- 7. Keeping of cattle and horses owned by members of the family occupying the premises, but not to exceed one (1) head per 20,300 square feet of lot area.

C. CONDITIONAL USES

- 1. Animals, fowl, and other typical farm livestock, except as otherwise prohibited herein.
- 2. Commercial stables
- 3. Churches or similar places of worship
- 4. Schools: Public or private elementary and high.
- 5. Colleges, universities, and professional schools having a regular curriculum.
- 6. Nursery Schools and Day Care Centers.
- 7. Privately owned and operated recreation areas and centers.
- 8. Public buildings other than hospitals.
- 9. Public utility buildings, structures, or appurtenances thereto for public service use.
- 10. Model Homes
- 11. Bed and Breakfast
- 12. Viticulture use, pursuant to Chapter 16, “Vineyards,” of the Jerome Town Code.
- 13. Beekeeping

[Ord. No. 380; Ord. No. 474]



View of parcel 401-03-029C highlighted in red. The property has parking on site, as well as plans for overflow traffic utilizing the 300 level parking and being shuttled to the site.

Application Information

File Attachments for Item:

E. Consideration, Discussion and Possible Staff Direction Regarding Proposed Changes to the Town's Fee Schedule (Red Font = Proposed Changes; Blue Font = Proposed Addition)

There will be a discussion and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.



Fee For:	Amount:	New Amount
<i>Providing Fire, Rescue and EMS Services for Non-Residents</i>		
Base Rate Fire Apparatus (per type 1 vehicle)	\$250 Initial, \$125 each succeeding hour	\$500 Initial, then \$200 per hour
Rescue Vehicle	\$250 Initial, \$125 each succeeding hour	\$250 Initial, then \$125 per hour
Brush Truck (Type 6)	\$175 Initial, \$100 each succeeding hour	\$250 Initial, then \$125 per hour
Trail Rescue Vehicle (UTV)	\$100 Initial, \$75 each succeeding hour	\$125 Initial, then \$75 per hour
Command Officer	\$75 Initial, \$35 each succeeding hour	\$125 Initial, then \$75 per hour
Command Vehicle	\$100 Initial, \$75 each succeeding hour	\$150 Initial, then \$100 per hour
Personnel (per responder)	\$40 Initial, \$25 each succeeding hour	\$95 Initial, then \$50 per hour
HazMat Surcharge	\$1,500 plus supplies	
Extrication	\$750 per person	No Change
Wash Down	\$100	\$100 + Cleaning agent cost
Absorbent	\$100	No Change
Technical Rope Rescue	\$1,500 per person	No Change
Swift Water Rescue	\$1,500 per patient	No Change
Fire Extinguishment	\$1,500 per building	\$3000 per building
Vehicle Extinguishment	\$500 per vehicle	\$1,000 per passenger car
Vehicle Extinguishment		\$1,500 large vehicle/truck/RV/Trailer
Outside Town Limits Fire Protection Service Agreement	Formula = Assessed LPV / 100; *current levy rate* 1.1	
EMS Equipment		Cost of replacement per item.
Fire Inspection		\$75
Report Request		\$35
Hot Work Permit		\$50
Citizen Assist High Centered		\$150
Extinguishing agent		\$200 per 5 gallons/Minimum 1 gallon
False Alarm		2 verbal warnings then \$250 per incident
<i>Police Services Fee:</i>		
Vehicle Impound Hearing Administrative Fee	\$50	\$150
Parking Bureau Citations - Late Fee	\$25	
Administrative Charge for Oversize Vehicles	\$175 per hour	\$500 per infraction
Police Report	\$10	\$15
Police Video	\$25	\$30
Scheduled Police Escort Traffic Control (1-hour Minimum)	\$55/hour	\$65/hour
<i>Magistrate Court Fees:</i>		
Deferred Prosecution Fee	\$120	\$150
Court Security Fee	\$20	\$25
Default Judgement Fee	\$70 per charge	\$75/case
Warrant Issuance Fee	\$100	
Civil Traffic Case Processing Fee		\$15/case

Parking Related Fees:

Fee to Allow Parking Beyond Permitted Hours on Street or in Municipal Lot	\$10/monthly
Fee for Additional Residential Parking Permits	NO FEE
Temporary Residential Parking Permits	NO FEE
Physically Impaired Parking Only Sign	\$120
Pay-To-Park (Kiosk Parking)	\$7

Animal Related Fee:

Impounding Fee	\$15 per animal + \$2.50/day
Dog License Fee	\$5/year
Animal-Drawn Conveyance Fee	\$200/year

Encroachment Permits:

Initial Review - Up to Ten Hours of Staff Time	\$410
Additional Review (each staff hour over ten, or for second review)	\$35/hour

Annual Fee for Enjoyment of Public Property "calculated using standard methodology based on appraised value of property"

Right of Way Work Permit Fee Not Yet Set

Liquor License Applications:

Liquor License	\$100
Special Event Liquor License	\$75

Film Permits:

Application Fee (all categories)	\$100.00
Promotional Production	No Fee at This Time
Documentary Production	\$250/day
Editorial Production	\$500/day
Commercial Production	\$1,000/day
Feature Production	\$7,500/day
Other Production	Set by Council on case-by-case Basis

Business License Fee:

Gross Income >\$50,001/year	\$75/year
Gross Income >\$10,001 - \$50,000	\$50/year
Gross Income \$2,501 - \$10,000/year	\$20/year
Gross Income \$0 - \$2,500/year	EXEMPT FROM LICENSING
Event Venue (New)	\$500/year
Retail Liquor \$0-50,000/year	\$50/Year
Retail Liquor >\$50,001/year	\$75/year
Mobile Food Vendor	\$100/year
Tour Company (within Town Limits)	\$50/year
Tour Company (out of Town)	\$200/year
Late Fee (Per month, up to 3 months)	\$10/month

Sexually Oriented Businesses Fees:

License Application Fee (non-refundable)	\$500
Annual License Fee (non-refundable)	\$500

Business Employee License Application Fee (non-refundable) \$100

Mobile Food Vendors:

Daily Trash Rate	\$25
------------------	------

Special Event Permits:

Non-profit 501©3 with no Entry Fee	\$25 per day
Town-Sponsored or Co-sponsored / Endorsed Events	No Fee
All Others	\$100

Fees for Use of Town Buildings:

Fire Department \$100 Deposit/\$100 Daily Rental

Planning and Zoning:

Petition to Amend Zoning Boundaries	\$1,000	
Petition to Amend Zoning Regulations	\$300	
Conditional Use Permit Fee	\$500	
Preliminary Site Plan Application Fee	\$300	
Ads for New Construction	Cost/not to exceed \$351	
Neighborhood Meeting	\$50 plus cost of mailing and staff time	
Short-Term Rental (Vacational Rental - Transient Lodging) License Permit Fee	\$150	

Design Review Board:

Paint Colors/ Roofing of Same Material	\$25	\$50
New Construction of Accessory Features (304 F.I)	\$50	
New Construction of Residential Buildings	\$250	
New Construction of Commercial Buildings	\$500	
Demolition of Accessory Features (304 F.I)	\$50	

Demolition of Residential Buildings (in addition to other fees) \$200

Demolition of Commercial Buildings (in addition to other fees) \$200

Large Alterations:

Under \$500 in Value	\$50	
\$501-\$10,000 in Value	\$100	
> \$10,001 in Value	1% of value	
Ads for New Construction	Cost/not to exceed \$351	
Sign Permit	\$50	

Board of Adjustment:

Appeals	\$300 (refundable if upheld)	
Variances (fee per each provision for which variance is sought)	\$300	
Ads for Appeals and Variances	No Fee	

Other Planning/Zoning/Design Review Related Fees:

Administrative Review of Temporary Signs	\$25	
Extensions of Approval:		
First Extension	\$25	\$50
Subsequent Extensions	\$200	
Work Without Approval	Double Application Fee	
Appeals to Council	\$50	

Subdivisions:

Preliminary Plat (in town)	\$45 plus \$2/lot or acre, whichever is greater	
Preliminary Plat (outside town)	\$50 plus \$2/lot or acre, whichever is greater	
Final Plat	\$1/lot (min \$10)	
Final Plat Recording Fee	\$10/Sheet	
Deed Restrictions Recording Fee	\$2/Sheet	
Plat Abandonment	\$50	
Amended Plat	\$50 or \$10/sheet, whichever is greater	

Building Department Fees

See attached Schedule A-1

Copy Fees:

Zoning Ordinance	\$25 (hard copy, \$10 (CD)
Comprehensive Plan	\$25 (hard copy, \$10 (CD)
Town Code	\$25 (hard copy, \$10 (CD)
Copies - B/W	\$.25/page
Copies - Color	\$1/page
Copies - Audio Tapes/CDs	\$5

Fax Fees:

Within US (Send or Receive)	\$4 First Page, \$.50/page thereafter
Outside US (Send or Receive)	\$6 First Page, \$1/page thereafter

Water Rates and Fees:

Monthly Service Rates [See attached Schedule A-2](#)

Hook Up Fees/Charges (Equipment & Labor to be charged also)

Residential	\$5,000 per connection
Small Business	\$5,800 per connection
Medium Business	\$6,200 per connection
Large Business	\$7,000 per connection
Small Industry	\$6,200 per connection
Medium Industry	\$7,000 per connection
Large Industry	\$11,000 per connection
Vineyards	\$7,000 per parcel
New Account:	
Setup Fee	\$15
Service Inspection/Bldg. Inspection/Turn-on	\$50
Customer Maintenance/Support:	
Turn On/Turn Off (at customer's request)	\$25
Disconnect/Reconnect (for lack of payment)	\$25
Delinquency Charges:	
Returned Check	\$25 plus actual charges by bank
Delinquent Payment - Per 30 Days	\$10
Construction or Outside of Town Water Trucks, Etc:	
0-5,000 Gallons	\$25 per 1,000 Gallons
5,001 - 10,000 Gallons	\$30 per 1,000 Gallons
10,001 - 50,000 Gallons	\$35 per 1,000 Gallons
50,001 Gallons and over	\$40 per 1,000 Gallons

Sewer Rates and Fees:

Monthly Service Rates [See attached Schedule A-2](#)

Hookup Fees/Charges (Equipment & Labor to be charged also)

Residence	\$5,500 per connection
Bar or Restaurant	\$550 per seat
Hotel/Motel/B&B	\$5,500 per connection
Manufacturing - Per Connection	\$550 per fixture
Public Restroom	\$150 per 100 sq. ft.
Office - Per 100 sq. ft.	\$5,500 per connection
Retail Shop	

Sanitation Rates and Fees:

Residential/Commercial/Industrial Pickup Rates	See attached Schedule A-3
Non-scheduled Small Business or Residential Pickup	\$54
Yard Waste (with regular pickup)	\$2.50/bag
Type A Dumpster (short term rental)	\$150 per month (no proration)
Type A Dumpster Pickup/Emptying	\$114
Dumpster Surcharge for prohibited materials	\$240 per dumpster per pickup
Type B Dumpster (sanitation accounts)	Billed at sanitation rates

Miscellaneous Other Fees:

Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets)	Not Yet Set
Bicycle License	\$1
Publicity Pamphlet Ballot Questions (arguments for or against)	\$250
District Sign, per slat (price)	\$10
Notary Public Fee	\$2
Civil Union Filing Fee	\$73



**SCHEDULE A-1
BUILDING PERMIT FEES**

Item E.

VALUATION AND FEE SCHEDULE

Total Valuation:	Fee:
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000 and up	\$5,041.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000.00 or fraction thereof

INSPECTIONS AND OTHER FEES

Description:	Fee:
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge on-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	\$50.00 per hour*
*or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	Actual Costs**

SPECIFIC FEES

Description:	Fee:
Re-Roof	\$50.00
New Electrical Service	\$50.00
Combination permits for electrical,plumbing or mechanical - valuations up to \$3,000.00	\$50.00 for each trade
Combination permits for electrical,plumbing or mechanical - valuations over \$3,000.00	Use Valuation and Fee Schedule
Retaining walls over 4 Feet High	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	



TOWN OF JEROME FEE SCHEDULE
SCHEDULE A-2

Item E.

Fees for:	Amount:	New Amount
<i>Monthly Water Rates:</i>		
In Town Residential:		
Single Resident	\$31.95	
Double Resident	\$41.82	
Multi Resident	\$51.71	
Artist Studio	\$31.95	
Out of Town Residential:		
Single Resident	\$36.52	
Double Resident	\$51.52	
Multi Resident	\$64.95	
Artist Studio	\$36.52	
Non-Residential:		
Montly minimum charge (includes up to 12,000 gallons)	\$79.64	
Rate per 1,000 gals above 12,000	\$4.46	
Cellular Meter Opt-Out Fees		
One-time Set-up Fee (Due at time of opt-out)		\$50.00
Monthly Admin /Opt-out Fee		\$7/monthly
One-Time Digital to Cellular Upgrade (due at the time of upgrade)		\$40.00
Records - Manual Research Request Fee		\$50/ per request
<i>Montly Sewer Rates:</i>		
In Town Residential:		
Single Resident	\$46.94	
Double Resident	\$61.45	
Multi Resident	\$75.98	
Artist Studio	\$46.94	
Out of Town Residential:		
Single Resident	\$53.65	
Double Resident	\$75.69	
Multi Resident	\$95.43	
Artist Studio	\$53.65	
Non-Residential:		
Monthly minimum charge (includes up to 12,000 gallons)	\$115.29	
Rate per 1,000 gals above 12,000	\$7.21	



SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

1. Residential Rates

	<u>In Town</u>
a. Single Resident	17.34
b. Double Resident	26.04
c. Triple Resident	34.75
d. Multi Resident	43.44

	<u>Out of Town</u>
a. Single Resident	29.66
b. Double Resident	42.35
c. Triple Resident	55.03
d. Multi Resident	67.72

2. Commercial Rates

a. Business (includes specialty tasting +/- food)

	<u>In Town</u>
1. Small Business (0-5 employees)	44.72
2. Medium Business (6-10 employees)	51.76
3. Large Business (11 or more employees)	58.79
4. Mall*	
Base Rate	44.72
Plus charge per participant/business	8.40

	<u>Out of Town</u>
Small Park and/or Museum (0-5 employees)	67.48
Medium Park and/or Museum (6-10 employees)	81.54
Large Park and/or Museum (11 or more employees)	95.60

* a mall, for the purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.

b. Bar (includes specialty bar)

Base Rate	117.82
Plus charge per every 6 units* of occupancy	3.52

*number of units divided by 6, then rounded to the nearest whole number

c. Restaurant without bar

1. 0-19 seats	
Base Rate	81.12
Plus charge per every 2 seats*	3.52
2. 20-39 seats	
Base Rate	112.32
Plus charge per every 2 seats*	3.52
3. 40-59 seats	
Base Rate	146.88
Plus charge per every 2 seats*	3.52



SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

4. 60-79 seats	
Base rate	181.44
Plus charge per every 2 seats*	3.52
5. 80-99 seats	
Base Rate	216
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base Rate	250.56
Plus charge per every 2 seats*	3.52

*number of seats divided by 2, then rounded to the nearest whole number

d. Restaurant & Bar (including specialty bar/restaurant)

1. 0-19 seats	
Base Rate	108.01
Plus charge per every 2 seats*	3.52
2. 20-39 seats	
Base Rate	149.38
Plus charge per every 2 seats*	3.52
3. 40-59 seats	
Base Rate	195.3
Plus charge per every 2 seats*	3.52
4. 60-79 seats	
Base rate	241.3
Plus charge per every 2 seats*	3.52
5. 80-99 seats	
Base Rate	287.27
Plus charge per every 2 seats*	3.52
6. 100 or more seats	
Base Rate	333.23
Plus charge per every 2 seats*	3.52

*number of seats divided by 2, then rounded to the nearest whole number



SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

e. Lodging

1. Hotels/Rooms/B&B (per unit)	
Base Rate	12.56
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
2. B&B 4 rooms	
Base Rate	37.69
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
3. Hotel 6 or 7 rooms	
Base Rate	50.26
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
4. Hotel 12 rooms	
Base Rate	150.77
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52
5. Hotel 32 rooms	
Base Rate	402.05
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52

File Attachments for Item:

F. Discussion and Staff Direction Regarding the Town's Utilization Intent of The Richard J. Martin Revocable Trust Funds; (Park OR Fire Department)

Council will discuss and provide staff direction through a motion.

LAW OFFICES

BOYLE, PECHARICH, CLINE, WHITTINGTON & STALLINGS, P.L.L.C.

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Jonathan A. Millet
Stephen W. Polk
Nancy Hargiss-Tatlock

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Devon M. White
Tomas A. Montoya
Robert S. Pecharich, Of Counsel
John C. Stallings, Of Counsel

November 6, 2025

Via U.S. Mail Only

Town of Jerome
Attn: Brett Klein, Town Manager
P.O. Box 335
Jerome, AZ 86331

With a copy to:

John Austin Gaylord
Gust Rosenfeld P.L.C.
One East Washington Street, Suite 1600
Phoenix, Arizona 85004

Re: Notice to Trust Beneficiary; Waiver of Inventory, Appraisalment and Accounting – The Richard J. Martin Revocable Trust dated October 14, 2008, as restated on November 14, 2013, and restated again on June 3, 2025 (together, and as restated, the “Trust”).

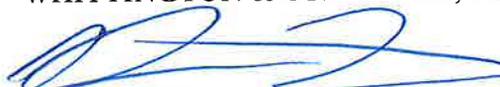
Dear Mr. Klein and Mr. Gaylord:

Our office represents Charles W. Runyon, Jr., Trustee of the Trust. You are a beneficiary of the Trust following Richard J. Martin’s death on October 7, 2025.

Pursuant to the Arizona trust code, we are enclosing a Notice to Trust Beneficiaries. This notice provides the name and contact information of the Trustee. Additionally, because you are a beneficiary of the Trust, we are enclosing for your records a copy of the pertinent section of the Trust that confirms your beneficial interest.

Please feel free to contact our office if you have any questions.

Sincerely,
BOYLE, PECHARICH, CLINE,
WHITTINGTON & STALLINGS, P.L.L.C.



Devon M. White
Robert S. Pecharich

RSP/DMW
Enclosures: Listed
Cc. Charles W. Runyon, Trustee

SECOND RESTATEMENT OF
THE RICHARD J. MARTIN REVOCABLE TRUST

On the 14th day of November, 2013, RICHARD J. MARTIN, as Settlor, executed a restatement of THE RICHARD J. MARTIN REVOCABLE TRUST (hereinafter the "Trust"), originally established on the 14th day of October, 2008. RICHARD J. MARTIN was named as Trustee of the Trust.

Pursuant to Article 6, Paragraph (A) of the Trust, Settlor reserved the right to amend the Trust in whole or in part at any time during his lifetime by an instrument in writing signed by Settlor. Settlor now desires to exercise his right to amend the Trust by restating the Trust in its entirety.

NOW, THEREFORE, RICHARD J. MARTIN hereby restates the Trust in its entirety by revoking Articles One through Nine thereof and by substituting the following Articles in place thereof:

[REDACTED] S

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

3. **DISPOSITIVE PROVISIONS**

(A) **Payment of Income and Principal While Settlor is Living**

1. While Settlor is living, any income received by Trustee shall be held or disbursed as directed by Settlor. In addition, Trustee shall pay to Settlor such portion or portions of principal, up to the whole thereof, as Settlor shall request from time to time.

(B) **Distribution of Trust after Settlor's Death**

1. Upon the death of Settlor, Trustee shall distribute the remaining principal and undistributed income of the Trust as follows:

[REDACTED]

[REDACTED]

(e) \$100,00.00 shall be distributed to the Town of Jerome upon the following conditions:

i. To be expended only for the creation of a public park.

ii. For expenses of only planning and materials and specifically not for labor or construction costs other than planning and materials, including but not limited to picnic tables, benches, trees, and other landscaping and park-like improvements.

iii. To be located on Town property, on ~~Yavapai County~~

DM Parcel # 401-06-015. Said location ~~on that parcel number~~ is more specifically designated ~~on a plat~~ *within attached* of said area, as attached ~~hereto~~ *DM* as Exhibit "A" and made a part hereof by reference.

iv. The Town of Jerome to agree, in writing, to complete the public park project within two (2) years of written notice of the gift from the Trustee.

v. The Town to maintain the completed park as a public park for the benefit and enjoyment of the general public.

vi. If the Town of Jerome fails to complete construction of this public park within two (2) years from the date of a written notice of this gift from my Trustee, the Town is to reimburse my Trust all sums advanced to the Town for the park. However, if the Town shows good cause for delay in completion of the park, my Trustee may, in his or her discretion, agree to extend the completion date.

(f) The Town of Jerome may decline this gift by written renunciation as provided herein and, if so, this \$100,000.00 shall be distributed by my Trustee to the Town of Jerome solely for the use by Jerome Fire Department. If any funds are reimbursed by the Town to my Trust, those funds shall be used solely for the recruitment, retention, and training of volunteer firefighters, and shall not be used to pay the salaries of Town employees performing work for the Jerome Fire Department.

[REDACTED]

**(i) Distribution if all Named Beneficiaries
And Descendants are Deceased**

If, or to the extent, the above provisions do not provide for distribution of the trust estate or any part thereof, such interest shall be distributed free of trust, upon termination of all prior estates or interests, to the intestate heirs of Settlor as then determined by the laws of the State of Arizona as then in effect.

(j) Settlor has intentionally elected to distribute the assets of this Trust in the manner set forth herein, because Settlor feels that the Trust estate is best utilized as herein provided. If any person shall contest the validity of this Trust or my Last Will, for any cause or reason whatsoever, Trustee shall distribute to that person the sum of ONE DOLLAR (\$1.00) and no more.

[REDACTED]

[REDACTED]

IN WITNESS WHEREOF, Settlor and Trustee has signed this Second Restatement of Trust on the 3rd day of June, 2025.

[Signature]
RICHARD J. MARTIN
Settlor and Trustee

STATE OF ARIZONA)
) ss:
County of Yavapai)

Acknowledged before me this 3rd day of June, 2025, by RICHARD J. MARTIN, as his free and voluntary act for the uses and purposes therein stated.

[Signature]
Notary Public

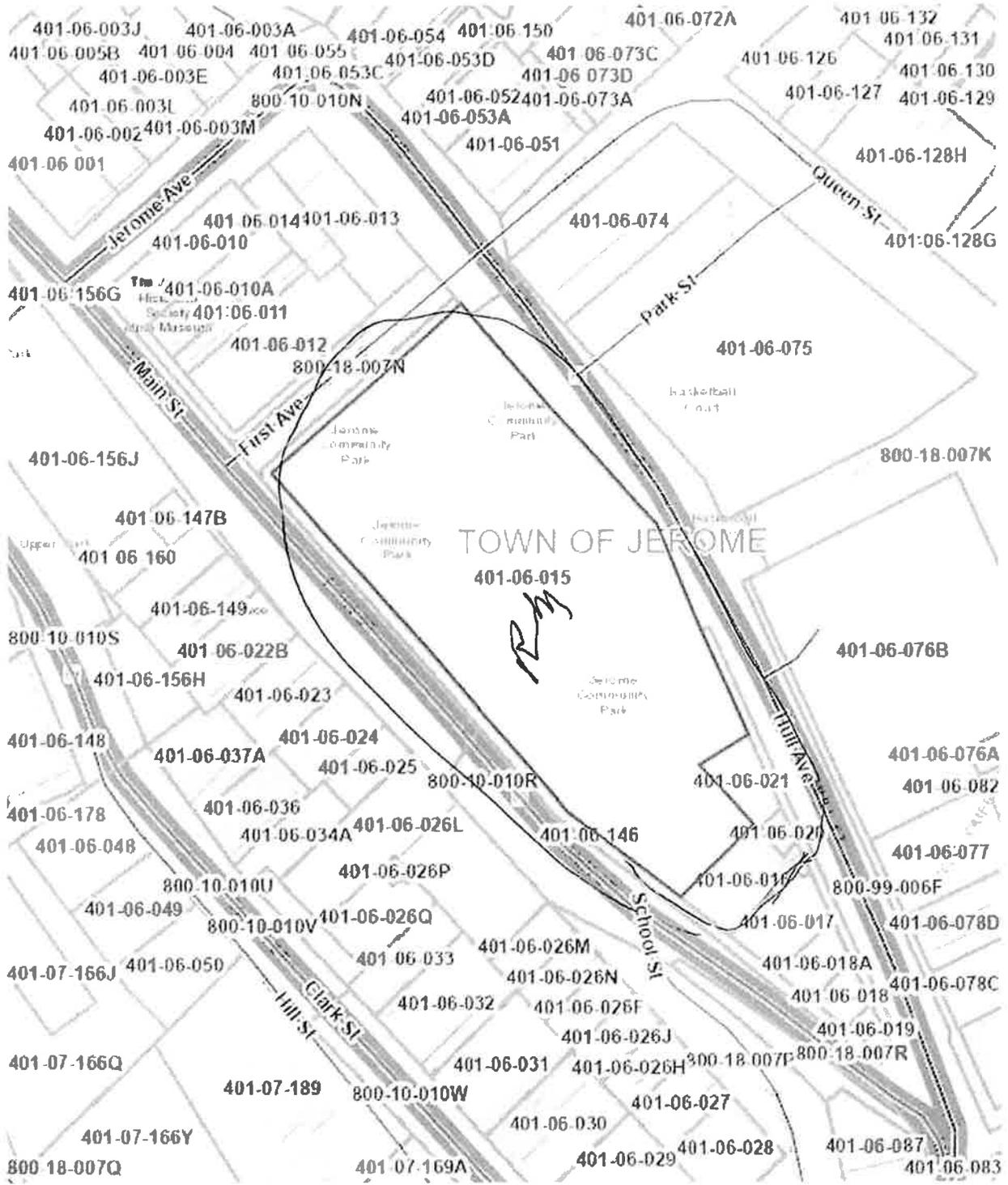
My Commission Expires:
8/4/2028



Exhibit A

BOYLE, PECHARICH, CLINE,
WHITTINGTON & STALLINGS, P.L.L.C.

Jerome Community Park



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

Map printed on: 5.23.2025

File Attachments for Item:

G. Consideration of a Special Event Permit Application for Jerome Chamber's Music and Art Festival

Council will consider and may approve the request for the Special Event.



Founded 1876
Incorporated 1889

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335 JEROME ARIZONA 86331
(928) 634-7943

Permit # J26-0051

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at **(928) 634-7943**.

Town Use Only

Date Submitted: 3/3/26 Fee: 50.00 Date Paid: 3/3/2026
 Paid via Check # _____ C.C. Cash

Town Manager
 Approve Deny Date: _____ Comment: _____

Public Works
 Approve Deny Date: _____ Comment: _____

Zoning/Code
 Approve Deny Date: _____ Comment: _____

Planning
 Approve Deny Date: _____ Comment: _____

Building/Inspection
 Approve Deny Date: _____ Comment: _____

Special Event Fee Schedule

Non-resident fee	\$25.00	Special Event Fee	\$75.00
Resident fee	\$15.00	Special Event Fee	\$100.00
Permit fee	\$10.00	Special Event Fee	\$125.00

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). Insurance to be provided one event approval is received.
- 6. ~~Liquor License (if applicable).~~
- 7. ~~Liquor Liability Insurance (if applicable).~~
- 8. ~~Health Department Approval (if applicable).~~
- 9. ~~All other permits required by County or State Agencies.~~
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).
Will get a letter from Fire Chief if necessary regarding tent placement and safety securing. Will also provide a letter from the Police Chief if necessary regarding traffic flow.

Applicant Information

Applicant's Contact Information	
Name of Applicant	Anastasia Darrah Date: 3/3/26
Name of Organization/Sponsor	Jerome Chamber of Commerce
Federal Tax or 501 (c)(3) Number	
Business Mailing Address	PO Bo;
City	Jerome State AZ Zip 86331
Business Email	ani.jeromechamber@gmail.com
Business Phone #	928-642-5020 Cell Phone #

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Anastasia Darrah Phone 928-642-5020

Name Heather Hakola Phone

Emergency contact for Event*

Name Anastasia Darrah Phone 928-642-5020

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event 4th Annual Jerome Music & Art Festival

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 6/27/2026 Time 10:00AM End: Date 6/27/26 Time 9:00PM

Start: Date: 6/28/26 Time 10:00AM End: Date 6/28/26 Time 6:00Pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 6/26/26 8:00AM To 6/26/26 4:00PM
Date Time Date Time

Tear-Down Date/Time: From 6/29/26 8:00AM To 6/29/26 4:00PM
Date Time Date Time

Number of expected/estimated Participants 2-3,000 approximately

Will an admission or registration fee be charged? YES NO Fee \$ _____

Please briefly describe the event:
4th installment of Jerome Music & Art Festival - A 2 day festival featuring local musicians and artists. The Goal is to support local businesses, offer a family friendly enriching environment, and highlight local talent.

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO

If yes, which property? Upper Park & Middle Park

If no, what is the **physical address** for the event? _____

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

YES NO

**All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Reasonable amplification concentrated in the parks sufficient only to reach attendees in the immediate vicinity, utilizing professional equipment and oversight.

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO List of vendors and TPTs to be provided by 5/27/2026

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

Tent structures will require weights and will be inspected for safety and security.

Special Event Access

require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Will the use of portable restrooms be necessary during the event?

YES NO

We can place them by the basketball courts as done previously. Or in the middle park where they may have better use.

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

We will have a clean up crew aiding in picking up trash during the event, and all efforts will be made to minimize the impact on the Town Crew.

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

We have discussed the event with multiple businesses and residents. We have also posted on the local facebook page, and have received a very positive response.



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Jerome Chamber Of Commerce - Anastasia Darrah
Address: PO Box K, Jerome AZ 86331
Telephone: 928-642-5020

If applicant is an organization, list officers:

Name	Address	Telephone
Anastasia Darrah	Prescott, AZ 86301	928-642-5020
Michele Sharif	Jerome, AZ 86331	
Heather Hakola	Jerome, AZ 86331	

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)
- COUNCIL CHAMBERS (Parcel 401-10-002)
- 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- MIDDLE PARK (Parcel 401-06-015)
- ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: Saturday and Sunday, June 27 & 28, 2026

Rain Date: _____

Hours of Use: 6/27 8:30AM - 9:30PM & 6/28 9:00AM - 5:30PM Approximate # of people: Approx 2-3,000

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Anastasia Darrah
Signature
3/3/2026
Date of application

Anastasia Darrah
Print Name

Address
928-642-5020
Telephone

Special Event Hold Harmless and Indemnification Agreement

I, Anastasia Darrah for Chamber of Commerce (Permittee/Company Name), shall, through the signing of this Agreement, in consideration for the issuance of a Special Event Permit and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by Town, Permittee or any other person, and from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event. Permittee's obligations under the preceding sentence shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, it's officials, officers, employees, agents, volunteers or invitees may be exposed to, or infected by, by participating in the named Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Throughout the duration of this Agreement, Permittee shall pay for and maintain in full force and effect all insurance as required in the application, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense at his/her/its sole cost. The fact that insurance is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 2nd day of March, 2026

Signature: 

Printed Name: Anastasia Darrah

Witness Signature: 

Printed Name: Michele Sharrif

Event Description/Overview

Item G.

The Jerome Music & Art Festival will be held 6/27-6/28.

The plan is to have bands start around 11am Saturday and have the last band take the stage no later than 8pm. On Sunday bands will start at 11am and the last band will take the stage no later than 4pm.

We aim to have stage set up on Friday, 6/26, however Verve Tents & Events may need to set up one day earlier, on Thursday 6/25.

Tear down of the stages will take place on 6/29. The main stage will be located in the upper park using amplified sound run by a professional and using professional grade equipment at a reasonable volume, keeping with the standard that have been set by previous years' events. The stage area will be no smaller than 16 x16, and no larger than 20x20. It will be concentrated in the center of the park as close to the stone wall as possible, while not impeding on any walkways, avoiding sprinklers, and not causing damage to the trees and foliage.

The tent covering stands appx 15ft tall. If at all possible, we would request that the tree branches in the center of the park be trimmed within reason to help accommodate the tent so that both the tent material and the surrounding foliage be completely protected during set up and throughout the festival. We will work with Verve Tents & Events to determine the safest location for the stage while respecting the park.

We plan to operate an additional 10x10 anchored pop-up tent to house merch and water for guests.

We would also like to reserve the right to add one additional 10x10 tent to the upper park as an incentive to sponsors, to be provided and anchored with oversight by the Chamber of Commerce.

The Upper Park will also feature "Art in the Park" with up to 6 easel set ups for local artists, dispersed safely around the park, with care to not impede any walking traffic.

Additional musician accommodations will be found at the Spirit Room, the New State building, 240 Hull Ave, Mimi's gallery, Spook Hall, and additional private businesses that have authority, capacity, and proclivity to host a small musical group. Spirit Room and New State building will likely host amplified music complimentary to the size and capacity of the space they are using. The individual business locations, including Spook Hall, will host smaller musical groups that operate acoustically or have one small amplifier.

If we are able to obtain the funding and support, we would like to add an additional stage to the middle park. The stage would be located and the same size as the previous year, approximately 8ft x 12ft with a compatible tent covering. This site would operate similarly to the Upper Park, featuring amplified sound run by professionals using professional

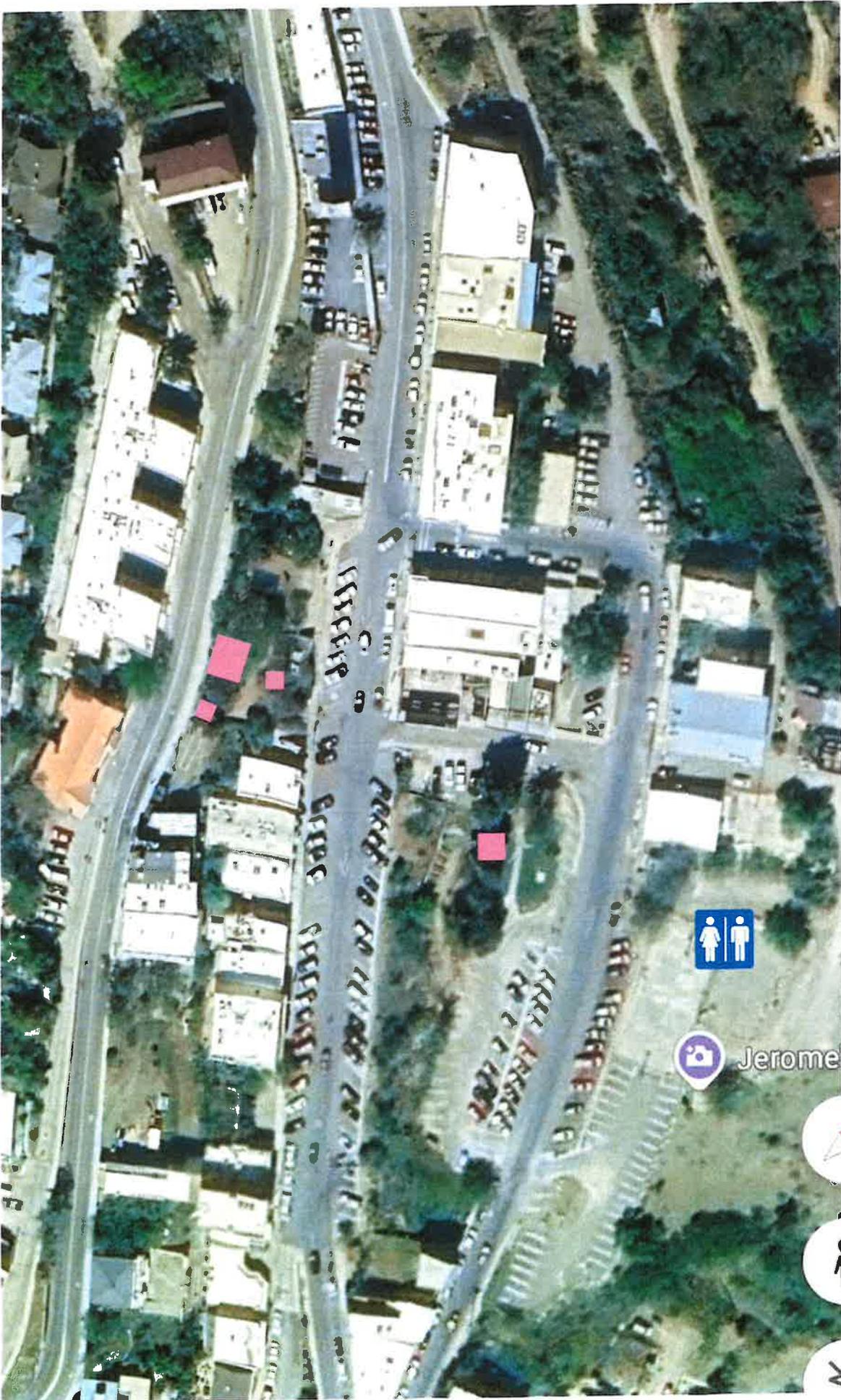
equipment. The middle park would also host a 10 x 10 pop up tent featuring a free/by-donation kids crafts station. Overflow for “Art in the Park” will also be added if demand for artist participation is sufficient. This will add an additional 4 easels to be set safely and with care around the middle park.

Vendors will be located in Spook Hall and the Bartlett hotel, all required to obtain a TPT license. We will have TPT confirmation to the town by 5/31/26.

2 porta potties and a hand wash sink can be added to either the lower level near the basketball courts, as has been done in previous years, or next to the middle park occupying one parking space closest to the park/garden. The porta potty company will need to drop off the receptacles Friday before the event and pick up Wednesday following the event.

We will coordinate with Police and Fire departments regarding safety and parking for the festival. As in previous years, we will request that Freeport McMoran allow us to use the dirt lot next to the 300-level parking as overflow parking to accommodate the influx of visitors. Additionally, we will communicate with the town shuttle regarding the festival and influx of traveler’s and potential for working later on Saturday if willing/needed.

All planning for the event will be done with care and consideration to the town and it’s residents.



Town Map

 Stage & tent locations

 Porta potties



<—10ft—>

<—10ft—>

SPONSOR TENT (OPTIONAL)





Middle Park, 1

File Attachments for Item:

H. Discussion and Possible Staff Direction Regarding the AMI Water Meter Opt Out

Council may discuss, consider and provide staff direction regarding the AMI Water Meter Opt Out



Item H.

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Request Date

CELLULAR OPT-OUT

Service Address

Primary Account Holder

Telephone

Email

The Town of Jerome was fortunate to receive a grant to cover the overwhelming majority of the cost of a full system replacement of water meters throughout the Town. The AMI meters utilize the latest technology that will reduce staff time needed to read meters, provide accurate water usage, leak detection and enhanced water resource management. AMI meters have been proven to be safe, accurate and dependable and are endorsed by water conservation groups and water managers throughout the country. However, should you choose to opt out of the program, you have the ability to do so by completing this form.

The following are the fee charges for those electing to opt out:

\$50.00 (One-time) This is a one-time administrative set-up fee that must be paid at the time of signing this cellular opt-out request to help cover the costs of establishing non-AMI (manual) meter reads and other administrative costs.

\$ 7.00 (Monthly) This is a monthly charge offsetting partial costs involved with manually reading a non-cellular meter while a digital meter is installed at the property listed above.

\$50.00 (Infrequent/As requested) This is a fee for manual data retrieval for those electing a non-cellular, digital meter. For those that elect to opt-out monthly usage will still be reflected on your utility bill. This is merely a rare and occasional charge should you request extraneous data outside the normal monthly consumption that will require staff to research and synthesize manual records. If you currently do not make requests for additional information, then it is likely you will not incur this fee. If staff notice a potential leak, you will be notified at no charge.

\$40.00 (One-time) If I elect to change and request a cellular (AMI) meter, or upon transfer of the property, I will be charged the fee at current prices for upgrading from a digital meter to a cellular meter.

(Initial) Water meters are the property of the Town and will be operated, maintained, and replaced due to age or malfunctions without notice.

(Initial) I am requesting a non-cellular (digital meter) to be installed on the property listed above. I understand that the AMI meter (AMI) will be replaced for a digital reading that necessitates manual retrieval of meter data.

(Initial) I acknowledge that having a digital meter impedes the Town's ability to detect a water leak, and requires staff to manually traverse to my meter in order to be read monthly.

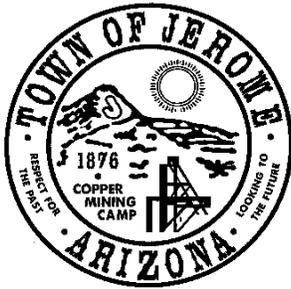
(Initial) I understand that failure to repair a leak is considered "wasting water" and is grounds for Water Demand Conservation Strategy Violations in accordance with applicable Town Code.

Applicant Signature _____ Date _____

Account #

TOWN USE ONLY

Set-Up Fee
Monthly Surcharge



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

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STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration and Staff Direction of a Cellular Water Meter Opt Out Policy**

MEETING DATE: February 10, 2026

Summary:

During the January Regular Council Meeting, the Town Council voted to approve Quote # Q-10822 from Metron-Farnier, LLC, for an Advanced Automated Meter Infrastructure System, along with staff direction to bring forth a policy permitting an opt out option

Staff have conducted a cost analysis and the opt out option will entail the following:

- A very simple form that must be completed and signed by the registered account holder and, property owner if different, requesting to opt out of the AMI system. It will be a fillable form and very easy to complete;
- There will be a \$50.00 one-time set-up fee to facilitate the manual, administrative functions (The only two other municipalities allowing opt outs are Safford - \$75.00 and Clarkdale - \$75.00)
- There will be a \$9.00 monthly fee covering the average public works full wage and benefits and average time spent manually reading the meter = \$75,000 / year rounded down quite a bit divided by 2080 hours = 36.06 multiplied by .25 representing the quarter hour average time spent and rounded down once again for the \$9.00. This does not include the FEMA mileage rate / equipment wear and tear / gas, etc. This is quite a low fee and not representative of actual costs to the Town. (Safford - \$25 / mo and Clarkdale - \$17 / mo)
- The new AMI system provides real time, immediate data with a simple input. Opt out users will require significant staff time for any data retrieval as explained during the last few meetings. There will be a \$50.00 data retrieval request for opt out users.
- Upon request to switch from the fixed meter to the AMI system, an opt out member must pay the current \$235 difference. This will be re-evaluated in five years. The opt out option is linked to the requesting party (registered owner / account holder) and as such the \$235 must be paid upon transfer of ownership of the home.

Fiscal Impact:

Based on comments made by Council Members, staff sought to provide the lowest opt out fees possible. There will be an adverse impact to the utility fund budget, which is already being subsidized by the general fund. The impact will be negligible to considerable depending on how many users elect to opt out.

Recommendation:

Staff recommend further direction to aid in the drafting of the procedures and updating of the utility fee schedule.