



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 11, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2023.

Council may make a motion to accept the FY 2023 Audit findings.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for May, 2024

Council will consider and may approve the financial reports for month ending May, 2024.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the May 14, 2024, Regular Council Meeting; and May 28, 2024, Special Council Meeting Minutes**

Council will consider and may approve the May 14th Regular Council Meeting; and May 28th Special Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council’s response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

- A. Consider Second Reading of Ordinance No. 490, Amending the Jerome Zoning Ordinance for Exterior Lighting, and Adopting and Publishing**

Council will consider and may approve the Second Reading of Ordinance No. 490.

- B. Consider Resolution No. 669, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 669.

9. UNFINISHED BUSINESS

Discussion/Possible Action

- A. Update, Possible Discussion and Direction on the Wastewater Treatment Plant Project**

Council will be provided an update on the progress to-date on the Wastewater Treatment Plant Project and may discuss elements of the project and provide staff direction.

- B. Discussion and Update Regarding the Council Vacancy**

Council will be provided an update regarding the solicitation of interest along with the one application received, and provide staff input for an appointment, expanding the search, or any other action.

10. NEW BUSINESS

Discussion/Possible Action

A. Consider Approval to Participate in the Arizona Mutual Aid Compact

Council will consider and may approve entering into the Compact.

B. Consideration of Amendment No. 1 to Secured Promissory Note and Authorizing the Town Manager to Execute the Required Documents

Council will consider and may approve Amendment No. 1 to the secured promissory note for the Wastewater Treatment Plant Project.

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

12. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2023.

Council may make a motion to accept the FY 2023 Audit findings.

TOWN OF JEROME, ARIZONA

Annual Financial Statements
and Independent Auditors' Report

June 30, 2023

TABLE OF CONTENTS

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|
| Independent Auditors’ Report | 1 | |
| Government-wide Statements | | |
| Statement of Net Position | 4 | |
| Statement of Activities..... | 5 | |
| Fund Statements | | |
| Governmental Funds | | |
| Balance Sheet..... | 6 | |
| Reconciliation of the Governmental Funds Balance Sheet to the Government-wide Statement of Net Position | 7 | |
| Statement of Revenue, Expenditures, and Changes in Fund Balances..... | 8 | |
| Reconciliation of the Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances to the Government-wide Statement of Activities..... | 9 | |
| Proprietary Funds | | |
| Statement of Net Position | 10 | |
| Statement of Revenue, Expenses, and Changes in Fund Net Position | 11 | |
| Statement of Cash Flows | 12 | |
| Fiduciary Funds | | |
| Statement of Fiduciary Net Position..... | 14 | |
| Statement of Changes in Fiduciary Net Position | 15 | |
| Notes to Financial Statements | 16 | |
| Other Required Supplementary Information | | |
| Budgetary Comparison Schedules | 37 | |
| Notes to Budgetary Comparison Schedules..... | 40 | |
| Schedule of Changes in the Town’s Net Pension/OPEB Liability (Asset) and Related Ratios – Agent Plans..... | 41 | |
| Schedule of Town Pension/OPEB Contributions | 43 | |
| Notes to Pension/OPEB Plan Schedules..... | 44 | |
| Other Supplementary Information | | |
| Segmented Statement of Revenue, Expenses, and Changes in Fund Net Position | 47 | |
| Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> | | 48 |



INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Jerome, Arizona

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Town of Jerome, Arizona, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Jerome, Arizona's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor’s report that includes our opinions. Reasonable assurance is a high level assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of the not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jerome, Arizona’s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Town of Jerome, Arizona’s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

The Town of Jerome, Arizona has not presented the Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedules and net pension liability and other post-employment benefit plan information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 8, 2024, on our consideration of the Town of Jerome, Arizona's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Jerome, Arizona's internal control over financial reporting and compliance.

Other Reporting Required by Arizona Revised Statutes

In connection with our audit, nothing came to our attention that caused us to believe that the Town failed comply with the authorized transportation purposes, insofar as they relate to accounting matters, for Highway User Revenue Fund monies it received pursuant to Arizona Revised Statutes Title 28, Chapter 18, Article 2 and any other dedicated state transportation revenues it received. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures; other matters may have come to our attention regarding the Town's noncompliance with authorized transportation purposes referred to above, insofar as they relate to accounting matters.

The communication related to compliance over the use of Highway User Revenue Fund and other dedicated State transportation revenue monies in the preceding paragraph is intended solely for the information and use of the members of the Arizona State Legislature, the Auditor General of the State of Arizona, the Town Council, management, and other responsible parties within the Town and is not intended to be and should not be used by anyone other than these specified parties.

Colby + Powell

April 8, 2024

TOWN OF JEROME, ARIZONA
Statement of Net Position
June 30, 2023

| | Primary Government | | |
|----------------------------------------------------------------------------|----------------------------|-----------------------------|--------------|
| | Governmental Activities | Business-type Activities | Total |
| ASSETS | | | |
| Cash and cash equivalents | \$ 2,590,778 | \$ 811,805 | \$ 3,402,583 |
| Cash and cash equivalents, restricted | - | 29,889 | 29,889 |
| Accounts receivable-net | - | 32,217 | 32,217 |
| Taxes receivable | 4,829 | - | 4,829 |
| Due from other governments | 228,686 | - | 228,686 |
| Leases receivable | 121,042 | - | 121,042 |
| Inventories | 20,606 | - | 20,606 |
| Net pension/OPEB asset | 2,230 | - | 2,230 |
| Capital assets, not being depreciated | 345,717 | 75,273 | 420,990 |
| Capital assets, being depreciated, net | 1,745,943 | 2,373,654 | 4,119,597 |
| Total assets | 5,059,831 | 3,322,838 | 8,382,669 |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Deferred outflows related to pensions and other postemployment benefits | 149,128 | - | 149,128 |
| LIABILITIES | | | |
| Accounts payable | 90,981 | 119,956 | 210,937 |
| Accrued expenses | 51,597 | 43,406 | 95,003 |
| Deposits held for others | 7,117 | 29,889 | 37,006 |
| Unearned revenue | 781,261 | - | 781,261 |
| Noncurrent liabilities | | | |
| Due within 1 year | 34,522 | 905,060 | 939,582 |
| Due in more than 1 year | 157,189 | 1,438 | 158,627 |
| Total liabilities | 1,122,667 | 1,099,749 | 2,222,416 |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Deferred inflows related to leases | 121,042 | - | 121,042 |
| Deferred inflows related to pensions and other postemployment benefits | 13,490 | - | 13,490 |
| Total deferred inflows of resources | 134,532 | - | 134,532 |
| NET POSITION | | | |
| Net investment in capital assets | 2,081,326 | 2,448,181 | 4,529,507 |
| Restricted for: | | | |
| Court enhancement fund | 24,455 | - | 24,455 |
| Public works and streets | 19,649 | - | 19,649 |
| Community development | 249,426 | - | 249,426 |
| Unrestricted | 1,576,904 | (225,092) | 1,351,812 |
| Total net position | \$ 3,951,760 | \$ 2,223,089 | \$ 6,174,849 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Statement of Activities
June 30, 2023

| Functions / Programs | Expenses | Program Revenues | | | Net (Expenses) Revenue and Changes in Net Position | | |
|------------------------------------------|---------------------|----------------------|------------------------------------|----------------------------------|----------------------------------------------------|--------------------------|--------------------|
| | | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Primary Government | | Total |
| | | | | | Governmental Activities | Business-type Activities | |
| Primary government: | | | | | | | |
| Governmental activities | | | | | | | |
| General government | \$ 570,645 | \$ 23,640 | \$ - | \$ 24,952 | \$ (522,053) | \$ - | \$ (522,053) |
| Public safety | 1,229,840 | 192,953 | 12,432 | 117,081 | (907,374) | - | (907,374) |
| Public works and streets | 110,496 | - | 46,590 | 440,176 | 376,270 | - | 376,270 |
| Community development | 401,260 | 83,242 | 25,025 | - | (292,993) | - | (292,993) |
| Parking | 78,828 | 348,545 | - | - | 269,717 | - | 269,717 |
| Culture and recreation | 117,634 | - | 25,816 | - | (91,818) | - | (91,818) |
| Interest on long-term debt | 613 | - | - | - | (613) | - | (613) |
| Total governmental activities | 2,509,316 | 648,380 | 109,863 | 582,209 | (1,168,864) | - | (1,168,864) |
| Business-type activities | | | | | | | |
| Utilities | 586,449 | 494,600 | - | - | - | (91,849) | (91,849) |
| Total business-type activities | 586,449 | 494,600 | - | - | - | (91,849) | (91,849) |
| Total primary government | \$ 3,095,765 | \$ 1,142,980 | \$ 109,863 | \$ 582,209 | (1,168,864) | (91,849) | (1,260,713) |
| General revenues: | | | | | | | |
| Taxes: | | | | | | | |
| Property taxes | | | | | 47,926 | - | 47,926 |
| Town sales taxes | | | | | 1,355,745 | - | 1,355,745 |
| Franchise taxes | | | | | 19,100 | - | 19,100 |
| Shared revenue-State sales tax | | | | | 69,033 | - | 69,033 |
| Shared revenue-Urban revenue | | | | | 284,552 | - | 284,552 |
| Shared revenue-State vehicle license tax | | | | | 37,995 | - | 37,995 |
| Investment earnings | | | | | 12,998 | - | 12,998 |
| Gain on disposal of assets | | | | | 162 | - | 162 |
| Miscellaneous | | | | | 6,905 | - | 6,905 |
| Transfers | | | | | (47,136) | 47,136 | - |
| Total general revenues and transfers | | | | | 1,787,280 | 47,136 | 1,834,416 |
| Change in net position | | | | | 618,416 | (44,713) | 573,703 |
| Net position, beginning of year | | | | | 3,333,344 | 2,267,802 | 5,601,146 |
| Net position, end of year | | | | | \$ 3,951,760 | \$ 2,223,089 | \$ 6,174,849 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Balance Sheet
June 30, 2023

| | General Fund | HURF Fund | Grants Fund | Total Governmental Funds |
|--------------------------------------------|---------------------|------------------|---------------------|--------------------------------|
| ASSETS | | | | |
| Cash and cash equivalents | \$ 1,556,173 | \$ 19,980 | \$ 1,014,625 | \$ 2,590,778 |
| Taxes receivable | 4,829 | - | - | 4,829 |
| Due from other governments | 221,029 | 4,788 | 2,869 | 228,686 |
| Leases receivable | 121,042 | - | - | 121,042 |
| Inventories | 7,413 | - | 13,193 | 20,606 |
| Total assets | \$ 1,910,486 | \$ 24,768 | \$ 1,030,687 | \$ 2,965,941 |
| LIABILITIES | | | | |
| Accounts payable | \$ 87,928 | \$ 3,053 | \$ - | \$ 90,981 |
| Accrued expenses | 49,531 | 2,066 | - | 51,597 |
| Deposits held for others | 7,117 | - | - | 7,117 |
| Unearned revenue | - | - | 781,261 | 781,261 |
| Total liabilities | 144,576 | 5,119 | 781,261 | 930,956 |
| DEFERRED INFLOWS OF RESOURCES | | | | |
| Deferred inflows related to leases | 121,042 | - | - | 121,042 |
| FUND BALANCES | | | | |
| Restricted for: | | | | |
| Court enhancement | 24,455 | - | - | 24,455 |
| Public works and streets | - | 19,649 | - | 19,649 |
| Community development | - | - | 249,426 | 249,426 |
| Unassigned | 1,620,413 | - | - | 1,620,413 |
| Total fund balances | 1,644,868 | 19,649 | 249,426 | 1,913,943 |
| Total liabilities and fund balances | \$ 1,910,486 | \$ 24,768 | \$ 1,030,687 | \$ 2,965,941 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Reconciliation of the Governmental Balance Sheet
to the Government-wide Statement of Net Position
June 30, 2023

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------|
| Fund balances-total governmental funds | \$ | 1,913,943 |
| <p>Amounts reported for governmental activities in the statement of net position are different because:</p> | | |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. | | 2,091,660 |
| Long-term liabilities, such as net pension/OPEB liabilities and leases payable, are not due and payable in the current period and, therefore, are not reported as a liability in the funds. | | (191,711) |
| Deferred outflows and inflows of resources related to pensions/OPEB are applicable to future reporting periods and, therefore, are not reported in the funds. | | 135,638 |
| | | 135,638 |
| Net position of governmental activities | \$ | 3,951,760 |
| | | 3,951,760 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended June 30, 2023

| | General Fund | HURF Fund | Grants Fund | Total Governmental Funds |
|------------------------------------------------------|---------------------|------------------|-------------------|--------------------------------|
| Revenues | | | | |
| Taxes | \$ 1,403,672 | \$ - | \$ - | \$ 1,403,672 |
| Intergovernmental | 453,746 | 46,590 | 587,836 | 1,088,172 |
| Charges for services | 146,482 | - | - | 146,482 |
| Parking | 348,545 | - | - | 348,545 |
| Fines and forfeits | 86,824 | - | - | 86,824 |
| Licenses and permits | 33,744 | - | - | 33,744 |
| Miscellaneous | 13,972 | - | - | 13,972 |
| Investment earnings | 18,646 | 2,182 | - | 20,828 |
| Donations and grants | 2,421 | - | 30,208 | 32,629 |
| Total revenues | 2,508,052 | 48,772 | 618,044 | 3,174,868 |
| Expenditures | | | | |
| Current | | | | |
| General government | 513,710 | - | 996 | 514,706 |
| Public safety | 1,081,350 | - | 10,750 | 1,092,100 |
| Public works and streets | - | 95,013 | - | 95,013 |
| Community development | 238,885 | - | 161,745 | 400,630 |
| Parking | 78,828 | - | - | 78,828 |
| Culture and recreation | 116,901 | - | - | 116,901 |
| Debt service | | | | |
| Principal | 5,220 | 243 | - | 5,463 |
| Interest | 596 | 17 | - | 613 |
| Capital outlay | 616,510 | 28,116 | 305,463 | 950,089 |
| Total expenditures | 2,652,000 | 123,389 | 478,954 | 3,254,343 |
| Excess (deficiency) of revenues over expenditures | (143,948) | (74,617) | 139,090 | (79,475) |
| Other financing sources (uses) | | | | |
| Transfers | (39,090) | (8,046) | - | (47,136) |
| Net change in fund balances | (183,038) | (82,663) | 139,090 | (126,611) |
| Fund balances, beginning of year | 1,827,906 | 102,312 | 110,336 | 2,040,554 |
| Fund balances, end of year | \$ 1,644,868 | \$ 19,649 | \$ 249,426 | \$ 1,913,943 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Governmental Funds
Reconciliation of the Governmental Funds Statement of Revenue, Expenditures,
and Changes in Fund Balances to the Government-wide Statement of Activities
Year Ended June 30, 2023

Net change in fund balances-total governmental funds \$ (126,611)

Amounts reported for governmental activities in the statement of activities are because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense

| | | |
|----------------------|------------------|---------|
| Capital outlay | 950,089 | |
| Depreciation expense | <u>(150,721)</u> | 799,368 |

Town pension/OPEB contributions are reported as expenditures in the governmental funds when made. However they are reported as deferred outflows of resources in the statement of net position because the reported net pension/OPEB liability is measured a year before the Town's report date. Pension/OPEB expense, which is the change in the net pension/OPEB liability adjusted for changed in deferred outflows and inflows of resources related to pensions/OPEB, is reported in the statement of activities.

| | | |
|---------------------------------|-----------------|----------|
| Town pension/OPEB contributions | 25,486 | |
| Pension/OPEB expense | <u>(85,135)</u> | (59,649) |

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of position.

| | | |
|-----------------------|--|-------|
| Debt principal repaid | | 5,463 |
|-----------------------|--|-------|

Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses are reported regardless of when the financial resources are available.

| | | |
|----------------------------------|--|--------------|
| Increase in compensated absences | | <u>(155)</u> |
|----------------------------------|--|--------------|

Change in net position of governmental activities \$ 618,416

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Net Position
June 30, 2023

| | Utilities Fund |
|-----------------------------------------------|---------------------|
| ASSETS | |
| Current assets | |
| Cash and cash equivalents | \$ 811,805 |
| Cash and cash equivalents, restricted | 29,889 |
| Accounts receivable-net | 32,217 |
| Total current assets | 873,911 |
| Noncurrent assets | |
| Capital assets, not being depreciated | 75,273 |
| Capital assets, being depreciated, net | 2,373,654 |
| Total noncurrent assets | 2,448,927 |
| Total assets | 3,322,838 |
| LIABILITIES | |
| Current liabilities | |
| Accounts payable | 119,956 |
| Accrued expenses | 43,406 |
| Deposits held for customers | 29,889 |
| Compensated absences payable, current portion | 4,314 |
| Finance purchase payable | 746 |
| Note payable, current portion | 900,000 |
| Total current liabilities | 1,098,311 |
| Noncurrent liabilities | |
| Compensated absences payable | 1,438 |
| Total liabilities | 1,099,749 |
| NET POSITION | |
| Net investment in capital assets | 1,548,927 |
| Unrestricted | 674,162 |
| Total net position | \$ 2,223,089 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Revenue, Expenses, and Changes in Fund Net Position
Year Ended June 30, 2023

| | Utilities Fund |
|---------------------------------------------------------|---------------------|
| Operating revenues | |
| Charges for services | |
| Sanitation user fees | \$ 176,298 |
| Water user fees | 161,946 |
| Sewer user fees | 153,301 |
| Miscellaneous | 3,055 |
| Total operating revenues | 494,600 |
| Operating expenses | |
| Personnel | 253,857 |
| Depreciation | 85,225 |
| Contract services | 52,996 |
| Repairs and maintenance | 49,305 |
| Office | 35,980 |
| Fees and permits | 22,554 |
| Insurance | 18,835 |
| Fuel | 12,850 |
| Miscellaneous | 7,990 |
| Legal and professional | 4,030 |
| Tools and equipment | 3,801 |
| Utilities | 2,909 |
| Total operating expenses | 550,332 |
| Operating income (loss) | (55,732) |
| Nonoperating revenues (expenses) | |
| Interest expense | (36,117) |
| Income (loss) before contributions and transfers | (91,849) |
| Transfers | 47,136 |
| Increase (decrease) in net position | (44,713) |
| Net position, beginning of year | 2,267,802 |
| Net position, end of year | \$ 2,223,089 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Cash Flows
Year Ended June 30, 2023

| | Utilities Fund |
|---------------------------------------------------------------------------------|-------------------|
| Cash flows from operating activities | |
| Receipts from customers | \$ 495,918 |
| Payments to suppliers and providers of goods and services | (106,966) |
| Payments to employee wages and benefits | (252,377) |
| Net cash provided by (used for) operating activities | 136,575 |
| Cash flows from noncapital financing activities | |
| Transfers to other funds | 47,136 |
| Cash flows from capital and related financing activities | |
| Proceeds from note payable | 900,000 |
| Principal paid on capital lease | (1,704) |
| Interest paid | (117) |
| Purchase of capital assets | (275,141) |
| Net cash provided by (used for) capital and related financing activities | 623,038 |
| Net increase (decrease) in cash and cash equivalents | 806,749 |
| Cash and cash equivalents, beginning of year | 34,945 |
| Cash and cash equivalents, end of year | \$ 841,694 |
| Cash and cash equivalents | \$ 811,805 |
| Cash and cash equivalents, restricted | 29,889 |
| Cash and cash equivalents, end of year | \$ 841,694 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Proprietary Funds
Statement of Cash Flows
Year Ended June 30, 2023
(Continued)

| | <u>Utilities Fund</u> |
|-----------------------------------------------------------------------------------------------------------|---------------------------|
| Reconciliation of operating income (loss) to net cash provided by (used for) operating activities: | |
| Operating income (loss) | \$ (55,732) |
| Adjustments to reconcile operating income to net cash provided by (used for) operating activities: | |
| Depreciation | 85,225 |
| Changes in assets and liabilities: | |
| Account receivable | 66 |
| Accounts payable | 104,285 |
| Accrued expenses | 1,348 |
| Deposits held for customers | 1,252 |
| Compensated absences | 131 |
| Net cash provided by (used for) operating activities | <u><u>\$ 136,575</u></u> |

See accompanying notes to financial statements.

Item A.

TOWN OF JEROME, ARIZONA
Fiduciary Fund
Statement of Fiduciary Net Position
June 30, 2023

| | Pension Trust Fund |
|-------------------------------------------------|--------------------------|
| ASSETS | |
| Cash and cash equivalents | \$ 15,398 |
| Investments, at fair value | 183,999 |
| Due from Town | 12,031 |
| Due from State | 3,271 |
| Total assets | 214,699 |
| NET POSITION | |
| Held in trust for investment trust participants | \$ 214,699 |

See accompanying notes to financial statements.

- 14 -

21

TOWN OF JEROME, ARIZONA
Fiduciary Fund
Statement of Changes in Fiduciary Net Position
Year Ended June 30, 2023

| | Pension Trust Fund |
|------------------------------------------------------|--------------------------|
| | |
| Additions: | |
| Contributions | \$ 18,271 |
| Investment earnings: | |
| Interest and dividends | 5,705 |
| Net increase (decrease) in fair value of investments | 22,102 |
| Total additions | 46,078 |
| Deductions: | |
| Distributions to participants | 10,506 |
| Administrative fees | 2,633 |
| Total deductions | 13,139 |
| Change in net position | 32,939 |
| Net position, beginning of year | 181,760 |
| Net position, end of year | \$ 214,699 |

See accompanying notes to financial statements.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Jerome, Arizona’s accounting policies conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB).

A. Reporting Entity

The Town is a general-purpose local government that is governed by a separately elected Town Council. The accompanying financial statements present the activities of the Town (the primary government).

B. Basis of Presentation

The basic financial statements include both government-wide statements and fund financial statements. The government-wide statements focus on the Town as a whole, while the fund statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information’s usefulness.

Government-wide statements—Provide information about the primary government (the Town). The statements include a statement of net position and a statement of activities. These statements report the overall government’s financial activities, except for fiduciary activities. They also distinguish between the Town’s governmental and business-type activities. Governmental activities generally are financed through taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties.

A statement of activities presents a comparison between direct expenses and program revenues for each function of the Town’s governmental activities and segment of its business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The Town does not allocate indirect expenses to programs or functions. Program revenues include:

- charges to customers or applicants for goods, services, or privileges provided;
- operating grants and contributions; and
- capital grants and contributions, including special assessments.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Revenues that are not classified as program revenues, including internally dedicated resources and all taxes the Town levies or imposes, are reported as general revenues.

Generally, the effect of interfund activity has been eliminated from the government-wide financial statements to minimize the double-counting of internal activities. However, charges for interfund services provided and used are not eliminated if the prices approximate their external exchange values.

Fund financial statements—Provide information about the Town’s funds, including fiduciary funds. Separate statements are presented for the governmental, proprietary, and fiduciary fund categories. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Fiduciary funds are aggregated and reported by fund type.

Proprietary fund revenues and expenses are classified as either operating or nonoperating. Operating revenues and expenses generally result from transactions associated with the fund’s principal activity. Accordingly, revenues, such as user charges and insurance premiums, in which each party receives and gives up essentially equal values are operating revenues. Other revenues, such as subsidies, result from transactions in which the parties do not exchange equal values and are considered nonoperating revenues along with investment earnings and revenues ancillary activities generate. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. Other expenses, such as interest expense, are considered nonoperating expenses.

The Town reports the following major governmental funds:

The ***General Fund*** is the Town’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The ***HURF Fund*** accounts for specific revenue received from the State of Arizona Highway User Revenue Fund which is legally restricted to expenditures for specified purposes.

The ***Grants Fund*** accounts for financial resources received from various entities. Restrictions on the use of these resources are derived from the agreements from which the resources were provided.

The Town reports the following major enterprise fund:

The ***Utilities Fund*** accounts for operations of the Town-owned water, sewer, and sanitation, that are financed and operated in a manner similar to private business enterprises, in which the intent of the Town Council is that the costs (expenses, including depreciation) of providing goods or

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

services to the general public on a continuing basis be financed or recovered primarily through user charges; or for which the Town Council has decided that periodic determination of revenue earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The Town reports the following fund types:

The ***Pension Trust Fund*** accounts for the Town’s Volunteer Firefighter’s Relief and Pension Fund, a defined contribution plan for which the assets are held by the Town in a trustee capacity.

C. Basis of Accounting

The government-wide, proprietary fund, and fiduciary fund financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Grants and donations are recognized as revenue as soon as all eligibility requirements the provider imposed have been met.

Under the terms of grant agreements, the Town funds certain programs by a combination of grants and general revenues. Therefore, when program expenses are incurred, there are both restricted and unrestricted resources available to finance the program. The Town applies grant resources to such programs before using general revenues.

Governmental funds in the fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. The Town’s major revenue sources that are susceptible to accrual are property taxes, special assessments, intergovernmental, charges for services, and investment earnings. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, compensated absences, landfill closure and post closure care costs, and pollution remediation obligations, which are recognized as expenditures to the extent they are due and payable. General capital asset acquisitions are reported as expenditures in governmental funds. Issuances of general long-term debt and acquisitions under capital lease agreements are reported as other financing sources.

D. Cash and Investments

For the statement of cash flows, the Town’s cash and cash equivalents are considered to be cash on hand, demand deposits, investments in the State Treasurer’s local government investment

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

pool, and only those highly liquid investments with a maturity of three months or less when purchased.

Cash and investments are pooled, except for investments that are restricted under provisions of bond indentures or other restrictions that are required to be reported in the individual funds.

Arizona Revised Statutes authorize the Town to invest public monies in the State Treasurer’s local government investment pools, the County Treasurer’s investment pool, obligations of the U.S. Government and its agencies, obligations of the state and certain local government subdivisions, interest-bearing savings accounts and certificates of deposit, collateralized repurchase agreements, certain obligations of U.S. corporations, and certain other securities. Investments are stated at fair value.

Arizona statute requires a pooled collateral program for public deposits and a Statewide Collateral Pool Administrator (Administrator) in the State Treasurer’s Office. The purpose of the pooled collateral program is to ensure that governmental entities’ public deposits placed in participating depositories are secured with collateral of 102 percent of the public deposits, less any applicable deposit insurance. An eligible depository may not retain or accept any public deposit unless it has deposited the required collateral with a qualified escrow agent or the Administrator. The Administrator manages the pooled collateral program, including reporting on each depository’s compliance with the program.

E. Allowance for Uncollectible Accounts

Allowances for uncollectible accounts receivable are estimated by the Town. The amount recorded as uncollectible at June 30, 2023 in the Utilities Fund was \$-.

F. Inventories

The Town accounts for its inventories in the governmental funds using the consumption method. Inventories of the governmental funds consist of expendable supplies held for consumption and are recorded as expenditures at the time of consumption.

These inventories are stated at cost using the first-in, first-out (FIFO) method of valuation.

G. Property Tax Calendar

Property taxes are recognized as revenue in the fiscal year they are levied and collected or if they are collected within 60 days subsequent to fiscal year-end. Property taxes not collected within 60 days subsequent to fiscal year-end are reported as unavailable revenue. Property taxes collected in advance of the fiscal year for which they are levied are reported as unearned revenue.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

The Town levies real property taxes on or before the third Monday in August that become due and payable in two equal installments. The first installment is due on the first day of October and becomes delinquent after the first business day of November. The second installment is due on the first day of March of the next year and becomes delinquent after the first business day of May.

A lien assessed against real and personal property attaches on the first day of January preceding assessment and levy.

H. Capital Assets

Capital assets are reported at actual cost (or estimated historical cost if historical records are not available). Donated assets are reported at acquisition value.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets are as follows:

| | Capitalization Threshold | Depreciation Method | Estimated Useful Life (years) |
|-------------------------------|-----------------------------|------------------------|----------------------------------|
| Land | \$ 5,000 | N/A | N/A |
| Buildings and improvements | 5,000 | Straight-line | 5-30 |
| Machinery and equipment | 5,000 | Straight-line | 3-20 |
| Vehicles | 5,000 | Straight-line | 5-10 |
| Water system and improvements | 5,000 | Straight-line | 15-50 |
| Wastewater plant | 5,000 | Straight-line | 15-50 |

I. Deferred Outflows and Inflows of Resources

The statement of net position and balance sheet include separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to future periods that will be recognized as an expense or expenditure in future periods. Deferred inflows of resources represent an acquisition of net position or fund balance that applies to future periods and will be recognized as a revenue in future periods.

J. Postemployment Benefits

For purposes of measuring the net pension and other postemployment benefits (OPEB) assets and liabilities, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expense, information about the plans' fiduciary net position and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

K. Investment Earnings

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments.

L. Compensated Absences

Compensated absences consist of PTO leave earned by employees based on services already rendered.

There is no limit as to the number of hours employees may accumulate; however, any hours earned and unused in excess of 480 at the end of the calendar year is paid out to the employees at 60%. Upon termination of employment, only 60% of accrued PTO, up to a maximum of 180 hours, is paid to employees.

Accordingly, an estimate for PTO benefits has been accrued as a liability in the financial statements.

M. Fund Balance Reporting

The governmental funds' fund balances are reported separately within classifications based on a hierarchy of the constraints placed on those resources' use. The classifications are based on the relative strength of the constraints that control how the specific amounts can be spent. The classifications are nonspendable, restricted, and unrestricted, which includes committed, assigned, and unassigned fund balance classifications.

The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form, such as inventories, or are legally or contractually required to be maintained intact. Restricted fund balances are those that have externally imposed restrictions on their usage by creditors (such as through debt covenants), grantors, contributors, or laws and regulations.

The unrestricted fund balance category is composed of committed, assigned, and unassigned resources.

Committed fund balances are self-imposed limitations that the Town Council has approved, which is the highest level of decision-making authority within the Town. Only the Town Council can remove or change the constraints placed on committed fund balances.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Assigned fund balances are resources constrained by the Town’s intent to be used for specific purposes, but that are neither restricted nor committed. The Town Council has authorized the Town manager to assign resources for a specific purpose.

The unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not reported in the other classifications. Also, deficits in fund balances of the other governmental funds are reported as unassigned.

When an expenditure is incurred that can be paid from either restricted or unrestricted fund balances, it is the Town’s policy to use (the Town will use) restricted fund balance first. It is the Town’s policy to use (the Town will use) committed amounts first when disbursing unrestricted fund balances, followed by assigned amounts, and lastly unassigned amounts.

L. Leases

As lessee, the town recognizes lease liabilities with an initial, individual value of \$20,000 or more. The Town uses its estimated incremental borrowing rate to measure lease liabilities unless it can readily determine the interest rate implicit in the lease. The Town’s estimated incremental borrowing rate is based on the Town’s borrowing rate for unsecured debt for a comparable amount and time period, and then decreased the based on full collateral.

As lessor, the Town recognizes lease receivables with an initial, individual value of \$20,000 or more. If there is no stated rate in the lease contract (or if the stated rate is not the rate the Town charges the lessee) and the implicit rate cannot be determined, the Town uses its own estimated incremental borrowing rate as the discount rate to measure lease receivables. The Town’s estimated incremental borrowing rate is calculated as described above.

NOTE 2 – DEPOSITS AND INVESTMENTS

Arizona Revised Statutes (A.R.S.) authorize the Town to invest public monies in the State Treasurer’s investment pool; obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations, or instrumentalities; specified state and local government bonds, notes, and other evidences of indebtedness; interest-earning investments such as savings accounts, certificates of deposit, and repurchase agreements in eligible depositories; specified commercial paper issued by corporations organized and doing business in the United States; specified bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars; and certain open-end and closed-end mutual funds, including exchange traded funds. In addition, the Town Treasurer may invest trust funds in certain fixed income securities of corporations doing business in the United States or District of Columbia.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 2 – DEPOSITS AND INVESTMENTS – Continued

Credit risk

Statutes have the following requirements for credit risk:

1. Commercial paper must be of prime quality and be rated within the top two ratings by a nationally recognized rating agency.
2. Bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars must be rated “A” or better at the time of purchase by at least two nationally recognized rating agencies.
3. Fixed income securities must carry one of the two highest ratings by Moody’s investor’s service and Standard and Poor’s rating service. If only one of the above-mentioned services rates the security, it must carry the highest rating of that service.

Custodial credit risk

Statutes require collateral for deposits at 102 percent of all deposits federal depository insurance does not cover.

Concentration of credit risk

Statutes do not include any requirements for concentration of credit risk

Interest rate risk

Statutes require that public monies invested in securities and deposits have a maximum maturity of 5 years. The maximum maturity for investments in repurchase agreements is 180 days.

Foreign currency risk

Statutes do not allow foreign investments unless the investment is denominated in United States dollars.

The Town’s investment policy states that the Town will conform with Arizona Revised Statutes. The Town does not have a formal investment policy with respect to custodial credit risk, concentration of credit risk, or foreign currency risk.

Deposits—At June 30, 2023, the carrying amount of the Town’s total cash in bank was \$3,432,472 and the bank balances were \$3,496,535 Of the bank balances, \$488,404 was covered by federal depository insurance or similar insurance. The remainder was covered by collateral held by the pledging financial institution in the Town’s name.

Restricted cash – Restricted cash in the Utilities Fund consists of monies restricted for refundable customer deposits in the amount of \$29,889.

Investments—The Town reported investments in the State Treasurer’s Investment Pool 5 with a reported amount of \$1,776. The Standard and Poor’s credit quality rating of the pool is AAA.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 2 – DEPOSITS AND INVESTMENTS – Continued

The State Board of Investment provides oversight for the State Treasurer’s pools. The fair value of a participant’s position in the pool approximates the value of that participant’s pool shares and the participant’s shares are not identified with specific investments.

The Town’s Pension Trust Fund had investments in mutual funds of \$183,999 at June 30, 2023, categorized within the fair value hierarchy established by generally accepted accounting principles as Level 1. Investments categorized as Level 1 are valued using prices quoted in active markets for those investments.

A reconciliation of cash, deposits, and investments to amounts shown on the statements of net position follows:

| | Governmental activities | Business-type activities | Pension Trust Fund | Total |
|-------------------------------------|----------------------------|-----------------------------|-----------------------|--------------|
| Statement of net position: | | | | |
| Cash on hand | \$ 575 | \$ - | \$ - | \$ 575 |
| State Treasurer's investment pool 5 | 1,776 | - | - | 1,776 |
| Mutual funds | - | - | 183,999 | 183,999 |
| Cash and cash equivalents | 2,588,427 | 841,694 | 15,398 | 3,445,519 |
| Total | \$ 2,590,778 | \$ 841,694 | \$ 199,397 | \$ 3,631,869 |

NOTE 3 – DUE FROM OTHER GOVERNMENTS

Amounts due from other governments in the General Fund at June 30, 2023 consisted of \$2,714 in state-shared revenue from sales taxes, \$1,656 in state-shared revenue from auto lieu taxes, and \$216,659 in local sales taxes collected by the State.

Amounts due from other governments in the HURF Fund at June 30, 2023 consisted of \$4,788 in state-shared revenue from Highway User Revenue Fund (HURF) taxes.

Amounts due from other governments in the Grants Fund at June 30, 2023 consisted of \$2,869 in various grants revenues from the State of Arizona.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2023, was as follows:

| | Balance July, 1, 2022 | Increases | Decreases | Balance June 30, 2023 |
|----------------------------------------------------|--------------------------|-------------------|---------------------|--------------------------|
| Governmental activities: | | | | |
| Capital assets not being depreciated: | | | | |
| Land | \$ 295,751 | \$ - | \$ - | \$ 295,751 |
| Construction in process | 39,642 | 49,966 | (39,642) | 49,966 |
| Total capital assets not being depreciated | <u>335,393</u> | <u>49,966</u> | <u>(39,642)</u> | <u>345,717</u> |
| Capital assets being depreciated: | | | | |
| Buildings and improvements | 1,369,853 | 294,626 | - | 1,664,479 |
| Vehicles and equipment | 1,720,545 | 189,351 | - | 1,909,896 |
| Infrastructure | 197,983 | 455,788 | - | 653,771 |
| Total | <u>3,288,381</u> | <u>939,765</u> | <u>-</u> | <u>4,228,146</u> |
| Less accumulated depreciation for: | | | | |
| Buildings and improvements | (1,116,345) | (41,400) | - | (1,157,745) |
| Vehicles and equipment | (1,175,845) | (100,517) | - | (1,276,362) |
| Infrastructure | (39,292) | (8,804) | - | (48,096) |
| Total | <u>(2,331,482)</u> | <u>(150,721)</u> | <u>-</u> | <u>(2,482,203)</u> |
| Total capital assets being depreciated, net | <u>956,899</u> | <u>789,044</u> | <u>-</u> | <u>1,745,943</u> |
| Governmental activities capital assets, net | <u>\$ 1,292,292</u> | <u>\$ 839,010</u> | <u>\$ (39,642)</u> | <u>\$ 2,091,660</u> |
| | | | | |
| | Balance July, 1, 2022 | Increases | Decreases | Balance June 30, 2023 |
| Business-type activities: | | | | |
| Capital assets not being depreciated: | | | | |
| Land | \$ 22,080 | \$ - | \$ - | \$ 22,080 |
| Construction in progress | 310,726 | 169,996 | (427,529) | 53,193 |
| Total capital assets not being depreciated | <u>332,806</u> | <u>169,996</u> | <u>(427,529)</u> | <u>75,273</u> |
| Capital assets being depreciated: | | | | |
| Buildings and infrastructure | 3,544,209 | 532,676 | - | 4,076,885 |
| Vehicles and equipment | 235,211 | - | - | 235,211 |
| Total | <u>3,779,420</u> | <u>532,676</u> | <u>-</u> | <u>4,312,096</u> |
| Less accumulated depreciation for: | | | | |
| Buildings and infrastructure | (1,685,399) | (74,277) | - | (1,759,676) |
| Vehicles and equipment | (167,818) | (10,948) | - | (178,766) |
| Total | <u>(1,853,217)</u> | <u>(85,225)</u> | <u>-</u> | <u>(1,938,442)</u> |
| Total capital assets being depreciated, net | <u>1,926,203</u> | <u>447,451</u> | <u>-</u> | <u>2,373,654</u> |
| Business-type activities capital assets, net | <u>\$ 2,259,009</u> | <u>\$ 617,447</u> | <u>\$ (427,529)</u> | <u>\$ 2,448,927</u> |

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 4 – CAPITAL ASSETS – Continued

Depreciation expense was charged to functions as follows:

| | |
|-----------------------------------------------------|------------|
| Governmental activities: | |
| General government | \$ 55,878 |
| Public safety | 78,004 |
| Public works and streets | 15,481 |
| Community development | 625 |
| Culture and recreation | 733 |
| Total governmental activities depreciation expense | \$ 150,721 |
| | |
| Business-type activities: | |
| Water | \$ 64,252 |
| Sewer | 20,697 |
| Sanitation and recycling | 276 |
| Total business-type activities depreciation expense | \$ 85,225 |

NOTE 5 – LONG-TERM LIABILITIES

The following schedule details the Town’s long-term liability and obligation activity for the year ended June 30, 2023.

| | Balance July 1, 2022 | Additions | Reductions | Balance June 30, 2023 | Due within 1 year |
|-------------------------------------------------------------|-------------------------|------------|------------|--------------------------|----------------------|
| Governmental activities: | | | | | |
| Finance purchase | \$ 15,797 | \$ - | \$ 5,463 | \$ 10,334 | \$ 5,233 |
| Net pension liability | - | 142,325 | - | 142,325 | - |
| Compensated absences payable | 38,897 | 155 | - | 39,052 | 29,289 |
| Total governmental activities long-term liabilities | \$ 54,694 | \$ 142,480 | \$ 5,463 | \$ 191,711 | \$ 34,522 |
| | | | | | |
| Business-type activities: | | | | | |
| Finance purchase | \$ 2,450 | \$ - | \$ 1,704 | \$ 746 | \$ 746 |
| Note payable from direct borrowings and direct placement | - | 900,000 | - | 900,000 | 900,000 |
| Compensated absences payable | 5,621 | 131 | - | 5,752 | 4,314 |
| Total business-type activities long-term liabilities | \$ 8,071 | \$ 900,131 | \$ 1,704 | \$ 906,498 | \$ 905,060 |

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 5 – LONG-TERM LIABILITIES – Continued

Financed Purchases—The Town has acquired vehicles and equipment under contract agreements at a total purchase price of \$44,662, with \$29,989 in the governmental activities and \$14,673 in the business-type activities. The following schedules details debt service requirements to maturity for the Town’s financed purchases at June 30, 2023.

| <u>Year ending June 30</u> | Financed Purchases | | |
|----------------------------|-------------------------|----------|-----------|
| | Governmental Activities | | |
| | Principal | Interest | Total |
| 2024 | \$ 5,233 | \$ 387 | \$ 5,620 |
| 2025 | 5,101 | 194 | 5,295 |
| Total | \$ 10,334 | \$ 581 | \$ 10,915 |

| <u>Year ending June 30</u> | Business-type Activities | | |
|----------------------------|--------------------------|----------|--------|
| | Principal | Interest | Total |
| | 2024 | \$ 746 | \$ 12 |
| Total | \$ 746 | \$ 12 | \$ 758 |

Note Payable from direct borrowings and direct placement:

Arizona Community Foundation loan issued on July 1, 2022, for \$900,000. The note bears interest at 4%. Proceeds used for activities in connection with wastewater treatment plant improvements. All principal and accrued interest are due May 25, 2024.

NOTE 6 – RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town carries commercial insurance for all such risks of loss, including workers’ compensation and employees’ health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS

The Town participates in two separate retirement plans.

For nonpublic safety employees, the Town contributes eight percent of the employees’ covered payroll to a defined contribution plan. Employees may contribute to the plan; however, they are not required to make any contributions the plan. For the year ended June 30, 2023, the Town contributed a total \$25,486 on behalf of employees to the plan.

For public safety employees, the Town contributes to the Public Safety Personnel Retirement System (PSPRS). PSPRS is a component unit of the State of Arizona.

At June 30, 2023, the Town reported the following amounts related to PSPRS:

| Statement of Net Position and Statement of Activities | Governmental Activities |
|--------------------------------------------------------------|------------------------------------|
| Net pension and OPEB liability | \$ 140,095 |
| Deferred outflows of resources related to pensions and OPEB | 149,128 |
| Deferred inflows of resources related to pensions and OPEB | 13,490 |
| Pension and OPEB (income) expense | 83,967 |

The Town reported \$85,135 of pension expenditures in the governmental funds related to all pension plans to which it contributes.

Plan Description – Town police employees participate in the Public Safety Personnel Retirement System (PSPRS) or employees who became members on or after July 1, 2017, may participate in the Public Safety Personnel Defined Contribution Retirement Plan (PSPDCRP). The PSPRS administers agent and cost-sharing multiple-employer defined benefit pension plans and agent and cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plans. A nine-member board known as the Board of Trustees and the participating local boards govern the PSPRS according to the provisions of A.R.S. Title 38, Chapter 5, Article 4. Employees who were PSPRS members before July 1, 2017, participate in the agent plans, and those who became PSPRS members on or after July 1, 2017, participate in the cost-sharing plans (PSPRS Tier 3 Risk Pool) which are not further disclosed because of their relative insignificance to the Town’s financial statements.

The PSPRS issue publicly available financial reports that include their financial statements and required supplementary information. The reports are available on the PSPRS Web site at www.psprs.com.

Benefits Provided – The PSPRS provide retirement, health insurance premium supplement, disability, and survivor benefits.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

State statute establishes benefit terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

| PSPRS | Initial Membership Date: | |
|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| | Before January 1, 2012 | On or after January 1, 2012 and before July 1, 2017 |
| Retirement and Disability | | |
| Years of service and age required to receive benefit | 20 years of service, any age 15 years of service, age 62 | 25 years of service or 15 years of credited service, age 52.5 |
| Final average salary is based on | Highest 36 consecutive months of last 20 years | Highest 36 consecutive months of last 20 years |
| Benefit percentage | | |
| Normal Retirement | 50% less 2.0% for each year of credited service less than 20 years OR plus 2.0% to 2.5% for each year of credited services over 20 years, not to exceed 80% | 1.5% to 2.5% per year of credited service, not to exceed 80% |
| Accidental Disability Retirement | 50% or normal retirement, whichever is greater | |
| Catastrophic Disability Retirement | 90% for the first 60 months then reduced to either 62.5% or normal retirement, whichever is greater | |
| Ordinary Disability Retirement | Normal retirement calculated with actual years of credited service or 20 years of credited service, whichever is greater, multiplied by years of credited service (not to exceed 20 years) divided by 20 | |
| Survivor Benefit | | |
| Retired Members | 80% to 100% of retired member's pension benefit | |
| Active Members | 80% to 100% of accidental disability retirement benefit or 100% of average monthly compensation if death was result of injuries received on the job | |

Retirement and survivor benefits are subject to automatic cost-of-living adjustments based on inflation. PSPRS also provides temporary disability benefits of 50 percent of the member's compensation for up to 12 months.

Health insurance premium benefits are available to retired or disabled members with 5 years of credited service. The benefits are payable only with respect to allowable health insurance premiums for which the member is responsible. Benefits range from \$100 per month to \$260 per month depending on the age of the member and dependents.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Employees Covered by Benefit Terms – At June 30, 2023, the following employees were covered by the agent pension plans’ benefit terms:

| | PSPRS Police | |
|---------------------------------------------------------------|---------------------|---------------|
| | Pension | Health |
| Inactive employees entitled to but not yet receiving benefits | 1 | - |
| Active employees | 4 | 4 |
| Total | 5 | 4 |

Contributions – State statutes establish the pension contribution requirements for active PSPRS employees. In accordance with state statutes, annual actuarial valuations determine employer contribution requirements for PSPRS pension and health insurance premium benefits. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. Contributions rates for the year ended June 30, 2023, are indicated below. Rates are a percentage of active members’ annual covered payroll.

| | Active Member- Pension | Town-Pension | Town-Health Insurance |
|--------------|-----------------------------------|---------------------|----------------------------------|
| PSPRS Police | 7.65 - 11.65% | 9.87% | 0.21% |

The Town’s contributions to the plans for the year ended June 30, 2022, were:

| | Pension | Health Insurance Premium Benefit |
|--------------|----------------|---------------------------------------------|
| PSPRS Police | \$ 24,456 | \$ 1,030 |

During fiscal year 2023, the Town paid for 100 percent of PSPRS pension and OPEB contributions from the General Fund.

Liability – At June 30, 2023, the Town reported the following assets and liabilities:

| | Net Pension Liability | Net OPEB (Asset) Liability |
|--------------|----------------------------------|---------------------------------------|
| PSPRS Police | \$ 142,325 | \$ (2,230) |

The net assets and net liabilities were measured as of June 30, 2022, and the total liability used to calculate the net asset or liability was determined by an actuarial valuation as of that date. The total liabilities as of June 30, 2022, reflect changes of actuarial assumptions, including decreasing the investment rate of return from 7.3 percent to 7.2 percent, changing the wage inflation from 3.5 percent to arrange of 3.0 – 6.25 percent, and increasing the cost-of-living adjustment from 1.75 percent to 1.85 percent.

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Actuarial Assumptions – The significant actuarial assumptions used to measure the total pension/OPEB liability are as follows:

| | |
|----------------------------|--------------------------------------------------|
| Actuarial valuation date | June 30, 2022 |
| Actuarial cost method | Entry age normal |
| Investment rate of return | 7.2% |
| Wage inflation | 3.0 - 6.25% for pensions/not applicable for OPEB |
| Price inflation | 2.5% for pensions/not applicable for OPEB |
| Cost-of-living adjustment | 1.85% for pensions/not applicable for OPEB |
| Mortality rates | PubS-2010 tables |
| Healthcare cost trend rate | Not applicable |

Actuarial assumptions used in the June 30, 2021, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2017.

The long-term expected rate of return on PSPRS plan investments was determined to be 7.3 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expenses and inflation) are developed for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

| <u>Asset Class</u> | <u>Target Allocation</u> | <u>Long-term Expected Geometric Real Rate of Return</u> |
|----------------------------------------|--------------------------|-----------------------------------------------------------------|
| U.S Public Equity | 24% | 3.49% |
| International Public Equity | 16% | 4.47% |
| Global Private Equity | 20% | 7.18% |
| Other Assets (Capital Appreciation) | 7% | 4.83% |
| Core Bonds | 2% | 0.45% |
| Private credit | 20% | 5.10% |
| Diversifying Strategies | 10% | 2.68% |
| Cash - Mellon | 1% | (0.35)% |
| Total | <u>100%</u> | |

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Discount Rate – At June 30, 2022, the discount rate used to measure the PSPRS total pension/OPEB liabilities was 7.2 percent which was a decrease of 0.1 from the discount rate used as of June 30, 2021. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between the actuarially determined contribution rate and the member rate. Based on those assumptions, the plans’ fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension/OPEB liability.

Changes in the Net Pension/OPEB Liability (Asset)

| PSPRS - Police | Pension | | |
|----------------------------------------------------------------------------------------|--------------------------------|------------------------------------|--------------------------------------|
| | Increase (Decrease) | | |
| | Total Pension Liability | Plan Fiduciary Net Position | Net Pension Liability (Asset) |
| | (a) | (b) | (a) - (b) |
| Balances at June 30, 2022 | \$ 1,071,133 | \$ 1,123,448 | \$ (52,315) |
| Changes for the year | | | |
| Service Cost | 31,783 | - | 31,783 |
| Interest on the total liability | 80,513 | - | 80,513 |
| Differences between expected and actual experience in the measurement of the liability | 74,635 | - | 74,635 |
| Changes of assumptions | 2,315 | - | 2,315 |
| Contributions-employer | - | 23,520 | (23,520) |
| Contributions-employee | - | 17,383 | (17,383) |
| Net investment income | - | (45,477) | 45,477 |
| Administrative expense | - | (820) | 820 |
| Net changes | 189,246 | (5,394) | 194,640 |
| Balances at June 30, 2023 | \$ 1,260,379 | \$ 1,118,054 | \$ 142,325 |

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

| PSPRS - Police | Health Insurance Premium Benefit | | |
|----------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------|--------------------------------------|
| | Increase (Decrease) | | |
| | Total Pension Liability | Plan Fiduciary Net Position | Net Pension Liability (Asset) |
| | (a) | (b) | (a) - (b) |
| Balances at June 30, 2022 | \$ 33,906 | \$ 41,624 | \$ (7,718) |
| Changes for the year | | | |
| Service Cost | 1,484 | - | 1,484 |
| Interest on the total liability | 2,583 | - | 2,583 |
| Differences between expected and actual experience in the measurement of the liability | 273 | - | 273 |
| Changes of assumptions | 792 | - | 792 |
| Contributions-employer | - | 1,328 | (1,328) |
| Net investment income | - | (1,655) | 1,655 |
| Administrative expense | - | (29) | 29 |
| Net changes | 5,132 | (356) | 5,488 |
| Balances at June 30, 2023 | \$ 39,038 | \$ 41,268 | \$ (2,230) |

Sensitivity of the Town’s Net Pension/OPEB (Asset) Liability to Changes in the Discount Rate – The following table presents the Town’s net pension/OPEB (assets) liabilities calculated using the discount rate of 7.2 percent, as well as what the Town’s net pension/OPEB (asset) liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.2 percent) or 1 percentage point higher (8.2 percent) than the current rate:

| | Current Discount | | |
|-------------------------------|-------------------------------|------------------------|-------------------------------|
| | 1% Decrease (6.2%) | Rate (7.2%) | 1% Increase (8.2%) |
| PSPRS Police | | | |
| Net pension (asset) liability | \$ 313,768 | \$ 142,325 | \$ 45 |
| Net OPEB (asset) liability | 2,857 | (2,230) | (6,522) |

Plan Fiduciary Net Position – Detailed information about the plans’ fiduciary net position is available in the separately issued PSPRS financial reports.

Expense – For the year ended June 30, 2023, the Town recognized the following pension and OPEB expense:

| | Pension Expense | OPEB Expense |
|--------------|------------------------|---------------------|
| PSPRS Police | \$ 82,741 | \$ 1,226 |

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued

Deferred Outflows/Inflows of Resources – At June 30, 2023, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions and OPEB from the following sources:

| PSPRS - Police | Pension | | Health Insurance Premium Benefit | |
|--------------------------------------------------------------------------|---------------------------------------|--------------------------------------|-----------------------------------------|--------------------------------------|
| | Deferred Outflows of Resources | Deferred Inflows of Resources | Deferred Outflows of Resources | Deferred Inflows of Resources |
| Differences between expected actual experience | \$ 94,575 | \$ 8,314 | \$ 4,010 | \$ 4,886 |
| Changes of assumptions or other inputs | 4,447 | - | 749 | 290 |
| Net difference between projected and actual earnings on plan investments | 19,032 | - | 829 | - |
| Town contributions subsequent to the measurement date | 24,456 | - | 1,030 | - |
| Total | \$ 142,510 | \$ 8,314 | \$ 6,618 | \$ 5,176 |

The amounts reported as deferred outflows of resources related to pensions and OPEB resulting from Town contributions subsequent to the measurement date will be recognized as an increase in the net asset or a reduction of the net liability in the year ending June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions and OPEB will be recognized as expenses as follows:

| | PSPRS Police | |
|---------------------|---------------------|---------------|
| | Pension | Health |
| Year ended June 30, | | |
| 2024 | \$ 38,611 | \$ 193 |
| 2025 | 35,773 | 111 |
| 2026 | 9,566 | (1,156) |
| 2027 | 25,790 | 1,264 |
| 2028 | - | - |
| Thereafter | - | - |

TOWN OF JEROME, ARIZONA
Notes to Financial Statements
June 30, 2023

NOTE 8 – INTERFUND BALANCES AND ACTIVITY

Interfund transfers – Interfund transfers for the year ended June 30, 2023, were as follows:

| Transfer From | Transfer To Utilities Fund |
|------------------|----------------------------------|
| General Fund | \$ 39,090 |
| Grants Funds | 8,046 |
| | \$ 47,136 |

The purpose of the transfers shown above to the Utilities Fund from the General Fund and the Grants Fund was to cover for budgeted expenses.

OTHER REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedule
General Fund
Year Ended June 30, 2023

| | Budgeted Amounts | | Actual Amounts | Variance with Final Budget |
|------------------------------------------------------|---------------------|---------------------|---------------------|-------------------------------|
| | Original | Final | | |
| Revenues | | | | |
| Taxes | \$ 1,447,500 | \$ 1,447,500 | \$ 1,403,672 | \$ (43,828) |
| Intergovernmental | 422,196 | 422,196 | 453,746 | 31,550 |
| Charges for services | 299,750 | 299,750 | 146,482 | (153,268) |
| Fines and forfeits | 73,250 | 73,250 | 86,824 | 13,574 |
| Licenses and permits | 30,500 | 30,500 | 33,744 | 3,244 |
| Parking | 400,000 | 400,000 | 348,545 | (51,455) |
| Miscellaneous | 178,672 | 178,672 | 13,972 | (164,700) |
| Investment earnings | 1,600 | 1,600 | 18,646 | 17,046 |
| Donations and grants | 3,445,380 | 3,445,380 | 2,421 | (3,442,959) |
| Total revenues | <u>6,298,848</u> | <u>6,298,848</u> | <u>2,508,052</u> | <u>(3,790,796)</u> |
| Expenditures | | | | |
| General government | 618,741 | 618,741 | 513,708 | 105,033 |
| Magistrate court | 109,685 | 109,685 | 80,003 | 29,682 |
| Police | 727,049 | 727,049 | 612,172 | 114,877 |
| Fire | 473,868 | 473,868 | 364,943 | 108,925 |
| Library | 104,519 | 104,519 | 101,801 | 2,718 |
| Planning and zoning | 107,602 | 107,602 | 89,229 | 18,373 |
| Parks | 22,173 | 22,173 | 15,360 | 6,813 |
| Properties | 296,931 | 296,931 | 179,446 | 117,485 |
| Parking | 130,661 | 130,661 | 78,828 | 51,833 |
| Capital | 1,430,000 | 1,430,000 | 616,510 | 813,490 |
| Total expenditures | <u>4,021,229</u> | <u>4,021,229</u> | <u>2,652,000</u> | <u>1,369,229</u> |
| Excess (deficiency) of revenues over expenditures | <u>2,277,619</u> | <u>2,277,619</u> | <u>(143,948)</u> | <u>(2,421,567)</u> |
| Other financing sources (uses) | | | | |
| Loan proceeds | 900,000 | 900,000 | - | (900,000) |
| Sale of capital assets | 5,000 | 5,000 | - | (5,000) |
| Transfers | (647,000) | (647,000) | (39,090) | 607,910 |
| Total other financing sources (uses) | <u>258,000</u> | <u>258,000</u> | <u>(39,090)</u> | <u>(297,090)</u> |
| Net change in fund balances | 2,535,619 | 2,535,619 | (183,038) | (2,718,657) |
| Fund balances, beginning of year | <u>1,827,906</u> | <u>1,827,906</u> | <u>1,827,906</u> | <u>-</u> |
| Fund balances, end of year | <u>\$ 4,363,525</u> | <u>\$ 4,363,525</u> | <u>\$ 1,644,868</u> | <u>\$(2,718,657)</u> |

See accompanying notes to budgetary comparison schedule.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedule
HURF Fund
Year Ended June 30, 2023

| | Budgeted Amounts | | Actual Amounts | Variance with Final Budget |
|------------------------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------------|
| | Original | Final | | |
| Revenues | | | | |
| Intergovernmental | \$ 48,454 | \$ 48,454 | \$ 46,590 | \$ (1,864) |
| Investment earnings | 500 | 500 | 2,182 | 1,682 |
| Total revenues | <u>48,954</u> | <u>48,954</u> | <u>48,772</u> | <u>(182)</u> |
| Expenditures | | | | |
| Current | | | | |
| Public works and streets | 305,454 | 305,454 | 95,013 | 210,441 |
| Debt service | | | | |
| Principal | - | - | 243 | (243) |
| Interest | - | - | 17 | (17) |
| Capital outlay | - | - | 28,116 | (28,116) |
| Total expenditures | <u>305,454</u> | <u>305,454</u> | <u>123,389</u> | <u>182,065</u> |
| Excess (deficiency) of revenues over expenditures | <u>(256,500)</u> | <u>(256,500)</u> | <u>(74,617)</u> | <u>181,883</u> |
| Other financing sources (uses) | | | | |
| Transfers | <u>236,500</u> | <u>236,500</u> | <u>(8,046)</u> | <u>(244,546)</u> |
| Net change in fund balances | <u>(20,000)</u> | <u>(20,000)</u> | <u>(82,663)</u> | <u>(62,663)</u> |
| Fund balances, beginning of year | <u>102,312</u> | <u>102,312</u> | <u>102,312</u> | <u>-</u> |
| Fund balances, end of year | <u><u>\$ 82,312</u></u> | <u><u>\$ 82,312</u></u> | <u><u>\$ 19,649</u></u> | <u><u>\$ (62,663)</u></u> |

See accompanying notes to budgetary comparison schedule.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Budgetary Comparison Schedule
Grants Fund
Year Ended June 30, 2023

| | Budgeted Amounts | | Actual Amounts | Variance with Final Budget |
|------------------------------------------------------|-------------------|-------------------|-------------------|-------------------------------|
| | Original | Final | | |
| Revenues | | | | |
| Intergovernmental | \$ 4,017,780 | \$ 4,017,780 | \$ 587,836 | \$ (3,429,944) |
| Donations and grants | - | - | 30,208 | 30,208 |
| Total revenue | <u>4,017,780</u> | <u>4,017,780</u> | <u>618,044</u> | <u>(3,399,736)</u> |
| Expenditures | | | | |
| Current | | | | |
| General government | 576,000 | 576,000 | 996 | 575,004 |
| Public safety | - | - | 10,750 | (10,750) |
| Community development | - | - | 161,745 | (161,745) |
| Capital outlay | <u>3,441,780</u> | <u>3,441,780</u> | <u>305,463</u> | <u>3,136,317</u> |
| Total expenditures | <u>4,017,780</u> | <u>4,017,780</u> | <u>478,954</u> | <u>3,538,826</u> |
| Excess (deficiency) of revenues over expenditures | - | - | 139,090 | 139,090 |
| Fund balances, beginning of year | <u>110,336</u> | <u>110,336</u> | <u>110,336</u> | <u>-</u> |
| Fund balances, end of year | <u>\$ 110,336</u> | <u>\$ 110,336</u> | <u>\$ 249,426</u> | <u>\$ 139,090</u> |

See accompanying notes to budgetary comparison schedule.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Notes to Budgetary Comparison Schedules
June 30, 2023

NOTE 1 – BUDGETING AND BUDGETARY CONTROL

Arizona Revised Statutes (A.R.S.) requires the Town to prepare and adopt a balanced budget annually for each governmental fund. The Town Council must approve such operating budgets on or before the third Monday in July to allow sufficient time for the legal announcements and hearings required for the adoption of the property tax levy on the third Monday in August. A.R.S. prohibits expenditures or liabilities in excess of the amounts budgeted.

Expenditures may not legally exceed appropriations at the department level. In certain instances, transfers of appropriations between departments or from the contingency account to a department may be made upon the Town Council’s approval. With the exception of the General Fund, each fund includes only one department.

NOTE 2 – BUDGETARY BASIS OF ACCOUNTING

The Town’s budget is prepared on a basis consistent with generally accepted accounting principles.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Schedule of Changes in Town's
Net Pension/OPEB Liability (Asset) and Related Ratios
Agent Plans
June 30, 2023

| PSPRS - Pension | Reporting Fiscal Year (Measurement Date) | | | | | | | | | |
|------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------|-------------------|-------------------|--------------------|--------------------|--------------------|---------------------|---------------------|----------------|
| | 2023 (2022) | 2022 (2021) | 2021 (2020) | 2020 (2019) | 2019 (2018) | 2018 (2017) | 2017 (2016) | 2016 (2015) | 2015 (2014) | 2014 (2013) |
| Total pension liability | | | | | | | | | | Information |
| Service cost | \$ 31,783 | \$ 36,551 | \$ 40,225 | \$ 43,190 | \$ 43,075 | \$ 43,451 | \$ 28,796 | \$ 33,397 | \$ 32,631 | not |
| Interest on the total pension liability | 80,513 | 74,004 | 60,487 | 53,067 | 32,409 | 27,384 | 22,890 | 19,718 | 18,410 | available |
| Changes of benefit terms | - | - | - | - | - | (3,199) | 31,147 | - | (1,024) | |
| Differences between expected and actual experience in the measurement of the pension liability | 74,635 | (16,628) | 88,130 | 10,039 | 182,031 | (5,961) | (30,273) | (10,398) | (36,345) | |
| Changes of assumptions or other inputs | 2,315 | - | - | 8,131 | - | 11,358 | 13,630 | - | 2,606 | |
| Net change in total pension liability | 189,246 | 93,927 | 188,842 | 114,427 | 257,515 | 73,033 | 66,190 | 42,717 | 16,278 | |
| Total pension liability - beginning | 1,071,133 | 977,206 | 788,364 | 673,937 | 416,422 | 343,389 | 277,199 | 234,482 | 218,204 | |
| Total pension liability - ending (a) | <u>\$ 1,260,379</u> | <u>\$ 1,071,133</u> | <u>\$ 977,206</u> | <u>\$ 788,364</u> | <u>\$ 673,937</u> | <u>\$ 416,422</u> | <u>\$ 343,389</u> | <u>\$ 277,199</u> | <u>\$ 234,482</u> | |
| Plan fiduciary net position | | | | | | | | | | |
| Contributions - employer | \$ 23,520 | \$ 27,158 | \$ 28,278 | \$ 30,279 | \$ 33,078 | \$ 20,572 | \$ 20,660 | \$ 18,279 | \$ 13,997 | |
| Contributions - employee | 17,383 | 18,025 | 18,655 | 17,455 | 16,778 | 17,348 | 19,027 | 18,421 | 15,379 | |
| Net investment income | (45,477) | 240,179 | 10,277 | 39,141 | 43,209 | 51,823 | 2,358 | 13,372 | 40,722 | |
| Hall/Parker Settlement | - | - | - | - | (19,614) | - | - | - | - | |
| Administrative expense | (820) | (1,114) | (838) | (1,680) | (1,358) | (859) | (739) | (707) | - | |
| Other changes | - | - | - | - | 112,027 | 6 | (13,001) | (269) | (26,233) | |
| Net change in plan fiduciary net position | (5,394) | 284,248 | 56,372 | 85,195 | 184,120 | 88,890 | 28,305 | 49,096 | 43,865 | |
| Plan fiduciary net position - beginning | 1,123,448 | 839,200 | 782,828 | 697,633 | 513,513 | 424,623 | 396,318 | 347,222 | 303,357 | |
| Plan fiduciary net position - ending (b) | <u>\$ 1,118,054</u> | <u>\$ 1,123,448</u> | <u>\$ 839,200</u> | <u>\$ 782,828</u> | <u>\$ 697,633</u> | <u>\$ 513,513</u> | <u>\$ 424,623</u> | <u>\$ 396,318</u> | <u>\$ 347,222</u> | |
| Town's net pension liability (asset) - ending (a) - (b) | <u>\$ 142,325</u> | <u>\$ (52,315)</u> | <u>\$ 138,006</u> | <u>\$ 5,536</u> | <u>\$ (23,696)</u> | <u>\$ (97,091)</u> | <u>\$ (81,234)</u> | <u>\$ (119,119)</u> | <u>\$ (112,740)</u> | |
| Plan fiduciary net position as a percentage of the total pension liability | 88.71% | 104.88% | 85.88% | 99.30% | 103.52% | 123.32% | 123.66% | 142.97% | 148.08% | |
| Covered payroll | \$ 189,753 | \$ 165,725 | \$ 224,974 | \$ 203,480 | \$ 195,265 | \$ 176,917 | \$ 136,151 | \$ 134,655 | \$ 167,936 | |
| Town's net pension (asset) liability as a percentage of covered payroll | 75.01% | -31.57% | 61.34% | 2.72% | -12.14% | -54.88% | -59.66% | -88.46% | -67.13% | |

See accompanying notes to pension/OPEB plan schedules.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Schedule of Changes in Town's
Net Pension/OPEB Liability (Asset) and Related Ratios
Agent Plans
June 30, 2023

PS PRS - Health Insurance Premium Benefit

| | Reporting Fiscal Year (Measurement Date) | | | | | | 2017 through 2014 |
|------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------|------------------|------------------|------------------|-------------------|---------------------------|
| | 2023 (2022) | 2022 (2021) | 2021 (2020) | 2020 (2019) | 2019 (2018) | 2018 (2017) | |
| Total OPEB liability | | | | | | | |
| Service cost | \$ 1,484 | \$ 1,687 | \$ 1,924 | \$ 1,269 | \$ 1,601 | \$ 1,521 | Information not available |
| Interest on the total OPEB liability | 2,583 | 2,597 | 2,285 | 2,337 | 1,289 | 1,216 | |
| Differences between expected and actual experience in the measurement of the pension liability | 273 | (4,261) | 724 | (5,243) | 10,803 | (353) | |
| Changes of assumptions or other inputs | 792 | - | - | 275 | - | (1,214) | |
| Net change in total OPEB liability | 5,132 | 23 | 4,933 | (1,362) | 13,693 | 1,170 | |
| Total OPEB liability - beginning | 33,906 | 33,883 | 28,950 | 30,312 | 16,619 | 15,449 | |
| Total OPEB liability - ending (a) | <u>\$ 39,038</u> | <u>\$ 33,906</u> | <u>\$ 33,883</u> | <u>\$ 28,950</u> | <u>\$ 30,312</u> | <u>\$ 16,619</u> | |
| Plan fiduciary net position | | | | | | | |
| Contributions - employer | \$ 1,328 | \$ 1,805 | \$ 1,695 | \$ 982 | \$ 957 | \$ 651 | |
| Net investment income | (1,655) | 8,671 | 371 | 1,475 | 1,703 | 2,500 | |
| Administrative expense | (29) | (36) | (30) | (25) | (26) | (23) | |
| Other changes | - | - | - | - | (1) | - | |
| Net change in plan fiduciary net position | (356) | 10,440 | 2,036 | 2,432 | 2,633 | 3,128 | |
| Plan fiduciary net position - beginning | 41,624 | 31,184 | 29,148 | 26,716 | 24,083 | 20,955 | |
| Plan fiduciary net position - ending (b) | <u>\$ 41,268</u> | <u>\$ 41,624</u> | <u>\$ 31,184</u> | <u>\$ 29,148</u> | <u>\$ 26,716</u> | <u>\$ 24,083</u> | |
| Town's net OPEB (asset) liability - ending (a) - (b) | <u>\$ (2,230)</u> | <u>\$ (7,718)</u> | <u>\$ 2,699</u> | <u>\$ (198)</u> | <u>\$ 3,596</u> | <u>\$ (7,464)</u> | |
| Plan fiduciary net position as a percentage of the total OPEB liability | 105.71% | 122.76% | 92.03% | 100.68% | 88.14% | 144.91% | |
| Covered payroll | \$ 189,753 | \$ 165,725 | \$ 224,974 | \$ 203,480 | \$ 195,265 | \$ 176,917 | |
| Town's net OPEB (asset) liability as a percentage of covered payroll | -1.18% | -4.66% | 1.20% | -0.10% | 1.84% | -4.22% | |

See accompanying notes to pension/OPEB plan schedules.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Schedule of Town Pension/OPEB Contributions
June 30, 2023

| | PS PRS - Pension | | | | | | | | | |
|-----------------------------------------------------------------------------|------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | Reporting Fiscal Year | | | | | | | | | |
| | 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 |
| Actuarially determined contribution | \$ 24,456 | \$ 24,323 | \$ 27,158 | \$ 28,276 | \$ 30,279 | \$ 33,078 | \$ 20,572 | \$ 20,660 | \$ 18,279 | \$ 13,997 |
| Town's contributions in relation to the actuarially determined contribution | (24,456) | (24,323) | (27,158) | (28,276) | (30,279) | (33,078) | (20,572) | (20,660) | (18,279) | (13,997) |
| Town's contribution deficiency (excess) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Town's covered-employee payroll | \$ 189,753 | \$ 165,725 | \$ 235,033 | \$ 214,538 | \$ 203,480 | \$ 195,265 | \$ 176,917 | \$ 136,151 | \$ 134,655 | \$ 167,936 |
| Town's contributions as a percentage of covered payroll | 12.89% | 14.68% | 11.55% | 13.18% | 14.88% | 16.94% | 11.63% | 15.17% | 13.57% | 8.33% |

| | PS PRS - Health Insurance Premium Benefit | | | | | | | |
|-----------------------------------------------------------------------------|--------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------------|
| | Reporting Fiscal Year | | | | | | | |
| | 2023 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 through 2014 |
| Actuarially determined contribution | \$ 1,030 | \$ 1,693 | \$ 1,805 | \$ 1,695 | \$ 982 | \$ 957 | \$ 651 | Information not available |
| Town's contributions in relation to the actuarially determined contribution | (1,030) | (1,693) | (1,805) | (1,695) | (982) | (957) | (651) | |
| Town's contribution deficiency (excess) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Town's covered payroll | \$ 189,753 | \$ 165,725 | \$ 235,033 | \$ 214,538 | \$ 203,480 | \$ 195,265 | \$ 176,917 | |
| Town's contributions as a percentage of covered payroll | 0.54% | 1.02% | 0.77% | 0.79% | 0.48% | 0.49% | 0.37% | |

See accompanying notes to pension/OPEB plan schedules.

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Notes to Pension/OPEB Plan Schedules
June 30, 2023

NOTE 1 – ACTUARIALLY DETERMINED CONTRIBUTION RATES

Actuarial determined contribution rates for PSPRS are calculated as of June 30 two years prior to the end of the fiscal year in which contributions are made. The actuarial methods and assumptions used to establish the contribution requirements are as follows:

| | |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actuarial cost method | Entry age normal |
| Amortization method | Level percent-of-pay, closed |
| Remaining amortization period as of the 2019 actuarial valuation | 16 years |
| Asset valuation method | 7-year smoothed market value; 80%/120% market corridor |
| Actuarial assumptions: | |
| Investment rate of return | In the 2019 actuarial valuation, the investment rate of return was decreased from 7.4% to 7.3%. In the 2017 actuarial valuation, the investment rate of return was decreased from 7.5% to 7.4%. In 2016 actuarial valuation, the investment rate of return was decreased from 7.85% to 7.5%. In the 2013 actuarial valuation, the investment rate of return was decreased from 8.0% to 7.85%. |
| Projected salary increases | In the 2017 actuarial valuation, projected salary increases were decreased from 4.0%–8.0% to 3.5%–7.5% for PSPRS. In the 2014 actuarial valuation, projected salary increases were decreased from 4.5%–8.5% to 4.0%–8.0% for PSPRS. In the 2013 actuarial valuation, projected salary increases were decreased from 5.0%–9.0% to 4.5%–8.5% for PSPRS. |
| Wage growth | In the 2017 actuarial valuation, wage growth was decreased from 4% to 3.5% for PSPRS. In the 2014 actuarial valuation, wage growth was decreased from 4.5% to 4.0% for PSPRS. In the 2013 actuarial valuation, wage growth was decreased from 5.0% to 4.5% for PSPRS. |
| Retirement age | Experience-based table of rates that is specific to the type of eligibility condition. Last updated for the 2012 valuation pursuant to an experience study of the period July 1, 2006 - June 30, 2011. |
| Mortality | In the 2019 actuarial valuation, changed to PubS-2010 tables. In the 2017 actuarial valuation, changed to RP-2014 tables, with 75% of MP-2016 fully generational projection scales. RP-2000 mortality table (adjusted by 105% for both males and females) |

TOWN OF JEROME, ARIZONA
Required Supplementary Information
Notes to Pension/OPEB Plan Schedules
June 30, 2023

NOTE 2 – FACTORS THAT AFFECT TRENDS

Arizona courts have ruled that provisions of a 2011 law that changed the mechanism for funding permanent pension benefit increases and increased employee pension contribution rates were unconstitutional or a breach of contract because those provisions apply to individuals who were members as of the law's effective date. As a result, the PSPRS changed benefit terms to reflect the prior mechanism for funding permanent benefit increases for those members and revised actuarial assumptions to explicitly value future permanent benefit increases. PSPRS also reduced those members' employee contribution rates. These changes are reflected in the plans' pension liabilities for fiscal year 2015 (measurement date 2014) for members who were retired as of the law's effective date and fiscal year 2018 (measurement date 2017) for members who retired or will retire after the law's effective date.

These changes also increased the PSPRS-required pension contributions beginning in fiscal year 2016 for members who were retired as of the law's effective date. These changes increased the PSPRS-required contributions beginning in fiscal year 2019 for members who retired or will retire after the law's effective date. Also, the Town refunded excess employee contributions to PSPRS members. PSPRS allowed the Town to reduce its actual employer contributions for the refund amounts. As a result, the Town's pension contributions were less than the actuarially or statutorily determined contributions for 2018 and 2019.

OTHER SUPPLEMENTARY INFORMATION

TOWN OF JEROME, ARIZONA
Other Supplementary Information
Segmented Statement of Revenue, Expenses, and Changes
in Fund Net Position
Utilities Fund
Year Ended June 30, 2023

| | Water Utility | Sewer Utility | Sanitation Utility | Total Utilities Fund |
|--------------------------------------------|--------------------|-------------------|-----------------------|----------------------------|
| Operating revenues | | | | |
| Charges for services | \$ 161,946 | \$ 153,301 | \$ 176,298 | \$ 491,545 |
| Miscellaneous | 2,606 | - | 449 | 3,055 |
| Total operating revenues | <u>164,552</u> | <u>153,301</u> | <u>176,747</u> | <u>494,600</u> |
| Operating expenses | | | | |
| Personnel | 105,856 | 55,527 | 92,474 | 253,857 |
| Depreciation | 64,252 | 20,697 | 276 | 85,225 |
| Contract services | 13,156 | 38,400 | 1,440 | 52,996 |
| Repairs and maintenance | 13,451 | 27,293 | 8,561 | 49,305 |
| Office | 14,717 | 16,369 | 4,894 | 35,980 |
| Fees and permits | 412 | 2,379 | 19,763 | 22,554 |
| Insurance | 5,642 | 5,920 | 7,273 | 18,835 |
| Fuel | 3,685 | 1,957 | 7,208 | 12,850 |
| Miscellaneous | 1,900 | 1,623 | 4,467 | 7,990 |
| Legal and professional | 2,936 | 1,094 | - | 4,030 |
| Tools and equipment | 1,946 | 1,515 | 340 | 3,801 |
| Utilities | 454 | 2,455 | - | 2,909 |
| Total operating expenses | <u>228,407</u> | <u>175,229</u> | <u>146,696</u> | <u>550,332</u> |
| Operating income | (63,855) | (21,928) | 30,051 | (55,732) |
| Nonoperating revenues (expenses) | | | | |
| Interest expense | (58) | (36,059) | - | (36,117) |
| Income (loss) before transfers | (63,913) | (57,987) | 30,051 | (91,849) |
| Transfer out | (54,288) | (58,812) | (59,764) | (172,864) |
| Transfer in | 100,000 | 90,000 | 30,000 | 220,000 |
| Increase (decrease) in net position | (18,201) | (26,799) | 287 | (44,713) |
| Net position, beginning of year | <u>1,709,831</u> | <u>735,636</u> | <u>(177,665)</u> | <u>2,267,802</u> |
| Net position, end of year | <u>\$1,691,630</u> | <u>\$ 708,837</u> | <u>\$ (177,378)</u> | <u>\$2,223,089</u> |



1535 W. Harvard Avenue, Suite 101 · Gilbert, Arizona 85233

Tel: (480) 635-3200 · Fax: (480) 635-3201

**INDEPENDENT AUDITORS' REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Town Council
Town of Jerome, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Jerome, Arizona's basic financial statements and have issued our report thereon dated April 8, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Jerome, Arizona's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jerome, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Jerome, Arizona's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Jerome, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Colby + Powell

April 8, 2024

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for May, 2024

Council will consider and may approve the financial reports for month ending May, 2024.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 MAY 31, 2024

Item A.

COMBINED CASH ACCOUNTS

| | | |
|------------|--------------------------------|-----------------|
| 99-00-1003 | LGIP | 1,776.46 |
| 99-00-1011 | NBA CHECKING | 113,230.67 |
| 99-00-1013 | OAZ CTL BUSINESS SAVINGS | 5.00 |
| 99-00-1019 | ONE AZ CREDIT UNION CHECKING | 467,382.34 |
| 99-00-1020 | OAZ GENERAL SAVINGS | 1,198,078.67 |
| | | |
| | TOTAL COMBINED CASH | 1,780,473.14 |
| 99-00-1800 | CASH CLEARING - UTILITY MGMT | (302.43) |
| 99-00-1810 | CASH CLEARING - BUSINESS LICEN | 100.00 |
| 99-00-1000 | CASH ALLOCATED TO OTHER FUNDS | (1,780,270.71) |
| | | |
| | TOTAL UNALLOCATED CASH | .00 |
| | | |

CASH ALLOCATION RECONCILIATION

| | | |
|----|-------------------------------------------------|-----------------|
| 10 | ALLOCATION TO GENERAL FUND | 411,432.09 |
| 20 | ALLOCATION TO UTILITY FUND | 1,627,438.08 |
| 30 | ALLOCATION TO HURF FUND | (453,783.83) |
| 35 | ALLOCATION TO PARKING FUND | 176,525.07 |
| 40 | ALLOCATION TO FIRE DEPT PENSION & RETIREMENT | 301.40 |
| 50 | ALLOCATION TO OPERATING GRANTS REVENUE | 18,445.08 |
| 60 | ALLOCATION TO CAPITAL GRANTS FUND | 739,062.00 |
| 70 | ALLOCATION TO GENERAL FUND CONTINGENCIES FND | (288,401.05) |
| 80 | ALLOCATION TO UTILITIES CONTINGENCIES FUND | 320,000.00 |
| 90 | ALLOCATION TO CAPITAL FUND | (770,748.13) |
| | | |
| | TOTAL ALLOCATIONS TO OTHER FUNDS | 1,780,270.71 |
| | ALLOCATION FROM COMBINED CASH FUND - 99-00-1000 | (1,780,270.71) |
| | | |
| | ZERO PROOF IF ALLOCATIONS BALANCE | .00 |
| | | |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

GENERAL FUND

ASSETS

| | | | |
|------------|------------------------------|------------|------------|
| 10-00-1000 | CASH - COMBINED FUND | 411,432.09 | |
| 10-00-1005 | PETTY CASH - GENERAL GOV | 275.00 | |
| 10-00-1007 | COURT - CHECKING & BOND ACCT | 78,239.28 | |
| 10-00-1008 | COURT - JCEF ACCT | 14,785.50 | |
| 10-00-1009 | COURT - FTG ACCT | 9,669.23 | |
| 10-00-1014 | PETTY CASH - FIRE DEPT | 150.00 | |
| 10-00-1015 | PETTY CASH - LIBRARY | 150.00 | |
| 10-00-1115 | FRANCHISE FEES | 4,188.14 | |
| 10-00-1120 | GF ACCOUNTS RECEIVABLE | 26,093.36 | |
| | | | |
| | TOTAL ASSETS | | 544,982.60 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | | |
|------------|-----------------------------|---|-----------|-----------|
| 10-00-2401 | FEDERAL WH & FICA | (| .03) | |
| 10-00-2403 | UNEMPLOYMENT TAXES | | 35.17 | |
| 10-00-2406 | HEALTH INSURANCE | (| 645.76) | |
| 10-00-2409 | PSPRS | | 118.86 | |
| 10-00-2410 | WAGES PAYABLE | | 44,689.03 | |
| 10-00-2411 | GANISHMENTS PAYABLE | | 1,735.51 | |
| 10-00-2413 | WORKMAN'S COMP PR LIABILITY | | 6,195.24 | |
| 10-00-2600 | CUSTOMER DEPOSITS | | 7,116.50 | |
| 10-00-2940 | COURT LIABILITIES | | 4,842.46 | |
| 10-00-2950 | FD PER CALL PAYABLE | | 31,930.00 | |
| | | | | |
| | TOTAL LIABILITIES | | | 96,016.98 |

FUND EQUITY

| | | | |
|------------|---------------------------------|------------|------------|
| 10-00-3002 | UNRESTRICTED FUND BALANCE | 340,496.38 | |
| | REVENUE OVER EXPENDITURES - YTD | 108,469.24 | |
| | BALANCE - CURRENT DATE | 108,469.24 | |
| | TOTAL FUND EQUITY | | 448,965.62 |
| | TOTAL LIABILITIES AND EQUITY | | 544,982.60 |

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-----------------------------------------|-----------------------------------------------|---------------|--------------|--------------|--------------|-------|
| <u>TAX REVENUE</u> | | | | | | |
| 10-30-4001 | PROPERTY TAXES | 9,929.29 | 45,349.99 | 47,500.00 | 2,150.01 | 95.5 |
| 10-30-4005 | CITY SALES TAXES | 117,454.02 | 1,107,963.74 | 1,400,000.00 | 292,036.26 | 79.1 |
| 10-30-4010 | STATE SALES TAXES | 7,493.57 | 62,015.91 | 68,000.00 | 5,984.09 | 91.2 |
| 10-30-4030 | VEHICLE LICENSE TAX | 3,682.94 | 34,480.94 | 41,000.00 | 6,519.06 | 84.1 |
| 10-30-4055 | FRANCHISE FEES | 3,799.79 | 18,810.16 | 16,250.00 | (2,560.16) | 115.8 |
| | TOTAL TAX REVENUE | 142,359.61 | 1,268,620.74 | 1,572,750.00 | 304,129.26 | 80.7 |
| <u>LICENSES, PERMITS&OTHER FEES</u> | | | | | | |
| 10-31-4040 | BUILDING PERMITS | .00 | 8,818.00 | 10,000.00 | 1,182.00 | 88.2 |
| 10-31-4041 | PLANNING & ZONING FEES | 75.00 | 1,775.00 | 3,000.00 | 1,225.00 | 59.2 |
| 10-31-4045 | BUSINESS LICENSES | 540.00 | 4,120.00 | 5,500.00 | 1,380.00 | 74.9 |
| 10-31-4050 | COMMERCIAL FILMING FEES | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-31-4071 | FEES-SHORT TERM RENTAL LICENSE | .00 | 300.00 | 300.00 | .00 | 100.0 |
| | TOTAL LICENSES, PERMITS&OTHER FEES | 615.00 | 15,013.00 | 19,300.00 | 4,287.00 | 77.8 |
| <u>INTERGOVERNMENTAL REVENUE</u> | | | | | | |
| 10-32-4015 | URBAN REVENUE SHARE | 33,123.94 | 364,363.34 | 345,208.00 | (19,155.34) | 105.6 |
| | TOTAL INTERGOVERNMENTAL REVENUE | 33,123.94 | 364,363.34 | 345,208.00 | (19,155.34) | 105.6 |
| <u>LIBRARY REVENUE</u> | | | | | | |
| 10-33-4020 | YAVAPAI COUNTY FOR LIBRARY | 9,072.76 | 19,914.85 | 18,101.00 | (1,813.85) | 110.0 |
| 10-33-4070 | RENTS-LIBRARY | 835.56 | 8,399.28 | 10,000.00 | 1,600.72 | 84.0 |
| 10-33-4200 | LIBRARY CONTRIBUTIONS | .00 | 2,172.00 | 2,000.00 | (172.00) | 108.6 |
| | TOTAL LIBRARY REVENUE | 9,908.32 | 30,486.13 | 30,101.00 | (385.13) | 101.3 |
| <u>POLICE DEPT REVENUE</u> | | | | | | |
| 10-34-4061 | PD PARKING CITATION REVENUE | 3,799.50 | 29,233.56 | 37,000.00 | 7,766.44 | 79.0 |
| 10-34-4062 | PD REVENUE FROM PARKING FUND | 3,250.00 | 35,912.50 | 39,000.00 | 3,087.50 | 92.1 |
| 10-34-4063 | POLICE SMART & SAFE AZ FUND | .00 | 5,289.09 | 5,250.00 | (39.09) | 100.7 |
| 10-34-4064 | POLICE OFFICER SAFETY EQUIP RE | 172.68 | 1,484.45 | 2,000.00 | 515.55 | 74.2 |
| 10-34-4065 | POLICE SERVICES | 165.00 | 3,211.51 | 8,000.00 | 4,788.49 | 40.1 |
| | TOTAL POLICE DEPT REVENUE | 7,387.18 | 75,131.11 | 91,250.00 | 16,118.89 | 82.3 |

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------|-------------------------------------|-------------------|---------------------|---------------------|--------------------|--------------|
| <u>COURT REVENUE</u> | | | | | | |
| 10-35-4035 | FINES AND FORFEITURES | 4,305.06 | 46,811.07 | 62,000.00 | 15,188.93 | 75.5 |
| 10-35-4037 | COURT SECURITY FUND REVENUE | 770.68 | 7,743.68 | 10,000.00 | 2,256.32 | 77.4 |
| | TOTAL COURT REVENUE | 5,075.74 | 54,554.75 | 72,000.00 | 17,445.25 | 75.8 |
| <u>RENTAL REVENUE</u> | | | | | | |
| 10-36-4070 | RENTS-TOWN PROPERTIES | 6,147.44 | 75,596.94 | 82,000.00 | 6,403.06 | 92.2 |
| 10-36-4080 | UTILITY REIMBURSEMENTS | 264.64 | 4,880.38 | 5,000.00 | 119.62 | 97.6 |
| | TOTAL RENTAL REVENUE | 6,412.08 | 80,477.32 | 87,000.00 | 6,522.68 | 92.5 |
| <u>FIRE DEPT REVENUE</u> | | | | | | |
| 10-37-4053 | FIRE DEPT SERVICES REV | 636.34 | 30,315.46 | 7,500.00 | (22,815.46) | 404.2 |
| 10-37-4090 | WILDLAND FIRE FEES | .00 | 41,110.44 | 55,000.00 | 13,889.56 | 74.8 |
| 10-37-4091 | WILDLANDS WAGE REIMBURSEMENT | .00 | 51,470.66 | 32,000.00 | (19,470.66) | 160.9 |
| 10-37-4092 | FIREWISE WAGE REIMBURSEMENT | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| | TOTAL FIRE DEPT REVENUE | 636.34 | 122,896.56 | 114,500.00 | (8,396.56) | 107.3 |
| <u>GENERAL FUND REVENUE</u> | | | | | | |
| 10-38-4000 | FUND BALANCE RESERVES | 35,699.00 | 392,689.00 | 428,389.00 | 35,700.00 | 91.7 |
| 10-38-4300 | INTEREST | 1,150.11 | 12,423.97 | 6,000.00 | (6,423.97) | 207.1 |
| 10-38-4400 | SALE OF ASSETS | .00 | .00 | 12,500.00 | 12,500.00 | .0 |
| 10-38-4500 | MISCELLANEOUS REVENUES | 475.00 | 4,397.24 | 2,500.00 | (1,897.24) | 175.9 |
| 10-38-4510 | INS DIVIDENDS,CLAIMS,REIMBURSM | .00 | 5,090.71 | 10,000.00 | 4,909.29 | 50.9 |
| | TOTAL GENERAL FUND REVENUE | 37,324.11 | 414,600.92 | 459,389.00 | 44,788.08 | 90.3 |
| <u>ADMINISTRATIVE CHARGES</u> | | | | | | |
| 10-39-4600 | ADMINISTRATIVE CHARGES | 15,420.00 | 169,620.00 | 185,041.00 | 15,421.00 | 91.7 |
| | TOTAL ADMINISTRATIVE CHARGES | 15,420.00 | 169,620.00 | 185,041.00 | 15,421.00 | 91.7 |
| | TOTAL FUND REVENUE | 258,262.32 | 2,595,763.87 | 2,976,539.00 | 380,775.13 | 87.2 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|------------|--------------|--------------|--------|
| <u>GENERAL GOVT EXPENSES</u> | | | | | |
| 10-41-5001 SALARIES AND WAGES | 19,340.58 | 226,817.14 | 275,000.00 | 48,182.86 | 82.5 |
| 10-41-5006 LONGEVITY BONUS | .00 | 839.00 | 1,057.00 | 218.00 | 79.4 |
| 10-41-5010 FICA MATCH | 1,437.58 | 16,734.22 | 21,250.00 | 4,515.78 | 78.8 |
| 10-41-5011 RETIREMENT MATCH | 1,794.56 | 19,908.08 | 24,475.00 | 4,566.92 | 81.3 |
| 10-41-5012 HEALTH/LIFE INSURANCE | 4,736.64 | 51,286.86 | 63,000.00 | 11,713.14 | 81.4 |
| 10-41-5013 WORKERS COMPENSATION | 66.66 | 1,268.91 | 1,475.00 | 206.09 | 86.0 |
| 10-41-5014 UNEMPLOYMENT INSURANCE | .68 | 29.22 | 280.00 | 250.78 | 10.4 |
| 10-41-6101 ACCOUNTING AND AUDITING | .00 | 23,000.00 | 18,000.00 | (5,000.00) | 127.8 |
| 10-41-6105 ADVERTISING, PRINTING, & PUBLI | .00 | 2,149.96 | 6,000.00 | 3,850.04 | 35.8 |
| 10-41-6110 CONTRACT SERVICES | .00 | 15,378.00 | 36,000.00 | 20,622.00 | 42.7 |
| 10-41-6115 CONVENTIONS AND SEMINARS | 430.00 | 815.00 | 3,000.00 | 2,185.00 | 27.2 |
| 10-41-6116 TRAINING & EDUCATION | .00 | 642.06 | 2,500.00 | 1,857.94 | 25.7 |
| 10-41-6125 DUES, SUBS & MEMBERSHIPS | 299.80 | 7,287.86 | 7,500.00 | 212.14 | 97.2 |
| 10-41-6130 ELECTION EXPENSES | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 10-41-6145 FUEL | 68.98 | 517.36 | 250.00 | (267.36) | 206.9 |
| 10-41-6155 INSURANCE | .00 | 38,050.14 | 22,500.00 | (15,550.14) | 169.1 |
| 10-41-6170 LEGAL EXP - GEN GOV | 1,350.00 | 6,195.00 | 14,500.00 | 8,305.00 | 42.7 |
| 10-41-6185 MISCELLANEOUS | 463.00 | 2,718.63 | 4,000.00 | 1,281.37 | 68.0 |
| 10-41-6186 BANK FEES - GEN ADMIN | 144.15 | 1,720.73 | 2,000.00 | 279.27 | 86.0 |
| 10-41-6188 BANK FEES / MERCH SVCS | 150.94 | 1,589.18 | 7,500.00 | 5,910.82 | 21.2 |
| 10-41-6190 OFFICE SUPPLIES | 487.77 | 7,779.21 | 8,500.00 | 720.79 | 91.5 |
| 10-41-6191 COPIER & EQUIP LEASE EXPENSE | 715.02 | 5,016.43 | 7,000.00 | 1,983.57 | 71.7 |
| 10-41-6192 SOFTWARE SUPPORT EXP - GG | 1,838.17 | 23,973.93 | 26,000.00 | 2,026.07 | 92.2 |
| 10-41-6193 COMPUTER HARDWARE & SERVICE | .00 | 347.50 | 1,000.00 | 652.50 | 34.8 |
| 10-41-6195 OPERATING SUPPLIES - GEN GOV | .00 | 139.40 | 1,500.00 | 1,360.60 | 9.3 |
| 10-41-6200 POSTAGE | 761.85 | 3,439.29 | 4,000.00 | 560.71 | 86.0 |
| 10-41-6220 REP AND MAINT - VEHICLES | .00 | 5,493.66 | 500.00 | (4,993.66) | 1098.7 |
| 10-41-6245 SHUTTLE EXPENSES | 272.33 | 3,262.66 | 3,000.00 | (262.66) | 108.8 |
| 10-41-6250 SMALL TOOLS AND EQUIPMENT | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 10-41-6265 TELEPHONE | 398.43 | 2,412.09 | 2,750.00 | 337.91 | 87.7 |
| 10-41-6275 TRAVEL | 98.22 | 145.71 | 1,500.00 | 1,354.29 | 9.7 |
| 10-41-6285 TOURISM 1% BED TAX | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 10-41-6286 COMMUNITY HEALTH | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-41-9500 TRANSFERS OUT | 43,465.33 | 478,118.63 | 521,584.00 | 43,465.37 | 91.7 |
| | | | | | |
| TOTAL GENERAL GOVT EXPENSES | 78,320.69 | 947,075.86 | 1,110,621.00 | 163,545.14 | 85.3 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------------------------|-----------------|------------------|-------------------|------------------|-------------|
| <u>MAGISTRATE COURT EXPENSES</u> | | | | | |
| 10-42-5001 SALARIES AND WAGES | 4,885.31 | 61,578.00 | 66,300.00 | 4,722.00 | 92.9 |
| 10-42-5006 LONGEVITY BONUS | .00 | 220.00 | 220.00 | .00 | 100.0 |
| 10-42-5010 FICA AND MEDICARE | 356.92 | 4,525.93 | 5,250.00 | 724.07 | 86.2 |
| 10-42-5011 RETIREMENT | 488.53 | 4,397.18 | 3,500.00 | (897.18) | 125.6 |
| 10-42-5012 HEALTH/LIFE INSURANCE | 1,339.94 | 16,079.28 | 12,000.00 | (4,079.28) | 134.0 |
| 10-42-5013 WORKER'S COMPENSATION | 10.74 | 190.41 | 230.00 | 39.59 | 82.8 |
| 10-42-5014 UNEMPLOYMENT | .00 | 9.04 | 150.00 | 140.96 | 6.0 |
| 10-42-6037 COURT SECURITY FUND EXPENSES | 52.97 | 874.14 | 10,000.00 | 9,125.86 | 8.7 |
| 10-42-6110 CONTRACT SERVICES | .00 | 1,769.87 | 6,000.00 | 4,230.13 | 29.5 |
| 10-42-6115 CONVENTIONS AND SEMINARS | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-42-6116 TRAINING & EDUCATION | .00 | 475.00 | 500.00 | 25.00 | 95.0 |
| 10-42-6125 DUES AND SUBSCRIPTIONS | .00 | 313.32 | 500.00 | 186.68 | 62.7 |
| 10-42-6185 MISCELLANEOUS | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-42-6190 OFFICE SUPPLIES | .00 | .00 | 300.00 | 300.00 | .0 |
| 10-42-6191 COPIER & EQUIP LEASE EXP | .00 | 3,587.40 | 3,000.00 | (587.40) | 119.6 |
| 10-42-6195 OPERATING SUPPLIES - COURT | .00 | 169.84 | 200.00 | 30.16 | 84.9 |
| 10-42-6265 TELEPHONE | 154.80 | 828.50 | 900.00 | 71.50 | 92.1 |
| 10-42-6275 TRAVEL | .00 | 489.87 | 750.00 | 260.13 | 65.3 |
| TOTAL MAGISTRATE COURT EXPENSES | 7,289.21 | 95,507.78 | 110,550.00 | 15,042.22 | 86.4 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------------|-----------------------------------|------------------|-------------------|-------------------|------------------|-------------|
| <u>POLICE DEPT EXPENSES</u> | | | | | | |
| 10-43-5001 | SALARIES AND WAGES | 31,061.49 | 385,549.09 | 406,000.00 | 20,450.91 | 95.0 |
| 10-43-5006 | LONGEVITY BONUS | 258.00 | 1,477.00 | 1,955.00 | 478.00 | 75.6 |
| 10-43-5010 | FICA AND MEDICARE | 2,335.20 | 28,880.62 | 31,900.00 | 3,019.38 | 90.5 |
| 10-43-5011 | RETIREMENT | 3,106.13 | 32,671.77 | 43,050.00 | 10,378.23 | 75.9 |
| 10-43-5012 | HEALTH INSURANCE | 5,596.56 | 65,965.55 | 70,000.00 | 4,034.45 | 94.2 |
| 10-43-5013 | WORKER'S COMPENSATION | 1,349.00 | 25,528.66 | 22,400.00 | (3,128.66) | 114.0 |
| 10-43-5014 | UNEMPLOYMENT | 1.76 | 48.04 | 650.00 | 601.96 | 7.4 |
| 10-43-6105 | ADVERTISING, PRINTING, & PUBLI | .00 | 470.55 | .00 | (470.55) | .0 |
| 10-43-6110 | CONTRACT SERVICES | .00 | 431.34 | 1,000.00 | 568.66 | 43.1 |
| 10-43-6116 | TRAINING & EDUCATION | .00 | 2,197.00 | 7,500.00 | 5,303.00 | 29.3 |
| 10-43-6120 | DISPATCH FEES | 3,652.69 | 40,179.59 | 44,000.00 | 3,820.41 | 91.3 |
| 10-43-6125 | DUES AND SUBSCRIPTIONS | .00 | 1,369.71 | 1,250.00 | (119.71) | 109.6 |
| 10-43-6145 | FUEL | 888.35 | 8,858.36 | 13,500.00 | 4,641.64 | 65.6 |
| 10-43-6172 | PROSECUTOR EXP | 2,000.00 | 20,000.00 | 24,000.00 | 4,000.00 | 83.3 |
| 10-43-6185 | MISCELLANEOUS | .00 | 303.70 | 500.00 | 196.30 | 60.7 |
| 10-43-6192 | SOFTWARE SERVICE & SUPPORT | 619.46 | 5,202.89 | 10,800.00 | 5,597.11 | 48.2 |
| 10-43-6193 | COMPUTER HARDWARE & SERVICE | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-43-6195 | OPERATING SUPPLIES - POLICE | 221.68 | 1,446.79 | 3,000.00 | 1,553.21 | 48.2 |
| 10-43-6200 | POSTAGE | 6.00 | 25.10 | 200.00 | 174.90 | 12.6 |
| 10-43-6220 | REP AND MAINT - VEHICLES | .00 | 7,509.99 | 5,000.00 | (2,509.99) | 150.2 |
| 10-43-6225 | REP AND MAINT - EQUIPMENT | .00 | 652.69 | 5,000.00 | 4,347.31 | 13.1 |
| 10-43-6234 | POLICE OFFICER SAFETY EQUIP EX | 1,079.90 | 2,767.60 | 2,500.00 | (267.60) | 110.7 |
| 10-43-6250 | SMALL TOOLS AND EQUIPMENT | 816.58 | 2,042.69 | 7,000.00 | 4,957.31 | 29.2 |
| 10-43-6265 | TELEPHONE | 904.29 | 7,398.73 | 6,000.00 | (1,398.73) | 123.3 |
| 10-43-6280 | UNIFORMS | .00 | 2,854.78 | 2,500.00 | (354.78) | 114.2 |
| 10-43-7025 | VEHICLES, CAP OUTLAY, POLICE | .00 | .00 | 19,000.00 | 19,000.00 | .0 |
| | TOTAL POLICE DEPT EXPENSES | 53,897.09 | 643,832.24 | 733,705.00 | 89,872.76 | 87.8 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|------------|------------|-------------|-------|
| <u>FIRE DEPT EXPENSES</u> | | | | | |
| 10-44-5001 SALARIES AND WAGES | 16,899.00 | 214,105.09 | 249,500.00 | 35,394.91 | 85.8 |
| 10-44-5002 WILDLAND PERSONNEL | .00 | 38,177.50 | 35,000.00 | (3,177.50) | 109.1 |
| 10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE | 2,565.00 | 19,755.00 | 35,000.00 | 15,245.00 | 56.4 |
| 10-44-5006 LONGEVITY BONUS | .00 | 924.00 | 1,360.00 | 436.00 | 67.9 |
| 10-44-5007 PAYMENT IN LIEU OF BENEFITS | 562.76 | 6,753.12 | 7,400.00 | 646.88 | 91.3 |
| 10-44-5010 FICA AND MEDICARE | 1,297.97 | 19,593.73 | 25,350.00 | 5,756.27 | 77.3 |
| 10-44-5011 RETIREMENT | 1,652.10 | 22,928.92 | 25,500.00 | 2,571.08 | 89.9 |
| 10-44-5012 HEALTH INSURANCE | 3,713.66 | 36,438.24 | 66,500.00 | 30,061.76 | 54.8 |
| 10-44-5013 WORKER'S COMPENSATION | 797.76 | 17,715.52 | 24,250.00 | 6,534.48 | 73.1 |
| 10-44-5014 UNEMPLOYMENT | .19 | 30.40 | 800.00 | 769.60 | 3.8 |
| 10-44-6116 TRAINING & EDUCATION | 208.00 | 4,294.94 | 7,500.00 | 3,205.06 | 57.3 |
| 10-44-6120 DISPATCH FEES | .00 | 7,413.00 | 7,000.00 | (413.00) | 105.9 |
| 10-44-6125 DUES AND SUBSCRIPTIONS | .00 | 499.88 | 750.00 | 250.12 | 66.7 |
| 10-44-6145 FUEL | 588.65 | 6,731.15 | 9,000.00 | 2,268.85 | 74.8 |
| 10-44-6170 LEGAL EXP - FIRE | .00 | 202.50 | 500.00 | 297.50 | 40.5 |
| 10-44-6180 MEDICAL EXPENSES | .00 | 404.53 | 500.00 | 95.47 | 80.9 |
| 10-44-6181 MEDICAL SUPPLIES EXP | 105.60 | 2,623.94 | 5,000.00 | 2,376.06 | 52.5 |
| 10-44-6185 MISCELLANEOUS | 395.00 | 784.30 | 1,000.00 | 215.70 | 78.4 |
| 10-44-6192 SOFTWARE SERVICE & SUPPORT | 359.48 | 1,844.66 | 1,200.00 | (644.66) | 153.7 |
| 10-44-6193 COMPUTER HARDWARE AND SERVICE | .00 | 1,826.05 | 2,500.00 | 673.95 | 73.0 |
| 10-44-6195 OPERATING SUPPLIES - FIRE DEPT | .00 | 846.44 | 1,500.00 | 653.56 | 56.4 |
| 10-44-6220 REP AND MAINT - VEHICLES | 3,573.61 | 8,433.24 | 16,000.00 | 7,566.76 | 52.7 |
| 10-44-6225 REP AND MAINT - EQUIPMENT | 546.00 | 2,143.18 | 4,000.00 | 1,856.82 | 53.6 |
| 10-44-6250 SMALL TOOLS AND EQUIPMENT | 461.96 | 8,909.42 | 10,000.00 | 1,090.58 | 89.1 |
| 10-44-6265 TELEPHONE | 445.67 | 3,227.88 | 3,500.00 | 272.12 | 92.2 |
| 10-44-6270 TRAINING CENTER ASSESSMENT | .00 | 2,692.00 | 2,750.00 | 58.00 | 97.9 |
| | | | | | |
| TOTAL FIRE DEPT EXPENSES | 34,172.41 | 429,298.63 | 543,360.00 | 114,061.37 | 79.0 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------------|--------------------------------|---------------|------------|------------|-------------|-------|
| <u>LIBRARY EXPENSES</u> | | | | | | |
| 10-45-5001 | SALARIES AND WAGES | 6,009.31 | 73,793.04 | 89,000.00 | 15,206.96 | 82.9 |
| 10-45-5006 | LONGEVITY BONUS | .00 | 598.00 | 600.00 | 2.00 | 99.7 |
| 10-45-5007 | LIBRARY BENEFIT STIPEND | 549.56 | 6,594.72 | 7,200.00 | 605.28 | 91.6 |
| 10-45-5010 | FICA AND MEDICARE | 501.24 | 6,189.08 | 7,400.00 | 1,210.92 | 83.6 |
| 10-45-5011 | RETIREMENT | 410.88 | 5,075.08 | 6,100.00 | 1,024.92 | 83.2 |
| 10-45-5012 | HEALTH INSURANCE | 41.88 | 502.56 | 710.00 | 207.44 | 70.8 |
| 10-45-5013 | WORKER'S COMPENSATION | 14.43 | 278.35 | 350.00 | 71.65 | 79.5 |
| 10-45-5014 | UNEMPLOYMENT | .95 | 14.80 | 250.00 | 235.20 | 5.9 |
| 10-45-6110 | CONTRACT SERVICES | .00 | 1,589.12 | 1,250.00 | (339.12) | 127.1 |
| 10-45-6185 | MISCELLANEOUS | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-45-6190 | OFFICE SUPPLIES | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-45-6195 | OPERATING SUPPLIES - LIBRARY | 206.41 | 4,560.28 | 4,500.00 | (60.28) | 101.3 |
| 10-45-6205 | PRINT AND NON-PRINT MATERIALS | 161.17 | 1,239.37 | 3,000.00 | 1,760.63 | 41.3 |
| 10-45-6225 | REP AND MAINT - EQUIPMENT | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-45-6250 | SMALL TOOLS AND EQUIPMENT | .00 | 1,295.90 | 1,000.00 | (295.90) | 129.6 |
| 10-45-6265 | TELEPHONE | 167.91 | 941.10 | 1,250.00 | 308.90 | 75.3 |
| 10-45-6266 | E-RATE EXP | 49.00 | 424.95 | 750.00 | 325.05 | 56.7 |
| TOTAL LIBRARY EXPENSES | | 8,112.74 | 103,096.35 | 123,960.00 | 20,863.65 | 83.2 |
| <u>PLANNING & ZONING EXP</u> | | | | | | |
| 10-46-5001 | SALARIES AND WAGES | 4,566.96 | 55,632.41 | 65,800.00 | 10,167.59 | 84.6 |
| 10-46-5006 | LONGEVITY BONUS | 140.00 | 368.00 | 370.00 | 2.00 | 99.5 |
| 10-46-5010 | FICA AND MEDICARE | 355.75 | 4,232.04 | 5,100.00 | 867.96 | 83.0 |
| 10-46-5011 | RETIREMENT | 388.78 | 4,715.16 | 5,200.00 | 484.84 | 90.7 |
| 10-46-5012 | HEALTH INSURANCE | 928.78 | 11,145.36 | 9,100.00 | (2,045.36) | 122.5 |
| 10-46-5013 | WORKER'S COMPENSATION | 21.23 | 405.90 | 570.00 | 164.10 | 71.2 |
| 10-46-5014 | UNEMPLOYMENT | .41 | 10.19 | 125.00 | 114.81 | 8.2 |
| 10-46-6105 | ADVERTISING, PRINTING, & PUBLI | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-46-6115 | CONVENTIONS AND SEMINARS | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-46-6116 | TRAINING AND EDUCATION | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 10-46-6170 | LEGAL EXP - P&Z | 382.50 | 5,017.50 | 16,000.00 | 10,982.50 | 31.4 |
| 10-46-6175 | MAP UPGRADES / COPIES | .00 | 1,771.97 | .00 | (1,771.97) | .0 |
| 10-46-6185 | MISCELLANEOUS | .00 | 1,593.01 | 5,000.00 | 3,406.99 | 31.9 |
| 10-46-6192 | SOFTWARE MAINTENANCE & SUPPORT | 324.00 | 2,185.00 | 1,600.00 | (585.00) | 136.6 |
| 10-46-6195 | OPERATING SUPPLIES | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-46-6250 | SMALL TOOLS AND EQUIPMENT | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-46-6265 | TELEPHONE | 93.04 | 571.98 | 600.00 | 28.02 | 95.3 |
| 10-46-6275 | TRAVEL | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-46-6310 | HISTORIC PRESERVATION EXP | .00 | 199.43 | 3,000.00 | 2,800.57 | 6.7 |
| TOTAL PLANNING & ZONING EXP | | 7,201.45 | 87,847.95 | 114,265.00 | 26,417.05 | 76.9 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------|----------------------------------|------------------|-------------------|-------------------|------------------|-------------|
| <u>PARKS EXPENSES</u> | | | | | | |
| 10-47-5001 | SALARIES AND WAGES | 542.29 | 6,610.07 | 7,600.00 | 989.93 | 87.0 |
| 10-47-5006 | LONGEVITY BONUS | 7.23 | 31.73 | 25.00 | (6.73) | 126.9 |
| 10-47-5010 | FICA AND MEDICARE | 39.76 | 481.20 | 585.00 | 103.80 | 82.3 |
| 10-47-5011 | RETIREMENT | 54.95 | 650.17 | 765.00 | 114.83 | 85.0 |
| 10-47-5012 | HEALTH INSURANCE | 196.07 | 2,268.57 | 2,400.00 | 131.43 | 94.5 |
| 10-47-5013 | WORKER'S COMPENSATION | 16.72 | 358.21 | 360.00 | 1.79 | 99.5 |
| 10-47-5014 | UNEMPLOYMENT | .00 | .87 | 10.00 | 9.13 | 8.7 |
| 10-47-6145 | FUEL | 32.49 | 399.41 | 1,500.00 | 1,100.59 | 26.6 |
| 10-47-6170 | LEGAL | .00 | .00 | 250.00 | 250.00 | .0 |
| 10-47-6185 | MISCELLANEOUS | 7.80 | 368.82 | 300.00 | (68.82) | 122.9 |
| 10-47-6192 | SOFTWARE SERVICE & SUPPORT | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-47-6195 | OPERATING SUPPLIES - PARKS | .00 | 293.38 | 300.00 | 6.62 | 97.8 |
| 10-47-6215 | REP AND MAINT - BUILDING | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-47-6220 | REP AND MAINT - VEHICLES | 112.19 | 1,818.30 | 1,250.00 | (568.30) | 145.5 |
| 10-47-6225 | REP AND MAINT - EQUIPMENT | .00 | 523.36 | 750.00 | 226.64 | 69.8 |
| 10-47-6230 | REP AND MAINT - INFRASTRUCTURE | .00 | 145.13 | 2,000.00 | 1,854.87 | 7.3 |
| 10-47-6250 | SMALL TOOLS AND EQUIPMENT | .00 | 157.06 | 1,250.00 | 1,092.94 | 12.6 |
| 10-47-6280 | UNIFORM EXP PARKS | .00 | 259.97 | 450.00 | 190.03 | 57.8 |
| 10-47-6285 | UTILITIES | 332.19 | 2,513.29 | 2,750.00 | 236.71 | 91.4 |
| 10-47-8040 | LEASE PAYMENTS | .00 | 108.18 | 275.00 | 166.82 | 39.3 |
| | TOTAL PARKS EXPENSES | 1,341.69 | 16,987.72 | 23,020.00 | 6,032.28 | 73.8 |
| <u>PROPERTIES EXPENSES</u> | | | | | | |
| 10-48-5001 | SALARIES AND WAGES | 3,356.43 | 40,919.50 | 47,000.00 | 6,080.50 | 87.1 |
| 10-48-5006 | LONGEVITY BONUS | 44.76 | 196.43 | 220.00 | 23.57 | 89.3 |
| 10-48-5010 | FICA AND MEDICARE | 246.05 | 2,978.16 | 3,650.00 | 671.84 | 81.6 |
| 10-48-5011 | RETIREMENT | 340.12 | 4,024.78 | 4,750.00 | 725.22 | 84.7 |
| 10-48-5012 | HEALTH INSURANCE | 1,214.31 | 14,047.74 | 13,700.00 | (347.74) | 102.5 |
| 10-48-5013 | WORKER'S COMPENSATION | 103.52 | 2,157.12 | 2,150.00 | (7.12) | 100.3 |
| 10-48-5014 | UNEMPLOYMENT | .00 | 5.44 | 58.00 | 52.56 | 9.4 |
| 10-48-6110 | CONTRACT SERVICES | 70.00 | 5,969.96 | 10,000.00 | 4,030.04 | 59.7 |
| 10-48-6140 | ENGINEERING FEES | .00 | 4,406.50 | 7,500.00 | 3,093.50 | 58.8 |
| 10-48-6145 | FUEL | 65.22 | 1,129.14 | 1,500.00 | 370.86 | 75.3 |
| 10-48-6185 | MISCELLANEOUS | 329.27 | 1,261.57 | 2,000.00 | 738.43 | 63.1 |
| 10-48-6195 | OPERATING SUPPLIES - PROPERTIE | .00 | 703.37 | 2,000.00 | 1,296.63 | 35.2 |
| 10-48-6215 | R&M BUILDING - PROPERTIES | 4,629.88 | 40,214.22 | 40,000.00 | (214.22) | 100.5 |
| 10-48-6220 | REP AND MAINT - VEHICLES | 112.19 | 1,828.93 | 1,200.00 | (628.93) | 152.4 |
| 10-48-6225 | REP AND MAINT - EQUIPMENT | .00 | 1,061.22 | 500.00 | (561.22) | 212.2 |
| 10-48-6230 | REP AND MAINT - INFRASTRUCTURE | .00 | 307.30 | 35,000.00 | 34,692.70 | .9 |
| 10-48-6250 | SMALL TOOLS AND EQUIPMENT | 303.10 | 1,717.25 | 1,200.00 | (517.25) | 143.1 |
| 10-48-6280 | UNIFORM EXP PROPERTIES | .00 | 259.95 | 350.00 | 90.05 | 74.3 |
| 10-48-6285 | UTILITIES | 3,062.88 | 40,351.34 | 44,000.00 | 3,648.66 | 91.7 |
| 10-48-8040 | LEASE PAYMENTS | .00 | 108.18 | 280.00 | 171.82 | 38.6 |
| | TOTAL PROPERTIES EXPENSES | 13,877.73 | 163,648.10 | 217,058.00 | 53,409.90 | 75.4 |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

| | GENERAL FUND | | | | |
|-------------------------------|---------------|--------------|--------------|---------------|------|
| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| TOTAL FUND EXPENDITURES | 204,213.01 | 2,487,294.63 | 2,976,539.00 | 489,244.37 | 83.6 |
| NET REVENUE OVER EXPENDITURES | 54,049.31 | 108,469.24 | .00 | (108,469.24) | .0 |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

UTILITY FUND

ASSETS

| | | | |
|------------|--------------------------------|-----------------|---------------------|
| 20-00-1000 | CASH - COMBINED FUND | 1,627,438.08 | |
| 20-00-1015 | UTILITIES A/R | 49,332.05 | |
| 20-00-1016 | BOND ACCOUNT | (900,000.00) | |
| 20-00-1125 | MISCELLANEOUS | 27.21 | |
| 20-00-1190 | ALLOWANCE FOR DOUBTFUL ACCTS | (15,000.00) | |
| 20-00-1515 | BUILDINGS-PROP, PLANT, EQUIP | 2,166,541.66 | |
| 20-00-1518 | INFRASTRUCTURE | 1,811,983.15 | |
| 20-00-1520 | OPERATING EQUIPMENT-PROP, PLAN | 235,211.78 | |
| 20-00-1540 | CONSTRUCTION WIP | 53,193.16 | |
| 20-00-1550 | BUILDINGS-ACC DEPRECIATION | (1,757,985.78) | |
| 20-00-1555 | OPERATING EQUIPMENT-ACC DEPREC | (180,365.18) | |
| | TOTAL ASSETS | | <u>3,090,376.13</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|----------------------|-----------|-----------|
| 20-00-2450 | ACCRUED PAYROLL | 7,406.39 | |
| 20-00-2500 | SALES TAX PAYABLE | 1,258.12 | |
| 20-00-2600 | CUSTOMER DEPOSITS | 31,272.73 | |
| 20-00-2700 | COMPENSATED ABSENCES | 5,751.97 | |
| 20-00-2950 | OTHER LIABILITIES | 745.84 | |
| | TOTAL LIABILITIES | | 46,435.05 |

FUND EQUITY

| | | | |
|------------|---------------------------------|-------------------|---------------------|
| 20-00-3002 | UNRESTRICTED FUND BALANCE | 2,142,931.98 | |
| 20-00-3051 | UNRESTRICTED FUND BALANCE | 735,636.33 | |
| 20-00-3052 | UNRESTRICTED FUND BALANCE | (177,665.00) | |
| | REVENUE OVER EXPENDITURES - YTD | <u>343,037.77</u> | |
| | BALANCE - CURRENT DATE | <u>343,037.77</u> | |
| | TOTAL FUND EQUITY | | <u>3,043,941.08</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>3,090,376.13</u> |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

UTILITY FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------------|---------------------------------|---------------|--------------|--------------|------------|------|
| <u>WATER REVENUE</u> | | | | | | |
| 20-50-4010 | FUND BALANCE RESERVES | 9,166.66 | 100,833.28 | 110,000.00 | 9,166.72 | 91.7 |
| 20-50-4085 | WATER USAGE FEES | 14,609.94 | 155,578.40 | 175,000.00 | 19,421.60 | 88.9 |
| 20-50-4100 | WATER CONNECTION FEES | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 20-50-4500 | MISCELLANEOUS | 60.00 | 920.00 | 2,750.00 | 1,830.00 | 33.5 |
| 20-50-4900 | TRANSFERS IN | 27,183.83 | 299,022.13 | 326,208.00 | 27,185.87 | 91.7 |
| | TOTAL WATER REVENUE | 51,020.43 | 556,353.81 | 618,958.00 | 62,604.19 | 89.9 |
| <u>SEWER REVENUE</u> | | | | | | |
| 20-51-4050 | CONNECTION FEES | .00 | .00 | 5,500.00 | 5,500.00 | .0 |
| 20-51-4085 | SEWER USAGE FEES | 14,833.29 | 151,144.78 | 161,450.00 | 10,305.22 | 93.6 |
| 20-51-4900 | TRANSFERS IN | 9,628.00 | 105,908.00 | 115,538.00 | 9,630.00 | 91.7 |
| | TOTAL SEWER REVENUE | 24,461.29 | 257,052.78 | 282,488.00 | 25,435.22 | 91.0 |
| <u>SANITATION REVENUE</u> | | | | | | |
| 20-52-4085 | SANITATION USAGE FEES | 14,592.50 | 161,284.34 | 180,000.00 | 18,715.66 | 89.6 |
| 20-52-4500 | MISCELLANEOUS | .00 | .00 | 750.00 | 750.00 | .0 |
| 20-52-4900 | TRANSFERS IN | 5,307.75 | 58,385.25 | 63,693.00 | 5,307.75 | 91.7 |
| | TOTAL SANITATION REVENUE | 19,900.25 | 219,669.59 | 244,443.00 | 24,773.41 | 89.9 |
| | TOTAL FUND REVENUE | 95,381.97 | 1,033,076.18 | 1,145,889.00 | 112,812.82 | 90.2 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

UTILITY FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------|---------------------------------|------------------|-------------------|-------------------|-------------------|-------------|
| <u>WATER EXPENDITURES</u> | | | | | | |
| 20-50-5001 | SALARIES AND WAGES | 5,920.08 | 72,176.88 | 83,500.00 | 11,323.12 | 86.4 |
| 20-50-5006 | LONGEVITY BONUS | 78.95 | 346.47 | 425.00 | 78.53 | 81.5 |
| 20-50-5010 | FICA AND MEDICARE | 433.92 | 5,253.01 | 6,400.00 | 1,146.99 | 82.1 |
| 20-50-5011 | RETIREMENT | 599.90 | 7,099.19 | 8,400.00 | 1,300.81 | 84.5 |
| 20-50-5012 | HEALTH INSURANCE | 2,141.69 | 24,777.14 | 26,000.00 | 1,222.86 | 95.3 |
| 20-50-5013 | WORKER'S COMPENSATION | 204.38 | 4,233.68 | 4,675.00 | 441.32 | 90.6 |
| 20-50-5014 | UNEMPLOYMENT | .00 | 9.61 | 100.00 | 90.39 | 9.6 |
| 20-50-6110 | CONTRACT SERVICES | 1,025.00 | 10,250.00 | 20,000.00 | 9,750.00 | 51.3 |
| 20-50-6116 | TRAINING AND EDUCATION | .00 | .00 | 500.00 | 500.00 | .0 |
| 20-50-6135 | PERMIT FEE EXP - WATER | .00 | 420.59 | 1,250.00 | 829.41 | 33.7 |
| 20-50-6140 | ENGINEERING FEES | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 20-50-6145 | FUEL | 126.85 | 3,406.89 | 3,000.00 | (406.89) | 113.6 |
| 20-50-6155 | INSURANCE | .00 | 12,637.74 | 7,750.00 | (4,887.74) | 163.1 |
| 20-50-6170 | LEGAL EXP - WATER | 105.00 | 622.50 | 35,000.00 | 34,377.50 | 1.8 |
| 20-50-6185 | MISCELLANEOUS | 7.80 | 124.88 | 800.00 | 675.12 | 15.6 |
| 20-50-6192 | SOFTWARE SUPPORT EXP - WATER | 300.60 | 4,454.71 | 6,000.00 | 1,545.29 | 74.3 |
| 20-50-6195 | OPERATING SUPPLIES - WATER | 3,366.66 | 5,768.32 | 5,000.00 | (768.32) | 115.4 |
| 20-50-6215 | R&M BUILDING - WATER | .00 | .00 | 250.00 | 250.00 | .0 |
| 20-50-6220 | REP AND MAINT - VEHICLES | 124.81 | 2,325.69 | 2,000.00 | (325.69) | 116.3 |
| 20-50-6225 | REP AND MAINT - EQUIPMENT | 121.91 | 1,366.82 | 1,500.00 | 133.18 | 91.1 |
| 20-50-6230 | REP AND MAINT - INFRASTRUCTURE | 1,039.45 | 42,588.44 | 331,200.00 | 288,611.56 | 12.9 |
| 20-50-6232 | SPRINGS SECURITY EXP | 93.37 | 957.51 | 8,000.00 | 7,042.49 | 12.0 |
| 20-50-6240 | SERVICE TESTS/SYSTEM TESTING | 15.00 | 150.00 | 750.00 | 600.00 | 20.0 |
| 20-50-6250 | SMALL TOOLS AND EQUIPMENT | .00 | 231.62 | 2,750.00 | 2,518.38 | 8.4 |
| 20-50-6271 | DWR FEE | .00 | .00 | 900.00 | 900.00 | .0 |
| 20-50-6280 | UNIFORM EXP WATER | .00 | 259.96 | 350.00 | 90.04 | 74.3 |
| 20-50-6285 | UTILITIES EXP - WATER | 43.85 | 370.03 | 500.00 | 129.97 | 74.0 |
| 20-50-6290 | ADMINISTRATIVE CHARGE | 4,751.00 | 52,549.00 | 57,008.00 | 4,459.00 | 92.2 |
| 20-50-8040 | LEASE PAYMENTS | .00 | 378.67 | 950.00 | 571.33 | 39.9 |
| | TOTAL WATER EXPENDITURES | 20,500.22 | 252,759.35 | 618,958.00 | 366,198.65 | 40.8 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

UTILITY FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------|---------------------------------|------------------|-------------------|-------------------|------------------|-------------|
| <u>SEWER EXPENDITURES</u> | | | | | | |
| 20-51-5001 | SALARIES AND WAGES | 3,210.33 | 39,139.34 | 45,000.00 | 5,860.66 | 87.0 |
| 20-51-5006 | LONGEVITY BONUS | 42.81 | 187.87 | 225.00 | 37.13 | 83.5 |
| 20-51-5010 | FICA AND MEDICARE | 235.30 | 2,848.47 | 3,500.00 | 651.53 | 81.4 |
| 20-51-5011 | RETIREMENT | 325.31 | 3,849.73 | 4,550.00 | 700.27 | 84.6 |
| 20-51-5012 | HEALTH INSURANCE | 1,161.37 | 13,436.30 | 14,000.00 | 563.70 | 96.0 |
| 20-51-5013 | WORKER'S COMPENSATION | 109.88 | 2,241.11 | 2,350.00 | 108.89 | 95.4 |
| 20-51-5014 | UNEMPLOYMENT | .00 | 5.20 | 55.00 | 49.80 | 9.5 |
| 20-51-6110 | CONTRACT SERVICES | 3,325.00 | 33,250.00 | 50,000.00 | 16,750.00 | 66.5 |
| 20-51-6135 | PERMIT FEE EXP - SEWER | .00 | 1,485.94 | 2,000.00 | 514.06 | 74.3 |
| 20-51-6140 | ENGINEERING FEES | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 20-51-6145 | FUEL | 87.91 | 1,445.00 | 3,000.00 | 1,555.00 | 48.2 |
| 20-51-6155 | INSURANCE | .00 | 12,637.74 | 10,000.00 | (2,637.74) | 126.4 |
| 20-51-6170 | LEGAL EXP - SEWER | .00 | 220.50 | 1,000.00 | 779.50 | 22.1 |
| 20-51-6185 | MISCELLANEOUS | 7.81 | 498.13 | 500.00 | 1.87 | 99.6 |
| 20-51-6192 | SOFTWARE SUPPORT EXP - SEWER | 300.60 | 4,454.71 | 5,750.00 | 1,295.29 | 77.5 |
| 20-51-6195 | OPERATING SUPPLIES - SEWER | .00 | 8,604.80 | 12,000.00 | 3,395.20 | 71.7 |
| 20-51-6220 | REP AND MAINT - VEHICLES | 112.19 | 2,547.75 | 1,750.00 | (797.75) | 145.6 |
| 20-51-6225 | REP AND MAINT - EQUIPMENT | .00 | 492.11 | 250.00 | (242.11) | 196.8 |
| 20-51-6230 | REP AND MAINT - INFRASTRUCTURE | .00 | 35,330.48 | 35,000.00 | (330.48) | 100.9 |
| 20-51-6240 | SERVICE TESTS/SYSTEM TESTING | 707.00 | 9,971.00 | 14,000.00 | 4,029.00 | 71.2 |
| 20-51-6250 | SMALL TOOLS & EQUIPMENT (UNDER | .00 | 43.88 | 1,500.00 | 1,456.12 | 2.9 |
| 20-51-6280 | UNIFORM EXP SEWER | .00 | 259.97 | 400.00 | 140.03 | 65.0 |
| 20-51-6285 | UTILITIES | 208.32 | 2,043.69 | 2,750.00 | 706.31 | 74.3 |
| 20-51-6290 | ADMINISTRATIVE CHARGE | 4,751.00 | 52,261.00 | 57,008.00 | 4,747.00 | 91.7 |
| 20-51-8040 | LEASE PAYMENTS | .00 | 378.67 | 900.00 | 521.33 | 42.1 |
| | TOTAL SEWER EXPENDITURES | 14,584.83 | 227,633.39 | 282,488.00 | 54,854.61 | 80.6 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

UTILITY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------------------------|---------------|------------|--------------|---------------|-------|
| <u>SANITATION EXPENDITURES</u> | | | | | |
| 20-52-5001 SALARIES AND WAGES | 5,107.54 | 62,271.70 | 72,000.00 | 9,728.30 | 86.5 |
| 20-52-5006 LONGEVITY BONUS | 68.11 | 298.90 | 350.00 | 51.10 | 85.4 |
| 20-52-5010 FICA AND MEDICARE | 374.37 | 4,532.16 | 5,500.00 | 967.84 | 82.4 |
| 20-52-5011 RETIREMENT | 517.56 | 6,124.89 | 7,200.00 | 1,075.11 | 85.1 |
| 20-52-5012 HEALTH INSURANCE | 1,847.83 | 21,377.90 | 22,200.00 | 822.10 | 96.3 |
| 20-52-5013 WORKER'S COMPENSATION | 317.63 | 4,876.70 | 6,700.00 | 1,823.30 | 72.8 |
| 20-52-5014 UNEMPLOYMENT | .00 | 8.32 | 85.00 | 76.68 | 9.8 |
| 20-52-6111 RECYCLING CONTRACT EXP | 120.00 | 1,440.00 | 1,750.00 | 310.00 | 82.3 |
| 20-52-6116 TRAINING & EDUCATION | .00 | .00 | 300.00 | 300.00 | .0 |
| 20-52-6142 EQUIPMENT RENTALS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 20-52-6145 FUEL | 712.79 | 5,795.50 | 9,000.00 | 3,204.50 | 64.4 |
| 20-52-6155 INSURANCE | .00 | 12,637.74 | 10,000.00 | (2,637.74) | 126.4 |
| 20-52-6165 LANDFILL TIPPING FEES | 2,121.20 | 16,636.40 | 21,000.00 | 4,363.60 | 79.2 |
| 20-52-6185 MISCELLANEOUS | 7.81 | 292.81 | 300.00 | 7.19 | 97.6 |
| 20-52-6192 SOFTWARE SUPPORT EXP - TRASH | 300.60 | 3,713.23 | 5,500.00 | 1,786.77 | 67.5 |
| 20-52-6195 OPERATING SUPPLIES - TRASH | .00 | 208.77 | 500.00 | 291.23 | 41.8 |
| 20-52-6220 REP AND MAINT - VEHICLES | 316.94 | 6,360.30 | 10,000.00 | 3,639.70 | 63.6 |
| 20-52-6225 REP AND MAINT - EQUIPMENT | .00 | 511.85 | 500.00 | (11.85) | 102.4 |
| 20-52-6230 R&M TRASH - INFRASTRUCTURE | .00 | 37.52 | .00 | (37.52) | .0 |
| 20-52-6250 SMALL TOOLS AND EQUIPMENT | .00 | .00 | 3,200.00 | 3,200.00 | .0 |
| 20-52-6280 UNIFORM EXP TRASH | .00 | 259.98 | 350.00 | 90.02 | 74.3 |
| 20-52-6290 ADMINISTRATIVE CHARGE | 4,751.00 | 52,261.00 | 57,008.00 | 4,747.00 | 91.7 |
| 20-52-9500 TRANSFERS OUT | .00 | 10,000.00 | 10,000.00 | .00 | 100.0 |
| | | | | | |
| TOTAL SANITATION EXPENDITURES | 16,563.38 | 209,645.67 | 244,443.00 | 34,797.33 | 85.8 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 51,648.43 | 690,038.41 | 1,145,889.00 | 455,850.59 | 60.2 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 43,733.54 | 343,037.77 | .00 | (343,037.77) | .0 |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

HURF FUND

ASSETS

| | | | |
|------------|--------------------------|---------------|------------|
| 30-00-1000 | CASH - COMBINED FUND | (453,783.83) | |
| 30-00-1015 | HURF ACCOUNTS RECEIVABLE | 4,787.72 | |
| 30-00-1022 | OAZ HURF SAVINGS | 759,057.21 | |
| | TOTAL ASSETS | | 310,061.10 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|-------------------|----------|----------|
| 30-00-2450 | ACCRUED PAYROLL | 2,066.19 | |
| | TOTAL LIABILITIES | | 2,066.19 |

FUND EQUITY

| | | | |
|------------|---------------------------------|------------|------------|
| 30-00-3002 | UNRESTRICTED FUND BALANCE | 265,178.23 | |
| | REVENUE OVER EXPENDITURES - YTD | 42,816.68 | |
| | BALANCE - CURRENT DATE | 42,816.68 | |
| | TOTAL FUND EQUITY | | 307,994.91 |
| | TOTAL LIABILITIES AND EQUITY | | 310,061.10 |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

HURF FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------|--------------------------------|------------------|-------------------|-------------------|------------------|-------------|
| <u>HURF REVENUE</u> | | | | | | |
| 30-30-4020 | HURF REVENUE | 4,189.69 | 39,545.11 | 48,500.00 | 8,954.89 | 81.5 |
| 30-30-4300 | INTEREST AND INVESTMENT EARNIN | 321.93 | 3,396.77 | 1,000.00 | (2,396.77) | 339.7 |
| 30-30-4900 | TRANSFERS IN | 16,678.75 | 183,466.25 | 200,145.00 | 16,678.75 | 91.7 |
| | TOTAL HURF REVENUE | 21,190.37 | 226,408.13 | 249,645.00 | 23,236.87 | 90.7 |
| | TOTAL FUND REVENUE | 21,190.37 | 226,408.13 | 249,645.00 | 23,236.87 | 90.7 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

HURF FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|------------|------------|--------------|-------|
| <u>HURF EXPENDITURE</u> | | | | | |
| 30-30-5001 SALARIES AND WAGES | 4,262.60 | 49,360.92 | 39,000.00 | (10,360.92) | 126.6 |
| 30-30-5006 LONGEVITY BONUS | 36.14 | 423.60 | 200.00 | (223.60) | 211.8 |
| 30-30-5010 FICA AND MEDICARE | 317.33 | 3,673.13 | 3,500.00 | (173.13) | 105.0 |
| 30-30-5011 RETIREMENT | 274.66 | 3,250.20 | 3,900.00 | 649.80 | 83.3 |
| 30-30-5012 HEALTH INSURANCE | 980.49 | 11,342.74 | 12,000.00 | 657.26 | 94.5 |
| 30-30-5013 WORKER'S COMPENSATION | 110.78 | 2,133.35 | 1,850.00 | (283.35) | 115.3 |
| 30-30-5014 UNEMPLOYMENT | .77 | 9.33 | 100.00 | 90.67 | 9.3 |
| 30-30-6140 ENGINEERING FEES | .00 | 2,415.00 | 2,500.00 | 85.00 | 96.6 |
| 30-30-6142 EQUIPMENT RENTALS | .00 | .00 | 750.00 | 750.00 | .0 |
| 30-30-6145 FUEL | 185.71 | 1,593.41 | 1,500.00 | (93.41) | 106.2 |
| 30-30-6155 INSURANCE | .00 | 8,425.16 | 5,250.00 | (3,175.16) | 160.5 |
| 30-30-6185 MISCELLANEOUS | 7.82 | 552.41 | 500.00 | (52.41) | 110.5 |
| 30-30-6192 SOFTWARE SERVICE & SUPPORT | 100.20 | 1,349.01 | 1,600.00 | 250.99 | 84.3 |
| 30-30-6195 OPERATING SUPPLIES - HURF | .00 | 45.70 | 500.00 | 454.30 | 9.1 |
| 30-30-6210 PUBLIC RESTROOM SUPPLIES | .00 | 2,607.33 | 3,000.00 | 392.67 | 86.9 |
| 30-30-6215 REPAIR & MAINTENANCE - BUILDIN | .00 | .00 | 500.00 | 500.00 | .0 |
| 30-30-6220 REP AND MAINT - VEHICLES | 112.20 | 1,865.32 | 1,500.00 | (365.32) | 124.4 |
| 30-30-6225 REP AND MAINT - EQUIPMENT | .00 | 1,071.24 | 500.00 | (571.24) | 214.3 |
| 30-30-6230 REP AND MAINT - INFRASTRUCTURE | 41,863.60 | 65,580.43 | 140,000.00 | 74,419.57 | 46.8 |
| 30-30-6250 SMALL TOOLS AND EQUIPMENT | 353.55 | 3,018.73 | 650.00 | (2,368.73) | 464.4 |
| 30-30-6255 STREET LIGHTS | 1,228.16 | 12,756.50 | 13,750.00 | 993.50 | 92.8 |
| 30-30-6260 STREET SUPPLIES | 1,079.05 | 4,038.74 | 7,500.00 | 3,461.26 | 53.9 |
| 30-30-6280 UNIFORM EXP - HURF | .00 | 259.97 | 400.00 | 140.03 | 65.0 |
| 30-30-6290 ADMINISTRATIVE CHARGE | 701.00 | 7,711.00 | 8,420.00 | 709.00 | 91.6 |
| 30-30-8040 LEASE PAYMENTS | .00 | 108.23 | 275.00 | 166.77 | 39.4 |
| | | | | | |
| TOTAL HURF EXPENDITURE | 51,614.06 | 183,591.45 | 249,645.00 | 66,053.55 | 73.5 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 51,614.06 | 183,591.45 | 249,645.00 | 66,053.55 | 73.5 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | (30,423.69) | 42,816.68 | .00 | (42,816.68) | .0 |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

PARKING FUND

ASSETS

| | | | |
|------------|----------------------|------------|------------|
| 35-00-1000 | CASH - COMBINED FUND | 176,525.07 | |
| | TOTAL ASSETS | | 176,525.07 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|------------|---------------------------------|------------|------------|
| 35-00-3002 | UNRESTRICTED FUND BALANCE | 120,680.79 | |
| | REVENUE OVER EXPENDITURES - YTD | 55,844.28 | |
| | BALANCE - CURRENT DATE | 55,844.28 | |
| | TOTAL FUND EQUITY | | 176,525.07 |
| | TOTAL LIABILITIES AND EQUITY | | 176,525.07 |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

PARKING FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|----------------------------------|---------------|------------|------------|-------------|-------|
| <u>PARKING FUND REVENUE</u> | | | | | |
| 35-35-4042 PARKING KIOSK REVENUE | 39,965.71 | 349,364.71 | 347,000.00 | (2,364.71) | 100.7 |
| TOTAL PARKING FUND REVENUE | 39,965.71 | 349,364.71 | 347,000.00 | (2,364.71) | 100.7 |
| TOTAL FUND REVENUE | 39,965.71 | 349,364.71 | 347,000.00 | (2,364.71) | 100.7 |

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

PARKING FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------------|------------------|-------------------|-------------------|---------------------|-------------|
| <u>PARKING FUND EXPENDITURE</u> | | | | | |
| 35-35-5001 SALARIES AND WAGES | 2,489.67 | 24,224.64 | 40,000.00 | 15,775.36 | 60.6 |
| 35-35-5006 LONGEVITY BONUS | .00 | 90.00 | 150.00 | 60.00 | 60.0 |
| 35-35-5010 FICA MATCH | 190.47 | 1,860.03 | 2,980.00 | 1,119.97 | 62.4 |
| 35-35-5013 WORKER'S COMPENSATION | 43.57 | 820.39 | 1,025.00 | 204.61 | 80.0 |
| 35-35-5014 UNEMPLOYMENT | 1.25 | 7.23 | 168.00 | 160.77 | 4.3 |
| 35-35-6145 FUEL | 57.16 | 416.92 | 1,000.00 | 583.08 | 41.7 |
| 35-35-6185 MISCELLANEOUS | .00 | .00 | 1,030.00 | 1,030.00 | .0 |
| 35-35-6186 BANK CHARGES | .00 | .00 | 50.00 | 50.00 | .0 |
| 35-35-6188 CREDIT CARD PROCESSING FEES | 4,203.52 | 25,385.11 | 32,000.00 | 6,614.89 | 79.3 |
| 35-35-6192 SOFTWARE SERVICE AND SUPPORT | 974.98 | 23,635.51 | 25,000.00 | 1,364.49 | 94.5 |
| 35-35-6195 OPERATING SUPPLIES | .00 | 2,258.79 | 1,500.00 | (758.79) | 150.6 |
| 35-35-6265 TELEPHONE | 732.80 | 5,282.81 | 3,500.00 | (1,782.81) | 150.9 |
| 35-35-6290 ADMINISTRATIVE CHARGE | 466.00 | 5,126.00 | 5,597.00 | 471.00 | 91.6 |
| 35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 35-35-9500 TRANSFERS OUT | 18,583.00 | 204,413.00 | 223,000.00 | 18,587.00 | 91.7 |
| TOTAL PARKING FUND EXPENDITURE | 27,742.42 | 293,520.43 | 347,000.00 | 53,479.57 | 84.6 |
| TOTAL FUND EXPENDITURES | 27,742.42 | 293,520.43 | 347,000.00 | 53,479.57 | 84.6 |
| NET REVENUE OVER EXPENDITURES | 12,223.29 | 55,844.28 | .00 | (55,844.28) | .0 |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

| | | | |
|------------|--------------------------------|--------------|-------------------|
| 40-00-1000 | CASH - COMBINED FUND | 301.40 | |
| 40-00-1010 | INVESTMENTS - PENISON & RELIEF | 199,397.14 | |
| 40-00-1180 | DUE FROM STATE PENSION | 3,270.70 | |
| 40-00-1900 | DUE FROM OTHER FUNDS | (27,802.32) | |
| | TOTAL ASSETS | | <u>175,166.92</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|------------|--------------------|--------------|--------------|
| 40-00-2990 | DUE TO OTHER FUNDS | (27,802.32) | |
| | TOTAL LIABILITIES | | (27,802.32) |

FUND EQUITY

| | | | |
|------------|---------------------------------|--------------|-------------------|
| 40-00-3002 | UNRESTRICTED FUND BALANCE | 214,698.54 | |
| | REVENUE OVER EXPENDITURES - YTD | (11,729.30) | |
| | BALANCE - CURRENT DATE | (11,729.30) | |
| | TOTAL FUND EQUITY | | <u>202,969.24</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>175,166.92</u> |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------------------------|---------------|--------------|-----------|-----------|---------|
| <u>FIRE DEPT P&R REVENUE</u> | | | | | |
| 40-60-4250 TOWN CONTRIBUTION | .00 | (15,000.00) | 15,000.00 | 30,000.00 | (100.0) |
| 40-60-4255 STATE PENSION CONTRIBUTION | .00 | .00 | 2,750.00 | 2,750.00 | .0 |
| 40-60-4256 RETIREMENT REV FD P&R | .00 | 3,270.70 | 10,000.00 | 6,729.30 | 32.7 |
| TOTAL FIRE DEPT P&R REVENUE | .00 | (11,729.30) | 27,750.00 | 39,479.30 | (42.3) |
| TOTAL FUND REVENUE | .00 | (11,729.30) | 27,750.00 | 39,479.30 | (42.3) |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------------|---------------|--------------|-----------|------------|------|
| <u>FIRE DEPT P&R EXPENDITURE</u> | | | | | |
| 40-60-6235 RETIREMENT EXP FD P&R | .00 | .00 | 27,750.00 | 27,750.00 | .0 |
| TOTAL FIRE DEPT P&R EXPENDITURE | .00 | .00 | 27,750.00 | 27,750.00 | .0 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 27,750.00 | 27,750.00 | .0 |
| NET REVENUE OVER EXPENDITURES | .00 | (11,729.30) | .00 | 11,729.30 | .0 |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

OPERATING GRANTS REVENUE

| | | | |
|-----------------------------------|---------------------------------|--------------|------------------|
| <u>ASSETS</u> | | | |
| 50-00-1000 | CASH - COMBINED FUND | 18,445.08 | |
| 50-00-1800 | INVENTORY | 13,193.06 | |
| | | <hr/> | |
| | TOTAL ASSETS | | <u>31,638.14</u> |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>LIABILITIES</u> | | | |
| 50-00-2755 | DEFERRED REVENUE - OPR GRANTS | 73,672.58 | |
| | | <hr/> | |
| | TOTAL LIABILITIES | | 73,672.58 |
| <u>FUND EQUITY</u> | | | |
| 50-00-3002 | UNRESTRICTED FUND BALANCE | 31,474.15 | |
| | REVENUE OVER EXPENDITURES - YTD | (73,508.59) | |
| | | <hr/> | |
| | BALANCE - CURRENT DATE | (73,508.59) | |
| | | <hr/> | |
| | TOTAL FUND EQUITY | | (42,034.44) |
| | | | <hr/> |
| | TOTAL LIABILITIES AND EQUITY | | <u>31,638.14</u> |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

OPERATING GRANTS REVENUE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------------------|---------------|--------------|-------------|--------------|------|
| <u>OPERATING GRANTS REVENUE</u> | | | | | |
| 50-40-4066 RICO REV - OPR GRANTS | .00 | .00 | 4,500.00 | 4,500.00 | .0 |
| 50-40-4067 POLICE DEPT REV - OPR GRANTS | .00 | 22,452.77 | .00 | (22,452.77) | .0 |
| 50-40-4068 FIRE DEPT REV - OPR GRANTS | .00 | 8,396.25 | 100,000.00 | 91,603.75 | 8.4 |
| 50-40-4101 USDA SEARCH GRANT WWTP | .00 | .00 | 32,000.00 | 32,000.00 | .0 |
| 50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/ | (10,437.50) | (17,584.50) | .00 | 17,584.50 | .0 |
| 50-40-4105 COMMUNITY & FOUNDATION GRANT R | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 50-40-4150 POLICE: PROP 207 FUNDING | .00 | .00 | (5,000.00) | (5,000.00) | .0 |
| 50-40-4185 MISCELLANEOUS GRANTS | .00 | .00 | 350,000.00 | 350,000.00 | .0 |
| 50-40-4200 MISC. JUDICIAL GRANTS | .00 | .00 | 23,500.00 | 23,500.00 | .0 |
| | | | | | |
| TOTAL OPERATING GRANTS REVENUE | (10,437.50) | 13,264.52 | 525,000.00 | 511,735.48 | 2.5 |
| | | | | | |
| TOTAL FUND REVENUE | (10,437.50) | 13,264.52 | 525,000.00 | 511,735.48 | 2.5 |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

OPERATING GRANTS REVENUE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------------|---------------------|---------------------|---------------------|-------------------|----------------|
| <u>OPERATING GRANTS EXPENDITURE</u> | | | | | |
| 50-40-6100 MISC. JUDICIAL GRANT EXP. | .00 | .00 | 23,500.00 | 23,500.00 | .0 |
| 50-40-6101 USDA SEARCH GRANT (WWTP ENGINE | .00 | .00 | 32,000.00 | 32,000.00 | .0 |
| 50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/ | .00 | 3,270.00 | .00 | (3,270.00) | .0 |
| 50-40-6105 COMMUNITY INVESTMENT 2024 | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 50-40-6150 POLICE: PROP 207 FUNDING | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 50-40-6185 USE OF MISCELLANEOUS GRANTS | .00 | 78,701.49 | 350,000.00 | 271,298.51 | 22.5 |
| 50-40-6236 RICO EXP - OPR GRANTS | .00 | .00 | 4,500.00 | 4,500.00 | .0 |
| 50-40-6238 FIRE DEPT EXP - OPR GRANTS | 3,905.74 | 4,801.62 | 100,000.00 | 95,198.38 | 4.8 |
| TOTAL OPERATING GRANTS EXPENDITURE | 3,905.74 | 86,773.11 | 535,000.00 | 448,226.89 | 16.2 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 3,905.74 | 86,773.11 | 535,000.00 | 448,226.89 | 16.2 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | (14,343.24) | (73,508.59) | (10,000.00) | 63,508.59 | (735.1) |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

CAPITAL GRANTS FUND

| | | | |
|-------------------------------|---------------------------------|---------------|------------|
| <u>ASSETS</u> | | | |
| 60-00-1000 | CASH - COMBINED FUND | 739,062.00 | |
| | TOTAL ASSETS | | 739,062.00 |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>LIABILITIES</u> | | | |
| 60-00-2755 | DEFERRED REVENUE - CAP GRANTS | 633,289.66 | |
| | TOTAL LIABILITIES | | 633,289.66 |
| <u>FUND EQUITY</u> | | | |
| 60-00-3001 | RESTRICTED FUND BALANCE | 291,647.29 | |
| 60-00-3002 | UNRESTRICTED FUND BALANCE | (194,191.24) | |
| | REVENUE OVER EXPENDITURES - YTD | 8,316.29 | |
| | BALANCE - CURRENT DATE | 8,316.29 | |
| | TOTAL FUND EQUITY | | 105,772.34 |
| | TOTAL LIABILITIES AND EQUITY | | 739,062.00 |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

CAPITAL GRANTS FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------------------|---------------|------------|--------------|--------------|------|
| <u>CAPITAL GRANTS REVENUE</u> | | | | | |
| 60-70-4107 YAVAPAI APACHE GAMING DONATION | .00 | 8,481.29 | 24,000.00 | 15,518.71 | 35.3 |
| 60-70-4108 FREEPORT MCMORAN - SOCIAL INVE | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 60-70-4185 MISCELLANEOUS CAPITAL GRANTS | .00 | .00 | 500,000.00 | 500,000.00 | .0 |
| 60-70-4195 AMERICAN RESCUE FUND AZ STATE | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 60-70-4200 FEDERAL GRANTS | .00 | .00 | 1,750,000.00 | 1,750,000.00 | .0 |
| | | | | | |
| TOTAL CAPITAL GRANTS REVENUE | .00 | 8,481.29 | 2,309,000.00 | 2,300,518.71 | .4 |
| | | | | | |
| TOTAL FUND REVENUE | .00 | 8,481.29 | 2,309,000.00 | 2,300,518.71 | .4 |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

CAPITAL GRANTS FUND

| | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEXPENDED</u> | <u>PCNT</u> |
|-------------------------------------------|----------------------|-------------------|---------------------|---------------------|-------------|
| <u>CAPITAL GRANTS EXPENDITURE</u> | | | | | |
| 60-70-6107 YAVAPAI APACHE GRANT EXPENSES | .00 | .00 | 24,000.00 | 24,000.00 | .0 |
| 60-70-6108 FREEPORT MCMORAN - SOCIAL INVE | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 60-70-6185 MISC EXP - CAP GRANTS | .00 | 165.00 | 500,000.00 | 499,835.00 | .0 |
| 60-70-6195 AMERICAN RESCUE FUND AZ STATE | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 60-70-6200 FEDERAL RAISE GRANT EXP | .00 | .00 | 1,750,000.00 | 1,750,000.00 | .0 |
| | | | | | |
| TOTAL CAPITAL GRANTS EXPENDITURE | <u>.00</u> | <u>165.00</u> | <u>2,309,000.00</u> | <u>2,308,835.00</u> | <u>.0</u> |
| | | | | | |
| TOTAL FUND EXPENDITURES | <u>.00</u> | <u>165.00</u> | <u>2,309,000.00</u> | <u>2,308,835.00</u> | <u>.0</u> |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | <u>.00</u> | <u>8,316.29</u> | <u>.00</u> | <u>(8,316.29)</u> | <u>.0</u> |

TOWN OF JEROME
BALANCE SHEET
MAY 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

| | | | | |
|------------|----------------------|---|-------------|---------------|
| 70-00-1000 | CASH - COMBINED FUND | (| 288,401.05) | |
| | TOTAL ASSETS | | | (288,401.05) |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | | |
|------------|---------------------------------|---|-------------|---------------|
| 70-00-3002 | UNRESTRICTED FUND BALANCE | (| 328,574.16) | |
| | REVENUE OVER EXPENDITURES - YTD | | 40,173.11 | |
| | BALANCE - CURRENT DATE | | 40,173.11 | |
| | TOTAL FUND EQUITY | | | (288,401.05) |
| | TOTAL LIABILITIES AND EQUITY | | | (288,401.05) |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------------------------|-------------------------------------|---------------|------------|--------------|--------------|------|
| <u>GENERAL FUND CONTINGENCIES REV</u> | | | | | | |
| 70-25-4090 | WILDLANDS REV - CONTINGENCY | .00 | .00 | 75,000.00 | 75,000.00 | .0 |
| 70-25-4295 | EXCESS SALES TAX- MISC | .00 | 65,933.25 | 2,382,500.00 | 2,316,566.75 | 2.8 |
| | TOTAL GENERAL FUND CONTINGENCIES RE | .00 | 65,933.25 | 2,457,500.00 | 2,391,566.75 | 2.7 |
| | TOTAL FUND REVENUE | .00 | 65,933.25 | 2,457,500.00 | 2,391,566.75 | 2.7 |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------------------|---------------|------------|--------------|--------------|------|
| <u>GNERLA FUND CONTINGENCIES EXP</u> | | | | | |
| 70-25-6276 WILDLANDS EXP - CONTINGENCY | 1,441.13 | 11,576.92 | 75,000.00 | 63,423.08 | 15.4 |
| 70-25-6295 EXPENSE - GF CONTINGENCIES | .00 | 14,183.22 | 2,382,500.00 | 2,368,316.78 | .6 |
| | | | | | |
| TOTAL GNERLA FUND CONTINGENCIES EXP | 1,441.13 | 25,760.14 | 2,457,500.00 | 2,431,739.86 | 1.1 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 1,441.13 | 25,760.14 | 2,457,500.00 | 2,431,739.86 | 1.1 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | (1,441.13) | 40,173.11 | .00 | (40,173.11) | .0 |

TOWN OF JEROME
BALANCE SHEET
MAY 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

| | | | |
|------------|----------------------|------------|------------|
| 80-00-1000 | CASH - COMBINED FUND | 320,000.00 | |
| | TOTAL ASSETS | | 320,000.00 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|------------|------------------------------|------------|------------|
| 80-00-3002 | ENDING FUND BALANCE | 320,000.00 | |
| | TOTAL FUND EQUITY | | 320,000.00 |
| | TOTAL LIABILITIES AND EQUITY | | 320,000.00 |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---------------------------------------|---------------|------------|------------|------------|------|
| <u>UTILITIES CONTINGENCIES REV</u> | | | | | |
| 80-55-4295 REVENUE - UF CONTINGENCIES | .00 | .00 | 200,000.00 | 200,000.00 | .0 |
| TOTAL UTILITIES CONTINGENCIES REV | .00 | .00 | 200,000.00 | 200,000.00 | .0 |
| TOTAL FUND REVENUE | .00 | .00 | 200,000.00 | 200,000.00 | .0 |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------------|---------------|------------|------------|------------|------|
| <u>UTILITIES CONTINGENCIES EXP</u> | | | | | |
| 80-55-6295 EXPENSE - UF CONTINGENCIES | .00 | .00 | 200,000.00 | 200,000.00 | .0 |
| TOTAL UTILITIES CONTINGENCIES EXP | .00 | .00 | 200,000.00 | 200,000.00 | .0 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 200,000.00 | 200,000.00 | .0 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | .00 | .00 | .0 |

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2024

Item A.

CAPITAL FUND

ASSETS

| | | | | |
|------------|--------------------------|---|-------------|---------------------------|
| 90-00-1000 | CASH - COMBINED FUND | (| 770,748.13) | |
| 90-00-1021 | OAZ CAPITAL IMPROVEMENTS | | 71,303.72 | |
| 90-00-1023 | ONEAZ WWTP CHECKING | | 202,822.59 | |
| | | | | <u></u> |
| | TOTAL ASSETS | | (| <u><u>496,621.82)</u></u> |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | | |
|------------|---------------------------------|---|--------------------|---------------------------|
| 90-00-3002 | UNRESTRICTED FUND BALANCE | | 85,414.61 | |
| | REVENUE OVER EXPENDITURES - YTD | (| <u>582,036.43)</u> | |
| | BALANCE - CURRENT DATE | (| <u>582,036.43)</u> | |
| | TOTAL FUND EQUITY | | (| <u><u>496,621.82)</u></u> |
| | TOTAL LIABILITIES AND EQUITY | | (| <u><u>496,621.82)</u></u> |

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

CAPITAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-----------------------------------------|---------------|------------|--------------|--------------|-------|
| <u>CAPITAL FUND REVENUES</u> | | | | | |
| 90-57-4300 BANK INTEREST - CAPITAL FUND | 22.52 | 253.15 | 200.00 | (53.15) | 126.6 |
| 90-57-4303 INTEREST - WWTP | 25.62 | 547.16 | 500.00 | (47.16) | 109.4 |
| 90-57-4515 INTERIM WWTP LOAN | .00 | .00 | 2,000,000.00 | 2,000,000.00 | .0 |
| TOTAL CAPITAL FUND REVENUES | 48.14 | 800.31 | 2,000,700.00 | 1,999,899.69 | .0 |
| TOTAL FUND REVENUE | 48.14 | 800.31 | 2,000,700.00 | 1,999,899.69 | .0 |

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2024

Item A.

CAPITAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------------|---------------|---------------|--------------|---------------|------|
| <u>CAPITAL FUND EXPENDITURES</u> | | | | | |
| 90-57-7027 WASTEWATER TREATMENT DESIGN EX | 114,976.70 | 575,519.24 | .00 | (575,519.24) | .0 |
| 90-57-7030 INTERIM WWTP LOAN EXP | .00 | 7,317.50 | 2,000,700.00 | 1,993,382.50 | .4 |
| | | | | | |
| TOTAL CAPITAL FUND EXPENDITURES | 114,976.70 | 582,836.74 | 2,000,700.00 | 1,417,863.26 | 29.1 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 114,976.70 | 582,836.74 | 2,000,700.00 | 1,417,863.26 | 29.1 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | (114,928.56) | (582,036.43) | .00 | 582,036.43 | .0 |

Report Criteria:
Detail report type printed

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|--------------------------|----------------|-----------------------------|----------|--------------|----------------|-----------------|--------------|--------------|------------------|
| 1000 | #1 FOOD STORE | 051524KM10 | Fuel for April 2024-Fire | 1 | 05/15/2024 | 328.28 | .00 | 328.28 | 101157 | 05/15/2024 |
| | | 051524KM10 | Fuel for April-PD Ranger | 2 | 05/15/2024 | 57.16 | .00 | 57.16 | 101157 | 05/15/2024 |
| | | 051524KM10 | Fuel for April 2024-Joey Tr | 3 | 05/15/2024 | 68.98 | .00 | 68.98 | 101157 | 05/15/2024 |
| Total 1000: | | | | | | 454.42 | .00 | 454.42 | | |
| 1031 | ALL-MED EQUIPMENT & | 052224KM1 | Inv. 781873 Monthly Tank | 1 | 05/22/2024 | 105.60 | .00 | 105.60 | 101169 | 05/22/2024 |
| Total 1031: | | | | | | 105.60 | .00 | 105.60 | | |
| 1050 | APS | 050124KM11 | Acct 7575770000 Civic Ce | 1 | 05/01/2024 | 868.56 | .00 | 868.56 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 7575770000 Civic Ce | 2 | 05/01/2024 | 312.50- | .00 | 312.50- | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 4246290000 600 Cem | 3 | 05/01/2024 | 208.32 | .00 | 208.32 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 5613490000 Park 201 | 4 | 05/01/2024 | 68.76 | .00 | 68.76 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 3216010000 Hotel Jer | 5 | 05/01/2024 | 45.36 | .00 | 45.36 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 6506951000 Police St | 6 | 05/01/2024 | 225.84 | .00 | 225.84 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 6109570000 Perkinsvi | 7 | 05/01/2024 | 137.86 | .00 | 137.86 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 2353720000 Gulch Fir | 8 | 05/01/2024 | 115.48 | .00 | 115.48 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 2383901000 Park | 9 | 05/01/2024 | 55.16 | .00 | 55.16 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 8061950000 Sunshin | 10 | 05/01/2024 | 43.85 | .00 | 43.85 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 0421621000 Fire Stati | 11 | 05/01/2024 | 477.72 | .00 | 477.72 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 8468241000 Middle P | 12 | 05/01/2024 | 45.36 | .00 | 45.36 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 0024240000 Lower P | 13 | 05/01/2024 | 46.06 | .00 | 46.06 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 2839800000 201 Main | 14 | 05/01/2024 | 108.45 | .00 | 108.45 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 1976520000 201 Main | 15 | 05/01/2024 | 202.99 | .00 | 202.99 | 101124 | 05/01/2024 |
| | | 050124KM11 | Acct 3601574879 Upper P | 16 | 05/01/2024 | 60.33 | .00 | 60.33 | 101124 | 05/01/2024 |
| | | 051524KM5 | Acct 4533627223 Public R | 1 | 05/15/2024 | 4.27 | .00 | 4.27 | 101158 | 05/15/2024 |
| 052224KM3 | Acct 1490440000 Jerome | 1 | 05/22/2024 | 1,228.16 | .00 | 1,228.16 | 101170 | 05/22/2024 | | |
| 052924KM8 | Acct 3601574879 Upper P | 1 | 05/29/2024 | 56.52 | .00 | 56.52 | 101178 | 05/29/2024 | | |
| 50824MS3 | Acct 9438060000 Hull St. | 1 | 05/08/2024 | 15.79 | .00 | 15.79 | 101137 | 05/08/2024 | | |
| Total 1050: | | | | | | 3,702.34 | .00 | 3,702.34 | | |
| 1055 | ARIZONA BLUE STAKE, I | 050124KM7 | Inv. 2023-AA0350 Annual A | 1 | 05/01/2024 | 5.81 | .00 | 5.81 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2023-AA0350 Annual A | 2 | 05/01/2024 | 5.81 | .00 | 5.81 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2023-AA0350 Annual A | 3 | 05/01/2024 | 5.81 | .00 | 5.81 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2023-AA0350 Annual A | 4 | 05/01/2024 | 5.81 | .00 | 5.81 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2023-AA0350 Annual A | 5 | 05/01/2024 | 5.81 | .00 | 5.81 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2023-AA0350 Annual A | 6 | 05/01/2024 | 5.80 | .00 | 5.80 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2024-AA0401 Annual A | 7 | 05/01/2024 | 4.16 | .00 | 4.16 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2024-AA0401 Annual A | 8 | 05/01/2024 | 4.17 | .00 | 4.17 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2024-AA0401 Annual A | 9 | 05/01/2024 | 4.17 | .00 | 4.17 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2024-AA0401 Annual A | 10 | 05/01/2024 | 4.16 | .00 | 4.16 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2024-AA0401 Annual A | 11 | 05/01/2024 | 4.17 | .00 | 4.17 | 101125 | 05/01/2024 |
| | | 050124KM7 | Inv. 2024-AA0401 Annual A | 12 | 05/01/2024 | 4.17 | .00 | 4.17 | 101125 | 05/01/2024 |
| Total 1055: | | | | | | 59.85 | .00 | 59.85 | | |
| 1056 | ARIZONA BUG COMPANY | 50824MS20 | Inv 209769 - Monthly Pest | 1 | 05/08/2024 | 70.00 | .00 | 70.00 | 101138 | 05/08/2024 |
| Total 1056: | | | | | | 70.00 | .00 | 70.00 | | |
| 1088 | AT&T | 050124KM9 | Acct. 287307080989 PD P | 1 | 05/01/2024 | 246.19 | .00 | 246.19 | 101126 | 05/01/2024 |
| | | 050124KM9 | Acct. 287307080989 PD P | 2 | 05/01/2024 | 246.20 | .00 | 246.20 | 101126 | 05/01/2024 |

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|---------------------|----------------|----------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| Total 1088: | | | | | | 492.39 | .00 | 492.39 | | |
| 1142 | BOUND TREE MEDICAL, | 052924KM4 | Inv. 85348496 NAEMS Me | 1 | 05/29/2024 | 3,905.74 | .00 | 3,905.74 | 101179 | 05/29/2024 |
| Total 1142: | | | | | | 3,905.74 | .00 | 3,905.74 | | |
| 1151 | BROWN & BROWN LAW | 052924KM6 | Inv. JEROME-3892 April W | 1 | 05/29/2024 | 105.00 | .00 | 105.00 | 101180 | 05/29/2024 |
| Total 1151: | | | | | | 105.00 | .00 | 105.00 | | |
| 1165 | CARL WHITING | 051524KM12 | Reimbursement for Wildlan | 1 | 05/15/2024 | 1,441.13 | .00 | 1,441.13 | 101160 | 05/15/2024 |
| Total 1165: | | | | | | 1,441.13 | .00 | 1,441.13 | | |
| 1170 | CASELLE | 50824MS11 | INV 132942 - Support & M | 1 | 05/08/2024 | 901.80 | .00 | 901.80 | 101139 | 05/08/2024 |
| | | 50824MS11 | INV 132942 - Support & M | 2 | 05/08/2024 | 300.60 | .00 | 300.60 | 101139 | 05/08/2024 |
| | | 50824MS11 | INV 132942 - Support & M | 3 | 05/08/2024 | 300.60 | .00 | 300.60 | 101139 | 05/08/2024 |
| | | 50824MS11 | INV 132942 - Support & M | 4 | 05/08/2024 | 300.60 | .00 | 300.60 | 101139 | 05/08/2024 |
| | | 50824MS11 | INV 132942 - Support & M | 5 | 05/08/2024 | 100.20 | .00 | 100.20 | 101139 | 05/08/2024 |
| | | 50824MS11 | INV 132942 - Support & M | 6 | 05/08/2024 | 100.20 | .00 | 100.20 | 101139 | 05/08/2024 |
| Total 1170: | | | | | | 2,004.00 | .00 | 2,004.00 | | |
| 1178 | CENTURY LINK | 050124KM13 | ACCT J-520-111-3806 829 | 1 | 05/01/2024 | 37.57 | .00 | 37.57 | 101127 | 05/01/2024 |
| | | 050124KM13 | ACCT J-520-111-3806 829 | 2 | 05/01/2024 | 176.55 | .00 | 176.55 | 101127 | 05/01/2024 |
| | | 050124KM13 | ACCT J-520-111-3806 829 | 3 | 05/01/2024 | 181.82 | .00 | 181.82 | 101127 | 05/01/2024 |
| | | 050124KM13 | ACCT J-520-111-3806 829 | 4 | 05/01/2024 | 84.04 | .00 | 84.04 | 101127 | 05/01/2024 |
| | | 050124KM13 | ACCT J-520-111-3806 829 | 5 | 05/01/2024 | 43.54 | .00 | 43.54 | 101127 | 05/01/2024 |
| | | 050124KM13 | ACCT J-520-111-3806 829 | 6 | 05/01/2024 | 136.56 | .00 | 136.56 | 101127 | 05/01/2024 |
| | | 050124KM13 | ACCT J-520-111-3806 829 | 7 | 05/01/2024 | 77.40 | .00 | 77.40 | 101127 | 05/01/2024 |
| | | 052224KM4 | ACCT 88707005 Gen Gov | 1 | 05/22/2024 | 4.61 | .00 | 4.61 | 101171 | 05/22/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 1 | 05/29/2024 | 37.57 | .00 | 37.57 | 101181 | 05/29/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 2 | 05/29/2024 | 176.55 | .00 | 176.55 | 101181 | 05/29/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 3 | 05/29/2024 | 181.82 | .00 | 181.82 | 101181 | 05/29/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 4 | 05/29/2024 | 83.87 | .00 | 83.87 | 101181 | 05/29/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 5 | 05/29/2024 | 43.54 | .00 | 43.54 | 101181 | 05/29/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 6 | 05/29/2024 | 137.01 | .00 | 137.01 | 101181 | 05/29/2024 |
| | | 052924KM11 | ACCT J-520-111-3806 829 | 7 | 05/29/2024 | 77.40 | .00 | 77.40 | 101181 | 05/29/2024 |
| Total 1178: | | | | | | 1,479.85 | .00 | 1,479.85 | | |
| 1195 | CITY OF COTTONWOOD | 051524KM6 | Inv. 0007225 PD Dispatchi | 1 | 05/15/2024 | 3,652.69 | .00 | 3,652.69 | 101161 | 05/15/2024 |
| Total 1195: | | | | | | 3,652.69 | .00 | 3,652.69 | | |
| 1213 | CONTRACT WASTEWATE | 50824MS14 | Inv 1015873 Operator servi | 1 | 05/08/2024 | 1,025.00 | .00 | 1,025.00 | 101140 | 05/08/2024 |
| | | 50824MS14 | Inv 1015873 Operation & | 2 | 05/08/2024 | 3,325.00 | .00 | 3,325.00 | 101140 | 05/08/2024 |
| | | 50824MS14 | Inv 1015843 - Sample Tran | 3 | 05/08/2024 | 130.00 | .00 | 130.00 | 101140 | 05/08/2024 |
| Total 1213: | | | | | | 4,480.00 | .00 | 4,480.00 | | |
| 1239 | DANA KEPNER CO | 050124KM6 | INV. 9041682-00 Ball Valve | 1 | 05/01/2024 | 949.42 | .00 | 949.42 | 101128 | 05/01/2024 |
| Total 1239: | | | | | | 949.42 | .00 | 949.42 | | |
| 1264 | DIESEL DIRECT WEST | 052224KM7 | INV. 85841666 Diesel Fuel | 1 | 05/22/2024 | 197.53 | .00 | 197.53 | 101172 | 05/22/2024 |

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|----------------------|----------------|-----------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| | | 052224KM7 | INV. 85841666 Diesel Fuel | 2 | 05/22/2024 | 24.69 | .00 | 24.69 | 101172 | 05/22/2024 |
| | | 052224KM7 | INV. 85841666 Diesel Fuel | 3 | 05/22/2024 | 24.69 | .00 | 24.69 | 101172 | 05/22/2024 |
| | | 50824MS9 | INV 85812154 Diesel Fuel | 1 | 05/08/2024 | 224.26 | .00 | 224.26 | 101141 | 05/08/2024 |
| | | 50824MS9 | INV 85812154 Diesel Fuel | 2 | 05/08/2024 | 28.03 | .00 | 28.03 | 101141 | 05/08/2024 |
| | | 50824MS9 | INV 85812154 Diesel Fuel | 3 | 05/08/2024 | 28.03 | .00 | 28.03 | 101141 | 05/08/2024 |
| | | Total 1264: | | | | 527.23 | .00 | 527.23 | | |
| 1268 | IIA Lifting Services | 050124KM4 | Inv. INDI80048 Safety Insp | 1 | 05/01/2024 | 525.00 | .00 | 525.00 | 101130 | 05/01/2024 |
| | | 050124KM4 | Inv. INDI80048 Fuel Surch | 2 | 05/01/2024 | 21.00 | .00 | 21.00 | 101130 | 05/01/2024 |
| | | Total 1268: | | | | 546.00 | .00 | 546.00 | | |
| 1322 | FOUR-D LLC | 50824MS5 | Inv 00000908 IT Service - | 1 | 05/08/2024 | 70.00 | .00 | 70.00 | 101143 | 05/08/2024 |
| | | 50824MS5 | Inv 00000908 IT Service - | 2 | 05/08/2024 | 245.00 | .00 | 245.00 | 101143 | 05/08/2024 |
| | | Total 1322: | | | | 315.00 | .00 | 315.00 | | |
| 1369 | HILL BROTHERS CHEMIC | 052924KM13 | Inv. INV114377 Water Sup | 1 | 05/29/2024 | 3,366.66 | .00 | 3,366.66 | 101183 | 05/29/2024 |
| | | Total 1369: | | | | 3,366.66 | .00 | 3,366.66 | | |
| 1419 | JC CULLEN INC | 50824MS1 | Inv 155434 - 911 IP Port S | 1 | 05/08/2024 | 35.49 | .00 | 35.49 | 101144 | 05/08/2024 |
| | | 50824MS1 | Inv 155434 - 911 IP Port S | 2 | 05/08/2024 | 35.48 | .00 | 35.48 | 101144 | 05/08/2024 |
| | | Total 1419: | | | | 70.97 | .00 | 70.97 | | |
| 1446 | JOHN MCDONALD | 50824MS8 | Reimburse for Cat Supplie | 1 | 05/08/2024 | 463.00 | .00 | 463.00 | 101145 | 05/08/2024 |
| | | 50824MS8 | Reimbursement for Cleanin | 2 | 05/08/2024 | 23.00 | .00 | 23.00 | 101145 | 05/08/2024 |
| | | Total 1446: | | | | 486.00 | .00 | 486.00 | | |
| 1503 | LEGEND | 050124KM8 | Inv. 2406448 Testing Serv | 1 | 05/01/2024 | 75.00 | .00 | 75.00 | 101131 | 05/01/2024 |
| | | 051524KM9 | Inv. 2407349 Testing Serv | 1 | 05/15/2024 | 75.00 | .00 | 75.00 | 101163 | 05/15/2024 |
| | | 052224KM8 | Inv. 2407705 Testing Serv | 1 | 05/22/2024 | 277.00 | .00 | 277.00 | 101174 | 05/22/2024 |
| | | 052224KM8 | Inv. 2407705 WWTP Sink | 2 | 05/22/2024 | 15.00 | .00 | 15.00 | 101174 | 05/22/2024 |
| | | 052924KM9 | Inv. 2408017 Testing Serv | 1 | 05/29/2024 | 75.00 | .00 | 75.00 | 101184 | 05/29/2024 |
| | | 50824MS15 | Inv 2406871 - Testing Servi | 1 | 05/08/2024 | 75.00 | .00 | 75.00 | 101146 | 05/08/2024 |
| | | Total 1503: | | | | 592.00 | .00 | 592.00 | | |
| 1564 | MINGUS ELECTRIC | 052924KM14 | Inv. 1503 Public Restrooms | 1 | 05/29/2024 | 660.00 | .00 | 660.00 | 101185 | 05/29/2024 |
| | | 052924KM14 | Inv. 1503 Public Restrooms | 2 | 05/29/2024 | 41.00 | .00 | 41.00 | 101185 | 05/29/2024 |
| | | Total 1564: | | | | 701.00 | .00 | 701.00 | | |
| 1576 | NAPA AUTO PARTS | 051524KM13 | REF 344100 37 Dodge Igni | 1 | 05/15/2024 | 19.21 | .00 | 19.21 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 345104 Trash Truck | 2 | 05/15/2024 | 119.14 | .00 | 119.14 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 345307 Flatbed Suppl | 3 | 05/15/2024 | 17.55 | .00 | 17.55 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346207, 346394, 346 | 4 | 05/15/2024 | 112.19 | .00 | 112.19 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346207, 346394, 346 | 5 | 05/15/2024 | 112.19 | .00 | 112.19 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346207, 346394, 346 | 6 | 05/15/2024 | 112.20 | .00 | 112.20 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346207, 346394, 346 | 7 | 05/15/2024 | 112.19 | .00 | 112.19 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346207, 346394, 346 | 8 | 05/15/2024 | 112.19 | .00 | 112.19 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346207, 346394, 346 | 9 | 05/15/2024 | 112.20 | .00 | 112.20 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346818 Backhoe Sup | 10 | 05/15/2024 | 121.91 | .00 | 121.91 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 346852 Refund for Re | 11 | 05/15/2024 | 57.11- | .00 | 57.11- | 101164 | 05/15/2024 |

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|------------------------|----------------|-----------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| | | 051524KM13 | REF 346870 Water Pump | 12 | 05/15/2024 | 373.52 | .00 | 373.52 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 348282 Recycling Trai | 13 | 05/15/2024 | 12.62 | .00 | 12.62 | 101164 | 05/15/2024 |
| | | 051524KM13 | REF 349051 Trash Truck | 14 | 05/15/2024 | 125.16 | .00 | 125.16 | 101164 | 05/15/2024 |
| Total 1576: | | | | | | 1,405.16 | .00 | 1,405.16 | | |
| 1584 | NEXTCARE URGENT CA | 052224KM9 | Acct 0001000002586938 S | 1 | 05/22/2024 | 34.33 | .00 | 34.33 | 101175 | 05/22/2024 |
| | | 052224KM9 | Acct 0001000002586938 S | 2 | 05/22/2024 | 34.33 | .00 | 34.33 | 101175 | 05/22/2024 |
| | | 052224KM9 | Acct 0001000002586938 S | 3 | 05/22/2024 | 34.34 | .00 | 34.34 | 101175 | 05/22/2024 |
| | | 052224KM9 | Acct 0001000002586938 S | 4 | 05/22/2024 | 34.33 | .00 | 34.33 | 101175 | 05/22/2024 |
| | | 052224KM9 | Acct 0001000002586938 S | 5 | 05/22/2024 | 34.33 | .00 | 34.33 | 101175 | 05/22/2024 |
| | | 052224KM9 | Acct 0001000002586938 S | 6 | 05/22/2024 | 34.34 | .00 | 34.34 | 101175 | 05/22/2024 |
| Total 1584: | | | | | | 206.00 | .00 | 206.00 | | |
| 1603 | ODP BUSINESS SOLUTIO | 050124KM10 | Inv. 364309180001 Duct Ta | 1 | 05/01/2024 | 20.41 | .00 | 20.41 | 101133 | 05/01/2024 |
| | | 050124KM10 | Inv. 364308867001 Label T | 2 | 05/01/2024 | 62.33 | .00 | 62.33 | 101133 | 05/01/2024 |
| | | 050124KM10 | Inv. 363469898001 Tape | 3 | 05/01/2024 | 20.62 | .00 | 20.62 | 101133 | 05/01/2024 |
| | | 052224KM2 | Inv. 365011020001 Custom | 1 | 05/22/2024 | 184.60 | .00 | 184.60 | 101176 | 05/22/2024 |
| | | 052924KM7 | Inv. 366520818001 Office | 1 | 05/29/2024 | 30.75 | .00 | 30.75 | 101186 | 05/29/2024 |
| | | 052924KM7 | Inv. 366520835001 Office | 2 | 05/29/2024 | 34.49 | .00 | 34.49 | 101186 | 05/29/2024 |
| | | 052924KM7 | Inv. 366520798001 Office | 3 | 05/29/2024 | 37.54 | .00 | 37.54 | 101186 | 05/29/2024 |
| | | 052924KM7 | Inv. 366519567001 Office | 4 | 05/29/2024 | 97.03 | .00 | 97.03 | 101186 | 05/29/2024 |
| Total 1603: | | | | | | 487.77 | .00 | 487.77 | | |
| 1607 | O'REILLY AUTOMOTIVE, I | 50824MS12 | Inv 3492-268628 AC parts f | 1 | 05/08/2024 | 90.57 | .00 | 90.57 | 101147 | 05/08/2024 |
| Total 1607: | | | | | | 90.57 | .00 | 90.57 | | |
| 1611 | PACIFIC ADVANCED CIVI | 051524KM2 | Inv. 8533 Proj: B614 Jerom | 1 | 05/15/2024 | 114,684.20 | .00 | 114,684.20 | 1016 | 05/15/2024 |
| Total 1611: | | | | | | 114,684.20 | .00 | 114,684.20 | | |
| 1615 | FLOWBIRD AMERICA, IN | 050124KM12 | INV. IV142625 Flowbird Ap | 1 | 05/01/2024 | 28.56 | .00 | 28.56 | 101129 | 05/01/2024 |
| | | 052224KM6 | INV. IV143192 Flowbird Ap | 1 | 05/22/2024 | 21.97 | .00 | 21.97 | 101173 | 05/22/2024 |
| | | 052924KM10 | INV. IV143396 Parkfolio AI | 1 | 05/29/2024 | 408.64 | .00 | 408.64 | 101182 | 05/29/2024 |
| | | 50824MS6 | INV. IV142868 Parkfolio AI | 1 | 05/08/2024 | 408.64 | .00 | 408.64 | 101142 | 05/08/2024 |
| Total 1615: | | | | | | 867.81 | .00 | 867.81 | | |
| 1618 | PATRIOT DISPOSAL, INC. | 50824MS13 | INV 4056 Monthly Trash D | 1 | 05/08/2024 | 2,121.20 | .00 | 2,121.20 | 101148 | 05/08/2024 |
| Total 1618: | | | | | | 2,121.20 | .00 | 2,121.20 | | |
| 1637 | POSTMASTER | 050124KM1 | Postage for Bulk Mailing of | 1 | 05/01/2024 | 75.66 | .00 | 75.66 | 101134 | 05/01/2024 |
| | | 50824MS16 | USPS Marking Mail Annual | 1 | 05/08/2024 | 320.00 | .00 | 320.00 | 101149 | 05/08/2024 |
| Total 1637: | | | | | | 395.66 | .00 | 395.66 | | |
| 1647 | PROCOPY | 051524KM3 | Inv. INV4637816 Copier Ba | 1 | 05/15/2024 | 357.51 | .00 | 357.51 | 101165 | 05/15/2024 |
| | | 50824MS4 | Inv 4637816 Copier Lease | 1 | 05/08/2024 | 357.51 | .00 | 357.51 | 101150 | 05/08/2024 |
| Total 1647: | | | | | | 715.02 | .00 | 715.02 | | |
| 1728 | SEDONA RECYCLES, INC | 50824MS19 | INV JRME424 - Hauling Se | 1 | 05/08/2024 | 120.00 | .00 | 120.00 | 101151 | 05/08/2024 |

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|-----------------------|----------------|-----------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| Total 1728: | | | | | | 120.00 | .00 | 120.00 | | |
| 1740 | SIMS MACKIN, LTD | 051524KM8 | INV. 39511 Legal Services | 1 | 05/15/2024 | 382.50 | .00 | 382.50 | 101166 | 05/15/2024 |
| | | 051524KM8 | INV. 39511 Legal Services | 2 | 05/15/2024 | 1,350.00 | .00 | 1,350.00 | 101166 | 05/15/2024 |
| | | 051524KM8 | INV. 39511 Legal Services | 3 | 05/15/2024 | 292.50 | .00 | 292.50 | 101166 | 05/15/2024 |
| Total 1740: | | | | | | 2,025.00 | .00 | 2,025.00 | | |
| 1747 | SWHP, LLC | 052924KM3 | Inv. 8720 Throw and Go Ab | 1 | 05/29/2024 | 385.43 | .00 | 385.43 | 101189 | 05/29/2024 |
| | | 052924KM5 | Inv. 8721 SCBA Maintenanc | 1 | 05/29/2024 | 1,189.00 | .00 | 1,189.00 | 101189 | 05/29/2024 |
| | | 052924KM5 | Inv. 8721 SCBA Materials | 2 | 05/29/2024 | 1,731.18 | .00 | 1,731.18 | 101189 | 05/29/2024 |
| Total 1747: | | | | | | 3,305.61 | .00 | 3,305.61 | | |
| 1751 | SOUTHWESTERN ENVIR | 052924KM2 | Inv. 2024-063 Project 23-1 | 1 | 05/29/2024 | 10,437.50 | .00 | 10,437.50 | 101187 | 05/29/2024 |
| Total 1751: | | | | | | 10,437.50 | .00 | 10,437.50 | | |
| 1752 | SPECIALTY PAVING & GR | 052924KM1 | Inv. 4625 2024 Parking Lot | 1 | 05/29/2024 | 41,843.75 | .00 | 41,843.75 | 101188 | 05/29/2024 |
| Total 1752: | | | | | | 41,843.75 | .00 | 41,843.75 | | |
| 1812 | TOWN OF JEROME - UTIL | 050124KM5 | 7002.01 Town Hall Utilities | 1 | 05/01/2024 | 224.90 | .00 | 224.90 | 101135 | 05/01/2024 |
| | | 050124KM5 | 7060.01 Public Works Yard | 2 | 05/01/2024 | 210.83 | .00 | 210.83 | 101135 | 05/01/2024 |
| | | 050124KM5 | 7054.01 Jerome PD Utilitie | 3 | 05/01/2024 | 177.32 | .00 | 177.32 | 101135 | 05/01/2024 |
| | | 050124KM5 | 7015.01 Jerome FD Utilitie | 4 | 05/01/2024 | 210.83 | .00 | 210.83 | 101135 | 05/01/2024 |
| Total 1812: | | | | | | 823.88 | .00 | 823.88 | | |
| 1813 | TOWN OF JEROME PR | 051524KM1 | Monthly Payroll Transfer fo | 1 | 05/15/2024 | 90,000.00 | .00 | 90,000.00 | 101167 | 05/15/2024 |
| | | 052924KM12 | Payroll Transfer for June 2 | 1 | 05/29/2024 | 90,000.00 | .00 | 90,000.00 | 101190 | 05/29/2024 |
| Total 1813: | | | | | | 180,000.00 | .00 | 180,000.00 | | |
| 1827 | UNISOURCE ENERGY SE | 052224KM5 | Acct 0559820000 Town Yar | 1 | 05/22/2024 | 67.83 | .00 | 67.83 | 101177 | 05/22/2024 |
| | | 052224KM5 | Acct 4353340000 Perkinsvi | 2 | 05/22/2024 | 73.96 | .00 | 73.96 | 101177 | 05/22/2024 |
| | | 052224KM5 | 7505930000 600 Clark St - | 3 | 05/22/2024 | 156.87 | .00 | 156.87 | 101177 | 05/22/2024 |
| | | 052224KM5 | 6937260000 303 Main St - | 4 | 05/22/2024 | 21.75 | .00 | 21.75 | 101177 | 05/22/2024 |
| | | 052224KM5 | Acct 2353340000 Co-op Ut | 5 | 05/22/2024 | 28.77 | .00 | 28.77 | 101177 | 05/22/2024 |
| Total 1827: | | | | | | 349.18 | .00 | 349.18 | | |
| 1851 | VERDE VALLEY HARDWA | 50824MS22 | INV 67227/1 - Door Locks r | 1 | 05/08/2024 | 93.07 | .00 | 93.07 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 672941/1 Chainsaw Su | 2 | 05/08/2024 | 76.53 | .00 | 76.53 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 67536 Couplings | 3 | 05/08/2024 | 90.85 | .00 | 90.85 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 67716 & 67715 Public | 4 | 05/08/2024 | 102.52 | .00 | 102.52 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 67743 Paint | 5 | 05/08/2024 | 37.31 | .00 | 37.31 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 67780 Public Restroom | 6 | 05/08/2024 | 17.98 | .00 | 17.98 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 67869 Door Knob for C | 7 | 05/08/2024 | 42.83 | .00 | 42.83 | 101153 | 05/08/2024 |
| | | 50824MS22 | Inv 67923 - Water Parts | 8 | 05/08/2024 | 90.03 | .00 | 90.03 | 101153 | 05/08/2024 |
| Total 1851: | | | | | | 551.12 | .00 | 551.12 | | |
| 1855 | VERVE EVENTS & TENTS | 050124KM2 | INV. 96781-2 Plate Compa | 1 | 05/01/2024 | 77.87 | .00 | 77.87 | 101136 | 05/01/2024 |
| | | 050124KM2 | INV. 96841-2 Plate Compa | 2 | 05/01/2024 | 104.40 | .00 | 104.40 | 101136 | 05/01/2024 |

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|-----------------------|----------------|-----------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| Total 1855: | | | | | | 182.27 | .00 | 182.27 | | |
| 1859 | VERIZON WIRELESS | 50824MS21 | Acct 870476021-00002 PZ | 1 | 05/08/2024 | 52.22 | .00 | 52.22 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00002 PD | 2 | 05/08/2024 | 52.22 | .00 | 52.22 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00002 Kio | 3 | 05/08/2024 | 160.04 | .00 | 160.04 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00003 Kio | 4 | 05/08/2024 | 326.56 | .00 | 326.56 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00001 FD | 5 | 05/08/2024 | 172.10 | .00 | 172.10 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00001 GG | 6 | 05/08/2024 | 40.72 | .00 | 40.72 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00001 PZ | 7 | 05/08/2024 | 40.82 | .00 | 40.82 | 101154 | 05/08/2024 |
| | | 50824MS21 | Acct 870476021-00001 PD | 8 | 05/08/2024 | 80.02 | .00 | 80.02 | 101154 | 05/08/2024 |
| Total 1859: | | | | | | 924.70 | .00 | 924.70 | | |
| 1872 | VVMC OCCUPATIONAL M | 10324MS9 | Acct #0001000002586938 | 1 | 01/03/2024 | 10.33 | .00 | .00 | 100876 | Multiple |
| | | 10324MS9 | Acct #0001000002586938 | 2 | 01/03/2024 | 10.33 | .00 | .00 | 100876 | Multiple |
| | | 10324MS9 | Acct #0001000002586938 | 3 | 01/03/2024 | 10.33 | .00 | .00 | 100876 | Multiple |
| | | 10324MS9 | Acct #0001000002586938 | 4 | 01/03/2024 | 10.34 | .00 | .00 | 100876 | Multiple |
| | | 10324MS9 | Acct #0001000002586938 | 5 | 01/03/2024 | 10.33 | .00 | .00 | 100876 | Multiple |
| | | 10324MS9 | Acct #0001000002586938 | 6 | 01/03/2024 | 10.34 | .00 | .00 | 100876 | Multiple |
| | | 10324MS9 | Acct #0001000002586938 | 7 | 01/03/2024 | 10.33- | | | | |
| | | 10324MS9 | Acct #0001000002586938 | 8 | 01/03/2024 | 10.33- | | | | |
| | | 10324MS9 | Acct #0001000002586938 | 9 | 01/03/2024 | 10.33- | | | | |
| | | 10324MS9 | Acct #0001000002586938 | 10 | 01/03/2024 | 10.34- | | | | |
| | | 10324MS9 | Acct #0001000002586938 | 11 | 01/03/2024 | 10.33- | | | | |
| | | 10324MS9 | Acct #0001000002586938 | 12 | 01/03/2024 | 10.34- | | | | |
| | | 31324MS9 | Inv 1000002586938 - Hep | 1 | 03/13/2024 | 26.17 | .00 | .00 | 101029 | Multiple |
| | | 31324MS9 | Inv 1000002586938 - Hep | 2 | 03/13/2024 | 26.17 | .00 | .00 | 101029 | Multiple |
| | | 31324MS9 | Inv 1000002586938 - Hep | 3 | 03/13/2024 | 26.17 | .00 | .00 | 101029 | Multiple |
| | | 31324MS9 | Inv 1000002586938 - Hep | 4 | 03/13/2024 | 26.17 | .00 | .00 | 101029 | Multiple |
| | | 31324MS9 | Inv 1000002586938 - Hep | 5 | 03/13/2024 | 26.16 | .00 | .00 | 101029 | Multiple |
| | | 31324MS9 | Inv 1000002586938 - Hep | 6 | 03/13/2024 | 26.16 | .00 | .00 | 101029 | Multiple |
| | | 31324MS9 | Inv 1000002586938 - Hep | 7 | 03/13/2024 | 26.17- | | | | |
| | | 31324MS9 | Inv 1000002586938 - Hep | 8 | 03/13/2024 | 26.17- | | | | |
| | | 31324MS9 | Inv 1000002586938 - Hep | 9 | 03/13/2024 | 26.17- | | | | |
| | | 31324MS9 | Inv 1000002586938 - Hep | 10 | 03/13/2024 | 26.17- | | | | |
| | | 31324MS9 | Inv 1000002586938 - Hep | 11 | 03/13/2024 | 26.16- | | | | |
| | | 31324MS9 | Inv 1000002586938 - Hep | 12 | 03/13/2024 | 26.16- | | | | |
| Total 1872: | | | | | | .00 | .00 | .00 | | |
| 1914 | YAVAPAI CO. EDUCATION | 50824MS17 | Inv 23-2296 Municipal Inter | 1 | 05/08/2024 | 324.00 | .00 | 324.00 | 101156 | 05/08/2024 |
| | | 50824MS17 | Inv 23-2296 Municipal Inter | 2 | 05/08/2024 | 324.00 | .00 | 324.00 | 101156 | 05/08/2024 |
| | | 50824MS17 | Inv 23-2296 Municipal Inter | 3 | 05/08/2024 | 503.00 | .00 | 503.00 | 101156 | 05/08/2024 |
| | | 50824MS17 | Inv 23-2296 Municipal Inter | 4 | 05/08/2024 | 503.00 | .00 | 503.00 | 101156 | 05/08/2024 |
| | | 50824MS18 | Inv 23-2295 - Library E Rat | 1 | 05/08/2024 | 49.00 | .00 | 49.00 | 101156 | 05/08/2024 |
| Total 1914: | | | | | | 1,703.00 | .00 | 1,703.00 | | |
| 1950 | BRETT KLEIN | 051524KM11 | Mileage Reimbursement fo | 1 | 05/15/2024 | 98.22 | .00 | 98.22 | 101159 | 05/15/2024 |
| Total 1950: | | | | | | 98.22 | .00 | 98.22 | | |
| 1956 | MARTIN MARIETTA | 050124KM3 | Inv. 41991672 Aggregate B | 1 | 05/01/2024 | 1,079.05 | .00 | 1,079.05 | 101132 | 05/01/2024 |
| Total 1956: | | | | | | 1,079.05 | .00 | 1,079.05 | | |

| Vendor Number | Name | Invoice Number | Description | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|-----------------------|----------------|-----------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| 1981 | JOHN C. HEATH, ATTORN | 051524KM4 | INV. 756 Prosecutor Servic | 1 | 05/15/2024 | 2,000.00 | .00 | 2,000.00 | 101162 | 05/15/2024 |
| Total 1981: | | | | | | 2,000.00 | .00 | 2,000.00 | | |
| 2006 | Wired Up Systems LLC | 50824MS7 | Inv 10521 - Monthly Securit | 1 | 05/08/2024 | 52.97 | .00 | 52.97 | 101155 | 05/08/2024 |
| Total 2006: | | | | | | 52.97 | .00 | 52.97 | | |
| 2016 | T2 SYSTEMS, INC. | 50824MS10 | INV MP000002693 - Mobil | 1 | 05/08/2024 | 1,282.75 | .00 | 1,282.75 | 101152 | 05/08/2024 |
| | | 50824MS2 | INV. UPS00053425 - Auto | 1 | 05/08/2024 | 57.50 | .00 | 57.50 | 101152 | 05/08/2024 |
| Total 2016: | | | | | | 1,340.25 | .00 | 1,340.25 | | |
| 2036 | WRAP TECHNOLOGIES I | 051524KM7 | INV. INV2066 Bolawrap, C | 1 | 05/15/2024 | 812.30 | .00 | 812.30 | 101168 | 05/15/2024 |
| | | 051524KM7 | INV. INV2066 Bolawrap, C | 2 | 05/15/2024 | 816.58 | .00 | 816.58 | 101168 | 05/15/2024 |
| Total 2036: | | | | | | 1,628.88 | .00 | 1,628.88 | | |
| Grand Totals: | | | | | | 398,946.06 | .00 | 398,946.06 | | |

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Began work on drafting a RFQ for general engineering services. An updated one is a requirement of the CDBG grant and a good idea to do every 5-7 years anyway.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Worked on the Home Rule Option for the Alternative Expenditure Limitation (every 4-years), which will be on the ballot in July and finished work on Publicity Pamphlet.
- Participated in a meeting with Jerome Verde Ex representatives regarding necessary easements for the WWTP. Participated in a follow-up meeting with Verde Ex and the State Parks to facilitate the easements necessary. Participated in numerous other meetings with Verde Ex reps.
- Worked with various individuals on their special event requests.
- Worked on the revised CDBG funding application.
- Completed the tentative FY 2024-25 budget and received Council approval.
- Participated in a Verde Avenue pre-bid design meeting with ADOT representatives.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Facilitated multiple public records requests.
- Solicited quotes / proposals for replacing windows at Hotel Jerome – Artists Coop off of Main Street..
- Began work on bid documents for Verde Central line replacement.
- Met with the new Verde Valley city and town managers.
- Met with engineer for project update and ensure approved projects are progressing.
- Finalized ballots and ballot language with Yavapai County Elections.
- Continued work on title research and coordinated the Condition of Title for the Town’s “Cemetery Land” in anticipation of an appraisal.

**** CONGRATULATIONS TO ****

Mark Boan (Police) on completing 8 years of service effective June 3, 2024.

Shirley Powell (Police) on completing 1 year of service effective June 20, 2024.

Rusty Blair (Fire) on completing 23 years of service effective June 25, 2024.

Brett Klein (Town Hall) on completing 2 years of service effective June 30, 2024

Following is an accounting of sales tax revenues for April, and a recent water flow report.

WATER FLOWS REPORT

Item A.

| Reading Date | WALNUT GPM | VERDE GPM |
|--------------|------------|-----------|
| 14-Feb | 71 | 101 |
| 21-Feb | 83 | 100 |
| 27-Feb | 83 | 139 |
| 06-Mar | 95 | 244 |
| 13-Mar | 233 | 326 |
| 20-Mar | 115 | 270 |
| 27-Mar | 71 | 356 |
| 03-Apr | 154 | 253 |
| 17-Apr | 146 | 311 |
| 24-Apr | 115 | 157 |
| 01-May | 231 | 112 |
| 08-May | 200 | 92 |
| 15-May | 172 | 75 |
| 22-May | 190 | 72 |
| 29-May | 162 | 64 |
| 5-June | 154 | 130 |
| 12-June | 154 | 126 |
| 19-June | 130 | 114 |
| 26-June | 137 | 338 |
| 03-July | 115 | 326 |
| 10-July | 123 | 331 |
| 17-July | 115 | 320 |
| 24-July | 108 | 300 |
| 31-July | 108 | 300 |
| 7-Aug | 123 | 292 |
| 14-Aug | 110 | 284 |
| 21-Aug | 101 | 174 |
| 28-Aug | 88 | 280 |
| 5-Sept | 88 | 267 |
| 11-Sept | 89 | 267 |
| 18-Sept | 89 | 260 |
| 25-Sept | 89 | 252 |
| 2-Oct | 89 | 266 |
| 9-Oct | 89 | 257 |
| 17-Oct | 95 | 241 |
| 23-Oct | 95 | 242 |
| 30-Oct | 95 | 230 |
| 6-Nov | 101 | 214 |
| 13-Nov | 101 | 206 |
| 20-Nov | 101 | 225 |
| 27-Nov | 89 | 215 |
| 4-Dec | 95 | 214 |
| 11-Dec | 108 | 220 |
| 18-Dec | 101 | 222 |
| 26-Dec | 101 | 223 |
| 2024 02-Jan | 101 | 226 |
| 08-Jan | 101 | 223 |
| 16-Jan | 101 | 248 |
| 22-Jan | 95 | 140 |
| 29-Jan | 95 | 140 |
| 05-Feb | 95 | 140 |
| 12-Feb | 75 | 136 |
| 20-Feb | 75 | 139 |
| 26-Feb | 75 | 140 |
| 4-Mar | 88 | 140 |
| 11-Mar | 88 | 231 |
| 18-Mar | 88 | 233 |
| 25-Mar | 171 | 244 |
| 1-April | 83 | 250 |
| 8-April | 171 | 328 |
| 16-April | 95 | 211 |
| 22-April | 82 | 163 |
| 30-April | 201 | 144 |
| 6-May | 157 | 131 |
| 13-May | 83 | 116 |
| 20-May | 153 | 124 |
| 28-May | 83 | 260 |
| 3-June | 68 | 250 |

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

| | FY2024 Actual - (based on to-date DOR website) | FY2023 Actual - (based on DOR website) | Actually Received | % of Budget Year / % Actual |
|------------------|---------------------------------------------------------------|-------------------------------------------------------|------------------------------|----------------------------------------|
| July | 106,085 | 104,350 | 89,433 | 8.3 / 6.4 |
| August | 130,622 | 74,612 | 21,622 | 17 / 7.9 |
| September | 79,411 | 115,431 | 151,329 | 25 / 19 |
| October | 115,250 | 114,937 | 21,722 | 33 / 22 |
| November | 78,059 | 139,121 | 90,946 | 41 / 28 |
| December | 116,459 | 96,194 | 159,734 | 50 / 40 |
| January | 106,378 | 132,403 | 78,097 | 58 / 46 |
| February | 89,204 | 78,212 | 60,801 | 66 / 51 |
| March | 105,419 | 97,338 | 198,057 | 75 / 65 |
| April | 150,319 | 132,605 | 117,454 | 83 / 74 |
| May | | 135,359 | | |
| June | | 113,922 | | |
| Total YTD | 1,077,207 | 1,334,484 | 989,195 | 0 |

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

| | RESTAURANTS/BARS (Bus Class 11) | | | ACCOMMODATION (Bus Class 44/144) | | | RETAIL (Bus Class 17) | | |
|------------------|---------------------------------|----------------|-------------------------------|----------------------------------|----------------|---------------|-----------------------|----------------|---------------|
| | FY2024 actual | FY2023 actual | +/- Compared to Last Yr | FY2024 actual | FY2023 actual | +/- | FY2024 actual | FY2023 actual | +/- |
| July | 34660 | 38,001 | (3,341) | 17969 | 18,295 | (326) | 36125 | 32,588 | 3,537 |
| August | 37999 | 31,508 | 6,491 | 16130 | 4,896 | 11,234 | 65,439 | 18,230 | 47,209 |
| September | 30,432 | 32,105 | (1,673) | 14875 | 14,925 | (50) | 27037 | 33,655 | (6,618) |
| October | 43194 | 39,918 | 3,276 | 17207 | 18,989 | (1,782) | 39382 | 36,563 | 2,819 |
| November | 52665 | 48,302 | 4,363 | 24990 | 3,844 | 21,146 | 42307 | 57,373 | (15,066) |
| December | 38505 | 36,015 | 2,490 | 18188 | 18,502 | (314) | 43845 | 37,136 | 6,709 |
| January | 38694 | 38,684 | 10 | 15472 | 15,966 | (494) | 43489 | 53,008 | (9,519) |
| February | 29730 | 28,441 | 1,289 | 13973 | 14,328 | (355) | 28100 | 26,837 | 1,263 |
| March | 41,146 | 34,550 | 6,596 | 16248 | 16,857 | (609) | 36289 | 35,868 | 421 |
| April | 50719 | 46,274 | 4,445 | 26020 | 24,338 | 1,682 | 52465 | 45,268 | 7,197 |
| May | 0 | 48,192 | | | 21,152 | | | 56,620 | |
| June | 0 | 42,861 | | | 19,104 | | | 45,228 | |
| Total YTD | 397,744 | 464,852 | 23,945 | 181,072 | 191,196 | 30,132 | 414,478 | 478,374 | 37,952 |

Added 1% Bed Tax

| | <u>Monthly total</u> | <u>TOTAL TO DATE</u> |
|-----------|----------------------|----------------------|
| July | 2,764 | 2,764 |
| August | 2,481 | 5,245 |
| September | 3,163 | 8,408 |
| October | 2,647 | 11,055 |
| November | 3,844 | 14,899 |
| December | 2,798 | 17,697 |
| January | 2,380 | 20,077 |
| February | 2,150 | 22,227 |
| March | 2,500 | 24,727 |
| April | 4,003 | 28,730 |
| May | | |
| June | | |



8723 E Via de Commercio #A-204
 Scottsdale, AZ 85258
 P: (480) 991-3595 F: (480) 751-1810

MEETING MINUTES

Date: May 20, 2024 **PACE Job No. B614**

Meeting Date: May 20, 2024 at 10:00AM

Location: Microsoft Teams

Meeting called by / Organizer: Taylor Pierce (PACE)

Subject: Jerome WWTP Improvements Design Meeting #16 Agenda

Attendance:

| Name | Company | Present |
|-------------------|----------------|---------|
| Brett Klein | Town of Jerome | X |
| Marty Boland | Town of Jerome | X |
| Henry MacVittie | Town of Jerome | X |
| Tyler Christensen | Town of Jerome | |
| Jane Moore | Town of Jerome | |
| Krishan Ginige | SEC | X |
| Neil Wilson | SEC | X |
| Duong Do | PACE | |
| Mike Krebs | PACE | |
| Nancy Nakaji | PACE | X |
| Taylor Pierce | PACE | X |
| Andrea Jaycox | PACE | X |
| Daniel Sanchez | PACE | |
| Nathan Tesch | PACE | X |
| Nick Eddington | PACE | X |

Discussion Topics:

1. Introductions
2. Review of Previous Meeting Minutes
3. Next Deliverable and Upcoming Dates
 - a. 90% Design Submittal
 - b. 100% Design Submittal (ADEQ Submission Date: 6/25/2024)

4. Current Scope of Work:

| TASK | DISCUSSION | RESPONSIBLE PARTY |
|--------------------|-----------------------------------------------------------------------|------------------------|
| Final Design (90%) | a. 60% Design Comments and Corrections b. Technical Specifications | PACE, SEC, Wright, PKA |
| Permitting | a. 4.01 NOI b. APP c. AZPDES | PACE |

5. 90% Design Progress

- a. Mechanical Plan Review
 - i. Influent/Effluent Monitoring
 - ii. Influent monitoring likely to be removed from the project due to the influent sewer alignment. Unless Toshiba offers better installation requirements the alignment is poorly suited to partially full pipe flow meters.
- b. Structural Plan Update
- c. Electrical Plan Update
- d. Civil Plan Update
 - i. FPVC vs HDPE Sewer Line:
 - 1. Min. 275ft vs 200ft radius of curvature
 - 2. HDPE needs to start at MH 7
 - 3. Manhole count: 11
 - ii. The sewer alignment is likely going to be a bid alternate due to the ongoing negotiations with Verde Ex coming to a standstill. If the bid alternate is not selected, a new connection line on Town property to the WWTP is needed.
 - iii. Sewer pipeline on Town property will have to tie to existing structure and into proposed alignment. PACE and SEC to review alignment.
 - iv. An additional manhole may need to be added to the alignment in order to provide a sewer line of a single material.
 - v. New access road alignment:
 - 1. SEC proposed a new road alignment that would bypass the cemetery road and access gate all together.
 - 2. The road would maintain a relatively consistent grade of 18%.

3. The new alignment would still require a small easement from Verde Ex;
 4. Neil will prepare a preliminary exhibit for the Town to present to Verde Ex.
- vi. Concrete Mixer and Pumper Trucks:
1. Simulations has been done for similar vehicles to what is locally available in the area and shows that they can access the site. At this time, we are proceeding with the assumption that the roadway slope, width and turning radius is sufficient.
6. Easements
- a. Status of agreement between Verde Ex/Development / AZ State Parks / Town of Jerome
 - i. No three-party agreement reached.
 - b. Site driveway – Cemetery Rd easement – Verde Ex
 - i. Avoid Cemetery?
 - ii. 30' permanent access road easement with additional slope easement on Verde Ex property
 - c. North Drive/Cemetery Rd easement - Leachman and Crosby
 - i. Existing dimensions
 - ii. Property Owner Discussions
 - iii. Site Walk Updates
 - d. Sewer line easement – Verde Ex
 - i. Sewer Easement and Roadway Easement exhibits provided on 2/28
 - ii. Sewer easement request provided to Verde Rep on 2/1 with standard language document. Preliminary Discussion Update
 - iii. First meeting w/ Verde on 4/15
 - e. Brett informed Verde Ex that the new sewer will be presented as a bid alternate due to the high cost, and Verde Ex responded that they might be more willing to absorb some project costs. Brett will meet with them to discuss options.

- f. Additional scope and fee is required in order to include the sewer line in the current project.
7. On-going discussion topics and potential construction issues:
- a. Bypass piping around new WWTP structure
 - b. Temporary routing of existing sewer laterals
 - c. Construction vehicle turn-around/access
 - d. Concrete and Pumper Truck simulation
 - i. Standard mixer truck - ok
 - ii. 31m pumper truck - ok
 - e. Access Gate Location
 - f. Boulder catch fence concept above the plant.
 - g. Waste Location for Excess material
 - i. Verde Ex Discussions
 - 1. Expressed interest in the waste material, but they would be taking the material down to Clarkdale (haul required).
 - ii. Neighboring property
 - iii. Cemetery parking area
 - h. Compaction on the fill slopes along the switchbacks may be challenging for contractors.
8. Outstanding Items
9. Coordination Items
- a. Applications being finalized for AZPDES, APP, 4.01 Notice of Intent to Discharge
 - i. Include: Town of Jerome, PACE, SEC, Wright, PKA
10. Feedback from the Town
11. Reporting
- a. Next Consent Order Status Report on or before July 19, 2024, to include ADEQ on 90% design package.
12. Action items:

| ITEM | RESPONSIBLE PARTY | DUE |
|-------------------------------------------------|-------------------|-----|
| cemetery road and sewer line easements | Town of Jerome | |
| New alternative road alignment exhibit for Town | Neil, SEC | |
| | | |
| | | |



8723 E Via de Commercio #A-204
Scottsdale, AZ 85258
P: (480) 991-3595 F: (480) 751-1810

MEETING MINUTES

Date: June 3, 2024

PACE Job No. B614

Meeting Date: June 3, 2024 at 10:00AM

Location: Microsoft Teams

Meeting called by / Organizer: Taylor Pierce (PACE)

Subject: Jerome WWTP Improvements Design Meeting #17

Attendance:

| Name | Company | Present |
|-------------------|----------------|---------|
| Brett Klein | Town of Jerome | |
| Marty Boland | Town of Jerome | X |
| Henry MacVittie | Town of Jerome | X |
| Tyler Christensen | Town of Jerome | |
| Jane Moore | Town of Jerome | X |
| Krishan Ginige | SEC | X |
| Neil Wilson | SEC | X |
| Duong Do | PACE | |
| Mike Krebs | PACE | |
| Nancy Nakaji | PACE | X |
| Taylor Pierce | PACE | X |
| Andrea Jaycox | PACE | X |
| Daniel Sanchez | PACE | |
| Nathan Tesch | PACE | |
| Nick Eddington | PACE | X |
| Jeremy Foster | PACE | X |

Discussion Topics:

1. Introductions
2. Review of Previous Meeting Minutes
 - a. Influent monitoring removed from scope.
 - b. Sewer replacement likely to be moved to a bid alternate, depending on easement discussions with Verde Ex.

- c. Potential new access road designed to bypass the cemetery road.

3. Next Deliverable and Upcoming Dates

- a. 90% Design Submittal
- b. 100% Design Submittal (ADEQ Submission Date: 6/25/2024)
 - i. ADEQ has been notified that delays could arise due to the negotiations with Verde Ex.

4. Current Scope of Work:

| TASK | DISCUSSION | RESPONSIBLE PARTY |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Final Design (90%) | <ul style="list-style-type: none"> a. 60% Design Comments and Corrections b. Technical Specifications | PACE, SEC, Wright, PKA |
| Permitting | <ul style="list-style-type: none"> a. 4.01 NOI b. APP c. AZPDES | PACE |

5. 90% Design Progress

- a. Mechanical Plan Review
 - i. No changes.
 - ii. Mech sheets are complete
- b. Structural Plan Update
 - i. Structural 90% sheets received.
 - ii. CCC changes
 - 1. WWTP staff is on board with the CCC sharing a wall with the retaining wall.
- c. Electrical Plan Update
 - i. Submittal was meant to be 5/31, but they should be received by PACE this week.
- d. Civil Plan Update
 - i. FPVC vs HDPE Sewer Line:
 - 1. Min. 275ft vs 200ft radius of curvature
 - 2. HDPE needs to start at MH 7
 - 3. Manhole count: 11
 - ii. Jane discussed performing a site walk for the potential new cemetery bypass access road.

- iii. The cemetery bypass may be more advantageous to the project as no improvements can be made to the portion of the access road that lies within the cemetery. The bypass road will have an 18% grade, which is comparable to the previous design.
- iv. Krishan and Taylor mentioned that the earthwork required for the cemetery bypass will add costs to the project because more excavation will be required to bypass the cemetery.

6. Easements

- a. Status of agreement between Verde Ex/Development / AZ State Parks / Town of Jerome
- b. Site driveway – Cemetery Rd easement – Verde Ex
 - i. Decision regarding Verde Ex easement agreement & potential new access road.
- c. Sewer line easement – Verde Ex
 - i. Discussions ongoing.
- d. A portion of the cemetery bypass road still crosses Verde Ex property, and so an easement is required. Verde Ex may continue to withhold easements.
- e. It was discussed that because the sewer line is on Verde Ex property, that they may bear considerable responsibility in the maintenance of the pipe and in the event of a breakage or blockage.
- f. PACE and SEC will attend the next executive session with Town council on June 11. Team will try to meet with the Town prior to public forum. Jane to discuss w/ Brett current status and plan for the public meetings. Both Bond and Legal counsel shall be included on the discussions.
- g. The civil plans are on hold until a resolution can be reached with Verde Ex.

7. On-going discussion topics and potential construction issues:

- a. Bypass piping around new WWTP structure
- b. Temporary routing of existing sewer laterals
- c. Construction vehicle turn-around/access

- d. Concrete and Pumper Truck simulation
 - i. Standard mixer truck - ok
 - ii. 31m pumper truck - ok
 - e. Access Gate Location
 - f. Boulder catch fence concept above the plant.
 - g. Waste Location for Excess material
 - i. Verde Ex Discussions
 - ii. Neighboring property
 - iii. Cemetery parking area
 - h. Compaction on the fill slopes along the switchbacks may be challenging for contractors.
8. Outstanding Items
9. Coordination Items
- a. Applications being finalized for AZPDES, APP, 4.01 Notice of Intent to Discharge
 - i. Include: Town of Jerome, PACE, SEC, Wright, PKA
 - b. Andrea w/ PACE is meeting with Town’s attorney to review contract documents.
 - c. Team is preparing for the next executive Town Council meeting to discuss easements and plant influent sewer line.
10. Feedback from the Town
11. Reporting
- a. Next Consent Order Status Report on or before July 19, 2024, to include ADEQ on 90% design package.
12. Action items:

| ITEM | RESPONSIBLE PARTY | DUE |
|----------------------|-------------------|-----------|
| Town Council Meeting | | 6/11/2024 |
| | | |
| | | |



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

June 2024 Staff Report for May Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Attended the regional AMCA meeting in Clarkdale and the AMCA's Spring Best Practices webinar.
- ⚙ Permits and Licensing activities for May:
 - Business Licenses**
 - 11 Businesses were sent renewal notices.
 - 8 Businesses sent in their renewal application. We have made significant progress in getting overdue renewals caught up.
 - 2 Businesses applied for a Business License under a NEW name.
 - 11 Business License renewals were issued.
 - 8 Business Licenses are pending approval.
 - STR Licenses**
 - 0 new STR/Vacation Rental Licenses were issued.
 - 1 STR License is pending approval.
 - 19 Total STR Licenses issued currently.
 - The total of Jerome STR housing units (whole house or separately available units within the same property) is now 28.
 - Special Event Permits**
 - 3 new Special Event Permits were printed and are pending issuance due to COI & TPT requirements: Chamber of Commerce's Art in the Park and Music Festival, Nikki Check's Birthday Party.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

June 2024 Staff Report for May Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Transcribed minutes from Regular and Special Council meetings for May.
- ❖ Took and transcribed minutes from the Planning and Zoning meeting for May.
- ❖ Transcribed minutes from the Design Review Board meeting for May.
- ❖ Assisted Utilities clerk with receiving and posting payments.
- ❖ Review and update of active Utility account name(s) in Caselle.
- ❖ Processed payables and bank reconciliations.
- ❖ Assisted Town Manager, Brett Klein with various projects and forms as needed and requested.
- ❖ Reviewed special event insurance and requested updated form for next Sk84Life Event in July.
- ❖ Performed monthly elevator maintenance testing for May.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued organization of bulletin boards and bookshelves.
- ❖ Assisted with Budget worksheets as requested.
- ❖ Updated AELR Home Rule and Runbeck timelines with completed tasks.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

June 2024 staff report for May activity submitted by Terri Card.

- Current debt (45 days past due):

11 accounts were on the shut-off list at the beginning of April. 5 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full.

Balance owed on shut-off accounts from May billing: \$2959.82

Balance owed at end of April: \$5400.90

- A copy of the June AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|---------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 1000.01 | 79.53 | 77.52 | 2.01 | .00 | .00 | 04/03/24 | 84.53- | | |
| 1001.03 | 338.12- | 338.12- | .00 | .00 | .00 | 05/16/24 | 507.18- | | |
| 1003.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 1006.02 | 122.07- | 131.51- | 9.44 | .00 | .00 | 02/05/24 | 700.00- | | |
| 1007.02 | 143.48 | 143.48 | .00 | .00 | .00 | 05/06/24 | 143.48- | | |
| 1008.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/21/24 | 84.53- | | |
| 1009.05 | 92.82 | 46.41 | 46.41 | .00 | .00 | 04/23/24 | 92.82- | | |
| 1010.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/21/24 | 84.53- | | |
| 1011.01 | 137.91- | 137.91- | .00 | .00 | .00 | 04/15/24 | 400.00- | | |
| 1013.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/13/24 | 84.53- | | |
| 1014.03 | 114.00 | 114.00 | .00 | .00 | .00 | 05/09/24 | 228.00- | | |
| 1015.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/29/24 | 84.53- | | |
| 1016.01 | 46.41 | 46.41 | .00 | .00 | .00 | 05/21/24 | 46.41- | | |
| 1018.03 | 143.48 | 143.48 | .00 | .00 | .00 | 05/13/24 | 142.96- | | |
| 1021.01 | 44.77- | 44.77- | .00 | .00 | .00 | | .00 | | |
| 1022.01 | 528.52 | 84.53 | 84.53 | 84.53 | 274.93 | 04/15/24 | 77.74- | | |
| 1024.01 | 69.55- | 69.55- | .00 | .00 | .00 | 05/07/24 | 105.11- | | |
| 1025.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/14/24 | 84.53- | | |
| 1026.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/15/24 | 84.53- | | |
| 1027.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/07/24 | 169.06- | | |
| 1028.04 | 84.53 | 84.53 | .00 | .00 | .00 | 05/06/24 | 84.53- | | |
| 1029.01 | 430.44 | 143.48 | 143.48 | 143.48 | .00 | 04/03/24 | 276.00- | | |
| 1031.03 | .02 | .00 | .00 | .00 | .02 | | .00 | Final | 06/01/12 |
| 1032.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/08/24 | 84.53- | | |
| 1036.09 | 114.00 | 114.00 | .00 | .00 | .00 | 05/09/24 | 114.00- | | |
| 1038.02 | 82.78 | 82.78 | .00 | .00 | .00 | 05/02/24 | 80.00- | | |
| 1040.01 | 17.34 | 17.34 | .00 | .00 | .00 | 05/20/24 | 17.34- | | |
| 1042.01 | 269.19 | 269.19 | .00 | .00 | .00 | 05/14/24 | 269.19- | | |
| 1044.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/20/24 | 84.53- | | |
| 1051.02 | 53.66 | 5.91 | 47.75 | .00 | .00 | 07/17/23 | 1,866.48- | | |
| 1055.05 | 252.87 | .00 | .00 | .00 | 252.87 | | .00 | Final | 12/12/19 |
| 1055.06 | 104.90 | 84.53 | 20.37 | .00 | .00 | 05/21/24 | 77.74- | | |
| 1056.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/06/24 | 84.51- | | |
| 1057.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/15/24 | 84.53- | | |
| 1058.05 | 84.53 | 84.53 | .00 | .00 | .00 | 05/16/24 | 84.53- | | |
| 1059.02 | 113.78 | 111.81 | 1.97 | .00 | .00 | 04/30/24 | 114.00- | | |
| 1060.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/23/24 | 84.53- | | |
| 1061.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 1062.02 | 7.60 | 7.60 | .00 | .00 | .00 | 05/30/24 | 15.00- | | |
| 1063.02 | 170.06 | 84.53 | 84.53 | 1.00 | .00 | 04/23/24 | 168.06- | | |
| 1064.04 | 434.24 | .00 | .00 | .00 | 434.24 | | .00 | Final | 11/25/13 |
| 1064.08 | 60.18- | 60.18- | .00 | .00 | .00 | | .00 | Final | 01/08/18 |
| 1064.12 | 393.22 | .00 | .00 | .00 | 393.22 | | .00 | Final | 04/30/20 |
| 1064.15 | 304.34 | 152.17 | 152.17 | .00 | .00 | 04/11/24 | 304.34- | | |
| 1065.01 | 78.78- | 78.78- | .00 | .00 | .00 | | .00 | | |
| 1069.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 1071.03 | 122.89 | 114.00 | 8.89 | .00 | .00 | 05/14/24 | 122.89- | | |
| 1073.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 1075.01 | 46.41 | 46.41 | .00 | .00 | .00 | 05/28/24 | 44.23- | | |
| 1076.01 | 73.47 | .00 | .00 | .00 | 73.47 | | .00 | Final | 04/26/22 |
| 1076.02 | 92.82- | 92.82- | .00 | .00 | .00 | | .00 | Final | 10/31/22 |
| 1076.04 | 149.23 | .00 | .00 | .00 | 149.23 | 09/28/23 | 149.23- | Final | 12/01/23 |
| 1076.05 | 317.70 | 158.85 | 158.85 | .00 | .00 | 05/02/24 | 158.85- | | |

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|---------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 1077.01 | 66.60 | 64.05 | 2.55 | .00 | .00 | 05/14/24 | 64.05- | | |
| 1078.02 | 64.05 | 64.05 | .00 | .00 | .00 | 05/16/24 | 64.05- | | |
| 1079.02 | 305.22 | 305.22 | .00 | .00 | .00 | 05/14/24 | 305.22- | | |
| 1080.01 | 192.15 | 64.05 | 64.05 | 64.05 | .00 | 03/04/24 | 125.55- | | |
| 1081.01 | 47.43 | 47.43 | .00 | .00 | .00 | 05/07/24 | 65.44- | | |
| 1082.01 | 29.56- | 29.56- | .00 | .00 | .00 | 05/21/24 | 100.00- | | |
| 1083.05 | 44.86 | 44.86 | .00 | .00 | .00 | 05/22/24 | 50.00- | | |
| 1084.01 | 4.20- | 4.20- | .00 | .00 | .00 | 04/08/24 | 124.00- | | |
| 1085.02 | 42.56- | 42.56- | .00 | .00 | .00 | | .00 | Final | 10/02/13 |
| 1085.04 | 94.86 | 47.43 | 47.43 | .00 | .00 | 04/29/24 | 140.06- | | |
| 1086.02 | 65.44 | 65.44 | .00 | .00 | .00 | 05/28/24 | 71.33- | | |
| 1087.01 | 47.43 | 47.43 | .00 | .00 | .00 | 05/20/24 | 47.43- | | |
| 1088.05 | 47.43 | 47.43 | .00 | .00 | .00 | 05/23/24 | 47.43- | | |
| 1090.04 | 114.00 | 103.35 | 10.65 | .00 | .00 | 05/22/24 | 247.11- | | |
| 1091.02 | 90.87 | 90.87 | .00 | .00 | .00 | 05/06/24 | 90.87- | | |
| 1093.02 | 196.32 | 65.44 | 65.44 | 65.44 | .00 | 03/25/24 | 65.44- | | |
| 1096.02 | 68.22 | 65.44 | 2.78 | .00 | .00 | 05/14/24 | 64.05- | | |
| 1097.03 | 65.44 | 65.44 | .00 | .00 | .00 | 05/09/24 | 65.44- | | |
| 1098.01 | 42.56 | .00 | .00 | .00 | 42.56 | | .00 | Final | 06/24/13 |
| 1098.02 | 1.84- | 1.84- | .00 | .00 | .00 | | .00 | Final | 12/23/21 |
| 1098.03 | 197.60 | .00 | .00 | .00 | 197.60 | 02/26/24 | 100.00- | Final | 03/31/24 |
| 1098.04 | 83.44 | 83.44 | .00 | .00 | .00 | 05/22/24 | 98.44- | | |
| 1099.02 | 84.06 | 84.06 | .00 | .00 | .00 | 05/13/24 | 85.00- | | |
| 1100.02 | 65.44 | 65.44 | .00 | .00 | .00 | 05/14/24 | 65.44- | | |
| 1104.08 | 19.45 | .00 | .00 | .00 | 19.45 | | .00 | Final | 07/01/22 |
| 1109.01 | 145.44- | 145.44- | .00 | .00 | .00 | 04/10/24 | 350.00- | | |
| 1125.03 | 36.42- | 36.42- | .00 | .00 | .00 | 05/21/24 | 100.00- | | |
| 1131.01 | 37.74- | 37.74- | .00 | .00 | .00 | 05/06/24 | 70.00- | | |
| 1132.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/21/24 | 84.53- | | |
| 1133.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/23/24 | 84.53- | | |
| 1135.02 | 417.41 | .00 | .00 | .00 | 417.41 | | .00 | Final | 01/01/14 |
| 1135.03 | 252.92 | 65.44 | 65.44 | 65.44 | 56.60 | 05/02/24 | 100.00- | | |
| 1139.01 | 165.86 | 84.53 | 81.33 | .00 | .00 | 04/15/24 | 250.00- | | |
| 1150.04 | 320.12 | .00 | .00 | .00 | 320.12 | | .00 | Final | 08/31/20 |
| 1150.06 | 47.43 | 47.43 | .00 | .00 | .00 | 05/07/24 | 47.43- | | |
| 1151.02 | 94.86 | 47.43 | 47.43 | .00 | .00 | 04/15/24 | 47.43- | | |
| 1160.02 | 84.53- | 84.53- | .00 | .00 | .00 | 03/12/24 | 338.12- | | |
| 1162.03 | 140.67 | 114.00 | 26.67 | .00 | .00 | 05/14/24 | 105.11- | | |
| 1163.01 | 163.76 | .00 | .00 | .00 | 163.76 | | .00 | Final | 07/01/15 |
| 1165.04 | 84.53 | 84.53 | .00 | .00 | .00 | 05/07/24 | 84.53- | | |
| 1166.02 | 90.87 | 90.87 | .00 | .00 | .00 | 05/14/24 | 90.87- | | |
| 1167.01 | 14.29- | 14.29- | .00 | .00 | .00 | 05/21/24 | 72.00- | | |
| 1168.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/16/24 | 6.79- | | |
| 1169.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/23/24 | 114.00- | | |
| 1171.05 | 84.53 | 84.53 | .00 | .00 | .00 | 05/02/24 | 84.53- | | |
| 1173.06 | 128.32- | 128.32- | .00 | .00 | .00 | 05/06/24 | 77.74- | | |
| 1174.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/13/24 | 84.53- | | |
| 1176.01 | 114.00- | 114.00- | .00 | .00 | .00 | 05/09/24 | 359.78- | | |
| 1177.01 | 536.65 | .00 | .00 | .00 | 536.65 | | .00 | Final | 10/31/16 |
| 1178.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/06/24 | 84.53- | | |
| 1312.04 | 522.70 | .00 | .00 | .00 | 522.70 | | .00 | Final | 08/21/12 |
| 1312.10 | 228.00 | 114.00 | 114.00 | .00 | .00 | 04/22/24 | 228.00- | | |
| 1313.04 | 557.60 | .00 | .00 | .00 | 557.60 | | .00 | Final | 03/01/12 |
| 1314.05 | 65.44 | 65.44 | .00 | .00 | .00 | 05/14/24 | 65.44- | | |
| 1332.01 | 169.06 | 84.53 | 84.53 | .00 | .00 | 05/02/24 | 81.32- | | |
| 1334.01 | 762.67 | .00 | .00 | .00 | 762.67 | | .00 | Final | 01/01/22 |
| 1341.01 | 261.26- | 261.26- | .00 | .00 | .00 | | .00 | Final | 01/01/22 |
| 1342.05 | 48.52 | 48.52 | .00 | .00 | .00 | 05/14/24 | 48.52- | | |

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|-----------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 1343.03 | 152.17 | 152.17 | .00 | .00 | .00 | 05/15/24 | 152.15- | | |
| 2000.01 | 150.69 | 150.69 | .00 | .00 | .00 | 05/06/24 | 150.69- | | |
| 2001.01 | 467.24 | .00 | .00 | .00 | 467.24 | | .00 | Final | 10/01/18 |
| 2001.02 | 344.32 | 143.48 | 143.48 | 57.36 | .00 | 04/01/24 | 300.00- | | |
| 2002.03 | 46.41 | 46.41 | .00 | .00 | .00 | 05/20/24 | 46.41- | | |
| 2003.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/16/24 | 84.53- | | |
| 2004.01 | 228.00 | 114.00 | 114.00 | .00 | .00 | 04/03/24 | 228.00- | | |
| 2005.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/02/24 | 84.53- | | |
| 2006.03 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 2007.02 | 169.06 | 169.06 | .00 | .00 | .00 | 05/13/24 | 169.06- | | |
| 2008.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/07/24 | 114.00- | | |
| 2009.01 | 114.00 | 99.58 | 14.42 | .00 | .00 | 04/22/24 | 114.00- | | |
| 2010.03 | 114.01 | 111.95 | 2.06 | .00 | .00 | 04/30/24 | 114.00- | | |
| 2011.05 | 84.53 | 84.53 | .00 | .00 | .00 | 05/23/24 | 40.00- | | |
| 2013.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/06/24 | 114.00- | | |
| 2014.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/07/24 | 114.00- | | |
| 2015.02 | 1,068.25- | 1,068.25- | .00 | .00 | .00 | 03/21/24 | 1,400.00- | | |
| 2016.05 | 206.10 | .00 | .00 | .00 | 206.10 | | .00 | Final | 02/02/20 |
| 2016.06 | 114.00 | 114.00 | .00 | .00 | .00 | 05/07/24 | 342.00- | | |
| 2017.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/21/24 | 84.53- | | |
| 2018.01 | 169.06 | 84.53 | 84.53 | .00 | .00 | 04/17/24 | 84.53- | | |
| 2019.01 | 95.31 | 46.41 | 48.90 | .00 | .00 | 04/02/24 | 228.00- | | |
| 2020.01 | 143.48 | 143.48 | .00 | .00 | .00 | 05/09/24 | 143.48- | | |
| 2021.06 | 471.26 | .00 | .00 | .00 | 471.26 | | .00 | Final | 08/30/20 |
| 2022.01 | 143.48 | 143.48 | .00 | .00 | .00 | 05/07/24 | 143.48- | | |
| 2023.03 | 114.00 | 114.00 | .00 | .00 | .00 | 05/20/24 | 114.00- | | |
| 2024.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/20/24 | 114.00- | | |
| 2025.02 | 2.18- | 2.18- | .00 | .00 | .00 | 05/21/24 | 95.00- | | |
| 2026.02 | 228.00 | 114.00 | 114.00 | .00 | .00 | 04/29/24 | 333.11- | | |
| 2028.01 | 114.03 | 114.00 | .03 | .00 | .00 | 05/14/24 | 113.99- | | |
| 2029.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 2030.01 | 169.06 | 84.53 | 84.53 | .00 | .00 | 04/23/24 | 169.06- | | |
| 2031.01 | 301.38 | 150.69 | 150.69 | .00 | .00 | 04/29/24 | 150.69- | | |
| 2032.03 | 253.59 | 84.53 | 84.53 | 84.53 | .00 | 03/27/24 | 162.27- | | |
| 2034.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/20/24 | 114.00- | | |
| 2037.03 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 2038.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/28/24 | 84.53- | | |
| 2042.01 | 55.29- | 55.29- | .00 | .00 | .00 | | .00 | Final | 04/22/21 |
| 2042.02 | 332.00 | 113.91 | 114.00 | 104.09 | .00 | 03/28/24 | 229.11- | | |
| 2043.03 | 46.41 | 46.41 | .00 | .00 | .00 | 05/13/24 | 46.41- | | |
| 2044.01 | 77.74 | 77.74 | .00 | .00 | .00 | 05/14/24 | 84.53- | | |
| 2046.02 | 58.60- | 58.60- | .00 | .00 | .00 | | .00 | Final | 11/10/12 |
| 2046.05 | 1,457.87 | .00 | .00 | .00 | 1,457.87 | | .00 | Final | 05/27/21 |
| 2046.07 | 67.19 | 67.19 | .00 | .00 | .00 | 05/09/24 | 201.57- | | |
| 2047.02 | 143.48 | 143.48 | .00 | .00 | .00 | 05/13/24 | 143.48- | | |
| 2054.01 | 152.17 | 152.17 | .00 | .00 | .00 | 05/09/24 | 152.17- | | |
| 2055.01 | 104.90 | 84.53 | 20.37 | .00 | .00 | 05/14/24 | 77.74- | | |
| 2058.02 | 61.41 | 61.41 | .00 | .00 | .00 | | .00 | | |
| 2059.01 | 228.00 | 114.00 | 114.00 | .00 | .00 | 05/15/24 | 238.00- | | |
| 2061.02 | 301.38 | 150.69 | 150.69 | .00 | .00 | 04/16/24 | 150.69- | | |
| 2062.01 | 65.44 | 65.44 | .00 | .00 | .00 | 05/08/24 | 65.44- | | |
| 2063.01 | 65.44 | 65.44 | .00 | .00 | .00 | 05/14/24 | 65.44- | | |
| 2065.04 | 142.29 | 47.43 | 47.43 | 47.43 | .00 | 03/21/24 | 92.63- | | |
| 2067.02 | 272.81- | 272.81- | .00 | .00 | .00 | | .00 | | |
| 2068.01 | 130.87 | 65.44 | 65.43 | .00 | .00 | 04/16/24 | 65.45- | | |
| 2070.01 | 116.35- | 116.35- | .00 | .00 | .00 | 05/21/24 | 65.43- | | |
| 2071.01 | 6.68- | 6.68- | .00 | .00 | .00 | 05/06/24 | 106.00- | | |
| 2073.02 | 217.46 | 108.73 | 108.73 | .00 | .00 | 04/11/24 | 217.46- | | |

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|-----------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 2077.01 | 47.43 | 47.43 | .00 | .00 | .00 | 05/08/24 | 47.43- | | |
| 2078.01 | 90.87 | 90.87 | .00 | .00 | .00 | 05/13/24 | 90.87- | | |
| 2079.03 | 94.86 | 47.43 | 47.43 | .00 | .00 | 04/04/24 | 47.43- | | |
| 2080.01 | 46.41 | 46.41 | .00 | .00 | .00 | 05/28/24 | 46.99- | | |
| 2081.01 | 50.64- | 50.64- | .00 | .00 | .00 | 03/19/24 | 300.00- | | |
| 2083.01 | 113.87- | 113.87- | .00 | .00 | .00 | 09/11/23 | 500.00- | | |
| 2084.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/15/24 | 114.00- | | |
| 2085.02 | 372.34 | 372.34 | .00 | .00 | .00 | 05/14/24 | 372.34- | | |
| 2086.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/20/24 | 84.53- | | |
| 2089.02 | 67.19 | 67.19 | .00 | .00 | .00 | 05/13/24 | 81.06- | | |
| 2093.02 | 397.02 | 198.51 | 198.51 | .00 | .00 | 04/29/24 | 579.87- | | |
| 2100.01 | 40.16 | 40.16 | .00 | .00 | .00 | 05/21/24 | 47.40- | | |
| 2102.09 | 311.78 | .00 | .00 | .00 | 311.78 | | .00 | Final | 07/29/15 |
| 2102.12 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 2103.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/21/24 | 114.00- | | |
| 2104.08 | 84.53 | 84.51 | .02 | .00 | .00 | 05/28/24 | 84.06- | | |
| 2105.03 | .38- | .38- | .00 | .00 | .00 | | .00 | Final | 02/05/21 |
| 2105.04 | 152.17 | 152.17 | .00 | .00 | .00 | 05/13/24 | 152.17- | | |
| 2106.01 | 26.41 | 26.41 | .00 | .00 | .00 | 05/07/24 | 114.00- | | |
| 2107.01 | 61.17 | 61.17 | .00 | .00 | .00 | 05/21/24 | 61.17- | | |
| 2109.03 | 84.53 | 84.53 | .00 | .00 | .00 | 05/15/24 | 84.53- | | |
| 2110.01 | 2,039.96- | 2,039.96- | .00 | .00 | .00 | 08/07/23 | 3,000.00- | | |
| 2113.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 2115.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 2119.05 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 2120.01 | 114.00 | 105.05 | 8.95 | .00 | .00 | 04/23/24 | 342.00- | | |
| 2121.01 | 64.20 | 64.20 | .00 | .00 | .00 | 05/14/24 | 65.29- | | |
| 2122.05 | 198.51 | 198.51 | .00 | .00 | .00 | 05/15/24 | 198.51- | | |
| 2123.01 | 96.50 | 96.50 | .00 | .00 | .00 | 05/14/24 | 105.11- | | |
| 2124.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/06/24 | 114.00- | | |
| 2125.02 | 65.44 | 65.44 | .00 | .00 | .00 | 05/21/24 | 65.44- | | |
| 2126.06 | 253.59 | 84.53 | 84.53 | 84.53 | .00 | 03/25/24 | 162.27- | | |
| 2127.06 | 169.06 | 70.85 | 84.53 | 13.68 | .00 | 04/08/24 | 169.06- | | |
| 2128.02 | 316.22 | 114.00 | 114.00 | 88.22 | .00 | 05/23/24 | 200.00- | | |
| 2130.06 | 198.51 | 198.51 | .00 | .00 | .00 | 05/06/24 | 198.51- | | |
| 2131.02 | 583.02 | .00 | .00 | .00 | 583.02 | | .00 | Final | 11/01/11 |
| 2131.04 | 42.56- | 42.56- | .00 | .00 | .00 | | .00 | Final | 11/01/12 |
| 2131.09 | 89.87 | .00 | .00 | .00 | 89.87 | 01/02/24 | 283.93- | Final | 03/31/24 |
| 2131.10 | 80.44 | 80.44 | .00 | .00 | .00 | | .00 | | |
| 2132.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/20/24 | 114.00- | | |
| 3000.03 | 176.10 | 176.10 | .00 | .00 | .00 | 05/29/24 | 228.37- | | |
| 3001.02 | 437.87 | .00 | .00 | .00 | 437.87 | | .00 | Final | 05/31/21 |
| 3001.04 | 405.55 | .00 | .00 | .00 | 405.55 | | .00 | Final | 10/31/22 |
| 3003.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/16/24 | 84.53- | | |
| 3004.01 | 290.68 | .00 | .00 | .00 | 290.68 | | .00 | Final | 11/05/13 |
| 3004.07 | 48.52 | 48.52 | .00 | .00 | .00 | 05/14/24 | 48.52- | | |
| 3005.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/02/24 | 228.00- | | |
| 3007.01 | 64.05 | 64.05 | .00 | .00 | .00 | 05/14/24 | 64.05- | | |
| 3009.01 | 143.48 | 143.48 | .00 | .00 | .00 | 05/16/24 | 143.48- | | |
| 3010.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/21/24 | 228.00- | | |
| 3011.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/23/24 | 84.53- | | |
| 3012.03 | 16.22 | 16.22 | .00 | .00 | .00 | 05/14/24 | 260.00- | | |
| 3013.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/07/24 | 114.00- | | |
| 3014.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/14/24 | 84.53- | | |
| 3015.01 | 167.54 | 167.54 | .00 | .00 | .00 | 05/21/24 | 167.54- | | |
| 3016.01 | 113.84 | 113.84 | .00 | .00 | .00 | 05/09/24 | 114.00- | | |
| 3017.01 | 460.82 | .00 | .00 | .00 | 460.82 | | .00 | Final | 03/20/13 |
| 3017.03 | 84.53 | 84.53 | .00 | .00 | .00 | 05/29/24 | 84.53- | | |

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|----------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 3018.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/09/24 | 114.00- | | |
| 3019.01 | 92.13 | 92.13 | .00 | .00 | .00 | 05/15/24 | 92.13- | | |
| 3021.01 | 47.43 | 47.43 | .00 | .00 | .00 | 05/20/24 | 47.43- | | |
| 3022.03 | 130.88 | 65.44 | 65.44 | .00 | .00 | 04/30/24 | 67.90- | | |
| 3023.01 | 294.89 | .00 | .00 | .00 | 294.89 | | .00 | Final | 05/01/11 |
| 3023.05 | 61.17 | 61.17 | .00 | .00 | .00 | 05/21/24 | 61.17- | | |
| 3024.02 | 46.41 | 46.41 | .00 | .00 | .00 | 05/14/24 | 46.41- | | |
| 3025.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/13/24 | 114.00- | | |
| 3026.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/14/24 | 84.53- | | |
| 3029.01 | 16.22 | 574.62- | 78.14 | 78.14 | 434.56 | 05/14/24 | 260.00- | | |
| 3030.08 | 84.53 | 84.53 | .00 | .00 | .00 | 05/15/24 | 84.53- | | |
| 3032.11 | 92.82 | 46.41 | 46.41 | .00 | .00 | 04/23/24 | 46.41- | | |
| 3034.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/16/24 | 84.53- | | |
| 3035.01 | 108.00 | 108.00 | .00 | .00 | .00 | 05/21/24 | 110.00- | | |
| 3038.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 3039.02 | 266.20- | 266.20- | .00 | .00 | .00 | | .00 | Final | 04/01/17 |
| 3039.04 | 200.86 | 200.86 | .00 | .00 | .00 | 05/14/24 | 200.86- | | |
| 3040.01 | 223.56 | 111.78 | 111.78 | .00 | .00 | 04/29/24 | 111.78- | | |
| 4000.01 | 152.17 | 152.17 | .00 | .00 | .00 | 05/13/24 | 152.17- | | |
| 4001.01 | 528.96 | .00 | .00 | .00 | 528.96 | | .00 | Final | 02/22/18 |
| 5000.04 | 114.00 | 114.00 | .00 | .00 | .00 | 05/08/24 | 114.00- | | |
| 5001.01 | 211.68- | 211.68- | .00 | .00 | .00 | 05/14/24 | 693.00- | | |
| 5005.01 | 44.72 | 44.72 | .00 | .00 | .00 | 05/08/24 | 44.72- | | |
| 5006.01 | 210.83 | 210.83 | .00 | .00 | .00 | 05/13/24 | 210.82- | | |
| 5007.01 | 358.27 | 358.27 | .00 | .00 | .00 | 05/21/24 | 257.56- | | |
| 5008.03 | 46.41 | 46.41 | .00 | .00 | .00 | 05/14/24 | 46.41- | | |
| 5009.02 | 238.83 | 238.83 | .00 | .00 | .00 | 05/14/24 | 238.83- | | |
| 5010.01 | 235.53 | 235.53 | .00 | .00 | .00 | 05/13/24 | 235.53- | | |
| 5011.02 | 421.66 | 210.83 | 210.83 | .00 | .00 | 04/23/24 | 210.83- | | |
| 5012.01 | 210.83 | 210.83 | .00 | .00 | .00 | 05/09/24 | 210.83- | | |
| 5013.01 | 464.77 | 464.77 | .00 | .00 | .00 | 05/09/24 | 464.77- | | |
| 5014.01 | 210.83 | 210.83 | .00 | .00 | .00 | 05/09/24 | 210.83- | | |
| 5016.01 | 398.25 | 398.25 | .00 | .00 | .00 | 05/09/24 | 386.22- | | |
| 5016.02 | 87.96 | 87.96 | .00 | .00 | .00 | 05/09/24 | 87.96- | | |
| 5016.03 | 84.53 | 84.53 | .00 | .00 | .00 | 05/14/24 | 84.53- | | |
| 5017.04 | 29.27- | 29.27- | .00 | .00 | .00 | 05/22/24 | 250.00- | | |
| 5018.03 | 647.18 | 647.18 | .00 | .00 | .00 | 05/15/24 | 686.76- | | |
| 5019.03 | 218.19 | 218.19 | .00 | .00 | .00 | 05/14/24 | 218.19- | | |
| 5020.01 | 44.72 | 44.72 | .00 | .00 | .00 | 05/23/24 | 44.72- | | |
| 5021.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 5022.01 | 44.72 | 44.72 | .00 | .00 | .00 | 05/13/24 | 44.72- | | |
| 5023.02 | 210.83 | 210.83 | .00 | .00 | .00 | 05/13/24 | 210.83- | | |
| 5025.01 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 5027.01 | 44.50 | 44.50 | .00 | .00 | .00 | 05/21/24 | 44.50- | | |
| 5029.01 | 331.89 | 331.89 | .00 | .00 | .00 | 05/09/24 | 312.09- | | |
| 5031.06 | 257.24 | 182.98 | 46.41 | 27.85 | .00 | 04/08/24 | 97.35- | | |
| 5039.01 | 210.83 | 210.83 | .00 | .00 | .00 | 05/13/24 | 210.83- | | |
| 5041.03 | 255.55 | 255.55 | .00 | .00 | .00 | 05/07/24 | 255.55- | | |
| 5043.01 | 1,331.53 | 1,331.53 | .00 | .00 | .00 | 05/13/24 | 1,291.95- | | |
| 5046.03 | 166.11 | 166.11 | .00 | .00 | .00 | 05/13/24 | 166.11- | | |
| 5046.04 | 44.72 | 44.72 | .00 | .00 | .00 | 05/15/24 | 44.72- | | |
| 5047.01 | 1,173.14 | 1,173.14 | .00 | .00 | .00 | 05/14/24 | 1,173.14- | | |
| 5049.04 | 210.83 | 210.83 | .00 | .00 | .00 | 05/13/24 | 210.83- | | |
| 5052.06 | 10.00- | 10.00- | .00 | .00 | .00 | 04/15/24 | 144.16- | | |
| 5055.01 | 708.36 | 683.33 | 25.03 | .00 | .00 | 04/08/24 | 2,500.00- | | |
| 5057.01 | 538.79 | 538.79 | .00 | .00 | .00 | 05/13/24 | 538.79- | | |
| 5058.02 | 230.45 | 230.45 | .00 | .00 | .00 | 05/14/24 | 230.45- | | |
| 5059.04 | 421.66 | 210.83 | 210.83 | .00 | .00 | 04/23/24 | 210.83- | | |

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|-----------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 5061.01 | 166.11 | 166.11 | .00 | .00 | .00 | 05/13/24 | 166.11- | | |
| 5062.01 | 172.14 | 172.14 | .00 | .00 | .00 | 05/14/24 | 172.14- | | |
| 5064.02 | 228.17 | 228.17 | .00 | .00 | .00 | 05/20/24 | 228.17- | | |
| 5066.03 | 89.44 | 44.72 | 44.72 | .00 | .00 | 04/08/24 | 44.72- | | |
| 5067.03 | 210.83 | 210.83 | .00 | .00 | .00 | 05/15/24 | 421.66- | | |
| 5074.06 | 4,488.03- | 4,488.03- | .00 | .00 | .00 | 05/07/24 | 450.00- | | |
| 5076.01 | 712.63 | 712.63 | .00 | .00 | .00 | 05/14/24 | 712.63- | | |
| 5077.03 | 210.83 | 210.83 | .00 | .00 | .00 | 05/21/24 | 210.83- | | |
| 5078.02 | 234.23 | .00 | .00 | .00 | 234.23 | | .00 | Final | 07/01/15 |
| 5080.01 | 332.49 | 210.83 | 121.66 | .00 | .00 | 05/29/24 | 300.00- | | |
| 5083.08 | 46.41 | 46.41 | .00 | .00 | .00 | 05/29/24 | 139.23- | | |
| 5089.01 | 1,213.00- | 1,213.00- | .00 | .00 | .00 | 02/07/24 | 2,551.00- | | |
| 5092.01 | 210.66 | 210.66 | .00 | .00 | .00 | 05/15/24 | 211.00- | | |
| 5093.01 | 1,466.35 | .00 | .00 | .00 | 1,466.35 | | .00 | Final | 09/15/12 |
| 5093.04 | 1,852.50 | 354.21 | 354.21 | 389.21 | 754.87 | 05/28/24 | 500.00- | | |
| 5094.02 | 222.55 | 222.55 | .00 | .00 | .00 | 05/13/24 | 222.55- | | |
| 5095.02 | 630.22 | 630.22 | .00 | .00 | .00 | 05/13/24 | 1,096.26- | | |
| 5096.03 | 210.83 | 207.36- | 166.11 | 166.11 | 85.97 | 05/14/24 | 421.66- | | |
| 5097.01 | 421.66 | 210.83 | 210.83 | .00 | .00 | 05/06/24 | 421.66- | | |
| 5098.05 | 210.83 | 210.83 | .00 | .00 | .00 | 05/21/24 | 210.83- | | |
| 5100.04 | 75.10- | 75.10- | .00 | .00 | .00 | | .00 | Final | 07/01/12 |
| 5100.06 | 114.00 | 114.00 | .00 | .00 | .00 | 05/21/24 | 114.00- | | |
| 6000.02 | 341.53 | 341.53 | .00 | .00 | .00 | 05/02/24 | 341.53- | | |
| 6001.01 | 253.59 | 253.59 | .00 | .00 | .00 | 05/15/24 | 253.59- | | |
| 6003.01 | 380.42 | 152.17 | 152.17 | 76.08 | .00 | 05/28/24 | 228.26- | | |
| 6004.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/07/24 | 84.53- | | |
| 6005.03 | 114.00 | 114.00 | .00 | .00 | .00 | 05/16/24 | 114.00- | | |
| 6006.01 | 169.06 | 169.06 | .00 | .00 | .00 | 05/15/24 | 253.59- | | |
| 6007.02 | 511.10 | 255.55 | 255.55 | .00 | .00 | 04/08/24 | 255.55- | | |
| 6008.01 | 553.66 | 553.66 | .00 | .00 | .00 | 05/13/24 | 553.66- | | |
| 6009.03 | 236.87 | 236.87 | .00 | .00 | .00 | 05/13/24 | 236.87- | | |
| 6010.03 | 46.41 | 46.41 | .00 | .00 | .00 | 05/13/24 | 46.41- | | |
| 6011.02 | 183.72 | 183.72 | .00 | .00 | .00 | 05/15/24 | 227.99- | | |
| 6012.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/20/24 | 84.53- | | |
| 6013.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/07/24 | 114.00- | | |
| 6014.01 | 286.96 | 143.48 | 143.48 | .00 | .00 | 04/24/24 | 288.00- | | |
| 6015.01 | 166.88 | 83.44 | 83.44 | .00 | .00 | 04/30/24 | 86.88- | | |
| 6016.08 | 84.53 | 84.53 | .00 | .00 | .00 | 05/07/24 | 84.53- | | |
| 6017.02 | 169.06 | 169.06 | .00 | .00 | .00 | 05/15/24 | 169.06- | | |
| 6018.01 | 388.98 | 388.98 | .00 | .00 | .00 | 05/20/24 | 349.40- | | |
| 6019.02 | 269.19 | 269.19 | .00 | .00 | .00 | 05/14/24 | 269.19- | | |
| 6020.05 | 122.89 | 114.00 | 8.89 | .00 | .00 | 05/14/24 | 114.00- | | |
| 6021.03 | 46.41 | 46.41 | .00 | .00 | .00 | 05/06/24 | 46.41- | | |
| 6022.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/23/24 | 114.00- | | |
| 6023.01 | 63.03 | 63.03 | .00 | .00 | .00 | 04/22/24 | 164.97- | | |
| 6025.03 | 87.51 | .00 | .00 | .00 | 87.51 | 01/09/24 | 125.02- | Final | 01/01/24 |
| 6025.04 | 47.43 | 47.43 | .00 | .00 | .00 | 05/23/24 | 47.43- | | |
| 6026.02 | 3,793.99 | .00 | .00 | .00 | 3,793.99 | | .00 | Final | 12/02/10 |
| 6026.04 | 1,518.01 | 1,518.01 | .00 | .00 | .00 | 05/06/24 | 3,362.60- | | |
| 6027.02 | 144.89 | .00 | .00 | .00 | 144.89 | | .00 | Final | 12/01/17 |
| 6027.04 | 130.88 | 65.44 | 65.44 | .00 | .00 | 04/09/24 | 130.88- | | |
| 6028.08 | 169.06 | 84.53 | 84.53 | .00 | .00 | 04/09/24 | 169.06- | | |
| 6029.01 | 186.18- | 186.18- | .00 | .00 | .00 | 05/14/24 | 80.00- | | |
| 6031.02 | 84.53 | 84.53 | .00 | .00 | .00 | 05/02/24 | 169.06- | | |
| 6032.01 | 236.87 | 236.87 | .00 | .00 | .00 | 05/09/24 | 236.87- | | |
| 6033.03 | 103.63 | 46.41 | 57.22 | .00 | .00 | 04/08/24 | 456.34- | | |
| 6033.04 | 255.55 | 255.55 | .00 | .00 | .00 | 05/13/24 | 136.29- | | |
| 6040.03 | 697.60 | .00 | .00 | .00 | 697.60 | | .00 | Final | 10/01/11 |

| Customer Number | Balance | 05/31/2024 | 04/30/2024 | 03/31/2024 | 02/29/2024 | Last Pmt Date | Last Pmt Amount | Msg | Final Bill Date |
|-----------------|-----------|------------|------------|------------|------------|---------------|-----------------|-------|-----------------|
| 6040.04 | 253.59 | 84.53 | 84.53 | 84.53 | .00 | 03/26/24 | 240.01- | | |
| 6041.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/14/24 | 114.00- | | |
| 7001.06 | 176.36 | 143.48 | 32.88 | .00 | .00 | 05/06/24 | 132.52- | | |
| 7002.01 | 224.90 | 224.90 | .00 | .00 | .00 | 05/02/24 | 224.90- | | |
| 7004.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/29/24 | 84.53- | | |
| 7005.04 | 670.09 | .00 | .00 | .00 | 670.09 | | .00 | Final | 05/03/12 |
| 7005.05 | 37.27- | 37.27- | .00 | .00 | .00 | | .00 | Final | 11/01/13 |
| 7005.09 | 44.72 | 44.72 | .00 | .00 | .00 | 05/09/24 | 89.44- | | |
| 7006.01 | 62.51- | 62.51- | .00 | .00 | .00 | 04/17/23 | 62.51- | Final | 09/08/11 |
| 7006.11 | 14.20 | 60.18- | 35.86 | 35.86 | 2.66 | 12/11/23 | 500.00- | | |
| 7009.01 | 142.29 | 47.43 | 47.43 | 47.43 | .00 | 03/26/24 | 137.83- | | |
| 7010.01 | 870.24 | 870.24 | .00 | .00 | .00 | 05/09/24 | 642.63- | | |
| 7015.01 | 210.83 | 210.83 | .00 | .00 | .00 | 05/02/24 | 210.83- | | |
| 7017.02 | 27.39 | 18.33- | .00 | .00 | 45.72 | 04/08/24 | 52.27- | | |
| 7022.01 | 44.72 | 44.72 | .00 | .00 | .00 | 05/07/24 | 44.72- | | |
| 7024.02 | 198.83 | .00 | .00 | .00 | 198.83 | | .00 | Final | 12/31/22 |
| 7025.01 | 84.53 | 84.53 | .00 | .00 | .00 | 05/15/24 | 84.53- | | |
| 7026.04 | 228.00 | 114.00 | 114.00 | .00 | .00 | 04/09/24 | 114.00- | | |
| 7029.01 | 26.30 | .00 | .00 | .00 | 26.30 | 02/02/23 | 92.82- | Final | 02/17/23 |
| 7029.02 | 114.00 | 114.00 | .00 | .00 | .00 | 05/29/24 | 342.00- | | |
| 7040.03 | 440.77 | .00 | .00 | .00 | 440.77 | | .00 | Final | 02/02/17 |
| 7040.05 | 134.16 | 44.72 | 44.72 | 44.72 | .00 | 03/21/24 | 134.16- | | |
| 7044.02 | 44.72 | 44.72 | .00 | .00 | .00 | 05/28/24 | 89.44- | | |
| 7046.02 | 152.17 | 152.17 | .00 | .00 | .00 | 05/28/24 | 152.17- | | |
| 7047.01 | 44.72 | 44.72 | .00 | .00 | .00 | 05/06/24 | 44.72- | | |
| 7052.02 | 253.59- | 253.59- | .00 | .00 | .00 | 05/07/24 | 422.65- | | |
| 7053.02 | 320.01 | .00 | .00 | .00 | 320.01 | | .00 | Final | 12/01/18 |
| 7053.06 | 60.09 | 60.09 | .00 | .00 | .00 | | .00 | | |
| 7054.01 | 177.32 | 177.32 | .00 | .00 | .00 | 05/02/24 | 177.32- | | |
| 7057.02 | 26.04 | 26.04 | .00 | .00 | .00 | 05/13/24 | 26.04- | | |
| 7058.01 | 296.17 | .00 | .00 | .00 | 296.17 | | .00 | Final | 12/01/13 |
| 7059.01 | 46.86- | 46.86- | .00 | .00 | .00 | | .00 | Final | 11/01/13 |
| 7059.02 | 463.21 | .00 | .00 | .00 | 463.21 | | .00 | Final | 03/12/20 |
| 7059.03 | .59- | .59- | .00 | .00 | .00 | 05/14/24 | 47.41- | | |
| 7060.01 | 210.83 | 210.83 | .00 | .00 | .00 | 05/02/24 | 210.83- | | |
| 8001.01 | 2,048.33 | 2,027.19 | 21.14 | .00 | .00 | 05/08/24 | 2,197.01- | | |
| 8004.03 | 1,325.47 | 1,325.47 | .00 | .00 | .00 | 05/06/24 | 1,453.17- | | |
| 8010.01 | 17.66- | 17.66- | .00 | .00 | .00 | 05/02/24 | 100.00- | | |
| 8012.03 | 52.97 | 30.56 | 22.41 | .00 | .00 | 05/02/24 | 52.97- | | |
| 8014.03 | 581.68 | 290.84 | 290.84 | .00 | .00 | 04/08/24 | 581.68- | | |
| 8015.03 | 277.20 | 277.20 | .00 | .00 | .00 | 04/01/24 | 554.40- | | |
| 8022.03 | 2,844.00 | 2,844.00 | .00 | .00 | .00 | 05/07/24 | 2,844.00- | | |
| 8023.03 | 267.52 | 267.52 | .00 | .00 | .00 | 04/30/24 | 267.52- | | |
| 8028.01 | 347.36 | .00 | .00 | .00 | 347.36 | | .00 | Final | 03/31/12 |
| 9999.01 | 8,784.02- | 8,784.02- | .00 | .00 | .00 | | .00 | Final | 01/01/22 |
| Grand Totals: | 56,010.12 | 25,854.89 | 6,609.42 | 1,853.71 | 21,692.10 | | | | |



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: May 30, 2024

The Court remains as busy as ever – particularly since earlier this month was the Court’s first jury trial in several years. Jury trials are a lot of work for the court, and so much of that work goes on behind the scenes and prior to the day of trial. I am grateful to my clerk for her extra efforts. Also, a thank you to the Town Manager and staff for allowing the use of council chambers as our jury deliberation room. Jury service is no small undertaking for the community members either. Suffice it to say, I remain proud of the citizens of the Town of Jerome. Respect for the constitution is alive and well.

I am also pleased to report that our grant application was approved. We were awarded that which was requested through the FY 25 Court Security Improvement Fund, Arizona Administrative Office of Courts. We expect funding to become available sometime after the commencement of the new fiscal year, and improvements will be made as expeditiously as possible in the weeks thereafter.

As our policies and procedures continue to be updated and adopted, we will be adopting and integrating two new administrative orders from the Supreme Court and Superior Court. One addresses hazardous substances in the courtroom, the other protective orders.

I remain ever grateful for every day that I get to come to Jerome to serve as the magistrate. The people, the work, the people – all good things. Thank you.

| PASS-THROUGH MONIES: | | Received |
|-----------------------------------------------|---------------|-------------------|
| OVERPAYMENT REPORT | | |
| Carried Forward from Previous Month | | \$0.00 |
| RECEIVED in current month | ZOVR 2-72-01 | \$0.00 |
| DISBURSED (Hold Rcpt Refund) in current month | | \$0.00 |
| Allocation Adjustments | | \$0.00 |
| Balance at End of Current Month | | \$0.00 |
| UNAPPLIED PAYMENTS REPORT | | |
| Carried Forward from Previous Month | | \$0.00 |
| Received, not applied this month | UAP 2-79-11 | \$0.00 |
| Allocated During Current month | | \$0.00 |
| Balance at End of Current Month | | \$0.00 |
| DEFERRED AGENCY ALLOCATIONS REPORT | | |
| Carried Forward from Previous Month | | \$0.00 |
| Agency Not Assigned in Current Month | DAA 2-99-02 | \$0.00 |
| Allocated During Current month | | \$0.00 |
| Balance at End of Current Month | | \$0.00 |
| BOND REPORT | | |
| Carried Forward from previous month | | \$3,500.00 |
| RECEIVED in current month | ZBND 2-71-01 | \$500.00 |
| CONVERTED (Exonerated) to Fines/Fees | | \$0.00 |
| DISBURSED in current month | | \$3,000.00 |
| FORFEITED in current month | | \$0.00 |
| Balance at End of Current Month: | | \$1,000.00 |
| RESTITUTION REPORT | | |
| Carried Forward from previous month | | \$0.00 |
| RECEIVED in current month | ZREST 2-41-01 | \$0.00 |
| DISBURSED in current month | | \$0.00 |
| Balance at End of Current Month | | \$0.00 |

| | |
|-----------------------------------------|--------------------|
| TOTAL REVENUE FOR DISBURSEMENT | \$10,152.76 |
| JCEF account | \$77.70 |
| FTG account | \$0.00 |
| State Revenue | \$4,925.42 |
| City/Town | \$5,218.46 |
| Yavapai County | \$35.68 |
| Other Agencies | |
| TOTAL DISBURSEMENTS | \$10,257.26 |
| PASS-THROUGH MONIES: | \$500.00 |
| Overpayment Refunds | \$0.00 |
| Unapplied Payments | \$0.00 |
| Bonds (ZBND) | \$500.00 |
| Restitution (ZREST) | \$0.00 |
| Agency Not Assigned - not yet allocated | \$0.00 |
| SABA TOTAL (Total Revenue) | \$10,757.26 |

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

April-24

Signature

Micheala Brewer

 Verified by:
Angela M. Brewer

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45383

| TOWN OF JEROME | CODE | GL | AMOUNT | |
|---------------------------------------------------------|--------------|----------------|-------------------|--------|
| Forfeited Overpayments | | 4-91-04 | 0.00 | |
| Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05 | ZCAA2 | 4-29-22 | 0.00 | |
| Defensive Driving School Fee 28-3396 | ZDDS | 4-31-01 | 550.00 | |
| Default Fees - LOCAL | ZDEFF | 4-32-01 | 365.11 | |
| Deferred Prosecution Fees | ZDFEE | 4-31-02 | 0.00 | |
| Fines - CT Penalties - 13-811A & 28-1554B | ZFINE | 4-21-10 | 1,277.33 | |
| Fines - CR (NT) Penalties - 13-811A & 28-1554B | ZFINE | 4-22-30 | 193.95 | |
| Fines - CR T (DUI) Penalties - 13-811A & 28-1554B | ZFINE | 4-22-10 | 194.34 | |
| Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B | ZFINE | 4-22-20 | 80.64 | |
| Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B | ZFINE | 4-21-95 | 199.55 | |
| Fines - CR Penalties - 13-811A & 28-1554B | ZFINE | 4-59-04 | 0.00 | |
| Fines - LOCAL CIVIL TRAFFIC | ZFINE | 4-49-07 | 1,156.97 | |
| TITLE 22 OTHER FEES (LOCAL JCEF) | ZJCLF | 4-13-02 | 0.00 | |
| Jud Collect Enhan Fnd (LOCAL T22) (Other Fees) | ZJCLF | 4-13-02 | 0.00 | |
| COURT SECURITY FEE | ZMCSF | 4-30-25 | 770.68 | |
| Miscellaneous (T22) Filing/Answer Fees 22-281C3 | ZMISC | 4-11-01 | 0.00 | |
| Miscellaneous (T22) Other Fees 22-281C3 | ZMISC | 4-11-02 | | |
| Non-Refundable Overpayments | ZOVF | 4-91-02 | 0.00 | |
| License Plate Violation (Susp/Dispay) 28-4139 | ZSLPX/ZHRFC | 4-23-02 | 24.36 | |
| Warrant Fee | ZWARF | 4-32-03 | 75.32 | |
| OTHER CLERK FEES | ZLCL | 4-39-09 | 0.00 | |
| SUBTOTAL - City/Town, General Fund | | | \$4,888.25 | |
| Attorney Reimbursement Fees (Indigent Defense) | ZATT | 2-31-01 | 187.49 | 187.49 |
| Public Defender Fees | ZPUBZ | 4-39-71 | 0.00 | |
| Court Enhancement Fee | ZCE | 4-30-04 | | 0.00 |
| Officer Safety Equip - LCOAL PD 12-116.04D | ZOS3 | 4-23-03 | 142.72 | |
| 2011 Additional Assmt - Citing Agcy Share | ZOS | 2-51-03 | | |
| SUBTOTAL - City/Town, Split Accounts | | | \$330.21 | |
| City/Town TOTAL: | | | \$5,218.46 | |

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

| 2020 | | 2021 | |
|------|-----------|------|-------------|
| | | JAN | \$ 92.28 |
| JULY | \$ 176.32 | FEB | \$ 85.11 |
| AUG | \$ 129.02 | MAR | \$ 199.48 |
| SEPT | \$ 135.16 | APR | \$ 242.51 |
| OCT | \$ 109.19 | MAY | \$ 249.00 |
| NOV | \$ 81.00 | JUNE | \$ 281.34 |
| DEC | \$ 72.88 | YTD | \$ 1,853.29 |

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

| 2021 | | 2022 | |
|------|-----------|--------------|-------------|
| | | JAN | \$ 125.12 |
| JULY | \$ 125.69 | FEB | \$ 132.06 |
| AUG | \$ 178.04 | MAR | \$ 185.90 |
| SEPT | \$ 181.85 | APR | \$ 113.52 |
| OCT | \$ 216.53 | MAY | \$ 124.66 |
| NOV | \$ 152.42 | JUNE | \$ 132.60 |
| DEC | \$ 106.42 | YTD (fiscal) | \$ 1,774.81 |

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

| 2022 | | 2023 | |
|------|-----------|--------------|-------------|
| | | JAN | \$ 99.35 |
| JULY | \$ 62.98 | FEB | \$ 108.97 |
| AUG | \$ 132.10 | MAR | \$ 132.86 |
| SEPT | \$ 107.55 | APR | \$ 156.99 |
| OCT | \$ 133.29 | MAY | \$ 123.14 |
| NOV | \$ 105.80 | JUNE | \$ 110.00 |
| DEC | \$ 88.90 | YTD (fiscal) | \$ 1,361.93 |

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

| 2023 | | 2024 | |
|------|-----------|--------------|-------------|
| | | JAN | \$ 102.17 |
| JULY | \$ 105.19 | FEB | \$ 173.28 |
| AUG | \$ 112.05 | MAR | \$ 135.82 |
| SEPT | \$ 106.00 | APR | \$ 142.72 |
| OCT | \$ 79.56 | MAY | |
| NOV | \$ 129.73 | JUNE | |
| DEC | \$ 110.83 | YTD (fiscal) | \$ 1,197.35 |

| 2023-2024 | <u>ZOS3 4-23-03</u> | <u>ZMCSF 4-30-25</u> | June - May | |
|------------------|---------------------------|-------------------------|--------------------|---------------------|
| <u>Gross</u> | <u>off. safety equip.</u> | <u>ct. security fee</u> | NET to Town | |
| July | \$ 4,374.15 | \$ 105.19 | \$ 606.00 | \$ 3,662.96 |
| August | \$ 5,096.00 | \$ 112.05 | \$ 663.68 | \$ 4,320.27 |
| Sept | \$ 5,467.64 | \$ 106.00 | \$ 645.32 | \$ 4,716.32 |
| October | \$ 3,883.25 | \$ 79.56 | \$ 550.00 | \$ 3,253.69 |
| November | \$ 5,177.20 | \$ 129.73 | \$ 704.68 | \$ 4,342.79 |
| December | \$ 4,115.67 | \$ 110.83 | \$ 600.32 | \$ 3,404.52 |
| 2024 | | | | |
| January | \$ 4,858.42 | \$ 102.17 | \$ 695.00 | \$ 4,061.25 |
| February | \$ 6,865.80 | \$ 173.28 | \$ 1,050.00 | \$ 5,642.52 |
| March | \$ 6,414.18 | \$ 130.95 | \$ 790.00 | \$ 5,493.23 |
| April | \$ 5,218.46 | \$ 142.72 | \$ 770.68 | \$ 4,305.06 |
| May | | | | |
| June | | | | |
| TOTAL | \$ 51,470.77 | \$ 1,192.48 | \$ 7,075.68 | \$ 43,202.61 |

Other Court Accounts: (closing balances as of current month's end)

JCEF \$ 14,341.60

Fill the Gap \$ 10,047.10

Jerome Library Staff Report, May 2024

- Returned the new Library Service Agreement to the district office.
- The current agreement still has one year remaining and will lapse on June 30, 2025.
- Staff have been training on the new library software which will go live on June 17th.
- Various library functions such as cataloging ,holds, and renewals will shut down during the migration from June 13 – 17.

Attended webinar Strategies to overcoming service barriers, connecting rural service population with library services.

Community Art Workshop

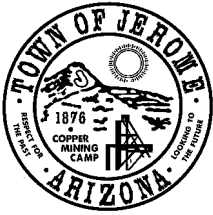
Current classes :

Tile and Glass Mosaic .

Coptic and Japanese stab bookbinding.

Respectfully submitted

Kathleen Jarvis, Librarian



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2024

March 2023 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Finish grading at Town Hall and bathrooms.
- Pave Town Hall and bathrooms.
- Paint parking lines, loading zones, and no parking spots at Town Hall and bathrooms.
- Adjust mirrors and trim branches in town.
- Clean up and grade behind the curb at Town Hall.
- Clean the drain below the parking lot at Town hall.
- Patch the steps at the upper park.
- Grade lower parking lot for curb.
- Fill potholes throughout town.
- Install a bench at the new bathrooms.
- Clear weed from around the cooler at the CO-OP.
- Water leak on Juarez.
- Weed eat around tanks on sunshine hill.
- Paint stipes in town.

WATER REGULATORS

5/2/2024

Gulch Rd.-2" and 4" rebuilt, no parts needed

5/14/2024

County Rd 2"- Rebuild, no parts needed.

5/20/2024

Dundee 2" Rebuild, no parts needed.

5/Had to rebuild a small regulator on the Powerline Rd. heading to Clarkdale.



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Department Report

Month: May Year: 2024

| Calls by Type | Number | Resident | Non-Resident |
|-----------------------------------|-----------|-----------|--------------|
| EMS Calls | 14 | 9 | 5 |
| Residential Fire | 0 | 0 | 0 |
| Commercial Fire | 1 | 1 | 0 |
| Wildland | 1 | 0 | 1 |
| Still Assignment | 0 | 0 | 0 |
| Station Staffing | 3 | 3 | 0 |
| Citizen Assist | 7 | 1 | 6 |
| Agency Assist | 6 | 1 | 5 |
| Special Duty | 1 | 1 | 0 |
| Snake Removal | 3 | 3 | 0 |
| Tech Rope Rescue | 0 | 0 | 0 |
| MVA/Rescue | 0 | 0 | 0 |
| HazMat | 2 | 2 | 0 |
| Dispatch Error | 0 | 0 | 0 |
| Totals: | 38 | 21 | 17 |
| Total Calls Chief on Scene | 22 | | |

| Department Meetings and Drills | Number |
|------------------------------------------|----------|
| Officer's Meeting | 1 |
| Work Session | 1 |
| Rope Drill | 1 |
| Drills | 5 |
| Total JFD Meetings Chief Attended | 5 |

| | |
|----------------------------------------------------------------|--------|
| JVFD Hours Worked (No Salaried Hours Included in these totals) | 342.75 |
|----------------------------------------------------------------|--------|

| Meetings | Date |
|------------------------|---------|
| POWIC Meeting | 5/2/24 |
| Ops Meeting | 5/8/24 |
| Fire Marshal's Meeting | 5/30/24 |

Education, Spring Semester:

- Carl Whiting and Rick Hernandez are attending Leadership courses in Prescott.
- John Krmopotich, Eric Jackson, Stephani Williamson and Sunshine Johnson all successfully completed the EMT Basic Course.
- Jackson and Krmopotich have also tested and completed the National EMT Exam and have successfully become EMTs

Departmental Training:

- May 2nd Business meeting with reviews of Heat related illness with Whiting
- May 9th. Truck Checks with Kinsella
- May 16th Wildland Incident Training with Whiting
- May 23rd Rope Anchor Training with Lee
- May 26th Steep Angle Rope Training with Muma and Lee.
- May 30th. Fire attack deployment with Giles.

Department Affairs and On-going Projects

- Our May call volume was 12 less than last May's 50 calls, totaling 38 calls this month. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring. Call volume is equal to last year's 188.
- Recently we've had an influx of volunteers and employees that are residents with certifications that assist the department, that are now responding more regularly and with a greater response on our afterhours alarm calls. This is a welcome change that greatly helps the department.
- The Annual NAEMS Grant has been completed and Jerome Fire has received a grant award of \$2,825 towards Medical Supplies, and \$750 for EMT Training reimbursement.
- NAEMS has recently started a new training reimbursement program, and we have applied for reimbursement for our recent Members that we put through the EMT Basic Course.
- We have received a grant for \$120,000, This grant is for Incident Management software as well as laptops. We are currently working with 3AM Innovations and are awaiting finalizations. The software is about \$30,000 and we have purchased hardware such as Laptops, Phones and Vehicle Integration. Everything has been approved and we have received many of the items. Rick has been updating and preparing the new phones and laptops for use in our Apparatus.
- Jerome Fire's New Drone has arrived, training with the new aerial platform is currently in progress.
- JFD Auxiliary has also purchased a smaller drone for beginner training for our new pilots. JFD is working on a licensing program that will allow us to train our pilots in-house.
- We have completed the setup for out of district emergency response subscriptions, they are made available to out-of-town limits residences and businesses, The subscription makes it more financially equitable for residences and businesses that are outside of town limits. We have already received several paid subscriptions.
- Jerome fire department has also participated in the Life and Fire Safety (LAFS) program, a subcommittee of the Verde Valley Fire and EMS Chief's association. This brings public information to all the K-3 grades in the Verde Valley schools, 15 shows reaching approximately 2500 children. It has been completed for this year and we will be participating again next year. Thanks go out to Carl Whiting and Michelle Sarif for all their help and participation with this program.
- JFD does maintain a Stock of Coloring books, Stickers and plastic Helmets for children visiting the station.
- JFD E-126 Recently went out on an Assignment to the Wildcat Fire for 11 Days, netting \$15,500 for the Town. A big thanks goes out to our wildland team of Engine Boss Carl Whiting, Eric Jackson and John Krmpotich.
- JFD E-126 has now been reassigned to the Table Fire near New River. Unknown on how long they will be out.
- Coming up in July, JFD will be putting on the 4th of July Parade, and any Council members and residents are welcome to participate. Please contact Chief Blair if you are interested.

Prevention

- 34 Firewise activities and visits to the burn pile in May with 70 loads of trimmings, slash, and brush for a total of 107 combined Jerome's citizen hours. As well as 90 total hours from our Fuels Crew.
- If you need assistance, please fill out a Firewise application, applications can be obtained at the Town Hall or the Fire Department.
- 14 Business license inspections performed.

Thank you to all Jerome residents and property owners that have helped create defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

May Fire and EMS Report:

| Incident | Date | Time | Day | Select Type | Additional Info | # |
|----------|---------|-------|-----|-----------------------------|-------------------------------|----|
| 24-42 | 5/1/24 | 11:48 | Wed | EMS Resident | Lift Assist | 7 |
| J-110 | 5/1/24 | 14:30 | Wed | EMS Resident | Invalid Assist | 4 |
| 24-43 | 5/2/24 | 11:31 | Thu | EMS Resident | 79 YOM - Sick | 8 |
| 24-44 | 5/4/24 | 17:01 | Sat | EMS Non-Resident | 83 YOF - Fall | 6 |
| 24-45 | 5/6/24 | 15:26 | Mon | EMS Resident | 83 YOF- Unknown Medical | 7 |
| J-111 | 5/8/24 | 7:00 | Wed | Agency Assist Non-Resident | Oversized Escort | 1 |
| J-112 | 5/8/24 | 11:00 | Wed | EMS Non-Resident | Basic First Aid - 28 YOM | 1 |
| J-113 | 5/8/24 | 12:00 | Wed | Agency Assist Resident | Oversized Escort | 1 |
| 24-46 | 5/8/24 | 13:04 | Wed | EMS Resident | 83 YOF - Sick Person | 6 |
| J-114 | 5/8/24 | 15:00 | Wed | Agency Assist Non-Resident | Oversized Escort | 4 |
| 24-47 | 5/8/24 | 23:49 | Wed | EMS Non-Resident | 65 YOM - Fall W/ Injury | 6 |
| 24-48 | 5/9/24 | 23:50 | Thu | EMS Resident | 51 YOF - Psych Problems | 10 |
| 24-49 | 5/10/24 | 11:07 | Fri | Commercial Fire | Smoke Alarm - Nonemergency | 6 |
| J-115 | 5/10/24 | 14:30 | Fri | Hazmat | Clean Up Diesel Spill | 2 |
| J-116 | 5/11/24 | 14:30 | Sat | Citizen Assist Non-Resident | Lockout | 3 |
| J-117 | 5/12/24 | 10:00 | Sun | Citizen Assist Resident | Jumpstart Disabled Vehicle | 3 |
| J-118 | 5/12/24 | 13:00 | Sun | Citizen Assist Non-Resident | Disabled Vehicle - Flat tire | 1 |
| 24-50 | 5/13/24 | 17:49 | Mon | EMS Resident | 75 YOM - Chest Pains | 6 |
| J-119 | 5/16/24 | 17:15 | Thu | Agency Assist Non-Resident | Assist W/ Stuck Vehicle | 6 |
| J-120 | 5/18/24 | 10:00 | Sat | Agency Assist Non-Resident | Disabled + Oversized Vehicle | 3 |
| 24-51 | 5/18/24 | 16:04 | Sat | Snake Removal & Relocation | Gopher Snake | 7 |
| 24-52 | 5/18/24 | 22:09 | Sat | Wildland | Mutual Aid - Wildcat fire | 3 |
| J-121 | 5/19/24 | 10:30 | Sun | Citizen Assist Non-Resident | Disabled Vehicle - Overheated | 1 |
| J-122 | 5/19/24 | 12:00 | Sun | Citizen Assist Non-Resident | Disabled Vehicle - Flat tire | 1 |
| 24-53 | 5/20/24 | 12:08 | Mon | EMS Non-Resident | 77 YOM - Syncope | 8 |
| J-123 | 5/20/24 | 17:00 | Mon | Station Staffing | Station Staffing | 1 |

| | | | | | | |
|-------|---------|-------|-----|-----------------------------|---------------------------|----|
| J-124 | 5/22/24 | 9:30 | Wed | Special Duty Resident | Smoke Detector Check | 2 |
| J-125 | 5/22/24 | 12:30 | Wed | Hazmat | Clean Up oil Spill | 1 |
| J-126 | 5/25/24 | 13:30 | Sat | Citizen Assist Non-Resident | Lockout | 1 |
| J-127 | 5/25/24 | 17:00 | Sat | Station Staffing | Station Staffing | 5 |
| J-128 | 5/25/24 | 20:00 | Sat | Station Staffing | Overnight | 2 |
| J-129 | 5/26/24 | 12:45 | Sun | Snake Removal & Relocation | King Snake | 1 |
| 24-54 | 5/27/24 | 10:57 | Mon | EMS Non-Resident | 29 YOM - Unknown Medical | 7 |
| 24-55 | 5/27/24 | 18:29 | Mon | EMS Resident | 66 YOF - Fall W/ Injury | 6 |
| J-130 | 5/29/24 | 17:26 | Wed | Snake Removal & Relocation | 3ft Blacktail Rattlesnake | 2 |
| 24-56 | 5/31/24 | 1:42 | Fri | EMS Resident | 83 YOF - Unknown Medical | 10 |
| J-131 | 5/30/24 | 19:00 | Thu | Citizen Assist Non-Resident | Disabled Vehicle | 4 |
| J-132 | 5/31/24 | 11:45 | Fri | Agency Assist Non-Resident | Oversized Vehicle | 1 |

May 2024 Burn Pile Log

JC stands for Jerome citizens.

| Date | Address | Adult Prob. | # Fuels Crew | FC Hrs. | Fuels Crew Total Hrs. | # Loads | # crew | # Hrs. | Town Firewise Total Hrs. |
|-----------|------------------------|-------------|--------------|---------|-----------------------|---------|--------|--------|--------------------------|
| 5/1/2024 | 110 Dundee | | | | 0 | 1 | | | 0 |
| 5/1/2024 | 222 First Ave | | | | 0 | 1 | | | 0 |
| 5/1/2024 | 89A | | 2 | 7 | 14 | | | | 0 |
| 5/3/2024 | 764 East Ave. | | | | 0 | 2 | 3 | 6 | 18 |
| 5/3/2024 | 511 School St. | | | | 0 | 1 | 1 | 3 | 3 |
| 5/3/2024 | 89A / Douglas | | 3 | 7 | 21 | | | | 0 |
| 5/4/2024 | 500 Hill St. | | | | 0 | 1 | 1 | 2 | 2 |
| 5/4/2024 | 6th St | | | | 0 | 2 | 2 | 2 | 4 |
| 5/4/2024 | Douglas / Hull / Gulch | | 2 | 7 | 14 | 10 | | | 0 |
| 5/5/2024 | 213 6th St | | | | 0 | 2 | 2 | 2 | 4 |
| 5/5/2024 | 750 Verde St. | | | | 0 | 2 | 2 | 2 | 4 |
| 5/5/2024 | 209 5th St | | | | 0 | 2 | 2 | 2 | 4 |
| 5/5/2024 | 820 Gulch | | | | 0 | 2 | 2 | 6 | 12 |
| 5/6/2024 | 37 Rich | | | | 0 | 1 | 1 | 6 | 6 |
| 5/6/2024 | Conglomerate | | 1 | 6 | 6 | 8 | | | 0 |
| 5/9/2024 | 209 3rd | | | | 0 | 1 | 1 | 2 | 2 |
| 5/10/2024 | 101 County | | | | 0 | 1 | 1 | 2 | 2 |
| 5/10/2024 | 645 Clark | | | | 0 | 2 | 2 | 4 | 8 |
| 5/11/2024 | Hull / 2nd Ave. | | 2 | 4 | 8 | 3 | | | 0 |

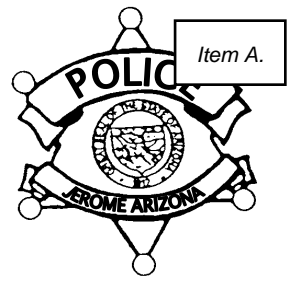
| | | | | | | | | | Item A. |
|---------------|-------------------|-------------|-----------|-----------|---------------------|-----------|-----------|-----------|---------------|
| 5/12/2024 | Art Park | | 1 | 2 | 2 | 2 | | | 0 |
| 5/13/2024 | 89A | | 1 | 4 | 4 | 1 | | | 0 |
| 5/14/2024 | Hampshire / Gulch | | 1 | 2 | 2 | | | | 0 |
| 5/15/2024 | Diaz Tree Removal | | 4 | 2 | 8 | 3 | | | 0 |
| 5/15/2024 | Main | | 1 | 3 | 3 | 4 | | | 0 |
| 5/20/2024 | 100 Hill St. | | | | 0 | 1 | 2 | 4 | 8 |
| 5/20/2024 | Gulch/ Verde | | 2 | 3 | 6 | 2 | | | 0 |
| 5/21/2024 | 4th St. | | | | 0 | 1 | 2 | 4 | 8 |
| 5/22/2024 | 203 Third St. | | | | 0 | 1 | 1 | 2 | 2 |
| 5/25/2024 | 208 5th St | | | | 0 | 5 | 2 | 2 | 4 |
| 5/25/2024 | 842 Gulch | | | | 0 | 2 | 1 | 4 | 4 |
| 5/26/2024 | 838 Gulch | | | | 0 | 2 | 1 | 4 | 4 |
| 5/30/2024 | 205 Hull | | | | 0 | 1 | 2 | 3 | 6 |
| 5/31/2024 | 89A | | 1 | 6 | 6 | 2 | | | 0 |
| Totals | | 0 | 21 | 53 | 94 | 70 | 32 | 64 | 107 |
| | | Adult Prob. | Firewise | FW Hrs. | Firewise Total Hrs. | # Loads | JC# Crew | JC# Hrs. | JC Total Hrs. |

**Thank you for your continuing support.
Rusty Blair Chief JFD**



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



May 2, 2024

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for May 2024.

The May "Calls for Service" report contained nothing out of the ordinary. Call volume for May was above average.

The paid parking brought in \$37,307.30, (\$14,962.00 in text to park, \$22,150.30 in kiosks, \$195.00 in cash) for the month of May 2024. In comparison to last year's revenue of \$33,034.90, for the same time period. Fiscal year to date (7/01/23 through 5/30/2024) total parking revenue is \$348,933.55.

There were 310 parking citations, and 69 civil and criminal traffic citations that were issued for the month of May. There were 37 speed citations, 7 criminal traffic citations, and 1 criminal misdemeanor citations (1 disorderly, 1 noise violation, 2 aggressive driving, 4 reckless, 1 criminal speed) and 6 oversized trucks.

Officer Boan has announced his retirement, he will be leaving June 15, 2024. We have initiated a search for a replacement officer.

Respectfully,

Allen L. Muma, Chief of Police

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 06/04/2024

Page :

Agency :

1

Item A.

Calls For Service Totals By Call Type

05/01/2024 to 05/31/2024

| Call Type | Totals |
|---------------------------------|--------|
| 10-34 Motorist Assist | 3 |
| 247 Civil Problem | 1 |
| 410 Criminal Damage | 1 |
| 487 Theft | 1 |
| 500 Welfare Check | 2 |
| 585 Traffic Hazard | 1 |
| 903 Follow-Up | 25 |
| 908F Found Property | 2 |
| 908L Lost or Stolen Property | 3 |
| 918 Mentally Ill Person | 1 |
| 961 Accident - No injuries | 1 |
| AA Agency Assist | 4 |
| AAMB Assist Ambulance | 1 |
| ACPD Assist Clarkdale PD | 8 |
| ADPS Assist DPS | 1 |
| AF Assist Fire Department | 8 |
| AYCSO Assist YCSO | 5 |
| CA Citizen Assist | 3 |
| CO Call Out | 3 |
| CSEC Court Security | 3 |
| DIS Disorderly Conduct | 1 |
| ES Escort Services | 1 |
| FF Family Fight | 1 |
| HAR Harrassment | 1 |
| HSE Hampshire Speed Enforcement | 1 |
| HUC 911 Hang Up Call | 1 |
| INFO Information | 1 |
| ME Medical Emergency | 4 |
| NV Noise Violation / Town Code | 1 |
| OA Officer Assist | 1 |
| OT Oversize Truck | 3 |
| PARK Parking Complaint | 1 |
| PARKV Parking Violation | 1 |
| PE Parking Enforcement | 23 |
| PKM Parking Kiosk Maintenance | 3 |
| PN Public Nuisance | 1 |
| PS Civil Paper Service | 1 |
| REC Reckless Driver | 4 |
| SC Security Check | 20 |

Calls For Service Totals By Call Type

05/01/2024 to 05/31/2024

| Call Type | Totals |
|----------------------------------|------------|
| SLC Street Light Check | 5 |
| SS Suspicious Situation | 4 |
| TCD Traffic Control Duties | 1 |
| TF Trip & Fall / Slip & Fall | 2 |
| TRN Training | 1 |
| WA Warrant Arrest | 1 |
| Grand Total for all calls | 161 |

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, June 11, 2024

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- Regular Meeting of May 21, 2024 had no items ready for review, but instead conducted a training workshop / discussion about Zoning, zoning theory in practice and a number of other small Zoning Ordinance issues.

Design Review Board- Regular Meeting of May 28, 2024 conducted reviews for exterior Paint changes for 681 Main Street (The Gibson Market building) and for the roof of the Gymnasium at the old Jerome High School. Both projects were approved by the Design Review Board.

Code Enforcement-

Always finding and handling new issues as well as the existing ones, more warnings were sent out this month and contacts made attempting to resolve multiple issues throughout the Town.

Administrative Approvals-

Nothing to report at this time.

Other Business-

May was a busy month, and June promises to be so too. Almost a dozen projects are getting ready or pending waiting for information to eventually come to review. Code enforcement is on the rise, as certain mechanisms of the enforcement procedures have been reviewed prior to using them to ensure the Town's compliance in their application. Much more code enforcement is expected now over the next few months.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME

600 CLARK STREET

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 28, 2024, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:00PM (0:20) 1. CALL TO ORDER

Present were Chair Tyler Christensen, Vice Chair Carol Wittner and Board members Devon Kunde, Mark Krmpotich, and Scott Staab.

Staff present included Will Blodgett and Deputy Clerk Kristen Muenz.

6:00PM (0:55) 2. APPROVAL OF MINUTES

A. Approval of minutes of the Regular meeting of March 26, 2024.

Mr. Christensen introduces the minutes to be considered for approval. He asks if there are comments, questions, or concerns.

Mr. Krmpotich says he read the minutes prior to the meeting and saw no changes were needed. Mr. Krmpotich moves to approve the minutes from the last meeting.

Mr. Christensen acknowledges the motion on the floor.

Mr. Staab seconds the motion.

Mr. Christensen calls the question and the meeting minutes from the March 26th meeting are approved unanimously.

Motion to approve the regular meeting minutes from March 26, 2024.

| BOARD MEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|--------------|--------|--------|-----|-----|--------|---------|
| CHRISTENSEN | | | X | | | |
| KUNDE | | | X | | | |
| KRMPOTICH | X | | X | | | |
| STAAB | | X | X | | | |
| WITTNER | | | X | | | |

3. NEW BUSINESS

6:01PM (1:00) A. Change of paint and repair/maintenance of Historic signage for the Gibson Market building at 681 Main street.

Applicant/Owner: Scott Staab

Zone: R1-5

Address: 681 Main Street (Gibson Market)

APN: 401-07-054

Mr. Christensen introduces the item for consideration and defers to Mr. Blodgett for further introduction.

Mr. Blodgett begins by introducing the project owner as board member Scott Staab. He asks for clarification from Ms. Muenz regarding Mr. Staab recusing himself but remaining on the dais.

Ms. Muenz says he can remain but would be better to be at the table to answer any questions.

Mr. Staab recuses himself and steps down from the dais.

Mr. Blodgett continues his introduction outlining the change in exterior paint colors, moving away from the current blue to a green pallet. He says they are also going to do some maintenance on historic commercial signage currently painted on the building, pointing out that details can be found on page 5 of the analysis.

Mr. Krmpotich asks what the font will be.

Mr. Blodgett answers there is no change to the font they are going to paint over that is currently there which is allowed by the zoning ordinance. He says the restoration of the historic sign is a project that he would promote, adding the artist

will do the restoration is a local and is perfectly capable of doing the work.

Mr. Christensen asks about accents around the current font. He points out some of the accent is quite thin, will those thin parts of the font be the black with the copper accent around it?

Mr. Blodgett answers if there was no copper accent around it originally then it won't be added.

Mr. Christensen further clarifies he is talking about the font within the square will be just black.

Mr. Blodgett apologizes and clarifies that the Gibson market sign with the phone number on the front of the building has the copper pinstriping, the antiques sign inside the box does not.

Mr. Staab says he has two questions he'd like to ask the board. The first question is can he fix the misspelling on the sign on the wall. He says he would like to change the 'i' to an 'e'.

Mr. Blodgett says he would prefer if it wasn't changed.

Mr. Krmpotich asks what the historical reference to the signage is.

Mr. Blodgett says Mr. Krmpotich makes a good point. The front banner sign is historic, and the other sign may not be. There was then some discussion of which sign is historic and which was added at a later time.

Mr. Staab says the second question is regarding the front banner sign. He asks if he could paint the letters on a veneer on the ground to then lay the veneer over the current lettering to match.

Board members discussed what he was referring to as well as safety concerns of touching up lettering over the road. They express they are ok with the veneer.

Mr. Krmpotich asks about the shade of green for the trim.

Mr. Staab answered which green shade he would be using for the trim.

There was additional discussion of the prior paint colors on the building.

Mr. Christensen points out keeping the font what it is for historical preservation makes sense, but a paint color can always be changed.

Ms. Kunde agrees and says she thinks having the copper pinstriping against the green will be pretty.

There was discussion regarding the spelling on the antiques sign.

Mr. Krmpotich makes a motion to approve the change of paint for the Gibson Market.

Ms. Kunde seconds the motion.

Mr. Christensen calls the question to approve item 3A as presented. The motion is approved unanimously.

Motion to approve as presented.

| BOARD MEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|--------------|--------|--------|-----|-----|--------|---------|
| CHRISTENSEN | | | X | | | |
| KUNDE | | X | X | | | |
| KRMPOTICH | X | | X | | | |
| STAAB | | | | | | X |
| WITTNER | | | X | | | |

6:13PM (13:00) B. Roof color change for the Gymnasium building at the Jerome High School Complex.

Applicant/Owner: Verde Exploration Ltd

Zone: I-1

Address: 997 Hampshire Blvd. Building G

APN: 401-11-021A

Mr. Christensen introduces the item for consideration.

Mr. Blodgett further introduces the applicant as Verde Exploration Ltd with a proposal to repaint the gymnasium roof at the Jerome High School. He says his opinion is the change would make the building complex appear more homogenous and says he doesn't see it detracting from the historic nature of the gym, adding a new coat of paint may aid in its preservation.

Mr. Krmpotich asks if they are only doing the roof.

Mr. Blodgett confirms this particular request is for the change of paint color on that one particular building. He then introduces the representative from Verde Exploration.

Mr. Christensen invites the Verde Exploration representative to the microphone to introduce himself.

Mr. Mike Lindner introduces himself and tells the board that they are doing a roof coating to prevent leaks and thought it would be a good idea at the same time to go ahead with the undertaking of painting the roof at the same time, adding this will help to make it so the roof is not so bright. He says the tops of the other buildings are currently done in a tan color and feels this new paint color will make it appear more uniform as well as look better throughout all of the elevations within Jerome.

Mr. Christensen asks if anyone on the board has any questions or comments.

There were none.

Mr. Christensen makes the motion to approve item 3B as presented.

Mr. Staab seconds the motion.

Mr. Christensen calls the question, and the item is passed unanimously.

Motion to approve as presented.

| BOARD MEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|--------------|--------|--------|-----|-----|--------|---------|
| CHRISTENSEN | X | | X | | | |
| KUNDE | | | X | | | |
| KRMPOTICH | | | X | | | |
| STAAB | | X | X | | | |
| WITTNER | | | X | | | |

Prior to moving on to adjournment Mr. Blodgett informs the board that he hopes to have a final version of the design review guidelines ready for review at the next meeting.

6:18PM (18:00) 4. ADJOURNMENT

Mr. Christensen introduces the item.
 Mr. Krmpotich says he has a question regarding Cabal cellars. He says he noticed they changed the color on the building from red to purple and asks if they had an approval to change it.
 Ms. Muenz confirms that it did go through review, and they did have approval to do so.
 Mr. Blodgett apologized that he could not recall all of the details and said he would verify that information.
 Mr. Christensen makes the motion to adjourn the meeting.
 Ms. Wittner seconds the motion.
 Mr. Christensen calls the question, and the meeting is adjourned at 6:18p.m.

Motion to adjourn at 6:18 p.m.

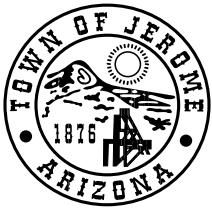
| BOARD MEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|--------------|--------|--------|-----|-----|--------|---------|
| CHRISTENSEN | X | | X | | | |
| KUNDE | | | X | | | |
| KRMPOTICH | | | X | | | |
| STAAB | | | X | | | |
| WITTNER | | X | X | | | |

Approved: _____ Date: _____

Tyler Christensen, Design Review Board Chair

Attest: _____ Date: _____

Kristen Muenz, Deputy Town Clerk



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943
 www.jerome.az.gov

MINUTES

REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF JEROME JEROME CIVIC CENTER 600 CLARK STREET, JEROME, ARIZONA TUESDAY, MAY 21, 2024, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:03PM (0:17) 1. CALL TO ORDER

*Present were Chair Lance Schall, Vice Chair Issam "Izzy" Sharif, and Commission members Rebecca "Becca" Miller, Jeanie Ready and Lori Riley.
 Staff present included Zoning Administrator Will Blodgett and Administrative Specialist/Accounting Clerk Michele Sharif.*

6:03PM (0:35) 2. APPROVAL OF MINUTES

A. Approval of the minutes from the regular meeting of April 16, 2024.

*Mr. Schall introduces the minutes for approval. He asks if anyone has any changes.
 Mr. Sharif & Ms. Miller answer no.
 Mr. Schall calls the question to approve the minutes from the Regular Meeting of April 16, 2024.
 2 Commission members, Ms. Ready and Ms. Riley abstain from voting as neither were present for the April meeting.
 With 3 ayes and 2 abstentions the minutes are approved.*

Motion to approve the meeting minutes from the April 16, 2024, P&Z Regular Meeting.

| BOARD MEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|--------------|--------|--------|-----|-----|--------|---------|
| MILLER | | | X | | | |
| READY | | | | | | X |
| RILEY | | | | | | X |
| SCHALL | X | | X | | | |
| SHARIF | | X | X | | | |

6:04PM (1:10) 3. OLD BUSINESS

A. No old business

*Mr. Schall introduces the item.
 Mr. Blodgett confirms there is no old business to be addressed.*

6:04PM (1:14) 4. NEW BUSINESS

A. Workshop & Training session on the Jerome Zoning Ordinance and its application.

*Mr. Schall introduces the item and defers to Mr. Blodgett for further introduction.
 Mr. Blodgett says originally, he had other training prepared but he was asked to back off on that for a little bit. So he shifted gears to throw something together quickly and apologizes for the lack of an in depth packet for this meeting.
 Mr. Schall asks if this will be a shorter meeting.
 Mr. Blodgett answers yes, but he'll be sending everyone home with homework. He continued that he printed out two handouts to give everyone present. One of the handouts is the Land Use Element section of the 2018 General Plan (GP), starting with page 17. He continues this is the section that has more direct impact on Planning and Zoning policies than the rest of it which is more geared towards historic preservation and the Design Review Board. He points out, starting on page 23, the various zones in town limits are outlined adding that there have been some parcels that have changed use however these are still usable numbers for our purposes.
 Mr. Schall asks if some lots were changed to R2*

Mr. Blodgett confirms yes some were changed, additionally one was changed to commercial and one other change he was unable to recall.

Ms. Riley asks if it double covers properties with two zones, for example her own lot is Agricultural and Residential.

Mr. Blodgett says yes, he believes that to be the case, because it exists in both uses simultaneously. He continues it is not uncommon to encounter properties that are dual zoned.

There was some discussion among commission members regarding the zoning and prior zoning changes of plots throughout town.

Mr. Blodgett says what is important in this section are the land use goals, policies, and strategies. He says it is generally what we want to use to inform interpretation of zoning ordinance regulation. He says for example, if we have an issue during review with a new build, where some language might not be defined enough, then we need to lean more towards the policies set forth in the GP. He further elaborates on the purposes of the GP and its correlation to zoning ordinances. He says, understanding the long-term goals of the GP is important, especially when revising any ordinance(s) in the future, taking care to be sure revisions fall in line with the GP, as well as identify items we no longer agree with, adding it is revised every 10 years with the next revision due in 2028. He goes on to share the residential zones are problematic here, they are complicated and sometimes outright crazy trying to figure out what the decision making was, whether we inherited it from the original days of Jerome's founding or was it something that happened later due to misinformation, lack of information, or even in some cases some level of corruption. He says regarding the residential zone, Jerome was in its inception a higher density Town than it is now. We had boarding housings and multifamily housing up and down the main thoroughfares, and even down some of the side streets we had big houses meant to house a lot of people. He says through the adoption of the ordinance in 1977 some policies adopted were along the same lines as the national ideal at the time, in terms of planning theory, geared toward single family zoning. He then introduces the second item printed and provided to the commission members, a CNN article titled "The invisible Laws that lead to America's Housing Crisis", published August 5, 2023. He asks the commission to read the article as it covers some of what he is outlining in better and greater detail. He shares that single family zoning has created problems as well as resolved perceived problems it was intended to, with some of the unforeseen problems coming to fruition now. Mr. Blodgett says Jerome is interesting because our ordinance prioritized the shift to single family zone; everything became a single family house, then parking would be sorted. He continues that he understands that in today's modern context having 7 people renting a house on School Street would be extremely problematic with the parking. He shares when trying to unpack some of the short-term rental problems one thing he noticed is that the ordinance is strict enough that if someone purchases a triplex and they have 2 empty floors not being used, but the property is zoned single family, then there is not really a pathway to turn it into multi-family and rent those out long term. However, with the passage and protection of short-term rentals by the State we would say "sorry you can't legally turn it into two additional apartments" but they could turn around and say, "the State protects my right to operate it as Airbnb's so that is what I am going to do". He continued that in many situations it was the only option left to homeowners and here in our case our own zoning ordinance can be too restrictive. He says the parking issue is always what it boils down to and he doesn't have an answer for that yet, but it is something that needs to be problem solved. He says we have some ability to ease some of the housing problems, if we can find or develop decent policies that allow us to fully utilize the existing housing. He says one idea was along the lines as the commercial zone, in which the Town allows parking requirements to be satisfied using remote parking, however the same flexibility is not available in the residential zones. So one thought would be to allow for the same flexibility in those zones, having a process to formally allow residents to problem solve some of the parking. He says it won't solve all of the problems but every little bite we can take out of the big problem reduces it as a whole. It would be a multifaceted approach with lots of little bites; not one parking lot fixes everything but more like a dozen little fixes over a decade. He presents to the commission, the idea is to find a pathway or pathways that open up the residential zoning so people can fully utilize these medium and high density homes that are single family zoned.

Mr. Blodgett then shares an update he received from Ms. Muenz, from the League of Arizona Cities and Towns regarding HB 2721 Municipal Zoning – Middle Housing. He shares it doesn't affect us directly, but it is great to see where the legislators are in terms of policies. He reads that it requires cities and towns with a population of 75,000 or more to allow for the construction of middle housing such as apartments, town homes or multi-unit residences on all lots zoned for single family residential use within a mile of the city or town's central business district. He says it's interesting to see these policies now coming out to attempt to resolve the housing crisis, adding that the state of Arizona alone is short 270,000 housing units. He says obviously we have far fewer people, but we should seriously consider and discuss the possibility of trying to do something similar here. He asks what can we do to allow people to have long term rentals? What can we do to work with them on parking rather than just penalize and tell them no? He continues to some degree the future of our community is going to rely on the ability to generate housing that is affordable. He says the real start on that action is policy. He says policy sets a direction, and we need to set a new direction; the direction we have currently got us here and saved the town, but now the situation economically and culturally has shifted, and we need to shift with it. He urges the commission to dive in and look at the article and at the zoning. He would like to have discussion at the next meeting regarding their thoughts and ideas about what we can do to allow single family housing to be increased in a smart way. We can increase the density using multiple multi-zoning or an ordinance allowing for it, we don't have to go through and rezone every parcel, but some basic umbrella policies can allow for significant change. He says he knows in Jerome the term "growth" can be a bad word, but this isn't growth so much as it is sustainable change. He shares for

most of human history we've lived in high density pockets as groups of people, and now we need to rethink how we're living to make this a livable town again. He says it is important and has been one of the biggest things he's had to deal with in the past 2 years, sharing personally he would not be able to be here, live here and have his job if he wasn't able to rent a house from the Town affordably because the other rentals were more than he makes in a month. He says the first way to fix this is good policy, let people open up their homes for rent, adding it won't be an overnight switch flip. He says that is all for his presentation and says he'd love to hear anyone else's thoughts.

Ms. Ready says she knows they've talked about the issue before, including the possibility of allowing Conditional Use Permits (CUPs) for properties that have the space to rent and feels like that would be a great opportunity to have some kind of review over what's happening. She continues they could look at the parking issues and find solutions rather than blanket denial, adding she feels we could get creative with it and would really like to encourage looking into the option of CUPs for multifamily usage in the single family district.

Mr. Blodgett shares for those that are new, what she is referring to is the idea that we can use the CUP to grant multifamily usage. For example in a single family zone multifamily use is a conditional use, meaning situationally we can go through and do review for situations that fit and which are likely not a fit or are pushing the limits of a property.

Ms. Riley comments that a lot of the homes were meant for multifamily so to let some of the homes go back to that, she doesn't see what's wrong with it as long as we can figure out the parking part.

Ms. Miller asks if we have established guidelines on what is an acceptable housing unit, or for example are we ok with kitchenette's. She continues that she knows plenty of people who would love to live here and would be happy even with just a hot plate.

Mr. Blodgett answers we don't define it well. We have a definition for a dwelling unit which mentions a kitchen, but we don't define what that really is.

Ms. Ready shares she knows for a fact there are rentals with kitchenettes in Jerome and she has no problem with that. She says for her it wouldn't work, but for others who maybe work all the time or are just heating something up for dinner it works brilliantly. She wouldn't want to take away that option, it's a perfectly acceptable rental for the right person as long as safety standards are met.

Mr. Blodgett says we want to make the policies accessible so that Barry can approve of things instead of giving them a list of things that have to be done before someone can live there technically. He says this is where when we revise the ordinance, to add more definitions because they are important. He says we don't have to define piece by piece all of the elements of a kitchen, it can be kept fairly simple.

Ms. Riley shares she was told she could put a studio building on her property as long as she didn't include a kitchen, and she was told what defines a kitchen is the presence of an oven.

Mr. Blodgett says yes that is correct. He continues that is where we can make our ordinance a lot more usable for us in Town, because our situations are just different than what you'd find in most towns. He says regarding the boilerplate ordinance language, many are fine, but some make everyone's life more problematic, time consuming and expensive. He says we have a beautiful historic town, and he doesn't think that by relaxing some of the rules a little bit that we would in any way threaten that. He is confident it is a balance that can be maintained.

There was discussion regarding the historic nature of some of the homes in town.

Mr. Blodgett says he would say our own policies pushing towards single family zoning are at odds with historic preservation standards.

Mr. Sharif says he would like to understand why growth is scary? He says if there is conversation about use permits or changing zoning for multifamily then that is growth, but in a positive way to sustain the town for people who live and work here.

Mr. Blodgett says he thinks why it is scary is because growth is associated with expansion, and in some peoples' minds, that leads to Jerome becoming like Cottonwood.

Mr. Sharif furthers he understands a lot of fear is surrounding the short-term rentals.

Mr. Blodgett agrees.

Ms. Riley says from talking to the old timers that brought this town back to life, who are now disappearing, as well as their kids that were born and raised here who share that same fear, she understands that they don't want to see their town change. She says, however having more in-depth conversations they've discussed that you can't stop changing; back then that group of people started the ball rolling, and that ball keeps going and you can't stop it. They don't want to see the change and it scares them.

Mr. Blodgett adds the reason there is so much fear is that there is so much love for the Town. He continues that everyone cares so deeply for this place and wants to make sure it's in good hands, and he thinks we can assure them that we are going to do our best.

Ms. Miller shares that she thinks if we are unsuccessful in creating a larger amount of affordable housing then Jerome is going to lose the character that we all love. She says we need people her age and younger who are willing and able to move here and if we're scared of change so much that we're keeping those people out then Jerome will become the Disneyland that we all on city council, boards and everything swore an oath to protect against.

Ms. Riley adds it's already so expensive because of that same reason, and the only people who can afford to buy housing here right now are people with money through corporate, private or whatever funding who then turn them into Airbnb's, and we need to somehow reverse that a little bit. She says she's a homeowner here so if doing that it caused prices to

come down it would affect her a little bit, but she cares more about the Town. She mentions the League of Cities and Towns article Mr. Blodgett shared earlier, adding that she believes she has heard about it in the news as well. She says there is language regarding allowing casitas to be built on properties, however there is a strict requirement that the owner must live on the property for the accessory dwelling to be used as an Airbnb. She thinks that is a huge deterrent right there.

Mr. Blodgett says he is trying to explore every option available including allowing ADUs (accessory dwelling units), for example could we outright restrict them from being STRs? He says there is talk about residential uses being an accessory to the primary dwelling. He says he need to seek some further legal advice regarding some ideas.

Mr. Ready says getting back to alleviating this fear of growth she thinks what could be done is have these meetings, public meetings, input from the public and have a system of checks and balances. For example, having a review process for a conditional use permits in place so that it's not just a free for all, to try and develop and rebuild that trust. It would allow us to do our job to protect things while also protecting the town. She says she feels like once it gets going if they're doing their jobs right, then everyone will be happy with the outcome, but it will be rough getting there.

Mr. Schall says we would be remiss to not mention water as a resource. He says when you say growth, how much growth and do we have the water for it. He says for example Flagstaff and Phoenix are always talking about water.

Mr. Blodgett says we aren't talking about the same scale.

Mr. Schall says no we aren't going to double the population in Jerome. He then shares a couple years ago there was a university that came to workshop with the Town, and based on the data for the rest of the State they had they projected the population in Jerome to be twice as much. He says it's interesting if you go back and look at the census data for Jerome even going back 20 years it's been 400 for a long time, Jerome isn't growing.

Ms. Riley adds if anything we're declining a little bit because a lot of the properties are being bought by people out of town and used for different purposes instead of residential.

Mr. Schall says sometimes residential but very often it's a second home. He continues that it's not so much corporate ownership like in some places but more often it's someone who comes from somewhere else with a lot of money, or someone dies, and the house is inherited. He says that's not sustainable either because just because you inherit a house doesn't mean you can afford the remodel or maintenance.

Ms. Riley says another issue she sees is that some houses are in such disrepair and the only people who can afford to buy them and save them are people with money, and that drives prices up because they're putting in the money for a new foundation or new plumbing or electrical. Not all locals here can afford that.

Mr. Blodgett shares that there are fewer options available than he would like. He was hoping to tap into a few when he was hired but most have been gutted in the past decade. He shares there are some HUD programs being explored and some movement in the private sector hopefully to step in and help some people out. He adds that Habitat for Humanity has changed their mission statement, they are no longer just building new houses they are now also doing repair and maintenance on existing structures, so we are also trying to have talks with them. He says the demographics of Jerome are skewed because we have some wealthy people that have moved in, and we have people who have inherited properties who are not wealthy. Those people are not able to get certain government loans, benefits, or grants because the overall income of the town is too high and knocks us out of some of those programs. He says we are trying to problem solve and find ways around that, but the first step is to explore our policy and brainstorm to find some good pathways into allow greater utilization of our housing stock.

Mr. Sharif adds he knows some people in town who do not have cars, so as we go down this path it is another aspect to take into consideration. He says we likely all know someone in town who doesn't have a car, and in this economy, it seems like nowadays you choose a place to live or a car to drive but not everyone can have both.

Mr. Blodgett shares it might be worth an experiment with a multifamily place, for example what if there was a variance for the parking. He shares it's like when he lived in LA he had to park a couple blocks away from his apartment sometimes.

Mr. Sharif asks if the shuttle van runs every day or only on the weekend, adding he should probably know that already.

Mr. Blodgett shares it runs on the weekends and Wednesday during the day for locals. He says the Council voted to end the experiment with CAT with the goal to reinvest the money from the CAT program into our own shuttle. He says he agrees and thinks the shuttle is an invaluable resource for the people that live here.

Ms. Riley asks about the Jerome Hotel. She asks if it's slowed down because of parking or a money thing.

Mr. Blodgett answers we are waiting to sell some of the land around the old cemetery down in Clarkdale. He says it's in the process right now making sure no one has any other claims or right to be buried anywhere outside of the cemetery area we have now. He says we should be nearing the end of the process.

Ms. Riley asks where the cemetery is.

Mr. Krmopotich answers it's on Minerich road.

Mr. Blodgett continues the land around it we aren't using, so the plan is to unload it and invest the money into the Hotel Jerome as well as put aside some of funds will go toward maintenance and repair of the cemetery.

Ms. Riley says she has one other question, commenting that the mine company owns a lot of land around here. She asks if there is any possibility of purchasing or leasing land from them to put in a tiny home village that looks like miner's shacks. She says she's tired of the new homes being built here that are too modern.

Mr. Blodgett shares the mining companies are not likely interested in selling their property, but they might be interested in developing it, or so he's heard through some conversations. He says one of the mining companies was looking at plans

for housing from 1919, which would fit in pretty well here. He says he needs to have more discussions with them, he is optimistic, but he can't speak for them.

Ms. Riley says she was thinking about on the other side of Sunshine Hill, could we put something in over there.

Mr. Blodgett shares there are EPA and environmental concerns over there. There is a lot of remediation that would need to be done and it's more problematic than helpful. He asks if there are any other thoughts or questions.

Mr. Schall confirms their homework is to read the articles.

Mr. Blodgett says yes read it digest it and send any ideas to him.

6:47PM (45:05) 5. NEXT MEETING ITEMS

Mr. Schall introduces next meeting items.

Mr. Blodgett shares there is nothing in concrete yet. He is waiting for the process and procedures for Zoning Ordinance revisions including the creation of a steering committee.

Mr. Schall asks if there are any applicants with new building projects coming up.

Mr. Blodgett answers he anticipates projects nearing readiness so there is a possibility to have one or two projects.

6:48PM (45:44) 6. ADJOURNMENT

Mr. Schall introduces the item and moves to adjourn the meeting.

Ms. Ready seconds the motion.

Mr. Schall calls the question, and the meeting is adjourned at 6:48p.m.

Motion to adjourn the meeting at 6:48p.m.

| BOARD MEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|--------------|--------|--------|-----|-----|--------|---------|
| MILLER | | | X | | | |
| READY | | X | X | | | |
| RILEY | | | X | | | |
| SCHALL | X | | X | | | |
| SHARIF | | | X | | | |

Approved: _____ Date: _____

Lance Schall, Planning & Zoning Commission Chair

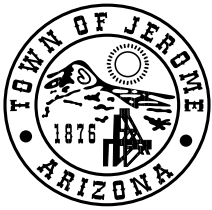
Attest: _____ Date: _____

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of the May 14, 2024, Regular Council Meeting; and May 28, 2024, Special Council Meeting Minutes

Council will consider and may approve the May 14th Regular Council Meeting; and May 28th Special Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

DRAFT MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 14, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:29) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council member Sonia Sheffield.

Staff Present included Town Manager Brett Klein, Zoning Administrator Will Blodgett and Accounting Clerk Michele Sharif.

Ms. Barber shares that councilmember Dr. Jack Dillenberg is absent due to recovery from some health issues.

7:01PM (1:10) 2. Proclamations and Presentations

A. Fire Mitigation / Summer Readiness Presentation

Representatives from APS will be on hand for a brief presentation.

Ms. Barber introduces Ms. Becky Rudd, representative of APS, for a presentation on fire mitigation and summer readiness preparations.

Ms. Rudd thanks Council and introduces May as Wildfire Community Preparedness Month. She presents information on what can be done to prepare our community for fire safety, and what APS is doing in their fire mitigation practices. She shares that the Governor has released an Extreme Heat Preparedness Plan, and that the Arizona Health Department has named the first statewide Heat Officer to oversee ways to better protect people from extreme heat such as implementing cooling stations and tree planting programs. She says APS continues to focus on safety by addressing the overgrowth of fuels, the reduction of ignition sources, adjusting their operations during elevated fire conditions and responding to safely restore power during high fire risk season. She continues, in the Northwest division of Yavapai County we patrolled 1,900 ft of overhead feeder and inspected 38,000 miles of power line, and also cleared overgrown vegetation. She says they are able to do this by using advanced technology and troubleshooting quickly, and that in doing this throughout the year, it decreases the number of outages. She says as we know if this area terrain can be an issue so sometimes response takes a little longer. She says they encourage customers if they see a light on one of the lines during an outage to call in that particular outage. She continues, they are called fault indicators, and will blink on and off if there is a fault in the line and help the lineman to identify where the issue starts and where it ends.

Jerome resident, Izzy Sharif, interjects to asks if the lights are on the lines themselves or on the poles.

Ms. Rudd answers they can be on the poles but most of them are on the actual lines themselves. She continues we want to encourage our customers to be ready for power outages in case they are extended such as having flashlights, extra batteries, and downloading the outage map on your phone, adding the map was just updated. She reminds for safety purposes to not ever assume a downed line is de-energized so stay clear of any downed lines and call 9-1-1. She touches finally on a new tool for APS, she continues it is a new protocol driven by extreme weather conditions, a combination of dry heat and wind, called Public Safety Shutoff. She shares there are 8 feeders within Yavapai County that would be affected but none in this particular area. She says anyone on those feeders has been contacted directly and APS is encouraging everyone to update their accounts so you can be contacted in case of an emergency or an outage. She says on their website there is also a power safety shutoff page, and she encourages everyone to educate themselves on it and share it with their neighbors as well. She continues while APS hopes to never have to use that new tool, if they have to customers will be notified ahead of time of upcoming safety power shutoffs. She thanks everyone for their time, attention, and support in the efforts for fire mitigation.

Ms. Barber shares Town usually declines the use of herbicides around the poles and believes that APS has been sending out postcards about it.

Ms. Moore asks, in regard to absentee homeowners who may not be aware of what's going on, is roundup going to be used.

Ms. Rudd answers not in this area, they don't use any herbicides of any kind.

Ms. Barber points out there was also an insert enclosed with the recent APS bills offering assistance with trees near powerlines. She reminds us that Jerome is a Firewise community and APS is offering to help prepare defensible space around our homes, and thanks Ms. Rudd for her presentation.

Items, in order, 9A, 10B, 10C, 10D and 10A were moved up in the agenda to accommodate parties present in the audience.

7:34PM (34:22) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for April, 2024

Council will consider and may approve the financial reports for month ending April 2024.

Ms. Barber introduces the financial reports and asks councilmembers if there are any questions or comments.

Ms. Moore answers no and makes a motion to approve the financial reports.

Ms. Barber seconds the motion. She asks if Ms. Sheffield has anything.

Ms. Sheffield answers she has no questions.

Ms. Barber calls the question, and the financial reports are approved.

Motion to Approve Financial Reports.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | | X | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | X | | X | | | |
| SHEFFIELD | | | X | | | |

7:34PM (34:55) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduces the Staff and Council Reports and defers to Mr. Klein for further introduction.

Mr. Klein shares a couple things in addition to his written report. He says we are nearing 90% completion on design of the wastewater treatment plant and there have been discussions on the necessity to acquire certain easements. A greater update will be given likely at the meeting in 2 weeks. He says we will meet the requirements of the consent decree from the design aspect and will see how long it takes to bid out. The second update is the sample ballot. He says there is only a 48 hour turnaround and asks council members to review their information and if anyone sees changes that are needed to please let him know.

Ms. Barber says Jack is not present to speak for himself, but she's not sure if last time it said Dr. Jack Dillenberg.

Mr. Klein shares that they've spoken about it already.

Ms. Barber asks if everyone else's information looks good. She extends congratulations to Lyle Keith in Public Works for 7 years as of May 1st, she says this is his second time employed with the Town, so he's actually been here more than 7 years. She continues congratulations to Police Officer, Jason Lohman for 7 years of service as of May 4th, to Building Inspector, Barry Wolstencroft for 11 years of service as of May 9th and to Police Officer Zach MacGregor for 1 year of service effective May 11th. She asks if there are any other questions or comments or reports from the council.

Ms. Moore says as far as the Fire Department report, someone mentioned to her that it says on the town website it says to call 9-1-1 if you have a rattlesnake. She asks if that's correct.

Mr. Klein says he'll talk to the Chief to see what he would like that to say.

Ms. Moore says thank you, she didn't think they'd want to have everyone call 9-1-1 every time they see a snake in their yard.

Ms. Barber points out we had 6 oversized trucks this last month, she says it's not a record but there are flashing lights and it's still a problem that seems like it never ends. She then touches on some of the Police report. She shares that she reads Clarkdale's What's Up (on Facebook) and they usually talk about what's going on. She says there are a lot of people being victims of fraud right now adding in our police report someone here in Town was a victim of nearly \$87,000. She advises everyone to be careful, continuing, that if anyone is calling you to request information to take down their information or badge numbers, hang up to call back the business on a number you know to confirm. She asks if Ms. Sheffield has anything to add. She did not.

Ms. Barber makes a motion to approve the Staff and Council Reports.

Ms. Moore seconds the motion.

Ms. Barber calls the question, and the staff and council reports are approved.

Motion to Approve Staff and Council Reports.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

7:40PM (40:17) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduces the item for consideration. She reiterates these are for information only and require no action. She defers to Mr. Blodgett for introduction.

Mr. Blodgett shares he's spent the last month working with the new GIS equipment and software and has started working with the application throughout town. He shares additionally he's been seeing movement on some code enforcement stuff. He says he is also trying to digitize some old maps that are proving to have more hurdles than anticipated. He is also getting trainings organized over the next couple months, adding he is also receiving more applications for upcoming projects.

Ms. Moore expresses gratitude for the minutes adding they were helpful.

7:41PM (41:47) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the April 9, 2024, Regular Council Meeting; and April 15, 2024, Special Council Meeting Minutes

Council will consider and may approve the April 9th Regular Council Meeting; and April 15th Special Council Meeting minutes.

Ms. Barber introduces the minutes for approval and asks if anyone has a reason that they would approve these separately rather than group them together.

Ms. Sheffield suggests making the motion on the two.

Ms. Barber shares she found one typo but isn't going to point it out. She makes a motion to approve the meeting minutes from the April 9th Regular and April 15th Special meeting.

Ms. Sheffield seconds the motion.

Ms. Barber calls the question, and the meeting minutes from the April 9th Regular meeting and the April 15th Special meeting are approved.

Motion to approve meeting minutes from the April 9th Regular Meeting and April 15th Special Council Meeting.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | | X | | | |
| SHEFFIELD | | X | X | | | |

7:42PM (42:49) 7. PETITIONS FROM THE PUBLIC

There were no petitions from the public.

7:42PM (42:35) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consideration of First Reading of Ordinance No. 490, Amending the Jerome Zoning Ordinance Section 502(K) by Adding Section 502.1, General Provisions - Exterior Lighting

Council will consider and may approve the first reading of Ordinance No. 490.

Ms. Barber introduces the item for consideration. She says this is Dark Sky and asks if everyone read it.

Council members confirm they have.

Ms. Moore asks what about enforcement.

Mr. Klein shares it will be tough for enforcement but is mostly based on new development. He says for 1, it's good to have in place and for 2, the impetus of this was that one of the goals a couple years ago was to become Dark Sky compliant. He says yes enforcement will be difficult, but maybe not really. He adds if any light changes, we definitely hear about it at Town Hall, so it certainly could be complaint driven in addition to permit driven.

Mr. Blodgett shares this is a slow transition. He shares for example Bisbee's deployment is long term and they expect full compliance to take decades. In our case we have a lot of legal nonconforming situations, and those situations won't change until necessity down the road requires it. He says at least this is looking ahead to the future, adding enforcement immediately isn't going to be that hard.

Ms. Moore says that is what she was hoping to hear. She says one of the things she did want to mention, regarding the

mention of dark sidewalks, she shares she has a couple of solar motion sensor lights in her yard that will come on brightly when you walk by. She isn't sure how they would fit historically, or if businesses wanted to use them instead of overhead lights to see the sidewalks when walking by.

Mr. Blodgett says most businesses are closed generally at night except for certain circumstances in which lighting is included or provided. He says he personally at night carries a headlamp.

Ms. Moore shares most tourists aren't normally walking around town with them.

Mr. Blodgett shares if you are going to have tourists walking around town after dark they are going to have to take some level of personal responsibility.

Ms. Barber says to segway off of what Ms. Moore said you can take any light and buy a light from Home Depot. It's a motion detector bulb that can be turned on so that it just illuminates at night, so instead of having to change the fixture you can just buy the bulb. She says she wants to talk about the discussion with APS. She reads a quote from Mr. Schall from the Planning and Zoning meeting minutes regarding shielded lights. She says if the light is there has a shield APS will put the new light in, but they cannot put new shields in. She recalls if we wanted to do that with our lights then we would become owners of the lights and we would have to pay for it. She says we can have another discussion about it but from what she understood if it's shielded, which most of the town lights are when next to residences. She says it's the ones out on the street that aren't as shielded.

Resident Mr. Sharif asks if we were to manufacture the shields historically and installed them are they saying because of that we would take ownership, or could we manufacture and put them into place.

Ms. Barber says we might be able to do that.

Ms. Sheffield comments she thought that was a condition.

Ms. Barber says Rebecca Rudd is the lady we would talk to so please bring your ideas to her. She says she likes the streetlight outside her house because when she hears noises, she can look out the window and see what javelinas are getting into or who is going off the edge going too fast down the road. She shares they do have different lumens, and the last time APS was present they did say the bulbs they were installing are Dark Sky approved.

Ms. Sheffield confirms she recalls the same information.

Mr. Blodgett shares it's important to keep in mind the geographic nature of the Town; that Dark Sky doesn't mean a whole lot if you're at the bottom of the slope. So there is a level of this we are just going to have to live with. The idea is to capture as much escaping light going upwards as possible which we already do a pretty good job of generally.

Ms. Barber asks Mr. Klein if they vote on it.

Mr. Klein answers you don't historically, but you should. He says most communities vote after the first reading to move it to the second reading.

Ms. Barber asks if there is a motion already.

Ms. Moore answers no, adding she doesn't see any real changes that need to be made.

Ms. Sheffield comments it's really only affecting new lighting. She shares she had a couple of people ask her if this meant they'd have to take lighting out of shop windows. She adds she doesn't think the new bathroom light is Dark Sky compliant.

Ms. Barber makes the motion to approve the consideration of this first reading amending the zoning ordinance by adding in section 502.1 Dark Sky.

Ms. Moore seconds the motion.

Ms. Barber calls the question, and the first reading is approved.

Motion to approve the Consideration and First Reading of Ordinance No. 490

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

7:14PM (14:01) 9. UNFINISHED BUSINESS

Discussion/Possible Action

A. Discussion and Update Regarding the Council Vacancy

Council will be provided an update regarding the solicitation of interest along with the one application received, and provide staff input for an appointment, expanding the search, or any other action.

Ms. Barber introduces unfinished business sharing that there is a solicitation of interest. She asks if everyone has had a chance to read the letter of interest and how they felt about it.

Ms. Moore shares her concern because there is a write in candidate, she didn't want to show favoritism and that she believes to fill the seat the individual has to have a year residency, which would not be until June.

Ms. Barber says that she was going to talk about this again next month. She continues that one concern is that the interested party is related to someone who works for Town in the finance department. She wonders if that means that when they talk about finances would that be a conflict of interest, and would that person have to step down every time they make those decisions. She asks Mr. Klein for input and how that would work.

Mr. Klein answers that it is not uncommon in small communities to have someone volunteer to sit on Council and a

member of the family be a member of staff, so it would be a matter of recusing himself however, not when speaking globally, only when talking about that particular individual.

Ms. Barber says she thinks we are lucky to have someone stand up, she continues everything in the resume looks great.

Ms. Moore interjects that it looks great.

Ms. Barber continues, but we couldn't seat them until next month anyway. She asks Ms. Sheffield her feelings.

Ms. Sheffield shares she has nothing to add.

Ms. Barber asks how they want to proceed. Continuing that next month Dr. Dillenberg would be back, and they could all talk about it. She then confirms if they wait until next month then wouldn't that be past the year residency requirement.

Mr. Klein confirms yes, by the meeting next month that candidate would be eligible.

Ms. Barber thanks the candidate for stepping up and would table it to make a decision at the next meeting.

Ms. Moore asks if that is her motion.

Ms. Barber confirms yes, she moves to table this until next meeting.

Ms. Moore seconds the motion.

Ms. Barber asks if there is any further discussion. There was none. She calls the question, and the motion to table until next meeting is approved.

Motion to table until next regular meeting.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

10. NEW BUSINESS

Discussion/Possible Action

7:25PM (25:57) A. Consideration of an Agreement for Library Support Services Between Yavapai County Free Library District and the Town of Jerome Public Library

Council will consider and may approve the agreement.

Ms. Barber introduces the item, noting that staff have provided a memo to approve. She says this is something we need, and she will fight for this library as long as she sits behind the dais. She says that it is an asset to this community and thanks Ms. Jarvis for her longevity and all that she does. She moves to approve the agreement.

Ms. Moore says she will second the motion so they can discuss.

Ms. Barber defers to Ms. Moore for additional discussion.

Ms. Moore comments that it seems strange and would like to know why this is happening.

Kathleen Jarvis, Jerome Librarian, asks if Council would like her to approach the microphone.

Ms. Barber answers yes, please.

Ms. Jarvis introduces herself and shares that she has been the Town librarian for over 20 years. She says signing the Affiliate Agreement is a normal thing to do every year and is normally a 3 page agreement outlining what the library district will do and what our responsibility is as an affiliate library. She continues, this year it's a 22 page form that is now requesting financial information about the Town including things like how much is in the Town's budget for the library and how much money the library has earned. She says some of the other library directors are upset and that they have been told by the Director if we don't fill out this form and turn it in by the deadline of this Friday then we can forget about receiving any funding from the County. Ms. Jarvis shares, to explain the money, that there is \$1.2 million divided among the 7 libraries that are affiliates of the county but are also city and town libraries. She continues, we receive funding twice a year and it can be a significant amount of money but is primarily divided up according to property taxes. For example Prescott library will receive more money at around \$420,000 a year and Jerome gets \$18,000. The remainder of the money used to run the library is budgeted by the Town of Jerome. She says in her 20 years this is a situation that rears every once in a while; having less money to do more with. She continues, for instance when she became a librarian there were less than 30 libraries in Yavapai County and now there are 61, half of them being K-12 schools. She shares there are many parts to all of this, and still feels we need to sign the agreement as we always do. She says in staying an affiliate of the County the benefits far outweigh not being an affiliate, and walking away from the affiliation would also mean losing interlibrary loans and other benefits.

Ms. Barber says that she wants to clarify that Prescott Public Library receives 35% of the 100% and Jerome receives 1.5%; again a majority of the money from Yavapai County gets sucked up by the quad cities and doesn't make it to the Verde Valley side. She says we are small potatoes compared to what a lot of other communities are doing and because of vacation rentals we don't have enough people to live in this town anymore. She thanks Ms. Jarvis and says we need to continue to do what we can with our small potatoes to continue to keep up with federal and state overreach like now having to fill out forms we've never had to before. She continues, \$18,000 is not a ton but it is still a chunk into our library. She asks if there are any other questions or discussion.

Ms. Moore says she would imagine its population based.

Ms. Jarvis confirms that is part of the formula. She shares 50% of it is property tax and some is population based, some

is even based on how many books were checked out but 50% of that formula is based on property taxes.

Ms. Barber acknowledges the motion and the second and calls the question. The motion to approve the affiliate library agreement is approved.

Motion to approve the Agreement for Library Support Services Between Yavapai County Free Library District and Town of Jerome Public Library.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

Returning to item 3A, all other items on the agenda are addressed in the order in which they appear.

7:17PM (17:15) B. Consideration of a Special Event Permit Application for "Nikki's 40th Birthday Party"

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduces the item and asks if everyone has had a chance to review the paperwork.

Ms. Check approaches the microphone and thanks Council. She shares that as a citizen she does have a right to have a birthday party without permission or permit, however she is running for county supervisor and will probably have a political sign out, might give a speech, as well as advertise it on her political website. Therefore so she is making it an official political event, noting the check made out to pay for the special event permit is from Elect Nikki Check to make it clear that there are no public goods or services being contributed to her campaign indirectly. She asks if there are any questions.

Ms. Barber shares the only thing she saw was regarding the admission. She shares that the box is checked yes and then says no with a check mark and the fee is crossed out, so she wonders why all the boxes are checked.

Ms. Check shares that the yes box is checked automatically in the printout for some reason. She adds it is also a clarifying question, because if she puts an event on her website it has to be ticketed it or RSVP. She says it will technically be RSVP on the website, but there will be no admission and if anyone just shows up, they aren't limiting participation in any way.

Ms. Sheffield asks how many people she is estimating will be there.

Ms. Check answers she is not sure, but she says political events don't really draw as many people as fun events, but she would guess anywhere between 40 and 60 people. She notes that it is over the course of a few hours, it is a potluck event and she will have a special area for anyone who bring beverages to keep them away from underage attendees.

Ms. Moore makes a motion to approve the special event.

Ms. Sheffield seconds the motion.

Ms. Barber says before she calls the question, she wants to make sure the signs as indicated in the application, 2- 18 x 24 signs, are in compliance.

Mr. Blodgett confirms he believes they are and he will look into it to be sure they are.

Ms. Check shares she also checked with political sign laws; In Jerome it's 60 days out and not in the right of way. These signs would be in the middle park itself.

Ms. Barber asks if they are being stuck in the ground.

Ms. Check answers like H stakes.

Ms. Barber acknowledges the motion adding as long as the signs are in compliance. She calls the question and the special event for Nikki's 40th Birthday Party is approved.

Motion to approve special event for Nikki's 40th Birthday Party

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | X | | X | | | |
| SHEFFIELD | | X | X | | | |

7:21PM (21:33) C. Consideration of a Special Event Permit Application for Jerome Chamber's Art in the Park

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduces the special event application for consideration.

Dylan Jung, representative for Jerome Chamber of Commerce, approaches the microphone at the front of the room.

Ms. Barber says this seems to be a wonderful event that will probably happen more often. Directing her question to Mr. Jung she asks if it is too much work for the turnout or if it's a good blend for the fun that occurs.

Mr. Jung answers, it is all a lot of work.

Ms. Barber asks Mr. Jung if he has anything additional to present about the event.

Mr. Jung shares that originally these were the dates for the Jerome Music and Arts Festival, however they've now repurposed the dates to be Art in the Park. He says this will be the 4th version of this event, adding this time it will be over the course of 2 days. He shares that they plan to have artists painting in the park, with a couple of live music acts per

day, and have also scheduled some additional performances in the Spirit Room. He says there isn't anything special for this event and in the chance that an art piece is sold it will be processed through Vino Zona for any TPT purposes.

Ms. Sheffield comments that it was a good event last year.

Mr. Jung shares that usually it's a one day event held twice a year, but this time they would like to do it over the course of two days.

Ms. Sheffield moves to approve the special event for Art in the Park.

Ms. Barber seconds the motion. She then calls the question and the special event permit for Art in the Park is approved.

Motion to approve Special Event permit for Jerome Chamber's Art in the Park.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | | X | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | | X | | | |
| SHEFFIELD | X | | X | | | |

7:23PM (23:55) D. Consideration of a Special Event Permit Application for Jerome Chamber's Music and Arts Festival

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduces the special event for consideration.

Ms. Sheffield comments that it was also a great event last year.

Ms. Barber says the only thing she has question on is the use of portable restrooms during the event. She asks if there will be portable restrooms.

Mr. Jung answers yes.

Ms. Moore comments down at the basketball court.

Mr. Jung shares that they plan to use Nice Johns and believes the owner is or was a local resident. He continues that this layout will appear much like the fireman's ball, with the addition of a couple of food trucks near the sliding jail. He says everything will be partitioned off, security guards present, and cooperation with Police and Fire etc.

Ms. Barber shares it's a good place to have a party and is the same place the Fireman's ball happens. She moves to approve the special event.

Ms. Moore seconds the motion.

Ms. Barber calls the question and the special event permit for Jerome Music and Arts Festival is approved.

Motion to approve Special Event permit for Jerome Chamber's Music & Arts Festival.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | | X | | | |
| SHEFFIELD | | X | X | | | |

Ms. Barber adds that the Chamber has been doing a great job at sprucing up getting the music and arts going again. She expresses her thanks.

Mr. Klein asks if she would like to address item 10A before returning to item 3. Financial Reports.

7:52PM (52:09) E. Fiscal Year 2024-2025 Budget - Near Final Draft Review

Council will review the 2024-2025 budget, including review of a near-final draft budget. All aspects of the budget may be discussed, and Council may provide staff direction regarding the 2024-2025 budget.

Ms. Barber introduces the item and defers to Mr. Klein for introduction.

Mr. Klein shares subsequent to the last meeting nothing has changed. He says as can be seen from the financials we are at 83% of the budget and we are at \$300,000 excess revenues over expenditures. We anticipate coming in excess revenues over expenditures which is always good adding department heads have been doing an outstanding job staying within budget. He says we are trying to do a few more big projects such as windows in hotel Jerome and the Verde Line will most likely go in next fiscal year. He says this is balanced after all input from the department heads and includes comments and discussion from the last meeting but is not the final action. He says this is an opportunity to review, if they see anything that is amiss or anything they want added.

Ms. Barber asks for Council's input.

Ms. Sheffield and Ms. Moore both say it looks good to them.

Ms. Barber agrees and points out that we adopted that we keep 25% of general fund operating expenses, and we are way above that, so go team! She continues expressing thanks the staff and says she wants to do a shout out to everyone that helped work on the bathrooms. She adds, we also saved a lot of money on paving because we have a hardworking team of 5-7 people that did this. She says if anyone felt neglected from the town crew, she's sure if you drove through town, you saw what they were working hard on, all the while keeping up with their day-to-day. She says this is a hard working budget adding this council has always tried to focus on infrastructure and fixing up as much as we can with as little manpower as we have. She asks if there are any additional questions about the budget.

Ms. Sheffield and Ms. Moore both answer no.
 Ms. Barber asks if there is a special meeting on 5/28.
 Mr. Klein answers yes that timeline is valid right now and the meeting is two weeks away.
 Ms. Barber confirms that is on a Tuesday.
 Mr. Klein confirms yes as the Monday is memorial day.

7:56PM (56:35) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.
 Ms. Barber introduces to and from the council. She defers to Ms. Moore.
 Ms. Moore says helicopters. She says it would be nice if we could get information out there about what we could possibly do to have any impact on the helicopter tours.
 Ms. Barber asks on Facebook or just general public knowledge.
 Ms. Moore says she doesn't think there is a whole lot we can do. If they are touring in the sky, she doesn't believe we can require them to have a business license to operate in the town.
 Ms. Barber says it's an invasion of privacy to fly over your house. She says she's lived here 50 years and hasn't had much invasion of privacy. She adds that people in town are going to start taking their clothes off, according to Facebook. She shares someone on the fire department had a great idea about designating the helipad in some way.
 Ms. Moore asks if we could have parameters, if the helipad is something to consider.
 Mr. Klein says we can get this on the agenda as an item.
 Ms. Moore says it would be great to get a lot of these things clarified. She adds she's sure if they're lower than a certain elevation and you can get their numbers you can file a report on that information.
 Ms. Barber shares she thought we were a no fly zone because of our proximity to an airport. She asks if Ms. Sheffield has anything to add.
 Ms. Sheffield answers not today.
 Ms. Barber says she wants to say to everyone in Jerome, that our Post Office has been on the chopping block more than once, so please use our Post Office if you can. She says it's something important to town and if we stop using it it's going to go away. if we want to have a Post Office then we need to continue using it.
 Ms. Moore asks if something is going on with the Post Office that she was not aware of.
 Ms. Barber says no. She continues, in this day and age, a lot of businesses lose out to Amazon, and the town loses in the event we don't have a Post Office. She says she's just trying to keep our small historic things going.

8:01 (1:01:05) 12. ADJOURNMENT

Ms. Barber moves to adjourn the meeting.
 Ms. Moore seconds the motion.
 Ms. Barber calls the question, and the meeting is adjourned at 8:01 p.m.

Motion to adjourn at 8:01p.m.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

SPECIAL COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 28, 2024, AT 6:30 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:30PM (0:29) 1. CALL TO ORDER/ROLL CALL

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council member Sonia Sheffield. Staff Present included Town Manager Brett Klein and Deputy Clerk Kristen Muenz.

Ms. Barber shares she is glad that Dr. Dillenberg will be back for the next meeting.

6:30PM (0:49) 2. NEW BUSINESS

Discussion/Possible Action

A. Consider Approval of the Tentative Budget of the Town of Jerome for FY 2024-2025

Council will consider and may approve the proposed tentative budget for Fiscal Year ending June 30, 2025. If approved, the public hearing for the budget and tax levy final adoption will take place on June 11, 2023.

Ms. Barber introduces the tentative budget. She says we've worked long and hard on this and asks the Council if they have any additional input.

Ms. Moore comments the State forms confused her but after asking Mr. Klein what it was, she is ok.

Mr. Klein shares nothing has changed. He says this is the third time it's been seen, and that he needs to have the notice to newspaper tomorrow morning (5/29/24) to meet the deadline for the public hearing. The public hearing will be the fourth time the public has had a chance for input.

Ms. Moore asks if anyone has heard anything from the public.

Mr. Klein says he has not received any comments.

Ms. Barber says since she's been behind the dais and everyone elected has been all about infrastructure. She says in the 10 years she's been on council as well as the 20 years that Jane has been around, we've gotten a lot done. She continues that we have a list, some things at the top drop down to the bottom and maybe they get done, and that there's always another piling on. She says this is an old town and we are keeping it together with the tiny bit of residents and staff we have.

Ms. Moore comments it's a slow process but we get there.

Ms. Barber agrees, she says to get shovel ready projects ready is a lot for us, and then we wait to get the state funding. She thanks Mr. Klein for all that he does with grants and asks if Ms. Sheffield has anything she'd like to say about the budget.

Ms. Sheffield answers not at this time.

Ms. Moore moves to approve.

Ms. Sheffield seconds the motion.

Ms. Barber asks Mr. Klein if they are leaving anything out before she calls the question.

Mr. Klein answers no this is the tentative budget, so there will still be another opportunity for input.

Ms. Barber calls the question, and the motion to approve the tentative budget is approved.

Motion to approve the Tentative Budget for the Town of Jerome for FY 2024-2025

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | X | | X | | | |
| SHEFFIELD | | X | X | | | |

6:33PM (3:14) B. Consideration of an Intergovernmental Agreement (IGA) Between the State of Arizona and the Town of Jerome for the Verde Avenue Planning and Design Project

Council will consider and may approve the IGA.

Ms. Barber introduces the item for consideration deferring to Mr. Klein for additional detail.
 Mr. Klein says speaking of shovel ready projects that's what this aims to do. He says this is a planning and design grant, adding generally when you get this grant, we should be in really good shape to get the subsequent grant which will be in the \$3-5 million dollar range. They will be designing drainage; water, sewer, and of course reconstruction of the roadway, keeping the same footprint that is there. He says it's a state-run project, so we don't have as much control of it. He continues it should go smoothly, adding that our engineer from SEC (Southwestern Environmental Consultants) is looking to get onto the state's list that awards these qualifications and bids to the engineering firms. So, they will be keeping an eye on it, in addition to our staff.
 Ms. Moore says she has a question about the cobblestones and the reuse or saving of those. She asks when we might have a say on that.
 Mr. Klein says anytime. He says they will come to council with the awarded planning and design. He says they've reached out about what should be considered, because how they engineer the road depends a lot on that. He says as you know it's not a really viable option to reuse the cobblestones but they can be accent pieces.
 Ms. Barber says we're talking about on the sides of the road the drainage that already is cobblestone. She says if we aren't putting cobblestone in the drainage then it all needs to be taken somewhere or to the town yard to be used somewhere else and not just be thrown away. She asks Ms. Moore how she feels about that, continuing that some of those stones are huge and we don't even know what we're digging into. She asks about the funding, if this is another layer of funding besides Community Development Block Grant or SSP Grant funding?
 Mr. Klein says yes this is DOT funding and we have zero match.
 Ms. Barber confirms DOT as Department of Transportation. She says the State has given out more monies that are not grants we normally get. She asks Mr. Klein if we're making sure to capture and get as much of that as we can.
 Mr. Klein answered yes.
 Ms. Barber moves to accept the IGA. She says we need it. She says this is something that was talked about in a lot of the State talks after Covid; that it's really hard for some municipalities to get shovel ready projects because you can put \$250-300,000 into the shovel ready projects or you can chipseal a couple of roads that are terrible. So sometimes municipalities come to, do we fix what we have, or do we put the money into a nest egg to get the big bucks. She says we do all of those things here in Jerome, adding all of the roads are in disrepair right now, and we do what we can. We get complaints about cars bottoming out and fix the pothole. She says she also wants to go on record with a huge thank you for anyone that helped with the public restrooms. She says if you have not been inside, they are amazing. She says she's getting to like the outside a little bit more but there will be further discussion.
 Ms. Sheffield seconds the motion.
 Ms. Barber calls the question, and the IGA is approved.

Motion to approve IGA between the State of Arizona and The Town of Jerome

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | | X | | | |
| SHEFFIELD | | X | X | | | |

Mr. Klein informs Mayor Barber that she will be receiving a DocuSign document to electronically sign the Intergovernmental Agreement and that Ms. Muenz will be available for assistance if needed.
 Ms. Barber confirms that she will receive an email.
 Mr. Klein answers yes, you'll receive an email and should be able to complete and sign it with a couple of clicks.

6:38PM (8:40) 3. EXECUTIVE SESSION

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

A. Motion to Adjourn to Executive Session

On a Public Majority Vote of Council Members Constituting a Quorum, the Town Council May Enter into an Executive Session pursuant to ARS § 38-431.03(A)(7); discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.
 Discussion and instruction will center around easement acquisition for the upgrades to the Town's Wastewater Treatment Plant.

Ms. Barber introduces item number 3, then moves to go into executive session at 6:38p.m.
 Ms. Moore seconds the motion.
 Ms. Barber calls the question and Council enters executive session at 6:38p.m.

At this time the recording is stopped. It is also noted that the final minute of the meeting returning from executive session at 7:04p.m. to adjournment at 7:05 was not captured via audio recording.

Motion to move into Executive Session at 6:38 p.m.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

Upon returning to open session at 7:04p.m., Mayor Barber asked Town Manager Klein to summarize the E-Session to the extent that it can be public information at this point. Town Manager Klein stated that he provided a brief update on the Town's acquisition of easements necessary for the Wastewater Treatment Plant upgrade and sought direction from the Council in terms of how to proceed.

7:05PM 4. ADJOURNMENT

Upon return to open session there was an audio

Ms. Barber moves to adjourn the meeting.

Ms. Moore seconded the motion.

Ms. Barber called the question, and the meeting was adjourned at 7:05 p.m.

Motion to adjourn at 7:05 p.m.

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER | X | | X | | | |
| DILLENBERG | | | | | X | |
| MOORE | | X | X | | | |
| SHEFFIELD | | | X | | | |

APPROVE:

ATTEST:

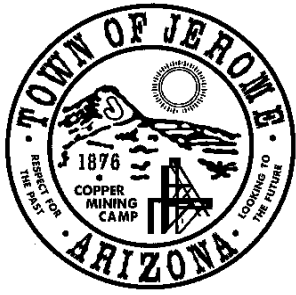
Alex Barber, Mayor

Brett Klein, Town Manager

File Attachments for Item:

A. Consider Second Reading of Ordinance No. 490, Amending the Jerome Zoning Ordinance for Exterior Lighting, and Adopting and Publishing

Council will consider and may approve the Second Reading of Ordinance No. 490.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Ordinance No. 490, Amending the Jerome Zoning Ordinance – Exterior Lighting**

MEETING DATE: June 11, 2024

Summary:

Staff have been working on this dark sky compliant exterior lighting ordinance for nearly a year. The draft came to the Council for input and direction. A proposed final draft was then sent to the Planning and Zoning Commission who held the requisite public hearing on the proposed ordinance on April 16, 2024. The Commission provided several recommendations for potential changes. Staff made several changes as discussed at the May 14th meeting, which entailed the first reading of the ordinance.

Fiscal Impact:

None.

Recommendation:

Staff recommend approval of the second reading of Ordinance No. 490, subsequently publishing and adopting the ordinance.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

ORDINANCE NO. 490

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME ZONING ORDINANCE BY DELETING 502(K) EXTERIOR LIGHTING AND REPLACING IT IN ITS ENTIRETY WITH NEW SECTION 502.1 “GENERAL PROVISIONS – EXTERIOR LIGHTING”

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Section 502(K), is hereby amended to read as follows:

Section 502.1 General Provisions – Exterior Lighting

Section 502.1 General Provisions – Exterior Lighting

A. Incorporation by Reference

1. A.R.S. Title 49, Chapter 7, Light Pollution is hereby incorporated by reference

B. Purpose

1. This section is intended to establish procedures and standards that ensure minimal light pollution, reduce glare, increase energy conservation, and afford every citizen and business of Jerome the flexibility to engage in the pursuit of safe, inexpensive lighting for the purpose of commerce and private use without detrimentally impacting the pristine nighttime environment free from light pollution, waste, trespass, or clutter.

C. Applicability

1. This chapter shall apply to all outdoor lighting including, but not limited to, search, spot, or floodlights for:
 - a. Buildings and Structures;
 - b. Recreational areas;
 - c. Parking lot lighting;
 - d. Landscape lighting
 - e. Other outdoor lighting
2. New lighting shall meet the requirements of this Code with regard to shielding and lamp type. The total outdoor light output after the new lighting is installed shall not exceed that on the site before the new lighting was installed, or that is permitted by this Code, whichever is less.

3. If the total cumulative increase in floor area is greater than 50 percent for single family residential or greater than 25 percent for all other uses, or if the total cumulative cost of any exterior modification, alteration or repair is greater than 25 percent of the valuation of the building as determined by the Planning and Zoning Director, then all exterior lighting fixtures shall comply with this Code. Cumulative modification, replacement, or repair of outdoor lighting constituting 25 percent or more of the permitted lighting output level for the parcel, no matter the actual amount of lighting already on the site, shall require all exterior lighting to comply with this Code.

4. Exemptions

a. **Emergency Lighting**

Lighting used only under emergency conditions as declared by the Governor of the State of Arizona, Town of Jerome Mayor, or authorized County or Town public safety representative shall not be subject to this Section 502.1

b. **Seasonal Lighting**

Temporary seasonal lighting between the months of October and January 15 shall not be subject to this Section 502.1, provided such lighting does not create glare to motorists or result in light trespass onto adjacent properties.

c. **Lighting Required by FAA or FCC**

Lighting required by the Federal Aviation Administration, or the Federal Communications Commission shall not be subject to this Section.

d. **Special Events**

Special events that have been issued a special even permit shall be allowed temporary lighting for the duration of the event, provided such lighting does not create glare to motorists or result in light trespass onto adjacent properties.

e. **Street Lighting**

With the exception of shielding requirements, this Code does not apply to street lighting within Town and state rights-of-way.

5. Nonconforming Lighting

- a. Existing historic nonconforming lighting in use prior to the adoption of this ordinance may continue to be used; if historic fixtures are damaged, they may be restored or repaired in efforts to preserve their historic nature.
- b. Lighting that does not conform to all provisions of this Code shall be brought into compliance, in accordance with Section 502.1(C)(3). Until this time, no modification or replacement shall be made to a nonconforming fixture unless the fixture thereafter conforms to the provisions of this Code, except that identical lamp replacement is allowed.
- c. In the event that an outdoor lighting fixture is abandoned or damaged to the point of requiring repairs for safe operation, the repaired or replacement fixture shall comply with the provisions of this Code.

D. Definitions

As used in this Code, unless the context clearly indicates otherwise, certain words and phrases shall mean the following:

- 1. *Abandonment* means the discontinuation of use for a period of six months.
- 2. *Adaptive Controls* means hardware and/or electronics, used in conjunction with outdoor light fixtures, intended to dynamically alter or adjust the operation of those

- fixtures. Examples of adaptive controls include, but are not limited to, motion/occupancy sensors, dusk-to-dawn ('astronomical') timers and photocells.
3. *Class 1 Lighting* means all outdoor lighting used for but not limited to outdoor sales or eating areas, assembly or repair areas, advertising and other signs, recreational facilities, and other similar applications where color rendition is important.
 4. *Class 2 Lighting* means all outdoor lighting used for but not limited to illumination for walkways, roadways, equipment yards, and parking lots where general illumination of the grounds is the primary concern.
 5. *Class 3 Lighting* means any outdoor lighting used for decorative effects, including but limited to architectural illumination, flag monument lighting, and illumination of trees, bushes, etc.
 6. *Correlated Color Temperature (CCT)* means the temperature of a source of blackbody radiation whose spectrum best approximates the spectrum of a particular light source, expressed in units of Kelvins. Lamps with a CCT greater than 4000K are considered "cool" sources.
 7. *Direct Illumination* means illumination resulting from light emitted directly from a lamp, luminaire, or reflector, not light diffused through translucent signs, or reflected from other surfaces such as the ground, building faces or luminaire optics.
 8. *Footcandle (abbreviated 'fc')* means a unit of illuminance or illumination, equivalent to the illumination produced by a source with luminous intensity of one candela at a distance of one foot and equal to one lumen incident per square foot (approximately 10.764 lux).
 9. *Fully Shielded Fixture* means that fixtures are shielded in such a manner that light rays emitted by the fixture, either directly from the lamp or indirectly from the fixture, are projected below a horizontal plane running through the lowest point on the fixture where light is emitted.
 10. *Initial Lumens* means the lumens rating of a lamp at the time of manufacture, not accounting for losses due to normal lamp aging, or the lumens rating for a brand new light bulb. Initial lumens are measured by manufacturers specifications and usually provided along with product packaging.
 11. *Installed* means attached, or fixed in place, whether or not connected to a power source.
 12. *Lighting Zone* means an overlay zoning system, establishing legal limits for lighting for particular parcels, areas, or districts in a community.
 13. *Light Trespass* is spill light falling over property lines that illuminates adjacent grounds or buildings in an objectionable manner.
 14. *Lumen* is the unit used to measure the actual amount of visible light, which is produced by a lamp as defined by the manufacturer.
 15. *Luminaire* means the complete lighting assembly, less the support assembly.
 16. *Lux (abbreviated 'lx')* means a unit of illuminance or illumination equal to one lumen per incident square meter (approximately 0.093 fc).
 17. *Multi-class Lighting* means any outdoor lighting used for more than one purpose, when the purpose fall under the definitions for two or more lighting classes as defined for Class 1, 2 and 3 Lighting above.
 18. *Motion Sensing Lighting* means a fixture designed, and properly adjusted, to illuminate an area around a residence or other building by means of switching on a lamp when motion is detected inside an area or perimeter, and switching the lamp off when the detected motion ceases.

19. *Neon Lighting* means lighting using luminous gas filled tubes often formed into text, symbols, or decorative elements. Neon lighting includes tubes with typical diameters of 10 to 20 millimeters filled with neon, argon, xenon, or other gasses and producing various colors of light. Not included are replaceable T-8 (1-inch diameter) and T-12 (1.5-inch diameter) or PL (“compact”) fluorescent tubes.
20. *Net Acreage* means the remaining ground area of a parcel after deleting all portions for proposed and existing public right-of-way and undeveloped area.
21. *Opaque* means only that the material must not transmit light from the internal illuminating source: the color of such opaque backgrounds is not restricted.
22. *Outdoor Light Fixtures* means all outdoor illuminating devices, reflective surfaces, lamps, and other devices, either permanently installed or portable, which are used for illumination or advertisement. Such devices shall include, but are not limited to, search, spot, and floodlights for:
 - a. Buildings and structures
 - b. Recreational areas
 - c. Parking lot lighting
 - d. Landscape and architectural lighting
 - e. Billboards and other signs (advertising or other)
 - f. Street lighting
 - g. Product display area lighting
 - h. Building overhangs and open canopies
23. *Person* includes a corporation, company, partnership, firm association, or society as well as a natural person.
24. *Planning and Zoning Director* means the Director of Planning and Zoning for the Town of Jerome or his or her designated representative.
25. *Temporary Lighting* means lighting which does not conform to the provisions of this Code and which will not be used for more than one thirty (30) day period within a calendar year. Temporary lighting is intended for uses which by their nature are of limited duration; e.g. holiday decorations, civic events, or construction projects.
26. *Total Outdoor Light Output* means the maximum total amount of light measured in lumens, from all outdoor light fixtures on a property. For lamp types that vary their output as they age (such as high pressure sodium and metal halide), the initial output, as defined by the manufacturer, is the value to be considered.
27. *Translucent* means light is transmitted from the internal illumination source.
28. *Unshielded* means a fixture that allows light to be emitted above the horizontal directly from the lamp or indirectly from the fixture or a reflector.
29. *Watt* is the unit used to measure the electrical power consumption (not the light output) of a lamp.

E. General Requirements

All light fixtures and streetlamps where able, shall be aimed or shielded so that the direct illumination shall be confined to the property boundaries of the source. Direct illumination must not fall onto or across any public or private street or road. Motion sensing lighting fixtures shall be properly adjusted, according to the manufacturer’s instructions, to turn off when detected motion ceases. All new development, qualified enhancements, and requirements as outlined in 502.1 must follow the Total Light Output requirements indicated in Appendix A.

1. **Class 1 Lighting (High Activity Areas)**
Lighting used for outdoor sales or eating areas, assembly or repair areas, signage, recreational facilities, and other similar applications where accurate color rendition is important to preserve the effectiveness of the activity. Commonly used in Lighting Zones 2 -4. (See Appendix A)

2. **Class 2 Lighting (Security and Public Safety)**
Lighting used for illumination of walkways, roadways, equipment yards, parking lots, and outdoor security where general illumination for safety or security of the grounds is the primary purpose. Commonly used in Lighting Zones 1-3. (See Appendix A)

3. **Class 3 Lighting (Decorative and Accent)**
Lighting used for decorative effects such as architectural illumination, flag and monument lighting and illumination of landscaping elements. All Class 3 lighting shall be selected, designed, installed, and aimed so that there is a minimum amount of spill beyond the area(s) to be lighted. Commonly used in Lighting Zones 0-2. (See Appendix A)

4. **Multi-Class Lighting**
Lighting used for more than one purpose such that the use falls within more than one class as defined for Class 1, 2 or 3 lighting. Multi-class lighting must conform to the standards that apply to the most restrictive included class.

5. **Lighting Plan Submittal Required**
Whenever new exterior lighting is proposed, the applicant shall submit an application, and as part of the application, shall submit sufficient information to enable the Planning and Zoning Director to determine whether proposed lighting complies with this Code. All applications may be subject to review and action by the Planning and Zoning Commission at the discretion of the Planning and Zoning Director. The lighting plan shall include information as determined by the Planning and Zoning Director.

6. **Plan Approval**
If the Planning and Zoning Director determines that any proposed lighting does not comply with this Code, the associated permit shall not be issued, or the application approved unless an alternative is approved pursuant to Section 502.1(E)(7) below.

7. **Discretionary Approval of Lighting Alternatives**
The Planning and Zoning Director may approve alternative lighting designs, materials, or methods of installation or operation not specifically prescribed by this Code provided the proposed alternative:
 - a. Results in approximate equivalence to the applicable specific requirement of this Code; and
 - b. Complies with the purpose of this Code as stated in subsection 502.1(B).

8. **Warm Lighting Requirements and Alternatives**
 - a. All Class 2 Lighting shall be either low-pressure sodium (LPS) lamps, narrow spectrum amber LEDs, or warm lighting alternatives not to exceed 2,700 Kelvin

- b. For Class 1 Lighting, a development may be eligible for an additional 10 percent increase in the total lighting output level allowed if 50 percent or more of the Class 1 lighting complies with subsection 502.1(E)(8)(a).

9. Prohibited Lighting Types and Fixtures

- a. Outdoor floodlighting by floodlight projection above the horizontal plane is prohibited.
- b. Mercury vapor light bulbs and fixtures.
- c. Lamps emitting a Correlated Color Temperature (CCT) in excess of 4,000 Kelvin
- d. Searchlights, laser source lights, strobe or flashing lights, illusion lights or any similar high intensity light shall not be permitted, except in emergencies by police and fire personnel.
- e. Unshielded lights.
- f. Permanent exposed string lighting for mixed-use and nonresidential uses is prohibited, except as allowed in subsection immediately below
- g. Ambience lighting for outdoor dining/bar areas, interior courtyards, and/or event venues, may be allowed subject to compliance with all other provisions of this Code and with approval by the Planning and Zoning Director on a case-by-case basis. In reviewing proposals for such lighting, the Planning and Zoning Director shall consider lighting types, locations, and time of use. Permanent outdoor string lighting shall not flash, blink, fade, or strobe and shall be included in the total partially shielded lumen count for the property. Such lighting, if allowed by the Planning and Zoning Director, shall be extinguished immediately after outdoor hours of operation.

10. Shielding and Light Trespass

- a. All light fixtures are required to be fully shielded, unless approved by the Planning and Zoning Director pursuant to Section 502.1(E)(6-7).
- b. Partially shielded light fixtures approved by the Planning and Zoning Director as part of a lighting alternative pursuant to 502.1(E)(7) are limited to a maximum of 3,850 initial lumens per net acre and shall not exceed 1,400 initial lumens per lamp.
- c. All light fixtures shall be aimed and shielded so that the direct illumination shall be confined to the property boundaries of the source. Lighting shall not be aimed onto adjacent properties, except in cases of shared parking, pursuant to 502.1(E)(7), shared pedestrian pathways, or for coordinated development sites spanning multiple parcels.

11. Lighting Controls

- a. Motion Sensors
 - 1. May be used where the sensor is triggered by activity within the property lines and not triggered by activity outside the property lines.
 - 2. Motion sensing fixtures shall be fully shielded and properly adjusted, according to the manufacturer’s instructions, to turn off in a reasonable timeframe after the detected motion ceases.
- b. Lighting Time Limitations
 - 1. Except for flagpole lighting and landscape lighting, Class 1, and Class 3 lighting shall be extinguished during nonbusiness hours. Lodging

businesses are encouraged to reduce lighting during off-peak hours overnight.

2. Landscape lighting shall be extinguished by close of business or 10:00p.m. whichever is later.
3. Multi-class lighting shall conform to the time limitations of the strictest class.

F. Uplighting, Exterior Building Lighting and Sign Illumination

1. Subject to the approval of the Planning and Zoning Director, uplighting or ground-mounted lighting may be allowed to accent unique features of a building and/or surrounding landscaping such as exceptional architectural features, specimen trees with dense year-round foliage, or large native shrub masses, and shall be designed and installed to minimize glare with special consideration to vehicular and pedestrian traffic.
2. All lighting shall be fully shielded to contain and direct the light onto the feature to be illuminated.
3. All uplighting shall be considered partially shielded for the purposes of calculating lighting output levels.
4. All Class 3 lighting shall be selected, designed, installed, and aimed so that there is a minimum amount of spill beyond the area intended to be lighted.
5. Exterior building lighting may be considered Class 1, 2 or 3 Lighting depending on the size, function, illumination, design, and lighting intent.
6. Soffit-mounted light fixtures should be recessed into the soffit or otherwise fully shielded.
7. Architectural lighting shall only be used to highlight special features. The lighting of expansive wall planes or lighting resulting in hot spots on wall or roof planes shall be prohibited.
8. Lighting above entryways or along building perimeters shall use fully shielded fixtures.
9. Lighting used for all externally illuminated signs shall conform to all restrictions of the Code, shall be fully shielded, and shall be turned off at 10:00p.m. or when the business closes, whichever is later.
10. Outdoor internally illuminated advertising signs shall either be constructed with an opaque background and translucent letters and symbols or with a colored (not white, cream, off-white, yellow or other light color) translucent background with either translucent or opaque letters and symbols. Opaque means only that the material must not transmit light from the internal illumination source: the color of such opaque backgrounds is not restricted by this section. Lamps used for internal illumination of such signs shall not be included in the lumens per net acre limit set forth. All

internally illuminated signs shall be turned off at 10:00p.m. or when the business closes, whichever is later.

G. Parking Area and Pedestrian Walkway Lighting

Parking area and pedestrian walkway lighting is considered Class 2 lighting.

1. Parking lot lighting shall use fully shielded fixtures.
2. Parking lot poles shall not exceed 12 feet in height.
3. Low-level pedestrian walkway lighting;
 - a. Considered Class 2 lighting shall utilize fully shielded fixtures;
 - b. Shall use shatterproof lamp coverings;
 - c. Shall not cause the site to exceed the lighting output level established in this Code;
 - d. Shall not be located to present hazards for pedestrians or vehicles.
4. Post or bollard-type walkway lights shall be painted in darker colors such as black, dark brown, dark gray or other dark earth tones.

H. Outdoor Display Lots

Light for outdoor display lots shall be considered Class 1, and shall conform to the lumens per acre limits established except as follows:

1. All such lighting shall be fully shielded, partially shielded fixtures shall be prohibited.
2. If the proposed lumens exceed the per acre limits, the installation shall be designed to achieve no greater than the minimum illuminance levels for the activity as recommended by the Illuminating Engineering Society of North America and shall require approval by the Planning and Zoning Director pursuant to 502.1(E)(7).
3. Outdoor display lot illumination design shall be certified by an Arizona registered engineer as conforming to all applicable restrictions of this Code.
4. Outdoor display lot lighting shall conform to the hours of operation as established under Class 1 lighting standards pursuant to Section 502.1(E)(11)(b).

I. Installation and Maintenance

1. For all projects where the total initial output of the proposed lighting equals or exceeds 70,000 fixture lumens, or if the Planning and Zoning Director determines it is necessary, certification that the lighting, as installed, conforms to the approved plans shall be provided by a certified engineer before a Certificate of Occupancy is issued. Until this certification is submitted, approval for the use of a Certificate of Occupancy shall not be issued for the project.
2. Any proposed change to the type of light source after a permit has been issued shall require submitting a change request to the Planning and Zoning Director for approval prior to the substitution.

J. Temporary Lighting Permits

1. The Planning and Zoning Director may grant a permit for temporary lighting if he or she finds all of the following:
 - a. The purpose of which the lighting is proposed is not intended to extend beyond thirty (30) days;

- b. The proposed lighting is designed in such a manner as to minimize light as much as feasible;
 - c. The proposed lighting will comply with the general intent of this Code; and
 - d. The permit will be in the public interest.
2. The Planning and Zoning Director shall rule on the application within five (5) business days from the date of submission of the request and notify the applicant in writing of his or her decision. The Planning and Zoning Director may grant one (1) renewal of the permit for an additional thirty (30) days if he or she finds that, because of an unanticipated change in circumstances, a renewal would be in the public interest. The Planning and Zoning Director is not authorized to grant more than one temporary permit and one renewal for the same property within one calendar year.

K. Variances

Any person desiring to install an outdoor lighting fixture in violation of this Code may apply to the Board of Adjustment for a variance from the regulation in question. Such variances shall be allowed only as provided by Section 105 of Jerome Zoning Ordinance.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS 12th DAY OF MARCH, 2024.

Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:



Brett Klein, Town Manager/Clerk

William J. Sims, Esq. Town Attorney

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

| | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------|--------------|-----------------|------------|------------|---------------|----------------|
| BARBER | | | | | | |
| DILLENBERG | | | | | | |
| | | | | | | |
| MOORE | | | | | | |
| SHEFFIELD | | | | | | |

File Attachments for Item:

B. Consider Resolution No. 669, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General

Council will consider and may approve Resolution No. 669.

RESOLUTION NO. 669

A RESOLUTION OF THE TOWN OF JEROME, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2024 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year’s annual expenditure limitation report (AELR) on the governing body’s behalf; and

WHEREAS, the Town of JEROME Mayor and Council desires to designate Brett Klein, as the Town’s Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF JEROME MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Brett Klein is hereby designated as the Town’s Chief Fiscal Officer for purposes of submitting the fiscal year 2024 AELR to the Arizona Auditor General on the governing body’s behalf.

PASSED AND ADOPTED by the Town of Jerome, Arizona Mayor and Council, this 11th day of June, 2024.

Attested to:

Christina “Alex” Barber, Mayor

Brett Klein, Town Clerk

Approved as to form:

Reviewed by:

Brett Klein, Town Manager

William Sims, Town Attorney

File Attachments for Item:

B. Discussion and Update Regarding the Council Vacancy

Council will be provided an update regarding the solicitation of interest along with the one application received, and provide staff input for an appointment, expanding the search, or any other action.

Town of Jerome

Attn: Brett Klein – Town Manager/Clerk
600 Clark St.
PO Box 335
Jerome, AZ 86331

Jerome Town Council,

Please accept this letter as my expressed interest in serving the people of Jerome by being considered to fill Ms. Harvey's Council seat for the remainder of the current term. I am aware that one of the requirements to fill this vacancy is a residency term of at least 1 year and will meet this requirement effectively June 1, 2024.

Upon accepting a new position with my employer of 10 years, it gave my family and I the opportunity and ability to move to the town that has held our hearts for over a decade. For the past 20+ years I have worked in the Information Technology and Security industry, which includes my current position as West Coast Regional Sales Manager for 2N and Axis Communications. Some of the skillset necessary to being successful in this field are the ability to effectively manage multiple businesses and personality types, including problem solving complex situations and scenarios, to provide training on new upcoming, and sometimes complex, information and technology in an easily understandable way, as well as building and maintaining both professional and personal relationships with colleagues, partners, business owners and employees at various professional levels. It is my belief that these skills would also be of great benefit to the residents of the Town of Jerome as well as Council.

My family and I are philanthropic in nature, striving to be of assistance and providing support in any capacity we are able to. For example, days after arrival we began volunteering our time at Haven Methodist Church in the food pantry. We assisted in unloading and organizing food deliveries, and then provided additional help on Wednesdays during food pantry hours. While school and professional schedules have changed, limiting our availability, we still assist whenever our schedule permits. When later asked if I might have an interest to serve on a board, I jumped at the chance to bring my passion and skills to serve the community further. Having now been seated on the Planning and Zoning Commission for several months, I have found that my passion to serve this community only continues to grow further. For example my wife and I have initiated efforts to start a non-profit organization that will benefit the town as a whole. It will include sourcing funding to assist residents whether they be on a fixed income or simply unable to afford necessary major repairs, as well as provide an educational outlet for other community members who have an interest in learning proper restoration, maintenance and upkeep for historic residences and buildings, which may include learning simple electrical repairs, minor plumbing, etc.

If seated on Council, be it to fill the current vacancy or through future election, I will make every effort to help find and establish solutions that maintain and preserve the historic nature of our beloved town. I am deeply committed to exploring innovative ways to secure funding for the

restoration and revitalization of essential buildings and housing in town, so that in the future we might avoid having to fill a Council seat in the way that this unfortunate vacancy has come about. I am confident in my ability to contribute to the Town's endeavors, including advocating for the needs and interests of our community members, be it efforts regarding parking, infrastructure, short term rentals or finding funding to provide affordable housing, and feel that my appointment will bring a fresh set of ideas and perspective to the Town that will positively impact the community in a meaningful way.

I thank you in advance for your time and careful consideration filling this seat. I am more than happy to answer any additional questions you may have, or to expand further on new ideas, such as ways to make the blind intersections along 89A safer for our residents. Jerome has a vibrant and rich history, one that should be protected, and I look forward to contributing towards those efforts, as well as developing the means to keep its residents from being any further displaced.

With appreciation,

Issam (Izzy) Sharif

File Attachments for Item:

A. Consider Approval to Participate in the Arizona Mutual Aid Compact

Council will consider and may approve entering into the Compact.



State of Arizona

Mutual Aid Compact (AZMAC)

Frequently Asked Questions

General Administration

What is the current version of the Arizona Mutual Aid Compact?

The 2014 version of the Arizona Mutual Aid Compact will no longer be valid as of 12:00 AM Mountain Standard time on December 31, 2023. The 2024 AZMAC will be effective on January 1, 2024.

Once filed with the Arizona Department of Emergency and Military Affairs, Emergency Management Division, what is the duration of the Arizona Mutual Aid Compact?

The Compact, upon mutual consent of the parties concerned, remains in effect for 10 years, to December 31, 2033, or until participation is terminated by the Party (see paragraph 14 of AZMAC for further details).

Purpose and Participation Guidelines



What is the purpose of the Arizona Mutual Aid Compact?

The Arizona Mutual Aid Compact enables participating political subdivisions and tribal nations to share resources, personnel, etc. during emergencies and then be reimbursed for the resources.

What are the benefits of participating in the Arizona Mutual Aid Compact?

Mutual aid agreements provide a mechanism to participating parties to quickly obtain emergency assistance in the form of personnel, equipment, materials, and other related services. The primary objective is to facilitate rapid, short-term deployment of emergency support prior to, during and after an incident. A signed agreement does not obligate the provision or receipt of aid, the Compact provides a tool for use should the incident dictate a need.

Who may participate in the Arizona Mutual Aid Compact?

All state agencies, any political subdivision, including counties; incorporated cities and towns; school districts; community college districts; and other tax levying public districts in the State of Arizona. Additionally, all federally recognized tribal nations may participate.

Can non-governmental entities such as nonprofit agencies and other non-tax levying organizations participate in the Arizona Mutual Aid Compact?

No, only political subdivisions, federally recognized tribal nations or other tax-levying organizations may participate in the Arizona Mutual Aid Compact.

Are other state agencies required to participate in the Arizona Mutual Aid Compact?

No, the Arizona Department of Emergency and Military Affairs (DEMA) signed the 2024 Arizona Mutual Aid Compact. In the event another state agency requires mutual aid assistance, DEMA/EM will coordinate.

What is required if a jurisdiction wants to terminate its participation in the Arizona Mutual Aid Compact?

Any party, by resolution of its governing body, may terminate its participation in the Arizona Mutual Aid Compact. The jurisdiction must file a copy of the resolution with the Director of the Arizona Department of Emergency and Military Affairs, Division of Emergency Management (DEMA/EM). Notice of Termination is required to be delivered to the DEMA/EM Director, 20 days prior to the date of termination.



State of Arizona

Mutual Aid Compact (AZMAC)

Frequently Asked Questions

Procedures and Reimbursement

What are the procedures for requesting assistance under the Arizona Mutual Aid Compact?

A Requesting Party that needs assistance in excess of its own resources and existing automatic or local mutual aid due to an emergency is authorized to request assistance from any Party that is signatory to the Arizona Mutual Aid Compact (see paragraph 5 of AZMAC for further details).

Are signatories to the Arizona Mutual Aid Compact required to render assistance if requested by the requesting jurisdiction?

No. The Providing Party shall provide mutual aid as it is able, considering its own service needs and existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it can provide the Requesting Party pursuant to this Compact.

How does reimbursement occur for services/resources if the emergency or event is not a state- or federally-declared emergency?

In accordance with the Arizona Mutual Aid Compact, if the Providing Party desires reimbursement for the assistance it is providing, the Requesting Party shall reimburse the Providing Party for all costs incurred in the mutual assistance, regardless of whether an incident has been declared an emergency. The Providing Party shall submit a request for payment with documentation of actual expenses to the Requesting Party (see paragraphs 9 and 10 of AZMAC for specific details).

Can a Requesting Party request reimbursement from the State of Arizona for the cost of mutual aid resources reimbursed to any Providing Parties under the Arizona Mutual Aid Compact?

Possibly. Regardless of eligibility for reimbursement from the state or the federal government, the Requesting Party shall fully reimburse the Providing Party's claim (see paragraph 10 of AZMAC for further details).

Can jurisdictions that are signatories to the Arizona Mutual Aid Compact be reimbursed for self-deployed resources?

No. In accordance with the Arizona Mutual Aid Compact, jurisdictions can only be reimbursed for resources mutually agreed upon between the Providing Party and the Requesting Party.

Who maintains supervision and control of the Providing Party resources and personnel under the Arizona Mutual Aid Compact?

From the time of arrival to the time of departure at the emergency scene, the Providing Party shall be considered for all purposes to be under the direction and control (other than for the purposes of Workers' Compensation) of the Requesting Party. In proceeding to and returning from the emergency scene, the Providing Party shall not be under the direction and control of the Requesting Party (see paragraph 24 of AZMAC for further details).

Addendum #1 Cyber-Related Mutual Aid



What is the Addendum?

The Addendum outlines the terms and procedures of the Arizona National Guard Cyber Joint Task Force (AZNG-CJTF), if cyber-related assistance is needed.



State of Arizona

Mutual Aid Compact (AZMAC)

Frequently Asked Questions

Why is the Addendum solely for participating Tribal Parties?

AZMAC is the mechanism for tribal nations to receive cyber-related mutual aid assistance from the Arizona National Guard Cyber Joint Task Force (AZNG-CJTF). The AZNG-CJTF is available to other parties and political subdivisions in Arizona.

Filing Requirements

What are the requirements for filing your Arizona Mutual Aid Compact?

1. Ensure that the **Signature Page** of the compact is signed, dated and attested to by:
 - the authorizing executive in your jurisdiction, and
 - your jurisdiction's legal representative.
2. Fill out the **Appendix B - Points of Contact form** with the jurisdiction contact information.
3. Send the original completed copy of both to: logistics@azdema.gov.

What will occur after you file your completed Arizona Mutual Aid Compact?

Upon DEMA/EM Logistics receiving your completed Compact:

- » Will be reviewed and forwarded to the DEMA/EM Director for final approval and filing.
- » The original copy of the Compact will be assigned a file number and filed at DEMA/EM.
- » A copy of the contract will be sent via mail to the points of contact listed on Appendix B of the Compact.
- » The DEMA website will be updated to reflect your jurisdiction as a signatory on the Arizona Mutual Aid Compact.

Who should I contact if I have a question or concern about the Arizona Mutual Aid Compact?

Any questions or concerns not covered in this FAQ should be addressed to the following:

Arizona Department of Emergency and Military Affairs

Division of Emergency Management

ATTN: Arizona Mutual Aid Coordinator

5636 E. McDowell Rd., Bldg. M5103, Phoenix, AZ 85008

Phone: (602) 464-6211 | Email: logistics@azdema.gov

ARIZONA MUTUAL AID COMPACT

This Compact was made and entered into by and among the signatory Parties, including the State of Arizona, through the Emergency Management Division of the Arizona Department of Emergency and Military Affairs (DEMA/EM).

Recitals

WHEREAS one or more Parties may find it necessary to utilize all of their own resources to cope with emergencies, and may require the assistance of another Party or other Parties; and,

WHEREAS it is desirable that all resources of all Parties be available to all other Parties on pre-established terms, in order to respond to such emergencies; and,

WHEREAS it is desirable that each of the Parties should assist one another when such emergency occurs by providing such resources as are available and needed, including, but not limited to, fire, police, medical and health, environmental, communication, and transportation services to cope with the problems of response; and,

WHEREAS it is desirable that a compact be executed for the interchange of such mutual aid; and,

WHEREAS it is desirable to utilize this Compact in exercising adopted emergency plans; and,

WHEREAS it is desirable that the manner of financing of such cooperative undertakings be resolved in advance of such emergency.

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the Parties as follows:

COMPACT

1. Purpose.

The purpose of this Compact is to establish emergency management terms and procedures for participating Parties to provide mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans, or agreements. This Compact shall be construed in accordance with all applicable laws.

2. Scope.

The Scope of this Compact is to (1) provide the procedures to notify the Providing Parties of the need for emergency assistance; (2) identify available resources; and (3) provide a mechanism for compensation for resources.

3. Definitions.

- **Automatic Mutual Aid** means the dispatch and response of requested resources without incident-specific approvals under an agreement separate from this Compact. These agreements are usually basic contracts; some may be informal accords.
- **Compact** means this document, the Arizona Mutual Aid Compact (AZMAC).
- **Director** means the Director of the Emergency Management Division of the Arizona Department of Emergency and Military Affairs (DEMA/EM).
- **Emergency or Emergencies** means any disaster or contingency situation that requires a collaborative effort among multiple Parties.
- **Local Mutual Aid Agreements** are separate agreements between Parties and/or other entities that involve a formal request for assistance.
- **Party and Parties** refers to any entity(ies) that have signed this Compact. All state agencies, tribal nations, and political subdivisions in the State of Arizona are eligible to sign this Compact as Parties.
- **Political Subdivision** means any county, incorporated city or town, or school district, community college district, or other tax-levying public district.
- **Providing Party** means the Party rendering aid under this Compact to another Party in the event of an emergency.
- **Requesting Party** means the Party seeking aid under this Compact from another Party in the event of an Emergency.
- **Self-deploy** refers to the act of a Party responding to another Party's emergency without being requested by the affected Party.

4. Guiding Framework.

Unless otherwise expressly agreed to in writing by a Providing Party and a Receiving Party in a separate agreement, the Parties agree to interpret the language of the Compact as operating consistently with:

- Arizona Revised Statute (A.R.S.), Title 26, Military Affairs and Emergency Management.
- Arizona Administrative Code (A.A.C.), Title 8, Chapter 2, Article 3 (addressing the Governor's Emergency Fund).
- National Incident Management System (NIMS), 2017.

5. Procedures for Requesting Assistance.

Any Party experiencing an emergency may request assistance from any other Party under this Compact. However, when making such requests, consideration should be given to the geographical proximity of the other Parties from which assistance is being requested. All requests for assistance from the State must be coordinated through the Requesting Party's county emergency manager or tribal emergency manager, whichever is applicable.

Any request for assistance must specify:

1. What the emergency is.
2. The amount and type of resources needed.
3. The estimated period during which such mutual aid is required.

Parties must use the Resource Request form provided in Appendix A. Additionally, it is recommended that Parties utilize WebEOC to track requests.

6. Providing Party's Assessment of Availability of Resources and Ability to Render Assistance.

In all instances, the Providing Party shall render such mutual aid as it is able to provide consistent with its own service needs at the time, taking into consideration the Providing Party's existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it has available to furnish to the Requesting Party pursuant to this Compact.

7. Implementation Plan.

Each Party that plans on retaining or seeking eligibility to receive Emergency Management Performance Grant (EMPG) funds must have an emergency operations plan that includes a process to provide for the effective mobilization of its resources, both public and private, including acceptance of mutual aid to provide or receive assistance under this Compact, and must provide a copy of its most current plan to DEMA/EM Grants Administration upon request.

8. Contact List.

Each Party shall develop a contact list as outlined in Appendix B, which shall be provided to the Director to make available to all other Parties. A minimum of two contacts, preferably

three, must be provided in Appendix B. A Party may update its contact information, at any time, by providing the updated contact information in writing to the Director, who shall make available the updated contact information to all other Parties. The contact list should be updated periodically, when necessary (i.e., personnel change).

9. Reimbursement Procedures between Parties.

If the Providing Party desires reimbursement for the assistance it is providing, the Requesting Party shall reimburse the Providing Party for one hundred percent (100%) of all costs incurred, and as agreed to, within the mutual assistance compact, whether an emergency has been declared or not. The Providing Party must declare its intent to seek reimbursement as part of its response to the Requesting Party's request for assistance (see Appendix A). The Providing Party and the Requesting Party shall agree upon allowable costs, both actual and estimated, for mutual assistance prior to the dispatch of any mutual assistance resources. In the event that the agreement includes reimbursement of all agreed to activities by the Providing Party, the Providing Party must submit a claim for all costs incurred during the execution of the mission assignment to the Requesting Party. The claim must include copies (no original documents) of all documentation to support their claim of reimbursement, including but not limited to timecards, payroll reports, fringe benefits information, pay policies, vehicle/daily logs, maintenance records, equipment lists, invoices, contracts, receipts, procurement policies, inventory reports, proofs of payments, insurance policies, rental agreements, etc.

The Requesting Party shall reimburse the Providing Party for all sufficiently documented submitted costs, as agreed to, regardless of the existence of a State Declaration or a State-Level Emergency, or a federal Emergency or Major Disaster Declaration.

Self-deployed resources will not be reimbursed under this Compact.

10. Reimbursement Procedures from the State or Federal Government.

The Providing Party shall be reimbursed for costs associated with this Compact by the Requesting Party only. The Providing Party is not eligible for reimbursement from the State or federal government under the terms of this Compact; eligibility for reimbursement from the State or federal government is determined solely by state and/or federal laws and policies. Additionally, neither the State nor the federal government is liable for any claim arising from an emergency for which the applicant receives funds from another source.

Costs and work performed by the Providing Party may, or may not, be reimbursable by the State or federal government, if submitted by the Requesting Party for reimbursement under a State Declaration for a State-Level Emergency, or federal Emergency, or Major Disaster declaration. Regardless of eligibility for reimbursement from the State or the federal government under a State Declaration for a State-Level Emergency, or federal Emergency or Major Disaster declaration, the Requesting Party shall fully reimburse the Providing Party's claim, providing all requirements are met. Failure to fully reimburse claims may establish a history of non-payment of AZMAC claims and may disqualify a Requesting Party from being able to be reimbursed under future State Declaration for a State-Level Emergency, or federal Emergency, or Major Disaster

declaration events.

11. Personnel Compensation and Insurance.

Except to the extent that reimbursement is separately agreed to, the Requesting Party and the Providing Party each shall be responsible for all compensation of their respective employees and insurance coverage for their respective equipment.

12. Immunity.

Notwithstanding the indemnification provision set forth below, the Parties shall have such immunity as provided by applicable state, federal, or tribal law.

13. Indemnification.

To the extent permitted under applicable laws, each Party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other Party (as "Indemnatee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims are caused by negligent act or omission or other fault of the Indemnitor, its officers, officials, agents, employees, emergency workers, or volunteers. If a Claim or Claims become subject to this indemnity provision, the Parties in question shall expeditiously meet to discuss a common and mutual defense, including proportional liability and payment of possible litigation expense and money damages. Notwithstanding the foregoing, nothing herein shall be construed to modify the gross negligence standard applicable to each Party under the law applicable to that Party. Should a Party to this Compact use a contractor for any purpose, that Party must ensure that its contractor(s) (and all of their subcontractors and materials suppliers, regardless of their degree of removal from the Party's contractor) are required to abide by the insurance requirements which are set forth in Appendix C. The obligations under this Section shall survive termination of this Compact.

14. Term.

This Compact shall terminate ten years after the effective date or until participation in this Compact is terminated by the Party. The 2014 Compact shall cease to be effective as of midnight Arizona time on the evening of December 31, 2023, and this Compact shall go into effect immediately thereafter for all Parties that have signed this Compact before that date and time. This Compact shall continue in effect until midnight Arizona time on the evening of December 31, 2033.

15. Effect of Termination by a Party.

The termination by one or more of the Parties of its/their participation in this Compact shall not affect the operation of this Compact as between the other Parties. The Director shall identify on DEMA's website, with updates as needed, all Parties to this Compact.

16. Compliance with Laws.

Each Party shall comply with all federal, tribal, state, and local laws, rules, regulations, standards, and Executive Orders, as applicable, without limitation to those designated within this Compact. Any changes in such laws, rules and regulations during the terms of this Compact shall apply without the need to amend this Compact.

17. Workers' Compensation.

Each Party shall maintain Workers' Compensation insurance coverage on all of its own employees providing services pursuant to this Compact.

18. Insurance.

Except as expressly provided in this Compact, each Party shall bear the risk of its own actions, as it does with all its operations, and shall determine for itself an appropriate level of insurance coverage and maintain such coverage. Nothing in this Compact shall be construed as a waiver of any limitation on liability that may apply to a Party.

19. Non-Appropriation.

Every payment obligation of each of the Parties under this Compact is conditioned upon the availability of funds appropriated and allocated for the payment of such obligation. If a Party's funds are not appropriated, allocated, and available or if the appropriation is changed by the legislature or other governing body resulting in funds no longer being available for the continuance of that Party's participation in this Compact, that Party may terminate its participation in this Compact as of the end of the period for which funds are available by providing written notice in advance to the Director. No liability shall accrue to the Party in question in the event this provision is exercised, and that Party shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

20. No Third-Party Beneficiaries.

Nothing in this Compact confers any rights or remedies to any person or entity that is not a Party. Nothing in this Compact affects the legal liability of any Party to this Compact by imposing any standard of care different from the standard of care imposed by law.

21. Entire Compact.

This document constitutes the entire Compact between the Parties pertaining to the subject matter hereof. This Compact shall not be modified, amended, or altered.

22. Jurisdiction.

Nothing in this Compact shall be construed as otherwise limiting or extending the legal jurisdiction of any Party.

23. Conflict of Interest.

If applicable to the Party in question, that Party may terminate its participation in this Compact, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting, creating, or executing this Compact on behalf of the Party is, at

any time while this Compact or any extension is in effect, an employee, agent or consultant of another Party with respect to the subject matter of this Compact.

24. Supervision and Control.

Management of an emergency shall remain with the Party originally responsible for responding to the emergency. From the time of arrival to the time of departure at the emergency scene, the Providing Party shall be considered for all purposes to be under the direction and control (other than for the purposes of Workers' Compensation, as provided in Section 17 of this Compact) of the Requesting Party. In proceeding to and returning from the emergency scene, the Providing Party shall not be under the direction and control of the Requesting Party. Supervision and control of Providing Parties' personnel and equipment shall be in accordance with the National Incident Management System. All equipment and personnel used pursuant to this Compact shall be returned to the Providing Party upon being released by the Requesting Party or on demand of the Providing Party for such return.

25. Severability: Effect on Other Agreements.

It is expressly understood that this Compact shall not supplant existing agreements between any of the Parties that provide for the exchange or furnishing of goods and/or service.

26. Severability.

If any provision of this Compact is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the fullest extent permitted by law.

27. Responsibility of the Department of Emergency and Military Affairs.

Nothing in this Compact limits or restricts the legal duties and obligations of DEMA/EM when responding to the emergency of any Party.

28. Execution Procedure.

Execution of this Compact shall be as follows:

This Compact, which will be designated as "ARIZONA MUTUAL AID COMPACT," shall be executed in counterparts by the governing body of each Party. Upon execution, the counterpart will be provided to the Director. This Compact will be effective between all Parties that execute this Compact even if it is not executed by all eligible entities.

29. Termination.

Termination of participation in this Compact by any Party may be affected by that Party as follows:

Notice of termination will be given to the Director 20 days prior to termination. Any Party may, by resolution of its governing body or person, terminate its participation in this Compact by providing a copy of such resolution to the Director. The Parties understand and acknowledge that a Party's participation in this Compact may be subject to cancellation or termination by that Party pursuant to the terms of this Compact, or pursuant A.R.S. § 38-511, or applicable tribal law. Pursuant to the provisions of A.R.S. § 11-952(B)(4), in the event of termination by a Providing Party or a Requesting Party, any property belonging to such Party shall be returned to that Party.

30. Dispute Resolution.

The Parties to this Compact agree to resolve all disputes arising out of or relating to this Compact through arbitration, after exhausting applicable administrative review, to the extent required by law.

31. Record Retention.

Each Party shall retain all records relating to this Compact for a period of five (5) years after the expiration of its term. All records shall be subject to review and copying by any other Party that participated in the emergency response to which such records relate (including such entities that are former Parties whose participation in this Compact was terminated within the five years preceding a request to review and copy) at reasonable times.

32. Forced Labor of Ethnic Uyghurs.

To the extent applicable under A.R.S. § 35-394, each Party warrants and certifies that it does not currently, and agrees that it will not for the duration of this Compact, use the forced labor, any goods or services produced by the forced labor, or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If a Party becomes aware that it is not in compliance with this paragraph, it shall notify all other Parties of the noncompliance within five business days of becoming aware of it. If the offending Party fails to provide a written certification that it has remedied the noncompliance within 180 days after that, said Party's participation in this Compact shall terminate unless the termination date of this Compact occurs before the end of the remedy, in which their participation will terminate on the Compact's termination date.

33. Counterparts.

This Compact may be executed simultaneously or in counterparts, each of which constitutes an original, but all of which together constitute one and the same agreement.

Arizona Mutual Aid Compact

Signature Page

(NAME OF PARTY)

IN WITNESS WHEREOF, the Party below hereby signs this Arizona Mutual Aid Compact signature page. The signor warrants that he or she has been duly authorized to commit the Party named to participate in this Compact by formal approval of the Party's governing body or person.

(Signing Authority) Date:

ATTEST:

(Attesting Authority) Date:

Date of formal approval by governing body: _____

Pursuant to A.R.S. § 11-952(D) or applicable tribal law, the attorney for the above entity has determined that the foregoing Compact is in proper form and is within the powers and authority of the entity as granted under the laws of this State and the applicable tribal government.

William J. Sims May 22, 2024
(Attorney) Date:



Appendix A

Arizona Mutual Aid Compact (AZMAC) Emergency Management Resource Request

Requesting Party:

Point of Contact:

Work: _____ Cell: _____

Email: _____

Requested Resource:

Quantity: _____

Unit of Measure: _____

Date/Time Required: _____

Delivery Location: _____

Date of Request: _____

Requesting Party Tracking Number: _____

Mission

| |
|--|
| |
|--|

Special Instructions

(i.e., delivery instructions, if the resource must come with personnel, fuel, lodging, etc.)

| |
|--|
| |
|--|

Personnel

| | | | | |
|--------------------------------------|--|--|--|--|
| Name: | | | | |
| Phone Number: | | | | |
| Email Address: | | | | |
| Regular Salary/ Hourly Rate: | | | | |
| Regular Fringe Benefit Hourly: | | | | |
| Overtime Salary Hourly Rate: | | | | |
| Overtime Fringe Benefit Hourly Rate: | | | | |

Estimated Resource Cost:

Request Forwarded to

Contact Name: _____

Organization/Agency: _____

Date/Time of Submission: _____

Request Approved by:

Date:

(Name, Title, Signature)

Reimbursement

Providing Party Representative Signature

Date:

Requesting Party Representative Signature

Date:



Appendix B

Arizona Mutual Aid Compact (AZMAC) Points of Contact

Date:

Name of Party:

Mailing Address:

Authorized Representatives to Contact for Mutual Aid Assistance

| | Primary Contact | 1st Alternate | 2nd Alternate |
|-------|-----------------|---------------|---------------|
| Name | | | |
| Title | | | |
| 24hr | | | |
| Day | | | |
| Night | | | |
| Fax | | | |
| Email | | | |

Appendix C

Arizona Mutual Aid Compact (AZMAC) Use of A Contractor

Each Party shall cause all of its contractor(s) and subcontractors performing any service or work or providing any equipment or material relating to an emergency response undertaken through this Compact to defend, indemnify, and hold harmless the State of Arizona, all Requesting Parties, and all Providing Parties participating in responding to the emergency in question under this Compact, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of that Party's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any applicable federal, state, tribal or local law, statute, ordinance, rule, regulation, or court decree. It is the specific intention of the Parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such a contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. Nothing herein shall be construed to expand or modify the gross negligence or immunity standard as set forth in the state, federal, or tribal law applicable to the Party in issue.

Insurance Requirements for Parties:

None.

Insurance Requirements for Any Contractors Used by a Party to this Compact:

(Note: this applies only to Contractors used by a Party, not to the Party itself.) The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in this Compact. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the Party or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, its agents, representatives, employees or subcontractors, and Contractor and the Party are free to purchase additional insurance.

A. Minimum Scope and Limits of Insurance: Contractor shall provide coverage with limits of

liability not less than those stated below.

1. Commercial General Liability- Occurrence Form

Policy shall include bodily injury, property damage, personal and advertising injury, and broad form contractual liability.

- a. The policy shall be endorsed (Blanket Endorsements are not acceptable) to include the following additional insured language: "The State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor." Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. The policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities, officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

- Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed (Blanket Endorsements are not acceptable) to include the following additional insured language: "The State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor". Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities and its officers,

officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

- c. Policy shall contain a severability of interest provision.

3. Workers' Compensation and Employers' Liability

| | |
|-------------------------|-------------|
| • Workers' Compensation | Statutory |
| • Employers' Liability | |
| Each Accident | \$1,000,000 |
| Disease - Each Employee | \$1,000,000 |
| Disease - Policy Limit | \$1,000,000 |

- a. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, [insert names of the Requesting Party(ies) and Providing Party(ies) in issue], and their departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

- B. Additional Insurance Requirements: The policies are to contain, or be endorsed (Blanket Endorsements are not acceptable) to contain, the following provisions:

1. The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary insurance and that any insurance carried by the State of Arizona, [insert names of the Requesting Part(ies) and Providing Part(ies) in issue], and their departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be excess and not contributory insurance.
2. The Contractor's insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other Parties.

- C. Notice of Cancellation: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this Contract in the insurance policies above shall require (30) days written notice to the [insert names of the Requesting Party(ies) and Providing Party(ies) in issue].

- D. Acceptability of Insurers: Contractor's insurance shall be placed with companies licensed in the State of Arizona. Insurers shall have an "A.M. Best" rating of not less than A-VII or be duly authorized to transact Workers' Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. Verification of Coverage: Contractor shall furnish the Parties retaining the contractor in question with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements (Blanket Endorsements are not acceptable) are to be received and approved by the Parties retaining the contractor in question before work commences. Each insurance policy required by this Contract must be in effect at or prior to the commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contractor or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Parties retaining the contractor in question.

- F. Subcontractors: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish separate certificates for each subcontractor to the Party to this Compact that the contractor in question has contracted with. All coverage for subcontractors shall be subject to the minimum requirements identified above.
- G. Exceptions: In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such a public entity shall provide a Certificate of Self-Insurance. If the contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university then none of the above shall apply.

Addendum #1

Arizona Mutual Aid Compact (AZMAC)

Cyber-Related Mutual Aid For Participating Tribal Parties

1. Purpose.

The purpose of this Addendum #1 (“Addendum”) to the Arizona Mutual Aid Compact is to define for the participating Parties the Arizona National Guard Cyber Joint Task Force of the Arizona Department of Emergency and Military Affairs (AZNG-CJTF) terms and procedures which will be used among the participating Parties for dispatching cyber-related mutual aid assistance to any affected area in accordance with tribal laws, resolutions, and emergency plans or agreements. The AZNG-CJTF may work with other applicable State and federal cybersecurity entities, as needed. Except as expressly stated in this Addendum, all of the terms of the Arizona Mutual Aid Compact itself apply to this Addendum as if set forth in this Addendum in full.

2. Scope.

The scope of this Addendum is to (1) identify the available cyber resources of the AZNG-CJTF; (2) identify the terms and conditions for Requesting Parties to utilize those resources; and (3) provide a mechanism for compensation for those cyber resources.

3. Definitions.

In addition to the definitions listed below, all of the definitions set forth in the Arizona Mutual Aid Compact shall apply here.

- **Cyber** refers to both information and communications networks.
- **Cyber Attack** means any kind of malicious activity that attempts to collect, disrupt, deny, degrade, or destroy information system resources or the information itself.
- **Cyber Emergency** means any actual, imminent, or potential cyber-related incident that will adversely affect public health, safety, or security; the environment; or economic prosperity on a level materially significant.
- **Cyber Incident** means actions taken through the use of an information system or network that result in an actual or potentially adverse effect on an information system, network, and/or the information residing therein.
- **Cyber Threat** means any circumstance or event with the potential to adversely impact organizational operations (including mission, functions, image, or reputation), organizational assets, or individuals through an information system via unauthorized access, destruction, disclosure, modification of information, and/or denial of service. Also, the potential for a threat-source to successfully exploit a particular information system vulnerability.
- **Cybersecurity** means prevention of damage to, protection of, and restoration of computers, electronic communications systems, electronic communications services, wire communication, and electronic communication, including information contained

therein, to ensure its availability, integrity, authentication, confidentiality, and nonrepudiation.

4. Types of Assistance.

The AZNG-CJTF offers two types of assistance, (1) vulnerability assessment and (2) cyber incident response. Vulnerability assessments are pre-emptive examinations of a party's physical and electronic safeguards in place protecting the party's information system or network. Vulnerability assessments are not done in response to a particular cyber incident. Cyber incident response is assistance provided following a cyber-attack or intrusion on a party's information system or network.

Regardless of whether a party requests AZNG-CJTF assistance to conduct either a vulnerability assessment or a cyber incident response, AZNG-CJTF assistance is limited to examinations of relevant physical and electronic security measures for an information system or network, an outline of AZNG-CJTF identified risks, threats, or breaches that were found as a result of any examination, and AZNG-CJTF recommendations to either address or minimize any identified risks, threats, or breaches and how a party could undertake such measures. AZNG-CJTF assistance does not include implementing any cyber security recommendation it or its personnel make, nor does it include directly thwarting or eliminating any ongoing cyber incident.

To request a vulnerability assessment from the AZNG-CJTF, contact AZCyberJointTaskForce@arizona.gov. For cyber incident response, refer to section 5.

5. Procedures for Requesting Assistance.

All procedures for requesting cyber-related assistance should follow the provisions outlined below:

1. Notify the DEMA/EM Duty Officer of the incident via phone at (602) 469-3401.
2. Submit a Resource Request into WebEOC detailing:
 - a. When the Cyber Incident began,
 - b. what the Indicators of Compromise (IoCs) are,
 - c. the systems that have been affected (i.e., host machines, servers, other devices),
 - d. the steps that have been taken, and
 - e. what assistance is being requested.

Additionally, prior to any cyber-related assistance is provided, the Requesting Party and AZNG-CJTF must enter into either a Memorandum of Understanding (MOU) or a Memorandum of Agreement (MOA). These Memoranda will outline the scope of the cyber-related assistance that the Requesting Party desires from the AZNG-CJTF and the conditions under which this assistance will be conducted. These conditions can include terms or limitations from both the Requesting Party and the AZNG-CJTF.

An MOU will be entered if the cyber-related assistance being requested relates to a preventative computer and network vulnerability assessment that is not in response to a particular Cyber Incident. Any cyber-assistance provided by the AZNG-CJTF pursuant to an MOU will not involve reimbursement or any other form of cost-sharing by the Requesting Party. An MOA will be entered if the cyber-related assistance being requested relates to a particular Cyber Incident and not merely preventative assessments or examinations. Cyber-related assistance conducted pursuant to an MOA may require the Requesting Party to reimburse some or all of the AZNG-CJTF costs to conduct such assistance.

Any cyber-related assistance may be available regardless of whether there has been a federal declaration of emergency. However, if the AZNG-CJTF provides cyber-related assistance pursuant to an MOA that requires the Requesting Party to reimburse assistance costs to DEMA, the Requesting Party shall be solely responsible for determining whether these costs can be reimbursed by the federal government. Whether or not any cyber-assistance costs incurred by the Requesting Party to the AZNG-CJTF are reimbursable by the federal government shall not be a basis by the Requesting Party to delay reimbursing these costs to the Arizona National Guard Cyber Response Revolving Fund in the timely manner outlined in the respective MOA.

File Attachments for Item:

B. Consideration of Amendment No. 1 to Secured Promissory Note and Authorizing the Town Manager to Execute the Required Documents

Council will consider and may approve Amendment No. 1 to the secured promissory note for the Wastewater Treatment Plant Project.

AMENDMENT NO. 1 TO SECURED PROMISSORY NOTE

THIS AMENDMENT NO. 1 TO SECURED PROMISSORY NOTE (this “**Amendment**”), dated effective as of May 25, 2024 (the “**Amendment Effective Date**”), is between TOWN OF JEROME (the “**Borrower**”), and THE ARIZONA COMMUNITY FOUNDATION, INC. (the “**Lender**”).

R E C I T A L S:

A. Borrower entered into that certain Secured Promissory Note dated as of May 25, 2022, in favor of Lender with an original principal balance of \$900,000.00 (as further amended, restated, supplemented or otherwise modified from time to time, the “**Note**”). Capitalized terms used and not otherwise defined herein shall have the meanings ascribed to them in the Note.

B. The Borrower has requested that the Lender amend the Note to extend the Maturity Date of the Note to November 25, 2024.

C. The Lender is willing to agree to such amendment, subject to the performance and observance of each of the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the premises, terms and conditions herein contained, the parties hereto hereby agree as follows:

Section 1. AMENDMENTS TO THE NOTE. Subject to the terms and conditions set forth herein, the Borrower and the Lender hereby agree to amend the Note as set forth below, effective as of the Amendment Effective Date:

- (a) The Maturity Date of the Note shall be November 25, 2024.
- (b) During the extension period, interest will continue to accrue on the outstanding balance of the loan.

Section 2. CONDITIONS PRECEDENT. The amendments provided in Section 1 of this Amendment shall be effective upon the satisfaction of each of the following conditions (with each of the documents or other deliverables referred to below being in form and substance satisfactory to the Lender and in full force and effect):

(a) **Execution and Delivery of Documents.** The Lender shall have received the following documents, each to be dated the Amendment Effective Date unless otherwise indicated, and each in form, scope, and substance satisfactory to Lender:

- (i) **This Amendment.** A copy of this Amendment executed and delivered by the Borrower.
- (ii) **Additional Information.** Such additional documents or certificates with respect to such legal matters or limited liability company, partnership, corporate or other proceedings related to the transactions contemplated hereby as may be reasonably requested by the Lender.

Section 3. MISCELLANEOUS.

(a) **APPLICABLE LAW. THIS AMENDMENT SHALL BE GOVERNED BY, AND SHALL BE CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, THE LAW OF THE STATE OF ARIZONA.**

(b) **Counterparts.** This Amendment may be executed in any number of counterparts and by different parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed an original, but all such counterparts together shall constitute but one and the same instrument. Each counterpart may consist of a number of copies hereof, each signed by less than all, but together signed by all, the parties hereto. Delivery of this Amendment may be made by telecopy or electronic transmission of a duly executed counterpart copy hereof; provided that any such delivery by electronic transmission shall be effective only if transmitted in .pdf format, .tif format or other format in which the text is not readily modifiable by any recipient thereof.

(c) **Affirmation of Obligations.** Notwithstanding that such consent is not required under the Note, the Borrower consents to the execution and delivery of this Amendment by the parties hereto. As a material inducement to the undersigned to amend the Note, the Borrower (i) acknowledges and confirms the continuing existence, validity and effectiveness of the Note and all the documents and agreements securing the Note and (ii) agrees that the execution, delivery and performance of this Amendment shall not in any way release, diminish, impair, reduce or otherwise affect its obligations thereunder.

(d) **Effect of Amendment.** Except as set forth expressly herein, all terms of the Note as amended hereby shall be and remain in full force and effect and shall constitute the legal, valid, binding and enforceable obligations of the Borrower and the Lender. The execution, delivery and effectiveness of this Amendment shall not, except as expressly provided herein, operate as a waiver of any right, power or remedy of the Lender under the Note, nor constitute a waiver of any provision of the Note. From and after the date hereof, all references to the Note shall mean the Note as modified by this Amendment.

(e) **Third Party Beneficiaries.** This Amendment is solely for the benefit of the parties hereto and no other person is a third party beneficiary of this Amendment.

(Remainder of Page Intentionally Left Blank; Signature Page Follows)

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be duly executed and delivered by their proper and duly authorized officers effective as of the Amendment Effective Date.

TOWN OF JEROME

By: _____
Name: Brett Klein
Title: Town Manager

The foregoing is hereby agreed to
as of the Amendment Effective Date.

LENDER:

THE ARIZONA COMMUNITY FOUNDATION, INC.

By: _____
Name: Eric Nystrom
Title: Chief Operating Officer