



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, AUGUST 13, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

- 1. CALL TO ORDER/ROLL CALL**
Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

- 2. FINANCIAL REPORTS**
Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for July, 2024

Council will consider and may approve the financial reports for month ending July, 2024.

- 3. STAFF AND COUNCIL REPORTS**
Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

- 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**
Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the July 9, 2024, Regular Council Meeting; and July 29, 2024, Special Council Meeting Minutes

Council will consider and may approve the July 9th Regular Council Meeting; and July 29th Special Council Meeting minutes.

6. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Resolution No. 672; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2025

Council will consider and may approve Resolution No. 672.

B. Consider Resolution No. 673: A Resolution of the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, Declaring and Adopting the Results of the Primary Election Held on July 30, 2024 (Official Canvass)

Council will consider and may approve Resolution No. 673. *This resolution will be provided once the election results have been certified.*

8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

9. NEW BUSINESS

Discussion/Possible Action

A. Consideration of a Special Event Liquor License for Jerome Fire Department's Auxiliary Halloween Dance on October 26, 2024

Council will consider and may approve the Special Event Liquor License.

B. Discussion and Possible Action / Staff Direction for Downtown Signage, Including Proposed Public Restroom Sign

Council will consider design alternatives and may provide approval and / or staff direction.

C. Summary of Responses to the RFQ for Professional Engineering Services and Consideration of an Updated Agreement for Engineering Services Between the Town of Jerome and Southwest Environmental Consultants, Inc.

Council will consider and may approve an agreement for on-call engineering services with Southwest Environmental Consultants, Inc.

D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for July, 2024

Council will consider and may approve the financial reports for month ending July, 2024.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 JULY 31, 2024

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,776.46
99-00-1011	NBA CHECKING	113,914.44
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	462,401.16
99-00-1020	OAZ GENERAL SAVINGS	1,200,067.20
	TOTAL COMBINED CASH	1,778,164.26
99-00-1800	CASH CLEARING - UTILITY MGMT	(386.95)
99-00-1810	CASH CLEARING - BUSINESS LICEN	50.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,777,827.31)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	401,081.88
20	ALLOCATION TO UTILITY FUND	1,635,172.65
30	ALLOCATION TO HURF FUND	(450,053.08)
35	ALLOCATION TO PARKING FUND	175,586.77
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE	44,793.33
60	ALLOCATION TO CAPITAL GRANTS FUND	739,062.00
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(317,369.51)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	320,000.00
90	ALLOCATION TO CAPITAL FUND	(770,748.13)
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,777,827.31
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,777,827.31)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	401,081.88	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	78,239.28	
10-00-1008	COURT - JCEF ACCT	14,785.50	
10-00-1009	COURT - FTG ACCT	9,669.23	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,188.14	
10-00-1120	GF ACCOUNTS RECEIVABLE	25,727.09	
	TOTAL ASSETS		534,266.12

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	16,575.75	
10-00-2402	ARIZONA WITHHOLDING	1,883.79	
10-00-2403	UNEMPLOYMENT TAXES	26.96	
10-00-2405	AFLAC	27.24	
10-00-2406	HEALTH INSURANCE	7,136.55	
10-00-2408	457G RETIREMENT	8,113.95	
10-00-2409	PSPRS	3,245.36	
10-00-2410	WAGES PAYABLE	96,394.59	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2412	HDHP SAVINGS	2,076.25	
10-00-2413	WORKMAN'S COMP PR LIABILITY	5,573.30	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	4,842.46	
10-00-2950	FD PER CALL PAYABLE	36,925.00	
10-00-2999	SUSPENSE ACCOUNT	(90,000.00)	
	TOTAL LIABILITIES		101,673.21

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	451,797.54	
	REVENUE OVER EXPENDITURES - YTD	(19,204.63)	
	BALANCE - CURRENT DATE	(19,204.63)	
	TOTAL FUND EQUITY		432,592.91
	TOTAL LIABILITIES AND EQUITY		534,266.12

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	716.61	716.61	47,500.00	46,783.39	1.5
10-30-4005	CITY SALES TAXES	.00	.00	1,450,000.00	1,450,000.00	.0
10-30-4010	STATE SALES TAXES	2,393.73	2,393.73	71,000.00	68,606.27	3.4
10-30-4030	VEHICLE LICENSE TAX	1,726.12	1,726.12	40,000.00	38,273.88	4.3
10-30-4055	FRANCHISE FEES	4,467.71	4,467.71	17,250.00	12,782.29	25.9
	TOTAL TAX REVENUE	9,304.17	9,304.17	1,625,750.00	1,616,445.83	.6
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	291.25	291.25	12,500.00	12,208.75	2.3
10-31-4041	PLANNING & ZONING FEES	.00	.00	3,500.00	3,500.00	.0
10-31-4045	BUSINESS LICENSES	270.00	270.00	5,500.00	5,230.00	4.9
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	561.25	561.25	21,950.00	21,388.75	2.6
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	26,590.99	26,590.99	330,000.00	303,409.01	8.1
	TOTAL INTERGOVERNMENTAL REVENUE	26,590.99	26,590.99	330,000.00	303,409.01	8.1
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,172.00	18,172.00	.0
10-33-4070	RENTS-LIBRARY	835.56	835.56	10,250.00	9,414.44	8.2
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
	TOTAL LIBRARY REVENUE	835.56	835.56	30,922.00	30,086.44	2.7
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	4,549.50	4,549.50	37,000.00	32,450.50	12.3
10-34-4062	PD REVENUE FROM PARKING FUND	3,333.33	3,333.33	40,000.00	36,666.67	8.3
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	.00	10,000.00	10,000.00	.0
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	167.66	167.66	2,000.00	1,832.34	8.4
10-34-4065	POLICE SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
	TOTAL POLICE DEPT REVENUE	8,290.49	8,290.49	96,000.00	87,709.51	8.6

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	5,370.15	5,370.15	59,000.00	53,629.85	9.1
10-35-4037	COURT SECURITY FUND REVENUE	920.00	920.00	10,000.00	9,080.00	9.2
	TOTAL COURT REVENUE	6,290.15	6,290.15	69,000.00	62,709.85	9.1
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	6,947.44	6,947.44	87,000.00	80,052.56	8.0
10-36-4080	UTILITY REIMBURSEMENTS	399.35	399.35	5,750.00	5,350.65	7.0
	TOTAL RENTAL REVENUE	7,346.79	7,346.79	92,750.00	85,403.21	7.9
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	85.00	85.00	25,500.00	25,415.00	.3
10-37-4090	WILDLAND FIRE FEES	.00	.00	65,500.00	65,500.00	.0
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	.00	52,000.00	52,000.00	.0
	TOTAL FIRE DEPT REVENUE	85.00	85.00	143,000.00	142,915.00	.1
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	33,916.67	33,916.67	407,000.00	373,083.33	8.3
10-38-4300	INTEREST	1,144.13	1,144.13	14,000.00	12,855.87	8.2
10-38-4400	SALE OF ASSETS	.00	.00	12,500.00	12,500.00	.0
10-38-4500	MISCELLANEOUS REVENUES	57,739.43	57,739.43	4,500.00	(53,239.43)	1283.1
10-38-4510	INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	TOTAL GENERAL FUND REVENUE	92,800.23	92,800.23	448,000.00	355,199.77	20.7
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	15,962.75	15,962.75	191,623.00	175,660.25	8.3
	TOTAL ADMINISTRATIVE CHARGES	15,962.75	15,962.75	191,623.00	175,660.25	8.3
	TOTAL FUND REVENUE	168,067.38	168,067.38	3,048,995.00	2,880,927.62	5.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>						
10-41-5001	SALARIES AND WAGES	20,383.59	20,383.59	282,000.00	261,616.41	7.2
10-41-5006	LONGEVITY BONUS	145.00	145.00	2,000.00	1,855.00	7.3
10-41-5010	FICA MATCH	1,541.75	1,541.75	21,750.00	20,208.25	7.1
10-41-5011	RETIREMENT MATCH	2,241.22	2,241.22	30,000.00	27,758.78	7.5
10-41-5012	HEALTH/LIFE INSURANCE	5,045.34	5,045.34	64,000.00	58,954.66	7.9
10-41-5013	WORKERS COMPENSATION	70.09	70.09	1,500.00	1,429.91	4.7
10-41-5014	UNEMPLOYMENT INSURANCE	.00	.00	300.00	300.00	.0
10-41-6101	ACCOUNTING AND AUDITING	.00	.00	20,000.00	20,000.00	.0
10-41-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	4,250.00	4,250.00	.0
10-41-6110	CONTRACT SERVICES	.00	.00	32,000.00	32,000.00	.0
10-41-6115	CONVENTIONS AND SEMINARS	.00	.00	2,500.00	2,500.00	.0
10-41-6116	TRAINING & EDUCATION	1,191.25	1,191.25	2,500.00	1,308.75	47.7
10-41-6125	DUES, SUBS & MEMBERSHIPS	2,743.25	2,743.25	7,500.00	4,756.75	36.6
10-41-6130	ELECTION EXPENSES	.00	.00	2,250.00	2,250.00	.0
10-41-6145	FUEL	.00	.00	650.00	650.00	.0
10-41-6155	INSURANCE	1,158.61	1,158.61	27,500.00	26,341.39	4.2
10-41-6170	LEGAL EXP - GEN GOV	.00	.00	13,000.00	13,000.00	.0
10-41-6185	MISCELLANEOUS	.00	.00	4,000.00	4,000.00	.0
10-41-6186	BANK FEES - GEN ADMIN	153.95	153.95	2,000.00	1,846.05	7.7
10-41-6188	BANK FEES / MERCH SVCS	.00	.00	4,500.00	4,500.00	.0
10-41-6190	OFFICE SUPPLIES	80.61	80.61	8,500.00	8,419.39	1.0
10-41-6191	COPIER & EQUIP LEASE EXPENSE	357.51	357.51	6,000.00	5,642.49	6.0
10-41-6192	SOFTWARE SUPPORT EXP - GG	2,881.60	2,881.60	27,500.00	24,618.40	10.5
10-41-6193	COMPUTER HARDWARE & SERVICE	.00	.00	7,000.00	7,000.00	.0
10-41-6195	OPERATING SUPPLIES - GEN GOV	.00	.00	1,500.00	1,500.00	.0
10-41-6200	POSTAGE	.00	.00	4,000.00	4,000.00	.0
10-41-6220	REP AND MAINT - VEHICLES	.00	.00	1,750.00	1,750.00	.0
10-41-6245	SHUTTLE EXPENSES	29.64	29.64	3,500.00	3,470.36	.9
10-41-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265	TELEPHONE	180.11	180.11	2,750.00	2,569.89	6.6
10-41-6275	TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-41-6285	TOURISM 1% BED TAX	.00	.00	10,000.00	10,000.00	.0
10-41-6286	COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500	TRANSFERS OUT	24,833.33	24,833.33	298,000.00	273,166.67	8.3
	TOTAL GENERAL GOVT EXPENSES	63,036.85	63,036.85	906,700.00	843,663.15	7.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>						
10-42-5001	SALARIES AND WAGES	5,164.18	5,164.18	72,000.00	66,835.82	7.2
10-42-5006	LONGEVITY BONUS	.00	.00	250.00	250.00	.0
10-42-5010	FICA AND MEDICARE	384.90	384.90	5,500.00	5,115.10	7.0
10-42-5011	RETIREMENT	619.71	619.71	3,800.00	3,180.29	16.3
10-42-5012	HEALTH/LIFE INSURANCE	1,443.50	1,443.50	18,750.00	17,306.50	7.7
10-42-5013	WORKER'S COMPENSATION	11.37	11.37	230.00	218.63	4.9
10-42-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
10-42-6037	COURT SECURITY FUND EXPENSES	52.97	52.97	8,000.00	7,947.03	.7
10-42-6110	CONTRACT SERVICES	697.50	697.50	6,000.00	5,302.50	11.6
10-42-6116	TRAINING & EDUCATION	.00	.00	750.00	750.00	.0
10-42-6125	DUES AND SUBSCRIPTIONS	.00	.00	450.00	450.00	.0
10-42-6185	MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190	OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-42-6191	COPIER & EQUIP LEASE EXP	.00	.00	3,750.00	3,750.00	.0
10-42-6195	OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265	TELEPHONE	77.70	77.70	850.00	772.30	9.1
10-42-6275	TRAVEL	.00	.00	750.00	750.00	.0
	TOTAL MAGISTRATE COURT EXPENSES	8,451.83	8,451.83	121,880.00	113,428.17	6.9

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>						
10-43-5001	SALARIES AND WAGES	34,425.46	34,425.46	460,000.00	425,574.54	7.5
10-43-5006	LONGEVITY BONUS	458.00	458.00	2,200.00	1,742.00	20.8
10-43-5010	FICA AND MEDICARE	2,609.37	2,609.37	36,000.00	33,390.63	7.3
10-43-5011	RETIREMENT	4,124.30	4,124.30	62,000.00	57,875.70	6.7
10-43-5012	HEALTH INSURANCE	6,099.00	6,099.00	70,000.00	63,901.00	8.7
10-43-5013	WORKER'S COMPENSATION	1,483.04	1,483.04	30,000.00	28,516.96	4.9
10-43-5014	UNEMPLOYMENT	.33	.33	650.00	649.67	.1
10-43-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	300.00	300.00	.0
10-43-6110	CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-43-6116	TRAINING & EDUCATION	.00	.00	4,000.00	4,000.00	.0
10-43-6120	DISPATCH FEES	3,835.32	3,835.32	48,000.00	44,164.68	8.0
10-43-6125	DUES AND SUBSCRIPTIONS	1,050.00	1,050.00	1,500.00	450.00	70.0
10-43-6145	FUEL	.00	.00	11,250.00	11,250.00	.0
10-43-6172	PROSECUTOR EXP	.00	.00	24,000.00	24,000.00	.0
10-43-6185	MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192	SOFTWARE SERVICE & SUPPORT	2,491.48	2,491.48	9,250.00	6,758.52	26.9
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	.00	5,000.00	5,000.00	.0
10-43-6195	OPERATING SUPPLIES - POLICE	.00	.00	2,250.00	2,250.00	.0
10-43-6200	POSTAGE	.00	.00	200.00	200.00	.0
10-43-6220	REP AND MAINT - VEHICLES	1,982.53	1,982.53	8,000.00	6,017.47	24.8
10-43-6225	REP AND MAINT - EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	.00	.00	2,500.00	2,500.00	.0
10-43-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-43-6265	TELEPHONE	509.67	509.67	7,250.00	6,740.33	7.0
10-43-6280	UNIFORMS	.00	.00	3,250.00	3,250.00	.0
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	.00	42,000.00	42,000.00	.0
	TOTAL POLICE DEPT EXPENSES	59,068.50	59,068.50	838,100.00	779,031.50	7.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	16,713.10	16,713.10	350,000.00	333,286.90	4.8
10-44-5002 WILDLAND PERSONNEL	.00	.00	39,000.00	39,000.00	.0
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	2,640.00	2,640.00	27,500.00	24,860.00	9.6
10-44-5006 LONGEVITY BONUS	.00	.00	1,400.00	1,400.00	.0
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	562.76	7,400.00	6,837.24	7.6
10-44-5010 FICA AND MEDICARE	2,260.63	2,260.63	29,000.00	26,739.37	7.8
10-44-5011 RETIREMENT	2,668.02	2,668.02	35,000.00	32,331.98	7.6
10-44-5012 HEALTH INSURANCE	3,953.16	3,953.16	75,000.00	71,046.84	5.3
10-44-5013 WORKER'S COMPENSATION	1,278.78	1,278.78	28,000.00	26,721.22	4.6
10-44-5014 UNEMPLOYMENT	.73	.73	800.00	799.27	.1
10-44-6116 TRAINING & EDUCATION	900.00	900.00	7,000.00	6,100.00	12.9
10-44-6120 DISPATCH FEES	648.67	648.67	8,000.00	7,351.33	8.1
10-44-6125 DUES AND SUBSCRIPTIONS	.00	.00	750.00	750.00	.0
10-44-6145 FUEL	.00	.00	9,000.00	9,000.00	.0
10-44-6170 LEGAL EXP - FIRE	.00	.00	500.00	500.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	479.58	479.58	4,250.00	3,770.42	11.3
10-44-6185 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
10-44-6192 SOFTWARE SERVICE & SUPPORT	683.49	683.49	1,850.00	1,166.51	37.0
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,000.00	2,000.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	.00	.00	12,500.00	12,500.00	.0
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-44-6265 TELEPHONE	136.77	136.77	3,750.00	3,613.23	3.7
10-44-6270 TRAINING CENTER ASSESSMENT	.00	.00	2,750.00	2,750.00	.0
TOTAL FIRE DEPT EXPENSES	32,925.69	32,925.69	663,150.00	630,224.31	5.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	6,356.24	6,356.24	95,000.00	88,643.76	6.7
10-45-5006	LONGEVITY BONUS	.00	.00	650.00	650.00	.0
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	549.56	7,225.00	6,675.44	7.6
10-45-5010	FICA AND MEDICARE	527.80	527.80	8,000.00	7,472.20	6.6
10-45-5011	RETIREMENT	515.32	515.32	8,000.00	7,484.68	6.4
10-45-5012	HEALTH INSURANCE	42.82	42.82	750.00	707.18	5.7
10-45-5013	WORKER'S COMPENSATION	15.23	15.23	400.00	384.77	3.8
10-45-5014	UNEMPLOYMENT	.92	.92	250.00	249.08	.4
10-45-6110	CONTRACT SERVICES	.00	.00	1,750.00	1,750.00	.0
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	303.03	303.03	300.00	(3.03)	101.0
10-45-6195	OPERATING SUPPLIES - LIBRARY	.00	.00	4,750.00	4,750.00	.0
10-45-6205	PRINT AND NON-PRINT MATERIALS	.00	.00	2,750.00	2,750.00	.0
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-45-6265	TELEPHONE	84.02	84.02	1,250.00	1,165.98	6.7
10-45-6266	E-RATE EXP	98.00	98.00	600.00	502.00	16.3
TOTAL LIBRARY EXPENSES		8,492.94	8,492.94	133,625.00	125,132.06	6.4
<u>PLANNING & ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,377.20	4,377.20	70,000.00	65,622.80	6.3
10-46-5006	LONGEVITY BONUS	.00	.00	400.00	400.00	.0
10-46-5010	FICA AND MEDICARE	330.82	330.82	5,500.00	5,169.18	6.0
10-46-5011	RETIREMENT	406.28	406.28	7,000.00	6,593.72	5.8
10-46-5012	HEALTH INSURANCE	938.96	938.96	10,000.00	9,061.04	9.4
10-46-5013	WORKER'S COMPENSATION	15.26	15.26	600.00	584.74	2.5
10-46-5014	UNEMPLOYMENT	.16	.16	125.00	124.84	.1
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,250.00	1,250.00	.0
10-46-6170	LEGAL EXP - P&Z	.00	.00	12,500.00	12,500.00	.0
10-46-6175	MAP UPGRADES / COPIES	.00	.00	1,000.00	1,000.00	.0
10-46-6185	MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	648.00	648.00	2,000.00	1,352.00	32.4
10-46-6195	OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	100.00	100.00	.0
10-46-6265	TELEPHONE	.00	.00	600.00	600.00	.0
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	.00	.00	3,750.00	3,750.00	.0
TOTAL PLANNING & ZONING EXP		6,716.68	6,716.68	135,525.00	128,808.32	5.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	625.16	625.16	8,600.00	7,974.84	7.3
10-47-5006 LONGEVITY BONUS	.00	.00	40.00	40.00	.0
10-47-5010 FICA AND MEDICARE	46.31	46.31	700.00	653.69	6.6
10-47-5011 RETIREMENT	68.30	68.30	1,100.00	1,031.70	6.2
10-47-5012 HEALTH INSURANCE	209.39	209.39	2,600.00	2,390.61	8.1
10-47-5013 WORKER'S COMPENSATION	19.38	19.38	420.00	400.62	4.6
10-47-5014 UNEMPLOYMENT	.00	.00	10.00	10.00	.0
10-47-6145 FUEL	.00	.00	900.00	900.00	.0
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	.00	300.00	300.00	.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	.00	500.00	500.00	.0
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	.00	.00	2,000.00	2,000.00	.0
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	1,000.00	1,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-47-6280 UNIFORM EXP PARKS	39.99	39.99	450.00	410.01	8.9
10-47-6285 UTILITIES	.00	.00	2,750.00	2,750.00	.0
10-47-8040 LEASE PAYMENTS	.00	.00	250.00	250.00	.0
TOTAL PARKS EXPENSES	1,008.53	1,008.53	23,870.00	22,861.47	4.2
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,869.76	3,869.76	55,000.00	51,130.24	7.0
10-48-5006 LONGEVITY BONUS	.00	.00	240.00	240.00	.0
10-48-5010 FICA AND MEDICARE	286.69	286.69	4,100.00	3,813.31	7.0
10-48-5011 RETIREMENT	422.79	422.79	6,400.00	5,977.21	6.6
10-48-5012 HEALTH INSURANCE	1,295.94	1,295.94	16,500.00	15,204.06	7.9
10-48-5013 WORKER'S COMPENSATION	119.85	119.85	2,500.00	2,380.15	4.8
10-48-5014 UNEMPLOYMENT	.00	.00	60.00	60.00	.0
10-48-6110 CONTRACT SERVICES	1,311.20	1,311.20	10,000.00	8,688.80	13.1
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
10-48-6185 MISCELLANEOUS	.00	.00	1,750.00	1,750.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	.00	2,000.00	2,000.00	.0
10-48-6215 R&M BUILDING - PROPERTIES	105.60	105.60	47,000.00	46,894.40	.2
10-48-6220 REP AND MAINT - VEHICLES	.00	.00	2,000.00	2,000.00	.0
10-48-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	20,000.00	20,000.00	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-48-6280 UNIFORM EXP PROPERTIES	39.99	39.99	375.00	335.01	10.7
10-48-6285 UTILITIES	119.17	119.17	45,500.00	45,380.83	.3
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	7,570.99	7,570.99	225,200.00	217,629.01	3.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	187,272.01	187,272.01	3,048,050.00	2,860,777.99	6.1
NET REVENUE OVER EXPENDITURES	(19,204.63)	(19,204.63)	945.00	20,149.63	(2032.

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	1,635,172.65	
20-00-1015	UTILITIES A/R	49,444.46	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,811,983.15	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,757,985.78)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(180,365.18)	
	TOTAL ASSETS		<u>3,098,223.11</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	7,406.39	
20-00-2500	SALES TAX PAYABLE	1,214.70	
20-00-2600	CUSTOMER DEPOSITS	32,208.46	
20-00-2700	COMPENSATED ABSENCES	5,751.97	
20-00-2950	OTHER LIABILITIES	745.84	
	TOTAL LIABILITIES		47,327.36

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	2,461,901.98	
20-00-3051	UNRESTRICTED FUND BALANCE	735,636.33	
20-00-3052	UNRESTRICTED FUND BALANCE	(177,665.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>31,022.44</u>	
	BALANCE - CURRENT DATE	<u>31,022.44</u>	
	TOTAL FUND EQUITY		<u>3,050,895.75</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,098,223.11</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	16,679.17	16,679.17	200,150.00	183,470.83	8.3
20-50-4085	WATER USAGE FEES	14,951.75	14,951.75	194,000.00	179,048.25	7.7
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	125.00	125.00	1,750.00	1,625.00	7.1
20-50-4900	TRANSFERS IN	12,083.33	12,083.33	145,000.00	132,916.67	8.3
	TOTAL WATER REVENUE	43,839.25	43,839.25	545,900.00	502,060.75	8.0
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	15,050.00	15,050.00	199,000.00	183,950.00	7.6
20-51-4900	TRANSFERS IN	7,500.00	7,500.00	90,000.00	82,500.00	8.3
	TOTAL SEWER REVENUE	22,550.00	22,550.00	294,500.00	271,950.00	7.7
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,960.02	14,960.02	193,000.00	178,039.98	7.8
20-52-4500	MISCELLANEOUS	.00	.00	2,750.00	2,750.00	.0
20-52-4900	TRANSFERS IN	5,416.67	5,416.67	65,000.00	59,583.33	8.3
	TOTAL SANITATION REVENUE	20,376.69	20,376.69	260,750.00	240,373.31	7.8
	TOTAL FUND REVENUE	86,765.94	86,765.94	1,101,150.00	1,014,384.06	7.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	6,825.53	6,825.53	94,000.00	87,174.47	7.3
20-50-5006	LONGEVITY BONUS	.00	.00	430.00	430.00	.0
20-50-5010	FICA AND MEDICARE	505.70	505.70	7,300.00	6,794.30	6.9
20-50-5011	RETIREMENT	745.77	745.77	12,000.00	11,254.23	6.2
20-50-5012	HEALTH INSURANCE	2,285.74	2,285.74	30,000.00	27,714.26	7.6
20-50-5013	WORKER'S COMPENSATION	236.64	236.64	5,500.00	5,263.36	4.3
20-50-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
20-50-6110	CONTRACT SERVICES	.00	.00	17,000.00	17,000.00	.0
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140	ENGINEERING FEES	.00	.00	4,000.00	4,000.00	.0
20-50-6145	FUEL	10.59	10.59	4,000.00	3,989.41	.3
20-50-6155	INSURANCE	.00	.00	12,250.00	12,250.00	.0
20-50-6170	LEGAL EXP - WATER	.00	.00	24,000.00	24,000.00	.0
20-50-6185	MISCELLANEOUS	714.75	714.75	800.00	85.25	89.3
20-50-6192	SOFTWARE SUPPORT EXP - WATER	625.20	625.20	5,750.00	5,124.80	10.9
20-50-6195	OPERATING SUPPLIES - WATER	.00	.00	5,000.00	5,000.00	.0
20-50-6215	R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220	REP AND MAINT - VEHICLES	.00	.00	3,000.00	3,000.00	.0
20-50-6225	REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230	REP AND MAINT - INFRASTRUCTURE	354.05	354.05	240,000.00	239,645.95	.2
20-50-6232	SPRINGS SECURITY EXP	.00	.00	6,000.00	6,000.00	.0
20-50-6240	SERVICE TESTS/SYSTEM TESTING	.00	.00	750.00	750.00	.0
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6271	DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280	UNIFORM EXP WATER	39.98	39.98	350.00	310.02	11.4
20-50-6285	UTILITIES EXP - WATER	.00	.00	500.00	500.00	.0
20-50-6290	ADMINISTRATIVE CHARGE	4,918.00	4,918.00	59,016.00	54,098.00	8.3
20-50-8040	LEASE PAYMENTS	.00	.00	800.00	800.00	.0
	TOTAL WATER EXPENDITURES	17,261.95	17,261.95	539,546.00	522,284.05	3.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>						
20-51-5001	SALARIES AND WAGES	3,701.74	3,701.74	51,000.00	47,298.26	7.3
20-51-5006	LONGEVITY BONUS	.00	.00	240.00	240.00	.0
20-51-5010	FICA AND MEDICARE	274.25	274.25	3,900.00	3,625.75	7.0
20-51-5011	RETIREMENT	404.47	404.47	6,100.00	5,695.53	6.6
20-51-5012	HEALTH INSURANCE	1,239.72	1,239.72	15,500.00	14,260.28	8.0
20-51-5013	WORKER'S COMPENSATION	127.23	127.23	2,750.00	2,622.77	4.6
20-51-5014	UNEMPLOYMENT	.00	.00	55.00	55.00	.0
20-51-6110	CONTRACT SERVICES	.00	.00	47,500.00	47,500.00	.0
20-51-6135	PERMIT FEE EXP - SEWER	.00	.00	2,250.00	2,250.00	.0
20-51-6140	ENGINEERING FEES	.00	.00	14,750.00	14,750.00	.0
20-51-6145	FUEL	10.59	10.59	3,000.00	2,989.41	.4
20-51-6155	INSURANCE	.00	.00	12,750.00	12,750.00	.0
20-51-6170	LEGAL EXP - SEWER	.00	.00	1,000.00	1,000.00	.0
20-51-6185	MISCELLANEOUS	714.75	714.75	750.00	35.25	95.3
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	625.20	625.20	6,000.00	5,374.80	10.4
20-51-6195	OPERATING SUPPLIES - SEWER	.00	.00	12,000.00	12,000.00	.0
20-51-6220	REP AND MAINT - VEHICLES	.00	.00	3,250.00	3,250.00	.0
20-51-6225	REP AND MAINT - EQUIPMENT	.00	.00	575.00	575.00	.0
20-51-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	35,000.00	35,000.00	.0
20-51-6240	SERVICE TESTS/SYSTEM TESTING	165.00	165.00	11,000.00	10,835.00	1.5
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	.00	.00	1,500.00	1,500.00	.0
20-51-6280	UNIFORM EXP SEWER	39.99	39.99	450.00	410.01	8.9
20-51-6285	UTILITIES	.00	.00	2,750.00	2,750.00	.0
20-51-6290	ADMINISTRATIVE CHARGE	4,918.00	4,918.00	59,016.00	54,098.00	8.3
20-51-8040	LEASE PAYMENTS	.00	.00	900.00	900.00	.0
	TOTAL SEWER EXPENDITURES	12,220.94	12,220.94	293,986.00	281,765.06	4.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>						
20-52-5001	SALARIES AND WAGES	5,889.16	5,889.16	82,000.00	76,110.84	7.2
20-52-5006	LONGEVITY BONUS	.00	.00	380.00	380.00	.0
20-52-5010	FICA AND MEDICARE	436.35	436.35	6,500.00	6,063.65	6.7
20-52-5011	RETIREMENT	643.44	643.44	10,000.00	9,356.56	6.4
20-52-5012	HEALTH INSURANCE	1,972.21	1,972.21	25,000.00	23,027.79	7.9
20-52-5013	WORKER'S COMPENSATION	367.77	367.77	6,600.00	6,232.23	5.6
20-52-5014	UNEMPLOYMENT	.00	.00	90.00	90.00	.0
20-52-6111	RECYCLING CONTRACT EXP	.00	.00	1,750.00	1,750.00	.0
20-52-6142	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145	FUEL	84.77	84.77	7,750.00	7,665.23	1.1
20-52-6155	INSURANCE	.00	.00	12,750.00	12,750.00	.0
20-52-6165	LANDFILL TIPPING FEES	.00	.00	19,000.00	19,000.00	.0
20-52-6185	MISCELLANEOUS	476.50	476.50	8,000.00	7,523.50	6.0
20-52-6192	SOFTWARE SUPPORT EXP - TRASH	625.20	625.20	4,500.00	3,874.80	13.9
20-52-6195	OPERATING SUPPLIES - TRASH	.00	.00	450.00	450.00	.0
20-52-6220	REP AND MAINT - VEHICLES	807.23	807.23	7,750.00	6,942.77	10.4
20-52-6225	REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-52-6230	R&M TRASH - INFRASTRUCTURE	.00	.00	250.00	250.00	.0
20-52-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
20-52-6280	UNIFORM EXP TRASH	39.98	39.98	350.00	310.02	11.4
20-52-6290	ADMINISTRATIVE CHARGE	4,918.00	4,918.00	59,016.00	54,098.00	8.3
20-52-9500	TRANSFERS OUT	10,000.00	10,000.00	10,000.00	.00	100.0
	TOTAL SANITATION EXPENDITURES	26,260.61	26,260.61	265,236.00	238,975.39	9.9
	TOTAL FUND EXPENDITURES	55,743.50	55,743.50	1,098,768.00	1,043,024.50	5.1
	NET REVENUE OVER EXPENDITURES	31,022.44	31,022.44	2,382.00	(28,640.44)	1302.4

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(450,053.08)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,787.72	
30-00-1022	OAZ HURF SAVINGS		768,654.15	
	TOTAL ASSETS			323,388.79

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL		2,066.19	
	TOTAL LIABILITIES			2,066.19

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		315,655.97	
	REVENUE OVER EXPENDITURES - YTD	5,666.63		
	BALANCE - CURRENT DATE		5,666.63	
	TOTAL FUND EQUITY			321,322.60
	TOTAL LIABILITIES AND EQUITY			323,388.79

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	.00	.00	48,000.00	48,000.00	.0
30-30-4300	INTEREST AND INVESTMENT EARNIN	326.06	326.06	2,750.00	2,423.94	11.9
30-30-4900	TRANSFERS IN	15,833.33	15,833.33	190,000.00	174,166.67	8.3
	TOTAL HURF REVENUE	16,159.39	16,159.39	240,750.00	224,590.61	6.7
	TOTAL FUND REVENUE	16,159.39	16,159.39	240,750.00	224,590.61	6.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	5,133.47	5,133.47	44,000.00	38,866.53	11.7
30-30-5006 LONGEVITY BONUS	.00	.00	200.00	200.00	.0
30-30-5010 FICA AND MEDICARE	385.23	385.23	3,500.00	3,114.77	11.0
30-30-5011 RETIREMENT	341.44	341.44	5,300.00	4,958.56	6.4
30-30-5012 HEALTH INSURANCE	1,046.58	1,046.58	13,000.00	11,953.42	8.1
30-30-5013 WORKER'S COMPENSATION	131.91	131.91	2,100.00	1,968.09	6.3
30-30-5014 UNEMPLOYMENT	.00	.00	50.00	50.00	.0
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	.00	.00	1,500.00	1,500.00	.0
30-30-6155 INSURANCE	.00	.00	8,500.00	8,500.00	.0
30-30-6185 MISCELLANEOUS	238.25	238.25	650.00	411.75	36.7
30-30-6192 SOFTWARE SERVICE & SUPPORT	208.40	208.40	1,575.00	1,366.60	13.2
30-30-6195 OPERATING SUPPLIES - HURF	.00	.00	500.00	500.00	.0
30-30-6210 PUBLIC RESTROOM SUPPLIES	.00	.00	1,250.00	1,250.00	.0
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	.00	.00	1,750.00	1,750.00	.0
30-30-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-30-6230 REP AND MAINT - INFRASTRUCTURE	891.13	891.13	124,000.00	123,108.87	.7
30-30-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	500.00	500.00	.0
30-30-6255 STREET LIGHTS	1,226.55	1,226.55	13,500.00	12,273.45	9.1
30-30-6260 STREET SUPPLIES	120.23	120.23	4,750.00	4,629.77	2.5
30-30-6280 UNIFORM EXP - HURF	39.99	39.99	400.00	360.01	10.0
30-30-6290 ADMINISTRATIVE CHARGE	729.58	729.58	8,755.00	8,025.42	8.3
30-30-8040 LEASE PAYMENTS	.00	.00	200.00	200.00	.0
TOTAL HURF EXPENDITURE	10,492.76	10,492.76	240,730.00	230,237.24	4.4
TOTAL FUND EXPENDITURES	10,492.76	10,492.76	240,730.00	230,237.24	4.4
NET REVENUE OVER EXPENDITURES	5,666.63	5,666.63	20.00	(5,646.63)	28333.

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	175,586.77	
	TOTAL ASSETS		175,586.77

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	172,138.90	
	REVENUE OVER EXPENDITURES - YTD	3,447.87	
	BALANCE - CURRENT DATE	3,447.87	
	TOTAL FUND EQUITY		175,586.77
	TOTAL LIABILITIES AND EQUITY		175,586.77

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	27,467.95	27,467.95	355,000.00	327,532.05	7.7
TOTAL PARKING FUND REVENUE	27,467.95	27,467.95	355,000.00	327,532.05	7.7
TOTAL FUND REVENUE	27,467.95	27,467.95	355,000.00	327,532.05	7.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,748.36	2,748.36	41,000.00	38,251.64	6.7
35-35-5006 LONGEVITY BONUS	.00	.00	180.00	180.00	.0
35-35-5010 FICA MATCH	210.26	210.26	3,100.00	2,889.74	6.8
35-35-5013 WORKER'S COMPENSATION	48.09	48.09	1,100.00	1,051.91	4.4
35-35-5014 UNEMPLOYMENT	.50	.50	175.00	174.50	.3
35-35-6145 FUEL	.00	.00	1,000.00	1,000.00	.0
35-35-6185 MISCELLANEOUS	238.25	238.25	1,000.00	761.75	23.8
35-35-6188 CREDIT CARD PROCESSING FEES	.00	.00	27,500.00	27,500.00	.0
35-35-6192 SOFTWARE SERVICE AND SUPPORT	715.91	715.91	27,500.00	26,784.09	2.6
35-35-6195 OPERATING SUPPLIES	.00	.00	2,500.00	2,500.00	.0
35-35-6265 TELEPHONE	246.21	246.21	5,500.00	5,253.79	4.5
35-35-6290 ADMINISTRATIVE CHARGE	479.17	479.17	5,750.00	5,270.83	8.3
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	4,000.00	4,000.00	.0
35-35-9500 TRANSFERS OUT	19,333.33	19,333.33	232,000.00	212,666.67	8.3
TOTAL PARKING FUND EXPENDITURE	24,020.08	24,020.08	352,305.00	328,284.92	6.8
TOTAL FUND EXPENDITURES	24,020.08	24,020.08	352,305.00	328,284.92	6.8
NET REVENUE OVER EXPENDITURES	3,447.87	3,447.87	2,695.00	(752.87)	127.9

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

<u>ASSETS</u>			
40-00-1000	CASH - COMBINED FUND		301.40
40-00-1010	INVESTMENTS - PENISON & RELIEF		199,397.14
40-00-1180	DUE FROM STATE PENSION		3,270.70
40-00-1900	DUE FROM OTHER FUNDS	(27,802.32)
			<u>175,166.92</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-00-2990	DUE TO OTHER FUNDS	(27,802.32)
			<u>(27,802.32)</u>
<u>FUND EQUITY</u>			
40-00-3002	UNRESTRICTED FUND BALANCE		202,969.24
			<u>202,969.24</u>
	TOTAL LIABILITIES AND EQUITY		<u>175,166.92</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	.00	27,750.00	27,750.00	.0
TOTAL FIRE DEPT P&R EXPENDITURE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND EXPENDITURES	.00	.00	27,750.00	27,750.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	44,793.33	
50-00-1800	INVENTORY	13,193.06	
		<hr/>	
	TOTAL ASSETS		57,986.39
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,672.58	
		<hr/>	
	TOTAL LIABILITIES		73,672.58
<u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	(15,686.19)	
		<hr/>	
	TOTAL FUND EQUITY		(15,686.19)
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		57,986.39
			<hr/> <hr/>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4067 POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068 FIRE DEPT REV - OPR GRANTS	.00	.00	43,000.00	43,000.00	.0
50-40-4101 USDA SEARCH GRANT WWTP	.00	.00	32,000.00	32,000.00	.0
50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150 POLICE: PROP 207 FUNDING	.00	.00	(5,000.00)	(5,000.00)	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-4200 MISC. JUDICIAL GRANTS	.00	.00	25,000.00	25,000.00	.0
TOTAL OPERATING GRANTS REVENUE	.00	.00	515,000.00	515,000.00	.0
TOTAL FUND REVENUE	.00	.00	515,000.00	515,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	25,000.00	25,000.00	.0
50-40-6101 USDA SEARCH GRANT (WWTP ENGINE	.00	.00	32,000.00	32,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	.00	43,000.00	43,000.00	.0
TOTAL OPERATING GRANTS EXPENDITURE	.00	.00	525,000.00	525,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	525,000.00	525,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(10,000.00)	(10,000.00)	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	739,062.00	
	TOTAL ASSETS		739,062.00
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	633,289.66	
	TOTAL LIABILITIES		633,289.66
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(185,874.95)	
	TOTAL FUND EQUITY		105,772.34
	TOTAL LIABILITIES AND EQUITY		739,062.00

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	.00	400,000.00	400,000.00	.0
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	16,000.00	16,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4111 LEGISLATIVE FUNDING-CENTER AVE	.00	.00	500,000.00	500,000.00	.0
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0
TOTAL FUND REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

CAPITAL GRANTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	.00	.00	400,000.00	400,000.00	.0
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	16,000.00	16,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6111 LEGISTATIVE FUNDING-CENTERAVE	.00	.00	500,000.00	500,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL RAISE GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>3,941,000.00</u>	<u>3,941,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>3,941,000.00</u>	<u>3,941,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(317,369.51)	
	TOTAL ASSETS			(317,369.51)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(314,792.27)	
	REVENUE OVER EXPENDITURES - YTD	(2,577.24)	
	BALANCE - CURRENT DATE	(2,577.24)	
	TOTAL FUND EQUITY			(317,369.51)
	TOTAL LIABILITIES AND EQUITY			(317,369.51)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	10,000.00	10,000.00	2,350,000.00	2,340,000.00	.4
	TOTAL GENERAL FUND CONTINGENCIES RE	10,000.00	10,000.00	2,425,000.00	2,415,000.00	.4
	TOTAL FUND REVENUE	10,000.00	10,000.00	2,425,000.00	2,415,000.00	.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GNERLA FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	12,577.24	12,577.24	75,000.00	62,422.76	16.8
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GNERLA FUND CONTINGENCIES EXP	12,577.24	12,577.24	2,425,000.00	2,412,422.76	.5
TOTAL FUND EXPENDITURES	12,577.24	12,577.24	2,425,000.00	2,412,422.76	.5
NET REVENUE OVER EXPENDITURES	(2,577.24)	(2,577.24)	.00	2,577.24	.0

TOWN OF JEROME
BALANCE SHEET
JULY 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	320,000.00	
	TOTAL ASSETS		320,000.00

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	320,000.00	
	TOTAL FUND EQUITY		320,000.00
	TOTAL LIABILITIES AND EQUITY		320,000.00

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 JULY 31, 2024

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(770,748.13)
90-00-1021	OAZ CAPITAL IMPROVEMENTS		71,348.06
90-00-1023	ONEAZ WWTP CHECKING		145,863.18
			<u>145,863.18</u>
	TOTAL ASSETS	(<u><u>553,536.89</u></u>)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(553,571.80)
	REVENUE OVER EXPENDITURES - YTD		<u>34.91</u>
	BALANCE - CURRENT DATE		<u>34.91</u>
	TOTAL FUND EQUITY	(<u><u>553,536.89</u></u>)
	TOTAL LIABILITIES AND EQUITY	(<u><u>553,536.89</u></u>)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>						
90-57-4300	BANK INTEREST - CAPITAL FUND	22.54	22.54	225.00	202.46	10.0
90-57-4303	INTEREST - WWTP	12.37	12.37	575.00	562.63	2.2
90-57-4515	INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
	TOTAL CAPITAL FUND REVENUES	34.91	34.91	2,000,800.00	2,000,765.09	.0
	TOTAL FUND REVENUE	34.91	34.91	2,000,800.00	2,000,765.09	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,000,000.00	2,000,000.00	.0
NET REVENUE OVER EXPENDITURES	34.91	34.91	800.00	765.09	4.4

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1031	ALL-MED EQUIPMENT &	71724MS3	Inv 789576 - Monthly Tank	1	07/17/2024	105.60	.00	105.60	101312	07/17/2024
Total 1031:						105.60	.00	105.60		
1046	ANGELA BRADSHAW NA	70324MS5	2024 Judicial Conference -	1	07/03/2024	86.11	.00	86.11	101263	07/03/2024
Total 1046:						86.11	.00	86.11		
1050	APS	70324MS21	Acct 1976520000 - Co-op	1	07/03/2024	212.18	.00	212.18	101264	07/03/2024
		70324MS21	Acct 2839800000 - Ghost	2	07/03/2024	86.45	.00	86.45	101264	07/03/2024
		70324MS21	Acct 7575770000 - Civic C	3	07/03/2024	1,747.16	.00	1,747.16	101264	07/03/2024
		70324MS21	Acct 7575770000 - Civic C	4	07/03/2024	312.50	.00	312.50	101264	07/03/2024
		70324MS21	Acct 3216010000 - Hotel J	5	07/03/2024	43.96	.00	43.96	101264	07/03/2024
		70324MS21	Acct 6109570000 - Perkins	6	07/03/2024	307.79	.00	307.79	101264	07/03/2024
		70324MS21	Acct 6506951000 - PD	7	07/03/2024	253.32	.00	253.32	101264	07/03/2024
		70324MS21	Acct 8061950000 - Sunshi	8	07/03/2024	42.49	.00	42.49	101264	07/03/2024
		70324MS21	Acct 0024240000 Lower P	9	07/03/2024	44.53	.00	44.53	101264	07/03/2024
		70324MS21	Acct 0421621000 Fire Stati	10	07/03/2024	637.88	.00	637.88	101264	07/03/2024
		70324MS21	Acct 2383901000 - Upper	11	07/03/2024	53.18	.00	53.18	101264	07/03/2024
		70324MS21	Acct 2353720000 - Gulch F	12	07/03/2024	49.13	.00	49.13	101264	07/03/2024
		70324MS21	Acct 5613490000 - Upper	13	07/03/2024	63.55	.00	63.55	101264	07/03/2024
		70324MS21	Acct 4246290000 - WWTP	14	07/03/2024	198.75	.00	198.75	101264	07/03/2024
		70324MS21	Acct 8468241000 - Middle	15	07/03/2024	44.15	.00	44.15	101264	07/03/2024
		70324MS22	Acct 3601574879 - Main St	1	07/03/2024	65.27	.00	65.27	101265	07/03/2024
		70324MS22	Acct 9438060000 - Roof	2	07/03/2024	15.82	.00	15.82	101265	07/03/2024
		70324MS22	Acct 4533627223 - Public	3	07/03/2024	51.96	.00	51.96	101265	07/03/2024
		73124MS6	Acct 1490440000 - Street L	1	07/31/2024	1,226.55	.00	1,226.55	101344	07/31/2024
Total 1050:						4,831.62	.00	4,831.62		
1056	ARIZONA BUG COMPANY	71724MS8	Inv 212398 - Monthly Pest	1	07/17/2024	50.00	.00	50.00	101313	07/17/2024
Total 1056:						50.00	.00	50.00		
1088	AT&T	70324MS7	Acct 287307080989 Phone	1	07/03/2024	246.19	.00	246.19	101266	07/03/2024
		70324MS7	Acct 287307080989 - Parki	2	07/03/2024	246.20	.00	246.20	101266	07/03/2024
		73124MS8	Acct 287307080989 - Parki	1	07/31/2024	246.21	.00	246.21	101345	07/31/2024
		73124MS8	Acct 287307080989 Phone	2	07/31/2024	246.21	.00	246.21	101345	07/31/2024
Total 1088:						984.81	.00	984.81		
1123	BEDROCK LANDSCAPE	70324MS8	Inv 177378 - 1 Yard Concre	1	07/03/2024	197.73	.00	197.73	101268	07/03/2024
Total 1123:						197.73	.00	197.73		
1142	BOUND TREE MEDICAL,	72424MS4	Inv 85422552 - Bandages/	1	07/24/2024	479.58	.00	479.58	101326	07/24/2024
Total 1142:						479.58	.00	479.58		
1144	BRANDI M. SUDA	70324MS10	INV 112 - Audit Prep FY 24	1	07/03/2024	883.75	.00	883.75	101269	07/03/2024
		70324MS10	INV 112 - Audit Prep FY 24	2	07/03/2024	883.75	.00	883.75	101269	07/03/2024
Total 1144:						1,767.50	.00	1,767.50		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1158	CANDACE GALLAGHER	70324MS14	Codification & Web Service	1	07/03/2024	525.00	.00	525.00	101270	07/03/2024
Total 1158:						525.00	.00	525.00		
1170	CASELLE	70324MS27	INV 133696 - Support & M	1	07/03/2024	937.80	.00	937.80	101271	07/03/2024
		70324MS27	INV 133696 - Support & M	2	07/03/2024	312.60	.00	312.60	101271	07/03/2024
		70324MS27	INV 133696 - Support & M	3	07/03/2024	312.60	.00	312.60	101271	07/03/2024
		70324MS27	INV 133696 - Support & M	4	07/03/2024	312.60	.00	312.60	101271	07/03/2024
		70324MS27	INV 133696 - Support & M	5	07/03/2024	104.20	.00	104.20	101271	07/03/2024
		70324MS27	INV 133696 - Support & M	6	07/03/2024	104.20	.00	104.20	101271	07/03/2024
		71024MS10	INV 134323 - Support & M	1	07/10/2024	937.80	.00	937.80	101300	07/10/2024
		71024MS10	INV 134323 - Support & M	2	07/10/2024	312.60	.00	312.60	101300	07/10/2024
		71024MS10	INV 134323 - Support & M	3	07/10/2024	312.60	.00	312.60	101300	07/10/2024
		71024MS10	INV 134323 - Support & M	4	07/10/2024	312.60	.00	312.60	101300	07/10/2024
		71024MS10	INV 134323 - Support & M	5	07/10/2024	104.20	.00	104.20	101300	07/10/2024
		71024MS10	INV 134323 - Support & M	6	07/10/2024	104.20	.00	104.20	101300	07/10/2024
Total 1170:						4,168.00	.00	4,168.00		
1178	CENTURY LINK	71724MS11	Inv 696428758 - Gen Gov	1	07/17/2024	2.96	.00	2.96	101314	07/17/2024
		72424MS5	ACCT J-520-111-3806 829	1	07/24/2024	177.15	.00	177.15	101327	07/24/2024
		72424MS5	ACCT J-520-111-3806 829	2	07/24/2024	77.70	.00	77.70	101327	07/24/2024
		72424MS5	ACCT J-520-111-3806 829	3	07/24/2024	136.77	.00	136.77	101327	07/24/2024
		72424MS5	ACCT J-520-111-3806 829	4	07/24/2024	84.02	.00	84.02	101327	07/24/2024
		72424MS5	ACCT J-520-111-3806 829	5	07/24/2024	263.46	.00	263.46	101327	07/24/2024
Total 1178:						742.06	.00	742.06		
1195	CITY OF COTTONWOOD	71024MS7	Inv 0007409 - Dispatching	1	07/10/2024	3,835.32	.00	3,835.32	101301	07/10/2024
		71024MS7	Inv 0007423 - Dispatching	2	07/10/2024	648.67	.00	648.67	101301	07/10/2024
Total 1195:						4,483.99	.00	4,483.99		
1213	CONTRACT WASTEWATE	70324MS15	Inv 1015936 - Operator &	1	07/03/2024	1,025.00	.00	1,025.00	101272	07/03/2024
		70324MS15	Inv 1015936 - Operator &	2	07/03/2024	3,325.00	.00	3,325.00	101272	07/03/2024
		70324MS15	Inv 1015936 - Sample Tran	3	07/03/2024	65.00	.00	65.00	101272	07/03/2024
Total 1213:						4,415.00	.00	4,415.00		
1217	COTTONWOOD EXPRES	73124MS9	Inv 100071 - Full Service O	1	07/31/2024	70.96	.00	70.96	101346	07/31/2024
Total 1217:						70.96	.00	70.96		
1239	DANA KEPNER CO	72424MS6	IV 9042834 - 1 1/4" Regula	1	07/24/2024	354.05	.00	354.05	101329	07/24/2024
Total 1239:						354.05	.00	354.05		
1264	DIESEL DIRECT WEST	70324MS	INV 85924998 - Deisel Fue	1	07/03/2024	14.48	.00	14.48	101298	07/03/2024
		70324MS	INV 85924998 - Deisel Fue	2	07/03/2024	14.48	.00	14.48	101298	07/03/2024
		70324MS	INV 85924998 - Deisel Fue	3	07/03/2024	115.87	.00	115.87	101298	07/03/2024
		72424MS7	INV 85956950 - Diesel Fue	1	07/24/2024	84.77	.00	84.77	101331	07/24/2024
		72424MS7	INV 85956950 - Diesel Fue	2	07/24/2024	10.59	.00	10.59	101331	07/24/2024
		72424MS7	INV 85956950 - Diesel Fue	3	07/24/2024	10.59	.00	10.59	101331	07/24/2024
Total 1264:						250.78	.00	250.78		
1301	EXPRESS AUTOMOTIVE	71024MS5	Inv 42852 - Fan & Motor R	1	07/10/2024	684.92	.00	684.92	101303	07/10/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1301:						684.92	.00	684.92		
1322	FOUR-D LLC	70324MS13	Inv 00000911 - It Services	1	07/03/2024	560.00	.00	560.00	101275	07/03/2024
Total 1322:						560.00	.00	560.00		
1343	GO AZ MOTORCYCLES C	72424MS13	INV 9785 - Full Service/Dia	1	07/24/2024	1,911.57	.00	1,911.57	101332	07/24/2024
Total 1343:						1,911.57	.00	1,911.57		
1369	HILL BROTHERS CHEMIC	70324MS11	Inv 128831 - Water Supplie	1	07/03/2024	3,118.44	.00	3,118.44	101276	07/03/2024
Total 1369:						3,118.44	.00	3,118.44		
1390	INDUSTRIAL COMMISSIO	71024MS12	INV-M25-00000016 - FY 25	1	07/10/2024	1,158.61	.00	1,158.61	101304	07/10/2024
Total 1390:						1,158.61	.00	1,158.61		
1419	JC CULLEN INC	70324MS32	Inv 155935 - 911 IP Port S	1	07/03/2024	35.48	.00	35.48	101277	07/03/2024
		70324MS32	Inv 155935 - 911 IP Port S	2	07/03/2024	35.49	.00	35.49	101277	07/03/2024
Total 1419:						70.97	.00	70.97		
1442	JOHN BOUWMAN	72424MS3	Jury Service Compensatio	1	07/24/2024	12.00	.00	12.00	101334	07/24/2024
Total 1442:						12.00	.00	12.00		
1464	KATHLEEN JARVIS	71724MS6	Reimbursement - Order No	1	07/17/2024	303.03	.00	303.03	101315	07/17/2024
Total 1464:						303.03	.00	303.03		
1501	LEAGUE OF AZ CITIES A	70324MS28	Membership Dues FY2025	1	07/03/2024	1,191.25	.00	1,191.25	101278	07/03/2024
		70324MS28	Membership Dues FY2025	2	07/03/2024	1,191.25	.00	1,191.25	101278	07/03/2024
		70324MS28	Membership Dues FY2025	3	07/03/2024	714.75	.00	714.75	101278	07/03/2024
		70324MS28	Membership Dues FY2025	4	07/03/2024	714.75	.00	714.75	101278	07/03/2024
		70324MS28	Membership Dues FY2025	5	07/03/2024	476.50	.00	476.50	101278	07/03/2024
		70324MS28	Membership Dues FY2025	6	07/03/2024	238.25	.00	238.25	101278	07/03/2024
		70324MS28	Membership Dues FY2025	7	07/03/2024	238.25	.00	238.25	101278	07/03/2024
Total 1501:						4,765.00	.00	4,765.00		
1503	LEGEND	70324MS9	Inv 2409772 - Testing Servi	1	07/03/2024	75.00	.00	75.00	101279	07/03/2024
		71024MS1	Inv 2410287 - Testing servi	1	07/10/2024	75.00	.00	75.00	101305	07/10/2024
		72424MS8	Inv 2410804 - Testing Servi	1	07/24/2024	75.00	.00	75.00	101335	07/24/2024
		72424MS8	Inv 2411240 - Testing Servi	2	07/24/2024	90.00	.00	90.00	101335	07/24/2024
Total 1503:						315.00	.00	315.00		
1507	LIFE & PROPERTY SAFE	70324MS26	INV 12123 Fire Alarm Moni	1	07/03/2024	105.60	.00	105.60	101280	07/03/2024
Total 1507:						105.60	.00	105.60		
1564	MINGUS ELECTRIC	72424MS1	Inv 1504 Work on Air Comp	1	07/24/2024	725.00	.00	725.00	101338	07/24/2024
Total 1564:						725.00	.00	725.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1574	NACOG	70324MS29	Inv 2024-01 - EDA Assess	1	07/03/2024	1,552.00	.00	1,552.00	101282	07/03/2024
Total 1574:						1,552.00	.00	1,552.00		
1576	NAPA AUTO PARTS	70324MS23	REF 321-186133 - 346207,	1	07/03/2024	86.77-	.00	86.77-	101283	07/03/2024
		70324MS23	REF 321-186133 - 346207,	2	07/03/2024	86.77-	.00	86.77-	101283	07/03/2024
		70324MS23	REF 321-186133 - 346207,	3	07/03/2024	86.77-	.00	86.77-	101283	07/03/2024
		70324MS23	REF 321-186133 - 346207,	4	07/03/2024	86.78-	.00	86.78-	101283	07/03/2024
		70324MS23	REF 321-186133 - 346207,	5	07/03/2024	86.78-	.00	86.78-	101283	07/03/2024
		70324MS23	REF 321-186133 - 346207,	6	07/03/2024	86.78-	.00	86.78-	101283	07/03/2024
		70324MS23	Inv 349524 - Trailer Lights	7	07/03/2024	47.17	.00	47.17	101283	07/03/2024
		70324MS23	INV 350192 - C111 AC Part	8	07/03/2024	34.89	.00	34.89	101283	07/03/2024
		70324MS23	INV 350503 - E-126 Parts	9	07/03/2024	142.72	.00	142.72	101283	07/03/2024
		70324MS23	INV 350725 - Air Filter	10	07/03/2024	123.02	.00	123.02	101283	07/03/2024
		70324MS23	INV 351414 - Lights	11	07/03/2024	16.46	.00	16.46	101283	07/03/2024
		70324MS23	INV 352738 - C111 Front B	12	07/03/2024	230.67	.00	230.67	101283	07/03/2024
		70324MS23	INV 351892 - Antifreeze	13	07/03/2024	41.72	.00	41.72	101283	07/03/2024
		70324MS23	INV 352536 - Battery, Warr	14	07/03/2024	16.48-	.00	16.48-	101284	07/03/2024
		70324MS23	INV 352749 - Lift Support	15	07/03/2024	5.48	.00	5.48	101284	07/03/2024
		70324MS23	INV 353314 - AC Supplies	16	07/03/2024	34.89	.00	34.89	101284	07/03/2024
		70324MS23	INV 349051 - Antifreeze	17	07/03/2024	125.16	.00	125.16	101284	07/03/2024
		70324MS23	INV 351004 - plug boot cre	18	07/03/2024	4.39-	.00	4.39-	101284	07/03/2024
		70324MS23	INV 351004 - plug boot cre	19	07/03/2024	4.39-	.00	4.39-	101284	07/03/2024
		70324MS23	INV 351004 - plug boot cre	20	07/03/2024	4.39-	.00	4.39-	101284	07/03/2024
		70324MS23	INV 351004 - plug boot cre	21	07/03/2024	4.39-	.00	4.39-	101284	07/03/2024
		70324MS23	INV 351004 - plug boot cre	22	07/03/2024	4.39-	.00	4.39-	101284	07/03/2024
		70324MS23	INV 351004 - plug boot cre	23	07/03/2024	4.38-	.00	4.38-	101284	07/03/2024
Total 1576:						238.72	.00	238.72		
1603	ODP BUSINESS SOLUTIO	71024MS4	Inv 370708415001 - Tissue	1	07/10/2024	14.65	.00	14.65	101306	07/10/2024
		71024MS4	Inv 370707609001 - Shuttl	2	07/10/2024	39.63	.00	39.63	101306	07/10/2024
		71724MS12	Inv 372628968001 - Pens	1	07/17/2024	2.10	.00	2.10	101316	07/17/2024
		71724MS12	Inv 372628787001 - Paper,	2	07/17/2024	56.65	.00	56.65	101316	07/17/2024
		73124MS2	Inv 339781167001 - Cream	1	07/31/2024	7.39	.00	7.39	101348	07/31/2024
		73124MS4	Inv 374606162001 - Monito	1	07/03/2012	21.86	.00	21.86	101348	07/31/2024
Total 1603:						142.28	.00	142.28		
1615	FLOWBIRD AMERICA, IN	70324MS17	INV 143975 - Parkfolio Alar	1	07/03/2024	476.75	.00	476.75	101274	07/03/2024
		70324MS17	INV 143807 - FLOWbird Trx	2	07/03/2024	24.44	.00	24.44	101274	07/03/2024
		73124MS1	INV IV144301 - Flowbird Tr	1	07/31/2024	21.42	.00	21.42	101347	07/31/2024
		73124MS3	INV IV144646 - Parkfolio &	1	07/31/2024	507.51	.00	507.51	101347	07/31/2024
Total 1615:						1,030.12	.00	1,030.12		
1618	PATRIOT DISPOSAL, INC.	70324MS3	INV 4095 - Monthly Trash	1	07/03/2024	772.00	.00	772.00	101285	07/03/2024
Total 1618:						772.00	.00	772.00		
1647	PROCOPY	70324MS34	INV 4742649-INT - Contrac	1	07/03/2024	357.51	.00	357.51	101286	07/03/2024
Total 1647:						357.51	.00	357.51		
1677	REESE'S TIRE & AUTOTI	72424MS11	Inv 103428 - Tires, Mount,	1	07/24/2024	807.23	.00	807.23	101340	07/24/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1677:						807.23	.00	807.23		
1685	RICHARD SPUDICH	71724MS9	Reimbursement - Pulse Ox	1	07/17/2024	29.64	.00	29.64	101317	07/17/2024
Total 1685:						29.64	.00	29.64		
1709	RUNBECK ELECTION SE	70324MS12	Inv 247551 - 2024 Election/	1	07/03/2024	1,970.12	.00	1,970.12	101287	07/03/2024
Total 1709:						1,970.12	.00	1,970.12		
1718	SALTUS TECHNOLOGIES	70324MS31	INV 2406-04 digitICKET S	1	07/03/2024	1,450.00	.00	1,450.00	101288	07/03/2024
Total 1718:						1,450.00	.00	1,450.00		
1728	SEDONA RECYCLES, INC	71024MS2	INV JRME624 - Hauling Se	1	07/10/2024	240.00	.00	240.00	101307	07/10/2024
Total 1728:						240.00	.00	240.00		
1735	SHAW LAW FIRM, PLLC	70324MS19	Inv 26349 - State V. Altherr	1	07/03/2024	600.00	.00	600.00	101289	07/03/2024
		70324MS19	Inv 26350 - State v. Llamas	2	07/03/2024	600.00	.00	600.00	101289	07/03/2024
		73124MS5	Inv 26427 - TR 2024-00013	1	07/31/2024	90.00	.00	90.00	101350	07/31/2024
		73124MS5	Inv 26428 - TR2024-00001	2	07/31/2024	7.50	.00	7.50	101350	07/31/2024
		73124MS5	Inv 26426 -CM2024-00000	3	07/31/2024	600.00	.00	600.00	101350	07/31/2024
Total 1735:						1,897.50	.00	1,897.50		
1740	SIMS MACKIN, LTD	71724MS5	INV 39959 - Legal Services	1	07/17/2024	1,012.50	.00	1,012.50	101318	07/17/2024
		71724MS5	INV 39959 - Legal Services	2	07/17/2024	180.00	.00	180.00	101318	07/17/2024
		71724MS5	INV 39959 - Legal Services	3	07/17/2024	112.50	.00	112.50	101318	07/17/2024
Total 1740:						1,305.00	.00	1,305.00		
1774	SUPERIOR COURT YAVA	71724MS4	Inv 4 2324 J - Pro Tem We	1	07/17/2024	116.91	.00	116.91	101319	07/17/2024
Total 1774:						116.91	.00	116.91		
1802	THYSSENKRUPP ELEVAT	71024MS9	INV 3007984576 - Quarterl	1	07/10/2024	1,261.20	.00	1,261.20	101308	07/10/2024
Total 1802:						1,261.20	.00	1,261.20		
1812	TOWN OF JEROME - UTIL	70324MS6	7002.01 Town Hall Utilities	1	07/03/2024	224.90	.00	224.90	101291	07/03/2024
		70324MS6	7060.01 Public Works Yard	2	07/03/2024	210.83	.00	210.83	101291	07/03/2024
		70324MS6	7054.01 Jerome PD Utilitie	3	07/03/2024	177.32	.00	177.32	101291	07/03/2024
		70324MS6	7015-01 Fire Station	4	07/03/2024	210.83	.00	210.83	101291	07/03/2024
Total 1812:						823.88	.00	823.88		
1813	TOWN OF JEROME PR	70324MS25	Payroll Transfer 1 - July 20	1	07/03/2024	90,000.00	.00	90,000.00	101292	07/03/2024
		71724MS7	Payroll Transfer - August 2	1	07/17/2024	90,000.00	.00	90,000.00	101320	07/17/2024
		73124MS10	Payroll Transfer 2 - August	1	07/31/2024	90,000.00	.00	90,000.00	101351	07/31/2024
Total 1813:						270,000.00	.00	270,000.00		
1827	UNISOURCE ENERGY SE	71724MS13	0559820000 101 N Main St	1	07/17/2024	29.14	.00	29.14	101321	07/17/2024
		71724MS13	4353340000 201 Perkinsvil	2	07/17/2024	21.33	.00	21.33	101321	07/17/2024
		71724MS13	6937260000 303 Main St -	3	07/17/2024	21.75	.00	21.75	101321	07/17/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		71724MS13	7505930000 600 Clark St -	4	07/17/2024	25.20	.00	25.20	101321	07/17/2024
		71724MS13	2353340000 502 N Main St	5	07/17/2024	21.75	.00	21.75	101321	07/17/2024
Total 1827:						119.17	.00	119.17		
1833	UNIVERSAL POLICE SUP	71724MS1	Inv 30393/PO 127188 - Uni	1	07/17/2024	1,421.90	.00	1,421.90	101322	07/17/2024
		71724MS2	Inv 30394/PO 127187- Unif	1	07/17/2024	351.33	.00	351.33	101322	07/17/2024
Total 1833:						1,773.23	.00	1,773.23		
1835	USA BLUE BOOK	70324MS4	Inv 00406111 - Pulsatron M	1	07/03/2024	937.52	.00	937.52	101293	07/03/2024
		70324MS4	Inv 00395945 - WWTP Che	2	07/03/2024	407.60	.00	407.60	101293	07/03/2024
Total 1835:						1,345.12	.00	1,345.12		
1850	VERDE VALLEY FIRE DIS	72424MS12	INV 00299 - Engineer Clas	1	07/24/2024	900.00	.00	900.00	101342	07/24/2024
Total 1850:						900.00	.00	900.00		
1851	VERDE VALLEY HARDWA	70324MS20	Inv 69255 - Fuels Supplies,	1	07/03/2024	1,111.68	.00	1,111.68	101294	07/03/2024
		70324MS20	Inv 69256 - Trash Bags	2	07/03/2024	59.30	.00	59.30	101294	07/03/2024
		70324MS20	Inv 69423 - Lock Washers	3	07/03/2024	8.13	.00	8.13	101294	07/03/2024
		70324MS20	Inv 69460 - Weedeater Sup	4	07/03/2024	221.33	.00	221.33	101294	07/03/2024
		70324MS20	Inv 69621 - 2" galvanized n	5	07/03/2024	40.79	.00	40.79	101294	07/03/2024
		70324MS20	Inv 69842 - Screws for wee	6	07/03/2024	6.56	.00	6.56	101294	07/03/2024
		70324MS20	Inv 69923 - Sand Bags & F	7	07/03/2024	39.51	.00	39.51	101294	07/03/2024
Total 1851:						1,487.30	.00	1,487.30		
1854	VERDE VALLEY NEWSPA	70324MS16	Inv 176427 - Legal Notice	1	07/03/2024	1,237.74	.00	1,237.74	101295	07/03/2024
		70324MS16	INV 176260 - Budget Publi	2	07/03/2024	519.16	.00	519.16	101295	07/03/2024
Total 1854:						1,756.90	.00	1,756.90		
1859	VERIZON WIRELESS	70324MS24	Acct 870476021-00001 PZ	1	07/03/2024	40.82	.00	40.82	101296	07/03/2024
		70324MS24	Acct 870476021-00001 FD	2	07/03/2024	173.58	.00	173.58	101296	07/03/2024
		70324MS24	Acct 870476021-00001 PD	3	07/03/2024	80.02	.00	80.02	101296	07/03/2024
		70324MS24	Acct 870476021-00001 GG	4	07/03/2024	40.72	.00	40.72	101296	07/03/2024
		70324MS24	Acct 870476021-00002 PZ	5	07/03/2024	53.55	.00	53.55	101296	07/03/2024
		70324MS24	Acct 870476021-00002 PD	6	07/03/2024	53.55	.00	53.55	101296	07/03/2024
		70324MS24	Acct 870476021-00002 Kio	7	07/03/2024	160.04	.00	160.04	101296	07/03/2024
		70324MS24	Acct 870476021-00003 - Ki	8	07/03/2024	326.56	.00	326.56	101296	07/03/2024
		70324MS24	Acct 870476021-00003 FD	9	07/03/2024	449.16	.00	449.16	101296	07/03/2024
Total 1859:						1,378.00	.00	1,378.00		
1878	WASTE MANAGEMENT O	71024MS6	Inv 0000006-4655-4 - Dum	1	07/10/2024	716.40	.00	716.40	101310	07/10/2024
Total 1878:						716.40	.00	716.40		
1914	YAVAPAI CO. EDUCATION	70324MS30	Inv 23-2339 Municipal Inter	1	07/03/2024	324.00	.00	324.00	101297	07/03/2024
		70324MS30	Inv 23-2339 Municipal Inter	2	07/03/2024	324.00	.00	324.00	101297	07/03/2024
		70324MS30	Inv 23-2339 Municipal Inter	3	07/03/2024	503.00	.00	503.00	101297	07/03/2024
		70324MS30	Inv 23-2339 Municipal Inter	4	07/03/2024	503.00	.00	503.00	101297	07/03/2024
		70324MS30	Inv 23-2340 Library E-Rate	5	07/03/2024	49.00	.00	49.00	101297	07/03/2024
		71024MS8	Inv 24-2374 - Municipal Int	1	07/10/2024	324.00	.00	324.00	101311	07/10/2024
		71024MS8	Inv 24-2374 - Municipal Int	2	07/10/2024	324.00	.00	324.00	101311	07/10/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		71024MS8	Inv 24-2374 - Municipal Int	3	07/10/2024	503.00	.00	503.00	101311	07/10/2024
		71024MS8	Inv 24-2374 - Municipal Int	4	07/10/2024	503.00	.00	503.00	101311	07/10/2024
		71024MS8	Inv 24-2373 - Library E-rat	5	07/10/2024	49.00	.00	49.00	101311	07/10/2024
		Total 1914:				3,406.00	.00	3,406.00		
1950	BRETT KLEIN	71024MS11	Refund of Wages rejected	1	07/10/2024	150.00	.00	150.00	101299	07/10/2024
		Total 1950:				150.00	.00	150.00		
1956	MARTIN MARIETTA	70324MS2	Inv 412181651 - Mag ABC	1	07/03/2024	95.84	.00	95.84	101281	07/03/2024
		70324MS2	Inv 42167797	2	07/03/2024	105.66	.00	105.66	101281	07/03/2024
		72424MS9	Inv 42977429 - MAG ABC	1	07/24/2024	120.23	.00	120.23	101337	07/24/2024
		Total 1956:				321.73	.00	321.73		
1967	SCOTT STAAB	72424MS3	Jury Service Compensatio	1	07/24/2024	12.00	.00	12.00	101341	07/24/2024
		Total 1967:				12.00	.00	12.00		
1968	COAST TO COAST	71024MS3	Inv A2684619 - Laserjet To	1	07/10/2024	560.25	.00	560.25	101302	07/10/2024
		Total 1968:				560.25	.00	560.25		
1984	AZ Municipal Risk Retentio	07032024MS	#40000598 Worker's Comp	1	07/03/2024	132.94	.00	132.94	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	2	07/03/2024	15.32	.00	15.32	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	3	07/03/2024	2,469.44	.00	2,469.44	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	4	07/03/2024	1,811.49	.00	1,811.49	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	5	07/03/2024	28.18	.00	28.18	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	6	07/03/2024	39.21	.00	39.21	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	7	07/03/2024	30.02	.00	30.02	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	8	07/03/2024	169.08	.00	169.08	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	9	07/03/2024	399.42	.00	399.42	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	10	07/03/2024	202.16	.00	202.16	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	11	07/03/2024	567.28	.00	567.28	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	12	07/03/2024	166.02	.00	166.02	101267	07/03/2024
		07032024MS	#40000598 Worker's Comp	13	07/03/2024	95.56	.00	95.56	101267	07/03/2024
		Total 1984:				6,126.12	.00	6,126.12		
1998	Crimestar USA LLC	70324MS33	Inv 2643 - RMS Annual Pro	1	07/03/2024	1,050.00	.00	1,050.00	101273	07/03/2024
		Total 1998:				1,050.00	.00	1,050.00		
2006	Wired Up Systems LLC	71724MS10	Inv 107881 - Security Monit	1	07/17/2024	52.97	.00	52.97	101323	07/17/2024
		Total 2006:				52.97	.00	52.97		
2013	PAVEMENT SEALANTS &	72424MS10	Inv 24480 - Asphalt Patch	1	07/24/2024	891.13	.00	891.13	101339	07/24/2024
		Total 2013:				891.13	.00	891.13		
2016	T2 SYSTEMS, INC.	70324MS18	INV MP000002869 - Mobil	1	07/03/2024	912.78	.00	912.78	101290	07/03/2024
		70324MS18	INV UPS00053754 - Auto	2	07/03/2024	62.50	.00	62.50	101290	07/03/2024
		Total 2016:				975.28	.00	975.28		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2034	Yavapai County	71724MS14	2024 PANT Distribution	1	07/17/2024	129.07	.00	129.07	101324	07/17/2024
Total 2034:						129.07	.00	129.07		
2035	CHARLES SCHWAB	72424MS2	ACCT# 1816-2372 - Jerom	1	07/24/2024	4,236.09	.00	4,236.09	101328	07/24/2024
Total 2035:						4,236.09	.00	4,236.09		
2041	VIANA HAMMON	71024MS13	LMP Refund	1	07/10/2024	84.52	.00	84.52	101309	07/10/2024
Total 2041:						84.52	.00	84.52		
2042	ALESSANDRA NARGESSI	72424MS3	Jury Service Compensatio	1	07/24/2024	12.00	.00	12.00	101325	07/24/2024
Total 2042:						12.00	.00	12.00		
2043	LEO SHAKESPEARE	72424MS3	Jury Service Compensatio	1	07/24/2024	12.00	.00	12.00	101336	07/24/2024
Total 2043:						12.00	.00	12.00		
2044	WENDY JACKSON	72424MS3	Jury Service Compensatio	1	07/24/2024	12.00	.00	12.00	101343	07/24/2024
		72424MS3	Jury Service Mileage Com	2	07/24/2024	3.28	.00	3.28	101343	07/24/2024
Total 2044:						15.28	.00	15.28		
2045	DAVID K. SOULE	72424MS3	Jury Service Compensatio	1	07/24/2024	12.00	.00	12.00	101330	07/24/2024
		72424MS3	Jury Service Mileage Com	2	07/24/2024	1.31	.00	1.31	101330	07/24/2024
Total 2045:						13.31	.00	13.31		
2046	JAMES NEWBERRY	72424MS14	LMP Refund	1	07/24/2024	40.33	.00	40.33	101333	07/24/2024
Total 2046:						40.33	.00	40.33		
2047	ROBERT VEGA	73124MS7	Inv 1347251 - Brunt Box -	1	07/31/2024	39.98	.00	39.98	101349	07/31/2024
		73124MS7	Inv 1347251 - Brunt Box -	2	07/31/2024	39.99	.00	39.99	101349	07/31/2024
		73124MS7	Inv 1347251 - Brunt Box -	3	07/31/2024	39.98	.00	39.98	101349	07/31/2024
		73124MS7	Inv 1347251 - Brunt Box -	4	07/31/2024	39.99	.00	39.99	101349	07/31/2024
		73124MS7	Inv 1347251 - Brunt Box -	5	07/31/2024	39.99	.00	39.99	101349	07/31/2024
		73124MS7	Inv 1347251 - Brunt Box -	6	07/31/2024	39.99	.00	39.99	101349	07/31/2024
Total 2047:						239.92	.00	239.92		
Grand Totals:						349,041.16	.00	349,041.16		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Received and reviewed Statements of Qualifications for general engineering services. An updated one is a requirement of the CDBG grant and a good idea to do every 5-7 years anyway.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Facilitated first steering meeting for the re-write of the Zoning Code.
- Participated in a meeting with Jerome Verde Ex representatives regarding necessary easements for the WWTP. Participated in numerous other meetings with Verde Ex reps.
- Worked with various individuals on their special event requests.
- Participated in the ADOT Verde Avenue Stakeholder Scoping Meeting.
- Facilitated multiple public records requests including a very time-intensive request.
- Met with the Mayor, Fire Chief and U.S. Forest Service representatives for continued collaboration and cooperation on fire mitigation efforts
- Met with the Mayor and Representative Gallego's Chief of Staff
- Participated in Verde Avenue pre-bid design meetings with ADOT representatives.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Facilitated multiple public records requests.
- Completed the PSPRS annual funding policy.
- Participated in a Bid Document Prep meeting for USDA Loan for the WWTP with PACE financial reps.
- Submitted the Craig Tiger Act Form to the State.
- Met with engineer for project update and ensure approved projects are progressing.
- Continued work on title research and coordinated the Condition of Title for the Town's "Cemetery Land" in anticipation of an appraisal.

**** CONGRATULATIONS TO ****

Marty Boland (Public Works) on completing 8 years of service effective August 1, 2024.

John McDonald (Town Hall) on completing 19 years of service effective August 8, 2024.

Wendy Schall (Library) on completing 17 year of service effective August 14, 2024.

Michele Sharif (Town Hall) on completing 1 year of service effective August 14, 2024.

Leo Shakespeare (Library) on completing 7 years of service effective August 16, 2024.

Rusty San Felice (Police) on completing 12 years of service effective August 27, 2024.

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2024 Actual - (based on to-date DOR website)	FY2023 Actual - (based on DOR website)	Actually Received	% of Budget Year / % Actual
July	106,085	104,350	89,433	8.3 / 6.4
August	130,622	74,612	21,622	17 / 7.9
September	79,411	115,431	151,329	25 / 19
October	115,250	114,937	21,722	33 / 22
November	78,059	139,121	90,946	41 / 28
December	116,459	96,194	159,734	50 / 40
January	106,378	132,403	78,097	58 / 46
February	89,204	78,212	60,801	66 / 51
March	105,419	97,338	198,057	75 / 65
April	150,319	132,605	117,454	83 / 74
May	130,160	135,359	72,054	92 / 84
June	109,691	113,922	75,032	*TBD
Total YTD	1,317,058	1,334,484	1,136,281	0

*FY 2024 Funds are still coming in

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2024 actual	FY2023 actual	+/- Compared to Last Yr	FY2024 actual	FY2023 actual	+/-	FY2024 actual	FY2023 actual	+/-
July	34660	38,001	(3,341)	17969	18,295	(326)	36125	32,588	3,537
August	37999	31,508	6,491	16130	4,896	11,234	65,439	18,230	47,209
September	30,432	32,105	(1,673)	14875	14,925	(50)	27037	33,655	(6,618)
October	43194	39,918	3,276	17207	18,989	(1,782)	39382	36,563	2,819
November	52665	48,302	4,363	24990	3,844	21,146	42307	57,373	(15,066)
December	38505	36,015	2,490	18188	18,502	(314)	43845	37,136	6,709
January	38694	38,684	10	15472	15,966	(494)	43489	53,008	(9,519)
February	29730	28,441	1,289	13973	14,328	(355)	28100	26,837	1,263
March	41,146	34,550	6,596	16248	16,857	(609)	36289	35,868	421
April	50719	46,274	4,445	26020	24,338	1,682	52465	45,268	7,197
May	47169	48,192	(1,023)	21601	21,152	449	50136	56,620	(6,484)
June	45893	42,861	3,032	20289	19,104	1,185	34359	45,228	(10,869)
Total YTD	490,806	464,852	25,954	222,962	191,196	31,766	498,973	478,374	20,599

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,764	2,764
August	2,481	5,245
September	3,163	8,408
October	2,647	11,055
November	3,844	14,899
December	2,798	17,697
January	2,380	20,077
February	2,150	22,227
March	2,500	24,727
April	4,003	28,730
May	3,323	32,053
June	3,121	35,174

WATER FLOWS REPORT

Item A.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
26-June	137	338
03-July	115	326
10-July	123	331
17-July	115	320
24-July	108	300
31-July	108	300
7-Aug	123	292
14-Aug	110	284
21-Aug	101	174
28-Aug	88	280
5-Sept	88	267
11-Sept	89	267
18-Sept	89	260
25-Sept	89	252
2-Oct	89	266
9-Oct	89	257
17-Oct	95	241
23-Oct	95	242
30-Oct	95	230
6-Nov	101	214
13-Nov	101	206
20-Nov	101	225
27-Nov	89	215
4-Dec	95	214
11-Dec	108	220
18-Dec	101	222
26-Dec	101	223
2024 02-Jan	101	226
08-Jan	101	223
16-Jan	101	248
22-Jan	95	140
29-Jan	95	140
05-Feb	95	140
12-Feb	75	136
20-Feb	75	139
26-Feb	75	140
4-Mar	88	140
11-Mar	88	231
18-Mar	88	233
25-Mar	171	244
1-April	83	250
8-April	171	328
16-April	95	211
22-April	82	163
30-April	201	144
6-May	157	131
13-May	83	116
20-May	153	124
28-May	83	260
3-June	68	250
10-June	71	240
17-June	66	235
24-June	66	230
1-July	57	219
8-July	52	210
15-July	57	262
22-July	55	427
29-July	57	312
5-Aug	57	302



8723 E Via de Commercio #A-204
Scottsdale, AZ 85258
P: (480) 991-3595 F: (480) 751-1810

MEETING MINUTES

Date: July 15, 2024 **PACE Job No. B614**

Meeting Date: July 15, 2024 at 10:00AM

Location: Microsoft Teams

Meeting called by / Organizer: Taylor Pierce (PACE)

Subject: Jerome WWTP Improvements Design Meeting #19

Attendance:

Name	Company	Present
Brett Klein	Town of Jerome	X
Marty Boland	Town of Jerome	X
Henry MacVittie	Town of Jerome	X
Tyler Christensen	Town of Jerome	
Jane Moore	Town of Jerome	X
Krishan Ginige	SEC	
Neil Wilson	SEC	X
Duong Do	PACE	X
Mike Krebs	PACE	X
Nancy Nakaji	PACE	X
Taylor Pierce	PACE	X
Andrea Jaycox	PACE	
Daniel Sanchez	PACE	X
Nathan Tesch	PACE	
Nick Eddington	PACE	X
Jeremy Foster	PACE	X

Discussion Topics:

1. Introductions
2. Review of Previous Meeting Minutes
3. Next Deliverable and Upcoming Dates
 - a. 90% Design Submittal (Anticipated July 30, 2024)
 - b. 100% Design Submittal (Anticipated August 15, 2024)

4. Updated Project Schedule (Sent to ADEQ)
 - a. July 15, 2024 – Finalize roadway alignment and easement documentation
 - b. July 30, 2024 – Finalize 90% design package
 - c. August 15, 2024 – Finalize 100% design package
 - d. August 15, 2024 – Record easements
 - e. August 16, 2024 – Submit final design package to USDA-RD
 - f. September 16, 2024 – Receive USDA-RD Authorization to Bid
 - g. November 15, 2024 – Receive Bids
 - h. December 16, 2024 – Construction Notice to Proceed
 - i. December 31, 2025 – Construction completion

5. Current Scope of Work:

TASK	DISCUSSION	RESPONSIBLE PARTY
Final Design (90%)	a. Incorporate 60% Design Comments and Corrections b. Technical Specifications <i>(done)</i> c. Basis of Design Report <i>(done)</i>	PACE, SEC
Permitting	a. 4.01 NOI b. APP c. AZPDES	PACE

6. Easement Status updates by Town of Jerome
 - a. Verde Ex
 - b. Leachman and Crosby
 - c. *The Town requested an updated exhibit detailing the total square footage of easement required from Verde Ex. The exhibits are preliminary and are with Krishan for review at the moment.*
 - d. *The preliminary totals are as follows:*
 - *43 SF from Leachman*
 - *20 SF from Crosby*
 - *5,715 SF from Verde Ex*
 - e. *Marty anticipates no pushback from Leachman or Crosby as the easement is exactly what the road is right now. No changes will be made to their properties.*
 - f. *The Town is meeting with Verde tonight (7/15) to establish the course forward. Brett will provide brief update following the meeting.*

7. 90% Design Progress

- a. Mechanical Plan

- i. No updates.
 - ii. **Minor markups to the plans given additional time.**
 - b. Structural Plan
 - i. 90% plans received.
 - c. Electrical Plan
 - i. 90% plans received.
 - d. Civil Plan Update
 - i. FPVC vs HDPE Sewer Line:
 - 1. Min. 275ft vs 200ft radius of curvature
 - 2. HDPE required
 - 3. Current Manhole count: 11 (2)
 - ii. New Cemetery Bypass road alignment.
 - 1. **Neil shall to perform a site visit w/ Marty to review the access road, sewer laterals and to evaluate the existing conditions.**
 - 2. **Some locating was already performed on the existing sewer line by the Town.**
 - iii. Section of sewer line bid as bid alternate for line on Verde Ex property.
 - 1. **The boulder catch fence will also have to be a bid alternate because it is not specifically listed in the original PER.**
- 8. On-going discussion topics and potential construction issues:
 - a. Bypass piping around new WWTP structure
 - i. **No changes after the sewer pipeline adjustments.**
 - b. Temporary routing of existing sewer laterals
 - c. Construction Staging Location
 - i. Easement/rental/Town property
 - ii. **Verde is the owner of most properties being evaluated as staging sites, but other options can be explored if needed.**
 - d. Construction vehicle turn-around/access

- e. Concrete and Pumper Truck simulation
 - i. Standard mixer truck - ok
 - ii. 31M pumper truck – ok
 - f. Simulation will be performed again on new roadway alignment.
 - g. Access Gate Location?
 - i. PACE proposed placing the gate at the Town property boundary to prevent people from starting down the access road.
 - ii. Marty suggests adding a smaller, secondary gate on the cemetery road in case someone gets through the cemetery.
 - iii. Neil cautions not to place the gate too far down the road else cars will have no place to turn around and could get trapped. It was discussed that the existing cemetery gate and access is Verde's problem to solve. A second gate owned by the Town provides better security.
 - iv. Provide 10ft Rockfall Barrier, Geobrug GBE-500A-R or Engineer Approved Equal. Installed cost \$70k-100k
 - 1. Bid alternate as previously noted.
 - h. Waste Location for Excess material
 - i. Quantity updates are needed due to the access road changes. Some waste material may be stored on the treatment site, but efforts are still being made to find a suitable waste location.
 - ii. Some waste could potentially be dumped off the side of the road where it will collect at the bottom of the canyon.
 - iii. Verde Ex Discussions
 - 1. Could likely use the material, but is not making any requests either way.
 - iv. Neighboring properties
 - v. Cemetery parking area
 - i. Compaction on the fill slopes along the switchbacks may be challenging for contractors.
9. Outstanding Items
10. Coordination Items
- a. Applications being finalized for AZPDES, APP, 4.01 Notice of Intent to Discharge

- i. Include: Town of Jerome, PACE, SEC, Wright, PKA
- ii. WET test results

11. Feedback from the Town.

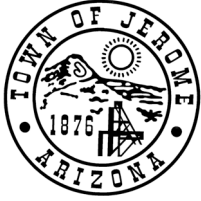
- a. The public is asking if this is the last time the treatment plant will be updated.
 - i. Taylor: the SBR treatment process will produce high quality effluent, and is sized to treat wastewater in quantities greater than what the Town is currently experiencing. This allows for a large amount of growth before the plant requires upgrades to the process. If the need arises, the plant can be upgraded to an MBR plant. The process can also be intensified as an alternative, however either upgrade will occur with minimal changes to infrastructure, and will not require the level of coordination with Town residents or with Verde Ex that the Town is experiencing with the current SBR upgrade.

12. Reporting

- a. Next Consent Order Status Report on or before July 19, 2024, to include ADEQ on 90% design package.

13. Action items:

ITEM	RESPONSIBLE PARTY	DUE



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

August 2024 Staff Report for July Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙️ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙️ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud.
- ⚙️ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙️ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙️ Processed and submitted State and Federal quarterly payroll tax forms.
- ⚙️ Maintained files from FY 2024 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙️ Created a PDF map prototype for a sign on the new restroom building.
- ⚙️ Permits and Licensing activities for July:
 - Business Licenses**
 - 4 Businesses were sent renewal notices.
 - 6 Businesses sent in their renewal application.
 - 1 Business applied for a NEW license.
 - 8 Business License renewals were issued.
 - 8 Business Licenses are pending approval.
 - STR Licenses**
 - 0 new STR/Vacation Rental Licenses were issued.
 - 1 STR License is pending approval.
 - 19 Total STR Licenses issued currently.
 - 1 STR location has changed hands, and our Code Enforcement Officer has contacted the new owner with information about applying for a license.
 - The total Jerome STR housing units (whole house or separately available units within the same property) is now 28.
 - Special Event Permits**
 - 2 new Special Event Permits were issued in July; the Picnic in the Garden on August 24th, and the Ghost Walk on October 3rd through the 5th.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

August 2024 Staff Report for July Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Transcribed minutes from Regular Council meeting for July.
- ❖ Took and transcribed minutes from Special Council meeting for July.
- ❖ Compiled data for public records request.
- ❖ Converted .pst email file to pdfs for attorney review for public records request.
- ❖ Assisted Utilities clerk with monthly receiving and posting payments.
- ❖ Updated late fee billing analysis since starting to use Caselle.
- ❖ Processed weekly payables and bank reconciliations.
- ❖ Provided back up for Kristen while out of office
- ❖ Follow-up email contact with Express BillPay representative. Still waiting for response back.
- ❖ Follow-up with special event applicants for payment(s) and insurance documentation as needed.
- ❖ Assisted Town Manager, Brett Klein with various projects and forms as requested.
- ❖ Performed monthly elevator maintenance testing for July.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

August 2024 staff report for July activity submitted by Terri Card.

- Current debt (45 days past due):

20 accounts were on the shut-off list at the beginning of June. 14 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full.

Balance owed on shut-off accounts from July billing: \$3342.85

Balance owed at end of June: \$8508.91

Late fees: \$80.00

- A copy of the August AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	89.53	80.88	8.65	.00	.00	06/20/24	159.06-		
1003.02	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
1006.02	594.07-	594.07-	.00	.00	.00	06/04/24	700.00-		
1007.02	143.48	143.48	.00	.00	.00	07/11/24	143.48-		
1008.02	84.53	84.53	.00	.00	.00	07/22/24	84.53-		
1009.05	46.41	46.41	.00	.00	.00	07/24/24	139.23-		
1010.01	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
1011.01	31.15	22.66	8.49	.00	.00	04/15/24	400.00-		
1013.01	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
1014.03	114.00	114.00	.00	.00	.00	07/08/24	114.00-		
1015.01	169.06	84.53	84.53	.00	.00	06/26/24	84.53-		
1016.01	46.41	46.41	.00	.00	.00	07/15/24	92.82-		
1018.03	143.46	143.46	.00	.00	.00	07/10/24	143.50-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	697.58	84.53	84.53	84.53	443.99	04/15/24	77.74-		
1024.01	51.77-	51.77-	.00	.00	.00	07/08/24	105.11-		
1025.01	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
1026.01	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
1027.01	84.53	84.53	.00	.00	.00	07/08/24	169.06-		
1028.04	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
1029.01	286.96	143.48	143.48	.00	.00	06/25/24	430.44-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	113.00	113.00	.00	.00	.00	07/11/24	114.80-		
1032.01	84.53	84.53	.00	.00	.00	07/24/24	84.53-		
1036.09	114.00	114.00	.00	.00	.00	07/02/24	228.00-		
1038.02	84.06	84.06	.00	.00	.00	07/08/24	85.00-		
1040.01	17.34	17.34	.00	.00	.00	07/22/24	17.34-		
1042.01	269.19	269.19	.00	.00	.00	07/22/24	269.19-		
1044.01	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
1051.02	2,280.86-	2,280.86-	.00	.00	.00	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	3.21-	3.21-	.00	.00	.00	07/30/24	121.69-		
1056.02	84.53	84.53	.00	.00	.00	07/08/24	84.53-		
1057.01	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
1058.05	84.53	84.53	.00	.00	.00	07/24/24	84.53-		
1059.02	17.56	17.56	.00	.00	.00	07/22/24	114.00-		
1060.02	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
1061.01	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
1062.02	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
1063.02	84.53	84.53	.00	.00	.00	07/24/24	254.59-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	304.34	152.17	152.17	.00	.00	06/17/24	304.34-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
1071.04	129.00	129.00	.00	.00	.00		.00		
1075.01	47.82	46.41	1.41	.00	.00	07/15/24	45.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	158.85	158.85	.00	.00	.00	07/22/24	317.70-		
1077.01	64.05	64.05	.00	.00	.00	07/08/24	64.05-		

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1078.02	128.10	64.05	64.05	.00	.00	06/20/24	64.05-		
1079.02	305.22	305.22	.00	.00	.00	07/22/24	305.22-		
1080.01	64.05	64.05	.00	.00	.00	07/09/24	64.05-		
1081.01	65.44	65.44	.00	.00	.00	07/09/24	65.44-		
1082.01	7.22-	7.22-	.00	.00	.00	07/17/24	100.00-		
1083.05	39.72	39.72	.00	.00	.00	07/08/24	100.00-		
1084.01	30.66	30.66	.00	.00	.00	07/18/24	60.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	47.43	47.43	.00	.00	.00	07/31/24	142.29-		
1086.02	65.44	65.44	.00	.00	.00	07/22/24	65.44-		
1087.01	47.43	47.43	.00	.00	.00	07/16/24	47.43-		
1088.05	47.43	47.43	.00	.00	.00	07/15/24	94.86-		
1090.04	352.00	113.35	114.00	114.00	10.65	05/22/24	247.11-		
1091.02	90.87	90.87	.00	.00	.00	07/09/24	90.87-		
1093.02	130.88	65.44	65.44	.00	.00	06/04/24	196.32-		
1094.01	47.43	47.43	.00	.00	.00	07/01/24	47.43-		
1096.02	65.44	65.44	.00	.00	.00	07/03/24	130.44-		
1097.03	65.44	65.44	.00	.00	.00	07/11/24	65.44-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	166.88	83.44	83.44	.00	.00	07/08/24	83.44-		
1099.02	68.12	68.12	.00	.00	.00	07/16/24	100.00-		
1100.02	130.88	65.44	65.44	.00	.00	06/24/24	65.44-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	23.62	8.46-	27.39	4.69	.00	04/10/24	350.00-		
1125.03	43.60-	43.60-	.00	.00	.00	07/17/24	100.00-		
1131.01	64.05	64.05	.00	.00	.00	07/24/24	26.31-		
1132.01	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
1133.01	84.53	84.53	.00	.00	.00	07/22/24	84.53-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	183.80	65.44	65.44	52.92	.00	07/30/24	100.00-		
1139.01	169.06	84.53	84.53	.00	.00	06/06/24	165.86-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	47.43	47.43	.00	.00	.00	07/08/24	47.43-		
1151.02	94.86	47.43	47.43	.00	.00	06/06/24	94.86-		
1160.02	507.18-	507.18-	.00	.00	.00	06/13/24	591.71-		
1162.03	158.45	114.00	44.45	.00	.00	07/16/24	105.11-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	84.53	84.53	.00	.00	.00	07/08/24	84.53-		
1166.02	90.87	90.87	.00	.00	.00	07/16/24	90.87-		
1167.01	1.85-	1.85-	.00	.00	.00	07/16/24	82.44-		
1168.01	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
1169.02	114.00	114.00	.00	.00	.00	07/25/24	114.00-		
1170.01	128.10-	128.10-	.00	.00	.00	07/08/24	256.20-		
1171.05	84.53	84.53	.00	.00	.00	07/01/24	84.53-		
1173.06	114.74-	114.74-	.00	.00	.00	07/08/24	77.74-		
1174.02	169.06	84.53	84.53	.00	.00	06/26/24	84.53-		
1176.01	114.00	95.04	18.96	.00	.00	05/09/24	359.78-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	84.53	84.53	.00	.00	.00	07/08/24	84.53-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	256.00	114.00	114.00	28.00	.00	07/30/24	200.00-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	129.00	129.00	.00	.00	.00		.00		
1314.05	65.44	65.44	.00	.00	.00	07/11/24	65.44-		
1332.01	169.06	84.53	84.53	.00	.00	06/13/24	169.06-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	48.52	48.52	.00	.00	.00	07/16/24	48.52-		
1343.03	152.17	152.17	.00	.00	.00	07/17/24	304.34-		
2000.01	150.69	150.69	.00	.00	.00	07/15/24	150.69-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	441.28	153.48	143.48	143.48	.84	07/29/24	100.00-		
2002.03	46.41	46.41	.00	.00	.00	07/22/24	46.41-		
2003.02	84.53	84.53	.00	.00	.00	07/10/24	84.53-		
2004.01	228.00	114.00	114.00	.00	.00	06/13/24	228.00-		
2005.01	84.53	84.53	.00	.00	.00	07/01/24	84.53-		
2006.03	114.00	114.00	.00	.00	.00	07/09/24	114.00-		
2007.02	169.06	169.06	.00	.00	.00	07/11/24	169.06-		
2008.01	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
2009.01	352.00	116.66	110.46	110.46	14.42	04/22/24	114.00-		
2010.03	114.01	114.00	.01	.00	.00	07/01/24	114.00-		
2011.05	84.53	84.53	.00	.00	.00	07/24/24	84.53-		
2013.01	114.00	114.00	.00	.00	.00	07/08/24	114.00-		
2014.01	114.00	114.00	.00	.00	.00	07/10/24	114.00-		
2015.02	840.25-	853.06-	12.81	.00	.00	03/21/24	1,400.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	217.00	114.00	103.00	.00	.00	07/15/24	125.00-		
2017.01	84.53	84.53	.00	.00	.00	07/22/24	84.53-		
2018.01	84.53	84.53	.00	.00	.00	07/11/24	84.53-		
2019.02	124.49	124.49	.00	.00	.00	07/15/24	68.95-		
2020.01	143.48	143.48	.00	.00	.00	07/08/24	143.48-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	17.78-	17.78-	.00	.00	.00	07/09/24	122.89-		
2022.01	143.48	143.48	.00	.00	.00	07/08/24	143.48-		
2023.03	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
2024.01	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
2025.02	9.36-	9.36-	.00	.00	.00	07/10/24	100.00-		
2026.02	114.00	114.00	.00	.00	.00	07/30/24	342.00-		
2028.01	114.05	114.00	.05	.00	.00	07/08/24	113.99-		
2029.01	114.00	114.00	.00	.00	.00	07/18/24	114.00-		
2030.01	169.06	84.53	84.53	.00	.00	06/11/24	169.06-		
2031.01	150.69	150.69	.00	.00	.00	07/15/24	150.69-		
2032.03	169.06	84.53	84.53	.00	.00	06/04/24	253.59-		
2034.01	84.53	84.53	.00	.00	.00	07/09/24	114.00-		
2037.03	228.00	114.00	114.00	.00	.00	06/17/24	114.00-		
2038.01	169.06	84.53	84.53	.00	.00	07/16/24	84.53-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	114.00	113.91	.09	.00	.00	07/10/24	228.00-		
2043.03	114.00	114.00	.00	.00	.00	07/08/24	46.41-		
2044.01	84.53	84.53	.00	.00	.00	07/16/24	77.74-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	211.57	77.19	67.19	67.19	.00	05/09/24	201.57-		
2047.02	143.48	143.48	.00	.00	.00	07/22/24	143.48-		
2054.01	304.34	152.17	152.17	.00	.00	06/03/24	152.17-		
2055.01	118.48	84.53	33.95	.00	.00	07/11/24	77.74-		
2058.02	46.41	46.41	.00	.00	.00	07/18/24	46.41-		
2059.01	228.00	114.00	114.00	.00	.00	07/02/24	228.00-		
2061.02	150.69	150.69	.00	.00	.00	07/08/24	150.69-		
2062.01	65.44	65.44	.00	.00	.00	07/08/24	65.44-		
2063.01	65.44	65.44	.00	.00	.00	07/15/24	65.44-		
2065.04	94.86	47.43	47.43	.00	.00	06/17/24	142.29-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	65.44	65.44	.00	.00	.00	07/31/24	65.44-		

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2070.01	116.33-	116.33-	.00	.00	.00	07/22/24	65.43-		
2073.02	284.92	108.73	108.73	67.46	.00	06/20/24	150.00-		
2077.01	47.43	47.43	.00	.00	.00	07/15/24	47.43-		
2078.01	90.87	90.87	.00	.00	.00	07/15/24	90.87-		
2079.03	47.43	47.43	.00	.00	.00	07/02/24	47.43-		
2080.01	46.41	46.41	.00	.00	.00	07/18/24	92.82-		
2081.01	219.76-	219.76-	.00	.00	.00	07/15/24	300.00-		
2083.01	19.01-	54.77-	27.39	8.37	.00	09/11/23	500.00-		
2084.01	114.00	114.00	.00	.00	.00	07/25/24	114.00-		
2085.02	372.34	372.34	.00	.00	.00	07/16/24	372.34-		
2086.01	84.53	84.53	.00	.00	.00	07/18/24	84.53-		
2089.02	134.38	67.19	67.19	.00	.00	06/27/24	67.19-		
2093.02	198.51	198.51	.00	.00	.00	07/30/24	595.53-		
2100.01	146.26-	146.26-	.00	.00	.00	07/08/24	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	79.60	79.60	.00	.00	.00		.00		
2103.01	228.00	114.00	114.00	.00	.00	06/18/24	114.00-		
2104.08	84.53	84.51	.02	.00	.00	07/31/24	84.53-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	106.51	106.51	.00	.00	.00	06/17/24	350.00-		
2106.01	44.19	44.19	.00	.00	.00	07/16/24	105.11-		
2107.01	61.17	61.17	.00	.00	.00	07/16/24	61.17-		
2109.03	84.53	84.53	.00	.00	.00	07/22/24	84.53-		
2110.01	1,870.90-	1,870.90-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	114.00	114.00	.00	.00	.00	07/22/24	114.00-		
2115.01	114.00	114.00	.00	.00	.00	07/11/24	114.00-		
2119.05	114.00	114.00	.00	.00	.00	07/22/24	114.00-		
2120.01	352.00	124.00	114.00	105.05	8.95	04/23/24	342.00-		
2121.01	66.68	65.44	1.24	.00	.00	07/16/24	64.20-		
2122.05	198.51	198.51	.00	.00	.00	07/15/24	198.51-		
2123.01	.28	.28	.00	.00	.00	07/22/24	114.00-		
2124.01	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
2125.02	65.44	65.44	.00	.00	.00	07/15/24	65.44-		
2126.06	169.06	84.53	84.53	.00	.00	06/06/24	253.59-		
2127.06	169.06	70.85	84.53	13.68	.00	06/11/24	169.06-		
2128.02	554.22	124.00	114.00	114.00	202.22	05/23/24	200.00-		
2130.06	84.53	84.53	.00	.00	.00	07/08/24	88.33-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	65.44	65.44	.00	.00	.00	07/17/24	65.44-		
2132.02	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
3000.03	176.10	176.10	.00	.00	.00	07/29/24	176.10-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	84.53	84.53	.00	.00	.00	07/10/24	84.53-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	48.52	48.52	.00	.00	.00	07/16/24	48.52-		
3005.02	114.00	114.00	.00	.00	.00	07/25/24	114.00-		
3007.01	64.05	64.05	.00	.00	.00	07/16/24	64.05-		
3009.01	143.48	143.48	.00	.00	.00	07/15/24	143.48-		
3010.01	114.00	114.00	.00	.00	.00	07/09/24	228.00-		
3011.01	124.49	124.49	.00	.00	.00	07/22/24	84.53-		
3012.03	244.22	111.91	111.99	20.32	.00	05/14/24	260.00-		
3013.01	114.00	114.00	.00	.00	.00	07/02/24	114.00-		
3014.01	84.53	84.53	.00	.00	.00	07/11/24	84.53-		
3015.01	167.54	167.54	.00	.00	.00	07/30/24	167.54-		
3016.01	113.84	113.84	.00	.00	.00	07/08/24	114.00-		

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	263.59	94.53	84.53	84.53	.00	05/29/24	84.53-		
3018.01	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
3019.01	92.13	92.13	.00	.00	.00	07/30/24	92.13-		
3021.01	47.43	47.43	.00	.00	.00	07/11/24	47.43-		
3022.03	130.88	65.44	65.44	.00	.00	07/09/24	65.44-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	61.17	61.17	.00	.00	.00	07/08/24	61.17-		
3024.02	46.41	46.41	.00	.00	.00	07/22/24	46.41-		
3025.02	114.00	114.00	.00	.00	.00	07/11/24	114.00-		
3026.01	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
3029.01	244.22	502.90-	78.14	78.14	590.84	05/14/24	260.00-		
3030.08	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
3032.12	152.17	152.17	.00	.00	.00	07/15/24	167.17-		
3034.01	173.59	84.53	84.53	4.53	.00	06/24/24	80.00-		
3035.01	226.00	114.00	112.00	.00	.00	06/17/24	110.00-		
3038.01	114.00	114.00	.00	.00	.00	07/11/24	114.00-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	200.86	200.86	.00	.00	.00	07/15/24	200.86-		
3040.01	111.78	111.78	.00	.00	.00	07/22/24	335.34-		
4000.01	152.17	152.17	.00	.00	.00	07/09/24	152.17-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5001.01	209.98	178.94	31.04	.00	.00	05/14/24	693.00-		
5005.01	44.72	44.72	.00	.00	.00	07/08/24	44.72-		
5006.01	210.84	210.83	.01	.00	.00	07/08/24	210.82-		
5007.01	446.39	446.39	.00	.00	.00	07/16/24	672.99-		
5008.03	46.41	46.41	.00	.00	.00	07/16/24	46.41-		
5009.02	238.83	238.83	.00	.00	.00	07/08/24	238.83-		
5010.01	235.53	235.53	.00	.00	.00	07/15/24	235.53-		
5011.02	421.66	210.83	210.83	.00	.00	06/17/24	421.66-		
5012.01	210.83	210.83	.00	.00	.00	07/10/24	210.83-		
5013.01	464.77	464.77	.00	.00	.00	07/10/24	464.77-		
5014.01	210.83	210.83	.00	.00	.00	07/10/24	210.83-		
5016.01	395.74	395.74	.00	.00	.00	07/10/24	395.74-		
5016.02	87.96	87.96	.00	.00	.00	07/11/24	87.96-		
5016.03	84.53	84.53	.00	.00	.00	07/15/24	84.53-		
5017.04	210.83	210.83	.00	.00	.00	07/09/24	221.15-		
5018.03	835.21	835.21	.00	.00	.00	07/25/24	1,003.44-		
5019.03	218.19	218.19	.00	.00	.00	07/11/24	218.19-		
5020.01	44.72	44.72	.00	.00	.00	07/22/24	44.72-		
5021.01	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
5022.01	44.72	44.72	.00	.00	.00	07/15/24	44.72-		
5023.02	210.83	210.83	.00	.00	.00	07/11/24	210.83-		
5025.01	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
5027.01	44.50	44.50	.00	.00	.00	07/22/24	44.50-		
5029.01	391.27	391.27	.00	.00	.00	07/08/24	460.54-		
5031.06	421.66	182.98	210.83	27.85	.00	06/11/24	257.24-		
5039.01	210.83	210.83	.00	.00	.00	07/18/24	210.83-		
5041.03	255.55	255.55	.00	.00	.00	07/02/24	255.55-		
5043.01	1,133.60	1,133.60	.00	.00	.00	07/08/24	1,677.90-		
5046.03	166.11	166.11	.00	.00	.00	07/11/24	166.11-		
5046.04	44.72	44.72	.00	.00	.00	07/15/24	44.72-		
5047.01	1,173.14	1,173.14	.00	.00	.00	07/16/24	1,173.14-		
5049.04	210.83	210.83	.00	.00	.00	07/11/24	210.83-		
5052.06	44.72	44.72	.00	.00	.00	07/24/24	34.72-		
5055.01	608.48	608.48	.00	.00	.00	07/15/24	2,500.00-		
5057.01	538.79	538.79	.00	.00	.00	07/08/24	538.79-		
5058.02	230.45	230.45	.00	.00	.00	07/16/24	289.83-		

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5059.04	403.32	210.83	192.49	.00	.00	07/25/24	440.00-		
5061.01	166.22	166.11	.11	.00	.00	07/15/24	166.00-		
5062.01	172.14	172.14	.00	.00	.00	07/08/24	172.14-		
5064.02	228.17	228.17	.00	.00	.00	07/11/24	228.17-		
5066.03	44.72	44.72	.00	.00	.00	07/10/24	44.72-		
5067.03	210.83	210.83	.00	.00	.00	07/16/24	210.83-		
5074.06	3,730.33-	3,730.33-	.00	.00	.00	05/07/24	450.00-		
5076.01	712.63	712.63	.00	.00	.00	07/16/24	712.63-		
5077.03	210.83	210.83	.00	.00	.00	07/15/24	210.83-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	210.83	210.83	.00	.00	.00	07/30/24	543.32-		
5083.08	149.23	56.41	46.41	46.41	.00	05/29/24	139.23-		
5089.01	765.30-	765.30-	.00	.00	.00	02/07/24	2,551.00-		
5092.01	210.66	210.66	.00	.00	.00	07/17/24	211.00-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	2,060.92	354.21	354.21	354.21	998.29	06/24/24	500.00-		
5094.02	222.55	222.55	.00	.00	.00	07/08/24	222.55-		
5095.02	546.18	546.18	.00	.00	.00	07/08/24	718.08-		
5096.03	210.83	117.92-	166.11	162.64	.00	07/24/24	210.83-		
5097.01	421.66	210.83	210.83	.00	.00	07/02/24	421.66-		
5098.05	210.83	210.83	.00	.00	.00	07/15/24	210.83-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	114.00	114.00	.00	.00	.00	07/24/24	114.00-		
6000.02	341.53	341.53	.00	.00	.00	07/10/24	341.53-		
6001.01	253.59	253.59	.00	.00	.00	07/10/24	253.59-		
6003.01	152.17	152.17	.00	.00	.00	07/29/24	532.59-		
6004.02	84.53	84.53	.00	.00	.00	07/08/24	84.53-		
6005.03	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
6006.01	253.59	253.59	.00	.00	.00	07/15/24	253.59-		
6007.02	255.55	255.55	.00	.00	.00	07/17/24	255.55-		
6008.01	593.25	593.25	.00	.00	.00	07/15/24	553.66-		
6009.03	236.87	236.87	.00	.00	.00	07/11/24	236.87-		
6010.03	46.41	46.41	.00	.00	.00	07/08/24	46.41-		
6011.02	233.85	233.85	.00	.00	.00	07/15/24	176.10-		
6012.01	84.53	84.53	.00	.00	.00	07/11/24	84.53-		
6013.02	114.00	114.00	.00	.00	.00	07/09/24	114.00-		
6014.01	283.92	143.48	140.44	.00	.00	07/30/24	210.00-		
6015.01	83.44	83.44	.00	.00	.00	07/09/24	83.44-		
6016.08	84.53	84.53	.00	.00	.00	07/08/24	84.53-		
6017.02	169.06	169.06	.00	.00	.00	07/15/24	169.06-		
6018.01	270.22	270.22	.00	.00	.00	07/09/24	388.98-		
6019.02	269.19	269.19	.00	.00	.00	07/22/24	269.19-		
6020.05	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
6021.03	46.41	46.41	.00	.00	.00	07/08/24	46.41-		
6022.02	114.00	114.00	.00	.00	.00	07/15/24	114.00-		
6023.01	79.32	79.32	.00	.00	.00	07/30/24	150.00-		
6023.02	153.39	153.39	.00	.00	.00	07/16/24	117.59-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	47.43	47.43	.00	.00	.00	07/15/24	94.86-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,501.81	1,501.81	.00	.00	.00	07/15/24	3,564.11-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	130.88	65.44	65.44	.00	.00	06/25/24	130.88-		
6028.08	84.53	84.53	.00	.00	.00	07/29/24	253.59-		
6029.01	177.12-	177.12-	.00	.00	.00	07/16/24	80.00-		
6031.02	84.53	84.53	.00	.00	.00	07/25/24	84.53-		
6032.01	236.87	236.87	.00	.00	.00	07/10/24	236.87-		
6033.03	210.83	210.83	.00	.00	.00	07/25/24	150.04-		

Customer Number	Balance	07/31/2024	06/30/2024	05/31/2024	04/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6033.04	255.55	255.55	.00	.00	.00	07/10/24	255.55-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	168.66	84.53	84.13	.00	.00	06/24/24	253.99-		
6041.02	114.00	114.00	.00	.00	.00	07/16/24	114.00-		
7001.06	198.28	143.48	54.80	.00	.00	07/02/24	132.52-		
7002.01	224.90	224.90	.00	.00	.00	07/08/24	224.90-		
7004.01	84.53	84.53	.00	.00	.00	07/29/24	84.53-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	134.16	44.72	44.72	44.72	.00	05/09/24	89.44-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	354.92-	354.92-	.00	.00	.00	07/09/24	500.00-		
7009.01	94.86	47.43	47.43	.00	.00	06/20/24	142.29-		
7010.01	523.87	523.87	.00	.00	.00	07/10/24	850.45-		
7015.01	210.83	210.83	.00	.00	.00	07/08/24	210.83-		
7017.02	57.83-	57.83-	.00	.00	.00	07/08/24	105.00-		
7022.01	44.72	44.72	.00	.00	.00	07/02/24	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	84.53	84.53	.00	.00	.00	07/16/24	84.53-		
7026.04	114.00	114.00	.00	.00	.00	07/01/24	114.00-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	114.00	114.00	.00	.00	.00	07/29/24	114.00-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	07/02/24	178.88-		
7041.01	44.72-	44.72-	.00	.00	.00	07/11/24	134.16-		
7044.02	44.72	44.72	.00	.00	.00	07/15/24	44.72-		
7046.02	304.34	152.17	152.17	.00	.00	07/03/24	152.17-		
7047.01	44.72	44.72	.00	.00	.00	07/15/24	44.72-		
7052.02	84.53-	84.53-	.00	.00	.00	05/07/24	422.65-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7054.01	177.32	177.32	.00	.00	.00	07/08/24	177.32-		
7057.02	26.04	26.04	.00	.00	.00	07/15/24	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	2.59-	2.59-	.00	.00	.00	07/11/24	47.41-		
7060.01	210.83	210.83	.00	.00	.00	07/08/24	210.83-		
8001.01	2,122.56	2,104.22	18.34	.00	.00	07/08/24	2,048.33-		
8004.03	1,427.87	1,427.87	.00	.00	.00	07/10/24	1,386.45-		
8008.01	56.95-	56.95-	.00	.00	.00	07/08/24	170.85-		
8010.01	96.10-	96.10-	.00	.00	.00	07/10/24	100.00-		
8012.03	52.97	30.56	22.41	.00	.00	07/08/24	52.97-		
8014.03	581.68	290.84	290.84	.00	.00	06/11/24	581.68-		
8015.03	277.20	277.20	.00	.00	.00	06/06/24	554.40-		
8022.03	2,844.00	2,844.00	.00	.00	.00	07/08/24	2,844.00-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
Grand Totals:									
	55,756.26	25,403.12	6,308.97	1,737.18	22,306.99				



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: July 25, 2024

The Court was extremely busy from an administrative perspective this month. In addition to our normal court schedule, several annual reports were submitted to the Arizona Supreme Court, Administrative Office of Courts including time standards reports, a juror information report, the personnel survey, and the expenditure survey. The information obtained from the reporting provides informative snapshots of the Court's work.

In addition to the reporting, the Court had the Triennial Audit on July 18. The auditor was here for several hours and graciously thanked our court clerk for her thoughtful preparedness and responsiveness to his requests for information. Apparently not all courts are as well-prepared or cooperative. As always, I am grateful for our skillful clerk.

Looking ahead, we should soon receive word from AOC about the security grant which was awarded to the Court and will commence implementation on the project accordingly. We are also anticipating other improvements in the upstairs workspaces to better serve litigants and their attorneys. There are two weddings scheduled for October which are always happy occasions.

I have also accepted several recusal cases for another local limited jurisdiction court. The additional responsibilities will not detract from my obligations and work here. Indeed, I am looking forward to the opportunity to work with another court to learn anything we can about best practices across the county.

There is always work to be done and never a dull day. I am proud of the Court's work so far this year and proud to be part of the Jerome community.

MONTHLY REVENUE REMITTANCE

Jun 2024

Item A.

SUBTOTALS: 70.00 5,127.97 6,435.85 36.43
 JCEF 70.00 6,257.82 Gen Fund
 FTG 0.00 145.70 Splits

TOTAL DIS 11,670.25

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	70.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					
ADPS Forensic Fund	ZADPS	2-14-08		200.57			(S2 WRITE-IN)
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					209.07 ZADPS & ZDNAS
Arson Detection Reward Fund	ZADRF	2-11-05					0.00 ZADRF
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		348.69			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,471.83			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		8.50			
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUIA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23					122.97 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22		35.00			311.82 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		122.97			
FARE Enhanced Deliquency Fee	ZFAR4	2-13-24		276.82			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		244.10			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		110.00			130.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		20.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51		3.26			
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		453.32			
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		291.49			473.62 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		179.68			
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		142.44			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		728.58			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		67.00			67.00 ZGFUDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		120.39			320.50 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		72.84			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		200.11			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					3,591.29 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			1,540.00		
Default Fees - LOCAL	ZDEFF	4-32-01			180.75		180.75 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			1,218.79		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			141.64		3,591.29 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			286.79		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			533.46		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,410.61		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02			1.41		
COURT SECURITY FEE	ZMCSF	4-30-25			920.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					952.33 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			145.70		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Disp) 28-4139	ZSLPX/ZHRFC	4-23-02			24.37		
Warrant Fee	ZWARF	4-32-03					
Jail (incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				36.43	
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		30.38			

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$0.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$4,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,500.00
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$500.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT		\$11,537.54
JCEF account	\$70.00	
FTG account	\$0.00	
State Revenue	\$5,127.97	
City/Town	\$6,435.85	
Yavapai County	\$36.43	
Other Agencies		
TOTAL DISBURSEMENTS		\$11,670.25
PASS-THROUGH MONIES:		\$0.00
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	

SABA TOTAL (Total Revenue) \$11,670.25

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

June-24

Signature

Micheala Brewer

Verified by:

Stephane B. Nepper

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45444

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	1,540.00
Default Fees - LOCAL	ZDEFF	4-32-01	180.75
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	1,218.79
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	141.64
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	286.79
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	533.46
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,410.61
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02	1.41
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	920.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	
Non-Refundable Overpayments	ZOVF	4-91-02	0.00
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02	24.37
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	32.33
SUBTOTAL - City/Town, General Fund			\$6,290.15
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	0.00
Public Defender Fees	ZPUBZ	4-39-71	0.00
			0.00
Court Enhancement Fee	ZCE	4-30-04	0.00
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	145.70
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03	
SUBTOTAL - City/Town, Split Accounts			\$145.70
City/Town TOTAL:			\$6,435.85

June 2024 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 5/31/2024: \$ 79,312.92

Deposits to account, per bank stmt: \$ 11,735.25 (SABA deposits in AJACS) (money in transit)

\$ 11,670.25 \$ 65.00

Checks cleared & charge-back debits: date cleared:

6/6/2024 \$ 27.30 Jerome JCEF

6/14/2024 \$ 5,145.97 Town of Jerome

6/25/2024 \$ 3,826.62 State of Arizona

6/20/2024 \$ 26.51 Yavapai County

6/20/2024 \$ 500.00 bond release St.v.Sanford TR2024000022

TOTAL: \$ 9,526.40

Ending Balance from 6/30/24 stmt: \$ 81,521.77

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2020		2021	
		JAN	\$ 92.28
JULY	\$ 176.32	FEB	\$ 85.11
AUG	\$ 129.02	MAR	\$ 199.48
SEPT	\$ 135.16	APR	\$ 242.51
OCT	\$ 109.19	MAY	\$ 249.00
NOV	\$ 81.00	JUNE	\$ 281.34
DEC	\$ 72.88	YTD	\$ 1,853.29

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2021		2022	
		JAN	\$ 125.12
JULY	\$ 125.69	FEB	\$ 132.06
AUG	\$ 178.04	MAR	\$ 185.90
SEPT	\$ 181.85	APR	\$ 113.52
OCT	\$ 216.53	MAY	\$ 124.66
NOV	\$ 152.42	JUNE	\$ 132.60
DEC	\$ 106.42	YTD (fiscal)	\$ 1,774.81

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2022		2023	
		JAN	\$ 99.35
JULY	\$ 62.98	FEB	\$ 108.97
AUG	\$ 132.10	MAR	\$ 132.86
SEPT	\$ 107.55	APR	\$ 156.99
OCT	\$ 133.29	MAY	\$ 123.14
NOV	\$ 105.80	JUNE	\$ 110.00
DEC	\$ 88.90	YTD (fiscal)	\$ 1,361.93

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2023		2024	
		JAN	\$ 102.17
JULY	\$ 105.19	FEB	\$ 173.28
AUG	\$ 112.05	MAR	\$ 130.95
SEPT	\$ 106.00	APR	\$ 142.72
OCT	\$ 79.56	MAY	\$ 106.07
NOV	\$ 129.73	JUNE	\$ 145.70
DEC	\$ 110.83	YTD (fiscal)	\$ 1,444.25

2023-2024

	<u>Gross</u>	<u>ZOS3 4-23-03</u> off. safety equip.	<u>ZMCSF 4-30-25</u> ct. security fee	<u>June - May</u> NET to Town
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June	\$ 6,435.85	\$ 145.70	\$ 920.00	\$ 5,370.15
TOTAL	\$ 63,052.59	\$ 1,444.25	\$ 8,571.67	\$ 53,036.67

Other Court Accounts: (closing balances as of current month's end)

JCEF	\$ 14,446.60
Fill the Gap	\$ 10,336.25



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2024

July 2024 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Grade Dundee
- Haul chlorine to Walnut Springs.
- Replacing ballasts and lights in the library.
- Paint parking stripes, no parking, loading zones and handicap spaces.
- Bathroom door handles.
- Sewer clog behind the “copper shop”.
- Pour curb and gutter in the lower parking lot at the sliding jail.
- Brakes on a cop car.
- Water leak on First and Queen St., replace and fix brick walkway.
- Repair a rock wall holding up Holly Ave. at Kathleen’s house.
- Dig out the flume ditch at Douglas Rd. after rain “blowout”.
- Repair a fence down at the sewer plant.
- Start oil changes on town vehicles.

REGULATORS

Rebuild a regulator on the power line road.

7/9/2024 Lower 2" regulator on School St. Rebuilt, no part replaced

Had to get into the 4" on Verde. Was having some issues, couldn't see anything, but possibly something in the restriction fitting.



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Department Report

Month: July Year: 2024

Calls by Type	Number	Resident	Non-Resident
EMS Calls	12	7	5
Residential Fire	1	0	1
Commercial Fire	1	1	0
Wildland	4	1	3
Still Assignment	0	0	0
Station Staffing	5	5	0
Citizen Assist	6	3	3
Agency Assist	4	1	3
Special Duty	5	5	0
Snake Removal	3	3	0
Tech Rope Rescue	1	0	1
MVA/Rescue	2	0	2
HazMat	0	0	0
Dispatch Error	0		
Totals:	44	26	18
Total Calls Chief on Scene	33		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	3
Total JFD Meetings Chief Attended	6

JVFD Hours Worked (No Salaried Hours Included in these totals)	420.25
--	--------

Meetings	Date
Chief's Meeting (Blair, Whiting)	7/4/24
JFD Auxiliary Meeting	7/18/24
Red Card Meeting (Whiting)	7/31/24
Fire Marshal's Meeting (Blair)	7/24/24

Education, Summer Semester:

- Rick Hernandez, Eric Jackson, and Lee Ondovchak all successfully passed the Engineer Certification Course. We have Enrolled Rick Hernandez, John Krmpotich, Zach Macgregor, and Brandon SanFelice in a Swiftwater Rescue Course August 7th – 9th. Michele Sharif has enrolled in the Yavapai College Emergency Medical Technician basic course for the fall semester. JFD is also looking into sending Eric Jackson and John Krmpotich to Yavapai College Fire Academy in either

fall or this coming spring. We were informed that the class has now started being hosted at night again, allowing for more freedom in their ability to attend the class.

Departmental Training:

- July 4th Canceled Meeting Due to Holiday.
- July 11th Business meeting with training on Epi and Allergic reactions -Muma
- July 18th Scene Size Up - Kinsella
- July 25th Steep angle Training –Lee
- July 28th Ropes training – Anchors - Lee

Department Affairs and On-going Projects

- Our July call volume was 11 less than last July's 55 calls, totaling 44 calls this month. Fire Department personnel perform their tasks in a professional manner with no injuries occurring. Call volume is 276 calls to last year's 291.
- Incident Management software Grant update. We have installed the mounting brackets for the necessary vehicles and are currently waiting on 3AM for training, this will be a joint training with our Verde Valley mutual aid partners. This grant has enabled the majority of our mutual aid partners to be able to use the same Incident management software giving us the ability to track responders making incident scenes safer. WE have received an update that the training should be at the end of this month. But we are still waiting for some bugs to be worked out with partnering agencies systems.
- JFD is working with Cottonwood dispatch center on changing our phone alert system from Active Alert to a new software called I-Spy. This software should synchronize with our systems a lot better, allowing for better GPS Locations, better reporting and a lot more licenses for about the same price as we are currently paying. We hope to have this changed over before August 20th.
- We have completed the setup for out of district emergency response subscriptions, they are made available to out-of-town limits residences and businesses, The subscription makes it more financially equitable for residences and businesses that are outside of town limits. We have already received several paid subscriptions.
- JFD does maintain a Stock of Coloring books, Stickers and plastic fire Helmets for children visiting the station.
- Coming up in September, JFD will be putting on the Firewise town picnic on Thursday September 26th, all Council members and residents are welcome. JFD will be providing Burgers and hotdogs to those who attend.

Prevention

- 29 Firewise activities and visits to the burn pile in July with 69 loads of trimmings, slash, and brush for a total of 95 combined Jerome's citizen hours. As well as 155 total hours from our Fuels Crew as well as 16 Adult Probation Crewmembers.
- If you need assistance, please fill out a Firewise application, applications can be found at the Town Hall or the Fire Department.
- 7 Business license inspections were performed. As well as 2 Building inspections preformed on behalf of the building inspector.

Wildland

JFD went on one assignment in the month of July. This assignment took the crew to four different fires in southern Arizona. Currently JFD is unavailable for wildland assignments due to members attending different trainings. JFD plans on going available nationally once we have the staffing for the truck.

July Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-165	7/3/24	10:30	Wed	EMS Resident	BP Check	1
J-166	7/3/24	15:15	Wed	EMS Resident	Lift Assist	4
J-167	7/4/24	9:00	Thu	Special Duty Resident	4th of July Parade	18
J-168	7/4/24	10:15	Thu	Citizen Assist Resident	Lockout	18
J-169	7/4/24	10:15	Thu	Station Staffing	Station Staffing	5
24-69	7/4/24	16:00	Thu	Wildland	Cottonwood Fireworks Firewatch	5
24-70	7/4/24	18:50	Thu	EMS Non-Resident	31 YOM - Assault Victim	7
J-170	7/6/24	16:00	Sun	Station Staffing	Station Staffing	5
J-171	7/6/24	21:00	Sat	Citizen Assist Non-Resident	Stuck Vehicle	4
J-172	7/7/24	10:45	Sun	Citizen Assist Non-Resident	Disabled Vehicle	4
J-173	7/8/24	13:00	Mon	EMS Resident	50 YOF Panic Attack	2
24-71	7/8/24	14:19	Mon	EMS Resident	Delayed Injury - Shoulder	8
24-72	7/8/24	15:23	Mon	EMS Non-Resident	Canceled Enroute	4
J-174	7/8/24	16:00	Mon	Residential Fire	Investigation	1
J-175	7/9/24	8:30	Tue	Citizen Assist Resident	Vehicle Lockout	2
J-176	7/9/24	9:30	Tue	EMS Resident	76 YOF - Welfare Check	3
J-177	7/10/24	7:30	Wed	Commercial Fire	Activated Alarm	1
24-73	7/10/24	9:56	Wed	EMS Resident	84 YOF – Heart Complications	5
24-74	7/11/24	10:54	Thu	Wildland	Hillside Fire	4
J-178	7/11/24	8:30	Thu	Wildland	Prep for the Hillside Fire	4
24-75	7/13/24	14:58	Sat	EMS Resident	70 YOF - Head Injury	7
J-179	7/13/24	17:30	Mon	Station Staffing	Station Staffing	1
J-180	7/16/24	12:30	Tue	Citizen Assist Resident	Disabled Vehicle Jumpstart	1
J-181	7/17/24	16:30	Wed	Agency Assist Non-Resident	Report of Possible lost child	2
J-182	7/17/24	20:30	Wed	Snake Removal & Relocation	2.5 ft Blacktail Rattlesnake	2
J-183	7/18/24	16:30	Thu	Special Duty Resident	Cleaned storm drains	3
24-76	7/19/24	16:30	Fri	MVA/Rescue Non-Resident	Box truck Over side	6
24-77	7/20/24	18:17	Sat	EMS Non-Resident	70 YOF - Syncope	10
J-184	7/20/24	16:00	Sat	Station Staffing	Station Staffing	6
J-185	7/21/24	8:00	Sun	Snake Removal & Relocation	3ft Blacktail Rattlesnake.	1
24-78	7/21/24	13:02	Sun	Wildland	Lightning Strike	8
J-186	7/21/24	13:30	Sun	Agency Assist Resident	Assist APS W/ Locating Downed Line	7

J-187	7/22/24	14:00	Mon	Citizen Assist Non-Resident	Assist W/ Overheated Vehicle	1
J-188	7/25/24	16:30	Thu	Special Duty Resident	Clear Roads after Storm	3
J-189	7/25/24	16:45	Thu	Special Duty Resident	Clear Storm drains after Monsoon.	4
J-190	7/26/24	8:00	Fri	Special Duty Resident	Clear Storm Drains throughout town.	4
24-79	7/27/24	12:00	Sat	MVA/Rescue Non-Resident	19 YOM - Motorcycle Vs Guardrail	17
24-80	7/27/24	14:19	Sat	EMS Non-Resident	24 YOF, Syncope	8
J-191	7/27/24	18:15	Sat	Snake Removal & Relocation	3 Ft Blacktail Rattlesnake	7
24-81	7/27/24	21:36	Sat	Tech Rescue Non-Resident	Canceled Enroute	8
J-192	7/27/24	18:00	Sat	Station Staffing	Station Staffing	6
J-193	7/29/24	15:30	Mon	Agency Assist Non-Resident	JPD W/ Oversized	7
J-194	7/29/24	16:15	Mon	Agency Assist Non-Resident	Assist W/ Oversized Escort	5
J-195	7/30/24	13:00	Tue	EMS Non-Resident	?? YOM - Vitals Check	2

July 2024 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
7/2/2024	211 Mine Rd.				0	3	3	6	18
7/3/2024	110 Dundee				0	1	1	2	2
7/3/2024	245 Dundee				0	1	1	2	2
7/5/2024	744 East				0	2	3	4	12
7/5/2024	211 Mine Rd.		2	2	4	2			0
7/5/2024	41 Paradise				0	1	2	2	4
7/6/2024	Main St.		2	4	8	3			0
7/7/2024	500 Hill St.				0	1	1	1	1
7/7/2024	Dundee Ave.		1	1	1	1			0
7/8/2024	537 School St				0	2	3	4	12
7/9/2024	744 East Ave				0	2	2	4	8
7/10/2024	110 Dundee				0	1	1	2	2
7/13/2024	School St.		2	6	12	1			0
7/15/2024	880 Hampshire				0	1	1	2	2
7/19/2024	774 East Ave				0	1	2	3	6
7/20/2024	645 Holly				0	2	2	3	6
7/20/2024	Clark St	8	2	4	40	4			0

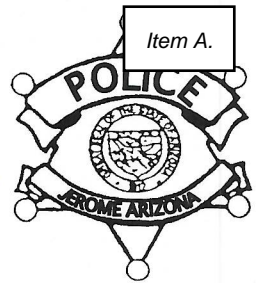
									Item A.
7/22/2024	North Dr.		1	5	5	4			0
7/24/2024	North & Dundee		2	7	14	6			0
7/26/2024	North Dr.		3	3	9	2			0
7/26/2024	Water Tanks		3	3	9	2			0
7/27/2024	Douglas Rd	8	3	4	44	6			0
7/29/2024	30 Magnolia				0	1	2	3	6
7/29/2024	648 Holly				0	1	2	3	6
7/31/2024	211 Mine Rd.				0	1	2	3	6
7/31/2024	662 Main St.				0	2	1	2	2
7/31/2024	Dundee Ave.		2	2	4	5			0
7/31/2024	North Dr.		2	2	4	5			0
7/31/2024	Douglas Rd.		1	1	1	5			0
Totals		16	26	44	155	69	29	46	95
		Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.
Rusty Blair Chief JFD**



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



August 6, 2024

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for July 2024.

During the month of July, the police department responded to 162 calls for service. Of significance, we had one aggravated assault at a home on Hampshire Avenue. The suspects are known to each other, were uncooperative and have been trespassed from the location. Additionally, we had a car burglary on East Ave. The suspect is a Jerome resident and the event was caught on a ring camera. The vehicle involved was unlocked, with the windows down. This serves as a reminder, even in our low crime town, cars should be secured and valuables hidden. There were no other significant incidents to report.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of July. There were 236 parking citations written and 28 parking violation warnings. There were 21 citations and 9 warnings for various moving traffic violations.

For the July 2024 status report, here are the kiosk totals:

July 2024: \$23,950.40

July 2023: \$23,886.45

Current Fiscal year total (July 1, 2024-June 30, 2025): \$23,950.40

Respectfully,

Allen L. Muma
Chief of Police

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 08/06/2024

Page :

Item A.

Agency :

Calls For Service Totals By Call Type

07/01/2024 to 07/31/2024

Call Type	Totals
10-34 Motorist Assist	3
205 Trespass	4
209 Kidnapping	2
240 Assault	1
410 Criminal Damage	1
415C Juvenile Disturbance	1
459 Burglary	1
459A Burglar Alarm	2
476 Animal Control Problem	2
500 Welfare Check	3
585 Traffic Hazard	1
647B Suspicious Vehicle	1
903 Follow-Up	6
908F Found Property	2
908L Lost or Stolen Property	3
917 Abandoned Vehicle	2
961 Accident - No injuries	2
AA Agency Assist	3
ACPD Assist Clarkdale PD	2
ADPS Assist DPS	8
AF Assist Fire Department	7
AYCSO Assist YCSO	8
BI Background Investigation	7
CA Citizen Assist	5
CO Call Out	3
CSEC Court Security	2
DRAL Dogs Running at Large	1
HAR Harrassment	1
HSE Hampshire Speed Enforcement	1
INFO Information	4
MISC Miscelleaneous	1
NOISE Noise Complaint	1
OA Officer Assist	3
OT Oversize Truck	4
PARK Parking Complaint	4
PE Parking Enforcement	22
PKM Parking Kiosk Maintenance	1
PS Civil Paper Service	1

Printed By/On: 804 / 08/06/2024 13:05:07

CrimeStar® Law Enforcement Records Management System

Licensed to: JEROME POLICE DEPARTMENT

CFS-002

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 08/06/2024
Page : Item A.
Agency : JPD

Calls For Service Totals By Call Type

07/01/2024 to 07/31/2024

Call Type		Totals
REC	Reckless Driver	1
SC	Security Check	23
SLC	Street Light Check	3
SS	Suspicious Situation	3
TRN	Training	5
VTC	Violation of Town Code	1
Grand Total for all calls		162

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, August 13, 2024

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- Regular Meeting for July was cancelled, but no projects were ready for review at this time.

Design Review Board- Regular Meeting of July was also cancelled for a variety of reasons, however no complete packets were submitted and ready for review. There are a number of signs waiting review, but completed packets have yet to be submitted.

Code Enforcement-

Completed a number of Code Enforcement issues, with warning letters sent to 665 Main Street regarding illegal use of the structure as a Duplex, and 527 Main street for operating a Short-Term Rental without obtaining a valid Short Term Rental Permit from the Town. On-going discussions with numerous property owners are in progress, and with either result in compliance or additional letters and enforcement. Discussions are ongoing with the owner of two properties in need of clean-up and maintenance as well.

Administrative Approvals-

There is one Administrative approval that was given to 537 School street to conduct like-for-like repairs and maintenance to the structure's siding, and roofing.

Other Business-

The Design Review Guidelines are undergoing minor revisions, and is intended to be presented to the Design Review Board in its completed final draft with the hopes that this document will be recommended to the Town Council for approval.

File Attachments for Item:

A. Consider Approval of the July 9, 2024, Regular Council Meeting; and July 29, 2024, Special Council Meeting Minutes

Council will consider and may approve the July 9th Regular Council Meeting; and July 29th Special Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JULY 09, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:25) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, councilmembers Dr. Jack Dillenberg, Sonia Sheffield, as well as the new councilmember appointee Issam Sharif.

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, and Deputy Clerk Kristen Muenz.

2. PROCLAMATIONS and PRESENTATIONS

7:00pm (0:35) A. New Councilmember Appointee Issam (Izzy) Sharif will take the Oath of Office and be Seated on the Town Council

Councilmember appointee Issam (Izzy) Sharif will be sworn in to fulfill the term of former Councilmember Sage Harvey.

Mayor Barber introduces the item and invites Mr. Sharif to approach the podium at the front of the room.

Mr. Klein administered the oath of office with Mr. Sharif reciting it back. He shook hands with Mr. Klein and is seated behind the dais for the remainder of the meeting.

7:02PM (2:04) B. Recognition of Chief Allen Muma's 25th Anniversary of Employment and Service to the Town of Jerome

The Mayor and Council will be recognizing Chief Muma for 25 years of service.

Mayor Barber introduced the item. She shares that Allen Muma is the longest standing police chief that Jerome has ever had, followed by reading a list of projects Chief Muma has worked on or assisted with during his 25 years of service. She asks him to come to the front of the room, where she presents him with a certificate commemorating his 25 years, as well as a card. There was a round of applause then Ms. Barber asked if Mr. Blair had anything else he wanted to say. Chief Muma says he'd like to say a few words.

Chief Muma shared that he would not be here if not for Jay (Kinsella). He says the story of how he came here is kind of unusual, continuing that 25 years ago he did interviews online from home. He says that he wasn't going to even fly out, but Jay confirmed they were going to fly out all three candidates. He said Jay set up the interview with a DPS officer, Clarkdale's Chief and Cottonwood's Chief, and a couple of council members. He recalled being hired and shares that for 4 months he continued to fly back and forth due to the building of Camp Pugsley, adding that he still had earthwork responsibilities on that prison project. He shared that it was a struggle, but that Jerome is his home. He shared his father was in the military, adding military families move around a lot, and Jerome was the only place he's lived for this amount of time. He says Jay will tell you I quit at least twice, even throwing my badge at him once.

Mr. Kinsella recalls that Chief Muma did throw his badge at him.

Mr. Muma continued Jay prodded me and said stay. He says he's still here, and probably has a little bit of time left in him to work on a plan for the future.

Ms. Barber thanks Jay for recruiting the longest Police Chief Jerome has ever had.

Chief Muma continued that he's received support and guidance from the Town and Council. He shares that he was told what they wanted and has run the Police Department from a community standpoint. He shared that he has butted heads with a few people at times, but that he's always tried to do it with the best interest of the community as a whole. He says it's the same thing with staff; what he does is for the community. He says he could leave at any time now, adding that

he's built what he has financially that he doesn't depend on the job but stays because he loves the people. He says still his community.

Ms. Barber thanks him and says we are lucky to have him.

Chief Muma finishes by also thanking Rusty Blair.

7:07PM (7:19) C. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Ms. Barber reads the proclamation in summary and proclaims August as Child Support Awareness Month.

Dr. Dillenberg seconds.

Ms. Barber calls the question, and with 5 ayes August is proclaimed as Child Support Awareness Month.

Proclamation of August as Child Support Awareness Month.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

After all proclamations and presentations Mayor Barber introduces items 10B, 10A, and 10F, in that order, to accommodate those present for those agenda items, prior to returning to remaining items in the order in which they appear on the agenda.

7:18PM (18:00) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for June 2024

Council will consider and may approve the financial reports for month ending June 2024.

Ms. Barber introduces the financial reports and asks if anyone has any questions or concerns.

Ms. Sheffield says she has no questions.

Ms. Barber defers to Ms. Moore who says thank you to our Judge who is doing a great job, and that she's also glad to see new Fire Department volunteers.

Ms. Barber makes a motion to approve the financials.

Ms. Sheffield seconds the motion.

Ms. Barber called the question and the financial reports are approved unanimously.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:19PM (19:00) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduces staff and council reports deferring to Mr. Klein for additional introduction.

Mr. Klein shares in addition to his written report included in the packet, there are continued ongoing discussions with Verde Exploration on trying to acquire easements for the wastewater treatment plant. He says there will be a subcommittee meeting Monday (July 15) with the Mayor and Vice Mayor, adding hopefully we will get solid direction to bring back to the Council for final direction so we can get moving on this. He continues, otherwise we may need to seek another option to move forward so that we don't incur penalties from ADEQ, and the longer it is put off the costs will continue to increase exponentially. He shares that July 30th is the Primary election, adding as of now there doesn't appear to be a forum. He says the League of Woman Voters had talks about potentially putting together a

forum, but at this time there are only the number of candidates that there are seats. He says the sample ballot has received and if anyone hasn't seen it, he can forward them a copy of it. He says it reflects everyone's name spelled correctly, it does include the five currently seated along with the official write in candidate.

Ms. Barber shares that they were invited to go online to and put their information on Vote411. She says noticed that Mr. Sharif had done it and did it herself as well. She says she did not see that anyone else had done it but recommends getting online and putting your information on there. She says that she was called and received something in the mail and asks Mr. Sharif if he was contacted in the same way.

Mr. Sharif says he didn't get a phone call, he got an email.

Ms. Barber reiterates her recommendation adding anyone that wants to vote is able to get all of your information and you can put a headshot on there as well. She says she has a little bit of follow-up and asks Mr. Klein about the T-Mobile representatives and their fiber build out in the area. She says when they had fiber come up originally it went up power poles, she asks him to elaborate more on this build out in our area.

Mr. Klein shares that it is completely wireless and has been done already. He says now they are talking about enhancing, and partnering with the town if we choose and need to utilize them. He says we had the E-rate through Yavapai County, but as you know last year they eliminated everyone but the library, and our costs have gone up significantly. They are another option like Sparklight or any other provider but more likely wireless only.

Ms. Barber why are they calling it a fiber built out if it's all wireless.

Mr. Klein clarifies it's the towers and antennae, etc.

Ms. Barber says Jerome has historic poles and we are a National Historic Landmark, so we are against putting up any 5G small cell towers in any neighborhoods because it's too much with what we have already.

Mr. Klein shares they've tested what they have now and are getting 1-2 Gig and higher speeds.

Ms. Barber asks if they're upgrading their poles on Sunshine Hill and the back of the high school?

Mr. Klein says they're done, its more about partnering with them if the Town should choose. He says there hasn't been a hard sell or anything but if the costs keep rising then they are another option to consider.

Ms. Barber expresses congratulations to our Shuttle Driver Scott Kolu for 3 years of service effective July 3rd, to Allen Muma our Police Chief for 25 years as of July 1st and to Brandon San Felice from Public Works for 1 year of service effective July 31st. She says thank you to our paid staff and volunteers and asks if anyone has any questions or further clarification on the reports. She adds Rusty Blair gave a huge thank you for Carl, pointing out on the Fire Department report what was made before Carl and after Carl, commenting he is a force to be reckoned with and we are lucky to have him. She shares a story from Saturday evening when the Well Dressed Wolves were playing, that Jay Kinsella, Carl and the new officer Zach, had to assist a young man driving a stick shift who had rolled backwards off a curb. She says thank goodness there were no people in the way, but that they also made sure it wasn't a rental car or that he shouldn't have been receiving a DUI before helping him.

Mr. Kinsella, in the audience, confirmed yes it was his own personal vehicle and that at that point had owned it for 4 days.

Ms. Barber says Ms. Moore pointed out that we've had a windfall of people in the Fire Department showing up on calls that are trained. She says go team and moved to accept the staff and council reports.

Dr. Dillenberg seconded the motion.

Mr. Sharif asks if he can ask a question. He says he sees listed in the staff report the balance owed on shut off accounts from the June billing and asks if this includes any late fees.

Ms. Barber asks if he's looking at the aging report.

Mr. Sharif says he was looking at the aging report and was trying to see where they were being calculated and if it was included in the total or was it a separate line.

Ms. Muenz clarifies that the amount listed in the staff report from the utilities clerk does not include late fees, it is just what was billed in water fees that are still due. She says no shutoffs are done until an account reaches at least 60 days behind. She further explained the process; that customers receive a late notice after 30 days, then the next bill notifies them that they have until their due date, or they will be sent a shut off notice. If they have not paid by that time, then they will be issued a yellow tag, that yellow tag lists the final shut off date and gives an additional week to pay. She shares that those accounts end up on the shut off list, adding they ask that people try to get themselves caught up to within 30 days so that they aren't back on the shut off list the very next month.

Mr. Sharif thanks her for clarifying.

Mr. Klein adds that we are pretty lenient around here unless council should direct otherwise.

Ms. Barber says she personally tries to help out the lower income residents by giving them a little bit of a break, adding we aren't as cutthroat as the big utilities. She says with our dwindling population, some aging people and some low income people, she is here, adding this will be year 10 volunteering for the Town, because she lives here and loves the Town, and is doing what she can, even though we can't do anything about vacation rentals, to just make it so that more people can live here. She thanks everyone who lives here and says this is something we could talk about, but it is something we try really hard to be helpful to our residents that are in need.

Mr. Sharif and Dr. Dillenberg both thank the Mayor for her input.

Ms. Barber calls the question, and staff and council reports are approved unanimously.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:28PM (28:00) 5. ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduces the item deferring to Mr. Blodgett for further introduction.
Mr. Blodgett shares that he has a lot of projects that are in process of being ready for review. He continues that some long working projects are moving closer to completion while other projects have experienced some hiccups and unforeseen issues. He says he is pleased with the progress in some areas and is deeply frustrated with other areas, sharing that he would like to get back to a proper parking inventory but is having difficulty digitizing base map layers in GIS. He says he is troubleshooting with the software and is doing some problem solving so he can get back to the parking inventory. He shares that he Mr. Klein and Candace had a meeting regarding outlining the process of zoning ordinance updates down the road, adding which will be a long-term project.
Ms. Moore says she was curious, and forgot to look, but she had been asked by other people what was going to happen to the old JCPenney signage at Spook Hall.
Mr. Hudson questioned the old signage she is referring to.
Ms. Moore says the old sign that was on Spook Hall.
Mr. Hudson asked which sign, what did it say?
Ms. Moore says it was the old JC Penney sign and asks if it was not there?
Mr. Hudson says it was not there. He adds that it was there at one point and when they took the wood off the front, they were hoping something was going to be there; ghost writing or something, but it was blank.
Ms. Moore said a couple people asked her so she thought she would ask if would be replaced or put back up. She says she wondered if it had been part of the discussion.
Mr. Blodgett confirmed no, it was not part of the discussion.
Dr. Dillenberg asks if they need a motion.
Ms. Moore and Ms. Barber confirm no motion is needed. Ms. Barber says if we have nothing further then we can move on to item number 6.

7:31PM (31:00) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the June 11, 2024, Regular Council Meeting; June 11, 2024, Special Council Meeting Minutes; and the June 17th Special Council Work Session Minutes

Council will consider and may approve the June 11th Regular Council Meeting; June 11th Special Council Meeting minutes; and the June 17 Special Council Work Session Minutes.

Ms. Barber introduces the minutes, asking if anyone has a reason why they should be split up or would they like to vote on them as a whole. There was no objection to voting on them as a whole.
Ms. Moore moves to approve June 11th both meetings and June 17th.
Ms. Barber seconds the motion. She asks if there is any further discussion, but there was none.
Ms. Barber calls the question and the minutes from both June 11th meetings and the June 17th meeting are approved unanimously.

Motion to approve minutes from June 11th, both meetings and June 17th.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

7:32PM (32:00) 7. PETITIONS FROM THE PUBLIC

Ms. Barber introduces item 7 acknowledging no petitions from the public.
 Mr. Klein and Ms. Muenz inform Ms. Barber that there is 1 petition that came in.
 Ms. Barber invites the party to the podium at the front of the room to address the Council.
 Representative from the Jerome Historical Society, Scott Hudson approached the podium and introduced himself. He proposed that Town Council consider adding permanent signage outside the new restrooms stating that there are more restrooms at the Fire Department and the New State Building. He says he's noticed over a few weeks a lot of people standing outside waiting and if they knew they had another option they might go down the street. He shares that they also noticed a decrease in foot traffic in the New State Building since the restrooms opened and it might also help to get people down to that side of the Town.
 Dr. Dillenberg says it's a good idea.
 Ms. Barber says we can put something on a future council meeting for discussion.
 Ms. Moore remarks that they've moved the line from the fire station to across from the police station now.
 Ms. Barber says now there are 3 bathrooms, one at either end and one in the middle. She says the new bathrooms are nice if you go inside and even have hanging stations.

7:33PM (33:00) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consider Resolution No. 671, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2024-2025 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes

Council will consider and may approve Resolution No. 671.

Ms. Barber introduces Resolution 671. She says this is not raising anything we are staying at the same rate we have had for the last several years.
 Mr. Klein says the amount is static at \$47,500 and has been for many years. He adds as the valuation increases though, that brings the tax rate down, so it decreased from .6655 tax rate to .6340.
 Dr. Dillenberg asks if they need to vote on it.
 Ms. Barber confirms they can consider and may approve.
 Ms. Sheffield motions to approve.
 Dr. Dillenberg seconds the motion.
 Ms. Barber acknowledges the motion and the second on the floor and calls the question. Resolution No. 671 is approved unanimously.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD	X		X			

9. UNFINISHED BUSINESS

Discussion/Possible Action

There was no unfinished business.

7:08PM 10. NEW BUSINESS

Discussion/Possible Action

7:08 PM (8:45) A. Consideration of a Special Event Permit Application for Dylan Jung - Picnic in the Garden

Council will consider and may approve the permit for the Special Event.

Ms. Barber starts to introduce this item and notices the applicant is not present. She asks the Town Manager Mr. Klein if the applicant was going to be present.
 Mr. Klein states that the applicant said they would be.
 Ms. Barber moves on to item B to allow the applicant additional time to arrive.
 The item is reintroduced by Mayor Barber at 7:10 (10:12). She asks if there are any questions or concerns commenting it looks like it will spread more awareness about the community garden.
 Dr. Dillenberg moves to approve.

Both Ms. Sheffield and Mr. Sharif second the motion.

Ms. Barber calls the question and the special event permit for Picnic in the Garden is approved.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

After the vote for item 10A the next item for consideration is 10F.

7:09PM (9:10) B. Consideration of a Special Event Permit Application for Jerome Historical Society's Ghost Walk

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduces the item for consideration. She asks if Council has had time to review and if they have any questions.

There were no questions.

Dr. Dillenberg moves to approve.

Ms. Moore seconds.

Ms. Barber calls the question and the special event permit for Jerome Historical Society's Ghost Walk is approved unanimously.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

After approval of Item B. Mayor Barber returns to item 10A for reintroduction and consideration.

7:35PM (35:15) C. Consideration of Amendment No. 2 to the Owner - Engineer Agreement for Professional Services Dated July 28, 2022, in the Amount of \$25,886, for Modifying the Scope to Include an Alternate Wastewater Treatment Plant Access Road Design

Council will consider and may approve Amendment No. 2 to the Owner - Engineer Agreement with PACE.

Ms. Barber introduces the item. She notes it's an amendment to try and get rid of one of the major curves.

Ms. Moore says to bypass the cemetery.

Mr. Klein shares that this is paramount to complete design work. He says it's a new different design and has some topographical challenges as reviewed during the recent site trip.

Dr. Dillenberg asks if there needs to be a motion.

Ms. Barber confirms yes.

Dr. Dillenberg moves to approve.

Ms. Barber asks Ms. Moore if she has any discussion.

Ms. Moore says she'll second the motion in case anyone wants to discuss it or ask questions.

Before Ms. Barber finishes calling the question Ms. Moore interjects that she does have a question.

Ms. Barber defers to Ms. Moore.

Ms. Moore asks when they might expect to see this design.

Mr. Klein says it shouldn't take too long once it's approved, reiterating time is of the essence. He believes by the next meeting.

Ms. Moore says it's a good thing not to go through the cemetery and be on Town owned land.

Ms. Barber expresses her agreement and calls the question, with five ayes the motion to approve Amendment No. 2 is approved.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:37PM (37:00) D. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Fire Department

Council will consider and may approve the agreement for dispatch services.

Ms. Barber introduces the item. She shares that it has been talked about for a while and both the Fire and Police chief want this. She moves to accept the agreement.

Both Dr. Dillenberg and Mr. Sharif second the motion.

Ms. Barber calls the question and the agreement for dispatch services between Jerom and Cottonwood for the Fire Department is approved.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:37pm (37:00) E. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Police Department

Council will consider and may approve the agreement for dispatch services.

Mayor Barber introduces this item sharing this is the same agreement for the Police Department. She moves to accept the agreement.

Ms. Sheffield seconds the motion.

Ms. Barber calls the question and the dispatch services agreement between Jerome and Cottonwood for the Police Department is approved.

Motion to approve.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

After the vote Ms. Barber says it has come to her attention that if you call 911 from the Town of Jerome it takes way too long to respond. She advises residents to call the dispatch number, also available on the town website; it saves valuable time.

7:10PM (10:44) F. Consideration of a Potential New Tenant and Lease Agreement at 500 Main Street, Jerome

Council will hear from a potential buyer of the business leasing 500 Main Street (dba Jerome Ghost Pepper) who desires to take over the business and receive similar lease terms in order to keep the same business in the same location. Council may provide staff direction after hearing from the potential purchasing party.

Ms. Barber introduces the item for consideration. She defers to Mr. Klein for additional introduction.

Mr. Klein shares that the owner is considering selling his existing business and as is common when someone is going to buy a business, they take over the location, if possible, especially when it's a successful location. He says Council needs to approve any leases for town owned property, of which this is. This is the opportunity for the potential owners to come before you to introduce themselves, see if you have any questions or issues and to see if they can have substantially similar lease terms to what is currently in existence to keep Ghost Pepper running for the three years. He says they are in attendance if Council would like them to come up.

Ms. Barber invites the potential new owners to the podium to introduce themselves.

Mr. Gaisford (Ryan) introduces himself and his wife Camilla. He says it will be a woman owned and run business adding that Ms. Gaisford has experience managing businesses, for example Sprouts and Natural Grocers. He shares that they've lived in the Verde Valley since 2008, met in Connecticut at college and that she has been dreaming about her own

business for years. He says he will be supportive of her, that she has the business experience, and adds that his specialty is private real estate investing. Ms. Gaisford says they love Jerome and the location. She says that the store is great and has been well kept.

Dr. Dillenberg asks where they live.

Ms. Gaisford says Cornville. Mr. Gaisford says they just bought a home with no plans to be leaving the Verde Valley.

Ms. Sheffield asked if they would keep the store the way it is.

Ms. Gaisford says they'll open their own LLC for an asset purchase. She continues that the majority of the merchandise will still be salsa, but they will look at other products to fill underutilized space. She says they are looking into items like olive oil and other products that are complimentary to or go with salsa. She shared that she has been in contact with vendors already to see what can be brought in and is also looking into potentially using Jerome to make their own recipes or private label products. She expressed her excitement adding she is finding many opportunities even though they haven't officially purchased the business yet.

Councilmembers thanked them for their presentation.

Ms. Moore asks if they've reviewed the lease agreement and understand all that it entails.

Mr. Gaisford answers yes. He says Jay (Mr. Pastula) shared a copy of the lease and has been great through the transition. He shared with Council that Mr. Pastula was called back to work as a consultant, that is why he's not sticking with it, adding his wife is also a flight attendant out of Phoenix currently.

Ms. Barber asks as far as staff direction on the lease, how long ago was it renewed?

Mr. Klein shares it just renewed last year and expiration was not due until 2026. He says the leases aren't assumable so it would need to be a new lease with new owners, but Council can choose to go with one year or with the current practice of 3 years. He says with the most recent renewal of the current Ghost Pepper lease, it included a rental increase, which also means that all Town owned units have a had their respective rate increases, and therefore he wouldn't recommend another increase at this time.

Ms. Moore asks if it would be assuming the remainder of the lease.

Mr. Klein answers this would be their own lease.

Ms. Moore clarifies it would assume the remaining period of time, so the choice is the remainder of the three years' time or one year.

Ms. Barber says she's good with keeping it the remainder of the time period.

Ms. Moore makes a motion to approve turning the lease over to the Gaisfords.

Dr. Dillenberg seconded the motion on the floor expressing his best wishes to the applicants.

Mr. Klein suggests that Council revise the motion, adding 'contingent upon the purchase of the business.'

Ms. Moore revises and restates her motion, "to approve the lease contingent upon the purchase of business."

Mr. Sharif seconded this motion.

Ms. Barber calls the question and the motion to approve the lease agreement contingent upon the Gaisfords' purchase of the Ghost Pepper business is approved.

Motion to approve lease agreement, contingent upon purchase of the business.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

After the vote the meeting returns to item 3 and continues through all other agenda items in the order in which they appear.

7:38PM (38:00) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber introduces to and from the council suggesting they go down the line. She asks if Ms. Sheffield has anything to share. Ms. Sheffield says she does not.

Ms. Barber moves to Dr. Dillenberg and asks if he has anything to add, commenting it's really good to see him back.

Dr. Dillenberg says nothing to add but he's glad to be back, it's an honor.

Ms. Barber says she has nothing to add and defers to Ms. Moore. She answers she has nothing to add either.

Ms. Barber asks Mr. Sharif if he has anything to add. He says he does not, he is just happy to be here and supporting the community. Councilmembers welcome him aboard.

Ms. Barber sees a hand in the audience and defers to Mr. Jay Kinsella.

Mr. Kinsella shares the thing that people need to acknowledge is that most people use cell phones now and we have different providers like Verizon, Sprint, and many others. He says a 911 call is routed more than likely out of state, which then they have to bounce back into the state and find the local dispatch center. He says his suggestion is for everyone to plug in the dispatch number for the police and fire departments into their cell phones. The response will be faster, and time is of the essence. An audience member asks if it is manned 24/7.

Ms. Barber says absolutely.

Mr. Kinsella confirms that both the Police Department and Fire Department dispatches are manned 24/7/365 down in Cottonwood and will get you the fastest response. He reiterates that if you need help really fast call dispatch not 911. Councilmembers thank him for his information.

7:41PM (41:00) 12. ADJOURNMENT

Ms. Barber makes the motion to adjourn the meeting.

Dr. Dillenberg seconded the motion.

Ms. Barber calls the question, and the meeting is adjourned at 7:41p.m.

Motion to adjourn at 7:41 p.m.

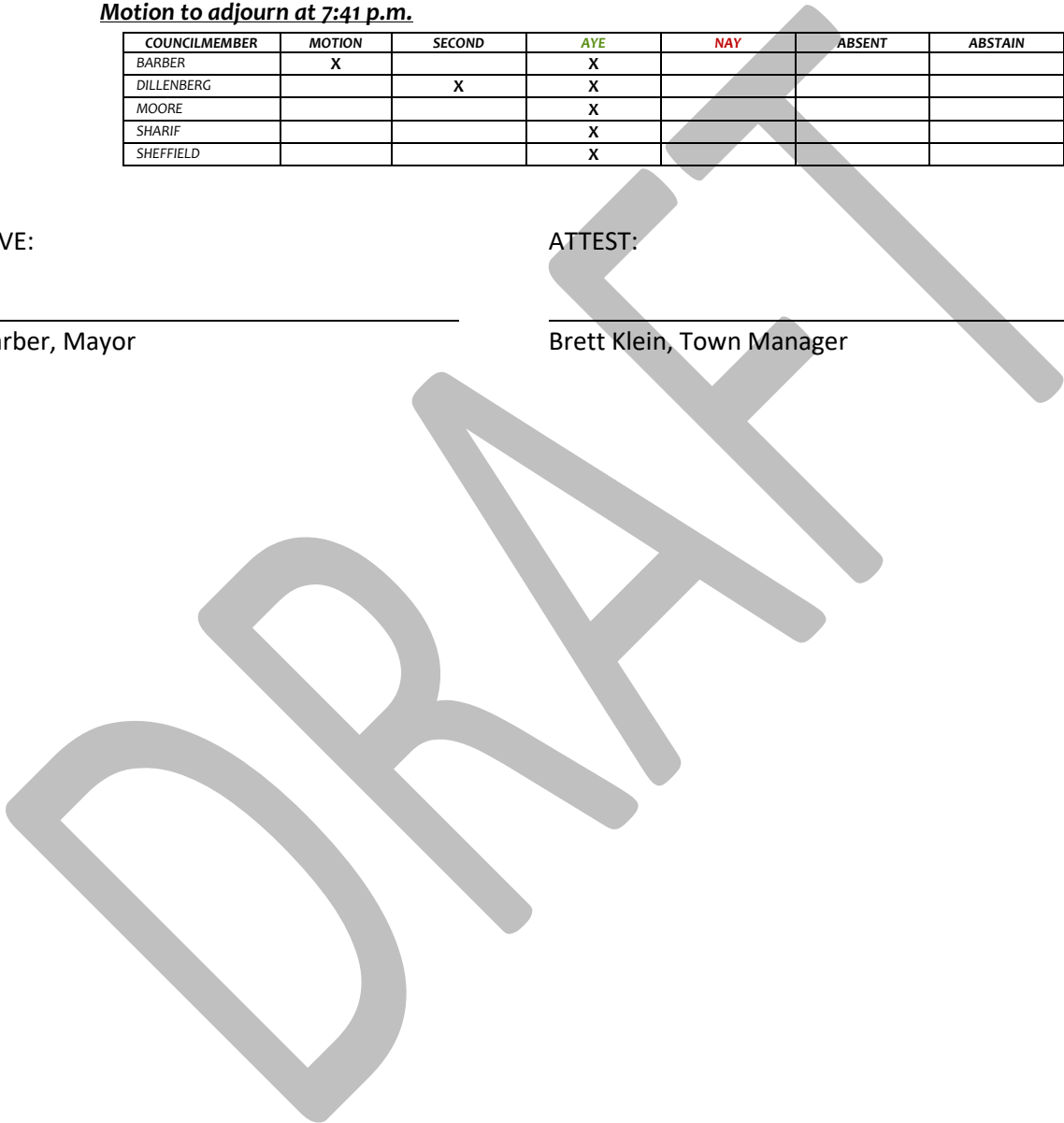
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager





TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

SPECIAL COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

MONDAY, JULY 29, 2024, AT 4:30 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

4:30pm (0:44) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmember Sonia Sheffield, and Councilmember Issam Sharif joined via telephone.

Staff present included Town Manager Brett Klein and Accounting Clerk Michele Sharif.

Ms. Barber asks if there is anything additional regarding Dr. Dillenberg who is missed.

Mr. Klein says nothing additional.

4:31PM (1:07) 2. EXECUTIVE SESSION

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(4); and (A)(7)

A. Discussion and Negotiations for Easements for the Town’s Wastewater Treatment Plant Upgrade

The Council may provide its representatives and legal counsel with instructions regarding negotiations for easements for completing the wastewater treatment plant upgrade.

Mayor Barber introduced the item. She says we need to have a good talk about this and moves to enter executive session.

Councilmember Sheffield seconded the motion.

Ms. Barber acknowledges the motions and second and asks if there is any further discussion before calling the question.

Ms. Moore asks if they need to state for the record what they’re going into executive session for.

Mr. Klein says they can, but it is stated on the agenda as well.

Ms. Barber reads item A. for executive session and calls the question, with 4 ayes Council entered executive session at 4:31pm.

Motion to enter executive session (4:30p.m.)

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

5:22pm (1:56) 3. NEW BUSINESS

Discussion/Possible Action

A. Discussion and Possible Staff Direction Regarding the Necessary Easements for the New Wastewater Treatment Plant Upgrade

Council will discuss and may provide staff direction regarding the easements necessary for completing the wastewater treatment plant upgrade.

Mayor Barber announced reopening the public meeting at 5:22pm. Introducing item 3, she states for the record that that Council has given direction and conditions to the Town Attorney to move forward with negotiations with Verde Exploration regarding the necessary easements for the new wastewater treatment plant upgrade.

5:23pm (2:36) 4. ADJOURNMENT

*Ms. Barber says, if no one has anything additional, she moves to adjourn.
Ms. Sheffield seconds the motion.
Ms. Barber calls the question.
The meeting is adjourned at 5:23p.m.*

Motion to adjourn at 5:23p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

DRAFT

File Attachments for Item:

A. Consider Resolution No. 672; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2025

Council will consider and may approve Resolution No. 672.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

RESOLUTION NO. 672

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ADOPTING A PSPRS PENSION FUNDING POLICY FOR FISCAL YEAR 2025

WHEREAS, A.R.S. § 38-863.01 requires that governing bodies annually adopt a funding policy for the Public Safety Personnel Retirement System (PSPRS);

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Jerome, Arizona, that the pension funding policy attached hereto as Exhibit A and made a part hereof is hereby adopted and shall be posted on the town’s website and transmitted to the PSPRS Board.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the 13th day of August, 2024.

APPROVED:

Christina “Alex” Barber, Mayor

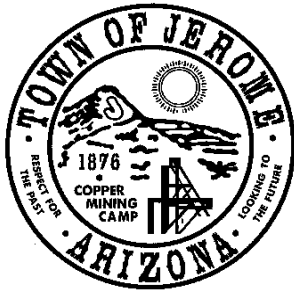
ATTEST:

APPROVED AS TO FORM:

William J. Sims

Brett Klein, Town Manager/Clerk

William J. Sims, Town Attorney



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Resolution Adopting the Town’s Annual PSPRS Funding Policy**

MEETING DATE: August 13, 2024

Summary:

The Town must update its PSPRS pension funding policy annually. Although we have slipped a little bit to 87% funded, pension plans that are 85% funded are considered well-funded and prepared. Moreover, we just began to provide a catch-up contribution which is not reflected in this policy or the valuation reports provided in the winter time. Therefore, we should see improvement next year.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend approval of Resolution #672, adopting the Town’s annual PSPRS funding policy.

Town of Jerome Public Safety Personnel Retirement System Pension Funding Policy

The intent of this policy is to clearly communicate the Council's pension funding objectives and its commitment to our employees and the sound financial management of the Town and to comply with statutory requirements of Title 38, Chapter 863.01, Article 4, Arizona Revised Statutes (A.R.S.).

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Town's police employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to combine assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agency's assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Town of Jerome has one trust fund for police employees.

Council formally accepts the assets, liabilities, and current funding ratio of the Town's PSPRS trust funds from the June 30, 2022, actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Jerome Police	1,257,532	1,440,257	182,724	87.3%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council's PSPRS funding ratio goal is to be 100% (fully funded) by June 30, 2036. Council established this goal for the following reasons:

- The PSPRS trust funds represent only the Town of Jerome's liability.
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity.

Council plans to take the following actions to achieve this goal:

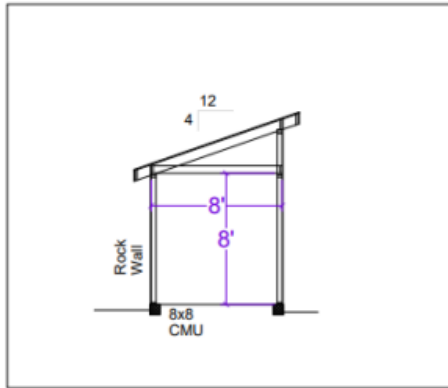
- Maintain annual required contribution (ARC) payment from operating revenues. Council is committed to maintaining the full annual required contribution (ARC) payment (normal cost and unfunded actuarial accrued liability (UAAL) amortization) from operating funds. The Town will be able to be pay from operating funds without diminishing Town services. The Town has started to set aside an additional \$15-\$25K annually for additional contributions in order to bring the unfunded liability down and increase the percentage funded.

Based on these actions the Council plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2024, Actuarial Valuation.

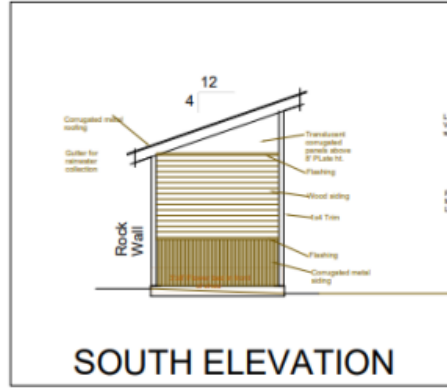
File Attachments for Item:

A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

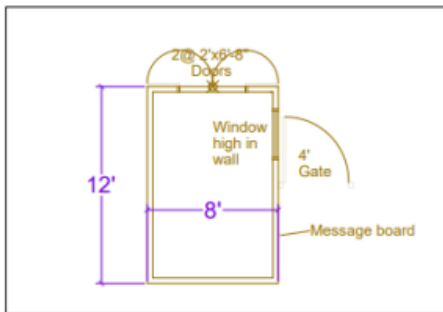
Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction



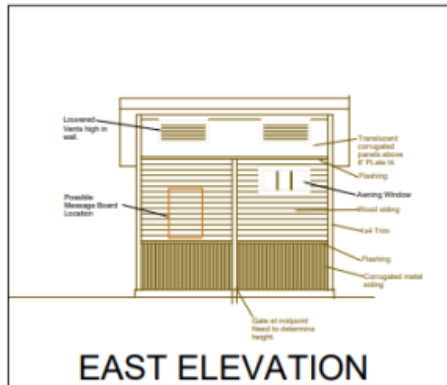
SHED SECTION



SOUTH ELEVATION



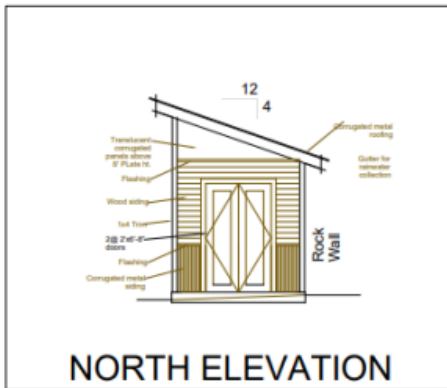
SHED PLAN



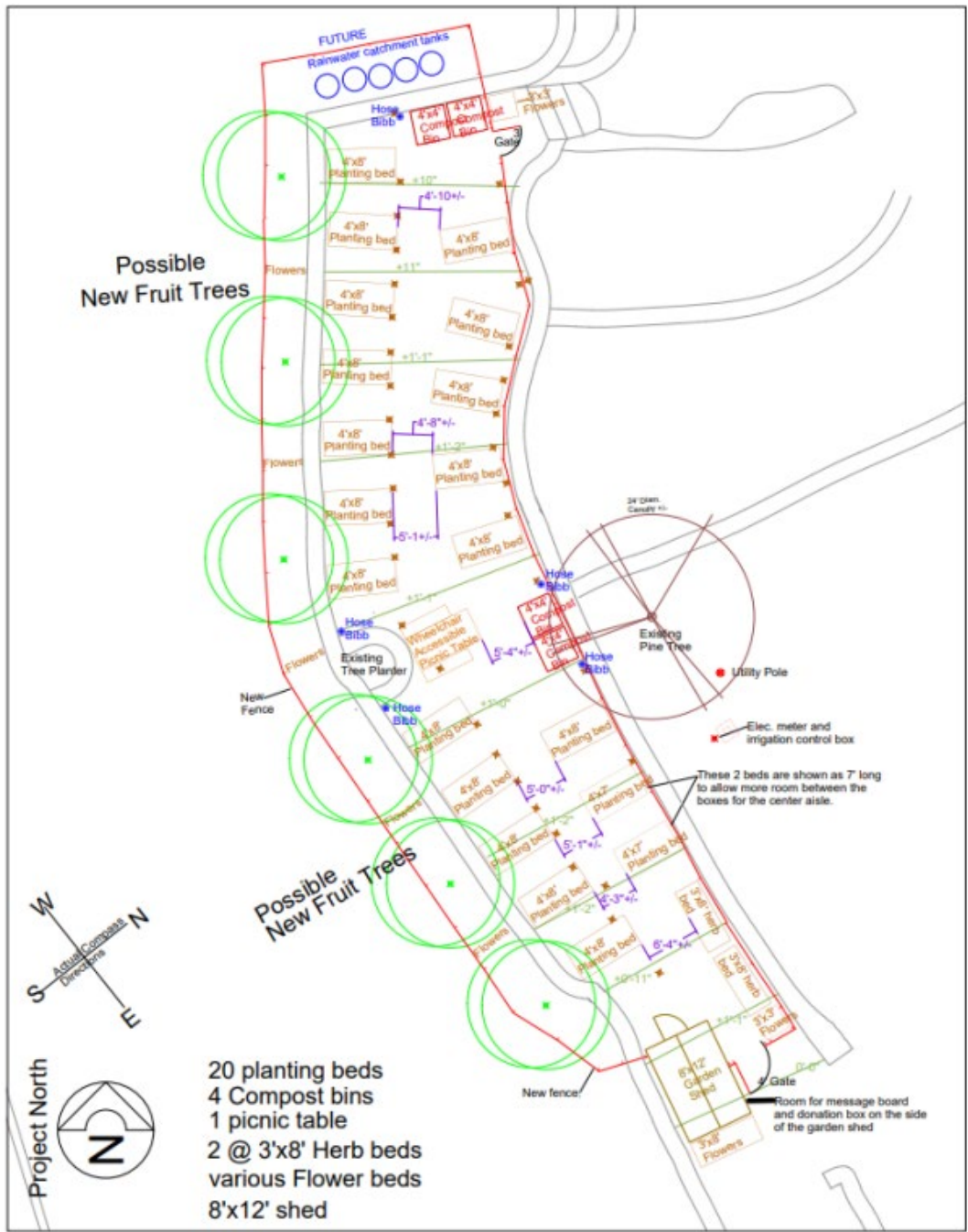
EAST ELEVATION

Jerome Community Garden
Proposed Garden Shed
Option 2

Date: 2020-08-20
Drawn by: WIM
Scale: 1/8" = 1'-0"



NORTH ELEVATION



Proposed Community Garden Plan w/ 4'x8' planting beds (2@7')

Date: 2020-08-19

Drawn by: WIM

Scale: 1/16"=1'-0" +/-

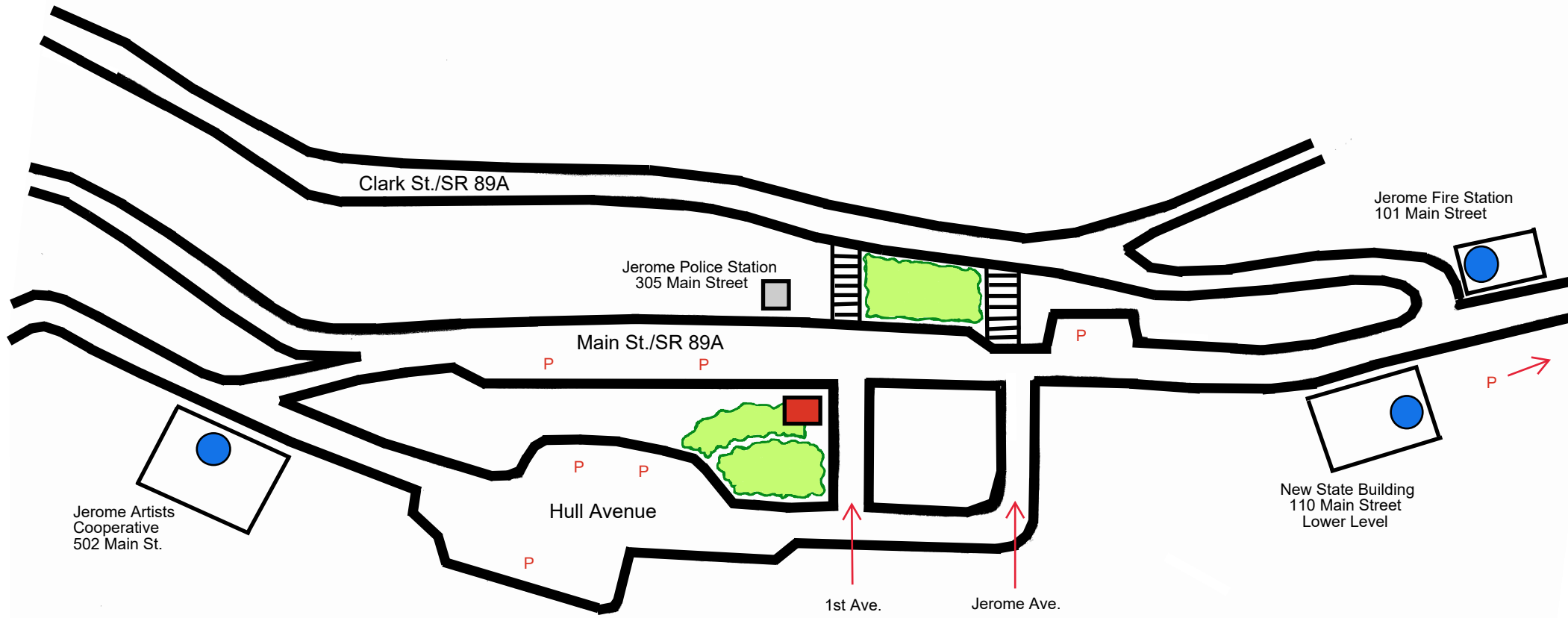
File Attachments for Item:

B. Discussion and Possible Action / Staff Direction for Downtown Signage, Including Proposed Public Restroom Sign

Council will consider design alternatives and may provide approval and / or staff direction.

Additional Public Restroom Locations

Item B.



KEY:

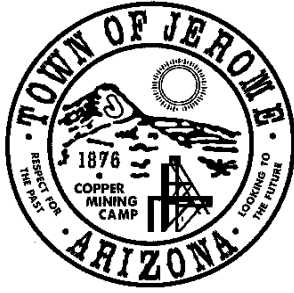
-  :You Are Here
-  :Public Parking
-  :Restroom
-  :Stairs

Thank You for Visiting
Historic Jerome, Arizona

File Attachments for Item:

C. Summary of Responses to the RFQ for Professional Engineering Services and Consideration of an Updated Agreement for Engineering Services Between the Town of Jerome and Southwest Environmental Consultants, Inc.

Council will consider and may approve an agreement for on-call engineering services with Southwest Environmental Consultants, Inc.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item C.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of an Updated Engineering Services Agreement**

MEETING DATE: August 13, 2024

Summary:

In June, staff issued a Request for Qualifications (RFQ) for Municipal Engineering Services with a Statement of Qualifications (SOQ) submittal due date of July 23, 2024. Seventeen firms requested the RFQ. Two firms submitted a SOQ by the deadline, our current provider, SEC, Inc., and Civil Design and Engineering, Inc., out of Flagstaff. It has been six (6) years since the last RFQ was issued. Based on best practices with the six-year lapse since the last issue, and based on requirements of our CDBG grant the RFQ was issued. Staff are pleased with the services received from SEC, their timely responses and close proximity to and understanding of Jerome.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend engaging in an updated 3-year agreement for general on-call engineering services with Southwest Engineering Consultants, Inc.

TOWN OF JEROME
AGREEMENT FOR ON-CALL ENGINEERING SERVICES

Between the
Town of Jerome, Arizona
 and
Southwestern Environmental Consultants, Inc.

This Agreement (“Agreement”) is entered into as of this 1st day of September 2024, by and between Southwestern Environmental Consultants, Inc., with a business address of 825 Cove Parkway, Cottonwood, AZ 86326 (“Engineer”) and the Town of Jerome, a municipal corporation (“Town”) with a business address of 600 Clark Street, P.O. Box 335, Jerome, AZ 86331.

The Town engages the Engineer to perform professional services for various projects assigned and general consulting on as-needed basis as determined by the Town.

Krishan Ginige, P.E., MS, CFM, will serve as Project Manager. Appointment of a different Project Manager shall first be approved by the Town.

This Agreement does not create an employee/employer relationship between the parties and shall not be deemed to guarantee any employment of the Engineer, or any employee of the Engineer, or any subcontractor, or any employee of any subcontractor, by the Town at the present time or in the future. It is the parties' intention that the Engineer will be an independent contractor and not an employee of the Town for all purposes, including, but not limited to, the Fair Labor Standards Act, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the Internal Revenue Code (and any other Arizona income tax laws), the State of Arizona workers' compensation laws and unemployment insurance laws and any of the Town's benefit plans for the Town's employees. Engineer agrees that it is a separate and independent enterprise from the Town, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform any work performed for the Town. This Agreement shall not be construed as creating any joint employment relationship between Engineer and the Town. The Town will not be liable for any obligation incurred by the Engineer, including, but not limited to, unpaid minimum wages and/or overtime premiums. This Agreement shall not be construed to authorize the Engineer to act as an agent for the Town in any manner.

The parties further agree and acknowledge that the Town is engaging Engineer as an independent contractor to provide on-call services to the Town on an as-needed basis under the terms of this Agreement and that the Town shall not be required, under any circumstance(s), to assume liability for the direct payment of any salary, wage, or other compensation to any person employed by the Engineer before, during, or after this agreement is in effect. Engineer acknowledges that none of Engineer’s employees are entitled to any benefits whatsoever from the Town.

In performance of services hereunder, Engineer shall determine his/her necessary hours

of work. Engineer shall provide whatever employees, tools, equipment, vehicles, and supplies Engineer may determine to be necessary in performance of services hereunder.

Engineer is aware of and understands the hazards which are presented to persons, property and the environment relating to, and arising out of Engineer's work or service. Engineer will take appropriate steps to assure that appropriate safety precautions are taken by Engineer, Engineer's employees and/or Engineer's subcontractors when performing work for the Town.

Section I. Period of Service

The term of this Agreement shall be for the period commencing on **September 1, 2024**, and shall continue **Thirty-Six Months** until **August 30, 2027**, unless terminated sooner by the parties, pursuant to Section IV below, and shall automatically renew for a one-year period if no action is taken thirty (30) days prior to August 30, 2027.

Section II. Compensation

The compensation schedule for services rendered by the Engineer at the rates set forth in the attached Schedule A.

Section III. Terms and Conditions

The terms and conditions set forth on the attached Schedule B are incorporated herein.

Section IV. Termination

The Town or the Engineer reserves the right to cancel the whole or part of this Agreement with or without cause and for any reason or no reason by giving **30 days** written notice to either party.

In the event that this Agreement is terminated, the Town shall pay Engineer in full for all services already rendered, exclusive of any markup for profit or expected compensation following such termination, and all future obligations under this Agreement shall cease.

In the event that this Agreement is terminated, the Engineer shall: (1) immediately discontinue all services affected (unless the Town Manager directs otherwise), and (2) deliver to the Town copies of all data, drawings, reports, estimates, summaries, and such other information and materials as may have been accumulated or obtained by the Engineer in performing this Agreement, whether completed or in process.

This Agreement is subject to termination pursuant to A.R.S. § 38-511.

Section V. Successors and Assigns

Neither this Agreement, nor any obligation of Engineer hereunder, shall be assigned in whole or in part by Engineer without the prior written consent of the Town Manager.

Section VI. Waiver and Severability

A waiver of any part of this Agreement, whether express or by conduct, shall not constitute a continuing waiver of such part (unless explicitly stated to be so), or a waiver

of any other part, nor shall a waiver of any breach of this Agreement, or any part of it, whether express or by conduct, constitute a waiver of any succeeding breach. The provisions of this Agreement shall be severable such that if any provision shall be deemed to be invalid and unenforceable for any reason, such invalidity or unenforceability shall not affect the remaining provisions hereof.

Section VII. Whole Agreement

This Agreement represents the parties' whole Agreement. There are no other promises, terms, conditions or obligations, and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written.

Section VIII. Construction

This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.

Section IX. Insurance Requirements

The insurance requirements under this Section IX apply to Engineer and any subcontractors hired by Engineer. The Engineer shall cause all of its subcontractors to comply with the requirements of this Section IX. The Engineer/Subcontractor agrees to procure and maintain at Engineer/Subcontractor's sole expense and to provide a Certificate of Insurance/Endorsement evidencing insurance coverages below.

1. COMPREHENSIVE COMMERCIAL GENERAL LIABILITY

Combined single limit against claims for Bodily Injury, Death and Property Damage, in connection with services provided and, in an amount, not less than:

\$1,000,000 each occurrence
\$2,000,000 aggregate

General Liability Insurance certificates *shall name the Town of Jerome and its officers, officials, employees and agents as Additional Insureds (with corresponding endorsement relative to the additionally insured status)* and provide a description of operations.

2. COMPREHENSIVE COMMERCIAL AUTOMOBILE LIABILITY

Required if the Engineer/Subcontractor is driving for the town beyond the normal commute to the job site, to include owned, non-owned, leased and hired vehicles.

Combined single limit for Bodily Injury and Property Damage, in an amount not less than \$1,000,000.

Commercial Auto Liability Insurance policies or certificates *shall name the Town of Jerome and its officers, officials, employees and agents as Additional Insureds (with corresponding endorsement relative to the additionally insured status)*.

3. WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY

Statutory Minimum \$1,000,000

Plus Employer's Liability Coverage for:

A:	Each Accident	\$1,000,000
B:	Each Employee	\$1,000,000
C:	Each Disease	\$1,000,000

4. All carriers shall be approved to write insurance in the State of Arizona and possess an A- or better A.M. Best rating.
5. With the execution of this Agreement, Engineer/Subcontractor shall simultaneously furnish any original Certificates of Insurance and corresponding endorsement(s) evidencing the required coverage to be in force on the date of this Agreement.
6. Engineer/Subcontractor shall furnish to the Town of Jerome any renewal Certificates of Insurance (if coverage has an expiration or renewal dates occurring during the term of this Agreement).
7. The Engineer/Subcontractor shall keep said policies in force for the duration of the Agreement and for any possible extension thereof, and if any policy is written on a claims made basis, coverage shall extend for a period of two (2) years after termination of this Agreement. The policy shall not be suspended, voided, canceled or reduced in coverage for the duration of the Agreement and for any possible extension thereof without at least thirty (30) days' notice of cancellation of material change in coverage. Such notice shall be sent directly to Town of Jerome, Attn: Town Manager, P.O. Box 335, Jerome, AZ 86331.
8. The receipt of any Certificate of Insurance and endorsement does not constitute an agreement by the Town of Jerome that insurance requirements have been met.
9. Failure of Engineer/Subcontractor to obtain Certificates or other insurance evidence from other Engineers shall not be deemed a waiver by the Town of Jerome.
10. The Engineer's/Subcontractor's liability under this Agreement is not in any way limited by the insurance required by this Agreement.
11. Failure to comply with insurance requirements may be regarded as a breach of the Agreement terms.

Section X. Indemnity

Engineer agrees, to the fullest extent permitted by law, to indemnify, defend, save and hold harmless the Town of Jerome, its departments, agencies, boards, commissions, and its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Engineer

or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Engineer to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Engineer from and against any and all claims. It is agreed that Engineer will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this Agreement, the Engineer agrees to waive all rights of subrogation against the Town of Jerome, its officers, officials, agents and employees for losses arising from the work performed by the Engineer for the Town of Jerome.

The Town agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and subcontractors (collectively, Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Town's negligent acts in connection with the Project and the acts of its engineers or anyone for whom the Town is legally liable in connection with the Project.

Neither the Town nor the Engineer shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

Section XI. Compliance with Federal and State Laws

The Engineer understands and acknowledges the applicability to it of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989.

Under the provisions of A.R.S. §41-4401, Engineer hereby warrants to the Town that the Engineer and each of its Subcontractors will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees and A.R.S. §23-214(A) (hereinafter "Engineer Immigration Warranty").

A breach of the Engineer Immigration Warranty shall constitute a material breach of the Agreement and shall subject the Engineer to penalties up to and including termination of this Agreement at the sole discretion of the Town.

The Town retains the legal right to inspect the papers of any Engineer's or Subcontractor's employee who works under this Agreement to ensure that the Engineer or any Subcontractor is complying with the Engineer Immigration Warranty. Engineer agrees to assist the Town regarding any such inspections.

The Town may, at its sole discretion, conduct random verification of the employment records of the Engineer and any of the Subcontractors to ensure compliance with Engineer's Immigration Warranty. Engineer agrees to assist the Town regarding any random verification performed.

Neither the Engineer nor any of the Subcontractors shall be deemed to have materially breached the Engineer Immigration Warranty if the Engineer or Subcontractor establishes

that is has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214, Subsection A.

Pursuant to A.R.S. § 35-394, as may be amended, unless exempt, the Engineer hereby certifies that it is does not use, and agrees not to use during the term of this Agreement, any of the following: forced labor of ethnic Uyghurs in the People’s Republic of China; any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China; or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate originals, this _____ of _____, 2024.

APPROVED AS TO FORM:

Town of Jerome:

By: _____
Christina “Alex” Barber, Mayor Date

Southwestern Environmental Consultants, Inc.

By: _____
Krishan Ginige, P.E., Principal Date

ATTEST:

The Mayor and Council approved this agreement for execution at a meeting held on _____, 2024.

Brett Klein, Town Manager / Clerk

RATE SCHEDULE - SCHEDULE A

Professional Services
(effective January 1, 2012)

The cost of services, provided by SEC, Inc., are determined as basic direct wages times a cost multiplier for overhead expenses. Hourly charges for different disciplines are as follows:

<u>Functions</u>	<u>Hourly Rate (\$)</u>
Principal Engineer / Company Officer	175.00
Project Engineer	145.00
Senior Civil Engineer / Planner Level VI.....	135.00
CE Level IV / Registered Land Surveyor II.....	120.00
CE Level III / Registered Land Survey I or / Technician Level V / Planner Level V.....	105.00
CE Level II / Survey Chief III / Technician Level IV / Planner Level IV	95.00
CE Level I / Survey Chief II / Technician Level III / Planner Level III	85.00
Survey Chief I / Technician Level II / Planner Level II.....	75.00
Technician Level I / Planner Level I	60.00
Laborer	50.00
CADD Designer Level II	87.00
CADD Designer Level I	70.00
GIS – Level II	85.00
GIS - Level I	70.00
CADD Drafter	65.00
Secretary / Non-professional Research (min 1 hour).....	50.00

See Natural Resource Rate SCHEDULE A, if applicable

Overtime/Expert Witness

Overtime for all disciplines will be charged at the rate of 1.5 times the hourly rate and 2.0 times the hourly rate for Sundays and holidays. Expert Witness will be charged at 2.0 times the hourly rate for that professional.

Equipment and Materials

Vehicles	0.70/mile
Field Materials	Cost plus 20%
Robotic Total Station.....	\$22/hr
GPS Receiver	\$26/hr
Special Service(s) & Equipment Rental	Cost plus 20%
Blackline Prints:	0.25/sf (Public 1.00/sf)
Color Prints: 11" x 17".....	3.50 each
Mylar: 18" x 24".....	7.50 each
24" x 36".....	12.50 each
Xerox Copies, Letter & Legal: single/double sided	0.15/0.20 each
Xerox Copies: 11" x 17" or Color 8½" x 11"	0.75 each
Color Prints/Plots (24" x 36").....	15.00 each
Check Plots20¢/sf
CD copy	\$20.00 each
Miscellaneous	Cost plus 20%

Note: Above fee schedule rates are subject to change without notice. Equipment and material costs are subject to change without prior notice, to reflect supplier price changes.

On projects that require a field crew(s) to stay out of town, *per diem* expenses (meals, lodging) will be billed on basis of "costs" plus 20%. On all survey jobs, a **minimum** charge of 2 hours at the current rates will be applied to each job for field work.

**TERMS AND CONDITIONS OF AGREEMENT
BETWEEN CLIENT AND SEC, INC.**

Item C.

(SCHEDULE B)

1. **AUTHORIZATION TO PROCEED.** Client's signing of this Work Order constitutes authorization for SEC to proceed with the described services and also constitutes acknowledgment and ratification of services previously rendered at Client's request to the extent they fall within the scope of services described on the Work Order.
2. **RETAINER.** Before SEC begins rendering services, Client shall pay a retainer in the amount set forth on the Work Order. As the retainer is depleted, additional funds will be requested to replenish the retainer balance. Any credit balance in retainer will be adjusted in the final invoice and any amounts due to the Client will be refunded at that time.
3. **INVOICES.** SEC will submit invoices to Client from time to time as services are provided. Invoices are due and payable upon receipt. Client shall promptly review invoices and notify SEC of any objection thereto; absent such objection in writing within ten (10) days of the date of the invoice, the invoice shall be deemed proper and acceptable.
4. **FEES.** Fees are based either on an estimate, quote, or on a time and material (T&M) basis as so stated on the Work Order. Rates are based on the current SEC Rate Schedule (Schedule A). Client shall pay the costs of all materials and direct expenses such as fees, permits, bond premiums, title company charges, delivery charges, travel, lodging, subsistence, blueprints and reproductions, and all other charges and expenses related to completion of the project not specifically covered by the terms of this agreement. In the event such reimbursable items are paid directly by SEC, then such charges and expenses will be invoiced to the Client at direct cost plus twenty (20) percent for handling. A minimum charge of two hours at current rates will be assessed to each survey job.
5. **LIMITATION OF FEES.** SEC's fees shall be limited to the amount set forth in the Work Order. SEC's estimate of the total fees is not a guarantee that all the described services can be performed for that amount but represents its good faith estimation of the approximate total fees that will be earned, based on the information available at the time. However, should the estimated fee amount be reached prior to the limit of services under this Agreement, SEC can limit its services to that amount. If all the services described are not completed, SEC shall provide Client with a revised estimate and proceed to completion only upon Client's authorization (either written or verbal).
6. **EXTRAS.** Client shall pay for any additional work agreed to be performed by SEC at the request of Client, in addition to those set forth herein. The additional work will be charged as extras based on the current SEC hourly rate schedule.
7. **PAYMENT.** Payment for invoices tendered by SEC, are net due upon receipt of the invoice. In the event any invoice is not paid within thirty (30) days, it shall commence bearing compound interest. Beginning on the date the invoice was rendered, compound interest will be calculated at the rate 1.75% per month, (twenty-one (21) percent per annum -- or such rates as may be maximum interest permissible under applicable law, -- whichever is lower). Client agrees to pay all accrued interest together with the charges for services rendered. SEC reserves the right to terminate work on the project until any amounts outstanding are paid in full.
8. **TERMINATION.** Either party may terminate this Agreement with or without cause, upon ten (10) working days written notice to the other. In the event any invoice submitted under this Agreement or under any other agreement between Client and SEC, is not paid in full within forty-five (45) days after rendering, Client agrees that SEC shall have the right to consider said default a material breach of this Agreement. Client shall have ten (10) days thereafter in which to cure said default. If said default is not cured by Client, SEC shall have the right, in addition to all other available rights and remedies, to terminate this Agreement even if the default is in payment of an invoice submitted under another agreement, and to terminate all other agreements between Client and SEC. Upon early termination, Client shall then promptly pay SEC for all of the fees and charges for all services rendered and costs incurred by SEC to the effective date of termination.
9. **CLIENT RESPONSIBILITIES.** Client shall cooperate with SEC by providing everything reasonably necessary for SEC to be able to provide its services., including but not limited to, all necessary information concerning the project and Clients requirements including design criteria, necessary access to public and private lands, legal accounting, insurance services required for the project, necessary permits, and approval of governmental authorities and other individuals.
10. **OWNERSHIP OF DOCUMENTS.** All documents prepared by SEC pursuant to this Agreement are prepared specifically for use in connection with this project. Originals of all such documents are and remain the property of SEC. SEC shall furnish Client with sufficient copies of such documents for its purposes at associated costs. All such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of this project or on any other work. The Client may use such documents for other purposes without further compensation to SEC; however, any reuse without written verification or adaptation by SEC for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to SEC. Client agrees to indemnify and hold harmless SEC from all claims, damage, losses, and expenses, including attorney's fees, arising out of or resulting from the Client's use of the documents for any purpose other than in connection with this project. Any verification or adaptation of the documents by SEC for other purposes will entitle SEC to further compensation as agreed upon between the parties.
11. **CONSTRUCTION COST ESTIMATES.** SEC has no control over actual project construction costs and estimates of such probable costs represent SEC's good faith estimation only of the approximate, probable cost to construct the project, based on the information available at the time. SEC cannot and does not represent or guarantee that actual project construction costs will not vary substantially from its estimate of probable costs.
12. **ARBITRATION AND LEGAL EXPENSES.** Any controversy of claim relating to this Agreement will be settled by arbitration upon the mutual agreement of the parties. Such arbitration shall be conducted in accordance with the rules of the American Arbitration Association in effect at the time of the arbitration, unless the parties mutually agree to conduct such arbitration by a different procedure. Judgment on the award or decision rendered may be entered in any court having jurisdiction over the matter. In the event of any legal action between the parties to enforce any of the terms of this Agreement, the party in whose favor judgment is rendered, shall be paid by the non-successful party, all costs and expenses incurred, including a reasonable attorney's fee.
13. **LIMITATION OF LIABILITY.** SEC's liability to the Client for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee earned under this Agreement.
14. **BINDING EFFECT.** The terms and conditions of this Agreement shall inure to the benefit of and be binding upon the parties and their respective heirs, successors, and assigns. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona. If any of the provisions of this Agreement are declared invalid, such declarations shall not affect the validity of the remainder of this Agreement.
15. **CAPTIONS.** The paragraph captions used in this Agreement are for convenience only; they are not construed as part of this Agreement; and they in no way define, limit or amplify the provision of this Agreement.

File Attachments for Item:

D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.

2024 Resolutions Packet



July 30, 2024

Dear Mayor,

As chair of the 2024 League Resolutions Committee, it is my pleasure to provide this packet for your participation in the Resolutions Committee at this year's League Annual Conference. The chairs of five League Policy Committees will present the Resolutions discussed in their respective committees to the Resolutions Committee.

Included in this packet you will find:

- Resolutions Committee Calendar
- Resolutions Committee Procedures
- Policy Committee Reports and Resolutions

As the first order of business at the conference, the Resolutions Committee will meet on **Tuesday, August 27, 2024, at 1:30 p.m.** Lunch will be available starting at 12:30 p.m. The actions of the full Resolutions Committee will be formally adopted at the League's Annual Business Meeting on **Thursday, August 29, 2024, at 4:00 p.m.**

If you have not accepted your appointment or designated a council representative to serve your city/town on the 2024 Resolutions Committee, please make that appointment [here](#).

We look forward to having all member cities and towns participate in the Resolutions Committee. If you have any questions or comments about the Resolutions Committee, your appointment, or the resolutions submittal process, please contact the League office.

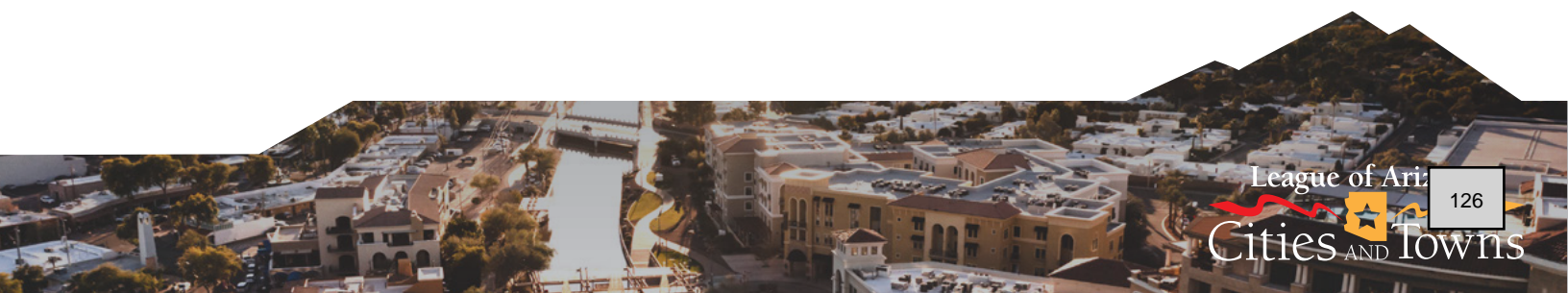
Sincerely,



Mayor Kevin Hartke, Chandler
League Vice President

Enclosures

cc (via email): Managers, Clerks without Managers, Intergovs



2024 Resolutions Committee Calendar

- May-June:** Policy Committees meet
- June 27:** League sends email requesting mayors or council designees register to represent their city/town on Resolutions Committee
- July 30:** League sends out resolutions packet to membership
- August 27:** Resolutions Committee Meeting
- August 29:** Resolutions ratified at the Annual Business Meeting

League of Arizona Cities and Towns Resolutions Committee Procedures

1. Resolutions Committee Appointment

At least two (2) months prior to the Annual Conference, the President shall appoint members of the Resolutions Committee. The League Vice-President shall serve as chair of the Resolutions Committee. Only one elected official from each city or town shall be appointed to the Committee and shall cast the vote of such city or town. Municipal staff are ineligible to serve on the committee.

2. Duties

The Resolutions Committee shall adopt statements of policy amending the annual Municipal Policy Statement, special resolutions and such other resolutions of courtesy, commendation or appreciation as the Committee deems appropriate.

3. Submission of Resolutions

- A. Except as otherwise provided, all proposed resolutions submitted by a city or town, including resolutions of courtesy, commendation, or appreciation, must be considered by the Policy Committees by submitting the resolution to the Chairman of the Committee or to the League office. The resolutions process allows cities and towns to submit policy ideas to the League at any time during the year without the requirement of a co-sponsoring city or town. If approved by a policy committee, League staff will draft the resolution for presentation to the full Resolutions Committee. Sponsoring cities and towns, or other interested stakeholders may be consulted to provide more information on the idea and may be invited to speak to the issue at one of the policy committee meetings.
- B. Except in the case of emergency as determined by the Chair of the Resolutions Committee, no resolutions submitted by a city or town after the deadline specified in subsection A of this section or that have not been vetted by the Policy Committees may be considered.
- C. League staff may submit resolutions for consideration by the full Resolutions Committee if issues have not been addressed through the policy committee process.

4. Resolutions Committee Process

- A. The Vice-President shall assign submissions to the relevant Policy Committee. The Policy Committees will review submissions and develop pertinent resolutions for consideration by the Resolutions Committee. Except for the provisions of subsection 3, only resolutions advanced by the Policy Committees shall be discussed at the Annual Conference Resolutions Committee.
- B. Resolutions shall be amended according to the process established by the Chairman of the Committee.
- C. The completed resolutions will go to the full Resolutions Committee at the Annual Conference for consideration. The chairs of each policy committee will be responsible for presenting the resolutions and their committee activities to the full Resolutions Committee. Each member shall be notified at least four weeks before the meeting.

5. Final Report

After the Resolutions Committee meeting, the Chairman of the Committee or a designee shall report to the entire league membership at the Annual Business Meeting those resolutions adopted by the Committee. Resolutions adopted by the Committee shall be formally adopted by the membership at the Annual Business Meeting and become the basis for the annual Municipal Policy Statement.



Policy Committee Reports

The following policy committee reports, and resolutions are arranged in alphabetical order. The recommended resolutions are categorized by their respective committee initials and numbered according to the order in which they were approved.

Budget, Finance and Economic Development – BFED

General Administration, Human Resources and Elections – GAHRE

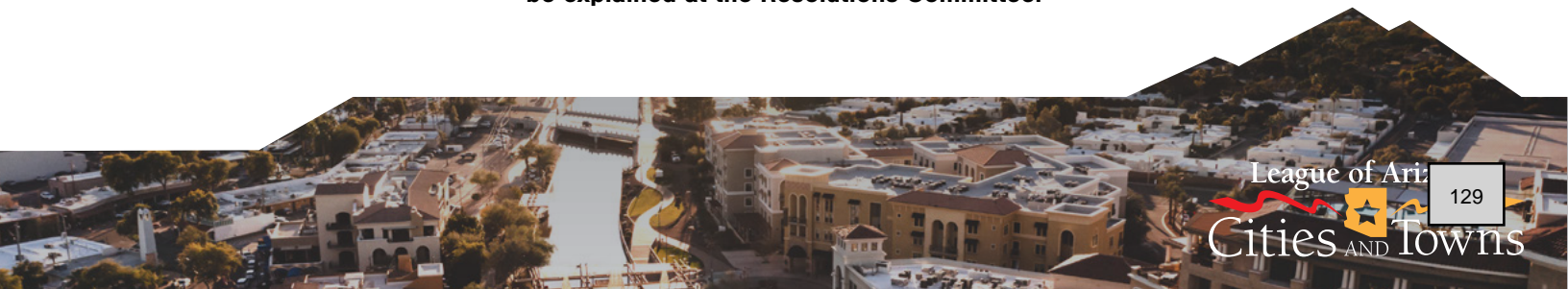
Neighborhoods, Sustainability and Quality of Life – NSQL

Public Safety, Military Affairs, and the Courts – PSMAC

Transportation, Infrastructure and Public Works – TIPW

NUMBER	RESOLUTION	SPONSOR	NOTES
BFED 1	Proactively seek solutions to offset loss of funds resulting from the rental tax repeal and preserve current revenue streams.	Goodyear	
BFED 2	Work with state partners to authorize municipalities to use Tax Increment Financing.	Tempe	
GAHRE 1	Clarify statute to authorize the Secretary of State and municipal clerks to enforce strict compliance of all constitutional and statutory requirements for referendums.	Surprise	Amending A.R.S. § 19-101.01
GAHRE 2	Lift the prohibition on candidates for local office from transferring campaign funds to allow for equal treatment among candidates and encourage candidates with local experience to run for higher office.	Goodyear	Amending A.R.S. § 16-913
NSQL 1	Restore local control to allow the establishment of local policies to incentivize the development of attainable and below market housing.	Tempe	Amending A.R.S. § 9-461.16
PSMAC 2	Clarify statute to apply immunity only to claims arising from a public employee's operation of a motor vehicle and affirm that the statute is an immunity statute.	Surprise	Amending A.R.S. § 12-820.05
PSMAC 4	Allow public bodies to withhold records that could identify a victim of or witness to a crime if there is reasonable belief they will be subject to harassment.	Queen Creek	Amending A.R.S. § 13-4434 and 39-123.01

These are the only items that will be voted on. The other submissions that did not move forward as resolutions will be explained at the Resolutions Committee.



Chair's Report of the Budget, Finance and Economic Development Policy Committee

Mayor Kevin Hartke, Chair

Resolutions Committee Meeting, League Annual Conference

On **June 12, 2024**, the Budget, Finance and Economic Development committee (BFED) convened to discuss two policy issues submitted by Goodyear and Tempe. Below is a summary of the issues considered and committee discussion and recommendations.

1. Proactively seek solutions to offset loss of funds resulting from the rental tax repeal and preserve current revenue streams - Goodyear (BFED 1)

Goodyear Councilmember Brannon Hampton presented **BFED 1** explaining the need to protect existing revenue sources and seek offsets from previously lost revenue sources. Chandler Mayor Hartke sought clarification as to whether this would be a policy statement or whether this would turn into a legislative proposal. League staff explained that this would provide direction going into the next legislative session and reiterated the League's two core principles: preserving local decision-making and protecting shared revenues. Glendale Councilmember Joyce Clark suggested that the proposal go further by identifying specific revenue sources that could recover the loss of shared revenue.

After discussion, Councilmember Hampton made a motion to approve **BFED 1** as a resolution to be considered by the Resolutions Committee. Councilmember Clark seconded the motion, and it passed unanimously via voice vote.

2. Work with state partners to authorize municipalities to use Tax Increment Financing - Tempe (BFED 2)

Tempe Mayor Corey Woods presented **BFED 2** explaining that Arizona is the only state in the country that cannot utilize this valuable tool. Surprise Councilmember Chris Judd expressed support and proposed that any legislation moving forward ought to allow both underdeveloped and underutilized properties to take advantage of this policy tool. Councilmember Clark expressed strong support despite the lack of support from the legislature. Prescott Mayor Phil Goode commented that this next legislative session may be different as it has become so clear that incentives for housing development are critical.

After discussion, Mayor Woods made a motion to approve **BFED 2** as a resolution to be considered by the Resolutions Committee. Kingman Councilmember Cengiz Arik seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the **BFED** Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Protecting Local Revenue	Approved
2. Tax Increment Financing	Approved

Kevin Hartke
Mayor of Chandler
Chair, Budget, Finance and Economic Development Committee



League of Arizona Cities & Towns Resolution

Proactively seek solutions to offset loss of funds resulting from the rental tax repeal and preserve current revenue streams.

A. Purpose and Effect of Resolution

Aligned with the League's existing tenets, empower the organization to proactively seek legislative solutions to ensure an offset of funds from the loss of residential rental taxes, and any other action that results in the loss of municipal revenue sources that may occur in future years. Ensure that local control is maintained to protect local revenue sources.

B. Relevance to Municipal Policy

Beginning January 1, 2025, municipalities will be prohibited from levying a residential rental tax – a statewide impact upwards of \$230M. There are many other existing statutory authorities in place that are critical to ensure local governments have control over their own budgetary needs, including A.R.S. § 42-6015 allowing municipalities to levy a food tax and A.R.S. § 43-206 providing municipalities 18% of the state income tax. These critical funds allow local elected officials to be able to make decisions for their communities that provide residents with necessary services, including public safety, community planning, and quality of life amenities.

C. Fiscal Impact to Cities and Towns

Potential positive fiscal impact in maintaining current revenue sources.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Goodyear

Name: Ginna Carico, Government Relations Manager

Phone: (623) 882-7082

Email: Ginna.Carico@goodyearaz.gov

League Staff: Tom Savage



League of Arizona Cities & Towns Resolution

Work with state partners to authorize municipalities to use Tax Increment Financing.

A. Purpose and Effect of Resolution

Seek legislation to authorize the use of Tax Increment Financing (TIF) to redevelop blighted, underserved, and underutilized properties.

B. Relevance to Municipal Policy

Blighted, underserved, and underutilized areas of cities and towns can negatively impact the surrounding community. To attract new investment, developers often need some guarantee on their investment. Tax increment financing is a tool where taxes on future land values are used to pay for new development within a designated district. Arizona is the only state that does not allow cities and towns to utilize TIF.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

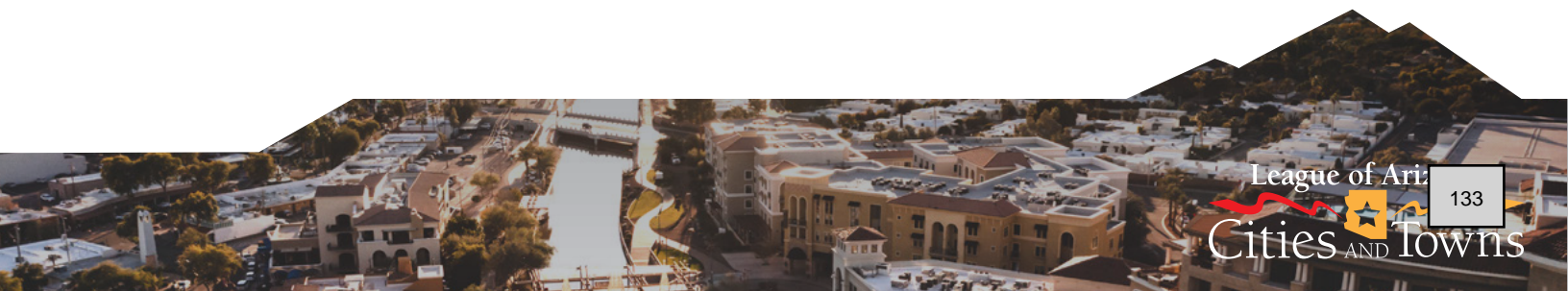
Sponsoring City or Town: Tempe

Name: Jonathan Shuffield, Government Relations Director

Phone: (480) 350-8922

Email: Jonathan_Shuffield@tempe.gov

League Staff: René Guillen



Chair's Report of the General Administration, Human Resources and Elections Committee

Mayor Alexis Hermosillo, Chair

Resolutions Committee Meeting, League Annual Conference

On **May 7, 2024**, and **June 11, 2024**, the General Administration, Human Resources and Elections Committee (GAHRE) convened to discuss two policy issues submitted by Surprise and Goodyear. Below is a summary of the issues considered and committee discussion and recommendations.

1. Clarify statute to authorize the Secretary of State and municipal clerks to enforce strict compliance of all constitutional and statutory requirements for referendums - Surprise (GAHRE 1)

Mindy Bird, Surprise Deputy City Attorney, presented the proposal to amend the referendum and strict compliance statutes. The proposal arises out of the *Voice of Surprise v. Hall* court case. In sum, the citizen group sought to place a referendum on the ballot to review a council passed ordinance. The ordinance was not attached to the petition as required by law, so the City Clerk rejected the petition as it did not strictly comply with the process. However, the Arizona Supreme Court ruled the City Clerk lacked that authority. The ruling essentially allows for failure to strictly comply with referendum procedures as required by state law as there is no government official empowered to enforce it.

Fountain Hills Councilmember Peggy McMahon said her town was in a similar situation and supported the idea for further clarity in the law. Committee members commented on the need to clarify what the intent of strict compliance is, questioned how the practice could be misused, and whether clerks ought to offer technical assistance to those filing referendums. League staff commented that clarity in the law would help ameliorate the concern should there be future lawsuits and requiring clerks to assist these groups could result in increased exposure to liability. Goodyear City Clerk Darcie McCracken agreed that clerks should not provide legal advice. Surprise Councilmember Aly Cline said the proposal simply seeks to clarify the legislature's intent. Queen Creek Councilmember Jeff Brown concurred with that sentiment and stated the legislature has already made the law, so the proposal is just about how best to enforce it.

After discussion, Tempe Councilmember Berdetta Hodge motioned to approve **GAHRE 1** as a resolution to be considered by the Resolutions Committee. Councilmember Cline seconded the motion, and it passed unanimously via voice vote.

2. Lift the prohibition on candidates for local office from transferring campaign funds to allow for equal treatment among candidates and encourage candidates with local experience to run for higher office - Goodyear (GAHRE 2)

Goodyear Mayor Joe Pizzillo presented **GAHRE 2** requesting support for a legislative change to allow local candidates to run for higher office. Current law does not allow candidates to transfer campaign funds for a local office to a statewide or legislative office, but there is not a similar prohibition on statewide and legislative candidates who then choose to pursue local office. League staff stated that the prohibition was passed in 2016 via *HB2297 political advertisements; contributors; disclosure (Mesnard)*. Dale Wiebusch, Scottsdale Government Relations Director, offered further historical context on this issue. When he was with the City of Maricopa, they ran *HB2182 campaign finance; candidate committee; transfers (Coleman)* in 2018 to repeal the law, but despite its passage by the full House and two Senate committees, it was prevented from receiving a final vote.

After discussion, Councilmember Hodge motioned to approve **GAHRE 2** as a resolution to be considered by the Resolutions Committee. Councilmember McMahon seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the **GAHRE** Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Strict Compliance Enforcement	Approved
2. Campaign Fund Transfer	Approved

Alexis Hermosillo

Mayor of El Mirage

Chair, General Administration, Human Resources and Elections Committee



League of Arizona Cities & Towns Resolution

Clarify statute to authorize the Secretary of State and municipal clerks to enforce strict compliance of all constitutional and statutory requirements for referendums.

A. Purpose and Effect of Resolution

The Arizona Supreme Court ruled in *Voice of Surprise v. Hall* that although the Voice of Surprise failed to strictly comply with Arizona referendum law as required by A.R.S. § 19-101.01, the City Clerk lacked statutory authority to reject their petitions on that basis. Therefore, state law ought to be amended to expressly grant that authority to ensure compliance with the legislature's intent.

B. Relevance to Municipal Policy

The Secretary of State and municipal clerks are the sole government officials responsible for reviewing referendum petitions for strict compliance. Unless a third party is willing and financially able to challenge a referendum on the grounds of strict compliance, referenda that do not pass muster as required by the state legislature will still be placed on the ballot.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Surprise

Name: Jodi Tas, Government Relations Director

Phone: (623) 222-1330

Email: Jodi.Tas@surpriseaz.gov

League Staff: Marshall Pimentel



League of Arizona Cities & Towns Resolution

Lift the prohibition on candidates for local office from transferring campaign funds to allow for equal treatment among candidates and encourage candidates with local experience to run for higher office.

A. Purpose and Effect of Resolution

Allow candidates for local office to transfer campaign contributions to another candidate committee should they choose to instead pursue statewide or legislative office.

B. Relevance to Municipal Policy

Statewide and legislative candidates do not have this prohibition when running for local office. This disparity creates a disadvantage for local candidates from pursuing statewide or legislative office and ultimately limits the number of candidates with local experience to advocate for municipal needs in higher office. Establishing equal treatment for all candidates will encourage more local elected officials to run for higher office.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

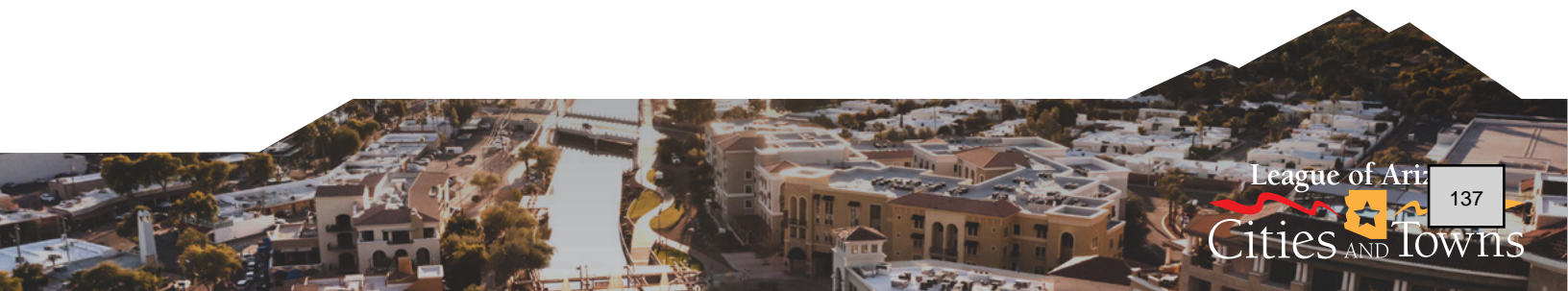
Sponsoring City or Town: Goodyear

Name: Ginna Carico, Government Relations Manager

Phone: (623) 882-7082

Email: Ginna.Carico@goodyearaz.gov

League Staff: Marshall Pimentel



Chair's Report of the Neighborhoods, Sustainability, and Quality of Life Policy Committee

Item D.

Mayor Jerry Bien-Willner, Chair

Resolutions Committee Meeting, League Annual Conference

The Neighborhoods, Sustainability, and Quality of Life Policy Committee (NSQL) convened on **June 10, 2024**, to discuss one policy issue submitted by Tempe. Below is a summary of the issue considered and committee discussion and recommendations.

1. Restore local control to allow the establishment of local policies to incentivize the development of attainable and below market housing - Tempe (NSQL 1).

Tempe Mayor Corey Woods presented **NSQL 1** explaining how dire the housing shortage situation is throughout Arizona. State preemptions have tied the hands of municipalities to pass policies that would make housing more accessible to low-to-moderate income families. By striking the state preemption, each city and town would have a greater ability to determine how best to address the situation in their individual communities.

Phoenix Vice Mayor Debra Stark commented that data will be integral to advocating for this policy. Specifically, she said cities and towns need to understand how attainable housing policies could potentially impact market rate housing. Committee members further discussed the need for additional policy tools to improve the current housing situation, and how they will be designed differently in each community.

After discussion, Vice Mayor Stark motioned to approve **NSQL 1** as a resolution to be considered by the Resolutions Committee. Chandler Councilmember Christine Ellis seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the NSQL Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
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1. Attainable and Below Market Housing

Approved

Jerry Bien-Willner

Mayor of Paradise Valley

Chair, Neighborhoods, Sustainability & Quality of Life Committee



League of Arizona Cities & Towns Resolution

Restore local control to allow the establishment of local policies to incentivize the development of attainable and below market housing.

A. Purpose and Effect of Resolution

Repeal A.R.S. § 9-461.16 to allow municipalities to enact tailored policies that can spur the development of and investment in a supply of housing that is accessible to low-to-moderate income individuals and families.

B. Relevance to Municipal Policy

Arizona cities and towns continue to grapple with the housing shortage and surge in rental prices. However, state preemptions have prevented the use of valuable policy tools to incentivize the development of attainable and below market housing.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Tempe

Name: Jonathan Shuffield, Government Relations Director

Phone: (480) 350-8922

Email: Jonathan_Shuffield@tempe.gov

League Staff: Tom Savage



Chair's Report of the Public Safety, Military Affairs, and Courts Policy Committee

Item D.

Mayor Tom Murphy, Chair

Resolutions Committee Meeting, League Annual Conference

The Public Safety, Military Affairs and Courts (PSMAC) Committee convened on **May 9, 2024**, and **June 13, 2024**, to discuss four policy issues submitted by Gilbert, Surprise, Sedona and Queen Creek. Below is a summary of the issues considered and committee discussion and recommendations.

1. Establish a program to allow neurodivergent individuals to identify their status and communicate that to law enforcement via their vehicle registration, license plate, or driver's license - Gilbert (PSMAC 1).

Gilbert Mayor Brigitte Peterson began presenting **PSMAC 1** and expressed support for the Blue Envelope Program that the Arizona Department of Transportation (ADOT) launched recently and her experience working with a child on the autism spectrum. Gilbert Police Lieutenant Chris Timmins spoke about his son who is on the spectrum and how officers should be aware of signs of neurodivergent individuals to minimize negative interactions.

Quartzsite Councilmember Starr BearCat expressed some concern that identifying individuals could negatively impact their insurance coverage. Lt. Timmins explained that the State of Texas requires documentation on a license record for individuals on the spectrum and confidentially notifies an officer that someone is neurodivergent. League staff posited that legislation may not be necessary, and ADOT could likely expand its Blue Envelope Program. Goodyear Councilmember Wally Campbell shared that Goodyear's police department has been working with Sounds of Autism for training in interacting with individuals on the spectrum and suggested the League conference have a session about this topic.

Glendale Mayor Jerry Weiers suggested tackling the proposal on multiple fronts, both via ADOT and the legislature if necessary. Buckeye Councilmember Donna Winston expressed support for the proposal and suggested that it could be expanded to encompass other conditions such as PTSD. Councilmember BearCat suggested this would be more successful as a statewide training program. Queen Creek Councilmember Travis Padilla said he supports the idea as it could prevent escalation of public safety situations.

Mayor Weiers motioned to approve **PSMAC 1** as a resolution to be considered by the Resolutions Committee. Mayor Peterson seconded the motion, and it was approved unanimously via voice vote.

At the following meeting, League staff updated the committee after meeting with ADOT staff. The Department expressed their willingness to work with the League to promote and expand their Blue Envelope Program. ADOT staff further assured the League and Gilbert staff that they can expand the program through the agency without legislation.

2. Clarify statute to apply immunity only to claims arising from a public employee's operation of a motor vehicle and affirm that the statute is an immunity statute - Surprise (PSMAC 2).

Mindy Bird, Surprise Deputy City Attorney, presented **PSMAC 2** and argued for the need to clarify the Other Immunities statute – A.R.S. § 12-820.05. This and other immunity statutes set a limit on lawsuits against public entities and employees. The purpose of the statute in question is to shield public entities from liability for the acts of employees, but it provides an exception should an employee cause a motor vehicle accident in which their actions rise to the level of criminal conduct.



However, a court recently interpreted the statute to say that immunity could be removed even if the operation or use of the motor vehicle were by a random third party whom the public entity has no control over. Therefore, the statute needs to specify that the only exception to the immunity is for the operation or use of a motor vehicle by public employees. Secondly, the court ruled that the statute provided only an affirmative defense rather than true immunity, so that needs to be clarified as well. League staff opined that the proposal would align with the intent of the legislature.

After discussion, Mayor Peterson motioned to approve **PSMAC 2** as a resolution to be considered by the Resolutions Committee. Mayor Weiers seconded the motion, and it was approved unanimously via voice vote.

3. Authorize unarmed police aides and private contractors to direct traffic - Sedona (PSMAC 3).

Sedona Councilmember Pete Furman presented **PSMAC 3** and explained that his community often has traffic delays due to its status as a popular tourist destination and its unique infrastructure with many roundabouts throughout the city. Unfortunately, this strains the police department as officers must be assigned to traffic control. As a result, they propose authorizing unarmed police aides to direct traffic in small communities below 25,000 in population. Multiple members of the committee questioned whether the proposal was necessary and suggested that further clarification of state statute is necessary.

After discussion, Mayor Weiers motioned to assign **PSMAC 3** as a possible future resolution for further study. Mesa Councilmember Mark Freeman seconded the motion, and it passed unanimously via voice vote.

4. Allow public bodies to withhold records that could identify a victim of or witness to a crime if there is reasonable belief they will be subject to harassment Queen Creek - (PSMAC 4).

Queen Creek Mayor Julia Wheatley presented **PSMAC 4** and referenced the Preston Lord homicide case in which many public records requests have been made. Randy Brice, Queen Creek Police Chief, discussed the inability to redact the names of victims and witnesses per state law. While law enforcement agencies can redact personally identifying information, an individual's name is not protected unless they are a juvenile. Victim advocates groups approached the town to address this. Therefore, the proposal seeks to allow redaction of the names of adult victims and witnesses to a crime and provide limited exceptions.

Mayor Weiers discussed the potential opposition from the media and defense attorneys. Mayor Murphy said this would help ensure witnesses can come forward without fear. Mayor Peterson said too often people are doxxing and targeting witnesses whose names are made public. Councilmember BearCat expressed surprise that witness names are not already protected and said she has spoken to individuals who will not come forward with information due to fear of retaliation. Mayor Wheatley noted that defense teams receive unredacted records, and although the media has exercised some restraint in releasing information, other groups requesting police reports may not.

Mayor Peterson motioned to approve **PSMAC 4** as a resolution to be considered by the Resolutions Committee. Councilmember BearCat seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the PSMAC Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
1. Neurodivergent Identification	Approved, but assigned a non-legislative solution
2. Public Entity Immunity	Approved
3. Unarmed Police Aides	Assigned for further study
4. Victim/Witness Name Redaction	Approved

Tom Murphy

Mayor of Sahuarita

Chair, Public Safety, Military Affairs & the Courts



League of Arizona Cities & Towns Resolution

Clarify statute to apply immunity only to claims arising from a public employee's operation of a motor vehicle and affirm that the statute is an immunity statute.

A. Purpose and Effect of Resolution

Clarify the intent of the *Other Immunities* statute – A.R.S. § 12-820.05 considering recent court ruling and interpretation.

B. Relevance to Municipal Policy

The statute provides immunity to public entities for any losses arising from public employee conduct that amounts to a criminal felony except those arising from the operation or use of a motor vehicle. However, a court interpreted the statute to apply to operation or use of a motor vehicle by any third party rather than just a public employee. The court further said the statute provides a mere affirmative defense, not true immunity. Therefore, clarification is critical as public entities are entitled to have any immunity defenses resolved at the beginning of a lawsuit, prior to incurring the cost and disruption to governmental operations necessitated by a trial.

C. Fiscal Impact to Cities and Towns

Potential savings in court costs defending the public entity.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Surprise

Name: Jodi Tas, Government Relations Director

Phone: (623) 222-1330

Email: Jodi.Tas@surpriseaz.gov

League Staff: Marshall Pimentel



League of Arizona Cities & Towns Resolution

Allow public bodies to withhold records that could identify a victim of or witness to a crime if there is reasonable belief they will be subject to harassment.

A. Purpose and Effect of Resolution

Authorize law enforcement and prosecution agencies to withhold or redact the names of victims and witnesses to a crime from public records if there is a reasonable belief that the release of such information would result in harassment, witness tampering, or threats to their safety.

B. Relevance to Municipal Policy

Current state law protects the personal identifying information of crime victims and witnesses to include date of birth, social security number, telephone number, home address, e-mail address and official state/government issued driver license or identification number but that does not include the name of the victim or witness itself. Therefore, most law enforcement and prosecution agencies interpret the statute to mean they cannot redact names when public records are released.

Victims and witnesses aid law enforcement in the sharing of critical information in the pursuit of justice and may be called to testify by the prosecution team in criminal court proceedings. They should be offered the protection of anonymity in the release of public records for their continued safety and well-being.

C. Fiscal Impact to Cities and Towns

No fiscal impact to cities and towns.

D. Fiscal Impact to the State

No fiscal impact to the state.

E. Contact Information:

Sponsoring City or Town: Queen Creek

Name: Heather Wilkey, Intergovernmental Relations Director

Phone: (480) 358-3913

Email: Heather.Wilkey@queencreekaz.gov

League Staff: Marshall Pimentel



Chair's Report of the Transportation, Infrastructure and Public Works Policy Committee

Item D.

Mayor Craig McFarland, Chair

Resolutions Committee Meeting, League Annual Conference

On **May 13, 2024**, the Transportation, Infrastructure and Public Works committee (TIPW) convened for one proposal submitted by Prescott. Below is a summary of the issues considered and committee discussion and recommendations.

1. Charge a user fee at electric vehicle charging stations - Prescott (TIPW 1).

Prescott Mayor Phil Goode presented **TIPW 1** to establish a user fee for electric vehicles. He explained that traditional vehicle owners pay a tax at the pump that goes to the Highway User Revenue Fund (HURF) which pays for road maintenance and repairs, but electric vehicle owners do not contribute to this fund. Electric vehicles are becoming more popular and charging stations need to be available throughout the state to support tourism and prevent “range anxiety” experienced by electric vehicle owners concerned about where they can charge up. Local jurisdictions should be able to levy a user fee to be used for road maintenance.

League staff mentioned *HB2866 electric vehicles; registration fee (Cook)* which would have instituted a fee on electric vehicle owners' registration. It failed due to the supermajority vote required by Prop. 108, but garnered a vote of 35-24. Glendale Councilmember Lauren Tolmachoff and Avondale Councilmember Max White had practical concerns about how any future revenue would be collected and distributed. League staff briefly explained how HURF functions and noted it has been in decline for years and electric vehicles have only exacerbated the situation.

Gilbert Councilmember Yung Koprowski commented that the Vehicle License Tax has now surpassed the Gas Tax as a revenue source in HURF and wondered if these funds should be directed to counties rather than individual cities. Lake Havasu City Councilmember Nancy Campbell discussed the potential to collect a higher fee on electric power overall to ensure it captures both public and private charging stations. Committee members went on to comment on the importance of addressing the decline in HURF revenues and directed the League to conduct further research throughout the interim to draft a more thorough proposal or proposals.

After discussion, Councilmember White motioned to assign **TIPW 1** as a possible future resolution that needs more study and clarification. Page Councilmember Brian Carey seconded the motion, and it passed unanimously via voice vote.



The table below summarizes the **TIPW** Committee's actions:

Item D.

POLICY ISSUE	DISPOSITION BY COMMITTEE
--------------	--------------------------

1. Electric Vehicle Charging User Fee

Assigned for further study

Craig McFarland

Mayor of Casa Grande

Chair, Transportation, Infrastructure & Public Works Committee

