



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

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## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, OCTOBER 08, 2024, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. PROCLAMATIONS

##### A. Proclamation Proclaiming October as Domestic Violence Awareness Month

Mayor Barber will read or summarize the proclamation.

#### 3. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for September, 2024

Council will consider and may approve the financial reports for month ending September, 2024.

#### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

**5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

- A. Consider Approval of the September 10, 2024, Regular Council Meeting Minutes**

Council will consider and may approve the September 10th Regular Council Meeting minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

- A. Consideration of Resolution No. 674, A Resolution of the Town Council of the Town of Jerome, Arizona, Authorizing the Sale, Issuance, and Payment of a Sewer System Note in a Principal Amount Not To Exceed \$1,819,000**

Council will consider and may approve Resolution No. 674.

**9. UNFINISHED BUSINESS**

Discussion/Possible Action

- A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed**

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

**10. NEW BUSINESS**

Discussion/Possible Action

- A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Town Dinner at Spook Hall**

Council will consider and may approve the special event permit.

- B. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event**

Council will consider and may approve the special event permit.

**C. Consideration of a Remote Tasting Room Series 19 Liquor License Application (Farm Winery / Craft Distillery) for Passion Cellars, LLC, DBA, Cabal Cellars at 412 Main Street, Jerome, AZ.**

Council will consider and may approve the Series 19 Application for Cabal Cellars.

**D. Discussion and Consideration / Possible Staff Direction Regarding Month-to-Month Leases (Caron and Lahti)**

Council will consider and may direct staff to adjust the monthly rent amounts for the month-to-month lease arrangements.

**E. Consider Planning and Zoning Commission Appointment of Jera Peterson Effective Immediately to Fill the Open Commission Seat Which Expires February 28, 2026**

Council will consider and may appoint Jera Peterson to the Planning and Zoning Commission.

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**12. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

\_\_\_\_\_  
*Kristen Muenz, Deputy Town Clerk*

**File Attachments for Item:**

**A. Proclamation Proclaiming October as Domestic Violence Awareness Month**

Mayor Barber will read or summarize the proclamation.



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

# Proclamation Proclaiming October 2024 as Domestic Violence Awareness Month

**WHEREAS**, Domestic violence is a pattern of coercive control and abusive behaviors in any intimate or familial relationship that are used to gain and maintain power and control over another.

**WHEREAS**, Domestic violence can present in many different ways, including: Emotional Abuse, Economic Abuse, Physical Abuse, Using Children, Reproduction Coercion, Isolation, and Sexual Abuse; and

**WHEREAS**, domestic violence is an issue affecting Arizonans in all communities, regardless of age, race, gender, economic status, religion, nationality, or educational background; and

**WHEREAS**, more than 12 million women and men are victims of rape, physical violence or stalking by an intimate partner in the United States every year, averaging 24 people per minute; and

**WHEREAS**, one in four women and one in ten men have experienced contact sexual violence, physical violence, and/or stalking by an intimate partner during their lifetime; and

**WHEREAS**, 30 percent of children exposed to intimate partner violence had their first exposure before the age of two, and an additional 26 percent had their first exposure between the ages of two and seven; and

**WHEREAS**, victims of domestic violence are more likely to experience long-term mental and physical health concerns including a higher risk of chronic disease, substance abuse, post-traumatic stress disorder, depression, anxiety, and risky behaviors; and

**WHEREAS**, promoting healthy, respectful, and nonviolent relationships can help reduce the occurrence of intimate partner violence, support survivors, and lessen short and long-term harm on individuals, families, and communities; and

**WHEREAS**, Domestic Violence Awareness Month provides an important opportunity to enhance education, prevention and intervention efforts around domestic violence and support organizations and individuals who provide advocacy efforts, services, and assistance to victims.

**NOW, THEREFORE**, I, Christina "Alex" Barber, Mayor of the Town of Jerome, Arizona, on behalf of the Town Council, do hereby proclaim October 2024 as **DOMESTIC VIOLENCE AWARENESS**

**MONTH** and call upon all citizens, parents, governmental agencies, public and private institutions, businesses, hospitals, schools, and colleges in the Town of Jerome to support domestic violence survivors and take a stand against all forms of violence and abuse in relationships.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Jerome, Arizona, to be affixed this 8th day of October, 2024.

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Christina "Alex" Barber  
Mayor of the Town of Jerome

**File Attachments for Item:**

**A. Financial Report and Detail Invoice Register Report for September, 2024**

Council will consider and may approve the financial reports for month ending September, 2024.

TOWN OF JEROME  
 COMBINED CASH INVESTMENT  
 SEPTEMBER 30, 2024

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,776.46
99-00-1011	NBA CHECKING	20,902.51
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	493,622.77
99-00-1020	OAZ GENERAL SAVINGS	1,202,059.04
		1,718,365.78
	TOTAL COMBINED CASH	1,718,365.78
99-00-1800	CASH CLEARING - UTILITY MGMT	( 297.51)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	( 1,718,098.27)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	308,721.79
20	ALLOCATION TO UTILITY FUND	1,647,440.63
30	ALLOCATION TO HURF FUND	( 443,893.37)
35	ALLOCATION TO PARKING FUND	171,439.71
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	( 1,698.60)
50	ALLOCATION TO OPERATING GRANTS REVENUE	101,987.54
60	ALLOCATION TO CAPITAL GRANTS FUND	739,062.00
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	( 352,345.80)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	320,000.00
90	ALLOCATION TO CAPITAL FUND	( 772,615.63)
		1,718,098.27
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,718,098.27
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	( 1,718,098.27)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00



TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	308,721.79	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	78,239.28	
10-00-1008	COURT - JCEF ACCT	14,785.50	
10-00-1009	COURT - FTG ACCT	9,669.23	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,188.14	
10-00-1120	GF ACCOUNTS RECEIVABLE	26,053.13	
	TOTAL ASSETS		442,232.07

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	( .03)	
10-00-2403	UNEMPLOYMENT TAXES	23.18	
10-00-2406	HEALTH INSURANCE	3,216.25	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	44,689.03	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	4,842.46	
10-00-2950	FD PER CALL PAYABLE	41,642.50	
	TOTAL LIABILITIES		103,384.26

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	416,384.14	
	REVENUE OVER EXPENDITURES - YTD	( 77,536.33)	
	BALANCE - CURRENT DATE	( 77,536.33)	
	TOTAL FUND EQUITY		338,847.81
	TOTAL LIABILITIES AND EQUITY		442,232.07

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	12.73	820.51	47,500.00	46,679.49	1.7
10-30-4005	CITY SALES TAXES	128,832.47	160,198.14	1,450,000.00	1,289,801.86	11.1
10-30-4010	STATE SALES TAXES	4,709.07	13,667.14	71,000.00	57,332.86	19.3
10-30-4030	VEHICLE LICENSE TAX	3,035.67	8,603.94	40,000.00	31,396.06	21.5
10-30-4055	FRANCHISE FEES	.00	4,467.71	17,250.00	12,782.29	25.9
	<b>TOTAL TAX REVENUE</b>	136,589.94	187,757.44	1,625,750.00	1,437,992.56	11.6
<u>LICENSES, PERMITS&amp;OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	518.75	1,038.74	12,500.00	11,461.26	8.3
10-31-4041	PLANNING & ZONING FEES	100.00	150.00	3,500.00	3,350.00	4.3
10-31-4045	BUSINESS LICENSES	270.00	810.00	5,500.00	4,690.00	14.7
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	150.00	150.00	450.00	300.00	33.3
	<b>TOTAL LICENSES, PERMITS&amp;OTHER FEES</b>	1,038.75	2,148.74	21,950.00	19,801.26	9.8
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	26,590.99	79,772.97	330,000.00	250,227.03	24.2
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	26,590.99	79,772.97	330,000.00	250,227.03	24.2
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,172.00	18,172.00	.0
10-33-4070	RENTS-LIBRARY	835.56	2,506.68	10,250.00	7,743.32	24.5
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
	<b>TOTAL LIBRARY REVENUE</b>	835.56	2,506.68	30,922.00	28,415.32	8.1
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	12,612.63	19,824.63	37,000.00	17,175.37	53.6
10-34-4062	PD REVENUE FROM PARKING FUND	3,333.33	9,999.99	40,000.00	30,000.01	25.0
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	.00	10,000.00	10,000.00	.0
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	115.86	435.14	2,000.00	1,564.86	21.8
10-34-4065	POLICE SERVICES	180.00	910.00	7,000.00	6,090.00	13.0
	<b>TOTAL POLICE DEPT REVENUE</b>	16,241.82	31,169.76	96,000.00	64,830.24	32.5

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	3,460.20	12,998.11	59,000.00	46,001.89	22.0
10-35-4037	COURT SECURITY FUND REVENUE	565.00	2,156.00	10,000.00	7,844.00	21.6
	<b>TOTAL COURT REVENUE</b>	<b>4,025.20</b>	<b>15,154.11</b>	<b>69,000.00</b>	<b>53,845.89</b>	<b>22.0</b>
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,207.44	21,302.32	87,000.00	65,697.68	24.5
10-36-4080	UTILITY REIMBURSEMENTS	363.21	1,119.56	5,750.00	4,630.44	19.5
	<b>TOTAL RENTAL REVENUE</b>	<b>7,570.65</b>	<b>22,421.88</b>	<b>92,750.00</b>	<b>70,328.12</b>	<b>24.2</b>
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	.00	85.00	25,500.00	25,415.00	.3
10-37-4090	WILDLAND FIRE FEES	.00	14,557.76	65,500.00	50,942.24	22.2
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	15,251.75	52,000.00	36,748.25	29.3
	<b>TOTAL FIRE DEPT REVENUE</b>	<b>.00</b>	<b>29,894.51</b>	<b>143,000.00</b>	<b>113,105.49</b>	<b>20.9</b>
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	33,916.67	101,750.01	407,000.00	305,249.99	25.0
10-38-4300	INTEREST	1,111.00	3,410.41	14,000.00	10,589.59	24.4
10-38-4400	SALE OF ASSETS	.00	.00	12,500.00	12,500.00	.0
10-38-4500	MISCELLANEOUS REVENUES	479.93	3,046.50	4,500.00	1,453.50	67.7
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>35,507.60</b>	<b>108,206.92</b>	<b>448,000.00</b>	<b>339,793.08</b>	<b>24.2</b>
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	15,962.75	47,888.25	191,623.00	143,734.75	25.0
	<b>TOTAL ADMINISTRATIVE CHARGES</b>	<b>15,962.75</b>	<b>47,888.25</b>	<b>191,623.00</b>	<b>143,734.75</b>	<b>25.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>244,363.26</b>	<b>526,921.26</b>	<b>3,048,995.00</b>	<b>2,522,073.74</b>	<b>17.3</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	20,465.04	61,080.51	282,000.00	220,919.49	21.7
10-41-5006 LONGEVITY BONUS	258.00	621.00	2,000.00	1,379.00	31.1
10-41-5010 FICA MATCH	1,556.60	4,634.07	21,750.00	17,115.93	21.3
10-41-5011 RETIREMENT MATCH	2,270.80	6,762.43	30,000.00	23,237.57	22.5
10-41-5012 HEALTH/LIFE INSURANCE	5,045.34	15,136.02	64,000.00	48,863.98	23.7
10-41-5013 WORKERS COMPENSATION	71.65	211.47	1,500.00	1,288.53	14.1
10-41-5014 UNEMPLOYMENT INSURANCE	.00	.00	300.00	300.00	.0
10-41-6101 ACCOUNTING AND AUDITING	.00	.00	20,000.00	20,000.00	.0
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	4,250.00	4,250.00	.0
10-41-6110 CONTRACT SERVICES	525.00	2,071.00	32,000.00	29,929.00	6.5
10-41-6115 CONVENTIONS AND SEMINARS	1,473.94	2,688.94	2,500.00	( 188.94)	107.6
10-41-6116 TRAINING & EDUCATION	.00	1,191.25	2,500.00	1,308.75	47.7
10-41-6125 DUES, SUBS & MEMBERSHIPS	214.37	3,176.80	7,500.00	4,323.20	42.4
10-41-6130 ELECTION EXPENSES	1,016.64	1,016.64	2,250.00	1,233.36	45.2
10-41-6145 FUEL	.00	152.08	650.00	497.92	23.4
10-41-6155 INSURANCE	.00	1,158.61	27,500.00	26,341.39	4.2
10-41-6170 LEGAL EXP - GEN GOV	4,072.50	4,702.50	13,000.00	8,297.50	36.2
10-41-6185 MISCELLANEOUS	.00	.00	4,000.00	4,000.00	.0
10-41-6186 BANK FEES - GEN ADMIN	145.47	480.76	2,000.00	1,519.24	24.0
10-41-6188 BANK FEES / MERCH SVCS	162.38	345.92	4,500.00	4,154.08	7.7
10-41-6190 OFFICE SUPPLIES	1,002.04	1,137.61	8,500.00	7,362.39	13.4
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	1,072.53	6,000.00	4,927.47	17.9
10-41-6192 SOFTWARE SUPPORT EXP - GG	3,902.00	11,851.04	27,500.00	15,648.96	43.1
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	.00	7,000.00	7,000.00	.0
10-41-6195 OPERATING SUPPLIES - GEN GOV	.00	69.81	1,500.00	1,430.19	4.7
10-41-6200 POSTAGE	235.99	551.94	4,000.00	3,448.06	13.8
10-41-6220 REP AND MAINT - VEHICLES	.00	.00	1,750.00	1,750.00	.0
10-41-6245 SHUTTLE EXPENSES	272.50	718.74	3,500.00	2,781.26	20.5
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265 TELEPHONE	462.85	687.23	2,750.00	2,062.77	25.0
10-41-6275 TRAVEL	138.55	138.55	1,500.00	1,361.45	9.2
10-41-6285 TOURISM 1% BED TAX	.00	.00	10,000.00	10,000.00	.0
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500 TRANSFERS OUT	24,833.33	74,499.99	298,000.00	223,500.01	25.0
TOTAL GENERAL GOVT EXPENSES	68,482.50	196,157.44	906,700.00	710,542.56	21.6

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,158.24	15,510.36	72,000.00	56,489.64	21.5
10-42-5006 LONGEVITY BONUS	.00	.00	250.00	250.00	.0
10-42-5010 FICA AND MEDICARE	384.44	1,156.05	5,500.00	4,343.95	21.0
10-42-5011 RETIREMENT	618.99	1,861.26	3,800.00	1,938.74	49.0
10-42-5012 HEALTH/LIFE INSURANCE	1,443.50	4,330.50	18,750.00	14,419.50	23.1
10-42-5013 WORKER'S COMPENSATION	11.36	34.15	230.00	195.85	14.9
10-42-5014 UNEMPLOYMENT	.00	.00	100.00	100.00	.0
10-42-6037 COURT SECURITY FUND EXPENSES	52.97	158.91	8,000.00	7,841.09	2.0
10-42-6101 ACCOUNTING AND AUDITING	.00	6,000.00	.00	( 6,000.00)	.0
10-42-6110 CONTRACT SERVICES	390.00	1,462.50	6,000.00	4,537.50	24.4
10-42-6116 TRAINING & EDUCATION	.00	.00	750.00	750.00	.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	100.00	450.00	350.00	22.2
10-42-6185 MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-42-6191 COPIER & EQUIP LEASE EXP	1,838.54	1,838.54	3,750.00	1,911.46	49.0
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	148.72	226.42	850.00	623.58	26.6
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	10,046.76	32,678.69	121,880.00	89,201.31	26.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>						
10-43-5001	SALARIES AND WAGES	32,759.14	100,141.88	460,000.00	359,858.12	21.8
10-43-5006	LONGEVITY BONUS	493.00	951.00	2,200.00	1,249.00	43.2
10-43-5010	FICA AND MEDICARE	2,484.57	7,555.94	36,000.00	28,444.06	21.0
10-43-5011	RETIREMENT	4,142.18	12,353.71	62,000.00	49,646.29	19.9
10-43-5012	HEALTH INSURANCE	5,849.00	17,797.00	70,000.00	52,203.00	25.4
10-43-5013	WORKER'S COMPENSATION	1,476.30	4,433.33	30,000.00	25,566.67	14.8
10-43-5014	UNEMPLOYMENT	.14	.76	650.00	649.24	.1
10-43-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	300.00	300.00	.0
10-43-6110	CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-43-6116	TRAINING & EDUCATION	.00	.00	4,000.00	4,000.00	.0
10-43-6120	DISPATCH FEES	3,835.32	11,505.96	48,000.00	36,494.04	24.0
10-43-6125	DUES AND SUBSCRIPTIONS	110.96	1,160.96	1,500.00	339.04	77.4
10-43-6145	FUEL	1,035.59	2,017.82	11,250.00	9,232.18	17.9
10-43-6172	PROSECUTOR EXP	2,000.00	6,000.00	24,000.00	18,000.00	25.0
10-43-6185	MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192	SOFTWARE SERVICE & SUPPORT	874.96	3,950.90	9,250.00	5,299.10	42.7
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	.00	5,000.00	5,000.00	.0
10-43-6195	OPERATING SUPPLIES - POLICE	234.52	381.72	2,250.00	1,868.28	17.0
10-43-6200	POSTAGE	26.90	26.90	200.00	173.10	13.5
10-43-6220	REP AND MAINT - VEHICLES	187.78	2,695.92	8,000.00	5,304.08	33.7
10-43-6225	REP AND MAINT - EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	716.22	716.22	2,500.00	1,783.78	28.7
10-43-6250	SMALL TOOLS AND EQUIPMENT	1,322.40	1,454.21	3,000.00	1,545.79	48.5
10-43-6265	TELEPHONE	714.07	1,655.85	7,250.00	5,594.15	22.8
10-43-6280	UNIFORMS	.00	.00	3,250.00	3,250.00	.0
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	.00	42,000.00	42,000.00	.0
	<b>TOTAL POLICE DEPT EXPENSES</b>	<b>58,263.05</b>	<b>174,800.08</b>	<b>838,100.00</b>	<b>663,299.92</b>	<b>20.9</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	14,710.20	51,941.44	350,000.00	298,058.56	14.8
10-44-5002 WILDLAND PERSONNEL	.00	.00	39,000.00	39,000.00	.0
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	2,190.00	7,357.50	27,500.00	20,142.50	26.8
10-44-5006 LONGEVITY BONUS	248.00	248.00	1,400.00	1,152.00	17.7
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	1,688.28	7,400.00	5,711.72	22.8
10-44-5010 FICA AND MEDICARE	3,002.98	6,853.16	29,000.00	22,146.84	23.6
10-44-5011 RETIREMENT	3,374.87	8,045.34	35,000.00	26,954.66	23.0
10-44-5012 HEALTH INSURANCE	3,953.16	11,859.48	75,000.00	63,140.52	15.8
10-44-5013 WORKER'S COMPENSATION	1,605.57	3,854.13	28,000.00	24,145.87	13.8
10-44-5014 UNEMPLOYMENT	.41	2.08	800.00	797.92	.3
10-44-6116 TRAINING & EDUCATION	402.17	3,451.58	7,000.00	3,548.42	49.3
10-44-6120 DISPATCH FEES	648.67	1,946.01	8,000.00	6,053.99	24.3
10-44-6125 DUES AND SUBSCRIPTIONS	.00	253.46	750.00	496.54	33.8
10-44-6145 FUEL	595.06	1,104.49	9,000.00	7,895.51	12.3
10-44-6170 LEGAL EXP - FIRE	.00	.00	500.00	500.00	.0
10-44-6180 MEDICAL EXPENSES	65.00	65.00	1,000.00	935.00	6.5
10-44-6181 MEDICAL SUPPLIES EXP	335.23	923.93	4,250.00	3,326.07	21.7
10-44-6185 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
10-44-6192 SOFTWARE SERVICE & SUPPORT	324.00	1,366.97	1,850.00	483.03	73.9
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,000.00	2,000.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	190.59	6,422.62	12,500.00	6,077.38	51.4
10-44-6225 REP AND MAINT - EQUIPMENT	.00	65.88	4,000.00	3,934.12	1.7
10-44-6250 SMALL TOOLS AND EQUIPMENT	545.36	2,293.40	10,000.00	7,706.60	22.9
10-44-6265 TELEPHONE	317.47	627.21	3,750.00	3,122.79	16.7
10-44-6270 TRAINING CENTER ASSESSMENT	.00	.00	2,750.00	2,750.00	.0
TOTAL FIRE DEPT EXPENSES	33,071.50	110,369.96	663,150.00	552,780.04	16.6

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	6,553.32	19,226.43	95,000.00	75,773.57	20.2
10-45-5006	LONGEVITY BONUS	.00	140.00	650.00	510.00	21.5
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	1,648.68	7,225.00	5,576.32	22.8
10-45-5010	FICA AND MEDICARE	542.87	1,606.16	8,000.00	6,393.84	20.1
10-45-5011	RETIREMENT	515.32	1,545.96	8,000.00	6,454.04	19.3
10-45-5012	HEALTH INSURANCE	42.82	128.46	750.00	621.54	17.1
10-45-5013	WORKER'S COMPENSATION	15.71	46.08	400.00	353.92	11.5
10-45-5014	UNEMPLOYMENT	.06	1.38	250.00	248.62	.6
10-45-6110	CONTRACT SERVICES	.00	.00	1,750.00	1,750.00	.0
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	303.03	300.00	( 3.03)	101.0
10-45-6195	OPERATING SUPPLIES - LIBRARY	418.19	584.85	4,750.00	4,165.15	12.3
10-45-6205	PRINT AND NON-PRINT MATERIALS	34.92	269.91	2,750.00	2,480.09	9.8
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-45-6265	TELEPHONE	87.68	171.70	1,250.00	1,078.30	13.7
10-45-6266	E-RATE EXP	42.00	189.00	600.00	411.00	31.5
TOTAL LIBRARY EXPENSES		8,802.45	25,861.64	133,625.00	107,763.36	19.4
<u>PLANNING &amp; ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,952.24	14,092.99	70,000.00	55,907.01	20.1
10-46-5006	LONGEVITY BONUS	.00	.00	400.00	400.00	.0
10-46-5010	FICA AND MEDICARE	374.80	1,066.00	5,500.00	4,434.00	19.4
10-46-5011	RETIREMENT	406.28	1,218.84	7,000.00	5,781.16	17.4
10-46-5012	HEALTH INSURANCE	938.96	2,816.88	10,000.00	7,183.12	28.2
10-46-5013	WORKER'S COMPENSATION	25.33	62.61	600.00	537.39	10.4
10-46-5014	UNEMPLOYMENT	.45	.96	125.00	124.04	.8
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,250.00	1,250.00	.0
10-46-6170	LEGAL EXP - P&Z	135.00	315.00	12,500.00	12,185.00	2.5
10-46-6175	MAP UPGRADES / COPIES	.00	.00	1,000.00	1,000.00	.0
10-46-6185	MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	1,113.60	2,626.60	2,000.00	( 626.60)	131.3
10-46-6195	OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	100.00	100.00	.0
10-46-6265	TELEPHONE	93.78	134.62	600.00	465.38	22.4
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	.00	.00	3,750.00	3,750.00	.0
TOTAL PLANNING & ZONING EXP		8,040.44	22,334.50	135,525.00	113,190.50	16.5



TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>						
10-47-5001	SALARIES AND WAGES	545.63	1,801.41	8,600.00	6,798.59	21.0
10-47-5006	LONGEVITY BONUS	.00	13.16	40.00	26.84	32.9
10-47-5010	FICA AND MEDICARE	40.50	134.56	700.00	565.44	19.2
10-47-5011	RETIREMENT	55.59	194.15	1,100.00	905.85	17.7
10-47-5012	HEALTH INSURANCE	171.90	590.66	2,600.00	2,009.34	22.7
10-47-5013	WORKER'S COMPENSATION	16.84	55.72	420.00	364.28	13.3
10-47-5014	UNEMPLOYMENT	.00	.00	10.00	10.00	.0
10-47-6145	FUEL	70.76	121.19	900.00	778.81	13.5
10-47-6170	LEGAL	.00	.00	250.00	250.00	.0
10-47-6185	MISCELLANEOUS	.00	1.67	300.00	298.33	.6
10-47-6192	SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195	OPERATING SUPPLIES - PARKS	.00	28.15	500.00	471.85	5.6
10-47-6215	REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220	REP AND MAINT - VEHICLES	419.00	760.25	2,000.00	1,239.75	38.0
10-47-6225	REP AND MAINT - EQUIPMENT	506.14	506.14	800.00	293.86	63.3
10-47-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	1,000.00	1,000.00	.0
10-47-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-47-6280	UNIFORM EXP PARKS	.00	79.80	450.00	370.20	17.7
10-47-6285	UTILITIES	252.01	527.01	2,750.00	2,222.99	19.2
10-47-8040	LEASE PAYMENTS	.00	.00	250.00	250.00	.0
	<b>TOTAL PARKS EXPENSES</b>	<b>2,078.37</b>	<b>4,813.87</b>	<b>23,870.00</b>	<b>19,056.13</b>	<b>20.2</b>
<u>PROPERTIES EXPENSES</u>						
10-48-5001	SALARIES AND WAGES	3,376.46	11,149.69	55,000.00	43,850.31	20.3
10-48-5006	LONGEVITY BONUS	.00	81.47	240.00	158.53	34.0
10-48-5010	FICA AND MEDICARE	250.62	832.83	4,100.00	3,267.17	20.3
10-48-5011	RETIREMENT	344.04	1,201.72	6,400.00	5,198.28	18.8
10-48-5012	HEALTH INSURANCE	1,063.63	3,655.48	16,500.00	12,844.52	22.2
10-48-5013	WORKER'S COMPENSATION	104.18	344.65	2,500.00	2,155.35	13.8
10-48-5014	UNEMPLOYMENT	.00	.00	60.00	60.00	.0
10-48-6110	CONTRACT SERVICES	782.25	2,143.45	10,000.00	7,856.55	21.4
10-48-6140	ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145	FUEL	268.39	544.35	1,500.00	955.65	36.3
10-48-6185	MISCELLANEOUS	80.57	92.23	1,750.00	1,657.77	5.3
10-48-6195	OPERATING SUPPLIES - PROPERTIE	118.32	146.47	2,000.00	1,853.53	7.3
10-48-6215	R&M BUILDING - PROPERTIES	1,132.48	6,021.10	47,000.00	40,978.90	12.8
10-48-6220	REP AND MAINT - VEHICLES	468.41	817.88	2,000.00	1,182.12	40.9
10-48-6225	REP AND MAINT - EQUIPMENT	506.14	506.14	1,000.00	493.86	50.6
10-48-6230	REP AND MAINT - INFRASTRUCTURE	.00	94.41	20,000.00	19,905.59	.5
10-48-6250	SMALL TOOLS AND EQUIPMENT	97.76	319.46	1,500.00	1,180.54	21.3
10-48-6280	UNIFORM EXP PROPERTIES	.00	79.80	375.00	295.20	21.3
10-48-6285	UTILITIES	4,303.77	9,410.28	45,500.00	36,089.72	20.7
10-48-8040	LEASE PAYMENTS	.00	.00	275.00	275.00	.0
	<b>TOTAL PROPERTIES EXPENSES</b>	<b>12,897.02</b>	<b>37,441.41</b>	<b>225,200.00</b>	<b>187,758.59</b>	<b>16.6</b>

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	201,682.09	604,457.59	3,048,050.00	2,443,592.41	19.8
NET REVENUE OVER EXPENDITURES	42,681.17	( 77,536.33)	945.00	78,481.33	(8204.

TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	1,647,440.63	
20-00-1015	UTILITIES A/R	54,540.00	
20-00-1016	BOND ACCOUNT	( 900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	( 15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,811,983.15	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	( 1,757,985.78)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	( 180,365.18)	
	TOTAL ASSETS		<u>3,115,586.63</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	7,406.39	
20-00-2500	SALES TAX PAYABLE	1,206.22	
20-00-2600	CUSTOMER DEPOSITS	33,270.05	
20-00-2700	COMPENSATED ABSENCES	5,751.97	
20-00-2950	OTHER LIABILITIES	745.84	
	TOTAL LIABILITIES		48,380.47

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	2,428,386.35	
20-00-3051	UNRESTRICTED FUND BALANCE	735,636.33	
20-00-3052	UNRESTRICTED FUND BALANCE	( 177,665.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>80,848.48</u>	
	BALANCE - CURRENT DATE	<u>80,848.48</u>	
	TOTAL FUND EQUITY		<u>3,067,206.16</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,115,586.63</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	16,679.17	50,037.51	200,150.00	150,112.49	25.0
20-50-4085	WATER USAGE FEES	15,378.40	46,252.99	194,000.00	147,747.01	23.8
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	183.94	498.94	1,750.00	1,251.06	28.5
20-50-4900	TRANSFERS IN	12,083.33	36,249.99	145,000.00	108,750.01	25.0
	<b>TOTAL WATER REVENUE</b>	44,324.84	133,039.43	545,900.00	412,860.57	24.4
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	15,594.68	46,804.64	199,000.00	152,195.36	23.5
20-51-4900	TRANSFERS IN	7,500.00	22,500.00	90,000.00	67,500.00	25.0
	<b>TOTAL SEWER REVENUE</b>	23,094.68	69,304.64	294,500.00	225,195.36	23.5
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,689.39	44,475.82	193,000.00	148,524.18	23.0
20-52-4500	MISCELLANEOUS	.00	.00	2,750.00	2,750.00	.0
20-52-4900	TRANSFERS IN	5,416.67	16,250.01	65,000.00	48,749.99	25.0
	<b>TOTAL SANITATION REVENUE</b>	20,106.06	60,725.83	260,750.00	200,024.17	23.3
	<b>TOTAL FUND REVENUE</b>	87,525.58	263,069.90	1,101,150.00	838,080.10	23.9

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	5,954.98	19,665.77	94,000.00	74,334.23	20.9
20-50-5006	LONGEVITY BONUS	.00	143.70	430.00	286.30	33.4
20-50-5010	FICA AND MEDICARE	442.01	1,468.99	7,300.00	5,831.01	20.1
20-50-5011	RETIREMENT	606.76	2,119.63	12,000.00	9,880.37	17.7
20-50-5012	HEALTH INSURANCE	1,875.79	6,447.46	30,000.00	23,552.54	21.5
20-50-5013	WORKER'S COMPENSATION	205.66	680.49	5,500.00	4,819.51	12.4
20-50-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
20-50-6110	CONTRACT SERVICES	1,025.00	2,050.00	17,000.00	14,950.00	12.1
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140	ENGINEERING FEES	.00	.00	4,000.00	4,000.00	.0
20-50-6145	FUEL	332.01	523.23	4,000.00	3,476.77	13.1
20-50-6155	INSURANCE	.00	.00	12,250.00	12,250.00	.0
20-50-6170	LEGAL EXP - WATER	.00	.00	24,000.00	24,000.00	.0
20-50-6185	MISCELLANEOUS	.00	716.41	800.00	83.59	89.6
20-50-6192	SOFTWARE SUPPORT EXP - WATER	2,317.39	4,240.20	5,750.00	1,509.80	73.7
20-50-6195	OPERATING SUPPLIES - WATER	.00	28.15	5,000.00	4,971.85	.6
20-50-6215	R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220	REP AND MAINT - VEHICLES	419.00	780.55	3,000.00	2,219.45	26.0
20-50-6225	REP AND MAINT - EQUIPMENT	506.14	506.14	2,000.00	1,493.86	25.3
20-50-6230	REP AND MAINT - INFRASTRUCTURE	7,623.40	8,014.79	240,000.00	231,985.21	3.3
20-50-6232	SPRINGS SECURITY EXP	184.92	278.29	6,000.00	5,721.71	4.6
20-50-6240	SERVICE TESTS/SYSTEM TESTING	303.00	318.00	750.00	432.00	42.4
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6271	DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280	UNIFORM EXP WATER	.00	79.79	350.00	270.21	22.8
20-50-6285	UTILITIES EXP - WATER	39.75	83.60	500.00	416.40	16.7
20-50-6290	ADMINISTRATIVE CHARGE	4,918.00	14,754.00	59,016.00	44,262.00	25.0
20-50-8040	LEASE PAYMENTS	.00	.00	800.00	800.00	.0
	<b>TOTAL WATER EXPENDITURES</b>	<b>26,753.81</b>	<b>62,899.19</b>	<b>539,546.00</b>	<b>476,646.81</b>	<b>11.7</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>						
20-51-5001	SALARIES AND WAGES	3,229.61	10,665.09	51,000.00	40,334.91	20.9
20-51-5006	LONGEVITY BONUS	.00	77.92	240.00	162.08	32.5
20-51-5010	FICA AND MEDICARE	239.72	796.64	3,900.00	3,103.36	20.4
20-51-5011	RETIREMENT	329.08	1,149.54	6,100.00	4,950.46	18.8
20-51-5012	HEALTH INSURANCE	1,017.34	3,496.66	15,500.00	12,003.34	22.6
20-51-5013	WORKER'S COMPENSATION	110.58	365.87	2,750.00	2,384.13	13.3
20-51-5014	UNEMPLOYMENT	.00	.00	55.00	55.00	.0
20-51-6110	CONTRACT SERVICES	3,325.00	6,650.00	47,500.00	40,850.00	14.0
20-51-6135	PERMIT FEE EXP - SEWER	.00	.00	2,250.00	2,250.00	.0
20-51-6140	ENGINEERING FEES	.00	.00	14,750.00	14,750.00	.0
20-51-6145	FUEL	161.20	309.43	3,000.00	2,690.57	10.3
20-51-6155	INSURANCE	.00	.00	12,750.00	12,750.00	.0
20-51-6170	LEGAL EXP - SEWER	.00	.00	1,000.00	1,000.00	.0
20-51-6185	MISCELLANEOUS	.00	811.90	750.00	( 61.90)	108.3
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	2,317.39	4,552.80	6,000.00	1,447.20	75.9
20-51-6195	OPERATING SUPPLIES - SEWER	4,506.39	4,534.54	12,000.00	7,465.46	37.8
20-51-6220	REP AND MAINT - VEHICLES	419.00	902.96	3,250.00	2,347.04	27.8
20-51-6225	REP AND MAINT - EQUIPMENT	506.14	506.14	575.00	68.86	88.0
20-51-6230	REP AND MAINT - INFRASTRUCTURE	2,938.39	2,938.39	35,000.00	32,061.61	8.4
20-51-6240	SERVICE TESTS/SYSTEM TESTING	1,070.40	2,423.20	11,000.00	8,576.80	22.0
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	.00	.00	1,500.00	1,500.00	.0
20-51-6280	UNIFORM EXP SEWER	.00	79.80	450.00	370.20	17.7
20-51-6285	UTILITIES	182.09	390.74	2,750.00	2,359.26	14.2
20-51-6290	ADMINISTRATIVE CHARGE	4,918.00	14,754.00	59,016.00	44,262.00	25.0
20-51-8040	LEASE PAYMENTS	.00	.00	900.00	900.00	.0
	<b>TOTAL SEWER EXPENDITURES</b>	<b>25,270.33</b>	<b>55,405.62</b>	<b>293,986.00</b>	<b>238,580.38</b>	<b>18.9</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,138.44	16,968.31	82,000.00	65,031.69	20.7
20-52-5006 LONGEVITY BONUS	.00	123.97	380.00	256.03	32.6
20-52-5010 FICA AND MEDICARE	381.38	1,267.48	6,500.00	5,232.52	19.5
20-52-5011 RETIREMENT	523.56	1,828.87	10,000.00	8,171.13	18.3
20-52-5012 HEALTH INSURANCE	1,618.61	5,563.15	25,000.00	19,436.85	22.3
20-52-5013 WORKER'S COMPENSATION	319.63	1,057.58	6,600.00	5,542.42	16.0
20-52-5014 UNEMPLOYMENT	.00	.00	90.00	90.00	.0
20-52-6111 RECYCLING CONTRACT EXP	120.00	240.00	1,750.00	1,510.00	13.7
20-52-6116 TRAINING & EDUCATION	95.00	95.00	.00	( 95.00)	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	198.99	806.03	7,750.00	6,943.97	10.4
20-52-6155 INSURANCE	.00	.00	12,750.00	12,750.00	.0
20-52-6165 LANDFILL TIPPING FEES	3,215.12	4,653.80	19,000.00	14,346.20	24.5
20-52-6185 MISCELLANEOUS	804.65	1,282.82	8,000.00	6,717.18	16.0
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	1,132.99	2,902.43	4,500.00	1,597.57	64.5
20-52-6195 OPERATING SUPPLIES - TRASH	154.30	219.78	450.00	230.22	48.8
20-52-6220 REP AND MAINT - VEHICLES	418.99	1,567.46	7,750.00	6,182.54	20.2
20-52-6225 REP AND MAINT - EQUIPMENT	506.14	506.14	600.00	93.86	84.4
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	.00	250.00	250.00	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
20-52-6280 UNIFORM EXP TRASH	.00	79.79	350.00	270.21	22.8
20-52-6290 ADMINISTRATIVE CHARGE	4,918.00	14,754.00	59,016.00	44,262.00	25.0
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	19,545.80	63,916.61	265,236.00	201,319.39	24.1
TOTAL FUND EXPENDITURES	71,569.94	182,221.42	1,098,768.00	916,546.58	16.6
NET REVENUE OVER EXPENDITURES	15,955.64	80,848.48	2,382.00	( 78,466.48)	3394.1

TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(	443,893.37)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,787.72	
30-00-1022	OAZ HURF SAVINGS		776,948.96	
	TOTAL ASSETS			<u>337,843.31</u>

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL		2,066.19	
	TOTAL LIABILITIES			2,066.19

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		315,629.27	
	REVENUE OVER EXPENDITURES - YTD	<u>20,147.85</u>		
	BALANCE - CURRENT DATE		<u>20,147.85</u>	
	TOTAL FUND EQUITY			<u>335,777.12</u>
	TOTAL LIABILITIES AND EQUITY			<u>337,843.31</u>



TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

*Item A.*

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	3,770.90	7,647.43	48,000.00	40,352.57	15.9
30-30-4300	INTEREST AND INVESTMENT EARNIN	319.11	973.44	2,750.00	1,776.56	35.4
30-30-4900	TRANSFERS IN	15,833.33	47,499.99	190,000.00	142,500.01	25.0
	<b>TOTAL HURF REVENUE</b>	19,923.34	56,120.86	240,750.00	184,629.14	23.3
	<b>TOTAL FUND REVENUE</b>	19,923.34	56,120.86	240,750.00	184,629.14	23.3

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	4,677.13	14,816.53	44,000.00	29,183.47	33.7
30-30-5006 LONGEVITY BONUS	.00	340.78	200.00	( 140.78)	170.4
30-30-5010 FICA AND MEDICARE	351.58	1,138.31	3,500.00	2,361.69	32.5
30-30-5011 RETIREMENT	277.82	970.42	5,300.00	4,329.58	18.3
30-30-5012 HEALTH INSURANCE	858.81	2,951.83	13,000.00	10,048.17	22.7
30-30-5013 WORKER'S COMPENSATION	118.28	380.07	2,100.00	1,719.93	18.1
30-30-5014 UNEMPLOYMENT	.00	.00	50.00	50.00	.0
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	171.31	256.75	1,500.00	1,243.25	17.1
30-30-6155 INSURANCE	.00	.00	8,500.00	8,500.00	.0
30-30-6185 MISCELLANEOUS	.00	239.92	650.00	410.08	36.9
30-30-6192 SOFTWARE SERVICE & SUPPORT	114.46	427.06	1,575.00	1,147.94	27.1
30-30-6195 OPERATING SUPPLIES - HURF	.00	28.14	500.00	471.86	5.6
30-30-6210 PUBLIC RESTROOM SUPPLIES	1,716.25	2,693.35	1,250.00	( 1,443.35)	215.5
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	418.98	760.23	1,750.00	989.77	43.4
30-30-6225 REP AND MAINT - EQUIPMENT	506.14	506.14	1,000.00	493.86	50.6
30-30-6230 REP AND MAINT - INFRASTRUCTURE	3,994.71	5,718.59	124,000.00	118,281.41	4.6
30-30-6250 SMALL TOOLS AND EQUIPMENT	.00	32.94	500.00	467.06	6.6
30-30-6255 STREET LIGHTS	.00	1,226.55	13,500.00	12,273.45	9.1
30-30-6260 STREET SUPPLIES	474.84	1,216.85	4,750.00	3,533.15	25.6
30-30-6280 UNIFORM EXP - HURF	.00	79.81	400.00	320.19	20.0
30-30-6290 ADMINISTRATIVE CHARGE	729.58	2,188.74	8,755.00	6,566.26	25.0
30-30-8040 LEASE PAYMENTS	.00	.00	200.00	200.00	.0
TOTAL HURF EXPENDITURE	14,409.89	35,973.01	240,730.00	204,756.99	14.9
TOTAL FUND EXPENDITURES	14,409.89	35,973.01	240,730.00	204,756.99	14.9
NET REVENUE OVER EXPENDITURES	5,513.45	20,147.85	20.00	( 20,127.85)	10073

TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND		171,439.71	
	TOTAL ASSETS			171,439.71

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE		172,075.51	
	REVENUE OVER EXPENDITURES - YTD	( 635.80)		
	BALANCE - CURRENT DATE		( 635.80)	
	TOTAL FUND EQUITY			171,439.71
	TOTAL LIABILITIES AND EQUITY			171,439.71

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

*Item A.*

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	28,766.65	77,095.90	355,000.00	277,904.10	21.7
TOTAL PARKING FUND REVENUE	28,766.65	77,095.90	355,000.00	277,904.10	21.7
 TOTAL FUND REVENUE	 28,766.65	 77,095.90	 355,000.00	 277,904.10	 21.7

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>						
35-35-5001	SALARIES AND WAGES	3,033.47	8,411.08	41,000.00	32,588.92	20.5
35-35-5006	LONGEVITY BONUS	.00	.00	180.00	180.00	.0
35-35-5010	FICA MATCH	232.06	643.47	3,100.00	2,456.53	20.8
35-35-5013	WORKER'S COMPENSATION	53.08	147.18	1,100.00	952.82	13.4
35-35-5014	UNEMPLOYMENT	.69	1.79	175.00	173.21	1.0
35-35-6145	FUEL	91.31	112.23	1,000.00	887.77	11.2
35-35-6185	MISCELLANEOUS	.00	238.25	1,000.00	761.75	23.8
35-35-6188	CREDIT CARD PROCESSING FEES	2,136.41	4,642.05	27,500.00	22,857.95	16.9
35-35-6192	SOFTWARE SERVICE AND SUPPORT	661.97	1,537.08	27,500.00	25,962.92	5.6
35-35-6195	OPERATING SUPPLIES	.00	1,095.13	2,500.00	1,404.87	43.8
35-35-6265	TELEPHONE	486.76	1,465.94	5,500.00	4,034.06	26.7
35-35-6290	ADMINISTRATIVE CHARGE	479.17	1,437.51	5,750.00	4,312.49	25.0
35-35-8041	ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	4,000.00	4,000.00	.0
35-35-9500	TRANSFERS OUT	19,333.33	57,999.99	232,000.00	174,000.01	25.0
	<b>TOTAL PARKING FUND EXPENDITURE</b>	<b>26,508.25</b>	<b>77,731.70</b>	<b>352,305.00</b>	<b>274,573.30</b>	<b>22.1</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>26,508.25</b>	<b>77,731.70</b>	<b>352,305.00</b>	<b>274,573.30</b>	<b>22.1</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>2,258.40</b>	<b>( 635.80)</b>	<b>2,695.00</b>	<b>3,330.80</b>	<b>( 23.6)</b>

TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

<u>ASSETS</u>			
40-00-1000	CASH - COMBINED FUND	(	1,698.60)
40-00-1010	INVESTMENTS - PENISON & RELIEF		199,397.14
40-00-1180	DUE FROM STATE PENSION		3,270.70
40-00-1900	DUE FROM OTHER FUNDS	(	27,802.32)
	TOTAL ASSETS		<u>173,166.92</u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-00-2990	DUE TO OTHER FUNDS	(	27,802.32)
	TOTAL LIABILITIES		( 27,802.32)
 <u>FUND EQUITY</u>			
40-00-3002	UNRESTRICTED FUND BALANCE		202,969.24
	REVENUE OVER EXPENDITURES - YTD	(	2,000.00)
	BALANCE - CURRENT DATE	(	2,000.00)
	TOTAL FUND EQUITY		<u>200,969.24</u>
	TOTAL LIABILITIES AND EQUITY		<u>173,166.92</u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&amp;R REVENUE</u>						
40-60-4250	TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255	STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256	RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
	<b>TOTAL FIRE DEPT P&amp;R REVENUE</b>	.00	.00	27,750.00	27,750.00	.0
	<b>TOTAL FUND REVENUE</b>	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&amp;R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FIRE DEPT P&R EXPENDITURE	.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FUND EXPENDITURES	.00	2,000.00	27,750.00	25,750.00	7.2
NET REVENUE OVER EXPENDITURES	.00	( 2,000.00)	.00	2,000.00	.0



TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	101,987.54	
50-00-1800	INVENTORY	13,193.06	
		<u>                    </u>	
	TOTAL ASSETS		<u>115,180.60</u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,672.58	
		<u>                    </u>	
	TOTAL LIABILITIES		73,672.58
 <u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	( 15,686.19)	
	REVENUE OVER EXPENDITURES - YTD	57,194.21	
		<u>                    </u>	
	BALANCE - CURRENT DATE	57,194.21	
		<u>                    </u>	
	TOTAL FUND EQUITY		<u>41,508.02</u>
	TOTAL LIABILITIES AND EQUITY		<u>115,180.60</u>

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>						
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	.00	.00	43,000.00	43,000.00	.0
50-40-4101	USDA SEARCH GRANT WWTP	.00	.00	32,000.00	32,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150	POLICE: PROP 207 FUNDING	.00	.00	( 5,000.00)	( 5,000.00)	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	57,555.36	350,000.00	292,444.64	16.4
50-40-4200	MISC. JUDICIAL GRANTS	.00	.00	25,000.00	25,000.00	.0
	<b>TOTAL OPERATING GRANTS REVENUE</b>	<b>.00</b>	<b>57,555.36</b>	<b>515,000.00</b>	<b>457,444.64</b>	<b>11.2</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>57,555.36</b>	<b>515,000.00</b>	<b>457,444.64</b>	<b>11.2</b>

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	25,000.00	25,000.00	.0
50-40-6101 USDA SEARCH GRANT (WWTP ENGINE	.00	.00	32,000.00	32,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	121.09	361.15	43,000.00	42,638.85	.8
<b>TOTAL OPERATING GRANTS EXPENDITURE</b>	121.09	361.15	525,000.00	524,638.85	.1
 <b>TOTAL FUND EXPENDITURES</b>	 121.09	 361.15	 525,000.00	 524,638.85	 .1
 <b>NET REVENUE OVER EXPENDITURES</b>	 ( 121.09)	 57,194.21	 ( 10,000.00)	 ( 67,194.21)	 571.9

TOWN OF JEROME  
BALANCE SHEET  
SEPTEMBER 30, 2024

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	739,062.00	
	TOTAL ASSETS		739,062.00
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	633,289.66	
	TOTAL LIABILITIES		633,289.66
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	( 185,874.95)	
	TOTAL FUND EQUITY		105,772.34
	TOTAL LIABILITIES AND EQUITY		739,062.00

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	.00	400,000.00	400,000.00	.0
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	16,000.00	16,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4111 LEGISLATIVE FUNDING-CENTER AVE	.00	.00	500,000.00	500,000.00	.0
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0
TOTAL FUND REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPWIWATERLINE EXPENSES	.00	.00	400,000.00	400,000.00	.0
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	16,000.00	16,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6111 LEGISTATIVE FUNDING-CENTERAVE	.00	.00	500,000.00	500,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL RAISE GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	.00	.00	3,941,000.00	3,941,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	3,941,000.00	3,941,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME  
BALANCE SHEET  
SEPTEMBER 30, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	( 352,345.80)	
	TOTAL ASSETS		( 352,345.80)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	( 314,792.27)	
	REVENUE OVER EXPENDITURES - YTD	( 37,553.53)	
	BALANCE - CURRENT DATE	( 37,553.53)	
	TOTAL FUND EQUITY		( 352,345.80)
	TOTAL LIABILITIES AND EQUITY		( 352,345.80)

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

*Item A.*

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	.00	10,000.00	2,350,000.00	2,340,000.00	.4
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,000.00	2,425,000.00	2,415,000.00	.4
	TOTAL FUND REVENUE	.00	10,000.00	2,425,000.00	2,415,000.00	.4



TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	32,622.61	47,222.32	75,000.00	27,777.68	63.0
70-25-6295 EXPENSE - GF CONTINGENCIES	331.21	331.21	2,350,000.00	2,349,668.79	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	32,953.82	47,553.53	2,425,000.00	2,377,446.47	2.0
TOTAL FUND EXPENDITURES	32,953.82	47,553.53	2,425,000.00	2,377,446.47	2.0
NET REVENUE OVER EXPENDITURES	( 32,953.82)	( 37,553.53)	.00	37,553.53	.0

TOWN OF JEROME  
BALANCE SHEET  
SEPTEMBER 30, 2024

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	320,000.00	
	TOTAL ASSETS		320,000.00

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	320,000.00	
	TOTAL FUND EQUITY		320,000.00
	TOTAL LIABILITIES AND EQUITY		320,000.00

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

*Item A.*

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME  
 BALANCE SHEET  
 SEPTEMBER 30, 2024

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(	772,615.63)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		71,392.44	
90-00-1023	ONEAZ WWTP CHECKING		85,320.70	
				<u></u>
	TOTAL ASSETS			( 615,902.49)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(	553,571.80)	
	REVENUE OVER EXPENDITURES - YTD	(	62,330.69)	
				<u></u>
	BALANCE - CURRENT DATE	(	62,330.69)	
				<u></u>
	TOTAL FUND EQUITY			( 615,902.49)
				<u></u>
	TOTAL LIABILITIES AND EQUITY			( 615,902.49)

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

Item A.

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>						
90-57-4300	BANK INTEREST - CAPITAL FUND	21.83	66.92	225.00	158.08	29.7
90-57-4303	INTEREST - WWTP	9.06	33.59	575.00	541.41	5.8
90-57-4515	INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
	TOTAL CAPITAL FUND REVENUES	30.89	100.51	2,000,800.00	2,000,699.49	.0
	TOTAL FUND REVENUE	30.89	100.51	2,000,800.00	2,000,699.49	.0

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

*Item A.*

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7027 WASTEWATER TREATMENT DESIGN EX	25,759.12	62,431.20	.00	( 62,431.20)	.0
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	25,759.12	62,431.20	2,000,000.00	1,937,568.80	3.1
TOTAL FUND EXPENDITURES	25,759.12	62,431.20	2,000,000.00	1,937,568.80	3.1
NET REVENUE OVER EXPENDITURES	( 25,728.23)	( 62,330.69)	800.00	63,130.69	(7791.

Report Criteria:  
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	091824KM1	Fuel Charges for August 20	1	09/18/2024	493.54	.00	493.54	101455	09/18/2024
		091824KM1	Fuel Charges for August 20	2	09/18/2024	91.31	.00	91.31	101455	09/18/2024
Total 1000:						584.85	.00	584.85		
1031	ALL-MED EQUIPMENT &	92524MS6	Inv 797161 - Monthly Tank	1	09/25/2024	109.12	.00	109.12	101473	09/25/2024
		92524MS6	Inv 798021 - O2 D Cylinder	2	09/25/2024	102.00	.00	102.00	101473	09/25/2024
Total 1031:						211.12	.00	211.12		
1050	APS	090424KM17	Acct 7575770000 Town Hal	1	09/04/2024	2,019.33	.00	2,019.33	101414	09/04/2024
		090424KM17	Acct 7575770000 Town Hal	2	09/04/2024	312.50-	.00	312.50-	101414	09/04/2024
		090424KM17	Acct 2839800000 Ghost P	3	09/04/2024	96.50	.00	96.50	101414	09/04/2024
		090424KM17	Acct 1976520000 Co-op	4	09/04/2024	238.40	.00	238.40	101414	09/04/2024
		090424KM17	Acct 4246290000 - WWTP	5	09/04/2024	182.09	.00	182.09	101414	09/04/2024
		090424KM17	Acct 0421621000 Fire Dept	6	09/04/2024	579.15	.00	579.15	101414	09/04/2024
		090424KM17	Acct 8468241000 Middle P	7	09/04/2024	41.14	.00	41.14	101414	09/04/2024
		090424KM17	Acct 2383901000 Upper P	8	09/04/2024	50.15	.00	50.15	101414	09/04/2024
		090424KM17	Acct 3216010000	9	09/04/2024	41.14	.00	41.14	101414	09/04/2024
		090424KM17	Acct 6109570000 Perkinsvi	10	09/04/2024	334.85	.00	334.85	101414	09/04/2024
		090424KM17	Acct 2353720000 Gulch Fir	11	09/04/2024	42.13	.00	42.13	101414	09/04/2024
		090424KM17	Acct 6506951000 Police D	12	09/04/2024	253.21	.00	253.21	101414	09/04/2024
		090424KM17	Acct 5613490000 Upper 2	13	09/04/2024	61.31	.00	61.31	101414	09/04/2024
		090424KM17	Acct 8061950000 Sunshin	14	09/04/2024	39.75	.00	39.75	101414	09/04/2024
		090424KM17	Acct 0024240000 Lower P	15	09/04/2024	42.13	.00	42.13	101414	09/04/2024
		090424KM17	Acct 3601574879 Park	16	09/04/2024	57.28	.00	57.28	101414	09/04/2024
		91124MS12	Acct 4533627223 - Main St	1	09/11/2024	52.98	.00	52.98	101432	09/11/2024
		91124MS12	Acct 9438060000 - Hull Ro	2	09/11/2024	16.31	.00	16.31	101432	09/11/2024
Total 1050:						3,835.35	.00	3,835.35		
1056	ARIZONA BUG COMPANY	091824KM12	Inv. 214987 Monthly Pest C	1	09/18/2024	50.00	.00	50.00	101456	09/18/2024
Total 1056:						50.00	.00	50.00		
1074	ARIZONA SUPREME COU	090424KM10	Inv 2025-00000064 Printer	1	09/04/2024	1,838.54	.00	1,838.54	101415	09/04/2024
Total 1074:						1,838.54	.00	1,838.54		
1142	BOUND TREE MEDICAL,	090424KM1	Inv. 85463710 Medical Sup	1	09/04/2024	124.11	.00	124.11	101416	09/04/2024
Total 1142:						124.11	.00	124.11		
1158	CANDACE GALLAGHER	090424KM12	Codification & Web Service	1	09/04/2024	525.00	.00	525.00	101418	09/04/2024
Total 1158:						525.00	.00	525.00		
1165	CARL WHITING	091824KM6	Reimbursement for Wildlan	1	09/18/2024	427.21	.00	.00	101457	Multiple
		091824KM6	Reimbursement for Wildlan	2	09/18/2024	427.21-				
		91124MS19	Reimbursement for Lodgin	1	09/11/2024	255.46	.00	255.46	101433	09/11/2024
		91124MS19	Reimbursement for Food	2	09/11/2024	75.75	.00	75.75	101433	09/11/2024
Total 1165:						331.21	.00	331.21		



Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1170	CASELLE	91124MS2	INV 135647 - Support & M	1	09/11/2024	1,030.18	.00	1,030.18	101434	09/11/2024
		91124MS2	INV 135647 - Support & M	2	09/11/2024	343.39	.00	343.39	101434	09/11/2024
		91124MS2	INV 135647 - Support & M	3	09/11/2024	343.39	.00	343.39	101434	09/11/2024
		91124MS2	INV 135647 - Support & M	4	09/11/2024	343.39	.00	343.39	101434	09/11/2024
		91124MS2	INV 135647 - Support & M	5	09/11/2024	114.46	.00	114.46	101434	09/11/2024
		91124MS2	INV 135647 - Support & M	6	09/11/2024	114.46	.00	114.46	101434	09/11/2024
Total 1170:						2,289.27	.00	2,289.27		
1178	CENTURY LINK	090424KM16	ACCT 333832741 Phone S	1	09/04/2024	30.41	.00	30.41	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	2	09/04/2024	30.41	.00	30.41	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	3	09/04/2024	53.41	.00	53.41	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	4	09/04/2024	108.70	.00	108.70	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	5	09/04/2024	39.70	.00	39.70	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	6	09/04/2024	30.41	.00	30.41	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	7	09/04/2024	34.40	.00	34.40	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	8	09/04/2024	30.41	.00	30.41	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	9	09/04/2024	34.91	.00	34.91	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	10	09/04/2024	34.59	.00	34.59	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	11	09/04/2024	34.40	.00	34.40	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	12	09/04/2024	26.50	.00	26.50	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	13	09/04/2024	74.36	.00	74.36	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	14	09/04/2024	15.95	.00	15.95	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	15	09/04/2024	108.31	.00	108.31	101419	09/04/2024
		090424KM16	ACCT 333832741 Phone S	16	09/04/2024	3.22	.00	3.22	101419	09/04/2024
		091824KM18	Inv. 704406448 Acct 88707	1	09/18/2024	3.64	.00	3.64	101458	09/18/2024
		92524MS1	ACCT 333832741 Phone S	1	09/25/2024	195.66	.00	195.66	101474	09/25/2024
		92524MS1	ACCT 333832741 Phone S	2	09/25/2024	288.71	.00	288.71	101474	09/25/2024
		92524MS1	ACCT 333832741 Phone S	3	09/25/2024	83.41	.00	83.41	101474	09/25/2024
		92524MS1	ACCT 333832741 Phone S	4	09/25/2024	74.36	.00	74.36	101474	09/25/2024
		92524MS1	ACCT 333832741 Phone S	5	09/25/2024	47.98	.00	47.98	101474	09/25/2024
Total 1178:						1,383.85	.00	1,383.85		
1195	CITY OF COTTONWOOD	91124MS7	Inv 0007603 - Dispatching	1	09/11/2024	3,835.32	.00	3,835.32	101435	09/11/2024
		91124MS7	Inv 0007610 - Dispatching	2	09/11/2024	648.67	.00	648.67	101435	09/11/2024
Total 1195:						4,483.99	.00	4,483.99		
1213	CONTRACT WASTEWATE	91124MS22	Inv 1015997 - Operator Ser	1	09/11/2024	1,025.00	.00	1,025.00	101437	09/11/2024
		91124MS22	Inv 1015997 - Operation/M	2	09/11/2024	3,325.00	.00	3,325.00	101437	09/11/2024
		91124MS22	Inv 1015997 - Sample Tran	3	09/11/2024	65.00	.00	65.00	101437	09/11/2024
		91124MS22	Inv 1015997 - Supplies 08/	4	09/11/2024	56.43	.00	56.43	101437	09/11/2024
Total 1213:						4,471.43	.00	4,471.43		
1217	COTTONWOOD EXPRES	091824KM16	Ticket 101251 Unit 27 Oil C	1	09/18/2024	64.00	.00	64.00	101459	09/18/2024
		091824KM16	Ticket 101251 Unit 27 Oil C	2	09/18/2024	6.96	.00	6.96	101459	09/18/2024
		92524MS15	Inv 101317 - Full Service O	1	09/25/2024	64.00	.00	64.00	101475	09/25/2024
		92524MS15	Inv 101317 - Full Service O	2	09/25/2024	6.96	.00	6.96	101475	09/25/2024
Total 1217:						141.92	.00	141.92		
1239	DANA KEPNER CO	92524MS8	INV 9043867 - 12" Romac	1	09/25/2024	1,667.12	.00	1,667.12	101476	09/25/2024
Total 1239:						1,667.12	.00	1,667.12		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1264	DIESEL DIRECT WEST	91124MS11	INV 86053675 - Diesel Fue	1	09/11/2024	64.37	.00	64.37	101438	09/11/2024
		91124MS11	INV 86053675 - Diesel Fue	2	09/11/2024	8.04	.00	8.04	101438	09/11/2024
		91124MS11	INV 86053675 - Diesel Fue	3	09/11/2024	8.04	.00	8.04	101438	09/11/2024
		92524MS5	INV 86078912 - Diesel Fue	1	09/25/2024	134.62	.00	134.62	101477	09/25/2024
		92524MS5	INV 86078912 - Diesel Fue	2	09/25/2024	16.83	.00	16.83	101477	09/25/2024
		92524MS5	INV 86078912 - Diesel Fue	3	09/25/2024	16.83	.00	16.83	101477	09/25/2024
Total 1264:						248.73	.00	248.73		
1322	FOUR-D LLC	91124MS16	Inv 00000914 - Server Upd	1	09/11/2024	280.00	.00	280.00	101439	09/11/2024
		91124MS16	Inv 00000914 - MFA Setup	2	09/11/2024	70.00	.00	70.00	101439	09/11/2024
		91124MS16	Inv00000914 - Sonicwall Fi	3	09/11/2024	1,153.40	.00	1,153.40	101439	09/11/2024
Total 1322:						1,503.40	.00	1,503.40		
1334	GARY ALLEN	91124MS1	457 Distribution	1	09/11/2024	4,847.88	.00	4,847.88	101440	09/11/2024
Total 1334:						4,847.88	.00	4,847.88		
1369	HILL BROTHERS CHEMIC	091824KM5	Inv. INV13108169 Biomax	1	09/18/2024	4,449.96	.00	4,449.96	101460	09/18/2024
Total 1369:						4,449.96	.00	4,449.96		
1388	IKE'S LOCK & SAFE	92524MS16	INV 815665 - REplace inter	1	09/25/2024	169.00	.00	169.00	101478	09/25/2024
Total 1388:						169.00	.00	169.00		
1429	JEROME HISTORICAL SO	91124MS23	INV 36055 - Jerome 125th	1	09/11/2024	850.00	.00	850.00	101454	09/11/2024
Total 1429:						850.00	.00	850.00		
1503	LEGEND	090424KM15	Inv 2413649 Sink	1	09/04/2024	288.00	.00	288.00	101421	09/04/2024
		090424KM15	Inv 2413649 Testing Serv	2	09/04/2024	75.00	.00	75.00	101421	09/04/2024
		090424KM15	Inv 2413346 Testing Serv	3	09/04/2024	477.00	.00	477.00	101421	09/04/2024
		091824KM14	Inv. 2414550 WWTP Testin	1	09/18/2024	277.00	.00	277.00	101462	09/18/2024
		091824KM14	Inv. 2414550 Sink	2	09/18/2024	15.00	.00	15.00	101462	09/18/2024
		091824KM14	Inv. 2414297 WWTP Testin	3	09/18/2024	101.40	.00	101.40	101462	09/18/2024
		92524MS2	Inv 2415032 - TEsting Serv	1	09/25/2024	75.00	.00	75.00	101480	09/25/2024
Total 1503:						1,308.40	.00	1,308.40		
1507	LIFE & PROPERTY SAFE	091824KM3	Inv. 12706 Fire Alarm Monit	1	09/18/2024	105.60	.00	105.60	101463	09/18/2024
		91124MS6	INV 12649 - Annual Fire Al	1	09/11/2024	732.25	.00	732.25	101441	09/11/2024
Total 1507:						837.85	.00	837.85		
1520	LYLE KEITH	91124MS20	Reimbursement for CDL ph	1	09/11/2024	95.00	.00	95.00	101442	09/11/2024
Total 1520:						95.00	.00	95.00		
1564	MINGUS ELECTRIC	92524MS9	Inv 1578 - Hall Light repair	1	09/25/2024	770.00	.00	770.00	101483	09/25/2024
		92524MS9	Inv 1578 - Hall Light Repair	2	09/25/2024	166.89	.00	166.89	101483	09/25/2024
Total 1564:						936.89	.00	936.89		
1576	NAPAAUTO PARTS	090424KM18	Acct 31380 Ref 357892 Filt	1	09/04/2024	49.41	.00	49.41	101422	09/04/2024
		090424KM18	Acct 31380 Ref 358116 Co	2	09/04/2024	118.32	.00	118.32	101422	09/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		090424KM18	Acct 31380 Ref 358687 De	3	09/04/2024	101.52	.00	101.52	101422	09/04/2024
		090424KM18	Acct 31380 Ref 359320 AC	4	09/04/2024	128.59	.00	128.59	101422	09/04/2024
		090424KM18	Acct 31380 Ref 359321 Wi	5	09/04/2024	25.78	.00	25.78	101422	09/04/2024
		090424KM18	Acct 31380 Ref 359747 Sh	6	09/04/2024	15.36	.00	15.36	101422	09/04/2024
		Total 1576:				438.98	.00	438.98		
1584	NEXTCARE URGENT CA	91124MS18	Acct 0001000002586938 -	1	09/11/2024	65.00	.00	65.00	101443	09/11/2024
		Total 1584:				65.00	.00	65.00		
1598	NORTHERN CHEMICAL C	91124MS5	Inv 706498-00 - Bathroom	1	09/11/2024	1,370.52	.00	1,370.52	101444	09/11/2024
		92524MS4	Inv 707242-00 - Center Pul	1	09/25/2024	345.73	.00	345.73	101484	09/25/2024
		Total 1598:				1,716.25	.00	1,716.25		
1603	ODP BUSINESS SOLUTIO	090424KM6	Inv 382391279001 Office S	1	09/04/2024	161.20	.00	161.20	101423	09/04/2024
		090424KM6	Inv 382392025001 Mints	2	09/04/2024	25.99	.00	25.99	101423	09/04/2024
		091824KM17	Inv. 383684681001 Binders	1	09/18/2024	96.58	.00	96.58	101465	09/18/2024
		91124MS4	Inv 381931903001 - Busin	1	09/11/2024	244.32	.00	244.32	101445	09/11/2024
		Total 1603:				528.09	.00	528.09		
1607	O'REILLY AUTOMOTIVE, I	090424KM7	Cust. 2848366 Freon for C-	1	09/04/2024	36.22	.00	36.22	101424	09/04/2024
		Total 1607:				36.22	.00	36.22		
1611	PACIFIC ADVANCED CIVI	92524MS20	Inv 9072 - B614 Jerome W	1	09/25/2024	25,241.62	.00	25,241.62	1020	09/25/2024
		Total 1611:				25,241.62	.00	25,241.62		
1615	FLOWBIRD AMERICA, IN	090424KM14	INV IV144997 Parkfolio Ala	1	09/04/2024	435.01	.00	435.01	101420	09/04/2024
		090424KM14	INV IV144851 Flowbird Ap	2	09/04/2024	15.38	.00	15.38	101420	09/04/2024
		Total 1615:				450.39	.00	450.39		
1626	PETE'S DIESEL SERVICE	091824KM8	Inv. 470542 Master Cylinde	1	09/18/2024	163.34	.00	163.34	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	2	09/18/2024	163.33	.00	163.33	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	3	09/18/2024	163.33	.00	163.33	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	4	09/18/2024	163.34	.00	163.34	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	5	09/18/2024	163.33	.00	163.33	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	6	09/18/2024	163.33	.00	163.33	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	7	09/18/2024	93.88	.00	93.88	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	8	09/18/2024	93.89	.00	93.89	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	9	09/18/2024	93.88	.00	93.88	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	10	09/18/2024	93.88	.00	93.88	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	11	09/18/2024	93.89	.00	93.89	101466	09/18/2024
		091824KM8	Inv. 470542 Master Cylinde	12	09/18/2024	93.88	.00	93.88	101466	09/18/2024
		Total 1626:				1,543.30	.00	1,543.30		
1643	PRESCOTT LAW GROUP,	090424KM13	INV 8732 September 2024	1	09/04/2024	2,000.00	.00	2,000.00	101425	09/04/2024
		Total 1643:				2,000.00	.00	2,000.00		
1647	PROCOPY	090424KM4	INV4848618-INT Contract I	1	09/04/2024	473.95	.00	473.95	101426	09/04/2024
		090424KM4	INV4848619-INT Copier Le	2	09/04/2024	357.51	.00	357.51	101426	09/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1647:						831.46	.00	831.46		
1648	PROFORCE	92524MS10	Inv 556871/PO 127280 - T	1	09/25/2024	562.99	.00	562.99	101485	09/25/2024
		92524MS14	Inv 556374/PO 126279 - W	1	09/25/2024	359.70	.00	359.70	101485	09/25/2024
		92524MS14	Inv 556374/PO 126279 - T	2	09/25/2024	797.40	.00	797.40	101485	09/25/2024
		92524MS14	Inv 556374/PO 126279 - R	3	09/25/2024	863.98-	.00	863.98-	101485	09/25/2024
		92524MS14	Inv 556374/PO 126279 - C	4	09/25/2024	236.51-	.00	236.51-	101485	09/25/2024
		92524MS14	Inv 556374/PO 126279 - T	5	09/25/2024	96.62	.00	96.62	101485	09/25/2024
Total 1648:						716.22	.00	716.22		
1677	REESE'S TIRE & AUTOTI	91124MS14	Inv 104662 Tires/Flatbed F	1	09/11/2024	161.78	.00	161.78	101446	09/11/2024
		91124MS14	Inv 104662 Tires/Flatbed F	2	09/11/2024	161.78	.00	161.78	101446	09/11/2024
		91124MS14	Inv 104662 Tires/Flatbed F	3	09/11/2024	161.78	.00	161.78	101446	09/11/2024
		91124MS14	Inv 104662 Tires/Flatbed F	4	09/11/2024	161.78	.00	161.78	101446	09/11/2024
		91124MS14	Inv 104662 Tires/Flatbed F	5	09/11/2024	161.78	.00	161.78	101446	09/11/2024
		91124MS14	Inv 104662 Tires/Flatbed F	6	09/11/2024	161.77	.00	161.77	101446	09/11/2024
Total 1677:						970.67	.00	970.67		
1728	SEDONA RECYCLES, INC	091824KM15	INV. JRME 824 Hauling Se	1	09/18/2024	120.00	.00	120.00	101467	09/18/2024
Total 1728:						120.00	.00	120.00		
1735	SHAW LAW FIRM, PLLC	92524MS13	Inv 26662 - TR 2024-00001	1	09/25/2024	345.00	.00	345.00	101486	09/25/2024
		92524MS13	Inv 26660 - CM2024-00000	2	09/25/2024	45.00	.00	45.00	101486	09/25/2024
Total 1735:						390.00	.00	390.00		
1740	SIMS MACKIN, LTD	091824KM13	INV. 40335 Legal Services	1	09/18/2024	4,072.50	.00	4,072.50	101468	09/18/2024
		091824KM13	INV. 40335 Legal Services	2	09/18/2024	517.50	.00	517.50	101468	09/18/2024
		091824KM13	INV. 40335 Legal Services	3	09/18/2024	135.00	.00	135.00	101468	09/18/2024
Total 1740:						4,725.00	.00	4,725.00		
1773	SUNSTATE EQUIPMENT	090424KM9	INV 12708255-001 Air Co	1	09/04/2024	1,195.52	.00	1,195.52	101427	09/04/2024
		091824KM10	INV. 12708255-001 Air Co	1	09/18/2024	1,195.52	.00	1,195.52	101469	09/18/2024
Total 1773:						2,391.04	.00	2,391.04		
1783	TAPCO	090424KM8	Inv 1785107 "No Parking"	1	09/04/2024	804.65	.00	804.65	101429	09/04/2024
Total 1783:						804.65	.00	804.65		
1812	TOWN OF JEROME - UTIL	090424KM11	7015-01 Fire Station	1	09/04/2024	210.83	.00	210.83	101431	09/04/2024
		090424KM11	7054.01 Jerome PD Utilitie	2	09/04/2024	177.32	.00	177.32	101431	09/04/2024
		090424KM11	7060.01 Public Works Yard	3	09/04/2024	210.83	.00	210.83	101431	09/04/2024
		090424KM11	7002.01 Town Hall Utilities	4	09/04/2024	224.90	.00	224.90	101431	09/04/2024
Total 1812:						823.88	.00	823.88		
1813	TOWN OF JEROME PR	091824KM11	Payroll Transfer 2 for Septe	1	09/18/2024	90,000.00	.00	90,000.00	101470	09/18/2024
		91124MS17	Payroll Transfer - Septemb	1	09/11/2024	90,000.00	.00	90,000.00	101447	09/11/2024
Total 1813:						180,000.00	.00	180,000.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1827	UNISOURCE ENERGY SE	091824KM2	7505930000 600 Clark St -	1	09/18/2024	25.21	.00	25.21	101471	09/18/2024
		091824KM2	6937260000 303 Main St -	2	09/18/2024	21.75	.00	21.75	101471	09/18/2024
		091824KM2	4353340000 201 Perkinsvil	3	09/18/2024	21.33	.00	21.33	101471	09/18/2024
		091824KM2	0559820000 101 N Main St	4	09/18/2024	28.35	.00	28.35	101471	09/18/2024
		091824KM2	2353340000 502 N Main St	5	09/18/2024	21.75	.00	21.75	101471	09/18/2024
Total 1827:						118.39	.00	118.39		
1835	USA BLUE BOOK	91124MS15	Inv00471207 - Flow Meter	1	09/11/2024	2,938.39	.00	2,938.39	101448	09/11/2024
Total 1835:						2,938.39	.00	2,938.39		
1851	VERDE VALLEY HARDWA	91124MS21	INV 71101 - Gap Filler/Flex	1	09/11/2024	59.28	.00	59.28	101449	09/11/2024
		91124MS21	INV 71129 - Fuel Abateme	2	09/11/2024	216.34	.00	216.34	101449	09/11/2024
		91124MS21	INV 71141 - Sewer Pipe, b	3	09/11/2024	30.71	.00	30.71	101449	09/11/2024
		91124MS21	INV 71484 - Fuels Mitigatio	4	09/11/2024	38.44	.00	38.44	101449	09/11/2024
		91124MS21	INV 71483 - Fire Mitigation	5	09/11/2024	72.46	.00	72.46	101449	09/11/2024
		91124MS21	INV 71497 - Trash bags	6	09/11/2024	59.30	.00	59.30	101449	09/11/2024
		91124MS21	INV 71765 - Respirator & b	7	09/11/2024	205.19	.00	205.19	101449	09/11/2024
		91124MS21	INV 71837 - Glass Ceaeer,	8	09/11/2024	18.76	.00	18.76	101449	09/11/2024
		91124MS21	INV 71872 - Station supplie	9	09/11/2024	29.63	.00	29.63	101449	09/11/2024
		91124MS21	INV 71870 - Fire Stateion s	10	09/11/2024	227.98	.00	227.98	101449	09/11/2024
Total 1851:						958.09	.00	958.09		
1859	VERIZON WIRELESS	091824KM4	Acct 870476021-00003 PD	1	09/18/2024	240.06	.00	240.06	101472	09/18/2024
		091824KM4	Acct 870476021-00003 Kio	2	09/18/2024	326.72	.00	326.72	101472	09/18/2024
		91124MS13	Acct 870476021-00002 Kio	1	09/11/2024	160.04	.00	160.04	101450	09/11/2024
		91124MS13	Acct 870476021-00002 PD	2	09/11/2024	52.94	.00	52.94	101450	09/11/2024
		91124MS13	Acct 870476021-00002 PZ	3	09/11/2024	52.94	.00	52.94	101450	09/11/2024
		91124MS13	Acct 870476021-00001 GG	4	09/11/2024	41.01	.00	41.01	101450	09/11/2024
		91124MS13	Acct 870476021-00001 PZ	5	09/11/2024	40.84	.00	40.84	101450	09/11/2024
		91124MS13	Acct 870476021-00001 FD	6	09/11/2024	172.97	.00	172.97	101450	09/11/2024
91124MS13	Acct 870476021-00001 PD	7	09/11/2024	80.02	.00	80.02	101450	09/11/2024		
Total 1859:						1,167.54	.00	1,167.54		
1878	WASTE MANAGEMENT O	91124MS8	Inv 0000041-4655-1 - Tras	1	09/11/2024	1,456.00	.00	1,456.00	101451	09/11/2024
		92524MS3	Inv 2412355-1586-3 - Dum	1	09/25/2024	1,759.12	.00	1,759.12	101488	09/25/2024
Total 1878:						3,215.12	.00	3,215.12		
1914	YAVAPAI CO. EDUCATION	91124MS9	Inv 24-2451 - Municipal Sv	1	09/11/2024	324.00	.00	324.00	101453	09/11/2024
		91124MS9	Inv 24-2451 - Municipal Sv	2	09/11/2024	503.00	.00	503.00	101453	09/11/2024
		91124MS9	Inv 24-2451 - Municipal Sv	3	09/11/2024	324.00	.00	324.00	101453	09/11/2024
		91124MS9	Inv 24-2451 - Municipal Sv	4	09/11/2024	503.00	.00	503.00	101453	09/11/2024
		91124MS9	Inv 24-2452 - Library E-rat	5	09/11/2024	42.00	.00	42.00	101453	09/11/2024
Total 1914:						1,696.00	.00	1,696.00		
1919	YAVAPAI COUNTY ELECT	92524MS17	Inv September 2024 - Vote	1	09/25/2024	1,016.64	.00	1,016.64	101489	09/25/2024
Total 1919:						1,016.64	.00	1,016.64		
1950	BRETT KLEIN	090424KM2	Reimbursement for Travel	1	09/04/2024	138.55	.00	138.55	101417	09/04/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1950:						138.55	.00	138.55		
1956	MARTIN MARIETTA	091824KM9	Inv. 43710152 Mag ABC A	1	09/18/2024	118.38	.00	118.38	101464	09/18/2024
		92524MS12	Inv 43710152 - MAG ABC	1	09/25/2024	118.38	.00	118.38	101481	09/25/2024
Total 1956:						236.76	.00	236.76		
1961	THE REINALT-THOMAS C	090424KM3	Inv. 1363193 2014 Tahoe T	1	09/04/2024	45.86	.00	45.86	101430	09/04/2024
Total 1961:						45.86	.00	45.86		
1965	CIVIC PLUS LLCC	91124MS3	Inv 317016 - Municode An	1	09/11/2024	2,368.82	.00	2,368.82	101436	09/11/2024
		91124MS3	Inv 317016 - Municode An	2	09/11/2024	789.60	.00	789.60	101436	09/11/2024
		91124MS3	Inv 317016 - Municode An	3	09/11/2024	1,974.00	.00	1,974.00	101436	09/11/2024
		91124MS3	Inv 317016 - Municode An	4	09/11/2024	1,974.00	.00	1,974.00	101436	09/11/2024
		91124MS3	Inv 317016 - Municode An	5	09/11/2024	789.60	.00	789.60	101436	09/11/2024
Total 1965:						7,896.02	.00	7,896.02		
2006	Wired Up Systems LLC	91124MS10	Inv 110580 - Security Monit	1	09/11/2024	52.97	.00	52.97	101452	09/11/2024
Total 2006:						52.97	.00	52.97		
2009	Jerome Fire Dept Auxiliary	92524MS19	Reimbursement - Wildland	1	09/25/2024	280.72	.00	280.72	101479	09/25/2024
		92524MS19	Reimbursement - Wildland	2	09/25/2024	427.22	.00	427.22	101479	09/25/2024
Total 2009:						707.94	.00	707.94		
2016	T2 SYSTEMS, INC.	090424KM5	INV MP000003069 Gatewa	1	09/04/2024	639.03	.00	639.03	101428	09/04/2024
		090424KM5	INV UPS00054144 Lookup	2	09/04/2024	112.50	.00	112.50	101428	09/04/2024
Total 2016:						751.53	.00	751.53		
2034	Yavapai County	92524MS18	FY25 PANT Distribution to	1	09/25/2024	55.60	.00	55.60	101490	09/25/2024
Total 2034:						55.60	.00	55.60		
2053	ISSAM SHARIF	091824KM7	Reimbursement for Hotel C	1	09/18/2024	536.97	.00	536.97	101461	09/18/2024
Total 2053:						536.97	.00	536.97		
2054	TRENCH-ADE, LLC	92524MS11	INV TA582619 - 5x10 road	1	09/25/2024	950.90	.00	950.90	101487	09/25/2024
		92524MS11	Inv TA581553 - Trench plat	2	09/25/2024	425.06	.00	425.06	101487	09/25/2024
Total 2054:						1,375.96	.00	1,375.96		
2055	MIDCO DIVING & MARINE	92524MS7	Inv 5756 - Water Reservoir	1	09/25/2024	3,783.00	.00	3,783.00	101482	09/25/2024
		92524MS7	Inv 5756 - Additional Work	2	09/25/2024	3,150.00	.00	3,150.00	101482	09/25/2024
		92524MS7	Inv 5756 - Discount (4 Hou	3	09/25/2024	1,800.00-	.00	1,800.00-	101482	09/25/2024
		92524MS7	Inv 5756 - Written Report &	4	09/25/2024	450.00	.00	450.00	101482	09/25/2024
		92524MS7	Inv 5756 - Tax	5	09/25/2024	354.52	.00	354.52	101482	09/25/2024
Total 2055:						5,937.52	.00	5,937.52		
Grand Totals:						289,823.49	.00	289,823.49		

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Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
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Report Criteria:  
Detail report type printed

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**File Attachments for Item:**

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.



For the meeting of October 8, 2024

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Continued work on our Lead Service Line inventory that is due later in the fall.
- Marty Boland attended water operator training at Yavapai College.
- Spent considerable time working on a grant for our entire water system through WIFA.
- Conducted the HR orientation / hiring forms, and process for a new temporary library employee.
- Coordinated with our credit card processing company and our new kiosk to get it up and running.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Continued preparation work on the re-write of the Zoning Code.
- Worked with various individuals on their special event requests.
- Coordinated a Town-wide and Town document shredding event with Kristen.
- Facilitated public records requests.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Prepared for an audit of an old housing rehab program through CDBG.
- Worked on the remaining items necessary for the WWTP upgrade, including easement negotiations.
- Lined up a risk and resilience assessment consultant – USDA Letter of Conditions Requirement, and worked on numerous other LOC requirements so once the Verde Ex easement issue is resolved we are ready to roll.
- Completed the ADOR’s annual confidentiality recertification training.
- Worked on an ordinance for real property exchanges.

### **\*\* CONGRATULATIONS TO \*\***

Charles Harris (Police) on completing 5 years of service effective October 17, 2024.

Eric Jackson (Fire) on completing 1 year of service effective October 23, 2024.

Robert Vega (Public Works) on completing 2 years of service effective October 24, 2024.

Following is an accounting of sales tax revenues for August, and a recent water flow report.

**WATER FLOWS REPORT**

Item A.

Reading Date	WALNUT GPM	VERDE GPM
21-Aug	101	174
28-Aug	88	280
5-Sept	88	267
11-Sept	89	267
18-Sept	89	260
25-Sept	89	252
2-Oct	89	266
9-Oct	89	257
17-Oct	95	241
23-Oct	95	242
30-Oct	95	230
6-Nov	101	214
13-Nov	101	206
20-Nov	101	225
27-Nov	89	215
4-Dec	95	214
11-Dec	108	220
18-Dec	101	222
26-Dec	101	223
2024 02-Jan	101	226
08-Jan	101	223
16-Jan	101	248
22-Jan	95	140
29-Jan	95	140
05-Feb	95	140
12-Feb	75	136
20-Feb	75	139
26-Feb	75	140
4-Mar	88	140
11-Mar	88	231
18-Mar	88	233
25-Mar	171	244
1-April	83	250
8-April	171	328
16-April	95	211
22-April	82	163
30-April	201	144
6-May	157	131
13-May	83	116
20-May	153	124
28-May	83	260
3-June	68	250
10-June	71	240
17-June	66	235
24-June	66	230
1-July	57	219
8-July	52	210
15-July	57	262
22-July	55	427
29-July	57	312
5-Aug	57	302
12-Aug	57	292
19-Aug	61	295
26-Aug	61	295
3-Sept	61	281
9-Sept	61	345
16-Sept	57	320
23-Sept	57	288
1-Oct	57	306

TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FY2025 Actual - (based on to-date DOR website)</b>	<b>FY2024 Actual - (based on DOR website)</b>	<b>Actually Received Thus Far</b>
July	110,631	106,085	31,365
August	89,419	130,622	160,198
September		79,411	
October		115,250	
November		78,059	
December		116,459	
January		106,378	
February		89,204	
March		105,419	
April		150,319	
May		130,160	
June		109,691	
<b>Total YTD</b>	<b>200,050</b>	<b>1,317,058</b>	<b>191,563</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2025 actual	FY2024 actual	+/- Compared to Last Yr	FY2025 actual	FY2024 actual	+/-	FY2025 actual	FY2024 actual	+/-
July	38302	34,660	3,642	16719	17,969	(1,250)	39902	36,125	3,777
August	35053	37,999	(2,946)	15495	16,130	(635)	30,560	65,439	(34,879)
September		30,432			14,875			27,037	
October		43,194			17,207			39,382	
November		52,665			24,990			42,307	
December		38,505			18,188			43,845	
January		38,694			15,472			43,489	
February		29,730			13,973			28,100	
March		41,146			16,248			36,289	
April		50,719			26,020			52,465	
May		47,169			21,601			50,136	
June		45,893			20,289			34,359	
<b>Total YTD</b>	<b>73,355</b>	<b>490,806</b>	<b>696</b>	<b>32,214</b>	<b>222,962</b>	<b>(1,885)</b>	<b>70,462</b>	<b>498,973</b>	<b>(31,102)</b>

*Added 1% Bed Tax*

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,572	2,572
August	2,384	4,956
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		



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**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**October 2024 Staff Report for September Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk**

- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Maintained files from FY 2024 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙ Set up a town Shredding Event with Shred-It to take place in November.
- ⚙ Attended the annual Kairos Benefits update meeting in Sedona.
- ⚙ Permits and Licensing activities for September:
  - Business Licenses**
    - 9 Businesses were sent renewal notices.
    - 6 Businesses sent in their renewal application.
    - 0 Businesses applied for a NEW license.
    - 6 Business License renewals were issued.
    - 9 Business Licenses are pending approval.
    - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
  - STR Licenses**
    - 1 new STR/Vacation Rental Licenses were issued (for a new owner of a previously licensed location).
    - 1 STR License is pending approval.
    - 19 Total STR Licenses issued currently.
    - The total Jerome STR housing units (whole house or separately available units within the same property) is now 28.
    - Note: 1 current location is up for sale (Paradise Lane).
  - Special Event Permits**
    - 2 New Special Event permits was approved: The Mariachi Band and the J.H.S. Blues Festival Benefit.

In town	App #	Name of Business	Category	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
	#	(Senor Garcia's) Cheese Stop	#	Food Truck	March							Gray		Food Vendor-needs health and fire certs
	#	Mad Honey Food Truck (NEW 2023)	#	Food Truck	June	8/27/2024	2024	8/27/2024	8/27/2024	X	9/9/2024	Beige	9/10/2024	need fire inspection, insurance, etc
	#	Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	9/12/2024	2024	9/16/2024	9/12/2024	X	9/30/2024	Gray	9/30/2024	Temp license issued 9/13 expires 9/16/24
	24	Frosty Cauldron	#	Food Truck	Sept	8/29/2024	2024	29-Aug	9/3/2024	X	9/24/2024	Beige	25-Sep	Provided temp Health Cert & Food handlers
	#	Green River Food	#	Food Truck	Nov									Current with all licensing
	#	Elevated Wine Tours of Sedona	na	TOUR	May	5/13/2024	na	5/13/2024	5/13/2024	X	9/9/2024	Beige	9/25/2024	Tour Co- approved by Council 5-9-23 RCVD <b>INSURANCE</b>
x	#	Haunted Tours of Jerome	#	TOUR	June	7/30/2024	2024	7/30/2024	7/30/2024	X		Sugar		Route approved 3-12-2013
	#	Sip Sedona	#	TOUR	June							Sugar		Approved by council 6-13-23
	#	Wine Tours of Sedona	na	TOUR	June	8/20/2024		8/20/2024			9/9/2024	Beige		Approved by council 6-13-23 <b>WAITING 4 INSURANCE + PAYMENT</b>
x	20	Jerome Ghost Tours	#	TOUR	Dec							Green		

KEY:
Current
Pending
Expired
Food Truck
Tour Company



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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

## October 2024 Staff Report for September Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Took and transcribed minutes from Regular Council meeting for August.
- ❖ Final redaction review for public records request according to attorney guidance.
- ❖ Prepped public records thumb drive for pickup by requestor.
- ❖ Assisted Utilities clerk with monthly receiving and posting payments.
- ❖ Updated late-fee billing analysis since starting to use Caselle.
- ❖ Processed weekly payables and bank reconciliations.
- ❖ Reviewed submitted special event applications for Light up the Mountain and the Town Christmas Dinner.
- ❖ Assisted in last minute special event application for Sk84Life – rescheduled from Spook Hall to the basketball courts.
- ❖ Assisted Town Manager, Brett Klein with various projects and forms as requested.
- ❖ Performed monthly elevator maintenance testing for September.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Water Line inventory started for AZDEQ project.
- ❖ Concluded searching for easement information in regard to WWTP easements.
- ❖ Attend EMT school Tuesdays and Thursdays.



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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

October 2024 staff report for September activity submitted by Terri Card.

- Current debt (45 days past due):

18 accounts were on the shut-off list at the beginning of September. 10 accounts were sent Yellow Tags, and 1 account was shut off because of non-payment.

Balance owed on shut-off accounts from September billing: \$1781.34

Balance owed at end of August: \$5915.90

Late fees: \$160.00

- A copy of the October AR Aging report is attached.

## Rentals

All renters made their rental payments and are on track.



Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	.06	.06	.00	.00	.00	09/06/24	268.53-		
1001.03	169.06	169.06	.00	.00	.00	09/16/24	169.06-		
1003.02	114.00	114.00	.00	.00	.00	09/11/24	114.00-		
1006.02	366.07-	366.07-	.00	.00	.00	06/04/24	700.00-		
1007.02	143.48	143.48	.00	.00	.00	09/18/24	143.48-		
1008.02	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
1009.05	149.23	56.41	46.41	46.41	.00	07/24/24	139.23-		
1010.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
1011.01	299.79-	299.79-	.00	.00	.00	08/21/24	500.00-		
1013.01	84.53	84.53	.00	.00	.00	09/03/24	169.06-		
1014.03	342.00	114.00	114.00	114.00	.00	07/08/24	114.00-		
1015.01	84.53	84.53	.00	.00	.00	09/25/24	84.53-		
1016.01	46.41	46.41	.00	.00	.00	09/16/24	92.82-		
1018.03	143.48	143.48	.00	.00	.00	09/16/24	143.48-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	711.90	84.53	84.53	84.53	458.31	09/23/24	154.74-		
1024.01	33.99-	33.99-	.00	.00	.00	09/09/24	105.11-		
1025.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
1026.01	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
1027.01	84.53	84.53	.00	.00	.00	09/23/24	84.53-		
1028.04	84.53	84.53	.00	.00	.00	09/23/24	84.53-		
1029.01	143.48	143.48	.00	.00	.00	09/23/24	440.44-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	114.00	113.87	.13	.00	.00	09/23/24	114.00-		
1032.01	84.53	84.53	.00	.00	.00	09/11/24	84.53-		
1036.09	114.00	114.00	.00	.00	.00	09/10/24	228.00-		
1038.02	83.12	83.12	.00	.00	.00	09/04/24	85.00-		
1040.01	17.34	17.34	.00	.00	.00	09/16/24	17.34-		
1042.01	269.19	269.19	.00	.00	.00	09/16/24	269.19-		
1044.01	84.53	84.53	.00	.00	.00	09/24/24	84.53-		
1051.02	1,942.74-	1,998.71-	54.78	1.19	.00	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	84.53	84.53	.00	.00	.00	09/23/24	81.32-		
1056.02	84.53	84.53	.00	.00	.00	09/04/24	84.53-		
1057.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
1058.05	84.53	84.53	.00	.00	.00	09/17/24	84.06-		
1060.02	169.06	84.53	84.53	.00	.00	08/12/24	84.53-		
1061.01	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
1062.02	114.00	114.00	.00	.00	.00	09/12/24	114.00-		
1063.02	263.59	94.53	84.53	84.53	.00	07/24/24	254.59-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	304.34	152.17	152.17	.00	.00	08/12/24	304.34-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
1071.04	228.00	114.00	114.00	.00	.00	09/24/24	129.00-		
1074.01	22.53	22.53	.00	.00	.00		.00		
1075.01	45.64	45.64	.00	.00	.00	09/26/24	50.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	158.85	158.85	.00	.00	.00	09/18/24	158.85-		

Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1077.01	64.05	64.05	.00	.00	.00	09/09/24	64.05-		
1078.02	64.05	64.05	.00	.00	.00	09/23/24	64.05-		
1079.02	305.22	305.22	.00	.00	.00	09/16/24	305.22-		
1080.01	64.05	64.05	.00	.00	.00	09/10/24	128.10-		
1081.01	65.44	65.44	.00	.00	.00	09/30/24	65.44-		
1082.01	15.12	15.12	.00	.00	.00	09/30/24	100.00-		
1083.05	34.58	34.58	.00	.00	.00	09/05/24	100.00-		
1084.01	45.52	45.52	.00	.00	.00	09/05/24	40.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	152.29	57.43	47.43	47.43	.00	07/31/24	142.29-		
1086.02	65.44	65.44	.00	.00	.00	09/24/24	65.44-		
1087.01	47.43	47.43	.00	.00	.00	09/17/24	47.43-		
1088.05	47.43	47.43	.00	.00	.00	09/04/24	94.86-		
1090.04	228.00	103.35	114.00	10.65	.00	08/26/24	352.00-		
1091.02	90.87	90.87	.00	.00	.00	09/09/24	90.87-		
1093.02	65.44	65.44	.00	.00	.00	09/16/24	206.32-		
1094.01	47.43	47.43	.00	.00	.00	09/10/24	47.43-		
1096.02	65.44	65.44	.00	.00	.00	09/17/24	65.44-		
1097.03	65.44	65.44	.00	.00	.00	09/11/24	65.44-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	166.88	83.44	83.44	.00	.00	08/15/24	166.88-		
1099.02	84.53	84.00	.53	.00	.00	09/16/24	84.53-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	107.32-	107.32-	.00	.00	.00	08/13/24	300.00-		
1125.03	50.78-	50.78-	.00	.00	.00	09/30/24	100.00-		
1131.01	64.05	64.05	.00	.00	.00	09/23/24	64.05-		
1132.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
1133.01	84.53	84.53	.00	.00	.00	09/24/24	84.53-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	244.68	75.44	65.44	65.44	38.36	09/25/24	80.00-		
1139.01	84.53	84.53	.00	.00	.00	09/23/24	263.59-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	47.43	47.43	.00	.00	.00	09/12/24	47.43-		
1151.02	47.43	47.43	.00	.00	.00	09/23/24	47.43-		
1160.02	338.12-	338.12-	.00	.00	.00	06/13/24	591.71-		
1162.03	158.45	114.00	44.45	.00	.00	09/11/24	114.00-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
1166.02	90.87	90.87	.00	.00	.00	09/17/24	90.87-		
1167.01	82.59	82.59	.00	.00	.00	09/18/24	82.44-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	84.53	84.53	.00	.00	.00	09/11/24	84.53-		
1169.02	114.00	114.00	.00	.00	.00	09/18/24	114.00-		
1171.05	84.53	84.53	.00	.00	.00	09/03/24	84.53-		
1173.06	101.16-	101.16-	.00	.00	.00	09/09/24	77.74-		
1174.02	84.53	84.53	.00	.00	.00	09/12/24	84.53-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	84.53	84.53	.00	.00	.00	09/09/24	84.53-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	114.00	114.00	.00	.00	.00	09/23/24	370.00-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	114.00	114.00	.00	.00	.00	09/16/24	114.00-		
1314.05	65.44	65.44	.00	.00	.00	09/17/24	65.44-		
1332.01	153.59	84.53	69.06	.00	.00	09/11/24	100.00-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22

Town of Jerome

Aging Report - Acct number only  
Report Date: 09/30/2024

Oct 01, 2024 7:42AM

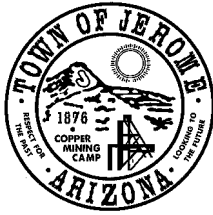
Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1342.05	48.52	48.52	.00	.00	.00	09/11/24	48.52-		
1343.03	152.17	152.17	.00	.00	.00	09/24/24	304.34-		
2000.01	150.69	150.69	.00	.00	.00	09/11/24	150.69-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	638.24	153.48	153.48	153.48	177.80	09/23/24	50.00-		
2002.03	46.41	46.41	.00	.00	.00	09/12/24	46.41-		
2003.02	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
2004.01	114.00	114.00	.00	.00	.00	09/25/24	114.00-		
2005.01	84.53	84.53	.00	.00	.00	09/03/24	84.53-		
2006.03	114.00	114.00	.00	.00	.00	09/09/24	114.00-		
2007.02	169.06	169.06	.00	.00	.00	09/16/24	169.06-		
2008.01	114.00	114.00	.00	.00	.00	09/09/24	114.00-		
2010.03	113.99	113.99	.00	.00	.00	09/09/24	114.01-		
2011.05	84.53	84.53	.00	.00	.00	09/25/24	84.53-		
2013.01	114.00	114.00	.00	.00	.00	09/10/24	114.00-		
2014.01	114.00	114.00	.00	.00	.00	09/11/24	114.00-		
2015.02	612.25-	696.78-	35.86	35.86	12.81	03/21/24	1,400.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	114.00	114.00	.00	.00	.00	09/09/24	341.00-		
2017.01	84.53	84.53	.00	.00	.00	09/23/24	84.53-		
2018.01	84.53	84.53	.00	.00	.00	09/11/24	84.53-		
2019.02	143.68	143.48	.20	.00	.00	09/16/24	124.29-		
2020.01	143.96	143.48	.48	.00	.00	09/09/24	143.00-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	35.56-	35.56-	.00	.00	.00	09/17/24	122.89-		
2022.01	143.48	143.48	.00	.00	.00	09/09/24	143.48-		
2023.03	114.00	114.00	.00	.00	.00	09/18/24	114.00-		
2024.01	114.00	114.00	.00	.00	.00	09/18/24	114.00-		
2025.02	46.41	46.41	.00	.00	.00	09/23/24	37.05-		
2026.02	352.00	124.00	114.00	114.00	.00	07/30/24	342.00-		
2028.01	113.98	113.98	.00	.00	.00	09/09/24	114.03-		
2029.01	114.00	114.00	.00	.00	.00	09/16/24	114.00-		
2030.01	169.06	84.53	84.53	.00	.00	08/06/24	169.06-		
2031.01	150.69	150.69	.00	.00	.00	09/16/24	150.69-		
2032.03	84.54	83.34	1.20	.00	.00	08/28/24	253.58-		
2034.01	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
2037.03	114.00	114.00	.00	.00	.00	09/18/24	114.00-		
2038.01	84.53	84.53	.00	.00	.00	09/25/24	84.53-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	352.00	123.91	114.00	114.00	.09	07/10/24	228.00-		
2043.03	114.00	114.00	.00	.00	.00	09/16/24	114.00-		
2044.01	91.32	84.53	6.79	.00	.00	09/11/24	84.53-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	134.38	67.19	67.19	.00	.00	08/22/24	211.57-		
2047.02	143.48	143.48	.00	.00	.00	09/12/24	143.48-		
2054.01	318.68	152.17	162.17	4.34	.00	09/05/24	300.00-		
2055.01	132.06	84.53	47.53	.00	.00	09/11/24	77.74-		
2058.02	46.41	46.41	.00	.00	.00	09/16/24	46.41-		
2059.01	238.00	114.00	124.00	.00	.00	09/23/24	228.00-		
2061.02	150.69	150.69	.00	.00	.00	09/11/24	150.69-		
2062.01	65.44	65.44	.00	.00	.00	09/11/24	65.44-		
2063.01	65.44	65.44	.00	.00	.00	09/11/24	65.44-		
2065.04	94.86	47.43	47.43	.00	.00	08/08/24	94.86-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	65.44	65.44	.00	.00	.00	09/30/24	65.44-		
2070.01	116.31-	116.31-	.00	.00	.00	09/23/24	65.43-		
2071.01	94.86-	94.86-	.00	.00	.00	09/10/24	189.72-		

Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2073.02	302.38	108.73	108.73	84.92	.00	08/06/24	200.00-		
2077.01	94.86	47.43	47.43	.00	.00	08/19/24	47.43-		
2078.01	90.87	90.87	.00	.00	.00	09/11/24	90.87-		
2079.03	47.43	47.43	.00	.00	.00	09/19/24	94.86-		
2080.01	46.41	46.41	.00	.00	.00	09/12/24	92.82-		
2081.01	88.88-	88.88-	.00	.00	.00	07/15/24	300.00-		
2083.01	75.85	14.69-	27.39	27.39	35.76	09/11/23	500.00-		
2084.01	114.00	114.00	.00	.00	.00	09/11/24	114.00-		
2085.02	372.34	372.34	.00	.00	.00	09/11/24	372.34-		
2086.01	84.53	84.53	.00	.00	.00	09/10/24	84.53-		
2089.03	304.37-	304.37-	.00	.00	.00	09/10/24	456.54-		
2093.02	605.53	208.51	198.51	198.51	.00	07/30/24	595.53-		
2100.01	132.68-	132.68-	.00	.00	.00	09/09/24	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	114.00	114.00	.00	.00	.00	09/09/24	114.00-		
2103.01	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
2104.08	84.53	84.51	.02	.00	.00	09/30/24	84.53-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	304.34	149.66	152.17	2.51	.00	08/26/24	106.51-		
2106.01	61.97	61.97	.00	.00	.00	09/10/24	105.11-		
2107.01	61.17	61.17	.00	.00	.00	09/17/24	61.17-		
2109.03	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
2110.01	1,701.84-	1,701.84-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	114.00	114.00	.00	.00	.00	09/12/24	114.00-		
2115.01	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
2119.05	114.00	114.00	.00	.00	.00	09/19/24	114.00-		
2120.01	228.00	114.00	114.00	.00	.00	08/26/24	352.00-		
2121.01	61.42-	61.42-	.00	.00	.00	09/11/24	64.20-		
2122.05	198.51	198.51	.00	.00	.00	09/10/24	198.51-		
2123.01	95.94-	95.94-	.00	.00	.00	09/11/24	105.11-		
2124.01	114.00	114.00	.00	.00	.00	09/18/24	114.00-		
2125.02	65.44	65.44	.00	.00	.00	09/09/24	65.44-		
2126.06	169.06	84.53	84.53	.00	.00	08/26/24	169.06-		
2127.06	169.06	70.85	84.53	13.68	.00	08/29/24	169.06-		
2128.02	482.22	124.00	124.00	124.00	110.22	09/26/24	120.00-		
2130.06	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	65.44	65.44	.00	.00	.00	09/26/24	65.44-		
2132.02	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
3000.03	352.20	176.10	176.10	.00	.00	08/26/24	176.10-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	84.53	84.53	.00	.00	.00	09/10/24	84.53-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	48.52	48.52	.00	.00	.00	09/11/24	48.52-		
3005.02	228.00	114.00	114.00	.00	.00	08/22/24	114.00-		
3007.01	64.05	64.05	.00	.00	.00	09/23/24	64.05-		
3009.01	143.48	143.48	.00	.00	.00	09/12/24	143.48-		
3010.01	352.00	124.00	114.00	114.00	.00	07/09/24	228.00-		
3011.01	124.98	124.49	.49	.00	.00	09/24/24	124.00-		
3012.03	88.83	88.83	.00	.00	.00	09/06/24	358.22-		
3013.01	114.00	114.00	.00	.00	.00	09/03/24	114.00-		
3014.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
3015.01	167.54	157.06	10.48	.00	.00	08/28/24	335.08-		
3016.01	113.84	113.84	.00	.00	.00	09/09/24	114.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13

Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3017.03	273.59	94.53	84.53	94.53	.00	08/07/24	169.06-		
3018.01	114.00	114.00	.00	.00	.00	09/18/24	114.00-		
3019.01	92.13	92.13	.00	.00	.00	09/11/24	92.13-		
3021.01	47.43	47.43	.00	.00	.00	09/16/24	47.43-		
3022.03	130.88	65.44	65.44	.00	.00	09/05/24	65.44-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	61.17	61.17	.00	.00	.00	09/09/24	61.17-		
3024.02	46.41	46.41	.00	.00	.00	09/17/24	46.41-		
3025.02	114.00	114.00	.00	.00	.00	09/06/24	114.00-		
3026.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
3029.01	114.00	431.18-	78.14	78.14	388.90	09/06/24	358.22-		
3030.08	84.53	84.53	.00	.00	.00	09/23/24	84.53-		
3032.12	152.17	152.17	.00	.00	.00	09/16/24	152.17-		
3034.01	84.53	84.53	.00	.00	.00	09/09/24	268.12-		
3035.01	254.00	124.00	124.00	6.00	.00	09/03/24	120.00-		
3038.01	114.00	114.00	.00	.00	.00	09/11/24	114.00-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	200.86	200.86	.00	.00	.00	09/16/24	200.86-		
3040.01	111.78	111.78	.00	.00	.00	09/16/24	111.78-		
4000.01	152.17	152.17	.00	.00	.00	09/09/24	152.17-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	228.00	114.00	112.27	1.73	.00	07/11/24	342.00-		
5001.01	210.83	210.83	.00	.00	.00	09/06/24	420.81-		
5005.01	44.72	44.72	.00	.00	.00	09/09/24	89.44-		
5006.01	210.83	210.83	.00	.00	.00	09/16/24	210.83-		
5007.01	496.75	496.75	.00	.00	.00	09/23/24	622.64-		
5008.03	408.76	408.76	.00	.00	.00	09/17/24	629.92-		
5009.02	238.83	238.83	.00	.00	.00	09/10/24	238.83-		
5010.01	716.59	245.53	235.53	235.53	.00	07/15/24	235.53-		
5011.02	210.83	210.83	.00	.00	.00	09/05/24	210.83-		
5012.01	210.83	210.83	.00	.00	.00	09/11/24	210.83-		
5013.01	464.77	464.77	.00	.00	.00	09/11/24	464.77-		
5014.01	210.83	210.83	.00	.00	.00	09/11/24	210.83-		
5016.01	395.74	395.74	.00	.00	.00	09/11/24	395.74-		
5016.02	87.96	87.96	.00	.00	.00	09/16/24	87.96-		
5016.03	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
5017.04	220.73	220.73	.00	.00	.00	09/05/24	250.42-		
5018.03	765.93	765.93	.00	.00	.00	09/17/24	1,033.14-		
5019.03	218.19	218.19	.00	.00	.00	09/17/24	218.19-		
5020.01	44.72	44.72	.00	.00	.00	09/24/24	44.72-		
5021.01	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
5022.01	44.72	44.72	.00	.00	.00	09/10/24	44.72-		
5023.02	210.83	210.83	.00	.00	.00	09/16/24	210.83-		
5025.01	114.00	114.00	.00	.00	.00	09/16/24	114.00-		
5027.01	44.50	44.50	.00	.00	.00	09/16/24	44.50-		
5029.01	500.13	500.13	.00	.00	.00	09/09/24	599.09-		
5031.06	421.66	182.98	210.83	27.85	.00	08/29/24	421.66-		
5039.01	210.83	210.83	.00	.00	.00	09/16/24	210.83-		
5041.03	255.55	255.55	.00	.00	.00	09/03/24	255.55-		
5043.01	1,598.73	1,598.73	.00	.00	.00	09/16/24	1,578.94-		
5046.03	166.11	166.11	.00	.00	.00	09/12/24	166.11-		
5046.04	44.72	44.72	.00	.00	.00	09/16/24	44.72-		
5047.01	1,173.14	1,173.14	.00	.00	.00	09/11/24	1,173.14-		
5049.04	210.83	210.83	.00	.00	.00	09/16/24	210.83-		
5052.06	79.44	44.72	34.72	.00	.00	09/17/24	54.72-		
5055.01	1,077.36	1,077.36	.00	.00	.00	08/28/24	2,050.00-		
5057.01	538.79	538.79	.00	.00	.00	09/16/24	538.79-		
5058.02	230.45	230.45	.00	.00	.00	09/17/24	230.45-		

Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5059.04	210.83	210.83	.00	.00	.00	09/11/24	210.83-		
5061.01	166.33	166.11	.22	.00	.00	09/16/24	166.11-		
5062.01	172.14	172.14	.00	.00	.00	09/09/24	172.14-		
5064.02	228.17	228.17	.00	.00	.00	09/16/24	228.17-		
5066.03	44.72	44.72	.00	.00	.00	09/11/24	44.72-		
5067.03	210.83	210.83	.00	.00	.00	09/17/24	210.83-		
5074.06	2,972.63-	2,972.63-	.00	.00	.00	05/07/24	450.00-		
5076.01	712.63	712.63	.00	.00	.00	09/11/24	712.63-		
5077.03	210.83	210.83	.00	.00	.00	09/09/24	210.83-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	642.49	220.83	210.83	210.83	.00	07/30/24	543.32-		
5083.08	262.05	56.41	56.41	56.41	92.82	05/29/24	139.23-		
5089.01	317.60-	317.60-	.00	.00	.00	02/07/24	2,551.00-		
5092.01	210.83	210.83	.00	.00	.00	09/11/24	210.63-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,699.26	.00	11.82	354.21	1,333.23	06/24/24	500.00-		
5094.02	222.55	222.55	.00	.00	.00	09/16/24	222.55-		
5095.02	592.02	592.02	.00	.00	.00	09/16/24	622.58-		
5096.03	227.58	28.48-	166.11	89.95	.00	09/23/24	210.83-		
5097.01	210.83	185.46	25.37	.00	.00	08/26/24	421.66-		
5098.05	210.80	210.80	.00	.00	.00	09/30/24	210.86-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	114.00	114.00	.00	.00	.00	09/19/24	114.00-		
6000.02	341.53	341.53	.00	.00	.00	09/09/24	341.53-		
6001.01	253.59	253.59	.00	.00	.00	09/11/24	253.59-		
6003.01	466.51	162.17	152.17	152.17	.00	07/29/24	532.59-		
6004.02	84.53	84.53	.00	.00	.00	09/09/24	84.53-		
6005.03	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
6006.01	253.59	253.59	.00	.00	.00	09/16/24	169.06-		
6007.02	255.55	255.55	.00	.00	.00	09/10/24	255.55-		
6008.01	553.66	553.66	.00	.00	.00	09/11/24	553.66-		
6009.03	236.87	236.87	.00	.00	.00	09/16/24	236.87-		
6010.03	46.41	46.41	.00	.00	.00	09/16/24	46.41-		
6011.02	227.99	227.99	.00	.00	.00	09/16/24	227.99-		
6012.01	84.53	84.53	.00	.00	.00	09/16/24	84.53-		
6013.02	114.00	114.00	.00	.00	.00	09/10/24	114.00-		
6014.01	280.88	143.48	137.40	.00	.00	09/24/24	300.00-		
6015.01	83.44	83.44	.00	.00	.00	09/05/24	83.44-		
6016.08	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
6017.02	169.06	169.06	.00	.00	.00	09/09/24	169.06-		
6018.01	270.22	270.22	.00	.00	.00	09/16/24	280.12-		
6019.02	269.19	269.19	.00	.00	.00	09/16/24	269.19-		
6020.05	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
6021.03	46.41	46.41	.00	.00	.00	09/09/24	46.41-		
6022.02	114.00	114.00	.00	.00	.00	09/05/24	228.00-		
6023.01	7.32	7.32	.00	.00	.00	09/24/24	150.00-		
6023.02	153.39	153.39	.00	.00	.00	09/11/24	228.00-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	47.43	47.43	.00	.00	.00	09/04/24	94.86-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,729.96	1,729.42	.54	.00	.00	09/23/24	1,966.39-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	65.44	65.44	.00	.00	.00	09/05/24	65.44-		
6028.08	263.59	94.53	84.53	84.53	.00	07/29/24	253.59-		
6029.01	168.06-	168.06-	.00	.00	.00	09/17/24	80.00-		
6031.02	169.06	84.53	84.53	.00	.00	08/22/24	84.53-		
6032.01	236.87	236.87	.00	.00	.00	09/11/24	236.87-		
6033.03	210.83	210.83	.00	.00	.00	09/12/24	210.83-		

Customer Number	Balance	09/30/2024	08/31/2024	07/31/2024	06/30/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6033.04	255.55	255.55	.00	.00	.00	09/12/24	255.55-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	84.53	84.53	.00	.00	.00	09/23/24	263.19-		
6041.02	114.00	114.00	.00	.00	.00	09/17/24	114.00-		
7001.06	220.20	143.48	76.72	.00	.00	09/03/24	132.52-		
7002.01	224.90	224.90	.00	.00	.00	09/05/24	224.90-		
7004.01	84.53	84.53	.00	.00	.00	09/17/24	84.53-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	49.44	.00	49.44	.00	.00	08/01/24	50.00-	Final	09/01/24
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	224.04-	224.04-	.00	.00	.00	07/09/24	500.00-		
7009.01	189.72	47.43	47.43	47.43	47.43	06/20/24	142.29-		
7010.01	523.87	523.87	.00	.00	.00	09/11/24	523.87-		
7015.01	210.83	210.83	.00	.00	.00	09/05/24	210.83-		
7017.02	3.05-	18.33-	15.28	.00	.00	07/08/24	105.00-		
7022.01	44.72	44.72	.00	.00	.00	09/03/24	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	84.53	84.53	.00	.00	.00	09/18/24	84.53-		
7026.04	114.00	114.00	.00	.00	.00	09/24/24	228.00-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	228.00	114.00	114.00	.00	.00	08/26/24	114.00-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	144.16	54.72	44.72	44.72	.00	07/02/24	178.88-		
7041.01	44.72	44.72	.00	.00	.00	07/11/24	134.16-		
7044.02	44.72	44.72	.00	.00	.00	09/17/24	44.72-		
7046.02	313.94	152.17	161.77	.00	.00	09/12/24	304.74-		
7047.01	44.72	44.72	.00	.00	.00	09/11/24	44.72-		
7052.02	84.53	70.01	14.52	.00	.00	05/07/24	422.65-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	129.00	129.00	.00	.00	.00		.00		
7054.01	177.32	177.32	.00	.00	.00	09/05/24	177.32-		
7057.02	26.04	26.04	.00	.00	.00	09/10/24	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	4.59-	4.59-	.00	.00	.00	09/11/24	47.41-		
7060.01	210.83	210.83	.00	.00	.00	09/05/24	210.83-		
8001.01	2,149.83	2,104.92	44.91	.00	.00	09/09/24	2,048.33-		
8004.03	1,391.03	1,391.03	.00	.00	.00	09/11/24	1,396.50-		
8008.01	56.95	56.95	.00	.00	.00	07/08/24	170.85-		
8010.01	174.54-	174.54-	.00	.00	.00	09/09/24	100.00-		
8012.03	52.97	30.56	22.41	.00	.00	09/09/24	52.97-		
8014.03	581.88	290.84	290.84	.00	.00	08/29/24	9.28-		
8015.03	277.20	277.20	.00	.00	.00	08/01/24	554.40-		
8022.03	2,844.00	2,844.00	.00	.00	.00	09/09/24	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	09/03/24	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	46.41	46.41	.00	.00	.00	09/09/24	61.41-		
<b>Grand Totals:</b>									
	61,177.84	29,288.32	6,232.10	2,924.90	22,732.52				



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary  
1899 - 2024

### September 2024 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

#### OTHER PROJECTS

- Sewer clog on Hampshire, this one took a few days.
- Water leak at 640 Main St.
- Pull and replace a regulator on the Powerline Rd.
- Asphalt patch on 3<sup>rd</sup>.
- Dig up, install pipe, form and pour new concrete basin for storm drain.
- Grade Gulch, North Dr., and Dundee.
- Fix air leak on the brakes for the garbage truck. Had to replace the can on the back wheels.
- Grade and start the forms for second stretch of curb and gutter in the Sliding jail parking lot.
- Pull and mount new tires on the Polaris 1000 UTV.
- Water leak on School St. and Rich St.
- Carry bags of rubber to the swings and slide area in the Upper Park.
- Fix the ripper Pivot on the Gannon.
- Replace the old A/C in the office at the Town yard.







# Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039  
E-mail: admin@jeromefd.org

## Fire Department Report

Month: September Year: 2024

Calls by Type	Number	Resident	Non-Resident
EMS Calls	9	3	6
Residential Fire	2	0	2
Commercial Fire	0	0	0
Wildland	1	0	1
Still Assignment	3	3	0
Station Staffing	6	6	0
Citizen Assist	6	2	4
Agency Assist	4	1	3
Special Duty	10	9	1
Snake Removal	7	7	0
Tech Rope Rescue	2	1	1
MVA/Rescue	1	0	1
HazMat	4	4	0
Dispatch Error	0		
<b>Totals:</b>	<b>55</b>	<b>36</b>	<b>19</b>
<b>Total Calls Chief on Scene</b>	<b>49</b>		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4
<b>Total JFD Meetings Chief Attended</b>	<b>7</b>

JVFD Hours Worked (No Salaried Hours Included in these totals)	535.5
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Meetings	Date
PAWUIC (Whiting)	9/5
NAEMS (Hernandez)	
Verde Valley Fire Ops Meeting (Whiting)	Cancelled
Chief's Meeting (Blair, Whiting)	Moved to quarterly
County wide Fire Marshal's Meeting (Blair, Whiting)	9/23
Life and Fire Safety (Whiting)	9/18,25
RDO (Whiting)	Quarterly

## Education

- Michele Sharif is continuing in the Yavapai College Emergency Medical Technician course for the fall semester and Eric Jackson is continuing the Yavapai College Fire 1 and 2 Academy.

## Trainings

- September 5<sup>th</sup>: Business meeting, EMS patient packaging
- September 12<sup>th</sup>: Large Diameter Hose – Hose Testing and loading - Kinsella
- September 19<sup>th</sup>: New rope equipment training – Lee
- September 26<sup>th</sup>: Firewise/Fire safety Community Picnic - Blair
- September 28<sup>th</sup>: Rope – Basics and Fundamentals - Lee

## Departmental Affairs

- Septembers call volume totaled 55 calls. The total call volume is 384 for the year. We are down a few calls compared to 390 last year at the same time.
- We have completed hose testing and will start hydrant testing soon. This testing is a necessity for both the operation of the fire department and is a requirement for the ISO rating.
- Life Safety and Property completed the sprinkler and back flow preventer testing on all the Jerome town buildings.
- Cottonwood dispatch center has been in the process of changing our phone alert system from Active Alert to a new software called I-Spy. This software will allow us to better our GPS locations on back country calls, gives us real time dispatch notes and times, as well as bettering our reporting.
- JFD does maintain a supply of coloring books, stickers and plastic fire Helmets for children visiting the station and public education events.
- September 26<sup>th</sup>, JFD hosted the Firewise/Fire Safety picnic. We had a great turnout with much of the community. We had several members from our neighboring departments the state of Arizona and the Red Cross come up and show their support.
- Red Cross has donated a new supply of smoke detectors for those in the community that are in need. It is nice to have them in stock once again.
- We will have a very busy month of October getting ready for the Halloween dance on the 26<sup>th</sup> of the month.
- We have finally hired our second Fuels crew member, this puts JFD at fully staffed. We would like to welcome Matt Garnes to our team. Matt has all his certifications (Fire1 and 2, hazmat, Wildland, and EMT) making him an asset to the community. We would like to thank the Jerome town council for allowing the two fuels crew positions.

## Prevention

- 41 Firewise activities with 118 loads of trimmings, slash, and brush to the burn pile. A total of 45 combined Jerome's citizen hours, 161 total hours from our Fuels Crew and 16 Adult Probation Crewmembers. For a total of 227 hours
- 2 Business license inspections and 1 Building inspection were completed.

## Wildland

JFD sent E-126 to Southern California for a preposition assignment. The engine was staffed with three fire department personnel. While on the assignment JFD was dispatched to six fires with one of them making national news as a very large fire. While on this assignment two crew members (Rick Hernandez and John Krmpotich) received some good training and experience. This assignment was able to earn approximately \$51,000. (this includes wage reimbursement for the full-time employees that were on the assignment)

We have turned down two other request this month. The fire department is working on getting the wildland response personnel trained so we don't have to turn down these requests.

### September Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
24-101	9/1/24	12:00	Sun	EMS Non-Resident	69 YOM - Dizzy, Nausea	8
J-230	9/1/24	12:30	Sun	Hazmat	Remove Biohazard	3
24-102	9/1/24	19:52	Sun	Snake Removal & Relocation	1.5 ft Diamondback Rattlesnake	5
J-231	9/2/24	9:00	Mon	Station Staffing	Station Staffing	7
J-232	9/3/24	10:00	Tue	Special Duty Resident	Hose Testing	4
J-233	9/4/24	9:00	Wed	Special Duty Resident	Hose Testing	3
J-234	9/4/24	15:30	Wed	Agency Assist Non-Resident	JPD W/ Oversized	4
J-235	9/5/24	10:00	Thu	Agency Assist Resident	JPW W/ Disabled Vehicle	5
J-236	9/5/24	14:45	Thu	Citizen Assist Non-Resident	Vehicle Lock Out	2
J-237	9/6/24	8:30	Fri	Snake Removal & Relocation	6' Bull-snake	1
J-238	9/6/24	18:00	Fri	Citizen Assist Non-Resident	Assist W/ Stuck Vehicle	3
24-103	9/7/24	4:14	Sat	Snake Removal & Relocation	Report of rattlesnake - Nothing found	2
24-104	9/7/24	14:03	Sat	EMS Resident	58 YOF - Heart Pain	6
24-105	9/7/24	20:24	Sat	Tech Rescue Non-Resident	Assist YCSO W/ decent to vehicle	10
J-239	9/8/24	14:15	Sun	Station Staffing	Station Staffing	1
J-240	9/8/24	15:00	Sun	Citizen Assist Non-Resident	Assist W/ Vehicle battery short.	3
J-241	9/9/24	11:00	Mon	Special Duty Resident	Clean up glass on sidewalk	3
J-242	9/10/24	8:00	Tue	Wildland	Rehab E-126 after CA Assignment	6
J-243	9/10/24	10:30	Tue	EMS Resident	79 YOF - Lift Assist	6
J-244	9/10/24	15:00	Tue	EMS Resident	79 YOF - Lift Assist	6
J-245	9/10/24	15:30	Tue	Agency Assist Non-Resident	JPD W/ Oversized	3
J-246	9/11/24	9:00	Wed	Citizen Assist Resident	Set up tent for Music Festival	2
J-247	9/11/24	15:00	Wed	Snake Removal & Relocation	Report of rattlesnake - Nothing found	2
J-248	9/11/24	17:30	Wed	Snake Removal & Relocation	4' Blacktail Rattlesnake	2
24-106	9/11/24	20:00	Wed	EMS Resident	70 YOF - Laceration - Arm	9
J-249	9/12/24	8:00	Thu	Special Duty Resident	Deer stuck in fence	3
J-250	9/12/24	9:00	Thu	Special Duty Resident	Hose Testing	5
J-251	9/12/24	13:00	Thu	Snake Removal & Relocation	3' Blacktail	2
24-107	9/13/24	10:45	Fri	EMS Resident	72 YOF - Sick Person	6
J-252	9/13/24	17:30	Fri	Citizen Assist Non-Resident	Vehicle Lock Out	1
J-253	9/14/24	9:00	Sat	Hazmat	Remove dead cat	3
J-254	9/14/24	10:00	Sat	Hazmat	Gasoline Leak	3
J-255	9/14/24	12:30	Sat	Tech Rescue Resident	Recover dead Cat	4
J-256	9/14/24	14:00	Sat	Station Staffing	Station Staffing	3
24-108	9/14/24	23:24	Sat	Still Assignment Resident	Smoke detector - Canceled enroute	5
J-257	9/15/24	13:00	Sun	Still Assignment Resident	Station Staffing	4
J-258	9/16/24	12:00	Mon	EMS Non-Resident	51 YOF - Basic First Aid - Bug Bite	1

24-109	9/17/24	9:07	Tue	Residential Fire	Investigation	2
J-259	9/17/24	15:30	Tue	Hazmat	Cleaned up Fuel Spill	3
J-260	9/18/24	12:15	Wed	Agency Assist Non-Resident	Oversized Vehicle	6
J-261	9/18/24	13:00	Wed	Residential Fire	Investigation	2
J-262	9/19/24	9:00	Thu	Special Duty Resident	Hose Testing	4
24-110	9/19/24	9:29	Thu	Snake Removal & Relocation	3' Blacktail Rattlesnake	3
J-263	9/19/24	14:00	Thu	EMS Resident	19 YOM - Welfare Check	3
24-111	9/20/24	16:20	Fri	MVA/Rescue Non-Resident	MC Vs Guardrail W/ Injuries	10
J-264	9/21/24	8:00	Sat	Station Staffing	Station Staffing	7
J-265	9/21/24	9:45	Sat	Special Duty Non-Resident	Assist Tortoise	4
J-266	9/21/24	10:00	Sat	Special Duty Resident	Clear Storm Drains After Storm	3
J-267	9/21/24	22:00	Sun	Station Staffing	Station Staffing	1
J-268	9/26/24	12:00	Thu	Special Duty Resident	Set up for Picnic	5
J-269	9/26/24	19:00	Thu	Special Duty Resident	Clean Up After Picnic	11
J-270	9/28/24	12:00	Sat	Station Staffing	Station Staffing	4
24-112	9/28/24	18:51	Sat	EMS Non-Resident	42 YOF fall with injuries	9
J-271	9/28/24	19:15	Sat	Still Assignment Resident	3ft Blacktail rattle snake	6
J-272	9/30/24	14:00	Mon	Citizen Assist Resident	Jumpstart Disabled Vehicle	2

### July 2024 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
9/1/2024	375 Dundee				0	1	2	4	0
9/4/2024	110 Dundee		1	3	3	1			0
9/4/2024	776 East Ave.		1	3	3	1			0
9/5/2024	Douglas/ Hampshire		2	4	8	3			0
9/6/2024	573 School St.				0	4	2	4	3
9/6/2024	763 East Ave.				0	2	2	3	8
9/8/2024	Douglas	1	2	6	18	3			0
9/9/2024	29 Magnolia				0	1	2	2	4
9/9/2024	32 Magnolia				0	1	1	2	2
9/9/2024	Main/89A/School		2	8	16	2			0
9/9/2024	Upper Park		3	1	3	4			0
9/10/2024	727 East		1	1	1	1			0
9/10/2024	688 Verde		2	2	4	1			0
9/10/2024	300 Rich St.		2	1	2	3			0
9/10/2024	89A Beale UVX		2	4	8	5			0
9/11/2024	101 Main St.		1	4	4	0			0
9/12/2024	701 East				0	2	2	4	8
9/12/2024	Hampshire		2	1	2	3			0
9/13/2024	200 Lower Bell				0	1	2	2	4
9/13/2024	100 Douglas				0	1	1	1	1
9/15/2024	300 Level Parking Lot		2	5	10	10			0

									Item A.
9/16/2024	Helicopter Pad		2	4	8	3			0
9/16/2024	89A		2	4	8	2			0
9/17/2024	213 6th St.				0	6	2	6	12
9/17/2024	752 Gulsh Rd.				0	1	1	2	2
9/17/2024	89A		2	4	8	0			0
9/18/2024	89A / Hampshire		2	4	8	2			0
9/20/2024	146 Juarez				0	4	2	4	8
9/22/2024	Douglas Rd.		2	1	2	3			0
9/22/2024	North Dr.		3	1	3	3			0
9/22/2024	123 Beale St.		2	6	12	12			0
9/23/2024	725 East				0	1	1	2	2
9/23/2024	103 Main				0	1	1	3	3
9/23/2024	Beale St.		2	3	6	5			0
9/23/2024	Water Tanks		2	1	2	0			
9/24/2024	708 Hampshire				0	3	2	3	6
9/24/2024	89A		1	1	1	3			0
9/25/2024	89A Mohawk Station	8	2	8	38	14			0
9/27/2024	39 Paradise				0	1	1	3	3
9/29/2024	89A		1	4	4	1			0
9/29/2024	North / Dundee		1	1	1	3			0
<b>Totals</b>		<b>9</b>	<b>30</b>	<b>85</b>	<b>193</b>	<b>118</b>	<b>24</b>	<b>45</b>	<b>66</b>
<b>Town Firewise hours 221</b>		Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.  
Rusty Blair Chief JFD**

**MONTHLY REVENUE REMITTANCE**

Aug 2024

**TOTAL DISBURSE** Item A.  
**7,794.68**

**SUBTOTALS:** 49.00 3,606.24 4,116.59 22.85  
JCEF 49.00 3,975.89 Gen Fund  
FTG 0.00 91.39 Splits

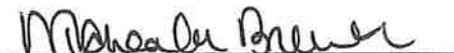

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03		49.00			
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08			148.18		148.18 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					0.00 ZCAA1, ZDVSF & ZTECH
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					
Citiz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		247.03			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,037.67			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05					
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23					22.85 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					154.24 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		22.85			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		154.24			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		172.91			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		77.00			91.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		14.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51		13.04			
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		321.13			
2011 Additional Assemt (\$8) 12-116.04C	ZOS1	2-15-31		182.86			297.10 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		201.00			
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		83.44			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		457.11			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		200.00			200.00 ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		77.27			205.71 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		45.74			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		128.44			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					2,517.99 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			770.00		
Default Fees - LOCAL	ZDEFF	4-32-01			105.07		105.07 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			627.56		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			369.83		2,517.99 ALL ZFINES
Fines - CR T (DUJ) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			223.16		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			307.66		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			989.78		
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02			5.65		
COURT SECURITY FEE	ZMCSF	4-30-25			565.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					614.31 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			91.39		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02			12.18		
Warrant Fee	ZWARF	4-32-03					
Jail (Incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				22.85	
CITIZENS CIVIL ACTIONS FUND 1%	ZCEF2	2-14-09		22.33			269.36 ZCEF & ZCEF2

<b>PASS-THROUGH MONIES:</b>		Received
<b>OVERPAYMENT REPORT</b>		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>UNAPPLIED PAYMENTS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>DEFERRED AGENCY ALLOCATIONS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>BOND REPORT</b>		
Carried Forward from previous month		\$3,500.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,000.00
FORFEITED in current month		\$0.00
<b>Balance at End of Current Month:</b>		<b>\$500.00</b>
<b>RESTITUTION REPORT</b>		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>

<b>TOTAL REVENUE FOR DISBURSEMENT</b>		<b>\$7,674.04</b>
JCEF account	\$49.00	
FTG account	\$0.00	
State Revenue	\$3,606.24	
City/Town	\$4,116.59	
Yavapai County	\$22.85	
Other Agencies		
<b>TOTAL DISBURSEMENTS</b>		<b>\$7,794.68</b>
<b>PASS-THROUGH MONIES:</b>		<b>\$0.00</b>
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	
<b>SABA TOTAL (Total Revenue)</b>		<b>\$7,794.68</b>

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **August-24**

Signature

  
 Verified by: 



# JEROME MUNICIPAL COURT

## CITY/TOWN DISBURSEMENT

### 45505

TOWN OF JEROME	CODE	GL	AMOUNT	
Forfeited Overpayments		4-91-04	0.00	
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00	
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	770.00	
Default Fees - LOCAL	ZDEFF	4-32-01	105.07	
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00	
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	627.56	
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	369.83	
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	223.16	
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	307.66	
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00	
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00	
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	989.78	
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02	5.65	
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00	
<b>COURT SECURITY FEE</b>	<b>ZMCSF</b>	<b>4-30-25</b>	<b>565.00</b>	
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00	
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02		
Non-Refundable Overpayments	ZOVF	4-91-02	0.00	
License Plate Violation (Susp/Disp) 28-4139	ZSLPX/ZHRFC	4-23-02	12.18	
Warrant Fee	ZWARF	4-32-03	0.00	
OTHER CLERK FEES	ZLCL	4-39-09	49.31	
<b>SUBTOTAL - City/Town, General Fund</b>			<b>\$4,025.20</b>	
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	0.00	<b>0.00</b>
Public Defender Fees	ZPUBZ	4-39-71	0.00	
Court Enhancement Fee	ZCE	4-30-04		<b>0.00</b>
<b>Officer Safety Equip - LCOAL PD 12-116.04D</b>	<b>ZOS3</b>	<b>4-23-03</b>	<b>91.39</b>	
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03		
<b>SUBTOTAL - City/Town, Split Accounts</b>			<b>\$91.39</b>	
<b>City/Town TOTAL:</b>			<b>\$4,116.59</b>	

**2023-2024**

	<u>Gross</u>	<u>ZOS3 4-23-03</u> <u>off. safety equip.</u>	<u>ZMCSF 4-30-25</u> <u>ct. security fee</u>	<u>June - May</u> <u>NET to Town</u>
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June	\$ 6,435.85	\$ 145.70	\$ 920.00	\$ 5,370.15
<b>TOTAL</b>	<b>\$ 63,052.59</b>	<b>\$ 1,444.25</b>	<b>\$ 8,571.67</b>	<b>\$ 53,036.67</b>

**2024-2025**

	<u>Gross</u>	<u>ZOS3 4-23-03</u> <u>off. safety equip.</u>	<u>ZMCSF 4-30-25</u> <u>ct. security fee</u>	<u>June - May</u> <u>NET to Town</u>
July	\$ 4,964.02	\$ 125.26	\$ 671.00	\$ 4,167.76
August	\$ 4,116.59	\$ 91.39	\$ 565.00	\$ 3,460.20
Sept				
October				
November				
December				
2025				
January				
February				
March				
April				
May				
June				
<b>TOTAL</b>	<b>\$ 9,080.61</b>	<b>\$ 216.65</b>	<b>\$ 1,236.00</b>	<b>\$ 7,627.96</b>

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)**

2024		2025	
JULY	\$ 125.26	JAN	
AUG	\$ 91.39	FEB	
SEPT		MAR	
OCT		APR	
NOV		MAY	
DEC		JUNE	
		<b>YTD (fiscal)</b>	<b>\$ 216.65</b>



# JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



October 2, 2024

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for September 2024.

During the month of September, the police department responded to 136 calls for service. One incident was a domestic between local residents. This is still an active investigation. The police department provided extra staffing and utilized volunteer uniformed personnel from the Arizona Rangers for the Jerome Art and Music Festival, as well as the weekend of Thunder Valley Rally. Both incidents went well and there were no significant events involving police.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of August. There were 340 parking citations written and 16 parking violation warnings. There were 61 citations and 25 warnings for various moving traffic violations.

For the September 2024 status report, here are the kiosk totals:

September 2024: \$31,979.05

September 2023: \$30337.90

Current Fiscal year total (July 1, 2024-June 30, 2025): \$79,199.25

Respectfully,

Allen L. Muma  
Chief of Police

**File Attachments for Item:**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, October 08, 2024  
Prepared by: William Blodgett, Zoning Administrator

**Planning & Zoning Commission-** The Regular meeting of the town of Jerome’s Planning & Zoning Commission for September was cancelled for a lack of items ready for review.

**Design Review Board-** Regular Meeting of the Town of Jerome’s Design Review Board met on September 24<sup>th</sup> and reviewed, then approved new signage for “Haunted Pizano” at 111 Main Street, and new signage for Vino Zona at 365 Main Street. The Design Review Board then discussed the Draft Design Review Guidelines (more on that below).

### **Code Enforcement-**

Minor Code Enforcement conducted during September with the bulk of these efforts directed toward three on-going cases that are currently open and working towards a resolution.

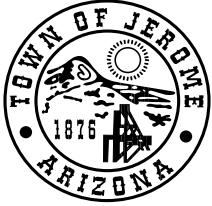
### **Administrative Approvals-**

No Administrative approvals to report during this period.

### **Other Business-**

At the Design Review Board meeting we discussed the Design Review Guidelines which I had initially intended to have ready for discussion, and recommendation to Council. A number of positive things have happened over the last two weeks that prompted us to pause for a moment. Firstly I have been granted permission to use the artwork within the document as I had been hoping, and have been given access and permissions for some additional artwork which I am going to incorporate into the document. Second is that I am looking at other works done by locals, visual art or written works such as those by Brice Woods, to see if there is additional information or work that should be included. The goal is to be as thorough and complete as possible.

The next major update is the purchase of a large collection of early 20<sup>th</sup> century maps, records and notebooks from Jerome and the surrounding mines. This is already proving to be a trove of historical information, and by the time of this meeting a catalogue of the materials should be completed. There will be more on this at a later date.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

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**ACTION MINUTES**  
**REGULAR MEETING OF THE DESIGN REVIEW BOARD OF**  
**THE TOWN OF JEROME**  
**600 CLARK STREET**  
**600 CLARK STREET, JEROME, ARIZONA**  
**TUESDAY, SEPTEMBER 24, 2024, AT 6:00 PM**

---

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

**1. CALL TO ORDER 6:00 P.M.**

**Present: CHAIR TYLER CHRISTENSEN, VICE CHAIR CAROL WITTNER, AND BOARDMEMBERS MARK KRMPOTICH, DEVON KUNDE, & SCOTT STAAB**

**2. APPROVAL OF MINUTES**

Approval of minutes from the regular meeting of 08/27/2024  
**APPROVED WITH SUGGESTED AMENDMENT**

**3. CONTINUED ITEMS/OLD BUSINESS**

**4. NEW BUSINESS**

A. Review of proposed new Signage for 111 Main Street, Haunted Pizano.  
**APPROVED**

B. DRB will review new signage for Vino Zona at 369 Main Street.  
**APPROVED**

C. Final draft review for the Design Review Guidelines. Design review board members will be given a copy of the final draft of the Design Review Guidelines to review and discuss.  
**DISCUSSION HELD**

**5. FUTURE DRB AGENDA ITEMS**

**6. ADJOURNMENT**

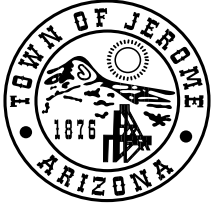
**6:44 P.M.**

**File Attachments for Item:**

**A. Consider Approval of the September 10, 2024, Regular Council Meeting Minutes**

Council will consider and may approve the September 10th Regular Council Meeting minutes.





# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

Item A.

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## MINUTES

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, SEPTEMBER 10, 2024, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### **7:00PM (0:31) 1. CALL TO ORDER/ROLL CALL**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council member Sonia Sheffield. Council member Issam Sharif joined via telephone and Council member Dr. Jack Dillenberg was absent.*

*Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett and Accounting Clerk Michele Sharif.*

#### **2. PROCLAMATIONS**

##### **7:00PM (0:44) A. Proclamation: September as Ovarian Cancer Awareness Month**

Mayor Barber will read or summarize / paraphrase the proclamation.

*Mayor Barber introduced the Proclamation for the month of September. She read the proclamation aloud declaring the month of September as Ovarian Cancer Awareness Month.*

##### **7:01PM (1:59) B. Lifetime Achievement Award for Vincent Randall**

Council will recognize, in the form of a Lifetime Achievement Award, the many contributions to Jerome and surrounding communities from Mr. Vincent Randall and present to Mrs. Randall.

*Mayor Barber introduced the Lifetime Achievement award for Vincent Randall. She shared that we have two awards to give out, one for the Yavapai Apache Nation and one for Mrs. Erie Randall. She acknowledged the attendance of Chairwoman (Tanya) Lewis and Mrs. (Erie) Randall, inviting them both to the front of the room. Ms. Barber shared that Mr. Randall was her teacher for many subjects at Clarkdale Jerome School. Presenting the plaque to Chairwoman Lewis she read the inscription aloud also sharing that the photo used was permitted by the Yavapai Apache Nation and was the same as in the Verde Independent article. Presenting the apple to Mrs. Randall, she read that inscription aloud and thanked them both for attending. Chairwoman Lewis, Erie Randall, and Mayor Barber were photographed in front of the dais along with Miss Savannah Prigmore, Yavapai Apache Little Missy, who was also in attendance. There was a round of applause, and many thanks expressed to the Yavapai Apache people in attendance.*

*Mayor Barber began to introduce item 3, instead she moved agenda items 9B, 9C, 9D, and 9A, in that order, to be addressed before the financial reports.*

#### **7:21PM (21:21) 3. FINANCIAL REPORTS**

Discussion/Possible Action

##### **Financial Report and Detail Invoice Register Report for August, 2024**

Council will consider and may approve the financial reports for month ending August 2024.

*Ms. Barber introduced the item and asked if anyone had any questions on the financials.*

*Ms. Sheffield said no.*

*Ms. Barber agreed adding there isn't much to see being only 1 month in.*

*Ms. Moore moved to approve the financial reports.*

*Ms. Sheffield seconded the motion.*

*Ms. Barber called the question, and with 4 ayes the financial reports for August 2024 were approved.*

**Motion to approve Financial Reports for August 2024.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD		X	X			

**7:21PM (21:55) 4. STAFF AND COUNCIL REPORTS****Discussion/Possible Action****Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

Mayor Barber introduced the staff and council reports.

Mr. Klein said in addition to his written report he wanted to add that he attended the Quarterly Mayors and Managers breakfast. He shared additionally, that he, Ms. Sharif and Councilmember Sharif attended the League of Arizona Cities and Towns annual conference where they participated in numerous workshops. He said they have some new ideas and can go into more detail on the classes and networking. He said he thought it was very valuable and that this year's event was better than the one attended two years ago and hopes that schedules will permit more attendance at the next one.

Ms. Barber shared Robyn (Prud'homme-Bauer) the Mayor of Clarkdale became the chair of GAMA, Greater Arizona Mayors Association. She asked if there were any questions or further discussion on any of the reports.

Ms. Moore asked about sharing ideas from the League conference, would that be one on one or when would that be happening.

Mr. Klein said that it would be at the goal setting meeting.

Ms. Barber said this is where she does the congratulations. She congratulates Carl Whiting on the Fire Department for 4 years of service as of 9/1, Janice Pontius with the Police Department for 7 years as of 9/7 and to Kristen Muenz in Town Hall for 5 years as of 9/10. She said she also wanted to bring up that Thursday 9/26 is the Fire Department picnic and October 4<sup>th</sup> and 5<sup>th</sup> is the Ghost Walk with a free show for the locals on Thursday October 3<sup>rd</sup>. She encouraged locals to go check out the dress rehearsals.

Mayor Barber said she wanted to also point out, for clarification for the public, that we've been engineering and engineering and engineering this wastewater treatment project. She asked Mr. Klein to refresh everyone's memory how much they've spent on this so far.

Mr. Klein answered that the award is in the neighborhood of \$6 million, however the most recent estimate is closer to \$10 million for construction. He added that COVID happened and that reset the market rate. He said that there may only be funding for half of the project; very little of the line and the plant must get completed. He continued the alternate bid will include all the line, and we'll see if there are some fortuitous circumstances that arise that may result in some fortunate bids. Otherwise we'll be looking immediately for more grant money to cover the remainder of the project and could be a 2-3 year process at the quickest.

Ms. Barber asked Mr. Klein if he could ballpark how much has been spent on engineering so far.

Mr. Klein answered in the neighborhood of \$900,000.

Ms. Barber remarked that the PACE minutes show 9 engineers present, at 90% completion. She said also attending the meeting are the Town Manager, Public Works, our wastewater treatment plant operator and the Vice Mayor. She wanted it said for the record. She continued we are at 90% review, but nothing has happened yet, and recalled we received money for preliminary engineering report. She then said the Fire Department has exciting things happening. She pointed out the staff report from the fire department noting that education for the summer semester we had quite a few people attend a swift water rescue training, and for Yavapai College we have some people attending Fire Academy classes at night which is pretty cool. She then pointed out we even have our own Michele (Sharif) who has jumped on board too, reiterating that the picnic on Thursday the 26<sup>th</sup> is fun for everyone. She asked if anyone had anything else to say or report on their own.

Ms. Moore asked if there was any progress with appraisers.

Mr. Klein answered no. He said it's not just Jerome, it is kind of everywhere. He said he and Ms. Sharif are bound and determined to get one lined up in the next few days.

Ms. Moore wished them luck.

Ms. Moore asked about the local appraisers.

Mr. Klein shared some of them have outdated web pages or numbers that are old and no longer working. We've called and left voicemails, talked to title companies and everyone who knows somebody, including engineers we work with and surveyors.

Ms. Barber clarified that they were talking about the report with the 90% report.

Ms. Moore elaborated the appraisals needed for the property to get to the sewer plant.

Ms. Barber shared the longer we take it on the more millions of dollars it's going to cost us, adding that it blows her mind that municipalities this small have to spend that kind of money for a wastewater treatment plant we don't need. She continued we need it because we host the millions of tourists. She then shared she looked it up, and we are a National Historic Landmark Town, and the only one in the state of Arizona. She said there are other landmarks, but not as a whole town like us, and we need grant funding, we need people to understand how small and how special we are. She encouraged staff to keep working on the grants and moved to approve the staff and council reports.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the staff and council reports are approved.

**Motion to approve Staff and Council Reports.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

**7:30PM (30:51) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Information/Council Review

**Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

Ms. Barber introduced item 5, reiterating these are provided for information only and require no action. She said she wanted to bring up that the new people that bought the Seaver house ripped out Eleanor Seaver's legendary rose bushes. She said it got on the internet, a local said to grab them before they went into the trash, and that they are trying to replant them, so they might come back. She said it's sad to see when new people buy stuff you can't really say hey you have to take care of these roses with the purchase of this house. She then deferred introduction to Mr. Blodgett.

Mr. Blodgett said in addition to his written report that there are a few projects that are being actively worked on and are frustratingly close to completion and not quite there yet. He said he is proceeding forward with more active code enforcement, working on timelines for compliance and litigation. He said he is still working on progress with GIS which has gone slower because establishing base mapping has been problematic, however some of it has been established. He said he is working with Janice and the Police Department mapping parking zones for their new parking software. He said they are coordinating to go out and map out the different parking areas. He said he is starting to see a fall rush for some projects and likely the next reports will have more to be reviewed. He said that he is finalizing permissions to use Anne Basset's artwork throughout the design review guidelines and that is the only thing he is waiting on at this point.

Ms. Barber thanks him for using her artwork in the document. She added it is so hot in September and can understand why people would not work through the summer. She said before it gets cold, he is probably going to get very busy. She then reiterated these require no action asking if anyone had anything else.

Ms. Sheffield answered no.

Ms. Moore said she noticed there were no minutes online for the meetings, or rather they were very brief.

Mr. Blodgett shared the meetings were pretty brief.

Ms. Moore answered it looked like one item on each, but online it had the agenda and approved, but no actual minutes.

Mr. Klein answered those are the action minutes.

Ms. Moore asked if any of Brice Wood's neighborhood design guidelines were being used.

Mr. Blodgett answered no. He continued that it's a document that can always be updated. He said at the core of it are the boiled down SOI (Secretary of the Interior) standards, primarily the ones we encounter most common here. He said beyond that we can always add more details and specifics as we go along.

Ms. Moore said she was going to try to see if she could find a copy of it because it broke down different neighborhoods and the architecture present in each, and it included photos.

There was discussion about where a copy might be found.

Mr. Sharif said he would reach out to Brice's wife Carol, because she may have a copy of it.

Ms. Barber said yes please that would be helpful.

**7:37 (37:02) 6. APPROVAL OF MINUTES**

Discussion/Possible Action

**Consider Approval of the August 13, 2024, Regular Council Meeting Minutes**

Council will consider and may approve the August 13th Regular Council Meeting minutes.

Ms. Barber introduced the meeting minutes. She asked if there were any questions or changes.

Ms. Moore moved to approve the minutes of August 13<sup>th</sup>; with two corrections she had already spoken to Ms. Sharif.

Ms. Barber clarified was it that Autobahn was spelled incorrectly.

Ms. Moore said yes, and that the other one was a sentence that didn't make sense.

Ms. Barber seconded the motion with the changes mentioned. She called the question and with 4 ayes the meeting minutes from August 13<sup>th</sup> were approved with 2 corrections.

**Motion to approve minutes for August 13, 2024, Regular Council with 2 corrections.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

**7:38PM (38:15) 7. PETITIONS FROM THE PUBLIC**

Ms. Barber introduced petitions from the public.

Mr. Klein confirmed there were none for this meeting.

**8. UNFINISHED BUSINESS**

Discussion/Possible Action

**7:38PM (38:23) A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed**

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

Mayor Barber introduced Item 8A. She said the last thing she heard is they don't want the shed at the bottom they want it at the top and that there might be a hose bib that needs to be moved. She said the champion for the garden was not present at the meeting because it was his birthday. So she said we should table this until next month, unless he can't show up, and then we'll wait until he can and bring it up there. She asked if she should move to table it to next month or in the next few months.

Mr. Klein confirmed until next month, adding we need to get moving on it.

Ms. Barber moved to table this until the meeting next month.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the item is tabled until next month.

**Motion to table until next meeting.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

**7:39PM (39:25) B. Discussion and Possible Action / Staff Direction for Downtown Signage, Including Proposed Public Restroom Sign**

Council will review a sample design and may provide approval and / or staff direction.

Ms. Barber introduced item 9B discussion and possible staff direction. She said she sees we have an example in the chamber council. She said she thought Mr. Klein said it was to make sure we liked it and it would be bigger.

Mr. Klein answered it can be bigger. He said the intent was a couple of those that size or larger. He said now they can see what it looks like in case there are any changes to be made to it.

Ms. Sheffield asked if there would be one put in each of the locations.

Mr. Klein said the others don't have the lines, but we can certainly do whatever you think is best.

Ms. Barber pointed out points on the map. She said the only place they talked about putting these was on the new bathrooms. She said in the minutes of the last minutes she pointed out we needed bigger arrows somewhere.

Ms. Moore commented that there used to be lines at the Fire Station restroom, but she believes they have now moved to the middle of town.

Ms. Barber pointed out which restrooms are wheelchair accessible. She commented it's nice to have another option for handicap.

Ms. Moore commented that she has seen short lines but not the long ones.

Ms. Barber acknowledged a hand up in the audience.

Jerome resident Mark Krmpotich said if you are going to replace the signs then you are better off to put a 'you are here' marker.

Ms. Sheffield pointed out there is one on the key.

Ms. Barber reviewed each of the symbols in the key.

Ms. Moore asked if they are going on the building by the doors.

Ms. Barber recalled it being put in a couple different places.

Mr. Klein answered two on that building.

Ms. Barber asked if there was anything going to be put on the front when you're driving down the road.

Mr. Klein answered you can't really see it from the road while driving. HE said it's more for anyone waiting in a line so they know there are other options.

Ms. Barber pointed out staff direction and asked if anyone wanted to go into further direction besides this sign.

Ms. Moore asked if anything was found out about the Gold King Mine truck.

Mr. Blodgett said he hadn't had a chance to look into it yet.

Ms. Moore said she'd like to have better signage for the parking lot out by the pit. She asked what needed to be done to move that along.

Mr. Klein said at the goal setting session.

Mr. Sharif asked if the Town or ADOT are responsible for more one way signage or painting the ground. He shared that since he's lived in town there are more and more people driving the wrong way down 89A, and that he's also witness people turn around on School St. He thought it might be helpful to those who don't know to identify the parts of town that are one way.

There was some confusion about which road was being discussed at first, followed by clarification that we are talking about School St. There was further discussion about which roads are one way and which are two-way, in addition to where some signs could be placed to ensure safety for locals and visitors.

Ms. Barber recalled the road having some arrows on the ground.

Mr. Klein said it could have been us that did it, but generally the state has to authorize that. He added they aren't generally apt to adhere to local municipality request because they engineer with safety in mind. He said any other signage per code is brought to council or council brought to chief of police and pw director so our goal setting session would be a great time to enhance the signage.

Ms. Barber said we have many signs in town that people don't adhere to. She described the area where Holly, East and 89A roads all meet sharing that people turn around constantly where there is a no turnaround sign. She said everyone could take a field trip around town to look at signs or all can do it individually and talk about it again.

Ms. Sheffield said it would be nice to go around and take inventory of signs that are up. She said it seems like sometimes we want a sign to put up and don't eliminate the one that was ineffective. So maybe we could clean the slate and start over so things are more easily read and seen. She described the gate at the intersection in the middle of town with many signs hung on it. She said if it you're sitting at an intersection in an unfamiliar place your eyes aren't going to register 5 different little signs. If it was one sign that tells you what you need to know then that makes a big difference. She said the permit parking sign on School St. is 8x10 and feels like it could be a little bigger and might eliminate some visitor traffic from going down the street thinking they can find an out of the way place to park. She said taking an inventory to make the signs more user friendly could probably help.

Ms. Moore mentioned she thought there was a do not enter sign from Center St. going up to School St.

Ms. Sharif confirmed there is.

Ms. Barber said she knows which sign Ms. Sheffield is referring to and added that there was an arrow, but people do turn around and try to come back out of the mouth of the street. She continued that the gate at the causeway had so many different signs on it, and has been redone a couple of times, but recalled there being a pretty good sign that pointed to the parking. She said across from the Post Office is a sign about the parking and the free shuttle, and people say they didn't see a sign, which she then points out to them. She said it's not big but there is absolutely a sign for parking and the shuttle hung there. Continuing, we've talked about signs, and they need to be more effective, she said arrows on the street are helpful though. She added even if you have no situational awareness and you are driving, you are at least looking at the road, so if we can repaint the arrows, or we need to talk to ADOT, then let's get it done. She remarked that we are still waiting on them to put red on the parking spot at the end of Rich St. Asking if there was any additional discussion, she confirmed that enough staff direction was given.

Mr. Klein confirmed staff have the direction regarding the restroom signage and will put further discussion in the goal setting session.

Ms. Barber encouraged council to walk around and look at what needs to be updated.

Ms. Moore added pictures would be helpful.

Ms. Barber asked if that was enough staff direction.

Mr. Klein confirmed yes.

**9. NEW BUSINESS**  
Discussion/Possible Action

**7:13PM (13:46) A. Consideration and Possible Staff Direction Regarding USDA-RD Interim Loan Financing for the Upgraded Wastewater Treatment Plant**

Council will be presented with results and options from the request for bank bids for the interim loan and may provide staff direction.

*Ms. Barber introduced item 9A.*

*Mr. Klein gave a brief background introduction of the item. He said this is to pay off the bridge loan and to start the process of the bidding, adding that it will get paid off with the USDA grant. He said we received 2 bids, both were good, especially the one being recommended. He said this isn't action this is to receive background information, adding council will vote on it in the October meeting.*

*Mr. Klein phones the financial consultant Jaime Trejo from PFM Financial Advisors, LLC.*

*Mr. Trejo introduces himself, and gives a brief verbal presentation of the two bids received. He said the Town is in need of financing to complete the sewer rehabilitation project and to pay off the Arizona Community Foundation (ACF) loan. He continued, the interim loan note the Town is seeking will be paid off by the USDA loan, and that loan will have a lower interest rate than the interim loan. He said the Town sent out an RFP to both local and national banks soliciting interest in providing the financing, and out of the 8 banks contacted, we received only 2 responses. He shared the two banks that responded are the most familiar with USDA rural development loans as the method of paying off interim financing. Mr. Trejo then provided the comparison between the two responding bank bids, adding that the two bids from CoBank and Rural Water Financing Agency (RWFA) are a bit different. The first difference was the interest rate, CoBank's bid reflected a variable rate at 6.77% and RWFA bid a fixed rate of 4.95%. He shared that with the variable rate loan there is some flexibility because interest is only paid on the loan once you draw on the money. He gave the following example; if the loan closes November 1, 2024, but no money is drawn until March 1, 2025, then there is no interest to be paid because nothing was borrowed, however with the fixed rate loan from RWFA interest starts the day the loan closes. So interest starts being accrued, to be paid, November 1st. He said with both bids there will be a draw in November to pay off the ACF loan. He continued, the second difference being regarding the duration of the loan. CoBank offered 2-3 year terms on payoff and RWFA was 2 years, and in alignment with what we want. He then shared regarding prepayment of the loan or interest, CoBank would offer the ability to prepay the loan with no penalty, and with RWFA the loan can only be prepaid after November 1st, 2025, so it's about a 1 year wait for prepayment. He added that when the RWFA loan closes, the money is deposited into an escrow account. He said that escrow account will earn interest, at a rate a little bit higher than the interest rate being borrowed at. Once all comparisons were presented Mr. Trejo said the recommendation is to go with RWFA due to lower cost of funds, and the ability to earn interest on money that sits in the escrow account. He asked if anyone had any questions.*

*Ms. Barber asked council members if they had any questions.*

*Ms. Moore said she had no questions but did read in the responses one said anything lower than \$2 Million was not enough to be worth it.*

*Mr. Trejo confirmed, saying yes that is correct, adding the amount to be borrowed is relatively small.*

*Ms. Moore said she agreed and would go with RWFA.*

*Ms. Barber asked if they move forward having more discussions at the next meeting.*

*Mr. Klein confirmed it will be the formal action of awarding the bid at the next council meeting.*

*Ms. Barber asks if a motion needs to be made that they are going forward with discussions.*

*Mr. Klein said they can or provide staff direction. He said if there is a motion it should be to continue to work with financial advisor with the recommended bid.*

*Ms. Moore moves to move forward with direction to staff to work with the financial consultant.*

*Mr. Klein ended the call with Mr. Trejo*

*Ms. Barber seconded the motion asking if Mr. Sharif had anything further to add*

*Mr. Sharif answered no, he agreed with going that route.*

*Ms. Barber called the question and with 4 ayes the motion to move forward with discussion is approved.*

**Motion to approve staff direction to move forward working with the financial consultant.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

*After the vote Ms. Moore commented that interest rates are much higher than the last time this had to be done.*

*Mr. Klein added they will be much lower on the USDA loan, highlighting with the recommended bank the Town will get the*

money immediately and be able to earn interest on it immediately, probably at a higher rate than what we are paying.

Ms. Moore asks what the USDA rate is.

Mr. Klein said it as in the 2.5 neighborhood.

Ms. Barber then returned to item 3 and continued with items in the order in which they appear on the agenda.

### **7:04PM (4:42) B. Consideration of an Updated Request for the Previously Approved Special Event Permit Application for Jerome Chamber's Music and Arts Festival**

Council will consider and may approve the requests for the Special Event which includes moving up the time of set-up and adding an additional tent to the upper park.

Ms. Barber introduced the item for consideration. She notes it includes moving the time of set up and adding a tent to the upper park. She invited Mr. Dylan Jung to the podium for additional details.

Mr. Jung approached the podium and shared that the company wanted to set up the tent on Wednesday September 11<sup>th</sup>, adding that the tent set up would be the same as the Fireman's Ball for Halloween. He shared that the other addition was to add a 10'x15' tent to the upper park to provide shade for the performing artists. He added the smaller tent would not be set up by Verve but would be set up by the Chamber.

Ms. Moore noted the application said there would be use of the old Jerome Highschool parking lot.

Mr. Jung confirmed they had decided to forgo that. He shared that they contacted Lt. San Felice to make arrangements for a couple of Rangers to direct traffic to the 300 level parking lot, and that they had contacted Scott (Kolu), Town shuttle driver, as well.

Ms. Barber shared that there had been issues in the past with events serving alcohol and not having tight enough security to keep people from wandering around with it.

Mr. Jung shared they have the same set up with Yavapai Fence for a perimeter, as well as a hired security guard at the entrance and would be working in cooperation with local police, who would be checking in on the event occasionally.

Ms. Barber shared there is only 1 licensed food truck currently and that others let their business licenses expire. She told Mr. Jung to be aware of that and be in contact with Town Hall staff regarding details of those licenses.

Mr. Jung confirmed he has been working with Ms. Muenz and Town Hall staff to get everything buttoned up.

Ms. Barber remarked it is the revitalization of Jerome's music festival, sharing there were events like this in the past. She asked if Vice Mayor Moore had any other questions.

Ms. Moore said she didn't have any other questions. She said she had already asked Ms. Sharif about the food trucks and received the update she was looking for.

Ms. Barber moved to approve the additions to the already approved special event.

Ms. Sheffield seconded the motion.

Ms. Barber called the question and with 4 ayes the special event additions were approved.

#### **Motion to approve changes to previously approved Special Event application.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

After the vote Ms. Barber encouraged everyone to go visit the event.

### **7:09PM (9:16) C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application**

Council will consider and may approve the special event permit.

Ms. Barber introduced the item for consideration asking if there were any questions from Council.

Mr. Klein provided additional information regarding this special event permit. He said historically they had not had to apply for a special event permit however, in light of recent changes such as implementing the special event permits, any event being held on Town property the insurance company wants to ensure goes through the proper channels. He shared this is just going through the formal process now, but it will be the same as it has been in previous years, also expressing his gratitude to Mr. Hudson for completing the paperwork needed.

Ms. Barber said she does attend the historical society meetings, and it was brought up that this is something to benefit the whole town and would the Town help to pay a little bit for this event. She said she thought it should be split 3 ways between Town, The Historical Society, and The Chamber of Commerce. She said the mariachi has historically been a crowd favorite on spook weekend, adding that the Ghost Walk is also making a huge comeback. She acknowledged a hand up in the audience inviting Jerome resident, Carol Anne Teague, to speak.

Ms. Teague shared the Chamber of Commerce also agreed to split three ways.

Ms. Barber said she thinks the Town agrees as well and asked for input from the council.

Ms. Moore asked if that was agendized.

Ms. Barber answered that it was not agendized. She shared that the cost went from \$700 up to \$1500.

Mr. Hudson confirmed they were able to negotiate to \$1400.

Mr. Klein said that Council can ask that they deal with staff to take care of it.

Ms. Barber said to staff to please take care of that. She added that because this event pertains to The Historical Society that Ms. Sheffield will be recusing herself from the vote.

Ms. Sheffield confirmed that she would be.

Ms. Barber asked Mr. Klein if Ms. Sheffield needs to make a statement about abstaining.

Mr. Klein confirmed no it was not necessary.

Ms. Barber asked if there was anything further from Ms. Moore.

Ms. Moore said no nothing further adding she loves the mariachi band. She said she closes her shop down for a half hour to go watch them play and to say hi to everyone.

Ms. Barber asked if that was her motion.

Ms. Moore answered yes. She moved to approve the special event permit for the Mariachi band.

Ms. Barber seconded and called the question.

With 3 ayes and 1 abstention the special event permit was approved.

**Motion to approve Special Event Permit for the Mariachi Band.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG					X	
MOORE	X		X			
SHARIF			X			
SHEFFIELD						X

**7:12PM (12:07) D. Consideration of a Special Event Permit Application for Jerome Historical Society's Blues Festival Benefit**

Council will consider and may approve the permit for the Special Event.

Ms. Barber introduced item D for consideration inviting Scott (Hudson) to the podium to provide further introduction.

Jerome Historical Society Representative Scott Hudson approached the podium. He shared that they were approached by a gentleman by the name of Christian to put on a Blues festival. He shared it will be 3 bands, and will be a benefit to the society, so all profits will go back to The Historical Society. He said it will be on a Saturday from 11-5 and they will be serving alcohol, and that he would be the one doing it.

Ms. Barber notes that the event is on Historical Society property.

Mr. Hudson confirmed it will be at Spook Hall.

Ms. Barber asked if anyone else had any questions.

Ms. Moore moved to approve the special event permit for the Blues Festival Benefit.

Mr. Sharif seconded the motion.

Ms. Barber called the question and with 3 ayes and 1 abstention the motion to approve the special event permit for the historical society's Blues Festival Benefit was approved.

**Motion to approve Special Event Permit for Blues Festival Benefit.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG					X	
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD						X

After the vote Mr. Klein requested the next item be 9A.

Ms. Barber agreed.

**7:52PM (52:40) E. Consideration of a Request from the Owners of The Little Daisy to Paint the Dumpster That is Contracted for Through the Town, at Their Expense**

Council will review the design, consider the request and may make a decision, and / or provide staff direction.

Ms. Barber introduced item 9E for consideration. She said it is a town owned dumpster and they want to paint it. She said her first instinct is to say no, adding there was a suggestion for some sort of privacy barrier that the guys could move easily. She pointed out that there has been something on the internet about a big festival, adding it is out of town and doesn't benefit the town much, however it likely will clog up the town when it happens, with extra people. She also pointed out they had a party that rocked the whole town a couple months back, and no one in town was able to do



anything about it. She said she would like to have them be more friendly towards the Town as far as the vacation request. Ms. Moore asked if anyone was present regarding this request. Mr. Klein answered that he did tell them it would be in their best interest to attend should the Council have any questions. He said he also told them that the enclosure idea would be the better route, which they could decorate as they wish. He said he told them there are a myriad of reasons why no private citizen is allowed to alter Town property. He said she said she was going to be in attendance. He said it thinks it would be appropriate for Council to do whatever they want including to deny the request.

Ms. Barber asked for a name behind the 'she' that was going to attend. Mr. Klein said he could get her the name later but didn't recall it off the top of his head. Ms. Barber commented it looked like a swanky event that was going to take place. She asked if anyone else had seen it. Ms. Moore said she will bring what she wants to say up in to and from the council. Ms. Barber said she would move to deny painting the dumpster and give them options that have already been given. Ms. Sheffield seconded the motion. Ms. Barber called the question and with 4 ayes the motion to deny the request to repaint the Town-owned dumpster passed.

**Motion to deny request to paint Town-owned dumpster.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

**7:55PM (55:31) F. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements**

Council will consider and may approve the IGA for Fiscal Year 2024-2025.

Ms. Barber introduced the item for consideration. She said we had quite a bit of flood control money and had so long to finish it. She asked if this was a continuation of that funding or if this is a new funding round. Mr. Klein answered this is a new round, adding it has increased over the last year, and based on need we could receive more. He said last time we brought a project was the Main St. drainage project that is just about getting finished up now. He said this now is \$50,000, adding there is potential for more as we identify other projects, including Deception Ln. and some other areas for drainage.

Ms. Moore asked if this was something that could be used for a better swale on Gulch Rd. where her driveway meets the road, so that the whole road doesn't get trashed further down. Mr. Klein confirmed yes that type of road project is something appropriate for these funds. He said there will be several ideas from staff at the November meeting. Ms. Barber said historically Gulch Rd was built up on one end and wherever it couldn't be done there were culverts put in to collect. She said someone, years ago, came into town and did a bunch of work to it and now it goes in the wrong direction. Ms. Moore says she's talking about the ditch that goes across the road. Ms. Barber clarifies the location, adding this road needs some help. She moved to approve the IGA. Ms. Moore seconded the motion. Ms. Barber called the question and the IGA between Jerome and Yavapai County Flood Control District is approved.

**Motion to approve IGA between Jerome and Yavapai County Flood Control District.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

**7:59 (59:51) 10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber introduced to and from the council. She invited Ms. Moore to speak first. Ms. Moore said about the parties or events at The Little Daisy, she's noticed people commenting about the noise and agrees it does shake the Town. She said she looked on the County's website to confirm they don't have a noise ordinance, and that the website says call the Sheriff's department for disturbing the peace. She said they do have ever

permits but wasn't sure if the event taking place was in need of permits from the county or not.

Mr. Klein said last we checked it had not reached the level of needing permits. He said all we can really do is keep calling. He added he believed it was an event that they wanted to hold in Town, but paperwork was not completed.

Ms. Sheffield said she believed they had rented the Bartlett for something that weekend, but the main draw was down at The Little Daisy.

Ms. Barber said she doesn't have a problem with what they are doing, she has a problem with too much noise. She points out the way the canyon sits if you're having a party out there now, we could open the windows in Council chambers and hear it, and it doesn't need to be that loud. She said we've talked about annexing but that is a huge deal as well.

Ms. Moore commented that maybe someone from Town should talk to the Yavapai County planning department. She said in the past we've always had somewhat of a relationship with them in that we should have some influence on places we provide water, sewer and fire protection when they impact us.

Ms. Barber said that was zoned single family residential and they were able to change it through the County, so the County has opened a huge can of worms for us by doing that.

Ms. Moore said she didn't think it was changing zoning but changing the use of the building.

Ms. Barber said she doesn't know the details.

Ms. Moore shared it's made huge impacts on the town and is part of our Historic Overlay District.

Ms. Barber asked if she wanted any of it put on a future agenda.

Ms. Moore said yes, she would like to talk about what can be done about impacts to the town by their use.

Mr. Sharif asked what it would take to annex something into the Town.

Ms. Barber advised him to get his information from Mr. Klein from 2-3 years ago. She added there are pros and cons and is not for this meeting as there are quite a few things to take into consideration.

Mr. Sharif said he will go do his homework.

Ms. Moore said she wasn't sure if it would be better for staff to talk to the County.

Mr. Klein confirmed usually someone elected carries more weight.

Ms. Barber asks if Mr. Sharif has anything to add.

Mr. Sharif said he wanted to give props and a shout out to the Town Public Works crew. He shared they've helped him to understand some of the systems through town and feels like they don't get enough credit for being as amazing as they are.

Ms. Barber said she agreed with the statement, adding we are lucky to have all of our paid staff and our volunteers without them we would crumble. She asked if Ms. Sheffield if she had anything to add.

Ms. Sheffield answered no.

Ms. Barber said she doesn't believe this item needs to be put on a meeting next month or the month after because it likely needs to have more discussion once Allen Muma comes back to town. She said the Town has been working on the hotel, adding that the Historical Society owns a parcel of land within a Town owned parcel of land behind the Hotel Jerome that could be used for parking. She said it was brought up at a previous Historical Society meeting and Mr. Muma, who was the President at the time, said he would want to just give it to the Town, but then there had been talk about doing a land trade. She said we need to pull up information on the survey that was done in the area because all of the survey flags are gone. She said going back for a little history; you had to have parking to redo a building, and the Historical Society was redoing the New State Motor Company. The parcel of land, on Rich St., she is referring to is the land that the Historical Society needed to have for their parking when redoing the New State Motor Company. She said we should talk about surveying the Town owned property that the dumpster for Bobby D's sits on because she believes that is about 3 spaces and might be a good trade. She said it doesn't need to happen now but wanted it brought to the table before Mr. Muma's retirement. She added that she is not sure they record their meeting or have minutes enough to go back and review the conversation.

Mr. Klein shared that there are a lot of legalities involved with that. He said they could give us the property and that would be the easiest way, however the Town would have to offer their land for sale. There likely wouldn't be much interest much like the piece of property purchased by the Haunted Group. He said municipalities always have to offer anything for sale to the general public. You can do trades but there are certain parameters for that, a survey would be necessary to make sure it is like for like. It can be done but there are a lot of legalities involved.

Ms. Barber said she would be willing to meet before it becomes an agenda item, and then she would bring it up again at a Historical Society meeting to refresh their memory. She doesn't remember why it stalled when the President said to just give it to Town, adding that the Historical Society gave a lot of property to the Town in the past. She said the Historical Society preserves Jerome's history, and the Town is trying to do that as well, so as far as having a symbiotic relationship taking care of town together, this is the best relationship she's seen in the past 10 years. She said she won't continue to talk about it but also added we need to work on more grant funding for the Hotel Jerome.

Ms. Moore said she didn't know if anyone had heard from Steven (Knowlton) and Nancy (Robinson).

Mr. Blodgett said he'd received a post card from them.

Ms. Moore said she thought they might be back in town in the next month or so. She said she would like to make a list of things that need to be done in the Hotel Jerome to prioritize them, adding that might be good for goal setting. She said we need to move on it somehow, even using money to complete little projects as we can.

Ms. Barber agreed with Ms. Moore asking about movement on the big windows.

Mr. Klein said we've had Cottonwood come up and as everyone has seen they said they would provide the windows but

would need the contractor, adding they thought that Hale’s would do it. He said he tried to get them to stay on the job, use their subcontractor, and to charge us accordingly. He said but of course it will rise to the threshold that requires multiple bids. He said we will be able to show that we attempted that and will be able to move forward with one bid, but even getting that one bid was difficult. He continued, hopefully between Hale’s and them, knowing the tempered glass and what needs to be done. He said they’ve been out and measured and we’ve got a little more work and made a little more progress.

Ms. Barber thanks him and asks if anyone has anything else to add. There was nothing.

**8:12PM (1:12:00)11. ADJOURNMENT –**

Ms. Barber moved to adjourn the meeting at 8:12pm

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the meeting adjourned at 8:12pm.

**Motion to adjourn at 8:12p.m.**

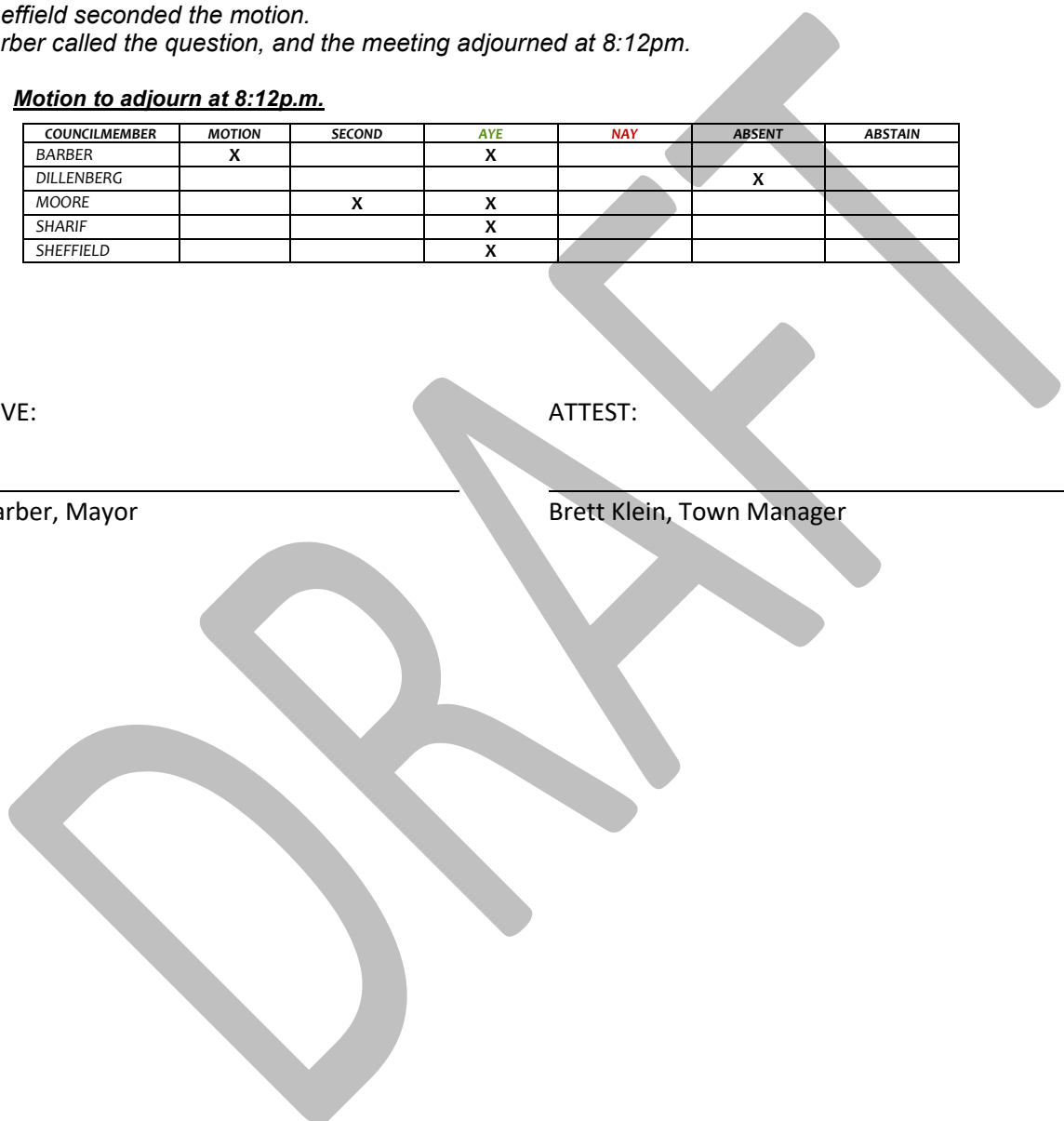
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager



**File Attachments for Item:**

**A. Consideration of Resolution No. 674, A Resolution of the Town Council of the Town of Jerome, Arizona, Authorizing the Sale, Issuance, and Payment of a Sewer System Note in a Principal Amount Not To Exceed \$1,819,000**

Council will consider and may approve Resolution No. 674.

Resolution No. 674

RESOLUTION OF THE TOWN COUNCIL OF  
THE TOWN OF JEROME, ARIZONA,  
AUTHORIZING THE SALE, ISSUANCE, AND PAYMENT OF A  
SEWER SYSTEM NOTE IN A PRINCIPAL AMOUNT  
NOT TO EXCEED \$1,819,000

WHEREAS, the Town Council of the Town of Jerome, Arizona (the “Town”) has determined that it is necessary and desirable to provide funds for the designing, purchasing, and installing of necessary equipment and components to address high ammonia and copper levels in the area along with line improvements to the aging wastewater system (the “Project”); and

WHEREAS, the Town Council has determined that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose; and

WHEREAS, the Town intends to issue and sell not to exceed \$1,819,000 of its Sewer System Notes pursuant to its authority to issue non-voted obligations under A.R.S. 9-512 (the “Notes”) pursuant to the provisions of Title 9 of the Arizona Revised Statutes, to finance the cost of the Project; and has duly adopted an initial resolution authorizing the issuance of the Notes; and

WHEREAS, under the provisions of Title 9 of the Arizona Revised Statutes (the “Act”), Districts in Arizona are authorized to issue and sell interest bearing notes for the purpose of providing funds for the projects; and

WHEREAS, the Town Council finds that it is advantageous to the Town to authorize the issuance of the Notes at this time:

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Jerome, Arizona, as follows:

**Section 1.** For the purpose of providing funds to finance the Project, the Mayor of the Town (the “Mayor”) is hereby authorized in accordance with the terms of this Resolution, and upon signature of the Clerk of the Town (the “Clerk”), to sell and issue an interest-bearing note in a principal amount not to exceed One Million Eight Hundred Nineteen Dollars (\$1,819,000) (the “Note”) to Rural Water Financing Agency (the “Purchaser”) pursuant to a loan agreement and form of Note to be executed by the Town and the Purchaser (the “Loan Agreement”), a form of which Loan Agreement is attached hereto as Attachment 1. The Note shall be sold at par. The Note shall be designated “Sewer System Note, Series 2024”; shall be dated as of the date of issuance; shall be issued as a single note; shall bear interest at a rate of not to exceed nine percent (9%); and shall be a tax-exempt rate. All of the proceeds of the Note shall be deposited into a fund or account at closing of the Note. All terms and conditions of the Note shall be set forth in the Loan Agreement, of which final form shall be signed by the Mayor and attested by the Clerk.

**Section 2.** The Note shall mature not later than twenty-four (24) months after the date of closing, on such date as agreed upon by the Town and the Purchaser.

**Section 3.** The Note shall be subject to redemption at the option of the Town, in whole or in part, at any time, at the principal amount plus accrued interest to the date of redemption, without a premium, at par. The Note shall be subject to mandatory redemption upon receipt of funds from the United States Department of Agriculture - Rural Development (“USDA-RD”) for such purpose.

**Section 4.** Principal on the Note shall be payable from the proceeds of the sewer system of the Town. The Note shall be further secured by grant revenues received by USDA-RD and any other lawfully available cash of the Town, all as further set forth in the Loan Agreement.

**Section 5.** The Note shall be executed in the name of the Town and bear the signature of the Mayor and the signature of the Clerk and shall be payable as to principal and interest at the office of the Clerk or the paying agent duly appointed by the Town. Proceeds of the Note shall be deposited with the Town and shall be paid out for the purpose of providing funds in anticipation of the issuance of the Note to this Resolution and as required by law.

**Section 6.** The Note will be issued in fully registered form and that at all times during which any Note remains outstanding and unpaid, the Town or its agent shall keep or cause to be kept at its office a note register, if held by an agent of the Town, shall at all times be open for inspection by the Town or any duly authorized officer of the Town. The Note shall have the qualities and incidents of a negotiable instrument and shall be transferable only upon the note register kept by the Town or its agent, by the registered owner of the Note in person or by the registered owner’s attorney duly authorized in writing, upon presentation and surrender to the Town or its agent together with a written instrument of transfer satisfactory to the Town duly executed by the registered owner of the registered owner’s duly authorized attorney. Upon the transfer of the Note, the Town shall issue in the name of the transferee a new registered note or notes of the same aggregate principal amount and maturity as the surrendered Note. The Town shall not be obligated to make any such Note transfer during the fifteen (15) days next preceding an interest payment date of the Note or, in the case of any redemption of the Note, during the forty-five (45) days next preceding the date of redemption.

**Section 7.** The Note shall be in substantially the form attached to the Loan Agreement, which form is approved by this Resolution, with only changes as are necessary or appropriate to comply with the requirements of the purchaser thereof and as set forth in the Loan Agreement.

**Section 8.** The Note will be issued under the authority of Title 9 of the Arizona Revised Statutes.

**Section 9.** The Note may be renewed or extended as permitted by law.

**Section 10.** That, all orders or resolutions in conflict with this Resolution are hereby repealed insofar as such conflict exists and this Resolution shall become effective immediately upon its passage and the satisfaction of all conditions referenced in this Resolution.

Passed and approved this 8th day of October, 2024.

BY: \_\_\_\_\_  
Christina Barber, MAYOR

ATTESTED:

\_\_\_\_\_  
Brett Klein, TOWN MANAGER / CLERK

Attachment 1  
FORM OF LOAN AGREEMENT



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LOAN AGREEMENT AND NOTE

By and Between

RURAL WATER FINANCING AGENCY

and

TOWN OF JEROME, ARIZONA,  
as Borrower

dated as of October 22, 2024

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## LOAN AGREEMENT AND NOTE

This Loan Agreement and Note made and entered into as of October 22, 2024 (the “Loan Agreement”) by and between the RURAL WATER FINANCING AGENCY, an interlocal agency of the Commonwealth of Kentucky (the “Agency”) and TOWN OF JEROME, ARIZONA (the “Borrower”), a municipality of the State of Arizona:

### WITNESSETH

WHEREAS, the Agency has established its Public Projects Construction Financing Program (the “Program”) to offer interim financing to public agencies for construction of public projects for the purpose of providing loans at reduced interest costs; and

WHEREAS, the Agency has issued a series of its Public Projects Construction Notes (the “Notes”) as defined in the attached Exhibit A - Terms and Provisions (the “Term Sheet”) pursuant to a Trust Indenture dated as of November 9, 2021, as supplemented by Supplemental Trust Indenture as defined in the Term Sheet (collectively, the “Indenture”) between the Agency and Regions Bank, trustee (the “Trustee”), to finance the Program and to make Loans to public agencies, such as the Borrower, for construction of their projects; and

WHEREAS, the Borrower has obtained a commitment for Permanent Financing for its Project as hereinafter defined, from the United States Department of Agriculture, acting through Rural Development (“RD”); and

WHEREAS, the Borrower has determined that it is necessary and desirable to acquire, construct, and finance the Project, and the Agency has determined that the Borrower is a public agency as defined in the Act (hereinafter defined) and the Project is a project qualifying for financial assistance from the Agency through the Program; and

WHEREAS, pursuant to this Loan Agreement, the Borrower will proceed with the construction of the Project; and

WHEREAS, pursuant to this Loan Agreement, the Borrower pledges to the Agency all right, title and interest in and to monies to be received pursuant to the Permanent Financing (hereinafter defined), which monies will be assigned by the Agency to the Trustee to pay principal of and interest on the Notes and the associated costs of the Program; and

WHEREAS, the Agency is willing to cooperate with the Borrower in making available the Loan to be applied to the construction of the Project upon the conditions hereinafter enumerated and the covenants by the Borrower herein contained; and

WHEREAS, the Agency and the Borrower have determined to enter into this Loan Agreement to set forth their respective duties, rights, covenants, and obligations with respect to the construction and financing of the Project and the repayment of the Loan;

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN SET FORTH, THE LOAN HEREBY EFFECTED AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED BY EACH PARTY, THE PARTIES HERETO MUTUALLY COVENANT AND AGREE, EACH WITH THE OTHER AS FOLLOWS:

**ARTICLE I**  
**DEFINITIONS**

**Section 1.1. Definitions.** Except as set forth below, all of the capitalized terms utilized in this Loan Agreement will have the same definitions and meaning as ascribed to them in the Indenture. Terms defined in the Indenture and applicable to all borrowers under the Program shall when used in this Loan Agreement relate solely to the Borrower, who is a party hereto, unless otherwise expressly stated.

“*Act*” means Section 65.210 through 65.300 of the Kentucky Revised Statutes, as amended.

“*Agency*” means the Rural Water Financing Agency, an interlocal agency created and established under the Act.

“*Agency Notes*” means the series of the Agency’s Public Projects Construction Notes described in the Term Sheet.

“*Authorized Officer*” means with respect to the Issuer, its Chairperson, Vice-Chairperson, President, any Vice-President, Treasurer, Secretary or Assistant Secretary, and any other of its members, officers, agents, or employees duly authorized by resolution of the Issuer to perform the act or sign the document in question; with respect to any Borrower, the officers designated as such by the Borrower to act on its behalf with respect to the Borrower Documents as evidenced by a written certificate furnished to the Trustee.

“*Borrower’s Account*” means the separate account within the Program Fund under the Indenture, established for the Borrower’s Loan.

“*Business Day*” means any day other than (a) a Saturday, a Sunday or legal holiday, or (b) a day on which banking institutions in any city in which the payment office of the Trustee or any Paying Agency is located are required or authorized by law to remain closed.

“*Code*” means the Internal Revenue Code of 1986, as amended, and shall include the Regulations of the United States Department of the Treasury promulgated thereunder.

“*Commitment Letter*” means the RD Commitment Letter evidencing the approval by RD of Permanent Financing for the Project.

“*Commonwealth*” means the Commonwealth of Kentucky.

“*Costs*” or “*Project Costs*” means the costs of the Project as approved by RD, including interest during the construction of the Project.

“*Engineers*” means the firm of consulting engineers employed by the Borrower in connection with the Project, as identified in the Term Sheet.

“*Governing Body*” means the legislative body which serves as the governing authority of the Borrower under the laws of State at any given time.

“*Immediate Notice*” means notice given by telecopy, telegraph or other electronic means, promptly confirming in writing in accordance with the requirements of this Loan Agreement.

“*Indenture*” means the Trust Indenture dated as of November 9, 2021, between the Agency and the Trustee, as supplemented and further amended from time to time.

“*Interest Rate*” means the Interest Rate set forth and described in the Term Sheet.

“*Investment Earnings*” means interest earned on amounts on deposit in the Borrower’s Account.

“*Loan*” means the loan effected pursuant to this Loan Agreement.

“*Loan Agreement*” means this Loan Agreement and Note made and entered into by and between the Borrower and the Agency, providing for a Loan to the Borrower by the Agency, and for the repayment thereof to the Agency by the Borrower.

“*Loan Amount*” means the principal amount of the Loan as set forth and described in the Term Sheet.

“*Loan Payment Date*” means any payment date as set forth in the Term Sheet relating to the Loan, including the date of the final payment of principal and interest made on the Loan.

“*Loan Payments*” means all payments required to be made to the Agency by the Borrower under this Loan Agreement.

“*Maturity Date*” means the maturity date set forth and described in the Term Sheet.

“*Permanent Financing*” means bonds, notes or obligations issued by the Borrower and delivered to RD as purchaser.

“*Permanent Financing Documents*” means loan documents or any instruments, proceedings or other documentation authorizing the issuance of or securing the payment of the Permanent Financing, as described in Section 2.3 hereof.

“*Person*” means any individual, firm, partnership, association, corporation, limited liability company, public agency or governmental entity.

“*Prepayment Date*” means any day on or after the Prepayment Date set forth and described in the Term Sheet.

“*Project*” means the Project set forth and described in the Term Sheet.

“*Public Agency*” means any “public agency” as defined in the Act.

“*RD*” means the United States Department of Agriculture - Rural Development, or its successors or assigns.

“*Requisition for Funds*” means the form attached hereto as Exhibit B to be utilized by the Borrower in obtaining disbursements of the Loan from the Trustee.

“*State*” means the state set forth and described in the Term Sheet and in which the Borrower or its System is located.

“*System*” means the utility system owned and operated by the Borrower of which the Project shall become a part.

“*Term Sheet*” means the Terms and Provisions Sheet set forth in Exhibit A attached hereto.

“*Trustee*” means Regions Bank, an Alabama corporation, and its successor or successors, and any other corporation acting at any time as Trustee under the Indenture.

## ARTICLE II

### REPRESENTATIONS AND WARRANTIES

**Section 2.1. Representations and Warranties of Agency.** The Agency represents and warrants for the benefit of the Borrower as follows:

(a) The Agency is an interlocal agency established and created under the Act, has all necessary power and authority to enter into, and perform its obligations under, this Loan Agreement, and has duly authorized the execution and delivery of this Loan Agreement.

(b) Neither the execution and delivery hereof, nor the fulfillment of or compliance with the terms and conditions hereof, nor the consummation of the transactions contemplated hereby,

conflicts with or results in a breach of the terms, conditions and provisions of any restriction or any agreement or instrument to which the Agency is now a party or by which the Agency is bound, or constitutes a default under any of the foregoing.

(c) To the knowledge of the Agency, there is no litigation or proceeding pending or threatened against the Agency or any other person affecting the right of the Agency to execute or deliver this Loan Agreement or to comply with its obligations under this Loan Agreement. Neither the execution and delivery of this Loan Agreement by the Agency, nor compliance by the Agency with its obligations under this Loan Agreement, require the approval of any regulatory body, or any other entity, which approval has not been obtained.

(d) The authorization, execution and delivery of this Loan Agreement and all actions of the Agency with respect thereto, are in compliance with the Act and any regulations issued thereunder.

**Section 2.2. Representations and Warranties of Borrower.** The Borrower hereby represents and warrants for the benefit of the Agency as follows:

(a) The Borrower is a duly organized and validly existing Public Agency with full power to own its properties, conduct its affairs, enter into this Loan Agreement and consummate the transactions contemplated hereby.

(b) The negotiation, execution and delivery of this Loan Agreement and the consummation of the transactions contemplated hereby have all been duly authorized by requisite action of the Governing Body of the Borrower.

(c) This Loan Agreement and the Loan Note has been duly executed and delivered by the Borrower and are valid and binding obligations of the Borrower enforceable in accordance with their terms, except to the extent that the enforceability thereof may be limited by equitable principles and by bankruptcy, reorganization, moratorium, insolvency or similar laws heretofore or hereafter enacted relating to or affecting the enforcement of creditors' rights or remedies generally.

(d) There is no litigation of any nature pending or threatened, in any court or before any board, tribunal or administrative body, to challenge in any manner the authority of the Borrower or its Governing Body to make payments under this Loan Agreement or to construct the Project, or to challenge in any manner the authority of the Borrower or its Governing Body to take any of the actions that have been taken in the authorization or delivery of this Loan Agreement or the construction of the Project, or in any way contesting or affecting the validity of this Loan Agreement, or in any way questioning any proceedings taken with respect to the authorization or delivery by the Borrower of this Loan Agreement, or the application of the proceeds thereof or the pledge or application of any monies or security provided therefor, or in any way questioning the due existence or powers of the Borrower, or otherwise wherein an unfavorable decision would have an adverse impact on the transactions authorized in connection with this Loan Agreement.



(e) The authorization and delivery of this Loan Agreement and the consummation of the transactions contemplated hereby will not constitute an event of default or violation or breach, nor an event that, with the giving of notice or the passage of time or both, would constitute an event of default or violation or breach, under any contract, agreement, instrument, indenture, lease, judicial or administrative order, decree, rule or regulation or other document or law affecting the Borrower or its Governing Body.

(f) The Borrower shall deliver to the Agency a true, accurate and complete copy of the resolution or ordinance of the Governing Body of the Borrower approving and authorizing the execution and delivery of this Loan Agreement. Such resolution or ordinance was duly enacted or adopted at a meeting of the Governing Body of the Borrower at which a quorum was present and acting throughout; such resolution or ordinance is in full force and effect and has not been superseded, altered, amended or repealed as of the date hereof; and the meeting at which the resolution or ordinance was duly enacted or adopted was held in full compliance with the statutory laws under which the Borrower operates.

(g) The Borrower has or is able to obtain the licenses, permits and other governmental approvals required to own, occupy, operate and maintain the Project, and to enter into this Loan Agreement; is not in violation of and has not received any notice of an alleged violation of any zoning or land use laws applicable to the Project; and has full right, power and authority to perform the acts and things as provided for in this Loan Agreement.

**Section 2.3. Representations, Warranties and Covenants Concerning Permanent Financing.** The Borrower represents, warrants and covenants as follows:

(a) The Borrower has (i) received all approvals of RD required in connection with the construction of the Project, and (ii) received a commitment for Permanent Financing of its Project with presently obligated funds.

The Borrower acknowledges and agrees that, in making this Loan, the Agency has relied upon the receipt of the Permanent Financing commitment from RD.

(b) The Borrower is not in breach of or in default under any of the provisions of the loan documents or any instruments, proceedings or other documentation authorizing the issuance of or securing the payment of the Permanent Financing (the “Permanent Financing Documents”).

(c) The execution and delivery of the Permanent Financing Documents and the compliance with the provisions thereof, do not and will not in any material respect conflict with or constitute on the part of the Borrower a breach of or default under any contract, agreement, instrument, indenture or proceedings or any law, regulation, court order or consent decree to which the Borrower is now subject.

(d) The Permanent Financing Documents have been or shall be duly authorized, executed and delivered by the Borrower and will be valid and binding obligations of the Borrower.

(e) There is no action, suit, proceeding or investigation at law or in equity before or by any court, public board or body known to be pending or threatened against the Borrower in any way contesting or affecting any authority for the issuance of or the validity of the Permanent Financing or the Permanent Financing Documents or in any way adversely affecting the transactions contemplated thereby.

(f) The Borrower will comply in all respects with the terms and provisions of the Permanent Financing Documents.

(g) The Borrower will promptly remit, in accordance with the provisions of this Loan Agreement and the Permanent Financing Documents, each disbursement from its Borrower's Account to the person or persons to whom payment is then due and owing.

(h) The Borrower will not unilaterally terminate, or enter into any agreement to terminate, any of the Permanent Financing Documents and will give to the Agency and the Trustee prompt written notice, appropriately documented, of any material amendment to or modification of any of the Permanent Financing Documents.

**ARTICLE III**

**AGENCY'S AGREEMENT TO MAKE LOAN; TERMS**

**Section 3.1. Determination of Eligibility.** The Agency has determined that the Borrower's Project is a project eligible for Program financing.

**Section 3.2. Loan Amount; Loan Payments and Prepayments; Disbursement of Funds.** The principal amount of the Loan shall be the Loan Amount. The Loan Amount shall be paid in full on or before the Maturity Date.

The Loan Amount, plus accrued interest, may be prepaid on the Prepayment Date upon no less than 15 days prior written notice to the Agency and the Trustee. The amount of the prepayment shall be subject to such prepayment terms as are set forth and described in the Term Sheet.

The Loan shall bear interest from the closing date of the Loan at the Interest Rate and shall accrue on the outstanding principal amount of the Loan. Interest on the Loan shall be payable on each Loan Payment Date. The principal of and unpaid interest on the Loan shall be payable on the Maturity Date or upon earlier prepayment. The Loan shall be evidenced by the execution by the Borrower of this Loan Agreement and delivery and assignment by the Agency thereof to the Trustee.

The Borrower hereby acknowledges itself indebted to and promises to pay to the order of the Agency the Loan Amount on or before the Maturity Date, with interest thereon payable on each Loan Payment Date accruing at the Interest Rate.

The proceeds of the Loan shall be deposited in a Borrower's Account established for the Borrower with the Trustee. The Agency shall cause the Trustee to disburse amounts for Project Costs from such Borrower's Account upon the submission by the Borrower of a Requisition for Funds in substantially the same form as Exhibit B hereto. Upon receipt of a properly submitted Requisition for Funds by no later than 12:00 pm prevailing Eastern Time on Tuesday of any week, the Trustee shall disburse the amounts so requested on the following Thursday. The Agency does not make any warranty, either express or implied, that the moneys that will be paid into the Borrower's Account, under the provisions of this Loan Agreement, will be sufficient to pay all of the cost of the Project.

Payment of principal of the Loan shall be made at the designated trust office of the Trustee on the Maturity Date, or upon the earlier Prepayment Date. In addition to the payment of principal of and interest on the Loan, the Borrower shall pay to the Agency all of the expenses and fees, including any share of investment earnings required to be rebated to the United States of America pursuant to the Code, arising from the making of the Loan by the Agency to the Borrower. The Borrower shall receive a credit against its payment of principal hereunder in an amount equal to (i) amounts remaining in its Borrower's Account on the date the Loan is paid in full and (ii) Investment Earnings, if any.

**Section 3.4. Covenant Regarding Permanent Financing.** The Borrower does hereby separately covenant that if for any reason RD fails to provide the Permanent Financing by accepting delivery thereof on or before the Maturity Date, the Borrower shall continue to pay interest on the Loan at the rate set forth in Section 3.2 from amounts in its Borrower's Account or its own funds, as determined by the Agency, and if RD has not purchased the Permanent Financing by the Maturity Date, the Borrower shall pay the Loan in full on such date. Such payment shall be affected from the proceeds of other temporary or Permanent Financing or other borrowing of whatever nature or from any other legally available funds of the Borrower.

The Borrower will give to the Agency and the Trustee prompt written notice, appropriately documented, of any modification, suspension, termination, annulment or other change in status of the RD commitment for Permanent Financing. In such event, the Agency shall provide express written instructions to the Trustee specifically detailing to the Trustee the manner in which the duties of the Trustee under the Indenture will change as a result of such modification, suspension, annulment or other change.

**Section 3.5. Conversion to RD Multiple Advance Loan.** This Loan Agreement may be assigned to RD in the event that the Agency Notes are required to be called for redemption, as described in the Indenture. In such event, the Agency or its designee will notify the Borrower that this Loan Agreement will be assigned to RD, and the effective date of such assignment, which notification shall be not less than 14 days prior to the assignment date. On or before such

assignment date, RD will cause the full amount of the Borrower's Loan Payment (as of such assignment date) to be wired to the Borrower's construction fund, and the Borrower agrees that it will immediately wire such funds to the Trustee, as directed by the Agency. On such assignment date, and without further action of the Borrower, the Agency or RD, the Agency shall be deemed to have assigned to RD, and RD shall be deemed to have assumed, the Agency's rights under this Loan Agreement. Thereafter, the Loan Agreement shall bear interest at the then-applicable RD multiple-advance rate in effect for the Borrower.

## ARTICLE IV

### ASSIGNMENT AND GENERAL COVENANTS OF BORROWER

**Section 4.1. Repayment of Loan.** The Borrower hereby agrees to pay the principal of, prepayment charges, if any, and interest on the Loan, as and when due. The obligations of the Borrower to repay the Loan and to perform and observe the other agreements contained herein shall be absolute and unconditional and shall not be subject to any defense or any right of setoff, counterclaim or recoupment arising out of any breach by the Agency or the Trustee of any obligation to the Borrower, whether hereunder or otherwise, or as a result of the failure of the Borrower to complete the acquisition, construction, improving and equipping of the Project, the failure of RD to provide Permanent Financing, the occurrence of any acts or circumstances that may constitute failure of consideration, eviction or constructive eviction, destruction of or damage to the Project, the taking by eminent domain of title to or temporary use of any or all of the Project, commercial frustration of purpose, any change in the tax or other laws of the United States of America or of the Commonwealth or any political subdivision of either thereof or any failure of the Agency or the Trustee to perform and observe any agreement, whether express or implied, or any duty, liability or obligation arising out of or connected with this Loan Agreement.

**Section 4.2. Security for Repayment of Loan.** (a) The Loan shall be repaid from, and repayment of the Loan shall be secured by the proceeds of the Permanent Financing. In the event that Permanent Financing is not available on the Maturity Date or the Prepayment Date, as the case may be, or insufficient to repay the Loan in full, this Loan shall be payable from and be secured by a pledge of the revenues of the System, subject to the pledge thereof in favor of any prior lien bonds.

(b) The Borrower does hereby irrevocably assign and pledge to the Agency and its successors or assigns, for the benefit of the owners of its Agency Notes, all right, title and interest of the Borrower in and to the proceeds of the Permanent Financing and all monies to be received from RD, as applicable, pursuant to RD's expressed intention to provide Permanent Financing for the Project. The Borrower acknowledges and agrees that the Agency pursuant to the Indenture has assigned and pledged to the Trustee for the benefit and security of the owners of the Notes all of its rights under the provisions of this Loan Agreement. Accordingly, this Loan Agreement shall not be terminated, modified or changed by the Agency or the Borrower except with the prior consent of the Trustee in the manner and subject to the conditions permitted by the terms and provisions of the Indenture.

**Section 4.3. Further Assurance.** At any time and all times the Borrower shall, so far as it may be authorized by law, pass, make, do, execute, acknowledge and deliver, all and every such further resolutions, acts, deeds, conveyances, assignments, transfers and assurances as may be necessary or desirable for the better assuring, conveying, granting, assigning and confirming all and singular the rights, assets and revenues herein pledged or assigned, or intended so to be, or which the Borrower may hereafter become bound to pledge or assign.

**Section 4.4. Completion of Project.** The Borrower hereby covenants and agrees to proceed expeditiously with and promptly complete the Project in accordance with the plans, designs and specifications prepared by the Engineers for the Borrower so that the Permanent Financing can be delivered on or prior to the Maturity Date.

**Section 4.5. Tax Covenant.** The Borrower shall at all times do and perform all acts and things permitted by law and necessary or desirable in order to assure such exclusion and shall take such actions as may be directed by the Agency in order to accomplish the foregoing. The Borrower shall not permit (i) the proceeds of the Loan to be used directly or indirectly in any trade or business, (ii) its payments hereunder to be secured directly or indirectly by property to be used in a trade or business, (iii) any management agreement for the operation of the Project any system of which it is a part, or (iv) any federal guarantee of its obligations hereunder without the prior written consent of the Agency.

The Borrower covenants and agrees, from time to time, to pay any and all amounts required to be rebated to the United States pursuant to Section 148(f) of the Code and any temporary, proposed or actual Treasury Regulations, as may be applicable to the Loan. This covenant shall survive payment in full of the Loan but shall terminate upon notification by the Agency to the Borrower that no rebate is due and owing.

**Section 4.6. Accounts and Reports.** The Borrower shall at all times keep, or cause to be kept, proper books of record and account in which complete and accurate entries shall be made of all its transactions relating to the Project, which shall at all reasonable times be subject to the inspection of the Agency.

**Section 4.7. General.** The Borrower shall do and perform or cause to be done and performed all acts and things required to be done or performed by or on behalf of the Borrower under the provisions of any agreements regarding the Permanent Financing and this Loan Agreement in accordance with the terms of such provisions.

**Section 4.8. Designation of Authorized Officers.** The Borrower shall provide the Agency and the Trustee with a written certificate of its Authorized Officers who are designated to act on behalf of the Borrower for purposes of this Loan Agreement and for the Requisition for Funds.

## ARTICLE V

## EVENTS OF DEFAULT AND REMEDIES

**Section 5.1. Events of Default Defined.** The following will be “Events of Default” under this Loan Agreement and the term “Event of Default” or “Default” will mean, whenever it is used in this Loan Agreement, any one or more of the following events:

(a) Failure by the Borrower to pay any Loan Payments at the times specified herein.

(b) Failure by the Borrower to observe or perform any covenant, condition or agreement on its part to be observed or performed, other than as referred to in subsection (a) of this Section, for a period of thirty (30) days after written notice specifying such failure and requesting that it be remedied will have been given to the Borrower by the Agency unless the Agency agrees in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, the Agency will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by the Borrower within the applicable period and diligently pursued until such failure is corrected.

(c) The dissolution or liquidation of the Borrower, or the voluntary initiation by the Borrower of any proceeding under any federal or state law relating to bankruptcy, insolvency, arrangement, reorganization, readjustment of debt or any other form of debtor relief, or the initiation against the Borrower of any such proceeding that will remain undismissed for sixty (60) days, or the entry by the Borrower into an agreement of composition with creditors or the failure generally by the Borrower to pay its debts as they become due.

**Section 5.2. Remedies on Default.** Whenever any Event of Default referred to in Section 6.1 has occurred and is continuing, the Agency may, without any further demand or notice, take one or any combination of the following remedial steps:

(a) Declare all payments due hereunder, as set forth in the Schedule of Payments, to be immediately due and payable.

(b) Exercise all the rights and remedies of the Agency provided by law or equity.

(c) Take whatever action at law or in equity appear necessary or desirable to enforce its rights under this Loan Agreement.

**Section 5.3. Appointment of Receiver.** Upon the occurrence of an Event of Default, and upon the filing of a suit or other commencement of judicial proceedings to enforce the rights of

the Agency under this Loan Agreement, the Agency shall be entitled, as a matter of right, to the appointment of a receiver or receivers of the System and all receipts therefrom, pending such proceedings, with such power as the court making such appointment shall confer; provided, however, that the Agency may, with or without action under this Section, pursue any available remedy to enforce the payment obligations hereunder, or to remedy any Event of Default.

**Section 5.4. No Remedy Exclusive.** No remedy herein conferred upon or reserved to the Agency is intended to be exclusive, and every such remedy will be cumulative and will be in addition to every other remedy given hereunder and every remedy now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default will impair any such right or power and any such right and power may be exercised from time to time and as often as may be deemed expedient.

**Section 5.5. Consent to Powers of Agency Under this Loan Agreement.** The Borrower hereby acknowledges to the Agency its understanding of the provisions of this Loan Agreement, vesting in the Agency certain powers, rights and privileges in respect of the Project upon the occurrence of an Event of Default, and the Borrower hereby covenants and agrees that if the Agency should in the future have recourse to said rights and powers, the Borrower shall take no action of any nature whatsoever calculated to inhibit, nullify, void, delay or render nugatory such actions of the Agency in the due and prompt implementation of this Loan Agreement.

**Section 5.6. Non-Waivers by Agency.** No failure by the Agency or by any assignee to insist upon the strict performance of any term hereof or to exercise any right, power or remedy consequent upon a breach thereof, and no acceptance of any payment hereunder, in full or in part, during the continuance of such breach, shall constitute waiver of such breach or of such term. No waiver of any breach shall affect or alter this Loan Agreement or constitute a waiver of a then existing or subsequent breach.

**Section 5.7. Agreement to Pay Attorneys' Fees and Expenses.** In the event that either party hereto is in default under any of the provisions hereof and the nondefaulting party employs attorneys or incurs other expenses for the enforcement of performance or observance of any obligation or agreement on the part of the defaulting party herein contained, the defaulting party agrees that it will pay on demand therefor to the nondefaulting party the fees of such attorneys and such other expenses so incurred by the nondefaulting party.

## ARTICLE VI

### MISCELLANEOUS PROVISIONS

**Section 6.1. Approval not to be Unreasonably Withheld.** Any approval of the Agency required by this Loan Agreement shall not be unreasonably withheld and shall be deemed to have been given on the thirtieth (30<sup>th</sup>) day following the submission of any matter requiring approval to the Agency, unless disapproved in writing prior to such thirtieth (30<sup>th</sup>) day. Any provision of this Loan Agreement requiring the approval of the Agency or the satisfaction or the evidence of

satisfaction of the Agency shall be interpreted as requiring action by an Authorized Officer of the Agency granting, authorizing or expressing such approval or satisfaction, as the case may be, unless such provision expressly provides otherwise.

**Section 6.2. Effective Date.** This Loan Agreement shall become effective as of the date first set forth herein above and shall continue to full force and effect until the date the obligations of the Borrower pursuant to the provisions of this Loan Agreement have been fully satisfied.

**Section 6.3. Binding Effect.** This Loan Agreement shall be binding upon, and shall inure to the benefit of the parties hereto, and to any person, officer, board, department, agency, municipal Agency, or body politic and corporate succeeding by operation of law to the powers and duties of either of the parties hereto. This Loan Agreement shall not be revocable by either of the parties, nor assignable by either parties without the written consent of the other party.

**Section 6.4. Severability.** In the event that any provision of this Loan Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

**Section 6.5. Execution in Counterparts.** This Loan Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

**Section 6.6. Applicable Law.** This Loan Agreement will be governed by and construed in accordance with the laws of the Commonwealth of Kentucky.

**Section 6.7. Captions.** The captions or headings herein are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Loan Agreement.

**Section 6.8. Notices.** Any notices required hereunder shall be delivered in the manner and to the addresses set forth in the Indenture; provided that the Borrower's address shall be that listed on the Term Sheet.

**Section 6.9. Discharge of Borrower's Obligations under the Loan Agreement.** If, prior to the Loan Payment Date, the Borrower (a) deposits sufficient funds with the Trustee to pay the principal of and interest due hereunder to such Loan Payment Date; and (b) informs the Agency and the Trustee of its intention to prepay its obligations hereunder on such Loan Payment Date; and if the Borrower shall also pay or cause to be paid all other sums payable hereunder by the Borrower with respect to this Loan Agreement, or make adequate provision therefor, then and in that case the indebtedness evidenced by this Loan Agreement shall be discharged and satisfied and all covenants, agreements and obligations of the Borrower hereunder shall be fully discharged and satisfied and shall thereupon cease, terminate and become void.



**Section 6.10. No Liability of Agency's and Borrower's Officers.** No recourse under or upon any obligation, covenant or agreement contained in this Agreement shall be had against any incorporator, member, director or officer, as such, past, present or future, of the Agency or the Borrower, either directly or through the Agency or the Borrower. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such incorporator, member, director or officer is hereby expressly waived and released by the Borrower and the Agency against the other's incorporators, members, directors or officers as a condition of and consideration for the execution of this Loan Agreement.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties hereto have caused this Loan Agreement to be executed by their respective duly authorized officers as of the day and year above written.

RURAL WATER FINANCING AGENCY

By: \_\_\_\_\_  
Title \_\_\_\_\_

TOWN OF JEROME, ARIZONA,  
as Borrower

By: \_\_\_\_\_  
Title \_\_\_\_\_

**EXHIBIT A**  
**TERMS AND PROVISIONS**

**EXHIBIT B**

**REQUEST FOR PAYMENT WITH RESPECT TO  
RURAL WATER FINANCING AGENCY  
(PUBLIC PROJECTS CONSTRUCTION FINANCING PROGRAM)**

Request No. \_\_\_\_\_

[Date]

To: Regions Bank  
Corporate Trust Administration  
150 Fourth Avenue North, Suite 1500  
Nashville, Tennessee 37219  
Fax Number: (615) 770-4350  
Email: \_\_\_\_\_

From: Town of Jerome, Arizona (“Borrower”)  
600 Clark Street  
Jerome, Arizona 86331  
Phone: (928) 634-7943  
Email: b.klein@jerome.az.gov

Ladies and Gentlemen:

The above identified Borrower has entered into a Loan Agreement with the Rural Water Financing Agency (the “Agency”) for the acquisition and construction of facilities described in the Loan Agreement as the “Project.”

Pursuant to the Loan Agreement, we hereby certify that we have incurred the following expenses in connection with the Project and that the Agency’s funding share of these expenses is in the amount so denoted in this request totaling \$ \_\_\_\_\_ and as detailed and set forth in the Schedule attached hereto.

Respectfully submitted,

TOWN OF JEROME, ARIZONA

By \_\_\_\_\_

Title \_\_\_\_\_

Certificate of Consulting Engineers as to  
Payment Request No. \_\_\_\_\_

The undersigned, a duly qualified and licensed Engineer hereby certifies that he or she represents the Borrower submitting this request and that all expenses represented in this request were duly incurred for the Construction of the "Project," and that such expenses have not been the subject of any request for disbursement previously submitted.

Engineer/Consultant

PACE

By: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED:

USDA, Rural Development

By: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT C**

**OPINION OF COUNSEL**

[Letterhead of Counsel to Borrower]

\_\_\_\_\_

Rural Water Financing Agency  
Bowling Green, Kentucky

Regions Bank  
Nashville, Tennessee

Loan Agreement by and between Rural Water Financing Agency  
and Town of Jerome, Arizona dated as of October 22, 2024

Ladies and Gentlemen:

The undersigned is an attorney at law duly admitted to the practice of law in the State of Arizona (the "State") and is legal counsel to the Town of Jerome, Arizona (the "Borrower"). I am familiar with the organization and existence of the Borrower and the laws of the State applicable thereto. Additionally, I am familiar with the project (the "Project") with respect to which the Loan Agreement (the "Loan Agreement") by and between the Rural Water Financing Agency ("Agency") and the Borrower is being authorized, executed and delivered.

I have reviewed the form of Loan Agreement of the Borrower, the resolution of the Borrower authorizing the execution and delivery of said Loan Agreement and the plans, designs and specifications prepared by the Engineers for the Borrower with respect to the Project.

Based upon my review I am of the opinion that:

(1) The Borrower is a duly organized and existing political subdivision or body politic of the State validly existing under the Constitution and statutes of the State.

(2) The Loan Agreement has been duly executed and delivered by the Borrower and is a valid and binding obligation of the Borrower enforceable in accordance with their terms, except to the extent that the enforceability thereof may be limited by equitable principles and by bankruptcy, reorganization, moratorium, insolvency or similar laws heretofore or hereafter enacted relating to or affecting the enforcement of creditors rights or remedies generally.

(3) The Borrower has all necessary power and authority to enter into, perform and consummate all transactions contemplated by the Loan Agreement, and to execute and deliver the documents and instruments to be executed and delivered by it in connection with the construction of the Project.

(4) The execution and delivery of the Loan Agreement and the performance by the Borrower of its obligations thereunder does not and will not conflict with, violate or constitute a default under any court or administrative order, decree or ruling, or any law, statute, ordinance or regulation, or any agreement, indenture, mortgage, lease, note or other obligation or instrument, binding upon the Borrower, or any of its properties or assets. The Borrower has obtained or is able to obtain such authorization, consent, permit, approval or license of, or filing or registration with, any court or governmental department, commission, board, bureau, agency or instrumentality, or any specifically granted exemption from any of the foregoing, that is necessary to the valid execution, delivery or performance by the Borrower of the Loan Agreement.

(5) To the best of my knowledge after due inquiry, there is no action, suit, proceedings or investigation at law or in equity before any court, public board or body pending or threatened against, affecting or questioning (i) the valid existence of the Borrower, (ii) the right or title of the members and officers of the Borrower to their respective positions, (iii) the authorization, execution, delivery or enforceability of the Loan Agreement or the application of any monies or security therefor, (iv) the construction

of the Project, or (v) that would have a material adverse impact on the ability of the Borrower to perform its obligations under the Loan Agreement.

(6) None of the proceedings taken by the Borrower for the authorization, execution or delivery of the Loan Agreement has been repealed, rescinded, or revoked.

(7) All proceedings and actions of the Borrower with respect to which the Loan Agreement is to be delivered were taken at meetings properly convened and held in substantial compliance with the applicable provisions of the laws of the State.

Very truly yours,

**EXHIBIT D**

RD COMMITMENT LETTER



**EXHIBIT E**  
TRUSTEE BANK FORMS



STANDING DISBURSEMENT INSTRUCTIONS

The Borrower: \_\_\_\_\_

With respect to the account(s) identified above, I hereby authorize Regions Bank to utilize the following disbursement instructions:

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

ABA Routing Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

**OR**

Payee Name: \_\_\_\_\_

Payee Address: \_\_\_\_\_

\_\_\_\_\_

These standing disbursement instructions are effective until notice is given in writing by the undersigned or any other Authorized Representative.

By: \_\_\_\_\_  
Authorized Representative

Date: \_\_\_\_\_

**SUBMIT: FAX TO THE ATTENTION OF Daniel Olson AT 615-770-4350, OR  
EMAIL AT [DANIEL.OLSON@REGIONS.COM](mailto:DANIEL.OLSON@REGIONS.COM)**

**Town of Jerome, Arizona (the "Borrower")**  
**INCUMBENCY CERTIFICATE FOR AUTHORIZED REPRESENTATIVE**

The undersigned, Brett Klein being the  
*(name of person)*

Town Manager/Clerk of the Town of Jerome, Arizona (the "Borrower")  
*(title)*

does hereby certify that (1) the individuals listed below are qualified and acting officers of the Borrower, (2) the signature appearing opposite the name of each officer is a true specimen of the genuine signature of such officer, and (3) such individuals have the authority to provide written direction/confirmation and receive callbacks at the phone number(s) noted below and execute documents to be delivered to, or upon the request of Regions Bank. Regions Bank may rely conclusively upon the certification of the authority of the officers named in this Certificate in connection with all transactions to which the Issuer is a party with Regions Bank until such time as the Borrower (i) expressly revokes this Certificate in writing or (ii) provides a revised Certificate; in order to be effective, either must be delivered to Regions Bank at the addresses provided in the related governing documents.

Name	Title	Signature	Phone Number for Callback

IN WITNESS WHEREOF, the undersigned has duly executed and delivered this certificate as of \_\_\_\_\_.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

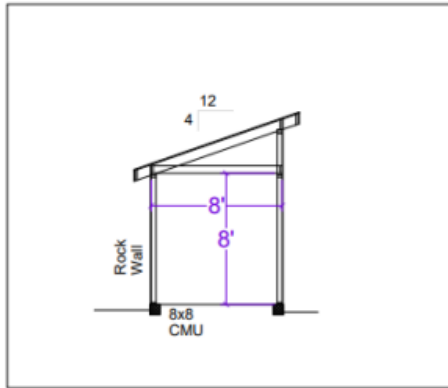
**(NOTE: THIS MAY NOT BE ONE OF THE OFFICERS LISTED ABOVE)**

*SUBMIT: FAX TO THE ATTENTION OF Daniel Olson AT 615-770-4350, OR EMAIL AT [DANIEL.OLSON@REGIONS.COM](mailto:DANIEL.OLSON@REGIONS.COM)*

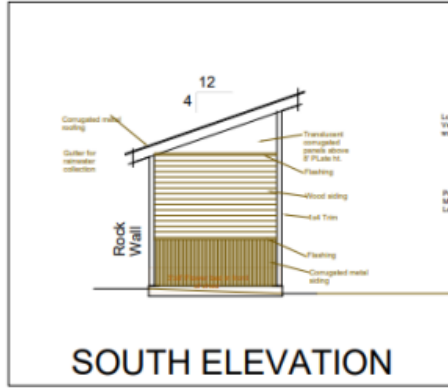
**File Attachments for Item:**

**A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed**

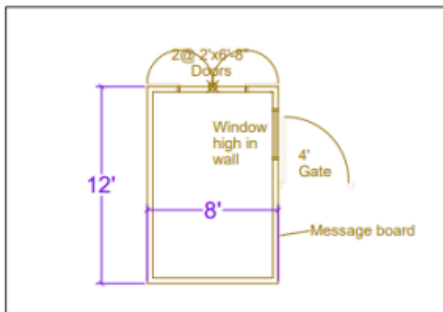
Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction



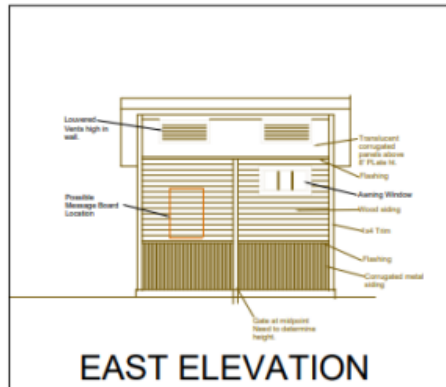
SHED SECTION



SOUTH ELEVATION



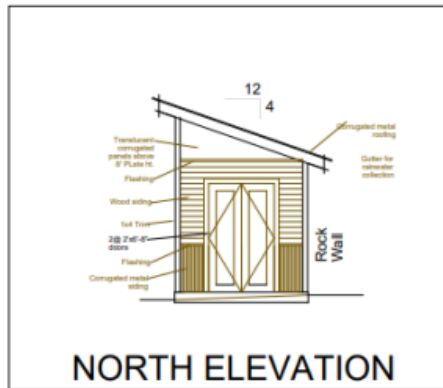
SHED PLAN



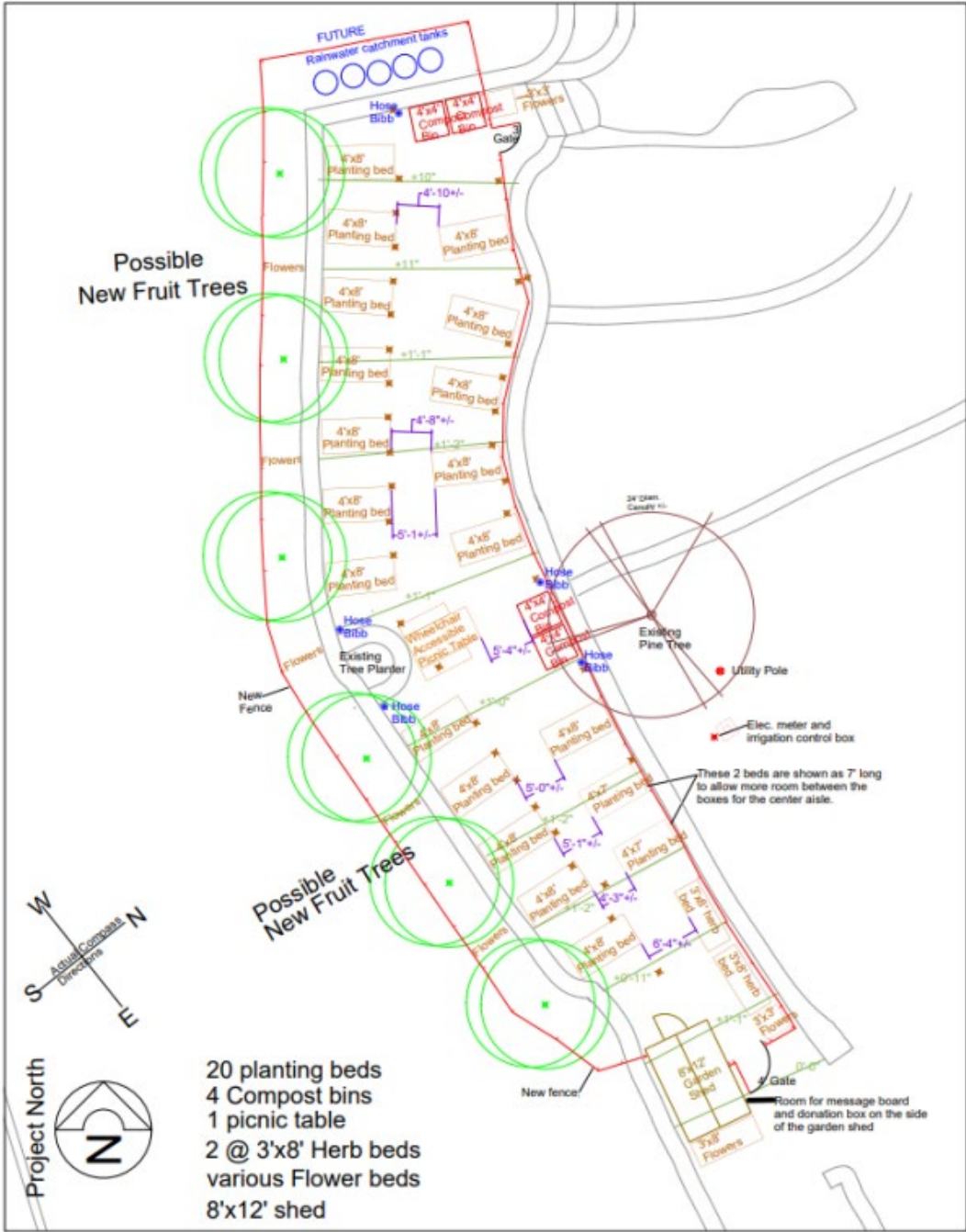
EAST ELEVATION

Jerome Community Garden  
Proposed Garden Shed  
Option 2

Date: 2020-08-20  
Drawn by: WIM  
Scale: 1/8" = 1'-0"



NORTH ELEVATION



# Proposed Community Garden Plan w/ 4'x8' planting beds (2@7')

Date: 2020-08-19

Drawn by: WIM

Scale: 1/16"=1'-0" +/-

**File Attachments for Item:**

**A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Town Dinner at Spook Hall**

Council will consider and may approve the special event permit.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Permit # J24-0033

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 60 days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

*Town Use Only*

Date Submitted: 9/25/24 Fee: \$75.00 Date Paid: 4/24/24  
 Paid via:  Check # 4166  C.C.  Cash

*Special Event Approvals*

Town Manager:  
 Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Fire inspector:  
 Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Zoning Administrator:  
 Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Police Chief:  
 Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Building Inspector/Public Works:  
 Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

*\*Other approvals as needed based on scope of event.*

**Special Event Fee Schedule**

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	<u>\$75</u>
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		



## Special Event Permit Application

### \*\*\*\*\*

### Checklist of Requirements

1. Completed Special Event Permit Application.
2. Completed Application for Facility Use (if applicable). *NA - Spook Hall*
3. Completed Hold Harmless Agreement of Indemnification.
4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
- a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
  - b. List of all participating vendor(s)/businesses (if applicable).
  - c. Accessibility, parking and/or traffic control plan.
  - d. Restroom plan.
  - e. Trash and waste removal plan.
  - f. Community outreach (if applicable)
5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
6. Liquor License (if applicable).
7. Liquor Liability Insurance (if applicable).
8. Health Department Approval (if applicable).
9. All other permits required by County or State Agencies.
10. Permit filing fee.
11. Written approval from Police Chief/Fire Inspector (if applicable).

### Applicant Information

**Applicant's Contact Information**

Name of Applicant Dylan Jung Date: 9/25/24

Name of Organization/Sponsor Jerome Chamber of Commerce

Federal Tax or 501 (c)(3) Number [REDACTED]

Business Mailing Address [REDACTED]

City Jerome State AZ Zip 86331

Business Email [REDACTED]

Business Phone # [REDACTED]-4 Cell Phone # [REDACTED]

### Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Ginger Mackenzie Phone [REDACTED]

Name Ingrid Sarris Phone [REDACTED]

Emergency contact for Event\*

Name Dylan Jung Phone [REDACTED]

\*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

### Event Information

Name of Event Jerome Town Dinner

Date(s) / Time(s) of Event - If multiple dates (Not including set-up/tear-down time)

Start: Date: 12/7 Time 5pm End: Date 12/7 Time 8pm

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Set-Up Date/Time: From 12/7 Noon To 12/7 9pm

Tear-Down Date/Time: From \_\_\_\_\_ To \_\_\_\_\_

Number of expected/estimated Participants 100-200

Will an admission or registration fee be charged? YES  NO  Fee \$ \_\_\_\_\_

Please briefly describe the event:

Jerome Town Dinner will take place at Spook Hall as a pot-luck town event sponsored by the Chamber. The Chamber will be selling beer and wine as part of our fundraising efforts.

### Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO

If yes, which property? \_\_\_\_\_

If no, what is the physical address for the event? Lawrence Memorial Hall,

260 Hull Ave.

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

YES  NO

\*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

### Event Details Continued

Will Alcohol be Sold?

YES

NO

By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES

NO

By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES

NO

Please provide a brief description of outdoor/amplified sound to be used:

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Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES

NO

Please provide a brief description of the electrical requirements for the event:

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Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES

NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? \*

YES

NO

\*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

### Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? \*

YES  NO

\*Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES  NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

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Will the use of portable restrooms be necessary during the event?

YES  NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES  NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

We will coordinate clean up efforts w/ Jerome Historical Society.

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Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES  NO

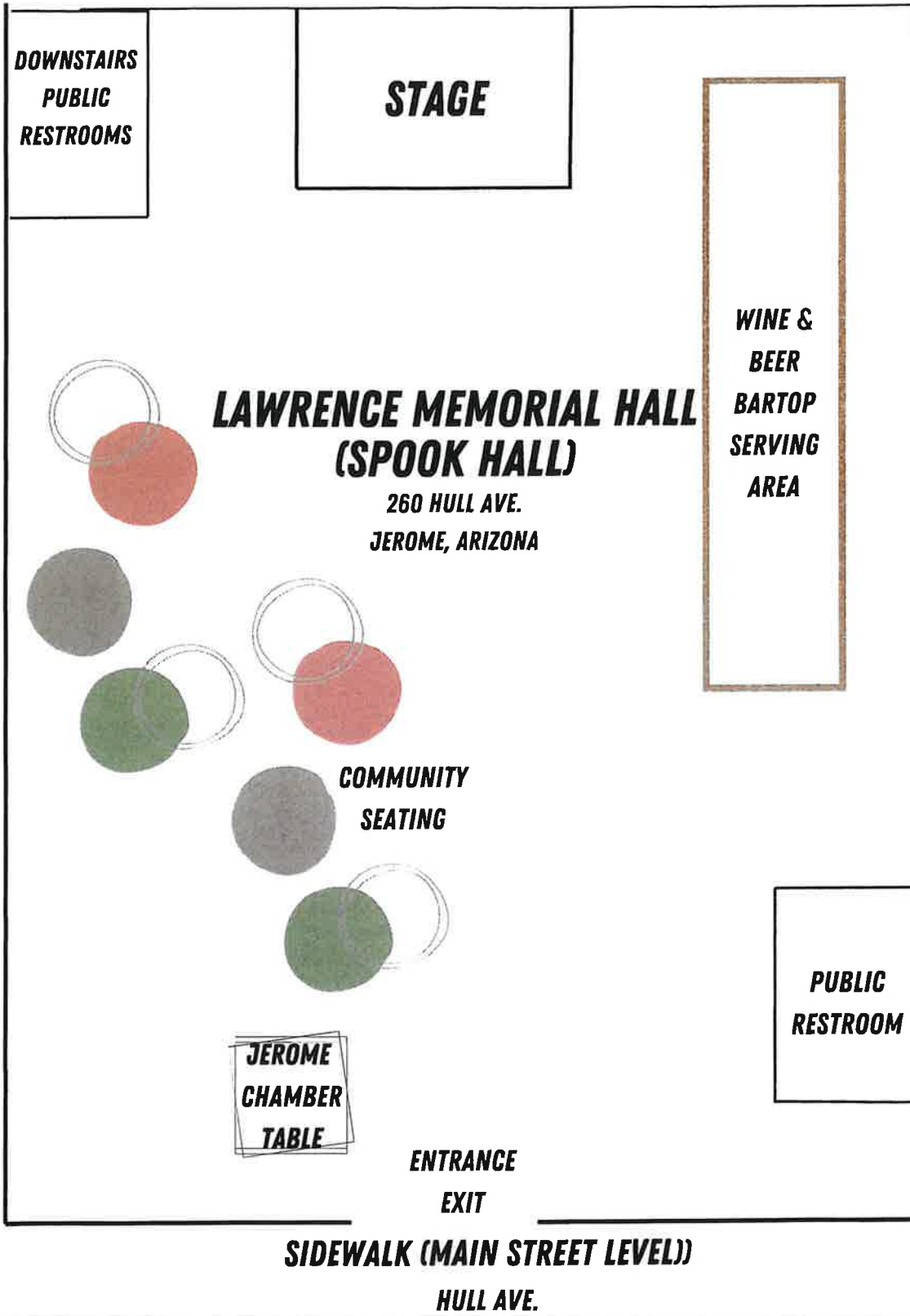
Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

We will publish in the Town newsletter.

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**File Attachments for Item:**

**B. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event**

Council will consider and may approve the special event permit.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item B.

Permit # J24-0032

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at **(928) 634-7943**.

### Town Use Only

Date Submitted: 9/23/24 Fee: \$25.00 Date Paid: 9/24/24  
 Paid via:  Check # 411666  C.C.  Cash

#### Special Event Approvals

Town Manager:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Fire Inspector:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Zoning Administrator:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Police Chief:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Building Inspector/Public Works:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

*\*Other approvals as needed based on scope of event.*

#### Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		



# Special Event Permit Application

\*\*\*\*\*

## Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
  - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
  - b. List of all participating vendor(s)/businesses (if applicable).
  - c. Accessibility, parking and/or traffic control plan.
  - d. Restroom plan.
  - e. Trash and waste removal plan.
  - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable).
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

### Applicant Information

Applicant's Contact Information

Name of Applicant Dylan Jung Date: 9/23/24

Name of Organization/Sponsor Chamber of Commerce

Federal Tax or 501 (c)(3) Number \_\_\_\_\_

Business Mailing Address Jerome Chamber of Commerce \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Email \_\_\_\_\_

Business Phone # 928-202-8144 Cell Phone # \_\_\_\_\_

### Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Ginger Mackenzie Phone # \_\_\_\_\_

Name Ingrid Sarris Phone # \_\_\_\_\_

Emergency contact for Event\*

Name Dylan Jung Phone # 928-202-8144

\*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

### Event Information

Name of Event Light Up the Mountain

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 11/30 Time 3pm End: Date 11/30 Time 9:00 pm

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

---

Set-Up Date/Time: From 11/30 Noon To 11/30 9:30pm

Tear-Down Date/Time: From \_\_\_\_\_ \_\_\_\_\_ To \_\_\_\_\_ \_\_\_\_\_

Number of expected/estimated Participants 100-200

Will an admission or registration fee be charged? YES  NO  Fee \$ \_\_\_\_\_

Please briefly describe the event:  
LUM will feature live music and school choir on the town steps, as well as a reading and announcements from the upper park. We will plug in the Christmas lights close to 9pm for the finale.

### Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO

If yes, which property? Upper Park

If no, what is the physical address for the event? \_\_\_\_\_

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

YES  NO

\*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

\*We will hang 2-3 banners along the fence to the Upper Park.

## Event Details Continued

Will Alcohol be Sold?

 YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

 YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

 YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Small PA system for announcements and reading, and small PA for band.

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

 YES NO

Please provide a brief description of the electrical requirements for the event:

The Chamber will work with JFD to properly install Christmas lights.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

 YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? \*

 YES NO

\*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

## Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? \*

YES  NO

*\*Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES  NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Upper park area and regular walkways will be open as usual. We will also help direct attendees to the 300 level parking area in social and print media.

Will the use of portable restrooms be necessary during the event?

YES  NO

*Please note the use of portable restrooms may be required on a case-by-case basis.*

Will trash be created during the special event?

YES  NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

We will help to clean up any excess trash created during this event.

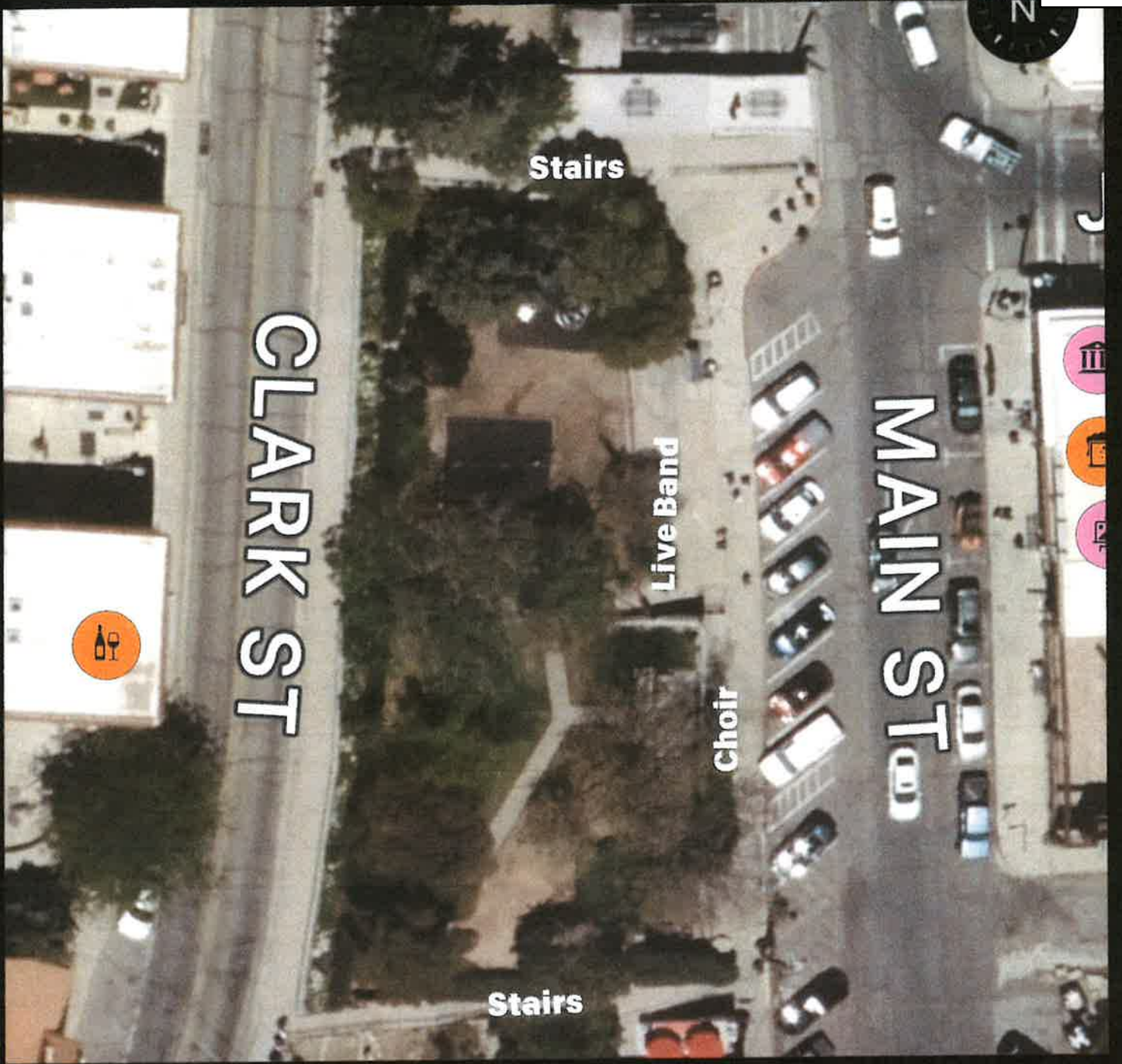
*Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Has any community outreach been completed in regard to this special event?

YES  NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

We will be promoting the event through social media, local press, as well as the Town of Jerome newsletter.



## Light Up the Mountain

Saturday, November 30, 2024 • 3-9pm

Upper Park & town steps [sitema.org](http://sitema.org)

*\*This page intentionally left blank (insert Site Plan(s) here) \**



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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
PHONE (928) 634-7943 FAX (928) 634-0715

Item B.

## Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

**YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED** and should be submitted at least 60 days prior to the event.

\*\*\*\*\*

Name of Applicant: Dylan Jung (Jerome Chamber of Commerce)

Address: 1579 E Sierra Dr. Cottonwood, AZ 86326

Telephone: 928-202-8144

If applicant is an organization, list officers:

Name	Address	Telephone
Ginger Mackenzie	Jerome, AZ	
Ingrid Sarris	Clartdale, AZ	
Dylan Jung	Cottonwood, AZ	

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)
- COUNCIL CHAMBERS (Parcel 401-10-002)
- 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- MIDDLE PARK (Parcel 401-06-015)
- ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: Saturday, November 30<sup>th</sup>

Rain Date: ~~\_\_\_\_\_~~ Sunday, Nov. 31<sup>st</sup>?

Hours of Use: 3 - 9 pm Approximate # of people: 100 - 200

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Dylan Jung  
Signature

9/23/24  
Date of application

Dylan Jung  
Print Name

1579 E Sierra Dr  
Address

928-202-8144  
Telephone



**Special Event Hold Harmless and Indemnification Agreement**

Item B.

I, Dylan Jung (Jerome Chamber of Commerce) [Insert Company Name] ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 23<sup>rd</sup> day of September, 2024.

Signature: [Handwritten Signature]

Printed Name: Dylan Jung

Witness Signature: [Handwritten Signature]

Printed Name: Michele Strain

**File Attachments for Item:**

**C. Consideration of a Remote Tasting Room Series 19 Liquor License Application (Farm Winery / Craft Distillery) for Passion Cellars, LLC, DBA, Cabal Cellars at 412 Main Street, Jerome, AZ.**

Council will consider and may approve the Series 19 Application for Cabal Cellars.

CSR:
Amount:



**REMOTE TASTING ROOM  
APPLICATION SERIES 19  
Farm Winery • Craft Distillery**

Arizona Dept. of Liquor Licenses and Control  
800 W. Washington St. 5<sup>th</sup> Floor Phoenix, AZ 85007  
(602) 542-5141

**DLLC USE ONLY**

Job #:
Date Accepted:
CSR:

Type or Print with **Black Ink**

**Ownership**

Arizona Liquor License Number: 13133033  
(Must be a series 13, 18, 2W or 2D license)

Agent/Sole Proprietor Name: Domanico Jason Anthony  
(Must currently own a series 13, 18, 2W or 2D) Last First Middle

Owner Name: Passion Cellars, LLC  
(Exactly as it appears on Liquor License)

Premises Name (Doing Business As-DBA): Cabal Cellars  
(Exactly as it appears on the exterior of premises)

Premises Address: 412 Main St. Jerome, AZ 86331 Yavapai  
Do not us P.O. Box Street City State Zip County

Mailing Address: [Redacted]  
(All correspondence will be mailed to this address) Street City State Zip

Business Phone: 602-750-7771 Cell Number: [Redacted]

Email Address: [Redacted]

**All questions must be answered**

1. I verify that the location of the remote tasting room is within the incorporated limits of the city/town named above.  Yes  No
2. I verify that the location of this remote tasting room is not within 300 feet of a church or school building. [A.R.S. §4-207]  Yes  No
3. I understand that the owner or agent for this remote tasting room must be a bona fide resident of Arizona and that the following documents must be completed and attached to this application:  Yes  No
  - a) owner/agent's valid Title 4 (Arizona liquor law) training Certificates of Completion
  - b) owner/agent's completed questionnaire
  - c) owner/agent's fingerprint card and \$22.00 fee [A.R.S. §4-202(A)]
4. I have assigned a manager to oversee the day-to-day operations at the location identified above. The following documents are attached to this application:  Yes  No
  - a) manager's valid Title 4 (Arizona liquor law) training Certificates of Completion
  - b) manager's completed questionnaire
  - c) manager's fingerprint card and fee [A.R.S. §4-202(C)]
5. I have read and am familiar with Arizona liquor laws and my responsibilities as they relate to operating a remote tasting room. [Farm winery: A.R.S. §4-205.04, craft distillery A.R.S. §4-205.10]  Yes  No
6. I verify that this remote tasting room will not be used for storage of in-bond product. This premises is for retail sales only.  Yes  No

7. I understand that the renewal application and fees for this license will be due at the same time as the license identified under ownership above.  Yes  No Item C.
8. I understand annual reporting to the Arizona Department of Liquor is required for the total sales from liquor produced at a location other than the license identified under Ownership.  Yes  No  
[farm winery: A.R.S. §4-205.04(C)(5), craft distillery A.R.S. §4-205.10(D)(1)]
9. Do you intend to share a Remote Tasting Room with another Craft Distiller or Farm Winery?  Yes  No  
 If yes, please provide second License number: \_\_\_\_\_

**Diagram of Premises**

Please attach a diagram showing only the area where liquor will be sold, served, consumed, dispensed, possessed and/or stored. Diagram must show all entrances, exits, interior walls, bar areas, bar stools, hi-tops, dining tables, dining chairs, kitchen, dance floor, stage, game rooms, restrooms, etc. Do not include parking lots or living quarters.




**FOR OUT-OF-STATE APPLICANTS ONLY**

Federal TTB Permit #: \_\_\_\_\_ State License #: \_\_\_\_\_

**SIGNATURE BLOCK**

I, (Print Full Name) Jason Domarico hereby swear under penalty of perjury that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

  
 \_\_\_\_\_  
 Applicant Signature

**GOVERNING BOARD**

Approval       Disapproval

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Authorized Signature                      Title                      Agency                      Date

**DLIC USE ONLY**

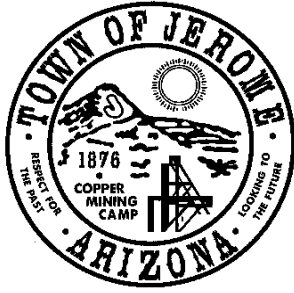
Approval     Disapproval    Investigator: \_\_\_\_\_    Inspection Date: \_\_\_/\_\_\_/\_\_\_

Director Signature required for Disapprovals: \_\_\_\_\_    Date: \_\_\_/\_\_\_/\_\_\_

**File Attachments for Item:**

**D. Discussion and Consideration / Possible Staff Direction Regarding Month-to-Month Leases (Caron and Lahti)**

Council will consider and may direct staff to adjust the monthly rent amounts for the month-to-month lease arrangements.



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Item D.

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item: Consideration / Possible Staff Direction Regarding Month-to-Month Lease Amounts**

**MEETING DATE:** October 8, 2024

---

### Summary:

The Town holds two (2) non-residential lease agreements that are considered month-to-month. The Town Council has recently increased rental terms by ~10% for all renewing leases. It has been 12 years since there was any adjustment on the rental terms for the month-to-month leases (Caron and Lahti).

### Fiscal Impact:

N/A.

### Recommendation:

Staff recommend increasing the rent for B1 (Lahti) from \$52.97 to \$60.00 per month which works out annually to \$720.00, from the current \$635.58. Staff recommend increasing B3 (Caron) from \$56.95 to \$63.00 per month which works out annually to \$756.00, from the current \$683.40.

		<u>Lease Expires</u>	<u>Rent</u>	<u>SQ. FT.</u>	<u>rate per sq ft</u>	<u>Annual revenue</u>	
<b><u>Hotel Jerome Ground Floor Rentals</u></b>							
<u>Tenant</u>	<u>Room #</u>					<u>LIBRARY</u>	<u>PROPERTIES</u>
Artists Co op		12/31/26	1,924.37	2,696	0.714		\$23,092.44
Jerome Ghost Pepper Co.		11/30/26	1,300.00	806	1.613		\$15,600.00
<b><u>Hotel Jerome Basement Rentals</u></b>							
<u>Tenant</u>	<u>Room #</u>						
Nicole Lahti	B1	Month to month	52.97	185	0.286		\$635.58
Chad Hembrough	B2	05/31/25	60.78	221	0.275		\$729.36
Bonnie Caron	B3	Month to month	56.95	901	0.063		\$683.40
<b><u>Old Town Hall Rental</u></b>							
<u>Tenant</u>	<u>Room #</u>						
Passion Cellars	n/a	09/14/27	2,844.00	1,269	2.241		\$34,128.00
				includes patio			
<b><u>Jerome Civic Center Rentals</u></b>							
<u>Tenant</u>	<u>Room #</u>						
Theresa Klein	Studio 1	01/16/27	267.52	608	0.440	\$3,210.24	
Kathleen Jarvis	Studio 2	08/15/26	277.20	630	0.440	\$3,326.40	
Ginger MacKenzie	Studio 3	05/31/25	290.84	661	0.440	\$3,490.08	
<b><u>Jerome Various Properties</u></b>							
<u>Tenant</u>	<u>Address</u>						
Will Blodgett	655 Holly	Month to Month	1000	1,010	0.990		\$12,000.00
						\$10,026.72	\$86,868.78

**File Attachments for Item:**

**E. Consider Planning and Zoning Commission Appointment of Jera Peterson Effective Immediately to Fill the Open Commission Seat Which Expires February 28, 2026**

Council will consider and may appoint Jera Peterson to the Planning and Zoning Commission.



**Brett Klein**

---

**From:** William Blodgett  
**Sent:** Tuesday, September 17, 2024 4:20 PM  
**To:** Brett Klein  
**Subject:** Fwd: Returning to Planning Zone

-Jera's willingness to return to Planning & zoning is welcomed as no other applicants have applied.

---

**From:** [REDACTED]  
**Sent:** Thursday, July 25, 2024 1:33:20 PM  
**To:** William Blodgett <W.Blodgett@jerome.az.gov>  
**Subject:** Returning to Planning Zone

Good afternoon Zoning, Administrator, William Blodgett.  
I, Jera Peterson, would like to return to my seat as commissioner on the planning and zoning board. I am requesting to join planning and zoning. Thank you

Sincerely,  
Jera Peterson