



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, JUNE 13, 2023, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TYY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS and PRESENTATIONS

A. State Historical Preservation Office Presentation

Ariana Urban from the State Historical Preservation Office will be present for a brief discussion and recognition of the Town's historic preservation efforts.

B. Hotel Jerome Presentation

Steve Knowlton will be providing a presentation regarding potential design elements for residential possibilities and commercial modifications for the Hotel Jerome building.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for May, 2023

Council will consider and may approve the financial reports for month ending May, 2023

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES
Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

6. APPROVAL OF MINUTES
Discussion/Possible Action

A. Consider Approval of the May 9th Special Council Meeting Minutes, May 9th Regular Council Meeting Minutes, and the May 30th Special Budget Meeting minutes

Council will consider and may approve the May 9th and May 30th meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. NEW BUSINESS
Discussion/Possible Action

A. Consideration of Council Chambers Flooring: Tear Out and New vs. Rehabilitation

Council will consider the cost and complexity of preserving the original flooring compared to a complete re-flooring project and may provide staff direction.

B. Consider Approval of the Arizona Mutual Aid Compact Agreement

Council will consider and may approve the updated Arizona Mutual Aid Compact Agreement.

C. Consideration of Permanent Approval for the Jerome Fire Department Auxiliary to Utilize the Basketball Court for the Annual Halloween Dance

Council may authorize and provide approval for the use of the basketball court for the annual Halloween Dance for 2023 and all subsequent years it's held.

D. Consideration of a Tour Company Business License Application for Sip Sedona

Council will consider and may approve a business tour license application.

E. Consideration of a Tour Company Business License Application for Sedona Hiking Adventures, LLC, dba, Wine Tours of Sedona

Council will consider and may approve a business tour license application.

F. Consideration of Expiring Lease(s) and Possible Renewal

Council will consider and may approve the renewal of the lease for Studio 2, with or without changes.

G. Discussion and Consideration of a Possible Land Swap with, or Receipt of Land from, the Jerome Historical Society for Parking at the Hotel Jerome

Council will consider and may approve and / or provide staff direction in reference to a land swap or the receiving of land from the Jerome Historical Society.

H. Consider Approval of the Tentative Budget of FY 2023-2024

Council will consider and may approve the proposed tentative budget for Fiscal Year ending June 30, 2024. If approved, the public hearing for the budget and tax levy final adoption will take place on June 26, 2023.

9. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

10. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

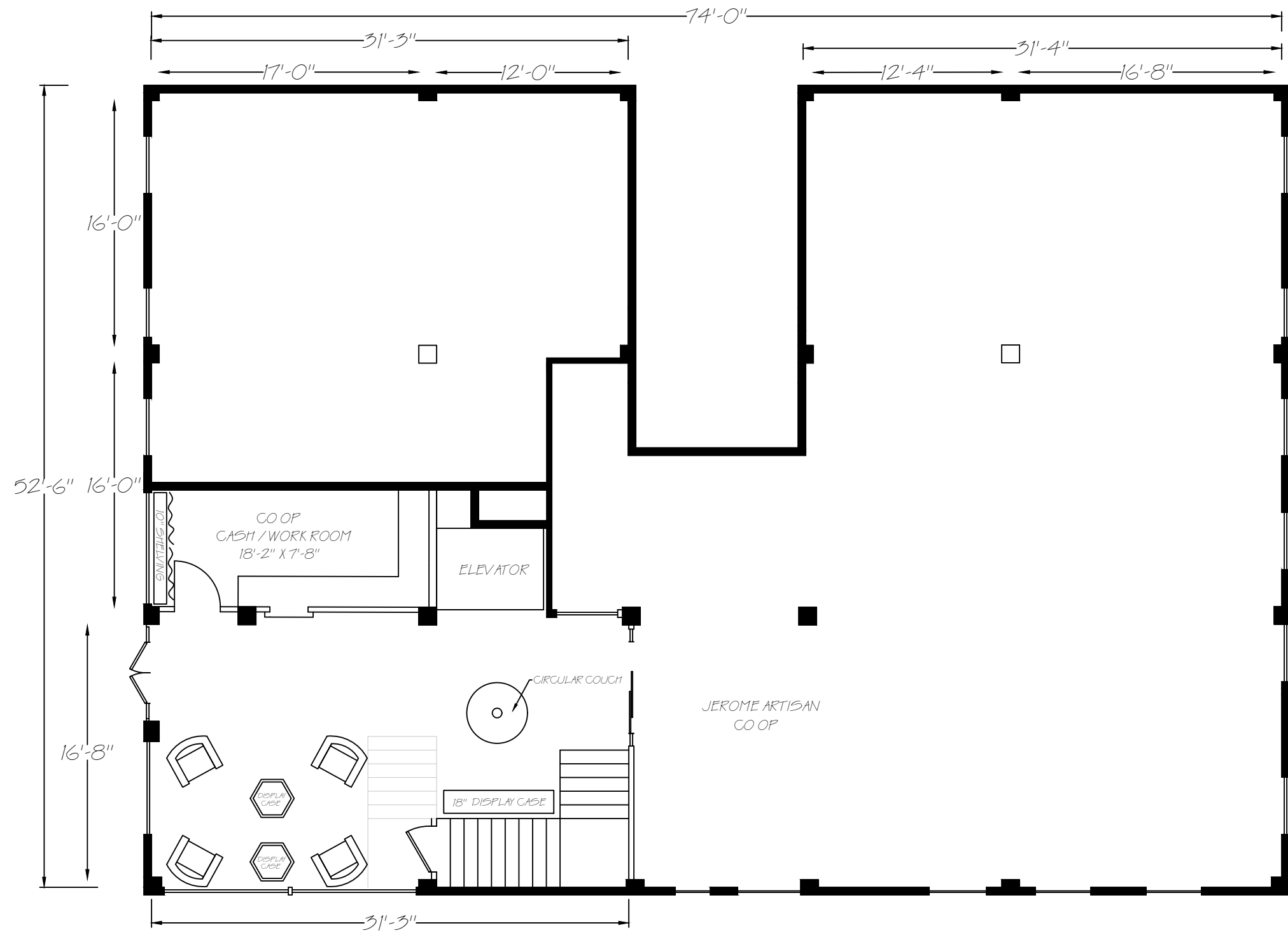
The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

B. Hotel Jerome Presentation

Steve Knowlton will be providing a presentation regarding potential design elements for residential possibilities and commercial modifications for the Hotel Jerome building.



1ST FLOOR LOBBY AND ARTISAN CO-OP

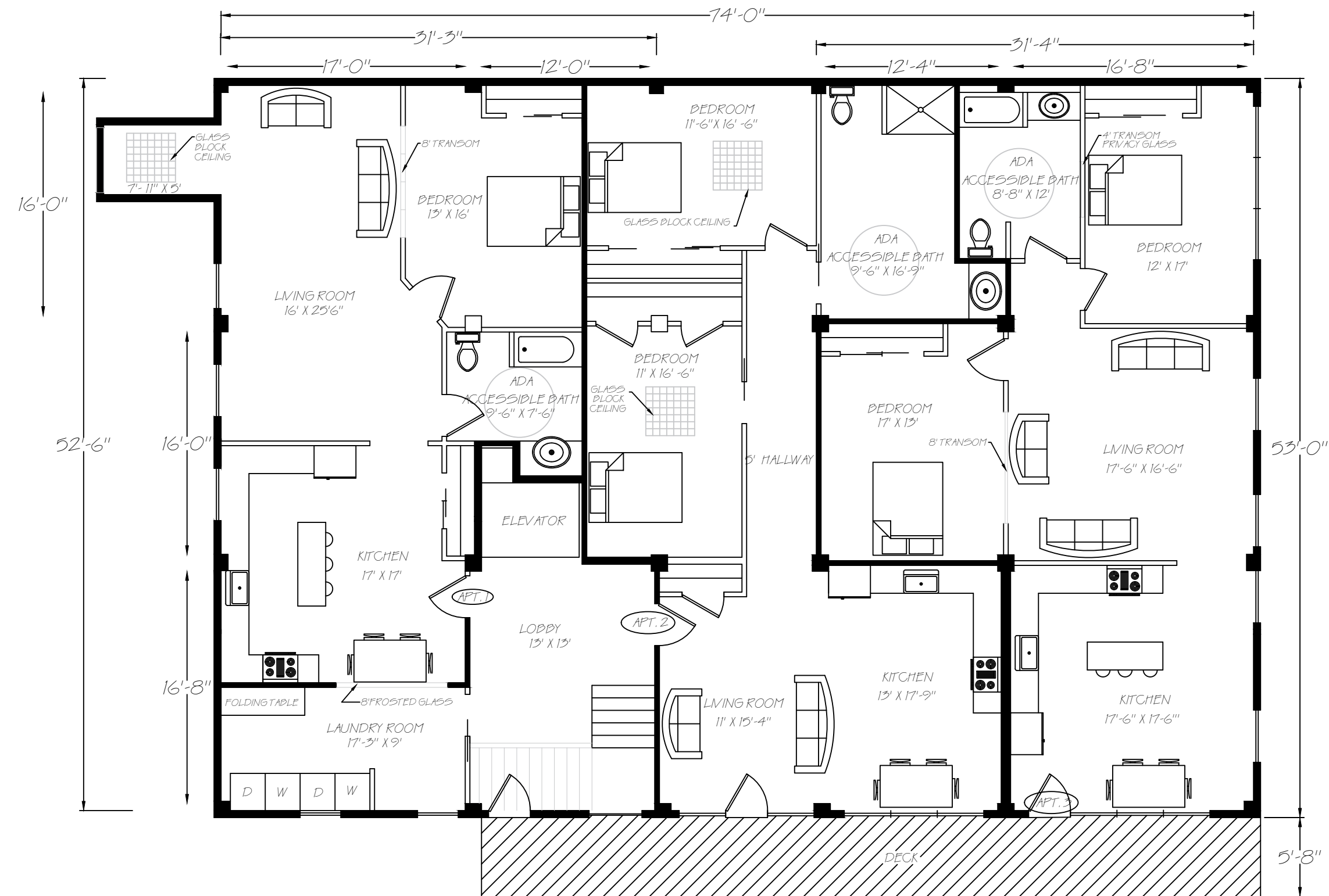
DESIGNED BY: STEVE KNOWLTON
 SCALE: 1/8" = 1'
 DATE: 06/10/2023

PROJECT NAME: HOTEL JEROME
 ADDRESS: JEROME, ARIZONA

**RESIDENTIAL
 &
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 DESIGNS**

Knowlton's Construction
 446 CLARK STREET
 JEROME, AZ 86331
 PHONE: 603-355-7410

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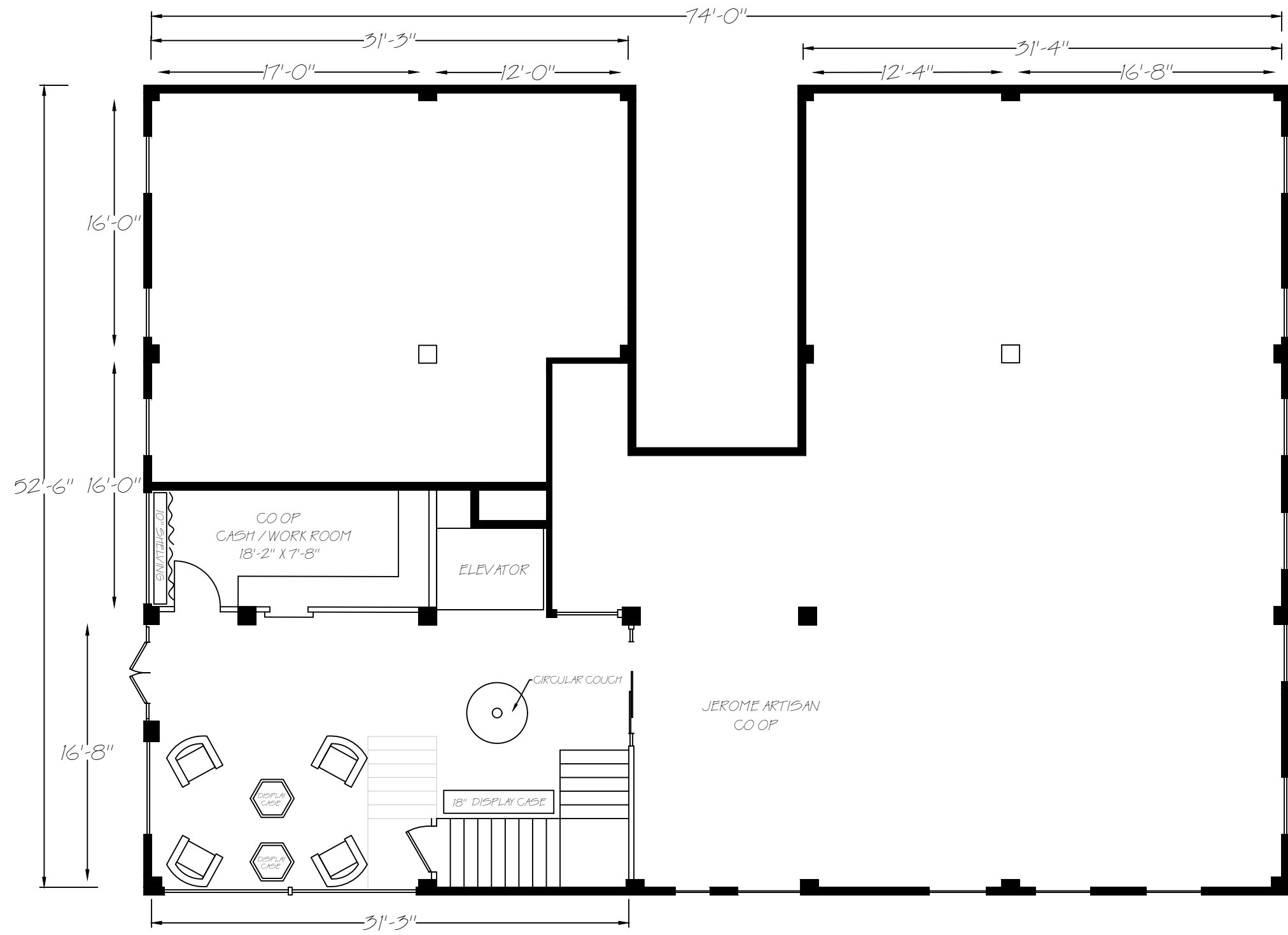
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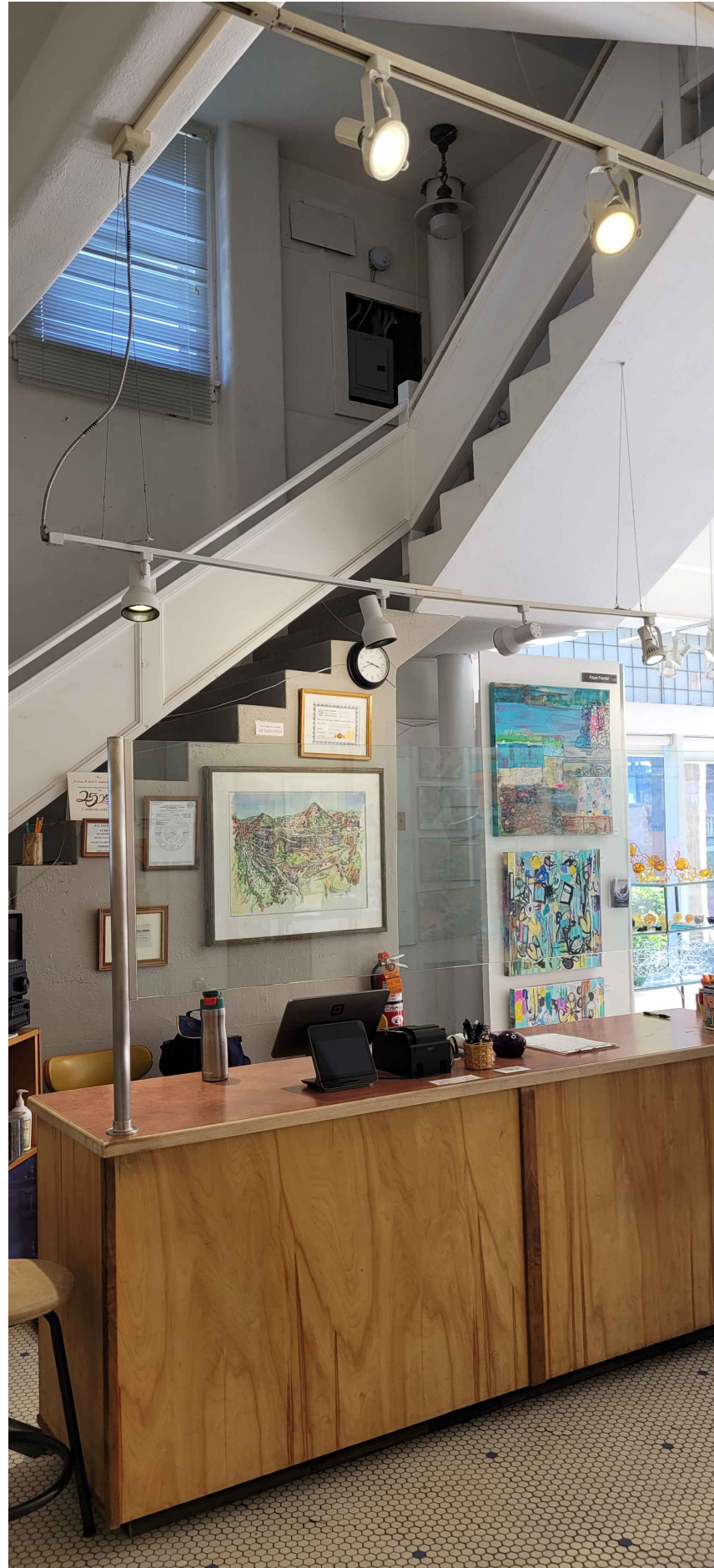
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ADDRESS: JEROME, ARIZONA

DESIGNED BY: STEVE KNOWLTON

SCALE:

DATE: 06/10/2023

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for May, 2023

Council will consider and may approve the financial reports for month ending May, 2023

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 MAY 31, 2023

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,709.55
99-00-1011	NBA CHECKING	61,233.63
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	515,701.91
99-00-1020	OAZ GENERAL SAVINGS	1,186,197.56
	TOTAL COMBINED CASH	1,764,847.65
99-00-1800	CASH CLEARING - UTILITY MGMT	(105.11)
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,764,742.54)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	609,546.57
20	ALLOCATION TO UTILITY FUND	617,927.55
30	ALLOCATION TO HURF FUND	(463,314.21)
35	ALLOCATION TO PARKING FUND	125,695.10
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	12,030.70
50	ALLOCATION TO OPERATING GRANTS REVENUE	90,579.73
60	ALLOCATION TO CAPITAL GRANTS FUND	727,371.82
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(333,642.60)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	293,333.34
90	ALLOCATION TO CAPITAL FUND	85,214.54
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,764,742.54
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,764,742.54)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	609,546.57	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	93,105.84	
10-00-1008	COURT - JCEF ACCT	14,436.28	
10-00-1009	COURT - FTG ACCT	8,891.93	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1101	AUTO LIEU TAXES	1,369.89	
10-00-1105	CITY SALES TAXES	161,097.72	
10-00-1115	FRANCHISE FEES	3,790.44	
10-00-1120	GF ACCOUNTS RECEIVABLE	12,309.13	
10-00-1135	PROPERTY TAXES	1,309.28	
10-00-1160	STATE SALES TAXES	2,435.52	
	TOTAL ASSETS		908,867.60

LIABILITIES AND EQUITY

LIABILITIES

10-00-2001	ACCOUNTS PAYABLE	973.89	
10-00-2403	UNEMPLOYMENT TAXES	17.01	
10-00-2406	HEALTH INSURANCE	1,886.93	
10-00-2409	PSPRS	(931.36)	
10-00-2410	WAGES PAYABLE	38,573.32	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2413	WORKMAN'S COMP PR LIABILITY	5,183.16	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	5,635.31	
10-00-2950	FD PER CALL PAYABLE	10,127.50	
10-00-2999	SUSPENSE ACCOUNT	(618.82)	
	TOTAL LIABILITIES		69,698.95

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	483,111.61	
	REVENUE OVER EXPENDITURES - YTD	356,057.04	
	BALANCE - CURRENT DATE	356,057.04	
	TOTAL FUND EQUITY		839,168.65
	TOTAL LIABILITIES AND EQUITY		908,867.60

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	8,527.39	46,116.54	47,500.00	1,383.46	97.1
10-30-4005	CITY SALES TAXES	206,760.70	1,254,638.53	1,400,000.00	145,361.47	89.6
10-30-4010	STATE SALES TAXES	4,924.94	61,850.26	66,415.00	4,564.74	93.1
10-30-4030	VEHICLE LICENSE TAX	3,209.47	34,210.76	41,033.00	6,822.24	83.4
10-30-4055	FRANCHISE FEES	6,319.69	18,702.24	15,000.00	(3,702.24)	124.7
	TOTAL TAX REVENUE	229,742.19	1,415,518.33	1,569,948.00	154,429.67	90.2
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	50.00	4,548.85	10,500.00	5,951.15	43.3
10-31-4041	PLANNING & ZONING FEES	50.00	1,100.00	5,000.00	3,900.00	22.0
10-31-4045	BUSINESS LICENSES	480.00	6,040.00	4,500.00	(1,540.00)	134.2
10-31-4050	COMMERCIAL FILMING FEES	.00	.00	500.00	500.00	.0
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	150.00	1,650.00	.00	(1,650.00)	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	730.00	13,338.85	20,500.00	7,161.15	65.1
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	23,712.69	260,839.59	289,513.00	28,673.41	90.1
	TOTAL INTERGOVERNMENTAL REVENUE	23,712.69	260,839.59	289,513.00	28,673.41	90.1
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	10,777.91	23,395.34	25,235.00	1,839.66	92.7
10-33-4070	RENTS-LIBRARY	5,672.52	8,913.96	9,750.00	836.04	91.4
10-33-4200	LIBRARY CONTRIBUTIONS	.00	2,420.99	1,100.00	(1,320.99)	220.1
	TOTAL LIBRARY REVENUE	16,450.43	34,730.29	36,085.00	1,354.71	96.3
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	2,624.00	32,606.85	36,000.00	3,393.15	90.6
10-34-4062	PD REVENUE FROM PARKING FUND	3,125.00	34,375.00	37,500.00	3,125.00	91.7
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	5,220.92	5,000.00	(220.92)	104.4
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	177.11	1,470.18	2,250.00	779.82	65.3
10-34-4065	POLICE SERVICES	830.00	5,066.89	10,000.00	4,933.11	50.7
	TOTAL POLICE DEPT REVENUE	6,756.11	78,739.84	90,750.00	12,010.16	86.8

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	4,622.09	51,128.50	61,000.00	9,871.50	83.8
10-35-4037	COURT SECURITY FUND REVENUE	855.00	7,285.00	10,000.00	2,715.00	72.9
	TOTAL COURT REVENUE	5,477.09	58,413.50	71,000.00	12,586.50	82.3
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	2,185.28	71,212.84	80,500.00	9,287.16	88.5
10-36-4080	UTILITY REIMBURSEMENTS	269.91	5,426.17	4,500.00	(926.17)	120.6
	TOTAL RENTAL REVENUE	2,455.19	76,639.01	85,000.00	8,360.99	90.2
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	64.00	4,719.75	2,000.00	(2,719.75)	236.0
10-37-4090	WILDLAND FIRE FEES	.00	19,805.00	70,000.00	50,195.00	28.3
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	10,272.99	41,000.00	30,727.01	25.1
10-37-4092	FIREWISE WAGE REIMBURSEMENT	.00	8,239.05	36,000.00	27,760.95	22.9
	TOTAL FIRE DEPT REVENUE	64.00	43,036.79	149,000.00	105,963.21	28.9
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	90,083.00	990,917.00	.00	(990,917.00)	.0
10-38-4200	CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
10-38-4300	INTEREST	1,145.17	9,384.20	1,600.00	(7,784.20)	586.5
10-38-4400	SALE OF ASSETS	.00	161.75	5,000.00	4,838.25	3.2
10-38-4500	MISCELLANEOUS REVENUES	183.48	1,437.38	2,500.00	1,062.62	57.5
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	.00	13,304.18	.00	(13,304.18)	.0
	TOTAL GENERAL FUND REVENUE	91,411.65	1,015,204.51	11,600.00	(1,003,604.51)	8751.8
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	14,681.00	161,491.00	176,172.00	14,681.00	91.7
	TOTAL ADMINISTRATIVE CHARGES	14,681.00	161,491.00	176,172.00	14,681.00	91.7
	TOTAL FUND REVENUE	391,480.35	3,157,951.71	2,499,568.00	(658,383.71)	126.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	14,893.31	231,080.11	261,497.00	30,416.89	88.4
10-41-5006 LONGEVITY BONUS	.00	581.00	1,057.00	476.00	55.0
10-41-5007 PAYMENT IN LIEU OF MEDICAL BEN	.00	595.36	595.00	(.36)	100.1
10-41-5010 FICA MATCH	1,099.31	17,190.83	20,131.00	2,940.17	85.4
10-41-5011 RETIREMENT MATCH	1,081.40	16,648.17	17,462.00	813.83	95.3
10-41-5012 HEALTH/LIFE INSURANCE	3,319.70	49,033.65	61,933.00	12,899.35	79.2
10-41-5013 WORKERS COMPENSATION	55.68	1,197.01	1,365.00	167.99	87.7
10-41-5014 UNEMPLOYMENT INSURANCE	.94	75.22	416.00	340.78	18.1
10-41-6101 ACCOUNTING AND AUDITING	.00	24,535.00	17,000.00	(7,535.00)	144.3
10-41-6105 ADVERTISING, PRINTING, & PUBLI	301.13	3,033.49	7,000.00	3,966.51	43.3
10-41-6110 CONTRACT SERVICES	547.50	15,322.50	16,500.00	1,177.50	92.9
10-41-6115 CONVENTIONS AND SEMINARS	.00	1,021.88	4,000.00	2,978.12	25.6
10-41-6116 TRAINING & EDUCATION	.00	1,049.79	2,500.00	1,450.21	42.0
10-41-6125 DUES, SUBS & MEMBERSHIPS	.00	6,323.00	7,000.00	677.00	90.3
10-41-6126 TPT COLLECTION FEE EXP	.00	.00	1,200.00	1,200.00	.0
10-41-6130 ELECTION EXPENSES	.00	995.50	3,100.00	2,104.50	32.1
10-41-6145 FUEL	99.42	278.35	.00	(278.35)	.0
10-41-6155 INSURANCE	.00	19,575.17	17,500.00	(2,075.17)	111.9
10-41-6156 INSURANCE DEDUCTIBLE EXP	.00	.00	500.00	500.00	.0
10-41-6170 LEGAL EXP - GEN GOV	409.50	6,084.00	20,000.00	13,916.00	30.4
10-41-6185 MISCELLANEOUS	134.13	5,369.46	2,707.00	(2,662.46)	198.4
10-41-6186 BANK FEES - GEN ADMIN	152.71	1,624.87	1,800.00	175.13	90.3
10-41-6188 BANK FEES / MERCH SVCS	199.28	4,784.17	9,000.00	4,215.83	53.2
10-41-6190 OFFICE SUPPLIES	190.83	10,228.06	8,000.00	(2,228.06)	127.9
10-41-6191 COPIER & EQUIP LEASE EXPENSE	672.66	5,158.30	7,000.00	1,841.70	73.7
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,429.20	20,208.70	22,478.00	2,269.30	89.9
10-41-6193 COMPUTER HARDWARE & SERVICE	270.00	6,272.17	10,000.00	3,727.83	62.7
10-41-6195 OPERATING SUPPLIES - GEN GOV	385.00	1,310.54	1,500.00	189.46	87.4
10-41-6200 POSTAGE	198.65	2,884.99	4,000.00	1,115.01	72.1
10-41-6220 REP AND MAINT - VEHICLES	1,476.35	1,546.35	500.00	(1,046.35)	309.3
10-41-6245 SHUTTLE EXPENSES	301.19	2,903.34	3,000.00	96.66	96.8
10-41-6250 SMALL TOOLS AND EQUIPMENT	3,020.22	11,131.66	12,500.00	1,368.34	89.1
10-41-6265 TELEPHONE	211.88	2,253.80	3,000.00	746.20	75.1
10-41-6275 TRAVEL	380.49	1,286.81	2,000.00	713.19	64.3
10-41-6285 TOURISM 1% BED TAX	.00	10,000.00	10,000.00	.00	100.0
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-6287 ALLOWANCE FOR PRESERVATION OF	.00	.00	60,000.00	60,000.00	.0
10-41-9500 TRANSFERS OUT	93,333.32	1,026,666.68	1,120,000.00	93,333.32	91.7
TOTAL GENERAL GOVT EXPENSES	124,163.80	1,508,249.93	1,738,741.00	230,491.07	86.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>						
10-42-5001	SALARIES AND WAGES	5,069.60	54,948.41	68,721.00	13,772.59	80.0
10-42-5006	LONGEVITY BONUS	.00	268.00	200.00	(68.00)	134.0
10-42-5010	FICA AND MEDICARE	387.83	4,232.48	5,272.00	1,039.52	80.3
10-42-5011	RETIREMENT	176.00	2,116.00	4,094.00	1,978.00	51.7
10-42-5012	HEALTH/LIFE INSURANCE	.00	.00	8,577.00	8,577.00	.0
10-42-5013	WORKER'S COMPENSATION	11.15	167.11	227.00	59.89	73.6
10-42-5014	UNEMPLOYMENT	.00	19.93	144.00	124.07	13.8
10-42-6037	COURT SECURITY FUND EXPENSES	.00	.00	10,000.00	10,000.00	.0
10-42-6110	CONTRACT SERVICES	.00	2,977.34	7,000.00	4,022.66	42.5
10-42-6116	TRAINING & EDUCATION	.00	645.00	500.00	(145.00)	129.0
10-42-6125	DUES AND SUBSCRIPTIONS	.00	455.63	350.00	(105.63)	130.2
10-42-6185	MISCELLANEOUS	.00	288.04	200.00	(88.04)	144.0
10-42-6190	OFFICE SUPPLIES	.00	276.00	200.00	(76.00)	138.0
10-42-6191	COPIER & EQUIP LEASE EXP	.00	2,423.01	2,400.00	(23.01)	101.0
10-42-6265	TELEPHONE	70.64	785.48	800.00	14.52	98.2
10-42-6275	TRAVEL	.00	441.57	1,000.00	558.43	44.2
	TOTAL MAGISTRATE COURT EXPENSES	5,715.22	70,044.00	109,685.00	39,641.00	63.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>						
10-43-5001	SALARIES AND WAGES	23,803.58	312,457.87	373,917.00	61,459.13	83.6
10-43-5006	LONGEVITY BONUS	50.00	1,091.00	1,727.00	636.00	63.2
10-43-5010	FICA AND MEDICARE	1,743.83	23,156.81	28,737.00	5,580.19	80.6
10-43-5011	RETIREMENT	2,269.62	21,877.20	38,366.00	16,488.80	57.0
10-43-5012	HEALTH INSURANCE	4,498.58	53,982.96	77,406.00	23,423.04	69.7
10-43-5013	WORKER'S COMPENSATION	1,086.54	18,667.73	24,792.00	6,124.27	75.3
10-43-5014	UNEMPLOYMENT	2.56	79.36	654.00	574.64	12.1
10-43-5020	PAYROLL ADJUSTMENT-POLICE	(780.30)	(10,642.41)	.00	10,642.41	.0
10-43-6105	ADVERTISING, PRINTING, & PUBLI	314.72	314.72	.00	(314.72)	.0
10-43-6110	CONTRACT SERVICES	800.00	2,000.00	500.00	(1,500.00)	400.0
10-43-6116	TRAINING & EDUCATION	.00	833.00	2,000.00	1,167.00	41.7
10-43-6120	DISPATCH FEES	3,478.75	38,266.25	42,000.00	3,733.75	91.1
10-43-6125	DUES AND SUBSCRIPTIONS	.00	793.25	1,200.00	406.75	66.1
10-43-6145	FUEL	892.95	8,677.00	15,000.00	6,323.00	57.9
10-43-6172	PROSECUTOR EXP	2,000.00	18,020.50	20,000.00	1,979.50	90.1
10-43-6185	MISCELLANEOUS	.00	101.05	600.00	498.95	16.8
10-43-6192	SOFTWARE SERVICE & SUPPORT	185.48	6,879.24	8,450.00	1,570.76	81.4
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	18,311.22	25,000.00	6,688.78	73.2
10-43-6195	OPERATING SUPPLIES - POLICE	.00	2,195.82	2,500.00	304.18	87.8
10-43-6200	POSTAGE	.00	103.06	200.00	96.94	51.5
10-43-6220	REP AND MAINT - VEHICLES	855.46	9,698.85	6,000.00	(3,698.85)	161.7
10-43-6225	REP AND MAINT - EQUIPMENT	584.30	(8,468.35)	5,000.00	13,468.35	(169.4)
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	.00	2,239.28	2,250.00	10.72	99.5
10-43-6250	SMALL TOOLS AND EQUIPMENT	500.00	7,491.44	5,000.00	(2,491.44)	149.8
10-43-6265	TELEPHONE	824.93	6,167.01	6,750.00	582.99	91.4
10-43-6280	UNIFORMS	.00	4,494.21	1,500.00	(2,994.21)	299.6
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	38,178.14	37,500.00	(678.14)	101.8
	TOTAL POLICE DEPT EXPENSES	43,111.00	576,966.21	727,049.00	150,082.79	79.4

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>						
10-44-5001	SALARIES AND WAGES	13,385.82	158,483.07	179,346.00	20,862.93	88.4
10-44-5002	WILDLAND PERSONNEL	.00	10,272.99	35,000.00	24,727.01	29.4
10-44-5003	VOLUNTEER-EMPLOYEE PER CALL PE	2,040.00	16,657.50	34,000.00	17,342.50	49.0
10-44-5004	FIREWISE PERSONNEL	.00	11,841.85	31,000.00	19,158.15	38.2
10-44-5006	LONGEVITY BONUS	.00	466.00	894.00	428.00	52.1
10-44-5007	PAYMENT IN LIEU OF BENEFITS	562.76	6,753.12	7,316.00	562.88	92.3
10-44-5010	FICA AND MEDICARE	1,016.35	11,915.60	20,698.00	8,782.40	57.6
10-44-5011	RETIREMENT	1,012.36	11,784.21	13,176.00	1,391.79	89.4
10-44-5012	HEALTH INSURANCE	2,567.90	30,814.80	36,300.00	5,485.20	84.9
10-44-5013	WORKER'S COMPENSATION	631.12	14,554.28	21,777.00	7,222.72	66.8
10-44-5014	UNEMPLOYMENT	.51	74.70	888.00	813.30	8.4
10-44-5015	RETIREMENT - VOLUNTEER CONTRIB	.00	15,000.00	15,000.00	.00	100.0
10-44-6110	CONTRACT SERVICES	.00	.00	500.00	500.00	.0
10-44-6116	TRAINING & EDUCATION	1,000.00	7,333.32	8,000.00	666.68	91.7
10-44-6120	DISPATCH FEES	588.33	6,443.63	6,750.00	306.37	95.5
10-44-6125	DUES AND SUBSCRIPTIONS	.00	794.01	700.00	(94.01)	113.4
10-44-6145	FUEL	823.34	7,181.10	9,000.00	1,818.90	79.8
10-44-6170	LEGAL EXP - FIRE	.00	331.50	500.00	168.50	66.3
10-44-6180	MEDICAL EXPENSES	412.25	517.66	1,000.00	482.34	51.8
10-44-6181	MEDICAL SUPPLIES EXP	766.54	5,186.18	4,500.00	(686.18)	115.3
10-44-6185	MISCELLANEOUS	.00	272.45	1,423.00	1,150.55	19.2
10-44-6192	SOFTWARE SERVICE & SUPPORT	110.49	1,215.17	900.00	(315.17)	135.0
10-44-6193	COMPUTER HARDWARE AND SERVICE	.00	.00	2,500.00	2,500.00	.0
10-44-6195	OPERATING SUPPLIES - FIRE DEPT	239.67	950.20	1,500.00	549.80	63.4
10-44-6220	REP AND MAINT - VEHICLES	63.79	6,708.56	20,000.00	13,291.44	33.5
10-44-6225	REP AND MAINT - EQUIPMENT	2,555.30	2,555.30	5,000.00	2,444.70	51.1
10-44-6250	SMALL TOOLS AND EQUIPMENT	260.63	7,899.05	10,000.00	2,100.95	79.0
10-44-6265	TELEPHONE	302.37	3,164.91	3,500.00	335.09	90.4
10-44-6270	TRAINING CENTER ASSESSMENT	.00	2,692.00	2,700.00	8.00	99.7
	TOTAL FIRE DEPT EXPENSES	28,339.53	341,863.16	473,868.00	132,004.84	72.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	5,481.22	64,925.18	72,537.00	7,611.82	89.5
10-45-5006	LONGEVITY BONUS	.00	696.00	558.00	(138.00)	124.7
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	6,594.72	7,144.00	549.28	92.3
10-45-5010	FICA AND MEDICARE	460.86	5,539.49	6,138.00	598.51	90.3
10-45-5011	RETIREMENT	289.66	3,501.61	4,370.00	868.39	80.1
10-45-5012	HEALTH INSURANCE	41.22	494.64	492.00	(2.64)	100.5
10-45-5013	WORKER'S COMPENSATION	13.15	240.26	289.00	48.74	83.1
10-45-5014	UNEMPLOYMENT	1.32	48.65	241.00	192.35	20.2
10-45-6110	CONTRACT SERVICES	.00	755.76	1,250.00	494.24	60.5
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	274.52	250.00	(24.52)	109.8
10-45-6195	OPERATING SUPPLIES - LIBRARY	385.37	5,123.33	4,500.00	(623.33)	113.9
10-45-6205	PRINT AND NON-PRINT MATERIALS	571.53	2,324.53	3,000.00	675.47	77.5
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	100.00	100.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	546.22	1,500.00	953.78	36.4
10-45-6265	TELEPHONE	85.57	949.20	1,100.00	150.80	86.3
10-45-6266	E-RATE EXP	42.95	27.84	800.00	772.16	3.5
	TOTAL LIBRARY EXPENSES	7,922.41	92,041.95	104,519.00	12,477.05	88.1
<u>PLANNING & ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,000.34	50,752.58	62,133.00	11,380.42	81.7
10-46-5006	LONGEVITY BONUS	75.00	293.00	358.00	65.00	81.8
10-46-5010	FICA AND MEDICARE	307.43	3,865.63	4,781.00	915.37	80.9
10-46-5011	RETIREMENT	293.26	3,536.56	3,890.00	353.44	90.9
10-46-5012	HEALTH INSURANCE	921.80	11,061.60	11,916.00	854.40	92.8
10-46-5013	WORKER'S COMPENSATION	14.65	329.34	536.00	206.66	61.4
10-46-5014	UNEMPLOYMENT	.28	22.96	144.00	121.04	15.9
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	500.00	500.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	2,000.00	2,000.00	.0
10-46-6170	LEGAL EXP - P&Z	.00	8,616.00	18,000.00	9,384.00	47.9
10-46-6185	MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	75.00	1,195.75	1,544.00	348.25	77.4
10-46-6195	OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	14.00	200.00	186.00	7.0
10-46-6265	TELEPHONE	40.69	506.27	600.00	93.73	84.4
10-46-6275	TRAVEL	.00	.00	500.00	500.00	.0
	TOTAL PLANNING & ZONING EXP	5,728.45	80,193.69	107,602.00	27,408.31	74.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	465.13	5,823.99	7,329.00	1,505.01	79.5
10-47-5006 LONGEVITY BONUS	6.97	12.64	.00	(12.64)	.0
10-47-5010 FICA AND MEDICARE	32.93	420.75	561.00	140.25	75.0
10-47-5011 RETIREMENT	35.91	423.19	586.00	162.81	72.2
10-47-5012 HEALTH INSURANCE	161.62	1,786.50	1,883.00	96.50	94.9
10-47-5013 WORKER'S COMPENSATION	16.49	261.20	344.00	82.80	75.9
10-47-5014 UNEMPLOYMENT	.00	2.46	9.00	6.54	27.3
10-47-6145 FUEL	99.92	925.29	2,000.00	1,074.71	46.3
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	96.16	300.00	203.84	32.1
10-47-6195 OPERATING SUPPLIES - PARKS	.00	136.74	350.00	213.26	39.1
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	65.27	532.60	1,500.00	967.40	35.5
10-47-6225 REP AND MAINT - EQUIPMENT	.00	524.62	500.00	(24.62)	104.9
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	2,000.00	2,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	7.14	1,289.53	1,000.00	(289.53)	129.0
10-47-6280 UNIFORM EXP PARKS	.00	257.16	400.00	142.84	64.3
10-47-6285 UTILITIES	242.75	2,503.94	2,800.00	296.06	89.4
10-47-8040 LEASE PAYMENTS	21.68	216.80	261.00	44.20	83.1
TOTAL PARKS EXPENSES	1,155.81	15,213.57	22,173.00	6,959.43	68.6
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	2,880.40	36,008.51	45,382.00	9,373.49	79.4
10-48-5006 LONGEVITY BONUS	43.15	78.25	.00	(78.25)	.0
10-48-5010 FICA AND MEDICARE	203.97	2,604.78	3,472.00	867.22	75.0
10-48-5011 RETIREMENT	222.24	2,619.72	3,631.00	1,011.28	72.2
10-48-5012 HEALTH INSURANCE	1,000.51	11,057.64	11,662.00	604.36	94.8
10-48-5013 WORKER'S COMPENSATION	102.03	1,519.55	2,065.00	545.45	73.6
10-48-5014 UNEMPLOYMENT	.00	15.33	58.00	42.67	26.4
10-48-6110 CONTRACT SERVICES	100.00	5,869.14	10,500.00	4,630.86	55.9
10-48-6140 ENGINEERING FEES	1,338.75	6,348.75	5,000.00	(1,348.75)	127.0
10-48-6145 FUEL	99.92	627.45	1,500.00	872.55	41.8
10-48-6170 LEGAL SERVICES	.00	.00	100.00	100.00	.0
10-48-6185 MISCELLANEOUS	.00	2,126.61	1,000.00	(1,126.61)	212.7
10-48-6195 OPERATING SUPPLIES - PROPERTIE	190.06	996.33	2,000.00	1,003.67	49.8
10-48-6215 R&M BUILDING - PROPERTIES	655.48	4,170.96	50,000.00	45,829.04	8.3
10-48-6220 REP AND MAINT - VEHICLES	65.27	596.05	1,500.00	903.95	39.7
10-48-6225 REP AND MAINT - EQUIPMENT	.00	575.05	250.00	(325.05)	230.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	34.69	115,000.00	114,965.31	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	45.57	472.18	1,200.00	727.82	39.4
10-48-6280 UNIFORM EXP PROPERTIES	.00	290.10	350.00	59.90	82.9
10-48-6285 UTILITIES	2,269.25	41,094.27	42,000.00	905.73	97.8
10-48-8040 LEASE PAYMENTS	21.68	216.80	261.00	44.20	83.1
TOTAL PROPERTIES EXPENSES	9,238.28	117,322.16	296,931.00	179,608.84	39.5

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	225,374.50	2,801,894.67	3,580,568.00	778,673.33	78.3
NET REVENUE OVER EXPENDITURES	166,105.85	356,057.04	(1,081,000.00)	(1,437,057.04)	32.9

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	617,927.55	
20-00-1015	UTILITIES A/R	39,554.88	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,399,746.06	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	205,764.78	
20-00-1540	CONSTRUCTION WIP	300,422.00	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,685,397.98)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(169,992.20)	
	TOTAL ASSETS		<u>2,859,593.96</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	6,056.53	
20-00-2500	SALES TAX PAYABLE	1,341.08	
20-00-2600	CUSTOMER DEPOSITS	29,183.06	
20-00-2700	COMPENSATED ABSENCES	5,621.13	
20-00-2950	OTHER LIABILITIES	2,450.36	
	TOTAL LIABILITIES		44,652.16

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,651,744.47	
20-00-3051	UNRESTRICTED FUND BALANCE	776,964.00	
20-00-3052	UNRESTRICED FUND BALANCE	(149,031.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>535,264.33</u>	
	BALANCE - CURRENT DATE	<u>535,264.33</u>	
	TOTAL FUND EQUITY		<u>2,814,941.80</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,859,593.96</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4085	WATER USAGE FEES	13,151.66	148,308.66	182,000.00	33,691.34	81.5
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	150.00	2,091.00	2,500.00	409.00	83.6
20-50-4900	TRANSFERS IN	49,166.66	540,833.34	590,000.00	49,166.66	91.7
	TOTAL WATER REVENUE	62,468.32	691,233.00	779,500.00	88,267.00	88.7
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	12,151.75	140,522.16	182,000.00	41,477.84	77.2
20-51-4900	TRANSFERS IN	7,500.00	82,500.00	90,000.00	7,500.00	91.7
	TOTAL SEWER REVENUE	19,651.75	223,022.16	277,500.00	54,477.84	80.4
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,777.12	161,897.00	188,000.00	26,103.00	86.1
20-52-4500	MISCELLANEOUS	.00	449.00	750.00	301.00	59.9
20-52-4900	TRANSFERS IN	2,500.00	27,500.00	30,000.00	2,500.00	91.7
	TOTAL SANITATION REVENUE	17,277.12	189,846.00	218,750.00	28,904.00	86.8
	TOTAL FUND REVENUE	99,397.19	1,104,101.16	1,275,750.00	171,648.84	86.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	5,081.72	63,604.97	80,053.00	16,448.03	79.5
20-50-5006	LONGEVITY BONUS	76.11	138.02	.00	(138.02)	.0
20-50-5010	FICA AND MEDICARE	359.82	4,594.67	6,124.00	1,529.33	75.0
20-50-5011	RETIREMENT	392.05	4,620.98	6,404.00	1,783.02	72.2
20-50-5012	HEALTH INSURANCE	1,765.06	19,504.22	20,571.00	1,066.78	94.8
20-50-5013	WORKER'S COMPENSATION	189.81	3,372.98	4,474.00	1,101.02	75.4
20-50-5014	UNEMPLOYMENT	.00	27.04	102.00	74.96	26.5
20-50-6110	CONTRACT SERVICES	900.00	11,356.22	32,000.00	20,643.78	35.5
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	411.90	1,800.00	1,388.10	22.9
20-50-6140	ENGINEERING FEES	.00	.00	1,500.00	1,500.00	.0
20-50-6145	FUEL	262.45	2,843.35	3,000.00	156.65	94.8
20-50-6155	INSURANCE	.00	5,642.40	7,500.00	1,857.60	75.2
20-50-6170	LEGAL EXP - WATER	.00	3,456.50	43,000.00	39,543.50	8.0
20-50-6185	MISCELLANEOUS	.00	96.16	795.00	698.84	12.1
20-50-6192	SOFTWARE SUPPORT EXP - WATER	709.48	4,912.85	5,628.00	715.15	87.3
20-50-6195	OPERATING SUPPLIES - WATER	.00	3,141.85	3,400.00	258.15	92.4
20-50-6215	R&M BUILDING - WATER	.00	.00	200.00	200.00	.0
20-50-6220	REP AND MAINT - VEHICLES	65.27	1,105.80	2,000.00	894.20	55.3
20-50-6225	REP AND MAINT - EQUIPMENT	.00	358.01	1,500.00	1,141.99	23.9
20-50-6230	REP AND MAINT - INFRASTRUCTURE	522.00	6,676.81	524,000.00	517,323.19	1.3
20-50-6232	SPRINGS SECURITY EXP	82.39	3,871.12	10,000.00	6,128.88	38.7
20-50-6240	SERVICE TESTS/SYSTEM TESTING	30.00	180.00	750.00	570.00	24.0
20-50-6250	SMALL TOOLS AND EQUIPMENT	7.14	1,945.96	1,250.00	(695.96)	155.7
20-50-6271	DWR FEE	.00	.00	900.00	900.00	.0
20-50-6280	UNIFORM EXP WATER	.00	257.16	350.00	92.84	73.5
20-50-6285	UTILITIES EXP - WATER	37.85	417.03	500.00	82.97	83.4
20-50-6290	ADMINISTRATIVE CHARGE	4,524.00	49,764.00	54,288.00	4,524.00	91.7
20-50-8040	LEASE PAYMENTS	75.88	758.80	911.00	152.20	83.3
	TOTAL WATER EXPENDITURES	15,081.03	193,058.80	813,500.00	620,441.20	23.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	2,755.64	34,491.64	43,409.00	8,917.36	79.5
20-51-5006 LONGEVITY BONUS	41.27	74.84	.00	(74.84)	.0
20-51-5010 FICA AND MEDICARE	195.13	2,491.66	3,321.00	829.34	75.0
20-51-5011 RETIREMENT	212.59	2,505.85	3,473.00	967.15	72.2
20-51-5012 HEALTH INSURANCE	957.07	10,576.44	11,155.00	578.56	94.8
20-51-5013 WORKER'S COMPENSATION	102.49	1,742.33	2,237.00	494.67	77.9
20-51-5014 UNEMPLOYMENT	.00	14.64	55.00	40.36	26.6
20-51-6110 CONTRACT SERVICES	3,200.00	32,000.00	54,600.00	22,600.00	58.6
20-51-6135 PERMIT FEE EXP - SEWER	.00	1,378.94	1,375.00	(3.94)	100.3
20-51-6140 ENGINEERING FEES	.00	.00	17,500.00	17,500.00	.0
20-51-6145 FUEL	160.04	1,730.64	3,000.00	1,269.36	57.7
20-51-6155 INSURANCE	.00	5,919.74	10,000.00	4,080.26	59.2
20-51-6170 LEGAL EXP - SEWER	.00	78.00	1,100.00	1,022.00	7.1
20-51-6185 MISCELLANEOUS	.00	287.15	498.00	210.85	57.7
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	709.48	4,912.85	5,628.00	715.15	87.3
20-51-6195 OPERATING SUPPLIES - SEWER	32.90	10,312.42	8,000.00	(2,312.42)	128.9
20-51-6215 R&M BUILDING - SEWER	.00	.00	300.00	300.00	.0
20-51-6220 REP AND MAINT - VEHICLES	93.82	642.10	1,900.00	1,257.90	33.8
20-51-6225 REP AND MAINT - EQUIPMENT	.00	169.69	2,400.00	2,230.31	7.1
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	16,316.17	48,000.00	31,683.83	34.0
20-51-6240 SERVICE TESTS/SYSTEM TESTING	1,279.80	9,131.60	14,000.00	4,868.40	65.2
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	7.14	901.35	2,000.00	1,098.65	45.1
20-51-6280 UNIFORM EXP SEWER	.00	261.52	350.00	88.48	74.7
20-51-6285 UTILITIES	241.88	2,231.88	2,500.00	268.12	89.3
20-51-6290 ADMINISTRATIVE CHARGE	4,524.00	54,288.00	54,288.00	.00	100.0
20-51-8040 LEASE PAYMENTS	75.88	758.80	911.00	152.20	83.3
TOTAL SEWER EXPENDITURES	14,589.13	193,218.25	292,000.00	98,781.75	66.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	4,384.28	54,873.65	69,060.00	14,186.35	79.5
20-52-5006 LONGEVITY BONUS	65.66	119.07	.00	(119.07)	.0
20-52-5010 FICA AND MEDICARE	310.42	3,963.86	5,283.00	1,319.14	75.0
20-52-5011 RETIREMENT	338.24	3,986.66	5,525.00	1,538.34	72.2
20-52-5012 HEALTH INSURANCE	1,522.83	16,827.49	17,746.00	918.51	94.8
20-52-5013 WORKER'S COMPENSATION	227.28	4,863.28	6,367.00	1,503.72	76.4
20-52-5014 UNEMPLOYMENT	.00	23.28	88.00	64.72	26.5
20-52-6111 RECYCLING CONTRACT EXP	.00	1,320.00	1,500.00	180.00	88.0
20-52-6116 TRAINING & EDUCATION	.00	95.00	500.00	405.00	19.0
20-52-6142 EQUIPMENT RENTALS	492.45	1,442.65	800.00	(642.65)	180.3
20-52-6145 FUEL	725.75	6,474.26	10,500.00	4,025.74	61.7
20-52-6155 INSURANCE	.00	6,335.75	10,000.00	3,664.25	63.4
20-52-6165 LANDFILL TIPPING FEES	1,726.40	16,218.00	21,600.00	5,382.00	75.1
20-52-6185 MISCELLANEOUS	.00	206.38	265.00	58.62	77.9
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	709.47	4,356.76	5,628.00	1,271.24	77.4
20-52-6195 OPERATING SUPPLIES - TRASH	.00	267.81	750.00	482.19	35.7
20-52-6220 REP AND MAINT - VEHICLES	252.52	5,657.49	10,000.00	4,342.51	56.6
20-52-6225 REP AND MAINT - EQUIPMENT	.00	28.35	500.00	471.65	5.7
20-52-6250 SMALL TOOLS AND EQUIPMENT	7.14	7.14	6,000.00	5,992.86	.1
20-52-6280 UNIFORM EXP TRASH	.00	252.90	350.00	97.10	72.3
20-52-6290 ADMINISTRATIVE CHARGE	4,524.00	45,240.00	54,288.00	9,048.00	83.3
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	15,286.44	182,559.78	236,750.00	54,190.22	77.1
TOTAL FUND EXPENDITURES	44,956.60	568,836.83	1,342,250.00	773,413.17	42.4
NET REVENUE OVER EXPENDITURES	54,440.59	535,264.33	(66,500.00)	(601,764.33)	804.9

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(463,314.21)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,521.44	
30-00-1022	OAZ HURF SAVINGS		712,212.71	
	TOTAL ASSETS			253,419.94

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL		1,548.18	
	TOTAL LIABILITIES			1,548.18

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		102,311.86	
	REVENUE OVER EXPENDITURES - YTD	149,559.90		
	BALANCE - CURRENT DATE		149,559.90	
	TOTAL FUND EQUITY			251,871.76
	TOTAL LIABILITIES AND EQUITY			253,419.94

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>					
30-30-4020 HURF REVENUE	4,281.10	42,714.02	48,454.00	5,739.98	88.2
30-30-4300 INTEREST AND INVESTMENT EARNIN	301.04	1,889.05	500.00	(1,389.05)	377.8
30-30-4900 TRANSFERS IN	19,708.33	216,791.67	236,500.00	19,708.33	91.7
TOTAL HURF REVENUE	24,290.47	261,394.74	285,454.00	24,059.26	91.6
TOTAL FUND REVENUE	24,290.47	261,394.74	285,454.00	24,059.26	91.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>						
30-30-5001	SALARIES AND WAGES	3,425.20	41,677.16	51,458.00	9,780.84	81.0
30-30-5006	LONGEVITY BONUS	34.84	63.18	.00	(63.18)	.0
30-30-5010	FICA AND MEDICARE	248.75	3,068.40	3,937.00	868.60	77.9
30-30-5011	RETIREMENT	179.47	2,115.29	2,932.00	816.71	72.1
30-30-5012	HEALTH INSURANCE	807.95	8,928.79	9,416.00	487.21	94.8
30-30-5013	WORKER'S COMPENSATION	101.66	1,513.61	2,110.00	596.39	71.7
30-30-5014	UNEMPLOYMENT	.77	21.48	119.00	97.52	18.1
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	800.00	800.00	.0
30-30-6145	FUEL	320.49	1,162.70	1,800.00	637.30	64.6
30-30-6155	INSURANCE	.00	3,761.60	5,000.00	1,238.40	75.2
30-30-6185	MISCELLANEOUS	.00	96.18	631.00	534.82	15.2
30-30-6192	SOFTWARE SERVICE & SUPPORT	89.85	1,182.00	1,594.00	412.00	74.2
30-30-6195	OPERATING SUPPLIES - HURF	.00	136.80	500.00	363.20	27.4
30-30-6210	PUBLIC RESTROOM SUPPLIES	.00	2,184.73	3,000.00	815.27	72.8
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220	REP AND MAINT - VEHICLES	65.27	597.92	1,500.00	902.08	39.9
30-30-6225	REP AND MAINT - EQUIPMENT	.00	250.03	500.00	249.97	50.0
30-30-6230	REP AND MAINT - INFRASTRUCTURE	.00	1,353.57	165,000.00	163,646.43	.8
30-30-6250	SMALL TOOLS AND EQUIPMENT	7.13	452.16	500.00	47.84	90.4
30-30-6255	STREET LIGHTS	1,442.47	12,128.25	13,000.00	871.75	93.3
30-30-6260	STREET SUPPLIES	105.43	5,761.42	5,000.00	(761.42)	115.2
30-30-6280	UNIFORM EXP - HURF	.00	257.17	350.00	92.83	73.5
30-30-6290	ADMINISTRATIVE CHARGE	670.50	7,375.50	8,046.00	670.50	91.7
30-30-7000	CAPITAL OUTLAY - PUBLIC RESTRO	17,530.00	17,530.00	25,000.00	7,470.00	70.1
30-30-8040	LEASE PAYMENTS	21.69	216.90	261.00	44.10	83.1
TOTAL HURF EXPENDITURE		25,051.47	111,834.84	305,454.00	193,619.16	36.6
TOTAL FUND EXPENDITURES		25,051.47	111,834.84	305,454.00	193,619.16	36.6
NET REVENUE OVER EXPENDITURES		(761.00)	149,559.90	(20,000.00)	(169,559.90)	747.8

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

PARKING FUND

<u>ASSETS</u>			
35-00-1000	CASH - COMBINED FUND	125,695.10	
	TOTAL ASSETS		125,695.10
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
35-00-2450	ACCRUED PAYROLL - PARKING FUND	1,271.65	
	TOTAL LIABILITIES		1,271.65
<u>FUND EQUITY</u>			
35-00-3002	UNRESTRICTED FUND BALANCE	192,333.34	
	REVENUE OVER EXPENDITURES - YTD	(67,909.89)	
	BALANCE - CURRENT DATE	(67,909.89)	
	TOTAL FUND EQUITY		124,423.45
	TOTAL LIABILITIES AND EQUITY		125,695.10

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	38,169.10	319,267.70	400,000.00	80,732.30	79.8
TOTAL PARKING FUND REVENUE	38,169.10	319,267.70	400,000.00	80,732.30	79.8
TOTAL FUND REVENUE	38,169.10	319,267.70	400,000.00	80,732.30	79.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,150.94	32,271.45	37,072.00	4,800.55	87.1
35-35-5006 LONGEVITY BONUS	.00	60.00	.00	(60.00)	.0
35-35-5010 FICA MATCH	164.54	2,485.67	2,836.00	350.33	87.7
35-35-5013 WORKER'S COMPENSATION	37.63	832.89	973.00	140.11	85.6
35-35-5014 UNEMPLOYMENT	1.41	31.84	184.00	152.16	17.3
35-35-6145 FUEL	64.80	468.88	2,000.00	1,531.12	23.4
35-35-6185 MISCELLANEOUS	.00	.00	640.00	640.00	.0
35-35-6186 BANK CHARGES	.00	33.80	.00	(33.80)	.0
35-35-6188 CREDIT CARD PROCESSING FEES	2,530.74	27,129.26	45,500.00	18,370.74	59.6
35-35-6192 SOFTWARE SERVICE AND SUPPORT	648.71	6,077.93	10,494.00	4,416.07	57.9
35-35-6195 OPERATING SUPPLIES	.00	635.13	3,000.00	2,364.87	21.2
35-35-6265 TELEPHONE	549.17	3,219.57	3,200.00	(19.57)	100.6
35-35-6290 ADMINISTRATIVE CHARGE	438.50	4,823.50	5,262.00	438.50	91.7
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	12,107.67	7,000.00	(5,107.67)	173.0
35-35-9500 TRANSFERS OUT	27,000.00	297,000.00	336,500.00	39,500.00	88.3
TOTAL PARKING FUND EXPENDITURE	33,586.44	387,177.59	454,661.00	67,483.41	85.2
TOTAL FUND EXPENDITURES	33,586.44	387,177.59	454,661.00	67,483.41	85.2
NET REVENUE OVER EXPENDITURES	4,582.66	(67,909.89)	(54,661.00)	13,248.89	(124.2)

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	12,030.70	
40-00-1010	INVESTMENTS - PENISON & RELIEF	167,081.82	
		<u>167,081.82</u>	
	TOTAL ASSETS		<u>179,112.52</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	181,760.29	
	REVENUE OVER EXPENDITURES - YTD	(2,647.77)	
		<u>(2,647.77)</u>	
	BALANCE - CURRENT DATE		(2,647.77)
	TOTAL FUND EQUITY		<u>179,112.52</u>
	TOTAL LIABILITIES AND EQUITY		<u>179,112.52</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	15,000.00	15,000.00	.00	100.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,500.00	2,500.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	7,892.38	10,000.00	2,107.62	78.9
TOTAL FIRE DEPT P&R REVENUE	.00	22,892.38	27,500.00	4,607.62	83.3
TOTAL FUND REVENUE	.00	22,892.38	27,500.00	4,607.62	83.3

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

FIRE DEPT PENSION & RETIREMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>						
40-60-6110	CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
40-60-6235	RETIREMENT EXP FD P&R	.00	25,540.15	25,500.00	(40.15)	100.2
	TOTAL FIRE DEPT P&R EXPENDITURE	.00	25,540.15	27,500.00	1,959.85	92.9
	TOTAL FUND EXPENDITURES	.00	25,540.15	27,500.00	1,959.85	92.9
	NET REVENUE OVER EXPENDITURES	.00	(2,647.77)	.00	2,647.77	.0

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	90,579.73	
50-00-1800	INVENTORY	13,193.06	
		<hr/>	
	TOTAL ASSETS		103,772.79
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	66,136.59	
		<hr/>	
	TOTAL LIABILITIES		66,136.59
<u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	34,343.14	
	REVENUE OVER EXPENDITURES - YTD	3,293.06	
		<hr/>	
	BALANCE - CURRENT DATE	3,293.06	
		<hr/>	
	TOTAL FUND EQUITY		37,636.20
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		103,772.79
			<hr/> <hr/>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>						
50-40-4066	RICO REV - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-4067	POLICE DEPT REV - OPR GRANTS	780.30	6,550.46	9,000.00	2,449.54	72.8
50-40-4068	FIRE DEPT REV - OPR GRANTS	3,020.00	3,949.02	127,500.00	123,550.98	3.1
50-40-4104	FMI: WATER PLANNING	.00	.00	37,000.00	37,000.00	.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	6,600.00	40,000.00	33,400.00	16.5
50-40-4150	POLICE: PROP 207 FUNDING	.00	.00	(8,000.00)	(8,000.00)	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
	TOTAL OPERATING GRANTS REVENUE	3,800.30	17,099.48	560,000.00	542,900.52	3.1
	TOTAL FUND REVENUE	3,800.30	17,099.48	560,000.00	542,900.52	3.1

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6104 FMI WATER PLANNING EXPENSES	.00	.00	37,000.00	37,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	40,000.00	40,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	8,000.00	8,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	5,000.00	5,000.00	350,000.00	345,000.00	1.4
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	4,500.00	4,500.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	780.30	8,806.42	9,000.00	193.58	97.9
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	.00	127,500.00	127,500.00	.0
TOTAL OPERATING GRANTS EXPENDITURE	5,780.30	13,806.42	576,000.00	562,193.58	2.4
TOTAL FUND EXPENDITURES	5,780.30	13,806.42	576,000.00	562,193.58	2.4
NET REVENUE OVER EXPENDITURES	(1,980.00)	3,293.06	(16,000.00)	(19,293.06)	20.6

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

CAPITAL GRANTS FUND

ASSETS

60-00-1000	CASH - COMBINED FUND	727,371.82	
60-00-1120	CAP GRANTS RECEIVABLE	251,094.65	
	TOTAL ASSETS		978,466.47

LIABILITIES AND EQUITY

LIABILITIES

60-00-2755	DEFERRED REVENUE - CAP GRANTS	646,479.20	
	TOTAL LIABILITIES		646,479.20

FUND EQUITY

60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(291,134.92)	
	REVENUE OVER EXPENDITURES - YTD	331,474.90	
	BALANCE - CURRENT DATE	331,474.90	
	TOTAL FUND EQUITY		331,987.27
	TOTAL LIABILITIES AND EQUITY		978,466.47

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105	CDBG DUNDEE WATERLINE REVENUE	.00	204,960.47	300,000.00	95,039.53 68.3
60-70-4106	HURF EXCHANGE DRAINAGE PROJECT	.00	630,000.00	630,000.00	.00 100.0
60-70-4107	YAVAPAI APACHE GAMING DONATION	.00	.00	55,000.00	55,000.00 .0
60-70-4108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	61,000.00	61,000.00 .0
60-70-4110	GRANT FOR HEALTHCARE CLINIC	.00	.00	50,000.00	50,000.00 .0
60-70-4111	LEGISLATIVE FUNDING-CENTER AVE	.00	.00	560,000.00	560,000.00 .0
60-70-4112	CONGRESSIONAL FUNDING HYDRANTS	.00	.00	1,134,000.00	1,134,000.00 .0
60-70-4185	MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00 .0
60-70-4195	AMERICAN RESCUE FUND AZ STATE	.00	151,460.96	151,780.00	319.04 99.8
TOTAL CAPITAL GRANTS REVENUE		.00	986,421.43	3,441,780.00	2,455,358.57 28.7
TOTAL FUND REVENUE		.00	986,421.43	3,441,780.00	2,455,358.57 28.7

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105	CDBG DUNDEE WATERLINE EXPENSES	.00	154,704.25	300,000.00	145,295.75 51.6
60-70-6106	HURF EXCHANGE DRAINAGE EXPENSE	.00	440,175.53	630,000.00	189,824.47 69.9
60-70-6107	YAVAPAI APACHE GRANT EXPENSES	502.76	25,025.51	55,000.00	29,974.49 45.5
60-70-6108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	61,000.00	61,000.00 .0
60-70-6110	GRANT FOR HEALTHCARE CLINIC	.00	.00	50,000.00	50,000.00 .0
60-70-6111	LEGISTATIVE FUNDING-CENTERAVE	.00	19,749.63	560,000.00	540,250.37 3.5
60-70-6112	CONGRESSIONAL FUNDING HYDRANTS	.00	.00	1,134,000.00	1,134,000.00 .0
60-70-6185	MISC EXP - CAP GRANTS	.00	.00	651,780.00	651,780.00 .0
60-70-6195	AMERICAN RESCUE FUND AZ STATE	.00	15,291.61	.00 (15,291.61)	.0
	TOTAL CAPITAL GRANTS EXPENDITURE	502.76	654,946.53	3,441,780.00	2,786,833.47 19.0
	TOTAL FUND EXPENDITURES	502.76	654,946.53	3,441,780.00	2,786,833.47 19.0
	NET REVENUE OVER EXPENDITURES	(502.76)	331,474.90	.00 (331,474.90)	.0

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(333,642.60)
	TOTAL ASSETS		(333,642.60)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE		46,856.86
	REVENUE OVER EXPENDITURES - YTD	(380,499.46)
	BALANCE - CURRENT DATE	(380,499.46)
	TOTAL FUND EQUITY		(333,642.60)
	TOTAL LIABILITIES AND EQUITY		(333,642.60)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>GENERAL FUND CONTINGENCIES REV</u>					
70-25-4090 WILDLANDS REV - CONTINGENCY	.00	11,741.97	100,000.00	88,258.03	11.7
70-25-4295 EXCESS SALES TAX- MISC	.00	.00	1,682,500.00	1,682,500.00	.0
TOTAL GENERAL FUND CONTINGENCIES RE	<u>.00</u>	<u>11,741.97</u>	<u>1,782,500.00</u>	<u>1,770,758.03</u>	<u>.7</u>
TOTAL FUND REVENUE	<u>.00</u>	<u>11,741.97</u>	<u>1,782,500.00</u>	<u>1,770,758.03</u>	<u>.7</u>

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GNERLA FUND CONTINGENCIES EXP</u>						
70-25-6276	WILDLANDS EXP - CONTINGENCY	.00	12,830.80	100,000.00	87,169.20	12.8
70-25-6295	EXPENSE - GF CONTINGENCIES	77,809.56	86,077.29	1,682,500.00	1,596,422.71	5.1
70-25-9500	TRANSFER OUT	26,666.66	293,333.34	.00	(293,333.34)	.0
	TOTAL GNERLA FUND CONTINGENCIES EXP	104,476.22	392,241.43	1,782,500.00	1,390,258.57	22.0
	TOTAL FUND EXPENDITURES	104,476.22	392,241.43	1,782,500.00	1,390,258.57	22.0
	NET REVENUE OVER EXPENDITURES	(104,476.22)	(380,499.46)	.00	380,499.46	.0

TOWN OF JEROME
BALANCE SHEET
MAY 31, 2023

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	293,333.34	
	TOTAL ASSETS		293,333.34

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	REVENUE OVER EXPENDITURES - YTD	217,852.86	
	BALANCE - CURRENT DATE	217,852.86	
	TOTAL FUND EQUITY		293,333.34
	TOTAL LIABILITIES AND EQUITY		293,333.34

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	(75,480.48)	341,000.00	416,480.48	(22.1)
80-55-4900 TRANSFERS IN	26,666.66	293,333.34	.00	(293,333.34)	.0
TOTAL UTILITIES CONTINGENCIES REV	26,666.66	217,852.86	341,000.00	123,147.14	63.9
TOTAL FUND REVENUE	26,666.66	217,852.86	341,000.00	123,147.14	63.9

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	341,000.00	341,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	341,000.00	341,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	341,000.00	341,000.00	.0
NET REVENUE OVER EXPENDITURES	26,666.66	217,852.86	.00	(217,852.86)	.0

TOWN OF JEROME
 BALANCE SHEET
 MAY 31, 2023

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	85,214.54	
90-00-1021	OAZ CAPITAL IMPROVEMENTS	71,019.94	
90-00-1023	ONEAZ WWTP CHECKING	806,120.40	
90-00-1045	PRE-PAID EXP CAPITAL FUND	5,000.00	
	TOTAL ASSETS		967,354.88

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	973,613.19	
	REVENUE OVER EXPENDITURES - YTD	(6,258.31)	
	BALANCE - CURRENT DATE	(6,258.31)	
	TOTAL FUND EQUITY		967,354.88
	TOTAL LIABILITIES AND EQUITY		967,354.88

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	31.63	227.19	.00	(227.19)	.0
90-57-4303 INTEREST - WWTP	68.42	354.61	.00	(354.61)	.0
90-57-4510 BRIDGE LOAN WASTEWATER TREATME	.00	.00	900,000.00	900,000.00	.0
90-57-4520 CARRYOVER CAPITAL FUND	.00	.00	60,000.00	60,000.00	.0
90-57-4900 TRANSFERS IN - CAPITAL FUND	38,333.33	431,666.67	470,000.00	38,333.33	91.8
90-57-4901 TRANSFER FROM GENERAL FUND	.00	.00	2,685,000.00	2,685,000.00	.0
TOTAL CAPITAL FUND REVENUES	38,433.38	432,248.47	4,115,000.00	3,682,751.53	10.5
TOTAL FUND REVENUE	38,433.38	432,248.47	4,115,000.00	3,682,751.53	10.5

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2023

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7024 NEW SHUTTLE VAN (TRADE)	.00	35,000.00	(35,000.00)	(70,000.00)	100.0
90-57-7025 DOWNPAYMENT ON NEW GARBAGE TRK	.00	.00	70,000.00	70,000.00	.0
90-57-7026 HOUSING PURCHASE EXPENSE	.00	289,626.07	350,000.00	60,373.93	82.8
90-57-7027 WASTEWATER TREATMENT DESIGN EX	.00	113,880.71	900,000.00	786,119.29	12.7
90-57-7028 THIRD WATER TANK DESIGN	.00	.00	75,000.00	75,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	.00	438,506.78	1,360,000.00	921,493.22	32.2
TOTAL FUND EXPENDITURES	.00	438,506.78	1,360,000.00	921,493.22	32.2
NET REVENUE OVER EXPENDITURES	38,433.38	(6,258.31)	2,755,000.00	2,761,258.31	(.2)

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	51023KM24	April Fuel Fire Dept	1	05/10/2023	427.51	.00	427.51	100344	05/10/2023
		51023KM24	April Fuel PD Ranger	2	05/10/2023	64.80	.00	64.80	100344	05/10/2023
Total 1000:						492.31	.00	492.31		
1026	ALERT	51023KM3	Inv. 23-1058 Repair and M	1	05/10/2023	565.07	.00	565.07	100345	05/10/2023
		51023KM3	Inv. 23-1058 Batteries and	2	05/10/2023	19.23	.00	19.23	100345	05/10/2023
Total 1026:						584.30	.00	584.30		
1031	ALL-MED EQUIPMENT &	51023KM14	Inv. 736722 O2 Cylinder	1	05/10/2023	150.00	.00	150.00	100346	05/10/2023
		51023KM14	Inv. 736867 Tank Rental Fe	2	05/10/2023	105.60	.00	105.60	100346	05/10/2023
Total 1031:						255.60	.00	255.60		
1032	ALPHA OMEGA POWER S	51023KM8	Inv. 4803 Annual Generator	1	05/10/2023	365.00	.00	365.00	100347	05/10/2023
Total 1032:						365.00	.00	365.00		
1050	APS	53123KM3	3601574879 Main St Panel	1	05/31/2023	49.85	.00	49.85	100389	05/31/2023
		53123KM3	6109570000 Perkinsville P	2	05/31/2023	102.25	.00	102.25	100389	05/31/2023
		53123KM3	3216010000 Hotel Jerome	3	05/31/2023	39.16	.00	39.16	100389	05/31/2023
		53123KM3	7575770000 Town Hall Po	4	05/31/2023	538.58	.00	538.58	100389	05/31/2023
		53123KM3	7575770000 Solar Credit	5	05/31/2023	312.50-	.00	312.50-	100389	05/31/2023
		53123KM3	8468241000 Middle Park P	6	05/31/2023	39.16	.00	39.16	100389	05/31/2023
		53123KM3	65069510000 PD Power	7	05/31/2023	168.53	.00	168.53	100389	05/31/2023
		53123KM3	1976520000 Co-op Power	8	05/31/2023	172.63	.00	172.63	100389	05/31/2023
		53123KM3	2839800000 Ghost Pepper	9	05/31/2023	69.73	.00	69.73	100389	05/31/2023
		53123KM3	5613490000 Upper Park	10	05/31/2023	65.66	.00	65.66	100389	05/31/2023
		53123KM3	0421621000 FD Power	11	05/31/2023	402.26	.00	402.26	100389	05/31/2023
		53123KM3	2353720000 Gulch FD	12	05/31/2023	43.25	.00	43.25	100389	05/31/2023
		53123KM3	0024240000 Lower Park	13	05/31/2023	39.32	.00	39.32	100389	05/31/2023
		53123KM3	4246290000 WWTP	14	05/31/2023	241.88	.00	241.88	100389	05/31/2023
		53123KM3	8061950000 Sunshine Hill	15	05/31/2023	37.85	.00	37.85	100389	05/31/2023
		53123KM3	2383901000 Upper Park	16	05/31/2023	48.76	.00	48.76	100389	05/31/2023
		53123KM3	1490440000 Street Lights	17	05/31/2023	1,442.47	.00	1,442.47	100389	05/31/2023
5323KM12	Acct 9438060000 Hull St R	1	05/03/2023	13.49	.00	13.49	100326	05/03/2023		
Total 1050:						3,202.33	.00	3,202.33		
1056	ARIZONA BUG COMPANY	51023KM21	Inv. 196074 Monthly Pest C	1	05/10/2023	50.00	.00	50.00	100348	05/10/2023
		52423KM6	Inv. 193620 -payment appli	1	05/24/2023	50.00	.00	50.00	100377	05/24/2023
Total 1056:						100.00	.00	100.00		
1088	AT&T	53123KM2	Telephone Service-Kiosks	1	05/31/2023	208.05	.00	208.05	100390	05/31/2023
		53123KM2	Telephone Service-PD	2	05/31/2023	208.04	.00	208.04	100390	05/31/2023
		5323KM3	INV. 287307080989X0426	1	05/03/2023	181.08	.00	181.08	100327	05/03/2023
		5323KM3	Telephone Service-Kiosks	2	05/03/2023	181.08	.00	181.08	100327	05/03/2023
Total 1088:						778.25	.00	778.25		
1142	BOUND TREE MEDICAL,	51023KM19	Inv. 84925816 Heartstart P	1	05/10/2023	158.16	.00	158.16	100349	05/10/2023
		52423KM10	Inv. 84952417 Evac & Med	1	05/24/2023	292.38	.00	292.38	100378	05/24/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		52423KM10	Inv. 84953970 Evac Splint	2	05/24/2023	60.40	.00	60.40	100378	05/24/2023
Total 1142:						510.94	.00	510.94		
1158	CANDACE GALLAGHER	51023KM11	Codification Services 04-20	1	05/10/2023	500.00	.00	500.00	100350	05/10/2023
Total 1158:						500.00	.00	500.00		
1170	CASELLE	51023KM16	INV. 124848 Support and	1	05/10/2023	808.65	.00	808.65	100351	05/10/2023
		51023KM16	INV. 124848 Support and	2	05/10/2023	269.55	.00	269.55	100351	05/10/2023
		51023KM16	INV. 124848 Support and	3	05/10/2023	269.55	.00	269.55	100351	05/10/2023
		51023KM16	INV. 124848 Support and	4	05/10/2023	269.55	.00	269.55	100351	05/10/2023
		51023KM16	INV. 124848 Support and	5	05/10/2023	89.85	.00	89.85	100351	05/10/2023
		51023KM16	INV. 124848 Support and	6	05/10/2023	89.85	.00	89.85	100351	05/10/2023
Total 1170:						1,797.00	.00	1,797.00		
1178	CENTURY LINK	51723KM9	Inv. 640515231 Telephone	1	05/17/2023	8.09	.00	8.09	100368	05/17/2023
		53123KM1	PD Phone 2245	1	05/31/2023	34.28	.00	34.28	100391	05/31/2023
		53123KM1	GG Phone 7943	2	05/31/2023	163.19	.00	163.19	100391	05/31/2023
		53123KM1	PD Phone 8992	3	05/31/2023	177.17	.00	177.17	100391	05/31/2023
		53123KM1	LB Phone 0574	4	05/31/2023	85.57	.00	85.57	100391	05/31/2023
		53123KM1	PD Phone 2776	5	05/31/2023	40.16	.00	40.16	100391	05/31/2023
		53123KM1	FD Phone 3034	6	05/31/2023	125.65	.00	125.65	100391	05/31/2023
		53123KM1	CT Phone 3250	7	05/31/2023	70.64	.00	70.64	100391	05/31/2023
Total 1178:						704.75	.00	704.75		
1195	CITY OF COTTONWOOD	51023KM12	Inv. 5982 FD Dispatching	1	05/10/2023	588.33	.00	588.33	100352	05/10/2023
		51023KM12	Inv. 6004 PD Dispatching	2	05/10/2023	3,478.75	.00	3,478.75	100352	05/10/2023
Total 1195:						4,067.08	.00	4,067.08		
1213	CONTRACT WASTEWATE	5323KM18	Inv. 1015529 Water Syste	1	05/03/2023	900.00	.00	900.00	100328	05/03/2023
		5323KM18	Inv. 1015529 WWTP Syste	2	05/03/2023	3,200.00	.00	3,200.00	100328	05/03/2023
		5323KM18	Inv. 1015529 Transport Ch	3	05/03/2023	130.00	.00	130.00	100328	05/03/2023
Total 1213:						4,230.00	.00	4,230.00		
1217	COTTONWOOD EXPRES	51023KM6	Inv. 86562 Oil Change-Unit	1	05/10/2023	71.76	.00	71.76	100353	05/10/2023
		51023KM6	Inv. 87706 Oil Change-Unit	2	05/10/2023	64.07	.00	64.07	100353	05/10/2023
Total 1217:						135.83	.00	135.83		
1244	DATA WEST	5323KM16	Inv. MN14043843 FINAL BI	1	05/03/2023	439.93	.00	439.93	100329	05/03/2023
		5323KM16	Inv. MN14043843 FINAL BI	2	05/03/2023	439.93	.00	439.93	100329	05/03/2023
		5323KM16	Inv. MN14043843 FINAL BI	3	05/03/2023	439.92	.00	439.92	100329	05/03/2023
Total 1244:						1,319.78	.00	1,319.78		
1250	DEERE CREDIT, INC.	5323KM2	Acct 510001614248	1	05/03/2023	21.68	.00	21.68	100330	05/03/2023
		5323KM2	John Deere Lease	2	05/03/2023	21.68	.00	21.68	100330	05/03/2023
		5323KM2	John Deere-Water Acct510	3	05/03/2023	75.88	.00	75.88	100330	05/03/2023
		5323KM2	John Deere-Sewer Acct51	4	05/03/2023	75.88	.00	75.88	100330	05/03/2023
		5323KM2	John Deere-HURF Acct510	5	05/03/2023	21.69	.00	21.69	100330	05/03/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1250:						216.81	.00	216.81		
1264	DIESEL DIRECT WEST	51023KM7	INV. 85128200 Diesel Fuel	1	05/10/2023	187.80	.00	187.80	100355	05/10/2023
		51023KM7	INV. 85128200 Diesel Fuel	2	05/10/2023	23.48	.00	23.48	100355	05/10/2023
		51023KM7	INV. 85128200 Diesel Fuel	3	05/10/2023	23.47	.00	23.47	100355	05/10/2023
		52423KM7	INV. 85155487 Fuel-Trash	1	05/24/2023	228.77	.00	228.77	100379	05/24/2023
		52423KM7	INV. 85155487 Fuel-Water	2	05/24/2023	28.60	.00	28.60	100379	05/24/2023
		52423KM7	INV. 85155487 Feul-Sewer	3	05/24/2023	28.60	.00	28.60	100379	05/24/2023
Total 1264:						520.72	.00	520.72		
1268	DIVERSIFIED INSPECTIO	52423KM9	Inv. IND163950 Safety Insp	1	05/24/2023	557.88	.00	557.88	100380	05/24/2023
Total 1268:						557.88	.00	557.88		
1288	ELITE PERFORMANCE C	53123KM6	Inv. 5-23-23 Floor Slab for	1	05/31/2023	9,030.00	.00	9,030.00	100392	05/31/2023
Total 1288:						9,030.00	.00	9,030.00		
1301	EXPRESS AUTOMOTIVE	51023KM17	Inv. 38914 2018 Ford PD-	1	05/10/2023	96.53	.00	96.53	100356	05/10/2023
		51023KM17	Inv. 38914 2018 Ford PD -	2	05/10/2023	246.80	.00	246.80	100356	05/10/2023
Total 1301:						343.33	.00	343.33		
1322	FOUR-D LLC	52423KM3	Inv. 0880 Council Chamber	1	05/24/2023	5,000.00	.00	5,000.00	100381	05/24/2023
		52423KM3	Inv. 0880 Reimbursement f	2	05/24/2023	3,020.22	.00	3,020.22	100381	05/24/2023
		5323KM14	Inv. 00000879 Server Upda	1	05/03/2023	270.00	.00	270.00	100331	05/03/2023
Total 1322:						8,290.22	.00	8,290.22		
1374	HOME DEPOT	53123KM8	Qt. H0423-310822 Restroo	1	05/31/2023	8,500.00	.00	8,500.00	100393	05/31/2023
Total 1374:						8,500.00	.00	8,500.00		
1380	HUGHES SUPPLY	5323KM4	New Bathrooms-ABS & W	1	05/03/2023	249.11	.00	249.11	100332	05/03/2023
Total 1380:						249.11	.00	249.11		
1419	JC CULLEN INC	5323KM9	Inv. 152629 Port Svc PD	1	05/03/2023	35.48	.00	35.48	100333	05/03/2023
		5323KM9	Inv. 152629 Port Svc FD	2	05/03/2023	35.49	.00	35.49	100333	05/03/2023
Total 1419:						70.97	.00	70.97		
1431	JEROME MUNICIPAL CO	5323KM5	Return payment for CFS 1	1	05/03/2023	310.00	.00	310.00	100334	05/03/2023
Total 1431:						310.00	.00	310.00		
1446	JOHN MCDONALD	5323KM11	Reimbursement for Cleanin	1	05/03/2023	100.00	.00	100.00	100335	05/03/2023
		5323KM11	Reimbursement for Town H	2	05/03/2023	385.00	.00	385.00	100335	05/03/2023
Total 1446:						485.00	.00	485.00		
1503	LEGEND	51023KM1	Inv. 2303662 Testing Servic	1	05/10/2023	75.00	.00	75.00	100358	05/10/2023
		51023KM1	Inv. 2305823 Testing Servic	2	05/10/2023	75.00	.00	75.00	100358	05/10/2023
		51723KM5	INV. 2306810 Testing Svcs	1	05/17/2023	77.40	.00	77.40	100370	05/17/2023
		52423KM4	Inv. 2307159 Testing Servic	1	05/24/2023	277.00	.00	277.00	100383	05/24/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		52423KM4	Inv. 2307159 WWTP Sink	2	05/24/2023	15.00	.00	15.00	100383	05/24/2023
		53123KM4	Inv. 2307466 Testing Servic	1	05/31/2023	75.00	.00	75.00	100394	05/31/2023
		5323KM1	INV. 2306154 Testing	1	05/03/2023	75.00	.00	75.00	100336	05/03/2023
		5323KM1	INV. 2306200 Testing	2	05/03/2023	495.40	.00	495.40	100336	05/03/2023
		5323KM1	INV. 2306200 WWTP Sink	3	05/03/2023	15.00	.00	15.00	100336	05/03/2023
		Total 1503:				1,179.80	.00	1,179.80		
1576	NAPA AUTO PARTS	5323KM13	Inv. 317081 Window Crank	1	05/03/2023	28.55	.00	28.55	100337	05/03/2023
		5323KM13	Inv. 317296 Air Filter & Del	2	05/03/2023	187.25	.00	187.25	100337	05/03/2023
		Total 1576:				215.80	.00	215.80		
1603	ODP BUSINESS SOLUTIO	53123KM7	INV. 313479784001 Red P	1	05/31/2023	9.27	.00	9.27	100395	05/31/2023
		53123KM7	INV. 313408400001 Blue P	2	05/31/2023	24.84	.00	24.84	100395	05/31/2023
		5323KM10	Biz Cards INV. 305820697	1	05/03/2023	49.07	.00	49.07	100338	05/03/2023
		5323KM10	Tissue Inv. 305785216001	2	05/03/2023	7.73	.00	7.73	100338	05/03/2023
		5323KM10	USB Inv. 304853220001	3	05/03/2023	43.42	.00	43.42	100338	05/03/2023
		5323KM10	Pens & Folders Inv. 30478	4	05/03/2023	25.48	.00	25.48	100338	05/03/2023
		5323KM10	Clipboards & Coffee Inv. 30	5	05/03/2023	20.12	.00	20.12	100338	05/03/2023
		5323KM10	Paper Inv. 308281638001	6	05/03/2023	10.90	.00	10.90	100338	05/03/2023
		Total 1603:				190.83	.00	190.83		
1607	O'REILLY AUTOMOTIVE, I	51023KM15	Customer #2848366 Cable	1	05/10/2023	9.72	.00	9.72	100360	05/10/2023
		51023KM15	Cable F-150 Parks	2	05/10/2023	9.72	.00	9.72	100360	05/10/2023
		51023KM15	Cable F-150 Water	3	05/10/2023	9.72	.00	9.72	100360	05/10/2023
		51023KM15	Cable F-150 Sewer	4	05/10/2023	9.72	.00	9.72	100360	05/10/2023
		51023KM15	Cable F-150 Trash	5	05/10/2023	9.72	.00	9.72	100360	05/10/2023
		51023KM15	Cable F-150 HURF	6	05/10/2023	9.72	.00	9.72	100360	05/10/2023
		Total 1607:				58.32	.00	58.32		
1615	PARKEON	51723KM2	INV. IV135135 Flowbird Trx	1	05/17/2023	29.38	.00	29.38	100372	05/17/2023
		51723KM2	INV. IV135190 Parkfolio AI	2	05/17/2023	408.64	.00	408.64	100372	05/17/2023
		52423KM5	INV. IV136230 Flowbird Trx	1	05/24/2023	64.54	.00	64.54	100385	05/24/2023
		5323KM15	INV. IV135702 Flowbird Fe	1	05/03/2023	56.30	.00	56.30	100339	05/03/2023
		Total 1615:				558.86	.00	558.86		
1618	PATRIOT DISPOSAL, INC.	51023KM22	INV. 3741 Monthly Trash D	1	05/10/2023	1,726.40	.00	1,726.40	100361	05/10/2023
		Total 1618:				1,726.40	.00	1,726.40		
1647	PROCOPY	51723KM3	Inv.4046507 Printer Lease	1	05/17/2023	336.33	.00	336.33	100373	05/17/2023
		5323KM17	INV4046507 Printer Lease	1	05/03/2023	336.33	.00	336.33	100340	05/03/2023
		Total 1647:				672.66	.00	672.66		
1740	SIMS MACKIN, LTD	51723KM4	Inv. 36634 Professional Sv	1	05/17/2023	409.50	.00	409.50	100374	05/17/2023
		Total 1740:				409.50	.00	409.50		
1747	SWHP, LLC	53123KM9	Inv. 8625 SCBA Mask & Co	1	05/31/2023	1,652.00	.00	1,652.00	100396	05/31/2023
		53123KM9	Inv. 8625 SCBA Mask & Co	2	05/31/2023	345.42	.00	345.42	100396	05/31/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1747:						1,997.42	.00	1,997.42		
1751	SOUTHWESTERN ENVIR	52423KM1	SEC Project 23-0102CE In	1	05/24/2023	1,338.75	.00	1,338.75	100386	05/24/2023
Total 1751:						1,338.75	.00	1,338.75		
1812	TOWN OF JEROME - UTIL	5323KM8	Acct 7002 Town Hall	1	05/03/2023	200.23	.00	200.23	100341	05/03/2023
		5323KM8	Acct. 7060 Town Yard	2	05/03/2023	186.16	.00	186.16	100341	05/03/2023
		5323KM8	Acct 7054 Police Station	3	05/03/2023	177.32	.00	177.32	100341	05/03/2023
		5323KM8	Acct. 7015 Fire Station	4	05/03/2023	194.56	.00	194.56	100341	05/03/2023
Total 1812:						758.27	.00	758.27		
1813	TOWN OF JEROME PR	51723KM7	Payroll Transfer May 2023	1	05/17/2023	90,000.00	.00	90,000.00	100375	05/17/2023
Total 1813:						90,000.00	.00	90,000.00		
1827	UNISOURCE ENERGY SE	51723KM8	Acct. 693726 Gas PD 303	1	05/17/2023	22.93	.00	22.93	100376	05/17/2023
		51723KM8	Acct 750593 Gas Town Hal	2	05/17/2023	152.98	.00	152.98	100376	05/17/2023
		51723KM8	Acct. 0559820000 101 Mai	3	05/17/2023	37.06	.00	37.06	100376	05/17/2023
		51723KM8	Acct. 2353340000 502 N M	4	05/17/2023	33.34	.00	33.34	100376	05/17/2023
		51723KM8	Acct 435334 Gas Town Yar	5	05/17/2023	27.29	.00	27.29	100376	05/17/2023
Total 1827:						273.60	.00	273.60		
1851	VERDE VALLEY HARDWA	52423KM11	55065 Striping Paint	1	05/24/2023	80.39	.00	80.39	100387	05/24/2023
		52423KM11	55155 Toilet Float	2	05/24/2023	37.33	.00	37.33	100387	05/24/2023
		52423KM11	55204 Red Paint	3	05/24/2023	105.43	.00	105.43	100387	05/24/2023
		52423KM11	55282 Pruning Blades	4	05/24/2023	71.35	.00	71.35	100387	05/24/2023
		52423KM11	55307 1st Ave Bathroom S	5	05/24/2023	253.65	.00	253.65	100387	05/24/2023
		52423KM11	55857 Starter Rope	6	05/24/2023	5.87	.00	5.87	100387	05/24/2023
		52423KM11	55815 Pole Connector PW	7	05/24/2023	2.38	.00	2.38	100387	05/24/2023
		52423KM11	55815 Pole Connector PW	8	05/24/2023	2.38	.00	2.38	100387	05/24/2023
		52423KM11	55815 Pole Connector PW	9	05/24/2023	2.38	.00	2.38	100387	05/24/2023
		52423KM11	55815 Pole Connector PW	10	05/24/2023	2.38	.00	2.38	100387	05/24/2023
		52423KM11	55815 Pole Connector PW	11	05/24/2023	2.38	.00	2.38	100387	05/24/2023
		52423KM11	55815 Pole Connector PW	12	05/24/2023	2.37	.00	2.37	100387	05/24/2023
Total 1851:						568.29	.00	568.29		
1854	VERDE VALLEY NEWSPA	51023KM5	Statement 169441 Publicat	1	05/10/2023	81.13	.00	81.13	100362	05/10/2023
Total 1854:						81.13	.00	81.13		
1859	VERIZON WIRELESS	51023KM13	INV. 9933443974 PD	1	05/10/2023	52.09	.00	52.09	100363	05/10/2023
		51023KM13	INV. 9933443974 PD	2	05/10/2023	52.09	.00	52.09	100363	05/10/2023
		51023KM13	INV. 9933443974 Kiosks	3	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443974 Kiosks	4	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443974 Kiosks	5	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443974 Kiosks	6	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443973 PZ	7	05/10/2023	40.69	.00	40.69	100363	05/10/2023
		51023KM13	INV. 9933443973 FD	8	05/10/2023	56.69	.00	56.69	100363	05/10/2023
		51023KM13	INV. 9933443973 Shuttle	9	05/10/2023	40.60	.00	40.60	100363	05/10/2023
		51023KM13	INV. 9933443973 PD	10	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443973 FD	11	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443973 FD	12	05/10/2023	40.01	.00	40.01	100363	05/10/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		51023KM13	INV. 9933443973 PD	13	05/10/2023	40.01	.00	40.01	100363	05/10/2023
		51023KM13	INV. 9933443973 FD	14	05/10/2023	40.01	.00	40.01	100363	05/10/2023
	Total 1859:					602.25	.00	602.25		
1878	WASTE MANAGEMENT O	51023KM23	Dumpster Inv. 2362552-15	1	05/10/2023	492.45	.00	492.45	100364	05/10/2023
	Total 1878:					492.45	.00	492.45		
1909	XEROX FINANCIAL SERV	53123KM5	INV. 4330478 Copier Leas	1	05/31/2023	321.03	.00	321.03	100397	05/31/2023
		5323KM6	INV #4212117 MACHINE U	1	05/03/2023	321.03	.00	321.03	100342	05/03/2023
	Total 1909:					642.06	.00	642.06		
1914	YAVAPAI CO. EDUCATION	5323KM7	Inv. 22-1813 Internet PZ	1	05/03/2023	75.00	.00	75.00	100343	05/03/2023
		5323KM7	Inv. 22-1813 Internet FD	2	05/03/2023	75.00	.00	75.00	100343	05/03/2023
		5323KM7	Inv. 22-1813 Internet PD	3	05/03/2023	150.00	.00	150.00	100343	05/03/2023
		5323KM7	Inv. 22-1813 Internet GG	4	05/03/2023	120.00	.00	120.00	100343	05/03/2023
		5323KM7	Inv. 22-1812 Library E-Rate	5	05/03/2023	42.95	.00	42.95	100343	05/03/2023
	Total 1914:					462.95	.00	462.95		
1922	YAVAPAI COUNTY HS	51023KM9	PANT Contribution 2023	1	05/10/2023	365.73	.00	365.73	100367	05/10/2023
	Total 1922:					365.73	.00	365.73		
1963	WILLIAM BLODGETT	51023KM10	Reimbursement for travel	1	05/10/2023	87.05	.00	87.05	100366	05/10/2023
		51023KM10	Reimbursement for Mileag	2	05/10/2023	293.44	.00	293.44	100366	05/10/2023
	Total 1963:					380.49	.00	380.49		
1974	MOYER'S HEATING & CO	51723KM1	INV. 119556 Repair of AC u	1	05/17/2023	47.50	.00	47.50	100371	05/17/2023
		51723KM1	INV. 119556 Capacitor Mot	2	05/17/2023	172.76	.00	172.76	100371	05/17/2023
	Total 1974:					220.26	.00	220.26		
1981	LEXINGTON LAW	51023KM2	Inv. 6623 Prosecutor Svc A	1	05/10/2023	2,000.00	.00	2,000.00	100359	05/10/2023
	Total 1981:					2,000.00	.00	2,000.00		
1987	Dallacqua Psychology	51023KM4	Inv. JPD042023 Pre Emp T	1	05/10/2023	500.00	.00	500.00	100354	05/10/2023
	Total 1987:					500.00	.00	500.00		
1988	Helios Health	51023KM18	Inv. 1132 AZ Post Pshyscal	1	05/10/2023	195.00	.00	195.00	100357	05/10/2023
	Total 1988:					195.00	.00	195.00		
1989	Wayne Koller	51023KM20	Inv. 5-20-22 Eye Wash Stat	1	05/10/2023	500.00	.00	500.00	100365	05/10/2023
	Total 1989:					500.00	.00	500.00		
1990	CivilTec Engineering Inc.	51723KM6	Inv. 48254 Engineering Svc	1	05/17/2023	522.00	.00	522.00	100369	05/17/2023
	Total 1990:					522.00	.00	522.00		
1991	MDC Mobile Drug Collectio	52423KM2	Inv. 12021 Lab Fees for Pa	1	05/24/2023	105.00	.00	105.00	100384	05/24/2023

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1991:						105.00	.00	105.00		
1992	J3 Contracting Incorporate	52423KM12	Inv. 1013 Ram 5500Vin xxx	1	05/24/2023	77,500.00	.00	77,500.00	100388	05/24/2023
		52423KM8	Inv. 1013 Ram 5500 Vin xx	1	05/24/2023	77,500.00	.00	.00	100382	05/24/2023
		52423KM8	Inv. 1013 Ram 5500 Vin xx	2	05/24/2023	77,500.00-				
Total 1992:						77,500.00	.00	77,500.00		
Grand Totals:						232,135.03	.00	232,135.03		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Kristen continues to receive training on Caselle financial management software, including payroll functions. She is also being trained on all aspects of the budget process as time permits.
- Met with Eric Jurison to discuss the potential purchase of Town-owned land adjacent to his restaurant.
- Posted numerous adds for filling open positions within the Town.
- Worked with various individuals on their special event requests.
- Revised the WWTP schedule and reported the same to ADEQ. Met with ADEQ representatives who do not feel the Town is moving as quickly as possible on the construction of a new WWTP.
- Met with representatives / aides from Senator Sinema's Office and conducted a tour of the Town.
- Completed the FY 2024 budget. Began working on the State budget forms.
- Facilitated several public records requests.
- Continued work on a partial wrap for the new shuttle.
- Participated in the Clarkdale master trail planning process as a stakeholder, along with Vice Mayor Moore.
- Met with engineer for project update and ensure approved projects are progressing.
- Purchased several items for the AMCA Regional Gift basket. We'll alternate and make sure all businesses are covered. It's an annual event.
- CAT riders for the pilot program are averaging around 14 per week (Thursday).
- Will be meeting with CAT to discuss the pilot program and Jerome's needs and future status on June 28th.
- Continued to work with Dan Jackson for preliminary data collection for the rate study.
- Met with the leadership team for the Forest Service / Fire Service, along with Mayor Barber to discuss Town's needs.

**** CONGRATULATIONS TO ****

Mark Boan (Police Dept) on completing 7 years of service effective June 3, 2023.

Rusty Blair (Fire Chief) on completing 22 years of service effective June 25, 2023.

Brett Klein (Town Manager) on completing 1 year of service effective June 30, 2023.

Following is an accounting of sales tax revenues through April, and a water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2023 BUDGET	FY2023 actual	Budget +/-	FY2022 actual	Compared to prior year +/-
July	111,000	104,350	(6,650)	117,605	(13,255)
August	111,000	74,612	(36,388)	118,436	(43,824)
September	78,000	115,431	37,431	81,826	33,605
October	132,000	114,937	(17,063)	140,055	(25,118)
November	150,000	139,121	(10,879)	160,051	(20,930)
December	117,000	96,194	(20,806)	124,708	(28,514)
January	116,000	132,403	16,403	123,149	9,254
February	81,000	78,212	(2,788)	85,855	(7,643)
March	100,000	97,338	(2,662)	105,343	(8,005)
April	148,000	132,605	(15,395)	157,557	(24,952)
May	141,000			149,917	
June	115,000			121,930	
Total YTD	1,400,000	1,085,203	(58,797)	1,486,432	(129,382)

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-
July	38,001	38,281	(280)	18,295	18,467	(172)	32,588	47,339	(14,751)
August	31,508	41,580	(10,072)	4,896	18,024	(13,128)	18,230	47,731	(29,501)
September	32,105	26,920	5,185	14,925	14,684	241	33,655	28,573	5,082
October	39,918	45,726	(5,808)	18,989	20,051	(1,062)	36,563	58,351	(21,788)
November	48,302	53,186	(4,884)	24,809	25,622	(813)	57,373	68,645	(11,272)
December	36,015	42,240	(6,225)	18,502	19,769	(1,267)	37,136	51,239	(14,103)
January	38,684	36,189	2,495	15,966	17,289	(1,323)	53,008	48,750	4,258
February	28,441	28,416	25	14,328	12,954	1,374	26,837	32,562	(5,725)
March	34,550	33,497	1,053	16,857	19,946	(3,089)	35,868	41,523	(5,655)
April	46,274	57,834	(11,560)	24,338	25,878	(1,540)	45,268	57,920	(12,652)
May		47,889			24,239			69,268	
June		43,530			17,059			53,014	
Total YTD		495,288	(30,070)		233,982	(20,779)		604,915	(106,107)

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,815	2,815
August	753	3,568
September	2,296	5,864
October	1,909	7,773
November	3,817	11,590
December	2,865	14,455
January	2,456	16,911
February	3,750	20,661
March	2,593	23,254
April	3,744	26,998
May		
June		

WATER FLOWS REPORT

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2021	23-Dec	71	142
	27-Dec	71	144
2022	3-Jan	71	140
	18-Jan	68	145
	24-Jan	71	150
	31-Jan	77	141
	7-Feb	77	137
	14-Feb	57	134
	28-Feb	57	139
	14-Mar	52	148
	21-Mar	48	135
	28-Mar	48	129
	4-Apr	52	131
	11-Apr	40	163
	18-Apr	44	153
	25-Apr	40	153
	2-May	44	159
	9-May	44	148
	16-May	44	153
	23-May	40	154
	31-May	39	153
	21-Jun	36	157
	27-Jun	40	162
	5-July	39	165
	11-July	32	170
	25-July	26	212
	1-Aug	36	210
	8-Aug	40	135
	15-Aug	77	148
	22-Aug	77	128
	29-Aug	61	104
	7-Sept	61	148
	12-Sept	61	233
	19-Sept	52	272
	26-Sept	57	266
	3-Oct	61	235
	10-Oct	57	224
	17-Oct	57	225
	24-Oct	57	219
	31-Oct	57	242
	7-Nov	57	244
	14-Nov	61	230
	21-Nov	61	235
	28-Nov	57	235
	05-Dec	57	230
	12-Dec	57	235
	19-Dec	57	229
	27-Dec	57	230
2023	03-Jan	57	318
	09-Jan	57	87
	19-Jan	66	99
	24-Jan	66	95
	30-Jan	57	98
	06-Feb	83	101
	14-Feb	71	101
	21-Feb	83	100
	27-Feb	83	139
	06-Mar	95	244
	13-Mar	233	326
	20-Mar	115	270
	27-Mar	71	356
	03-Apr	154	253
	17-Apr	146	311
	24-Apr	115	157
	01-May	231	112
	08-May	200	92
	15-May	172	75
	22-May	190	72
	29-May	162	64
	5-June	154	130



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

June 2023 Staff Report for May Activity submitted by Kristen Muenz, Deputy Town Clerk

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall). Special Thank You to Will Blodgett for posting the agendas for P&Z and DRB!
- ⚙ Took and transcribed the minutes for all open sessions of Council, P&Z, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintaining proper records of agendas and drafted minutes.
- ⚙ Processed Payables, Payroll, Check & Cash Deposits, Journal Entries and Bank Reconciliation. A
- ⚙ Attended a Teams meeting with representative from Southwest Risk about upcoming changes to the AMRRP Worker's Comp process (Smartpay).
- ⚙ Permits and Licensing activities for May:
 - Business Licenses**
 - 8 Businesses were sent renewal notices.
 - 6 Businesses sent in their renewal application.
 - 4 Businesses applied for a NEW Business License.
 - 7 Business Licenses were issued.
 - 9 Business Licenses are pending approval.
 - STR Licenses**
 - 1 new STR/Vacation Rental License application was received.
 - 1 new STR License was issued.
 - 1 STR License is pending approval.
 - 19 Total STR Licenses issued to date. (See Excel Spreadsheet)
 - Special Event Permits**
 - 2 Special Event permits were issued.



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Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, June 13, 2023

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- At the regular meeting of May 16th the P&Z Commission, minor structural changes to 711 East Ave. were approved for the applicant Eric Jurisin.

Design Review Board- The regular meeting of May 23rd, the DRB approved changes to the home at 711 East Avenue for Eric Jurisin, Approved a demolition at 107R Deception Lane for Noel Fray, and approved a Garden shed at 209 Third Street for Henry Vincent.

Board of Adjustment- Nothing to report, no meeting for May of 2023.

Code Enforcement- No new violations or issues for May. Continued to look into the list of properties with deferred maintenance, property history etc.. while simultaneously looking into grant and loan programs to assist property owners, should assistance be required.

Administrative Approvals- Nothing to report for May 2023.

Other Business- In May I heard back from SHPO discussing a variety of projects and possibilities within the Town as well as workshops for board members. Contacted a number of organizations that assist with Historic building renovations and adaptive reuse projects (looking toward the Hotel Jerome project) with a focus on project managing, funding and other kinds of assistance. Digitizing parking inventory and survey data taken earlier in the year and hopefully to populate layers on future GIS software.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

June 2023 staff report for May activity submitted by Terri Card.

Utilities

- Current debt (45 days past due):

12 accounts were on the shut-off list at the beginning of April. 5 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full.

Balance owed on shut-off accounts from May billing: \$53.70

Balance owed at end of April: \$3037.71

- A copy of the May AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	77.74	77.74	.00	.00	.00	04/24/23	233.22-		
1001.03	155.48	155.48	.00	.00	.00	05/11/23	155.48-		
1003.02	105.11	105.11	.00	.00	.00	05/11/23	105.11-		
1006.02	118.95-	118.95-	.00	.00	.00	02/15/23	600.00-		
1008.02	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
1009.04	44.72	44.72	.00	.00	.00	05/11/23	44.72-		
1010.01	77.74	77.74	.00	.00	.00	05/18/23	77.74-		
1011.01	97.95-	107.98-	10.03	.00	.00	02/06/23	500.00-		
1013.01	77.74	77.74	.00	.00	.00	05/02/23	155.48-		
1014.03	46.41	46.41	.00	.00	.00	05/15/23	46.41-		
1015.01	77.74	77.74	.00	.00	.00	05/30/23	77.74-		
1016.01	46.41	46.41	.00	.00	.00	05/17/23	46.41-		
1018.03	132.52	132.52	.00	.00	.00	05/11/23	130.02-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	268.14	77.74	77.74	77.74	34.92	05/30/23	77.74-		
1023.01	120.15	48.25	52.38	19.52	.00	04/18/23	200.00-		
1025.01	77.74	77.74	.00	.00	.00	05/16/23	77.74-		
1026.01	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
1027.01	77.74	77.74	.00	.00	.00	05/10/23	155.48-		
1028.04	77.74	77.74	.00	.00	.00	05/10/23	77.74-		
1029.01	132.52	132.52	.00	.00	.00	05/15/23	407.56-		
1030.02	.01	.01	.00	.00	.00	05/25/23	182.85-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.07	77.74-	77.74-	.00	.00	.00	03/08/23	77.74-	Final	11/22/21
1031.10	131.44	77.74	53.70	.00	.00	05/25/23	200.00-		
1032.01	77.74	77.74	.00	.00	.00	05/15/23	77.74-		
1036.09	210.22	105.11	105.11	.00	.00	04/26/23	210.22-		
1038.02	77.74	77.74	.00	.00	.00	05/30/23	.12-		
1040.01	17.34	17.34	.00	.00	.00	05/16/23	17.34-		
1042.01	266.96	266.96	.00	.00	.00	05/16/23	42.70-		
1044.01	105.11	105.11	.00	.00	.00	05/17/23	77.74-		
1051.02	.06	628.49-	104.76	104.76	419.03		.00		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	77.74	77.74	.00	.00	.00	05/18/23	77.74-		
1056.02	77.74	77.74	.00	.00	.00	05/08/23	77.74-		
1057.01	77.74	77.74	.00	.00	.00	05/15/23	77.74-		
1058.05	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
1059.02	105.11	105.11	.00	.00	.00	05/03/23	105.11-		
1060.02	243.22	87.74	77.74	77.74	.00	03/15/23	77.71-		
1061.01	105.11	105.11	.00	.00	.00	05/15/23	105.11-		
1063.02	92.82	46.41	46.41	.00	.00	04/26/23	91.28-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.14	48.20-	322.76-	68.64	68.64	137.28	01/12/23	182.85-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1066.01	10.56-	10.56-	.00	.00	.00	05/16/23	77.74-		
1069.02	105.11	105.11	.00	.00	.00	05/16/23	105.11-		
1071.03	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
1073.01	105.11	105.11	.00	.00	.00	05/15/23	105.11-		
1075.01	92.23	46.41	45.82	.00	.00	04/20/23	47.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.03	46.41	.00	46.41	.00	.00	04/11/23	46.41-	Final	04/30/23
1076.04	46.41	46.41	.00	.00	.00		.00		
1077.01	61.50	61.50	.00	.00	.00	05/10/23	61.50-		
1078.02	61.50	61.50	.00	.00	.00	05/24/23	61.50-		
1079.02	301.60	301.60	.00	.00	.00	05/16/23	75.80-		
1080.01	61.50	61.50	.00	.00	.00	05/22/23	61.50-		
1081.01	62.51	62.51	.00	.00	.00	05/25/23	62.51-		
1082.01	27.36-	27.36-	.00	.00	.00	04/19/23	100.00-		
1083.05	35.60	35.60	.00	.00	.00	05/15/23	50.00-		
1084.01	10.52-	10.52-	.00	.00	.00	05/02/23	140.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	90.40	45.20	45.20	.00	.00	04/25/23	145.60-		
1087.01	45.20	45.20	.00	.00	.00	05/16/23	45.20-		
1090.03	105.11	105.11	.00	.00	.00	05/03/23	210.22-		
1091.02	87.28	87.28	.00	.00	.00	05/09/23	87.28-		
1093.02	62.51	62.51	.00	.00	.00	05/23/23	125.02-		
1094.01	90.40	45.20	45.20	.00	.00	04/26/23	45.20-		
1097.03	62.51	62.51	.00	.00	.00	05/16/23	77.51-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	88.54	88.54	.00	.00	.00	05/25/23	259.78-		
1099.01	105.11	105.11	.00	.00	.00	05/15/23	105.11-		
1100.02	62.51	62.51	.00	.00	.00	05/16/23	62.51-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	77.74	3.32-	52.38	28.68	.00	03/20/23	233.22-		
1125.03	93.34-	93.34-	.00	.00	.00	04/19/23	100.00-		
1132.01	77.74	77.74	.00	.00	.00	05/16/23	77.74-		
1133.01	77.74	77.74	.00	.00	.00	05/17/23	77.74-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	60.08	60.08	.00	.00	.00	05/30/23	180.00-		
1139.01	77.74	77.74	.00	.00	.00	05/15/23	243.22-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.05	116.11	36.26	79.85	.00	.00	04/27/23	79.85-		
1151.02	90.40	45.20	45.20	.00	.00	04/27/23	45.20-		
1160.02	105.11	105.11	.00	.00	.00	05/23/23	105.11-		
1162.03	105.11	105.11	.00	.00	.00	05/03/23	105.11-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
1166.02	87.28	87.28	.00	.00	.00	05/18/23	87.28-		
1167.01	71.96	71.96	.00	.00	.00	05/22/23	79.75-		
1167.16	79.75-	79.75-	.00	.00	.00	04/17/23	79.75-	Final	07/01/22
1168.01	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
1169.02	105.11	105.11	.00	.00	.00	05/30/23	105.11-		
1171.05	77.74	77.74	.00	.00	.00	05/17/23	77.74-		
1173.06	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
1174.02	77.74	77.74	.00	.00	.00	05/18/23	77.74-		
1176.01	105.11-	105.11-	.00	.00	.00	05/09/23	315.33-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.09	132.52	132.52	.00	.00	.00	05/22/23	132.52-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.09	57.20	57.20	.00	.00	.00	05/18/23	80.00-		
1314.05	62.51	62.51	.00	.00	.00	05/11/23	62.51-		
1332.01	77.70	77.70	.00	.00	.00	05/22/23	111.00-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	87.28	87.28	.00	.00	.00	05/09/23	87.28-		

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1343.03	141.21	141.21	.00	.00	.00	05/23/23	141.21-		
1344.01	107.48-	228.57-	42.24	42.24	36.61	12/12/22	300.00-		
2000.01	139.75	139.75	.00	.00	.00	05/18/23	139.75-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	400.24	142.52	132.52	125.20	.00	03/27/23	540.00-		
2002.03	46.41	46.41	.00	.00	.00	05/11/23	46.41-		
2003.02	77.74	77.74	.00	.00	.00	05/17/23	77.74-		
2004.01	210.22	105.11	105.11	.00	.00	04/26/23	210.22-		
2005.01	77.74	77.74	.00	.00	.00	05/17/23	77.74-		
2006.02	105.11	105.11	.00	.00	.00	05/22/23	105.11-		
2007.02	141.21	141.21	.00	.00	.00	05/09/23	141.21-		
2008.01	105.11	105.11	.00	.00	.00	05/16/23	105.11-		
2009.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2010.03	105.11	105.11	.00	.00	.00	05/03/23	105.11-		
2011.05	77.74	77.74	.00	.00	.00	05/30/23	75.48-		
2013.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2014.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2015.02	965.13-	965.13-	.00	.00	.00	03/13/23	1,300.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	105.11	105.11	.00	.00	.00	05/22/23	210.22-		
2017.01	105.11	105.11	.00	.00	.00	05/25/23	105.11-		
2018.01	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
2019.01	105.11	105.11	.00	.00	.00	05/11/23	105.11-		
2020.01	132.52	132.52	.00	.00	.00	05/16/23	132.52-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2022.01	132.52	132.52	.00	.00	.00	05/10/23	132.52-		
2023.03	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
2024.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2026.02	325.33	115.11	105.11	105.11	.00	03/30/23	325.33-		
2028.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2029.01	105.11	105.11	.00	.00	.00	05/17/23	105.11-		
2030.01	253.22	87.74	77.74	87.74	.00	04/17/23	155.48-		
2031.01	139.75	139.75	.00	.00	.00	05/15/23	139.75-		
2032.03	77.74	77.74	.00	.00	.00	05/01/23	243.22-		
2034.01	105.11	105.11	.00	.00	.00	05/15/23	105.11-		
2037.03	105.11	105.11	.00	.00	.00	05/11/23	105.11-		
2038.01	77.71	77.71	.00	.00	.00	05/25/23	77.77-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	210.22	105.11	105.11	.00	.00	04/25/23	105.11-		
2043.03	61.41	61.41	.00	.00	.00		.00		
2044.01	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	149.23	56.41	46.41	46.41	.00	03/07/23	92.82-		
2047.02	132.52	132.52	.00	.00	.00	05/09/23	132.52-		
2054.01	141.21	141.21	.00	.00	.00	05/25/23	418.47-		
2055.01	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
2059.01	210.22	105.11	105.11	.00	.00	04/18/23	210.22-		
2061.02	139.75	139.75	.00	.00	.00	05/10/23	139.75-		
2062.01	62.51	62.51	.00	.00	.00	05/09/23	62.51-		
2063.01	62.51	62.51	.00	.00	.00	05/25/23	62.51-		
2065.04	90.40	45.20	45.20	.00	.00	04/18/23	90.40-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	125.02	62.51	62.51	.00	.00	04/26/23	62.51-		
2069.01	45.20	45.20	.00	.00	.00	05/09/23	45.20-		
2070.01	56.80-	56.80-	.00	.00	.00	05/16/23	62.51-		
2071.01	45.20	45.20	.00	.00	.00	04/20/23	90.40-		

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2073.01	46.41	46.41	.00	.00	.00	05/02/23	149.23-		
2077.01	79.85	79.85	.00	.00	.00	05/25/23	79.85-		
2078.01	87.28	87.28	.00	.00	.00	05/15/23	87.28-		
2079.03	45.20	45.20	.00	.00	.00	05/31/23	90.40-		
2080.01	79.85	79.85	.00	.00	.00	05/16/23	69.55-		
2081.01	56.78-	56.78-	.00	.00	.00	05/09/23	230.00-		
2083.01	165.19-	284.23-	19.84	19.84	79.36		.00		
2084.01	105.11	105.11	.00	.00	.00	05/11/23	105.11-		
2085.02	248.71	248.71	.00	.00	.00	05/09/23	248.71-		
2086.01	77.74	77.74	.00	.00	.00	05/09/23	77.74-		
2089.02	155.48	155.48	.00	.00	.00	05/18/23	155.48-		
2093.02	248.30	124.15	124.15	.00	.00	04/25/23	382.45-		
2100.01	60.40	60.40	.00	.00	.00	05/16/23	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.12	105.11	105.11	.00	.00	.00	05/10/23	105.11-		
2103.01	210.22	105.11	105.11	.00	.00	05/09/23	105.11-		
2104.07	105.11	105.11	.00	.00	.00	05/16/23	105.11-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	317.26	176.21	141.05	.00	.00	05/09/23	141.05-		
2106.01	.26-	.26-	.00	.00	.00	05/11/23	105.11-		
2107.01	56.64	56.64	.00	.00	.00	05/25/23	56.64-		
2109.03	77.74	77.74	.00	.00	.00	05/22/23	77.74-		
2110.01	77.74	77.74	.00	.00	.00	05/10/23	77.74-		
2113.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2115.01	105.11	105.11	.00	.00	.00	05/15/23	105.11-		
2119.05	105.11	105.11	.00	.00	.00	05/22/23	105.11-		
2120.01	105.11	105.11	.00	.00	.00	05/22/23	325.33-		
2121.01	62.51	62.51	.00	.00	.00	05/15/23	62.51-		
2122.05	182.85	182.85	.00	.00	.00	05/08/23	182.85-		
2123.01	60.94	60.94	.00	.00	.00	05/11/23	105.11-		
2124.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
2125.02	62.51	62.51	.00	.00	.00	05/09/23	62.51-		
2126.06	77.74	77.74	.00	.00	.00	05/16/23	155.48-		
2127.05	105.11	105.11	.00	.00	.00	05/10/23	105.11-		
2128.02	.18	.18	.00	.00	.00	05/08/23	105.00-		
2130.06	77.74	77.74	.00	.00	.00	05/15/23	77.74-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.08	45.20	45.20	.00	.00	.00	05/16/23	45.20-		
2132.02	105.11	105.11	.00	.00	.00	05/22/23	105.11-		
3000.03	166.27	166.27	.00	.00	.00	05/16/23	166.27-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	77.74	77.74	.00	.00	.00	05/18/23	77.74-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	87.28	87.28	.00	.00	.00	05/09/23	87.28-		
3005.02	105.11	105.11	.00	.00	.00	05/10/23	105.11-		
3007.01	61.50	61.50	.00	.00	.00	05/16/23	44.49-		
3009.01	132.52	132.52	.00	.00	.00	05/11/23	132.52-		
3010.01	105.11	105.11	.00	.00	.00	05/08/23	210.22-		
3011.01	77.74	77.74	.00	.00	.00	05/30/23	77.74-		
3012.03	544.22-	544.22-	.00	.00	.00	02/07/23	900.00-		
3013.01	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
3014.01	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
3015.01	225.48	87.74	77.74	58.31	1.69	04/24/23	7.74-		
3016.01	104.96	104.96	.00	.00	.00	05/09/23	105.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	50.37	50.37	.00	.00	.00	03/27/23	365.70-		

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3018.01	105.11	105.11	.00	.00	.00	05/22/23	105.11-		
3019.01	45.20	45.20	.00	.00	.00	05/10/23	90.40-		
3021.01	45.20	45.20	.00	.00	.00	05/16/23	45.20-		
3022.03	125.02	62.51	62.51	.00	.00	05/02/23	62.51-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	56.64	56.64	.00	.00	.00	05/09/23	56.64-		
3024.02	46.41	46.41	.00	.00	.00	05/11/23	46.41-		
3025.02	105.11	105.11	.00	.00	.00	05/09/23	105.11-		
3026.01	105.11	105.11	.00	.00	.00	05/10/23	210.22-		
3029.01	630.34-	989.89-	71.91	71.91	215.73	12/12/22	1,261.00-		
3030.08	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
3032.10	36.36-	36.36-	.00	.00	.00	04/17/23	500.00-	Final	05/31/23
3034.01	73.52	73.52	.00	.00	.00	05/11/23	80.00-		
3035.01	93.41	93.41	.00	.00	.00	05/22/23	110.00-		
3038.01	105.11	105.11	.00	.00	.00	05/11/23	105.11-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	176.19	176.19	.00	.00	.00	05/15/23	176.19-		
3040.01	210.00	105.00	105.00	.00	.00	04/11/23	210.00-		
4000.01	141.21	141.21	.00	.00	.00	05/09/23	141.21-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	105.11	105.11	.00	.00	.00	05/03/23	210.22-		
5001.01	180.64-	180.64-	.00	.00	.00	04/12/23	550.00-		
5005.01	44.72	44.72	.00	.00	.00	05/10/23	44.72-		
5006.01	186.16	186.16	.00	.00	.00	05/09/23	186.16-		
5007.01	1,243.70	1,243.70	.00	.00	.00	05/16/23	455.18-		
5008.02	46.41	46.41	.00	.00	.00	05/31/23	46.41-		
5009.02	223.17	223.17	.00	.00	.00	05/16/23	223.17-		
5010.01	328.87	328.87	.00	.00	.00	05/11/23	228.20-		
5011.02	186.16	186.16	.00	.00	.00	05/03/23	186.16-		
5012.01	186.16	186.16	.00	.00	.00	05/10/23	186.16-		
5013.01	440.10	440.10	.00	.00	.00	05/10/23	440.10-		
5014.01	186.16	186.16	.00	.00	.00	05/10/23	186.16-		
5016.01	476.98	476.98	.00	.00	.00	05/10/23	547.23-		
5017.04	85.50	85.50	.00	.00	.00	05/08/23	395.89-		
5018.03	557.10	409.87	147.23	.00	.00	05/09/23	741.64-		
5019.03	193.52	193.52	.00	.00	.00	05/11/23	193.52-		
5020.01	44.72	44.72	.00	.00	.00	05/30/23	44.72-		
5021.01	105.11	105.11	.00	.00	.00	05/22/23	105.11-		
5022.01	44.72	44.72	.00	.00	.00	05/16/23	44.72-		
5023.02	186.16	186.16	.00	.00	.00	05/09/23	186.16-		
5025.01	105.11	105.11	.00	.00	.00	05/15/23	105.11-		
5027.01	44.50	44.50	.00	.00	.00	05/16/23	44.50-		
5029.01	354.54	354.54	.00	.00	.00	05/11/23	287.42-		
5031.04	180.64-	180.64-	.00	.00	.00	04/12/23	550.00-		
5039.01	186.16	186.16	.00	.00	.00	05/17/23	185.72-		
5041.03	230.88	230.88	.00	.00	.00	05/09/23	225.16-		
5043.01	1,025.63	1,025.63	.00	.00	.00	05/10/23	782.35-		
5046.03	141.44	141.44	.00	.00	.00	05/10/23	141.44-		
5047.01	1,173.14	1,173.14	.00	.00	.00	05/15/23	1,173.14-		
5049.04	186.16	186.16	.00	.00	.00	05/10/23	186.16-		
5052.06	538.08-	538.08-	.00	.00	.00	03/21/23	137.56-		
5055.01	2,063.66	872.88	891.07	299.71	.00	04/20/23	914.38-		
5057.01	514.12	514.12	.00	.00	.00	05/10/23	514.12-		
5058.02	130.28	130.28	.00	.00	.00	05/15/23	281.28-		
5059.04	197.60	186.16	11.44	.00	.00	05/15/23	180.44-		
5061.01	141.88	141.44	.44	.00	.00	05/15/23	141.00-		
5062.01	201.58	201.58	.00	.00	.00	05/04/23	186.03-		
5064.02	203.50	203.50	.00	.00	.00	05/16/23	203.50-		

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5066.03	44.72	44.72	.00	.00	.00	05/09/23	44.72-		
5067.03	186.16	186.16	.00	.00	.00	05/16/23	186.16-		
5074.06	3,434.39-	3,434.39-	.00	.00	.00	05/09/23	500.00-		
5076.01	712.63	712.63	.00	.00	.00	05/15/23	712.63-		
5077.03	186.16	186.16	.00	.00	.00	05/09/23	186.16-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5078.07	190.74-	190.74-	.00	.00	.00	05/31/23	270.10-		
5080.01	372.32	186.16	186.16	.00	.00	04/13/23	567.04-		
5083.08	149.23	56.41	46.41	46.41	.00	03/28/23	149.23-		
5089.01	398.36	199.18	199.18	.00	.00	04/20/23	392.64-		
5092.01	186.16	186.16	.00	.00	.00	05/09/23	186.16-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	956.82	339.54	329.54	287.74	.00	04/24/23	750.00-		
5094.02	209.81	209.81	.00	.00	.00	05/10/23	209.81-		
5095.02	378.58	378.58	.00	.00	.00	05/10/23	378.58-		
5096.03	59.60	320.03-	141.44	141.44	96.75	03/21/23	137.56-		
5097.01	46.41	46.41	.00	.00	.00	05/23/23	46.41-		
5098.05	186.16	186.16	.00	.00	.00	05/30/23	186.16-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	105.11	105.11	.00	.00	.00	05/08/23	210.22-		
6000.02	316.86	316.86	.00	.00	.00	05/09/23	316.86-		
6001.01	233.21	233.21	.00	.00	.00	05/10/23	233.21-		
6003.01	141.21	141.21	.00	.00	.00	05/09/23	282.42-		
6004.02	77.74	77.74	.00	.00	.00	05/16/23	77.74-		
6005.03	105.11	105.11	.00	.00	.00	05/16/23	105.11-		
6006.01	155.48	155.48	.00	.00	.00	05/15/23	233.21-		
6007.02	230.88	230.88	.00	.00	.00	05/18/23	230.88-		
6008.01	369.69	369.69	.00	.00	.00	05/11/23	906.49-		
6009.03	212.20	212.20	.00	.00	.00	05/09/23	212.20-		
6010.02	202.16	202.16	.00	.00	.00	05/24/23	202.16-		
6011.02	210.22	210.22	.00	.00	.00	05/15/23	210.22-		
6012.01	77.74	77.74	.00	.00	.00	05/16/23	77.74-		
6013.02	105.11	105.11	.00	.00	.00	05/08/23	105.11-		
6014.01	132.52	132.52	.00	.00	.00	05/22/23	300.08-		
6015.01	159.70	79.85	79.85	.00	.00	05/02/23	79.85-		
6016.08	77.74	77.74	.00	.00	.00	05/11/23	77.74-		
6017.02	155.48	155.48	.00	.00	.00	05/09/23	310.96-		
6018.01	153.27	153.27	.00	.00	.00	05/15/23	446.89-		
6019.02	266.96	266.96	.00	.00	.00	05/16/23	42.70-		
6021.02	77.74	77.74	.00	.00	.00	05/16/23	77.74-		
6022.02	210.22	105.11	105.11	.00	.00	04/18/23	105.11-		
6023.01	210.22	210.22	.00	.00	.00	05/16/23	210.22-		
6025.02	264.16	98.54	88.54	77.08	.00	04/24/23	100.00-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,267.16	1,267.16	.00	.00	.00	05/24/23	1,267.16-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	122.55	62.51	60.04	.00	.00	04/24/23	200.00-		
6028.08	243.22	87.74	77.74	77.74	.00	03/06/23	155.48-		
6029.01	186.22-	186.22-	.00	.00	.00	05/16/23	80.00-		
6031.02	77.74	77.74	.00	.00	.00	05/10/23	77.74-		
6032.01	212.20	212.20	.00	.00	.00	05/10/23	212.20-		
6033.03	407.00	203.50	203.50	.00	.00	05/03/23	203.50-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	155.48	77.74	77.74	.00	.00	04/24/23	243.22-		
6041.02	105.11	105.11	.00	.00	.00	05/11/23	105.11-		
7001.06	132.52	132.52	.00	.00	.00	05/03/23	132.52-		
7002.01	200.23	200.23	.00	.00	.00	05/09/23	200.23-		
7004.01	77.74	77.74	.00	.00	.00		.00		

Customer Number	Balance	05/31/2023	04/30/2023	03/31/2023	02/28/2023	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	88.32	44.72	43.60	.00	.00	04/24/23	150.00-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	247.64-	261.63-	13.99	.00	.00	03/23/23	500.00-		
7009.01	180.80	45.20	45.20	45.20	45.20	02/23/23	135.60-		
7010.01	406.91	406.91	.00	.00	.00	05/10/23	591.49-		
7015.01	177.76	177.76	.00	.00	.00	05/09/23	194.56-		
7017.02	30.36-	30.36-	.00	.00	.00		.00		
7022.01	44.72	44.72	.00	.00	.00	05/09/23	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	77.74	77.74	.00	.00	.00	05/25/23	77.74-		
7026.03	92.82	46.41	46.41	.00	.00	04/26/23	80.56-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	105.11	105.11	.00	.00	.00	05/18/23	105.11-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	05/15/23	44.72-		
7041.01	.03-	.03-	.00	.00	.00	03/15/23	134.20-		
7044.02	44.72	44.72	.00	.00	.00	05/18/23	44.72-		
7046.02	141.21	141.21	.00	.00	.00	05/15/23	141.21-		
7047.01	44.72	44.72	.00	.00	.00	05/18/23	44.72-		
7052.02	155.48-	155.48-	.00	.00	.00	05/22/23	233.22-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.05	155.48	77.74	77.74	.00	.00	04/03/23	128.70-		
7054.01	177.32	177.32	.00	.00	.00	05/09/23	177.32-		
7057.02	26.04	26.04	.00	.00	.00	05/16/23	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	11.41	11.41	.00	.00	.00	05/11/23	47.41-		
7060.01	186.16	186.16	.00	.00	.00	05/09/23	186.16-		
8001.01	2,032.92	1,870.86	162.06	.00	.00	05/10/23	397.80-		
8004.03	1,269.73	1,269.73	.00	.00	.00	05/09/23	1,321.09-		
8010.01	400.36-	400.36-	.00	.00	.00	05/09/23	70.00-		
8012.03	4.06-	4.06-	.00	.00	.00	05/08/23	110.00-		
8014.03	581.68	290.84	290.84	.00	.00	05/03/23	290.84-		
8015.02	252.00	252.00	.00	.00	.00	05/02/23	52.00-		
8022.03	2,844.00	2,844.00	.00	.00	.00	05/03/23	2,844.00-		
8023.02	267.52	267.52	.00	.00	.00	05/10/23	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
Grand Totals:									
	<u>52,303.86</u>	<u>23,999.34</u>	<u>5,816.21</u>	<u>1,909.16</u>	<u>20,579.15</u>				

Jerome Library Staff Report, May 2023

The great book giveaway at the Yavapai College Library due to closing was very profitable for Jerome. Library staff picked up several hundred high quality books and DVD,s as well as five new computer chairs (thanks to Wendy and Lance Schall),

As items are returned to the College campus Jerome staff have continued to go back and choose more items. At the time of this report my vehicle is loaded with several boxes of books picked up this morning.

The donated items are currently in storage on the third floor of the Civic Center until library staff are able to process and put them in the regular collection.

- Attended webinar on disability accommodations in libraries.
- Reviewed patron survey demonstrating the value of summer reading programs to measure awareness and satisfaction for future summer programs.
- Disposed of one patron computer due to corrupted hard drive after several attempts to repair.
- Added 32 new items for a total of 14,283 items in the Library collection.
- Reviewed Lost, Missing and Discarded items.
- The Jerome Library currently has 211 users.

Respectfully submitted,

Kathleen Jarvis, Jerome Librarian



Jerome Volunteer Fire Department

Item A.

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: blair@jeromefire.us

Fire Chief's Report

Month: May Year: 2023

Calls by Type	Number	Resident	Non-Resident
EMS Calls	11	4	7
Residential Fire	3	0	3
Commercial Fire	2	2	0
Wildland	1	1	0
Still Assignment	2	1	1
Station Staffing	8	8	0
Citizen Assist	4	2	2
Agency Assist	6	0	6
Special Duty	3	3	0
Snake Removal	2	2	0
Tech Rope Rescue	1	0	1
MVA/Rescue	3	0	3
HazMat	4	4	0
Dispatch Error	0	0	0
Totals:	50	27	23
Total Calls Chief on Scene	38		
Total JFD Meetings Chief Attended	5		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 556.5
--	--------------------

Fire Chief Meetings	Date
Fire Marshals	5/3

Education, Summer Semester:

- Rick passed his course on Building construction for Fire Protection.
- We currently have 4 Swiftwater technicians. June 2nd they Swiftwater training here in the Verde Valley.

Additional Training:

- On Thursday 5PM May 4th we had a business meeting with Stop the Bleed Training, conducted by Muma.
- On Thursday 5PM May 11th we conducted our Fit test and Drafting Ops Training with Whiting.
- On Thursday 5PM May 18th we conducted Extrication Training with Muma and Whiting.
- On Thursday 5PM May 25th we conducted Training on Hose Deployment with Giles.
- On Saturday 9AM May 27th we conducted Training on Steep Angle Rope Rescue with Lee.

Department Affairs and On-going Projects

- Our May call volume is up by 10 calls over last May's 40 calls, totaling 50 calls this month. Our Year-to-Date call volume is 188 compared to last year's 193 calls YTD 2022. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.
- Jerome Fire has been working with the Town crew to restore the water tanks and water lines to full capacity due to the right-hand tank on Cleopatra hill having a leak on the bottom of the tank. We are looking into getting the tank repaired. Continued work should be beginning sometime in May.
- We have been monitoring all the water tanks daily throughout the months. To ensure we have water overflow, in addition to filling the sunshine hill tanks. At this point all the water tanks are full, other than the one that needs repair.
- Jerome Fire and the Town Crew have also been working together on addressing the problems with the Cantilevered Sidewalk on Hampshire Ave. The worst portions have been repaired; the rest of the project is on hold. We are currently getting quotes for fencing on the existing railing.
- We have received a grant for \$120,000, This grant is for Incident Management software as well as laptops. We are currently working with the two approved companies for quotes on the services that will be provided.
- Jerome Fire has purchased a \$11,000 public safety drone using auxiliary funds. This drone has dual Cameras with FLIR (Thermal Imaging) capability. This drone will be able to serve both the Fire department and the Police Department in many different aspects, including Fire spotting, Search and rescue, Patient location and more. A roster of potential Pilots is also being developed to begin training. These include Allen Muma, Carl Whiting, Ricardo Hernandez, Kerry Lee, Jason Supple and John Krmpotich.
- We have begun our new budget process for the upcoming year.
- We have received our annual NAEMS Grant. We use this grant to assist in restocking our needed medical supplies as well as mitigating the cost of EMT refresher training. Supplies have been ordered and received.
- JFD has received another hazardous fuel grant from the state through PAWUIC. The Grant is for 20 acres and will be around the sewage treatment plant and other adjoining drainages. We have until June of 2025 to complete the work.
- We have received our new Wildland Truck. It is a 2023 Ram 5500 Crew Cab. With the Wildland Fire season starting to get active it is the best interest to wait for things to slow down. We are hoping to install the rear compartments/ pump and other components as soon as possible to have it ready for service.
- With the spring moisture Arizona is not seeing the normal fire season. But the Pacific Northwest and areas in that region of the country are picking up. We have already been contacted by Arizona Dispatch Center checking our availability. We currently have a response crew and are awaiting the call.

- We will be putting our Hydrant testing on hold until we get approval from the public works. With the Right-hand tank still inoperable and Jerome in stage one water restrictions, JFD feels it's in the town's best interest to remain in restrictions until the tanks and water lines have been repaired.

Prevention

- We have had a total of 36 Firewise activities and visits to the burn pile in May with 58 loads of trimmings, slash, and brush for a total of 151 combined Jerome's citizen hours. As well as 78 total hours from our Fuels Crew and Adult Probation. We are currently managing a crew of 2 part time Firewise personnel and have 3 Adult Probation Crew that have signed up to help the department with their community service. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.
- JFD Performed 2 Building inspections over the course of May.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

May Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-93	5/1/23	2:00:00 PM	Mon	Citizen Assist Non-Resident	Change Tire	1
23-47	5/2/23	4:40:00 AM	Tue	EMS Resident	78 YOM Breathing Problems	5
23-48	5/2/23	6:19:00 PM	Tue	Special Duty Resident	Assisted JPW Water Leak	3
23-49	5/5/23	12:14:00 PM	Fri	EMS Non-Resident	47 YOM - Head Injury	7
J-94	5/5/23	12:30:00 PM	Fri	EMS Non-Resident	29 YOM - Fall	7
J-95	5/5/23	12:45:00 PM	Fri	Agency Assist Non-Resident	Assist JPD W/ Oversized	4
J-96	5/5/23	8:00:00 AM	Fri	Special Duty Resident	Pack Test	4
J-97	5/5/23	9:00:00 AM	Fri	Station Staffing	Station Staffing	5
J-98	5/6/23	1:30:00 PM	Sat	Citizen Assist Resident	Secured Awning for Windstorm	3
23-50	5/6/23	4:56:00 PM	Sat	EMS Resident	49 YOF - Fall	5
23-51	5/7/23	7:08:00 AM	Sun	EMS Resident	48 YOF - Sick Person	6
23-52	5/7/23	10:17:00 AM	Sun	Residential Fire	Fire Investigation	2
J-99	5/9/23	1:40:00 PM	Tue	MVA/Rescue Non-Resident	Vehicle Stuck in Highway	6
J-100	5/9/23	1:45:00 PM	Tue	Citizen Assist Non-Resident	Disabled Vehicle	6
23-53	5/11/23	10:23:00 AM	Thur	EMS Non-Resident	75 YOF - Fall	7
23-54	5/12/23	12:48:00 PM	Fri	Commercial Fire	Alarm Activation - Nothing found	8
J-101	5/12/23	8:00:00 AM	Fri	Station Staffing	Rope Class	7
23-55	5/12/23	3:16:00 PM	Fri	EMS Non-Resident	76 YOF - Fall W/ Injury	8
J-102	5/13/23	8:00:00 AM	Sat	Station Staffing	Rope Class	6
23-56	5/13/23	11:58:00 AM	Sat	MVA/Rescue Non-Resident	Mutual Aid - Canceled Enroute	8
J-103	5/13/23	12:48:00 PM	Sat	Residential Fire	Agency Assist W/ WT361	1
23-57	5/13/23	12:48:00 PM	Sat	Residential Fire	Fire Investigation	2
J-104	5/13/23	12:48:00 PM	Sat	Agency Assist Non-Resident	Stage at #1 Foods	2
23-58	5/13/23	1:39:00 PM	Sat	EMS Non-Resident	75 YOF - Sick person	7

J-105	5/13/23	2:08:00 PM	Sat	Agency Assist Non-Resident	Stage at #1 Foods	2
J-106	5/14/23	8:00:00 AM	Sun	Station Staffing	Rope Class	4
J-107	5/14/23	12:00:00 PM	Sun	MVA/Rescue Non-Resident	Rollover - Noninjury 2 Occupants	1
J-108	5/15/23	1:30:00 PM	Mon	Agency Assist Non-Resident	Assist JPD W/ Oversized	2
J-109	5/15/23	2:15:00 PM	Mon	Snake Removal & Relocation	2' Diamonback Rattlesnake	2
23-59	5/15/23	11:10:00 PM	Mon	EMS Resident	Withdrawal : Pt Refusal of treatment	5
J-110	5/16/23	9:00:00 AM	Tue	Hazmat	Remove Hazard in Rd.	2
J-111	5/16/23	12:08:00 PM	Tue	Snake Removal & Relocation	4ft Bull Snake	4
J-112	5/16/23	12:00:00 PM	Tue	Agency Assist Non-Resident	Assist JPD W/ Oversized	4
J-113	5/16/23	12:44:00 PM	Tue	Still Assignment Resident	Remove Tree from Powerline	3
J-114	5/18/23	1:35:00 PM	Thur	Hazmat	Clean up Spill on Sidewalk	3
23-60	5/18/23	8:36:00 PM	Thur	Tech Rescue Non-Resident	Canceled Enroute	8
J-115	5/19/23	2:00:00 PM	Fri	Special Duty Resident	Power Outage	2
J-116	5/19/23	8:00:00 AM	Fri	Station Staffing	Rope Class	6
J-117	5/20/23	8:00:00 AM	Sat	Station Staffing	Rope Class	5
J-118	5/20/23	3:00:00 PM	Sat	Hazmat	Clean up Oil Spill	2
J-119	5/21/23	8:00:00 AM	Sun	Station Staffing	Rope Class	5
J-120	5/21/23	10:00:00 AM	Sun	Hazmat	Clean Up Grease Spill	1
23-61	5/22/23	1:56:00 AM	Mon	Commercial Fire	Activated alarm - False Alarm	4
J-121	5/24/23	12:10:00 PM	Wed	EMS Non-Resident	78 YOM Trip/Fall - Basic First Aid	1
J-122	5/26/23	3:00:00 PM	Fri	EMS Non-Resident	40 YOF - Bug Sting - Basic First Aid	4
J-123	5/27/23	4:00:00 PM	Sat	Station Staffing	Staffing	2
J-124	5/28/23	11:00:00 AM	Sun	Citizen Assist Resident	Vehicle Lockout	2
J-125	5/28/23	11:22:00 AM	Sun	Wildland	Unauthorized Fire	5
J-126	5/28/23	12:00:00 PM	Sun	Still Assignment Non-Resident	Propane Leak	4
J-127	5/30/23	12:45:00 PM	Tue	Agency Assist Non-Resident	Assist JPD W/ Oversized Vehicle	6
Incident	Date	Time	Day of week	Select Type	Additional Info	#

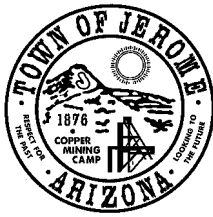
May 2023 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
5/2/2023	699 Holly				0	1	1	2	2
5/3/2023	472 Clark		2	1	2	1	1	1	1

5/3/2023	713 Main				0	1	1	2	2
5/3/2023	327 Remington way				0	1	2	4	8
5/4/2023	472 Clark	2	3	1	5	1			0
5/4/2023	89A				0		3	8	24
5/4/2023	89A		3	7	21				0
5/7/2023	640 Center Ave.				0	4	2	6	12
5/8/2023	884 Hampshire				0	1	2	2	4
5/9/2023	629 Holly				0	5	2	3	6
5/9/2023	640 Center Ave.				0	3	2	3	6
5/9/2023	110 Dundee				0	2	1	4	4
5/9/2023	975 Gulch				0	2	2	4	8
5/11/2023	640 Center Ave.				0	2	1	4	4
5/11/2023	107 Deception				0	2	2	4	8
5/11/2023	226 Dundee				0	2	2	4	8
5/11/2023	89A		3	7	21				0
5/12/2023	975 Gulch				0	1	1	2	2
5/16/2023	40 Rich St.		1	1	1	1			0
5/16/2023	First St.		1	1	1	1			0
5/16/2023	Deception Ln.				0	1	1	1	1
5/19/2023	110 Dundee				0	1	1	1	1
5/22/2023	600 Clark				0	3	3	2	6
5/23/2023	201 Beale St.				0	4	2	4	8
5/24/2023	209 4th St				0	1	1	3	3
5/25/2023	100 Hill				0	1	1	2	2
5/25/2023	Gulch Rd.		2	2	4	2			0
5/25/2023	472 Clark St.		2	1	2	1			0
5/25/2023	100 Giroux				0	1	1	2	2
5/27/2023	Rich St.	1	1	4	8				0
5/28/2023	300 Level		2	7	14	2			0
5/29/2023	222 Dundee In.				0	1	1	1	1
5/30/2023	103 Main				0	1	1	1	1
5/30/2023	201 Main				0	2	2	4	8
5/31/2023	910 North				0	1	2	2	4
		3	20	32	79	58	44	81	151
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.
Rusty Blair Chief JVFD**



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2023

May 2023 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Cleared reed beds at the sewer plant, dig out topsoil. Dig up and add leech rock to leech pipe.
- Bulk trash pickup on Mondays and Fridays throughout the month.
- Listen to and pothole the water line going down to the 500 level.
- Fix the water leak on upper bell.
- Repair and replace lids on cardboard bins at the 300-level parking lot.
- Run cables, install tv and camera for the council chambers.
- Swap and move dumpsters and cardboard bins at Vaqueros.
- Work on F-150's shifter.
- Fix the electrical issue on the garbage truck (with help from Carl).
- Spent time fixing, replacing, and adjusting sprinklers in the middle park.

REGULATORS

Giroux St. 5/1/2023

2" Complete rebuild- no parts replaced.

4" Complete rebuild- no parts replaced.

School St. 5/8/2023

2" Complete rebuild- no parts replaced.

4" Complete rebuild- no parts replaced.

5/23/2023

Lower 2" Complete rebuild- no parts replaced.

Gulch Rd. 5/9 -5/10/2023

2" Complete rebuild- replaced brass fittings.

4" Complete rebuild- no parts replaced.

Dundee Ave. (top regulator) 5/11/2023

2" Complete rebuild- no parts replaced.

4" Complete rebuild- no parts replaced.

Verde St. 5/10-5/11

2 1/2" Complete rebuild- no parts replaced.

4" Complete rebuild- gasket on CRD plug.

Dundee Ave. 5/15/2023

2" Complete rebuild- no parts replaced.

County Rd. 5/16/2023

2" Complete rebuild- copper line replaced, rubber disc seat.

4" is getting work done starting on the 26th. Valves need replacing, and a company will be here on the 26th to expose the line so we know the parts what are needed.



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P O Box 335
Jerome, AZ 86331

600 Clark Street
Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: June 1, 2023

Court business remains brisk as we enter the dog days of summer. The Court will have some reduced hours over the next two months due to staff travel and training. Modifications will be posted at the Court entrance, and we intend to ask for the Town's assistance in posting modified hours on-line when practicable.

Due to a short deadline and inconsistent vendor quotes, the court security grant application was withdrawn for this cycle. We received a referral to a third, local Verde Valley vendor and intend to reapply for a court security grant next year. We intend to be better prepared with more accurate project pricing and systems information. The Court finalized the administrative order establishing the Court's Security and Emergency Preparedness Committee. We intend to enlist the assistance of the committee to better prepare for next year's grant cycle.

Revisions of court policies and procedures were near completion. However, the Court attended and participated in a semi-annual meeting with the other limited jurisdiction court judges and learned that a standardized policy and procedures manual has been in the works for quite some time and will soon be available to all LJ Courts for customization. Our intention is to adopt the best practices from other jurisdictions from the standardized manual and incorporate policies and procedures which has been and are in use locally.

The Court continues to stay abreast of current changes in the law and rules updating forms and implementing additional reporting standards.

In county-wide news, the Yavapai County Superior Court will host the grand opening of the Criminal Justice Center in Prescott on Wednesday, June 14 from 6pm to 7:30pm. An invitation from Supervisor James Gregory is included.

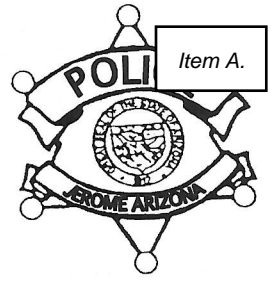
Also included for your review are financial statements for the month of May.

As always, I am grateful to be of service to the Jerome community.



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



June 7, 2023

TO: Honorable Mayor and Jerome Town Council

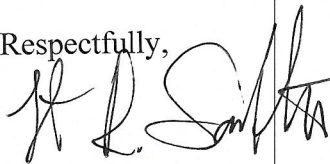
FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for May 2023.

During the month of May, the police department responded to 135 calls for service. Of these there was one fight in a bar between locals. This resulted in citations for both parties. We had one case with an arrest for smoking marijuana in public. We had one case involving a mental health issue which resulted in an involuntary commitment. There were no other significant cases of note.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of May. There were 199 parking citations written and two warnings for parking. There were 57 citations and 23 warnings for various moving traffic violations.

Respectfully,

 FOR CHIEF MUMA

Allen L. Muma
Chief of Police

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 06/07/2023
Page :
Agency : JPI

4
Item A.

Calls For Service Totals By Call Type

05/01/2023 to 05/31/2023

Call Type	Totals	
10-34	Motorist Assist	2
205	Trespass	1
247	Civil Problem	1
459A	Burglar Alarm	1
500	Welfare Check	2
585	Traffic Hazard	1
647A	Suspicious Person	3
667J	Missing Person Juvenile	1
903	Follow-Up	13
908F	Found Property	3
908L	Lost or Stolen Property	1
918	Mentally Ill Person	1
961	Accident - No injuries	1
AA	Agency Assist	2
ACPD	Assist Clarkdale PD	5
ADPS	Assist DPS	4
AYCSO	Assist YCSO	10
CA	Citizen Assist	2
DIS	Disorderly Conduct	1
DRAL	Dogs Running at Large	1
DRO	Aerial Drone Complaint	1
DUI	Driving Under the Influence	1
FP	Foot Patrol	2
FPF	Fingerprinting	1
HAR	Harrassment	1
HSE	Hampshire Speed Enforcement	3
INFO	Information	3
NOISE	Noise Complaint	1
NR	Narcotics Related Incident	1
OA	Officer Assist	1
OT	Oversize Truck	12
PARK	Parking Complaint	1
PARKV	Parking Violation	1
PE	Parking Enforcement	19
PKM	Parking Kiosk Maintenance	1
SC	Security Check	14
SLC	Street Light Check	5
SS	Suspicious Situation	3

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 06/07/2023

Page :

Agency :

Item A.

Calls For Service Totals By Call Type

05/01/2023 to 05/31/2023

Call Type	Totals
T/S Traffic Stop	2
TF Trip & Fall / Slip & Fall	1
TO Traffic Offense	4
TRN Training	1
Grand Total for all calls	135

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, June 13, 2023

Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- At the regular meeting of May 16th the P&Z Commission, minor structural changes to 711 East Ave. were approved for the applicant Eric Jurisin.

Design Review Board- The regular meeting of May 23rd, the DRB approved changes to the home at 711 East Avenue for Eric Jurisin, Approved a demolition at 107R Deception Lane for Noel Fray, and approved a Garden shed at 209 Third Street for Henry Vincent.

Board of Adjustment- Nothing to report, no meeting for May of 2023.

Code Enforcement- No new violations or issues for May. Continued to look into the list of properties with deferred maintenance, property history etc.. while simultaneously looking into grant and loan programs to assist property owners, should assistance be required.

Administrative Approvals- Nothing to report for May 2023.

Other Business- In May I heard back from SHPO discussing a variety of projects and possibilities within the Town as well as workshops for board members. Contacted a number of organizations that assist with Historic building renovations and adaptive reuse projects (looking toward the Hotel Jerome project) with a focus on project managing, funding and other kinds of assistance. Digitizing parking inventory and survey data taken earlier in the year and hopefully to populate layers on future GIS software.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

DRAFT MINUTES

Regular Meeting of the Planning and Zoning Commission

Tuesday, May 16, 2023, 6:00 pm

Jerome Civic Center, 600 Clark Street, Jerome Arizona, 86331

6:00 (0:12) Item 1: Call to order / Roll Call

Present were Vice Chair Lance Schall, and Commissioners Jera Peterson and Lori Riley. Chair Jeanie Ready joined via telephone. Staff present included Zoning Administrator Will Blodgett and Deputy Town Clerk Kristen Muenz.

6:01 (1:02) Item 2: Petitions from the public

Possible Direction to Staff

There were no petitions from the public.

6:01 (1:11) Item 3: Approval of Minutes – Regular meeting of April 18th, 2023

Vice Chair Schall asked if there were any questions or correction of the minutes from the commissioners and, hearing none, moved to approve the minutes as submitted.

Motion to approve the Minutes of the Regular Meeting of April 18th, 2023, as submitted

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson		X	X			
Ready			X			
Riley			X			
Schall	X		X			

Old (continued) Business: none

New Business:

6:02 (2:16) Item 4: Structural changes to 711 East (Door/Window)

Applicant/Owner: Eric Jurisin

Zone: R1-5

Address: 711 East Ave.

APN: 401-07-102

Applicant is seeking approval to replace x1 door with a window, replace decking and replace the roof.

Discussion/Possible Action

Zoning Administrator Will Blodgett read his analysis of the structural changes. The applicant had submitted a proposal to remove a sliding glass door located on the upper floor, frame it in, and add a window. The window will be the same size, manufacture, and style as an existing window on the same structure, a picture of which was included in the packet.

Commissioner Jera Peterson asked for clarification, they are not moving the side window, they are just matching it?

Mr. Blodgett confirmed that they were just matching the existing window, not removing it.

Commissioner Lori Riley commented that it looked pretty cut and dried to her, which Ms. Peterson agreed with.

Mr. Schall said that it looked fine to him. He said he didn't have a lot to talk about because most of the project would be a Design Review concern. Also, when our Building Inspector does a plan review, he will make sure it is going to stand up and meets fire and egress and whatever else is important. This doesn't change the height of the building, the setback, the easements, or parking.

Mr. Blodgett replied that he did not find any code language or any property development standards or general regulations that would impact this. It is simply that the language of the ordinance states any structural changes need to come before Planning & Zoning need to come before Planning & Zoning. He said that is something in the language that we can tighten up in the future, so we are not taking little items like this and making the process bigger than it needs to be.

Mr. Schall said that he would not object to some kind of administrative approval for something as simple as this, but he understood the wording in the ordinance. He asked if there were any complaints.

For clarification, Ms. Peterson asked, "we are just voting on the door becoming a window in that wall?"

Mr. Blodgett confirmed that was the case and said even such a very minor structural change falls under the purview of this commission.

Ms. Peterson said that is what we deal with, and Mr. Blodgett responded, yes ma'am.

Mr. Schall said he supposed that it is the definition of structural change, at least one we can see.

Ms. Riley said that she had no issues.

Mr. Schall moved to approve the structural change at 711 East Avenue.

Motion to approve the structural changes (Door/Window) to 711 East Avenue

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready			X			
Riley		X	X			
Schall	X		X			

Meeting Updates:

6:07 (6:38) Item 5: Updates of recent and upcoming meetings

- **April 18th P&Z Regular Meeting**– Approved a new shed construction at 209 Third, and a retaining wall at 139 Juarez.
- **April 25th DRB Regular Meeting**- Approved multiple signs (x4) and a Garage remodel at 121 Third Street.
- **April 11th Regular Council Meeting**- Minutes available for review.

Mr. Schall asked Mr. Blodgett if he had any updates for the commission.

Mr. Blodgett briefly explained the recent meeting activity for the Design Review Board, which included approval of several signs.

Mr. Schall asked if that included the replacement of the Cornish Pasty sign, which had an upside-down “S.”

Mr. Blodgett replied, “Yes sir.” There was some discussion as to the previous sign and Mr. Blodgett said that at least now it was an approved sign within size regulations.

Mr. Schall said he couldn’t complain, it was much improved.

Ms. Peterson suggested that maybe they wanted the “s” that way, like when you make a Turkish rug.

Mr. Schall said that if they wanted it that way, they could have put the other “s” that way, but now the issue was a matter of public record because we have talked about it in this meeting.

Mr. Blodgett explained that DRB also chose to treat the Foy garage project as a remodel, so that was approved. The building permit has not been issued yet as the Building Inspector is off work for a little while.

6:09 (8:50) Item 6: Potential items for April Planning & Zoning meeting, Tuesday June 20 – Multiple items nearing readiness for review.

Mr. Blodgett said that he had multiple items that were in progress, but none have proceeded to the point that an application is ready yet. He said the ball is in the applicants’ court and as of right now, he does not have a project scheduled for next month’s meeting.

Mr. Schall said that there is still time before next month for an applicant to get their information together.

Mr. Blodgett agreed there was time, and if an applicant got their information together, that could change. He said that as he has more time himself, he has some things he would like to bring to P&Z outside of normal applications, things he has observed, planning problems, and little fixes here and there. He said he definitely would like the benefit of the commissioner’s experience to see if there were better ideas, and so we will have some work study sessions for the future. Mr. Blodgett said he will try to make that information available well ahead of time, but it will be a few months.

Mr. Schall said that he is always up for a work session to look at stuff whenever it is ready.

Item 7: Adjourn

Motion to adjourn at 6:12 p.m.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson	X		X			
Ready			X			
Riley			X			
Schall		X	X			

Approved: _____ Date: _____
 Vice Chair Lance Schall, Planning & Zoning Commission Vice Chair

Attest: _____ Date: _____
 Kristen Muenz, Deputy Town Clerk



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Regular Meeting of the Town of Jerome

DESIGN REVIEW BOARD

Tuesday, May 23, 2023, 6:00 pm

600 Clark Street

DRAFT MINUTES

6:01 (0:03) Item 1: Call to order

Present were Chair Brice Wood, Vice Chair Tyler Christensen, and board members John McDonald, Mimi Romberger, and Carol Wittner. Staff presented included Zoning Administrator Will Blodgett and Deputy Town Clerk Kristen Muenz.

6:01 (0:33) Item 2: Petitions from the public

Possible Direction to Staff

There were no petitions from the public.

6:01 (0:40) Item 3: Approval of Minutes: Minutes from the special meeting of Tuesday, April 25, 2023.

Discussion/Possible Action

Chair Wood made one correction; he explained that his comment on the Foy house on page 3 of the minutes was in reference to her house on South 1st Street. Ms. Muenz said she would correct this in the final draft.

Motion to approve the Minutes from the Special Meeting of Tuesday, April 25, 2023, with a minor adjustment.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD	X		X			
ROMBERGER			X			
WITTNER		X	X			
WOOD			X			

(2:30) For the convenience of those present, Vice Chair Christensen motioned to move item 6 up, to take place between items 4 and 5 on the agenda. The items are presented here as they were originally agendized.

Motion to move Item 6 of the agenda between items 4 and 5

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
ROMBERGER			X			
WITTNER			X			
WOOD		X	X			

Continued Items/Old Business:
There are no old business items.

New Business:

6:04 (3:01) Item 4: Applicant is seeking approval for new Garden Shed.

Applicant/Owner: Henry P. Vincent

Zone: R1-5

Address: 209 Third Street

APN: 401-07-025

Applicant is seeking design review approval to build a new Garden Shed.

Discussion/Possible Action

Mr. Wood introduced item 4, an application for approval of a new garden shed. Mr. Wood said that at this time, he would like to turn the meeting over to Vice Chair Christensen and recuse himself from the item for personal reasons.

Mr. Christensen asked Mr. Wood if he would be leaving the dais and Mr. Wood said that he would even leave the room, he trusted the board. Mr. Christensen took over as chair for this portion of the meeting.

Zoning Administrator Will Blodgett gave a brief history of the property, which was listed as a contributing factor to Jerome's national landmark status. It was a single-family residence according to the 2007 historical property survey. Mr. Blodgett commented that the applicant had done a good job delineating the proposed location on the lot and had also provided a 3-D rendering. On page 8, there was an example of the material that he intended to use, and we were also given a paint sample. The shed's siding will be shiplap siding, which will mimic the house siding but using cement plank board for fire resistance, and the roof is gauged steel. Mr. Blodgett said that he recommended approval and if there were any

questions, the applicant was present.

The applicant, Mr. Henry Vincent, was asked to approach.

Mr. Christensen asked Mr. Vincent to introduce himself and give a description of the project.

Mr. Vincent said that he lived at 209 Third Steet. He explained that the shed started at 8x12 feet, but it was too big when he laid it out on the lot, so he changed it to 6x10 feet because it fit better. There will be concrete piers at base, and pressure-treated 2x6's for the structural component. He will use 2x4's for the framing and cover the OSB with hardy plank siding in the same colors as on the house. Mr. Vincent said a good example of the hardy plank siding is the Nord residence on 1st Street. He will use OSB roof sheeting on the roof, covered with corrugated metal, and trim it to match the house. He said that P&Z was okay with the setbacks, and described the distances from the front and sides.

Mr. Christensen asked if there were any questions, comments, or concerns from the board; hearing none, he called the question.

After the vote, Mr. Vincent thanked the board for their service to the community.

Motion to approve the application for a new Garden Shed at 209 Third Street

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD	X		X			
ROMBERGER			X			
WITTNER		X	X			
WOOD						X

6:21 (19:56) Item 5: Applicant is seeking approval for Demolition of dilapidated building.

Applicant/Owner: Noel Fray

Zone: AR

Address: 107 Deception Lane Unit R APN: 401-12-009

Applicant is seeking approval to demolish a dilapidated building.

Discussion/Possible Action

Mr. Blodgett briefly described the proposed demolition of 107 R Deception Lane, which is in the rear. He said that he could not find records in the 2007 historic property survey record for this property. What he saw on the property was the bones of a historic building that had been dilapidated and that was rehabilitated at some point, perhaps 30 or 40 years ago. Mr. Blodgett read a letter from the applicant, Mr. Fray. Mr. Fray said that the structure had been surveyed by an architect and a licensed contractor and both parties agreed that to make the structure meet building codes would be cost prohibitive. Mr. Fray said that a licensed contractor would be employed to deal with the issues of dust, drainage, and erosion. Mr. Blodgett pointed out that the parcel map showed utilities and access, and a landscaping plan showed trees to be avoided during demolition as well as a layout of house as it is. He also explained that the wall to the root cellar had at one time collapsed, and it was not a safe structure to be inside. Mr. Blodgett said this would be the start of the discussion if you have more requirements, thoughts, or concerns.

Mr. Wood said that the board knows my past. He said, you can't see this from Deception Lane; you have to get on the hill to see it, that is his first observation. He would like to know if the board has any questions or additions.

Mr. Christensen said that in addition to that, it is located behind another building and Deception Gulch is at the furthest point away from the Main Street historic district. Main Street, Hull Avenue, and Clark Streets are the centerpiece of Jerome, and this area does not tie in.

Mr. Blodgett agreed the Main Street area is our core, but the laws that protect Jerome as a landmark extend to everything in town limits. He said he understands what he is getting at that everything at the core is front and center and defines our character, whereas this one being hidden is not a character defining structure. He asked is that paraphrased correctly.

Mr. Christensen said, yes, and not to say that it is not a historic structure, it looks at least 100 years old.

Mr. Blodgett replied, 1912.

Mr. Christensen said that is very old, but it is unfortunate the state that the building is in now because it is not inviting someone to buy it to fix up. You would basically have to buy it and tear it down because a contractor won't want to touch it, it would not be cost effective to remodel. Also, because of its location as a rear unit, it doesn't seem someone would want to buy it in any scenario.

Mr. Blodgett explained that the reality is, if someone moved into the structure as-is, the Fire Chief, Building Inspector, and myself would have to talk to them about not living there.

Mr. Christensen asked, do we know who previously lived there?

Mr. Wood said that he had known who had lived there, but he passed away and Mr. Fray inherited it. Mr. Wood said that he would like to point out that our ordinance states that financial considerations should not enter into our decision.

Mr. Christensen said that if someone isn't financially driven to acquire a structure like this, it is only going to further deteriorate.

Mr. Blodgett asked to interject; he said this may be one of the points that we should change because even the Secretary of Interior standards repeat the phrase "reasonable effort." Most standards apply with the caveat that they don't create an unreasonable financial burden upon the property only, those are the Federal SOI standards that we generally work under.

Ms. Wittner said that she had a question. Pointing at the map, she asked, is the access from the Main Road this little strip?

Mr. Blodgett confirmed that.

Mr. Wood asked John McDonald if he had any questions.

Mr. McDonald replied that no, he was satisfied with what was presented and does not see a relevant importance to the building anymore. The fact that it was tucked away like that should not be the be-all and end-all, but the fact is, you can't see it. He said he used to drive down that street and you never see that building. It is probably a smelly eye-sore waiting to burn down, and it is a problem having it so close to the house. Mr.

McDonald commented that he liked that the applicant had laid out where the trees and shrubs were planned to preserve that part of the property.

Mr. Blodgett added that he would not get into details, but the long-term goal is to put a new structure on the property.

Mr. McDonald said he is good with it; Noel and Connie are smart people, and they want what is best for the neighborhood.
 Mr. Wood said he would like to make a motion to approve the application.
 Mr. Blodgett added that Scott Hudson of the Historical Society has been working with him and one of things we are looking to do is to do updates to the 2007 historic survey. His policy will be that with every demolition permit approved, at least one final update will be made. We have two now that we will work on and get as close to archaeological standards as he can make them.

Motion to approve the application for Demolition of a dilapidated building at 107 Deception Lane, Unit R

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
MCDONALD			X			
ROMBERGER			X			
WITTNER			X			
WOOD	X		X			

6:10 (9:46) Item 6: Applicant is seeking approval for multiple renovations and alterations.

Applicant/Owner: Eric Jurisin
 Zone: R1-5
 Address: 711 East Avenue APN: 401-07-102
 Applicant is seeking approval for alterations and renovations to 711 East Ave.

Discussion/Possible Action

Mr. Blodgett gave a brief description of the proposed renovations including new decking, siding, and paint. Planning & Zoning looked at the structural changes related to removal of a sliding glass door and replacing it with a window without issue. The house was built in 1996 and thus, was not a contributing factor to Jerome's historical landmark status. Mr. Blodgett then read a letter from the applicant describing the proposed changes. He pointed out images provided in the packet of the proposed changes including a new, matching window and proposed new decking. The railing replacement will be wire safety mesh and the applicant also wished to install wrought iron fencing along Highway 89A for safety. Mr. Blodgett then read an analysis explaining the ordinance section on materials, textures, and colors. He explained that S.O.I.'s best practices to avoid changes to the exterior aesthetic do not apply as long as the Design Review Board feels the changes are still visually related to the building and its surroundings; there was no code language to restrict it. Mr. Blodgett said the applicant wished to change the exterior from blue with white trim to black with white trim and because it was not a historic structure, the colors need only be visually related. Board member Carol Wittner said, it says black is the exterior trim color and the siding is white, but in the analysis, it is reversed. Mr. Blodgett asked if he had gotten the colors wrong. The applicant, Mr. Eric Jurisin, explained that the house will be white. Mr. Blodgett clarified that he had written the colors backwards and apologized for the confusion. Ms. Wittner commented that she had not thought Mr. Jurisin would paint his house black and thanked him for clarifying. Mr. Blodgett continued with an explanation of the proposed black roof color and metal material. He said that several houses in town have similar roof colors, some natural and some through patination. Finally, the proposed fence will not exceed 4 feet, which was well within the requirements of the ordinance. Mr. Wood thanked Mr. Blodgett for the packet, and commented that it was thick, but appropriate. He asked the board if there were any comments or questions. Ms. Wittner commented that everything Mr. Jurisin does ends up looking very nice in the end, so she thinks this will be the same. Mr. Christensen made a motion to approve the item as presented which was seconded by Ms. Wittner.

Motion to approve the application for alterations and renovations to 711 East Avenue

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
ROMBERGER			X			
WITTNER		X	X			
WOOD			X			

Meeting Updates:

6:32 (31:52) Item 7: Updates of recent and upcoming meetings

- May 09 regular Council meeting- To be updated
- May 16 regular meeting of Planning & Zoning Commission – To be Updated

Item 8: Future DRB Agenda Items for Tuesday, June 27, 2023: TBD

Mr. Christensen asked if he could make a direction to staff and a recommendation to the board. He asked, would anyone like to have a work session to talk about our current code regarding remodels and demolitions, and if there is anything in the language we can update and change?
 Mr. Blodgett replied that he would support that.
 Mr. Wood and Ms. Wittner said we would also support that.
 Mr. Christensen said this is the second or third project in the last year that has been a major remodel or demolition and he sees more of them coming up in the future.

Mr. Blodgett said that we are looking at putting budget funds into updates to the language.
 Mr. Wood asked if Mr. Blodgett had a suggestion as to when we could have that meeting.
 Mr. Blodgett replied that he would look at his calendar and he would reach out to arrange it. He will be spending time in California, so we will more than likely be looking at July.
 Mr. Wood said that we will have a meeting on June 27th, so perhaps we can begin to collect notes and ideas before then.
 Mr. Blodgett said that would be fantastic, and he also had a lot of ideas. He said we have a lot of collected ideas and experience. He said he did not want to make the same mistakes as his predecessors.
 Ms. Wittner said she was not receiving emails, so Mr. Blodgett said he would call instead. He asked if there were any particular details that we need to dig into.
 Mr. Christensen answered, mainly demolition and neglect.
 Ms. Wittner said that is what is most important, there are a couple places in town that are really in jeopardy.
 Mr. Blodgett said that we have been making some progress because one of those places we just approved for demolition, so that is abated. Another was a building on Hampshire, and it was just sold to a gentleman who will be restoring it. He said he was optimistic because there are only a few buildings left that are seriously problematic and we can likely avoid going this route on most of them. He said he has also been working on finding resources and programs to help property owners because our goal is to maintain our community.
 Ms. Muenz said that the Council had also heard our concerns and was planning to put aside funds in the next budget year, which has not been fully decided yet, for preservation of historic buildings.
 Mr. Blodgett added that we may, after this budget cycle, have some funds for ideas.
 Ms. Wittner asked if the budget sessions were open to the public and Ms. Muenz confirmed that the meetings were public.
 Mr. Wood said he has seen progress around town with signs.
 Ms. Wittner asked about the sandwich board she saw on the sidewalk.
 Mr. Blodgett briefly explained that there were some gray areas in the ordinance, and it is something to be talked about in the future.
 Mr. Wood asked if there were any other comments and, hearing none, moved to adjourn the meeting.

Item 9: Adjourn

Motion to adjourn at 6:42 p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD		X	X			
ROMBERGER			X			
WITTNER			X			
WOOD	X		X			

Approved: _____ Date: _____
 Brice Wood, Design Review Board Chair

Attest: _____ Date: _____
 Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of the May 9th Special Council Meeting Minutes, May 9th Regular Council Meeting Minutes, and the May 30th Special Budget Meeting minutes

Council will consider and may approve the May 9th and May 30th meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 09, 2023, AT 7:00 PM

7:04 (0:03) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Jack Dillenberg, Sage Harvey, and Sonia Sheffield.

Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett, and Deputy Clerk Kristen Muenz.

For the convenience of those present, it was decided to rearrange the items. Items #8A, #8B, and #8D were moved up to take place after item #2. All the items are presented here as originally agendized.

2. PROCLAMATIONS and PRESENTATIONS

7:05 (0:31) A. APS Fire Mitigation Presentation

Representatives from APS will be on hand and provide a presentation for mitigating fire risk.

Brendan Echols, the representative from APS, introduced himself as the service planning supervisor and said he would talk about fire preparedness plans they have put in place. He said the only thing more important to APS than reliability is the safety of their customers and communities. He then listed off several ways they have mitigated risk, such as reducing ignitions around equipment, adjusting operations during elevated fire seasons, and changing protocols so that first responders have eyes on the lines.

Council member Dr. Jack Dillenberg asked what APS is doing for Jerome itself.

Mr. Echols replied that for Jerome, they are doing the detailed patrols.

Dr. Dillenberg asked if he had any numbers on how many trees, people, and days to which Mr. Echols replied he could get numbers for him.

Mayor Alex Barber said that APS comes through this time every year and clears trees to make sure they are not touching the power poles. She asked, is the substation up and do we have our continuous loop yet?

Mr. Echols said that the substation is up and running.

Ms. Barber said that we ask that you please not use herbicide in our town. She thanked him and said there is a spot in the Gulch that if you cut down the paradise trees, thousands come back.

Dr. Dillenberg thanked Mr. Echols and said we appreciate what you do.

7:38 (34:14) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for April, 2023

Council will consider and may approve the financial reports for month ending April, 2023

Council member Sage Harvey said that she had had some questions but had already gone over those items with the Town Manager, Mr. Klein.

Dr. Dillenberg said he had no issues.

Vice Mayor Jane Moore said she had noticed that the credit card charges for the parking kiosks went up again. That was in the budget, and we have talked about them before. Did they go up again?

Mr. Klein explained that we had a final payment to make to the old card company, but we are still on budget.

Ms. Barber commented that the price had gone down and then back up again. She asked if there were any more questions and, hearing none, asked for a motion to approve the Financial Report and Invoice Register.

Motion to approve the Financial Reports for April 2023

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE	X		X			
SHEFFIELD			X			

7:40 (36:42) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

Mr. Klein reported that there will be an E-session meeting with Attorney David Brown on June 13th at 6:15 to talk about water and he will also be available that day to answer questions via phone. He said the town of Clarkdale is doing a master trail plan and has invited Jerome's participation.

Ms. Barber said she would love to attend if she was able. She said that she does not believe anyone on this council would have a problem with walking up there to the circle trail and is for discussing getting Jerome into the trail system. She said Cottonwood has done a lot of work creating a trail system.

Mr. Klein continued that he has tried reaching out to the Yavapai Apache representatives and is looking forward to Chair Lewis attending the manager / elected official meetings at which time he will try again to make contact. There is also a meeting coming up with the Deputy Director of ADEQ which Henry McVittie and Marty will be participating in. He said that if anyone on the council is also interested in participating, he will send them the Teams link. Finally, for the June 10th Special Event that Chamber was approved for at a previous meeting, they now want to add a stage to the upper park. He said it is not an item at this time but asked if there were any issues.

There was a brief discussion about the park.

Ms. Harvey asked if there was an update on the ARPA federal report.

Mr. Klein said that there were many hurdles, and he had the paperwork in now.

Ms. Harvey asked if there was any luck on finding a Finance Manager.

Mr. Klein answered, no, and as more time goes by and we make it through the busier months, we may have a chance to do some reorganization.

Ms. Harvey commented that it is pretty cool that we are up to 14 riders a week with the transit system. She said she has seen someone get on the CATS bus every week with his bike; he does all his shopping and enjoys it.

Ms. Barber congratulated the employees with service anniversaries in May. She said we are lucky to have these gentlemen.

Ms. Moore asked if the revised WWTP schedule would be part of the discussion with ADEQ.

Mr. Klein answered, yes, they are very eager for us to stay on track.

Ms. Harvey pointed out in the calls for service by Jerome Police Department, 12 oversized trucks stopped, one of which she said she stopped herself. It seems like we have talked about figuring out some way to tell these guys they can't drive over these roads when their excuse is always that GPS said to do it.

Mr. Klein said that we can reach out to mapping.

Ms. Barber asked, can we raise the fines?

Mr. Klein said that we would have to go through a process.

Ms. Harvey said, "let's do that please."

Ms. Barber said that Chief Muma told us that 95% of people claim they didn't see the signs but the other 5% admit they saw the sign but thought they could make it. Ignorance is no excuse; we need to make the fines higher.

Dr. Dillenberg suggested having the signs written in two languages. He said that morning, a truck parked and blocked the entrance to Holly Avenue and the police had to be called.

Jerome resident Mark Krmpotich said they can see the signs and suggested putting the larger fine on the sign to maybe make them think about it.

Dr. Dillenberg motioned to approve the Staff and Council reports.

Motion to approve the Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

7:54 (50:17) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Mr. Blodgett briefly reviewed his report. He explained that he traveled to Tucson for a record search but found almost nothing, so there is a lot of work still to do. He has also talked to Logan Simpson about the Wastewater Treatment Plant project. They got comments back from SHPO, and will be setting up a mitigation plan of best practices that are typical at the federal level. He does not see any reason for it to slow us down. If and when there needs to be archaeological monitoring, that is a role he can fulfill, which will save time and money. Finally, everything is still going on prop maintenance, and he has been trying to get ducks in row so that he can approach with helpful programs.

7:56 (52:07) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the April 11, 2023, Regular Council Meeting Minutes.

Council will consider and may approve the April 11, 2023, Regular Council Meeting Minutes.

Ms. Barber asked if there were any corrections or deletions.

Ms. Moore moved to approve the minutes.

Motion to approve the Regular Council Meeting Minutes of April 11, 2023, as submitted

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE	X		X			
SHEFFIELD			X			

7:56 (52:39) 7. PETITIONS FROM THE PUBLIC

The town received a letter from Mr. Wilson Orr, who had previously helped with many projects for the town and had recently lost his wife Stephanie. Ms. Moore said that he was a great guy and she was sure his sons, who had taken over the business, were also.

Ms. Barber read the letter per his request, which thanked the Mayor, Council, and Staff for the remembrance of his wife Stephanie.

Ms. Moore said that she had received the information about the Orr's from Jerome resident Andrea Prince and that is when she spoke to Mr. Klein and said that Mr. Orr had been so much help to Jerome over the years so could we please send some flowers.

Ms. Barber thanked Ms. Prince, Ms. Moore, and Mr. Klein for being sure to make that happen.

8. NEW BUSINESS

Discussion/Possible Action

7:12 (8:16) A. Consideration of Tour Company Business License Application for Paranormal Ghost Tours of Jerome

Council will consider and may approve a tour company business license.

The representative for Paranormal Ghost Tours of Jerome was invited to speak. He introduced himself as Colton Lucas and thanked the council for inviting him to speak. He said we want to start up a new tour company in Jerome because we respect it and feel like we can add value to the town and attract more buying customers and hopefully educate them on Jerome beauty and stories. He asked if anyone had any questions.

Ms. Moore said that she had questions. Town code says you have to show where you will be parking your van.

There was some discussion about the tour company's plans for parking and picking up tour customers.

Ms. Sheffield asked about the physical building.

Ms. Harvey said they have exhausted the spaces for parking at that building and there was some discussion about parking allowances in relation to retail space.

The issue of the parking and pick-up plans in relation to the location of the business continued to be discussed.

Ms. Barber clarified that there are other tour companies in Jerome, and they pick up their guests in front of their physical locations, so the council wanted to know why they were not planning to do the same.

Mr. Lucas said that they chose the loading area across the street from the Haunted Hamburger because people like to eat there and know where it is, but they would be open to parking and loading elsewhere.

Ms. Moore said that the purpose of the town code is to allow the town to regulate tour businesses, to promote public health and safety, and to mitigate detrimental effects of tour businesses with reasonable regulations. You are supposed to show where you are parking and picking up. You say your physical address is 240 hull street, but there is no physical off-street parking for that business.

Ms. Moore said if we are looking at any tour, we need places for people who are coming for that tour to park.

Ms. Harvey said that if they will be giving historic tours, they also need to clean up their routes because they had mislabeled some streets and included some streets that could not be on the route.

Ms. Moore read the section of the town code about what must be provided for approval, which she said has not been done.

Mr. Blodgett asked to make a recommendation: he said he would spend some time with the gentlemen tightening up their application and routes so that it could be brought back for the next council meeting.

Ms. Harvey made a motion to table the item until that could be done.

Ms. Moore said that as we get more and more tours, we want to make sure we are not creating more congestion.

Motion to table consideration of Tour Company Business License Application for Paranormal Ghost Tours of Jerome to a future meeting

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

7:29 (25:16) B. Consideration of a Tour Company Business License Application for Elevated Wine Tours of Sedona

Council will consider and may approve a business tour license application.

The representatives from Elevated Wine Tours of Sedona were invited to speak. Dax and Rachel Ward introduced themselves and said they have been residents of Sedona for 24 years. They indicated that they load their guests in Sedona and then bring them to Jerome without great frequency. Mr. Ward said it is usually small groups about once a week in either an Escalade or small sprinter van. The Wards asked if there were any questions.

Dr. Dillenberg asked, so it is basically wine tastings?

Ms. Ward replied that the tour driver will also take guests to the Audrey Headframe or, if they want to go Douglas Museum he will take them there, as well as do a tasting.

Dr. Dillenberg asked for clarification that the citizens park in Sedona, then they are brought to Jerome, which was confirmed. He asked if there were other stops.

Ms. Ward answered that there are usually stops at two other vineyards in the Page Springs area or the brewery in Clarkdale.

Ms. Harvey said she had seen their van in Jerome, and they are very respectful. She knows that the Chief of Police has spoken to them and that is why they were here; so, she appreciates their taking the proper steps. She motioned to approve the business license application.

Motion to approve a Tour Company Business License application for Elevated Wine Tours of Sedona

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
SHEFFIELD			X			

8:00 (56:09) C. Consider Approval of a Bid for the Jerome Council Chambers Flooring Renovation Project

Council will consider bids and may approve a vendor.

Ms. Barber asked the council, are we ready to spend this much money on this floor?

Ms. Harvey said that Servpro is a very professional company, and they are less.

There was a discussion on the estimated amounts.

Ms. Moore asked, do we know what exactly they are going to do?

Ms. Barber replied that they will pull some boards out and put new ones down and she does not like that idea.

Mr. Klein briefly explained that both companies said they could match the flooring exactly and the baseboards will be stained to match as well. All flooring will be staying in except for what has already been replaced.

Mr. Blodgett briefly explained that if we follow best practices for historic preservation, it might be more expensive. He said he felt, especially if we are going to expect others to maintain their properties, to be a good example and show civic pride.

Ms. Sheffield asked Mr. Blodgett if he had a preference between the companies to which Mr. Blodgett said he did not. She asked Mr. Klein if he had a preference.

Mr. Klein said that he does not have a preference. Their costs may end up being identical.

Ms. Harvey said that she would make a motion to approve Servpro.

Ms. Barber asked for more clarification on the baseboards and Ms. Harvey explained that they will be refurbishing the existing baseboards. She asked if they would also be removing the carpet on the dais and Mr. Klein answered, no.

Motion to approve a bid for the Jerome Council Chambers Flooring Renovation Project from Servpro

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
SHEFFIELD			X			

7:35 (31:10) D. Consideration of a Special Event Permit Application for Sk8 for Life (Roller Disco)

Council will consider and may approve a special event permit.

Ms. Harvey said she would like to motion to approve. Sk8 for Life is about mental health and suicide awareness, and she really supports what they do. She said she appreciates that they rent the hall and it is always very clean and even with the music in the lower park, it is very quiet and respectful. She made a motion to approve.

Ms. Barber said she thought they had asked the town to donate and said that we cannot donate use of the hall because that is the Historical Society's building. She asked what they were paying to use the hall because perhaps the cost could be lowered.

Ms. Muenz clarified that what they were requesting was waiving the full fee for a Special Event Permit application due to the status of the group.

Ms. Harvey asked, can we waive that fee?

Mr. Klein replied that we can give them the nonprofit fee of \$25.

Applicant Dani Vorves said that they will provide the nonprofit paperwork for that; it is in the works.

Dr. Dillenberg agreed that the \$25 fee would be good; he asked that the motion be amended to include the lower fee, which was done.

Motion to approve a Special Event Permit Application for Sk8 for Life (Roller Disco) with the amendment to allow the \$25 fee

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

8:04 (1:00:19) E. Discussion Regarding Traffic Issues on Gulch Road

Council will discuss and may provide staff direction in relation to recent traffic issues on Gulch Road

Ms. Barber introduced the item and said that she lives on Gulch Road. She came home for lunch and pulled in to park and could see a cloud of dirt from an SUV. She asked the guys to slow down, and they punched it. So, when someone lives on a road and you drive like that, she has a huge problem with it. This is a corner where my neighbor lives and when you are doing 20 miles an hour and something runs out in front of you, there is no way to stop. The road is 5 miles per hour, it is local traffic only and residential, and it is a nasty dirt road. It is a cut-through spot and people want to go fast, people doing 20 or 30 mph. Her neighbor has dogs and kids, and she has problem with her corner because she claims people are doing at least 40 mph. Ms. Barber said she thinks we need a camera that tickets people that are cutting through. This is a major problem, and someone is going to get hurt.

Mr. Klein said that the timing was perfect because NACOG is looking for local traffic issues. This is in their purview and can hopefully get funding for signs and a camera. It will take some time and, in the meantime, he will talk to the Police Chief about spot enforcement. He cautioned that it would depend on manpower.

Ms. Barber said it was much worse on the weekends.

Ms. Moore asked if there had been an email about this issue.

Mr. Klein said that we have had members of the public interested in the issue.

Ms. Barber said that every one of her neighbors has discussed it.

There was continued discussion about the speeding problem and also the use of ATVs on the Gulch Road.

Ms. Harvey commented that Sedona was trying to address ATVs as well.

Ms. Moore said she had a discussion with the Police Chief because she was told by someone in Phoenix that you can only legally put 15 miles an hour, but you could post "reckless driving for road conditions." She said there are blind driveways, no sidewalks, and nowhere for someone to get out of the way.

Ms. Barber said the road is not wide enough to be 2-way, but the locals know where to pull over. The maximum speed through town is 20 mph. It is a dirt road, so a cop from Phoenix needs to do his due diligence and see where he is. Ms. Barber said there needs to be dead-end signs on Gulch and Allen Springs.

Ms. Harvey asked if we could add fines for tearing up the road and Mr. Klein said, no.

Ms. Moore said it would be helpful to have signs to prevent ATVs from trying to turn around.

Ms. Barber said it is a huge problem and we don't rent those things up here. She said she thinks if you rent an ATV in Sedona and elsewhere, they should stay in those areas and not tear up our roads.

Ms. Harvey added that they are very loud.

Ms. Barber said we are a national historic landmark, and they should leave no trace and take care of our town, not rip it up. She said we have given information as to signs and we will see what NACOG can do for us. Also, talk to our local Police force to see if they can provide more presence at the weekend.

8:13 (1:09:40) F. Budget Discussion Continuation from the Previous Budget Work Session if Necessary

Council may continue budget discussions from the 6:00 p.m. Budget Workshop and may provide staff direction.

Ms. Barber said that at the Special Budget Meeting, Council had decided that no further discussion was necessary.

8:13 (1:09:57) 9. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber said that she would like to mention Vincent Randal who has played many parts of the Yavapai Apache Nation, and was also her teacher. She said that Jerome should give him a lifetime achievement award, invite him to come here, and thank him for everything he has done for the Yavapai Apache Nation, everything he has done for the mayor and former vice mayor of Jerome as our teacher. She said he fights for things like the Verde River, which she is passionate about. Ms. Barber said you can go to the Clarkdale Historic Society webpage and listen to every talk Mr. Randal has given. She said again, let's work on a lifetime achievement award and invite him up.

Ms. Moore said that some of these applications we had, like the one on 240 Hull Avenue, she spent 15 minutes trying to figure out where that was. She asked if it was possible to include the business name when these are on P&Z or our meetings so we are not trying to figure out where they are because that would be helpful.

10. ADJOURNMENT

Motion to adjourn at 8:16 p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

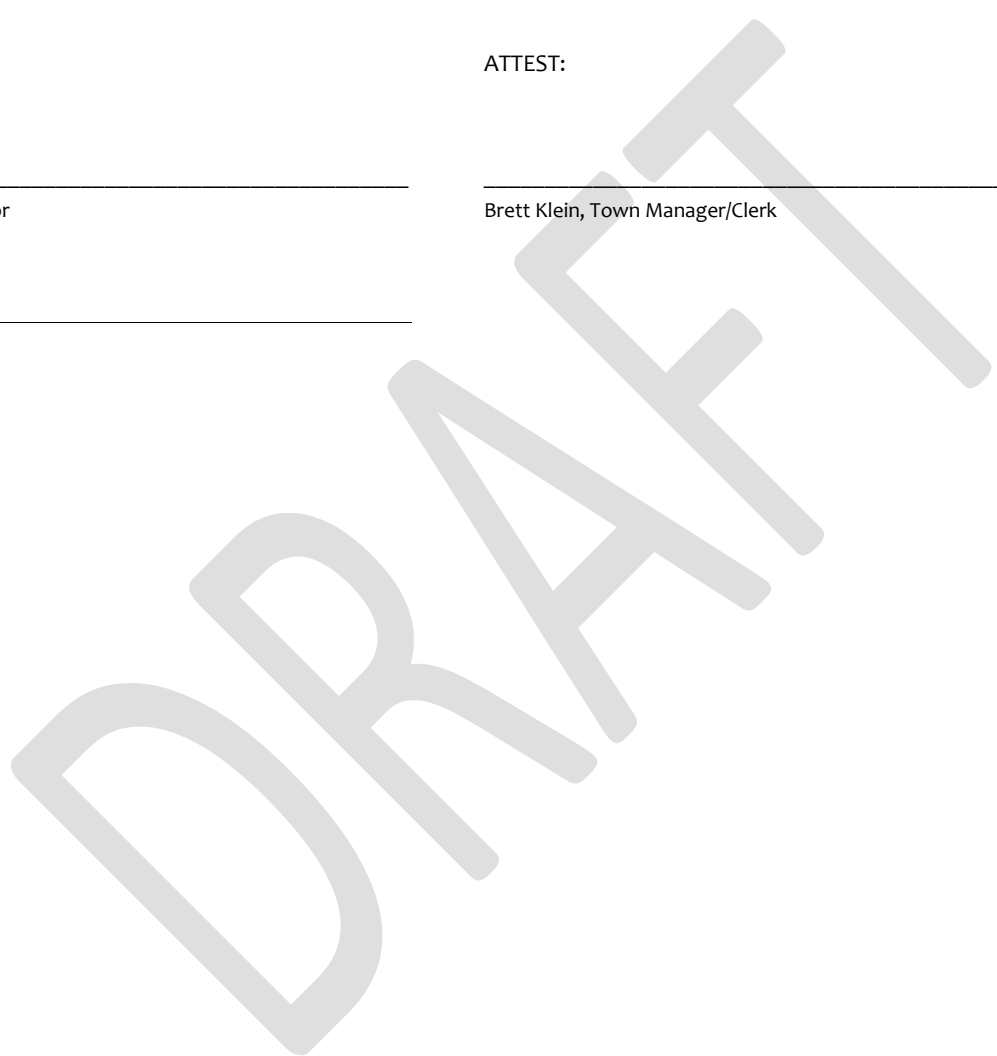
APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager/Clerk

Date: _____





TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

ACTION MINUTES

**SPECIAL BUDGET MEETING OF THE TOWN OF JEROME
COUNCIL CHAMBERS, JEROME TOWN HALL
600 CLARK STREET, JEROME, ARIZONA**

TUESDAY, MAY 30, 2023, AT 6:30 PM

CALL TO ORDER/ROLL CALL 6:30 P.M.

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present: Mayor Alex Barber, Vice Mayor Jane Moore, Councilmembers Jack Dillenberg, Sage Harvey, And Sonia Sheffield

NEW BUSINESS

Discussion/Possible Action

Consider Amendment to the Jerome Chamber of Commerce Special Event Application for Jerome Music and Arts Festival to Include a Stage

Council will consider and may approve the amendment request.

Chamber President Ginger Mackenzie explained the need for the stage including the enhanced safety and the protection of the grass. Motion by Councilmember Dillenberg, second by Vice-Mayor Moore to approve the addition of a stage. Motion carried unanimously.

Reconsideration of a Bid for the Jerome Council Chambers Flooring Renovation Project

Council will consider bids and may approve a vendor.

There was discussion regarding the cost savings of a new floor vs. the considerable cost to rehab / repair the current floor. Staff was instructed to obtain a quote for installation, and determine to what extent staff could install a new floor. In addition, Mayor Barber requested that staff alert the public with regard to the potential for a complete tear-out and new floor, and provide the public an opportunity to comment on that.

Fiscal Year 2023-2024 Budget Work Session

Council will continue their discussions regarding the 2023-2024 budget, including review of a near-final draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the 2023-2024 budget.

Council reviewed the latest iteration of the proposed draft FY 2024 budget. Following some clarification questions, a motion was made by Councilmember Dillenberg, seconded by Councilmember Harvey to approve moving forward with an official action on the proposed tentative FY 2024 budget. Motion carried unanimously.

The Meeting adjourned at 7:09 P.M.



TOWN OF JEROME

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Item A.

DRAFT MINUTES

SPECIAL BUDGET MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, MAY 09, 2023, AT 6:00 PM

6:01 (0:02) Item 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Dr. Jack Dillenberg, Sage Harvey, and Sonia Sheffield.

Staff present included Town Manager/Clerk Brett Klein, Fire Chief Rusty Blair, Zoning Administrator Will Blodgett, and Deputy Town Clerk Kristen Muenz.

6:02 (0:30) Item 2. NEW BUSINESS

Discussion/Possible Action

6:02 (0:30) A. Fiscal Year 2023-2024 Budget Work Session

Council will continue their discussions regarding the 2023-2024 budget, including a review of an initial draft budget. All aspects of the budget may be discussed and Council may provide staff direction regarding the 2023-2024 budget.

Mayor Barber introduced the item, the Fiscal Year 2023-2023 Budget Work Session, and commented that we are not used to seeing it look like this.

Councilmember Jack Dillenberg asked if there was a typo on Page 6, which referenced repair to the crashed "police squad."

Mr. Klein informed Dr. Dillenberg that "squad" was a common term for a police vehicle, and that is what was repaired.

Ms. Barber asked if insurance had paid for that, and Mr. Klein confirmed the insurance coverage was included as a separate item.

Mr. Klein explained that the initial budget meeting took place in the fall with the Council goal setting session and identification of capital items; the second budget meeting covered staff and labor costs and this third meeting is a draft budget. He then briefly explained that process we would be undertaking, including some updates and changes that would take place soon, and said that he was hoping the budget will be near completion by the next budget meeting. Mr. Klein said the format of the budget report is new to us, but is very common. The balance sheet gives a good snapshot, especially of the fund balance with the policy of a minimum balance we must maintain of 25%. He said, we keep pushing off projects, and we need to plan to get these projects completed. Nevertheless, we have a healthy fund balance which allows us to use those funds. He said we only have 2 months left in the fiscal year and have a projected surplus of \$400,000. He said we should only use about \$400,000 or so of the fund balance for this upcoming fiscal year as opposed to the \$1.1 million that was used this year. Mr. Klein said his goal is to never use more of the fund balance than is projected to be in the surplus the prior year. He added that the state's flat tax will start to impact us in 2026, so we need to be prepared.

Dr. Dillenberg asked, with what is going on with the government and the budget, will that affect us if they cut funds? He mentioned the federal loan for the wastewater treatment plant project.

Mr. Klein replied that is a federal grant and they don't tend to change once there is a commitment.

Councilmember Jane Moore said she wondered about the shared revenue. Can we count on that?

Mr. Klein said he put down way less than we are projected to get. The state is raising the allocation to 18%, and then explained that the amount shown in the budget is still the 15% amount because he tries to be conservative with the revenues.

Dr. Dillenberg said that parking is doing well this month, almost \$40,000.

Councilmember Sage Harvey said that it was not making up for what we didn't get in. She said that she had many questions and Mr. Klein recommended going page-by-page.

Ms. Harvey asked if we expect \$10,000 for Building Permits next year.

Mr. Klein explained there is a lag in Building Permits; you see buildings going up now that had permits from 3 years ago. We have to look at historical data for projected estimates.

Ms. Harvey asked about fees for STR licenses, she asked why he had estimated only \$300 for the next year and Mr. Klein replied that was because it was a one-time fee and was a conservative estimate.

Ms. Harvey asked about the library's current year's actual amount and Mr. Klein answered that was due to an administrative is
The funds were not being put into the ledger account but that would be rectified over the next budget year, and we may see many
those that need to be allocated to the actual line item.

Ms. Moore asked, what if we put in a lower figure and more comes in, is that pie in the sky? We have done it in the past so that if more comes in it could be spent.

Mr. Klein replied that we will see that in the contingency fund. He said it is best to have your general fund balanced, but any extra funds will be put into contingency.

Ms. Harvey said that it looked like the current year for rental revenue is low, but the year before, we had over \$80,000. We just took on Holly and are getting rent from that too, so the number doesn't make sense.

Mr. Klein said that is also because putting the money where it should go. He explained that the library was getting nothing for rents in the prior year, but it is supposed to get the rent from the lower level of Town Hall.

Ms. Harvey asked if it would be corrected, and Mr. Klein confirmed that it would be corrected.

(15:05) Ms. Harvey wondered why Fire Department services amount was so high compared to prior years.

Mr. Klein explained that was insurance pay-outs and the amounts depend on how much follow-up work we do or don't do. When Rusty Blair is more involved, it could be higher depending on oversite and follow-up.

Fire Chief Rusty Blair said it also depended on the number of motor vehicle accidents; if we don't get them, we can't bill for them, and this year was slower. It is matter of getting the vehicle registration and insurance information on scene to facilitate the process.

Ms. Harvey thanked Chief Blair and Mr. Klein said that we will be keeping the item at the same amount.

Ms. Moore asked if the amount in general government expenses for salaries and wages included raises.

Ms. Harvey said that it did.

Chief Blair said that in previous years, we called it Chief's coverage; that is why he was here because of bylaw changes. He did not believe it was a line item anymore.

Mr. Klein said it was built in now.

Ms. Harvey explained that it included the Firewise staff salaries and raises.

Chief Blair said he would like to keep it in there just in case.

Ms. Harvey then pointed out on page 10, the amount that we have spent on general government legal expenses is fantastic. She said to Mr. Klein, you have cut that down, you have made good calls and it is showing in our budget.

Mr. Klein said that we also have had free League legal counsel on certain issues. Bill Sims is our go-to of legal counsel, but when we get legal info from League it helps and is free.

Ms. Harvey moved on to page 11, Allowance for Preservation, which is for historic buildings. She said she felt every one of us would like that to be in the budget, especially if we are going to start enforcing work on dilapidated building.

Mr. Klein replied that it is the budget near the end, in Capital Expense Items.

Ms. Harvey and Ms. Barber asked which page, and what is the amount?

Mr. Klein said it was on page 33 under General Funds, and in General Use of Proceeds from Sale of Property. He said we can certainly budget for it; it is contingency funds that we will have.

Ms. Harvey said that was money that we had specifically put aside to deal with dilapidated buildings. She asked if the prior council had also had it.

Ms. Barber said we talked about it before, and she brought it up again when we talked about the Tamale Ladies' house. They had almost done a roof, but everyone said there is no way the \$60,000 could do enough. She said she thought it was a lien process and the budget item was called Allowance for the Preservation of Historic Buildings.

Ms. Harvey agreed that was what it was called, and it was its own line item.

Mr. Klein replied that we can put whatever you want in there; we go to the homeowner to provide the revenue when you put the lien on it. He explained that we wouldn't increase the expense budget without showing corresponding revenue. While he felt it fit better in the contingency funds, he could delineate it better or he could put it in this part of the budget if she prefers.

Ms. Harvey said she wants to be able to see it and Mr. Klein replied that he is open to whatever she would like.

Chief Blair said that he had provided a list of properties, and there were two main violators. He asked, "Where do you start, and how do you make it fair?" That is his main concern; we don't want to be select.

Mr. Klein said we spoke about that at the last meeting.

Ms. Moore explained that it was about the threat to safety. She asked for clarification on a house that needs to be fixed, fixed with a lien, you are putting out money, but the money is not coming back?

Ms. Harvey said, not unless they sell it or pay us back.

Mr. Klein replied that, in theory, you operate under the assumption that they will pay for it. They will not want a lien on the house, but there will be a lag.

Mr. Blodgett said that he has identified a couple of programs with the state that do provide money or loans for maintenance and repairs. His approach will be a soft approach at first. The next step will be if the property owner absolutely refuses to make an attempt, but he hopes we will not have to explore that.

Ms. Barber asked Council, do we feel like we should have this line item, Allowance for Preservation of Historic Buildings?

Ms. Harvey replied that Mr. Klein can also line-item it in the contingency and show it in the budget notes as long as we can see it somewhere.

Ms. Barber asked, \$100,000.00?

Ms. Harvey and Dr. Dillenberg both agreed with that amount.

Ms. Harvey moved on to her next question on an item. For Vehicle Capital Outlay for Police, she asked if Chief Muma had asked for more money this year for a car.

Mr. Klein explained that there had been \$38,000 set aside every other year, but he preferred to have \$19,000 every year.

Ms. Harvey said she is alright with that and Dr. Dillenberg commented it was a good strategy.

For clarification, Ms. Harvey asked if the Firewise Personnel amount was now at 0 because it was included in wages, but what about volunteer contribution?

Mr. Klein explained that it has its own fund now.

Ms. Harvey said that she would like to make a comment: she would like to point out that we are now subsidizing almost \$125,000 to run the little library.

There were comments from other members of the council that it was a large amount.

Mr. Klein said that library revenues were budgeted at \$30,000.

Ms. Moore replied that the subsidy is really \$90,000 then.

Ms. Harvey said she was outvoted, but she was just bringing it to everyone's attention again.

Dr. Dillenberg if we could modify it, and Ms. Harvey replied that she didn't think we could. She said we already get what we get from the county and donations, but we took away paying overdue fees.

Ms. Moore asked how much the county is reducing its contribution by?

30% was the answer given by Mr. Klein.

Ms. Moore said that libraries are going away everywhere. She has been upset by how much it costs, but she loves our library. All the books are going away from the Yavapai library, Kathleen Jarvis went to pick up a lot of them today, and we may be the only ones left with books.

Ms. Harvey suggested they bring back the art workshop and make a little money with some projects. She said they were charging a little bit for items.

Ms. Muenz explained that the library was still holding art workshop classes.

Ms. Barber said that she felt the library is definitely something we need. We have citizens that do not have internet access and they utilize our library. She said it is sad that Yavapai is going away from books, and she wanted to point out that there was not one person from the Sedona/Verde Valley side on the Yavapai College governing board. She said the money has always gone to the quad-cities side and it is bad what is happening at our local community colleges right now. We need education and we need to have our money divided equally amongst Yavapai County. Ms. Barber said that we have talked about doing some projects to make money, which may be something to bring before Ms. Jarvis. She said she agreed it is a lot of money, but we need that library.

Ms. Harvey said that she was not disagreeing, it was just a lot of money.

Mr. Blodgett commented on a small library he knew of in California that raised funds by publishing and suggested the library in Jerome consider doing something similar.

For the legal expenses shown on page 15, Ms. Harvey asked, do we think we are going to need all \$16,000 next year?

Mr. Klein answered, if we are going to start doing more abatement, we will.

Ms. Harvey said that on page 23, the last line item has transfers out from sanitation. Where does it go to?

Mr. Klein explained that it goes to a contingency for a garbage truck. We want to have a legitimate amount to buy a garbage truck.

Ms. Harvey said, under HURF for the public restroom supplies, this year we spent \$3,000 and we are getting ready to put in more restrooms, so we may need to put more in there.

There was some discussion about the public restrooms.

Ms. Barber suggested moving the amount up to \$5,000.

Mr. Klein explained that Hurf is limited in its revenues; any increase will cause a corresponding decrease somewhere.

Ms. Harvey said the amount in Parking Fund Expenses for software service and support is significantly higher than we have been paying.

Mr. Klein said that Chief Muma was going to come in to explain a program that should bring in more revenue and efficiency, that is why he didn't ask for any more staffing and that is why it is in the budget.

Ms. Barber said that she had a man approach her at work who said that they did this in Flagstaff, and they no longer have kiosks.

Mr. Klein said that we will not be getting rid of our kiosks yet, but this will be a similar type of program.

Ms. Barber commented that we still have people who pay cash, so we need at least one kiosk. She said when we first put in the kiosks, she did a lot of research, and Chief Blair has wanted this for some time. Flagstaff and other places are transitioning to it, so it wouldn't hurt to look into it.

Ms. Harvey said that we can still keep the cash one that we got for the Police Department.

Ms. Barber said that if we didn't have kiosks and we didn't have to pay for all the maintenance on them, it would save us a lot of money, so she thought it was an avenue worth exploring.

There was agreement that it was worth looking into.

Ms. Harvey said that her last question was on page 33. Have we not gotten money from FEMA for Covid yet?

Mr. Klein responded, no, that is why it is still there, we haven't gotten it yet. He said it has been making its way through the bureaucratic process. Ms. Harvey commented that there has been a lot of red tape.

Ms. Barber said that the process was horrific; we had to fill out paperwork like we were asking for government assistance, and she felt it was ridiculous that they made cities and towns do that. She said she would go on public record talking about that we have probably 350 to 400 people living here right now, and our numbers are over 2 million as far as tourism. So, for the government to cut us money for the 400 people living here, and not even help us at all with the serious numbers is atrocious.

Ms. Harvey added that they told us to spend our own money and they would reimburse us 75 percent. Do what you need to do, get your signs, get your masks, and here we are 3 years later. She suggested that we could have used the \$30,000 towards a new garbage truck.

Ms. Barber commented that the \$30,000 was a comparatively small amount, and it is sad how municipalities have to fight to get anything for their towns.

Chief Blair said that a lot of agencies who applied for this overinflated their budget and got paid.

Mr. Klein said he hadn't heard of any and Chief Blair clarified that it was mainly districts.

Ms. Barber asked if there were any other comments or questions on the budget and Dr. Dillenberg asked if we take any action.

Mr. Klein replied, no, just input and notes from you all. He explained that the tank repair is not going to be done this Fiscal Year; we are going to see some money in next year's budget. He said it has been a while since we sent someone to the Police Academy, and they now require that we pay for meals and housing. We are sending someone there and we will have them sign a contract to stay with the organization. We did get a critical incident grant; the court did a lot of work on that so we will soon see something about that. Otherwise, there is some cleanup of line items to do, but we are getting close and will schedule another meeting at the end of month.

Ms. Barber brought up the cantilever sidewalk. She said we have had dogs and people fall to their death from there, is there any way to pull money out of this and add fencing?

Ms. Harvey agreed that it needed fencing; she suggested adding hog wire to the handrail.

Chief Blair said it must meet code requirements so that people can't fall through; we could research mesh wire.

There was some additional discussion about fencing locations and options. There was general agreement that fencing was needed and that some research on options, as well as budgeting, would be required.

Ms. Barber said we have provided direction on the budget, and we will move on to item B.

6:51 (50:49) B. Update on March 14, 2023, Council Approved Fire Department Bylaw Changes.

Chief Blair will provide an update, outline the process, and answer any questions.

Ms. Barber introduced item B, the approved Fire Department Bylaw Changes and said that Chief Blair was present to give an update and answer any questions.

Chief Blair said that the council had approved that change to the bylaws and the question was in regard to the nighttime coverage; we wanted someone to stay at the station. He said that is part of the Chief's coverage. The idea is that if they stay there 24 hours and have all their certifications, they are paid \$75.

Ms. Harvey asked if he had had any interest yet and Chief Blair said, no, not yet.

Chief Blair explained that the requirements are that the dates must be reserved a week or more in advance because he does not want people at the station when he doesn't need them. Also, a maximum of 2 people; we don't want 5 or 6 people to sign up for the same weekend because we can't afford that. He said the higher the certification, the higher priority, that is the idea.

Ms. Harvey thanked Chief Blair for the clarification.

Dr. Dillenberg asked if there would be any action taken.

Chief Blair said he would like to add one clarification. If we are looking at fencing, it has to be substantial; he said he does not believe hog wire would be enough.

Ms. Harvey gave direction to get a quote from Western Fence to see what it would cost to put up the right type of fencing.

There was some additional discussion on the fencing and both Dr. Dillenberg and Ms. Moore stated that we want it to be safe.

Ms. Harvey suggested getting a fence company and then running the plans by the engineer to make sure it was all right.

Ms. Moore asked about the risk pool and Mr. Klein replied that they will be involved.

3. ADJOURNMENT

Motion to adjourn at 6:55 P.M.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager/Clerk

Date: _____

File Attachments for Item:

B. Consider Approval of the Arizona Mutual Aid Compact Agreement

Council will consider and may approve the updated Arizona Mutual Aid Compact Agreement.

TOWN OF JEROME

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Jerome Fire Department
Date: 05/09/2023
Meeting Date: 06/13/2023

TITLE: Arizona Mutual Aid Compact agreement

RECOMMENDED ACTION:

ACTION SUMMARY: Approve and sign.

Background/History: The Compact agreement has not been updated since 2008. As with most agreements it is necessary to update them. This agreement has been sent to all the State Departments for a renewal.

Key Considerations:

Mutual aid agreements provide a mechanism to agencies, organizations, and jurisdictions to quickly obtain emergency assistance in the form of personnel, equipment, materials, and other associated services. The primary objective is to facilitate rapid, short-term deployment of emergency support prior to, during and after an incident. A signed agreement does not obligate the provision or receipt of aid, but rather provides a tool for use should the incident dictate a need.

Financial Implications: None

Options and Alternatives: N/A

Attachments/Exhibits:

See Attached

ARIZONA MUTUAL AID COMPACT

This Compact is made and entered into by and among the signatory political jurisdictions within the State of Arizona and the Arizona Department of Emergency and Military Affairs.

Recitals

WHEREAS, one or more parties to this Compact may find it necessary to utilize all of their own resources to cope with emergencies and may require the assistance of another party or other parties; and,

WHEREAS, it is desirable that all resources of political subdivisions, municipal corporations, tribes and other public agencies be made available to respond to such emergencies; and,

WHEREAS, it is desirable that each of the parties hereto should assist one another when such emergency occurs by providing such resources as are available and needed including, but not limited to, fire, police, medical and health, environmental, communication, and transportation services to cope with the problems of response and,

WHEREAS, it is desirable that a compact be executed for the interchange of such mutual aid; and,

WHEREAS, it is desirable to utilize this agreement in exercising adopted emergency plans; and,

WHEREAS, it is desirable that the manner of financing of such cooperative undertakings be resolved in advance of such emergency;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the signatories hereto as follows:

COMPACT

1. Purpose.

The purpose of this Compact is to define for the participating parties the emergency management terms and procedures which will be used among participating parties for dispatching mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans or agreements. Contracting authority for political subdivisions of Arizona for this Compact is based upon A.R.S. § 26-308 which provides that each county and incorporated city and town of the state may appropriate and expend funds, make contracts and obtain and distribute equipment, materials and supplies for emergency management purposes. Tribal contracting authority will be in accordance with each Tribe's laws. Special District authority will be in accordance with their respective laws. Public education district authority is based on A.R.S. § 15-342(13) and A.R.S. § 11-952. This Agreement shall be construed in accordance the laws of the State of Arizona.

2. Scope.

The Scope of this Compact is to (1) provide the procedures to notify the Providing Parties of the need for emergency assistance; (2) to identify available resources; and, (3) to provide a mechanism for compensation for resources.

3. Definitions.

- **Automatic Mutual Aid** means the automatic dispatch and response of requested resources without incident specific approvals. These agreements are usually basic contracts; some may be informal accords.
- **Backfill** means replacement of the Requesting Party's personnel who perform the regular duties of other personnel while they are performing eligible emergency work.
- **Compact** means this document, the Arizona Mutual Aid Compact (AZMAC).
- **Director** is the Director of the Department of Emergency and Military Affairs (DEMA).
- **Emergency or Emergencies** means any disaster, emergency, or contingency situation which requires a collaborative effort among multiple Jurisdictions.
- **Exercise** is the exercising of adopted emergency plans utilizing the Homeland Security Exercise and Evaluation Program (HSEEP)
- **Jurisdiction** means an entity, including Political Subdivisions and tribal governments, which (1) has the authority to act, within a defined geographical area especially in times of emergency and (2) is a party to this Compact.

- **Local Mutual Aid** are agreements between neighboring jurisdictions or organizations that involve a formal request for assistance and generally cover a larger geographic area than automatic mutual aid.
- **Political Subdivision** means any county, incorporated city or town, fire district, or public education district, irrigation, power, electrical, agricultural improvement, drainage, and flood control districts, and other tax levying public improvement districts.
- **Providing Party** means the Jurisdiction providing aid in the event of an emergency.
- **Requesting Party** means the Jurisdiction requesting aid in the event of an Emergency.
- **Self-deployed** means to respond to an emergency without being requested by the Requesting Party.

4. **Guiding Policy.**

- Arizona Revised Statute (A.R.S.), Title 26, Military Affairs and Emergency Management.
- Arizona Administrative Code (A.A.C.), Title 8, Emergency and Military Affairs.
- National Incident Management System (NIMS), 2008

5. **Procedures for Requesting Assistance.**

A Requesting Party which needs assistance in excess of its own resources and existing automatic mutual aid or local mutual aid due to an emergency is authorized to request assistance from any party to this Compact. However, when making such requests, consideration shall be given to, and requests made, based on, but not limited to, the geographical proximity of other jurisdictions with that of the jurisdiction requesting assistance. All requests for assistance from the State must be coordinated through the Requesting Party's county emergency operations center, or tribal emergency operations center (whichever is applicable).

Requests should specify what the emergency is, what resources are needed and the estimated period of time during which such mutual aid shall be required, if known. Please use the Resource Request form provided in Appendix A.

6. **Providing Party's Assessment of Availability of Resources and Ability to Render Assistance.**

Subject to the terms of this Compact, the Providing Party shall make reasonable efforts to assist the Requesting Party. In all instances, the Providing Party shall render such mutual aid as it is able to provide consistent with its own service needs at the time, taking into

consideration the Providing Party's existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it has available to furnish to the Requesting Party pursuant to this Compact.

7. Implementation Plan.

Each party should develop an emergency operations plan that includes a process to provide for the effective mobilization of its resources, both public and private, including acceptance of mutual aid to provide or receive assistance under this Compact.

8. Contact List.

Each Party shall develop a contact list as outlined in Appendix B, which shall be provided to the Director for distribution to all other parties to this Compact.

9. Reimbursement Procedures between Parties.

If the Providing Party desires reimbursement for the assistance they are providing, the Requesting Party shall reimburse the Providing Party for all costs incurred in the mutual assistance, whether an incident has been declared an emergency or not. The Providing Party must declare its intent to seek reimbursement as part of their response to the Requesting Party's request for assistance (see Appendix A: Resource Request forms). The Providing Party and the Requesting party shall agree upon allowable costs for mutual assistance prior to the dispatch of any mutual assistance resources. Unless otherwise negotiated by the parties involved, the parties may reference the state allowable costs as defined in A.A.C. Title 8 (as may be amended from time to time). If the assistance is authorized and accepted, the Requesting Party shall reimburse the Providing Party all allowable costs of labor, equipment, and materials that have actually been expended during the execution of the mission assignment, after receipt of an itemized voucher and documentation is received.

If there has been a declaration of emergency from the Governor and/or President, the Requesting Party may be eligible for reimbursement for these mutual aid costs under the state or federal declaration of emergency. See item 10.

10. Reimbursement Procedures from the State.

If the Governor and/or President have declared an emergency, the Requesting Party can prepare an itemized voucher and documentation of all paid allowable costs including all the cost of the mutual aid resources reimbursed to any Providing Parties under this Compact, for submittal to the State for consideration for reimbursement in accordance with A.A.C. Title 8 (as may be amended from time to time). As per A.A.C. Title 8, R8-2-301, sub-parts 1, 12 & 15, only state agencies and political subdivisions are eligible to receive reimbursement under a Governor's Declaration. Any Tribal Nations as the Requesting Party would need to seek reimbursement under a Presidential Declaration. Any Tribal Nations as the Providing Party

would seek reimbursement from the Requesting Party as outlined in Item 9.

The state is not liable for any claim arising from an emergency for which the applicant receives funds from another source (A.A.C. Title 8, R8-2-312).

Self-deployed resources will not be reimbursed.

11. Personnel Compensation and Insurance.

The Requesting Party and the Providing Party shall be responsible for all compensation and insurance coverage of their respective employees and equipment.

12. Immunity.

The parties shall have such immunity as provided by applicable state, federal or tribal law.

13. Indemnification.

Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. This compact is between Governmental entities. Should a signatory to this agreement use a contractor for any purpose, said contractor would be required to abide by ADOA Risk Management insurance requirements which are attached as Appendix C.

14. Term.

This Compact shall be effective on the date it is recorded with the Secretary of State. Except as otherwise provided in this Compact, this Compact shall terminate ten years after the effective date. This Compact, upon mutual consent of the parties may be extended for a period of time not to exceed 10 years. Any modification or time extension of this Compact shall be by formal written amendment and executed by the parties hereto.

15. ADA.

Each party shall comply with applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 United States Code. 12101-12213) and all applicable federal regulations under the Act, including 28 Code of Federal Regulation Parts 35 and 36.

16. Non-Discrimination.

To the extent of the law the Parties shall comply with Executive Order 2009-9, which mandates that all persons, regardless of race, color, religion, sex, age, or national origin not mentioned in Order shall have equal access to employment opportunities, and all other applicable state and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

17. Compliance with Laws.

Each party shall comply with all federal, tribal, state and local laws, rules, regulations, standards and Executive Orders, as applicable, without limitation to those designated within this Compact. Any changes in the governing laws, rules and regulations during the terms of this Compact shall apply but do not require an amendment.

18. Worker's Compensation.

Each Party herein shall comply with the provisions of A.R.S §23-1022(E) by posting the public notice required. As provided for in A.R.S. §23-1022(D), an employee of a public agency who works under the jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to a specific intergovernmental agreement or contract entered into between the public agencies is deemed to be an employee of both public agencies. However, the primary employer is solely liable for the payment of Workers' Compensation benefits. As such, each Party shall maintain Workers' Compensation insurance coverage on all of its own employees providing services pursuant to this agreement.

19. Insurance.

Each Party shall bear the risk of its own actions, as it does with all its operations, and shall determine for itself an appropriate level of insurance coverage and maintain such coverage. Nothing in this Agreement shall be construed as a waiver of any limitation on liability that may apply to a Party.

20. Non-appropriation.

Every payment obligation of the Parties under this Agreement is conditioned upon the availability of funds appropriated and allocated for the payment of such obligation. If funds are not appropriated, allocated and available or if the appropriation is changed by the legislature resulting in funds no longer being available for the continuance of this Agreement, this Agreement may be terminated by the Parties at the end of the period for which funds are

available. No liability shall accrue to the Party in the event this provision is exercised, and neither Party shall be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

21. No Third Party Beneficiaries.

Nothing in the provisions of this Compact is intended to create duties or obligations to or rights in third parties not parties to this Compact or affect the legal liability of any party to the Compact by imposing any standard of care different from the standard of care imposed by law.

22. Entire Compact.

This document constitutes the entire Compact between the parties pertaining to the subject matter hereof. This Compact shall not be modified, amended, altered or extended except through a written amendment signed by the parties and recorded with the Arizona Secretary of State or Tribal government as appropriate.

23. Jurisdiction.

Nothing in this Compact shall be construed as otherwise limiting or extending the legal jurisdiction of any party. Nothing in this Compact is intended to confer any rights or remedies to any person or entity that is not a party.

24. Conflict of Interest.

The requirements of A.R.S. § 38-511 apply to this Agreement. The Parties may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the Party is, at any time while this Agreement or any extension is in effect, an employee, agent or consultant of Party with respect to the subject matter of this Agreement.

25. Supervision and Control.

Management of an emergency shall remain with the jurisdiction in which the emergency occurred. Supervision and control of Providing Parties' personnel and equipment shall be in accordance with National Incident Management System. The Requesting Party will be responsible for providing supplies and services, such as food, shelter, gasoline and oil, for on-site use of equipment and for the personnel providing assistance. All equipment and personnel used pursuant to this Compact shall be returned to the Providing Party upon being released by the Requesting Party or on demand of the Providing Party for such return.

26. Severability: Effect on Other Agreements.

It is expressly understood that this Compact shall not supplant existing agreements between some of the parties, which do provide for the exchange or furnishing of certain types of services on a compensated basis.

27. Severability.

If any provision of this Compact is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the full extent permitted by law.

28. Responsibility of the Department of Emergency and Military Affairs.

Nothing within this Compact limits or restricts the duties and obligations the State of Arizona may have to respond to the emergency of any party.

29. Effective Date.

This Compact shall become effective as to each party when adopted by resolution and executed by the governing body of the jurisdiction, and shall remain operative and effective as between each and every party that has heretofore or hereafter executed this Compact, until participation in this Compact is terminated by the party. The termination by one or more of the parties of its participation in this Compact shall not affect the operation of this Compact as between the other parties thereto. The Director shall identify on their website, with updates as needed, all parties signatory to this Compact.

30. Execution Procedure.

Execution of this Compact shall be as follows:

This Compact, which will be designated as "ARIZONA MUTUAL AID COMPACT," shall be executed in counterparts by the governing body of each party. Upon execution, the counterpart will be filed with the Secretary of State and the Tribal government as applicable and be provided to the Director. This Compact will be effective between all parties who execute this Compact even if it is not executed by all eligible jurisdictions.

31. Termination.

Termination of participation in this Compact may be effected by any party as follows:

Notice of termination will be given to the Director 20 days prior to termination.

Any party may, by resolution of its governing body, terminate its participation in this Compact and file a certified copy of such resolution with the Secretary of State or the Tribal government, with a copy to be provided to the Director.

The parties to this Compact understand and acknowledge that this Compact is subject

to cancellation by any party pursuant to A.R.S. § 38-511 or applicable Tribal law.

32. Dispute Resolution.

The Parties to this Agreement agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518 except as may be required by other applicable statutes.

33. Record Retention

Pursuant to A.R.S. §§ 35-214 and 35-215, the Parties shall retain all records relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the State of Arizona at reasonable times.

**ARIZONA MUTUAL AID COMPACT
SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto each sign this Arizona Mutual Aid Compact signature page. The signor warrants that he or she has been duly authorized to commit the jurisdiction to participate in the Compact by formal approval of the jurisdiction's governing body.

(Signing Authority)

Date

ATTEST: _____
(Attesting Authority)

Date

Date of formal approval by governing body: _____

Pursuant to A.R.S. § 11-952(D) or applicable Tribal law, the attorney for the above entity has determined that the foregoing Compact is in proper form and is within the powers and authority of the entity as granted under the laws of this State and the applicable Tribal government.

(Attorney)

Date

Appendix A

**ARIZONA MUTUAL AID COMPACT (AZMAC)
EMERGENCY MANAGEMENT RESOURCE REQUEST**

Date of Request	Requesting Agency Tracking Number
Requesting Organization	Organization Point of Contact
	Work Cell E-Mail
Requested Resource Type/Kind	Quantity Unit of Measure Date/Time Required

Resource must come with:

- | | | | |
|--------------------------------------|----------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Fuel | <input type="checkbox"/> Meals | <input type="checkbox"/> Operator(s) | <input type="checkbox"/> Water |
| <input type="checkbox"/> Maintenance | <input type="checkbox"/> Lodging | <input type="checkbox"/> Power | <input type="checkbox"/> Transporter |

Mission

Special Instructions

Request Forwarded to

Contact Name
Organization/Agency
Vendor
Date/Time of Submission

Request Approved by

Date

Appendix A
ARIZONA MUTUAL AID COMPACT (AZMAC)
EMERGENCY MANAGEMENT RESOURCE REQUEST

Date of Request	Assisting Agency Tracking Number
Assisting Organization	Organization Point of Contact
	Work Cell E-Mail
Requested Resource Type/Kind	Quantity Unit of Measure Date/Time Required

Offer

Travel Costs Equipment Costs Commodities
--

Personnel

F. Name	L. Name	Phone	E-Mail	Regular Salary/ Hourly Rate	Regular Fringe Benefit Hourly Rate	Overtime Salary/ Hourly Rate	Overtime Fringe Benefit Hourly Rate

Estimated Resource Cost

Providing Party Agency Representative Signature and Date

Representative Name and Title (Print)

Signature & Date

Requesting Party Agency Representative Signature and Date

Representative Name and Title (Print)

Signature & Date

Appendix B

**ARIZONA MUTUAL AID COMPACT (AZMAC)
POINTS OF CONTACT**

Date: April 27,2023

Name of Jurisdiction: Town Of Jerome

Mailing Address: P.O.Box 335

City, State, Zip Code: Jerome AZ 86331

Authorized Representatives to Contact for Mutual Aid Assistance

	Primary Contact	1 st Alternate	2 nd Alternate
Name	Rusty Blair	Allan Muma	Carl Whiting
Title	Fire Chief	Police Chief	Fire Battalion Chief
24-Hr Phone No.	928-300-8701	928-300-1234	928-310-1769
Address	101 Main ST. Jerome AZ 86331	305 Main St Jerome AZ 86331	101 Main St Jerome AZ 86331
Day Phone No.	Same	Same	Same
Night Phone No.	Same	Same	Same
Fax No.			
Email	Blair@jeromefire.us	jeromechief@jeromepd.org	whiting@jeromefire.us

Appendix C

ARIZONA MUTUAL AID COMPACT (AZMAC) USE OF A CONTRACTOR

In addition, each signatory shall cause its contractor(s) and subcontractors, if any, to defend, indemnify, and hold harmless the State of Arizona, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of signatory's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable."

Insurance Requirements for Governmental Parties:

None.

Insurance Requirements for Any Contractors Used by a Party to the Intergovernmental Agreement:

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.) The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. Minimum Scope and Limits of Insurance: Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal and advertising injury and broad form contractual liability.

- | | |
|---|-------------|
| • General Aggregate | \$2,000,000 |
| • Products – Completed Operations Aggregate | \$1,000,000 |
| • Personal and Advertising Injury | \$1,000,000 |
| • Damage to Rented Premises | \$ 50,000 |
| • Each Occurrence | \$1,000,000 |

- a. The policy shall be endorsed (Blanket Endorsements are not acceptable) to include the following additional insured language: "The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor." Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

- b. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

- | | |
|-------------------------------|-------------|
| • Combined Single Limit (CSL) | \$1,000,000 |
|-------------------------------|-------------|

- a. The policy shall be endorsed (Blanket Endorsements are not acceptable) to include the following additional insured language: "The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising

out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor". Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

- b. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

- c. Policy shall contain a severability of interest provision.

3. Worker's Compensation and Employers' Liability

• Workers' Compensation	Statutory
• Employers' Liability	
Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement (Blanket Endorsements are not acceptable) in favor of the "State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. § 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

B. Additional Insurance Requirements: The policies are to contain, or be endorsed (Blanket Endorsements are not acceptable) to contain, the following provisions:

1. The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary insurance and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S § 41-621 (E).

- 2. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other governmental entity(ies) party to the IGA.

- C. Notice of Cancellation: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require (30) days written notice to the State of Arizona. Such notice shall be sent directly to the Department and shall be sent by certified mail, return receipt requested.

- D. Acceptability of Insurers: Contractors insurance shall be placed with companies licensed in the State of Arizona. Insurers shall have an "A.M. Best" rating of not less than A- VII or duly authorized to transact Workers' Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

- E. Verification of Coverage: Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements (Blanket Endorsements are not acceptable) are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description are to be noted on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. Subcontractors: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

- G. Approval:** Any modification or variation from the *insurance requirements* in any Intergovernmental Agreement must have prior approval from the State of Arizona Department of Administration, Risk Management Division, whose decision shall be final. Such action will not require a formal contract amendment, but may be made by administrative action.
- H. Exceptions:** In the event the Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university then none of the above shall apply.



State of Arizona Item B.

Mutual Aid Compact (AZMAC)

Frequently Asked Questions

GENERAL ADMINISTRATION

What is latest version of the Arizona Mutual Aid Compact?

The most recent version of the Arizona Mutual Aid Compact is dated Oct.1, 2014.

What Arizona Revised Statue (ARS) Governs The Arizona Mutual Aid Compact?

ARS 26-308 and ARS 26.309

Do Arizona Revised Statutes require the filing of a completed, signed and filed Arizona Mutual Aid Compact with the Arizona Secretary of State?

No. In November 2009, ARS 11-952 was amended, and the requirement that intergovernmental agreements be filed with the Arizona Secretary of State was removed. Once a jurisdiction approves the Arizona Mutual Aid Compact, the filing authority is the Director of the Arizona Department of Emergency and Military Affairs (DEMA).

How long does the Arizona Mutual Aid Compact stay in force upon filing with the Arizona Department of Emergency and Military Affairs (DEMA)?

The compact, upon mutual consent of the parties concerned, may be extended for a period of time not to exceed 10 years. (see paragraph 14 of AZMAC for extensions)

PURPOSE & PARTICIPATION GUIDELINES

What is the purpose of the Arizona Mutual Aid Compact?

The Arizona Mutual Aid Compact enables participating political subdivisions and tribal nations to share resources, personnel, etc. during emergencies and then be reimbursed for the resources the supporting party provided.

What are the benefits of participating in the Arizona Mutual Aid Compact?

Mutual aid agreements provide a mechanism to agencies, organizations and jurisdictions to quickly obtain emergency assistance in the form of personnel, equipment, materials and other associated services. The primary objective is to facilitate rapid, short-term deployment of emergency support prior to, during and after an incident. A signed agreement does not obligate the provision or receipt of aid, but rather provides a tool for use should the incident dictate a need.

Who may participate in the Arizona Mutual Aid Compact?

Any political subdivision, including counties; incorporated cities and towns; public education districts; irrigation, power, electrical, agricultural improvement, drainage and flood control districts; fire districts; and other tax levying public improvement districts. Additionally, all federally-recognized tribal nations and communities may participate.

Can non-governmental entities such as nonprofit agencies and other non-tax levying organizations participate in the Arizona Mutual Aid Compact?

No, only political subdivisions, federally-recognized tribal nations or other tax-levying organizations may participate in the Arizona Mutual Aid Compact.



State of Arizona Mutual Aid Compact (AZMAC) Frequently Asked Questions

Item B.

Are other state agencies required to participate in the Arizona Mutual Aid Compact?

No, the Arizona Department of Emergency and Military Affairs (DEMA) signed on to the Arizona Mutual Aid Compact on Dec. 2, 2014. In the event another state agency requires mutual aid assistance, such aid will be requested, coordinated and approved by DEMA.

Example: If the Arizona Department of Health Services (Requesting Party) requests mutual aid from the Arizona Department of Agriculture (Providing Party) via the Arizona Mutual Aid Compact, all resources, personnel and material provided would be reimbursed to the Department of Emergency and Military Affairs (DEMA) who would reimburse the Arizona Department of Health Services.

If a jurisdiction wants to terminate their participation in the Arizona Mutual Aid Compact, what is required to do so?

Any party may, by resolution of its governing body, terminate its participation in the Arizona Mutual Aid Compact. The jurisdiction must file a copy of the resolution with the Director of the Arizona Department of Emergency and Military Affairs (DEMA). Notice of termination will be given to the DEMA Director 20 days prior to termination.

PROCEDURES AND REIMBURSEMENT

What are the procedures for requesting assistance under the Arizona Mutual Aid Compact?

A Requesting Party which needs assistance in excess of its own resources and existing automatic mutual aid or local mutual aid due to an emergency is authorized to request assistance from any party that is signatory to the Arizona Mutual Aid Compact. (see paragraph 5 of AZMAC for further details)

Are signatories to the Arizona Mutual Aid Compact required to render assistance if requested by the requesting jurisdiction?

No. The Providing Party shall provide mutual aid as it is able, taking into account its own service needs and existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it has available to furnish the Requesting Party pursuant to this Compact.

How does reimbursement occur for services/resources provided by the Providing Party and the Requesting Party in accordance with the Arizona Mutual Aid Compact if the emergency event was not a state or federally declared emergency?

If the Providing Party desires reimbursement for the assistance they are providing, the Requesting Party shall reimburse the Providing Party for all costs incurred in the mutual assistance, regardless of whether an incident has been declared an emergency. The Providing Party shall submit a request for payment with documentation of actual expenses to the Requesting Party (see paragraphs 9 and 10 of AZMAC for specific details).





Mutual Aid Compact (AZMAC) Frequently Asked Questions

Can a Requesting Party request reimbursement from the State of Arizona for the cost of mutual aid resources reimbursed to any Providing Parties under the Arizona Mutual Aid Compact?

Yes, as long as the Governor and/or President have declared the event an emergency. If a tribal nation is the Requesting Party, it would need to seek reimbursement from FEMA under a Presidential Declaration. If a tribal nation is the Providing Party, it would seek reimbursement from the Requesting Party in accordance with paragraph 9 of the Arizona Mutual Aid Compact.

Can jurisdictions that are signatories to the Arizona Mutual Aid Compact be reimbursed for self deployed resources?

No. In accordance with the Arizona Mutual Aid Compact, jurisdictions can only be reimbursed for resources mutually agreed upon between the Providing Party and the Requesting Party.

Who maintains supervision and control of the Providing Party resources and personnel under the Arizona Mutual Aid Compact?

Command and control of Providing Party personnel and resources remains with the Providing Party leadership structure. Operational Control of Providing Party personnel and resources is transferred to the jurisdiction in which the emergency occurred or with the Requesting Party.

TRIBAL NATIONS

If a tribal nation requests or provides mutual aid under the Arizona Mutual Aid Compact how does reimbursement occur for resources provided.

It depends on the political subdivision or jurisdiction involved.

Example 1: If a tribal nation provides mutual aid to a jurisdiction other than a state agency, reimbursement comes directly from the Requesting Party. If a Providing Party other than a state agency provides mutual aid to a tribal nation (Requesting Party), reimbursement comes directly from the tribal nation.

Example 2: If a tribal nation provides mutual aid to a state agency (Requesting Party), the state agency would reimburse the Arizona Department of Emergency and Military Affairs (DEMA) who would then reimburse the tribal nation. If a state agency provides mutual aid to a tribal nation (Requesting Party), the tribal nation would reimburse DEMA who would then reimburse the state agency.

FILING REQUIREMENTS

What will occur after you file your completed Arizona Mutual Aid Compact?

Upon the Arizona Mutual Aid Coordinator receiving your completed compact, it will be reviewed and forwarded to the Director of the Arizona Department of Emergency and Military Affairs (DEMA) for final approval and filing. The original copy of the compact will be given a file number and mailed back to the primary point of contact listed on Appendix B of the Compact. A copy of your approved compact will be kept on file with the Arizona Mutual Aid Coordinator and the DEMA Division of Emergency Management. Additionally, DEMA will update their website to reflect your jurisdiction as a signatory on the Arizona Mutual Aid Compact.



State of Arizona Item B.

Mutual Aid Compact (AZMAC)

Frequently Asked Questions

What are the requirements for filing your Arizona Mutual Aid Compact?

Ensure that the compact is signed, dated and attested to by the authorizing executive in your jurisdiction, and that it is also signed and dated by your jurisdiction's legal representative on page 10. Ensure you include the appropriate resolution or proclamation by the governing body of the jurisdiction. Include Appendix B, the Point of Contact form on page 13 with the jurisdiction contact information. Send an original completed copy to:

Arizona Department of Emergency and Military Affairs
ATTN: Mutual Aid Coordinator
5636 E. McDowell Rd
Phoenix, AZ 85008

Who should I contact if I have a question or concern about the Arizona Mutual Aid Compact?

Any questions or concerns not covered in this FAQ should be addressed to the following.

Arizona Department of Emergency and Military Affairs
ATTN: Arizona Mutual Aid Coordinator
5636 E. McDowell Rd
Phoenix, AZ 85008
(602) 464-6305 | azmac@azdema.gov

File Attachments for Item:

C. Consideration of Permanent Approval for the Jerome Fire Department Auxiliary to Utilize the Basketball Court for the Annual Halloween Dance

Council may authorize and provide approval for the use of the basketball court for the annual Halloween Dance for 2023 and all subsequent years it's held.

TOWN OF JEROME

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Jerome Fire Department Auxiliary

Date: 5/9/2023

Meeting Date: 6/13/2023

TITLE: Halloween dance

RECOMMENDED ACTION: Granting permission to permanently use the basketball court for the annual Halloween Dance.

DISCUSSION:

The Jerome Fire Department Auxiliary would like to permanently reserve the basketball court annually for its Halloween dance in lieu of coming before the Council every year. We have been using it for the past two years. The results have been positive with the auxiliary getting great feedback from those that attend, as well as an increase in proceeds benefiting the Fire Department. These proceeds have allowed the auxiliary to be able to support the fire department with needed and necessary equipment. The basketball court allows for a better controlled environment for both security and safety of the participants.

Background/History:

The dance is coming up on its 50th year anniversary, making it a big part of Jerome's history. We would like to continue this tradition.

Key Considerations: With permanent usage of the Basketball court each year, it helps to streamline the yearly approval process both for the town and the Fire Department Auxiliary.

Community Benefits and Considerations:

The dance not only helps the auxiliary, but it brings in money to businesses in the town as well.

Financial Implications: None

Options and Alternatives:

The Dance would be moved back in to Spook Hall.

Attachments/Exhibits:

File Attachments for Item:

D. Consideration of a Tour Company Business License Application for Sip Sedona

Council will consider and may approve a business tour license application.



Town of Jerome

Post Office Box 335, Jerome, AZ 86331
(928) 634-7943 * www.jerome.az.com

License # _____

Item D.

TOUR COMPANY BUSINESS LICENSE APPLICATION

Name of Business Sip Sedona

AZ TPT License # 21400327 *Current TPT License must also be submitted* on file

Physical Address of Business 1579 E Sierra Dr. Cottonwood AZ 86326

Mailing Address 1579 E. Sierra Dr. Cottonwood AZ 86326

Business Phone 928-308-5166 Cell 928-202-8144 Email cheers@sipsedona.com

Type of Tours: Driving Walking Both

Anyone Operating a Tour Vehicle MUST have a Current Arizona Driver's License

Estimated gross annual revenue \$2,500 - \$10,000 (license fee: \$20) Over \$10,000 (license fee: \$50)

Business Owner(s) Dylan Jung

Signature [Signature] Date 5/12/23

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge. This Licensee acknowledges that to operate the above business in accordance with Section 8-5-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

Checklist of requirements:

The proposed routes of all tours, including a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.

Comments _____

Acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

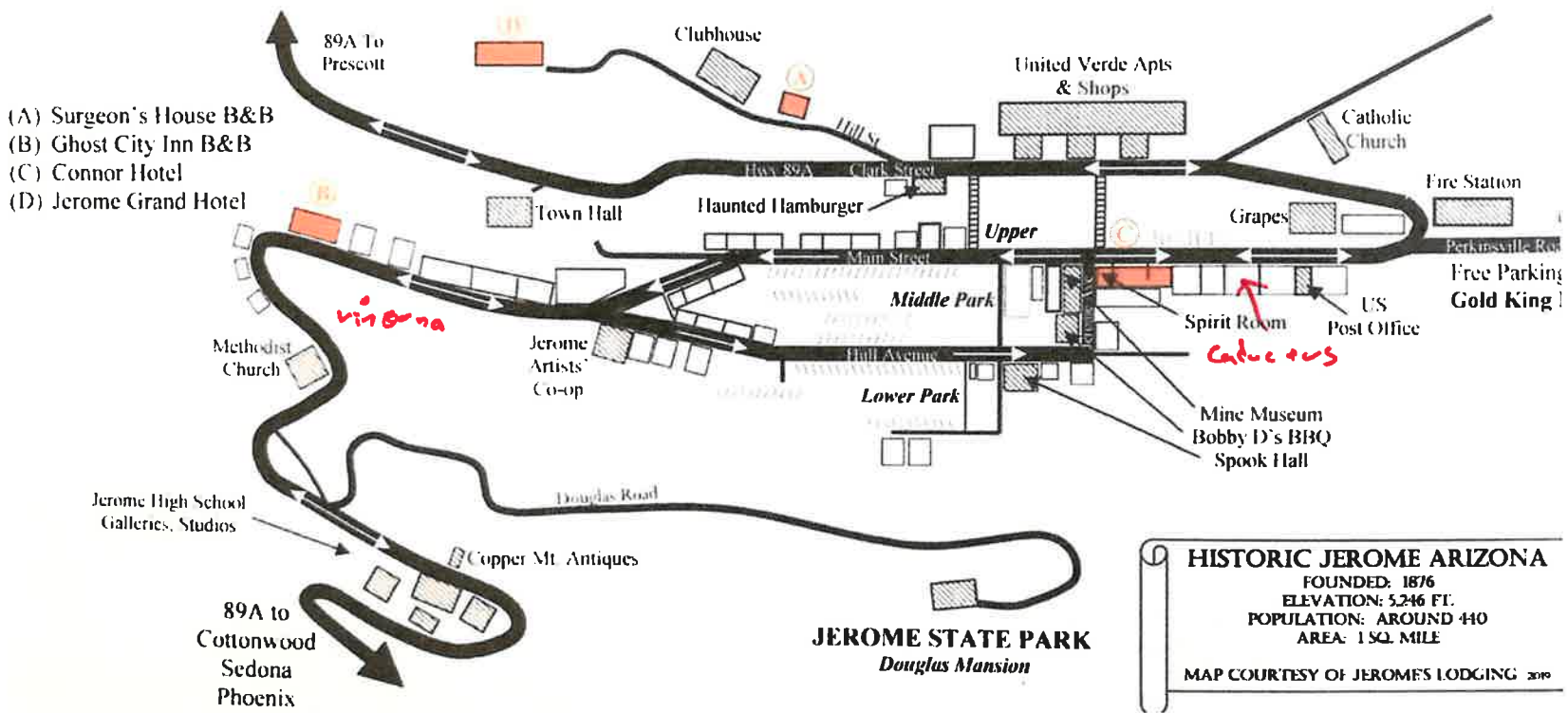
Comments _____

A copy of the State of Arizona license of any driver who will be operating a tour vehicle.

Comments _____

All documentation must be provided no later than two (2) full weeks before the next Council Meeting.

Next Council Meeting 6/13/2023 Deadline _____



- * Map from Surgeon's House website
- * Sip Sedona mostly just comes into town, parks, and visits a tasting room, before moving on.
- * The only other routes we generally will take (driving tour only), are to Jerome State Park, Grand Hotel, or Gold King Mine. We do not have guests get out generally on these driving tours, but if we do, we park in appropriate parking spaces.
- * We frequent Jerome on an average of 1-2 times per week, for about 1.5 hours.

File Attachments for Item:

E. Consideration of a Tour Company Business License Application for Sedona Hiking Adventures, LLC, dba, Wine Tours of Sedona

Council will consider and may approve a business tour license application.



Town of Jerome

Post Office Box 335, Jerome, AZ 86331
(928) 634-7943 * www.jerome.az.com

License # _____

TOUR COMPANY BUSINESS LICENSE APPLICATION

Name of Business Sedona Hiking Adventures, LLC also Wine Tours of Sedona on file

AZ TPT License # _____ *Current TPT License must also be submitted*

Physical Address of Business 2301 State Route 89A Suite 104 Sedona, AZ 86336

Mailing Address _____

Business Phone 928-224-2991 Cell _____ Email Jim@wintours of Sedona.com

Type of Tours: Driving Walking Both

Anyone Operating a Tour Vehicle MUST have a Current Arizona Driver's License

Estimated gross annual revenue \$2,500 - \$10,000 (license fee: \$20) Over \$10,000 (license fee: \$50)

Business Owner(s) Jim Reich

Signature [Signature] Date 6-06-2023

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge. This Licensee acknowledges that to operate the above business in accordance with Section 8-5-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

Checklist of requirements:

The proposed routes of all tours, including a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.

Comments _____

Acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

Comments _____

A copy of the State of Arizona license of any driver who will be operating a tour vehicle.

Comments _____

All documentation must be provided no later than two (2) full weeks before the next Council Meeting.

Next Council Meeting 6/13/2023 Deadline _____

Wine Tours of Sedona - Jerome Permitting

- I. Parking
 - A. WTOS typically enters Jerome via 89A from Sedona.
 - B. When parking in Jerome, we utilize the following parking areas:
 - 1. City lots on Main Street, Hull Avenue, or Jerome Avenue
 - 2. Main lot behind the firehouse
- II. Locations We Visit By Foot
 - A. Wine Tasting Rooms
 - 1. VinoZona
 - 2. Coronado Vineyards
 - 3. Cabal Cellars
 - 4. The Original Jerome Winery
 - 5. Caduceus Cellars
 - 6. Four Eight Wineworks
 - 7. Passion Cellars
 - B. Restaurants
 - 1. The Haunted Hamburger
 - 2. Clinksdale
 - 3. Miners Cafe
 - 4. Bobby D's BBQ
 - 5. The Asylum
 - 6. Copper City Coffee
 - C. Other Locations We Visit
 - 1. Nellie Bly Kaleidoscopes
- III. Locations We Visit By Vehicle
 - A. Aubrey Headframe
 - B. Jerome Historic Park
 - C. Gold King Mining Museum
 - D. Grand Hotel
- IV. Conclusion
 - A. WTOS of Sedona has been operating since 2004.
 - B. It is our sincere desire to work with the Town of Jerome, Jerome Police Department, local businesses, and the residents of Jerome in a positive way.
 - C. The town of Jerome has been added as an additional insured on our general liability commercial insurance policy.
 - D. Our goal is to offer extraordinary tours to all our guests by sharing the tastes, beauty, and historical background of Jerome.
 - E. We agree to follow all rules of this permit including staying out of residential areas, operating on designated roads as outlined above, and doing our best to foster a happy win/win relationship.



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Recents



Jerome



13 min



13 min

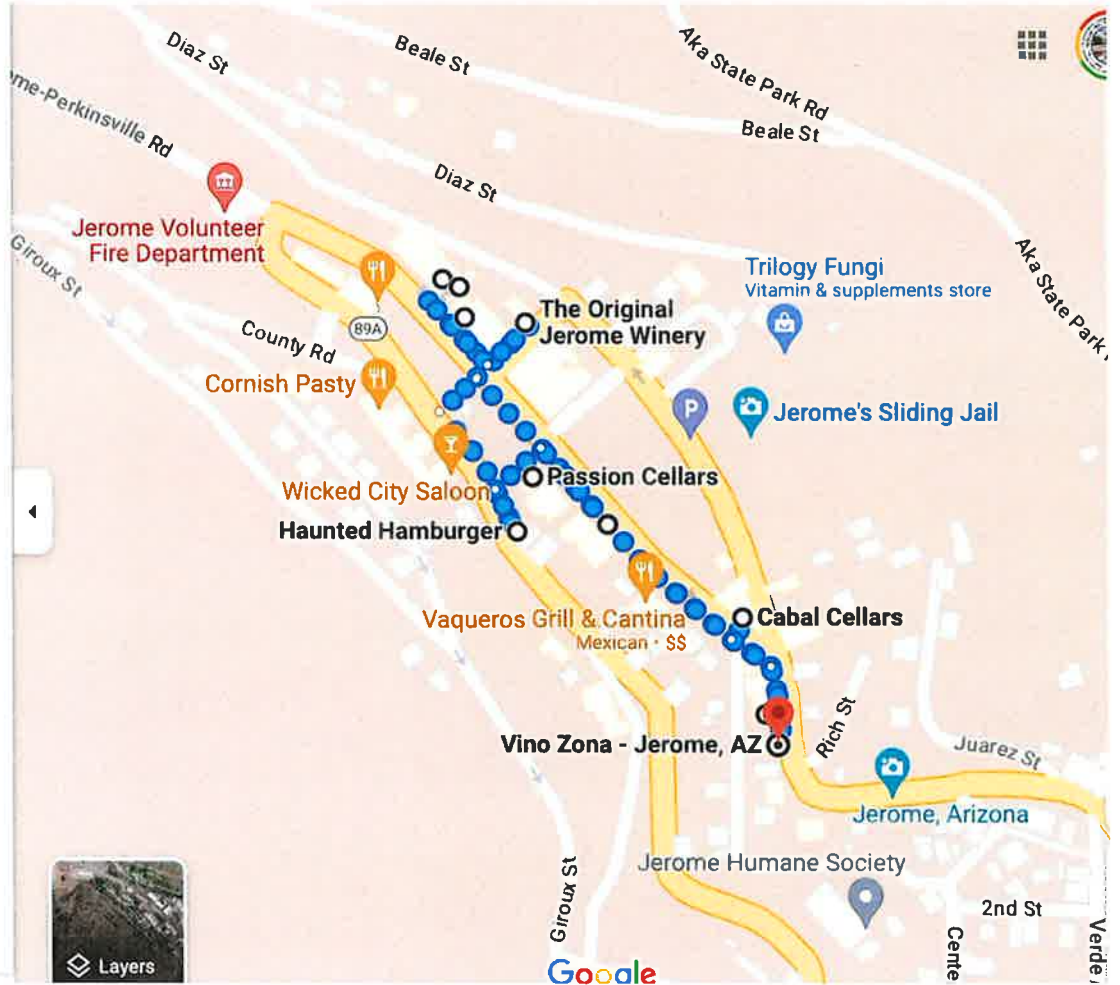


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- Vino Zona - Jerome, AZ, 527 Main St, Jer
- Coronado Vineyards - Jerome, 515 Main
- Cabal Cellars, 417 Hull Ave, Jerome, AZ
- The Original Jerome Winery, 114 Jerome
- Caduceus Cellars and Merkin Vineyards
- Puscifer - The Store, 140 Main St, Jerom
- Nellie Bly Kaleidoscopes, 136 Main St, Je
- Haunted Hamburger, 410 Clark St, Jeron
- Passion Cellars, 301 Main St, Jerome, AZ
- Vino Zona - Jerome, AZ, 527 Main St, Jer





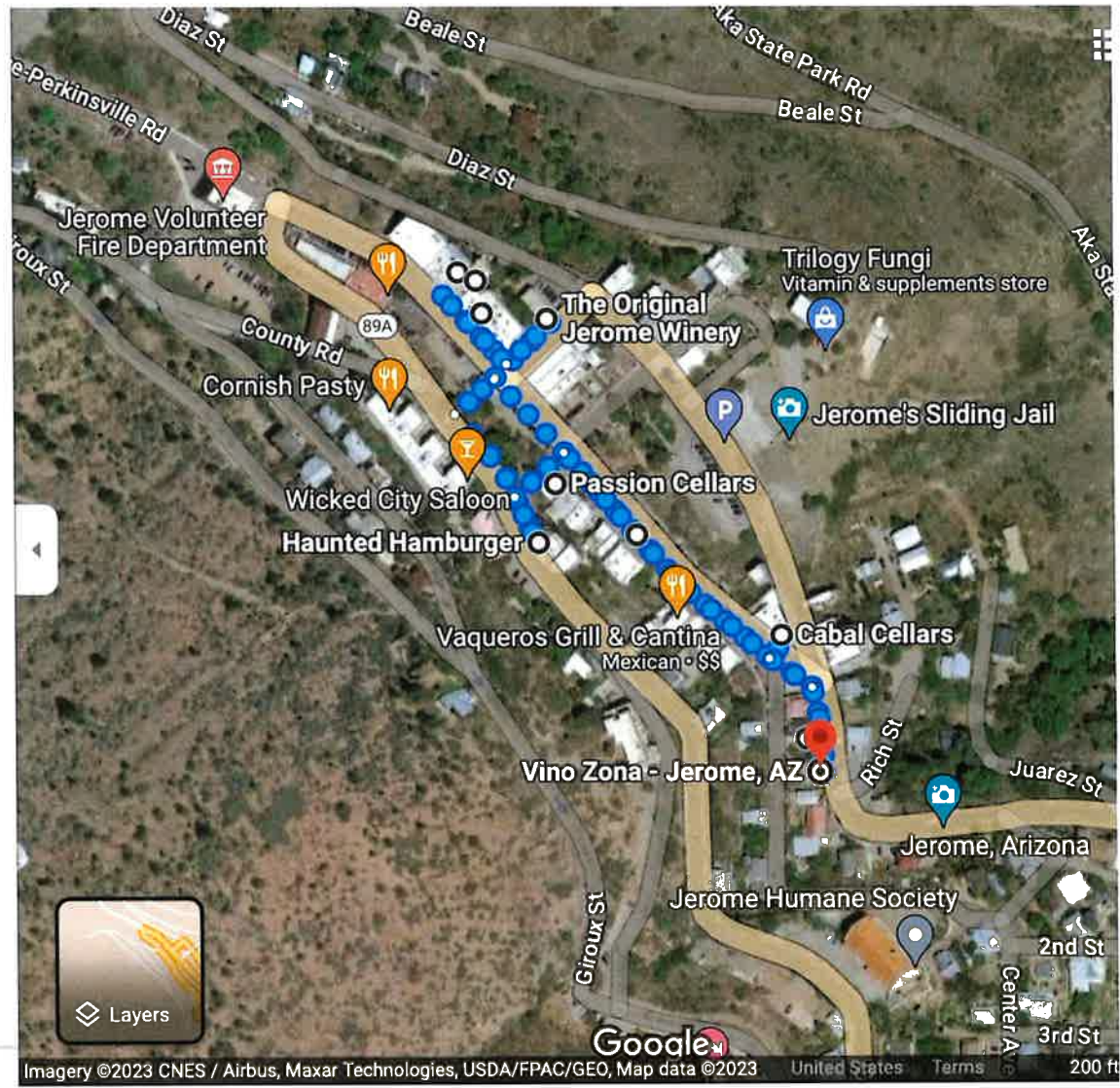
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Recents

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- Coronado Vineyards - Jerome, 515 Main
- Cabal Cellars, 417 Hull Ave, Jerome, AZ E
- The Original Jerome Winery, 114 Jerome
- Caduceus Cellars and Merkin Vineyards
- Puscifer - The Store, 140 Main St, Jerom
- Nellie Bly Kaleidoscopes, 136 Main St, Je
- Haunted Hamburger, 410 Clark St, Jerom
- Passion Cellars, 301 Main St, Jerome, AZ
- Vino Zona - Jerome, AZ, 527 Main St, Jer

[Send directions to your phone](#)





Gold Kin...
1 hr

Jerome



Audrey Headframe Park, 55 Douglas Rd,

Jerome's Sliding Jail, Jerome, AZ 86331

Jerome Grand Hotel, 200 Hill St, Jerome

United Verde Mine, Jerome, AZ 86331

Gold King Mine & Ghost Town, Perkinsvil

+ Add destination

Options

Send directions to your phone

via U V X Rd 1 hr

2.6 miles

Details

Restaurants Coffee Groceries Things to do

KSMK-FM Cottonwood

Old Movie Truck from Duel

Gold King Mine & Ghost Town

1 hr 2.6 miles

United Verde Mine

Audrey Headframe

Jerome Art Cer

Jerome's Sliding Jail

Haunted Hamburger

Jerome

Jerome Grand Hotel

Hull Canyon

89A

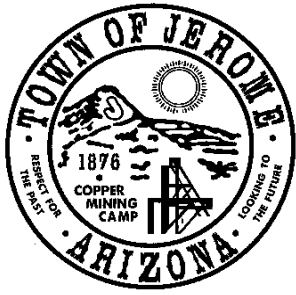
Layers

Scenic Google

File Attachments for Item:

F. Consideration of Expiring Lease(s) and Possible Renewal

Council will consider and may approve the renewal of the lease for Studio 2, with or without changes.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item F.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consider Leases for Renewal – Studio 2 Carrie Mae Rose**

MEETING DATE: June 13, 2023

Summary:

There is currently one lease set to expire in the upcoming month. Studio 2 being rented to Carrie Mae Rose expires on July 5, 2023. Under the terms of her current lease agreement, she is paying .400 per square foot, whereas Studios 1 and 3 are paying .440 per square foot. Her current rent is \$252 / month. There have been several complaints throughout the years and obtaining proof of insurance has been challenging at times.

Fiscal Impact:

Recommendation

Staff recommends increasing the rent to .440 per square foot to match the other studios, and if Council renews the lease agreement to not renew it for more than a one-year term for an evaluation to ensure complaints are not ongoing.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

LEASE AGREEMENT

This Agreement, made and entered into as of this 5th day of July, 2020 between the Town of Jerome, an Arizona municipal corporation, (hereinafter called "Landlord"), and **Carrie Mae Rose**, (hereinafter called "Tenant").

RECITALS

1. Landlord is the owner of that certain real property and improvements located at **600 Clark Street, Jerome, Arizona, Studio TWO**.
2. The Town Council finds that the public interest will be benefited by leasing a portion of said real property and improvements to Tenant and Tenant desires to lease the premises and improvements on the terms and conditions as set forth herein.

AGREEMENT

In consideration of the mutual covenants contained herein, and good and valuable consideration, the parties agree as to follows:

1. Basic Provisions:

1.1 Premises: Landlord hereby leases to Tenant and Tenant hereby leases from Landlord that certain space (herein called "Premises"). For purposes of this Lease, Premises are located at **600 Clark Street, Jerome, Arizona, Studio TWO** and consist of an area of **630 square feet**.

1.1.1 Rules and Regulations: Tenant shall faithfully observe and comply with the rules and regulations that Landlord shall from time to time promulgate. Landlord reserves the right from time to time to make any reasonable modifications to said rules. The additions and modifications to those rules shall be binding upon Tenant upon delivery of a copy of them to Tenant. If there is a conflict between the rules and regulations and any of the provisions of this Lease, the provisions of this Lease shall prevail. Landlord shall make all reasonable efforts to enforce the rules and regulations uniformly against all tenants in the Building in which the Premises are located, and no such rules and regulations shall require a tenant to pay additional rent under this Lease. Landlord shall not, however, be responsible to Tenant for the nonperformance of any of said rules by any other tenants or occupants.

1.2. Agreement to Abide by Terms of Lease: This Lease is subject to the terms, covenants and conditions set forth herein. Landlord and Tenant covenant, as a material part of the consideration for this Lease, that each party will keep and perform each and all of the terms, covenants, and conditions for which it is made responsible by the terms of this Lease.

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

1.3 Term: The term of this lease shall be for three years, commencing on **JULY 5, 2020** ("Commencement Date") and ending on **JULY 5, 2023** ("Expiration Date"), unless sooner terminated pursuant to the provisions of this Lease.

1.4 Rent: Tenant shall pay to Landlord at Town Hall, Jerome, Arizona 86331, without prior notice or demand, on or before the first day of each month, rent for the Premises consisting of monthly payments, each in the amount of **Two hundred fifty-two dollars (\$252.00)**.

1.5 Deposits:

1.5.1 Tenant's prior deposit of **\$252.00**, representing the final month's rent, shall be retained by the Town to serve as the deposit for this renewal.

1.5.2 Tenant's prior deposit of **\$37.80**, representing a Key Deposit, shall be retained by the Town to serve as the deposit for this renewal.

1.6 Permitted Use:

1.6.1 Tenant shall use the Premises for **private artist studio** purposes only and shall not use or permit the Premises to be used for any other purpose without prior written consent from Landlord.

2. Possession of Premises:

2.1 Acceptance of Premises: By taking possession of the Premises, Tenant shall be deemed to have accepted the Premises as being in good, sanitary order, condition and repair and in compliance with all applicable laws. Tenant shall be further deemed to have accepted the Premises as suitable for Tenant's intended use. By taking possession Tenant warrants that it has performed such investigation as it deems necessary to make the above stated determinations. Tenant assumes all responsibility for its acceptance of the Premises "as is" at the time of possession. Landlord has not made any oral or written representations or warranties with respect to the said matters other than as set forth in this Lease.

2.2 Delay in Possession: If for any reason whatsoever Landlord cannot deliver possession of the Premises to Tenant as agreed herein, this Lease shall not be voidable. Landlord shall not be liable to Tenant for any loss or damage resulting from said delay and the expiration date of the term of this Lease shall not be extended in any way because of said delay. Should such delay occur, all rent shall be abated during the period between the commencement of the term of the Lease and the time when Landlord delivers possession.

2.3 Early Possession: In the event that Landlord permits Tenant to occupy the Premises prior to the commencement date of the term, such occupancy shall be subject to all the provisions of this Lease. Early possession shall not advance the termination date set forth herein.

4. Use:

4.1 Use: Tenant shall use and occupy the Premises only for the purposes set forth in Paragraph 1.6 and for no other purpose. Tenant shall not use or permit the use of the Premises as a residence or for overnight occupancy. Tenant shall not use or permit the use of the Premises in a manner that creates waste or a nuisance, or that disturbs owners and / or occupants of or causes damage to neighboring premises or properties. Tenant shall not bring or keep anything on the

Premises which will in any way increase the existing rate of or affect any fire or other insurance upon the Building or any of its contents, or cause cancellation of any insurance policy covering said Building or any part thereof or any of its contents.

4.2 Hazardous Substances:

4.2.1 Reportable Uses Require Consent: "Hazardous Substance" as used in this Lease means any product, substance, chemical, material, or waste whose presence, nature, quality, and/or intensity of existence, use, manufacture, disposal, transportation, spill, release, or effect either by itself or in combination with other materials expected to be on the Premises is either: (i) potentially injurious to the public health, safety, or welfare, the environment, or the Premises, (ii) regulated or monitored by any governmental authority, or (iii) a basis for liability of Landlord to any governmental agency or third party under any applicable statute or common law theory. Hazardous Substance shall include, but not be limited to, hydrocarbons, petroleum, gasoline, crude oil, or any products, by-products, or fractions thereof. Tenant shall not engage in any activity in, on, or about the Premises which constitutes a Reportable Use (as hereinafter defined) of Hazardous Substances without the express prior written consent of Landlord and compliance in a timely manner (at Tenant's sole cost and expense) with all Applicable Laws. "Reportable Use" means (i) the installation or use of any above or below ground storage tank, (ii) the generation, possession, storage, use, transportation, or disposal of a Hazardous Substance that requires a permit from, or with respect to which a report, notice, registration, or business plan is required to be filed with, any governmental authority. Reportable Use shall also include Tenant's being responsible for the presence in, on, or about the Premises of a Hazardous Substance with respect to which any Applicable Law requires that a notice be given to persons entering or occupying the Premises or neighboring properties. Notwithstanding the foregoing, Tenant may, with Landlord's prior consent and in compliance with all Applicable Law, use any ordinary and customary materials reasonably required to be used by Tenant in the normal course of Tenant's business permitted on the Premises, so long as such use is not a Reportable Use and does not expose the Premises or neighboring properties to any meaningful risk of contamination or damage or expose Landlord to liability therefore.

4.2.2 Duty to Inform Landlord: If Tenant knows, or has reasonable cause to believe, that a Hazardous Substance, or a condition involving or resulting from same has come to be located in, on, or about the Premises, Tenant shall immediately give written notice of such fact to Landlord. Tenant shall also immediately give Landlord a copy of any statement, report, notice, registration, application, permit, business plan, license, claim, action, or proceeding given to or received from any governmental authority or private party or persons entering or occupying the Premises concerning the presence, spill, release, discharge of, or exposure to any Hazardous Substance or contamination in, on, or about the Premises, including but not limited to all such documents as may be involved in any Reportable Uses involving Premises.

4.2.3 Indemnification: Tenant shall indemnify, protect, defend, and hold Landlord, its agents, employees, lenders, and ground lessor, if any, of the Premises harmless from and against any and all losses of rents and / or damages, liabilities, judgments, costs, claims, liens, expenses, penalties, permits, and attorneys' and consultants' fees arising out of or involving any Hazardous Substance or storage tank brought onto the Premises by or for Tenant or under Tenant's control. Tenant's obligations under this Paragraph 4.2 shall include, but not be limited to, the effects of any contamination or injury to person, property, or the environment created or suffered by Tenant, and the cost of investigation (including consultants' and attorneys' fees and testing), removal, remediation, restoration, and / or abatement thereof, or of any contamination therein involved, and shall survive the expiration or earlier termination of this Lease. No termination, cancellation, or release agreement entered into by Landlord and Tenant shall release Tenant from its obligations under this Lease with

respect to Hazardous Substances or storage tanks, unless specifically so agreed by Landlord in writing at the time of such agreement.

4.3 Tenant's Compliance with Law: Except as otherwise provided in this Lease, Tenant shall, at Tenant's sole cost and expense, fully, diligently, and in a timely manner, comply with all "Applicable Law," which term is used in this Lease to include all laws, rules, regulations, ordinances, directives, covenants, easements, and restrictions of record, permits, the requirements of any applicable fire insurance underwriter or rating bureau, and the recommendations of Landlord's engineer and / or consultants relating in any manner to the Premises (including but not limited to matters pertaining to: (i) industrial hygiene in environmental conditions on, in, under, or about the Premises, including soil and groundwater conditions and (ii) the use, generation, manufacture, production, installation, maintenance, removal, transportation, storage, spill, or release of any Hazardous Substance or storage tank), now in effect or which may hereafter come into effect, and whether or not reflecting a change in policy from any previously existing policy. Tenant shall, within five (5) days after receipt of Landlord's written request, provide Landlord with copies of all documents and information, including, but not limited to, permits, registrations, manifests, applications, reports, and certificates, evidencing Tenant's compliance with any Applicable Law specified by Landlord, and shall immediately upon receipt notify Landlord in writing (with copies of any documents involved) of any threatened or actual claim, notice, citation, warning, complaint, or report pertaining to or involving failure by Tenant or the Premises to comply with any Applicable Law. The judgment of any court of competent jurisdiction or the admission of Tenant in any action against Tenant, whether Landlord be a party thereto or not, that Tenant has violated any Applicable Law shall be conclusive of that fact as between Tenant and Landlord.

4.4 Inspection Compliance: Landlord and Landlord's Lender(s), if any, shall have the right to enter the Premises at any time, in the case of an emergency, and otherwise at reasonable times, for the purpose of inspecting the condition of the Premises and for verifying compliance by Tenant with this Lease and all Applicable Laws and to employ experts and / or consultants in connection therewith and / or to advise Landlord with respect to Tenant's activities, including but not limited to the installation, operation, use, monitoring, maintenance, or removal of any Hazardous Substance or storage tank on or from the Premises. The costs and expenses of any such inspections shall be paid by the party requesting the same unless a default or breach of this Lease, violation of Applicable Law, or a contamination caused or materially contributed to by Tenant is found to exist or be imminent, or unless the inspection is requested or ordered by a governmental authority as the result of any such existing or imminent violation or contamination. In any such case, Tenant shall, upon request, reimburse Landlord or Landlord's Lender, as the case may be for the costs and expenses of such inspections.

5. Maintenance, Repairs, Alterations, and Trade Fixtures:

5.1 Tenant's Obligations: Tenant shall, at Tenant's sole cost and expense and at all times, keep the Premises and every part thereof in good order, condition, and repair, including fixtures, interior walls and windows, but excluding foundations, the exterior roof, and the structural aspects of the Premises. Tenant shall at all times keep all exit ways and passages free of impediments. Tenant, in keeping the Premises in good order, condition, and repair, shall exercise and perform good maintenance practices.

5.2 Landlord's Obligations: Landlord shall, at Landlord's expense, maintain the electrical, plumbing, heating and cooling facilities, boilers, the foundations, exterior roof, and structural aspects of the Premises in good order, condition, and repair. Landlord shall not, however, be obligated to paint or maintain the interior surface of the exterior walls or to maintain the windows or doors.

Landlord shall not, in any event, have any obligation to make any repairs until Landlord receives written notice from Tenant of the need for such repairs. It is the intention of the Parties that the terms of this Lease govern the respective obligations of the Parties as to maintenance and repair of the Premises. Tenant and Landlord expressly waive the benefit of any statute now or hereafter in effect to the extent it is inconsistent with the terms of this Lease, or which affords Tenant the right to make repairs at the expense of Landlord

5.3 Utility Installations, Trade Fixtures, and Alterations:

5.3.1 Definition:

5.3.1.1 "Utility Installations" shall mean all carpeting, window coverings, air lines, gas lines, power panels, electrical distribution, security, fire protection systems, communication systems, lighting fixtures, heating, ventilating, air conditioning equipment, plumbing, and fencing in, on, or about the Premises.

5.3.1.2 "Trade Fixtures" shall mean Tenant's machinery and equipment that can be removed without doing material damage to the Premises.

5.3.1.3 "Alterations" shall mean any modification of the Premises from that which is provided by Landlord under the terms of this Lease, other than Utility Installations or Trade Fixtures, whether by addition or deletion.

5.3.2 Consent Required: Tenant shall not make any Alterations or Utility Installations in, on, or about the Premises without Landlord's prior written consent, which, if given, is conditioned upon the following:

5.3.2.2. Tenant shall provide Landlord with detailed final plans and specifications and working drawings of the proposed Utility Installations and/or Alterations and the name of the contractor who will perform the work at least thirty (30) days before the date it intends to commence the Utility Installations or Alterations;

5.3.2.3. Tenant shall give Landlord two days prior notice of commencement so that Landlord may post notices of non-responsibility on or at the Premises as provided by law.

5.3.2.4. Tenant shall acquire all applicable permits, approvals and licenses required by any and all governmental agencies and shall furnish proof of the same to Landlord.

5.3.2.5. All Utility Installations and Alterations shall be completed with due diligence in compliance with the plans and specifications and working drawings and all Applicable Laws.

5.3.2.6. If the estimated cost of Utility Installations or Alterations exceeds \$5,000.00, before commencement of Utility Installations or Alterations, Tenant, at its cost, shall furnish to Landlord a performance and completion bond issued by an insurance company qualified to do business in Arizona in a sum equal to the cost of the Utility Installation or Alteration guaranteeing the completion of the Utility Installation or Alteration free and clear of all liens and other charges, and in accordance with the plans and specifications.

5.3.2.7. All work shall be performed in a manner that does not interfere with the Town's use of the Building or the quiet enjoyment of other tenants in the Building in which the Premises are located.

5.3.3. Indemnification: Tenant shall pay, when due, all claims for labor or materials furnished or alleged to have been furnished to or for Tenant at or for use on the Premises, which claims are or may be secured by any mechanic's or materialmen's lien against the Premises or any interest therein.

5.4 Ownership, Removal, Surrender, and Restoration:

5.4.1 Ownership and Removal: All Alterations and Utility Installations shall, at the expiration or earlier termination of this Lease, become the property of Landlord and remain upon and be surrendered by Tenant with the Premises, except that Landlord may elect within thirty (30) days before the expiration of the Lease, or within five (5) days after termination of the Lease, to require Tenant to remove any Utility Installations or Alterations that Tenant has made to the Premises. If Landlord so elects, Tenant at its cost shall restore the Premises to the condition designated by Landlord in its election, before the last day of the term, or within thirty (30) days after notice of election is given, whichever is later.

5.4.2. Removal: If Tenant is not then in default of any provisions of this Lease, Tenant shall have the right to remove from the Premises immediately before the expiration of the term, any Trade Fixtures Tenant has made to the premises, as long as the removal will not cause any structural damage to the Premises, and Tenant at its cost promptly restores any damage caused by the removal.

5.4.3 Surrender / Restoration: Tenant shall surrender the Premises by the end of the last day of the Lease term or any earlier termination date with all of the improvements and surfaces thereof clean and free of debris and in good operating order, condition, and state of repair, ordinary wear and tear excepted. "Ordinary Wear and Tear" shall not include any damage or deterioration that would have been prevented by good maintenance practice by Tenant performing its entire obligation under this Lease. The obligation of Tenant shall include the repair of any damage occasioned by the installation, maintenance, or removal of Tenant's Trade Fixtures, furnishings, Alterations, and/or Utility Installations, as well as the removal of any storage tank installed by or for Tenant, and the removal, replacement, or remediation of any soil, material, or ground water contaminated by Tenant, all as may then be required by Applicable Law and/or good practice.

6. Insurance, Indemnity:

6.1 Liability Insurance: Tenant shall, at Tenant's expense obtain and keep in force during the term of this Lease a policy of comprehensive public liability insurance insuring Tenant and Landlord (as an additional insured) against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence. The limit of said insurance shall not, however, limit the liability of the Tenant hereunder. Tenant may carry said insurance under a blanket policy, providing, however, said insurance by Tenant shall have a Landlord's protective liability endorsement attached thereto.

6.2 Tenant's Property Insurance: Tenant, at its sole cost, shall maintain whatever insurance coverage on Tenant's personal property as Tenant deems necessary. The proceeds from any such insurance shall be used by Tenant for the replacement of personal property.

6.3 Plate Glass Insurance: Not applicable for this Lease.

6.4 Insurance Policies: Insurance required hereunder shall be provided by companies duly licensed to transact business in the State of Arizona and rated A+, AAA or better in "Best's Insurance Guide." Tenant shall not do or permit to be done anything which shall invalidate the insurance policies. Prior to occupancy of the Premises under this lease, Tenant shall deliver or cause to be delivered to Landlord copies of policies of liability insurance required herein or certificates evidencing the existence and amounts of such insurance with loss payable claims satisfactory to Landlord. No policy shall be cancelable or subject to modification or reduction of coverage except after thirty (30) days prior written notice to Landlord. At least thirty (30) days prior to the expiration of such policies, Tenant shall furnish Landlord with evidence of renewals or "insurance binder" evidencing renewal thereof. If Tenant fails to procure, maintain, and/or provide evidence of said insurance, Landlord may, but shall not be required to, procure and maintain same, but at the expense of Tenant, which amount shall be payable by Tenant to Landlord upon demand.

6.5 Indemnity: Tenant shall indemnify, protect, defend, and hold harmless the Premises, Landlord, and its officials, officers, employees, agents, partners, and lenders, from and against any and all claims, loss of rents, and / or damages, costs, liens, judgments, penalties, permits, attorneys' and consultants' fees, expenses and / or liabilities arising out of, involving, or in dealing with the occupancy of the Premises by Tenant, the conduct of Tenant's business, any act, omission, or neglect of Tenant, its agents, contractors, employees, or manner of any obligation on Tenant's part to be performed under this Lease. In case any action or proceeding is brought against Landlord by reason of any of the foregoing matters, Tenant shall defend Landlord at Tenant's expense and Landlord shall cooperate with Tenant in such defense. Landlord need not have first paid any such claim in order to be so indemnified.

6.6 Exemption of Landlord from Liability: Landlord shall not be liable for injury or damage to the person or goods, wares, merchandise, or other property of Tenant, Tenant's employees, contractors, invitees, customers, or any other person in or about the Premises, whether such damage or injury is caused by or result from fire, steam, electricity, gas, water, or rain, or from the breakage, leakage, obstruction, or other defects of pipes, fire sprinklers, wires, appliances, plumbing, air conditioning, or lighting fixtures, or from any other cause, whether the said injury or damage results from conditions arising upon the Premises or upon other portions of the building of which the Premises are a part, or from other sources or places, and regardless of whether the cause of such damage or injury or the means of repairing the same is accessible or not. Landlord shall not be liable for any damages arising from any act or neglect of any other tenant of Landlord. Landlord shall under no circumstances be liable for injury to Tenant's business or for any loss of income or profit therefrom.

7. Destruction of the Premises: If the Premises is destroyed by fire or other casualty, Landlord shall have the option to either (a) repair or rebuild within one hundred fifty (150) days, or (b) not to repair or rebuild and to cancel this Lease on thirty (30) days notice. If Landlord fails to give Tenant the required written notice of its election as provided herein, or if restoration of the premises cannot be completed within one hundred fifty (150) days from the date of notice, Tenant may cancel this Lease at its option on two (2) days notice. In making repairs Landlord shall be obligated to replace only such glazing as shall have been damaged by fire and other damaged glazing shall be replaced by Tenant. Landlord shall not be required to rebuild, repair, or replace any part of the partitions, fixtures, additions, or other improvements which may have been placed in or about the Premises by Tenant. A total destruction of the Premises shall, at the option of Landlord, terminate this Lease. If the destruction results from Tenant's negligence, then the Lease shall not terminate nor shall the rental rate be reduced.

8. Personal Property Taxes: Tenant shall pay, prior to delinquency, all taxes assessed against and levied upon Alterations, Utility Installations, Trade Fixtures, furnishings, and all personal property of Tenant contained in the Premises or elsewhere.

9. Utilities: Not applicable for this lease.

10. Assignment and Subletting: Tenant shall not, either voluntarily or by operation of law, assign, transfer, mortgage, pledge, hypothecate or encumber this Lease or any interest therein, and shall not sublet the Premises in whole or part, nor shall there be any succession to the interest of Tenant by another.

11. Default, Breach, Remedies:

11.1 Default, Breach: The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant:

(a) The vacating or abandonment of the Premises by Tenant;

(b) The failure by Tenant to make any payment of rent or any other payment required to be made by Tenant hereunder, as and when due, where such failure shall continue for a period of three (3) days after written notice thereof by Landlord to Tenant;

(c) The failure by Tenant to provide Landlord with reasonable evidence of insurance or surety bond required under this Lease; or the failure of Tenant to fulfill any obligation under this Lease which failure endangers or threatens life or property, where such failure continues for a period of five (5) days following written notice thereof by or on behalf of Landlord to Tenant;

(d) Except as expressly otherwise provided in the Lease, the failure by Tenant to provide Landlord with reasonable written evidence in duly executed original form of any documentation or information which Landlord may reasonably require of Tenant under the terms of this Lease, where any such failure continues for a period of ten (10) days following written notice by or on behalf of Landlord to Tenant;

(e) A failure by Tenant to comply with any terms, covenants, conditions, or provisions of this Lease, or of the rules hereof, that are to be observed, complied with, or performed by Tenant, other than those described in subparagraphs (a), (b), or (c), above, where such failure continues for a period of fifteen (15) days after written notice thereof by or on behalf of Landlord to Tenant; provided, however, that the Landlord may, at its option, extend this period if Tenant is diligently acting to cure the default;

(f) The making by Tenant of any general arrangement or assignment for the benefit of creditors; or Tenant's becoming a "Debtor" as defined in 11 USC §101 or any successor statute thereto (unless, in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days; or the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises of Tenant's interest in this Lease, where possession is not restored to Tenant within thirty (30) days; or the attachment, execution, or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where such seizure is not discharged within thirty (30) days; provided, however, in the event that any provision of this subparagraph (e) is contrary to any Applicable Law such provision shall be of no force or effect and shall not affect the validity of the remaining provisions;

(g) The discovery by Landlord that any financial statement given to Landlord by Tenant or any Guarantor of Tenant's obligations hereunder was materially false.

11.2 Landlord's Remedies in Default:

11.2.1 If Tenant fails to perform any affirmative duty or obligation required of it under this Lease within the applicable time-frame set forth above after written notice to Tenant (or in the case of an emergency, without notice), Landlord may at its option (but without obligation to do so) perform such duty or obligation on Tenant's behalf, and the costs and expenses of any such performance by Landlord shall be due and payable by Tenant to Landlord upon receipt of the invoice therefore.

11.2.2 If any check given to Landlord by Tenant is not honored by the bank upon which it is drawn, Landlord, at its option, may require all future payments to be made under this Lease by Tenant to be made only by cashier's check.

11.2.3 In the event of a Breach of this Lease by Tenant as defined in Paragraph 11.1, with or without further notice or demand, and without limiting Landlord in the exercise of any right or remedy which Landlord may have by reason of such Breach, Landlord may:

(i) Terminate Tenant's right to possession of the Premises by any lawful means, in which case this Lease and the term hereof shall terminate and Tenant shall immediately surrender possession of the Premises to Landlord. In such event Landlord shall be entitled to recover from Tenant: the worth at the time of the award of the unpaid rent which had been earned at the time of termination; and any other amount necessary to compensate Landlord for all the detriment proximately caused by the Tenant's failure to perform its obligations under this Lease, , including but not limited to the cost of recovering possession of the Premises and expenses of re-letting, including necessary renovation and alteration; and

(ii) Pursue any other remedy now or hereafter available to Landlord under the laws or judicial decisions of the State of Arizona; and

(iii) The expiration or termination of this Lease and / or the termination of Tenant's right to possession shall not relieve Tenant from liability under and indemnity provisions of this Lease as to matters occurring or accruing during the term hereof or by reason of Tenant's occupancy of the Premises.

11.3 Late Charges: Tenant hereby acknowledges that late payment by Tenant to Landlord of rent and other sums due hereunder will cause Landlord to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Accordingly, if any installment of rent or any other sum due from Tenant shall not be received by Landlord within seven (7) days after such amount shall be due, then, without any requirement for notice to Tenant, Tenant shall pay to Landlord a late charge equal to FIVE DOLLARS (\$5.00) a day for every day rent or any other sum is overdue. Acceptance of such late charge by Landlord shall in no event constitute a waiver of Tenant's Default or Breach with respect to such overdue amount nor prevent Landlord from exercising any of the other rights and remedies granted hereunder.

11.4 Breach by Landlord: Landlord shall not be deemed in breach of this Lease unless Landlord fails within a reasonable time to perform an obligation required to be performed by Landlord. For purposes of this Paragraph, a reasonable time shall in no event be less than thirty (30) days after

receipt by Landlord of written notice specifying wherein such obligation of Landlord has not been performed; provided, however, that the nature of Landlord's obligation is such that, if more than thirty (30) days after such notice are reasonably required for its performance, then Landlord shall not be in breach of this Lease if performance is commenced within such thirty (30) day period and thereafter diligently pursued to completion.

12. **Condemnation:** If the Premises or any portion thereof are taken under the power of eminent domain or sold under threat of the exercise of said power (all of which are herein called "condemnation"), this Lease shall terminate on thirty (30) days written notice to Tenant. Any award for the taking of all or any part of the Premises under the power of eminent domain or any payment made under threat of the exercise of such power shall be the property of Landlord, whether such award shall be made as compensation for diminution in value of the leasehold or for the taking of the fee, or as severance damages, provided, however, that Tenant shall be entitled to any compensation, separately awarded to Tenant for Tenant's relocation expenses and/or loss of Tenant's Trade Fixtures.

13. **Tenancy:** If Landlord desires to finance, refinance, or sell the Premises, any part thereof, or the building of which Premises are a part, Tenant and all Guarantors of Tenant's performance hereunder shall deliver to any potential lender or purchaser designated by Landlord such financial statements of Tenant, and such Guarantors as may be reasonably required by such lender or purchaser, including but not limited to Tenant's financial statements for the past three (3) years. All such financial statements shall be received by Landlord and such lender or purchaser in confidence and shall be used only for the purposes herein set forth.

14. **Sale of Premises by Landlord:** In the event of any sale of the Building, Landlord shall be and is hereby entirely freed and relieved of all liability under any and all of its covenants and obligations contained in or derived from this Lease arising out of any act, occurrence or omission occurring after the consummation of such sale; and the purchaser, at such sale or any subsequent sale of the Premises shall be deemed, without any further agreement between the parties or their successors in interest or between the parties and any such purchaser, to have assumed and agreed to carry out any and all of the covenants and obligations of the Landlord under this Lease.

15. **Severability:** The invalidity of any provision of this Lease, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

16. **Interest on Past-Due Obligations:** Any monetary payment due to Landlord hereunder, other than late charges, not received by Landlord within thirty (30) days following the date on which it was due, shall bear interest from the thirty-first (31st) day after it was due at the rate of twelve percent (12%) per annum, but not exceeding the maximum rate allowed by law, in addition to the late charge provided for in Paragraph 11.3.

17. **Time of Essence:** Time is of the essence with respect to the performance of all obligations to be performed or observed by the Parties under this Lease.

18. **Rent Defined:** All monetary obligations of Tenant to Landlord under the terms of this Lease are deemed to be rent.

19. **No Prior or Other Agreements:** This Lease contains all agreements between the Parties with respect to any matter mentioned herein, and no other prior or contemporaneous agreement or understanding shall be effective.

20. **Notices:** All notices required or permitted by this Lease shall be in writing and sent by mail, return receipt requested, to the other Party at the address listed below. Either Party may by written notice to the other specify a different address for notice purposes. All notices sent certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon.

Landlord: Attn: Candace Gallagher, Town Manager/Clerk
Town of Jerome
P.O. Box 335
Jerome, AZ 86331

Tenant: Carrie Mae Rose
[Redacted] and/or [Redacted]

21. **Waivers:** No waiver by Landlord of the Default or Breach of any term, covenant, or condition hereof by Tenant shall be deemed a waiver of any other term, covenant, or condition hereof, or of any subsequent Default or Breach by Tenant of the same or of any other term, covenant or condition hereof. Landlord's consent to or approval of any act shall not be deemed to render unnecessary the obtaining of Landlord's consent to or approval of any subsequent or similar act by Tenant, or be construed as the basis of an estoppel to enforce the provision or provisions of this Lease requiring such consent. Regardless of Landlord's knowledge of a Default or Breach at the time of accepting rent, the acceptance of rent by Landlord shall not be a waiver of any preceding Default or Breach by Tenant of any provision hereof, other than failure of Tenant to pay the particular rent so accepted.

22. **Recording:** Neither Landlord nor Tenant shall record this Lease or a short form memorandum hereof without the prior written consent of the other party.

23. **No Right to Holdover:** Tenant has no right to retain possession of the premises or any part thereof beyond the expiration or earlier termination of this Lease. If Tenant does not vacate the Premises as provided by this Lease, Tenant's occupancy shall be on a month-to-month tenancy subject to all the terms and conditions of this Lease with the exception that the total rent charged under this Lease shall be increased on a monthly basis by two percent (2%) per month.

24. **Cumulative Remedies:** No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.

25. **Covenants and Conditions:** All provisions of this Lease to be observed or performed by Tenant are both covenants and conditions.

26. **Binding Effect, Choice of Law:** This Lease shall be binding upon the parties, their personal representatives, successors, and assigns and be governed by the laws of the State of Arizona. Any litigation between the Parties hereto concerning this Lease shall be litigated in Yavapai County.

27. **Subordination, Attornment, Non-Disturbance:**

27.1 **Subordination:** This Lease and any Option granted hereby shall be subject and subordinate to any ground lease, mortgage, deed of trust, or hypothecation or security devise (collectively "Security Device"), now or hereafter placed by Landlord upon the real property of which

the Premises are a part, to any and all advances made on the security thereof, and to all renewals, modifications, consolidations, replacements, and extensions thereof. Tenant agrees that the lenders holding such Security Device shall have no duty, liability, or obligation to perform any of the obligations of Landlord under this Lease.

27.2 Attornment: Subject to the non-disturbance provisions of Paragraph 27.3, Tenant agrees to attorn to lender or any other party who acquires ownership of the Premises by reason of a foreclosure of a Security Device, and that in the event of such foreclosure such new owners shall not: (i) be liable for any act or omission of any prior lessor or with respect to events occurring prior to acquisition of ownership, (ii) be subject to any offsets or defenses which Tenant might have against any prior lessor, or (iii) be bound by prepayment of more than one month's rent.

27.3 Non-Disturbance: With respect to Security Devices entered into by Landlord after the execution of this Lease, Tenant's subordination of this Lease shall be subject to receiving assurance (a "non-disturbance agreement") from the lender that Tenant's possession and this Lease, including any options to extend the term hereof, will not be disturbed so long as Tenant is not in breach hereof and attorns to the record owner of the Premises.

27.4 Self Executing: The agreements contained in this Paragraph 27 shall be effective without the execution of any further documents; provided, however, that upon written request from Landlord or a lender in connection with a sale, financing, or refinancing of the Premises, Tenant and Landlord shall execute such subordination or non-subordination, Attornment, and / or non-disturbance agreement as is provided for herein.

28. Attorneys' Fees: If either Party brings an action or proceeding to enforce the terms hereof or declare rights hereunder, the Prevailing Party in any such proceedings, action, or appeal thereon shall be entitled to its reasonable attorneys' fees.

29. Landlord's Access, Showing Premises, Repairs: Landlord and Landlord's agents shall have the right to enter the Premises at any time in the case of an emergency, and otherwise at reasonable times for the purpose of showing the same to prospective purchasers, lenders, or lessees, and for making such alterations, repairs, improvements, or additions to the Premises or to the building of which they are a part, as Landlord may reasonably deem necessary.

30. Offset Statement: Tenant shall at any time and from time to time, upon not less than ten (10) days prior written notice from Landlord, execute, acknowledge and deliver to Landlord a statement, in writing, (a) certifying that this Lease is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying that this Lease as so modified, is in full force and effect), and the date to which the rental and other charges are paid in advance, if any, and (b) acknowledging that there are not, to Tenant's knowledge, any uncured defaults on the part of the Landlord hereunder, or specifying such defaults if any are claimed. Any such statement may be relied upon by any prospective purchaser or encumbrance of all or any portion of the real property of which the Premises are a part.

31. Signs: Tenant shall not place any sign upon the Premises, except that Tenant may, with Landlord's prior written consent, install such signs as are reasonably required to advertise Tenant's own business subject to all applicable laws and ordinances regarding the same.

32. Termination, Merger:

32.1 This agreement may be terminated for any reason by either party with sixty (60) days written notice.

32.2 Unless specifically stated otherwise in writing by Landlord, the voluntary or other surrender of this Lease by Tenant, the mutual termination or cancellation hereof, or a termination hereof by Landlord for Breach by Tenant, shall automatically terminate any sublease or lesser estate in the Premises; provided, however, Landlord shall, in the event of any such surrender, termination, or cancellation, have the option to continue any one or all of the existing sub tenancies.

33. Quiet Possession: Upon payment by Tenant of the rent for the Premises and the observance and performance of all of the covenants, conditions, and provisions on Tenant's part to be observed and performed under this Lease, Tenant shall have quiet possession of the Premises for the entire term hereof subject to all of the provisions of this Lease.

34. Security Measures: Tenant hereby acknowledges that the rental payable to Landlord hereunder does not include the cost of guard service or other security measures, and that Landlord shall have no obligation whatsoever to provide same. Tenant assumes all responsibility for the protection of the Premises, Tenant, its agents, and invitees and their property from the acts of third parties.

35. Reservations: Landlord reserves to itself the right, from time to time, to grant, without the consent or joinder of Tenant, such easements, rights, and dedications that Landlord deems necessary, and to cause the recordation of parcel maps and restrictions, so long as such easements, rights, dedications, maps, and restrictions do not unreasonably interfere with the use of the Premises by Tenant. Tenant agrees to sign any documents reasonably requested by Landlord to effectuate any easement rights, dedication, map, or restrictions.

36. Authority: If either Party hereto is a limited liability company, corporation, trust, or general or limited partnership, each individual executing this Lease on behalf of such entity represents and warrants that he or she is duly authorized to execute and deliver this Lease on its behalf. If Tenant is a limited liability company, corporation, trust or partnership, Tenant shall, within thirty (30) days after requested by Landlord, deliver to Landlord evidence satisfactory to Landlord of such authority.

37. Amendments: This Lease may be modified only in writing, signed by the parties in interest at the time of the modification. The parties shall amend this Lease from time to time to reflect any adjustments that are made to the Base Rent or other rent payable under this Lease. As long as they do not materially change Tenant's obligations hereunder, Tenant agrees to make such reasonable non-monetary modifications to this Lease as may be reasonably required by an institution, insurance company, or pension plan lender in connection with the obtaining of normal financing or refinancing of the property of which the premises are a part.

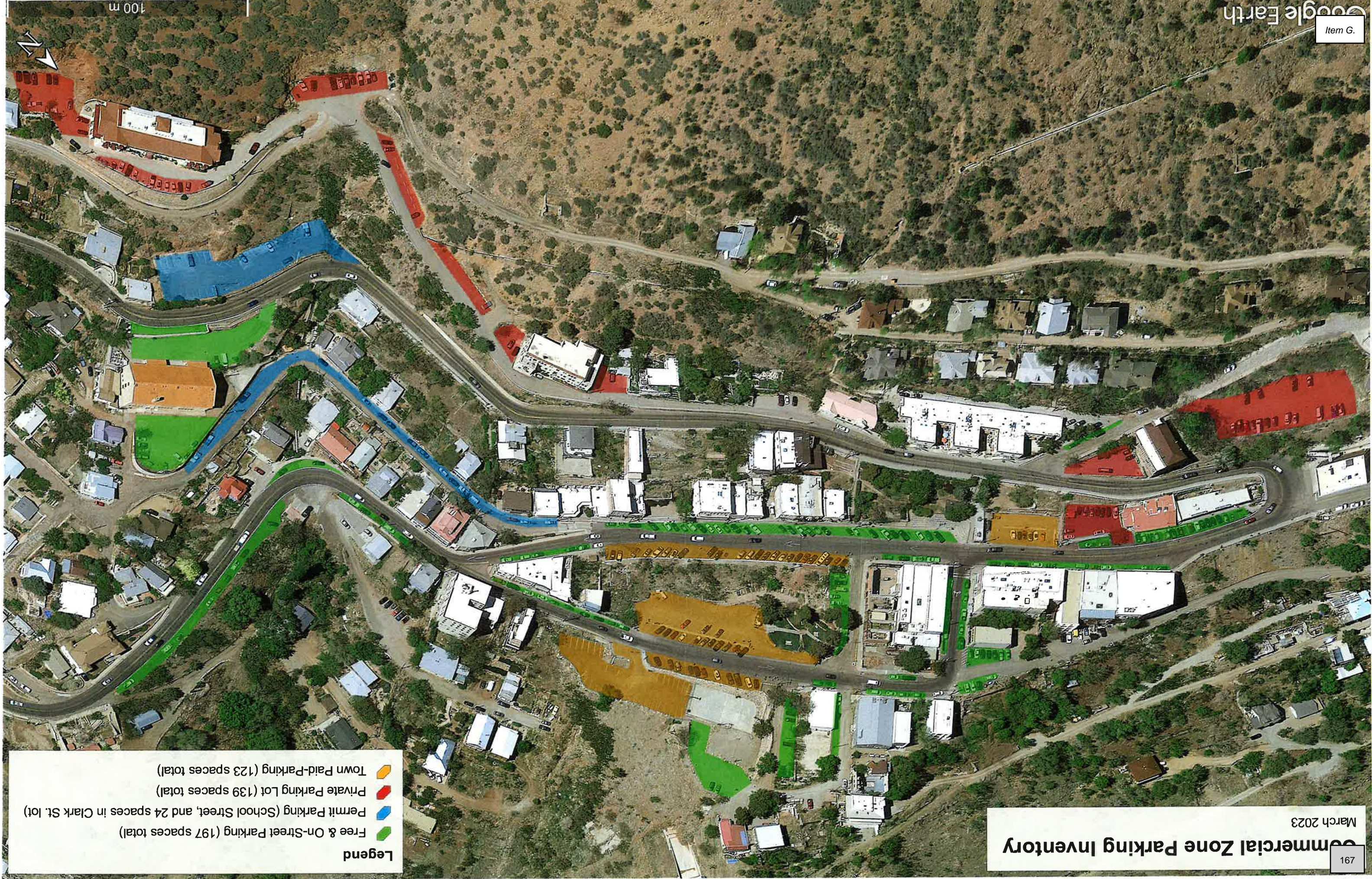
38. Multiple Parties: Except as otherwise expressly provided herein, if more than one person or entity is named herein as either Landlord or Tenant, the obligations of such multiple parties shall be the joint and several responsibility of all persons or entities names herein as such Landlord or Tenant.

39. Cancellation: Pursuant to A.R.S. § 38-511, Landlord may cancel this Lease, without penalty or further obligation within three years after its execution if any person significantly involved in initiating, negotiating, securing, drafting or creating the Lease on behalf of Landlord is, at any time while this Lease or any extension of the Lease is in effect, an employee or agent of any other party to the

File Attachments for Item:

G. Discussion and Consideration of a Possible Land Swap with, or Receipt of Land from, the Jerome Historical Society for Parking at the Hotel Jerome

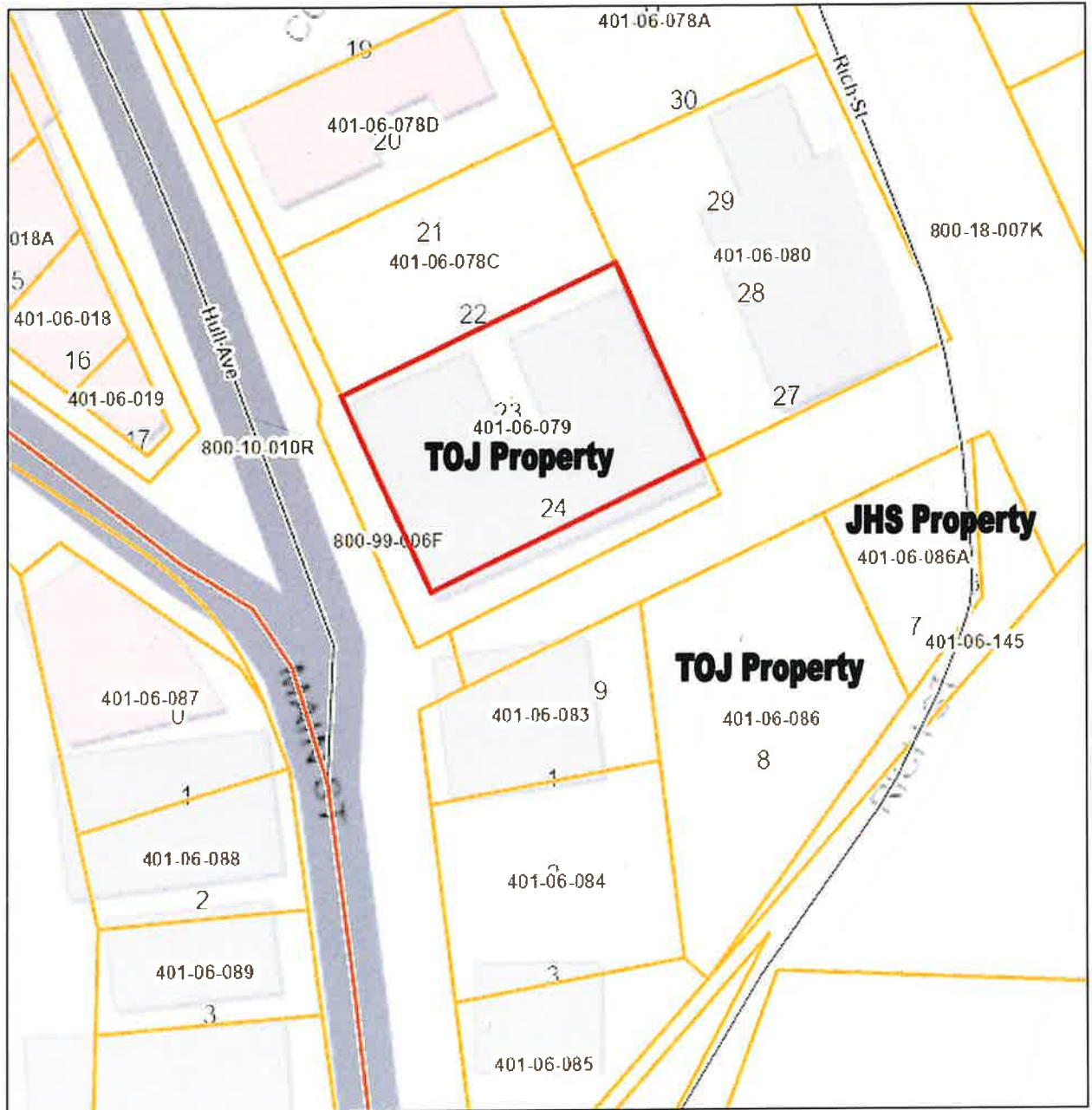
Council will consider and may approve and / or provide staff direction in reference to a land swap or the receiving of land from the Jerome Historical Society.

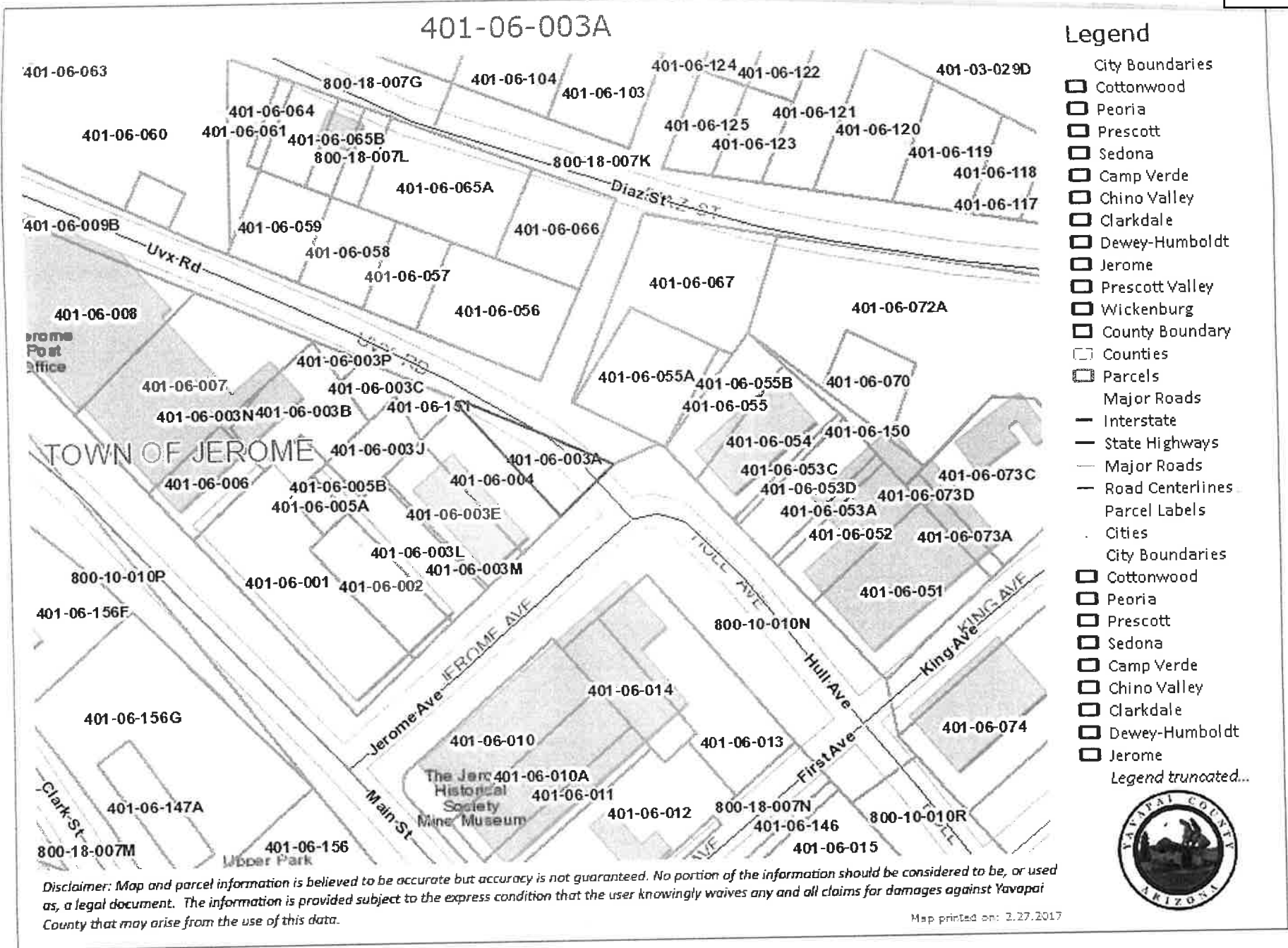


Commercial Zone Parking Inventory
 March 2023

Legend

- Free & On-Street Parking (197 spaces total)
- Permit Parking (School Street, and 24 spaces in Clark St. lot)
- Private Parking Lot (139 spaces total)
- Town Paid-Parking (123 spaces total)





Motion: was made by MaryBeth Barr to approve the financials, (2nd by Allen Muma) **Motion Carried:** Vote: All Ayes

4. STAFF REPORTS

Retail sales continue to be excellent. Spring break has been good to us with sales in the first week of over \$10,000.

Our properties are in good shape, and needed repairs have been completed.

Patrick has returned to his regular schedule and continues to be busy with research requests and visitors.

Motion: made by Allen Muma to approve the Staff Reports (2nd by Steve Pontious) **Motion Carried:** Vote: All Ayes

5. OLD BUSINESS

a. Attorney letter to the Town - Follow-up

Steve still doesn't have anything to share from the Attorney.

Motion: made by Steve Pontious to table this item until the next meeting, (2nd by Allen Muma) **Motion Carried:** Vote: All Ayes

6. NEW BUSINESS

a. Proposal of Land Swap from the Town

A letter was received to JHS from Candace Gallagher, Town Manager, asking if JHS would be interested in discussing a possible trade with the town of parking areas near the Hotel Jerome.

Jay outlined that this swap arrangement would involve our Rich Street lot land trade, for a lot right behind the New State Motor Co. The discussion of the Board was that we would be willing to give this lot to the town for the Hotel Jerome, as long as we have assurances that if the Post Office left Jerome, we would have parking should we need to turn that space into retail.

Motion: that Steve Pontious, Allen Muma, & Jay Kinsella get together to make a proposal to the Town.

b. Proposed Town Art Project

A request was made by Mayor Jack Dillenberg to use the JHS Art Park wall to display art collections such as Bisbee has done on its stairways and fences.

Motion: made by Steve Pontious (2nd by Don Feher) that the Art Park is not a proper venue for this project. **Motion Carried:** All Ayes

An email was sent to Mayor Dillenberg on March 16th, informing him of the Board's decision.

File Attachments for Item:

H. Consider Approval of the Tentative Budget of FY 2023-2024

Council will consider and may approve the proposed tentative budget for Fiscal Year ending June 30, 2024. If approved, the public hearing for the budget and tax levy final adoption will take place on June 26, 2023.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item H.

June 3, 2023

TO: Jerome Town Council
Mayor Christina "Alex" Barber

FROM: Brett Klein, Town Manager / Clerk

REFERENCE: Tentative Final Draft of FY 2024 Budget

Attached is the tentative draft of the fiscal year 2023-2024 Town Budget. Thank you to the Town Council and staff for all the work they put in to creating this budget. This was a rather challenging year due to having no permanent finance director, being short-staffed, and transitioning to a brand-new financial management system which staff are still acclimating to.

General Fund:

The general fund is the main operating fund for the Town comprised of all general government functions. The proposed budget is balanced at \$2,976,539.00. The tentative budget utilizes only \$428,389 of the fund balance, which is the predicted general fund surplus for the current fiscal year. In comparison, the current year utilized just over \$1M in order to balance, in an effort to complete certain necessary projects.

General fund revenues in this current year and forecasted for the next fiscal year in the tentative budget are most impacted by the State Shared Revenue, wildland fire fees, and Yavapai County's library funding formula. State Urban Revenue share has increased to 18% from 15%, while there have been few opportunities compared to prior years to recover wildland fire revenue. Yavapai County unilaterally lowered its contribution to cities and towns due to its own budget shortages.

The conservative revenue forecasts are still able to cover the anticipated general fund expenses including a number of new staff and commodities. The general fund expense budget includes the following:

- Competitive cost-of-living adjustment of 5% for staff;
- Enhanced Town contributions for dependent insurance;
- Enhanced Town contributions toward general retirement of a 2% increase;
- Budgeted funds to certify a new police officer;
- Two (2) new Firewise employees in the fire department;
- GIS hardware and software for accurate mapping and asset management;

- Historic Preservation expense line item;
- Town Hall security enhancements; and
- Safety fencing along portions of 89A

In addition to the challenges of reduced revenues in certain areas, we recently received information that our internet services are going to increase substantially. Those increases are accounted for in the tentative budget.

Utility Fund:

The three utilities that make up the utility fund are: Water, Sewer and Sanitation. The utility fund is different than the general fund. It is a proprietary or business-type activity that is run similar to how a private business is run. The expenses are offset by user fees. User fees are the primary revenue typically of a utility fund but due to the unique circumstances of Jerome, the Town's expenses are offset significantly through a general fund subsidy.

The Utility Fund is balanced at \$1,145,889.00 compared to \$1,275,750.00 for the current fiscal year, with certain capital projects shifting to the capital or contingency funds. For FY 2024, the Utility Fund will cover the following projects beyond the routine maintenance and operations:

- Walnut Springs Tank Refurbishment;
- Verde Central siphon line repair;
- Mescal Canyon siphon line repair; and
- The completion of Cleopatra Hill water tank.

In addition, the design of the new waste water treatment plant, and a new sanitation truck will be procured through outside funds.

HURF Fund:

HURF is a State shared highway user revenue fund provided to cities and towns based on a formula that includes the Town population and gasoline sales within the county. The tentative budgeted HURF fund is balanced at \$249,645.00 compared to \$285,454.00 for the current fiscal year. For FY 2024, the HURF Fund will cover a number of paving projects that are much needed, including: the sliding jail area, Town Hall, the new public restrooms, and various Town parking areas.

Parking Fund:

After several years of operation and a modest recent increase to \$5.00 for the paid parking rates, the revenue forecast has been adjusted to 87% of the current year budget. Revenues from the Parking fund cover the maintenance of the system, and will also cover necessary and needed public safety items and infrastructure repair due to the significant traffic received in the Town.

Capital, Contingencies, and One-time Operating Expenses:

The Town is expecting to receive a SEARCH Grant for the siting of a new water tank, and subsequent expenses involved with this process. The Town is also expected to procure an interim loan to cover certain costs associated with the new wastewater treatment plant. Other items included in these categories are:

- A new inclinometer for one that has ceased to work due to the underground movements;
- Engineering for the eventual repair of retaining walls;
- The aforementioned sanitation truck;
- A new roof on the fire department;
- A new HVAC system for the fire department;
- Continued repairs on the cantilevered sidewalk;
- Design work for the hotel Jerome;
- Historic building preservation and rehabilitation; and
- Costs associated with the new wastewater treatment plant.

Thank you again to the many individuals who participated in creating this proposed, tentative budget. The final product is a balanced, conservative, and realistic budget that will allow the Town to meet its financial obligations and continue to address much needed improvements.

FUND BALANCE RECAP:

UNRESTRICTED general fund balance @ 7/1/22, per audited financial statements	1,820,873	
Plus: Anticipated surplus FY23	425,000	
NET ESTIMATED UNRESTRICTED FUND BALANCE @ 7/1/23	2,245,873	

2023-24 GENERAL FUND OPERATING EXPENSES (per draft): net of capital expenditures and subsidies to other funds	2,956,839	
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FUND BALANCE PERCENTAGE	76%	
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Minimum fund balance per Financial Operations Manual adopted by Council: 25% of general fund operating expenses	739,210	
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Potentially available for use*	1,506,663	
Used in this draft (excluding contingencies)	(428,389)	

General Fund Balance remaining available for use	1,078,274	
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Total General fund balance remaining	1,817,484	
Percentage of GF operating expenses	61%	

Utilities Fund Balance @ 7/1/22	11,243	
Less: EST. Difference - Surplus / (deficit) FY23	390,000	
TOTAL ESTIMATED UTILITIES FUND BALANCE @ 7/1/23		401,243

Utilized in this draft		0
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Utilities Fund Balance remaining for use	401,243	
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HURF Fund Balance @ 7/1/22	102,312	
Less: Difference - Surplus / (deficit) FY23	150,000	
TOTAL ESTIMATED HURF FUND BALANCE @ 7/1/23		252,312

Utilized in this draft		0
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HURF Fund Balance remaining for use	252,312	
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PARKING fund balance @ 7/1/2022	266,837	
Estimated surplus / Deficit, FY23		-55,000
TOTAL ESTIMATED PARKING FUND BAL @ 7/1/2023		211,837

Utilized in this draft		0
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PARKING Fund Balance remaining for use	211,837	
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Report Criteria:

- Budget note year end periods: Future year
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
GENERAL FUND					
TAX REVENUE					
10-30-4001	Property Taxes	47,005.63	47,500.00	46,116.54	47,500.00
10-30-4005	City Sales Taxes	1,485,903.59	1,400,000.00	1,254,638.53	1,400,000.00
10-30-4010	State Sales Taxes	65,379.00	66,415.00	61,850.26	68,000.00
10-30-4030	Vehicle License Tax	37,385.07	41,033.00	34,210.76	41,000.00
10-30-4055	Franchise Fees	16,762.92	15,000.00	18,702.24	16,250.00
Total TAX REVENUE:		1,652,436.21	1,569,948.00	1,415,518.33	1,572,750.00
LICENSES, PERMITS&OTHER FEES					
10-31-4040	Building Permits	10,964.68	10,500.00	4,548.85	10,000.00
10-31-4041	Planning & Zoning Fees	5,100.00	5,000.00	1,100.00	3,000.00
10-31-4045	Business Licenses	4,674.75	4,500.00	6,040.00	5,500.00
10-31-4050	Commercial Filming Fees	500.00	500.00	.00	500.00
10-31-4071	Fees-Short Term Rental License	.00	.00	1,650.00	300.00
Budget notes: STR Rental License Fees					
Total LICENSES, PERMITS&OTHER FEES:		21,239.43	20,500.00	13,338.85	19,300.00
INTERGOVERNMENTAL REVENUE					
10-32-4015	Urban Revenue Share	197,473.30	289,513.00	260,839.59	345,208.00
Total INTERGOVERNMENTAL REVENUE:		197,473.30	289,513.00	260,839.59	345,208.00
LIBRARY REVENUE					
10-33-4020	Yavapai County for Library	22,945.39	25,235.00	23,395.34	18,101.00
10-33-4070	Rents-Library	.00	9,750.00	8,913.96	10,000.00
10-33-4200	Library Contributions	1,524.00	1,100.00	2,420.99	2,000.00
Total LIBRARY REVENUE:		24,469.39	36,085.00	34,730.29	30,101.00
POLICE DEPT REVENUE					
10-34-4061	PD Parking Citation Revenue	39,725.85	36,000.00	32,606.85	37,000.00
10-34-4062	PD Revenue From Parking Fund	.00	37,500.00	34,375.00	39,000.00
10-34-4063	Police Smart & Safe AZ Fund	5,012.18	5,000.00	5,220.92	5,250.00
10-34-4064	Police Officer Safety Equip Re	2,133.85	2,250.00	1,470.18	2,000.00
10-34-4065	Police Services	13,226.09	10,000.00	5,066.89	8,000.00
Total POLICE DEPT REVENUE:		60,097.97	90,750.00	78,739.84	91,250.00
COURT REVENUE					
10-35-4035	Fines and Forfeitures	66,301.34	61,000.00	51,128.50	62,000.00
Budget notes: ~2024 Fines &					

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
	Forfeitures 48000				
	Fines & Forfeitures - Parking Tickets14000				
10-35-4037	Court Security Fund Revenue	10,481.01	10,000.00	7,285.00	10,000.00
	Total COURT REVENUE:	76,782.35	71,000.00	58,413.50	72,000.00
RENTAL REVENUE					
10-36-4070	Rents-Town Properties	81,239.76	80,500.00	71,212.84	82,000.00
	Budget notes: ~2024 Town Hall Rents (bottom floor) goes to 10-33-4070				
	Property Rentals incl Holly Avenue				
10-36-4080	Utility Reimbursements	4,417.43	4,500.00	5,426.17	5,000.00
	Total RENTAL REVENUE:	85,657.19	85,000.00	76,639.01	87,000.00
FIRE DEPT REVENUE					
10-37-4053	Fire Dept Services Rev	1,608.00	2,000.00	4,719.75	7,500.00
10-37-4090	Wildland Fire Fees	70,000.00	70,000.00	19,805.00	55,000.00
10-37-4091	Wildlands Wage Reimbursement	40,000.00	41,000.00	10,272.99	32,000.00
10-37-4092	Firewise Wage Reimbursement	6,210.00	36,000.00	8,239.05	20,000.00
	Total FIRE DEPT REVENUE:	117,818.00	149,000.00	43,036.79	114,500.00
GENERAL FUND REVENUE					
10-38-4000	Fund Balance Reserves	.00	.00	990,917.00	428,389.00
	Budget notes: ~2024 Use of Reserve \$428,389				
10-38-4200	Contributions	2,713.00	2,500.00	.00	.00
10-38-4300	Interest	1,938.05	1,600.00	9,384.20	6,000.00
10-38-4400	Sale of Assets	.00	5,000.00	161.75	12,500.00
	Budget notes: ~2024 Shuttle Van Equip / Furniture				
10-38-4500	Miscellaneous Revenues	5,158.09	2,500.00	1,437.38	2,500.00
10-38-4510	Ins Dividends,Claims,Reimbursm	48,236.79	.00	13,304.18	10,000.00
	Total GENERAL FUND REVENUE:	58,045.93	11,600.00	1,015,204.51	459,389.00
ADMINISTRATIVE CHARGES					
10-39-4600	Administrative Charges	164,864.13	176,172.00	161,491.00	185,041.00
	Budget notes: ~2024 Administration Charge from Utilities Fund 171024 Administration Charge from Parking 5597 Administration Charge from Streets 8420				
10-39-4900	Transfers In	30,000.00	.00	.00	.00
	Total ADMINISTRATIVE CHARGES:	194,864.13	176,172.00	161,491.00	185,041.00
GENERAL GOVT EXPENSES					
10-41-5001	Salaries and Wages	228,262.40	261,497.00	231,080.11	275,000.00
10-41-5005	Accrued Salaries & Wages	2,306.45	.00	.00	.00
10-41-5006	Longevity Bonus	829.00	1,057.00	581.00	1,057.00
10-41-5007	Payment in Lieu of Medical Ben	6,934.98	595.00	595.36	.00
10-41-5010	FICA Match	17,598.07	20,131.00	17,190.83	21,250.00
10-41-5011	Retirement Match	16,503.67	17,462.00	16,648.17	24,475.00
10-41-5012	Health/Life Insurance	39,279.13	61,933.00	49,033.65	63,000.00

Account Number	Account Title	2021-22	2022-23	2022-23	2023-24
		Prior year Actual	Current year Budget	Current year Actual	Proposed Budget
10-41-5013	Workers Compensation	1,218.00	1,365.00	1,197.01	1,475.00
10-41-5014	Unemployment Insurance	375.38	416.00	75.22	280.00
10-41-6101	Accounting and Auditing	14,700.00	17,000.00	24,535.00	18,000.00
10-41-6105	Advertising, Printing, & Publi	14,117.71	7,000.00	3,033.49	6,000.00
10-41-6110	Contract Services	5,244.20	16,500.00	15,322.50	36,000.00
Budget notes:					
	~2024 Contract Services - ArchiveSocial	6000			
	Contract Services - Cottonwood Area Transit	4500			
	Contract Services - Codification and Web	5500			
	Internet - New Much Higher Rate	20000			
10-41-6115	Conventions and Seminars	3,664.30	4,000.00	1,021.88	3,000.00
10-41-6116	Training & Education	1,034.00	2,500.00	1,049.79	2,500.00
10-41-6125	Dues, Subs & Memberships	6,719.08	7,000.00	6,323.00	7,500.00
10-41-6126	TPT Collection Fee Exp	.00	1,200.00	.00	.00
10-41-6130	Election expenses	.00	3,100.00	995.50	2,500.00
10-41-6145	Fuel	111.40	.00	278.35	250.00
10-41-6155	Insurance	21,718.90	17,500.00	19,575.17	22,500.00
10-41-6156	Insurance Deductible Exp	200.00	500.00	.00	.00
10-41-6160	COVID Expenses	.00	.00	.00	.00
10-41-6170	Legal Exp - Gen Gov	15,055.50	20,000.00	6,084.00	14,500.00
10-41-6185	Miscellaneous	1,884.40	2,707.00	5,369.46	4,000.00
10-41-6186	Bank Fees - Gen Admin	1,659.12	1,800.00	1,624.87	2,000.00
10-41-6188	Bank Fees / Merch Svcs	8,815.43	9,000.00	4,784.17	7,500.00
10-41-6190	Office Supplies	8,149.58	8,000.00	10,228.06	8,500.00
10-41-6191	Copier & Equip Lease Expense	5,775.46	7,000.00	5,158.30	7,000.00
10-41-6192	Software Support Exp - GG	18,505.32	22,478.00	20,208.70	26,000.00
Budget notes:					
	~2024 Caselle - 21,600				
10-41-6193	Computer Hardware & Service	10,854.30	10,000.00	6,272.17	1,000.00
10-41-6195	Operating Supplies - Gen Gov	1,657.94	1,500.00	1,310.54	1,500.00
10-41-6200	Postage	3,289.29	4,000.00	2,884.99	4,000.00
10-41-6220	Rep and Maint - Vehicles	.00	500.00	1,546.35	500.00
10-41-6245	Shuttle Expenses	5,067.83	3,000.00	2,903.34	3,000.00
10-41-6250	Small Tools and Equipment	889.73	12,500.00	11,131.66	10,000.00
Budget notes:					
	~2024 Council Chambers Technology				
	Town Hall Security Enhancements				
10-41-6265	Telephone	2,464.06	3,000.00	2,253.80	2,750.00
10-41-6275	Travel	896.67	2,000.00	1,286.81	1,500.00
10-41-6285	Tourism 1% Bed Tax	10,126.33	10,000.00	10,000.00	10,000.00
10-41-6286	Community Health	.00	500.00	.00	500.00
10-41-6287	Allowance for preservation of	.00	60,000.00	.00	.00
10-41-6290	Bad Debt Expense	.00	.00	.00	.00
10-41-7025	Capital outlay - UTV	.00	.00	.00	.00
10-41-9500	Transfers Out	44,085.95	1,120,000.00	1,026,666.68	521,584.00
Budget notes:					
	~2024 Transfer to Utilities Fund - Water	282,208			
	Transfer to Utilities Fund - Sanitation	63,693			
	Transfer to Capital Fund	71,538			
	Transfer to HURF	104,145			
Total GENERAL GOVT EXPENSES:		519,993.58	1,738,741.00	1,508,249.93	1,110,621.00
MAGISTRATE COURT EXPENSES					
10-42-5001	Salaries and Wages	64,089.76	68,721.00	54,948.41	66,300.00
10-42-5005	Accrued Salaries & Wages	47.13	.00	.00	.00

Account Number	Account Title	2021-22	2022-23	2022-23	2023-24
		Prior year Actual	Current year Budget	Current year Actual	Proposed Budget
10-42-5006	Longevity Bonus	529.00	200.00	268.00	220.00
10-42-5010	FICA and Medicare	4,942.47	5,272.00	4,232.48	5,250.00
10-42-5011	Retirement	2,131.84	4,094.00	2,116.00	3,500.00
10-42-5012	Health/Life Insurance	.00	8,577.00	.00	12,000.00
10-42-5013	Worker's Compensation	204.00	227.00	167.11	230.00
10-42-5014	Unemployment	153.24	144.00	19.93	150.00
10-42-6037	Court Security Fund Expenses	.00	10,000.00	.00	10,000.00
10-42-6101	Accounting and Auditing	2,500.00	.00	.00	.00
10-42-6110	Contract Services	2,484.23	7,000.00	2,977.34	6,000.00
10-42-6115	Conventions and Seminars	.00	.00	.00	500.00
10-42-6116	Training & Education	375.00	500.00	645.00	500.00
10-42-6125	Dues and Subscriptions	333.64	350.00	455.63	500.00
10-42-6185	Miscellaneous	18.99	200.00	288.04	250.00
10-42-6190	Office Supplies	112.48	200.00	276.00	300.00
10-42-6191	Copier & Equip Lease Exp	2,363.91	2,400.00	2,423.01	3,000.00
10-42-6195	Operating Supplies - Court	138.80	.00	.00	200.00
10-42-6265	Telephone	785.30	800.00	785.48	900.00
10-42-6275	Travel	454.52	1,000.00	441.57	750.00
Total MAGISTRATE COURT EXPENSES:		81,664.31	109,685.00	70,044.00	110,550.00
POLICE DEPT EXPENSES					
10-43-5001	Salaries and Wages	314,627.59	373,917.00	312,457.87	406,000.00
10-43-5005	Accrued Salaries & Wages	2,320.87	.00	.00	.00
10-43-5006	Longevity Bonus	1,577.00	1,727.00	1,091.00	1,955.00
10-43-5010	FICA and Medicare	23,074.87	28,737.00	23,156.81	31,900.00
10-43-5011	Retirement	26,109.72	38,366.00	21,877.20	43,050.00
10-43-5012	Health Insurance	60,795.15	77,406.00	53,982.96	70,000.00
10-43-5013	Worker's Compensation	20,516.00	24,792.00	18,667.73	22,400.00
10-43-5014	Unemployment	356.74	654.00	79.36	650.00
10-43-5020	Payroll Adjustment-Police	1,531.56	.00	10,642.41-	.00
10-43-6105	Advertising, Printing, & Publi	99.00	.00	314.72	.00
10-43-6110	Contract Services	.00	500.00	2,000.00	1,000.00
10-43-6116	Training & Education	982.00	2,000.00	833.00	7,500.00
Budget notes:					
~2024 \$6,000 for academy lodging / meals - new hire					
10-43-6120	Dispatch Fees	39,496.68	42,000.00	38,266.25	44,000.00
10-43-6125	Dues and Subscriptions	743.25	1,200.00	793.25	1,250.00
10-43-6145	Fuel	12,872.88	15,000.00	8,677.00	13,500.00
10-43-6172	Prosecutor Exp	15,433.00	20,000.00	18,020.50	24,000.00
10-43-6185	Miscellaneous	598.43	600.00	101.05	500.00
10-43-6192	Software Service & Support	4,969.74	8,450.00	6,879.24	10,800.00
10-43-6193	Computer Hardware & Service	1,443.71	25,000.00	18,311.22	5,000.00
10-43-6195	Operating Supplies - Police	3,989.38	2,500.00	2,195.82	3,000.00
10-43-6200	Postage	161.49	200.00	103.06	200.00
10-43-6220	Rep and Maint - Vehicles	10,281.46	6,000.00	9,698.85	5,000.00
10-43-6225	Rep and Maint - Equipment	7,879.63	5,000.00	8,468.35-	5,000.00
10-43-6234	Police Officer Safety Equip Ex	3,197.38	2,250.00	2,239.28	2,500.00
10-43-6250	Small Tools and Equipment	19,767.25	5,000.00	7,491.44	7,000.00
10-43-6265	Telephone	6,671.72	6,750.00	6,167.01	6,000.00
10-43-6280	Uniforms	282.27	1,500.00	4,494.21	2,500.00
10-43-7025	Vehicles, Cap Outlay, Police	26,524.42	37,500.00	38,178.14	19,000.00
10-43-8040	Lease Payments	5,295.28	.00	.00	.00
Total POLICE DEPT EXPENSES:		611,598.47	727,049.00	576,966.21	733,705.00

Account Number	Account Title	2021-22	2022-23	2022-23	2023-24
		Prior year Actual	Current year Budget	Current year Actual	Proposed Budget
FIRE DEPT EXPENSES					
10-44-5001	Salaries and Wages	138,103.22	179,346.00	158,483.07	249,500.00
	Budget notes:				
	~2024 Allowance for Weekend Staffing \$17,500				
	Includes 2 new Firewise Employees \$70,000 Wages				
10-44-5002	Wildland Personnel	35,000.00	35,000.00	10,272.99	35,000.00
10-44-5003	Volunteer-Employee Per Call Pe	16,065.50	34,000.00	16,657.50	35,000.00
10-44-5004	Firewise Personnel	22,580.75	31,000.00	11,841.85	.00
10-44-5005	Accrued Salaries & Wages	3,212.81	.00	.00	.00
10-44-5006	Longevity Bonus	864.00	894.00	466.00	1,360.00
10-44-5007	Payment in Lieu of Benefits	.00	7,316.00	6,753.12	7,400.00
10-44-5010	FICA and Medicare	15,966.77	20,698.00	11,915.60	25,350.00
10-44-5011	Retirement	23,083.11	13,176.00	11,784.21	25,500.00
10-44-5012	Health Insurance	44,062.72	36,300.00	30,814.80	66,500.00
10-44-5013	Worker's Compensation	17,915.00	21,777.00	14,554.28	24,250.00
10-44-5014	Unemployment	294.09	888.00	74.70	800.00
10-44-5015	Retirement - Volunteer Contrib	.00	15,000.00	15,000.00	.00
10-44-5020	Payroll Adjustment-Fire	.00	.00	.00	.00
10-44-6110	Contract Services	.00	500.00	.00	.00
10-44-6116	Training & Education	3,506.48	8,000.00	7,333.32	7,500.00
10-44-6120	Dispatch Fees	6,723.96	6,750.00	6,443.63	7,000.00
10-44-6125	Dues and Subscriptions	1,081.21	700.00	794.01	750.00
10-44-6145	Fuel	8,718.20	9,000.00	7,181.10	9,000.00
10-44-6170	Legal Exp - Fire	58.50	500.00	331.50	500.00
10-44-6180	Medical Expenses	162.58	1,000.00	517.66	500.00
10-44-6181	Medical Supplies Exp	4,098.16	4,500.00	5,186.18	5,000.00
10-44-6185	Miscellaneous	730.80	1,423.00	272.45	1,000.00
10-44-6192	Software Service & Support	1,373.39	900.00	1,215.17	1,200.00
10-44-6193	Computer Hardware and Service	.00	2,500.00	.00	2,500.00
10-44-6195	Operating Supplies - Fire Dept	755.92	1,500.00	950.20	1,500.00
10-44-6220	Rep and Maint - Vehicles	14,463.53	20,000.00	6,708.56	16,000.00
10-44-6225	Rep and Maint - Equipment	3,003.75	5,000.00	2,555.30	4,000.00
10-44-6250	Small Tools and Equipment	10,202.71	10,000.00	7,899.05	10,000.00
10-44-6265	Telephone	3,268.20	3,500.00	3,164.91	3,500.00
10-44-6270	Training Center Assessment	2,692.00	2,700.00	2,692.00	2,750.00
10-44-6285	Utilities	.00	.00	.00	.00
	Total FIRE DEPT EXPENSES:	377,987.36	473,868.00	341,863.16	543,360.00

LIBRARY EXPENSES

10-45-5001	Salaries and Wages	64,478.92	72,537.00	64,925.18	89,000.00
10-45-5005	Accrued Salaries & Wages	57.87	.00	.00	.00
10-45-5006	Longevity Bonus	708.00	558.00	696.00	600.00
10-45-5007	Library Benefit Stipend	6,934.98	7,144.00	6,594.72	7,200.00
10-45-5010	FICA and Medicare	5,510.78	6,138.00	5,539.49	7,400.00
10-45-5011	Retirement	3,556.02	4,370.00	3,501.61	6,100.00
10-45-5012	Health Insurance	535.86	492.00	494.64	710.00
10-45-5013	Worker's Compensation	249.00	289.00	240.26	350.00
10-45-5014	Unemployment	222.46	241.00	48.65	250.00
10-45-6110	Contract Services	1,250.00	1,250.00	755.76	1,250.00
10-45-6185	Miscellaneous	341.14	250.00	.00	250.00
10-45-6190	Office Supplies	309.21	250.00	274.52	250.00
10-45-6195	Operating Supplies - Library	4,423.69	4,500.00	5,123.33	4,500.00
10-45-6205	Print and Non-Print Materials	2,514.77	3,000.00	2,324.53	3,000.00
10-45-6225	Rep and Maint - Equipment	287.44	100.00	.00	100.00
10-45-6250	Small Tools and Equipment	1,313.30	1,500.00	546.22	1,000.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
10-45-6265	Telephone	975.98	1,100.00	949.20	1,250.00
10-45-6266	E-Rate Exp	715.40	800.00	27.84	750.00
Total LIBRARY EXPENSES:		94,269.08	104,519.00	92,041.95	123,960.00
PLANNING & ZONING EXP					
10-46-5001	Salaries and Wages	42,263.71	62,133.00	50,752.58	65,800.00
10-46-5005	Accrued Salaries & Wages	135.32	.00	.00	.00
10-46-5006	Longevity Bonus	358.00	358.00	293.00	370.00
10-46-5007	Health Benefit Stipend	.00	.00	.00	.00
10-46-5010	FICA and Medicare	3,249.58	4,781.00	3,865.63	5,100.00
10-46-5011	Retirement	1,816.55	3,890.00	3,536.56	5,200.00
10-46-5012	Health Insurance	4,927.78	11,916.00	11,061.60	9,100.00
10-46-5013	Worker's Compensation	339.00	536.00	329.34	570.00
10-46-5014	Unemployment	134.67	144.00	22.96	125.00
10-46-6105	Advertising, Printing, & Publi	54.03	100.00	.00	100.00
10-46-6110	Contract Services	400.00	.00	.00	.00
10-46-6115	Conventions and Seminars	.00	500.00	.00	250.00
10-46-6116	Training and Education	.00	2,000.00	.00	1,000.00
10-46-6170	Legal Exp - P&Z	18,666.25	18,000.00	8,616.00	16,000.00
10-46-6175	Map Upgrades / Copies	.00	.00	.00	.00
10-46-6185	Miscellaneous	.00	200.00	.00	5,000.00
Budget notes:					
GIS Equipment Incl Computer					
10-46-6192	Software Maintenance & Support	900.00	1,544.00	1,195.75	1,600.00
10-46-6195	Operating Supplies	.00	200.00	.00	100.00
10-46-6250	Small Tools and Equipment	109.84	200.00	14.00	100.00
10-46-6265	Telephone	529.05	600.00	506.27	600.00
10-46-6275	Travel	.00	500.00	.00	250.00
10-46-6310	Historic Preservation Exp	.00	.00	.00	3,000.00
Budget notes:					
~2024 New Line Item in 2024					
Total PLANNING & ZONING EXP:		73,613.14	107,602.00	80,193.69	114,265.00
PARKS EXPENSES					
10-47-5001	Salaries and Wages	6,052.26	7,329.00	5,823.99	7,600.00
10-47-5005	Accrued Wages	40.34	.00	.00	.00
10-47-5006	Longevity Bonus	.00	.00	12.64	25.00
10-47-5010	FICA and Medicare	430.46	561.00	420.75	585.00
10-47-5011	Retirement	457.79	586.00	423.19	765.00
10-47-5012	Health Insurance	1,764.86	1,883.00	1,786.50	2,400.00
10-47-5013	Worker's Compensation	266.00	344.00	261.20	360.00
10-47-5014	Unemployment	7.58	9.00	2.46	10.00
10-47-6145	Fuel	1,361.89	2,000.00	925.29	1,500.00
10-47-6170	Legal	.00	250.00	.00	250.00
10-47-6185	Miscellaneous	126.16	300.00	96.16	300.00
10-47-6192	Software Service & Support	79.81	.00	.00	100.00
10-47-6195	Operating Supplies - Parks	144.89	350.00	136.74	300.00
10-47-6215	Rep and Maint - Building	.00	100.00	.00	100.00
10-47-6220	Rep and Maint - Vehicles	1,293.90	1,500.00	532.60	1,250.00
10-47-6225	Rep and Maint - Equipment	339.03	500.00	524.62	750.00
Budget notes:					
~2024 Upper Park Grass					
10-47-6230	Rep and Maint - Infrastructure	869.70	2,000.00	.00	2,000.00
10-47-6250	Small Tools and Equipment	105.41	1,000.00	1,289.53	1,250.00

Account Number	Account Title	2021-22	2022-23	2022-23	2023-24
		Prior year Actual	Current year Budget	Current year Actual	Proposed Budget
10-47-6280	Uniform Exp Parks	294.32	400.00	257.16	450.00
10-47-6285	Utilities	2,277.17	2,800.00	2,503.94	2,750.00
10-47-8040	Lease Payments	260.16	261.00	216.80	275.00
Total PARKS EXPENSES:		16,171.73	22,173.00	15,213.57	23,020.00
PROPERTIES EXPENSES					
10-48-5001	Salaries and Wages	37,069.12	45,382.00	36,008.51	47,000.00
10-48-5005	Accrued Wages	249.79	.00	.00	.00
10-48-5006	Longevity Bonus	.00	.00	78.25	220.00
10-48-5010	FICA and Medicare	2,665.62	3,472.00	2,604.78	3,650.00
10-48-5011	Retirement	2,834.79	3,631.00	2,619.72	4,750.00
10-48-5012	Health Insurance	10,929.10	11,662.00	11,057.64	13,700.00
10-48-5013	Worker's Compensation	1,503.00	2,065.00	1,519.55	2,150.00
10-48-5014	Unemployment	47.05	58.00	15.33	58.00
10-48-6110	Contract Services	5,430.50	10,500.00	5,869.14	10,000.00
10-48-6140	Engineering Fees	.00	5,000.00	6,348.75	7,500.00
10-48-6145	Fuel	705.52	1,500.00	627.45	1,500.00
10-48-6170	Legal Services	.00	100.00	.00	.00
10-48-6185	Miscellaneous	980.28	1,000.00	2,126.61	2,000.00
10-48-6192	Software Service & Support	79.81	.00	.00	.00
10-48-6195	Operating Supplies - Propertie	2,149.30	2,000.00	996.33	2,000.00
10-48-6215	R&M Building - Properties	69,778.61	50,000.00	4,170.96	40,000.00
Budget notes:					
~2024 Rep and Maint - Buildings (routine)20,000.00					
Rep and Maint - Buildings (special)20,000.00					
Including Safety Fencing					
10-48-6220	Rep and Maint - Vehicles	1,332.85	1,500.00	596.05	1,200.00
10-48-6225	Rep and Maint - Equipment	396.81	250.00	575.05	500.00
10-48-6230	Rep and Maint - Infrastructure	6,407.05	115,000.00	34.69	35,000.00
10-48-6250	Small Tools and Equipment	1,788.37	1,200.00	472.18	1,200.00
10-48-6280	Uniform Exp Properties	294.32	350.00	290.10	350.00
10-48-6285	Utilities	40,524.25	42,000.00	41,094.27	44,000.00
10-48-8040	Lease Payments	260.16	261.00	216.80	280.00
Total PROPERTIES EXPENSES:		185,426.30	296,931.00	117,322.16	217,058.00
GENERAL FUND Revenue Total:		2,488,883.90	2,499,568.00	3,157,951.71	2,976,539.00
GENERAL FUND Expenditure Total:		1,960,723.97	3,580,568.00	2,801,894.67	2,976,539.00
Net Total GENERAL FUND:		528,159.93	1,081,000.00-	356,057.04	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
UTILITY FUND					
WATER REVENUE					
20-50-4010	Fund Balance Reserves	.00	.00	.00	110,000.00
20-50-4050	Connection Fees	5,800.00	.00	.00	.00
20-50-4085	Water Usage Fees	168,086.33	182,000.00	148,308.66	175,000.00
20-50-4100	Water Connection Fees	.00	5,000.00	.00	5,000.00
20-50-4105	Capital Grants	.00	.00	.00	.00
20-50-4200	Contributions	184,573.84	.00	.00	.00
20-50-4500	Miscellaneous	3,325.63	2,500.00	2,091.00	2,750.00
20-50-4900	Transfers In	40,000.04	590,000.00	540,833.34	326,208.00
Budget notes:					
-2024 From Parking \$44,000					
From General \$282,208					
Total WATER REVENUE:		401,785.84	779,500.00	691,233.00	618,958.00

WATER REVENUE					
20-50-5001	Salaries and Wages	65,233.35	80,053.00	63,604.97	83,500.00
20-50-5005	Accrued Salaries & Wages	645.66	.00	.00	.00
20-50-5006	Longevity Bonus	.00	.00	138.02	425.00
20-50-5010	FICA and Medicare	4,702.00	6,124.00	4,594.67	6,400.00
20-50-5011	Retirement	5,000.52	6,404.00	4,620.98	8,400.00
20-50-5012	Health Insurance	19,278.82	20,571.00	19,504.22	26,000.00
20-50-5013	Worker's Compensation	3,551.00	4,474.00	3,372.98	4,675.00
20-50-5014	Unemployment	82.98	102.00	27.04	100.00
20-50-6105	Advertising, Printing, & Publi	36.02	.00	.00	.00
20-50-6110	Contract Services	11,130.00	32,000.00	11,356.22	20,000.00
20-50-6116	Training and Education	.00	500.00	.00	500.00
20-50-6120	Depreciation Expenses	55,936.00	.00	.00	.00
20-50-6135	Permit Fee Exp - Water	500.00	1,800.00	411.90	1,250.00
20-50-6140	Engineering Fees	.00	1,500.00	.00	4,000.00
20-50-6145	Fuel	1,970.62	3,000.00	2,843.35	3,000.00
20-50-6155	Insurance	7,632.84	7,500.00	5,642.40	7,750.00
20-50-6170	Legal Exp - Water	3,673.25	43,000.00	3,456.50	35,000.00
20-50-6185	Miscellaneous	1,379.15	795.00	96.16	800.00
20-50-6192	Software Support Exp - Water	5,179.20	5,628.00	4,912.85	6,000.00
20-50-6195	Operating Supplies - Water	3,596.19	3,400.00	3,141.85	5,000.00
20-50-6215	R&M Building - Water	.00	200.00	.00	250.00
20-50-6220	Rep and Maint - Vehicles	2,692.34	2,000.00	1,105.80	2,000.00
20-50-6225	Rep and Maint - Equipment	3,503.29	1,500.00	358.01	1,500.00
20-50-6230	Rep and Maint - Infrastructure	36,475.50	524,000.00	6,676.81	331,200.00
Budget notes:					
-2024 Rep and Maint - Infrastructure (routine) 20,000.00					
Rep and Maint - Walnut Springs tank refurbishment 40,000.00					
Rep and Maint - Siphon repair Verde Central 100,000.00					
Rep and Maint - Siphon Line Mescal Canyon 50,000.00					
Rep and Maint - Infrastructure (springs / regulators) 10,000.00					
Tank Repair - Cleopatra Hill 110,000					
20-50-6232	Springs Security Exp	1,069.39	10,000.00	3,871.12	8,000.00
20-50-6240	Service Tests/System Testing	510.20	750.00	180.00	750.00
20-50-6250	Small Tools and Equipment	445.24	1,250.00	1,945.96	2,750.00
20-50-6271	DWR Fee	.00	900.00	.00	900.00
20-50-6280	Uniform Exp Water	294.32	350.00	257.16	350.00
20-50-6285	Utilities Exp - Water	441.13	500.00	417.03	500.00
20-50-6290	Administrative Charge	51,275.20	54,288.00	49,764.00	57,008.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
20-50-8040	Lease Payments	115.36	911.00	758.80	950.00
20-50-8041	Vehicle Purchase-Water	.00	.00	.00	.00
Total WATER REVENUE:		285,058.25	813,500.00	193,058.80	618,958.00
SEWER REVENUE					
20-51-4050	Connection Fees	5,500.00	5,500.00	.00	5,500.00
20-51-4085	Sewer Usage Fees	165,317.38	182,000.00	140,522.16	161,450.00
20-51-4300	Interest and Investment Eamin	.00	.00	.00	.00
20-51-4900	Transfers In	40,000.04	90,000.00	82,500.00	115,538.00
Budget notes:					
~2024 From Parking \$44,000.00					
From General Fund \$71,538.00					
Total SEWER REVENUE:		210,817.42	277,500.00	223,022.16	282,488.00
SEWER REVENUE					
20-51-5001	Salaries and Wages	35,413.45	43,409.00	34,491.64	45,000.00
20-51-5005	Accrued Salaries & Wages	1,427.76	.00	.00	.00
20-51-5006	Longevity Bonus	.00	.00	74.84	225.00
20-51-5010	FICA and Medicare	2,549.68	3,321.00	2,491.66	3,500.00
20-51-5011	Retirement	2,711.54	3,473.00	2,505.85	4,550.00
20-51-5012	Health Insurance	10,453.86	11,155.00	10,576.44	14,000.00
20-51-5013	Worker's Compensation	1,801.00	2,237.00	1,742.33	2,350.00
20-51-5014	Unemployment	45.01	55.00	14.64	55.00
20-51-6110	Contract Services	38,400.00	54,600.00	32,000.00	50,000.00
Budget notes:					
~2024 Contract Services - MacVittie 40,000					
Contract Services - sewer line mapping 10,000					
20-51-6120	Depreciation Expense	20,697.00	.00	.00	.00
20-51-6135	Permit Fee Exp - Sewer	8,324.41	1,375.00	1,378.94	2,000.00
20-51-6140	Engineering Fees	16,762.27	17,500.00	.00	15,000.00
20-51-6145	Fuel	2,011.60	3,000.00	1,730.64	3,000.00
20-51-6155	Insurance	8,650.56	10,000.00	5,919.74	10,000.00
20-51-6170	Legal Exp - Sewer	370.50	1,100.00	78.00	1,000.00
20-51-6185	Miscellaneous	158.02	498.00	287.15	500.00
20-51-6186	Bank Fees - Sewer Accts	.00	.00	.00	.00
20-51-6192	Software Support Exp - Sewer	5,179.20	5,628.00	4,912.85	5,750.00
20-51-6195	Operating Supplies - Sewer	8,493.97	8,000.00	10,312.42	12,000.00
20-51-6215	R&M Building - Sewer	.00	300.00	.00	.00
20-51-6220	Rep and Maint - Vehicles	1,293.90	1,900.00	642.10	1,750.00
20-51-6225	Rep and Maint - Equipment	164.09	2,400.00	169.69	250.00
20-51-6230	Rep and Maint - Infrastructure	6,001.51	48,000.00	16,316.17	35,000.00
Budget notes:					
~2024 Rep and Maint - Infrastructure (routine) 15,000.00					
Rep and Maint - Infrastructure (sewer line replacement ??) 20,000.00					
20-51-6240	Service Tests/System Testing	13,039.40	14,000.00	9,131.60	14,000.00
20-51-6250	Small Tools & Equipment (under	1,351.52	2,000.00	901.35	1,500.00
20-51-6280	Uniform Exp Sewer	294.32	350.00	261.52	400.00
20-51-6285	Utilities	2,268.31	2,500.00	2,231.88	2,750.00
20-51-6290	Administrative Charge	51,275.20	54,288.00	54,288.00	57,008.00
20-51-8020	Sewer Interest Expense	.00	.00	.00	.00
20-51-8040	Lease Payments	115.36	911.00	758.80	900.00
Total SEWER REVENUE:		239,253.44	292,000.00	193,218.25	282,488.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SANITATION REVENUE					
20-52-4085	Sanitation Usage Fees	175,260.77	188,000.00	161,897.00	180,000.00
20-52-4500	Miscellaneous	421.37	750.00	449.00	750.00
20-52-4900	Transfers In	.00	30,000.00	27,500.00	63,693.00
Budget notes: ~2024 From General Fund					
Total SANITATION REVENUE:		175,682.14	218,750.00	189,846.00	244,443.00
SANITATION REVENUE					
20-52-5001	Salaries and Wages	56,287.34	69,060.00	54,873.65	72,000.00
20-52-5005	Accrued Salaries & Wages	437.48	.00	.00	.00
20-52-5006	Longevity Bonus	.00	.00	119.07	350.00
20-52-5010	FICA and Medicare	4,056.32	5,283.00	3,963.86	5,500.00
20-52-5011	Retirement	4,313.80	5,525.00	3,986.66	7,200.00
20-52-5012	Health Insurance	16,631.18	17,746.00	16,827.49	22,200.00
20-52-5013	Worker's Compensation	5,046.00	6,367.00	4,863.28	6,700.00
20-52-5014	Unemployment	71.59	88.00	23.28	85.00
20-52-6111	Recycling Contract Exp	600.00	1,500.00	1,320.00	1,750.00
20-52-6116	Training & Education	.00	500.00	95.00	300.00
20-52-6120	Depreciation Expense	276.00	.00	.00	.00
20-52-6142	Equipment Rentals	.00	800.00	1,442.65	1,000.00
20-52-6145	Fuel	7,691.74	10,500.00	6,474.26	9,000.00
20-52-6155	Insurance	10,177.13	10,000.00	6,335.75	10,000.00
20-52-6165	Landfill Tipping Fees	20,965.00	21,600.00	16,218.00	21,000.00
20-52-6185	Miscellaneous	632.44	265.00	206.38	300.00
20-52-6192	Software Support Exp - Trash	3,911.13	5,628.00	4,356.76	5,500.00
20-52-6195	Operating Supplies - Trash	532.37	750.00	267.81	500.00
20-52-6220	Rep and Maint - Vehicles	10,581.50	10,000.00	5,657.49	10,000.00
20-52-6225	Rep and Maint - Equipment	465.67	500.00	28.35	500.00
20-52-6230	R&M Trash - Infrastructure	.00	.00	.00	.00
20-52-6250	Small Tools and Equipment	68.50	6,000.00	7.14	3,200.00
20-52-6280	Uniform Exp Trash	294.44	350.00	252.90	350.00
20-52-6290	Administrative Charge	51,275.20	54,288.00	45,240.00	57,008.00
20-52-9500	Transfers Out	10,000.00	10,000.00	10,000.00	10,000.00
Budget notes: New Garbage Truck					
Total SANITATION REVENUE:		204,314.83	236,750.00	182,559.78	244,443.00
UTILITY FUND Revenue Total:		788,285.40	1,275,750.00	1,104,101.16	1,145,889.00
UTILITY FUND Expenditure Total:		728,626.52	1,342,250.00	568,836.83	1,145,889.00
Net Total UTILITY FUND:		59,658.88	66,500.00-	535,264.33	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
HURF FUND					
HURF REVENUE					
30-30-4020	HURF Revenue	46,669.61	48,454.00	42,714.02	48,500.00
30-30-4300	Interest and Investment Earmn	444.78	500.00	1,889.05	1,000.00
30-30-4900	Transfers In	84,085.87	236,500.00	216,791.67	200,145.00
Budget notes:					
~2024 From Parking \$96,000					
From Gen Fund \$104,145					
Total HURF REVENUE:		131,200.26	285,454.00	261,394.74	249,645.00
HURF REVENUE					
30-30-5001	Salaries and Wages	42,650.13	51,458.00	41,677.16	39,000.00
30-30-5005	Accrued Salaries & Wages	261.01	.00	.00	.00
30-30-5006	Longevity Bonus	.00	.00	63.18	200.00
30-30-5010	FICA and Medicare	3,130.88	3,937.00	3,068.40	3,500.00
30-30-5011	Retirement	2,288.99	2,932.00	2,115.29	3,900.00
30-30-5012	Health Insurance	8,824.76	9,416.00	8,928.79	12,000.00
30-30-5013	Worker's Compensation	1,489.00	2,110.00	1,513.61	1,850.00
30-30-5014	Unemployment	94.55	119.00	21.48	100.00
30-30-6140	Engineering Fees	.00	2,500.00	.00	2,500.00
30-30-6142	Equipment Rentals	.00	800.00	.00	750.00
30-30-6145	Fuel	1,072.37	1,800.00	1,162.70	1,500.00
30-30-6155	Insurance	5,088.58	5,000.00	3,761.60	5,250.00
30-30-6160	COVID Expenses - Portajohns	9,928.00	.00	.00	.00
30-30-6185	Miscellaneous	265.40	631.00	96.18	500.00
30-30-6192	Software Service & Support	770.82	1,594.00	1,182.00	1,600.00
30-30-6195	Operating Supplies - HURF	504.01	500.00	136.80	500.00
30-30-6210	Public Restroom Supplies	1,611.17	3,000.00	2,184.73	3,000.00
30-30-6215	Repair & Maintenance - Buildin	.00	500.00	.00	500.00
30-30-6220	Rep and Maint - Vehicles	1,293.91	1,500.00	597.92	1,500.00
30-30-6225	Rep and Maint - Equipment	164.09	500.00	250.03	500.00
30-30-6230	Rep and Maint - Infrastructure	13,646.39	165,000.00	1,353.57	140,000.00
Budget notes:					
~2024 Repair & Maintenance - Infrastructure (routine R&M) 15,000					
Repair & Maintenance - Street patching 10,000					
Repair & Maintenance - Paving 115,000					
Sliding Jail; Middle Park; Town Hall; Restrooms; Across from Spirit Room					
30-30-6250	Small Tools and Equipment	260.35	500.00	452.16	650.00
30-30-6255	Street Lights	12,236.62	13,000.00	12,128.25	13,750.00
30-30-6260	Street Supplies	19,871.58	5,000.00	5,761.42	7,500.00
30-30-6280	Uniform Exp - HURF	294.35	350.00	257.17	400.00
30-30-6290	Administrative Charge	11,038.53	8,046.00	7,375.50	8,420.00
30-30-7000	Capital outlay - Public resto	.00	25,000.00	17,530.00	.00
30-30-8040	Lease Payments	260.28	261.00	216.90	275.00
Total HURF REVENUE:		137,045.77	305,454.00	111,834.84	249,645.00
HURF FUND Revenue Total:		131,200.26	285,454.00	261,394.74	249,645.00
HURF FUND Expenditure Total:		137,045.77	305,454.00	111,834.84	249,645.00
Net Total HURF FUND:		5,845.51-	20,000.00-	149,559.90	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
PARKING FUND					
PARKING FUND REVENUE					
35-35-4042	Parking Kiosk Revenue	335,684.00	400,000.00	319,267.70	347,000.00
35-35-4043	Allowance for Additional Kiosk	.00	.00	.00	.00
Total PARKING FUND REVENUE:		335,684.00	400,000.00	319,267.70	347,000.00
PARKING FUND REVENUE					
35-35-5001	Salaries and Wages	27,656.57	37,072.00	32,271.45	40,000.00
35-35-5005	Accrued Salaries & Wages	884.11	.00	.00	.00
35-35-5006	Longevity Bonus	.00	.00	60.00	150.00
35-35-5010	FICA Match	2,123.32	2,836.00	2,485.67	2,980.00
35-35-5013	Worker's Compensation	709.00	973.00	832.89	1,025.00
35-35-5014	Unemployment	144.79	184.00	31.84	168.00
35-35-6145	Fuel	.00	2,000.00	468.88	1,000.00
35-35-6185	Miscellaneous	.00	640.00	.00	750.00
35-35-6186	Bank Charges	55.64	.00	33.80	50.00
35-35-6188	Credit Card Processing Fees	47,847.72	45,500.00	27,129.26	32,000.00
35-35-6192	Software Service and Support	5,796.10	10,494.00	6,077.93	25,000.00
Budget notes:					
~2024 Software Maintenance and Support (Kiosks)9,000.00					
Software Maintenance and Support (admin) 16,000.00					
New Enforcement System					
35-35-6195	Operating Supplies	626.46	3,000.00	635.13	1,500.00
35-35-6265	Telephone	3,004.02	3,200.00	3,219.57	3,500.00
35-35-6290	Administrative Charge	.00	5,262.00	4,823.50	5,597.00
35-35-7000	Capital Outlay	20,441.70	.00	.00	.00
35-35-8041	Allowance for additional capit	.00	7,000.00	12,107.67	10,000.00
35-35-9500	Transfers Out	150,000.00	336,500.00	297,000.00	223,280.00
Budget notes:					
~2024 Transfer to General Budget (public safety) 39,000.00					
Transfer to HURF Budget 96,000.00					
Transfer to Water Budget 44,000.00					
Transfer to Sewer Budget 44,000.00					
Total PARKING FUND REVENUE:		259,289.43	454,661.00	387,177.59	347,000.00
PARKING FUND Revenue Total:		335,684.00	400,000.00	319,267.70	347,000.00
PARKING FUND Expenditure Total:		259,289.43	454,661.00	387,177.59	347,000.00
Net Total PARKING FUND:		76,394.57	54,661.00-	67,909.89-	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
FIRE DEPT PENSION & RETIREMENT					
FIRE DEPT P&R REVENUE					
40-60-4250	Town contribution	12,000.00	15,000.00	15,000.00	15,000.00
40-60-4255	State Pension Contribution	2,647.77	2,500.00	.00	2,750.00
40-60-4256	Retirement Rev FD P&R	.00	10,000.00	7,892.38	10,000.00
40-60-4300	Interest and Investment Earnings	10,250.32	.00	.00	.00
40-60-4306	Change in Fair Val of Investme	45,653.71-	.00	.00	.00
Total FIRE DEPT P&R REVENUE:		20,755.62-	27,500.00	22,892.38	27,750.00
FIRE DEPT P&R REVENUE					
40-60-6110	Contract Services	3,156.91	2,000.00	.00	.00
40-60-6235	Retirement Exp FD P&R	15,399.50	25,500.00	25,540.15	27,750.00
Total FIRE DEPT P&R REVENUE:		18,556.41	27,500.00	25,540.15	27,750.00
FIRE DEPT PENSION & RETIREMENT Revenue Total:		20,755.62-	27,500.00	22,892.38	27,750.00
FIRE DEPT PENSION & RETIREMENT Expenditure Total:		18,556.41	27,500.00	25,540.15	27,750.00
Net Total FIRE DEPT PENSION & RETIREMENT:		39,312.03-	.00	2,647.77-	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
OPERATING GRANTS REVENUE					
OPERATING GRANTS REVENUE					
50-40-4066	RICO Rev - Opr Grants	.00	4,500.00	.00	4,500.00
50-40-4067	Police Dept Rev - Opr Grants	11,063.15	9,000.00	6,550.46	.00
50-40-4068	Fire Dept Rev - Opr Grants	19,836.19	127,500.00	3,949.02	100,000.00
Budget notes:					
	~2024 Fire: FEMA	25,000.00			
	Fire: 100 Club grant	5,000.00			
	Fire: NAEMS funding	7,500.00			
	Fire: Title 3 Fuels	15,000.00			
	Firehouse Subs Grant	16,000.00			
	Miscellaneous Pawek	31,500.00			
50-40-4100	Operating Grants Revenue	.00	.00	.00	.00
50-40-4101	USDA Search Grant WWTP	.00	.00	.00	32,000.00
Budget notes:					
~2024 Water Tower Siting / Water System - SEARCH					
50-40-4102	Yavapai County Storm Drainage/	.00	.00	.00	.00
50-40-4103	PZ: SHPO Grant Revenue	20,000.00	.00	.00	.00
50-40-4104	FMI: Water Planning	4,095.00	37,000.00	.00	.00
50-40-4105	Community & Foundation Grant R	.00	40,000.00	6,600.00	20,000.00
50-40-4150	Police: Prop 207 funding	.00	8,000.00	.00	5,000.00
50-40-4185	MISCELLANEOUS grants	.00	350,000.00	.00	350,000.00
50-40-4200	Misc. Judicial Grants	.00	.00	.00	23,500.00
Total OPERATING GRANTS REVENUE:		54,994.34	576,000.00	17,099.48	535,000.00
OPERATING GRANTS REVENUE					
50-40-6100	Misc. Judicial Grant Exp.	.00	.00	.00	23,500.00
50-40-6101	USDA SEARCH grant (WWTP engine)	.00	.00	.00	32,000.00
Budget notes:					
~2024 Water Tower Siting / Water System - SEARCH					
50-40-6102	Yavapai County Storm Drainage/	.00	.00	.00	.00
50-40-6103	PZ: SHPO Grant Expenses	20,000.00	.00	.00	.00
50-40-6104	FMI Water Planning Expenses	4,095.00	37,000.00	.00	.00
50-40-6105	Community Investment 2024	.00	40,000.00	.00	20,000.00
50-40-6110	Contract Services Exp - Opr Gr	.00	.00	.00	.00
50-40-6150	Police: Prop 207 Funding	.00	8,000.00	.00	5,000.00
50-40-6170	Legal Exp - Opr Grants	.00	.00	.00	.00
50-40-6185	Use of MISCELLANEOUS grants	.00	350,000.00	5,000.00	350,000.00
50-40-6236	RICO Exp - Opr Grants	10,837.24	4,500.00	.00	4,500.00
50-40-6237	Police Dept Exp - Opr Grants	1,531.56	9,000.00	8,806.42	.00
50-40-6238	Fire Dept Exp - Opr Grants	19,836.19	127,500.00	.00	100,000.00
Total OPERATING GRANTS REVENUE:		53,236.87	576,000.00	13,806.42	535,000.00
OPERATING GRANTS REVENUE Revenue Total:		54,994.34	576,000.00	17,099.48	535,000.00
OPERATING GRANTS REVENUE Expenditure Total:		53,236.87	576,000.00	13,806.42	535,000.00
Net Total OPERATING GRANTS REVENUE:		1,757.47	.00	3,293.06	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CAPITAL GRANTS FUND					
CAPITAL GRANTS REVENUE					
60-70-4105	CDBG Dundee Waterline Revenue	180,222.29	300,000.00	204,960.47	.00
60-70-4106	HURF Exchange Drainage Project	199,456.98	630,000.00	630,000.00	.00
60-70-4107	Yavapai Apache Gaming Donation	11,675.57	55,000.00	.00	24,000.00
Budget notes:					
~2024 Prop 202 - Inclinator					
Engineering - Retaining Walls					
60-70-4108	Freeport McMoRan - Social Inve	.00	61,000.00	.00	25,000.00
60-70-4109	Brownfields grant: Lead Paint	.00	.00	.00	.00
60-70-4110	Grant for Healthcare Clinic	.00	50,000.00	.00	.00
60-70-4111	Legislative Funding-Center Ave	.00	560,000.00	.00	.00
60-70-4112	Congressional Funding Hydrants	.00	1,134,000.00	.00	.00
60-70-4185	Miscellaneous Capital Grants	1,200.00-	500,000.00	.00	500,000.00
60-70-4195	American Rescue Fund AZ State	.00	151,780.00	151,460.96	10,000.00
60-70-4200	Federal RAISE Grant	.00	.00	.00	1,750,000.00
Budget notes:					
~2024 RAISE Grant - Center Avenue					
Total CAPITAL GRANTS REVENUE:		390,154.84	3,441,780.00	986,421.43	2,309,000.00
CAPITAL GRANTS REVENUE					
60-70-6105	CDBG Dundee Waterline Expenses	194,573.84	300,000.00	154,704.25	.00
60-70-6106	HURF Exchange Drainage Expense	398,913.96	630,000.00	440,175.53	.00
60-70-6107	Yavapai Apache Grant Expenses	11,866.30	55,000.00	25,025.51	24,000.00
Budget notes:					
~2024 Inclinator					
Retaining Walls Repair Engineering					
60-70-6108	Freeport McMoRan - Social Inve	.00	61,000.00	.00	25,000.00
60-70-6109	Brownfields grant: Lead Paint	.00	.00	.00	.00
60-70-6110	Grant for Healthcare Clinic	.00	50,000.00	.00	.00
60-70-6111	Legislative Funding-CenterAve	.00	560,000.00	19,749.63	.00
60-70-6112	Congressional Funding Hydrants	.00	1,134,000.00	.00	.00
60-70-6140	Engineering Exp - Cap Grants	.00	.00	.00	.00
60-70-6185	Misc Exp - Cap Grants	280.29-	651,780.00	.00	500,000.00
60-70-6195	American Rescue Fund AZ State	.00	.00	15,291.61	10,000.00
60-70-6200	Federal RAISE Grant Exp	.00	.00	.00	1,750,000.00
60-70-6215	R&M Building Exp - Cap Grants	.00	.00	.00	.00
60-70-6230	R&M Infrastructure Exp - Cap G	.00	.00	.00	.00
60-70-7020	Operating Equip, Cap Outlay -	199,456.98-	.00	.00	.00
Total CAPITAL GRANTS REVENUE:		405,616.83	3,441,780.00	654,946.53	2,309,000.00
CAPITAL GRANTS FUND Revenue Total:		390,154.84	3,441,780.00	986,421.43	2,309,000.00
CAPITAL GRANTS FUND Expenditure Total:		405,616.83	3,441,780.00	654,946.53	2,309,000.00
Net Total CAPITAL GRANTS FUND:		15,461.99-	.00	331,474.90	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
GENERAL FUND CONTINGENCIES FND					
GENERAL FUND CONTINGENCIES REV					
70-25-4090	Wildlands Rev - Contingency	66,735.97	100,000.00	11,741.97	75,000.00
70-25-4295	Excess Sales Tax- Misc	.00	1,682,500.00	.00	2,382,500.00
Budget notes:					
~2024 Excess City Sales Tax 240,000					
Transfer in from Sanitation 10,000					
Sale or Lease of Real Property 1,750,000					
Additional Library Donations 2,500					
DEMA/FEMA COVID reimbursement 30,000					
Budgeted fund balance 250,000					
Total GENERAL FUND CONTINGENCIES REV:		66,735.97	1,782,500.00	11,741.97	2,457,500.00
GENERAL FUND CONTINGENCIES REV					
70-25-6276	Wildlands Exp - Contingency	77,670.89	100,000.00	12,830.80	75,000.00
70-25-6295	Expense - GF Contingencies	1,970.96	1,682,500.00	86,077.29	2,382,500.00
Budget notes:					
~2024 Garbage Truck 180,000					
Fire Department Roof 30,000					
Fire Department HVAC 20,000					
Inclinometer 25,000					
Cantilevered Sidewalk 15,000					
School Street Retaining Wall 225,000					
Transfer to Utilities Fund contingencies 320,000					
Design work - Hotel Jerome 20,000					
Use of proceeds from Sale or Lease of Real Property 1,000,000					
Use of additional library donations 2,500					
Use of DEMA/FEMA reimbursement 30,000					
Cobblestone repair 50,000					
Miscellaneous other expenditures 350,000					
Allowance for Preservation 115,000					
70-25-7025	Vehicles, Cap Exp, GF Contgy	34,496.00	.00	.00	.00
70-25-9500	Transfer Out	.00	.00	293,333.34	.00
Total GENERAL FUND CONTINGENCIES REV:		114,137.85	1,782,500.00	392,241.43	2,457,500.00
GENERAL FUND CONTINGENCIES FND Revenue Total:		66,735.97	1,782,500.00	11,741.97	2,457,500.00
GENERAL FUND CONTINGENCIES FND Expenditure Total:		114,137.85	1,782,500.00	392,241.43	2,457,500.00
Net Total GENERAL FUND CONTINGENCIES FND:		47,401.88-	.00	380,499.46-	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
UTILITIES CONTINGENCIES FUND					
UTILITIES CONTINGENCIES REV					
80-55-4295	Revenue - UF Contingencies	75,980.48	341,000.00	75,480.48-	200,000.00
80-55-4900	Transfers In	.00	.00	293,333.34	.00
Total UTILITIES CONTINGENCIES REV:		75,980.48	341,000.00	217,852.86	200,000.00
UTILITIES CONTINGENCIES REV					
80-55-6295	Expense - UF Contingencies	500.00	341,000.00	.00	200,000.00
Total UTILITIES CONTINGENCIES REV:		500.00	341,000.00	.00	200,000.00
UTILITIES CONTINGENCIES FUND Revenue Total:		75,980.48	341,000.00	217,852.86	200,000.00
UTILITIES CONTINGENCIES FUND Expenditure Total:		500.00	341,000.00	.00	200,000.00
Net Total UTILITIES CONTINGENCIES FUND:		75,480.48	.00	217,852.86	.00

Account Number	Account Title	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CAPITAL FUND					
CAPITAL FUND REVENUES					
90-57-4300	Bank Interest - Capital Fund	55.59	.00	227.19	200.00
90-57-4303	Interest - WWTP	.00	.00	354.61	500.00
90-57-4510	Bridge Loan Wastewater Treatme	900,000.00	900,000.00	.00	.00
90-57-4515	Interim WWTP Loan	.00	.00	.00	2,000,000.00
Budget notes:					
~2024 Required USDA Interim Loan - WWTP					
90-57-4520	CARRYOVER Capital Fund	.00	60,000.00	.00	.00
90-57-4900	Transfers In - Capital Fund	10,000.00	470,000.00	431,666.67	.00
Total CAPITAL FUND REVENUES:		910,055.59	1,430,000.00	432,248.47	2,000,700.00
CAPITAL FUND REVENUES					
90-57-7024	New shuttle van (trade)	.00	35,000.00	35,000.00	.00
90-57-7025	Downpayment on new garbage trk	.00	70,000.00	.00	.00
90-57-7026	Housing Purchase Expense	.00	350,000.00	289,626.07	.00
90-57-7027	Wastewater Treatment Design Ex	19,304.00	900,000.00	113,880.71	.00
90-57-7028	Third Water Tank Design	.00	75,000.00	.00	.00
90-57-7030	Interim WWTP Loan Exp	.00	.00	.00	2,000,700.00
Total CAPITAL FUND REVENUES:		19,304.00	1,430,000.00	368,506.78	2,000,700.00
CAPITAL FUND Revenue Total:		910,055.59	1,430,000.00	432,248.47	2,000,700.00
CAPITAL FUND Expenditure Total:		19,304.00	1,430,000.00	368,506.78	2,000,700.00
Net Total CAPITAL FUND:		890,751.59	.00	63,741.69	.00
Net Grand Totals:		1,524,181.51	1,222,161.00	1,206,186.66	.00

Report Criteria:

- Budget note year end periods: Future year
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks