



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, NOVEMBER 12, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. REORGANIZATION

A. Oath of Office

Councilmembers-elect will Take the Oath of Office Issued by Town Magistrate Angela Bradshaw Napper.

B. Consider the Selection of a Mayor and Vice-Mayor

Council will select the Mayor and Vice-Mayor by Nomination and Vote.

C. Consider Resolution No. 675, Designating Signatories for the Town Bank Accounts

Council will consider and may approve Resolution No. 675.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for October, 2024

Council will consider and may approve the financial reports for month ending October, 2024.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

- A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the October 8, 2024, Regular Council Meeting Minutes**

Council will consider and may approve the October 8th Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

- A. Consider First Reading of Ordinance No. 491, Amending Article 3-1, "Officers in General", Section 3-1-1, "Officers" to Allow for the Police Chief to Reside Within 15 Miles of the Town of Jerome**

Council will consider and may approve Ordinance No. 491.

9. UNFINISHED BUSINESS

Discussion/Possible Action

- A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed**

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

10. NEW BUSINESS

Discussion/Possible Action

A. Consider Councilmember Appointment to the PSPRS Board

Council may approve the appointment of the Mayor or the Mayor's designee as the Chair of the PSPRS Board in Accordance with Arizona Revised Statutes.

B. Consideration of the Aravapai Running Special Event Permit Application for the Annual Cocodona Race Event

Council will consider and may approve the special event permit.

C. Consideration of a Tour Company Business License Application for US Ghost Adventures LLC

Council will consider and may approve the Tour Company Business License.

D. Discussion and Possible Staff Direction Regarding a Potential Property Exchange with the Jerome Historical Society

Council will consider options with regard to a property exchange with the Jerome Historical Society and may provide staff direction.

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

12. EXECUTIVE SESSION

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03 (A)(3);(4); and (7)

A. Discussion and Possible Staff Direction Regarding the Necessary Easements for the New Wastewater Treatment Plant Upgrade

Council will discuss and may provide staff direction regarding the easements necessary for completing the wastewater treatment plant upgrade.

B. Council Will Return to Open Session and May Take Action Through a Motion as a Result of Discussions During Executive Session if Necessary Including Possible Direction to Retain Condemnation Counsel

13. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

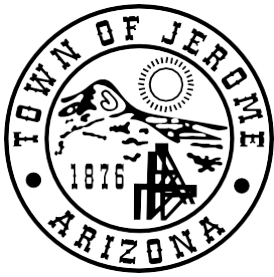
The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

C. Consider Resolution No. 675, Designating Signatories for the Town Bank Accounts

Council will consider and may approve Resolution No. 675.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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RESOLUTION NO. 675

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING SIGNATORIES ON TOWN BANKING ACCOUNTS

WHEREAS, the Town of Jerome holds bank accounts with the National Bank of Arizona and OneAZ Credit Union, including regular checking, savings and payroll accounts; and

WHEREAS, it is necessary to update the authorized signatories on said accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, that, effective November 12, 2024, the following individuals are hereby authorized as signatories on all bank accounts held by the Town of Jerome with the National Bank of Arizona and the Arizona State Credit Union:

- 1.
- 2.
3. Brett Klein

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the National Bank of Arizona and OneAZ Credit Union.

Passed and approved this 12th day of November, 2024.

Approved:

Mayor

Attest:

Approved as to Form:

Brett Klein, Town Manager / Clerk

William Sims, Town Attorney

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for October, 2024

Council will consider and may approve the financial reports for month ending October, 2024.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 OCTOBER 31, 2024

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,776.46
99-00-1011	NBA CHECKING	129,518.14
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	206,029.43
99-00-1020	OAZ GENERAL SAVINGS	1,203,072.54
		1,540,401.57
	TOTAL COMBINED CASH	1,540,401.57
99-00-1800	CASH CLEARING - UTILITY MGMT	(297.51)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,540,134.06)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	643,187.62
20	ALLOCATION TO UTILITY FUND	1,525,062.56
30	ALLOCATION TO HURF FUND	(695,171.96)
35	ALLOCATION TO PARKING FUND	180,410.01
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	(1,698.60)
50	ALLOCATION TO OPERATING GRANTS REVENUE	101,747.48
60	ALLOCATION TO CAPITAL GRANTS FUND	855,507.38
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(402,872.78)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	(741,518.13)
		1,540,134.06
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,540,134.06
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,540,134.06)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	643,187.62	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	81,521.77	
10-00-1008	COURT - JCEF ACCT	14,446.60	
10-00-1009	COURT - FTG ACCT	10,336.25	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1101	AUTO LIEU TAXES	1,476.38	
10-00-1105	CITY SALES TAXES	193,887.70	
10-00-1115	FRANCHISE FEES	4,467.71	
10-00-1120	GF ACCOUNTS RECEIVABLE	(1,452.32)	
10-00-1135	PROPERTY TAXES	807.78	
10-00-1160	STATE SALES TAXES	2,167.65	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	121,041.99	
	TOTAL ASSETS		1,072,464.13

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES	34.71	
10-00-2406	HEALTH INSURANCE	1,358.79	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	.01	
10-00-2413	WORKMAN'S COMP PR LIABILITY	3,309.67	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	5,164.40	
10-00-2950	FD PER CALL PAYABLE	45,062.50	
10-00-2975	DEFERRED INFLOW LEASES	121,041.99	
	TOTAL LIABILITIES		183,207.40

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	924,786.09	
	REVENUE OVER EXPENDITURES - YTD	(35,529.36)	
	BALANCE - CURRENT DATE	(35,529.36)	
	TOTAL FUND EQUITY		889,256.73
	TOTAL LIABILITIES AND EQUITY		1,072,464.13

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	289.63	1,110.14	47,500.00	46,389.86	2.3
10-30-4005	CITY SALES TAXES	97,520.46	257,718.60	1,450,000.00	1,192,281.40	17.8
10-30-4010	STATE SALES TAXES	5,699.29	19,366.43	71,000.00	51,633.57	27.3
10-30-4030	VEHICLE LICENSE TAX	3,584.97	12,188.91	40,000.00	27,811.09	30.5
10-30-4055	FRANCHISE FEES	504.55	4,972.26	17,250.00	12,277.74	28.8
	TOTAL TAX REVENUE	107,598.90	295,356.34	1,625,750.00	1,330,393.66	18.2
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	.00	1,038.74	12,500.00	11,461.26	8.3
10-31-4041	PLANNING & ZONING FEES	50.00	200.00	3,500.00	3,300.00	5.7
10-31-4045	BUSINESS LICENSES	450.00	1,260.00	5,500.00	4,240.00	22.9
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	150.00	450.00	300.00	33.3
	TOTAL LICENSES, PERMITS&OTHER FEES	500.00	2,648.74	21,950.00	19,301.26	12.1
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	26,590.99	106,363.96	330,000.00	223,636.04	32.2
	TOTAL INTERGOVERNMENTAL REVENUE	26,590.99	106,363.96	330,000.00	223,636.04	32.2
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,172.00	18,172.00	.0
10-33-4070	RENTS-LIBRARY	835.56	3,342.24	10,250.00	6,907.76	32.6
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
	TOTAL LIBRARY REVENUE	835.56	3,342.24	30,922.00	27,579.76	10.8
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	(5,337.63)	14,487.00	37,000.00	22,513.00	39.2
10-34-4062	PD REVENUE FROM PARKING FUND	3,333.33	13,333.32	40,000.00	26,666.68	33.3
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	.00	10,000.00	10,000.00	.0
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	139.42	574.56	2,000.00	1,425.44	28.7
10-34-4065	POLICE SERVICES	480.00	1,390.00	7,000.00	5,610.00	19.9
	TOTAL POLICE DEPT REVENUE	(1,384.88)	29,784.88	96,000.00	66,215.12	31.0

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	3,979.94	16,978.05	59,000.00	42,021.95	28.8
10-35-4037	COURT SECURITY FUND REVENUE	539.00	2,695.00	10,000.00	7,305.00	27.0
	TOTAL COURT REVENUE	4,518.94	19,673.05	69,000.00	49,326.95	28.5
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,147.44	28,449.76	87,000.00	58,550.24	32.7
10-36-4080	UTILITY REIMBURSEMENTS	310.51	1,430.07	5,750.00	4,319.93	24.9
	TOTAL RENTAL REVENUE	7,457.95	29,879.83	92,750.00	62,870.17	32.2
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	170.00	255.00	25,500.00	25,245.00	1.0
10-37-4090	WILDLAND FIRE FEES	31,260.24	45,818.00	65,500.00	19,682.00	70.0
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	28,746.28	43,998.03	52,000.00	8,001.97	84.6
	TOTAL FIRE DEPT REVENUE	60,176.52	90,071.03	143,000.00	52,928.97	63.0
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	33,916.67	135,666.68	407,000.00	271,333.32	33.3
10-38-4300	INTEREST	1,139.99	4,550.40	14,000.00	9,449.60	32.5
10-38-4400	SALE OF ASSETS	.00	.00	12,500.00	12,500.00	.0
10-38-4500	MISCELLANEOUS REVENUES	1,411.75	4,458.25	4,500.00	41.75	99.1
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	TOTAL GENERAL FUND REVENUE	36,468.41	144,675.33	448,000.00	303,324.67	32.3
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	15,962.75	63,851.00	191,623.00	127,772.00	33.3
	TOTAL ADMINISTRATIVE CHARGES	15,962.75	63,851.00	191,623.00	127,772.00	33.3
	TOTAL FUND REVENUE	258,725.14	785,646.40	3,048,995.00	2,263,348.60	25.8

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	20,474.50	81,555.01	282,000.00	200,444.99	28.9
10-41-5006 LONGEVITY BONUS	.00	621.00	2,000.00	1,379.00	31.1
10-41-5010 FICA MATCH	1,537.61	6,171.68	21,750.00	15,578.32	28.4
10-41-5011 RETIREMENT MATCH	2,251.96	9,014.39	30,000.00	20,985.61	30.1
10-41-5012 HEALTH/LIFE INSURANCE	5,045.34	20,181.36	64,000.00	43,818.64	31.5
10-41-5013 WORKERS COMPENSATION	260.03	471.50	1,500.00	1,028.50	31.4
10-41-5014 UNEMPLOYMENT INSURANCE	.00	.00	300.00	300.00	.0
10-41-6101 ACCOUNTING AND AUDITING	.00	.00	20,000.00	20,000.00	.0
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	4,250.00	4,250.00	.0
10-41-6110 CONTRACT SERVICES	1,050.00	3,121.00	32,000.00	28,879.00	9.8
10-41-6115 CONVENTIONS AND SEMINARS	.00	2,688.94	2,500.00	(188.94)	107.6
10-41-6116 TRAINING & EDUCATION	.00	1,191.25	2,500.00	1,308.75	47.7
10-41-6125 DUES, SUBS & MEMBERSHIPS	166.41	3,343.21	7,500.00	4,156.79	44.6
10-41-6130 ELECTION EXPENSES	.00	1,016.64	2,250.00	1,233.36	45.2
10-41-6145 FUEL	94.58	246.66	650.00	403.34	38.0
10-41-6155 INSURANCE	1,238.51	2,397.12	27,500.00	25,102.88	8.7
10-41-6170 LEGAL EXP - GEN GOV	225.00	4,927.50	13,000.00	8,072.50	37.9
10-41-6185 MISCELLANEOUS	2,277.08	2,277.08	4,000.00	1,722.92	56.9
10-41-6186 BANK FEES - GEN ADMIN	227.32	708.08	2,000.00	1,291.92	35.4
10-41-6188 BANK FEES / MERCH SVCS	176.79	522.71	4,500.00	3,977.29	11.6
10-41-6190 OFFICE SUPPLIES	440.69	1,578.30	8,500.00	6,921.70	18.6
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	1,430.04	6,000.00	4,569.96	23.8
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,835.14	13,686.18	27,500.00	13,813.82	49.8
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	.00	7,000.00	7,000.00	.0
10-41-6195 OPERATING SUPPLIES - GEN GOV	205.48	275.29	1,500.00	1,224.71	18.4
10-41-6200 POSTAGE	304.74	856.68	4,000.00	3,143.32	21.4
10-41-6220 REP AND MAINT - VEHICLES	.00	.00	1,750.00	1,750.00	.0
10-41-6245 SHUTTLE EXPENSES	406.41	1,125.15	3,500.00	2,374.85	32.2
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265 TELEPHONE	284.20	971.43	2,750.00	1,778.57	35.3
10-41-6275 TRAVEL	12.73	151.28	1,500.00	1,348.72	10.1
10-41-6285 TOURISM 1% BED TAX	466.67	466.67	10,000.00	9,533.33	4.7
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500 TRANSFERS OUT	24,833.33	99,333.32	298,000.00	198,666.68	33.3
TOTAL GENERAL GOVT EXPENSES	64,172.03	260,329.47	906,700.00	646,370.53	28.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,241.40	20,751.76	72,000.00	51,248.24	28.8
10-42-5006 LONGEVITY BONUS	.00	.00	250.00	250.00	.0
10-42-5010 FICA AND MEDICARE	390.80	1,546.85	5,500.00	3,953.15	28.1
10-42-5011 RETIREMENT	628.97	2,490.23	3,800.00	1,309.77	65.5
10-42-5012 HEALTH/LIFE INSURANCE	1,443.50	5,774.00	18,750.00	12,976.00	30.8
10-42-5013 WORKER'S COMPENSATION	33.40	67.55	230.00	162.45	29.4
10-42-5014 UNEMPLOYMENT	.00	.00	100.00	100.00	.0
10-42-6037 COURT SECURITY FUND EXPENSES	52.97	211.88	8,000.00	7,788.12	2.7
10-42-6101 ACCOUNTING AND AUDITING	.00	6,000.00	.00	(6,000.00)	.0
10-42-6110 CONTRACT SERVICES	981.26	2,443.76	6,000.00	3,556.24	40.7
10-42-6116 TRAINING & EDUCATION	.00	.00	750.00	750.00	.0
10-42-6125 DUES AND SUBSCRIPTIONS	81.95	181.95	450.00	268.05	40.4
10-42-6185 MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190 OFFICE SUPPLIES	67.54	67.54	300.00	232.46	22.5
10-42-6191 COPIER & EQUIP LEASE EXP	.00	1,838.54	3,750.00	1,911.46	49.0
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	74.74	301.16	850.00	548.84	35.4
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	8,996.53	41,675.22	121,880.00	80,204.78	34.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>						
10-43-5001	SALARIES AND WAGES	28,909.66	129,051.54	460,000.00	330,948.46	28.1
10-43-5006	LONGEVITY BONUS	.00	951.00	2,200.00	1,249.00	43.2
10-43-5010	FICA AND MEDICARE	2,152.36	9,708.30	36,000.00	26,291.70	27.0
10-43-5011	RETIREMENT	3,902.85	16,256.56	62,000.00	45,743.44	26.2
10-43-5012	HEALTH INSURANCE	5,849.00	23,646.00	70,000.00	46,354.00	33.8
10-43-5013	WORKER'S COMPENSATION	4,817.48	9,250.81	30,000.00	20,749.19	30.8
10-43-5014	UNEMPLOYMENT	.15	.91	650.00	649.09	.1
10-43-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	300.00	300.00	.0
10-43-6110	CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-43-6116	TRAINING & EDUCATION	.00	.00	4,000.00	4,000.00	.0
10-43-6120	DISPATCH FEES	3,835.32	15,341.28	48,000.00	32,658.72	32.0
10-43-6125	DUES AND SUBSCRIPTIONS	.00	1,160.96	1,500.00	339.04	77.4
10-43-6145	FUEL	1,117.93	3,135.75	11,250.00	8,114.25	27.9
10-43-6172	PROSECUTOR EXP	2,000.00	8,000.00	24,000.00	16,000.00	33.3
10-43-6185	MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192	SOFTWARE SERVICE & SUPPORT	1,401.43	5,352.33	9,250.00	3,897.67	57.9
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	.00	5,000.00	5,000.00	.0
10-43-6195	OPERATING SUPPLIES - POLICE	455.86	837.58	2,250.00	1,412.42	37.2
10-43-6200	POSTAGE	.00	26.90	200.00	173.10	13.5
10-43-6220	REP AND MAINT - VEHICLES	492.55	3,188.47	8,000.00	4,811.53	39.9
10-43-6225	REP AND MAINT - EQUIPMENT	292.20	292.20	4,000.00	3,707.80	7.3
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	.00	716.22	2,500.00	1,783.78	28.7
10-43-6250	SMALL TOOLS AND EQUIPMENT	.00	1,454.21	3,000.00	1,545.79	48.5
10-43-6265	TELEPHONE	889.90	2,545.75	7,250.00	4,704.25	35.1
10-43-6280	UNIFORMS	600.00	600.00	3,250.00	2,650.00	18.5
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	.00	42,000.00	42,000.00	.0
	TOTAL POLICE DEPT EXPENSES	56,716.69	231,516.77	838,100.00	606,583.23	27.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>						
10-44-5001	SALARIES AND WAGES	22,387.38	74,328.82	350,000.00	275,671.18	21.2
10-44-5002	WILDLAND PERSONNEL	.00	.00	39,000.00	39,000.00	.0
10-44-5003	VOLUNTEER-EMPLOYEE PER CALL PE	2,220.00	9,577.50	27,500.00	17,922.50	34.8
10-44-5006	LONGEVITY BONUS	.00	248.00	1,400.00	1,152.00	17.7
10-44-5007	PAYMENT IN LIEU OF BENEFITS	562.76	2,251.04	7,400.00	5,148.96	30.4
10-44-5010	FICA AND MEDICARE	1,732.58	8,585.74	29,000.00	20,414.26	29.6
10-44-5011	RETIREMENT	2,036.64	10,081.98	35,000.00	24,918.02	28.8
10-44-5012	HEALTH INSURANCE	3,953.16	15,812.64	75,000.00	59,187.36	21.1
10-44-5013	WORKER'S COMPENSATION	3,574.74	7,428.87	28,000.00	20,571.13	26.5
10-44-5014	UNEMPLOYMENT	1.94	4.02	800.00	795.98	.5
10-44-6116	TRAINING & EDUCATION	.00	3,451.58	7,000.00	3,548.42	49.3
10-44-6120	DISPATCH FEES	648.67	2,594.68	8,000.00	5,405.32	32.4
10-44-6125	DUES AND SUBSCRIPTIONS	.00	253.46	750.00	496.54	33.8
10-44-6145	FUEL	404.34	1,508.83	9,000.00	7,491.17	16.8
10-44-6170	LEGAL EXP - FIRE	.00	.00	500.00	500.00	.0
10-44-6180	MEDICAL EXPENSES	.00	65.00	1,000.00	935.00	6.5
10-44-6181	MEDICAL SUPPLIES EXP	267.94	1,191.87	4,250.00	3,058.13	28.0
10-44-6185	MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
10-44-6192	SOFTWARE SERVICE & SUPPORT	394.98	1,761.95	1,850.00	88.05	95.2
10-44-6193	COMPUTER HARDWARE AND SERVICE	.00	.00	2,000.00	2,000.00	.0
10-44-6195	OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220	REP AND MAINT - VEHICLES	535.78	6,958.40	12,500.00	5,541.60	55.7
10-44-6225	REP AND MAINT - EQUIPMENT	.00	65.88	4,000.00	3,934.12	1.7
10-44-6250	SMALL TOOLS AND EQUIPMENT	948.88	3,242.28	10,000.00	6,757.72	32.4
10-44-6265	TELEPHONE	268.30	895.51	3,750.00	2,854.49	23.9
10-44-6270	TRAINING CENTER ASSESSMENT	2,692.00	2,692.00	2,750.00	58.00	97.9
	TOTAL FIRE DEPT EXPENSES	42,630.09	153,000.05	663,150.00	510,149.95	23.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	7,092.09	26,318.52	95,000.00	68,681.48	27.7
10-45-5006	LONGEVITY BONUS	.00	140.00	650.00	510.00	21.5
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	2,198.24	7,225.00	5,026.76	30.4
10-45-5010	FICA AND MEDICARE	584.09	2,190.25	8,000.00	5,809.75	27.4
10-45-5011	RETIREMENT	515.32	2,061.28	8,000.00	5,938.72	25.8
10-45-5012	HEALTH INSURANCE	42.82	171.28	750.00	578.72	22.8
10-45-5013	WORKER'S COMPENSATION	57.22	103.30	400.00	296.70	25.8
10-45-5014	UNEMPLOYMENT	.41	1.79	250.00	248.21	.7
10-45-6110	CONTRACT SERVICES	(298.84)	(298.84)	1,750.00	2,048.84	(17.1)
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	303.03	300.00	(3.03)	101.0
10-45-6195	OPERATING SUPPLIES - LIBRARY	250.89	835.74	4,750.00	3,914.26	17.6
10-45-6205	PRINT AND NON-PRINT MATERIALS	.00	269.91	2,750.00	2,480.09	9.8
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-45-6265	TELEPHONE	39.70	211.40	1,250.00	1,038.60	16.9
10-45-6266	E-RATE EXP	42.00	231.00	600.00	369.00	38.5
TOTAL LIBRARY EXPENSES		8,875.26	34,736.90	133,625.00	98,888.10	26.0
<u>PLANNING & ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,628.78	18,721.77	70,000.00	51,278.23	26.8
10-46-5006	LONGEVITY BONUS	.00	.00	400.00	400.00	.0
10-46-5010	FICA AND MEDICARE	350.07	1,416.07	5,500.00	4,083.93	25.8
10-46-5011	RETIREMENT	406.28	1,625.12	7,000.00	5,374.88	23.2
10-46-5012	HEALTH INSURANCE	938.96	3,755.84	10,000.00	6,244.16	37.6
10-46-5013	WORKER'S COMPENSATION	75.63	138.24	600.00	461.76	23.0
10-46-5014	UNEMPLOYMENT	.28	1.24	125.00	123.76	1.0
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,250.00	1,250.00	.0
10-46-6170	LEGAL EXP - P&Z	427.50	742.50	12,500.00	11,757.50	5.9
10-46-6175	MAP UPGRADES / COPIES	.00	.00	1,000.00	1,000.00	.0
10-46-6185	MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	324.00	2,950.60	2,000.00	(950.60)	147.5
10-46-6195	OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	100.00	100.00	.0
10-46-6265	TELEPHONE	93.84	228.46	600.00	371.54	38.1
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	1,000.00	1,000.00	3,750.00	2,750.00	26.7
TOTAL PLANNING & ZONING EXP		8,245.34	30,579.84	135,525.00	104,945.16	22.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	535.15	2,336.56	8,600.00	6,263.44	27.2
10-47-5006 LONGEVITY BONUS	.00	13.16	40.00	26.84	32.9
10-47-5010 FICA AND MEDICARE	39.69	174.25	700.00	525.75	24.9
10-47-5011 RETIREMENT	54.44	248.59	1,100.00	851.41	22.6
10-47-5012 HEALTH INSURANCE	171.63	762.29	2,600.00	1,837.71	29.3
10-47-5013 WORKER'S COMPENSATION	59.39	115.11	420.00	304.89	27.4
10-47-5014 UNEMPLOYMENT	.00	.00	10.00	10.00	.0
10-47-6145 FUEL	16.08	137.27	900.00	762.73	15.3
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	1.67	300.00	298.33	.6
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	53.42	81.57	500.00	418.43	16.3
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	112.73	872.98	2,000.00	1,127.02	43.7
10-47-6225 REP AND MAINT - EQUIPMENT	178.45	684.59	800.00	115.41	85.6
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	1,000.00	1,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	30.02	30.02	1,000.00	969.98	3.0
10-47-6280 UNIFORM EXP PARKS	5.19	84.99	450.00	365.01	18.9
10-47-6285 UTILITIES	558.63	1,085.64	2,750.00	1,664.36	39.5
10-47-8040 LEASE PAYMENTS	.00	.00	250.00	250.00	.0
TOTAL PARKS EXPENSES	1,814.82	6,628.69	23,870.00	17,241.31	27.8
<u>PROPERTIES EXPENSES</u>					
10-48-5001 SALARIES AND WAGES	3,314.89	14,464.58	55,000.00	40,535.42	26.3
10-48-5006 LONGEVITY BONUS	.00	81.47	240.00	158.53	34.0
10-48-5010 FICA AND MEDICARE	245.88	1,078.71	4,100.00	3,021.29	26.3
10-48-5011 RETIREMENT	337.27	1,538.99	6,400.00	4,861.01	24.1
10-48-5012 HEALTH INSURANCE	1,063.65	4,719.13	16,500.00	11,780.87	28.6
10-48-5013 WORKER'S COMPENSATION	343.80	688.45	2,500.00	1,811.55	27.5
10-48-5014 UNEMPLOYMENT	.00	.00	60.00	60.00	.0
10-48-6110 CONTRACT SERVICES	1,311.20	3,454.65	10,000.00	6,545.35	34.6
10-48-6140 ENGINEERING FEES	8,191.50	8,191.50	7,500.00	(691.50)	109.2
10-48-6145 FUEL	269.03	813.38	1,500.00	686.62	54.2
10-48-6185 MISCELLANEOUS	40.74	132.97	1,750.00	1,617.03	7.6
10-48-6195 OPERATING SUPPLIES - PROPERTIE	53.41	199.88	2,000.00	1,800.12	10.0
10-48-6215 R&M BUILDING - PROPERTIES	3,088.91	9,110.01	47,000.00	37,889.99	19.4
10-48-6220 REP AND MAINT - VEHICLES	112.72	930.60	2,000.00	1,069.40	46.5
10-48-6225 REP AND MAINT - EQUIPMENT	178.45	684.59	1,000.00	315.41	68.5
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	94.41	20,000.00	19,905.59	.5
10-48-6250 SMALL TOOLS AND EQUIPMENT	108.47	427.93	1,500.00	1,072.07	28.5
10-48-6280 UNIFORM EXP PROPERTIES	5.19	84.99	375.00	290.01	22.7
10-48-6285 UTILITIES	6,602.30	16,012.58	45,500.00	29,487.42	35.2
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	25,267.41	62,708.82	225,200.00	162,491.18	27.9

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	216,718.17	821,175.76	3,048,050.00	2,226,874.24	26.9
NET REVENUE OVER EXPENDITURES	42,006.97	(35,529.36)	945.00	36,474.36	(3759.

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	1,525,062.56	
20-00-1015	UTILITIES A/R	56,127.48	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(18,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,759,675.21)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(178,766.76)	
	TOTAL ASSETS		<u>3,112,143.64</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	1,163.90	
20-00-2600	CUSTOMER DEPOSITS	33,015.19	
20-00-2700	COMPENSATED ABSENCES	6,083.90	
20-00-2975	ACCRUED INTEREST PAYABLE	36,000.00	
	TOTAL LIABILITIES		76,262.99

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	2,396,256.96	
20-00-3051	UNRESTRICTED FUND BALANCE	708,837.33	
20-00-3052	UNRESTRICED FUND BALANCE	(177,378.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>108,164.36</u>	
	BALANCE - CURRENT DATE	<u>108,164.36</u>	
	TOTAL FUND EQUITY		<u>3,035,880.65</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,112,143.64</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	16,679.17	66,716.68	200,150.00	133,433.32	33.3
20-50-4085	WATER USAGE FEES	15,718.60	61,971.59	194,000.00	132,028.41	31.9
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	215.00	713.94	1,750.00	1,036.06	40.8
20-50-4900	TRANSFERS IN	12,083.33	48,333.32	145,000.00	96,666.68	33.3
	TOTAL WATER REVENUE	44,696.10	177,735.53	545,900.00	368,164.47	32.6
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	15,899.22	62,703.86	199,000.00	136,296.14	31.5
20-51-4900	TRANSFERS IN	7,500.00	30,000.00	90,000.00	60,000.00	33.3
	TOTAL SEWER REVENUE	23,399.22	92,703.86	294,500.00	201,796.14	31.5
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,808.33	59,284.15	193,000.00	133,715.85	30.7
20-52-4500	MISCELLANEOUS	.00	.00	2,750.00	2,750.00	.0
20-52-4900	TRANSFERS IN	5,416.67	21,666.68	65,000.00	43,333.32	33.3
	TOTAL SANITATION REVENUE	20,225.00	80,950.83	260,750.00	179,799.17	31.1
	TOTAL FUND REVENUE	88,320.32	351,390.22	1,101,150.00	749,759.78	31.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	5,847.01	25,512.78	94,000.00	68,487.22	27.1
20-50-5006	LONGEVITY BONUS	.00	143.70	430.00	286.30	33.4
20-50-5010	FICA AND MEDICARE	433.73	1,902.72	7,300.00	5,397.28	26.1
20-50-5011	RETIREMENT	594.89	2,714.52	12,000.00	9,285.48	22.6
20-50-5012	HEALTH INSURANCE	1,875.90	8,323.36	30,000.00	21,676.64	27.7
20-50-5013	WORKER'S COMPENSATION	772.43	1,452.92	5,500.00	4,047.08	26.4
20-50-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
20-50-6110	CONTRACT SERVICES	1,025.00	3,075.00	17,000.00	13,925.00	18.1
20-50-6116	TRAINING AND EDUCATION	120.00	120.00	500.00	380.00	24.0
20-50-6135	PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140	ENGINEERING FEES	5,590.00	5,590.00	4,000.00	(1,590.00)	139.8
20-50-6145	FUEL	140.78	664.01	4,000.00	3,335.99	16.6
20-50-6155	INSURANCE	362.85	362.85	12,250.00	11,887.15	3.0
20-50-6170	LEGAL EXP - WATER	.00	.00	24,000.00	24,000.00	.0
20-50-6185	MISCELLANEOUS	.00	716.41	800.00	83.59	89.6
20-50-6192	SOFTWARE SUPPORT EXP - WATER	343.39	4,583.59	5,750.00	1,166.41	79.7
20-50-6195	OPERATING SUPPLIES - WATER	53.42	81.57	5,000.00	4,918.43	1.6
20-50-6215	R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220	REP AND MAINT - VEHICLES	112.72	893.27	3,000.00	2,106.73	29.8
20-50-6225	REP AND MAINT - EQUIPMENT	178.45	684.59	2,000.00	1,315.41	34.2
20-50-6230	REP AND MAINT - INFRASTRUCTURE	505.50	8,520.29	240,000.00	231,479.71	3.6
20-50-6232	SPRINGS SECURITY EXP	93.37	371.66	6,000.00	5,628.34	6.2
20-50-6240	SERVICE TESTS/SYSTEM TESTING	15.00	333.00	750.00	417.00	44.4
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6271	DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280	UNIFORM EXP WATER	5.18	84.97	350.00	265.03	24.3
20-50-6285	UTILITIES EXP - WATER	84.99	168.59	500.00	331.41	33.7
20-50-6290	ADMINISTRATIVE CHARGE	4,918.00	19,672.00	59,016.00	39,344.00	33.3
20-50-8040	LEASE PAYMENTS	.00	.00	800.00	800.00	.0
	TOTAL WATER EXPENDITURES	23,072.61	85,971.80	539,546.00	453,574.20	15.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,170.87	13,835.96	51,000.00	37,164.04	27.1
20-51-5006 LONGEVITY BONUS	.00	77.92	240.00	162.08	32.5
20-51-5010 FICA AND MEDICARE	235.20	1,031.84	3,900.00	2,868.16	26.5
20-51-5011 RETIREMENT	322.62	1,472.16	6,100.00	4,627.84	24.1
20-51-5012 HEALTH INSURANCE	1,017.45	4,514.11	15,500.00	10,985.89	29.1
20-51-5013 WORKER'S COMPENSATION	397.34	763.21	2,750.00	1,986.79	27.8
20-51-5014 UNEMPLOYMENT	.00	.00	55.00	55.00	.0
20-51-6110 CONTRACT SERVICES	3,325.00	9,975.00	47,500.00	37,525.00	21.0
20-51-6135 PERMIT FEE EXP - SEWER	1,498.94	1,498.94	2,250.00	751.06	66.6
20-51-6140 ENGINEERING FEES	.00	.00	14,750.00	14,750.00	.0
20-51-6145 FUEL	32.69	342.12	3,000.00	2,657.88	11.4
20-51-6155 INSURANCE	362.85	362.85	12,750.00	12,387.15	2.9
20-51-6170 LEGAL EXP - SEWER	.00	.00	1,000.00	1,000.00	.0
20-51-6185 MISCELLANEOUS	.00	811.90	750.00	(61.90)	108.3
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	343.39	4,896.19	6,000.00	1,103.81	81.6
20-51-6195 OPERATING SUPPLIES - SEWER	3,264.39	7,798.93	12,000.00	4,201.07	65.0
20-51-6215 R&M BUILDING - SEWER	190.64	190.64	.00	(190.64)	.0
20-51-6220 REP AND MAINT - VEHICLES	112.73	1,015.69	3,250.00	2,234.31	31.3
20-51-6225 REP AND MAINT - EQUIPMENT	178.45	684.59	575.00	(109.59)	119.1
20-51-6230 REP AND MAINT - INFRASTRUCTURE	70.52	3,008.91	35,000.00	31,991.09	8.6
20-51-6240 SERVICE TESTS/SYSTEM TESTING	365.00	2,788.20	11,000.00	8,211.80	25.4
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	61.47	61.47	1,500.00	1,438.53	4.1
20-51-6280 UNIFORM EXP SEWER	5.18	84.98	450.00	365.02	18.9
20-51-6285 UTILITIES	383.06	773.80	2,750.00	1,976.20	28.1
20-51-6290 ADMINISTRATIVE CHARGE	4,918.00	19,672.00	59,016.00	39,344.00	33.3
20-51-8040 LEASE PAYMENTS	.00	.00	900.00	900.00	.0
TOTAL SEWER EXPENDITURES	20,255.79	75,661.41	293,986.00	218,324.59	25.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,044.47	22,012.78	82,000.00	59,987.22	26.8
20-52-5006 LONGEVITY BONUS	.00	123.97	380.00	256.03	32.6
20-52-5010 FICA AND MEDICARE	374.19	1,641.67	6,500.00	4,858.33	25.3
20-52-5011 RETIREMENT	513.25	2,342.12	10,000.00	7,657.88	23.4
20-52-5012 HEALTH INSURANCE	1,618.58	7,181.73	25,000.00	17,818.27	28.7
20-52-5013 WORKER'S COMPENSATION	1,124.09	2,181.67	6,600.00	4,418.33	33.1
20-52-5014 UNEMPLOYMENT	.00	.00	90.00	90.00	.0
20-52-6111 RECYCLING CONTRACT EXP	120.00	360.00	1,750.00	1,390.00	20.6
20-52-6116 TRAINING & EDUCATION	.00	95.00	.00	(95.00)	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	518.09	1,324.12	7,750.00	6,425.88	17.1
20-52-6155 INSURANCE	362.85	362.85	12,750.00	12,387.15	2.9
20-52-6165 LANDFILL TIPPING FEES	1,382.40	6,036.20	19,000.00	12,963.80	31.8
20-52-6185 MISCELLANEOUS	59.30	1,342.12	8,000.00	6,657.88	16.8
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	343.39	3,245.82	4,500.00	1,254.18	72.1
20-52-6195 OPERATING SUPPLIES - TRASH	53.42	273.20	450.00	176.80	60.7
20-52-6220 REP AND MAINT - VEHICLES	1,025.24	2,592.70	7,750.00	5,157.30	33.5
20-52-6225 REP AND MAINT - EQUIPMENT	178.45	684.59	600.00	(84.59)	114.1
20-52-6230 R&M TRASH - INFRASTRUCTURE	35.13	35.13	250.00	214.87	14.1
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
20-52-6280 UNIFORM EXP TRASH	5.19	84.98	350.00	265.02	24.3
20-52-6290 ADMINISTRATIVE CHARGE	4,918.00	19,672.00	59,016.00	39,344.00	33.3
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	17,676.04	81,592.65	265,236.00	183,643.35	30.8
TOTAL FUND EXPENDITURES	61,004.44	243,225.86	1,098,768.00	855,542.14	22.1
NET REVENUE OVER EXPENDITURES	27,315.88	108,164.36	2,382.00	(105,782.36)	4540.9

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(695,171.96)	
30-00-1015	HURF ACCOUNTS RECEIVABLE		4,978.27	
30-00-1022	OAZ HURF SAVINGS		785,939.73	
			<u>785,939.73</u>	
	TOTAL ASSETS			<u>95,746.04</u>

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		72,165.46	
	REVENUE OVER EXPENDITURES - YTD	<u>23,580.58</u>		
	BALANCE - CURRENT DATE		<u>23,580.58</u>	
	TOTAL FUND EQUITY			<u>95,746.04</u>
	TOTAL LIABILITIES AND EQUITY			<u>95,746.04</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	3,871.53	11,518.96	48,000.00	36,481.04	24.0
30-30-4300	INTEREST AND INVESTMENT EARNIN	331.52	1,304.96	2,750.00	1,445.04	47.5
30-30-4900	TRANSFERS IN	15,833.33	63,333.32	190,000.00	126,666.68	33.3
	TOTAL HURF REVENUE	20,036.38	76,157.24	240,750.00	164,592.76	31.6
	TOTAL FUND REVENUE	20,036.38	76,157.24	240,750.00	164,592.76	31.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	4,607.68	19,424.21	44,000.00	24,575.79	44.2
30-30-5006 LONGEVITY BONUS	.00	340.78	200.00	(140.78)	170.4
30-30-5010 FICA AND MEDICARE	346.33	1,484.64	3,500.00	2,015.36	42.4
30-30-5011 RETIREMENT	272.32	1,242.74	5,300.00	4,057.26	23.5
30-30-5012 HEALTH INSURANCE	858.87	3,810.70	13,000.00	9,189.30	29.3
30-30-5013 WORKER'S COMPENSATION	353.49	733.56	2,100.00	1,366.44	34.9
30-30-5014 UNEMPLOYMENT	.00	.00	50.00	50.00	.0
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	216.35	473.10	1,500.00	1,026.90	31.5
30-30-6155 INSURANCE	241.90	241.90	8,500.00	8,258.10	2.9
30-30-6185 MISCELLANEOUS	.00	239.92	650.00	410.08	36.9
30-30-6192 SOFTWARE SERVICE & SUPPORT	114.46	541.52	1,575.00	1,033.48	34.4
30-30-6195 OPERATING SUPPLIES - HURF	53.40	81.54	500.00	418.46	16.3
30-30-6210 PUBLIC RESTROOM SUPPLIES	51.62	2,744.97	1,250.00	(1,494.97)	219.6
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	112.72	872.95	1,750.00	877.05	49.9
30-30-6225 REP AND MAINT - EQUIPMENT	178.46	684.60	1,000.00	315.40	68.5
30-30-6230 REP AND MAINT - INFRASTRUCTURE	4,439.63	10,158.22	124,000.00	113,841.78	8.2
30-30-6250 SMALL TOOLS AND EQUIPMENT	.00	32.94	500.00	467.06	6.6
30-30-6255 STREET LIGHTS	3,679.95	4,906.50	13,500.00	8,593.50	36.3
30-30-6260 STREET SUPPLIES	341.70	1,558.55	4,750.00	3,191.45	32.8
30-30-6280 UNIFORM EXP - HURF	5.19	85.00	400.00	315.00	21.3
30-30-6290 ADMINISTRATIVE CHARGE	729.58	2,918.32	8,755.00	5,836.68	33.3
30-30-8040 LEASE PAYMENTS	.00	.00	200.00	200.00	.0
TOTAL HURF EXPENDITURE	16,603.65	52,576.66	240,730.00	188,153.34	21.8
TOTAL FUND EXPENDITURES	16,603.65	52,576.66	240,730.00	188,153.34	21.8
NET REVENUE OVER EXPENDITURES	3,432.73	23,580.58	20.00	(23,560.58)	11790

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

PARKING FUND

<u>ASSETS</u>			
35-00-1000	CASH - COMBINED FUND	180,410.01	
	TOTAL ASSETS		180,410.01
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
35-00-3002	UNRESTRICTED FUND BALANCE	172,075.51	
	REVENUE OVER EXPENDITURES - YTD	8,334.50	
	BALANCE - CURRENT DATE	8,334.50	
	TOTAL FUND EQUITY		180,410.01
	TOTAL LIABILITIES AND EQUITY		180,410.01

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	44,570.75	121,666.65	355,000.00	233,333.35	34.3
TOTAL PARKING FUND REVENUE	44,570.75	121,666.65	355,000.00	233,333.35	34.3
 TOTAL FUND REVENUE	 44,570.75	 121,666.65	 355,000.00	 233,333.35	 34.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,715.56	11,126.64	41,000.00	29,873.36	27.1
35-35-5006 LONGEVITY BONUS	.00	.00	180.00	180.00	.0
35-35-5010 FICA MATCH	207.74	851.21	3,100.00	2,248.79	27.5
35-35-5013 WORKER'S COMPENSATION	183.91	331.09	1,100.00	768.91	30.1
35-35-5014 UNEMPLOYMENT	.64	2.43	175.00	172.57	1.4
35-35-6145 FUEL	61.38	173.61	1,000.00	826.39	17.4
35-35-6185 MISCELLANEOUS	.00	238.25	1,000.00	761.75	23.8
35-35-6186 BANK CHARGES	18.50	18.50	.00	(18.50)	.0
35-35-6188 CREDIT CARD PROCESSING FEES	3,008.41	7,650.46	27,500.00	19,849.54	27.8
35-35-6192 SOFTWARE SERVICE AND SUPPORT	8,612.37	10,149.45	27,500.00	17,350.55	36.9
35-35-6195 OPERATING SUPPLIES	.00	1,095.13	2,500.00	1,404.87	43.8
35-35-6265 TELEPHONE	979.44	2,445.38	5,500.00	3,054.62	44.5
35-35-6290 ADMINISTRATIVE CHARGE	479.17	1,916.68	5,750.00	3,833.32	33.3
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	4,000.00	4,000.00	.0
35-35-9500 TRANSFERS OUT	19,333.33	77,333.32	232,000.00	154,666.68	33.3
TOTAL PARKING FUND EXPENDITURE	35,600.45	113,332.15	352,305.00	238,972.85	32.2
TOTAL FUND EXPENDITURES	35,600.45	113,332.15	352,305.00	238,972.85	32.2
NET REVENUE OVER EXPENDITURES	8,970.30	8,334.50	2,695.00	(5,639.50)	309.3

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	(1,698.60)	
40-00-1010	INVESTMENTS - PENSION & RELIEF		183,998.79	
40-00-1011	PENSION FUND CASH		15,398.35	
40-00-1180	DUE FROM STATE PENSION		3,270.70	
40-00-1900	DUE FROM OTHER FUNDS	(27,802.32)	
	TOTAL ASSETS			<u>173,166.92</u>

LIABILITIES AND EQUITY

LIABILITIES

40-00-2990	DUE TO OTHER FUNDS	(27,802.32)	
	TOTAL LIABILITIES		(27,802.32)

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE		202,969.24	
	REVENUE OVER EXPENDITURES - YTD	(2,000.00)	
	BALANCE - CURRENT DATE	(2,000.00)	
	TOTAL FUND EQUITY			<u>200,969.24</u>
	TOTAL LIABILITIES AND EQUITY			<u>173,166.92</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>						
40-60-4250	TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255	STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256	RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
	TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
	TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FIRE DEPT P&R EXPENDITURE	.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FUND EXPENDITURES	.00	2,000.00	27,750.00	25,750.00	7.2
NET REVENUE OVER EXPENDITURES	.00	(2,000.00)	.00	2,000.00	.0

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	101,747.48	
50-00-1120	OPR GRANTS RECEIVABLE	2,868.98	
50-00-1800	INVENTORY	13,193.06	
		<hr/>	
	TOTAL ASSETS		117,809.52
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	71,990.47	
		<hr/>	
	TOTAL LIABILITIES		71,990.47
<u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	(11,135.10)	
	REVENUE OVER EXPENDITURES - YTD	56,954.15	
		<hr/>	
	BALANCE - CURRENT DATE	56,954.15	
		<hr/>	
	TOTAL FUND EQUITY		45,819.05
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		117,809.52
			<hr/> <hr/>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>						
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	.00	.00	43,000.00	43,000.00	.0
50-40-4101	USDA SEARCH GRANT WWTP	.00	.00	32,000.00	32,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150	POLICE: PROP 207 FUNDING	.00	.00	(5,000.00)	(5,000.00)	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	57,555.36	350,000.00	292,444.64	16.4
50-40-4200	MISC. JUDICIAL GRANTS	.00	.00	25,000.00	25,000.00	.0
	TOTAL OPERATING GRANTS REVENUE	.00	57,555.36	515,000.00	457,444.64	11.2
	TOTAL FUND REVENUE	.00	57,555.36	515,000.00	457,444.64	11.2

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	25,000.00	25,000.00	.0
50-40-6101 USDA SEARCH GRANT (WWTP ENGINE	.00	.00	32,000.00	32,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	240.06	601.21	43,000.00	42,398.79	1.4
TOTAL OPERATING GRANTS EXPENDITURE	240.06	601.21	525,000.00	524,398.79	.1
 TOTAL FUND EXPENDITURES	 240.06	 601.21	 525,000.00	 524,398.79	 .1
 NET REVENUE OVER EXPENDITURES	 (240.06)	 56,954.15	 (10,000.00)	 (66,954.15)	 569.5

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	855,507.38	
	TOTAL ASSETS		855,507.38
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	709,270.14	
	TOTAL LIABILITIES		709,270.14
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(145,410.05)	
	TOTAL FUND EQUITY		146,237.24
	TOTAL LIABILITIES AND EQUITY		855,507.38

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	.00	400,000.00	400,000.00	.0
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	16,000.00	16,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4111 LEGISLATIVE FUNDING-CENTER AVE	.00	.00	500,000.00	500,000.00	.0
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0
TOTAL FUND REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

CAPITAL GRANTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	.00	.00	400,000.00	400,000.00	.0
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	16,000.00	16,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6111 LEGISTATIVE FUNDING-CENTERAVE	.00	.00	500,000.00	500,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL RAISE GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>3,941,000.00</u>	<u>3,941,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>3,941,000.00</u>	<u>3,941,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(402,872.78)	
	TOTAL ASSETS		(402,872.78)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(364,792.27)	
	REVENUE OVER EXPENDITURES - YTD	(38,080.51)	
	BALANCE - CURRENT DATE	(38,080.51)	
	TOTAL FUND EQUITY		(402,872.78)
	TOTAL LIABILITIES AND EQUITY		(402,872.78)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	.00	10,000.00	2,350,000.00	2,340,000.00	.4
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,000.00	2,425,000.00	2,415,000.00	.4
	TOTAL FUND REVENUE	.00	10,000.00	2,425,000.00	2,415,000.00	.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	526.98	47,749.30	75,000.00	27,250.70	63.7
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	331.21	2,350,000.00	2,349,668.79	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	526.98	48,080.51	2,425,000.00	2,376,919.49	2.0
TOTAL FUND EXPENDITURES	526.98	48,080.51	2,425,000.00	2,376,919.49	2.0
NET REVENUE OVER EXPENDITURES	(526.98)	(38,080.51)	.00	38,080.51	.0

TOWN OF JEROME
BALANCE SHEET
OCTOBER 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 OCTOBER 31, 2024

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(741,518.13)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		71,415.01	
90-00-1023	ONEAZ WWTP CHECKING		85,328.41	
			<u> </u>	
	TOTAL ASSETS			(584,774.71)
				<u> </u>

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(518,571.80)	
	REVENUE OVER EXPENDITURES - YTD	(<u>66,202.91)</u>	
	BALANCE - CURRENT DATE	(<u>66,202.91)</u>	
	TOTAL FUND EQUITY			(584,774.71)
	TOTAL LIABILITIES AND EQUITY			(584,774.71)
				<u> </u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	22.57	89.49	225.00	135.51	39.8
90-57-4303 INTEREST - WWTP	7.71	41.30	575.00	533.70	7.2
90-57-4515 INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	30.28	130.79	2,000,800.00	2,000,669.21	.0
TOTAL FUND REVENUE	30.28	130.79	2,000,800.00	2,000,669.21	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7027 WASTEWATER TREATMENT DESIGN EX	3,902.50	66,333.70	.00	(66,333.70)	.0
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	3,902.50	66,333.70	2,000,000.00	1,933,666.30	3.3
TOTAL FUND EXPENDITURES	3,902.50	66,333.70	2,000,000.00	1,933,666.30	3.3
NET REVENUE OVER EXPENDITURES	(3,872.22)	(66,202.91)	800.00	67,002.91	(8275.

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	101624KM12	September Fuel for Fire De	1	10/16/2024	404.34	.00	404.34	101536	10/16/2024
		101624KM12	September Fuel for PD Ra	2	10/16/2024	61.38	.00	61.38	101536	10/16/2024
		101624KM12	September Fuel for Prop M	3	10/16/2024	139.44	.00	139.44	101536	10/16/2024
Total 1000:						605.16	.00	605.16		
1015	ADEQ	100924KM1	INV. 0000414783X MAP M	1	10/09/2024	1,128.94	.00	1,128.94	101507	10/09/2024
		100924KM1	INV. 0000414033X WQL W	2	10/09/2024	370.00	.00	370.00	101507	10/09/2024
Total 1015:						1,498.94	.00	1,498.94		
1021	AHS RESCUE	102324MS1	Inv 33115 - PO 127285 - C	1	10/23/2024	774.60	.00	774.60	101549	10/23/2024
Total 1021:						774.60	.00	774.60		
1031	ALL-MED EQUIPMENT &	102324MS2	Inv 799116 - O2 Cylinder (x	1	10/23/2024	102.00	.00	102.00	101550	10/23/2024
		102324MS2	Inv 799116 - Bandage R15	2	10/23/2024	4.94	.00	4.94	101550	10/23/2024
		102324MS2	Inv 800428 - Monthly tank r	3	10/23/2024	96.00	.00	96.00	101550	10/23/2024
Total 1031:						202.94	.00	202.94		
1050	APS	100924KM4	Acct 4533627223 New Res	1	10/09/2024	103.53	.00	103.53	101508	10/09/2024
		100924KM4	Acct 9438060000 Hull Roof	2	10/09/2024	31.66	.00	31.66	101508	10/09/2024
		10224MS15	Acct 7575770000 - Town H	1	10/02/2024	1,490.36	.00	1,490.36	101491	10/02/2024
		10224MS15	Acct 1490440000 - Street L	2	10/02/2024	2,453.30	.00	2,453.30	101491	10/02/2024
		10224MS15	Acct 1976520000 - Co-op	3	10/02/2024	250.43	.00	250.43	101492	10/02/2024
		10224MS15	Acct 2839800000 - Ghost	4	10/02/2024	91.03	.00	91.03	101492	10/02/2024
		10224MS15	Acct 3216010000 - Hotel J	5	10/02/2024	46.81	.00	46.81	101492	10/02/2024
		10224MS15	Acct 2383901000 - Upper	6	10/02/2024	58.71	.00	58.71	101492	10/02/2024
		10224MS15	Acct 6109570000 - Perkins	7	10/02/2024	350.65	.00	350.65	101492	10/02/2024
		10224MS15	Acct 2353720000 - Gulch F	8	10/02/2024	48.15	.00	48.15	101492	10/02/2024
		10224MS15	Acct 4246290000 - WWTP	9	10/02/2024	203.57	.00	203.57	101492	10/02/2024
		10224MS15	Acct 0421621000 - FD	10	10/02/2024	542.88	.00	542.88	101492	10/02/2024
		10224MS15	Acct 0024240000 - Lower	11	10/02/2024	51.98	.00	51.98	101492	10/02/2024
		10224MS15	Acct 8468241000 - Middle	12	10/02/2024	48.73	.00	48.73	101492	10/02/2024
		10224MS15	Acct 6506951000 - PD	13	10/02/2024	247.94	.00	247.94	101492	10/02/2024
10224MS15	Acct 8061950000 - Sunshi	14	10/02/2024	45.24	.00	45.24	101492	10/02/2024		
10224MS15	Acct 5613490000 - Upper	15	10/02/2024	69.29	.00	69.29	101492	10/02/2024		
10224MS15	Acct 3601574879 - Parks	16	10/02/2024	65.48	.00	65.48	101492	10/02/2024		
103024KM8	Acct 2839800000 Ghost P	1	10/30/2024	78.82	.00	78.82	101567	10/30/2024		
103024KM8	Acct 1976520000 Co-op	2	10/30/2024	209.94	.00	209.94	101567	10/30/2024		
103024KM8	Acct 6109570000 Perkinsvi	3	10/30/2024	295.24	.00	295.24	101567	10/30/2024		
103024KM8	Acct 7575770000 Town Hal	4	10/30/2024	1,459.21	.00	1,459.21	101567	10/30/2024		
103024KM8	Acct 7575770000 Solar Cr	5	10/30/2024	312.50	.00	312.50	101567	10/30/2024		
103024KM8	Acct 3601574879 - Parks	6	10/30/2024	64.58	.00	64.58	101567	10/30/2024		
103024KM8	Acct 2353720000 Gulch Fir	7	10/30/2024	42.13	.00	42.13	101567	10/30/2024		
103024KM8	Acct 2383901000 Upper P	8	10/30/2024	52.10	.00	52.10	101567	10/30/2024		
103024KM8	Acct 3216010000 Hotel Jer	9	10/30/2024	41.14	.00	41.14	101567	10/30/2024		
103024KM8	Acct 0421621000 - FD	10	10/30/2024	448.43	.00	448.43	101567	10/30/2024		
103024KM8	Acct 5613490000 - Upper	11	10/30/2024	63.99	.00	63.99	101567	10/30/2024		
103024KM8	Acct 0024240000 - Lower	12	10/30/2024	42.27	.00	42.27	101567	10/30/2024		
103024KM8	Acct 6506951000 - PD	13	10/30/2024	193.41	.00	193.41	101567	10/30/2024		
103024KM8	Acct 8061950000 - Sunshi	14	10/30/2024	39.75	.00	39.75	101567	10/30/2024		
103024KM8	Acct 8468241000 - Middle	15	10/30/2024	41.50	.00	41.50	101567	10/30/2024		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		103024KM8	Acct 4246290000 WWTP	16	10/30/2024	179.49	.00	179.49	101567	10/30/2024
		103024KM9	Acct 1490440000 Street Li	1	10/30/2024	1,226.65	.00	1,226.65	101568	10/30/2024
		Total 1050:				10,365.89	.00	10,365.89		
1056	ARIZONA BUG COMPANY	101624KM2	Inv 216245 Monthly Pest C	1	10/16/2024	50.00	.00	50.00	101537	10/16/2024
		Total 1056:				50.00	.00	50.00		
1060	ARIZONA DEPT OF REVE	103024KM7	Inv. 2025-137 Integrated Ta	1	10/30/2024	368.89	.00	368.89	101569	10/30/2024
		Total 1060:				368.89	.00	368.89		
1068	ARIZONA MUN RISK RET	100924KM3	Inv. 40001406-10032024 R	1	10/09/2024	241.90	.00	241.90	101509	10/09/2024
		100924KM3	Inv. 40001406-10032024 R	2	10/09/2024	1,088.55	.00	1,088.55	101509	10/09/2024
		100924KM3	Inv. 40001406-10032024 R	3	10/09/2024	362.85	.00	362.85	101509	10/09/2024
		100924KM3	Inv. 40001406-10032024 R	4	10/09/2024	362.85	.00	362.85	101509	10/09/2024
		100924KM3	Inv. 40001406-10032024 R	5	10/09/2024	362.85	.00	362.85	101509	10/09/2024
		Total 1068:				2,419.00	.00	2,419.00		
1088	AT&T	10224MS13	Acct 287307080989 - Parki	1	10/02/2024	246.21	.00	246.21	101493	10/02/2024
		10224MS13	Acct 287307080989 Phone	2	10/02/2024	246.21	.00	246.21	101493	10/02/2024
		103024KM10	Acct 287307080989 - Parki	1	10/30/2024	246.23	.00	246.23	101570	10/30/2024
		103024KM10	Acct 287307080989 Phone	2	10/30/2024	246.23	.00	246.23	101570	10/30/2024
		Total 1088:				984.88	.00	984.88		
1123	BEDROCK LANDSCAPE	100924KM5	Inv. 179884 Concrete Trail	1	10/09/2024	263.64	.00	263.64	101511	10/09/2024
		Total 1123:				263.64	.00	263.64		
1135	BLUE 360 MEDIA	100924KM6	Order #240919-SF-63394	1	10/09/2024	81.95	.00	81.95	101512	10/09/2024
		Total 1135:				81.95	.00	81.95		
1158	CANDACE GALLAGHER	103024KM2	INV 10-24 for September C	1	10/30/2024	525.00	.00	525.00	101571	10/30/2024
		103024KM2	INV 10-24 for October Codi	2	10/30/2024	525.00	.00	525.00	101571	10/30/2024
		Total 1158:				1,050.00	.00	1,050.00		
1170	CASELLE	100924KM7	INV. 136277 Support & Mai	1	10/09/2024	1,030.18	.00	1,030.18	101513	10/09/2024
		100924KM7	INV. 136277 Support & Mai	2	10/09/2024	343.39	.00	343.39	101513	10/09/2024
		100924KM7	INV. 136277 Support & Mai	3	10/09/2024	343.39	.00	343.39	101513	10/09/2024
		100924KM7	INV. 136277 Support & Mai	4	10/09/2024	343.39	.00	343.39	101513	10/09/2024
		100924KM7	INV. 136277 Support & Mai	5	10/09/2024	114.46	.00	114.46	101513	10/09/2024
		100924KM7	INV. 136277 Support & Mai	6	10/09/2024	114.46	.00	114.46	101513	10/09/2024
		Total 1170:				2,289.27	.00	2,289.27		
1176	CENTRAL GLASS AND S	100924KM8	Inv. 16608 Replacement Wi	1	10/09/2024	1,306.25	.00	1,306.25	101514	10/09/2024
		100924KM8	Inv. 16608 LABOR	2	10/09/2024	400.00	.00	400.00	101514	10/09/2024
		Total 1176:				1,706.25	.00	1,706.25		
1178	CENTURY LINK	102324MS3	Inv 708422140 - Phone Se	1	10/23/2024	6.64	.00	6.64	101551	10/23/2024
		103024KM15	ACCT 333832741 Phone S	1	10/30/2024	236.79	.00	236.79	101572	10/30/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		103024KM15	ACCT 333832741 Phone S	2	10/30/2024	74.74	.00	74.74	101572	10/30/2024
		103024KM15	ACCT 333832741 Phone S	3	10/30/2024	264.47	.00	264.47	101572	10/30/2024
		103024KM15	ACCT 333832741 Phone S	4	10/30/2024	95.30	.00	95.30	101572	10/30/2024
		103024KM15	ACCT 333832741 Phone S	5	10/30/2024	39.70	.00	39.70	101572	10/30/2024
Total 1178:						717.64	.00	717.64		
1195	CITY OF COTTONWOOD	100924KM9	Inv. 0007896 FD Dispatchi	1	10/09/2024	648.67	.00	648.67	101515	10/09/2024
		100924KM9	Inv. 0007890 PD Dispatchi	2	10/09/2024	3,835.32	.00	3,835.32	101515	10/09/2024
Total 1195:						4,483.99	.00	4,483.99		
1213	CONTRACT WASTEWATE	100924KM10	Inv. 1016035 Water Syste	1	10/09/2024	1,025.00	.00	1,025.00	101516	10/09/2024
		100924KM10	Inv. 1016035 WWTP Maint	2	10/09/2024	3,325.00	.00	3,325.00	101516	10/09/2024
		100924KM10	Inv. 1016035 Sample Trans	3	10/09/2024	65.00	.00	65.00	101516	10/09/2024
Total 1213:						4,415.00	.00	4,415.00		
1217	COTTONWOOD EXPRES	102324MS4	Inv 101736 - Full Service O	1	10/23/2024	108.28	.00	108.28	101552	10/23/2024
Total 1217:						108.28	.00	108.28		
1239	DANA KEPNER CO	102324MS5	INV 9043650-00 - 1 1/2" LF	1	10/23/2024	387.22	.00	387.22	101553	10/23/2024
Total 1239:						387.22	.00	387.22		
1264	DIESEL DIRECT WEST	100924KM11	INV. 86104533 Fuel for Se	1	10/09/2024	120.00	.00	120.00	101517	10/09/2024
		100924KM11	INV. 86104533 Fuel for Se	2	10/09/2024	14.99	.00	14.99	101517	10/09/2024
		100924KM11	INV. 86104533 Fuel for Se	3	10/09/2024	14.99	.00	14.99	101517	10/09/2024
		102324MS6	INV 86136086 - Diesel Fue	1	10/23/2024	141.61	.00	141.61	101554	10/23/2024
		102324MS6	INV 86136086 - Diesel Fue	2	10/23/2024	17.70	.00	17.70	101554	10/23/2024
		102324MS6	INV 86136086 - Diesel Fue	3	10/23/2024	17.70	.00	17.70	101554	10/23/2024
Total 1264:						326.99	.00	326.99		
1322	FOUR-D LLC	100924KM12	Inv. 00000917 IT Services f	1	10/09/2024	280.00	.00	280.00	101518	10/09/2024
		100924KM12	Inv. 00000917 IT Services f	2	10/09/2024	385.00	.00	385.00	101518	10/09/2024
Total 1322:						665.00	.00	665.00		
1419	JC CULLEN INC	100924KM13	Inv. 156635 911 IP Port Ser	1	10/09/2024	35.48	.00	35.48	101519	10/09/2024
		100924KM13	Inv. 156635 911 IP Port Ser	2	10/09/2024	35.49	.00	35.49	101519	10/09/2024
		10224MS11	Inv 156391 - 911 Port Char	1	10/02/2024	35.48	.00	35.48	101495	10/02/2024
		10224MS11	Inv 156391 - 911 Port Char	2	10/02/2024	35.49	.00	35.49	101495	10/02/2024
		103024KM1	Inv. 156017 Radio Repiars	1	10/30/2024	85.00	.00	85.00	101573	10/30/2024
		103024KM1	Inv. 156017 Radio Repiars	2	10/30/2024	207.20	.00	207.20	101573	10/30/2024
Total 1419:						434.14	.00	434.14		
1429	JEROME HISTORICAL SO	103024KM12	INV. 036096 2024 Mariachi	1	10/30/2024	466.67	.00	466.67	101574	10/30/2024
Total 1429:						466.67	.00	466.67		
1446	JOHN MCDONALD	103024KM14	Reimbursement for Cat Su	1	10/30/2024	585.00	.00	585.00	101575	10/30/2024
		103024KM14	Reimbursement for Cleanin	2	10/30/2024	236.00	.00	236.00	101575	10/30/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1446:						821.00	.00	821.00		
1503	LEGEND	100924KM14	Inv. 2415725 Testing Servic	1	10/09/2024	75.00	.00	75.00	101520	10/09/2024
		101624KM10	Inv 2416270 Testing Servic	1	10/16/2024	75.00	.00	75.00	101541	10/16/2024
		10224MS10	Inv 2415381 - Testing Servi	1	10/02/2024	75.00	.00	75.00	101497	10/02/2024
		103024KM11	Inv 2416879 Testing Servic	1	10/30/2024	75.00	.00	75.00	101577	10/30/2024
		103024KM11	Inv. 2416879 Sink	2	10/30/2024	15.00	.00	15.00	101577	10/30/2024
Total 1503:						315.00	.00	315.00		
1576	NAPA AUTO PARTS	100924KM18	INV. 360564 Blower Kit	1	10/09/2024	95.56	.00	95.56	101522	10/09/2024
		100924KM18	Acct. 31380 INV. 360607 O	2	10/09/2024	406.91	.00	406.91	101522	10/09/2024
		100924KM18	Acct. 31380 INV. 360897 O	3	10/09/2024	19.22	.00	19.22	101522	10/09/2024
		100924KM18	Acct. 31380 INV. 361032 O	4	10/09/2024	109.65	.00	109.65	101522	10/09/2024
		100924KM18	INV. 361104 Parts & Degre	5	10/09/2024	26.98	.00	26.98	101522	10/09/2024
		100924KM18	INV. 361440 Oil & Antifreez	6	10/09/2024	54.44	.00	54.44	101522	10/09/2024
Total 1576:						712.76	.00	712.76		
1584	NEXTCARE URGENT CA	100924KM16	Acct 0001000002586938 -	1	10/09/2024	65.00	.00	65.00	101523	10/09/2024
Total 1584:						65.00	.00	65.00		
1603	ODP BUSINESS SOLUTIO	101624KM7	Inv 388399562001 Receipt	1	10/16/2024	90.60	.00	90.60	101543	10/16/2024
		101624KM7	Inv 389843644001 Paper,	2	10/16/2024	127.65	.00	127.65	101543	10/16/2024
		10224MS12	Inv 386608880001 - Busin	1	10/02/2024	49.07	.00	49.07	101498	10/02/2024
		102324MS8	Inv 389843903001 - Envel	1	10/23/2024	22.25	.00	22.25	101557	10/23/2024
		103024KM13	Inv. 38529289001 Pens &	1	10/30/2024	38.93	.00	38.93	101579	10/30/2024
		103024KM13	Inv. 390466355001 Coffee	2	10/30/2024	22.49	.00	22.49	101579	10/30/2024
Total 1603:						350.99	.00	350.99		
1615	FLOWBIRD AMERICA, IN	100224MS7	INV IV145318 - Flowbird Tr	1	10/02/2024	14.56	.00	14.56	101494	10/02/2024
Total 1615:						14.56	.00	14.56		
1625	PERSONNEL SAFETY EN	100924KM17	INV. 105170-PD Medical C	1	10/09/2024	147.47	.00	147.47	101524	10/09/2024
		100924KM17	INV. 105167-GG Medical C	2	10/09/2024	110.73	.00	110.73	101524	10/09/2024
		100924KM17	INV. 105169-PW Medical C	3	10/09/2024	22.10	.00	22.10	101524	10/09/2024
		100924KM17	INV. 105169-PW Medical C	4	10/09/2024	22.10	.00	22.10	101524	10/09/2024
		100924KM17	INV. 105169-PW Medical C	5	10/09/2024	22.10	.00	22.10	101524	10/09/2024
		100924KM17	INV. 105169-PW Medical C	6	10/09/2024	22.10	.00	22.10	101524	10/09/2024
		100924KM17	INV. 105169-PW Medical C	7	10/09/2024	22.10	.00	22.10	101524	10/09/2024
		100924KM17	INV. 105169-PW Medical C	8	10/09/2024	22.09	.00	22.09	101524	10/09/2024
		10224MS8	INV 104999 - Medical Sup	1	10/02/2024	94.75	.00	94.75	101499	10/02/2024
		10224MS8	INV 105000 - Medical Sup	2	10/02/2024	40.10	.00	40.10	101499	10/02/2024
		10224MS8	INV 105002 - Medical Sup	3	10/02/2024	104.63	.00	104.63	101499	10/02/2024
		10224MS8	INV 105001 - Medical Sup	4	10/02/2024	31.32	.00	31.32	101499	10/02/2024
		10224MS8	INV 105001 - Medical Sup	5	10/02/2024	31.32	.00	31.32	101499	10/02/2024
		10224MS8	INV 105001 - Medical Sup	6	10/02/2024	31.32	.00	31.32	101499	10/02/2024
		10224MS8	INV 105001 - Medical Sup	7	10/02/2024	31.32	.00	31.32	101499	10/02/2024
		10224MS8	INV 105001 - Medical Sup	8	10/02/2024	31.31	.00	31.31	101499	10/02/2024
		10224MS8	INV 105001 - Medical Sup	9	10/02/2024	31.31	.00	31.31	101499	10/02/2024
Total 1625:						818.17	.00	818.17		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1626	PETE'S DIESEL SERVICE	100924KM19	Inv. 495553 Fluid Change,	1	10/09/2024	350.00	.00	350.00	101525	10/09/2024
		100924KM19	Inv. 495553 Fluid Change,	2	10/09/2024	481.10	.00	481.10	101525	10/09/2024
Total 1626:						831.10	.00	831.10		
1643	PRESCOTT LAW GROUP,	102324MS9	INV 8835 -Prosecutor Servi	1	10/23/2024	2,000.00	.00	2,000.00	101558	10/23/2024
		Total 1643:						2,000.00	.00	2,000.00
1647	PROCOPY	10224MS1	INV INV4899779-INT - Oct	1	10/02/2024	357.51	.00	357.51	101500	10/02/2024
		Total 1647:						357.51	.00	357.51
1728	SEDONA RECYCLES, INC	101624KM9	INV JRME924 Recycling S	1	10/16/2024	120.00	.00	120.00	101544	10/16/2024
		Total 1728:						120.00	.00	120.00
1735	SHAW LAW FIRM, PLLC	102324MS11	Inv 26726 - TR2024-00001	1	10/23/2024	225.00	.00	225.00	101559	10/23/2024
		102324MS11	Inv 26724 - CM2024-00000	2	10/23/2024	30.00	.00	30.00	101559	10/23/2024
		102324MS11	Inv 26728 - TR2024-00019	3	10/23/2024	600.00	.00	600.00	101559	10/23/2024
Total 1735:						855.00	.00	855.00		
1740	SIMS MACKIN, LTD	101624KM3	INV 40984 Legal Services f	1	10/16/2024	1,552.50	.00	1,552.50	101545	10/16/2024
		101624KM3	INV 40984 Legal Services f	2	10/16/2024	427.50	.00	427.50	101545	10/16/2024
		101624KM3	INV 40984 Legal Services f	3	10/16/2024	45.00	.00	45.00	101545	10/16/2024
		101624KM3	INV 40984 Legal Services f	4	10/16/2024	180.00	.00	180.00	101545	10/16/2024
Total 1740:						2,205.00	.00	2,205.00		
1749	SOUTHWEST RISK	103024KM6	Inv 57245 Commuter Cove	1	10/30/2024	149.96	.00	149.96	101580	10/30/2024
		Total 1749:						149.96	.00	149.96
1751	SOUTHWESTERN ENVIR	100924KM20	Inv. 2024-196 Proj: 23-010	1	10/09/2024	8,191.50	.00	8,191.50	101526	10/09/2024
		101624KM8	Inv 2024-250 Project: 23-0	1	10/16/2024	5,590.00	.00	5,590.00	101546	10/16/2024
Total 1751:						13,781.50	.00	13,781.50		
1774	SUPERIOR COURT YAVA	102324MS12	Inv 1 2425 Weekend Court	1	10/23/2024	126.26	.00	126.26	101561	10/23/2024
		Total 1774:						126.26	.00	126.26
1802	THYSSENKRUPP ELEVAT	100924KM22	INV. 3008144973 Q4 2024	1	10/09/2024	1,261.20	.00	1,261.20	101528	10/09/2024
		Total 1802:						1,261.20	.00	1,261.20
1812	TOWN OF JEROME - UTIL	10224MS14	Acct 7002 Town Hall	1	10/02/2024	224.90	.00	224.90	101503	10/02/2024
		10224MS14	7015.01 Jerome FD Utilitie	2	10/02/2024	210.83	.00	210.83	101503	10/02/2024
		10224MS14	7054.01 Jerome PD Utilitie	3	10/02/2024	177.32	.00	177.32	101503	10/02/2024
		10224MS14	7060.01 Public Works Yard	4	10/02/2024	210.83	.00	210.83	101503	10/02/2024
Total 1812:						823.88	.00	823.88		
1813	TOWN OF JEROME PR	100924KM23	Payroll Transfer for 2024 Q	1	10/09/2024	90,000.00	.00	90,000.00	101529	10/09/2024
		10224MS6	Payroll Transfer Sept/Oct 2	1	10/02/2024	90,000.00	.00	90,000.00	101504	10/02/2024
		103024KM5	Payroll Transfer 1 for Nove	1	10/30/2024	90,000.00	.00	90,000.00	101581	10/30/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1813:						270,000.00	.00	270,000.00		
1827	UNISOURCE ENERGY SE	102324MS15	Acct 4353340000 Perkinsvi	1	10/23/2024	21.33	.00	21.33	101566	10/23/2024
		102324MS15	Acct 6937260000 - PD	2	10/23/2024	21.75	.00	21.75	101566	10/23/2024
		102324MS15	Acct 2353340000 Co-op Ut	3	10/23/2024	21.75	.00	21.75	101566	10/23/2024
		102324MS15	Acct 7505930000 Civic Ce	4	10/23/2024	25.20	.00	25.20	101566	10/23/2024
		102324MS15	Acct 0559820000 Town Yar	5	10/23/2024	29.13	.00	29.13	101566	10/23/2024
Total 1827:						119.16	.00	119.16		
1848	VERDE VALLEY CHIEFS	100924KM24	Inv. 23-014 Annual Member	1	10/09/2024	2,692.00	.00	2,692.00	101530	10/09/2024
Total 1848:						2,692.00	.00	2,692.00		
1851	VERDE VALLEY HARDWA	100924KM25	Ref 72205 Water-Pipe & C	1	10/09/2024	35.13	.00	35.13	101531	10/09/2024
		100924KM25	Ref 72265 Sewer-Fastener	2	10/09/2024	70.52	.00	70.52	101531	10/09/2024
		100924KM25	Ref 72366 Trash-Bags	3	10/09/2024	59.30	.00	59.30	101531	10/09/2024
		100924KM25	Ref 72411 Water-Parts for	4	10/09/2024	118.28	.00	118.28	101531	10/09/2024
		100924KM25	Ref 72459 HURF-Bathroo	5	10/09/2024	51.62	.00	51.62	101531	10/09/2024
		100924KM25	Ref 72652 FD Station Sup	6	10/09/2024	117.50	.00	117.50	101531	10/09/2024
		100924KM25	Ref 72675 Parks-Oil & Glo	7	10/09/2024	30.02	.00	30.02	101531	10/09/2024
		100924KM25	Ref 72827 Properties-Smal	8	10/09/2024	25.86	.00	25.86	101531	10/09/2024
		100924KM25	Ref 72835 HURF-Concrete	9	10/09/2024	144.78	.00	144.78	101531	10/09/2024
		100924KM25	Ref 72851 Shop-Fasteners	10	10/09/2024	10.74	.00	10.74	101531	10/09/2024
		100924KM25	Ref 72945 HURF-Gypsum	11	10/09/2024	70.26	.00	70.26	101531	10/09/2024
Total 1851:						734.01	.00	734.01		
1859	VERIZON WIRELESS	100924KM26	Acct 870476021-00001 GG	1	10/09/2024	40.77	.00	40.77	101532	10/09/2024
		100924KM26	Acct 870476021-00001 PD	2	10/09/2024	80.02	.00	80.02	101532	10/09/2024
		100924KM26	Acct 870476021-00001 FD	3	10/09/2024	173.00	.00	173.00	101532	10/09/2024
		100924KM26	Acct 870476021-00001 PZ	4	10/09/2024	40.87	.00	40.87	101532	10/09/2024
		100924KM26	Acct 870476021-00002 PD	5	10/09/2024	52.97	.00	52.97	101532	10/09/2024
		100924KM26	Acct 870476021-00002 PZ	6	10/09/2024	52.97	.00	52.97	101532	10/09/2024
		100924KM26	Acct 870476021-00002 Kio	7	10/09/2024	160.04	.00	160.04	101532	10/09/2024
		101624KM11	Acct 870476021-00003 Kio	1	10/16/2024	326.96	.00	326.96	101548	10/16/2024
		101624KM11	Acct 870476021-00003 PD	2	10/16/2024	240.06	.00	240.06	101548	10/16/2024
Total 1859:						1,167.66	.00	1,167.66		
1903	WM CORPORATE SERVI	100924KM28	Inv. 65-4566-0 ID 30-53495	1	10/09/2024	1,382.40	.00	1,382.40	101534	10/09/2024
Total 1903:						1,382.40	.00	1,382.40		
1914	YAVAPAI CO. EDUCATION	100924KM29	Inv. 24-2490 Internet Servic	1	10/09/2024	324.00	.00	324.00	101535	10/09/2024
		100924KM29	Inv. 24-2490 Internet Servic	2	10/09/2024	503.00	.00	503.00	101535	10/09/2024
		100924KM29	Inv. 24-2490 Internet Servic	3	10/09/2024	324.00	.00	324.00	101535	10/09/2024
		100924KM29	Inv. 24-2490 Internet Servic	4	10/09/2024	503.00	.00	503.00	101535	10/09/2024
		100924KM29	Inv. 24-2491 Library E-Rate	5	10/09/2024	42.00	.00	42.00	101535	10/09/2024
Total 1914:						1,696.00	.00	1,696.00		
1918	YAVAPAI COUNTY EDUCA	10224MS9	Inv 24-712 Annual Consulti	1	10/02/2024	200.00	.00	200.00	101506	10/02/2024
Total 1918:						200.00	.00	200.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1955	KRISTEN MUENZ	101624KM6	Reimbursement for Purcha	1	10/16/2024	24.74	.00	24.74	101540	10/16/2024
		10224MS3	Reimbursement - Mileage	1	10/02/2024	12.73	.00	12.73	101496	10/02/2024
		10224MS3	Reimbursement - Office Ca	2	10/02/2024	27.92	.00	27.92	101496	10/02/2024
		103024KM4	Reimbursement for Hallow	1	10/30/2024	10.29	.00	10.29	101576	10/30/2024
Total 1955:						75.68	.00	75.68		
1956	MARTIN MARIETTA	100924KM15	Inv. 43889853 Mag Base	1	10/09/2024	576.77	.00	576.77	101521	10/09/2024
		100924KM15	Inv. 43905746 Mag Base	2	10/09/2024	240.77	.00	240.77	101521	10/09/2024
		100924KM15	Inv. 43843241 Mag Base	3	10/09/2024	229.97	.00	229.97	101521	10/09/2024
		100924KM15	Inv. 43803735 Mag Base	4	10/09/2024	114.22	.00	114.22	101521	10/09/2024
		102324MS7	Inv 44086871 - Mag ABC	1	10/23/2024	271.44	.00	271.44	101556	10/23/2024
		103024KM17	Inv. 44145037 PSI Wash M	1	10/30/2024	1,219.04	.00	1,219.04	101578	10/30/2024
		103024KM17	Inv. 44119373 Mag ABC	2	10/30/2024	531.47	.00	531.47	101578	10/30/2024
Total 1956:						3,183.68	.00	3,183.68		
1963	WILLIAM BLODGETT	10224MS4	Reimbursement - Historic	1	10/02/2024	1,000.00	.00	1,000.00	101505	10/02/2024
Total 1963:						1,000.00	.00	1,000.00		
1969	SHAWN MAPLES	102324MS10	Inv 1506062 - Reimburse f	1	10/23/2024	5.18	.00	5.18	101560	10/23/2024
		102324MS10	Inv 1506062 - Reimburse f	2	10/23/2024	5.18	.00	5.18	101560	10/23/2024
		102324MS10	Inv 1506062 - Reimburse f	3	10/23/2024	5.19	.00	5.19	101560	10/23/2024
		102324MS10	Inv 1506062 - Reimburse f	4	10/23/2024	5.19	.00	5.19	101560	10/23/2024
		102324MS10	Inv 1506062 - Reimburse f	5	10/23/2024	5.19	.00	5.19	101560	10/23/2024
		102324MS10	Inv 1506062 - Reimburse f	6	10/23/2024	5.19	.00	5.19	101560	10/23/2024
Total 1969:						31.12	.00	31.12		
1970	ELCO Industries LLC	101624KM1	INV 002 800 Round JPD P	1	10/16/2024	600.00	.00	600.00	101539	10/16/2024
Total 1970:						600.00	.00	600.00		
1984	AZ Municipal Risk Retentio	100924KM2	Policy 2000214-8 Q3 Jero	1	10/09/2024	189.73	.00	189.73	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	2	10/09/2024	21.86	.00	21.86	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	3	10/09/2024	3,524.42	.00	3,524.42	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	4	10/09/2024	2,585.38	.00	2,585.38	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	5	10/09/2024	40.22	.00	40.22	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	6	10/09/2024	55.96	.00	55.96	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	7	10/09/2024	42.84	.00	42.84	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	8	10/09/2024	241.31	.00	241.31	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	9	10/09/2024	570.06	.00	570.06	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	10	10/09/2024	288.53	.00	288.53	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	11	10/09/2024	809.63	.00	809.63	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	12	10/09/2024	236.94	.00	236.94	101510	10/09/2024
		100924KM2	Policy 2000214-8 Q3 Jero	13	10/09/2024	136.40	.00	136.40	101510	10/09/2024
Total 1984:						8,743.28	.00	8,743.28		
2006	Wired Up Systems LLC	100924KM27	Inv. 111838 Court Security	1	10/09/2024	52.97	.00	52.97	101533	10/09/2024
Total 2006:						52.97	.00	52.97		
2016	T2 SYSTEMS, INC.	100924KM21	INV. MP000003173 Mobile	1	10/09/2024	993.64	.00	993.64	101527	10/09/2024
		10224MS2	INV UPS00054328 - Auto	1	10/02/2024	147.50	.00	147.50	101501	10/02/2024
		102324MS17	INV UPS00054382 - Subsc	1	10/23/2024	5,976.00	.00	5,976.00	101563	10/23/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		102324MS17	INV UPS00054382 - Flex V	2	10/23/2024	840.00	.00	840.00	101563	10/23/2024
		102324MS17	INV UPS00054382 - Hard	3	10/23/2024	840.00	.00	840.00	101563	10/23/2024
		102324MS17	INV UPS00054382 - Sales	4	10/23/2024	618.04	.00	618.04	101563	10/23/2024
		Total 2016:				9,415.18	.00	9,415.18		
2028	LESLIE'S POOLMART, IN	101624KM13	INV 3000-01-101453 WWT	1	10/16/2024	3,210.97	.00	3,210.97	101542	10/16/2024
		Total 2028:				3,210.97	.00	3,210.97		
2033	T2 Systems Canada Inc.	102324MS16	INV IRIS0000141522 - Digi	1	10/23/2024	76.37	.00	76.37	101562	10/23/2024
		Total 2033:				76.37	.00	76.37		
2034	Yavapai County	103024KM3	PANT Distribution for Chec	1	10/30/2024	53.95	.00	53.95	101583	10/30/2024
		Total 2034:				53.95	.00	53.95		
2052	TERRI CARD	10224MS5	Reimbursement for assorte	1	10/02/2024	44.87	.00	44.87	101502	10/02/2024
		102324MS13	Reimburse for assorted Ca	1	10/23/2024	30.95	.00	30.95	101564	10/23/2024
		Total 2052:				75.82	.00	75.82		
2054	TRENCH-ADE, LLC	102324MS14	Inv TA583700 - Trench Plat	1	10/23/2024	950.90	.00	950.90	101565	10/23/2024
		Total 2054:				950.90	.00	950.90		
2056	AZ Southwest Investments	101624KM4	LMP Refund for Closed Ac	1	10/16/2024	114.00	.00	114.00	101538	10/16/2024
		Total 2056:				114.00	.00	114.00		
2057	Tristan Fortenberry	101624KM5	LMP Refund for Closed Ac	1	10/16/2024	57.00	.00	57.00	101547	10/16/2024
		Total 2057:				57.00	.00	57.00		
2058	KB Valuation Services LLC	102324MS18	INV 2024-KB0169	1	10/23/2024	2,350.00	.00	2,350.00	101555	10/23/2024
		Total 2058:				2,350.00	.00	2,350.00		
2059	TWO VINES VINEYARD	103024KM16	Reimbursement of LMP les	1	10/30/2024	33.07	.00	33.07	101582	10/30/2024
		Total 2059:				33.07	.00	33.07		
		Grand Totals:				368,290.45	.00	368,290.45		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

For the meeting of November 12, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Continued work on our Lead Service Line inventory that is due this month. Michele completed and submitted within the time frame requirements.
- Participated in a monitoring audit for the 2021 CDBG Housing Grant.
- Participated in the ADEQ day long facility audit of our WWTP on October 17th.
- Spent considerable time working on a grant for our entire water system through WIFA for a Water Supply Development Grant broken up into two, 2-part projects= Verde Central and Deception; and Mescal Canyon and School Road Regulator Replacements.
- Worked on updating job descriptions, and recruitment materials for a deputy chief, along with Lieutenant San Felice.
- Researched and began work, along with Michele, on a Town Shuttle Policy. Council will get a draft policy for input before it is finalized for consideration.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Attended a Sustaining Flows Council Verde Area water meeting along with the Mayor and Marty.
- Continued preparation work on the re-write of the Zoning Code.
- Worked with various individuals on their special event requests.
- Coordinated a Town-wide and Town document shredding event with Kristen.
- Facilitated public records requests.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Prepared for our upcoming annual audit of the Town's Financial Statements.
- Worked on the remaining items necessary for the WWTP upgrade, including easement negotiations.
- Lined up a risk and resilience assessment consultant – USDA Letter of Conditions Requirement, and worked on numerous other LOC requirements so once the Verde Ex easement issue is resolved we are ready to roll.
- Participated in a meeting with ADEQ for completing amendment #3 to our consent decree.
- Worked on an ordinance for real property exchanges in anticipation of a potential property exchange.

**** CONGRATULATIONS TO ****

Tamara Penn (Police) on completing 4 years of service effective November 27, 2024.

Following is an accounting of sales tax revenues for September, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2025 Actual - (based on to-date DOR website)	FY2024 Actual - (based on DOR website)	Actually Received Thus Far
July	110,631	106,085	31,365
August	89,419	130,622	160,198
September	91,512	79,411	257,718
October		115,250	
November		78,059	
December		116,459	
January		106,378	
February		89,204	
March		105,419	
April		150,319	
May		130,160	
June		109,691	
Total YTD	291,562	1,317,058	449,281

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2025 actual	FY2024 actual	+/- Compared to Last Yr	FY2025 actual	FY2024 actual	+/-	FY2025 actual	FY2024 actual	+/-
July	38302	34,660	3,642	16719	17,969	(1,250)	39902	36,125	3,777
August	35053	37,999	(2,946)	15495	16,130	(635)	30,560	65,439	(34,879)
September	38,469	30,432	8,037	18570	14,875	3,695	25196.4	27,037	(1,841)
October		43,194			17,207			39,382	
November		52,665			24,990			42,307	
December		38,505			18,188			43,845	
January		38,694			15,472			43,489	
February		29,730			13,973			28,100	
March		41,146			16,248			36,289	
April		50,719			26,020			52,465	
May		47,169			21,601			50,136	
June		45,893			20,289			34,359	
Total YTD	111,824	490,806	8,733	50,784	222,962	1,810	95,658	498,973	(32,943)

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,572	2,572
August	2,384	4,956
September	2,915	7,871
October		
November		
December		
January		
February		
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
6-Nov	101	214
13-Nov	101	206
20-Nov	101	225
27-Nov	89	215
4-Dec	95	214
11-Dec	108	220
18-Dec	101	222
26-Dec	101	223
2024 02-Jan	101	226
08-Jan	101	223
16-Jan	101	248
22-Jan	95	140
29-Jan	95	140
05-Feb	95	140
12-Feb	75	136
20-Feb	75	139
26-Feb	75	140
4-Mar	88	140
11-Mar	88	231
18-Mar	88	233
25-Mar	171	244
1-April	83	250
8-April	171	328
16-April	95	211
22-April	82	163
30-April	201	144
6-May	157	131
13-May	83	116
20-May	153	124
28-May	83	260
3-June	68	250
10-June	71	240
17-June	66	235
24-June	66	230
1-July	57	219
8-July	52	210
15-July	57	262
22-July	55	427
29-July	57	312
5-Aug	57	302
12-Aug	57	292
19-Aug	61	295
26-Aug	61	295
3-Sept	61	281
9-Sept	61	345
16-Sept	57	320
23-Sept	57	288
1-Oct	57	306
7-Oct	57	300
14-Oct	57	300
21-Oct	66	289
28-Oct	57	295
4-Nov	61	300



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Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

November 2024 Staff Report for October Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Maintained files from FY 2024 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙ Worked with CPA, Brandi Suda, to prep for Annual Audit.
- ⚙ Permits and Licensing activities for October:
 - Business Licenses**
 - 8 Businesses were sent renewal notices.
 - 6 Businesses sent in their renewal application.
 - 1 Business License was filed as OOB due to moving from Jerome (Barbifer).
 - 10 Business License renewals were issued.
 - 5 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
 - STR Licenses**
 - 0 new STR/Vacation Rental Licenses were issued.
 - 1 STR License is pending approval.
 - 19 Total STR Licenses issued currently.
 - The total Jerome STR housing units (whole house or separately available units within the same property) is now 28.
 - Note: 1 current location is up for sale (Paradise Lane).
 - Special Event Permits**
 - 2 New Special Event permits was approved: 'Light Up the Mountain,' which has been issued, & The Town Christmas Dinner-which has not (pending COI).

In town	CC	Name of FOOD VENDOR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	7	# (Senor Garcia's) Cheese Stop	#	Food Truck	March	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Gray	1/0/1900	Food Vendor-needs health and fire certifications
0	1	# Mad Honey Food Truck (NEW 2023)	#	Food Truck	June	8/27/2024	2024	8/27/2024	8/27/2024	X	9/9/2024	Beige	9/10/2024	need fire inspection, insurance, etc
0	1	# Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	9/12/2024	2024	9/16/2024	9/12/2024	X	9/30/2024	Gray	9/30/2024	Temp license issued 9/13 expired 9/16. Reg permit issued 9-30
0	24	# Frosty Cauldron-NEW	#	Food Truck	Sep	8/29/2024	2024	29-Aug	9/3/2024	X	9/24/2024	Beige	25-Sep	Provided temp Health Cert & Food handlers
0	1	# Green River Food	#	Food Truck	Nov	1/0/1900	0	0-Jan	1/0/1900	0	1/0/1900	0	0-Jan	0

In town	CC	Name of TOUR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Wine Tours of Sedona	na	TOUR	May	5/13/2024	na	5/13/2024	5/13/2024	X	9/9/2024	Beige	9/25/2024	Tour Co- approved by Council 5-9-23 RCVD INSURANCE
x	2	# Haunted Tours of Jerome	#	TOUR	June	7/30/2024	2024	7/30/2024	7/30/2024	X	TBD	TBD	TBD	0
0	1	# Sip Sedona	#	TOUR	June	10/2/2024	2024	10/3/2024	10/2/2024	X	10/8/2024	Sugar	10/9/2024	Approved by council 6-13-23
0	2	# Wine Tours of Sedona	na	TOUR	June	8/20/2024	0	8/20/2024	10/2/2024	X	9/9/2024	Beige	10/2/2024	Approved by council 6-13-23 INSURANCE + PAYMENT RCVD 10/2/24
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	1/0/1900	0	0-Jan	1/0/1900	0	1/0/1900	Green	0-Jan	0

KEY:
Current
Due to Renew
New Activity
Pending
Expired
Food Truck
Tour Company
0=No OR No Data
X=Yes



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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November 2024 staff report for October activity submitted by Terri Card.

- Current debt (45 days past due):

18 accounts were on the shut-off list at the beginning of September. 7 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from October billing: \$1124.99

Balance owed at end of September: \$6541.83

Late fees: \$180.00

- A copy of the November AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	4.94-	4.94-	.00	.00	.00	10/23/24	89.53-		
1001.03	169.06	169.06	.00	.00	.00	10/08/24	169.06-		
1003.02	114.00	114.00	.00	.00	.00	10/14/24	114.00-		
1006.02	252.07-	253.10-	1.03	.00	.00	06/04/24	700.00-		
1007.02	286.96	143.48	143.48	.00	.00	09/18/24	143.48-		
1008.02	84.53	84.53	.00	.00	.00	10/14/24	84.53-		
1009.05	46.41	46.41	.00	.00	.00	10/07/24	149.23-		
1010.01	84.53	84.53	.00	.00	.00	10/21/24	84.53-		
1011.01	215.26-	215.26-	.00	.00	.00	08/21/24	500.00-		
1013.01	169.06	84.53	84.53	.00	.00	09/03/24	169.06-		
1014.03	466.00	124.00	114.00	114.00	114.00	07/08/24	114.00-		
1015.01	84.51	84.51	.00	.00	.00	10/28/24	84.55-		
1016.01	46.41	46.41	.00	.00	.00	10/17/24	46.41-		
1018.03	143.48	143.48	.00	.00	.00	10/16/24	143.48-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	641.69	84.53	84.53	84.53	388.10	10/21/24	154.74-		
1024.01	25.10-	25.10-	.00	.00	.00	10/08/24	105.11-		
1025.01	84.53	84.53	.00	.00	.00	10/17/24	84.53-		
1026.01	84.53	84.53	.00	.00	.00	10/15/24	84.53-		
1027.01	169.06	84.53	84.53	.00	.00	09/23/24	84.53-		
1028.04	84.53	84.53	.00	.00	.00	10/14/24	84.53-		
1029.01	286.96	143.48	143.48	.00	.00	09/23/24	440.44-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	228.00	113.87	114.00	.13	.00	09/23/24	114.00-		
1032.01	84.53	84.53	.00	.00	.00	10/07/24	84.53-		
1036.09	114.00	114.00	.00	.00	.00	10/28/24	114.00-		
1038.02	82.65	82.65	.00	.00	.00	10/09/24	85.00-		
1040.01	17.34	17.34	.00	.00	.00	10/14/24	17.34-		
1042.01	269.19	269.19	.00	.00	.00	10/21/24	269.19-		
1044.01	48.23	48.23	.00	.00	.00	10/14/24	84.53-		
1051.02	1,773.68-	1,884.43-	54.78	54.78	1.19	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	84.53	84.53	.00	.00	.00	10/21/24	3.21-		
1056.02	84.53	84.53	.00	.00	.00	10/09/24	84.53-		
1057.01	84.53	84.53	.00	.00	.00	10/10/24	84.53-		
1058.05	84.53	84.53	.00	.00	.00	10/30/24	84.53-		
1060.02	84.53	84.53	.00	.00	.00	10/28/24	84.53-		
1061.01	114.00	114.00	.00	.00	.00	10/14/24	114.00-		
1062.03	61.41	61.41	.00	.00	.00		.00		
1063.02	84.53	84.53	.00	.00	.00	10/07/24	263.59-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	466.51	162.17	152.17	152.17	.00	08/12/24	304.34-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	114.00	114.00	.00	.00	.00	10/17/24	114.00-		
1071.04	114.00	114.00	.00	.00	.00	10/21/24	228.00-		
1074.01	84.53	84.53	.00	.00	.00	10/09/24	22.53-		
1075.01	92.05	46.41	45.64	.00	.00	09/26/24	50.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	158.85	158.85	.00	.00	.00	10/28/24	158.85-		

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1077.01	64.05	64.05	.00	.00	.00	10/09/24	64.05-		
1078.02	63.05	63.05	.00	.00	.00	10/23/24	65.05-		
1079.02	305.22	305.22	.00	.00	.00	10/21/24	305.22-		
1080.01	64.05	64.05	.00	.00	.00	10/07/24	64.05-		
1081.01	65.44	65.44	.00	.00	.00	10/09/24	65.44-		
1082.01	23.71-	23.71-	.00	.00	.00	10/23/24	100.00-		
1083.05	82.01	47.43	34.58	.00	.00	09/05/24	100.00-		
1084.01	92.95	47.43	45.52	.00	.00	09/05/24	40.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	47.43	47.43	.00	.00	.00	10/29/24	152.29-		
1086.02	65.44	65.44	.00	.00	.00	10/28/24	65.44-		
1087.01	47.43	47.43	.00	.00	.00	10/16/24	47.43-		
1088.05	94.86	47.43	47.43	.00	.00	09/04/24	94.86-		
1090.04	352.00	113.35	114.00	114.00	10.65	08/26/24	352.00-		
1091.02	181.74	90.87	90.87	.00	.00	09/09/24	90.87-		
1093.02	130.88	65.44	65.44	.00	.00	09/16/24	206.32-		
1094.01	47.43	47.43	.00	.00	.00	10/14/24	47.43-		
1096.02	65.44	65.44	.00	.00	.00	10/17/24	65.44-		
1097.03	65.44	65.44	.00	.00	.00	10/17/24	65.44-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	260.32	93.44	83.44	83.44	.00	08/15/24	166.88-		
1099.02	84.53	84.00	.53	.00	.00	10/14/24	84.53-		
1100.02	65.44	64.62	.82	.00	.00	09/16/24	65.44-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	22.79-	25.54-	2.75	.00	.00	08/13/24	300.00-		
1125.03	104.37-	104.37-	.00	.00	.00	10/23/24	100.00-		
1131.01	28.05	28.05	.00	.00	.00	10/16/24	100.05-		
1132.01	84.53	84.53	.00	.00	.00	10/16/24	84.53-		
1133.01	84.53	84.53	.00	.00	.00	10/23/24	84.53-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	240.12	75.44	75.44	65.44	23.80	10/29/24	80.00-		
1139.01	169.06	84.53	84.53	.00	.00	09/23/24	263.59-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	47.43	47.43	.00	.00	.00	10/14/24	47.43-		
1151.02	94.86	47.43	47.43	.00	.00	09/23/24	47.43-		
1160.02	253.59-	253.59-	.00	.00	.00	06/13/24	591.71-		
1162.03	114.00	114.00	.00	.00	.00	10/31/24	44.45-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	84.53	84.53	.00	.00	.00	10/07/24	84.53-		
1166.02	90.87	90.87	.00	.00	.00	10/17/24	90.87-		
1167.01	83.59	83.44	.15	.00	.00	10/16/24	82.44-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	84.53	84.53	.00	.00	.00	10/09/24	84.53-		
1169.02	114.00	114.00	.00	.00	.00	10/16/24	114.00-		
1170.01	64.05	44.00	20.05	.00	.00	07/08/24	256.20-		
1171.05	84.53	84.53	.00	.00	.00	10/02/24	84.53-		
1173.06	94.37-	94.37-	.00	.00	.00	10/07/24	77.74-		
1174.02	84.53	84.53	.00	.00	.00	10/09/24	84.53-		
1176.01	114.00	98.20	15.80	.00	.00	08/19/24	342.00-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	84.53	84.53	.00	.00	.00	10/07/24	84.53-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	228.00	114.00	114.00	.00	.00	09/23/24	370.00-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	3.81	3.81	.00	.00	.00	10/14/24	57.00-	Final	10/01/24
1313.11	99.53	99.53	.00	.00	.00		.00		

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1314.05	65.44	65.44	.00	.00	.00	10/17/24	65.44-		
1332.01	84.58	30.99	53.59	.00	.00	10/08/24	100.00-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	48.52	48.52	.00	.00	.00	10/09/24	48.52-		
1343.03	152.17	152.17	.00	.00	.00	10/21/24	152.17-		
2000.01	150.69	150.69	.00	.00	.00	10/16/24	150.69-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	751.72	153.48	153.48	153.48	291.28	10/29/24	40.00-		
2002.03	46.41	46.41	.00	.00	.00	10/15/24	46.41-		
2003.02	84.53	84.53	.00	.00	.00	10/07/24	84.53-		
2004.01	228.00	114.00	114.00	.00	.00	09/25/24	114.00-		
2005.01	84.53	84.53	.00	.00	.00	10/02/24	84.53-		
2006.03	114.00	114.00	.00	.00	.00	10/09/24	114.00-		
2007.02	169.06	169.06	.00	.00	.00	10/15/24	169.06-		
2008.01	114.00	114.00	.00	.00	.00	10/09/24	114.00-		
2009.01	114.00	110.32	.00	3.68	.00	04/22/24	114.00-		
2010.03	113.99	113.99	.00	.00	.00	10/02/24	114.00-		
2011.05	84.53	84.53	.00	.00	.00	10/28/24	84.53-		
2013.01	114.00	114.00	.00	.00	.00	10/14/24	114.00-		
2014.01	114.00	114.00	.00	.00	.00	10/09/24	114.00-		
2015.02	498.25-	618.64-	35.86	35.86	48.67	03/21/24	1,400.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	114.00	114.00	.00	.00	.00	10/28/24	114.00-		
2017.01	84.53	84.53	.00	.00	.00	10/23/24	84.53-		
2018.01	84.53	84.53	.00	.00	.00	10/17/24	84.53-		
2019.02	143.48	143.48	.00	.00	.00	10/15/24	143.68-		
2020.01	143.96	143.48	.48	.00	.00	10/09/24	143.48-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	44.45-	44.45-	.00	.00	.00	10/07/24	122.89-		
2022.01	143.48	143.48	.00	.00	.00	10/15/24	143.48-		
2023.03	114.00	114.00	.00	.00	.00	10/21/24	114.00-		
2024.01	114.00	114.00	.00	.00	.00	10/21/24	114.00-		
2025.02	84.53	84.53	.00	.00	.00	10/07/24	46.41-		
2026.02	114.00	114.00	.00	.00	.00	10/31/24	352.00-		
2028.01	113.95	113.95	.00	.00	.00	10/09/24	114.03-		
2029.01	114.00	114.00	.00	.00	.00	10/14/24	114.00-		
2030.01	263.59	94.53	84.53	84.53	.00	08/06/24	169.06-		
2031.01	150.69	150.69	.00	.00	.00	10/28/24	150.69-		
2032.03	169.07	84.53	83.34	1.20	.00	08/28/24	253.58-		
2034.01	84.53	84.53	.00	.00	.00	10/07/24	84.53-		
2037.03	114.00	114.00	.00	.00	.00	10/10/24	114.00-		
2038.01	84.53	84.53	.00	.00	.00	10/21/24	84.53-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	114.00	113.91	.09	.00	.00	10/30/24	352.00-		
2043.03	114.00	114.00	.00	.00	.00	10/07/24	114.00-		
2044.01	84.53	84.53	.00	.00	.00	10/17/24	91.32-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	211.57	77.19	67.19	67.19	.00	08/22/24	211.57-		
2047.02	143.48	143.48	.00	.00	.00	10/16/24	143.48-		
2054.01	480.85	162.17	152.17	162.17	4.34	09/05/24	300.00-		
2055.01	138.85	84.53	54.32	.00	.00	10/17/24	77.74-		
2058.02	46.41	46.41	.00	.00	.00	10/14/24	46.41-		
2059.01	362.00	124.00	114.00	124.00	.00	09/23/24	228.00-		
2061.02	150.69	150.69	.00	.00	.00	10/14/24	150.69-		
2062.01	65.44	65.44	.00	.00	.00	10/14/24	65.44-		
2063.01	65.44	65.44	.00	.00	.00	10/16/24	65.44-		

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2065.04	47.43	47.43	.00	.00	.00	10/17/24	94.86-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	65.43	65.43	.00	.00	.00	10/28/24	65.45-		
2069.02	47.43	37.77	9.66	.00	.00	09/16/24	94.86-		
2070.01	116.30-	116.30-	.00	.00	.00	10/23/24	65.43-		
2071.01	47.43-	47.43-	.00	.00	.00	09/10/24	189.72-		
2073.02	421.11	118.73	108.73	108.73	84.92	08/06/24	200.00-		
2077.01	47.43	47.43	.00	.00	.00	10/17/24	94.86-		
2078.01	90.87	90.87	.00	.00	.00	10/21/24	90.87-		
2079.03	94.86	47.43	47.43	.00	.00	09/19/24	94.86-		
2080.01	46.41	46.41	.00	.00	.00	10/21/24	46.41-		
2081.01	23.44-	23.44-	.00	.00	.00	07/15/24	300.00-		
2083.01	376.72-	376.72-	.00	.00	.00	10/23/24	500.00-		
2084.01	114.00	114.00	.00	.00	.00	10/14/24	114.00-		
2085.02	372.34	372.34	.00	.00	.00	10/09/24	372.34-		
2086.01	84.53	84.53	.00	.00	.00	10/28/24	84.53-		
2089.03	152.20-	152.20-	.00	.00	.00	09/10/24	456.54-		
2093.02	198.51	198.51	.00	.00	.00	10/30/24	605.53-		
2100.01	125.89-	125.89-	.00	.00	.00	10/08/24	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	114.00	114.00	.00	.00	.00	10/16/24	114.00-		
2103.01	114.00	114.00	.00	.00	.00	10/09/24	114.00-		
2104.08	169.06	84.51	84.53	.02	.00	09/30/24	84.53-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2106.01	70.86	70.86	.00	.00	.00	10/09/24	105.11-		
2107.01	61.17	61.17	.00	.00	.00	10/21/24	61.17-		
2109.03	84.53	84.53	.00	.00	.00	10/14/24	84.53-		
2110.01	1,617.31-	1,617.31-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	114.00	114.00	.00	.00	.00	10/16/24	114.00-		
2115.01	114.00	114.00	.00	.00	.00	10/16/24	114.00-		
2119.05	114.00	114.00	.00	.00	.00	10/21/24	114.00-		
2120.01	352.00	124.00	114.00	114.00	.00	08/26/24	352.00-		
2121.01	65.29-	65.29-	.00	.00	.00	10/08/24	65.29-		
2122.05	198.51	198.51	.00	.00	.00	10/10/24	198.51-		
2123.01	87.05-	87.05-	.00	.00	.00	10/17/24	105.11-		
2124.01	114.00	114.00	.00	.00	.00	10/28/24	114.00-		
2125.02	65.44	65.44	.00	.00	.00	10/07/24	65.44-		
2126.06	84.53	84.53	.00	.00	.00	10/21/24	169.06-		
2127.06	263.59	80.85	84.53	84.53	13.68	08/29/24	169.06-		
2128.02	492.22	124.00	124.00	124.00	120.22	10/31/24	114.00-		
2130.06	84.53	84.53	.00	.00	.00	10/08/24	84.53-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	65.44	65.44	.00	.00	.00	10/07/24	65.44-		
2132.02	114.00	114.00	.00	.00	.00	10/10/24	114.00-		
3000.03	176.10	176.10	.00	.00	.00	10/16/24	352.20-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	84.53	84.53	.00	.00	.00	10/23/24	84.53-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	48.52	48.52	.00	.00	.00	10/09/24	48.52-		
3005.02	114.00	114.00	.00	.00	.00	10/15/24	228.00-		
3007.01	64.05	64.05	.00	.00	.00	10/17/24	64.05-		
3009.01	143.48	143.48	.00	.00	.00	10/14/24	143.48-		
3010.01	114.00	114.00	.00	.00	.00	10/16/24	352.00-		
3011.01	114.00	114.00	.00	.00	.00	10/28/24	124.98-		
3012.03	89.70-	89.70-	.00	.00	.00	10/15/24	266.49-		

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3013.01	114.00	114.00	.00	.00	.00	10/09/24	114.00-		
3014.01	84.53	84.53	.00	.00	.00	10/17/24	84.53-		
3015.01	167.54	167.54	.00	.00	.00	10/10/24	167.54-		
3016.01	113.84	113.84	.00	.00	.00	10/09/24	114.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	199.06	94.53	94.53	10.00	.00	10/07/24	169.06-		
3018.01	114.00	114.00	.00	.00	.00	10/15/24	114.00-		
3019.01	92.13	92.13	.00	.00	.00	10/09/24	92.13-		
3021.01	47.43	47.43	.00	.00	.00	10/14/24	47.43-		
3022.03	66.24	65.44	.80	.00	.00	10/14/24	130.08-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	61.17	61.17	.00	.00	.00	10/07/24	61.17-		
3024.02	46.41	46.41	.00	.00	.00	10/17/24	46.41-		
3025.02	114.00	114.00	.00	.00	.00	10/09/24	114.00-		
3026.01	84.53	84.53	.00	.00	.00	10/14/24	84.53-		
3029.01	114.00-	395.32-	78.14	78.14	125.04	10/15/24	342.00-		
3030.08	84.53	84.53	.00	.00	.00	10/28/24	84.53-		
3032.12	152.17	152.17	.00	.00	.00	10/15/24	152.17-		
3034.01	84.06	84.06	.00	.00	.00	10/07/24	85.00-		
3035.01	168.00	114.00	54.00	.00	.00	10/09/24	200.00-		
3038.01	114.00	114.00	.00	.00	.00	10/17/24	114.00-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	200.86	200.86	.00	.00	.00	10/15/24	200.86-		
3040.01	111.78	111.78	.00	.00	.00	10/14/24	111.78-		
4000.01	152.17	152.17	.00	.00	.00	10/16/24	152.17-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	570.00-	570.00-	.00	.00	.00	10/23/24	912.00-		
5001.01	210.83	210.83	.00	.00	.00	10/15/24	210.83-		
5005.01	44.72	44.72	.00	.00	.00	10/09/24	44.72-		
5006.01	210.83	210.83	.00	.00	.00	10/16/24	210.83-		
5007.01	568.08	568.08	.00	.00	.00	10/16/24	496.75-		
5008.03	210.83	210.83	.00	.00	.00	10/09/24	408.76-		
5009.02	238.83	238.83	.00	.00	.00	10/08/24	238.83-		
5010.01	235.53	235.53	.00	.00	.00	10/16/24	245.53-		
5011.02	210.83	210.83	.00	.00	.00	10/02/24	210.83-		
5012.01	210.83	210.83	.00	.00	.00	10/14/24	210.83-		
5013.01	464.77	464.77	.00	.00	.00	10/14/24	464.77-		
5014.01	210.83	210.83	.00	.00	.00	10/14/24	210.83-		
5016.01	395.74	395.74	.00	.00	.00	10/14/24	395.74-		
5016.02	87.96	87.96	.00	.00	.00	10/30/24	87.96-		
5016.03	84.53	84.53	.00	.00	.00	10/16/24	84.53-		
5017.04	210.83	210.83	.00	.00	.00	10/21/24	220.73-		
5018.03	815.92	815.42	.50	.00	.00	10/21/24	765.43-		
5019.03	218.19	218.19	.00	.00	.00	10/17/24	218.19-		
5020.01	44.72	44.72	.00	.00	.00	10/28/24	44.72-		
5021.01	114.00	114.00	.00	.00	.00	10/17/24	114.00-		
5022.01	44.72	44.72	.00	.00	.00	10/14/24	44.72-		
5023.02	210.83	210.83	.00	.00	.00	10/15/24	210.83-		
5025.01	114.00	114.00	.00	.00	.00	10/14/24	114.00-		
5027.01	44.50	44.50	.00	.00	.00	10/21/24	44.50-		
5029.01	569.41	569.41	.00	.00	.00	10/02/24	500.13-		
5031.06	642.49	192.98	210.83	210.83	27.85	08/29/24	421.66-		
5039.01	210.83	210.83	.00	.00	.00	10/14/24	210.83-		
5041.03	255.55	255.55	.00	.00	.00	10/09/24	255.55-		
5043.01	1,450.28	1,450.28	.00	.00	.00	10/07/24	1,598.73-		
5046.03	166.11	166.11	.00	.00	.00	10/14/24	166.11-		
5046.04	44.72	44.72	.00	.00	.00	10/16/24	44.72-		
5047.01	1,173.14	1,173.14	.00	.00	.00	10/16/24	1,173.14-		

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5049.04	210.83	210.83	.00	.00	.00	10/14/24	210.83-		
5052.06	44.72	44.72	.00	.00	.00	10/16/24	79.44-		
5055.01	2,450.61	1,373.25	1,077.36	.00	.00	08/28/24	2,050.00-		
5057.01	538.79	538.79	.00	.00	.00	10/07/24	538.79-		
5058.02	240.35	240.35	.00	.00	.00	10/16/24	230.45-		
5059.04	210.83	210.83	.00	.00	.00	10/16/24	210.83-		
5061.01	166.11	166.11	.00	.00	.00	10/29/24	166.33-		
5062.01	180.54	180.54	.00	.00	.00	10/07/24	172.14-		
5064.02	228.17	228.17	.00	.00	.00	10/14/24	228.17-		
5066.03	44.72	44.72	.00	.00	.00	10/09/24	44.72-		
5067.03	210.83	210.83	.00	.00	.00	10/16/24	210.83-		
5074.06	3,043.78-	3,043.78-	.00	.00	.00	10/08/24	450.00-		
5076.01	712.63	712.63	.00	.00	.00	10/16/24	712.63-		
5077.03	210.83	210.83	.00	.00	.00	10/07/24	210.83-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	210.83	210.83	.00	.00	.00	10/15/24	642.49-		
5089.01	93.75-	93.75-	.00	.00	.00	02/07/24	2,551.00-		
5092.01	210.83	210.83	.00	.00	.00	10/28/24	210.83-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,699.26	.00	.00	11.82	1,687.44	06/24/24	500.00-	Final	10/01/24
5093.05	61.41	61.41	.00	.00	.00		.00		
5094.02	222.55	222.55	.00	.00	.00	10/07/24	222.55-		
5095.02	672.24	672.24	.00	.00	.00	10/07/24	592.02-		
5096.03	210.83	16.24	166.11	28.48	.00	10/16/24	227.58-		
5097.01	421.66	210.83	185.46	25.37	.00	08/26/24	421.66-		
5098.05	210.83	210.83	.00	.00	.00	10/29/24	210.80-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	114.00	114.00	.00	.00	.00	10/23/24	114.00-		
6000.02	341.53	341.53	.00	.00	.00	10/02/24	341.53-		
6001.01	253.59	253.59	.00	.00	.00	10/09/24	253.59-		
6003.01	152.17	152.17	.00	.00	.00	10/23/24	466.51-		
6004.02	84.53	84.53	.00	.00	.00	10/07/24	84.53-		
6005.03	114.00	114.00	.00	.00	.00	10/16/24	114.00-		
6006.01	253.59	253.59	.00	.00	.00	10/15/24	253.59-		
6007.02	255.55	255.55	.00	.00	.00	10/17/24	255.55-		
6008.01	553.66	553.66	.00	.00	.00	10/14/24	553.66-		
6009.03	236.87	236.87	.00	.00	.00	10/15/24	236.87-		
6010.03	46.41	46.41	.00	.00	.00	10/07/24	46.41-		
6011.02	227.99	227.99	.00	.00	.00	10/15/24	227.99-		
6012.01	84.53	84.53	.00	.00	.00	10/14/24	84.53-		
6013.02	114.00	114.00	.00	.00	.00	10/07/24	114.00-		
6014.01	224.36	143.48	80.88	.00	.00	10/30/24	200.00-		
6015.01	83.44	83.44	.00	.00	.00	10/14/24	83.44-		
6016.08	84.53	84.53	.00	.00	.00	10/16/24	84.53-		
6017.02	169.06	169.06	.00	.00	.00	10/08/24	169.06-		
6018.01	280.12	280.12	.00	.00	.00	10/07/24	270.22-		
6019.02	269.19	269.19	.00	.00	.00	10/21/24	269.19-		
6020.05	114.00	114.00	.00	.00	.00	10/17/24	114.00-		
6021.03	46.41	46.41	.00	.00	.00	10/07/24	46.41-		
6022.02	228.00	114.00	114.00	.00	.00	09/05/24	228.00-		
6023.01	3.68-	3.68-	.00	.00	.00	10/21/24	125.00-		
6023.02	267.39	153.39	114.00	.00	.00	09/11/24	228.00-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	94.86	47.43	47.43	.00	.00	09/04/24	94.86-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	3,706.78	1,976.82	1,729.42	.54	.00	09/23/24	1,966.39-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	130.88	65.44	65.44	.00	.00	09/05/24	65.44-		

Customer Number	Balance	10/31/2024	09/30/2024	08/31/2024	07/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6028.08	84.53	84.53	.00	.00	.00	10/08/24	263.59-		
6029.01	163.53-	163.53-	.00	.00	.00	10/17/24	80.00-		
6031.02	84.53	84.53	.00	.00	.00	10/15/24	169.06-		
6032.01	236.87	236.87	.00	.00	.00	10/14/24	236.87-		
6033.03	210.83	210.83	.00	.00	.00	10/29/24	210.83-		
6033.04	255.55	255.55	.00	.00	.00	10/29/24	255.55-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	169.06	84.53	84.53	.00	.00	09/23/24	263.19-		
6041.02	114.00	114.00	.00	.00	.00	10/17/24	114.00-		
7001.06	231.16	143.48	87.68	.00	.00	10/07/24	132.52-		
7002.01	224.90	224.90	.00	.00	.00	10/03/24	224.90-		
7004.01	84.53	84.53	.00	.00	.00	10/30/24	84.53-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	158.60-	158.60-	.00	.00	.00	07/09/24	500.00-		
7009.01	47.43	47.43	.00	.00	.00	10/03/24	189.72-		
7010.01	533.77	533.77	.00	.00	.00	10/14/24	523.87-		
7015.01	210.83	210.83	.00	.00	.00	10/03/24	210.83-		
7017.02	80.66-	80.66-	.00	.00	.00	10/07/24	105.00-		
7022.01	44.72	44.72	.00	.00	.00	10/09/24	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	84.53	84.53	.00	.00	.00	10/17/24	84.53-		
7026.04	114.00	114.00	.00	.00	.00	10/21/24	114.00-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	114.00	114.00	.00	.00	.00	10/16/24	228.00-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	44.72	44.72	.00	.00	.00	10/21/24	144.16-		
7041.01	44.72-	44.72-	.00	.00	.00	10/17/24	134.16-		
7044.02	44.72	44.72	.00	.00	.00	10/14/24	44.72-		
7046.02	152.17	152.17	.00	.00	.00	10/29/24	313.94-		
7047.01	44.72	44.72	.00	.00	.00	10/16/24	44.72-		
7052.02	169.06	72.22	82.32	14.52	.00	05/07/24	422.65-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	114.00	114.00	.00	.00	.00	10/14/24	129.00-		
7054.01	177.32	177.32	.00	.00	.00	10/03/24	177.32-		
7057.02	26.04	26.04	.00	.00	.00	10/14/24	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	5.59-	5.59-	.00	.00	.00	10/17/24	47.41-		
7060.01	210.83	210.83	.00	.00	.00	10/03/24	210.83-		
8001.01	2,064.43	2,064.43	.00	.00	.00	10/09/24	2,149.83-		
8004.03	1,378.82	1,378.82	.00	.00	.00	10/09/24	1,391.03-		
8008.01	56.95-	56.95-	.00	.00	.00	10/08/24	170.85-		
8010.01	113.76-	113.76-	.00	.00	.00	09/09/24	100.00-		
8012.03	52.97	30.56	22.41	.00	.00	10/02/24	52.97-		
8014.03	882.52	300.84	290.84	290.84	.00	08/29/24	9.28-		
8015.03	277.20-	277.20-	.00	.00	.00	10/10/24	831.60-		
8022.03	2,844.00	2,844.00	.00	.00	.00	10/07/24	2,844.00-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	114.00	114.00	.00	.00	.00	10/07/24	46.41-		

Grand Totals:

<u>62,141.80</u>	<u>28,823.85</u>	<u>7,937.56</u>	<u>2,402.42</u>	<u>22,977.97</u>
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Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

November 2024 Staff Report for October Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Took and transcribed minutes from Regular Council meeting for October.
- ❖ Assisted Utilities clerk with monthly receiving and posting payments.
- ❖ Updated late-fee billing analysis since starting to use Caselle.
- ❖ Processed weekly payables and bank reconciliations.
- ❖ Reconciliation of Petty Cash and Cash Drawer
- ❖ Reviewed and submitted special event application(s) for Cocodona 2025
- ❖ Assisted with setting up and tear down of Fire Department annual dance.
- ❖ Assisted Town Manager, Brett Klein with various projects and forms as requested.
- ❖ Performed monthly elevator maintenance testing for October.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Water Line inventory submitted for AZDEQ project.
- ❖ Concluded searching for easement information in regard to WWTP easements.
- ❖ Begin rough drafting of new Town Shuttle Policy.
- ❖ Completed FY '25 ADOR confidentiality training.
- ❖ Submitted 2025 Salary & Benefits information to AZ League.
- ❖ Attend EMT school Tuesdays and Thursdays.



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street
Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: October 31, 2024

Sincere apologies for missing the September report. Please accept this update for September and October. Time passes so quickly, particularly as the seasons change.

The Court has remained busy with an increase in filings for September, but with October leveling back to filings comparable to August. The number of cases requiring the appointment of counsel remain similar to prior fiscal years. Financial reports and information from September have been made available for your review.

The 3rd quarter Security and Emergency Preparedness Committee (SEPC) meeting was held on September 19, 2024. We discussed specifics for and the installation of the upgraded security system, which is scheduled for installation on November 18 and 19. The committee also had on-going discussion about emergency evacuation maps and plans. A policy was adopted for regular security equipment testing, and the committee discussed at length the possibility of an additional room for court use. An additional room would allow for private meetings between defendant(s) and attorney(s) at pretrial conferences and prior to or during other hearings as needed. Currently, defendants and attorneys meet in the hallway, which presents security challenges and possible security risks. Meeting in an open hallway also affords little privacy for attorneys to consult privately with their clients. Committee members viewed an empty, but partially framed-in space currently used to store chairs and considered it a possible option for future use. From this discussion, it became apparent that other town departments and stake holders should be involved.

After discussion regarding the need for additional court space, a new committee was formed, which includes the current SEPC members, Deputy Town Clerk, Kristen Muenz and Vice Mayor, Jane Moore. A meeting of the new, Court Space Improvement Committee was held on October 17, 2024. We plan to explore making better use of space on the 3rd floor currently dedicated to court use, while improving security by providing a multi-use space for attorney/client meetings, persons secured and remanded to custody, and jurors. The committee is hopeful that the court improvement project provides incentive for additional improvements to the 3rd floor of the building for meeting areas, record storage, document archives, and other possible town projects.

Thank you again for the opportunity to be of service. I look forward to attending the November council meeting.

MONTHLY REVENUE REMITTANCE

Sep 2024

Item A.

SUBTOTALS: 42.00 8,037.14 4,642.07 30.79
 JCEF 42.00 4,518.94 Gen Fund
 FTG 0.00 123.13 Splits

TOTAL DISBURSEMENTS
12,752.00

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	42.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					
ADPS Forensic Fund	ZADPS	2-14-08		207.54			(S2 WRITE-IN) 207.54 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		346.04			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,453.68			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05					
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11		250.00			
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23					22.85 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					118.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		22.85			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		118.00			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		242.22			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		66.00			78.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		12.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		449.87			
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		246.33			400.25 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		1,761.84			
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		123.16			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		615.79			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		1,750.00			1,750.00 ZGFUDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		104.10			277.10 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		61.55			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		173.00			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					3,561.45 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			110.00		
Default Fees - LOCAL	ZDEFF	4-32-01			294.31		294.31 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			516.95		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30					3,561.45 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			964.22		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			310.86		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,769.42		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02					
COURT SECURITY FEE	ZMCSF	4-30-25			539.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					539.00 ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			123.13		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02			2.00		
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02			12.18		
Warrant Fee	ZWARF	4-32-03					
Jail (incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				30.79	
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		33.17			370.71 ZCEF 20000

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOV ^R 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$0.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month.		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,000.00
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$0.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT		\$12,676.83
JCEF account	\$42.00	
FTG account	\$0.00	
State Revenue	\$8,037.14	
City/Town	\$4,642.07	
Yavapai County	\$30.79	
Other Agencies		
TOTAL DISBURSEMENTS		\$12,752.00
PASS-THROUGH MONIES:		\$0.00
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	

SABA TOTAL (Total Revenue) \$12,752.00

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

September-24

Signature:

Micheala Brewer

Verified by:

Angelita B. Nipper

Second Verification:

Town Staff

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45536

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	110.00
Default Fees - LOCAL	ZDEFF	4-32-01	294.31
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	516.95
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	0.00
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	964.22
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	310.86
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,769.42
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02	0.00
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	539.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	
Non-Refundable Overpayments	ZOVF	4-91-02	2.00
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02	12.18
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	0.00
SUBTOTAL - City/Town, General Fund			\$4,518.94
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	0.00
Public Defender Fees	ZPUBZ	4-39-71	0.00
			0.00
Court Enhancement Fee	ZCE	4-30-04	0.00
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	123.13
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03	
SUBTOTAL - City/Town, Split Accounts			\$123.13
City/Town TOTAL:			\$4,642.07

ch # 2346

September 2024 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 8/31/2024:	\$	77,912.20		
Deposits to account, per bank stmt:	\$	14,227.43	(SABA deposits in AJACS)	(money in transit)
	\$	12,752.00	\$	1,475.43

Checks cleared & charge-back debits: date cleared:

#2343	9/12/2024	\$	49.00	Jerome JCEF
#2342	9/20/2024	\$	4,116.65	Town of Jerome
#2340	9/26/2024	\$	3,606.24	State of Arizona
#2341	9/27/2024	\$	22.85	Yavapai County
TOTAL:		\$	7,794.74	

Ending Balance from 9/30/24 stmt: \$ **83,228.65**

Other Court Accounts:

JCEF	(closing balances as of current month's end)	\$	22,856.60	(includes FY25 AOC security grant award)
Fill the Gap		\$	10,524.95	

2023-2024

	<u>Gross</u>	<u>ZOS3 4-23-03</u> off. safety equip.	<u>ZMCSF 4-30-25</u> ct. security fee	<u>June - May</u> NET to Town
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June	\$ 6,435.85	\$ 145.70	\$ 920.00	\$ 5,370.15
TOTAL	\$ 63,052.59	\$ 1,444.25	\$ 8,571.67	\$ 53,036.67

2024-2025

	<u>Gross</u>	<u>ZOS3 4-23-03</u> off. safety equip.	<u>ZMCSF 4-30-25</u> ct. security fee	<u>June - May</u> NET to Town
July	\$ 4,964.02	\$ 125.26	\$ 671.00	\$ 4,167.76
August	\$ 4,116.59	\$ 91.39	\$ 565.00	\$ 3,460.20
Sept	\$ 4,642.07	\$ 123.13	\$ 539.00	\$ 3,979.94
October				
November				
December				
2025				
January				
February				
March				
April				
May				
June				
TOTAL	\$ 13,722.68	\$ 339.78	\$ 1,775.00	\$ 11,607.90

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2024

2025

JULY	\$	125.26	JAN		
AUG	\$	91.39	FEB		
SEPT	\$	123.13	MAR		
OCT			APR		
NOV			MAY		
DEC			JUNE		
			YTD (fiscal)	\$	339.78

Jerome Library Staff Report, September -October 2024

Attended the Public Library Survey Webinar.

Received E-rate reimbursement for FY24-25 in the amount of 498.84.

Low Vision work station set up for Library staff in the Library circulation area..

Temp Employee, Kelly Randazzo has been hired to cover work hours for Leo Shakespeare while he is out dealing with health issues. September through October. She has also been training Library staff on KOHA the new circulation software.

E-rate quote filed for Library firewall.

E-rate will fund most of the cost of the new firewall

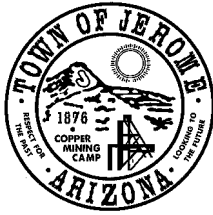
Attended author event and reception at Yavapai College Prescott, sponsored by Literary Southwest.

Continued working on the FY23-24 Public Library Survey.

Attended training for bookbinding at the Jerome Art Workshop.

Sincerely

Kathleen Jarvis , Librarian



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2024

October 2024 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Form, pour and finish curb and gutter in lower parking lot
- Haul loads of ABC, grade in the middle and lower parking.
- Saw cut and remove asphalt in the middle parking lot.
- Finish forming and pouring drain and sidewalk on Hull.
- Oil changes on Side by Sides
- Water leaks on Giroux, Verde and next to the CO-OP
- Fix the toilet at the CO-OP

We've spent quite a bit of time working on the two parking lots. Forming the curb and gutter alone takes up a bunch of time. I'd like to give a quick thank you and acknowledgement to Jay Kinsella for helping with the pour of the curb and gutter. He was a huge help, and it would have been tougher without him. This is the third concrete job that Jay has assisted us with since he's been back in town, so if you see him, give him a huge **"Thank You!"**. Rusty Blair was a big help as always along with two of his crew helped as well, which is always appreciated.



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Department Report Month: October Year: 2024

Calls by Type	Number	Resident	Non-Resident
EMS Calls	10	7	3
Residential Fire	0	0	0
Commercial Fire	2	1	1
Wildland	0	0	0
Still Assignment	4	4	0
Station Staffing	1	1	0
Citizen Assist	7	0	7
Agency Assist	4	4	0
Special Duty	10	8	2
Snake Removal	5	5	0
Tech Rope Rescue	0	0	0
MVA/Rescue	1	0	1
HazMat	3	3	0
Dispatch Error	0	0	0
Totals:	47	33	14
Total Calls Chief on Scene	29		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4
Total JFD Meetings Chief Attended	5

JVFD Hours Worked (No Salaried Hours Included in these totals)	543.25
--	--------

Meetings	Date
PAWUIC (Whiting)	10/3
NAEMS (Hernandez)	10/18
Verde Valley Fire Ops Meeting (Whiting)	10/30
Chief's Meeting (Blair, Whiting)	quarterly
County wide Fire Marshal's Meeting (Blair, Whiting)	10/31
Life and Fire Safety (Whiting)	10/2,9,15,17,29
Prehospital (Whiting)	10/8
Statewide Wildland Resource duty officers (Whiting)	10/3
Statewide Wildland Qualifications Meeting (Whiting)	10/2

Education

- Michele Sharif is continuing in the Yavapai College Emergency Medical Technician course for the fall semester and Eric Jackson is continuing the Yavapai College Fire 1 and 2 Academy.
- Carl Whiting Attended the first of four Fire investigation classes to obtain his Certified Fire Investigator.

Training

- October 3rd: Business meeting, EMS KED board patient extrication – Whiting
- October 12th Work Session=Blair
- October 10th: SCBA - Giles
- October 17th: I-Spy training, Apparatus equipment location - Hernandez
- October 24th: Dance set up – Hernandez
- October 26th-Rope Training - Lee
- October 31st: Mile Markers and Traffic Control - Kinsella

Departmental Affairs

- Octobers call volume totaled 47 calls. Up by 6 over last Octobers. The total call volume is 432 for the year. Compared to last year's 431 we are up by one call for the year. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Carl And Rick received training for our new incident management software we received from the state grant.
- Cottonwood dispatch center has changed our phone alert system from Active Alert to a software called I-Spy. This software allows us to improve our GPS locations on back country calls, gives us real-time dispatch notes and times, as well as improving our reporting.
- JFD does maintain a supply of coloring books, stickers and plastic fire Helmets for children visiting the station and public education events.
- The Red Cross has donated a new supply of smoke detectors for those in the community that are in need. It is nice to have them in stock once again.
- We had a very busy month of October with the Halloween dance on the 26th of the month. There were approximately 760 people that attended. The event brought in a good profit for the Fire Auxiliary. As far as we know there were no incidents that occurred due to the event.

Prevention

- 37 Firewise activities with 79 loads of trimmings, slash, and brush to the burn pile. A total of 36 combined Jerome's citizen hours, 106.5 hours from our Fuels Crew For a total of 142 hours
- 6 Business license inspections were completed.

Wildland

During the month of October, the Fire department had had to turn down four Wildland assignments due to various reasons. The fire Department went available for assignment on 10/27/24 and accepted an assignment 10/29/24 for a preposition in California. The wildland engine and crew reported to Fraizer Park California on 11/3/24 for a two-week assignment.

October Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-273	10/2/24	11:45	Wed	Snake Removal & Relocation	Nothing found	3
J-274	10/3/24	8:30	Thu	Special Duty Resident	Skunk Removal	2
J-275	10/3/24	10:30	Thu	Still Assignment Resident	Vehicle Fire - Smoking fuse box	3
24-113	10/4/24	8:58	Fri	Snake Removal & Relocation	Unable to locate	3
J-276	10/5/24	8:00	Sat	Special Duty Non-Resident	Staffing for Clarkdale	4
24-114	10/5/24	10:00	Sat	EMS Resident	83 YOF - Heart Complications	6
J-277	10/6/24	19:00	Sun	Snake Removal & Relocation	Nothing found	2
24-115	10/7/24	11:41	Mon	Commercial Fire	Water Flow Alarm	6
J-278	10/7/24	12:00	Mon	Special Duty Resident	Noise from swamp cooler	1
24-116	10/8/24	9:16	Tue	Commercial Fire	Investigation	1
J-279	10/8/24	10:00	Tue	EMS Resident	75 YOM - Evulsion Basic First aid	1
J-280	10/9/24	11:00	Wed	Citizen Assist Non-Resident	Disabled Vehicle	2
J-281	10/10/24	11:19	Thu	EMS Resident	53 YOM - Vitals Check	1
J-282	10/10/24	13:30	Thu	Citizen Assist Non-Resident	Jumpstart	1
J-283	10/11/24	10:30	Fri	Hazmat	Remove Dead Animal	1
J-284	10/11/24	19:00	Fri	Snake Removal & Relocation	10" Bull-snake	2
24-117	10/12/24	10:17	Sat	EMS Resident	78 YOM - Assault Victim	7
24-118	10/12/24	13:42	Sat	EMS Non-Resident	90 OF - fall W/ injury	7
J-285	10/12/24	14:30	Sat	EMS Non-Resident	10 YOM - Basic First aid - Bug Bite	1
24-119	10/12/24	22:07	Sat	Snake Removal & Relocation	Nothing Found	5
J-286	10/13/24	12:00	Sun	Citizen Assist Non-Resident	Disabled Vehicle	1
J-287	10/13/24	14:45	Sun	Special Duty Resident	Remove beehive	4
J-288	10/16/24	14:00	Wed	Hazmat	Smell of gas - nothing found	2
J-289	10/16/24	16:00	Wed	Citizen Assist Non-Resident	Vehicle Lock out	3
J-290	10/17/24	7:00	Thu	Agency Assist Resident	Assist W/ Concrete	4
J-291	10/18/24	8:00	Fri	Agency Assist Resident	APS W/ Power outage	1
J-292	10/18/24	13:15	Fri	Special Duty Resident	Remove Road Hazard	1
J-293	10/19/24	15:00	Sat	Agency Assist Resident	JPD Disabled Vehicle	1
J-294	10/20/24	12:30	Sun	Agency Assist Resident	PD W/ Moving Citizens Items	6
J-295	10/20/24	14:30	Sun	Citizen Assist Non-Resident	Disabled Vehicle - Overheating	3
J-296	10/21/24	11:30	Mon	EMS Resident	Lift Assist	3
J-297	10/21/24	15:00	Mon	Hazmat	Removal of dead animal	3
J-298	10/21/24	14:00	Mon	Special Duty Non-Resident	Report of Dog in vehicle	3
24-121	10/25/24	10:58	Fri	Special Duty Resident	Report of water leak	4
J-299	10/26/24	8:00	Sat	Special Duty Resident	Dance Prep	8
J-300	10/26/24	22:00	Sat	Special Duty Resident	Host dance + Cleanup	21
24-122	10/27/24	1:15	Sun	MVA/Rescue Non-Resident	Canceled enroute - Nothing found	10

J-301	10/27/24	8:00	Sun	Special Duty Resident	Dance Cleanup	10
J-302	10/27/24	8:30	Sun	Citizen Assist Non-Resident	disabled vehicle	1
24-123	10/27/24	11:01	Sun	EMS Resident	36 YOF - Seizures	12
J-303	10/27/24	13:00	Sun	Citizen Assist Non-Resident	Overheating Vehicle	1
J-304	10/27/24	14:00	Sun	EMS Non-Resident	50 YOF - BP Check	3
24-124	10/27/24	12:45	Sun	Still Assignment Resident	Smoke Detector Sounding	4
24-125	10/27/24	3:52	Sun	EMS Resident	88 YOF - Abdominal Pain	6
J-305	10/29/24	10:15	Tue	Still Assignment Resident	Report Of Smoke	2
J-306	10/29/24	10:35	Tue	Still Assignment Resident	Check for CO	2
J-307	10/31/24	22:00	Thu	Station Staffing	Halloween Overnight	3

October 2024 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
10/1/2024	89A		1	4	4				0
10/1/2024	680 Verde				0	2	2	4	8
10/2/2024	89A		1	4	4				0
10/2/2024	Main St. / Hydrants		1	2	2				0
10/3/2024	103 Main				0	1	1	4	4
10/3/2024	100 Hill St				0	1	2	2	4
10/6/2024	89A		2	4	8	20			0
10/7/2024	89A		2	6	12	1			0
10/8/2024	89A		1	4	4				0
10/9/2024	89A		2	4	8				0
10/9/2024	333 Dundee		1	5	5	1			0
10/9/2024	111 Third St.		1	2	2	1			0
10/9/2024	975 Gulch Rd		2	2	4	2			0
10/10/2024	89A		2	4	8				0
10/13/2024	Hull Parking lot		2	4	8	5			0
10/14/2024	89A Hampshire		3	4	12	4			0
10/14/2024	Deception Ln.		2	3	6				0
10/15/2024	89A		2	4	8				0
10/15/2024	Deception Ln.		2	1	2				0
10/16/2024	89A		2	4	8				0
10/16/2024	Beale		2	2	4				0
10/17/2024	Beale		1	2	2				0
10/19/2024	123 Hill St.				0	2	2	2	4
10/20/2024	Sliding Jail		2	6	12	12			0
10/20/2024	100 Hill St.				0	3	2	4	8
10/21/2024	Sliding Jail		2	6	12	1			0
10/21/2024	4th St.				0	1	2	2	4
10/21/2024	632 Main St				0	1	2	2	4
10/22/2024	Beale		1	0.5	0.5				0

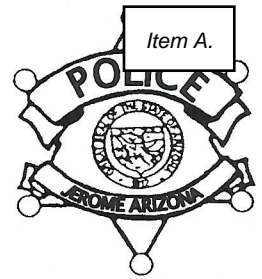
									Item A.
10/24/2024	10 North Dr.		2	1	2	1			0
10/24/2024	664 Clark St.		2	2	4	1			0
10/24/2024	100 Hill St.				0	2			0
10/28/2024	100 Conglomerate		2	4	8	14			0
10/29/2024	Beale		2	6	12	3			0
10/29/2024	Verde		1	1	1				0
10/30/2024	Juarez		2	8	16				0
10/31/2024	Burn Pile cleanup		2	7	14				0
Totals		0	30	106.5	192.5	79	13	20	36
Town Firewise hours 228.5		Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.
Rusty Blair Chief JFD**



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



November 5, 2024

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for October 2024.

During the month of October, the police department responded to 204 calls for service. Of significance were One Aggravated Assault and One Forgery case. The Aggravated Assault involved a local assaulting two victims with blunt force weapons. Officer Lee handled this arrest and follow-up. Injuries to citizens were minor and the apprehension and follow-up were outstanding police work. The Forgery case involved two local merchants having counterfeit US currency passed by a local resident. Officer Lee handled this investigation as well. His follow-up investigation identified the suspect and the case was closed with an arrest. The Firemen’s Ball was secured with all Police Department staff. There was a minor incident involving public use of Marijuana. Other than that, the event went off without any issues.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of October. There were 388 parking citations written and 24 parking violation warnings. There were 41 citations and 26 warnings for various moving traffic violations. Several reckless driver cases were handled this month.

For the October 2024 status report, here are the kiosk totals:

October 2024: \$41,755.10

September 2023: \$40,349.50

Current Fiscal year total (July 1, 2024-June 30, 2025): \$120,954.35

Respectfully,

Allen L. Muma
Chief of Police

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 11/05/2024
Page :
Agency : Item A.

Calls For Service Totals By Call Type

10/01/2024 to 10/31/2024

Call Type	Totals
10-34 Motorist Assist	2
205 Trespass	5
245 Assault with Weapon	1
247 Civil Problem	1
247S Civil Stanby	1
410 Criminal Damage	2
487 Theft	4
500 Welfare Check	1
585 Traffic Hazard	2
647B Suspicious Vehicle	1
666A Suicide Attempt / Report	1
692 DUI	1
903 Follow-Up	49
908F Found Property	15
908L Lost or Stolen Property	3
917 Abandoned Vehicle	2
927 Unknown Trouble	1
961 Accident - No injuries	1
AA Agency Assist	3
AC Animal Cruelty	1
ACPD Assist Clarkdale PD	4
ADPS Assist DPS	4
AF Assist Fire Department	1
ALC Alcohol Violations	2
BI Background Investigation	3
CA Citizen Assist	5
CAMP Illegal Camping Complaint	1
CO Call Out	3
FP Foot Patrol	1
HAR Harrassment	3
HSE Hampshire Speed Enforcement	1
IDC Illegal Dumping	1
INFO Information	8
NR Narcotics Related Incident	1
OA Officer Assist	6
OT Oversize Truck	2
PARK Parking Complaint	4
PE Parking Enforcement	27

Printed By/On: 804 / 11/05/2024 11:24:15

CrimeStar® Law Enforcement Records Management System

Licensed to: JEROME POLICE DEPARTMENT

CFS-002

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 11/05/2024
Page : Item A.
Agency : JPD

Calls For Service Totals By Call Type

10/01/2024 to 10/31/2024

Call Type		Totals
PS	Civil Paper Service	1
REC	Reckless Driver	5
SC	Security Check	10
SED	Special Event Detail	1
SF	Shots Fired	2
SLC	Street Light Check	3
SS	Suspicious Situation	5
SW	Search Warrant Executed	1
T/S	Traffic Stop	2
TO	Traffic Offense	1

Grand Total for all calls 205

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, November 12, 2024
Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- At the regular meeting of 10/15/2024, the Planning & Zoning commission welcomed back Jera Peterson to the Commission, and then provided the commission with new information binders that contain more extensive and updated information, and discussed upcoming projects for future meetings.

Design Review Board- The Regular meeting of the town of Jerome's Design Review Board for October was cancelled for a lack of items ready for review, and for vacation schedules.

Code Enforcement-

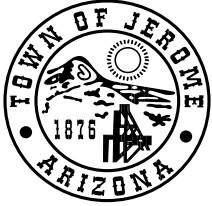
Minor Code Enforcement conducted during October, with noticeable increase in political signage. The complexity of the laws around this, in conjunction with a lack of real-time accuracy makes determining placement problematic in the field. As such political signage will be removed following the election.

Administrative Approvals-

Administrative approval issued for maintenance and repairs in like-for-like at 116 4th Street.

Other Business-

Recent focus has been on finalizing a long pending development agreement with the owner of 300 Queen street. Additionally moderate number of small projects were submitted going into winter, and the P& Z office is pretty busy. Efforts continue to identify a pathway for preservation and duplication of historic maps and materials recently acquired by the Town. Discussions continue as well to identify the steps, requirements and opportunities for the Hotel Jerome adaptive reuse project, hopefully with an update at the time of this meeting. Lastly mapping has commenced with the GIS software and equipment, which is now mostly working as intended. Jerome keeps finding ways to throw us a curve ball, but we keep finding solutions, and that said long promised digital maps are not works in progress.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

MINUTES

REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF JEROME JEROME CIVIC CENTER 600 CLARK STREET, JEROME, ARIZONA TUESDAY, OCTOBER 15, 2024, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:05PM (0:22) 1. CALL TO ORDER

Present were Chair Lance Schall, and Commission members Rebecca "Becca" Miller, Jeanie Ready and newly reseated Jera Peterson.

6:05PM (0:46) 2. PETITIONS FROM THE PUBLIC

There were none

6:05PM (0:54) 3. APPROVAL OF MINUTES

A. The Commission will discuss and vote to approve or reject the minutes from the August 20th regular meeting.

Mr. Schall introduced the item. He asks if there were any questions, comments or if anyone found any errors that needed to be updated.

Ms. Ready remarked she didn't see anything and moved to approve the meeting minutes from the August 20th meeting.

Ms. Miller seconded the motion.

Mr. Schall called the question, and the meeting minutes were approved.

Motion to approve meeting minutes from August 20th Planning and Zoning Meeting.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER		X	X			
PETERSON			X			
READY	X		X			
RILEY					X	
SCHALL			X			

4. NEW BUSINESS -

6:06 (1:38) A. The Commission will welcome Jera Peterson back to the Planning & Zoning Commission.

Mr. Schall introduced the item.

Ms. Peterson said welcome

Mr. Schall asked if there was a swearing in.

Mr. Blodgett said he believes her previous oath of office still stands but if he is incorrect in that, then he will agendize it as a housekeeping item for next month. He shared they also will need to elect a new Vice Chair since Mr. Sharif was appointed to Council back in June.

Mr. Schall remarked that was a good point, he had forgotten about that.

6:07 (2:29) B. The Zoning Administrator will update the commission about current and upcoming projects.

Mr. Schall introduced the item.

Mr. Blodgett shared that first he made for the board members a Planning and Zoning handbook. He did a quick review of its contents pointing out each section contains: General Plan, Zoning Ordinance, Zoning Map, Exterior Lighting Ordinance, Robert's Rules cheat sheet, Purdue University Glossary of Definitions, and lasty a document on everything you need to know about zoning in 75 minutes or less. He shared that the Design Review Board will also receive a version that focuses more heavily on the Historic Preservation Commission side of things. He offered if anyone else wanted a copy he would be happy to provide one. He shared we have people who are considering some new builds but had not had any engineering or architectural drawings submitted yet. He said maybe next month there will be some stuff to review but he is still unsure. He shared information on some potential renovations in the Town Hall building for storage,

historic preservation storage and court use, however it would not likely be structural and therefore would not come before the planning and zoning board. He said if any it required structural changes then they would come before the board. Mr. Blodgett shared that the Town has acquired a collection of historic documents recently and he is working on proper storage, restoration and digitization so that it can be made public.

Mr. Schall asked what the source of the data was.

Mr. Blodgett shared that it was a private collection that a gentleman was trying to sell. He then updated the board about repair work on a downslope near Mr. Richard Flagg's property.

There was some discussion about where certain businesses and buildings were previously located.

Mr. Schall remarked that it was all interesting information, and he hoped it would be preserved in way that lets us easily reference it.

Mr. Blodgett shared he has been offered assistance from the State Park, the Historical Society and SHPO. He said there are a lot of projects spinning right now but none that have any current traction.

Ms. Peterson asked if the collection came from one source or was it from different sources.

Mr. Blodgett answered it came from one source that he was aware of.

Ms. Peterson asked if the gentleman got it all from one source or was he collecting it.

Mr. Blodgett said he cannot trace a solid chain of custody but the data is good. He said if anyone wanted to see it to contact him and he would arrange for it.

6:19PM (14:13) 5. NEXT MEETING ITEMS –

Mr. Schall introduced item 5.

Mr. Blodgett said next meeting will be voting a new Vice Chair and any other housekeeping items that have been missed. He said it's hard to tell regarding reviews what will be ready, or what new applications will be submitted.

Mr. Schall asked if there was any input from the commission.

Ms. Ready asked about updating the Ordinance and was wondering if there is a way they can facilitate that process.

Mr. Blodgett answered that the process has started but they are not quite ready for a steering committee yet. He said the Town Manager, the prior Town Manager and himself are currently having meetings to get everything set in motion. He shared that it will likely be pushing a 2-year process.

Ms. Ready said she was just wondering if input from board members would help.

Mr. Blodgett said there would be a time to share all of that information, but for now to wait, adding he will eventually have a lot of work for the board members.

6:21pm (16:33) 6. ADJOURNMENT –

Mr. Schall introduced Item 6.

Ms. Ready moved to adjourn the meeting.

Ms. Peterson seconded the motion.

Mr. Schall called the question, and the meeting adjourned at 6:21p.m.

Motion to adjourn at 6:21 p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER			X			
PETERSON		X	X			
READY	X		X			
RILEY					X	
SCHALL			X			

Approved: _____ Date: _____

Chair Lance Schall, Planning & Zoning Commission Vice Chair

Attest: _____ Date: _____

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of the October 8, 2024, Regular Council Meeting Minutes

Council will consider and may approve the October 8th Regular Council Meeting minutes.



TOWN OF JEROME

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(928) 634-7943
www.jerome.az.gov

MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL

600 CLARK STREET, JEROME, ARIZONA

TUESDAY, OCTOBER 08, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:33) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Dr. Jack Dillenberg, Issam "Izzy" Sharif and Sonia Sheffield.

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett and Administrative Specialist Michele Sharif.

Prior to the proclamation Mayor Barber moved item 8A to be addressed next, accommodating Bond Counsel members present in the audience.

7:08PM (8:58) 2. PROCLAMATIONS

A. Proclamation Proclaiming October as Domestic Violence Awareness Month

Mayor Barber will read or summarize the proclamation.

Mayor Barber introduced the proclamation proclaiming October as Domestic Violence Awareness, she points out that it is also Breast Cancer Awareness Month. She read the proclamation for Domestic Violence aloud.

7:10PM (10:47)3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for September, 2024

Council will consider and may approve the financial reports for month ending September 2024.

Ms. Barber introduced the financial reports and asked if everyone had time to look over and ask questions. With no additional input she moved to accept the financial and invoice register report for September 2024

Dr. Dillenberg seconded the motion.

Ms. Barber asked again if anyone had anything else to add. She called the question, and the Financial and Invoice Register Report for September 2024 was accepted.

Motion to approve Financial Reports for September 2024.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:11PM (11:15) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduced the item.

Mr. Klein said in addition to his written report that we had previously filed an intent to apply for the Water Supply development fund which is a 2 million dollar grant. He said we are looking for it to be a 100% grant, with no match, for much needed project

on Verde Central, Mescal Canyon, the regulators, and 2 major projects with 2 parts to each of them. He said everyone worked hard and pitched in to submit that information and feels we stand a good chance of being awarded that. He said if there were any other question about that he'd be happy to answer them.

Ms. Barber asked if anyone else on the council had any questions for Mr. Klein or regarding his report. There were no additional questions.

Ms. Barber said she will take this time to do the congratulations. She congratulates Charles Harris with the Police Department for 5 years of service as of Oct 17th, Eric Jackson with the Fire Department for 1 year or service as of October 23rd, and Robert Vega with Public Works for 2 years of service effective Oct 24th. She further expressed her thanks to everyone that helps to run this town. She asked if anyone else had any questions. There were none.

Dr. Dillenberg moved to approve the Staff and Council Reports.

Ms. Moore seconded the motion.

Ms. Barber called the question, with 5 ayes staff and council reports were approved.

Motion to approve Staff and Council Reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:13PM (13:42) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduced item 5 reiterating that the minutes are informational only and require no action. She asked if everyone had a chance to review them. General response from council members was yes.

Mr. Blodgett said it had been a busy few weeks, sharing that since he wrote his report the one big thing that happened was the acquisition of a collection of old maps, journals, documents, and first-person statements related to Jerome and mines. He said it is a wealth of information and includes utility line maps going back to the early teens. He shared he is working to find a place to store it and has reached out to State Park and the Historical Society and that both have offered support. He said he will be getting flat map storage from the State Park as they upgrade their current facilities, and that Mr. John Sterr with the Historical Society has been helping to educate him on archival. He shared that he had a very productive conversation with Ariana from SHPO, he told her about the collection as well as discussed other things, adding they will try to help provide support and assistance. HE said there is more information coming about this and very likely come budget season may request a slight increase in his Historic Preservation budget and will be happy to justify it at that time. He said regarding Planning and Zoning there are a lot of other things going on in town. He said someone is starting to gather information about building a property in the gulch but is still a little bit away from the site plan review. He finished adding if anyone would like to look at the collection to reach out to him and he'd be happy to share.

Ms. Moore asked if the slide information and documentation can be shared.

Mr. Blodgett answered absolutely.

Ms. Moore said it shouldn't be her sharing it with the rest of the council, but she is sure that some of the public will be interested. She said it is information about after the slide happened and people talking about their recollection of having moved here in the 1890's and were here when things started to slide in the 20's, and it's just fascinating. She shared that she recognized a lot of the names.

Mr. Blodgett shared there were interviews with the Town Manager and the Pipe Foreman, who was the public works director of that time. He said that they are deeply fascinating will find and outlet to have some of it published for public review. He said he wants to make it available as research for any institution that would like to try to do something with the data.

Ms. Moore said there is context to it too, because the townspeople were blaming the mines and blasts, and so you see both sides of it.

Mr. Blodgett shared the best part is that there are maps and charts documenting and graphing 10 years of downward movement by street.

Ms. Barber asked if he was going to get it digitized so people could check it out.

Mr. Blodgett said that would be the end goal. He said the problem with digitizing is going to require some help from SHPO and the State Archives or State Library Office and will see what he can do to get it done the fastest way possible to get the data out there.

7:18PM (18:38) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the September 10, 2024, Regular Council Meeting Minutes

Council will consider and may approve the September 10th Regular Council Meeting minutes.

Ms. Barber introduced the meeting minutes for approval, asking if there were any suggestions, corrections or questions.
 Ms. Moore moved to approve Tuesday September 10ths Council meeting minutes.
 During the motion and the second there was technical difficulty with the phone in council chambers.
 Ms. Barber seconded the motion and called the question. With 5 ayes, the meeting minutes for September 10th are approved.

Motion to approve meeting minutes from Tuesday September 10, 2024, Regular Council Meeting.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

7:20PM (20:08) 7. PETITIONS FROM THE PUBLIC

There were none.

7:01PM (1:05) 8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

A. Consideration of Resolution No. 674, A Resolution of the Town Council of the Town of Jerome, Arizona, Authorizing the Sale, Issuance, and Payment of a Sewer System Note in a Principal Amount Not To Exceed \$1,819,000

Council will consider and may approve Resolution No. 674.

Mayor Barber introduced the item and asked for additional introduction from Mr. Klein.

Mr. Klein shared that the interim loan would help fulfill expenses coming up, adding we are at the end of engineering bidding out and getting construction started. He said the loan will be covered by USDA grant, but before that we have to get the letter of conditions with the requirements from USDA completed as well. He said this will be a short-term loan and once USDA approves, we will be able to pay it back. He recounted from the last meeting that we had received two bids that were different in format, and the consensus was to go with Rural Water Financing.

Dr. Dillenberg moved to accept Resolution 674.

Ms. Moore seconded.

Mr. Tim Stratton, Bond Counsel, shared that he would add that Rural Water, the agency serving as the lender in this case, this is all they do; provide low interest reasonable loans to rural towns for projects just like this. They have a lot of experience working with rural development and know a lot of the requirements of USDA and are very familiar with this. He added the financial advisor was not present for the meeting, but they went through a whole process of shopping this around to institutions that do this type of work and Rural Water came back with the best proposal for the town. So, their recommendation to the Town Manager was to accept that proposal.

Ms. Moore said it's a monumental amount of money, and she wanted to make sure the public is aware and clear about what is going on. She added the engineering costs alone are phenomenal.

Dr. Dillenberg commented that it is a lot of money, but we are fortunate to be able to do it.

Ms. Barber agreed, adding it's turning into more money than originally estimated. She asked if anyone else from the Council or the public had input, welcoming Ms. Robinson back to town.

Jerome resident Mark Krmptich said he had a question and concern. Regarding the rising costs he asked who on the Council is controlling things, so they don't continue to rise in cost.

Ms. Barber answered that it is not really a Council thing, it's more the way of the world with increasing costs.

Mr. Krmptich expressed his understanding; he added that Council is given a budget to work from, adding its not like the government has unlimited pockets to give us money and thinks things need to be done in conjunction to limit costs.

Ms. Moore commented that maybe Mr. Stratton can elaborate.

Mr. Stratton answered that he can provide a little bit of context. He says USDA rural development has an approved letter of conditions for the project and so they are also monitoring this. He says when we go out for construction bids, they are going to look at where things come out and will approve or deny, pretty close to those estimated numbers. He said if costs overruns come up, they are good about going back to the town engineers to value engineer the project to keep the costs down. He says that is the process and is Not a blank check by any means.

Mr. Krmptich said he is aware of that but there are already overruns.

Mr. Stratton answered that yes there are cost overruns already.

Mr. Krmptich then asked who on Mr. Stratton's side is controlling costs, if they're the project manager.

Mr. Stratton clarified that he is an attorney.

Mr. Klein answered they are Bond Counsel and that there is no budget for this, as it is covered by the grant.

Mr. Krmptich said he understands, but a grant has a limited number.

Mr. Klein further clarified yes it does but if we can't get the project done within that they we will look at other options.

Mr. Krmptich shared his concern is if you experience overrun followed by overrun then you run out of money and end up with a half-built project.

Mr. Stratton shared usually for USDA on these projects for smaller communities they will step in and award more grant money there is a cost overrun, but if it's too much then they can say enough is enough but that is rare.

Ms. Barber thanked everyone and asked if there was anything further. She called the question and with 5 ayes Resolution number 674 was accepted.

Motion to approve Resolution No. 674

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

Ms. Moore said after the vote, any time there are changes, all of that has to come to a public meeting and we would hope the public would ask what's going on and have someone to explain it to them.

At this point the meeting returns to Item 2 and proceeds in order as agendized.

7:20PM (20:13) 9. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

Ms. Barber introduced the item and said she would like to push it again to next month, adding we'll see if we can get any discussion about this community garden shed. She clarified if it needed to be taken from the table or a motion.

Mr. Klein answered to take it from the table and make a motion to table it again.

Ms. Barber moved to table to the next month.

Mr. Sharif seconded the motion.

Ms. Barber called the question and the motion to table discussion regarding the community shed is table to the next meeting.

Motion to table item until next meeting.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7:20PM 10. NEW BUSINESS

Discussion/Possible Action

7:20PM (20:57) A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Town Dinner at Spook Hall

Council will consider and may approve the special event permit.

Ms. Barber introduced Item 10A. She asked if anyone on Council noticed anything missing, adding that she didn't.

Mr. Klein clarified that we are missing the certificate of insurance and should be included with the motion.

Ms. Barber clarified that we move to accept but need their certificate of insurance.

Mr. Klein answered yes, they know and are aware.

Ms. Barber said this is an event that happens every year. You bring a dish, there are usually 3 kinds of meat, and you eat all the food with your neighbors, so everyone should put this on their agenda and show up.

Dr. Dillenberg moved to approve

Ms. Sharif seconded the motion.

Ms. Barber called the question and the special event permit for the Annual Town Dinner at Spook Hall was approved.

Motion to approve Special Event Permit for Annual Town Dinner contingent upon receiving required certificate of insurance.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

After the vote the date was confirmed for December 7th 5-8p.m.

7:22PM (22:13) B. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event

Council will consider and may approve the special event permit.

Ms. Barber introduced item B. for the annual Light up the Mountain event. She said usually Santa is present asking if we are missing him because she sees nothing about him. She shared that usually Santa and his wife show up, adding that Mingus Union Choir will be there. She said this is fun, they get it all ready and light it up and it happens every year. She asked if there was any discussion from Council.

Ms. Sheffield moves to approve.

Mr. Sharif seconded the motion.

Ms. Barber called the question and the special event for the annual Light up the Mountain was approved.

Motion to approve special event permit for Jerome Chamber's Annual Light up the Mountain Event.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD	X		X			

After the vote the date was confirmed as Saturday November 30th.

7:23PM (23:22) C. Consideration of a Remote Tasting Room Series 19 Liquor License Application (Farm Winery / Craft Distillery) for Passion Cellars, LLC, DBA, Cabal Cellars at 412 Main Street, Jerome, AZ.

Council will consider and may approve the Series 19 Application for Cabal Cellars.

Ms. Barber introduced item C. regarding a remote tasting room with a Series 19 Liquor License. She asked if there were any questions.

Ms. Moore asked about question 1 being marked, both yes and no, why did they do that?

Mr. Klein answered it was a clerical error.

Ms. Moore notes the paperwork says must attached a diagram, she asked if we have that, and Council just didn't get a copy.

Mr. Klein said that the State says not necessary. He shared we do have a diagram, and that this is the same building just upstairs.

Ms. Moore added she thought that any change like that had to have a diagram.

Ms. Barber said she asked the same question and was confused about why a diagram wasn't needed. She said for clarification, Cabal Cellars is in the building down below, where the road splits into the one-ways. She said it is attached to the Bordello of Jerome and is now being taken over by them (Cabal). She said this is an extension, which made a little more sense, but still doesn't understand why we don't have to see a diagram of couches or whatever they're putting in, adding maybe it's not part of their purview. She asked Mr. Klein to explain why they don't have to see a diagram.

Mr. Klein answered it is just what the State said. He said we can get it, adding that Mr. Domanico apologized that he couldn't be present because it's harvesting time.

Mr. Blodgett shared that it won't go before Planning and Zoning because it's an extension of an existing use. He said as we update the business license then he is going to verify that it's not going to be an increased intensity of use. He said some of the parking is nonconforming to begin with, but he will review and verify that they are not doing anything excessive and are sticking to the ordinance on it.

Mr. Sharif asked if this is just an extension of the business.

Mr. Blodgett answered yes.

Ms. Moore asked if it would be upstairs and downstairs.

Ms. Barber clarified that it does not connect internally.

Dr. Dillenberg moved to approve.

Mr. Klein said for further clarification it would ordinarily be an extension of premises. The remote is usually a different area sometimes two doors down, but being that it's within the same building. So, the Zoning Administrator will make sure everything is done correctly.

Ms. Barber commented that it's a gray area.

Mr. Klein said the State said it has to be this one because of having the separate addresses.

Ms. Moore asked if the motion states contingency upon compliance.

Mr. Blodgett answered the compliance issues will dictate the granting or denying of a business license so there are already checks and balances built in there with that process. He said they'll have to get a new business license because it's a separate premises. Since this is a new location, a new license will also be needed and during that process they will verify and check everything.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the remote tasting room series 19 liquor license is approved.

Motion to approve consideration of a remote tasting room at 412 Main Street.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			

MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:28PM (28:02) D. Discussion and Consideration / Possible Staff Direction Regarding Month-to-Month Leases (Caron and Lahti)

Council will consider and may direct staff to adjust the monthly rent amounts for the month-to-month lease arrangements.

Ms. Barber introduced the item regarding month-to-month leases on town own properties. She said the summary from Mr. Klein says we have 2 non-residential lease agreements considered month-to-month. The town council has recently increased rental terms by 10% on all renewing leases and it has been 12 years since any adjustments to rental terms for month-to-month leases. She reads that the recommendation is to increase from \$52.97 to \$60 a month, and for the other unit it is recommended to rise from \$56.95 to \$63.00 a month. She said the last one we had come up for lease was Mr. Chad Hembrough, who we gave a 2-year lease and raised a little bit. She said she thinks this and is such a little hike that there should be no problem. She said she will move to give staff direction to do this.

Dr. Dillenberg said he thinks we should do more, but he's ok with this.

Ms. Barber said we will have staff check to see if there is a broken window and get it fixed. She said it might have been a broken windowpane but now there is a hole. She asked if there was anything else needed for staff direction or if it should be turned into a motion.

Mr. Klein answered yes, a motion to approve the staff's recommendation.

Ms. Barber moved to approve staff recommendation regarding increase to month-to-month lease terms.

Ms. Sheffield seconded the motion.

Ms. Barber called the question and staff recommendation is approved.

Motion to approve staff recommendation regarding Month-to-Month lease increases.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:30PM (30:51) E. Consider Planning and Zoning Commission Appointment of Jera Peterson Effective Immediately to Fill the Open Commission Seat Which Expires February 28, 2026

Council will consider and may appoint Jera Peterson to the Planning and Zoning Commission.

Ms. Barber introduced item 10E to seat Jera Peterson on the Planning and Zoning commission. She asked Ms. Peterson why did you step down and why do you want to come back?

Ms. Peterson answered that she had stepped down because of school and was overwhelmed with life and a new puppy. She said now she is free and there is an opening and would come back if we will have her.

Ms. Barber said she would absolutely give it back.

Mr. Blodgett said he was very happy to have her back.

Ms. Barber confirmed that there was general support from all council members.

Dr. Dillenberg moved to approve seating Ms. Peterson on Planning and Zoning.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and the appointment was approved unanimously.

Motion to approve appointment of Jera Peterson to the Planning and Zoning Commission.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:31PM (31:56) 11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber introduced to and from the council and suggested just going down the line.

Mr. Sharif said that he was working with Mr. Blodgett to help digitize the new collection. And has reached out to some of his outside contacts regarding scanners and other methods to use to help digitize.

Dr. Dillenberg shared he is trying to get better. He shared he will no longer have nurses coming to his house. He says he will continue recovery and continue to be part of the team.

Ms. Barber said she doesn't really have anything to put on the agenda or talk about. She says thank you to everyone for all they do for this Town.

Ms. Moore said next month is the start of goal setting stuff, so she will save all that stuff until then.

Ms. Barber said goal setting is so nice to bite off as much as we can chew and keep doing it every year, fixing what we can. She said hopefully we can get something fixed before something else breaks.

Mr. Klein asked for confirmation that Mondays in November at 5 o'clock work.

Mr. Sharif said let him know and he will look at or rearrange his schedule.

Ms. Barber said evenings any day after 6-6:30 are good for her if Mondays don't work.

Ms. Moore commented that reading stuff about slide zone sounds like things were just as crazy then as they are now.

Ms. Barber asked if we have inclinometers that monitor the creep, and thought one of them needed to be replaced.

Mr. Klen shared that yes that is correct, one is tough to read and we thought DOT was going to help pay for it, but they're not no. He said we should be using tribal grant money to purchase that in the spring.

Ms. Barber asked when they were put in.

Ms. Moore recalled it being around 20 years since they were put in.

There was discussion regarding what the actual amount of shift has been.

Dr. Dillenberg interjected that he forgot that we have the retirement of police chief in December. He said he didn't know whether we as the town were planning something.

Mr. Klein shared that we had the last meeting that recognized him but that he hasn't officially provided his retirement date yet.

Dr. Dillenberg commented that it seemed like December was going to be his last month.

Ms. Barber said we will get something in the works.

Mr. Sharif confirmed there is a news story about it as well.

Ms. Barber said she saw something about it, so it is public knowledge.

Mr. Klein shared that it hasn't been provided to Town yet.

Ms. Barber questioned if the paper knows more than we do.

Mr. Klein shared the paper is not always the most accurate.

Ms. Sheffield shared that Ghost Walk was a huge success this past weekend. She said Scott (Hudson) and Jay (Kinsella) and the Historical Society worked so hard to get it ready. She said it was nice to see everyone doing it again and feels like it's fully pre-covid for the first time again.

There was brief discussion about who attended the event.

7:38PM (38:44) 12. ADJOURNMENT

Dr. Dillenberg moved to adjourn at 7:38p.m.

Mr. Sharif seconded the motion.

Before Ms. Barber could call the question for adjournment Jerome resident Nancy Robinson interjected to recognize the passing of Mr. Sanchez.

Ms. Barber thanked her, apologizing that it had slipped her mind. She shared that flags are at half-staff for Armando Sanchez, a longtime resident. She said unfortunately, we lost him a few days ago and it's sad all of our old-timers are getting older. She then called the question for adjournment and the meeting was adjourned at 7:39 p.m.

Motion to adjourn at 7:39p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

File Attachments for Item:

A. Consider First Reading of Ordinance No. 491, Amending Article 3-1, "Officers in General", Section 3-1-1, "Officers" to Allow for the Police Chief to Reside Within 15 Miles of the Town of Jerome

Council will consider and may approve Ordinance No. 491.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

ORDINANCE NO. 491

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 3-1, "OFFICERS IN GENERAL", SECTION 3-1-1, "OFFICERS", SUBSECTION C, TO ALLOW FOR THE POLICE CHIEF TO RESIDE WITHIN 15 MILES OF THE TOWN OF JEROME

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Article 3-1, is hereby amended to read as follows (**Change is indicated in Red Font**):

SECTION 3-1-1, **Officers**

SUBSECTION C. Within six months of appointment, the Fire Chief shall reside in the Town of Jerome. Within six months of appointment, the **Police Chief** and Public Works Director shall reside within 15 **driving roadway** miles of the Town of Jerome

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS 10th DAY OF DECEMBER, 2024.

Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Esq. Town Attorney

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

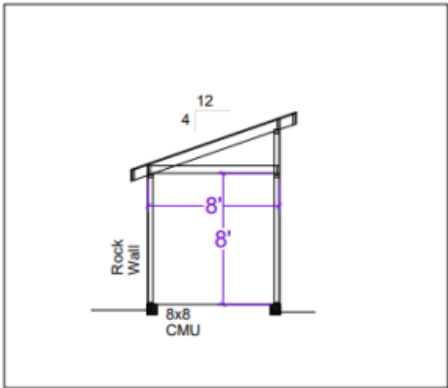
Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
MOORE						
SHARIF						
SHEFFIELD						

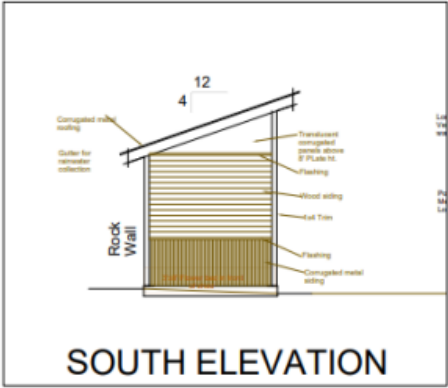
File Attachments for Item:

A. Consider Taking the Item from the Table and Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

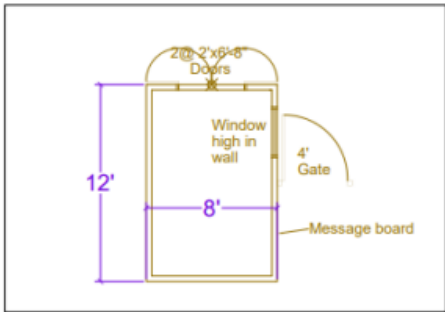
Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction



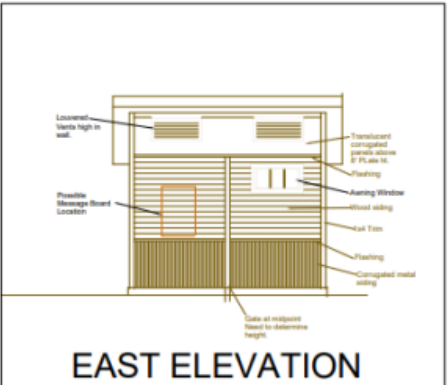
SHED SECTION



SOUTH ELEVATION



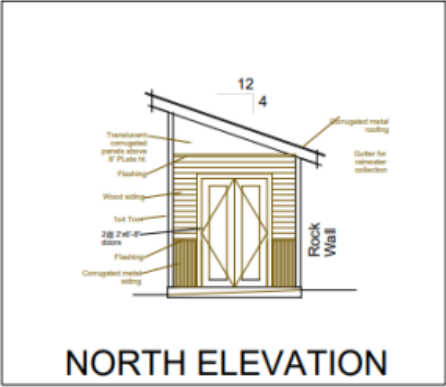
SHED PLAN



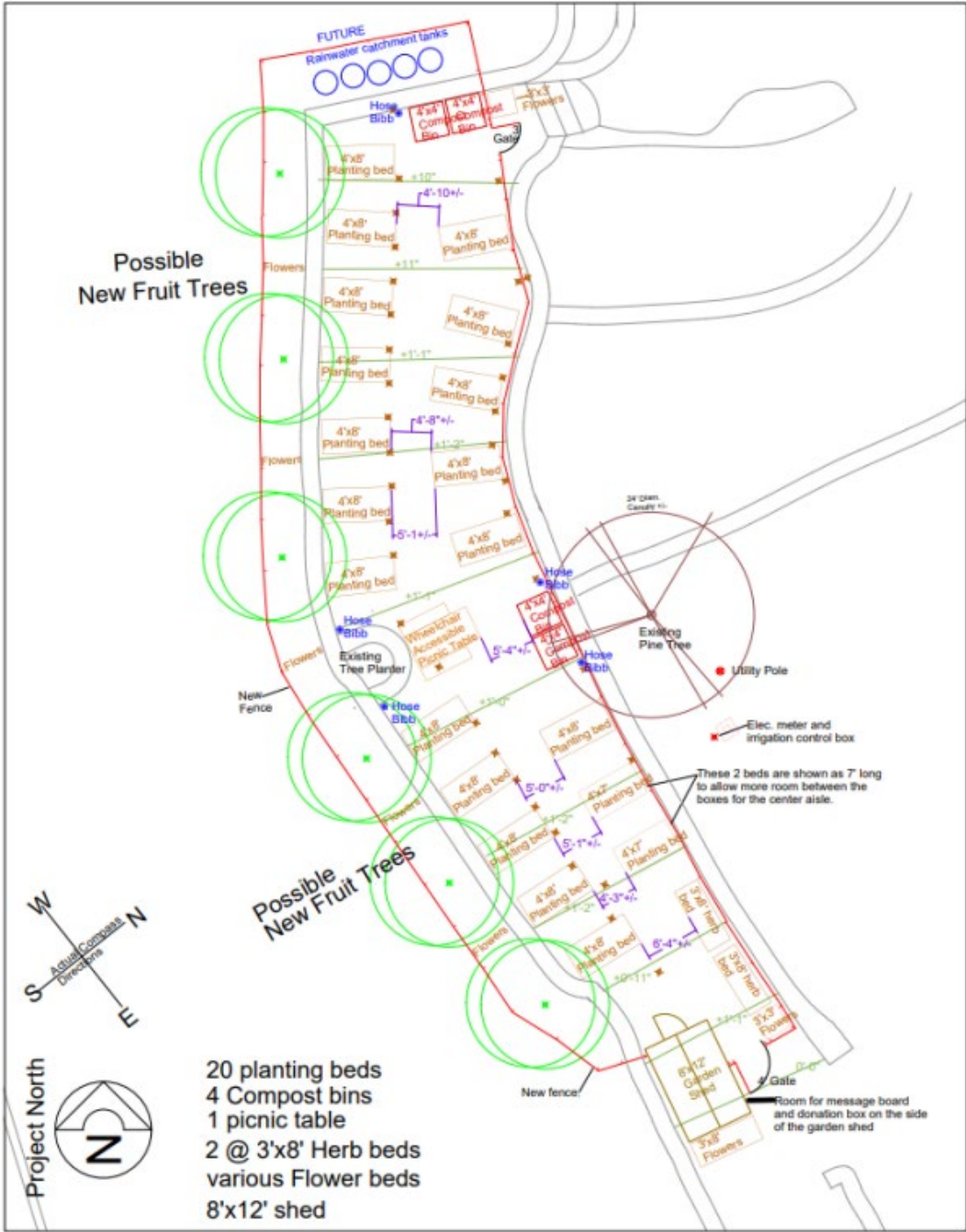
EAST ELEVATION

Jerome Community Garden
Proposed Garden Shed
Option 2

Date: 2020-08-20
Drawn by: WIM
Scale: 1/8" = 1'-0"



NORTH ELEVATION



Proposed Community Garden Plan w/ 4'x8' planting beds (2@7')

Date: 2020-08-19

Drawn by: WIM

Scale: 1/16"=1'-0" +/-

File Attachments for Item:

B. Consideration of the Aravapai Running Special Event Permit Application for the Annual Cocodona Race Event

Council will consider and may approve the special event permit.



Founded 1876
Incorporated 1895

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 305 JEROME ARIZONA 86331
(928) 634-7943

Permit # _____

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at **(928) 634-7943**.

Town Use Only

Date Submitted 10/10/24 Fee \$100 Date Paid _____
 Paid via Check # _____ C.C. Cash

Special Event Approvals

Town Manager
 Approve Deny Date _____ Comments _____

*Fire Inspector
 Approve Deny Date _____ Comments _____

*Zoning Administrator
 Approve Deny Date _____ Comments _____

*Police Chief
 Approve Deny Date _____ Comments _____

*Building Inspector/Public Works
 Approve Deny Date _____ Comments _____

**Other approvals as needed based on scope of event*

Special Event Fee Schedule

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. ~~Completed Application for Facility Use (if applicable).~~
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). *To be provided in January when 2025 Policy goes into effect*
- 6. ~~Liquor License (if applicable).~~
- 7. ~~Liquor Liability Insurance (if applicable).~~
- 8. Health Department Approval (if applicable). *To be provided at a later date*
- 9. All other permits required by County or State Agencies. *To be provided later*
- 10. Permit filing fee. *Check mailed to the attention of Michele Sharif*
- 11. ~~Written approval from Police Chief/Fire Inspector (if applicable).~~

Applicant Information

Applicant's Contact Information

Name of Applicant Steve Aderholt Date: 10/10/24

Name of Organization/Sponsor Aravaipa Running

Federal Tax or 501 (c)(3) Numbe. _____

Business Mailing Address _____

City _____ State AZ Zip _____

Business Email steve@aravaiparunning.com

Business Phone # _____ Cell Phone : _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Jamil Coury Phone _____

Name _____ Phone _____

Emergency contact for Event*

Name Steve Aderholt Phone _____

***Emergency contact should be a party available for duration of event including set up and tear down.**

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Cocodona

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 5/6/2025 Time 6:00am estimated first runner End: Date _____ Time _____

Start: Date: _____ Time _____ End: Date 5/7/25 Time 9:00pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 5/6/25 6:45AM To 5/7/25 8:45AM
Date Time Date Time

Tear-Down Date/Time: From 5/7/25 8:00PM To 5/8/25 10:00AM
Date Time Date Time

Number of expected/estimated Participants (400) 250 Miler, (175) 75-Miler, (300) 125-Miler

Will an admission or registration fee be charged? YES NO Fee \$ \$1,645 for 250 mile
\$ 395 for 75 mile
\$ 695 for 125 mile

Please briefly describe the event:

250-mile running race from Black Canyon City to Flagstaff. Runners will progress through the course day and night, stopping at aid stations for food, water, and rest. Aid stations will be located every 12+/- miles. Previous aid station is at Mingus Mountain Camp, there will be an aid station at Jerome Historic State Park, and the next aid station will be at Dead Horse Ranch State Park. 75-miler runners start in Prescott and run on the same course during the same time window.

The 125-mile distance will start at the Gold King Mine Ghost at 7:00AM on May 7th and follow the 250-mile / 75-mile route through town.

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO [See Attached Route Map](#)

If yes, which property? Race route includes parts of Main St, Jerome Ave, UVX Rd, Douglas Rd, Hampshire Ave and North Dr

If no, what is the physical address for the event? _____

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

YES NO

**All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

Some sponsor signage at the 125-miler start at Gold King Mine Ghost Town. Course will be marked with pin flags, flagging tape, and road stickers (see route map). ADOT may require 36"x36" pedestrian crossing signs in town along Hwy89A.

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

A Small PA system will be used for music and race announcements at Gold King Mine Ghost Town on May 7th from 6:00AM - 7:15AM

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

A small generator will be used to power minimal lighting to the tents at the aid station at the Jerome Historic State Park and another at the 125-miler starting area at the Gold King Mine Ghost Town.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

[See route map/State Park map for tent placement](#)

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used. See route map/State Park map for cones and directional sign placement*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Minimal parking needs at Gold King Mine Ghost Town and Jerome State Historic Park. Adequate parking at both locations.

Will the use of portable restrooms be necessary during the event?

YES NO to be provided by Nice Jons, Inc.

Please note the use of portable restrooms may be required on a case-by-case basis. Location at the Gold King Mine Ghost Town and Jerome State Historic Park, see route map for placement.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:
Trash and recycle cans will be placed at the Gold King Mine Ghost Town and Jerome State Historic Park. Volunteers will manage these cans and swap out liners as needed. Minimal trash/recycling will be generated. Full trash/recycle liners will be hauled away to our dumpsters in Sedona

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

We would like to partner with hotels in Jerome as we expect ALL hotel rooms to be booked by 125-mile runners the night of Tuesday May 6th. We would also like to potentially partner with a restaurant to host a pre-race dinner for the 125-mile runners on Tuesday May 6th. Steve will discuss with Michele Sharif.

"This page intentionally left blank (insert Site Plans) here."

Cocodona – 2025 Course Map in Jerome


12S 0397334E 3846599N
5130 ft WGS84

250-mile and 75-mile running race courses shown in red. First runners to enter Jerome around 9:30am on May 6th and last runners will be out of Jerome by 9:00pm on May 7th.

Aid Station
Jerome Historic State Park
See next page for layout

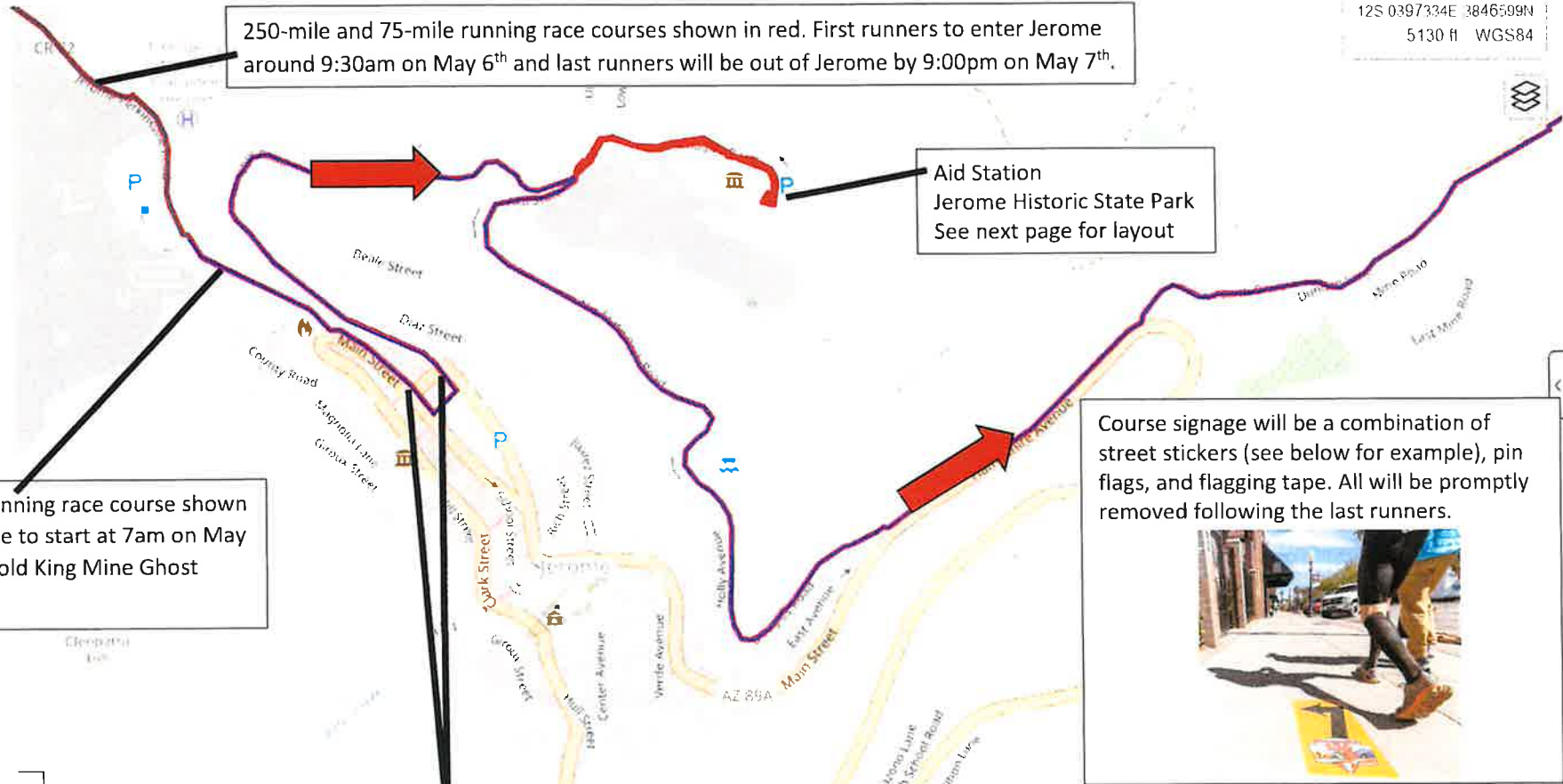
125-mile running race course shown in blue. Race to start at 7am on May 7th at the Gold King Mine Ghost Town.

Course signage will be a combination of street stickers (see below for example), pin flags, and flagging tape. All will be promptly removed following the last runners.



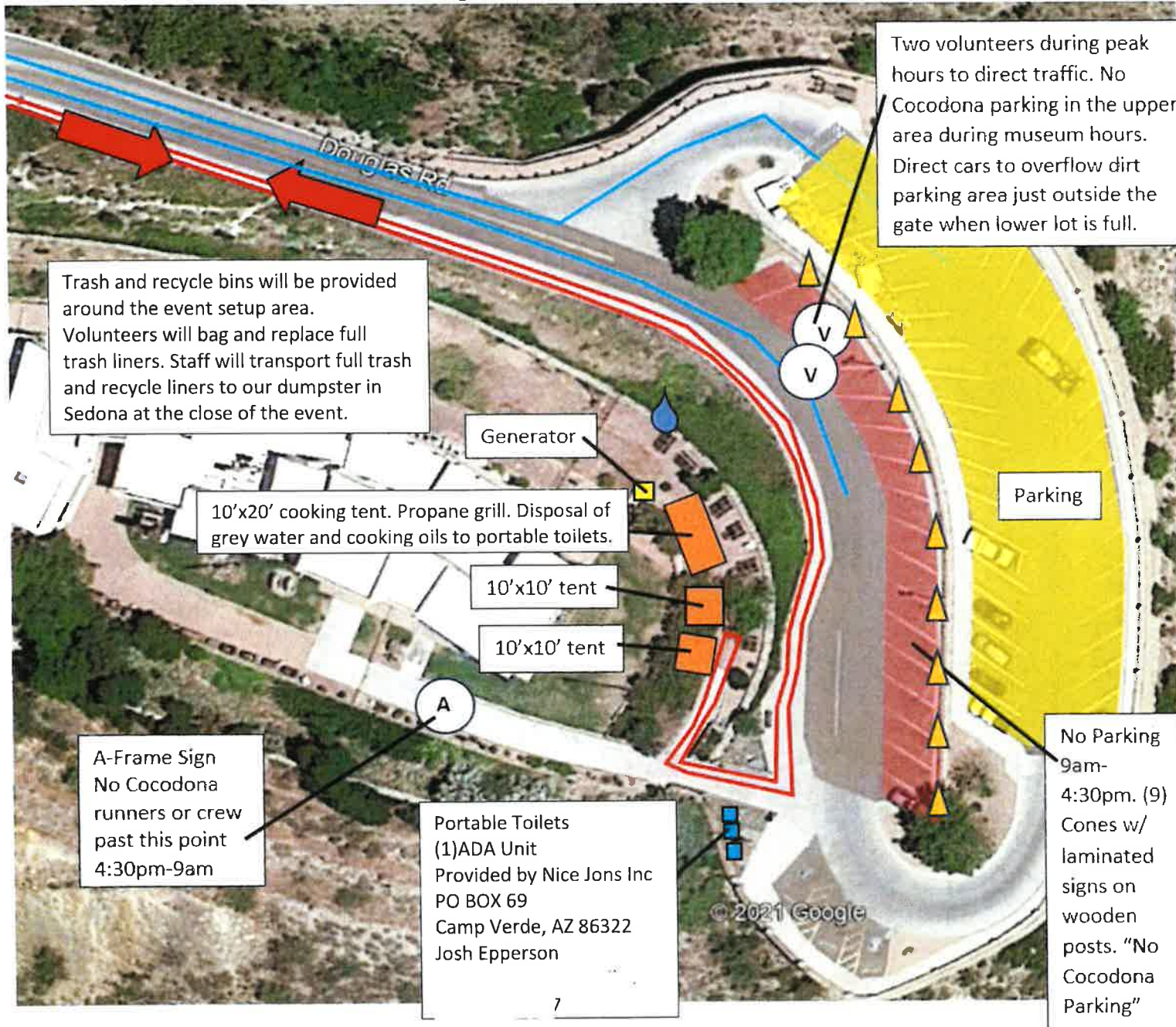
Arizona Rangers will be placed at 2 locations between 6:45am – 7:30am on May 7th. Aravaipa will follow up with Chief Muma to coordinate.

- Jerome Ave and Main St
- Jerome Ave and Hull Ave



Jerome State Historic Park

100 Douglas Rd, Jerome, AZ



Special Event Hold Harmless and Indemnification Agreement

I, Aravaipa Running (*[Insert Company Name]* ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for *[Insert description of event]* ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 18 day of October, 2024.

Signature: Steven Aderholt

Printed Name: Steven Aderholt

Witness Signature: Erika Snyder

Printed Name: Erika Snyder

File Attachments for Item:

C. Consideration of a Tour Company Business License Application for US Ghost Adventures LLC

Council will consider and may approve the Tour Company Business License.



Town of Jerome
 Post Office Box 335, Jerome, AZ 86331
 (928) 634-7943 * www.jerome.az.com

License # _____

TOUR COMPANY BUSINESS LICENSE APPLICATION

Name of Business US Ghost Adventures LLC

AZ TPT License # N/A **Current TPT License must also be submitted** on file

Physical Address of Business All tours will meet at 160 Main St, Jerome, AZ. This is a walking tour through public areas.

Mailing Address PO Box 5757, Williamsburg, VA 23188

Business Phone 844-757-5657 Cell _____ Email contact@wejunket.com

Type of Tours: Driving Walking Both

Anyone Operating a Tour Vehicle MUST have a Current Arizona Driver's License

Estimated gross annual revenue \$2,500 - \$10,000 (license fee: \$20) Over \$10,000 (license fee: \$50)

Business Owner(s) Lance Zaal

Signature Date 10/7/2024

By my signature above, I certify, under penalty of law, that the information provided herein is true and correct to the best of my knowledge. This Licensee acknowledges that to operate the above business in accordance with Section 8-5-1 of the Jerome Town Code, it is subject to Licensee's compliance with all laws, ordinances, regulations, and requirements regarding Licensee's activities, including, but not limited to, zoning regulations, building code requirements, and fire code requirements. Issuance of this license shall not be construed as evidence of Licensee's compliance with such regulations and requirements, and it is the responsibility of the Licensee to assure such compliance prior to commencing business operations.

Checklist of requirements:

- The proposed routes of all tours, including a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.

Comments _____

- Acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.

Comments _____

- A copy of the State of Arizona license of any driver who will be operating a tour vehicle.

Comments _____

All documentation must be provided no later than two (2) full weeks before the next Council Meeting.

Next Council Meeting _____ Deadline _____

Secondary (Back-up) Council Meeting _____ Deadline _____

Continuance (if applicable) _____ Deadline _____

COUNCIL DECISION

Approved Denied Date of Council Approval _____

If denied, provide comments:

For Town Staff Only

Date application submitted _____ Accepted by _____ Access Excel Scanned

Payment: \$20 \$50 Cash Credit Card Check # _____ Payment Date _____

Utilities/Classification _____ Status: Current 30 days Past Due 30+ Days

Approved Denied _____ Date _____
Zoning Administrator

Approved Denied _____ Date _____
Fire Chief

Approved Denied _____ Date _____
Building Official

Approved Denied _____ Date _____
Town Manager

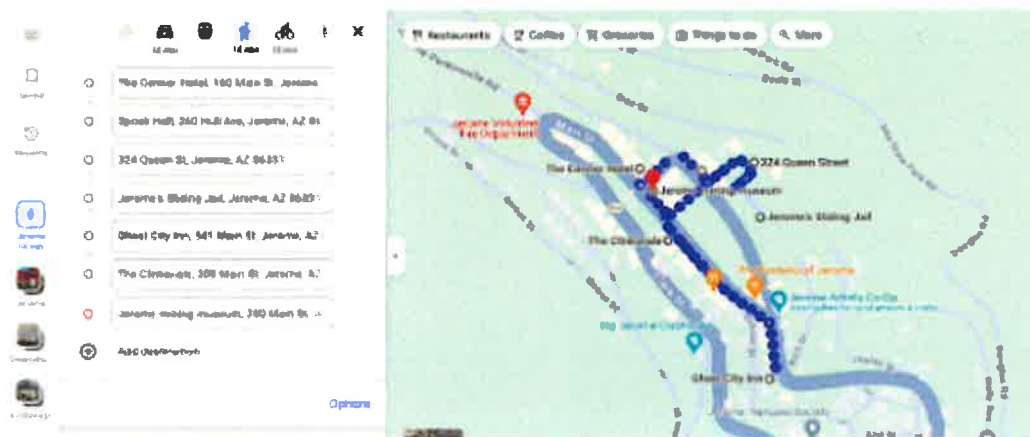
If denied, reason for denial:

Date Issued _____ Expiration Date _____

**Attach hard copies of all required documents and file in Business License folders.*

Jerome Ghosts

Standard Tour



Map Link: <https://maps.app.goo.gl/m7sSGzkeFTGfgkm6>

Distance: 0.6 mile, 7 stops (1 bonus story), 60 minutes

Meeting Location: The Connor Hotel, 160 Main St, Jerome, AZ 86331

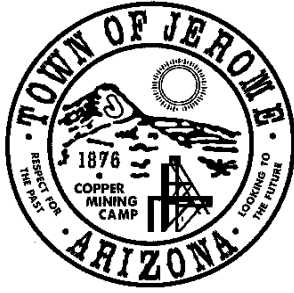
1. **The Connor Hotel** | 160 Main St **(Photo Op)**
2. **Spook Hall** | 260 Hull Ave
3. **Cuban Queen Bordello** | 324 Queen St
4. **Jerome's Sliding Jail**
5. **Ghost City Inn** | 541 Main St **(Photo Op)**
6. **The Clinksale** | 309 Main St
7. **Jerome Mining Museum** | 200 Main St

Bonus Story: Old Miners Cemetery

File Attachments for Item:

D. Discussion and Possible Staff Direction Regarding a Potential Property Exchange with the Jerome Historical Society

Council will consider options with regard to a property exchange with the Jerome Historical Society and may provide staff direction.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Discussion and Possible Staff Direction Regarding a Potential Property Exchange with the Jerome Historical Society**

MEETING DATE: November 12, 2024

Summary:

In the past there have been discussions between Town representatives and representatives of the Jerome Historical Society (JHS) with regard to exchanging unimproved parcels. The Town would like to acquire Parcel #401-06-086A for parking / Hotel Jerome as it is otherwise not being utilized. The original Town parcel that Town representatives indicated was discussed was Parcel #401-06-003A (corner of Hull and Jerome). In order to complete a property exchange, the subject properties must be of substantially equal value. It is likely that a market analysis could potentially yield those results. However, another option that the Town owns that could be considered is Parcel #401-06-126, which is the same size as the JHS parcel, and the exact same assessed value, and for which the Town has no immediate plans for utilization.

If the Town Council wishes to pursue a property exchange and the Jerome Historical Society is amenable to the exchange, the Town would have to pass a real property exchange ordinance and enter into a property exchange agreement. The process would take approximately two months.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend the Council decide if they would like to go through with an exchange with the Jerome Historical Society, and provide staff direction regarding which parcel and contacting the JHS.

Yavapai County Print Parcel



Parcel ID	401-06-086A	Check Digit	3
Owner	Jerome Historical Society		
Owner's Mailing Address	PO Box 156 Jerome, AZ 86331-0156		
Secondary Owner			
Recorded Date	9/7/2001 12:00:00 AM		
Last Transfer Doc Docket	3861	Last Transfer Doc Page	505
Physical Address	N/A	Incorporated Area	Town of Jerome

Assessor Acres	0.07	Subdivision	Jerome	Subdivision Type	M
School District	Clarkdale-Jerome Elem SD #3			Fire District	N/A
Improvements (0)	No Improvements found.			Local Zoning	Town Of Jerome C-1

Assessment

Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.

Tax Year	2025	2024
Assessed Value(ALV)	\$7,980	\$7,600
Limited Value(LPV)	\$53,200	\$50,667
Full Cash(FCV)	\$64,535	\$51,621
Legal Class	Vacant or Other	Vacant Or Other
Assessment Ratio	15%	15%
Usage Code	9110 ?	9110 ?

Taxes

Tax Area Code	380	2023 Taxes Billed	\$
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Recorded Documents & Sales (3)

Date	Book/Page	Type	Cost
9/7/2001	3861-505	Warranty Deed	\$21,750
9/7/2001	3861-505	Warranty Deed	\$0
12/16/1999	3213368	Joint Tenants	\$11,000

Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.

By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.

Yavapai County Print Parcel



Parcel ID	401-06-003A	Check Digit	2
Owner	Town of Jerome		
Owner's Mailing Address	PO Box 335 Jerome, AZ 86331-0335		
Secondary Owner	N/A		
Recorded Date	N/A		
Last Transfer Doc Docket	N/A	Last Transfer Doc Page	N/A
Physical Address	N/A	Incorporated Area	Town of Jerome

Assessor Acres	0.03	Subdivision	Jerome	Subdivision Type	M
School District	Clarkdale-Jerome Elem SD #3			Fire District	N/A
Improvements (0)	No Improvements found.			Local Zoning	Town Of Jerome C-1

Assessment

Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.

Tax Year	2025	2024
Assessed Value(ALV)	\$4,411	\$4,201
Limited Value(LPV)	\$29,409	\$28,009
Full Cash(FCV)	\$43,305	\$47,688
Legal Class	Vacant or Other	Vacant Or Other
Assessment Ratio	15%	15%
Usage Code	9700 ?	9700 ?

Taxes

Tax Area Code	380	2023 Taxes Billed	\$
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Recorded Documents & Sales (1)

Date	Book/Page	Type	Cost
5/16/1976	571-201	Unknown	\$0

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Yavapai County Print Parcel

	Parcel ID	Check Digit	
	401-06-126	7	
	Owner	Town of Jerome	
	Owner's Mailing Address	PO Box 335 Jerome, AZ 86331-0335	
	Secondary Owner		
	Recorded Date	N/A	
	Last Transfer Doc Docket	Last Transfer Doc Page	
	N/A	N/A	
	Physical Address	Incorporated Area	
	N/A	Town of Jerome	
Assessor Acres	Subdivision	Subdivision Type	
0.07	Jerome	M	
School District	Fire District		
Clarkdale-Jerome Elem SD #3	N/A		
Improvements (0)	Local Zoning		
No Improvements found.	Town Of Jerome C-1		
Assessment			
Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.			
Tax Year	2025	2024	
Assessed Value(ALV)	\$2,128	\$2,026	
Limited Value(LPV)	\$14,184	\$13,508	
Full Cash(FCV)	\$64,535	\$51,621	
Legal Class	Vacant or Other	Vacant Or Other	
Assessment Ratio	15%	15%	
Usage Code	9700 ?	9700 ?	
Taxes			
Tax Area Code	2023 Taxes Billed		
380	\$		
Recorded Documents & Sales (0)			
No Recorded Documents were found.			
<p>Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.</p> <p>By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.</p>			