



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

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## AGENDA

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, JANUARY 13, 2026, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. PROCLAMATIONS and PRESENTATIONS

**A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2025.**

Council may make a motion to accept the FY 2025 Audit findings.

#### 3. FINANCIAL REPORTS

Discussion/Possible Action

**A. Financial Report and Detail Invoice Register Report for December, 2025**

Council will consider and may approve the financial reports for month ending December, 2025.

#### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW**

**BOARD MINUTES**

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**6. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the December 9, 2025, Regular Council Meeting Minutes, and December 15, 2025, Special Council Meeting Minutes**

Council will consider and may approve the December 9th, Regular Council Meeting minutes; and the December 15th, Special Council Meeting Minutes.

**7. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consider First Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement**

Council will consider and may approve the first reading of Ordinance No. 495 and the agreement.

**9. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Discussion and Possible Staff Direction Regarding the Sale of Town-Owned Property (655 Holley)**

Council will discuss and may provide staff direction.

**10. NEW BUSINESS**

Discussion/Possible Action

**A. Consideration of a Special Event Permit Application for "Lennon / Vernetti Wedding" on Town Upper Park Steps**

Council will consider and may approve the permit for the Special Event.

**B. Consideration of an 18-month Lease for Employee Housing at 621 Main Street for the Upper Unit Between The Town of Jerome and P and Z Commissioner Jeanie Ready**

Council will consider and may approve the lease.

**C. Consider Request from Haunted Hamburger Business Owner to Adjust / Move Slightly the Location of the Town of Jerome Police Department Electric Power Line Per APS Directive in Response to their Building Renovation Plans**

Mr. Jurison will be on hand to discuss / clarify his request. Council will consider and may approve the request.

**D. Consider Approval of the General Services Contract Between the Town of Jerome and Metron Farnier, LLC. in Accordance with Quote Number Q-10822 for the Purchase of an Advanced Automated Meter Infrastructure System and Meters in the Amount of \$187,160.00, Less Any Fixed Meter Credits**

Council will consider and may approve the agreement and purchase.

**11. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**12. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

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*Kristen Muenz, Deputy Town Clerk*

**File Attachments for Item:**

**A. Representatives from Colby and Powell will Present the Firm's Audit of Jerome's Financial Statements for Fiscal Year 2025.**

Council may make a motion to accept the FY 2025 Audit findings.

**TOWN OF JEROME, ARIZONA**

Annual Financial Statements  
and Independent Auditor's Report

June 30, 2025

*Item A.*

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Item A.

## INDEPENDENT AUDITOR'S REPORT

To the Town Council  
Town of Jerome, Arizona

### Report on the Audit of the Financial Statements

#### Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of June 30, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Jerome, Arizona, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Emphasis of Matter

As discussed in Note 1 to the financial statements, for the year ended June 30, 2025, the Town of Jerome, Arizona adopted new accounting guidance, *Governmental Accounting Standards Board Statement No. 101*. Our opinions are not modified with respect to this matter.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of

Jerome, Arizona's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jerome, Arizona's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Jerome, Arizona's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

The Town of Jerome, Arizona has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements. Such

missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedules and net pension liability and other post-employment benefit plan information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Jerome, Arizona's basic financial statements. The accompanying segmented statement of revenues, expenses, and changes in fund net position is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the segmented statement of revenues, expenses, and changes in fund net position are fairly stated, in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2025, on our consideration of the Town of Jerome, Arizona's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Jerome, Arizona's internal control over financial reporting and compliance.

## Other Reporting Required by Arizona Revised Statutes

In connection with our audit, nothing came to our attention that caused us to believe that the Town failed to comply with the authorized transportation purposes, insofar as they relate to accounting matters, for Highway User Revenue Fund monies it received pursuant to Arizona Revised Statutes Title 28, Chapter 18, Article 2 and any other dedicated state transportation revenues it received. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures; other matters may have come to our attention regarding the Town's noncompliance with authorized transportation purposes referred to above, insofar as they relate to accounting matters.

The communication related to compliance over the use of Highway User Revenue Fund and other dedicated State transportation revenue monies in the preceding paragraph is intended solely for the information and use of the members of the Arizona State Legislature, the Auditor General of the State of Arizona, the Town Council, management, and other responsible parties within the Town and is not intended to be and should not be used by anyone other than these specified parties.



December 9, 2025

**TOWN OF JEROME, ARIZONA**  
**Statement of Net Position**  
**June 30, 2025**

Item A.

	Primary Government		
	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,084,958	\$ -	\$ 2,084,958
Cash and cash equivalents, restricted	-	752,890	752,890
Accounts receivable-net	-	41,822	41,822
Taxes receivable	4,988	-	4,988
Due from other governments	242,864	-	242,864
Leases receivable	118,330	-	118,330
Interfund balances	9,768	(9,768)	-
Inventories	13,193	-	13,193
Net other postemployment benefit asset	5,923	-	5,923
Capital assets, not being depreciated	528,166	882,625	1,410,791
Capital assets, being depreciated, net	<u>2,031,996</u>	<u>2,180,901</u>	<u>4,212,897</u>
<b>Total assets</b>	<b><u>5,040,186</u></b>	<b><u>3,848,470</u></b>	<b><u>8,888,656</u></b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows related to pensions and other postemployment benefits	<u>161,070</u>	<u>-</u>	<u>161,070</u>
<b>LIABILITIES</b>			
Accounts payable	81,662	11,386	93,048
Accrued expenses	106,205	-	106,205
Deposits held for others	7,154	35,493	42,647
Unearned revenue	801,899	-	801,899
Noncurrent liabilities			
Due within 1 year	100,322	5,455	105,777
Due in more than 1 year	<u>281,791</u>	<u>1,820,818</u>	<u>2,102,609</u>
<b>Total liabilities</b>	<b><u>1,379,033</u></b>	<b><u>1,873,152</u></b>	<b><u>3,252,185</u></b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows related to leases	118,330	-	118,330
Deferred inflows related to pensions and other postemployment benefits	<u>20,669</u>	<u>-</u>	<u>20,669</u>
<b>Total deferred inflows of resources</b>	<b><u>138,999</u></b>	<b><u>-</u></b>	<b><u>138,999</u></b>
<b>NET POSITION</b>			
Net investment in capital assets	2,560,162	-	2,560,162
Restricted for:			
Court enhancement fund	25,595	-	25,595
Public works and streets	95,434	-	95,434
Community development	250,443	-	250,443
Net other postemployment benefit asset	5,923	-	5,923
Unrestricted	<u>745,667</u>	<u>1,975,318</u>	<u>2,720,985</u>
<b>Total net position</b>	<b><u>\$ 3,683,224</u></b>	<b><u>\$ 1,975,318</u></b>	<b><u>\$ 5,658,542</u></b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Statement of Activities**  
**June 30, 2025**

Functions / Programs	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	Total
<b>Primary government:</b>							
Governmental activities							
General government	\$ 634,009	\$ 20,231	\$ 13,362	\$ -	\$ (600,416)	\$ -	\$ (600,416)
Public safety	1,657,674	314,614	38,599	-	(1,304,461)	-	(1,304,461)
Public works and streets	232,786	-	56,473	50,000	(126,313)	-	(126,313)
Community development	292,076	78,196	6,200	-	(207,680)	-	(207,680)
Parking	103,753	392,720	-	-	288,967	-	288,967
Culture and recreation	141,042	-	18,202	-	(122,840)	-	(122,840)
N Interest on long-term debt	-	-	-	-	-	-	-
<b>Total governmental activities</b>	<b>3,061,340</b>	<b>805,761</b>	<b>132,836</b>	<b>50,000</b>	<b>(2,072,743)</b>	<b>-</b>	<b>(2,072,743)</b>
Business-type activities							
Utilities	795,228	560,443	-	21,466	-	(213,319)	(213,319)
<b>Total business-type activities</b>	<b>795,228</b>	<b>560,443</b>	<b>-</b>	<b>21,466</b>	<b>-</b>	<b>(213,319)</b>	<b>(213,319)</b>
<b>Total primary government</b>	<b>\$ 3,856,568</b>	<b>\$ 1,366,204</b>	<b>\$ 132,836</b>	<b>\$ 71,466</b>	<b>(2,072,743)</b>	<b>(213,319)</b>	<b>(2,286,062)</b>
<b>General revenues:</b>							
Taxes:							
Property taxes				47,218	-	47,218	
Town sales taxes				1,319,842	-	1,319,842	
Franchise taxes				18,968	-	18,968	
Shared revenue-State sales tax				70,767	-	70,767	
Shared revenue-Urban revenue				319,092	-	319,092	
Shared revenue-State vehicle license tax				42,432	-	42,432	
Investment earnings				25,277	30,275	55,552	
Gain on disposal of assets				8,160	-	8,160	
Miscellaneous				9,281	-	9,281	
<b>Transfers</b>				<b>52,048</b>	<b>(52,048)</b>	<b>-</b>	
Total general revenues and transfers				1,913,085	(21,773)	1,891,312	
Change in net position				(159,658)	(235,092)	(394,750)	
Net position, beginning of year, as restated				3,842,882	2,210,410	6,053,292	
Net position, end of year				<b>\$ 3,683,224</b>	<b>\$ 1,975,318</b>	<b>\$ 5,658,542</b>	

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2025**

Item A.

	General Fund	HURF Fund	Grants Fund	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,008,020	\$ 90,830	\$ 986,108	\$ 2,084,958
Taxes receivable	4,988	-	-	4,988
Due from other governments	184,953	4,870	53,041	242,864
Leases receivable	118,330	-	-	118,330
Due from other funds	9,768	-	-	9,768
Inventories	-	-	13,193	13,193
<b>Total assets</b>	<b><u>\$ 1,326,059</u></b>	<b><u>\$ 95,700</u></b>	<b><u>\$ 1,052,342</u></b>	<b><u>\$ 2,474,101</u></b>
Net other postemployment benefit asset				
<b>LIABILITIES</b>				
Accounts payable	\$ 81,396	\$ 266	\$ -	\$ 81,662
Accrued expenses	106,205	-	-	106,205
Deposits held for others	7,154	-	-	7,154
Unearned revenue	-	-	801,899	801,899
<b>Total liabilities</b>	<b><u>194,755</u></b>	<b><u>266</u></b>	<b><u>801,899</u></b>	<b><u>996,920</u></b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred inflows related to leases	<u>118,330</u>	-	-	118,330
<b>FUND BALANCES</b>				
Nonspendable	-	-	13,193	13,193
Restricted for:				
Court enhancement	25,595	-	-	25,595
Public works and streets	-	95,434	-	95,434
Community development	-	-	237,250	237,250
Unassigned	<u>987,379</u>	-	-	987,379
<b>Total fund balances</b>	<b><u>1,012,974</u></b>	<b><u>95,434</u></b>	<b><u>250,443</u></b>	<b><u>1,358,851</u></b>
<b>Total liabilities and fund balances</b>	<b><u>\$ 1,326,059</u></b>	<b><u>\$ 95,700</u></b>	<b><u>\$ 1,052,342</u></b>	<b><u>\$ 2,474,101</u></b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Governmental Funds**  
**Reconciliation of the Governmental Balance Sheet**  
**to the Government-wide Statement of Net Position**  
**June 30, 2025**

Item A.

Fund balances-total governmental funds	\$ 1,358,851
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	2,560,162
Net pension assets held in trust for future benefits are not available for Town operations and, therefore, are not reported in the funds.	5,923
Long-term liabilities, such as net pension/OPEB liabilities and leases payable, are not due and payable in the current period and, therefore, are not reported as a liability in the funds.	(382,113)
Deferred outflows and inflows of resources related to pensions/OPEB are applicable to future reporting periods and, therefore, are not reported in the funds.	140,401
<b>Net position of governmental activities</b>	<b>\$ 3,683,224</b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Year Ended June 30, 2025**

	General Fund	HURF Fund	Grants Fund	Total Governmental Funds
<b>Revenues</b>				
Taxes	\$ 1,367,060	\$ -	\$ -	\$ 1,367,060
Intergovernmental	548,732	48,973	99,440	697,145
Charges for services	194,084	-	-	194,084
Parking	392,720	-	-	392,720
Fines and forfeits	103,300	-	-	103,300
Licenses and permits	31,694	-	-	31,694
Miscellaneous	15,633	-	-	15,633
Investment earnings	21,371	3,906	-	25,277
Net other postemployment benefit asset	13,392	-	1,169	14,561
<b>Total revenues</b>	<b>2,687,986</b>	<b>52,879</b>	<b>100,609</b>	<b>2,841,474</b>
<b>Expenditures</b>				
Current				
General government	574,907	-	-	574,907
Public safety	1,475,913	-	36,294	1,512,207
Public works and streets	-	210,856	-	210,856
Community development	276,263	-	13,700	289,963
Parking	103,753	-	-	103,753
Culture and recreation	140,309	-	-	140,309
Capital outlay	628,517	-	50,000	678,517
<b>Total expenditures</b>	<b>3,199,662</b>	<b>210,856</b>	<b>99,994</b>	<b>3,510,512</b>
Excess (deficiency) of revenues over expenditures	(511,676)	(157,977)	615	(669,038)
<b>Other financing sources (uses)</b>				
Sale of capital assets	8,160	-	-	8,160
Transfers	(129,197)	181,245	-	52,048
<b>Total other financing sources (uses)</b>	<b>(121,037)</b>	<b>181,245</b>	<b>-</b>	<b>60,208</b>
<b>Net change in fund balances</b>	<b>(632,713)</b>	<b>23,268</b>	<b>615</b>	<b>(608,830)</b>
Fund balances, beginning of year	<u>1,645,687</u>	<u>72,166</u>	<u>249,828</u>	<u>1,967,681</u>
<b>Fund balances, end of year</b>	<b><u>\$ 1,012,974</u></b>	<b><u>\$ 95,434</u></b>	<b><u>\$ 250,443</u></b>	<b><u>\$ 1,358,851</u></b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Governmental Funds**

**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,  
 and Changes in Fund Balances to the Government-wide Statement of Activities**  
**Year Ended June 30, 2025**

Net change in fund balances-total governmental funds \$ (608,830)

Amounts reported for governmental activities in the statement of activities are because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense

Capital outlay	678,518	
Depreciation expense	<u>(171,060)</u>	507,458

Town pension/OPEB contributions are reported as expenditures in the governmental funds when made. However they are reported as deferred outflows of resources in the statement of net position because the reported net pension/OPEB liability is measured a year before the Town's report date. Pension/OPEB expense, which is the change in the net pension/OPEB liability adjusted for changed in deferred outflows and inflows of resources related to pensions/OPEB, is reported in the statement of activities.

Town pension/OPEB contributions	56,453	
Pension/OPEB expense	<u>(95,979)</u>	(39,526)

Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses are reported regardless of when the financial resources are available.

Increase in compensated absences	(18,760)	
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**Change in net position of governmental activities** \$ (159,658)

**TOWN OF JEROME, ARIZONA**  
**Proprietary Funds**  
**Statement of Net Position**  
**June 30, 2025**

Item A.

	Utilities Fund
<b>ASSETS</b>	
Current assets	
Cash and cash equivalents, restricted	\$ 752,890
Accounts receivable-net	41,822
<b>Total current assets</b>	<b>794,712</b>
Noncurrent assets	
Capital assets, not being depreciated	882,625
Capital assets, being depreciated, net	2,180,901
<b>Net (Total noncurrent assets)</b>	<b>3,063,526</b>
<b>Total assets</b>	<b>3,858,238</b>
<b>LIABILITIES</b>	
Current liabilities	
Accounts payable	11,386
Deposits held for customers	35,493
Due to other funds	9,768
Compensated absences payable, current portion	5,455
<b>Total current liabilities</b>	<b>62,102</b>
Noncurrent liabilities	
Compensated absences payable	1,818
Note payable, noncurrent portion	1,819,000
<b>Total noncurrent liabilities</b>	<b>1,820,818</b>
<b>Total liabilities</b>	<b>1,882,920</b>
<b>NET POSITION</b>	
Net investment in capital assets	1,244,526
Unrestricted	730,792
<b>Total net position</b>	<b>\$ 1,975,318</b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Proprietary Funds**  
**Statement of Revenues, Expenses, and Changes in Fund Net Position**  
**Year Ended June 30, 2025**

Item A.

	Utilities Fund
<b>Operating revenues</b>	
Charges for services	
Sanitation user fees	\$ 175,334
Water user fees	188,029
Sewer user fees	195,771
Miscellaneous	1,309
<b>Total operating revenues</b>	<b>560,443</b>
<b>Operating expenses</b>	
Personnel	304,612
Legal and professional	98,572
Depreciation	95,329
Contract services	56,290
Repairs and maintenance	54,203
Office	35,867
Fees and permits	24,872
Insurance	21,786
Fuel	8,664
Miscellaneous	8,443
Utilities	2,960
Tools and equipment	2,952
<b>Total operating expenses</b>	<b>714,550</b>
<b>Operating income (loss)</b>	<b>(154,107)</b>
<b>Nonoperating revenues (expenses)</b>	
Investment earnings	30,275
Interest expense	(80,678)
<b>Total nonoperating revenues (expenses)</b>	<b>(50,403)</b>
<b>Income (loss) before contributions and transfers</b>	<b>(204,510)</b>
Capital grant contribution	21,466
Transfers	(52,048)
<b>Increase (decrease) in net position</b>	<b>(235,092)</b>
Net position, beginning of year	<u>2,210,410</u>
<b>Net position, end of year</b>	<b><u>\$ 1,975,318</u></b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Proprietary Funds**  
**Statement of Cash Flows**  
**Year Ended June 30, 2025**

Item A.

	Utilities Fund
<b>Cash flows from operating activities</b>	
Receipts from customers	\$ 566,124
Payments to suppliers and providers of goods and services	(391,976)
Payments to employee wages and benefits	(303,423)
<b>Net cash provided by (used for) operating activities</b>	<b>(129,275)</b>
<b>Cash flows from noncapital financing activities</b>	
Transfers to other funds	(52,048)
Borrowings from other funds	9,768
<b>Net cash provided (used) by noncapital financing activities</b>	<b>(42,280)</b>
<b>Cash flows from capital and related financing activities</b>	
Loan proceeds	1,819,000
Interest paid	(80,678)
Principal paid on revenue bond maturities	(900,000)
Purchase of capital assets	(174,844)
<b>Net cash provided by (used for) capital and related financing activities</b>	<b>663,478</b>
<b>Cash flows from investing activities</b>	
Grant proceeds	21,466
Interest received on investments	30,275
<b>Net cash provided (used) by noncapital financing activities</b>	<b>51,741</b>
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>543,664</b>
Cash and cash equivalents, beginning of year	209,226
<b>Cash and cash equivalents, end of year</b>	<b>\$ 752,890</b>
Cash and cash equivalents	\$ -
Cash and cash equivalents, restricted	752,890
<b>Cash and cash equivalents, end of year</b>	<b>\$ 752,890</b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Proprietary Funds**  
**Statement of Cash Flows**  
**Year Ended June 30, 2025**  
*(Continued)*

Item A.

	Utilities Fund
<b>Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:</b>	
Operating income (loss)	\$ (154,107)
Adjustments to reconcile operating income to net cash provided by (used for) operating activities:	
Depreciation	95,329
Changes in assets and liabilities:	
Account receivable	1,836
Accounts payable	(5,367)
Accrued expenses	(72,000)
Net (Deposits held for customers	3,845
Compensated absences	1,189
<b>Net cash provided by (used for) operating activities</b>	<b>\$ (129,275)</b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Fiduciary Fund**  
**Statement of Fiduciary Net Position**  
**June 30, 2025**

Item A.

	Pension Trust Fund
<b>ASSETS</b>	
Cash and cash equivalents	\$ 21,564
Investments, at fair value	210,187
Due from Town	15,302
<b>Total assets</b>	<b><u>247,053</u></b>
<b>NET POSITION</b>	
Held in trust for investment trust participants	<u>\$ 247,053</u>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**  
**Fiduciary Fund**  
**Statement of Changes in Fiduciary Net Position**  
**Year Ended June 30, 2025**

Item A.

	Pension Trust Fund
<b>Additions:</b>	
Contributions	\$ 19,182
Investment earnings:	
Interest and dividends	10,096
Net increase (decrease) in fair value of investments	15,210
<b>Total additions</b>	<b>44,488</b>
<b>Deductions:</b>	
Distributions to participants	21,988
Net other postemployment benefit asset	3,033
<b>Total deductions</b>	<b>25,021</b>
Change in net position	19,467
Net position, beginning of year	<b>227,586</b>
<b>Net position, end of year</b>	<b>\$ 247,053</b>

*See accompanying notes to financial statements.*

**TOWN OF JEROME, ARIZONA**

**Notes to Financial Statements**

**June 30, 2025**

Item A.

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES***

The Town of Jerome, Arizona's (the Town) accounting policies conform to generally accepted accounting principles applicable to governmental units adopted by the Governmental Accounting Standards Board (GASB).

For the year ended June 30, 2025, the Town implemented the provisions of GASB Statement No. 101, *Compensated Absences*. The objective of this statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences.

**A. Reporting Entity**

The Town is a general-purpose local government that is governed by a separately elected Town Council. The accompanying financial statements present the activities of the Town (the primary government).

**B. Basis of Presentation**

The basic financial statements include both government-wide statements and fund financial statements. The government-wide statements focus on the Town as a whole, while the fund statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information's usefulness.

Government-wide statements—Provide information about the primary government (the Town). The statements include a statement of net position and a statement of activities. These statements report the overall government's financial activities, except for fiduciary activities. They also distinguish between the Town's governmental and business-type activities. Governmental activities generally are financed through taxes and intergovernmental revenues. Business-type activities are financed in whole or in part by fees charged to external parties.

A statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities and segment of its business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The Town does not allocate indirect expenses to programs or functions. Program revenues include:

- charges to customers or applicants for goods, services, or privileges provided;
- operating grants and contributions; and
- capital grants and contributions, including special assessments.

Item A.

## TOWN OF JEROME, ARIZONA

### Notes to Financial Statements

June 30, 2025

#### ***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

Revenues that are not classified as program revenues, including internally dedicated resources and all taxes the Town levies or imposes, are reported as general revenues.

Generally, the effect of interfund activity has been eliminated from the government-wide financial statements to minimize the double-counting of internal activities. However, charges for interfund services provided and used are not eliminated if the prices approximate their external exchange values.

Fund financial statements—Provide information about the Town’s funds, including fiduciary funds. Separate statements are presented for the governmental, proprietary, and fiduciary fund categories. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Fiduciary funds are aggregated and reported by fund type.

Proprietary fund revenues and expenses are classified as either operating or nonoperating. Operating revenues and expenses generally result from transactions associated with the fund’s principal activity. Accordingly, revenues, such as user charges and insurance premiums, in which each party receives and gives up essentially equal values are operating revenues. Other revenues, such as subsidies, result from transactions in which the parties do not exchange equal values and are considered nonoperating revenues along with investment earnings and revenues ancillary activities generate. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. Other expenses, such as interest expense, are considered nonoperating expenses.

The Town reports the following major governmental funds:

The **General Fund** is the Town’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The **HURF Fund** accounts for specific revenue received from the State of Arizona Highway User Revenue Fund which is legally restricted to expenditures for specified purposes.

The **Grants Fund** accounts for financial resources received from various entities. Restrictions on the use of these resources are derived from the agreements from which the resources were provided.

The Town reports the following major enterprise fund:

The **Utilities Fund** accounts for operations of the Town-owned water, sewer, and sanitation, that are financed and operated in a manner similar to private business enterprises, in which the intent of the Town Council is that the costs (expenses, including depreciation) of providing goods or

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

services to the general public on a continuing basis be financed or recovered primarily through user charges; or for which the Town Council has decided that periodic determination of revenue earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The Town reports the following fund types:

The ***Pension Trust Fund*** accounts for the Town's Volunteer Firefighter's Relief and Pension Fund, a defined contribution plan for which the assets are held by the Town in a trustee capacity.

**C. Basis of Accounting**

The government-wide, proprietary fund, and fiduciary fund financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Grants and donations are recognized as revenue as soon as all eligibility requirements the provider imposed have been met.

Under the terms of grant agreements, the Town funds certain programs by a combination of grants and general revenues. Therefore, when program expenses are incurred, there are both restricted and unrestricted resources available to finance the program. The Town applies grant resources to such programs before using general revenues.

Governmental funds in the fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available. The Town considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. The Town's major revenue sources that are susceptible to accrual are property taxes, special assessments, intergovernmental, charges for services, and investment earnings. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, compensated absences, landfill closure and post closure care costs, and pollution remediation obligations, which are recognized as expenditures to the extent they are due and payable. General capital asset acquisitions are reported as expenditures in governmental funds. Issuances of general long-term debt and acquisitions under capital lease agreements are reported as other financing sources.

**D. Cash and Investments**

For the statement of cash flows, the Town's cash and cash equivalents are considered to be cash on hand, demand deposits, investments in the State Treasurer's local government investment

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

pool, and only those highly liquid investments with a maturity of three months or less when purchased.

Cash and investments are pooled, except for investments that are restricted under provisions of bond indentures or other restrictions that are required to be reported in the individual funds.

Arizona Revised Statutes authorize the Town to invest public monies in the State Treasurer's local government investment pools, the County Treasurer's investment pool, obligations of the U.S. Government and its agencies, obligations of the state and certain local government subdivisions, interest-bearing savings accounts and certificates of deposit, collateralized repurchase agreements, certain obligations of U.S. corporations, and certain other securities. Investments are stated at fair value.

Arizona statute requires a pooled collateral program for public deposits and a Statewide Collateral Pool Administrator (Administrator) in the State Treasurer's Office. The purpose of the pooled collateral program is to ensure that governmental entities' public deposits placed in participating depositories are secured with collateral of 102 percent of the public deposits, less any applicable deposit insurance. An eligible depository may not retain or accept any public deposit unless it has deposited the required collateral with a qualified escrow agent or the Administrator. The Administrator manages the pooled collateral program, including reporting on each depository's compliance with the program.

**E. Allowance for Uncollectible Accounts**

Allowances for uncollectible accounts receivable are estimated by the Town. The amount recorded as uncollectible at June 30, 2025 in the Utilities Fund was \$21,000.

**F. Inventories**

The Town accounts for its inventories in the governmental funds using the consumption method. Inventories of the governmental funds consist of expendable supplies held for consumption and are recorded as expenditures at the time of consumption.

These inventories are stated at cost using the first-in, first-out (FIFO) method of valuation.

**G. Property Tax Calendar**

Property taxes are recognized as revenue in the fiscal year they are levied and collected or if they are collected within 60 days subsequent to fiscal year-end. Property taxes not collected within 60 days subsequent to fiscal year-end are reported as unavailable revenue. Property taxes collected in advance of the fiscal year for which they are levied are reported as unearned revenue.

**TOWN OF JEROME, ARIZONA****Notes to Financial Statements****June 30, 2025**

Item A.

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

The Town levies real property taxes on or before the third Monday in August that become due and payable in two equal installments. The first installment is due on the first day of October and becomes delinquent after the first business day of November. The second installment is due on the first day of March of the next year and becomes delinquent after the first business day of May.

A lien assessed against real and personal property attaches on the first day of January preceding assessment and levy.

**H. Capital Assets**

Capital assets are reported at actual cost (or estimated historical cost if historical records are not available). Donated assets are reported at acquisition value.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets are as follows:

	Capitalization Threshold	Depreciation Method	Estimated Useful Life (years)
Land	\$ 5,000	N/A	N/A
Buildings and improvements	5,000	Straight-line	5-30
Machinery and equipment	5,000	Straight-line	3-20
Vehicles	5,000	Straight-line	5-10
Water system and improvements	5,000	Straight-line	15-50
Wastewater plant	5,000	Straight-line	15-50

**I. Deferred Outflows and Inflows of Resources**

The statement of net position and balance sheet include separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position that applies to future periods that will be recognized as an expense or expenditure in future periods. Deferred inflows of resources represent an acquisition of net position or fund balance that applies to future periods and will be recognized as a revenue in future periods.

**J. Postemployment Benefits**

For purposes of measuring the net pension and other postemployment benefits (OPEB) assets and liabilities, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expense, information about the plans' fiduciary net position and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including

**TOWN OF JEROME, ARIZONA**

**Notes to Financial Statements**

**June 30, 2025**

**Item A.**

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**K. Investment Earnings**

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments.

**L. Compensated Absences**

Compensated absences consist of PTO leave and sick leave earned by employees based on services already rendered.

There is no limit as to the number of hours employees may accumulate; however, any hours earned and unused in excess of 480 at the end of the calendar year is paid out to the employees at 60%. Upon termination of employment, only 60% of accrued PTO, up to a maximum of 180 hours, is paid to employees.

Accordingly, an estimate for PTO benefits has been accrued as a liability in the financial statements.

**M. Fund Balance Reporting**

The governmental funds' fund balances are reported separately within classifications based on a hierarchy of the constraints placed on those resources' use. The classifications are based on the relative strength of the constraints that control how the specific amounts can be spent. The classifications are nonspendable, restricted, and unrestricted, which includes committed, assigned, and unassigned fund balance classifications.

The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form, such as inventories, or are legally or contractually required to be maintained intact. Restricted fund balances are those that have externally imposed restrictions on their usage by creditors (such as through debt covenants), grantors, contributors, or laws and regulations.

The unrestricted fund balance category is composed of committed, assigned, and unassigned resources.

Committed fund balances are self-imposed limitations that the Town Council has approved, which is the highest level of decision-making authority within the Town. Only the Town Council can remove or change the constraints placed on committed fund balances.

**TOWN OF JEROME, ARIZONA**

**Notes to Financial Statements**

**June 30, 2025**

**Item A.**

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

Assigned fund balances are resources constrained by the Town's intent to be used for specific purposes, but that are neither restricted nor committed. The Town Council has authorized the Town manager to assign resources for a specific purpose.

The unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not reported in the other classifications. Also, deficits in fund balances of the other governmental funds are reported as unassigned.

When an expenditure is incurred that can be paid from either restricted or unrestricted fund balances, it is the Town's policy to use (the Town will use) restricted fund balance first. It is the Town's policy to use (the Town will use) committed amounts first when disbursing unrestricted fund balances, followed by assigned amounts, and lastly unassigned amounts.

**N. Leases**

As lessee, the town recognizes lease liabilities with an initial, individual value of \$20,000 or more. The Town uses its estimated incremental borrowing rate to measure lease liabilities unless it can readily determine the interest rate implicit in the lease. The Town's estimated incremental borrowing rate is based on the Town's borrowing rate for unsecured debt for a comparable amount and time period, and then decreased the based on full collateral.

As lessor, the Town recognizes lease receivables with an initial, individual value of \$20,000 or more. If there is no stated rate in the lease contract (or if the stated rate is not the rate the Town charges the lessee) and the implicit rate cannot be determined, the Town uses its own estimated incremental borrowing rate as the discount rate to measure lease receivables. The Town's estimated incremental borrowing rate is calculated as described above.

**O. Budgets**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at year end. The Town is subject to the State of Arizona's Spending Limitation Law for Towns and Cities. This law does not permit the Town to spend more than budgeted revenues plus the carry-over fund balances/net position from the prior fiscal year. The limitation is applied to the total of the combined funds. The Town complied with this law during the year

Expenditures may not legally exceed budgeted appropriations at the department level. The individual Budgetary Comparison Schedules as listed in the table of contents present all departments which incurred an excess of expenditures/expenses over appropriations for the year ended June 30, 2025, if any.

**TOWN OF JEROME, ARIZONA**

**Notes to Financial Statements**

**June 30, 2025**

Item A.

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued***

**P. Estimates**

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of certain contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

***NOTE 2 – DEPOSITS AND INVESTMENTS***

Arizona Revised Statutes (A.R.S.) authorize the Town to invest public monies in the State Treasurer's investment pool; obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations, or instrumentalities; specified state and local government bonds, notes, and other evidences of indebtedness; interest-earning investments such as savings accounts, certificates of deposit, and repurchase agreements in eligible depositories; specified commercial paper issued by corporations organized and doing business in the United States; specified bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars; and certain open-end and closed-end mutual funds, including exchange traded funds. In addition, the Town Treasurer may invest trust funds in certain fixed income securities of corporations doing business in the United States or District of Columbia.

*Credit risk*

Statutes have the following requirements for credit risk:

1. Commercial paper must be of prime quality and be rated within the top two ratings by a nationally recognized rating agency.
2. Bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars must be rated "A" or better at the time of purchase by at least two nationally recognized rating agencies.
3. Fixed income securities must carry one of the two highest ratings by Moody's investor's service and Standard and Poor's rating service. If only one of the above-mentioned services rates the security, it must carry the highest rating of that service.

*Custodial credit risk*

Statutes require collateral for deposits at 102 percent of all deposits federal depository insurance does not cover.

*Concentration of credit risk*

Statutes do not include any requirements for concentration of credit risk

**TOWN OF JEROME, ARIZONA****Notes to Financial Statements****June 30, 2025**

Item A.

***NOTE 2 – DEPOSITS AND INVESTMENTS – Continued******Interest rate risk***

Statutes require that public monies invested in securities and deposits have a maximum maturity of 5 years. The maximum maturity for investments in repurchase agreements is 180 days.

***Foreign currency risk***

Statutes do not allow foreign investments unless the investment is denominated in United States dollars.

The Town's investment policy states that the Town will conform with Arizona Revised Statutes. The Town does not have a formal investment policy with respect to custodial credit risk, concentration of credit risk, or foreign currency risk.

**Deposits**—At June 30, 2025, the carrying amount of the Town's total cash in bank was \$2,835,309 and the bank balances were \$3,012,172. Of the bank balances, \$356,305 was covered by federal depository insurance or similar insurance. The remainder was covered by collateral held by the pledging financial institution in the Town's name.

**Restricted cash** – Restricted cash in the Utilities Fund consists of monies restricted for the wastewater system project and refundable customer deposits in the amount of \$737,397 and \$31,648 respectively for a total of \$752,890.

**Investments**—The Town reported investments in the State Treasurer's Investment Pool 5 with a reported amount of \$1,964. The Standard and Poor's credit quality rating of the pool is AAA.

The State Board of Investment provides oversight for the State Treasurer's pools. The fair value of a participant's position in the pool approximates the value of that participant's pool shares and the participant's shares are not identified with specific investments.

The Town's Pension Trust Fund had investments in mutual funds of \$210,187 at June 30, 2025, categorized within the fair value hierarchy established by generally accepted accounting principles as Level 1. Investments categorized as Level 1 are valued using prices quoted in active markets for those investments.

A reconciliation of cash, deposits, and investments to amounts shown on the statements of net position follows:

	Governmental activities	Business-type activities	Pension Trust Fund	Total
Net other postemployment benefit a				
Statement of net position:				
Cash on hand	\$ 575	\$ -	\$ -	\$ 575
State Treasurer's investment pool 5	1,964	-	-	1,964
Mutual funds	-	-	210,187	210,187
Cash and cash equivalents	2,092,187	743,122	21,564	2,856,873
Total	<u>\$ 2,094,726</u>	<u>\$ 743,122</u>	<u>\$ 231,751</u>	<u>\$ 3,069,599</u>

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 3 – DUE FROM OTHER GOVERNMENTS**

Amounts due from other governments in the General Fund at June 30, 2025 consisted of \$3,453 in state-shared revenue from sales taxes, \$1,781 in state-shared revenue from auto lieu taxes, \$126,264 in local sales taxes collected by the State, and \$53,455 in Wildland Fire Fees from another agencies.

Amounts due from other governments in the HURF Fund at June 30, 2025 consisted of \$4,870 in state-shared revenue from Highway User Revenue Fund (HURF) taxes.

Amounts due from other governments in the Grants Fund at June 30, 2025 consisted of \$53,041 in various grants revenues from the State of Arizona.

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2025, was as follows:

	<u>Balance</u>			<u>Balance</u>
	<u>July 1, 2024</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30, 2025</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 295,751	\$ 115,698	\$ -	\$ 411,449
Construction in process	66,717	50,000	-	116,717
<b>Total capital assets not being depreciated</b>	<b>362,468</b>	<b>165,698</b>	<b>-</b>	<b>528,166</b>
Capital assets being depreciated:				
Buildings and improvements	1,664,480	462,793	-	2,127,273
Vehicles and equipment	1,967,446	50,026	(15,000)	2,002,472
Infrastructure	716,762	-	-	716,762
<b>Total</b>	<b>4,348,688</b>	<b>512,819</b>	<b>(15,000)</b>	<b>4,846,507</b>
Less accumulated depreciation for:				
Buildings and improvements	(1,199,117)	(32,036)	-	(1,231,153)
Vehicles and equipment	(1,397,043)	(122,556)	15,000	(1,504,599)
Infrastructure	(62,292)	(16,467)	-	(78,759)
<b>Total</b>	<b>(2,658,452)</b>	<b>(171,059)</b>	<b>15,000</b>	<b>(2,814,511)</b>
<b>Total capital assets being depreciated, net</b>	<b>1,690,236</b>	<b>341,760</b>	<b>-</b>	<b>2,031,996</b>
Governmental activities capital assets, net	<b>\$ 2,052,704</b>	<b>\$ 507,458</b>	<b>\$ -</b>	<b>\$ 2,560,162</b>

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 4 – CAPITAL ASSETS – *Continued***

	Balance July 1, 2024	Increases	Decreases	Balance June 30, 2025
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 22,080	\$ -	\$ -	\$ 22,080
Construction in progress	685,701	174,844	-	860,545
<b>Total capital assets not being depreciated</b>	<b>707,781</b>	<b>174,844</b>	<b>-</b>	<b>882,625</b>
Capital assets being depreciated:				
Buildings and infrastructure	4,076,885	-	-	4,076,885
Vehicles and equipment	235,211	-	-	235,211
<b>Total</b>	<b>4,312,096</b>	<b>-</b>	<b>-</b>	<b>4,312,096</b>
Less accumulated depreciation for:				
Buildings and infrastructure	(1,846,152)	(86,476)	-	(1,932,628)
Vehicles and equipment	(189,714)	(8,853)	-	(198,567)
<b>Total</b>	<b>(2,035,866)</b>	<b>(95,329)</b>	<b>-</b>	<b>(2,131,195)</b>
<b>Total capital assets being depreciated, net</b>	<b>2,276,230</b>	<b>(95,329)</b>	<b>-</b>	<b>2,180,901</b>
Business-type activities capital assets, net	<b><u>\$ 2,984,011</u></b>	<b><u>\$ 79,515</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,063,526</u></b>

Depreciation expense was charged to functions as follows:

Governmental activities:			
General government		\$ 56,308	
Public safety		91,658	
Public works and streets		21,735	
Community development		625	
Culture and recreation		733	
<b>Total governmental activities depreciation expense</b>		<b><u>\$ 171,059</u></b>	
Business-type activities:			
Water	\$ 74,356		
Sewer	20,697		
Sanitation and recycling	276		
<b>Net other postemployment benefit asset</b>	<b><u>\$ 95,329</u></b>		

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 5 – LONG-TERM LIABILITIES**

The following schedule details the Town's long-term liability and obligation activity for the year ended June 30, 2025.

	Balance July 1, 2024	Additions	Reductions	Balance June 30, 2025	Due within 1 year
<b>Governmental activities:</b>					
Net pension liability	\$ 205,475	\$ 42,876	\$ -	\$ 248,351	\$ -
Compensated absences payable	115,002	18,760	-	133,762	100,322
<b>Total governmental activities</b>					
long-term liabilities	<u>\$ 320,477</u>	<u>\$ 61,636</u>	<u>\$ -</u>	<u>\$ 382,113</u>	<u>\$ 100,322</u>
<b>Business-type activities:</b>					
Net other postemployment benefit asset					
borrowings and direct placement	\$ 900,000	\$ 1,819,000	\$ 900,000	\$ 1,819,000	\$ -
Compensated absences payable	6,084	1,189	-	7,273	5,455
<b>Total business-type activities</b>					
long-term liabilities	<u>\$ 906,084</u>	<u>\$ 1,820,189</u>	<u>\$ 900,000</u>	<u>\$ 1,826,273</u>	<u>\$ 5,455</u>

Rural Water Financing Agency loan issued on October 22, 2024, for \$1,819,000. The note bears interest at 4.95%. Proceeds used for activities in connection with wastewater treatment plant improvements. Interest payments are due monthly. Loan amount is due on October 1, 2026.

**NOTE 6 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town carries commercial insurance for all such risks of loss, including workers' compensation and employees' health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS**

The Town participates in two separate retirement plans.

For nonpublic safety employees, the Town contributes eight percent of the employees' covered payroll to a defined contribution plan. Employees may contribute to the plan; however, they are not required to make any contributions to the plan. For the year ended June 30, 2025, the Town contributed a total \$107,002 on behalf of employees to the plan.

For public safety employees, the Town contributes to the Public Safety Personnel Retirement System (PSPRS). PSPRS is a component unit of the State of Arizona.

At June 30, 2024, the Town reported the following amounts related to PSPRS:

<b>Statement of Net Position and Statement of Activities</b>	<b>Governmental Activities</b>
Net pension liability	\$ 248,351
Net OPEB Asset	(5,923)
Deferred outflows of resources related to pensions and OPEB	161,070
Deferred inflows of resources related to pensions and OPEB	20,669

The Town reported \$110,535 of pension expenditures in the governmental funds related to all pension plans to which it contributes.

**Plan Description** – Town police employees participate in the Public Safety Personnel Retirement System (PSPRS) or employees who became members on or after July 1, 2017, may participate in the Public Safety Personnel Defined Contribution Retirement Plan (PSPDCRP). The PSPRS administers agent and cost-sharing multiple-employer defined benefit pension plans and agent and cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plans. A nine-member board known as the Board of Trustees and the participating local boards govern the PSPRS according to the provisions of A.R.S. Title 38, Chapter 5, Article 4. Employees who were PSPRS members before July 1, 2017, participate in the agent plans, and those who became PSPRS members on or after July 1, 2017, participate in the cost-sharing plans (PSPRS Tier 3 Risk Pool) which are not further disclosed because of their relative insignificance to the Town's financial statements.

The PSPRS issue publicly available financial reports that include their financial statements and required supplementary information. The reports are available on the PSPRS Web site at [www.psprs.com](http://www.psprs.com).

**Benefits Provided** – The PSPRS provide retirement, health insurance premium supplement, disability, and survivor benefits.

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

***NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued***

State statute establishes benefit terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

<b>PSPRS</b>	<b>Initial Membership Date:</b>	
	Before January 1, 2012	On or after January 1, 2012 and before July 1, 2017
<b>Retirement and Disability</b>		
Years of service and age required to receive benefit	20 years of service, any age 15 years of service, age 62	25 years of service or 15 years of credited service, age 52.5
Final average salary is based on	Highest 36 consecutive months of last 20 years	Highest 60 consecutive months of last 20 years
<b>Benefit percentage</b>		
Normal Retirement	50% less 2.0% for each year of credited service less than 20 years OR plus 2.0% to 2.5% for each year of credited services over 20 years, not to exceed 80%	1.5% to 2.5% per year of credited service, not to exceed 80%
Accidental Disability Retirement	50% or normal retirement, whichever is greater	
Catastrophic Disability Retirement	Net other postemployment benefit asset 90% for the first 60 months then reduced to either 62.5% or normal retirement, whichever is greater	
Ordinary Disability Retirement	Normal retirement calculated with actual years of credited service or 20 years of credited service, whichever is greater, multiplied by years of credited service (not to exceed 20 years) divided by 20	
<b>Survivor Benefit</b>		
Retired Members	80% to 100% of retired member's pension benefit	
Active Members	80% to 100% of accidental disability retirement benefit or 100% of average monthly compensation if death was result of injuries received on the job	

Retirement and survivor benefits are subject to automatic cost-of-living adjustments based on inflation. PSPRS also provides temporary disability benefits of 50 percent of the member's compensation for up to 12 months.

Health insurance premium benefits are available to retired or disabled members with 5 years of credited service. The benefits are payable only with respect to allowable health insurance premiums for which the member is responsible. Benefits range from \$100 per month to \$260 per month depending on the age of the member and dependents.

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

***NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued***

**Employees Covered by Benefit Terms** – At June 30, 2025, the following employees were covered by the agent pension plans' benefit terms:

	<b>PSPRS Police</b>	
	<b>Pension</b>	<b>Health</b>
Inactive employees entitled to but not yet receiving benefits	2	1
Active employees	3	3
Total	<u>5</u>	<u>4</u>

**Contributions** – State statutes establish the pension contribution requirements for active PSPRS employees. In accordance with state statutes, annual actuarial valuations determine employer contribution requirements for PSPRS pension and health insurance premium benefits. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. Contributions rates for the year ended June 30, 2025, are indicated below. Rates are a percentage of active members' annual covered payroll.

	<b>Active Member- Pension</b>	<b>Town-Pension</b>	<b>Town-Health Insurance</b>
	7.65 - 8.63%	16.45%	0.59%
PSPRS Police			

The Town's contributions to the plans for the year ended June 30, 2025, were:

	<b>Health Insurance Premium Benefit</b>	
	<b>Pension</b>	<b>Pension</b>
PSPRS Police	\$ 54,936	\$ 1,517

During fiscal year 2025, the Town paid for 100 percent of PSPRS pension and OPEB contributions from the General Fund.

**Liability** – At June 30, 2025, the Town reported the following assets and liabilities:

	<b>Net Pension Liability</b>	<b>Net OPEB (Asset) Liability</b>
	\$ 248,351	\$ (5,923)
PSPRS Police		

The net assets and net liabilities were measured as of June 30, 2024, and the total liability used to calculate the net asset or liability was determined by an actuarial valuation as of that date.

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

***NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – Continued***

**Actuarial Assumptions** – The significant actuarial assumptions used to measure the total pension/OPEB liability are as follows:

Actuarial valuation date	June 30, 2024
Actuarial cost method	Entry age normal
Investment rate of return	7.2%
Wage inflation	3.0 - 6.25% for pensions/not applicable for OPEB
Price inflation	2.5% for pensions/not applicable for OPEB
Cost-of-living adjustment	1.85% for pensions/not applicable for OPEB
Mortality rates	PubS-2010 tables
Healthcare cost trend rate	Not applicable

Actuarial assumptions used in the June 30, 2024, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2021.

The long-term expected rate of return on PSPRS plan investments was determined to be 7.2 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expenses and inflation) are developed for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-term Expected Real Rate of Return</b>
U.S Public Equity	24%	3.62%
International Public Equity	16%	4.47%
Global Private Equity	27%	7.05%
Core Bonds	6%	2.44%
Private credit	20%	6.24%
Diversifying Strategies	5%	3.15%
Cash - Mellon	2%	0.89%
<b>Total</b>	<b>100%</b>	

Net other postemployment benefit asset

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – *Continued***

**Discount Rate** – At June 30, 2024, the discount rate used to measure the PSPRS total pension/OPEB liabilities was 7.2 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between the actuarially determined contribution rate and the member rate. Based on those assumptions, the plans' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension/OPEB liability.

**Changes in the Net Pension/OPEB Liability (Asset)**

PSPRS - Police	Pension Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a) - (b)
	\$ 1,440,257	\$ 1,234,772	\$ 205,485
Balances at June 30, 2024			
Changes for the year			
Service Cost	33,493	-	33,493
Interest on the total liability	106,110	-	106,110
Differences between expected and actual experience in the measurement of the liability	97,708	-	97,708
Contributions-employer	-	48,649	(48,649)
Contributions-employee	-	18,181	(18,181)
Net investment income	-	128,654	(128,654)
Administrative expense	-	(1,039)	1,039
Net changes	237,311	194,445	42,866
Balances at June 30, 2025	<u>\$ 1,677,568</u>	<u>\$ 1,429,217</u>	<u>\$ 248,351</u>

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – *Continued***

**PSPRS - Police**

	Health Insurance Premium Benefit Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (Asset) (a) - (b)
	\$ 44,036	\$ 45,763	\$ (1,727)
Balances at June 30, 2022			
Changes for the year			
Service Cost	1,313	-	1,313
Interest on the total liability	3,265	-	3,265
Differences between expected and actual experience in the measurement of the liability	(2,445)	-	(2,445)
Changes of assumptions	-	-	-
Contributions-employer	-	1,693	(1,693)
Net investment income	-	4,670	(4,670)
Administrative expense	-	(34)	34
Net changes	2,133	6,329	(4,196)
Balances at June 30, 2023	<u>\$ 46,169</u>	<u>\$ 52,092</u>	<u>\$ (5,923)</u>

**Sensitivity of the Town's Net Pension/OPEB (Asset) Liability to Changes in the Discount Rate** – The following table presents the Town's net pension/OPEB (assets) liabilities calculated using the discount rate of 7.2 percent, as well as what the Town's net pension/OPEB (asset) liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.2 percent) or 1 percentage point higher (8.2 percent) than the current rate:

	Current Discount		
	1% Decrease (6.2%)	Rate (7.2%)	1% Increase (8.2%)
	\$ 464,232	\$ 248,351	\$ 68,373
PSPRS Police			
Net pension (asset) liability	\$ 464,232	\$ 248,351	\$ 68,373
Net OPEB (asset) liability	(475)	(5,923)	(10,550)

**Plan Fiduciary Net Position** – Detailed information about the plans' fiduciary net position is available in the separately issued PSPRS financial reports.

**Expense** – For the year ended June 30, 2025, the Town recognized the following pension and OPEB expense:

	<u>Pension Expense</u>	<u>OPEB Expense</u>
	\$ 109,909	\$ 626
PSPRS Police		

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

**NOTE 7 – PENSIONS AND OTHER POSTEMPLOYMENT BENEFITS – *Continued***

**Deferred Outflows/Inflows of Resources** – At June 30, 2025, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions and OPEB from the following sources:

**PSPRS - Police**

	<b>Health Insurance Premium</b>			
	<b>Pension</b>		<b>Benefit</b>	
	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected actual experience	\$ 102,631	\$ -	\$ 1,052	\$ 3,434
Changes of assumptions	579	-	355	-
Net difference between projected and actual earnings on plan investments	-	16,720	-	515
Town contributions subsequent to the measurement date	54,936	-	1,517	-
<b>Total</b>	<b><u>\$ 158,146</u></b>	<b><u>\$ 16,720</u></b>	<b><u>\$ 2,924</u></b>	<b><u>\$ 3,949</u></b>
Net other postemployment benefit asset				

The amounts reported as deferred outflows of resources related to pensions and OPEB resulting from Town contributions subsequent to the measurement date will be recognized as an increase in the net asset or a reduction of the net liability in the year ending June 30, 2026. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions and OPEB will be recognized as expenses as follows:

Year ended June 30,	<b>PSPRS Police</b>	
	<b>Pension</b>	<b>Health</b>
2026	\$ 52,514	\$ (1,897)
2027	49,907	523
2028	(8,455)	(905)
2029	(7,476)	(263)
2030	-	-
Thereafter	-	-

**TOWN OF JEROME, ARIZONA**  
**Notes to Financial Statements**  
**June 30, 2025**

Item A.

***NOTE 8 – INTERFUND BALANCES AND ACTIVITY***

Interfund transfers – Interfund transfers for the year ended June 30, 2025, were as follows:

Transfer From	Transfer To	
	HURF Fund	
General Fund	\$ 129,197	
Utilities Fund	52,048	
	<u>\$ 181,245</u>	

The purpose of the transfers shown above to the Utilities Fund and HURF from the General Fund was to cover budgeted expenses.

***NOTE 9 – ACCOUNTING CHANGES AND ERROR CORRECTIONS***

During fiscal year 2025, accounting changes for the implementation of GASB Statement No. 101, *Compensated Absences* resulted in adjustments to and restatements of beginning net position and/or fund balance, as follows:

	Net position/fund balance at June 30, 2024 as previously reported	Change in accounting principle GASB 101	Net position/fund balance July 1, 2024 as restated
Government-wide			
Governmental activities	<u>\$ 3,920,938</u>	<u>\$ (78,056)</u>	<u>\$ 3,842,882</u>

## **REQUIRED SUPPLEMENTARY INFORMATION**

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**General Fund**  
**Year Ended June 30, 2025**

Item A.

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
<b>Revenues</b>				
Taxes	\$ 1,450,000	\$ 1,450,000	\$ 1,367,060	\$ (82,940)
Intergovernmental	459,172	459,172	548,732	89,560
Charges for services	303,500	303,500	194,084	(109,416)
Parking	355,000	355,000	392,720	37,720
Fines and forfeits	71,000	71,000	103,300	32,300
Licenses and permits	35,700	35,700	31,694	(4,006)
Miscellaneous	218,623	218,623	15,633	(202,990)
Investment earnings	14,000	14,000	21,371	7,371
Donations and grants	2,000,800	2,000,800	13,392	(1,987,408)
<b>Net (Total revenues)</b>	<b>4,907,795</b>	<b>4,907,795</b>	<b>2,687,986</b>	<b>(2,219,809)</b>
<b>Expenditures</b>				
General government	608,700	608,700	574,907	33,793
Magistrate court	121,880	121,880	115,141	6,739
Police	838,100	838,100	760,934	77,166
Fire	663,150	663,150	597,355	65,795
Library	133,625	133,625	120,930	12,695
Planning and zoning	135,525	135,525	95,375	40,150
Parks	23,870	23,870	19,379	4,491
Properties	225,200	225,200	183,371	41,829
Parking	120,305	120,305	103,753	16,552
Capital	2,000,000	2,000,000	628,517	1,371,483
<b>Total expenditures</b>	<b>4,870,355</b>	<b>4,870,355</b>	<b>3,199,662</b>	<b>1,670,693</b>
Excess (deficiency) of revenues over expenditures	37,440	37,440	(511,676)	(549,116)
<b>Other financing sources (uses)</b>				
Sale of capital assets	12,500	12,500	8,160	(4,340)
Transfers	(490,000)	(490,000)	(129,197)	360,803
<b>Total other financing sources (uses)</b>	<b>(477,500)</b>	<b>(477,500)</b>	<b>(121,037)</b>	<b>356,463</b>
<b>Net change in fund balances</b>	<b>(440,060)</b>	<b>(440,060)</b>	<b>(632,713)</b>	<b>(192,653)</b>
Fund balances, beginning of year	1,645,687	1,645,687	1,645,687	-
<b>Fund balances, end of year</b>	<b>\$ 1,205,627</b>	<b>\$ 1,205,627</b>	<b>\$ 1,012,974</b>	<b>\$ (192,653)</b>

*See accompanying notes to budgetary comparison schedule.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**HURF Fund**  
**Year Ended June 30, 2025**

Item A.

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental	\$ 48,000	\$ 48,000	\$ 48,973	\$ 973
Investment earnings	2,750	2,750	3,906	1,156
<b>Total revenues</b>	<u>50,750</u>	<u>50,750</u>	<u>52,879</u>	<u>2,129</u>
Net other postemployment benefit asset				
<b>Expenditures</b>				
Current				
Public works and streets	240,730	240,730	210,856	29,874
Excess (deficiency) of revenues over expenditures	(189,980)	(189,980)	(157,977)	32,003
<b>Other financing sources (uses)</b>				
Transfers	190,000	190,000	181,245	(8,755)
<b>Net change in fund balances</b>	20	20	23,268	23,248
Fund balances, beginning of year	<u>72,166</u>	<u>72,166</u>	<u>72,166</u>	<u>-</u>
<b>Fund balances, end of year</b>	<u><u>\$ 72,186</u></u>	<u><u>\$ 72,186</u></u>	<u><u>\$ 95,434</u></u>	<u><u>\$ 23,248</u></u>

*See accompanying notes to budgetary comparison schedule.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**Grants Fund**  
**Year Ended June 30, 2025**

Item A.

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>Revenues</b>				
Intergovernmental	\$ 4,466,000	\$ 4,466,000	\$ 99,440	\$ (4,366,560)
Donations and grants	-	-	1,169	1,169
<b>Net (Total revenue)</b>	<b>4,466,000</b>	<b>4,466,000</b>	<b>100,609</b>	<b>(4,365,391)</b>
<b>Expenditures</b>				
Current				
General government	525,000	525,000	-	525,000
Public safety	-	-	36,294	(36,294)
Community development	-	-	13,700	(13,700)
Capital outlay	3,941,000	3,941,000	50,000	3,891,000
<b>Total expenditures</b>	<b>4,466,000</b>	<b>4,466,000</b>	<b>99,994</b>	<b>4,366,006</b>
Excess (deficiency) of revenues over expenditures	-	-	615	615
Fund balances, beginning of year	249,828	249,828	249,828	-
<b>Fund balances, end of year</b>	<b>\$ 249,828</b>	<b>\$ 249,828</b>	<b>\$ 250,443</b>	<b>\$ 615</b>

*See accompanying notes to budgetary comparison schedule.*

*Item A.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Notes to Budgetary Comparison Schedules**  
**June 30, 2025**

***NOTE 1 – BUDGETING AND BUDGETARY CONTROL***

Arizona Revised Statutes (A.R.S.) requires the Town to prepare and adopt a balanced budget annually for each governmental fund. The Town Council must approve such operating budgets on or before the third Monday in July to allow sufficient time for the legal announcements and hearings required for the adoption of the property tax levy on the third Monday in August. A.R.S. prohibits expenditures or liabilities in excess of the amounts budgeted.

Expenditures may not legally exceed appropriations at the department level. In certain instances, transfers of appropriations between departments or from the contingency account to a department may be made upon the Town Council's approval. With the exception of the General Fund, each fund includes only one department.

***NOTE 2 – BUDGETARY BASIS OF ACCOUNTING***

The Town's budget is prepared on a basis consistent with generally accepted accounting principles.

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Schedule of Changes in The Town's**  
**Net Pension/OPEB Liability (Asset) and Related Ratios**  
**Agent Plans**  
**June 30, 2025**

**PSPRS - Pension**

	Reporting Fiscal Year (Measurement Date)									
	2025 (2024)	2024 (2023)	2023 (2022)	2022 (2021)	2021 (2020)	2020 (2019)	2019 (2018)	2018 (2017)	2017 (2016)	2016 (2015)
Total pension liability										
Service cost	\$ 33,493	\$ 30,437	\$ 31,783	\$ 36,551	\$ 40,225	\$ 43,190	\$ 43,075	\$ 43,451	\$ 28,796	\$ 33,397
Interest on the total pension liability	106,110	92,939	80,513	74,004	60,487	53,067	32,409	27,384	22,890	19,718
Changes of benefit terms	-	-	-	-	-	-	-	(3,199)	31,147	-
Differences between expected and actual experience in the measurement of the pension liability	97,708	56,502	74,635	(16,628)	88,130	10,039	182,031	(5,961)	(30,273)	(10,398)
Changes of assumptions or other inputs	-	-	2,315	-	-	8,131	-	11,358	13,630	-
Net change in total pension liability	? 237,311	179,878	189,246	93,927	188,842	114,427	257,515	73,033	66,190	42,717
Total pension liability - beginning	1,440,257	1,260,379	1,071,133	977,206	788,364	673,937	416,422	343,389	277,199	234,482
Total pension liability - ending (a)	<u>\$ 1,677,568</u>	<u>\$ 1,440,257</u>	<u>\$ 1,260,379</u>	<u>\$ 1,071,133</u>	<u>\$ 977,206</u>	<u>\$ 788,364</u>	<u>\$ 673,937</u>	<u>\$ 416,422</u>	<u>\$ 343,389</u>	<u>\$ 277,199</u>
Plan fiduciary net position										
Contributions - employer	\$ 48,649	\$ 31,532	\$ 23,520	\$ 27,158	\$ 28,278	\$ 30,279	\$ 33,078	\$ 20,572	\$ 20,660	\$ 18,279
Contributions - employee	18,181	16,126	17,383	18,025	18,655	17,455	16,778	17,348	19,027	18,421
Net investment income	128,654	87,082	(45,477)	240,179	10,277	39,141	43,209	51,823	2,358	13,372
Hall/Parker Settlement	-	-	-	-	-	-	(19,614)	-	-	-
Administrative expense	(1,039)	(830)	(820)	(1,114)	(838)	(1,680)	(1,358)	(859)	(739)	(707)
Tiers 1 & 2 Adjustment	-	(18,692)	-	-	-	-	-	-	-	-
Other changes	-	1,500	-	-	-	-	112,027	6	(13,001)	(269)
Net change in plan fiduciary net position	194,445	116,718	(5,394)	284,248	56,372	85,195	184,120	88,890	28,305	49,096
Plan fiduciary net position - beginning	1,234,772	1,118,054	1,123,448	839,200	782,828	697,633	513,513	424,623	396,318	347,222
Plan fiduciary net position - ending (b)	<u>\$ 1,429,217</u>	<u>\$ 1,234,772</u>	<u>\$ 1,118,054</u>	<u>\$ 1,123,448</u>	<u>\$ 839,200</u>	<u>\$ 782,828</u>	<u>\$ 697,633</u>	<u>\$ 513,513</u>	<u>\$ 424,623</u>	<u>\$ 396,318</u>
Town's net pension liability (asset) - ending (a) - (b)	<u>\$ 248,351</u>	<u>\$ 205,485</u>	<u>\$ 142,325</u>	<u>\$ (52,315)</u>	<u>\$ 138,006</u>	<u>\$ 5,536</u>	<u>\$ (23,696)</u>	<u>\$ (97,091)</u>	<u>\$ (81,234)</u>	<u>\$(119,119)</u>
Plan fiduciary net position as a percentage of the total pension liability	85.20%	85.73%	88.71%	104.88%	85.88%	99.30%	103.52%	123.32%	123.66%	142.97%
Covered payroll	\$ 210,802	\$ 189,753	\$ 165,725	\$ 235,033	\$ 214,538	\$ 203,480	\$ 195,265	\$ 176,917	\$ 136,151	\$ 134,655
Town's net pension (asset) liability as a percentage of covered payroll	117.81%	108.29%	85.88%	-22.26%	64.33%	2.72%	-12.14%	-54.88%	-59.66%	-88.46%

*See accompanying notes to pension/OPEB plan schedules.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Schedule of Changes in The Town's**  
**Net Pension/OPEB Liability (Asset) and Related Ratios**  
**Agent Plans**  
**June 30, 2025**

**PS PRS - Health Insurance Premium Benefit**

	Reporting Fiscal Year (Measurement Date)									2017 through 2016
	2025 (2024)	2024 (2023)	2023 (2022)	2022 (2021)	2021 (2020)	2020 (2019)	2019 (2018)	2018 (2017)		
Total OPEB liability										
Service cost	\$ 1,313	\$ 1,429	\$ 1,484	\$ 1,687	\$ 1,924	\$ 1,269	\$ 1,601	\$ 1,521		Information not available
Interest on the total OPEB liability	3,265	2,914	2,583	2,597	2,285	2,337	1,289	1,216		
Differences between expected and actual experience in the measurement of the pension liability	(2,445)	655	273	(4,261)	724	(5,243)	10,803	(353)		
Changes of assumptions or other inputs	-	-	792	-	-	275	-	(1,214)		
Net change in total OPEB liability	2,133	4,998	5,132	23	4,933	(1,362)	13,693	1,170		
Total OPEB liability - beginning	44,036	39,038	33,906	33,883	28,950	30,312	16,619	15,449		
Total OPEB liability - ending (a)	<u>\$ 46,169</u>	<u>\$ 44,036</u>	<u>\$ 39,038</u>	<u>\$ 33,906</u>	<u>\$ 33,883</u>	<u>\$ 28,950</u>	<u>\$ 30,312</u>	<u>\$ 16,619</u>		
Plan fiduciary net position										
Contributions - employer	\$ 1,693	\$ 1,353	\$ 1,328	\$ 1,805	\$ 1,695	\$ 982	\$ 957	\$ 651		
Net investment income	4,670	3,174	(1,655)	8,671	371	1,475	1,703	2,500		
Administrative expense	(34)	(32)	(29)	(36)	(30)	(25)	(26)	(23)		
Other changes	-	-	-	-	-	-	(1)	-		
Net change in plan fiduciary net position	6,329	4,495	(356)	10,440	2,036	2,432	2,633	3,128		
Plan fiduciary net position - beginning	45,763	41,268	41,624	31,184	29,148	26,716	24,083	20,955		
Plan fiduciary net position - ending (b)	<u>\$ 52,092</u>	<u>\$ 45,763</u>	<u>\$ 41,268</u>	<u>\$ 41,624</u>	<u>\$ 31,184</u>	<u>\$ 29,148</u>	<u>\$ 26,716</u>	<u>\$ 24,083</u>		
Town's net OPEB (asset) liability - ending (a) - (b)	<u>\$ (5,923)</u>	<u>\$ (1,727)</u>	<u>\$ (2,230)</u>	<u>\$ (7,718)</u>	<u>\$ 2,699</u>	<u>\$ (198)</u>	<u>\$ 3,596</u>	<u>\$ (7,464)</u>		
Plan fiduciary net position as a percentage of the total OPEB liability	112.83%	103.92%	105.71%	122.76%	92.03%	100.68%	88.14%	144.91%		
Covered payroll	\$ 210,802	\$ 189,753	\$ 165,725	\$ 235,033	\$ 214,538	\$ 203,480	\$ 195,265	\$ 176,917		
Town's net OPEB (asset) liability as a percentage of covered payroll	-2.81%	-0.91%	-1.35%	-3.28%	1.26%	-0.10%	1.84%	-4.22%		

*See accompanying notes to pension/OPEB plan schedules.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Schedule of Town Pension/OPEB Contributions**  
**June 30, 2025**

	<b>PS PRS - Pension</b> <b>Reporting Fiscal Year</b>									
	<b>2025</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Actuarially determined contribution	\$ 54,936	\$ 34,120	\$ 24,456	\$ 24,323	\$ 27,158	\$ 28,276	\$ 30,279	\$ 33,078	\$ 20,572	\$ 20,660
Town's contributions in relation to the actuarially determined contribution	(54,936)	(34,120)	(24,456)	(24,323)	(27,158)	(28,276)	(30,279)	(33,078)	(20,572)	(20,660)
Town's contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered-employee payroll	<u>\$ 238,390</u>	<u>\$ 210,802</u>	<u>\$ 189,753</u>	<u>\$ 165,725</u>	<u>\$ 235,033</u>	<u>\$ 214,538</u>	<u>\$ 203,480</u>	<u>\$ 195,265</u>	<u>\$ 176,917</u>	<u>\$ 136,151</u>
Town's contributions as a percentage of covered payroll	23.04%	16.19%	12.89%	14.68%	11.55%	13.18%	14.88%	16.94%	11.63%	15.17%
<b>Net other postemployment benefit asset</b> <b>Reporting Fiscal Year</b>										
	<b>2025</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Actuarially determined contribution	\$ 1,517	\$ 1,659	\$ 1,030	\$ 1,693	\$ 1,805	\$ 1,695	\$ 982	\$ 957	\$ 651	Information not available
Town's contributions in relation to the actuarially determined contribution	(1,517)	(1,659)	(1,030)	(1,693)	(1,805)	(1,695)	(982)	(957)	(651)	
Town's contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Town's covered payroll	<u>\$ 238,390</u>	<u>\$ 210,802</u>	<u>\$ 189,753</u>	<u>\$ 165,725</u>	<u>\$ 235,033</u>	<u>\$ 214,538</u>	<u>\$ 203,480</u>	<u>\$ 195,265</u>	<u>\$ 176,917</u>	
Town's contributions as a percentage of covered payroll	0.64%	0.79%	0.54%	1.02%	0.77%	0.79%	0.48%	0.49%	0.37%	

*See accompanying notes to pension/OPEB plan schedules.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Notes to Pension/OPEB Plan Schedules**  
**June 30, 2025**

Item A.

***NOTE 1 – ACTUARILY DETERMINED CONTRIBUTION RATES***

Actuarial determined contribution rates for PSPRS are calculated as of June 30 two years prior to the end of the fiscal year in which contributions are made. The actuarial methods and assumptions used to establish the contribution requirements are as follows:

Actuarial cost method	Entry age normal
Amortization method	Level percent-of-pay, closed
Remaining amortization period as of the 2022 actuarial valuation	15 years
Asset valuation method	7-year smoothed market value; 80%/120% market corridor
Actuarial assumptions:	
Investment rate of return	In the 2022 actuarial valuation, the investment rate of return was decreased from 7.3% to 7.2%. In the 2019 actuarial valuation, the investment rate of return was decreased from 7.4% to 7.3%. In 2017 actuarial valuation, the investment rate of return was decreased from 7.5% to 7.4%. In the 2016 actuarial valuation, the investment rate of return was decreased from 7.85% to 7.5%. In the 2013 actuarial valuation, the investment rate of return was decreased from 8.0% to 7.85%.
Projected salary increases	In the 2017 actuarial valuation, projected salary increases were decreased from 4.0%–8.0% to 3.5%–7.5% for PSPRS. In the 2014 actuarial valuation, projected salary increases were decreased from 4.5%–8.5% to 4.0%–8.0% for PSPRS. In the 2013 actuarial valuation, projected salary increases were decreased from 5.0%–9.0% to 4.5%–8.5% for PSPRS.
Wage growth	In the 2022 actuarial valuation, wage growth was changed from 3.5% to a range of 3.0% - 6.25%. In the 2017 actuarial valuation, wage growth was decreased from 4% to 3.5%. In the 2014 actuarial valuation, wage growth was decreased from 4.5% to 4.0%. In the 2013 actuarial valuation, wage growth was decreased from 5.0% to 4.5%.
Retirement age	Experience-based table of rates that is specific to the type of eligibility condition. Last updated for the 2012 valuation pursuant to an experience study of the period July 1, 2006 - June 30, 2011.
Mortality	Net other postemployment benefit asset In the 2019 actuarial valuation, changed to PubS-2010 tables. In the 2017 actuarial valuation, changed to RP-2014 tables, with 75% of MP-2016 fully generational projection scales. RP-2000 mortality table (adjusted by 105% for both males and females)

*Item A.*

**TOWN OF JEROME, ARIZONA**  
**Required Supplementary Information**  
**Notes to Pension/OPEB Plan Schedules**  
**June 30, 2025**

***NOTE 2 – FACTORS THAT AFFECT TRENDS***

Arizona courts have ruled that provisions of a 2011 law that changed the mechanism for funding permanent pension benefit increases and increased employee pension contribution rates were unconstitutional or a breach of contract because those provisions apply to individuals who were members as of the law's effective date. As a result, the PSPRS changed benefit terms to reflect the prior mechanism for funding permanent benefit increases for those members and revised actuarial assumptions to explicitly value future permanent benefit increases. PSPRS also reduced those members' employee contribution rates. These changes are reflected in the plans' pension liabilities for fiscal year 2015 (measurement date 2014) for members who were retired as of the law's effective date and fiscal year 2018 (measurement date 2017) for members who retired or will retire after the law's effective date.

These changes also increased the PSPRS-required pension contributions beginning in fiscal year 2016 for members who were retired as of the law's effective date. These changes increased the PSPRS-required contributions beginning in fiscal year 2019 for members who retired or will retire after the law's effective date. Also, the Town refunded excess employee contributions to PSPRS members. PSPRS allowed the Town to reduce its actual employer contributions for the refund amounts. As a result, the Town's pension contributions were less than the actuarially or statutorily determined contributions for 2018 and 2019.

## **OTHER SUPPLEMENTARY INFORMATION**

**TOWN OF JEROME, ARIZONA**  
**Other Supplementary Information**  
**Segmented Statement of Revenue, Expenses, and Changes**  
**in Fund Net Position**  
**Utilities Fund**  
**Year Ended June 30, 2025**

Item A.

	Water Utility	Sewer Utility	Sanitation Utility	Total Utilities Fund
<b>Operating revenues</b>				
Charges for services	\$ 188,029	\$ 195,771	\$ 175,334	\$ 559,134
Miscellaneous	1,309	-	-	1,309
<b>Total operating revenues</b>	<b>189,338</b>	<b>195,771</b>	<b>175,334</b>	<b>560,443</b>
<b>Operating expenses</b>				
Personnel	125,418	67,927	111,267	304,612
Legal and professional	9,665	88,907	-	98,572
Depreciation	74,356	20,697	276	95,329
Contract services	12,690	41,070	2,530	56,290
Net other postemployment benefit asset	27,754	17,327	9,122	54,203
Office	13,990	15,848	6,029	35,867
Fees and permits	430	2,969	21,473	24,872
Insurance	7,262	7,262	7,262	21,786
Fuel	2,967	1,343	4,354	8,664
Miscellaneous	2,400	3,352	2,691	8,443
Utilities	505	2,455	-	2,960
Tools and equipment	306	1,277	1,369	2,952
<b>Total operating expenses</b>	<b>277,743</b>	<b>270,434</b>	<b>166,373</b>	<b>714,550</b>
<b>Operating income</b>	<b>(88,405)</b>	<b>(74,663)</b>	<b>8,961</b>	<b>(154,107)</b>
<b>Nonoperating revenues (expenses)</b>				
Investment earnings	-	30,275	-	30,275
Interest expense	-	(80,678)	-	(80,678)
<b>Total nonoperating revenues (expenses)</b>	<b>-</b>	<b>(50,403)</b>	<b>-</b>	<b>(50,403)</b>
<b>Income (loss) before transfers</b>	<b>(88,405)</b>	<b>(125,066)</b>	<b>8,961</b>	<b>(204,510)</b>
Transfer out	(59,016)	(59,016)	(69,016)	(187,048)
Transfer in	-	70,000	65,000	135,000
Capital grant contribution	21,466	-	-	21,466
<b>Increase (decrease) in net position</b>	<b>(125,955)</b>	<b>(114,082)</b>	<b>4,945</b>	<b>(235,092)</b>
Net position, beginning of year	1,576,155	810,217	(175,962)	2,210,410
<b>Net position, end of year</b>	<b>\$1,450,200</b>	<b>\$ 696,135</b>	<b>\$ (171,017)</b>	<b>\$1,975,318</b>



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***

To the Town Council  
Town of Jerome, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Jerome, Arizona, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Town of Jerome, Arizona's basic financial statements and have issued our report thereon dated December 9, 2025.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town of Jerome, Arizona's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Jerome, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Jerome, Arizona's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Jerome, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



December 9, 2025

**File Attachments for Item:**

**A. Financial Report and Detail Invoice Register Report for December, 2025**

Council will consider and may approve the financial reports for month ending December, 2025.

TOWN OF JEROME  
COMBINED CASH INVESTMENT  
DECEMBER 31, 2025

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,963.97
99-00-1011	NBA CHECKING	1,108.43
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	73,156.16
99-00-1020	OAZ GENERAL SAVINGS	742,698.24
99-00-1050	XPRESS DEPOSIT ACCOUNT	34,324.59
		<hr/>
	TOTAL COMBINED CASH	853,256.39
99-00-1800	CASH CLEARING - UTILITY MGMT	( 658.92)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	( 852,627.47)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	727,535.93
20	ALLOCATION TO UTILITY FUND	177,900.12
30	ALLOCATION TO HURF FUND	( 692,740.25)
35	ALLOCATION TO PARKING FUND	211,780.10
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	15,301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE	89,598.39
60	ALLOCATION TO CAPITAL GRANTS FUND	824,803.74
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	( 331,455.01)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	( 245,577.43)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	852,627.47
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	( 852,627.47)
		<hr/>

ZERO PROOF IF ALLOCATIONS BALANCE	.00
	<hr/>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	727,535.93
10-00-1005	PETTY CASH - GENERAL GOV	275.00
10-00-1007	COURT - CHECKING & BOND ACCT	82,043.89
10-00-1008	COURT - JCEF ACCT	14,613.13
10-00-1009	COURT - FTG ACCT	10,981.71
10-00-1014	PETTY CASH - FIRE DEPT	150.00
10-00-1015	PETTY CASH - LIBRARY	150.00
10-00-1115	FRANCHISE FEES	4,223.74
10-00-1120	GF ACCOUNTS RECEIVABLE	705.51
10-00-1135	PROPERTY TAXES	764.22
10-00-1175	ACCOUNTS RECEIVABLE LEASES	181,939.00

TOTAL ASSETS

1,023,382.13

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	( .03)
10-00-2403	UNEMPLOYMENT TAXES	77.54
10-00-2405	AFLAC	16.26
10-00-2406	HEALTH INSURANCE	7,234.57
10-00-2409	PSPRS	118.86
10-00-2410	WAGES PAYABLE	.01
10-00-2412	HDHP SAVINGS	236.30
10-00-2413	WORKMAN'S COMP PR LIABILITY	.03
10-00-2600	CUSTOMER DEPOSITS	7,154.18
10-00-2940	COURT LIABILITIES	5,741.47
10-00-2950	FD PER CALL PAYABLE	6,105.00
10-00-2975	DEFERRED INFLOW LEASES	181,939.00

TOTAL LIABILITIES

208,623.19

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	985,959.96
	REVENUE OVER EXPENDITURES - YTD	( 171,201.02)
	BALANCE - CURRENT DATE	( 171,201.02)
	TOTAL FUND EQUITY	<u>814,758.94</u>
	TOTAL LIABILITIES AND EQUITY	<u>1,023,382.13</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>TAX REVENUE</b>						
10-30-4001	PROPERTY TAXES	4,509.01	25,301.61	47,500.00	22,198.39	53.3
10-30-4005	CITY SALES TAXES	183,453.58	479,085.44	1,478,750.00	999,664.56	32.4
10-30-4010	STATE SALES TAXES	4,165.61	30,642.90	74,000.00	43,357.10	41.4
10-30-4030	VEHICLE LICENSE TAX	3,289.54	19,827.43	40,000.00	20,172.57	49.6
10-30-4055	FRANCHISE FEES	.00	4,748.80	17,250.00	12,501.20	27.5
<b>TOTAL TAX REVENUE</b>		<b>195,417.74</b>	<b>559,606.18</b>	<b>1,657,500.00</b>	<b>1,097,893.82</b>	<b>33.8</b>
<b>LICENSES, PERMITS&amp;OTHER FEES</b>						
10-31-4040	BUILDING PERMITS	678.75	1,078.75	12,000.00	10,921.25	9.0
10-31-4041	PLANNING & ZONING FEES	225.00	925.00	3,000.00	2,075.00	30.8
10-31-4045	BUSINESS LICENSES	200.00	2,150.00	5,000.00	2,850.00	43.0
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
<b>TOTAL LICENSES, PERMITS&amp;OTHER FEES</b>		<b>1,103.75</b>	<b>4,153.75</b>	<b>20,450.00</b>	<b>16,296.25</b>	<b>20.3</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
10-32-4015	URBAN REVENUE SHARE	24,364.63	146,187.63	305,000.00	158,812.37	47.9
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>24,364.63</b>	<b>146,187.63</b>	<b>305,000.00</b>	<b>158,812.37</b>	<b>47.9</b>
<b>LIBRARY REVENUE</b>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,150.00	18,150.00	.0
10-33-4070	RENTS-LIBRARY	862.00	5,172.00	10,250.00	5,078.00	50.5
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL LIBRARY REVENUE</b>		<b>862.00</b>	<b>5,172.00</b>	<b>30,400.00</b>	<b>25,228.00</b>	<b>17.0</b>
<b>POLICE DEPT REVENUE</b>						
10-34-4061	PD PARKING CITATION REVENUE	4,569.00	28,013.00	40,000.00	11,987.00	70.0
10-34-4062	PD REVENUE FROM PARKING FUND	3,750.00	22,500.00	45,000.00	22,500.00	50.0
10-34-4063	POLICE SMART & SAFE AZ FUND	6,366.16	6,366.16	11,000.00	4,633.84	57.9
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	94.45	769.95	2,000.00	1,230.05	38.5
10-34-4065	POLICE SERVICES	50.00	240.00	4,500.00	4,260.00	5.3
<b>TOTAL POLICE DEPT REVENUE</b>		<b>14,829.61</b>	<b>57,889.11</b>	<b>102,500.00</b>	<b>44,610.89</b>	<b>56.5</b>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>COURT REVENUE</b>						
10-35-4035	FINES AND FORFEITURES	2,983.54	23,017.46	57,000.00	33,982.54	40.4
10-35-4037	COURT SECURITY FUND REVENUE	530.00	4,172.16	10,000.00	5,827.84	41.7
	<b>TOTAL COURT REVENUE</b>	<b>3,513.54</b>	<b>27,189.62</b>	<b>67,000.00</b>	<b>39,810.38</b>	<b>40.6</b>
<b>RENTAL REVENUE</b>						
10-36-4070	RENTS-TOWN PROPERTIES	6,166.04	41,586.00	93,000.00	51,414.00	44.7
10-36-4080	UTILITY REIMBURSEMENTS	573.67	2,270.66	5,000.00	2,729.34	45.4
	<b>TOTAL RENTAL REVENUE</b>	<b>6,739.71</b>	<b>43,856.66</b>	<b>98,000.00</b>	<b>54,143.34</b>	<b>44.8</b>
<b>FIRE DEPT REVENUE</b>						
10-37-4053	FIRE DEPT SERVICES REV	.00	3,100.66	12,500.00	9,399.34	24.8
10-37-4090	WILDLAND FIRE FEES	.00	31,583.16	77,000.00	45,416.84	41.0
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	24,771.54	75,000.00	50,228.46	33.0
	<b>TOTAL FIRE DEPT REVENUE</b>	<b>.00</b>	<b>59,455.36</b>	<b>164,500.00</b>	<b>105,044.64</b>	<b>36.1</b>
<b>GENERAL FUND REVENUE</b>						
10-38-4000	FUND BALANCE RESERVES	27,083.33	162,499.98	325,000.00	162,500.02	50.0
10-38-4300	INTEREST	662.85	4,107.95	13,500.00	9,392.05	30.4
10-38-4400	SALE OF ASSETS	.00	11,289.49	12,500.00	1,210.51	90.3
10-38-4500	MISCELLANEOUS REVENUES	418.75	15,425.72	13,000.00	( 2,425.72)	118.7
10-38-4510	INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>28,164.93</b>	<b>193,323.14</b>	<b>374,000.00</b>	<b>180,676.86</b>	<b>51.7</b>
<b>ADMINISTRATIVE CHARGES</b>						
10-39-4600	ADMINISTRATIVE CHARGES	16,424.58	98,547.48	197,095.00	98,547.52	50.0
	<b>TOTAL ADMINISTRATIVE CHARGES</b>	<b>16,424.58</b>	<b>98,547.48</b>	<b>197,095.00</b>	<b>98,547.52</b>	<b>50.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>291,420.49</b>	<b>1,195,380.93</b>	<b>3,016,445.00</b>	<b>1,821,064.07</b>	<b>39.6</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>						
10-41-5001	SALARIES AND WAGES	22,153.12	142,115.13	285,000.00	142,884.87	49.9
10-41-5006	LONGEVITY BONUS	.00	899.00	2,000.00	1,101.00	45.0
10-41-5010	FICA MATCH	1,632.04	10,738.85	22,000.00	11,261.15	48.8
10-41-5011	RETIREMENT MATCH	2,351.54	15,579.40	31,000.00	15,420.60	50.3
10-41-5012	HEALTH/LIFE INSURANCE	6,052.88	39,343.72	67,000.00	27,656.28	58.7
10-41-5013	WORKERS COMPENSATION	76.65	607.74	1,650.00	1,042.26	36.8
10-41-5014	UNEMPLOYMENT INSURANCE	.00	.00	280.00	280.00	.0
10-41-6101	ACCOUNTING AND AUDITING	.00	7,500.00	24,000.00	16,500.00	31.3
10-41-6105	ADVERTISING, PRINTING, & PUBLI	.00	495.61	4,000.00	3,504.39	12.4
10-41-6110	CONTRACT SERVICES	1,546.00	10,116.93	33,000.00	22,883.07	30.7
10-41-6115	CONVENTIONS AND SEMINARS	.00	1,827.40	3,250.00	1,422.60	56.2
10-41-6116	TRAINING & EDUCATION	456.76	2,833.61	2,750.00	( 83.61)	103.0
10-41-6125	DUES, SUBS & MEMBERSHIPS	65.00	5,904.34	75,000.00	69,095.66	7.9
10-41-6130	ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145	FUEL	52.40	391.46	650.00	258.54	60.2
10-41-6155	INSURANCE	.00	24,364.04	32,500.00	8,135.96	75.0
10-41-6170	LEGAL EXP - GEN GOV	1,225.00	8,050.00	13,000.00	4,950.00	61.9
10-41-6185	MISCELLANEOUS	31.69	836.69	6,000.00	5,163.31	13.9
10-41-6186	BANK FEES - GEN ADMIN	161.29	974.02	2,000.00	1,025.98	48.7
10-41-6188	BANK FEES / MERCH SVCS	261.18	1,360.43	3,500.00	2,139.57	38.9
10-41-6190	OFFICE SUPPLIES	1,570.88	7,685.55	8,500.00	814.45	90.4
10-41-6191	COPIER & EQUIP LEASE EXPENSE	357.51	2,145.06	6,000.00	3,854.94	35.8
10-41-6192	SOFTWARE SUPPORT EXP - GG	2,056.14	21,922.87	29,000.00	7,077.13	75.6
10-41-6193	COMPUTER HARDWARE & SERVICE	.00	7,493.90	3,500.00	( 3,993.90)	214.1
10-41-6195	OPERATING SUPPLIES - GEN GOV	.00	216.79	1,500.00	1,283.21	14.5
10-41-6200	POSTAGE	405.03	2,047.82	4,250.00	2,202.18	48.2
10-41-6220	REP AND MAINT - VEHICLES	.00	1,887.90	2,000.00	112.10	94.4
10-41-6245	SHUTTLE EXPENSES	217.88	1,267.09	3,500.00	2,232.91	36.2
10-41-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265	TELEPHONE	376.24	1,207.42	2,800.00	1,592.58	43.1
10-41-6275	TRAVEL	169.40	458.50	1,500.00	1,041.50	30.6
10-41-6285	TOURISM 1% BED TAX	.00	533.00	11,000.00	10,467.00	4.9
10-41-6286	COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288	OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500	TRANSFERS OUT	17,500.00	105,000.00	210,000.00	105,000.00	50.0
TOTAL GENERAL GOVT EXPENSES		58,718.63	425,804.27	902,880.00	477,075.73	47.2

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>MAGISTRATE COURT EXPENSES</b>						
10-42-5001	SALARIES AND WAGES	5,625.83	34,596.40	68,000.00	33,403.60	50.9
10-42-5006	LONGEVITY BONUS	.00	.00	290.00	290.00	.0
10-42-5010	FICA AND MEDICARE	410.48	2,626.74	5,200.00	2,573.26	50.5
10-42-5011	RETIREMENT	325.62	2,116.53	4,400.00	2,283.47	48.1
10-42-5012	HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013	WORKER'S COMPENSATION	11.79	87.11	230.00	142.89	37.9
10-42-5014	UNEMPLOYMENT	.00	13.41	100.00	86.59	13.4
10-42-6037	COURT SECURITY FUND EXPENSES	82.96	817.82	7,000.00	6,182.18	11.7
10-42-6101	ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110	CONTRACT SERVICES	.00	4,953.09	10,500.00	5,546.91	47.2
10-42-6115	CONVENTIONS AND SEMINARS	.00	275.00	400.00	125.00	68.8
10-42-6116	TRAINING & EDUCATION	.00	395.00	500.00	105.00	79.0
10-42-6125	DUES AND SUBSCRIPTIONS	113.34	175.34	300.00	124.66	58.5
10-42-6185	MISCELLANEOUS	71.57	71.57	200.00	128.43	35.8
10-42-6190	OFFICE SUPPLIES	.00	172.73	200.00	27.27	86.4
10-42-6191	COPIER & EQUIP LEASE EXP	.00	1,849.15	3,750.00	1,900.85	49.3
10-42-6195	OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265	TELEPHONE	147.36	440.64	900.00	459.36	49.0
10-42-6275	TRAVEL	.00	.00	750.00	750.00	.0
<b>TOTAL MAGISTRATE COURT EXPENSES</b>		<b>6,788.95</b>	<b>48,590.53</b>	<b>127,670.00</b>	<b>79,079.47</b>	<b>38.1</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>POLICE DEPT EXPENSES</b>						
10-43-5001	SALARIES AND WAGES	38,061.11	231,586.58	440,000.00	208,413.42	52.6
10-43-5006	LONGEVITY BONUS	50.00	563.00	1,750.00	1,187.00	32.2
10-43-5010	FICA AND MEDICARE	2,850.18	17,653.61	34,750.00	17,096.39	50.8
10-43-5011	RETIREMENT	5,982.50	36,726.01	60,000.00	23,273.99	61.2
10-43-5012	HEALTH INSURANCE	4,140.06	32,014.72	70,000.00	37,985.28	45.7
10-43-5013	WORKER'S COMPENSATION	1,702.10	12,412.19	31,000.00	18,587.81	40.0
10-43-5014	UNEMPLOYMENT	13.19	41.37	600.00	558.63	6.9
10-43-6105	ADVERTISING, PRINTING, & PUBLI	.00	229.38	300.00	70.62	76.5
10-43-6110	CONTRACT SERVICES	.00	545.00	1,250.00	705.00	43.6
10-43-6116	TRAINING & EDUCATION	.00	2,165.36	4,000.00	1,834.64	54.1
10-43-6120	DISPATCH FEES	4,027.08	20,135.40	50,000.00	29,864.60	40.3
10-43-6125	DUES AND SUBSCRIPTIONS	350.00	350.00	2,000.00	1,650.00	17.5
10-43-6145	FUEL	751.82	5,060.53	12,000.00	6,939.47	42.2
10-43-6172	PROSECUTOR EXP	.00	10,000.00	24,000.00	14,000.00	41.7
10-43-6185	MISCELLANEOUS	.00	225.00	500.00	275.00	45.0
10-43-6192	SOFTWARE SERVICE & SUPPORT	1,443.81	11,958.71	11,000.00	( 958.71)	108.7
10-43-6193	COMPUTER HARDWARE & SERVICE	.00	3,741.52	5,500.00	1,758.48	68.0
10-43-6195	OPERATING SUPPLIES - POLICE	.00	640.20	2,000.00	1,359.80	32.0
10-43-6200	POSTAGE	.00	23.04	200.00	176.96	11.5
10-43-6220	REP AND MAINT - VEHICLES	543.84	3,859.25	9,000.00	5,140.75	42.9
10-43-6225	REP AND MAINT - EQUIPMENT	.00	277.28	2,750.00	2,472.72	10.1
10-43-6234	POLICE OFFICER SAFETY EQUIP EX	1,475.64	1,878.53	2,250.00	371.47	83.5
10-43-6250	SMALL TOOLS AND EQUIPMENT	.00	1,071.09	3,000.00	1,928.91	35.7
10-43-6265	TELEPHONE	1,005.78	3,483.46	7,000.00	3,516.54	49.8
10-43-6280	UNIFORMS	1,377.20	2,718.21	3,500.00	781.79	77.7
10-43-7025	VEHICLES, CAP OUTLAY, POLICE	.00	.00	21,000.00	21,000.00	.0
<b>TOTAL POLICE DEPT EXPENSES</b>		<b>63,774.31</b>	<b>399,359.44</b>	<b>799,350.00</b>	<b>399,990.56</b>	<b>50.0</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>FIRE DEPT EXPENSES</b>						
10-44-5001	SALARIES AND WAGES	24,943.89	144,755.26	363,000.00	218,244.74	39.9
10-44-5002	WILDLAND PERSONNEL	.00	16,032.37	33,000.00	16,967.63	48.6
10-44-5003	VOLUNTEER-EMPLOYEE PER CALL PE	712.50	6,472.50	19,000.00	12,527.50	34.1
10-44-5006	LONGEVITY BONUS	.00	258.00	1,480.00	1,222.00	17.4
10-44-5007	PAYMENT IN LIEU OF BENEFITS	562.76	3,657.94	8,000.00	4,342.06	45.7
10-44-5010	FICA AND MEDICARE	1,943.26	13,427.40	29,500.00	16,072.60	45.5
10-44-5011	RETIREMENT	2,655.79	16,325.60	36,000.00	19,674.40	45.4
10-44-5012	HEALTH INSURANCE	4,204.48	27,874.90	78,000.00	50,125.10	35.7
10-44-5013	WORKER'S COMPENSATION	1,158.63	8,792.58	29,250.00	20,457.42	30.1
10-44-5014	UNEMPLOYMENT	.00	.00	665.00	665.00	.0
10-44-6116	TRAINING & EDUCATION	.00	1,851.30	7,000.00	5,148.70	26.5
10-44-6120	DISPATCH FEES	715.25	3,576.25	8,800.00	5,223.75	40.6
10-44-6125	DUES AND SUBSCRIPTIONS	.00	178.20	750.00	571.80	23.8
10-44-6145	FUEL	278.90	1,755.43	6,800.00	5,044.57	25.8
10-44-6170	LEGAL EXP - FIRE	.00	.00	750.00	750.00	.0
10-44-6180	MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181	MEDICAL SUPPLIES EXP	96.00	973.37	4,000.00	3,026.63	24.3
10-44-6185	MISCELLANEOUS	427.58	311.58	1,250.00	938.42	24.9
10-44-6192	SOFTWARE SERVICE & SUPPORT	358.57	3,693.63	3,000.00	( 693.63)	123.1
10-44-6193	COMPUTER HARDWARE AND SERVICE	.00	830.42	2,000.00	1,169.58	41.5
10-44-6195	OPERATING SUPPLIES - FIRE DEPT	( 129.04)	103.50	1,500.00	1,396.50	6.9
10-44-6220	REP AND MAINT - VEHICLES	1,459.30	5,150.05	12,500.00	7,349.95	41.2
10-44-6225	REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250	SMALL TOOLS AND EQUIPMENT	73.25	5,225.24	9,200.00	3,974.76	56.8
10-44-6265	TELEPHONE	658.39	2,779.64	3,750.00	970.36	74.1
10-44-6270	TRAINING CENTER ASSESSMENT	.00	2,692.00	2,750.00	58.00	97.9
10-44-6276	MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL FIRE DEPT EXPENSES</b>		<b>40,119.51</b>	<b>266,717.16</b>	<b>675,795.00</b>	<b>409,077.84</b>	<b>39.5</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>LIBRARY EXPENSES</b>						
10-45-5001	SALARIES AND WAGES	6,837.93	44,837.57	93,500.00	48,662.43	48.0
10-45-5006	LONGEVITY BONUS	.00	170.00	725.00	555.00	23.5
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	3,572.14	7,389.00	3,816.86	48.3
10-45-5010	FICA AND MEDICARE	544.76	3,693.21	7,750.00	4,056.79	47.7
10-45-5011	RETIREMENT	534.72	3,609.36	7,750.00	4,140.64	46.6
10-45-5012	HEALTH INSURANCE	42.96	279.24	650.00	370.76	43.0
10-45-5013	WORKER'S COMPENSATION	15.80	128.45	380.00	251.55	33.8
10-45-5014	UNEMPLOYMENT	.17	5.85	250.00	244.15	2.3
10-45-6110	CONTRACT SERVICES	.00	3,212.02	1,750.00	( 1,462.02)	183.5
10-45-6125	COUNTY MEMBERSHIP DUES	.00	.00	1,800.00	1,800.00	.0
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195	OPERATING SUPPLIES - LIBRARY	287.27	2,194.49	4,750.00	2,555.51	46.2
10-45-6205	PRINT AND NON-PRINT MATERIALS	.00	567.06	2,750.00	2,182.94	20.6
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-45-6265	TELEPHONE	131.84	393.77	1,000.00	606.23	39.4
10-45-6266	E-RATE EXP	42.00	494.00	700.00	206.00	70.6
<b>TOTAL LIBRARY EXPENSES</b>		<b>8,987.01</b>	<b>63,157.16</b>	<b>132,994.00</b>	<b>69,836.84</b>	<b>47.5</b>

**PLANNING & ZONING EXP**

10-46-5001	SALARIES AND WAGES	5,136.96	32,459.32	70,000.00	37,540.68	46.4
10-46-5006	LONGEVITY BONUS	.00	.00	425.00	425.00	.0
10-46-5010	FICA AND MEDICARE	369.06	2,438.77	5,500.00	3,061.23	44.3
10-46-5011	RETIREMENT	421.50	2,847.38	6,750.00	3,902.62	42.2
10-46-5012	HEALTH INSURANCE	958.82	6,232.33	10,000.00	3,767.67	62.3
10-46-5013	WORKER'S COMPENSATION	21.70	163.75	600.00	436.25	27.3
10-46-5014	UNEMPLOYMENT	.00	8.01	126.00	117.99	6.4
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170	LEGAL EXP - P&Z	.00	2,375.00	12,000.00	9,625.00	19.8
10-46-6185	MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	345.96	3,162.96	2,500.00	( 662.96)	126.5
10-46-6265	TELEPHONE	87.84	439.06	600.00	160.94	73.2
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL PLANNING &amp; ZONING EXP</b>		<b>7,341.84</b>	<b>50,126.58</b>	<b>133,851.00</b>	<b>83,724.42</b>	<b>37.5</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PARKS EXPENSES</b>						
10-47-5001	SALARIES AND WAGES	845.35	4,341.32	7,750.00	3,408.68	56.0
10-47-5006	LONGEVITY BONUS	.00	19.87	40.00	20.13	49.7
10-47-5010	FICA AND MEDICARE	43.14	307.13	600.00	292.87	51.2
10-47-5011	RETIREMENT	61.56	424.88	1,000.00	575.12	42.5
10-47-5012	HEALTH INSURANCE	247.64	1,505.12	2,300.00	794.88	65.4
10-47-5013	WORKER'S COMPENSATION	18.13	150.09	400.00	249.91	37.5
10-47-5014	UNEMPLOYMENT	.00	.57	10.00	9.43	5.7
10-47-6145	FUEL	152.28	528.57	800.00	271.43	66.1
10-47-6170	LEGAL	.00	.00	250.00	250.00	.0
10-47-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-47-6192	SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195	OPERATING SUPPLIES - PARKS	.00	70.31	500.00	429.69	14.1
10-47-6215	REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220	REP AND MAINT - VEHICLES	830.56	1,435.99	2,500.00	1,064.01	57.4
10-47-6225	REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250	SMALL TOOLS AND EQUIPMENT	.00	99.12	750.00	650.88	13.2
10-47-6280	UNIFORM EXP PARKS	57.89	324.38	450.00	125.62	72.1
10-47-6285	UTILITIES	259.28	1,278.45	2,900.00	1,621.55	44.1
<b>TOTAL PARKS EXPENSES</b>		<b>2,515.83</b>	<b>10,485.80</b>	<b>22,450.00</b>	<b>11,964.20</b>	<b>46.7</b>
<b>PROPERTIES EXPENSES</b>						
10-48-5001	SALARIES AND WAGES	3,885.08	25,530.40	50,000.00	24,469.60	51.1
10-48-5006	LONGEVITY BONUS	.00	123.01	230.00	106.99	53.5
10-48-5010	FICA AND MEDICARE	267.30	1,902.01	3,750.00	1,847.99	50.7
10-48-5011	RETIREMENT	381.32	2,630.91	5,800.00	3,169.09	45.4
10-48-5012	HEALTH INSURANCE	1,533.46	9,319.90	14,000.00	4,680.10	66.6
10-48-5013	WORKER'S COMPENSATION	112.24	916.55	2,300.00	1,383.45	39.9
10-48-5014	UNEMPLOYMENT	.00	3.48	50.00	46.52	7.0
10-48-6110	CONTRACT SERVICES	50.00	3,097.44	10,500.00	7,402.56	29.5
10-48-6140	ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145	FUEL	153.28	932.72	1,500.00	567.28	62.2
10-48-6185	MISCELLANEOUS	36.19	742.23	1,250.00	507.77	59.4
10-48-6192	SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195	OPERATING SUPPLIES - PROPERTIES	.00	70.31	2,000.00	1,929.69	3.5
10-48-6215	R&M BUILDING - PROPERTIES	1,797.24	30,412.73	50,000.00	19,587.27	60.8
10-48-6220	REP AND MAINT - VEHICLES	30.56	2,264.00	2,750.00	486.00	82.3
10-48-6225	REP AND MAINT - EQUIPMENT	.00	89.73	1,100.00	1,010.27	8.2
10-48-6230	REP AND MAINT - INFRASTRUCTURE	2,734.25	2,904.10	19,000.00	16,095.90	15.3
10-48-6250	SMALL TOOLS AND EQUIPMENT	60.41	602.40	1,500.00	897.60	40.2
10-48-6280	UNIFORM EXP PROPERTIES	57.89	324.39	375.00	50.61	86.5
10-48-6285	UTILITIES	3,747.37	20,474.70	47,500.00	27,025.30	43.1
10-48-8040	LEASE PAYMENTS	.00	.00	275.00	275.00	.0
<b>TOTAL PROPERTIES EXPENSES</b>		<b>14,846.59</b>	<b>102,341.01</b>	<b>221,455.00</b>	<b>119,113.99</b>	<b>46.2</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	203,092.67	1,366,581.95	3,016,445.00	1,649,863.05	45.3
NET REVENUE OVER EXPENDITURES	88,327.82	( 171,201.02)	.00	171,201.02	.0

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	177,900.12
20-00-1015	UTILITIES A/R	67,214.82
20-00-1080	WWTP REGIONS ACCT	717,397.39
20-00-1125	MISCELLANEOUS	27.21
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	( 21,000.00)
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57
20-00-1518	INFRASTRUCTURE	1,553,803.85
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78
20-00-1540	CONSTRUCTION WIP	860,545.05
20-00-1550	BUILDINGS-ACC DEPRECIATION	( 1,932,627.40)
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	( 198,567.65)
TOTAL ASSETS		<u>4,005,064.74</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	499.43
20-00-2600	CUSTOMER DEPOSITS	36,293.87
20-00-2700	COMPENSATED ABSENCES	7,272.64
20-00-2980	WWTP LOAN	1,819,000.00

TOTAL LIABILITIES	1,863,065.94
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FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,448,692.42
20-00-3051	UNRESTRICTED FUND BALANCE	810,217.00
20-00-3052	UNRESTRICTED FUND BALANCE	( 175,962.00)
REVENUE OVER EXPENDITURES - YTD		<u>59,051.38</u>
BALANCE - CURRENT DATE		<u>59,051.38</u>
TOTAL FUND EQUITY		<u>2,141,998.80</u>
TOTAL LIABILITIES AND EQUITY		<u>4,005,064.74</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>WATER REVENUE</b>						
20-50-4010	FUND BALANCE RESERVES	7,833.33	46,999.98	94,000.00	47,000.02	50.0
20-50-4085	WATER USAGE FEES	15,753.00	96,938.20	201,000.00	104,061.80	48.2
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	190.00	1,106.03	1,750.00	643.97	63.2
20-50-4900	TRANSFERS IN	12,083.33	72,499.99	145,000.00	72,500.01	50.0
<b>TOTAL WATER REVENUE</b>		<b>35,859.66</b>	<b>217,544.20</b>	<b>446,750.00</b>	<b>229,205.80</b>	<b>48.7</b>
<b>SEWER REVENUE</b>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	16,619.59	101,584.08	200,000.00	98,415.92	50.8
20-51-4900	TRANSFERS IN	6,666.67	40,000.00	80,000.00	40,000.00	50.0
<b>TOTAL SEWER REVENUE</b>		<b>23,286.26</b>	<b>141,584.08</b>	<b>285,500.00</b>	<b>143,915.92</b>	<b>49.6</b>
<b>SANITATION REVENUE</b>						
20-52-4085	SANITATION USAGE FEES	14,073.29	82,938.99	190,000.00	107,061.01	43.7
20-52-4500	MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900	TRANSFERS IN	5,833.33	34,999.99	70,000.00	35,000.01	50.0
<b>TOTAL SANITATION REVENUE</b>		<b>19,906.62</b>	<b>117,938.98</b>	<b>262,000.00</b>	<b>144,061.02</b>	<b>45.0</b>
<b>TOTAL FUND REVENUE</b>		<b>79,052.54</b>	<b>477,067.26</b>	<b>994,250.00</b>	<b>517,182.74</b>	<b>48.0</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>WATER EXPENDITURES</b>						
20-50-5001	SALARIES AND WAGES	6,394.12	44,575.31	84,000.00	39,424.69	53.1
20-50-5006	LONGEVITY BONUS	.00	216.97	375.00	158.03	57.9
20-50-5010	FICA AND MEDICARE	471.47	3,354.98	6,300.00	2,945.02	53.3
20-50-5011	RETIREMENT	672.59	4,640.72	10,000.00	5,359.28	46.4
20-50-5012	HEALTH INSURANCE	2,704.42	16,438.79	24,000.00	7,561.21	68.5
20-50-5013	WORKER'S COMPENSATION	221.60	1,859.49	4,600.00	2,740.51	40.4
20-50-5014	UNEMPLOYMENT	.00	6.15	100.00	93.85	6.2
20-50-6110	CONTRACT SERVICES	1,025.00	5,125.00	16,000.00	10,875.00	32.0
20-50-6116	TRAINING AND EDUCATION	.00	240.00	500.00	260.00	48.0
20-50-6135	PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140	ENGINEERING FEES	1,525.00	2,705.00	7,000.00	4,295.00	38.6
20-50-6145	FUEL	263.36	1,256.03	3,250.00	1,993.97	38.7
20-50-6155	INSURANCE	.00	7,697.85	14,000.00	6,302.15	55.0
20-50-6170	LEGAL EXP - WATER	925.00	1,425.00	10,000.00	8,575.00	14.3
20-50-6185	MISCELLANEOUS	.00	746.10	1,750.00	1,003.90	42.6
20-50-6192	SOFTWARE SUPPORT EXP - WATER	385.90	8,474.01	7,500.00	( 974.01)	113.0
20-50-6195	OPERATING SUPPLIES - WATER	.00	6,247.51	5,000.00	( 1,247.51)	125.0
20-50-6215	R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220	REP AND MAINT - VEHICLES	830.56	2,010.48	3,000.00	989.52	67.0
20-50-6225	REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230	REP AND MAINT - INFRASTRUCTURE	953.80	8,813.81	175,000.00	166,186.19	5.0
20-50-6232	SPRINGS SECURITY EXP	274.42	5,222.66	6,000.00	777.34	87.0
20-50-6240	SERVICE TESTS/SYSTEM TESTING	45.00	516.00	750.00	234.00	68.8
20-50-6250	SMALL TOOLS AND EQUIPMENT	922.95	1,004.97	2,000.00	995.03	50.3
20-50-6271	DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280	UNIFORM EXP WATER	57.89	434.81	450.00	15.19	96.6
20-50-6285	UTILITIES EXP - WATER	39.75	204.22	550.00	345.78	37.1
20-50-6290	ADMINISTRATIVE CHARGE	5,045.83	30,274.98	60,550.00	30,275.02	50.0
<b>TOTAL WATER EXPENDITURES</b>		<b>22,758.66</b>	<b>153,490.84</b>	<b>447,425.00</b>	<b>293,934.16</b>	<b>34.3</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>SEWER EXPENDITURES</b>						
20-51-5001	SALARIES AND WAGES	3,467.85	24,172.68	47,000.00	22,827.32	51.4
20-51-5006	LONGEVITY BONUS	.00	117.65	240.00	122.35	49.0
20-51-5010	FICA AND MEDICARE	255.70	1,819.42	3,750.00	1,930.58	48.5
20-51-5011	RETIREMENT	364.79	2,516.57	5,500.00	2,983.43	45.8
20-51-5012	HEALTH INSURANCE	1,466.92	8,914.93	14,000.00	5,085.07	63.7
20-51-5013	WORKER'S COMPENSATION	119.15	990.14	2,850.00	1,859.86	34.7
20-51-5014	UNEMPLOYMENT	.00	3.32	50.00	46.68	6.6
20-51-6110	CONTRACT SERVICES	3,325.00	16,625.00	48,750.00	32,125.00	34.1
20-51-6135	PERMIT FEE EXP - SEWER	.00	1,165.21	2,950.00	1,784.79	39.5
20-51-6140	ENGINEERING FEES	.00	3,429.00	14,000.00	10,571.00	24.5
20-51-6145	FUEL	32.16	378.58	2,000.00	1,621.42	18.9
20-51-6155	INSURANCE	.00	7,697.85	14,000.00	6,302.15	55.0
20-51-6170	LEGAL EXP - SEWER	5,050.00	5,675.00	1,500.00	( 4,175.00 )	378.3
20-51-6185	MISCELLANEOUS	.00	746.10	2,000.00	1,253.90	37.3
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	385.90	4,774.01	7,500.00	2,725.99	63.7
20-51-6195	OPERATING SUPPLIES - SEWER	646.33	6,767.67	12,500.00	5,732.33	54.1
20-51-6220	REP AND MAINT - VEHICLES	830.56	1,436.00	3,000.00	1,564.00	47.9
20-51-6225	REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-51-6230	REP AND MAINT - INFRASTRUCTURE	3,887.93	5,066.09	32,000.00	26,933.91	15.8
20-51-6240	SERVICE TESTS/SYSTEM TESTING	2,837.40	6,678.40	10,500.00	3,821.60	63.6
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	53.78	950.11	1,500.00	549.89	63.3
20-51-6280	UNIFORM EXP SEWER	57.89	364.57	450.00	85.43	81.0
20-51-6285	UTILITIES	146.96	728.94	2,750.00	2,021.06	26.5
20-51-6290	ADMINISTRATIVE CHARGE	5,045.83	30,274.98	60,550.00	30,275.02	50.0
<b>TOTAL SEWER EXPENDITURES</b>		<b>27,974.15</b>	<b>131,292.22</b>	<b>289,940.00</b>	<b>158,647.78</b>	<b>45.3</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>						
20-52-5001	SALARIES AND WAGES	5,516.76	38,456.78	71,500.00	33,043.22	53.8
20-52-5006	LONGEVITY BONUS	.00	187.18	380.00	192.82	49.3
20-52-5010	FICA AND MEDICARE	406.78	2,894.48	5,750.00	2,855.52	50.3
20-52-5011	RETIREMENT	580.29	4,003.70	9,000.00	4,996.30	44.5
20-52-5012	HEALTH INSURANCE	2,333.66	14,182.75	22,500.00	8,317.25	63.0
20-52-5013	WORKER'S COMPENSATION	344.38	2,849.03	6,500.00	3,650.97	43.8
20-52-5014	UNEMPLOYMENT	.00	5.29	75.00	69.71	7.1
20-52-6111	RECYCLING CONTRACT EXP	195.00	1,360.00	1,800.00	440.00	75.6
20-52-6116	TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145	FUEL	257.34	1,907.34	6,000.00	4,092.66	31.8
20-52-6155	INSURANCE	.00	7,697.85	14,500.00	6,802.15	53.1
20-52-6165	LANDFILL TIPPING FEES	1,550.63	9,751.03	21,000.00	11,248.97	46.4
20-52-6185	MISCELLANEOUS	59.30	3,707.63	8,000.00	4,292.37	46.4
20-52-6192	SOFTWARE SUPPORT EXP - TRASH	385.90	3,530.38	5,930.00	2,399.62	59.5
20-52-6195	OPERATING SUPPLIES - TRASH	.00	376.28	500.00	123.72	75.3
20-52-6220	REP AND MAINT - VEHICLES	30.57	9,584.61	9,000.00	( 584.61)	106.5
20-52-6225	REP AND MAINT - EQUIPMENT	.00	125.83	600.00	474.17	21.0
20-52-6230	R&M TRASH - INFRASTRUCTURE	16.58	166.73	250.00	83.27	66.7
20-52-6250	SMALL TOOLS AND EQUIPMENT	.00	1,846.55	1,500.00	( 346.55)	123.1
20-52-6280	UNIFORM EXP TRASH	57.89	324.40	350.00	25.60	92.7
20-52-6290	ADMINISTRATIVE CHARGE	5,045.83	30,274.98	60,550.00	30,275.02	50.0
20-52-9500	TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL SANITATION EXPENDITURES</b>		<b>16,780.91</b>	<b>133,232.82</b>	<b>256,885.00</b>	<b>123,652.18</b>	<b>51.9</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>67,513.72</b>	<b>418,015.88</b>	<b>994,250.00</b>	<b>576,234.12</b>	<b>42.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>11,538.82</b>	<b>59,051.38</b>	<b>.00</b>	<b>( 59,051.38)</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(	692,740.25)
30-00-1022	OAZ HURF SAVINGS		760,078.38
<u>TOTAL ASSETS</u>			<u>67,338.13</u>

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86
	REVENUE OVER EXPENDITURES - YTD	(	<u>28,096.73)</u>
	BALANCE - CURRENT DATE	(	<u>28,096.73)</u>
<u>TOTAL FUND EQUITY</u>			<u>67,338.13</u>
<u>TOTAL LIABILITIES AND EQUITY</u>			<u>67,338.13</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>HURF REVENUE</b>					
30-30-4010 HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020 HURF REVENUE	14,485.92	30,670.20	48,750.00	18,079.80	62.9
30-30-4300 INTEREST AND INVESTMENT EARNIN	320.67	1,934.51	3,000.00	1,065.49	64.5
30-30-4900 TRANSFERS IN	9,166.67	55,000.02	110,000.00	54,999.98	50.0
<b>TOTAL HURF REVENUE</b>	<b>23,973.26</b>	<b>87,604.73</b>	<b>169,100.00</b>	<b>81,495.27</b>	<b>51.8</b>
<b>TOTAL FUND REVENUE</b>	<b>23,973.26</b>	<b>87,604.73</b>	<b>169,100.00</b>	<b>81,495.27</b>	<b>51.8</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>HURF EXPENDITURE</b>						
30-30-5001	SALARIES AND WAGES	5,328.37	34,851.11	38,000.00	3,148.89	91.7
30-30-5006	LONGEVITY BONUS	.00	384.32	200.00	( 184.32)	192.2
30-30-5010	FICA AND MEDICARE	379.68	2,642.94	3,000.00	357.06	88.1
30-30-5011	RETIREMENT	307.96	2,124.61	4,750.00	2,625.39	44.7
30-30-5012	HEALTH INSURANCE	1,238.16	7,525.40	11,500.00	3,974.60	65.4
30-30-5013	WORKER'S COMPENSATION	128.07	1,010.70	1,900.00	889.30	53.2
30-30-5014	UNEMPLOYMENT	.00	2.79	40.00	37.21	7.0
30-30-6140	ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142	EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145	FUEL	.00	511.95	1,500.00	988.05	34.1
30-30-6155	INSURANCE	.00	5,131.90	10,500.00	5,368.10	48.9
30-30-6185	MISCELLANEOUS	.00	279.39	1,000.00	720.61	27.9
30-30-6192	SOFTWARE SERVICE & SUPPORT	128.63	900.45	1,575.00	674.55	57.2
30-30-6195	OPERATING SUPPLIES - HURF	.00	70.31	500.00	429.69	14.1
30-30-6210	PUBLIC RESTROOM SUPPLIES	.00	4,065.31	4,000.00	( 65.31)	101.6
30-30-6215	REPAIR & MAINTENANCE - BUILDIN	.00	10.00	500.00	490.00	2.0
30-30-6220	REP AND MAINT - VEHICLES	830.57	1,436.01	1,900.00	463.99	75.6
30-30-6225	REP AND MAINT - EQUIPMENT	.00	151.03	1,000.00	848.97	15.1
30-30-6230	REP AND MAINT - INFRASTRUCTURE	.00	26,694.11	45,000.00	18,305.89	59.3
30-30-6250	SMALL TOOLS AND EQUIPMENT	15,127.72	15,226.21	10,000.00	( 5,226.21)	152.3
30-30-6255	STREET LIGHTS	2,515.28	7,249.89	14,250.00	7,000.11	50.9
30-30-6260	STREET SUPPLIES	354.37	491.95	4,750.00	4,258.05	10.4
30-30-6280	UNIFORM EXP - HURF	82.06	348.56	550.00	201.44	63.4
30-30-6290	ADMINISTRATIVE CHARGE	765.42	4,592.52	9,185.00	4,592.48	50.0
<b>TOTAL HURF EXPENDITURE</b>		<b>27,186.29</b>	<b>115,701.46</b>	<b>169,100.00</b>	<b>53,398.54</b>	<b>68.4</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>27,186.29</b>	<b>115,701.46</b>	<b>169,100.00</b>	<b>53,398.54</b>	<b>68.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>( 3,213.03)</b>	<b>( 28,096.73)</b>	<b>.00</b>	<b>28,096.73</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

PARKING FUND

ASSETS

35-00-1000 CASH - COMBINED FUND	211,780.10
<b>TOTAL ASSETS</b>	<b>211,780.10</b>

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002 UNRESTRICTED FUND BALANCE	198,292.34
REVENUE OVER EXPENDITURES - YTD	13,487.76
<b>BALANCE - CURRENT DATE</b>	<b>13,487.76</b>
<b>TOTAL FUND EQUITY</b>	<b>211,780.10</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>211,780.10</b>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>PARKING FUND REVENUE</b>					
35-35-4042 PARKING KIOSK REVENUE	38,700.75	223,309.05	386,000.00	162,690.95	57.9
TOTAL PARKING FUND REVENUE	<u>38,700.75</u>	<u>223,309.05</u>	<u>386,000.00</u>	<u>162,690.95</u>	<u>57.9</u>
<b>TOTAL FUND REVENUE</b>	<b>38,700.75</b>	<b>223,309.05</b>	<b>386,000.00</b>	<b>162,690.95</b>	<b>57.9</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PARKING FUND EXPENDITURE</b>						
35-35-5001	SALARIES AND WAGES	2,814.48	18,828.95	40,000.00	21,171.05	47.1
35-35-5006	LONGEVITY BONUS	.00	220.00	200.00	( 20.00)	110.0
35-35-5010	FICA MATCH	215.30	1,457.22	2,800.00	1,342.78	52.0
35-35-5013	WORKER'S COMPENSATION	49.26	402.13	950.00	547.87	42.3
35-35-5014	UNEMPLOYMENT	.00	.00	125.00	125.00	.0
35-35-6145	FUEL	60.80	356.66	1,000.00	643.34	35.7
35-35-6185	MISCELLANEOUS	.00	248.70	1,000.00	751.30	24.9
35-35-6186	BANK CHARGES	.00	63.52	100.00	36.48	63.5
35-35-6188	CREDIT CARD PROCESSING FEES	3,765.01	16,730.91	29,815.00	13,084.09	56.1
35-35-6192	SOFTWARE SERVICE AND SUPPORT	837.78	12,718.58	22,000.00	9,281.42	57.8
35-35-6195	OPERATING SUPPLIES	1,098.10	1,622.80	3,000.00	1,377.20	54.1
35-35-6265	TELEPHONE	40.74	193.70	6,750.00	6,556.30	2.9
35-35-6290	ADMINISTRATIVE CHARGE	521.67	3,130.02	6,260.00	3,129.98	50.0
35-35-7000	CAPITAL OUTLAY	.00	10,506.66	20,000.00	9,493.34	52.5
35-35-8041	ALLOWANCE FOR ADDITIONAL CAPIT	.00	23,341.44	12,000.00	( 11,341.44)	194.5
35-35-9500	TRANSFERS OUT	20,000.00	120,000.00	240,000.00	120,000.00	50.0
<b>TOTAL PARKING FUND EXPENDITURE</b>		<b>29,403.14</b>	<b>209,821.29</b>	<b>386,000.00</b>	<b>176,178.71</b>	<b>54.4</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>29,403.14</b>	<b>209,821.29</b>	<b>386,000.00</b>	<b>176,178.71</b>	<b>54.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>9,297.61</b>	<b>13,487.76</b>	<b>.00</b>	<b>( 13,487.76)</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	15,301.40
40-00-1010	INVESTMENTS - PENSION & RELIEF	210,186.63
40-00-1011	PENSION FUND CASH	21,564.11
TOTAL ASSETS		<u>247,052.14</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	<u>247,052.14</u>
TOTAL FUND EQUITY		<u>247,052.14</u>
TOTAL LIABILITIES AND EQUITY		<u>247,052.14</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>FIRE DEPT P&amp;R REVENUE</b>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	3,000.00	62,560.29	10,000.00	( 52,560.29)	625.6
<b>TOTAL FIRE DEPT P&amp;R REVENUE</b>	<b>3,000.00</b>	<b>62,560.29</b>	<b>27,750.00</b>	<b>( 34,810.29)</b>	<b>225.4</b>
<b>TOTAL FUND REVENUE</b>	<b>3,000.00</b>	<b>62,560.29</b>	<b>27,750.00</b>	<b>( 34,810.29)</b>	<b>225.4</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>FIRE DEPT P&amp;R EXPENDITURE</b>						
40-60-6235	RETIREMENT EXP FD P&R	3,000.00	62,560.29	27,750.00	( 34,810.29)	225.4
	<b>TOTAL FIRE DEPT P&amp;R EXPENDITURE</b>	<b>3,000.00</b>	<b>62,560.29</b>	<b>27,750.00</b>	<b>( 34,810.29)</b>	<b>225.4</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>3,000.00</b>	<b>62,560.29</b>	<b>27,750.00</b>	<b>( 34,810.29)</b>	<b>225.4</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

OPERATING GRANTS REVENUE

ASSETS

50-00-1000	CASH - COMBINED FUND	89,598.39
50-00-1120	OPR GRANTS RECEIVABLE	35,039.75
50-00-1800	INVENTORY	13,193.06
		<hr/>
	TOTAL ASSETS	137,831.20

LIABILITIES AND EQUITY

LIABILITIES

50-00-2755	DEFERRED REVENUE - OPR GRANTS	75,489.42
	TOTAL LIABILITIES	75,489.42

FUND EQUITY

50-00-3002	UNRESTRICTED FUND BALANCE	37,207.99
	REVENUE OVER EXPENDITURES - YTD	25,133.79
	BALANCE - CURRENT DATE	25,133.79
	TOTAL FUND EQUITY	62,341.78
	TOTAL LIABILITIES AND EQUITY	137,831.20

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>OPERATING GRANTS REVENUE</b>						
50-40-4066	RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	.00	43,500.00	27,500.00	( 16,000.00)	158.2
50-40-4101	WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	.00	26,000.00	50,000.00	24,000.00	52.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111	WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
TOTAL OPERATING GRANTS REVENUE		.00	69,500.00	888,500.00	819,000.00	7.8
TOTAL FUND REVENUE		.00	69,500.00	888,500.00	819,000.00	7.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>OPERATING GRANTS EXPENDITURE</b>					
50-40-6101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	995.00	50,000.00	49,005.00	2.0
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111 WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	40,000.00	500,000.00	460,000.00	8.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	3,371.21	27,500.00	24,128.79	12.3
<b>TOTAL OPERATING GRANTS EXPENDITURE</b>	<b>.00</b>	<b>44,366.21</b>	<b>888,500.00</b>	<b>844,133.79</b>	<b>5.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>44,366.21</b>	<b>888,500.00</b>	<b>844,133.79</b>	<b>5.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>25,133.79</b>	<b>.00</b>	<b>( 25,133.79)</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

CAPITAL GRANTS FUND

ASSETS

60-00-1000	CASH - COMBINED FUND	824,803.74
60-00-1120	CAP GRANTS RECEIVABLE	18,001.25
<u>TOTAL ASSETS</u>		<u>842,804.99</u>

LIABILITIES AND EQUITY

LIABILITIES

60-00-2755	DEFERRED REVENUE - CAP GRANTS	<u>726,409.29</u>
<u>TOTAL LIABILITIES</u>		<u>726,409.29</u>

FUND EQUITY

60-00-3001	RESTRICTED FUND BALANCE	291,647.29
60-00-3002	UNRESTRICTED FUND BALANCE	( 153,891.34)
	REVENUE OVER EXPENDITURES - YTD	( <u>21,360.25</u> )
	BALANCE - CURRENT DATE	( <u>21,360.25</u> )
	TOTAL FUND EQUITY	<u>116,395.70</u>
	TOTAL LIABILITIES AND EQUITY	<u>842,804.99</u>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

CAPITAL GRANTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>CAPITAL GRANTS REVENUE</b>						
60-70-4105	CDBG DECEPTIOWATERLINE REVENUE	.00	21,732.00	400,000.00	378,268.00	5.4
60-70-4107	YAVAPAI APACHE GAMING DONATION	.00	.00	10,000.00	10,000.00	.0
60-70-4108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4109	BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113	WIFA GRANT-MESCAL SCHOOL	5,770.00	5,770.00	1,450,000.00	1,444,230.00	.4
60-70-4114	WIFA GRANT VERDE CENTRAL & DEC	6,740.00	9,451.25	1,550,000.00	1,540,548.75	.6
60-70-4185	MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200	FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
<b>TOTAL CAPITAL GRANTS REVENUE</b>		<b>12,510.00</b>	<b>36,953.25</b>	<b>6,935,000.00</b>	<b>6,898,046.75</b>	<b>.5</b>
<b>TOTAL FUND REVENUE</b>		<b>12,510.00</b>	<b>36,953.25</b>	<b>6,935,000.00</b>	<b>6,898,046.75</b>	<b>.5</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

CAPITAL GRANTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>CAPITAL GRANTS EXPENDITURE</b>						
60-70-6105	CDBG DECEPTIWATERLINE EXPENSES	2,400.00	20,397.00	400,000.00	379,603.00	5.1
60-70-6107	YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6109	BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113	WIFA GRANT EXP-MESCAL SCHOOL	10,360.00	16,130.00	1,450,000.00	1,433,870.00	1.1
60-70-6114	WIFA GRANT VERDE CENTRAL & DEC	15,046.50	21,786.50	1,550,000.00	1,528,213.50	1.4
60-70-6185	MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200	FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
<b>TOTAL CAPITAL GRANTS EXPENDITURE</b>		<b>27,806.50</b>	<b>58,313.50</b>	<b>6,935,000.00</b>	<b>6,876,686.50</b>	<b>.8</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>27,806.50</b>	<b>58,313.50</b>	<b>6,935,000.00</b>	<b>6,876,686.50</b>	<b>.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>( 15,296.50)</b>	<b>( 21,360.25)</b>	<b>.00</b>	<b>21,360.25</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000 CASH - COMBINED FUND	( 331,455.01)
<b>TOTAL ASSETS</b>	<b>( 331,455.01)</b>

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002 UNRESTRICTED FUND BALANCE	( 316,338.00)
REVENUE OVER EXPENDITURES - YTD	( 15,117.01)
<b>BALANCE - CURRENT DATE</b>	<b>( 15,117.01)</b>
<b>TOTAL FUND EQUITY</b>	<b>( 331,455.01)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>( 331,455.01)</b>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>GENERAL FUND CONTINGENCIES REV</b>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	10,771.30	75,000.00	64,228.70	14.4
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
	<b>TOTAL GENERAL FUND CONTINGENCIES RE</b>	<b>.00</b>	<b>10,771.30</b>	<b>2,425,000.00</b>	<b>2,414,228.70</b>	<b>.4</b>
	<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>10,771.30</b>	<b>2,425,000.00</b>	<b>2,414,228.70</b>	<b>.4</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GNERLA FUND CONTINGENCIES EXP</b>						
70-25-6276	WILDLANDS EXP - CONTINGENCY	.00	25,888.31	75,000.00	49,111.69	34.5
70-25-6295	EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
	<b>TOTAL GNERLA FUND CONTINGENCIES EXP</b>	<b>.00</b>	<b>25,888.31</b>	<b>2,425,000.00</b>	<b>2,399,111.69</b>	<b>1.1</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>25,888.31</b>	<b>2,425,000.00</b>	<b>2,399,111.69</b>	<b>1.1</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>( 15,117.01)</b>	<b>.00</b>	<b>15,117.01</b>	<b>.0</b>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48
<u>TOTAL ASSETS</u>		<u>75,480.48</u>

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48
<u>TOTAL FUND EQUITY</u>		<u>75,480.48</u>
<u>TOTAL LIABILITIES AND EQUITY</u>		<u>75,480.48</u>

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2025

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	( 245,577.43)
90-00-1021	OAZ CAPITAL IMPROVEMENTS	73,287.25
90-00-1023	ONEAZ WWTP CHECKING	2.26
TOTAL ASSETS		( 172,287.92)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	( 172,068.01)
	REVENUE OVER EXPENDITURES - YTD	( 219.91)
	BALANCE - CURRENT DATE	( 219.91)
TOTAL FUND EQUITY		( 172,287.92)
TOTAL LIABILITIES AND EQUITY		( 172,287.92)

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>CAPITAL FUND REVENUES</b>						
90-57-4300	BANK INTEREST - CAPITAL FUND	149.78	901.18	.00	( 901.18)	.0
90-57-4515	INTERIM WWTP LOAN	.00	.00	1,000,000.00	1,000,000.00	.0
	<b>TOTAL CAPITAL FUND REVENUES</b>	<b>149.78</b>	<b>901.18</b>	<b>1,000,000.00</b>	<b>999,098.82</b>	<b>.1</b>
	<b>TOTAL FUND REVENUE</b>	<b>149.78</b>	<b>901.18</b>	<b>1,000,000.00</b>	<b>999,098.82</b>	<b>.1</b>

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2025

Item A.

CAPITAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>CAPITAL FUND EXPENDITURES</b>						
90-57-7027	WWTP CONSTRUCTION EXP	.00	134.05	.00	( 134.05)	.0
90-57-7030	INTERIM WWTP LOAN EXP	.00	287.04	1,000,000.00	999,712.96	.0
90-57-7031	WWTP LEGAL SERVICES EXP	.00	700.00	.00	( 700.00)	.0
	<b>TOTAL CAPITAL FUND EXPENDITURES</b>	<b>.00</b>	<b>1,121.09</b>	<b>1,000,000.00</b>	<b>998,878.91</b>	<b>.1</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>1,121.09</b>	<b>1,000,000.00</b>	<b>998,878.91</b>	<b>.1</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>149.78</b>	<b>( 219.91)</b>	<b>.00</b>	<b>219.91</b>	<b>.0</b>

Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000 #1 FOOD STORE		121725KM1	November 2025 Fuel-Fire	1	12/17/2025	245.10	.00	245.10	102567	12/17/2025
		121725KM1	November 2025 Fuel-PD R	2	12/17/2025	60.80	.00	60.80	102567	12/17/2025
		121725KM1	November 2025 Fuel-Joey	3	12/17/2025	52.40	.00	52.40	102567	12/17/2025
Total 1000:						358.30	.00	358.30		
1005 AACOP		120325MS7	INV 4472 - Membership Re	1	12/03/2025	350.00	.00	350.00	102528	12/03/2025
Total 1005:						350.00	.00	350.00		
1031 ALL-MED EQUIPMENT &		121725KM2	Inv. 844102 Monthly Tank	1	12/17/2025	96.00	.00	96.00	102568	12/17/2025
Total 1031:						96.00	.00	96.00		
1046 ANGELA BRADSHAW NA		122425KM2	Reimbursement for State B	1	12/24/2025	113.34	.00	113.34	102590	12/24/2025
Total 1046:						113.34	.00	113.34		
1050 APS		120325MS1	Acct 1490440000 - Street L	1	12/03/2025	1,257.64	.00	1,257.64	102529	12/03/2025
		120325MS1	Acct 3601574879 Park Pan	2	12/03/2025	59.94	.00	59.94	102529	12/03/2025
		120325MS1	Acct 6506951000 - PD	3	12/03/2025	145.55	.00	145.55	102529	12/03/2025
		120325MS1	Acct 8061950000 - Sunshi	4	12/03/2025	39.75	.00	39.75	102529	12/03/2025
		120325MS1	Acct 7575770000 - Town H	5	12/03/2025	840.67	.00	840.67	102529	12/03/2025
		120325MS1	Acct 7575770000 - Town H	6	12/03/2025	312.50-	.00	312.50-	102529	12/03/2025
		120325MS1	Acct 0421621000 - FD	7	12/03/2025	305.60	.00	305.60	102529	12/03/2025
		120325MS1	Acct 2383901000 - Upper	8	12/03/2025	53.56	.00	53.56	102529	12/03/2025
		120325MS1	Acct 0024240000 - Lower	9	12/03/2025	46.99	.00	46.99	102529	12/03/2025
		120325MS1	Acct 0070528763 - Holly H	10	12/03/2025	29.61	.00	29.61	102529	12/03/2025
		120325MS1	Acct 5613490000 - Upper	11	12/03/2025	57.63	.00	57.63	102529	12/03/2025
		120325MS1	Acct 2353720000 - Gulch F	12	12/03/2025	43.44	.00	43.44	102529	12/03/2025
		120325MS1	Acct 4246290000 - WWTP	13	12/03/2025	146.96	.00	146.96	102529	12/03/2025
		120325MS1	Acct 3216010000 - Hotel J	14	12/03/2025	41.16	.00	41.16	102529	12/03/2025
		120325MS1	Acct 2839800000 - Mockin	15	12/03/2025	79.43	.00	79.43	102529	12/03/2025
		120325MS2	Acct 1976520000 - Co-op	1	12/03/2025	158.49	.00	158.49	102530	12/03/2025
		120325MS2	Acct 4533627223 - Restroo	2	12/03/2025	53.38	.00	53.38	102530	12/03/2025
		120325MS2	Acct 9438060000 - Hull Ro	3	12/03/2025	14.85	.00	14.85	102530	12/03/2025
		120325MS2	Acct 6109570000 - Perkins	4	12/03/2025	280.08	.00	280.08	102530	12/03/2025
		120325MS2	Acct 8198655640 - Main St	5	12/03/2025	43.30	.00	43.30	102530	12/03/2025
		120325MS2	Acct 8468241000 - Middle	6	12/03/2025	41.16	.00	41.16	102530	12/03/2025
		122425KM1	Acct 1490440000 Street Li	1	12/24/2025	1,257.64	.00	1,257.64	102591	12/24/2025
Total 1050:						4,684.33	.00	4,684.33		
1056 ARIZONA BUG COMPANY		121725KM3	Inv. 23455 Pest Control Fir	1	12/17/2025	50.00	.00	50.00	102569	12/17/2025
Total 1056:						50.00	.00	50.00		
1088 AT&T		120325MS3	Acct 287307080989 Phone	1	12/03/2025	80.48	.00	80.48	102531	12/03/2025
		123125KM1	Acct 287307080989 - Parki	1	12/31/2025	40.74	.00	40.74	102603	12/31/2025
		123125KM1	Acct 287307080989 Phone	2	12/31/2025	40.74	.00	40.74	102603	12/31/2025
Total 1088:						161.96	.00	161.96		
1158 CANDACE GALLAGHER		121725KM4	INV. 11-25 Codification Ser	1	12/17/2025	525.00	.00	525.00	102570	12/17/2025



Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1316	FLAGSTAFF EQUIPMENT	121725KM10	Sales Order S4820 Plow F	1	12/17/2025	8,500.00	.00	8,500.00	102577	12/17/2025
		121725KM10	Sales Order S4820 Plow F	2	12/17/2025	250.88	.00	250.88	102577	12/17/2025
		121725KM10	Sales Order S4820 Plow F	3	12/17/2025	1,500.00	.00	1,500.00	102577	12/17/2025
Total 1316:						10,250.88	.00	10,250.88		
1322	FOUR-D LLC	120325MS6	Inv 00000952 - TH Monthly	1	12/03/2025	290.00	.00	290.00	102535	12/03/2025
		120325MS6	Inv 00000952 - PD User S	2	12/03/2025	906.25	.00	906.25	102535	12/03/2025
Total 1322:						1,196.25	.00	1,196.25		
1356	HALES ROOFING CO, IN	120325MS8	INV 32957 - Repair metal f	1	12/03/2025	147.00	.00	147.00	102536	12/03/2025
		120325MS8	INV 32957 - Repair materia	2	12/03/2025	42.20	.00	42.20	102536	12/03/2025
Total 1356:						189.20	.00	189.20		
1392	INFINITY UNIFORMS	120325MS9	092925ODLE - Uniforms O	1	12/03/2025	287.40	.00	287.40	102537	12/03/2025
		120325MS9	100125ODLE - Uniforms L	2	12/03/2025	60.03	.00	60.03	102537	12/03/2025
		121025KM6	Inv. 101125 Florisi Uniform	1	12/10/2025	1,475.64	.00	1,475.64	102555	12/10/2025
		121025KM6	Inv. 101125 Florisi Uniform	2	12/10/2025	71.99	.00	71.99	102555	12/10/2025
		121025KM6	Inv. 092425 Weber Uniform	3	12/10/2025	751.83	.00	751.83	102555	12/10/2025
Total 1392:						2,646.89	.00	2,646.89		
1419	JC CULLEN INC	120325MS10	911 IP Port Services - PD	1	12/03/2025	34.56	.00	34.56	102538	12/03/2025
		120325MS10	911 IP Port Services - FD	2	12/03/2025	34.57	.00	34.57	102538	12/03/2025
Total 1419:						69.13	.00	69.13		
1429	JEROME HISTORICAL SO	120325MS11	INV 036352 - Mr. Rooter H	1	12/03/2025	838.92	.00	838.92	102539	12/03/2025
		Total 1429:				838.92	.00	838.92		
1451	Jones Verde Valley, LLC	121025KM7	INV. 89350 Ford F450 Turb	1	12/10/2025	2,400.00	.00	2,400.00	102556	12/10/2025
		121025KM7	INV. 89350 Ford F450 Turb	2	12/10/2025	2,727.72	.00	2,727.72	102556	12/10/2025
		121025KM7	INV. 89350 Ford F450 Turb	3	12/10/2025	800.00	.00	800.00	102556	12/10/2025
		121025KM7	INV. 89350 Ford F450 Turb	4	12/10/2025	800.00	.00	800.00	102556	12/10/2025
		121025KM7	INV. 89350 Ford F450 Turb	5	12/10/2025	800.00	.00	800.00	102556	12/10/2025
		121025KM7	INV. 89350 Ford F450 Turb	6	12/10/2025	800.00	.00	800.00	102556	12/10/2025
Total 1451:						8,327.72	.00	8,327.72		
1503	LEGEND	120325MS12	Inv 2519796 -11/13/25 Test	1	12/03/2025	776.60	.00	776.60	102541	12/03/2025
		120325MS12	Inv 2519796 - 11/13/25 Sin	2	12/03/2025	15.00	.00	15.00	102541	12/03/2025
		121025KM10	Inv. 2519921 Water Testing	1	12/10/2025	75.00	.00	75.00	102558	12/10/2025
		121025KM10	Inv. 2519951 Testing on 11-	2	12/10/2025	75.00	.00	75.00	102558	12/10/2025
		122425KM5	Inv. 2517729 Testing in Oct	1	12/24/2025	994.20	.00	994.20	102594	12/24/2025
		122425KM5	Inv. 2517729 Sink	2	12/24/2025	15.00	.00	15.00	102594	12/24/2025
		123125KM4	Inv. 2521247 Testing Servic	1	12/31/2025	776.60	.00	776.60	102606	12/31/2025
		123125KM4	Inv. 2521247 Sink	2	12/31/2025	15.00	.00	15.00	102606	12/31/2025
		123125KM4	Inv. 2521202 Testing Servic	3	12/31/2025	75.00	.00	75.00	102606	12/31/2025
Total 1503:						2,817.40	.00	2,817.40		
1507	LIFE & PROPERTY SAFE	121725KM14	INV. 15687 Quarterly Monit	1	12/17/2025	118.80	.00	118.80	102580	12/17/2025





Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1903	WM CORPORATE SERVI	121725KM22	Inv. 0000521-4655-2 Trash	1	12/17/2025	1,550.63	.00	1,550.63	102588	12/17/2025
			Total 1903:			1,550.63	.00	1,550.63		
1914	YAVAPAI CO. EDUCATION	121025KM18	Inv. 25-1159 Internet Servic	1	12/10/2025	503.00	.00	503.00	102566	12/10/2025
		121025KM18	Inv. 25-1159 Internet Servic	2	12/10/2025	503.00	.00	503.00	102566	12/10/2025
		121025KM18	Inv. 25-1159 Internet Servic	3	12/10/2025	324.00	.00	324.00	102566	12/10/2025
		121025KM18	Inv. 25-1159 Internet Servic	4	12/10/2025	324.00	.00	324.00	102566	12/10/2025
		121025KM18	Inv. 25-1160 Library E-Rate	5	12/10/2025	42.00	.00	42.00	102566	12/10/2025
			Total 1914:			1,696.00	.00	1,696.00		
1954	GUST ROSENFELD PLC	121725KM12	Inv. 468693 Legal Services	1	12/17/2025	5,050.00	.00	5,050.00	102579	12/17/2025
		121725KM12	Inv. 468693 Legal Services	2	12/17/2025	925.00	.00	925.00	102579	12/17/2025
		121725KM12	Inv. 468693 Legal Services	3	12/17/2025	1,225.00	.00	1,225.00	102579	12/17/2025
			Total 1954:			7,200.00	.00	7,200.00		
1955	KRISTEN MUENZ	120325MS14	Reimbursement - baking s	1	12/03/2025	31.69	.00	31.69	102540	12/03/2025
		121025KM8	Reimbursement for Poster	1	12/10/2025	26.19	.00	26.19	102557	12/10/2025
		121025KM8	Reimbursement for Mileag	2	12/10/2025	169.40	.00	169.40	102557	12/10/2025
		121025KM8	Reimbursement for Lodgin	3	12/10/2025	456.76	.00	456.76	102557	12/10/2025
		121025KM8	Reimbursement for Post-it	4	12/10/2025	3.79	.00	3.79	102557	12/10/2025
			Total 1955:			687.83	.00	687.83		
1968	COAST TO COAST	121725KM8	Inv. A2853056 Toner Cartri	1	12/17/2025	152.67	.00	152.67	102574	12/17/2025
		121725KM8	Inv. A2852970 Toner Cartri	2	12/17/2025	152.67	.00	152.67	102574	12/17/2025
		121725KM8	Inv. A2853925 Toner Cartri	3	12/17/2025	278.98	.00	278.98	102574	12/17/2025
			Total 1968:			584.32	.00	584.32		
1974	MOYER'S HEATING & CO	121025KM12	INV. 0000134359 AC/Furn	1	12/10/2025	1,021.00	.00	1,021.00	102560	12/10/2025
		121725KM16	INV. 0000134436 Replace	1	12/17/2025	276.04	.00	276.04	102582	12/17/2025
			Total 1974:			1,297.04	.00	1,297.04		
1993	Zachary MacGregor	120325MS13	Account 1099.02 Closed -	1	12/03/2025	109.42	.00	109.42	102548	12/03/2025
			Total 1993:			109.42	.00	109.42		
1995	DBS Concepts	121025KM9	Inv. for C-111 Chevy 2026	1	12/10/2025	250.00	.00	250.00	102552	12/10/2025
		121025KM9	Inv. for C-111 Chevy 2026	2	12/10/2025	400.00	.00	400.00	102552	12/10/2025
		121725KM13	Inv. for C-112 Fire Truck De	1	12/17/2025	350.00	.00	350.00	102575	12/17/2025
		121725KM13	Inv. for C-112 Fire Truck De	2	12/17/2025	400.00	.00	400.00	102575	12/17/2025
			Total 1995:			1,400.00	.00	1,400.00		
2006	Wired Up Systems LLC	121025KM17	Inv. 129997 Jan 2026 Secu	1	12/10/2025	82.96	.00	82.96	102565	12/10/2025
			Total 2006:			82.96	.00	82.96		
2016	T2 SYSTEMS, INC.	120325MS18	INV UPS00056739 - Nove	1	12/03/2025	300.00	.00	300.00	102545	12/03/2025
		121025KM15	INV. MP000005053 Mobile	1	12/10/2025	1,342.97	.00	1,342.97	102563	12/10/2025
			Total 2016:			1,642.97	.00	1,642.97		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2023	GOOD CREATIONS LLC	122925KM1	Inv. 12-JeromeWSDF-2025	1	12/29/2025	700.00	.00	700.00	102601	12/29/2025
		122925KM1	Inv. 12-JeromeWSDF-2025	2	12/29/2025	750.00	.00	750.00	102601	12/29/2025
						1,450.00	.00	1,450.00		
Total 2023:										
2024	PHILIP TOVREA	122425KM9	2025 Fire Dept. Auxiliary P	1	12/24/2025	1,000.00	.00	1,000.00	102598	12/24/2025
						1,000.00	.00	1,000.00		
Total 2024:										
2033	T2 Systems Canada Inc.	120325MS19	INV IRIS0000154473 - Digi	1	12/03/2025	409.15	.00	409.15	102544	12/03/2025
		120325MS19	INV INVSRD0000071086 -	2	12/03/2025	1,098.10	.00	1,098.10	102544	12/03/2025
						1,507.25	.00	1,507.25		
Total 2033:										
2117	GLORIA ROJAS	120125MS1	ONE TIME - Move-in/Move	1	12/01/2025	330.00	.00	330.00	102527	12/01/2025
						330.00	.00	330.00		
Total 2117:										
2118	CHARLES ROMBERGER	121725KM5	LMP Deposit Refund for Cl	1	12/17/2025	210.22	.00	210.22	102571	12/17/2025
						210.22	.00	210.22		
Total 2118:										
2119	Chelsey Lennon	121725KM6	Reimbursement for Court S	1	12/17/2025	71.57	.00	71.57	102572	12/17/2025
						71.57	.00	71.57		
Total 2119:										
2120	Micah Owens	121725KM15	LMP Deposit Refund for Cl	1	12/17/2025	34.72	.00	34.72	102581	12/17/2025
						34.72	.00	34.72		
Total 2120:										
						336,369.36	.00	336,369.36		
Grand Totals:										

Report Criteria:

Detail report type printed

**File Attachments for Item:**

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

For the meeting of January 13, 2026

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Researched STR deed restrictions and conferred with Town Attorney for the revised ad and STR requirements.
- Met with representatives of Metron for the water meter agreement and cost proposal.
- Transitioned the Town's P-card system to a new revenue / rewards system.
- Submitted to USDA the final packet for the WWTP upgrade.
- Coordinated the Town's employee appreciation luncheon.
- Updated and issued the new 2026 TOJ councilmember election packets.
- Began work on the FY 2027 budget preparation, beginning with the Capital Improvement Plan along with wages and benefits.
- Issued two FMLA packets for employees who will be out for a considerable amount of time (8+ weeks).
- Began preparation for the recruitment of a full-time fire fighter.
- Strategized the requisite construction grant application opportunities for Verde Avenue.
- Researched labor and material donation receipt for towns.
- Met with a resident to discuss the resident / business owner's potential interest in a donation to the Town for a waste hauling truck.
- Worked on the land swap with the Jerome Historical Society and Town Attorney.
- Worked with various individuals on their special event requests.
- Facilitated two public records requests.
- Facilitated the paperwork for receiving a 2018 Chevy Tahoe from Yavapai County for the Police Department.
- Met with ADOT officials to wrap up all requirements in order to proceed with Gulch Drainage.

**\*\* CONGRATULATIONS TO \*\***

Kerry Lee (Police) on completing 12 years of service effective January 6, 2026.

Angela Napper (Magistrate) on completing 4 years of service effective January 6, 2026.

William Lionberger (Occasional PT) on completing 15 years of service effective January 26, 2026.

Following is an accounting of sales tax revenues for November, and a recent water flow report.

## TOWN OF JEROME, AZ

## CITY SALES TAXES PER ADOR ONLINE REPORTS

## SALES TAX REVENUES

	FY2026 Actual - (based on to-date DOR website)	FY2025 Actual - (based on DOR website)	Actually Received Thus Far
July	113,426	110,631	11,933
August	73,823	89,419	145,492
September	87,532	91,512	190,314
October	105,790	120,090	295,632
November	140,331	133,502	479,086
December		100,280	
January		96,559	
February		114,868	
March		95,109	
April		91,014	
May		148,298	
June		117,505	
June - Late		104,818	
<b>Total YTD</b>	<b>520,902</b>	<b>1,413,605</b>	<b>479,086</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	+/- Compared to Last Yr								
	FY2026 actual	FY2025 actual		FY2026 actual	FY2025 actual	+/-	FY2026 actual	FY2025 actual	+/-
July	37450	38302	(852)	12363	16719	(4,356)	47190	39902	7,288
August	26010	35053	(9,043)	12054	15495	(3,441)	27243	30,560	(3,317)
September	39664	38,469	1,195	13702	18570	(4,868)	25593	25196	397
October	37459	40220	(2,761)	15324	17090	(1,766)	34975	45030	(10,055)
November	54733	45587	9,146	26743	25020	1,723	48497	54553	(6,056)
December		40137			16021			33812	
January		36643			15354			43836	
February		40291			15443			29130	
March		39,051			16360			28280	
April		53934			22888			54546	
May		47188			19292			43382	
June		45329			18493			32525	
<b>Total YTD</b>	<b>195,316</b>	<b>500,204</b>		<b>80,186</b>	<b>216,745</b>		<b>183,498</b>	<b>460,752</b>	

<u>Added 1% Bed Tax</u>	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	1,978	1,978
August	1,854	3,832
September	2,108	5,940
October	2,357	8,297
November	4,114	12,411
December		
January		
February		
March		
April		
May		
June		

**WATER FLOWS REPORT**

Item A.

Reading Date	WALNUT GPM	VERDE GPM
2024 1-Oct	57	306
7-Oct	57	300
14-Oct	57	300
21-Oct	66	289
28-Oct	57	295
4-Nov	61	300
12-Nov	57	275
18-Nov	57	275
25-Nov	57	275
2-Dec	61	275
9-Dec	57	280
16-Dec	61	274
23-Dec	61	271
30-Dec	60	280
2025 6-Jan	61	273
13-Jan	57	265
21-Jan	57	180
27-Jan	57	195
3-Feb	57	200
10-Feb	57	200
18-Feb	57	230
24-Feb	57	198
3-Mar	52	203
10-Mar	52	200
17-Mar	48	180
24-Mar	43	188
31-Mar	44	190
07-April	44	185
14-April	40	175
21-April	40	157
28-April	40	158
05-May	40	156
12-May	40	150
19-May	40	156
27-May	40	176
02-June	40	160
09-June	36	193
16-June	36	152
23-June	29	241
30-June	29	243
07-July	26	250
14-July	26	250
22-July	29	268
28-July	29	230
04-Aug	29	250
11-Aug	32	245
18-Aug	32	265
25-Aug	36	265
2-Sept	32	234
8-Sept	36	255
15-Sept	32	252
22-Sept	36	258
29-Sept	36	250
6-Oct	36	265
13-Oct	40	265
20-Oct	40	248
27-Oct	40	250
3-Nov	40	240
10-Nov	48	246
17-Nov	40	255
24-Nov	48	200
1-Dec	44	165
8-Dec	44	138
15-Dec	40	230
22-Dec	48	232
29-Dec	36	180
2026 5-Jan	40	210



**TOWN OF JEROME, ARIZONA**  
 POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943 FAX (928) 634-0715

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 Incorporated 1899

**January 2026 Staff Report for December Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk**

- ✿ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ✿ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ✿ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ✿ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ✿ Processed Business License Applications & performed file updates and adjustments.
- ✿ Processed STR License Applications & performed file updates.
- ✿ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ✿ Performed notarizations for members of the public by appointment.
- ✿ Processed annual PTO Pay-out requests for qualifying full-time employees.
- ✿ Attended the Secretary of State's Election Officer Certification Training and Recertification classes and took the Oath of Office to become a Certified Election Official for the 2026 cycle.
- ✿ Permits and Licensing activities for December:

**Business Licenses**

- 12 Businesses were sent renewal notices.
- 2 Businesses sent in their renewal application.
- 1 Business was issued a NEW business license.
- 4 Business License renewals were issued.
- 28 Business Licenses are pending approval (due to short-staff and vacations).
- Spreadsheet of Tour & Mobile Food Vendor License updates attached.

\*Note: Sip Sedona tour business was absorbed into Wine Tours of Sedona as a DBA, we now have only 4 tour companies with a current license, and 2 that are still pending due to lack of information/documentation.

## STR Licenses

- No new STR applications were received.
- No new STR/Vacation Rental Licenses were issued.
- 19 Total STR Licenses are currently issued/active.
- 2 STR licenses are still in pending status.
- 3 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.
- The total Jerome STR housing units (whole house or separately available units within the same property) is now 26-27, depending on if the owners of 511 School Street rent 1 or 2 units, although 1 active unit may have been converted to a long-term rental recently.
- A notice of compliance with the Business Licensing process was sent to all active Short-Term Rentals and we have received some response:
  - 11 STR units have an active Business License (2 of these are triplexes= 6 units).
  - Of those, 2 STR's have had a new License issued.
  - 1 potential new STR sent in a new Business License Application.
  - A total of 5 STR's applications are pending approvals.

In town	C	C	Name of FOOD VENDOR Business	Tr	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	V	23	All Cooped Up in AZ	#	Food Truck	TBD	9/17/2025	9/18/2025	TBD	TBD	1/0/1900	0	1/0/1900	Waiting for: Health, Food Handlers, Payment-CLOSING OUT
0	V	23	Dog Town USA and Beyond	#	Food Truck	Sep	8/13/2025	8/19/2025	9/24/2025	\$50.00	9/25/2025	Blue	9/25/2025	Received COI, Provisional Health License (exp 10-31-25)
0	E	24	Frosty Cauldron	#	Food Truck	Sep	1/0/1900	0-Jan	1/0/1900	\$0.00	9/24/2024	Beige	9/25/2025	Unsuspended in Feb-25/REVOKE 9-15-25
0	I	#	Green River Food	#	Food Truck	Nov	1/0/1900	0-Jan	1/0/1900	\$0.00	na	na	na	has not renewed in over 12 mths-CLOSED
0	I	#	Mad Honey Food Truck	#	Food Truck	June	1/0/1900	1/0/1900	1/0/1900	\$0.00	9/9/2024	Beige	9/10/2024	Sending 2nd notice
0	I	#	Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	1/0/1900	1/0/1900	1/0/1900	\$0.00	9/30/2024	Gray	9/30/2024	Closed per Deb, Bookkeeper
0	E	#	Nora Jean's Koffee Koach	#	Food Truck	Sep	9/8/2025	8-Sep	9/8/2025	\$50.00	9/23/2025	Blue	23-Sep	Recvd: COI, TPT, Health License, Food Handlers, Fire, Payment

In town	C	C	Name of TOUR Business	Tr	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	I	#	Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	TBD	5/27/2025	\$50.00	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcvd. COI for 2025
x	2	#	Haunted Tours of Jerome	#	TOUR	June	9/25/2025	9/25/2025	9/25/2025	\$50.00	1/21/2025	Beige Su	1/22/2025	Was overdue 2024 due to length of time to insp.-good thru 2026
0	I	#	Sip Sedona	#	TOUR	June	1/0/1900	1/0/1900	1/0/1900	\$0.00	1/0/1900	Sugar	10/9/2024	Business Purchased by Jim of Wine Tours of Sedona
0	2	#	Wine Tours of Sedona	na	TOUR	June	11/13/2025	NA	11/13/2025	\$50.00	12/29/2025	Beige	12/29/2025	Received updated COI and Driver License images
x	I	20	Jerome Ghost Tours	#	TOUR	Dec	1/0/1900	0-Jan	1/0/1900	\$0.00	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	T	E	US Ghost Adventures (new app)	#	TOUR	TBD	9/8/2025	NA	10/15/2025	\$20.00	na	na	na	Original App denied-Jan 2025-No TPT/ Reapplied Sep 2025-tabled 11-11-25
0	N	23	Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	na	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Waiting on COI before Issuing License
X	N	24	Wicked City Tours LLC	#	Tour	April	4/8/2025	NA	45755	\$50.00	4/21/2025	Blue	4/22/2025	Approved by council 4-21-25-Walking Tour- CLOSED

KEY:
Current
Due to Renew
Current Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes

In town	C	C	Name of FOOD VENDOR Business	TR	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	V	23	All Cooped Up in AZ	#	Food Truck	TBD	9/17/2025	9/18/2025	TBD	TBD	1/0/1900	0	1/0/1900	Waiting for: Health, Food Handlers, Payment-CLOSING OUT
0	V	23	Dog Town USA and Beyond	#	Food Truck	Sep	8/13/2025	8/19/2025	9/24/2025	\$50.00	9/25/2025	Blue	9/25/2025	Received COI, Provisional Health License (exp 10-31-25)
0	E	24	Frosty Cauldron	#	Food Truck	Sep	1/0/1900	0-Jan	1/0/1900	\$0.00	9/24/2024	Beige	9/25/2025	Unsuspended in Feb-25/REVOKE 9-15-25
0	I	1	# Mad Honey Food Truck	#	Food Truck	June	1/0/1900	1/0/1900	1/0/1900	\$0.00	9/9/2024	Beige	9/10/2024	License expired in September-closing vendor file
0	E	2	# Nora Jean's Koffee Koach	#	Food Truck	Sep	9/8/2025	8-Sep	9/8/2025	\$50.00	9/23/2025	Blue	23-Sep	Recv'd: COI, TPT, Health License, Food Handlers, Fire, Payment

In town	C	C	Name of TOUR Business	TR	Business Type	Expires	App submitted	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	I	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	TBD	5/27/2025	\$50.00	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcv'd. COI for 2025
x	2	#	Haunted Tours of Jerome	#	TOUR	June	9/25/2025	9/25/2025	9/25/2025	\$50.00	1/21/2025	Beige Su	1/22/2025	Was overdue 2024 due to length of time to insps.-good thru 2026
0	I	1	# Sip Sedona	#	TOUR	June	1/0/1900	1/0/1900	1/0/1900	\$0.00	1/0/1900	Sugar	10/9/2024	Business Purchased by Jim of Wine Tours of Sedona
0	I	2	# Wine Tours of Sedona	na	TOUR	June	11/13/2025	NA	11/13/2025	\$50.00	12/29/2025	Beige	12/29/2025	Received updated COI and Driver License images
x	I	20	Jerome Ghost Tours	#	TOUR	Dec	1/0/1900	0-Jan	1/0/1900	\$0.00	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	I	18	US Ghost Adventures (new app)	#	TOUR	TBD	9/8/2025	NA	10/15/2025	\$20.00	na	na	na	Original App denied-Jan 2025-No TPT/ Reapplied Sep 2025-tabled 11-11-25
0	N	23	Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	na	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Waiting on COI before Issuing License

KEY:
Current
Due to Renew
Current Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

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Item A.

## January 2026 Staff Report for December 2025 Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Attended and transcribed minutes for December 9, 2025, Regular Council Meeting
- ❖ Attended and transcribed minutes for December 16, 2025, Regular P&Z Meeting
- ❖ Attended and transcribed minutes for December 16, 2025, Regular DRB Meeting
- ❖ Processed bank reconciliations in Caselle as needed to assist Finance Director
- ❖ Monthly reconciliation of petty cash and cash drawer
- ❖ Answered phones and assisted at office window as needed
- ❖ Upkeep/organization of both office and public bulletin boards
- ❖ Organize RFP summary from water meter RFP responses
- ❖ Update Water Meter location information from meter Ride-a-longs with Public Works.
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay for December.
- ❖ JPD auctions relisted: desk lamp, 2 cameras, 4 laptops; JPD New Listing: 2014 Taurus
- ❖ JPD auction released: 4 laptops – shipped via prepaid UPS label.
- ❖ Updated accounts and mailed letters to commercial sanitation users with updates due to audit.
- ❖ Attend VVTPO meeting via zoom November 12, 2025
- ❖ Continued document clean-up and organization on shared drive, project will be ongoing.
- ❖ Process Public Records Requests: Bauer, Blair, Darden
- ❖ Compiled and organized C1 parking inventory. Provided information to Town Manager.
- ❖ Created JFD SharePoint site; started electronic and physical file clean-up
- ❖ Attended/served jury duty, December 11<sup>th</sup>
- ❖ Compile and organize TOJ staff apparel orders.
- ❖ Ordered new 2026 Town seals from Deluxe
- ❖ Processed special event application: Vernetti Wedding on Town Steps (April 2026)



# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

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January 2026 staff report for December activity submitted by Terri Card.

- Current debt (45 days past due):

19 accounts were on the shut-off list at the beginning of December. 14 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from January billing: \$3513.93

Balance owed at end of December: \$7489.05

Late fees: \$190

- A copy of the January AR Aging report is attached.

## Rentals

All renters made their rental payments and are on track.

**Terri Card** ☼ **Customer Relations** ☼

**Town of Jerome** 600 Clark Street Jerome, Arizona 86331 **[t.card@jerome.az.gov](mailto:t.card@jerome.az.gov)**

## Report Criteria:

Include inactive customers

Include active customers

Include customers with a credit balance

Aged using billing periods

Customer Number	Balance	12/31/2025	11/30/2025	10/31/2025	09/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1001.03	184.24	184.24	.00	.00	.00	12/08/25	184.24-		
1003.02	123.94	123.94	.00	.00	.00	12/12/25	123.94-		
1006.02	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
1007.02	155.80	155.80	.00	.00	.00	12/29/25	155.80-		
1008.02	92.13	92.13	.00	.00	.00	12/18/25	92.13-		
1009.05	92.82	42.79	46.41	3.62	.00	11/20/25	130.51-		
1010.01	92.13	92.13	.00	.00	.00	12/18/25	92.13-		
1011.01	92.13	92.13	.00	.00	.00	12/15/25	92.13-		
1013.01	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
1014.03	46.41	46.41	.00	.00	.00	12/04/25	46.41-		
1015.01	92.11	92.11	.00	.00	.00	12/29/25	92.13-		
1016.01	92.13	92.13	.00	.00	.00	12/18/25	92.13-		
1018.03	155.80	155.80	.00	.00	.00	12/16/25	155.80-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	92.13	92.13	.00	.00	.00	12/12/25	123.94-		
1024.01	110.93-	110.93-	.00	.00	.00	12/30/25	124.00-		
1025.01	92.13	92.13	.00	.00	.00	12/11/25	92.13-		
1027.01	92.13	92.13	.00	.00	.00	12/10/25	92.13-		
1028.04	92.13	92.13	.00	.00	.00	12/11/25	92.13-		
1029.01	311.60	155.80	155.80	.00	.00	11/03/25	311.60-		
1030.02	216.05	216.05	.00	.00	.00	12/29/25	216.05-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	247.88	123.81	123.94	.13	.00	11/27/25	123.94-		
1032.01	92.13	92.13	.00	.00	.00	12/08/25	92.26-		
1036.10	46.41	46.41	.00	.00	.00	12/15/25	46.41-		
1038.02	26.30	26.30	.00	.00	.00	12/09/25	100.00-		
1040.01	17.34	17.34	.00	.00	.00	12/16/25	17.34-		
1042.01	271.60	271.60	.00	.00	.00	12/15/25	271.60-		
1044.02	164.49	164.49	.00	.00	.00	12/04/25	328.98-		
1051.02	184.24	150.53-	59.16	59.16	216.45	12/14/25	184.24-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	92.13	92.13	.00	.00	.00	12/14/25	92.13-		
1056.02	89.50	89.50	.00	.00	.00	12/04/25	94.00-		
1057.01	92.13	92.13	.00	.00	.00	12/15/25	92.13-		
1058.05	92.13	92.13	.00	.00	.00	12/23/25	92.13-		
1060.02	92.13	92.13	.00	.00	.00	12/10/25	92.13-		
1061.01	123.94	123.94	.00	.00	.00	12/11/25	123.94-		
1063.02	46.41	68.18-	56.41	46.41	11.77	12/30/25	154.19-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	328.98	164.49	164.49	.00	.00	11/04/25	328.98-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	123.94	123.94	.00	.00	.00	12/11/25	123.94-		
1071.05	247.88	123.94	123.94	.00	.00	11/03/25	381.82-		
1073.01	5.28	5.28	.00	.00	.00	12/30/25	114.00-		
1074.01	92.13	92.13	.00	.00	.00	12/08/25	92.13-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	173.32	173.32	.00	.00	.00	12/15/25	173.32-		
1077.01	66.79	66.79	.00	.00	.00	12/12/25	66.79-		
1078.02	186.00	119.21	66.79	.00	.00	11/12/25	66.79-		

Town of Jerome

## Aging Report - Acct number only

Report Date: 12/31/2025

Jan 05, 2026 8:07AM

Customer Number	Balance	12/31/2025	11/30/2025	10/31/2025	09/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1079.02	309.11	309.11	.00	.00	.00	12/15/25	309.11-		
1080.01	66.79	66.79	.00	.00	.00	12/02/25	210.37-		
1081.01	49.84	49.84	.00	.00	.00	12/17/25	49.84-		
1082.01	8.65-	8.65-	.00	.00	.00	11/24/25	200.00-		
1083.05	44.95	44.95	.00	.00	.00	12/15/25	100.00-		
1084.01	11.89	11.89	.00	.00	.00	12/15/25	105.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	49.84	49.84	.00	.00	.00	12/15/25	49.84-		
1086.02	68.58	68.58	.00	.00	.00	12/15/25	68.58-		
1087.01	49.84	49.84	.00	.00	.00	12/16/25	49.84-		
1088.06	49.84	46.24	3.60	.00	.00	12/15/25	49.84-		
1090.04	123.94	112.25	11.69	.00	.00	11/24/25	387.58-		
1091.02	94.76	94.76	.00	.00	.00	12/08/25	94.76-		
1093.02	68.58	68.58	.00	.00	.00	12/30/25	68.58-		
1094.02	64.84	64.84	.00	.00	.00		.00		
1096.03	136.56	59.84	31.86	30.26	14.60	12/30/25	60.32-		
1097.04	68.58	68.58	.00	.00	.00	12/15/25	68.58-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	217.03	59.84	59.84	97.35	.00	12/16/25	87.35-		
1100.02	68.58	68.58	.00	.00	.00	12/15/25	68.58-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	51.83	47.95	3.88	.00	.00	10/16/25	300.00-		
1125.03	54.63-	54.63-	.00	.00	.00	09/15/25	200.00-		
1131.01	66.79	66.79	.00	.00	.00	12/22/25	66.79-		
1132.01	82.13	82.13	.00	.00	.00	12/10/25	92.13-		
1133.01	92.13	92.13	.00	.00	.00	12/18/25	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	488.22	78.58	78.58	78.58	252.48	11/25/25	100.00-		
1139.01	184.26	92.13	92.13	.00	.00	11/03/25	184.26-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	49.84	49.84	.00	.00	.00	12/08/25	49.84-		
1151.02	99.68	49.84	49.84	.00	.00	11/20/25	49.84-		
1160.02	388.52	102.13	102.13	92.13	92.13	08/18/25	276.39-		
1161.01	32.50	32.50	.00	.00	.00		.00		
1162.03	123.94	123.94	.00	.00	.00	12/23/25	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	92.13	92.13	.00	.00	.00	12/09/25	92.13-		
1166.02	94.76	94.76	.00	.00	.00	12/30/25	294.28-		
1167.01	1.80-	1.80-	.00	.00	.00	12/18/25	85.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	92.13	92.13	.00	.00	.00	12/10/25	92.13-		
1169.02	123.94	123.94	.00	.00	.00	12/29/25	120.94-		
1170.01	66.79-	66.79-	.00	.00	.00	11/10/25	267.16-		
1171.05	92.13	92.13	.00	.00	.00	12/05/25	92.13-		
1173.06	8.84-	8.84-	.00	.00	.00	12/05/25	92.13-		
1174.02	92.13	92.13	.00	.00	.00	12/15/25	92.13-		
1176.01	123.94	114.89	9.05	.00	.00	10/15/25	371.82-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	92.13	92.13	.00	.00	.00	12/15/25	92.13-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	247.88	123.94	123.94	.00	.00	11/25/25	247.88-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24
1313.11	247.88	123.94	123.94	.00	.00	11/24/25	381.82-		
1314.07	46.41	46.41	.00	.00	.00	12/29/25	44.39-		
1332.01	92.82	44.37	46.41	2.04	.00	10/08/25	46.41-		

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1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	52.41	52.41	.00	.00	.00	12/09/25	52.41-		
1343.04	123.94	123.94	.00	.00	.00	12/16/25	123.94-		
2000.02	183.38	92.11	91.27	.00	.00	11/19/25	271.00-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	155.80	155.80	.00	.00	.00	12/14/25	155.80-		
2002.03	46.41	46.41	.00	.00	.00	12/13/25	46.41-		
2003.02	92.13	92.13	.00	.00	.00	12/08/25	92.13-		
2004.02	123.94	123.94	.00	.00	.00	12/17/25	92.13-		
2005.01	92.13	92.13	.00	.00	.00	12/05/25	92.13-		
2006.03	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
2007.03	213.29	213.29	.00	.00	.00		.00		
2008.01	123.94	123.94	.00	.00	.00	12/10/25	123.94-		
2010.03	123.94	123.94	.00	.00	.00	12/10/25	123.94-		
2011.05	92.13	92.13	.00	.00	.00	12/16/25	92.13-		
2013.01	123.94	123.94	.00	.00	.00	12/10/25	123.94-		
2014.01	123.34	123.34	.00	.00	.00	12/08/25	124.00-		
2015.02	282.97-	377.61-	38.72	38.72	17.20	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	123.94	123.94	.00	.00	.00	12/03/25	288.64-		
2017.01	92.13	92.13	.00	.00	.00	12/12/25	92.13-		
2018.01	92.13	92.13	.00	.00	.00	12/12/25	92.13-		
2019.02	164.49	164.49	.00	.00	.00	12/29/25	328.98-		
2020.01	155.80	155.80	.00	.00	.00	12/08/25	155.80-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	123.94	123.94	.00	.00	.00	12/09/25	123.94-		
2022.01	155.80	155.80	.00	.00	.00	12/15/25	155.80-		
2023.03	92.13	92.13	.00	.00	.00	12/03/25	92.13-		
2024.01	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
2025.02	123.94	123.94	.00	.00	.00	12/24/25	123.94-		
2026.02	725.46	133.94	133.94	123.94	333.64	10/21/25	300.00-		
2028.01	123.94	123.94	.00	.00	.00	12/08/25	123.94-		
2029.01	123.94	123.94	.00	.00	.00	12/14/25	123.94-		
2030.01	190.01	190.01	.00	.00	.00	12/15/25	190.01-		
2031.01	162.95	162.95	.00	.00	.00	12/08/25	325.90-		
2032.03	286.39	102.13	92.13	92.13	.00	10/06/25	286.39-		
2034.01	92.13	92.13	.00	.00	.00	12/08/25	92.13-		
2037.03	123.94	123.94	.00	.00	.00	12/10/25	123.94-		
2038.01	92.13	92.13	.00	.00	.00	12/02/25	184.26-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	123.94	123.30	.64	.00	.00	12/15/25	123.94-		
2043.03	123.94	123.94	.00	.00	.00	12/08/25	123.94-		
2044.01	92.21	92.13	.08	.00	.00	12/08/25	92.12-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	74.79	74.79	.00	.00	.00	12/03/25	74.79-		
2047.02	155.80	155.80	.00	.00	.00	12/09/25	155.80-		
2054.01	235.92	164.49	71.43	.00	.00	12/11/25	300.00-		
2055.01	48.40	48.40	.00	.00	.00	12/22/25	106.52-		
2058.02	46.41	46.41	.00	.00	.00	12/14/25	46.41-		
2059.01	381.82	133.94	123.94	123.94	.00	10/09/25	381.82-		
2061.02	162.95	162.95	.00	.00	.00	12/14/25	162.95-		
2062.01	68.58	68.58	.00	.00	.00	12/09/25	68.58-		
2063.01	68.58	68.58	.00	.00	.00	12/10/25	68.58-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	68.58	68.58	.00	.00	.00	12/10/25	68.58-		
2069.02	49.84	36.50	13.34	.00	.00	11/17/25	99.68-		

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2070.01	78.48-	78.48-	.00	.00	.00	12/19/25	65.43-		
2071.01	15.42-	15.42-	.00	.00	.00	11/13/25	150.00-		
2073.02	751.17	131.05	131.05	121.05	368.02	12/24/25	200.00-		
2077.01	98.24	49.84	48.40	.00	.00	12/10/25	50.00-		
2078.01	94.76	94.76	.00	.00	.00	12/15/25	94.76-		
2079.03	99.68	49.84	49.84	.00	.00	11/03/25	159.52-		
2080.02	92.82	46.41	46.41	.00	.00	12/01/25	46.41-		
2081.01	42.90	42.90	.00	.00	.00	08/25/25	300.00-		
2083.02	49.84	49.84	.00	.00	.00	12/15/25	49.84-		
2084.01	123.94	123.94	.00	.00	.00	12/10/25	123.94-		
2085.02	382.13	382.13	.00	.00	.00	12/09/25	382.13-		
2086.01	92.13	92.13	.00	.00	.00	12/10/25	92.13-		
2089.04	164.49	164.49	.00	.00	.00	12/12/25	164.49-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	312.40	155.80	155.80	.80	.00	12/02/25	155.00-		
2100.01	74.79	62.68	12.11	.00	.00	12/03/25	6.38-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	123.94	123.94	.00	.00	.00	12/08/25	247.88-		
2103.01	123.94	123.94	.00	.00	.00	12/04/25	123.94-		
2104.08	92.13	92.11	.02	.00	.00	12/29/25	92.13-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	138.92	138.92	.00	.00	.00	12/22/25	200.00-		
2107.01	66.06	66.06	.00	.00	.00	12/15/25	66.06-		
2109.03	92.13	92.13	.00	.00	.00	12/14/25	92.13-		
2110.01	1,542.69-	1,542.69-	.00	.00	.00	12/31/25	1,200.00-		
2113.01	123.94	123.94	.00	.00	.00	12/09/25	123.94-		
2115.01	123.94	123.94	.00	.00	.00	12/12/25	123.94-		
2119.05	123.94	123.94	.00	.00	.00	12/18/25	123.94-		
2120.01	123.94	123.94	.00	.00	.00	12/13/25	123.94-		
2121.02	68.58	68.58	.00	.00	.00	12/15/25	68.58-		
2122.05	216.05	216.05	.00	.00	.00	12/08/25	216.05-		
2123.01	7.87	7.87	.00	.00	.00	12/08/25	105.11-		
2124.01	123.94	123.94	.00	.00	.00	12/16/25	123.94-		
2125.02	68.58	68.58	.00	.00	.00	12/08/25	68.58-		
2126.06	389.17	102.13	102.13	92.13	92.78	12/29/25	100.00-		
2127.07	36.85	.00	.00	36.85	.00	09/28/25	92.13-	Final	09/12/25
2128.02	835.76	133.94	133.94	133.94	433.94	09/29/25	122.88-		
2130.06	216.05	216.05	.00	.00	.00	12/03/25	216.05-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	68.58	68.58	.00	.00	.00	12/23/25	137.16-		
2132.02	123.94	123.94	.00	.00	.00	12/09/25	123.94-		
3000.03	184.24	183.37	.87	.00	.00	12/22/25	184.24-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	92.13	92.13	.00	.00	.00	12/11/25	92.13-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	52.41	52.41	.00	.00	.00	12/09/25	52.41-		
3005.02	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
3007.01	66.79	66.79	.00	.00	.00	12/24/25	66.79-		
3009.01	155.80	155.80	.00	.00	.00	12/11/25	155.80-		
3010.01	247.88	123.94	123.94	.00	.00	11/12/25	123.94-		
3011.01	118.94	118.94	.00	.00	.00	12/29/25	128.94-		
3012.03	97.74-	97.74-	.00	.00	.00	06/30/25	783.06-		
3013.01	123.94	123.94	.00	.00	.00	12/05/25	123.94-		
3014.01	92.13	92.13	.00	.00	.00	12/12/25	92.13-		
3015.01	164.49	164.49	.00	.00	.00	12/23/25	164.49-		

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3016.01	123.52	123.52	.00	.00	.00	12/01/25	124.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3018.01	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
3019.01	96.04	96.04	.00	.00	.00	12/10/25	96.04-		
3021.01	49.84	49.84	.00	.00	.00	12/17/25	49.84-		
3022.03	68.58	68.58	.00	.00	.00	12/08/25	68.58-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	66.06	66.06	.00	.00	.00	12/13/25	66.06-		
3024.02	46.41	46.41	.00	.00	.00	12/09/25	46.41-		
3025.02	123.94	123.94	.00	.00	.00	12/02/25	123.94-		
3026.02	173.38	155.80	17.58	.00	.00	12/30/25	300.00-		
3029.01	123.94	123.94	.00	.00	.00	12/10/25	123.94-		
3030.09	396.45	117.67	123.94	133.94	20.90	11/20/25	219.49-		
3032.12	164.49	164.49	.00	.00	.00	12/16/25	64.49-		
3035.01	113.52	113.52	.00	.00	.00	12/23/25	125.00-		
3038.01	123.94	123.94	.00	.00	.00	12/12/25	123.94-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	219.61	219.61	.00	.00	.00	12/10/25	219.61-		
3040.01	119.39	119.39	.00	.00	.00	12/10/25	119.39-		
4000.01	164.49	164.49	.00	.00	.00	12/18/25	164.49-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	123.94	123.94	.00	.00	.00	12/17/25	247.88-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	229.58	229.58	.00	.00	.00	12/15/25	229.58-		
5005.01	44.72	44.72	.00	.00	.00	12/15/25	44.72-		
5006.01	229.58	229.58	.00	.00	.00	12/08/25	459.16-		
5007.01	364.89	364.89	.00	.00	.00	12/18/25	482.85-		
5008.03	236.88	236.88	.00	.00	.00	12/02/25	229.58-		
5009.02	256.37	256.37	.00	.00	.00	12/09/25	256.37-		
5010.01	274.31	274.31	.00	.00	.00	12/22/25	293.28-		
5011.02	229.58	229.58	.00	.00	.00	12/08/25	229.58-		
5012.01	229.58	229.58	.00	.00	.00	12/23/25	229.58-		
5013.01	506.28	506.28	.00	.00	.00	12/18/25	483.52-		
5014.01	229.58	229.58	.00	.00	.00	12/18/25	229.58-		
5015.01	74.79	74.79	.00	.00	.00	12/04/25	74.79-		
5016.01	274.30	274.30	.00	.00	.00	12/18/25	273.73-		
5016.02	92.13	92.13	.00	.00	.00	12/03/25	184.26-		
5016.03	92.13	92.13	.00	.00	.00	12/16/25	92.13-		
5016.04	92.13	92.13	.00	.00	.00	12/04/25	92.13-		
5017.04	229.58	229.58	.00	.00	.00	12/10/25	240.62-		
5018.03	767.45	767.45	.00	.00	.00	12/22/25	1,085.69-		
5019.03	236.94	236.94	.00	.00	.00	12/09/25	236.94-		
5020.01	44.72	44.72	.00	.00	.00	12/29/25	44.72-		
5021.01	123.94	123.94	.00	.00	.00	12/08/25	123.94-		
5022.01	44.72	44.72	.00	.00	.00	12/11/25	44.72-		
5023.02	229.58	229.58	.00	.00	.00	12/09/25	229.58-		
5025.01	123.94	123.94	.00	.00	.00	12/22/25	123.94-		
5027.01	44.50	44.50	.00	.00	.00	12/22/25	44.50-		
5029.01	374.99	374.99	.00	.00	.00	12/08/25	485.36-		
5031.06	459.16	201.73	229.58	27.85	.00	11/05/25	459.16-		
5039.01	229.58	229.58	.00	.00	.00	12/14/25	229.58-		
5041.03	319.02	319.02	.00	.00	.00	12/05/25	319.02-		
5043.01	1,156.88	1,156.88	.00	.00	.00	12/08/25	1,675.61-		
5046.03	184.86	184.86	.00	.00	.00	12/22/25	184.86-		
5047.01	1,101.17	1,101.17	.00	.00	.00	12/05/25	1,455.03-		
5049.04	229.58	229.58	.00	.00	.00	12/15/25	229.58-		
5052.06	44.72	44.72	.00	.00	.00	12/17/25	44.72-		
5055.01	563.98-	563.98-	.00	.00	.00	12/09/25	2,500.00-		

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5057.01	712.12	712.12	.00	.00	.00	12/08/25	789.32-		
5058.02	249.20	249.20	.00	.00	.00	12/15/25	260.24-		
5059.04	229.58	229.58	.00	.00	.00	12/12/25	229.58-		
5061.01	184.86	184.86	.00	.00	.00	12/05/25	184.86-		
5062.01	178.14	178.14	.00	.00	.00	12/16/25	178.14-		
5064.02	246.92	246.92	.00	.00	.00	12/17/25	246.92-		
5074.06	2,464.88-	2,464.88-	.00	.00	.00	12/02/25	450.00-		
5076.01	456.22	450.58	5.64	.00	.00	12/12/25	456.23-		
5077.03	229.58	229.58	.00	.00	.00	12/08/25	229.58-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	698.74	239.58	229.58	229.58	.00	10/21/25	776.00-		
5083.11	731.08	256.92	229.58	244.58	.00		.00		
5089.01	750.82	265.62	242.60	239.71	2.89	10/15/25	183.40-		
5092.01	503.31	229.58	273.73	.00	.00	12/08/25	273.73-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.05	229.58	229.58	.00	.00	.00	12/17/25	229.58-		
5094.02	232.30	232.30	.00	.00	.00	12/08/25	238.30-		
5095.02	609.26	609.26	.00	.00	.00	12/08/25	733.16-		
5096.03	229.58	229.58	.00	.00	.00	12/17/25	229.58-		
5097.01	534.05	239.58	239.58	54.89	.00	12/31/25	294.48-		
5098.06	282.13	282.13	.00	.00	.00	12/18/25	459.16-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	92.13	92.13	.00	.00	.00	12/11/25	92.13-		
6000.02	368.98	368.98	.00	.00	.00	12/04/25	360.28-		
6001.01	276.38	276.38	.00	.00	.00	12/10/25	276.38-		
6003.01	164.49	164.49	.00	.00	.00	12/23/25	503.47-		
6004.02	92.13	92.13	.00	.00	.00	12/05/25	92.13-		
6005.03	123.94	123.94	.00	.00	.00	12/12/25	123.94-		
6006.01	184.23	184.23	.00	.00	.00	12/18/25	184.24-		
6007.02	274.30	274.30	.00	.00	.00	12/10/25	274.30-		
6008.01	566.12	566.12	.00	.00	.00	12/12/25	572.41-		
6009.03	255.62	255.62	.00	.00	.00	12/09/25	255.62-		
6010.03	231.26	231.26	.00	.00	.00	12/08/25	231.26-		
6011.02	123.93	123.93	.00	.00	.00	12/18/25	123.94-		
6012.01	92.13	92.13	.00	.00	.00	12/17/25	92.13-		
6013.02	123.94	123.94	.00	.00	.00	12/02/25	123.94-		
6014.01	311.40	155.80	155.60	.00	.00	12/08/25	156.00-		
6015.01	87.35	87.35	.00	.00	.00	12/08/25	87.35-		
6017.02	184.24	184.24	.00	.00	.00	12/15/25	184.24-		
6018.01	288.97	288.97	.00	.00	.00	12/08/25	288.97-		
6019.02	271.60	271.60	.00	.00	.00	12/15/25	271.60-		
6020.05	123.94	123.94	.00	.00	.00	12/30/25	382.29-		
6021.04	184.26	92.13	92.13	.00	.00	11/24/25	286.39-		
6022.02	46.41	46.41	.00	.00	.00	12/12/25	46.41-		
6023.03	46.41	46.41	.00	.00	.00	12/04/25	46.41-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	99.68	49.84	49.84	.00	.00	11/26/25	59.52-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.05	1,031.47	1,027.47	4.00	.00	.00	12/08/25	1,144.88-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	68.58	68.58	.00	.00	.00	12/11/25	137.16-		
6028.08	92.13	92.13	.00	.00	.00	12/09/25	184.26-		
6029.01	8.91-	8.91-	.00	.00	.00	12/15/25	80.00-		
6031.02	92.13	92.13	.00	.00	.00	12/15/25	92.13-		
6032.01	255.62	255.62	.00	.00	.00	12/18/25	255.62-		
6033.04	414.45	248.35	166.10	.00	.00	12/23/25	414.45-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	286.39	102.13	92.13	92.13	.00	10/27/25	238.52-		

Town of Jerome

## Aging Report - Acct number only

Report Date: 12/31/2025

Jan 05, 2026 8:07AM

Customer Number	Balance	12/31/2025	11/30/2025	10/31/2025	09/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6041.02	123.94	123.94	.00	.00	.00	12/15/25	123.94-		
7001.06	40.32	40.32	.00	.00	.00	12/30/25	152.40-		
7002.01	243.65	243.65	.00	.00	.00	12/04/25	243.65-		
7004.01	92.13	92.13	.00	.00	.00	12/23/25	92.13-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.10	44.72	44.72	.00	.00	.00	12/15/25	144.16-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	60.98-	60.98-	.00	.00	.00	10/07/25	300.00-		
7009.01	49.84	49.84	.00	.00	.00	12/22/25	99.68-		
7010.01	405.74	405.74	.00	.00	.00	12/18/25	542.62-		
7015.01	229.58	229.58	.00	.00	.00	12/04/25	229.58-		
7022.01	44.72	44.72	.00	.00	.00	12/05/25	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	92.13	92.13	.00	.00	.00	12/04/25	184.26-		
7026.04	247.88	123.94	123.94	.00	.00	11/03/25	247.88-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	123.94	123.94	.00	.00	.00	12/22/25	123.94-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7041.01	44.72	44.72	.00	.00	.00	10/10/25	134.16-		
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	44.72	44.72	.00	.00	.00	12/11/25	89.44-		
7046.02	164.49	164.49	.00	.00	.00	12/10/25	164.49-		
7047.01	44.72	44.72	.00	.00	.00	12/09/25	44.72-		
7052.02	92.13	76.91	15.22	.00	.00	12/15/25	92.13-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	123.94	123.94	.00	.00	.00	12/08/25	123.94-		
7054.01	177.32	177.32	.00	.00	.00	12/04/25	177.32-		
7057.02	26.04	26.04	.00	.00	.00	12/11/25	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	28.82	28.82	.00	.00	.00	10/10/25	47.41-		
7060.01	229.58	229.58	.00	.00	.00	12/04/25	229.58-		
8001.01	2,213.87	2,213.87	.00	.00	.00	12/15/25	2,013.83-		
8004.04	1,537.26	1,537.26	.00	.00	.00	12/15/25	1,379.43-		
8008.01	63.00	63.00	.00	.00	.00	10/08/25	189.00-		
8010.01	66.30	66.30	.00	.00	.00	11/03/25	19.62-		
8012.03	60.00	37.59	22.41	.00	.00	12/04/25	60.00-		
8014.03	634.56	317.28	317.28	.00	.00	11/05/25	634.56-		
8015.03	277.20	277.20	.00	.00	.00	11/03/25	554.40-		
8022.03	2,844.00	2,844.00	.00	.00	.00	12/09/25	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	12/08/25	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	123.94	123.94	.00	.00	.00	12/11/25	123.94-		
<hr/>									
Grand Totals:									
	65,454.67	35,111.77	5,534.29	2,195.86	22,612.75				
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>				

## MONTHLY REVENUE REMITTANCE

Nov 2025

TOTAL DISB Item A.

<b>SUBTOTALS:</b>	<b>80.50</b>	<b>3,509.96</b>	<b>3,602.98</b>	<b>22.41</b>	<b>7,215.85</b>
JCEF	80.50				3,493.54 Gen Fund
FTG	0.00				89.44 Splits

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	80.50			
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02				
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01				
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03				(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		130.28		
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05				<b>133.20</b> ZADPS & ZDNAS
Arson Detection Reward Fund	ZADRF	2-11-05				<b>0.00</b> ZADRF
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33				<b>0.00</b> ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		222.08		
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		935.25		
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11				
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25				
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.92		
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUIA	2-15-11				
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34				(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		17.56		
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22				<b>171.92</b> ZFAR 1 & 3
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		154.36		
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		187.38		
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		155.46		
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36				
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		126.50		<b>149.50</b> ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		23.00		
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51				
Medical Svrs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		288.69		
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		179.28		<b>291.13</b> ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13				
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		89.26		
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		448.13		
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		248.32		<b>248.32</b> ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35				
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		75.41		<b>200.77</b> ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$4) 12-116.09, 41-1722	ZVREA	2-15-37		73.28		
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		125.36		
Forfeited Overpayments		4-91-04			20.00	
Installment Payment Fee		4-39-08				
<b>Attorney Reimbursement Fees (Indigent Defense)</b>	<b>ZATT</b>	2-31-01				<b>0.00</b> ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22				
<b>Court Enhancement Fee</b>	<b>ZCE</b>	4-30-04				<b>2,214.10</b> ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01		330.00		
Default Fees - LOCAL	ZDEFF	4-32-01		272.67		<b>272.67</b> ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02		120.00		
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10		857.81		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30				<b>2,214.10</b> ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10		245.33		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20		62.30		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95				
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04				
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07		1,048.66		
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02				
COURT SECURITY FEE	ZMCSF	4-30-25		530.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01				<b>80.50</b> ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02				
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03				
<b>Officer Safety Equip - LCOAL PD 12-116.04D</b>	<b>ZOS3</b>	4-23-03		<b>89.44</b>		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32				
Non-Refundable Overpayments	ZOVF	4-91-02		20.00		
<b>Public Defender Fees</b>	<b>ZPUBZ</b>	4-39-71				(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRCF	4-23-02		6.77		
Warrant Fee	ZWARF	4-32-03				
Jail (Incarceration) Fees	ZJF	4-33-21				
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53			22.41	
CITIZENS CLEAN ELECTIONS FUND 1%	ZCEF2	2-14-09		21.31		
Alternate Dispute Resolution 12-135, 22-281C2, 12-284.03A5	ZADR					<b>243.39</b> ZCEF & ZFINES
Confidential Intermediary Fund 08-135, 12-284.03A8	ZCIF					

Drug & Gang Enforcement 12-284.03A1; 41-2402H	ZDGEF					
DUI, OUI Assmnt 12-1381.3 (Addtl \$500-\$1500)	ZGFDU					
Forfeited Overpayments		4-91-04				
G&F Wildlife Theft Prevention Fund - 17-313A, 17-315	ZGF					
Officer Safety Equip - MVD/ADOT 12-116.04C	ZOS6					
Officer Safety Equip - JEROME PD						
Officer Safety Equip - US BID Yavapai Apache Ntn Tribal PD						
Registrar of Contractors 32-1107, 32-1166, 32-1124	ZRCA					
Suspended Plates (100%) 28-4139-FR	ZSLPC					
ZLCL OTHER CLERK FEES	ZLCL	4-39-09				
\$20 First Responders Death Benefit	ZSSBF	2-15-47		6.13		

<b>PASS-THROUGH MONIES:</b>		<b>Received</b>
<b>OVERPAYMENT REPORT</b>		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	<b>ZOVR 2-72-01</b>	
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
<b>Balance at End of Current Month</b>		
<b>UNAPPLIED PAYMENTS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	<b>UAP 2-79-11</b>	\$35.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$35.00</b>
<b>DEFERRED AGENCY ALLOCATIONS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	<b>DAA 2-99-02</b>	\$0.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>BOND REPORT</b>		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	<b>ZBND 2-71-01</b>	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
<b>Balance at End of Current Month:</b>		<b>\$3,000.00</b>
<b>RESTITUTION REPORT</b>		
Carried Forward from previous month		\$0.00
RECEIVED in current month	<b>ZREST 2-41-01</b>	\$0.00
DISBURSED in current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>

**TOTAL REVENUE FOR DISBURSEMENT****\$7,107.91**

JCEF account	\$80.50
FTG account	\$0.00
State Revenue	\$3,509.96
City/Town	\$3,602.98
Yavapai County	\$22.41
Other Agencies	

**TOTAL DISBURSEMENTS****\$7,215.85****PASS-THROUGH MONIES:**

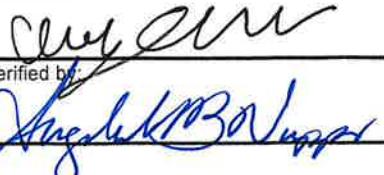
Overpayment Refunds	\$0.00
Unapplied Payments	\$35.00
Bonds (ZBND)	\$0.00
Restitution (ZREST)	\$0.00
Agency Not Assigned - not yet allocated	\$0.00

**SABA TOTAL (Total Revenue)****\$7,250.85**

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of:

**November-25**

Signature



Second Verification:

Verified by:



## November 2025 \$\$\$ RECONCILIATION

### FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 10/31/25	\$	79,091.70
Deposits to account, per bank stmt:	\$	6,533.05 (SABA deposits in AJACS) (money in transit)
	\$	7,133.21
		\$600.16

#### Checks cleared & charge-back debits: date cleared:

#2413	11/14/2025	\$ 28.00	Jerome JCEF
#2412	11/24/2025	\$ 4,283.78	Town of Jerome
#2411	11/24/2025	\$ 28.00	Yavapai County
#2410	11/25/2025	\$ 3,866.86	State of Arizona
<b>TOTAL:</b>		<b>\$ 8,206.64</b>	

ending balance on 11/28/25:

<b>Other Court Accounts:</b>	(closing balances as of current month's end)
JCEF	\$14,851.13
Fill the Gap	\$11,172.86

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)****2024****2025**

	JAN	\$ 123.56
JULY	FEB	\$ 69.38
AUG	MAR	\$ 187.59
SEPT	APR	\$ 124.65
OCT	MAY	\$ 97.47
NOV	JUNE	\$ 152.60
DEC	YTD (fiscal)	\$ 1,388.18

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)****2025****2026**

	JAN	
JULY	FEB	
AUG	MAR	
SEPT	APR	
OCT	MAY	
NOV	JUNE	
DEC	YTD (fiscal)	\$ 500.46

2025-2026	Gross	<u>ZOS3 4-23-03</u>	<u>ZMCSF 4-30-25</u>	June - May
		off. safety equip.	ct. security fee	<u>NET to Town</u>
July	\$ 5,369.50	\$ 118.72	\$ 739.50	\$ 4,511.28
August	\$ 4,423.41	\$ 81.52	\$ 591.13	\$ 3,750.76
Sept	\$ 4,768.08	\$ 98.67	\$ 700.00	\$ 3,969.41
October	\$ 4,283.78	\$ 112.11	\$ 696.53	\$ 3,475.14
November	\$ 3,602.98	\$ 89.44	\$ 530.00	\$ 2,983.54
December				
2026				
January				
February				
March				
April				
May				
June				
<b>TOTAL</b>	<b>\$ 22,447.75</b>	<b>\$ 500.46</b>	<b>\$ 3,257.16</b>	<b>\$ 18,690.13</b>



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 [m.boland@jerome.az.gov](mailto:m.boland@jerome.az.gov)

Celebrating Our 124nd Anniversary  
1899 - 2026

December 2025  
**PUBLIC WORKS**  
**MONTHLY REPORT**

**NORMAL WEEKLY DUTIES**

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

**OTHER PROJECTS**

- Work on the lights on the garbage truck. No “turn” or “running” lights.
- Dig up, grade and place a “meter box’ over electric box in the 300-level parking lot.
- Took the F-450 to and from Flag to get the new plow installed.
- Located the water line going to Michael Butchers. Tested valves in the area for future shut off.
- Water leak on 4<sup>th</sup> St.
- Grade on North drive.
- Remove Graffiti throughout town.
- Move the mini ex to Michael butcher to expose the water line, get size of pipe to order parts for the replacement of the service lines to both of Butcher’s properties.
- Sewer leak on Magnolia, behind Bert Doss’ house and Gary Shapiro’s.
- Water leak on Holly.
- Lyle went to turn out Copper chief.
- Fix the fence in the old town yard after the truck went into the flume ditch.

- Oil changes done on all vehicles
- Worked on issues with the garbage truck going into neutral while driving. Had it at Pete's diesel numerous times. It was sporadic and didn't always happen when at Pete's. Pete was able to find some bad wires and was able to repair them. Truck seemed to work fine after that until the first week in Jan..... to be continued.....



# JEROME POLICE DEPARTMENT

RUSSELL SAN FELICE, CHIEF  
 305 MAIN STREET  
 POST OFFICE BOX 335  
 JEROME, ARIZONA 86331  
 (928) 634-8992  
 FAX (928) 649-2776



January 2, 2026

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for December 2025.

During the month of December, the police department responded to 148 calls for service. Jerome Police did respond to a serious domestic assault outside of Paul and Jerry's. This incident involved a couple visiting from the Phoenix area. There were significant facial injuries to an adult female. The male was apprehended and charged with felony aggravated assault. Our new Officer Godina did a great job on this case. His prior experience in law enforcement was evident in his reporting and evidence gathering. There were no other significant incidents to report.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of December. There were 321 parking citations written and 8 parking violation warning. There were 39 citations and 33 warnings for various moving traffic violations.

For the December 2025 status report, here are the kiosk totals:

December 2025: \$36,101.50

December 2024: \$27,372.45

Current Fiscal year total (July 1, 2025-June 30, 2026): \$222,402.85

Respectfully,

A handwritten signature in black ink, appearing to read 'Russell J. San Felice'.

Russell J. San Felice  
 Chief of Police

**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**

JEROME, AZ 86331  
(928) 634-8992

Date : 01/02/2026 Item A.  
Page : 1  
Agency : JPD

**Calls For Service Totals By Call Type**

12/01/2025 to 12/31/2025

<b>Call Type</b>		<b>Totals</b>
205	Trespass	3
410	Criminal Damage	1
415F	Domestic Disturbance	1
476	Animal Control Problem	1
487	Theft	1
500	Welfare Check	2
585	Traffic Hazard	1
903	Follow-Up	14
908F	Found Property	7
908L	Lost or Stolen Property	2
917	Abandoned Vehicle	2
927	Unknown Trouble	1
961	Accident - No injuries	2
962	Accident - With Injuries	2
AA	Agency Assist	3
ADPS	Assist DPS	1
AF	Assist Fire Department	3
AYCSO	Assist YCSO	5
BI	Background Investigation	1
CA	Citizen Assist	3
CSEC	Court Security	4
DIS	Disorderly Conduct	1
FP	Foot Patrol	7
INFO	Information	4
OT	Oversize Truck	3
PE	Parking Enforcement	21
PS	Civil Paper Service	1
SC	Security Check	27
SLC	Street Light Check	3
T/S	Traffic Stop	5
TCD	Traffic Control Duties	1
TO	Traffic Offense	2
TRN	Training	10
VTC	Violation of Town Code	2
WA	Warrant Arrest	1

**Grand Total for all calls**

148



# Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039  
E-mail: [admin@jeromefd.org](mailto:admin@jeromefd.org)

Item A.

## Fire Department Report Call numbers for the Year: 2025

Calls by Type	Number	Resident	Non-Resident
EMS Calls	107	60	47
Residential Fire	5	0	5
Commercial Fire	0	0	0
Wildland	14	10	0
Still Assignment	18	17	1
Station Staffing	56	55	1
Citizen Assist	53	31	22
Agency Assist	47	22	25
Special Duty	60	22	11
Snake Removal	3	1	2
Tech Rope Rescue	0	0	0
MVA/Rescue	37	7	30
HazMat	8	7	1
Dispatch Error	1	1	0
<b>Totals:</b>	<b>418</b>	<b>269</b>	<b>149</b>

\*Calls have not been as padded with miscellaneous JFD numbers as in the past.

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	0
Drills	3

Meetings	Date
PAWUIC-Whiting	12/04
Verde Valley Fire Marshals meeting-Whiting	12/18
Public Safety Initiative-Whiting	12/04
Post Season Cooperators Meeting-Whiting	12/10

**Weekly Training:**

<b>Date</b>	<b>Training</b>	<b>Instructor</b>
Thursday December 4th	4 gas meters hazardous air monitoring	Whiting
Thursday December 11th	Equipment placement and drone use	Krmpotich/Supple
Thursday December 18th	MVA scene hazards	Krmpotich
Thursday December 25th	Cancelled Christmas	
Saturday December 27th	Cancelled	

W

**Department Affairs and Ongoing Projects**

- December the meeting schedule was about normal; I expect them to pick up after the first of the year.
- We participated in several town events this last month. The annual Light up the mountain, The kids Christmas and the Cottonwood Christmas event. We at the Department enjoy our participation and the community enjoys seeing our old fire trucks driving around.
- We have been working on a hazardous fuels grant that we have not been able to address in the past. I will submit reimbursement in January.
- We are submitting a second reimbursement for a grant that Allen Muma received in 2023. It has taken some time to track down all the information needed for the submittal.
- This December there were 16 Dispatches for service. Even with the Fire Department at critical staffing we have been keeping up with all the normal duties and request for service professionally. We would like to thank the volunteers that have helped.
- The Fire department received another newer vehicle from Yavapai County. We were fortunate enough to get the vehicle for minimal cost. The truck will serve the department as a second command vehicle. We were able to get the vehicle stickers and are working on the emergency lights. The radio will be ordered and installed next budget year.

### December Fire Department Activities and Run Report:

Date	Time	Day	Incident Type	Description
12/3/25	17:16	Wed	EMS Resident	6 YOM - Chest Pain
12/2/25	22:35	Tue	Hazmat Resident	Smell of Gas
12/3/25	17:16	Wed	EMS Resident	6 YOM - Chest Pain
12/4/25	17:00	Thu	Meeting/Training	Gas Detectors - Whiting/Ondovchak
12/4/25	16:00	Thu	Meeting/Training	Officer's Meeting
12/8/25	14:30	Mon	Agency Assist Non-Resident	Fire Investigation
12/11/25	17:00	Thu	Meeting/Training	Truck Hunt/Drones - Krmpotich/supple
12/12/25	0:06	Fri	EMS Non-Resident	Unknown YOF - Bleeding from Mouth
12/13/25	16:16	Sat	Special Duty Non-Resident	Special Duty - Gasoline Leak
12/15/25	17:18	Mon	MVA/Rescue Resident	Truck Rollover, in ditch
12/16/25	11:15	Tue	Agency Assist Resident	Vehicle recovery/removal
12/17/25	14:01	Wed	MVA/Rescue Resident	Vehicle vs Tree
12/18/25	17:00	Thu	Meeting/Training	Vehicle Based hazards - Krmpotich
12/18/25	13:00	Thu	Citizen Assist Resident	Vehicle Lockout
12/21/25	18:29	Sun	EMS Resident	56 YOF - ETOH poisoning
12/22/25	8:32	Mon	EMS Resident	58 YOM - Difficulty Breathing
12/22/25	11:15	Mon	Still Assignment Resident	Vehicle Fire
12/23/25	8:30	Tue	Citizen Assist Resident	Jump Start vehicle
12/24/25	11:36	Wed	MVA/Rescue Non-Resident	Nothing Found
12/27/25	18:00	Sat	Citizen Assist Non-Resident	Flat tire
12/27/25	19:49	Sat	EMS Resident	73 YOF - Sick Person
12/28/25	21:10	Sun	EMS Resident	59 YOF - Unknown Medical
12/28/25	23:30	Sun	Special Duty Resident	Downed powerline
12/28/25	21:10	Sun	EMS Resident	59 YOF - Unknown Medical
12/28/25	23:30	Sun	Special Duty Resident	Downed powerline

### December 2025 Burn Pile Log

**JC stands for Jerome citizens.**

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
12/3/2025	Wastewater Treatment		2	7	<b>14</b>				<b>0</b>
12/5/2025	Wastewater Treatment		2	7	<b>14</b>				<b>0</b>
12/6/2025	Wastewater Treatment		2	7	<b>14</b>				<b>0</b>
12/7/2025	817 Hampshire				<b>0</b>	1	1	1	<b>1</b>
12/19/2025	842 Gulch Rd				<b>0</b>	1	2	1	<b>2</b>
12/21/2025	Wastewater Treatment		1	7	<b>7</b>				<b>0</b>
12/26/2025	668 Main St				<b>0</b>	1	2	2	<b>4</b>
12/26/2025	723 Clark St				<b>0</b>	1	1	5	<b>5</b>
12/31/2025	110 Dundee				<b>0</b>	1	1	6	<b>6</b>
		<b>0</b>	<b>7</b>	<b>28</b>	<b>49</b>	<b>5</b>	<b>7</b>	<b>15</b>	<b>18</b>
	Jerome Citizen Hours-	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# Crew	# Hrs.	Town Firewise Total Hrs.
					<b>Total Fuels + Town Firewise Hours</b>				<b>67</b>

**Thank you for your continued support  
Jerome Fire Department**

## Jerome Public Library Staff Report, November – December 2025

- The annual Public Library Survey has been submitted to the Arizona State Library Archives and Public Records.

This survey is required by all public libraries in Arizona.

This extensive survey tracks use of materials, budget, employees, and all library services for the prior fiscal year.

- The Library will be seeing an increase in the contribution we receive from the Yavapai County Free Library District.

The total 2025/26 contribution is 19,955.61 paid in two parts of 9,977.81 in January and July of each year.

The funds are to be used for Library services and materials.

- Reviewed budget to actual reports.
- Checked for missing in transit items.
- Updated Library patron list.
- Began annual removal to storage of outdated library records and items.

Respectfully submitted

- Librarian, Kathleen Jarvis

**File Attachments for Item:**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

Item A.

## MINUTES

### REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF JEROME JEROME CIVIC CENTER 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, DECEMBER 16, 2025, AT 6:00 PM**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### 6:03PM (0:36) 1. CALL TO ORDER/ROLL CALL

Present were Chair Lance Schall, Vice Chair Jeanie Ready and Commissioner Jera Peterson. Let the record show that Commissioner Rebecca Miller gave prior notice of her absence from this meeting.

Staff present included Zoning Administrator Will Blodgett and Accounting Clerk/Administrative Specialist Michele Sharif.

#### 6:04PM (1:00) 2. APPROVAL OF MINUTES

A. The board will vote on approval of the minutes from the regular meeting of 10/21/25

Prior to introducing the minutes Chair Schall stated that the record should show that 3 out of 4 members were present, constituting a quorum to conduct business. There were no corrections necessary for those minutes.

Commissioner Peterson entered the motion to approve the meeting minutes from the regular P&Z meeting of October 21, 2025, with a second from Vice Chair Ready.

Chair Schall called the question and the motion carried with 3 aye votes.

#### Motion to approve minutes of the Regular P&Z Meeting of October 21, 2025.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER					X	
PETERSON	X		X			
READY		X	X			
SCHALL			X			

#### 6:04PM (1:54) 3. NEW BUSINESS

A. No new Business

There was no new business. Mr. Blodgett informed the commission that this item was left on the agenda in error.

#### 6:05PM (2:00) 4. MEETING UPDATES

This item was combined with item 5 on the agenda.

#### 6:05PM (2:29) 5. NEXT MEETING ITEMS

A. The ZA will update the board as to known, and possible future agenda items.

Chair Schall introduced the item and deferred the conversation to Mr. Blodgett for further update.

Mr. Blodgett shared that the Town is preparing to begin a comprehensive zoning ordinance revision in the spring, in coordination with the Planning Center in Tucson. He said the initial phase will focus on evaluating the ordinance's overall framework, formatting, organization, and usability, rather than substantive policy changes. While Jerome's current zoning ordinance is noted to be relatively strong for a community of its size, and historic nature, opportunities exist to improve its organization, clarify provisions, provide clearer and proper definitions, and enhance the overall usability of the ordinance.

Commissioners were asked to review zoning ordinances from other incorporated communities, with preference to those located in Arizona, but including comparable historic mining towns elsewhere. They should demonstrate effective organization, formatting, or approaches to historic preservation and nonconforming uses. Commissioners were advised to identify one or two ordinances to share at the next meeting during a planned study session. Historic preservation will remain a primary priority, and future workshops will address specific problem areas and policy considerations as the revision process moves forward.

## 6:17PM (14:14) 6. ADJOURNMENT

Chair Schall introduced adjournment.

Vice Chair Ready entered the motion to adjourn the meeting, with a second from Commissioner Peterson. Chair Schall called the question and the meeting adjourned at 6:17p.m.

### Motion to adjourn at 6:17p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
MILLER					X	
PETERSON		X	X			
READY	X		X			
SCHALL			X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Chair Lance Schall, Planning & Zoning Commission Chair

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Kristen Muenz, Deputy Clerk



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

Item A.

## MINUTES

### REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME 600 CLARK STREET 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, DECEMBER 16, 2025, AT 6:30 PM**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### **6:32PM (0:15) 1. CALL TO ORDER**

Present were Chair Tyler Christensen, Vice Chair Devon Kunde and Board members Mark Krmpotich and Scott Staab. Staff present included Zoning Administrator Will Blodgett and Accounting Clerk/Administrative Specialist Michele Sharif.

#### **6:32PM (0:30) 2. APPROVAL OF MINUTES**

A. The board will vote on approval of the minutes from the regular meeting of 10/28/25

*Chair Christensen introduced the minutes for approval.*

*With no changes necessary Vice Chair Kunde entered a motion to approve the minutes of the Regular Design Review Board Meeting from October 28, 2025, with a second from Chair Christensen.*

*Upon calling the question the motion carried by unanimous vote.*

**Motion to approve Regular Design Review Board meeting minutes of 10/28/2025.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
KUNDE	X		X			
KRMPOTICH			X			
STAAB			X			

#### **6:33PM (1:06) 3. NEW BUSINESS**

*Prior to item A. Chair Christensen entered a motion to move item B before item A, with a second from Board member Staab.*

*Chair Christensen called the question and the motion carried.*

**7:22PM (49:52) A.** The applicant, Tom Bouquet is requesting a change to exterior Paint color on his property at 778 East Avenue.

*Mr. Blodgett presented that the applicant has requested approval for a change to the exterior paint color at his property located at 778 East Avenue. He shared color samples and application materials that were submitted for review. He explained that the associated roof color change, including asphalt shingles, had already been approved administratively. The proposed paint scheme is intended to enhance Victorian-style elements of the home, which is not a designated historic structure. Board member discussion focused on whether the proposed colors would negatively impact surrounding historic neighborhoods, particularly given the property's prominent visibility along East Avenue.*

*Board members generally agreed that, while the stylistic choices are subjective and somewhat prominent, the proposed paint colors do not pose a risk to historic preservation or the character of the area. It was noted that paint is a reversible treatment and that the applicant had scaled back some of the originally proposed decorative elements. The Board concluded that the request would not have a negative community impact.*

*Chair Christensen entered a motion to approve the item as presented, receiving a second from board member Krmpotich. Upon calling the question the motion carried unanimously.*

Motion to approve changes as presented.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN						
KUNDE						
KRMPOTICH						
STAAB						

**6:34PM (1:32) B.** The applicant, Eric JurJurisin, requests approval for signage at 515 Main Street.

*Mr. Blodgett presented a proposal for a directional sign associated with a public hydration station at 515 Main St., noting that the sign is not intended to advertise a business. Although this type of signage is not typically addressed by this board, the application was routed through Design Review due to the historic nature of the building and location. He shared that the sign would project over the public right-of-way but meets all required height and clearance standards. Some concern was raised regarding the sign's historic compatibility and its proximity to truck traffic; however, Mr. Blodgett found no conflicts with the zoning ordinance or applicable review criteria and recommended hearing from the applicant.*

*The applicant, Mr. Jurisin, explained that the hydration station is intended as a free public amenity to support visitors and residents, encourage water conservation, and help encourage and draw foot traffic to a less-traveled area of town. The station has been planned as part of prior building improvements and is not tied to any specific tenant. Chair Christensen expressed general support for the concept, noting its potential benefit to tourism, public health, and local businesses, as well as interest in including educational signage about the Town's spring water system, with appropriate care taken not to disclose sensitive source information.*

*Board Member Krmpotich entered a motion to approve the signage as it's been presented, receiving a second from Vice Chair Kunde.*

*Chair Christensen called the question and the motion carried by unanimous vote.*

Motion to approve signage as presented.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE		X	X			
KRMPOTICH	X		X			
STAAB			X			

*After the vote Chair Christensen entered a motion to move item A to the last space for consideration, with a second from Board Member Staab. This motion passed unanimously.*

**6:42PM (10:19) C.** The applicant, Eric Jurisin, is requesting approval for new signage related to the off-street parking at 111 Main Street.

*Mr. Blodgett clarified that the signage request for off-street parking at 305 Main Street was mistakenly included on the agenda, as parking signage is not subject to zoning review. The applicant's submittal and fee are being addressed administratively, and no formal action was required on Item 3C.*

**6:43PM (11:31) D.** The applicant, Eric Jurisin, is requesting approval for updated/new signage at 305 Main Street.

*Chair Christensen introduced item D, a request by applicant to replace outdated directional signage at 305 Main Street, including an updated tenant directory sign and a restroom directional sign, both proposed to remain the same size with improved legibility. Staff noted that the existing sign is obsolete and that the replacement would be installed in the same general location on a historic building, with no design concerns identified under applicable review criteria.*

*Discussion focused on the appropriate placement of the restroom sign to ensure visibility for pedestrians while minimizing visual clutter and respecting the historic character of the building. Board members proposed approving the signage as presented, with a recommendation that final placement be near the corner of the police station building, coordinated with the Police Department and subject to Town Council approval, to best serve the public and maintain compatibility with surrounding signage.*

*Chair Christensen entered the official motion to approve signage as presented with recommendation to place the restroom sign at the corner of the Police Department building, as well as obtaining Council approval for replacement of the Haunted Hamburger updated sign, with a second from board member Krmpotich.*

Motion to approve signage as presented with placement recommendation and proper Council approval.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH		X	X			
STAAB			X			

**6:51PM (19:41) E.** The applicant, Eric Jurisin, is requesting approval for new signage and exterior modifications to 414 Clark Street.

Mr. Blodgett presented that the applicant has requested approval for new signage and exterior architectural features associated with the recently renovated Haskins Apartment Building, located at 414 Clark Street. Clarification was made during the discussion to confirm the correct address. Mr. Blodgett continued that the request includes reproducing and installing signage commemorating the building's historic Haskins Apartments designation on the front and south/southeast elevations, as well as retaining the installation of two decorative architectural elements (referred to in discussion as grotesque/gargoyle-style features). Staff noted that these elements are reversible, minimally impact the historic fabric, and are consistent with federal rehabilitation standards for adaptive reuse of historic structures.

A secondary request involved replacing one sign with a large-scale painted mural reproducing a historic U.S. Tires advertisement, intended as historic-themed public art rather than commercial signage. Considerable discussion focused on whether the mural constitutes regulated signage or artwork under the current ordinance, which was acknowledged as unclear. Consensus emerged that the mural should be treated as art, provided it is clearly identified as a modern reproduction and not an original historic feature. The Commission expressed general support for the concept, with a recommendation for conditional approval requiring the applicant to return with final artwork details, including color, framing, size, and identifying dates, for final review prior to installation.

Chair Christensen entered a motion to approve the grotesques and Haskins signs as presented with the condition to return for final design and color choices for the mural.

Board member Krmpotich seconded the motion.

With no further discussion the question was called and the motion carried.

**Motion to approve grotesques and signage as presented, with condition to return for final mural approval.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH		X	X			
STAAB			X			

**7:16PM (43:20) F.** The applicant, Eric Jurisin, is requesting approval on changes to the planned deck expansion at the Haunted Hamburger (410 Clark Street).

Chair Christensen moved on to item F.

Mr. Blodgett explained that the applicant requested approval for revisions to the previously approved deck expansion at the Haunted Hamburger, located at 410 Clark Street. The proposed changes are the result of constraints associated with an APS utility pole that can no longer be relocated. As a result, the revised plan shortens the west-end deck expansion and modifies its orientation while maintaining the same structural and mechanical connection points. Although the scope of the project is reduced, the exterior changes were determined to be substantial enough to require Commission review. Updated west and east elevation drawings were presented, showing a more conservative expansion that staff noted better integrates with the existing building.

Key changes from the original approval include the elimination of a visible outdoor kitchen area and the addition of an restroom to accommodate increased patron use, resulting in a more enclosed exterior design. The revised plan also includes a modest extension of the existing deck and an uncovered area intended for waiting patrons, helping to keep pedestrian activity off the street. The applicant explained that the revisions reflect a scaled-back version of the original concept due to utility limitations, while still maintaining functionality. Board members' discussion noted that the revised proposal is clearly smaller than the original approval and consistent with the established precedent, and members expressed general agreement with the modification.

Board Member Krmpotich entered a motion to approve the changes as presented, with a second from Vice Chair Kunde. Chair Christensen called the question and the motion passed unanimously.

**Motion to approve changes as presented.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE		X	X			
KRMPOTICH	X		X			
STAAB			X			

After the vote for item 3F the meeting moved back to item 3A before proceeding to item 5.

**7:29PM (56:37) 4. MEETING UPDATES**

This item was combined with item 5 on the agenda.

**7:29PM (56:37) 5. FUTURE DRB AGENDA ITEMS**

Mr. Blodgett provided an update of upcoming activity, noting an increase in projects and continued work including projects such as the UV Apartments. He also updated the Board on the initiation of a comprehensive survey of the Town's historic dry stack stone walls to assess their origins, condition, and construction methods. He said the effort will include documenting these walls as individual archaeological components contributing to the Town's National Register status, thereby elevating their level of protection and recognition.

He said the survey is being undertaken in response to recent wall failures and the lack of established state or federal engineering standards for dry stack stone wall construction and repair. He reported identifying potential standards used by the Department of Transportation and is coordinating with the Town Engineer and Town Attorney to explore adopting formal repair standards. The goal is to ensure historically appropriate restoration methods are used rather than modern concrete solutions, while providing clear guidance for contractors. Further discussion on proposed standards is anticipated at a future meeting, likely in January.

**7:32PM (59:43) 6. ADJOURNMENT**

Chair Christensen called the question to adjourn the meeting. By unanimous vote the meeting adjourned at 7:32p.m.

Motion to adjourn at 7:32p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN						
KUNDE						
KRMPOTICH						
STAAB						

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Tyler Christensen, Design Review Board Chair

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Kristen Muenz, Deputy Town Clerk

**File Attachments for Item:**

**A. Consider Approval of the December 9, 2025, Regular Council Meeting Minutes, and December 15, 2025, Special Council Meeting Minutes**

Council will consider and may approve the December 9th, Regular Council Meeting minutes; and the December 15th, Special Council Meeting Minutes.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

Item A.

## MINUTES

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, DECEMBER 09, 2025, AT 7:00 PM**

#### **7:00PM (0:27) 1. CALL TO ORDER/ROLL CALL**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore and Council members Dr. Jack Dillenberg, Sonia Sheffield and Issam "Izzy" Sharif.

Staff Present included Town Manager Brett Klein, Zoning Administrator William Blodgett and Accounting Clerk/Administrative Specialist Michele Sharif.

#### **7:00PM (0:39) 2. FINANCIAL REPORTS**

Discussion/Possible Action

##### **A. Financial Report and Detail Invoice Register Report for November, 2025**

Council will consider and may approve the financial reports for month ending November 2025.

Mayor Barber introduced agenda item 2. With no further question or discussion Mayor Barber made the motion to approve the financial reports, with a second from Councilmember Dillenberg

The question was called and the item passed by unanimous vote.

Motion to approve November 2025 financial reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

#### **7:01PM (1:02) 3. STAFF AND COUNCIL REPORTS**

Discussion/Possible Action

##### **A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

Mayor Barber introduced the item and stated Town Manager Klein usually summarizes his report first.

Mr. Klein reminded staff and Council of the annual staff appreciation luncheon on the 17<sup>th</sup> at the firehouse.

Mayor Barber congratulated David Freeman from the Jerome Police Department for 1 (one) year of service effective December 11<sup>th</sup>.

Councilmember Dillenberg made the motion to approve the staff and council reports, with a second from Mayor Barber. When the question was called, the item passed unanimously.

Motion to approve staff and council reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**7:02PM (2:03) 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW****BOARD MINUTES**

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

Zoning Administrator Blodgett reported he is working on a comprehensive residential parking inventory to obtain accurate counts, following completion of the commercial inventory. No changes to parking policy are planned at this time.

He shared that since the previous council meeting, a rock wall at the bottom of Holly on Douglas Road failed, prompting an investigation into engineering and repair standards for the town's historic rockeries. He is coordinating with the town engineer, SHPO, and others to develop a repair and maintenance plan. A full inventory and inspection of rock walls will begin in January and will align with updates to the archaeological inventory for the township.

Separately, a local resident, Kim Miceli, has volunteered to help lead efforts for the community garden. Additional volunteers have also expressed interest. Staff intends to work with these volunteers over the winter to prepare a plan for council consideration, with the goal of having an organized volunteer effort ready for the spring growing season.

The item was informational only and required no council action.

**7:05PM (5:45) 5. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the November 11th, 2025, Regular Council Meeting Minutes and November 24, 2025, Special Council Meeting Minutes**

Council will consider and may approve the November 11th, Regular, and November 24th Special Council Meeting minutes.

Mayor Barber introduced the meeting minutes. With no request to split the minutes Mayor Barber entered the motion to approve both sets of minutes for the November 11<sup>th</sup> Regular Meeting and the November 24<sup>th</sup> Special Council Meeting minutes, with a second from Councilmember Sharif.

Mayor Barber called the question and the motion passed unanimously.

**Motion to approve meeting minutes from November 11<sup>th</sup> Regular Council Meeting and November 24<sup>th</sup> Special Council Meeting.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

**7:06PM (6:30) 6. PETITIONS FROM THE PUBLIC**

Mr. Mansel Mathews, Jerome resident, expressed that he is against selling the Holly Street house for a sweetheart deal.

**7:06PM (7:20) 7. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consideration of Resolution No. 684; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Authorizing the Submission of an Application to the Arizona Department of Transportation's State Match Advantage for Rural Transportation (AZ SMART) Fund for Grant Development and Submission Costs for a Federal Discretionary Grant Related to the Verde Avenue Development**

Council will consider and may approve the resolution.

Mayor Barber introduced the item asking if anyone had questions. There were none.

Councilmember Dillenberg moved to approve Resolution 684.

Mayor Barber seconded the motion. After confirming there was no additional discussion she called the question, the motion carried.

**Motion to approve Resolution 684.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**7:08PM 8. UNFINISHED BUSINESS**

Discussion/Possible Action

**7:08PM (8:29) A. Consider Removing from the Table and Consideration of Bids in Response to the Town's Issuance of an Invitation for Bids Regarding its Notice of Intent to Sell 655 Holly**

Council will consider the bid(s) received and may approve the bid, reject all bids, and / or provide staff direction.

Mayor Barber introduced the item.

Councilmember Dillenberg moved to remove the item from the table.

Mayor Barber seconded the motion. By unanimous vote the item was removed from the table for consideration.

**Motion to remove item from the Table.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBURG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

Council members expressed mixed views on whether to sell the Holly Street house to the community land trust or put it on the open market. Vice Mayor Moore supported the land trust concept as a public-private partnership that would preserve affordability and foster homeownership for a local resident. Council Member Shefield emphasized the financial impact, noting the Town could net significantly more by selling the property outright, and questioned whether subsidizing affordability for a single household was justified. Concerns were raised regarding long-term control, including whether the Town could secure a first right of refusal if the land trust ever dissolved. Staff confirmed such provisions could be included in a subsequent agreement. The other council members had pro and con comments for both selling to VVCDO Community Land Trust, and selling it on the open market.

A couple speakers in the audience questioned the viability of financing under a land trust structure, noting that many major lenders do not underwrite land-lease or land-trust mortgages. Speakers present in opposition of the land trust sale were Eric Jurisin, Carol Anne Teague, Mansel Mathews, and Michael Blodgett. Others stated that specialized lenders do finance these homes and that land trusts elsewhere in Arizona have successfully placed buyers. The uncertainty over financing risked leaving the home unoccupied for extended periods. The condition of the home was also discussed, and while not structurally unsound, it will require repairs over time. The land trust proposal includes approximately \$38,000 in initial upgrades, as shared by land trust representative Mary Chicoine. Some argue that an occupied home, regardless of the ownership model, will fare better than one that sits vacant.

The Town attorney clarified that an invitation for bids is required before selling the house, regardless of the chosen path. Ultimately, council members acknowledged the decision is difficult, balancing the Town's financial needs, the desire to maintain affordability in Jerome, and the practical challenges of a land-trust model for a single property.

Councilmember Sharif made the motion to reject all bids, and place the home on the open market with a deed restriction on STR use, and received a second from Councilmember Shefield.

Mayor Barber called the question and the motion carried unanimously.

**Motion to reject all bids and place 655 Holly St. property on open market for bid, with a deed restriction on STR use.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBURG			X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD		X	X			

**7:56PM 9. NEW BUSINESS**

Discussion/Possible Action

**7:56PM (56:09) A. Consideration of the Aravapai Running Special Event Permit Application for the Annual Cocodona Race Event**

Council will consider and may approve the special event permit.

Mayor Barber introduced the special event permit application for the annual Cocodona race. The application was largely unchanged from prior years, aside from a small food/snack setup near the State Park, which had also occurred in the previous year. Council members noted that the event has run smoothly in the past years and continues to improve. A motion to approve was entered by Mayor Barber, seconded by Vice Mayor Moore and passed unanimously.

**Motion to approve Cocomona 2026 special event permit.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

**7:57PM (57:30) B. Discussion and Possible Staff Direction Regarding the Town of Jerome as a Trust Beneficiary of the Richard J. Martin Revocable Trust**

Council will discuss and may provide staff direction.

Mayor Barber introduced item 9B.

The Council discussed the Town's designation as a beneficiary of the Richard J. Martin Revocable Trust. Members sought clarification regarding redacted parcel references within the trust document and whether the funds must be applied specifically to the Middle Park or could be used for improvements across adjacent park areas, including the Sliding Jail site. Staff and the Town attorney advised that the trust appears intended for Middle Park but recommended seeking confirmation from the trust administrator, whose interpretation is controlling under the document's terms. The trust provides \$100,000 for planning and materials (not labor) for park improvements, with a two-year completion target and potential extensions for good cause.

Councilmember Sharif entered a motion to accept the bequest also giving staff direction to obtain clarification on the permitted scope and location of eligible park improvements, with Councilmember Dillenberg seconding the motion.

After calling the question the motion carried unanimously.

**Motion to accept and seek clarification on which park(s) funds can be utilized for.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

**8:05PM (1:05:29) C. Consideration of a Town of Jerome Appointment as a Designee for the Yavapai County Water Resource and Open Space Committee**

Council will consider and may appoint one of their membership or designate it a staff appointment.

Council considered appointment of the Town's representative to the Yavapai County Water Resource and Open Space Committee. A motion was made and seconded to appoint Vice Mayor Moore as the primary designee, with the Mayor Barber to serve as the alternate.

Mayor Barber entered the motion with Councilmember Dillenberg seconding the motion. After calling the question, the motion passed unanimously.

**Motion to appoint Vice Mayor Moore as the Designee for Yav Co. Water Resource & Open Space Committee.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**8:06PM (1:06:28) D. Consider Removing from the Table and Review of Proposals Received in Response to the RFP for an Advanced Metering Infrastructure System and Identify 2-3 Respondents to Attend the Upcoming Special Meeting for Further Council and Community Evaluation and Consideration**

Council will review the proposals received and provide staff direction.

Vice Mayor Moore entered the motion to remove the item from the table.

Councilmember Dillenberg seconded, and by unanimous vote the item was removed from the table.

**Motion to remove item from the table for discussion and consideration.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

Council reopened discussion on the advanced metering infrastructure (AMI) RFP, for which seven proposals were received. Staff summarized the review process, noting significant variation across technologies, meter types, and system configurations, and recommended bringing a subset of responders to a special meeting for detailed presentations and Q&A. Councilmembers discussed evaluation factors including user fees, the need to avoid additional poles, rebuild ability, wireless options, performance in hillside terrain, integration with the Town's billing system, Caselle, opt-out implications, and local experience. After deliberation, the Council selected four vendors: Western, Aquaflow, Metron, and Fortiline to be invited to present at the upcoming special meeting.

A motion to proceed with these four vendors was made by Councilmember Sharif, seconded by Councilmember Dillenberg, and approved with 4 ayes and 1 nay from Mayor Barber.

**Motion to approve staff recommendation to bring forth Western, Metron, Aquaflow and Fortiline for additional evaluation and consideration.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBURG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

After the vote the date for the Special Meeting was established as Monday December 15, 2025, at 3:00p.m. in Council Chambers at Town Hall.

**8:24PM (1:24:06) 10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

Councilmember Sharif suggested exploring the availability of Town-owned residential space, including units at 621 Main St., to accommodate a community member who is losing housing and has been an active volunteer. Council expressed general support for evaluating available space.

Councilmember Dillenberg inquired about plans for next year's historical anniversary. Staff confirmed ongoing coordination with the State Park and local historical groups, with more information forthcoming.

Mayor Barber reported receiving several complaints from visitors about paid-parking citations. Staff and the Police Department confirmed that signage is abundant and that photographic evidence consistently shows tickets were properly issued.

Council asked staff to confirm attendance by relevant personnel for the upcoming special meeting on Monday the 15th at 3:00 p.m. The mayor noted it will be a public meeting, acknowledged the inconvenience of the earlier start time, and encouraged the public to submit comments by email if they cannot attend.

**8:29PM (1:29:18) 11. ADJOURNMENT**

Councilmember Dillenberg motioned for adjournment with a second from Councilmember Sharif. Mayor Barber called the question and the meeting adjourned at 8:29p.m.

**Motion to adjourn at 8:29 p.m.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBURG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager



# TOWN OF JEROME

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## DRAFT MINUTES

### SPECIAL COUNCIL MEETING - WATER METER PROPOSALS OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**MONDAY, DECEMBER 15, 2025, AT 3:00 PM**

#### 3:00 (Part 1 0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, Councilmembers Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.

Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Public Works Director Martin Boland, Crewmember Robert Vega, and Deputy Clerk Kristen Muenz.

#### 3:01 2. PETITIONS FROM THE PUBLIC

*There were no petitions from the public regarding any non-agenda items.*

#### 3:01 (Part 1 1:40) 3. NEW BUSINESS

Discussion/Possible Action

##### A. Consideration of Proposals Received in Response to the RFP for an Advanced Metering Infrastructure System, and Selecting One Vendor to Complete the Project, With or Without Modifications to Their Proposal

Selected vendors will provide a 35-minute presentation / question and answer session, and Council may approve a vendor to engage in discussions for an agreement and possibly completing the project.

3:15-3:50 - Western Environmental; 3:55-4:30 - Aquaflow; 4:35-5:10 - Metron; 5:10-5:45 - Fortiline

*Mayor Barber introduced Item 3A. She stated that Becoming Water Smart in Arizona is a great thing; there are 8 or 9 municipalities including Prescott that are following suit with a smart water system. Mayor Barber said she brought it up because there is probably not another community in Arizona that is surface water and she has questions for the proposers. She said that town staff, including the wastewater contractor, Henry MacVittie, had supported it. However, she felt that Vice Mayor Jane Moore in her capacity knows the water system the best and she is also apprehensive, but they are trying to do what is right by the Town of Jerome.*

*Town Manager Brett Klein said that the main, overarching factor is saving labor for town staff. He then introduced some videos taken as Crewmember Robert Vega and Administrative Specialist Michele Sharif traversed some of the more difficult parts of the meter routes.*

*Mayor Barber said she would like to make a statement that, when the State of Arizona formed the AWR in the early 1900s and said they owned all the water, Jerome was one of the few places that had been formed beforehand. She said this is a situation unlike any other in Arizona with a system this old that needs to be worked on. Mayor Barber said she was not apprehensive about this to make it harder for the people in town to have to work and she thanked the crew members again.*

## 3:11 (11:04) Western Environmental

Amy Gamache, president of Western Environmental Equipment and Western Environmental Utilities, gave her proposal presentation.

Councilmember Sharif asked if the connection was cellular for the drive-by meter reads and Ms. Gamache responded that it was radio frequency.

Mayor Barber asked if you opt out, will you keep your old meter in place until the end of its useful life, or could you get the new smart meter but keep it in "dumb mode." The Western Environmental presenters responded yes, you do not have to get rid of all your meters at once.

Mayor Barber read a section of the warranty and asked how much it would cost to replace the system if damage occurred that was not covered by the warranty.

Ms. Gamache replied that it would be an extreme case because they have not had any fail.

Mayor Barber asked Mr. Boland how many high-pressure regulators to slow down the pressure and Mr. Boland said we had 8.

Vice Mayor Moore agreed that we sometimes have debris that gets into the water system and asked if that potentially could damage the meters and Ms. Gamache replied that it would have to be a big rock.

Mr. Boland approached the dais with an example of the current water meter's filter and explained that the new meters had a similar filter, which protect the meters from any large debris.

Vice Mayor Moore said that some people may want to opt out and asked if they could have a Badger brand mechanical meter installed instead. Ms. Gamache said yes, it was a mechanical meter, and they could have the option to opt-in at a later time.

Councilmember Sheffield asked Mr. Boland how much trouble it was to move a meter box to a better location and Mr. Boland said that there were only a few that would need to be moved, which would be a matter of digging up the box and making sure the lid protects the new meter.

Ms. Gamache said there was an antenna included in the proposal that could go through metal.

Vice Mayor Moore asked if there was the possibility of a pilot program and Ms. Gamache said they did offer a pilot program of 10 units for 3 months.

(45:44) Town resident Margie Hardie asked if resident's utility bills would go up or change in any way and Mr. Klein replied that they should not as the installation expense would be covered by a grant. Any ongoing fees would be minimal.

Ms. Gamache explained that the only ongoing fee would be for cellular service, which could be locked in for 10 years.

Ms. Hardie then asked if the residents would pay for that service and Mayor Barber replied that the town would decide on whether to pay those costs or pass them on to the customers.

Ms. Hardie asked about repairs and said that right now, we don't pay for those, we pay with taxes and we pay for our staff. Her third question was, would they do preventive maintenance, what would be the required infrastructure that the town would have to install, and would the town be charged per meter for service.

Mr. Klein explained that each company was provided with the total number of meters in the town that needed to be replaced and that information was used for the proposal's estimates.

## 3:54 (Part 1 53:27) Aquaflow

Mike Ellis, the representative of Aquaflow Solutions Inc., introduced himself and gave his presentation.

Mayor Barber asked if they could convert the town's current meters to work with their system and Mr. Ellis confirmed that they could.

Mayor Barber asked if the data would be secure and Mr. Ellis replied, yes, the data would be secure. Mayor Barber then repeated her question about protection from debris and Mr. Ellis said that their meters do include a screen. Mayor Barber asked if high pressure or turbidity would affect the warranty and Mr. Ellis replied that it would not, and he didn't feel the pressure rating would be exceeded.

Vice Mayor Moore asked about surges in the event that a hydrant is turned on Mr. Ellis said there is an option to add a check valve for surges.

Mr. Boland said that he didn't feel the town experienced much backflow and asked if the valve could be added later and Mr. Ellis answered that it could.

(Part 1 1:10:17) Town Resident Margie Hardie asked what their response time for repairs was.

Mr. Ellis replied that it would depend on the type of repair. He said he makes it a priority, so he would estimate a response within 24 hours.

Mr. Hardie asked, if we opt out or half the town opts out, what does that do to the cost, and will it then revert back to our town staff to do repairs for the opt-outs? She said, it could be lot.

Mr. Klein explained that of course, if it was not the vendor's equipment, town staff would do the repairs.

Ms. Hardie then asked, if half the town opts out, the town would still pay the same amount.

Mr. Klein replied that the vendor would only charge us for the number of meters we received. The additional charges mentioned by the last vendor was based on services per meter.

Ms. Hardie asked how much it would all cost and Mr. Klein said the total estimate was included in the packet.

Ms. Hardie asked why their company was better than their competitors.

Mr. Ellis replied it was because he had three alternatives.

#### 4:31 (Part 2 1:32) Metron

Alex and Justin, the representative of Metron introduced himself and gave his presentation.

Mayor Barber asked for clarification on the screen for warranty purposes.

Justin answered with single jet meters that there are not screens required.

Mayor Barber asked about replacing a meter that would not be under warranty.

Representatives confirmed that it ultimately depends on size but quoted that the meter they were presenting would be about \$45.

Mayor Barber asked for clarifying information about opt-outs versus customers who want the cellular enabled meters.

Metron representatives confirmed that is possible by a change in the register type to something not as advanced.

It was asked what kind of meter body is in the ground.

Mr. Klein confirmed they are Sensus. He noted the quote they provided was for cellular, asking if the Town went for the AMR meters how that would be different.

Metron Representatives confirmed the cost would be lower.

Mayor Barber asked about Data security.

Metron Representatives outlined their security including single sign-on and the employment of a Chief Data Officer for compliance oversight.

Mr. Boland shared his input that this meter is the only one that is digital, the others are all rotary dial.

Ms. Barber asked if they could be submerged if there was water that got into the box.

Metron Representatives answered that they are hermetically sealed and can be submerged, also noting that as long as the antennae is above water it will still transmit.

Councilmember Sheffield noted that this is the only proposal without any wires. She asked Mr. Boland to speak on why that would be ideal, if it is, and if he would anticipate any additional issues using these without the wires. Mr. Boland said as long as they can read through a metal lid, he doesn't foresee any issue. Regarding the wires his concern was for mice and other rodents chewing on, which we had had and then ended up reading the meter by hand.

Councilmember Sharif asked if the transmission is in a dormant or "standby" state until it needs to broadcast.

Metron Representatives confirmed that is correct, adding that they've been tested in hot, cold, wet and dry conditions and have been getting an average of 22 years out of the battery.

Mr. Boland asked what it would take to swap out a meter if it changed from cellular to drive-by.

Metron Representatives answered the swap out is just the brain on top.

Vice Mayor Moore questioned the mountainous terrain and asked if the signal would be ok.

Justin answered the most difficult terrain he's experienced for an installation is Globe, but the signal is ok according to the propagation study with Verizon.

#### 5:09 (Part 2 38:37) Fortiline

Rhonda Duran, representative of Fortiline, gave her presentation on Kamstrup water meters.

Mayor Barber asked if customers opted out could they connect to an existing system.

Ms. Duran responded yes, they can.

Mayor Barber followed up asking about future meter replacements, if there was an option to stick with a "dumb" meter.

Ms. Duran answered yes, they can be sold separately or together. She also clarified that the "dumb" meters would not have the Ultrasonic technology.

Mr. Boland asked about the leak detection if the system had the ability to notify of a leak on the main line.

Ms. Duran answered yes and gave examples of what would appear on reports for the various types of leaks detected.

Mayor Barber questioned the warranty.

Ms. Duran answered that the meters have internal filters to keep everything out of the meter housing.

Mayor Barber asked about the data security.

Ms. Duran answered that the FCC license would be owned by town, Town would own the data and it's all Microsoft cloud based.

The website was reviewed and Mr. Klein asked if a customer could set their own warnings for water usage.

Ms. Duran answered yes, each customer can set notifications and limits to their own specifics.

Ms. Moore asked about pressure surges and if the meters could handle that.

Ms. Duran said yes, because they can handle such a high-pressure rate, they usually don't have any issues like that.

Ms. Moore noted to wired on one of the meters and asked about it.

Ms. Duran answered that it is for the encoded meters hooking up to an existing system. If Town goes with new meters, then everything is fully integrated and there are no wires.

Mr. Boland asked if a meter went out, would it be replacing a head or the whole meter.

Ms. Duran answered it would be the whole meter.

#### (Part 2 1:10:26) Discussion after Presentations

The Council held discussion regarding the evaluation of four vendors, focusing on innovation, data management, cost, and operational impacts. Differing views were expressed regarding smart versus mechanical meters, data privacy and "invasiveness," and the Town's readiness to adopt advanced technology. Council members also expressed favor in narrowing the consideration to two vendors, to compare adaptability, compatibility with existing infrastructure, and the ability to offer an opt-out mechanical option for residents. Staff and Public Works input emphasized practicality, maintenance efficiency, and the potential benefits of reducing manual meter reading to free up limited Town resources.

Financial considerations were also central to the discussion, including alignment with available grant funding and long-term affordability. Council acknowledged that while some proposals exceeded grant amounts, modifications could reduce costs, particularly by separating mechanical meters from optional cellular or cloud-based components. There was agreed consensus that all residents must retain the option to decline smart technology, and that final selection should prioritize staff recommendations and budget feasibility. A motion was ultimately made by Councilmember Dillenberg and seconded by Councilmember Sharif to select Metron as the vendor, with direction to proceed with or without modifications to the proposal, including opt-out provisions and further clarification on technology deployment and costs before final implementation.

**Motion to approve the proposal of Metron, with Staff Direction to draw up an agreement with options to be considered at the next meeting**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBURG	X		X			
MOORE				X		
SHARIF		X	X			
SHEFFIELD			X			

#### Part 2 (1:52:18) 4. ADJOURNMENT

Councilmember Dillenberg made the motion to adjourn the meeting.

Mayor Barber seconded the motion and called the question, adjourning the meeting at 6:23p.m.

**Motion to adjourn at 6:23 p.m.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBURG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

Alex Barber, Mayor

ATTEST:

Brett Klein, Town Manager

**File Attachments for Item:**

**A. Consider First Reading of Ordinance No. 495, An Ordinance of the Town Council of the Town of Jerome, Yavapai County, Arizona, Authorizing the Exchange of a Parcel of Town-Owned Real Property for Another Parcel of Real Property of Substantially Equal Value; and the Corresponding Real Property Exchange Agreement**

Council will consider and may approve the first reading of Ordinance No. 495 and the agreement.

**REAL PROPERTY EXCHANGE AGREEMENT  
BETWEEN  
THE TOWN OF JEROME AND JEROME HISTORICAL SOCIETY**

This Real Property Exchange Agreement (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026 (the “Effective Date”), by and between the Town of Jerome, an Arizona municipal corporation (“Town”), and the Jerome Historical Society, an Arizona nonprofit corporation (“JHS”). The Town and JHS are the only parties to this Agreement; each is an individual “Party,” and together they are the “Parties.”

**RECITALS**

A. The Town owns an approximately 0.07-acre parcel of real property (APN 401-06-126) located near the northeast corner of Queen Street and First Avenue, as described and depicted in Exhibit 1, attached hereto and incorporated as if fully set forth herein (the “Town Parcel”).

B. JHS owns an approximately 0.07-acre parcel of real property (APN 401-06-086A) located on the west side of Rich Street, approximately 233 ft. north of the Main Street and Rich Street intersection, as described and depicted in Exhibit 2, attached hereto and incorporated as if fully set forth herein (the “JHS Parcel”).

C. To further each Party’s respective development interests, the Parties desire to exchange ownership of the Town Parcel and JHS Parcel (the “Parcels”) and enter into this Agreement to specify the terms and conditions upon which each Party has agreed to enter into and perform the property rights exchange contemplated by the above recitals.

**AGREEMENT**

In consideration of the foregoing introduction and recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Term. To the extent permitted by law, this Agreement will commence upon the Effective Date and will terminate when the Parties’ obligations are fully completed, or six months from the Effective Date, whichever occurs first.

2. Exchange and Conveyance; Consideration. Subject to obtaining the consent of any lender(s) with security interest(s), if any, encumbering the Parcels, and subject to the requirements of A.R.S. § 9-407, the Parties agree to simultaneously convey their respective Parcels to each other, and to accept the Parcels so conveyed. In furtherance thereof, each Party agrees to deposit into escrow at Yavapai Title Agency, 716 S. Main St. Cottonwood, AZ 86326 (“Escrow”), a special warranty deed (“Special Warranty Deed”), evidencing the above-referenced conveyances, subject only to those items of record upon which the Parties agree in each such Special Warranty Deed (“Permitted Exceptions”). The Parties agree to jointly engage the services of the Escrow, direct Escrow to furnish to each receiving Party a preliminary title report for the Parcels showing the title vesting and all matters of record affecting title to each Parcel, and execute any supplemental escrow instructions as Escrow may require (not inconsistent with the terms hereof). Upon Closing,

Escrow shall cause a standard owner's policy of title insurance to be issued for each such Parcel, insuring each such conveyance and Special Warranty Deed, subject only to the Permitted Exceptions.

3. Inspection Rights. Either Party may, at that Party's sole option and expense, conduct such inspections or surveys as the Party deems necessary, including but not limited to, inspections to determine environmental conditions, provided that the respective Parcels are reasonably restored to their condition as existed prior to the inspection and no liens are placed against or attach to the Parcels. Each Party shall give reasonable notice to the other Party before any such inspection.

4. Close of Escrow. The Parties agree that the date upon which the Special Warranty Deeds have been recorded in the Official Records of the Yavapai County Recorder ("Close of Escrow") for the transactions set forth in Section 2 shall occur no later than 60 days after the Effective Date, or as soon thereafter as is reasonable, provided that all of the following conditions precedent have been satisfied:

4.1 The lender(s) with security interest(s) encumbering any Parcel(s) have consented in writing to the conveyance of the Parcel(s) by exchange, and executed and deposited into escrow the necessary release(s) of deed of trust(s).

4.2 The Parties have deposited into Escrow the Special Warranty Deed at least one day prior to the Close of Escrow.

5. Closing Costs; Prorations. The Town will pay all closing, escrow, and recording costs, as well as the cost of the standard owner's policy of title insurance for each Parcel. A Party seeking additional coverage or endorsements for a title policy shall, at its own expense, bear the cost of the additional coverage or endorsements sought. Escrow will prorate real estate taxes and assessments, if any, against each Parcel as of the Close of Escrow, based on the latest information available to Escrow. All prorations or adjustments called for in this Agreement are to be made based on a 30-day month and a 360-day year, unless Escrow is otherwise specifically instructed in writing by the Parties.

6. Properties Exchanged As-Is; No Representations. The Parties are acquiring the Parcels in an "AS IS" condition at the Close of Escrow.

6.1 Each Party acknowledges and agrees that the other Party and its agents have not made, do not make, and specifically negate and disclaim any representations, warranties, promises, covenants, agreements, or guaranties of any kind or character whatsoever (unless expressly and specifically contained in this Agreement), whether past, present, or future, of, as to, concerning, or with respect to any of the Parcels including, without limitation:

A. The Parcel's value, nature, quality, or condition, including, without limitation, the water, soil, and geology, and status of any permits and governmental approval;

B. The Parcel's suitability for any and all activities and uses a user may conduct thereon;

C. The Parcel's compliance with any laws, rules, ordinances, or regulations of any applicable governmental authority or body; and

D. Other matters with respect to the Parcel, including any representation regarding Hazardous Materials or that the Parcel complies and will comply in all respects with applicable environmental laws, rules, regulations, and court or administrative orders. As used herein, the term "Hazardous Materials" includes without limitation, any asbestos, urea formaldehyde foam insulation, flammable explosives, radioactive materials, hazardous materials, hazardous wastes, hazardous or toxic substances, or related or unrelated substances or materials defined, regulated, controlled, limited, or prohibited in the Comprehensive Environmental Response Compensation and Liability Act of 1980 (CERCLA), (42 U.S.C. Sections 9601, et seq.), the Hazardous Materials Transportation Act, (49 U.S.C. Sections 1801 et seq.), the Resource Conservation and Recovery Act (RCRA), (42 U.S.C. Sections 6901, et seq.), the Clean Water Act, (33 U.S.C. Sections 1251, et seq.), the Clean Air Act, (42 U.S.C. Sections 7401, et seq.), the Toxic Substances Control Act, (15 U.S.C. Sections 2601 et seq.), each such Act as amended from time to time, or in the rules, regulations, and publications adopted and promulgated pursuant thereto, or in the rules and regulations of the Occupational Safety and Health Administration (OSHA) pertaining to occupational exposure to asbestos, as amended from time to time, or in any other federal, state, or local environmental law, ordinance, rule, or regulation now or hereafter in effect.

6.2 Each Party further acknowledges and agrees that, having been given the opportunity to inspect the Parcels, each Party is relying and shall rely solely on its own investigation thereof and not on any information provided or to be provided by the other Party. Each Party agrees that the other Party is not, and shall not be, liable or bound in any manner by any statements, representations, or information pertaining to the Parcel, whether acquired or exchanged, or the operation thereof, furnished by any real estate broker, agent, employee, servant, or any other person. Each Party further acknowledges and agrees that, to the maximum extent permitted by federal, state, or local law, the Parcel exchange provided for herein is made on an "AS IS" condition and basis with all faults. The provisions of this Section shall survive the recordation of the Special Warranty Deeds recorded in the Official Records of the Yavapai County Recorder's Office.

6.3 The Parties acknowledge the existence on each property of certain junk, debris, and rubbish, particularly including an accumulation of scrap concrete on the Town Parcel. The Parties agree to cooperate in good faith to achieve any necessary cleanup on either property, with each Party taking primary responsibility for the property it owns and controls at any particular time. Without limitation to the foregoing, the Parties agree to cooperate in good faith for the removal of junk concrete from the Town Parcel, with JHS having primary responsibility for such removal and the Town providing reasonable assistance to the best of its ability with available resources and manpower..

7. Reciprocal Indemnity. Each acquiring Party shall indemnify, protect, defend, and hold the other Party harmless for, from, and against any and all claims, costs, liabilities, judgments, losses, or expenses (including, without limitation, attorneys' fees and costs) arising out of, resulting from, or connected with any matters or conditions first occurring as a result of the acquiring Party's

activities (and those of its employees, agents, contractors, representatives, guests, licensees, or invitees) on the respective Parcel following the recordation of the Special Warranty Deeds and during the acquiring Party's ownership of the Parcel. Each conveying Party shall indemnify, protect, defend, and hold the acquiring Party harmless for, from, and against any and all claims, costs, liabilities, judgments, losses, or expenses (including, without limitation, attorneys' fees and costs) arising out of, resulting from, or connected with any matters or conditions first occurring on the Parcel prior to the Close of Escrow during the conveying Party's ownership thereof.

8. Further Acts. Each Party agrees to perform such other and further acts and to execute and deliver such additional agreements, documents, affidavits, certifications, acknowledgements, permits, and instruments as the other Party may reasonably require to consummate, evidence, confirm, or carry out the matters contemplated by this Agreement or confirm the status of this Agreement, and the performance of the obligations hereunder, at any time.

9. Commissions. The Parties hereby represent to each other that they have not dealt with any broker or agent or with any finder concerning the purchase or exchange of the Parcels. Each Party shall defend and hold the other harmless from all liability and expense, including, without limitation, attorneys' fees, arising from any claim by any broker, agent, or finder for commissions, finder's fees, or similar charges because of any act of such Party.

10. Approval as to Form. The Town Attorney, by his signature on this Agreement, represents only that this Agreement has been signed by a representative of JHS with legal authority to sign this Agreement.

11. Representations. Each Party represents and warrants to the other Party that:

11.1 Except as otherwise qualified or limited herein, each Party executing this Agreement has the full right, power, and authority to enter into and perform this Agreement, and the execution, delivery, and performance of this Agreement by that Party have been duly authorized, agreed to, and are in compliance with the organizational documents of that Party.

11.2 Except as otherwise qualified or limited herein, all consents and approvals necessary to the execution, delivery, and performance of this Agreement have been obtained, and no further corporate action needs to be taken in connection with such execution, delivery, and performance.

11.3 As of the date of this Agreement, neither Party knows of any litigation, proceeding, or investigation pending or threatened against or affecting that Party that could have a material adverse effect on that Party's performance under this Agreement and that has not been otherwise disclosed in writing or disclosed in this Agreement.

11.4 This Agreement (and each undertaking contained herein) constitutes a valid, binding, and enforceable obligation according to its terms, except to the extent limited by bankruptcy, insolvency, and other laws of general application affecting creditors' rights and by equitable principles, whether considered at law or in equity.

11.5 Except as otherwise qualified or limited herein, the execution, delivery, and performance of this Agreement is not prohibited by, and does not conflict with, any other agreements, instruments, judgments, or decrees to which a Party is otherwise subject.

11.6 No Party has paid or given, and will not pay or give, any third party any money or other consideration for obtaining this Agreement other than normal costs of conducting business and costs of professional services such as the services of attorneys, appraisers, or engineers.

11.7 Each Party has been assisted by counsel of its own choosing in connection with the preparation and execution of this Agreement.

11.8 This Agreement is the product of negotiations and multiple drafts between the Parties and shall not be construed against either Party as the drafter in any action to enforce or interpret any term or provision of this Agreement.

12. Survival of Representation and Warranties. All representations and warranties contained herein shall survive recordation.

13. No Partnership, Third Person. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture, or other arrangement between the Parties. No term or provision of this Agreement is intended to, or shall be for the benefit of any person, firm, corporation, or other entity not a party hereto (including, without limitation, any broker), and no such other person, firm, corporation, or entity shall have any right or cause of action hereunder.

14. Resolution of Disputes. If a dispute arises between the Parties regarding the interpretation or enforcement of this Agreement, the Parties agree to work together in good faith to resolve such dispute, including by attempting to resolve it through mediation prior to filing suit. The Parties agree that such mediation shall be non-binding and that all costs and expenses of the mediation shall be borne equally by the Parties.

15. Notice. All notices, demands, or other communications must be in writing and are deemed to be duly delivered upon personal delivery, or as of the second business day after mailing by United States mail, postage prepaid, registered or certified, return receipt requested, addressed as follows:

To JHS: Jerome Historical Society  
407 Clark Street  
Jerome, AZ 86331  
Attn: Mary Beth Barr, President

To the Town: Town of Jerome  
600 Clark Street  
P.O. Box 335  
Jerome, AZ 86331  
Attn: Brett Klein, Town Manager

With copy to: Gust Rosenfeld P.L.C.  
 One East Washington Street, Suite 1600  
 Phoenix, Arizona 85004-2553  
 Attn: John Gaylord

If either Party changes address, they must give written notice to the other Party. Notice of change of address is deemed effective five days after mailing by the Party changing address.

16. Default.

16.1 If either Party defaults (the “Defaulting Party”) with respect to any of such Party’s obligations, then the other Party (the “Non-Defaulting Party”) shall give written notice in the manner prescribed in Section 15 to the Defaulting Party. The notice shall state the nature of the claimed default and demand that such default be corrected.

16.2 If the default can be reasonably cured by the payment of money, the Defaulting Party will have 20 days from receipt of such notice to cure it. If an action other than payment of money is reasonably required to cure the default, the Defaulting Party will have 60 days from receipt of such notice to cure it.

16.3 This Section shall not limit any other rights, remedies, or causes of action, whether at law or in equity, that either Party may have.

17. Remedies.

17.1 If the default is not cured within the time periods set forth in Section 16 above, the Non-Defaulting Party shall have all remedies available to it at law or in equity, subject to the limitations set forth herein. Either Party, or any successor-in-interest or assignee, may institute a legal action to cure, correct, or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation, including but not limited to suits for declaratory relief, specific performance, relief in the nature of mandamus, and actions for damages, provided that claims for damages shall be limited to actual damages as of the time of entry of judgment.

17.2 The Parties hereby IRREVOCABLY AND UNCONDITIONALLY waive AND RELINQUISH any right to seek consequential, punitive, multiple, exemplary, or any damages other than actual damages.

18. Time is of the Essence. Time is of the essence in implementing the terms of this Agreement.

19. Successors and Assigns. This Agreement is binding upon, and shall inure to the benefit of, each Party’s executors, administrators, successors, and permitted assigns.

20. Waiver. If either Party fails to require the other Party to perform any provision of this Agreement, that failure does not prevent the other Party from later enforcing that provision. Neither Party is released from any responsibilities or obligations imposed by law or this Agreement if the other Party fails to exercise a right or remedy. No waiver of any provision of this Agreement

shall be binding upon either Party unless in writing signed by both Parties. Nor shall this Agreement act to waive any preliminary or final plat requirement, if any, or other applicable law, unless specifically addressed herein.

21. Governing Law; Choice of Forum. This Agreement shall be deemed to be made under, shall be construed in accordance with, and shall be governed by the internal, substantive laws of the State of Arizona (without reference to conflict of law principles). Any action brought to interpret, enforce, or construe any provision of this Agreement shall be commenced and maintained in the Superior Court of the State of Arizona in and for the County of Yavapai (or, as may be appropriate, in the Justice Courts of Yavapai County, Arizona, or in the United States District Court for the District of Arizona, if, but only if, the Superior Court lacks or declines jurisdiction over such action). The Parties irrevocably consent to jurisdiction and venue in such courts for such purposes and agree not to seek transfer or removal of any action commenced in accordance with the terms hereof.

22. Severability. If any provision of this Agreement is declared void or unenforceable, such provision shall be severed from this Agreement, which shall otherwise remain in full force and effect. If any applicable law or court of competent jurisdiction prohibits or excuses a Party from undertaking any contractual commitment to perform under any provision hereunder, the remaining portions of this Agreement shall remain in full force and effect, and the Parties will negotiate diligently in good faith for such amendments of this Agreement as may be necessary to achieve the original intent of this Agreement, notwithstanding such invalidity or unenforceability.

23. Attorneys' Fees. In the event of commencement of a legal action in an appropriate forum by a Party to enforce any covenant or any of such Party's rights or remedies under this Agreement, including any action for declaratory or equitable relief, the prevailing party in any such action shall be entitled to reimbursement of its reasonable attorneys' fees and court costs, including, but not limited to, its costs of expert witnesses, transportation, lodging, and meal costs of the Party and witnesses, costs of transcript preparation, and other reasonable and necessary direct and incidental costs of such dispute.

24. Conflict of Interest. This Agreement is subject to Ariz. Rev. Stat. § 38-511. Town may cancel this Agreement without penalty or further obligations by Town or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement on behalf of Town or any of its departments or agencies is, at any time while this Agreement or any extension of this Agreement is in effect, an employee of any other Party to this Agreement in any capacity or a consultant to any other Party of this Agreement with respect to the subject matter of this Agreement.

25. Entire Agreement. This Agreement (including exhibits) shall constitute the entire agreement between the Parties, and no modification hereof shall be binding, unless in writing and signed by both Parties. All prior and contemporaneous agreements, representations, and understandings of the Parties regarding the transaction contemplated herein, oral or written, are hereby superseded and merged herein.

26. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together constitute one and the same

instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the Parties' signatures may be physically attached to a single document.

27. Estoppel Certificate. The Parties agree that upon receiving a Party's written request for a written statement certifying the current status of the Agreement, including whether or not a Party is in default of any obligation or duty set forth herein, the receiving Party shall have 21 days to execute, acknowledge, and deliver the statement to the requesting Party. Any such certificate may be relied on by a prospective purchaser of any part or portion of the described Parcel, or any prospective lender.

28. Amendment. No change, modification, or addition is to be made to this Agreement except by written amendment executed by the Parties.

[SIGNATURES FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this document to be executed as of the Effective Date.

“Town”

TOWN OF JEROME,  
an Arizona municipal corporation

“JHS”

JEROME HISTORICAL SOCIETY,  
an Arizona nonprofit corporation

---

Christina “Alex” Barber, Mayor

---

Mary Beth Barr, President

ATTEST:

---

Brett Klein, Town Manager/Town Clerk

APPROVED AS TO FORM:

---

John A. Gaylord, Town Attorney

EXHIBIT 1  
TO  
REAL PROPERTY EXCHANGE AGREEMENT

[Town Parcel]

Description

Yavapai County Assessor's Parcel No. 401-06-126

Depiction



EXHIBIT 2  
TO  
REAL PROPERTY EXCHANGE AGREEMENT

[JHS Parcel]

Legal Description

The surface and ground to a depth of 25 feet immediately beneath the surface of Lots 6 and 7, Block 10, JEROME, according to the plat of record in Book 2 of Maps, Page 18, records of Yavapai County, Arizona.

EXCEPT that portion lying within the following described property:

BEGINNING at the Southeast corner of said Block 10, from which Corner No. 3 of the Florencia Patented Mining Claim USMS No. 1076-A bears South 41°53' West, a distance of 262.12 feet; Thence North 22°57'30" West, a distance of 45.16 feet to the Northeast corner of Block 10; Thence South 66°16'30" West, a distance of 4.00 feet; Thence South 02°00'00" East for a distance of 40.00 feet; Thence South 30°54'30" West, a distance of 78.05 feet to a point on the side line of said Florencia Mining Claim; Thence North 41°53' East, a distance of 90.00 feet to the POINT OF BEGINNING.

Depiction





Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

## ORDINANCE NO. 495

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE EXCHANGE OF A PARCEL OF TOWN-OWNED REAL PROPERTY FOR ANOTHER PARCEL OF REAL PROPERTY OF SUBSTANTIALLY EQUAL VALUE

**WHEREAS**, pursuant to A.R.S. § 9-407, the Town of Jerome, Arizona (the “Town”), may authorize an exchange of a parcel of Town-owned real property for any other parcel of real property if the parcels are of substantially equal value; and

**WHEREAS**, the Town owns an approximately 0.07-acre parcel of real property (APN 401-06-126) located near the northeast corner of Queen Street and First Avenue, as described and depicted in Exhibit 1, attached hereto and incorporated as if fully set forth herein (the “Town Parcel”); and

**WHEREAS**, the Jerome Historical Society (“JHS”) owns an approximately 0.07-acre parcel of real property (APN 401-06-086A) located on the west side of Rich Street, approximately 233 ft. north of the Main Street and Rich Street intersection, as described and depicted in Exhibit 2, attached hereto and incorporated as if fully set forth herein (the “JHS Parcel”); and

**WHEREAS**, in accordance with A.R.S. § 9-407(C), the Town published a notice of intent to exchange the Town Parcel for the JHS Parcel; and

**WHEREAS**, the Town Council desires to authorize the exchange of the Town Parcel for the JHS Parcel.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** The foregoing recitals are incorporated as if fully set forth herein.

**Section 2.** The Town Council hereby finds that the Town Parcel and the JHS Parcel are of substantially equal value, and authorizes and directs the Mayor, Town Manager, and Town Attorney to take all necessary actions to exchange the Town Parcel for the JHS Parcel pursuant to the terms and conditions of an agreement acceptable in form and substance to the Town Attorney.

(SIGNATURES FOLLOW)

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,  
YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

Christina R. Barber, Mayor

ATTEST:

Brett Klein, Town Manager/Clerk

APPROVED AS TO FORM:

Gust Rosenfeld P.L.C., Town Attorney  
By: John A. Gaylord

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
MOORE						
SHEFFIELD						
SHARIF						

EXHIBIT 1  
TO  
ORDINANCE NO. 495

[Town Parcel]

Description

Yavapai County Assessor's Parcel No. 401-06-126

Depiction



EXHIBIT 2  
TO  
ORDINANCE NO. 495

[JHS Parcel]

Legal Description

The surface and ground to a depth of 25 feet immediately beneath the surface of Lots 6 and 7, Block 10, JEROME, according to the plat of record in Book 2 of Maps, Page 18, records of Yavapai County, Arizona.

EXCEPT that portion lying within the following described property:

BEGINNING at the Southeast corner of said Block 10, from which Corner No. 3 of the Florencia Patented Mining Claim USMS No. 1076-A bears South 41°53' West, a distance of 262.12 feet; Thence North 22°57'30" West, a distance of 45.16 feet to the Northeast corner of Block 10; Thence South 66°16'30" West, a distance of 4.00 feet; Thence South 02°00'00" East for a distance of 40.00 feet; Thence South 30°54'30" West, a distance of 78.05 feet to a point on the side line of said Florencia Mining Claim; Thence North 41°53' East, a distance of 90.00 feet to the POINT OF BEGINNING.

Depiction



# Exhibit 1

Yavapai County Print Parcel

Item A.

		<b>Parcel ID</b> 401-06-126	<b>Check Digit</b> 7																					
<b>Owner</b> Town of Jerome		<b>Owner's Mailing Address</b> PO Box 335 Jerome, AZ 86331-0335																						
<b>Secondary Owner</b>		<b>Recorded Date</b> N/A																						
<b>Last Transfer Doc Docket</b> N/A		<b>Last Transfer Doc Page</b> N/A																						
<b>Physical Address</b> N/A		<b>Incorporated Area</b> Town of Jerome																						
<b>Assessor Acres</b> 0.07		<b>Subdivision</b> Jerome	<b>Subdivision Type</b> M																					
<b>School District</b> Clarkdale-Jerome Elem SD #3		<b>Fire District</b> N/A																						
<b>Improvements (0)</b> No Improvements found.		<b>Local Zoning</b> Town Of Jerome C-1																						
<b>Assessment</b> Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.																								
<table> <thead> <tr> <th><b>Tax Year</b></th> <th><b>2025</b></th> <th><b>2024</b></th> </tr> </thead> <tbody> <tr> <td>Assessed Value(ALV)</td> <td>\$2,128</td> <td>\$2,026</td> </tr> <tr> <td>Limited Value(LPV)</td> <td>\$14,184</td> <td>\$13,508</td> </tr> <tr> <td>Full Cash(FCV)</td> <td>\$64,535</td> <td>\$51,621</td> </tr> <tr> <td>Legal Class</td> <td>Vacant or Other</td> <td>Vacant Or Other</td> </tr> <tr> <td>Assessment Ratio</td> <td>15%</td> <td>15%</td> </tr> <tr> <td>Usage Code</td> <td>9700 ?</td> <td>9700 ?</td> </tr> </tbody> </table>				<b>Tax Year</b>	<b>2025</b>	<b>2024</b>	Assessed Value(ALV)	\$2,128	\$2,026	Limited Value(LPV)	\$14,184	\$13,508	Full Cash(FCV)	\$64,535	\$51,621	Legal Class	Vacant or Other	Vacant Or Other	Assessment Ratio	15%	15%	Usage Code	9700 ?	9700 ?
<b>Tax Year</b>	<b>2025</b>	<b>2024</b>																						
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Usage Code	9700 ?	9700 ?																						
<b>Taxes</b> <table> <thead> <tr> <th><b>Tax Area Code</b></th> <th><b>2023 Taxes Billed</b></th> </tr> </thead> <tbody> <tr> <td>380</td> <td>\$</td> </tr> </tbody> </table>				<b>Tax Area Code</b>	<b>2023 Taxes Billed</b>	380	\$																	
<b>Tax Area Code</b>	<b>2023 Taxes Billed</b>																							
380	\$																							
<b>Recorded Documents &amp; Sales (0)</b> No Recorded Documents were found.																								
<b>Disclaimer:</b> Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.																								
<p>By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.</p>																								

## Exhibit 2

### Yavapai County Print Parcel

Item A.



<b>Parcel ID</b>	<b>Check Digit</b>		
401-06-086A	3		
<b>Owner</b>			
Jerome Historical Society			
<b>Owner's Mailing Address</b>			
PO Box 156 Jerome, AZ 86331-0156			
<b>Secondary Owner</b>			
<b>Recorded Date</b>			
9/7/2001 12:00:00 AM			
<b>Last Transfer Doc Docket</b>	<b>Last Transfer Doc Page</b>		
3861	505		
<b>Physical Address</b>	<b>Incorporated Area</b>		
N/A	Town of Jerome		
<b>Assessor Acres</b>	<b>Subdivision</b>	<b>Subdivision Type</b>	
0.07	Jerome	M	
<b>School District</b>	<b>Fire District</b>		
Clarkdale-Jerome Elem SD #3	N/A		
<b>Improvements (0)</b>	<b>Local Zoning</b>		
No Improvements found.	Town Of Jerome C-1		
<b>Assessment</b>			
Starting with the 2015 tax year, the Limited Property Value is the only value considered for taxation purposes, the Full Cash Value is no longer used for taxation.			
<b>Tax Year</b>	<b>2025</b>	<b>2024</b>	
Assessed Value(ALV)	\$7,980	\$7,600	
Limited Value(LPV)	\$53,200	\$50,667	
Full Cash(FCV)	\$64,535	\$51,621	
Legal Class	Vacant or Other	Vacant Or Other	
Assessment Ratio	15%	15%	
Usage Code	9110 ?	9110 ?	
<b>Taxes</b>			
<b>Tax Area Code</b>	<b>2023 Taxes Billed</b>		
380	\$		
<b>Recorded Documents &amp; Sales (3)</b>			
<b>Date</b>	<b>Book/Page</b>	<b>Type</b>	<b>Cost</b>
9/7/2001	3861-505	Warranty Deed	\$21,750
9/7/2001	3861-505	Warranty Deed	\$0
12/16/1999	3213368	Joint Tenants	\$11,000

**Disclaimer:** Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. Users should independently research, investigate and verify all information.

By using this website, the user knowingly assumes all risk of inaccuracy and waives any and all claims for damages against Yavapai County and its officers and employees that may arise from the use of this data and agrees to indemnify and hold harmless Yavapai County and its officers and employees to the fullest extent permitted by law. By using this website, the user also agrees that data and use of this website may not be used for commercial purposes.

**PUBLIC NOTICE****NOTICE OF INTENT TO EXCHANGE CERTAIN REAL PROPERTY OWNED BY THE  
TOWN OF JEROME, ARIZONA, FOR CERTAIN REAL PROPERTY OF SUBSTANTIALLY  
EQUAL VALUE**

Pursuant to Ariz. Rev. Stat. § 9-407, the Town of Jerome, Arizona, hereby gives public notice that it intends to exchange real property owned by the Town, as depicted in Exhibit 1 attached hereto (the “Town Parcel”), for and in consideration of real property of substantially equal value owned by the Jerome Historical Society, which is described and depicted in Exhibit 2 attached hereto (the “JHS Parcel”). The proposed exchange of the Town Parcel for the JHS Parcel is contingent upon the following conditions:

1. The Jerome Town Council must determine that the Town Parcel and the JHS Parcel are substantially equal in value.
2. The Town and the Jerome Historical Society must fulfill the terms and conditions of the exchange, which will be detailed in an agreement for the exchange of real property and stored on file with the Town Clerk.

The Town Council will consider the proposed exchange of real property at its regular Council meeting to be held on January 13, 2026, at 7:00 p.m. at Jerome Town Hall, 600 Clark Street Jerome, Arizona 86331.

DATED this 10<sup>th</sup> day of December 2025.

Brett Klein, Town Manager/Clerk

## EXHIBIT 1

[Town Parcel]

Description

Yavapai County Assessor's Parcel No. 401-06-126

Depiction

## EXHIBIT 2

[JSH Parcel]

Legal Description

The surface and ground to a depth of 25 feet immediately beneath the surface of Lots 6 and 7, Block 10, JEROME, according to the plat of record in Book 2 of Maps, Page 18, records of Yavapai County, Arizona.

EXCEPT that portion lying within the following described property:

BEGINNING at the Southeast corner of said Block 10, from which Corner No. 3 of the Florencia Patented Mining Claim USMS No. 1076-A bears South 41°53' West, a distance of 262.12 feet; Thence North 22°57'30" West, a distance of 45.16 feet to the Northeast corner of Block 10; Thence South 66°16'30" West, a distance of 4.00 feet; Thence South 02°00'00" East for a distance of 40.00 feet; Thence South 30°54'30" West, a distance of 78.05 feet to a point on the side line of said Florencia Mining Claim; Thence North 41°53' East, a distance of 90.00 feet to the POINT OF BEGINNING.

Depiction

**File Attachments for Item:**

**A. Discussion and Possible Staff Direction Regarding the Sale of Town-Owned Property  
(655 Holley)**

Council will discuss and may provide staff direction.



# INVITATION FOR BIDS

**Town of Jerome  
Post Office Box 335  
Jerome, Arizona 86331**

<b>Solicitation Title:</b>	INVITATION FOR BIDS TO PURCHASE REAL PROPERTY
<b>Solicitation Number:</b>	2026-001
<b>Release:</b>	1/20/2026
<b>Advertisements:</b>	Verde Valley News on 1/20, 1/24, 1/27, and 1/31
<b>Final Inquiries Due:</b>	February 9, 2026, at 12:00 p.m.
<b>Bid Deadline:</b>	February 10, 2026, at 12:00 p.m.
<b>Bid Opening:</b>	Bids will be reviewed for completeness as they are received. All will be opened no later than February 10, 2026 at 12:00 p.m.
<b>Town Representative:</b>	Brett Klein <a href="mailto:b.klein@jerome.az.gov">b.klein@jerome.az.gov</a> (928) 634-7943

In accordance with the Town of Jerome Procurement Policy, competitive sealed Bids will be received until the date and time referenced above (the "Bid Deadline"). Bids must be received on, or prior to, the Bid Deadline. Late Bids will not be accepted.

The Town is soliciting offers to purchase the real property and improvements located at 655 Holly Ave (APN 401-07-080A). Full, detailed information may be obtained at Jerome Town Hall (600 Clark Street, Jerome AZ, 86331), by appointment.

## ATTENTION

- The Town reserves the right to amend the solicitation schedule as necessary.
- The Town reserves the right to reject any or all proposals or to withhold the award for any reason.
- Every proposal shall be accompanied by a certified check, cashier's check, or surety bond for ten percent of the amount of the bid as a guarantee that the offeror will enter into an agreement to complete the purchase contemplated herein.
- All times are local to Jerome, Arizona.

## SOLICITATION INFORMATION AND SCHEDULE

### **Solicitation Number [2026-001]**

#### **Property Sale**

The Town of Jerome is soliciting competitive sealed bids with the intention of entering into a contract for the sale of real property. The Town reserves the right to reject any and all bids, for any reason or for no reason, at its sole discretion.

This solicitation is for the purchase of Yavapai County Assessor's Parcel Number 401-07-080A, located at 655 Holly Avenue in Jerome (the "Property"). The Property contains a split-level historic home in as-is condition.

The winning bidder will be expected to take title subject to specific deed restrictions, including restrictions that will absolutely prohibit use of the property as a Short-Term Rental. The Town expects such deed restrictions to include, but not necessarily be limited to, the following substantial provision:

.... the Property may not be utilized as a Short-Term Rental or Vacation Rental. Neither the Property nor any portion of the Property may be leased or rented for transient use or occupancy, as those terms are defined in Title 42 of the Arizona Revised Statutes, at any time. In no event shall any lease or rental terms (including renewal terms) for the Property or any portion of the Property be established for less than 30 days. Any lease or rental agreement for the Property or any portion of the Property shall be executed in writing, and shall require the renter or tenant to acknowledge and agree to this restriction.....

The successful bidder will be expected to complete the purchase by executing a real estate purchase and sale agreement acceptable to the Town in form and substance. The Town reserves the right to cancel this solicitation and any proposed award in the event that it is unable to negotiate a mutually-acceptable agreement, or in the event that the parties are unable to agree on the final language of the deed restriction(s) prohibiting use of the property as a short-term rental.

The Town reserves the right to negotiate simultaneously with multiple bidders; however, the Town does not expect to make more than one Award based on this solicitation. The Town reserves the right to waive informalities, irregularities, or minor discrepancies in any submission.

A qualifying Bid must be received on or before the Bid Deadline, in a sealed envelope, at Jerome Town Hall. A qualifying Bid shall consist of 1) the Bid Sheet attached hereto as Exhibit A; 2) a narrative description of the offeror's proposed use of the Property; and 3) a certified check, cashier's check, or surety bond for ten percent of the amount of the bid as a guarantee that the offeror will enter into an agreement to complete the purchase.

All written portions of a qualifying Bid must be submitted in English, on standard 8/12" x 11" paper, with a minimum font size of 12.

Offers shall remain open for ninety (90) days after the Bid Opening, and may not be amended or withdrawn within this period without written permission by the Town; however, the Town may, at its sole discretion, release any offer and return the security at any time. Should any offeror refuse to enter a contract under the terms and conditions of this solicitation, the Town may retain the security as liquidated damages and not as a penalty.

All Bids shall become property of the Town and matters of public record. Requests for nondisclosure of trade secrets or other proprietary data must be made known within the offer. The Town cannot guarantee the confidentiality of any submitted information due to public record laws. In no event will any offeror be reimbursed for the cost of responding to this solicitation.

**EXHIBIT A**  
**TO**  
**INVITATION FOR BIDS TO PURCHASE REAL PROPERTY**

**BID SHEET**

**Offeror**

Firm/Company/Offeror: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Type of Organization**

- Individual or Single-Member LLC
- Corporation
- Partnership
- Trust
- Limited Liability Company
- Other \_\_\_\_\_

Tax ID#: \_\_\_\_\_

Bid Purchase Price: \_\_\_\_\_

Proposed Closing Date: \_\_\_\_\_

Intended Use of Property: See attached.

Intent to be bound by Bid: \_\_\_\_\_  
(Signature of Individual Authorized to Sign Offer)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Email address)

**File Attachments for Item:**

**A. Consideration of a Special Event Permit Application for "Lennon / Vernetti Wedding" on Town Upper Park Steps**

Council will consider and may approve the permit for the Special Event.



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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

Permit #

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

*Town Use Only*

Date Submitted: 12/9/25 Fee: \$100 Date Paid: 12/18/25  
Paid via:  Check # \_\_\_\_\_  C.C.  Cash

*Special Event Approvals*

Town Manager:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Fire Inspector:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Zoning Administrator:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Police Chief:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Building Inspector/Public Works:

Approve  Deny  Date: \_\_\_\_\_ Comments: \_\_\_\_\_

\*Other approvals as needed based on scope of event.

**Special Event Fee Schedule:**

Non-profit 501C3 w/ no entry fee  
Town Sponsored/Co-Sponsored  
Film Permits

\$25 per day	Special Event Liquor License	\$75
No Fee	Special Event Permit	\$100
Fee based on production type		



# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335 JEROME ARIZONA 86331  
5928-534-7843

*Item A.*

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Permit #

## **Special Event Permit Application**

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 60 days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at [\(928\) 634-7943](tel:(928)634-7943).

## Special Event Permit Application

### Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 1/2" x 11" or 8 1/2" x 14" format that includes:
  - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
  - b. List of all participating vendor(s)/businesses (if applicable).
  - c. Accessibility, parking and/or traffic control plan.
  - d. Restroom plan.
  - e. Trash and waste removal plan.
  - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable).
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

### Applicant Information

#### Applicant's Contact Information

Name of Applicant Karen Vernetti Date: 12/2/25  
 Name of Organization/Sponsor \_\_\_\_\_  
 Federal Tax or 501 (c)(3) Number \_\_\_\_\_  
 Business Mailing Address \_\_\_\_\_  
 City, \_\_\_\_\_ State AZ Zip \_\_\_\_\_  
 Business Email \_\_\_\_\_  
 Business Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

### Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name David Lennon Phone \_\_\_\_\_

Name Chelsey Lennon Phone \_\_\_\_\_

#### Emergency contact for Event\*

Name Gary Finch Phone \_\_\_\_\_

\*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

## Event Information

Name of Event Lennon/Vernetti Wedding

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date 4/25/26 Time 4:00PM End: Date 4/25/26 Time 5:30PM

Start: Date \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Start: Date \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Set-Up Date/Time: From \_\_\_\_\_ To \_\_\_\_\_  
Date \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Tear-Down Date/Time: From \_\_\_\_\_ To \_\_\_\_\_  
Date \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Number of expected/estimated Participants 30

Will an admission or registration fee be charged? YES  NO  Fee \$ \_\_\_\_\_

*Please briefly describe the event:*

Wedding Ceremony on the Jerome Town steps

### Event Details

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO

If yes, which property? Town Steps in front of upper park

If no, what is the physical address for the event? Parcel # 401-06-156

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided 30 days prior to the event.*

Will the Special Event require the use of temporary signage?

YES  NO

*\*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

## Event Details Continued

Will Alcohol be Sold?

YES       NO       By Donation

*If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.*

Will Food be Sold?

YES       NO       By Donation

*If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.*

Will there be outdoor, amplified sound at the event?

YES       NO

Please provide a brief description of outdoor/amplified sound to be used:

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*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

Will there be outdoor lighting, or other electrical needs?

YES       NO

Please provide a brief description of the electrical requirements for the event:

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Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES       NO

*If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.*

Will the event require the use of tents or canopies or other temporary structures? \*

YES       NO

*\*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

## Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? \*

YES       NO

*\*Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES       NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

*Primary access will be the same as all visitors to town. Attendees will be encouraged to park in any available legal parking area; paid, unpaid or 300 level lot.*

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Will the use of portable restrooms be necessary during the event?

YES       NO

*Please note the use of portable restrooms may be required on a case-by-case basis.*

Will trash be created during the special event?

YES       NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

*Private Wedding service taking place in a public setting. No trash is expected to be created.*

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*Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Has any community outreach been completed in regard to this special event?

YES       NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

*Personal Wedding is normally excluded from Special Permit Applications however due to event taking place on Town owned property with attendance (30) exceeding exemption limits (20) application is necessary per Town Manager.*

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## Special Event Hold Harmless and Indemnification Agreement

Karen A Vernetti

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 9th day of Dec 11, 11, 2025.

Signature: Kurt Smith

Printed Name: Karen A Vernetti

Printed Name: Karen A Varnetti

Witness Signature: Bill

Printed Name: David A Lennon



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**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
PHONE (928) 634-7943 FAX (928) 634-0715

**Application for Facility Use**

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

**YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED** and should be submitted at least 60 days prior to the event.

**DAVID LENNON AND KAREN VERNETTI WEDDING**

Name of Applicant: DAVID LENNON AND KAREN VERNETTI WEDDING

Address:

Telephone:

If applicant is an organization, list officers:

Name	Address	Telephone

Requesting the use of:

On the Steps  
 UPPER PARK (Parcel 401-06-156)       300 LEVEL PARKING LOT (Parcel 401-03-015L)  
 LOWER PARK/SLIDING JAIL (Parcel 401-06-075)       MIDDLE PARK (Parcel 401-06-015)  
 COUNCIL CHAMBERS (Parcel 401-10-002)       ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: APRIL 25TH 2026

Rain Date:

Hours of Use: 4PM-5:30PM

Approximate # of people: 30

*In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.*

Signature

NOV 20, 2026

Date of application

**KAREN VERNETTI**

Print Name

Address

Telephone

**File Attachments for Item:**

**B. Consideration of an 18-month Lease for Employee Housing at 621 Main Street for the Upper Unit Between The Town of Jerome and P and Z Commissioner Jeanie Ready**

Council will consider and may approve the lease.

# **EMPLOYEE RENTAL AGREEMENT FOR TOWN-OWNED RESIDENTIAL PROPERTY**

**621 Main Street, Upper Unit, Jerome, AZ 86331**

The Town of Jerome ("Lessor") hereby authorizes the Town Planning and Zoning Commissioner, Jeanie Ready ("Lessee"), to occupy the upper unit and loft of the Town's residential property at 621 Main Street in the Town of Jerome (the "Upper Unit"). Lessor and Lessee are the only parties to this rental agreement (this "Agreement"); each is an individual "Party," and together they are the "Parties."

THIS AGREEMENT IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

## **1) Term of the Agreement**

The term of this Agreement will be 18 months, commencing on January 15, 2026, and ending on July 15, 2027 (the "Initial Term"). Either Party may terminate this Agreement by sending written notice of such action at least one month prior to the intended effective date of cancellation. Upon expiration of the Initial Term, Lessee may, with Lessor's written consent, remain in possession of the Property on a month-to-month basis at a monthly rate equal to 100% of the rental rate payable by Lessee in the last month of the Initial Term, or such other rate as is stated in such written consent. Either Party may terminate such month-to-month tenancy by delivery of at least two weeks' written notice of termination to the other. If, during the Initial Term, an employee of Lessor wishes to rent the Upper Unit, Lessor shall provide Lessee with six months' prior notice to vacate, and Lessee shall vacate the property within such six months. This notice-and-vacate period is reduced to three months during the month-to-month phase following the Initial Term.

## **2) Rental Rate**

The rental rate established by Lessor is \$1,100 per month (the "Rent"), payable by check or money order made payable to **The Town of Jerome, Arizona**. Rent will become due and payable commencing January 15, 2026 (prorated to \$550), and be due by the first day of each month thereafter. Lessor may adjust the Rent no more than once annually. Lessee may finish off the Upper Unit's loft area or baseboards in a manner satisfactory to the Town of Jerome Building Inspector, and Lessor may, upon Lessee furnishing receipts and accounting of the materials, credit the cost of the materials for said improvements to the Rent.

## **3) Use of Grounds**

Lessee is entitled to one on-street parking space along the building's frontage unless Lessee and the building's other occupants agree that the driveway is more suitable. Lessee is not entitled to use of the shed, garage, or grounds outside the Upper Unit, except as required for ingress and egress. The Upper Unit is a "no smoking" property; Lessee shall not smoke any substances in or on the Upper Unit, nor interfere with the health, safety, welfare, and enjoyment of the building's other residents.

## **4) Cancellation Clause**

This Agreement may be canceled in accordance with the terms set forth herein and within 60 days of Lessee's separation from the position of Town of Jerome Planning and Zoning Commissioner.

## **5) Use of the Upper Unit**

The Upper Unit is for the sole use of Lessee, and shall only be used for the purpose of in-Town housing for Lessee and Lessee's immediate family. Lessee shall make no alterations, additions,

Revised 1/5/26

improvements, or demolitions without first obtaining written permission from Lessor. Lessee also agrees to use said property without creating or causing to be created, nuisances or hazards to public health or safety, and also not to use or permit any use of the Upper Unit for any illegal or immoral purposes, and to comply with all federal, state, and local laws and ordinances concerning said property and the use thereof. Lessee agrees that use of the Upper Unit shall be conducted in such manner to ensure the quiet enjoyment of the neighboring properties and other units of the building. Lessee understands and agrees to the parking regulations and will only use the designated parking area provided by Lessor.

## **6) Improvements to the Upper Unit**

If Lessee desires to construct improvements on the Upper Unit outside of what is outlined in Section 2, Lessee shall first submit a request for such improvements in writing to Lessor. Moreover, all new permanent or semi-permanent fixtures purchased and installed in the Upper Unit must be approved by the Town of Jerome Town Manager, including, without limitation, plumbing fixtures, electrical fixtures, flooring, doors, windows, counters, vanities, cabinets, and wall coverings. Upon approval, Lessor will pay directly for said fixtures. Lessee shall have written permission from Lessor prior to the start of any said construction that is not in accordance with this Agreement. On or before termination of this Agreement, if directed by Lessor, Lessee shall, at Lessee's expense, remove any and all improvements made to the Upper Unit by Lessee. If removal of said improvements defaces the Upper Unit, Lessee shall, at Lessee's expense, be responsible for replacing or repairing any damage caused by such removal prior to termination of this Agreement. If Lessee desires to allow the improvements to remain with the Upper Unit, and Lessor does not object to the improvements remaining, the improvements shall become the sole and separate property of Lessor at no cost to Lessor.

## **7) Repairs to the Upper Unit**

Lessor shall perform repairs and maintenance necessary to keep the Upper Unit in a fit and habitable condition. Lessee is expected to perform all repairs and maintenance as may from time to time be required, except those required as a result of the Town of Jerome's action.

## **8) Zoning and Permits Required**

When applicable, Lessee shall obtain zoning clearance and building permits from all governmental agencies with jurisdiction over the Upper Unit before Lessee starts any of the activities detailed in Section 6. Copies of the documents shall be provided to Lessor by Lessee. Lessee further agrees that said zoning clearance and building permits shall be obtained at no cost to Lessor.

## **9) Maintenance of the Upper Unit**

Lessee shall keep the Upper Unit in a neat, clean, and orderly condition at all times during occupancy, including the wraparound decking area, and shall not commit, suffer, or permit any waste of the Upper Unit or any acts in violation of any laws or ordinances.

## **10) Mechanics Liens**

Lessee shall keep the Upper Unit free from any liens arising from work performed, materials furnished, or obligations incurred by Lessee and shall indemnify, hold harmless, and defend Lessor from any liens and encumbrances arising from any work performed or materials furnished by or at the direction of Lessee. Upon completion of any approved construction activity, Lessee shall provide copies of signed lien waivers to Lessor.

## 11) Untenantable Property Due to Damage

In the event the Upper Unit is partially damaged or totally destroyed by flood, accident, or acts of God, Lessor shall have the option to terminate this Agreement by delivering written Notice of Immediate Termination to Lessee.

## 12) Right of Entry by Lessor

Lessee acknowledges that Lessor's needs and requirements may necessitate survey or preliminary engineering studies to be made from time to time, thereby Lessor specifically reserves the right of entry to occupied lands at any and all reasonable times, with 48 hours' notice for such purposes as shall be required by Lessor.

## 13) Inspections by Lessor

Lessor reserves the right to inspect the Upper Unit periodically to evaluate its general condition and upkeep. Lessor will give Lessee not less than two days' notice of such inspection. Lessee will not unreasonably withhold permission for such inspection.

## 14) Liability of Lessor

14.1 This Agreement is made upon the express condition that Lessor does not protect or insure against loss of personal property or improvements owned by Lessee. Lessee waives the right to claim damages from Lessor for any damage resulting to said personal property in the event it is damaged or destroyed by fire or any other perils that are not the direct result of negligence by Lessor. Lessee assumes full responsibility for any damage to, or loss of, the Upper Unit due to Lessee's personal negligence or that of individuals for whom Lessee is legally responsible.

14.2 Lessee shall hold and save harmless Lessor, and any of its departments, agencies, boards, commissions, agents, or employees from all costs and damages to any person arising out of any injuries or losses caused by the willful or negligent acts of Lessee or its agents, employees, licensees, invitees, or trespassers, or those of any third parties, during the term of this Agreement.

14.3 Lessee shall provide evidence of liability insurance with the following coverage limits, by submitting a certificate of insurance that names the Town of Jerome as an additional insured. Lessee shall provide such evidence to the Town of Jerome Town Manager, along with this signed Agreement, prior to occupying the Upper Unit.

- A. Liability - \$300,000.00
- B. Medical Payments to Others - \$10,000.00
- C. Personal Property Rental Contents insurance suitable to cover Lessee's contents and personal property.

14.4 The insurance requirements herein are minimum requirements for this Agreement and in no way limit the indemnity covenants contained in this Agreement. Lessor in no way warrants that the minimum limits contained herein are sufficient to protect Lessee entirely from any injuries or losses caused by the willful or negligent acts of Lessee or its agents, employees, licensees, invitees, trespassers, or any third parties during Lessee's occupancy of the Upper Unit.

## 15) Utilities

Lessee is responsible for connecting all utilities to the Upper Unit and paying for all utility costs during the term of this Agreement. The utilities for the Upper Unit will be in Lessee's name, and Revised 1/5/26

Lessee will pay all utility bills directly to the relevant utility provider during the term of this Agreement.

## **16) Prior Lease and Agreements**

In the event there is any prior or existing lease or rental agreement covering the Upper Unit, this Agreement shall cancel and terminate said prior lease or rental agreement as of the effective date of this Agreement.

## **17) Relocation Provisions**

This Agreement is not subject to A.R.S. §§ 28-7141 through 28-7156, and the rules promulgated thereunder, nor to 42 U.S.C. §§ 4601 through 4639 and the regulations promulgated thereunder, both as they now exist or may be amended during the term of this Agreement. This clause shall not extend any right to Lessee or impose any liability or duty upon Lessor not provided for in the referenced statutes and regulations.

## **18) Sale or Rental of the Upper Unit by Lessor**

Lessee agrees that in the event Lessor desires to sell the Upper Unit, Lessee will make no claim to prevent such sale. Lessee further agrees that, if Lessor requires the Upper Unit to rent it to an employee of Lessor who has a residency requirement and desires to use the Upper Unit, Lessee will make no claim to prevent such lease.

## **19) Assignment of Agreement of Lessee**

Lessee shall not assign its interest herein, and shall not sublease the Upper Unit or permit the Upper Unit to be used by an unauthorized person or firm.

## **20) Nondiscrimination Regulations**

Lessee, for itself, its personal representatives, successors in interest, and assigns, as part of the consideration hereof, hereby covenants and agrees, as a covenant running with the land, that (1) no person, on the grounds of race, color, creed, sex, age, or national origin, shall be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in the use of the Upper Unit; that (2) in the construction of any improvements on, over, or under the Upper Unit, and in the furnishing of services thereon, no person, on the grounds of race, color, creed, sex, age, or national origin, shall be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination; and that (3) Lessee shall use the Upper Unit in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Conveyances. Lessor shall have the right to terminate this Agreement and to re-enter and repossess the Upper Unit, and to hold the same as if this Agreement had never been made or issued.

## **21) Default by Lessee**

If Lessee defaults on any term or condition of this Agreement, including by failing to pay Rent, this Agreement shall terminate 30 days after such default. If Lessee defaults due to excessive damage to the Upper Unit or illegal activity being conducted therein, this Agreement shall terminate seven days after such default. In the event of default by Lessee, Lessor shall have all remedies as provided by law. Unless otherwise provided by statute, the non-prevailing Party shall pay the prevailing Party's reasonable court costs and attorney's fees in any legal action relating to this Agreement.

## 22) Return of the Upper Unit to Lessor

Upon terminating this Agreement, Lessee agrees to leave the Upper Unit in as good a condition or better than existed upon completion of any maintenance, improvements, or repairs by or on the behalf of Lessor, allowing for ordinary and normal usage during occupancy, and to reimburse Lessor for any damage done to Upper Unit caused by Lessee's occupation or tenancy, other than due to normal use. Nothing herein shall be deemed a waiver of any rights of Lessor to demand and obtain possession of said premises in accordance with the law in the event of a violation on the part of Lessee of any of the terms and conditions hereof.

## 23) Addenda

Any addenda to this Agreement are by this reference made a part hereof, as though fully set forth herein.

## 24) Addresses of Lessor and Lessee

Any notices to or demands upon either Party by the other pursuant to this Agreement shall be in writing and shall be delivered to the other Party or forwarded by registered mail, postage paid, addressed as follows:

### To Lessor at:

**Town of Jerome**

**Town Manager's Office**

**P.O. Box 335**

**Jerome, AZ 86331**

**(928) 634-7943**

### To Lessee at:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_

**IN WITNESS WHEREOF, the Parties have caused this document to be executed as of the date last signed below.**

**LESSOR**

**Brett Klein, Town Manager/Town Clerk**  
**Town of Jerome**

**LESSEE**

**Signature**

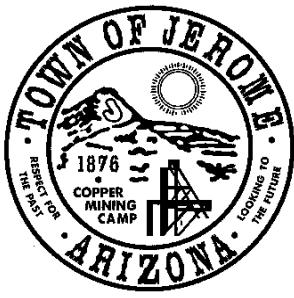
**Date** \_\_\_\_\_

**Date** \_\_\_\_\_

**File Attachments for Item:**

**D. Consider Approval of the General Services Contract Between the Town of Jerome and Metron Farnier, LLC. in Accordance with Quote Number Q-10822 for the Purchase of an Advanced Automated Meter Infrastructure System and Meters in the Amount of \$187,160.00, Less Any Fixed Meter Credits**

Council will consider and may approve the agreement and purchase.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item: Consideration of Metron-Farnier LLC Agreement for Water Meters and Installation**

**MEETING DATE:** January 13, 2026

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### **Summary:**

In October, 2025, the Town issued a RFP to receive proposals from eligible vendors for the purpose of obtain more information regarding the automated meters and pricing. The Town received seven (7) responses. On December 15, 2025, the Town Council met with four (4) of the bidders previously identified as semi-finalists. At the December 15, 2025, Special Council Meeting, the Council selected Metron-Farnier LLC for staff to follow-up with and draft an agreement to move forward with the meter replacement program.

The quotation for the Advanced Automated Meter Infrastructure System (AMI) is \$187,160.00, which is all-inclusive for the hardware, installation, set-up and training, and includes a credit for opt out possibilities per meter. The only cost not covered is replacement of the lids from the current metal lid to composite. The overwhelming majority of boxes do not require a new lid, however the cost is minimal (<\$80 per lid), and we have grant funding to cover the costs. There is an alternate quotation for the AMR drive by system for only \$10,000 less. Staff are not in support of this. While better than our current method, it is an aging process that is gradually being phased out and also not within the spirit of the grant guidelines. It would basically be old technology immediately upon start-up.

### **Fiscal Impact:**

The Town has received an 80% grant from WIFA for \$206,000~. The impact to the Town would be the remaining 20% which was budgeted for in line item 20-50-6230, and with 50% of the budget year elapsed we have expended only \$8,813 out of \$175,000 or 5%.

### **Recommendation:**

Staff recommend approval of the quotation from Metron-Farnier LLC, Quote Number Q-10822 along with the corresponding installation proposal (General Services Contract), and subsequent agreement totaling no more than \$187,160.00.

Item D.

## GENERAL SERVICES CONTRACT

### Water Meter Replacement

**THIS GENERAL SERVICES CONTRACT** (this “Contract”), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_ (the “Effective Date”), by and between Metron Farnier, LLC, a Colorado limited liability company (the “Vendor”), and the Town of Jerome, an Arizona municipal corporation (the “Town”). The Town and the Vendor are the only Parties to this Contract; each is an individual “Party,” and together they are the “Parties.”

#### RECITALS

A. The Town issued a Request for Proposals, “Advanced Metering Infrastructure System” (the “RFP”), a copy of which is on file in the Town Clerk’s Office and incorporated herein by reference, seeking proposals from vendors to replace the Town’s outdated water meters with an advanced metering infrastructure system.

B. The Vendor responded to the RFP by submitting a proposal (the “Proposal”), attached hereto as Exhibit A and incorporated herein by reference.

C. The Town desires to enter into an agreement with the Vendor to perform a system-wide conversion of the Town’s current water meters to an advanced metering infrastructure (AMI) system and to provide a fully functional, standards-compliant AMI solution, including full-service training, maintenance, and support (the “Services”).

#### AGREEMENT

**NOW, THEREFORE**, in consideration of the foregoing introduction and recitals, which are incorporated herein by reference, the following mutual covenants and conditions, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**ARTICLE I – SCOPE OF WORK:** The Vendor shall provide the Services set forth herein and in the Proposal. The Vendor shall (A) provide the Services required by this Contract; (B) perform the Services in a professional and workmanlike manner and to the reasonable satisfaction of the Town through its contractors and under the direction and supervision of the Public Works Director, or his properly authorized agents, and strictly pursuant to and in conformity with industry standards, with the plans and specifications prepared by the Vendor for the Town, and with such written modifications of the same and other documents that the Town may make through the Utilities Director or his properly authorized agents, as provided herein; and (C) be responsible for the acts and omissions of its employees, agents, and other persons performing any of the Services under a contract with the Vendor. Prior to commencing the Services, the Vendor shall tour the project site, become familiar with existing conditions, and notify the Town of any constraints associated with the project site.

**ARTICLE II – CONTRACT DOCUMENTS:** The RFP, Notice to Respondents, and Addenda, if any, along with the Vendor’s Proposal, and Certificate of Insurance, and plans, standards, specifications, and details, and amendments to this Contract, if any, are by this reference made a part of this Contract to the same extent as if set forth herein in.

**ARTICLE III – TIME OF COMPLETION:** Vendor shall complete the Services on or before May 31, 2026.

**ARTICLE IV – COMPENSATION:** The Town shall pay the Vendor an amount not to exceed \$187,160 for the Services at the rates in the pricing schedules included in the Proposal. Retention shall be in accordance with Ariz. Rev. Stat. § 34-221.

**ARTICLE V – CONFLICT OF INTEREST:** This Contract is subject to the provisions of Ariz. Rev. Stat. § 38-511. The Town may cancel this Contract without penalty or further obligations by the Town or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Contract on behalf of the Town or any of its departments or agencies is, at any time while this Contract or any extension of this Contract is in effect, an employee of any other party to this Contract in any capacity or a consultant to any other party of this Contract with respect to the subject matter of this Contract. In the event of the foregoing, the Town elects to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting, or creating this Contract on behalf of the Town from any other party to this Contract arising as a result of this Contract.

**ARTICLE VI – AMBIGUITY:** This Contract is the result of negotiations by and between the Parties. Although drafted by the Town, it is the result of negotiations between the Parties. Therefore, any ambiguity in this Contract is not to be construed against either Party.

**ARTICLE VII – NONDISCRIMINATION:** The Vendor, after award and during its performance of this Contract, will not discriminate on the grounds of race, color, national origin, religion, sex, disability, or familial status in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Vendor will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, the Americans With Disability Act (Public Law 101-336, 42 U.S.C. 12101-12213), and all applicable federal regulations under the Act, and Arizona Governor Executive Orders 99-4, 2000-4, and 2009-09, as amended.

**ARTICLE VIII – INDEPENDENT CONTRACTOR STATUS:** It is clearly understood that each Party will act in its individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other. An employee or agent of one Party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. The Vendor acknowledges and agrees that the Services provided under this Contract are being provided as an independent contractor, not as an employee or agent of the Town. The Vendor, its employees, and subcontractors are not entitled to workers' compensation benefits from the Town. The Town does not have the authority to supervise or control the actual work of the Vendor, its employees, or subcontractors. The Vendor, and not the Town, shall determine the time of its performance of the Services provided under this Contract so long as the Vendor meets the requirements of its agreed Scope of Work as set forth in Article I. The Vendor further acknowledges and agrees that the payment of any and all income taxes, FICA, withholding, unemployment insurance, or other taxes due and owing to any governmental entity whatsoever arising from this Contract is the sole responsibility of the Vendor. The Vendor is neither prohibited from entering into other contracts nor prohibited from practicing its profession elsewhere. The Vendor shall not hold itself out or claim to be an officer or employee of the Town by reason thereof, or make any claim, demand, or

application to or for any right or privilege applicable to any officer or employee of the Town. The Town and the Vendor do not intend to, nor will they, combine business operations under this Contract.

**ARTICLE IX – TOWN FEES:** Prior to final payment to the Vendor, the Town shall deduct therefrom any and all unpaid privilege, license, and other taxes, fees, and any and all other unpaid moneys due the Town from the Vendor and shall apply those moneys to the appropriate account. The Vendor shall provide to the Town any information necessary to determine the total amount(s) due.

**ARTICLE X – OTHER WORK IN PROJECT AREA:** The Town, any other vendors—whether under contract with the Town, a third party, or utilities—may work within the project area while this Contract is in progress. The Vendor herein acknowledges that delays and disruptions may, and in all likelihood, will occur due to other work in the project area. The Vendor's bid shall be deemed to have recognized and included costs arising from and associated with other work in the project area disclosed by the Contract Documents or which would be apparent to an experienced vendor exercising due diligence during inspection of the Contract Documents, the question-and-answer session in the pre-bid process, or during site inspection. No payment will be made for any delays or disruptions in the work schedule that are wholly attributable to the Vendor, its agents, employees, or any of the Vendor's subcontractors. In the event that the Vendor encounters delay or disruption in the project schedule due to factors not wholly attributable to the Vendor or within the Vendor's control, the Vendor may submit a timely request to the Town for Contract amendment, and upon mutual, written agreement thereof, the Parties may extend the term of this Contract. Failure to submit a timely request for Contract amendment shall be deemed a waiver of any entitlement to additional compensation.

**ARTICLE XI – RIGHT TO ASSURANCE:** If the Town, in good faith, has reason to believe that the Vendor does not intend to or is unable to perform or continue performing under this Contract, the Utilities Director may demand in writing that the Vendor give a written assurance of intent to perform. Failure by the Vendor to provide written assurance within the number of days specified in the demand may, at the Town's option, be the basis for terminating this Contract.

**ARTICLE XII – TERMINATION FOR CONVENIENCE:** The Town reserves the right to terminate this Contract, in whole or in part, at any time, when in the best interests of the Town, without penalty or recourse. Upon receipt of the written notice of termination, the Vendor shall cease all work as directed in the notice, notify all subcontractors of the effective date of termination, and minimize all further costs to the Town. In the event of termination under this Article XII, all documents, data, and reports prepared by the Vendor under this Contract shall become the property of and be delivered to the Town upon demand. The Vendor shall be entitled to receive just and equitable compensation for work completed and materials accepted before the effective date of the termination.

## **ARTICLE XI – MISCELLANEOUS:**

A. The Parties expressly covenant and agree that in the event of a dispute arising from this Contract, each of the Parties waives any right to a trial by jury. In the event of litigation, the Parties hereby agree to submit to a trial before the Court. The Vendor further agrees to include this provision in all subcontracts relating to the Services provided herein.

B. The Parties expressly covenant and agree that in the event of litigation arising from this Contract, neither party shall be entitled to an award of attorney fees, either pursuant to this Contract, pursuant to Ariz. Rev. Stat. § 12-341.01 (A) and (B), or pursuant to any other state or federal statute, court rule, case law, or common law. The Vendor further agrees to include this provision in all subcontracts relating to the Services provided herein.

C. In the event of default, neither Party shall be liable for incidental, special, or consequential damages.

D. Any notices to be given by either Party to the other must be in writing, and personally delivered or mailed by prepaid postage, at the following addresses:

If to the Town: Town of Jerome  
600 Clark Street  
Jerome, AZ 86331  
Attn: Public Works Director

With copy to: Gust Rosenfeld P.L.C.  
One East Washington Street, Suite 1600  
Phoenix, Arizona 85004-2553  
Attn: John Gaylord

If to Vendor: Metron Farnier, LLC  
5665 Airport Blvd  
Boulder, CO 80301  
Attn: Legal Notice

E. This Contract is non-assignable by the Vendor unless by subcontract, as approved in advance by the Town.

F. All invoices shall be emailed to [b.klein@jerome.az.gov](mailto:b.klein@jerome.az.gov).

G. This Contract shall be construed under the laws of the State of Arizona.

H. This Contract represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Contract may be amended only by a written instrument signed by both Parties. Written and signed amendments shall automatically become part of this Contract, and shall supersede any inconsistent provision therein; provided, however, that any apparent inconsistency shall be resolved, if possible, by construing the provisions as mutually complementary and supplementary.

I. In the event any provision of this Contract shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the Parties. One or more waivers by either Party of any provision, term, condition, or covenant shall not be construed by the other Party as a waiver of a subsequent breach of the same by the other Party.

J. INDEMNIFICATION: To the fullest extent permitted by law, the Vendor shall indemnify, defend, and hold harmless the Town and each council member, officer, employee, or agent thereof (the Town and any such person being herein called an "Indemnified Party"), for,

from, and against any and all losses, claims, damages, liabilities, costs, and expenses (including, but not limited to, reasonable attorneys' fees, court costs, and the costs of appellate proceedings) to which any such Indemnified Party may become subject, under any theory of liability whatsoever ("Claims"), insofar as such Claims (or actions in respect thereof) relate to, arise out of, or are caused by or based upon the negligent acts, intentional misconduct, errors, mistakes, or omissions in connection with the work or services of the Vendor, its officers, employees, agents, or any tier of subcontractor in the performance of this Contract. The amount and type of insurance coverage requirements set forth below will in no way be construed as limiting the scope of this indemnity provision.

K. No oral order, objection, claim, or notice by any Party to the other shall affect or modify any of the terms or obligations contained in this Contract, and none of the provisions of this Contract shall be held to be waived or modified by reason of any act whatsoever, other than by a definitely agreed waiver or modification thereof in writing. No evidence of modification or waiver other than evidence of any such written notice, waiver, or modification shall be introduced in any proceeding.

L. INSURANCE: Vendor and/or subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees, or subcontractors.

1. The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract.

2. The Town in no way warrants that the minimum limits contained herein are sufficient to protect the Vendor from liabilities that might arise out of the performance of the work under this Contract by the Vendor, its agents, representatives, employees, or subcontractors. The Vendor is free to purchase such additional insurance as may be determined necessary.

3. Additional Insurance Requirements. The policies shall include, or be endorsed to include, the following provisions:

a) On insurance policies where the Town is named as an additional insured, the Town shall be an additional insured to the full limits of liability purchased by the Vendor, even if those limits of liability are in excess of those required by this Contract.

<b>Additional Insured:</b>	<b>Town of Jerome</b>
	<b>600 Clark Street</b>
	<b>Jerome AZ 86331</b>

b) The Vendor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

4. Notice of Cancellation. With the exception of a 10-day notice of cancellation for non-payment of premium, the Vendor shall provide at least 30 days prior written notice to the Town before insurance required herein expires, is canceled, or is materially changed.

5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise approved by the Town's Risk Management Division.

6. Verification of Coverage.

a) The Vendor shall furnish the Town with certificates of insurance (in ACORD form or an equivalent form approved by the Town) as required by this Contract. The certificates for each insurance policy must be signed by a person authorized by the insurer to bind coverage on its behalf.

b) All certificates and any required endorsements are to be received and approved by the Town before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of this Contract. Failure to maintain the insurance policies required by this Contract, or to provide evidence of renewal, constitutes a material breach of this Contract.

c) All certificates required by this Contract shall be emailed directly to [b.klein@jerome.az.gov](mailto:b.klein@jerome.az.gov). The Town contract number and project description shall be noted on the certificate of insurance. The Town reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. Any renewal of insurance certificates with endorsements must be emailed to the above email address at least two weeks prior to expiration.

7. Insurance Limit Requirements. The Vendor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements, provided that the coverage is written on a following form basis.

a) Commercial General Liability – Occurrence Form:

1) Policy shall include bodily injury, property damage, personal injury, and broad form contractual liability coverage.

General Aggregate	\$2,000,000
Products – Completed Operations Aggregate (if applicable)	\$1,000,000
Personal and Advertising Injury (if applicable)	\$1,000,000
Each Occurrence	\$1,000,000
Fire Legal Liability (Damage to Rented Premises) (if applicable)	\$100,000

2) The policy shall be endorsed to include the following additional insured language: "The Town of Jerome shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of, the Vendor."

b) Business Automobile Liability: Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL)	\$ 1,000,000
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1) The policy shall be endorsed to include the following additional insured language: "The Town of Jerome shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Vendor."

c) Workers' Compensation and Employer's Liability:

Workers' Compensation	Statutory
Employer's Liability	
Each Accident	\$ 1,000,000
Disease – Each Employee	\$ 1,000,000
Disease – Policy Limit	\$ 1,000,000

1) Policy shall contain a waiver of subrogation against the Town for losses arising from work performed by or on behalf of the Vendor.

8. All insurance required pursuant to this Contract must be written by an insurance company authorized to do business in the State of Arizona, to be evidenced by a Certificate of Authority as defined in Ariz. Rev. Stat. § 20-217, a copy of which certificate is to be attached to each applicable bond or binder.

9. Prior to commencing work under this Contract, the Vendor shall provide Town with evidence that it is either a "self-insured employer" or a "carrier insured employer" for Workers' Compensation as required by Ariz. Rev. Stat. § 23-901 *et seq.*, or that it employs no persons subject to the requirement for such coverage.

#### M. CONTRACTOR IMMIGRATION WARRANTY:

1. The Vendor understands and acknowledges the applicability of the Americans with Disabilities Act, the Immigration Reform and Control Act of 1986, and the Drug-Free Workplace Act of 1989 to it. The following is only applicable to construction contracts:

a) The Vendor must also comply with Ariz. Rev. Stat. § 34-301, "Employment of Aliens on Utilities Prohibited", and Ariz. Rev. Stat. § 34-302, as amended, "Residence Requirements for Employees."

2. Under the provisions of Ariz. Rev. Stat. § 41-4401, the Vendor hereby warrants to the Town that the Vendor and each of its subcontractors will comply with and are contractually obligated to comply with all Federal Immigration laws and regulations that relate to their employees and Ariz. Rev. Stat. § 23-214(A) (the "Contractor Immigration Warranty").

3. A breach of the Contractor Immigration Warranty shall constitute a material breach of this Contract and shall subject the Vendor to penalties up to and including termination of this Contract at the sole discretion of the Town.

4. The Town retains the legal right to inspect the papers of any of the Vendor's or its subcontractors' employees who work on this Contract to ensure that the Vendor or its subcontractor is complying with the Contractor Immigration Warranty. The Vendor agrees to assist the Town with any such inspections.

5. The Town may, at its sole discretion, conduct random verification of the employment records of the Vendor and any of its subcontractors to ensure compliance with the Contractor's Immigration Warranty. The Vendor agrees to assist the Town with any random verification performed.

6. Neither the Vendor nor any subcontractor thereof shall be deemed to have materially breached the Contractor Immigration Warranty if the Vendor or subcontractor establishes that it has complied with employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by Ariz. Rev. Stat. § 23-214(A).

7. The provisions of this Article must be included in any contract the Vendor enters into with any and all of its subcontractors who furnish labor, time, or effort under this Contract or any subcontract, including but not limited to construction or maintenance of any structure, building, or transportation facility, or improvement to real property.

N. ISRAEL: To the extent applicable under Ariz. Rev. Stat. § 35-393 through § 35-393.03, the Parties hereby certify that they are not currently engaged in, and agree to not engage in for the duration of this Agreement, a "boycott" of goods or services from Israel, as that term is defined in Ariz. Rev. Stat. § 35-393.

#### O. FORCED LABOR OF ETHNIC UYGHURS CERTIFICATION:

1. To the extent applicable under Ariz. Rev. Stat. § 35- 394, the Vendor certifies that it does not currently, and agrees that it will not, for the duration of this Contract, use:

- a) The forced labor of ethnic Uyghurs in the People's Republic of China
- b) Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and
- c) Any vendor, subcontractor, or supplier that uses forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

2. If the Vendor becomes aware during the term of this Contract that the company is not in compliance with the written certification, the Vendor shall notify the Town within five business days after becoming aware of the noncompliance. If the Vendor fails to provide a written certification that it has remedied the noncompliance within 180 days after that, this Contract shall terminate unless the termination date of this Contract occurs before the end of the remedy, in which case this Contract terminates on its termination date.

P. Contracting with small and minority vendors, women's business enterprises, and labor surplus area vendors:

1. The Company will take all necessary affirmative steps to ensure that minority vendors, women's business enterprises, and labor surplus area vendors are used when possible.

2. Affirmative steps shall include:

a) Placing qualified small and minority businesses and women's business enterprises on solicitation lists

b) Assuring that small and minority businesses, and women's business enterprises, are solicited whenever they are potential sources.

c) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises.

d) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises.

e) Using the services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Q. In the event of a discrepancy between this Contract and other documents incorporated into this Contract, this Contract shall control over such other incorporated documents.

R. NON-AVAILABILITY OF FUNDS: Fulfillment of the obligation of the Town under this Contract is conditioned upon the availability of funds appropriated or allocated for the performance of such obligations. If funds are not allocated and available for the continuance of this Contract, this Contract may be terminated by the Town at the end of the period for which the funds are available. No liability shall accrue to the Town in the event this provision is exercised, and the Town shall not be obligated or liable for any future payments as a result of termination under this paragraph.

(SIGNATURES FOLLOW)

**IN WITNESS WHEREOF**, the Parties have caused this document to be executed as of the Effective Date.

“Town”

TOWN OF JEROME,  
an Arizona municipal corporation

“Vendor”

METRON FARNIER, LLC  
a Colorado limited liability company

---

Christina “Alex” Barber, Mayor

---

Matt Kosorok, VP Enterprise Solutions

ATTEST:

---

Brett Klein, Town Manager/Town Clerk

APPROVED AS TO FORM:

---

John A. Gaylord, Town Attorney

EXHIBIT A  
TO  
GENERAL SERVICES CONTRACT  
BETWEEN  
THE TOWN OF JEROME  
AND  
METRON FARNIER, LLC

[Vendor's Proposal]

See the following pages.



Item D.

Company 5665 Airport Blvd  
Address: Boulder, Colorado 80301  
United States

Purchase Order #: Q-10822  
Quote Number: Q-10822  
Created Date: 12/16/2025  
Expiration Date: 01/15/2026

Prepared By: Alex Schechter  
Email: aschechter@metronfarnier.com

Bill To  
Name:  
Bill To:  
,  
United States

Ship To Name:  
Ship To:  
,  
United States

Quote To: Additional To:  
,

Quantity	Product	Line Item Description	Sales Price	Total Price
299	Spectrum 5/8x3/4 30D	This package contains the following products: Spectrum 30D 5/8x3/4 Innov8-VN PITMOUNT-5FT	\$390.00	\$116,610.00
332	Cellular Connectivity	10 Year Annual Service Plan	\$0.00	\$0.00
598	3/4" Gasket	3/4" GASKET	\$0.00	\$0.00
17	Spectrum 50DLC 1" 10.75"LL	This package contains the following products: Spectrum 50DLC 1" 10.75"LL Innov8-VN PITMOUNT-5FT	\$585.00	\$9,945.00
34	1" Gasket	1" GASKET	\$0.00	\$0.00
13	Spectrum 1.5" 13" LL 88DL	This package contains the following products: Spectrum 88DL 1.5" 13" LL Innov8-VN PITMOUNT-5FT	\$900.00	\$11,700.00



26	1.5" Oval Gasket	1.5" Oval Gasket	\$0.00	\$0.00
13	1.5 " Zinc Bolt	Set of 6	\$0.00	\$0.00
2	Spectrum 130D 2" 10" LL	This package contains the following products: Spectrum 130D 2" 10" LL Innov8-VN PITMOUNT-5FT	\$1,250.00	\$2,500.00
4	2" Oval Gasket	2" Oval Gasket	\$0.00	\$0.00
2	2.0" Zinc Bolt	Set of 6	\$0.00	\$0.00
1	Spectrum 500D 4"	This package contains the following products: Spectrum 500D 4" Innov8-VN Antenna-Local Paddle	\$4,400.00	\$4,400.00
2	4" Gasket	4" GASKET	\$0.00	\$0.00
1	4.0" Zinc Bolt	Set of 8	\$0.00	\$0.00
1	Water Scope Web Portal	www.waterscope.us	\$0.00	\$0.00
1	Billing Integration	Custom Interface Upload/Download	\$0.00	\$0.00

Residential Programming: 1000s Gallons

Commercial Programming: 1000s Gallons

Description: For fixed meter price, Subtract \$235.00 from the cost of the meter

Terms and Conditions:

- FOB Boulder, CO
- Quote is good for 30 days
- Payment net 30 days from date of shipment
- All Non-Stock/Custom product sales are non-returnable and non-refundable

Subtotal: \$145,155.00

Shipping Cost:

Tax:

Grand Total: \$145,155.00

## TOWN OF JEROME, ARIZONA | Advanced Automatic Metering Infrastructure Program

## INSTALLATION PRICING - SCHEDULE A

Metron  
Town of Jerome, Arizona

Installation pricing -Schedule A

Description	Qty	Metron	Preferred Pricing
		Each	Subtotal
1 Installation of utility meters – 5/8x3/4"	299	\$ 105.00	\$ 31,395.00
2 Installation of utility provided meters – 1"	17	\$ 105.00	\$ 1,785.00
3 Installation of utility provided meters – 1.5" (Flanged)	13	\$ 225.00	\$ 2,925.00
4 Installation of utility provided meters – 2" (Flanged)	2	\$ 225.00	\$ 450.00
5 Installation of utility provided meters – 3" (Flanged)	0	\$ 375.00	\$ -
6 Installation of utility provided meters – 4" (Flanged)	1	\$ 450.00	\$ 450.00
		Meter Install	Sub-Total
			\$ 37,005.00
7 Install non-functioning Curb Stop (Dry) (Company provided part)-3/4"	As Needed	\$ 65.00	
8 Install non-functioning Curb Stop ((Wet/Live) (Company provided part))-3/4"	As Needed	\$ 195.00	
9 Regrade of meter boxes (As Needed or requested – Does not include boxes incased in concrete)	As Needed	\$ 20.00	
10 Box Replacement (no charge if box is provided by Town-Does not include boxes incased in concrete)	As Needed	\$ 20.00	
11 Pull Box as needed to access meter to safely replace (up to, two boxes deep up to 12" - 24" deep)	As Needed	\$ 75.00	
12 Pull Box as needed to access meter for replacement (3 boxes deep or greater 25" or more in depth)	As Needed	\$ 150.00	
13 GPS Location (Includes Mapping of meter locations at customers request)			\$ 2,500.00
16 Workflow/Document Management		\$ 1,500.00	\$ 1,500.00
17 Mobilization		\$ 3,500.00	\$ 3,500.00
		Total	\$ 42,005.00

**NOTE: All Quantities Shown are approximate and are furnished solely for the contractor's convenience. The quantities provided will be the lump sum that payment will be made on. The individual items are for use by the Town to analyze bids, use as a basis for any supplemental agreements, and for partial progress payments.**

**REQUIRED FOR SUBMITTAL**

## TOWN OF JEROME, ARIZONA | Advanced Automatic Metering Infrastructure Program

## METER AND INSTALLATION COMBINED PRICING - SCHEDULE A+B

Item	Description	Qty	Unit Price	Subtotal
1	¾ x 5/8" AMR Meter	299	\$390.00	\$116,610.00
2	1" Threaded AMR Meter	17	\$585.00	\$9,945.00
3	1 ½" Flanged AMR Meter	13	\$900.00	\$11,700.00
4	2" AMR Meter	2	\$1,250.00	\$2,500.00
5	4" AMR Meter	1	\$4,400.00	\$4,400.00
6	AMR System Software	1	\$0.00	\$0.00
7	AMR System Training	1	\$0.00	\$0.00
8	AMR Data Collection Hardware/Software	1	\$0.00	\$0.00
9	FCC Registration	1	\$0.00	\$0.00
	Materials Subtotal			\$145,155.00
	INSTALLATION PRICING – SCHEDULE A			
1	Install 5/8 x 3/4" Meters	299	\$105.00	\$31,395.00
2	Install 1" Meters (Owner Provided)	17	\$105.00	\$1,785.00
3	Install 1.5" (Flanged) Meters	3	\$225.00	\$675.00
4	Install 2" (Flanged) Meters	2	\$225.00	\$450.00
5	Install 3" (Flanged) Meters	1	\$375.00	\$375.00
6	Install 4" (Flanged) Meters	1	\$450.00	\$450.00
7	Install Non-Functioning Curb Stop (Dry) – 3/4"	As Needed	\$65.00	—
8	Install Non-Functioning Curb Stop (Wet/Live) – 3/4"	As Needed	\$195.00	—
9	Regrade Meter Boxes	As Needed	\$20.00	—
10	Box Replacement (Town Provided)	As Needed	\$100.00	—
11	Pull Box – Meter Replacement (Up to 24" depth)	As Needed	\$75.00	—
12	Pull Box – Meter Replacement (3'+ depth)	As Needed	\$150.00	—
13	GPS Location & Mapping			\$2,500.00
14	Workflow / Document Management			\$1,500.00
15	Mobilization			\$3,500.00
	Installation Subtotal			\$42,005.00
	TOTAL PROJECT BID			\$187,160.00

REQUIRED FOR SUBMITTAL



Company: 5665 Airport Blvd  
Address: Boulder, Colorado 80301  
United States

Purchase Order #: Q-10823  
Quote Number: Q-10823  
Created Date: 12/16/2025  
Expiration Date: 01/15/2026

Prepared By: Alex Schechter  
Email: aschechter@metronfarnier.com

Bill To  
Name:  
Bill To:  
,  
United States

Ship To Name:  
Ship To:  
,  
United States

Quote To: Additional To:  
,

Quantity	Product	Line Item Description	Sales Price	Total Price
299	Spectrum 5/8x3/4 30D	This package contains the following products: Spectrum 30D 5/8x3/4 i8RR-G2-EXT Antenna Stubby Driveby	\$300.00	\$89,700.00
598	3/4" Gasket	3/4" GASKET	\$0.00	\$0.00
17	Spectrum 1" 10.75"LL 50DLC	This package contains the following products: Spectrum 50DLC 1" 10.75"LL i8RR-G2-EXT Antenna Stubby Driveby	\$500.00	\$8,500.00
34	1" Gasket	1" GASKET	\$0.00	\$0.00
13	Spectrum 1.5" 13" LL 88DL	This package contains the following products: Spectrum 88DL 1.5" 13" LL i8RR-G2-EXT Antenna Stubby Driveby	\$800.00	\$10,400.00
26	1.5" Oval Gasket	1.5" Oval Gasket	\$0.00	\$0.00



2	Spectrum 130D 2" 10" LL	This package contains the following products: Spectrum 130D 2" 10" LL i8RR-G2-EXT Antenna Stubby Driveby	\$1,050.00	\$2,100.00
4	2" Oval Gasket	2" Oval Gasket	\$0.00	\$0.00
2	2.0" Zinc Bolt	Set of 6	\$0.00	\$0.00
13	1.5 " Zinc Bolt	Set of 6	\$0.00	\$0.00
1	Spectrum 500D 4"	This package contains the following products: Spectrum 500D 4" i8RR-G2-EXT Antenna Stubby Driveby	\$3,800.00	\$3,800.00
2	4" Gasket	4" GASKET	\$0.00	\$0.00
1	4.0" Zinc Bolt	Set of 8	\$0.00	\$0.00
1	G2 Premium System	G2 Premium System	\$20,000.00	\$20,000.00
1	NON-STOCK	Annual Service and Support Fee	\$1,500.00	\$1,500.00

Residential Programming: 1000s Gallons

Commercial Programming: 1000s Gallons

Description: For Fixed meter price, Subtract \$145.00 from cost of Meter.

Terms and Conditions:

- FOB Boulder, CO
- Quote is good for 30 days
- Payment net 30 days from date of shipment
- All Non-Stock/Custom product sales are non-returnable and non-refundable

Subtotal: \$136,000.00

Shipping Cost:

Tax:

Grand Total: \$136,000.00