



TOWN OF JEROME

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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, SEPTEMBER 10, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Proclamation: September as Ovarian Cancer Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

B. Lifetime Achievement Award for Vincent Randall

Council will recognize, in the form of a Lifetime Achievement Award, the many contributions to Jerome and surrounding communities from Mr. Vincent Randall and present to Mrs. Randall.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for August, 2024

Council will consider and may approve the financial reports for month ending August, 2024.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal

Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the August 13, 2024, Regular Council Meeting Minutes

Council will consider and may approve the August 13th Regular Council Meeting minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. UNFINISHED BUSINESS

Discussion/Possible Action

A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction

B. Discussion and Possible Action / Staff Direction for Downtown Signage, Including Proposed Public Restroom Sign

Council will review a sample design and may provide approval and / or staff direction.

9. NEW BUSINESS

Discussion/Possible Action

A. Consideration and Possible Staff Direction Regarding USDA-RD Interim Loan Financing for the Upgraded Wastewater Treatment Plant

Council will be presented with results and options from the request for bank bids for the interim loan, and may provide staff direction.

B. Consideration of an Updated Request for the Previously Approved Special Event Permit Application for Jerome Chamber's Music and Arts Festival

Council will consider and may approve the requests for the Special Event which includes moving up the time of set-up and adding an additional tent to the upper park.

C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application

Council will consider and may approve the special event permit.

D. Consideration of a Special Event Permit Application for Jerome Historical Society's Blues Festival Benefit

Council will consider and may approve the permit for the Special Event.

E. Consideration of a Request from the Owners of The Little Daisy to Paint the Dumpster That is Contracted for Through the Town, at Their Expense

Council will review the design, consider the request and may make a decision, and / or provide staff direction.

F. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements

Council will consider and may approve the IGA for Fiscal Year 2024-2025.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Proclamation: September as Ovarian Cancer Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

PROCLAMATION

PROCLAMING SEPTEMBER AS OVARIAN CANCER AWARENESS MONTH

WHEREAS, Ovarian cancer is the 5th leading cause of death among women and the American Cancer Society estimates each year approximately 19,680 women will be diagnosed with ovarian cancer in 2024 and 12,740 individuals will die from the disease nationwide, including 460 new cases and 310 deaths in Arizona;

WHEREAS, in the United States, a woman’s lifetime risk of being diagnosed with ovarian cancer is about 1 in 87;

WHEREAS, due to vague symptoms and the lack of reliable early detection test most women are not diagnosed until Stage III or later, when the cancer has already begun to spread to the lymph nodes and outside of the pelvis;

WHEREAS, although the five-year survival rate for Stage I ovarian cancer is over 90 percent, only 15 percent of ovarian cancers are diagnosed at this early stage, and the five-year survival rate for late-stage ovarian cancer is below 30 percent;

WHEREAS, while a mammogram can detect breast cancer and a pap smear can detect cervical cancer, there is no reliable early detection test for ovarian cancer;

WHEREAS, women’s lives can be saved through increased public awareness of ovarian cancer and its risk factors, signs, and symptoms;

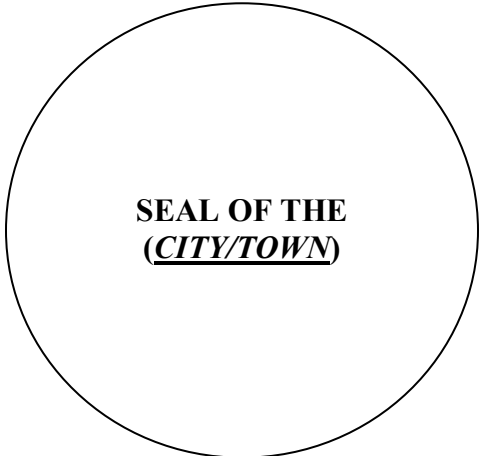
WHEREAS, this month, the Town of Jerome, joins all those who are battling ovarian cancer, those who have lost their lives to the disease, their loved ones, and our state’s many dedicated healthcare workers in spreading awareness, committing to public education, and embracing hope for better diagnoses, treatments and a cure.

NOW, THEREFORE, I, Mayor Alex Barber, do hereby proclaim September, 2024, as Ovarian Cancer Awareness Month in the Town of Jerome, Arizona.

AND, I encourage all residents of the Town of Jerome to observe Ovarian Cancer Awareness Month and support the cause that so deeply impacts families in every community across our country.

CHILD SUPPORT AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Jerome, Arizona to be affixed this 10th day of September, 2024.



Christina “Alex” Barber, Mayor

Brett Klein Town Manager / Clerk

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for August, 2024

Council will consider and may approve the financial reports for month ending August, 2024.

TOWN OF JEROME
 COMBINED CASH INVESTMENT
 AUGUST 31, 2024

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,776.46
99-00-1011	NBA CHECKING	40,445.15
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	506,806.96
99-00-1020	OAZ GENERAL SAVINGS	1,201,079.03
		1,750,112.60
	TOTAL COMBINED CASH	1,750,112.60
99-00-1800	CASH CLEARING - UTILITY MGMT	(386.95)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(1,749,755.65)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	310,366.29
20	ALLOCATION TO UTILITY FUND	1,647,542.94
30	ALLOCATION TO HURF FUND	(445,316.81)
35	ALLOCATION TO PARKING FUND	169,181.31
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	(1,698.60)
50	ALLOCATION TO OPERATING GRANTS REVENUE	102,108.63
60	ALLOCATION TO CAPITAL GRANTS FUND	739,062.00
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(319,391.98)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	320,000.00
90	ALLOCATION TO CAPITAL FUND	(772,098.13)
		1,749,755.65
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,749,755.65
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	(1,749,755.65)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	310,366.29	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	78,239.28	
10-00-1008	COURT - JCEF ACCT	14,785.50	
10-00-1009	COURT - FTG ACCT	9,669.23	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1115	FRANCHISE FEES	4,188.14	
10-00-1120	GF ACCOUNTS RECEIVABLE	25,428.04	
	TOTAL ASSETS		443,251.48

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(.03)	
10-00-2403	UNEMPLOYMENT TAXES	29.54	
10-00-2406	HEALTH INSURANCE	5,145.98	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	44,689.03	
10-00-2411	GANISHMENTS PAYABLE	1,735.51	
10-00-2413	WORKMAN'S COMP PR LIABILITY	9,187.82	
10-00-2600	CUSTOMER DEPOSITS	7,116.50	
10-00-2940	COURT LIABILITIES	4,842.46	
10-00-2950	FD PER CALL PAYABLE	39,452.50	
	TOTAL LIABILITIES		112,318.17

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	451,150.81	
	REVENUE OVER EXPENDITURES - YTD	(120,217.50)	
	BALANCE - CURRENT DATE	(120,217.50)	
	TOTAL FUND EQUITY		330,933.31
	TOTAL LIABILITIES AND EQUITY		443,251.48

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	91.17	807.78	47,500.00	46,692.22	1.7
10-30-4005	CITY SALES TAXES	31,365.67	31,365.67	1,450,000.00	1,418,634.33	2.2
10-30-4010	STATE SALES TAXES	6,564.34	8,958.07	71,000.00	62,041.93	12.6
10-30-4030	VEHICLE LICENSE TAX	3,842.15	5,568.27	40,000.00	34,431.73	13.9
10-30-4055	FRANCHISE FEES	.00	4,467.71	17,250.00	12,782.29	25.9
	TOTAL TAX REVENUE	41,863.33	51,167.50	1,625,750.00	1,574,582.50	3.2
<u>LICENSES, PERMITS&OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	228.74	519.99	12,500.00	11,980.01	4.2
10-31-4041	PLANNING & ZONING FEES	50.00	50.00	3,500.00	3,450.00	1.4
10-31-4045	BUSINESS LICENSES	270.00	540.00	5,500.00	4,960.00	9.8
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
	TOTAL LICENSES, PERMITS&OTHER FEES	548.74	1,109.99	21,950.00	20,840.01	5.1
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	26,590.99	53,181.98	330,000.00	276,818.02	16.1
	TOTAL INTERGOVERNMENTAL REVENUE	26,590.99	53,181.98	330,000.00	276,818.02	16.1
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,172.00	18,172.00	.0
10-33-4070	RENTS-LIBRARY	835.56	1,671.12	10,250.00	8,578.88	16.3
10-33-4200	LIBRARY CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
	TOTAL LIBRARY REVENUE	835.56	1,671.12	30,922.00	29,250.88	5.4
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	2,662.50	7,212.00	37,000.00	29,788.00	19.5
10-34-4062	PD REVENUE FROM PARKING FUND	3,333.33	6,666.66	40,000.00	33,333.34	16.7
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	.00	10,000.00	10,000.00	.0
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	151.62	319.28	2,000.00	1,680.72	16.0
10-34-4065	POLICE SERVICES	490.00	730.00	7,000.00	6,270.00	10.4
	TOTAL POLICE DEPT REVENUE	6,637.45	14,927.94	96,000.00	81,072.06	15.6

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>						
10-35-4035	FINES AND FORFEITURES	4,167.76	9,537.91	59,000.00	49,462.09	16.2
10-35-4037	COURT SECURITY FUND REVENUE	671.00	1,591.00	10,000.00	8,409.00	15.9
	TOTAL COURT REVENUE	4,838.76	11,128.91	69,000.00	57,871.09	16.1
<u>RENTAL REVENUE</u>						
10-36-4070	RENTS-TOWN PROPERTIES	7,147.44	14,094.88	87,000.00	72,905.12	16.2
10-36-4080	UTILITY REIMBURSEMENTS	357.00	756.35	5,750.00	4,993.65	13.2
	TOTAL RENTAL REVENUE	7,504.44	14,851.23	92,750.00	77,898.77	16.0
<u>FIRE DEPT REVENUE</u>						
10-37-4053	FIRE DEPT SERVICES REV	.00	85.00	25,500.00	25,415.00	.3
10-37-4090	WILDLAND FIRE FEES	14,557.76	14,557.76	65,500.00	50,942.24	22.2
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	15,251.75	15,251.75	52,000.00	36,748.25	29.3
	TOTAL FIRE DEPT REVENUE	29,809.51	29,894.51	143,000.00	113,105.49	20.9
<u>GENERAL FUND REVENUE</u>						
10-38-4000	FUND BALANCE RESERVES	33,916.67	67,833.34	407,000.00	339,166.66	16.7
10-38-4300	INTEREST	1,155.28	2,299.41	14,000.00	11,700.59	16.4
10-38-4400	SALE OF ASSETS	.00	.00	12,500.00	12,500.00	.0
10-38-4500	MISCELLANEOUS REVENUES	(55,172.86)	2,566.57	4,500.00	1,933.43	57.0
10-38-4510	INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	TOTAL GENERAL FUND REVENUE	(20,100.91)	72,699.32	448,000.00	375,300.68	16.2
<u>ADMINISTRATIVE CHARGES</u>						
10-39-4600	ADMINISTRATIVE CHARGES	15,962.75	31,925.50	191,623.00	159,697.50	16.7
	TOTAL ADMINISTRATIVE CHARGES	15,962.75	31,925.50	191,623.00	159,697.50	16.7
	TOTAL FUND REVENUE	114,490.62	282,558.00	3,048,995.00	2,766,437.00	9.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	20,231.88	40,615.47	282,000.00	241,384.53	14.4
10-41-5006 LONGEVITY BONUS	218.00	363.00	2,000.00	1,637.00	18.2
10-41-5010 FICA MATCH	1,535.72	3,077.47	21,750.00	18,672.53	14.2
10-41-5011 RETIREMENT MATCH	2,250.41	4,491.63	30,000.00	25,508.37	15.0
10-41-5012 HEALTH/LIFE INSURANCE	5,045.34	10,090.68	64,000.00	53,909.32	15.8
10-41-5013 WORKERS COMPENSATION	69.73	139.82	1,500.00	1,360.18	9.3
10-41-5014 UNEMPLOYMENT INSURANCE	.00	.00	300.00	300.00	.0
10-41-6101 ACCOUNTING AND AUDITING	.00	.00	20,000.00	20,000.00	.0
10-41-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	4,250.00	4,250.00	.0
10-41-6110 CONTRACT SERVICES	1,546.00	1,546.00	32,000.00	30,454.00	4.8
10-41-6115 CONVENTIONS AND SEMINARS	1,215.00	1,215.00	2,500.00	1,285.00	48.6
10-41-6116 TRAINING & EDUCATION	.00	1,191.25	2,500.00	1,308.75	47.7
10-41-6125 DUES, SUBS & MEMBERSHIPS	219.18	2,962.43	7,500.00	4,537.57	39.5
10-41-6130 ELECTION EXPENSES	.00	.00	2,250.00	2,250.00	.0
10-41-6145 FUEL	152.08	152.08	650.00	497.92	23.4
10-41-6155 INSURANCE	.00	1,158.61	27,500.00	26,341.39	4.2
10-41-6170 LEGAL EXP - GEN GOV	630.00	630.00	13,000.00	12,370.00	4.9
10-41-6185 MISCELLANEOUS	.00	.00	4,000.00	4,000.00	.0
10-41-6186 BANK FEES - GEN ADMIN	181.34	335.29	2,000.00	1,664.71	16.8
10-41-6188 BANK FEES / MERCH SVCS	183.54	183.54	4,500.00	4,316.46	4.1
10-41-6190 OFFICE SUPPLIES	54.96	135.57	8,500.00	8,364.43	1.6
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	715.02	6,000.00	5,284.98	11.9
10-41-6192 SOFTWARE SUPPORT EXP - GG	5,067.44	7,949.04	27,500.00	19,550.96	28.9
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	.00	7,000.00	7,000.00	.0
10-41-6195 OPERATING SUPPLIES - GEN GOV	69.81	69.81	1,500.00	1,430.19	4.7
10-41-6200 POSTAGE	315.95	315.95	4,000.00	3,684.05	7.9
10-41-6220 REP AND MAINT - VEHICLES	.00	.00	1,750.00	1,750.00	.0
10-41-6245 SHUTTLE EXPENSES	416.60	446.24	3,500.00	3,053.76	12.8
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265 TELEPHONE	44.27	224.38	2,750.00	2,525.62	8.2
10-41-6275 TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-41-6285 TOURISM 1% BED TAX	.00	.00	10,000.00	10,000.00	.0
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500 TRANSFERS OUT	24,833.33	49,666.66	298,000.00	248,333.34	16.7
TOTAL GENERAL GOVT EXPENSES	64,638.09	127,674.94	906,700.00	779,025.06	14.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>						
10-42-5001	SALARIES AND WAGES	5,187.94	10,352.12	72,000.00	61,647.88	14.4
10-42-5006	LONGEVITY BONUS	.00	.00	250.00	250.00	.0
10-42-5010	FICA AND MEDICARE	386.71	771.61	5,500.00	4,728.39	14.0
10-42-5011	RETIREMENT	622.56	1,242.27	3,800.00	2,557.73	32.7
10-42-5012	HEALTH/LIFE INSURANCE	1,443.50	2,887.00	18,750.00	15,863.00	15.4
10-42-5013	WORKER'S COMPENSATION	11.42	22.79	230.00	207.21	9.9
10-42-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
10-42-6037	COURT SECURITY FUND EXPENSES	52.97	105.94	8,000.00	7,894.06	1.3
10-42-6101	ACCOUNTING AND AUDITING	6,000.00	6,000.00	.00	(6,000.00)	.0
10-42-6110	CONTRACT SERVICES	375.00	1,072.50	6,000.00	4,927.50	17.9
10-42-6116	TRAINING & EDUCATION	.00	.00	750.00	750.00	.0
10-42-6125	DUES AND SUBSCRIPTIONS	100.00	100.00	450.00	350.00	22.2
10-42-6185	MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190	OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-42-6191	COPIER & EQUIP LEASE EXP	.00	.00	3,750.00	3,750.00	.0
10-42-6195	OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265	TELEPHONE	.00	77.70	850.00	772.30	9.1
10-42-6275	TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES		14,180.10	22,631.93	121,880.00	99,248.07	18.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	32,957.28	67,382.74	460,000.00	392,617.26	14.7
10-43-5006 LONGEVITY BONUS	.00	458.00	2,200.00	1,742.00	20.8
10-43-5010 FICA AND MEDICARE	2,462.00	5,071.37	36,000.00	30,928.63	14.1
10-43-5011 RETIREMENT	4,087.23	8,211.53	62,000.00	53,788.47	13.2
10-43-5012 HEALTH INSURANCE	5,849.00	11,948.00	70,000.00	58,052.00	17.1
10-43-5013 WORKER'S COMPENSATION	1,473.99	2,957.03	30,000.00	27,042.97	9.9
10-43-5014 UNEMPLOYMENT	.29	.62	650.00	649.38	.1
10-43-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	300.00	300.00	.0
10-43-6110 CONTRACT SERVICES	.00	.00	1,000.00	1,000.00	.0
10-43-6116 TRAINING & EDUCATION	.00	.00	4,000.00	4,000.00	.0
10-43-6120 DISPATCH FEES	3,835.32	7,670.64	48,000.00	40,329.36	16.0
10-43-6125 DUES AND SUBSCRIPTIONS	.00	1,050.00	1,500.00	450.00	70.0
10-43-6145 FUEL	982.23	982.23	11,250.00	10,267.77	8.7
10-43-6172 PROSECUTOR EXP	4,000.00	4,000.00	24,000.00	20,000.00	16.7
10-43-6185 MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192 SOFTWARE SERVICE & SUPPORT	584.46	3,075.94	9,250.00	6,174.06	33.3
10-43-6193 COMPUTER HARDWARE & SERVICE	.00	.00	5,000.00	5,000.00	.0
10-43-6195 OPERATING SUPPLIES - POLICE	147.20	147.20	2,250.00	2,102.80	6.5
10-43-6200 POSTAGE	.00	.00	200.00	200.00	.0
10-43-6220 REP AND MAINT - VEHICLES	525.61	2,508.14	8,000.00	5,491.86	31.4
10-43-6225 REP AND MAINT - EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	.00	.00	2,500.00	2,500.00	.0
10-43-6250 SMALL TOOLS AND EQUIPMENT	131.81	131.81	3,000.00	2,868.19	4.4
10-43-6265 TELEPHONE	432.11	941.78	7,250.00	6,308.22	13.0
10-43-6280 UNIFORMS	.00	.00	3,250.00	3,250.00	.0
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	.00	42,000.00	42,000.00	.0
TOTAL POLICE DEPT EXPENSES	57,468.53	116,537.03	838,100.00	721,562.97	13.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	20,518.14	37,231.24	350,000.00	312,768.76	10.6
10-44-5002 WILDLAND PERSONNEL	.00	.00	39,000.00	39,000.00	.0
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	2,527.50	5,167.50	27,500.00	22,332.50	18.8
10-44-5006 LONGEVITY BONUS	.00	.00	1,400.00	1,400.00	.0
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	1,125.52	7,400.00	6,274.48	15.2
10-44-5010 FICA AND MEDICARE	1,589.55	3,850.18	29,000.00	25,149.82	13.3
10-44-5011 RETIREMENT	2,002.45	4,670.47	35,000.00	30,329.53	13.3
10-44-5012 HEALTH INSURANCE	3,953.16	7,906.32	75,000.00	67,093.68	10.5
10-44-5013 WORKER'S COMPENSATION	969.78	2,248.56	28,000.00	25,751.44	8.0
10-44-5014 UNEMPLOYMENT	.94	1.67	800.00	798.33	.2
10-44-6116 TRAINING & EDUCATION	2,149.41	3,049.41	7,000.00	3,950.59	43.6
10-44-6120 DISPATCH FEES	648.67	1,297.34	8,000.00	6,702.66	16.2
10-44-6125 DUES AND SUBSCRIPTIONS	253.46	253.46	750.00	496.54	33.8
10-44-6145 FUEL	509.43	509.43	9,000.00	8,490.57	5.7
10-44-6170 LEGAL EXP - FIRE	.00	.00	500.00	500.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	109.12	588.70	4,250.00	3,661.30	13.9
10-44-6185 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
10-44-6192 SOFTWARE SERVICE & SUPPORT	359.48	1,042.97	1,850.00	807.03	56.4
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	.00	2,000.00	2,000.00	.0
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	6,232.03	6,232.03	12,500.00	6,267.97	49.9
10-44-6225 REP AND MAINT - EQUIPMENT	65.88	65.88	4,000.00	3,934.12	1.7
10-44-6250 SMALL TOOLS AND EQUIPMENT	1,748.04	1,748.04	10,000.00	8,251.96	17.5
10-44-6265 TELEPHONE	172.97	309.74	3,750.00	3,440.26	8.3
10-44-6270 TRAINING CENTER ASSESSMENT	.00	.00	2,750.00	2,750.00	.0
TOTAL FIRE DEPT EXPENSES	44,372.77	77,298.46	663,150.00	585,851.54	11.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>						
10-45-5001	SALARIES AND WAGES	6,316.87	12,673.11	95,000.00	82,326.89	13.3
10-45-5006	LONGEVITY BONUS	140.00	140.00	650.00	510.00	21.5
10-45-5007	LIBRARY BENEFIT STIPEND	549.56	1,099.12	7,225.00	6,125.88	15.2
10-45-5010	FICA AND MEDICARE	535.49	1,063.29	8,000.00	6,936.71	13.3
10-45-5011	RETIREMENT	515.32	1,030.64	8,000.00	6,969.36	12.9
10-45-5012	HEALTH INSURANCE	42.82	85.64	750.00	664.36	11.4
10-45-5013	WORKER'S COMPENSATION	15.14	30.37	400.00	369.63	7.6
10-45-5014	UNEMPLOYMENT	.40	1.32	250.00	248.68	.5
10-45-6110	CONTRACT SERVICES	.00	.00	1,750.00	1,750.00	.0
10-45-6185	MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190	OFFICE SUPPLIES	.00	303.03	300.00	(3.03)	101.0
10-45-6195	OPERATING SUPPLIES - LIBRARY	166.66	166.66	4,750.00	4,583.34	3.5
10-45-6205	PRINT AND NON-PRINT MATERIALS	234.99	234.99	2,750.00	2,515.01	8.6
10-45-6225	REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-45-6265	TELEPHONE	.00	84.02	1,250.00	1,165.98	6.7
10-45-6266	E-RATE EXP	49.00	147.00	600.00	453.00	24.5
TOTAL LIBRARY EXPENSES		8,566.25	17,059.19	133,625.00	116,565.81	12.8
<u>PLANNING & ZONING EXP</u>						
10-46-5001	SALARIES AND WAGES	4,763.55	9,140.75	70,000.00	60,859.25	13.1
10-46-5006	LONGEVITY BONUS	.00	.00	400.00	400.00	.0
10-46-5010	FICA AND MEDICARE	360.38	691.20	5,500.00	4,808.80	12.6
10-46-5011	RETIREMENT	406.28	812.56	7,000.00	6,187.44	11.6
10-46-5012	HEALTH INSURANCE	938.96	1,877.92	10,000.00	8,122.08	18.8
10-46-5013	WORKER'S COMPENSATION	22.02	37.28	600.00	562.72	6.2
10-46-5014	UNEMPLOYMENT	.35	.51	125.00	124.49	.4
10-46-6105	ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6115	CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116	TRAINING AND EDUCATION	.00	.00	1,250.00	1,250.00	.0
10-46-6170	LEGAL EXP - P&Z	180.00	180.00	12,500.00	12,320.00	1.4
10-46-6175	MAP UPGRADES / COPIES	.00	.00	1,000.00	1,000.00	.0
10-46-6185	MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192	SOFTWARE MAINTENANCE & SUPPORT	865.00	1,513.00	2,000.00	487.00	75.7
10-46-6195	OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	100.00	100.00	.0
10-46-6265	TELEPHONE	40.84	40.84	600.00	559.16	6.8
10-46-6275	TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310	HISTORIC PRESERVATION EXP	.00	.00	3,750.00	3,750.00	.0
TOTAL PLANNING & ZONING EXP		7,577.38	14,294.06	135,525.00	121,230.94	10.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>						
10-47-5001	SALARIES AND WAGES	630.62	1,255.78	8,600.00	7,344.22	14.6
10-47-5006	LONGEVITY BONUS	13.16	13.16	40.00	26.84	32.9
10-47-5010	FICA AND MEDICARE	47.75	94.06	700.00	605.94	13.4
10-47-5011	RETIREMENT	70.26	138.56	1,100.00	961.44	12.6
10-47-5012	HEALTH INSURANCE	209.37	418.76	2,600.00	2,181.24	16.1
10-47-5013	WORKER'S COMPENSATION	19.50	38.88	420.00	381.12	9.3
10-47-5014	UNEMPLOYMENT	.00	.00	10.00	10.00	.0
10-47-6145	FUEL	50.43	50.43	900.00	849.57	5.6
10-47-6170	LEGAL	.00	.00	250.00	250.00	.0
10-47-6185	MISCELLANEOUS	1.67	1.67	300.00	298.33	.6
10-47-6192	SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195	OPERATING SUPPLIES - PARKS	28.15	28.15	500.00	471.85	5.6
10-47-6215	REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220	REP AND MAINT - VEHICLES	341.25	341.25	2,000.00	1,658.75	17.1
10-47-6225	REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	1,000.00	1,000.00	.0
10-47-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-47-6280	UNIFORM EXP PARKS	39.81	79.80	450.00	370.20	17.7
10-47-6285	UTILITIES	275.00	275.00	2,750.00	2,475.00	10.0
10-47-8040	LEASE PAYMENTS	.00	.00	250.00	250.00	.0
	TOTAL PARKS EXPENSES	1,726.97	2,735.50	23,870.00	21,134.50	11.5
<u>PROPERTIES EXPENSES</u>						
10-48-5001	SALARIES AND WAGES	3,903.47	7,773.23	55,000.00	47,226.77	14.1
10-48-5006	LONGEVITY BONUS	81.47	81.47	240.00	158.53	34.0
10-48-5010	FICA AND MEDICARE	295.52	582.21	4,100.00	3,517.79	14.2
10-48-5011	RETIREMENT	434.89	857.68	6,400.00	5,542.32	13.4
10-48-5012	HEALTH INSURANCE	1,295.91	2,591.85	16,500.00	13,908.15	15.7
10-48-5013	WORKER'S COMPENSATION	120.62	240.47	2,500.00	2,259.53	9.6
10-48-5014	UNEMPLOYMENT	.00	.00	60.00	60.00	.0
10-48-6110	CONTRACT SERVICES	50.00	1,361.20	10,000.00	8,638.80	13.6
10-48-6140	ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145	FUEL	275.96	275.96	1,500.00	1,224.04	18.4
10-48-6185	MISCELLANEOUS	11.66	11.66	1,750.00	1,738.34	.7
10-48-6195	OPERATING SUPPLIES - PROPERTIE	28.15	28.15	2,000.00	1,971.85	1.4
10-48-6215	R&M BUILDING - PROPERTIES	4,783.02	4,888.62	47,000.00	42,111.38	10.4
10-48-6220	REP AND MAINT - VEHICLES	349.47	349.47	2,000.00	1,650.53	17.5
10-48-6225	REP AND MAINT - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-48-6230	REP AND MAINT - INFRASTRUCTURE	94.41	94.41	20,000.00	19,905.59	.5
10-48-6250	SMALL TOOLS AND EQUIPMENT	221.70	221.70	1,500.00	1,278.30	14.8
10-48-6280	UNIFORM EXP PROPERTIES	39.81	79.80	375.00	295.20	21.3
10-48-6285	UTILITIES	4,987.34	5,106.51	45,500.00	40,393.49	11.2
10-48-8040	LEASE PAYMENTS	.00	.00	275.00	275.00	.0
	TOTAL PROPERTIES EXPENSES	16,973.40	24,544.39	225,200.00	200,655.61	10.9

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	215,503.49	402,775.50	3,048,050.00	2,645,274.50	13.2
NET REVENUE OVER EXPENDITURES	(101,012.87)	(120,217.50)	945.00	121,162.50	(12721

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	1,647,542.94	
20-00-1015	UTILITIES A/R	54,054.56	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(15,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,166,541.66	
20-00-1518	INFRASTRUCTURE	1,811,983.15	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,757,985.78)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(180,365.18)	
	TOTAL ASSETS		<u>3,115,203.50</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2450	ACCRUED PAYROLL	7,406.39	
20-00-2500	SALES TAX PAYABLE	1,281.58	
20-00-2600	CUSTOMER DEPOSITS	32,088.03	
20-00-2700	COMPENSATED ABSENCES	5,751.97	
20-00-2950	OTHER LIABILITIES	745.84	
	TOTAL LIABILITIES		47,273.81

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	2,445,065.52	
20-00-3051	UNRESTRICTED FUND BALANCE	735,636.33	
20-00-3052	UNRESTRICED FUND BALANCE	(177,665.00)	
	REVENUE OVER EXPENDITURES - YTD	<u>64,892.84</u>	
	BALANCE - CURRENT DATE	<u>64,892.84</u>	
	TOTAL FUND EQUITY		<u>3,067,929.69</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,115,203.50</u>

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-50-4010	FUND BALANCE RESERVES	16,679.17	33,358.34	200,150.00	166,791.66	16.7
20-50-4085	WATER USAGE FEES	15,922.84	30,874.59	194,000.00	163,125.41	15.9
20-50-4100	WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500	MISCELLANEOUS	190.00	315.00	1,750.00	1,435.00	18.0
20-50-4900	TRANSFERS IN	12,083.33	24,166.66	145,000.00	120,833.34	16.7
	TOTAL WATER REVENUE	44,875.34	88,714.59	545,900.00	457,185.41	16.3
<u>SEWER REVENUE</u>						
20-51-4050	CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085	SEWER USAGE FEES	16,159.96	31,209.96	199,000.00	167,790.04	15.7
20-51-4900	TRANSFERS IN	7,500.00	15,000.00	90,000.00	75,000.00	16.7
	TOTAL SEWER REVENUE	23,659.96	46,209.96	294,500.00	248,290.04	15.7
<u>SANITATION REVENUE</u>						
20-52-4085	SANITATION USAGE FEES	14,826.41	29,786.43	193,000.00	163,213.57	15.4
20-52-4500	MISCELLANEOUS	.00	.00	2,750.00	2,750.00	.0
20-52-4900	TRANSFERS IN	5,416.67	10,833.34	65,000.00	54,166.66	16.7
	TOTAL SANITATION REVENUE	20,243.08	40,619.77	260,750.00	220,130.23	15.6
	TOTAL FUND REVENUE	88,778.38	175,544.32	1,101,150.00	925,605.68	15.9

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>						
20-50-5001	SALARIES AND WAGES	6,885.26	13,710.79	94,000.00	80,289.21	14.6
20-50-5006	LONGEVITY BONUS	143.70	143.70	430.00	286.30	33.4
20-50-5010	FICA AND MEDICARE	521.28	1,026.98	7,300.00	6,273.02	14.1
20-50-5011	RETIREMENT	767.10	1,512.87	12,000.00	10,487.13	12.6
20-50-5012	HEALTH INSURANCE	2,285.93	4,571.67	30,000.00	25,428.33	15.2
20-50-5013	WORKER'S COMPENSATION	238.19	474.83	5,500.00	5,025.17	8.6
20-50-5014	UNEMPLOYMENT	.00	.00	100.00	100.00	.0
20-50-6110	CONTRACT SERVICES	1,025.00	1,025.00	17,000.00	15,975.00	6.0
20-50-6116	TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135	PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140	ENGINEERING FEES	.00	.00	4,000.00	4,000.00	.0
20-50-6145	FUEL	180.63	191.22	4,000.00	3,808.78	4.8
20-50-6155	INSURANCE	.00	.00	12,250.00	12,250.00	.0
20-50-6170	LEGAL EXP - WATER	.00	.00	24,000.00	24,000.00	.0
20-50-6185	MISCELLANEOUS	1.66	716.41	800.00	83.59	89.6
20-50-6192	SOFTWARE SUPPORT EXP - WATER	1,297.61	1,922.81	5,750.00	3,827.19	33.4
20-50-6195	OPERATING SUPPLIES - WATER	28.15	28.15	5,000.00	4,971.85	.6
20-50-6215	R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220	REP AND MAINT - VEHICLES	361.55	361.55	3,000.00	2,638.45	12.1
20-50-6225	REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230	REP AND MAINT - INFRASTRUCTURE	37.34	391.39	240,000.00	239,608.61	.2
20-50-6232	SPRINGS SECURITY EXP	93.37	93.37	6,000.00	5,906.63	1.6
20-50-6240	SERVICE TESTS/SYSTEM TESTING	15.00	15.00	750.00	735.00	2.0
20-50-6250	SMALL TOOLS AND EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6271	DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280	UNIFORM EXP WATER	39.81	79.79	350.00	270.21	22.8
20-50-6285	UTILITIES EXP - WATER	43.85	43.85	500.00	456.15	8.8
20-50-6290	ADMINISTRATIVE CHARGE	4,918.00	9,836.00	59,016.00	49,180.00	16.7
20-50-8040	LEASE PAYMENTS	.00	.00	800.00	800.00	.0
	TOTAL WATER EXPENDITURES	18,883.43	36,145.38	539,546.00	503,400.62	6.7

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>						
20-51-5001	SALARIES AND WAGES	3,733.74	7,435.48	51,000.00	43,564.52	14.6
20-51-5006	LONGEVITY BONUS	77.92	77.92	240.00	162.08	32.5
20-51-5010	FICA AND MEDICARE	282.67	556.92	3,900.00	3,343.08	14.3
20-51-5011	RETIREMENT	415.99	820.46	6,100.00	5,279.54	13.5
20-51-5012	HEALTH INSURANCE	1,239.60	2,479.32	15,500.00	13,020.68	16.0
20-51-5013	WORKER'S COMPENSATION	128.06	255.29	2,750.00	2,494.71	9.3
20-51-5014	UNEMPLOYMENT	.00	.00	55.00	55.00	.0
20-51-6110	CONTRACT SERVICES	3,325.00	3,325.00	47,500.00	44,175.00	7.0
20-51-6135	PERMIT FEE EXP - SEWER	.00	.00	2,250.00	2,250.00	.0
20-51-6140	ENGINEERING FEES	.00	.00	14,750.00	14,750.00	.0
20-51-6145	FUEL	137.64	148.23	3,000.00	2,851.77	4.9
20-51-6155	INSURANCE	.00	.00	12,750.00	12,750.00	.0
20-51-6170	LEGAL EXP - SEWER	.00	.00	1,000.00	1,000.00	.0
20-51-6185	MISCELLANEOUS	97.15	811.90	750.00	(61.90)	108.3
20-51-6192	SOFTWARE SUPPORT EXP - SEWER	1,610.21	2,235.41	6,000.00	3,764.59	37.3
20-51-6195	OPERATING SUPPLIES - SEWER	28.15	28.15	12,000.00	11,971.85	.2
20-51-6220	REP AND MAINT - VEHICLES	483.96	483.96	3,250.00	2,766.04	14.9
20-51-6225	REP AND MAINT - EQUIPMENT	.00	.00	575.00	575.00	.0
20-51-6230	REP AND MAINT - INFRASTRUCTURE	.00	.00	35,000.00	35,000.00	.0
20-51-6240	SERVICE TESTS/SYSTEM TESTING	1,187.80	1,352.80	11,000.00	9,647.20	12.3
20-51-6250	SMALL TOOLS & EQUIPMENT (UNDER	.00	.00	1,500.00	1,500.00	.0
20-51-6280	UNIFORM EXP SEWER	39.81	79.80	450.00	370.20	17.7
20-51-6285	UTILITIES	208.65	208.65	2,750.00	2,541.35	7.6
20-51-6290	ADMINISTRATIVE CHARGE	4,918.00	9,836.00	59,016.00	49,180.00	16.7
20-51-8040	LEASE PAYMENTS	.00	.00	900.00	900.00	.0
	TOTAL SEWER EXPENDITURES	17,914.35	30,135.29	293,986.00	263,850.71	10.3

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,940.71	11,829.87	82,000.00	70,170.13	14.4
20-52-5006 LONGEVITY BONUS	123.97	123.97	380.00	256.03	32.6
20-52-5010 FICA AND MEDICARE	449.75	886.10	6,500.00	5,613.90	13.6
20-52-5011 RETIREMENT	661.87	1,305.31	10,000.00	8,694.69	13.1
20-52-5012 HEALTH INSURANCE	1,972.33	3,944.54	25,000.00	21,055.46	15.8
20-52-5013 WORKER'S COMPENSATION	370.18	737.95	6,600.00	5,862.05	11.2
20-52-5014 UNEMPLOYMENT	.00	.00	90.00	90.00	.0
20-52-6111 RECYCLING CONTRACT EXP	120.00	120.00	1,750.00	1,630.00	6.9
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	522.27	607.04	7,750.00	7,142.96	7.8
20-52-6155 INSURANCE	.00	.00	12,750.00	12,750.00	.0
20-52-6165 LANDFILL TIPPING FEES	1,438.68	1,438.68	19,000.00	17,561.32	7.6
20-52-6185 MISCELLANEOUS	1.67	478.17	8,000.00	7,521.83	6.0
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	1,144.24	1,769.44	4,500.00	2,730.56	39.3
20-52-6195 OPERATING SUPPLIES - TRASH	65.48	65.48	450.00	384.52	14.6
20-52-6220 REP AND MAINT - VEHICLES	341.24	1,148.47	7,750.00	6,601.53	14.8
20-52-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	.00	250.00	250.00	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
20-52-6280 UNIFORM EXP TRASH	39.81	79.79	350.00	270.21	22.8
20-52-6290 ADMINISTRATIVE CHARGE	4,918.00	9,836.00	59,016.00	49,180.00	16.7
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	18,110.20	44,370.81	265,236.00	220,865.19	16.7
TOTAL FUND EXPENDITURES	54,907.98	110,651.48	1,098,768.00	988,116.52	10.1
NET REVENUE OVER EXPENDITURES	33,870.40	64,892.84	2,382.00	(62,510.84)	2724.3

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(445,316.81)	
30-00-1015	HURF ACCOUNTS RECEIVABLE	4,787.72	
30-00-1022	OAZ HURF SAVINGS	772,858.95	
	TOTAL ASSETS		<u>332,329.86</u>

LIABILITIES AND EQUITY

LIABILITIES

30-00-2450	ACCRUED PAYROLL	2,066.19	
	TOTAL LIABILITIES		2,066.19

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE	315,629.27	
	REVENUE OVER EXPENDITURES - YTD	14,634.40	
	BALANCE - CURRENT DATE	14,634.40	
	TOTAL FUND EQUITY		<u>330,263.67</u>
	TOTAL LIABILITIES AND EQUITY		<u>332,329.86</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	3,876.53	3,876.53	48,000.00	44,123.47	8.1
30-30-4300	INTEREST AND INVESTMENT EARNIN	328.27	654.33	2,750.00	2,095.67	23.8
30-30-4900	TRANSFERS IN	15,833.33	31,666.66	190,000.00	158,333.34	16.7
	TOTAL HURF REVENUE	20,038.13	36,197.52	240,750.00	204,552.48	15.0
	TOTAL FUND REVENUE	20,038.13	36,197.52	240,750.00	204,552.48	15.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	5,005.93	10,139.40	44,000.00	33,860.60	23.0
30-30-5006 LONGEVITY BONUS	340.78	340.78	200.00	(140.78)	170.4
30-30-5010 FICA AND MEDICARE	401.50	786.73	3,500.00	2,713.27	22.5
30-30-5011 RETIREMENT	351.16	692.60	5,300.00	4,607.40	13.1
30-30-5012 HEALTH INSURANCE	1,046.44	2,093.02	13,000.00	10,906.98	16.1
30-30-5013 WORKER'S COMPENSATION	129.88	261.79	2,100.00	1,838.21	12.5
30-30-5014 UNEMPLOYMENT	.00	.00	50.00	50.00	.0
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	85.44	85.44	1,500.00	1,414.56	5.7
30-30-6155 INSURANCE	.00	.00	8,500.00	8,500.00	.0
30-30-6185 MISCELLANEOUS	1.67	239.92	650.00	410.08	36.9
30-30-6192 SOFTWARE SERVICE & SUPPORT	104.20	312.60	1,575.00	1,262.40	19.9
30-30-6195 OPERATING SUPPLIES - HURF	28.14	28.14	500.00	471.86	5.6
30-30-6210 PUBLIC RESTROOM SUPPLIES	977.10	977.10	1,250.00	272.90	78.2
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	341.25	341.25	1,750.00	1,408.75	19.5
30-30-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
30-30-6230 REP AND MAINT - INFRASTRUCTURE	832.75	1,723.88	124,000.00	122,276.12	1.4
30-30-6250 SMALL TOOLS AND EQUIPMENT	32.94	32.94	500.00	467.06	6.6
30-30-6255 STREET LIGHTS	.00	1,226.55	13,500.00	12,273.45	9.1
30-30-6260 STREET SUPPLIES	621.78	742.01	4,750.00	4,007.99	15.6
30-30-6280 UNIFORM EXP - HURF	39.82	79.81	400.00	320.19	20.0
30-30-6290 ADMINISTRATIVE CHARGE	729.58	1,459.16	8,755.00	7,295.84	16.7
30-30-8040 LEASE PAYMENTS	.00	.00	200.00	200.00	.0
TOTAL HURF EXPENDITURE	11,070.36	21,563.12	240,730.00	219,166.88	9.0
TOTAL FUND EXPENDITURES	11,070.36	21,563.12	240,730.00	219,166.88	9.0
NET REVENUE OVER EXPENDITURES	8,967.77	14,634.40	20.00	(14,614.40)	73172.

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND		169,181.31	
	TOTAL ASSETS			<u>169,181.31</u>

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE		172,075.51	
	REVENUE OVER EXPENDITURES - YTD	(2,894.20)		
	BALANCE - CURRENT DATE		<u>(2,894.20)</u>	
	TOTAL FUND EQUITY			<u>169,181.31</u>
	TOTAL LIABILITIES AND EQUITY			<u>169,181.31</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	20,861.30	48,329.25	355,000.00	306,670.75	13.6
TOTAL PARKING FUND REVENUE	20,861.30	48,329.25	355,000.00	306,670.75	13.6
 TOTAL FUND REVENUE	 20,861.30	 48,329.25	 355,000.00	 306,670.75	 13.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,629.25	5,377.61	41,000.00	35,622.39	13.1
35-35-5006 LONGEVITY BONUS	.00	.00	180.00	180.00	.0
35-35-5010 FICA MATCH	201.15	411.41	3,100.00	2,688.59	13.3
35-35-5013 WORKER'S COMPENSATION	46.01	94.10	1,100.00	1,005.90	8.6
35-35-5014 UNEMPLOYMENT	.60	1.10	175.00	173.90	.6
35-35-6145 FUEL	20.92	20.92	1,000.00	979.08	2.1
35-35-6185 MISCELLANEOUS	.00	238.25	1,000.00	761.75	23.8
35-35-6188 CREDIT CARD PROCESSING FEES	2,505.64	2,505.64	27,500.00	24,994.36	9.1
35-35-6192 SOFTWARE SERVICE AND SUPPORT	159.20	875.11	27,500.00	26,624.89	3.2
35-35-6195 OPERATING SUPPLIES	1,095.13	1,095.13	2,500.00	1,404.87	43.8
35-35-6265 TELEPHONE	732.97	979.18	5,500.00	4,520.82	17.8
35-35-6290 ADMINISTRATIVE CHARGE	479.17	958.34	5,750.00	4,791.66	16.7
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	4,000.00	4,000.00	.0
35-35-9500 TRANSFERS OUT	19,333.33	38,666.66	232,000.00	193,333.34	16.7
TOTAL PARKING FUND EXPENDITURE	27,203.37	51,223.45	352,305.00	301,081.55	14.5
TOTAL FUND EXPENDITURES	27,203.37	51,223.45	352,305.00	301,081.55	14.5
NET REVENUE OVER EXPENDITURES	(6,342.07)	(2,894.20)	2,695.00	5,589.20	(107.4)

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

<u>ASSETS</u>			
40-00-1000	CASH - COMBINED FUND	(1,698.60)	
40-00-1010	INVESTMENTS - PENISON & RELIEF	199,397.14	
40-00-1180	DUE FROM STATE PENSION	3,270.70	
40-00-1900	DUE FROM OTHER FUNDS	(27,802.32)	
	TOTAL ASSETS		<u>173,166.92</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-00-2990	DUE TO OTHER FUNDS	(27,802.32)	
	TOTAL LIABILITIES		(27,802.32)
<u>FUND EQUITY</u>			
40-00-3002	UNRESTRICTED FUND BALANCE	202,969.24	
	REVENUE OVER EXPENDITURES - YTD	(2,000.00)	
	BALANCE - CURRENT DATE	(2,000.00)	
	TOTAL FUND EQUITY		<u>200,969.24</u>
	TOTAL LIABILITIES AND EQUITY		<u>173,166.92</u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	2,000.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FIRE DEPT P&R EXPENDITURE	2,000.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FUND EXPENDITURES	2,000.00	2,000.00	27,750.00	25,750.00	7.2
NET REVENUE OVER EXPENDITURES	(2,000.00)	(2,000.00)	.00	2,000.00	.0

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

OPERATING GRANTS REVENUE

<u>ASSETS</u>			
50-00-1000	CASH - COMBINED FUND	102,108.63	
50-00-1800	INVENTORY	13,193.06	
		<hr/>	
	TOTAL ASSETS		115,301.69
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,672.58	
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	TOTAL LIABILITIES		73,672.58
<u>FUND EQUITY</u>			
50-00-3002	UNRESTRICTED FUND BALANCE	(15,686.19)	
	REVENUE OVER EXPENDITURES - YTD	57,315.30	
		<hr/>	
	BALANCE - CURRENT DATE	57,315.30	
		<hr/>	
	TOTAL FUND EQUITY		41,629.11
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		115,301.69
			<hr/> <hr/>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>						
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	.00	.00	43,000.00	43,000.00	.0
50-40-4101	USDA SEARCH GRANT WWTP	.00	.00	32,000.00	32,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150	POLICE: PROP 207 FUNDING	.00	.00	(5,000.00)	(5,000.00)	.0
50-40-4185	MISCELLANEOUS GRANTS	57,555.36	57,555.36	350,000.00	292,444.64	16.4
50-40-4200	MISC. JUDICIAL GRANTS	.00	.00	25,000.00	25,000.00	.0
	TOTAL OPERATING GRANTS REVENUE	57,555.36	57,555.36	515,000.00	457,444.64	11.2
	TOTAL FUND REVENUE	57,555.36	57,555.36	515,000.00	457,444.64	11.2

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

OPERATING GRANTS REVENUE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	25,000.00	25,000.00	.0
50-40-6101 USDA SEARCH GRANT (WWTP ENGINE	.00	.00	32,000.00	32,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	.00	.00	30,000.00	30,000.00	.0
50-40-6105 COMMUNITY INVESTMENT 2024	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	240.06	240.06	43,000.00	42,759.94	.6
TOTAL OPERATING GRANTS EXPENDITURE	<u>240.06</u>	<u>240.06</u>	<u>525,000.00</u>	<u>524,759.94</u>	<u>.1</u>
TOTAL FUND EXPENDITURES	<u>240.06</u>	<u>240.06</u>	<u>525,000.00</u>	<u>524,759.94</u>	<u>.1</u>
NET REVENUE OVER EXPENDITURES	<u><u>57,315.30</u></u>	<u><u>57,315.30</u></u>	<u><u>(10,000.00)</u></u>	<u><u>(67,315.30)</u></u>	<u><u>573.2</u></u>

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2024

Item A.

CAPITAL GRANTS FUND

<u>ASSETS</u>			
60-00-1000	CASH - COMBINED FUND	739,062.00	
	TOTAL ASSETS		739,062.00
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
60-00-2755	DEFERRED REVENUE - CAP GRANTS	633,289.66	
	TOTAL LIABILITIES		633,289.66
<u>FUND EQUITY</u>			
60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(185,874.95)	
	TOTAL FUND EQUITY		105,772.34
	TOTAL LIABILITIES AND EQUITY		739,062.00

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

CAPITAL GRANTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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<u>CAPITAL GRANTS REVENUE</u>						
60-70-4105	CDBG DECEPTIOWATERLINE REVENUE	.00	.00	400,000.00	400,000.00	.0
60-70-4107	YAVAPAI APACHE GAMING DONATION	.00	.00	16,000.00	16,000.00	.0
60-70-4108	FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4111	LEGISLATIVE FUNDING-CENTER AVE	.00	.00	500,000.00	500,000.00	.0
60-70-4185	MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200	FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
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	TOTAL CAPITAL GRANTS REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0
<hr/>						
	TOTAL FUND REVENUE	.00	.00	3,941,000.00	3,941,000.00	.0
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TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

CAPITAL GRANTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	.00	.00	400,000.00	400,000.00	.0
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	16,000.00	16,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6111 LEGISTATIVE FUNDING-CENTERAVE	.00	.00	500,000.00	500,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL RAISE GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>3,941,000.00</u>	<u>3,941,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>3,941,000.00</u>	<u>3,941,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(319,391.98)	
	TOTAL ASSETS			(319,391.98)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(314,792.27)	
	REVENUE OVER EXPENDITURES - YTD	(4,599.71)	
	BALANCE - CURRENT DATE	(4,599.71)	
	TOTAL FUND EQUITY			(319,391.98)
	TOTAL LIABILITIES AND EQUITY			(319,391.98)

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>GENERAL FUND CONTINGENCIES REV</u>					
70-25-4090 WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295 EXCESS SALES TAX- MISC	.00	10,000.00	2,350,000.00	2,340,000.00	.4
TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,000.00	2,425,000.00	2,415,000.00	.4
TOTAL FUND REVENUE	.00	10,000.00	2,425,000.00	2,415,000.00	.4

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND CONTINGENCIES EXP</u>					
70-25-6276 WILDLANDS EXP - CONTINGENCY	2,022.47	14,599.71	75,000.00	60,400.29	19.5
70-25-6295 EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
TOTAL GENERAL FUND CONTINGENCIES EXP	2,022.47	14,599.71	2,425,000.00	2,410,400.29	.6
TOTAL FUND EXPENDITURES	2,022.47	14,599.71	2,425,000.00	2,410,400.29	.6
NET REVENUE OVER EXPENDITURES	(2,022.47)	(4,599.71)	.00	4,599.71	.0

TOWN OF JEROME
BALANCE SHEET
AUGUST 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

<u>ASSETS</u>			
80-00-1000	CASH - COMBINED FUND	320,000.00	
	TOTAL ASSETS		320,000.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
80-00-3002	ENDING FUND BALANCE	320,000.00	
	TOTAL FUND EQUITY		320,000.00
	TOTAL LIABILITIES AND EQUITY		320,000.00

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
 BALANCE SHEET
 AUGUST 31, 2024

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(772,098.13)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		71,370.61	
90-00-1023	ONEAZ WWTP CHECKING		110,553.26	
			<u>110,553.26</u>	
	TOTAL ASSETS			(590,174.26)
				<u><u>590,174.26</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(553,571.80)	
	REVENUE OVER EXPENDITURES - YTD	(<u>36,602.46</u>)	
	BALANCE - CURRENT DATE	(<u>36,602.46</u>)	
	TOTAL FUND EQUITY			(590,174.26)
	TOTAL LIABILITIES AND EQUITY			(590,174.26)
				<u><u>590,174.26</u></u>

TOWN OF JEROME
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	22.55	45.09	225.00	179.91	20.0
90-57-4303 INTEREST - WWTP	12.16	24.53	575.00	550.47	4.3
90-57-4515 INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	34.71	69.62	2,000,800.00	2,000,730.38	.0
TOTAL FUND REVENUE	34.71	69.62	2,000,800.00	2,000,730.38	.0

TOWN OF JEROME
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7027 WASTEWATER TREATMENT DESIGN EX	36,672.08	36,672.08	.00	(36,672.08)	.0
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	36,672.08	36,672.08	2,000,000.00	1,963,327.92	1.8
TOTAL FUND EXPENDITURES	36,672.08	36,672.08	2,000,000.00	1,963,327.92	1.8
NET REVENUE OVER EXPENDITURES	(36,637.37)	(36,602.46)	800.00	37,402.46	(4575.

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	080724KM1	Fuel for June 2024 FY24	1	08/07/2024	560.45	.00	560.45	101352	08/07/2024
		080724KM1	Fuel for June 2024 FY24	2	08/07/2024	63.39	.00	63.39	101352	08/07/2024
		080724KM1	Fuel for June 2024 FY24	3	08/07/2024	77.18	.00	77.18	101352	08/07/2024
		080724KM1	Fuel for June 2024 FY24	4	08/07/2024	40.06	.00	40.06	101352	08/07/2024
		080724KM1	Fuel for June 2024 FY24	5	08/07/2024	162.63	.00	162.63	101352	08/07/2024
		080724KM2	Fuel for July FY25	1	08/07/2024	461.00	.00	461.00	101353	08/07/2024
		080724KM2	Fuel for July FY25	2	08/07/2024	20.92	.00	20.92	101353	08/07/2024
		080724KM2	Fuel for July FY25	3	08/07/2024	45.18	.00	45.18	101353	08/07/2024
Total 1000:						1,430.81	.00	1,430.81		
1021	AHS RESCUE	080724KM5	Inv. 32934 Tow Tether & La	1	08/07/2024	319.86	.00	319.86	101354	08/07/2024
		080724KM5	Inv. 32922 Radio Holster, L	2	08/07/2024	676.71	.00	676.71	101354	08/07/2024
Total 1021:						996.57	.00	996.57		
1031	ALL-MED EQUIPMENT &	082124KM4	Inv. 793855 Monthly Tank	1	08/21/2024	109.12	.00	109.12	101387	08/21/2024
Total 1031:						109.12	.00	109.12		
1050	APS	080724KM10	Acct 7575770000 Civic Ce	1	08/07/2024	2,401.76	.00	2,401.76	101355	08/07/2024
		080724KM10	Acct 7575770000 Solar Cr	2	08/07/2024	312.50	.00	312.50	101355	08/07/2024
		080724KM10	Acct 1976520000 Co-op	3	08/07/2024	249.73	.00	249.73	101355	08/07/2024
		080724KM10	Acct 0421621000 Fire	4	08/07/2024	740.28	.00	740.28	101355	08/07/2024
		080724KM10	Acct 2383901000 Upper P	5	08/07/2024	55.57	.00	55.57	101355	08/07/2024
		080724KM10	Acct 2839800000 Ghost P	6	08/07/2024	127.87	.00	127.87	101355	08/07/2024
		080724KM10	Acct 8468241000 - Middle	7	08/07/2024	46.53	.00	46.53	101355	08/07/2024
		080724KM10	Acct 8061950000 Sunshin	8	08/07/2024	43.85	.00	43.85	101355	08/07/2024
		080724KM10	Acct 2353720000 - Gulch F	9	08/07/2024	46.17	.00	46.17	101355	08/07/2024
		080724KM10	Acct 4246290000 - WWTP	10	08/07/2024	208.65	.00	208.65	101355	08/07/2024
		080724KM11	Acct 6506951000 Police D	1	08/07/2024	312.43	.00	312.43	101356	08/07/2024
		080724KM11	Acct 4533627223 Restroo	2	08/07/2024	55.16	.00	55.16	101356	08/07/2024
		080724KM11	Acct 9438060000 Roof	3	08/07/2024	16.80	.00	16.80	101356	08/07/2024
		080724KM11	Acct 6109570000 Perkinsvi	4	08/07/2024	356.95	.00	356.95	101356	08/07/2024
		080724KM11	Acct 5613490000 Upper 2	5	08/07/2024	67.28	.00	67.28	101356	08/07/2024
		080724KM11	Acct 321601000 Hotel Jero	6	08/07/2024	45.36	.00	45.36	101356	08/07/2024
		080724KM11	Acct 0024240000 Lower P	7	08/07/2024	46.17	.00	46.17	101356	08/07/2024
080724KM11	Acct 3601574879 Park	8	08/07/2024	59.45	.00	59.45	101356	08/07/2024		
Total 1050:						4,567.51	.00	4,567.51		
1056	ARIZONA BUG COMPANY	081424KM8	Inv. 213578 August Monthl	1	08/14/2024	50.00	.00	50.00	101376	08/14/2024
Total 1056:						50.00	.00	50.00		
1088	AT&T	082824KM7	Acct 287307080989 Phone	1	08/28/2024	246.21	.00	246.21	101405	08/28/2024
		082824KM7	Acct 287307080989 - Parki	2	08/28/2024	246.21	.00	246.21	101405	08/28/2024
Total 1088:						492.42	.00	492.42		
1158	CANDACE GALLAGHER	080724KM20	INV July 2024 Codification	1	08/07/2024	525.00	.00	525.00	101357	08/07/2024
Total 1158:						525.00	.00	525.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1170	CASELLE	080724KM7	INV. 134966 Support for F	1	08/07/2024	937.80	.00	937.80	101358	08/07/2024
		080724KM7	INV. 134966 Support for F	2	08/07/2024	312.60	.00	312.60	101358	08/07/2024
		080724KM7	INV. 134966 Support for F	3	08/07/2024	312.60	.00	312.60	101358	08/07/2024
		080724KM7	INV. 134966 Support for F	4	08/07/2024	312.60	.00	312.60	101358	08/07/2024
		080724KM7	INV. 134966 Support for F	5	08/07/2024	104.20	.00	104.20	101358	08/07/2024
		080724KM7	INV. 134966 Support for F	6	08/07/2024	104.20	.00	104.20	101358	08/07/2024
Total 1170:						2,084.00	.00	2,084.00		
1178	CENTURY LINK	082124KM12	Inv. 700407052 Phone Ser	1	08/21/2024	3.53	.00	3.53	101388	08/21/2024
Total 1178:						3.53	.00	3.53		
1195	CITY OF COTTONWOOD	081424KM6	Inv. 0007545 FT25 August	1	08/14/2024	648.67	.00	648.67	101377	08/14/2024
		081424KM6	Inv. 0007538 FT25 August	2	08/14/2024	3,835.32	.00	3,835.32	101377	08/14/2024
Total 1195:						4,483.99	.00	4,483.99		
1206	COLBY & POWELL, PLC	082124KM18	Inv. 8061 Court Financial A	1	08/21/2024	6,000.00	.00	6,000.00	101390	08/21/2024
Total 1206:						6,000.00	.00	6,000.00		
1213	CONTRACT WASTEWATE	080724KM9	Inv. 1015969 July 24 Water	1	08/07/2024	1,025.00	.00	1,025.00	101359	08/07/2024
		080724KM9	Inv. 1015969 July 24 WWT	2	08/07/2024	3,325.00	.00	3,325.00	101359	08/07/2024
		080724KM9	Inv. 1015969 July 24 Samp	3	08/07/2024	130.00	.00	130.00	101359	08/07/2024
Total 1213:						4,480.00	.00	4,480.00		
1264	DIESEL DIRECT WEST	080724KM16	INV. 85986989 July Fuel C	1	08/07/2024	209.99	.00	209.99	101360	08/07/2024
		080724KM16	INV. 85986989 July Fuel C	2	08/07/2024	26.25	.00	26.25	101360	08/07/2024
		080724KM16	INV. 85986989 July Fuel C	3	08/07/2024	26.25	.00	26.25	101360	08/07/2024
		082824KM4	INV. 86024585 Diesel for A	1	08/28/2024	184.30	.00	184.30	101406	08/28/2024
		082824KM4	INV. 86024585 Diesel for A	2	08/28/2024	23.04	.00	23.04	101406	08/28/2024
		082824KM4	INV. 86024585 Diesel for A	3	08/28/2024	23.04	.00	23.04	101406	08/28/2024
Total 1264:						492.87	.00	492.87		
1322	FOUR-D LLC	080724KM13	Inv. 913 July 2024 IT Servi	1	08/07/2024	35.00	.00	35.00	101361	08/07/2024
		080724KM13	Inv. 913 July 2024 IT Servi	2	08/07/2024	1,015.00	.00	1,015.00	101361	08/07/2024
Total 1322:						1,050.00	.00	1,050.00		
1419	JC CULLEN INC	080724KM19	Inv. 156176 Port Services	1	08/07/2024	35.49	.00	35.49	101362	08/07/2024
		080724KM19	Inv. 156176 Port Services	2	08/07/2024	35.48	.00	35.48	101362	08/07/2024
Total 1419:						70.97	.00	70.97		
1503	LEGEND	080724KM4	Inv. 2411992 July 17th Test	1	08/07/2024	806.40	.00	806.40	101363	08/07/2024
		081424KM11	Inv. 2412077 Testing Servic	1	08/14/2024	101.40	.00	101.40	101379	08/14/2024
		081424KM11	Inv. 2412347 Testing Servic	2	08/14/2024	75.00	.00	75.00	101379	08/14/2024
		081424KM11	Inv. 2412347 WWTP Sink	3	08/14/2024	15.00	.00	15.00	101379	08/14/2024
		082824KM6	Inv. 2413235 Testing Servic	1	08/28/2024	75.00	.00	75.00	101408	08/28/2024
Total 1503:						1,072.80	.00	1,072.80		
1507	LIFE & PROPERTY SAFE	080724KM23	Inv. 12398 FY25 July Maint	1	08/07/2024	571.45	.00	571.45	101364	08/07/2024
		081424KM12	Inv. 12485 Replace Fire AI	1	08/14/2024	105.00	.00	105.00	101380	08/14/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		081424KM12	Inv. 12485 Replace Fire Al	2	08/14/2024	330.53	.00	330.53	101380	08/14/2024
		082124KM7	Inv. 12485 Amended Repla	1	08/21/2024	105.00	.00	105.00	101392	08/21/2024
		082124KM7	Inv. 12485 Amended Fire E	2	08/21/2024	127.00	.00	127.00	101392	08/21/2024
		Total 1507:				1,238.98	.00	1,238.98		
1550	MICHAEL HIGGINSON	082124KM13	JFD ALT Annual Pension P	1	08/21/2024	1,000.00	.00	1,000.00	101395	08/21/2024
		Total 1550:				1,000.00	.00	1,000.00		
1576	NAPAAUTO PARTS	080724KM18	REF 355344 Brakes & Rot	1	08/07/2024	525.61	.00	525.61	101366	08/07/2024
		080724KM18	REF 355680 Fuel Cap	2	08/07/2024	20.31	.00	20.31	101366	08/07/2024
		080724KM18	REF 356403 Wiper Blades	3	08/07/2024	96.62	.00	96.62	101366	08/07/2024
		080724KM18	REF 356608 Shop Supplie	4	08/07/2024	121.54	.00	121.54	101366	08/07/2024
		080724KM18	REF 356608 Shop Supplie	5	08/07/2024	121.55	.00	121.55	101366	08/07/2024
		080724KM18	REF 356608 Shop Supplie	6	08/07/2024	121.54	.00	121.54	101366	08/07/2024
		080724KM18	REF 356608 Shop Supplie	7	08/07/2024	121.55	.00	121.55	101366	08/07/2024
		080724KM18	REF 356608 Shop Supplie	8	08/07/2024	121.54	.00	121.54	101366	08/07/2024
		080724KM18	REF 356608 Shop Supplie	9	08/07/2024	121.55	.00	121.55	101366	08/07/2024
		080724KM18	REF 356806 Spark Plugs f	10	08/07/2024	142.71	.00	142.71	101366	08/07/2024
		080724KM18	REF 357060 Battery for E1	11	08/07/2024	478.92	.00	478.92	101366	08/07/2024
		080724KM18	REF 357061 WD-40	12	08/07/2024	37.99	.00	37.99	101366	08/07/2024
		080724KM18	REF 357083 Alternators for	13	08/07/2024	538.02	.00	538.02	101366	08/07/2024
		080724KM18	REF 357196 Battery Credit	14	08/07/2024	99.96-	.00	99.96-	101366	08/07/2024
		Total 1576:				2,469.49	.00	2,469.49		
1603	ODP BUSINESS SOLUTIO	082124KM10	Inv. 379931794001 USB 2.	1	08/21/2024	17.79	.00	17.79	101396	08/21/2024
		Total 1603:				17.79	.00	17.79		
1611	PACIFIC ADVANCED CIVI	082124KM19	Inv. 8923 FY25 July Profes	1	08/21/2024	35,322.08	.00	35,322.08	1019	08/21/2024
		Total 1611:				35,322.08	.00	35,322.08		
1615	FLOWBIRD AMERICA, IN	081424KM10	INV. IV144764 Blank Ticket	1	08/14/2024	648.96	.00	648.96	101378	08/14/2024
		Total 1615:				648.96	.00	648.96		
1625	PERSONNEL SAFETY EN	082124KM1	INV. 104718 Medical Suppl	1	08/21/2024	139.13	.00	139.13	101397	08/21/2024
		082124KM1	INV. 104719 Medical Suppl	2	08/21/2024	66.57	.00	66.57	101397	08/21/2024
		082124KM1	INV. 104720 Medical Suppl	3	08/21/2024	26.70	.00	26.70	101397	08/21/2024
		082124KM1	INV. 104720 Medical Suppl	4	08/21/2024	26.71	.00	26.71	101397	08/21/2024
		082124KM1	INV. 104720 Medical Suppl	5	08/21/2024	26.70	.00	26.70	101397	08/21/2024
		082124KM1	INV. 104720 Medical Suppl	6	08/21/2024	26.70	.00	26.70	101397	08/21/2024
		082124KM1	INV. 104720 Medical Suppl	7	08/21/2024	26.71	.00	26.71	101397	08/21/2024
		082124KM1	INV. 104720 Medical Suppl	8	08/21/2024	26.70	.00	26.70	101397	08/21/2024
		082124KM1	INV. 104721 Medical Suppl	9	08/21/2024	165.98	.00	165.98	101397	08/21/2024
		082124KM2	INV. 104852 Medical Suppl	1	08/21/2024	69.81	.00	69.81	101398	08/21/2024
		082124KM2	INV. 104851 Medical Suppl	2	08/21/2024	28.15	.00	28.15	101398	08/21/2024
		082124KM2	INV. 104851 Medical Suppl	3	08/21/2024	28.15	.00	28.15	101398	08/21/2024
		082124KM2	INV. 104851 Medical Suppl	4	08/21/2024	28.15	.00	28.15	101398	08/21/2024
		082124KM2	INV. 104851 Medical Suppl	5	08/21/2024	28.15	.00	28.15	101398	08/21/2024
		082124KM2	INV. 104851 Medical Suppl	6	08/21/2024	28.15	.00	28.15	101398	08/21/2024
		082124KM2	INV. 104851 Medical Suppl	7	08/21/2024	28.14	.00	28.14	101398	08/21/2024
		082124KM2	INV. 104854 Medical Suppl	8	08/21/2024	147.20	.00	147.20	101398	08/21/2024
		082124KM2	INV. 104853 Medical Suppl	9	08/21/2024	61.35	.00	61.35	101398	08/21/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1625:						979.15	.00	979.15		
1626	PETE'S DIESEL SERVICE	082124KM16	Inv. 470524 Brake Master	1	08/21/2024	219.70	.00	219.70	101399	08/21/2024
		082124KM16	Inv. 470524 Brake Master	2	08/21/2024	219.70	.00	219.70	101399	08/21/2024
		082124KM16	Inv. 470524 Brake Master	3	08/21/2024	219.70	.00	219.70	101399	08/21/2024
		082124KM16	Inv. 470524 Brake Master	4	08/21/2024	219.70	.00	219.70	101399	08/21/2024
		082124KM16	Inv. 470524 Brake Master	5	08/21/2024	219.70	.00	219.70	101399	08/21/2024
		082124KM16	Inv. 470524 Brake Master	6	08/21/2024	219.70	.00	219.70	101399	08/21/2024
Total 1626:						1,318.20	.00	1,318.20		
1637	POSTMASTER	082824KM3	Bulk Postage for Sept-Oct	1	08/28/2024	77.59	.00	77.59	101410	08/28/2024
Total 1637:						77.59	.00	77.59		
1643	PRESCOTT LAW GROUP,	080724KM14	INV. 8605 August 2024 Ser	1	08/07/2024	2,000.00	.00	2,000.00	101367	08/07/2024
		081424KM1	INV. 8491 FY24 Legal Serv	1	08/14/2024	2,000.00	.00	2,000.00	101381	08/14/2024
		081424KM2	INV. 8491 FY25 Legal Serv	1	08/14/2024	2,000.00	.00	2,000.00	101381	08/14/2024
Total 1643:						6,000.00	.00	6,000.00		
1647	PROCOPY	080724KM15	Inv. INV4792636-INT Augu	1	08/07/2024	357.51	.00	357.51	101368	08/07/2024
Total 1647:						357.51	.00	357.51		
1728	SEDONA RECYCLES, INC	081424KM7	INV. JRME724 Hauling Ser	1	08/14/2024	120.00	.00	120.00	101383	08/14/2024
Total 1728:						120.00	.00	120.00		
1735	SHAW LAW FIRM, PLLC	082124KM6	Inv. 26557 TR 2024-00001	1	08/21/2024	352.50	.00	352.50	101401	08/21/2024
		082124KM6	Inv. 26555 CM2024-00000	2	08/21/2024	22.50	.00	22.50	101401	08/21/2024
Total 1735:						375.00	.00	375.00		
1740	SIMS MACKIN, LTD	081424KM4	INV. 40145 FY25 July Lega	1	08/14/2024	630.00	.00	630.00	101384	08/14/2024
		081424KM4	INV. 40145 FY25 July Lega	2	08/14/2024	180.00	.00	180.00	101384	08/14/2024
		081424KM4	INV. 40145 FY25 July Lega	3	08/14/2024	1,350.00	.00	1,350.00	101384	08/14/2024
Total 1740:						2,160.00	.00	2,160.00		
1812	TOWN OF JEROME - UTIL	080724KM21	7002.01 Town Hall Utilities	1	08/07/2024	224.90	.00	224.90	101371	08/07/2024
		080724KM21	7060.01 Public Works Yard	2	08/07/2024	210.83	.00	210.83	101371	08/07/2024
		080724KM21	7054.01 Jerome PD Utilitie	3	08/07/2024	177.32	.00	177.32	101371	08/07/2024
		080724KM21	7015-01 Fire Station	4	08/07/2024	210.83	.00	210.83	101371	08/07/2024
Total 1812:						823.88	.00	823.88		
1813	TOWN OF JEROME PR	082124KM15	Payroll Transfer fy25 Augu	1	08/21/2024	90,000.00	.00	90,000.00	101402	08/21/2024
Total 1813:						90,000.00	.00	90,000.00		
1827	UNISOURCE ENERGY SE	082124KM11	2353340000 502 N Main St	1	08/21/2024	22.10	.00	22.10	101403	08/21/2024
		082124KM11	6937260000 303 Main St -	2	08/21/2024	22.10	.00	22.10	101403	08/21/2024
		082124KM11	7505930000 600 Clark St -	3	08/21/2024	24.84	.00	24.84	101403	08/21/2024
		082124KM11	0559820000 101 N Main St	4	08/21/2024	32.75	.00	32.75	101403	08/21/2024
		082124KM11	Acct 4353340000 Perkinsvi	5	08/21/2024	21.66	.00	21.66	101403	08/21/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1827:						123.45	.00	123.45		
1851	VERDE VALLEY HARDWA	080724KM22	Ref 70062 Trash	1	08/07/2024	37.33	.00	37.33	101372	08/07/2024
		080724KM22	Ref 70103 Curb	2	08/07/2024	119.46	.00	119.46	101372	08/07/2024
		080724KM22	Ref 70161 Hurf	3	08/07/2024	206.89	.00	206.89	101372	08/07/2024
		080724KM22	Ref 70172 Fire Hydrant Pai	4	08/07/2024	65.88	.00	65.88	101372	08/07/2024
		080724KM22	Ref 70235 Library	5	08/07/2024	94.45	.00	94.45	101372	08/07/2024
		080724KM22	Ref 70276 Library	6	08/07/2024	111.98	.00	111.98	101372	08/07/2024
		080724KM22	Ref 70311 Library	7	08/07/2024	8.77	.00	8.77	101372	08/07/2024
		080724KM22	Ref 70373 Hurf	8	08/07/2024	36.24	.00	36.24	101372	08/07/2024
		080724KM22	Ref 70416 Roads	9	08/07/2024	36.24	.00	36.24	101372	08/07/2024
		080724KM22	Ref 70417 Fire Dept Door	10	08/07/2024	164.75	.00	164.75	101372	08/07/2024
		080724KM22	Ref 70440 Paint	11	08/07/2024	90.04	.00	90.04	101372	08/07/2024
		080724KM22	Ref 70525 Hurf	12	08/07/2024	19.96	.00	19.96	101372	08/07/2024
		080724KM22	Ref 70713 Water Pipe	13	08/07/2024	37.34	.00	37.34	101372	08/07/2024
		080724KM22	Ref 71037 Properties Gyps	14	08/07/2024	94.41	.00	94.41	101372	08/07/2024
Total 1851:						1,123.74	.00	1,123.74		
1859	VERIZON WIRELESS	080724KM8	Inv. 9969997083 Phones	1	08/07/2024	240.06	.00	240.06	101373	08/07/2024
		080724KM8	Inv. 9969997083 Phones	2	08/07/2024	326.72	.00	326.72	101373	08/07/2024
		080724KM8	Inv. 9969997082 Phones	3	08/07/2024	105.88	.00	105.88	101373	08/07/2024
		080724KM8	Inv. 9969997082 Phones	4	08/07/2024	160.04	.00	160.04	101373	08/07/2024
		080724KM8	Inv. 9969997081 Phones	5	08/07/2024	40.84	.00	40.84	101373	08/07/2024
		080724KM8	Inv. 9969997081 Phones	6	08/07/2024	172.97	.00	172.97	101373	08/07/2024
		080724KM8	Inv. 9969997081 Phones	7	08/07/2024	80.02	.00	80.02	101373	08/07/2024
		080724KM8	Inv. 9969997081 Phones	8	08/07/2024	40.74	.00	40.74	101373	08/07/2024
Total 1859:						1,167.27	.00	1,167.27		
1903	WM CORPORATE SERVI	080724KM3	Inv. 20-4655-5 Trash Dump	1	08/07/2024	1,046.00	.00	1,046.00	101374	08/07/2024
		082824KM9	Inv. 2409338-1586-4 Landfi	1	08/28/2024	392.68	.00	392.68	101413	08/28/2024
Total 1903:						1,438.68	.00	1,438.68		
1914	YAVAPAI CO. EDUCATION	080724KM12	Inv. 24-2412 September 24	1	08/07/2024	324.00	.00	324.00	101375	08/07/2024
		080724KM12	Inv. 24-2412 September 24	2	08/07/2024	324.00	.00	324.00	101375	08/07/2024
		080724KM12	Inv. 24-2412 September 24	3	08/07/2024	503.00	.00	503.00	101375	08/07/2024
		080724KM12	Inv. 24-2412 September 24	4	08/07/2024	503.00	.00	503.00	101375	08/07/2024
		080724KM12	Inv. 24-2413 September E-	5	08/07/2024	49.00	.00	49.00	101375	08/07/2024
Total 1914:						1,703.00	.00	1,703.00		
1956	MARTIN MARIETTA	082124KM3	Inv. 42977429 Statement 4	1	08/21/2024	120.23	.00	120.23	101393	08/21/2024
		082124KM8	Inv. 43322731 Mag Base	1	08/21/2024	322.45	.00	322.45	101394	08/21/2024
		72424MS9	Inv 42977429 - MAG ABC	1	07/24/2024	120.23	.00	.00	101337	Multiple
		72424MS9	Inv 42977429 - MAG ABC	2	07/24/2024	120.23-				
Total 1956:						442.68	.00	442.68		
1965	CIVIC PLUS LLCC	082124KM9	Inv. 313520 Municode Ann	1	08/21/2024	1,557.13	.00	1,557.13	101389	08/21/2024
		082124KM9	Inv. 313520 Municode Ann	2	08/21/2024	519.04	.00	519.04	101389	08/21/2024
		082124KM9	Inv. 313520 Municode Ann	3	08/21/2024	1,297.61	.00	1,297.61	101389	08/21/2024
		082124KM9	Inv. 313520 Municode Ann	4	08/21/2024	1,297.61	.00	1,297.61	101389	08/21/2024
		082124KM9	Inv. 313520 Municode Ann	5	08/21/2024	519.04	.00	519.04	101389	08/21/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1965:						5,190.43	.00	5,190.43		
1969	SHAWN MAPLES	080724KM6	REIMBURSE FOR PANTS-	1	08/07/2024	11.48	.00	11.48	101369	08/07/2024
		080724KM6	REIMBURSE FOR PANTS-	2	08/07/2024	11.48	.00	11.48	101369	08/07/2024
		080724KM6	REIMBURSE FOR PANTS-	3	08/07/2024	11.48	.00	11.48	101369	08/07/2024
		080724KM6	REIMBURSE FOR PANTS-	4	08/07/2024	11.48	.00	11.48	101369	08/07/2024
		080724KM6	REIMBURSE FOR PANTS-	5	08/07/2024	11.48	.00	11.48	101369	08/07/2024
		080724KM6	REIMBURSE FOR PANTS-	6	08/07/2024	11.48	.00	11.48	101369	08/07/2024
Total 1969:						68.88	.00	68.88		
1974	MOYER'S HEATING & CO	082824KM5	INV. 0000126802 Quarterly	1	08/28/2024	1,021.00	.00	1,021.00	101409	08/28/2024
Total 1974:						1,021.00	.00	1,021.00		
2006	Wired Up Systems LLC	082124KM5	Inv. 109153 Court Security	1	08/21/2024	52.97	.00	52.97	101404	08/21/2024
Total 2006:						52.97	.00	52.97		
2009	Jerome Volunteer Fire Dep	082824KM1	Reimbursement for C-111	1	08/28/2024	1,592.52	.00	1,592.52	101407	08/28/2024
Total 2009:						1,592.52	.00	1,592.52		
2016	T2 SYSTEMS, INC.	080724KM17	INV. MP000002959 Overag	1	08/07/2024	792.39	.00	792.39	101370	08/07/2024
		080724KM17	INV. UPS00053956 Autom	2	08/07/2024	55.00	.00	55.00	101370	08/07/2024
		081424KM9	INV. UPS00054001 UPsafe	1	08/14/2024	446.17	.00	446.17	101385	08/14/2024
Total 2016:						1,293.56	.00	1,293.56		
2024	PHILIP TOVREA	082124KM14	JFD ALT Annual Pension P	1	08/21/2024	1,000.00	.00	1,000.00	101400	08/21/2024
Total 2024:						1,000.00	.00	1,000.00		
2034	Yavapai County	081424KM3	FY25 PANT Distribution to	1	08/14/2024	219.03	.00	219.03	101386	08/14/2024
Total 2034:						219.03	.00	219.03		
2048	LIMITED JURISDICTION J	080724KM24	Inv. 00710 Annual Member	1	08/07/2024	100.00	.00	100.00	101365	08/07/2024
Total 2048:						100.00	.00	100.00		
2049	SEAWESTERN	082824KM2	Order SO27573 HexArmor	1	08/28/2024	713.48	.00	713.48	101411	08/28/2024
Total 2049:						713.48	.00	713.48		
2050	RUSS DODGE	081424KM5	STMT. JFD 2024-001 Swift	1	08/14/2024	1,500.00	.00	1,500.00	101382	08/14/2024
Total 2050:						1,500.00	.00	1,500.00		
2051	ERICA RASPBERRY	082124KM17	Reimbursement for Printing	1	08/21/2024	111.00	.00	111.00	101391	08/21/2024
Total 2051:						111.00	.00	111.00		
2052	TERRI CARD	082824KM8	Reimbursement for Crew S	1	08/28/2024	37.17	.00	37.17	101412	08/28/2024

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2052:						37.17	.00	37.17		
Grand Totals:						189,717.08	.00	189,717.08		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

For the meeting of September 10, 2024

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Met with AMRRP representatives to discuss workplace safety and our recent safety record.
- Began / Continued work on the required Lead Service Line Inventory due October 16, 2024.
- Worked with our Financial Advisor to issue a RFP for the interim USDA WWTP loan.
- Conducted the HR orientation / hiring forms, and process for a new Fuels Abatement employee.
- Reviewed bids received for our interim USDA WWTP Loan.
- Participated in bi-weekly WWTP design status update meetings (Minutes Included)
- Facilitated second steering meeting for the re-write of the Zoning Code.
- Worked with various individuals on their special event requests.
- Participated in the ADOT Verde Avenue Kick-off Meeting.
- Facilitated multiple public records requests including a very time-intensive request.
- Continued working on the CDBG Grant with NACOG and submitted remaining grant documentation.
- Submitted the PSPRS annual funding policy.
- Participated in a Bid Document Prep meeting for USDA Loan for the WWTP with PACE financial reps.
- Submitted the Craig Tiger Act Form to the State.
- Met with engineer for project update and ensure approved projects are progressing.
- Continued work on title research and coordinated the Condition of Title for the Town's "Cemetery Land" in anticipation of an appraisal.
- Attended the League's Annual Conference and participated in multiple training sessions.

**** CONGRATULATIONS TO ****

Carl Whiting (Fire) on completing 4 years of service effective September 1, 2024.

Janice Pontious (Police) on completing 7 years of service effective September 7, 2024.

Kristen Muenz (Town Hall) on completing 5 years of service effective September 10, 2024.

Following is an accounting of sales tax revenues for July, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2025 Actual - (based on to-date DOR website)	FY2024 Actual - (based on DOR website)	Actually Received Thus Far
July	110,631	106,085	
August		130,622	
September		79,411	
October		115,250	
November		78,059	
December		116,459	
January		106,378	
February		89,204	
March		105,419	
April		150,319	
May		130,160	
June		109,691	
Total YTD	110,631	1,317,058	0

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2025 actual	FY2024 actual	+/- Compared to Last Yr	FY2025 actual	FY2024 actual	+/-	FY2025 actual	FY2024 actual	+/-
July	38302	34,660	3,642	16719	17,969	(1,250)	39902	36,125	3,777
August		37,999			16,130			65,439	
September		30,432			14,875			27,037	
October		43,194			17,207			39,382	
November		52,665			24,990			42,307	
December		38,505			18,188			43,845	
January		38,694			15,472			43,489	
February		29,730			13,973			28,100	
March		41,146			16,248			36,289	
April		50,719			26,020			52,465	
May		47,169			21,601			50,136	
June		45,893			20,289			34,359	
Total YTD	38,302	490,806	3,642	16,719	222,962	(1,250)	39,902	498,973	3,777

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,572	2,572
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
26-June	137	338
03-July	115	326
10-July	123	331
17-July	115	320
24-July	108	300
31-July	108	300
7-Aug	123	292
14-Aug	110	284
21-Aug	101	174
28-Aug	88	280
5-Sept	88	267
11-Sept	89	267
18-Sept	89	260
25-Sept	89	252
2-Oct	89	266
9-Oct	89	257
17-Oct	95	241
23-Oct	95	242
30-Oct	95	230
6-Nov	101	214
13-Nov	101	206
20-Nov	101	225
27-Nov	89	215
4-Dec	95	214
11-Dec	108	220
18-Dec	101	222
26-Dec	101	223
2024 02-Jan	101	226
08-Jan	101	223
16-Jan	101	248
22-Jan	95	140
29-Jan	95	140
05-Feb	95	140
12-Feb	75	136
20-Feb	75	139
26-Feb	75	140
4-Mar	88	140
11-Mar	88	231
18-Mar	88	233
25-Mar	171	244
1-April	83	250
8-April	171	328
16-April	95	211
22-April	82	163
30-April	201	144
6-May	157	131
13-May	83	116
20-May	153	124
28-May	83	260
3-June	68	250
10-June	71	240
17-June	66	235
24-June	66	230
1-July	57	219
8-July	52	210
15-July	57	262
22-July	55	427
29-July	57	312
5-Aug	57	302
12-Aug	57	292
19-Aug	61	295
26-Aug	61	295
3-Sept	61	281



8723 E Via de Commercio #A-204
Scottsdale, AZ 85258
P: (480) 991-3595 F: (480) 751-1810

MEETING MINUTES

Date: August 26, 2024

PACE Job No. B614

Meeting Date: August 26, 2024 at 10:00AM

Location: Microsoft Teams

Meeting called by / Organizer: Taylor Pierce (PACE)

Subject: Jerome WWTP Improvements Design Meeting #21

Attendance:

Name	Company	Present
Brett Klein	Town of Jerome	X
Marty Boland	Town of Jerome	
Henry MacVittie	Town of Jerome	X
Tyler Christensen	Town of Jerome	
Jane Moore	Town of Jerome	X
Krishan Ginige	SEC	X
Neil Wilson	SEC	X
Duong Do	PACE	X
Mike Krebs	PACE	X
Nancy Nakaji	PACE	
Taylor Pierce	PACE	X
Andrea Jaycox	PACE	X
Daniel Sanchez	PACE	X
Nathan Tesch	PACE	X
Nick Eddington	PACE	X
Jeremy Foster	PACE	X

Discussion Topics:

1. Introductions
2. Review of Previous Meeting Minutes
3. Next Deliverable and Upcoming Dates
 - a. Final Design Submittal (Anticipated September 13, 2024)
 - b. 90% review meeting will be held on 9/9/24 at 10:00 AM in Jerome Town Council Chambers

4. Updated Project Schedule (Sent to ADEQ)
 - a. July 15, 2024 – Finalize roadway alignment and easement documentation
 - b. July 30, 2024 – Finalize 90% design package
 - c. August 15, 2024 – Finalize 100% design package
 - d. August 15, 2024 – Record easements
 - e. August 16, 2024 – Submit final design package to USDA-RD
 - f. September 16, 2024 – Receive USDA-RD Authorization to Bid
 - g. November 15, 2024 – Receive Bids
 - h. December 16, 2024 – Construction Notice to Proceed
 - i. December 31, 2025 – Construction completion

5. Current Scope of Work:

TASK	DISCUSSION	RESPONSIBLE PARTY
Final Design	a. Incorporate 90% Design Comments and Corrections	PACE, SEC
Permitting	a. 4.01 NOI b. APP c. AZPDES	PACE

6. Easement Status updates by Town of Jerome
 - a. Verde Ex
 - i. **Negotiations are on-going. The Town is currently trying to obtain an appraised value for the land needed.**
 - b. Leachman and Crosby
 - i. **These easements should be secured as soon as possible. SEC to prepare new exhibit with 1:1 embankment slope and rip rap as needed.**
 - ii. **The Town and SEC will work through the format of the legal description of permanent easement. Recorded easements to include a map.**
 - c. Easement Exhibits:
 - i. 43 SF from Leachman
 - ii. 20 SF from Crosby
 - iii. 5,715 SF from Verde Ex
 - iv. **These quantities will be updated with revised graphic.**

7. Final Design Progress

- a. 90% IFR Design Review Meeting
 - i. **Meeting scheduled for 9/9 in place of the regular design progress meeting.**

- b. 90% submitted to ADEQ
- 8. On-going discussion topics and potential construction issues:
 - a. Bypass piping around new WWTP structure
 - b. Temporary routing of existing sewer laterals
 - c. Construction Staging Location
 - i. Easement/rental/Town property
 - d. Construction vehicle turn-around/access
 - e. Concrete and Pumper Truck simulation
 - i. Standard mixer truck - ok
 - ii. 31M pumper truck - ok
 - f. Access Gate Location
 - i. Access gate locations will be discussed at 90% review meeting.
 - ii. Proposed solution is at property boundary on access road off North Dr. and then using some of the over-excavated material to create a barrier on the Cemetary Rd at the property line.
 - g. Boulder catch fence concept above the plant – Bid Alternate
 - i. Provide 10ft Rockfall Barrier, Geobruigg GBE-500A-R or Engineer Approved Equal. Installed cost \$70k-100k
 - h. Waste Location for Excess material
 - i. Verde Ex Discussions
 - ii. Neighboring properties
 - iii. Cemetery parking area
 - i. Compaction on the fill slopes along the switchbacks may be challenging for contractors.
- 9. Outstanding Items
- 10. Coordination Items
 - a. Applications being finalized for AZPDES, APP, 4.01 Notice of Intent to Discharge
 - i. Include: Town of Jerome, PACE, SEC, Wright, PKA
- 11. Feedback from the Town.

12. Reporting

- a. Next Consent Order Status Report on or before October 19, 2024.

13. Action items:

ITEM	RESPONSIBLE PARTY	DUE



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

September 2024 Staff Report for August Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙️ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙️ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud.
- ⚙️ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙️ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙️ Maintained files from FY 2024 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙️ Created a spreadsheet of current/pending/expired tour & mobile food vendor licenses.
- ⚙️ Permits and Licensing activities for August:
 - Business Licenses**
 - 4 Businesses were sent renewal notices.
 - 8 Businesses sent in their renewal application.
 - 1 Business applied for a NEW license.
 - 8 Business License renewals were issued.
 - 9 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
 - STR Licenses**
 - 0 new STR/Vacation Rental Licenses were issued.
 - 1 STR License is pending approval.
 - 19 Total STR Licenses issued currently.
 - 1 STR location has changed hands, and our Code Enforcement Officer has contacted the new owner with information about applying for a license.
 - The total Jerome STR housing units (whole house or separately available units within the same property) is now 28.
 - Special Event Permits**
 - 1 New Special Event Liquor License was approved for the annual Fire Auxiliary Halloween Dance; no other Special Events were approved in August.

In town	set	Name of Business	c	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
		# (Senor Garcia's) Cheese Stop	#	Food Truck	March							Gray		Food Vendor-needs health and fire certs
		# Mad Honey Food Truck (NEW 2023)	#	Food Truck	June	8/27/2024		8/27/2024	8/27/2024	X		Gray		need fire inspection, insurance, etc
		# Green River Food	#	Food Truck	Nov									Current with all licensing
	24	Frosty Cauldron	#	Food Truck	NEW	8/29/2024	2024	29-Aug	9/3/2024	X				Provided temp Health Cert & Food handlers
		# Elevated Wine Tours of Sedona	n	TOUR	May	5/13/2024	na	5/13/2024	5/13/2024	X		Gray		Tour Co- approved by Council 5-9-23
x		# Haunted Tours of Jerome	#	TOUR	June	7/30/2024	2024	7/30/2024	7/30/2024	X		Sugar		Route approved 3-12-2013
		# Sip Sedona	#	TOUR	June							Sugar		Approved by council 6-13-23
		# Wine Tours of Sedona	n	TOUR	June	8/20/2024		8/20/2024				Sugar		Approved by council 6-13-23
x	20	Jerome Ghost Tours	#	TOUR	Dec							Green		

KEY:
Current
Pending
Expired
Food Truck
Tour Company



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

September 2024 Staff Report for August Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Took and transcribed minutes from Regular Council meeting for August.
- ❖ Reviewed minutes from Planning and Zoning meeting for August.
- ❖ Redacted private information in public records request according to attorney guidance.
- ❖ Mailed thumb drive with additional public records request files to attorney for review.
- ❖ Assisted Utilities clerk with monthly receiving and posting payments.
- ❖ Updated late fee billing analysis since starting to use Caselle.
- ❖ Processed weekly payables and bank reconciliations.
- ❖ Follow-up email contact with Express BillPay representative. Still waiting for response back (third attempt)
- ❖ Follow-up with special event applicants for insurance documentation as needed.
- ❖ Assisted Town Manager, Brett Klein with various projects and forms as requested.
- ❖ Performed monthly elevator maintenance testing for August.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Attended 2024 LACT conference.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

September 2024 staff report for August activity submitted by Terri Card.

- Current debt (45 days past due):

8 accounts were on the shut-off list at the beginning of August. 6 accounts were sent Yellow Tags, and 0 accounts were shut off because all made payments or paid in full. 1 account has not been paid because he has passed.

Balance owed on shut-off accounts from August billing: \$2678.52

Balance owed at end of July: \$4511.59

Late fees: \$70.00

- A copy of the September AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Report Criteria:

- Include inactive customers
- Include active customers
- Include customers with a credit balance
- Aged using billing periods

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	184.06	90.88	84.53	8.65	.00	06/20/24	159.06-		
1001.03	169.06	160.59	8.47	.00	.00	05/16/24	507.18-		
1003.02	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
1006.02	480.07-	480.07-	.00	.00	.00	06/04/24	700.00-		
1007.02	143.48	143.48	.00	.00	.00	08/05/24	143.48-		
1008.02	84.53	84.53	.00	.00	.00	08/26/24	84.53-		
1009.05	92.82	46.41	46.41	.00	.00	07/24/24	139.23-		
1010.01	84.53	84.53	.00	.00	.00	08/19/24	84.53-		
1011.01	384.32-	384.32-	.00	.00	.00	08/21/24	500.00-		
1013.01	169.06	84.53	84.53	.00	.00	07/15/24	84.53-		
1014.03	228.00	114.00	114.00	.00	.00	07/08/24	114.00-		
1015.01	169.06	84.53	84.53	.00	.00	08/01/24	84.53-		
1016.01	92.82	46.41	46.41	.00	.00	07/15/24	92.82-		
1018.03	143.48	143.48	.00	.00	.00	08/12/24	143.46-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	782.11	84.53	84.53	84.53	528.52	04/15/24	77.74-		
1024.01	42.88-	42.88-	.00	.00	.00	08/06/24	105.11-		
1025.01	84.53	84.53	.00	.00	.00	08/19/24	84.53-		
1026.01	84.53	84.53	.00	.00	.00	08/07/24	84.53-		
1027.01	84.53	84.53	.00	.00	.00	08/26/24	84.53-		
1028.04	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
1029.01	440.44	153.48	143.48	143.48	.00	06/25/24	430.44-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	114.00	113.87	.13	.00	.00	08/21/24	113.00-		
1032.01	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
1036.09	228.00	114.00	114.00	.00	.00	07/02/24	228.00-		
1038.02	83.59	83.59	.00	.00	.00	08/05/24	85.00-		
1040.01	17.34	17.34	.00	.00	.00	08/15/24	17.34-		
1042.01	269.19	269.19	.00	.00	.00	08/19/24	269.19-		
1044.01	84.53	84.53	.00	.00	.00	08/14/24	84.53-		
1051.02	2,111.80-	2,112.99-	1.19	.00	.00	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	81.32	81.32	.00	.00	.00	07/30/24	121.69-		
1056.02	84.53	84.53	.00	.00	.00	08/06/24	84.53-		
1057.01	84.53	84.53	.00	.00	.00	08/15/24	84.53-		
1058.05	84.06	84.06	.00	.00	.00	08/26/24	85.00-		
1059.02	17.56	17.56	.00	.00	.00	08/29/24	114.00-		
1060.02	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
1061.01	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
1062.02	114.00	114.00	.00	.00	.00	08/08/24	114.00-		
1063.02	169.06	84.53	84.53	.00	.00	07/24/24	254.59-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	152.17	152.17	.00	.00	.00	08/12/24	304.34-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
1071.04	243.00	114.00	129.00	.00	.00		.00		
1075.01	49.23	46.41	2.82	.00	.00	08/26/24	45.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	158.85	158.85	.00	.00	.00	08/28/24	158.85-		

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1077.01	64.05	64.05	.00	.00	.00	08/12/24	64.05-		
1078.02	64.05	64.05	.00	.00	.00	08/07/24	128.10-		
1079.02	305.22	305.22	.00	.00	.00	08/19/24	305.22-		
1080.01	128.10	64.05	64.05	.00	.00	07/09/24	64.05-		
1081.01	65.44	65.44	.00	.00	.00	08/14/24	65.44-		
1082.01	53.95	53.95	.00	.00	.00	07/17/24	100.00-		
1083.05	87.15	47.43	39.72	.00	.00	07/08/24	100.00-		
1084.01	78.09	47.43	30.66	.00	.00	07/18/24	60.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	94.86	47.43	47.43	.00	.00	07/31/24	142.29-		
1086.02	65.44	65.44	.00	.00	.00	08/15/24	65.44-		
1087.01	47.43	47.43	.00	.00	.00	08/15/24	47.43-		
1088.05	94.86	47.43	47.43	.00	.00	07/15/24	94.86-		
1090.04	114.00	103.35	10.65	.00	.00	08/26/24	352.00-		
1091.02	90.87	90.87	.00	.00	.00	08/08/24	90.87-		
1093.02	206.32	75.44	65.44	65.44	.00	06/04/24	196.32-		
1094.01	47.43	47.43	.00	.00	.00	08/07/24	47.43-		
1096.02	65.44	65.44	.00	.00	.00	08/12/24	65.44-		
1097.03	65.44	65.44	.00	.00	.00	08/26/24	65.44-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	83.44	83.44	.00	.00	.00	08/15/24	166.88-		
1099.02	84.53	84.00	.53	.00	.00	08/12/24	68.12-		
1100.02	65.44	65.44	.00	.00	.00	08/19/24	130.88-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	191.85-	191.85-	.00	.00	.00	08/13/24	300.00-		
1125.03	2.81	2.81	.00	.00	.00	07/17/24	100.00-		
1131.01	64.05	64.05	.00	.00	.00	08/12/24	64.05-		
1132.01	84.53	84.53	.00	.00	.00	08/19/24	84.53-		
1133.01	84.53	84.53	.00	.00	.00	08/21/24	84.53-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	249.24	65.44	65.44	65.44	52.92	07/30/24	100.00-		
1139.01	263.59	94.53	84.53	84.53	.00	06/06/24	165.86-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	47.43	47.43	.00	.00	.00	08/06/24	47.43-		
1151.02	47.43	47.43	.00	.00	.00	08/07/24	94.86-		
1160.02	422.65-	422.65-	.00	.00	.00	06/13/24	591.71-		
1162.03	158.45	114.00	44.45	.00	.00	08/12/24	114.00-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	169.06	84.53	84.53	.00	.00	07/08/24	84.53-		
1166.02	90.87	90.87	.00	.00	.00	08/12/24	90.87-		
1167.01	81.59	76.04	5.55	.00	.00	07/16/24	82.44-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
1169.02	228.00	114.00	114.00	.00	.00	07/25/24	114.00-		
1170.01	64.05-	64.05-	.00	.00	.00	07/08/24	256.20-		
1171.05	84.53	84.53	.00	.00	.00	08/05/24	84.53-		
1173.06	107.95-	107.95-	.00	.00	.00	08/05/24	77.74-		
1174.02	84.53	84.53	.00	.00	.00	08/15/24	169.06-		
1176.01	114.00-	114.00-	.00	.00	.00	08/19/24	342.00-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	370.00	114.00	114.00	114.00	28.00	07/30/24	200.00-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	114.00	114.00	.00	.00	.00	08/15/24	129.00-		
1314.05	65.44	65.44	.00	.00	.00	08/12/24	65.44-		

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1332.01	169.06	84.53	84.53	.00	.00	08/07/24	84.53-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	48.52	48.52	.00	.00	.00	08/14/24	48.52-		
1343.03	304.34	152.17	152.17	.00	.00	07/17/24	304.34-		
2000.01	150.69	150.69	.00	.00	.00	08/07/24	150.69-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	534.76	153.48	153.48	143.48	84.32	08/26/24	60.00-		
2002.03	46.41	46.41	.00	.00	.00	08/19/24	46.41-		
2003.02	84.53	84.53	.00	.00	.00	08/08/24	84.53-		
2004.01	114.00	114.00	.00	.00	.00	08/28/24	228.00-		
2005.01	84.53	84.53	.00	.00	.00	08/05/24	84.53-		
2006.03	114.00	114.00	.00	.00	.00	08/05/24	114.00-		
2007.02	169.06	169.06	.00	.00	.00	08/14/24	169.06-		
2008.01	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
2009.01	355.81	.01	120.46	110.46	124.88	04/22/24	114.00-		
2010.03	114.00	114.00	.00	.00	.00	08/05/24	114.01-		
2011.05	84.53	84.53	.00	.00	.00	08/26/24	84.53-		
2013.01	114.00	114.00	.00	.00	.00	08/07/24	114.00-		
2014.01	114.00	114.00	.00	.00	.00	08/13/24	114.00-		
2015.02	726.25-	774.92-	35.86	12.81	.00	03/21/24	1,400.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	341.00	124.00	114.00	103.00	.00	07/15/24	125.00-		
2017.01	169.06	84.53	84.53	.00	.00	07/22/24	84.53-		
2018.01	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
2019.02	124.49	124.49	.00	.00	.00	08/15/24	124.49-		
2020.01	143.48	143.48	.00	.00	.00	08/06/24	143.48-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	26.67-	26.67-	.00	.00	.00	08/12/24	122.89-		
2022.01	143.48	143.48	.00	.00	.00	08/05/24	143.48-		
2023.03	114.00	114.00	.00	.00	.00	08/15/24	114.00-		
2024.01	114.00	114.00	.00	.00	.00	08/15/24	114.00-		
2025.02	37.05	37.05	.00	.00	.00	07/10/24	100.00-		
2026.02	228.00	114.00	114.00	.00	.00	07/30/24	342.00-		
2028.01	114.01	114.00	.01	.00	.00	08/12/24	114.04-		
2029.01	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
2030.01	84.53	84.53	.00	.00	.00	08/06/24	169.06-		
2031.01	150.69	150.69	.00	.00	.00	08/28/24	150.69-		
2032.03	.01	.01	.00	.00	.00	08/28/24	253.58-		
2034.01	84.53	84.53	.00	.00	.00	08/08/24	84.53-		
2037.03	114.00	114.00	.00	.00	.00	08/07/24	228.00-		
2038.01	84.53	84.53	.00	.00	.00	08/07/24	169.06-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	228.00	113.91	114.00	.09	.00	07/10/24	228.00-		
2043.03	114.00	114.00	.00	.00	.00	08/05/24	114.00-		
2044.01	91.32	84.53	6.79	.00	.00	08/14/24	77.74-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	67.19	67.19	.00	.00	.00	08/22/24	211.57-		
2047.02	143.48	143.48	.00	.00	.00	08/12/24	143.48-		
2054.01	466.51	162.17	152.17	152.17	.00	06/03/24	152.17-		
2055.01	125.27	84.53	40.74	.00	.00	08/12/24	77.74-		
2058.02	46.41	46.41	.00	.00	.00	08/12/24	46.41-		
2059.01	352.00	124.00	114.00	114.00	.00	07/02/24	228.00-		
2061.02	150.69	150.69	.00	.00	.00	08/12/24	150.69-		
2062.01	65.44	65.44	.00	.00	.00	08/12/24	65.44-		
2063.01	65.44	65.44	.00	.00	.00	08/12/24	65.44-		
2065.04	47.43	47.43	.00	.00	.00	08/08/24	94.86-		

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	65.44	65.44	.00	.00	.00	08/28/24	65.44-		
2069.02	47.43	38.79	8.64	.00	.00	07/15/24	94.86-		
2070.01	116.32-	116.32-	.00	.00	.00	08/19/24	65.43-		
2071.01	47.43	46.80	.63	.00	.00	07/02/24	88.18-		
2073.02	193.65	108.73	84.92	.00	.00	08/06/24	200.00-		
2077.01	47.43	47.43	.00	.00	.00	08/19/24	47.43-		
2078.01	90.87	90.87	.00	.00	.00	08/26/24	90.87-		
2079.03	94.86	47.43	47.43	.00	.00	07/02/24	47.43-		
2080.01	92.82	46.41	46.41	.00	.00	07/18/24	92.82-		
2081.01	154.32-	154.32-	.00	.00	.00	07/15/24	300.00-		
2083.01	28.42	34.73-	27.39	27.39	8.37	09/11/23	500.00-		
2084.01	114.00	114.00	.00	.00	.00	08/07/24	114.00-		
2085.02	372.34	372.34	.00	.00	.00	08/14/24	372.34-		
2086.01	84.53	84.53	.00	.00	.00	08/13/24	84.53-		
2089.03	167.17	167.17	.00	.00	.00		.00		
2093.02	397.02	198.51	198.51	.00	.00	07/30/24	595.53-		
2100.01	139.47-	139.47-	.00	.00	.00	08/06/24	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	114.00	114.00	.00	.00	.00	08/12/24	79.60-		
2103.01	114.00	114.00	.00	.00	.00	08/14/24	114.00-		
2104.08	84.53	84.51	.02	.00	.00	08/29/24	84.53-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	152.17	149.66	2.51	.00	.00	08/26/24	106.51-		
2106.01	53.08	53.08	.00	.00	.00	08/12/24	105.11-		
2107.01	122.34	61.17	61.17	.00	.00	07/16/24	61.17-		
2109.03	84.53	84.53	.00	.00	.00	08/19/24	84.53-		
2110.01	1,786.37-	1,786.37-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
2115.01	114.00	114.00	.00	.00	.00	08/14/24	114.00-		
2119.05	114.00	114.00	.00	.00	.00	08/15/24	114.00-		
2120.01	114.00	114.00	.00	.00	.00	08/26/24	352.00-		
2121.01	2.63	2.63	.00	.00	.00	08/19/24	64.20-		
2122.05	198.51	198.51	.00	.00	.00	08/07/24	198.51-		
2123.01	104.83-	104.83-	.00	.00	.00	08/29/24	114.00-		
2124.01	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
2125.02	65.44	65.44	.00	.00	.00	08/06/24	65.44-		
2126.06	84.53	84.53	.00	.00	.00	08/26/24	169.06-		
2127.06	84.53	70.85	13.68	.00	.00	08/29/24	169.06-		
2128.02	478.22	124.00	124.00	114.00	116.22	08/29/24	200.00-		
2130.06	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	65.44	65.44	.00	.00	.00	08/13/24	65.44-		
2132.02	114.00	114.00	.00	.00	.00	08/13/24	114.00-		
3000.03	176.10	176.10	.00	.00	.00	08/26/24	176.10-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	405.55	.00	.00	.00	405.55		.00	Final	10/31/22
3003.01	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	48.52	48.52	.00	.00	.00	08/14/24	48.52-		
3005.02	114.00	114.00	.00	.00	.00	08/22/24	114.00-		
3007.01	64.05	64.05	.00	.00	.00	08/19/24	64.05-		
3009.01	143.48	143.48	.00	.00	.00	08/15/24	143.48-		
3010.01	228.00	114.00	114.00	.00	.00	07/09/24	228.00-		
3011.01	124.49	124.49	.00	.00	.00	08/14/24	124.49-		
3012.03	358.22	113.92	111.99	111.99	20.32	05/14/24	260.00-		

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3013.01	114.00	114.00	.00	.00	.00	08/05/24	114.00-		
3014.01	84.53	84.53	.00	.00	.00	08/14/24	84.53-		
3016.01	113.84	113.84	.00	.00	.00	08/05/24	114.00-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	179.06	84.53	94.53	.00	.00	08/07/24	169.06-		
3018.01	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
3019.01	92.13	92.13	.00	.00	.00	08/12/24	92.13-		
3021.01	47.43	47.43	.00	.00	.00	08/14/24	47.43-		
3022.03	130.88	65.44	65.44	.00	.00	08/05/24	65.44-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	61.17	61.17	.00	.00	.00	08/06/24	61.17-		
3024.02	46.41	46.41	.00	.00	.00	08/14/24	46.41-		
3025.02	114.00	114.00	.00	.00	.00	08/08/24	114.00-		
3026.01	84.53	84.53	.00	.00	.00	08/12/24	84.53-		
3029.01	358.22	467.04-	78.14	78.14	668.98	05/14/24	260.00-		
3030.08	169.06	84.53	84.53	.00	.00	07/16/24	84.53-		
3032.12	152.17	152.17	.00	.00	.00	08/19/24	152.17-		
3034.01	268.12	94.53	84.53	84.53	4.53	06/24/24	80.00-		
3035.01	250.00	124.00	114.00	12.00	.00	08/01/24	100.00-		
3038.01	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	200.86	200.86	.00	.00	.00	08/15/24	200.86-		
3040.01	223.56	111.78	111.78	.00	.00	07/22/24	335.34-		
4000.01	152.17	152.17	.00	.00	.00	08/05/24	152.17-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	114.00	112.27	1.73	.00	.00	07/11/24	342.00-		
5001.01	420.81	210.83	178.94	31.04	.00	05/14/24	693.00-		
5005.01	89.44	44.72	44.72	.00	.00	07/08/24	44.72-		
5006.01	210.83	210.83	.00	.00	.00	08/12/24	210.84-		
5007.01	622.64	622.64	.00	.00	.00	08/19/24	446.39-		
5008.03	1,259.84	1,259.84	.00	.00	.00	08/12/24	46.41-		
5009.02	238.83	238.83	.00	.00	.00	08/05/24	238.83-		
5010.01	471.06	235.53	235.53	.00	.00	07/15/24	235.53-		
5011.02	210.83	210.83	.00	.00	.00	08/05/24	421.66-		
5012.01	210.83	210.83	.00	.00	.00	08/08/24	210.83-		
5013.01	464.77	464.77	.00	.00	.00	08/08/24	464.77-		
5014.01	210.83	210.83	.00	.00	.00	08/08/24	210.83-		
5016.01	395.74	395.74	.00	.00	.00	08/08/24	395.74-		
5016.02	87.96	87.96	.00	.00	.00	08/06/24	87.96-		
5016.03	84.53	84.53	.00	.00	.00	08/14/24	84.53-		
5017.04	250.42	250.42	.00	.00	.00	08/13/24	210.83-		
5018.03	1,033.14	1,033.14	.00	.00	.00	08/14/24	835.21-		
5019.03	218.19	218.19	.00	.00	.00	08/12/24	218.19-		
5020.01	44.72	44.72	.00	.00	.00	08/14/24	44.72-		
5021.01	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
5022.01	44.72	44.72	.00	.00	.00	08/07/24	44.72-		
5023.02	210.83	210.83	.00	.00	.00	08/14/24	210.83-		
5025.01	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
5027.01	44.50	44.50	.00	.00	.00	08/19/24	44.50-		
5029.01	599.09	599.09	.00	.00	.00	08/06/24	391.27-		
5031.06	210.83	182.98	27.85	.00	.00	08/29/24	421.66-		
5039.01	210.83	210.83	.00	.00	.00	08/12/24	210.83-		
5041.03	255.55	255.55	.00	.00	.00	08/05/24	255.55-		
5043.01	1,578.94	1,578.94	.00	.00	.00	08/05/24	1,133.60-		
5046.03	166.11	166.11	.00	.00	.00	08/12/24	166.11-		
5046.04	44.72	44.72	.00	.00	.00	08/12/24	44.72-		
5047.01	1,173.14	1,173.14	.00	.00	.00	08/19/24	1,173.14-		
5049.04	210.83	210.83	.00	.00	.00	08/15/24	210.83-		

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5052.06	89.44	44.72	44.72	.00	.00	07/24/24	34.72-		
5055.01	770.91-	770.91-	.00	.00	.00	08/28/24	2,050.00-		
5057.01	538.79	538.79	.00	.00	.00	08/05/24	538.79-		
5058.02	230.45	230.45	.00	.00	.00	08/19/24	230.45-		
5059.04	210.83	210.83	.00	.00	.00	08/19/24	210.83-		
5061.01	166.33	166.11	.22	.00	.00	08/12/24	166.00-		
5062.01	172.14	172.14	.00	.00	.00	08/12/24	172.14-		
5064.02	228.17	228.17	.00	.00	.00	08/14/24	228.17-		
5066.03	44.72	44.72	.00	.00	.00	08/06/24	44.72-		
5067.03	210.83	210.83	.00	.00	.00	08/06/24	210.83-		
5074.06	3,351.48-	3,351.48-	.00	.00	.00	05/07/24	450.00-		
5076.01	712.63	712.63	.00	.00	.00	08/19/24	712.63-		
5077.03	210.83	210.83	.00	.00	.00	08/06/24	210.83-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	421.66	210.83	210.83	.00	.00	07/30/24	543.32-		
5083.08	205.64	56.41	56.41	46.41	46.41	05/29/24	139.23-		
5089.01	541.45-	541.45-	.00	.00	.00	02/07/24	2,551.00-		
5092.01	210.63	210.63	.00	.00	.00	08/21/24	210.86-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,711.08	11.82	354.21	354.21	990.84	06/24/24	500.00-		
5094.02	222.55	222.55	.00	.00	.00	08/05/24	222.55-		
5095.02	622.58	622.58	.00	.00	.00	08/05/24	546.18-		
5096.03	421.66	73.20-	166.11	166.11	162.64	07/24/24	210.83-		
5098.05	210.83	210.83	.00	.00	.00	08/14/24	210.83-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.06	114.00	114.00	.00	.00	.00	08/28/24	114.00-		
6000.02	341.53	341.53	.00	.00	.00	08/06/24	341.53-		
6001.01	253.59	253.59	.00	.00	.00	08/14/24	253.59-		
6003.01	304.34	152.17	152.17	.00	.00	07/29/24	532.59-		
6004.02	84.53	84.53	.00	.00	.00	08/06/24	84.53-		
6005.03	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
6006.01	169.06	169.06	.00	.00	.00	08/13/24	253.59-		
6007.02	255.55	255.55	.00	.00	.00	08/21/24	255.55-		
6008.01	553.66	553.66	.00	.00	.00	08/12/24	593.25-		
6009.03	236.87	236.87	.00	.00	.00	08/14/24	236.87-		
6010.03	46.41	46.41	.00	.00	.00	08/05/24	46.41-		
6011.02	227.99	227.99	.00	.00	.00	08/13/24	233.85-		
6012.01	84.53	84.53	.00	.00	.00	08/14/24	84.53-		
6013.02	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
6014.01	437.40	153.48	143.48	140.44	.00	07/30/24	210.00-		
6015.01	83.44	83.44	.00	.00	.00	08/05/24	83.44-		
6016.08	84.53	84.53	.00	.00	.00	08/08/24	84.53-		
6017.02	169.06	169.06	.00	.00	.00	08/08/24	169.06-		
6018.01	280.12	280.12	.00	.00	.00	08/08/24	270.22-		
6019.02	269.19	269.19	.00	.00	.00	08/19/24	269.19-		
6020.05	114.00	114.00	.00	.00	.00	08/12/24	114.00-		
6021.03	46.41	46.41	.00	.00	.00	08/05/24	46.41-		
6022.02	228.00	114.00	114.00	.00	.00	07/15/24	114.00-		
6023.01	43.32	43.32	.00	.00	.00	08/19/24	150.00-		
6023.02	267.39	153.39	114.00	.00	.00	07/16/24	117.59-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	94.86	47.43	47.43	.00	.00	07/15/24	94.86-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,966.93	1,966.93	.00	.00	.00	08/05/24	1,501.81-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	65.44	65.44	.00	.00	.00	08/06/24	130.88-		
6028.08	169.06	84.53	84.53	.00	.00	07/29/24	253.59-		
6029.01	172.59-	172.59-	.00	.00	.00	08/19/24	80.00-		

Customer Number	Balance	08/31/2024	07/31/2024	06/30/2024	05/31/2024	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6031.02	84.53	84.53	.00	.00	.00	08/22/24	84.53-		
6032.01	236.87	236.87	.00	.00	.00	08/08/24	236.87-		
6033.03	210.83	210.83	.00	.00	.00	08/12/24	210.83-		
6033.04	255.55	255.55	.00	.00	.00	08/12/24	255.55-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	263.19	94.53	84.53	84.13	.00	06/24/24	253.99-		
6041.02	114.00	114.00	.00	.00	.00	08/19/24	114.00-		
7001.06	209.24	143.48	65.76	.00	.00	08/05/24	132.52-		
7002.01	224.90	224.90	.00	.00	.00	08/08/24	224.90-		
7004.01	84.53	84.53	.00	.00	.00	08/29/24	84.53-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.09	138.88	54.72	44.72	39.44	.00	08/01/24	50.00-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	289.48-	289.48-	.00	.00	.00	07/09/24	500.00-		
7009.01	142.29	47.43	47.43	47.43	.00	06/20/24	142.29-		
7010.01	523.87	523.87	.00	.00	.00	08/08/24	523.87-		
7015.01	210.83	210.83	.00	.00	.00	08/08/24	210.83-		
7017.02	30.44-	30.44-	.00	.00	.00	07/08/24	105.00-		
7022.01	44.72	44.72	.00	.00	.00	08/05/24	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	84.53	84.53	.00	.00	.00	08/21/24	84.53-		
7026.04	228.00	114.00	114.00	.00	.00	07/01/24	114.00-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	114.00	114.00	.00	.00	.00	08/26/24	114.00-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	89.44	44.72	44.72	.00	.00	07/02/24	178.88-		
7044.02	44.72	44.72	.00	.00	.00	08/13/24	44.72-		
7046.02	466.51	162.17	152.17	152.17	.00	07/03/24	152.17-		
7047.01	44.72	44.72	.00	.00	.00	08/07/24	44.72-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7054.01	177.32	177.32	.00	.00	.00	08/08/24	177.32-		
7057.02	26.04	26.04	.00	.00	.00	08/07/24	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	3.59-	3.59-	.00	.00	.00	08/12/24	47.41-		
7060.01	210.83	210.83	.00	.00	.00	08/08/24	210.83-		
8001.01	2,093.24	2,093.24	.00	.00	.00	08/06/24	2,122.56-		
8004.03	1,396.50	1,396.50	.00	.00	.00	08/06/24	1,427.87-		
8010.01	135.32-	135.32-	.00	.00	.00	08/06/24	100.00-		
8012.03	52.97	30.56	22.41	.00	.00	08/12/24	52.97-		
8014.03	290.84	290.84	.00	.00	.00	08/29/24	9.28-		
8022.03	2,844.00	2,844.00	.00	.00	.00	08/06/24	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	07/30/24	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	61.41	61.41	.00	.00	.00		.00		
Grand Totals:	60,067.31	27,341.48	7,160.58	2,691.51	22,873.74				



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: August 29, 2024

With August coming to an end, court staff has rededicated efforts to completing the policies and procedures manual. We are edging ever closer, and through improvements resulting from the security grant and triennial audit, we have been better able to customize procedures for our small, rural, part-time court.

Funds from the AOC court security grant were received earlier this month. We have commenced work with the local (Verde Valley) vendor to implement the upgrades. We will engage the assistance of the public works department should the need arise during the installation process.

I continue to cover several cases for another local limited jurisdiction court. Visiting other courts, judges, and court staff is a wonderful opportunity to share resources and problem-solve. Each of our limited jurisdictions in Yavapai County have unique communities and challenges. I am glad to be helping where needed and am grateful for my *home court*, too.

We have several matters scheduled for hearings in September, as well as our quarterly Security and Emergency Preparedness Committee meeting mid-month. Thank you again for the opportunity to be of service.

MONTHLY REVENUE REMITTANCE

Jul 2024

TOTAL DISB Item A.

SUBTOTALS:	91.00	4,609.37	4,964.02	31.31	9,695.70
JCEF	91.00		4,508.76	Gen Fund	
FTG	0.00		455.26	Splits	

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	91.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					
ADPS Forensic Fund	ZADPS	2-14-08		191.78			(S2 WRITE-IN)
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					191.78 ZADPS & ZDNAS
Arson Detection Reward Fund	ZADRF	2-11-05					0.00 ZADRF
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		319.75			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,343.06			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05					
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUIA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23					87.30 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					245.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		87.30			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		245.00			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		223.83			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		143.00			169.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		26.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		415.66			
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		250.59			407.16 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		245.00			
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		119.06			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		626.36			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14					0.00 ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		105.85			281.83 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		62.66			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		175.98			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01			330.00		330.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					3,295.13 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01					
Default Fees - LOCAL	ZDEFF	4-32-01			418.27		518.27 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			643.05		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			390.41		3,295.13 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			283.73		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20					
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,977.94		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02					
COURT SECURITY FEE	ZMCSF	4-30-25			671.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					671.00 ZJCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			125.26		
2011 Additional Assmt - State Citing Agencies	ZOSS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02			24.36		
Warrant Fee	ZWARF	4-32-03			100.00		
Jail (Incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53					31.31
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		28.49			

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$0.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month	ZBND 2-71-01	
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,000.00
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$0.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT		\$9,576.21
JCEF account	\$91.00	
FTG account	\$0.00	
State Revenue	\$4,609.37	
City/Town	\$4,964.02	
Yavapai County	\$31.31	
Other Agencies		
TOTAL DISBURSEMENTS		\$9,695.70
PASS-THROUGH MONIES:		\$0.00
Overpayment Refunds	\$0.00	
Unapplied Payments	\$0.00	
Bonds (ZBND)	\$0.00	
Restitution (ZREST)	\$0.00	
Agency Not Assigned - not yet allocated	\$0.00	

SABA TOTAL (Total Revenue) \$9,695.70

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **July-24**

Signature

Micheala Brewer

Verified by:

Angela B. N...

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45474

TOWN OF JEROME	CODE	GL	AMOUNT	
Forfeited Overpayments		4-91-04	0.00	
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00	
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	0.00	
Default Fees - LOCAL	ZDEFF	4-32-01	418.27	
Deferred Prosecution Fees	ZDFEE	4-31-02	0.00	
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	643.05	
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	390.41	
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	283.73	
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	0.00	
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00	
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00	
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,977.94	
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02	0.00	
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00	
COURT SECURITY FEE	ZMCSF	4-30-25	671.00	
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00	
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02		
Non-Refundable Overpayments	ZOVF	4-91-02	0.00	
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02	24.36	
Warrant Fee	ZWARF	4-32-03	100.00	
OTHER CLERK FEES	ZLCL	4-39-09	0.00	
SUBTOTAL - City/Town, General Fund			\$4,508.76	
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	330.00	330.00
Public Defender Fees	ZPUBZ	4-39-71	0.00	
Court Enhancement Fee	ZCE	4-30-04	0.00	
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	125.26	
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03		
SUBTOTAL - City/Town, Split Accounts			\$455.26	
City/Town TOTAL:			\$4,964.02	

ch # 2238

JULY 2024 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 6/30/2024: \$ 81,521.77

Deposits to account, per bank stmt: \$ 10,097.70 (SABA deposits in AJACS) (money in transit) 402.00

\$ 9,695.70 \$

Checks cleared & charge-back debits: date cleared:

7/11/2024	\$	70.00	Jerome JCEF
7/25/2024	\$	6,435.85	Town of Jerome
7/25/2024	\$	5,127.97	State of Arizona
7/25/2024	\$	36.43	Yavapai County

TOTAL: \$ 11,670.25

Ending Balance from 6/30/24 stmt: \$ 79,949.22

Other Court Accounts: (closing balances as of current month's end)

JCEF \$ 14,516.60

Fill the Gap \$ 10,336.25

2023-2024	<u>ZOS3 4-23-03</u>	<u>ZMCSF 4-30-25</u>	June - May	
<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	NET to Town	
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June	\$ 6,435.85	\$ 145.70	\$ 920.00	\$ 5,370.15
TOTAL	\$ 63,052.59	\$ 1,444.25	\$ 8,571.67	\$ 53,036.67

2024-2025	<u>ZOS3 4-23-03</u>	<u>ZMCSF 4-30-25</u>	June - May	
<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	NET to Town	
July	\$ 4,964.02	\$ 671.00	\$ 125.26	\$ 4,167.76
August				
Sept				
October				
November				
December				
2025				
January				
February				
March				
April				
May				
June				
TOTAL	\$ 4,964.02	\$ 671.00	\$ 125.26	\$ 4,167.76

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2024

2025

JULY	\$ 125.26	JAN
AUG		FEB
SEPT		MAR
OCT		APR
NOV		MAY
DEC		JUNE
		YTD (fiscal)

Jerome Library Staff Report July – August 2024

- Given the times we live in the Yavapai County Library District has stepped up efforts to keep our Patron data safe. New security measures are now in place for our circulation system. Password will now be reset every 90 days for circulate and cataloging systems
- Library staff have spent a significant amount of time learning and working through the changes to our circulation system. The name of the new system is KOHA created by Bywater.
- Staff have sent in multiple help requests as we are finding KOHA to be a bit of a challenge.
- Modified and organized the transit hold slip system.
- The online catalog has been upgraded, placing holds and renewing items are now available on the online [portal as well as browsing the collection.
- Library staff are now able to donate sick pay to other staff members when needed. All current sick pay must be used and only 50% may be donated.

Sincerely

Librarian

Kathleen Jarvis



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2024

August 2024 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Find the leak in the wall at the Humane society. Repair and seal outside of wall. Seems to have stopped it according to Sally.
- Bulk pick up all month
- Pull old tracks and install new ones on the mini excavator.
- Grade Diaz, North and Dundee.
- Clean the bottom of streets after every rain Doulgas and “Hooker Ln’-Holly, UVX and Douglas.\
- Water leak on County in the line that goes up and feed Giroux and Magnolia.
- Oil changes on all vehicles including both vans on “the Joey truck”
- Clogging issues on the trunk line multiple times this month.
- Weed eat behind Passion Cellars.
- Start drainage work on Hull Ave. (a lot to do there.)
- Replace signs in front of dumpsters and cardboard bins.

- Hired a locator from Phoenix to come and locate a leak going down to the 500 level. We have pinpointed it and have ordered parts we should need and we'll be digging it up as soon as parts arrive.
- Assisted in a sewer issue at the base of the steps of the Miner's Café. We thought it was their issue, turns out it was ours. This whole time we thought the sewer ran from Paul and Jerry's, down through Bobby D's while picking up the Miner's, then out to Hull. Turns out it goes from Paul and Jerry's, through the Miner's, out their steps, across Jerome Ave. down UVX rd. We all learned something that day.
- Snake sewer line on the side of Hampshire
- Band aide water leak on Rich St. until parts show up for repair.
- Blue staked for water leak on School St.



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Department Report

Month: August Year: 2024

Calls by Type	Number	Resident	Non-Resident
EMS Calls	15	6	9
Residential Fire			
Commercial Fire	2	2	
Wildland	6	1	5
Still Assignment	2	2	
Station Staffing	2	2	
Citizen Assist	3	1	2
Agency Assist	11	6	5
Special Duty	2	1	1
Snake Removal	7	7	
Tech Rope Rescue			
MVA/Rescue	2		2
HazMat			
Dispatch Error	1	1	
Totals:	53	29	24
Total Calls Chief on Scene	46		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	5
Total JFD Meetings Chief Attended	8

JVFD Hours Worked (No Salaried Hours Included in these totals)	338
--	-----

Meetings	Date
PAWUIC (Whiting)	8/1
NAEMS (Hernandez)	8/2
Verde Valley Fire Ops Meeting (Whiting)	8/7
Chief's Meeting (Blair, Whiting)	8/7
County wide Fire Marshal's Meeting (Blair, Whiting)	8/15
LAFS (Whiting)	8/21
RDO (Whiting)	8/22

Education, Summer Semester:

- Rick Hernandez, John Krmpotich, Zach Macgregor, and Brandon SanFelice have passed the Swiftwater Rescue Course on August 7th – 9th, and now are technicians. Michele Sharif has enrolled in the Yavapai College Emergency Medical Technician basic course for the fall semester. JFD is also sending Eric Jackson to Yavapai College Fire Academy. We were informed that the class has now started hosting at night again, this allows more people the ability to attend the Firefighter 1-2 class.

Departmental Training:

- August 1st business meeting, EMS burns Ondovchak
- August 8th hazmat -Whiting
- August 15th truck checks -Kinsella
- August 22nd rope -Lee
- August 24th rope- Lee
- August 29th fire hydrants-Blair and Kinsella

Department Affairs and On-going Projects

- Our August call volume was 6 less than last August 59 calls, totaling 53calls this month. Fire Department personnel perform their tasks in a professional manner with no injuries occurring. Call volume is 329 calls to last year's 350.
- We already started hose testing and hydrant testing we'll be working on it through the month of September.
- Incident Management software Grant update. We have installed the mounting brackets for the necessary vehicles and are currently waiting on 3AM for training, this will be a joint training with our Verde Valley mutual aid partners. This grant has enabled the majority of our mutual aid partners to be able to use the same Incident management software giving us the ability to track responders making incident scenes safer. We have received an update that the training should be at the end of this month. But we are still waiting for some bugs to be worked out with partnering agencies systems.
- JFD is working with Cottonwood dispatch center on changing our phone alert system from Active Alert to a new software called I-Spy. This software should synchronize with our systems a lot better, allowing for better GPS Locations, better reporting and a lot more licenses for about the same price as we are currently paying. We hope to have this changed over in the next couple of weeks.
- JFD does maintain a supply of coloring books, stickers and plastic fire Helmets for children visiting the station and public education events.
- Coming up in September, JFD will be putting on the Firewise town picnic on Thursday September 26th, all Council members and residents are welcome. JFD will be providing Burgers, hotdogs, chicken and other dishes to those who attend.
- On August 6th Jerome police and fire went down to Clarkdale to participate with all the other local agencies at National Night Out. Which purpose is to familiarize the public to our first responders.

Prevention

- 39 Firewise activities and visits to the burn pile in July with 338 loads of trimmings, slash, and brush for a total of 56 combined Jerome's citizen hours. As well as 149 total hours from our Fuels Crew as well as 16 Adult Probation Crewmembers. For a total of 221 hours
- If you need assistance, please fill out a Firewise application, applications can be found at the Town Hall or the Fire Department.
- 6 Business license inspections were performed. As well as 3 Building inspections preformed on behalf of the building inspector.

Wildland

JFD went on one assignment in the month of July. This assignment took the crew to four different fires in southern Arizona. August 24th Jerome fire was dispatched to California for prepositioning, this roll, they are expected to be out for at least 15 days.

August Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
J-196	8/2/24	13:00	Fri	Snake Removal & Relocation	3.5 ft Blacktail rattlesnake	3
J-197	8/3/24	14:00	Sat	Snake Removal & Relocation	Unable to Locate	1
J-198	8/3/24	16:00	Sat	Station Staffing	Station Staffing	4
J-199	8/3/24	18:30	Sat	Citizen Assist Non-Resident	Motorist assist	2
24-82	8/5/24	18:06	Mon	Still Assignment Resident	Vehicle Fire	13
J-200	8/6/24	15:00	Tue	Agency Assist Resident	APS W/ Power outage	2
J-201	8/6/24	17:00	Tue	Special Duty Non-Resident	National Night out	8
J-202	8/7/24	13:00	Wed	Citizen Assist Non-Resident	Bicycle Tire Repair	3
J-203	8/7/24	18:00	Wed	Commercial Fire	Waterflow Alarm	3
J-204	8/7/24	19:00	Wed	EMS Non Resident	56 YOF - Basic First Aid	1
J-205	8/8/24	9:00	Thu	Wildland	Burnt Burn Pile	4
J-206	8/8/24	9:30	Thu	Wildland	Smoke Check - Unable to locate	2
24-83	8/8/24	12:15	Thu	EMS Non Resident	67 YOM - Allergic Reaction	6
J-207	8/9/24	10:00	Fri	Agency Assist Resident	JPW w/ Clearing Storm drains	2
J-208	8/9/24	15:00	Fri	Agency Assist Resident	JPW - Report of down retaining wall	1
J-209	8/10/24	10:30	Sat	Still Assignment Resident	Put Out Hotspots on Burn Pile.	3
24-84	8/10/24	11:22	Sat	EMS Non Resident	11 YOF - Syncope	8
24-85	8/10/24	14:55	Sat	MVA/Rescue Non-Resident	Canceled Enroute	10
24-86	8/12/24	10:45	Mon	MVA/Rescue Non-Resident	Canceled Enroute	9
J-210	8/12/24	12:00	Mon	Wildland	Extinguish Burn Pile	3
J-211	8/12/24	13:00	Mon	EMS Non Resident	11 YOF - Clean and bandage foot	2
24-87	8/12/24	10:52	Mon	Dispatch Error	EMS	1
24-88	8/12/24	15:03	Mon	EMS Non Resident	92 YOM - Fall	9
24-89	8/13/24	0:25	Tue	EMS Resident	666 attempt	8
J-212	8/14/24	20:00	Wed	Snake Removal & Relocation	18" Rattlesnake	1
24-90	8/19/24	15:24	Mon	Commercial Fire	Waterflow Alarm	5
J-213	8/19/24	17:30	Mon	Agency Assist Non-Resident	Flat Tire	1
J-214	8/20/24	9:45	Tue	Agency Assist Non-Resident	Oversized Vehicle	2
24-91	8/20/24	13:12	Tue	Agency Assist Non-Resident	Oversized Vehicle	5
24-92	8/20/24	19:13	Tue	Wildland	Nothing Found	7
J-215	8/22/24	7:45	Thu	Agency Assist Resident	Removed road hazards	3

24-93	8/22/24	21:48	Thu	Snake Removal & Relocation	Nothing Found	5
J-216	8/23/24	12:30	Fri	Wildland	Prep E-126	3
J-217	8/23/24	18:30	Fri	Snake Removal & Relocation	4.5 Diamondback	2
24-94	8/24/24	9:22	Sat	Wildland	Prepositioning CA	3
J-218	8/24/24	12:00	Sat	Special Duty Resident	Skunk Problem	2
J-219	8/24/24	22:00	Sat	Snake Removal & Relocation	3.5 Diamondback	2
24-95	8/24/24	21:45	Sat	EMS Non Resident	Pregnant 23 YOF	7
J-220	8/25/24	9:00	Sun	Agency Assist Non-Resident	Assisted water works	2
24-96	8/25/24	15:43	Sun	EMS Non Resident	37 yof Stab wound	5
J-221	8/25/24	15:45	Sun	Snake Removal & Relocation	5 Foot Bullsnake	2
J-222	8/26/24	8:20	Mon	EMS Resident	51 yom laceration Rt. Arm	3
J-223	8/27/24	8:30	Tue	Agency Assist Resident	clean storm sewer	1
J-224	8/28/24	14:00	Wed	Agency Assist Non-Resident	Oversized Vehicle	2
J-225	8/29/24	12:40	Thu	EMS Non Resident	59 yom basic first aid	3
J-226	8/29/24	14:00	Thu	Citizen Assist Resident	Vehicle lockout	3
24-97	8/30/24	0:55	Fri	EMS Resident	82 yof high BP	4
24-98	8/30/24	10:16	Fri	EMS Resident	84 yof low heart rate	5
24-99	8/30/24	11:16	Fri	EMS Resident	79 yof sick person	6
J-227	8/31/24	11:00	Sat	EMS Non Resident	16 yom basic first aid	2
J-228	8/31/24	11:00	Sat	Station Staffing	Station Staffing	4
24-100	8/31/24	14:39	Sat	EMS Resident	79 yom lift assist	4
J-229	8/31/24	19:00	Sat	Agency Assist Resident	Assisted JPW water leak	2

July 2024 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
1/0/1900	300 Level Parking		2	7	14				0
8/1/2024	29 Magnola				0	1	1	3	3
8/1/2024	211 Mine Rd				0	2	2	4	8
8/1/2024	121 Third St				0	1	1	2	2
8/2/2024	89A		2	7	14				0
8/2/2024	211 Mine Rd				0	5	2	6	12
8/3/2024	Beale St	1	4	7	35	14			0
8/6/2024	89A, Main, Douglas		2	5	10	5			0
8/7/2024	89A, Giroux		1	6	6				0
8/8/2024	Giroux, Juarez		2	8	16	10			0
8/9/2024	Juarez, Burn pile		2	8	16	10			0
8/10/2024	UVX, Burn pile	1	4	8	40	9			0
8/11/2024	110 Dundee				0	1	2	2	4

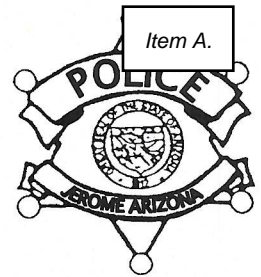
									Item A.
8/11/2024	150 North Dr				0	1	2	2	4
8/11/2024	89A		1	1	1				0
8/11/2024	UVX		1	6	6	4			0
8/12/2024	89A, School, Main, Giroux		1	7	7	2			0
8/13/2024	119 Jerome Ave				0	5	3	5	15
8/13/2024	123 Third St				0	2	2	4	8
8/14/2024	207 Third St				0	1	2	2	4
8/14/2024	Giroux		2	7	14	10			0
8/15/2024	Basketball, 89A, Station 12		3	8	24	7			0
8/15/2024	105 Third St				0	2	2	4	8
8/15/2024	300 lower Bell Rd				0	2	2	4	8
8/18/2024	Giroux, Second, Douglas		2	7	14	19			0
8/19/2024	Main, 89A		1	8	8	6			0
8/20/2024	600 Clark, Main St		1	8	8	5			0
8/21/2024	Gulch		4	7	28	13			0
8/22/2024	250 Hull Ave				0	1	2	4	8
8/22/2024	Clark, Hull Ave, Gulch Rd		3	5	15	5			0
8/24/2024	Sunshine Hill	1	2	8	24				0
8/25/2024	Walnut Springs		1	4	4				0
8/26/2024	Walnut Springs, Verde Central		2	5	10				0
8/27/2024	648 Holly				0	2	2	4	8
8/27/2024	711 Main St				0	2	2	4	8
8/28/2024	300 Perkinsville Rd		2	6	12				0
8/29/2024	Sunshine Hill water tanks		2	6	12	1			0
8/30/2024	Paradise Ln				0	1	1	4	4
8/29/2024	100 Hill St				0	1	1	2	2
Totals		3	47		149	338	29		56
Town Firewise hours 221		Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support.
Rusty Blair Chief JFD**



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



September 3, 2024

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for August 2024.

During the month of August, the police department responded to 192 calls for service. Of significance, we had several criminal damages to political signs. The victim was the same in each incident. One incident was caught on security cameras set up by the victim and the suspect was identified and cited. We were involved in an agency assist on the Yavapai Apache Tribe land in Clarkdale. This event was a violent domestic. One of our officers deployed a taser and Bolo Wrap. The suspect was apprehended and charged by Yavapai Apache Police. We have received a new parking payment Kiosk from T2 Systems. This is a trial period kiosk. The T2 System uses Verizon for connections and we are hopeful the new kiosk will resolve connection issues we have experienced with the existing vendor. There were no other significant incidents to report.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of August. There were 283 parking citations written and 36 parking violation warnings. There were 72 citations and 29 warnings for various moving traffic violations. Of significance, there were 12 events with either Criminal Speeding or Reckless driving.

For the August 2024 status report, here are the kiosk totals:

August 2024: \$23,269.80
August 2023: \$20,690.30

Current Fiscal year total (July 1, 2024-June 30, 2025): \$47,220.20

Respectfully,

Allen L. Muma
Chief of Police

JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 09/03/2024
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

08/01/2024 to 08/31/2024

Call Type	Totals
10-34 Motorist Assist	1
205 Trespass	1
215 Drug Related	1
240 Assault	1
410 Criminal Damage	5
475 Dog Bite	1
487 Theft	4
500 Welfare Check	3
666A Suicide Attempt / Report	1
692 DUI	1
903 Follow-Up	43
908F Found Property	6
908L Lost or Stolen Property	2
917 Abandoned Vehicle	1
961 Accident - No injuries	1
AA Agency Assist	3
ACPD Assist Clarkdale PD	8
ADPS Assist DPS	4
AF Assist Fire Department	2
AYCSO Assist YCSO	2
BI Background Investigation	2
CA Citizen Assist	1
CAN Child Abuse / Neglect	1
CO Call Out	4
DIS Disorderly Conduct	1
DRAL Dogs Running at Large	2
DUI Driving Under the Influence	2
HAR Harrassment	1
HSE Hampshire Speed Enforcement	1
INFO Information	3
ME Medical Emergency	2
OA Officer Assist	4
OT Oversize Truck	4
PE Parking Enforcement	23
PKM Parking Kiosk Maintenance	6
PS Civil Paper Service	1
REC Reckless Driver	8
SC Security Check	15

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CrimeStar® Law Enforcement Records Management System
Licensed to: JEROME POLICE DEPARTMENT

CFS-002

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 09/03 Item A.
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

08/01/2024 to 08/31/2024

Call Type		Totals
SLC	Street Light Check	4
SS	Suspicious Situation	2
T/S	Traffic Stop	2
TCD	Traffic Control Duties	1
TF	Trip & Fall / Slip & Fall	1
TO	Traffic Offense	4
TRN	Training	4
WA	Warrant Arrest	1
XX8	General Complaints	1
Grand Total for all calls		192

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, September 10, 2024
Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The Regular meeting of the town of Jerome’s Planning & Zoning Commission on 08/20/2024 reviewed and approved an ADA accessibility ramp for 27 Rich Street, to improve access for a wheelchair-bound resident.

Design Review Board- Regular Meeting of the Town of Jerome’s Design Review Board met on 08/27/2024 reviewed and approved new signage for the “Bloom & Eclipse” salon at 527 Main Street, as well as new perimeter fencing to replace previous fencing at 537 School Street.

Code Enforcement-

Minor Code Enforcement conducted during August that was focused on business license renewals and expirations which were resolved without issue.

Administrative Approvals-

No Administrative approvals to report during this period.

Other Business-

Work continues on a wide range of fronts as I try to wrap up projects and set the framework to begin new projects. Many of these projects will have updates to report as soon as they are completed, or moved into the next phase.

File Attachments for Item:

A. Consider Approval of the August 13, 2024, Regular Council Meeting Minutes

Council will consider and may approve the August 13th Regular Council Meeting minutes.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, AUGUST 13, 2024, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

7:00PM (0:26) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Dr. Jack Dillenberg, Issam Sharif and Sonia Sheffield.

Staff present included Town Manager Brett Klein, Zoning Administrator William Blodgett and Administrative Specialist/Accounting Clerk Michele Sharif.

2. FINANCIAL REPORTS

Discussion/Possible Action

7:00PM (0:39) A. Financial Report and Detail Invoice Register Report for July 2024

Council will consider and may approve the financial reports for month ending July 2024.

Mayor Barber introduced the financial reports, inquiring if anyone had questions or comments.

Dr. Dillenberg commented the financials look good.

Vice Mayor Moore moves to approve the financial reports.

Dr. Dillenberg seconded the motion.

Ms. Barber called the question, and the July 2024 Financial Reports were approved.

Motion to approve Financial Reports for July 2024

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

7:01PM (1:08) A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Ms. Barber introduced the Staff and Council Reports. She remarks that Ms. Moore has a question and defers to Mr. Klein for additional overview.

Mr. Klein shares subsequent to his written report he has been working on the interim loan for the wastewater treatment plant and will have bid documents ready for the bank tomorrow. He shared that he also received a call from AZDEQ and believes those calls will increase with the need to get the wastewater treatment plant construction project underway in terms of construction and the construction bids. He says we are doing all we can and had a roadblock with the easements but will continue to work through that.

Ms. Barber asks if we've made any headway on that.

Mr. Klein answers that it's now with the attorneys and we will get an update to report on Thursday.

Ms. Barber defers to Ms. Moore.

Ms. Moore says she didn't realize there was a steering committee going for a rewrite of the zoning code.

Mr. Klein answers that it's not a steering committee but more of a preparation committee, and is in very early stages with only preliminary work being done. He says the Council will see things coming shortly regarding the applicability of the general plan to

it, adding that right now it's Mr. Blodgett, Candace and himself reviewing some things. He finishes informing Council that eventually there will be a committee that will include 2 council members.

Ms. Moore says she wanted to mention regarding fire mitigation efforts, that she's been hearing about insurance costs going up around town. She says she wanted to mention that she might bring it up as a topic of discussion at another meeting.

Ms. Barber asks if she is referring to where it says they met with the forest service.

Ms. Moore confirmed yes.

Ms. Barber shares that this is something they do every year. They map out the area showing where all the burns are, but sometimes when the fires happen around monsoon season it burns an area that they were already going to burn, so they just watch it and keep it contained. She shares we did lose Todd Willard, who is moving on.

Mr. Klein confirms he will be.

Ms. Barber says if there is nothing else, then she will continue with the congratulations. She congratulates Marty Boland, Public Works Director, for 8 years of service effective August 1st, adding we are really lucky to have him. She continues congratulating John McDonald in Town Hall for 19 years of service effective August 8th, sharing that he also takes care of the new public restrooms as well as Town Hall and the other public restrooms in town.

Mr. Klein interjects that he also takes care of the cats.

Ms. Barber thanks John again for 19 years. She continues congratulations to Wendy Schall in the Library for 17 years of service effective August 14th, to Michele Sharif at Town Hall for 1 year effective August 14th, to Leo Shakespeare in the Library for 7 years of service effective August 16th and to Rusty San Felice, Police Department Lieutenant, for 12 years of service August 27th. She says thank you to everyone and every volunteer that helps this town. She points out that there is more than the manager's report included and asks if everyone has had a chance to review all of the reports.

Councilmembers answered yes, they have.

Ms. Barber says that she's going to say something Ms. Moore said at the last meeting. "It's nice to see that we have interest on the Fire Department again with people that have talents that we need." She asks if anyone has anything else.

Dr. Dillenberg moved to approve the Staff Reports

Ms. Barber seconded the motion asking if there is any additional commentary before calling the question. There was none. With five ayes, the motion carried.

Motion to approve Staff and Council Reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

7:05PM (5:51) A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action

Ms. Barber introduced the item reiterating that the report and minutes require no action and are provided for information only. Mr. Blodgett further elaborated that both the Design Review Board and Planning and Zoning meetings were cancelled for July. He said with people out of town and applications not ready everyone got a little summer vacation, but they are being put back to work this month. He informed Council that he had a couple of code enforcement letters to send out and that a few other issues resolved without any additional enforcement necessary. He shared that he is trying to be more proactive on enforcement and is keeping an eye on a few high-profile buildings with a lot of activity going on in town. He shared there was an administrative approval for like-for-like repairs and maintenance at 537 School St. He added that he and Barry (Wolstencroft) are keeping an eye on it and that the applicant(s) seem willing to work with the Town. He said in other business he's had limited success in historical base mapping for GIS system, it involves georeferencing and is a small success he will tout as a win. He finished that his big win this month is that he is wrapping up the Design Review Guidelines; incorporating comments, artwork and getting comments back from SHPO in a timely fashion. He said his hope is to submit it to the Design Review Board at their next meeting for recommendation to Council.

Dr. Dillenberg and Ms. Barber both thank Mr. Blodgett.

Ms. Barber asks if there are any other questions for Will.

There were no other questions. Item 9C was moved up in the agenda to follow the Zoning Administrator report before moving on to Item 5.

7:11PM (11:13) 5. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of the July 9, 2024, Regular Council Meeting; and July 29, 2024, Special Council Meeting Minutes.

Council will consider and may approve the July 9th Regular Council Meeting; and July 29th Special Council Meeting minutes.

Ms. Barber introduced the meeting minutes inquiring if there was any reason that they should be split up for approval.

Ms. Sheffield commented that together is fine.

Ms. Barber asked for other comments questions or corrections. There were none and she moved to approve the minutes from the July 9th Regular Meeting and July 29th Special Council Meeting.

Ms. Sheffield seconded the motion.

Ms. Barber called the question, and the meeting minutes from the July 9th and July 29th meetings were approved with 5 ayes.

Motion to approved minutes from July 9th Regular Meeting and July 29th Special Council Meeting.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

7:11PM (11:52) 6. PETITIONS FROM THE PUBLIC – 2 Petitions

Mayor Barber introduced item 6 stating we do have 2 petitions from the public. She instructed, how this works is you approach the microphone, state your name and have 3 minutes to speak your truth.

1. Andrew Farber and Lori Leachman - past, present and future road conditions on North Dr.

Mr. Farber introduced himself and informed the Council that he and Ms. Leachman constructed a home at 18 North Drive and have been living there since January of 2023. He shared that personally he’s had knowledge of North Dr. for the past 6 years adding it’s always been a poor road, but it is probably in the worst condition it has ever been in presently. He said he’s worked with Marty (Boland) a couple of times and that he brings in AB, however there is a water issue that is irrigating the road out. He continued that the road is 50% hard packed millings that were done in the 90s and explained that when AB gets applied to North Dr. it sits on top of the millings and creates ball bearings. He stated in the last year he’s fallen walking and hurt himself, sharing that he’s been in demolition for 27 years and has been in dangerous situations, and he doesn’t want to be in a dangerous situation at his house. He further shared that he rides motorcycles and when he brings his home, he must go 1-2 mph down the road, adding this year he fell and hurt a rib that took 6 weeks of recovery. He says the AB being applied twice a year is a Band-Aid that isn’t working, sharing he called Marty two weeks ago and that they know the road is in terrible condition. He said it’s been two weeks, and we have ruts in the road that are impassable for a motorcycle. He then shared a story of a person from out of town who had turned onto the road and was scared trying to turn their bike around because they could not go any further. He stated that someone is going to get seriously injured on North Dr. and we need to do something about it.

Dr. Dillenberg signaled that 3 minutes were up.

Ms. Barber thanks Dr. Dillenberg for the stop, and shares that on petitions from the public Council can answer to criticism, state anything that has been said untrue or bring it up at a meeting for further discussion. She points out she lives on Gulch Rd., and it is hideous from the rain, and that Mr. Farber is not the only one in town living on a dangerous road. She asks if Dr. Dillenberg would like it on a future agenda.

Dr. Dillenberg stated yes, he would like it on a future agenda to talk about. He says he is curious to know what it is that we are looking at for repair. Addressing Mr. Farber he asked, is it \$1,000, \$500, \$10,000; from your experience and speaking to Marty what do we think it will cost to get it safe.

Mr. Farber answered something above the AB application that has been done and isn’t working. He said his rough guesstimate is \$10-20,000, however that is not to pave the road, but to bring milling in with some kind of binder. He added prior to that application the road needs to be brushed to see where the hard packing millings are to find out where they need to fill in.

Dr. Dillenberg said about \$10,000 give or take.

Mr. Farber commented he thought it would be more.

Ms. Barber clarified they can’t really discuss it.

Mr. Farber asks if he can make one other statement. With permission granted he states that the wastewater treatment plant is going to impact North Dr. and is probably going to be a 2-year project so we need to improve the road before, and maintain it during, the two year project.

Ms. Moore mentioned that North Dr is scheduled to be dealt with as part of the wastewater treatment plant project.

2. Charles Romberger - legal compliance.

Ms. Barber introduced the second petition.

Mr. Charles Romberger approached the microphone, introduced himself and informed Council that he is a property owner and the owner of two businesses in Town. He said when they first purchased the House of Joy they applied for a restaurant license. He said Rusty, the Fire Chief gave him a verbal list of items that were needed to comply, one of which was installing a 12” water line down Hull Ave, adding it was about a million-dollar project, but was needed to be legally compliant with the water. He said he was told they had issues with sewer compliance, and that they needed to install fire sprinklers. He stated he contacted people that install fire sprinklers and checked the fire rules, finding that they were under the size legally necessary to require

sprinklers, however having had a fire at his own house he absolutely wanted them installed; even though legally it was not necessary. He said everyone he contacted told him they would not do the work here in Jerome, that they had had issues and simply refused to do the work. He stated he had chatted with Jay, who was doing rehab work at Nellie Bly, and were going to have sprinklers installed because they were over the size requiring sprinklers. He said he was told that they found a private contractor who was going to do the job for \$30,000, the contractor was sent a check for \$15,000 however a week later that check was returned, stating issues with Jerome and that they had had legal problems with the Town. Therefore, sprinklers did not get installed there, even though they are legally needed. He shared that John Knight was present at the meeting and had asked that Rusty put the reasons in writing to which Rusty said he would not do that. Mr. Romberger said in the end he was denied a restaurant license and has been denied each year since. He proclaimed this is not legal, not moral and not correct. He further stated there is one business name in the Town Plan, which is the House of Joy, adding the general idea was to have a restaurant like that; one that is a reservation only, as that it was the ideal for the Town. He stated he finds it utterly inappropriate that it continues to happen restating, it's not legal, not moral and not correct.

Ms. Barber acknowledged that Mr. Romberger's 3 minutes were over. She said she is going to respond, sharing that the House of Joy had a parcel behind it that was for parking when it was a restaurant. She shared that before the building was sold, the parcel for parking was sold, and that the building was not being used as a restaurant anymore. It was being used as a gift shop and therefore took away the parking requirement and the sprinkler requirement, that is why it was not able to just go back to a restaurant because it was a gift shop. She continued that now you must check all the boxes of everything needed for a restaurant, one of which is parking and the other being fire suppression. She thanked Mr. Romberger for speaking.

Mr. Romberger then stated that he sent an email to Council earlier in the evening, detailing other issues legally and how it needs to be dealt with.

Ms. Barber answered that Town Hall staff have spent a lot of time, well over 40 hours, trying to facilitate his request and are doing their best.

Dr. Dillenberg asked if there was an exception to be made with the property.

Ms. Barber states to Dr. Dillenberg that this is delicate.

Dr. Dillenberg questioned if it was something worth further discussion

Mr. Blodgett shared that in the time he has been on staff he has not received any formal application to start the process. He shared that he is more than willing to help Mr. Romberger achieve his restaurant goal but there are County health requirements and State requirements that he must do but so far, they haven't gotten that far in the process in the last 2 1/2 years.

Dr. Dillenberg pointed out that Mr. Romberger had left the meeting.

7. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

7:23PM (23:15) A. Consider Resolution No. 672; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Adopting a PSPRS Pension Funding Policy for Fiscal Year 2025

Council will consider and may approve Resolution No. 672.

Ms. Barber introduced Resolution No. 672. She commented that 4 or so years ago it was completely funded and somehow the dynamics changed. She deferred to Mr. Klein for better explanation of what happened.

Mr. Klein stated added staff, further elaborating that the Town is getting on track now. He says the goal was, and always has been, to be fully funded by 2036, adding that there will be many peaks and valleys. He shared that PSPRS doesn't know how many staff we have until the end of the year, and there is a year to two-year lag. He shared we fell a little bit with the hire of Officer MacGregor, and now are catching up. He points out that it fell to 87% funded but the numbers reflected are from the end of December. He informed the Council that we made a \$15,000 catch-up payment and have another \$15,000 in the budget for this fiscal year. He is confident that we are well prepared and considered fully funded and will continue to be with the additional resources added to the budget each year.

Ms. Barber clarified reading "although we have slipped to 87% pensions at 85% funded are considered well-funded and prepared.

Mr. Sharif moved to approve Resolution No. 672

Dr. Dillenberg seconded the motion.

Ms. Barber asked if there was any further discussion before calling the question. Resolution No. 672 was approved with 5 ayes.

Motion to approve Resolution No. 672

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

7:26PM (26:01) B. Consider Resolution No. 673: A Resolution of the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, Declaring and Adopting the Results of the Primary Election Held on July 30, 2024 (Official Canvass)

Council will consider and may approve Resolution No. 673. This resolution will be provided once the election

results have been certified.

Ms. Barber introduced Resolution No. 673. She congratulated everyone behind the dais on the results. She said it looks like everyone is in the same seats. She asks if anyone wants to hear details.

There were multiple answers no.

Vice Mayor Moore moved to approve resolution number 673.

Ms. Sheffield seconded the motion.

Ms. Barber acknowledged the motion and the second, called the question, and Resolution No. 673 is approved unanimously.

Motion to approve Resolution No. 673

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD		X	X			

8. UNFINISHED BUSINESS

Discussion/Possible Action

7:27PM (27:18) A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

Council will be provided an update regarding the proposed community garden and shed and may provide staff direction

Ms. Barber introduced the item and commented that Cole Vasquez was present last time to discuss this. She said that she believes that he and the other people who have been helping in the garden have an idea of where the shed should go, not where it is on the plans. She asks if Mr. Blodgett knew anything about that.

Mr. Blodgett shared with Council that several weeks ago he had reached out to the Community Garden Facebook group seeking someone to spearhead the project so we can finish improvements to build the shed, adding that as of this evening he has yet to have anyone respond to or reach out to him about it. He shared that he is stuck in a loop where he can't do the work and then review his own work, but we are eager to get it done. He further shared that he and Ms. Sharif are ready to get the area staked out, and graded and leveled by hand, so that we can get our Town Crew to help us out with the rest. He shared one concern is that he wants to make sure we have an active garden community rather than make it one more thing that the town crew has to maintain. He said he hesitates to have one more ask of the crew and is desperate for any community garden member who is willing to spearhead this to reach out so we can see this come to fruition.

Ms. Moore commented it looks like someone is working on it, it looks good.

Ms. Barber commented that it looks the best it's ever looked.

Mr. Blodgett shared that is true, however that he is also aware there have been locals that have shown up to volunteer days and people have told help is not needed, so he is unsure of how to read the message.

Ms. Barber asked for the opportunity to reach out to the garden community she knows. She then asked if this could be tabled until the next meeting so at least one person can be present to discuss.

Ms. Moore said she definitely doesn't want to see much crew time put in.

Ms. Barber agreed adding if we need more compost bins or more beds and people are using it now. She further stated the other thing to reiterate is that this is a community garden, if people are showing up to help and people there are kicking them out that's not very community. She shared the upcoming event "Portals in the Park" where everyone will make portals and put them around Town, adding this is the spirit of a town community garden, not this is mine get out. She said she would see if she could help a little bit and do some pushing from her end.

Mr. Sharif said to add that he would love to see someone from the community garden here in front of us to say what they're going to do. Obviously, we are going to support the community, we have people out there that want to do it, but let's see you here presenting it with proper vigor.

Ms. Barber shared she is happy that people spearheaded it because the gate was being opened and the space being used as a dog potty. She said she heard people saying let's get rid of the garden and turn it into a dog toilet, adding if we need a dog park that is another discussion, but the community garden is not it. She further added she has heard of people still opening the gate to let their dog poop in there anyway, so now there is a sign up. She thanked everyone for hearing that, adding they will talk about it in more detail next month.

9. NEW BUSINESS

Discussion/Possible Action

7:31PM (31:38) A. Consideration of a Special Event Liquor License for Jerome Fire Department's Auxiliary Halloween Dance on October 26, 2024

Council will consider and may approve the Special Event Liquor License.

Mayor Barber said that she doesn't really consider this new business, adding this is an event that has been going on for years. She introduced the item adding it has outgrown its home at the Spook Hall by twice or even three times. She said the Fire Department makes it bigger and bigger and now it's down at the basketball courts. She shared that it is a fun event that she attends every year. She said we don't have Rusty here, but we do approve it every year. She asked if anyone had any

questions to ask of Rusty. There were none. She moved to approve the special event liquor license for the Halloween da
Mr. Sharif seconded the motion.

Ms. Barber called the question and with 5 ayes the motion carried.

Motion to approve Special Event Liquor License.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:32PM (32:58) B. Discussion and Possible Action / Staff Direction for Downtown Signage, Including Proposed Public Restroom Sign

Council will consider design alternatives and may provide approval and / or staff direction.

Ms. Barber introduced the item and commented, apologizing, that the proposed sign was ugly.

Ms. Moore shared that she liked it and thought it was self-explanatory.

Ms. Barber agreed it is and if everyone else likes it she won't say no. She further elaborated that when COVID shut everything down people were still coming in droves, so the Town rented some Nice Johns, which were expensive. She said when they took them away people were upset, so we did the best we could in putting in some public restrooms, and now both other places with public restrooms are feeling it, but we can't make everyone happy. She stated we have more restrooms but now we need signage on it telling them about restrooms that have always been there. She expressed understanding that the Town is slow right now, and that the New State Motor Company is not getting as much foot traffic because of the new restrooms.

Ms. Sheffield expressed that making folks aware of other restrooms will probably keep them from piling up and standing outside of one, adding if there is a line, people may consider going to another restroom if they're headed in that direction. She shared that she can state with certainty that the Historical Society bathrooms were getting a lot of use, even prior to becoming public bathrooms, and they were paying the bill for all of the supplies so it would be nice if we could help their tenants still get a little foot traffic because there is a restroom there.

Dr. Dillenberg asked what was being approved.

Ms. Sheffield and Ms. Barber answered that right now they are just discussing and giving direction.

Ms. Barber said she agreed that we need more signage, adding a little while back there was directional signage but it didn't work out as proposed. She shared that there were grand ideas of a map with a QR code, but right now the best we can do is we send you to the Chamber's trolley to get a map, and it's a good map.

Ms. Moore asks if this was the map proposed to put on the restrooms across from the Police station.

Mr. Klein confirmed it was based on the proposal from Scott Hudson at the prior meeting, and this is what staff came up with. He added staff have no recommendation whatsoever and will do whatever Council advises.

Ms. Moore asks if the plan was the make it a larger size and putting it on the side of the building where people go in?

Ms. Barber expressed maybe some bigger arrows. She said it's kind of the same layout as the Chamber map, just not so full.

Ms. Moore thought it was self-explanatory and we don't have to go to any great expense to do it.

Mr. Klein shared he thought Kristen (Muenz) did a good job with it.

Ms. Barber agreed, and said she also wanted to point out there is a sign on the park with the hours it is open, and it looks hideous and needs replacing ASAP.

Ms. Moore added that it hasn't been talked about for a while. She asked when the Town approved the truck parked for the Gold King Mine. She asked if it was town property and doesn't remember how and when the Town let them put the truck there.

Mr. Blodgett shared he had never even investigated it and hesitates to speak on it.

Ms. Moore says she would like it looked into because she thinks the jumble of signs there needs some fixing. She added the more parking sign is tacky and would like a nicer looking sign letting people know that there's parking out past the fire station. She said maybe once we know what the deal is with the truck the new can work more on it.

Mr. Blodgett said he would dig into that further.

Ms. Barber said the truck is kind of hiding behind all the signs as you approach. She said she believes it pre-dates our new fire station. She recalls the truck having been there since her childhood.

Ms. Moore said maybe it was the late 80's, and she recalled the town approved putting a truck there when Gold King opened.

Mr. Klein said we can research and see what we come up with. He said as far as the sign we can get a sign 20 x 32 that is not expensive if you choose to utilize it.

Ms. Barber advised Council to look around at the signs. She brought up the new benches in the park, sharing it has become a cigarette butt heaven up there. She said she doesn't know what needs to be done, but there were signs at one point that said something to the effect of "pick up your trash", she also suggested maybe an ashtray there. She clarified the new benches in the park are wonderful.

Ms. Moore said it would be nice if people wouldn't do that.

Ms. Barber said as far as direction she thinks it was all covered.

Ms. Moore then proposed putting up a sign stating littering is a fine and that cigarette butts are littering.

Ms. Barber said maybe they could look at the area and see where a sign could be placed. She then shared that she noticed the bench donated to the Historical Society has a Yavapai-Apache seal on it. She asked if we got more to put on the benches in the

park.
Mr. Klein confirmed we do have them.
Audience member, Mark Krmpotich, shared the Gold King Mine opened in 1981.

7:08PM (8:21) C. Summary of Responses to the RFQ for Professional Engineering Services and Consideration of an Updated Agreement for Engineering Services Between the Town of Jerome and Southwest Environmental Consultants, Inc.

Council will consider and may approve an agreement for on-call engineering services with Southwest Environmental Consultants, Inc.

Mayor Barber introduced the item and asked Mr. Klein for further explanation.
Mr. Klein states it has been a little over 6 years since our last RFQ for engineering services to see what is in the area. He shared that we are pleased with our current contracted on call engineer, but it is a requirement of the CDBG grant that there has been an RFQ in the past 5 years. He continued, we issued the RFQ to get a Statement of Qualifications, it went out to 19 firms in the area, and we received 2 responses. He shared that one in Flagstaff, Civil Design Engineering Inc, and the other is from our current provider SEC. Both companies have similar experience and qualifications, however SEC has been in business longer and has greater institutional knowledge of the Town of Jerome. He shared they are the closest nearby and we've had no issue with them, so staff recommended approval of their Statement of Qualification and entering a 3-year contract with them, adding it has been reviewed by attorney and is all good.
Ms. Barber says we have been pleased with the service and we like consistency and not having to bring new people up to speed. She said she would approve a 3-year agreement.
Dr. Dillenberg seconded.
Ms. Moore clarifies that Ms. Barber is making a motion.
Ms. Barber states absolutely she moves to approve the 3-year agreement. She asks if anyone else on the council has questions or comments.
Ms. Moore shared all of her dealings have been good.
Ms. Barber called the question and with 5 ayes the 3-year agreement with SEC is approved.

Motion to approve the agreement for Engineering Services between the Town of Jerome and SEC, Inc.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	x		X			
DILLENBERG		x	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			x			

After the vote Mayor Barber moves back to the regular agenda, picking back up with Item 5.

7:42PM (42:15) D. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee

Council will review the resolutions and may provide direction based on Council majority input.
Mayor Barber introduced item 9D. She shared that the mayor usually sits on the committee but unfortunately, she does not have time to go down to the convention, however there is coverage with Mr. Klein, Ms. Sharif and Councilmember Sharif attending. She shared there are normally 4 resolutions, this time it's 6, and is a lot of information. She said she is in support of all the resolutions.
Dr. Dillenberg agreed.
Ms. Barber shared that a couple do not pertain to us, but if the State and the League are pushing for them that she would be in agreement.
Mr. Sharif expressed his agreement.
Ms. Barber said she hopes everyone has fun, and to network and get any and all help we can get.

7:43PM (0:00) 10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.
Ms. Barber introduced to and from the council. She said Council already hear a petition from the public about the roads, she further elaborated that unfortunately we only have so much money and so much staff. She said the Town of Jerome does the best we can do, with our roads that are sometimes like this. She added it is dangerous and you have to do what you need to, to keep yourself prepared, adding Gulch Road is in horrible shape right now. She said if we have the money to patch but you patch too quickly, and a monsoon rolls through then it washes it the dirt they packed in away. She stated she is bringing up the roads, if we can do as much as we can to fix them, or if we need to put it on a future agenda, we can but she has spoken her piece on that.
Dr. Dillenberg added that we ought to look at other funding that might be available that we haven't explored yet.
Ms. Barber agreed and said she believes Mr. Klein is good about looking for all of that. She said any funding we can retain for the town is helpful. She added monsoons wreak havoc on roads like this, but the other thing we could do is pave everything. She shared most people who live on a dirt road already, do not want it paved because it will turn into the Audubon.

Item A.

Mr. Blodgett interjected something to consider regarding the roads is that any major work will have extra steps. He said because of our Landmark status and due to the age of some of the roads they are considered archaeologically significant, which means there will be extra steps to consider which will cause everything to take a little more time.

Ms. Barber says thank you and clarified that we are a National Historic Landmark town, we don't have a district, the whole town is a Landmark as a whole town. She said sometimes people think they have all these plans of what they want to do and think we throw all these roadblocks up, but it is what we do to protect our status as a National Historic Landmark. If you want to live here, then you live with the quirks of being here, it's part of being one of the 400 people that live in this beautiful community. She added we are very tight knit; check on each other and care about each other. She shared that we just lost Mr. De Fonseca of The Bordello. She said it is heartbreaking to continue and continue to lose our residents and our business owners.

Dr. Dillenberg said we accomplish a lot and are going in the right direction.

Mr. Sharif said he's still new but as we talk about funding and roads everything going on, he thought it was mentioned to increase the parking kiosks for money to assist with those things.

Ms. Barber said that is something we usually talk about at budget which is in April.

Mr. Kelin said we'll have a goal setting meeting sooner than that.

Ms. Moore said she is happy to live on a dirt road and doesn't ever want her road paved. She shared that she has been hearing about people's insurance on their homes and commercial buildings going sky high due to flood or fire risks, adding it's probably happening all over the country. She said she would like to investigate if there is anything we can do as a community to have any effect on that. She shared she thinks we have a great Firewise program, but this is killing a lot, it's raising the rents here in particular so that nobody can afford the rent.

Ms. Barber shared we are a national Firewise recognized community and doesn't know if insurance companies realize that.

Mr. Krmpotich asks if it doesn't mean anything to them.

Mr. Sharif shared that his house fell into that.

Ms. Moore said it raises mortgage payment and makes it harder to buy homes.

Mr. Sharif shared that he had a thought for that. He says he doesn't know if it's possible, but for example smaller companies will group together for better rates on services like health insurance. He wasn't sure if we could investigate something like that where businesses or a community could come together as an entity.

Ms. Barber commented that is interesting and asked if Mr. Klein could investigate leveraging the national Firewise status or anything like that.

Mr. Klein said yes, adding the Town needs to stay out of it. He said to Mr. Sharif's point that the Amish community and others like it do that, so there is a way for it to be done but it needs to be driven by the business owners.

7:51PM (51:13) 11. ADJOURNMENT

Dr. Dillenberg asks if he can motion to adjourn.

Ms. Barber seconded his motion, inquiring if there was any additional discussion. There was none.

Ms. Barber called the question, and the meeting was adjourned at 7:51 p.m.

Motion to adjourn at 7:51p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X				
DILLENBERG	X					
MOORE						
SHARIF						
SHEFFIELD						

APPROVE:

ATTEST:

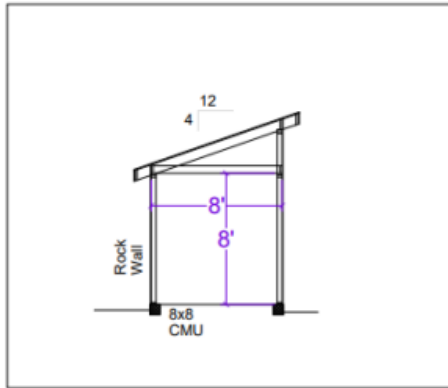
Alex Barber, Mayor

Brett Klein, Town Manager

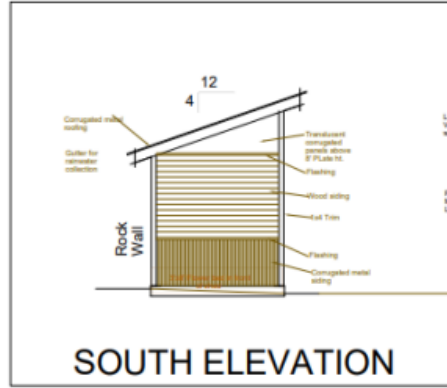
File Attachments for Item:

A. Discussion and Update / Possible Direction Regarding the Proposed Community Garden and the Community Garden Shed

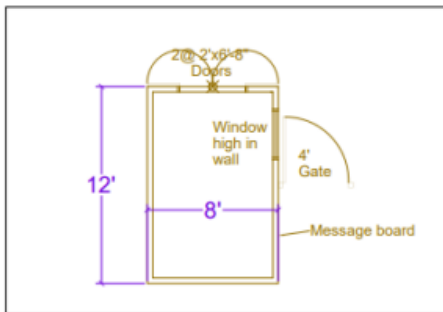
Council will be provided an update regarding the proposed community garden and shed, and may provide staff direction



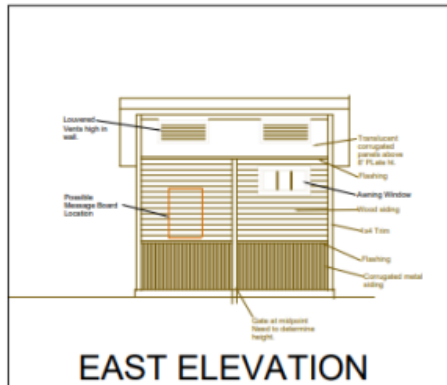
SHED SECTION



SOUTH ELEVATION



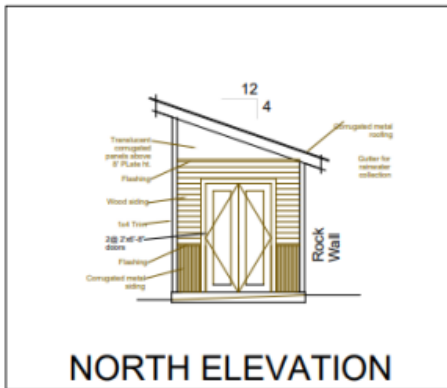
SHED PLAN



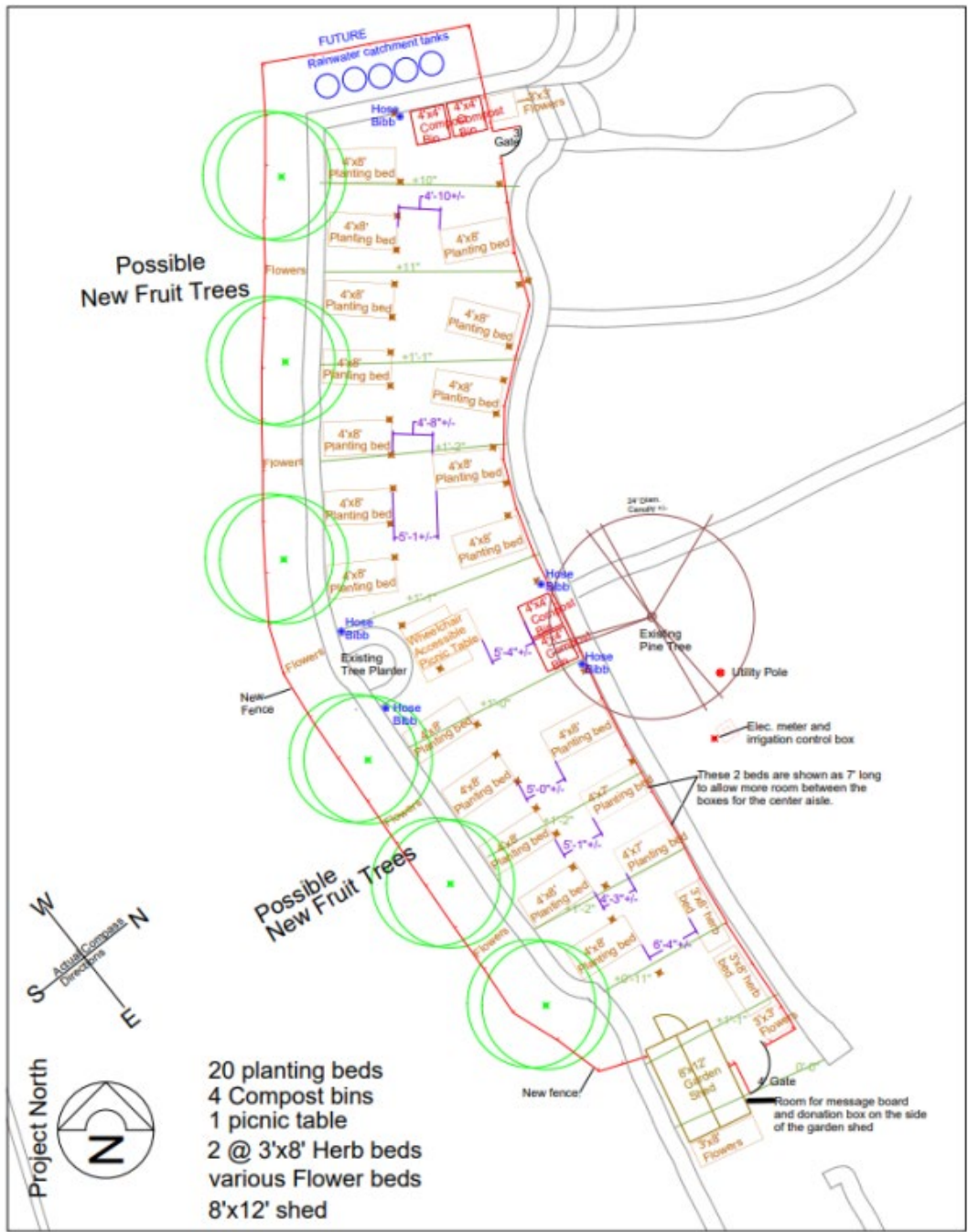
EAST ELEVATION

Jerome Community Garden
Proposed Garden Shed
Option 2

Date: 2020-08-20
Drawn by: WIM
Scale: 1/8" = 1'-0"



NORTH ELEVATION



Proposed Community Garden Plan w/ 4'x8' planting beds (2@7')

Date: 2020-08-19

Drawn by: WIM

Scale: 1/16"=1'-0" +/-

File Attachments for Item:

A. Consideration and Possible Staff Direction Regarding USDA-RD Interim Loan Financing for the Upgraded Wastewater Treatment Plant

Council will be presented with results and options from the request for bank bids for the interim loan, and may provide staff direction.



September 3, 2024

Brett Klein, Town Manager / Clerk
Town of Jerome
600 Clark Street
P.O. Box 335
Jerome, AZ 86331

RE: Interim Financing Lender



1820 East Ray Road
Chandler, AZ 85225
888.885.9621

pfm.com

Dear Mr. Klein,

On Thursday, August 14, 2024, the Town of Jerome (the “Town”) distributed a Request for Proposal (“RFP”) to banks interested in providing interim financing for the Town’s upcoming \$1,819,000 USDA Rural Development Loan. The interim financing will be a short-term loan to fund a portion of the construction for the Sewer Rehabilitation Project and repay the Arizona Community Foundation loan. Additionally, a \$4,830,000 USDA Grant will fund a portion of the project. The interim loan will be paid off with the proceeds from the USDA long term loan with an interest rate of 1.25%.

The following financial institutions were contacted regarding the RFP:

- CoBank
- Rural Water Financing Agency
- National Bank of Arizona / Zions Bank
- Foothills Credit Union
- OneAZ
- BMO
- Piper Sandler
- Hilltop Securities

The Town received bids from the following banks:

- CoBank
- Rural Water Financing Agency (RWFA)

PFM calculated and estimated the interest costs and summarized the information in the table below:

	CoBank	Rural Water Financing Agency
Interest Rate:	6.77% (SOFR + 1.45%)	4.95%
Rate Type:	Variable	Fixed
Note Amount:	\$1,819,000	\$1,819,000
Est. Interest Cost:	\$213,156	\$174,829
Origination Fee:	\$5,000	\$0
Total Cost:	\$218,156	\$174,829
Maturity	October 1, 2026	October 1, 2026
True Interest Cost	5.99%	4.95%

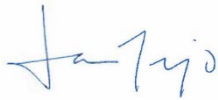
Observations and Considerations:

- The size of the loan was too small for some banks to submit bids. The responses received were from banks that are familiar with USDA Rural Development Loans.
- Based on the interest rates indicated on the proposals received by the Town, RWFA appears to be the lowest cost of borrowing by approximately \$43,328.
- RWFA's interest rate is locked through November 1, 2024 and would be fixed for the term of the loan.
- The Town will have the opportunity to earn interest on its loan proceeds.
- CoBank's term sheet includes a variable rate that resets daily.
- All the estimated interest costs are subject to change based on the specific terms of each proposal and the actual draw schedule on the loan.
- The term sheets from RWFA and CoBank are attached for additional information.

In discussion with Town Staff and Bond Council, PFM is comfortable recommending the Town Council move forward with additional discussions using RWFA as the lender for the interim loan.

Sincerely,

PFM Financial Advisors LLC



Jaime Trejo, Senior Managing Consultant
44 Montgomery Street, 3rd Floor
San Francisco, CA 94104
trejoj@pfm.com | 415.393.7254 Office



RAYMOND JAMES®

August 22, 2024

Mr. Brett Klein
Town of Jerome

Mr. Tim Stratton
Stratton Law Firm

Mr. Jaime Trejo
PFM

Mr. Darren Hodge
PFM

Via Electronic Mail: b.klein@jerome.az.gov
tim@thestrattonlawfirm.net
trejoj@pfm.com
hodged@pfm.com

Dear Mr. Klein, Mr. Stratton, Mr. Trejo and Mr. Hodge:

On behalf of our client, the Rural Water Financing Agency (the “Agency” or “RWFA”), Raymond James & Associates, Inc. (“Raymond James”), is pleased to submit our interim financing proposal for the Town of Jerome’s (the “Town”) water and wastewater project. The Agency and Raymond James propose to provide the Town with the lending capability, public finance expertise, USDA experience, and a proven history of providing USDA interim financing for over **1,350** similar projects (Utilities and Community Facilities) throughout the country for more than **\$6,400,000,000**.

✓ **LENDING CAPABILITY & USDA EXPERIENCE:** The Agency is a public agency designed to allow its borrowers to finance their projects on an interim basis. The Agency, its predecessor, and Raymond James have been providing USDA interim loans to borrowers since 1995. To date, 100% of the 1,350+ interim loans have been taken out successfully by USDA. While these statistics are not available, we believe this experience far surpasses any other firm or issuer in the country over the same period for these types of projects.

✓ **EXPERIENCED TEAM:** The Raymond James bankers dedicated to the Agency and its borrowers are some of the most experienced in the business with a deep understanding of municipal finance, ratings, USDA finance, economic factors, etc. This experience has led to the team’s development of innovative financing structures, pre-marketing and marketing programs, and overall efficient program management. The Rural Water Financing Agency team is comprised of professionals that understand the inner workings of municipal operations and finance. Gary Larimore serves as President of the Rural Water Financing Agency and is the former Executive Director of the Kentucky Rural Water Association (40+ years).

✓ **FINANCIAL STABILITY:** Raymond James currently has more than \$4.3 billion in equity capital, including \$405 million in excess net capital. Unlike many firms that have suffered instability, Raymond James, because of our conservative nature, has continued to prosper in the current turbulent financial market. Our strong capital position gives us maximum flexibility to aggressively price and support the Agency’s notes in difficult markets, which leads to a lower loan rate capability to the Agency’s borrowers.

✓ **ARIZONA PRESENCE:** Raymond James is a proud member of many local communities in Arizona, with over 250 employees in 27 cities such as Prescott, Flagstaff and Phoenix, who cover more than 63,000 Arizona retail accounts, including over 750 in Yavapai County alone.

The Agency and Raymond James have all the necessary resources, skills and capabilities to successfully execute a loan solution to the Town for its project. On the following pages we have included estimated rates and terms and a flow chart of the RWFA interim financing process. We will send our loan documentation package separately to Tom Stratton at The Stratton Law Firm.

We very much look forward to working with you and your financial management team. Thank you for the opportunity to provide our unique qualifications. If you have any questions about our proposal or credentials, please do not hesitate to contact me or Gary Larimore. In addition, you may view our websites at RJUSDAFinance.com and RuralWaterFinance.com for more information.

Respectfully submitted,



Nick Roederer
Managing Director
Raymond James


NICK ROEDERER
Managing Director
Public Finance

RAYMOND JAMES

4969 US Hwy 42, Suite 1600
Louisville, KY 40222

T 502.560.1274 Nick.Roederer@raymondjames.com

GARY LARIMORE
President



1151 Old Porter Pike
Bowling Green, KY 42103

T 270.535.5921 Gary@ruralwaterfinance.com

II. Proposed Interim Financing

a. Loan Rate and Terms

Proposed Financing Rate & Terms	Series 2024 BAN
Lender	Rural Water Financing Agency
Borrower	Town of Jerome, AZ
Amount	\$1,819,000 (maximum amount will be the USDA loan amount)
Debt Instrument	Loan Agreement and Note
Trustee	Regions Bank
Estimated Closing Date	Approximately October 22, 2024, or other date as mutually agreed upon
Maturity Date	October 1, 2026 and the Agency can extend at the same rate until April 1, 2027
<u>Fixed</u> Interest Rate (Tax-Exempt)	4.95% This interest rate is locked through 11/1/24 and it includes all of the Agency's costs.
Closing Costs and Legal Fees	\$0 from the Agency and its Finance & Legal Team
Premium/Discount	None
Call Feature	Callable without penalty after November 1, 2025
Principal Payable	At Maturity
Interest Only Payments	20 th of every month (capitalized within loan amount).
Security	Pledge of USDA loan proceeds (USDA Takeout Letter)
Default Rate, Future interest rate adjustments	None, the loan rate will be fixed
Accounts at Trustee	Project Fund Account and Capitalized Interest Account (funded with loan proceeds to pay interest through maturity)
Estimated Earnings Rate	5.21% (estimated as of August 21, 2024 and assumes a AAA-rated government money market fund). This rate will generate earnings on the Town's funds until they are drawn down for construction. The Town will be able to keep all earnings if it meets the IRS exemptions for rebate. If the Town does not meet those IRS exemptions, a rebate calculation would need to be completed to see if the Town had positive arbitrage and would owe a rebate to Treasury. We can explore some fixed rate investments if desired by the Town and its Finance Team.

August 21, 2024

TO: Brett Klein – Finance Director Town of Jerome

Subject: CoBank Proposal for USDA Interim Financing

On behalf of CoBank, ACB, I am pleased to present for your review the following Non-Binding Summary of Terms and Conditions.

Borrower	Town of Jerome
Purpose	Interim construction financing for USDA RD funded projects
Interim Note Amount	\$1,819,000 (up to RD Direct Loan Amount); multiple advance
Interest Rate*	Tax-exempt Variable Rate: Daily SOFR plus 1.45% (currently 6.77%)
Term	Up to 36 months after closing to meet project construction period
Prepayment penalty	None for variable rates
Borrower Legal Fee	Amount necessary for Bond Counsel to provide legal opinion, tax opinion (only for tax-exempt financings) and issue debt instruments.
Lender Legal Fees	\$5,000
Payment Frequency	Monthly interest paid on amount advanced during construction
Repayment	Principal due at maturity or immediately upon receipt of USDA RD direct loan funds
Security	Junior lien on revenues of the water/wastewater system
USDA RD documents required	Letter of Conditions and related addendums

*Interest Rates quoted are subject to interest rate changes that may occur based upon market conditions.

This Non-Binding Summary of Terms and Conditions (this “**Summary**”) is being presented to the **Borrower** by **CoBank, ACB** (“**CoBank**”) for information and discussion purposes. This Summary is not a commitment or offer to provide the credit outlined above but an expression of interest on the part of CoBank in providing the credit. A commitment to provide credit will only arise upon CoBank’s issuance, and the Borrower’s acceptance, of a formal Commitment Letter. This Summary is strictly confidential and may not be released to or discussed with any third party without CoBank’s prior written consent.

Sincerely,

Michael Griffiths
Vice President – Water Infrastructure Financing
mgriffiths@cobank.com
720-520-6261

File Attachments for Item:

B. Consideration of an Updated Request for the Previously Approved Special Event Permit Application for Jerome Chamber's Music and Arts Festival

Council will consider and may approve the requests for the Special Event which includes moving up the time of set-up and adding an additional tent to the upper park.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Permit # J24-0026

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at **(928) 634-7943**.

Town Use Only

Date Submitted: 5/1/24 Fee: \$125.00 Date Paid: _____
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: _____ Comments: _____

*Fire Inspector:
 Approve Deny Date: _____ Comments: _____

*Zoning Administrator:
 Approve Deny Date: _____ Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	<u>\$25 per day</u>	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	<u>\$100</u>
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable).
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

Applicant Information

Applicant's Contact Information

Name of Applicant Dylan Jung Date: 5/1/24

Name of Organization/Sponsor Jerome Chamber of Commerce

Federal Tax or 501 (c)(3) Number 86-0642740

Business Mailing Address PO Box K

City Jerome State AZ Zip 86331

Business Email dylan.jeromechamber@gmail.com

Business Phone # 928-202-8144 Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Ginger Mackenzie Phone _____

Name _____ Phone _____

Emergency contact for Event*

Name Dylan Jung Phone _____

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Jerome Music & Arts Festival

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 09/14/24 Time 11am - 10pm End: Date 09/15/24 Time 11am - 7pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 09/13/24 8am To 09/13/24 7pm
Date Time Date Time

Tear-Down Date/Time: From 09/16/24 8am To 09/16/24 noon
Date Time Date Time

Number of expected/estimated Participants 1000-1,500

Will an admission or registration fee be charged? YES NO Fee \$ 10 per day

Please briefly describe the event:
The Jerome Music and Arts Festival will take place at numerous venues around town, but will focus on a paid admission and main stage at the basketball courts, very similar to the Fireman's Ball. We would also like to utilize the Upper Park for a couple musical acts (no stage) and artists in the park.

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO

If yes, which property? basketball courts next to sliding jail for main tent, upper park for free admission events

If no, what is the **physical address** for the event? _____

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

YES NO

**All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Medium sized PA system within a large tent at basketball courts. Small PA system at Upper Park location.

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

No extra electrical requirements needed, but will work with Fire Chief Rusty to be in compliance.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Additional parking and shuttles will be available, and directing people to the 300 level lot, as well as the Old Jerome High School.

Will the use of portable restrooms be necessary during the event?

YES NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Our volunteers will help to monitor and dispose of extra trash.

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

Community outreach has already begun but we are postponing the original date to this one. Social media is the primary source right now.

**This page intentionally left blank (insert Site Plan(s) here) **



Jerome Music & Arts Festival • Sept. 14-15 • 11am - 10pm
•Event would be ticketed in this location, with proper ID checks from security and staff. Anyone serving beer & wine will be certified TIPS trained.



Jerome Music & Arts Festival • Sept. 14-15 • 11am - 7pm

- Red dots indicate numerous artists painting in park
- Performer area for 2-3 acts per day (no stage)
- Event is free and open to the public (all ages)



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Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Dylan Jung (Jerome Chamber of Commerce)

Address: _____

Telephone: _____

If applicant is an organization, list officers:

Name	Address	Telephone
Ginger Mackenzie	Jerome, AZ	
Ingrid Sarris	Clarkdale, AZ	
Dylan Jung	Cottonwood, AZ	

Requesting the use of:

- UPPER PARK (Parcel 401-06-156)
- LOWER PARK/SLIDING JAIL (Parcel 401-06-075)
- COUNCIL CHAMBERS (Parcel 401-10-002)
- 300 LEVEL PARKING LOT (Parcel 401-03-015L)
- MIDDLE PARK (Parcel 401-06-015)
- ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: September 14-15

Rain Date: n/a

Hours of Use: 11am-10pm Approximate # of people: 1000

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Dylan Jung
Signature
5/1/24
Date of application

Dylan Jung
Print Name

Address

Telephone

Special Event Hold Harmless and Indemnification Agreement

I, Dylan Jung (Jerome Chamber of Commerce) (*[Insert Company Name]* ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for *[Insert description of event]* ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 1st day of May, 2024.

Signature: _____ 

Printed Name: Dylan Jung

Witness Signature: _____

Printed Name: _____

File Attachments for Item:

C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application

Council will consider and may approve the special event permit.

Maricopa OF JEROME, ARIZONA

OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943



Found
Incorp

Need certificate of insurance / Town?

Permit #

Permit Application

...wn of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: 8/28/24 Fee: _____ Date Paid: _____
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: _____ Comments: _____

*Fire Inspector:
 Approve Deny Date: _____ Comments: _____

*Zoning Administrator:
 Approve Deny Date: _____ Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable).
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

Applicant Information

Applicant's Contact Information

Name of Applicant Jerome Scott Hudson Date: 8/29/24
Name of Organization/Sponsor Jerome Historical Society
Federal Tax or 501 (c)(3) Number _____
Business Mailing Address PO Box
City Jerome State AZ Zip 86331
Business Email Administrator@Jeromehistorical society.com
Business Phone # _____ Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Scott Hudson Phone _____

Name _____ Phone _____

Emergency contact for Event*

Name _____ Phone _____

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Martachis

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 10/12 Time 11:00 am End: Date 10/12 Time 1 pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 10/12 10 am To 10/12 11 am

Tear-Down Date/Time: From 10/12 1 PM To 10/12 1:30 pm

Number of expected/estimated Participants 100-150

Will an admission or registration fee be charged? YES NO Fee \$ _____

Please briefly describe the event:
Martachis performing on the steps in front
the street in front of the steps on main st.

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO

If yes, which property? _____

If no, what is the physical address for the event? _____

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

YES NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

1 speaker pointing towards the steps/park

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

will need power from the upper park

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Closure of the parking spaces in front
of the steps

Will the use of portable restrooms be necessary during the event?

YES NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

**This page intentionally left blank (insert Site Plan(s) here) **

File Attachments for Item:

D. Consideration of a Special Event Permit Application for Jerome Historical Society's Blues Festival Benefit

Council will consider and may approve the permit for the Special Event.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Permit # _____

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: 8/21/24 Fee: 175⁰⁰ Date Paid: 8/21/24
 Paid via: Check # _____ C.C. Cash

Special Event Approvals

Town Manager:
 Approve Deny Date: _____ Comments: _____

*Fire Inspector:
 Approve Deny Date: _____ Comments: _____

*Zoning Administrator:
 Approve Deny Date: _____ Comments: _____

*Police Chief:
 Approve Deny Date: _____ Comments: _____

*Building Inspector/Public Works:
 Approve Deny Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75 \$100
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- 1. Completed Special Event Permit Application.
- 2. Completed Application for Facility Use (if applicable). *N/A - Spook Hall (UHS property)*
- 3. Completed Hold Harmless Agreement of Indemnification. *N/A - Spook Hall (UHS property)*
- 4. Completed Site Plan in 8 1/2" x 11" or 8 1/2" x 14" format that includes: *- Spook Hall (UHS property)*
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- 6. Liquor License (if applicable).
- 7. Liquor Liability Insurance (if applicable).
- 8. Health Department Approval (if applicable).
- 9. All other permits required by County or State Agencies.
- 10. Permit filing fee.
- 11. Written approval from Police Chief/Fire Inspector (if applicable).

Applicant Information

Applicant's Contact Information

Name of Applicant Jerome Historical Society Date: 8/21/24

Name of Organization/Sponsor Scott Hudson

Federal Tax or 501 (c)(3) Number 86-0145678

Business Mailing Address PO Box 156

City Jerome State AZ Zip 86331

Business Email scott@JeromeHistoricalSociety.com

Business Phone # 9286341066 Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Scott Hudson Phone _____

Name _____ Phone _____

Emergency contact for Event*

Name SAA Phone _____

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Blues Festival Benefit

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 11/9 Time 12:00 pm End: Date 11/9 Time 6:00 pm

Start: Date: _____ Time _____ End: Date _____ Time _____

Start: Date: _____ Time _____ End: Date _____ Time _____

Set-Up Date/Time: From 11/9 8am To 11/9 12pm
Date Time Date Time

Tear-Down Date/Time: From 11/9 6pm To 11/9 9pm
Date Time Date Time

Number of expected/estimated Participants 300-350

Will an admission or registration fee be charged? YES NO Fee \$ 15

Please briefly describe the event:
Benefit for the Jerome Historical Society
3 Blues bands will play sets

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES NO

If yes, which property? _____

If no, what is the physical address for the event? 260 Hull Ave
Spook Hall

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

YES NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

Event Details Continued

Will Alcohol be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

YES NO By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

YES NO

Please provide a brief description of outdoor/amplified sound to be used:

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

YES NO

Please provide a brief description of the electrical requirements for the event:

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

YES NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

YES NO

**Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

YES NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

YES NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Will the use of portable restrooms be necessary during the event?

YES NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

YES NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

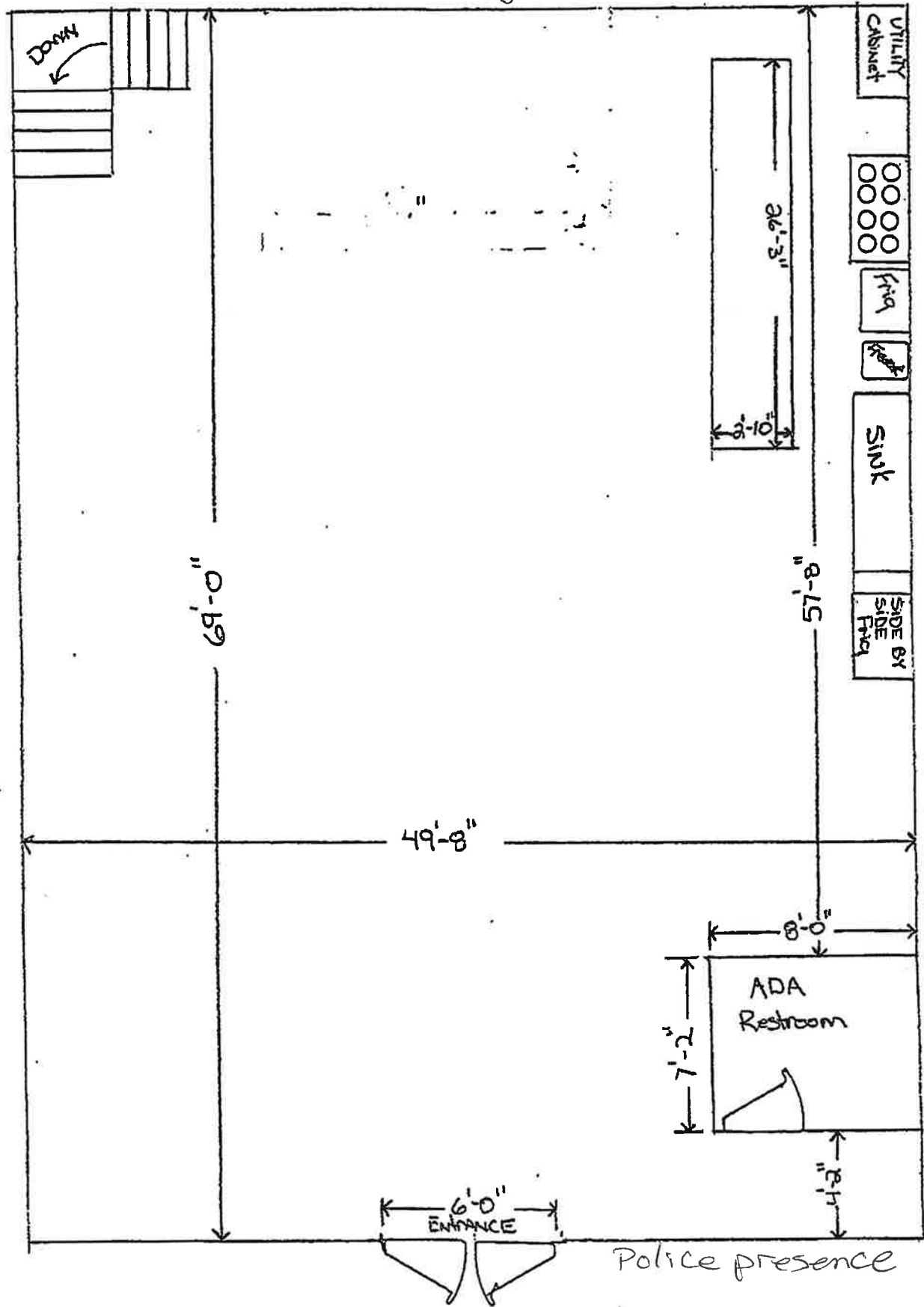
YES NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

SPOOKHALL INTERIOR LAYOUT

Item D.

Occupancy: 350



**This page intentionally left blank (insert Site Plan(s) here) **

File Attachments for Item:

E. Consideration of a Request from the Owners of The Little Daisy to Paint the Dumpster That is Contracted for Through the Town, at Their Expense

Council will review the design, consider the request and may make a decision, and / or provide staff direction.



Little Daisy

JEROME 1918





Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item E.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consideration of a Request to Paint the Town’s Rented Dumpster by the owners of The Little Daisy**

MEETING DATE: September 10, 2024

Summary:

Staff received a request from the owners of The Little Daisy to paint their assigned dumpster from the Town with fresh paint and their logo. This is a Town Council decision, but generally it is not a good practice to allow any private citizen or entity to adjust Town property for a variety of reasons. One option the Council could consider is the item could be offered for sale through a bidding process and if their bid was the best they could own the dumpster and decorate it accordingly. Another option that I provided them would be to make an enclosure for the dumpster and decorate it as they desire as long as it remained easily accessible to the Town crew. Or, the Council could approve or deny the request as it stands.

Fiscal Impact:

N/A.

Recommendation:

Staff recommend denying this request and providing them with more feasible options.

File Attachments for Item:

F. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements

Council will consider and may approve the IGA for Fiscal Year 2024-2025.

INTERGOVERNMENTAL AGREEMENT
 BETWEEN
 THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE
 TOWN OF JEROME
 FOR THE FISCAL YEAR 2024-2025 FINANCIAL CONTRIBUTION
 FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
 IMPROVEMENTS

THIS INTERGOVERNMENTAL AGREEMENT BETWEEN THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE TOWN OF JEROME FOR THE FISCAL YEAR 2024-2025 FINANCIAL CONTRIBUTION TO THE TOWN FOR FLOOD CONTROL IMPROVEMENTS (the “Agreement”) is entered into, effective this 18th day of September 2024, between the Yavapai County Flood Control District, a political subdivision of the State of Arizona (the “DISTRICT”), and the Town of Jerome, Arizona, a municipal corporation of the State of Arizona (the “TOWN”). The District and the Town are sometimes collectively referred to as the “Parties” or individually as a “Party.”

RECITALS

WHEREAS:

- A. The DISTRICT is a special taxing district legally created in the State of Arizona and organized by Yavapai County to include and govern its jurisdiction.
- B. The DISTRICT administers the Federal Emergency Management Agency (“FEMA”) Regulations under the National Flood Insurance Program.
- C. The Yavapai County Board of Supervisors is the Board of Directors of the DISTRICT.
- D. The TOWN lies within the legal boundaries of the DISTRICT.
- E. The DISTRICT, the TOWN, and Yavapai County (“County”) are separate and distinct political subdivisions, but each can provide for the benefit of the other(s), for the benefit of public health, safety, and welfare, and other public purposes.
- F. The DISTRICT and the TOWN have authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes (“A.R.S.”) § 11-952, § 48-3603, and § 9-240, and TOWN’s Code.
- G. Among other things, the DISTRICT receives tax proceeds as general funding for the planning, construction, and maintenance of flood control improvements.
- H. Under the budgeting process for the DISTRICT, a category of “Contributions” (hereinafter “Funds”) has been established, setting aside monies that may be utilized by the various political subdivisions located within the boundaries of Yavapai County.

- I. The DISTRICT has approved and budgeted Funds to provide funding assistance for flood mitigation work and is authorized to expend such Funds for flood control projects (including storm water control) to political subdivisions for projects so long as the projects are flood or drainage related, cost-effective, a benefit to the County, the DISTRICT, and the political subdivision and are in accordance with FEMA regulations.
- J. The TOWN has experienced storm water control and flooding problems for a number of years in various locations and seeks to mitigate such problems to increase safety and protect public and private property and persons within the TOWN.
- K. The TOWN seeks to improve its storm water control, make drainage improvements, and/or mitigate flooding problems by constructing any or all of the following drainage improvements within the Incorporated Town limits (hereinafter collectively referred to as the “Project”):
- General Drainage Improvements as Determined by the Town
- L. The TOWN desires to receive DISTRICT Funds for the 2024-2025 fiscal year to be used for its Project.
- M. The DISTRICT has budgeted Funds to support the Project in an amount not to exceed **Fifty-Five Thousand Dollars (\$55,000.00)** for fiscal year 2024-2025 which begins on July 1, 2024.

AGREEMENTS

NOW THEREFORE, for good and valuable consideration, including consideration of the mutual promises, terms, and conditions hereinafter set forth, including the mutual promises and obligations to be performed by the Parties hereto, IT IS AGREED BETWEEN THE TOWN AND THE DISTRICT AS FOLLOWS:

I. PURPOSE

The purpose of this Agreement is to authorize the DISTRICT to pay and contribute to the TOWN Funds in support of the TOWN’s Project. Such funding for fiscal year 2024-2025 shall not exceed **Fifty-Five Thousand Dollars (\$55,000.00)**.

II. COMMENCEMENT, DURATION, AND TERMINATION

The effective date is as set forth on page one (1) of this Agreement. Performance under this Agreement shall commence following the effective date and shall terminate upon the earliest of:

- A. The completion of the Project as determined by the TOWN;
- B. The exhaustion of the Funds allocated to the TOWN for the Project;
- C. June 30, 2025; (however, the TOWN shall have until July 31, 2025, to request Funds and the DISTRICT shall provide Funds as described in this Agreement); or
- D. The mutual agreement of the Parties.

If this Agreement terminates for any reason, any unused portion of the Funds shall not be available to the TOWN without further agreement of the Parties.

III. RESPONSIBILITIES OF PARTIES

A. The TOWN shall:

1. Be solely responsible for the design, engineering, bidding, right-of-way acquisition, supervision, construction, inspection, administration, and project management of the Project and for contracting directly for all Project work.
2. If plans are used to bid, provide the DISTRICT a copy of the final Project plans.
3. Use the Funds for the Project in fiscal year 2024-2025.
4. Use the Funds exclusively for costs associated with the Project described above.
5. When requesting Funds from the DISTRICT, provide detailed invoices with supporting documentation for the request(s).
6. Request Funds from the DISTRICT on or before July 31, 2025 (for work completed in fiscal year 2024-2025).
7. Be responsible for the proper disbursement of the Funds provided by the DISTRICT.
8. Be responsible for maintaining the Project and the resulting improvements.

B. The DISTRICT shall:

1. Make Funds available to the TOWN for the Project as approved by the Board of Directors.
2. Provide funding as available and appropriate upon proper request(s) by the TOWN.
3. Pay properly invoiced requests monthly or on an alternate schedule as agreed to by the TOWN and DISTRICT.
4. Pay properly invoiced requests for work completed by the TOWN in fiscal year 2024 -2025 so long as TOWN's requests are received by the DISTRICT on or before July 31, 2025.

C. The DISTRICT and TOWN mutually agree:

1. That they recognize the Funds to be used by Parties pursuant to this Agreement are tax funds. The agreements herein for funding are based upon projected tax funds to be received. In the event the projected income is not received, there is the possibility that some or all of the Funds anticipated by this Agreement and set forth herein will not be available. All monetary obligations under this agreement shall be subject to annual budget approval of the respective governing bodies of the parties. A failure of either party's governing body to approve funding for payment of any obligation hereunder shall constitute grounds for termination of this agreement.
2. The Project is the sole responsibility of the TOWN, and not of the DISTRICT or the County. All real property upon which the Project work will occur is within the TOWN limits and not owned or under the control of the DISTRICT or County.

IV. INDEMNIFICATION

To the fullest extent permitted by law, the TOWN agrees to defend, indemnify, and hold harmless the DISTRICT, its Board of Directors, officers, employees, agents, or other representatives, the County, its Board of Supervisors, officers, employees, agents, or other representatives from any and all claims for damages or otherwise arising under this Agreement and from any negligent acts of the Town, its officers, employees, agents, or other representatives; provided, however, that the Town shall not be obligated under this Article IV for claims arising out of negligent acts or omissions of the District. This Indemnification provision shall survive the termination of this Agreement.

V. OTHER PROVISIONS

- A. NOTICE. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by certified mail, return receipt requested, addressed as follows:

TOWN OF JEROME
Town Manager
600 Clark Street
P. O. Box 335
Jerome, AZ 86331

DISTRICT
Yavapai County Flood Control District Director
1120 Commerce Drive
Prescott, AZ 86305

- B. ENTIRE AGREEMENT. This Agreement represents the entire understanding between the parties with respect to the subject matters herein, and may be amended, modified, or waived only by written instrument signed by both Parties.
- C. CONFLICT OF INTEREST. This contract is subject to the cancellation provisions of A.R.S. § 38-511.
- D. SEVERABILITY. In case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.
- E. NON-DISCRIMINATION. The Parties shall comply with Executive Order 2023-01, which mandates that all persons, regardless of race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status.

DETERMINATIONS OF COUNSEL
FOR THE
INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE
TOWN OF JEROME.

FOR THE FISCAL YEAR 2024-2025 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENTS

Pursuant to A.R.S. § 11-952, the foregoing Agreement has been submitted to the undersigned Attorney for the Town of Jerome. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona and the Town of Jerome.

Town Attorney Date
Town of Jerome

Pursuant to A.R.S. § 11-952, the foregoing Agreement has been submitted to the undersigned Attorney for the Yavapai County Flood Control District, Arizona. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Yavapai County Flood Control District.

Deputy County Attorney Date
Flood Control District