



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

---

## AGENDA

### REGULAR COUNCIL MEETING - AMENDED 6/4/25 OF THE TOWN OF JEROME

COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, JUNE 10, 2025, AT 7:00 PM**

---

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

*We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.*

#### 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

#### 2. FINANCIAL REPORTS

Discussion/Possible Action

##### A. Financial Report and Detail Invoice Register Report for May, 2025

Council will consider and may approve the financial reports for month ending May, 2025.

#### 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

#### 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

**5. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the May 13th, 2025, Special and May 13, 2025, Regular Council Meeting Minutes, and May 27th Special Council Meeting Minutes**

Council will consider and may approve the May 13th, Special and Regular Council Meeting minutes, and May 27th Special Council Meeting Minutes.

**6. PETITIONS FROM THE PUBLIC**

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**7. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consider Resolution No. 677, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 677.

**B. Consideration of First Reading of Ordinance No. 494, Amending Article 10-3, Special Events, Section 10-3-2 Permit Required**

Council will consider and may approve the first reading of Ordinance No. 494.

**8. UNFINISHED BUSINESS**

Discussion/Possible Action

**A. Discussion Regarding the Town's Notice of Intent to Increase Certain Existing Fees Related to Parking and Police (Traffic Escort) Services**

Staff will update Council regarding the timeline and process.

**9. NEW BUSINESS**

Discussion/Possible Action

**A. Consideration of a Special Event Permit Application for Jerome Chamber's Music Festival and Art in the Park**

Council will consider and may approve the request for the Special Event.

**B. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Police Department**

Council will consider and may approve the agreement for dispatch services.

**C. Discussion Regarding Funding of the Yavapai Community College and Equitable Investment for Verde Valley Residents**

Council will discuss the issue and may provide staff direction.

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**11. ADJOURNMENT**

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

*The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.*

*Kristen Muenz, Deputy Town Clerk*

**File Attachments for Item:**

**A. Financial Report and Detail Invoice Register Report for May, 2025**

Council will consider and may approve the financial reports for month ending May, 2025.



TOWN OF JEROME  
COMBINED CASH INVESTMENT  
MAY 31, 2025

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,874.31
99-00-1011	NBA CHECKING	37,862.90
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	277,811.51
99-00-1020	OAZ GENERAL SAVINGS	808,160.82
99-00-1050	XPRESS DEPOSIT ACCOUNT	216.07
		<hr/>
	TOTAL COMBINED CASH	1,125,930.61
99-00-1800	CASH CLEARING - UTILITY MGMT	( 627.84)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	( 1,125,332.77)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,417,880.39
20	ALLOCATION TO UTILITY FUND	833,163.35
30	ALLOCATION TO HURF FUND	( 702,710.30)
35	ALLOCATION TO PARKING FUND	201,168.99
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	13,301.40
50	ALLOCATION TO OPERATING GRANTS REVENUE	103,304.31
60	ALLOCATION TO CAPITAL GRANTS FUND	848,875.24
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	( 378,536.75)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	( 1,286,594.34)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,125,332.77
	ALLOCATION FROM COMBINED CASH FUND - 99-00-1000	( 1,125,332.77)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
		<hr/>

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	1,417,880.39	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	81,521.77	
10-00-1008	COURT - JCEF ACCT	14,446.60	
10-00-1009	COURT - FTG ACCT	10,336.25	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1120	GF ACCOUNTS RECEIVABLE	( 2,361.85)	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	121,041.99	
TOTAL ASSETS			1,643,440.15

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	( .03)	
10-00-2403	UNEMPLOYMENT TAXES	( 24.78)	
10-00-2406	HEALTH INSURANCE	( 1,223.64)	
10-00-2409	PSPRS	118.86	
10-00-2410	WAGES PAYABLE	.01	
10-00-2412	HDHP SAVINGS	236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY	6,549.39	
10-00-2600	CUSTOMER DEPOSITS	5,632.70	
10-00-2940	COURT LIABILITIES	5,164.40	
10-00-2950	FD PER CALL PAYABLE	41,962.50	
10-00-2975	DEFERRED INFLOW LEASES	121,041.99	
TOTAL LIABILITIES			179,457.70

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	1,468,202.57	
REVENUE OVER EXPENDITURES - YTD		( 4,220.12)	
BALANCE - CURRENT DATE		( 4,220.12)	
TOTAL FUND EQUITY			1,463,982.45
TOTAL LIABILITIES AND EQUITY			1,643,440.15

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>						
10-30-4001	PROPERTY TAXES	3,698.46	39,528.32	47,500.00	7,971.68	83.2
10-30-4005	CITY SALES TAXES	89,982.02	1,025,919.64	1,450,000.00	424,080.36	70.8
10-30-4010	STATE SALES TAXES	7,149.02	62,305.97	71,000.00	8,694.03	87.8
10-30-4030	VEHICLE LICENSE TAX	3,927.49	37,084.31	40,000.00	2,915.69	92.7
10-30-4055	FRANCHISE FEES	3,511.99	14,744.08	17,250.00	2,505.92	85.5
	<b>TOTAL TAX REVENUE</b>	<b>108,268.98</b>	<b>1,179,582.32</b>	<b>1,625,750.00</b>	<b>446,167.68</b>	<b>72.6</b>
<u>LICENSES, PERMITS&amp;OTHER FEES</u>						
10-31-4040	BUILDING PERMITS	1,566.25	6,469.99	12,500.00	6,030.01	51.8
10-31-4041	PLANNING & ZONING FEES	25.00	375.00	3,500.00	3,125.00	10.7
10-31-4045	BUSINESS LICENSES	440.00	4,390.00	5,500.00	1,110.00	79.8
10-31-4071	FEES-SHORT TERM RENTAL LICENSE	150.00	450.00	450.00	.00	100.0
	<b>TOTAL LICENSES, PERMITS&amp;OTHER FEES</b>	<b>2,181.25</b>	<b>11,684.99</b>	<b>21,950.00</b>	<b>10,265.01</b>	<b>53.2</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
10-32-4015	URBAN REVENUE SHARE	26,590.99	292,500.89	330,000.00	37,499.11	88.6
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>26,590.99</b>	<b>292,500.89</b>	<b>330,000.00</b>	<b>37,499.11</b>	<b>88.6</b>
<u>LIBRARY REVENUE</u>						
10-33-4020	YAVAPAI COUNTY FOR LIBRARY	.00	9,085.89	18,172.00	9,086.11	50.0
10-33-4070	RENTS-LIBRARY	862.00	9,217.60	10,250.00	1,032.40	89.9
10-33-4200	LIBRARY CONTRIBUTIONS	.00	30.00	2,500.00	2,470.00	1.2
	<b>TOTAL LIBRARY REVENUE</b>	<b>862.00</b>	<b>18,333.49</b>	<b>30,922.00</b>	<b>12,588.51</b>	<b>59.3</b>
<u>POLICE DEPT REVENUE</u>						
10-34-4061	PD PARKING CITATION REVENUE	4,415.00	42,275.25	37,000.00	5,275.25	114.3
10-34-4062	PD REVENUE FROM PARKING FUND	3,333.33	36,666.63	40,000.00	3,333.37	91.7
10-34-4063	POLICE SMART & SAFE AZ FUND	.00	6,773.39	10,000.00	3,226.61	67.7
10-34-4064	POLICE OFFICER SAFETY EQUIP RE	156.06	1,548.51	2,000.00	451.49	77.4
10-34-4065	POLICE SERVICES	.00	2,605.00	7,000.00	4,395.00	37.2
	<b>TOTAL POLICE DEPT REVENUE</b>	<b>7,904.39</b>	<b>89,868.78</b>	<b>96,000.00</b>	<b>6,131.22</b>	<b>93.6</b>

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>COURT REVENUE</u>					
10-35-4035	FINES AND FORFEITURES	3,302.48	43,682.64	59,000.00	15,317.36	74.0
10-35-4037	COURT SECURITY FUND REVENUE	660.00	7,503.33	10,000.00	2,496.67	75.0
	TOTAL COURT REVENUE	3,962.48	51,185.97	69,000.00	17,814.03	74.2
	<u>RENTAL REVENUE</u>					
10-36-4070	RENTS-TOWN PROPERTIES	4,212.49	70,949.21	87,000.00	16,050.79	81.6
10-36-4080	UTILITY REIMBURSEMENTS	61.62	4,329.88	5,750.00	1,420.12	75.3
	TOTAL RENTAL REVENUE	4,274.11	75,279.09	92,750.00	17,470.91	81.2
	<u>FIRE DEPT REVENUE</u>					
10-37-4053	FIRE DEPT SERVICES REV	315.34	2,561.75	25,500.00	22,938.25	10.1
10-37-4090	WILDLAND FIRE FEES	.00	73,969.91	65,500.00	( 8,469.91)	112.9
10-37-4091	WILDLANDS WAGE REIMBURSEMENT	.00	66,167.67	52,000.00	( 14,167.67)	127.3
	TOTAL FIRE DEPT REVENUE	315.34	142,699.33	143,000.00	300.67	99.8
	<u>GENERAL FUND REVENUE</u>					
10-38-4000	FUND BALANCE RESERVES	33,916.67	373,083.37	407,000.00	33,916.63	91.7
10-38-4300	INTEREST	750.35	10,200.46	14,000.00	3,799.54	72.9
10-38-4400	SALE OF ASSETS	.00	10.00	12,500.00	12,490.00	.1
10-38-4500	MISCELLANEOUS REVENUES	1,866.20	11,868.81	4,500.00	( 7,368.81)	263.8
10-38-4510	INS DIVIDENDS,CLAIMS,REIMBURSM	.00	.00	10,000.00	10,000.00	.0
	TOTAL GENERAL FUND REVENUE	36,533.22	395,162.64	448,000.00	52,837.36	88.2
	<u>ADMINISTRATIVE CHARGES</u>					
10-39-4600	ADMINISTRATIVE CHARGES	15,962.75	175,590.25	191,623.00	16,032.75	91.6
	TOTAL ADMINISTRATIVE CHARGES	15,962.75	175,590.25	191,623.00	16,032.75	91.6
	TOTAL FUND REVENUE	206,855.51	2,431,887.75	3,048,995.00	617,107.25	79.8

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	21,004.81	238,077.98	282,000.00	43,922.02	84.4
10-41-5006 LONGEVITY BONUS	.00	859.00	2,000.00	1,141.00	43.0
10-41-5010 FICA MATCH	1,563.23	17,906.62	21,750.00	3,843.38	82.3
10-41-5011 RETIREMENT MATCH	2,288.18	26,116.55	30,000.00	3,883.45	87.1
10-41-5012 HEALTH/LIFE INSURANCE	5,704.04	59,338.81	64,000.00	4,661.19	92.7
10-41-5013 WORKERS COMPENSATION	75.06	1,369.82	1,500.00	130.18	91.3
10-41-5014 UNEMPLOYMENT INSURANCE	1.95	85.30	300.00	214.70	28.4
10-41-6101 ACCOUNTING AND AUDITING	.00	23,500.00	20,000.00	( 3,500.00)	117.5
10-41-6105 ADVERTISING, PRINTING, & PUBLI	170.00	826.21	4,250.00	3,423.79	19.4
10-41-6110 CONTRACT SERVICES	1,546.00	10,600.80	32,000.00	21,399.20	33.1
10-41-6115 CONVENTIONS AND SEMINARS	.00	2,740.17	2,500.00	( 240.17)	109.6
10-41-6116 TRAINING & EDUCATION	.00	2,405.32	2,500.00	94.68	96.2
10-41-6125 DUES, SUBS & MEMBERSHIPS	472.21	5,546.10	7,500.00	1,953.90	74.0
10-41-6130 ELECTION EXPENSES	.00	1,016.64	2,250.00	1,233.36	45.2
10-41-6145 FUEL	92.84	567.61	650.00	82.39	87.3
10-41-6155 INSURANCE	.00	23,094.87	27,500.00	4,405.13	84.0
10-41-6170 LEGAL EXP - GEN GOV	2,225.00	9,758.20	13,000.00	3,241.80	75.1
10-41-6185 MISCELLANEOUS	.00	5,850.15	4,000.00	( 1,850.15)	146.3
10-41-6186 BANK FEES - GEN ADMIN	152.17	1,821.50	2,000.00	178.50	91.1
10-41-6188 BANK FEES / MERCH SVCS	293.81	1,954.57	4,500.00	2,545.43	43.4
10-41-6190 OFFICE SUPPLIES	286.33	6,678.80	8,500.00	1,821.20	78.6
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	4,397.70	6,000.00	1,602.30	73.3
10-41-6192 SOFTWARE SUPPORT EXP - GG	1,533.18	28,824.32	27,500.00	( 1,324.32)	104.8
10-41-6193 COMPUTER HARDWARE & SERVICE	435.00	2,283.75	7,000.00	4,716.25	32.6
10-41-6195 OPERATING SUPPLIES - GEN GOV	.00	990.97	1,500.00	509.03	66.1
10-41-6200 POSTAGE	598.20	3,746.49	4,000.00	253.51	93.7
10-41-6220 REP AND MAINT - VEHICLES	.00	2,082.92	1,750.00	( 332.92)	119.0
10-41-6245 SHUTTLE EXPENSES	241.48	3,947.86	3,500.00	( 447.86)	112.8
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-41-6265 TELEPHONE	214.99	2,451.52	2,750.00	298.48	89.2
10-41-6275 TRAVEL	.00	151.28	1,500.00	1,348.72	10.1
10-41-6285 TOURISM 1% BED TAX	.00	10,466.67	10,000.00	( 466.67)	104.7
10-41-6286 COMMUNITY HEALTH	.00	.00	500.00	500.00	.0
10-41-9500 TRANSFERS OUT	24,833.33	273,166.63	298,000.00	24,833.37	91.7
TOTAL GENERAL GOVT EXPENSES	64,089.32	772,625.13	906,700.00	134,074.87	85.2

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	2,413.96	53,321.80	72,000.00	18,678.20	74.1
10-42-5006 LONGEVITY BONUS	.00	70.00	250.00	180.00	28.0
10-42-5010 FICA AND MEDICARE	184.66	3,993.02	5,500.00	1,506.98	72.6
10-42-5011 RETIREMENT	289.68	6,136.16	3,800.00	( 2,336.16)	161.5
10-42-5012 HEALTH/LIFE INSURANCE	.00	12,991.50	18,750.00	5,758.50	69.3
10-42-5013 WORKER'S COMPENSATION	5.32	178.50	230.00	51.50	77.6
10-42-5014 UNEMPLOYMENT	.00	39.91	100.00	60.09	39.9
10-42-6037 COURT SECURITY FUND EXPENSES	.00	709.64	8,000.00	7,290.36	8.9
10-42-6101 ACCOUNTING AND AUDITING	.00	6,000.00	.00	( 6,000.00)	.0
10-42-6110 CONTRACT SERVICES	1,354.50	16,629.05	6,000.00	( 10,629.05)	277.2
10-42-6116 TRAINING & EDUCATION	.00	475.00	750.00	275.00	63.3
10-42-6125 DUES AND SUBSCRIPTIONS	.00	544.49	450.00	( 94.49)	121.0
10-42-6185 MISCELLANEOUS	180.98	214.49	200.00	( 14.49)	107.3
10-42-6190 OFFICE SUPPLIES	.00	67.54	300.00	232.46	22.5
10-42-6191 COPIER & EQUIP LEASE EXP	.00	3,677.08	3,750.00	72.92	98.1
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	75.70	831.38	850.00	18.62	97.8
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
TOTAL MAGISTRATE COURT EXPENSES	4,504.80	105,879.56	121,880.00	16,000.44	86.9

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	30,373.21	372,909.11	460,000.00	87,090.89	81.1
10-43-5006 LONGEVITY BONUS	288.00	1,557.00	2,200.00	643.00	70.8
10-43-5010 FICA AND MEDICARE	2,296.70	28,022.46	36,000.00	7,977.54	77.8
10-43-5011 RETIREMENT	3,823.75	47,333.04	62,000.00	14,666.96	76.3
10-43-5012 HEALTH INSURANCE	4,868.50	62,120.75	70,000.00	7,879.25	88.7
10-43-5013 WORKER'S COMPENSATION	1,364.91	26,533.15	30,000.00	3,466.85	88.4
10-43-5014 UNEMPLOYMENT	3.71	123.56	650.00	526.44	19.0
10-43-6105 ADVERTISING, PRINTING, & PUBLI	140.33	231.23	300.00	68.77	77.1
10-43-6110 CONTRACT SERVICES	.00	1,090.00	1,000.00	( 90.00)	109.0
10-43-6116 TRAINING & EDUCATION	.00	1,754.00	4,000.00	2,246.00	43.9
10-43-6120 DISPATCH FEES	3,835.32	43,288.52	48,000.00	4,711.48	90.2
10-43-6125 DUES AND SUBSCRIPTIONS	.00	2,357.90	1,500.00	( 857.90)	157.2
10-43-6145 FUEL	1,095.89	9,547.11	11,250.00	1,702.89	84.9
10-43-6172 PROSECUTOR EXP	2,025.00	22,025.00	24,000.00	1,975.00	91.8
10-43-6185 MISCELLANEOUS	183.94	322.06	500.00	177.94	64.4
10-43-6192 SOFTWARE SERVICE & SUPPORT	2,037.57	12,148.21	9,250.00	( 2,898.21)	131.3
10-43-6193 COMPUTER HARDWARE & SERVICE	471.25	5,592.27	5,000.00	( 592.27)	111.9
10-43-6195 OPERATING SUPPLIES - POLICE	152.43	1,497.89	2,250.00	752.11	66.6
10-43-6200 POSTAGE	.00	165.68	200.00	34.32	82.8
10-43-6220 REP AND MAINT - VEHICLES	378.50	7,452.58	8,000.00	547.42	93.2
10-43-6225 REP AND MAINT - EQUIPMENT	1,048.18	3,007.28	4,000.00	992.72	75.2
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	.00	716.22	2,500.00	1,783.78	28.7
10-43-6250 SMALL TOOLS AND EQUIPMENT	.00	2,491.93	3,000.00	508.07	83.1
10-43-6265 TELEPHONE	482.76	6,646.97	7,250.00	603.03	91.7
10-43-6280 UNIFORMS	91.81	2,651.31	3,250.00	598.69	81.6
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	34,950.00	42,000.00	7,050.00	83.2
 TOTAL POLICE DEPT EXPENSES	 54,961.76	 696,535.23	 838,100.00	 141,564.77	 83.1

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	17,469.58	241,429.29	350,000.00	108,570.71	69.0
10-44-5002 WILDLAND PERSONNEL	.00	18,083.33	39,000.00	20,916.67	46.4
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,890.00	23,426.02	27,500.00	4,073.98	85.2
10-44-5006 LONGEVITY BONUS	60.00	784.00	1,400.00	616.00	56.0
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	6,471.74	7,400.00	928.26	87.5
10-44-5010 FICA AND MEDICARE	1,361.43	22,566.68	29,000.00	6,433.32	77.8
10-44-5011 RETIREMENT	1,659.00	26,196.32	35,000.00	8,803.68	74.9
10-44-5012 HEALTH INSURANCE	3,014.20	43,292.63	75,000.00	31,707.37	57.7
10-44-5013 WORKER'S COMPENSATION	823.77	19,908.82	28,000.00	8,091.18	71.1
10-44-5014 UNEMPLOYMENT	5.69	83.45	800.00	716.55	10.4
10-44-6116 TRAINING & EDUCATION	.00	8,345.58	7,000.00	( 1,345.58)	119.2
10-44-6120 DISPATCH FEES	648.67	7,435.37	8,000.00	564.63	92.9
10-44-6125 DUES AND SUBSCRIPTIONS	.00	1,057.44	750.00	( 307.44)	141.0
10-44-6145 FUEL	360.94	4,372.69	9,000.00	4,627.31	48.6
10-44-6170 LEGAL EXP - FIRE	400.00	400.00	500.00	100.00	80.0
10-44-6180 MEDICAL EXPENSES	.00	65.00	1,000.00	935.00	6.5
10-44-6181 MEDICAL SUPPLIES EXP	( 103.83)	4,694.68	4,250.00	( 444.68)	110.5
10-44-6185 MISCELLANEOUS	.00	510.11	1,200.00	689.89	42.5
10-44-6192 SOFTWARE SERVICE & SUPPORT	358.56	4,274.67	1,850.00	( 2,424.67)	231.1
10-44-6193 COMPUTER HARDWARE AND SERVICE	.00	822.18	2,000.00	1,177.82	41.1
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	706.35	1,500.00	793.65	47.1
10-44-6220 REP AND MAINT - VEHICLES	597.55	8,905.50	12,500.00	3,594.50	71.2
10-44-6225 REP AND MAINT - EQUIPMENT	2,496.23	2,786.10	4,000.00	1,213.90	69.7
10-44-6250 SMALL TOOLS AND EQUIPMENT	652.63	7,358.38	10,000.00	2,641.62	73.6
10-44-6265 TELEPHONE	543.16	4,333.63	3,750.00	( 583.63)	115.6
10-44-6270 TRAINING CENTER ASSESSMENT	.00	2,692.00	2,750.00	58.00	97.9
10-44-6276 MISCELLANEOUS WILDLAND	.00	8,295.62	.00	( 8,295.62)	.0
TOTAL FIRE DEPT EXPENSES	32,800.34	469,297.58	663,150.00	193,852.42	70.8



TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,538.58	75,887.68	95,000.00	19,112.32	79.9
10-45-5006 LONGEVITY BONUS	.00	628.00	650.00	22.00	96.6
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	6,319.94	7,225.00	905.06	87.5
10-45-5010 FICA AND MEDICARE	541.74	6,331.19	8,000.00	1,668.81	79.1
10-45-5011 RETIREMENT	515.32	6,106.38	8,000.00	1,893.62	76.3
10-45-5012 HEALTH INSURANCE	42.82	492.43	750.00	257.57	65.7
10-45-5013 WORKER'S COMPENSATION	15.68	294.60	400.00	105.40	73.7
10-45-5014 UNEMPLOYMENT	6.05	48.67	250.00	201.33	19.5
10-45-6110 CONTRACT SERVICES	.00	1,451.16	1,750.00	298.84	82.9
10-45-6185 MISCELLANEOUS	.00	47.70	250.00	202.30	19.1
10-45-6190 OFFICE SUPPLIES	266.00	569.03	300.00	( 269.03)	189.7
10-45-6195 OPERATING SUPPLIES - LIBRARY	405.25	4,575.40	4,750.00	174.60	96.3
10-45-6205 PRINT AND NON-PRINT MATERIALS	.00	1,670.51	2,750.00	1,079.49	60.8
10-45-6225 REP AND MAINT - EQUIPMENT	.00	200.00	200.00	.00	100.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	201.24	1,278.17	1,500.00	221.83	85.2
10-45-6265 TELEPHONE	66.99	676.35	1,250.00	573.65	54.1
10-45-6266 E-RATE EXP	42.00	525.00	600.00	75.00	87.5
TOTAL LIBRARY EXPENSES	9,191.23	107,102.21	133,625.00	26,522.79	80.2

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	4,826.45	54,794.67	70,000.00	15,205.33	78.3
10-46-5006 LONGEVITY BONUS	150.00	388.00	400.00	12.00	97.0
10-46-5010 FICA AND MEDICARE	376.67	4,175.04	5,500.00	1,324.96	75.9
10-46-5011 RETIREMENT	406.28	4,716.27	7,000.00	2,283.73	67.4
10-46-5012 HEALTH INSURANCE	938.96	10,798.04	10,000.00	( 798.04)	108.0
10-46-5013 WORKER'S COMPENSATION	23.12	407.24	600.00	192.76	67.9
10-46-5014 UNEMPLOYMENT	2.47	29.26	125.00	95.74	23.4
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6110 CONTRACT SERVICES	.00	100.00	.00	( 100.00)	.0
10-46-6115 CONVENTIONS AND SEMINARS	.00	.00	250.00	250.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,250.00	1,250.00	.0
10-46-6170 LEGAL EXP - P&Z	375.00	1,860.00	12,500.00	10,640.00	14.9
10-46-6175 MAP UPGRADES / COPIES	.00	.00	1,000.00	1,000.00	.0
10-46-6185 MISCELLANEOUS	.00	531.62	20,000.00	19,468.38	2.7
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	345.96	5,240.56	2,000.00	( 3,240.56)	262.0
10-46-6195 OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
10-46-6250 SMALL TOOLS AND EQUIPMENT	.00	100.00	100.00	.00	100.0
10-46-6265 TELEPHONE	93.86	885.48	600.00	( 285.48)	147.6
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	1,000.00	3,750.00	2,750.00	26.7
TOTAL PLANNING & ZONING EXP	7,538.77	85,026.18	135,525.00	50,498.82	62.7

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	546.61	6,526.79	8,600.00	2,073.21	75.9
10-47-5006 LONGEVITY BONUS	7.49	32.77	40.00	7.23	81.9
10-47-5010 FICA AND MEDICARE	41.14	486.94	700.00	213.06	69.6
10-47-5011 RETIREMENT	56.42	676.75	1,100.00	423.25	61.5
10-47-5012 HEALTH INSURANCE	171.78	2,050.78	2,600.00	549.22	78.9
10-47-5013 WORKER'S COMPENSATION	16.86	321.63	420.00	98.37	76.6
10-47-5014 UNEMPLOYMENT	.00	2.26	10.00	7.74	22.6
10-47-6145 FUEL	74.89	554.25	900.00	345.75	61.6
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	14.11	300.00	285.89	4.7
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	100.00	100.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	128.08	500.00	371.92	25.6
10-47-6215 REP AND MAINT - BUILDING	.00	.00	100.00	100.00	.0
10-47-6220 REP AND MAINT - VEHICLES	.00	2,111.41	2,000.00	( 111.41)	105.6
10-47-6225 REP AND MAINT - EQUIPMENT	.00	684.59	800.00	115.41	85.6
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	1,000.00	1,000.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	54.14	225.96	1,000.00	774.04	22.6
10-47-6280 UNIFORM EXP PARKS	.00	331.66	450.00	118.34	73.7
10-47-6285 UTILITIES	.00	2,750.09	2,750.00	( .09)	100.0
10-47-8040 LEASE PAYMENTS	.00	.00	250.00	250.00	.0
TOTAL PARKS EXPENSES	969.33	16,898.07	23,870.00	6,971.93	70.8

PROPERTIES EXPENSES

10-48-5001 SALARIES AND WAGES	3,384.96	40,406.37	55,000.00	14,593.63	73.5
10-48-5006 LONGEVITY BONUS	46.37	202.87	240.00	37.13	84.5
10-48-5010 FICA AND MEDICARE	254.80	3,014.79	4,100.00	1,085.21	73.5
10-48-5011 RETIREMENT	349.34	4,189.73	6,400.00	2,210.27	65.5
10-48-5012 HEALTH INSURANCE	1,063.61	12,696.05	16,500.00	3,803.95	77.0
10-48-5013 WORKER'S COMPENSATION	104.41	1,923.70	2,500.00	576.30	77.0
10-48-5014 UNEMPLOYMENT	.00	13.81	60.00	46.19	23.0
10-48-6110 CONTRACT SERVICES	50.00	8,667.83	10,000.00	1,332.17	86.7
10-48-6140 ENGINEERING FEES	.00	8,191.50	7,500.00	( 691.50)	109.2
10-48-6145 FUEL	.00	1,754.68	1,500.00	( 254.68)	117.0
10-48-6185 MISCELLANEOUS	625.03	1,291.87	1,750.00	458.13	73.8
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	43.92	.00	( 43.92)	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	862.25	2,000.00	1,137.75	43.1
10-48-6215 R&M BUILDING - PROPERTIES	495.10	40,033.49	47,000.00	6,966.51	85.2
10-48-6220 REP AND MAINT - VEHICLES	.00	2,897.02	2,000.00	( 897.02)	144.9
10-48-6225 REP AND MAINT - EQUIPMENT	338.73	1,023.32	1,000.00	( 23.32)	102.3
10-48-6230 REP AND MAINT - INFRASTRUCTURE	8,666.85	8,799.61	20,000.00	11,200.39	44.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	96.68	1,473.16	1,500.00	26.84	98.2
10-48-6280 UNIFORM EXP PROPERTIES	.00	331.67	375.00	43.33	88.5
10-48-6285 UTILITIES	2,191.12	44,926.27	45,500.00	573.73	98.7
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	17,667.00	182,743.91	225,200.00	42,456.09	81.2

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

*Item A.*

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	191,722.55	2,436,107.87	3,048,050.00	611,942.13	79.9
NET REVENUE OVER EXPENDITURES	15,132.96	( 4,220.12)	945.00	5,165.12	(446.6)

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	833,163.35	
20-00-1015	UTILITIES A/R	62,149.87	
20-00-1016	BOND ACCOUNT	( 900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	( 18,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	( 1,845,750.99)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	( 189,539.74)	
TOTAL ASSETS			2,329,418.06

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	887.88	
20-00-2600	CUSTOMER DEPOSITS	34,019.19	
20-00-2700	COMPENSATED ABSENCES	6,083.90	
20-00-2975	ACCRUED INTEREST PAYABLE	72,000.00	
TOTAL LIABILITIES			112,990.97

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,366,546.26	
20-00-3051	UNRESTRICTED FUND BALANCE	708,837.33	
20-00-3052	UNRESTRICED FUND BALANCE	( 177,378.00)	
REVENUE OVER EXPENDITURES - YTD		318,421.50	
BALANCE - CURRENT DATE		318,421.50	
TOTAL FUND EQUITY			2,216,427.09
TOTAL LIABILITIES AND EQUITY			2,329,418.06

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
20-50-4010 FUND BALANCE RESERVES	16,679.17	183,470.87	200,150.00	16,679.13	91.7
20-50-4085 WATER USAGE FEES	16,513.35	172,070.63	194,000.00	21,929.37	88.7
20-50-4100 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500 MISCELLANEOUS	145.00	1,947.49	1,750.00	( 197.49)	111.3
20-50-4900 TRANSFERS IN	12,083.33	132,916.63	145,000.00	12,083.37	91.7
TOTAL WATER REVENUE	45,420.85	490,405.62	545,900.00	55,494.38	89.8
<u>SEWER REVENUE</u>					
20-51-4050 CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085 SEWER USAGE FEES	17,097.85	179,142.33	199,000.00	19,857.67	90.0
20-51-4900 TRANSFERS IN	7,500.00	82,500.00	90,000.00	7,500.00	91.7
TOTAL SEWER REVENUE	24,597.85	261,642.33	294,500.00	32,857.67	88.8
<u>SANITATION REVENUE</u>					
20-52-4085 SANITATION USAGE FEES	14,130.54	161,413.62	193,000.00	31,586.38	83.6
20-52-4500 MISCELLANEOUS	.00	.00	2,750.00	2,750.00	.0
20-52-4900 TRANSFERS IN	5,416.67	59,583.37	65,000.00	5,416.63	91.7
TOTAL SANITATION REVENUE	19,547.21	220,996.99	260,750.00	39,753.01	84.8
TOTAL FUND REVENUE	89,565.91	973,044.94	1,101,150.00	128,105.06	88.4

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	5,970.43	71,270.36	94,000.00	22,729.64	75.8
20-50-5006 LONGEVITY BONUS	81.79	357.83	430.00	72.17	83.2
20-50-5010 FICA AND MEDICARE	449.42	5,317.81	7,300.00	1,982.19	72.9
20-50-5011 RETIREMENT	616.19	7,390.14	12,000.00	4,609.86	61.6
20-50-5012 HEALTH INSURANCE	1,875.94	22,393.22	30,000.00	7,606.78	74.6
20-50-5013 WORKER'S COMPENSATION	206.18	4,060.48	5,500.00	1,439.52	73.8
20-50-5014 UNEMPLOYMENT	.00	24.36	100.00	75.64	24.4
20-50-6110 CONTRACT SERVICES	1,025.00	10,640.00	17,000.00	6,360.00	62.6
20-50-6116 TRAINING AND EDUCATION	.00	120.00	500.00	380.00	24.0
20-50-6135 PERMIT FEE EXP - WATER	.00	429.44	1,250.00	820.56	34.4
20-50-6140 ENGINEERING FEES	.00	9,490.00	4,000.00	( 5,490.00)	237.3
20-50-6145 FUEL	257.49	2,160.06	4,000.00	1,839.94	54.0
20-50-6155 INSURANCE	.00	7,262.10	12,250.00	4,987.90	59.3
20-50-6170 LEGAL EXP - WATER	.00	.00	24,000.00	24,000.00	.0
20-50-6185 MISCELLANEOUS	.00	1,557.95	800.00	( 757.95)	194.7
20-50-6192 SOFTWARE SUPPORT EXP - WATER	343.39	6,987.38	5,750.00	( 1,237.38)	121.5
20-50-6195 OPERATING SUPPLIES - WATER	.00	5,694.17	5,000.00	( 694.17)	113.9
20-50-6215 R&M BUILDING - WATER	.00	.00	250.00	250.00	.0
20-50-6220 REP AND MAINT - VEHICLES	163.67	2,539.97	3,000.00	460.03	84.7
20-50-6225 REP AND MAINT - EQUIPMENT	50.52	735.11	2,000.00	1,264.89	36.8
20-50-6230 REP AND MAINT - INFRASTRUCTURE	4,242.18	22,238.70	240,000.00	217,761.30	9.3
20-50-6232 SPRINGS SECURITY EXP	93.37	1,025.25	6,000.00	4,974.75	17.1
20-50-6240 SERVICE TESTS/SYSTEM TESTING	15.00	423.00	750.00	327.00	56.4
20-50-6250 SMALL TOOLS AND EQUIPMENT	54.14	306.69	2,000.00	1,693.31	15.3
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	.00	331.64	350.00	18.36	94.8
20-50-6285 UTILITIES EXP - WATER	.00	417.49	500.00	82.51	83.5
20-50-6290 ADMINISTRATIVE CHARGE	4,918.00	54,098.00	59,016.00	4,918.00	91.7
20-50-8040 LEASE PAYMENTS	.00	.00	800.00	800.00	.0
TOTAL WATER EXPENDITURES	20,362.71	237,271.15	539,546.00	302,274.85	44.0

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,237.84	38,649.83	51,000.00	12,350.17	75.8
20-51-5006 LONGEVITY BONUS	44.35	194.03	240.00	45.97	80.9
20-51-5010 FICA AND MEDICARE	243.74	2,883.82	3,900.00	1,016.18	73.9
20-51-5011 RETIREMENT	334.16	4,007.73	6,100.00	2,092.27	65.7
20-51-5012 HEALTH INSURANCE	1,017.34	12,144.29	15,500.00	3,355.71	78.4
20-51-5013 WORKER'S COMPENSATION	110.84	2,132.67	2,750.00	617.33	77.6
20-51-5014 UNEMPLOYMENT	.00	13.20	55.00	41.80	24.0
20-51-6110 CONTRACT SERVICES	3,845.00	33,900.00	47,500.00	13,600.00	71.4
20-51-6135 PERMIT FEE EXP - SEWER	.00	1,498.94	2,250.00	751.06	66.6
20-51-6140 ENGINEERING FEES	1,520.00	9,706.50	14,750.00	5,043.50	65.8
20-51-6145 FUEL	137.76	1,079.03	3,000.00	1,920.97	36.0
20-51-6155 INSURANCE	.00	7,262.10	12,750.00	5,487.90	57.0
20-51-6170 LEGAL EXP - SEWER	.00	.00	1,000.00	1,000.00	.0
20-51-6185 MISCELLANEOUS	.00	1,653.44	750.00	( 903.44)	220.5
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	343.39	7,299.98	6,000.00	( 1,299.98)	121.7
20-51-6195 OPERATING SUPPLIES - SEWER	363.79	8,260.40	12,000.00	3,739.60	68.8
20-51-6215 R&M BUILDING - SEWER	.00	190.64	.00	( 190.64)	.0
20-51-6220 REP AND MAINT - VEHICLES	9.33	2,263.46	3,250.00	986.54	69.6
20-51-6225 REP AND MAINT - EQUIPMENT	.00	684.59	575.00	( 109.59)	119.1
20-51-6230 REP AND MAINT - INFRASTRUCTURE	.00	4,090.61	35,000.00	30,909.39	11.7
20-51-6240 SERVICE TESTS/SYSTEM TESTING	492.00	8,778.12	11,000.00	2,221.88	79.8
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	54.14	1,166.86	1,500.00	333.14	77.8
20-51-6280 UNIFORM EXP SEWER	36.90	368.56	450.00	81.44	81.9
20-51-6285 UTILITIES	.00	2,020.44	2,750.00	729.56	73.5
20-51-6290 ADMINISTRATIVE CHARGE	4,918.00	54,098.00	59,016.00	4,918.00	91.7
20-51-8040 LEASE PAYMENTS	.00	.00	900.00	900.00	.0
TOTAL SEWER EXPENDITURES	16,708.58	204,347.24	293,986.00	89,638.76	69.5

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,151.41	61,491.37	82,000.00	20,508.63	75.0
20-52-5006 LONGEVITY BONUS	70.56	308.70	380.00	71.30	81.2
20-52-5010 FICA AND MEDICARE	387.78	4,588.15	6,500.00	1,911.85	70.6
20-52-5011 RETIREMENT	531.67	6,376.17	10,000.00	3,623.83	63.8
20-52-5012 HEALTH INSURANCE	1,618.59	19,320.85	25,000.00	5,679.15	77.3
20-52-5013 WORKER'S COMPENSATION	320.43	6,096.49	6,600.00	503.51	92.4
20-52-5014 UNEMPLOYMENT	.00	21.02	90.00	68.98	23.4
20-52-6111 RECYCLING CONTRACT EXP	170.00	2,070.00	1,750.00	( 320.00)	118.3
20-52-6116 TRAINING & EDUCATION	.00	95.00	.00	( 95.00)	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	303.62	3,926.84	7,750.00	3,823.16	50.7
20-52-6155 INSURANCE	.00	7,262.10	12,750.00	5,487.90	57.0
20-52-6165 LANDFILL TIPPING FEES	1,974.40	18,739.03	19,000.00	260.97	98.6
20-52-6185 MISCELLANEOUS	60.98	1,881.57	8,000.00	6,118.43	23.5
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	343.39	5,649.61	4,500.00	( 1,149.61)	125.6
20-52-6195 OPERATING SUPPLIES - TRASH	59.30	379.02	450.00	70.98	84.2
20-52-6220 REP AND MAINT - VEHICLES	.00	8,402.36	7,750.00	( 652.36)	108.4
20-52-6225 REP AND MAINT - EQUIPMENT	.00	684.59	600.00	( 84.59)	114.1
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	35.13	250.00	214.87	14.1
20-52-6250 SMALL TOOLS AND EQUIPMENT	303.53	1,247.36	1,500.00	252.64	83.2
20-52-6280 UNIFORM EXP TRASH	.00	331.69	350.00	18.31	94.8
20-52-6290 ADMINISTRATIVE CHARGE	4,918.00	54,098.00	59,016.00	4,918.00	91.7
20-52-9500 TRANSFERS OUT	.00	10,000.00	10,000.00	.00	100.0
TOTAL SANITATION EXPENDITURES	16,213.66	213,005.05	265,236.00	52,230.95	80.3
TOTAL FUND EXPENDITURES	53,284.95	654,623.44	1,098,768.00	444,144.56	59.6
NET REVENUE OVER EXPENDITURES	36,280.96	318,421.50	2,382.00	( 316,039.50)	13367.



TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(	702,710.30)	
30-00-1022	OAZ HURF SAVINGS		788,218.02	
	TOTAL ASSETS			85,507.72

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		72,165.46	
	REVENUE OVER EXPENDITURES - YTD	13,342.26		
	BALANCE - CURRENT DATE		13,342.26	
	TOTAL FUND EQUITY			85,507.72
	TOTAL LIABILITIES AND EQUITY			85,507.72

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

		HURF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>HURF REVENUE</u>						
30-30-4020	HURF REVENUE	4,453.53	40,086.75	48,000.00	7,913.25	83.5
30-30-4300	INTEREST AND INVESTMENT EARNIN	333.82	3,583.25	2,750.00	( 833.25)	130.3
30-30-4900	TRANSFERS IN	15,833.33	174,166.63	190,000.00	15,833.37	91.7
TOTAL HURF REVENUE		20,620.68	217,836.63	240,750.00	22,913.37	90.5
TOTAL FUND REVENUE		20,620.68	217,836.63	240,750.00	22,913.37	90.5

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	4,703.22	55,531.27	44,000.00	( 11,531.27)	126.2
30-30-5006 LONGEVITY BONUS	37.44	438.80	200.00	( 238.80)	219.4
30-30-5010 FICA AND MEDICARE	356.47	4,207.96	3,500.00	( 707.96)	120.2
30-30-5011 RETIREMENT	282.13	3,383.37	5,300.00	1,916.63	63.8
30-30-5012 HEALTH INSURANCE	858.82	10,251.73	13,000.00	2,748.27	78.9
30-30-5013 WORKER'S COMPENSATION	118.82	2,072.15	2,100.00	27.85	98.7
30-30-5014 UNEMPLOYMENT	.00	30.44	50.00	19.56	60.9
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	750.00	750.00	.0
30-30-6145 FUEL	118.59	1,623.15	1,500.00	( 123.15)	108.2
30-30-6155 INSURANCE	.00	4,841.40	8,500.00	3,658.60	57.0
30-30-6185 MISCELLANEOUS	.00	756.56	650.00	( 106.56)	116.4
30-30-6192 SOFTWARE SERVICE & SUPPORT	114.46	1,342.74	1,575.00	232.26	85.3
30-30-6195 OPERATING SUPPLIES - HURF	.00	128.06	500.00	371.94	25.6
30-30-6210 PUBLIC RESTROOM SUPPLIES	1,835.58	7,790.56	1,250.00	( 6,540.56)	623.2
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	.00	500.00	500.00	.0
30-30-6220 REP AND MAINT - VEHICLES	.00	2,134.43	1,750.00	( 384.43)	122.0
30-30-6225 REP AND MAINT - EQUIPMENT	103.23	787.83	1,000.00	212.17	78.8
30-30-6230 REP AND MAINT - INFRASTRUCTURE	1,409.76	85,071.04	124,000.00	38,928.96	68.6
30-30-6250 SMALL TOOLS AND EQUIPMENT	54.14	242.04	500.00	257.96	48.4
30-30-6255 STREET LIGHTS	1,241.15	13,537.02	13,500.00	( 37.02)	100.3
30-30-6260 STREET SUPPLIES	.00	1,848.62	4,750.00	2,901.38	38.9
30-30-6280 UNIFORM EXP - HURF	.00	449.82	400.00	( 49.82)	112.5
30-30-6290 ADMINISTRATIVE CHARGE	729.58	8,025.38	8,755.00	729.62	91.7
30-30-8040 LEASE PAYMENTS	.00	.00	200.00	200.00	.0
TOTAL HURF EXPENDITURE	11,963.39	204,494.37	240,730.00	36,235.63	85.0
TOTAL FUND EXPENDITURES	11,963.39	204,494.37	240,730.00	36,235.63	85.0
NET REVENUE OVER EXPENDITURES	8,657.29	13,342.26	20.00	( 13,322.26)	66711.

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	201,168.99	
	TOTAL ASSETS		201,168.99

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	147,075.51	
	REVENUE OVER EXPENDITURES - YTD	54,093.48	
	BALANCE - CURRENT DATE	54,093.48	
	TOTAL FUND EQUITY		201,168.99
	TOTAL LIABILITIES AND EQUITY		201,168.99

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

		PARKING FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
PARKING FUND REVENUE						
35-35-4042	PARKING KIOSK REVENUE	37,528.55	362,441.12	355,000.00	( 7,441.12)	102.1
	TOTAL PARKING FUND REVENUE	37,528.55	362,441.12	355,000.00	( 7,441.12)	102.1
	TOTAL FUND REVENUE	37,528.55	362,441.12	355,000.00	( 7,441.12)	102.1

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	2,760.29	30,499.40	41,000.00	10,500.60	74.4
35-35-5006 LONGEVITY BONUS	.00	100.00	180.00	80.00	55.6
35-35-5010 FICA MATCH	211.16	2,340.90	3,100.00	759.10	75.5
35-35-5013 WORKER'S COMPENSATION	48.30	915.76	1,100.00	184.24	83.3
35-35-5014 UNEMPLOYMENT	7.46	38.13	175.00	136.87	21.8
35-35-6145 FUEL	23.84	510.50	1,000.00	489.50	51.1
35-35-6185 MISCELLANEOUS	.00	742.45	1,000.00	257.55	74.3
35-35-6186 BANK CHARGES	.00	180.30	.00	180.30	.0
35-35-6188 CREDIT CARD PROCESSING FEES	5,435.01	32,955.45	27,500.00	5,455.45	119.8
35-35-6192 SOFTWARE SERVICE AND SUPPORT	659.47	15,193.49	27,500.00	12,306.51	55.3
35-35-6195 OPERATING SUPPLIES	.00	2,060.80	2,500.00	439.20	82.4
35-35-6265 TELEPHONE	.00	4,872.96	5,500.00	627.04	88.6
35-35-6290 ADMINISTRATIVE CHARGE	479.17	5,270.87	5,750.00	479.13	91.7
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	.00	.00	4,000.00	4,000.00	.0
35-35-9500 TRANSFERS OUT	19,333.33	212,666.63	232,000.00	19,333.37	91.7
TOTAL PARKING FUND EXPENDITURE	28,958.03	308,347.64	352,305.00	43,957.36	87.5
TOTAL FUND EXPENDITURES	28,958.03	308,347.64	352,305.00	43,957.36	87.5
NET REVENUE OVER EXPENDITURES	8,570.52	54,093.48	2,695.00	51,398.48	2007.2

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	13,301.40	
40-00-1010	INVESTMENTS - PENSION & RELIEF	189,886.42	
40-00-1011	PENSION FUND CASH	18,162.07	
	TOTAL ASSETS		221,349.89

LIABILITIES AND EQUITY

LIABILITIES

40-00-2001	ACCOUNTS PAYABLE	( 4,236.09)	
	TOTAL LIABILITIES		( 4,236.09)

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE	227,585.98	
	REVENUE OVER EXPENDITURES - YTD	( 2,000.00)	
	BALANCE - CURRENT DATE	( 2,000.00)	
	TOTAL FUND EQUITY		225,585.98
	TOTAL LIABILITIES AND EQUITY		221,349.89

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&amp;R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0



TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&amp;R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FIRE DEPT P&R EXPENDITURE	.00	2,000.00	27,750.00	25,750.00	7.2
TOTAL FUND EXPENDITURES	.00	2,000.00	27,750.00	25,750.00	7.2
NET REVENUE OVER EXPENDITURES	.00	( 2,000.00)	.00	2,000.00	.0

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

OPERATING GRANTS REVENUE

ASSETS

50-00-1000	CASH - COMBINED FUND	103,304.31	
50-00-1800	INVENTORY	13,193.06	
	TOTAL ASSETS		116,497.37

LIABILITIES AND EQUITY

LIABILITIES

50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,062.12	
	TOTAL LIABILITIES		73,062.12

FUND EQUITY

50-00-3002	UNRESTRICTED FUND BALANCE	36,592.44	
	REVENUE OVER EXPENDITURES - YTD	6,842.81	
	BALANCE - CURRENT DATE	6,842.81	
	TOTAL FUND EQUITY		43,435.25
	TOTAL LIABILITIES AND EQUITY		116,497.37

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING GRANTS REVENUE</u>					
50-40-4066 RICO REV - OPR GRANTS	.00	27,025.08	.00 (	27,025.08)	.0
50-40-4067 POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068 FIRE DEPT REV - OPR GRANTS	2,750.00	18,152.85	43,000.00	24,847.15	42.2
50-40-4101 WATER TOWER SITING GRANT	.00	.00	32,000.00	32,000.00	.0
50-40-4102 YAVAPAI COUNTY STORM DRAINAGE/	21,121.00	21,121.00	30,000.00	8,879.00	70.4
50-40-4105 COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4150 POLICE: PROP 207 FUNDING	.00	.00 (	5,000.00)	( 5,000.00)	.0
50-40-4185 MISCELLANEOUS GRANTS	.00	13,362.06	350,000.00	336,637.94	3.8
50-40-4200 MISC. JUDICIAL GRANTS	.00	.00	25,000.00	25,000.00	.0
TOTAL OPERATING GRANTS REVENUE	23,871.00	79,660.99	515,000.00	435,339.01	15.5
TOTAL FUND REVENUE	23,871.00	79,660.99	515,000.00	435,339.01	15.5

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6100 MISC. JUDICIAL GRANT EXP.	.00	.00	25,000.00	25,000.00	.0
50-40-6101 WATER TOWER SITING GRANT	.00	.00	32,000.00	32,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	8,253.00	21,121.00	30,000.00	8,879.00	70.4
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6150 POLICE: PROP 207 FUNDING	.00	.00	5,000.00	5,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	350,000.00	350,000.00	.0
50-40-6236 RICO EXP - OPR GRANTS	.00	26,964.48	.00	( 26,964.48)	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	2,718.21	24,732.70	43,000.00	18,267.30	57.5
TOTAL OPERATING GRANTS EXPENDITURE	10,971.21	72,818.18	525,000.00	452,181.82	13.9
TOTAL FUND EXPENDITURES	10,971.21	72,818.18	525,000.00	452,181.82	13.9
NET REVENUE OVER EXPENDITURES	12,899.79	6,842.81	( 10,000.00)	( 16,842.81)	68.4

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

CAPITAL GRANTS FUND

ASSETS

60-00-1000	CASH - COMBINED FUND	848,875.24	
	TOTAL ASSETS		848,875.24

LIABILITIES AND EQUITY

LIABILITIES

60-00-2755	DEFERRED REVENUE - CAP GRANTS	717,751.43	
	TOTAL LIABILITIES		717,751.43

FUND EQUITY

60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	( 153,891.34)	
	REVENUE OVER EXPENDITURES - YTD	( 6,632.14)	
	BALANCE - CURRENT DATE	( 6,632.14)	
	TOTAL FUND EQUITY		131,123.81
	TOTAL LIABILITIES AND EQUITY		848,875.24

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	19,875.53	19,875.53	400,000.00	380,124.47	5.0
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	8,657.86	16,000.00	7,342.14	54.1
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4111 LEGISLATIVE FUNDING-CENTER AVE	.00	.00	500,000.00	500,000.00	.0
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	19,875.53	28,533.39	3,941,000.00	3,912,466.61	.7
TOTAL FUND REVENUE	19,875.53	28,533.39	3,941,000.00	3,912,466.61	.7

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	14,090.00	28,965.53	400,000.00	371,034.47	7.2
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	16,000.00	16,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6111 LEGISTATIVE FUNDING-CENTERAVE	.00	.00	500,000.00	500,000.00	.0
60-70-6185 MISC EXP - CAP GRANTS	.00	6,200.00	500,000.00	493,800.00	1.2
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	14,090.00	35,165.53	3,941,000.00	3,905,834.47	.9
TOTAL FUND EXPENDITURES	14,090.00	35,165.53	3,941,000.00	3,905,834.47	.9
NET REVENUE OVER EXPENDITURES	5,785.53	( 6,632.14)	.00	6,632.14	.0

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	( 378,536.75)	
	TOTAL ASSETS		( 378,536.75)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	( 323,855.22)	
	REVENUE OVER EXPENDITURES - YTD	( 54,681.53)	
	BALANCE - CURRENT DATE	( 54,681.53)	
	TOTAL FUND EQUITY		( 378,536.75)
	TOTAL LIABILITIES AND EQUITY		( 378,536.75)



TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>					
70-25-4090 WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295 EXCESS SALES TAX- MISC	.00	10,000.00	2,350,000.00	2,340,000.00	.4
TOTAL GENERAL FUND CONTINGENCIES RE	.00	10,000.00	2,425,000.00	2,415,000.00	.4
TOTAL FUND REVENUE	.00	10,000.00	2,425,000.00	2,415,000.00	.4

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GNERLA FUND CONTINGENCIES EXP</u>					
70-25-6276	WILDLANDS EXP - CONTINGENCY	421.79	64,350.32	75,000.00	10,649.68	85.8
70-25-6295	EXPENSE - GF CONTINGENCIES	.00	331.21	2,350,000.00	2,349,668.79	.0
	TOTAL GNERLA FUND CONTINGENCIES EXP	421.79	64,681.53	2,425,000.00	2,360,318.47	2.7
	TOTAL FUND EXPENDITURES	421.79	64,681.53	2,425,000.00	2,360,318.47	2.7
	NET REVENUE OVER EXPENDITURES	( 421.79)	( 54,681.53)	.00	54,681.53	.0

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>UTILITIES CONTINGENCIES REV</u>					
80-55-4295 REVENUE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES REV	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

UTILITIES CONTINGENCIES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES CONTINGENCIES EXP</u>					
80-55-6295 EXPENSE - UF CONTINGENCIES	.00	.00	500,000.00	500,000.00	.0
TOTAL UTILITIES CONTINGENCIES EXP	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME  
BALANCE SHEET  
MAY 31, 2025

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(	1,286,594.34)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		72,237.54	
90-00-1023	ONEAZ WWTP CHECKING		2.26	
TOTAL ASSETS			(	1,214,354.54)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(	518,571.80)	
	REVENUE OVER EXPENDITURES - YTD	(	695,782.74)	
	BALANCE - CURRENT DATE	(	695,782.74)	
TOTAL FUND EQUITY			(	1,214,354.54)
TOTAL LIABILITIES AND EQUITY			(	1,214,354.54)

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

		CAPITAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
CAPITAL FUND REVENUES						
90-57-4300	BANK INTEREST - CAPITAL FUND	153.11	912.02	225.00	( 687.02)	405.3
90-57-4303	INTEREST - WWTP	.00	71.87	575.00	503.13	12.5
90-57-4515	INTERIM WWTP LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND REVENUES		153.11	983.89	2,000,800.00	1,999,816.11	.1
TOTAL FUND REVENUE		153.11	983.89	2,000,800.00	1,999,816.11	.1

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2025

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7026 HOUSING PURCHASE EXPENSE	.00	543,387.91	.00	( 543,387.91)	.0
90-57-7027 WASTEWATER TREATMENT DESIGN EX	250.00	153,378.72	.00	( 153,378.72)	.0
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	250.00	696,766.63	2,000,000.00	1,303,233.37	34.8
TOTAL FUND EXPENDITURES	250.00	696,766.63	2,000,000.00	1,303,233.37	34.8
NET REVENUE OVER EXPENDITURES	( 96.89)	( 695,782.74)	800.00	696,582.74	(86972



Report Criteria:  
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	051425KM7	April 2025 Fuel for Fire De	1	05/14/2025	308.42	.00	308.42	102044	05/14/2025
		051425KM7	April 2025 Fuel for Parking	2	05/14/2025	23.84	.00	23.84	102044	05/14/2025
		051425KM7	April 2025 Fuel for Garbag	3	05/14/2025	49.78	.00	49.78	102044	05/14/2025
		051425KM7	April 2025 Fuel for Old Van	4	05/14/2025	92.84	.00	92.84	102044	05/14/2025
Total 1000:						474.88	.00	474.88		
1026	ALERT	052125KM7	Inv. 25-1191 Radar Certific	1	05/21/2025	433.18	.00	433.18	102057	05/21/2025
		052125KM7	Inv. 25-1191 Radar Certific	2	05/21/2025	615.00	.00	615.00	102057	05/21/2025
Total 1026:						1,048.18	.00	1,048.18		
1031	ALL-MED EQUIPMENT &	051425KM6	Inv. 822967 Monthly Tank	1	05/14/2025	96.00	.00	96.00	102045	05/14/2025
Total 1031:						96.00	.00	96.00		
1046	ANGELA BRADSHAW NA	052125KM15	Reimbursement for Purcha	1	05/21/2025	92.98	.00	92.98	102058	05/21/2025
Total 1046:						92.98	.00	92.98		
1050	APS	052825KM8	Acct 1490440000 Street Li	1	05/28/2025	1,241.15	.00	1,241.15	102074	05/28/2025
		50725MS26	Acct 9438060000 - Hull Ro	1	05/07/2025	15.80	.00	15.80	102015	05/07/2025
		50725MS26	Acct 4533627223 - Restroo	2	05/07/2025	54.27	.00	54.27	102015	05/07/2025
		50725MS26	Acct 7575770000 - Civic C	3	05/07/2025	1,063.35	.00	1,063.35	102015	05/07/2025
		50725MS26	Acct 7575770000 - Civic C	4	05/07/2025	312.50	.00	312.50	102015	05/07/2025
Total 1050:						2,062.07	.00	2,062.07		
1056	ARIZONA BUG COMPANY	50725MS17	Inv 12896 - Monthly Pest C	1	05/07/2025	50.00	.00	50.00	102016	05/07/2025
Total 1056:						50.00	.00	50.00		
1123	BEDROCK LANDSCAPE	052825KM2	Inv. 185553 1 Yard Concret	1	05/28/2025	219.70	.00	219.70	102075	05/28/2025
Total 1123:						219.70	.00	219.70		
1142	BOUND TREE MEDICAL,	052125KM9	Inv. 85765552 Injectors, Sy	1	05/21/2025	1,445.15	.00	1,445.15	102060	05/21/2025
		052125KM9	Inv. 85616088 ECG Pads	2	05/21/2025	72.70	.00	72.70	102060	05/21/2025
		052125KM9	Inv. 85745126 Catheter Sy	3	05/21/2025	1,000.53	.00	1,000.53	102060	05/21/2025
Total 1142:						2,518.38	.00	2,518.38		
1158	CANDACE GALLAGHER	50725MS8	Codification & Web Service	1	05/07/2025	525.00	.00	525.00	102017	05/07/2025
Total 1158:						525.00	.00	525.00		
1170	CASELLE	50725MS3	INV 140976 - Monthly Sup	1	05/07/2025	1,030.18	.00	1,030.18	102018	05/07/2025
		50725MS3	INV 140976 - Monthly Sup	2	05/07/2025	343.39	.00	343.39	102018	05/07/2025
		50725MS3	INV 140976 - Monthly Sup	3	05/07/2025	343.39	.00	343.39	102018	05/07/2025
		50725MS3	INV 140976 - Monthly Sup	4	05/07/2025	343.39	.00	343.39	102018	05/07/2025
		50725MS3	INV 140976 - Monthly Sup	5	05/07/2025	114.46	.00	114.46	102018	05/07/2025
		50725MS3	INV 140976 - Monthly Sup	6	05/07/2025	114.46	.00	114.46	102018	05/07/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1170:						2,289.27	.00	2,289.27		
1178	CENTURY LINK	052125KM4	ACCT 88707005 Inv. 7364	1	05/21/2025	6.62	.00	6.62	102061	05/21/2025
		052825KM11	ACCT 333832741 Phone S	1	05/28/2025	75.70	.00	75.70	102076	05/28/2025
		052825KM11	ACCT 333832741 Phone S	2	05/28/2025	167.49	.00	167.49	102076	05/28/2025
		052825KM11	ACCT 333832741 Phone S	3	05/28/2025	167.49	.00	167.49	102076	05/28/2025
		052825KM11	ACCT 333832741 Phone S	4	05/28/2025	268.00	.00	268.00	102076	05/28/2025
		052825KM11	ACCT 333832741 Phone S	5	05/28/2025	66.99	.00	66.99	102076	05/28/2025
Total 1178:						752.29	.00	752.29		
1195	CITY OF COTTONWOOD	052125KM17	Inv. 0008651 PD Dispatchi	1	05/21/2025	3,835.32	.00	3,835.32	102062	05/21/2025
		052125KM17	Inv. 0008663 Fire Dispatchi	2	05/21/2025	648.67	.00	648.67	102062	05/21/2025
Total 1195:						4,483.99	.00	4,483.99		
1213	CONTRACT WASTEWATE	50725MS4	Operator & Maintenance -	1	05/07/2025	1,025.00	.00	1,025.00	102019	05/07/2025
		50725MS4	Operation & Maintenance -	2	05/07/2025	3,325.00	.00	3,325.00	102019	05/07/2025
		50725MS4	Sample Transport - April 20	3	05/07/2025	65.00	.00	65.00	102019	05/07/2025
		50725MS4	Additioinal Labor - Tree re	4	05/07/2025	520.00	.00	520.00	102019	05/07/2025
Total 1213:						4,935.00	.00	4,935.00		
1217	COTTONWOOD EXPRES	052125KM2	Inv. 106371 Oil Change-Filt	1	05/21/2025	64.00	.00	64.00	102064	05/21/2025
		052125KM2	Inv. 106371 Oil Change-Filt	2	05/21/2025	6.96	.00	6.96	102064	05/21/2025
Total 1217:						70.96	.00	70.96		
1239	Core & Main	051425KM1	INV. W883649 Pipes, Adap	1	05/14/2025	1,742.20	.00	1,742.20	102048	05/14/2025
Total 1239:						1,742.20	.00	1,742.20		
1264	DIESEL DIRECT WEST	052825KM10	Cust. 18583 INV. 8654880	1	05/28/2025	109.62	.00	109.62	102077	05/28/2025
		052825KM10	Cust. 18583 INV. 8654880	2	05/28/2025	13.70	.00	13.70	102077	05/28/2025
		052825KM10	Cust. 18583 INV. 8654880	3	05/28/2025	13.70	.00	13.70	102077	05/28/2025
		50725MS7	INV 86516180 - Diesel Fue	1	05/07/2025	129.82	.00	129.82	102020	05/07/2025
		50725MS7	INV 86516180 - Diesel Fue	2	05/07/2025	16.23	.00	16.23	102020	05/07/2025
		50725MS7	INV 86516180 - Diesel Fue	3	05/07/2025	16.23	.00	16.23	102020	05/07/2025
Total 1264:						299.30	.00	299.30		
1322	FOUR-D LLC	50725MS24	Inv 00000935 - Backup Ser	1	05/07/2025	435.00	.00	435.00	102024	05/07/2025
		50725MS24	Inv 00000935 - Jerome PD	2	05/07/2025	471.25	.00	471.25	102024	05/07/2025
Total 1322:						906.25	.00	906.25		
1380	HUGHES SUPPLY	052825KM3	INV. S175316645.001 Con	1	05/28/2025	126.87	.00	126.87	102078	05/28/2025
Total 1380:						126.87	.00	126.87		
1388	IKE'S LOCK & SAFE	052825KM4	INV. 373471 Rekey Locks	1	05/28/2025	98.00	.00	98.00	102079	05/28/2025
Total 1388:						98.00	.00	98.00		
1412	JANICE PONTIOUS	052825KM12	Reimbursement For Statio	1	05/28/2025	152.43	.00	152.43	102080	05/28/2025
		052825KM12	Reimbursement For Baked	2	05/28/2025	66.05	.00	66.05	102080	05/28/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1412:						218.48	.00	218.48		
1419	JC CULLEN INC	50725MS12	Inv 158061 - 911 IP Port S	1	05/07/2025	34.56	.00	34.56	102025	05/07/2025
		50725MS12	Inv 158061 - 911 IP Port S	2	05/07/2025	34.57	.00	34.57	102025	05/07/2025
Total 1419:						69.13	.00	69.13		
1464	KATHLEEN JARVIS	50725MS1	Reimbursement - Battery B	1	05/07/2025	201.24	.00	201.24	102026	05/07/2025
Total 1464:						201.24	.00	201.24		
1503	LEGEND	051425KM4	Inv. 2507452 Testing Servic	1	05/14/2025	75.00	.00	75.00	102049	05/14/2025
		052825KM5	Inv. 2507994 Testing Servic	1	05/28/2025	277.00	.00	277.00	102081	05/28/2025
		052825KM5	Inv. 2507994 Testing Servic	2	05/28/2025	15.00	.00	15.00	102081	05/28/2025
		50725MS5	Inv 2507156 - Testing Servi	1	05/07/2025	75.00	.00	75.00	102027	05/07/2025
Total 1503:						442.00	.00	442.00		
1528	MARK BOAN	052825KM13	Reimbursement for Stryke	1	05/28/2025	91.81	.00	91.81	102082	05/28/2025
Total 1528:						91.81	.00	91.81		
1564	MINGUS ELECTRIC	50725MS11	Inv 1701 - Hall Lights - Lab	1	05/07/2025	495.00	.00	495.00	102028	05/07/2025
		50725MS11	Inv 1701- Hall Lights - Lam	2	05/07/2025	75.00	.00	75.00	102028	05/07/2025
Total 1564:						570.00	.00	570.00		
1574	NACOG	050125KM1	Inv. 4-14-25 CDBG Techini	1	05/01/2025	5,000.00	.00	5,000.00	102014	05/01/2025
Total 1574:						5,000.00	.00	5,000.00		
1576	NAPAAUTO PARTS	50725MS29	INV 377159 - Tension belt	1	05/07/2025	70.27	.00	70.27	102029	05/07/2025
		50725MS29	INV 377242 - Power Steeri	2	05/07/2025	163.67	.00	163.67	102029	05/07/2025
		50725MS29	INV 377350 - R111 Fuel Fil	3	05/07/2025	637.10	.00	637.10	102029	05/07/2025
		50725MS29	INV 377453 - Core Deposit	4	05/07/2025	39.55-	.00	39.55-	102029	05/07/2025
		50725MS29	INV 377457 - Rearview mir	5	05/07/2025	26.35	.00	26.35	102029	05/07/2025
		50725MS29	INV 379016 - Battery - PD	6	05/07/2025	305.37	.00	305.37	102029	05/07/2025
		50725MS29	INV 379045 - Core Deposit	7	05/07/2025	19.77-	.00	19.77-	102029	05/07/2025
Total 1576:						1,143.44	.00	1,143.44		
1598	NORTHERN CHEMICAL C	50725MS14	Inv 709877-00 - Restroom	1	05/07/2025	1,835.58	.00	1,835.58	102030	05/07/2025
Total 1598:						1,835.58	.00	1,835.58		
1603	ODP BUSINESS Solutio	051425KM12	Inv. 419635223001 Envelo	1	05/14/2025	95.91	.00	95.91	102050	05/14/2025
		052125KM13	Inv. 419635226001 Busine	1	05/21/2025	65.43	.00	65.43	102067	05/21/2025
		052825KM7	Inv. 424442771001 Paper	1	05/28/2025	124.99	.00	124.99	102083	05/28/2025
Total 1603:						286.33	.00	286.33		
1615	FLOWBIRD AMERICA, IN	50725MS16	INV AI001897 - Flowbird A	1	05/07/2025	15.10	.00	15.10	102023	05/07/2025
		50725MS16	INV AI001901 - Validation	2	05/07/2025	435.01	.00	435.01	102023	05/07/2025
Total 1615:						450.11	.00	450.11		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1637	POSTMASTER	051425KM13	Annual Mailing Fee for Per	1	05/14/2025	350.00	.00	350.00	102051	05/14/2025
		50725MS2	Annual Library PO Box Re	1	05/07/2025	266.00	.00	266.00	102031	05/07/2025
Total 1637:						616.00	.00	616.00		
1643	PRESCOTT LAW GROUP,	50725MS9	INV 9558 - Prosecutor Ser	1	05/07/2025	2,000.00	.00	2,000.00	102032	05/07/2025
Total 1643:						2,000.00	.00	2,000.00		
1647	FlexPrint, LLC	50725MS18	INV INV5347004-INT - Mo	1	05/07/2025	357.51	.00	357.51	102022	05/07/2025
Total 1647:						357.51	.00	357.51		
1718	SALTUS TECHNOLOGIES	052125KM8	INV. 2406-04 DigiTicket Sof	1	05/21/2025	1,500.00	.00	1,500.00	102069	05/21/2025
Total 1718:						1,500.00	.00	1,500.00		
1728	SEDONA RECYCLES, INC	50725MS19	INV JRME425 - Hauling Se	1	05/07/2025	170.00	.00	170.00	102033	05/07/2025
Total 1728:						170.00	.00	170.00		
1735	SHAW LAW FIRM, PLLC	052125KM14	Invoices 27528 & 27529 Le	1	05/21/2025	45.00	.00	45.00	102070	05/21/2025
		052125KM14	Invoice 27530 Legal Couns	2	05/21/2025	97.50	.00	97.50	102070	05/21/2025
		052125KM14	Invoice 27531 Legal Couns	3	05/21/2025	97.50	.00	97.50	102070	05/21/2025
		052125KM14	Invoice 27532 Legal Couns	4	05/21/2025	97.50	.00	97.50	102070	05/21/2025
		052125KM14	Invoice 27533 Legal Couns	5	05/21/2025	75.00	.00	75.00	102070	05/21/2025
Total 1735:						412.50	.00	412.50		
1743	SMLTER CITY IRON WO	50725MS21	Inv 80151 - 1 1/2" Round S	1	05/07/2025	73.91	.00	73.91	102034	05/07/2025
Total 1743:						73.91	.00	73.91		
1747	SWHP, LLC	50725MS23	Inv 8814 SCBA Servicing/F	1	05/07/2025	2,025.20	.00	2,025.20	102036	05/07/2025
		50725MS23	Inv 8815 - Compressor Ser	2	05/07/2025	85.00	.00	85.00	102036	05/07/2025
		50725MS23	Inv 8815 - Compressor SEr	3	05/07/2025	386.03	.00	386.03	102036	05/07/2025
Total 1747:						2,496.23	.00	2,496.23		
1751	SOUTHWESTERN ENVIR	50725MS6	Inv 2025-148 - Project 25-0	1	05/07/2025	8,253.00	.00	8,253.00	102035	05/07/2025
		50725MS6	Inv 2025-149 - Proj#20-051	2	05/07/2025	9,090.00	.00	9,090.00	102035	05/07/2025
		50725MS6	Inv 2025-147 Proj# 23-010	3	05/07/2025	1,520.00	.00	1,520.00	102035	05/07/2025
Total 1751:						18,863.00	.00	18,863.00		
1773	SUNSTATE EQUIPMENT	052825KM1	INV. 13341408-001 & 1337	1	05/28/2025	85.59	.00	85.59	102084	05/28/2025
Total 1773:						85.59	.00	85.59		
1812	TOWN OF JEROME - UTIL	50725MS27	1014.03 - 655 Holly Ave	1	05/07/2025	46.41	.00	46.41	102038	05/07/2025
		50725MS27	6023.03 - 621 Main St	2	05/07/2025	46.41	.00	46.41	102038	05/07/2025
		50725MS27	7002.01 Town Hall Utilities	3	05/07/2025	243.65	.00	243.65	102038	05/07/2025
		50725MS27	7060.01 Public Works Yard	4	05/07/2025	229.58	.00	229.58	102038	05/07/2025
		50725MS27	7054.01 Jerome PD Utilitie	5	05/07/2025	177.32	.00	177.32	102038	05/07/2025
		50725MS27	7015-01 Fire Station	6	05/07/2025	229.58	.00	229.58	102038	05/07/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1812:						972.95	.00	972.95		
1813	TOWN OF JEROME PR	051425KM9	Payroll Transfer for May 20	1	05/14/2025	90,000.00	.00	90,000.00	102053	05/14/2025
Total 1813:						90,000.00	.00	90,000.00		
1827	UNISOURCE ENERGY SE	051425KM2	Acct 4185213088 621 Main	1	05/14/2025	33.09	.00	33.09	102054	05/14/2025
		052125KM16	Acct 7505930000 Civic Ce	1	05/21/2025	128.76	.00	128.76	102071	05/21/2025
		052125KM16	Acct 4185213088 621 Main	2	05/21/2025	44.12	.00	44.12	102071	05/21/2025
		052125KM16	Acct 2353340000 Co-op Ut	3	05/21/2025	61.62	.00	61.62	102071	05/21/2025
		052125KM16	Acct 0559820000 Fire Dept	4	05/21/2025	73.80	.00	73.80	102071	05/21/2025
		052125KM16	7133613001 - 655 Holly -	5	05/21/2025	12.78	.00	12.78	102071	05/21/2025
		052125KM16	Acct 4353340000 Perkinsvi	6	05/21/2025	21.33	.00	21.33	102071	05/21/2025
		052125KM16	Acct 6937260000 Police D	7	05/21/2025	21.75	.00	21.75	102071	05/21/2025
Total 1827:						397.25	.00	397.25		
1835	USA BLUE BOOK	052825KM6	Cust. 959133 INV0071251	1	05/28/2025	302.32	.00	302.32	102086	05/28/2025
Total 1835:						302.32	.00	302.32		
1851	VERDE VALLEY HARDWA	50725MS28	Inv 78331 - Numbers	1	05/07/2025	24.13	.00	24.13	102040	05/07/2025
		50725MS28	Inv 78369 - Hose	2	05/07/2025	23.06	.00	23.06	102040	05/07/2025
		50725MS28	Inv 78483 - Stihl Repair su	3	05/07/2025	422.34	.00	422.34	102040	05/07/2025
		50725MS28	Inv 78501 - Ball Valve - Wa	4	05/07/2025	50.52	.00	50.52	102040	05/07/2025
		50725MS28	Inv 78550 - Concrete Town	5	05/07/2025	153.57	.00	153.57	102040	05/07/2025
		50725MS28	Inv 78586 - Credit Fuels	6	05/07/2025	31.85-	.00	31.85-	102040	05/07/2025
		50725MS28	Inv 78652 - Trash Bags	7	05/07/2025	60.98	.00	60.98	102040	05/07/2025
		50725MS28	Inv 78893 - Sproket Cover	8	05/07/2025	31.30	.00	31.30	102040	05/07/2025
		50725MS28	Inv 78960 - Nails, tape, wir	9	05/07/2025	59.93	.00	59.93	102040	05/07/2025
		50725MS28	Inv 79160 - Trash Bags	10	05/07/2025	59.30	.00	59.30	102040	05/07/2025
Total 1851:						853.28	.00	853.28		
1859	VERIZON WIRELESS	051425KM5	Acct 870476021-00003 PD	1	05/14/2025	161.78	.00	161.78	102055	05/14/2025
		051425KM5	Acct 870476021-00003 FD	2	05/14/2025	282.68	.00	282.68	102055	05/14/2025
		051425KM5	Acct 870476021-00001 Sh	3	05/14/2025	40.88	.00	40.88	102055	05/14/2025
		051425KM5	Acct 870476021-00001 FD	4	05/14/2025	92.99	.00	92.99	102055	05/14/2025
		051425KM5	Acct 870476021-00001 PZ	5	05/14/2025	40.88	.00	40.88	102055	05/14/2025
		50725MS25	Acct 870476021-00002 PD	1	05/07/2025	52.98	.00	52.98	102041	05/07/2025
		50725MS25	Acct 870476021-00002 PZ	2	05/07/2025	52.98	.00	52.98	102041	05/07/2025
Total 1859:						725.17	.00	725.17		
1903	WM CORPORATE SERVI	051425KM3	Inv. 279-4655-7 Trash Dum	1	05/14/2025	1,974.40	.00	1,974.40	102056	05/14/2025
Total 1903:						1,974.40	.00	1,974.40		
1914	YAVAPAI CO. EDUCATION	50725MS20	Inv 24-2759 - Municipal Int	1	05/07/2025	324.00	.00	324.00	102043	05/07/2025
		50725MS20	Inv 24-2759 - Municipal Int	2	05/07/2025	503.00	.00	503.00	102043	05/07/2025
		50725MS20	Inv 24-2759 - Municipal Int	3	05/07/2025	324.00	.00	324.00	102043	05/07/2025
		50725MS20	Inv 24-2759 - Municipal Int	4	05/07/2025	503.00	.00	503.00	102043	05/07/2025
		50725MS20	Inv 24-2760 - Library E Rat	5	05/07/2025	42.00	.00	42.00	102043	05/07/2025
Total 1914:						1,696.00	.00	1,696.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1954	GUST ROSENFELD PLC	052125KM10	Inv. 458822 April Legal Ser	1	05/21/2025	2,225.00	.00	2,225.00	102065	05/21/2025
		052125KM10	Inv. 458822 April Legal Ser	2	05/21/2025	250.00	.00	250.00	102065	05/21/2025
		052125KM10	Inv. 458822 April Legal Ser	3	05/21/2025	375.00	.00	375.00	102065	05/21/2025
		052125KM10	Inv. 458822 April Legal Ser	4	05/21/2025	400.00	.00	400.00	102065	05/21/2025
		052125KM10	Inv. 458822 April Legal Ser	5	05/21/2025	25.00	.00	25.00	102065	05/21/2025
Total 1954:						3,275.00	.00	3,275.00		
1974	MOYER'S HEATING & CO	052125KM1	INV. 0000130723 Quarterly	1	05/21/2025	1,021.00	.00	1,021.00	102066	05/21/2025
Total 1974:						1,021.00	.00	1,021.00		
2016	T2 SYSTEMS, INC.	051425KM11	INV. MP00004007 Gatewa	1	05/14/2025	1,336.80	.00	1,336.80	102052	05/14/2025
		052825KM9	INV. MP000004240 Mobile	1	05/28/2025	1,365.36	.00	1,365.36	102085	05/28/2025
		50725MS10	INV. UPS00055672 - Auto	1	05/07/2025	110.00	.00	110.00	102037	05/07/2025
Total 2016:						2,812.16	.00	2,812.16		
2022	ENERSPECT MEDICAL S	50725MS13	INV 28529 - Calibration &	1	05/07/2025	295.00	.00	295.00	102021	05/07/2025
		50725MS13	INV 29141 - Calibration &	2	05/07/2025	357.63	.00	357.63	102021	05/07/2025
Total 2022:						652.63	.00	652.63		
2034	Yavapai County	052125KM3	Walgreen 3rd PANT Distrib	1	05/21/2025	26.91	.00	26.91	102073	05/21/2025
Total 2034:						26.91	.00	26.91		
2039	CORE & MAIN	052125KM11	Inv. W622367 Wilkins Regu	1	05/21/2025	1,643.93	.00	1,643.93	102063	05/21/2025
		052125KM11	Inv. 9045482 Oil filled Gau	2	05/21/2025	582.42	.00	582.42	102063	05/21/2025
Total 2039:						2,226.35	.00	2,226.35		
2054	TRENCH-ADE, LLC	50725MS22	Inv TA591449 - Trench Plat	1	05/07/2025	950.90	.00	950.90	102039	05/07/2025
Total 2054:						950.90	.00	950.90		
2081	Arizona Elevator Solutions,	052125KM5	INV. 80070 Elevator Repair	1	05/21/2025	8,606.92	.00	8,606.92	102059	05/21/2025
Total 2081:						8,606.92	.00	8,606.92		
2082	Victoria H. Carothers	50725MS15	Clerk/Judicial Assistant - M	1	05/07/2025	222.00	.00	222.00	102042	05/07/2025
Total 2082:						222.00	.00	222.00		
2091	Pamella M. Irvin	052125KM6	Court Consulting for April 2	1	05/21/2025	720.00	.00	720.00	102068	05/21/2025
Total 2091:						720.00	.00	720.00		
2094	Verde Valley Rental	052125KM12	Inv. 102051-2 Jumping Jac	1	05/21/2025	146.76	.00	146.76	102072	05/21/2025
Total 2094:						146.76	.00	146.76		
2096	Barbara Beam	051425KM8	Acct. 2089.03 LMP Deposit	1	05/14/2025	304.36	.00	304.36	102046	05/14/2025
		051425KM8	Acct. 2089.03 Overpaymen	2	05/14/2025	488.98	.00	488.98	102046	05/14/2025
Total 2096:						793.34	.00	793.34		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
2097	Big Brand Tire & Service	05142510	Inv. 3038-6443362 Tire Mo	1	05/14/2025	125.00	.00	125.00	102047	05/14/2025
Total 2097:						125.00	.00	125.00		
Grand Totals:						178,174.52	.00	178,174.52		

Report Criteria:  
Detail report type printed

**File Attachments for Item:**

**A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.



## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Continued work on our Zoning Code Update.
- Held and attended a pre-construction logistics meeting for Mescal Siphon along with Vice-Mayor Moore.
- Met with Supervisor Check regarding parking issues on Douglas Road in the County.
- Participated in a 12-person round table discussion with Governor Hobbs and her staff to discuss TOJ and Verde Valley / funding priorities and any issues with State Government.
- Participated in a final scoping meeting with the engineering contractor and ADOT for Verde Avenue.
- Met with representatives from FMI to discuss the water system. More to follow in Esession.
- Met with representatives from VVCDO to discuss a Community Land Trust with 655 Holley.
- Attended a status update on our Growing Water Smart Action Plan.
- Worked on changes to the Special Event Permit Application process and Fee Schedule.
- Facilitated the new lease and transition for the new tenant at 500 Main Street.
- Researched considerable enhancements to our security around the springs.
- Reviewed the final contract and bond documents for the selected contractor on the Deception Water Line CDBG project.
- Finalized work on the easement settlement agreement with condemnation counsel and Verde Ex. Reps.
- Worked with staff (Primarily Michele's work / efforts) in reducing costs. Thus far the Town will realize a savings of \$10,000~ annually on unnecessary phone service public safety had through past grants. More to follow.
- Worked with various individuals on their special event requests.
- Completed the tentative-final budget.
- Facilitated more public records requests.
- Michele has worked with PD / Chief San Felice in disposing through auction of property, which has resulted in several thousand dollars to date.

### **\*\* CONGRATULATIONS TO \*\***

Mark Boan (Police) on completing 9 years of service effective June 3, 2025.

Nicole Florisi (Police) on completing 15 years of service effective June 22, 2025.

Rusty Blair (Fire) on completing 24 years of service effective June 25, 2025.

Brett Klein (Town Hall) on completing 3 years of service effective June 30, 2025.

Following is an accounting of sales tax revenues for March, and a recent water flow report.

TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FY2025 Actual - (based on to-date DOR website)</b>	<b>FY2024 Actual - (based on DOR website)</b>	<b>Actually Received Thus Far</b>
July	110,631	106,085	31,365
August	89,419	130,622	160,198
September	91,512	79,411	257,718
October	120,090	115,250	343,309
November	133,502	78,059	420,679
December	100,280	116,459	508,880
January	96,559	106,378	605,439
February	114,868	89,204	682,944
March	95,109	105,419	825,650
April	91,014	150,319	935,937
May	148,298	130,160	1,025,920
June		109,691	
<b>Total YTD</b>	<b>1,191,282</b>	<b>1,317,058</b>	<b>1,025,920</b>

**TOWN OF JEROME, AZ**

## Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2025 actual	FY2024 actual	+/- Compared to Last Yr	FY2025 actual	FY2024 actual	+/-	FY2025 actual	FY2024 actual	+/-
July	38302	34,660	3,642	16719	17,969	(1,250)	39902	36,125	3,777
August	35053	37,999	(2,946)	15495	16,130	(635)	30,560	65,439	(34,879)
September	38,469	30,432	8,037	18570	14,875	3,695	25196	27,037	(1,841)
October	40220	43,194	(2,974)	17090	17,207	(117)	45030	39,382	5,648
November	45587	52,665	(7,078)	25020	24,990	30	54553	42,307	12,246
December	40137	38,505	1,632	16021	18,188	(2,167)	33812	43,845	(10,033)
January	36643	38,694	(2,051)	15354	15,472	(118)	43836	43,489	347
February	40291	29,730	10,561	15443	13,973	1,470	29130	28,100	1,030
March	39,051	41,146	(2,095)	16360	16,248	112	28280	36,289	(8,009)
April	53934	50,719	3,215	22888	26,020	(3,132)	54546	52,465	2,081
May		47,169			21,601			50,136	
June		45,893			20,289			34,359	
<b>Total YTD</b>	<b>407,687</b>	<b>490,806</b>	<b>9,943</b>	<b>178,960</b>	<b>222,962</b>	<b>(2,112)</b>	<b>384,845</b>	<b>498,973</b>	<b>(29,633)</b>

**Added 1% Bed Tax**

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,572	2,572
August	2,384	4,956
September	2,915	7,871
October	2,629	10,500
November	3,849	14,349
December	2,465	16,814
January	2,362	19,176
February	2,376	21,552
March	2,517	24,069
April	3,521	27,590
May		
June		

**WATER FLOWS REPORT**

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2024	16-April	95	211
	22-April	82	163
	30-April	201	144
	6-May	157	131
	13-May	83	116
	20-May	153	124
	28-May	83	260
	3-June	68	250
	10-June	71	240
	17-June	66	235
	24-June	66	230
	1-July	57	219
	8-July	52	210
	15-July	57	262
	22-July	55	427
	29-July	57	312
	5-Aug	57	302
	12-Aug	57	292
	19-Aug	61	295
	26-Aug	61	295
	3-Sept	61	281
	9-Sept	61	345
	16-Sept	57	320
	23-Sept	57	288
	1-Oct	57	306
	7-Oct	57	300
	14-Oct	57	300
	21-Oct	66	289
	28-Oct	57	295
	4-Nov	61	300
	12-Nov	57	275
	18-Nov	57	275
	25-Nov	57	275
2025	2-Dec	61	275
	9-Dec	57	280
	16-Dec	61	274
	23-Dec	61	271
	30-Dec	60	280
	6-Jan	61	273
	13-Jan	57	265
	21-Jan	57	180
	27-Jan	57	195
	3-Feb	57	200
	10-Feb	57	200
	18-Feb	57	230
	24-Feb	57	198
	3-Mar	52	203
	10-Mar	52	200
	17-Mar	48	180
	24-Mar	43	188
	31-Mar	44	190
	07-April	44	185
	14-April	40	175
	21-April	40	157
	28-April	40	158
	05-May	40	156
	12-May	40	150
	19-May	40	156
	27-May	40	176
	02-June	40	160



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Item A.

**June 2025 Staff Report for May Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk**

- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Processed Business License Applications & performed file updates and adjustments.
- ⚙ Maintained files from FY 2025 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙ Attended an all-day training for Xpress Billpay and a Microsoft Teams meeting for Verde Valley Transportation.
- ⚙ Performed notarizations for members of the public by appointment.
- ⚙ Filled out the City/Town Budget Forms for FY26 as required by the Arizona Auditor General.
- ⚙ Permits and Licensing activities for May:
  - Business Licenses**
    - 6 Businesses were sent renewal notices.
    - 9 Businesses sent in their renewal application.
    - 2 Businesses applied for a NEW business license.
    - 9 Business License renewals were issued.
    - 19 Business Licenses are pending approval.
    - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
  - STR Licenses**
    - No new STR applications were received.
    - No new STR/Vacation Rental License was issued
    - 17 Total STR Licenses are currently issued/active.

- 2 STR licenses are still in pending status.
- 4 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.
- The total Jerome STR housing units (whole house or separately available units within the same property) is now 25-26, depending on if the owners of 511 School Street rent 1 or 2 units. This includes the 2 in pending status.

Note: 1 of the STR units that is still in pending status and has NOT had a STR License issued is already operating. The owner was sent a cease-and-desist letter from Will Blodgett on April 30<sup>th</sup> asking for the missing documents so that the license process could be completed. To this date, we have not received a TPT showing that address (39 Magnolia) or a Certificate of Insurance with adequate liability coverage. We are sending a secondary letter, signed by Town Manager Brett Klein.

In town	CC	Name of FOOD VENDOR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	7	# (Senor Garcia's) Cheese Stop	#	Food Truck	March	na	na	na	na	na	na	Gray	na	CLOSED license due to being expired over a year-no renewal
0	1	# Mad Honey Food Truck	#	Food Truck	June	8/27/2024	2024	8/27/2024	8/27/2024	X	9/9/2024	Beige	9/10/2024	need fire inspection, insurance, etc
0	1	# Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	9/12/2024	2024	9/16/2024	9/12/2024	X	9/30/2024	Gray	9/30/2024	Temp license issued 9/13 expired 9/16. Reg permit issued 9-30
0	E 24	Frosty Cauldron	#	Food Truck	Sep	8/29/2024	2024	29-Aug	9/3/2024	X	9/24/2024	Beige	9/25/2025	Unuspended per TM due to providing current documentation
0	1	# Green River Food	#	Food Truck	Nov	na	na	na	na	na	na	na	na	0

In town	CC	Name of TOUR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	na	TBD	5/27/2025	50	TBD	Beige	TBD	Tour Co- app. by Council 5-9-23 WAITING ON PROOF OF COI
x	2	# Haunted Tours of Jerome	#	TOUR	June	7/30/2024	2024	7/30/2024	7/30/2024	X	1/21/2025	Beige Su	1/22/2025	Provided driver's licenses for 2 drivers
0	1	# Sip Sedona	#	TOUR	June	10/2/2024	2024	10/3/2024	10/2/2024	X	10/8/2024	Sugar	10/9/2024	Approved by council 6-13-23
0	2	# Wine Tours of Sedona	na	TOUR	June	8/20/2024	0	8/20/2024	10/2/2024	X	9/9/2024	Beige	10/2/2024	Approved by council 6-13-23 INSURANCE + PAYMENT RCVD 10/2/24
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	1/6/2025	2025	6-Jan	1/6/2025	X	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	0	US Ghost Adventures (not approved)	0	TOUR	TBD	na	na	na	na	X	na	na	na	Council voted to deny 1-14-25
0	N 25	Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	2025	na	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Waiting on COI before Issuing License
X	N 25	Wicked City Tours LLC	#	Tour	April	4/8/2025	2025	NA	45755	50	4/21/2025	Blue	4/22/2025	Approved by council 4-21-25-WALKING TOUR

KEY:
Current
Due to Renew
Current Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

## June 2025 Staff Report for May Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Transcribed minutes from the Special & Regular Council meetings for May 13, 2025.
- ❖ Started rough draft of flow chart for special event application process.
- ❖ Assisted Utilities Clerk with monthly receiving and posting payments.
- ❖ Processed weekly payables as needed to assist Finance Director.
- ❖ Processed bank reconciliations in Caselle.
- ❖ Monthly reconciliation of petty cash and cash drawer.
- ❖ Follow-up on repairs to elevator & Certificate to be issued by State of Arizona.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Continued updates to water line inventory on 120Water website as new data has been turned in by residents and business owners.
- ❖ Attended virtual 120Water meeting, and prepared mailing list for water accounts that have not submitted water line inventory yet.
- ❖ Executed agreement with Xpress Bill Pay for online utility payments.
- ❖ Attended training for Xpress Bill Pay on May 6<sup>th</sup>.
- ❖ Follow-up letter drafted regarding cellular line that needs to be removed from account by prior employee.
- ❖ Reviewed list of STRs & research local community changes/efforts to enforce STR regulation.
- ❖ Drafted STR notice for Planning & Zoning department to be sent to STR owner in violation of ordinance.
- ❖ Released and shipped JPD auction items as payment and necessary documentation has been received.





Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

June 2025 staff report for May activity submitted by Terri Card.

- Current debt (45 days past due):  
15 accounts were on the shut-off list at the beginning of May. 4 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from June billing: \$1464.36

Balance owed at end of May: \$6957.34

Late fees: \$120.00

- A copy of the June AR Aging report is attached.

### Rentals

All renters made their rental payments and are on track.

Town of Jerome

Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

## Report Criteria:

Include inactive customers  
 Include active customers  
 Include customers with a credit balance  
 Aged using billing periods

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1000.01	174.77	87.54	87.23	.00	.00	04/08/25	220.00-		
1001.03	184.24	173.28	10.96	.00	.00	05/06/25	60.90-		
1003.02	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
1006.02	154.37-	154.37-	.00	.00	.00	02/10/25	750.00-		
1007.02	155.80	155.80	.00	.00	.00	05/06/25	1.00		
1008.02	92.13	92.13	.00	.00	.00	05/19/25	92.26-		
1009.05	11.54-	11.54-	.00	.00	.00	03/10/25	300.00-		
1010.01	92.13	92.13	.00	.00	.00	05/13/25	92.13-		
1011.01	85.55-	85.55-	.00	.00	.00	03/05/25	500.00-		
1013.01	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
1014.03	46.41	46.41	.00	.00	.00	05/08/25	46.41-		
1015.01	92.13	92.13	.00	.00	.00	05/29/25	92.13-		
1016.01	46.41	46.41	.00	.00	.00	05/28/25	46.41-		
1018.03	155.80	155.80	.00	.00	.00	05/12/25	155.80-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	92.13	92.13	.00	.00	.00	05/13/25	92.13-		
1024.01	110.51-	110.51-	.00	.00	.00	05/28/25	124.00-		
1025.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
1026.01	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
1027.01	92.13	92.13	.00	.00	.00	05/12/25	184.26-		
1028.04	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
1029.01	155.80	155.80	.00	.00	.00	05/01/25	467.40-		
1030.02	17.54	17.54	.00	.00	.00	05/19/25	52.62-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	247.88	123.81	123.94	.13	.00	04/17/25	247.88-		
1032.01	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
1036.09	123.94	123.94	.00	.00	.00	05/14/25	123.94-		
1038.02	81.39	81.39	.00	.00	.00	05/06/25	100.00-		
1040.01	17.34	17.34	.00	.00	.00	05/15/25	17.34-		
1042.01	271.60	271.60	.00	.00	.00	05/19/25	271.60-		
1044.02	164.49	164.49	.00	.00	.00	05/19/25	164.49-		
1051.02	514.36-	1,026.09-	59.16	59.16	393.41	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	92.13	92.13	.00	.00	.00	05/27/25	92.13-		
1056.02	92.13	92.13	.00	.00	.00	05/05/25	92.13-		
1057.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
1058.05	92.13	92.13	.00	.00	.00	05/27/25	92.13-		
1059.02	9.88	9.88	.00	.00	.00	05/27/25	123.94-		
1060.02	92.13	92.13	.00	.00	.00	05/14/25	92.13-		
1061.01	123.94	123.94	.00	.00	.00	05/08/25	123.94-		
1062.03	46.41	46.41	.00	.00	.00	05/12/25	46.41-		
1063.02	134.27-	134.27-	.00	.00	.00	04/07/25	300.00-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	503.47	174.49	164.49	164.49	.00	03/10/25	328.98-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
1071.05	262.48	123.94	133.94	4.60	.00	05/19/25	250.00-		
1073.01	64.30-	64.30-	.00	.00	.00	05/28/25	114.00-		
1074.01	92.13	92.13	.00	.00	.00	05/14/25	92.13-		
1075.01	47.06	1.55	45.51	.00	.00	05/20/25	45.00-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22

Town of Jerome

Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	173.32	173.32	.00	.00	.00	05/23/25	346.64-		
1077.01	66.79	66.79	.00	.00	.00	05/14/25	66.79-		
1078.02	133.58	66.79	66.79	.00	.00	04/24/25	66.79-		
1079.02	309.11	309.11	.00	.00	.00	05/19/25	309.11-		
1080.01	66.79	66.79	.00	.00	.00	05/29/25	66.79-		
1081.01	49.84	49.84	.00	.00	.00	05/28/25	68.58-		
1082.01	28.93	28.93	.00	.00	.00	05/13/25	100.00-		
1083.05	96.07	49.84	46.23	.00	.00	03/26/25	150.00-		
1084.01	72.01	49.84	22.17	.00	.00	04/23/25	100.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	99.68	49.84	49.84	.00	.00	04/29/25	159.52-		
1086.02	69.16	68.58	.58	.00	.00	05/27/25	68.00-		
1087.01	49.84	49.84	.00	.00	.00	05/15/25	49.84-		
1088.06	49.84	49.84	.00	.00	.00	05/20/25	58.20-		
1090.04	123.94	113.29	10.65	.00	.00	05/22/25	300.00-		
1091.02	94.76	94.76	.00	.00	.00	05/12/25	94.76-		
1093.02	68.58	68.58	.00	.00	.00	05/15/25	137.16-		
1094.01	49.84	49.84	.00	.00	.00	05/29/25	49.84-		
1096.02	68.58	68.58	.00	.00	.00	05/14/25	68.58-		
1097.03	68.58	68.58	.00	.00	.00	05/15/25	68.58-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	272.05	97.35	87.35	87.35	.00	03/20/25	242.84-		
1099.02	1,091.39	1,091.39	.00	.00	.00	05/15/25	1,092.00-		
1100.02	68.58	68.58	.00	.00	.00	05/19/25	68.58-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	6.92	6.92	.00	.00	.00	03/11/25	300.00-		
1125.03	79.50-	79.50-	.00	.00	.00	05/13/25	100.00-		
1131.01	66.79	66.79	.00	.00	.00	05/19/25	66.79-		
1132.01	82.13	82.13	.00	.00	.00	05/19/25	92.13-		
1133.01	92.13	92.13	.00	.00	.00	05/22/25	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	348.16	68.58	78.58	78.58	122.42	05/12/25	205.74-		
1139.01	92.13	92.13	.00	.00	.00	05/01/25	276.39-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	49.84	49.84	.00	.00	.00	05/05/25	49.84-		
1151.02	99.68	49.84	49.84	.00	.00	04/17/25	49.84-		
1162.03	123.94	123.94	.00	.00	.00	05/13/25	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	92.13	92.13	.00	.00	.00	05/27/25	92.13-		
1166.02	110.32	94.76	15.56	.00	.00	05/14/25	90.87-		
1167.01	193.25-	193.25-	.00	.00	.00	05/13/25	96.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
1169.02	247.88	123.94	123.94	.00	.00	04/28/25	123.94-		
1171.05	92.13	92.13	.00	.00	.00	05/13/25	92.13-		
1173.06	8.84-	8.84-	.00	.00	.00	05/05/25	77.74-		
1174.02	92.13	92.13	.00	.00	.00	05/27/25	92.13-		
1176.01	123.94-	123.94-	.00	.00	.00	05/13/25	371.82-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	123.94	123.94	.00	.00	.00	05/21/25	371.82-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24

Town of Jerome

## Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1313.11	92.13	92.13	.00	.00	.00	05/27/25	286.39-		
1314.05	68.58	68.58	.00	.00	.00	05/19/25	68.58-		
1332.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	52.41	52.41	.00	.00	.00	05/14/25	52.41-		
1343.04	123.94	123.94	.00	.00	.00	05/15/25	123.94-		
2000.02	179.47	92.13	87.34	.00	.00	05/05/25	87.34-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	155.80	155.80	.00	.00	.00	05/06/25	155.80-		
2002.03	46.41	46.41	.00	.00	.00	05/13/25	46.41-		
2003.02	92.13	92.13	.00	.00	.00	05/14/25	92.13-		
2004.02	92.13	92.13	.00	.00	.00	05/08/25	92.13-		
2005.01	92.13	92.13	.00	.00	.00	05/13/25	92.13-		
2006.03	123.94	123.94	.00	.00	.00	05/06/25	124.94-		
2007.02	184.24	184.24	.00	.00	.00	05/12/25	184.24-		
2008.01	123.94	123.94	.00	.00	.00	05/13/25	123.94-		
2009.01	4.14	4.14	.00	.00	.00	05/05/25	123.94-		
2011.05	92.13	92.13	.00	.00	.00	05/22/25	92.13-		
2013.01	123.94	123.94	.00	.00	.00	05/08/25	123.94-		
2014.01	123.76	123.76	.00	.00	.00	05/06/25	124.00-		
2015.02	1,150.55-	1,150.55-	.00	.00	.00	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
2017.01	92.13	92.13	.00	.00	.00	05/27/25	92.13-		
2018.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
2019.02	155.80	155.80	.00	.00	.00	05/28/25	155.80-		
2020.01	155.80	155.80	.00	.00	.00	05/12/25	155.80-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
2022.01	155.80	155.80	.00	.00	.00	05/13/25	155.80-		
2023.03	92.13	92.13	.00	.00	.00	05/07/25	92.13-		
2024.01	123.94	123.94	.00	.00	.00	05/07/25	144.94-		
2025.02	123.94	123.94	.00	.00	.00	05/15/25	123.94-		
2026.02	381.82	133.94	123.94	123.94	.00	03/25/25	247.88-		
2028.01	123.94	123.94	.00	.00	.00	05/27/25	143.72-		
2029.01	123.94	123.94	.00	.00	.00	05/14/25	123.94-		
2030.01	92.13	92.13	.00	.00	.00	05/19/25	94.13-		
2031.01	162.95	162.95	.00	.00	.00	05/19/25	162.95-		
2032.03	92.13	92.13	.00	.00	.00	05/15/25	286.39-		
2034.01	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
2037.03	123.94	123.94	.00	.00	.00	05/12/25	123.94-		
2038.01	92.13	92.13	.00	.00	.00	05/21/25	92.13-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	123.94	123.85	.09	.00	.00	05/19/25	133.89-		
2043.03	123.94	123.94	.00	.00	.00	05/08/25	123.94-		
2044.01	92.14	92.13	.01	.00	.00	05/19/25	84.56-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	149.58	74.79	74.79	.00	.00	04/29/25	234.37-		
2047.02	155.80	155.80	.00	.00	.00	05/12/25	155.80-		
2054.01	164.49	164.49	.00	.00	.00	05/26/25	183.15-		
2055.01	142.25	92.13	50.12	.00	.00	05/19/25	77.74-		
2058.02	46.41	46.41	.00	.00	.00	01/07/25	1.55-		
2059.01	123.94	123.94	.00	.00	.00	05/15/25	247.88-		
2061.02	162.95	162.95	.00	.00	.00	05/12/25	162.95-		
2062.01	68.58	68.58	.00	.00	.00	05/12/25	68.58-		
2063.01	68.58	68.58	.00	.00	.00	05/12/25	68.58-		

Town of Jerome

## Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2065.04	169.29	10.00	1.67	59.84	97.78	01/28/25	152.52-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	68.58	68.58	.00	.00	.00	05/29/25	68.58-		
2069.02	101.77	37.96	49.84	13.97	.00	03/17/25	100.00-		
2070.01	100.53-	100.53-	.00	.00	.00	05/20/25	65.43-		
2071.01	64.30-	64.30-	.00	.00	.00	05/22/25	171.21-		
2073.02	663.82	121.05	121.05	131.05	290.67	05/14/25	200.00-		
2077.01	49.36	49.36	.00	.00	.00	05/13/25	50.00-		
2078.01	94.76	94.76	.00	.00	.00	05/20/25	94.76-		
2079.03	99.68	49.84	49.84	.00	.00	04/07/25	49.84-		
2080.02	15.00	15.00	.00	.00	.00		.00		
2081.01	68.58	68.58	.00	.00	.00	05/08/25	81.76-		
2083.01	32.66-	154.90-	29.58	29.58	63.08	10/23/24	500.00-		
2084.01	123.94	123.94	.00	.00	.00	05/12/25	123.94-		
2085.02	382.13	382.13	.00	.00	.00	05/14/25	382.13-		
2086.01	92.13	92.13	.00	.00	.00	05/14/25	92.13-		
2089.04	124.66	124.66	.00	.00	.00		.00		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	155.80	155.80	.00	.00	.00	05/08/25	311.60-		
2100.01	40.36-	40.36-	.00	.00	.00	05/13/25	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
2103.01	247.88	123.94	123.94	.00	.00	05/05/25	123.94-		
2104.08	92.13	92.11	.02	.00	.00	05/27/25	92.13-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	347.45	170.43	164.49	12.53	.00	04/21/25	155.00-		
2107.01	66.06	66.06	.00	.00	.00	05/19/25	66.06-		
2109.03	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
2110.01	987.60-	987.60-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	123.94	123.94	.00	.00	.00	05/12/25	123.94-		
2115.01	123.94	123.94	.00	.00	.00	05/14/25	123.94-		
2119.05	123.94	123.94	.00	.00	.00	05/28/25	123.94-		
2120.01	247.88	123.94	123.94	.00	.00	04/30/25	381.82-		
2121.02	68.58	68.58	.00	.00	.00	05/19/25	68.58-		
2122.05	216.05	216.05	.00	.00	.00	05/14/25	216.05-		
2123.01	24.88	24.88	.00	.00	.00	05/19/25	105.11-		
2124.01	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
2125.02	68.58	68.58	.00	.00	.00	05/12/25	68.58-		
2126.06	184.26	92.13	92.13	.00	.00	04/28/25	286.39-		
2127.07	61.07	61.07	.00	.00	.00		.00		
2128.02	391.82	133.94	123.94	133.94	.00	04/10/25	798.10-		
2130.06	129.31	129.31	.00	.00	.00	05/06/25	216.05-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	68.58	68.58	.00	.00	.00	05/13/25	137.16-		
2132.02	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
3000.03	184.24	184.24	.00	.00	.00	05/19/25	184.24-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	92.13	92.13	.00	.00	.00	05/20/25	92.13-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	52.41	52.41	.00	.00	.00	05/14/25	52.41-		
3005.02	123.94	123.94	.00	.00	.00	05/08/25	123.94-		
3007.01	66.79	66.79	.00	.00	.00	05/19/25	66.79-		
3009.01	155.80	155.80	.00	.00	.00	05/12/25	155.80-		
3010.01	247.88	123.94	123.94	.00	.00	04/23/25	123.94-		
3011.01	123.94	123.94	.00	.00	.00	05/20/25	123.94-		

Town of Jerome

Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3012.03	.02	.02	.00	.00	.00	03/11/25	293.70-		
3013.01	123.94	123.94	.00	.00	.00	05/08/25	123.94-		
3014.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
3015.01	92.13	92.13	.00	.00	.00	05/28/25	182.01-		
3016.01	123.94	123.94	.00	.00	.00	05/05/25	123.60-		
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	184.26	92.13	92.13	.00	.00	05/28/25	92.13-		
3018.01	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
3019.01	96.04	96.04	.00	.00	.00	05/14/25	96.04-		
3021.01	49.84	49.84	.00	.00	.00	05/19/25	49.84-		
3022.03	68.58	68.58	.00	.00	.00	05/15/25	68.58-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	66.06	66.06	.00	.00	.00	05/27/25	66.06-		
3024.02	46.41	46.41	.00	.00	.00	05/19/25	46.41-		
3025.02	123.94	123.94	.00	.00	.00	05/13/25	123.94-		
3026.02	123.94	123.94	.00	.00	.00	05/29/25	191.09-		
3029.01	.02	137.89-	85.22	52.69	.00	03/11/25	371.82-		
3030.09	250.48	123.94	126.54	.00	.00		.00		
3032.12	164.49	164.49	.00	.00	.00	05/12/25	164.49-		
3035.01	242.76	123.94	118.82	.00	.00	06/01/25	123.00-		
3038.01	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	219.61	219.61	.00	.00	.00	05/13/25	219.61-		
3040.01	119.40	119.39	.01	.00	.00	05/27/25	119.38-		
4000.01	164.49	164.49	.00	.00	.00	05/12/25	164.49-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5000.04	495.76-	495.76-	.00	.00	.00	04/10/25	773.46-		
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	229.58	229.58	.00	.00	.00	05/12/25	229.58-		
5005.01	44.72	44.72	.00	.00	.00	05/07/25	44.72-		
5006.01	229.58	229.58	.00	.00	.00	05/14/25	229.58-		
5007.01	569.04	569.04	.00	.00	.00	05/19/25	396.65-		
5008.03	229.58	229.58	.00	.00	.00	05/19/25	229.58-		
5009.02	256.37	256.37	.00	.00	.00	05/13/25	256.37-		
5010.01	254.28	254.28	.00	.00	.00	05/14/25	254.28-		
5011.02	229.58	229.58	.00	.00	.00	05/05/25	229.58-		
5012.01	229.58	229.58	.00	.00	.00	05/08/25	229.58-		
5013.01	483.52	483.52	.00	.00	.00	05/08/25	483.52-		
5014.01	229.58	229.58	.00	.00	.00	05/08/25	229.58-		
5015.01	74.79	74.79	.00	.00	.00	05/08/25	74.79-		
5016.01	461.36	461.36	.00	.00	.00	05/08/25	229.58-		
5016.02	92.13	92.13	.00	.00	.00	05/05/25	184.26-		
5016.03	92.13	92.13	.00	.00	.00	05/15/25	92.13-		
5016.04	92.13	92.13	.00	.00	.00	05/12/25	107.13-		
5017.04	251.66	251.66	.00	.00	.00	05/21/25	229.58-		
5018.03	743.55	743.55	.00	.00	.00	05/27/25	611.11-		
5019.03	236.94	236.94	.00	.00	.00	05/19/25	236.94-		
5020.01	44.72	44.72	.00	.00	.00	05/20/25	44.72-		
5021.01	123.94	123.94	.00	.00	.00	05/13/25	123.94-		
5022.01	44.72	44.72	.00	.00	.00	05/12/25	44.72-		
5023.02	229.58	229.58	.00	.00	.00	05/12/25	229.58-		
5025.01	123.94	123.94	.00	.00	.00	05/13/25	123.94-		
5027.01	44.50	44.50	.00	.00	.00	05/27/25	44.50-		
5029.01	386.03	386.03	.00	.00	.00	05/12/25	330.84-		
5031.06	229.58	201.73	27.85	.00	.00	05/12/25	698.74-		
5039.01	229.58	229.58	.00	.00	.00	05/14/25	229.58-		
5041.03	319.02	319.02	.00	.00	.00	05/08/25	319.02-		
5043.01	1,178.95	1,178.95	.00	.00	.00	05/08/25	1,024.23-		

Town of Jerome

Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5046.03	184.86	184.86	.00	.00	.00	05/19/25	184.86-		
5046.04	44.72	44.72	.00	.00	.00	05/14/25	44.72-		
5047.01	1,332.54	1,332.54	.00	.00	.00	05/13/25	1,173.14-		
5049.04	229.58	229.58	.00	.00	.00	05/12/25	229.58-		
5052.06	44.72	44.72	.00	.00	.00	05/27/25	44.72-		
5055.01	660.27	660.27	.00	.00	.00	04/07/25	2,200.00-		
5057.01	723.10	723.10	.00	.00	.00	05/08/25	647.87-		
5058.02	249.20	249.20	.00	.00	.00	05/13/25	249.20-		
5059.04	229.58	229.58	.00	.00	.00	05/05/25	459.16-		
5061.01	184.86	184.86	.00	.00	.00	05/05/25	184.86-		
5062.01	178.14	178.14	.00	.00	.00	05/07/25	178.14-		
5064.02	246.92	246.92	.00	.00	.00	05/19/25	246.92-		
5067.04	229.58	229.58	.00	.00	.00	05/12/25	229.58-		
5074.06	2,998.08-	2,998.08-	.00	.00	.00	05/13/25	450.00-		
5076.01	456.23	456.23	.00	.00	.00	05/14/25	712.63-		
5077.03	229.58	229.58	.00	.00	.00	05/12/25	229.58-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	229.58	229.58	.00	.00	.00	05/19/25	459.16-		
5083.10	107.13	107.13	.00	.00	.00		.00		
5089.01	787.00-	787.00-	.00	.00	.00	05/20/25	1,000.00-		
5092.01	229.58	229.58	.00	.00	.00	05/14/25	229.58-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,699.26	.00	.00	.00	1,699.26	06/24/24	500.00-	Final	10/01/24
5093.05	229.58	229.58	.00	.00	.00	05/27/25	46.41-		
5094.02	235.30	235.30	.00	.00	.00	05/08/25	235.30-		
5095.02	708.38	708.38	.00	.00	.00	05/08/25	609.26-		
5096.03	229.58	229.58	.00	.00	.00	05/27/25	229.58-		
5097.01	229.58	229.58	.00	.00	.00	05/13/25	27.50-		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	92.13	92.13	.00	.00	.00	05/12/25	107.13-		
6000.02	360.28	360.28	.00	.00	.00	05/06/25	360.28-		
6001.01	276.38	276.38	.00	.00	.00	05/07/25	276.38-		
6003.01	677.96	174.49	174.49	164.49	164.49	02/27/25	164.49-		
6004.02	92.13	92.13	.00	.00	.00	05/13/25	92.13-		
6005.03	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
6006.01	184.24	184.24	.00	.00	.00	05/19/25	184.24-		
6007.02	274.30	274.30	.00	.00	.00	05/08/25	274.30-		
6008.01	572.41	572.41	.00	.00	.00	05/19/25	572.41-		
6009.03	255.62	255.62	.00	.00	.00	05/12/25	255.62-		
6010.03	46.41	46.41	.00	.00	.00	05/08/25	46.41-		
6011.02	123.94	123.94	.00	.00	.00	05/19/25	129.13-		
6012.01	92.13	92.13	.00	.00	.00	05/19/25	92.13-		
6013.02	123.94	123.94	.00	.00	.00	05/06/25	123.94-		
6014.01	155.80	155.80	.00	.00	.00	05/07/25	155.80-		
6015.01	87.35	87.35	.00	.00	.00	05/15/25	87.35-		
6016.08	92.13	92.13	.00	.00	.00	05/12/25	92.13-		
6017.02	184.24	184.24	.00	.00	.00	05/15/25	184.24-		
6018.01	288.97	288.97	.00	.00	.00	05/12/25	288.97-		
6019.02	271.60	271.60	.00	.00	.00	05/19/25	271.60-		
6020.05	163.70	123.94	39.76	.00	.00	05/14/25	114.00-		
6022.02	46.41	46.41	.00	.00	.00	05/08/25	46.41-		
6023.03	46.41	46.41	.00	.00	.00	05/08/25	46.41-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	99.68	49.84	49.84	.00	.00	04/01/25	159.52-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.04	1,823.92	1,823.92	.00	.00	.00	05/08/25	1,772.40-		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	68.58	68.58	.00	.00	.00	05/07/25	215.74-		

Town of Jerome

Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Customer Number	Balance	05/31/2025	04/30/2025	03/31/2025	02/28/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
6028.08	92.13	92.13	.00	.00	.00	05/06/25	184.26-		
6029.01	93.82-	93.82-	.00	.00	.00	05/19/25	80.00-		
6031.02	92.13	92.13	.00	.00	.00	05/08/25	92.13-		
6032.01	255.62	255.62	.00	.00	.00	05/08/25	255.62-		
6033.03	803.50	803.50	.00	.00	.00	05/12/25	229.58-		
6033.04	274.30	274.30	.00	.00	.00	05/12/25	274.30-		
6040.03	697.60	.00	.00	.00	697.60		.00	Final	10/01/11
6040.04	228.52	92.13	102.13	34.26	.00	05/27/25	150.00-		
6041.02	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
7001.06	209.48	155.80	53.68	.00	.00	05/05/25	132.52-		
7002.01	243.65	243.65	.00	.00	.00	05/08/25	243.65-		
7004.01	92.13	92.13	.00	.00	.00	05/08/25	184.26-		
7005.04	670.09	.00	.00	.00	670.09		.00	Final	05/03/12
7005.05	37.27-	37.27-	.00	.00	.00		.00	Final	11/01/13
7005.10	144.16	54.72	44.72	44.72	.00	04/07/25	44.72-		
7006.01	62.51-	62.51-	.00	.00	.00	04/17/23	62.51-	Final	09/08/11
7006.11	184.82-	184.82-	.00	.00	.00	03/24/25	500.00-		
7009.01	248.70	49.84	49.84	49.84	99.18	01/29/25	142.79-		
7010.01	542.62	542.62	.00	.00	.00	05/08/25	542.62-		
7015.01	229.58	229.58	.00	.00	.00	05/08/25	229.58-		
7017.03	44.58	44.58	.00	.00	.00		.00		
7022.01	44.72	44.72	.00	.00	.00	05/08/25	44.72-		
7024.02	198.83	.00	.00	.00	198.83		.00	Final	12/31/22
7025.01	184.26	92.13	92.13	.00	.00	04/08/25	92.13-		
7026.04	247.88	123.94	123.94	.00	.00	04/14/25	247.88-		
7029.01	26.30	.00	.00	.00	26.30	02/02/23	92.82-	Final	02/17/23
7029.02	123.94	123.94	.00	.00	.00	05/19/25	123.94-		
7040.03	440.77	.00	.00	.00	440.77		.00	Final	02/02/17
7040.05	89.44	44.72	44.72	.00	.00	05/07/25	44.72-		
7044.02	144.16	.00	.00	.00	144.16	12/26/24	44.72-	Final	03/01/25
7044.03	44.72	44.72	.00	.00	.00	05/07/25	104.44-		
7046.02	164.49	164.49	.00	.00	.00	05/19/25	328.98-		
7047.01	44.72	44.72	.00	.00	.00	05/12/25	44.72-		
7052.02	276.39-	276.39-	.00	.00	.00	04/14/25	552.78-		
7053.02	320.01	.00	.00	.00	320.01		.00	Final	12/01/18
7053.07	123.94	123.94	.00	.00	.00	05/08/25	123.94-		
7054.01	177.32	177.32	.00	.00	.00	05/08/25	177.32-		
7057.02	26.04	26.04	.00	.00	.00	05/12/25	26.04-		
7058.01	296.17	.00	.00	.00	296.17		.00	Final	12/01/13
7059.01	46.86-	46.86-	.00	.00	.00		.00	Final	11/01/13
7059.02	463.21	.00	.00	.00	463.21		.00	Final	03/12/20
7059.03	59.00-	59.00-	.00	.00	.00	05/19/25	47.41-		
7060.01	229.58	229.58	.00	.00	.00	05/08/25	229.58-		
8001.01	240.81	240.81	.00	.00	.00	05/07/25	2,187.32-		
8010.01	46.68-	46.68-	.00	.00	.00	05/06/25	60.78-		
8012.03	60.00	37.59	22.41	.00	.00	05/06/25	60.00-		
8014.03	317.28	317.28	.00	.00	.00	05/12/25	882.52-		
8022.03	2,844.00	2,844.00	.00	.00	.00	05/08/25	2,844.00-		
8023.03	267.52	267.52	.00	.00	.00	05/05/25	267.52-		
8028.01	347.36	.00	.00	.00	347.36		.00	Final	03/31/12
9999.01	8,784.02-	8,784.02-	.00	.00	.00		.00	Final	01/01/22
10100.01	123.94	123.94	.00	.00	.00	05/19/25	123.94-		



Town of Jerome

Aging Report - Acct number only

Report Date: 05/31/2025

Jun 02, 2025 7:56AM

Grand Totals:

58,654.75

29,957.69

3,765.66

1,245.16

23,686.24



## **JEROME MUNICIPAL COURT**

**Hon. Angela M. Bradshaw Napper, Magistrate**

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

---

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: May 29, 2025

The Court is pleased to announce a new hire for the Court Clerk/Court Administrator position. Ms. Chelsey Lennon started with the Court on May 22, 2025. She has been in training this will and will continue training for the next two weeks. She is a native to the Verde Valley, a graduate of Mingus Union High School and Yavapai Community College. Please join me in welcoming her to the community. Stop by the Court and say hello!

Ms. Lennon is a part-time employee. New Courts hours have been implemented and are slightly modified to best accommodate her availability and maximize accessibility for the public. Effective June 2, 2025, court hours will be Monday, Wednesday and Thursday, 8:30am to 3:30pm.

Court has been extremely busy with civil traffic hearings the past month and the trend appears to continue into June. I will be out of the office at the annual judicial conference the end of the month, and Ms. Lennon will be participating in mandatory continuing education courses as well.

With the cooperation of the town's IT specialist and AOC, we continue moving toward completing improved computer use for court staff while in the courtroom.

Now that we are fully staffed and training is well under way, I look forward to revisiting some of the goals established earlier this year, including additional improvements to court security, review of time standards adherence, and possible updates to forms regularly used in case adjudication.

I appreciate everyone's patience during this most challenging staffing transition. I am more grateful than ever to be of service to the community. Cheers to the summer months!

## MONTHLY REVENUE REMITTANCE

Apr 2025

TOTAL D:

SUBTOTALS: 35.00 4,462.06 4,087.13 31.17 8,554.74

JCEF 35.00 3,935.16 Gen Fund

FTG 0.00 151.97 Splits

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY
Jud Collect Enhanc Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	35.00			
Jud Collect Enhanc Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02				
Jud Collect Enhanc Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01				
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03				(S2 WRITE-I
ADPS Forensic Fund	ZADPS	2-14-08		154.76		157.27
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05				0.00
Arson Detection Reward Fund	ZADRF	2-11-05				
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33				0.00
Citiz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		262.30		
Crim Jstc Enhanc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCEF	2-14-01		1,103.94		
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11				
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25				
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.51		
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUJA	2-15-11		264.76		
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34				(S2 WRITE-I
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		125.55		145.46
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22		16.87		114.87
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		19.91		
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		98.00		
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		183.57		
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36				
Jud Collect Enhanc Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		55.00		65.00
Jud Collect Enhanc Fnd (ST TP - \$2 PubDef Tmg) 12-116	ZJCS	2-13-53		10.00		
Jud Collect Enhanc Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51				
Medical Svcs Enhanc Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		341.02		
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		249.43	31.17	374.08
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13		325.15		
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		124.57		
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		623.44		
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		133.00		133.00
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35				
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		105.32		280.29
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		62.37		
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		174.97		
Forfeited Overpayments		4-91-04				
Installment Payment Fee		4-39-08				
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01				0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22				
Court Enhancement Fee	ZCE	4-30-04			27.32	2,595.72
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			330.00	
Default Fees - LOCAL	ZDEFF	4-32-01			229.44	229.44
Deferred Prosecution Fees	ZDFEE	4-31-02			120.00	
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			895.13	
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30				2,595.72
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10				
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			42.42	
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95				
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04				
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,658.17	
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02				
COURT SECURITY FEE	ZMCSF	4-30-25			660.00	
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01				660.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02				
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03				
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			124.65	
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32				
Non-Refundable Overpayments	ZOVF	4-91-02				
Public Defender Fees	ZPUBZ	4-39-71				(S3 WRITE-I
License Plate Violation (Susp/Display) 28-4139	ZSLPX/ZHRFC	4-23-02				
Warrant Fee	ZWARF	4-32-03				
Jail (incarceration) Fees	ZJF	4-32-21				

**DISBURSEMENTS****615.36**

N)

ZADPS &amp; ZDNAS

ZADRF

ZCAA1, ZDVSF &amp; ZTECH

N)

ZFAR 1 &amp; 3

ZFAR 2 &amp; 4

ZJCS 52 &amp; ZJCS 53

ZOS 1-99

ZGFDU &amp; ZPSEF

ZVCAF &amp; ZVRF

ZATT &amp; ZPUBZ

ZCAA2 &amp; ZFINES

ZDEFF &amp; ZWARF

ALL ZFINES

ZCL &amp; ZMISC

N)

<b>PASS-THROUGH MONIES:</b>		Received
<b>OVERPAYMENT REPORT</b>		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month <b>ZOVR 2-72-01</b>		<b>\$20.00</b> (SS WRITE-IN)
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
<b>Balance at End of Current Month</b>		<b>\$20.00</b>
<b>UNAPPLIED PAYMENTS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Received, not applied this month <b>UAP 2-79-11</b>		<b>\$0.00</b> (SS WRITE-IN)
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>DEFERRED AGENCY ALLOCATIONS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month <b>DAA 2-99-02</b>		<b>\$0.00</b>
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>BOND REPORT</b>		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month <b>ZBND 2-71-01</b>		
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$3,000.00
FORFEITED in current month		\$0.00
<b>Balance at End of Current Month:</b>		<b>\$0.00</b>
<b>RESTITUTION REPORT</b>		
Carried Forward from previous month		\$0.00
RECEIVED in current month <b>ZREST 2-41-01</b>		<b>\$50.00</b>
DISBURSED in current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$50.00</b>

**TOTAL REVENUE FOR DISBURSEMENT \$8,554.74**

JCEF account \$35.00  
 FTG account \$0.00  
 State Revenue \$4,462.06  
 City/Town \$4,087.13  
 Yavapai County \$31.17  
 Other Agencies

**TOTAL DISBURSEMENTS \$8,615.36****PASS-THROUGH MONIES: \$70.00**

Overpayment Refunds \$20.00  
 Unapplied Payments \$0.00  
 Bonds (ZBND) \$0.00  
 Restitution (ZREST) \$50.00  
 Agency Not Assigned - not yet allocated \$0.00

**SABA TOTAL (Total Revenue) \$8,685.36***Paul Irvin*

I, *Michaela Brewer*, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **April-25**

*Joseph M. Brown*  
 Second Verification:

Signature

Verified by:

# JEROME MUNICIPAL COURT

## CITY/TOWN DISBURSEMENT

### 45748

TOWN OF JEROME	CODE	GL	AMOUNT
Forfeited Overpayments		4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS	4-31-01	330.00
Default Fees - LOCAL	ZDEFF	4-32-01	229.44
Deferred Prosecution Fees	ZDFEE	4-31-02	120.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10	895.13
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30	0.00
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10	0.00
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20	42.42
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07	1,658.17
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02	0.00
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02	0.00
COURT SECURITY FEE	ZMCSF	4-30-25	660.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02	
Non-Refundable Overpayments	ZOVF	4-91-02	0.00
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02	0.00
Warrant Fee	ZWARF	4-32-03	0.00
OTHER CLERK FEES	ZLCL	4-39-09	0.00
<b>SUBTOTAL - City/Town, General Fund</b>			<b>\$3,935.16</b>
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01	0.00
Public Defender Fees	ZPUBZ	4-39-71	0.00
			<b>0.00</b>
Court Enhancement Fee	ZCE	4-30-04	27.32
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03	124.65
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03	
<b>SUBTOTAL - City/Town, Split Accounts</b>			<b>\$151.97</b>
<b>City/Town TOTAL:</b>			<b>\$4,087.13</b>

**April 2025 \$\$\$ RECONCILIATION**

**FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419**

ending balance on 3/31/25	\$	83,914.83		
Deposits to account, per bank stmt:	\$	9,216.30	(SABA deposits in AJACS)	(money in transit)
			8,685.36	\$530.94

<u>Checks cleared &amp; charge-back debits:</u>		<u>date cleared:</u>		
#2380		4/11/2025	\$	62.64 Jerome JCEF
#2379		4/18/2025	\$	6,896.42 Town of Jerome
#2377		4/24/2025	\$	7,213.52 State Treasurer of AZ
#2378		4/24/2025	\$	46.90 Yavapai County Treasurer
<b>TOTAL:</b>			<b>\$</b>	<b>14,219.48</b>

ending balance on 4/30/25:	\$	78,911.65
----------------------------	----	-----------

<b>Other Court Accounts:</b>	(closing balances as of current month's end)
JCEF	\$14,550.13
Fill the Gap	\$10,825.73



**2023-2024**

	<u>Gross</u>	<u>ZOS3 4-23-03</u> <u>off. safety equip.</u>	<u>ZMCSF 4-30-25</u> <u>ct. security fee</u>	<u>June - May</u> <u>NET to Town</u>
July	\$ 4,374.15	\$ 105.19	\$ 606.00	\$ 3,662.96
August	\$ 5,096.00	\$ 112.05	\$ 663.68	\$ 4,320.27
Sept	\$ 5,467.64	\$ 106.00	\$ 645.32	\$ 4,716.32
October	\$ 3,883.25	\$ 79.56	\$ 550.00	\$ 3,253.69
November	\$ 5,177.20	\$ 129.73	\$ 704.68	\$ 4,342.79
December	\$ 4,115.67	\$ 110.83	\$ 600.32	\$ 3,404.52
2024				
January	\$ 4,858.42	\$ 102.17	\$ 695.00	\$ 4,061.25
February	\$ 6,865.80	\$ 173.28	\$ 1,050.00	\$ 5,642.52
March	\$ 6,414.18	\$ 130.95	\$ 790.00	\$ 5,493.23
April	\$ 5,218.46	\$ 142.72	\$ 770.68	\$ 4,305.06
May	\$ 5,145.97	\$ 106.07	\$ 575.99	\$ 4,463.91
June	\$ 6,435.85	\$ 145.70	\$ 920.00	\$ 5,370.15
<b>TOTAL</b>	<b>\$ 63,052.59</b>	<b>\$ 1,444.25</b>	<b>\$ 8,571.67</b>	<b>\$ 53,036.67</b>

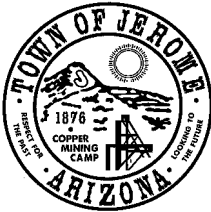
**2024-2025**

	<u>Gross</u>	<u>ZOS3 4-23-03</u> <u>off. safety equip.</u>	<u>ZMCSF 4-30-25</u> <u>ct. security fee</u>	<u>June - May</u> <u>NET to Town</u>
July	\$ 4,964.02	\$ 125.26	\$ 671.00	\$ 4,167.76
August	\$ 4,116.59	\$ 91.39	\$ 565.00	\$ 3,460.20
Sept	\$ 4,642.07	\$ 123.13	\$ 539.00	\$ 3,979.94
October	\$ 5,170.06	\$ 156.94	\$ 820.00	\$ 4,193.12
November	\$ 2,963.61	\$ 78.03	\$ 500.00	\$ 2,385.58
December	\$ 3,352.47	\$ 58.18	\$ 420.00	\$ 2,874.29
2025				
January	\$ 5,328.83	\$ 123.56	\$ 715.00	\$ 4,490.27
February	\$ 4,512.73	\$ 69.38	\$ 720.00	\$ 3,723.35
March	\$ 6,896.42	\$ 187.59	\$ 973.33	\$ 5,735.50
April	\$ 4,087.13	\$ <del>124.65</del> 124.56	\$ 660.00	\$ 3,302.48
May				
June				
<b>TOTAL</b>	<b>\$ 46,033.93</b>	<b>\$ 1,138.02</b>	<b>\$ 6,583.33</b>	<b>\$ 38,312.49</b>

**OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)****2024****2025**

JULY	\$	125.26	JAN	\$	123.56
AUG	\$	91.39	FEB	\$	69.38
SEPT	\$	123.13	MAR	\$	187.59
OCT	\$	156.94	APR	\$	124.65
NOV	\$	78.03	MAY		
DEC	\$	58.18	JUNE		
			<b>YTD (fiscal)</b>	\$	1,138.11





Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary  
1899 - 2025

### May 2025 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

#### OTHER PROJECTS

- Finish two of the three meters and boxes for Verde Ex. On Douglas Rd.
- Graffiti removal
- Patch roads throughout town.
- Water leak repair on Verde and 2<sup>nd</sup> St.
- Removal of concrete/curb and gutter.
- Pour concrete curb and gutter and sidewalk.
- Install new threshold and modify door at 500 Main St.
- Install and new cleanout and bring dirt back to Kelly Foy's.
- Grade the Gulch and Gibson Market Rd.
- New F-150 spark plugs.
- Get the swamp cooler going at the CO-OP and remove the weeds.
- Hike the sewer Trunk line and unclog the line 3x's.
- Fix mirrors in town.
- Check regulator issues going down to Lozano's.



# JEROME POLICE DEPARTMENT

RUSSELL J. SAN FELICE, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



June 3, 2025

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Chief of Police

Attached please find the police activity reports for May 2025.

During the month of May, the police department responded to 141 calls for service. There were several instances of trespassing and criminal damage at the remote spring locations. The police department is researching an upgrade to our camera systems to address this issue. There were no other significant events to report in May.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of May. There were 416 parking citations written and 18 parking violation warning. There were 58 citations and 33 warnings for various moving traffic violations.

For the May 2025 status report, here are the kiosk totals:

May 2025: \$38,130.00

May 2025: \$37,307.30

Current Fiscal year total (July 1, 2024-June 30, 2025): \$364,204.75

Respectfully,

Russell J. San Felice  
Chief of Police

**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**

JEROME, AZ 86331  
(928) 634-8992

Date : 06/03/2025  
Page :  
Agency : JPD

Item A.

**Calls For Service Totals By Call Type**

05/01/2025 to 05/31/2025

Call Type		Totals
205	Trespass	1
415C	Juvenile Disturbance	1
487	Theft	1
500	Welfare Check	1
585	Traffic Hazard	3
647A	Suspicious Person	1
903	Follow-Up	20
908F	Found Property	11
908L	Lost or Stolen Property	2
961	Accident - No injuries	3
AA	Agency Assist	1
ACP	Assist Cottonwood PD	1
ACPD	Assist Clarkdale PD	1
ADPS	Assist DPS	1
AF	Assist Fire Department	3
AYCSO	Assist YCSO	6
BI	Background Investigation	4
CA	Citizen Assist	3
DIS	Disorderly Conduct	1
DUI	Driving Under the Influence	1
HAR	Harrassment	2
HR	Hit & Run Accident	1
INFO	Information	6
ME	Medical Emergency	2
OT	Oversize Truck	3
PARK	Parking Complaint	2
PE	Parking Enforcement	26
PKM	Parking Kiosk Maintenance	4
REC	Reckless Driver	1
SC	Security Check	19
SD	Security Detail	1
TF	Trip & Fall / Slip & Fall	2
TO	Traffic Offense	3
TRN	Training	2
VM	Vehicle Maintenance	1
Grand Total for all calls		141



# Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039  
E-mail: admin@jeromefd.org

## Fire Chief's Report Month: May Year: 2025

Calls by Type	Number	Resident	Non-Resident
EMS Calls	12	7	5
Residential Fire	1	0	1
Commercial Fire	0	0	0
Wildland	1	1	0
Still Assignment	1	1	0
Station Staffing	3	3	0
Citizen Assist	3	1	2
Agency Assist	9	5	4
Special Duty	1	1	0
Snake Removal	1	1	0
Tech Rope Rescue	1	0	1
MVA/Rescue	3	0	3
HazMat	0	0	0
Dispatch Error	0	0	0
<b>Totals:</b>	36	20	16
<b>Total Calls Chief on Scene</b>	23		
<b>Total JFD Meetings Chief Attended</b>	6		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	5

JFD Calls and Meetings hours worked	Total Hours: 390
-------------------------------------	------------------

Meetings	Date
Station 12 Meeting – Blair/Whiting	5/1/25
Yavapai County Firewise-Whiting	5/1/25
County Supervisor- Nikki Check-Blair -, Whiting	5/14/25
Verde Valley Life and Fire Safety- Whiting/Sharif	5/1-4 /25
NAEMS- Hernandez	5/2/25
3AM Incident command grant meeting- Hernandez	5/2/25
Verde Valley Operations committee Meeting Whiting	5/22/25
VVFM Meeting – Blair/Whiting	5/29/25

### **Education, Spring Semester:**

- Congratulations to John Krmpotich and Jerrith Foster have completed the Yavapai college Firefighter 1&2 academy.
- Carl Whiting completed his second of four fire investigation classes. During this class he obtained his Arizona State fire investigator certification. The next class is in October.

### **Weekly Training:**

- Thursday May 1st –DR. Lotz and staff– Medical control
- Thursday May 8<sup>th</sup> – Kinsella- Gas lines
- Thursday May 15<sup>th</sup> – Whiting- Electric vehicle fires
- Thursday May 22nd- Kerry Lee- Ropes
- Saturday May 29th – Hernandez/Giles- Smoke out drill

### **Department Affairs and Ongoing Projects**

- Apparatus maintenance, E-116 has been repaired and serviced and is back online. R-111 has been serviced with no major issues. E-126 will be serviced the first week in June. The last two will be serviced in the upcoming months.
- Our annual ladder testing and recertification has been completed. This is a NFPA requirement and must be performed annually.
- Our May call volume is down by 2 over last May's 38 calls, totaling 36 calls this month. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.
- Jerrith Foster and John Krmpotich have been hired full time as fuels crew and firefighters. Both will make good additions to our full-time staff.
- Our Wildland Fire crew is available, The Wildland fire season is just starting, and the crew is ready to go when the call comes in.
- Carl Whiting and Michele Sharif assisted with the Verde Valley Life and Fire Safety group at the Verde Valley fair. The LAFS group had their trailer there with information on Firewise, water safety and other safety issues.
- Chief Blair, Carl Whiting and Jason Supple assisted with one fire investigation in Camp Verde. Both Blair and Whiting are in the regional investigations task force. Jason Supple has been assisting with his accelerant detection K9 and as the drone operator for the task force. Lucy has been able to detect flammable accelerants on every fire she has been called to assist with.

### **Prevention**

- We had a total of 45 loads with a total of 209 hours combined from our citizens and fuels crew.
- 36 Firewise activities
- 11 Business license inspections.

### **May Fire Department Activities and Run Report:**

Incident	Date	Time	Day	Select Type	Description	#
J-92	5/1/25	9:00	Thu	Agency Assist Non-Resident	Stage for PD Medical assistance	4
25-52	5/1/25	11:58	Thu	EMS Resident	51 YOF - Psych Issues	5
J-93	5/1/25	12:48	Thu	MVA/Rescue Non-Resident	Dispatch Error - Noninjury Accident	4
J-94	5/4/25	8:00	Sun	Special Duty Resident	Pack Test	6
25-53	5/6/25	14:48	Tue	MVA/Rescue Non-Resident	Vehicle vs Boulder	8
J-95	5/7/25	8:00	Wed	Wildland Resident	Burnt Burn Pile	4
J-96	5/8/25	11:00	Thu	Citizen Assist Non-Resident	Disabled Vehicle - Jumpstart	3
25-54	5/11/25	13:06	Sun	EMS Non-Resident	8 YOM - Allergic Reaction	8
25-55	5/11/25	16:36	Sun	EMS Resident	80 YOF - Fall W/ Injury	8
J-97	5/12/25	8:00	Mon	Agency Assist Resident	Assist PD W/ Traffic Control	1
J-98	5/12/25	8:45	Mon	Agency Assist Non-Resident	Assist JPD with an Oversized Vehicle	1
J-99	5/13/25	9:00	Tue	Agency Assist Non-Resident	Assist JPD with an Oversized Vehicle	1
J-100	5/14/25	13:00	Wed	Agency Assist Resident	Disabled Vehicle - Jumpstart	2
J-101	5/14/25	14:00	Wed	Station Staffing Resident	Staffing	1
J-102	5/17/25	8:00	Sat	Station Staffing Resident	Staffing	4
J-103	5/17/25	12:30	Sat	Agency Assist Resident	Assist JPW W/ Traffic Control	3
J-104	5/17/25	14:00	Sat	Citizen Assist Resident	Assist W/ loading Vehicle	3
J-105	5/20/25	8:00	Tue	Agency Assist Resident	Assist JPW W/ Traffic Control	3
J-106	5/20/25	10:00	Tue	EMS Non-Resident	25 YOM - Welfare Check	2
J-107	5/21/25	7:30	Wed	Agency Assist Non-Resident	Assist APS W/ Traffic Control	1
25-56	5/22/25	8:02	Thu	Residential Fire Non-Resident	Cottonwood Fire Investigation	2
25-57	5/22/25	9:48	Thu	EMS Non-Resident	67 YOF - Fall	8
J-110	5/22/25	12:00	Thu	Agency Assist Resident	Assist JPD W/ Vehicle Blocking Rd.	3
25-58	5/24/25	10:45	Sat	Tech Rescue Non-Resident	53 YOM - Motorcycle Accident	11
25-59	5/24/25	14:33	Sat	EMS Resident	Medical Alert - False Alarm	7
J-108	5/24/25	15:00	Sat	Snake Removal & Relocation - R	4 ft Bull Snake	4
J-109	5/24/25	15:00	Sat	EMS Non-Resident	40 YOF - Lift assist	2
25-60	5/24/25	15:34	Sat	EMS Non-Resident	40 YOF - Unconscious	8
J-111	5/26/25	9:30	Mon	EMS Resident	Vitals Check	2
25-61	5/28/25	4:45	Wed	EMS Resident	79 YOM - Abdominal Pain	5
25-62	5/28/25	11:28	Wed	EMS Resident	89 YOF - Difficulty Breathing	8
25-63	5/28/25	20:50	Wed	EMS Resident	70 YOF - Chest Pain	5
J-112	5/29/25	20:30	Thu	Still Assignment Resident	Smoke Detector Check	2
J-113	5/31/25	11:00	Sat	Citizen Assist Non-Resident	Disabled Vehicle - Flat Tire	4
25-64	5/31/25	12:34	Sat	MVA/Rescue Non-Resident	Single Vehicle Accident W/ Injury	10
J-114	5/31/25	16:00	Sat	Station Staffing Resident	Station Staffing	6

### May 2025 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
5/1/2025	888 Hampshire				0	2	1	4	4

5/2/2025	Douglas, North, Rich				0	2	2	2	4
5/2/2025	Douglas, North, Rich		2	1.5	3	2			0
5/3/2025	747 East Ave.				0	2	1	2	2
5/7/2025	643 Main				0	1	1	1	1
5/7/2025	Burnt Burn Pile		3	8	24				0
5/10/2025	38 Paradise Ln.				0	1	2	4	8
5/12/2025	886 Hampshire				0	2	2	4	8
5/12/2025	500 Main				0	1	1	1	1
5/17/2025	593 Main St.				0	1	1	3	3
5/19/2025	303 Dundee				0	3	1	4	4
5/19/2025	4th + Verde				0	1	1	2	2
5/20/2025	222 4th St.				0	2	2	2	4
5/20/2025	209 3rd St.				0	2	2	2	4
5/20/2025	300 Level		2	4	8				0
5/21/2025	300 Level		2	3	6				0
5/21/2025	200 Hull Ave.		3	5	15				0
5/23/2025	89A		3	5	15				0
5/25/2025	880 Hampshire				0	1	2	2	4
5/25/2025	806 Hampshire				0	2	2	3	6
5/26/2025	880 Hampshire				0	2	2	3	6
5/27/2025	208 Fifth St.				0	5	1	7	7
5/27/2025	842 Gulch				0	2	2	4	8
5/27/2025	100 UVX		2	3	6				0
5/28/2025	593 Main St.				0	1	1	6	6
5/28/2025	888 Hampshire				0	1	2	2	4
5/28/2025	100 Douglas				0	1	2	2	4
5/28/2025	100 UVX		2	4	8				0
5/29/2025	222 Dundee				0	2	1	2	2
5/29/2025	680 Verde				0	1	2	4	8
5/29/2025	222 Dundee				0	1	1	2	2
5/29/2025	100 UVX		2	4	8				0
5/30/2025	123 Hill St.				0	2	1	2	2
5/30/2025	Gulch Rd.		2	4	8				0
5/31/2025	89A		4	1	4	2			0
	Totals	0	27	42.5	105	45	36	70	104
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support  
Jerome Fire Department**

**File Attachments for Item:**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**





Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, June 10, 2025

Prepared by: William Blodgett, Zoning Administrator

**Planning & Zoning Commission-** The regular meeting of the Planning & Zoning Commission was cancelled. No items were up for review.

**Design Review Board-** The Regular meeting of the town of Jerome's Design Review Board on 5/27/25 met to review three items. All three were approved, a new business sign, a façade repaint on main, and a review of new doors/openings for the Jerome Art Center (Jerome High School).

### **Code Enforcement-**

May saw some traffic and parking related issues, while work on other long-term property clean-up and similar issues continues. Some exterior lighting complaints were received, and handled without issue.

### **Administrative Approvals-**

Administrative approval issued for 803 Hampshire for a deck-repair that includes structural elements. This was a project that went from simple repair and replacement, into a need for new structural supports. This deck however is the primary access for the second dwelling unit. Rather than wait three weeks for Planning approval, administrative approval was given. This work will still need to provide all engineering spec's as well as pass building inspections.

### **Other Business-**

A lot of time has gone into some proposed parking revisions throughout May as multiple issues are beginning to highlight the need for action. Work is continuing on the Design Review Guide, inching towards a finished version. Efforts are also going towards revising sections of the Zoning Ordinance to bring to public meetings soon. Multiple meetings throughout May, which I attended include the Verde Valley Regional Transportation Planning meeting, Land Trust personnel at 655 Holly, and Brownsfield Grant meetings regarding the Hotel Jerome.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

## DRAFT MINUTES

### REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME

#### 600 CLARK STREET 600 CLARK STREET, JEROME, ARIZONA

#### TUESDAY, MAY 27, 2025, AT 6:00 PM

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### 6:00 (0:01) 1. CALL TO ORDER –

*Present were Chair Tyler Christensen and Board Members Devon Kunde, Mark Krmpotich, and Scott Staab. Staff present included Zoning Administrator Will Blodgett and Deputy Clerk Kristen Muenz.*

#### 6:00 (0:28) 2. APPROVAL OF MINUTES

##### A. Minutes of the Regular meeting of March 25th, 2025.

*Chair Christensen asked if there were any comments, questions or concerns.*

*Board member Mark Krmpotich responded that he did not, and made motion to approve the minutes as presented.*

##### Motion to approve the Minutes of the Regular Meeting of March 25<sup>th</sup>, 2025

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE			X			
KRMPOTICH	X		X			
STAAB		X	X			

#### 6:01 (0:58) 3. NEW BUSINESS

##### A. The Jerome High School Art complex is proposing changes to improve access to unit B-108.

*Zoning Administrator Will Blodgett introduced the item and gave a brief summary. He said we are looking at the openings on the façade of the building shown in the analysis. He said that in order to make the space more usable and add access to a studio, they are proposing to move one garage door to the right and add a pedestrian door. They will reuse the metal on the structure so as not to change the appearance and there are no changes other than the redesign of the door opening.*

*Mr. Christensen asked if the only opening currently is the garage door.*

*Mr. Blodgett confirmed this and said it was the only access right now.*

*Mr. Christensen asked the board if there were any comments or questions.*

*Mr. Krmpotich said his only major question was, will the shifting of the doors not affect the structure of the building?*

*Mr. Blodgett replied, no.*

*The applicant was invited to speak. He introduced himself as Mike Lindner, representative of Verde Exploration, owner of the old Jerome High School. Mr. Lindner said yes, currently there is only one double garage door, and where it is situated is not ideal because of its proximity to the edge where the slope drops off. There is no pedestrian access to it which makes it a safety issue in case someone needs to get out. Mr. Lindner said we are proposing moving that garage door and adding a pedestrian door, so very minimal changes.*

*Mr. Krmpotich asked Mr. Lindner if he could say if it would affect the structure of the building.*

*Mr. Lindner replied that, no, it does not affect the structure.*

*Mr. Blodgett confirms that if there was any impact on the structure it would go before Planning & Zoning. He said this extension will not impact structurally on the rest of the building. He added that he had run it by the Building Inspector.*

*Mr. Krmpotich made a motion to approve the request for changes.*

##### Motion to approve the changes to access of Unit B-108 at the Jerome High School Art Complex

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
KUNDE			X			

KRMPOTICH	X		X			
STAAB		X	X			

**6:04 (4:20) B.** Lana Buckner at 300 Hull Avenue is requesting approval for new signage for Firebrick Studio.

Mr. Blodgett summarized item B, a new sign using the existing sign structure for Firebrick Studios. He said the size was below the maximum allowed and the applicant had brought the sign.

Applicant Marc Lucas approached the dais and held up the sign, which was carved but had not been painted yet. He stated that it was hand-carved, and applicant Lana Buckner added that it would be painted black and white.

Board member Devon Kunde commented that it looked good.

Mr. Christensen asked if the paint would be UV resistant.

Ms. Buckner replied that it would be an outdoor type of paint.

Mr. Krmpotich asked if there would be some sort of coating over it to make sure it would not fade in the sun.

Mr. Lucas answered yes, it would be an outdoor appropriate paint

Mr. Blodgett added information on the size and specifications of the sign.

Mr. Christensen asked for clarification on the color, and it was confirmed that the background would be white, and the lettering would be black. He made a motion to approve the sign as presented.

The board members thanked the applicants for bringing the sign to the meeting.

**Motion to approve the new signage for Firebrick Studio at 300 Hull Avenue**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH		X	X			
STAAB			X			

**6:06 (6:20) C.** The 2nd tasting room for Cabal Cellars at 412 Main, is requesting to change the trim paint at this location.

Mr. Blodgett summarized item C, and said that Cabal Cellars applied for their second wine tasting room changing trim color to match their primary tasting room. The color scheme was approved for the first and they are asking for it to be approved again. He pointed out the color sample in Heirloom Purple.

Mr. Christensen asked if the image showed the Heirloom Purple color superimposed over the existing color-scheme.

Mr. Blodgett said yes.

Mr. Krmpotich clarified that it will just be the purple trim like it was on the lower building.

Mr. Blodgett replied that it was his understanding.

Mr. Krmpotich asked if it was including the window and door trim, where it is brown right now?

Mr. Christensen asked if everything that was the pinkish or red-brown color now would be changed?

Mr. Blodgett said yes, there are some sections above the door area that he was not sure about but, regardless, he did not see it having a significant impact overall.

Mr. Christensen said that he could see everything that is colored red brown now would be purple, and the rest of the façade is white including the stucco.

Mr. Blodgett repeated that even if the whole thing were to be purple, he did not feel it was problematic.

Ms. Kunde said that she agreed.

Mr. Christensen said, for specificity, it did say all of the trim. He said that if the applicant wanted to change the stucco, he would like him to clarify that, but other than that he did not have a problem.

Mr. Krmpotich stated that based on that, he did not have a problem recommending it for approval with an amendment to paint the trim around the façade of the building with heirloom purple.

Ms. Kunde pointed out that the 2<sup>nd</sup> picture states that everything that is red will be purple, so she felt it did not include the stucco.

Mr. Blodgett explained that it was his wording. He said he would clarify the details and apologized that he had not.

Ms. Kunde replied that it would look weird if only some of the trim was repainted and the rest was left.

Mr. Blodgett said that he felt that was the intention, but he would get clarification.

Mr. Krmpotich repeated his recommendation to approve the proposal for the trim around all the windows, doors, lights, and the area above the door in purple, while everything else is left the same color [meaning the white areas].

Ms. Kunde said that Mr. Blodgett's wording stated that everything that is now red will be purple.

Mr. Sharif, who was in the audience, suggested that they photoshop everything that will be purple next time to save time because we would know exactly what they are trying to turn purple.

It was also suggested that they could have written a better description.

Mr. Christensen stated for the record that more detail and images accompanying the wording is also ideal; not every applicant is like that, so that is why we ask for specifics.

Mr. Sharif added that he was trying to help the board, and Mr. Christensen thanked him for his suggestions.

Mr. Blodgett explained the blame was on himself for not seeking additional details. He had a conversation that he gleaned information from and now was second-guessing himself. He repeated that he would clarify the details with the applicant.

Mr. Christensen said that he did not believe it would need to come back before the board.

Ms. Muenz confirmed that, so long as what the applicant planned to do matched the board's recommendation, it did not. There was general agreement on that.

Mr. Krmpotich clarified that his recommendation was that everything shown in the photographs that was currently red would be painted Heirloom Purple.

Mr. Christensen agreed and seconded the motion.

**Motion to approve the change in Trim Paint for Cabal Cellars at 412 Main Street with the recommendation that all areas that are currently red in color will be painted in Heirloom Purple**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
KUNDE			X			
KRMPOTICH	X		X			
STAAB			X			

### 6:13 (12:57) 4. FUTURE DRB AGENDA ITEMS

The Zoning Administrator will update the Design Review Board with current and planned projects, and the latest Historic Preservation information.

Mr. Blodgett explained that it was an interesting time for Historical Preservation. There is a possibility that Arizona SHPO may run out of money as soon as July with gutting of funding at the National Level. He had no clue what that will do with the landscape, but would keep them updated.

Mr. Krmpotich said, based on that, he wanted to reiterate what he said in March, where we are with the guidelines. Has it been presented to the council?

Mr. Blodgett confirmed it had been presented to the council, and they want to go over some changes and edits. He has not had a chance to sit down with them. Once the council is able to provide edits and feedback, it will come back for final review.

Mr. Christensen directed staff to include the vote for a new Chair and Vice Chair on the next agenda.

### 5. ADJOURNMENT

**Motion to adjourn at 6:16 P.M.**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH		X	X			
STAAB			X			

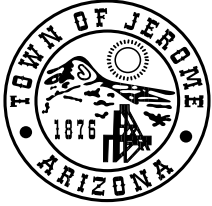
Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Tyler Christensen, Design Review Board Chair

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
Kristen Muenz, Deputy Town Clerk

**File Attachments for Item:**

**A. Consider Approval of the May 13th, 2025, Special and May 13, 2025, Regular Council Meeting Minutes, and May 27th Special Council Meeting Minutes**

Council will consider and may approve the May 13th, Special and Regular Council Meeting minutes, and May 27th Special Council Meeting Minutes.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

Item A.

## MINUTES

### SPECIAL MEETING - SPECIAL EVENTS WORKSHOP OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, MAY 13, 2025, AT 6:15 PM**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### **6:15PM (0:14) 1. CALL TO ORDER/ROLL CALL**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, and council members Dr. Jack Dillenberg, Sonia Sheffield and Issam "Izzy" Sharif.*

*Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Deputy Clerk Kristen Muenz and Administrative Specialist Michele Sharif.*

#### **6:15PM (0:27) 2. NEW BUSINESS**

Discussion/Possible Action

##### **A. Discussion, Consideration of Staff Proposals and / or Possible Direction Regarding Potential Amendments to the Special Event Code Language**

Council will receive input from staff and the public and will discuss potential changes to the Special Events Code Section, along with providing staff direction.

*Mr. Klein introduced the item, recounting the ordinance was put in place about 4-5 yrs ago. It was understood then that it might need modifications to get what the council wanted out of it without causing undue hardship to applicants. He said there were uncertainties and ambiguities pointed out in talks with the Jerome Historical Society (JHS). He shared that JHS had also talked with others in the community, and the modifications proposed in the staff report should address those things.*

*Ms. Barber asked if everyone had time to look it over.*

*Ms. Sheffield said there are a couple of things she is curious about. She pointed out the goal of the proposed changes was to afford event venues the opportunity to forego the special event application process, asking how we would determine that a licensed business is licensed as an event venue.*

*Mr. Klein answered they would hold a Jerome business license as an event venue.*

*Ms. Sheffield continued that she looked at business licenses for neighboring communities, noticing that a lot of them request more specific information when it comes to business type. Using Cottonwood as an example she listed the many business license types they have, remarking that on our own business license application perhaps we could provide more clarification so that from the get-go the business has stated its purpose.*

*Mr. Klein answered that staff would be happy to make any changes the Council thinks would be beneficial. He said if we are making changes to the business license application staff would also like them to be due on same day rather than throughout the year. Making this change would help with administrative, clerical and budgetary purposes, further outlining that if we made the renewal date July 1 and a new business came in any time after January 1, then that initial license would carry them through following to the following year, however most of our business licenses are renewals.*

*Ms. Sheffield continued that she was curious about the number one hundred and twenty-five (125), asking what the basis was for determining that number of people, and how many locations have that capacity.*

*Mr. Klein answered there are not too many locations in town with that capacity or that many that hold outdoor events. He continued, 125 is over ¼ of our population, assuming that they are not all residents, and bringing over a quarter of our population into town is significant. If it's compared to any community, for example in Glendale, it would be like them bringing 55K people to town, or Cottonwood bringing more than 2500 people, but it was based on population. He said the number in the code was 100 people, and this proposal for 125 was to give a little more leeway.*

*Ms. Barber shared clarification that the original number was 100, adding it also talks about restrooms, because that also is a big impact on town.*

Ms. Moore added that parking was one of the biggest issues that brought this up in the first place. She read number regarding requiring a permit, "that will utilize tents or canopies outside." She asked if it was possible that some people have yards, they could put up a tent or canopy to have a party.

Mr. Klein answered that it is regarding the big tents.

Ms. Moore asked if they should designate a size.

Mr. Klein answered yes, we could do that.

Ms. Barber said having all the business licenses renewed at the same time would save staff time, and doesn't have a problem working on the business license to add items in. She said this would be something they would look at later.

Ms. Moore referred to Section 10-3-2 and read "offers food, drink goods or merchandise for sale or by donation." She asked if it was something that needed to be kept in there

Mr. Klein shared that the language was changed a little bit to reflect if the business is a licensed business and the sale of goods are part of the nature of their business then they would not need a special event permit in that instance. He said it is better language than what is there now and would fall under 6 C. for not having to get a permit.

Ms. Moore further clarified that anybody else would.

Mr. Klein answered yes, if a group that doesn't ordinarily sell those items wanted to then yes, they would need to get a permit.

Ms. Moore remarked that this basically negates a lot of what was going on at Art Walk. For example people have food and drinks during art walk, that would not be able to continue anymore.

Ms. Barber added if they are asking for donations or trying to sell it, then they would not be able to.

Mr. Klein clarified, without getting a special event permit, that is correct.

Mr. Sharif said he wanted to revisit the consideration for outdoor performers. He asked if they could look at redefining busking and help mitigate musicians and maintain the quirkiness of town.

Mr. Barber added for clarification that they had written an ordinance regarding busking, but the state said we couldn't do that, and that is why it wasn't adopted. She continued if you're out there with your ukelele, as long as there is no amplified sound you're good. She said in Jerome everyone can hear sound it travels. She then read the Purpose and Intent of Special Events for the record. She continued, on any given day our parking lots are full. To add another 125 people to any specific area, even the application asks for big events to shuttle your people in and to park in the big free parking lot. Bringing that many people into town in certain areas has caused issues with people spilling out on the sidewalks. She said we are a tiny town of dwindling people. The welfare of town is really the intent; it is not to tie hands of private property owners trying to have events. Most places anywhere in America if you are having events like this, you must have special event permits. The State has a permit, and this was something the needed to be put into place for checks and balances. We have too many cars on any given day already, enough that we are full, we can't fit another 125-200 cars. Trying to get people to where they need to go and get them a place to park is a problem on any Saturday. This was not to hurt anyone but to make it better for everyone.

Ms. Sheffield agreed with Ms. Barber's remarks regarding cars and people. She said we do have in writing, reading "if the attendance is anticipated to be more people that the building's occupancy limit and where attendees are expected to spill out into sidewalks or streets, they must arrange for law enforcement officer for crowd control." She continued, if we are concerned about a special event that might bring more than 125 people to town, then there should be a hard number when we require traffic control. She said she tried to reach Arizona Liquor control but was unable to get an answer, but if she was reading and interpreting correctly then the Art Walk could be exempt from a special event liquor license due to a clause for incidental convenience. She then reads the clause from ARS 4-244.05. She said there are specific amounts listed on website and would like us to clarify if serving wine at Art Walk is exempt from special liquor license from the state.

Mr. Klein answered we can investigate it.

Deputy Clerk Muenz said she also tried to reach the Arizona Department of Liquor Licensing and did not receive a response either.

Ms. Moore said it seems like it would be if there are not asking for donations.

Ms. Barber said if you're selling it or asking for donations then the State dictates liquor. Once you add liquor to an event if you're selling it or donating it then yes you must get a special liquor license.

Ms. Muenz added a part also reads "where alcohol is sold, served, or consumed. Therefore, it doesn't have to be in exchange for money for liquor licensing laws to apply.

Mr. Klein added we haven't been able to get ahold of them, but in our research and review it is not exempt. Ms. Sheffield said that brings her back to something else that isn't quite clear. She said the Arizona special event liquor application is a series 15 license, and based on language on the application it allows for political, government entity or non-profit entity, and doesn't say anything about private venue, or if you are having a wedding reception. She said a generic online AI search on the internet will tell you that even if you are serving liquor at a private party, you must obtain special permission from AZ liquor, however she can't find anything on the website that allows a private gathering to apply for it.

Ms. Muenz shared that there is a special liquor license type for event coordinators. You have to take the training to become the person licensed and become the person in charge of making certain proper laws are followed.

Ms. Sheffield asked how it applied to events at Spook Hall for instance, say for example a wedding reception.

Ms. Muenz said they would need an event coordinator that would be responsible. They would apply to the State for a



one-time liquor license or be a licensed party themselves.

Ms. Sheffield asked if a private venue has their own liquor license, does that eliminate the need for a special event permit.

Ms. Muenz answered yes, because if they are licensed by the state they don't have to come to the local governing board for a special event liquor license.

Ms. Sheffield asked if she was familiar with the BYOB application and could explain her understanding.

Ms. Muenz said it is limited, and one of the things that exempt using the BYOB is if there is food or drink for sale at the event, or entertainment is being provided at the event, its use is more for small private gatherings.

Mr. Sharif asked if BYOB was more for a private party at your house.

Ms. Muenz answered yes, if it's all on private property at home, everyone brings their own drinks. There are rules that cover smaller events, for example something held in the public sphere, in a commercial building open to the public, then the BYOB rules would not apply.

There was additional discussion regarding BYOB rules and what situations they may be exempt or applied to.

Ms. Barber agreed, adding there are already exemptions, pointing out weddings and funerals are exempt.

Ms. Sheffield asked for clarification of private property in the context of the special event applications.

Ms. Muenz said she looked it up and provided a copy of ARS 4-101 which has definition for private property.

Mr. Klein asked if she was referring to private property from ARS standpoint for special event liquor license or what we are talking about in our special event coding.

Ms. Sheffield said for both.

Mr. Klein said for us it is anything not government owned is private property.

Ms. Sheffield asked how it applies to Spook Hall which is privately owned by the Historical Society.

Mr. Klein confirmed that it is private property.

Ms. Muenz said a private wedding reception, not open to the public, would not need a special event permit.

Mr. Klein added if it's less than 125 people.

Ms. Barber asked if the council agreed with the changes. Overall, council members expressed agreement.

Dr. Dillenberg motioned to accept the proposed changes.

Ms. Sheffield seconded the motion.

Ms. Barber asked if there was any further discussion before calling the question.

Mr. Klein clarified the council's comments, pointing out that this isn't an ordinance right now, but when ordinance language is brought back, there will be a number for the requirement for traffic control as well as additional clarification on BYOB laws.

Ms. Barber asked if they would also have a discussion regarding the business licenses and Ms. Moore asked for clarification on canopy sizes.

Mr. Klein confirmed that both would be addressed.

Ms. Barber called the question and the motion to accept the proposed changes with some additions is approved unanimously.

**Motion to accept proposed changes with additions.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

After the vote Ms. Barber asked if she had missed anything.

Mr. Klein informed her there were petitions to speak about a particular agenda item for the next meeting and that there is one person who wanted to speak about the special event permits in particular.

Ms. Barber invited Lana Buckner to speak.

Ms. Buckner approached the podium and introduced herself as a resident of Jerome, a member of the Artists' Co-op as well as a new business applicant. She said she is present to discuss special events article in town code regarding its previous use or misuse. She shared that it barred an all-ages event at Spook Hall, and while that event is now scheduled for June the issues she feels are still not resolved. She recounted statements made at the prior meeting by the Historical Society President also sharing that many people in town feel the rules are not applied evenly among applicants without impediment. She said she wanted to remind the Town of who we are reading an excerpt from 2023 Town Resolution number 406. She said she had read the proposed revisions and does not feel that the changes made have addressed the concerns voiced.

Ms. Moore asked if council members could respond to this. Mr. Klein confirmed they could respond, and she continued that she doesn't think anything in the ordinance prohibits people from having private parties, but if it does then she would like it clarified, because that was not the intent.

Ms. Barber added the town rumor mill has been heavy, and that this is not us picking on the Historical Society, who has filed for special event permits before. She said the Historical Society should not be telling people they can have an event if they haven't filed for a permit yet. She said there have been other instances that this has happened and in her



opinion 3 strikes and your out. She said she's gone to historical society meetings for 6 years and if in a town of 35 people the Town Council, Historical Society and Chamber of Commerce can't get along then this town is going to fail. She said she stands up for this town because she loves it and was born and raised here, and that there was nothing against Drag Sows, or LGBTQ because we love everyone in this town. She continued that this is not the fault of the council, and for Historical Society to make us feel that is our fault, hate is being thrown in the wrong direction. Scott Hudson from the Jerome Historical Society introduced himself and clarified that since he's taken over and his understanding from when Jay Kinsella was running it, that for Spook Hall they only apply for a special event permit when liquor is being sold. His understanding is that the first time it changed was when the drag show applied for a permit with liquor and were told there wasn't enough time for liquor. She shared that they responded that they just wouldn't serve liquor and were told by Mr. Klein they still could not do it. He wanted to make sure he clarified his understanding. Ms. Sheffield said the application timeline for special event permits has been 60 days for some time now and if she recalled correctly it was changed to not have paid staff overwhelmed with application paperwork and processes in a short amount of time. The state of Arizona dictates when a special event liquor license is required and feels like there is confusion about why the timeline is what it is. She understood the postponement of the drag show event was because the information was not provided in time, and was stated as such, not because it was a drag show. She said according to Arizona liquor laws they must have a special event liquor license, which is dictated by the state, not us. Ms. Muenz pointed out the liquor license application in their packets it does state forms must be signed and submitted to the state at least 10 days prior to the special event, but to allow at least 60 days if applying to a local governing board. Ms. Barber read the statement from the top of the Arizona Special Event Liquor License Application aloud. Ms. Sheffield pointed out it was an administrative decision not a Council decision, as they weren't involved until the meeting last month, continuing that she doesn't think there is anyone on the board in opposition, but we do have to adhere to guidelines and rules. Ms. Moore said since she's been on the Council, people have had to come before them in a timely manner for special event permits when advertising to the public. She said it's been going on since the 70s and was trying to remember some that did not involve alcohol. Mr. Sharif said he had more a statement rather than anything to add. He said for those that are listening and that are in the audience, we are all a part of this community. We love everyone, that's why we're here. He continued, if you are here, you are a part of this community, and we love you for everything that you are. He said it is sad, as the mayor said, that you would point hate at us when we are here trying to help. He said they do it with no money, continuing they all have jobs like everyone else and still show up and devote their time. He said it hurts our feelings that you all feel the way you do, but this was a legitimate misunderstanding. He said the temperature of the world today is very toxic, and there's not a lot of love out there right now, as we are about to see in a few minutes. He said everything they do is based on love and keeping the Town here, with its oddities, imperfections and everything that it is. He said we are artists, musicians, weirdos and that is who we are, but please know that everything we try to do is to benefit everyone in town, nothing is malice here. Dr. Dillenberg thanked everyone for their comments, said he also loves this town, has a house here, and wants it to be safe, enjoyable and worthwhile for everyone.

### 6:58PM (43:46) 3. ADJOURNMENT

Ms. Barber noted that there were 2 minutes left before the next meeting and motioned to adjourn the meeting.

Ms. Sheffield seconded the motion.

By unanimous vote the meeting adjourned at 6:58 p.m.

#### Motion to adjourn at 6:58p.m.

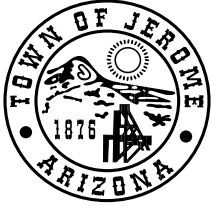
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF			X			
SHEFFIELD		X	X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

Item A.

## MINUTES

### REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

**TUESDAY, MAY 13, 2025, AT 7:00 PM**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### 7:08PM (0:32) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order

Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council members Dr. Jack Dillenberg, Sonia Sheffield and Issam "Izzy" Sharif.*

*Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Deputy Clerk Kristen Muenz and Accounting Clerk Michele Sharif.*

*Mayor Barber rearranged a couple of items on the agenda. Before item 2 she moved up and addressed Item 9D.*

#### 8:56PM (1:40:02) 2. FINANCIAL REPORTS

Discussion/Possible Action

##### **A. Financial Report and Detail Invoice Register Report for April 2025**

Council will consider and may approve the financial reports for month ending April 2025.

*Mayor Barber introduced the item.*

*Ms. Moore moved to approve the financial reports.*

*Ms. Sheffield seconded the motion.*

*Ms. Barber called the question, and financial reports for April 2025 were approved.*

##### **Motion to approve financial reports for April 2025.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
MOORE	X					
SHARIF						
SHEFFIELD		X				

#### 8:56PM (1:40:24) 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

##### **A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

*Ms. Barber introduced the item asking Mr. Klein for further introduction.*

*Mr. Klein said he has no other update aside from his written report but if anyone has any questions, he'd be happy to answer them.*

*Ms. Moore made a motion to approve the staff and council reports.*

*Mr. Sharif seconded the motion.*

*Ms. Barber asked Mr. Klein regarding the new fire fuels employee.*

*Mr. Klein couldn't recall his name. Ms. Sharif confirmed his first name is Jerrith.*

*Mr. Klein said he is eager to start part time and hopefully grow to full time.*

*Ms. Barber asked if they were going to talk about Holly house.*

*Mr. Klein confirmed.*

*Ms. Barber congratulated Lyle Keith in Public Works for 8 years of service effective 5/1, Jason Lohman with the Police Department*

for 8 years effective 5/4, John Krmpotich with Jerome Fire for 3 years of service effective 5/9, to Barry Wolstencroft, Building Inspector for 12 years effective 5/9, and Zach MacGregor with the Police Department for 2 years as of 5/11. Confirming motion and second, she called the question, and the staff and council reports were approved.

**Motion to approve staff and council reports.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

**8:58PM (1:42:10) 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

**Information/Council Review**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

Mayor Barber introduced the item. There was no additional discussion and no further direction given.

**8:58PM (1:42:47) 5. APPROVAL OF MINUTES**

**Discussion/Possible Action**

**A. Consider Approval of April 8, 2025, Regular Council Meeting Minutes and April 21, 2025, Special Council Meeting Minutes**

Council will consider and may approve the April 8th Regular, and April 21st Special Council Meeting Minutes.

Mayor Barber introduced the item. She said there was a typo in her name on page 97, an "r" needs to be added to her name. She said she would make the motion to approve the minutes with the correction to the typo.

Ms. Moore seconded the motion noting a typo on page 96 where there is an extra o on a too.

Ms. Barber confirmed the typos to be corrected with her motion and the second. She called the question and the meeting minutes for the Regular and Special Council meetings for April 21, 2025 were approved.

**Motion to approve meeting minutes, with corrections.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

**9:00PM (1:44:20) 6. PETITIONS FROM THE PUBLIC**

There were no additional petitions to speak outside of those regarding specific agenda items.

**8:12PM (56:44) 7. ORDINANCES AND RESOLUTIONS**

**Discussion/Possible Action**

**A. Consideration of Second Reading, and Adoption and Publication of Ordinance No. 493 Amending the Town Zoning Map in Accord with the Planning and Zoning Commission Recommendation to Rezone 537 School Street from C-1 to the Dual Zone of C1/R2**

Council will consider and may approve the second reading of Ordinance No. 493.

Ms. Barber introduced and read the title of Ordinance 493 regarding rezoning 537 School Street. She asked if there were any other questions.

Mr. Sharif motioned to approve.

Ms. Sheffield seconded the motion.

Ms. Barber clarified that this too would work for anyone else in the same circumstances.

Mr. Blodgett responded yes, for now. He hopes to have a larger solution down the road.

Ms. Barber called the question, and the second reading of Ordinance 493 was approved.

**Motion to approve second reading of ordinance 493.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD		X	X			

After the vote the meeting moved to item 9J.

**8. UNFINISHED BUSINESS****Discussion/Possible Action****9:00PM (1:44:27) A. Consider Taking from the Table the Design Review Board's Recommendation of Design Guidelines for the Town of Jerome and Continued Discussion and Staff Direction**

Council will consider taking from the table the Design Guidelines and may provide staff direction.

Ms. Barber introduced the item and suggested leaving it on the table until next month.

Dr. Dillenberg seconded the motion.

The item remained tabled.

**Motion to table until the next meeting.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**9:01PM (1:45:01) B. Discussion and Possible Staff Direction Regarding the Sale or Lease of Town-Owned Property (655 Holley)**

Council will discuss and may provide staff direction.

Ms. Barber introduced the item, asking Mr. Klein for further introduction.

Mr. Klein said he had a quick update, sharing a lot was happening and entering a land trust is taking longer than originally thought. He said he hoped to have something in the next month or two. He confirmed there has been an inspection done, but it will take just a little more time.

**9. NEW BUSINESS****Discussion/Possible Action****9:02PM (1:46:07) A. Consideration of an Arizona Liquor License in the Town of Jerome for a Series 06 Bar License Type, for Goodbye Earl, LLC, DBA Paul & Jerry's Saloon, Under New Ownership, Located at 206 Main Street**

Council will consider and may approve a new Series 06 Bar License for Paul & Jerry's Saloon.

Ms. Barber introduced the item.

Mr. Klein shared it was a new owner but the same name.

Ms. Moore confirmed the closest school is Clarkdale Jerome.

Mr. Klein said that was between them and the state.

There was discussion regarding the possibility of a name change.

Ms. Moore remarked that she was hoping to ask someone about it.

Mr. Klein said they were told to attend.

Ms. Barber recalled she was present for some time before leaving. She said as long as we have everything we need she would make the motion to accept it.

Ms. Moore seconded the motion.

Ms. Barber called the question and the motion to approve passed unanimously.

**Motion to approve consideration of transfer of liquor license for Paul & Jerry's Saloon.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

## 8:09PM (53:01) B. Consideration of a Special Exemption to the Town's Special Event Permit Requirements for the Jerome Historical Society's History Talk and Movie, and Consideration of a Special Event Liquor License for the Event

Council will consider and may approve the special event permit exemption and may approve the Special Event Liquor License Application.

Mayor Barber introduced the item.

Marybeth Barr, Historical Society President, added it is not open to the general public it is for the community, for people who live and work here.

Ms. Barber asked if it was in front of them due to the liquor.

Ms. Barr shared that there will be food and alcohol, however it is not available by donation, they are not selling anything, so there is no money exchanged.

Ms. Barber said she saw something that said yes and something that said no about the alcohol.

Ms. Barr confirmed it will be complimentary wine and beer as well as some food.

Ms. Barber confirmed it is not within 60 days but is a non-profit, charitable organization. She re-confirmed there would be no alcohol by sale or by donation.

Ms. Barr added that it's something they've been doing for the community.

Ms. Barber asked if there were any other questions. There were none.

Mr. Sharif made the motion to approve.

Ms. Sheffield declared her recusal.

Dr. Dillenberg seconded the motion.

Ms. Barber called the question, and the special event permit and liquor license were approved.

### Motion to approve special event permit & exemption for Jerome Historical Society's History Night.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD						X

After the vote the meeting moved to item 9C

## 8:11PM (55:45) C. Consideration of the Sk84life Special Event Permit Application for Roller Disco on four (4) Separate Days

Council will consider and may approve the special event permit with or without modifications in terms of the four separate days.

Mayor Barber introduced the item highlighting it outlines 4 separate dates. She said it's something the community enjoys and has never had a complaint about it. She made the motion to approve.

Dr. Dillenberg seconded the motion.

With no further dialogue Ms. Barber called the question and the special event permit for the Sk84life Roller Disco events was approved.

### Motion to approve special event permit for Sk84life Roller Disco for 4 dates.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

After the vote the meeting moved to item 7A.

## 7:08PM (0:51) D. Consideration of the Miss Nature, LLC, 2025 Arizona Pride Tour Special Event Permit Application

Council will consider and may approve the special event permit.

Mayor Barber introduced the item.

Ms. Moore asked if there would be tables set up because she believes that occupancy is different when there are tables and when there are not.

Christopher Hall, representative of Miss Nature LLC, answered she is correct, she is looking at a map of the venue from the rental agreement, and sketches out their ideal layout.

Ms. Moore asked if there were approximately 20 tables.



Mr. Hall said that is correct. He is aware that the occupancy is different and has had discussions with the Jerome Historical Society (JHS) about occupancy with and without tables. He said they are willing to make accommodation and have sold tickets to remain in compliance with fire codes and occupancy limits.

Ms. Sheffield asked if we could require traffic control for this event given the number of people that may be in town that either did not purchase tickets or are not attending the event.

Mr. Blodgett confirmed that he will be present as code enforcement, and to ensure sidewalk traffic flow is maintained and respected.

Ms. Sheffield restated her questions for Chief San Felice.

Chief San Felice said yes, they've already planned for adequate staffing and the partners with AZ rangers for traffic and peace control.

Ms. Moore asked if they were aware of the town code that says anyone under 19 must leave by 8p.m.

Mr. Hall said he did have some questions about it, because there are some provisions for that in terms of sales as it relates to food versus alcohol. He said amount if the food is more than alcohol then there is verbiage that is used as it relates to those sales.

Mr. Sharif asked if he had a way to calculate that, or make sure that they sell more food than alcohol.

Mr. Hall answered that he can't ensure that from the get-go, but they have a community that is more than willing to make it happen.

Ms. Moore reads article 10-1-24 aloud. She remarked that it reads like it's been on the books longer than 1976, but for the people sitting here trying to enforce the law equally for everyone, that is what the code says and it's all about liability.

Ms. Barber asked if staff could get some clarification on how this would be possible.

Mr. Blodgett answered that he would reach out and work together to maintain compliance.

Ms. Barber questioned, if the alcohol sales are greater than the food sales, then the children must leave.

Mr. Blodgett responded that there is some problem solving to do.

Mr. Hall requested part of the clarification to be if they are looking at his event individually or all Historical Society alcohol sales and believed it would be based on his own event individually.

Mr. Blodgett confirmed that he would reach out to work with them.

Ms. Barber sought input from the Town Manager if the council should vote before or after everyone spoke on the item.

Mr. Klein answered they can make a motion and a second and let everyone speak. He also advised when the motion is made to include that the fire department be involved in final occupancy levels.

Ms. Moore made the motion to approve the special event permit application providing town codes and fire codes are complied with.

Mr. Sharif seconded the motion.

Ms. Barber began to invite members of the public to speak on behalf of the agenda item. She reminded everyone they have a 3-minute limit to speak due to the high number of speakers in attendance.

Event Organizer Chris Hall and petitioner Terry Hall both spoke in favor of the special event.

Individuals Michael Nisito, James Klein, Dr. Paul Hanson, Charlie Christensen, Dane Wombacher and John Mitchell all spoke in opposition to the event due to their perceived negative impact of the presence of children.

Individuals Liz Briggs, Cheryl Benefield, Shelly Kohlie-Hellen, Jeffrey Hellen, Cathy Ransom, Llama Haburn, Vanessa Edwards, Jenie Gold, Nathan Porter, Alice Alibrio, Diane Lenz, Sharen King and Julie Fernatt all spoke in support of the Penny Peace Project. Ms. Fernatt described the Penny Peace Project as being created in honor of Jerome Resident Penny Smith. Born out of a need to put an end to culture wars and to encourage citizens to be involved in their communities.

Ms. Barber confirmed all petitioners had spoken. She confirmed the motion and the second before calling the question. By unanimous vote the special event permit for Miss Nature LLC was approved.

**Motion to approve special event permit with condition that all Fire and Town Codes are complying and enforced.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

After the vote there was commotion and arguing amongst attendees and petitioners. Councilman Sharif called a point of order advising those wanting to argue to exit the council chambers.

Mayor Barber made a motion for a 5-minute recess with Dr. Dillenberg seconding the motion.

Recess started at 8:02 p.m.

Recess ended at 8:07p.m. and proceeded with item 9F.

## 9:05PM (1:49:00) E. Consider Proposal and Agreement from Southwestern Environmental Consultants (SEC) for Engineering, Design and Post-Design Plans for Deception Water Line (CDBG Grant Funded)

Council will consider and may approve the proposal and agreement from SEC.

*Ms. Barber introduced the item and made the motion to approve it.*

*Mr. Sharif seconded the motion.*

*Ms. Barber said the amount of money we spend on design and engineering is mind-boggling. She called the question and the motion to approve the proposal and agreement was approved.*

### Motion to approve proposal & agreement for Deception Water Line.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

## 8:07PM (51:47) F. Consideration of the Quilter's Quarters Special Event Permit Application for the Quilt Retreat Event

Council will consider and may approve the special event permit.

*Ms. Barber returned to the meeting from recess at 8:07 and introduced the item for consideration.*

*Dr. Dillenberg made the motion to approve.*

*Ms. Moore seconded the motion.*

*Ms. Barber called the question and the special event permit for Quilter's Quarters was approved.*

### Motion to approve special event permit for Quilter's Quarters.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

*After the vote Mayor Barber moves to item 9B.*

## 9:06PM (1:50:19) G. Fiscal Year 2025-2026 Budget - Near Final Draft Review

Council will review the 2025-2026 budget, including review of a near-final draft budget. All aspects of the budget may be discussed, and Council may provide staff direction regarding the completion of the 2025-2026 budget.

*Ms. Barber introduced the item, G.*

*Ms. Moore asked if they needed to have a special meeting.*

*Ms. Barber confirmed the budget meeting was coming up on the 27<sup>th</sup>.*

*Mr. Klein confirmed to keep to the timeline at that meeting things are nearly set and can't make too many changes. After the public hearing the expenditures can't be changed at all.*

*Ms. Barber shared that she had talked with Mr. Klein for clarity. She shared regarding speaking to him, that he said he usually waits for the State to see what House Bills are being pursued. One of the current bills is regarding defunding the Police, and she noticed that our Police budget had gone down, but Mr. Klein informed her it was due to a retiring Chief and staff changes. She asked about other budget funding if necessary.*

*Mr. Klein confirmed that we can reallocate funds, but the final version of the bill will have other changes. It was then confirmed that it was vetoed yesterday.*

*Ms. Barber asked about page 278 General Fund, why does the proposed budget say \$1 on the last line.*

*Mr. Klein said somewhere in all the changes there is a dollar, but it will be evened out.*

*She then asked about Page 284, if the revenue reflected included the \$2 increase.*

*Mr. Klein answered no. He wouldn't change it yet because there is no baseline yet for the budget.*

*Ms. Barber confirmed that there was no further staff direction.*

*Mr. Klein added that anyone could follow up with him after the meeting.*

## 9:12PM PM (1:55:34) H. Consideration of Amendment No. 3 to the Owner - Engineer Agreement for the Wastewater Treatment Plant Upgrade

Council will consider and may approve Amendment No. 3.

Ms. Barber introduced the item.

Mr. Klein shared that the amendment is because we are back to using the Cemetery Road, adding it will save money in the long run.

Ms. Barber remarked that this is painful and is going on record to say this is not playing nicely with the town. Users of the town sewer system should be a little nicer to help upgrade the system.

Ms. Moore made the motion to approve Amendment No. 3 for the Wastewater Treatment Plant upgrade.

Ms. Barber seconded the motion and thanked her for all her time dedicated to this project and the negotiations. She called the question and Amendment No. 3 was approved.

**Motion to approve consideration of amendment No. 3 for WWTP upgrade.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

**9:13PM (1:57:10) I. Consideration of Bids, Awarding Bid, and Approval of Contract Between the Town of Jerome and R Blume Underground, Inc., for the Community Development Block Grant Deception Waterline Project**

Council will consider and may award the bid and approve the contract for the Deception Waterline project.

Ms. Barber introduced the item. She clarified that it is water line improvement for the houses but also will add hydrants.

Mr. Klein confirmed there will be 3 hydrants added.

Ms. Barber shared that every time NACOG helps it is a godsend, and we need this. She made the motion to approve the bid award.

Mr. Sharif seconded the motion.

Ms. Barber confirmed because it's NACOG, it's awarded to the lowest bidder.

Mr. Klein confirmed yes as well as by A.R.S. He said as a federal grant we must take the lowest bidder.

Ms. Barber said she didn't know what the old water lines were made of, but noticed the bid mentioned the use of PVC and asked if that was a good product.

Mr. Klein answered that it lasts a long time underground exposed to the elements.

Ms. Moore asked about the kind of PVC being used.

Mr. Sharif said it is lower cost and lasts longer.

Ms. Barber called the question and the bid award to R. Blume Underground was approved.

**Motion to approve the bid award to R. Blume Underground Inc. for the Deception Waterline project.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

**8:14PM (58:34) J. Consideration, Discussion and Possible Staff Direction Regarding Changes to the Town's Fee Schedule**

There will be a discussion, and Council may provide staff direction regarding proposed changes to the Town's Fee Schedule.

Ms. Barber introduced the item and noted the changes she saw in the fee schedule were to the escort fee and the parking fees.

Mr. Klein shared that there were members of the audience with experience with the parking enforcement who may have a different view.

Ms. Barber invited Ms. Tamara Lee to the podium.

Ms. Lee introduced herself, sharing that she is a parking enforcement officer for Jerome. She said she came to share some observations and opinions. She shared that based on feedback that she's received as well as observing the turnaround of cars on Main Street, that many people come to town for a short amount of town. Including motorcycles that take up very little space. She would encourage and feel that giving visitors the option of a half day or a full day rate would be of better benefit than just raising the flat-rate parking fee higher.

Ms. Moore said she appreciates Ms. Lee's perspective. She continued that they have a budget for this, and was hoping the group could talk about the increase and about how difficult it would be to do something like this suggestion.

Mr. Klein responded that anything too intricate would throw budget askew. However, we could consider less than 4 hours or over 4 hours, for example less than 4 hours would stay at \$5 and over 4 hours goes to \$8.



Ms. Lee remarked that she thinks that is a solid compromise.

Dr. Dillenberg asked if this was something that needed to be voted on.

Mr. Klein responded that it is staff direction for the budget.

Scott Kolu, Town of Jerome Shuttle Driver, introduced himself sharing that he's observed parking issues around town he doesn't think raising prices will change things. He believes the fines are not prohibitive of parking in a red zone, permit only parking area, or a loading zone. He continued, the fine is \$25, no matter where you park in Jerome. If you pay the fine on the same day it's \$12.50, so really you can park anywhere you'd like in Jerome for \$12.50 a day, legally or illegally, which makes no sense. He shared that it's \$150 in Phoenix for parking in a loading zone.

Mr. Klein remarked that there is another discussion to have.

Ms. Sheffield shared she was able to meet with Chief San Felice, Ms. Lee and Janice the Police Aide. She said her concern was town was going to raise the parking fee and wanted to find a way in accommodating residents for either parts of the day or for residents that are physically challenged. She said some ideas were to have free parking for residents up to a certain time of the day or restricting it to places not directly on Main Street. She shared she was not aware, adding it is not Arizona State law, but Jerome allows anyone with a handicap placard to park in a paid parking space free of charge. She was hoping to consider extending that to some of the physically challenged or elderly residents. She shared that Ms. Pontious and Ms. Lee thought that something like this could be implemented quickly with a hang tag or a sticker and then move forward with a register for the new kiosk software. She shared that Chief San Felice is considering reducing the number of kiosks and increasing signage for text to park. New kiosks won't print receipts, which is a major cost of the current kiosks due to the expense of the receipt paper.

Mr. Sharif asked if her discussions with Chief San Felice included a non-kiosk option, for example QR codes.

Ms. Sheffield said maybe the next round of kiosks. She said even Ms. Lee mentioned that people have a hard time with the ones we do have and are grateful for the opportunity to still pay with cash. She shared that when she was in Flagstaff she paid via a code or a QR code. She then shared that she noticed groups of people would be gathered around a kiosk and while talking with Chief San Felice he shared that it's not a seamless process. People get out of their cars, see a kiosk and head to the kiosk, they don't realize they need a plate number, then have to return to their car. So, he thought better signage might help with the clotting around the kiosks, especially for those visitors who are technically savvy.

Mr. Sharif expressed his agreement.

Ms. Barber asked what the logistics are on that. Would the patrol know if someone paid for a parking space by a code or a QR code.

Mr. Klein said that it will work, and it is the way things are heading, but for tonight's meeting only direction is needed. He said in terms of residents he felt there could be something we could do, but we don't want to create a new class of impairment.

Mr. Sharif asked Ms. Sheffield if she had received any kind of idea of what should be implemented.

Ms. Sheffield answered that he's waiting for the new kiosks because we are in the middle of a transition. For the residents she said Ms. Lee and Ms. Pontious said they would be ok with a hang tag, not like the other permits. Ms. Lee's suggestion was for a sign-up event so that interested residents would receive all the information about where and how to do it, and potentially even charging a small fee to cover the costs of the hang tags. She said another idea Chief San Felice was interested in was increasing the citation from \$25 to \$30 dollars. A part of that reasoning is that it would be easier on staff when making change.

Ms. Barber asked if you have a handicap placard you park anywhere in the paid parking and you don't receive a ticket.

Ms. Muenz confirmed that is correct. She shared we have limited handicap parking in Town, so they are allowed to park in paid parking free of charge.

Ms. Barber restated parking with a handicap placard, continuing that even giving residents a sticker or a hang tag doesn't guarantee a parking space will be available. She said she has been hesitant to give discounts to locals because the tourist turnover in those spaces is so high; we could be paid on a spot up to 3, sometimes 5 times in one day. She said she hates to sound like a jerk right now, but she is against it. She said she could be talked out of it but agreed to \$5 for 4 hours and \$8 for 8 hours.

Ms. Moore said she's talked to residents about being able to park for free for a certain period. She said more people say it would be a pain to implement something like that than the number of people that say they'd like to come up for lunch for 2 hours.

Mr. Sharif asked about extending the number of handicapped parking spaces in front of the steps. He expressed concerns when implementing to avoid tourists attempting to sign up for the service and questioned how to verify residency for the transient population that may not have an Arizona driver's license or ID card. He expressed the thought that like bigger cities, could they explore businesses validating parking, and expressed his agreement with increasing fine amounts especially for red zone violations. Dr. Dillenberg said what bugs him are the loud motorcycles coming into town. He questioned if there were fines or other effective means for mitigating loud motorcycles.

Mr. Blodgett shared that there is ordinance language that specifies a certain level of decibel, but enforcement is the issue.

Ms. Barber remarked that in the past if a police officer witnessed it they would say something to the motorcyclist about being quieter.

Ms. Sheffield said going back to parking that Ms. Pontious and Ms. Lee are good sources of value for how hard parking is. She said most of us already know how to find spots where we don't have to pay but also doesn't feel like people would take advantage of something like this parking concession.

Ms. Moore wondered if it could be done for a 2-hour period.

Ms. Sheffield agreed, adding if a vehicle is displaying a resident hanging tag or a sticker, they should be allowed in the space but not on Main St.

Ms. Barber stated her understanding of what Ms. Sheffield was suggesting.

Ms. Lee provided additional insight on other accommodations for residents parking in town during business hours.

Ms. Barber asked for Mr. Klein's input.

Mr. Klein said they had gone off the agenda item. He said it had been talked about previously, being brought forth an overall item and Chief San Felice needs to be present for that. He suggested a work session just on parking as he thinks it could take up to an hour.

Mr. Blodgett agreed and suggested a work session as well.

Ms. Barber noted the upcoming budget meeting on the 27th and asked if that would be the finalization of the budget.

Mr. Kelin confirmed, adding that would have no bearing on allowing residents to have a parking concession.

Ms. Barber suggested adding a work session to the budget meeting agenda, or at the next council meeting.

Mr. Klein said that the budget meeting agenda was getting long. He suggested adding a work session before the regular June council meeting.

Ms. Barber confirmed the date and time of the work session for parking as Tuesday, June 10<sup>th</sup>, 2025, at 6:15p.m.

Ms. Moore asked if that worked for the budget.

Mr. Klein shared for the budget he just needed to know their direction on the parking fees, and it sounded like they all agreed on \$5 for half a day and \$8 for a full day. Councilmembers confirmed their agreement to the parking fees and the escort fee.

Ms. Barber invited Chad Hembrough to the podium to speak.

Mr. Hembrough introduced himself as a resident and business owner and shared that he's navigated the parking for himself, his staff and Airbnb guests and thinks we need to prioritize the enforcement and give backbone to the enforcement agencies. He added we have the Swiss cheese variable of free and paid parking, and while he isn't for more signs we have a population still visiting Town that is not tech adept to pay. His suggestion is an inexpensive solution and that's to increase enforcement. He would ask we be mindful of all the signs. In early roll out lay it on hard and heavy or not do it at all, even if it includes working with ADOT to get the highway spots accounted for or tighten up private parking could all be done before raising rates.

Ms. Moore asked if they needed to vote.

Mr. Klein confirmed it was staff direction but if they could make a motion, it would be helpful.

Dr. Dillenberg said so moved.

Ms. Moore seconded the motion.

Ms. Sheffield clarified the amounts for parking as \$5 & \$8 instead of the \$7 in the staff proposed changes. She also asked if the paid parking time was going to change.

Mr. Klein confirmed the amounts. Also, the time frame would not change at this time, that would be something they could discuss at the work session.

There was discussion and clarification on the amount of time per parking fee.

Mr. Klein suggested not making too many changes to the fee schedule due to all that is involved, making it \$5 for a half day and anything over half \$8.

Ms. Barber confirmed the motion and the second.

Ms. Moore clarified her motion regarding both the traffic control and parking and thought the rest could be worked out at the workshop.

Mr. Klein confirmed.

Ms. Barber called the question and the motion to approve staff proposed fee schedule changes was approved.

#### **Motion to approve staff proposed changes**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

After the vote the meeting moved to item 2.

#### **9:16PM (2:00:27) K. Consideration of an Affiliate Library Agreement Between Yavapai County Free Library District and the Town of Jerome Public Library for the Term of July 1, 2025, through June 30, 2026**

Council will consider and may approve the agreement.

Ms. Barber introduced the item to be considered. She said it is something the library needs.

Mr. Klein said it is the annual agreement.

Mr. Sharif made the motion to approve.

Ms. Moore seconded the motion.

Ms. Barber called the question and the motion to approve the Affiliate Library Agreement was approved.

**Motion to approve Library agreement.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE		X	X			
SHARIF	X		X			
SHEFFIELD			X			

**9:17PM (2:01:08) 10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

There was no additional discussion.

**9:17PM (2:01:17:00) 11. ADJOURNMENT**

Ms. Moore made the motion to adjourn the meeting.

Mr. Sharif seconded the motion.

Ms. Barber called the question, and the meeting adjourned at 9:17 p.m.

**Motion to adjourn at 9:17p.m.**

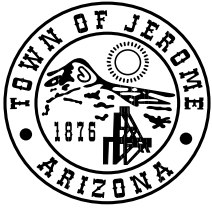
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF		X	X			
SHEFFIELD			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

## DRAFT MINUTES

### SPECIAL BUDGET MEETING OF THE TOWN OF JEROME

### COUNCIL CHAMBERS, JEROME TOWN HALL

### 600 CLARK STREET, JEROME, ARIZONA

### TUESDAY, MAY 27, 2025, AT 6:30 PM

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

#### 6: 30 (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, Dr. Jack Dillenberg, Issam "Izzy" Sharif, and Sonia Sheffield.  
Staff present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Deputy Clerk Kristen Muenz.*

#### 2. NEW BUSINESS

Discussion/Possible Action

#### 6:30 (0:30) A. Consideration of a 3-year Lease Renewal at Hotel Jerome for Unit B2, between Chad Hembrough and the Town of Jerome

Council will consider entering into a 3-year lease effective June 1, 2025, with Chad Hembrough at a new rate of \$0.30 / square foot, per month.

*Mayor Barber introduced the first item and explained that this is a 3-year lease renewal of Unit B-2 for Chad Hembrough with a slight increase as it hasn't increased in 3 years.*

*Mr. Klein explained it was likely longer than that. The other rents had not been changed in some time and were recently raised slightly. The terms were a 3-year lease and will go from 27.5 cents per square foot to 30 cents.*

*Dr. Dillenberg commented that it was not much.*

*Ms. Barber agreed it was a nice price for a little studio space. She made a motion to renew the lease for 3 years.*

*Dr. Dillenberg seconded the motion and before the vote was called, Mr. Hembrough was invited to make comments.*

*Chad Hembrough approached the dais and introduced himself. He thanked the council and said it is a great little spot, and he thinks the price is fair. Mr. Hembrough said he would like to point out a couple of items for the future. Exterior safety lighting and interior lighting for more 24-hour use of the place. Also, pest control as there are signs of usual insects, maybe twice or 3 times of year. He said he had no personal concern for the safety of his unit, of the contents of, but it is padlocked. Down the road, he suggested some maintenance on windows and doors and overall security of the structure.*

*Council member Izzy Sharif asked if Mr. Hembrough's unit had the missing window.*

*Mr. Hembrough replied the window was missing on B-3; his window is cracked open.*

*Mr. Sharif asked if it would not shut and Mr. Hembrough answered that it may be stuck in place.*

*Mr. Sharif thanked him.*

*Dr. Dillenberg commented that the fish sandwich Mr. Hembrough makes is unbelievable.*

*Ms. Barber thanked Mr. Hembrough, and the vote was called which passed unanimously*

*Dr. Dillenberg thanked Mr. Hembrough for doing a great job; his place [the Flatiron Café] is great, and we are lucky to have him in town.*

#### Motion to approve the 3-Year Lease Renewal with the suggested new rate

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

#### 6:34 (3:55) B. Consideration of a 3-year Lease Renewal at Town Hall for Studio 3 between Ginger MacKenzie and the Town of Jerome

Council will consider entering into a 3-year lease effective June 1, 2025, for Studio 3 with the new rate of \$0.48 / sq foot per month.

Ms. Barber introduced item B, the renewal of a lease with Ginger Mackenzie. She said it was a leasing spot in the Civic Center. She mentioned that it had not been included increase, but will it be increased?

Mr. Klein confirmed this; it was not in the chart, but the proposed increase would be included.

Dr. Dillenberg asked if it needed to be voted on, and Ms. Barber confirmed it did.

Dr. Dillenberg motioned to approve the lease renewal.

Ms. Barber said that she would second the motion and noted that Ms. Mackenzie was not present. She asked if we were sure she wanted this.

Mr. Klein said yes, he had reached out to her, and she was okay with the modest increase in rent.

Dr. Dillenberg commented that Ginger Mackenzie was another asset to the community, and he was delighted with some of the people we were able to do business with in the Jerome area.

Ms. Barber agreed that Ms. Mackenzie was an amazing lady.

**Motion to approve the 3-Year Lease Renewal with the suggested new rate**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

**6:35 (5:03) C. Consideration of a Settlement Agreement between The Town of Jerome and Verde Exploration, Ltd., a Delaware Corporation and Jerome Verde Development Co., a Delaware Corporation, (Collectively "Verde")**

Council will consider and may approve the Settlement Agreement in resolution of Yavapai County Superior Court Case No. S1300CV202500182.

Ms. Barber introduced the next item, a settlement agreement between the Town of Jerome and Verde Exploration Ltd, a Delaware Corporation and the Jerome Verde Development Company, also a Delaware Corporation; collectively "Verde." She said this was a settlement agreement in resolution of a Yavapai Superior Court case and something that has been worked long and hard on.

Ms. Moore made a motion to approve the settlement agreement in the form presented here today to resolve Yavapai County Superior Court case S1300CV202500182 on the terms set forth in the agreement and to authorize the Mayor, Manager, and Town Attorney to take all steps to execute all documents necessary to accomplish the same.

Dr. Dillenberg seconded the motion.

Ms. Barber asked the council if there was any further discussion.

Ms. Moore said we want to get the wastewater plant done.

Ms. Barber asked if staff would like to add anything.

Mr. Klein stated it was a culmination of 14 months of work to get it done and, while it was not ideal, it was the best it can be at this point and avoids having it decided by the courts, so this was a good outcome. Staff, condemnation counsel, and town legal counsel recommend following through with this.

Ms. Barber replied, absolutely, and asked if anyone else would like to speak. Hearing no responses, she called the question, and the motion passed unanimously.

**Motion to approve the Settlement Agreement in Resolution of Yavapai County Superior Court Case No. S1300CV202500182**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD			X			

**6:37 (6:57) D. Consider Approval of the Tentative Budget of the Town of Jerome for FY 2025-2026**

Council will consider and may approve the proposed tentative budget for Fiscal Year ending June 30, 2026. If approved, the public hearing for the budget and tax levy final adoption will take place on June 10, 2025.

Ms. Barber introduced Item D, the Tentative Budget for Fiscal Year 2025 and 2026, and asked if anyone had any last-minute questions.

Dr. Dillenberg said he thought we were good to go and made a motion to accept.

Ms. Moore said that she would second the motion, and said she thought we had hashed over it enough.

Ms. Barber called the question for the motion and second to accept the tentative budget and the motion carried unanimously.

**Motion to approve the Tentative Budget of the Town of Jerome for FY 2025-2026**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

Mr. Sharif said there was something that he wanted to ask, as we are in the budget scenario. There's something that occurred in Sedona, it might not be something we can do here, but in Sedona they did something new with STRs and he was wondering if it was something we could look at as far as action is concerned. He said that was the potential of rewriting the ordinance to be able to give an annual permit fee for Short-Term Rentals, because that would help to generate funding. Mr. Sharif said it was something he wanted to throw out there to think about as something we can do, and maybe if it was a multi-unit Short-Term, could we do it per unit?

Mr. Klein replied that state law preempted much of the control, but he could take a look at what we could do. We implemented what we could do per the model ordinance, and many cities followed the model by the Arizona League of Cities and Towns. Subsequently, some communities have changed, not more stringent necessarily because, again, the state preempted most of what we can control, but he would take a look.

Mr. Sharif said he would also like to talk about the possibility of increasing fines or fees based on violations.

Ms. Barber added it would be another thing with the state we would have to check. At this rate, she asked if it was not like a business license that had to be renewed; was it a one-time fee paid?

Mr. Klein replied yes, but we had implemented a business license renewal as well.

Ms. Muenz noted that when we first started to implement the STR licenses, they replaced the business license process.

Mr. Klein said that he had many discussions on this, and both should be implemented.

Ms. Barber said we will have further discussions and see what can be done.

**3. ADJOURNMENT****Motion to adjourn at 6:40 P.M.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

---

 Alex Barber, Mayor

---

 Brett Klein, Town Manager

**File Attachments for Item:**

**A. Consider Resolution No. 677, A Resolution of the Town of Jerome, Arizona Mayor and Common Council, Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 677.

**RESOLUTION NO. 677****A RESOLUTION OF THE TOWN OF JEROME, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2025 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL****RECITALS:**

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the Town of Jerome Mayor and Council desires to designate Brett Klein, as the Town's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

**ENACTMENTS:**

**NOW THEREFORE BE IT RESOLVED** BY THE TOWN OF JEROME MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Brett Klein is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2025 AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the Town of Jerome , Arizona Mayor and Council, this 10th day of June, 2025.

**Attested to:**

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Brett Klein , Town Clerk

**Reviewed by:****Approved as to form:**

\_\_\_\_\_  
Brett Klein , Town Manager

\_\_\_\_\_  
Gust Rosenfeld, PLC, By: John A. Gaylord, Town Attorney



**File Attachments for Item:**

**B. Consideration of First Reading of Ordinance No. 494, Amending Article 10-3, Special Events, Section 10-3-2 Permit Required**

Council will consider and may approve the first reading of Ordinance No. 494.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Item B.

## ORDINANCE NO. 494

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 10-3, "SPECIAL EVENTS", SECTION 10-3-2 "PERMIT REQUIRED", BY REPLACING IT IN ITS ENTIRETY

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** Article 10-3, is hereby amended to read as follows:

#### ARTICLE 10-3 Special Events

10-3-1 Purpose and Intent. NO CHANGE

10-3-2 Permit Required. SEE BELOW

10-3-3 Special Event Permit Application. NO CHANGE

10-3-4 Restrictions and Limitations. NO CHANGE

10-3-5 Signage. NO CHANGE

10-3-6 Fee and Insurance Requirements. NO CHANGE

10-3-7 Exceptions. NO CHANGE

10-3-8 Appeals. NO CHANGE

10-3-9 Violations and Penalty. NO CHANGE

**Section 10-3-2 Permit Required** is amended in its entirety to read as follows:

A. Unless otherwise exempted by Section 10-3-4, a Special Event Permit is required for an event with any of the following components:

1. that could be reasonably expected to attract 125 or more people or to which 125 or more people will be invited;
2. that will occur on a Town right-of-way or on property owned or leased by the Town;
3. that will feature outdoor, amplified sound;
4. that will utilize tents or canopies larger than 20 feet by 30 feet (600 sq feet);
5. that will obtain or require a State of Arizona Special Event Liquor License; or
6. that will fall outside the traditional business activities for which the hosting business or other hosting / sponsoring applicant holds a Town of Jerome Business License, and will feature one or more of the following:
  - a. is advertised for attendance by the general public;
  - b. has an admission or registration fee;

- c. has food, drink, goods, or merchandise for sale or by donation.

**Section 2.** Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

**Section 3.** All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

**Section 4.** Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,  
YAVAPAI COUNTY, ARIZONA, THIS 8<sup>th</sup> DAY OF JULY, 2025.

\_\_\_\_\_  
Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:



\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

\_\_\_\_\_  
Gust Rosenfeld, PLC, Town Attorney  
By: John A. Gaylord

Date of first reading:

Dates of publication:

Date of adoption:

Date of posting:

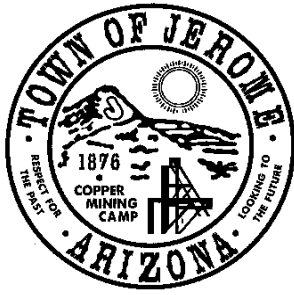
Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
MOORE						
SHEFFIELD						
SHARIF						

**File Attachments for Item:**

**A. Discussion Regarding the Town's Notice of Intent to Increase Certain Existing Fees Related to Parking and Police (Traffic Escort) Services**

Staff will update Council regarding the timeline and process.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Item A.

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item: Fee Schedule**

**MEETING DATE:** June 10, 2025

---

### Summary:

At the May Regular and Special Council meetings, there were discussions regarding proposed changes to the fee schedule. For now, Council authorized increasing the parking fee from \$5.00 to \$7.00 per use with more discussions to follow. An analysis of neighboring jurisdictions and other tourism communities in the State revealed that our parking fees are significantly lower than other communities. Council also authorized including a "Scheduled Escort Traffic Control Fee" of \$55.00 per hour with a minimum of \$55.00. It has been practice for quite some time but was not included in our official fee schedule.

This agenda item is for information only as we must highlight the changes on our fee schedule along with publishing / posting the attached notice of intent. We will complete that following this meeting and then the proposed fee increases need to be posted for 60 days before Council can formally adopt. Therefore, the fee schedule increase / changes will come before Council for formal adoption in August or September depending on the timing.

### Recommendation:

Staff are providing a FYI with regard to the 60-day notice requirement, and request approval and adoption when it comes before Council at either the August or September, 2025 meeting.

**File Attachments for Item:**

**A. Consideration of a Special Event Permit Application for Jerome Chamber's Music Festival and Art in the Park**

Council will consider and may approve the request for the Special Event.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335 JEROME, ARIZONA 86331  
(928) 634-7943

Item A.

Permit # J25-0042

## Special Event Permit

**xpress** BILL PAY

Thank you for choosing the Town of Jerome

Please fill out this packet and submit it

- All information must be submitted at least **60** c
- Fee(s), due at the time of application submission
- For questions regarding Special Event Permits at (928) 634-7943.

*Insurance to be provided after event approval*

*TPT/Vendor list to be provided by 9/1/25*

800-768-7295 [www.xpressbillpay.com](http://www.xpressbillpay.com)

Town Use Only			
Date Submitted	5/27/25	Fee	\$25.00
		Date Paid	5/27/25
Paid via		<input type="checkbox"/> Check #	<input checked="" type="checkbox"/> C C <input type="checkbox"/> Cash
Special Event Approvals			
Town Manager	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Fire Inspector	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Zoning Administrator	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
Police Chief	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Building Inspector/Public Works	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date	Comments
*Other approvals as needed based on scope of event			
<b>Special Event Fee Schedule</b>			
Non-profit 501C3 w/ no entry fee	\$25 per day	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

# Special Event Permit Application

\*\*\*\*\*

## Checklist of Requirements

- ☒ 1. Completed Special Event Permit Application.
- ☒ 2. Completed Application for Facility Use (if applicable).
- ☒ 3. Completed Hold Harmless Agreement of Indemnification.
- ☒ 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
  - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
  - b. List of all participating vendor(s)/businesses (if applicable).
  - c. Accessibility, parking and/or traffic control plan.
  - d. Restroom plan.
  - e. Trash and waste removal plan.
  - f. Community outreach (if applicable)
- ☐ 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). *Insurance to be provided once event approval is received.*
- ☐ 6. ~~Liquor License (if applicable).~~
- ☐ 7. ~~Liquor Liability Insurance (if applicable).~~
- ☐ 8. ~~Health Department Approval (if applicable).~~
- ☐ 9. ~~All other permits required by County or State Agencies.~~
- ☒ 10. Permit filing fee.
- ☐ 11. Written approval from Police Chief/Fire Inspector (if applicable).  
*will get a letter from Fire Chief if necessary regarding tent placement and safety securing.*



### Applicant Information

Applicant's Contact Information	
Name of Applicant <u>Anastasia Darrah</u>	Date: <u>5/27/25</u>
Name of Organization/Sponsor <u>Jerome Chamber of Commerce</u>	
Federal Tax or 501 (c)(3) Number <u></u>	
Business Mailing Address <u>PO Box K</u>	
City <u>Jerome</u>	State <u>AZ</u> Zip <u>86331</u>
Business Email <u>ani.jeromechamber@gmail.com</u>	
Business Phone # <u>928-642-5020</u>	Cell Phone # <u></u>

### Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one <b>must</b> be provided.	
Name <u>Anastasia Darrah</u>	Phone <u>928-642-5020</u>
Name <u>Heather Hakola</u>	Phone <u></u>
Emergency contact for Event*	
Name <u>Anastasia Darrah</u>	Phone <u></u>
*Emergency contact should be a party available for duration of event including set up and tear down.	

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

## Event Information

Name of Event Jerome Music Festival & Art in the Park

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 9/27/25 Time 10:00AM End: Date 9/27/25 Time 7:00PMStart: Date: 9/28/25 Time 10:00AM End: Date 9/28/25 Time 5:00PM

Start: Date: \_\_\_\_\_ Time \_\_\_\_\_ End: Date \_\_\_\_\_ Time \_\_\_\_\_

Set-Up Date/Time: From 9/27/25 8:30AM To 9/27/25 10:00AMTear-Down Date/Time: From 9/27/25 7:00PM To 9/27/25 8:30PMSet Up: 9/28/25 9:00 - 10:00AMTear Down: 9/28/25 5:00PM - 6:30PMNumber of expected/estimated Participants 2-3,000Will an admission or registration fee be charged? YES ☐ NO ☒ Fee \$ \_\_\_\_\_*Please briefly describe the event:*This will be the 3rd installment of the Jerome Music & Art Festival, celebrating local musical performers, artists, crafters and entertainers.This year's event will be held in conjunction with a second Art in the Park event. It will be a two day event with music performances concentrated in the upper and middle parks, as well as local venues in town. Local art/craft vendors will have booth/tent space primarily in the upper and middle parks as well as the Bartlett Hotel. Safety requirements for securing tents/structures will be required and strictly enforced. TPT registration for all vendors

I be required and strictly enforced. An experienced sound engineer will be hired to run sound in the Upper Park. Volunteers will be monitoring activities in both park d throughout town to ensure safety, compliance, and a positive atmosphere. Additionally, volunteer unarmed security will be present overnight to visually monitor th ent spaces ensuring compliance, safety and security.

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

Will the Special Event take place on property owned or leased by the Town of Jerome?

☒ YES ☐ NOIf yes, which property? Upper & Middle Park w/ use of lower park for porta potties

If no, what is the physical address for the event? \_\_\_\_\_

*Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.*

Will the Special Event require the use of temporary signage?

☒ YES ☐ NO*signage will be similar to that used for prior art in the park events.*

*\*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.*

## Event Details Continued

Will Alcohol be Sold?

☐ YES ☒ NO ☐ By Donation

*If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.*

Will Food be Sold?

☐ YES ☒ NO ☐ By Donation

*If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.*

Will there be outdoor, amplified sound at the event?

☒ YES ☐ NO

Please provide a brief description of outdoor/amplified sound to be used:

Small PA system in the Upper park with a sound engineer. Small PA system in the middle park.

*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

Will there be outdoor lighting, or other electrical needs?

☐ YES ☒ NO

Please provide a brief description of the electrical requirements for the event:

No additional needs outside of sound for this event.

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

☒ YES ☐ NO

*If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.*

*A list of vendors and TPTs will be collected and turned into Town Hall by 9/1/25. Any vendors who do not have an active, unexpired TPT will not be permitted to participate.*

Will the event require the use of tents or canopies or other temporary structures? \*

☒ YES ☐ NO

*\*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.*

*Tent locations to be marked on site plan. Tents will require sandbags or other appropriate means to secure structure from being blown over in windy conditions.*

## Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? \*

☐ YES ☒ NO

*\*Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

☐ YES ☒ NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

attendees will be encouraged to park in the upper parking lot and make use of the Town Shuttle.

Will the use of portable restrooms be necessary during the event?

☒ YES ☐ NO

*Please note the use of portable restrooms may be required on a case-by-case basis.*

would like to place the porta-potties in the lower park area in a place that will not interfere with the Sk84life event scheduled for Sunday 9/28/25

Will trash be created during the special event?

☒ YES ☐ NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

we will have a volunteer cleaning crew for the event who will pick up and empty trash throughout the main business district in town.

*Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Has any community outreach been completed in regard to this special event?

☒ YES ☐ NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

Outreach has been done with local venues and businesses as well as local residents regarding hosting musical performers and vendors. The feedback has been very positive and as this is a good financial benefit to business owners and is culturally and communally beneficial to local residents.

*\*This page intentionally left blank (insert Site Plan(s) here) \**

## Special Event Hold Harmless and Indemnification Agreement

Item A.

I, Anastasia Darrah ([Insert Company Name] ("**Permittee**"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("**Agreement**"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("**Special Event**") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "**Indemnitee**") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "**Claims**") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 27 day of May, 2025.

Signature: Anastasia Darrah

Printed Name: Anastasia Darrah

Witness Signature: [Signature]

Printed Name: Michele Sharif TOJ Administrative Clerk





Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
PHONE (928) 634-7943 FAX (928) 634-0715

Item A.

### Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

**YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED** and should be submitted at least 60 days prior to the event.

\*\*\*\*\*

Name of Applicant: Anastasia Darrah for the Jerome Chamber of Commerce

Address: PO Box K, Jerome AZ 86331

Telephone: 928-642-5020

If applicant is an organization, list officers:

Name	Address	Telephone
Anastasia Darrah, Vice President	Prescott, AZ 86301	928-642-5020
Angie Arndt, President	Sedona, AZ 86336	
Valerie Whitcomb, Secretary	Camp Verde, AZ 86332	

Requesting the use of:

☒ UPPER PARK (Parcel 401-06-156)

☐ 300 LEVEL PARKING LOT (Parcel 401-03-015L)

☒ LOWER PARK/SLIDING JAIL (Parcel 401-06-075)

☒ MIDDLE PARK (Parcel 401-06-015)

☐ COUNCIL CHAMBERS (Parcel 401-10-002)

☐ ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: 9-27-25 & 9-28-25

Rain Date: \_\_\_\_\_

Hours of Use: 9/27/25 8:30AM - 8:30PM & 9/28/25 9:00AM - 6:30PM Approximate # of people: approximately 2-3,000

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

Anastasia Darrah  
Signature

5/27/25

Date of application

Anastasia Darrah

Print Name

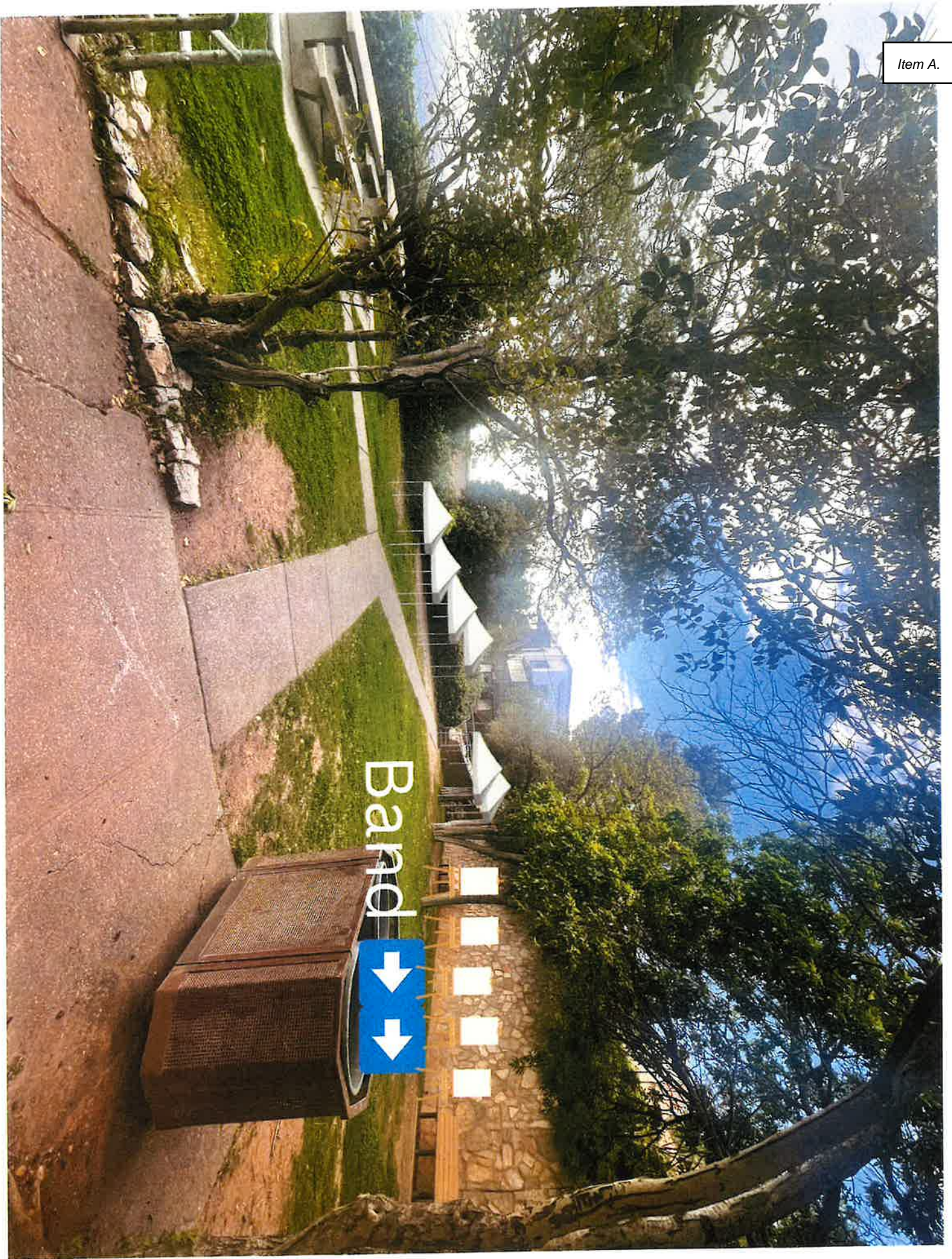
Prescott, AZ 86301

Address

928-642-5020

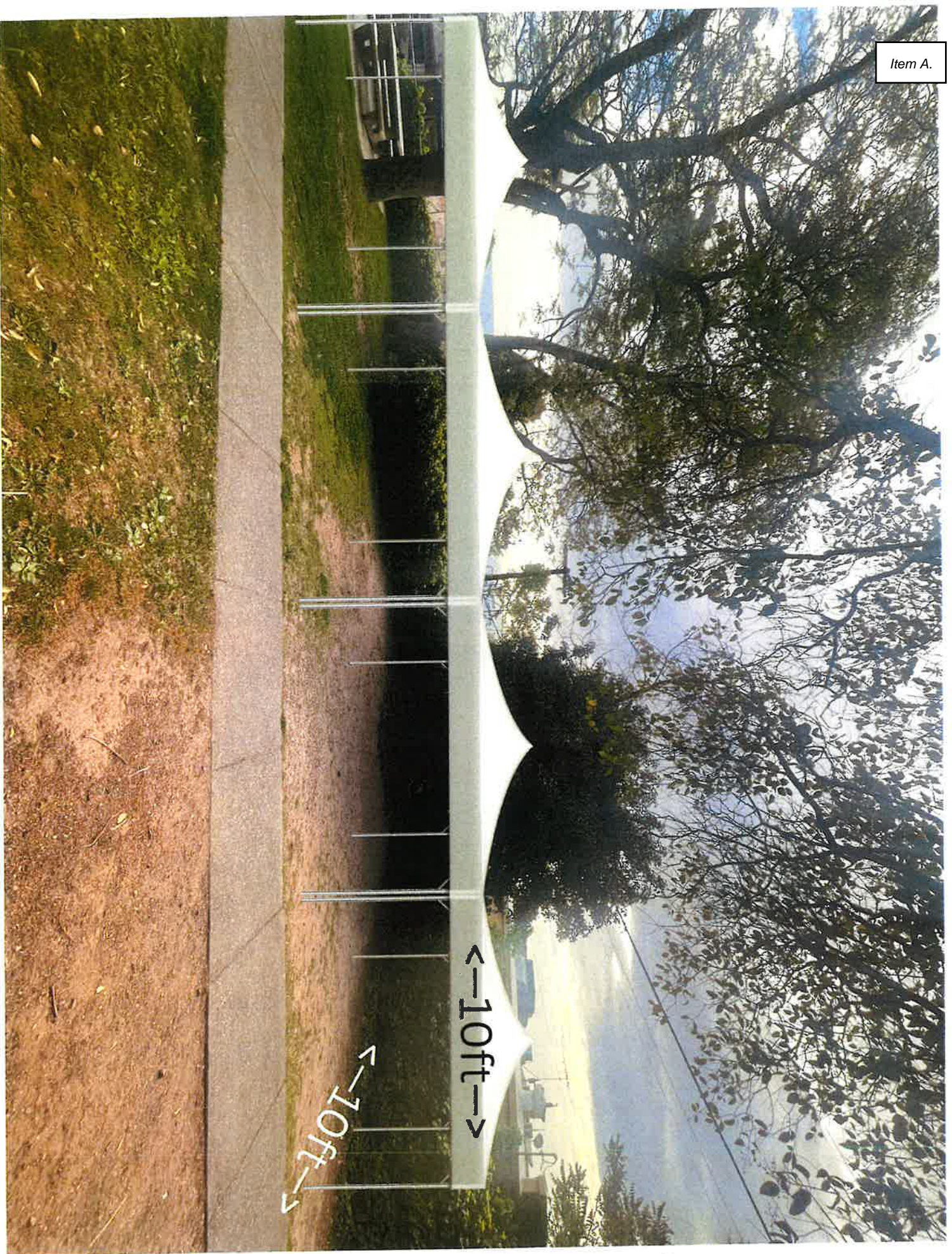
Telephone





I Inner Park South 1





Upper park South 2





Inner Park South 3





Upper Park South 4





Unner Park South 5





Could use a small folding table/cloth to cover horse shoe post with info on the festival

# Upper Park North 1





Bright colored bucket or blockade over  
horse shoe posts for safety



Upper Park North 2





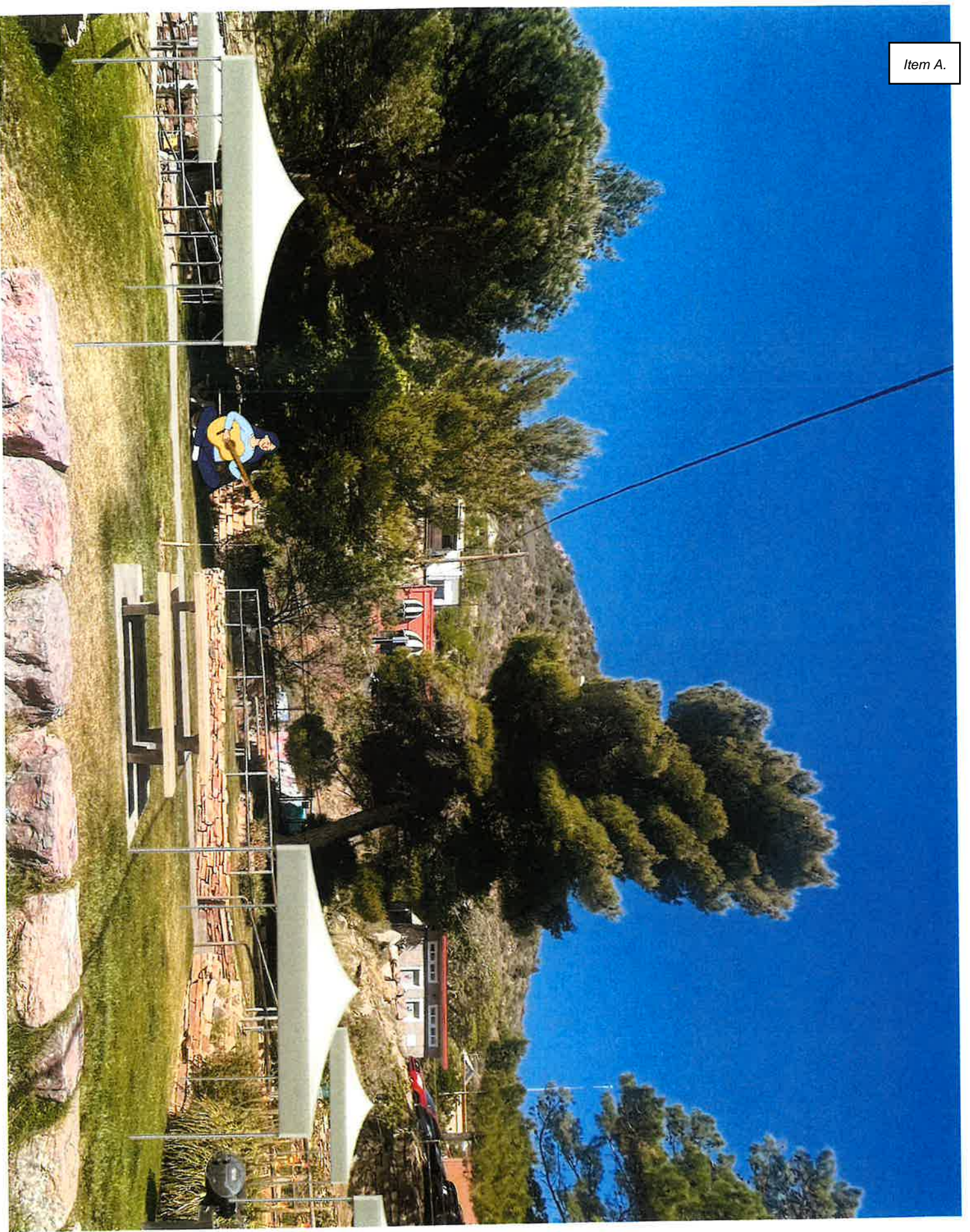
Inner Park North 3





Middle Park 1





Middle Park 2

**File Attachments for Item:**

**B. Consideration of an Emergency Dispatch Services Agreement Between the Town of Jerome and the City of Cottonwood for the Provision of Dispatch Services for the Town of Jerome's Police Department**

Council will consider and may approve the agreement for dispatch services.



## EMERGENCY DISPATCH SERVICES AGREEMENT

Item B.

This Emergency Dispatch Services Agreement (this "Agreement") is made and entered into as of July 1<sup>st</sup>, 2025, by and between the City of Cottonwood, an Arizona municipal corporation ("Cottonwood"), and Town of Jerome, by and on behalf of the Jerome Police Department, an Arizona municipal corporation ("Subscriber"). Cottonwood and Subscriber are the only parties to this Agreement; they are each a "party," and together they are the "parties."

## RECITALS

WHEREAS, Cottonwood operates, manages, and maintains a public safety/emergency services dispatching facility, emergency communications systems, dispatching console, telephone and recording equipment, and qualified dispatching personnel necessary for the operation of an emergency dispatch center; and

WHEREAS, Subscriber has elected to have Cottonwood provide emergency dispatching services for all calls for service occurring within Subscriber's jurisdiction/service area during the term of this Agreement; and

WHEREAS, Cottonwood agrees to provide emergency dispatch services to Subscriber in accordance with the terms of this Agreement; and

WHEREAS, both parties are authorized to enter into intergovernmental agreements for joint or cooperative action pursuant to A.R.S. 11 -951 through § 11-954; and

WHEREAS, this Agreement is entered into for the benefit of the parties, and shall not be construed to be for the benefit of any third party, or to create a third-party beneficiary status as to any other person, interest, or entity.

## AGREEMENT

NOW, THEREFORE, in consideration of the foregoing introduction and recitals, which are incorporated as though fully set forth below, and of the mutual promises and covenants contained herein, the parties hereby agree as follows:

- I. During the Term of this Agreement, Cottonwood shall use its best professional efforts to:
  - A. Dispatch manpower and/or apparatus within one (1) minute of receiving any call for emergency medical, fire, and/or priority-one police service within Subscriber's service area/jurisdiction, in compliance with any applicable dispatch standards and protocols then in effect;
  - B. Perform a daily test of its radio systems in a manner agreed upon between Cottonwood and Subscriber;
  - C. Be responsible for the installation and maintenance of the systems and equipment located at its dispatch center, provided, however, that Subscriber may (and/or may be required to), with the agreement of Cottonwood, provide for the installation on Cottonwood property of any additional equipment that may be necessary to carry out the purposes of this Agreement, which equipment shall remain the property of Subscriber, and which Subscriber shall be responsible for maintaining, repairing and/or replacing, as necessary. Cottonwood may, with the agreement of Subscriber, install necessary communications equipment on Subscriber property and Cottonwood shall be responsible for maintaining, repairing and/or replacing such equipment as necessary;
  - D. Provide a line level interface located at Cottonwood Dispatch Center for interconnection to Subscriber's equipment. This interface will provide the following industry standard formats, 4-Wire

E&M, 4-Wire tone control, and 2-Wire tone control. Cottonwood will provide two radio console interfaces (one "working" channel, one "tactical" channel) per Subscriber. Cottonwood may approve and provide additional interfaces to a Subscriber for an additional negotiated charge. Each interface will be recorded by Cottonwood Dispatch Center. Any subscriber requested items that require additional capacity upgrades to existing Cottonwood equipment shall be charged to Subscriber but said upgrades shall become property of Cottonwood;

E. Use its best professional efforts to maintain radio contact with, and monitor the operational status of, responding personnel and units (including those of Subscriber as well as any automatic or mutual aid responding units) through the duration of all responses;

F. Monitor and document all Subscriber units and related units on an incident for the creation of an Incident Report. This report will include information on the call, unit status and times, and any pertinent emergency medical dispatching information;

G. Monitor and record all Subscriber radio transmissions generated on Subscriber's main dispatch channel and all telephonic transmissions on emergency lines represented in the dispatch center. All recordings shall be maintained for the minimum timeframe established by law, or for such longer period as may be agreed to by the parties;

H. Provide copies of Subscriber's incident reports generated through Cottonwood's system;

I. Provide basic GIS services limited to updating CAD with Subscriber provided GIS information necessary to facilitate dispatching Subscriber's units. Additional GIS services may be provided at additional charge as agreed upon by the parties;

J. Provide copies or any and all available recordings of radio channels and phone lines as may be requested by Subscriber;

K. Provide or assist Subscriber in creating custom reports within Cottonwood's capabilities and as agreed upon by the parties; and

L. Maintain a reverse 911 system that will be available to Subscriber for use during an actual emergency or for non-emergency use with the approval of the Cottonwood Police Chief, Fire Chief, and/or City Manager.

II. Subscriber shall establish a phone number separate from that of the Dispatch Center for administrative and non-emergency calls, to be answered at its facility, and shall publish and advertise the same.

III. Indemnification. To the fullest extent allowed by law, each Party (as "indemnitor") agrees to indemnify, defend, and hold harmless the other Party and its offices, officials, employees and agents (as "indemnitee") for, from, and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (collectively, "claims") arising out of the performance of this Agreement, but only to the extent that such claims which result in liability to the indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers. In the event of concurrent liability, the parties shall have the right of contribution from each other to the extent allowed by law. This indemnification provision shall survive the termination of this Agreement. If a claim or claims by third parties become subject to this indemnity provision, the parties to this Agreement shall expeditiously meet to discuss a common and mutual defense, including possible proportionate liability and payment of possible litigation expenses and damages.

IV. Insurance. Cottonwood and Subscriber shall each provide and maintain liability insurance coverage of at least \$2,000,000 per occurrence and \$5,000,000 in the aggregate. Each said insurance policy shall name the other party as an additional insured. Each party shall deliver to the other a certificate of insurance in a form satisfactory to the other party. Such policies shall provide for thirty (30) days written notice to the other party prior to cancellation.

V. Fees. In exchange for the services described herein, Subscriber shall pay Cottonwood an annual fee of \$48,325.00, commencing on, July 1<sup>st</sup>, 2025, with one-twelfth of such fee being due and payable monthly, on or before the 5th of the month. This fee shall increase by a fixed five percent (5%) annually, unless otherwise agreed to by the parties.

VI. Term. This Agreement shall become effective on July 1, 2025 (the commencement date") and shall continue in effect until June 30, 2027. No later than 90 days before the termination date, the parties shall meet to discuss the terms of any future extension of this Agreement.

VII. Either party may cancel this Agreement pursuant to the provisions of A.R.S. §38-511, which are hereby incorporated into this Agreement as if fully set forth herein. In addition, Subscriber may cancel its participation in this Agreement at any time by providing Cottonwood with at least 180 days prior written notice.

VIII. Subscriber is responsible for maintenance and system improvements to its own equipment. If Cottonwood utilizes improved technology, Subscriber will upgrade its equipment to the same level of technology as soon as reasonably practicable under the circumstances.

IX. The parties acknowledge that this Agreement is not intended for the benefit of any third party, and shall not be construed as a third-party beneficiary contract.

X. Should any provision of this Agreement be found unlawful or unenforceable, it shall be stricken, and the balance of the Agreement shall remain in full force and effect; provided, however, that in the event the stricken portion makes it impractical or impossible for either party to perform their responsibilities under this Agreement, then it shall terminate, and the parties shall be responsible for payment of their share of operating costs through the date of termination.

XI. The Parties warrant that they comply with all state and federal laws, rules and regulations which mandate that all persons, regardless of race, color, creed, religion, sex, genetic information, age, national origin, disability, familial status or political affiliation shall be afforded equal access to employment opportunities, including but not limited to the Americans with Disabilities Act. The parties shall take affirmative action to ensure that it will not participate either directly or indirectly in any form of discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Section 109 of the Housing and Community Development Act of 1974; the Age Discrimination Act of 1975; or the Genetic Information Nondiscrimination Act of 2008.

XII. Legal Arizona Workers Act Compliance: Both parties are required to comply with A.R.S. §41-4401, and hereby warrant that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). The parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may be subject to penalties up to and including

termination of the Agreement. Each party retains the legal right to inspect the papers of any contract subcontract employee of the other working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

XIII. This Agreement in no way restricts either party from participating in similar activities with other public or private agencies, organizations, and individuals.

XIV. Any provisions of this Agreement which require Cottonwood to expend funds shall be effective when funds are appropriated for this Agreement and are actually available for payment. Cottonwood shall be the sole judge and authority in determining the availability of funds under this Agreement, and shall keep the Subscriber fully informed as to the availability of funds for this Agreement. Any obligation of Cottonwood under this Agreement is a current expense and payable exclusively from annual appropriations and not a general obligation or indebtedness of Cottonwood. If Cottonwood Council fails to appropriate money sufficient to fund Cottonwood obligations set forth in this Agreement, this Agreement shall terminate at the end of the then-current fiscal year, and Cottonwood and the Subscriber shall be relieved of any subsequent obligation under this Agreement.

XV. It is clearly understood that each Party will act in its individual capacity and not as an agent, employee, partner, joint venturer, or associate of the other. An employee or agent of one Party shall not be deemed or construed to be the employee or agent of the other for any purpose whatsoever. This Agreement does not give either party the authority to supervise or control the actual work of the other party, its employees, or its subcontractors. Each party shall determine the time of its performance of the services provided under this Agreement so long as it satisfies its obligations under this Agreement. The parties do not intend to nor will they combine business operations under this Agreement.

XVI. This Agreement shall be interpreted in accordance with the plain meaning of its terms and not strictly for or against any of the parties hereto. This Agreement is the result of negotiations between, and has been reviewed by, each of the parties hereto and their respective counsel. Accordingly, this Agreement shall be deemed to be the product of all of the parties hereto, and no ambiguity shall be construed in favor of, or against any one of, the parties hereto.

XVII. This Agreement shall be construed and interpreted under the laws of Arizona, and any litigation under this Agreement shall be commenced in Yavapai County.

XVIII. The parties agree to make use of mediation and/or another form of alternative dispute resolution prior to commencing litigation, except in cases where a party reasonably determines that it would be futile to do so.

XIX. Subscriber reserves the right to cancel this Agreement upon 30 days prior written notice in the event that sufficient funds are not appropriated and allotted to satisfy its obligations as set forth in this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth a

Item B.

CITY OF COTTONWOOD:

TOWN OF JEROME:

By: Ann Shaw  
Ann Shaw, Mayor

By: \_\_\_\_\_  
\_\_\_\_\_, Mayor

ATTEST:

ATTEST:

By: Tami Mayes  
Tami Mayes, City Clerk

By: \_\_\_\_\_  
\_\_\_\_\_, Town Clerk

APPROVED AS TO FORM:

John A. Gaylord  
John A. Gaylord, City Attorney

\_\_\_\_\_  
\_\_\_\_\_, Town Attorney