



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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AGENDA

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, OCTOBER 14, 2025, AT 7:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

We acknowledge we are on the traditional lands of the Yavapai and Apache People and we, the Town of Jerome, pay respect to the elders both past and present.

1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

2. PROCLAMATIONS

A. Proclamation Proclaiming October as Domestic Violence Awareness Month

Mayor Barber will read or summarize the proclamation and present a copy to Verde Valley Sanctuary Board Member Michelle Barry.

3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for September, 2025

Council will consider and may approve the financial reports for month ending September, 2025.

4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

- A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action**

6. APPROVAL OF MINUTES

Discussion/Possible Action

- A. Consider Approval of the September 9, 2025, Regular Council Meeting Minutes and September 22, 2025, Special Council Meeting Minutes**

Council will consider and may approve the September 9th Regular, and September 22nd Special Council Meeting Minutes.

7. PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

8. UNFINISHED BUSINESS

Discussion/Possible Action

- A. Discussion and Update Regarding the Notice of Intent to sell Town-Owned Property (655 Holley)**

Council will discuss and receive an update from staff.

9. NEW BUSINESS

Discussion/Possible Action

- A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event**

Council will consider and may approve the special event permit.

- B. Consider Approval of a Landscape and Streetscape Design Manual, and Zoning Code Update Proposal from The Planning Center**

Council will consider and may approve the proposal.

- C. Discussion, Review, and Possible Action Regarding the Tentative Approval of a Haunted House at 240 Hull Avenue**

Council will hear reports from Staff and the Applicant's representative(s) and determine if continued approval is authorized, with or without further parameters.

- D. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements**

Council will consider and may approve the IGA for Fiscal Year 2025-2026.

E. Consideration of an Arizona Liquor License in the Town of Jerome for a Series 12 Restaurant Liquor License Type, for The Miner's Cafe (Under New Ownership), Located at 115 Jerome Avenue

Council will consider and may approve a new Series 12 Restaurant Liquor License for The Miner's Cafe.

10. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

11. ADJOURNMENT

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Proclamation Proclaiming October as Domestic Violence Awareness Month

Mayor Barber will read or summarize the proclamation and present a copy to Verde Valley Sanctuary Board Member Michelle Barry.

Proclamation of the Town of Jerome Proclaiming October 2025 as “Domestic Violence Awareness Month”

Item A.

WHEREAS, domestic violence is a pattern of coercive control and abusive behaviors used to gain and maintain power and control over an intimate partner that can include isolation from family and friends, financial, emotional, and physical abuse, and sexual assault. Domestic Violence knows no boundaries and impacts everyone regardless of race, religion, age, gender, sexual orientation, socioeconomic status, and geographic location, and;

WHEREAS, 41% of women and 26% of men report having experienced contact sexual violence, physical violence, or stalking by an intimate partner in their lifetime, and;

WHEREAS, domestic violence is a public health issue that affects all of us, and to address it, we must apply our collective attention and resources to interventions to address the consequences of domestic violence and the myriad of other issues, including mental and behavioral health, homelessness, and substance use disorders, and;

WHEREAS, Domestic Violence Awareness Month is a national campaign dedicated to raising awareness about domestic violence. Every October, organizations and individuals unite across the nation for a national effort to uplift the needs, voices, and experiences of survivors, and the Town of Jerome is proud to join this effort, and;

WHEREAS, partnerships with community organizations, healthcare providers, and law enforcement help provide support for survivors, including trauma-informed advocates and support for those seeking help, and;

WHEREAS survivors don't have to go it alone when they are ready. There are resources to help, including the Verde Valley Sanctuary at (928-634-2511), the National Domestic Violence Hotline at (800-799-SAFE), the Arizona Coalition to End Sexual and Domestic Violence Helpline at (602-279-2980), and Arizona 2-1-1 at (211); **Now, Therefore,**

BE IT PROCLAIMED on this 14th day of October 2025 by the Town of Jerome Council that October 2025 is “Domestic Violence Awareness Month.” This month, we reaffirm our steadfast and unwavering commitment to helping survivors of domestic violence where they are and work tirelessly to provide the systems and supports they need to heal, hold spaces for them to rebuild their lives and share their stories, and center our efforts to ensure no one is left behind, and that domestic violence, in all of its forms, is not tolerated in our community.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the Town of Jerome, Arizona, to be affixed this 14th day of October 2025.

Christina “Alex” Barber
Mayor, Town of Jerome, Arizona

File Attachments for Item:

A. Financial Report and Detail Invoice Register Report for September, 2025

Council will consider and may approve the financial reports for month ending September, 2025.

TOWN OF JEROME
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2025

Item A.

COMBINED CASH ACCOUNTS

99-00-1003	LGIP	1,874.31
99-00-1011	NBA CHECKING	(27,313.94)
99-00-1013	OAZ CTL BUSINESS SAVINGS	5.00
99-00-1019	ONE AZ CREDIT UNION CHECKING	160,934.08
99-00-1020	OAZ GENERAL SAVINGS	740,837.87
99-00-1050	XPRESS DEPOSIT ACCOUNT	64,127.36
	TOTAL COMBINED CASH	940,464.68
99-00-1800	CASH CLEARING - UTILITY MGMT	(658.92)
99-00-1810	CASH CLEARING - BUSINESS LICEN	30.00
99-00-1000	CASH ALLOCATED TO OTHER FUNDS	(939,835.76)
TOTAL UNALLOCATED CASH		<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,459,918.60
20	ALLOCATION TO UTILITY FUND	678,534.56
30	ALLOCATION TO HURF FUND	(691,650.91)
35	ALLOCATION TO PARKING FUND	167,784.52
40	ALLOCATION TO FIRE DEPT PENSION & RETIREMENT	(1,698.60)
50	ALLOCATION TO OPERATING GRANTS REVENUE	102,309.31
60	ALLOCATION TO CAPITAL GRANTS FUND	833,753.24
70	ALLOCATION TO GENERAL FUND CONTINGENCIES FND	(396,617.05)
80	ALLOCATION TO UTILITIES CONTINGENCIES FUND	75,480.48
90	ALLOCATION TO CAPITAL FUND	(1,287,978.39)
TOTAL ALLOCATIONS TO OTHER FUNDS		939,835.76
ALLOCATION FROM COMBINED CASH FUND - 99-00-1000		(939,835.76)
ZERO PROOF IF ALLOCATIONS BALANCE		<u>.00</u>

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

GENERAL FUND

ASSETS

10-00-1000	CASH - COMBINED FUND	1,459,918.60	
10-00-1005	PETTY CASH - GENERAL GOV	275.00	
10-00-1007	COURT - CHECKING & BOND ACCT	81,521.77	
10-00-1008	COURT - JCEF ACCT	14,446.60	
10-00-1009	COURT - FTG ACCT	10,336.25	
10-00-1014	PETTY CASH - FIRE DEPT	150.00	
10-00-1015	PETTY CASH - LIBRARY	150.00	
10-00-1120	GF ACCOUNTS RECEIVABLE	655.35	
10-00-1175	ACCOUNTS RECEIVABLE LEASES	121,041.99	
	TOTAL ASSETS		1,688,495.56

LIABILITIES AND EQUITY

LIABILITIES

10-00-2401	FEDERAL WH & FICA	(	.03)	
10-00-2403	UNEMPLOYMENT TAXES	(	93.71)	
10-00-2406	HEALTH INSURANCE		1,529.48	
10-00-2409	PSPRS		118.86	
10-00-2410	WAGES PAYABLE		.01	
10-00-2412	HDHP SAVINGS		236.30	
10-00-2413	WORKMAN'S COMP PR LIABILITY		.03	
10-00-2600	CUSTOMER DEPOSITS		5,541.97	
10-00-2940	COURT LIABILITIES		5,164.40	
10-00-2950	FD PER CALL PAYABLE		46,950.00	
10-00-2975	DEFERRED INFLOW LEASES		121,041.99	
	TOTAL LIABILITIES			180,489.30

FUND EQUITY

10-00-3002	UNRESTRICTED FUND BALANCE	1,647,014.78	
	REVENUE OVER EXPENDITURES - YTD	(	139,008.52)
	BALANCE - CURRENT DATE	(	139,008.52)
	TOTAL FUND EQUITY		1,508,006.26
	TOTAL LIABILITIES AND EQUITY		1,688,495.56

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-30-4001 PROPERTY TAXES	.00	764.22	47,500.00	46,735.78	1.6
10-30-4005 CITY SALES TAXES	133,559.58	145,492.39	1,478,750.00	1,333,257.61	9.8
10-30-4010 STATE SALES TAXES	4,356.17	13,635.70	74,000.00	60,364.30	18.4
10-30-4030 VEHICLE LICENSE TAX	3,406.78	9,125.37	40,000.00	30,874.63	22.8
10-30-4055 FRANCHISE FEES	.00	4,223.74	17,250.00	13,026.26	24.5
TOTAL TAX REVENUE	141,322.53	173,241.42	1,657,500.00	1,484,258.58	10.5
<u>LICENSES, PERMITS&OTHER FEES</u>					
10-31-4040 BUILDING PERMITS	250.00	250.00	12,000.00	11,750.00	2.1
10-31-4041 PLANNING & ZONING FEES	50.00	200.00	3,000.00	2,800.00	6.7
10-31-4045 BUSINESS LICENSES	370.00	1,260.00	5,000.00	3,740.00	25.2
10-31-4071 FEES-SHORT TERM RENTAL LICENSE	.00	.00	450.00	450.00	.0
TOTAL LICENSES, PERMITS&OTHER FEES	670.00	1,710.00	20,450.00	18,740.00	8.4
<u>INTERGOVERNMENTAL REVENUE</u>					
10-32-4015 URBAN REVENUE SHARE	24,364.60	73,093.80	305,000.00	231,906.20	24.0
TOTAL INTERGOVERNMENTAL REVENUE	24,364.60	73,093.80	305,000.00	231,906.20	24.0
<u>LIBRARY REVENUE</u>					
10-33-4020 YAVAPAI COUNTY FOR LIBRARY	.00	.00	18,150.00	18,150.00	.0
10-33-4070 RENTS-LIBRARY	862.00	2,586.00	10,250.00	7,664.00	25.2
10-33-4200 LIBRARY CONTRIBUTIONS	.00	.00	2,000.00	2,000.00	.0
TOTAL LIBRARY REVENUE	862.00	2,586.00	30,400.00	27,814.00	8.5
<u>POLICE DEPT REVENUE</u>					
10-34-4061 PD PARKING CITATION REVENUE	4,827.50	12,572.50	40,000.00	27,427.50	31.4
10-34-4062 PD REVENUE FROM PARKING FUND	3,750.00	11,250.00	45,000.00	33,750.00	25.0
10-34-4063 POLICE SMART & SAFE AZ FUND	.00	.00	11,000.00	11,000.00	.0
10-34-4064 POLICE OFFICER SAFETY EQUIP RE	104.07	433.50	2,000.00	1,566.50	21.7
10-34-4065 POLICE SERVICES	140.00	140.00	4,500.00	4,360.00	3.1
TOTAL POLICE DEPT REVENUE	8,821.57	24,396.00	102,500.00	78,104.00	23.8

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COURT REVENUE</u>					
10-35-4035 FINES AND FORFEITURES	3,750.76	12,589.37	57,000.00	44,410.63	22.1
10-35-4037 COURT SECURITY FUND REVENUE	591.13	2,245.63	10,000.00	7,754.37	22.5
TOTAL COURT REVENUE	4,341.89	14,835.00	67,000.00	52,165.00	22.1
<u>RENTAL REVENUE</u>					
10-36-4070 RENTS-TOWN PROPERTIES	7,316.04	23,008.12	93,000.00	69,991.88	24.7
10-36-4080 UTILITY REIMBURSEMENTS	395.77	1,151.69	5,000.00	3,848.31	23.0
TOTAL RENTAL REVENUE	7,711.81	24,159.81	98,000.00	73,840.19	24.7
<u>FIRE DEPT REVENUE</u>					
10-37-4053 FIRE DEPT SERVICES REV	645.73	2,524.03	12,500.00	9,975.97	20.2
10-37-4090 WILDLAND FIRE FEES	.00	31,583.16	77,000.00	45,416.84	41.0
10-37-4091 WILDLANDS WAGE REIMBURSEMENT	.00	24,771.54	75,000.00	50,228.46	33.0
TOTAL FIRE DEPT REVENUE	645.73	58,878.73	164,500.00	105,621.27	35.8
<u>GENERAL FUND REVENUE</u>					
10-38-4000 FUND BALANCE RESERVES	27,083.33	81,249.99	325,000.00	243,750.01	25.0
10-38-4300 INTEREST	675.76	2,133.06	13,500.00	11,366.94	15.8
10-38-4400 SALE OF ASSETS	446.99	1,119.99	12,500.00	11,380.01	9.0
10-38-4500 MISCELLANEOUS REVENUES	1,124.37	12,803.40	13,000.00	196.60	98.5
10-38-4510 INS DIVIDENDS, CLAIMS, REIMBURSM	.00	.00	10,000.00	10,000.00	.0
TOTAL GENERAL FUND REVENUE	29,330.45	97,306.44	374,000.00	276,693.56	26.0
<u>ADMINISTRATIVE CHARGES</u>					
10-39-4600 ADMINISTRATIVE CHARGES	16,424.58	49,273.74	197,095.00	147,821.26	25.0
TOTAL ADMINISTRATIVE CHARGES	16,424.58	49,273.74	197,095.00	147,821.26	25.0
TOTAL FUND REVENUE	234,495.16	519,480.94	3,016,445.00	2,496,964.06	17.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVT EXPENSES</u>					
10-41-5001 SALARIES AND WAGES	21,605.23	65,149.78	285,000.00	219,850.22	22.9
10-41-5006 LONGEVITY BONUS	268.00	899.00	2,000.00	1,101.00	45.0
10-41-5010 FICA MATCH	1,634.88	4,937.44	22,000.00	17,062.56	22.4
10-41-5011 RETIREMENT MATCH	2,384.62	7,190.43	31,000.00	23,809.57	23.2
10-41-5012 HEALTH/LIFE INSURANCE	6,052.88	18,158.64	67,000.00	48,841.36	27.1
10-41-5013 WORKERS COMPENSATION	77.12	232.05	1,650.00	1,417.95	14.1
10-41-5014 UNEMPLOYMENT INSURANCE	.00	.00	280.00	280.00	.0
10-41-6101 ACCOUNTING AND AUDITING	.00	.00	24,000.00	24,000.00	.0
10-41-6105 ADVERTISING, PRINTING, & PUBLI	26.00	194.19	4,000.00	3,805.81	4.9
10-41-6110 CONTRACT SERVICES	1,546.00	7,520.93	33,000.00	25,479.07	22.8
10-41-6115 CONVENTIONS AND SEMINARS	1,087.89	1,802.79	3,250.00	1,447.21	55.5
10-41-6116 TRAINING & EDUCATION	.00	1,781.85	2,750.00	968.15	64.8
10-41-6125 DUES, SUBS & MEMBERSHIPS	105.41	5,065.60	75,000.00	69,934.40	6.8
10-41-6130 ELECTION EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-41-6145 FUEL	.00	84.80	650.00	565.20	13.1
10-41-6155 INSURANCE	.00	13,492.94	32,500.00	19,007.06	41.5
10-41-6170 LEGAL EXP - GEN GOV	.00	2,700.00	13,000.00	10,300.00	20.8
10-41-6185 MISCELLANEOUS	.00	105.00	6,000.00	5,895.00	1.8
10-41-6186 BANK FEES - GEN ADMIN	183.98	499.30	2,000.00	1,500.70	25.0
10-41-6188 BANK FEES / MERCH SVCS	282.77	560.42	3,500.00	2,939.58	16.0
10-41-6190 OFFICE SUPPLIES	1,408.93	5,009.63	8,500.00	3,490.37	58.9
10-41-6191 COPIER & EQUIP LEASE EXPENSE	357.51	1,072.53	6,000.00	4,927.47	17.9
10-41-6192 SOFTWARE SUPPORT EXP - GG	4,524.46	12,458.89	29,000.00	16,541.11	43.0
10-41-6193 COMPUTER HARDWARE & SERVICE	.00	6,145.21	3,500.00	(2,645.21)	175.6
10-41-6195 OPERATING SUPPLIES - GEN GOV	.00	84.25	1,500.00	1,415.75	5.6
10-41-6200 POSTAGE	275.82	837.28	4,250.00	3,412.72	19.7
10-41-6220 REP AND MAINT - VEHICLES	.00	29.64	2,000.00	1,970.36	1.5
10-41-6245 SHUTTLE EXPENSES	251.91	491.20	3,500.00	3,008.80	14.0
10-41-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-41-6265 TELEPHONE	44.22	418.56	2,800.00	2,381.44	15.0
10-41-6275 TRAVEL	.00	289.10	1,500.00	1,210.90	19.3
10-41-6285 TOURISM 1% BED TAX	.00	.00	11,000.00	11,000.00	.0
10-41-6286 COMMUNITY HEALTH	.00	.00	750.00	750.00	.0
10-41-6288 OUTSIDE AGENCY REQUEST	.00	.00	1,500.00	1,500.00	.0
10-41-9500 TRANSFERS OUT	17,500.00	52,500.00	210,000.00	157,500.00	25.0
TOTAL GENERAL GOVT EXPENSES	59,617.63	209,711.45	902,880.00	693,168.55	23.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE COURT EXPENSES</u>					
10-42-5001 SALARIES AND WAGES	5,443.65	15,877.00	68,000.00	52,123.00	23.4
10-42-5006 LONGEVITY BONUS	.00	.00	290.00	290.00	.0
10-42-5010 FICA AND MEDICARE	416.44	1,214.60	5,200.00	3,985.40	23.4
10-42-5011 RETIREMENT	325.62	976.86	4,400.00	3,423.14	22.2
10-42-5012 HEALTH/LIFE INSURANCE	.00	.00	18,750.00	18,750.00	.0
10-42-5013 WORKER'S COMPENSATION	11.97	34.91	230.00	195.09	15.2
10-42-5014 UNEMPLOYMENT	.00	13.41	100.00	86.59	13.4
10-42-6037 COURT SECURITY FUND EXPENSES	338.02	338.02	7,000.00	6,661.98	4.8
10-42-6101 ACCOUNTING AND AUDITING	.00	.00	6,000.00	6,000.00	.0
10-42-6110 CONTRACT SERVICES	1,732.50	3,665.00	10,500.00	6,835.00	34.9
10-42-6115 CONVENTIONS AND SEMINARS	.00	275.00	400.00	125.00	68.8
10-42-6116 TRAINING & EDUCATION	.00	395.00	500.00	105.00	79.0
10-42-6125 DUES AND SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
10-42-6185 MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-42-6190 OFFICE SUPPLIES	107.09	107.09	200.00	92.91	53.6
10-42-6191 COPIER & EQUIP LEASE EXP	1,849.15	1,849.15	3,750.00	1,900.85	49.3
10-42-6195 OPERATING SUPPLIES - COURT	.00	.00	200.00	200.00	.0
10-42-6265 TELEPHONE	.00	146.40	900.00	753.60	16.3
10-42-6275 TRAVEL	.00	.00	750.00	750.00	.0
 TOTAL MAGISTRATE COURT EXPENSES	 10,224.44	 24,892.44	 127,670.00	 102,777.56	 19.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPT EXPENSES</u>					
10-43-5001 SALARIES AND WAGES	33,407.73	100,928.79	440,000.00	339,071.21	22.9
10-43-5006 LONGEVITY BONUS	513.00	513.00	1,750.00	1,237.00	29.3
10-43-5010 FICA AND MEDICARE	2,542.73	7,603.68	34,750.00	27,146.32	21.9
10-43-5011 RETIREMENT	5,422.55	16,013.55	60,000.00	43,986.45	26.7
10-43-5012 HEALTH INSURANCE	5,098.88	15,546.64	70,000.00	54,453.36	22.2
10-43-5013 WORKER'S COMPENSATION	1,506.68	4,540.11	31,000.00	26,459.89	14.7
10-43-5014 UNEMPLOYMENT	1.74	11.71	600.00	588.29	2.0
10-43-6105 ADVERTISING, PRINTING, & PUBLI	.00	116.99	300.00	183.01	39.0
10-43-6110 CONTRACT SERVICES	.00	.00	1,250.00	1,250.00	.0
10-43-6116 TRAINING & EDUCATION	225.00	900.00	4,000.00	3,100.00	22.5
10-43-6120 DISPATCH FEES	4,027.08	12,081.24	50,000.00	37,918.76	24.2
10-43-6125 DUES AND SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
10-43-6145 FUEL	1,205.44	2,200.82	12,000.00	9,799.18	18.3
10-43-6172 PROSECUTOR EXP	2,000.00	6,000.00	24,000.00	18,000.00	25.0
10-43-6185 MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-43-6192 SOFTWARE SERVICE & SUPPORT	938.00	3,168.63	11,000.00	7,831.37	28.8
10-43-6193 COMPUTER HARDWARE & SERVICE	3,161.52	3,741.52	5,500.00	1,758.48	68.0
10-43-6195 OPERATING SUPPLIES - POLICE	67.38	272.03	2,000.00	1,727.97	13.6
10-43-6200 POSTAGE	.00	.00	200.00	200.00	.0
10-43-6220 REP AND MAINT - VEHICLES	1,535.95	2,817.84	9,000.00	6,182.16	31.3
10-43-6225 REP AND MAINT - EQUIPMENT	.00	194.15	2,750.00	2,555.85	7.1
10-43-6234 POLICE OFFICER SAFETY EQUIP EX	.00	113.98	2,250.00	2,136.02	5.1
10-43-6250 SMALL TOOLS AND EQUIPMENT	436.07	650.72	3,000.00	2,349.28	21.7
10-43-6265 TELEPHONE	359.40	1,232.79	7,000.00	5,767.21	17.6
10-43-6280 UNIFORMS	1,341.01	1,341.01	3,500.00	2,158.99	38.3
10-43-7025 VEHICLES, CAP OUTLAY, POLICE	.00	.00	21,000.00	21,000.00	.0
TOTAL POLICE DEPT EXPENSES	63,790.16	179,989.20	799,350.00	619,360.80	22.5

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT EXPENSES</u>					
10-44-5001 SALARIES AND WAGES	20,815.01	64,485.14	363,000.00	298,514.86	17.8
10-44-5002 WILDLAND PERSONNEL	.00	16,032.37	33,000.00	16,967.63	48.6
10-44-5003 VOLUNTEER-EMPLOYEE PER CALL PE	1,316.48	3,656.48	19,000.00	15,343.52	19.2
10-44-5006 LONGEVITY BONUS	258.00	258.00	1,480.00	1,222.00	17.4
10-44-5007 PAYMENT IN LIEU OF BENEFITS	562.76	1,688.28	8,000.00	6,311.72	21.1
10-44-5010 FICA AND MEDICARE	1,636.57	6,577.16	29,500.00	22,922.84	22.3
10-44-5011 RETIREMENT	2,228.45	7,885.06	36,000.00	28,114.94	21.9
10-44-5012 HEALTH INSURANCE	4,204.48	13,159.22	78,000.00	64,840.78	16.9
10-44-5013 WORKER'S COMPENSATION	988.72	3,667.94	29,250.00	25,582.06	12.5
10-44-5014 UNEMPLOYMENT	.00	.00	665.00	665.00	.0
10-44-6116 TRAINING & EDUCATION	1,376.26	1,376.26	7,000.00	5,623.74	19.7
10-44-6120 DISPATCH FEES	715.25	2,145.75	8,800.00	6,654.25	24.4
10-44-6125 DUES AND SUBSCRIPTIONS	178.20	178.20	750.00	571.80	23.8
10-44-6145 FUEL	373.79	739.70	6,800.00	6,060.30	10.9
10-44-6170 LEGAL EXP - FIRE	.00	.00	750.00	750.00	.0
10-44-6180 MEDICAL EXPENSES	.00	.00	850.00	850.00	.0
10-44-6181 MEDICAL SUPPLIES EXP	538.98	638.18	4,000.00	3,361.82	16.0
10-44-6185 MISCELLANEOUS	(116.00)	(116.00)	1,250.00	1,366.00	(9.3)
10-44-6192 SOFTWARE SERVICE & SUPPORT	324.00	1,868.13	3,000.00	1,131.87	62.3
10-44-6193 COMPUTER HARDWARE AND SERVICE	830.42	830.42	2,000.00	1,169.58	41.5
10-44-6195 OPERATING SUPPLIES - FIRE DEPT	.00	.00	1,500.00	1,500.00	.0
10-44-6220 REP AND MAINT - VEHICLES	1,140.35	3,398.12	12,500.00	9,101.88	27.2
10-44-6225 REP AND MAINT - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-44-6250 SMALL TOOLS AND EQUIPMENT	274.60	2,799.09	9,200.00	6,400.91	30.4
10-44-6265 TELEPHONE	366.55	1,059.34	3,750.00	2,690.66	28.3
10-44-6270 TRAINING CENTER ASSESSMENT	.00	.00	2,750.00	2,750.00	.0
10-44-6276 MISCELLANEOUS WILDLAND	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT EXPENSES	38,012.87	132,326.84	675,795.00	543,468.16	19.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-45-5001 SALARIES AND WAGES	6,742.21	20,079.48	93,500.00	73,420.52	21.5
10-45-5006 LONGEVITY BONUS	.00	170.00	725.00	555.00	23.5
10-45-5007 LIBRARY BENEFIT STIPEND	549.56	1,648.68	7,389.00	5,740.32	22.3
10-45-5010 FICA AND MEDICARE	557.32	1,673.70	7,750.00	6,076.30	21.6
10-45-5011 RETIREMENT	534.72	1,604.16	7,750.00	6,145.84	20.7
10-45-5012 HEALTH INSURANCE	42.96	128.88	650.00	521.12	19.8
10-45-5013 WORKER'S COMPENSATION	16.19	48.22	380.00	331.78	12.7
10-45-5014 UNEMPLOYMENT	.34	5.34	250.00	244.66	2.1
10-45-6110 CONTRACT SERVICES	.00	.00	1,750.00	1,750.00	.0
10-45-6125 COUNTY MEMBERSHIP DUES	.00	.00	1,800.00	1,800.00	.0
10-45-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-45-6190 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-6195 OPERATING SUPPLIES - LIBRARY	275.33	1,073.97	4,750.00	3,676.03	22.6
10-45-6205 PRINT AND NON-PRINT MATERIALS	273.92	273.92	2,750.00	2,476.08	10.0
10-45-6225 REP AND MAINT - EQUIPMENT	.00	.00	200.00	200.00	.0
10-45-6250 SMALL TOOLS AND EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-45-6265 TELEPHONE	.00	130.49	1,000.00	869.51	13.1
10-45-6266 E-RATE EXP	42.00	168.00	700.00	532.00	24.0
TOTAL LIBRARY EXPENSES	9,034.55	27,004.84	132,994.00	105,989.16	20.3

PLANNING & ZONING EXP

10-46-5001 SALARIES AND WAGES	4,793.06	13,941.02	70,000.00	56,058.98	19.9
10-46-5006 LONGEVITY BONUS	.00	.00	425.00	425.00	.0
10-46-5010 FICA AND MEDICARE	362.63	1,054.38	5,500.00	4,445.62	19.2
10-46-5011 RETIREMENT	421.50	1,264.50	6,750.00	5,485.50	18.7
10-46-5012 HEALTH INSURANCE	958.82	2,876.46	10,000.00	7,123.54	28.8
10-46-5013 WORKER'S COMPENSATION	20.24	53.05	600.00	546.95	8.8
10-46-5014 UNEMPLOYMENT	1.56	3.50	126.00	122.50	2.8
10-46-6105 ADVERTISING, PRINTING, & PUBLI	.00	.00	100.00	100.00	.0
10-46-6116 TRAINING AND EDUCATION	.00	.00	1,000.00	1,000.00	.0
10-46-6170 LEGAL EXP - P&Z	.00	725.00	12,000.00	11,275.00	6.0
10-46-6185 MISCELLANEOUS	.00	.00	20,000.00	20,000.00	.0
10-46-6192 SOFTWARE MAINTENANCE & SUPPORT	345.96	2,169.00	2,500.00	331.00	86.8
10-46-6265 TELEPHONE	87.78	175.56	600.00	424.44	29.3
10-46-6275 TRAVEL	.00	.00	250.00	250.00	.0
10-46-6310 HISTORIC PRESERVATION EXP	.00	.00	4,000.00	4,000.00	.0
TOTAL PLANNING & ZONING EXP	6,991.55	22,262.47	133,851.00	111,588.53	16.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS EXPENSES</u>					
10-47-5001 SALARIES AND WAGES	628.89	1,826.37	7,750.00	5,923.63	23.6
10-47-5006 LONGEVITY BONUS	.00	13.68	40.00	26.32	34.2
10-47-5010 FICA AND MEDICARE	46.46	136.63	600.00	463.37	22.8
10-47-5011 RETIREMENT	63.66	182.73	1,000.00	817.27	18.3
10-47-5012 HEALTH INSURANCE	247.49	638.47	2,300.00	1,661.53	27.8
10-47-5013 WORKER'S COMPENSATION	19.48	56.60	400.00	343.40	14.2
10-47-5014 UNEMPLOYMENT	.22	.44	10.00	9.56	4.4
10-47-6145 FUEL	106.08	255.40	800.00	544.60	31.9
10-47-6170 LEGAL	.00	.00	250.00	250.00	.0
10-47-6185 MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-47-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	200.00	200.00	.0
10-47-6195 OPERATING SUPPLIES - PARKS	.00	37.19	500.00	462.81	7.4
10-47-6215 REP AND MAINT - BUILDING	.00	.00	200.00	200.00	.0
10-47-6220 REP AND MAINT - VEHICLES	368.29	460.50	2,500.00	2,039.50	18.4
10-47-6225 REP AND MAINT - EQUIPMENT	.00	.00	800.00	800.00	.0
10-47-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	750.00	750.00	.0
10-47-6250 SMALL TOOLS AND EQUIPMENT	.00	82.02	750.00	667.98	10.9
10-47-6280 UNIFORM EXP PARKS	24.71	96.08	450.00	353.92	21.4
10-47-6285 UTILITIES	248.10	485.54	2,900.00	2,414.46	16.7
TOTAL PARKS EXPENSES	1,753.38	4,271.65	22,450.00	18,178.35	19.0

PROPERTIES EXPENSES

10-48-5001 SALARIES AND WAGES	3,894.52	11,307.36	50,000.00	38,692.64	22.6
10-48-5006 LONGEVITY BONUS	.00	84.69	230.00	145.31	36.8
10-48-5010 FICA AND MEDICARE	287.95	846.25	3,750.00	2,903.75	22.6
10-48-5011 RETIREMENT	394.36	1,131.42	5,800.00	4,668.58	19.5
10-48-5012 HEALTH INSURANCE	1,532.69	3,953.08	14,000.00	10,046.92	28.2
10-48-5013 WORKER'S COMPENSATION	120.62	350.41	2,300.00	1,949.59	15.2
10-48-5014 UNEMPLOYMENT	1.33	2.67	50.00	47.33	5.3
10-48-6110 CONTRACT SERVICES	.00	985.00	10,500.00	9,515.00	9.4
10-48-6140 ENGINEERING FEES	.00	.00	7,500.00	7,500.00	.0
10-48-6145 FUEL	278.86	349.12	1,500.00	1,150.88	23.3
10-48-6185 MISCELLANEOUS	212.72	346.81	1,250.00	903.19	27.7
10-48-6192 SOFTWARE SERVICE & SUPPORT	.00	.00	75.00	75.00	.0
10-48-6195 OPERATING SUPPLIES - PROPERTIE	.00	37.19	2,000.00	1,962.81	1.9
10-48-6215 R&M BUILDING - PROPERTIES	27,612.48	28,607.60	50,000.00	21,392.40	57.2
10-48-6220 REP AND MAINT - VEHICLES	887.05	1,051.82	2,750.00	1,698.18	38.3
10-48-6225 REP AND MAINT - EQUIPMENT	.00	.00	1,100.00	1,100.00	.0
10-48-6230 REP AND MAINT - INFRASTRUCTURE	.00	.00	19,000.00	19,000.00	.0
10-48-6250 SMALL TOOLS AND EQUIPMENT	23.04	117.14	1,500.00	1,382.86	7.8
10-48-6280 UNIFORM EXP PROPERTIES	24.71	96.09	375.00	278.91	25.6
10-48-6285 UTILITIES	4,338.71	8,763.92	47,500.00	38,736.08	18.5
10-48-8040 LEASE PAYMENTS	.00	.00	275.00	275.00	.0
TOTAL PROPERTIES EXPENSES	39,609.04	58,030.57	221,455.00	163,424.43	26.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	229,033.62	658,489.46	3,016,445.00	2,357,955.54	21.8
NET REVENUE OVER EXPENDITURES	5,461.54	(139,008.52)	.00	139,008.52	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

UTILITY FUND

ASSETS

20-00-1000	CASH - COMBINED FUND	678,534.56	
20-00-1015	UTILITIES A/R	66,103.96	
20-00-1016	BOND ACCOUNT	(900,000.00)	
20-00-1125	MISCELLANEOUS	27.21	
20-00-1190	ALLOWANCE FOR DOUBTFUL ACCTS	(18,000.00)	
20-00-1515	BUILDINGS-PROP, PLANT, EQUIP	2,545,159.57	
20-00-1518	INFRASTRUCTURE	1,553,803.85	
20-00-1520	OPERATING EQUIPMENT-PROP, PLAN	235,211.78	
20-00-1540	CONSTRUCTION WIP	53,193.16	
20-00-1550	BUILDINGS-ACC DEPRECIATION	(1,845,750.99)	
20-00-1555	OPERATING EQUIPMENT-ACC DEPREC	(189,539.74)	
TOTAL ASSETS			2,178,743.36

LIABILITIES AND EQUITY

LIABILITIES

20-00-2500	SALES TAX PAYABLE	646.95	
20-00-2600	CUSTOMER DEPOSITS	32,705.34	
20-00-2700	COMPENSATED ABSENCES	6,083.90	
20-00-2975	ACCRUED INTEREST PAYABLE	72,000.00	
TOTAL LIABILITIES			111,436.19

FUND EQUITY

20-00-3002	UNRESTRICTED FUND BALANCE	1,497,245.19	
20-00-3051	UNRESTRICTED FUND BALANCE	708,837.33	
20-00-3052	UNRESTRICED FUND BALANCE	(177,378.00)	
REVENUE OVER EXPENDITURES - YTD		38,602.65	
BALANCE - CURRENT DATE		38,602.65	
TOTAL FUND EQUITY			2,067,307.17
TOTAL LIABILITIES AND EQUITY			2,178,743.36

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
20-50-4010 FUND BALANCE RESERVES	7,833.33	23,499.99	94,000.00	70,500.01	25.0
20-50-4085 WATER USAGE FEES	15,789.95	48,434.87	201,000.00	152,565.13	24.1
20-50-4100 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
20-50-4500 MISCELLANEOUS	180.00	550.00	1,750.00	1,200.00	31.4
20-50-4900 TRANSFERS IN	12,083.33	36,249.99	145,000.00	108,750.01	25.0
TOTAL WATER REVENUE	35,886.61	108,734.85	446,750.00	338,015.15	24.3
<u>SEWER REVENUE</u>					
20-51-4050 CONNECTION FEES	.00	.00	5,500.00	5,500.00	.0
20-51-4085 SEWER USAGE FEES	16,535.50	50,815.94	200,000.00	149,184.06	25.4
20-51-4900 TRANSFERS IN	6,666.67	20,000.00	80,000.00	60,000.00	25.0
TOTAL SEWER REVENUE	23,202.17	70,815.94	285,500.00	214,684.06	24.8
<u>SANITATION REVENUE</u>					
20-52-4085 SANITATION USAGE FEES	13,582.28	41,808.25	190,000.00	148,191.75	22.0
20-52-4500 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-52-4900 TRANSFERS IN	5,833.33	17,500.00	70,000.00	52,500.00	25.0
TOTAL SANITATION REVENUE	19,415.61	59,308.25	262,000.00	202,691.75	22.6
TOTAL FUND REVENUE	78,504.39	238,859.04	994,250.00	755,390.96	24.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-50-5001 SALARIES AND WAGES	6,869.77	19,945.03	84,000.00	64,054.97	23.7
20-50-5006 LONGEVITY BONUS	.00	149.38	375.00	225.62	39.8
20-50-5010 FICA AND MEDICARE	507.86	1,492.60	6,300.00	4,807.40	23.7
20-50-5011 RETIREMENT	695.64	1,995.68	10,000.00	8,004.32	20.0
20-50-5012 HEALTH INSURANCE	2,703.46	6,972.51	24,000.00	17,027.49	29.1
20-50-5013 WORKER'S COMPENSATION	238.16	691.86	4,600.00	3,908.14	15.0
20-50-5014 UNEMPLOYMENT	2.35	4.72	100.00	95.28	4.7
20-50-6110 CONTRACT SERVICES	1,025.00	2,050.00	16,000.00	13,950.00	12.8
20-50-6116 TRAINING AND EDUCATION	.00	.00	500.00	500.00	.0
20-50-6135 PERMIT FEE EXP - WATER	.00	.00	1,250.00	1,250.00	.0
20-50-6140 ENGINEERING FEES	.00	.00	7,000.00	7,000.00	.0
20-50-6145 FUEL	214.87	489.59	3,250.00	2,760.41	15.1
20-50-6155 INSURANCE	.00	4,074.15	14,000.00	9,925.85	29.1
20-50-6170 LEGAL EXP - WATER	.00	.00	10,000.00	10,000.00	.0
20-50-6185 MISCELLANEOUS	.00	746.10	1,750.00	1,003.90	42.6
20-50-6192 SOFTWARE SUPPORT EXP - WATER	4,085.90	7,316.31	7,500.00	183.69	97.6
20-50-6195 OPERATING SUPPLIES - WATER	.00	37.19	5,000.00	4,962.81	.7
20-50-6215 R&M BUILDING - WATER	.00	.00	500.00	500.00	.0
20-50-6220 REP AND MAINT - VEHICLES	368.28	1,034.96	3,000.00	1,965.04	34.5
20-50-6225 REP AND MAINT - EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
20-50-6230 REP AND MAINT - INFRASTRUCTURE	2,403.37	6,573.28	175,000.00	168,426.72	3.8
20-50-6232 SPRINGS SECURITY EXP	120.72	338.49	6,000.00	5,661.51	5.6
20-50-6240 SERVICE TESTS/SYSTEM TESTING	288.00	456.00	750.00	294.00	60.8
20-50-6250 SMALL TOOLS AND EQUIPMENT	.00	82.02	2,000.00	1,917.98	4.1
20-50-6271 DWR FEE	.00	.00	1,000.00	1,000.00	.0
20-50-6280 UNIFORM EXP WATER	24.71	96.08	450.00	353.92	21.4
20-50-6285 UTILITIES EXP - WATER	41.11	80.86	550.00	469.14	14.7
20-50-6290 ADMINISTRATIVE CHARGE	5,045.83	15,137.49	60,550.00	45,412.51	25.0
TOTAL WATER EXPENDITURES	24,635.03	69,764.30	447,425.00	377,660.70	15.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
20-51-5001 SALARIES AND WAGES	3,725.34	10,815.56	47,000.00	36,184.44	23.0
20-51-5006 LONGEVITY BONUS	.00	81.00	240.00	159.00	33.8
20-51-5010 FICA AND MEDICARE	275.42	809.43	3,750.00	2,940.57	21.6
20-51-5011 RETIREMENT	377.24	1,082.17	5,500.00	4,417.83	19.7
20-51-5012 HEALTH INSURANCE	1,466.07	3,781.05	14,000.00	10,218.95	27.0
20-51-5013 WORKER'S COMPENSATION	128.04	371.97	2,850.00	2,478.03	13.1
20-51-5014 UNEMPLOYMENT	1.27	2.55	50.00	47.45	5.1
20-51-6110 CONTRACT SERVICES	3,325.00	6,650.00	48,750.00	42,100.00	13.6
20-51-6135 PERMIT FEE EXP - SEWER	.00	.00	2,950.00	2,950.00	.0
20-51-6140 ENGINEERING FEES	.00	3,429.00	14,000.00	10,571.00	24.5
20-51-6145 FUEL	64.61	163.33	2,000.00	1,836.67	8.2
20-51-6155 INSURANCE	.00	4,074.15	14,000.00	9,925.85	29.1
20-51-6170 LEGAL EXP - SEWER	.00	350.00	1,500.00	1,150.00	23.3
20-51-6185 MISCELLANEOUS	.00	746.10	2,000.00	1,253.90	37.3
20-51-6192 SOFTWARE SUPPORT EXP - SEWER	385.90	3,616.31	7,500.00	3,883.69	48.2
20-51-6195 OPERATING SUPPLIES - SEWER	.00	6,026.75	12,500.00	6,473.25	48.2
20-51-6220 REP AND MAINT - VEHICLES	368.29	460.50	3,000.00	2,539.50	15.4
20-51-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-51-6230 REP AND MAINT - INFRASTRUCTURE	1,025.77	1,025.77	32,000.00	30,974.23	3.2
20-51-6240 SERVICE TESTS/SYSTEM TESTING	1,081.60	1,748.00	10,500.00	8,752.00	16.7
20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER	.00	82.02	1,500.00	1,417.98	5.5
20-51-6280 UNIFORM EXP SEWER	201.97	273.35	450.00	176.65	60.7
20-51-6285 UTILITIES	.00	171.56	2,750.00	2,578.44	6.2
20-51-6290 ADMINISTRATIVE CHARGE	5,045.83	15,137.49	60,550.00	45,412.51	25.0
TOTAL SEWER EXPENDITURES	17,472.35	60,898.06	289,940.00	229,041.94	21.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION EXPENDITURES</u>					
20-52-5001 SALARIES AND WAGES	5,926.64	17,207.48	71,500.00	54,292.52	24.1
20-52-5006 LONGEVITY BONUS	.00	128.87	380.00	251.13	33.9
20-52-5010 FICA AND MEDICARE	438.14	1,287.76	5,750.00	4,462.24	22.4
20-52-5011 RETIREMENT	600.15	1,721.75	9,000.00	7,278.25	19.1
20-52-5012 HEALTH INSURANCE	2,332.34	6,015.59	22,500.00	16,484.41	26.7
20-52-5013 WORKER'S COMPENSATION	370.08	1,075.13	6,500.00	5,424.87	16.5
20-52-5014 UNEMPLOYMENT	2.02	4.06	75.00	70.94	5.4
20-52-6111 RECYCLING CONTRACT EXP	220.00	510.00	1,800.00	1,290.00	28.3
20-52-6116 TRAINING & EDUCATION	.00	.00	200.00	200.00	.0
20-52-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
20-52-6145 FUEL	293.04	830.33	6,000.00	5,169.67	13.8
20-52-6155 INSURANCE	.00	4,074.15	14,500.00	10,425.85	28.1
20-52-6165 LANDFILL TIPPING FEES	3,062.85	4,743.65	21,000.00	16,256.35	22.6
20-52-6185 MISCELLANEOUS	2,878.77	3,376.17	8,000.00	4,623.83	42.2
20-52-6192 SOFTWARE SUPPORT EXP - TRASH	385.90	2,372.68	5,930.00	3,557.32	40.0
20-52-6195 OPERATING SUPPLIES - TRASH	.00	37.20	500.00	462.80	7.4
20-52-6220 REP AND MAINT - VEHICLES	454.14	9,409.10	9,000.00	(409.10)	104.6
20-52-6225 REP AND MAINT - EQUIPMENT	.00	.00	600.00	600.00	.0
20-52-6230 R&M TRASH - INFRASTRUCTURE	.00	.00	250.00	250.00	.0
20-52-6250 SMALL TOOLS AND EQUIPMENT	.00	1,566.55	1,500.00	(66.55)	104.4
20-52-6280 UNIFORM EXP TRASH	24.71	96.07	350.00	253.93	27.5
20-52-6290 ADMINISTRATIVE CHARGE	5,045.83	15,137.49	60,550.00	45,412.51	25.0
20-52-9500 TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
TOTAL SANITATION EXPENDITURES	22,034.61	69,594.03	256,885.00	187,290.97	27.1
TOTAL FUND EXPENDITURES	64,141.99	200,256.39	994,250.00	793,993.61	20.1
NET REVENUE OVER EXPENDITURES	14,362.40	38,602.65	.00	(38,602.65)	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

HURF FUND

ASSETS

30-00-1000	CASH - COMBINED FUND	(	691,650.91)	
30-00-1022	OAZ HURF SAVINGS		765,047.47	
	TOTAL ASSETS			73,396.56

LIABILITIES AND EQUITY

FUND EQUITY

30-00-3002	UNRESTRICTED FUND BALANCE		95,434.86	
	REVENUE OVER EXPENDITURES - YTD	(	22,038.30)	
	BALANCE - CURRENT DATE	(	22,038.30)	
	TOTAL FUND EQUITY			73,396.56
	TOTAL LIABILITIES AND EQUITY			73,396.56

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

HURF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>HURF REVENUE</u>					
30-30-4010	HURF FUND BALANCE RESERVE	.00	.00	7,350.00	7,350.00	.0
30-30-4020	HURF REVENUE	4,002.40	8,040.60	48,750.00	40,709.40	16.5
30-30-4300	INTEREST AND INVESTMENT EARNIN	313.56	975.88	3,000.00	2,024.12	32.5
30-30-4900	TRANSFERS IN	9,166.67	27,500.01	110,000.00	82,499.99	25.0
	TOTAL HURF REVENUE	13,482.63	36,516.49	169,100.00	132,583.51	21.6
	TOTAL FUND REVENUE	13,482.63	36,516.49	169,100.00	132,583.51	21.6

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

HURF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HURF EXPENDITURE</u>					
30-30-5001 SALARIES AND WAGES	5,285.97	15,800.41	38,000.00	22,199.59	41.6
30-30-5006 LONGEVITY BONUS	.00	353.38	200.00	(153.38)	176.7
30-30-5010 FICA AND MEDICARE	396.28	1,215.35	3,000.00	1,784.65	40.5
30-30-5011 RETIREMENT	318.52	913.66	4,750.00	3,836.34	19.2
30-30-5012 HEALTH INSURANCE	1,237.55	3,191.84	11,500.00	8,308.16	27.8
30-30-5013 WORKER'S COMPENSATION	134.87	399.68	1,900.00	1,500.32	21.0
30-30-5014 UNEMPLOYMENT	1.07	2.14	40.00	37.86	5.4
30-30-6140 ENGINEERING FEES	.00	.00	2,500.00	2,500.00	.0
30-30-6142 EQUIPMENT RENTALS	.00	.00	1,000.00	1,000.00	.0
30-30-6145 FUEL	89.59	262.97	1,500.00	1,237.03	17.5
30-30-6155 INSURANCE	.00	2,716.10	10,500.00	7,783.90	25.9
30-30-6185 MISCELLANEOUS	.00	279.39	1,000.00	720.61	27.9
30-30-6192 SOFTWARE SERVICE & SUPPORT	128.64	514.55	1,575.00	1,060.45	32.7
30-30-6195 OPERATING SUPPLIES - HURF	.00	37.19	500.00	462.81	7.4
30-30-6210 PUBLIC RESTROOM SUPPLIES	546.78	2,233.88	4,000.00	1,766.12	55.9
30-30-6215 REPAIR & MAINTENANCE - BUILDIN	.00	10.00	500.00	490.00	2.0
30-30-6220 REP AND MAINT - VEHICLES	368.29	460.50	1,900.00	1,439.50	24.2
30-30-6225 REP AND MAINT - EQUIPMENT	.00	151.03	1,000.00	848.97	15.1
30-30-6230 REP AND MAINT - INFRASTRUCTURE	269.32	25,178.34	45,000.00	19,821.66	56.0
30-30-6250 SMALL TOOLS AND EQUIPMENT	.00	98.49	10,000.00	9,901.51	1.0
30-30-6255 STREET LIGHTS	.00	2,205.98	14,250.00	12,044.02	15.5
30-30-6260 STREET SUPPLIES	.00	137.58	4,750.00	4,612.42	2.9
30-30-6280 UNIFORM EXP - HURF	24.71	96.07	550.00	453.93	17.5
30-30-6290 ADMINISTRATIVE CHARGE	765.42	2,296.26	9,185.00	6,888.74	25.0
TOTAL HURF EXPENDITURE	9,567.01	58,554.79	169,100.00	110,545.21	34.6
TOTAL FUND EXPENDITURES	9,567.01	58,554.79	169,100.00	110,545.21	34.6
NET REVENUE OVER EXPENDITURES	3,915.62	(22,038.30)	.00	22,038.30	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

PARKING FUND

ASSETS

35-00-1000	CASH - COMBINED FUND	167,784.52	
	TOTAL ASSETS		167,784.52

LIABILITIES AND EQUITY

FUND EQUITY

35-00-3002	UNRESTRICTED FUND BALANCE	198,292.34	
	REVENUE OVER EXPENDITURES - YTD	(30,507.82)	
	BALANCE - CURRENT DATE	(30,507.82)	
	TOTAL FUND EQUITY		167,784.52
	TOTAL LIABILITIES AND EQUITY		167,784.52

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PARKING FUND REVENUE</u>					
35-35-4042 PARKING KIOSK REVENUE	34,582.85	81,946.25	386,000.00	304,053.75	21.2
TOTAL PARKING FUND REVENUE	34,582.85	81,946.25	386,000.00	304,053.75	21.2
TOTAL FUND REVENUE	34,582.85	81,946.25	386,000.00	304,053.75	21.2

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURE</u>					
35-35-5001 SALARIES AND WAGES	3,079.85	8,421.50	40,000.00	31,578.50	21.1
35-35-5006 LONGEVITY BONUS	.00	100.00	200.00	100.00	50.0
35-35-5010 FICA MATCH	235.60	651.88	2,800.00	2,148.12	23.3
35-35-5013 WORKER'S COMPENSATION	53.89	147.37	950.00	802.63	15.5
35-35-5014 UNEMPLOYMENT	.00	.00	125.00	125.00	.0
35-35-6145 FUEL	78.96	136.75	1,000.00	863.25	13.7
35-35-6185 MISCELLANEOUS	.00	248.70	1,000.00	751.30	24.9
35-35-6186 BANK CHARGES	63.52	63.52	100.00	36.48	63.5
35-35-6188 CREDIT CARD PROCESSING FEES	2,335.52	4,928.56	29,815.00	24,886.44	16.5
35-35-6192 SOFTWARE SERVICE AND SUPPORT	758.66	1,745.50	22,000.00	20,254.50	7.9
35-35-6195 OPERATING SUPPLIES	45.19	524.70	3,000.00	2,475.30	17.5
35-35-6265 TELEPHONE	40.24	72.48	6,750.00	6,677.52	1.1
35-35-6290 ADMINISTRATIVE CHARGE	521.67	1,565.01	6,260.00	4,694.99	25.0
35-35-7000 CAPITAL OUTLAY	.00	10,506.66	20,000.00	9,493.34	52.5
35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT	23,341.44	23,341.44	12,000.00	(11,341.44)	194.5
35-35-9500 TRANSFERS OUT	20,000.00	60,000.00	240,000.00	180,000.00	25.0
TOTAL PARKING FUND EXPENDITURE	50,554.54	112,454.07	386,000.00	273,545.93	29.1
TOTAL FUND EXPENDITURES	50,554.54	112,454.07	386,000.00	273,545.93	29.1
NET REVENUE OVER EXPENDITURES	(15,971.69)	(30,507.82)	.00	30,507.82	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

ASSETS

40-00-1000	CASH - COMBINED FUND	(	1,698.60)	
40-00-1010	INVESTMENTS - PENSION & RELIEF		189,886.42	
40-00-1011	PENSION FUND CASH		18,162.07	
	TOTAL ASSETS			206,349.89

LIABILITIES AND EQUITY

LIABILITIES

40-00-2001	ACCOUNTS PAYABLE	(	4,236.09)	
	TOTAL LIABILITIES			(4,236.09)

FUND EQUITY

40-00-3002	UNRESTRICTED FUND BALANCE		210,585.98	
	TOTAL FUND EQUITY			210,585.98
	TOTAL LIABILITIES AND EQUITY			206,349.89

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FIRE DEPT P&R REVENUE</u>					
40-60-4250 TOWN CONTRIBUTION	.00	.00	15,000.00	15,000.00	.0
40-60-4255 STATE PENSION CONTRIBUTION	.00	.00	2,750.00	2,750.00	.0
40-60-4256 RETIREMENT REV FD P&R	.00	.00	10,000.00	10,000.00	.0
TOTAL FIRE DEPT P&R REVENUE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND REVENUE	.00	.00	27,750.00	27,750.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

FIRE DEPT PENSION & RETIREMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPT P&R EXPENDITURE</u>					
40-60-6235 RETIREMENT EXP FD P&R	.00	.00	27,750.00	27,750.00	.0
TOTAL FIRE DEPT P&R EXPENDITURE	.00	.00	27,750.00	27,750.00	.0
TOTAL FUND EXPENDITURES	.00	.00	27,750.00	27,750.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

OPERATING GRANTS REVENUE

ASSETS

50-00-1000	CASH - COMBINED FUND	102,309.31	
50-00-1800	INVENTORY	13,193.06	
	TOTAL ASSETS		115,502.37

LIABILITIES AND EQUITY

LIABILITIES

50-00-2755	DEFERRED REVENUE - OPR GRANTS	73,062.12	
	TOTAL LIABILITIES		73,062.12

FUND EQUITY

50-00-3002	UNRESTRICTED FUND BALANCE	17,435.25	
	REVENUE OVER EXPENDITURES - YTD	25,005.00	
	BALANCE - CURRENT DATE	25,005.00	
	TOTAL FUND EQUITY		42,440.25
	TOTAL LIABILITIES AND EQUITY		115,502.37

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

OPERATING GRANTS REVENUE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING GRANTS REVENUE</u>					
50-40-4066	RICO REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4067	POLICE DEPT REV - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-4068	FIRE DEPT REV - OPR GRANTS	.00	2,300.00	27,500.00	25,200.00	8.4
50-40-4101	WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-4102	YAVAPAI COUNTY STORM DRAINAGE/	.00	26,000.00	50,000.00	24,000.00	52.0
50-40-4105	COMMUNITY & FOUNDATION GRANT R	.00	.00	20,000.00	20,000.00	.0
50-40-4111	WIFA WATER CONSERVATION GRANT	.00	.00	206,000.00	206,000.00	.0
50-40-4185	MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
	<u>TOTAL OPERATING GRANTS REVENUE</u>	<u>.00</u>	<u>28,300.00</u>	<u>888,500.00</u>	<u>860,200.00</u>	<u>3.2</u>
	 <u>TOTAL FUND REVENUE</u>	 <u>.00</u>	 <u>28,300.00</u>	 <u>888,500.00</u>	 <u>860,200.00</u>	 <u>3.2</u>

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

OPERATING GRANTS REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING GRANTS EXPENDITURE</u>					
50-40-6101 WATER TOWER SITING GRANT	.00	.00	45,000.00	45,000.00	.0
50-40-6102 YAVAPAI COUNTY STORM DRAINAGE/	995.00	995.00	50,000.00	49,005.00	2.0
50-40-6105 COMMUNITY INVESTMENT	.00	.00	20,000.00	20,000.00	.0
50-40-6111 WIFA WATER CONSERVATION EXP	.00	.00	206,000.00	206,000.00	.0
50-40-6185 USE OF MISCELLANEOUS GRANTS	.00	.00	500,000.00	500,000.00	.0
50-40-6236 RICO EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6237 POLICE DEPT EXP - OPR GRANTS	.00	.00	20,000.00	20,000.00	.0
50-40-6238 FIRE DEPT EXP - OPR GRANTS	.00	2,300.00	27,500.00	25,200.00	8.4
TOTAL OPERATING GRANTS EXPENDITURE	995.00	3,295.00	888,500.00	885,205.00	.4
TOTAL FUND EXPENDITURES	995.00	3,295.00	888,500.00	885,205.00	.4
NET REVENUE OVER EXPENDITURES	(995.00)	25,005.00	.00	(25,005.00)	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

CAPITAL GRANTS FUND

ASSETS

60-00-1000	CASH - COMBINED FUND	833,753.24	
	TOTAL ASSETS		833,753.24

LIABILITIES AND EQUITY

LIABILITIES

60-00-2755	DEFERRED REVENUE - CAP GRANTS	717,751.43	
	TOTAL LIABILITIES		717,751.43

FUND EQUITY

60-00-3001	RESTRICTED FUND BALANCE	291,647.29	
60-00-3002	UNRESTRICTED FUND BALANCE	(163,234.73)	
	REVENUE OVER EXPENDITURES - YTD	(12,410.75)	
	BALANCE - CURRENT DATE	(12,410.75)	
	TOTAL FUND EQUITY		116,001.81
	TOTAL LIABILITIES AND EQUITY		833,753.24

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL GRANTS REVENUE</u>					
60-70-4105 CDBG DECEPTIOWATERLINE REVENUE	.00	4,500.00	400,000.00	395,500.00	1.1
60-70-4107 YAVAPAI APACHE GAMING DONATION	.00	.00	10,000.00	10,000.00	.0
60-70-4108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-4109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-4113 WIFA GRANT-MESCAL SCHOOL	.00	.00	1,450,000.00	1,450,000.00	.0
60-70-4114 WIFA GRANT-DECEPT GULCH	.00	2,711.25	1,550,000.00	1,547,288.75	.2
60-70-4185 MISCELLANEOUS CAPITAL GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-4200 FEDERAL GRANTS	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS REVENUE	.00	7,211.25	6,935,000.00	6,927,788.75	.1
TOTAL FUND REVENUE	.00	7,211.25	6,935,000.00	6,927,788.75	.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

CAPITAL GRANTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL GRANTS EXPENDITURE</u>					
60-70-6105 CDBG DECEPTIWATERLINE EXPENSES	1,360.00	12,642.00	400,000.00	387,358.00	3.2
60-70-6107 YAVAPAI APACHE GRANT EXPENSES	.00	.00	10,000.00	10,000.00	.0
60-70-6108 FREEPORT MCMORAN - SOCIAL INVE	.00	.00	25,000.00	25,000.00	.0
60-70-6109 BROWNFIELDS GRANT:HOTEL JEROME	.00	.00	500,000.00	500,000.00	.0
60-70-6113 WIFA GRANT EXP-MESCAL SCHOOL	1,750.00	3,490.00	1,450,000.00	1,446,510.00	.2
60-70-6114 WIFA GRANT EXP-DEC GULCH	1,750.00	3,490.00	1,550,000.00	1,546,510.00	.2
60-70-6185 MISC EXP - CAP GRANTS	.00	.00	500,000.00	500,000.00	.0
60-70-6200 FEDERAL GRANT EXP	.00	.00	2,500,000.00	2,500,000.00	.0
TOTAL CAPITAL GRANTS EXPENDITURE	4,860.00	19,622.00	6,935,000.00	6,915,378.00	.3
TOTAL FUND EXPENDITURES	4,860.00	19,622.00	6,935,000.00	6,915,378.00	.3
NET REVENUE OVER EXPENDITURES	(4,860.00)	(12,410.75)	.00	12,410.75	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

ASSETS

70-00-1000	CASH - COMBINED FUND	(	396,617.05)	
	TOTAL ASSETS			(396,617.05)

LIABILITIES AND EQUITY

FUND EQUITY

70-00-3002	UNRESTRICTED FUND BALANCE	(	381,500.04)	
	REVENUE OVER EXPENDITURES - YTD	(	15,117.01)	
	BALANCE - CURRENT DATE	(	15,117.01)	
	TOTAL FUND EQUITY			(396,617.05)
	TOTAL LIABILITIES AND EQUITY			(396,617.05)

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL FUND CONTINGENCIES REV</u>						
70-25-4090	WILDLANDS REV - CONTINGENCY	.00	.00	75,000.00	75,000.00	.0
70-25-4295	EXCESS SALES TAX- MISC	.00	.00	2,350,000.00	2,350,000.00	.0
	TOTAL GENERAL FUND CONTINGENCIES RE	.00	.00	2,425,000.00	2,425,000.00	.0
	TOTAL FUND REVENUE	.00	.00	2,425,000.00	2,425,000.00	.0

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

GENERAL FUND CONTINGENCIES FND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GNERLA FUND CONTINGENCIES EXP</u>						
70-25-6276	WILDLANDS EXP - CONTINGENCY	3,683.25	15,117.01	75,000.00	59,882.99	20.2
70-25-6295	EXPENSE - GF CONTINGENCIES	.00	.00	2,350,000.00	2,350,000.00	.0
	TOTAL GNERLA FUND CONTINGENCIES EXP	3,683.25	15,117.01	2,425,000.00	2,409,882.99	.6
	TOTAL FUND EXPENDITURES	3,683.25	15,117.01	2,425,000.00	2,409,882.99	.6
	NET REVENUE OVER EXPENDITURES	(3,683.25)	(15,117.01)	.00	15,117.01	.0

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

UTILITIES CONTINGENCIES FUND

ASSETS

80-00-1000	CASH - COMBINED FUND	75,480.48	
	TOTAL ASSETS		75,480.48

LIABILITIES AND EQUITY

FUND EQUITY

80-00-3002	ENDING FUND BALANCE	75,480.48	
	TOTAL FUND EQUITY		75,480.48
	TOTAL LIABILITIES AND EQUITY		75,480.48

TOWN OF JEROME
BALANCE SHEET
SEPTEMBER 30, 2025

Item A.

CAPITAL FUND

ASSETS

90-00-1000	CASH - COMBINED FUND	(	1,287,978.39)	
90-00-1021	OAZ CAPITAL IMPROVEMENTS		72,843.78	
90-00-1023	ONEAZ WWTP CHECKING		2.26	
TOTAL ASSETS			(	1,215,132.35)

LIABILITIES AND EQUITY

FUND EQUITY

90-00-3002	UNRESTRICTED FUND BALANCE	(	1,215,456.01)	
	REVENUE OVER EXPENDITURES - YTD		323.66	
	BALANCE - CURRENT DATE		323.66	
TOTAL FUND EQUITY			(	1,215,132.35)
TOTAL LIABILITIES AND EQUITY			(	1,215,132.35)

TOWN OF JEROME
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CAPITAL FUND REVENUES</u>					
90-57-4300 BANK INTEREST - CAPITAL FUND	149.63	457.71	.00	(457.71)	.0
90-57-4515 INTERIM WWTP LOAN	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND REVENUES	149.63	457.71	1,000,000.00	999,542.29	.1
TOTAL FUND REVENUE	149.63	457.71	1,000,000.00	999,542.29	.1

TOWN OF JEROME
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

Item A.

CAPITAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL FUND EXPENDITURES</u>					
90-57-7027 WWTP CONSTRUCTION EXP	134.05	134.05	.00	(134.05)	.0
90-57-7030 INTERIM WWTP LOAN EXP	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL CAPITAL FUND EXPENDITURES	134.05	134.05	1,000,000.00	999,865.95	.0
TOTAL FUND EXPENDITURES	134.05	134.05	1,000,000.00	999,865.95	.0
NET REVENUE OVER EXPENDITURES	15.58	323.66	.00	(323.66)	.0

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1000	#1 FOOD STORE	091725KM9	FY26 Aug Fuel-Fire Dept	1	09/17/2025	373.79	.00	373.79	102356	09/17/2025
		091725KM9	FY26 Aug Fuel-PD Ranger	2	09/17/2025	78.96	.00	78.96	102356	09/17/2025
		091725KM9	FY26 Aug Fuel-Properties	3	09/17/2025	94.24	.00	94.24	102356	09/17/2025
Total 1000:						546.99	.00	546.99		
1031	ALL-MED EQUIPMENT &	091725KM16	Inv. 835270 Monthly Tank	1	09/17/2025	99.20	.00	99.20	102358	09/17/2025
Total 1031:						99.20	.00	99.20		
1050	APS	090325KM5	Acct 2839800000 Mocking	1	09/03/2025	151.10	.00	151.10	102320	09/03/2025
		090325KM5	Acct 1976520000 Co-op	2	09/03/2025	221.76	.00	221.76	102320	09/03/2025
		090325KM5	Acct 8198655640 621 Main	3	09/03/2025	20.15	.00	20.15	102320	09/03/2025
		090325KM5	Acct 6109570000 Perkinsvi	4	09/03/2025	303.21	.00	303.21	102320	09/03/2025
		090325KM5	Acct 3601574879 Park Pan	5	09/03/2025	55.18	.00	55.18	102320	09/03/2025
		090325KM5	Acct 5613490000 Upper P	6	09/03/2025	55.55	.00	55.55	102320	09/03/2025
		090325KM5	Acct 0421621000 Fire Stati	7	09/03/2025	572.73	.00	572.73	102320	09/03/2025
		090325KM5	Acct 6506951000 Police St	8	09/03/2025	269.73	.00	269.73	102320	09/03/2025
		090325KM5	Acct 7575770000 Town Hal	9	09/03/2025	1,943.59	.00	1,943.59	102320	09/03/2025
		090325KM5	Acct 7575770000 Solar Cr	10	09/03/2025	312.50-	.00	312.50-	102320	09/03/2025
		090325KM5	Acct 2383901000 Upper P	11	09/03/2025	51.57	.00	51.57	102320	09/03/2025
		090325KM5	Acct 3216010000 Hotel Jer	12	09/03/2025	42.56	.00	42.56	102320	09/03/2025
		090325KM5	Acct 8061950000 Sunshin	13	09/03/2025	41.11	.00	41.11	102320	09/03/2025
		090325KM5	Acct 2353720000 Gulch Fir	14	09/03/2025	43.60	.00	43.60	102320	09/03/2025
		090325KM5	Acct 4246290000 WWTP	15	09/03/2025	177.26	.00	177.26	102320	09/03/2025
		090325KM5	Acct 0024240000 Lower P	16	09/03/2025	43.24	.00	43.24	102320	09/03/2025
		090325KM6	Acct 9438060000 Hull Roof	1	09/03/2025	15.74	.00	15.74	102321	09/03/2025
		090325KM6	Acct 4533627223 Public R	2	09/03/2025	49.14	.00	49.14	102321	09/03/2025
		090325KM6	Acct 0070528763 Holly Ho	3	09/03/2025	44.95	.00	44.95	102321	09/03/2025
		090325KM6	Acct 8468241000 Middle P	4	09/03/2025	42.56	.00	42.56	102321	09/03/2025
Total 1050:						3,832.23	.00	3,832.23		
1074	ARIZONA SUPREME COU	090325KM21	Inv. 2026-00000061 Laser	1	09/03/2025	1,849.15	.00	1,849.15	102322	09/03/2025
Total 1074:						1,849.15	.00	1,849.15		
1088	AT&T	090325KM7	Acct 287307080989 Phone	1	09/03/2025	40.24	.00	40.24	102323	09/03/2025
		090325KM7	Acct 287307080989 - Parki	2	09/03/2025	40.24	.00	40.24	102323	09/03/2025
Total 1088:						80.48	.00	80.48		
1123	BEDROCK LANDSCAPE	091725KM6	Inv. 188826 1 Yard Concret	1	09/17/2025	219.70	.00	219.70	102359	09/17/2025
Total 1123:						219.70	.00	219.70		
1142	BOUND TREE MEDICAL,	091025KM9	Inv. 85905235 Medical Sup	1	09/10/2025	499.73	.00	499.73	102343	09/10/2025
		091025KM9	Less Credit for 70353728	2	09/10/2025	59.95-	.00	59.95-	102343	09/10/2025
Total 1142:						439.78	.00	439.78		
1158	CANDACE GALLAGHER	091725KM14	INV. 08-2025 Codification	1	09/17/2025	525.00	.00	525.00	102360	09/17/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 1158:						525.00	.00	525.00		
1170	CASELLE	091025KM5	INV-10428 Billing Software	1	09/10/2025	1,157.71	.00	1,157.71	102344	09/10/2025
		091025KM5	INV-10428 Billing Software	2	09/10/2025	385.90	.00	385.90	102344	09/10/2025
		091025KM5	INV-10428 Billing Software	3	09/10/2025	385.90	.00	385.90	102344	09/10/2025
		091025KM5	INV-10428 Billing Software	4	09/10/2025	385.90	.00	385.90	102344	09/10/2025
		091025KM5	INV-10428 Billing Software	5	09/10/2025	128.64	.00	128.64	102344	09/10/2025
		091025KM5	INV-10428 Billing Software	6	09/10/2025	128.64	.00	128.64	102344	09/10/2025
Total 1170:						2,572.69	.00	2,572.69		
1178	CENTURY LINK	091725KM15	Inv. 752413899 Phone Ser	1	09/17/2025	6.38	.00	6.38	102361	09/17/2025
Total 1178:						6.38	.00	6.38		
1195	CITY OF COTTONWOOD	091725KM17	Inv. 0009204 Dispatching S	1	09/17/2025	4,027.08	.00	4,027.08	102362	09/17/2025
		091725KM17	Inv. 0009204 Dispatching S	2	09/17/2025	715.25	.00	715.25	102362	09/17/2025
Total 1195:						4,742.33	.00	4,742.33		
1213	CONTRACT WASTEWATE	090325KM14	Inv. 1016352 Water Servic	1	09/03/2025	1,025.00	.00	1,025.00	102326	09/03/2025
		090325KM14	Inv. 1016352 WWTP Maint	2	09/03/2025	3,325.00	.00	3,325.00	102326	09/03/2025
		090325KM14	Inv. 1016352 Sample Trans	3	09/03/2025	65.00	.00	65.00	102326	09/03/2025
Total 1213:						4,415.00	.00	4,415.00		
1239	Core & Main	091725KM7	INV. X065683 Coupling	1	09/17/2025	278.22	.00	278.22	102363	09/17/2025
		091725KM7	INV. X071199 Flexnet Soft	2	09/17/2025	3,700.00	.00	3,700.00	102363	09/17/2025
		091725KM7	INV. X624689 Parts for Re	3	09/17/2025	1,422.88	.00	1,422.88	102363	09/17/2025
		091725KM7	INV. X604937 Couplers &	4	09/17/2025	651.10	.00	651.10	102363	09/17/2025
Total 1239:						6,052.20	.00	6,052.20		
1264	DIESEL DIRECT WEST	091025KM12	INV. 86761943 August Fuel	1	09/10/2025	122.62	.00	122.62	102345	09/10/2025
		091025KM12	INV. 86761943 August Fuel	2	09/10/2025	15.33	.00	15.33	102345	09/10/2025
		091025KM12	INV. 86761943 August Fuel	3	09/10/2025	15.33	.00	15.33	102345	09/10/2025
Total 1264:						153.28	.00	153.28		
1322	FOUR-D LLC	090325KM23	Inv. 00000944 Jerome PD	1	09/03/2025	435.00	.00	435.00	102328	09/03/2025
		090325KM23	Inv. 00000944 Town Hall U	2	09/03/2025	2,863.75	.00	2,863.75	102328	09/03/2025
		090325KM23	Inv. 00000943 Reimbursem	3	09/03/2025	3,161.52	.00	3,161.52	102328	09/03/2025
Total 1322:						6,460.27	.00	6,460.27		
1343	GO AZ MOTORCYCLES C	091725KM13	INV. 11048 Polaris Diagnos	1	09/17/2025	129.17	.00	129.17	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	2	09/17/2025	129.17	.00	129.17	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	3	09/17/2025	129.17	.00	129.17	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	4	09/17/2025	129.17	.00	129.17	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	5	09/17/2025	129.16	.00	129.16	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	6	09/17/2025	129.16	.00	129.16	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	7	09/17/2025	203.61	.00	203.61	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	8	09/17/2025	203.61	.00	203.61	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	9	09/17/2025	203.62	.00	203.62	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	10	09/17/2025	203.61	.00	203.61	102366	09/17/2025
		091725KM13	INV. 11048 Polaris Diagnos	11	09/17/2025	203.61	.00	203.61	102366	09/17/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		091725KM13	INV. 11048 Polaris Diagnos	12	09/17/2025	203.62	.00	203.62	102366	09/17/2025
	Total 1343:					1,996.68	.00	1,996.68		
1380	HUGHES SUPPLY	091725KM5	INV. S176663982.001 ABS	1	09/17/2025	102.69	.00	102.69	102368	09/17/2025
	Total 1380:					102.69	.00	102.69		
1392	INFINITY UNIFORMS	090325KM18	Inv. 062725 Odle Custom	1	09/03/2025	485.25	.00	485.25	102329	09/03/2025
		090325KM18	Inv. 062625 Lee Shirt & Pat	2	09/03/2025	121.27	.00	121.27	102329	09/03/2025
	Total 1392:					606.52	.00	606.52		
1503	LEGEND	090325KM2	Inv. 2513992 WWTP Sink	1	09/03/2025	288.00	.00	288.00	102330	09/03/2025
		090325KM2	Inv. 2514050 Testing Servic	2	09/03/2025	791.60	.00	791.60	102330	09/03/2025
		091025KM11	Inv. 2514330 Testing Servic	1	09/10/2025	75.00	.00	75.00	102346	09/10/2025
		091025KM11	Inv. 2514834 Testing Servic	2	09/10/2025	75.00	.00	75.00	102346	09/10/2025
		091725KM3	Inv. 2515244 Testing Servic	1	09/17/2025	75.00	.00	75.00	102369	09/17/2025
	Total 1503:					1,304.60	.00	1,304.60		
1576	NAPA AUTO PARTS	091725KM8	Ref. 386671 Fuel Filter & A	1	09/17/2025	17.38	.00	17.38	102370	09/17/2025
		091725KM8	Ref. 386671 Fuel Filter & A	2	09/17/2025	17.39	.00	17.39	102370	09/17/2025
		091725KM8	Ref. 386671 Fuel Filter & A	3	09/17/2025	17.38	.00	17.38	102370	09/17/2025
		091725KM8	Ref. 386671 Fuel Filter & A	4	09/17/2025	17.39	.00	17.39	102370	09/17/2025
		091725KM8	Ref. 386671 Fuel Filter & A	5	09/17/2025	17.38	.00	17.38	102370	09/17/2025
		091725KM8	Ref. 386671 Fuel Filter & A	6	09/17/2025	17.39	.00	17.39	102370	09/17/2025
		091725KM8	Ref. 386755 C-113 AC Refr	7	09/17/2025	75.77	.00	75.77	102370	09/17/2025
		091725KM8	Ref. 386793 Brakes	8	09/17/2025	85.85	.00	85.85	102370	09/17/2025
		091725KM8	Ref. 387119 Brakes & Roto	9	09/17/2025	478.43	.00	478.43	102370	09/17/2025
		091725KM8	Ref. 387352 Bolts	10	09/17/2025	6.58	.00	6.58	102370	09/17/2025
		091725KM8	Ref. 387576 Caliper Core	11	09/17/2025	66.46-	.00	66.46-	102370	09/17/2025
		091725KM8	Ref. 387807 15W40	12	09/17/2025	57.64	.00	57.64	102370	09/17/2025
		091725KM8	Ref. 388283 Wiper Blades	13	09/17/2025	38.43	.00	38.43	102370	09/17/2025
	Total 1576:					780.55	.00	780.55		
1603	ODP BUSINESS SOLUTIO	090325KM16	Inv. 435396096001 Therma	1	09/03/2025	33.38	.00	33.38	102332	09/03/2025
		090325KM16	Inv. 429032674001 Envelo	2	09/03/2025	201.66	.00	201.66	102332	09/03/2025
		091025KM13	Inv.437067026001 Paper	1	09/10/2025	103.24	.00	103.24	102347	09/10/2025
		091025KM13	Inv. 422060608001 Mints	2	09/10/2025	20.99	.00	20.99	102347	09/10/2025
		091725KM18	Inv. 436750843001 Corkbo	1	09/17/2025	36.22	.00	.00	102371	Multiple
		091725KM18	Inv. 437685686001 Seals	2	09/17/2025	9.88	.00	.00	102371	Multiple
		091725KM18	Inv. 436750843001 Corkbo	3	09/17/2025	36.22-				
		091725KM18	Inv. 437685686001 Seals	4	09/17/2025	9.88-				
	Total 1603:					359.27	.00	359.27		
1615	FLOWBIRD AMERICA, IN	091725KM2	INV. AI003012 Parkfolio AI	1	09/17/2025	448.19	.00	448.19	102365	09/17/2025
	Total 1615:					448.19	.00	448.19		
1626	PETE'S DIESEL SERVICE	090425KM1	Inv 529194 - Garbage Truc	1	09/04/2025	700.00	.00	700.00	102342	09/04/2025
		090425KM1	Inv 529194 - Garbage Truc	2	09/04/2025	784.53	.00	784.53	102342	09/04/2025
		82725MS13	Inv 529194 - Garbage Truc	1	08/27/2025	784.53	.00	.00	102315	Multiple
		82725MS13	Inv 529194 - Garbage Truc	2	08/27/2025	700.00	.00	.00	102315	Multiple
		82725MS13	Inv 529194 - Garbage Truc	3	08/27/2025	784.53-				

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		82725MS13	Inv 529194 - Garbage Truc	4	08/27/2025	700.00-				
	Total 1626:					1,484.53	.00	1,484.53		
1643	PRESCOTT LAW GROUP,	090325KM12	INV. 9842 September Pros	1	09/03/2025	2,000.00	.00	2,000.00	102333	09/03/2025
	Total 1643:					2,000.00	.00	2,000.00		
1647	FlexPrint, LLC	090325KM9	INV5581942-INT Contract	1	09/03/2025	472.98	.00	472.98	102327	09/03/2025
		090325KM9	INV5581943-INT Monthly L	2	09/03/2025	357.51	.00	357.51	102327	09/03/2025
	Total 1647:					830.49	.00	830.49		
1725	SEAN BAUER	112724KM5	Reimbursement for Revers	1	11/27/2024	138.52	.00	.00	101645	Multiple
		112724KM5	Reimbursement for Revers	2	11/27/2024	138.52-				
	Total 1725:					.00	.00	.00		
1728	SEDONA RECYCLES, INC	091025KM4	INV. JRME 825 Hauling &	1	09/10/2025	220.00	.00	220.00	102348	09/10/2025
	Total 1728:					220.00	.00	220.00		
1735	SHAW LAW FIRM, PLLC	090325KM22	Inv. 27914 DB TR2024-000	1	09/03/2025	532.50	.00	532.50	102335	09/03/2025
		090325KM22	Inv. 27915 WA TR2025-000	2	09/03/2025	600.00	.00	600.00	102335	09/03/2025
		090325KM22	Inv. 27916 VW TR2025-00	3	09/03/2025	600.00	.00	600.00	102335	09/03/2025
	Total 1735:					1,732.50	.00	1,732.50		
1751	SOUTHWESTERN ENVIR	091025KM10	Inv. 2025-307 Proj. 23-010	1	09/10/2025	995.00	.00	995.00	102349	09/10/2025
		091025KM10	Inv. 2025-308 Proj. 20-051	2	09/10/2025	1,360.00	.00	1,360.00	102349	09/10/2025
		091025KM10	Inv. 2025-309 Proj. 25-010	3	09/10/2025	.00				
		091025KM10	Inv. 2025-310 Proj. 25-040	4	09/10/2025	1,750.00	.00	1,750.00	102349	09/10/2025
		091025KM10	Inv. 2025-311 Proj. 25-030	5	09/10/2025	1,750.00	.00	1,750.00	102349	09/10/2025
	Total 1751:					5,855.00	.00	5,855.00		
1783	TAPCO	091725KM4	Inv. 1807785 Balance of pa	1	09/17/2025	45.19	.00	45.19	102372	09/17/2025
	Total 1783:					45.19	.00	45.19		
1812	TOWN OF JEROME - UTIL	090325KM8	Acct 7015.01 Fire Station	1	09/03/2025	229.58	.00	229.58	102338	09/03/2025
		090325KM8	Acct. 7054.01 Town Utilities	2	09/03/2025	177.32	.00	177.32	102338	09/03/2025
		090325KM8	Acct. 7060.01 Town Utilities	3	09/03/2025	229.58	.00	229.58	102338	09/03/2025
		090325KM8	Acct. 7002.01 Town Utilities	4	09/03/2025	243.65	.00	243.65	102338	09/03/2025
		090325KM8	Acct. 6023.03 Town Utilities	5	09/03/2025	46.41	.00	46.41	102338	09/03/2025
		090325KM8	Acct. 1014.03 Town Utilities	6	09/03/2025	46.41	.00	46.41	102338	09/03/2025
	Total 1812:					972.95	.00	972.95		
1813	TOWN OF JEROME PR	090325KM3	Payroll Transfer 1 for Septe	1	09/03/2025	90,000.00	.00	90,000.00	102339	09/03/2025
		092325KM1	Payroll Transfer for Septem	1	09/23/2025	70,000.00	.00	70,000.00	102374	09/23/2025
	Total 1813:					160,000.00	.00	160,000.00		
1851	VERDE VALLEY HARDWA	091025KM1	Ref. 82216 Keys	1	09/10/2025	27.35	.00	27.35	102352	09/10/2025
		091025KM1	Ref. 82271 Keys	2	09/10/2025	27.65	.00	27.65	102352	09/10/2025
		091025KM1	Ref. 82516 Keys	3	09/10/2025	23.04	.00	23.04	102352	09/10/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		091025KM1	Ref. 82693 Ice Filter	4	09/10/2025	63.69	.00	63.69	102352	09/10/2025
		091025KM1	Ref. 82694 Mortar	5	09/10/2025	10.97	.00	10.97	102352	09/10/2025
		091025KM1	Ref. 82773 Adaptor	6	09/10/2025	88.95	.00	88.95	102352	09/10/2025
		091025KM1	Ref. 82796 Door Stop	7	09/10/2025	34.87	.00	34.87	102352	09/10/2025
Total 1851:						276.52	.00	276.52		
1859	VERIZON WIRELESS	090325KM15	Acct 870476021-00001 Sh	1	09/03/2025	37.84	.00	37.84	102340	09/03/2025
		090325KM15	Acct 870476021-0001 FD	2	09/03/2025	89.95	.00	89.95	102340	09/03/2025
		090325KM15	Acct 870476021-00001 PZ	3	09/03/2025	37.84	.00	37.84	102340	09/03/2025
		090325KM15	Acct 870476021-00002 PD	4	09/03/2025	49.94	.00	49.94	102340	09/03/2025
		090325KM15	Acct 870476021-00002 PZ	5	09/03/2025	49.94	.00	49.94	102340	09/03/2025
		090325KM15	Acct 870476021-00003 PD	6	09/03/2025	269.22	.00	269.22	102340	09/03/2025
		090325KM15	Acct 870476021-00003 FD	7	09/03/2025	276.60	.00	276.60	102340	09/03/2025
Total 1859:						811.33	.00	811.33		
1903	WM CORPORATE SERVI	091025KM8	Inv. 2466710-1586-4 Landfi	1	09/10/2025	3,062.85	.00	3,062.85	102353	09/10/2025
		091725KM12	Inv. 412-4655-4 Dumptruck	1	09/17/2025	704.40	.00	704.40	102373	09/17/2025
		091725KM12	Inv. 2462763-1586-7 Dump	2	09/17/2025	2,116.73	.00	2,116.73	102373	09/17/2025
Total 1903:						5,883.98	.00	5,883.98		
1914	YAVAPAI CO. EDUCATION	091025KM6	Inv. 25-1038 Internet Acces	1	09/10/2025	503.00	.00	503.00	102354	09/10/2025
		091025KM6	Inv. 25-1038 Internet Acces	2	09/10/2025	503.00	.00	503.00	102354	09/10/2025
		091025KM6	Inv. 25-1038 Internet Acces	3	09/10/2025	324.00	.00	324.00	102354	09/10/2025
		091025KM6	Inv. 25-1038 Internet Acces	4	09/10/2025	324.00	.00	324.00	102354	09/10/2025
		091025KM6	Inv. 25-1039 Library E-Rate	5	09/10/2025	42.00	.00	42.00	102354	09/10/2025
Total 1914:						1,696.00	.00	1,696.00		
1968	COAST TO COAST	090325KM20	Inv. A2819652 Toner Cartri	1	09/03/2025	510.80	.00	510.80	102325	09/03/2025
Total 1968:						510.80	.00	510.80		
1974	MOYER'S HEATING & CO	090325KM13	INV. 0000132661 HVAC Se	1	09/03/2025	1,021.00	.00	1,021.00	102331	09/03/2025
Total 1974:						1,021.00	.00	1,021.00		
2003	1299 Properties	091725KM11	LMP Refund for Closed Ac	1	09/17/2025	1,494.89	.00	1,494.89	102357	09/17/2025
Total 2003:						1,494.89	.00	1,494.89		
2006	Wired Up Systems LLC	090325KM4	Inv. 120880, 122274, 1234	1	09/03/2025	331.84	.00	331.84	102341	09/03/2025
		090325KM4	Inv. 120880 et al, late fee	2	09/03/2025	6.18	.00	6.18	102341	09/03/2025
Total 2006:						338.02	.00	338.02		
2016	T2 SYSTEMS, INC.	090325KM11	INV. UPS00056209 Autom	1	09/03/2025	100.00	.00	100.00	102337	09/03/2025
		091025KM7	MP000004705 MobilePay	1	09/10/2025	831.05	.00	831.05	102351	09/10/2025
Total 2016:						931.05	.00	931.05		
2023	GOOD CREATIONS LLC	011724KM6	Inv. 1204 ADOT IGA Prelim	1	01/17/2024	165.00	.00	.00	100909	Multiple
		011724KM6	Inv. 1204 ADOT IGA Prelim	2	01/17/2024	165.00	.00	.00		
		FY25091725	Inv. 1204 Reissue Payment	1	09/17/2025	165.00	.00	165.00	102367	09/17/2025

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2023:						165.00	.00	165.00		
2033	T2 Systems Canada Inc.	090325KM10	INV. IRIS0000151556 Digit	1	09/03/2025	81.83	.00	81.83	102336	09/03/2025
		091025KM2	INVSTD0000070605Luke	1	09/10/2025	23,341.44	.00	23,341.44	102350	09/10/2025
Total 2033:						23,423.27	.00	23,423.27		
2034	Yavapai County	091025KM3	Reimbursement for PANT	1	09/10/2025	114.21	.00	114.21	102355	09/10/2025
		091025KM3	Reimbursement for PANT	2	09/10/2025	139.93	.00	139.93	102355	09/10/2025
Total 2034:						254.14	.00	254.14		
2092	SAN FELICE GROUP, LLC	090325KM1	INV. 621G Access Doors &	1	09/03/2025	4,000.00	.00	4,000.00	102334	09/03/2025
		090325KM1	INV. 621G Access Doors &	2	09/03/2025	1,254.25	.00	1,254.25	102334	09/03/2025
		090325KM1	INV. 621G Middle Unit Inter	3	09/03/2025	3,600.00	.00	3,600.00	102334	09/03/2025
		090325KM1	INV. 621G Middle Unit Inter	4	09/03/2025	1,961.22	.00	1,961.22	102334	09/03/2025
		090325KM1	INV. 621H 621 Main Siding	5	09/03/2025	15,290.71	.00	15,290.71	102334	09/03/2025
		090325KM17	Reimbursement for 2 wind	1	09/03/2025	450.00	.00	450.00	102334	09/03/2025
Total 2092:						26,556.18	.00	26,556.18		
2108	Casey's Auto Repair	090325KM19	Inv. 10661 Unit 25 Repairs	1	09/03/2025	455.95	.00	455.95	102324	09/03/2025
		090325KM19	Inv. 10661 Unit 25 Repairs-	2	09/03/2025	1,080.00	.00	1,080.00	102324	09/03/2025
Total 2108:						1,535.95	.00	1,535.95		
2109	De Niz Notary Services	091725KM10	Inv. 232 Notary Services fo	1	09/17/2025	100.00	.00	100.00	102364	09/17/2025
Total 2109:						100.00	.00	100.00		
Grand Totals:						275,731.97	.00	275,731.97		

Report Criteria:
Detail report type printed

File Attachments for Item:

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

For the meeting of October 14, 2025

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Attended the welcome reception for new Cottonwood City Manager.
- Met with our old financial brokers for the old retirement plan to transition it to our current plan.
- Participated / coordinated an appeal hearing on ADOT's Deception waterline project demands. It went well – more information to follow.
- Worked with Town Attorney to draft an invitation for bids on 655 Holly and subsequently issued the IFB.
- Conducted extensive work on the USDA Conditions required in order to meet the deadline set by ADEQ per Amendment No. 3 to the Consent Decree.
- Began planning for the pursuit of construction grants for Verde Avenue reconstruction / improvements.
- Participated in the League's STR Workgroup meeting for planning for the upcoming legislative cycle.
- Followed up with FMI to discuss church parking lot and failing retaining wall.
- Finalized all Letter of Condition Items for the WWTP USDA grant.
- Conducted an internal analysis on our cash savings to examine higher yield opportunities.
- Issued the RFP for water meters and responded to multiple requests for information.
- Conducted the HR processing of a potential new police employee.
- Worked with various individuals on their special event requests.
- Facilitated public records requests.
- Followed up on bids for window replacement at 500 Main (Hotel Jerome).

**** CONGRATULATIONS TO ****

Robert Vega (Public Works) on completing 3 years of service effective October 24, 2025.

Following is an accounting of sales tax revenues for August, and a recent water flow report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2026 Actual - (based on to-date DOR website)	FY2025 Actual - (based on DOR website)	Actually Received Thus Far
July	113,426	110,631	11,933
August	73,823	89,419	145,492
September		91,512	
October		120,090	
November		133,502	
December		100,280	
January		96,559	
February		114,868	
March		95,109	
April		91,014	
May		148,298	
June		117,505	
June - Late		104,818	
Total YTD	187,249	1,413,605	11,933

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2026 actual	FY2025 actual	+/- Compared to Last Yr	FY2026 actual	FY2025 actual	+/-	FY2026 actual	FY2025 actual	+/-
July	37450	38302	(852)	12363	16719	(4,356)	47190	39902	7,288
August	26010	35053	(9,043)	12054	15495	(3,441)	27243	30,560	(3,317)
September		38,469			18570			25196	
October		40220			17090			45030	
November		45587			25020			54553	
December		40137			16021			33812	
January		36643			15354			43836	
February		40291			15443			29130	
March		39,051			16360			28280	
April		53934			22888			54546	
May		47188			19292			43382	
June		45329			18493			32525	
Total YTD	63,460	500,204		24,417	216,745		74,433	460,752	

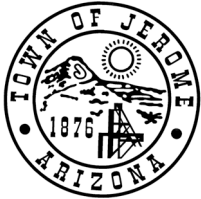
Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	1,978	1,978
August	1,854	3,832
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

WATER FLOWS REPORT

Item A.

Reading Date		WALNUT GPM	VERDE GPM
2024	24-June	66	230
	1-July	57	219
	8-July	52	210
	15-July	57	262
	22-July	55	427
	29-July	57	312
	5-Aug	57	302
	12-Aug	57	292
	19-Aug	61	295
	26-Aug	61	295
	3-Sept	61	281
	9-Sept	61	345
	16-Sept	57	320
	23-Sept	57	288
	1-Oct	57	306
	7-Oct	57	300
	14-Oct	57	300
	21-Oct	66	289
	28-Oct	57	295
	4-Nov	61	300
	12-Nov	57	275
	18-Nov	57	275
	25-Nov	57	275
	2-Dec	61	275
	9-Dec	57	280
	16-Dec	61	274
	23-Dec	61	271
	30-Dec	60	280
2025	6-Jan	61	273
	13-Jan	57	265
	21-Jan	57	180
	27-Jan	57	195
	3-Feb	57	200
	10-Feb	57	200
	18-Feb	57	230
	24-Feb	57	198
	3-Mar	52	203
	10-Mar	52	200
	17-Mar	48	180
	24-Mar	43	188
	31-Mar	44	190
	07-April	44	185
	14-April	40	175
	21-April	40	157
	28-April	40	158
	05-May	40	156
	12-May	40	150
	19-May	40	156
	27-May	40	176
	02-June	40	160
	09-June	36	193
	16-June	36	152
	23-June	29	241
	30-June	29	243
	07-July	26	250
	14-July	26	250
	22-July	29	268
	28-July	29	230
	04-Aug	29	250
	11-Aug	32	245
	18-Aug	32	265
	25-Aug	36	265
	2-Sept	32	234
	8-Sept	36	255
	15-Sept	32	252
	22-Sept	36	258
	29-Sept	36	250
	6-Oct	36	265



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item A.

October 2025 Staff Report for September Activity submitted by Kristen Muenz, Finance Director & Deputy Clerk

- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, Post Office, Town Hall).
- ⚙ Assembled packets for and attended Town Council meetings. Posted audio recordings of meetings on Municode and Soundcloud. Completed minutes for some meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Processed Payables, Payroll, New Employee Set-Up & Employee Modifications, Check & Cash Deposits, Journal Entries and Bank Reconciliation.
- ⚙ Processed Business License Applications & performed file updates and adjustments.
- ⚙ Processed STR License Applications & performed file updates.
- ⚙ Maintained files from FY 2025 & 2026 per the Secretary of State's Retention Schedule, including filing documents in the long-term file room for safety.
- ⚙ Performed notarizations for members of the public by appointment.
- ⚙ Attended a Physical Therapy and Health Best Practices event given by Kairos at the Clarkdale Memorial Clubhouse.
- ⚙ Permits and Licensing activities for September:
 - Business Licenses**
 - 6 Businesses were sent renewal notices.
 - 5 Businesses sent in their renewal application.
 - 4 Businesses applied for a NEW business license.
 - 5 Business License renewals were issued.
 - 21 Business Licenses are pending approval.
 - Spreadsheet of Tour & Mobile Food Vendor License updates attached.
 - STR Licenses**
 - No new STR applications were received.
 - No new STR/Vacation Rental Licenses were issued.
 - 18 Total STR Licenses are currently issued/active.

- 1 STR license is still in pending status.
- 4 STR licenses are still ACTIVE (license was approved and property has not changed hands) but the units are currently long-term or unused.
- The total Jerome STR housing units (whole house or separately available units within the same property) is now 25-26, depending on if the owners of 511 School Street rent 1 or 2 units.
- A notice of compliance with the Business Licensing process was sent to all active Short-Term Rentals and we have received some response:
 - 7 STR's have an active Business License (2 of these are triplexes= 6 units).
 - Of those, 3 STR's have had a new License issued.
 - No STR's sent in a new Business License Application, but 1 did reach out and ask questions.
 - A total of 2 STR's applications are pending approvals.

In town	CC	Name of FOOD VENDOR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	/	23 Alt Cooped Up in AZ	#	Food Truck	TBD	9/17/2025	2025	9/18/2025	TBD	TBD	1/0/1900	0	1/0/1900	Waiting for: Health License, Food Handlers, Payment
0	V	23 Dog Town USA and Beyond	#	Food Truck	Sep	8/13/2025	2025	8/19/2025	9/24/2025	\$50.00	9/25/2025	Blue	9/25/2025	Received COI, Provisional Health License (exp 10-31-25)
0	E	24 Frosty Cauldron	#	Food Truck	Sep	1/0/1900	0	0-Jan	1/0/1900	0	9/24/2024	Beige	9/25/2025	Unsuspending in Feb-25/REVOKED 9-15-25
0	1	# Green River Food	#	Food Truck	Nov	na	na	na	na	na	na	na	na	0
0	1	# Mad Honey Food Truck	#	Food Truck	June	1/0/1900	0	1/0/1900	1/0/1900	0	9/9/2024	Beige	9/10/2024	Sending 2nd notice
0	1	# Merkins Vineyard Kebab Wagon	#	Food Truck	Sept	1/0/1900	0	1/0/1900	1/0/1900	0	9/30/2024	Gray	9/30/2024	Temp license issued 9/13 expired 9/16. Reg permit issued 9-30
0	E	# Nora Jean's Koffee Koach	#	Food Truck	Sep	9/8/2025	2025	8-Sep	9/8/2025	\$50.00	9/23/2025	Blue	23-Sep	Recvd: COI, TPT, Health License, Food Handlers, Fire, Payment

In town	CC	Name of TOUR Business	TF	Business Type	Expires	App submitted	TPT?	Scanned/ HC to Fire Insp.	\$ received	Payment Rcvd Y/N	Certificate to Manager	Color/Y ear	Issued	Notes
0	1	# Elevated Sedona Wine & Brew Tours	na	TOUR	May	5/27/2025	na	TBD	5/27/2025	50	6/23/2025	Beige	6/23/2025	Tour Co- app. by Council 5-9-23 Rcvd. COI for 2025
x	2	# Haunted Tours of Jerome	#	TOUR	June	9/25/2025	2025	9/25/2025	9/25/2025	50	1/21/2025	Beige Su	1/22/2025	Was overdue 2024 due to length of time to inps.-good thru 2026
0	1	# Sip Sedona	#	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Sugar	10/9/2024	Sending 2nd notice
0	2	# Wine Tours of Sedona	na	TOUR	June	1/0/1900	0	1/0/1900	1/0/1900	0	1/0/1900	Beige	10/2/2024	Sending 2nd notice
x	1	20 Jerome Ghost Tours	#	TOUR	Dec	1/6/2025	2025	6-Jan	1/6/2025	X	2/11/2025	Beige Su	12-Feb	States the approved routes have not changed
0	T	25 US Ghost Adventures (new app)	0	TOUR	TBD	9/8/2025	2025	NA	TBD	X	na	na	na	Original App denied-Jan 2025-No TPT/ Reapplied Sep 2025
0	N	25 Capt. Ron's Magical Mystery Tour	#	TOUR	TBD	12/30/2024	2025	na	12/30/2024	X	TBD	TBD	TBD	Approved 1-14-25/Waiting on COI before Issuing License
X	N	25 Wicked City Tours LLC	#	Tour	April	4/8/2025	2025	NA	45755	50	4/21/2025	Blue	4/22/2025	Approved by council 4-21-25-WALKING TOUR

KEY:
Current
Due to Renew
Current Activity
Pending
Expired
Closed or Denied
Food Truck
Tour Company
0=No OR No Data
X=Yes



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P. O. Box 335 / 600 Clark Street

Jerome, AZ 86331

Phone (928) 649-3250

Item A.

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: October 3, 2025

September was a very good month for the Court. The new court clerk is proving to be an amazing asset, and I am exceedingly pleased with the progress she is making, the enthusiasm she brings to her job, and the professionalism she brings to the Court. If you have not yet met her, please stop by and introduce yourself.

Feedback from the Court Security Assessment held in late August was extremely positive, highlighting successes, strengths, and areas for improvement. The local Security and Emergency Preparedness Committee met yesterday prioritizing the recommendations to improve court security. Some recommended improvements have already been implemented, others are in the works and should be completed by the end of the year. Some will require a significant amount of research, including identifying costs and possible funding sources. I am grateful for the support and input from other department leaders in the evaluative and decision making process.

Court staff enjoyed and appreciated the opportunity to attend the AZ Limited Jurisdiction Judges Association conference in Prescott in early September. The sessions were thought provoking and practical. We plan to implement many of the things we learned over the two and a half day training.

The Court made modifications to the data management system in response to recent legislative changes which became effective the end of September and impact fees assessed at the time of conviction. And, while we do not anticipate a significant increase in the quantity of arrest warrants in our jurisdiction, we have received training for recent changes in the issuance of arrest warrants as well.

Recently, I have been making more of an effort to pause and to look around while in Jerome. I am going out to lunch more, exploring the shops, admiring the architecture – old and new – and of course, the ever-changing, awe-inspiring view. Some days are challenging, some are seamlessly smooth, and they are all good days. As always, I am grateful to be of service.

MONTHLY REVENUE REMITTANCE

Aug 2025

TOTAL DISB Item A. \$

SUBTOTALS: 21.00 3,061.30 4,423.41 20.39
 JCEF 21.00 4,341.89 Gen Fund
 FTG 0.00 81.52 Splits

7,526.10

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	21.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		139.00			141.65 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		256.19			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		994.27			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.65			
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUIA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		15.97			162.84 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					49.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		146.87			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		49.00			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		165.34			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		33.00			39.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		6.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		307.04			
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		163.07			264.98 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13					
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		81.18			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		407.70			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		50.00			50.00 ZGFUDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		68.62			182.67 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		40.77			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		114.05			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					2,611.76 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			660.00		
Default Fees - LOCAL	ZDEFF	4-32-01			110.00		110.00 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02			120.00		
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			1,013.02		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30					2,611.76 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10					
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			343.85		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,254.89		
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02					
COURT SECURITY FEE	ZMCSF	4-30-25			591.13		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01					21.00 ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			81.52		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02			249.00		
Warrant Fee	ZWARF	4-32-03					
Jail (incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				20.39	
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		20.58			276.77 ZCEF2 & ZCEF

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month ZOVR 2-72-01		\$30.00 (SS WRITE-IN)
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$30.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month UAP 2-79-11		(SS WRITE-IN)
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month DAA 2-99-02		\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month ZBND 2-71-01		
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$3,000.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month ZREST 2-41-01		\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT **\$7,484.52**

JCEF account \$21.00
 FTG account \$0.00
 State Revenue \$3,061.30
 City/Town \$4,423.41
 Yavapai County \$20.39
 Other Agencies

TOTAL DISBURSEMENTS **\$7,526.10**

PASS-THROUGH MONIES: **\$30.00**

Overpayment Refunds \$30.00
 Unapplied Payments \$0.00
 Bonds (ZBND) \$0.00
 Restitution (ZREST) \$0.00
 Agency Not Assigned - not yet allocated \$0.00

SABA TOTAL (Total Revenue) **\$7,556.10**

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **August-25**

Signature

Second Verification:

Verified by:

Town Staff

August 2025 \$\$\$ RECONCILIATION

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

ending balance on 6/30/25	\$	80,796.63	
Deposits to account, per bank stmt:	\$	6,736.10	(SABA deposits in AJACS) (money in transit)
		\$	7,556.10
			\$820.00

Checks cleared & charge-back debits: date cleared:

#2399	8/12/2025	\$	70.00	Jerome JCEF
#2398	8/15/2025	\$	5,369.50	Town of Jerome
#2397	8/19/2025	\$	79.69	Yavapai County
#2396	8/20/2025	\$	4,642.36	State of Arizona
#2385	8/26/2025	\$	50.00	restitution - St.v. Villalobos CM202500002
TOTAL:		\$	10,211.55	

ending balance on 7/31/25: \$ 77,321.18

Other Court Accounts: (closing balances as of current month's end)

JCEF \$14,774.13

Fill the Gap \$10,981.71

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2024		2025	
		JAN	\$ 123.56
JULY	\$ 125.26	FEB	\$ 69.38
AUG	\$ 91.39	MAR	\$ 187.59
SEPT	\$ 123.13	APR	\$ 124.65
OCT	\$ 156.94	MAY	\$ 97.47
NOV	\$ 78.03	JUNE	\$ 152.60
DEC	\$ 58.18	YTD (fiscal)	\$ 1,388.18

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2025		2026	
		JAN	
JULY	\$ 118.72	FEB	
AUG	\$ 81.52	MAR	
SEPT		APR	
OCT		MAY	
NOV		JUNE	
DEC		YTD (fiscal)	\$ 118.72

2025-2026ZOS3 4-23-03ZMCSF 4-30-25**June - May**

	<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>
July	\$ 5,369.50	\$ 118.72	\$ 739.50	\$ 4,511.28
August	\$ 4,423.41	\$ 81.52	\$ 591.13	\$ 3,750.76
Sept				
October				
November				
December				
2026				
January				
February				
March				
April				
May				
June				
TOTAL	\$ 9,792.91	\$ 200.24	\$ 1,330.63	\$ 8,262.04

MONTHLY REVENUE REMITTANCE

Sep 2025

TOTAL DISBU Item A.

SUBTOTALS:	28.00	3,135.90	4,768.08	73.95	8,005.93
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JCEF	28.00	4,669.41	Gen Fund
FTG	0.00	98.67	Splits

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	28.00			
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02				
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01				
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03				(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		139.95		142.60 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05				0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05				
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33				0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		257.85		
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,001.23		
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11				
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25				
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05		2.65		
DUI Abatement Fnd - 28-1304A, 1382.3 (Extrm DUI, \$250)	ZDUJA	2-15-11				
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34				(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		15.97		111.44 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22				0.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		95.47		
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24				
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		166.50		
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36				
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		44.00		52.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Tmg) 12-116	ZJCS	2-13-53		8.00		
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51				
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		309.16		
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		191.71		314.33 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13				
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		89.27		
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		479.25		
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		50.00		50.00 ZGFDU & ZPSEF
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35				
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		80.72		214.86 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		49.93		
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		134.14		
Forfeited Overpayments		4-91-04				
Installment Payment Fee		4-39-08				
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01				0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22				
Court Enhancement Fee	ZCE	4-30-04				2,378.30 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			1,540.00	
Default Fees - LOCAL	ZDEFF	4-32-01			51.11	51.11 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02				
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			1,345.29	
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			207.47	2,378.30 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			82.30	
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			93.64	
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95				
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04				
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			649.60	
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF	4-13-02				
COURT SECURITY FEE	ZMCSF	4-30-25			700.00	
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01				28.00 ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02				
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03				
Officer Safety Equip - LOCAL PD 12-116.04D	ZOS3	4-23-03			98.67	
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32				
Non-Refundable Overpayments	ZOVF	4-91-02				
Public Defender Fees	ZPUBZ	4-39-71				(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02				
Warrant Fee	ZWARF	4-32-03				
Jail (incarceration) Fees	ZJF	4-33-21				50.00
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53				23.95
CITIZENS CLEAN ELCTIONS FUND 1%	ZCEF2	2-14-09		20.10		277.95 ZCEF & ZCEF2

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month ZOVR 2-72-01		\$130.00 (SS WRITE-IN)
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month UAP 2-79-11		\$25.00 (SS WRITE-IN)
Allocated During Current month		\$0.00
Balance at End of Current Month		\$25.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month DAA 2-99-02		\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$3,000.00
RECEIVED in current month ZBND 2-71-01		
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$3,000.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month ZREST 2-41-01		\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT	\$7,957.83
JCEF account	\$28.00
FTG account	\$0.00
State Revenue	\$3,135.90
City/Town	\$4,768.08
Yavapai County	\$73.95
Other Agencies	
TOTAL DISBURSEMENTS	\$8,005.93
PASS-THROUGH MONIES:	\$155.00
Overpayment Refunds	\$130.00
Unapplied Payments	\$25.00
Bonds (ZBND)	\$0.00
Restitution (ZREST)	\$0.00
Agency Not Assigned - not yet allocated	\$0.00

SABA TOTAL (Total Revenue) \$8,160.93

I, Chelsey Lennon, Court Clerk of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **September-25**

Signature

Chelsey Lennon

Verified by:

[Signature]

Second Verification:

Town Staff

JEROME MUNICIPAL COURT

CITY/TOWN DISBURSEMENT

45901

TOWN OF JEROME		CODE	GL	AMOUNT
Forfeited Overpayments			4-91-04	0.00
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2		4-29-22	0.00
Defensive Driving School Fee 28-3396	ZDDS		4-31-01	1,540.00
Default Fees - LOCAL	ZDEFF		4-32-01	51.11
Deferred Prosecution Fees	ZDFEE		4-31-02	0.00
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE		4-21-10	1,345.29
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE		4-22-30	207.47
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE		4-22-10	82.30
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE		4-22-20	93.64
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE		4-21-95	0.00
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE		4-59-04	0.00
Fines - LOCAL CIVIL TRAFFIC	ZFINE		4-49-07	649.60
TITLE 22 OTHER FEES (LOCAL JCEF)	ZJCLF		4-13-02	0.00
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF		4-13-02	0.00
COURT SECURITY FEE	ZMCSF		4-30-25	700.00
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC		4-11-01	0.00
Miscellaneous (T22) Other Fees 22-281C3	ZMISC		4-11-02	0.00
Non-Refundable Overpayments	ZOVF		4-91-02	0.00
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC		4-23-02	0.00
Warrant Fee	ZWARF		4-32-03	0.00
OTHER CLERK FEES	ZLCL		4-39-09	0.00
SUBTOTAL - City/Town, General Fund				\$4,669.41
Attorney Reimbursement Fees (Indigent Defense)	ZATT		2-31-01	0.00
Public Defender Fees	ZPUBZ		4-39-71	0.00
Court Enhancement Fee	ZCE		4-30-04	0.00
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3		4-23-03	98.67
2011 Additional Assmt - Citing Agcy Share	ZOS		2-51-03	0.00
SUBTOTAL - City/Town, Split Accounts				\$98.67
City/Town TOTAL:				\$4,768.08

ch # 2406

FOOTHILLS Bank - Jerome Municipal Court acct XXX-3419

\$ 77,321.18

\$ 6,736.10

(SABA deposits in AIAACS)	(money in transit)
\$ 8,207.00	\$1,470.90

Checks cleared & charge-back debits: date cleared:

#2403	9/11/2025	\$
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21.00 Jerome JCEF

#2402 9/19/2025 \$

4,423.41 Town of Jerome

#2401	9/24/2025	\$
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20.39 Yavapai County

#2400 9/25/2025 \$

3,061.30 State of Arizona

TOTAL: \$

7,526.10

ending balance on 9/30/25: \$ 78,090.08

Other Court Accounts:
(closing balances as of current month's end)

JCEF \$14,795.13

Fill the Gap

\$11,172.86

2025-2026ZOS3 4-23-03ZMCSF 4-30-25**June - May**

	<u>Gross</u>	<u>off. safety equip.</u>	<u>ct. security fee</u>	<u>NET to Town</u>
July	\$ 5,369.50	\$ 118.72	\$ 739.50	\$ 4,511.28
August	\$ 4,423.41	\$ 81.52	\$ 591.13	\$ 3,750.76
Sept	\$ 4,768.08	\$ 98.67	\$ 700.00	\$ 3,969.71
October				
November				
December				
2026				
January				
February				
March				
April				
May				
June				
TOTAL	\$ 14,560.99	\$ 298.91	\$ 2,030.63	\$ 12,231.75

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2024		2025	
		JAN	\$ 123.56
JULY	\$ 125.26	FEB	\$ 69.38
AUG	\$ 91.39	MAR	\$ 187.59
SEPT	\$ 123.13	APR	\$ 124.65
OCT	\$ 156.94	MAY	\$ 97.47
NOV	\$ 78.03	JUNE	\$ 152.60
DEC	\$ 58.18	YTD (fiscal)	\$ 1,388.18

OFFICER SAFETY EQUIPMENT FUND - PD - Town Revenue (code# 4-23-03)

2025		2026	
		JAN	
JULY	\$ 118.72	FEB	
AUG	\$ 81.52	MAR	
SEPT	\$ 98.67	APR	
OCT		MAY	
NOV		JUNE	
DEC		YTD (fiscal)	\$ 298.91



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

October 2025 Staff Report for September Activity Submitted by Michele Sharif, Accounting Clerk/Administrative Specialist

- ❖ Attended and transcribed minutes for September 9, 2025 Regular Council Meeting
- ❖ Attended and transcribed minutes for September 22, 2025 Special Council Meeting.
- ❖ Performed September bill run for Utilities Clerk on vacation.
- ❖ Processed bank reconciliations in Caselle as needed to assist Finance Director.
- ❖ Monthly reconciliation of petty cash and cash drawer.
- ❖ Answered phones and assisted at office window as needed.
- ❖ Continued upkeep and organization of both office and public bulletin boards.
- ❖ Continued updates to 120Water after surveys received, including updating website based on responses.
- ❖ Download all batch reconciliation documentation from Xpress Bill Pay.
- ❖ Continued sign-ups, auto payment, and paperless billing updates in Xpress Bill Pay.
- ❖ Continued to post, follow-up and release auction items from Jerome Police Department, currently there are 2 active auctions.
- ❖ Continued work on flow chart of special event application process, including a list of scenarios that require and don't require special event permit(s) or may require a temporary use permit.
- ❖ Arranged mobile notary services for easement.
- ❖ Continue research for water security upgrades, referencing other AZ communities.
- ❖ Took and Transcribed minutes from September 23, 2025, Regular Design Review Board meeting.
- ❖ Update ongoing project information on whiteboard in council chambers.
- ❖ Attended and participated in LAFS on behalf of Jerome Fire Department, LAFS shows are scheduled 9/28 – 10/10 there are a total of 14 shows at 13 schools.
- ❖ Reviewed Special Event permit for Jerome Chamber of Commerce – Light Up the Mountain, submitted to Town Manager for inclusion on meeting agenda.
- ❖ Update fee schedule for upcoming changes effective October 1.
- ❖ Identify Caselle meter issues on each meter route.
- ❖ Start commercial sanitation account audit.
- ❖ Attend VVTPO meeting in Cottonwood on September 24, 2025.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

October 2025 staff report for September activity submitted by Terri Card.

- Current debt (45 days past due):

16 accounts were on the shut-off list at the beginning of September. 8 accounts were sent Yellow Tags, and 0 accounts were shut off because accounts were paid in full or payments were made.

Balance owed on shut-off accounts from October billing: \$1982.81

Balance owed at end of September: \$6493.81

Late fees: \$160

- A copy of the October AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Town of Jerome

Aging Report - Acct number only

Report Date: 09/30/2025

Oct 01, 2025 8:20AM

Report Criteria:

Include inactive customers
 Include active customers
 Include customers with a credit balance
 Aged using billing periods

Customer Number	Balance	09/30/2025	08/31/2025	07/31/2025	06/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1001.03	184.24	184.24	.00	.00	.00	09/22/25	184.24-		
1003.02	123.94	123.94	.00	.00	.00	09/17/25	123.94-		
1006.02	123.94	104.23	19.71	.00	.00	09/15/25	123.94-		
1007.02	155.80	155.80	.00	.00	.00	09/04/25	155.80-		
1008.02	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
1009.05	74.10	42.79	31.31	.00	.00	06/23/25	100.00-		
1010.01	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
1011.01	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
1013.01	123.94	123.94	.00	.00	.00	09/17/25	123.94-		
1014.03	46.41	46.41	.00	.00	.00	09/04/25	46.41-		
1015.01	92.13	92.13	.00	.00	.00	09/29/25	92.13-		
1016.01	184.26	92.13	92.13	.00	.00	08/18/25	46.41-		
1018.03	155.80	155.80	.00	.00	.00	09/10/25	311.60-		
1021.01	44.77-	44.77-	.00	.00	.00		.00		
1022.01	123.94	123.94	.00	.00	.00	09/12/25	92.13-		
1024.01	110.75-	110.75-	.00	.00	.00	09/30/25	124.00-		
1025.01	92.13	92.13	.00	.00	.00	09/11/25	92.13-		
1027.01	92.13	92.13	.00	.00	.00	09/30/25	184.26-		
1028.04	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
1029.01	155.80	155.80	.00	.00	.00	09/11/25	311.60-		
1030.02	216.05	216.05	.00	.00	.00	09/11/25	216.05-		
1031.03	.02	.00	.00	.00	.02		.00	Final	06/01/12
1031.11	123.94	123.81	.13	.00	.00	09/18/25	123.94-		
1032.01	92.13	92.13	.00	.00	.00	09/22/25	92.13-		
1036.10	46.41	46.41	.00	.00	.00	09/09/25	58.31-		
1038.02	49.91	49.91	.00	.00	.00	09/10/25	100.00-		
1040.01	17.34	17.34	.00	.00	.00	09/15/25	17.34-		
1042.01	271.60	271.60	.00	.00	.00	09/22/25	271.60-		
1044.02	328.98	164.49	164.49	.00	.00	08/26/25	164.49-		
1051.02	222.60	525.77-	59.16	59.16	630.05	07/08/24	2,672.64-		
1055.05	252.87	.00	.00	.00	252.87		.00	Final	12/12/19
1055.06	92.13	92.13	.00	.00	.00	09/14/25	92.13-		
1056.02	92.11	92.11	.00	.00	.00	09/08/25	92.15-		
1057.01	92.13	92.13	.00	.00	.00	09/16/25	92.13-		
1058.05	92.13	92.13	.00	.00	.00	09/24/25	92.13-		
1060.02	92.13	92.13	.00	.00	.00	09/18/25	92.13-		
1061.01	123.94	123.94	.00	.00	.00	09/08/25	123.94-		
1062.03	3.08	3.08	.00	.00	.00	09/15/25	184.26-		
1063.02	51.37	68.18-	46.41	46.41	26.73	04/07/25	300.00-		
1064.04	434.24	.00	.00	.00	434.24		.00	Final	11/25/13
1064.08	60.18-	60.18-	.00	.00	.00		.00	Final	01/08/18
1064.12	393.22	.00	.00	.00	393.22		.00	Final	04/30/20
1064.15	328.98	164.49	164.49	.00	.00	08/15/25	164.49-		
1065.01	78.78-	78.78-	.00	.00	.00		.00		
1069.02	123.94	123.94	.00	.00	.00	09/11/25	123.94-		
1071.05	247.88	123.94	123.94	.00	.00	08/14/25	123.94-		
1073.01	24.54-	24.54-	.00	.00	.00	09/30/25	114.00-		
1074.01	92.13	92.13	.00	.00	.00	09/11/25	92.13-		
1076.01	73.47	.00	.00	.00	73.47		.00	Final	04/26/22
1076.02	92.82-	92.82-	.00	.00	.00		.00	Final	10/31/22
1076.04	149.23	.00	.00	.00	149.23	09/28/23	149.23-	Final	12/01/23
1076.05	173.32	173.32	.00	.00	.00	09/13/25	346.64-		
1077.01	66.79	66.79	.00	.00	.00	09/12/25	66.79-		

Town of Jerome

Aging Report - Acct number only

Report Date: 09/30/2025

Oct 01, 2025 8:20AM

Customer Number	Balance	09/30/2025	08/31/2025	07/31/2025	06/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1078.02	66.79	66.79	.00	.00	.00	09/11/25	133.58-		
1079.02	309.11	309.11	.00	.00	.00	09/22/25	309.11-		
1080.01	66.79	66.79	.00	.00	.00	09/03/25	66.79-		
1081.01	49.84	49.84	.00	.00	.00	09/15/25	99.68-		
1082.01	6.83-	6.83-	.00	.00	.00	09/15/25	200.00-		
1083.05	4.57-	4.57-	.00	.00	.00	09/22/25	100.00-		
1084.01	87.37	49.84	37.53	.00	.00	08/13/25	60.00-		
1085.02	42.56-	42.56-	.00	.00	.00		.00	Final	10/02/13
1085.04	49.84	49.84	.00	.00	.00	09/15/25	49.84-		
1086.02	68.58	68.58	.00	.00	.00	09/29/25	68.58-		
1087.01	49.84	49.84	.00	.00	.00	09/15/25	49.84-		
1088.06	49.84	46.24	3.60	.00	.00	08/28/25	99.68-		
1090.04	129.70	112.75	16.95	.00	.00	08/26/25	500.00-		
1091.02	94.76	94.76	.00	.00	.00	09/08/25	94.76-		
1093.02	68.58	68.58	.00	.00	.00	09/04/25	137.16-		
1094.01	49.84	49.84	.00	.00	.00	09/02/25	49.84-		
1096.02	137.16-	137.16-	.00	.00	.00	09/12/25	68.58-	Final	07/01/25
1096.03	174.52	59.84	49.84	64.84	.00		.00		
1097.04	68.58	68.58	.00	.00	.00	09/15/25	68.58-		
1098.01	42.56	.00	.00	.00	42.56		.00	Final	06/24/13
1098.02	1.84-	1.84-	.00	.00	.00		.00	Final	12/23/21
1098.03	197.60	.00	.00	.00	197.60	02/26/24	100.00-	Final	03/31/24
1098.04	174.70	87.35	87.35	.00	.00	08/11/25	371.75-		
1099.02	1,092.13	1,091.60	.53	.00	.00	09/11/25	1,092.13-		
1100.02	68.58	68.58	.00	.00	.00	09/22/25	68.58-		
1104.08	19.45	.00	.00	.00	19.45		.00	Final	07/01/22
1109.01	75.44	55.84	19.60	.00	.00	06/09/25	300.00-		
1125.03	193.86-	193.86-	.00	.00	.00	09/15/25	200.00-		
1131.01	66.79	66.79	.00	.00	.00	09/17/25	66.79-		
1132.01	82.13	82.13	.00	.00	.00	09/10/25	92.13-		
1133.01	184.26	92.13	92.13	.00	.00	08/28/25	92.13-		
1135.02	417.41	.00	.00	.00	417.41		.00	Final	01/01/14
1135.03	452.48	78.58	78.58	78.58	216.74	09/30/25	100.00-		
1139.01	92.13	92.13	.00	.00	.00	09/11/25	184.26-		
1150.04	320.12	.00	.00	.00	320.12		.00	Final	08/31/20
1150.06	49.84	49.84	.00	.00	.00	09/08/25	49.84-		
1151.02	49.84	49.84	.00	.00	.00	09/18/25	49.84-		
1160.02	92.13	87.74	4.39	.00	.00	08/18/25	276.39-		
1162.03	123.94	123.94	.00	.00	.00	09/15/25	123.94-		
1163.01	163.76	.00	.00	.00	163.76		.00	Final	07/01/15
1165.04	92.13	92.13	.00	.00	.00	09/08/25	92.13-		
1166.02	94.76	94.76	.00	.00	.00	09/11/25	232.86-		
1167.01	12.85-	12.85-	.00	.00	.00	09/16/25	83.00-		
1167.16	82.44-	82.44-	.00	.00	.00	08/19/24	82.44-	Final	07/01/22
1168.01	92.13	92.13	.00	.00	.00	09/10/25	92.13-		
1169.02	123.94	123.94	.00	.00	.00	09/24/25	123.94-		
1171.05	92.13	92.13	.00	.00	.00	09/05/25	92.13-		
1173.06	8.84-	8.84-	.00	.00	.00	09/05/25	92.13-		
1174.02	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
1176.01	123.94	102.64	21.30	.00	.00	06/16/25	247.88-		
1177.01	536.65	.00	.00	.00	536.65		.00	Final	10/31/16
1178.01	92.13	92.13	.00	.00	.00	09/08/25	92.13-		
1312.04	522.70	.00	.00	.00	522.70		.00	Final	08/21/12
1312.10	123.94	123.94	.00	.00	.00	09/04/25	381.82-		
1313.04	557.60	.00	.00	.00	557.60		.00	Final	03/01/12
1313.10	3.81	.00	.00	.00	3.81	10/14/24	57.00-	Final	10/01/24
1313.11	247.88	123.94	123.94	.00	.00	08/26/25	286.39-		
1314.06	46.41	46.41	.00	.00	.00	09/11/25	45.94-		

Town of Jerome

Aging Report - Acct number only

Report Date: 09/30/2025

Oct 01, 2025 8:20AM

Customer Number	Balance	09/30/2025	08/31/2025	07/31/2025	06/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
1334.01	762.67	.00	.00	.00	762.67		.00	Final	01/01/22
1341.01	261.26-	261.26-	.00	.00	.00		.00	Final	01/01/22
1342.05	52.41	52.41	.00	.00	.00	09/22/25	52.41-		
1343.04	123.94	123.94	.00	.00	.00	09/16/25	123.94-		
2000.02	277.99	102.13	102.13	73.73	.00	09/29/25	100.00-		
2001.01	467.24	.00	.00	.00	467.24		.00	Final	10/01/18
2001.02	155.60	155.60	.00	.00	.00	09/04/25	156.00-		
2002.03	46.41	46.41	.00	.00	.00	09/13/25	46.41-		
2003.02	184.26	92.13	92.13	.00	.00	08/19/25	92.13-		
2004.02	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
2005.01	92.13	92.13	.00	.00	.00	09/05/25	92.13-		
2006.03	123.94	123.94	.00	.00	.00	09/15/25	123.94-		
2007.02	184.24	184.24	.00	.00	.00	09/15/25	184.24-		
2008.01	123.94	123.94	.00	.00	.00	09/16/25	123.94-		
2010.03	123.94	123.94	.00	.00	.00	09/10/25	123.94-		
2011.05	92.13	92.13	.00	.00	.00	09/22/25	92.13-		
2013.01	123.94	123.94	.00	.00	.00	09/22/25	123.94-		
2014.01	123.52	123.52	.00	.00	.00	09/08/25	124.00-		
2015.02	654.79-	654.79-	.00	.00	.00	03/12/25	1,500.00-		
2016.05	206.10	.00	.00	.00	206.10		.00	Final	02/02/20
2016.06	255.76	123.94	131.82	.00	.00	09/10/25	250.00-		
2017.01	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
2018.01	92.13	92.13	.00	.00	.00	09/12/25	92.13-		
2019.02	164.49	164.49	.00	.00	.00	09/29/25	164.49-		
2020.01	155.80	155.80	.00	.00	.00	09/11/25	155.80-		
2021.06	471.26	.00	.00	.00	471.26		.00	Final	08/30/20
2021.07	123.94	123.94	.00	.00	.00	09/18/25	123.94-		
2022.01	155.80	155.80	.00	.00	.00	09/15/25	155.80-		
2023.03	92.13	92.13	.00	.00	.00	09/04/25	92.13-		
2024.01	247.88	123.94	123.94	.00	.00	08/14/25	123.94-		
2025.02	123.94	123.94	.00	.00	.00	09/29/25	123.94-		
2026.02	633.64	133.94	133.94	133.94	231.82	09/02/25	123.94-		
2028.01	123.94	123.94	.00	.00	.00	09/08/25	123.94-		
2029.01	123.94	123.94	.00	.00	.00	09/14/25	123.94-		
2030.01	92.13	92.13	.00	.00	.00	09/18/25	184.26-		
2031.01	325.90	162.95	162.95	.00	.00	08/05/25	162.95-		
2032.03	286.39	102.13	92.13	92.13	.00	07/15/25	184.26-		
2034.01	92.13	92.13	.00	.00	.00	09/08/25	92.13-		
2037.03	123.94	123.94	.00	.00	.00	09/10/25	123.94-		
2038.01	92.13	92.13	.00	.00	.00	09/24/25	92.13-		
2042.01	55.29-	55.29-	.00	.00	.00		.00	Final	04/22/21
2042.02	123.94	123.30	.64	.00	.00	09/15/25	123.94-		
2043.03	123.94	123.94	.00	.00	.00	09/08/25	123.94-		
2044.01	92.18	92.13	.05	.00	.00	09/08/25	92.12-		
2046.02	58.60-	58.60-	.00	.00	.00		.00	Final	11/10/12
2046.05	1,457.87	.00	.00	.00	1,457.87		.00	Final	05/27/21
2046.07	234.37	84.79	74.79	74.79	.00	07/28/25	234.37-		
2047.02	155.80	155.80	.00	.00	.00	09/17/25	155.80-		
2054.01	232.45	164.49	67.96	.00	.00	09/12/25	260.00-		
2055.01	209.81	102.13	92.13	15.55	.00	09/12/25	77.74-		
2058.02	46.41	46.41	.00	.00	.00	09/14/25	46.41-		
2059.01	381.82	133.94	123.94	123.94	.00	07/07/25	247.88-		
2061.02	162.95	162.95	.00	.00	.00	09/14/25	162.95-		
2062.01	68.58	68.58	.00	.00	.00	09/15/25	68.58-		
2063.01	137.16	68.58	68.58	.00	.00	08/19/25	68.58-		
2067.02	272.81-	272.81-	.00	.00	.00		.00		
2068.01	68.58	68.58	.00	.00	.00	09/30/25	68.58-		
2070.01	87.93-	87.93-	.00	.00	.00	09/19/25	65.43-		

Town of Jerome

Aging Report - Acct number only

Report Date: 09/30/2025

Oct 01, 2025 8:20AM

Customer Number	Balance	09/30/2025	08/31/2025	07/31/2025	06/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
2071.01	14.94-	14.94-	.00	.00	.00	08/07/25	150.00-		
2073.02	568.02	121.05	121.05	131.05	194.87	08/28/25	300.00-		
2077.01	98.72	49.84	48.88	.00	.00	08/08/25	50.00-		
2078.01	94.76	94.76	.00	.00	.00	09/17/25	94.76-		
2079.03	99.68	49.84	49.84	.00	.00	08/05/25	99.68-		
2080.02	46.41	46.41	.00	.00	.00	09/22/25	46.41-		
2081.01	162.84-	162.84-	.00	.00	.00	08/25/25	300.00-		
2083.01	16.70	73.86-	29.58	29.58	31.40	07/14/25	150.00-		
2084.01	123.94	123.94	.00	.00	.00	09/10/25	123.94-		
2085.02	382.13	382.13	.00	.00	.00	09/22/25	382.13-		
2086.01	92.13	92.13	.00	.00	.00	09/10/25	92.13-		
2089.04	164.49	164.49	.00	.00	.00	09/15/25	164.49-		
2093.02	397.02	.00	.00	.00	397.02	10/30/24	605.53-	Final	12/01/24
2093.03	155.80	155.80	.00	.00	.00	09/16/25	155.80-		
2100.01	82.80-	82.80-	.00	.00	.00	09/09/25	60.40-		
2102.09	311.78	.00	.00	.00	311.78		.00	Final	07/29/15
2102.13	123.94	123.94	.00	.00	.00	09/15/25	123.94-		
2103.01	123.94	123.94	.00	.00	.00	09/08/25	247.88-		
2104.08	92.13	92.11	.02	.00	.00	09/29/25	92.13-		
2105.03	.38-	.38-	.00	.00	.00		.00	Final	02/05/21
2105.04	164.45	160.27	4.18	.00	.00	09/15/25	164.00-		
2107.01	66.06	66.06	.00	.00	.00	09/15/25	66.06-		
2109.03	92.13	92.13	.00	.00	.00	09/14/25	92.13-		
2110.01	619.08-	619.08-	.00	.00	.00	08/07/23	3,000.00-		
2113.01	123.94	123.94	.00	.00	.00	09/17/25	123.94-		
2115.01	123.94	123.94	.00	.00	.00	09/12/25	123.94-		
2119.05	123.94	123.94	.00	.00	.00	09/25/25	123.94-		
2120.01	123.94	123.94	.00	.00	.00	09/13/25	123.94-		
2121.02	68.58	68.58	.00	.00	.00	09/22/25	68.58-		
2122.05	216.05	216.05	.00	.00	.00	09/16/25	216.05-		
2123.01	48.62-	48.62-	.00	.00	.00	09/08/25	105.11-		
2124.01	123.94	123.94	.00	.00	.00	09/24/25	123.94-		
2125.02	68.58	68.58	.00	.00	.00	09/15/25	68.58-		
2126.06	292.78	102.13	102.13	88.52	.00	09/30/25	100.00-		
2127.07	92.13	92.13	.00	.00	.00	09/28/25	92.13-		
2128.02	433.94	133.94	133.94	133.94	32.12	09/29/25	122.88-		
2130.06	92.13	92.13	.00	.00	.00	09/07/25	92.13-		
2131.02	583.02	.00	.00	.00	583.02		.00	Final	11/01/11
2131.04	42.56-	42.56-	.00	.00	.00		.00	Final	11/01/12
2131.09	89.87	.00	.00	.00	89.87	01/02/24	283.93-	Final	03/31/24
2131.10	137.16	68.58	68.58	.00	.00	08/20/25	68.58-		
2132.02	123.94	123.94	.00	.00	.00	09/11/25	123.94-		
3000.03	184.24	183.37	.87	.00	.00	09/10/25	184.24-		
3001.02	437.87	.00	.00	.00	437.87		.00	Final	05/31/21
3001.04	195.33	.00	.00	.00	195.33		.00	Final	10/31/22
3003.01	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
3004.01	290.68	.00	.00	.00	290.68		.00	Final	11/05/13
3004.07	52.41	52.41	.00	.00	.00	09/22/25	52.41-		
3005.02	123.94	123.94	.00	.00	.00	09/15/25	123.94-		
3007.01	66.79	66.79	.00	.00	.00	09/19/25	66.79-		
3009.01	155.80	155.80	.00	.00	.00	09/15/25	155.80-		
3010.01	247.88	123.94	123.94	.00	.00	08/26/25	123.94-		
3011.01	247.88	123.94	123.94	.00	.00	08/11/25	123.94-		
3012.03	391.44-	391.44-	.00	.00	.00	06/30/25	783.06-		
3013.01	123.94	123.94	.00	.00	.00	09/05/25	123.94-		
3014.01	92.13	92.13	.00	.00	.00	09/12/25	92.13-		
3015.01	164.49	164.49	.00	.00	.00	09/16/25	164.49-		
3016.01	123.70	123.70	.00	.00	.00	09/03/25	124.00-		

Town of Jerome

Aging Report - Acct number only

Report Date: 09/30/2025

Oct 01, 2025 8:20AM

Customer Number	Balance	09/30/2025	08/31/2025	07/31/2025	06/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
3017.01	460.82	.00	.00	.00	460.82		.00	Final	03/20/13
3017.03	92.13	92.13	.00	.00	.00	09/30/25	286.39-		
3018.01	123.94	123.94	.00	.00	.00	09/15/25	123.94-		
3019.01	96.04	96.04	.00	.00	.00	09/24/25	96.04-		
3021.01	49.84	49.84	.00	.00	.00	09/16/25	49.84-		
3022.03	68.58	68.58	.00	.00	.00	09/22/25	68.58-		
3023.01	294.89	.00	.00	.00	294.89		.00	Final	05/01/11
3023.05	66.06	66.06	.00	.00	.00	09/08/25	66.06-		
3024.02	46.41	46.41	.00	.00	.00	09/09/25	46.41-		
3025.02	123.94	123.94	.00	.00	.00	09/13/25	123.94-		
3026.02	299.70	133.94	123.94	41.82	.00	08/21/25	340.00-		
3029.01	123.94	16.99	85.22	21.73	.00	09/10/25	123.94-		
3030.09	224.12	107.67	116.45	.00	.00	06/23/25	522.12-		
3032.12	164.49	164.49	.00	.00	.00	09/15/25	164.49-		
3035.01	156.70	123.94	32.76	.00	.00	09/19/25	200.00-		
3038.01	123.94	123.94	.00	.00	.00	09/12/25	123.94-		
3039.02	266.20-	266.20-	.00	.00	.00		.00	Final	04/01/17
3039.04	219.61	219.61	.00	.00	.00	09/09/25	219.61-		
3040.01	119.39	119.39	.00	.00	.00	09/04/25	119.39-		
4000.01	164.49	164.49	.00	.00	.00	09/18/25	164.49-		
4001.01	528.96	.00	.00	.00	528.96		.00	Final	02/22/18
5001.01	384.39	.00	.00	.00	384.39	10/15/24	210.83-	Final	11/07/24
5001.02	229.58	229.58	.00	.00	.00	09/15/25	229.58-		
5005.01	44.72	44.72	.00	.00	.00	09/15/25	44.72-		
5006.01	229.58	229.58	.00	.00	.00	09/15/25	229.58-		
5007.01	509.35	509.35	.00	.00	.00	09/17/25	538.00-		
5008.03	229.62	229.58	.04	.00	.00	09/05/25	229.54-		
5009.02	256.37	256.37	.00	.00	.00	09/09/25	256.37-		
5010.01	508.56	254.28	254.28	.00	.00	08/18/25	254.28-		
5011.02	459.16	229.58	229.58	.00	.00	08/06/25	229.58-		
5012.01	229.58	229.58	.00	.00	.00	09/15/25	229.58-		
5013.01	483.52	483.52	.00	.00	.00	09/15/25	483.52-		
5014.01	229.58	229.58	.00	.00	.00	09/15/25	229.58-		
5015.01	74.79	74.79	.00	.00	.00	09/29/25	74.79-		
5016.01	251.66	251.66	.00	.00	.00	09/15/25	262.69-		
5016.02	92.13	92.13	.00	.00	.00	09/23/25	184.26-		
5016.03	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
5016.04	92.13	92.13	.00	.00	.00	09/08/25	92.13-		
5017.04	229.58	229.58	.00	.00	.00	09/10/25	229.58-		
5018.03	787.70	787.70	.00	.00	.00	09/22/25	842.88-		
5019.03	236.94	236.94	.00	.00	.00	09/12/25	236.94-		
5020.01	89.44	44.72	44.72	.00	.00	08/11/25	44.72-		
5021.01	123.94	123.94	.00	.00	.00	09/08/25	123.94-		
5022.01	44.72	44.72	.00	.00	.00	09/09/25	44.72-		
5023.02	229.58	229.58	.00	.00	.00	09/15/25	229.58-		
5025.01	123.94	123.94	.00	.00	.00	09/29/25	123.94-		
5027.01	44.50	44.50	.00	.00	.00	09/22/25	44.50-		
5029.01	485.36	485.36	.00	.00	.00	09/11/25	441.21-		
5031.06	229.58	201.73	27.85	.00	.00	09/29/25	700.16-		
5039.01	229.58	229.58	.00	.00	.00	09/14/25	229.58-		
5041.03	319.02	319.02	.00	.00	.00	09/05/25	319.02-		
5043.01	1,322.44	1,322.44	.00	.00	.00	09/08/25	1,278.28-		
5046.03	184.86	184.86	.00	.00	.00	09/17/25	184.86-		
5046.04	44.72	44.72	.00	.00	.00	09/22/25	44.72-		
5047.01	1,142.00	1,142.00	.00	.00	.00	09/08/25	1,164.68-		
5049.04	229.58	229.58	.00	.00	.00	09/17/25	229.58-		
5052.06	44.72	44.72	.00	.00	.00	09/17/25	44.72-		
5055.01	944.12	928.04	16.08	.00	.00	08/13/25	5,000.00-		

Town of Jerome

Aging Report - Acct number only

Report Date: 09/30/2025

Oct 01, 2025 8:20AM

Customer Number	Balance	09/30/2025	08/31/2025	07/31/2025	06/30/2025	Last Pmt Date	Last Pmt Amount	Msg	Final Bill Date
5057.01	656.87	656.87	.00	.00	.00	09/08/25	678.94-		
5058.02	249.20	249.20	.00	.00	.00	09/12/25	249.20-		
5059.04	602.64	339.95	262.69	.00	.00	08/11/25	317.88-		
5061.01	184.86	184.86	.00	.00	.00	09/05/25	184.86-		
5062.01	182.68	182.68	.00	.00	.00	09/16/25	178.14-		
5064.02	229.58	229.58	.00	.00	.00	09/16/25	229.58-		
5067.04	688.74-	688.74-	.00	.00	.00	06/30/25	1,836.64-		
5074.06	2,757.68-	2,757.68-	.00	.00	.00	08/05/25	450.00-		
5076.01	456.22	450.58	5.64	.00	.00	09/12/25	456.23-		
5077.03	229.58	229.58	.00	.00	.00	09/15/25	229.58-		
5078.02	234.23	.00	.00	.00	234.23		.00	Final	07/01/15
5080.01	776.00	239.58	229.58	306.84	.00	07/21/25	459.16-		
5083.10	92.13	92.13	.00	.00	.00	09/08/25	92.13-		
5089.01	183.40	160.78	22.62	.00	.00	05/20/25	1,000.00-		
5092.01	284.77	284.77	.00	.00	.00	09/11/25	514.35-		
5093.01	1,466.35	.00	.00	.00	1,466.35		.00	Final	09/15/12
5093.04	1,699.26	.00	.00	.00	1,699.26	06/24/24	500.00-	Final	10/01/24
5093.05	229.58	229.58	.00	.00	.00	09/17/25	229.58-		
5094.02	235.30	235.30	.00	.00	.00	09/08/25	235.30-		
5095.02	605.13	605.13	.00	.00	.00	09/08/25	601.00-		
5096.03	229.58	229.58	.00	.00	.00	09/17/25	229.58-		
5097.01	459.16	229.58	229.58	.00	.00	08/25/25	698.74-		
5098.06	137.44	137.44	.00	.00	.00		.00		
5100.04	75.10-	75.10-	.00	.00	.00		.00	Final	07/01/12
5100.07	92.13	92.13	.00	.00	.00	09/10/25	92.13-		
6000.02	360.28	360.28	.00	.00	.00	09/10/25	360.28-		
6001.01	276.38	276.38	.00	.00	.00	09/10/25	276.38-		
6003.01	164.49	164.49	.00	.00	.00	09/30/25	503.47-		
6004.02	92.13	92.13	.00	.00	.00	09/05/25	92.13-		
6005.03	123.94	123.94	.00	.00	.00	09/12/25	123.94-		
6006.01	184.23	184.23	.00	.00	.00	09/15/25	184.24-		
6007.02	274.30	274.30	.00	.00	.00	09/09/25	274.30-		
6008.01	572.41	572.41	.00	.00	.00	09/17/25	572.41-		
6009.03	255.62	255.62	.00	.00	.00	09/15/25	255.62-		
6010.03	128.82	128.82	.00	.00	.00	09/08/25	46.41-		
6011.02	123.93	123.93	.00	.00	.00	09/15/25	123.94-		
6012.01	92.13	92.13	.00	.00	.00	09/16/25	92.13-		
6013.02	123.94	123.94	.00	.00	.00	09/09/25	123.94-		
6014.01	155.80	155.80	.00	.00	.00	09/08/25	167.40-		
6015.01	87.35	87.35	.00	.00	.00	09/22/25	87.35-		
6016.08	92.13	92.13	.00	.00	.00	09/08/25	92.13-		
6017.02	184.24	184.24	.00	.00	.00	09/17/25	184.24-		
6018.01	288.97	288.97	.00	.00	.00	09/08/25	288.97-		
6019.02	271.60	271.60	.00	.00	.00	09/22/25	271.60-		
6020.05	124.41	123.94	.47	.00	.00	09/11/25	327.05-		
6021.04	184.26	92.13	92.13	.00	.00	08/25/25	199.26-		
6022.02	46.41	46.41	.00	.00	.00	09/17/25	46.41-		
6023.03	46.41	46.41	.00	.00	.00	09/04/25	46.41-		
6025.03	87.51	.00	.00	.00	87.51	01/09/24	125.02-	Final	01/01/24
6025.04	99.68	49.84	49.84	.00	.00	08/21/25	99.68-		
6026.02	3,793.99	.00	.00	.00	3,793.99		.00	Final	12/02/10
6026.05	56.77	56.77	.00	.00	.00		.00		
6027.02	144.89	.00	.00	.00	144.89		.00	Final	12/01/17
6027.04	215.74	78.58	68.58	68.58	.00	07/03/25	137.16-		
6028.08	184.26	92.13	92.13	.00	.00	08/25/25	286.39-		
6029.01	45.30-	45.30-	.00	.00	.00	09/15/25	80.00-		
6031.02	92.13	92.13	.00	.00	.00	09/15/25	92.13-		
6032.01	255.62	255.62	.00	.00	.00	09/15/25	255.62-		



Jerome Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039
E-mail: admin@jeromefd.org

Fire Department Report Month: September Year: 2025

Calls by Type	Number	Resident	Non-Resident
EMS Calls	8	5	3
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	2	2	0
Still Assignment	5	5	0
Station Staffing	5	4	1
Citizen Assist	6	6	0
Agency Assist	2	2	0
Special Duty	7	7	0
Snake Removal	1	1	0
Tech Rope Rescue	0	0	0
MVA/Rescue	2	2	0
HazMat	0	0	0
Dispatch Error	0	0	0
Totals:	38	34	4
Total Calls Chief on Scene	21		
Total JFD Meetings Chief Attended	4		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JFD Calls and Meetings hours worked	Total Hours: 440
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Meetings	Date
PAWUIC-Whiting	9/4/2025
Yavapai County OEM Training scenario - Whiting	9/17/2025
Verde Valley Training Officers Meeting-Whiting	09/18/2025
Verde Valley LAFS- Whiting/Sharif	Every Tuesday
Tabletop Training fire scenario with Freeport-McMoRan-Whiting/Blair	9/23/2025
Verde Valley Fire Marshals meeting-Blair, Whiting	9/25/2025
A5S district Wildland qualifications meeting-Whiting	9/25/2025

JFD Volunteer Fire Pension- Blair Whiting, Hernandez	9/18/2025
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Education:

- Rick Hernandez, John Krmpotich and Brandon SanFelice attended a Fireground Tactics Class this September 4th through 7th at the Arizona Fire Academy.
- Blair, R. SanFelice, Hernandez, Krmpotich, and Doss all attended the EMT refresher that was held at the Jerome Fire station on the 8th through 10th of September
- Carl Whiting is attending the third class in the series of four classes to obtain his National Fire Investigators certification in October.

Weekly Training:

Date	Training	Instructor
Thursday September 4th	Cerebral cardiac resuscitation, Cardiac related resuscitation	Whiting
Thursday September 11th	Anchors and twin tension	Lee
Thursday September 18th	Fire attack live dumpster fire	Whiting
Thursday September 25th	Fire Safety/Firewise Picnic	JFD
Saturday September 27th	Ropes-Personal skills	Lee

Department Affairs and Ongoing Projects

- The month of September has been busy with our normal projects and external meetings schedule.
- The fire department has been busy working on reducing the hazardous fuels that present a clear threat to the water treatment plant and the State Park.
- We have begun our preparation for the 50th annual Halloween Fireman's Ball/dance October 25th.
- We held our annual Fire Safety and Fire wise picnic on September 25th.
- Whiting and Sherif have been busy with the Verde Valley Life and Fire Safety public education group. They started the shows on September 29th and will go until October 10th. These shows are held at 13 different elementary schools around the Verde Valley with the safety message being delivered to approximately 2000 students.
- Our September call volume is down by 11 over last September's 49 calls, totaling 38 calls this month. Our Fire Department personnel perform their tasks in a professional manner with no injuries occurring.

Prevention

- We had a total of 22 loads with a total of 83 hours combined with our citizens and fuels crew.
- 18 Firewise activities
- 1 Sprinkler Inspection
- 1 Check on live tap for sprinklers
- 7 Business license inspections.

September Fire Department Activities and Run Report:

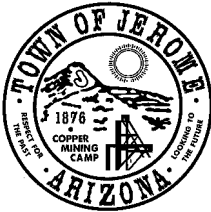
Incident	Date	Time	Day	Incident Type	Description	#
J-202	9/1/25	0:00	Sun	Station Staffing Non-Resident	Station Staffing	1
25-102	9/4/25	8:12	Thu	MVA/Rescue Resident	Vehicle into guardrail	3
J-206	9/4/25	8:38	Thu	Agency Assist Resident	Traffic Control	2
25-103	9/5/25	14:44	Fri	EMS Resident	80 YOF Rectal bleed	3
25-104	9/7/25	0:07	Sun	EMS Resident	63 YOM Unknown Medical	4
J-203	9/8/25	8:00	Mon	Station Staffing Resident	EMT refresher	6
J-204	9/9/25	8:00	Tue	Station Staffing Resident	EMT refresher	6
J-205	9/10/25	8:00	Wed	Station Staffing Resident	EMT refresher	6
25-105	9/11/25	12:30	Thu	MVA/Rescue Resident	Accidental Activation	7
25-106	9/12/25	12:51	Fri	EMS Non-Resident	Cancelled Enroute	4
J-207	9/14/25	9:00	Sun	Special Duty Resident	Deer trapped in water tanks fence line area	2
J-208	9/14/25	11:15	Sun	Special Duty Resident	Loose cattle in hog-back cemetery	2
J-209	9/16/25	19:00	Tue	Snake Removal & Relocation - R	3-foot Diamond Rattlesnake	1
J-210	9/17/25	16:00	Wed	EMS Non-Resident	79 YOF Lightheaded	3
25-107	9/18/25	13:17	Thu	EMS Non-Resident	79 YOM - Unknown Medical	8
J-211	9/18/25	15:00	Thu	Citizen Assist Resident	Vehicle Lockout	4
25-108	9/18/25	17:19	Thu	Still Assignment Resident	Dumpster Fire	11
25-109	9/18/25	18:51	Thu	Still Assignment Resident	Report of Smoke	11
J-212	9/19/25	8:30	Fri	Still Assignment Resident	Pile Burn	3
25-110	9/19/25	13:33	Fri	EMS Resident	28 YOF - Suicide attempt	10
J-213	9/20/25	8:30	Sat	Still Assignment Resident	Pile Burn	4
J-214	9/20/25	15:45	Sat	EMS Resident	27 YOM - Injured Finger - Refusal	7
J-215	9/22/25	9:30	Mon	Wildland Resident	Burn Permit #25-13	1
J-216	9/23/25	10:00	Tue	Wildland Resident	Burn Permit #25-14	1
J-217	9/23/25	17:15	Wed	Agency Assist Resident	JPD Oversized	1
J-218	9/24/25	8:30	Wed	Citizen Assist Resident	Jump Start vehicle	2
J-219	9/25/25	8:15	Thu	Special Duty Resident	Road Hazard	2
J-220	9/25/25	17:00	Thu	Special Duty Resident	Town Picnic	22
25-111	9/25/25	18:24	Thu	EMS Resident	MVA: Motorcycle Down	22
J-221	9/26/25	12:20	Fri	Special Duty Resident	Animal Problem: Removed Skunk	3
J-222	9/27/25	15:00	Sat	Citizen Assist Resident	Fall Hazard - Stuck Horseshoe in tree	3
J-223	9/27/25	12:00	Sat	Station Staffing Resident	Station Staffing	3
25-112	9/27/25	17:39	Sat	Still Assignment Resident	Accidental Activation	4
J-224	9/28/25	8:00	Sun	Citizen Assist Resident	Vehicle Lockout	2
J-225	9/28/25	8:15	Sun	Special Duty Resident	Gutter Clean up after Storm	2
J-226	9/28/25	12:45	Sun	Special Duty Resident	Cleared rocks from Highway	2
J-227	9/28/25	13:10	Sun	Citizen Assist Resident	Cleared gutter to prevent flooding	2
J-228	9/29/25	11:00	Mon	Citizen Assist Resident	Pulled stuck vehicle out of burn pile	2

September 2025 Burn Pile Log

JC stands for Jerome citizens.

Date	Address	Adult Prob.	# Fuels Crew	FC Hrs.	Fuels Crew Total Hrs.	# Loads	# crew	# Hrs.	Town Firewise Total Hrs.
9/1/2025	7 East Ave				0	1	1	2	2
9/4/2025	880 Hampshire				0	1	2	2	4
9/4/2025	230 UTL				0	1	2	1	2
9/6/2025	143 Juarez				0	1	1	2	2
9/7/2025	143 Juarez				0	1	1	2	2
9/9/2025	110 Dundee				0	2	2	4	8
9/9/2025	860 Hampshire				0	2	2	2	4
9/9/2025	143 Juarez				0	2	2	1	2
9/13/2025	105 Third				0	2	2	2	4
9/17/2025	860 Hampshire				0	1	2	2	4
9/19/2025	Burnt Burn Pile		2	6	12				0
9/20/2025	Burnt Burn Pile		3	4	12				0
9/24/2025	659 Hill St				0	1	2	2	4
9/24/2025	701 Hull Rd				0	1	2	2	4
9/27/2025	195 County Rd				0	2	2	3	6
9/28/2025	Hampshire		2	2	4				0
9/29/2025	645 Center				0	3	1	3	3
9/30/2025	879 Hampshire				0	1	2	2	4
	TOTALS	0	7	12	28	22	26	32	55
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support
Jerome Fire Department**



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

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(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 124th Anniversary
1899 - 2025

September 2025 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. The trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- Grade Gulch, Beal and Douglas drainage ditches
- Pot hole and dig up water line on Lower Bell for meter tap.
- Dig up and pour concrete on Holly and East Ave. entrance.
- Asphalt patch through town.
- Brakes and rotors on the green SxS
- Meet with state park about water shut off. Shut off water for state park to do work.
- Lights on the F450 for trailer and headache rack
- F150 Brakes.
- Paid parking sign install.
- Snake sewer behind haunted, by methodist church.
- Water line repair on Center.

Regulators.

County Rd. 9/22 2" rebuild, no parts replaced

9/23 4" rebuild, no parts replaced

Giroux St. 9/22 4" rebuild, replace out going pressure gauge.

School St. 9/23 2" rebuild, changed out CRD gasket.

9/23 4" rebuild, changed CRD gasket and disc retainer.

Verde St. 9/24 2 ½" rebuild regulator, no parts replaced.

4" rebuild, no parts replaced

Dundee top 9/25 2" Rebuild , will need gasket for CRD

9/26 rebuild regulator, replaced copper line and had a slight leak at the flange, will tighten.

Gulch Rd. 9/25 2" rebuild, no parts replaced.

9/25 4" Rebuild, no parts replaced

Lower 2" on School street will be on next months, along with 2" on Giroux.

File Attachments for Item:

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action



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Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, October 14, 2025
Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- The regular meeting of the Planning & Zoning Commission was cancelled, with no items currently ready for review.

Design Review Board- The Regular meeting of the town of Jerome's Design Review Board met and approved exterior changes to the rear (North side) of the Cuban Queen. This was simply the addition of corrugated sheet metal, as a siding to the uppermost floor.

Code Enforcement-

August saw code enforcement action taken towards 310 Queen street in an attempt to gain legal compliance from the property owner for lack of a Conditional Use Permit.

Administrative Approvals-

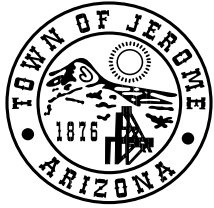
No administrative approvals were made during the month of September.

Other Business-

September began to slow down on submitted applications for Projects which is allowing me to switch gears back to long-running projects such as preparing for a Zoning Ordinance update, reorganization of the P&Z office and filing system, in addition to continued work on a \$1Million dollar multi-purpose grant for the Hotel Jerome revitalization project.

Time was finally found to conduct follow-up on a number of Code enforcement issues. On the day of this report being written I am having a follow-up meeting to a non-responsive property owner over a lack of a CUP for the residential uses at 310 Queen street. The results of these code enforcement actions will be provided at the council meeting.

I have been assisting the Chamber of Commerce with a pop-up Haunted House, in terms of compliance and functionality, as this is a new type of temporary event for Jerome. To this, I have been reviewing and discussing Temporary Use Permitting as a long-term solution for these types of events, that exceed a Special Event in scope but are still a temporary, or seasonal event or venue.



TOWN OF JEROME

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Item A.

MINUTES

REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF JEROME 600 CLARK STREET 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, SEPTEMBER 23, 2025, AT 6:00 PM

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

6:00PM (0:19) 1. CALL TO ORDER / ROLL CALL

Present were Chair Tyler Christensen, Vice Chair Devon Kunde and Board member Scott Staab. Board member Mark Krmpotich was absent.

Staff present included Zoning Administrator Will Blodgett, Administrative Specialist Michele Sharif.

6:00PM (0:33) 2. APPROVAL OF MINUTES

A. The board will vote on approval of the minutes of the regular meeting from 8/26/2025

Chair Christensen introduced the minutes. He questioned if the minutes should be tabled since he was absent from that meeting.

Ms. Sharif confirmed that board members can vote on minutes, even for meetings they were absent for.

Mr. Christensen made the motion to approve the minutes as presented.

Mr. Staab seconded the motion.

Mr. Christensen called the question and the meeting minutes from the August 26, 2025, Regular Design Review Board meeting were approved.

Motion to approve the minutes from the regular meeting of August 26, 2025

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE			X			
KRMPOTICH					X	
STAAB		X	X			

6:01PM (1:39) 3. NEW BUSINESS

A. Exterior alterations to the Cuban Queen. The applicant is requesting permission to install corrugated metal at the rear top floor exterior only.

Mr. Christensen introduced the item noting that some information was missing.

Mr. Blodgett apologized for some of the header information missing from the agenda item description. He gave an introduction and background for the project at the Cuban Queen located at 324 Queen St. He reviewed the material to be used on the rear exterior of the building. He shared some of information regarding the difficulty of using scaffolding for any future maintenance.

The applicant, Windy Jones, confirmed there will be a fire escape with stairs and a railing which will make the use of scaffolding on that side of the building extremely difficult, adding that was not something the original contractor had considered. She said they are taking advice from professionals and considering doing something that will be long-lasting, and that part of the building is only visible from a very far distance if you're down at the State Park. Ms. Jones shared that the material will not be shiny or reflective and will naturally be patinaed within 4 months.

Mr. Christensen noted that there are other buildings in the same neighborhood using the same material proposed for this project.

Mr. Blodgett added that this project does not qualify for SOI (Secretary of the Interior) Standards, but due to efforts and attention to detail it almost accidentally adhered to all of the practices and principles of an SOI reconstruction.

Mr. Christensen said it seems straightforward. He said it seems they've chosen something that is cost effective and easier to preserve. He asked if there were any other questions.

Ms. Kunde remarked that she wasn't sure where the building was located.

The building location was described and pulled up on a map on the TV in the room.

Mr. Christensen remarked seeing the original building and this one now, is really cool to see the difference.

There was conversation about the building, its location and regarding a book called *The Keeper Queen*.

Mr. Christensen made the motion to approve item 3A as presented.

Ms. Kunde seconded the motion.

Mr. Christensen called the question, and the Cuban Queen exterior alterations were approved as presented.

Motion to approve as presented.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
KUNDE		X	X			
KRMPOTICH					X	
STAAB			X			

6:08PM (8:49) 4. MEETING UPDATES

A. The Town's HPO will update the board to current events, locally, statewide and nationally.

Mr. Blodgett informed the board that as the Historic Preservation Officer he was going to start updating them periodically. He said that while August was a busy month, many upcoming changes affecting neighboring communities will not impact their town since it is entirely a Historic District. He explained that other towns with only partial historic districts must follow dual processes, but due to recent EPA clarification, their town can continue without being affected by the State of Arizona's proposed administrative changes. He then updated that grants are being pursued for the Hotel Jerome, including a \$1 million multipurpose grant that would make significant progress on the project, though additional funding will still be required. Limited support is expected from the State Historic Preservation Office, meaning Jerome will likely continue independently, as it has in the past. He then reminded members to stay neutral in their decisions, remain aware of personal biases, and avoid letting emotions or politics interfere, since their rulings impact both property rights and the town's long-term preservation.

6:13PM (13:38) 5. FUTURE DRB AGENDA ITEMS

Mr. Blodgett shared that Mr. Jurisin will be back before the Board for the remainder of the Haskins/Haunted Hamburger remodel. He shared that he has also reminded Mr. Jurisin that the gargoyles installed by the contractor will also need to come before the board or they will be asked to remove them for the time being.

6:14PPM (14:21) 6. ADJOURNMENT –

Mr. Christensen introduced adjournment.

Mr. Staab made the motion to adjourn the meeting.

Mr. Christensen seconded the motion. He then called the question and the meeting adjourned at 6:14 p.m.

Motion to adjourn at 6:14p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
KUNDE			X			
KRMPOTICH					X	
STAAB	X		X			

Approved: _____ Date: _____

Tyler Christensen, Design Review Board Chair

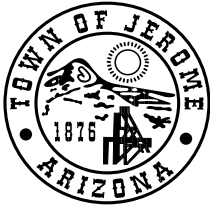
Attest: _____ Date: _____

Kristen Muenz, Deputy Town Clerk

File Attachments for Item:

A. Consider Approval of the September 9, 2025, Regular Council Meeting Minutes and September 22, 2025, Special Council Meeting Minutes

Council will consider and may approve the September 9th Regular, and September 22nd Special Council Meeting Minutes.



TOWN OF JEROME

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MINUTES

REGULAR COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

TUESDAY, SEPTEMBER 09, 2025, AT 7:00 PM

7:00PM (0:26) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and council members Dr. Jack Dillenberg, Sonia Sheffield and Issam "Izzy" Sharif.

Staff present were Town Manager, Brett Klein, Zoning Administrator Will Blodgett, Public Works Director Martin Boland and Deputy Clerk/Finance Director Kristen Muenz.

7:00PM (0:36) 2. PROCLAMATIONS

A. Proclamation: Proclaiming September as Ovarian Cancer Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

Mayor Barber introduced the proclamation provided a summary of the proclamation aloud. She then presented Vice Mayor Moore with a Distinguished Service Award received from the League of Arizona Cities and Towns for 20 years of service.

Mayor Barber rearranged items in the agenda to accommodate audience members present for specific agenda items. Items 8B, 10B, 10C and 10D were addressed prior to proceeding on to the financial reports.

7:23PM (22:44) 3. FINANCIAL REPORTS

Discussion/Possible Action

A. Financial Report and Detail Invoice Register Report for August 2025

Council will consider and may approve the financial reports for month ending August 2025.

Mayor Barber introduced item 3, asking if anyone had any questions. There were none.

Vice Mayor Moore made the motion to approve the financial reports.

Councilmember Sheffield seconded the motion.

Mayor Barber called the question, and the motion was approved unanimously.

Motion to approve financial reports for August 2025.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE	X		X			
SHARIF			X			
SHEFFIELD		X	X			

7:23PM (23:10) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members, which in the Case of Council Member's Reports will be Limited to a Summary of Current Events and will Involve no Action

Council will consider and may approve the staff reports.

Mayor Barber introduced staff and Council reports, deferring to Mr. Klein for additional introduction.

Mr. Klein said in addition to his written report a few things have happened. First, there was a meeting regarding an old retirement plan that there are no current employees on. He informed council of the plan to roll it over to the current retirement plan, adding that no financial consultant he's spoken with has ever seen anything set up in the way our old plan is set up and requires significant staff work. He further explained when those people want their money it has to go through him and that means driving to Prescott to find an available banker to provide a value guarantee. He then shared that a notice of intent to sell / invitation for bids will be published to receive proposals for 655 Holly. He reiterated that nothing would happen without coming before council first, and the intent is to use it as a community land trust for workforce housing. He said the Deception Waterline project has been stalled a bit, adding that it's a CDBG-funded project. He said the project was submitted with only the width of trenching and that we would pave the road after we tore it up, leaving it in much better condition than it is currently, and since it is new piping, the casing wouldn't need to be put in, however ADOT won't allow it. He said they want to have the whole width of the northbound lane repaved as well as casing in the pipes which basically doubles the cost of the project. He said we asked for a special exception, and they said no to that as well. Instead, they want us to go across 89A, with a couple of 90-degree bends then cross the street again, which is contrary to best practices and not ideal. He shared that this was a topic that was brought up to the governor when she was discussing issues with all the communities, and he will make her staff aware of this, but likely to get the project done it will have to be completed within ADOT's requirements. Finally, the garbage truck as we know has had some issues which has caused us to think about our options, adding that he is aware that Council member Sharif has been trying to line up some funding for it. He said the cost of a waste hauling truck is high at \$300,000, adding with the sale of 655 Holly we could potentially fund this, but that could be a year, to a year and a half, out. He said he and the Public Works Director have discussed other options that will potentially be more cost effective, such as outsourcing the dumpsters, which is currently the requirement for what we need on the chassis for the garbage truck. With outsourcing dumpsters, we could do a much lighter garbage run for just the residents. He said they will bring forward other ideas during the budget process in the next coming months for further discussion.

Mayor Barber asked if he meant having one of the Cottonwood companies come up and do the dumpsters but not drive up and down all of our streets.

Mr. Klein answered, correct, just the dumpsters on Main Street.

Mayor Barber said that it is an interesting idea.

Mr. Klein said we don't know pricing yet, it could be cost effective or cost prohibitive, but we'll bring that to you when the information is ready.

Mayor Barber congratulated Carl Whiting, Assistant Fire Chief, for 5 years of service as of September 1st, Janice Pontious, Police Department Aide for 8 years of service as of September 7th, Kristen Muenz, Finance Director for 6 years of service effective September 10th and to Kelly Randazzo, seasonal Library help, for one year of service as of September 23rd. She asked if there were any reports from Council.

Councilmember Sharif shared that he went to the League of Arizona Cities and Towns (LACT) conference, adding if he has the opportunity to attend next year, he would love to see the Town participate in the parade of Flags. He said he met a lot of wonderful people and had the chance to speak up a little bit about the short-term rental situation going on. He said Mr. Klein hinted at it, but he made some connections with Waste Management and Republic Waste to see if they have funding or other means of potentially helping with the garbage truck situation. He hopes to have more information to come but he's doing whatever he can, especially when attending conferences, to make those connections to help our little town.

Mayor Barber thanked him for his update adding that she saw that Senator Mark Fincham put up a total repeal of SB1350 as a resolution. She continued for the record that Jerome short term rental housing units are now up to 25 or 26 and if we had two people that lived in those 25 or 26 vacation rentals, we could add 50 more people to the residents that live here in Jerome. She said according to the census we are down to 329 people, that's a hard pill to swallow, adding if we had mom and pop and 2 kids that could add 100 people to the 329. She finished by saying it's sad to see the Town turn into a bunch of hotels and not actually neighbors. She made a motion to approve the staff and council reports.

Vice Mayor Moore seconded the motion.

Mayor Barber called the question, and the motion passed unanimously.

Motion to approve staff and council reports.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

7:32PM (32:52) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

A. Report Provided by the Zoning Administrator. Minutes are Provided for Information Only and do Not Require any Action

Mayor Barber introduced item 5.

Mr. Blodgett said we had an incredibly busy August. He continued that we have a lot of projects being readied for fall and winter, and that the changing rules, he's happy to say, won't have any significant impact on us (Jerome) in terms of our planning process. He said we continue forward with a number of building enforcement issues, some of which are longstanding ones. He's been working on the Haunted House figuring out timing and how to do it, as well as interesting oddball things popping up. He said he'd be happy to answer any specific questions if council had any.

Vice Mayor Moore said she listened to the audio and wanted to address one of the agenda items. She asked Mr. Blodgett if he was referring to 505 or 515 Main on the agenda item.

Mr. Blodgett answered it was for 515 Main.

Vice Mayor Moore said she had other questions for him later.

Mayor Barber reiterated that these minutes are for information and require no action. She asked if anyone else had questions. There were none. She recapped House Bill 2447 sharing that it was causing stress by removing some of the public review. She said when a state does an overreaching bill like this, they usually include a population limit and we are always under it, or they include if we're a historic district or landmark. She said what Mr. Blodgett talked about is that a section was added that amends HB 2447, for historic districts and we are the only National Historic Landmark that is a whole town in Arizona.

7:36PM (36:04) 6. APPROVAL OF MINUTES

Discussion/Possible Action

A. Consider Approval of August 12th, 2025, Regular Council Meeting Minutes

Council will consider and may approve August 12th, Regular Council Meeting minutes.

Mayor Barber introduced the meeting minutes. She asked if there were any questions or corrections.

Councilmember Dillenberg made the motion to approve the minutes.

Mayor Barber seconded the motion.

Vice Mayor Moore said she had already spoken with Ms. Muenz about a minor correction.

Ms. Muenz confirmed it was a sentence that was slightly confusing on page 94.

Mayor Barber called the question and the meeting minutes for August 12th were approved with the minor correction.

Motion to approve August 12th, 2025, Regular Council Meeting Minutes with a minor correction.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

7. PETITIONS FROM THE PUBLIC

There were no petitions from the public.

8. ORDINANCES AND RESOLUTIONS

Discussion/Possible Action

7:37PM (37:19) A. Consider Resolution No. 682; A Resolution of the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, Amending and Adopting User Fees and Charges for Permits, Licenses, Development Related Services and Other Town Services

Council will consider and may adopt Resolution No. 682.

Mayor Barber introduced the item, recounting that this was seen on last month's agenda. It amends the user fees and charges for permits, licenses and development-related services. She asked if anyone had anything they'd like to see changed. The general consensus was no. She said there were only a couple items being changed., one was scheduled police escort traffic control and other one is pay to park. She asked if there was any further discussion. There was none. She made the motion to adopt Resolution No. 682.

Councilmember Sharif seconded the motion.

Vice Mayor Moore clarified that it's raising the parking fees to \$7 a day and asked if we're still ok with that. Mayor Barber said yes. She added if you look at the other two places, Jerome is the third most visited place in Arizona at this point. The number one is Grand Canyon where paid parking is much higher than here, and the second is Sedona where you pay for parking by the hour. She said this is something that subsidizes our water, sewer and sanitation so that the tourists are paying instead of the people that live here. She said you are encouraged to use the town shuttle, if you want to go uptown on a weekend and don't want to pay to park you can call the shuttle, adding that it's not just here for tourism it is here to help us too.

Vice Mayor Moore said she wondered if we could earn some of the money for the trash truck. She knows it goes to streets, water, sewer, police and fire and has seen people stopping in town looking around and using the trash cans they can find to dump their trash from Prescott and Cottonwood.

Mayor Barber clarified if Vice Mayor Moore meant whole trash bags or all the takeout/to-go containers from fast food places we don't have here. She then asked Mr. Klein if we can earmark the couple extra dollars for that use.

Mr. Klein confirmed it can be directed during the budget process, adding that we have no formally restricted funds currently.

Vice Mayor Moore reconfirmed that it is set during the budget process.

Mr. Klein confirmed she was correct.

Mayor Barber asked for a reminder when the budget process started.

Mr. Klein said they would start in Late November or early December.

Mayor Barber acknowledged the motion and the second on the floor. She called the question, and the motion to adopt Resolution No. 682 was approved.

Motion to approve Resolution No. 682.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:02PM (2:48) B. Consideration of Resolution No. 683; A Resolution Accepting Grant Funding from the Gila River Indian Community 2025 Grant Cycle for the Sole Purpose of Purchasing a Fire Department Command Vehicle (\$40,000)

Council will consider and may approve Resolution No. 683.

Mayor Barber introduced the item for consideration. She congratulated the fire department on being awarded the grant for a new Fire Department command vehicle.

Councilmember Dillenberg made the motion to approve Resolution No. 683.

Vice Mayor Moore seconded the motion.

Mayor Barber called the question and resolution No. 683 passed by unanimous vote.

Motion to approve Resolution No. 683.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

After the vote the meeting moved to item 10B.

9. UNFINISHED BUSINESS

Discussion/Possible Action

There was no unfinished business.

10. NEW BUSINESS

Discussion/Possible Action

7:41PM (41:32) A. Consider Board of Adjustment Appointment of Jeff Kopplemaa Effective Immediately to Fill the Open Board Seat Which Expires February 28, 2027

Council will consider and may appoint Jeff Kopplemaa to the Board of Adjustment.

Mayor Barber introduced item 10A seeking appointment of Jeff Koppelman to the Board of Adjustment. She said he was not here for the meeting and had let everyone know that he wouldn't be, but with his qualifications and as long as he's

lived in town, she didn't need to ask him any questions. She made the motion to seat him on the Board of Adjustment. Councilmember Sharif seconded the motion. Mayor Barber called the question, and the motion to seat Jeff Koppelman to the Board of Adjustment effective immediately was approved unanimously.

Motion to approve seating Jeff Koppelman to the Board of Adjustment effective immediately.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:03PM (3:44) B. Consideration of a Request to Amend / Add to the Special Event Permit Application for Jerome Chamber's 2025 Music Festival and Art in the Park, Adding Stages to the Upper and Middle Park

Council will consider and may approve the requested amendments / additions.

Mayor Barber introduced the item for consideration. She shared this amendment is to add stages to the upper and middle parks. She recounted the past approvals for the event and asked if anyone had any questions regarding the stages.

There were no other questions from council.

Councilmember Dillenberg made the motion to approve adding the stages to the Special Event Permit.

Councilmember Sharif seconded the motion.

Mayor Barber called the question, and the motion was passed unanimously.

Motion to approve amendments adding stairs to Special Event Permit for Music & Arts Festival

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

After the vote the meeting continued to 10C.

7:05PM (4:57) C. Consideration of the Jerome Historical Society Sponsored Mariachi Band Special Event Permit Application

Council will consider and may approve the special event permit.

Mayor Barber introduced the item, adding that this is an event that happens every year. She asked Mr. Hudson if the band had increased their fee this year.

Mr. Hudson answered that they had tried to increase it last year and honored the lower price, however this year the price did go up.

Mayor Barber advised Mr. Hudson to work with the Town Manager regarding splitting the cost for the band. She then made the motion to approve the special event permit.

Councilmember Sharif seconded the motion.

Prior to calling the question, Councilmember Sheffield said she would abstain from the vote.

Mayor Barber called the question, and with 4 ayes and 1 abstention the motion passed.

Motion to approve Jerome Historical Society sponsored Mariachi Band Special Event Permit.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD						X

After the vote the meeting continued to 10D.

7:06PM (6:38) D. Consideration of a Request for a Seasonal Haunted House at 240 Hull Avenue from Terror in Tolleson and Tenant / Chamber of Commerce President Angela Arnt

Council will consider and may approve the use.

Mayor Barber introduced item D.

Mr. Blodgett gave a brief introduction and some background on what he's been doing with the applicant(s) to try and work out the proper way to permit this. He shared that the Fire Department has been involved in setting up occupancy limits

and that the primary hours of operation would be after 4 p.m., taking advantage of the shared parking. He said he thought this would be a great experiment to see what unanticipated problems pop up, but overall thought it had more positivity for the community than potential problems.

Mayor Barber asked what the dates would be.

Mr. Blodgett answered they could get the applicant on the phone to answer any questions.

Vice Mayor Moore asked the same question about what dates it would take place on.

Angie Arndt, Chamber of Commerce President, asked if she could interject with some answers. She shared that the original idea was to be a weekend exhibition that would operate between the hours of 5p.m. and 10p.m. and would start the first weekend after Ghost Walk. She added that it would also not be running the night of the Fireman's Ball. She shared that Chief Blair had walked through the building already to make sure everything's safe. She offered specific dates if the Council members wanted them. They did, so she shared the intended dates of operation would be Friday October 10th, Saturday the 11th and Sunday the 12th. Friday October 17th, Saturday the 18th and Sunday the 19th, Friday October 24th, Sunday the 26th and finally Friday October 31st, Saturday November 1st and Sunday November 2nd.

Councilmember Sharif commented that we need to look at capacity because there is also something going at the Spirit Room on Halloween. He said with a band at the Spirit Room plus this, he thought the parking lots would be open but wasn't sure what was going to happen.

Mr. Blodgett said the intention should it be approved would be to make the applicant acquire a business license and do all the typical checks and inspections we would do for that.

Vice Mayor Moore said she wondered if there were issues that were noticed the first or second weekend could we work with them to adjust.

Mr. Blodgett answered that he sees this as an experiment to see how we make things like this work.

Mr. Klein shared that there is a council meeting after the first weekend.

Mayor Barber asked if there were any other questions.

Vice Mayor Moore asked if that should be part of the motion.

Mr. Klein further elaborated that they could make the motion with a review at the next council meeting, but also to check with zoning, police and fire to make sure there were no issues.

Councilmember Sheffield said it doesn't seem like we have an actual application.

Mayor Barber answered we do not, we have some information.

Mr. Blodgett said this is sort of a one-off and highlighted the need to craft a temporary use or special use permit for a wider range of things. He said that is something he would start working on this week.

Vice Mayor Moore said it kind of falls under the special event.

Mr. Blodgett answered yes and no. It does fall under the special event, but he also felt that this covers a wider time frame than the special event permit is intended to cover. He said if council decides that's the way they want to go then we can count this sort of stuff as special event in the future.

Vice Mayor Moore said we do have special events that have gone on for several days.

Mr. Blodgett agreed that was true, adding he's trying to figure this one out.

Vice Mayor Moore said it is on private property, not unlike Spook Hall.

Mayor Barber asked if this is something the council feels like they want them to fill out a special event permit for and we would want to see this?

Councilmember Sheffield said she feels like having more information on how many shows per night and how many people they expect per show, whether it is going to be ticket-based or walk-in, would give them a better idea of what's going on.

Ms. Arndt said she'd love to speak about some of those questions. She shared that they let only a certain number of people in per haunt, and that they don't expect more than 30-50 people an hour. She confirmed they won't be pushing any kind of occupancy issues, safety issues, it's alcohol free and a family friendly event. She added if council was inclined to get the applicant on the phone they would see they are quite a professional company. She said they have 6 different exhibitions around Phoenix and have been on the news several times. She then shared that she's been speaking with them about this since Spring and they initiated the idea to make this event a fundraiser for the Chamber of Commerce, with 30% of the ticket sales being donated to the Chamber. She reiterated again if council wanted to get them on the phone, they are a family-owned business out of Phoenix and available to answer questions and provide information on their background.

Councilmember Sharif said, going back to what the mayor said he agreed to having them fill out a special event permit, to build the documentation of what they anticipate. He said he's been to a lot of haunted houses, and they normally draw a major crowd. He said he's not disregarding it but is asking if the Police Department is prepared. He said he envisions it will be awesome and a monetary benefit to the Chamber of Commerce and to Town, he just wants to make sure they're covering everything. He said if there is documentation for this like a special event, have them fill it out with information. Whether we use it or not we have the information in black and white and could use this as an exercise.

Mr. Blodgett said we would absolutely have information, including their insurance, all the basic things we would need for a business license. He continued that we would have to fill out the same information as we would for any special event, but we wouldn't have any appropriate application for this type of thing.

Councilmember Sharif said he's not trying to sound difficult but having everything in black in white where we can see it and know what's on it.

Mr. Blodgett said this is one where he needs the council to solve a problem and solve this.

Mr. Klein added we have the 60-day requirement for the special event, so if you want to use the special event application to capture the temporary uses, which we do not have in our code, we can do that. He continued it would be more like 30 days for the temporary use permit, but he wasn't sure with everything that was recently codified, with the special event permit, what this would qualify for. He said the point of getting literature documentation for a temporary use permit would look somewhat similar to special event permitting. He said for now, should council choose to approve this, the first weekend of the event does come before the next council meeting.

Vice Mayor Moore said it does have a couple of items though, like if you're expecting 125 people or more, and parking issues were a big reason we changed the special event permitting. She said in some respects it does quality.

Mr. Klein said it doesn't sound like it.

Vice Mayor Moore asked if, he was sure.

Mr. Klein said 125 people in one night, he's not sure.

Ms. Arndt interjected sharing they don't expect more than 75. She said the number of hours that they're going to have each day to open and how many people they can put in per hour they don't expect more than 75 per night. She continued that they have already discussed a game plan for standing in line, which is not going to happen either. She shared that they would operate similarly to Haunted Hamburger, ticket holders will check in and receive a text when it's time for their entry, so the sidewalk won't be clogged up with people waiting to get in. She said for tickets sold at the door there will still be timed entry.

Vice Mayor Moore said it is nice to have all of that information documented.

Councilmember Sharif made the motion to approve, on the condition that the necessary data and documentation be provided to staff. He further explained that he wants to make sure they have the data for decisions like this so that they can make the most educated decision and doesn't want to see anything like what happened last time with special events.

Mr. Blodgett said perhaps the approval should be tied to the requirement of a business license and to appear before council.

Councilmember Sharif agreed to that revision.

Vice Mayor Moore asked if there was a legal opinion.

Town Attorney Jon Gaylord answered that he thinks Mr. Blodgett put it really well. He looked at what the requirements are applicable, and it sounds like he didn't think it fit within the special event box but brought it to Council to get input. He said he thinks this is a little open and that staff is seeking general guidance and direction and will follow up. He finished by saying that because this isn't a formal approval they are okay to give staff the direction they need to go forward and do their staff thing.

Mayor Barber sought clarification asking so instead of filling out the special event permit they would fill out the temporary use permit.

Mr. Klein answered in the future when we have that developed.

Vice Mayor Moore asked if this could be put on next month's agenda for review and assessment of how it's going.

Mr. Klein answered yes, they can do that.

Mayor Barber acknowledged the motion from Councilmember Sharif.

Councilmember Dillenberg seconded the motion.

Mayor Barber called the question, and the motion was approved.

Motion to approve with the condition that necessary data and information is provided to staff.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
MOORE			X			
SHARIF	X		X			
SHEFFIELD			X			

After the vote the meeting moved back to Financial Reports, item 3, and continued in the order of the remaining items on the agenda.

7:42PM (42:31) E. Consider Approval of a Town Shuttle Policy

Council will consider and may approve the policy.

Mayor Barber introduced the item and asked for clarity if we didn't have any kind of policy until we put this in place.

Mr. Klein confirmed she was correct.

Mayor Barber then clarified that there was no job description either.

Mr. Klein confirmed that we couldn't draft a job description without having a general policy on the shuttle program and the shuttle driver. He said this is one step of something that we need to continue to work on. He said last month it was brought up and there weren't any substantive changes, only organizational changes.

Vice Mayor Moore questioned if there was a better place for shuttle stop number 2 on Clark St.

Councilmember Sheffield commented that it is at the loading zone in front of the Historical Society.

Vice Mayor Moore confirmed the location and asked if that's ok.

Mayor Barber said the loading zone doesn't usually have a lot of people in it and it seems to be used most after business hours by people parking in it to go to the restaurant across the street. She asked members of the historical society present in the room if they had a problem with the stop in front of their building. The response was that they did not have a problem with it. She then pointed out where it says residents are allowed and encouraged to make use of the shuttle. She asked if the Shuttle driver liked the different things put into the policy.

Mr. Klein confirmed he had reviewed it and approved of it.

Councilmember Dillenberg remarked he's never heard him mention anything negative about it.

Mr. Klein continued that there was one item brought up today that needs to be added to the policy in regard to tipping. He said we have to have some kind of formal policy on tipping the driver and have thought about a few things but need to talk to legal about it before adding that section.

Mayor Barber said to please make it so that he can continue to get his tips. The other council members all spoke up in agreement to her statement.

Mr. Klein said it would be stated clearly, and that it would be entirely voluntary.

Mayor Barber noted the section regarding emergencies and asked if there had been any medical emergencies or emergencies while he was driving. Or was that part to make sure that if there ever is one, we have a procedure?

Mr. Klein confirmed that he wasn't aware of any, at least not in the last few years but it's there in case something does happen.

Mayor Barber asked if it was the same regarding physical aggression?

Mr. Klein confirmed it is the same.

Mayor Barber thanked him and remarked that she's glad that we haven't had anyone physically aggressive on the shuttle.

Councilmember Dillenberg made the motion to approve the policy.

Councilmember Sharif seconded the motion.

Mayor Barber called the question and the motion to approve passed unanimously.

Motion to approve the Town Shuttle Policy.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD			X			

7:46PM (45:59 – 1:59:54) F. Discussion and Possible Staff Direction Regarding the Issuance of an RFQ / Invitation for Bids for Advanced Automatic Metering Infrastructure for Water Meters

Council will discuss and may provide staff direction.

Mayor Barber introduced the item, questioning whether to issue an RFQ for advanced automatic water metering infrastructure ("smart meters"). Mayor Barber said there were concerns raised that many residents oppose smart meters, as reflected in a letter from a Jerome resident. She said questions came up about who is pushing the project, to which she answered the Sonoran Institute and Growing Water Smart. She questioned whether outreach has been sufficient, suggesting using community surveys via the Jerome Lowdown or Bulletin Board to gauge public opinion before moving forward, cautioning against pursuing the project if most residents are against it.

Mr. Klein noted that other towns, like Clarkdale, initially faced opposition to smart meters but residents later supported them after seeing benefits such as real-time leak detection and cost savings. He emphasized that utilities generally view these systems very positively. For Jerome, the project aligns with goals of efficiency, conservation, resiliency, and sustainability, consistent with objectives set at the Growing Water Smart Conference attended by council and staff. He explained that staff researched the issue, secured grant funding through the Water Infrastructure Finance Authority so costs wouldn't fall on property owners, and brought it to council for consideration. The agenda item was intended to address concerns, share information, and begin community dialogue early in the process.

A lengthy discussion continued on the proposal to pursue smart water meters. Staff explained that many of the current meters date back nearly twenty (20) years, with increasing failures and replacements. Concerns were raised about affordability for residents, battery life, durability, and whether the technology had been tested long enough to prove reliable. Vice Mayor Moore said about the analog meter she has, "...everybody can do this. If you open your meter box, you can see it turning and the gallons that it reads. So, I know if I don't have anything on at my house and it's turning, I have a leak somewhere." Some fear smart meters could eventually lead to billing by the gallon, while emphasizing that water is owned by Freeport-McMoRan and Jerome's role is limited to infrastructure and billing.

Councilmembers weighed potential impacts on staffing, since manual meter reading provides a local job but also takes significant time and physical effort. Council members in support noted that smart meters could free up staff time for other critical work and also improve early leak detection, while those in opposition cautioned about data storage, privacy, and the loss of Jerome's "Old West" character and charm, with Mayor Barber adding "We're the best old west history example left in the whole state. We don't have to do what everyone else is doing just because everyone else is doing it."

Residents also voiced concerns about cost, accuracy, fire risks, interference, and whether the timing was right given other

major infrastructure expenses. Local residents present who spoke in opposition to issuing the RFQ and going through this process were: Dominic Castillo, Caleb Conlin, Wendy Olson and Mairi Ross.

Much of the conversation and debate centered on cost and risk. Mayor Barber said, "pairing a 30-year smart meter with a 10-year battery is hard to cost justify since it could result in higher volume meter change-outs." The Town has secured a \$206,000 conservation grant to offset expenses, however members worried that overruns could mirror the wastewater treatment plant project, which has now ballooned far beyond its original estimate. They also pointed out that some meters were in inaccessible locations or under ADOT roads, making installation potentially complicated and expensive.

Councilmember Sheffield pointed out, "...there are opt-out options that other municipalities have incorporated when they've decided to move to this."

Staff clarified that the agenda item was not approval of installation but authorization to seek bids through an RFQ, which would provide detailed cost and feasibility information without obligating the Town. Some Councilmembers supported this as a way to gather facts, while others preferred to delay until more long-term results could be seen from neighboring towns already using smart meters. Vice Mayor Moore added, "I'm uncomfortable making a decision with so many people in town unaware of this, and I just really feel like everybody in town should be aware of it." In the end, Mayor Barber made the motion to table the matter with Councilmember Dillenberg providing the second to that motion.

Mayor Barber called the question to table the item. The motion passed unanimously, and the meeting moved on to adjournment.

Motion to table until next meeting.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

11. TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

There was no to and from the council discussion.

9:00PM (2:00:00) 12. ADJOURNMENT

Councilmember Dillenberg made the motion to adjourn the meeting.

Mayor Barber acknowledged that there is normally a to and from the council, but she is ok with not doing it. She then seconded the motion to adjourn. After calling the question, the meeting adjourned at 9:00p.m.

Motion to adjourn at 9:00p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

Item A.

MINUTES

SPECIAL COUNCIL MEETING OF THE TOWN OF JEROME COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

MONDAY, SEPTEMBER 22, 2025, AT 5:30 PM

5:30PM (0:28) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order
Town Clerk to call and record the roll.

Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council members Dr. Jack Dillenberg, Sonia Sheffield and Issam "Izzy" Sharif.

Staff Present included Town Manager Brett Klein, Zoning Administrator Will Blodgett, Head Librarian Kathleen Jarvis and Deputy Clerk Kristen Muenz.

5:30PM (0:39) 2. NEW BUSINESS

Discussion/Possible Action

A. Consideration of an Agreement for Library Support Services Between Yavapai County Free Library District and the Town of Jerome Public Library

Council will consider and may approve the agreement.

Mayor Barber introduced the item for consideration.

Councilmember Dillenberg made the motion to approve the agreement.

Vice Mayor Moore seconded the motion.

Mayor Barber asked for an overview from Mr. Klein.

Mr. Klein explained that this agreement was essentially the same as the affiliate agreement approved two months earlier, detailing responsibilities of each party in a 24-page document. He said while it seemed lengthy and perhaps excessive, it had been reviewed by legal counsel and was necessary for continued participation in the county library system.

Ms. Jarvis expressed full support, noting that membership was vital for the Jerome library.

Mayor Barber also highlighted the library's importance to the community, particularly for residents who rely on library computers because they lack internet at home.

Ms. Jarvis confirmed on a daily basis, five to six people typically use the library's internet services, which was considered significant for a town of Jerome's size.

Mayor Barber acknowledged the motion and the second. She called the question and by unanimous vote the motion passed.

Motion to approve Agreement for Library Support Services.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
MOORE		X	X			
SHARIF			X			
SHEFFIELD			X			

5:32PM (2:45) 3. UNFINISHED BUSINESS

Discussion/Possible Action

A. Consider Removing from the Table and Continued Discussion and Possible Staff Direction / Action Regarding the Issuance of an RFQ / Invitation for Bids for Advanced Automatic Metering Infrastructure for Water Meters

Council will discuss and may provide staff direction through a motion.

Mayor Barber introduced the item sharing that a couple council members wanted to remove from the table and continue discussion on the RFQ for water meters and was the main reason for the special meeting.
 Councilmember Sheffield made the motion to remove the item from the table to continue discussion.
 Councilmember Sharif seconded the motion.
 By unanimous vote the item was removed from the table for discussion.

Motion to remove item from the table.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
MOORE			X			
SHARIF		X	X			
SHEFFIELD	X		X			

Councilmember Sheffield led with detailed remarks about the Water Infrastructure Finance Authority of Arizona (WIFA), established in 1989 to finance water infrastructure projects. According to her research WIFA had previously funded several Jerome projects, including \$188,000 for the Mescal Siphon Line and School Street pressure regulators, and over \$130,000 for improvements to the Verde Central Line and Deception water system (note: later determined to be \$1.4M for the former and \$1.55M for the latter). She stated that pursuing an RFQ would provide Jerome with relevant information on new water meter technology, fulfill due diligence responsibilities, and maintain good standing with WIFA, which has been a key supporter of Jerome's infrastructure. She then made comparison with APS (Arizona Public Service), which introduced smart electric meters in Jerome in 2014. At that time, customers could opt out for a \$50 setup fee plus \$5 per month. Ten years later, only 31 residents, or 6% of Jerome customers, had opted out. She emphasized that gathering information does not commit the town to implementation but empowers both council and community to do their due diligence and make informed decisions. She is quoted as saying, "Obtaining information, I believe, is our responsibility as elected representatives of the community. I do believe that it is our due diligence to follow through, obtain this information, not only so that we can make the best decision possible, but also to stay in the good graces of WIFA, being as they are a major supporter of the very necessary projects here in Jerome. I make the motion to move forward with the RFQ."

Councilmember Dillenberg seconded the motion.

Mayor Barber asked for Councilmember Sharif's input.

Councilmember Sharif voiced agreement, saying Councilmember Sheffield had already covered the key points. He admitted that in the previous meeting he had voted in haste out of exhaustion but supports moving forward with the RFQ. He stressed the importance of gathering information so the council and community could evaluate options, since many questions remain unanswered about costs, feasibility, and technology. He acknowledged concerns about technology but suggested that options and alternatives may exist. He remarked, "We have a lot of questions. And if we don't say yes to this, we have no answers."

Vice Mayor Moore questioned, "Let's suppose the request for proposals comes back and, well, we have some problem areas in town. Do you think WIFA would give us a grant for analog meters as well?"

Mr. Klein responded that the grant was intended for conservation-oriented smart meters (AMI/AMR) and that while AMR meters may reduce staff labor, full AMI systems might prove unfeasible in Jerome's mountainous terrain. If that were the case, the town simply would not receive the grant.

Vice Mayor Moore then questioned whether the town's crew should be expected to maintain physical fitness for meter reading, due to the difficult areas some meters are located.

Mayor Barber expressed her agreement that the crew need to be in shape to take care of their job, adding that she's all for conservation and isn't trying to stress the guys out. She noted Councilmember Sheffield touched on upcoming grant projects that will take place in difficult situations. She then briefly touched on the broader issue of the heavy water use demands from data centers. She then clarified with Mr. Klein that the grant operates on a reimbursement basis, meaning Jerome would not spend or owe any money unless the project moved forward. If the study showed the system was unfeasible, the town would not be required to repay funds it never used. This was seen as a way to remain in WIFA's good graces for additional support for future projects like wastewater treatment.

Concerns were raised about hidden costs, such as annual licensing and maintenance fees, and about how long the town might be locked into a particular system. These were cited as critical questions that could only be answered through the RFQ process. The council emphasized again that gathering this information was essential to making the best decision for the community.

Mayor Barber then opened the floor to questions and commentary from residents in attendance. Those in attendance who spoke in favor of proceeding with the RFQ were Eric Jurisin, and Leslie Mouriquand. Both provided personal experience and examples of cost saving, property protection, and water conservation measures involving smart meters. Those in attendance who had questions and spoke against the issuance of the RFP were Mary Beth Barr, Windy Jones, and Jera Peterson. These concerns centered around battery cost and life, hidden costs, accuracy, and studies that have indicated failures. Attendees who had general questions they sought answers for were Jay Kinsella and Rainbow Bernheim.

The remainder of the meeting focused on exploring benefits, technical functionality, and public concerns of smart water meters. Residents questioned how smart meters could help detect leaks, conserve water, and improve operational efficiency by providing real-time usage data. Councilmember Sharif gave a brief explanation of some different meter systems, including short-range, long-range, and cloud-based systems. He also explained that not all systems would be suited for different parts of the town's terrain and topography. Residents also raised concerns about radiation exposure, continuous signaling, cybersecurity risks, and the environmental impact of additional battery waste. Staff explained that the meters transmit signals similar to common household devices, and cannot remotely shut off water flow, including in the event of a power outage.

Questions were also raised about grant funding and costs, with staff clarifying that the town had received an 80% matching, reimbursable grant to cover installation and that the grant required an RFP to identify suitable vendors. There were additional questions and concerns brought up about historic preservation, the town's unique infrastructure, and the potential need to relocate existing meters.

Council members and residents discussed the limitations of current water monitoring, including shared meters in multi-unit buildings, and the challenge of tracking production from local springs.

Mr. Klein and staff confirmed that the proposed RFP process would provide detailed information on feasibility, costs, and implementation, allowing the council to make an informed decision before any installation occurs.

Mayor Barber recounted the motion on the floor to move forward, and the second. Calling the question, Councilmembers Dillenberg, Sheffield and Sharif voted in favor of the motion, with Mayor Barber and Vice Mayor Moore voting nay. With 3 ayes and 2 nays the motion carried.

Motion to move forward with the RFQ.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBERG		X	X			
MOORE				X		
SHARIF			X			
SHEFFIELD	X		X			

6:39PM (1:08:26) 4. ADJOURNMENT

Mayor Barber noted that the meeting had reached adjournment.

Councilmember Dillenberg moved to adjourn the meeting.

Mayor Barber seconded the motion, called the question and the meeting adjourned by unanimous vote at 6:39 p.m.

Motion to adjourn at 6:39 p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
MOORE			X			
SHARIF			X			
SHEFFIELD			X			

APPROVE:

ATTEST:

Alex Barber, Mayor

Brett Klein, Town Manager

File Attachments for Item:

**A. Discussion and Update Regarding the Notice of Intent to sell Town-Owned Property
(655 Holley)**

Council will discuss and receive an update from staff.



INVITATION FOR BIDS

**Town of Jerome
Post Office Box 335
Jerome, Arizona 86331**

Solicitation Title: INVITATION FOR BIDS TO PURCHASE REAL PROPERTY FOR USE IN A COMMUNITY LAND TRUST

Solicitation Number: 2025-003

Release: 9/30/2025

Advertisements: Verde Valley News on 9/30, 10/4, 10/7, and 10/11

Final Inquiries Due: October 20, 2025, at 12:00 p.m.

Bid Deadline: October 21, 2025, at 4:00 p.m.

Bid Opening: Bids will be reviewed for completeness as they are received. All will be opened no later than October 22, 2025 at 12:00 p.m.

Town Representative: Brett Klein b.klein@jerome.az.gov
(928) 634-7943

In accordance with the Town of Jerome Procurement Policy, competitive sealed Bids will be received until the date and time referenced above (the "Bid Deadline"). Bids must be received on, or prior to, the Bid Deadline. Late Bids will not be accepted.

The Town is soliciting offers to purchase the real property and improvements located at 655 Holly Ave (APN 401-07-080A). Full, detailed information may be obtained at Jerome Town Hall (600 Clark Street, Jerome AZ, 86331), by appointment.

ATTENTION

- The Town reserves the right to amend the solicitation schedule as necessary.
- The Town reserves the right to reject any or all proposals or to withhold the award for any reason.
- Every proposal shall be accompanied by a certified check, cashier's check, or surety bond for ten percent of the amount of the bid as a guarantee that the offeror will enter into an agreement to complete the purchase contemplated herein.
- All times are local to Jerome, Arizona.



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- All times are local to Jerome, Arizona.

SOLICITATION INFORMATION AND SCHEDULE

Solicitation Number [2025-003]

Property Sale for Community Land Trust

The Town of Jerome is soliciting competitive sealed bids with the intention of entering into a contract for the sale of real property. The Town reserves the right to reject any and all bids, for any reason or for no reason, at its sole discretion.

This solicitation is for the purchase of Yavapai County Assessor's Parcel Number 401-07-080A, located at 655 Holly Avenue in Jerome (the "Property"). The Property contains a split-level historic home in as-is condition.

The goal of this Solicitation is to see the Property developed and utilized in a Community Land Trust, to serve as a new workforce housing option for Town employees and others who live and work within Town limits. The Town hopes to receive bids from nonprofit or community organizations that commit to utilizing the Property for this purpose, and to take title subject to specific deed restrictions. The Town expects such deed restrictions to include, but not necessarily be limited to, the following substantial provision:

.... as long as Grantee holds title to the Property, the Property shall only be used for rental or purchase of structures and improvements thereon by persons who demonstrate an annual household income below or equal to one hundred fifty (150) percent of the then-current Area Median Income (AMI) for Yavapai County as part of the Prescott Valley-Precott AZ MSA, as determined by the U.S. Department of Housing and Urban Development or successor agency thereto. See <https://www.huduser.gov/portal/datasets/il.html>

The successful bidder will be expected to complete the purchase by executing a real estate purchase and sale agreement acceptable to the Town in form and substance. The agreement will contain a commitment by the purchaser to utilize the Property in a Community Land Trust for the provision of workplace housing. Town reserves the right to cancel this solicitation and any proposed award in the event that it is unable to negotiate a mutually-acceptable agreement.

The Town reserves the right to negotiate simultaneously with multiple bidders; however, the Town does not expect to make more than one Award based on this solicitation. The Town reserves the right to waive informalities, irregularities, or minor discrepancies in any submission.

A qualifying Bid must be received on or before the Bid Deadline, in a sealed envelope, at Jerome Town Hall. A qualifying Bid shall consist of 1) the Bid Sheet attached hereto as Exhibit A; 2) a narrative description of the offeror's proposed use of the Property; and 3) a certified check, cashier's check, or surety bond for ten percent of the amount of the bid as a guarantee that the offeror will enter into an agreement to complete the purchase.

All written portions of a qualifying Bid must be submitted in English, on standard 8 1/2" x 11" paper, with a minimum font size of 12.

Offers shall remain open for ninety (90) days after the Bid Opening, and may not be amended or withdrawn within this period without written permission by the Town; however, the Town may, at its sole discretion, release any offer and return the security at any time. Should any offeror refuse to enter a contract under the terms and conditions of this solicitation, the Town may retain the security as liquidated damages and not as a penalty.

All Bids shall become property of the Town and matters of public record. Requests for nondisclosure of trade secrets or other proprietary data must be made known within the offer. The Town cannot guarantee the confidentiality of any submitted information due to public record laws. In no event will any offeror be reimbursed for the cost of responding to this solicitation.

**EXHIBIT A
TO
INVITATION FOR BIDS TO PURCHASE REAL PROPERTY FOR USE IN A
COMMUNITY LAND TRUST**

BID SHEET

Offeror

Firm/Company/Offeror: _____

Contact Person: _____

Contact Email Address: _____

Mailing Address: _____

Phone: _____

Type of Organization

☐ Individual or Single-Member LLC

☐ Corporation

☐ Partnership

☐ Trust

☐ Limited Liability Company

☐ Other _____

Tax ID#: _____

Bid Purchase Price: _____

Proposed Closing Date: _____

Intended Use of Property: See attached.

Intent to be bound by Bid: _____
(Signature of Individual Authorized to Sign Offer)

(Printed Name)

(Email address)

File Attachments for Item:

A. Consideration of the Jerome Chamber of Commerce Special Event Permit Application for the Annual Light up the Mountain Event

Council will consider and may approve the special event permit.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Item A.

Permit # J25 - 0046

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least **60** days prior to the event.
- Fee(s), due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only

Date Submitted: 9/30/25 Fee: 25.00 Date Paid: 9/30/25
Paid via: ☒ Check # 101 ☐ C.C. ☐ Cash

Special Event Approvals

Town Manager:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Fire Inspector:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Zoning Administrator:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Police Chief:

Approve ☐ Deny ☐ Date: _____ Comments: _____

*Building Inspector/Public Works:

Approve ☐ Deny ☐ Date: _____ Comments: _____

**Other approvals as needed based on scope of event.*

Special Event Fee Schedule:

Non-profit 501C3 w/ no entry fee	<u>\$25 per day</u>	Special Event Liquor License	\$75
Town Sponsored/Co-Sponsored	No Fee	Special Event Permit	\$100
Film Permits	Fee based on production type		

Special Event Permit Application

Checklist of Requirements

- ☒ 1. Completed Special Event Permit Application.
- ☒ 2. Completed Application for Facility Use (if applicable).
- ☒ 3. Completed Hold Harmless Agreement of Indemnification.
- ☒ 4. Completed Site Plan in 8 ½" x 11" or 8 ½" x 14" format that includes:
 - a. A map of the event area(s) including the location(s) for stage(s), performers, vendors, barriers/fencing (including type), sound amplification equipment and speakers, race/run routes, tents/canopies, and any points of entry and exit where applicable.
 - b. List of all participating vendor(s)/businesses (if applicable).
 - c. Accessibility, parking and/or traffic control plan.
 - d. Restroom plan.
 - e. Trash and waste removal plan.
 - f. Community outreach (if applicable)
- ☒ 5. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- ☐ 6. Liquor License (if applicable).
- ☐ 7. Liquor Liability Insurance (if applicable).
- ☐ 8. Health Department Approval (if applicable).
- ☐ 9. All other permits required by County or State Agencies.
- ☒ 10. Permit filing fee.
- ☐ 11. Written approval from Police Chief/Fire Inspector (if applicable).

Applicant Information

Applicant's Contact Information

Name of Applicant Angela Arndt Date: _____

Name of Organization/Sponsor Chamber of Commerce

Federal Tax or 501 (c)(3) Number 86-064-2740

Business Mailing Address Jerome Chamber of Commerce po Box K

City Jerome State AZ Zip 86331

Business Email Angie.Jeromechamber@gmail.com

Business Phone # 619 709 5072 Cell Phone # _____

Authorized Contacts for Event

Please list any other authorized contacts for the Event, including an emergency contact that will be available during the event. At least one **must** be provided.

Name Anastasia Darah Phone _____

Name Valerie Whitcomb Phone _____

Emergency contact for Event*

Name Angie Arndt Phone 619 709 5072

*Emergency contact should be a party available for duration of event including set up and tear down.

If additional contacts need to be shared, please use a separate sheet to list additional points of contact

Event Information

Name of Event Light up the Mountain

Date(s) / Time(s) of Event – If multiple dates (Not including set-up/tear-down time)

Start: Date: 11/29 Time: 3 pm End: Date: 11/29 Time: 9:00 pm

Start: Date: _____ Time: _____ End: Date: _____ Time: _____

Start: Date: _____ Time: _____ End: Date: _____ Time: _____

Set-Up Date/Time: From 11/29 NOON To 11/29 9:30 pm

Tear-Down Date/Time: From _____ To _____

Number of expected/estimated Participants 100-200Will an admission or registration fee be charged? YES ☐ NO ☒ Fee \$ _____

Please briefly describe the event:

LUM will feature live music + school choir on the town steps, also a reading + announcement from upper park we will plug in the Christmas lights close to 9 pm for the finale

Event Details

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Will the Special Event take place on property owned or leased by the Town of Jerome?

☒ YES ☐ NOIf yes, which property? upper park

If no, what is the physical address for the event? _____

Please note that Separate permits or approvals may be required by County or State agencies, depending on the type of event or where there may be the presence of alcohol or food for sale, or by donation. Documentation of all applicable approvals must be provided **30 days prior** to the event.

Will the Special Event require the use of temporary signage?

☒ YES ☐ NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit for special events is not required. To hang signs from Town owned property will require prior approval.

* we will hang 2-3 Banners along the fence to upper park

Event Details Continued

Will Alcohol be Sold?

☐ YES☒ NO☐ By Donation

If yes, you must submit approval documents from the Arizona Department of Liquor Licenses and Control, at least 30 days prior to the event.

Will Food be Sold?

☐ YES☒ NO☐ By Donation

If yes, you must submit approval documents from the Yavapai County Health Services Department, or proof of a prior event approval or Special Event Variance granted by Yavapai County Health Services in the same calendar year.

Will there be outdoor, amplified sound at the event?

☒ YES☐ NO

Please provide a brief description of outdoor/amplified sound to be used:

Small PA System for announcements and Reading
Small PA for Band

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance, is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Will there be outdoor lighting, or other electrical needs?

☒ YES☐ NO

Please provide a brief description of the electrical requirements for the event:

The Chamber will work with JFD to properly install the lights

Will the event include other vendors/businesses in addition to the business/entity applying for this permit?

☐ YES☒ NO

If yes, please provide a list of all participating vendors to the Town of Jerome Manager prior to the event. Including the business name(s), dba, owner(s) name(s), physical business location, contact telephone number(s) and vendors' TPT license number.

Will the event require the use of tents or canopies or other temporary structures? *

☐ YES☒ NO

*Please include the placements of tents or canopies on the site plan, with points of entry or exit clearly marked, including the exact type of structure – Please note set-up and tear-down time(s) must be indicated on Page 4.

Special Event Access

Will the event require the use of fencing, ropes, barricades, or other types of barriers? *

☐ YES ☒ NO

**Please note barriers and any points of entry or exit through barriers should be clearly marked on your site plan, including exact type of fencing or barriers to be used.*

Will the event require the closure and/or detour of any roadway, sidewalk, or other public access route?

☐ YES ☒ NO

Please include a description of the primary access routes to the event/property and available parking for the crowds anticipated. (Special traffic control may be required for larger events)

Upper Park area 3 regular walkways will be open as usual. we will also help direct attendees to the 200 level parking area in social & print media

Will the use of portable restrooms be necessary during the event?

☐ YES ☒ NO

Please note the use of portable restrooms may be required on a case-by-case basis.

Will trash be created during the special event?

☐ YES ☒ NO

Briefly description of the receptacles to be used and/or efforts to minimize litter around Town during the event:

we will help to clean up any excess trash created during this event

Cleanup of the site(s), including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please refer to and comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Has any community outreach been completed in regard to this special event?

☐ YES ☒ NO

Please give a brief description of any outreach to neighboring residents and/or businesses regarding the special event, including any feedback received from that outreach.

we will be promoting this event through social media local press, & town of jerome announce meetings

Special Event Hold Harmless and Indemnification Agreement

Item A.

I, Angela Arndt / Jerome Chamber of Comm. ([Insert Company Name] ("Permittee"), shall, through the signing of this Special Event Hold Harmless and Indemnification Agreement ("Agreement"), in consideration for the issuance of a Special Event Permit for [Insert description of event] ("Special Event") and to the furthest extent allowed by law, agree to indemnify, hold harmless and defend the Town of Jerome, Arizona and its elected officials, officers, agents, employees and volunteers (collectively "Indemnitee") from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any Indemnitee, from any and all claims, demands, and actions in law or equity (including attorney's fees and all costs of litigation), arising or alleged to have arisen directly or indirectly out of the Special Event (collectively, "Claims") Permittee's obligations under this Agreement shall apply regardless of whether Town or its elected officials, officers, employees, agents, or volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages to the extent caused solely by the gross negligence, or caused by the willful misconduct of Town or its officers, officials, employees, agents or volunteers.

Permittee acknowledges the contagious nature of communicable diseases and voluntarily assumes the risk that Permittee, its officials, officers, employees, agents, volunteers, or invitees may be exposed to, or infected by, by participating in the Special Event, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Permittee understands that the risk of becoming exposed or infected at the Special Event may result from the actions, omissions, or negligence of Permittee and others, including but not limited to, Town employees, volunteers and participants and their families.

Prior to and throughout the duration of the Special Event, Permittee shall pay for and maintain in full force and effect all insurance as required in the application submitted by the Permittee for the Special Event, which is incorporated into and part of this Agreement, or as may be authorized or required in writing by Town Manager or his/her designee at any time and in his/her sole discretion.

Permittee shall conduct all defense of any Claims at his/her/its sole cost. The fact that insurance required under this Agreement is obtained shall not be deemed to release or diminish the liability of Permittee, including without limitation, liability assumed under this Agreement. The duty to indemnify shall apply to all claims regardless of whether any such insurance policies are applicable. The duty to defend hereunder is wholly independent of and separate from the duty to indemnify and such duty to defend exists regardless of any ultimate liability of Permittee. The policy limits of any such insurance do not act as limitation upon the amount of defense and/or indemnification to be provided by the Permittee. Approval and or purchase of any insurance contracts or policies shall in no way relieve Permittee from liability nor limit the liability of the Permittee, its officials, officers, employees, agents, volunteers, or invitees.

The Town of Jerome shall be reimbursed for all costs and attorney's fees incurred by Town in enforcing this Agreement.

Signed this 29 day of September, 2025

Signature: [Signature]

Printed Name: Angela Arndt

Witness Signature: [Signature]

Printed Name: Michele Sharif



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
PHONE (928) 634-7943 FAX (928) 634-0715

Item A.

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED and should be submitted at least 60 days prior to the event.

Name of Applicant: Angela Arndt / Jerome Chamber of Commerce

Address: _____

Telephone: 619 709 5072

If applicant is an organization, list officers:

Name	Address	Telephone
Anastasia Darah	Prescott Valley, AZ	
Valerie Whitcomb	Camp Verde, AZ	
Ginger Mackenzie	Cottonwood, AZ	

Requesting the use of:

- ☒ UPPER PARK (Parcel 401-06-156) ☐ 300 LEVEL PARKING LOT (Parcel 401-03-015L)
☐ LOWER PARK/SLIDING JAIL (Parcel 401-06-075) ☐ MIDDLE PARK (Parcel 401-06-015)
☐ COUNCIL CHAMBERS (Parcel 401-10-002) ☐ ALL OTHER TOWN RIGHT OF WAY

Date(s) of Use: Saturday, Nov. 29th

Rain Date: Sunday Nov. 30th ?

Hours of Use: 3-9 pm Approximate # of people: 100-200

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome, the laws of the State of Arizona and the regulations of Yavapai County which govern such usage.

[Signature]
Signature

9/29/25
Date of application

Angela Arndt
Print Name

Address
619 709 5072
Telephone



Light Up the Mountain

~~Saturday, November 30, 2024~~

Upper Park & Town
Steps Site Map

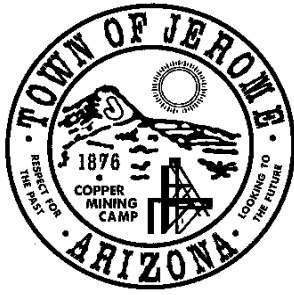
Saturday Nov 29
2025

3-9 PM

File Attachments for Item:

B. Consider Approval of a Landscape and Streetscape Design Manual, and Zoning Code Update Proposal from The Planning Center

Council will consider and may approve the proposal.



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Item B.

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Consider Approval of The Planning Center's Proposal for Landscape and Streetscape Design Manual and Zoning Code Update**

MEETING DATE: October 14, 2025

Summary:

The Town's zoning code is quite outdated and becoming more and more out of touch with contemporary best practices. In addition, there are numerous inconsistencies in terms of the vision of the current Town Council and with the most recent General Plan. Moreover, it is a frequent source of frustration with staff when faced with public requests and complaints. Two of the many, many recent examples of this are: void of any language for the haunted house request and complaints of a new driveway. Last year Council indicated they were not in favor of spending money on this much needed item, so staff sought to complete it in-house.

After a year of trying, it is clear that a zoning code update is not possible to complete with our staff resources. We then sought to obtain grant funding and a reputable partner for this process. Grant funding is not typically available solely for zoning code updates, so we combined it with a landscape and streetscape design manual, which the Town also has a need for as there becomes more and more renovations and developments. We then sought a partner that would work with our still limited budget, while providing a quality result. The Planning Center of Tucson was willing to work with our limited grant-funded budget and has a wealth of experience, along with quality references. The attached proposal encapsulates the process.

Fiscal Impact:

The ~\$31,000 project should be entirely or near entirely grant funded. To-date we have received a \$9,500 grant from FMI; \$12,500 grant from The Sonoran Institute; are waiting to hear back on a \$10,000 ACF of Sedona grant that we stand a strong chance of obtaining, with a back-up of prop. 202 funding if needed.

Recommendation:

Staff strongly recommend approval as an opportunity like this is not easy to come by.

July 2, 2025

Mr. Brett Klein
Town Manager/Clerk
Town of Jerome
600 Clark Street
P.O. Box 335
Jerome, AZ 86331

SUBJECT: ARIZONA GROWING SMARTER TECHNICAL ASSISTANCE – CONSULTING SERVICES SCOPE OF WORK AND FEE

Dear Brett:

We appreciate the opportunity to assist the Town of Jerome in advancing its water conservation efforts through innovative strategies that reflect the community's values, unique context, and commitment to sustainability. Jerome's steep terrain, historic character, limited developable land, and aging infrastructure present distinct yet navigable challenges to applying conventional landscape and stormwater strategies for water conservation. However, these challenges also offer a valuable opportunity to innovate by embedding Low-Impact Development (LID) best practices and green infrastructure into new developments and existing streetscapes in ways that respect the community's identity and support its long-term resilience.

To support this effort, The Planning Center proposes a multi-faceted approach that includes: reviewing current codes, policies, and other guiding strategies with regards to water conservation and low-impact design, developing a user-friendly '*Low-Impact Landscape and Streetscape Design Manual*' that provides general guidance for new residential and commercial development or site improvements rooted in best practices and offering implementable action items (i.e., recommendation(s) for General Plan amendments or Zoning Code updates), while establishing a vision for integrating green infrastructure into public rights-of-way or site-specific locations in a context-sensitive manner.

The *Low-Impact Landscape and Streetscape Design Manual* will not only serve as a practical guide for implementing water-wise practices but will also lay the groundwork for a comprehensive overhaul of the *Jerome Zoning Ordinance* and integration with the *Jerome Subdivision Code*. The best practices and



recommendations identified through this effort will inform a modernized development code that prioritizes predictability, clarity, and flexibility for property owners and developers, but also for Town Staff's development review purposes. Building upon the insights and strategies within the design manual, The Planning Center will work closely with Town Staff to prepare a consolidated and cohesive set of zoning and subdivision regulations that align with contemporary planning principles and support the community's goals. This integrated code will streamline the development review process, remove regulatory inconsistencies, and embed sustainable practices into the fabric of Jerome's built environment, enabling development that is both context-sensitive and resource-conscious.

As an award-winning, multidisciplinary planning and landscape architecture firm with over 40 years of experience across Arizona, The Planning Center is a DBE/SBE/SBC-certified firm known for delivering innovative, place-based solutions through collaborative planning and design. Our team brings extensive experience interpreting and applying zoning regulations in a variety of planning and design contexts, which positions us to develop thoughtful, implementable recommendations that respond to development trends and community priorities. We regularly work with municipalities to evaluate existing zoning frameworks, identify regulatory gaps or barriers, and craft actionable policy and design guidance that lays the foundation for meaningful code updates.

Led by myself and Daniel Bradshaw, PLA, our team integrates land planning, landscape architecture, and sustainable design strategies—including rainwater harvesting, low-impact development, and xeriscaping—into plans, regulations, and design guidelines that are both visionary and practical. We are also deeply experienced in leading and creating public engagement processes that build trust, elevate local voices, and generate community buy-in. We are well-equipped to support the Town of Jerome in modernizing its development tools in a way that conserves natural resources, protects historic character, and reinforces the unique identity and values of the community. Please refer to the accompanying firm bio and our resume for more information pertaining to The Planning Center's qualifications.

The following outlines the proposed scope of work and associated fee for the above-mentioned efforts.

CONSULTING SERVICES - LANDSCAPE & STREETScape DESIGN MANUAL SCOPE OF WORK

- Meet with Town Manager and Staff, verify contract responsibilities
- Define program goals and requirements
- Establish a project schedule
- Visit the Town of Jerome and take photographs



- Gather data and review applicable codes, policies, guiding documents, and other materials related to water conservation practices
- Research Low-Impact Development best practices specifically suited to the Town of Jerome for new residential and commercial development and site improvements
- Prepare *Low-Impact Landscape and Streetscape Design Manual*
- Virtually review the design manual with Town Manager and Staff, incorporating feedback as necessary
- Prepare up to three (3) street/site-level illustrations depicting how LID features can be integrated in various locations throughout the Town (*Note: Locations for illustrations will be determined during the initial meeting and/or during the site visit in coordination with the Town Manager/Clerk and Staff.*)
- Present project at one (1) study session or public hearing before the Town of Jerome Mayor and Council, if necessary
- Finalize *Low-Impact Landscape and Streetscape Design Manual* for Mayor and Council adoption
- Package and deliver final electronic files of the design manual to the Town

CONSULTING SERVICES - ZONING CODE UPDATE SCOPE OF WORK

- Conduct a Zoning Code Update kickoff meeting with Town Manager, Staff, and other key stakeholders (to be identified by the Town) to better understand key issues with the existing Zoning Ordinance and Subdivision Code
- Define Zoning Code Update goals and requirements
- Establish a project schedule
- Perform a thorough review of the existing Zoning Ordinance and Subdivision Code, identifying outdated language, processes, or development regulations as well as inconsistencies and administrative challenges or barriers, and how to integrate the two documents
- Prepare a matrix summarizing findings of the review and recommend areas of reform, including best practices for hillside development and strategies for conservation, adaptive reuse, and infill development
- Review matrix with Town Manager, Staff, Town Leadership, and other key stakeholders virtually
- Prepare a complete rewrite of the Zoning Ordinance into a new, comprehensive *Unified Zoning Code*, reorganized for clarity and usability, with updated definitions, zoning districts, permitted uses, development standards, and administrative procedures, where necessary
- Incorporate the *Low-Impact Landscape and Streetscape Design Manual* and other standards related to Low-Impact Development tools, dark sky protections, hillside development standards, and other necessary provisions identified in coordination and with assistance from Town Staff
- Introduce new or revised overlay districts or special area standards as appropriate to support the Town's historic preservation goals and unique site conditions
- Conduct up to two (2) public meetings to present and gather feedback on draft code language, including preparing presentation materials and visuals to help community members understand the proposed changes (*we anticipate that the meetings will be provided in-person and that Town Staff*



will be available to help prepare mailings, coordinate meetings, set up meeting rooms, prepare meeting summaries, etc.)

- Revise draft code language in track changes based on feedback received from public meetings
- Present draft code language at one (1) joint study session with Planning Commission and Town Council
- Revise draft code in track changes based on feedback received from study session with Planning Commission and Town Council, and finalize draft
- Virtually present final draft of the *Unified Zoning Code* at one (1) public hearing before the Planning Commission, if necessary
- Virtually present final draft of the *Unified Zoning Code* at one (1) public hearing before the Town Council, if necessary
- Finalize *Unified Zoning Code* to incorporate any additional revisions that come out of public hearings
- Deliver final *Unified Zoning Code* document to Town (in print and web-ready formats)

TOTAL CONSULTING SERVICES FEE: \$30,000.00

REIMBURSABLE EXPENSES

Expenses related to travel/mileage, printed materials for internal/team reviews, and public meetings will be billed at cost plus a 12.5% markup. We anticipate making 3-5 trips to the Town of Jerome over the course of this project.

ESTIMATED REIMBURSABLE EXPENSES: \$ 1,000.00

Please let me know if you have any questions or if I can provide other information. We look forward to working with you on this project!

Sincerely,

THE PLANNING CENTER



Lexy Wellott, AICP
Principal



File Attachments for Item:

D. Consider Approval of an Intergovernmental Agreement (IGA) Between the Town of Jerome and Yavapai County Flood Control District for Receiving Funding to Complete Flood Control and Drainage Improvements

Council will consider and may approve the IGA for Fiscal Year 2025-2026.

INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE
TOWN OF JEROME
FOR THE FISCAL YEAR 2025-2026 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENTS

THIS INTERGOVERNMENTAL AGREEMENT BETWEEN THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE TOWN OF JEROME FOR THE FISCAL YEAR 2025-2026 FINANCIAL CONTRIBUTION TO THE TOWN FOR FLOOD CONTROL IMPROVEMENTS (the “Agreement”) is entered into, effective this 5th day of November 2025, between the Yavapai County Flood Control District, a political subdivision of the State of Arizona (the “DISTRICT”), and the Town of Jerome, Arizona, a municipal corporation of the State of Arizona (the “TOWN”). The District and the Town are sometimes collectively referred to as the “Parties” or individually as a “Party.”

RECITALS

WHEREAS:

- A. The DISTRICT is a special taxing district legally created in the State of Arizona and organized by Yavapai County to include and govern its jurisdiction.
- B. The DISTRICT administers the Federal Emergency Management Agency (“FEMA”) Regulations under the National Flood Insurance Program.
- C. The Yavapai County Board of Supervisors is the Board of Directors of the DISTRICT.
- D. The TOWN lies within the legal boundaries of the DISTRICT.
- E. The DISTRICT, the TOWN, and Yavapai County (“County”) are separate and distinct political subdivisions, but each can provide for the benefit of the other(s), for the benefit of public health, safety, and welfare, and other public purposes.
- F. The DISTRICT and the TOWN have authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes (“A.R.S.”) § 11-952, § 48-3603, and § 9-240, and TOWN’s Code.
- G. Among other things, the DISTRICT receives tax proceeds as general funding for the planning, construction, and maintenance of flood control improvements.
- H. Under the budgeting process for the DISTRICT, a category of “Contributions” (hereinafter “Funds”) has been established, setting aside monies that may be utilized by the various political subdivisions located within the boundaries of Yavapai County.

- I. The DISTRICT has approved and budgeted Funds to provide funding assistance for flood mitigation work and is authorized to expend such Funds for flood control projects (including storm water control) to political subdivisions for projects so long as the projects are flood or drainage related, cost-effective, a benefit to the County, the DISTRICT, and the political subdivision and are in accordance with FEMA regulations.
- J. The TOWN has experienced storm water control and flooding problems for a number of years in various locations and seeks to mitigate such problems to increase safety and protect public and private property and persons within the TOWN.
- K. The TOWN seeks to improve its storm water control, make drainage improvements, and/or mitigate flooding problems by constructing any or all of the following drainage improvements within the Incorporated Town limits (hereinafter collectively referred to as the “Project”):
 - Gulch Drainage Improvements
 - General Drainage Improvements as Determined by the Town
- L. The TOWN desires to receive DISTRICT Funds for the 2025-2026 fiscal year to be used for its Project.
- M. The DISTRICT has budgeted Funds to support the Project in an amount not to exceed **One Hundred and Five Thousand Dollars (\$105,000.00)** for fiscal year 2025-2026 which begins on July 1, 2025.

AGREEMENTS

NOW THEREFORE, for good and valuable consideration, including consideration of the mutual promises, terms, and conditions hereinafter set forth, including the mutual promises and obligations to be performed by the Parties hereto, IT IS AGREED BETWEEN THE TOWN AND THE DISTRICT AS FOLLOWS:

I. PURPOSE

The purpose of this Agreement is to authorize the DISTRICT to pay and contribute to the TOWN Funds in support of the TOWN’s Project. Such funding for fiscal year 2025-2026 shall not exceed **One Hundred and Five Thousand Dollars (\$105,000.00)**

II. COMMENCEMENT, DURATION, AND TERMINATION

The effective date is as set forth on page one (1) of this Agreement. Performance under this Agreement shall commence following the effective date and shall terminate upon the earliest of:

- A. The completion of the Project as determined by the TOWN;
- B. The exhaustion of the Funds allocated to the TOWN for the Project;
- C. June 30, 2026; (however, the TOWN shall have until July 31, 2026, to request Funds and the DISTRICT shall provide Funds as described in this Agreement); or
- D. The mutual agreement of the Parties.

If this Agreement terminates for any reason, any unused portion of the Funds shall not be available to the TOWN without further agreement of the Parties.

III. RESPONSIBILITIES OF PARTIES

A. The TOWN shall:

1. Be solely responsible for the design, engineering, bidding, right-of-way acquisition, supervision, construction, inspection, administration, and project management of the Project and for contracting directly for all Project work.
2. If plans are used to bid, provide the DISTRICT a copy of the final Project plans.
3. Use the Funds for the Project in fiscal year 2025-2026.
4. Use the Funds exclusively for costs associated with the Project described above.
5. When requesting Funds from the DISTRICT, provide detailed invoices with supporting documentation for the request(s).
6. Request Funds from the DISTRICT on or before July 31, 2026 (for work completed in fiscal year 2025-2026).
7. Be responsible for the proper disbursement of the Funds provided by the DISTRICT.
8. Be responsible for maintaining the Project and the resulting improvements.

B. The DISTRICT shall:

1. Make Funds available to the TOWN for the Project as approved by the Board of Directors.
2. Provide funding as available and appropriate upon proper request(s) by the TOWN.
3. Pay properly invoiced requests monthly or on an alternate schedule as agreed to by the TOWN and DISTRICT.
4. Pay properly invoiced requests for work completed by the TOWN in fiscal year 2025-2026 so long as TOWN's requests are received by the DISTRICT on or before July 31, 2026.

C. The DISTRICT and TOWN mutually agree:

1. That they recognize the Funds to be used by Parties pursuant to this Agreement are tax funds. The agreements herein for funding are based upon projected tax funds to be received. In the event the projected income is not received, there is the possibility that some or all of the Funds anticipated by this Agreement and set forth herein will not be available. All monetary obligations under this agreement shall be subject to annual budget approval of the respective governing bodies of the parties. A failure of either party's governing body to approve funding for payment of any obligation hereunder shall constitute grounds for termination of this agreement.
2. The Project is the sole responsibility of the TOWN, and not of the DISTRICT or the County. All real property upon which the Project work will occur is within the TOWN limits and not owned or under the control of the DISTRICT or County.

IV. INDEMNIFICATION

To the fullest extent permitted by law, the TOWN agrees to defend, indemnify, and hold harmless the DISTRICT, its Board of Directors, officers, employees, agents, or other representatives, the County, its Board of Supervisors, officers, employees, agents, or other representatives from any and all claims for damages or otherwise arising under this Agreement and from any negligent acts of the Town, its officers, employees, agents, or other representatives. This Indemnification provision shall survive the termination of this Agreement.

V. OTHER PROVISIONS

- A. NOTICE. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by certified mail, return receipt requested, addressed as follows:

TOWN OF JEROME
Town Manager
600 Clark Street
P.O. Box 335
Jerome, AZ 86331

DISTRICT
Yavapai County Flood Control District Director
1120 Commerce Drive
Prescott, AZ 86305

- B. ENTIRE AGREEMENT. This Agreement represents the entire understanding between the parties with respect to the subject matters herein, and may be amended, modified, or waived only by written instrument signed by both Parties.
- C. CONFLICT OF INTEREST. This contract is subject to the cancellation provisions of A.R.S. § 38-511.
- D. SEVERABILITY. In case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.
- E. NON-DISCRIMINATION. The Parties shall comply with Executive Order 2023-01, which mandates that all persons, regardless of race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry,

age, disability, military service or veteran status, or marital status.

- F. **EMPLOYMENT VERIFICATION.** Both parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to their employment of their employees, and with the requirements of A.R.S. § 23-214 and § 41-4401 (together the “State and Federal Immigration Laws”). A breach of the foregoing warranty shall be deemed a material breach of this Agreement, and the parties shall have the right to terminate this Agreement for such a breach, in addition to any other applicable remedies. The parties retain the legal right to inspect the papers of each contractor or subcontractor employee of either who performs work pursuant to this Agreement to verify performance of the foregoing warranty of compliance with the State and Federal Immigration Laws.
- G. **LAWS.** The Parties shall each be fully responsible for compliance with all statutes, ordinances, codes, regulations, rules, court decrees, or other laws (hereinafter “Laws”) applicable to it as part of fully performing the Project with regards to their respective roles. This Agreement shall not relieve either Party of any obligation or responsibility imposed upon it by Laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year specified below.

YAVAPAI COUNTY
FLOOD CONTROL DISTRICT

TOWN OF JEROME

Mary Mallory, Chair	Date
Board of Directors	
Yavapai County Flood Control District	

Christina “Alex” Barber, Mayor Date
Town of Jerome

ATTEST:

Jayne Rush
Clerk of the Board of Directors

Brett Klein
Town Clerk

FOR THE
INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE
TOWN OF JEROME.

FOR THE FISCAL YEAR 2025-2026 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENTS

Pursuant to A.R.S. § 11-952, the foregoing Agreement has been submitted to the undersigned Attorney for the Town of Jerome. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona and the Town of Jerome.

Town Attorney _____ Date _____
Town of Jerome _____

Pursuant to A.R.S. § 11-952, the foregoing Agreement has been submitted to the undersigned Attorney for the Yavapai County Flood Control District, Arizona. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Yavapai County Flood Control District.

Deputy County Attorney _____ Date _____
Flood Control District _____

File Attachments for Item:

E. Consideration of an Arizona Liquor License in the Town of Jerome for a Series 12 Restaurant Liquor License Type, for The Miner's Cafe (Under New Ownership), Located at 115 Jerome Avenue

Council will consider and may approve a new Series 12 Restaurant Liquor License for The Miner's Cafe.

State of Arizona
Department of Liquor Licenses and Control

Created 08/19/2025 @ 10:43:16 AM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	THE MINER'S CAFE		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	115 JEROME AVENUE JEROME, AZ 86331 USA		
Mailing Address:	989 S MAIN STREET PMB 459 COTTONWOOD, AZ 86326 USA		
Phone:	[REDACTED]		
Alt. Phone:	[REDACTED]		
Email:	[REDACTED]		

AGENT

Name:	LINDA ANN GALLO
Gender:	Female
Correspondence Address:	[REDACTED] USA
Phone:	[REDACTED]
Alt. Phone:	[REDACTED]
Email:	[REDACTED]

OWNER

Name:	LINDA ANN GALLO
Gender:	Female
Correspondence Address:	[REDACTED] USA
Phone:	[REDACTED]
Alt. Phone:	[REDACTED]
Email:	[REDACTED]

60th day
10-18-2025

APPLICATION INFORMATION

Application Number: 357682
 Application Type: New Application
 Created Date: 08/18/2025

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
 Yes
 What date are you taking ownership? Please upload the Interim Permit Notary page when you reach the upload page.
 08/19/2025
- 2) Are you one of the following? Please indicate below.
 Property Tenant
 Subtenant
 Property Owner
 Property Purchaser
 Property Management Company
 PROPERTY TENANT
- 3) Is there a penalty if lease is not fulfilled?
 Yes
 What is the penalty?
 1,1414.98 + 18%
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
 Yes
- 5) What is the total money borrowed for the business not including the lease?
 Please list each amount owed to lenders/individuals.
 ZERO
- 6) Are there walk-up or drive-through windows on the premises?
 No
- 7) Does the establishment have a patio?
 Yes
 Is the patio contiguous or non-contiguous (within 30 feet)?
 CONTIGUOUS PATIO
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
 No
- 9) What type of business will this license be used for?
 CAFE RESTAURANT

Item E.

State of Arizona
Department of Liquor Licenses and Control

Created 08/19/2025 @ 10:44:16 AM

Local Governing Body Report

LICENSE

Number:	INP130034446	Type:	INP INTERIM PERMIT
Name:	THE MINER'S CAFE		
State:	Active		
Issue Date:	08/19/2025	Expiration Date:	12/01/2025
Original Issue Date:	08/19/2025		
Location:	115 JEROME AVENUE JEROME, AZ 86331 USA		
Mailing Address:	989 S MAIN STREET PMB 459 COTTONWOOD, AZ 86326 USA		
Phone:	[REDACTED]		
Alt. Phone:	[REDACTED]		
Email:	[REDACTED]		

AGENT

Name:	LINDA ANN GALLO
Gender:	Female
Correspondence Address:	[REDACTED] USA
Phone:	[REDACTED]
Alt. Phone:	[REDACTED]
Email:	[REDACTED]

OWNER

Name:	LINDA ANN GALLO
Gender:	Female
Correspondence Address:	[REDACTED] USA
Phone:	[REDACTED]
Alt. Phone:	[REDACTED]
Email:	[REDACTED]

APPLICATION INFORMATION

Application Number: 357683
Application Type: New Application
Created Date: 08/18/2025

QUESTIONS & ANSWERS

INP Interim Permit

- 1) Enter License Number currently at location
012130029049
- 2) Is the license currently in use?
Yes
- 3) Will you please submit section 5, page 6, of the license application when you reach the upload page?
Yes
A Document of type INTERIM NOTARY PAGE is required.

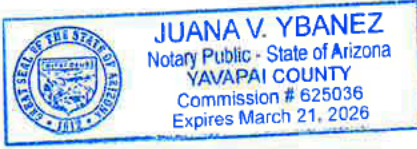
SECTION 5 Interim Permit

If you intend to operate business while the application is pending, you will need an interim permit pursuant to A.R.S. § 4-203.01. For approval of an interim permit: There must be a valid license of the same series currently issued to the location.

1. Current license number at the location: 012130029049 2. Is the license currently in use? ☒ Yes ☐ No
2. If the license is **NOT** currently in use, how long has it been since the license was last used at this location? _____

I (Print Full Name) Anaek Mouritzen hereby declare that I am the Current Owner, Agent, or Controlling Person of the stated license and location.

Sign in front of Notary: Anaek Mouritzen
(Current Agent/Individual as listed on the license certificate)

State of <u>Arizona</u>	 Notary Seal
County of <u>Yavapai</u>	
Signed before me on this <u>27</u> day of <u>June</u> , 20 <u>25</u> .	
Notary Signature <u>[Signature]</u>	
My commission expires on <u>03/21/2026</u>	

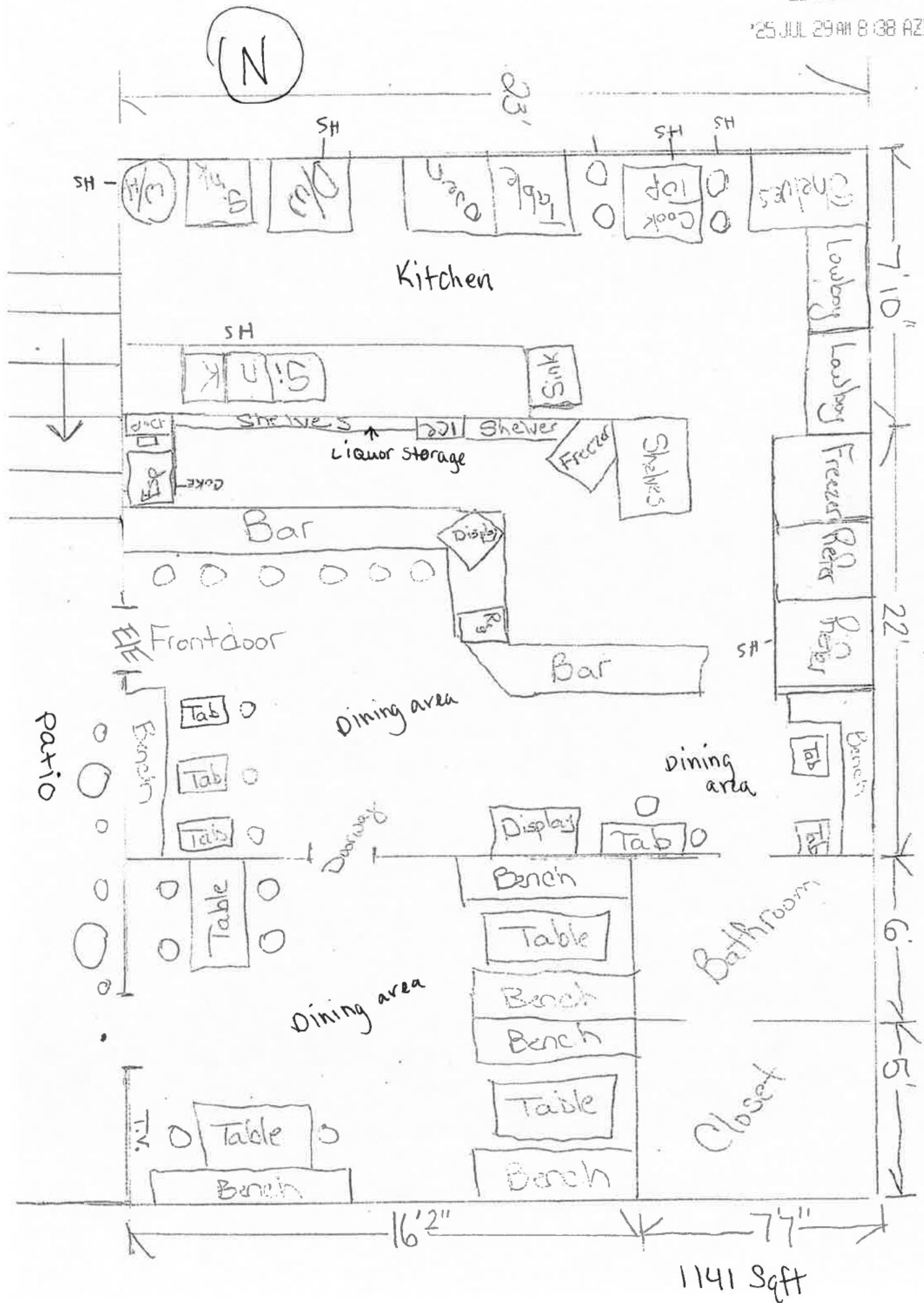
SECTION 6 Background Check

EACH PERSON LISTED MUST SUBMIT A QUESTIONNAIRE, FINGERPRINT CARD, AND \$22 PROCESSING FEE PER CARD.

1. If the applicant is an entity, and not an individual, answer questions 1a-b.
- a) Date Incorporated/Organized: _____ State where Incorporated/Organized: _____
- b) AZ Corporation or AZ L.L.C. Entity No: _____ Approval Date: _____
2. List any individual or entity that owns a beneficial interest of 10% or more and/or controls the applicant or licensee. If the applicant is owned by another entity, attach an organizational chart showing the ownership structure.

Last	First	Middle	Title	%Owned	Mailing Address	City	State	Zip
Gallo	Linda	Ann	owner	100%	[REDACTED]			

(Attach additional sheet if necessary)





RESTAURANT/HOTEL/MOTEL OPERATION PLAN

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

The Miner's Cafe

1. Name of restaurant (Please print): _____

2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - **NO ATTACHMENTS**

Grill	Royal, RSMG-48
Oven	Ninja, DT Series LP3
Freezer	Frigidaire, FFU06M1TW, 6 cu ft. Hisense, HUF210N6AWE, 21.2 cu ft. Maxx Cold, MXCF60UHC, 15.5 cu ft.
Refrigerator	Falcon, AUC-60, 50 cu ft. Frigidaire, EFMI59000, 74 L. Frigidaire, OGM201RFB, 27.8 cu ft. Frigidaire, FRAE2024AWB, 20 cu ft. True, GDM-11SD, 12 cu ft. Falcon, AST-48M, 15 cu ft. Dukers, TFP4B, 12.2 cu ft.
Sink	87'x24'x14'
Dish Washing Facilities	Ecolab 1 E-ULT
Food Preparation Counter (Dimensions)	25'x45', 30'x60'
Other	Wilprep display, RTW-120L-4, 120 L. Avantco ice machine, 194UCF120A, 40 lbs.

3. Attach a copy of your FULL menu with pricing **INCLUDING NON-ALCOHOLIC BEVERAGES**

4. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 65 %

5. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No

(If yes, what percentage of the public floor space does this area cover?) _____ %

6. List the **seating capacity** for:

a) Restaurant dining area of your premises: [27]

(DO NOT INCLUDE PATIO SEATING)

b) Bar area [+ 5]

TOTAL [= 32]

7. What type of dinnerware is primarily used in your restaurant? ☐ Reusable ☐ Disposable ☒ Item E.
8. Does your restaurant contain any **games, televisions, or any other entertainment**? ☒ YES ☐ No

If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

2-Televisions

9. Do you have live entertainment or dancing? ☐ YES ☒ No
- If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. List number of employees for each position:

Position	How many
Cooks	2
Bartenders	0
Hostesses	0
Managers	1
Servers	3
Other (Busser)	2
Other ()	
Other ()	

I, (Print Full Name) Linda Ann Gallo, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Linda A. Gallo

LUNCH

[STARTING AT NOON]

JEROME STREET TACOS ~ ROASTED BBQ JACKFRUIT
GUACAMOLE, PICO DE GALLO & RED CABBAGE ON CORN
TORTILLAS 15

THE BELLA ~ SAUTEED PORTOBELLO, BELL PEPPERS & ONIONS
WITH MELTED PROVOLONE SERVED ON CIABATTA 17

CAPRESE SANDWICH ~ FRESH MOZZERELLA, BASIL, ROMA
TOMATOES, BALSMIC REDUCTION SERVED ON TOASTED CIABATTA 15

TURKEY CLUB ~ TURKEY, BACON, LETTUCE, TOMATO, AVOCADO &
MAYO ON WHOLE GRAIN 19

REUBEN ~ HOT PASTRAMI, SAUERKRAUT, MELTED SWISS & RUSSIAN
DRESSING ON MARBLED RYE 19

FRENCH DIP ~ ROAST BEEF, MELTED PROVOLONE, CREAMY
HORSERADISH ON A FRENCH ROLL SERVED WITH AUS JU 19

COWBOY CAVIAR ~ 3 BEAN SALAD, PICO DE GALLO
AVOCADO SERVED WITH TORTILLA CHIPS 12

SW SALAD ~ MIXED GREENS, CHEDDAR, TOMATO, ONION
COWBOY CAVIAR, GUACAMOLE, TORTILLA STRIPS
& CHIPOTLE RANCH 14

CAESAR SALAD ~ ROMAINE LETTUCE TOSSED
WITH CAESAR DRESSING, PARMESAN & CROUTONS 14

ALL SANDWICHES COME WITH CHOICE OF
SOUP, SALAD OR CHIPS

ASK US ABOUT THE DAILY SPECIALS!

WE HOPE YOU ENJOYED YOUR EXPERIENCE HERE!
IF YOU WISH, LEAVE A REVIEW!

PROUDLY SERVING
LOCALLY
BAKED BREADS
&
LOCALLY
ROASTED COFFEE



BREADWORKS
BAKERY

REN TAO
ROASTING

JOIN US ON INSTAGRAM @THEMINERSCAFE

{928}-634-2700

115 JEROME AVE. JEROME AZ 86331

25 AUG 18 AM 8:12 07011 C
25 JUL 29 AM 8:03 Item E.

* See new attachments

COFFEE
 DRIP COFFEE 5
 ESPRESSO 5
 AMERICANO 5
 LATTE 7
 CAPPUCCINO 7
 DIRTY CHAI 8
 COLD BREW 5



NOT COFFEE
 SOFT DRINKS 4
 LEMONADE 4
 TEA 4
 JUICE
 SM 5 LG 7
 ITALIAN SODA 6
 LONDON FOG 6

\$1 ADD FLAVORS

CARAMEL-VANILLA-CHOCOLATE-ALMOND-HAZELNUT
 MANGO-PRICKLY PEAR-BLACKBERRY-LAVENDER

BREAKFAST

(SERVED ALL DAY)

HONEY BEE ~ FRESHLY BAKED BISCUITS TOPPED
 WITH HONEY BUTTER 10

KILLER BEE ~ FRESHLY BAKED BISCUITS WITH A
 STING OF SPICY HONEY BUTTER 10

THE PARFAIT ~ GREEK YOGURT, GRANOLA
 FRESH BERRIES, BLACKBERRY DRIZZLE 11

***GHOST TOWN TOAST** ~ AVOCADO, PICO DE
 GALLO, HERBED TOMATOES, FETA CHEESE 13
 [ADD EGG* 2]

***BREAKFAST SANDWICH** ~ HASHBROWNS, 2 EGGS*
 CHEDDAR & CHOICE OF BACON OR SAUSAGE ON A
 CROISSANT 14

RUSTY BURRITO ~ SCRAMBLED EGGS, BACON
 CHEDDAR & HASHBROWNS 14

HERNANDEZ BURRITO ~ SCRAMBLED EGGS
 SAUSAGE, CHEDDAR, HASHBROWNS, GREEN CHILIE,
 ONION & PEPPER 16

BISCUITS & GRAVY ~ BUTTERMILK BISCUITS
 SAUSAGE GRAVY, HASHBROWNS OR HOMEFRIES 16

***THE MINERS PICK** ~ TWO EGGS*, BACON OR
 SAUSAGE, HASHBROWNS OR HOMEFRIES & TOAST 16

***LITTLE DAISY** ~ THICK SLICE OF FRENCH TOAST
 ONE EGG*, CHOICE OF BACON OR SAUSAGE 16

QUICHE OF THE DAY

ASK YOUR SERVER! 12

*THESE ITEMS ARE COOKED TO ORDER. CONSUMING RAW OR UNDERCOOKED
 MEATS OR EGGS MAY INCREASE YOUR RISK OF FOOD BORNE ILLNESS*

25 AUG 18 AM 8:13 AZD LLC

25 JUL 29 AM 8:38

Item E.

X see new attachments

Booze at The Miner's Café

• Bloody Mary	13
• Featuring Major Peters Bloody Mary Mix	
• Beer	6.5
• Barrio Blonde (4.7% ABV)	
• Barrio Rojo (5.7% ABV)	
• Founders Mortal Bloom Hazy (6.2% ABV)	
• Four Peaks Kilt Lifter (6% ABV)	
• Four Peaks Wow Wheat (5% ABV)	
• Greenwood Purpose Pilsner (5.2% ABV)	
• Lumberyard Hazy Angel IPA (6.7% ABV)	
• Mudshark Vanilla Caramel Porter (5.6% ABV)	
• Specialty Brew	
• Booch Craft Pineapple Passion Hard Kombucha (7% ABV)	7
• OHSO Watermelon Lemonade Hard Seltzer (5% ABV)	8
• Superstition BeeMosa Mead (6% ABV)	10
• Superstition Dune Bloom Mead (5.5% ABV)	10
• Superstition Fallen Mist Green Tea Cider (6% ABV)	10
• Superstition Peanut Butter Jelly Crime Mead (14% ABV)	13
• Mimosas	10
• Traditional Orange	
• Cranberry	
• Orange	
• Pineapple	
• Pomegranate	
• Raspberry	
• Flight of 4	15

Coffee

Drip Coffee	5
Espresso	5
Americano	6
Latte	7
Cappuccino	7
Dirty Chai	7
Cold Brew	5



Not Coffee

Soft Drinks	4
Lemonade	4
Tea	4
Juice Sm/Lg	5/7
Italian Soda	6
London Fog	6
Matcha Latte	7

Add Flavors for \$1

Almond - Blackberry - Caramel - Chocolate - Hazelnut - Lavender -
Mango - Peach - Prickly Pear - Strawberry - Vanilla - White Chocolate

Breakfast All Day

The Bee's Knees 10
Two freshly baked biscuits topped with your choice of honey butter or spicy honey butter

The Parfait 13
Greek yogurt, granola, fresh berries, blackberry drizzle

Ghost Town Toast 13
Avocado, pico de gallo, herbed tomatoes, feta cheese
- Add Egg* for \$2

Breakfast Sandwich* 14
Hashbrowns, two eggs*, cheddar & choice of bacon or sausage on a croissant

Pancakes & Egg* 16
Two pancakes with one egg* and choice of bacon or sausage

Fruit Pancakes 17
Two pancakes with your choice of today's fresh fruit

Rusty Burrito 14
Scrambled eggs, bacon, cheddar & hashbrowns

Hernandez Burrito 16
Scrambled eggs, sausage, cheddar, hashbrowns, green chili, onion & pepper

Biscuits & Gravy 16
My Granny's gravy with Buttermilk biscuits, hashbrowns or homefries

The Miner's Pick* 16
Two eggs*, bacon or sausage, hashbrowns or homefries & toast

The Little Daisy* 16
Thick slice of French toast, one egg*, choice of bacon or sausage

Quiche OTD 12
A freshly made quiche daily!

Chef's Special TBD
Ask your server for today's special

Sides & Add-ons

Pancake/French Toast	5	Avocado	3
Sausage	4	Guacamole	3
Bacon	4	Cheese	2
Gravy	3	Green chilies	2
1 *Egg	2	Pico de gallo	1
Hashbrowns	4	Fruit	5
Homefries	4	Toast	3

18% gratuity added to tables of 6 or more

*These items are cooked to order. Eating raw or undercooked meats or eggs may increase your risk of foodborne illness

Item E.

Proudly Supporting Local!

25 AUG 18 AM 8:12 AM Item E.

Coffee by
Ren Tao
Roasting, and
Matador Coffee



Bread and pastries
by
BreadWorks
Bakery

Chef's Special!!

Ask your Server about today's Chef's special

Lunch Starting at Noon

All Sandwiches come with choice of
Soup, Salad, or Chips

Soup OTD 5/10
Freshly made - cup or bowl

Jerome Street Tacos 15
Roasted BBQ jackfruit,
guacamole, pico de gallo &
red cabbage on corn tortillas

The Bella 17
Sauteed portobello, bell
peppers, onions & melted
provolone on ciabatta

Caprese Sandwich 15
Fresh mozzarella, basil, Roma
tomatoes & balsamic
reduction on ciabatta

Turkey Club 19
Turkey, bacon, lettuce,
tomato, avocado & mayo on
whole grain

Reuben 19
Hot pastrami, sauerkraut,
melted Swiss & Russian
dressing on marbled Rye
- Switch it up with turkey
instead!

French Dip 19
Roast Beef, Melted
Provolone, Creamy
Horseradish on French Roll
with Au Jus

Cowboy Caviar 12
3-Bean Salad, pico de gallo,
avocado with tortilla chips

Caesar Salad 16
Romaine lettuce tossed with
Caesar dressing, parmesan &
croutons

***The Daily Burger** 19
Ask your server about the
daily burger special!

Sides & Add-ons

Avocado	3
Guacamole	3
1 *Egg	2
Pico de gallo	1
Fruit	5
Cheese	2
Green chilies	2
Bacon	4
Side Salad	7
Chips	3

The Miner's Café
928.634.2700
115 Jerome Ave, Jerome, AZ
86331

Join us on Instagram
@TheMinersCafe.az

18% gratuity added to tables of 6 or more

*These items are cooked to order. Eating raw or undercooked meats or
eggs may increase your risk of foodborne illness



RECORDS REQUIRED FOR AUDIT RESTAURANT/HOTEL/MOTEL

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine Compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

The Miner's Cafe

1. Name of restaurant (Please print): _____
2. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
3. A list of **all** food and liquor vendors
4. The restaurant menu used during the audit period
5. A price list for alcoholic beverages during the audit period
6. Mark-up figures on food and alcoholic products during the audit period
7. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
8. Monthly Inventory Figures - beginning and ending figures for food and liquor
9. Chart of accounts (copy)
10. Financial Statements-Income Statements-Balance Sheets
11. **General Ledger**
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks

12. **Tax Records**

- A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
- B. Income Tax Return - city, state and federal (copies)
- C. Any supporting books, records, schedules or documents used in preparation of tax returns

13. **Payroll Records**

- A. Copies of all reports required by the State and Federal Government
- B. Employee Log (A.R.S. §4-119)
- C. Employee time cards (actual document used to sign in and out each work day)
- D. Payroll records for all employees showing hours worked each week and hourly wages

14. **Off-site Catering Records** (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

**REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).**

A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(G)

For the purpose of this section:

1. "Restaurant" means an establishment which derives **at least forty percent (40%)** of its gross revenue from the sale of food
2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

I, (Print Full Name) Linda Ann Gallo, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE



Arizona Dept. of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

25 JUL 29 AM 8:38 AZD LLC

DLIC USE ONLY

Item E.

Fee:

Job #: 3571082

Date Accepted: 08-14-2025

CSR: SG

Personal Information Questionnaire

805-730

ATTENTION APPLICANT: This is a legally binding document. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

THE COMPLETED QUESTIONNAIRE NEEDS TO BE SUBMITTED TO THE DEPARTMENT ALONG WITH A \$22. FEE, AND FD-258 FINGERPRINT CARD, THAT HAS BEEN SEALED IN AN ENVELOPE, AND SIGNED OR INITIALED BY THE FINGERPRINT TECHNICIAN, MUST INCLUDE THE FINGERPRINT VERIFICATION FORM. MUST BE COMPLETED BY A RECOGNIZED FINGERPRINT SERVICE OR LAW ENFORCEMENT AGENCY.

Agent: a person who is designated by an applicant or licensee to receive communications from the department and to file and sign documents submitted to the department on behalf of the applicant or licensee. An agent is not a manager.

A.R.S. §4-202(A).

Controlling Person: person directly or indirectly possessing control of an applicant or licensee.

A.R.S. §4-101(10).

Manager: An individual (not an entity) approved by the Department of Liquor who has the authority to organize, direct, carry out, control or to otherwise operate the day-to-day operations of a liquor-licensed business.

A.R.S. §4-101(22) and
A.R.S. §4-202(C)

SECTION - 1 INDIVIDUAL INFORMATION

☒ AGENT

☒ CONTROLLING PERSON

☒ MANAGER

- Name: GALLO LINDA ANN
Last First Middle
- Social Security #: [REDACTED] Birth Date: [REDACTED]
(NOT a public record) (NOT a public record)
- Driver's License #: [REDACTED] State Issued: AZ
(NOT a public record)
- Are you a resident of Arizona? ☒ Yes ☐ No Date of residency: 01/17/1973
- Email address: [REDACTED]
- Home Address: [REDACTED]
- Daytime phone #: [REDACTED] Alternative phone #: [REDACTED]

SECTION 2 - LICENSED BUSINESS INFORMATION

- Liquor License #: 0121300290498
- Business Name (doing business as): The Miner's Cafe
- Business Address: 115 Jerome Ave Jerome, AZ 86331

SECTION 3 – DAY TO DAY OPERATION OF BUSINESS

25 AUG 18 AM 8:13 AZD LLC

25 JUL 29 AM 8

Item E.

Must attach copies of Basic and Management Title 4 training certificates for person managing the day to day operation of the licensed business.

Who is managing the day to day operations? ☒ Agent ☒ Controlling Person ☐ Manager

Name of persons who will be handling the day to day operations: LINDA GALLO

SECTION 4 – BACKGROUND

If you answer "YES" to any Question 1 through 5 YOU MUST attach a signed statement. Give complete details including dates, agencies involved and dispositions. CHANGES TO QUESTIONS 1-5 MAY NOT BE ACCEPTED

1. Have you owned, or been a controlling person of any entities that held a liquor license in Arizona, or any jurisdiction, in the past 5 years?

Yes ☐ No ☒

2. Have you been cited, arrested, indicted, convicted, or required to appear in court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past 5 years?

Yes ☐ No ☒

3. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked, or suspended in or outside of Arizona within the last 5 years? A.R.S. §4-202(D)

Yes ☐ No ☒

4. Have you had ANY administrative law citations, compliance actions, or consents, in any jurisdiction in the past 5 years? (Do not include civil traffic tickets)

Yes ☐ No ☒

A.R.S. §4-202, 4-210

**Administrative Law Violations are any civil penalties, fines, suspension, or revocations of your liquor license.*

5. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation?

Yes ☐ No ☒

I, (Print Full Name) LINDA A GALLO hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Signature: Linda Gallo

Date: 6-27-2025



ALIEN STATUS

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION

APPLICANT NAME (Print or type) Linda Ann Gallo

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? ☒ Yes ☐ No - If **yes**, indicate place of birth:

City [REDACTED] State AZ COUNTRY USA

If you answered **Yes, 1)** Attach a legible copy of a document from the list below.

2) Name of document: AZ birth certificate Az Drivers license

If you answered **No**, you must complete Sections III.

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after Jan. 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

SECTION III – QUALIFIED ALIEN DECLARATION

Applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

Name of document provided

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- ☐ 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- ☐ 2. An alien who is granted asylum under Section 208 of the INA.
- ☐ 3. A refugee admitted to the United States under Section 207 of the INA.
- ☐ 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- ☐ 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- ☐ 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- ☐ 7. An alien who is a Cuban/Haitian entrant.
- ☐ 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C. § 1101 et seq.] Non-immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C. § 1101(a)(15).

Alien Paroled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C. § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];
- 13. A foreign national not physically present in the United States.
- 14. **Otherwise Lawfully Present**
- 15. A person not described in categories 1-13 who is otherwise lawfully present in the United States.

PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. §

Linda A Gallo

Print Name

Linda Gallo

Signature

07/01/2025

Date



25 AUG 18 AM 8:43 AZDLC
25 JUL 29 AM 8:08 AZDLC

Certificate # AZB-ON-01244768

Certificate of Completion
For
Title 4 **BASIC** Liquor Law Training

☒ On-sale
☐ Off-sale
☐ On- and off-sale

Item E.

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.
The State requires BASIC Title 4 training only as a prerequisite for MANAGEMENT Title 4 training or as a result of a liquor law violation. Persons required to have BASIC Title 4 training are listed at the base of this Certificate. Licensees sometimes require BASIC Title 4 Training a condition of employment.
A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Linda Ann Gallo

Full Name (please print)

Linda Ann Gallo

Signature

05/19/2025

Training Completion Date

05/18/2028

Certificate Expiration Date
(three years from completion date)

Training Provider Information

360training.com Inc.

Company Name

6504 Bridge Point Parkway, Suite 100, Austin, TX 78730

Mailing Address

(877) 881-2235

Daytime Contact Phone Number

I, Samantha Montalbano, certify that the above named individual did successfully complete
Instructor Name (please print)
Title 4 BASIC Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.) R19-1-103
using training course content and materials approved by the Arizona Department of Liquor Licenses and Control.
I understand that misuse of this Certificate of Completion can result in the revocation of State approval for the Title
4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).

Samantha Montalbano

Instructor Signature

05/19/2025

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
2) licensees, agents and managers actively involved in the daily business operations of a liquor-licensed business of a series listed below

In-state Microbrewery (series 3)
Conveyance (series 8)
Restaurant (series 12)

Government (series 5)
Liquor Store (series 9)
In-state Farm Winery (series 13)

Bar (series 6)
Private Club (series 14)

Beer & Wine Bar (series 7)
Hotel/Motel w/restaurant (series 11)
Beer & Wine Store (series 10)

Liquor license applications (initial and renewal) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

The questionnaire (which designates a manager to a location) and the agent change form (which assigns a new agent to active liquor licenses) are not complete until valid Certificates of Completion for all required persons have been submitted to the Department of Liquor.

Certificate of Completion
For
Title 4 **MANAGEMENT** Liquor Law Training

A Certificate of Completion must be on a form provided by the Arizona Department of Liquor. Certificates are completed by a state-approved training provider and, when issued, the Certificate is signed by the course participant.

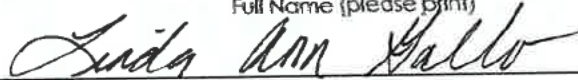
Basic Title 4 training is a prerequisite for MANAGEMENT Title 4 training. A valid Certificate of Completion for BASIC Title 4 training must be on file at the Department of Liquor and satisfactory completion of a State-approved BASIC Title 4 course must be verified by the training provider prior to issuing a Certificate of Completion for MANAGEMENT Title 4 training.

A replacement Certificate of Completion for Title 4 training must be available through the training provider for two years after the training completion date.

Student Information

Linda Ann Gallo

Full Name (please print)



Signature

06/02/2025

Training Completion Date

06/01/2028

Certificate Expiration Date
(three years from completion date)

Training Provider Information

360training.com Inc.

Company Name

6504 Bridge Point Parkway, Suite 100, Austin, TX 78730

Mailing Address

(877) 881-2235

Daytime Contact Phone Number

I, Samantha Montalbano, certify that the above named individual did successfully complete
Instructor Name (please print)

Title 4 MANAGEMENT Training in accordance with A.R.S. §4-112(G)(2) and Arizona Administrative Code (A.A.C.) R19-1-103 using training course content and materials approved by the Arizona Department of Liquor Licenses and Control. I understand that misuse of this Certificate of Completion can result in the revocation of State-approval for the Title 4 Training Provider named in this section as provided by A.A.C. R19-1-103(E) and (F).



Instructor Signature

06/02/2025

Day Mo Year

Persons required to complete BASIC & MANAGEMENT Title 4 training: 1) owner(s) actively involved in the daily business operations of a liquor-licensed business of a series listed below
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FINGERPRINT VERIFICATION FORM

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #:	357682
Date Accepted:	08-19-2025
CSR:	SG

ATTENTION FINGERPRINT TECHNICIAN:

Please follow the instructions below for fingerprinting this applicant.

1. Please fill out or ensure that the applicant has filled out all the required boxes on the fingerprint card prior to taking the fingerprints.
2. Request a valid, unexpired government-issued photo ID from the applicant and compare the physical descriptors on the applicant's photo ID to the applicant and to the information on the fingerprint card.
3. Fill out the information in the boxes below. **Please print clearly.**
4. Once the prints have been taken, place the fingerprint card and this form into the envelope and seal it. Please write your name or identification across the edge of the seal. Return the sealed envelope to the applicant.
Do not give the applicant the fingerprint card without first sealing it inside the envelope.
5. **Write applicants name on front of sealed envelope.**

PRINT the following information:

Date 6/5/25	Name of Applicant: Linda Gallo
Name of Fingerprint Technician: Chelsea Martinez	
Fingerprint technician's Signature: C. Martinez	
Fingerprint technician's Agency/company Name: Verde Valley Insurance	Phone Number: 928-567-0035
Type of Photo ID Provided (check one):	
☒ Driver's License ☐ Passport ☐ Other (Please specify)	