



# TOWN OF JEROME

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## ACTION MINUTES

**REGULAR COUNCIL MEETING OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA**

**TUESDAY, JULY 11, 2023, AT 7:00 PM**

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### **CALL TO ORDER/ROLL CALL 7:00 P.M.**

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

**PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, COUNCIL MEMBERS  
JACK DILLENBERG, SAGE HARVEY, AND SONIA SHEFFIELD**

### **FINANCIAL REPORTS**

Discussion/Possible Action

#### **Financial Report and Detail Invoice Register Report for June, 2023**

Council will consider and may approve the financial reports for month ending June, 2023

**APPROVED**

### **STAFF AND COUNCIL REPORTS**

Discussion/Possible Action

**Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk,  
Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police  
Chief, Fire Chief and Council Members**

Council will consider and may approve the staff reports.

**APPROVED**

### **ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW**

#### **BOARD MINUTES**

Information/Council Review

**Report Provided by the Zoning Administrator. Minutes are Provided for Information only  
and do Not Require any Action**

### **APPROVAL OF MINUTES**

Discussion/Possible Action

**Consider Approval of the June 13th Regular Council Meeting Minutes, and the June 26th  
Special Budget Meeting minutes**

Council will consider and may approve the June 13th and June 26th meeting minutes.

**APPROVED**

### **PETITIONS FROM THE PUBLIC**

**Petition - Speed Limit on Dundee (Gary Felix)**

**GARY FELIX- SPEED LIMIT ON DUNDEE AVENUE**

## **ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**Consider Resolution No. 654; A Resolution of the Town of Jerome Designating the Chief Fiscal Officer for Officially Submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General**

Council will consider and may approve Resolution No. 654.

**APPROVED DESIGNATION OF BRETT KLEIN AS CHIEF FISCAL OFFICER FOR FY 2024**

**Consider Resolution No. 656; A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes**

Council may approve Resolution No. 656, which is the Tax Levy for the Town of Jerome for FY 2023-2024. There is no proposed increase to the tax levy from last year.

**APPROVED TAX LEVY FOR FY 2023-2024 WITH NO INCREASE**

## **UNFINISHED BUSINESS**

Discussion/Possible Action

**Discussion and Consideration on Park and Open Space Benches and Tables, Including Possible Receipt of Dedication from the Jerome Chamber of Commerce**

The Council will continue their discussion regarding the placement of benches and tables in Town parks and open spaces, and will consider a request from the Chamber for dedications. The Council may provide staff direction.

**APPROVED REQUEST FROM THE CHAMBER TO PROVIDE OR PURCHASE BENCHES**

## **NEW BUSINESS**

Discussion/Possible Action

**Conduct a Public Informational Meeting in Relation to the Town's Application for a USDA Rural Development Grant for Funding Assistance for a Preliminary Engineering Report for the Town's Water System Storage Needs**

Council will conduct a public informational meeting providing residents an opportunity to comment on the proposed project and ask questions on such items as economic and environmental issues that may impact the area along with discussing alternatives to the proposed project.

**PUBLIC MEETING HELD**

**Consider Request from Haven United Methodist Church Food Pantry for Assistance in Providing a Driver and Transportation Twice Weekly for Delivery of Jerome Food Bank Items to Assist those in Need.**

Council will consider and may approve and / or modify the request.

**APPROVED UTILIZATION OF TOWN VEHICLE FOR THE HAVEN FOOD PANTRY**

**Consider Renewal Extension of Contract with Contract Wastewater Operations to Include New Monthly Contract Price Terms**

Council will consider and may approve a new contract extension along with a monthly increase of \$250.00, to the new rate of \$4,350.00 / month.

**APPROVED**

**Consider Real Estate Contract from Jerome Investments 1, L.L.C. to Purchase for the Sum of \$40,000.00 an Approximate .052 Parcel of Land Owned by the Town of Jerome as Described on Exhibit A, and Authorizing the Mayor or Town Manager to Execute the**

**Agreement on Behalf of the Town and Accomplish Such Other Administrative Actions to Complete the Sale.**

Council will consider and may approve and execute the offer to purchase real estate from Jerome Investments 1, L.L.C.

**APPROVED**

**Discussion and Possible Direction Related to Staffing at Town Hall**

Council will consider a staff proposal in relation to Town Hall staffing and may provide input or direction.

**DISCUSSION HELD**

**TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**ADJOURNMENT**

**7:55 P.M.**