



# TOWN OF JEROME

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## ACTION MINUTES

**REGULAR COUNCIL MEETING AMENDED 3/11/2024 ADDING  
ITEM 9G OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA**

**TUESDAY, MARCH 12, 2024, AT 7:00 PM**

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*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

### 1. CALL TO ORDER/ROLL CALL 7:00 P.M.

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

**PRESENT: VICE MAYOR JANE MOORE, COUNCILMEMBERS JACK DILLENBERG &  
SONIA SHEFFIELD; MAYOR ALEX BARBER JOINED VIA TELEPHONE**

### 2. FINANCIAL REPORTS

Discussion/Possible Action

**Financial Report and Detail Invoice Register Report for February, 2024**

Council will consider and may approve the financial reports for month ending February, 2024.

**APPROVED**

### 3. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**Reports by the Town Manager / Clerk, Deputy Clerk, Utilites Clerk, Accounting Clerk,  
Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police  
Chief, Fire Chief and Council Members, Which in the Case of Council Member's Reports  
will be Limited to a Summary of Current Events and will Involve no Action**

Council will consider and may approve the staff reports.

**APPROVED**

### 4. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**Report Provided by the Zoning Administrator. Minutes are Provided for Information only  
and do Not Require any Action**

### 5. APPROVAL OF MINUTES

Discussion/Possible Action

**Consider Approval of the February 13th Regular Council Meeting and February 13th, 2024,  
Special Budget Workshop Meeting Minutes**

Council will consider and may approve the February 13th Regular Council Meeting and February  
13th Special Budget Workshop Meeting minutes.

**APPROVED**

### 6. PETITIONS FROM THE PUBLIC

**GARY FELIX-DUNDEE LANE**

## **7. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

### **A. Consider Resolution No. 665 Approving and Adopting the Yavapai County Multi-Jurisdictional Hazard Mitigation Plan Updated December 6, 2023**

Council will consider and may approve Resolution No. 665.

**APPROVED**

### **B. Consider Resolution No. 666: A Resolution of Intent to Extend the Maturity Date of a Bridge Loan Made to the Town of Jerome by the Arizona Community Foundation**

The Council will consider and may approve Resolution No. 666.

**APPROVED**

### **C. Consider Resolution No. 667; A Resolution Committing Local Funds as Leverage for a FY24 Community Development Block Grant Application**

The Council will consider and may approve Resolution No. 667.

**APPROVED**

## **8. UNFINISHED BUSINESS**

Discussion/Possible Action

### **A. Discussion and Possible Staff Direction Regarding Town-Owned "Cemetery" Land in Clarkdale**

Council will discuss Town property located within the Town of Clarkdale and may provide staff direction including getting the property ready for sale.

**DISCUSSION HELD**

## **9. NEW BUSINESS**

Discussion/Possible Action

### **A. Consideration of a Special Event Permit Application for the 2024 Cocodona**

Council will consider and may approve the permit for the 2024 Cocodona Special Event.

**APPROVED**

### **B. Consideration of a Request from the Jerome Humane Society for a Council Approved Exception to the Special Event Permit Application in Accordance with Section 10-3-7(D) of the Jerome Town Code to Hold a Fundraiser (St. PETrick's Day) with Proceeds Going to the Jerome Humane Society**

Council will consider the request from the Jerome Humane Society and may approve an exception for a special event permit.

**APPROVED**

### **C. Consider Approval of an Agreement for Financial Advisory Services Between the Town of Jerome and PFM Financial Advisors, LLC**

The Council will consider and may approve the agreement for financial advisory services.

**APPROVED**

### **D. Consideration of New Signage at the Jerome Civic Center (Town Hall) Indicating No Parking from 10:00 p.m. to 6:00 a.m.**

Council will consider and may approve new signage restricting parking at the Jerome Civic Center (Town Hall).

**APPROVED**

**E. Consideration of Continuing and Funding the Jerome Transit Pilot Program, Making Modifications to the Program, or Discontinuing**

Council will discuss and provide staff direction regarding the 2-year Jerome Transit Pilot Program.

**STAFF DIRECTION GIVEN**

**F. Continued Budget Discussions Regarding Personnel Costs and Council Direction for the FY 2024-2025 Fiscal Year Budget**

Council will consider the staff proposal regarding wage and benefit adjustments for FY25 and may provide staff direction in preparation of the FY25 Budget creation.

**STAFF DIRECTION GIVEN**

**G. Consideration and Discussion, Along with Possible Staff Direction Regarding a Town Councilmember Vacancy and Subsequent Appointment**

Council will discuss the most recent vacancy on the Town Council and may provide staff direction regarding a potential councilmember appointment.

**STAFF DIRECTION GIVEN**

**10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

**11. ADJOURNMENT 7:49 P.M.**