



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

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## ACTION MINUTES

**REGULAR COUNCIL MEETING OF THE TOWN OF JEROME  
COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA**

**TUESDAY, AUGUST 08, 2023, AT 7:00 PM**

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### 1. CALL TO ORDER/ROLL CALL 7:04 P.M.

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

**PRESENT: MAYOR ALEX BARBER, VICE MAYOR JANE MOORE, AND COUNCIL MEMBERS JACK DILLENBERG, SAGE HARVEY, & SONIA SHEFFIELD**

### 2. PROCLAMATIONS

**Proclamation: August as Child Support Awareness Month**

Mayor Barber will read or summarize / paraphrase the proclamation.

**AUGUST PROCLAIMED AS CHILD SUPPORT AWARENESS MONTH**

### 3. FINANCIAL REPORTS

Discussion/Possible Action

**Financial Report and Detail Invoice Register Report for July, 2023**

Council will consider and may approve the financial reports for month ending July, 2023

**APPROVED**

### 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

**Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members**

Council will consider and may approve the staff reports.

**APPROVED**

### 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Information/Council Review

**Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

### 6. APPROVAL OF MINUTES

Discussion/Possible Action

**Consider Approval of the July 11th Regular Council Meeting Minutes**

Council will consider and may approve the July 11th meeting minutes.

**APPROVED WITH MINOR CORRECTION**

### 7. PETITIONS FROM THE PUBLIC -NONE

## **8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**A. Consider Resolution No. 657, Amending Resolution No. 656, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes**

Council will consider and may approve Resolution No. 657.

**APPROVED**

**B. Consider Resolution No. 658, Confirming the Town Manager's Promotional Appointment and Setting Certain Staff Wage Rates**

The Council will consider and may approve Resolution No. 658.

**APPROVED**

## **9. NEW BUSINESS**

Discussion/Possible Action

**A. Consider Special Event Permit Application for the Jerome Indie Film and Music Festival: Jerome Craft Beer Experience**

Council will consider and may approve the Special Event Permit.

**APPROVED WITH CONDITIONS**

**B. Consideration of Expiring Lease and Possible Renewal and Authorizing the Town Manager to Execute on Behalf of the Town**

Council will consider and may approve the renewal of the lease for approximately 806 square feet of certain space at 500 Main Street, Jerome, AZ, with or without changes.

**APPROVED WITH RECOMMENDED INCREASE**

**C. Consideration of Jerome Civic Center / Town Hall Studio 2 Rental Space Applicant Interest and Possible Approval of an Applicant and Terms for the Town Manager to Enter into a Lease Agreement on Behalf of the Town**

Council will consider applicants and may approve an applicant and authorize the Town Manager to sign a lease with an applicant on behalf of the Town.

**APPROVED RENTING STUDIO 2 TO KATHLEEN JARVIS**

**D. Consideration of Sewer Charges for Certain Water Usage and a Request from a Commercial User (The Surgeons House)**

Council will consider alternatives for sewer charges based on water not entering the Town's wastewater system and may adjust the bill for the Surgeons House, and provide staff direction.

**APPROVED**

**E. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee**

Council will review the resolutions and may provide direction based on Council majority input.

**DISCUSSION HELD**

## **10. TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

## **11. ADJOURNMENT 8:24 P.M.**



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COUNCIL CHAMBERS, JEROME TOWN HALL  
600 CLARK STREET, JEROME, ARIZONA

TUESDAY, AUGUST 08, 2023, AT 7:00 PM

### 7:04 (0:01) 1. CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order  
Town Clerk to call and record the roll.

*Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Councilmembers Jack Dillenberg, Sage Harvey, and Sonia Sheffield.*

*Staff present included Town Manager/Clerk Brett Klein, Zoning Administrator/Town Archaeologist Will Blodgett, and Deputy Town Clerk/Staff Accountant Kristen Muenz.*

*For the convenience of those present, the agenda items were reordered. Item #9A was first, then Item #9C, then all other agenda items in order. The items are presented here as originally agendized.*

### 7:26 (22:56) 2. PROCLAMATIONS

#### A. Proclamation: August as Child Support Awareness Month

Mayor Barber will read or summarize / paraphrase the proclamation.

*Mayor Alex Barber read the Proclamation in full. She then proclaimed August as Child Support Awareness Month. Ms. Barber said that children are our future, and we need to instill in them that we need people who are not social media influencers, but do blue-collar work. So, the parents need to be there, not only paying for them, but supporting them to have a future in America.*

### 7:30 (26:11) 3. FINANCIAL REPORTS

Discussion/Possible Action

#### A. Financial Report and Detail Invoice Register Report for July, 2023

Council will consider and may approve the financial reports for month ending July, 2023

Motion to approve Financial Report and Detail Invoice Register Report for July 2023

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

### 7:30 (26:32) 4. STAFF AND COUNCIL REPORTS

Discussion/Possible Action

#### A. Reports by the Town Manager / Clerk, Deputy Clerk, Utilities Clerk, Accounting Clerk, Public Works Director, Building Inspector, Library Director, Municipal Magistrate, Police Chief, Fire Chief and Council Members

Council will consider and may approve the staff reports.

Town Manager Brett Klein added one item to his written report. He said that APS has installed a 2<sup>nd</sup> type of light in two places, one is across from High School, and the other is on the way out of town.

Ms. Harvey asked for the location of the 2<sup>nd</sup> new light and Ms. Moore said it was probably by the old gas station.

Mr. Klein explained that APS did it without telling us to see if there were any complaints, and they have received complaints. We have been waiting for 6 months, and they only have those 2 options that can work with our light fixtures. APS representatives said we had very faint bulbs with a shield and now it is going to LED bulbs, which are bright. APS also said the light fixtures are so old so they will not be able to add any shielding. The options are the one of the 2 bulbs, or the Town must take them over.

Ms. Barber commented that Clarkdale has nice lights in their historic district, and asked if Jerome could have similar lights.

Mr. Blodgett said he can talk to SHPO about that.

There was some discussion about the style and location of light fixtures.

Mr. Klein said that they may be under the impression that we wanted to keep what we had. Also, we would have to pay for anything new.

Ms. Barber asked, if we can't have our historic lights, can we go to Dark Sky? Ms. Barber asked if the lights were Dark Sky, because she thought they were supposed to shine down with no ambient light, and can APS help us with what we have.

Ms. Harvey agreed that Dark Sky is a huge movement now.

Mr. Klein replied that the 2 bulbs they gave us were Dark Sky compliant.

Ms. Barber said that one of them is ugly and shines down, so she did not believe it was Dark Sky. She said she would have to do a field trip and look at lights.

Mr. Klein said it will be on the agenda next month.

Ms. Barber then gave anniversary congratulations to Mr. Boland, Mr. McDonald, Ms. Schall, Mr. Shakespeare, and Lt. San Felice on their years of service.

Ms. Harvey said that she had a couple of questions on the staff reports. She asked Ms. Muenz about a new STR that was listed in her report as not having applied for a license.

Ms. Muenz explained that they had not yet applied for a license and, as it was a code enforcement issue, she had notified Mr. Blodgett about it. She also gave Mr. Blodgett the job of contacting the owner of an STR with a license that was applied for, but not completed.

Ms. Harvey said she would also like to point out that the Police Report included a grant-funded effort to address aggressive driving through town, which she really liked.

Ms. Barber also pointed out the report that someone was cited and released for leaving their dog in a hot, 120-degree car. She said she felt that if you are killing your dog in a car, you should spend a night in jail. Ms. Barber expressed disgust that they would leave their dog in the car while they went sightseeing. She then read the portion of the report on aggressive driving and said she had brought up pull-offs in the past. Ms. Barber commented that people are jeopardizing the lives of the public as well as those of the public servants trying to save them. She advised that people practice common sense.

There was some further discussion about the issue of dangerous drivers.

Ms. Moore reported that Clarkdale has been working on their trails and looking into a walking and bicycling trail coming up from there to Jerome. She said it is on Clarkdale's website, and she and Mr. Klein attended a Zoom meeting about it. There will be more meetings, and they will need to talk to property owners, but it might be in the works. Ms. Moore said one option they were considering was a Rails-to-Trail using the old rail line.

Ms. Barber asked if that would loop around Sunshine Hill, and Ms. Moore said, yes. Ms. Barber had a follow up question; they were doing the Sun Corridor trail where they were trying to make all the trails connect so you could walk all over the state of Arizona. She said that she is sure, even if it's not that, it is going to turn into that. She asked if they had mentioned it and Ms. Moore said they had not.

Ms. Barber said it will jump into that because they are trying to tie them all together.

Ms. Moore said that she did mention there is no trailhead parking for trails, \*especially down in the gulch.



Ms. Barber commented that Ms. Moore brought up the point that when you have a trailhead, they have to get a car there somehow. She said that Sedona is no longer letting people park at the trails, they park somewhere else and bus them around. Ms. Barber added that Sedona is sending so many people over here right now that we have to be careful. She said that Ms. Moore brought up a good point that there is no room at any of those places to put a ton of cars so, if they fill up our parking lot, we don't have anywhere to park.

**Motion to approve Staff and Council Reports**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

**7:42 (38:32) 5. ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

**Information/Council Review**

**A. Report Provided by the Zoning Administrator. Minutes are Provided for Information only and do Not Require any Action**

Zoning Administrator Will Blodgett reported that he is a little behind from where he wanted to be; he is in the process of helping his mother to move. However, he has made some positive progress in the last week or so. Mr. Blodgett met with Justin from Freeport to look at the bulges in the wall below the Catholic Church, and he is also having a conversation with SHPO while trying to assist with looking at grants and loans. He said is trying to help them repair the wall to prevent failure of the wall and blocking the highway. Mr. Blodgett said he is holding off on purchasing the GIS equipment until he can dedicate time to it, but he is eager to start. He has been working on lots of code enforcement things; letters have been going out for abatement, and he is starting to get applications for the fall work boom. There have been a few people looking at some development in residential; questions about how much work will cost. Mr. Blodgett said he and Mr. Wolstencroft have also been working on a couple of properties at the same time to keep it manageable.

Ms. Barber said she wanted to follow up on the wall, and she mentioned the Jerome Landslide Activity Report. She said that in the last 50 years, there have been quite a few walls that have been redone, and the reason she brought it up is there is a diagram that shows the town and the walls. Every one of them that wasn't redone, is now ready to be redone, there is a constant state of creep. Ms. Barber said, as you \*go out from here, you can see a whole piece of wall that was redone because it fell down, so to get in front of the curve would be nice.

Ms. Harvey added that the backside of the wall on Verde was redone but the frontside is pushing out now, into the sidewalk.

Ms. Moore said that the limestone wall by the hogback, where you turn off to go to the State Park, was built by ADOT years ago and whoever did that did a beautiful job.

Ms. Barber said that there was a problem with part of the wall bulging, but Ms. Moore said it wasn't the part that they did.

Mr. Blodgett agreed that there were problems with many walls, but the wall with Freeport is expanding at a rate you can almost physically watch, so it has become a priority.

Ms. Harvey said she has been watching the wall on Verde by the partitioner's house for about a year.

Ms. Moore suggested looking for water build up behind it and seeing where it is draining. She said that ADOT would have to approve whatever was done there. Ms. Moore said she would like to know who built the excellent wall for ADOT, and Mr. Blodgett said he would try to find out.

Ms. Barber said there is a Sk8 for Life event that happens at the courts, and on Sunday, a picture was posted of a big piece of the wall that fell into the parking lot. She said she was sure Mr. Boland had already cleaned it up, and she was pretty sure it says, "park at your own risk." She said she wanted to be sure that we have, "park at your own risk," and we are keeping an eye on that wall.

Ms. Muenz clarified that Mr. Boland had reported the 3,000-pound boulder had been knocked off the wall by a vehicle in the parking lot above the courts, and the Public Works crew had put it back.

\* At the Meeting of 9/12/23, Mayor Alex Barber corrected the line "as you out from here," to "as you go out from here."

**7:50 (46:27) 6. APPROVAL OF MINUTES**

Discussion/Possible Action

**A. Consider Approval of the July 11th Regular Council Meeting Minutes**

Council will consider and may approve the July 11th meeting minutes.

*Ms. Harvey had one correction on page number 6, item 9. Ms. Muenz had incorrectly listed a member of the public as John Krmpotich, but Ms. Harvey pointed out that it was his father, Mark Krmpotich. With that correction, Ms. Harvey motioned to approve the minutes.*

**Motion to approve the Minutes of the Regular Council Meeting of July 11<sup>th</sup>, 2023, with a Minor Correction**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**7:51 (47:42) 7. PETITIONS FROM THE PUBLIC**

*There were no petitions from the public.*

**8. ORDINANCES AND RESOLUTIONS**

Discussion/Possible Action

**7:51 (47:49) A. Consider Resolution No. 657, Amending Resolution No. 656, A Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes**

Council will consider and may approve Resolution No. 657.

*Ms. Barber said this is something that we have not changed in quite some time.*

*Ms. Harvey asked, this is a correction to what we passed previously?*

*Mr. Klein answered, correct. He said the levy is staying the same; the levy rate had a calculation error that is now corrected.*

**Motion to approve Resolution No. 657, Amending Resolution No. 656, a Resolution of the Mayor and Town Council of the Town of Jerome, Arizona, Levying Upon the Assessed Valuation of Property Within the Town a Certain Sum of Money for Fiscal Year 2023-2024 to be Assessed Against the Valuation of Real Property for Primary Tax Purposes**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**7:53 (49:15) B. Consider Resolution No. 658, Confirming the Town Manager's Promotional Appointment and Setting Certain Staff Wage Rates**

The Council will consider and may approve Resolution No. 658.

**Motion to approve Resolution No. 658, Confirming the Town Manager's Promotional Appointment and Setting Certain Staff Wage Rates**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**9. NEW BUSINESS**

Discussion/Possible Action

**7:04 (0:42) A. Consider Special Event Permit Application for the Jerome Indie Film and Music Festival: Jerome Craft Beer Experience**

Council will consider and may approve the Special Event Permit.

Mayor Barber asked the applicant how many years the event has taken place.

Applicant Ms. Ross answered it was their 9<sup>th</sup> year.

Ms. Barber asked if they were allowed to use the Upper Park the prior year.

Ms. Ross said they were allowed the Lower Park but not the Upper Park.

Ms. Barber said that they had utilized Spook Hall and the Bartlett Hotel last year and asked if they would again this year, to which Ms. Ross said "yes." Ms. Barber said that she did not feel that we should have alcohol outdoors, so she felt the alcohol should be in Spook Hall or the Bartlett, but not in the parks.

Ms. Harvey said that she did see some people walking around with open wine in glasses last year. She suggested that if they were going to use the parks, they do what the Fire Department does and fence it in with only certain exits and security guards on those exits to make sure alcohol is not going in or out.

Ms. Barber asked Ms. Ross if it would be an inconvenience to have the alcohol inside the venues and not outside.

Ms. Ross replied that last year, they had signs, "no alcohol beyond this point." Then Ginger Mackenzie told her that she had seen people with wine, so they immediately put guards there to make sure no one came out or in with alcohol.

Ms. Barber asked how the event went last year and Ms. Ross replied it was great.

Ms. Moore lower park, are you talking about the middle?

Ms. Barber asked if they were asking for the Sliding Jail Park, or the Middle Park and Ms. Sheffield and Barber responded that they were asking for all three parks.

Ms. Ross agreed that they wanted to use all three parks, but no alcohol in the middle, just Spook Hall, the Bartlett, and the Lower Park.

Ms. Moore asked if that would be for just one day, on Sunday.

Ms. Ross said yes, for just 4 hours on Sunday.

Ms. Harvey said there should be a capacity limit because people are enclosed in one space. She suggested speaking with Chief Blair because he has used the same area for the Fire Department events. She added that she is still opposed to allowing use of the Upper Park because it has things for kids to play on, it's a family park. To have a festival that might have a lot of people or alcohol up there, and the kids can't play there isn't fair to them. We have allowed the Chamber of Commerce to use Upper Park before, but both times the events had no alcohol and were family friendly.

Ms. Ross said they were thinking of just having a few vendors and musicians up there, and not having alcohol. She said they have people doing henna and these like that, and not a big band, more like acoustic, like a farmers' market.

Ms. Moore said the application says 11 to 4 and Ms. Ross clarified that it was to be 11:30 to 4. Ms. Moore clarified that the alcohol was only going to be in the Sliding Jail Park, and the enclosed areas, which Ms. Ross agreed to. Ms. Moore added that on a weekend day, when we have families in town, she would not like to see alcohol in all 3 areas.

Ms. Barber replied that she would love to see the alcohol all indoors. If everyone else feels it will be secure in the Lower Park, she will go along with it, but there can be issues with it. Ms. Barber suggested approving use of the Upper Park, but keeping the alcohol in enclosed areas like Spook Hall, and use the park for family friendly activities. Or not allowing use of the Upper Park.

Ms. Ross said that the Lower Park worked out great for the wine festival, it was a 21 and older event.

Ms. Harvey asked how many security people they intended to have.

Ms. Ross answered that they will have 3 Police officers between the venues, 1 security guard at each venue, and 1 person at the entrances.

Ms. Barber asked if it would be fenced off so that people could not go around.

Ms. Ross replied that yes, they can only enter where you go down to the courts, everything else will be blocked off with fences and booths.

Ms. Barber commented that the Mongolian throat singer at the last festival was amazing.

Ms. Harvey made a motion to approve, with no alcohol in the Upper Park and with the conditions that they have a fence with security guards, alcohol checks, and make sure the capacity limits are correct with the Fire Department.

Dr. Dillenberg seconded the motion.



Ms. Moore asked if they had insurance in order.

Ms. Ross said that they will have once the venues are approved.

\*(9:39) Ms. Moore said, "It would be nice if we could get this organized so that it wasn't taking up as much staff time with changes and things."

Ms. Harvey said, "There should not be any changes from here on out, is what I'm going to say." To which Ms. Ross said, "Right; yeah." Ms. Harvey added, "Because last time, you guys ran our staff's --- off."

Ms. Ross replied, "Oh yeah, we worked with Brett to change that."

Ms. Harvey stated, "This is approved the way it is approved and that is it." Ms. Ross replied, "Right."

Ms. Sheffield asked how many vendors they expected, and Ms. Ross said about 50 or 60.

Ms. Moore suggested asking people to park in the 300-level parking lot.

Ms. Ross said she was, and she would talk to the High School about additional parking.

The vote was taken, and the motion was approved. Ms. Ross then asked for clarification on the conditions on the Upper Park and Ms. Harvey said it must be family friendly, on Sunday only, for the 4 hours.

Ms. Sheffield asked if everything else for the rest of the festival would be either at the Bartlett or Spook Hall and Ms. Ross confirmed that would be the case.

**Motion to approve the Special Event Permit Application for the Jerome Indie Film Festival: Jerome Craft Brew Experience with the Conditions that the Upper Park be Family Friendly with no Alcohol on Sunday Only, that there are Fences for the Alcohol Areas with Security Guards and Alcohol Checks, and those Areas Stay Within Capacity Limits.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**7:54 (50:11) B. Consideration of Expiring Lease and Possible Renewal and Authorizing the Town Manager to Execute on Behalf of the Town**

Council will consider and may approve the renewal of the lease for approximately 806 square feet of certain space at 500 Main Street, Jerome, AZ, with or without changes.

Ms. Barber said she was reminded that we could have had the discussion [during Item #9C] of charging our Librarian more, but there is no way that we should do that. As far as this lease goes, everyone else has had a slight rate increase. She read from the packet that the lease would be expiring, and the owner of Jerome Ghost Pepper would like to continue to rent the space. There has not been a rate change in 6 years, and the most recent lease was renewed at a 10% increase as they also had not experienced a rate change in 6 years. Staff have recommended a 3-year lease renewal with a rate change from \$1,200 a month to \$1,300 a month. Ms. Barber asked if the difference was 10%.

Mr. Klein said it was close; it was a little less than 10%, but it was equitable.

Ms. Moore asked if the owner was aware of a potential rate increase.

Mr. Klein replied that he did mention to the owner that after 6 years there would likely be a modest increase.

Dr. Dillenberg commented that he should be fine with it, and motioned to approve.

**Motion to approve Renewal of the Lease with the Recommended Increase and Authorizing the Town Manager to Execute on Behalf of the Town**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

**7:16 (12:35) C. Consideration of Jerome Civic Center / Town Hall Studio 2 Rental**

**Space Applicant Interest and Possible Approval of an Applicant and Terms for the Town Manager to Enter into a Lease Agreement on Behalf of the Town**

Council will consider applicants and may approve an applicant and authorize the Town Manager to sign a lease with an applicant on behalf of the Town.

Ms. Barber said there were a few people present for Item #9C, which was the possible approval of a renter for Studio 2. She clarified that someone applied after the packets were printed, so there was a total of 6 applicants. She asked, Council, how do we decide with so many worthy applicants?

Ms. Moore said she had questions. Oil painting, for one thing, had flammable, smelly materials. The other thing she wondered about all the applicants was how many people would be coming and going. She would prefer somebody not having a lot of people coming and going due to wear and tear on the road, or things going on that would have smells or inconveniences to Library and staff. So, she was not sure about all of the applicants.

Ms. Barber asked if the council would like to have an applicant come up and speak. She asked if Kathleen Jarvis, town Librarian, would come to the podium.

Ms. Moore asked Ms. Jarvis what kind of things she would be doing, and if she would have people coming and going.

Ms. Jarvis said the people coming and going will be the same people using the current art room: some students and staff. Right now, the staff includes herself and Nancy Driver. Students will primarily be coming in on Saturday during the day and will be gone by 5 p.m. They will primarily be doing fiber arts such as fabrics, wools, and spinning wheels. Ms. Jarvis said they have recently started doing paper and bookbinding. Paper takes up a lot of space, especially letting it dry, so they will be using the room to dry paper and bind books and the books will then be on sale in the library as a fundraiser.

Ms. Barber asked a follow-up question: when the Community Art Workshop is being utilized, do they usually park up here?

Ms. Jarvis replied that they always park at the upper level; no one parks down below. However, they may walk up if they live down below.

Ms. Barber replied that it sounds like it would be the least utilized, because everyone else on the list would be parking in order to use the space.

Ms. Harvey asked if the Art Workshop was not big enough.

Ms. Jarvis explained that making paper has taken over the entire space, and there was no room for anything else. She wanted to increase what they were doing so that they had enough material to do their books.

Ms. Barber said she had been in the classroom; it is a wonderful space, but it was small.

Ms. Jarvis said they have been in that space for 5 years and they are getting crowded. A lot of materials have been donated, such as sewing machines, bins of wool, and fabrics, and they don't have space anymore. If they could move all of that into the new room, it would be better for all of us.

Ms. Barber asked how often the classes were held and Ms. Sheffield asked how many people usually come.

Ms. Jarvis answered the classes are being held just about every Saturday and the class size is never more than 5 people.

Ms. Barber asked if it was child friendly as well and Ms. Jarvis replied, "absolutely." Ms. Barber asked if there were any further questions for Ms. Jarvis and, hearing none, asked the other applicant who was present to approach the podium, Sarah Beard.

Ms. Beard said that she would use the space as her "lady cave." She liked to write, think, stare at the wall; her art is very eclectic and not smelly. She does a lot of refurbished stuff, also with a lot of fabric and sewing. Ms. Beard said it was the first time in her life that she did not have creative space, and everything is in storage, and she would like a place to spread out.

Ms. Barber said that the decision was hard, and she wished we had space for both applicants who had come to the meeting.

Ms. Moore commented that one of the applicants who was not present, Teri Klein, wanted it as an office workspace to be closer to, and help with, the Jerome Humane Society.

Ms. Barber agreed that was also a worthy cause. She repeated that it was a hard decision when we have such qualified applicants.

Ms. Harvey said she would like to go with the librarian, Kathleen, because it sounded like the Workshop will be expanding. She asked Ms. Jarvis, because she said the books would be sold for fundraising, if the funds would be for the library, and Ms. Jarvis confirmed they would be. Ms. Harvey said, then her vote would be for Kathleen Jarvis.

Ms. Barber said the funds would help with budgeting.

Dr. Dillenberg seconded the motion.



After the vote, Ms. Moore said she wished we had more spaces to rent to these good people, and Ms. Harvey suggested that perhaps we could put the discussion on a future agenda.

**Motion to approve the Application of Kathleen Jarvis and to Authorize the Town Manager to Sign a Lease with the Applicant on Behalf of the Town**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**7:56 (52:48) D. Consideration of Sewer Charges for Certain Water Usage and a Request from a Commercial User (The Surgeons House)**

Council will consider alternatives for sewer charges based on water not entering the Town's wastewater system and may adjust the bill for the Surgeons House, and provide staff direction.

Ms. Barber said we will consider changes to rate charges based on water not entering the sewer system. She said the options were to add the amounts during the off-times and take an average, or they can get an irrigation meter. She asked staff for information on the irrigation meters.

Mr. Klein explained that the irrigation meter is the most equitable and fair way, and it absolutely measures. It will just require quite a bit of time to get the policy into place. He said that the packet includes a sample, but surprisingly, not many communities in Arizona use irrigation meters. Mr. Klein stated that most do the simpler averaging method, and that's what he would suggest for now. The averaging method is a common practice, and it is easy, but it is not as equitable as the meter process. For timing, he would recommend that we do the averaging method; it will lower the bill considerably but is more fair than the method that the property owner drafted. Mr. Klein said that the average usage was 40,000 gallons a month, and the property owner even had a few months where she barely met that average. He explained that if the council took his recommendation to set the averaging method, they would then be setting a precedent for any other commercial user. Mr. Klein said that the topic will then come back for the council's review on an irrigation metered process.

Ms. Barber asked for clarification on whether the council would or would not be setting a precedence.

Ms. Harvey said we would be.

Mr. Klein replied that it would be a precedence, but only for non-sewered, commercial use.

Ms. Harvey motioned to allow the Town Manager to utilize the averaging method when it was clear that the majority of the water usage is not entering the wastewater system, which was seconded by Dr. Dillenberg.

There was a brief discussion of the months used for the averaging method.

Ms. Barber said that there are several months throughout the year when Jerome is much busier than others, such as October. Even if the property owner had a full house in the summer, it was clear that the extra water usage was being used for irrigation. She said, it is a lot of water, but she has one of the most beautiful gardens in Jerome.

Ms. Harvey added that she felt the new rate would be appropriate for a business and Ms. Barber agreed that it was fair.

**Motion to approve Allowing the Town Manager to use the Average System, Utilizing November through March for a 3-Year Period in Instances when it is Clear that the Majority of the Water is not Entering the Wastewater System**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

At 8:01, the council took a brief, ten-minute break and resumed the meeting at 8:11.

**8:11 (58:02) E. Discussion and Consideration Regarding Direction for the Town's Representative on the League of Arizona Cities and Towns Resolution Committee**  
Council will review the resolutions and may provide direction based on Council majority input.

*Ms. Barber said that Sonia Sheffield has graciously offered to represent the town in Tucson. Usually, if the resolutions are worthy, Jerome backs them. She asked Mr. Klein, is that what we usually do?*

*Mr. Klein said yes, it is the League, and the League represents all towns and cities, and the ones they push through are the ones they support.*

*Ms. Barber said there are 3 different ones that are trying to help with Short-Term Rentals, but if you read them, she was not sure how they help Jerome. She said she would support all of them, and all the Short-Term Rental rehabilitation. She also wanted to point out that in their paperwork, they talk about Vacation Rentals hurting towns, and we are in the spreadsheet.*

*Ms. Harvey added that we are in the top 5.*

*Ms. Barber said we are also the second smallest town in Arizona, and, per the spreadsheet, 10.6 percent of our community is Short-Term Rentals. The top five include Sedona, which is at 31%. She said it's really killing the children and families living in Jerome. She clarified that she meant killing their opportunity to live in Jerome by taking the real estate out of their hands and putting it into investor's hands. She asked if anyone else on Council wanted to talk about it.*

*Ms. Harvey said she was very supportive of the things that they are doing for Vacation Rentals. She said she couldn't believe it when she looked at that chart and saw we were in the top 5 by percentage. We are the 2<sup>nd</sup> smallest town in the state and the 5<sup>th</sup> worst for Vacation Rentals. She said it is ridiculous, and she loves that they want to put a cap on it.*

*Mr. Blodgett and Dr. Dillenberg agreed that we should support a resolution that puts some power back into our hands.*

*Ms. Barber said there was also an Equal Rights Amendment that she was disgusted was never taken care of. Also, a repeal of 1487; she said all of these are worth fighting for.*

*Ms. Moore said wondered about the impacts of a couple of the items, such as applying for grant money.*

*Dr. Dillenberg said he would like to let Sonia Sheffield know that we support her and encourage her.*

*Ms. Moore added, "thank you, and have fun," to Ms. Sheffield.*

*Ms. Sheffield said that she felt it would be a good learning experience.*

*Ms. Moore asked about the 10% more on minimum signature thresholds.*

*Ms. Harvey said it was the Ethos Signature Limitation, and she didn't like that one. She said she felt like we should still be doing everything like we did before to be sure that it was right, but they are probably going to vote for it.*

*Ms. Barber read a portion from page 134 that explained that the items listed are the only items that will be voted on, the other submissions that did not move forward will be explained. She said she hoped that the majority would "slam-dunk" the Vacation Rental items, and she thanked Ms. Sheffield for representing Jerome and hoped she would have fun.*

*Ms. Sheffield said that she was looking forward to hearing what other people had to say and expressed that she was always available if anybody wanted to meet with her and share their opinions.*

**8:17 (1:04:15) 10. TO AND FROM THE COUNCIL**

**Council may direct staff regarding items to be placed on a future agenda.**

*Ms. Harvey said she wanted to say that she loved the new "no dogs" parks sign, it is beautiful.*

*Ms. Barber said that the crew added 3 new park benches in Upper Park.*

*Ms. Moore asked if there were going to be another bench or two put at the Sliding Jail.*

*Ms. Barber asked her if she had a chance to look at the Sliding Jail Park yet, and she said she had not.*

*Ms. Harvey explained that the crew are setting concrete for them to be set in first, so if you see that, the benches are coming.*

*Mr. Blodgett said there were 7 or 8 benches at the Town Yard, so there should be more coming.*

Ms. Moore said she would like to talk about signs. She said there was a vehicle parked for quite a few hours in front of the gate that goes out Allen Springs Road, and she was thinking it might be a good idea to put a sign there. Perhaps 2 signs, "no motor vehicles allowed," at the gate and "do not block gate."

Ms. Barber asked if we are allowed to have a sign there that says, "no overnight camping."

Mr. Klein asked if there was a "no motor vehicles" sign currently, and Ms. Moore said there is only a, "road closed" sign. Ms. Moore said she let Fire Chief Blair know about the vehicle blocking it and he said that's no good because if there is an emergency, they need to get through. She said we have also talked about a sign that says, "dead end- no turnaround," at both Gulch Crossings.

Ms. Barber agreed with Ms. Moore and said she would like to go on public record and say that we have a camera at that gate. Our Fire Chief gets the rings to his phone, so if you or a neighbor are concerned, the Chief will be able to get pictures. Ms. Moore said that someone took a picture of the license plate and sent it to the Chief.

Ms. Barber explained that we have a lady that lives out there that feels unsafe because of whatever is going on at the end of that road. We want our residents to be able to feel safe, so that is another reason why she thinks it should say, "no overnight camping." She said that she was not sure if we had a legal right to tell people they cannot camp there.

Dr. Dillenberg replied that she did have the right.

Mr. Blodgett explained that there is no overnight camping allowed within town limits.

Ms. Barber said that Ms. Moore's idea for the, "dead end-no turnaround" signs were necessary because people try to go up the road trying to figure out how to get through, and some people even cut through. This was a problem because it was a residential area.

Ms. Harvey said she was pretty sure it was illegal to create your own road.

Ms. Barber said they were all valid points, and every time we talk about it she thinks, "signs, signs, everywhere signs," but if you have a sign, then people can't say you didn't have a sign.

Ms. Sheffield said she had a conversation with Shuttle Driver Scott had reported that having benches rather than a picnic table at the shuttle stop was making a big difference because people were not having lunch there and discouraging people from gathering. He also talked about how the shelter itself could stand to be repainted, and a more professional sign that the stick-on numbers.

Ms. Muenz said that we were planning on purchasing more professional signs for the shuttle stop, we just needed to ask the Public Works crew to install it properly.

**11. ADJOURNMENT**

**Motion to adjourn at 8:24 P.M.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

APPROVE:

  
 Alex Barber, Mayor

ATTEST:

  
 Brett Klein, Town Manager/Clerk

Date: 9/12/2023